

His Worship the Mayor
Councillors
CITY OF MARION



**NOTICE OF
GENERAL COUNCIL MEETING**

Notice is hereby given pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held

Tuesday 22 March 2016

Commencing at 6.30 p.m.

In the Council Chamber

Council Administration Centre

245 Sturt Road, Sturt

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration building on Sturt Road, Sturt.

A handwritten signature in black ink, appearing to read "Adrian Skull", is written over the printed name and title.

Adrian Skull
CHIEF EXECUTIVE OFFICER

17 March 2016

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**CITY OF MARION
GENERAL COUNCIL AGENDA
FOR MEETING TO BE HELD ON
TUESDAY 22 MARCH 2016
COMMENCING AT 6.30PM**



1. OPEN MEETING

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4. ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

5. CONFIRMATION OF MINUTES

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Nil

11. ADJOURNED ITEMS

Nil

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19. LATE ITEMS

20. OTHER BUSINESS

*Letter to Minister RE: Voter's roll

21. MEETING CLOSURE

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

**MINUTES OF THE GENERAL COUNCIL MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 23 FEBRUARY 2016**



PRESENT

His Worship the Mayor Kris Hanna

Councillors

Coastal Ward

Ian Crossland
Tim Gard

Mullawirra Ward

Jerome Appleby
Jason Veliskou

Southern Hills

Janet Byram
Nick Westwood

Warracowie Ward

Bruce Hull
Nathan Prior

Warriparinga Ward

Luke Hutchinson
Raelene Telfer

Woodlands Ward

Nick Kerry
Tim Pfeiffer

In Attendance

Mr Adrian Skull
Mr Vincent Mifsud
Ms Abby Dickson
Mr Tony Lines
Ms Kate McKenzie
Ms Jaimie Thwaites

CEO
General Manager Corporate Services
General Manager City Development
General Manager Operations
Manager Governance
Unit Manager Council Support

COMMENCEMENT

The meeting commenced at 6.30pm.

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

MEMBERS DECLARATION OF INTEREST

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting. The following declaration was made:

- Councillor Hutchinson declared a conflict of interest in the confidential item '*Glandore Laneways Project*' (GC230216F01) as he has an interest in some of the property referred to in the report.

CONFIRMATION OF MINUTES

Moved Councillor Telfer, Seconded Councillor Prior that the minutes of the General Council meeting held on 9 February 2016 be taken as read and confirmed.

Carried Unanimously

COMMUNICATION - HIS WORSHIP THE MAYOR

Report on Mayoral Activities for January and February 2016

Date	Event	Comment
15/01/2016	Mrs Enid Wiglgesworth 100 th Birthday Celebration	Attended
15/01/2016	South Park Holme Tennis Club Meeting	Attended
18/01/2016	Meeting with Lions Club of Hallett Cove	Attended
19/01/2016	Interview for Independent Member for Urban Planning Committee	Attended
20/01/2016	Coast FM Radio Interview	Attended
23/01/2016	Citizenship Ceremony	Attended
23/01/2016	Australia Day Awards Presentation	Attended and Presented Awards
24/01/2016	Citizenship Ceremony	Attended
25/01/2016	Meeting with Club Marion	Attended
26/01/2016	Citizenship Ceremony	Attended
27/01/2016	Meeting with Cove Sports Club	Attended
28/01/2016	Cost FM Radio Interview	Attended
31/01/2016	Marion Outdoor Swimming Centre Birthday	Attended and Officially welcomed guests
31/01/2016	Al Salaam Festival	Attended
01/02/2016	Adult Community Education Leadership Course	Attended and opened course
03/02/2016	Accompanied DAP on Site Visit	Attended

04/02/2016	Meeting with Edwardstown Oval Committee of Management	Attended
05/02/2016	Meeting with Lew Owens re Business Opportunities	Attended
05/02/2016	Plympton Sports Club – Acknowledgement of Contributions	Attended
07/02/2016	Marion Church of Christ – Induction of New Minister	Attended
08/02/2016	Edwardstown Playspace Opening	Attended and Officially opened
09/02/2016	Over 50's Network Forum	Attended
09/02/2016	Sports Committee Meeting	Attended
10/02/2016	Meeting with Andrew McKeegan re Glenthorne Farm	Attended
15/02/2016	Christchurch City Council (self-funded trip)	Attended Meeting with Councillors and staff
In addition the Mayor has met with residents, MP's, Political candidates and also with the CEO and Council staff regarding various issues.		

Moved Councillor Prior, Seconded Councillor Hutchinson that the report by the Mayor be received.

Carried Unanimously

COMMUNICATION – DEPUTY MAYOR

Report on Deputy Mayoral Activities for January and February 2016

Date	Event	Comment
23 January 2016	Citizenship Ceremony Presentation	Attended
23 January 2016	Australia Day Awards Presentation	Attended
24 January 2016	Small Citizenship Ceremony Australia Day Event – Coast FM Glandore	Attended
26 January 2016	Hallett Cove Australia Day Event and Breakfast	Attended
31 January 2016	Marion Outdoor Pool 40 th Birthday Celebration Fun Day Event	Attended
8 February 2016	Edwardstown Play Space Opening	Attended
14 February 2016	Bangka Day Memorial Day Service – South Australia Women's Memorial Playing Field	Attended and represented City of Marion along with Councillor Byram
17 February 2016	Opening of SA Drill Core – Library at Tonsley	Attended and represented City of Marion

Moved Councillor Prior, Seconded Councillor Hutchinson that the Deputy Mayoral Report be received.

Carried Unanimously

COMMUNICATION – ELECTED MEMBERS

Councillor Raelene Telfer
File No: 9.33.3.33

Date	Event	Comment
23/01/16	Citizenship Ceremonies	2 events at Marion CC
23/01/16	Marion Australia Day	Awards
24/01/16	Coast FM Citizenship Ceremony	Glandore venue
09/02/16	Sports committee	Priority sports facility projects
11/02/16	Mitchell Park Sports and Community AGM	Council liaison
16/02/16	Friends of Annie Doolan Cottage	Council liaison
16/02/16	Streetscape Committee	Planning and policy setting
19/02/16	People and Culture independent member and CEO	Agenda setting
22/02/16	Edwardstown Honour Board, Warradale Barracks	Media arrangements for Oct 22nd

Moved Councillor Prior, Seconded Councillor Hutchinson that the Elected Member Communication Reports be received.

Carried Unanimously

COMMUNICATION – CEO AND EXECUTIVE REPORTS

Report on CEO and Executive Activities for January and February 2016

Date	Activity	Attended by	Comments
19 January	President of Cove Sports meeting	Adrian Skull	
20 January	Seacliff Park Development meeting	Adrian Skull	
20 January	MLGG (Metropolitan Local Government Group) Meeting as proxy for Adrian Skull	Vincent Mifsud	
21 January	KPMG re Capital Works (including carryovers) internal audit	Vincent Mifsud	
23 January	Citizenship Ceremony and Australia Day Awards, Marion Cultural Centre	Adrian Skull	
29 January	Council Solutions Directorate Meeting	Vincent Mifsud	
31 January	Marion Outdoor Swimming Centre 40 th Birthday Celebration	Abby Dickson	
1 February	SRWRA Board Meeting	Vincent Mifsud	

3 February	Meeting with Renewal SA regarding Tonsley	Adrian Skull Abby Dickson Tony Lines	
5 February	Met with President Cove Soccer	Adrian Skull Cr Ian Crossland	
8 February	Edwardstown Playspace Opening	Abby Dickson Tony Lines (MC)	
10 February	Meeting with DPTI re Glenthorne Farm	Adrian Skull Mayor Hanna	
10 February	Meeting with Renewal SA regarding Tonsley	Tony Lines Abby Dickson	
10 February	Committee Meeting with Council Solutions	Vincent Mifsud	
15 February	Building Resilience : Talk with Brigadier General Rhonda Cornum	Adrian Skull Abby Dickson	
18 February	Edwardstown Oval Redevelopment meeting with TAFE	Adrian Skull	
18 February	Forum – An Ageing Population Burden or Boon	Adrian Skull	
19 February	Economic and Political Overview forum (CEDA)	Adrian Skull	

Moved Councillor Prior, Seconded Councillor Hutchinson that the report by the CEO and Executive be received.

The Chair sought and was granted leave of the meeting to vary the '*Report on CEO and Executive Activities for January and February 2016*' to remove the Activity 'Forum – An Ageing Population Burden or Boon' on 18 February 2016 as it wasn't attended.

Carried Unanimously

DEPUTATIONS

Nil

PETITIONS

Nil

COMMITTEE RECOMMENDATIONS

6.38pm Urban Planning Committee - Confirmation of Minutes of Meeting held on 2 February 2016

Report Reference: GC230216R01

Moved Councillor Prior, Seconded Councillor Crossland that Council:

1. Receive and note the minutes of the Urban Planning Committee meeting of 2 February 2016 (Appendix 1).
2. Note that separate reports will be brought to Council for consideration of any recommendations from the Urban Planning Committee.

Carried Unanimously

6.39pm Strategy Committee - Confirmation of Minutes of Meeting held on 2 February 2016

Report Reference: GC230216R02

Moved Councillor Gard, Seconded Councillor Westwood that Council:

1. Receive and note the minutes of the Strategy Committee meeting of 2 February 2016 (Appendix 1)
2. Note that separate reports will be brought to Council for consideration of any recommendations from the Strategy Committee

Carried Unanimously

WORKSHOP / PRESENTATION ITEMS

Nil

ADJOURNED ITEMS

Nil

CORPORATE REPORTS FOR DECISION

6.41pm Discovery Circle Program

Report Reference: GC230216R03

Dr Philip Roetman, Lead Researcher, Discovery Circle, Uni SA gave a 5 minute presentation on the Discovery Circle Program.

Moved Councillor Veliskou, Seconded Councillor Crossland that Council:

1. Notes this update on the Discovery Circle Project being delivered in partnership with the University of South Australia (including the verbal update provided by Dr Philip Roetman, Discovery Circle Research Leader, UniSA, in the meeting);
2. Approves funding of \$30,000 per annum for this project in the 2016/17 and 2017/18 budgets.

Carried

6.54pm Energy Efficient Council Buildings Project
Report Reference: GC230216R04

6.55pm Councillor Pfeiffer left the meeting

Moved Councillor Prior, Seconded Councillor Hull that Council:

1. Notes the list of prioritised energy efficiency options with payback time of 5.2 years (Appendix 1) and the list of all identified energy efficiency opportunities (Appendix 2);
2. Endorses the priority options with a payback time of 5.2 years and allocates up to \$125,000 in the 2016/17 Budget so that such measures can be implemented by June 2017.
3. Notes that funding of up to \$7,000 for the development of a detailed staged implementation program will be sourced from savings in the 2015/16 budget;
4. Notes a report will be brought back to Council in April 2016 outlining the staged implementation plan, project budget and whole of life costs for the priority options
5. Receives a report on similar potential energy efficiency measures in relation to all Council owned facilities (other than those being considered for asset disposal) by November 2016.

6.57pm Councillor Pfeiffer re-entered the meeting

Carried

7.08pm Community Energy Project – Solar Options for Marion
Report Reference: GC230216R05

Moved Councillor Prior, Seconded Councillor Crossland that Council:

1. Notes the Solar Power Options report prepared by The Energy Project (Appendix 1);
2. Approves Option A for further detailed business case analysis, with this detailed business case to include solar infrastructure for the Cove Civic Centre and the Marion Council Depot; with a report to be brought back to Council in May 2016.

(Note: Option A is to Install numerous distributed solar power systems totalling 400kW in capacity in Council owned properties. A Distributed Power Plant (DPP) costing approximately \$600k that reduces electricity from the grid by an estimated 26%.)

Carried

7.37pm Moved Councillor Prior, Seconded Councillor Hull that Council:

1. Allocates up to \$600,000 in the 2016/2017 budget to fund solar infrastructure for implementation before June 2017.

Amendment:

Moved Councillor Telfer,

1. Commends this community energy project to fund solar infrastructure, for implementation before June 2017, to the 2016/17 budget for prioritisation.

Councillor Hull raised a point of order that the amendment was in direct opposite to the original motion. The Mayor agreed with the point of order and ruled that the amendment would not be allowed.

The original motion was **tied**
The Mayor gave a casting vote and voted in favour of the motion
Carried

Councillor Appleby called for a division:

Those for: Councillors Pfeiffer, Kerry, Hutchinson, Prior, Hull, Westwood and Crossland

Those Against: Councillors Telfer, Byram, Veliskou, Appleby and Gard

Carried

7.57pm Poker Machines in Council operated facilities

Report Reference: GC230216R06

7.57pm Councillor Appleby left the meeting

7.58pm Councillor Kerry left the meeting

Moved Councillor Byram, Seconded Councillor Veliskou that Council notes:

1. The two community organisations operating poker machines in Council facilities have been consulted;
2. These organisations are well aware of their responsibilities and are fulfilling all their obligations under State legislation to recognise, deter and care for problem gamblers;
3. Committee members and staff receive ongoing training and the clubs regularly liaise with ClubSA and relevant Government bodies.

7.59pm Councillor Appleby re-entered the meeting

8.00pm Councillor Kerry re-entered the meeting

Carried

Councillor Hull called for a division:

Those for: Councillors Telfer, Hutchinson, Westwood, Byram, Veliskou, Appleby, Gard and Crossland

Those against: Councillors Pfeiffer, Kerry, Hull and Prior

Carried

8.15pm Forestville Hockey Club Proposal
Report Reference: GC230216R07

Moved Councillor Crossland, Seconded Councillor Hull that:

1. Council note the correspondence from the Member for Elder, and the Forestville Hockey Club's proposal.
2. The Mayor write to the Hockey Club explaining that the City of Marion is unable to assist them with their proposal.

Amendment:

Moved Councillor Hutchinson, Seconded Councillor Kerry that:

1. Council note the correspondence from the Member for Elder, and the Forestville Hockey Club's proposal.
2. The Mayor write to the Hockey Club explaining that the City of Marion is unable to assist them with their current proposal. Noting that, if they could provide additional information making the proposal more financially attractive to Council, Council may reconsider its position.

The amendment to become the motion was **Carried**

The motion as amended was **Tied**

The Mayor gave his casting vote and voted against the amended motion

Lost

Moved Councillor Crossland, Seconded Councillor Veliskou that:

1. Council note the correspondence from the Member for Elder, and the Forestville Hockey Club's proposal.
2. The Mayor write to the Hockey Club explaining that the City of Marion is unable to assist them with their proposal.

Carried

Councillor Westwood called for a division:

Those for: Councillors Trelfer, Hutchinson, Prior, Hull, Byram, Veliskou, Appleby and Crossland

Those Against: Councillors Pfeiffer, Kerry, Westwood and Gard

Carried

8.47pm Toc H Hall (Talbot House)
Report Reference: GC230216R08

Moved Councillor Pfeiffer, Seconded Councillor Hull that Council:

1. Endorse Administration to undertake site investigations into the potential disposal of Toc H Hall, Certificate of Title Volume 6022 Folio 144.

2. Requires Administration bring a report back at the conclusion of the site investigations regarding the potential disposal of Toc H Hall.

Amendment

Moved Councillor Crossland, Seconded Councillor Hutchinson that Council:

1. Endorse Administration to undertake site investigations into the potential disposal of Toc H Hall, Certificate of Title Volume 6022 Folio 144.
2. Requires Administration bring a Section 194 report back at the conclusion of the site investigations regarding the potential disposal of Toc H Hall.

The Mover, with the consent of the Seconder, sought and was granted leave of the meeting to vary the amendments as follows:

1. Endorse Administration to undertake site investigations into the potential disposal of Toc H Hall, Certificate of Title Volume 6022 Folio 144.
2. Requires Administration bring a Section 194 report back at the conclusion of the site investigations regarding the potential disposal of Toc H Hall by June 2016

The amendment to become the motion was **Tied**
The Mayor gave his casting vote and voted in favour of the motion
The amendment to become the motion was **Carried**

The motion as amended was Carried

LGA General Meeting 2016 – Proposed Council Notices of Motion **Reference No: GC230216R09**

Moved Councillor Veliskou, Seconded Councillor Hutchinson that:

1. Council notes the report “LGA General Meeting 2016 – Proposed Council Notices of Motion”
2. Council submits the following motions to the Local Government Association for consideration at the Local Government Association General Meeting to be held on Friday 15 April 2016:
 - *That the Local Government Association lobby the State Government for the abolition of the NRM levy.*
 - *That the Local Government Association joins the Alliance for Gambling Reform and support reform to reduce the public health impacts caused by pokie machines in the South Australian community.*
3. On submitting the motions to the Local Government Association, the Chief Executive Officer be authorised to amend the wording (without changing the meaning or purpose of the motion) if required.

4. The nominated Council Voting Delegate for this meeting is Mayor Hanna; and that the Proxy Delegate for this meeting is Deputy Mayor Veliskou, and Councillor Byram if he is unable to attend.

Moved Councillor Crossland, Seconded Councillor Pfeiffer that the formal meeting procedures be suspended to enable discussion on the item '*LGA General Meeting 2016 – Proposed Council Notices of Motion*' and extend the meeting until the conclusion of the agenda items (including one Motion without Notice).

Carried

9.15pm Formal meeting procedures suspended
9.15pm meeting extended

9.17pm Councillor Pfeiffer left the meeting

Moved Councillor Prior, Seconded Councillor Hull that formal meeting procedures resume.

Carried

9.18pm Formal proceedings resumed

9.21pm Councillor Pfeiffer re-entered the meeting

The motion was **Carried**

9.23pm Section 270 – Review of Process – Reserve Street Reserve Dog Park
Report Reference: GC230216R10

9.23pm Councillor Gard left the meeting
9.25pm Councillor Gard re-entered the meeting
9.25pm Councillors Byram and Crossland left the meeting

Moved Councillor Westwood, Seconded Councillor Telfer that Council:

1. notes the report and endorses the following recommendations within the report:
 - Prior to the commencing of any s270 reviews, a briefing is made to the Independent consultant that includes a complete listing of interested parties to be interviewed.
 - The Section 270 review should list persons interviewed at the start of the investigative report.
 - The Terms of Reference should be agreed prior to going out to an independent investigator
 - All reference documentation should be attached.
 - The name of the Section 270 Report author is included in the report in order that it stands alone from the covering Council report
 - Council's Community Engagement Policy and Framework be reviewed to consider how the processes can be improved. It is noted that this matter is scheduled for an Elected Member Forum in May 2016.

- A post-implementation review meeting involving all Southern Ward Councillors, the Open Space team members involved in this project and the General Manager City Development is held to consider recommendations from this report and to put in place processes to prevent the recurrence of the situation requiring this review.

Carried Unanimously

9.29pm Councillor Byram and Crossland re-entered the meeting

CORPORATE REPORTS FOR INFORMATION / NOTING

9.29pm Finance Report – January 2016 Report Reference: GC230216R11

Moved Councillor Telfer, Seconded Councillor Hutchinson that Council:

1. Receive the report “Finance Report – January 2016”.

9.36pm Councillor Kerry left the meeting

Carried Unanimously

MATTERS RAISED BY MEMBERS

Questions with Notice

Nil

Motions with Notice

Nil

Questions without Notice

Nil

Motions without Notice

9.39pm Oaklands Crossing Campaign Reference No: GC230216M01

9.39pm Councillor Kerry re-entered the meeting

Moved Councillor Hull, Seconded Councillor Prior that:

1. Council allocates \$3700 from the underspend in the Council approved budget of \$14,550 for the hiring of a billboard at Oaklands crossing to produce an online video.

Carried

CONFIDENTIAL ITEMS

9.41pm Glandore Laneways Project Reference No: GC230216F01

Councillor Hutchinson declared a conflict of interest in the item '*Glandore Laneways Project*' (GC230216F01) as he has an interest in some of the property referred to in the report and left the meeting.

9.41pm Councillor Hutchinson left the meeting and did not return

Moved Councillor Pfeiffer, Seconded Councillor Prior that:

1. Pursuant to Section 90 (2) and (3)(b)(d) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Tony Lines, Vincent Mifsud, Abby Dickson, Rudy Tieman, Kate McKenzie and Jaimie Thwaites, be excluded from the meeting as the Council receives and considers information relating to the Glandore Laneways, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information of a commercial nature (not being a trade secret) the disclosure of which (i) could reasonably be expected to prejudice the commercial position of a person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.

Carried Unanimously

9.41pm the meeting went into confidence

Moved Councillor Pfeiffer, Seconded Councillor Kerry that:

1. In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that this report having been considered in confidence under Section 90(2) and (3) (b) and (d) of the Act shall, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2016.

Carried

10.06pm the meeting came out of confidence

CLOSURE - Meeting Declared Closed at 10.11pm.

CONFIRMED THIS 22 MARCH 2016

.....
CHAIRPERSON

**MINUTES OF THE SPECIAL GENERAL COUNCIL MEETING
HELD AT THE ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 8 MARCH 2016**



PRESENT

His Worship the Mayor Kris Hanna

Councillors

Coastal Ward

Ian Crossland
Tim Gard

Mullawirra Ward

Jerome Appleby

Southern Hills

Janet Byram (6.03pm)
Nick Westwood

Warracowie Ward

Nathan Prior

Warriparinga Ward

Raelene Telfer

Woodlands Ward

Nick Kerry (6.05pm)
Tim Pfeiffer

In Attendance

Mr Adrian Skull
Mr Vincent Mifsud
Ms Abby Dickson
Mr Tony Lines
Ms Kate McKenzie

Chief Executive Officer
General Manager Corporate Services
General Manager City Development
General Manager Operations
Manager Corporate Governance

OPEN MEETING

The meeting commenced at 6.02pm.

KAURNA ACKNOWLEDGEMENT

We would like to begin by acknowledging the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

ELECTED MEMBER'S DECLARATION OF INTEREST

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

COMMITTEE RECOMMENDATIONS

6.03pm Finance and Audit Committee – Confirmation of Minutes of Meeting held on 22 February 2016
Report Reference: SGC080316R01

Moved Councillor Gard, Seconded Councillor Appleby that Council receive and note the minutes

of the Special Finance and Audit Committee meeting of 22 February 2016 (Appendix 1).

6.03pm Councillor Byram entered the meeting.

Carried Unanimously

CORPORATE REPORT FOR DECISION

**6.05pm Edwardstown Oval – Section 48 Report and funding commitment for National Stronger Regions Fund Application
Report Reference: SGC080316R02**

6.05pm Councillor Kerry enter the meeting

Moved Councillor Pfeiffer, Seconded Councillor Kerry that Council:

1. Consider the advice and feedback received from the Finance and Audit Committee on the draft Section 48 Prudential Report.
2. Adopt the Section 48 Prudential Report as amended including the KPMG Report on the Proposed Governance and Management Model and Financial Forecast and the Hardy Milazzo Design Concept.
3. Authorise Council staff to finalise and submit a bid to the National Stronger Regions Fund (NSRF) Round 3 seeking \$4 million in Federal capital funding matching a \$4 million capital funding commitment by the City of Marion.
4. Endorse the capital funding commitment of up to \$4 million for the redevelopment of Edwardstown Oval subject to the successful application for funding to the National Stronger Regions Fund.
5. Endorse the increased on-going operating, maintenance and renewal funding (i.e. Cash) requirement as identified in the Section 48 Prudential Report and note the impact to the City of Marion's adopted Long Term Financial Plan (LTFP) resulting from the additional funding requirement identified in the Section 48 report is forecast to be in the order of \$6.119 million over the 10 year term of the LTFP.
6. Commit to undertaking the redevelopment of Edwardstown Oval if funding is received from the National Stronger Regions Fund.

Carried

CLOSURE - Meeting Declared Closed at 6.07pm

CONFIRMED THIS 22 March 2016

.....
CHAIRPERSON
/ /

Mayoral Communications Report

Date of Council Meeting:

22 March 2016

Name of Elected Member:

Mayor Kris Hanna

Date	Event	Comment
25/02/2016	Welcome Students from Kokubunji	Attended & gave opening speech
26/02/2016	Launch of the Scanlon Foundation discussion Paper on Multiculturalism	Attended
26/02/2016	Matt Williams MP re national Stronger Regions Fund	Attended
27/02/2016	Cove Soccer Presentation	Attended
29/02/2016	Marion Mall Walkers Birthday Celebrations	Attended
01/03/2016	Marion Business Breakfast – Optimising the NBN	Attended
01/03/2016	Meeting with Katrine Hildyard MP re National stronger region fund	Attended with Chief Executive
04/03/2016	Met with officers and cadets of the 75 th & 609 SQN Warradale regarding Anniversary AAFC	Attended
07/03/2016	Jervois Street Soil Turning Ceremony	Attended and officially dug
07/03/2016	Mayors Multicultural Forum	Attended as MC
08/03/2016	Environmental Round Table forum with Minister for the Environment the Hon Greg Hunt MP	Attended with Staff member
11/03/2016	Mayoral Reception for UAE contingent	Attended with the Mayoress and officially welcomed guests
11/03/2016	Edwardstown Rotary – tour of Haighs	Attended
13/03/2016	International Women's Day Celebration, at Baha'i Centre of Learning Adelaide	Attended with the Mayoress and gave opening speech
14/03/2016	SAJC Adelaide Cup Day Luncheon	Attended
16/03/2016	Lean Business system Conference, Sydney	Attended
In addition the Mayor has met with residents, MP's, Political candidates and also with the CEO and Council staff regarding various issues.		

Deputy Mayor Communications Report

Date of Council Meeting:

22 March 2016

Name of Elected Member:

Deputy Mayor Jason Veliskou

Date	Event	Comment
26/02/16	Meeting with CEO, Strategy Committee Independent Member and Mayor. Discuss Marion and external network collaboration opportunities	Attended and participated
04/03/16	CLIPSAL Race Tourism SA invitation	Attended and represented City of Marion along with Cr Hutchinson
07/03/16	Mayors Multicultural Forum	Attended
10/03/16	Meeting between Mayor and Deputy Mayor	Attended and participated.
11/03/16	Official welcome event for UAE Contingent to the City of Marion by the Mayor	Attended and participated.
14/03/16	SAJC Adelaide Cup Day Event	Guests of the SAJC Represented the City of Marion along with the Mayor and Cr Tim Gard.

CEO and Executive Communications Report

Date of Council Meeting:

22 March 2016

Date	Activity	Attended by	Comments
23/02/16	Tonsley Working Group survey meeting	Adrian Skull	
24/02/2016	Council Solutions Board of Management Meeting	Adrian Skull	
24/02/2016	Marion Community Garden Committee Meeting	Adrian Skull	
24/02/2016	Better Together Showcase	Tony Lines Abby Dickson	
25/02/2016	SAALC Governance Meeting	Adrian Skull	
1/03/2016	Meeting with Katrine Hildyard MP	Adrian & Mayor	
3/3/2016	Meeting Council Solutions Board and LGAP	Adrian Skull	
3/03/2016	Renewal SA – Community Housing Rebates	Adrian Skull	
4/3/2016	Renewal SA – Tonsley	Tony Lines	
7/03/2016	Community Leadership Program presentation – “Working with Boards”	Adrian Skull	
7/3/2016	Jervois Street Soil Turning	Abby Dickson	
9/03/2016	Meeting with Minister Bignalls office and Department for Recreation and Sport re upgrade of Edwardstown Oval	Adrian Skull	
10/03/2016	Subscription Formula Review Sub Committee (LGA)	Adrian Skull	
11/03/2016	Mayoral Reception for UAE Contingent Visit	Adrian Skull Mayor Hanna	
18/03/2016	Opening of Flinders University New Plaza and Student Hub	Adrian Skull	
18/03/2016	Meeting with Valuer General, Ms D Lanzilli	Adrian Skull	

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Submitted by: Robert Tokley, Team Leader Planning
Corporate Manager: Steve Hooper, Manager Development & Regulatory Services
General Manager: Abby Dickson, City Development
Subject: Petition – Mobile Phone Tower Glandore
Reference No: GC220316P01

PETITION FROM: Ms Letitia Ellis

NO OF SIGNATORIES: 162 signatories

DATE PETITION RECEIVED: 11 March 2016

CORRESPONDENCE:

This petition was received on 11 March 2016 by residents who do not want a mobile phone tower at 634 South Road, Glandore. **Refer to Appendix 1.**

Please note that the signatories telephone numbers have been blanked out in the attached copy of the petition as this information is not required under the *Local Government (Procedures at Meetings) Regulations 2013* or the City of Marion's 'Petition Policy'.

COMMENTS:

A development application for Vodafone Hutchinson was refused by the Development Assessment Panel at its meeting on 21 October 2015. The applicant subsequently appealed the Panel's decision to the Environment Resources and Development Court and submitted compromise plans which repositioned the proposed structure 7.8 metres to the east of the original location (further away from residential properties to the west).

The Development Assessment Panel considered the compromise plans at its meeting on 17 March 2016 where it resolved to advise the Environment Resources and Development Court that it supports the compromise proposal submitted by Vodafone Hutchinson subject to conditions.

RECOMMENDATIONS (2):

Due Date:

1. Council notes the petition.

March 2016

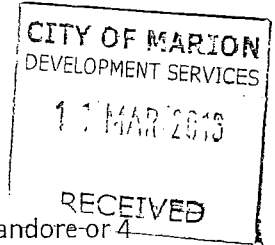
2. The head petitioner be advised of the resolution of the Development Assessment Panel at its 17 March 2016 meeting.

March 2016

Appendix 1: Petition

Report Reference: GC220316P01

Date 5.6.2015



No Vodafone Mobile Phone Tower at Glandore

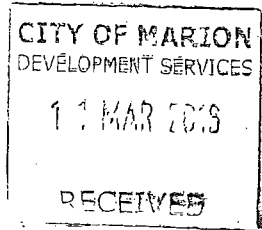
Please sign this petition if you do not want a Mobile Phone Tower at 634 South Rd. Glandore or 4 other sites nearby. This petition has been put together by Letitia Ellis and Dot who live in Nottingham Cres. Glandore and do not want any Mobile phone tower near their house or the Black Forrest Primary School.

Name : Address : Phone no.: sign:

- * DOROTHY REED 3 NOTTINGHAM CRES GLANDORE [redacted] M. [redacted] 5037
- Lorna J Adams 9 Nottingham cr; Glandore.
- RON CAMERON 19/378 HENLEY BEACH ROAD LOCKLEY - 5032
- * Brody Chamberlain 5 Nottingham cr; Glandore 5037
- * MELISSA COOKE 5 NOTTINGHAM CREE GLANDORE 5037
- ABRAHAM WILLIAMS 5A NOTTINGHAM CRES GLANDORE 5037
- NOEL WILLIAMS 5A NOTTINGHAM CRESCENT GLANDORE 5037
- LEE PIK WAN 5A NOTTINGHAM CRESCENT GLANDORE
- Robert S. 1/2 Nottingham Cres Glandore 5037
- Wale Ramp 2/2 Nottingham Cres Glandore 5037
- Lyda May 6 Nottingham Cres Glandore 5037
- Milany Stoeger 657 South Rd Black Forest
- Paul Doyle 6 Baker St. Somerton Pw.
- * Heather Wright 652 5th Rd Glandore (Shop)
- * Letitia Ellis 1 Nottingham Cres Glandore

Date 5.6.2015

Page 27



No Vodafone Mobile Phone Tower at Glandore

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Name :

Address :

Phone no.:

sign:

H.D. Cattanach 151A Anna Ln [redacted] [signature]

Bruce Bedford 13 Beckman St Glandore [redacted] [signature]

Christina Lauss 2 Pankala Rd. Parahills 5096 [redacted]

Liz Reordan 50 Clark Ave Glandore 5037 [redacted]

Peter Feige 52 Albion Ave Glandore [redacted] [signature]

Paul McIntosh 18A Nottingham Cres Glandore [redacted] [signature]

[redacted]

Marie McIntosh 18A Nottingham Cres Glandore

Talia McIntosh 18A Nottingham Cres Glandore [redacted]

Name:

address:

Page 28

phone no.

sign.

Ineke

26 Nottingham Cres

Benny
Fiebiger

42 Nottingham
Cres

Francis
Schulz

8 Nottingham Cres
Glandore

Rhiamon

7/248 ANZAC

Schulz

HIGHWAY

Glandore

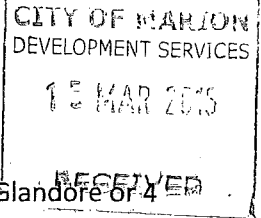
John Francis

7 Glenryke
Tce Glandore

CITY OF MARION
DEVELOPMENT SERVICES

11 MAR 2018

RECEIVED



No Vodafone Mobile Phone Tower at Glandore

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Name : Address : Phone no.: sign:

STEVEN RASIC 20 PLEASANT AVE. [REDACTED] [Signature]

Naomi Nelson 5 Pleasant Ave. [Signature]

Paul Quincey 42 Pleasant Ave [Signature]

Jizhong BIAN 28 pleasant Ave [Signature]

William Norman 26 pleasant AV [Signature]

Joy Brown 2124 pleasant Ave
Glandore

[Signature] 15 Pleasant Ave
Glandore. [Signature]

[Signature] ROSE PENGLASE
17 PLEASANT AVE
GLANDORE SA 5037

[Signature] 36 PLEASANT AVE.
GLANDORE SA 5037

NAME

ADDRESS

Page 30

PHONE NO

SIGN

Manju A

19 Pleasant Ave
Glandore - SA5039

Manju A

~~Barry~~~~Glandore~~

R. MAZZONE

36 MALWA
ST GLANDORE

J. CARLIS

30 MALWA ST
GLANDOREVATHAN
GOLDING24 VICTORIA
STREET
GLANDOREDEAN
CONDER14 Victoria St
GLANDOREJASON
LOVEDAY3 VICTORIA ST
GLANDORE SA 5037Sean
Graham17 Glengarry
Ave Glandore SA 5037Rachel
Poole12 Glengarry
Ave, GlandoreDanielle
Guthrie11 Glengarry Ave
Glandore 5037

9:15 Empty Bottle
9:15 patio Basal
Froth + Foodle

(2)

£11

No Vodafone Mobile Phone Tower at Glandore

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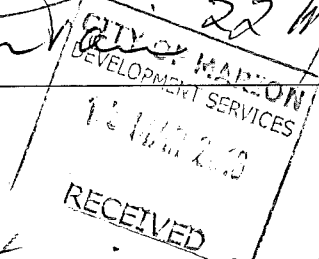
Name : Address : Phone no.: sign:

Quan FENG 1 Mersey st Glandore [REDACTED] nf

MengYuan CHEN 1 Mersey st Glandore [REDACTED] Bemie.

Lynao Yang 1 Mersey st glandore [REDACTED] Suzie.

Mal. Fountain 22 Maud St Glandore



Pat Fountain 22 Maud St Glandore

Jan Knott 12 Pleasant Ave Glandore

Deb Tippins 30 Pleasant Ave, Glandore [REDACTED] Jan

[REDACTED]
SHARON GWAN 1 GERTRUDE ST GLANDORE, [REDACTED]

GREG BLACKALL 8 GERTRUDE ST GLANDORE,

Name: Address: Phone No: Sign:

R. BARSZEWSKI GERTRUDE

[REDACTED]

Sign: [Signature]

HELEN SEAMAN

[Signature] 10 GERTRUDE

[REDACTED]

[Signature]

Helen Papae Strahel

[Signature] 12 Gertrude Street Glandore SA 5037

[REDACTED]

Elia Papae Strahel () [Signature]

JOHN PAPPAS

[Signature]

IAN GUASTELLA
453 CROSS ROAD SOUTH PLYMPTON

Julian Stentor

2 Garland St Glandore

[Signature]

Cathy Swanson

3 Garland St,
Glandore SA 5037

CITY OF MARRION
DEVELOPMENT SERVICES

15 MAR 2013

RECEIVED

C. Swanson

Rachel Budarici
26 Charles St.
Plympton

[Signature]

Jan Sau
3 Magnolia Ave
Happy Valley

[Signature]

25, 23, 26, 21, 19, 15, 13, 11, 9
35, 4

Page 33

end website

"Una took 2 forms"

No Vodafone Mobile Phone Tower at Glandore

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Name :

Address :

Phone no.:

sign:

Terry Strecton 30A Albion Ave Glandore

DAVID WAYNE 20 ALBION AVE GLANDORE

Candy Walker 20 Albion Ave Glandore

Brian Simms 22 Albion Av. Glandore

Brian Frende 13 Albion Ave, Glandore

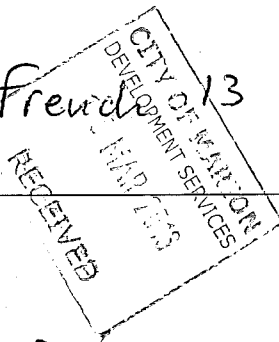
Blair Duan 14 Albion Ave. Glandore

PHIL ROBINSON 38 ALBION GLANDORE

Cain Butcher 44 ALBION AVE GLANDORE

Danielle O'Loughlin 44 Albion

Sebastian Butcher 44 Albion Ave S. Butcher



Name: Address: Phone No: Sign:

MARY CHRISTINE MURPHY [REDACTED] Chphy.

Donna Williams [REDACTED] ~~Don~~

Katie Smith [REDACTED] ~~KD~~

Peri Konstantopoulos [REDACTED] ~~PK~~

Kathryn Angus [REDACTED] ~~K~~

Catherine Taddeo [REDACTED] CTaddeo

Alastair Cahill [REDACTED] altahll

Jacinta Drabsek [REDACTED] ~~J~~

Linda Norman [REDACTED] LNorman

Peggy Babadimas [REDACTED] ~~PB~~

Carole Scott [REDACTED]



(4)

No Vodafone Mobile Phone Tower at Glandore

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Name :

Address :

Phone no.:

sign:

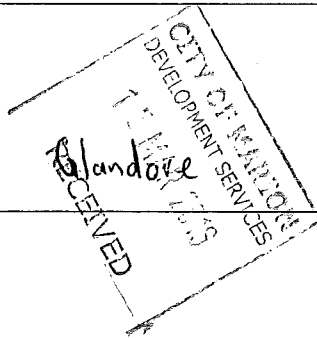
Wanda Lee Lush 4 Bazeby St Glandore [redacted] Wanda Lush

Louise Tyler Glandore [redacted] Louise Tyler

Cottell Sarah Plympton [redacted]

B. LORRA Glandore [redacted] B. LORRA

S. Kelly



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Name : Address : Phone no.: sign:

A DIMITRI 108 PLEASANT AVE STH Plympton [redacted] ADimitri

S Vickridge-Smith 26 Brinkworth St Sth Plympton [redacted] [signature]

Tim Salmon 1 Maude Street Glandore [signature]

C McMahon 3 Maude St Glandore [redacted] CM

A. Olsen 7 Maude St. [redacted] AL

C. Phillips 19 Maude St [redacted] P

B. MATTHEWS 25 MAUDE ST B Jell.

N. Kelly 7 Mersey [redacted] [signature]

C Key Mersey St [signature]

NAME

ADDRESS Page 37

PHONE NO

SIGN.

Oliver
RYAN11 MERSEY
ST. GLANDORE

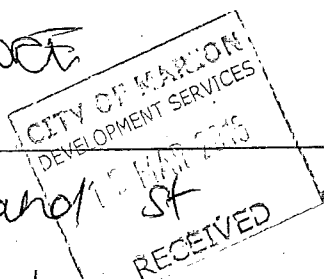
Olysi

KOLEH
DAVID8 Ray Street
South Plympton

KMM)

Peter
PAPADOPOULOS3 PLEASANT AVE
GLANDORE

Barlow

Tim
Bullen1 Warland St
GlandorePHIL
PRETTY4 GARLAND ST
GLANDORESteph
Hamett5 Garland St
Glandore

M. Hamett

P Nolan

10 GARLAND ST
GLANDORE

PNOL

L. Douglas

4 Pleasant Ave
Glandore

J. Prior

1/18 pleasant ave
Glandore

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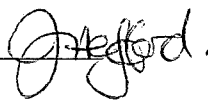
Name :


Address :


Phone no.:


sign:

Ronnie Alexander 439 Cross Rd Edwardstown [REDACTED] 


Julie Hefford 13 Brinkworth St [REDACTED] 
South Plympton

Rita Ryan 15 BRINKWORTH ST. STH Plympton. [REDACTED] 

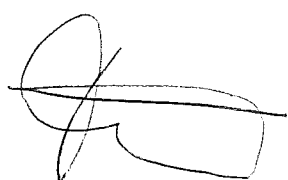
Elne Wunter 7 Baldock St, Plympton [REDACTED] 


Kate Hansen, 6 [REDACTED] Tce [REDACTED] 
CITY OF MILDURA
DEVELOPMENT SERVICES
15 MILDURA ST
MILDURA VIC 3213
RECEIVED


PETER JACKSON

65 GLENGYLE TCE [REDACTED] 

BEANIE DICKINSON

63 GLENGYLE TCE
GLANDORE [REDACTED] 

Reith Fry 61a Glengyle Tce
Glandore SA 5037 

MARK BACCIARELLI
57 GLENGYLE TCE
GLANDORE 

Name: Address: Phone no: Sign:

Brett
Gilbert 61
Glenogle Tce
Glandore



[Signature]

Fiona
Willis 31 Glenogle Tce
Glandore
SA 5037



[Signature]

Pauline 40 Nottingham Cres,
Alcock Glandore
S.A. 5037



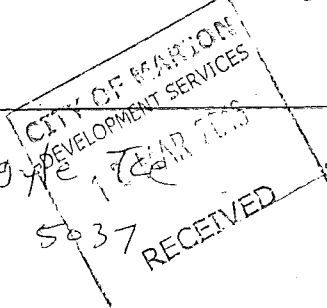
[Signature]

De
Nenaskett 1 Leamy St
Glandore 5037



[Signature]

Deirdre
Rudd 3/49 Glenogle Tce
Glandore 5037



[Signature]

Liz Baker 30 Albion Ave
Glandore
SA 5037

[Signature]

Mica Thompson 47 Glenogle Tce
Glandore 5037

[Signature]

Matthew Bayer 43 Glenogle Tce
Glandore
5037.

[Signature]

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Name : Address : Phone no.: sign:

Megan Deer 36 Churchill Avenue [REDACTED] *afroke*

Liz Mestros 1 Victoria Street Glandore GJ

Shane Spollacy 5 Victoria Street Glandore [REDACTED]

Helmut Hentle 7 Victoria Street Glandore [REDACTED]

GREG WRIGHT 6 VICTORIA STREET Glandore SA 5037 [REDACTED]

Sacqui Rudduck 11 VICTORIA STREET Glandore S.A 5037 [REDACTED]

John Rudduck 11 VICTORIA STREET Glandore S.A 5037 [REDACTED]

Steven Bajali 8 Victoria St Glandore [REDACTED]

Lee Hancock 15 Victoria Street Glandore [REDACTED]

Loola 17 Victoria St, Glandore [REDACTED]

Shane Mahney
19 Victoria St
Glandore

[REDACTED]

[Signature]

Rachael Mahney
19 Victoria St
Glandore

[REDACTED]

[Signature]

Courtney Roe
16 Victoria St
Glandore

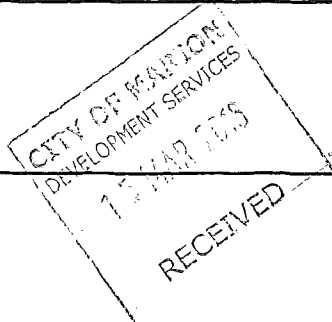
[REDACTED]

[Signature]

BEVERLEY CLEWER
27 MALWA ST
GLANDORE.

[REDACTED]

B.E. Clewer



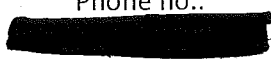
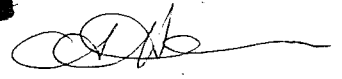
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Name : Address : Phone no.: sign:

Annette Hart

35 Glengyle Terrace
Glandore

DARREN Rotes

33 GLENGYLE TCE
GLANDORE




24 KERR GARDEN

Humar Fay

South Plympton





64 PARKVIEW

MIKE (CARLIS)

FORESTVILLE

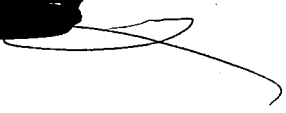




RON CRAIG

53 Glengyle Tce
Glandore





MARK BROSNAH

15 GLENGYLE TCE.

RECEIVED
CITY OF GOSFORD
DEVELOPMENT SERVICES
15 JUL 2013



Mike Hunt

17 Glengyle Tce





DARREN de VRIES

15 GLENGYLE TCE



GLANDORE 5037

LESLEY RUDD

49 GLENGYLE TCE GLANDORE

5037



GEORGE FALZON

49 GLENGYLE TCE GLANDORE

5037

Name: address: phone no. sign

Carmel Sacchetti 9 Glengyle Tce [REDACTED] blacchetta
Glandore

Lemarie Ayres 65A Glengyle Tce [REDACTED] Rayns
Glandore

Julie Higgings 27 Waldevast [REDACTED] Julie
Glandore 1/2

Sophie Henschle Henschle
70 Pleasant ave Glandore 5037

Tracy Bay 72 Pleasant Ave [REDACTED] Tracy Bay
Thomas Costello Glandore 5037 1/2
62 Pleasant Avenue

WILLIAM DINGO 58 PLEASANT AVE. RECEIVED
GLANDORE 5037 W.D.

V. MAXWELL 36 WINIFRED AVE [REDACTED] V.M.
S. PLYMPTON

K. Kasmeris Pleasant Avenue,
Plympton South SA 5038

K Spahr 98 Pleasant Ave [REDACTED] K Spahr
SA Plympton

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer: Georgie Johnson, Administration Assistant

Manager: John Valentine, Manager Strategic Projects

General Manager: Abby Dickson, General Manager City Development

Subject: Infrastructure Committee - Confirmation of Draft Minutes of Meeting held on 1 March 2016

Report Reference: GC220316R0

DISCUSSION:

The purpose of this report is to facilitate the receiving and noting of the minutes from the 1 March 2016 Infrastructure Committee meeting. A summary of the items considered are noted below.

7.2 Work Program and Meeting Schedule for 2016

The Committee noted and discussed a draft Work Program for 2016 noting the potential for this program to change during the year. Topics and meeting dates identified were:

TUESDAY, 3 May 2016

Topic

Sports Infrastructure Project

Asset Consolidation Program update

Capital Works Overview

Streetscape Project

How we hold major assets

Future of Administration Building

Urban Planning agenda

Service Levels, including demographic and community information

Community Energy Project Update

Overview of financial management of Infrastructure,
including key financial policies

TUESDAY, 5 July 2016

Topic

Sports Infrastructure Project

Asset Consolidation Program

Asset Management Plan Overview

Streetscape project

Stormwater Management and Infrastructure

30 Year Plan for Greater Adelaide and Integrated
Transport Plan

Community Energy Project Update

TUESDAY, 9 September 2016

Topic

Sports Infrastructure Project

Streetscape project

Play Space strategy

Open Space strategy

Tonsley Redevelopment Project

Community Energy Project Update

Tuesday, 11 November 2016

Topic

Sports Infrastructure Project

Streetscape project

Asset Consolidation Program Update

Community Energy Project

7.3 Overview of Key Policies

The Committee noted the report and agreed on the following actions

- Schedule Policy overview throughout the Committee's work program.
- Schedule as an agenda item at the 3 May meeting
- Administration to provide Mr Reynolds with a copy of the Community Facilities survey

7.4 Major Projects and Project Development

The Committee noted the report and agreed on the following actions

- Administration to provide an update on what is being proposed at the Mitcham facility and any feedback from meetings held between councils.
- Council to consider Major's Road as the best location to the future use for clubs.
- Administration to provide further information with regard to additional Accommodation options in the City of Marion.

7.5 Streetscape Project

The Committee noted the report and agreed on the following actions

- The Committee to review funding streams for streetscapes at the next meeting
- The Committee to note application of the strategic criteria approach at the next meeting

Other Business

Action:

- Administration to engage with Westfield regarding an opportunity to liaise with the Infrastructure Committee at an upcoming meeting.

RECOMMENDATIONS (2)

DUE DATES

That Council:

- | | |
|--|----------------------|
| 1. Receive and note the minutes of the Infrastructure Committee meeting of 1 March 2016 (Appendix 1) | 22 March 2016 |
| 2. Note that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure Committee | 22 March 2016 |

**MINUTES OF INFRASTRUCTURE COMMITTEE MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 1 MARCH 2016**



PRESENT

Elected Members

Councillors Byram (Chair), Kerry, Pfeiffer

His Worship the Mayor Kris Hanna

Independent Member

Mr Christian Reynolds

In Attendance

Ms Abby Dickson	General Manager City Development
Mr Tony Lines	General Manager Operations
Ms Fiona Harvey	Manager Innovation and Strategy
Mr John Valentine	Manager Strategic Projects
Ms Elaine Delgado	Strategic Planner
Ms Georgie Johnson	Administration Assistant (minute taker)

1. OPEN MEETING

The meeting commenced at 6.30 pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

No interests were disclosed.

4. CONFIRMATION OF MINUTES

Nil due to this being the inaugural meeting.

5. BUSINESS ARISING

Nil due to this being the inaugural meeting.

6. PRESENTATION

6.1 Overview of the City of Marion

Mr Tony Lines presented to the Committee an overview of demographic, financial, and asset data; Council's approach to strategic planning; leadership and organisational structure; trends and issues affecting the City of Marion that inform strategic planning; and major projects being undertaken by Council and State Government that affect the City of Marion and region.

7. REPORTS

Infrastructure Committee Terms of Reference and Overview of Skills Reference No: IC010316R7.1

At the invitation of the Chair Members of the Infrastructure Committee introduced themselves and provided an overview of their background and skills. The Committee also considered the Terms and Reference and had no further comments to make on them.

Moved Mayor Hanna, Seconded Cr Pfeiffer that the Infrastructure Committee:

- Notes the Terms of Reference identified at Appendix 1 to the report.
- Notes the overview of skills provided by each of the Committee Members.

Carried Unanimously

The Chair sought and was granted leave of the meeting to vary the order of the agenda and consider 'Streetscape Project' (Reference IC010316&.5) next.

Streetscape Project Reference No: IC010316R7.5

The Committee raised and discussed the following points:

- The Streetscape Project should be a regular item on the Infrastructure Committee agenda.
- It was noted that the discussions of the Streetscape Working Party in the attached in reports were introductory only.
- The Elected Member Streetscape Working Party has developed an agreed project approach and timeframe.
- Draft Streetscape Policy is planned to be presented to the General Council meeting on 22 March 2016.
- Implementation of the Streetscape Program is to commence by the end of this calendar year.
- Due to the early stage in project development funding levels and sources have not yet been identified.
- It is important there are clear expectations on what can be delivered.
- Development of a tool should include a focus on identifying locations for higher quality streetscapes. Committee to review outcomes of prioritisation.

- Funding needs to be targeted to achieve best value for money, e.g. is undergrounding power lines the best use of funds due to the high expense?
- The Streetscape Project includes 3 stages: 1) Streetscape Policy which is a high level 'umbrella' policy, 2) a 10-year Streetscape Program of capital and renewal works, and 3) systems and procedures to support project delivery.
- Open Space planning needs to be funded from a separate budget.
- The Department of Planning, Transport and Infrastructure owns arterial roads but Council needs to consider how it can influence streetscape elements to improve amenity.
- Partnerships need to be considered as an important component of project implementation.
- It was noted that the NBN rollout will result in above-ground infrastructure that will require consideration in streetscape development.
- Implementation of the Streetscape Program will be long-term and integration with existing assets needs to be considered.
- The public value provided by streetscapes is Council's principal focus.
- 'Return on investment' for streetscapes could be discussed and considered by the Committee.

Questions and points raised for consideration:

- Does the information capture –
 - Funding
 - Timing/Next Steps
 - Economic Benefits vs Community Benefits

Actions:

- **The Committee to review funding streams for streetscapes at the next meeting**
- **The Committee to note application of the strategic criteria approach at the next meeting**

Moved Mayor Hanna, Seconded Cr Pfeiffer that the Infrastructure Committee:

- Note the commencement of the Streetscape Project
- Provide feedback on the proposed role of the Infrastructure Committee in the Streetscape Project

Carried Unanimously

Work Plan 2016

Reference No: IC010316R7.2

The Committee discussed the work plan and made the following points:

Standing item each meeting:

- Streetscape project
- Sports Infrastructure projects
- Asset Consolidation program.
- Community Energy Project

Additional topics for forward work program

- Service levels to be considered before budget, schedule for 3 May
- Future of Administration Centre

- Tonsley Redevelopment Project
- 30 year Plan for Greater Adelaide and the Integrated Transport Plan
- How we hold major assets.
- Capital Works Overview, incorporating linkages to Streetscape project
- Asset Management Plan - Building condition audit, integrated with Renewal and Consolidation programs
- The Committee also discussed the following areas, to be considered as the Committee progresses its work program: Consider the alignment of the demographic and community information in relation to key asset/infrastructure strategies and priorities.
- Consider the unique and/or collaborative role the Strategy, Urban Planning and Infrastructure committees will play on areas of overlap
- Ensure the forward work program includes key objectives for each agenda item, to ensure the consideration of the item is focused on achieving those objectives. Consider a list of work plan items for 2017, to ensure the Committee can make a seamless transition from 2016.

INDICATIVE INFRASTRUCTURE COMMITTEE WORK PROGRAM – 2016

TUESDAY, 3 May 2016

Topic	Action
Sports Infrastructure Project	Consideration
Asset Consolidation Program update	Consideration of progress of current priorities and further priorities
Capital Works Overview	Noting
Streetscape Project	Note project progress, funding opportunities for potential sourcing on completion of the Streetscape Program, and application of the strategic criteria approach
How we hold major assets	Consideration of approaches/models for holding major assets
Future of Administration Building	Consideration of options
Urban Planning agenda	Consider current key drivers and context of state and local agenda
Service Levels, including demographic and community information	Consideration of key infrastructure service levels
Community Energy Project Update	Noting
Overview of financial management of Infrastructure, including key financial policies	Noting

TUESDAY, 5 July 2016

Topic	Action
Sports Infrastructure Project	Consideration
Asset Consolidation Program	Consideration
Asset Management Plan Overview	Noting
Streetscape project	Note project progress and provide input into draft design guidelines
Stormwater Management and Infrastructure	Noting
30 Year Plan for Greater Adelaide and Integrated Transport Plan	Noting
Community Energy Project Update	Noting

TUESDAY, 6 September 2016

Topic	Action
Sports Infrastructure Project	Consideration
Streetscape project	Note project progress and draft program of prioritised works
Play Space strategy	Consideration
Open Space strategy	Consideration
Tonsley Redevelopment Project	Consideration
Community Energy Project Update	Noting

Tuesday, 11 November 2016

Topic	Action
Sports Infrastructure Project	Consideration
Streetscape project	Consideration
Asset Consolidation Program Update	Noting
Community Energy Project	Noting

List for 2017

Topic	Action

Moved Christian Reynolds, Seconded Cr Pfeifer that the Infrastructure Committee:

- Discuss the proposed work program for 2016 identified at Appendix 1 to the report.

Carried Unanimously

7.52pm Mayor Kris Hanna left the meeting

7.54pm Councillor Kerry left the meeting

Overview of Key Policies
Reference No: IC010316R7.3

Moved Cr Pfeiffer, Seconded Cr Kerry that the Infrastructure Committee:

- Notes the overview of key infrastructure related policies; the Asset Management Policy and the Disposal of Land and Assets Policy as provided in Appendix 1 and 2.

Carried Unanimously

The Committee discussed the following:

- The Committee requested that an overview of all key asset related policies is provided to them through their work program.

Action: Schedule Policy overview throughout the Committee's work program.

- How Council assesses when assets become a burden rather than a benefit. The Committee sought an overview of financial management of Assets at its next meeting.

Action: Schedule as an agenda item at the 3 May meeting

- The Building Audit information will be available in April 2016 and will be a valuable suite of information for a range of asset management projects.
- The Community Facilities Survey is being distributed in early March.

Action: Administration to provide Mr Reynolds with a copy of the Community Facilities survey

7.59pm Councillor Kerry re-entered the meeting

Major Projects and Project Development

Reference No: IC010316R7.4

Moved Cr Kerry, Seconded Cr Pfeiffer that the Infrastructure Committee:

- Notes the background on the Strategic Projects department and overview of current projects under development.

Carried Unanimously

The Committee discussed the following items:

Sports Infrastructure:

Edwardstown Oval Redevelopment:

- funds committed for Concept Plan
- NSRF Round 3 funding application in progress if Council approved on March 8th.
- Audit committee concern regarding commitment of funds and impact on future works.

Mitchell Park Sports Ground Redevelopment - Multi-purpose indoor stadium facility:

- funds committed for Concept Plan
 - Project on larger scale than Edwardstown, on doorstep to Tonsley.
 - Including a multi –purpose stadium to replace existing facility at Marion Sports.
 - Lodge for NSRF Round 4 funding application.
- All projects under NSRF we would need to have projects completed. 50/50 matched funding. \$20k to \$10M.
 - KPI for CEO on Major Projects require external funding.
 - Bangka Day Memorial event – Openly stating that there is funding and developing facility, close to Tonsley.

Action:

- **Administration to provide an update on what is being proposed at the Mitcham facility and any feedback from meetings held between councils.**

BMX facility to UCI standard –

- UCI looking for international standard facility in Australia.
- Office Recreation and Sport grant to do study. Economic growth and benefits is substantial.
- Cross Keys in the North is a potential site. 1/3 way through the study. Due at end of March.
- Next week club presidents meeting with consultant regarding location. Major's Road is our proposed location.

- Regardless of where the location of the International facility is placed, BMX currently located to Cove Sports needs to be relocated.
- When the BMX club moves out of Cove sports use of the BMX area of cove sports will need to be reviewed.
- Use at O'Halloran Hill won't be a problem with zoning. Old construction compound for Southern Expressway.
- Once site is identified Minister will need to sign off on land use. Minister will make decision on land based on a party that can deliver a project.
- We will have direction by May meeting.
- Current users are mainly club users - travel from a large catchment Plympton and Victor Harbour.
- Current site needs to move due to size and noise issues.
- Commercial model still to be developed on who would fund and operate it.
- Council report for Cove will need to be brought back what will happen to existing site.
- Social implications on Cove with removing BMX and passive surveillance vs Major's Road site. Starting gate height with no community access due to risks. Rest of facility would be able to be used by community. Disadvantaged youth programmes, track maintenance, two clubs using tracks at all times.

Actions:

- **Council to consider Major's Road as the best location to the future use for clubs.**
- **Administration to provide further information with regard to additional Accommodation options in the City of Marion.**

Soccer facilities in the south of Marion:

- Draft Business Case has been developed with the Football Federation of South Australia (FFSA).
- Flat land is the issue in City of Marion. – Securing land is the biggest challenge.
- Three potential site in City of Marion – O'Halloran Hill TafeSA site – State Government Land, Sheep Paddock - Sheidow Trust Land, Cove Sports Facility – City of Marion property

8. CONFIDENTIAL ITEMS

Nil

9. ANY OTHER BUSINESS

The Chair raised some information regarding online shopping trends, and their impact on the repurposing of shopping centres. Examples nationally and internationally show shopping centres are now incorporating sport and leisure facilities. In light of the City of Marion's identified priorities relating to upgrading sporting facilities, the Committee considered the opportunity to liaise with Westfield on this topic.

Action:

- **Administration to engage with Westfield regarding an opportunity to liaise with the Infrastructure Committee at an upcoming meeting.**

10. MEETING CLOSURE

The meeting was declared closed at 9.06pm

11. NEXT MEETING

The next meeting of the Infrastructure Committee is scheduled to be held on:

Time: 6:30 pm

Date: 3 May 2016

Venue: To be Advised

CONFIRMED

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CHAIRPERSON

/ /

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer: Tania Baldock, Executive Assistant

Chief Executive: Adrian Skull

Manager: Steph Roberts, Manager Human Resources

Subject: People and Culture Committee - Confirmation of Draft Minutes of Meeting held on 1 March 2016

Report Reference: GC220316R02

DISCUSSION:

The purpose of this report is to facilitate the receiving and noting of the minutes from the 1 March 2016 People and Culture Committee meeting. A summary of the items considered are noted below.

7.2 Work Program and Meeting Schedule for 2016

The Committee noted and discussed a draft Work Plan for 2016 noting various change.

7.3 Vacancy for Independent Member

The Committee noted the report and agreed on a timeline for the recruitment and appointment of the Independent DAP Members.

7.4 Enterprise Agreement (EA)

The Committee noted the report and current negotiations. A progress report to be presented to the People and Culture Committee on the 3rd May 2016.

7.5 Organisational Culture and Values

The Committee noted the report and provided feedback on the proposed process to implement organisational values. The Committee suggested the Elected Members thought it important that they are consulted and agree upon the values before implementation.

7.6 Monitoring Report

The Committee noted the report and provided feedback regarding improvements for more meaningful data and benchmarking to allow the Committee to gain an overall perspective of how the organisation is performing.

RECOMMENDATIONS (2)

DUE DATES

That Council:

- | | |
|---|-------------------|
| 1. Receive and note the minutes of the People and Culture Committee meeting of 1 March 2016 (Appendix 1). | March 2016 |
| 2. Note that separate reports will be brought to Council for consideration of any recommendations from the People and Culture Committee. | March 2016 |

**MINUTES OF THE PEOPLE & CULTURE COMMITTEE MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 1 MARCH 2016**



PRESENT

Elected Members

Councillor Raelene Telfer (Presiding Member), Councillor Hutchinson & Councillor Hull
His Worship the Mayor Kris Hanna (from 8.09 pm)

Independent Member

Dr David Panter

In Attendance

Adrian Skull	Chief Executive Officer
Kate McKenzie	Manager Corporate Governance
Steph Roberts	Manager Human Resources
Vincent Mifsud	General Manager Corporate Services
Tania Baldock	CEO & Mayor Executive Assistant (Minute Secretary)

1. OPEN MEETING

The meeting commenced at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Chairman asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

Cr Hutchinson declared an interest through membership on the Development Assessment Panel but felt it would not be deemed a conflict.

4. CONFIRMATION OF MINUTES

Nil due to this being the inaugural meeting.

5. BUSINESS ARISING

Nil due to this being the inaugural meeting.

6. PRESENTATION

6.1 Overview of the City of Marion

The CEO presented to the Committee an overview of:

- Demographic, financial and asset data
- Council's approach to strategic planning, leadership and organisational structure
- Trends and issues affecting the City of Marion that inform strategic planning
- Major projects being undertaken by Council and State Government that affect the City of Marion and region.

7. REPORTS

Subject: Terms of Reference

Report Reference: PCC01031 R7.1

Moved Councillor Hutchinson, Seconded Dr Panter that the People and Culture Committee:

- Notes the Terms of Reference identified at Appendix 1 to the report.

Carried Unanimously

The Presiding Member invited the Committee Members to introduce themselves and give a summary of their skills and experience. The Committee noted the considerable skills and experience brought by different members that will assist the Committee to enhance organisation performance and change through its people and culture.

Subject: Work Plan 2016

Reference No: PC010316 R7.2

Moved Councillor Hull, Seconded Councillor Hutchinson that the People and Culture Committee:

- Notes the proposed work program for 2016 identified at Appendix 1 to the report subject to the following amendments:
 - Note that the document is an organic document and may alter with each meeting with different outcomes.
 - 3 May 2016 meeting – Alter to Workforce Planning to “Workforce Planning Strategies”
 - Clarify the timing of the CEO Performance and Remuneration Review. Suggest that

the timing should be the July 2016 meeting which is after the conclusion of the financial year. This meeting would discuss the process & assessment criteria for CEO performance and remuneration review to be recommended for Council consideration and adoption. If this is the case, the outcome of the CEO Performance & Remuneration Review would be considered at the Committee meeting on 6 September 2016.

- The Wellbeing Strategies for the May meeting be altered to the “Wellbeing and Communication Strategies”
- A review of the ‘How We Work Together’ Policy be added to the 5 July 2016 meeting.

Carried Unanimously

Subject: Development Assessment Panel – Vacancy for Independent Members
Reference No: PC010316R7.3

The Committee noted that two of the independent members on the Development Assessment Panel (the DAP) term are due to expire in May 2016 and a recruitment process is required to fill these vacancies. The Committee noted that the Development Act requires the DAP to have at least one female. The Committee reviewed a time line for appointment of Independent DAP Members for 2016. New members would commence in June 2016 once the recruitment process was completed.

Moved Councillor Hutchinson, Seconded Councillor Hull that the People and Culture Committee:

- Acknowledge the excellent contribution of Wendy Bell and Phil Smith and invite them to reapply for the independent DAP positions in accordance with Council’s adopted practices for the appointment of Independent DAP Members.
- That the People and Culture Committee notes that administration will shortly commence the recruitment process, commencing with an advertisement being placed in the Adelaide Advertiser seeking potential candidates.
- That following the closure of the advertising period seeking expressions of interest, the Elected Members of the People and Culture Committee together with the Chief Executive Officer or delegate, shortlist candidates, and then interview candidates and make recommendations to Council on preferred candidates.

Carried Unanimously

Subject: Enterprise Agreement (EA) Negotiations Administrative Staff
Report Reference: PCC010316R7.4

The Committee noted the following discussion points:

- Staff have arranged a number of meetings over the next few weeks in relation to the negotiations of the Enterprise Agreement.

- The Vacancy Management Policy is being reviewed.
- The structure of the organisation needs to be fit for purpose.

ACTION: That the Committee be provided with an organisational chart and current register of salaries.

Moved Dr Panter, Seconded Councillor Hull that the People and Culture Committee:

- Notes the update provided regarding the Enterprise Agreement Negotiations with Administrative Staff.
- A further progress report will be presented to the People and Culture Committee at its meeting of 3 May 2016.

Carried Unanimously

Subject: Organisational Culture and Values
Report Reference: PCC010316R7.5

The CEO provided a presentation to the Committee seeking their views on the following:

- What is the destination statement for the Council regarding its people? The current challenge is defining its destination, determining how to get there and then measuring progress and outcomes.

The Committee provided the following comments:

- A trusting relationship between Council and Administration is vital for achievement and outcomes.
- The skills and experience of staff across the organisation is good.
- The Elected Body is working well together to achieve outcomes for the community.
- Public value and community benefit needs to be embedded further within the organisation
- Communication through the organisation and how issues are managed could be improved.
- The organisation has an opportunity to grow from mistakes and improve the customers experience. As a service organisation ensuring the culture supports positive and respectful experience will create further accountability. This culture needs to be led by the Elected Members down through the organisation.

8.09 pm Mayor Hanna entered the meeting

The Committee noted that the values are yet to be articulated by Council. The Human Resources Team is commencing a consultation process with the organisation regarding values and seeking input from all staff.

The Committee suggested that the Elected Members thought it was important they also had ownership of the values and would like to sign off on the agreed values before implementing.

Subject: People and Culture Monitoring Report
Report Reference: PCC010316R7.6

The Committee noted the report and suggested some further work, to make the data more

meaningful.

The Committee suggested the following improvements to the report:

- The full time equivalent be tracked with both internal and external (contractor) staff
- The total employee costs and labour budgets be monitored through this report
- The leave accruals to have comparison data including trend data
- The Lost Time Injury Frequency Rate include trend and benchmarking data to provide more context regarding how the organisation is performing.
- The injury data to be provided by division to help the Committee understand what parts of the organisation are doing well.
- Provide details regarding when the data has been collected (i.e. monthly, quarterly, etc.)

Subject: Committee Review and Feedback – Discussion
Report Reference: PCC010316R7.7

The Committee provided general feedback and suggested that some items will require more formality than others, including moving into confidence for items such as interviewing expert members for positions and the Chief Executive Officer Performance and Remuneration Review.

8. CONFIDENTIAL ITEMS

Nil

9. ANY OTHER BUSINESS

Nil

10. MEETING CLOSURE

The meeting was declared closed at 8.56 pm

11. NEXT MEETING

The next meeting of the People and Culture Committee is scheduled to be held on:

Time: 6:30 pm
Date: 3 May 2016
Venue: To be Advised

CONFIRMED

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CHAIRPERSON

/ /

DRAFT

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Originating Officer: Kate McKenzie, Manager Corporate Governance

General Manager: Vincent Mifsud, General Manager Corporate Services

Subject: Finance and Audit Committee - Confirmation of Minutes of Meeting held on 8 March 2016

Report Reference: G220316R03

DISCUSSION:

The purpose of this report is to facilitate the receiving and noting of the minutes from the 8 March 2016 Finance and Audit Committee meeting. A summary of the items considered are noted below.

Elected Members Report

Report Reference: FAC080316R6.1

The Committee noted the report and was advised that the new Section 41 Committees of Council are now operational and that Council is still confirming and embedding its financial processes regarding how to approve unfunded project / initiatives.

**Draft Annual Business Plan and Budget 2016/17 and Draft Long Term Financial Plan
Reference No: FAC080316R7.1**

The Committee provided comments on the report including the environmental scan, the Annual Business Plan (ABP) schedule, financial ratios, alignment of the rate modeling to Council's Budget and Treasury policies and the Strategic Financial Framework and assumptions.

It was noted that the rate modeling in the report is based on 2.75% per annum increases and Council has the capacity to set a lower/higher rate depending on further consideration of unfunded projects and initiatives.

The Committee noted that the reporting on the ABP has improved year on year. The work completed regarding the ratios was excellent and provided useful comparisons. The Committee suggested the development of a financial modeling tool that would assist Council assess the Whole of Life financial impact of funding decisions (e.g. council spends on capital projects of amounts of \$5m, \$10m, etc) and demonstrate when such decisions would cause the Council to fall into a funding deficit.

Internal Audit Program

Reference No: FAC080316R7.4

The Committee noted the scope for the Cash Handling Review and suggested it was a good opportunity to review how cash handling may have changed in recent years and test the processes for cash collection and the segregation of duties.

The Committee also noted the Capital Works (Carryover) Review stating that the review of carryovers was focused on the voracity of existing structures and processes, and noting that the main findings/opportunities for the City of Marion related to planning of capital works, resourcing and improved governance structures.

Corporate Risk Profile

Reference No: FAC080316R7.2

The Committee noted that it did not receive the full risk matrix due to its size and the report provided a summary of the process and high operational risks. The Committee sought assurance regarding how the risks were assessed, rated and treated. The Committee suggested that three additional risks be added to the high risks monitored by the Risk Working Group.

Draft Fraud Policy

Reference No: FAC080316R7.3

The Committee noted the draft Fraud Policy and recommend that it be presented to Council for consideration and adoption with the inclusion of some minor amendments.

Service Reviews Scopes Reviews and Monitoring (Hard Rubbish)

Reference No: FAC080316F8.1

The Committee reviewed the Service Review for Hard Rubbish and Illegally Dumped Rubbish and acknowledged the team's work on the review, congratulating them on an excellent report. It was noted that the service review clearly demonstrated that there is a need for the services within the Community.

The Committee noted that the report recommendations and encouraged management to progress with further improvements. It was noted that changes to services would be reported direct to Council for consideration and adoption (if appropriate).

RECOMMENDATIONS (1)

DUE DATES

That Council:

- 1. Receive and note the minutes of the Finance and Audit Committee meeting of 8 March 2016 (Appendix 1).**

March 2016

**MINUTES OF THE FINANCE AND AUDIT COMMITTEE MEETING
HELD AT THE ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 8 MARCH 2016**



PRESENT

Mr Greg Connor (Chair), Mr Lew Owens, Ms Kathryn Presser, Councillor Raelene Telfer, Councillor Tim Gard (from 2.38pm).

In Attendance

Mr Adrian Skull	Chief Executive Officer
Mr Vincent Mifsud	General Manager, Corporate Services
Ms Abby Dickson	General Manager, City Development
Mr Tony Lines	General Manager, Operations
Ms Kate McKenzie	Manager, Corporate Governance
Mr Ray Barnwell	Manager, Finance
Ms Sherie Walczak	Unit Manager Risk
Mr Colin Heath	Manager, Contracts and Operations Support

1. OPEN MEETING

The meeting commenced at 2.01 pm. The Chair welcomed all those present to the meeting.

2. KAURNA ACKNOWLEDGEMENT

We begin by acknowledging the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting. No declarations were made.

4. CONFIRMATION OF MINUTES

Moved Councillor Telfer, Seconded Ms Presser that the minutes of the Audit Committee meeting held on 15 December 2015 is confirmed as a true and correct record of proceedings.

Carried Unanimously

Moved Mr Owens, Seconded Ms Presser that the minutes of the Special Finance & Audit Committee Meeting held 22 February 2016 is confirmed as a true and correct record of proceedings.

Carried Unanimously

5. BUSINESS ARISING

The statement identifying business arising from the previous meetings of the Committee was reviewed and progress achieved against identified actions noted. It was requested that the project management report would be brought to the next Committee meeting.

Action: That the Project Management Report be brought to the next Committee meeting.

6. ELECTED MEMBER REPORT

6.1 Elected Members Report

Report Reference: FAC080316R6.1

Councillor Telfer provided an overview of the Elected Member Report and advised the Committee that all new Section 41 Committees of Council are now operational and are looking forward to getting further connected with their responsibilities.

Councillor Telfer advised that Council is still confirming and embedding its financial processes regarding how to approve unfunded project / initiatives. Further probity regarding prioritisation may be required.

The Committee noted Council's decision to fund the Energy Efficient Council Buildings Project and the Solar Options to the value of \$600k. The Committee noted that, while these were projects of merit and will include a payback, they appear to have been approved without consideration of the impact on the 2016/17 Annual Budget or LTFP.

7. REPORTS

Corporate and Financial Management

7.1 **Draft Annual Business Plan and Budget 2016/17 and Draft Long Term Financial Plan** **Reference No: FAC080316R7.1**

The Manager Finance provided an overview of the report highlighting that feedback and guidance is being sought from the Committee regarding:

- The environmental scan
- The Annual Business Plan (ABP) schedule
- The financial ratios
- Alignment of the rate modeling to Council's Budget and Treasury policies
- The Strategic Financial Framework and assumptions

It was noted that the rate modeling in the report is based on 2.75% pa increases and Council has the capacity to set a lower/higher rate depending on further consideration of unfunded projects and initiatives.

Environmental Scan

The Committee commented that the environmental scan was a good document and suggested to include the following:

- Further information regarding higher/tertiary education particularly with the connection to Flinders University and Tonsley. Both sites could be a significant contributor to the future of the City of Marion.
- Opportunities for light rail, in particular through to Flinders University.
- The opportunity for future Council amalgamations and shared services.
- Infrastructure issues associated with flooding and stormwater, keeping in mind the greater Adelaide stormwater management issues.
- The National Disability Insurance Scheme (NDIS) and what this may offer the City of Marion.
- Further clarification regarding the social and cultural environment and how Council intends to prioritise implementation within the next 12 months. It was noted that some target responses were based on strategy and planning stages rather than implementation. Some matters may require further integration into the business and a number of matters will be ongoing.
- The inclusion of growth within the City at around 1% per annum.

ABP Schedule

The Committee stated that the timeframes seem reasonable and allowed opportunity for the Committee to have input before going to Council.

Financial ratios

The Committee noted that the documents had been prepared based on 2.75% pa rate increases and did not include the Edwardstown Oval redevelopment as this project has yet to be approved and funded by the Council.

The Committee stated that the rate increase was reasonable, depending on Council's desire to fund unfunded projects/initiatives. Alternatively, it could potentially be reduced further.

The Committee queried why the Asset Sustainability Ratio decreased in the outer years of the LTFP. It was noted that the decrease is linked to the assumption around depreciation, which is projected to increase faster than capital renewal and as a result is not necessarily indicative of insufficient renewal of Council's asset base occurring. The integration of the recently updated AMPs into the LTFP will alter this ratio as depreciation will be replaced with required renewal, giving a more accurate representation of this ratio.

The Strategic Financial Framework and assumptions

2.38pm Councillor Gard entered the meeting

The Committee made the following points:

- The ABP is developed on a set of assumptions that cannot be guaranteed. For example, the employee cost increase assumption of 2% pa cannot be guaranteed whilst the Enterprise Agreement is still to be negotiated. It is also noted that the outside workforce Enterprise Agreement does not expire until 30 June 2017 and includes a minimum 3% increase for 2016/17. Such an assumption requires management of the total labour cost, such that employee numbers may have to reduce if total costs are to remain within the 2%pa increase.
- Unfunded projects and initiatives are being considered by Council quarterly, which can create difficulties for the annual budget process as ad-hoc projects can be introduced throughout the year. This can make it more difficult to prioritise. The development of a financial modeling tool will help Council to understand the financial impact of funding new projects/initiatives and how their funding requirements impact the financial ratios of the

Council, enabling Council to assess these projects when proposed during the year and ensuring the financial ratios remain within the required tolerances.

- The Community Facilities Partnership Program (CFPP) funding was included within the Asset Sustainability Reserve last financial year with extended parameters for its use. The ABP and LTFP include further funding of \$1.9m to this reserve in 2016/17. The Committee queried if this reserve could be used to fund capital projects. It was noted that this reserve is a cash reserve and it can be used, keeping in mind any shortfall in renewal requirements within the Asset Management Plans may need to be funded from this reserve.
- The unfunded projects and initiatives could be estimated at a total cost to Council of between \$20-\$25m. If some of these were to be funded from this reserve, the reserve would be fully expended.
- 1% growth has been reflected within the ABP and LTFP: it was suggested that this could potentially be quarantined to help resource the unfunded projects in areas where growth has occurred, keeping in mind that this will come from overall expenditure. It was noted that revenue from growth is included in Council's overall rate revenue and Council can allocate expenditure from this revenue as they see fit.

The example of the Streetscape Policy and Strategy was discussed, noting that this is an unfunded and unprioritised project/program. The Committee suggested that Council should assess the return on investment (including public value) over a period of time and consider the costs benefit analysis prior to including any capital costs within the budget. The project will progress to a certain point where it is clear what the capital allocation should be. Council can then consider this cost (in-conjunction with its other unfunded projects) to determine what it can afford to fund without going into a deficit. If the financial impact results in Council going into deficit, then Council either needs to consider what it will stop doing or increase the rates. This assumes that the Streetscape project has a high priority amongst other proposals.

The Committee noted the projected closing cash balances and confirmed that these are based on the assumption that no money is spent from the Asset Sustainability or other Reserves. The Committee suggested that it may be useful to use some scenarios (e.g. Edwardstown Oval) to understand what impact it would have on projected cash balances. The Modelling tool suggested above could be used for this process.

The Committee queried if any benchmark data had been sought from other Councils regarding rate rises and it was noted that some preliminary indicative figures are suggesting possible rate rises in the range of 2.5% to 4.9%.

Alignment of the rate modeling to Council's Budget and Treasury policies

The Committee noted modeling was consistent with Council's Policy requirements.

The Committee noted that the reporting on the Annual Business Plan has improved year on year. The work completed regarding the ratios was excellent and provided useful comparisons. The Committee suggested the development of a financial modeling tool that would assist Council assess the Whole of Life financial impact of funding decisions (e.g. council spends on capital projects of amounts of \$5m, \$10m, etc) and demonstrate when such decisions would cause the Council to fall into a funding deficit.

Action: Investigate the development of a financial modeling tool to assist Council assess the Whole of Life financial impact of funding decisions for capital projects and demonstrate when such decisions would cause the Council to fall into a funding deficit.

Service Reviews and Internal Audit

3.09pm Mr Jared Lawrence and Mr Justin Jamieson from KPMG entered the meeting

7.4 Internal Audit Program

Reference No: FAC080316R7.4

Cash Handling Scope

The Committee noted the Cash Handling Scope making the following comments:

- It is an opportunity to check for fraud.
- Review current policies and procedures.
- Understand the customer experience.
- How to govern cash into the future.

The Committee noted that it would be good to consider how cash transactions have changed over the past 5 years and what is the trend moving forward. It would also be useful to understand what other organisations are doing, from a technological perspective, as it is assumed the City of Marion would now manage a lower level of physical cash.

The Committee sought assurance that KPMG's review would assess the processes and segregation of duties. This was confirmed by KPMG.

Capital Works Carryover Review

KPMG provided an overview of the report, stating that the review of carryovers was focused on the voracity of existing structures and processes, and noting that the main findings/opportunities for the City of Marion related to:

- Planning a shift from a 12 month cycle to a two year or three year cycle.
- The reset AMP funding requirements needs to now update the LFTP and should consider resource planning to smooth the flow of capital expenditure in the future.
- Resourcing allocation to be considered for both internal and external (alternate service delivery models).
- Improving the existing governance structures regarding monitoring, performance and escalation, including the potential to include the capital works program at the Project Control Group (PCG) meetings.

The Committee suggested that:

- The risk ratings and maturity levels were inconsistent. KPMG advised that the City of Marion has various disciplines and approaches in place meaning the risk ratings remained at low or moderate. The opportunity for improvement related to further structure and consistency being applied.
- The report focused on project management rather than capital works carryovers. It was later noted that the root causes were the systems and processes as part of the project management which may contribute to the level of carryovers.
- The Capital Works programs are complex and it is important to not rush through this process.
- It is important to differentiate between:-
 1. Capital Works Programs

2. New Capital Projects

- A certain level of carry overs will always occur and management should be requested over the upcoming months to be clear regarding what should be carried over, re-timed or given up for the 2016/17 year.

The Committee noted that the impact of carry overs has been approximately \$4m each year meaning there is opportunity to either re-set the program or look at the resources to deliver the program.

The Committee agreed that with some further improvement and accountability, the level of carry overs should be reduced. The Committee suggested that the timing of the recommendations be reviewed to ensure that they don't all fall due at the same time, and there should be a key focus on prioritising the "Moderate" rated findings.

3.44 pm Kathryn Presser left the meeting

3.48 pm Kathryn Presser re-entered the meeting

3.49 pm Mr Jared Lawrence and Mr Mr Justin Jamieson left the meeting.

Adjournment

3.49 pm The Chair adjourned the meeting for 5 minutes

3.55 pm The meeting resumed

Risk Management

7.2 Corporate Risk Profile

Reference No: FAC080316R7.2

The Unit Manager Risk provided an overview of the report noting that the Committee did not receive the full risk matrix due to its size. The process undertaken included 26 workshops across the Council to review, assess and mitigate risks at an operational level. On average most groups identified between 4 and 12 risks. Some high risks identified were common across multiple work areas and these have been consolidated into the risks presented within the report. The high risks will be monitored by the Risk Working Group with membership including the Executive Leadership Team, Manager Corporate Governance, Manager Finance, Manager Innovation and Strategy, Unit Manager Risk and the Risk Co-ordinator.

The Committee noted that the process was good and sought further assurance regarding:

- How the current actions and further actions differed
- How risks were assessed and what risk ratings were applied
- If each risk had a risk owner
- How implementation of treatments by due dates was going to be monitored.
- What checks will be put in place to test if the treatments work.

The Unit Manager Risk provided an overview of the risk matrix, including the headings that confirmed that the above points were addressed within the documents. Implementation and monitoring of treatments would occur through the Risk Working Group.

The Committee suggested that the following risks should also be included:

- Work Health Safety (noting that the WHS system has significantly progressed in the last 18 months)
- Inability to deliver further budget savings
- Potential dysfunction between Council and Administration.

7.3 Draft Fraud Policy Reference No: FAC080316R7.3

The Committee noted the policy and made the following suggestions:

- Change the word 'actively discouraged' within the Policy Statement to either not acceptable or not tolerated.
- Alter the objectives within the report to be clear that the Policy is about embedding fraud controls and ensuring outcomes.
- Include reference to the Whistleblowers Act and Policy.

The Committee noted that the internal control audit is a standard process included within the audit of statutory accounts and therefore the controls for fraud are across the board, not just at a high level.

The Committee recommended that further work progress on the Fraud Framework and the Policy be presented to Council for consideration and adoption.

8. CONFIDENTIAL ITEMS

Service Reviews Scopes Reviews and Monitoring (Hard Rubbish) Reference No: FAC080316F8.1

Moved Mr Owens, Seconded Councillor Gard that the Finance and Audit Committee that pursuant to Section 90 (2) and (3)(b)(d) of the *Local Government Act 1999*, the Finance and Audit Committee orders that all persons present, with the exception of the following persons: Adrian Skull, Tony Lines, Vincent Mifsud, Abby Dickson, Colin Heath, Roger Belding, Kate McKenzie, Deborah Horton and Melissa Nottle-Justice, be excluded from the meeting as the Finance and Audit Committee receives and considers information relating to the Service Review - Hard Waste Service and Management of Dumped Rubbish report, upon the basis that the Finance and Audit Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information.

Carried Unanimously

4.37 pm The Meeting went into confidence

The Committee reviewed the Service Review for Hard Rubbish and Illegally Dumped Rubbish and acknowledged the team's work on the review, congratulating them on an excellent report. It was noted that the service review clearly demonstrated that there is a need for the services within the Community.

The Committee noted the following points:

- 22% of residents are currently using the hard rubbish service.

- There will be pressure on the service to meet demand, if the demand continues to grow.
- Further work is required with Council to review service standards.
- There are opportunities to improve internal service provisions and monitoring.
- There are opportunities to explore further partnerships or collaboration with third parties.
- The use of taping off hard rubbish with the letter box drop has made an impact.

The Committee encouraged management to further liaise with the Southern Region Waste and Recycle Authority (SRWRA) to see what other options may arise.

It was noted that some work did take place with the City of Marion's Southern Depot on Adams Road at Trott Park and on initial review, the financial benefits weren't obvious.

The Committee suggested that some further work could be completed regarding items that cannot be recycled (hazardous waste and e-waste) and improve communication with the community on how to dispose of these items.

The Committee noted the report recommendations and encouraged management to progress with further improvements. It was noted that changes to services would be reported direct to Council for consideration and adoption (if appropriate).

Moved Mr Owens, Seconded Councillor Gard that the Finance and Audit Committee in accordance with Section 91(7) and (9) of the Local Government Act 1999 the Finance and Audit Committee orders that this report and the minutes "Service Review - Hard Waste Service and Management of Dumped Rubbish, FAC080316R7.5", having been considered in confidence under Section 90 (2) and (3)(b)(d) of the Act, be released with relevant information of a commercial nature redacted.

Carried Unanimously

4.55 pm The meeting came out of confidence.

9. ANY OTHER BUSINESS

10. MEETING CLOSURE

The meeting was declared closed at 4.56 pm

11. NEXT MEETING

The next meeting of the Finance and Audit Committee is scheduled to be held on:

Time: 2 pm – 5 pm

Date: 31 May 2016

**Venue: City of Marion Council Chambers
245 Sturt Road, Sturt**

.....
CHAIRPERSON

/ /

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Originating Officer: David Melhuish - Senior Policy Planner

Corporate Manager: Steve Hooper - Manager Development & Regulatory Services

General Manager: Abby Dickson – General Manager City Development

Subject: Community/Recreation Development Plan Amendment - Statement of Intent

Report Reference: GC220316R04

REPORT OBJECTIVES:

Council is to undertake a Development Plan Amendment (DPA) process proposing the rezoning of a number of the Council's major recreation and/or community facilities.

The purpose of this agenda item is to seek Council's approval to forward a Statement of Intent (SOI) to the Minister for Planning for his consideration.

EXECUTIVE SUMMARY:

Council is to consider a DPA – SOI proposing the rezoning a number of its facilities from the Residential Zone to Community/Recreation Zone to better facilitate future development/extension of those facilities.

If considered appropriate, the SOI is to be forwarded to the Minister for Planning seeking formal agreement for Council to undertake a DPA process.

RECOMMENDATIONS (2)

DUE DATES

That Council:

- | | |
|--|-----------------|
| 1. Endorses the Community / Recreation DPA Statement of Intent (SOI) in one of the following forms: <ul style="list-style-type: none">a. Excluding Capella Drive Reserve and Glade Crescent Reserveb. Including Capella Drive Reserve but excluding Glade Crescent Reservec. Including both Capella Drive Reserve and Glade Crescent Reserve | Mar 2016 |
| 2. The SOI be forwarded to the Minister for consideration. | Mar 2016 |

BACKGROUND

Council's major recreation grounds and some of its larger community facilities have historically been predominantly located within the Residential Zone. Although these facilities have been located on their respective sites for a considerable period of time the current objectives of the Residential Zone do not appropriately support some of the uses envisaged for the facilities.

A couple of the facilities are located within the Open Space Zone. This zone does allow recreation and community facilities but is relatively restrictive in that it does not support indoor recreational facilities.

This situation has been considered previously by Council in the 'City of Marion Strategic Directions Report 2013' and was listed as a priority in the DPA program/Action Plan.

At the 2 February 2016 meeting of the Council's Urban Planning Committee the DPA-SOI was discussed and concern was raised regarding the inclusion of areas that have not ordinarily been used for organised recreational activities at a couple of the facilities, namely:

- Cove Sports and Community Club – (areas at the southern and western fringe of the precinct are barren land)
- Marion Leisure and Fitness Centre – (the northern end of the site contains drainage infrastructure)

The Committee recommended that Council endorse the Community/Recreation DPA –SOI subject to administration refining the boundaries to exclude the areas in question and consulting with the relevant Ward Councillors regarding the DPA, prior to preparing a report to Council.

The first stage of the DPA process is the creation of a "Statement of Intent" (SOI) which is a formal agreement between Council and the Minister regarding the matters to be considered and the processes to be undertaken when amending the Development Plan.

The SOI is effectively a "project brief" which amongst other things:

- Describes why the DPA is needed and what is being proposed
- Outlines the nature of the investigations and who will be consulted
- Identifies the Development Plan policies to be considered through the DPA process

ANALYSIS:

The proposed DPA involves rezoning a number of the larger recreation facilities and community centres to Community Zone. The recreation facilities will be covered by a 'recreation policy area' within that zone. This zone/policy area is to be based on the module of the same name within the SA Planning Policy Library, with local amendments included where considered appropriate. This zone/policy area more appropriately supports the forms of development envisaged for the facilities in question.

This DPA initially covered a total of eleven Council facilities; nine recreation and two community. An additional reserve (Glade Crescent) which abuts Capella Drive Reserve at Hallett Cove has been suggested for inclusion and therefore requires consideration also. (*refer to discussion under 'Urban Planning Committee Comments'*).

The DPA does not include all recreation facilities in the Council area as the existing Residential Zone appropriately supports smaller scale facilities/uses that serve the local community.

Most of the community facilities within the Council area are located within appropriate zones (centres/commercial etc.), however the two identified in this DPA are large scale centres, with potential for expansion in the future, that are not appropriately supported by their current residential zoning.

A Statement of Intent (SOI) for the Community/Recreation DPA has been drafted for Council's consideration. (*attached as Appendix 1*)

The SOI contains a list and aerial photographs of the facilities being considered as part of the DPA.

A zone comparison table which outlines the types of development envisaged and/or not considered appropriate in the current Residential Zone or Open Space Zone and the proposed Community Zone/Recreation Policy Area is attached as an appendix to the SOI.

Urban Planning Committee Comments

The zone boundaries of Cove Sports and Community Club and Marion Leisure and Fitness Centre have been reviewed and amended accordingly.

Following any amendments required to the zone boundaries, comments were sought from the relevant Ward Councillors regarding the rezoning of particular facilities in their Ward.

A table has been created comprising a summary of the comments received and consideration of each comment by administration. (*table attached as Appendix 2*) There is a general acceptance of the proposed zoning and zone boundaries.

Councillor Crossland has advised of a preference for Capella Drive Reserve and Glade Crescent Reserve (not previously considered for rezoning) to be rezoned to Open Space Zone rather than the proposed Community Zone. He has suggested that Capella Drive be zoned for sport and a playground and Glade Crescent be zoned for wetlands, walking trails, mountain biking etc.

The rezoning of these two reserves to Open Space may add additional complexity to the proposed DPA as it would introduce another zone. As the two reserves form part of a larger connected system of reserves flowing through Hallett Cove, rezoning to Open Space may require consideration of the other, albeit smaller, reserves in the system. (*an aerial photograph showing the system of reserves is attached as Appendix 3*)

Reference to Capella Drive and Glade Crescent could be:

- Considered further as part of the future investigation process to be undertaken following approval of the SOI by the Minister, OR
- Removed and considered as part of a separate DPA proposing the rezoning of relevant sections of Council's reserve system

If the SOI is considered appropriate by Council the document will be forwarded to the Minister seeking formal agreement for the DPA process to be undertaken.

Following agreement with the Minister, any required investigations and the preparation of a draft DPA for agency and public consultation will be undertaken.

Consultation

The process in working through which particular Council facilities are to be considered for rezoning and the extent and location of the site boundaries has involved input from a number of staff from relevant internal departments and the Ward Councillors.

The DPA process involves future consultation with the public, interested parties and government agencies.

Resources (Capacity) Impact

The DPA is relatively minor in complexity and is anticipated to have minimal impact on resourcing.

Policy Implications

The DPA would result in the introduction of a Community Zone/Recreation Policy Area in Council's Development Plan which will better reflect and provide greater flexibility for the future intentions at major Council recreational and community facilities.

CONCLUSION:

Eleven Council facilities were initially proposed to be rezoned to Community Zone, to more appropriately support the future forms of development envisaged on those facilities.

Councillor Crossland has suggested that Capella Reserve and Glade Crescent Reserve be rezoned to Open Space Zone. This may add complexity to the DPA and warrant further consideration as part of the future investigation process. Council's direction on this suggestion is being sought.

An SOI has been created which requires the formal agreement of the Minister for Planning.

Appendices:

- Appendix 1: Community/Recreation Development Plan Amendment - Statement of Intent
- Appendix 2: Table summarising Ward Councillor comments
- Appendix 3: Aerial photograph of reserves in Hallett Cove

Statement of Intent

By the Council

Recreation/Community Development Plan Amendment

Statement of Intent

by the

Marion Council

March 2016

Pursuant to section 25 (1) of the *Development Act 1993* this Statement of Intent forms the agreed basis for the preparation of the proposed Development Plan Amendment.

**Adrian Skull
CHIEF EXECUTIVE OFFICER**

Date:

**John Rau
MINISTER FOR PLANNING**

Date:

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1. Introduction

1.1 Statement of Intent

Pursuant to section 25(1) of the Development Act 1993 (the Act) the **Marion Council** (the Council) has reached agreement with the Minister on this Statement of Intent (SOI) prepared by the Council in accordance with the Development Regulations 2008 (the Regulations).

The SOI details the scope, relevant strategic / policy considerations, nature of investigations to be carried out, the consultation process and timeframes to be followed in preparing the DPA.

1.2 Chief Executive Statement

The Chief Executive Officer of the Council confirms the following:

- The proposed DPA will assist in implementing the Planning Strategy.
- The proposed DPA has been endorsed by Council.
- All procedures, documentation and mapping will accord with relevant statutory requirements of the Act and Regulations.
- Sufficient Council resources will be devoted to completing the DPA within the agreed timeframe. Council acknowledges that the Minister can lapse the DPA if key timeframes are not met by Council pursuant to section 25(19) of the Act.
- Council may use the outcome of investigations and other information produced by external sources which will be reviewed by a qualified, independent professional advisor (pursuant to section 25(4) of the Act).

1.2.1 Council Contact Persons

The key Council contact persons who will be responsible for managing the DPA process and who will receive all official documents relating to the DPA are:

- **David Melhuish, Senior Policy Planner** – david.melhuish@marion.sa.gov.au / ph 83756721
- **Steve Hooper, Manager Development & Regulatory Services** – steve.hooper@marion.sa.gov.au / ph 83756665

2. Scope of the Proposed DPA

2.1 Need for the Amendment

2.1.1 Rationale

Council has a number of major recreation/community complexes that have historically been located within the Residential Zone. Although these complexes have been located on their respective sites for a considerable period of time the current objectives of the Residential Zone do not support the historical/existing use of these complexes; possibly due to previous changes to policy within the zone. One of the complexes (Cove Sports and Community Club) is located within the Residential Zone and the Open Space Zone. The Open Space Zone envisages passive and active recreational activities of an outdoor nature.

This fact has been recognised by Council in the 'City of Marion Strategic Directions Report - 2013' where the rezoning of the complexes to a more appropriate zone which better reflects existing uses and facilitates the envisaged forms of development to occur at these complexes was one of the priorities listed in the Development plan Amendment Program/Action Plan.

The SAPPL Module – 'Community Zone/Recreation Policy Area' is being considered for the Council facilities.

The following issues are to be addressed as part of this DPA:

- Envisaged and existing development on/of current sporting/community complexes not supported by the Residential Zone policy
- A number of uses generally considered appropriate within a large scale sporting/community complex are currently non-complying forms of development
- A number of uses generally considered appropriate within a large scale sporting/community complex are currently required to be placed on public notification as Category 3 forms of development; providing the right of appeal by third parties

2.1.2 Affected Area

The area affected by the proposed DPA can be described as follows:

- Edwardstown Soldiers Memorial Recreation Ground – corner of East Terrace and Raglan Avenue, South Plympton
- Mitchell Park Sports and Community Club – corner of Bradley Grove and Quick Road, Mitchell Park
- Marion Sports and Community Club – Sturt Road/Norfolk Road, Marion
- Cove Sports and Community Club – Lonsdale Road, Hallett Cove
- Glandore Oval – Margaret Street, Glandore
- Morphetville Park Sporting Club Inc. – Denham Avenue, Morphetville
- Marion Sports and Leisure Centre – Oaklands Road, Morphetville

- Marion Outdoor Swimming Centre – Hendrie Street, Park Holme
- Glandore Community Centre – Naldera street, Glandore
- Trott Park Neighbourhood Centre – Hessing Crescent/Latimer Drive, Trott Park
- Capella Drive Reserve – Capella Drive, Hallett Cove *(to be considered further)*
- Glade Crescent Reserve – Glade Crescent, Hallett Cove *(to be considered further)*

The areas affected by the proposed DPA are shown on the attached aerial photographs:











Facilities to be Considered Further:-



2.1.3 Potential Issues

Potential issues associated with the subject parcels of land include:

- As the subject sites are in close proximity to existing residential development the type, design and management of future uses and activities will require careful consideration to ensure appropriate coexistence.
- The Cove Sports and Community Club site boundary does not align with the Open Space Zone boundary so consideration of a more appropriate alignment will be required.

3. Strategic and Policy Considerations

3.1 The Planning Strategy

3.1.1 Targets

The DPA will support the relevant volume of the Planning Strategy (or draft Strategy) by implementing the following targets:

Target	How the target will be implemented:
Health and wellbeing	
AResidents will have easy access to open space for physical activity and recreation.	As part of future development of the subject sites, connection to council's network of existing and future pedestrian/cycling paths will be given due consideration. The subject sites currently provide good access for the residents in the surrounding residential areas.
Open space, sport and recreation	
D Locate public open spaces within walking distance of new housing to ensure equitable distribution of open space in an area.	All subject sites are existing recreational facilities within established residential areas. Many of the residential areas surrounding the subject sites are experiencing some form of infill re-development, generally of a medium scale. The subject sites are therefore becoming important facilities to a growing number and diversity of people.

3.1.2 Policies

The DPA will support the relevant volume of the Planning Strategy (or draft Strategy) by implementing the following policies:

Policy	How the policy will be implemented:
Health and wellbeing	
2 Ensure health and wellbeing requirements are incorporated into Structure Plans. Structure Plans will:ensure that neighbourhood street environments and open spaces maximise access for all users, includingpromote active communities, which may include provision of playing fields, indoor sports facilities and public space	Rezoning of the subject sites to Recreation/Community will allow appropriate and more flexible facilitation of the future health and wellbeing needs of the community. Rezoning of the subject sites to Community Zone/Recreation Policy Area will provide opportunity for indoor sports facilities; which are currently non-complying in the current Residential Zone. (i.e. indoor recreation centre, gymnasium etc.)

Policy	How the policy will be implemented:
Open space, sport and recreation	
<p>2 Ensure open space is accessible by all communities and will:</p> <p>....provide linkages to encourage walking and cycling to local activities, local activity centres.....</p> <p>....be multi-functional, multi-use....and able to accommodate changing use over time</p> <p>....encourage passive recreation opportunities such as provision of a variety of paths and children's play equipment.</p>	<p>As part of future development of the subject sites, connection to council's network of existing and future pedestrian/cycling paths will be given due consideration.</p> <p>Rezoning of the subject sites to Recreation/Community will provide opportunities for a greater range of recreational and community facilities that reflect the changing needs of the community.</p>
<p>17 Establish major community sporting hubs that are linked to other community infrastructure and transport services.</p>	<p>All subject sites are existing recreational areas within established residential areas. Most are within appropriate proximity to public transport and community facilities.</p>
<p>18 Integrate water-sensitive urban design (WSUD) into sporting facilities to increase water use efficiency, reduce mains water use, and maximise on-site water re-use.</p>	<p>Ecologically Sustainable Development principles relating to water sensitive urban design, environmental sustainability etc. will be given due consideration as part of future development/upgrades to the subject sites.</p>

3.2 Council Policies

3.2.1 Council's Strategic Directions (Section 30) Report

Recommendations from Council's Strategic Directions (Section 30) Report supporting the proposed DPA are as follows:

Development Plan Amendment Program/Action Plan (endorsed by SDC 5 August 2014)

Project/Development Plan Amendment <i>+ associated Strategy from the 10 Year Council Plan</i>		Scope	Resourcing / Timing
5	<p>Recreation/Community Use</p> <p>Hallett Cove, Mitchell Park, Marion, Edwardstown</p> <p><i>10 Year Council Plan</i></p> <ul style="list-style-type: none"> – Improved relative health of the population – Breadth of opportunity for active living and healthy lifestyles – Safe, activated and inspiring places for broad and diverse community use. 	<p>Identify a more suitable zone and policy framework to apply to Council's 4 major sporting hubs in lieu of the current Residential Zones, to allow the envisaged forms of development to occur whilst taking due consideration of potential impacts on surrounding residential development.</p>	<p>To be undertaken by Council</p>

3.2.2 Infrastructure Planning

The proposed amendment will, where relevant, be consistent with current infrastructure planning (both social and physical).

3.2.3 Other Policies or Local Issues

The policies of this DPA will be consistent with the policies in:

The Council-wide section of the Development Plan

- Community Facilities
- Crime Prevention
- Design and Appearance
- Energy Efficiency
- Infrastructure
- Interface between Land Uses
- Natural Resources
- Open Space and Recreation
- Orderly and Sustainable Development
- Transportation and Access

Council's Current DPAs

- Castle Plaza Activity Centre DPA
- Seacliff Park Residential and Centre DPA

The Development Plans of adjoining areas

- Holdfast Bay Council Development Plan
- Mitcham (City) Development Plan
- West Torrens Council Development Plan
- Unley (City) Development Plan
- Onkaparinga Council Development Plan

This DPA should have no impact on the policy and/or zoning of the above Development Plans

Schedule 4 of the Regulations

- This DPA proposes the rezoning of land currently within the Residential Zone to a non-residential zone. The subject sites are currently located within designated areas for the purposes of Schedule 4 clause 2B.
- The DPA will investigate whether there is a need for the Minister to amend the existing determined areas for the purposes of Schedule 4—Complying development, clause 2 B—New dwellings.

3.3 Minister's Policies

3.3.1 Planning Policy Library

The DPA will draw on the following SA Planning Policy Library modules:

General Section

- Community Facilities

Zone Section

- Community Zone/Recreation Policy Area

Council will also update the Development Plan to the latest version of the Planning Policy Library.

Council does not anticipate that the DPA will involve the introduction of local additions or variation to the Planning Policy Library, however, should the investigations identify that this form of policy amendment is necessary - justification will be provided in the DPA.

3.3.2 Existing Ministerial Policies (Section 25(5), 26 and Section 29)

The following Ministerial policies introduced through section 25(5), 26 or 29 of the Act may be amended by this DPA:

None known

Any amendment to these policies will be justified in the DPA and Council confirms that the policies will only be changed in a way that ensures consistency with the Planning Strategy.

3.3.3 Ministerial DPAs

The policies of this DPA will be consistent with and not contradict the policies proposed in the following relevant Ministerial DPAs:

None known

4. Investigations and Consultation

4.1 Investigations

4.1.1 Investigations Previously Undertaken

Investigations previously undertaken (prior to the preparation of this SOI) that will inform this DPA include the following:

- Cove Sports & Community Club Master Plan Report
- Edwardstown Soldiers Memorial Recreation Grounds Master Plan Report
- Marion Sports & Community Club Master Plan Report
- Mitchell Park Sports & Community Club Master Plan Report
- Marion Outdoor Swimming Centre Master Plan

4.1.2 Investigations Initiated to Inform this DPA

Additional investigations (including those arising from issues not addressed in the Planning Policy Modules) to inform this DPA will be undertaken as required.

4.2 Consultation

The following key stakeholders will be consulted during the investigations stage for input into the proposed DPA:

- Existing sporting clubs, community groups and complex/facility management associated with the subject sites.

The following agencies, State Members of Parliament, interested parties, individuals and Councils will be consulted during the consultation stage of the DPA:

- **Department/Agency**
 - Department of Planning, Transport and Infrastructure
 - Planning and Assessment Division
 - Policy and Planning Division
 - Office for Recreation and Sport
 - Department for Aboriginal Affairs and Reconciliation
 - Environment Protection Authority
 - Department of Environment, Water and Natural Resources
 - Department for Communities and Social Inclusion
 - Housing SA

- Office of the Southern Suburbs
 - Department for Health and Ageing
 - Renewal SA
- **State Members of Parliament**
 - Mr David Speirs, Member for Bright
 - Mrs Annabel Digance, Member for Elder
 - Dr Duncan McFetridge, Member for Morphett
 - Mr Corey Wingard, Member for Mitchell
- **Councils**
 - City of Holdfast Bay
 - City of Mitcham
 - City of Onkaparinga
 - City of Unley
 - City of West Torrens

Consultation with the public will be undertaken in accordance with the requirements of the Act and Regulations. This will include:

- A notice in the Government Gazette.
- A notice in the Advertiser Newspaper.
- A notice in Messenger Newspaper (Guardian).
- The scheduling of a Public Meeting at which any interested person may appear to make representations on the proposed amendment.
- Notices to the owners or occupiers of any land that is subject to or adjacent to the affected area of the proposed amendment
- A notice in the City of Marion's publication 'City Limits'
- On-line consultation methods, to be defined
- DPA document is to be made available to the community during the consultation period in the following manner and locations:

- Council's website:
<http://www.marion.sa.gov.au>

- Council's main administration centre at:

City of Marion
245 Sturt Road
STURT SA 5047

- Council's Libraries at:

Cultural Centre Library
287 Diagonal Road, Oaklands Park SA 5046

Cove Civic Centre
1 Ragamuffin Drive, Hallett Cove SA 5158

Park Holme Library
1 Duncan Avenue, Park Holme SA 5043

5. Proposed DPA Process

5.1 DPA Process

Council intends to **undertake the following DPA process** (check box):

☐ **Process A**

Agencies will be consulted on a draft version of the DPA for a period of 6 weeks. A copy of the DPA, and copies and a summary of agency submissions, will then be sent to the Minister for approval to release the DPA for public consultation.

☐ **Process B1 (with consultation approval)**

A copy of the DPA will be sent to the Minister for approval to release it for concurrent agency and public consultation (not more than 8 weeks for agency comment and not less than 8 weeks for public comment).

☒ **Process B2 (consultation approval not required)**

A copy of the DPA will be released for concurrent agency and public consultation (not more than 8 weeks for agency comment and not less than 8 weeks for public comment).

☐ **Process C**

A copy of the DPA will be released for concurrent agency and public consultation (not more than 4 weeks for agency comment and not less than 4 weeks for public comment). Landowners and occupiers identified in the SOI will receive direct notification of the DPA.

5.1.1 Rationale

Process B2 has been selected because the DPA is consistent with the relevant sections of the SA Planning Policy Library and intends to introduce policy that better reflects current and future uses and activities on the subject sites.

5.2 Interim Operation

Not Applicable

6. Professional Advice and Document Production

6.1 Professional Advice

The professional advice required will be provided by:

- **David Melhuish, Senior Policy Planner, City of Marion**
- **Steve Hooper, Manager Development and Regulatory Services, City of Marion**

These persons satisfy the professional advice requirements of the Act and Regulations and will provide advice to the council prior to the preparation of the DPA. These persons are not considered to have a conflict of interest or perceived conflict of interest in the DPA.

6.2 Document Production

The DPA (including the structure, amendment instructions and mapping) will be prepared in accordance with the Technical Guide to Development Plan Amendments issued by the Department for Planning, Transport and Infrastructure (the Department) and any templates, except as mutually agreed.

To ensure certainty as to the correct version of the DPA, the DPA will contain a date in the footer (eg version 5 July 2007). The footer will be located on every page of the DPA, including the proposed amendments (including mapping).

The Chief Executive Officer of the council will ensure that the policies implement the Planning Strategy, all procedures have been completed within the statutory requirements, and that mapping is correct prior to issuing a certificate in accordance with the Act. If this is not the case, the council will take responsibility for the DPA until the matter has been resolved.

6.3 Mapping

Council will obtain electronic copies of all the affected maps and/or figures from the Department prior to the commencement of mapping amendments to ensure all mapping is amended based on current map bases.

Amendments to maps will be provided in the required format to the Planning Division of the Department. Mapping amendments for this DPA will be undertaken by:

- **Mike Georg – Hills Mapping and Design - email - mgeorg2@bigpond.com
- phone - 08 83982812**

7. Proposed DPA Timetable

Process B2 (consultation approval not required) Timetable

The following timetable is proposed for this DPA based on the selected process. Council will take steps to update this timetable if it appears at any stage that Council will require an extension to complete a task.

Steps	Responsibility	Agreed Timeframe from Minister's Approval
Development Plan Amendment (DPA)		
Investigations conducted; DPA prepared	Council	12 weeks SOI agreement – DPA commences consultation
Agency and public consultation concludes	Council	8 weeks
Summary of Consultation and Proposed Amendment (SCPA)		
Public Meeting held; submissions summarised; DPA amended in accordance with Council's assessment of submissions; SCPA prepared and lodged with the Department	Council	12 weeks Public consultation closes – SCPA lodged with the Department
SCPA assessed and report on DPA prepared for Minister	Department	7 weeks
Minister considers report on DPA and makes decision	Minister	4 weeks
Approved amendment gazetted	Department	2 weeks

Following Ministerial approval of the proposed amendment, it is forwarded to the Environment, Resources and Development Committee of Parliament for review.

Appendices

Appendix 1

Zone Comparison Table

Zone Comparison Table		
Recreation Centres	Current Zone	Proposed Zone
Major		
Edwardstown Soldiers Memorial Recreation Ground <i>corner of East Terrace and Raglan Avenue, South Plympton</i> Comment: Current and future structures/activities for the site are not appropriately supported by the current zone.	Residential <u>Envisaged forms of development:</u> small scale non-residential use that serves the local community, for example: <ul style="list-style-type: none"> – child care facility – consulting rooms – health and welfare service – offices – open space – primary and secondary school – recreation area – shop <u>Non-complying Development</u> <ul style="list-style-type: none"> – amusement machine centre – consulting room >150m² – gymnasium – indoor recreation centre – office >150m² – restaurant – shop >150m² – stadium 	Community Zone <u>Envisaged forms of development:</u> <ul style="list-style-type: none"> – cemetery – community centre – consulting room – educational establishment – emergency services facility – hall – health facility – hospital – library – office associated with community service – place of worship – public administration office – recreation centre – theatre – welfare institution Recreation Policy Area <u>Envisaged forms of development:</u> <ul style="list-style-type: none"> – car parking – clubroom associated with a sports facility – community centre – community hall – educational establishment – emergency services facility – entertainment, cultural and exhibition facility – golf course – indoor and outdoor recreation facility – library – lighting for night use of facilities – meeting hall – office associated with community or recreation facility – playground – shops or groups of shops ancillary to recreation development – showground
Mitchell Park Sports and Community Club <i>corner of Bradley Grove and Quick Road, Mitchell Park</i> Comment: Current and future structures/activities for the site are not appropriately supported by the current zone		
Marion Sports and Community Club <i>Sturt Road/Norfolk Road, Marion</i> Comment: Current and future structures/activities for the site are not appropriately supported by the current zone		
Cove Sports and Community Club <i>Lonsdale Road, Hallett Cove</i> Comment: Current and future structures/activities for the site are not appropriately supported by the current zone		

	<p>facilities and open space development, conservation and revegetation, in a parkland setting</p> <p><u>Non-complying Development</u></p> <ul style="list-style-type: none"> – amusement machine centre – office (<i>except in association with recreation facilities</i>) – restaurant – shop >80m² <p><u>Residential Envisaged/Non-complying development</u></p> <ul style="list-style-type: none"> – as previously listed under Residential above 	<ul style="list-style-type: none"> – sports ground and associated facility – theatre – special event – spectator and administrative facilities ancillary to recreation development – swimming pool <p><u>Non-complying Development</u></p> <ul style="list-style-type: none"> – Consulting room where located within the Recreation Policy Area – Crematorium where located within the Recreation Policy Area – Dwelling where located in the Recreation Policy Area – Hospital where located within the Recreation Policy Area – Industry – Land division where located within the Recreation Policy Area Except where no additional allotments are created partly or wholly within the policy area. – Nursing home where located in the Recreation Policy Area – Office where located within the Recreation Policy Area Except where associated with community or recreation facilities – Place of worship – Residential flat building where located within the Recreation Policy Area – Service trade premises – Shop or group of shops Except where one of the following applies: <ul style="list-style-type: none"> – (a) the gross leasable area is 250 (optional variable) square metres or less and outside the Recreation Policy Area X – (b) the gross leasable area is 80 (optional variable) square metres or less and where located within the Recreation Policy Area – Store – Warehouse
Secondary		
<p>Glandore Oval</p> <p><i>Margaret Street, Glandore</i></p> <p>Comment:</p>	<p><u>Residential Envisaged forms of development:</u></p> <p>small scale non-residential use that serves the local community, for example:</p> <ul style="list-style-type: none"> – child care facility – consulting rooms – health and welfare service – offices – open space – primary and secondary school – recreation area – shop <p><u>Non-complying Development</u></p> <ul style="list-style-type: none"> – amusement machine centre – gymnasium – indoor recreation centre – office >150m² – restaurant – shop >150m² – stadium 	
<p>Morphettville Park Sporting Club Inc.</p> <p><i>Denham Avenue, Morphettville</i></p> <p>Comment:</p>		
<p>Capella Reserve</p> <p><i>Capella Drive, Hallett Cove</i></p> <p>Comment:</p>		

<p>Marion Sports and Leisure Centre</p> <p><i>Oaklands Road, Morphetville</i></p> <p>Comment: Current and future structures/activities for the site are not appropriately supported by the current zone</p>	<p>Open Space <u>Envisaged forms of development:</u></p> <ul style="list-style-type: none"> – community facilities – education establishment – recreation area – sports grounds and associated facilities – ...developed for a range of passive and active <u>outdoor</u> recreation activities, community and educational facilities and open space development, conservation and revegetation, in a parkland setting <p><u>Non-complying Development</u></p> <ul style="list-style-type: none"> – amusement machine centre – office (<i>except in association with recreation facilities</i>) – restaurant – shop >80m² 	
<p>Marion Outdoor Swimming Centre</p> <p><i>Hendrie Street, Park Holme</i></p> <p>Comment:</p>		
<p>Community Centres</p>		
<p>Glandore Community Centre</p> <p><i>Naldara Street, Glandore</i></p> <p>Comment:</p>	<p>Residential <u>Envisaged forms of development:</u> small scale non-residential use that serves the local community, for example:</p> <ul style="list-style-type: none"> – child care facility – consulting rooms – health and welfare service – offices – open space – primary and secondary school – recreation area – shop <p><u>Non-complying Development</u></p> <ul style="list-style-type: none"> – amusement machine centre – consulting room >150m² – gymnasium – hospital – indoor recreation centre – office >150m² – restaurant – shop >150m² – stadium 	<p>Community Zone <u>Envisaged forms of development:</u></p> <ul style="list-style-type: none"> – cemetery – community centre – consulting room – educational establishment – emergency services facility – hall – health facility – hospital – library – office associated with community service – place of worship – public administration office – recreation centre – theatre – welfare institution
<p>Trott Park Neighbourhood Centre</p> <p><i>Hessing Crescent/Latimer Crescent, Trott Park</i></p> <p>Comment:</p>		

Ward Councillors Comments regarding proposed Zoning and Boundaries

Ward Councillor	Summary of Comments	Discussion
Councillor Hull (Warracowie)	<ul style="list-style-type: none"> ▪ Currently there are structures/houses within the Open Space Zone and vice versa (<u>Marion Sports and Leisure Centre</u>) ▪ Illogical zone boundaries 	<ul style="list-style-type: none"> ▪ The situation is noted ▪ Proposed rezoning should help rectify this situation
Councillor Crossland (Coastal)	<ul style="list-style-type: none"> ▪ Prefer <u>Capella Reserve</u> and <u>Glade Crescent Reserve</u> to be rezoned as Open Space Zone ▪ Capella to be zoned for sport and a playground ▪ Glade Crescent to be zoned for wetlands, walking trails and perhaps mountain biking etc. 	<ul style="list-style-type: none"> ▪ Glade Crescent has not previously been considered for rezoning ▪ Rezoning the two reserves to Open Space Zone may add additional complexity to the proposed DPA ▪ Capella and Glade Crescent reserves form part of a larger connected system of reserves flowing through Hallett Cove. Rezoning to Open Space may also require consideration of the other, albeit smaller, reserves in the system. ▪ Reference to Capella and Glade Crescent could be: <ul style="list-style-type: none"> - Considered further as part of the future investigation process to be undertaken following approval of the SOI by the Minister - Removed and considered as part of a separate DPA proposing the rezoning of relevant sections of Council's reserve system
Councillor Westwood (Southern Hills)	<ul style="list-style-type: none"> ▪ As much of the land adjacent the <u>Cove Sports Club</u> and the <u>Trott Park Community Centre</u> should be reserved for community use and zoned accordingly ▪ Cove Sports Club may need to be rezoned again in the future if the facility is moved to another site 	<ul style="list-style-type: none"> ▪ There will be opportunity for further discussion on the zone boundary of all designated facilities as part of future investigations/consideration during the DPA process ▪ This would be the case whether the site remained in the existing Open Space Zone or the proposed Community Zone
Councillor Telfer (Warriparinga)	<ul style="list-style-type: none"> ▪ Concurs with the proposed boundaries for <u>Marion Sports and Community Club</u>, and <u>Mitchell Park Sports and Community Club</u> 	<ul style="list-style-type: none"> ▪ Noted

Councillor Pfeiffer (Woodlands)	<ul style="list-style-type: none"> Agrees with the approach, as presented (<u>Edwardstown Soldiers Memorial Recreation Ground</u>, <u>Glandore Oval</u> and <u>Glandore Community Centre</u>) 	<ul style="list-style-type: none"> Noted
Mayor Hanna (Southern)	<ul style="list-style-type: none"> Agree with what is proposed for the <u>Cove Sports and Community Club</u> Main intent is to secure the site of the netball courts and a bit more to allow for expansion by zoning same as football and soccer areas It is presumed that Open Space Zone allows for buildings ancillary to the uses envisaged in the zone 	<ul style="list-style-type: none"> Noted Noted and agree Yes it does
(Warriparinga)	<ul style="list-style-type: none"> The Council reserve on the eastern side of <u>Marion Sports and Community Club</u> should be included in the boundary of the proposed area to be rezoned 	<ul style="list-style-type: none"> The reserve on the eastern side is to be included within the boundary of the zone
(Mullawirra)	<ul style="list-style-type: none"> The attachment indicates that the <u>Marion Sports and Leisure Centre</u> is currently zoned Open Space; how is the northern section of the site (not being rezoned to Community Zone) to be treated differently? 	<ul style="list-style-type: none"> The 'Open Space Zone' forms a long lineal track following the Sturt drainage channel from north to south. The Marion Sports and Leisure Centre is located within this track of open space on A103. The northern end of the site would remain in the Open Space Zone. The proposed Community/Recreation Zoning of the MSLC will still provide an open connection between the open space north and south of centre.

About this Document	Disclaimer
This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Marion. This information is provided for private use only.	While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Property boundary line network data is supplied by State Government.

Map Width: 1997 m
Created by dev
Tuesday, 23 February



CURRENTLY
RESIDENTIAL ZONE If Open Space — include other
connecting reserves?

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer: Catrin Johnson, Strategy Partner / Michelle Stewart,
Planning and Performance Officer

Corporate Manager: Kate McKenzie, Manager Corporate Governance

General Manager: Vincent Mifsud, General Manager Corporate Services

Subject: Corporate Performance Report - 2nd Quarter 2015/16:
October to December 2015

Report Reference: GC220316R05

REPORT OBJECTIVES AND EXECUTIVE SUMMARY:

This report provides Council with the second quarter status report on Corporate Performance Measures adopted in the 2015-16 Annual Business Plan and Budget (**Appendix 1**). It forms part of the regular Corporate Performance Reporting to Council, in conjunction with the quarterly budget review reporting.

The Corporate Performance reporting process provides Council with regular status updates on the key governing systems in place to support delivery of outcomes for the Community.

RECOMMENDATIONS (1)

DUE DATES

That Council:

- | | |
|---|-------------|
| 1. Note the Corporate Performance Report – Second Quarter 2015-16: October to December 2015, as provided in Appendix 1. | 22 Mar 2016 |
|---|-------------|

BACKGROUND

The City of Marion's governance framework is comprised of key systems and processes to support robust decision making and delivery of outcomes to the Community. Monitoring performance of these systems is conducted through a range of mechanisms at a number of levels to ensure there is clear line of sight for managing performance at the organisation, council and community level.

The suite of Key Performance Indicators (KPIs) contained within the Corporate Performance Report (**Appendix 1**) was adopted in the 2015-16 Annual Business Plan and Budget. Quarterly KPI reporting enables council and the community to track and assess progress and performance at regular intervals throughout the year. It also provides key information for decisions and actions to be taken to address any performance gaps or opportunities for improvement.

ANALYSIS:

The second quarter report shows good performance with four of Council's seven measures performing within their target range.

Highlights for the 2nd Quarter:

- Employee costs have reduced by 1.5% against the prior year budget to date – KPI 2 Total employee costs (staff plus agency). This reduction is after allowing for an increase in costs due to additional grant funded program positions of \$0.154m which is fully offset by grant revenue.
- Council's Lost Time Injury Frequency Rates (LTIFR) is at 9.1 – currently well below target of a 1% reduction on the 5-year average of 22.1 - KPI 3 Lost employee time due to injury (frequency rate)
- City Services Redevelopment stores, workshop, office and amenities were occupied on 31 August 2015. The balance of construction (fleet vehicle parking area) was completed on 20 November 2015, original completion date was 15 December 2015 (inclusive of approved contractually valid extensions of time). The project will be approximately \$100,000 to \$150,000 under the original budget, subject to the final cost reconciliation and audit - KPI 4 Major Capital Works (>\$4m)
- A costed concept plan is being developed for Edwardstown Oval. Targeting a Federal funding application for March 2016 – KPI 5 Number of specific Major Capital Works proposals ready for approval by Council
- All strategies and projects within the 2010-2020 Strategic Plan are complete or progressing, with the exception of CWSP1.4 Facilitate improved access and infrastructure for the Warradale Shopping Precinct. While some minor work has been completed to improve pedestrian access, this project is closely linked to the Oaklands Crossing which will be the focus of a campaign led by Council commencing in April 2016 – KPI 6 Achieving goals of (10 year) Council Plan

CONCLUSION:

The Corporate Performance Report demonstrates Council's commitment to tracking progress and delivering outcomes consistent with the 2015-16 Annual Business Plan and Budget. It also demonstrates Council's commitment to ensuring a robust and transparent planning process and fulfilling its role in delivering the practice of good governance.

Corporate Performance Report 2nd Quarter Report 2015-16: Oct 2015 - Dec 2015



This Performance Report provides both an overall dashboard view and a progress update for each of the measures.

Measure		Target	Quarter Results	
1	Actual operating surplus ratio for 2015-16 (adjusted for extraordinary items)	0 – 6%	8.0%	
2	Total employee costs (staff plus agency)	Decrease by 1 – 10%, in dollar terms, over the previous year's adopted budget	-1.5%	
3	Lost employee time due to injury	Reduction of 1% or equal to average of last 5 years	9.1	
4	Major Capital Works (>\$4m each project)	Completed substantially or strictly on time and on budget (or better)	Substantially on time and on budget	
5	Number of specific Major Capital Works proposals ready for approval by Council	1 - 2	0	
6	Achieving goals of (3 year) Business Plan	Moderate to high level of achievement	Moderate level of achievement	
7	Alignment throughout administration to the Strategic Plan – Towards 2040 and the Business Plan	Moderate to high level of alignment	Low level of alignment	




Dashboard Status icons

	Target rating = Exceptional		No target set
	Target rating = Acceptable	—	No data available
	Target rating = Target not met		

KEY PERFORMANCE INDICATOR 1:

Actual operating surplus ratio for 2015-16 (adjusted for extraordinary items)

TARGET:

	Exceptional	0 – 3%
	Acceptable	> 3 but < 6%
	Target not met	< 0 or > 6%

PERFORMANCE:  **8.0%** Target not met

Background

This ratio expresses the operating surplus / (deficit) as a percentage of general and other rates, net of rebates.

Performance

At the second quarter Budget Review for 2015-16 this result was 8.0%.




It should be noted that a quarterly result may not be representative as it assumes that all sources of revenue and expense are evenly divided across the four quarters. Quarterly analysis of this ratio may not indicate a trend that would predict the annual result.

The operating surplus ratio is forecast to exceed the currently adopted 5 year average target. This is primarily as a result of substantial gross operational savings of \$3.2m being achieved in 2015-16 which has had a significant impact on the operating surplus ratio, bringing the current quarter figure to 8%. Any future operating savings identified will further increase the operating surplus ratio. Council's operating profit result provides the basis to fund normal day to day community services for both (1) provision of community services, and (2) capital renewal of existing infrastructure.

KEY PERFORMANCE INDICATOR 2:

Total employee costs (staff plus agency)

TARGET:

	Exceptional	Reduce by 5 – 10%
	Acceptable	Reduce by 1 – 5%
	Target not met	No reduction

PERFORMANCE:  **-1.5%** Acceptable

Background

Employee costs include salaries and wages paid through the City of Marion's payroll system for direct employees.

Agency costs include salaries and wages paid through the City of Marion's payroll system for employees hired through a third party employment agency.

Performance

The second quarter Budget Review reports a decrease in employee costs of 1.5% against the prior year adopted budget to date.




This reduction is after allowing for an increase in employee costs of \$0.154m due to additional grant funded program positions which will be fully offset by an increase in operating grant revenue.

This result is not comparative of a full year result as the prior year budget does not account for the timing of actual pay periods in the current year.

KEY PERFORMANCE INDICATOR 3:

Lost employee time due to injury

TARGET:

	Exceptional	Reduce by 1% (using average of last 5 years of 22.1)
	Acceptable	Equal to or < 1% reduction (using average of last 5 years of 22.1)
	Target not met	Any increase when compared to the average of last 5 years (of 22.1)

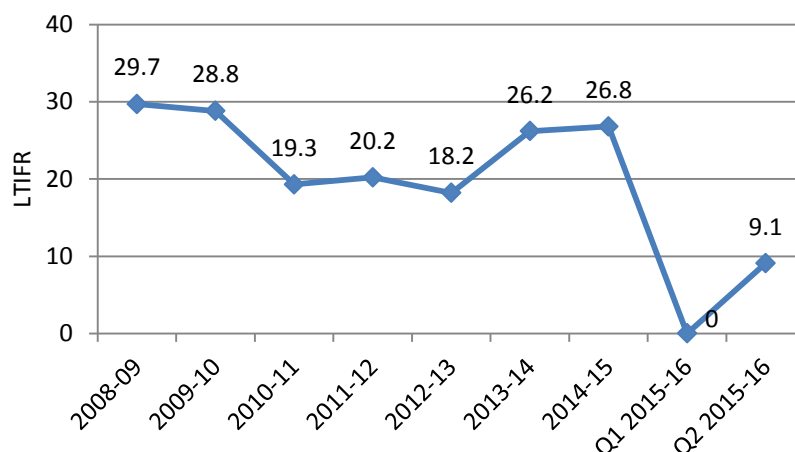
PERFORMANCE:  **9.1** Exceptional (cumulative result)

Background

Lost employee time due to injury is tracked by a widely used lag performance indicator called Lost Time Injury Frequency Rate (LTIFR). This measurement is calculated as per the Australian Standard 1885.1: 'Total number of Lost Time Injuries/Total Hours Worked)*1,000,000'.

Performance

The graph below tracks Council's LTIFR performance for the past seven years as reported by the Local Government Association Worker's Compensation Scheme (LGAWCS). It should be noted that the graph represents 2 quarters of data for 2015/16 whilst the other years represent a complete financial year.



Data Analysis

The result for the 2nd quarter of 2015-16 is 9.1 LTIFR and is based on only three LTIs being recorded. However, there is often a lag in the LGA data entry and it will be adjusted accordingly within the next quarterly report.

Analysis of the incidents so far in 2015-16 shows the three primary mechanisms of injuries are:




1. Manual handling (muscular stress while lifting or carrying)
2. Falls from the same and differing levels (slips, trips and falls)
3. Repetitive movement (low muscle loading)

A review has been undertaken to improve the first response for injury management and training has been scheduled for managers. This should provide an increased focus on providing suitable duties immediately following an injury and should subsequently reduce the number of LTI's.

KEY PERFORMANCE INDICATOR 4:

Major Capital Works (>\$4m each project)

TARGET:

	Exceptional	Strictly on time and on budget (or better)
	Acceptable	Substantially on time and on budget (within 4 months and 102% budget)
	Target not met	Any case of substantially over time / over budget (>4 months or 102% budget)

This measure represents a combined score of the progress towards delivering two key Council Major Capital Works that each exceed \$4m:

1. Cove Civic Centre
2. City Services Redevelopment

All data in the composite is evenly weighted.

PERFORMANCE:  **Substantially on time and on budget** Acceptable

Background

The City of Marion undertakes or facilitates major projects which support the development of services and facilities for the community and enhance the environmental sustainability of the area. A project is formally considered a Major Capital Works based on the level of investment, scale and/or the dependency on the partnering support and commitment from key strategic partners, from both the public and private sectors.

Specifically Major Capital Works have the following characteristics:

- an investment by Council of over \$4 million
- more than 12 months to deliver the project
- generally involves a project partner(s)

Performance




1. Cove Civic Centre – Construction was completed on 18 June 2015 and then occupied and made ready for opening to the public on 27 July 2015. Original construction finish date was 15 December 2014, with approved contractually valid extensions of time, the revised construction finish date was 6 February 2015 with an opening date of 13 March 2015. The project will be approximately \$600,000 under the original budget, subject to the final cost reconciliation and audit.

2. City Services Redevelopment – The stores, workshop, office and amenities were occupied on 31 August 2015. The balance of construction (fleet vehicle parking area) was completed on 20 November 2015, original completion date was 15 December 2015 (inclusive of approved contractually valid extensions of time). The project will be approximately \$100,000 to \$150,000 under the original budget, subject to the final cost reconciliation and audit.

KEY PERFORMANCE INDICATOR 5:

Number of specific Major Capital Works proposals ready for approval by Council

TARGET:

	Exceptional	2 +
	Acceptable	1
	Target not met	0

This measure represents a combined score of the following Major Capital Works Proposals:

1. Edwardstown Oval
2. BMX track
3. Soccer pitches
4. Indoor basketball stadium

All data in the composite is evenly weighted.




PERFORMANCE:  **0** Target not met

1. Edwardstown Oval – Costed concept plan being developed. Targeting Federal funding application for March 2016.
2. BMX Track – Funding received from ORS for feasibility study to commence soon.
3. Soccer Pitches – Draft business case developed with FFSA, sites being investigated.
4. Indoor Multipurpose Stadium – Draft business case being developed, concept designs and costings being developed for Mitchell Park site.

KEY PERFORMANCE INDICATOR 6:

Achieving goals of (3 year) Business Plan

TARGET:

	Exceptional	High level of achievement
	Acceptable	Moderate level of achievement
	Target not met	Low level of achievement

PERFORMANCE:  **Moderate level of achievement** Acceptable

Performance

Council has adopted a long term Strategic Plan - Towards 2040 and a Strategic Plan 2010-2020. Drafting of a medium term business plan 2016-2019 has begun and is scheduled to be completed for implementation from July 2016.




All strategies and projects within the 2010-2020 Strategic Plan are complete or progressing, with the exception of CWSP1.4 Facilitate improved access and infrastructure for the Warradale Shopping Precinct. While some minor work has been completed to improve pedestrian access, this project is closely linked to the Oaklands Crossing which will be the focus of a campaign led by Council kicking off in April 2016.

2015-16 Work Area Plans were completed by all 59 teams by 31 July 2015, aligned to the City Of Marion Strategic Plan - Towards 2040.

KEY PERFORMANCE INDICATOR 7:

Alignment throughout administration to the Strategic Plan – Towards 2040 and the Business Plan (3 years)

TARGET:

	Exceptional	High level of alignment
	Acceptable	Moderate level of alignment
	Target not met	Low level of alignment

PERFORMANCE:



Low level of alignment

Target not met

Background

The City of Marion's Strategic Management Framework (SMF) sets out the overarching framework for Council's strategic and business plans. The focus of the SMF is to ensure that the key elements of the strategic planning and management systems and processes are aligned and integrated to ensure that Council can effectively pursue the Community's aspirations over the next 25 years. The SMF is underpinned by a series of processes to support decision making, resource allocation, service delivery and performance monitoring.

Currently the City of Marion has a number of adopted plans that form its suite of strategic management plans:

- 25 Year Strategic Plan - Towards 2040 (adopted in 2013)
- 10 Year Strategic Plan 2010-2020 (adopted in 2010 and refined in 2011)
- 10 Year Long Term Financial Plan (reviewed and adopted annually)
- 10 Year Asset Management Plan (adopted in January 2016)
- Medium Term Strategic Directions Report (strategic urban development priorities) (adopted in 2013)

Short term business plans, policies and strategies have been developed to implement the suite of strategic plans.

Performance

A review of the Strategic Management Framework in 2011-12 recommended that a long term (30 year) Strategic Plan and a separate medium term (10 year) Business Plan be developed to provide further clarity and simplicity for the community and organisation. Based on this recommendation a Strategic Plan – Towards 2040 was adopted by Council in 2013. However there is now misalignment between the six themes of the Strategic Plan – Towards 2040 and the four pillars of the 2010-2020 Strategic Plan. Consideration of a medium term (3 year) action-oriented Business Plan, based on the six themes of the Strategic Plan – Towards 2040 will strengthen the alignment throughout administration to the Strategic Plan and Business Plan.

The recent adoption of the updated Asset Management Plan enables alignment between this Plan and the Long Term Financial Plan to proceed.

Considering the suite of plans provides an opportunity to streamline the plans. The terminology of the plans has been simplified to support community understanding and strong alignment across the organisation.

CITY OF MARION GENERAL COUNCIL MEETING 22 March 2016

Originating Officer: Heath Harding, Management Accountant

Manager: Ray Barnwell, Manager Finance

General Manager: Vincent Mifsud, General Manager Corporate Services

Subject: 2nd Budget Review 2015/16

Report Reference: GC220316R06

REPORT OBJECTIVE AND EXECUTIVE SUMMARY

The purpose of this report is to provide the financial results for the 2nd Budget Review for 2015/16. The budget review is a revised forecast of the original budget and as such any savings identified during the reviews will not be confirmed until the financial statements are prepared at the end of the financial year.

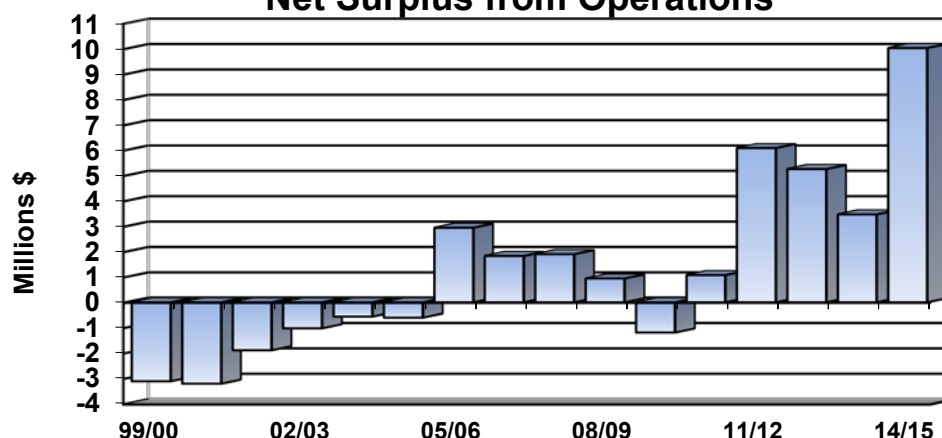
Funding/Cash

The 2nd Budget Review forecasts a full year funding surplus of \$0.089m (refer Appendix 1 Budgeted Funding Statement – “Movement in levels of Cash/ Accruals”), a favourable adjustment of \$0.179m from the 1st Budget Review. This includes budget adjustments of \$0.401m which Council has resolved to be funded from identified annual savings from 2014/15. Adjusting for these items leaves Council with a forecast underlying 2nd Budget Review funding surplus of \$0.490m.

Operating

The 2nd Budget Review forecasts a full year operating budget surplus of \$5.492m, a decrease of \$0.755m from the 1st Budget Review budget surplus of \$6.247m. This decrease is mainly due to an increase of \$0.435m for the Lotus Notes/Bluepoint Replacement Program and the inclusion of Council Resolutions \$0.335m (Edwardstown Soldiers Memorial Ground - Concept Plan \$0.135m (GC220915R02) and Mitchell Park Masterplan \$0.200m (GC081215R05). The 2nd Budget Review operating budget surplus currently exceeds the target set in the Annual Business Plan.

Financial Performance Indicators Net Surplus from Operations



* The underlying operating surplus for 2009/10 after adjusting for the once-off Domain Land transfer for the State Aquatic Centre is an Operating Surplus of \$4.787m.

** The underlying operating surplus for 2010/11 after adjusting for the once-off cash contribution for the SA Aquatic and Leisure Centre is \$6.078m

Report Reference: GC220316R06

RECOMMENDATIONS (2):**DUE DATE****That Council:**

- | | |
|--|----------------------|
| 1. Adopt, as presented in Appendix 1, the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows. | 22 March 2016 |
| 2. Approves OR Does Not-Approve a funding allocation of up to \$31,250 fund signage for the expansion of nominated dog on leash areas. | 22 March 2016 |

BACKGROUND:

Council is required to reconsider the approved budget three times during the year in accordance with Section 123 (13) of the Local Government Act 1999 and Section 7 of the Local Government Regulations.

The original 2015/16 budget was developed within the context of a long term framework to achieve a balance between meeting the objectives of the Strategic Plan and attaining financial sustainability in the long term.

At its meeting on 8 December 2015 (GC081215R02) Council resolved to *“Approve that when the priority of items on the Unfunded Initiatives list is next reviewed, Council will consider an allocation of up to \$31,250 to fund signage for the expansion of nominated dog on leash areas with all other areas being designated as dog exercise (dog off leash).”* Accordingly this item is brought to Council in this report for their further consideration.

Framework

This budget review continues the focus on achieving the objectives set out in the framework set by Council when developing the 2015/16 Budget and recently updated at the General Council Meeting on the 19th January 2016 (GC190116R11):

- Support the achievement of the City of Marion's Strategic Directions;
- Addresses issues arising and opportunities identified from internal audit reviews, service reviews and business excellence assessments;
- Maintain an Operating Surplus ratio of between 0-5% over any five consecutive years, with a primary focus being on Cash Flow and Funding;
- Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new where it is cost effective to do so;
- Review existing services and assets to ensure they meet prioritised community needs;
- Council only approve new Major Projects where it has the identified funding capacity to do so;
- Maintain Council's position for an average residential rate which remains among the lower rating metropolitan councils;
- Implement responses for progressing liveable cities strategies and funding opportunities within Marion.

DISCUSSION:**Funding Result**

The 2nd Budget Review forecasts an underlying funding surplus of \$0.490m which is a favourable adjustment of \$0.179m from the 1st Budget Review. The table below reflects the budget adjustments since the 1st Review:

1 st Budget Review Funding Surplus/ (Deficit)	(\$0.090m)
2 nd Budget Review Adjustments - Favourable	\$0.179m
Budget Adjustments – Funded from 2014/15 identified savings	<u>\$0.401m</u>
2 nd Budget Review Underlying Funding Surplus/ (Deficit)	<u>\$0.490m</u>

As noted above Council has resolved to fund the following budget adjustments from identified 2014/15 annual savings;

GC271015R12	Reserve Street Reserve Dog Park	\$0.126m
GC271015M05	Cove Sports Soccer Field Irrigation	\$0.110m
GC280715R05	Hendrie Street Inclusive Playspace	\$0.063m
GC220915R03	Energy Projects	\$0.015m
GC131015R08	Oaklands Crossing Campaign	\$0.084m
GC140715R04	Murray Darling Membership	<u>\$0.003m</u>

Total Budget Adjustments funded from 2014/15 annual savings **\$0.401m**

The funding result:

- Identifies the difference between total revenues and expenditures of Council after allowing for funding from loans, investments, cash draw-downs and reserves.
- Includes capital expenditures, which are excluded from the operating result.
- Provides information of changes in uncommitted financial resources available to Council.
- Returns a surplus where savings arise from the original budget, representing an increase in uncommitted financial resources or returns a deficit when costs are greater than the original budget, representing a decrease in available financial resources.

The 2nd Budget review is based upon actual results to the end of December 2015 and forecast to June 2016. In accordance with the Local Government (Financial Management) Regulations 1999 a revised budgeted income statement, balance sheet, statement of changes in equity and statement of cash flows are provided in the Attachments to Appendix 1.

Operating Result

The 2nd Budget Review forecasts a full year operating budget surplus of \$5.492m, a decrease of \$0.755m from the 1st Budget Review budget surplus of \$6.247m. This decrease is mainly due to an increase of \$0.435m for the Lotus Notes/Bluepoint Replacement Program and the inclusion of Council Resolutions \$0.335m (Edwardstown Soldiers Memorial Ground Concept Plan \$0.135m (GC220915R02) and Mitchell Park Masterplan \$0.200m (GC081215R05). The 2nd Budget Review forecast operating surplus currently exceeds the target set in the 2015/16 Annual Business Plan.

Capital Budget

The 2nd Budget Review forecasts expenditure on new capital assets decreasing from \$15.143m to \$13.721m. The net decrease is mainly due to the retiming of Open Space Capital Works to future years of \$1.538m (Heron Way Reserve \$0.975m, Appleby Road Reserve Play Space \$0.093m, Playspace works \$0.300m and Reserve Development works \$0.170m).

Expenditure on renewal of Capital Assets is forecast to decrease from \$15.546m to \$13.943m. The net decrease is primarily due to the retiming of Open Space Capital Works of \$0.926m (Oaklands Estate Reserve \$0.526m, Reserve Development \$0.225m, Playground Construction \$0.175m).

The Capital Budget is linked to one of Council's key financial indicators, the Asset Sustainability Ratio, which indicates that Council is on track to exceed its performance indicator target of 95 – 100%.

Borrowings

Council's Treasury Management Policy indicates that in the management of its finances, any funds that are not required to meet approved expenditure can be used to reduce the level of borrowings that would otherwise be required.

The current Long Term Financial Plan incorporates a moderate borrowing program and it is considered good Treasury Management to offset some future borrowing requirements where possible. In addition, the guidelines of Council's Annual Savings Initiative have the objective to ensure continued improvement in financial performance. One of the three focus areas is to reduce the borrowing program to assist with Long Term Financial Planning.

The 2nd Budget Review forecasts no change to the level of required loan funding. Accordingly loan principal repayments remain unchanged at \$1.671m.

Council also currently has substantial cash backed reserves and further consideration of the timing of taking out future borrowings will be reviewed in the lead into the Annual Business Planning process for 2016/17. Interest charged on borrowings is generally higher than that earned through investments. Therefore it makes little sense to borrow money when we have cash reserves available to meet immediate and foreseeable funding needs. In everyday terms this could be compared to paying a minimum credit card payment while sitting on money in the bank for a rainy day.

Cash & Reserves

The 2nd Budget Review reports a decrease in the use of Cash & Reserves of \$2.270m.

The available balances currently held in the Accounting Reserves, excluding Grants & Carryovers Reserve, are as follows:

Open Space Reserve			\$0.857m
Asset Sustainability Reserve - Major Infrastructure	\$2.000m		
- General	\$0.819m		
- CFPP	\$3.220m		
- CFPP – Major New Projects	<u>\$3.862m</u>	<u>\$9.901m</u>	
Total Accounting Reserves			<u>\$10.758m</u>

A detailed breakdown of the movement in the Asset Sustainability Reserve since 30 June 2015 is as follows:

Asset Sustainability Reserve							
	Council Report Ref		Major Infrastructure Failure	General	CFPP	CFPP Major New Projects	Total
1-Jul-15		Balance	2,000,000	1,135,806	-	-	3,135,806
		Additions:					
1-Jul		TFR 2015/16 Budgeted Funding Surplus	-	-	-	4,197,462	4,197,462
1-Jul		TFR CFPP 2015/16 Budget Allocation	-	-	1,400,000	-	1,400,000
30-Sep		TFR Carryover CFPP from 2014/15	-	-	1,849,703	-	1,849,703
			-	-	3,249,703	4,197,462	7,447,165
		Allocated:					
11-Aug	GC110815R01	Hallett Cove Foreshore Masterplan	-	(15,000)	-	-	(15,000)
11-Aug	GC110815R01	Heron Way - Stage 4	-	(293,000)	-	-	(293,000)
8-Sep	GC080915R01	Fence - Cove Sports Club	-	(9,000)	-	-	(9,000)
22-Sep	GC220915R02	E'wardstown Sports Club - Concept Plan & Submission	-	-	-	(135,000)	(135,000)
8-Dec	GC081215R05	Mitchell Park Masterplan - Engagement of specialist consultants required to develop a costed concept plan	-	-	-	(200,000)	(200,000)
19-Jan	GC190116M02	Cove Sports Club Balcony	-	-	(30,000)	-	(30,000)
			-	(317,000)	(30,000)	(335,000)	(682,000)
Unallocated - Fund Availability 29.02.16			2,000,000	818,806	3,219,703	3,862,462	9,900,971

Operating Grants & Subsidies

Forecast operating grants and subsidies have increased by \$0.158m from \$5.632m to \$5.790m.

Investment Income

Forecast investment income has increased by \$0.126m due to higher interest revenue as a result of forecast larger average cash deposits being held throughout the year.

Employee Costs

Forecast employee costs have increased by \$0.042m (0.1%) from the 1st Budget Review to \$32.275m. This increase is due to additional grant funded program positions of \$0.154m offset by other labour savings of \$0.112m.

Contractual Services

Forecast contractual services have increased by \$1.158m from the 1st Budget Review. This increase is mainly due to the Lotus Notes/Bluepoint Replacement \$0.435m, Mitchell Park Masterplan \$0.200m (GC081215R05) and Edwardstown Soldiers Memorial Ground Concept Plan \$0.102m (GC220915R02).

Corporate KPI – Performance against Council's Adopted Budget

Council's key financial indicators have been updated to reflect adjustments associated with the 2nd Budget Review. These indicators are provided in Appendix 1.

CONCLUSION:

The 2nd Budget Review forecasts an underlying full year funding surplus of \$0.490m. After taking into consideration the budget adjustments funded from the 2014/15 annual savings of \$0.401m this results in a full year funding surplus for the 2015/16 financial year of \$0.089m.

Appendix 1

Budgeted Funding Statement

The following report details the proposed budget changes for the 2nd Budget Review and provides detail of the movements in the Budgeted Funding Statement (revenues, expenditures, capital, loans and reserves).

CITY OF MARION Budgeted Funding Statement			
	2015/16 1st Review \$000's	2015/16 2nd Review \$000's	Variance \$000's
OPERATING REVENUE			
Rates			
General	68,415	68,408	(7)
Other	1,573	1,573	0
Statutory Charges	1,674	1,746	72
User Charges	1,626	1,726	100
Operating Grants and Subsidies	5,632	5,790	158
Investment Income	551	677	126
Reimbursements	767	765	(2)
Share of Profit SRWRA	315	315	0
Other	444	549	105
	80,997	81,549	552
OPERATING EXPENSES			
Employee Costs	32,233	32,275	42
Contractual Services	17,070	18,228	1,158
Materials	4,666	4,643	(23)
Finance Charges	729	718	(11)
Depreciation	13,821	13,821	0
Other	6,231	6,372	141
<i>Less</i>	74,750	76,057	1,307
Operating Surplus/(Deficit) before Capital rev's	6,247	5,492	(755)
<i>Add</i>			
(a) Capital Revenue	1,500	1,500	0
<i>Equals</i> Net Surplus/(Deficit) resulting from operations	7,747	6,992	(755)
<i>Add</i> Depreciation	13,821	13,821	0
<i>Less</i> Share of Profit SRWRA	315	315	0
<i>Equals</i> Funding available for Capital Investment exp	21,253	20,498	(755)
Capital			
<i>Less</i> Capital Expenditure - Renewal	15,546	13,943	(1,603)
<i>Less</i> Capital Expenditure - New	15,143	13,721	(1,422)
<i>Less</i> Capital - contributed assets	1,500	1,500	0
<i>Equals</i> Net Overall funding Surplus/(Deficit)	(10,936)	(8,666)	2,270

(a) Capital Revenue excludes book gains/loss on sale of assets

(b) Relates to use of cash to fund major projects

CITY OF MARION Budgeted Funding Statement			
	2015/16 1st Review \$000's	2015/16 2nd Review \$000's	Variance \$000's

Funding transactions associated with accomodating the above net overall funding deficit (or applying the net overall funding surplus) are as follows:

	LOANS			
	Loan Principal Receipts (Net)	6,164	6,164	-
Less	Loan Principal Payments	1,671	1,671	-
	Loan funding (Net)	4,493	4,493	-
	Movement in level of cash & accruals			
(b)	Cash Surplus/(Deficit) funding requirements	(90)	89	179
Less	Reserves (Net)	6,353	4,262	(2,091)
	Cash/Investments/Accruals Funding	(6,443)	(4,173)	(2,270)
Equals	Funding Transactions	10,936	8,666	(2,270)

The 2nd Budget Review reports an underlying funding surplus of \$0.490m with a net funding surplus of \$0.089m after offsetting budget funding provided from annual savings of \$0.401m from 2014/15.

Financial Indicators

To assist Council in meeting its objective of financial sustainability a series of financial indicators endorsed by the Local Government Association are provided. Where a Council target has not been adopted the recommended Local Government Association (LGA) target has been provided. The following table provides a matrix of indicators of the 2nd Budget Review 2015/2016 and whether the target has been achieved.

Key Financial Indicator	2015/16	Target	Result 5 Yr Avge
Operating Surplus/(Deficit)	\$5.492m	\$0 - \$3.420m	↑
Operating Surplus Ratio	8.5%	0 - 5%	↑
Debt Servicing Ratio	3.6%	0 – 5%	✓
Net Financial Liabilities Ratio	9.1%	0 - 50%	✓
Asset Sustainability Ratio	103.1%	95 - 100%	↑
Asset Consumption Ratio	89.5%	80 - 100%	✓

In all instances the 2nd Budget Review 2015/2016 is meeting or exceeding the required targets and is within range of Council meeting its objective of financial sustainability.

Further detail is provided below which explains the basis of each indicator:

Operating surplus – being the operating surplus / (deficit) before capital amounts

Operating Surplus / (Deficit) Ratio – this ratio expresses the operating surplus / (deficit) as a percentage of general and other rates, net of rebates.

Debt Servicing Ratio – this ratio measures the cash flow available to pay current debt obligations.

Net Financial Liabilities Ratio – indicates the extent to which net financial liabilities of Council can be met by Council's total operating revenue

Asset Sustainability Ratio – indicates whether Council is renewing or replacing existing assets at the rate of consumption.

Asset Consumption Ratio – indicates the remaining useful life of Council's assets or the asset stock at a point in time.

Attachments to Appendix 1

- Attachment 1 – Budgeted Income Statement
- Attachment 2 – Budgeted Balance Sheet
- Attachment 3 – Budgeted Statement of Changes in Equity
- Attachment 4 – Budgeted Statement of Cash Flows
- Attachment 5 – Consultants

ATTACHMENT 1

CITY OF MARION Budgeted Income Statement		
	Actual 2014/15 \$000's	2nd Review 2015/16 \$000's
OPERATING REVENUE		
Rates		
General	65,942	68,408
Other	1,523	1,573
Statutory Charges	1,749	1,746
User Charges	1,689	1,726
Operating Grants and Subsidies	7,694	6,090
Investment Income	888	677
Reimbursements	874	765
Net Gain - Equity Accounted Council Businesses	817	315
Other	800	549
TOTAL OPERATING REVENUE	81,976	81,849
OPERATING EXPENSES		
Employee Costs	31,757	32,275
Contractual Services	15,529	18,228
Materials	4,715	4,643
Finance Charges	800	718
Depreciation	12,974	13,821
Other	6,174	6,372
TOTAL OPERATING EXPENSES	71,949	76,057
Operating Surplus/(Deficit) before Capital Revenues	10,027	5,792
CAPITAL REVENUES		
Capital Grants, Subsidies and Monetary Contributions	1,831	-
Physical resources received free of charge	8,242	1,500
Gain/(Loss) on disposal of assets	(202)	-
Net Surplus/(Deficit) resulting from Operations	19,898	7,292

ATTACHMENT 2

CITY OF MARION		
Budgeted Statement of Financial Position		
	Actual	2nd
	2014/15	Review
	\$000's	2015/16
	\$000's	\$000's
<u>CURRENT ASSETS</u>		
Cash	22,438	18,265
Receivables	4,036	4,036
Inventory	166	166
TOTAL CURRENT ASSETS	26,640	22,467
<u>CURRENT LIABILITIES</u>		
Creditors	10,142	10,142
Provisions	2,291	2,291
Loans	1,671	1,400
TOTAL CURRENT LIABILITIES	14,104	13,833
Net Current Assets/(Liabilities)	12,536	8,634
<u>NON-CURRENT ASSETS</u>		
Investment in SRWRA & Council Solutions	5,120	5,435
Land	342,635	344,713
Buildings	92,075	95,987
Infrastructure	651,612	660,033
Equipment	7,138	7,700
Furniture & Fittings	384	579
Other	20,054	20,529
TOTAL NON-CURRENT ASSETS	1,119,018	1,134,976
<u>NON-CURRENT LIABILITIES</u>		
Provisions	857	857
Loans	10,229	14,993
TOTAL NON-CURRENT LIABILITIES	11,086	15,850
NET ASSETS	1,120,468	1,127,760
<u>EQUITY</u>		
Accumulated surplus	360,929	372,483
Reserves	759,539	755,277
TOTAL EQUITY	1,120,468	1,127,760

ATTACHMENT 3

CITY OF MARION		
Budgeted Statement of Changes in Equity		
	Actual	2nd
	2014/15	Review
	\$000's	2015/16
		\$000's
ACCUMULATED SURPLUS		
Balance at beginning of period	340,053	360,929
Net Surplus/(Deficit)	19,582	7,292
Transfers from Reserves	16,691	13,601
Transfers to Reserves	(15,397)	(9,339)
Balance at end of period	360,929	372,483
ASSET REVALUATION RESERVE		
Balance at beginning of period	736,779	740,335
Net change this year	3,556	-
Balance at end of period	740,335	740,335
OPEN SPACE RESERVES		
Balance at beginning of period	1,288	857
Net change this year	(431)	10
Balance at end of period	857	867
OTHER RESERVES		
Balance at beginning of period	18,894	18,347
Net change this year	(547)	(4,272)
Balance at end of period	18,347	14,075
Total Reserves	759,539	755,277
TOTAL EQUITY	1,120,468	1,127,760

ATTACHMENT 4

CITY OF MARION Budgeted Statement of Cash Flows		
	Actual 2014/15 \$000's	2nd Review 2015/16 \$000's
CASH FLOWS FROM OPERATING ACTIVITIES		
<i>Receipts</i>	85,988	81,234
<i>Payments</i>	(62,778)	(62,236)
NET CASH PROVIDED BY OPERATING ACTIVITIES	23,210	18,998
CASH FLOWS FROM FINANCING ACTIVITIES		
<i>Receipts</i>		
Loans Received	-	6,164
Loans From Sporting Clubs	-	-
<i>Payments</i>		
Principal	(1,572)	(1,671)
NET CASH (USED IN) FINANCING ACTIVITIES	(1,572)	4,493
CASH FLOWS FROM INVESTING ACTIVITIES		
<i>Receipts</i>		
Capital Grants/Subsidies & Contributions/Investments	1,831	-
Sale of Equipment	721	-
Distributions form Equity Accounted Investments	60	-
<i>Payments</i>		
Purchase of IPP&E	(29,877)	(27,664)
NET CASH (USED IN) INVESTING ACTIVITIES	(27,265)	(27,664)
NET INCREASE/(DECREASE) IN CASH HELD	(5,627)	(4,173)
CASH AT BEGINNING OF REPORTING PERIOD	28,065	22,438
CASH AT END OF REPORTING PERIOD	22,438	18,265

ATTACHMENT 5**CONSULTANTS**

Council resolved at the Council meeting held 8 December 1998 that future budget reviews include an Executive Summary with reference to consultants.

Consultants are defined as an expert called on to provide professional or technical advice not currently available within the organisation. An analysis of Council's accounts reveals the following information of actual + committed year to date (29/02/16) expenditure versus full year actuals for 2014/15 relating to expenditure on Consultants of an operating nature:

Legal Consultants

As at 29 February 2016 2nd Budget review

	Full Year Actual 2014/15	Actual YTD 2015/16
Organisational Development (Employment advice)	82,036	48,045
Libraries	261	1,045
Commercial Facilities	902	-
Community Centres	27	218
Environmental Health	7,728	9,743
General Inspection (Dog/Cat & Parking Control)	17,353	19,712
Governance	99,695	34,877
Financial Services	1,980	-
Strategic Projects	15,612	8,496
Asset & Property Management	46,487	29,152
Development Assessment	134,233	71,719
Infra Mgt (Engineering)	12,090	2,584
Civil Services	2,794	-
City Management	-	750
Open Space Services	-	337
	421,200	226,678
Full Year Budget		308,525

Other Consultants (not including legal)

As at 29 February 2016 2nd Budget review

	Actual Full year 2014/15	Actual YTD 2015/16
Strategic Development	56,211	57,370
Organisational Development	66,119	55,532
Community Development	34,053	(a) 132,720
Community Centres	428	383
Occupational Health & Safety	24,990	-
Community Care	680	-
Cultural Development	16,059	1,723
Libraries	880	125
Commercial Facilities	35,659	(b) 72,029
Governance	42,400	33,692
Strategic Projects	14,619	29,662
Asset & Property Management	8,535	25,510
Economic Development	1,500	5,000
Development Assessment	55,220	27,396
Infrastructure Management (Engineering)	54,726	69,037
Civil Services	23,850	15,856
Open Space Services	60,353	9,310
Depot	-	335
Recruitment	96,012	47,323
	592,294	583,002
Full Year Budget		839,492

(a)	Edwardstown Memorial Master Plan	98,503
	Mitchell Park Sports Club Development Concept Plan	22,087
	Other expenditure	<u>12,130</u>
		<u>132,720</u>
(b)	Marion Swimming Pool Master Plan	72,029

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Originating Officer: Jaimie Thwaites, Unit Manager Governance and Records
Manager: Kate McKenzie, Manager Corporate Governance
General Manager: Vincent Mifsud, General Manager Corporate Services
Subject: Informal Briefings Policy
Report Reference: GC220316R07

REPORT OBJECTIVES:

For Council to consider and adopt the Informal Briefing Policy.

EXECUTIVE SUMMARY:

The amendments to the *Local Government Act 1999* made by the *Local Government (Accountability and Governance) Amendment Act 2015* are expected to commence on 31 March 2016. The changes will require councils to adopt a policy before holding any 'informal gatherings'.

RECOMMENDATIONS (1)

DUE DATES

That Council:

1. **Adopt the Informal Briefings Policy as outlined in Appendix 2, with the following amendments:**

March 2016

-

BACKGROUND

Currently under Section 90(1) of the *Local Government Act 1999* there is a general requirement that all Council and Committee meetings are to be held in place open to the public (except in special circumstances). Section 90(8) of this Act does allow council and committee members to meet outside of formally constituted meetings on the following provision:

'provided that a matter which would ordinarily form part of the agenda for a formal meeting of a council or council committee is not dealt with in such a way as to obtain, or effectively obtain, a decision on the matter outside a formally constituted meeting of the council or council committee.'

The *Local Government (Accountability and Governance) Amendment Act 2015* leaves the current provisions in place and adds subsequent provisions that require Council to adopt a policy before holding any 'informal gatherings'. In addition, the informal gatherings must comply with the policy adopted. Council's informal gathering policy will need to comply with

any prescribed regulations, however, currently no draft or final regulations are available. These additional provisions are as follows:

- (8a) *In addition, an informal gathering or discussion under subsection (8) may only be held if—*
- (a) *the council has adopted a policy on the holding of informal gatherings or discussions; and*
 - (b) *the informal gathering or discussion complies with the policy.*
- (8b) *A policy adopted under subsection (8a) must comply with any requirements prescribed by the regulations, and the regulations may (for example) include requirements that the policy provide for—*
- (a) *the imposition of limitations on the holding of informal gatherings or discussions; and*
 - (b) *procedures for approval of informal gatherings or discussions; and*
 - (c) *the capacity of the council to impose conditions on an approval.*
- (8c) *A council may from time to time alter its policy, or substitute a new policy.*

It has been interpreted that the intent of the legislation is for open and transparent decision making.

ANALYSIS:

The Hon Geoff Brock MP, Minister for Local Government has written to the Mayor regarding the *Local Government (Accountability and Governance) Amendment Act 2015*.

In his letter the Minister notes that Councils' informal gathering policies should include measures that ensure –

1. *Informal gatherings are open to the public whenever possible.*
2. *Decisions to hold informal gatherings in confidence are made on a case-by-case basis.*
3. *Councils publish notification details of informal gatherings on their websites, to ensure that interested members of the public can attend.*
4. *If a Council decides to hold an informal gathering in confidence, the reason for this decision is briefly stated on the website.*

A copy of this letter is attached as Appendix 1.

The draft Informal Briefings Policy has been created taking into consideration the following:

- the Minister's letter,
- the model policy produced by the Local Government Association (this policy incorporates the feedback from the Office of Local Government and most of the feedback from the Ombudsman) and
- feedback provided by the Mayor.

The draft Policy is attached as Appendix 2.

Please note that the Policy may need to be amended if and/or when regulations are released under Section 90 (8b) of the *Local Government (Accountability and Governance) Amendment Act 2015*.

It is anticipated that the Ombudsman will conduct an audit of the Informal Briefings Policies of all Councils within a few months of the *Local Government (Accountability and Governance) Amendment Act 2015* has commenced.

CONCLUSION:

Informal gatherings, where appropriate, provide a valuable opportunity to enhance the decision-making processes by providing opportunities for council members to become better informed on issues and seek further clarification.

Informal gatherings will be required to comply with the Policy and essentially cannot be held unless a policy has been adopted, once the *Local Government (Accountability and Governance) Amendment Act 2015* has commenced.



Government
of South Australia

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RECEIVED CITY OF MARION INFORMATION MANAGEMENT									
19 FEB 2016									
Original <input type="checkbox"/>									
Fwd: <input type="checkbox"/>									
File No: 10-85-1.1									
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Mr Kris Hanna
Mayor
Corporation of the City of Marion
PO Box 21
OAKLANDS PARK SA 5046



Dear Mayor ~~Hanna~~ *Kris*

I write regarding the *Local Government (Accountability and Governance) Amendment Act 2015* (the Act), which will commence near the end of the first quarter of this year.

The Act mandates that an informal gathering or discussion may only be held if the Council has adopted a policy on the holding of such gatherings and the gathering complies with the policy (section 90(8a)). The new section 90(8b) allows regulations to be made prescribing requirements that the policy must include.

These provisions are intended to ensure that, while informal gatherings are a useful tool for elected members to gain a better understanding of Council matters, they are not to be used as a replacement for full debate and decision making at Council meetings.

In keeping with my statements in Parliament during passage of the legislation, I expect that Councils' informal gatherings policies include measures that ensure—

1. Informal gatherings are open to the public whenever possible.
2. Decisions to hold informal gatherings in confidence are made on a case-by-case basis.
3. Councils publish notification details of informal gatherings on their websites, to ensure that interested members of the public can attend.
4. If a Council decides to hold an informal gathering in confidence, the reason for this decision is briefly stated on the website.

Minister for Regional Development
Minister for Local Government

Level 17, 25 Grenfell Street Adelaide SA 5000 | GPO Box 2557 Adelaide SA 5001 DX 667
Tel 08 8226 1300 | Fax 08 8226 0316 | pirsa.MinisterBrock@sa.gov.au



I trust that this information assists your Council when developing your policy. Please contact the Office of Local Government if you have any queries in this matter.

Yours sincerely



Hon Geoff Brock MP
Minister for Regional Development
Minister for Local Government

dh
7 February 2016



Informal Gatherings Policy



1. INTRODUCTION

Open and transparent meetings of Council underpin representative democracy and ensure public confidence in council's decision-making processes. Informal gatherings, where appropriate, provide a valuable opportunity to enhance the decision-making processes by providing opportunities for council members to become better informed on issues and seek further clarification.

2. POLICY STATEMENT

This Policy provides for council members to have sufficient opportunity to conduct planning sessions, to receive informal briefings and educational sessions, and convene other informal gatherings without prejudicing the requirements for openness and transparency as required by the *Local Government Act 1999* (the Act).

Section 90(8) of the Act allows informal gatherings to be held provided that the discussion does not lead to a decision, or effectively obtain a decision, on a matter that would ordinarily be dealt with at a meeting of Council. This policy reflects the intention of the legislation for informal gatherings to be used for briefing, planning and educational sessions and is aimed at avoiding any perception that informal gatherings will be used to build consensus for council agenda items.

3. PRINCIPLES

"Informal gatherings" are gatherings of some or all Elected Members to discuss council business that are arranged by the council (either by the CEO or by the elected council) other than proceedings which are subject to formal notification and minuting e.g. General Council and Committee Meetings. Section 90(8) of the Act provides a list of examples of informal gatherings:

- Planning sessions associated with the development of policies or strategies
- Briefing or training sessions
- Workshops
- Social gatherings to encourage informal communication between members or between members and staff.

Informal gatherings will be used solely for the purpose of generating ideas, sharing information and seeking further information on issues. Staff may receive guidance from informal gatherings as to what topics and information is to be presented to formal meetings but informal gatherings are not to be used for building consensus positions, or making council decisions in any way.

4. POLICY SCOPE AND IMPLEMENTATION

General Business of the Council

Informal gatherings of Council Members, or Council Members and Council staff are, by their nature, a non-compulsory meeting of the council. All council members are however encouraged to attend these sessions. Attendance will be noted and included in the annual report.

Informal gatherings may nominate the Mayor, any other elected member or any staff member to chair the gathering. Informal gatherings will be chaired informally.

Both the CEO and the person chairing the meeting are responsible for ensuring informal gatherings are conducted in accordance with the Act.

Informal gatherings will not be used for making council decisions or to stifle debate on issues that may subsequently be dealt with by the council at a formal meeting.

Timing of, and Access to, Informal Gatherings of Council

(i) Notification of planned briefing sessions will be published on the council's website. The notification may include topics which are planned to be discussed at the informal gathering.

(ii) For all informal gatherings public access will be determined on a case by case basis. The council is aware of the need to balance openness and transparency with opportunities for private discussions between council members and council members and staff.

Chairing, Agendas and Minute Taking

Information / draft documentation may be provided to Elected Members to accompany the discussion. Such documents are considered internal working documents of council.

Informal gatherings will not involve a formal minute taking process.

Interpretation

This Policy must be enacted in conjunction with any legislative change or regulations.

5. AVAILABILITY OF THE POLICY

The public may inspect a copy of this Policy, without charge, at the Council offices during office hours.

A copy of the Policy will be made available on the Council Website (www.marion.sa.gov.au).

Further enquiries about the Policy should be directed to the Manager Governance or by telephoning Council on 8375 6600.

6. REFERENCES

Local Government Act 1999

Local Government (Accountability and Governance) Amendment Bill 2015

Code of Practice – Access to Council Meetings and Documents

7. REVIEW AND EVALUATION

This Policy will be reviewed within 12 months after a General Election and as required.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer: Carol Hampton, Manager Land & Property
General Manager: Abby Dickson, General Manager Development
Subject: Park Holme Community Hall
Report Reference: GC220316R08

REPORT OBJECTIVE:

This report provides Council with an outline of the processes to be followed for consideration of the future of the Park Holme Community Hall and therefore seeks Council approval to commence site investigations.

EXECUTIVE SUMMARY:

At the Elected Member Workshop held on 16 January 2016 Council discussed asset consolidation and disposal to maximise the use of community facilities and ensure public value is delivered through its assets. Administration were requested to provide a report on the potential disposal of the Park Holme Community Hall.

The Park Holme Community Hall is located at 638 Marion Road, Park Holme and is on Community Land and was built prior to 1949.

The Park Holme Community Hall Committee resolved to wind up in October 2015. The committee had limited capacity to develop and increase utilisation of the hall. Arrangements were put in place to enable existing users to continue to access the facility while consideration is given to the future of the hall.

Since 2010 Council has been supporting a Community Capacity Building program in the Park Holme/Plympton area. This program has seen the development of a residents group which has guided the development of activities in the area. The Park Holme Community Hall along with other community facilities has been seen as important in fostering community connection and to provide a space for people to meet and host activities/events. Consideration should be given to the relationship of the Park Holme Community Hall has with the current Park Holme/Plympton community capacity building program.

Further investigations on this site will enable Council to determine the future use or disposal of this property.

RECOMMENDATIONS (2)
That Council:

DUE DATES

- | | |
|--|----------------------|
| 1. Endorse Administration to undertake site investigations into the potential disposal of Park Holme Community Hall, Certificate of Title Volume 5841 Folio 743. | 22 March 2016 |
| 2. Require Administration to bring a report back at the conclusion of the site investigations regarding the potential disposal of Park Holme Community Hall, Certificate of Title Volume 5841 Folio 743 by July 2016. | July 2016 |

BACKGROUND

In 2010 Council considered a report on Community Capacity Building Pilot Projects (GC130710R07) and recommended that a project be commenced in the Park Holme/Plympton area.

Council has since funded and implemented the Park Holme/Plympton Park Community Capacity Building (CCB) project.

Many events and activities are now held in the area, and various groups have formed. This has come out of a strong need in the community for connection with others and their localised area. The Park Holme Community Hall has played a key role in fostering this community connection and achieving the community's goals.

Local residents have joined to form the 'Park Holme/Plympton Park Residents' Group' and work with staff as the steering group for the CCB project. Through consultation with the community at events, visioning sessions, groups and activities over the past few years an insight into the need and interest of the community has been gained. Themes centred around:

- Physical environment/Parks (roads, trees, graffiti)
- Safety
- Friendliness of the area
- Infrastructure/High-density housing.

Through closer work with the residents' group, and using the feedback from the community through consultation, a community vision was formed *"We'd like an inclusive and vibrant community without fear or favour, neighbours helping neighbours, strangers becoming friends, a community of social interaction."*

Inclusive and vibrant community refers to recognising the many cultures represented in their community and their desire to both include them and celebrate them, rather than the racial divisions and fears that had been in the community. Groups like the Migrant Women's Group have helped to remove some of those barriers.

Neighbours helping neighbours and strangers becoming friends reflects the feedback received around improving neighbourhood relationships and fostering a wider sense of community.

A community of social interaction is reflected in the many events and activities that are now held in the area, and the groups that have formed. This all comes out of a strong need in the community for connection. The Park Holme Community Hall has played a key role in fostering this community connection and achieving the community's goals.

In October 2015 the Park Holme Community Hall committee determined to wind up. The committee had limited capacity and struggled to effectively connect with the CCB activities which resulted in restricting access and use of the hall.

The hall is used daily, there are ten different groups ranging from art classes, migrant womens' group and line dancing to a theatre group that use the hall during the week. There is limited information on the participant numbers, what transport people use to get to the hall etc. and contact commenced with users late March to obtain more information on the existing users.

DISCUSSION

The opportunity now exists for Council to consider the future options for the Park Holme Community Hall which is located at 638 Marion Road, Park Holme. This facility is located on Community Land.

The hall is a red brick building with tiled roof. Internally the building comprises a large hall area, amenity areas as well as other meeting/office space. The asset is in a fair condition and has a useful life of 60 years according to Council's valuers, Maloney Field Services. A building condition audit is currently being undertaken and a report will be available by the end of March. This will provide current information on the condition and useful life of the facility.

Consideration could be given to options for the hall eg dispose, review management model to increase utilisation, alternative community facilities in the area etc.

The Disposal Land and Asset Policy sets out the criteria to be taken into consideration when assessing a property for disposal. Any decision to dispose of Land and Assets will be made after considering (where applicable):

- the usefulness of the Land or Asset;
- the current market value of the Land or Asset;
- the annual cost of maintenance;
- any alternative future use of the Land or Asset;
- any duplication of the Land or Asset or the service provided by the Land or Asset;
- any impact the disposal of the Land or Asset may have on the community;
- any cultural or historical significance of the Land or Asset;
- the positive and negative impacts the disposal of the Land or Asset may have on the operations of the Council;
- the long term plans and strategic direction of the Council;
- the remaining useful life, particularly of an Asset;
- a benefit and risk analysis of the proposed disposal;
- the results of any community consultation process;
- any restrictions on the proposed disposal;
- the content of any community land management plan; and
- Other relevant policies of the Council, including:
 - Asset Accounting
 - Asset Management
 - Community Consultation
 - Procurement
 - Prudential Management.

In addition to this there are several other aspects which need to be considered which include consideration of easements, contamination and native title.

To progress investigations and subsequent decision on the disposal of the Park Holme Community Hall the following tasks and timelines are provided.

TASK	TIMEFRAME
Meet with existing users to ascertain utilisation, future needs and discuss alternative sites.	March 2016
Seek Council approval to undertake site investigations.	March 2016
Current Stage of Process	
Undertake site investigations which includes: <ul style="list-style-type: none"> • Asset assessment in line with the Disposal Land and Asset Policy • Confirm council can revoke the classification of community land eg not under Schedule 8 of the Act, under a special Act of Parliament or under an instrument of trust • Review the Building Condition Audit information • Property search eg title, easements, LMA, contamination, heritage, significant trees • Seek feedback from Ward Councillors • Identify and consult with key community stakeholders • Seek feedback from relevant Council Departments • Identify and meet with key community stakeholders • Obtain two market valuations. 	March – April 2016
Provide report back to Council which includes: <ul style="list-style-type: none"> • Outcomes of the site investigations • Recommendation to dispose of or retain the asset • Estimate cost of disposal and cost benefit to Council (this will depend on proposed future use eg residential) • Seeks authorisation to commence the community consultation in accordance with Section 194 of the Local Government Act and in line with Council's Community Consultation Policy. 	July 2016

ANALYSIS:

Consultation & Communication

Initial discussions with existing users will commence late March to determine current use, details on users, how they access the site etc.

Consultation needs to continue with the Community Development team who implement the Park Holme/Plympton Park Community Capacity Building (CCB) project, to identify alternative community facilities, and to determine what the impact could be if the hall was disposed of and what the options would be to mitigate this.

The hall is located on Community Land and is subject to the legislative consultation requirements regarding the disposal of community assets. Community consultation is required to be in accordance with the Section 194 and Council's Community Consultation policy. As there are a number of existing users, and in consultation with the ward member, it

is proposed that the process does not commence until Council has made a decision on the future of the site.

Legal/Legislative and Risk Management

The site investigations will identify any legal requirements for the site and include the development of a risk management plan. This information will be included in the report brought back to Council in July 2016.

Financial Implications

The site investigation stage will require the undertaking of activities such as soil testing, title searches, seeking legal advice, valuations etc. Administration will seek to fund this within existing operational budgets. Should site investigations not be able to be funded through existing budget allocations, a report will be provided to Council seeking the consideration of additional funding.

CONCLUSION:

Should Council approve the undertaking of site investigations for Park Home Community Hall a further report will be brought back to Council in July 2016.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Originating Officer: John Valentine, Manager Strategic Projects
General Manager: Abby Dickson, General Manager City Development
Subject: Round House at Oaklands Wetland
Report Reference: GC220316R0

REPORT OBJECTIVES:

To table for Council's consideration a response from the Department of Environment Water and Natural Resources (DEWNR) in relation to the Round House.

EXECUTIVE SUMMARY:

DEWNR have written to Council advising of possible options to gain Ministerial approval to seek potential lessees for the Round House and this is tabled as appendix 1 to this report for Council's noting.

This report brings to Council's attention the various factors which will need to be considered in determining the future use of the Round House which include: the design and condition of the building; the potential costs to modify the building; and the challenges associated with attracting private investment given the status of the land.

With the Round House building fenced off for security purposes and its future uncertain, the land to the west and south of the recreation plaza cannot be planned and stage 2 of the plaza cannot be progressed. Before determining the future direction for the Round House Council will require further information regarding the asset and how it relates to the further development of the Oakland's Wetland. Discussion on this matter is scheduled for the 19 April 2016 Elected Member forum.

RECOMMENDATIONS (2)

DUE DATES

That Council:

- | | |
|--|-------------------|
| 1. Notes the letter received from the Department of Environment Water and Natural Resources outlining the processes involved in obtaining Ministerial approval for potential lessees for the Round House. | March 2016 |
| 2. Notes that consideration of the Round House is scheduled for the 19 April 2016 Elected Member forum where Council will be provided with further information regarding the asset and the future development of the Oaklands Wetland site. | April 2016 |

BACKGROUND

The Round House was transferred to the City of Marion as part of land transferring to the care and control (not ownership) of Council to enable the development of the Oaklands Wetland. Other buildings that were transferred to Marion have been demolished as they were not fit for other purposes and would have limited the development of the wetlands and recreation park.

Council previously considered the Round House at its 28 August 2012 meeting, (GC280812R07). The report developed costs for the establishment of a wetland interpretive centre and the cost for demolition. The cost for a modest interpretive centre in 2012 was in the order of \$565,000 due to the extensive work required to make the building comply with Disability Discrimination Act (DDA) requirements. In addition to the capital cost of \$565,000 the operating cost of an interpretive centre was determined to be in the order of \$127,000 per annum. The capital costs does not include an amount to deal with the extensive copper piping and related damage that occurred in 2013 (refer below under "Related Matters for Consideration").

The cost for demolishing the building was \$150,000, a revised cost for demolition was gained in 2015 with the revised cost being in the order of \$91,000.

At the 28 August 2012 Council meeting, the following was resolved:

1. "That the Round House Building be secured and retained by Council until the establishment of the Oaklands Wetland project during 2014 (and the adjoining recreational facilities), with estimated annual security costs of \$9,900, when the potential of the building in its ultimate setting can be properly assessed.

Since the August 2012 meeting the Oaklands Wetlands and associated parking and open space have been developed at a cost of \$9.06 million and stage 1 of the Recreation Plaza has also been established at a cost of \$1 million.

There is an area of land, to the west and south of the skate park that needs to have its purpose defined by Council and a design developed. This area of land is to be discussed at the April Elected Members' Forum.

The Round House has had security fencing around its perimeter and security patrols visit the site. There has also been graffiti vandalism associated with the building and costs associated with removing same.

DISCUSSION

Correspondence has been received from DEWNR in relation to the Round House regarding potential options whereby the Minister for Environment may grant approval for a lease so that a commercial enterprise could then be sought by Council for a use of the Round House.

The letter from DEWNR (Appendix 1) describes a number of methods by which the Minister could grant approval. The options to gain ministerial approval are:

1. Short term option, consent to lease;
2. Disposal of land (by the Minister)
 - a) disposal of unencumbered title over Allotments 1 and 2;
 - b) disposal of land subject to a Crown Condition Agreement;

3. Survey and disposal of portion of Allotment 1.

Each of the above options have different processes that would need to be followed to potentially achieve Ministerial consent. DEWNR advise that Option 1 (consent to lease) would enable a quicker response from the Minister.

The alternatives of disposing of the land to Council, options 2 and 3, would entail lengthy processes and costs that at this stage have not been assessed or quantified.

Council would need to seek the Minister's in principle approval prior to gauging potential interest from lessees. The Minister would need to be satisfied that the lease would not be detrimental to the public use of the land as per the existing dedication for wetlands and recreation, nor that the lease would be improper or undesirable. A process for calling for a lease and how its operation would comply with the Act and balance environmental, social and economic needs would be needed.

Related matters for consideration

The Round House does not comply with Disability Discrimination Act (DDA) requirements for its toilets, access to the first floor and access at the main entrance. The Round House has been extensively damaged when copper was illegally removed from the property in 2013. The ground level of the Round House has no outlook (windows) and would need substantial changes to modify the building to create a relationship between the indoors and adjacent external areas. A use in the Round House may also require additional car parking with associated vehicle access and lighting.

The cost to modify the Round House to comply with DDA requirements, and fit out the property for a commercial purpose, would be substantial and likely to be well above the \$565,000 estimated in 2012. Market acceptance of investing significant capital, when ownership cannot be transferred to the lessee / investor, would be problematic. Site improvements (car parking, lighting etc) would also require significant investment.

With the Round House building fenced off for security purposes and its future uncertain the land to the west and south of the recreation plaza cannot be planned and stage 2 of the plaza cannot be progressed. Attached as Appendix 2 is a plan of the area to the south and west of the recreation plaza.

CONCLUSION:

DEWNR have written to Council advising of possible options to gain Ministerial approval to seek potential lessees for the Round House. Given the design and condition of the building the costs to modify the building and create parking and related infrastructure will be substantial. Private investment in the property would be problematic given the status of the land and the design and condition of the building. Given these factors, it is recommended that this matter be considered further at the April Elected Member forum before a report is prepared for a Council meeting to determine the future use or disposal of this asset.

Appendices:

Appendix 1: Letter from the response from the Department of Environment Water and Natural Resources (DEWNR) in relation to the Round House.

Appendix 2: Plan of the area to the south and west of the recreation plaza.

APPENDIX 1



Government of South Australia
Department of Environment,
Water and Natural Resources

17/1422

Date: 23 December 2015

RECEIVED CITY OF MARION INFORMATION MANAGEMENT		Original Fwd: <input type="checkbox"/>
24 DEC 2015		
File No: 16.65.1.65		
2 5 6 7 8 10	(P)	

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Mr John Valentine
Manager, Strategic Projects
City of Marion
PO Box 21
OAKLANDS PARK SA 5046

Dear Mr Valentine,

I write in response to previous correspondence and discussions regarding the building known as the Round House at the Oaklands Park Wetlands and thank you for meeting with DEWNR staff in late November.

As discussed, the Minister for Sustainability, Environment and Conservation has previously responded to the Mayor of the City of Marion that there are a number of options for the potential commercial development of the Round House. I take this opportunity to further discuss these options for Council to consider their preferred approach.

Short term option – Consent to lease

Pursuant to the *Crown Land Management Act 2009* (the Act) the Council may seek the Minister's approval to grant a lease over dedicated land. This is the simplest solution offered, with the shortest timeframe for implementation. It is the recommended option in terms of a solution to deal with the Round House in the short term.

Council should look to obtain in principle approval from the Minister prior to selecting a lessee. The Minister will seek assurance that the lease will not detract from any existing public use of the land, will not prevent the land being used for its dedicated purpose and is not otherwise improper or undesirable.

With regards to the lease being improper or undesirable, the Minister may choose to consider such concerns as the process for selecting a lessee and how the lease would meet the objectives of the Act. It would be expected Council has a robust, fair and open process for selecting a lessee and that the lease meets the objectives of the act; particularly that a balance is achieved between the environmental, social and economic needs of the community.

If in principle approval is obtained, Council can then undertake their selection process for a lessee, and seek formal consent from the Minister once the terms and conditions of the lease are better known. It should be noted the Minister may choose to impose conditions on Council when granting consent to the lease. These would be discussed with Council through the process.

Long term approach – Disposal of land

This approach is a longer term solution where the land occupied by the Round House is disposed to the Council, removing the Minister's interest in the land. Three options for the disposal of land are discussed below, all of which require the approval of the Minister. The Minister has not considered any of these options, and Council is required to formally apply to the Minister if any of these are to be pursued.

Option 1 – disposal of unencumbered title over Allotments 1 and 2, DP55941

To recognise Council's significant investment in the site, the land could be transferred to Council as an unencumbered fee simple title. This will require an application from Council for the transfer of the land, and confirmation from Council that they consent to the revocation of the current dedication. If approval was to be obtained for this option, the dedication would be revoked, the current Crown Record cancelled and a certificate of title issued in the name of the City of Marion. Council would then be free to deal with the land as a fee simple title.

Land is required to be sold for the market value of the land, however there may be a case for Council to apply for a nil consideration transfer, given the improvements established and maintained by Council. The disposal of an unencumbered title for nil consideration requires the approval of both the Treasurer and the Minister. It is also likely that Cabinet would be asked to note the transaction given the land's history and the dedication of the land being a Cabinet decision. This options requires significant resourcing and time given the need for Cabinet noting and the Treasurer's approval.

Option 2 – disposal of land subject to a Crown Condition Agreement

The land could be transferred to Council and a Crown Condition Agreement (CCA) placed on the land. The effect of a CCA is to restrict the use of the land to a specific use. This will ensure the land continues to be used in line with Cabinet's approval, but may allow the Council to enter into a lease without seeking the Minister's approval.

If land is disposed with a CCA, the market value of the land may be reduced by the restrictions imposed by the CCA. This may allow Council to purchase the land for the encumbered market value of the land. This removes the Treasurer from the approval process, and it is also unlikely Cabinet would be notified as the CCA provides protection consistent with the current dedicated purpose.

However, the CCA will be drafted by the Crown Solicitor's Office which may add additional expense and delay to the transaction. Council and DEWNR will also be required to negotiate the conditions of the CCA.

It would be recommended that the Minister's in principle approval be sought prior to Council undertaking any of the steps necessary for this option.

Option 3 – survey and disposal of a portion of Allotment 1, DP55941

A portion of Allotment 1 (including the Round House building) could be excised from the land and sold to Council. The larger balance of the land, which would include the wetlands would then be rededicated to Council for the current purpose. This provides protection for the land consistent with Cabinet's decision.

If this option was pursued it would likely be expected that Council would pay the market value of the land excised from the larger land parcel. An independent valuation would be sought to provide the value of this land. This land would be sold to the Council as an unencumbered title, allowing the Council to deal with the land as a fee simple title.

To delineate the smaller land parcel a survey of the land would be required. It would be expected that Council would pay for this survey, and any costs associated with the transaction. The process to obtain a survey and have a new plan lodged with the Lands Titles Office is likely to be a lengthy process.

It would be recommended that the Minister's in principle approval be sought prior to Council undertaking any of the steps necessary for this option.

Long term approach – Dedication of Land

Alternatively, Council may consider the current dedication of the land the preferred land tenure on a long-term basis, provided consent can be obtained for any leases issued over the land. The current dedication compliments Cabinet's decision for the land to be used as a wetland and aquifer storage, whilst also supporting the community's use of the land.

If Council wishes to pursue any of the above options, a formal request should be made to the Adelaide Crown Lands Office, through the Senior Property Officer. I am also happy to discuss this further and provide more detail on any of the options discussed. I can be contacted on 8463 3848 or Tony.Halls@sa.gov.au.

Yours Sincerely



Tony Halls

SENIOR PROPERTY OFFICER



OAKLANDS ROAD

THE PARADE

PROPOSED REMOVAL OF BUILDING (BALI HUT)

CONSTRUCTED WETLAND

STAGE 2 RECREATION PLAZA TBC

STAGE 1 RECREATION PLAZA IMPLEMENTATION

ROUND HOUSE

PUMP SHED

LEGEND

- EXISTING TREE
- EXISTING SIGNIFICANT TREE
- NEW TREE
- PAVING FEATURE BAND
- PROMENADE PAVING TYPE 1
- PROMENADE PAVING TYPE 2
- REFURBISHED BITUMEN
- CEMENT STABILISED RUBBLE PATH
- IRRIGATED TURF
- DRYLAND GRASS
- GARDEN BED
- MULCHED AREA
- CONSTRUCTED WETLAND
- PEDESTRIAN BRIDGE
- SEATING 'POD'
- ENTRY FEATURE ARTWORK REFER TO CP04
- PAINTED LINEMARKING ARTISTIC OPPORTUNITY
- DRINKING FOUNTAIN
- RETRACTABLE BOLLARDS
- LIGHTING SUBJECT TO BUDGET
- RECREATION PLAZA SCOPE OF WORKS

KEY

- ① CREATE AN OPEN, WELCOMING ENTRY, CONTINUING PAVING TREATMENT & CIRCULAR DETAILING ACROSS.
- ② IRRIGATED LAWN TO CREATE A MORE OPEN, FUNCTIONAL SPACE
- ③ CREATE A SECONDARY ENTRY NEAR TO BUS STOP AND TOILET
- ④ REFURBISH EXISTING BITUMEN. NEW 3 POINT BASKETBALL LINEMARKING ADJACENT BITUMISED SPACE FOR INFORMAL PARKING FOR FOOD VANS.
- ⑤ NEW MOUNDING WITH PLANTINGS OR IRRIGATED LAWN FOR PASSIVE SEATING AND CASUAL SKATE/BLADE OR BIKE CIRCUIT WITH ARTISTIC ROAD MARKINGS
- ⑥ CAR PARKING SPACES FOR SERVICE VEHICLES
- ⑦ PUMP SHED SERVICE TURN AROUND AREA
- ⑧ POSSIBLE PARKOUR, CLIMBING WALL AREA IF BUDGET ALLOWS
- ⑨ SKATE PLAZA - STREET AREA. REFER TO CP03
- ⑩ SKATE DISH - TRANSITION AREA. REFER TO CP03
- ⑪ DRYLAND GRASS AREA WITH SHADE TREES. SPACE COULD ACT AS SPILL OVER AREA FOR LARGER EVENTS
- ⑫ TOILET IN CENTRAL LOCATION (SUBJECT TO FUNDING)
- ⑬ POSSIBLE SHELTER STRUCTURE LOCATION
- ⑭ POSSIBLE RAIN GARDEN TO COLLECT WATER RUNOFF

OAKLANDS RESERVE
RECREATION PLAZA

FINAL
LANDSCAPE PLAN_CP02a

Artist:
Martin Corbin

CONVIC

outerspace
landscape architects

CITY OF
MARION

Government
of South Australia

0 2 5 10 15 20 25m
SCALE: 1:250 @ A1



**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer: Elaine Delgado, Strategic Planner

Corporate Manager: Fiona Harvey, Manager Innovation & Strategy

General Manager: Abby Dickson, General Manager City Development

Subject: Streetscape Project and Draft Policy

Report Reference: GC220316R10

REPORT OBJECTIVES:

The objective of this report is to advise Council of the status of the work of the Streetscape Working Party and to seek endorsement for a draft Streetscape Policy for community consultation as the first stage in a strategic approach to develop and deliver a program of capital and renewal works.

EXECUTIVE SUMMARY:

Council endorsed the establishment of a Streetscape Working Party comprising five Elected Members to provide input into Council's streetscape policy (GC091214M03). The Working Party is being supported by Council staff in the roles of chair and adviser.

The Working Party has developed a staged project approach that includes: 1) Streetscape Policy, 2) Streetscape Program, and 3) Program delivery. The Working Party will provide input into stages 1 and 2.

A draft Streetscape Policy has been developed for Council's consideration prior to its review by Council's Strategy Committee and community consultation. The Policy will inform the development of the Program of capital and renewal works for implementation to commence by 31 December 2016.

RECOMMENDATIONS (5)

DUE DATES

That Council:

- | | |
|--|---------------|
| 1. Note the Streetscape Project approach by the Streetscape Working Party | 22 March 2016 |
| 2. Endorse the draft Streetscape Policy as attached at Appendix 1 | 22 March 2016 |
| 3. Seek input from the Strategy Committee as part of the process to finalise the Streetscape Policy | 5 April 2016 |
| 4. Endorse community consultation on the draft Streetscape Policy following its review by Council's Strategy Committee | 22 March 2016 |
| 5. Note a final Streetscape Policy will be presented for consideration by Council in June 2016 | 14 June 2016 |

BACKGROUND

A Streetscape Working Party comprising 5 Elected Members (Crs Gard, Hutchinson, Pfeiffer, Telfer, Veliskou), and 2 Council staff in the roles of chair and adviser, has been established to provide input into the Streetscape Project that aims to develop a strategic approach for the delivery of city-wide streetscape capital and renewal works. (GC091214M03).

The Streetscape Project comprises a 3-stage framework that will seek input from Council's specialist Committees as follows:

Stage 1:	Streetscape Policy	Strategy Committee
Stage 2:	Streetscape Program including whole-of-life costs	Strategy Committee Infrastructure Committee
Stage 3:	Systems, processes and procedures to ensure efficient project delivery and asset management for streetscape capital and renewal works	Infrastructure Committee

The Strategy Committee was scheduled to consider project progress to date of the Streetscape Working Party at its meeting on 2 February 2016. The item was deferred so a report is scheduled for its next meeting on 5 April 2016. This will provide a project overview/update, seek feedback on the project's strategic approach, and request feedback on the draft Streetscape Policy considered by Council prior to community consultation.

Advice on the proposed role of the Infrastructure Committee in the Streetscape Project was sought at their inaugural meeting on 1 March 2016 (IC010316R7.6). The following feedback was received:

- Funding and partnerships to implement the Streetscape Program that includes external public and commercial sources needs to be explored
- Consideration needs to be given to the effects of future transformations, such as transition from traditional sources of power to solar, as this can eliminate the need for expensive infrastructure works to underground power
- It is important the project scope includes arterial roads as these are the principal gateways and thoroughfares for the City of Marion
- The identification and application of relevant criteria to determine the Streetscape Program is essential
- Council policies and funding for streetscapes and open space need to be separate
- The Streetscape Project is to be included as a standing agenda item for the Infrastructure Committee.

To facilitate the timely delivery of the Streetscape Project with its timeframe for implementation to commence by 31 December 2016, this report requests Council endorse the draft Streetscape Policy (Appendix 1) and community consultation pending further amendments from the Strategy Committee at their meeting on 5 April 2016 as noted above.

Draft Streetscape Policy

Streetscapes are a key element in the public realm, along with open space, that affects everyone who lives, works, recreates, and travels within and through the City of Marion.

The draft Streetscape Policy highlights the important role of streets as one of Council's principal assets providing a high-level context for the development of a Streetscape Program of works.

The proposed vision in the draft Streetscape Policy is to improve the amenity and functionality of streetscapes in the City of Marion so they add value to people's experience of the city.

The draft Principles guide the planning, development and management of streetscapes city-wide. They acknowledge the valuable role streets play in creating places for people, contributing to neighbourhood character, and enhancing business and education precincts.

The scope of the draft Streetscape Policy encompasses land that lies between property boundaries in the City of Marion's road and street network and includes elements such as footpaths, street trees, verges, furniture, and lighting.

The next steps to finalise the draft Policy will include:

- Review by the Strategy Committee of the draft Streetscape Policy as a key component of the Streetscape Project's strategic approach (5 April 2016)
- Community consultation – (April/May 2016)
- A final draft Streetscape Policy to be presented to Council for endorsement following community consultation (14 June 2016)

ANALYSIS:

Consultation

Community consultation will be undertaken to seek feedback on a draft Streetscape Policy in accordance with Council's Community Consultation Policy.

Community feedback will be sought via *Making Marion* on Council's website from 11 April – 1 May 2016.

Financial Implications

The Streetscape Policy is the first stage in the development of a program to design and deliver capital and renewal works for streetscapes city-wide. The Streetscape Working Party will consider and propose funding priorities for the 2016/17 budget to enable project implementation to commence by 31 December 2016. The outcomes of this project will also have implications for Council's Long Term Financial Plan and Asset Management Plan.

Policy Implications

The Streetscape Policy provides high-level principles to guide a city-wide approach to the development of a Streetscape Program of capital and renewal works.

CONCLUSION:

A Working Party comprising five Elected Members has been established to develop a Streetscape Policy and Program framework.

A draft Streetscape Policy has been developed to provide a context for the development of the Streetscape Program. The draft Policy is presented for Council's consideration prior to seeking feedback from Council's Strategy Committee in preparation for community consultation.

Streetscape Policy



1. POLICY STATEMENT

Streetscapes are a key element of the public realm that along with open spaces and public plazas, play a significant role in how people experience the City of Marion. They are a principle asset that affects everyone - residents, businesses, workers and visitors – and they play a critical role in defining the character of neighbourhoods whether they be residential, commercial or business.

The planning, development and management of streetscapes are guided by the themes of the Strategic Plan – Towards 2040 that outlines the community's aspirations.

The Streetscape Policy provides a strategic approach to the development of road and street infrastructure, including verges and footpaths to create a city for people. This policy will influence streetscape outcomes at both city-wide and individual street levels.

2. CONTEXT

The City of Marion is dissected by an extensive road hierarchy that comprises a network of arterial, sub-arterial, distributor, collector, and local roads and streets. This network contains 460 kilometres of roads and 783 kilometres of footpaths.

3. VISION

To improve the amenity and functionality of streetscapes in the City of Marion so they add value to people's experience of the City.

4. PRINCIPLES

The following principles will guide the City of Marion's planning, development and management of streetscapes:

- A strategic approach will define the street network through balancing the dual roles of streets as safe thoroughfares for movement of pedestrians, cyclists and vehicles, and as destinations for people
- Streetscape design will be attractive, enable accessibility, and be of high amenity value in key locations so they are places where people of all ages, cultures and abilities want to spend time at different times of the day and year
- Landscaping will be environmentally sustainable incorporating the use of water sensitive urban design and the use of indigenous plantings where possible to support the role of streets as connectors, enhance habitat corridors, cool the urban environment, and enhance road safety
- Neighbourhood identity and sense of place will be enhanced by streetscapes that contribute to a positive neighbourhood image and provide opportunities for social interaction and cultural expression

- Streetscapes will be enhanced by visual connections with their surrounding environments
- Commercial, business and education precincts will be enhanced by streetscapes that contribute to the attractiveness of these areas
- The level of service for streetscapes will be maintained by the timely proactive maintenance, inspection and auditing programs

5. POLICY SCOPE

The scope of this policy includes the area of the street surface and adjoining land between property boundaries.

Streetscape elements include:

- Road/street surfaces, including parking bays, crossings
- Footpaths
- Bikeways
- Street trees
- Verges/landscaping/plantings
- Street furniture
- Street lighting
- Bus shelters/stops
- Public and community art
- Kerbs
- Utilities including power and stormwater infrastructure
- Traffic control devices
- Signage
- Retaining walls
- Off-road shared or single use walking and cycling paths except where located within public open spaces

6. IMPLEMENTATION

This policy is a component of a Streetscape Framework that also includes a Streetscape Program. The policy and program will be supported by operational systems and processes to ensure efficient delivery of appropriate service levels for streetscape capital and renewal works.

7. DEFINITIONS

Streetscape: The collective appearance of street elements including streets, footpaths, verges, furniture, building frontages and other land uses that are located along a street

Streets: Publicly owned land located between property boundaries that is for the use of motor vehicles, small wheeled vehicles, and bicycles that form a network of arterial roads and local streets

Footpaths: The pathway that exists in streetscapes that enables the safe and efficient movement of pedestrians

Bikeway: Bikeways can be on-road bicycle lanes that are marked for exclusive use by cyclists, separated bicycle lanes that are located against the kerb and separated from the vehicle travel lane by a parallel parking lane

Verge: The section of road reserve between the edge of a made roadway or constructed kerb and water table (if in place), and the boundary of the adjoining certificate or crown title boundary that does not contain a footpath

Traffic control devices: Devices used to inform, guide and control traffic including pedestrians, motor vehicle drivers and cyclists, such as roundabouts, chicanes, markers, signs and signals

8. LINKS

This policy links with the following current documents:

Australian Government

- Building Code of Australia
- Austroads standards for pedestrians

South Australian Government

- Road Traffic Act 1961
- Local Government Act 1999
- Development Act 1993
- South Australian Planning Strategy
- Development Regulations (e.g. fencing)
- South Australian Public Health Act 2011

City of Marion

- Strategic Plan – Towards 2040
- Business Plan 2016-2019
- Road Hierarchy Plan
- Development Plan
- Walking and Cycling Strategy
- Tree Management Policy
- Tree Management Framework
- Street Tree Audit
- Asset Management Policy and Plan
- Resilient South Regional Climate Change Adaptation Plan
- Economic Development Policy

March 2016

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer:	Mark Gibson, Team Leader Land & Property Sean O'Brien, Community Facilities Planner
Corporate Manager:	Carol Hampton, Manager Land & Property
General Manager:	Abby Dickson, General Manager City Development
Subject:	Capella Drive Reserve Improvements
Report Reference:	GC220316R11

REPORT OBJECTIVES:

To report back to Council on the resolution for Capella Drive Reserve Ref No:GC271015M04

EXECUTIVE SUMMARY:

Following the above resolution, preliminary investigation works, including a soil test, a review of electrical services and a concept design for the potential installation of sports floodlights at Capella Reserve have been completed.

The review of the electrical services confirmed that there is adequate power supply to support the installation of the tower to 50Lux. The geotechnical report has indicated the oval and surrounding landscape is primarily fill soil and the footings for the lighting design have been engineered to cater for the site conditions.

The proposed lighting design provides 6 x 18 metre light towers that will supply 50lux lighting to Capella Reserve which will enable the facility to be used for soccer training. Separate quotes have been sourced for the supply and installation of lights which total \$83,771. A total budget of \$92,250 is recommended for the project (includes 10% contingency). The Cove Football Club has proposed a funding strategy which is outlined in this report which includes seeking external grant funding, a \$2,000 contribution from the club and requesting a commitment of \$45,250 from the Council's Asset Sustainability Reserve – Community Facilities Partnering Program fund.

The outcomes of renegotiating the lease arrangements with the Sheidow Park Cricket Club and The Cove Football Club remain in progress.

At the 19 January 2016 General Council meeting Council received a progress report and requested a further report be brought to Council in March after the development approval application process had been assessed. The development approval process is yet to be completed and an update is provided in the body of this report. In order to meet the external grant funding timeframes this report seeks Council approval of the funding proposal put forward by The Cove Football Club subject to development approval being granted. Should Council provide this approval, The Cove Football Club will submit their external grant application for funding noting development approval is still required.

RECOMMENDATIONS (4)

DUE DATES

That Council:

- | | |
|---|-------------------|
| 1. Supports an application for \$25,000 being submitted to the Office for Recreation & Sports 2016 Community Recreation and Sport Facilities Program by The Cove Football Club subject to development approval being granted for the lights. | March 2016 |
| 2. Supports an application for \$20,000 being submitted to the Federal Government Stronger Communities Program by the Cove Football Club subject to development approval being granted for the lights. | March 2016 |
| 3. Endorses an allocation of up to \$45,250 being made from Council's Asset Sustainability Reserve – Community Facilities Partnering Program fund, subject to a successful funding application to the Office for Recreation and Sport Community Recreation and Sport Facilities Program and Federal Government by The Cove Football Club subject to Development Approval. | March 2016 |
| 4. Advises The Cove Football Club will be responsible for any project related cost overruns and will be responsible for all future maintenance and repairs to the lights and towers. | |

BACKGROUND

On 27 October 2015 Council resolved to investigate the following items in relation to Capella Drive Reserve:

1. Council notes the opportunity to increase soccer facilities in the south through changing sports clubs leasing arrangements.
2. In order to pursue the opportunity to increase soccer facilities Council is to:
 - 2.1 Undertake preliminary investigation works, including a soil test, a review of electrical services and a concept design for the potential installation of sports floodlights at Capella Reserve.
 - 2.2 Endorse the funding of the investigations works (as per recommendation 2.1) up to \$5,000 subject to the cost of these works being considered as part of the first budget review process.
3. Council formalise the offer from Sheidow Park Cricket Club to end their lease agreement at Capella Reserve in line with their lease obligations. That Council consider as part of the first budget review process contributing up to \$3,000 towards a top soil treatment at their alternative oval.
4. Subject to the outcomes of recommendations 2 and 3 above, enter into negotiations with The Cove Football Club to change their current lease from use of Capella Reserve from 6 months to 12 months to play soccer.

5. Council note that a further report will be brought in January 2016 which outlines the outcomes of all investigative works, costings, community consultation and development approval.
6. Council request Cove Football to apply for Development Approval and Landlord Approval to allow for the installation of sports floodlights at Capella Reserve.

At the 19 January 2016 General Council meeting, Council received a progress report and requested a further report be brought to Council in March after the development approval application process was completed. At this stage development approval consent has not been granted. In order to meet the external grant funding timeframes this report seeks Council approval of the funding proposal put forward by The Cove Football Club subject to development approval.

ANALYSIS:

Preliminary investigation works, including a soil test, a review of electrical services and a concept design for the potential installation of sports floodlights at Capella Reserve have all been completed.

Light Tower Preliminary Works

The proposed lighting design provides 6 x 18 metre light towers that will supply 50lux lighting to Capella Reserve which will enable the facility to be used for soccer training. The Australian Standard level of lighting for football (soccer) games is 100lux. The design however can be upgraded at a later date if match standard lighting is required. The supply has been costed at \$54,000+GST with the footings and electrical installation costed at \$29,771 + GST. The lighting design and quotes are provided as appendix 1, 2 and 3.

A geotechnical investigation for the proposed light towers at Capella Drive Reserve was carried out on 24 December 2015 and comprised:

- A site walkover during service clearance to obtain an understanding of current site conditions;
- Drilling 4 boreholes (designated as BH1 to BH4) to a depth of between 1.9m (refusal) and 4.1m; and
- Conducting 4 Dynamic Cone Penetrometer (DCP) tests in the subgrade adjacent to selected boreholes to depths ranging from 0.2m to 1.4m.

Fill was encountered in all boreholes to varying depths, with the greatest depth of fill being in the south corner of the site (BH2). The fill contained numerous inclusions including pieces of bitumen, plastic, concrete, gravel and brick. Groundwater was not encountered in any of the boreholes. Seasonal variations in groundwater levels can occur.

The report indicated that during construction of light towers, especially near the toilet block, it is envisaged that concrete and bitumen are likely to be encountered, which may affect the speed of construction. Footings have been engineered to cater for the soil conditions. The geotechnical report is provided as appendix 4.

Electrical services report has indicated there is adequate power supply to support the installation of the tower to 50Lux.

A budget of \$ 92,250 is recommended for installation of lights to 50lux at Cappella Reserve (Includes 10% contingency).

The Cove Football Club (Cove FC) has submitted the following funding proposal which will be subject to a successful application to:

- The Office for Recreation and Sport, Community Recreation and Sports Facilities Program for \$25,000. The closing date for applications to this program is 11 April 2016.
- Federal Government Stronger Communities Program (through Amanda Rishworth's Office) for \$20,000. The closing date for applications to this program is 30 March 2016.
- A Council contribution of \$45,250.

The club will contribute \$2,000 in their own funds.

Sheidow Park Cricket Club Lease

A deed of surrender has been issued to the Sheidow Park Cricket Club for signing.

Once the document is signed, negotiations will be entered into with The Cove Football Club to amend their current lease from 6 months per year to 12 months to play soccer on the reserve.

Consultation

A Development Application has been lodged by The Cove Football Club for the installation of the floodlights and the community consultation process with residents has been completed. During the consultation period, 6 representations were made against the development application. The club is in the process of responding to these representations. The application will be presented to the Development Assessment Panel for a decision.

Installation of the lights will be subject to the final result of the Development Application.

Risk Implications

The lighting concept for Capella Reserve has considered the site in its current form but also considered a new concept for the site of expanding the playing surface area to provide 2 x 90 metre senior football (soccer) pitches with 3 metre run off areas. However it should be recognised the reconfiguration is concept based and without an integrated master plan and detailed design there could potentially be unforeseen circumstances that may need to be considered in a future redevelopment of the site.

The project is dependent on a successful application to the Office for Recreation and Sport grants program and the Federal Government Stronger Communities Program. It is unlikely the club and Council will be able to proceed with the lighting project if the application is unsuccessful.

Resource Implications

Subject to successful funding from the Office for Recreation and Sport and Federal Government Stronger Communities Program, Council will project manage the works. The project will be supervised within existing resources by Council's Property Project Officer and will be delivered in 2016/17 financial year.

Financial Implications

The Asset Sustainability Reserve – CFPP fund provides community groups that occupy Council owned facilities through a lease or licence to identify community facility improvement opportunities for Council to consider.

This project will support Council's broader planning and strategic directions to address the shortage in soccer facilities South of the City, as well as:

- Increase opportunities for the community to participate safely in facilities that are functional and fit for purpose.
- Work towards achieving an equitable spread of quality community facilities across the City of Marion.
- Have the potential to be viable, and the facility should not become a future financial burden for Council or the community.
- The facility occupier has the potential to contribute to grant and partnership funding.

The total recommended budget as detailed below for the project is \$92,250 which includes 10% contingency and is proposed to be funded as follows:

The Cove FC	\$ 2,000
Federal Government Stronger Communities Program	\$20,000
ORS CRSFP Grant	\$25,000
City of Marion	<u>\$45,250</u>
Total	\$92,250

Refer to copy of the letter from The Cove FC attached as Appendix 5.

As noted earlier it is proposed that The Cove Football Club will take full responsibility for all project cost overruns and all future costs in relation to the operation, maintenance and repair of the lights.

Council's whole of life cost for the project will include a provision for the replacement of the lights after the expiry of their useful life, estimated to be 25 years. This provision for depreciation will be \$3,351 per annum over the life of the asset. This, in addition to the contribution towards initial design, supply and installation will bring the total whole of life cost to Council of \$128,918 as outlined in the table below.

Whole of Life Cost Analysis- Capella Reserve Lighting									
Description	Lifecycle Yrs	Acquisition Cost	Total	Less	Net	Projected	Existing	Net	Whole of
			Projected	Existing	Increase	Depn/ Renewal	Depn/ Renewal	Increase	Life
			O&M pa	O&M pa	O&M pa	pa	pa	Depn/ Renewal pa	Cost of
									Proposal
Lighting Design & Supply	25	\$ 54,000	\$ -	\$ -	\$ -	\$ 2,160	\$ -	\$ 2,160	\$ 108,000
Electrical Installation	25	\$ 29,771	\$ -	\$ -	\$ -	\$ 1,191	\$ -	\$ 1,191	\$ 59,541
Proposed Grant Funding		-\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-\$ 45,000
Proposed Club Contribution Funding		-\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-\$ 2,000
Contingency	0	\$ 8,377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,377
Total		\$ 45,148	\$ -	\$ -	\$ -	\$ 3,351	\$ -	\$ 3,351	\$ 128,918

*Whole of life costs include acquisition and depreciation/renewal using current values.

CONCLUSION:

Preliminary investigation works, including a soil test, a review of electrical services and a concept design for the potential installation of sports floodlights at Capella Reserve have been completed. A total budget of \$92,250 is recommended for the project (includes 10%

contingency). The Cove Football Club has proposed a funding strategy which is outlined in this report, which includes seeking external grant funding and requesting a commitment of \$45,250 from the Council's Asset Sustainability Reserve – Community Facilities Partnering Program fund.

Capella Soccer Rev B

Option 1 - Training only

Project code: 6 x 18 m poles
Date: 29-02-2016
Customer: City of Marion
Customer Representative: Sean O'Brien

Designer: Sportslighting

Description: Rev B - Revised Pole location for South East corner

Designed in accordance with AS2560.2.3-2007-
Lighting for football (all codes)
Training 50 Lux only

MF=0.80=3000 hours, based on luminaire IP65, low pollution,
and 36 mths cleaning interval from AS2560.1-2002 table 4.1
NOTE: For initial obtrusive light values, illuminance and
intensity values should be divided by the maintenance factor

Floodlight peak intensity tilt is noted as "TILT90".
Subtract 60° from TILT90 to get the tilt of the glass.

OptiVision floodlights should be spaced at least 85cm apart.

OptiVision MNH-LA 2000W 415V
Start current: 6.2A
Run current: 5.6A

The nominal values shown in this report are the result of precision calculations, based upon precisely positioned luminaires in a fixed relationship to each other and to the area under examination. In practice the values may vary due to tolerances on luminaires, luminaire positioning, reflection properties and electrical supply.

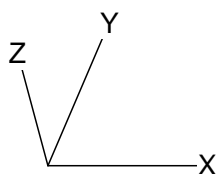
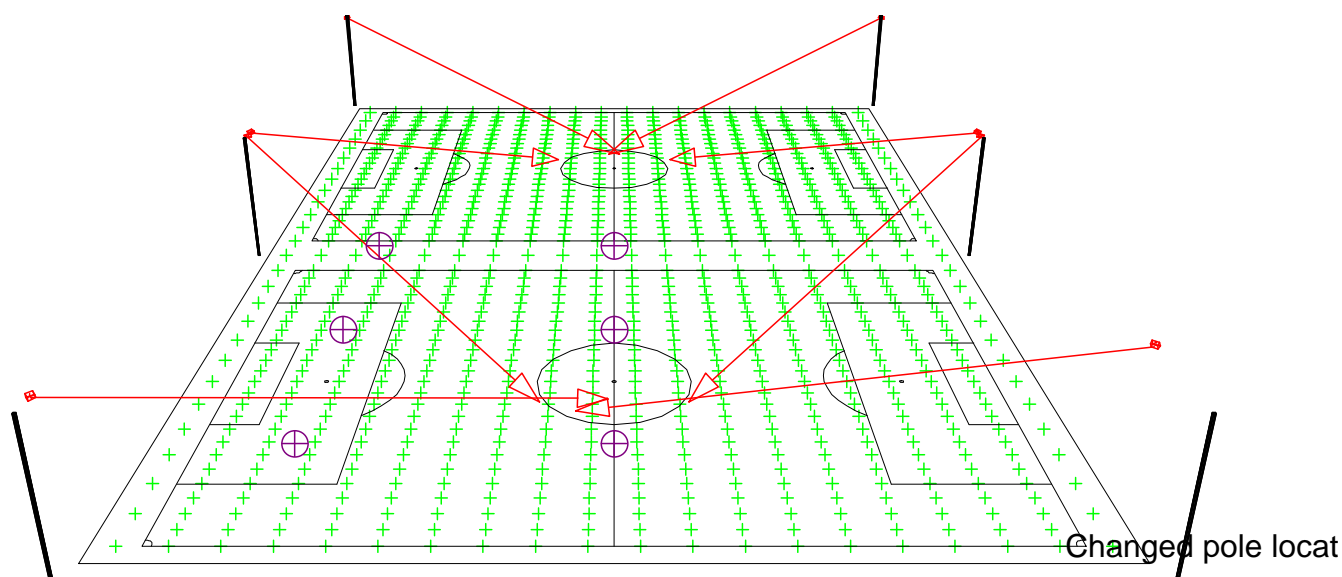
Sportslighting

Unit 1, 70 King William Street
Kent Town SA 5067

Mobile Phone: 0418 686 663
E-Mail: stanner@sportslightingsa.com.au

1. Project Description

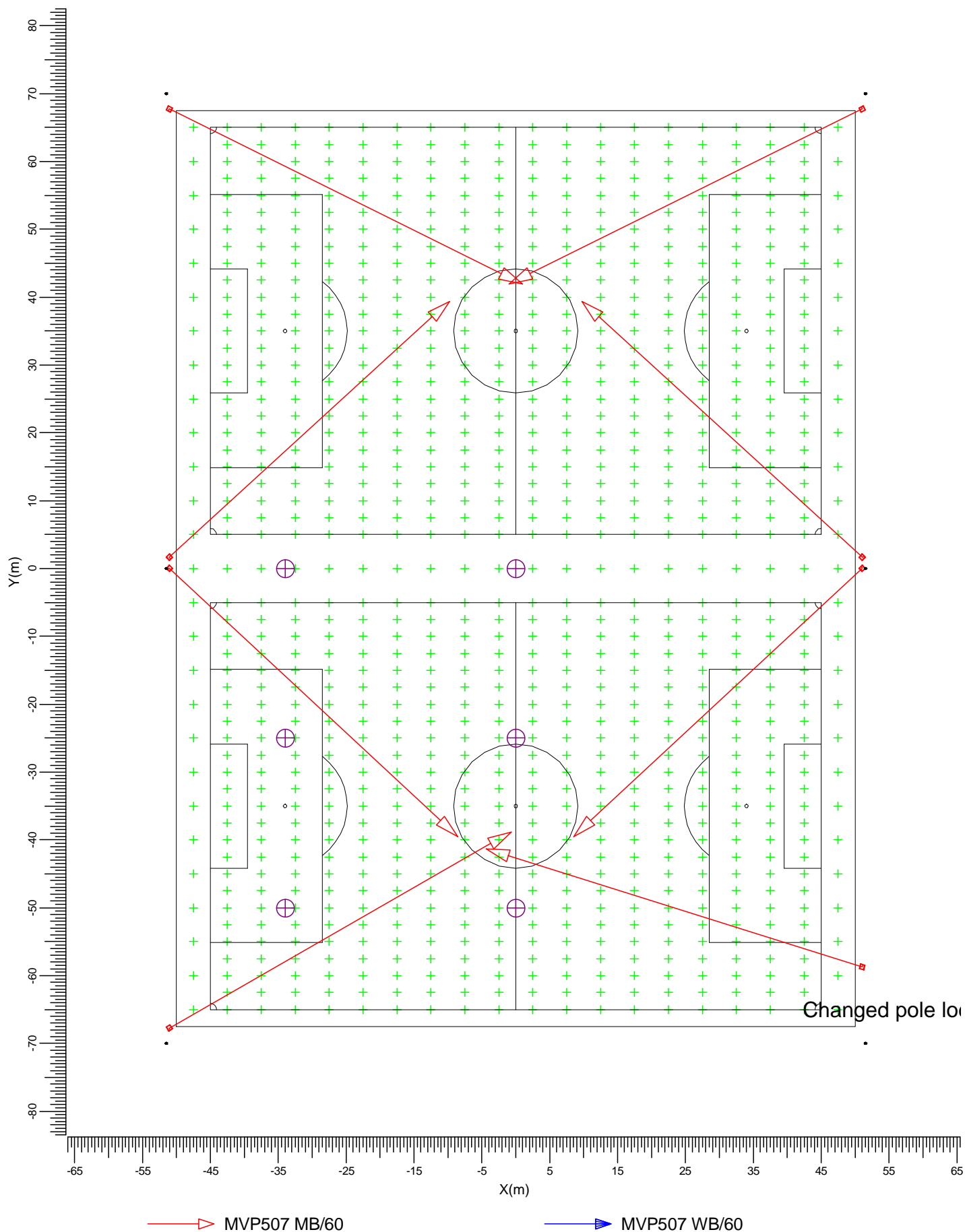
1.1 3-D Project Overview



—▶ MVP507 MB/60

—▶ MVP507 WB/60

1.2 Top Project Overview



2. Summary

2.1 General Information

The overall maintenance factor used for this project is 0.80.

2.2 Obstacle Information

Obstacle	Transparency (%)	Position		
		X (m)	Y (m)	Z (m)
Poles 18m	0	-51.50	70.00	0.00
		51.50	70.00	0.00
		-51.50	-70.00	0.00
		51.50	-70.00	0.00
Poles 18m1	0	-51.50	0.00	0.00
		51.50	0.00	0.00

2.3 Project Luminaires

Code	Qty	Luminaire Type	Lamp Type	Power (W)	Flux (lm)
A	8	MVP507 MB/60	1 * MHN-LA2000W/400V/842	2100.0	1 * 220000

The total installed power: 16.80 (kWatt)

Number of Luminaires Per Arrangement:

Arrangement	Luminaire Code	Power (kWatt)
	A	
Centre Poles	4	8.40
Poles	2	4.20
South Pole1	1	2.10
South Pole2	1	2.10

2.4 Calculation Results

(II)luminance Calculations:

Calculation	Type	Unit	Ave	Min/Ave	Min/Max
Soccer Training	Surface Illuminance	lux	62.2	0.70	0.49
Soccer 2	Surface Illuminance	lux	62.7	0.69	0.44

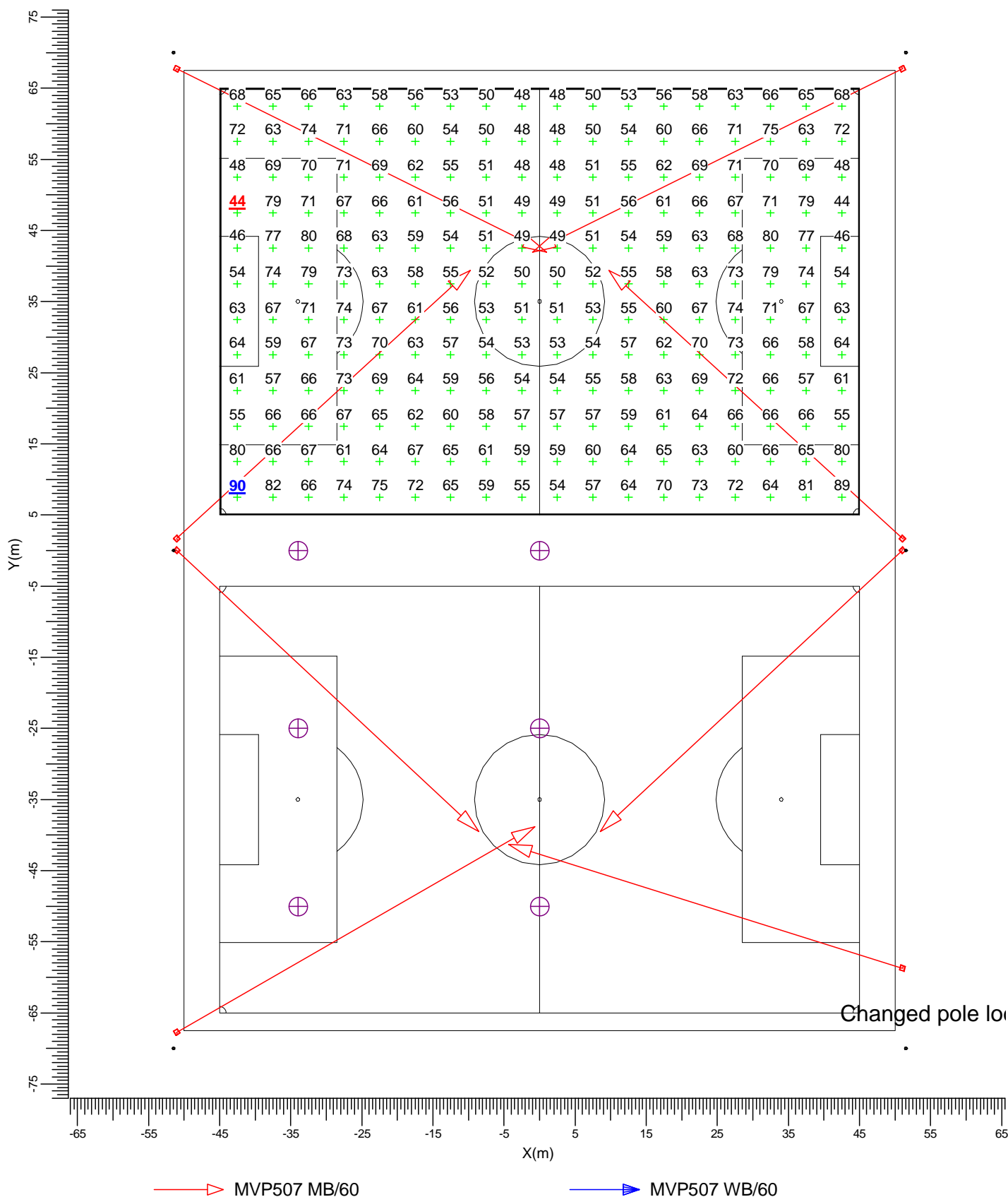
Obtrusive Light Calculations:

The upward light ratio (ULR) is 0.00.

3. Calculation Results

3.1 Soccer Training: Graphical Table

Grid : Soccer at Z = -0.00 m
Calculation : Surface Illuminance (lux)



Average
62.2

Min/Ave
0.70

Min/Max
0.49

Project maintenance factor
0.80

Scale
1:750

4. Luminaire Details

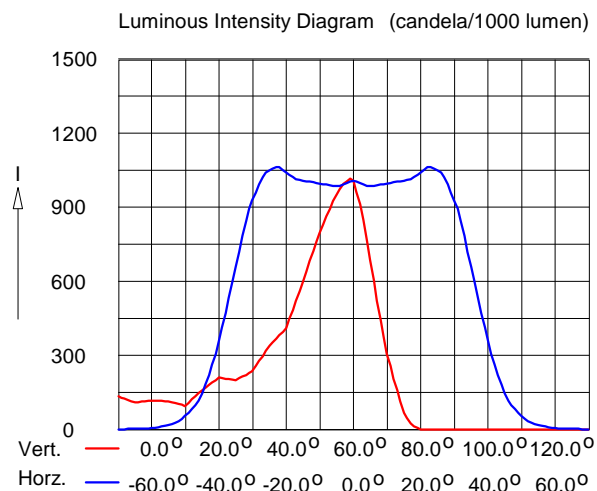
4.1 Project Luminaires

OPTIVISION

MVP507 MB/60 1xMHN-LA2000W/400V/842

Light output ratios

DLOR	: 0.79
ULOR	: 0.00
TLOR	: 0.79
Ballast	: Standard
Lamp flux	: 220000 lm
Luminaire wattage	: 2100.0 W
Measurement code	: LVMA106900



Quotation

02/02/2016

SPORTS LIGHTING

U1, 70 KING WILLIAM STREET

KENT TOWN SA 5067

Site Address:

CAPELLA RESERVE

CAPELLA DRIVE

HALLETT COVE 5158

Quote No. **15106**

Service Requested:

As requested please find below a quotation for the following:

1. Bore 6 holes and install reinforced cages, rag bolts and concrete into the ground with 32MPA concrete
2. Install 6 x 18metre poles with a total of 2 x 2kW 415 Volt light fittings, 2 on 2 poles and 1 on 4 poles
3. Aim and focus light fittings as per specifications
4. Wire underground from switchboard located in change room area around playing pitch areas to each pole
5. Wire and install 1 x key switch on outside of change rooms to operate all light fittings
6. Supply and install 3 Phase circuit breakers and contactors in main switchboard for circuit protection on wiring

For work to be completed as above \$29,770.50 ex GST

NB

- A) No allowances have been made for rock drilling should this occur during boring of holes
- B) Sufficient power is available at the main switchboard to run the new lighting system
- C) Work to be completed during normal working hours, Monday to Friday between 7.00am and 4.00pm
- D) A Certificate of Compliance will be issued upon completion of the project

Terms and Conditions:-

Progress claims are required and are strictly payable within the specified trading terms.

If payment of Progress claims is not met within these terms, CME Sports Lighting will stop all further work until such time as payment has been made in full.

No additional work will be carried out unless authorisation is received in writing.

Terms of payment:- Immediately with no retention.

The goods remain the property of CME Sports Lighting until invoice paid in full.

This quotation remains valid for 30 days from the above date.

*If this quotation is successful could you please sign the authorisation section below and fax to:
Attention: Kylie Harrison on (08) 8322 8994 or email to office@cmesolutions.com.au for processing.
Verbal approval will not be accepted and the work cannot commence until confirmation is received in writing and a deposit is paid in full.*

Quote No. **15106**

Signature of Acceptance

Date

Print Name

Position

Please forward to CME Sports Lighting - Facsimile (08 8322 8994)

Total:	\$29,770.50
GST:	\$2,977.05
Total Inc GST:	\$32,747.55

21/01/2016

City of Marion
Attn: Sean O'Brien

Re: - Capella Reserve Soccer - Lighting Proposal 2000W Metal Halide Option

We have prepared a lighting design offering **Option 1 only** as requested for a lighting system of 50lux for the 2 separate proposed pitch layouts located at Capella Reserve.

Below are the recommendations of Australian Standards AS2560.2.3 for football all codes.

The Australian Standard AS 2560.2.3-2002 recommends a minimum service level of:

100 lux @ 0.50 uniformity for club competition and match practice

50 lux @ 0.30 uniformity for ball and physical training

Please see below Supply quote Options based around the attached design layouts:

Option 1

50 Lux// Eastern and Western Pitches to be illuminated to 50 Lux only

6 x 18m Poles including, headframe, bolts, cages	@ \$5,500 each x 6	= \$33,000 + GST
--	--------------------	------------------

Light Fittings - 12 x 2KW Sports Lighting Floodlights	@ \$1,750 each x 12	= \$21,000 + GST
--	---------------------	------------------

50 Lux - Total Supply Only: = \$54,000 + GST

Electrical installation to be done and priced by others. (Quote to be added separately)

Foundation cages based around manufacturer's recommendation for average soil conditions, engineering of footings to be done once the final option has been chosen. This may increase the price of footing cages allowed for in the above.

We trust the foregoing meets your immediate requirements and look forward to further discussion on this matter.

Yours Sincerely

Steve Tanner

Strategic Plan 2013



The Cove FC Inc.
Cove Sports & Community Club
Oval Road
Hallett Cove SA 5158

ABN: 85 678 997 401

#





Document Control

Issue	Date	Change	Checked	Approved
01	28/05/13	Formal Issue	PD	AF



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1 Introduction

This is the Strategic Plan for The Cove Football Club - our Club - more than a Club.

The Cove FC was established in 1983 and since establishing a junior development programme only 5 years ago has grown to become one of the strongest and most popular clubs South of Adelaide, with a passionate Executive Board, Parent Group and talented players.

This is our first Strategic Plan. It includes some big challenges but with the support of us all we will achieve our mission to become the best club in the south, and deliver our vision to be more than a club - to be a community with great football at its heart.

A big thank you to everyone that has contributed to creating our plan for the future. This has been a collaboration of over 50 parents, coaches and board members who attended the "Your Club, Your Say" workshop in February 2013, and a dedicated volunteer Working Group comprising parents and non-executive board members.

This is only the beginning.

We're looking forward to a great season of football ahead.

Andy Fry

Chairman, Cove FC

Acknowledgements

A big thank you to the Strategic Plan Working Group members who volunteered their time to prepare this document: Paul Davy (Chair), Mandie Burdon, Mike Martini, Michelle Fry, Geoff Munn, and Andy Fry, and the support and guidance of Hans Van Bavel of Delta Training Pty Ltd.



2 Vision

Our Vision Statement is:

"More than a club"

What does this mean to us? It means that we want The Cove FC to be more than just a football club, we want it to be a community.

To be more than a club it must:

- be transparent
- be where players and people want to be - the club of choice
- form strong links between juniors, seniors, coaches, volunteers and parents





3 Mission

Our Mission is:

"To be the best club in the south"

We think The Cove FC can be the best club in the south if we:

- improve all we offer to the community
- develop all players to achieve their full potential
- provide a centre of excellence for football development
- be successful at both junior and senior level
- provide a clear pathway for junior players to senior positions
- ensure a welcoming and inclusive environment for families





4 Values

We want everyone in the Club to believe in and by their behaviour demonstrate the following values:

- commitment
- respect
- acceptance and inclusion
- tolerance
- transparency
- honesty
- trust
- fun
- sportsmanship

These values together will provide a safe family centred environment for our players.





5 Stakeholders

The following Stakeholders all have an interest in the development of the Club. We welcome their continued and essential support and involvement:

- the Players
- the Coaches
- the Parents and Care Givers
- our Sponsors
- Cove Committee Members
- the Volunteers
- our Community

The following organisations continue to support the growth and development of the Club and its football skills development programmes:

- *The Football Federation of South Australia (FFSA).* The Cove FC is proud to be a registered FFSA Club and to participate in the FFSA league, South Australia's premier football competition.
- *The Government of South Australia, Office of Recreation and Sport.* This agency runs the Starclub Club Development Programme. Clubs which achieve the Starclub accreditation are those which have demonstrated the highest level of commitment and professionalism. Achieving Starclub accreditation is one of the Club's goals for 2013.
- *Marion Council.* Marion Council provide the football club facilities and undertake the essential job of grounds maintenance at The Cove Complex. We also recognise the support and involvement of the staff of The Cove Complex. This is where we play.





6 Sponsors

We recognise how important our sponsors are to our club. These are our sponsors for the 2013 season:

Major Sponsors



Gold Sponsors



Silver Sponsors



Bronze Sponsors



Bradley Hall Brick & Block Laying



Red Sponsors

Upull It

Commercial & General Hire

Copy World

Carpet Giants Morphett vale

300 Club Sponsors

Reece Plumbing

Player Sponsors

Care Constructions

Bradley Hall Bricklaying

The Techie

Community Partners

Bunnings

Westpac Bank



7 Pillars

'Pillars' are the areas of focus upon which the club goals/objectives and strategies are based.

The strategic plan of the club has been constructed to support the following Pillars:

- Social and Community
- Player Development
- Coaching Development
- Membership & Marketing
- Administration and Management
- Finance and Sponsorship

These Pillars are considered to be the key aspects of the Club which must be maintained and will be reinforced in each subsequent Strategic Plan. These pillars will form the agenda for our committee and working group sessions.





8 Goals

These are the goals we want to score.

Social and Community

Goal	Strategies	Key Performance Indicators	Responsibility for leadership	Time Frame	Resources Required
1) Establish a junior to senior buddy system	1. Create working group lead by senior players	1. Establish working group 2. Establish buddies for U7's to U13's age groups	Director of Football	Establish by the start of the 2014 season	Director of Football. Working group of 4 with a minimum of 2 senior players.
2) Hold family friendly events e.g. Quiz Nights, Bingo	1. Schedule events at the start of the season 2. Allocate event co-ordination as a dedicated committee member role 3. Allocate a volunteer to each event	1. Circulate event calendar at the start of the season 2. Hold the following minimum events each season: Quiz Night, Cove's got talent, end of season ball, two family gala days, Bingo night	Event Co-ordinator	Under way for 2013	One committee member. Two adult volunteers. Budgets for events are to be set to allow them to be self funded and generate revenue for the club.
3) Establish attendance of juniors and parents at seniors games	1. Junior Co-ordinator to notify all members well in advance 2. Establish junior games at half time 3. Free junior entry to derby games	1. Members emailed a minimum 7 days in advance 2. One junior game run in 2013 season. Games scheduled at every home game for 2014 season 3. Junior entry at Derby games established	Junior Co-ordinator for 2013 season. Junior Delegate for 2014 season.	Under way for 2013. Establish fully for the 2014 season.	Junior Co-ordinator for 2013. Junior Delegate for 2014 season.
4) Provide refreshments at all venues for training and games	1. Maintain The Shed and BBQ at seniors home games 2. Maintain attendance of the Coffee Van at home Juniors games (at Capella) 3. Maintain The Shed at Cove Complex training nights	1. Provide refreshments to all venues for training and games	Canteen Manager	All under way and ongoing.	Canteen Manager



Goal	Strategies	Key Performance Indicators	Responsibility for leadership	Time Frame	Resources Required
5) Provide regular updated information to members	<ol style="list-style-type: none"> 1. Issue regular updates via email 2. Issue regular updates via Facebook 3. Provide regular links to news on website 	<ol style="list-style-type: none"> 1. At least 6 emails sent per year 2. At least 1 post per week during the season 3. At least one link added per week during the season 	Chairman	Under way and ongoing.	Chairman. Two committee members or adult volunteers to manage and edit the newsletters/releases.



Player Development

Goal	Strategies	Key Performance Indicators	Responsibility for leadership	Time Frame	Resources Required
1) Provide senior player mentorship of junior players	<ol style="list-style-type: none"> 1. Establish working group 2. Establish mentors for U14's to U16's age groups 	<ol style="list-style-type: none"> 1. Establish working group 2. Establish mentors for U14's to U16's age groups 	Director of Football	Establish by the start of the 2014 season	Director of Football. Working group of 4 with a minimum of 2 senior players.
2) Provide education on physio exercises and health	<ol style="list-style-type: none"> 1. Establish a Physio and health strategy 2. Engage with Opal and establish an Opal guided healthy food programme 3. Engage coaches in a physio/health education and training programme 4. Provide information to parents on physio and health in sports education 	<ol style="list-style-type: none"> 1. Physio and health strategy established 2. Healthy food options available at home seniors games, and all coaches briefed on food nutrition by Opal 3. Coaches have received briefing on physio and health strategy 4. Parents have received physio and health information 	1. Director of football	Start end July 2013 then follow through into 2014	<p>Director of Football.</p> <p>Specialist physio/health advisor to create strategy and deliver first briefing. Budget \$1,000.</p> <p>Strategy 2 will require an additional food budget \$800.</p>
3) Initiate a player loyalty scheme	<ol style="list-style-type: none"> 1. Offer a discounted fee for returning players 	<ol style="list-style-type: none"> 1. Review the last 3 years records and establish the rate of player return. Use this to set a target for player return in 2014. 	Treasurer	Establish for the start of trials for the 2014 season (by end October 2013)	Treasurer. Membership Secretary.
4) Provide a junior player Academy	<ol style="list-style-type: none"> 1. Review the Academy format 	<ol style="list-style-type: none"> 1. Maintaining a fully attended Academy that improves player skills and commitment 	Director of Football	Ongoing	Director of football. Two assistant Academy coaches.
5) Establish a junior player development and school player entry programme	<ol style="list-style-type: none"> 1. Register the club with Active After School Communities and establish a schools outreach programme 2. Meet with FFSA and establish a junior player development programme 	<ol style="list-style-type: none"> 1. Cove junior programme established in at least one primary school 2. Junior player development programme established as part of the FFSA programme 3. Junior player skill levels improved prior to joining, and junior (under 10's) trial numbers increased by 20% 	Director of Football	Establish prior to start of call for trials for the 2014 season (by end September 2013)	<p>Director of Football. Planning Co-ordinator. Two assistant coaches (for the school programme these can be senior players willing to coach).</p> <p>Both Strategies should be self funded with grants and support also provided by Federal Government Sports Commission.</p> <p>Budget \$2,000 for additional promotion costs.</p>



Coaching Development

Goal	Strategies	Key Performance Indicators	Responsibility for leadership	Time Frame	Resources Required
1) Secure a new Director of Football	<ol style="list-style-type: none"> 1. Advertise the post State wide and approach potential candidates 2. Interview shortlist and appoint 	Appoint a Director of Football that meets the FFSA criteria	Chairman	By end June 2013	Chairman. Football coaching working group (Junior and Senior Co-ordinators, senior coaching staff)
2) Establish a documented football coaching philosophy	<ol style="list-style-type: none"> 1. Club to compile previously documented coaching guidelines and strategies and summarise the Cove way 2. Brief Director of football to adopt and complete 3. Director of Football to train and then coach the coaching team 4. Publish the philosophy on the Club website for member reference 	<ol style="list-style-type: none"> 1. Documented football coaching philosophy compiled 2. Coaches trained in new philosophy 3. Philosophy published 	Director of Football	By end July 2013	Director of Football. Senior Coaching staff.
3) Establish a formal players trials process	<ol style="list-style-type: none"> 1. Establish a Seniors process 2. Establish a Juniors process 	<ol style="list-style-type: none"> 1. Processes established 	Director of Football	Prior to 2014 trials	Director of Football
4) Provide consistency in the coaching team and activities	<ol style="list-style-type: none"> 1. Director of Football to be appointed to train, monitor and develop the coaching team. 2. Establish a coaches curriculum 3. Hold coaching clinics 4. Rotate the coaches through the Junior Academy and Development programmes to shadow senior coaches 	<ol style="list-style-type: none"> 1. All coaches have worked through the curriculum 	Director of Football	By end August 2013	Director of Football



Goal	Strategies	Key Performance Indicators	Responsibility for leadership	Time Frame	Resources Required
5) Involve senior players as junior coaches	<ol style="list-style-type: none"> 1. Provide a discount on fees to encourage participation 2. Establish an active programme of seniors attendance at juniors training nights 3. Offer senior players position of after school sports programme coaches 	<ol style="list-style-type: none"> 1. Regular attendance by seniors at juniors training nights 	Director of Football	By start of 2014 season	Director of Football
6) Establish a formal training and accreditation programme for all coaches	<ol style="list-style-type: none"> 1. Director of Football to be appointed to establish a coaches training and accreditation programme 2. Establish a coaches accreditation log 	<ol style="list-style-type: none"> 3. Senior coaches accreditation maintained and improved each season 	Director of Football	By start of 2014 season	Director of Football



Membership and Marketing

Goal	Strategies	Key Performance Indicators	Responsibility for leadership	Time Frame	Resources Required
1) Advertise the club more - increase exposure	<ol style="list-style-type: none"> 1. Establish an advertising budget 2. Have a stand at Hallett Cove Shopping Centre 3. Erect roadside banner signage for trials 4. Send "news" information to The Messenger, The Guardian and The Southern Times 	<ol style="list-style-type: none"> 1. Budget set 2. Stand and signage used for 2014 trials advertising 3. At least one press news article created per season 	Senior Co-ordinator	Ongoing	Senior Co-ordinator. Chairman. Advertising budget to be established for 2014.
2) Utilise social media to promote the club	<ol style="list-style-type: none"> 1. Post regularly on Facebook 2. Post regularly on the website blog 3. Explore other strategies for possible use in 2014 (eg. Twitter, Instagram) 	<ol style="list-style-type: none"> 1. A minimum of 4 posts per week 2. A minimum of 2 posts per week. Encourage all team managers to post match reports. 3. Establish a social media strategy 	Chairman	1 and 2 are ongoing. 3 to be established by start of 2014 season.	Chairman. Club website editor.
3) Increase membership	<ol style="list-style-type: none"> 1. Initiate a schools outreach and junior development programme (see Junior Development) 2. Release flyers to schools 	<ol style="list-style-type: none"> 1. Establish all teams as per the 2014 plan. 2. Establish U12's/U14's and U16's teams as per the FFSA requirements 	Vice Chairman	Start of 2014 season.	Vice Chairman
4) Increase supporter visibility to support the Club brand	<ol style="list-style-type: none"> 1. Provide supporters merchandise on seniors match days and at Cove juniors training days 2. Advertise existing merchandise for sale. Order test quantity of new merchandise for sale 	<ol style="list-style-type: none"> 1. Merchandise is available and advertised 2. Merchandise sales provide positive revenue for the club 	Volunteer (Michelle Fry)	Ongoing	Volunteer (Michelle Fry). Membership Secretary.
5) Fully populate the Cove FC website	<ol style="list-style-type: none"> 1. Establish website map 2. Establish priority list 3. Establish volunteer support 	<ol style="list-style-type: none"> 1. Map established 2. Volunteer web manager appointed 3. Priority list established and website population under way 	Chairman	End July 2013	Chairman. Volunteer web manager.



Administration and Management

Goal	Strategies	Key Performance Indicators	Responsibility for leadership	Time Frame	Resources Required
1) Re-structure the committee	<ol style="list-style-type: none"> Review and update the constitution Review and update the committee structure Renew the committee positions 	<ol style="list-style-type: none"> Revised constitution presented to EGM or AGM All committee positions filled 	Chairman	November 2013	Chairman. Committee Members.
2) Increase volunteer group support	<ol style="list-style-type: none"> Call for volunteer members 	<ol style="list-style-type: none"> All required volunteer positions filled 	Chairman	By the start of 2014 season	Chairman. Committee Members.
3) Reward volunteer contributions	<ol style="list-style-type: none"> Promote free entry to senior games Provide polo shirt and cap to team managers Explore options for a Volunteers day/event 	<ol style="list-style-type: none"> All members aware of free entry policy All team managers have kit Volunteer reward policy established 	Vice Chairman	<ol style="list-style-type: none"> By the end of June 2013 By the start of the 2014 season By the end of July 2013 	Vice Chairman
4) Obtain Starclub accreditation and NCAS Stage 1	<ol style="list-style-type: none"> Complete the on-line application and associated planning activities. 	Accreditation obtained	Planning Co-ordinator (Paul Davy)	End June 2013	Planning working group (lead by Paul Davy). Junior Co-ordinator.
5) Provide opportunities to involve the whole club in key decisions	<ol style="list-style-type: none"> Circulate information regularly and seek feedback from members Hold a "Your Club - Your Say" facilitated workshop every year 	<ol style="list-style-type: none"> Members are consulted on key decisions "Your Club - Your Say" held 	Chairman	Ongoing	Chairman. Facilitator. Planning Co-ordinator. Budget \$600.00 for facilitator fees where not funded under the Marion Council Club support programme.
6) Complete the Cove Complex Master Plan process and complete our 2014-2019 planning	<ol style="list-style-type: none"> Continue and complete the Marion Council Master Planning Process On completion, review the Cove Complex facilities and match against the club growth plans Renew and update the 3-5 year Strategic Plan 	<ol style="list-style-type: none"> The facilities are planned to match the Club's requirements for 2014-2019 Strategic Plan updated 	Planning Co-ordinator (Paul Davy)	End September 2013	Planning working group (lead by Paul Davy)



Finance and Sponsorship

Goal	Strategies	Key Performance Indicators	Responsibility for leadership	Time Frame	Resources Required
1) Provide flexible payment options for members	<ol style="list-style-type: none"> Explore options for payment by EFTPOS/credit card/EFT transfer Establish options for a formal junior fee support programme 	<ol style="list-style-type: none"> Electronic payment options established Junior fee support programme options established 	Treasurer	By the start of trials for season 2014	Treasurer. Finance working group (4 committee or adult volunteers)
2) Build sponsorship	<ol style="list-style-type: none"> Provide clear prospectus to facilitate sponsorship Actively pursue sponsorship Promote sponsorship to members 	<ol style="list-style-type: none"> Prospectus in place Sponsorship target established Sponsorship funding target met 	Planning Co-ordinator	By end November 2013	Planning Co-ordinator. Treasurer. Working group of 4 volunteers.
3) Provide transparency of club finances	<ol style="list-style-type: none"> Establish method of dissemination Publish an annual finance report and issue to all members Issue each new season budget to all members 	<ol style="list-style-type: none"> Method established Reports published and issued to all members 	Treasurer	By the end of season 2013	Treasurer. Finance working group (4 committee or adult volunteers)
4) Complete a budget forecast based on the conclusion of the Cove Complex Master Plan project, and a funding plan to balance expenditure for 2014-2019	<ol style="list-style-type: none"> Estimate all costs for new facilities and ongoing operations, and funding required Establish a funding plan and strategy 	A completed strategy with full costings that provide a positive return on investment	Planning Co-ordinator	By the end of November 2013	Chairman. Planning Co-ordinator. Treasurer. Finance working group (4 committee or adult volunteers). Strategic Planning Working Group.



9 Planning for 2014-2019 and beyond

We have looked ahead to the next five years and established the facilities required for our Club if we are to maintain our FFSA Accredited status. The facilities required are of a larger and higher standard than currently provided at The Cove Complex.

Discussions commenced with the authority responsible for The Cove Complex, Marion Council, about the future requirements of the club in late 2012. These discussions which have also included other users of the Cove Complex have resulted in a Master Planning Project, looking at a number of options for the club including either relocating to another site or being provided with expanded and improved facilities which meet our future requirements.

Our estimate of future club growth and facilities requirements is included in full in Appendix A. In summary, our future requirements are:

1. An FFSA Standard match pitch with appropriate changing facilities, kiosk, floodlighting, covered spectator seating and enclosures, with a full referee and player race, and fully enclosed fencing and gates. In short, a professional match venue
2. A full size training pitch
3. Six junior pitches which can also be used for training
4. An expanded junior sports programme which includes an after-hours school training programme, transition to club programmes, a junior academy, club development academy, and representation in every junior age group from U7's to U16's inclusive
5. Developing an U17's team, and maintaining our U18's, Reserves and Seniors teams with greater flexibility to rapidly progress players through these teams
6. An expanded Amateur football club
7. An increase in the participation of female players in the junior teams, and female coaches at all age levels
8. The creation of female league teams

As a club we rely entirely on Marion Council for providing the physical grounds and facilities we need to play and train. We can only provide training and match play for teams which can be accommodated in the facilities provided. As such, we can only fully plan for the above on completion of the Master Planning Project. This is expected to be concluded by the close of September 2013.

Only at that time will we be able to plan fully for 2014 and beyond. Until then our focus will remain on scoring the goals set for 2013 in this Strategic Plan by our members.



10 Review

This Strategic Plan will be reviewed on a monthly basis by the Members of the Club Committee to ensure that the strategies established are being followed and the goals scored.

We recognise that the future is sometimes difficult to predict and even harder to control, and so should the goals and strategies need to change the Club membership will be advised and included in these decisions.

The Strategic Plan for 2014 will be created in the same way - with a "your Club - Your Say" interactive session prior to the start of the season, a members survey and of course the open invitation to join and contribute as part of the Club Committee.

We will keep all members updated with regular bulletins.



Appendix A Club Growth Plan 2014-2019

Requirement	2013	2014	2015	2016	2017	2018	2019
Juniors/SS							
After School Programme	-	✓	✓	✓	✓	✓	✓
Junior Development Academy	-	✓	✓	✓	✓	✓	✓
Club Academy	✓	✓	✓	✓	✓	✓	✓
U7's teams	2	2	2	2	2	2	2
U8's teams	1	2	2	2	2	2	2
U9's teams	2	2	2	2	2	2	2
U10's teams	1	2	2	2	2	2	2
U11's teams	1	2	2	2	2	2	2
U12's teams	3	2	2	2	2	2	2
U13's teams	-	2	2	2	2	2	2
U14's teams	2	2	2	2	2	2	2
U15's teams	-	1	2	2	2	2	2
U16's teams	1	1	1	2	2	2	2
Seniors							
Under 17's teams	-	1	1	1	1	1	1
Under 18's teams	1	1	1	1	1	1	1
Reserves	1	1	1	1	1	1	1
Seniors	1	1	1	1	1	1	1
Amateurs							
Amateur teams	1	1	2	3	3	3	3
Ladies							
Junior team	-	-	1	2	2	2	2
Senior team	-	-	1	2	2	2	2
5-a-side							
Junior programme	-	✓	✓	✓	✓	✓	✓
Senior team	-	1	1	1	1	1	1
Complex Facilities							
Full size match pitch	1	1	2	2	2	2	2
Full size training pitch	0.3	0.3	1	1	1	1	1
Junior pitches	3*	3*	3*	3*	6	6	6
Male changing facilities	✓	✓	✓	✓	✓	✓	✓
Female changing facilities	-	-	✓	✓	✓	✓	✓
FFSA Standard Facilities	-	-	✓	✓	✓	✓	✓
FFSA Accreditation							
NCAS 1 Star	✓	✓	✓	✓	✓	✓	✓
NCAS 2 Star		✓	✓	✓	✓	✓	✓
NCAS 3 Star			✓	✓	✓	✓	✓
NCAS 4 Star				✓	✓	✓	✓

* Located off site at Capella Oval

By 2016, if the facilities by Marion Council to the club are not to be further expanded from their current capacity, the club's capacity will be fixed at the 2016 standards.

**The Cove FC Inc.**

Cove Sports & Community Club, Oval Road, Hallett Cove SA 5158

Dear Sirs,

Regarding Capella Lights Funding Proposal

I am writing to confirm the funding model for the proposed lighting at the Capella Reserve.

The expected cost of the lighting is expected to be approximately \$95,500 allowing a small percentage for unexpected costs incurred. As such we intend to seek grant funding from both the Australian Government Stronger Communities Program and the Office of Recreation and Sport as follows:

• Cove FC	\$2,000
• Australian Government Stronger Communities Program	\$20,000
• ORS CRSFP Grant	\$25,000
• City of Marion	\$48,500
• Total	\$95,500 ex GST

I have attached a copy of our 2015 audited accounts and our 2016 budget as supporting documents.

Please feel free to contact me should you require any further documentation.

Kind Regards

Andy Fry
Chairman

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer: Heather Michell, Land Asset Officer

Manager: Rudy Tieman, Infrastructure Projects Manager

General Manager: Abby Dickson, General Manager City Development

Subject: Glandore Laneways Project – Roads Opening and Closing

Report Reference: GC220316R12

REPORT OBJECTIVES:

The objective of this report is to advise Council of the next stages of implementation of the project and to seek Council approval to commence the process of closing as public road, sections of the Glandore Laneways and opening as a public road those portions of private land to be exchanged with or purchased from adjacent property owners in order to widen the laneway and remove encroachments at “pinch” points.

EXECUTIVE SUMMARY:

The operation and maintenance of Glandore Laneways has been a long standing project for Council which has involved progressive investigation, consultation and Council consideration and approval of implementation stages since the matter being first considered at the General Council Meeting on the 27 April 2010.

A major milestone was reached on 23 February 2016 (GC230216F01) when Council declared the Glandore Laneways to be public roads pursuant to Section 210 of the Local Government Act 1999.

A notice was subsequently published in the Government Gazette pursuant to Sections 210 & 219 of the Local Government Act, declaring the laneways to be public roads and giving public notice of the assignment of the street names also approved by Council at the 23 February 2016 Council Meeting.

The next steps are to acquire land from four affected land owners and exchange land with a further two land owners to facilitate the removal of encroachments and widen the laneways. This requires changing the land tenure pursuant to the provisions of the Roads (Opening and Closing) Act 1991 (the Act). This process will commence with Council’s approval to:

- Close the section of north-south lane off Nottingham Crescent marked “A” in the Preliminary Plan (Attachment 1) and to merge the closed road with the land at 14 Nottingham Crescent Glandore
- Close the section of north-south lane off Maude Street marked “B” in the Preliminary Plan (Attachment 1) and to merge the closed road with the land at 19 Maude Street Glandore
- To open the portions of land marked “1”, “2”, “3”, “4”, “5”, “6” and “7” in the Preliminary Plan (Attachment 1) as public roads, being the land to be acquired from the six affected land owners

in accordance with the provisions of the Act.

RECOMMENDATIONS (4)	DUE DATES
<p>That Council:</p> <p>1. Authorises the commencement of the Roads (Opening and Closing) Act 1999 process:</p> <p>To close:</p> <ul style="list-style-type: none"> the section of north-south lane off Nottingham Crescent Glandore and to merge the closed road with the adjacent land comprised in Certificate of Title Volume 5434 Folio 204 and known as 14 Nottingham Crescent Glandore and the section of north-south lane off Maude Street and to merge the closed road with the adjacent land comprised in Certificate of Title Volume 5272 Folio 361 and known as 19 Maude Street Glandore <p>and to open:</p> <ul style="list-style-type: none"> Portions of the land comprised in Certificates of Title Volume 5205 Folio 56, Volume 5363 Folio 493, Volume 5219 Folio 284, Volume 5272 Folio 361, Volume 5434 Folio 204 and Volume 6114 Folio 26 (formerly Volume 5062 Folio 508) <p>in accordance with the Roads (Opening and Closing) Act 1991 which requires:</p> <ul style="list-style-type: none"> preparation of a preliminary plan preparation of a statement of affected parties and undertaking of public consultation 	22 March 2016
<p>2. Authorises the preparation and implementation of an agreement for exchange of land with the current owners of 19 Maude Street Glandore and 14 Nottingham Crescent Glandore subject to:</p> <ul style="list-style-type: none"> The outcome and Council direction as a result of the public consultation process Successful completion of the Road Process Order and Council's consideration of any other offers to purchase the sections of land 	22 March 2016
<p>3. Resolves that the roads closed pursuant to the Roads (Opening and Closing Act) 1991 are to be excluded from the community land classification pursuant to Section 194(4a) of the Local Government Act 1999</p>	22 March 2016
<p>4. Pursuant to Section 37(b) of the Local Government Act 1999 authorises the Chief Executive Officer to enter into and sign all documentation necessary to commence the roads opening and closure processes and transfers of land</p>	June 2016

BACKGROUND

Glandore Laneways has been a long standing project for Council with the matter being first considered at the General Council Meeting on the 27 April 2010. The project involves six interconnected private laneways running between Nottingham Crescent and Maude Street and between Pleasant Avenue and Maude Street, Glandore.

A major milestone was reached to change ownership from private to public road under Council ownership when Council passed the following resolutions at the Council meeting on 23 February 2016:

That Council:

1. Pursuant to Section 210 of the Local Government Act 1999, declares the portion of the roads known as Glandore Laneways in the area of Glandore in the Hundred of Adelaide as shown on Certificate of Title Volume 5992 Folio 848 and Certificate of Title Volume 5658 Folio 602 excluding the portion of road adjacent Lots 18, 19, 20 & 21 in FP 7397, to be public roads and that this declaration be published in the Government Gazette at the first available opportunity and a copy of the declaration be provided to the Registrar General.
2. Endorses the following part and full road closures of the Glandore Laneways for traffic management purposes once they become public roads to facilitate the completion of contractual agreements with affected owners, design plans and forthcoming Council reports and resolutions:
 - the east-west lane between Nottingham Crescent and Maude Street will be one way and run from east to west;
 - the east-west lane between Maude Street and Pleasant Avenue will be one way and run from west to east;
 - the section of north-south lane off Pleasant Avenue to remain open as a walkway but closed to through motor vehicle traffic;
 - the section of north-south lane off Nottingham Crescent to be closed to all traffic;
 - the section of north-south lane off Maude Street to be closed to all traffic.
3. Endorses naming the East-West Laneway between Pleasant Avenue and Maude Street FREDERICK LANE and the East-West laneway between Maude Street and Nottingham Crescent BURMEISTER LANE for inclusion in the Gazetted Public Notification of the laneways becoming public roads.

This approval now enables Council to progress to the next stage of project implementation.

DISCUSSION

Transfer from Private to Public Road

Pursuant to Section 210 of the Local Government Act 1999 and pursuant to resolutions of Council on 23 February 2016 (GC230216F01), notice of the declaration of the laneways to be public roads has been published in the South Australian Government Gazette on 3 March 2016.

The laneways are now in the ownership of Council.

A copy of the declaration will be furnished to the Registrar General upon completion of further documentation by the Public Trustee.

Street Naming

Pursuant to Section 219 of the Local Government Act 1999 and pursuant to resolutions of Council on 23 February 2016 (GC230216F01), Council has published the notice of the assigning of the names "Frederick Lane" to the East-West Laneway between Pleasant Avenue and Maude Street and the name "Burmeister Lane" to the East-West laneway between Maude Street and Nottingham Crescent, in the South Australian Government Gazette.

Public notice of the assigning of the names has been given.

A copy of the notice will be furnished to the Surveyor General, the Registrar General and the Valuer General.

Road Widening and Encroachment Building Works

Contracts for the acquisition of land and where agreed, licences to occupy, from five of the six affected land owners have been completed for signing and are under consideration by the affected land owners. The sixth property has been sold and discussions with the new owner are under way.

The licences to occupy allow Council to use the land that is to become public road as part of the laneway as soon as the fences are relocated to the new boundary line. This will allow the laneway to be widened and used in the interim before the roads opening and closing processes are finalised.

The building works required to widen laneway intersections and remove encroachments can now commence on those three properties where land only is to be acquired when the contracts are signed.

The building works on the two properties involving a transfer of part of their land to Council in exchange for the adjacent parcel of north-south laneway will commence on conclusion of the road opening and closure processes.

Transfer/Exchange of Land

The legislative process to transfer the private land needed for widening to public road and unwanted (to be closed) public road to private land in the ownership of the adjacent properties is specified in the Act and will take approximately six months to complete. This can now commence as Council has declared and gazetted the laneways to be public roads.

A resolution of Council is now required to commence this process and in accordance with the requirements of the Act the following actions require approval and implementation:

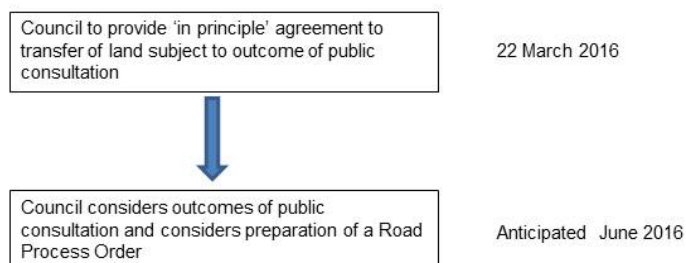
- closing the section of north-south lane off Nottingham Crescent marked "A" on the Preliminary Plan and the section of north-south lane off Maude Street marked "B" on the Preliminary Plan

The process to close the road requires:

- Preparation of a preliminary plan
- Preparation of a statement of affected parties and
- Undertaking of public consultation

- entering into a preliminary agreement as required by the Act with the current owners of 19 Maude Street Glandore and 14 Nottingham Crescent Glandore for the exchange of land subject to:
 - Successful completion of the document to be submitted to the Surveyor General under the Act to formally open and close portions of the laneways (Road Process Order)
 - Outcome and Council direction as a result of the public consultation process and
 - Council's consideration of any other offers to purchase the section of land
- opening the portions of land marked "1", "2", "3", "4", "5", "6" and "7" in the Preliminary Plan as public roads

The following diagram illustrates Council's approval process in accordance with the requirements of the Act.



Section 12 of the Act permits Council to make 'in principle' agreements with adjacent land owners for the exchange or transfer of land in anticipation of and subject to a proposed road closure.

While Council is required to consider other offers to purchase the land identified to be closed as public road, this sale or transfer can only be offered to the adjacent owners as the area of land involved will be subject to an easement and is of a size that can only be merged with adjacent land.

The owners of the other two adjacent properties at 21 Maude Street Glandore and 12A Nottingham Terrace Glandore were provided with an opportunity to register their interest in purchasing the laneway land adjacent their properties as part of the earlier negotiations. Neither property owner submitted an application to do this. As a consequence, Council is not now obliged to consider other offers and is able to enter into contracts solely with the adjacent land owners at 14 Nottingham Crescent and 19 Maude Street.

Formal valuations were undertaken by a private valuer on Council's behalf to determine the market value for the land should the exchange of land be undertaken and to determine the market value for the land to be transferred to Council for road purposes. Details of the values were considered by Council on 25 August 2015 (GC250815F01) as part of the revised capital budget approval.

Public notification of Council's intention to close of the North-South sections of laneway as public roads and to transfer these to the adjacent owners, will be undertaken in accordance with Sections 13 and 14 of the Act. Parties who lodge letters of support or objection within the statutory period will be given the opportunity to present them at a Council meeting. A

further report will be presented to Council on completion of the public notification period to allow Council to consider any issues raised.

Subject to the outcomes of the public notification, Council can authorise the preparation of a Road Process Order in accordance with Sections 15-20 of the Act.

The roads closed pursuant to the Act are to be excluded from the community land classification pursuant to Section 194(4a) of the Local Government Act 1999.

Consultation

An information flyer providing a general project update will be delivered to all properties within a walking radius of the laneways. This will include details of Council's recent decisions regarding the declaration of the laneways as public road, the naming of the laneways and the proposed one way and road closure arrangements. The flyer will also advise of the road closure process about to commence. There will also be formal public notifications in accordance with the Act in relation to the roads opening and closing processes.

Similar information will also be included in the City of Marion's website.

Legal/Legislative and Risk Management

The road closure process will be regulated and documented in accordance with the Act. The process is complex from both a survey and legislative perspective and for this reason, an external land consultant/surveyor has been engaged to manage the roads opening and closing processes and compliance with the Act. The land consultant's fees have been quantified and incorporated in the approved capital budget for the project.

The proposed road closure will be carried out in accordance with Council's Roads Opening and Closing Policy and the public consultation will be undertaken in accordance with Council's Community Consultation Policy.

The proposals for the exchanges of land are entirely consistent with the requirements of Council's Disposal of Land and Assets Policy which provides that Council will dispose of land "*by negotiation* – with owners of land adjoining the Land or others with a pre-existing interest in the Land, or where the Land is consistent with the Council's strategic objectives for the Land".

Council required that the sale of the laneways to be closed, is to be by negotiation. The affected land owners have been reasonable in giving their "in principle" agreement to the final negotiated arrangements which is based on the initial market values. These final negotiated land compensation values including the exchange of land have been included in previous Council reports and were approved by Council in its revised capital budget for the project presented at the 25 August 2015 Council meeting.

CONCLUSION:

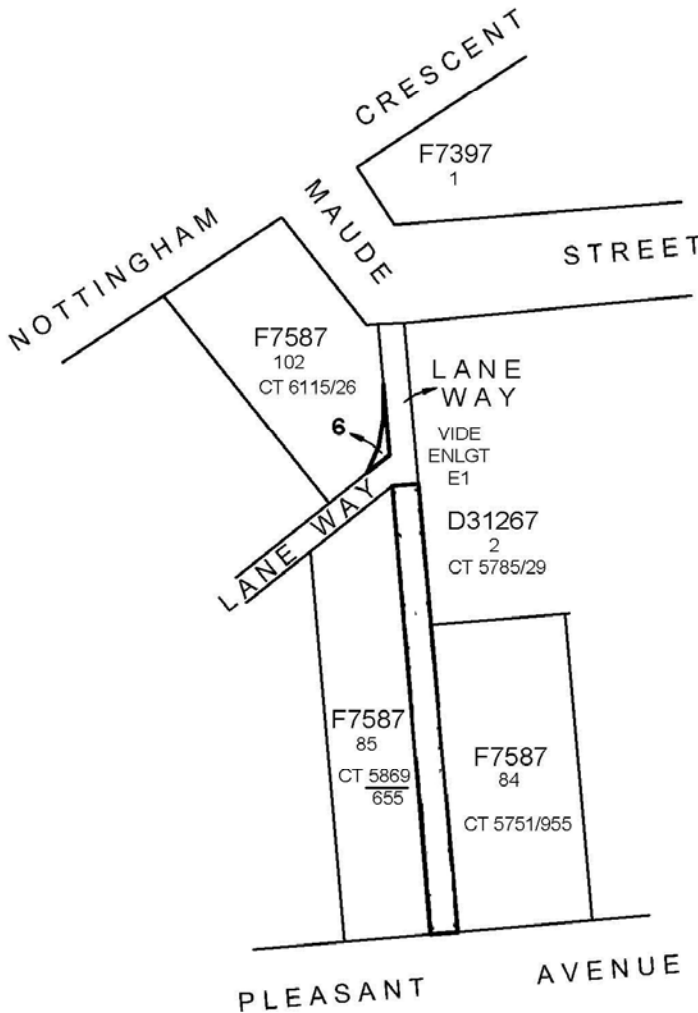
Preparatory requirements to progress to the next stage of the project implementation involving the opening and closing of public road sections to facilitate widening and removal of encroachments are in place.

It is recommended that Council approve the road opening and closing processes as recommended in this report.

Attachment 1: Preliminary Plan



ENLARGEMENT E1
NOT TO SCALE



SHEET 2
ADJOINS

DRAFT

PRELIMINARY PLAN

16/00

PLAN UNDER THE ROADS (OPENING & CLOSING) ACT, 1991

TITLE REFERENCE FOR ROAD CT6069/357,CT5658/602

IRRIGATION AREA DIVISION
HUNDRED ... ADELAIDE
AREA ... GLANDORE
COUNCIL ... CITY OF MARION

SCALE
0 7.5 15 30 45 60 METRES

STATEMENTS CONCERNING EASEMENTS ANNOTATIONS
AND AMENDMENTS

ROADS TO BE OPENED NUMBERED 1.2.3.4.5.6.7
ROADS TO BE CLOSED LETTERED A.B.C

CERTIFIED CORRECT AS TO INTENT

DATED / /20 CITY OF MARION

I HEREBY CERTIFY THAT THE PORTIONS OF ROAD TO BE CLOSED
HEREON ARE ROAD WITHIN THE MEANING OF SECTION 3 OF THE
ROADS (OPENING & CLOSING) ACT, 1991

AUTHORITY REFERENCE: GG

/ /20

SURVEYOR
LICENSED SURVEYOR

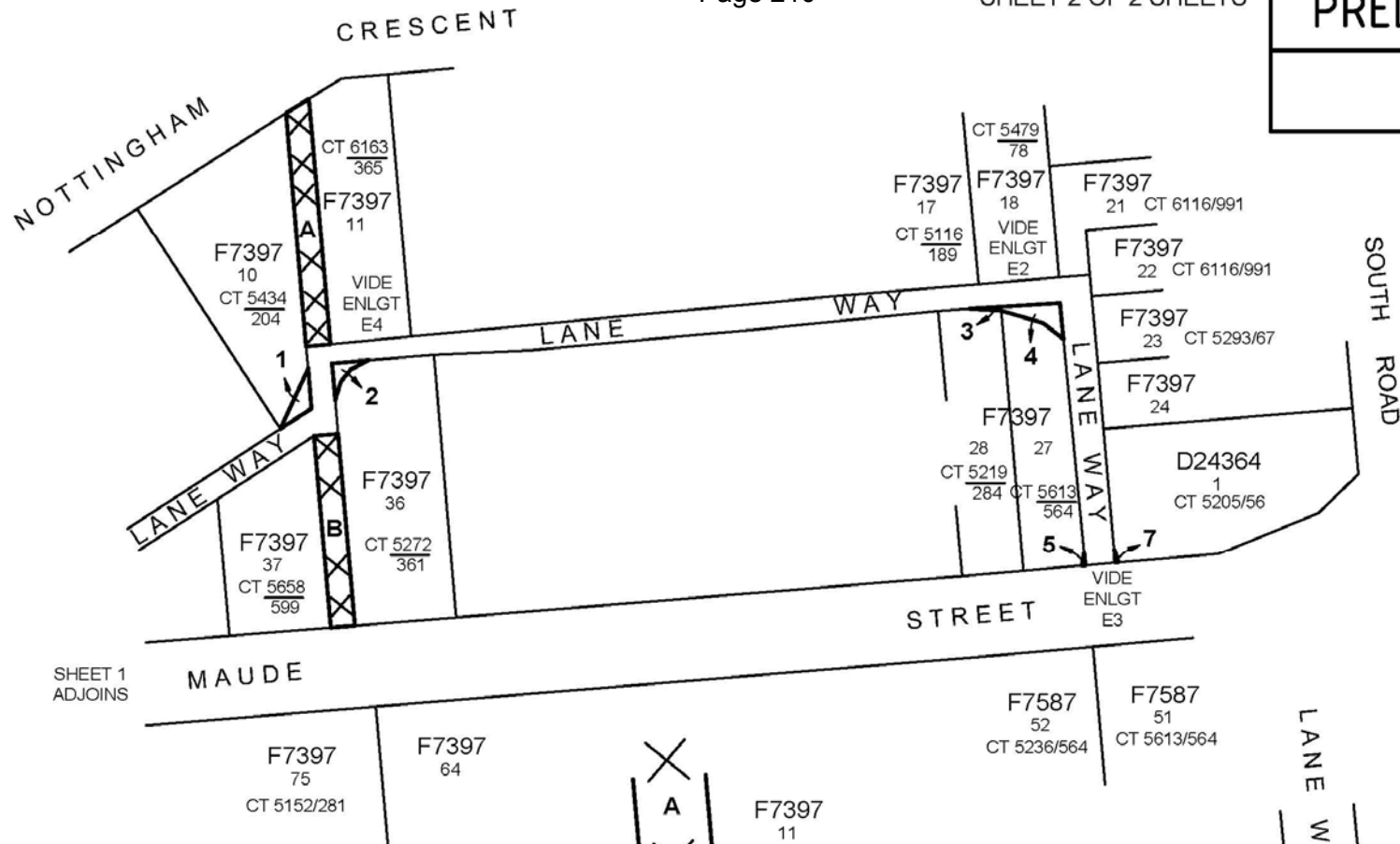
Alexander & Symonds Pty.Ltd.

11 KING WILLIAM STREET, KENT TOWN
P.O. BOX 1000 KENT TOWN 5071
Tel (08) 8130 1666 Fax (08) 8362 0099 A.B.N. 93 007 753 988

REFERENCE A069610-PP(A)

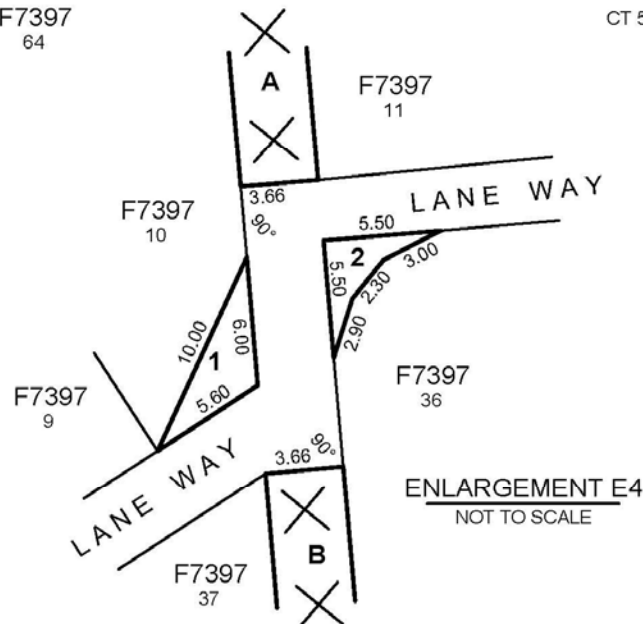
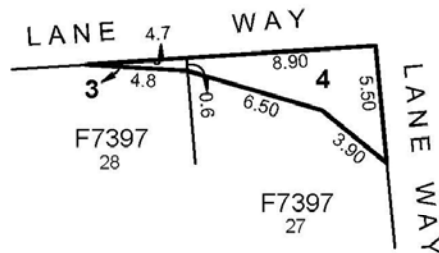
PAP 2/2 2016

ATTACHMENT 1

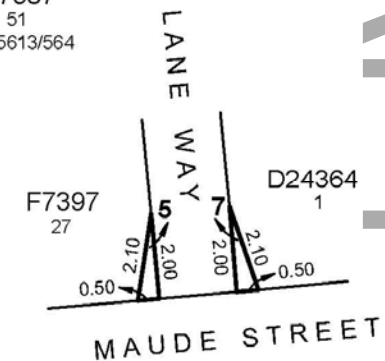


SHEET 1
ADJOINS

ENLARGEMENT E2
NOT TO SCALE



ENLARGEMENT E4
NOT TO SCALE



ENLARGEMENT E3
NOT TO SCALE

Alexander & Symonds Pty.Ltd.

11 KING WILLIAM STREET, KENT TOWN

P.O. BOX 1000 KENT TOWN 5071

Tel (08) 8130 1666 Fax (08) 8362 0099 A.B.N. 93 007 753 988

REFERENCE A069610-PP(A)

PAP 2/2/2015

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer:	Sean O'Brien, Community Facilities Planner Mark Gibson, Team leader Land & Property
Corporate Manager:	John Valentine, Manager Strategic Projects
General Manager:	Abby Dickson, General Manager City Development
Subject:	Hallett Cove Beach Tennis Club Facility Improvements
Report Reference:	GC220316R13

REPORT OBJECTIVES:

The objective of this report is to inform Council of the proposal submitted by the Hallett Cove Beach Tennis Club and Tennis SA to upgrade 3 court surfaces, install new lighting to 2 courts and conduct lighting upgrades to 3 courts and seek approval for a Council contribution towards the project.

This report also seeks Council's approval, as landlord, to the Hallett Cove Beach Tennis Club Inc for upgrade works consisting of resurfacing of tennis courts 3, 5 and 6, installation of LED lighting on courts 5 and 6, replacement of court lighting with LED lights on courts 1, 2 and 3 at the Hallett Cove Beach Tennis Club, Shamrock Road Reserve, Hallett Cove.

EXECUTIVE SUMMARY:

The Hallett Cove Beach Tennis Club (HCBTC) currently occupies the Council owned tennis facility at Shamrock Reserve at Hallett Cove. The HCBTC and Tennis SA are committed to working with Council and key stakeholders on the development of a strategic plan for the ongoing improvement of the facility.

The HCBTC courts are in the southern area of Marion where the supply and demand analysis indicates all courts should be retained. The club also opens two of its courts for public use.

Currently courts 3, 5 and 6 are rapidly deteriorating in condition and a proposal developed by Tennis SA and submitted to Council by the Club indicates an acrylic resurface is required to make the courts safe for competition and community use. The proposal also seeks Council's support for the installation of new LED lights to courts 5 and 6 as well as support to undertake lighting upgrades on courts 1,2 and 3.

The HCBTC is committing \$20,000 and Tennis Australia has approved a contribution of \$13,000 towards the project. The Club plans to submit a grant application to the Office for Recreation and Sport for \$69,000 in April 2016.

In order to meet the funding level required for the necessary works, the HCBTC is requesting a contribution of up to \$38,000 from the City of Marion. This contribution would be made subject to the successful funding application to the Office for Recreation & Sports 2016 Community Recreation and Sport Facilities Program.

Under the licence agreement the tennis club is responsible for all costs for maintaining, repairing and renewing the court surfaces. However, Council may wish to consider this as a once-off partnering opportunity with a contribution of up to \$38,000 being made from Council's Asset Sustainability Reserve - Community Facilities Partnership Program.

Should all funding requests be successful the total project budget will be \$140,000 which will be sufficient for any contingencies needed for the project.

RECOMMENDATIONS (4)

DUE DATES

That Council:

- | | |
|--|--------------------------|
| 1. Grant landlord's consent to the upgrade of courts 3, 5 and 6, installation of LED lighting on courts 5 and 6 and replacement of court lighting with LED lights on courts 1, 2 and 3 at Hallett Cove Beach Tennis Club, Shamrock Road Reserve, Hallett Cove, Certificate of Title Volume 4165 Folio 463, subject to full Development consent being granted for the new lighting. | 22 March
2016 |
| 2. Supports an application for \$69,000 being submitted to the Office for Recreation & Sports 2016 Community Recreation and Sport Facilities Program by the Hallett Cove Beach Tennis Club. | 22 March
2016 |
| 3. Endorses an allocation of up to \$38,000 being made from Council's Asset Sustainability Reserve – Community Facilities Partnering Program fund, subject to a successful funding application to the Office for Recreation and Sport Community Recreation and Sport Facilities Program by the Hallett Cove Beach Tennis Club. | 22 March
2016 |
| 4. Advises that the Hallett Cove Beach Tennis Club will be responsible for any project related cost overruns and will be responsible for all future maintenance and repairs to the tennis courts and lights. | 22 March
2016 |

BACKGROUND:

The HCBTC are affiliated with the Glenelg Districts Tennis Association and the club facilities are used for night tennis, club tennis tournaments, and regular Saturday competition tennis. The club currently has 45 members registered with Tennis SA and has a qualified coach who is based at the facility and along with social tennis, competitive and casual usage, the club offers a range of accredited tennis programs and activities expected of a successful community based tennis facility. The club always provides full public access to 2 courts maintained by the club with the local community using the courts throughout the week and weekends.

The HCBTC supports a school tennis program with Hallett Cove South Primary School run by the Club Coach at no charge. This program enables the school to benefit also from free equipment from Tennis SA for their students whilst the Club is showcased to parents and their children.

The HCBTC has held a licence agreement over the Shamrock Reserve facility since 2003, the current agreement will expire in 2018. The HCBTC Inc is not in breach of their obligations under the licence agreement. The rent is \$1 p.a. Building Insurance for 2015/16 was \$932 p.a. and the Club has no current debts to Council. The HCBTC has submitted their financial reports to City of Marion to support their application.

Under the Licence agreement the HCBTC is required to obtain landlord's approval prior to undertaking the upgrade works. The HCBTC will also be required to obtain Development Approval for the proposed new lights on courts 5 and 6.

In accordance with the licence agreement the HCBTC is responsible for the repair, maintenance and renewal of the court surfaces and lighting within the licence area.

The Club has developed a 5 year management plan setting targets for financial management, growing the clubs membership and improving facilities to ensure they remain a sustainable club. Refer to Hallett Cove Beach Tennis Club budget and 5 year Management plan attached as Appendix 2 and 3.

DISCUSSION:

Tennis SA was invited to inspect the condition of the HCBTC courts and provide an assessment of the facility overall against the objectives and vision of the HCBTC committee. As a first step for improving the facility the courts have been pressure cleaned to increase grip, improve the aesthetics and ensure that the playing surface remains safe for all participants.

Generally, the structural integrity of the courts seems sound and the acrylic surfaces are only 4 years old and mainly in good condition. However, on courts 6, 5 and particularly 3, part of the base / pavement has failed and targeted reconstruction needs to be undertaken prior to the application of an approved acrylic coating to the affected and extended areas.

Tennis SA further recommended that 'Hotshots courts' be established on one of the court modules and the upgrading will lend itself to the application of blended lines to achieve this. Hotshots is a Tennis Australia children's starter program and the suggested direction supports the introduction of the program at HCBTC.

Importantly the HCBTC committee is keen to increase the playing opportunities for the members and the community and an extension of lighting to an additional 2 courts along with an upgrade of the existing lights is considered essential to the sustainability and growth of the club. Of note is that LED lighting is being installed which not only has environmental benefits but is able to produce operational savings of over 50% of that of metal halide.

This initiative fits with the Tennis Australia's recommendations for a modern tennis facility and provides opportunities for innovative social and competitive activities, coupled with healthy sun free benefits.

SCOPE OF WORKS:

To restore the courts to an excellent playing condition with optimum lifecycle, install new lighting on 2 courts and upgrade the existing lighting, the following is recommended by Tennis SA:

- Undertake cleaning and preparation works as necessary
- Excavation, base and pavement repair as required
- Apply an approved multi-coat acrylic surface system to courts 3, 5 and 6
- Line mark as required
- Undertake fencing repairs as needed
- Establish one court featuring ANZ Tennis Hot Shots blended lines
- Trench for lighting, install cages and wire to upgrade switchboard
- Supply and install LED court lighting to courts 5 and 6 to meet competitive standards
- Replace luminaries on courts 1, 2 and 3 with LED fittings
- Aim and test lighting

PROPOSAL COSTING SUMMARY:

Cost estimates are based on the scope of work described above and associated costs as provided by Tennis SA with reference to industry and Tennis Australia standards and specifications.

Courts refurbishment including Hotshots	\$30,000
Lighting upgrade to existing 3 courts	\$50,000
Lighting new to 2 courts (courts 5 and 6)	\$55,000
Contingency	<u>\$ 5,000</u>
Total \$140,000 ex GST	

The HCBTC courts are in the southern area of Marion where the supply and demand analysis indicates all courts should be retained and open for community use.

ANALYSIS:

The City of Marion is currently reviewing the provision of tennis and netball courts across the region to ensure the provision of facilities is sustainable and meets the needs of the community.

Analysis undertaken for the region provides an indication of the potential demand for facilities. Whilst the analysis is only indicative it is valuable to compare the findings of the potential participation analysis with the actual provision to give a broad indication of the potential gaps or over supply of facilities.

Facility supply and demand analysis of the southern region of Marion (south of Majors Rd) shows the current supply of tennis facilities meets the demand for facilities. A comparison of the potential demand findings and the actual provision is provided below.

Southern Area (south of Majors Rd) Population – 25,394
 $25,394/1875 = 13.54$ Courts

Facility Type	Potential Demand	Council Supply	Comments/Gaps
Tennis Courts	14 courts	14 tennis courts	Demand meets Supply

NOTE: The above data is based on the Parks and Leisure Australia Benchmark for facilities of 1 x court per 1,875.

Risk Management

The project is dependent on a successful application to the Office for Recreation and Sport grants program. It is unlikely the Club and Council will be able to proceed with the court resurfacing if the application is unsuccessful.

The installation of new floodlights will also be subject to Planning Approval.

FINANCIAL ANALYSIS:

Under the licence agreement the tennis club is responsible for all the costs of maintaining, repairing and renewing the court surfaces. Council may wish to consider this as a once-off partnering opportunity with a contribution of up to \$38,000 being made from Council's Asset Sustainability Reserve – CFPP fund

The Asset Sustainability Reserve – CFPP fund provides community groups that occupy Council owned facilities through a lease or licence to identify community facility improvement opportunities for Council to consider.

This project will support Councils broader planning and strategic directions as well as:

- Increase opportunities for the community to participate safely in facilities that are functional and fit for purpose.
- Work towards achieving an equitable spread of quality community facilities across the City of Marion.
- Have the potential to be viable, and the facility should not become a future financial burden for Council or the community.
- The facility occupier has the potential to contribute to grant and partnership funding.
- Maintains the asset in a fit for purpose condition

A total recommended budget for the project is \$140,000 which includes contingency of \$5,000 is proposed to be funded as follows:-

Hallett Cove Beach Tennis Club	\$ 20,000
Tennis Australia Nation Rebate	\$ 13,000
ORS CRSFP Grant	\$ 69,000
Marion Council	<u>\$ 38,000</u>
Total	\$140,000 ex GST

The HCBTC Inc have committed to contribute \$20,000. Refer to copy of the letter from HCBTC dated 9 December 2015 attached as Appendix 5.

The Club have \$12,000 cash in hand and have made a provision in their 2015/16 budget of \$7,000 for court resurfacing. In addition the HCBTC project that they will have a surplus of \$5,000 in 2015/16 financial year. Refer to Hallett Cove Beach Tennis Club budget 2015/16 attached as Appendix 2

- Hallett Cove Beach Tennis Club submission is provided as Appendix 1.
- Hallett Cove Beach Tennis Club Budget is provided as Appendix 2
- Hallett Cove Beach Tennis Club Strategic Plan is provided as Appendix 3
- Tennis Australia contribution is provided as Appendix 4
- Hallett Cove Beach Tennis Club contribution is provided as Appendix 5

As noted earlier it is proposed that the Hallett Cove Beach Tennis Club will take full responsibility for all project cost overruns and all future costs in relation to the operation, maintenance and repair of the tennis courts, fencing and lights.

Council's whole of life cost for the project will include a provision for the replacement of the lights after the expiry of their useful life estimated to be 25 years. Council's annual depreciation cost in relation to the existing lights is \$1,023 per annum. This provision for depreciation is set to increase by \$4,200 to \$5,223 per annum over the life of the asset. This increase in annual depreciation cost in addition to the contribution towards initial project costs of \$38,000 will bring the total whole of life cost to Council of \$143,000 as outlined in the table below.

Whole of Life Cost Analysis- Hallett Cove Beach Tennis Club Upgrade									
Description	Lifecycle Yrs	Acquisition Cost	Total Projected O&M pa	Less Existing O&M pa	Net Increase O&M pa	Projected Depn/ Renewal pa	Existing Depn/ Renewal pa	Net Increase Depn/ Renewal pa	Whole of Life Increase Cost of Proposal
Lighting Upgrade - Existing Lights	25	\$ 50,000	\$ -	\$ -	\$ -	\$ 3,023	\$ 1,023	\$ 2,000	\$ 100,000
New Lighting Upgrade	25	\$ 55,000	\$ -	\$ -	\$ -	\$ 2,200	\$ -	\$ 2,200	\$ 110,000
Other Court Upgrade Costs		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Proposed Grant Funding - Office Rec & Sport		-\$ 69,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-\$ 69,000
Funding Tennis Australia		-\$ 13,000							-\$ 13,000
Proposed Club Contribution Funding		-\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-\$ 20,000
Contingency	0	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Total		\$38,000	\$ -	\$ -	\$ -	\$5,223	\$1,023	\$4,200	\$ 143,000

*Whole of life costs include acquisition and depreciation/renewal using current values.

Resource (capacity) Impact

The City of Marion will project manage the project and all contractors will be engaged in accordance with Council's Procurement Policy.

CONCLUSION:

The HCBTC proposal will address the declining quality of the club's courts which is critical for the club's long term sustainability and growth. Council's commitment to the project will also provide support to the club's funding application to the Office for Recreation and Sport.

HALLETT COVE BEACH TENNIS CLUB

LED Lighting Installation & Court Resurfacing Project

November 2015



Background

Hallett Cove Beach Tennis Club Inc was founded in 1980 as part of Shamrock Reserve at Hallett Cove

Since the club's inception, the members have fundraised and saved sufficient funds to undertake many initiatives and capital improvements at the tennis club, an asset owned by the City of Marion. Examples of our Club's efforts include:

- The clubhouse was built from members' funds
- Courts 5 & 6 were constructed
- Lighting to courts 1, 2 & 3
- An extension to the clubrooms to build the bar area, outdoor pergola, paving and 4 court shelter sheds
- Resurfacing and maintaining the courts to a level required for competition tennis.

The total of members funds raised and expended on these initiatives is approaching **\$200,000**

This significant contribution over the years to improve the facilities at the club has enabled the local and wider community to enjoy tennis and have a quality experience both competitively and socially.

The facility is now comprised of 6 acrylic coated tennis courts, 3 lighted, with a well - equipped clubhouse adjacent with bar, kitchen, amenities and BBQ facilities. The club is welcoming with trees, lawn and a playground nearby.



Operational Status

With competitive tennis played within the Glenelg Districts Tennis Association, the facilities are used for night tennis, club tennis tournaments, and regular Saturday competition tennis.

A qualified coach is based at the facility and along with social tennis, competitive and casual usage, the club offers a range of accredited tennis programs and activities expected of a successful community based tennis facility.

The 2015/16 Summer Season looks to be one of the strongest seasons in years with many members and teams being registered for the upcoming season. Numerous programs are offered such as: Hot Shots, Green-ball, Junior and Senior Tennis.

The social tennis for Tuesday Morning Ladies, Mixed Tuesday Nights and Thursday Men's Tennis, embodies the community spirit at the club. This offering is further enhanced with full public access to 2 courts maintained by the club with the local community using the courts throughout the week and weekends.

Additionally, a club initiative of note is a School Program with Hallett Cove South Primary School run by the Club Coach at no charge. This program enables the school to benefit also from free equipment from Tennis SA for their students whilst our Club is showcased to parents and their children.

Notably, within the Hallett Cove, Trott Park and Sheidow Park areas there are six schools who together have over 3,000 students between them.

Although the club's member base is predominantly from within the Hallett Cove and Sheidow Park areas, the membership base extends as far as Mount Compass and out to Cowandilla.

Hallett Cove Beach Tennis Club is affiliated with Tennis SA and within the Marion Council area and is committed to working with all stake holders on the development of a strategic plan for the ongoing improvement of the facility.

Proposed Project Summary

Tennis SA was invited to inspect the condition of the courts and provide an assessment of the facility overall against the objectives and vision of the HCBT Committee.

Consequently, the courts have been pressure cleaned to increase grip, improve the aesthetics and ensure that the playing surface remains safe for all participants.

Generally, the structural integrity of the courts seems sound and the acrylic surfaces, only 4 years old, are mainly in good condition. However, on courts 6 and particularly 3, part of the base / pavement has failed and targeted reconstruction needs to be undertaken prior to the application of an approved acrylic coating to the affected and extended areas.

It is also recommended that Hotshots courts be established on one of the court modules and the upgrading will lend itself to the application of blended lines to achieve this.

Importantly though, the committee is keen to increase the playing opportunities for the members and the community and an extension of lighting to an additional 2 courts along with an upgrade of the existing is considered essential to the sustainability and growth of the club.

Of note is that LED lighting is being installed which not only has environmental benefits but is able to produce operational savings of over 50% of that of Metal halide.

This initiative fits with the peak body's recommendations for a modern tennis facility and provides opportunities for innovative social and competitive activities, coupled with healthy sun free benefits.

Scope of Works

To restore the courts to an excellent playing condition with optimum lifecycle, install new lighting on 2 courts and upgrade the existing lighting, the following is recommended:

- Undertake cleaning and preparation works as necessary
- Excavation, base and pavement repair as required
- Apply an approved multicoat acrylic surface system to courts 3, 5 and 6
- Linemark as required
- Undertake fencing repairs as needed
- Establish one court featuring ANZ Tennis Hot Shots blended lines
- Trench for lighting, install cages and wire to upgraded switchboard
- Supply and install LED court lighting to courts 5 and 6 to meet competitive standards
- Replace luminaries on courts 1, 2 and 3 with LED fittings
- Aim and test lighting

Proposal Costing Summary

Cost estimates are based on the scope of work described above and associated costs as provided by Tennis SA with reference to industry and Tennis Australia standards and specifications.

Courts refurbishment including Hotshots	\$30,000
Lighting upgrade to existing 3 courts	\$50,000
Lighting new to 2 courts (courts 5 and 6)	\$55,000
Contingency	<u>\$5,000</u>
Total	\$140,000 exGST

Funding Model

Hallett Cove Beach Tennis Club	\$20,000
Tennis Australia Nation Rebate	\$13,000
Marion Council	\$38,000- TBC
ORS Community Grant	<u>\$69,000</u>
Total	\$140,000 ex GST

Summary and Request

The Club is committed to growing the membership and activity base for the community and essential to this is the quality of the facility and the diversity of programs and competitions.

In approximately 4 years the remaining courts will need resurfacing and this initiative is factored into the clubs strategic plan with a business case in the early stages of development.

However, this proposal will not only maintain the high standard enjoyed by the community but with the addition of the lights and the court resurfacing, coupled with a progressive committee and a resident coach, viability will improve and take the facility to a new level for the community.

Therefore, the Hallett Cove Beach Tennis Club formally requests that the Marion Council consider a funding request of **\$38,000**, delivering value to the community of over 3 times the contribution through the delivery of the proposed project.

Please note, the actual funds will not be required until the 2016 / 2017 financial year however a funding commitment is necessary before 30th March 2016 to enable a proposal to be submitted to the Office of Recreation and Sport Community Grant Scheme by April 2016.

Contacts

Hallett Cove Beach Tennis Club

Cathy Downey 0400 727 007 cdowney@adam.com.au

Tennis SA - Manager, Participation & Place to Play

Brett Hidson 0418 859 723 bhidson@tennis.com.au

Tennis Australia – Manager Major Projects

Lynton Franzi 0419 269 108 lfranzi@tennis.com.au

Marion Council - Community Facilities Planner

Sean O'Brien 0434 184 762 sean.obrien@marion.sa.gov.au

HALLETT COVE BEACH TENNIS CLUB BUDGET 2015/16

THE CITY OF MARION

Income:

Membership fees:			
Non Player (Committee)	3	\$1.00	\$3.00
Tuesday Ladies	9	\$110.00	\$990.00
Senior Summer Comp	40	\$205.00	\$8,200.00
Senior Winter Comp	8	\$45.00	\$360.00
Night Tennis	5	\$55.00	\$275.00
Junior tennis	40	\$125.00	<u>\$5,000.00</u>

Total Membership Fees **\$14,828.00**

Bar Trading (gross profit)	\$12,500.00
Sponsorship	\$300.00
Social Fundraising	\$2,500.00
Bank Interest	Nil
Bottle Refunds	\$500.00
Clubhouse Hire	Nil

TOTAL BUDGET INCOME 2015/16 **\$30,628.00**

Expenditure:

Comp Fees Tennis SA, GDTA Fees and Winter Pennant	\$3,000.00
AGL Electricity	\$2,800.00
Insurance (Council)	\$1,030.00
Court resurfacing provision	\$7,000.00
Tennis balls (963 balls @ \$2.10 each)	\$2,100.00
Advertising and promotions	\$1,000.00
Council rates, water etc	\$1,550.00
Other administration (printing etc)	\$250.00
Audit fees	\$400.00
Grounds maintenance	\$4,000.00
Junior Development	\$2,000.00

TOTAL BUDGET EXPENDITURE 2015/16 **\$25,130.00**

NET SURPLUS/DEFICIT **\$5,498.00**

HALLETT COVE BEACH TENNIS CLUB

5 YEAR MANAGEMENT PLAN 2015 – 2019

1. Financial position established:
 - a. Audited financial statements at 30/6/15 (Statement of Assets & Liabilities; Statement of Income & Expenditure);
 - b. Budget for 2015/16;
 - c. Financial forecast over 5 year planning period;
 - d. Current and possible future sponsorships – Hamilton Holden, Mitre 10, Stratco, Tucker Tennis and other local tradesmen and businesses.
2. Initiatives to ensure club is sustainable over the 5 year period.
 - a. What steps to stabilise and grow membership;
 - i. Communication strategy – our plan is to prepare a monthly newsletter which will be emailed to all club members and sponsors, informing them of upcoming events, results of matches and tournaments, ending with a page thanking/showing all current sponsors.
 - ii. Growing region and local advertising – we plan to attend a couple of local football clubs through the season to promote HCBTC, advise season dates, and announce a “Come and Try” day.
 - iii. Consider contacting past members advising of new committee, upcoming events, and “Come and Try” day. Also considering offering a “Past Members’ Day” where all past members can come and meet the new committee, see the improved clubrooms and hopefully consider coming back to the club.
 - iv. We are considering increasing the range of memberships and differing competitions/social tennis options, by having a Tuesday Night Ladies Night, Thursday Night Men’s Night, Wednesday Night Mixed Doubles Night etc;
 - v. Focus on attracting juniors and parents by promoting Hot Shots through our professional tennis coach. The program would also be extended by engaging with local schools and encouraging the inclusion of programs such as Hot Shots into their sport curriculum.
 - vi. Obtain the services of a professional coach who would then attract players to the club and help with the development of existing players.
 - vii. Look at what other successful clubs are doing to ensure we remain relevant and attractive to prospective players and members.
 - b. Plan to maintain and improve club facilities
 - i. Improved courts and lighting – we currently have a plan to resurface 3 courts, and to extend and upgrade court lighting. The plan is supported in principle by Tennis SA and is being considered by Marion Council.
 - ii. Changes to outdoor area – we have recently constructed 2 shelter sheds overlooking courts 2 and 5 & 6, and plan to refresh the pergola area just

outside the clubhouse, to create a more visually attractive and safer environment.

- iii. Consider hiring facility and what is needed to make the clubrooms “hireable” – we have undertaken an exhaustive working bee, to ensure the facilities are clean and safe (comply with WH&S standards). The clubrooms are currently used casually by community groups and local sporting clubs, and are planned to be hired to groups such as the adjoining cricket club for social events.
- iv. Toilets to be upgraded – we have recently had the inside toilets repaired and will ensure they are maintained to appropriate standards. We are consulting with Marion Council to upgrade the outside toilets to a standard similar to “Exeloo”, to improve the aesthetics and public health & safety.

c. Community engagement –

- i. clubhouse hire – covered above.
- ii. attracting sponsors - we have been approaching local businesses seeking sponsorship, and are looking at specific packages to offer in return. These packages would include advertising through club communication channels, use of club T-shirts with sponsors’ logos, scoreboards on court with sponsors’ logos etc.
- iii. Use of courts 5 & 6 – in consultation with Marion Council, we have decided to keep open courts 5 and 6 to make them readily accessible to the general public. We hope this enhances our image and reputation with the community, foster the healthy pursuit of tennis, and may attract those willing to join the club.
- iv. Engagement with local schools – as covered above, we have successfully worked closely with one school to promote tennis with students, and we are targeting other nearby school(s).

3. We have enjoyed a new management from 2013/14, with fresh ideas and renewed energy. The committee members are all current or past players of the club or parents of players, with a variety of experience in both sporting communities and their employment. This blend of knowledge and experience gives us every confidence to activate our management plan.

The committee now consists of:

- a. President – Peter Lean – Self employed;
- b. Secretary – Cathy Downey – Mobile money lender with many years banking experience;
- c. Treasurer – Julie Lean – Accounts Manager of own business;
- d. Bar Manager – Mark Tuckfield - School Teacher;
- e. Club Coach – Ian Pickering accredited club professional tennis coach with Tennis Australia since 2005, and an approved Hot Shots provider;
- f. Club Captain – Chris Broadbent – School Teacher;
- g. Junior Co-Ordinator – Ian Pickering;
- h. General Members (social, grounds, fundraising, governance) – Lesley Taylor, Greg Bowyer, James Moulds, Karl Johncock.

In addition, Colin Jarrett (life member and retired accountant) has offered to help mentor where help is sought.

4. Patron – we have successfully engaged David Speirs MP to be Club Patron. We consider that David adds credibility to club community standing, provides avenues for government assistance, advises, and has shown great enthusiasm and support for our club.
5. Make personal representation to council.
Club Secretary (Cathy Downey) and Treasurer (Julie Lean) and General Committee (James Moulds) are frequently contacting Marion Council (Sue Bowden) to advise of club matters and compliance issues. Our door locks have recently been changed, our grill to the bar has been fitted with new locks and rusted guttering has been replaced. Our committee recently met with local councillor Ian Crossland, to better understand opportunities to obtain grants, and ideas to grow our club with his support.

Peter Lean

HCBTC President

16 February 2016



Sean O'Brien
Community Facilities Planner
City of Marion
By Email - Sean.O'Brien@marion.sa.gov.au

Tennis SA
War Memorial Drive
North Adelaide SA
PO Box 43
North Adelaide SA 5006
T +61 8 7224 8100
F +61 8 8212 6518
www.tennis.com.au/sa

Dear Sean

Re: Letter of Support – Hallett Cove Beach Tennis Club

This is a letter of support for the Hallett Cove Beach Tennis Club, an affiliated club of Tennis SA, which is preparing a plan to refurbish all 6 courts, upgrade existing lighting on 3 courts to LED and install new LED lighting on 2 courts. The Hallett Cove Beach Tennis Club is seeking financial support and development approvals from the City of Marion.

The Hallett Cove Beach Tennis Club was established in 1980 servicing the local community by offering tennis opportunities across the entire population spectrum, including male and female juniors and seniors, as well as competitive and social levels of participation.

The Hallett Cove Beach Tennis Club currently comprises 6 asphalt courts with acrylic coating. Metal Halide lighting is also available on courts 1, 2 & 3. The surfaces are generally fine however some base cleaning, resurfacing and reconstruction is required to improve the standard of the courts to a consistent and safe level. In addition to this, the current lighting is inadequate for both efficiency and luminance.

Since the club's inception, the members have fundraised and saved sufficient funds to undertake many initiatives and capital improvements at the tennis club, an asset owned by the City of Marion. The total of members funds raised and expended on these initiatives is approaching \$200,000.

Through the National Court Rebate Scheme, Tennis Australia provides direct financial support to clubs to assist in their development new tennis courts or upgrade old courts and associated infrastructure. Tennis SA has secured a cash contribution of \$13,000 (ex GST) towards this project.

This project will require combined efforts from the City of Marion, Hallett Cove Beach Tennis Club and Tennis SA/Australia to address this urgent need. Through the collaborative efforts of all stakeholders, funding has been allocated from each body resulting in a unified commitment for the project.

Therefore, on behalf of Tennis SA I would encourage the continued and dedicated support from the City of Marion for this project, and to like to extend our full support for this project.

Yours sincerely

Brett Hidson
Manager – Participation & Places to Play



Reliance Road

HALLETT COVE SA 5158

ABN 14 772 105 507

9th December 2015

Sean O'Brien
Community Facilities Planner
City of Hallett Cove Beach
PO Box 21
Oaklands Park SA 5046

Dear Sean

Re: Hallett Cove Beach Tennis Club redevelopment

The Hallett Cove Beach Tennis Club has been working closely with Tennis SA to establish a plan and to secure funds to support the redevelopment its tennis courts.

The Hallett Cove Beach Tennis Club has been of serving the local community for 35 years by offering tennis opportunities for Junior Players, Senior Players and Social players.

The upgrade to an acceptable state, including remedial pavement works, crack repairs and acrylic resurfacing, along with a substantial lighting upgrade, is required to ensure a safe playing surface for members and the community to enjoy. The facility can then continue to cater for Adelaide's southern suburbs and service the needs of the current membership base.

The Hallett Cove Beach Tennis Club is pleased to provide a financial commitment of \$20,000 towards the redevelopment.

There is no doubt that the redevelopment of the Club will further enhance our ability to provide an outstanding community service for the residents within and adjoining the Council's boundaries. The Council's support in achieving this ambitious project is reassuring and provides the Club with great confidence.

We look forward to your continued support and thank you in anticipation for the Council also contributing financially to the project.

Yours sincerely


Peter Lean
President

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Originating Officer: John Valentine, Manager Strategic Projects
General Manager: Abby Dickson, General Manager City Development
Subject: Tennis and Netball Facilities
Report Reference: GC220316R14

REPORT OBJECTIVES:

For Council to consider an approach for working with tennis and netball clubs, and peak bodies, to develop an agreed approach to improve the quality and management of tennis and netball facilities and to achieve greater community access to the facilities.

EXECUTIVE SUMMARY:

Council supports a large number of tennis facilities (86 courts) and netball facilities (12 courts). The standards of courts vary significantly and many tennis clubs struggle with membership numbers and the financial capacity to maintain their facilities.

To develop an agreed approach to the future of facilities Council will need to consult with clubs and their peak bodies. The opportunity also exists to review current leasing and management arrangements and how they can best support that the facilities are in fit for purpose condition and community access to courts is maximised.

RECOMMENDATIONS (3)

	DUE DATES
That Council:	
1. Endorses engaging with tennis and net ball clubs and their relevant peak bodies to develop a shared approach to improve the quality and management of facilities and to achieve greater community access to tennis and netball facilities.	22 Mar 2016
2. Resolves to refer the allocation of funds of up to \$112,000 for a project co-ordinator to the 2016 / 2017 annual budget process.	June 2016
3. Note that a report will be back brought to Council describing the outcomes of consultation with clubs and peak bodies with recommended options for consideration.	22 March 2016

BACKGROUND

Tennis and netball are significant participation sports and ideally facilities and clubs should be characterised by:

- A diverse range of fit for purpose tennis and netball facilities for competition and social use;
- Thriving, safe and welcoming tennis and netball clubs;
- Increased tennis and netball participation.

There are 26 tennis and / or netball facilities across Marion and the condition of their courts and degree of community access differ significantly.

DISCUSSION

In seeking to have better facilities, stronger clubs and increased participation Council could be guided by the following principles.

Club facilities should:

- be strategically located across the City
- include fit-for-purpose club accommodation
- have at least 2 courts (tennis) open for the public to access
- ideally be located as part of a community and/or sports hub
- be multi-purpose to facilitate co-location with netball where demand exists

Community facilities should:

- be strategically located across the city
- ideally be multi-purpose for tennis and netball
- be complemented by other facilities such as barbeque, picnic, or playground facilities
- managed under the Play-Space Strategy and maintained by the Open Space Operations Team

Thriving, safe and welcoming clubs that manage club facilities at the City of Marion should:

- be incorporated and affiliated with Tennis SA or Netball SA
- Support the development of tennis and netball and maximise programs at their sites
- manage facility improvements in accordance with appropriate hierarchy levels and community demands
- be financially viable, have a minimum 3-year plan, comply with the peak bodies' operational management indicators program, offer junior and senior competitions and (for tennis) be registered with Star Club or TA Club Health Check

Supply of courts

Parks and Leisure Australia's Benchmarks have been used to calculate potential demand for types of courts and the potential participation numbers across the City of Marion. The 30 year plan for Greater Adelaide indicates that Marion's population will grow to 100,000.

Facility Type	Facilities per population
Tennis Courts	1 Court : 1,875 1 Club Facility (8 Courts) : 15,000 (as part of the overall provision) 1 Regional Facility (Min 12 Courts) : 45,000 (as part of the overall provision)
Netball Courts	1 : 4,000

Based on a future population of 100,000 the Marion area will need 53 tennis courts (100,000 divided by 1,875) and 25 netball clubs (100,000 divided by 4,000).

An internal project team will be formed to:

1. develop a set of principles and criteria by which to further assess court and associated facilities for future usage;
2. engage with all local clubs who currently lease facilities to ensure their views are considered in the review;
3. engage with Netball SA, Tennis SA, Glenelg Districts Tennis Association and local clubs who currently lease facilities to ensure their strategies for their respective sports are considered in the review;
4. review the population and usage data to ensure courts are in appropriate locations to support current and projected population needs;
5. develop a new model for maintenance practices (including court resurfacing) associated with all City of Marion Tennis and Netball courts;
6. review and update associated leases to reflect the new maintenance model;
7. recommend for Council consideration courts that may be excess to current and projected population needs.

Once the above actions have been undertaken a report will be presented back to Council regarding the proposed future directions for tennis and netball facilities in Marion.

Consultation

Engagement Purpose

The City of Marion will need to engage directly with involved stakeholders and the broader community when considering the future of tennis and netball facilities. The following draft consultation approach has been developed in line with Council's engagement policy that recognises that effective community engagement plays a critical role in the development of sustainable policy and decisions in government.

Engagement Objectives

Council will:

- develop a sound communication plan to inform the community of the opportunities to be explored and the need to plan for the future;
- provide stakeholders with clear and objective information about current number of courts, demographic requirements, future needs and the opportunities we seek to explore to increase netball and consolidate tennis to achieve better quality and fit for purpose facilities;
- conduct early engagement with key stakeholders and peak bodies to seek feedback on the principles and criteria we intend to assess each site against;
- inform the local clubs and user groups of the assessment process across netball and tennis facilities across the City - based on the criteria developed;
- seek feedback on level of support for and/or against proposals for each site to ensure we have it right;
- develop multiple engagement techniques and approaches to enable broader communities to provide input into the negotiable aspects of the process – ensuring representative feedback;
- inform and/or consult with community prior to undertaking any re purpose and/or upgrade (consultation will be site specific based on the assessment outcome and will include clear proposals).

Engagement stages

Project stage	Level of engagement	Stakeholders	Purpose
Research and Development	Involve	Peak bodies Council members Internal staff	To seek input to develop criteria and principles by which we will assess each site by
Project information stage	Inform	Local clubs Communities of interest User groups Broader community	To provide information about the process and the criteria we intend to use To promote any relevant engagement opportunities
Consultation stage	Consult	Local clubs Communities of interest User groups Broader community	To identify and conduct engagement Activities. <i>*a detailed engagement plan to be developed post Council consideration at 22 March 2016 meeting</i>
Implement agreed upgrades/ changes	Inform/ Consult	Peak bodies Council members Internal staff Local clubs Communities of interest User groups Broader community	Provide community update including outcomes of consultation and site specific project updates about the physical works that are planned to occur
Conduct Lease updates and reviews	Consult	Clubs with lease agreements	To accurately reflect the changes to the facility in a renewed lease agreement in consultation with Clubs.
Feedback and evaluation	Inform	All	To provide information about how participation was considered in the decision making process

The above activities with the exceptions of 'Implement agreed upgrades / changes' and 'Conduct Lease updates and reviews' will take approximately 9 to 12 months to complete once an appropriate staff resource is secured.

RESOURCING

A project co-ordinator will be needed to undertake the tennis and netball facilities and to co-ordinate existing internal staff resources in the Open Space, Strategic Projects, Property, and Communications units. A level 7 project co-ordinator would require funding of \$104,000 to \$112,000 for a 12 month period.

CONCLUSION

Tennis and netball facilities in the City of Marion need to be actively planned to ensure that appropriate fit for purpose courts and facilities can be provided in the long term and community access improved. Existing management and leasing arrangements need to be reviewed to enable strong and viable clubs with the capacity to further develop their sports.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer: Sherie Walczak, Unit Manager Risk

Corporate Manager: Kate McKenzie, Manager Corporate Governance

General Manager: Vincent Mifsud, General Manager Corporate Services

Subject: Defibrillators for the Community

Report Reference: GC220316R15

REPORT OBJECTIVE:

To provide Council with a report regarding the need, access, grant funding opportunities and an outline of the costs, process and viability for Council to potentially facilitate a roll out of automated external defibrillators (AEDs) to users of City of Marion sporting and community venues.

EXECUTIVE SUMMARY:

An AED is a first aid treatment device applied for life-threatening cardiac arrest and should ideally be used by a person who has received appropriate training in the use of an AED and administering CPR. It delivers a measured electric shock to attempt to restore the heart to a normal effective rhythm. The use of AEDs now forms part of most senior first aid training.

This report outlines the need and access of AEDs in City of Marion sporting and community venues as well as options to assist and support these venues to obtain these potentially lifesaving devices.

RECOMMENDATIONS (2)

DUE DATES

That Council:

- | | |
|--|---------------|
| 1. Promote and encourage lessees/licensees to apply to the City of Marion grants program to seek funding for the provision of Automated External Defibrillators (AEDs). | 22 March 2015 |
| 2. Provide information on the City of Marion website to assist City of Marion sporting and community venues to source and purchase Automated External Defibrillators (AEDs). | 22 March 2015 |

BACKGROUND:

At its meeting of 8 September 2015 (GC080915M06), Council resolved that it be provided with a report that identifies:

- The access to defibrillator available to users of sporting and community venues within the City of Marion.
- The need for such first aid devices within the City of Marion sporting and community venues.
- Avenues for grant funding available for purchases by sporting clubs and community groups.
- Costs and the process for council to potentially facilitate a roll out of these first aid devices throughout the city in community and sporting venues with a view to maximising partnership funding and cooperation with other agencies and government departments.

DISCUSSION

An AED is a first aid treatment applied for life-threatening cardiac arrest and should ideally be used by a person who has received appropriate training in the use of an AED and administering CPR. It delivers a measured electric shock to attempt to restore the heart to a normal effective rhythm. The use of AEDs now forms part of most senior first aid training.

The perceived risk of doing 'more harm' and the fear of litigation are both common misconceptions. AEDs are relatively simple and easy to use and possess voice instructions for the lay rescuer to follow, however training in the use of an AED is advisable for familiarity and confidence. AEDs automatically assess the condition of the victim and determine if a shock is advised and only deliver a shock if the victim's condition can be corrected by one. If a shock is not warranted, the AED prompts the operator to perform CPR or to provide other care as needed. It cannot and will not deliver a shock if it is not advisable.

Access

There are a total 50 sites owned by Council that are managed pursuant to leases and licences. The operational requirements of these sites, including the first aid provisions, rest with the lessee/licensee and sit outside the Work Health & Safety obligations of the City of Marion. It is likely that a number of these sites already have AED's and currently there is no obligation within the lease or licence to advise Council if a tenant has obtained an AED. Council would need to undertake a site profiling exercise (ie. an audit) in order to ascertain if these premises had access to AED's.

Need

The Safe Work Australia, *Code of Practice for First Aid in the Workplace* provides the following:

Providing an automated external defibrillator can reduce the risk of fatality from cardiac arrest. It is a useful addition for workplaces where there is a risk of electrocution or where there are large numbers of members of the public.

The Australian Red Cross and the Heart Foundation both acknowledge the advantage of having easy access to automated external defibrillators wherever large groups of people gather, including schools and sporting clubs:

Cardiac arrests are not just restricted to the elderly or high risk groups. A cardiac arrest can occur in children due to drowning or choking, receiving an electric shock, respiratory related medical conditions such as asthma and anaphylaxis, trauma, poison or congenital abnormalities.

More than 30,000 Australians suffer from sudden cardiac arrest every year of which only 5% survive. Immediate access to a defibrillator can lead to a 70% survival rate if applied quickly.

Grant Funding

There are a number of grants or sponsorship opportunities which sporting and community clubs can access:

- Project Defib is a Red Cross initiative which aims to reduce the number of deaths caused by sudden cardiac arrest by making defibrillators and related training and support, accessible to all sporting clubs, schools and not for profits across Australia via access to a subsidised Lifeline VIEW Defibrillator package which includes, training and ongoing support.
- AEDs can also be accessed on a payment plan basis over 3 years at approximately \$90 per month for 36 months, which totals \$3,240. This is an all-inclusive package including wall mounting with wall sign and seven years of maintenance cover which covers replacement electrodes and battery for the full 7-year period. Training is part of the all-inclusive package and includes an instructional poster and DVD on ongoing training.
- The City of Marion grants program, which has recently been expanded, could potentially be accessed by City of Marion sporting or community clubs to assist with funding for the provision of an AED.

Costs and process for council to potentially facilitate a roll out of AEDs

The costs of the provision of an AED package suitable for City of Marion sporting and community venues range from \$2,500 to \$4,000 but many providers have sponsorship, price reduced options and all-inclusive supply and maintenance monthly payment packages for sporting and not-for-profit organisations.

It is recommended that the most appropriate process for Council to support sporting and community venues to access an AED would be via grant funding and administrative support, but not direct provision. This is because the operational requirements of leased and licenced sites, including the first aid provisions, rest with the lessee/licensee and not the Council. They sit outside the WHS obligations of the Council as the lessee/licensee is responsible to manage and operate them.

As owner of a facility and Community Land, Council utilises section 202 of the Local Government Act to discharge management and operational responsibilities via a lease or licence arrangement. The lease or licence will include general and specific conditions that the lessee/licensee will need to follow, however it would be difficult to 'compel' a lessee/licensee to install this type of equipment. Further, if Council were to directly provide an AED, it would then be responsible for its maintenance and for the training of potential users. This would be made difficult without Council's knowledge of the day-to-day management of the facility, particularly the staff and volunteer details of each sporting or community venue and therefore who may be required to use the AED.

OPTIONS FOR POTENTIAL PROVISION OF AEDS AT LEASED/LICENCED PREMISES

The following options are available for Council to potentially facilitate a roll out of AEDs in City of Marion sporting and community venues:

1. Council promote and encourage lessees/licensees to apply to the City of Marion grants program to seek funding for the provision of AEDs.
 - Opportunities: The provision of a \$2,000 grant would cover most of the upfront cost, dependent on the model, making the purchase of an AED affordable to most sporting or community venues that require one. This option empowers them to own the process of procurement and therefore the consultation, implementation, education, training and ongoing maintenance of the equipment which are their due diligence requirements.

- Risks: The current City of Marion grant categories are broad and do not specifically support provision of AEDs, so it would depend on how their application is framed. There is also potential to provide funding to sporting and community venues with a low need resulting in those with a high need missing out. This risk can be mitigated by providing applicants with the needs assessment and risk criteria outlined in the *Code of Practice for First Aid in the Workplace* and assessing applications based on this criteria to ensure the AEDs are provided to sites with the highest need.
2. Council provide information on the City of Marion website to assist City of Marion sporting and community venues to source and purchase AEDs (i.e. grants and other initiatives available from the State Government, sporting industry associations and other private sector organisations such as major banks who have various grant funding schemes available.)
- Opportunities: This methodology empowers sporting and community venues to own the process. Promotion could be undertaken via City of Marion social media channels, and also via the Clublink email newsletter which is distributed to our sporting club database.
 - Risks: The page may not be accessed by sporting and community venues. This risk could be mitigated by more direct forms of communication. Also, a CoM department would need to be responsible for keeping the information up-to-date and ensuring that outbound links are working. This risk could be mitigated by the setting of automatic alerts that notify an appropriate staff member to review the page on a regular basis (i.e. every quarter).

CONCLUSION:

The City of Marion sporting and community venues, and the community who utilise them, would benefit greatly from support in obtaining AEDs as their greatest benefit is that they save lives. Therefore, they would benefit if Council were to promote and encourage lessees/licensees to apply to the City of Marion grants program to seek funding for the provision of AEDs, in addition to updating the City of Marion website to provide them with information assisting them on how to source and purchase AEDs.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Originating Officer: Jaimie Thwaites, Unit Manager Governance and Records

Manager: Kate McKenzie, Manager Corporate Governance

General Manager: Vincent Mifsud, General Manager Corporate Services

Subject: Code of Practice - Access to Council Meetings and Documents

Ref No: GC220316R16

REPORT OBJECTIVE AND EXECUTIVE SUMMARY:

Pursuant to Section 92 of the *Local Government Act 1999*, the Council is required to have a Code of Practice for Access to Council Meetings and Documentation (the Code). The objective of the Code is to clearly document how the Council will deal with public access to its meetings and associated documents and in what circumstances the public access will be restricted.

The purpose of this report is to seek Council feedback and endorsement on the proposed Code for the purpose of commencing public consultation.

RECOMMENDATIONS: (3)

**DUE
DATES:**

That:-

- | | |
|--|---------------|
| 1. Council endorses the proposed Code of Practice – Access to Meetings and Documents 2016 (Appendix 1), for the purposes of public consultation; | 22 March 2016 |
| 2. Public consultation commences on Thursday 31 March 2016 and concludes on Thursday, 21 April 2016, in accordance with Council's Community Consultation Policy and the legislative requirement of a minimum 21 days public consultation. | April 2016 |
| 3. A report be presented to the General Council meeting to be held on 24 May 2016 that includes; <ul style="list-style-type: none"> a. Details of any submissions received during the public consultation period regarding the Code of Practice - Access to Council Meetings and Documents 2016; b. A final proposed Code of Practice for Council to consider and adopt. | May 2016 |

PURPOSE:

The City of Marion is committed to open and transparent decision making, however it recognises that in certain circumstances, it may be necessary, to restrict public access to discussions and documentation. Section 92 of the *Local Government Act 1999* (the Act), requires Council to prepare and adopt a Code to address how the Council will deal with public access to its meetings and associated documents.

The Code must relate to the principles, policies, procedures and practices that apply to Council as outlined in Sections 90 (meetings in a public place) and 91 (minutes and release of documents) of the Act. The objectives of the Code are to:

- Provide information to the community regarding access to Council Meetings and documentation;
- Summarise the legal position relating to public access to the Council Meetings and documents; and
- Outline to the community for what purpose and on what basis the Council may apply the provisions of Sections 90 and 91 the Act.

DISCUSSION:

The current Code was prepared and adopted in 2011. The Code should be reviewed within 12 months of each election. This has been delayed due to the review and implementation of Council's Section 41 Committees. The Code has been reviewed and editorial amendments have been made to the structure to ensure it is easy to read and complies with the requirements of the Act. The Policy has also been updated to include Council's review of confidentiality orders process.

PUBLIC CONSULTATION

Section 92(5) of the Act states "before a Council adopts, alters or substitutes a Code of practice, it must;

- a) make copies of the proposed code, alterations or substitute code (as the case may be) available for inspection or purchase at the council's principal office; and
- b) follow the relevant steps set out in its public consultation policy.

The City of Marion, Community Consultation Policy requires that at a minimum, the following steps are taken:

1. Place a notice in the local newspapers inviting written submissions within a period stated in the notice, being at least 21 days;
2. Where appropriate, ensure relevant information is made available for inspection or collection at Council Offices and Libraries;
3. Prepare a report for Council to inform it of submissions from the public;
4. Where appropriate, Council may hear representations on the topic;
5. Council makes a decision;
6. Provide information on the outcomes to all who participated in the consultation process.

The following timetable is proposed to accommodate the requirements within the Act and the consultation process;

- Council consider and endorse the Code for the purposes of Community consultation (22 March 2016);
- Community consultation (31 March to 21 April 2016);
- Notice to appear in messenger (week commencing 28 March 2016);
- Community Representations to Council (24 May 2016);

- Council consider and adopt (if appropriate) the Code (24 May 2016).

CONCLUSION:

The Code of Practice provides guidelines as to how the Council will manage public access to its meetings and associated documents. The Code articulates the provisions for when the Council may decide to move into confidence and how they will achieve this. The Code is a statutory requirement and has been drafted on the principles of open and transparent decision making.



CODE OF PRACTICE – ACCESS TO COUNCIL MEETINGS AND DOCUMENTS

1. Introduction

- 1.1 The City of Marion is committed to the principles of honest, open and accountable government and encourages community participation in the business of Council.
- 1.2 In fulfilling the role of an effective Council that is responsive to the needs of the community and which operates within the legal framework (prescribed by the Act), the City of Marion supports the principle that procedures to be observed at a Council or Committee meeting should contribute to transparent and informed decision making and encourage appropriate community participation in the affairs of the Council. However, the City of Marion also recognises that on a limited number of occasions it may be necessary in the broader community interest to restrict public access to discussion or documents.

2. Purpose

- 2.1 Part 5 of the Local Government Act 1999, states that Council must prepare and adopt a Code of Practice relating to the principles, policies, procedures and practices that the Council will apply for the purpose of the operation of Part 3 and Part 4 of the Act.
- 2.2 This Code of Practice sets out the policy framework for access to meetings and documents and provides guidance as to the application of provisions in the Act to restrict public access to meetings and/or documents.
- 2.3 The Code of Practice aims to;
 - 2.3.1 Provide the community with information on access to Council and Council Committee meetings and the documents of those meetings;
 - 2.3.2 Summarise the legal position relating to public access to the Council and Council Committee meetings, agenda's, documents and minutes of meetings; and
 - 2.3.3 Outline to the community for what purpose and on what basis the Council may apply the provisions of the Act to restrict public access to Council and Council Committee meetings or documents and minutes.

3. Scope

- 3.1 This Code of Practice applies to Council and Council Committees and the associated agenda, minutes and attachments that relate to those meetings;
- 3.2 The Code of Practice does not apply to the Development Assessment Panel (DAP) as the requirements of the DAP are defined within the Development Assessment Act

1993;

- 3.3 Section 132 of the Act states that Council must make certain documents available for public inspection. The Code of Practice does not apply to those documents;
- 3.4 Where the Freedom of Information Act 1991 (FOI Act) provides for access to Council's administrative documents which are not normally available to the public, then those documents are not included in the scope of this Code.

4. Definitions

Agenda – A list of items of business to be considered at a meeting.

Clear Days - The time between the giving of the notice and the meeting is determined excluding the day on which the notice is given and the day of the meeting eg; notice is given on a Thursday for a following Monday meeting, the clear days being Friday, Saturday and Sunday.

Council Committee - A committee of Council established under section 41 of the Local Government Act 1999 or any other Committee established under the Act, including any subcommittee.

Deputation – a person or group of persons who wishes to appear personally before the Council or council committee in order to address the Council or Committee on a particular matter.

Minutes – a record of the items discussed and the resolutions made of a meeting of Council/Committee.

Personal Affairs - being a person's financial affairs, criminal records, marital or other personal relationships, personal qualities, attributes or health status, or that person's employment records, employment performance or suitability for a particular position or other personnel matters relating to the person but does not include the personal affairs of a body corporate.

The Act – Local Government Act 1999

5. Access to the Agenda for Meetings

- 5.1 In accordance with the Act, the Chief Executive Officer (CEO) must give written notice of an ordinary meeting to all the Council or Committee Members, setting out the date, time and place of the meeting at least three clear days before the meeting.
- 5.2 The notice contains or is accompanied by the agenda for the meeting and a list of the items of business, plus any documents and reports relating to these matters (with the exception of any matters that might be potentially subject to the making of an order of confidentiality).
- 5.3 The notice and agenda are also placed on public display at the principal office of the Council, and available via Council's website: www.marion.sa.gov.au, at the same time as they are forwarded to the Council members. Further copies are made available to the public at the meeting of the Council/Committee.

Note: - these provisions apply to the Council and Committee meetings that have as part of their responsibility some regulatory activities and those other committees to which the Council has determined these procedures will apply. Where a committee is not performing a regulatory activity these procedures may be varied, eg; notice may be given in a form decided by the committee, and need not be given for each meeting separately. Public notice may be given at a place determined by the CEO taking into account the nature and purpose of the Council Committee. [Part 3 of the Local Government (Procedures at Meetings) Regulations 2000]

- 5.4 Distribution of agenda papers to members of the Council, or members of a Council Committee, may contain items of business (including reports or documents) that include a recommendation from the CEO that a document or report on a particular matter may be considered in confidence to the exclusion of the public. Where this occurs, the CEO will identify the legislative ground(s) upon which the Council or committee members can determine whether a confidentiality order is to be made.
- 5.5 If, upon consideration of the grounds under Section 90(3) the Council or Council Committee members do not make an order of confidentiality for an item that the CEO has recommended to be considered in confidence, then a copy of the document will be made available to the public.

6. Public Access to Meetings

- 6.1 Council (and committee) meetings are open to the public and attendance is encouraged and welcomed. Meeting schedules are made available for public viewing on the website
- 6.2 There are times where Council (or committee) considers it necessary to exclude the public from the discussion of a particular matter. In these circumstances, Council (or Committee) will do so in accordance with Section 90(3) of the Act which outlines the circumstances when a meeting can be closed to consider a matter in confidence.
- 6.3 The public will only be excluded when the need for confidentiality outweighs the principle of open decision making, and that will be determined on a case by case basis, upon satisfying one or more of the grounds under Section 90(3) of the Act.
- 6.4 In accordance with section 90 of the Act, it is not unlawful for Members of Council, Committee members and staff to participate in informal gatherings or discussion provided that a matter which would ordinarily form part of the agenda for a formal meeting is not dealt with in such a way as to obtain, or effectively obtain, a decision outside of a formally constituted meeting of Council or Committee. Such meetings may for example be in the form of:
 - planning sessions associated with the development of policies and strategies;
 - briefing or training sessions;
 - workshops;
 - social gatherings to encourage informal communication between members or between members and staff.

- 6.5 Informal gatherings will be in compliance with Council's 'Informal Gatherings Policy'

7. Matters Considered in Confidence

- 7.1 Before a meeting order that the public be excluded to enable the receipt, discussion and/or consideration of a particular matter, the meeting must, in public, formally determine that this is necessary and appropriate to do so, and then pass a resolution to exclude the public while dealing with that particular matter. If this occurs, everyone, except those persons permitted to stay by express inclusion in the resolution of Council (or the Council Committee), must leave the room. Once Council, or committee, has made the order it is an offence for a person, knowing that an order is in force, to enter or remain in a room in which such a meeting is being held.
- 7.2 Once discussion on a particular matter, including the making of a resolution made under Section 91(7) (if required) has concluded, the order to exclude the public lapses and the public are then permitted to re-enter the meeting. If there is a second or subsequent matter on the agenda to be considered in confidence it will be necessary for the Council or the Council Committee to again undertake the formal determination process, and where satisfied resolve to exclude the public in the manner described above.
- 7.3 Council, or the Council Committee, can, by inclusion within the resolution, permit a particular person or persons to remain in the meeting. An example would be allowing a ratepayer who is suffering personal hardship to remain in the meeting when their circumstances concerning the payment of rates is being discussed.
- 7.4 For the convenience of the public, where it is resolved to consider a matter in confidence, the matter, unless there are pressing reasons as to why it should be debated at that point of the meeting, will be deferred until all other business has been dealt with.
- 7.5 In accordance with Section 90(3) of the Act, Council, or a Council Committee may order that the public be excluded in the following circumstances:
- 7.5.1 information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);
 - 7.5.2 information the disclosure of which -
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - (ii) would on balance, be contrary to the public interest;
 - 7.5.3 information the disclosure of which would reveal a trade secret;
 - 7.5.4 commercial information of a confidential nature (not being a trade secret) the disclosure of which -
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage

- on a third party; and
- (ii) would, on balance, be contrary to the public interest;
- 7.5.5 matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person;
- 7.5.6 information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial;
- 7.5.7 matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;
- 7.5.8 legal advice;
- 7.5.9 information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council;
- 7.5.10 information the disclosure of which -
 - (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and
 - (ii) would, on balance, be contrary to the public interest;
- 7.5.11 tenders for the supply of goods, the provision of services or the carrying out of works;
- 7.5.12 information relating to a proposed amendment to a Development Plan under the Development Act 1993 before a Plan Amendment Report relating to the amendment is released for public consultation under that Act;
- 7.5.13 Information relevant to the review of a determination of a council under the Freedom of Information Act 1991.
- 7.6 Where Council, or a Council Committee, is considering making an order that the public be excluded on one or more of the grounds above it is not a relevant consideration that discussion of the matter in public may:
 - (i) cause embarrassment to the Council or the Council Committee concerned, or to members or employees of the Council: or
 - (ii) cause a loss of confidence in the Council or the Council Committee.
- 7.7 If a decision to exclude the public is taken, Council or the Council Committee will include details in the resolution of the making of the order and the grounds on which it was made and application of those grounds to the present matter without disclosing the issues giving rise to the confidentiality. Minutes of a meeting of Council or a Council Committee are publicly available within five days after the meeting.

8. Process to Exclude the Public and Consider a Matter in Confidence

- 8.1 Confidentiality provisions will only be utilised after careful consideration and when considered proper and necessary;
- 8.2 The grounds on which an order to exclude the public is made will be conveyed to the public at the time of the order being made and will be included in the minutes of the meeting which are available to the public within 5 days of the meeting;
- 8.3 Once discussion of the matter is concluded, the meeting will then consider if it is necessary to make an order that any report or other document or the minutes associated with the confidential agenda item remains confidential. In determining this, the meeting shall have regard to the provisions of Section 91 and in particular Section 91(8) which details when Council or a Council Committee must not order that a document in whole or in part remain confidential;
- 8.4 If a meeting determines that it is proper and necessary to keep a report or documentation confidential, then it must evidence this by resolution. Where Council or a Council Committee resolves to retain information as confidential Council or the Council Committee will specify the duration of the order or the circumstances in which the order will cease to apply or a period after which the order will be reviewed. In each case the review period must not be for a period longer than 12 months, in accordance with the Act.
- 8.5 Once discussion of the matter is concluded (and the public have returned to the meeting room), the decision of the meeting in relation to the matter will be made publicly known unless the Council has resolved to order that some information and all relevant decisions remain confidential, (eg the price to which the Council is prepared to bid for land yet to be auctioned).
- 8.6 Details relating to any order to keep information and/or discussion on the item confidential in accordance with Section 91(7) of the Local Government Act are also to be made known. When making a confidentiality order the meeting must specify the duration of the order or the circumstances in which the order will cease to apply, or a period after which the order must be reviewed, that period being no longer than 12 months. This along with the making of the order and the grounds on which it was made, is also recorded in the minutes.
- 8.7 In all cases the objective is that the information be made publicly available at the earliest possible opportunity.
- 8.8 Where a person provides information to Council or a Council Committee for consideration and requests that it be kept confidential Council is not able to consider this request unless the matter falls within one of the grounds under Section 90(3) of the Act. If this is the case, Council will then be in a position to consider the request on its relative merits.

9. REVIEW OF CONFIDENTIALITY ORDERS

A confidentiality order made under section 91(7) of the Act must specify the duration of the order or the circumstances in which the order will cease to apply, or a period

after which the order must be reviewed. In any event, any order that operates for a period exceeding 12 months must be reviewed at least once in every year.

An order will lapse if the time or event specified has been reached or carried out. There is no need for the Council to resolve for the confidential order to be lifted. Once the order has lapsed, the minutes and/or documents automatically become public.

Orders that exceed 12 months must be reviewed annually and the Council must assess whether the grounds for non disclosure are still relevant and, if so, provide the relevant grounds and reasons for the minutes and/or documents remaining confidential. The conduct of the annual review can be delegated to the Chief Executive office and sub-delegated to an employee of the Council if appropriate. If there are any items that require a fresh confidentiality order because the original order is about to expire, then the reviewer will prepare a report to Council making recommendations with respect to each item to be retained in confidence. Each item must then be addressed separately and assessed against section 90(3) and section 91(7) of the Act. While a Council may delegate the power to undertake an annual review, the Council cannot delegate the power to apply sections 90(3) and 91(7) of the Act.

A Council may resolve to exclude the public from a meeting to discuss and undertake consideration of the recommendations arising from the annual review in confidence, subject to the application of the relevant ground under section 90(3) of the Act. Section 90(3) of the Act must be applied separately to each item and not en bloc.

If there is no longer any need for the confidentiality order then the Council or Council Committee may delegate to an employee of the Council the power to revoke an order made in accordance with section 91(7) of the Act. The Council or Council committee may also include in the resolution whether any delegation is given to an employee to revoke the order and if relevant, any conditions associated with the delegation.

10. PUBLIC ACCESS TO DOCUMENTS

Various documents can be available for inspection and purchase (for a fee) by the public. Council may also make a document available in electronic form and place it on the Internet for public access.

The Council or the Council committee will only order that a document associated with a discussion from which the public are excluded is to remain confidential if it is considered proper and necessary in the broader community interest.

The Council or the Council committee can only resolve to keep minutes and/or documents confidential under section 91(7) if they were considered in confidence pursuant to sections 90(2) and 90(3).

Where keeping a document confidential is considered proper and necessary, a resolution to this effect is required which shall include:

- the grounds for confidentiality; and
- the duration of the order or the circumstances in which the order will cease to apply, or a period after which the order must be reviewed – if the order has a

duration of more than 12 months, the order must be reviewed at least once in every year;

- (if applicable) whether the power to revoke the order will be delegated to an employee of the Council. [s.91(9)]

Requests to access Council and Council Committee documents can be made under the *Freedom of Information Act 1991*. Inquiries in relation to the process for seeking access to documents held by Council should be directed to Council's accredited Freedom of Information Officer.

11. Accountability and Reporting to the Community

11.1 To support Council's commitment to the principle of accountability to the community, Council will report, on an annual basis, in relation to its use of the confidentiality provisions. Council will report on the following information in its Annual Report:-

- (i) the number of occasions Council or a Council Committee resolved to exclude the public; and
- (ii) the relevant provisions within section 90 (3) of the Act that were utilised to exclude the public.

12. Review of Council Decisions

12.1 The Act provides that Council is required to establish procedures for the review of a decision in relation to the operation of:

- 11.1.1 Council or a Council Committee
- 11.1.2 An employee of the Council
- 11.1.3 Other persons acting on behalf of the Council

12.2 Where a person is aggrieved about a decision under Section 90 of the Act to restrict public access to either a meeting or a document, they may apply for consideration under the Review of Decisions procedure that has been established in accordance with section 270 of the Act.

13. Availability of the Code

13.1 The public may inspect a copy of this Code, without charge, at the Council offices during office hours.

13.2 A copy of the Code will be made available on the Council Website (www.marion.sa.gov.au)

13.3 Further enquiries about the Code should be directed to the Manager Governance or by telephoning Council on 8375 6600

14. Review Process

14.1 The Act requires that the code be reviewed within 12 months of a periodic election (i.e. every 4 years). Council has the right to review this code at any time.

14.2 Before a Council adopts, alters or substitutes the Code it must;

- 13.2.1 Make copies of the proposed code, alterations or substitute code (as the case may be) available for inspection or purchase from the Council's principle office.
- 13.2.2 Follow the relevant steps set out in its public consultation policy.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Originating Officer: David Harman, Financial Accountant
Corporate Manager: Ray Barnwell, Manager Finance
General Manager: Vincent Mifsud, General Manager Corporate Services
Subject: Finance Report – February 2016
Report Reference: GC220316R17

REPORT OBJECTIVES AND EXECUTIVE SUMMARY:

This report provides Council with information relating to the management of financial resources under its control as at February 2016. This report is one of a series of reports designed to assist Council in achieving and maintaining a financially sustainable position. Other reports assisting in this process include the Quarterly Budget Reviews and the Long Term Financial Plan.

It is considered appropriate that financial information regarding Major Projects be presented on a monthly basis in this report. Financial information regarding Major Projects will also be summarised in the quarterly Major Project reports. The principles used for assessment of reportable projects are according to the following criteria:

- Council has agreed to proceed with the project and approved a Section 48 Prudential Report.
- The Whole Of Life Cost is greater than \$4 million dollars (including grant assisted projects).
- Has a project life of more than 12 months.

According to the above criteria, the Cove Civic Centre and the City Services Redevelopment projects qualify and are included in Section 2 of this report.

RECOMMENDATIONS (1)

DUE DATES

That Council:

- | | |
|--|----------------------|
| 1. Receive the report “Finance Report – February 2016”. | 22 March 2016 |
|--|----------------------|

BACKGROUND

This report is presented on a monthly basis to provide Elected Members with key financial information to assist in monitoring Council's financial performance.

DISCUSSION:

Appendix 1 contains a financial report to identify Council's performance against budget utilising a "Funding Statement". It provides a review against all of the elements contained within the Statement of Comprehensive Income and Statement of Financial Position that are adopted as part of the Annual Budget Report.

The following reports are included:

(1) Major Projects

Section 48 approved Projects

- (a) Cove Civic Centre (CCC)
- (b) City Services Redevelopment

(2) Funding Statement – Actual versus Budget (Appendix 1)

(3) Debtors Reports for Sundry Debtors and Rates Debtors (Appendix 2)

(1) Major Projects**(a) Cove Civic Centre**

	2015/16 Actual + Committ YTD 29/02/2016	2015/16 Budget	Project Cost At Completion
Income			
Federal Budget Grant 2011-12 Contribution			3,400,000
Total Income			3,400,000
Expenditure			
Operating	-	-	-
Capital Construction	(637,046)	(2,111,683)	(13,400,000)
Total Expenditure	(637,046)	(2,111,683)	(13,400,000)
Project Result Surplus/(Deficit)	(637,046)	(2,111,683)	(10,000,000)

The net deficit forecast will be funded in the following manner:

Funded By :	\$
(Over Project Life)	
Fixed Term Loan	10,000,000
	10,000,000

Construction of the Cove Civic Centre was originally forecast to commence in 2010/11. At the 13 November 2012 Council Meeting, a Section 48 Prudential report (GC131112R01) was considered and adopted by Council.

Following Councils support of a design-led approach which provided greater certainty regarding design and project costs construction commenced in late October 2013. With construction completed in late July 2015 the Centre was officially opened on 1 August 2015.

The Federal Government provided \$3.4 million which was received in June 2012 as a contribution to the Cove Civic Centre Budget with the balance being funded through fixed term loan funding.

(b) City Services Redevelopment

	2015/16 Actual + Committ YTD 29/02/2016	2015/16 Budget	Project Cost At Completion
Income			
Total Income			-
Expenditure			
Operating	-	-	-
Capital Construction	(3,593,872)	(3,975,022)	(14,332,000)
Total Expenditure	(3,593,872)	(3,975,022)	(14,332,000)
Project Result Surplus/(Deficit)	(3,593,872)	(3,975,022)	(14,332,000)

The net deficit forecast will be funded in the following manner:

Funded By : (Over Project Life)	\$
Operating Revenue	1,732,000
Savings from 2014/15	2,914,000
Fixed Term Loan	9,686,000
	14,332,000

The City Services Redevelopment design work commenced in 2011/12, with tendering for the project commencing in March 2014. Following the completion of the tender process, Council unanimously approved the awarding of the construction contract for the redevelopment to Badge Constructions (SGC190814F01). The building was officially opened in September 2015 with site works expected to be completed during late 2015.

On the 11 February 2014 (GC110214R04) Council approved the change in allocated funding for this project of up to \$14.332m.

On the 25 March 2014 (GC250314R01) Council approved loan funding of up to \$12.6m to be taken out for this project. On 8 December 2015 (GC081215R08) Council resolved to reduce this amount by the remainder of the identified once-off savings from the 2014/15 audited financial statements (\$2.914m), bringing the maximum loan funding required for this project down to \$9.686m.

Council has also agreed that it will consider a report on the timing and methodology for disposal of any surplus land following completion of the project.

INTERNAL ANALYSIS

Financial Implications:

This report is an information report only and has no direct financial implications.

CONCLUSION:

The main monthly reporting focus is to report the “Actual versus Budget” position to enable regular monitoring of Council’s financial performance. Major Projects require regular reporting and monitoring by Council to ensure prudent financial management is maintained.

Appendix 1: Funding Statement & Graphs – Actual versus Budget.

Appendix 2: Sundry Debtors & Rates Debtors Report

(2) Funding Statement – Actual versus Budget

The Funding Statement provides a view of Council's financial performance against the approved budget and is consistent with the information provided at budget reviews. It provides a review against all of the elements contained within the Statement of Comprehensive Income and the Statement of Financial Position that are adopted as part of the Annual Budget Report. It details Council's:

Statement of Comprehensive Income -

The operating result is recognised as one of Council's key financial indicators. The budget framework includes a commitment to its ongoing Financial Sustainability maintaining an Operating Surplus Ratio of between 0% and 5%, on average over each five year period, which for 2015/16 means a targeted operating surplus of between \$0 and \$3.420m.

Comment: Council currently has a net operating surplus result of \$8.291m before capital revenues, against a year to date forecast budget of \$5.033m surplus. This position is detailed in the attached Funding Statement and variation notes.

Capital Budget -

The Capital Budget is linked to Council's key financial indicator – "Asset Sustainability Ratio" and an actual to budget comparison reflects Council's progress in achieving its Capital program.

Comment: The actual to budget position reveals that 86.45% of the year to date Capital Renewal Budget has been spent or committed.

The actual progress to date of Council's full Capital New and Renewal Expenditure program is detailed by asset class in the attached graphs, with the exception of major projects which have previously been detailed in this report.

Loans -

The loans component of the Funding Statement identifies any new proposed loan receipts or principal payments. Council's borrowings are included in Council's key financial indicator – "Net Financial Liabilities" which reflects Council's total indebtedness.

Comment: New borrowings of up to \$6.164m are included in the 2015/16 budget as part of the funding for Council's Major Projects. Principal repayments of \$1.671m mean that the overall loan liability balance is forecast to increase by \$4.493m.

Reserves & Cash -

Various fund movements such as surplus budget review results, unspent grants and carryover projects at year end are reflected as transfers to reserves, whilst utilisation of reserve funds are recognised as transfers from reserves.

Cash may be utilised to fund expenditure within the context of Treasury Management to ensure loans are not drawn down where temporary cash holdings are available.

Comment: Major movements in Net Transfers from Reserve of \$4.262m include the following:

Transfers to Reserve

Urban Tree Fund	\$ 10k
Asset Sustainability Reserve	\$ 5,609k
Grants and Carryovers Reserve	\$ 2,465k

Transfers from Reserve

Grants and Carryovers Reserve	(\$ 11,972k)
Asset Sustainability Reserve - General	(\$ 9k)
Asset Sustainability Reserve – CFPP*	(\$ 365k)

A net cash surplus of \$89k is forecast to occur in 2015/16 of which \$401k relates to budget adjustments funded from 2014/15 annual savings. This results in an underlying funding surplus for 2015/16 of \$490k.

**Funding Statement
against Second Budget Review
as at 29 February 2016**

Original Adopted Budget \$'000		YTD Actual + Committ \$'000	YTD Budget \$'000	YTD Variance \$'000		Annual Budget \$'000	Note
	Operating Revenue						
70,058	Rates	46,848	46,834	14	F	69,981	
1,630	Statutory Charges	1,318	1,165	153	F	1,746	A
1,633	User Charges	1,229	1,053	176	F	1,726	B
6,024	Operating Grants & Subsidies	4,872	3,683	1,189	F	5,790	C
270	Investment Income	381	381	-	-	677	
770	Reimbursements	413	481	(68)	U	765	
536	Other Revenues	370	301	69	F	549	
315	Net gain - SRWRA	-	-	-	-	315	
81,236		55,431	53,898	1,533	F	81,549	
	Operating Expenses						
32,139	Employee Costs	20,061	20,783	722	F	32,275	D
14,561	Contractual Services	11,226	11,222	(4)	U	18,228	
4,668	Materials	2,883	3,134	251	F	4,643	E
1,343	Finance Charges	315	315	-	-	718	
13,821	Depreciation	9,205	9,214	9	F	13,821	
6,104	Other Expenses	3,450	4,197	747	F	6,372	F
72,636		47,140	48,865	1,725	F	76,057	
8,600	Operating Surplus/(Deficit) before Capital Revenues	8,291	5,033	3,258	F	5,492	
	Capital Revenue						
-	Capital Grants & Subsidies	-	-	-	U	-	
1,500	Contributed Assets	-	-	-	U	1,500	
-	Gain/(Loss) on Asset Disposal	(263)	-	(263)	U	-	
1,500		(263)	-	(263)	U	1,500	
10,100	Net Surplus/(Deficit) resulting from operations	8,028	5,033	2,995	F	6,992	
13,821	add Depreciation	9,205	9,214	(9)		13,821	
(315)	less Share of Profit SRWRA (excluding dividend)	-	-	-		(315)	
23,606	Funding available for Capital Investment	17,233	14,247	2,986	F	20,498	
	Capital						
13,057	less Capital Expenditure - Renewal	7,896	9,133	1,237	F	13,943	G
6,504	less Capital Expenditure - New	6,835	7,473	638	F	13,721	H
1,500	less Capital - contributed assets	-	-	-	U	1,500	
2,545	Net Overall lending/(borrowing)	2,502	(2,359)	4,861	F	(8,666)	

Original Adopted Budget \$'000		YTD Actual + Committ \$'000	YTD Budget \$'000	YTD Variance \$'000		Annual Budget \$'000	Note
Funded by							
Loans							
5,388	Loan Principal Receipts (Net)	-	-	-	-	6,164	
-	Loan Receipts/(Payments) from Sporting Clubs (Net)	-	-	-	-	-	
2,314	less Loan Principal Repayments	751	751	-	-	1,671	
3,074	Loan Funding (Net)	(751)	(751)	-	-	4,493	
Movement in level of cash, investments and accruals							
-	Cash Surplus/(Deficit) funding requirements	6,023	1,162	4,861		89	
(5,619)	less Reserves (Net)	4,272	4,272	-		4,262	
5,619	Cash/Investments/Accruals Funding	1,751	(3,110)	4,861		(4,173)	
(2,545)	Funding Transactions	(2,502)	2,359	(4,861)	F	8,666	I

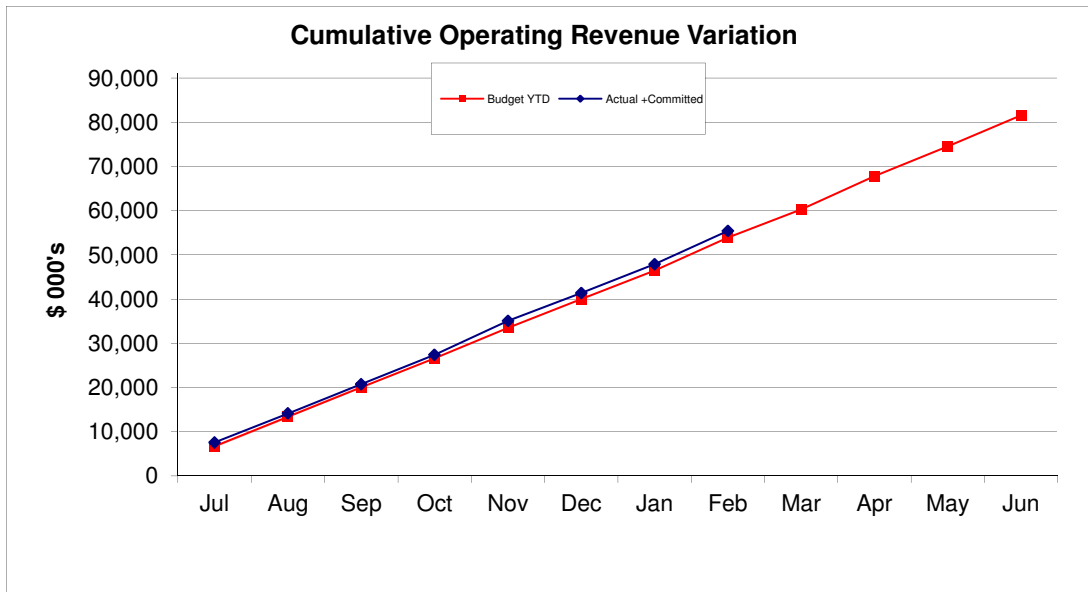
Variation Notes

A	Statutory Charges	Favourable \$153k	Predominantly reflects budget timing variations with regards to Dog Registration Fees (\$128k).
B	User Charges	Favourable \$176k	Predominantly reflects budget timing variations with regards to Admission Charges (\$142k) relating to the Marion Outdoor Pool.
C	Operating Grants & Subsidies	Favourable \$1,189k	Predominantly reflects budget timing variations with regards to grants received for Roads 2 Recovery (\$771k), Grants Commission (\$135k) and HACC (\$160k).
D	Employee Costs	Favourable \$722k	Predominantly reflects savings from temporarily vacant positions and budget timing variations.
E	Materials	Favourable \$251k	Predominantly reflects budget timing variations with regards to Electricity (\$175k).
F	Other Expenses	Favourable \$747k	Reflects budget timing variations with regards to Insurance Premiums (\$338k), training (\$152k) and a number of other areas, none of which are individually significant.
G	Capital Expenditure (Renewal)	Favourable \$1,237k	Predominantly reflects budget timing variations in regards to fleet replacement (\$881k), and City Services Redevelopment (\$568k).
H	Capital Expenditure (New)	Favourable \$638k	Predominantly reflects budget timing variations in regards to the Cove Civic Centre works.
I	Funding Transactions	Favourable \$4,861k	The variance in cash/investments/accruals funding is attributable to the corresponding net overall lending/(borrowing) position.

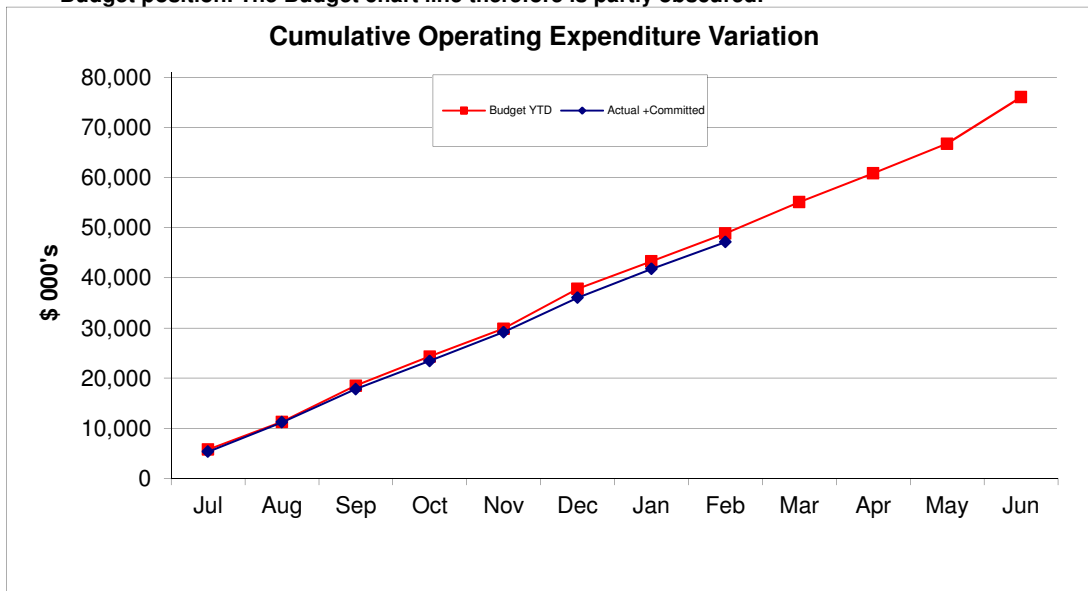
The above comments referring to budget timing variations are where some monthly budget estimates are not reflective of the actual expenditure patterns as at the reporting date.

Note: The progress to date of Capital Expenditure programs (New and Renewal) is detailed in the attached graphs, noting that where no budget exists in the initial months this is primarily due to certain types of capital works that cannot be carried out during periods of inclement weather.

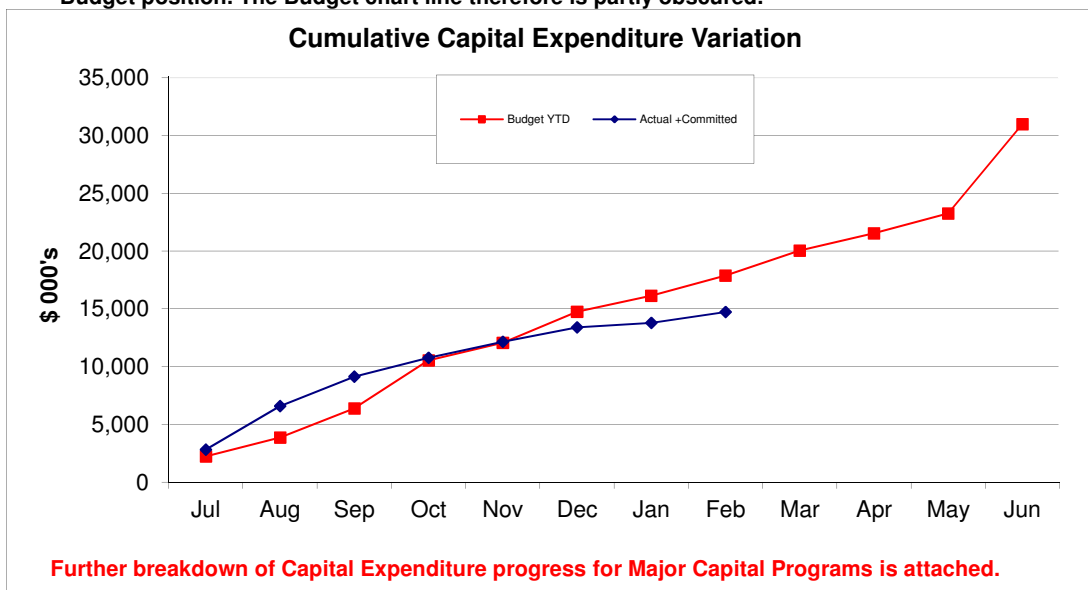
Funding Statement Cumulative Position - 2015/16

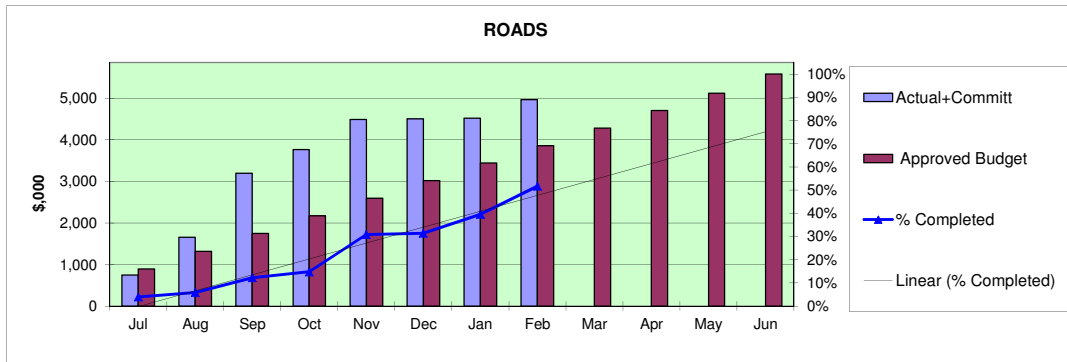


Note - The Year to Date Actual + Committed position result is accurately aligned to the Year to Date Budget position. The Budget chart line therefore is partly obscured.



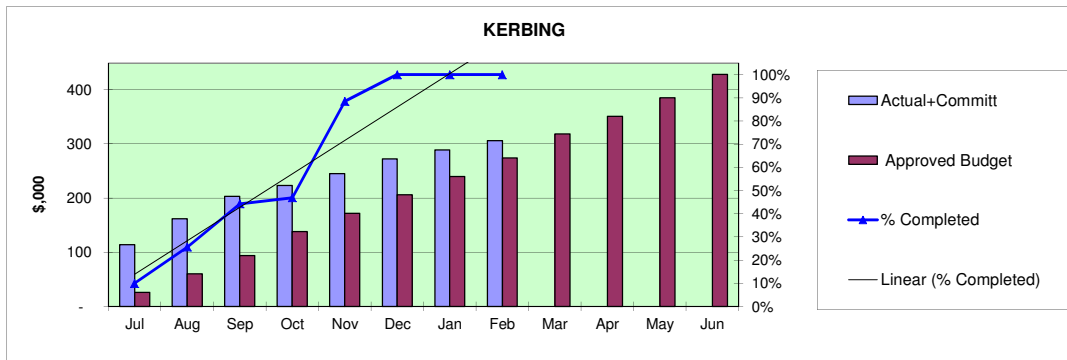
Note - The Year to Date Actual + Committed position result is accurately aligned to the Year to Date Budget position. The Budget chart line therefore is partly obscured.





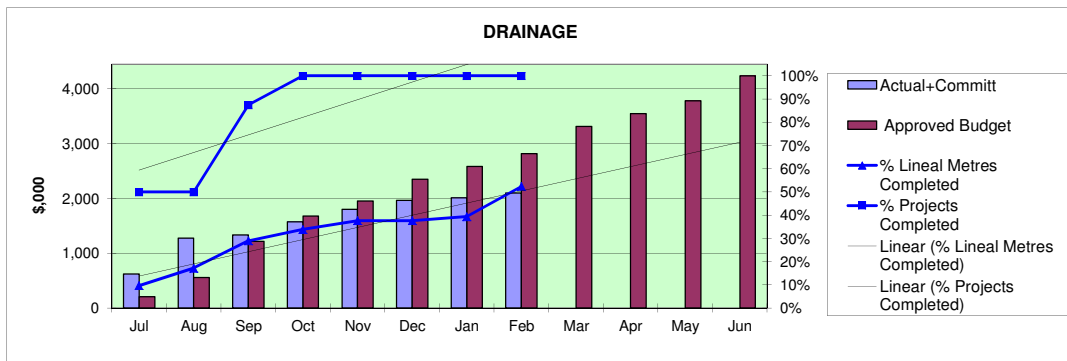
Program commenced, 52% complete and on track.

- The Actual+Commit for February includes a substantial commitment relating to purchase orders being raised for works yet to be carried out.
- The square metre target has increased by 8.5% (34,467 square metres) over the original target due to the receipt of additional Roads to Recovery funding.



Program 100% complete.

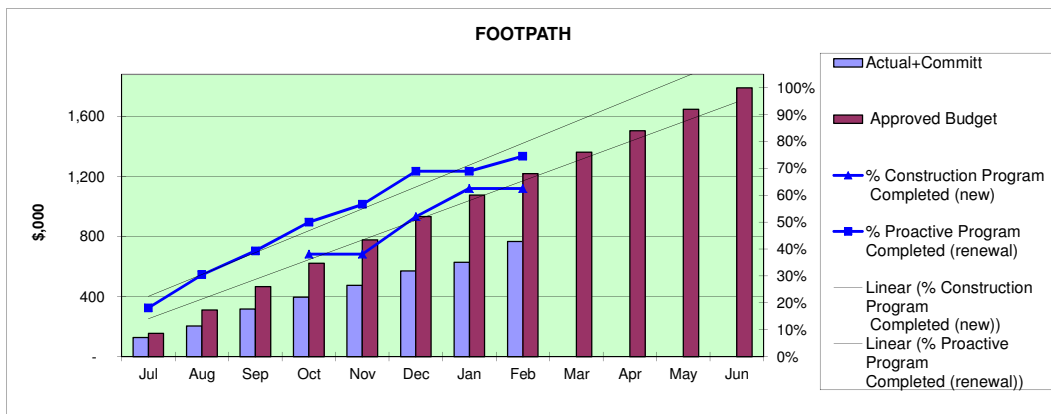
- This target has been increased by 100m due to the additional road seals with all works now being completed.



Program commenced, 52% complete and on track.

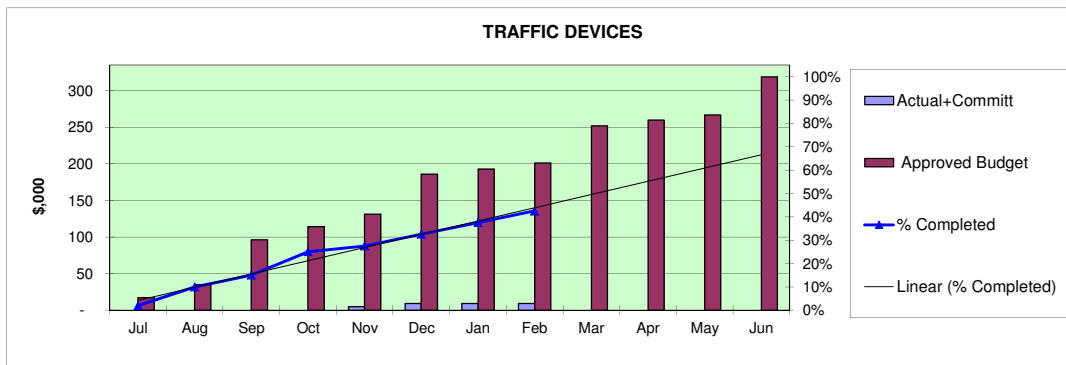
2 of 2 projects completed.

- West Street, Nannagai Drive, Coolah Terrace, Radstock Avenue stage 2 and Brigalow/Mulga completed.
- Farne Terrace, Pindie Street, First Street, Maxwell Terrace, Towers Terrace, Panton/Whiteleaf Crescent, Newland Avenue/Jervois Terrace and Crozier Terrace in progress.



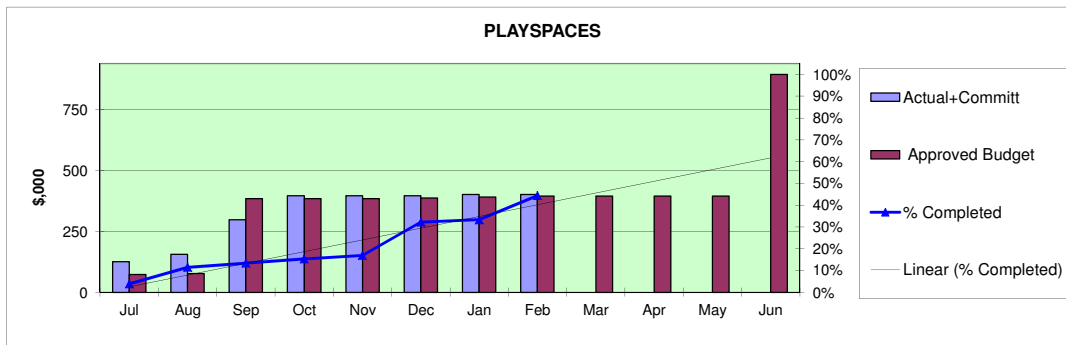
Footpath construction in progress, 75% complete and on track.

Proactive program commenced, 63% complete, annual target is expected to increase.



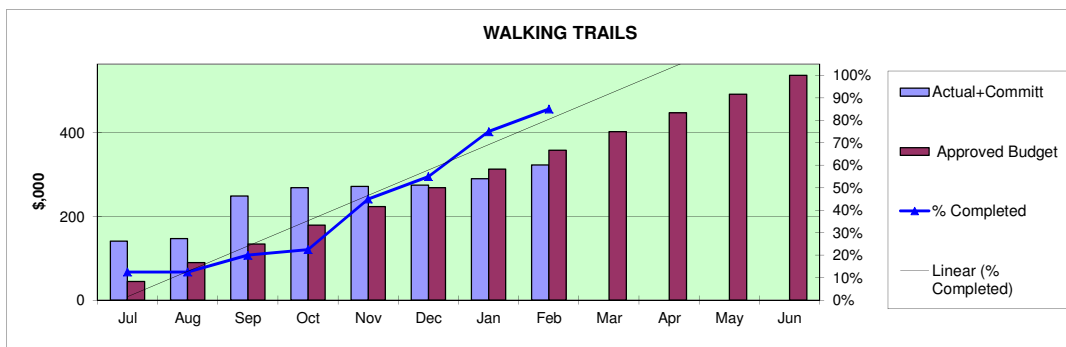
Program commenced, 43% complete.

- Council resolved to engage a consulting engineer to identify another costed option for George Street/Dwyer Road treatments.
- Construction of Railway Terrace is 85% complete and Quailo Avenue path is 85% complete.



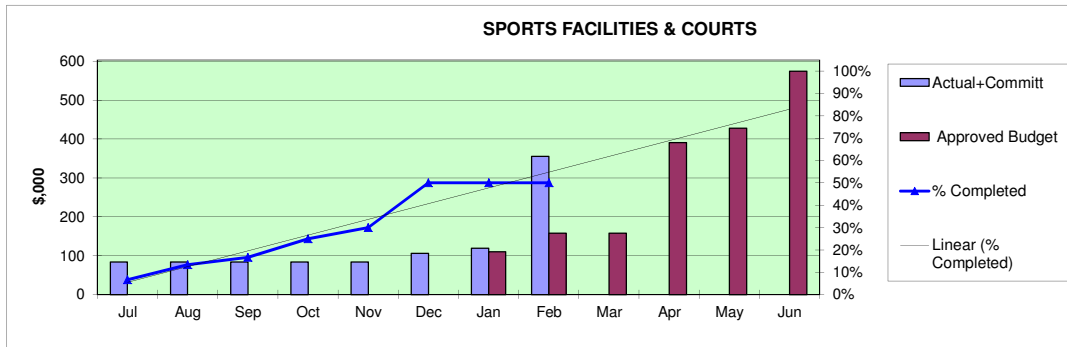
Program commenced, 44% complete, Playspace strategy is currently under review and the original target will need to be revised.

- Plympton Oval completed.
- Site works complete for Edwardstown Oval - playspace has been opened and is under contracted maintenance.
- Draft Concept Plan in design development for consultation throughout December 2015 to February 2016 for Inclusive Playspace (Touched by Olivia Foundation).



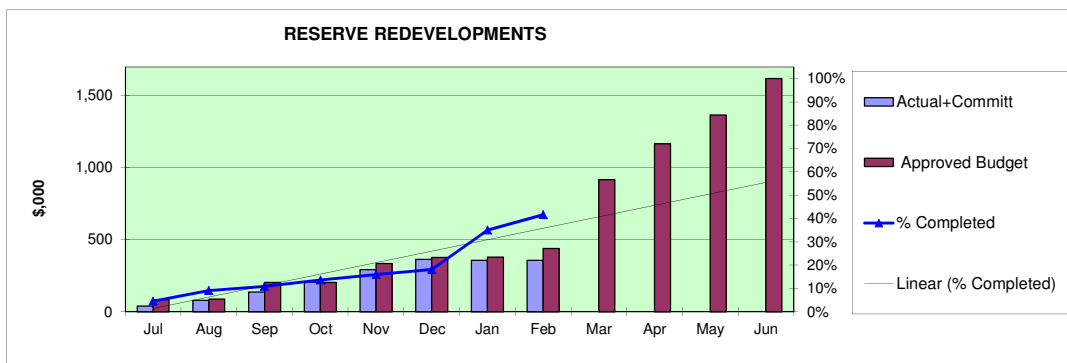
Program commenced, 85% complete and on track.

- Integrated Path Hallett Cove, Railway Terrace in progress.



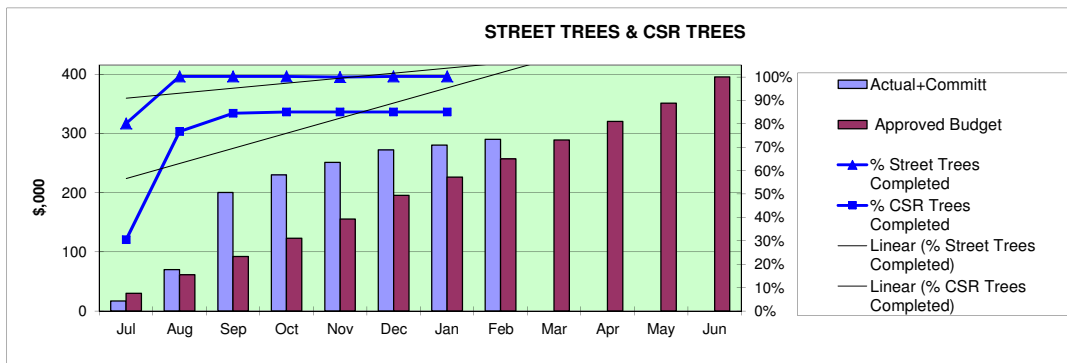
Program commenced, 50% complete.

- Edwardstown Oval courts have opened and are under contracted maintenance.
- Grant funding body has approved reallocation of funds from Edwardstown Oval velodrome to be used on extra lighting.
- Mitchell Park Fitness Trail in progress.



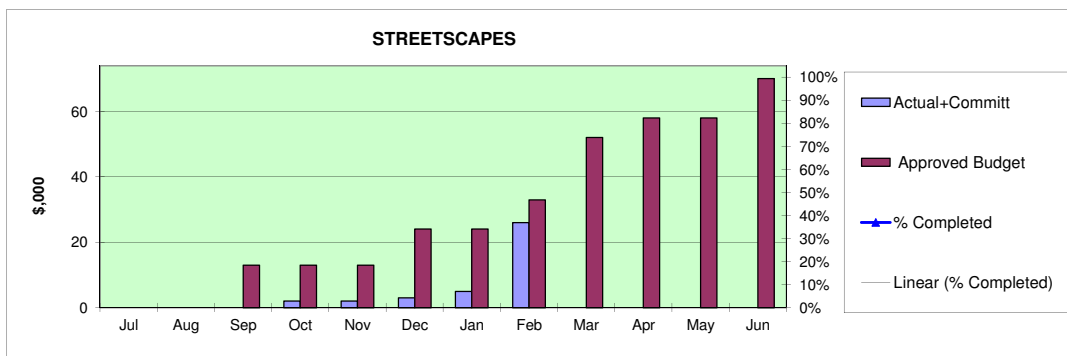
Program commenced, 42% complete, original target has been reduced due to the need to retime a number of projects.

- Oaklands Recreation Park completed.
- Trott Park Dog Park, Jervois Street Reserve in progress.

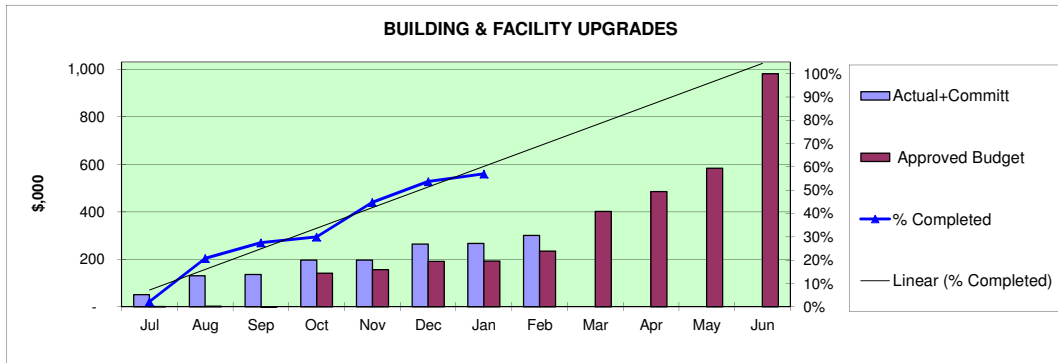


Program commenced, Street tree plantings 100%, CSR plantings 85% complete and on track.

- Target plantings, Street trees 1,400, CSR trees 400, total 1,800.
- Significant plantings, including tube stock, has been carried out to reduce Nursery stock holdings.



Commitments have been raised in February for programmed works that are scheduled to commence in March.



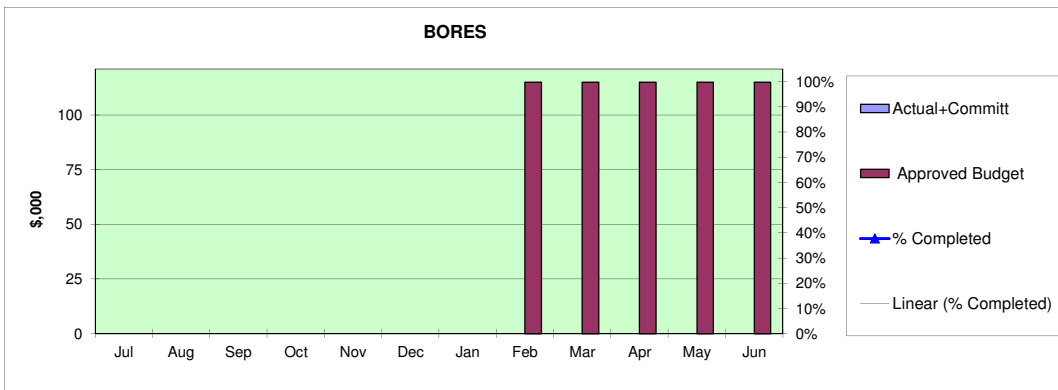
Program commenced, 57% complete and on track.

Completed

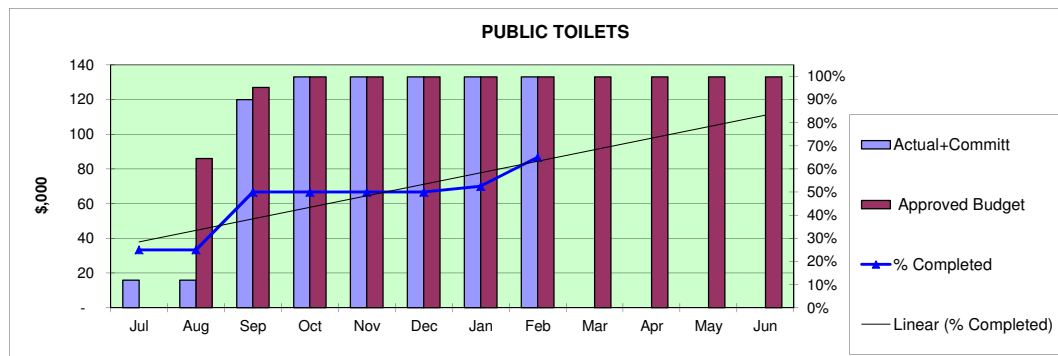
- Marion Outdoor Pool filtration pipe and compressor baffles.
- MCC office fitout and furniture.
- Asbestos removal at 17 Margaret Street Glandore.
- Cove Sports Club drive reseal.
- Marion Bowling Club roof replacement.
- Glandore Community Centre fascia replacement.
- Active Elders toilet upgrade.
- Cove Sports roadway reseal
- Marion Community House painting

In Progress

- Harcourt Gardens DDA.
- Warradale Tennis Club DDA and kitchen replacement.
- Glandore Community Centre painting.
- Marion Outdoor Pool shade sail replacement and access lift DDA
- Administration building signage replacement and smart boards.
- Building Condition audit
- Coastal Walking trail upgrade

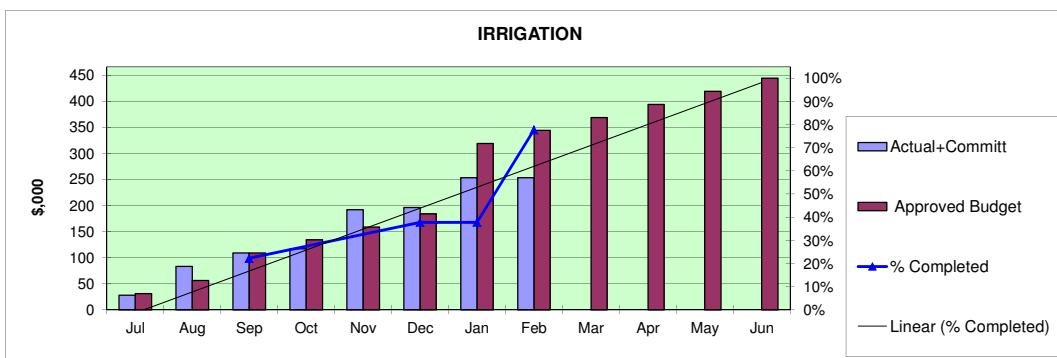


Bore audit commenced, programmed works are dependant upon outcome of final report.



Original program completed, target increased with Oaklands Estate Reserve projec.

- Southbank Boulevard Exceloo installed and opened to public 1 October 2015.



Program commenced, 78% complete and on track. Adjusted due to increase in projects.

- Oaklands Estate Reserve and Hallett Cove Soccer completed.
- Marion Bowling Club, Ascot Park Bowling Club, Hamilton Reserve, Chittleborough and George connected and ready for testing.

Debtor	Total Balance	Current	30 Days	60 Days	90 Days	90+ Days	Percentage of total 90+ day balance	Comments for 90+ Day balances
General Total	22,315.56	13,709.77	2,722.39	2,087.80	.00	3,795.60	8%	Made up of 7 out of 10 debtors. One account totalling \$450.00 since paid in March.
Hire of Council Facilities Total	9,223.00	4,106.30	240.00	1,320.00	.00	3,556.70	8%	Made up of 8 out of 19 debtors in this category, with none individually significant.
Land Clearing Total	1,021.18	.00	.00	730.98	.00	290.20	1%	Made up of 1 out of 4 debtors - final demand letter sent awaiting response.
Sporting Clubs & Other Leases Total	91,376.24	45,618.38	40,427.88	160.43	.00	5,169.55	11%	Made up of 2 out of 36 debtors in this category. Two accounts are on payment plans which are currently being met, with \$600.00 being since paid in March.
Extra Works Total	43,057.50	13,625.00	2,475.00	8,160.00	905.00	17,892.50	39%	Made up of 10 out of 21 debtors in this category, One account is on a payment plan which is currently being met.
Swim Centre Debtors Total	15,083.80	13,475.10	676.50	740.60	.00	191.60	0%	Made up of 1 out of 27 debtors.
Grants & Subsidies Total	22,550.00	.00	.00	.00	17,050.00	5,500.00	12%	Made up of 1 out of 4 debtors.
Environmental Health Total	9,634.30	3,619.00	863.30	246.00	328.00	4,578.00	10%	Made up of 37 out of 101 debtors in this category, with none individually significant.
Impoundment	135.00	.00	.00	.00	.00	135.00	0%	Made up of one debtor.
Tree Funds Total	4,493.84	252.00	550.00	918.00	.00	2,773.84	6%	Made up of 10 out of 15 debtors in this category, with none individually significant.
Living Kurna Cultural Centre	3,660.00	2,670.00	.00	228.00	456.00	306.00	1%	Made up of 1 out of 13 debtors. One account totalling \$176.00 has been since paid in March
Marion Cultural Centre Total	14,712.21	12,637.21	820.00	140.00	.00	1,115.00	2%	Made up of 1 out of 23 debtors.
Total	237,262.63	109,712.76	48,775.07	14,731.81	18,739.00	45,303.99		
Total Aging Profile		46%	21%	6%	8%	19%		

Category	Description
General	Anything that does not fit into one of the below categories.
Hire of Council Facilities	For hire of rooms in Neighbourhood Centres, etc - usually charged out at an hourly rate. Also includes cultural workshops and tours.
Land Clearing	Relates to the clearing of vacant land
Sporting Clubs & Other Leases	Rent, electricity, water, maintenance, etc charged out to lessees.
Extra Works	For repairs or modifications to infrastructure (footpaths, kerbs, driveway inverts). Can be at resident request.
Swim Centre Debtors	Outdoor Swimming Centre - used for lane hire, school visits, etc
Grants & Subsidies	Government grants and subsidies
Environmental Health	Food Inspection fees
Impoundment	Used for Vehicle Impoundment fees.
Tree Funds	Includes contribution from residents and/or developers for the removal and/or replacement of Council Street Trees and significant trees.
Living Kurna Cultural Centre	Relates to programs run through the LKCC
Marion Cultural Centre	For invoices relating to the Marion Cultural Centre

Rates Report - Collection of Rates to 29 February 2016

ANALYSIS OF OUTSTANDING RATES AS AT 29 FEBRUARY 2016

	<u>Note</u>		% of Total Annual Rates
CURRENT	1	\$ 20,917,506	29.9%
OVERDUE	2	\$ 789,281	1.1%
ARREARS	3	\$ 890,482	1.3%
POSTPONED	4	\$ 107,587	0.2%
LEGALS	5	\$ 19,412	0.0%
		\$ 22,724,269	32.5%
TOTAL ANNUAL RATES FOR 2015/16		\$ 69,988,000	

Note 1: Current

Current rates represent the total amount of rates levied in the current financial year that are not yet due for payment. For example at 1st January this represents Quarter 3 & Quarter 4 rates unpaid.

Note 2: Overdue

Overdue rates represent rates levied in the current financial year that remain unpaid past their due payment date. For example on 1st January, this represents rates from Quarter 1 and Quarter 2 that remain unpaid.

Note 3: Arrears

Rates in arrears represent rates and charges levied in previous financial years that remain unpaid .

Note 4: Postponed

Postponed rates represent any rates amount due by seniors that have been granted a deferral, until the eventual sale of their property, as allowable under the Local Government Act. Interest is charged on these deferred rates and is recoverable when the property is sold.

Note 5: Legals

Legals represent any legal fees, court costs that have been incurred by Council in the collection of rates in the current financial year. These amounts represent costs that have been on-charged to the defaulting ratepayers and are currently outstanding.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Originating Officer: Anna White, Team Leader Community Safety Inspectorate

Corporate Manager: Steve Hooper, Manager Development and Regulatory Services

General Manager: Abby Dickson, City Development

Subject: Petition – Barking Dog Clovelly Park

Report Reference: GC220316R18

REPORT OBJECTIVES:

The purpose of this report is to update Council on the outcomes of the barking dog investigation relating to the petition that was presented to Council on 19 January 2016 (GC190116P01).

DISCUSSION:

On 15 December 2015 a petition relating to a barking dog issue on Tudor Avenue, Clovelly Park was submitted to Council.

The petition was tabled at the 19 January 2016 General Council Meeting where Council resolved the following:

- 1. Council undertakes a barking dog investigation and advise residents of the results.*
- 2. A further report to be provided to Council once investigations have been completed.*

All signatories were contacted and provided with information on how to progress the investigation. The dog owner was advised of the complaint and provided with information to help alleviate barking dog issues. To date, none of the signatories have opted to progress the complaint and it is assumed that the issue has been resolved with initial communication, therefore the complaint has been closed.

RECOMMENDATIONS (1)

DUE DATES

That Council:

- 1. Notes the report**

22 March 2016

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Originating Officer: Neil McNish, Economic Development Manager
General Manager: Abby Dickson, City Development
Subject: Electric Vehicles
Report Reference: GC220316R19

REPORT OBJECTIVES:

To provide Elected Members with information regarding the market for electric vehicles and current manufacturing proposals in South Australia.

EXECUTIVE SUMMARY:

On 27 October 2015, Council resolved that limited staff support be provided for the review of local electric vehicle technology and the possibility of local electric vehicle manufacture within or near the City of Marion, with a view to generating jobs for our residents.

In response, the Economic Development department has undertaken some investigation into this matter including desk research and holding meetings with a number of staff within the Department of State Development and the Department of Planning, Transport and Infrastructure, with this paper summarising the findings. Council is asked to note the report.

RECOMMENDATIONS (1)

DUE DATES

That Council:

- 1. Note the report**

22 March 2016

BACKGROUND

On 27 October 2015, Council passed the following motion:

That Council:

- 1. Provide in principle support for the use of electric vehicles in all possible modes of transport, which will contribute to a more liveable city and state.*
- 2. Provide limited staff support, for the review of local electric vehicle technology and the possibility of local electric vehicle manufacture within or near the City of Marion, with a view to generating jobs for our residents.*

In response to the second part of the motion, the Economic Development department has undertaken some investigation into this matter including desk research and holding meetings with a number of staff within the Department of State Development and the Department of Planning, Transport and Infrastructure, with this paper summarising the findings.

ANALYSIS:

1. Electric Vehicle Market

Plug-in electric cars (including purely electric and hybrid vehicles) have been generally available in Australia for approximately five years. In that time, sales have been slow and it is estimated that in 2015 some 1,015 electric vehicles were sold in Australia including a number of hybrid cars. In comparison, over 900,000 new passenger cars and SUVs were sold nationally in 2015 alone. The largest seller was the Mitsubishi Outlander PHEV which is a hybrid vehicle having both electric and petrol motors. This car is imported by Mitsubishi Motors Australia Ltd, headquartered at Tonsley. Pure electrically powered cars include the Mitsubishi iMiev (one in Council's fleet and not sold any more), the Holden Volt, Nissan Leaf and the BMW i3.

Electric vehicle sales in a number of other countries are much higher with the largest total fleet currently being the US. In December 2015 it is estimated that the US has a total fleet of 410,000 highway capable cars. In January 2016 there were some 26 different electric cars from over a dozen manufacturers available in America with the biggest seller being the Nissan Leaf with around 90,000 cars sold in 2015. In the UK, up to December 2015 some 54,000 plug-in electric vehicles have been registered with the largest seller in 2015 being the Mitsubishi Outlander PHEV at 11,681 cars. Again, there are over 30 different models from over 15 different manufacturers on the market.

Both the US and the UK provide government incentives for electric vehicles. For example, the UK provides a grant of 35% of the new vehicle's cost up to £5,000 (A\$9,600). In addition, eligible vehicles are exempt from the London Congestion Charge which operates in the centre of the capital.

In terms of annual sales, Europe and China are now larger markets than the US. It is forecast that in 2016 total global sales will reach around 700,000 units driven by the Chinese, European and US markets.

One of the key elements in facilitating the growth of electric vehicle use is the availability of charging points. In the UK, the government provided £30 million of funding to support the installation of such infrastructure and to date it is reported there are 10,316 public charging points in 3,765 locations across the country operated by six companies. The US has over 30,000 such charging points. In comparison, Australia has some 60 charging points across six capital cities and Townsville and in addition Tesla has installed 7 dedicated points for their vehicles in NSW and Victoria.

2. Electric Vehicle Manufacturing

Overview

Electric cars differ markedly from conventional petrol or diesel powered vehicles with the power supplied by an electric motor (or motors) fuelled by electrical energy stored in batteries. When driven by the electric motors, they also do not emit exhaust pollutants which can contribute to a reduction of local air pollution, and, in many cases, a large reduction in total greenhouse gas and other emissions (this is however dependent on the method used for electricity generation). Apart from these special elements, electric passenger cars include all the other normal elements of a road vehicle including cabin, chassis, bodywork, drivetrain, safety, electrics etc. and accordingly require a large number of components and sub-assemblies for their production. In hybrid cars, which have proven to be relatively popular in a number of markets including Australia, the vehicle also has a more conventional internal combustion engine and a complex engine management system that controls the multiple motors.

The automotive vehicle industry operates on a global scale with a small number of very large car manufacturers active in most markets. Due to the increase in demand, most of these manufacturers have electric or hybrid electric vehicles in their model ranges with a number of new models under development. These manufacturers include:

<i>Audi</i>	<i>Mercedes Benz</i>
<i>BMW</i>	<i>Mitsubishi</i>
<i>BYD (Chinese manufacturer)</i>	<i>Nissan</i>
<i>Citroën</i>	<i>Peugeot</i>
<i>Fiat</i>	<i>Porsche</i>
<i>Ford</i>	<i>Renault</i>
<i>General Motors (Holden, Chevrolet,</i>	<i>Tesla</i>
<i>Vauxhall, Opel)</i>	<i>Volkswagen</i>
<i>Honda</i>	<i>Volvo</i>
<i>Kia</i>	

Toyota manufacture a number of electric and hybrid passenger vehicles with the most well-known being the Prius as well as a hybrid Toyota Camry which was launched in 2006. The Camry was originally manufactured in Japan with production commencing in Australia at its Altona plant in 2009 which will cease when Toyota close its Australian manufacturing operations at the end of 2017. The Mitsubishi Outlander PHEV, Australia's best-selling electric/hybrid car is manufactured in Japan. Tesla is currently investing an estimated \$US5 billion in a 'Gigafactory' in Nevada to produce electric car batteries, aiming to reduce the cost of the batteries by up to 30%.

Australian proposals

In 2006, the Blade Electron was launched in Australia which was an all-electric powered vehicle based on converted second-hand Hyundai Getz cars and produced by a small business in country Victoria but after some 6 years of production it ceased manufacturing and closed.

Ethan Automotive, (www.ethanautomotive.com) based in Melbourne are a start-up company who have announced plans to establish a car design and manufacturing operation in either South Australia or Victoria to produce a range of cars including electric, hybrid and petrol powered vehicles. The company estimates that it will take an investment of between \$700 – 800 million and have approached various governments seeking support. The South Australian government has indicated that it will not provide the upfront financial support being sought which is reportedly tens of millions of dollars although still in discussion with the proponents. The Federal Government is still considering its position.

Another company, Red Automotive Technologies (www.redautotech.com) based in Thebarton, SA have developed a proposal to manufacture a high-end hybrid electric SUV. It has not indicated where the vehicles will be produced and it is currently seeking investors. The company, which is a spin out from an engineering design consultancy called Applidyne, has also indicated that it is also focused on design and manufacturing of automotive components such as gearboxes. Neither the Australian or State governments have confirmed any support for the proposal but recent reports indicate that there may be some interest from an overseas investor.

At the launch of the Northern Adelaide Economic Plan in late January 2016, the State Government announced it would provide \$2 million to support an alliance of northern businesses to trial electric and diesel bus prototypes, manufactured in northern Adelaide. The Department of State Development has indicated that the details of the project are still being developed and remain confidential at this stage.

Although, not an electric vehicle proposal, for completeness it should be noted that the Punch Corporation (www.punchpowerglide.com) owned by a Belgian entrepreneur, Guido Dumarey has put forward a proposal to General Motors and the State and Federal Governments regarding continuing car manufacturing at Holden's Elizabeth plant. However, it was jointly announced on 26 February 2016 by General Motors and the Punch Corporation that they have both concluded that a viable business model was not possible for the proposal. It was stated that the challenges to domestic automotive manufacturing in Australia – lack of scale, high production costs, supply base contraction and increasing market fragmentation persist and cannot be overcome for this business case.

Automotive component industry in Marion

There are a number of locally operating companies that supply the automotive industry with the largest being Monroe, part of Tenneco, who manufacture shock absorbers in the factory at Clovelly Park and Toyoda Gosei, based on South Road at Edwardstown who manufacture a range of parts including safety systems (steering wheels, driver-side airbags), automotive sealing products (weather-strips) and interiors and exteriors (instrument panel components). The majority of Monroe's production is supplied after market and not to the Australian car manufacturers however, Toyoda Gosei announced recently that its plant will close when car manufacturing ceases in Australia at the end of 2017 with the loss of around 150 jobs. There are estimated to be another 6-7 smaller companies in Marion that have some exposure to the automotive manufacturing sector.

Electric vehicle technology

From the research and discussions undertaken, there has been no indication of any particular strengths represented in the local economy with regard to electric vehicle technology or product manufacture. Critical components are the batteries and electric motors which are designed and manufactured by specialised companies on a generally global scale.

CONCLUSION:

- The market for plug-in electric vehicles, particularly passenger cars, continues to grow strongly particularly in China, Europe and the US. Australia lags behind with very low numbers of vehicles sold although once again this is increasing reasonably quickly.
- Charging infrastructure in Australia is very limited compared to many other countries.
- A number of countries including many in Europe, but also India and China, offer financial or taxation incentives.
- Global sales are still however less than 1% of total car sales.
- The three Australian car manufacturers are all to cease manufacturing by the end of 2017 with Ford to close by the end of this year.
- Toyota has been producing an electric hybrid in Australia from some years but will still close its Altona plant next year.
- A number of the larger component suppliers will also close their operations as their operations exist to supply the new car manufacturers. Many of these larger companies produced key components or sub-assemblies which are critical for the volume manufacture of vehicles and these operations will cease to exist by the end of next year.
- Recent statements by Holden have reaffirmed that the challenges to domestic automotive manufacturing in Australia – lack of scale, high production costs, supply base contraction and increasing market fragmentation still persist.
- Most if not all of the major global car manufacturers have electric or hybrid electric vehicles in their range of products selling alongside conventional models through their dealer networks with some 30 models available in the UK alone.
- Tesla has only recently established a presence in Australia and currently has sales outlets in Melbourne and Sydney with a small number of charging stations however it is investing heavily in new technologies to support its car production.

- There are currently three vehicle manufacturing proposals being pursued in Australia aimed at the local manufacture of electric vehicles; Ethan Automotive, Red Automotive Technologies and the electric bus alliance in northern Adelaide.
- Discussions are still underway between each of these three groups and the Federal and State Government regarding the viability of each proposal.
- To date, the only proposal to be specifically supported is the electric bus proposal having been allocated \$2 million by the South Australian Government towards trialling the manufacture of prototypes and as such it is at an early stage.
- Although a number of companies in the Marion and surrounding area produce products or components that are used in automotive vehicle manufacture, there appear to be none that are specifically aimed at the electric vehicle industry.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Question Received from: Councillor Raelene Telfer

Subject: Tonsley Railway Station

Ref No: GC220316Q01

File No: 9.24.1.5 & 9.33.3.33

QUESTION:

In the drawings of the proposed Flinders Link extension of the Tonsley line and the State Government application to the Federal Government, there appears to be no proposal for an appropriate new Tonsley Railway Station. How will the proposed Flinders Link enhance connectivity, public transport and railway stations for City of Marion residents, particularly Mitchell Park, current Clovelly Park and future Tonsley residents?

COMMENTS:

Rudy Tieman, Infrastructure Projects Manager

The question identifies considerations that have been raised and discussed with DPTI at earlier meetings with and presentations by DPTI. They are fully aware of Council's and other stakeholder interest and concerns about improving facilities and the level of train service on the Tonsley line as part of the transport improvement benefits and opportunities associated with the Darlington Upgrade Project. They have as yet not clarified if the extent of work proposed on the next stage of development of the Tonsley train line, which now includes the extension of the line to Flinders Medical Centre, will include the relocation and upgrading of the train stations.

The question above, raised by Council at this Council meeting will be referred to DPTI with a request for clarification and information about their plans for upgrading the train service and stations as part of the proposed extension of the line to FMC. Their reply will be reported to Council.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Question Received from: Councillor Bruce Hull

Subject: 'Welcome to' Signs

Ref No: GC220316Q02

File No: 9.24.1.5 & 9.33.3.27

QUESTION:

Can administration advise how many "welcome to" signs have been installed for the following suburbs?

- Marion
- Oaklands Park
- Dover Gardens
- Seacombe Gardens
- Warradale
- Glengowrie

COMMENTS:

Mathew Allen, Manager Engineering and Field Services

The below table outlines the number of "welcome to" signs and also the number of suburb markers.

Suburb	Number of "welcome to" signs	Number of Suburb markers
Marion	0	1
Oaklands Park	0	1
Dover Gardens	1	1
Seacombe Gardens	0	1
Warradale	2	1
Glengowrie	1	2

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Notice Received from: Councillor Hull

Subject: Glyphosate Based Herbicide

Ref No: GC220316M01

File No: 9.24.1.4 & 9.33.3.27

MOTION:

"That Council receives a report by June 2016 advising of any known or suspected consequences of the use of the glyphosate based herbicide by Council. That this report include detailed advice relating to the World Health Organisation warning that glyphosate may be carcinogenic? Additionally, the report include advice relating to any harm that glyphosate may cause to invertebrates, frogs and other aquatic life in or near our waterways?"

COMMENTS: Councillor Hull

N/A

COMMENTS: Brett Jaggard: Unit Manager, Open Space Operations

Should Council resolve, a report can be prepared for the General Council Meeting in June 2016 in relation to any known or suspected consequences of using Glyphosate based Herbicide by Council. The report will also address the additional questions raised within the motion put forward by Councillor Hull.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Notice Received from: Councillor Raelene Telfer

Subject: Name for New Road

Ref No: GC220316M02

File No: 9.24.1.4 & 9.33.3.33

MOTION:

That

1. The name of the new road extension, beginning at Flinders Drive and South Rd in Bedford Park through Laffers Triangle and ending at Birch Crescent and Sturt Rd, Bedford Park, be named Flinders Drive.

COMMENTS: Councillor Telfer

The plans for the extension of Flinders Drive across a South Road Bridge and through Bedford Park are being firmed up as part of the Darlington Expressway. It appears clearest for the traffic connecting from Sturt Road, South Road or Flinders Drive, that the naming of this extension of Flinders Drive be Flinders Drive.

COMMENTS: (Mark Griffin, Unit Manager Engineering)

Discussions with Department of Planning, Transport and Infrastructure's (DPTI) Project Manager have revealed that:

- DPTI consider that the road is an extension of Flinders Drive and therefore it is logical to name it as such.
- Once the Darlington Upgrade Project is completed, DPTI believes that the road should revert to a local road and therefore transferred to Council. At which time naming will be Council's responsibility.
(Note, at this stage the issue of ownership or maintenance responsibility has not been discussed with DPTI nor has anything been agreed to).

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Notice Received from: Councillor Crossland
Subject: Public Toilets
Ref No: GC220316M03
File No: 9.24.1.4 & 9.33.3.30

MOTION:

That:

- 1. Council Complete an assessment of our existing public toilets which,**
 - a) Identifies public toilets requiring an upgrade**
 - b) Identifies public toilets which may be surplus to current requirements and could be removed.**
 - c) Identifies areas where it would be appropriate to install new public toilets.**
 - d) Includes an estimate of all costs.**
- 2. A report be brought back to council by June 2016 with a recommended program of works and funding options.**

COMMENTS: Councillor

N/A

COMMENTS: Alicia Clutterham, Team Leader Open Space and Recreation

If this motion is supported, a report can be brought back to Council by June 2016 addressing the issues outlined for further consideration.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Notice Received from: Councillor Bruce Hull

Subject: Tenancy Ratings Within the Tonsley Site

Ref No: GC220316M04

File No: 9.24.1.4 & 9.33.3.27

MOTION:

"That the CEO writes to the Valuer General to request the Department to conduct a full review of the Tonsley site and create the required tenancies for rating purposes for any businesses/commercial operations situated within non-rateable government / educational premises such as TAFE, Flinders Uni etc. This review is to be conducted in time to capture all tenancies for the coming 2016/17 financial year and reviewed on an annual basis thereafter as the site develops."

COMMENTS: Councillor Hull

N/A

COMMENTS: Ray Barnwell, Manager Finance

Should Council resolve to do so the CEO will write to the Valuer General requesting this review be carried out in a timely manner to ensure all tenancies are created and the valuation data for these tenancies is included in the 2016/17 data supplied to Council for rating purposes.

The Valuer General will also be requested to review the Tonsley site on an annual basis as it is being developed to ensure further tenancies created beyond 2016/17 are captured for rating purposes.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 MARCH 2016**

Notice Received from: Councillor Nick Westwood

Subject: Driveway Policy – Responsibility for Repair

Ref No: GC220316M05

File No: 9.24.1.4 & 9.33.3.35

MOTION:

That, regarding the maintenance of driveway access from private property to a road, i.e. the section of driveway on Council property between the property boundary and the roadway:

1. Council acknowledges that it is the responsibility of the property owner to repair and/or maintain the driveway invert and/or crossover in a safe and serviceable condition at all times.
2. Council adopts a policy position that a driveway invert and crossover on council land which requires repair as a result of Council's action or particularly attributable to Council (e.g. Council tree roots), then Council will be responsible for the repair.

COMMENTS: Councillor Westwood

N/A

COMMENTS: Mathew Allen, Manager Engineering & Field Services

It is the responsibility of the property owner to repair and maintain the driveway Invert and/or crossover in a safe and serviceable condition at all times in accordance with Section 218 of the Local Government Act:

218—Power to require owner of adjoining land to carry out specified work

(1) A council may, by order in writing to the owner of land adjoining a road, require the owner to carry out specified work to construct, remove or repair a crossing place from the road to the land.

In addition, Council has indemnity in accordance with Section 245 of the Local Government Act in relation to trees:

245—Liability for injury, damage or loss caused by certain trees

(1) A council is not liable for any damage to property which results from—

- (a) the planting of a tree in a road; or
 - (b) the existence of a tree growing in a road (whether planted by the council or not).
- (2) However, if—

- (a) the owner or occupier of property adjacent to the road has made a written request to the council to take reasonable action to avert a risk of damage to property of the owner or occupier from the tree; and
- (b) the council has failed to take reasonable action in response to the request, the council may be liable for any damage to property that would have been averted if the council had taken reasonable action in response to the request.

Should Council resolve to undertake the repair of a driveway or crossover as a result of Council's action or particularly attributable to Council (e.g. tree roots) the estimated additional annual cost would be in the order of \$21,600 per annum. It is suggested that \$21,600 be funded as part of the development of the 2016/2017 annual business plan and be included as an ongoing budget line.

**CITY OF MARION
GENERAL COUNCIL MEETING
22 March 2016**

Confidential Report

Originating Officer: David Barrett, Unit Manager Cultural Facilities
Corporate Manager: Carol Hampton, Manager City Property
General Manager: Abby Dickson, General Manager City Development
Subject: Marion Leisure & Fitness Centre's Tender
Report Reference: GC220316F01

If the Council so determines, this matter may be considered in confidence under Sections 90(3)(b) of the Local Government Act 1999 on the grounds that it relates to matters may prejudice Council's commercial position.



Adrian Skull
Chief Executive Officer

1. That pursuant to Section 90 (3)(b) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Chief Executive Officer; Abby Dickson, General Manager City Development; Vincent Mifsud, General Manager Corporate Services; Tony Lines, General Manager Operations; Kate McKenzie, Manager Governance; Carol Hampton, Manager City Property; David Barrett, Unit Manager Cultural Facilities; Jaimie Thwaites, Unit Manager Governance and Records; Yvette Zaric, Governance Officer; Craig Clarke, Unit Manager Communications, be excluded from the meeting as the Council receives and considers information relating to Marion Leisure & Fitness Centre upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial operations of a confidential nature the disclosure of which could reasonably be expected to prejudice the commercial position of Council.