

His Worship the Mayor  
Councillors  
CITY OF MARION

## NOTICE OF GENERAL COUNCIL MEETING

Council Chamber, Council Administration Centre  
245 Sturt Road, Sturt

Tuesday, 28 May 2019 at 06:30 PM

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Adrian Skull  
Chief Executive Officer



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## OPEN MEETING

## KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

## DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

## ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

## CONFIRMATION OF MINUTES

### Confirmation of the minutes for the General Council Meeting held on 14 May 2019

**Originating Officer** Governance Officer - Victoria Moritz

**Corporate Manager** Manager Corporate Governance - Kate McKenzie

**Report Reference:** GC190528R01

## RECOMMENDATION:

That the minutes of the General Council Meeting held on 14 May 2019 be taken as read and confirmed.

## ATTACHMENTS:

#	Attachment	Type
1	GC190514 - Final Minutes	PDF File

**MINUTESOFTHEGC190514-GENERALCOUNCILMEETING-14May2019**

**Tuesday, 14 May 2019 at 06:30 PM**

**Council Administration Centre, 245 Sturt Road, Sturt**



**PRESENT :**  
**Elected Members**

Mayor - Kris Hanna, Councillor - Ian Crossland, Councillor - Tim Gard, Councillor - Jason Veliskou, Councillor - Bruce Hull, Councillor - Nathan Prior, Councillor - Raelene Telfer, Councillor - Luke Hutchinson, Councillor - Tim Pfeiffer, Councillor - Kendra Clancy, Councillor - Maggie Duncan, Councillor - Matthew Shilling, Councillor - Joseph Masika

**DATE :**

Tuesday, 14 May, 2019 - | Time 6:30 PM

**VENUE :**

Council Chamber

**In Attendance**

Chief Executive Officer - Adrian Skull  
General Manager Corporate Services - Vincent Mifsud  
General Manager City Development - Abby Dickson  
Manager Corporate Governance – Kate McKenzie  
Acting Quality Governance Coordinator – Victoria Moritz

**OPEN MEETING**

The Mayor opened the meeting at 6.33pm on Tuesday 14 May 2019

**KAURNA ACKNOWLEDGEMENT**

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

**DISCLOSURE**

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

## CONFIRMATION OF MINUTES

**Confirmation of the minutes for the General Council Meeting held on 23 April 2019**

**Report Reference:** GC190514R01

**Moved Councillor - Raelene Telfer**

**Seconded Councillor - Joseph Masika**

1. That the minutes of the General Council Meeting held on 23 April 2019 be taken as read and confirmed.

**Carried Unanimously**

## ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- Councillor Telfer declared an actual conflict of interest in the item *Westminster Reserve (GC190514F01)*
- Councillor Prior declared a perceived conflict of interest in the item *Response to Minister re Housing Diversity DPA (GC190514R06)*
- Councillor Prior declared a perceived conflict of interest in the item *Cul de sac Footpaths (GC190514M09)*
- Councillor Hutchinson declared a perceived conflict of interest in the item *Response to Minister re Housing Diversity DPA (GC190514R06)*
- Councillor Shilling declared a perceived conflict of interest in the item *Response to Minister re Housing Diversity DPA (GC190514R06)*
- Councillor Pfeiffer declared a perceived conflict of interest in the item *Cul de sac Footpaths (GC190514M09)*

## COMMUNICATIONS – Nil

## ELECTED MEMBER VERBAL COMMUNICATIONS - Nil

In accordance with the *Code of Practice - Procedures at Council Meetings 2017/18* an Elected Member has the right to speak for up to two minutes in the second meeting of Council every second month from February (with the exception of caretaker period).

## ADJOURNED ITEMS – Nil

## DEPUTATIONS

### **Amendment to the Streetscape Policy and Verge Guidelines**

**Report Reference:** GC190514D01

Ms Preston gave a five minute deputation to Council regarding the Motion with Notice "*Amend the Streetscape Policy and Verge Guidelines*"

### **Cul de Sac Footpaths**

**Report Reference:** GC190514D02

Mr Murray gave a five minute deputation to Council regarding the Motion with Notice - '*Cul de sac Footpaths*'

## COMMITTEE RECOMMENDATIONS

### **Confirmation of the Minutes of the Review and Selection Committee Meeting held on 7 May 2019**

**Report Reference:** GC190514R02

This item was not considered as it was replaced with the item *Revised Report - Confirmation of the Minutes for the Review and Selection Committee Meeting held on 7 May 2019 (GC190514R14)*.

The Mayor sought and was granted leave of the meeting to bring forward the item *Revised Report - Confirmation of the Minutes for the Review and Selection Committee Meeting held on 7 May 2019 (GC190514R14)*.

### **Revised Report - Confirmation of the Minutes of the Review and Selection Committee Meeting held on 7 May 2019**

**Report Reference** GC190514R14

**Moved Councillor - Jason Veliskou**

**Seconded Councillor - Joseph Masika**

That Council:

1. Receives and notes the minutes of the Review and Selection Committee meeting of 7 May 2019 (Late item for this agenda page 235 - GC190514R14).
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.

**Carried Unanimously**

## **ORDER OF AGENDA ITEMS**

**Moved Councillor - Jason Veliskou**

**Seconded Councillor - Ian Crossland**

That the following items be brought forward and considered next on the agenda:

- *Amendments to the City of Marion Verge Development Guidelines (GC190514M10)*
- *Cul de sac Footpaths (GC190514M09)*

**Carried Unanimously**

### **Amendment to The City of Marion Verge Development Guidelines**

**Report Reference:** GC190514M10

**Moved Councillor - Jason Veliskou**

**Seconded Councillor - Joseph Masika**

1. That the following resolution passed at 23 April 2019 Council meeting be rescinded:

1. Amend the Streetscape Policy and Verge Guidelines to include the ability for property owners to apply to install artificial turf treatments to council verges and that the purchase, installation and maintenance will be at the property owner's cost.
2. An appropriate application and acknowledgement form be developed to ensure:
  - 2.1. It is the responsibility of the property owner to maintain the treatment; to avoid trip hazards, and that where services are accessed by council or utility providers, council will not be liable for reinstatement, and it will be the property owner's responsibility to reinstate the treatment; and
  - 2.2. The supplier/manufacture of the turf material meets a minimum quality standard.
3. Staff encourage residents to explore natural verge treatments where possible.

**Carried**

**Moved Councillor - Jason Veliskou**

**Seconded Councillor - Kendra Clancy**

That:

1. The City of Marion Verge Development Guidelines continue to identify Artificial turf as not permitted' for use in Council verges.
2. An exemption allowing property owners to install artificial turf treatments to council verges and that the purchase, installation and maintenance will be at the property owner's cost be granted for appropriate applications received (or the application process/expression of interest began and/or received) between 23 April 2019 and 9 May 2019.
3. Staff encourage residents to explore natural verge treatments as much as possible.

**Carried**

### **Cul de sac Footpaths**

**Report Reference:** GC190514M09

Councillor Prior declared a perceived conflict of interest in the item *Cul de sac Footpaths* as he lives in a Cul de sac and left the meeting.

Councillor Pfeiffer declared a perceived conflict of interest in the item *Cul de sac Footpaths* as he lives in a Cul de sac and left the meeting.

7.10pm Councillor Prior left the meeting

7.10pm Councillor Pfeiffer left the meeting

**Moved Councillor - Luke Hutchinson**

**Seconded Councillor - Raelene Telfer**

That Council:

1. Consult the residents of all cul de sacs without a footpath;
2. Shall remove from the footpath construction program each cul de sac which does not have at least 50% of respondents in favour of footpath installation;
3. Shall reinstate a cul de sac to the footpath construction program with a high priority if, in the future, a majority of residents in the cul de sac (without a footpath) petition the Council for a footpath.

**Carried**

**Confirmation of the Minutes of the Urban Planning Committee Meeting held on 7 May 2019**  
**Report Reference:** GC190514R03

7.13pm Councillor Prior re-entered the meeting

7.13pm Councillor Hutchinson re-entered the meeting

**Moved Councillor - Raelene Telfer**

**Seconded Councillor - Nathan Prior**

That Council:

1. Receives and notes the minutes of the Urban Planning Committee of 7 May 2019 (Appendix 1). It is noted that the reference to suburban activity Node Zone refers to the area surrounding Westfield Marion Shopping Centre.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Urban Planning Committee.

**Carried Unanimously**

**PETITIONS - Nil**

**CONFIDENTIAL ITEMS**

**Westminster Reserve**

**Report Reference:** GC190514F01

Councillor Telfer declared an actual conflict of interest in the item *Westminster Reserve* as she lives in close proximity to Westminster Reserve and left the meeting.

7.19 pm Councillor Telfer left the meeting

**Moved Councillor - Luke Hutchinson**

**Seconded Councillor - Tim Pfeiffer**

That:

Pursuant to Section 90(2) and (3)(b)(i)(ii) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Abby Dickson, Vincent Mifsud, Kate McKenzie, Megan Hayward, Heather Michell, Craig Clarke, Clare Benn, Victoria Moritz and Richard Watson be excluded from the meeting as the Council receives and considers information relating to Westminster Reserve, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and be contrary to the public interest.

**Carried Unanimously**

7.19pm the meeting went into confidence

## **PROCEDURAL MOTION**

**Moved Councillor - Luke Hutchinson      Seconded Councillor - Ian Crossland**

That formal meeting procedures be suspended to discuss the item.

**Carried Unanimously**

7.22pm formal meeting procedures suspended

7.34pm formal meeting procedures resumed

**Moved Councillor - Bruce Hull      Seconded Councillor - Joseph Masika**

1. That the item be deferred until a General Council Meeting to be held in June 2019

**Carried**

### **Cover Report - Confirmation of the Confidential Minutes of the Review and Selection Committee Meeting held on 7 May 2019**

**Report Reference:** GC190514F02

**Moved Councillor - Jason Veliskou      Seconded Councillor - Ian Crossland**

That:

Pursuant to Section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Vincent Mifsud, Abby Dickson, Steph Roberts, Victoria Moritz, Kate McKenzie, Stephen Zillante, Richard Watson and Alex Wright and any other person remaining in room, be excluded from the meeting as the Committee receives and considers information relating to the selection of candidates for interview/appointment for Council Assessment Panel, upon the basis that Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

**Carried Unanimously**

7.40pm Councillor Masika left the meeting

7.40pm Councillor Telfer re-entered the meeting

7.42pm Councillor Masika re-entered the meeting

**Moved Councillor - Tim Pfeiffer      Seconded Councillor - Luke Hutchinson**

That Council:

1. Receives and notes the minutes of the Review and Selection Committee meeting of 7 May 2019 (Appendix 1).

2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.
3. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that appendix 1 to the report, Confirmation of Confidential Minutes of the Review and Selection Committee, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2019.

**Carried Unanimously**

7.42pm the meeting came out of confidence

## **WORKSHOP / PRESENTATION ITEMS**

### **Public submissions on the Draft 4 Year Business Plan 2019-2023 and Draft Annual Business Plan 2019/20**

**Report Reference:** GC190514R04

The Mayor invited any member of the public to comment on the Annual Business Plan and Budget and make a submission during the next 60 minute period, commencing at 7.45pm and concluding at 8.45pm. The item will resume at the conclusion of this period.

## **CORPORATE REPORTS FOR DECISION**

### **Disability and Aboriginal Traineeships**

**Report Reference:** GC190514R05

**Moved Councillor - Raelene Telfer**

**Seconded Councillor - Joseph Masika**

That Council:

1. Endorses a 3 year CALD (Culturally and Linguistically Diverse) Disability and Aboriginal Traineeship Program (nine trainees over a 3 year period) at a cost of up to \$430,028 (over 3 years) for inclusion in the Annual Business Plan and Budget.

**Carried**

**Response to Minister re Housing Diversity DPA**  
**Report Reference GC190514R06****PROCEDURAL MOTION****Moved Councillor - Jason Veliskou****Seconded Councillor - Luke Hutchinson**

That formal meeting procedures be suspended to discuss the item *Response to Minister re Housing Diversity DPA*.

**Carried Unanimously**

8.11pm formal meeting procedures be suspended

8.11pm Councillor Masika left the meeting

8.13pm Councillor Duncan left the meeting

8.15pm Councillor Masika re-entered the meeting

8.15 Councillor Duncan re-entered the meeting

8.22pm Councillor Veliskou left the meeting

8.26pm Councillor Veliskou re-entered the meeting

8.35pm formal meeting procedures resumed

**ELECTED MEMBER DECLARATIONS OF INTERESTS**

**Councillor Prior**, declared a perceived conflict of interest in the item as he owns property in Oaklands Park, however the proposed changes would not impact on his particular property. Councillor Prior will leave the chamber for the Housing Diversity Development Plan Amendment item.

**Councillor Hutchinson**, declared a perceived conflict of interest in the item as he owns property in Oaklands Park, however the proposed changes would not impact on his particular property. Councillor Hutchinson will leave the chamber for the Housing Diversity Development Plan Amendment item.

**Councillor Shilling**, declared a perceived conflict of interest in the item as a relative owns property in Warradale, however the proposed changes would not impact on these properties. Councillor Shilling will leave the chamber for the Housing Diversity Development Plan Amendment item.

8.38pm Councillor Prior left the meeting

8.38pm Councillor Hutchinson left the meeting

8.38pm Councillor Shilling left the meeting

**Moved Councillor - Raelene Telfer**

**Seconded Councillor - Ian Crossland**

That Council:

1. Endorses a letter of response (as attached as Option 2 Response Letter to this report) to the Minister for Planning , in relation to the Part 1 of the Housing Diversity Development Plan advising that Council is prepared to consider a compromise position to the Minister's proposed changes to Part 1 of DPA. Council proposes to retain a section of the Medium Density Policy Area, in a strip form, between the boundary of the Suburban Activity Node Zone (SANZ) and the proposed Marion Plains Policy Area. This will provide opportunity for development at medium densities, forming an appropriate transition in densities between the higher density SANZ and the lower density residential areas.
2. In its written response to Minister for Planning advises further consultation should be undertaken given the proposed changes to the Housing Diversity Development Plan (DPA) in the vicinity of the Regional Centre (Marion) were not consulted as part of the process of developing the DPA.

**Carried**

**Division called by Councillor - Bruce Hull**

<b>Voters</b>	<b>Against</b>	<b>For</b>
Councillor - Bruce Hull	X	
Councillor - Ian Crossland		X
Councillor - Jason Veliskou		X
Councillor - Joseph Masika		X
Councillor - Kendra Clancy	X	
Councillor - Maggie Duncan		X
Councillor - Raelene Telfer		X
Councillor - Tim Pfeiffer	X	
Councillor - Tim Gard		X

**Carried**

8.50 pm Councillor Prior re-entered the meeting  
8.50pm Councillor Hutchinson re-entered the meeting  
8.50pm Councillor Shilling re-entered the meeting

**Moved Councillor - Nathan Prior**

**Seconded Councillor - Ian Crossland**

That Council:

3. Endorses splitting the DPA into two parts to allow further public consultation to be undertaken regarding the proposed Urban Corridor Zone on Marion Road as outlined in this report
4. Endorses splitting the DPA into two parts to allow further public consultation to be undertaken regarding Foothills and Seaside Policy Area as outlined in this report
5. In its written response to the Minister for Planning requests the Minister ensure that the new design code ensures appropriate design standards are applied to achieve high quality infill development
6. In its written response to the Minister for Planning ask the Minister to include a provision in each Residential Policy Area to cover applications for a dwelling type that is not specifically listed in the Development Plan.

**Carried Unanimously**

**Final Equity, Access and Social Inclusion Policy**  
**Report Reference GC190514R07**

8.57pm Councillor Pfeiffer left the meeting

**Moved Councillor - Maggie Duncan**

**Seconded Councillor - Matthew Shilling**

That Council:

1. Notes the outcomes of public consultation on the Draft Equity, Access and Social Inclusion Policy (Appendix 1).
2. Endorses the Final Equity, Access and Social Inclusion Policy (Appendix 2).

**Carried Unanimously**

**Draft Public Consultation Policy Consultation Outcomes**  
**Report Reference GC190514R08**

**Moved Councillor - Raelene Telfer**

**Seconded Councillor - Luke Hutchinson**

That Council:

1. Notes the Draft Public Consultation Policy community engagement findings.
2. Endorses the Draft Public Consultation Policy and Procedure provided as Appendix 1 and 2 to this report.

**Carried Unanimously**

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**Australian Refugee Action Network - Call for Support**

**Report Reference** GC190326R09

**Moved Councillor – Ian Crossland**

That:

1. Council notes the receipt of the correspondence from the Australian Refugee Action Network.
2. Advises the Australia Refugee Action Network that it has noted its request.

**PROCEDURAL MOTION**

**Moved Councillor - Raelene Telfer**

**Seconded Councillor - Jason Veliskou**

That this item *Australian Refugee Action Network - Call for Support* be deferred until the second General Council Meeting in June (25 June 2019).

**Carried**

**Appointment of Council representative to SRWRA Board**

**Report Reference:** GC190514R10

**Moved Councillor - Ian Crossland**

**Seconded Councillor - Nathan Prior**

That Council:

1. Appoints Mr Adrian Skull as Council's representative on the Board of the Southern Region Waste Authority until 31 December 2019.
2. Appoints Mr Ray Barnwell, Manager Finance as Council's Second Deputy (to Cr Bruce Hull) to the Board of the Southern Region Waste Resource Authority until 31 December 2019.

9.00pm Councillor Pfeiffer re-entered the meeting

**Carried Unanimously**

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**Business Plan 2019/20**

**Report Reference:** GC190514R04

Item resumed at 9.01pm

**Moved Councillor - Bruce Hull**

**Seconded Councillor - Tim Gard**

That Council:

1. Notes feedback provided by any public representations on the Draft 4 Year Business Plan 2019 -2023 and Draft Annual Business Plan 2019/20 and that a further report on the results of public consultation will be presented to Council at the meeting to be held on 28 May 2019
2. Notes the following feedback provided by Elected Members and that this feedback will be provided to relevant staff and included in the next versions of the 4 Year Business Plan 2019 - 2023 and the Annual Business Plan 2019-2020:
  - Page 51 update the Mayors Welcome – to include the latest major projects
  - Page 65 under “Southern Soccer Facility” change wording to read as follows: ‘...development of at least two additional soccer pitches in the south to support growing membership’. (i.e. deleting the words ‘a clubroom, grandstand, car parking, lighting and utilities).
  - Page 65 include an additional heading in significant projects for “Mitchell Park Sports & Community Club Redevelopment”, with a brief description of the current proposal – ‘Upgrade to the extent of \$10m with \$5m Federal partnership funding’
  - KPI's - page 76 “Community Engagement/Communications” -> Core Target = ‘Project specific communications should be timely and accurate’ (Stretch target = 100%)
  - Property and Building works program (87)  
1 item missing - improvement to toilets at Glengowrie YMCA (clarify)
  - irrigation wetlands program (89) - Marion Golf Club is listed (clarify stage 1 (provide a brief description) in relation to Council decision) \* subject to council decision
  - Page 99 LTFP (Appendix 3 in the 2019/20 Draft ABP) -> under Expenses - Employee Costs include a brief note under the LTFP clarifying that this includes temporary labour hire
  - Page 87 include - improvements to Capella and Nannigai
  - Page 87 Major Works - include Seaview High school works (provisional decision)
  - 87 open space recreational works program (Dwyer Street Reserve should actually be Dwyer Road Reserve)

**Carried Unanimously**

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## **CORPORATE REPORTS FOR INFORMATION/NOTING**

### **ITEMS EN BLOC**

**Moved Councillor - Tim Pfeiffer**

**Seconded Councillor - Raelene Telfer**

That the following Corporate Reports for Information / Noting be moved en bloc:

- Coastal Climate Change Adaptation Plan - Stage 3 Progress Update.
- Draft Minutes of the LGA Ordinary General Meeting held on Friday 12 April 2019 be noted.
- Corporate and CEO KPI Report - Quarter three 2018/19.

**Carried Unanimously**

### **Coastal Climate Change Adaptation Plan - Stage 3 Progress Update**

**Report Reference:** GC190514R11

**Moved Councillor - Tim Pfeiffer**

**Seconded Councillor - Raelene Telfer**

That Council:

1. Notes the progress update on the Coastal Climate Change Adaptation Study.
2. Receives a draft Coastal Climate Change Adaptation Monitoring and Action Plan in July 2019.

**Carried Unanimously**

### **Draft Minutes of the LGA Ordinary General Meeting held on Friday 12 April 2019 be noted**

**Report Reference:** GC190514R12

**Moved Councillor - Tim Pfeiffer**

**Seconded Councillor - Raelene Telfer**

That:

1. The Draft Minutes of the LGA Ordinary General Meeting held on Friday 12 April 2019 be noted.

**Carried Unanimously**

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**Corporate and CEO KPI Report Quarter Three 2018/19**

**Report Reference** GC190507R13

**Moved Councillor - Tim Pfeiffer**

**Seconded Councillor - Raelene Telfer**

That Council:

1. Note this report

**Carried Unanimously**

**MOTIONS WITH NOTICE**

**Living Kurna Cultural Centre**

**Report Reference:** GC190514M01

**Moved Councillor - Ian Crossland**

**Seconded Councillor - Luke Hutchinson**

That Council:

1. Commences the open tender process for the future management of the Living Kurna Cultural Centre.
2. Allocates management of this project to the Economic Development Staff.

**PROCEDURAL MOTION**

**Moved Councillor - Bruce Hull**

**Seconded Councillor - Tim Pfeiffer**

1. That this item be deferred to the General Council Meeting on 23 July 2019, allowing it to be considered at the Infrastructure and Strategy Committee Meeting in June.

**Carried**

**Chain Fence removal - public safety initiative**

**Report Reference:** GC190514M02

**Moved Councillor - Bruce Hull**

**Seconded Councillor - Nathan Prior**

That:

1. The white chain fence be removed from the surrounds of the Ballara Avenue Playground / Reserve ASAP as a public safety initiative.

9.17pm Councillor Veliskou left the meeting

9.19pm Councillor Veliskou re-entered the meeting



**Councillor Hull** with the consent of **Councillor Prior** sought and was granted leave of the motion to vary the motion as follows:

that (as varied):

1. The white chain fence be removed from the surrounds of the Ballara Avenue Playground / Reserve ASAP as a public safety initiative subject to community consultation.

**Carried**

### **Places of Pride**

**Report Reference:** GC190514M03

**Moved Councillor - Matthew Shilling**

**Seconded Councillor - Maggie Duncan**

That:

1. Council register its publicly accessible war memorials with the new National Register of War Memorials, Places of Pride.

**Carried Unanimously**

### **Marion Film Festival**

**Report Reference:** GC190514M04

The Motion was withdrawn

### **MEETING EXTENSION**

**Moved Councillor - Raelene Telfer**

**Seconded Councillor - Luke Hutchinson**

That the meeting be extended for a period of 15 minutes

**Carried**

9.27pm meeting extended

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**Establishment of a World War II Honour Board**

**Report Reference:** GC190514M05

**Moved Councillor - Maggie Duncan**

**Seconded Councillor - Raelene Telfer**

That;

1. The Administration investigate establishing a World War 2 honour board ( for those who served and /or died) and present a report to council at the 25 June 2019 meeting for consideration, identifying suitable location/s and options for funding.

**Carried Unanimously**

**Leasing Policy and Political Signage**

**Report Reference:** GC190514M06

**Moved Councillor - Ian Crossland**

**Seconded Councillor - Matthew Shilling**

9.42pm Councillor Masika left the meeting

That Council:

1. Delete "section 17 – Political Signs" from the Leasing and Licensing Policy
2. Re-instate any signs that have been removed due to this section of the Policy.
3. Advise all sports clubs leasing council owned facilities that from 1st July 2020 all advertising/sponsorship signage must clearly identify that the sign is for the purpose of sponsorship and clearly identifies the club or clubs that the advertiser/sponsor is sponsoring.

**MEETING EXTENSION**

**Moved Councillor - Ian Crossland**

**Seconded Councillor - Jason Veliskou**

That the meeting be extended until the conclusion of this item *Leasing Policy and Political Signage*

**Carried Unanimously**

**The Motion was Lost**

**Division called by Councillor - Matthew Shilling**

<b>Voters</b>	<b>Against</b>	<b>For</b>
Councillor - Bruce Hull	X	
Councillor - Ian Crossland		X
Councillor - Jason Veliskou	X	
Councillor - Joseph Masika		X
Councillor - Kendra Clancy	X	
Councillor - Luke Hutchinson		X
Councillor - Maggie Duncan		X
Councillor - Matthew Shilling		X
Councillor - Nathan Prior	X	
Councillor - Raelene Telfer	X	
Councillor - Tim Pfeiffer	X	
Councillor - Tim Gard		X

**The vote was Tied**  
**The Mayor made a casting vote and voted against the motion**  
**Lost**

**MOTIONS WITHOUT NOTICE - Nil**

**QUESTIONS WITHOUT NOTICE – Nil**

**ITEMS NOT CONSIDERED**

The following items were not considered:

- Fee Reduction Report for the Marion Outdoor Pool (GC190514M07)
- City of Marion Representation Review (GC190514M08)
- End Dumped Trolleys (GC190518Q01)
- Status of former 'Dover High School' site (GC190514Q02)
- Footpaths (GC190514Q03)
- Property Acquisitions (GC190514Q04)
- Elected Members Place of Residence (GC190514Q05)

**MEETING CLOSURE**



Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

**MEETING CLOSURE** - Meeting Declared Closed at 9.48 pm

**CONFIRMED THIS 28th DAY OF MAY 2019**

.....

**CHAIRPERSON**

## COMMUNICATIONS

### Mayoral Communication Report

**Date of Council Meeting** 28 May 2019

**Name of Elected Member** Mayor - Kris Hanna

**Report Reference** GC190528R02

#### Details

Date	Event	Comments
25 April	Hallett Cove Dawn Service	Master of Ceremonies
25 April	Marion RSL Gunfire Breakfast	Attended, gave speech
25 April	CoastFM segment	Interviewed
26 April	Sri Lankan Catholic Religious Service	Attended
27 April	TennisSA Awards Night	Attended, received award on behalf of Council
29 April	Community Leadership Program 2019 Launch	Attended, gave speech
30 April	Meeting with Darryl Gray, chair of Club Marion	Attended
1 May	Marion City Band AGM	Attended, gave speech
2 May	Boundary Reform Forum	Attended
2 May	Colonel William Light's Birthday Celebrations at Adelaide Town Hall	Attended
3 May	Historic Gems of Glenthorne National Park	Attended, gave speech
4 May	Oaklands Crossing Drop-in Breakfast	Attended
4 May	Hindu Society Prayer Meeting for Sri Lanka	Attended, gave speech
5 May	Glenthorne National Park Open Day	Attended
8 May	Reception at Government House to thank supporters and volunteers of the SA Red Cross	Attended
9 May	Galleon Theatre opening night	Attended
10 May	Vietnam Veterans Federation Coral & Balmoral Commemoration Service	Attended
12 May	Sri Lankan Muslim Association Condolence Prayer Event	Attended
13 May	Glenelg Rebels Softball Club AGM	Attended

15 May	Oaklands Community Connections Drop-in Session	Attended
17 May	Meeting with Stephen Patterson MP at Plympton Oval	Attended

## Deputy Mayor Communication Report

**Date of Council Meeting** 28 May 2019

**Name of Elected Member** Councillor - Tim Pfeiffer

**Report Reference** GC190528R03

### Details

Date	Event	Comments
24 April	Anzac Youth Vigil	
25 April	Anzac Day Dawn Service	Laid wreath on behalf of the City of Marion
28 April	Unveiling of new memorial to 3rd Field Squadron at Warradale Barracks	Laid wreath on behalf of the City of Marion
1 May	GAROC induction session with Mayor Evans	
6 May	GAROC meeting	
6 May	Edwardstown Club Board Meeting	
7 May	Meeting with Mayor Wilson (Holdfast Bay) in relation to GAROC representation of southern Councils	
10 May	Meeting with Mayor Hewitson (Unley) in relation to GAROC representation of southern Councils	
17 May	Meeting with Mayor Holmes-Ross (Mitcham) in relation to GAROC representation of southern Councils	
17 May	Launch of Uncommon Ground aboriginal art exhibition at Gallery M	
21 May	CAP Interviews	
21 May	Tour of Tonsley	
23 May	Meeting with the Mayor and CEO	
23 May	Edwardstown Employment Precinct Forum	Speaker and participant
28 May	Woodlands Ward Briefing	

**Elected Members Communication Report**

**Date of Council Meeting** 28 May 2019  
**Name of Elected Member** Governance Officer - Suzanne Thompson  
**Report Reference** GR190528R04

**Details**

Date	Event	Comments

## CEO and Executive Communications Report

### Date of Council Meeting

### Report Reference

GR190528R06

### Details

Date	Activity	Attended By
24 April 2019	LGA Commercial - CEO Advisory Group Meeting	Adrian Skull
24 April 2019	Meeting with Enwave	Tony Lines
27 April 2019	Anzac Day Citizenship Ceremony	Vincent Mifsud
27 April 2019	Attended Tennis SA Annual Awards Night with the Mayor	Adrian Skull
29 April 2019	Factory of the Future Steering Committee meeting	Adrian Skull
30 April 2019	IT Platform Reference Group Meeting	Vincent Mifsud
30 April 2019	Council Solutions Strategic Directions Meeting	Adrian Skull
2 May 2019	Meeting with Mathew Kesting, CEO Adelaide Film Festival	Adrian Skull
2 May 2019	Attended LG Challenge 2019	Adrian Skull Abby Dickson
3 May 2019	Local Government Roundtable Meeting (Flinders Uni)	Adrian Skull
3 May 2019	Attended Opening of the Historic Gems of Glenthorne National Park with the Mayor	Adrian Skull
6 May 2019	Cross Council Executive Workshop with Port Adelaide Enfield and Charles Sturt	Adrian Skull Vincent Mifsud Abby Dickson
6 May 2019	SRWRA Board Meeting	Vincent Mifsud
8 May 2019	Meeting with Nikki Govan, Pip Forrester (SAEDB) and Gerald Lipman (International College of Hotel Management)	Adrian Skull
9 May 2019	LGA CEO Advisory Group Meeting	Adrian Skull
10 May 2019	Cross Council Initiatives Review with Mark Withers (Port Adelaide Enfield), Paul Sutton (Charles Sturt) and Erika Comrie	Adrian Skull
15 May 2019	Council Solutions Board Meeting	Adrian Skull
16 May 2019	Chair of Southern Adelaide ZEMC meeting	Tony Lines

16 May 2019	SAEDB Funding Planning Session	Adrian Skull Abby Dickson
16 May 2019	Tonsley PCG Monthly Meeting	Abby Dickson
17 May 2019	Attended LG Professionals Leadership Awards Dinner	Adrian Skull Vincent Mifsud Abby Dickson
22 May 2019	Future Directions meeting with SAEDB Board	Adrian Skull Abby Dickson
23 May 2019	Attended Volunteer thank you event at Cove Civic Centre	Adrian Skull
23 May 2019	Attended Edwardstown Employment Precinct Forum	Adrian Skull
27 May 2019	National Reconciliation Week Breakfast	Tony Lines
27 May 2019	Shaping Green Adelaide Workshop	Adrian Skull
28 May 2019	Collaboration Meeting with City of Charles Sturt	Abby Dickson

## ELECTED MEMBER VERBAL COMMUNICATIONS

In accordance with the *Code of Practice - Procedures at Council Meetings 2017/18* an Elected Member has the right to speak for up to two minutes in the second meeting of Council every second month from February (with the exception of caretaker period).

## ADJOURNED ITEMS

## DEPUTATIONS

## PETITIONS

## COMMITTEE RECOMMENDATIONS

### Confirmation of Minutes of the Infrastructure and Strategy Committee Meeting - 7 May 2019

<b>Originating Officer</b>	Executive Assistant to General Manager Corporate Services - Louise Herdegen
<b>Corporate Manager</b>	Manager Corporate Governance - Kate McKenzie
<b>General Manager</b>	General Manager Corporate Services - Vincent Mifsud
<b>Report Reference</b>	GC190528R06

## REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes from the 7 May 2019 Infrastructure and Strategy Committee meeting.

## EXECUTIVE SUMMARY

A summary of items considered by Committee Members are noted below. Key discussion points for each item are outlined within the attached minutes:

### **Southern Adelaide Economic Development Board (SAEDB) (Report Reference: RSC190507R03)**

The Chair of the Southern Adelaide Economic Development Board (SAEDB), Nikki Govan, presented to the Committee on the SAEDB including background information, objectives, current and future projects as a focus for the Board.

### **Regional Collaboration and Working Across Boundaries (Report Reference: ISC190507R04)**

The Chief Executive Officer gave a presentation on the regional collaboration with Port Adelaide Enfield and Charles Sturt Councils.

### **Grants Attraction Program Update (Report Reference: ISC190507R06)**

The Communications Advisor gave an update on how the City of Marion is identifying and pursuing external funding opportunities for Council project.

### **City of Casey Electric Vehicle Case Study (Report Reference: ISC190507R05)**

The General Manager Corporate Services provided an update on the City of Casey's electric vehicle (EV) conversion program of heavy fleet vehicles.

### **Urban Activation Project Data Analysis (Report Reference: ISC190507R07)**

The Manager City Activation and Unit Manager Economic Development provided an update on the data

collected for the Urban Activation Project.

**Playground Data Analysis Report (Report Reference: ISC190507R08)**

The Smart Cities Project Officer provided an update on the Innovation trial for playground data collection and analysis.

**Capital Works Progress Update (Report Reference: ISC190507R09)**

The Manager Engineering and Field Services gave an overview of the City of Marion's quarterly capital construction progress.

**Oaklands Smart Precinct Update (Report Reference: ISC190507R10)**

The Manager Innovation and Strategy provided an update on the Oaklands Smart Precinct project.

**Seaview High School Sports Facilities Partnership (Report Reference: ISC190507R11)**

The General Manager City Development provided an update of the redevelopment of the courts at Seaview High and to build a multipurpose facility to support community use of the courts and playing fields in partnership with the Department of Education.

**Skate Facility Feasibility Study**

Councillor Prior asked the Committee to support a request for a feasibility study for a skating facility in the City of Marion.

## RECOMMENDATION

**That Council:**

1. **Receives and notes the minutes of the Infrastructure and Strategy Committee meeting of 7 May 2019 (Appendix 1).**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Strategy Committee.**

## DISCUSSION

### Attachment

#	Attachment	Type
1	ISC190507-Draft Minutes V2	PDF File

**MINUTES OF THE INFRASTRUCTURE AND STRATEGY  
COMMITTEE MEETING HELD AT ADMINISTRATION CENTRE  
245 STURT ROAD, STURT  
ON TUESDAY 7 MAY 2019**



**PRESENT**

**Elected Members**

Councillor Ian Crossland, Councillor Tim Gard, Councillor Bruce Hull, Councillor Matthew Shilling  
His Worship the Mayor Kris Hanna (from 8:55 pm)

**In Attendance**

Mr Adrian Skull  
Ms Abby Dickson  
Mr Vincent Mifsud  
Ms Fiona Harvey  
Mr Mathew Allen  
Mr Greg Salmon  
Ms Donna Griffiths  
Ms Nikki Govan  
Mr Richard Watson  
Ms Georgie Johnson  
Ms Ann Gibbons  
Ms Louise Herdegen

Chief Executive Officer  
General Manager City Development  
General Manager Corporate Services  
Manager Innovation and Strategy  
Manager Engineering and Field Services  
Manager City Activation  
Unit Manager Economic Development  
SAEDB (Chair)  
Communications Advisor  
Smart Cities Project Officer  
Environmental Sustainability Manager  
Executive Assistant to General Manager  
Corporate Services / Minutes

**1. OPEN MEETING**

In the absence of the Chair, the Chief Executive Officer opened the meeting at 6.43 pm on Tuesday 7 May 2019.

**Nominations for Chair**

In the absence of the Chair the Chief Executive Officer called for nominations for a chair to preside over the meeting. The following nominations were received:

- Councillor Crossland

**Moved Councillor Gard**

**Seconded Councillor Shilling**

That Councillor Crossland be nominated to preside over the meeting.

**Carried**

## 2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their Elders past and present.

## 3. ELECTED MEMBER'S DECLARATION (if any)

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

NIL

## 4. CONFIRMATION OF MINUTES

Confirmation of the minutes for the Infrastructure and Strategy Committee Meeting held on 2 April 2019 (Report Reference: ISC190507R01)

**Moved Councillor Shilling**

**Seconded Councillor Gard**

That the minutes of the Infrastructure and Strategy Committee Meeting held on 2 April 2019 be taken as read and confirmed.

**Carried**

## 5. BUSINESS ARISING

Review of the Business Arising from previous meetings of the Infrastructure and Strategy Committee Meetings (Report Reference: ISC190507R02)

**Moved Councillor Shilling**

**Seconded Councillor Gard**

That the Infrastructure and Strategy Committee notes the business arising statement.

**Carried**

## 6. WORKSHOP / PRESENTATION ITEMS

### **Southern Adelaide Economic Development Board (SAEDB)**

(Report Reference: RSC190507R03)

The Chair of the Southern Adelaide Economic Development Board (SAEDB), Nikki Govan, gave a presentation on the SAEDB including background information, objectives, current and future projects as a focus for the Board. The following discussion points were noted:

- Meetings are held quarterly in addition to Committee meetings for specific projects.
- The Hunter Development Board may be looked at as a guide regarding the Wine Centres project.
- Potential for the SAEDB to take an interest in the generation of gas/electricity at Pedlar Creek.
- Innovation Hub at Noarlunga - suggest look at Hallett Cove Library as that was established as a business centre to hold meetings, presentations, function rooms. Look at challenges and what learnings can be taken from here. Council recognises the

potential to better utilise the space and looking at opportunities to do more. High speed internet should be a draw card for users of the facility.

- The Board remains non partisan to enable work to continue regardless of who is in Government.
- The Board is committed to building good relationships with Government members
- Noarlunga chosen for Innovation Hub to ensure projects funded equitably in each of the Marion & Onkaparinga Council areas.
- The Board are benchmarking with other entities and are striving to create greater unison in the southern region, particularly between the Board and local government, with view to creating greater strategic focus, including grant funding support from State and Federal Governments for major projects.
- Opportunities for SAEDB and SRWRA to connect. May fit with some funding opportunities currently being looked at. Keen to look at potential opportunities to recoup some of the waste levy that SRWRA pay.
- Members would find ongoing communication beneficial with details on which projects are being lobbied and status. This would enable Members to assist where there's an opportunity.
- Members can follow SAEDB on LinkedIn to stay up to date with activities of the Board.

**Moved Councillor Shilling**

**Seconded Councillor Gard**

That the Infrastructure and Strategy Committee notes the update report on the Southern Adelaide Economic Development Board.

**Carried**

### **Regional Collaboration and Working Across Boundaries**

(Report Reference: ISC190507R04)

The Chief Executive Officer gave a presentation on the regional collaboration with Port Adelaide Enfield and Charles Sturt Councils was provided to members. The following is a summary of the discussion points:

- many things we do are business as usual but we need to spend time looking at opportunities and we are already reaping rewards.
- support for resourcing inhouse of core activities where there is cost savings. Ensure internal work practices are always improving to maintain best practice. Risks are key people leaving.
- would be ideal to be doing this with neighbouring councils. Easier to work with like-minded councils and open to exploring collaboration opportunities when they are ready.
- protocols in place where staff working across councils to adhere to practices and procedures of the council.
- the quality of our service reviews are great but capacity to deliver recommendations is stretched.
- Looking at what can realistically be achieved.

**Moved Councillor Gard**

**Seconded Councillor Shilling**

That the Infrastructure and Strategy Committee note the presentation from the Chief Executive Officer on the regional collaboration and working across boundaries presentation.

**Carried**

## **7. REPORTS FOR DISCUSSION - Nil**

## **8. REPORTS FOR NOTING**

### **Grants Attraction Program Update (Report Reference: ISC190507R06)**

The Communications Advisor gave an update on how the City of Marion is identifying and pursuing external funding opportunities for Council project. The key discussion points are listed below:

- 46 staff have been trained to seek for external funding by building relationships, being proactive, developing project briefs.
- the strategy is now leading grant funding rather than being reactive.
- we are building relationships with Council property leasees to ensure they understand their obligations under their lease agreements. Particularly around unauthorised maintenance/construction work on Council property.
- ensure there is a clause in the lease agreement that makes it clear leasees are to obtain approval from Council before doing any work on Council owned property, including applications for funding to develop Council assets.
- commend management on taking this initiative and being on the front foot rather than reactive. Active relationship building of funding entities builds better understanding of strategy and aspirations.
- City of Marion financial position is very strong so be gallant in approach to funding as mostly it can be matched.
- members will be receiving monthly updates on grants applications that have been submitted and outcomes.

**Moved Councillor - Matthew Shilling      Seconded Councillor - Bruce Hull**

That the Infrastructure and Strategy Committee notes the report.

**Carried**

### **City of Casey Electric Vehicle Case Study (Report Reference: ISC190507R05)**

The General Manager Corporate Services gave an update on the City of Casey's electric vehicle (EV) conversion program of heavy fleet vehicles. The following are points of discussion:

- Challenge in getting hydrogen vehicles in Australia – may be easier if Australia allowed left hand drive vehicles on the roads.
- Scope local government to see who is leading the way and use them as a benchmark. Yarra City Council apparently are doing things quite well.
- Whole of life costs missing but believe the focus was predominately environmental. If we are going to continue down this track, recommend we look at whole of life costing.

- Trade-in price for hybrids seems to be quite good.
- Batteries in these vehicles have a limited life span and concern over disposal and becoming landfill.
- City of Marion in partnership with Mitsubishi Solar Power Charging Station.
- There may be a potential opportunity to benefit from charging stations. Kangaroo Island has great infrastructure network (via grant funding).

**Moved Councillor Hull**

**Seconded Councillor Shilling**

That:

1. the Infrastructure and Strategy Committee notes this report.
2. best practice is explored within in local government and present findings to the Elected Member forum in June 2019. Preferable to include whole of life costing. Mr Reynolds to provide comment on the report.

**Carried**

#### **Urban Activation Project Data Analysis (Report Reference: ISC190507R07)**

The Manager City Activation and Unit Manager Economic Development provided an update on the data collected for the Urban Activation Project. The following discussion points were noted:

- trend data over summer period. Will be interesting to see the trend over the winter period.
- promotion and marketing from both City of Marion and business led to two additional jobs being created.
- digital advisory service is a value add to the project participants to help businesses with social media marketing via Instagram and Facebook.
- data collection before intervention, implementation phase 6 months, then review data after implementation.
- any assistance we can provide to allow businesses to be creative will drive an economic boost to the area.
- this project has given us a good understanding of red tape issues that businesses need to navigate.
- Business SA \$99 membership is considered a good investment for businesses to continue to grow.
- some challenges have been from disengaged landlords. Businesses keen but landlords uninterested.
- key learning if we repeat this process is to be strategic in the selection of participants.
- all projects will be completed by end of June 2019. A report will be brought back to the Committee in August.

**Moved Councillor Hull**

**Seconded Councillor Gard**

That the Infrastructure and Strategy Committee note the report.

**Carried**

### **Playground Data Analysis Report (Report Reference: ISC190507R08)**

The Smart Cities Project Officer provided an update on the Innovation trial for playground data collection and analysis. The following points of discussion were noted:

- one of our projects tweeted by SAGE - great achievement to be recognised by other organisations and for them to be promoting our projects and innovations.
- SAGE have been very collaborative with the City of Marion and keen to work with councils.
- looking forward to having complete data sets so we can base decisions on actual data.
- opportunity to move sensors to continue to gather data at other locations.

### **Moved Councillor Shilling**

### **Seconded Councillor Hull**

That the Infrastructure and Strategy Committee:

1. Notes this progress report on the use of data collection technologies within Council playgrounds.
2. Notes a future report will be presented at the completion of the 12 month trial for the three data collection technologies and future data collection opportunities.

**Carried**

### **Capital Works Progress Update (Report Reference: ISC190507R09)**

The Manager Engineering and Field Services gave an overview of the City of Marion's quarterly capital construction progress. Key points to note from the discussion are listed below:

- bridges identified for upgrade - completion of works expected by end of June.
- transport - a lot of works being undertaken at present - Grand Central Shamrock Hallett Cove is likely to be carried over due to additional consultation requirements.
- drainage on track to be completed

8.55 pm Mayor Hanna joined the meeting.

- Marion Swim Centre - changing over pumps
- Bore water used for street trees.
- Renewal footpath construction - resources used to service reactive works in other areas.
- Linear Path - will be complete by end of June.
- Small number of projects may not be completed but overall a reasonable result.
- LED street lights - no further update as yet. Waiting on response to request.
- Railway Terrace - footpath just been replaced but for the most part considered to be in good condition. The footpath replacement was part of the streetscape upgrade plan and was required to get the best results.

**Moved Councillor Shilling**

**Seconded Mayor Hanna**

That the Infrastructure and Strategy Committee notes the report.

**Carried**

**Oaklands Smart Precinct Update (Report Reference: ISC190507R10)**

The Manager Innovation and Strategy provided an update on the Oaklands Smart Precinct project. The following points were noted from the discussion:

- Elected Members struggled to discern the intent of the report and how the community would ultimately benefit.
- Working through the project and a number of data sources being collated and dashboards being created.
- Suggest we share some of the dashboards with members to provide a visualisation and to get a better understanding of the project. Provide an explanation of what the project is in plain English to enable the members to explain it to residents.
- Smart technology - will it enable traffic management to be optimised? DPTI manage traffic lights but can source a response from DPTI.
- Engaging with SAGE to understand transport, walking connectivity etc and bring data through
- Flinders University- NVI students looking at eco-system mapping of smart cities initiatives in metro Adelaide - a lot of information being gathered on initiatives at other councils, as well as data governance. Present findings in July to ISC
- Concerns around ethics of using data but hopefully the data governance research will address this.
- Consider the requirements of using of technology/apps in carpark before construction. Confirmed this was included in the bid and discussed with DPTI. Technology can be installed in various ways such as CCTV or sensors on top of asphalt and believe we haven't missed any opportunities.

**Moved Councillor Hull**

**Seconded Councillor Shilling**

That the Infrastructure and Strategy Committee:

1. Notes the progress report on the Oaklands Smart Precinct Project.

**Carried**

**9. OTHER BUSINESS / LATE ITEMS**

**Seaview High School Sports Facilities Partnership (Report Reference: ISC190507R11)**

Councillor Hull declared a conflict of interest, citing his child is a student at the school and left the meeting.

9:18 pm Councillor Hull left the meeting.

The General Manager City Development provided an update of the redevelopment of the courts at Seaview High and to build a multipurpose facility to support community use of the courts and playing fields in partnership with the Department of Education. The following points of discussion were noted:

- in principle support given by Council on 26 March 2019.
- potential sale/partial sale of land to fund any shortfall in funding.
- application has been lodged with the Office Recreation, Sport & Racing for grant funding.
- Seaview High School and Department of Education have been advised of Council's in principle support.
- challenge with school requirements to maximise flexibility of space to cater for all users.
- more detailed report to come back to the Committee in July.

**Moved Councillor Gard**

**Seconded Mayor Hanna**

That the Infrastructure and Strategy Committee:

1. Notes the report.
2. A detailed report be provided to the Committee in July 2019.

**Carried**

9:22 pm Councillor Hull re-entered the meeting.

### **Skate Facility Feasibility Study**

Councillor Prior joined the meeting.

Councillor Prior asked the Committee to support a request for a feasibility study for a skating facility in the City of Marion. The key points from the discussion are outlined below:

- Skating options the facility would support include, but not limited to skateboarding, roller skating, roller derby.
- Preferably looking at an indoor facility to support year round use.
- Skateboarding has been included in the Olympics in 2020 and no facilities available.
- Possibly a major project – how does it fit in with priorities?
- What is the cost/availability for staff to do feasibility study or need to outsource?
- Location is unknown, resourcing unknown.
- A report could be considered based on a high level overview with any information that may be readily available.
- Important to note this is not a decision making committee. Prudent and right to potentially build into long term planning with considerations to community needs around age, gender, indoor/outdoor, disability.

### **Procedural Motion**

**Moved Councillor Shilling**

**Seconded Councillor Gard**

That the meeting be extended to the end of the discussion on this item

**Carried Unanimously**

9:29 pm Meeting extended.

- Pro youth opportunity
- Next Elected Member forum will receive a presentation on the City Property plan that will include a detailed analysis and will identify gaps.
- Maybe we could include a question in the next community survey about community facilities – if we were to expand what would you like to see?
- concern about the number of major projects already in the pipeline.
- considered a core function to look at opportunities in the City of Marion.
- discretion of the chair to admit new business following consultation prior to the meeting.

**Moved Councillor Gard**

**Seconded Councillor Shilling**

That the Infrastructure and Strategy Committee:

1. seek management cooperation in providing an assessment of potential community need for skating facility and;
2. provide a high level report to the Infrastructure & Strategy Committee meeting in July 2019.

**Carried**

#### **10. CONFIDENTIAL ITEMS - Nil**

#### **11. MEETING CLOSURE**

The meeting was declared closed at 9.41 pm.

**CONFIDENTIAL ITEMS****CORPORATE REPORTS FOR DECISION****Community Grants 2018/2019 - Round 2 and Guideline Revisions**

<b>Originating Officer</b>	Grants Officer - Emma McDonald
<b>Corporate Manager</b>	Manager Community and Cultural Services - Liz Byrne
<b>General Manager</b>	General Manager City Services - Tony Lines
<b>Report Reference</b>	GC190528R07

**REPORT OBJECTIVE**

The City of Marion Community Grants program provides funding support to clubs and organisations for diverse and inclusive activities and projects, which provide community benefit. This report provides Council with a summary of the applications received for the Community Grants Program 2018/2019, Round Two and the revised Community Grants Guidelines for Council approval.

**EXECUTIVE SUMMARY**

A total of 24 applications were received, requesting funding to the value of \$149,705.26. Following panel assessment of the applications against the grant guidelines, 11 projects are recommended.

Following discussion at the Elected Member Forum on 30 April 2019, the Community Grant Guidelines have been revised (refer Appendix 4). If endorsed, the revised guidelines will take effect for 2019/2020, Round 1 opening July 2019.

**RECOMMENDATION**

**That Council:**

- 1. Approves the Community Grant Applications as recommended in Appendix 1.**
- 2. Approves the revised Community Grant Guidelines as included in Appendix 4.**

**Current Budget Allocation**      \$100,000 is allocated per financial year to Community Grants, delivered via two rounds.

**DISCUSSION**

The Community Grants program provides funding to not for profit organisations for activities that demonstrate community benefit. Framed around the City of Marion's Community Vision – the Community Grants program aligns with the six themes of Liveable, Prosperous, Valuing Nature, Innovative, Engaged and Connected.

Community Grant funding allows the community to identify issues that are important to them and to develop their own solutions by utilising the skills, experience and resources within their individual organisations.

\$50,000 is allocated to two grant rounds per financial year. It is broken down into:

- One grant of \$10,000
- Multiple grants of up to \$5,000

Eligible organisations can apply for a Community Grant in four categories:

- Arts & Culture
- Community Development
- Environment
- Sports and Recreation

### The Community Grants process

**Timeline:** Community Grants 2018/2019, Round 2 applications opened on 5 February 2019 and closed on 12 March 2019. Panel meetings and considerations were held between the dates of 13 March to 2 April 2019.

**Promotion:** The Community Grants Program was promoted on City of Marion social media platforms, ClubLink newsletter, community networks, The Messenger, through Council Libraries and Neighbourhood Centres. The City of Marion website provides details of our suite of grant funding available including the guidelines and online application form.

Two information sessions were held to assist groups in the application process and facilitate discussion around project ideas. Many email, phone and face to face enquiries were resolved.

**Assessment process:** An assessment panel was created comprising of four council staff, each with experience and knowledge in the four categories.

Recommendations to Council are made on the basis of the strength of each application, taking into consideration:

- Eligibility
- Identified community need
- Demonstration of strong community benefit
- Clear detailed budget application
- Reflects the City of Marion Strategic Plan and Vision
- Inclusive of our diverse community

### SUMMARY

Appendix 1 - Details 11 applications recommended.

Appendix 2 - Details 13 applications not recommended.

Appendix 3 - Current Community Grant Guidelines that applications were assessed against for this round.

Appendix 4 - Revised Community Grant guidelines.

Recommended for approval are 11 community projects to the value of \$38,319.00.

Should the recommendations be adopted, the City of Marion will have supported approximately 589 projects through the Community Grants Program since 2005 and provided \$1,229,181 for community projects in accordance with the Community Grant Guidelines. The community's contribution during this period has included volunteer time of 60,987 hours and other in-kind support. The Community Grants program since its inception has now assisted in generating community projects to the value of over \$3.2 million.

### Attachment

#	Attachment	Type
1	Community Grants R2 18-19 Recommended Appendix 1	PDF File
2	Community Grants R2 18-19 Not Recommended Appendix 2	PDF File
3	Current Community Grant Guidelines Appendix 3	PDF File
4	Community Grant Guidelines 1 Revised Appendix 4	PDF File

## APPENDIX 1

## Community Grants, Round Two 2018/2019 – PROJECTS RECOMMENDED

## Panel members:

Arts and Culture – Elizabeth Sykora, Cultural Development Officer  
 Sport and Recreation – Kane Harrison, Recreation Development Officer  
 Environment – Anna Haygreen, Environmental Engagement Officer  
 Community Development - Emma McDonald, Grants Officer

	Organisation	Summary of Projects Panel Recommended	Category	Requested Amount	Recommended Amount
1	Sing Australia Warradale  Auspiced by Sing Australia Pty. Ltd.	<p><b>Background:</b> Sing Australia is the parent body to the Sing Australia Warradale group. Their aim is to 'connect people through singing'. They rehearse at The Corner Church in Warradale.</p> <p><b>Project:</b> The group require some start up equipment (a keyboard and songbooks) to enable them to be a more self-sustained, independent group. They are a relatively new choir that is open to all, however, they have identified a need for a choir that rehearses mornings and appeals to a more senior 60+ demographic.</p> <p>The group provides social support through building friendships, engaging in broader community involvement, social interaction, and creating opportunities for expression all resulting in overall improved health outcomes. They are growing and now have 20+ members and plan to continue to attract new members. Once established, they intend to perform at locations within the City of Marion.</p>	Arts & Culture	\$3,734	\$3,734
2	Adelaide Festival Centre  Auspiced by Adelaide Festival Centre Trust	<p><b>Background:</b> Adelaide Festival Centre (AFC) is: <i>'the heart of the arts in South Australia providing professional high-quality arts programs festivals and community programs for all'</i>.</p> <p><b>Project:</b> The AFC intend to use funding to bring the Adelaide Guitar Festival's Resonance program to three City of Marion's sites, including Cove Civic Centre, Glandore and Cooina Neighbourhood Centres. Each performance will feature three distinctly different guitar styles, personable storytelling from the guitarists, an MC to engage the audience and production equipment appropriate for the size of room and number of guests. Funding will support the artist's fees, production personnel, equipment and travel costs.</p> <p>This program is designed to engage and entertain older residents who may not otherwise attend a performance with high-quality guitarists due to affordability and location. The program will be free for attendees, supported by the City of Marion Community Wellbeing team and will utilise the City of Marion Community Bus.</p>	Arts & Culture	\$3,450	\$3,450

		The Guitar Festival will market and promote to the City of Marion residents via social media, our Neighbourhood Centres, Libraries and Positive Aging and Inclusion clients. The event will provide opportunities for social interaction and contributes towards creating vibrant communities for a growing demographic of older people.			
3	Australian Irish Dancing Association (SA) Incorporated	<p><b>Background:</b> Australian Irish Dancing Association (SA) aims to: <i>'foster and promote Irish dancing; to keep the music and culture of Ireland alive, and to train dancers in Irish dance for competition, fun and fitness.'</i></p> <p><b>Project:</b> To assist with costs associated with the 51<sup>st</sup> Annual South Australian Irish Dancing Championships. The weekend event will be held at Westminster School in August 2019, promoting Irish culture through dance, music and a strong sense of community. Funding will go towards purchasing trophies and certificates for participants.</p> <p>There are a number of residents in the City of Marion who are involved in the Irish Dancing Community. It is expected that many of the interstate and regional participants and their families will stay within the City of Marion, demonstrating possible economic benefit as well as meeting the criteria of the Arts and Culture category. If their application is successful, City of Marion logos will be on the marketing, certificates and will be promoted as an event sponsor.</p> <p><b>Applicant will be encouraged should they apply again to look at ways to open out to the broader community to engage those who aren't already involved in Irish Dancing or culture to learn and participate, for example a Come and Try workshop.</b></p>	Arts & Culture	\$5,000	\$5,000
4	Hallett Cove Over 50's Travel and Social Club	<p><b>Background:</b> The aim of the club is to: <i>'facilitate social interaction between members of the Hallett Cove Community who are over 50. We conduct monthly meetings, provide entertainment, afternoon teas and organise coach outings and social events.'</i> The club is open to all and does attract members from surrounding suburbs. The club meets monthly at the Lutheran Church in Hallett Cove. Currently there are 68 members but through some recent flyer drops and word of mouth their numbers are growing.</p> <p><b>Project:</b> They will use funding to update sound equipment which is used for their meetings and events, which will be shared with the Hallett Cove Lions Club as they have members in common. They also share equipment with a local community member who puts on regular lunches to raise funds for victims of Domestic Violence. The club provides a valuable social resource to a growing demographic of seniors.</p>	Arts and Culture	\$2,500	\$2,500
5	Marion Church of Christ Camera Club	<p><b>Background:</b> Marion Church of Christ Camera Club aims to: <i>'promote the art and science of photography through lectures, workshops and outings and to hold competitions to advance the skill of members.'</i> It is an active club that holds regular competitions, learning opportunities, and field</p>	Community Development	\$5,000	\$5,000

	Auspiced by the Marion Church of Christ	<p>trips throughout the year. Most of club are not members of the Church, they just use the church meeting space. It is open to all and is connected to the wider South Australian photographic community via the SA Photographic Federation.</p> <p><b>Project:</b> Upgrade digital projector and laptop to meet the current standards for displaying digital images, as set by the SA Photographic Federation (recent rule changes). They hope to have the opportunity to exhibit in the Chamber Gallery space with images taken in the City of Marion.</p> <p>The club has found photography is an all-ages hobby that can be enjoyed by school aged children through to retired people, this opens up intergenerational skill sharing and social opportunities.</p>			
6	Southern and Western Community Broadcasters Inc. (Coast FM)	<p><b>Background:</b> Coast FM are a community run, 24/7 radio service, based at the Glandore Community Centre, broadcasting throughout Adelaide – including the City of Marion council zone. They encourage active community participation in all functions of the association and are dedicated to improving their community service to increase benefits for communities.</p> <p><b>Project:</b> Supply and installation of three desk top computers for their volunteer workstations at Glandore. The provision of suitable workstations for programming and administrative functions will enable increased volunteer opportunities so they can be more involved in activities such as fundraising, sponsorship, training and regulatory requirements that are fundamental to the continued growth of the radio station. New computers will also allow Coast FM to continue to attract volunteers who would like to contribute but who don't necessarily want to be on the air.</p>	Community Development	\$4,635	\$4,635
7	Marion RSL Sub-Branch Inc.	<p><b>Background:</b> Marion RSL, located on Norfolk Street, Marion is set up to care for the health and well-being of people who have served or are serving in Australia's armed forces. The RSL is open to all with social events throughout the year and meals each Friday.</p> <p><b>Project:</b> Installation of cabinetry to store and display the memorabilia relating to the service history of returned personnel.</p> <p>As stated in their application, 'This memorabilia has been donated and loaned to the RSL by the families of local servicemen and women and currently cannot be adequately displayed due to a lack of appropriate cabinetry. The memorabilia is important to the history of the Marion District and demonstrates to the younger generations and the general public, the contribution made by their forebears to Australian Military history.'</p>	Community Development	\$5,000	\$5,000
8	Junction Australia	<p><b>Background:</b> Junction Australia are located on Marion Road, Marion and aim to be 'a leading provider of a wide range of community support services and quality housing. We operate under the</p>	Environment	\$5,000	\$5,000

		<p><i>principle that all people have value regardless of their life circumstances, and we aim to strengthen lives and communities by providing aspirational intentions for all people.'</i></p> <p><b>Project:</b> To provide community with resources to manage clutter, provide information on recycling and correct waste disposal practices and discuss the links between hoarding and house fires as well as health and safety outcomes.</p> <p>They intend to provide workshops via an external specialist provider, 'To Keep or Not to Keep' (<a href="http://www.keepnotkeepcluttersolutions.com">www.keepnotkeepcluttersolutions.com</a>), a small business specialising in clutter management with a focus on mental health and trauma informed practice.</p> <p>With funding they can run 5 group workshops, purchase education kits and run 1:1 sessions with affected clients. Group workshops will be open to all City of Marion residents. It is hoped among the other benefits of this project it could reduce illegal dumping in the City of Marion.</p>			
9	<p>Dover Groovy Girl Guides</p> <p>Auspiced by Girl Guides South Australia Inc.</p>	<p><b>Background:</b> The Dover Groovy Girl Guides operates out of a hall on Qunitus Terrace, Dover Gardens. They have a diverse group of members and volunteers with this active club which encourages leadership, self-confidence and interaction with nature. <i>'Girl guides is a worldwide movement of girls. They offer leadership and life skills programs with a focus on outdoor activities. They foster recreation, service to the community and youth development.'</i></p> <p><b>Project:</b> To purchase the necessary equipment to create portable resource boxes for each guide patrol. Each patrol would be able to use the box to enable them to be self-sufficient for activities at the hall to meet the requirements of badges, but also when away on camps. Items required for the kits include kitchenware for cooking and serving food. It will be a one off purchase of kit material that will build the capacity of the club into the future.</p>	Sport & Recreation	\$1,000	\$1,000
10	Cove Netball Club Incorporated	<p><b>Background:</b> The Cove Netball Club are one of six sporting clubs based at The Cove Sports and Community Club. They aim to provide: <i>'a safe, friendly, supportive environment, with qualified coaches and support staff, ensuring each child maximises their potential both on and off the court.'</i></p> <p><b>Project:</b> To engage the South Australian Sports Medicine Association to provide a series of workshops for players, parents, volunteers and coaches; increasing their awareness and enhancing the health of the community through safe participation in sport and physical activity. Workshops could include; Sideline help, Sports Taping, Sports Nutrition, Sport Psychology, Strength and Conditioning (including a practical and theoretical component).</p> <p>They hope the workshop <i>'initiative will increase the number and longevity of members of the community participating in sports and physical activity, helping to create a healthier community.'</i></p>	Sport & Recreation	\$2,000	\$2,000

		Should this application be successful it is likely the workshops would run out of The Cove Civic Centre at Hallett Cove. Places for workshops would be first offered to players and people associated with the club, after this they would open it up to nearby schools and the other sporting clubs operating out of The Cove Sports and Community Club.			
11	Austral Phoenix Volleyball Club	<p><b>Background:</b> Austral Phoenix Volleyball Club, based at Cosgrove Hall, Clovelly Park. An active club of over 150 members, ages ranging from 8 to 50+, who train twice a week and play once a week. Several club members represent at state and national level and three members play overseas during our summer and play here in the Australian winter season. They aim to: <i>'provide a high level of coaching to members of all ages and abilities who want to play volleyball and develop their skills.'</i></p> <p><b>Project:</b> Purchase a referee stand. Volleyball South Australia recently implemented 'home and away' games, as such all clubs are expected to provide appropriate facilities and equipment, a referee stand will be a necessity to comply. To hire one costs over \$700 plus transport costs, per hire. Having their own will add to the sustainability of the club.</p> <p>Additionally, if successful they will update their safety pads on the poles that hold the net up. As volleyball is based largely on jumping with great speed and height near the poles, having new upgraded soft pads around the poles is a safety requirement that will help prevent injuries.</p> <p><b>Partial funding recommended. They have also requested funding to provide uniforms but it is stipulated in the Community Grant guidelines that this cannot be covered under this fund. Applicants will be provided with information relating to other potential funding opportunities.</b></p>	Sport & Recreation	\$5,000	\$3,000
			<b>TOTAL</b>		<b>\$38,319.00</b>

**APPENDIX 2****Community Grants, Round Two 2018/2019 – PROJECTS NOT RECOMMENDED**

**The following applications were not recommended for one or more of the following reasons:**

1. Projects were not eligible
2. Projects did not meet the guidelines and criteria
3. The applications were under-developed/did not provide enough detail or depth
4. Projects did not demonstrate strong enough benefit to the City of Marion community

	Organisation	Summary of Projects Not Recommended	Category	Requested Amount
1	Terrier Publishing  Auspiced by SA Writers Centre Inc.	Resident applying for funding to illustrate and publish her second children's book, does not meet with Community Grant guidelines. Panel members did not see a strong wider community benefit demonstrated in this application. Panel will provide feedback and discuss if there are other ways City of Marion can support this writer.	Arts & Culture	\$10,000
2	Ascot Park Primary School	The project entails improving the existing art works by labeling the Totem Poles to create a cultural walk and celebrate the cultural diversity of the school community. The project has merit but the panel felt at this point underdeveloped. Funding could potentially be sourced elsewhere for this project as there is a funded Artist in Residence program running within the school. Panel will provide feedback and discuss developing the project further for future rounds or other funding possibilities.	Arts & Culture	\$5,000
3	Create at Southpoint  Auspiced by Southpoint Church of Christ	Church art group applying for funding to purchase art supplies for a group of 16 children meeting on one Sunday per month. Applicant has not demonstrated broader community benefits outside the participants of the group, which is relatively small when assessed against other applications in this round.	Arts and Culture	\$2,000
4	Any Excuse...event styling & planning	Vegan food event. Applicant is a commercial business and does not meet eligibility criteria.	Community Development	\$1,000
5	Kilparrin Teaching and Assessment School and Services	Project is to run a monthly get-together and activity for children and their caregivers with complex communication needs. Although the project has merit the application is underdeveloped at this stage. Panel will provide feedback and may counsel applicant to apply in the next round with more project detail and expected outcomes.	Community Development	\$5,000

6	Seaview Downs Primary School	Requested funding for a large projector and audio equipment for the school hall. Applicant was asked to demonstrate wider community use of the hall and what access the community may have to use the equipment but information was not provided.	Community Development	\$10,000
7	Access4u	The project is to revitalise some of the garden beds at the Living Kaurna Cultural Centre. Access4u would use the garden as an activity for their NDIS funded clients who are living with disabilities. This project has been discussed with Team leader for Community Development and Living Kaurna Cultural Centre Coordinator and it has been decided that this will be better funded under the community led initiative budget. <b>Project will go ahead but under different funding stream and project controls.</b>	Environment	\$3,919.76
8	Edwardstown Football Club	Increase participation in football. Panel members have deemed application ineligible; program has already started and uniforms requested are not funded by Community Grants. Applicant encouraged to apply to Office of Sport and Recreation Active Club program as is more appropriate funding.	Sport & Recreation	\$5,000
9	Marion Croquet Club	Installation of new courts and irrigation facilities. Application is ineligible, due to applying for an incorrect amount (\$50,000). Council is in contact with members from the club around possible future plans for club grounds.	Sport & Recreation	\$50,000
10	Edwardstown Bowling Club	Promoting Barefoot Bowls to members of the new community complex and to the broader community. Applicant has requested funding for the purchase of new bowls and 'jacks' this has been deemed standard equipment by the panel members and as such is ineligible as standard equipment is not funded as per the Community Grant Guidelines.	Sport & Recreation	\$5,000
11	Stella Maris Parish School	<p>Background: Stella Maris Parish School, located in Seacombe Gardens, is <i>'committed to developing independent, responsible and caring members of their community. School values are drawn from the Benedictine heritage and Sisters of the Good Samaritan.'</i></p> <p>Project: To design, build and install a 'Buddy Bench' for students as a part of their everyday practice of inclusively; a symbol for kindness and friendship. If someone is feeling lonely they can sit on the Buddy Bench, knowing another member of the school community will come and offer to play, talk or give support. Teachers, students, parents and volunteers will work together to plan the project. The artist in residence would then work alongside a local volunteer artist, staff and students for final designs and creation.</p> <p>The project encompasses a broad range of interschool relationships. The bench will be located near the community garden and accessible to groups who use the shared space including Darlington</p>	Arts & Culture	\$2,500

		<p>Primary School, Out of School Hours Care, the Holy Spirit Church, local playgroups, Kelly Sports and the broader community.</p> <p>The panel felt this application had merit however, concerns were raised around Community Grant Guidelines in relation to funding Schools.</p>		
12	Hallett Cove East Primary School (HCEPS)	<p>Background: Hallett Cove East Primary School, is located on the northern side of Hallett Cove and currently has around 400 students. Their mission is to: <i>'ensure that our students are able to successfully interact and achieve within and beyond their own community, now and in the future.'</i></p> <p>Project: The school has been working closely with members from City of Marion's Environmental Sustainability team. They are inspired to develop a whole of school composting practice, to reduce waste, including waste reduction strategies such as 'nude' food. They will implement this with student and parent education around the above practices as well as competitions and using their current school garden for practical hands on workshops. They will use funding for compost bins, and supplies for this project, including making beeswax wraps. This project sits outside the current curriculum and demonstrates strong community involvements and benefits.</p> <p>Partial funding recommended – part of their funding was for a worm farm and shelter. The panel member who has experience in worm farms considered this was not a viable project at this stage, more research, planning and consultation required for that element of the project to be successful.</p> <p>The panel felt this application had merit however, concerns were raised around Community Grant Guidelines in relation to funding Schools.</p>	Environment	\$5,000
13	Hallett Cove South Primary School (HCSPS)	<p>Background: Hallett Cove South Primary School, located near the southern border of Hallett Cove, currently has around 100 students. In addition to this they have around 20 children with special needs who receive specialist support. There is a preschool and active playgroup that is also on school grounds. The school states it is a: <i>'school that values and recognises the whole school community and the diversity of our students and each of their individual needs. We strive to enable each student to achieve their personal best and to ensure that they are challenged and engaged in all parts of the learning process.'</i></p> <p>Project: To create a garden for and with the children and parents as a tool to make social connections and gain skills in horticulture as well as increasing the sense of community within the school. The teachers at the school will be able to create learning opportunities from the garden as well as highlighting the principles of caring for the environment and sustainability.</p> <p>They are planning on incorporating several 'working bee' morning teas and inviting the care-givers of the school, preschool and playgroups along to connect. They have already contacted Trees for Life who will be providing some of the larger plants. The HCSPS Governing Council are providing support</p>	Environment	\$3,000

		to this project. Funding would be used for the set up materials of the garden. Council will link the school with the 'Bringing Back the Butterflies' project that was funded in a previous Community Grant round to further increase connections to the wider community.  The panel felt this application had merit however, concerns were raised around Community Grant Guidelines in relation to funding Schools.		
			<b>TOTAL:</b>	<b>\$112,419.76</b>

# COMMUNITY GRANTS GUIDELINES

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## Introduction

Through its [Community Vision](#) and aim to improve the quality of life of its residents, the City of Marion has a strong commitment to the provision of support to its community.

The purpose of the Community Grants Program is to assist local not for profit organisations, community groups and voluntary associations to establish and undertake innovative projects or activities that are beneficial to the community and which support the [City of Marion Strategic Plan](#).

The City of Marion is committed to a diverse and inclusive community. Applications should reflect and celebrate this by ensuring projects, programs and activities are inclusive and as accessible as possible for all groups, including people of various gender, age, sexuality, cultural backgrounds, religious beliefs and those living with disability.

**Further information relating to City of Marion grants, including upcoming round dates, information sessions and the online application form can be found at:**

<https://www.marion.sa.gov.au/services-we-offer/grants>

## Support with your application

For project enquiries and support with your application, we encourage applicants to contact the Community Development Team. The team is ready to discuss your ideas by phone or email or in person at one of our information sessions.

Phone 08 8375 6600 or email [council@marion.sa.gov.au](mailto:council@marion.sa.gov.au) (subject title “Community Grants”).

## How much can we apply for?

Each of the two funding rounds include several grants under \$5,000, and one grant of up to \$10,000. Applications are accepted from groups that have received grant funding in previous financial years, but priority may be given to organisations that have not received funding within the previous two financial years.

## Who is eligible to apply?

Eligibility criteria is as follows:

- Not for profit organisations, community groups or voluntary associations.
- Groups that are not incorporated, provided applications are made through an appropriate incorporated body that is willing to sponsor the project (accept the funds on behalf of the non-incorporated body and accept the responsibility for the funding).
- Schools for the following types of projects:
  - Grounds or property development that have a clear, identified benefit to the wider community, and can be accessed by the wider community.
  - Projects that are outside of the school curriculum and which link strongly with the wider community.

Due to the competitive nature of the program, all potential applicants are requested to attend the Community Grants Information Session or to contact the Grants Officer to discuss their project and ensure it meets the requirements, prior to submitting an application.

Applicants are strongly encouraged to refer to the City of Marion Strategic Plan prior to considering an application.

## What makes a project ineligible?

The following will render an application ineligible:

- The project has commenced.
- Commercial or political activities
- Individual, private, political or commercial enterprise
- Ongoing operating costs of the organisation or costs not directly related to project delivery.
- Retrospective costs (any money spent before a grant is approved).
- Payment of salaries (facilitator/instructor fees will be accepted).
- Fundraising or sponsorship.
- Projects that duplicate an existing or similar project/service within the community.
- Interstate or overseas travel.
- Academic research or conference costs.
- The organisation has an outstanding debt owing to council. *Please note that this does not apply to organisations that have a loan with council and are complying with the repayment terms.*

## How are applications assessed?

The City of Marion reserves the right to provide funding at its sole discretion, however in order to assess applications the following process will be undertaken:

- Applications will be assessed against eligibility.
- Applications will be assessed in accordance with grant guidelines and available funds.
- Applicants may be requested to provide supporting information and documentation.

Eligible projects will be assessed by the following criteria:

- Benefit to the community
- Opportunities for social interaction
- Embracing and developing new ideas
- Creating a vibrant community with opportunities for all
- Increasing volunteering opportunities
- The listed criteria under the relevant category (i.e. Community Development, Arts & Culture, Environment, or Sport & Recreation)

The \$10,000 category will be further assessed against the following criteria:

- Background information on why the project is important
- Innovation
- Strength of the budget
- Relevant quotes submitted
- Risk management (regarding the delivery of the project), complete the supplier risk assessment template
- Identified key partners

## Grant Focus Areas

We encourage grants in the following focus areas:

- Community Development
- Arts and Culture
- Environment
- Sport and Recreation

Although your project may encompass more than one area you may only select one category per application.

## Grant Outcomes

### Community Development

Through the Community Development category we seek to encourage applicants to apply for funding reflecting Community Wellbeing themes. Organisations with projects that address the following areas are encouraged to apply:

- Strong and engaged communities
- Safe and welcoming communities
- Build on local strengths to develop active, friendly and connected neighbourhoods
  - Encourage an inclusive community that values diversity and engagement
  - Connecting people and places
- Opportunity for skills development
- Activities that encourage social interaction
- Healthy lifestyles and healthy communities

### Arts and Culture

Under the Arts and Culture category, we encourage applicants to apply for funding for projects which support:

- Artistic community-led projects
- Collaborations with artists to support artistic and cultural expression in the community
- Creativity and innovation through arts, business, health, community and education sectors
- Celebration of our rich cultural diversity and identity
- Preservation of our heritage and valuing the past
- Development of vibrant public places that express local identity, meet local needs and encourage belonging
- Reconciliation between Aboriginal and non-Aboriginal Australians

### Environment

Protecting our environment and finding ways to live more sustainably will bring us all closer to a healthier future. Through the Environment category, we invite applications for funding of services, activities or resources that align with the Strategic Plan commitments:

- Building community resilience to the impacts of climate change
- Minimising our energy and water consumption
- Minimising our waste and increasing our recycling
- Building community knowledge and skills relating to green behaviours
- Enhancing our local biodiversity
- Protecting our water resources e.g. watercourses, water sensitive urban design
- Encouraging community gardening in public spaces

### Sport and Recreation

In the Sport and Recreation category, we encourage clubs and groups to apply for funding which supports:

- Innovative projects or activities
- Projects or activities that support the community as a one off event or that are sustainable without future Council funding
- Projects that encourage healthy lifestyles and communities
- Facility development that meets City of Marion Strategic Plan commitments, including increasing opportunities to improve the community's physical health and wellbeing

Funding is not intended to supplement the day-to-day operations of a club, e.g. the purchase of sports uniforms, equipment, trophies, etc.

Where clubs are pursuing a new initiative which it does not currently provide for, such as a Come 'n Try program or starting a Special Needs program, then purchase of sporting equipment to run the program will be individually assessed by the panel with clubs being required to demonstrate the unavailability or unsuitability of existing club equipment.

## Financial reporting and project evaluation

Applicants will be required to submit a report and acquittal form online. The acquittal is due one month after the completion of the project or 12 months from the receipt of funding, whichever is earlier. Evidence of expenditure must be provided – all receipts must be attached to the online acquittal.

The acquittal statement verifies that the grant funding has been spent in accordance with the project budget provided in the application form. Final acquittal of the grant requires a statement of income and expenditure for the project as well as some evaluation documentation.

The Evaluation Form provides valuable feedback to the City of Marion on how your project and community have benefited from the Community Grants Program.

## Terms and Conditions

1. Applications must be received by the closing date as listed above.
2. Projects must be delivered within 12 months of receiving the funding.
3. Acquittals must be completed and returned to the City of Marion no later than one month from the completion of project or 12 months from when funding was received, whichever is sooner.
4. Acquittals must be completed online and include attachments of all receipts.
5. The funds provided must be used for the approved project as detailed in the grant application.
6. Applicants must demonstrate that any purchase of equipment or materials is used solely for the project.
7. Any changes to the project that would result in funding being expended other than as detailed in the application may not be undertaken without prior written approval by the City of Marion.
8. The City of Marion is to be given written or printed acknowledgement of the funding in all correspondence, media releases, invitations and any advertising or promotional material.
9. The City of Marion logo will be supplied and is to be applied to all advertising and promotional material including banners, posters, leaflets, etc.
10. The City of Marion will reserve the right to separately promote any funded project.
11. The City of Marion is to be given verbal acknowledgement of the funding in any speeches at events.
12. Applicants will be responsible for obtaining any relevant approvals including use of council land and road closures. View the following link: <https://www.marion.sa.gov.au/services-we-offer/grants>
13. Projects must meet legal, child protection and insurance requirements set by State and Commonwealth legislation. For further information visit the SA Department for Education and Child Development website regarding Child related employment screening: <https://screening.dhs.sa.gov.au/>
14. Groups that are not incorporated can be eligible, provided applications are made through an eligible sponsoring body.
15. The applicant / sponsoring body must provide their incorporation number and ABN. If the applicant / sponsoring body does not have an ABN the Statement by Supplier form may, in some cases be completed, available on the City of Marion website.
16. Funds must be made payable to the applicant / sponsoring body. If successful, a cheque will be made to the nominated organisation unless otherwise stated. A representative must attend the presentation ceremony to receive the cheque.
17. Any part of the grant funds that are not used must be repaid to the City of Marion unless prior written approval is obtained.
18. It is the responsibility of the applicant/sponsoring body to obtain all necessary insurances and the City of Marion will not be held liable for any matter arising out of this grant.
19. It is the responsibility of the applicant/sponsoring body to indemnify and keep indemnified the City of Marion, its employees and agents, against all actions, costs, claims, charges and expenses whatsoever which may be brought or made to be claimed against them or any of them out of or in relation to the project.

# COMMUNITY GRANTS GUIDELINES

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**Further information relating to City of Marion grants, including eligibility criteria, upcoming round dates, information sessions and the online application can be found at:**

<https://www.marion.sa.gov.au/services-we-offer/grants>

## Pre-eligibility Checklist:

Applications that do not pass the pre-eligibility criteria checklist will not progress to the assessment stage.

## Eligibility Criteria: Who is eligible to apply?

- Demonstrates a strong benefit to City of Marion residents
- Applications are submitted by incorporated not for profit organisations, community groups or voluntary associations. **NOTE:** Groups that are not incorporated require an incorporated body that is willing to auspice the project (accept the funds on behalf of the non-incorporated body and responsibility for the funding).
- Applicants have provided completed financial information and supplied required quotes (if applicable)
- ~~Schools/education institutions are eligible to apply, provided they can demonstrate that:~~
  - ~~Grounds or property development that have a clear, identified benefit to the wider community, and can be accessed by the wider community.~~
  - ~~Projects that are outside of the school curriculum and which link strongly with the wider community.~~

## Ineligible Projects:

The following will render an application ineligible:

- **Schools are not eligible to apply**
- Individual, private, political or commercial enterprise or activities
- The project has commenced or retrospective funding (any money spent before a grant is approved).
- Ongoing operating costs of the organisation or costs not directly related to project delivery.
- Payment of salaries (facilitator/instructor fees will be accepted).
- Fundraising or sponsorship (**may be eligible through our Donations and Sponsorship grant**)
- Projects that duplicate an existing or similar project/service within the community.
- Interstate or overseas travel
- Academic research or conference costs
- The organisation has an outstanding debt owing to Council. *Please note that this does not apply to organisations that have a loan with council and are complying with the repayment terms.*

## Funding

Each of the two funding rounds include one grant of up to \$10,000, several grants up to \$5,000 and the remainder of monies is for amounts up to \$2,000.

Applications are accepted from groups that have received grant funding in previous financial years, but priority may be given to organisations that have not received funding within the previous two financial years.

Please note that meeting the eligibility criteria alone does not guarantee funding. There is a limited budget available for the Community Grants Program and assessment is highly competitive. The decision to award a grant is made by Council and the decision of Council is considered final.

## Support with your application

Applicants are strongly encouraged to refer to the City of Marion Strategic Plan prior to considering an application. Due to the competitive nature of the program, all potential applicants are invited to attend the Community Grants Information Sessions or to contact the Grants Officer to discuss their project and ensure it meets the requirements, prior to submitting an application. Please phone 08 8375 6600 or email [council@marion.sa.gov.au](mailto:council@marion.sa.gov.au) (including subject title "Community Grants").

## How are applications assessed?

The City of Marion reserves the right to provide funding at its sole discretion, however in order to assess applications the following process will be undertaken:

- Applications will be assessed against eligibility.
- Applications will be assessed in accordance with grant guidelines and available funds.
- Applications will be assessed **against the City of Marion Community Vision, Community Grants purpose, and the City of Marion's Diversity and Inclusion commitment statement.**

Eligible projects will be assessed by the following criteria:

- Benefit to the community
- Opportunities for social interaction
- Embracing and developing new ideas
- Creating a vibrant community with opportunities for all
- Increasing volunteering opportunities
- The listed criteria under the relevant focus area/category (i.e. Community Development, Arts & Culture, Environment, or Sport & Recreation)

The \$10,000 category will be further assessed against the following criteria:

- Background information on why the project is important
- Innovation
- Strength of the budget submitted
- Relevant quotes submitted
- Risk management (regarding the delivery of the project), complete the supplier risk assessment template
- Identified key partners

## Grant Focus Areas

We encourage grants in the following focus areas:

- Community Development
- Arts and Culture
- **Valuing Nature and Sustainability**
- Sport and Recreation

Although your project may encompass more than one area you may only select one category per application.

## Grant Outcomes

### **Community Development**

Through the Community Development category we seek to encourage applicants to apply for funding reflecting Community Wellbeing themes. Organisations with projects that address the following areas are encouraged to apply:

- Strong and engaged communities
- Safe and welcoming communities
- Build on local strengths to develop active, friendly and connected neighbourhoods
  - Encourage an inclusive community that values diversity and engagement
  - Connecting people and places
- Opportunity for skills development
- Activities that encourage social interaction
- Healthy lifestyles and healthy communities

### **Arts and Culture**

Under the Arts and Culture category, we encourage applicants to apply for funding for projects, which support:

- Artistic community-led projects
- Collaborations with artists to support artistic and cultural expression in the community
- Creativity and innovation through arts, business, health, community and education sectors
- Celebration of our rich cultural diversity and identity
- Preservation of our heritage and valuing the past
- Development of vibrant public places that express local identity, meet local needs and encourage belonging
- Reconciliation between Aboriginal and non-Aboriginal Australians

### **Valuing Nature and Sustainability**

Protecting our environment and finding ways to live more sustainably will bring us all closer to a healthier future. Through the ~~Environment~~ **Valuing Nature and Sustainability** category, we invite applications for funding of services, activities or resources that align with the Strategic Plan commitments:

- **Building community resilience to the impacts of climate change**
- Minimising our energy and water consumption
- Minimising our waste and increasing our recycling
- Building community knowledge and skills relating to green behaviours
- Enhancing our local biodiversity
- Protecting our water resources e.g. watercourses, water sensitive urban design
- Encouraging community gardening in public spaces

### **Sport and Recreation**

In the Sport and Recreation category, we encourage clubs and groups to apply for funding which supports:

- Innovative projects or activities
- Projects or activities that support the community as a one off event or that are sustainable without future Council funding
- Projects that encourage healthy lifestyles and communities
- Facility development that meets City of Marion Strategic Plan commitments, including increasing opportunities to improve the community's physical health and wellbeing

Funding is not intended to supplement the day-to-day operations of a club, e.g. the purchase of sports uniforms, equipment, trophies, etc. **Where clubs are pursuing a new initiative which it does not currently provide for, such as a Come 'n Try program or starting a Special Needs program, then purchase of sporting equipment to run the program will be individually assessed by the panel with clubs being required to demonstrate the unavailability or unsuitability of existing club equipment.**

## Financial reporting and project evaluation

Applicants will be required to submit a report and acquittal form online. The acquittal is due one month after the completion of the project or 12 months from the receipt of funding, whichever is earlier. Evidence of expenditure must be provided – all receipts must be attached to the online acquittal.

The acquittal statement verifies that the grant funding has been spent in accordance with the project budget provided in the application form. Final acquittal of the grant requires a statement of income and expenditure for the project as well as some evaluation documentation.

The Evaluation Form provides valuable feedback to the City of Marion on how your project and community have benefited from the Community Grants Program.

## Public Consultation feedback on the Draft 4 Year Business Plan 2019-2023, Draft Annual Business Plan 2019-20 and LTFP

<b>Originating Officer</b>	Strategic Planner - Sheree Tebyanian
	Unit Manager Statutory Finance and Payroll - David Harman
<b>Corporate Manager</b>	Manager Finance - Ray Barnwell
	Manager Innovation and Strategy - Fiona Harvey
<b>General Manager</b>	General Manager Corporate Services - Vincent Mifsud
	General Manager City Development - Abby Dickson
<b>Report Reference</b>	GC190528R08

### REPORT OBJECTIVE

This report provides a summary of the outcomes of public consultation received on the Draft 4 Year Business Plan (4YBP) 2019-2023 and the Draft Annual Business Plan (ABP) 2019-2020.

It also incorporates a number of changes to the Draft 4YBP, ABP and LTFP requested by elected members at the 14 May 2019 General Council Meeting (GC190514R04).

### RECOMMENDATION

**That Council:**

- 1. Notes the feedback provided by the community on the Draft 4 Year Business Plan 2019-2023 and the Draft Annual Business Plan 2019-2020.**
- 2. Notes the amendments to the draft plans endorsed by Council on 14 May 2019 (GC190514R04) are reflected in Attachment 2 - Draft 4 Year Business Plan 2019-2023 and Attachment 3 - Draft Annual Business Plan 2019-2020**

**Legal / Legislative / Policy:** Local Government Act 1999, S122(3)(b), S122 (4)(b), S124 (5)

### DISCUSSION

Community feedback has been sought on Council's Draft 4YBP 2019-2023 and the Draft ABP 2019-2020 for the period 26 April - 17 May 2019. A copy of the Draft 4YBP 2019-2023 and Draft ABP 2019-2020 have been available via Council's website and offices during the public consultation period.

Seven people participated in the online poll with 42.9% indicating support for the ABP 2019-2020. Two people participated in the 4YBP 2019-2023 online poll indicating 50% support for the plan. Two comments were received in relation to the 4YBP 2019-2023.

The Draft 4YBP 2019-23 and Draft ABP 2019-2020 were also provided to relevant SA public health stakeholders as outlined by the *SA Public Health Act 2011*.

The table below highlights the key steps remaining for the 4YBP, ABP 2019-20 and LTFP from this point. Please note that these dates may be subject to some alteration.

KEYSTAGES	DATE	MEETING
Opportunity for the Finance & Audit Committee to provide feedback on Draft 4YBP, ABP and LTFP and updated suite of KPIs	28 May 2019	Finance & Audit Committee
Council receives feedback/responses from community engagement	28 May 2019	General Council
Consider final draft of 4YBP, ABP2019-20 and LTFP	11 June 2019	General Council
Adopt 4YBP, ABP 2019-20 and LTFP	25 June 2019	General Council

### Public consultation

As conducted in previous years, an 'inform' community engagement approach was taken for the consultation on the Draft 4YBP 2019-2023 and Draft ABP 2019-20 that meets the requirements of the Local Government Act 1999 S123(5). Consultation included:

- A notice in the Messenger Press Coast City weekly on 1 May and 8 May 2019 informing of the Draft 4YBP 2019-2023 and the Draft ABP 2019-2020
- A dedicated 'Making Marion' website was developed [www.makingmarion.com.au/planning-towards-2023](http://www.makingmarion.com.au/planning-towards-2023) that included an online poll to gauge the level of support for the Draft 4YBP 2019-2023 and Draft ABP 2019-2020 and an on-line submission form in which commentary could be provided
- Social media promoted on the City of Marion Facebook page that reached 3,532 people, of which 108 people engaged in the Facebook post and clicked the link to the 'Making Marion' page where they could participate in the consultation. Five people shared the Facebook post and 3 people tagged others in the post
- Communication with community groups via:
  - Email advice to 229 volunteers
  - Business E talk newsletter reaching 2,100 people
  - Common thread meeting, 50 people in attendance
  - Green Thymes database reaching 567 people
  - Email advice to youth, arts and cultural, multicultural groups' databases
- Communication to the Chief Public Health officer advising on the consultation of the business plans as required under Section 51 (13) of the South Australian Public Health Act 2011
- Hard copies of the Draft 4YBP 2019-2023 and the Draft ABP 2019-20 were available at Council's administration offices, libraries and community centres.

### Rates of participation and feedback on Making Marion

- 249 people visited the Making Marion website
- 84 people downloaded the Draft ABP 2019-20 document
- 84 people downloaded the Draft 4YBP 2019-2023 document
- 7 people completed the Draft ABP 2019-20 online poll indicating 42.9% support for the Plan
- 2 people completed the Draft 4YBP 2019-2023 online poll indicating 50% support for the Plan
- 2 people provided feedback on the 4YBP 2019-2023 plans
- 3,532 people saw the Facebook post with 5 shares of the post

### Community feedback received

A question posed to the community in the Making Marion portal was: "Of the projects included in the Draft 4 Year Business Plan 2019-2023, what most excites you?" Two comments were received via Making Marion:

- Comment 1: "More trees and greenery in general! Keep footpaths clear of slip hazards by certain shedding trees! Sand for Hallett Cove beach!"
- Comment 2: "The tennis courts are definitely exciting. I would like to suggest that the council allows free public access to the courts as well as a push button for timed lighting to enable night time

*practice. The City of West Torrens has introduced this at Weigall Reserve and so we currently travel out of Marion to use their courts in the evening."*

A comment was also provided on the Facebook post promoting the business plans: "*Community Vegetable Gardens*".

No other feedback was received in the consultation period.

### **Elected Member feedback on the Draft 4YBP 2019-20 and Draft ABP 2019-2020**

At the 14 May 2019 General Council meeting, Elected Members provided feedback and endorsed a number of changes to the business plans (GC190514R04). The changes have been updated in a new iteration of the Draft 4YBP 2019-2023 in Attachment 2 and Draft ABP 2019-2020 in Attachment 3.

### **Further suggested changes to the Draft 4YBP 2019-2023**

The following changes are also suggested by staff and have been included in the Draft 4YBP 2019-2023 (Attachment 2):

- Due to a pre-election Federal commitment made to the Mitchell Park Sports and Community Facility, it is suggested project no. 24 'Provide a new indoor court facility', be removed as this can be included as an outcome in project no. 21 'Renew the Mitchell Park sports and community facilities'.
- A project description change is suggested to project no. 12: 'Continue to plan and deliver a tennis facility in Seacombe Heights' to 'Redevelop courts and build a multi-purpose facility at Seaview High School.'

Any additional feedback from the Finance and Audit Committee at their meeting held on 28 May 2019 will be incorporated into the Draft Business Plans to be presented to the 11 June 2019 General Council meeting.

### **Projects included in the ABP and 4YBP and Reserve availability for future projects**

A number new and continuing initiatives are included in the ABP and 4YBP, along with a number of projects funded from Council's accounting reserves. These are listed in Attachment 1.

The net funding used from Council's reserves in the ABP is \$7.801m, leaving \$7.155m available for future projects as follows

- Asset Sustainability Reserve \$3.864m
- CFPP \$1.910m
- Open Space Reserve \$1.381m

### **Attachment**

#	Attachment	Type
1	1. New Initiatives and Capital Works Funding	PDF File
2	2. Draft 4YBP 2019-2023	PDF File
3	3. Draft Annual Business Plan 2019-20	PDF File

## New and Continuing Initiatives

The following new and continuing initiatives have been incorporated into the Draft ABP 2019-20:

Operating		Funding Source	2019/20
2019/20	Museum Curator	Rates	25,000
2019/20	Business Enterprise System Development	Rates	800,000
2019/20	Marion Cultural Centre Plaza Precinct Activation	Rates	40,000
2019/20	Iconic Event - Adelaide Symphony Orchestra at Warriparinga	Rates	67,760
2019/20	Additional Community Bus Hire	Rates	30,000
2019/20	Council Boundary Investigations	Rates	100,000
2019/20	One Stop Shop Online Customers	Rates	100,000
2019/20	Trial Extended Operational Hours - Neighbourhood Centres	Rates	90,000
2018/19	CALD (Culturally and Linguistically Diverse) Disability and Aboriginal Traineeships	Rates	140,000
2018/19	Remnant Native Vegetation Plan	Rates	306,000
2018/19	Enhanced Tree Planting Program	Rates	614,000
2018/19	ICT System Development	Rates	510,000
2018/19	Valuing Marion's Nature	Rates	30,600
2018/19	Oaklands Education Centre	Rates	23,694
<b>Total Operating Initiatives Loaded</b>			<b>2,877,054</b>
Capital			
2019/20	Capella Drive/Nannigai Drive Reserve Development	Rates	950,000
2018/19	Morphettville Park Sports Club Redevelopment	CFPP	2,700,000
2018/19	Marion Outdoor Pool Upgrade	ASR	1,929,554
2018/19	Southern Regional Soccer Facility	ASR/CFPP	2,500,000
<b>Total Capital Initiatives Loaded</b>			<b>8,079,554</b>
<b>Total Initiatives Loaded</b>			<b>10,956,608</b>
Funded from Reserves (CFPP & ASR)			(7,129,554)
<b>Net decrease in Cash</b>			<b>3,827,054</b>

Key changes made since the consultation document include the addition of a Museum Curator for one year (\$25k), CALD (Culturally and Linguistically Diverse) Disability and Aboriginal Traineeships for three years (\$140k per annum from 2019/20 to 2021/22) and the retiming of the Southern Region Soccer Facility (\$2.5m) from 2018/19 to 2019/20

## Capital Works Funding

The capital works funding included in the Draft ABP 2019-20 is broken down as follows:

Classification	2019/20 Draft Budget	Classification	2019/20 Draft Budget
<b>Civil</b>		<b>Property &amp; Buildings</b>	
Roads (including K&WT)	4,850,000	Property & Buildings	2,824,119
Footpaths	1,900,000	Marion Golf Club Clubroom	300,000
Drainage	2,656,570	Car Parks	100,000
Streetscapes	1,800,000	Sports Courts	300,000
Irrigation	600,000	Furniture & Equipment	341,471
Traffic Control Devices	416,830	<b>Total Property &amp; Buildings</b>	<b>3,865,590</b>
Walking Trails & Paths	535,000		
LED Lighting Transition	-	<b>Key Projects</b>	
Other Infrastructure	298,700	Mitchell Park Sports Club Redevelopment	15,000,000
<b>Total Civil</b>	<b>13,057,100</b>	Edwardstown Sports Club Redevelopment	-
		Morphettville Park Sports Redevelopment	2,700,000
<b>Open Space</b>		Marion Outdoor Pool	1,929,554
Playgrounds	902,000	BMX Track Development	2,050,000
Capella Drive/Nannigai Drive Reserve	950,000	Southern Regional Soccer Facility	2,500,000
Heron Way Reserve Stage 4	-	<b>Total Major Projects</b>	<b>24,179,554</b>
Oaklands Estate Reserve	-		
2nd Dog Park	-	<b>Other Capital</b>	
Reserve Development	448,950	Fleet Replacement	450,000
Shade Sails	385,000	IT Hardware	290,000
Public Toilets	-	<b>Total Other Capital</b>	<b>740,000</b>
<b>Total Open Space</b>	<b>2,685,950</b>	<b>Total Capital Works for 2019/20</b>	<b>44,528,194</b>

Key changes made since the consultation document include the reduction of Mitchell Park Sports Club Redevelopment from \$20m to \$15m following the commitment of \$5m in grant funding from the Federal Government, and the retiming of the Southern Region Soccer Facility (\$2.5m) from 2018/19 to 2019/20.

# City of Marion Business Plan 2019-2023

- Draft for Public Consultation



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## *Acknowledgement of Country*

We acknowledge we are part of Kaurna land and recognise the Kaurna people as the traditional and continuing custodians of the land.

# WELCOME

Welcome to the *City of Marion Business Plan 2019-2023*.

This 4 year plan reflects the priorities of the “new” Council elected in November, 2018.

Our city is undergoing a period of substantial change, driven by partnerships between local, state and federal governments. Council will capitalise on this investment by pursuing close to 40 projects which will benefit our community.

Construction of 850 homes at Tonsley, Australia’s first business innovation and education precinct, will boost this area.

With a massive contribution from State and Federal Governments, Council played a part in fixing the Oaklands Crossing. Council will now turn to improving the surrounding area with “streetscapes” and the latest technology.

Morphettville Park Sports and Community Centre is being redeveloped; the Mitchell Park precinct is next, with the help of Federal funding. Our popular Outdoor Pool will also be further upgraded.

In the south, we will resolve how to better provide for a variety of sports including, at least, improvements to Cove Sports and Community Centre, a new BMX facility and new soccer pitches.

It’s not just about the big ticket sports facilities: our business as usual continues with upgrading of playgrounds, the amenity of our streets, and more.

This work is underpinned by a Council committed to delivering value for money while keeping rates affordable.

I hope you enjoy the benefits as we put this plan into action.

Yours sincerely



**Kris Hanna**  
Mayor, City of Marion



## COMMUNITY VISION › TOWARDS 2040

### Six themes of our Community Vision

These six themes represent the shared values and aspirations that will guide how our city develops.

#### LIVEABLE

By 2040 our city will be well planned, safe and welcoming, with high quality and environmentally sensitive housing, and where cultural diversity, arts, heritage and healthy lifestyles are celebrated.

#### VALUING NATURE

By 2040 our city will be deeply connected with nature to enhance peoples' lives, while minimising the impact on the climate, and protecting the natural environment.

#### ENGAGED

By 2040 our city will be a community where people are engaged, empowered to make decisions, and work together to build strong neighbourhoods.

#### INNOVATIVE

By 2040 our city will be a leader in embracing and developing new ideas and technology to create a vibrant community with opportunities for all.

#### PROSPEROUS

By 2040 our city will be a diverse and clean economy that attracts investment and jobs, and creates exports in sustainable business precincts while providing access to education and skills development.

#### CONNECTED

By 2040 our city will be linked by a quality road, footpath and public transport network that brings people together socially, and harnesses technology to enable them to access services and facilities.



## OUR PURPOSE, VISION AND VALUES

### OUR PURPOSE

(Why we exist)

To improve our residents' quality of life; continuously, smartly and efficiently

### OUR COMMUNITY VISION

(What we want to become)

A community that is Liveable, Valuing Nature, Engaged, Prosperous, Innovative and Connected

### OUR VALUES

With the community and safety at the forefront of everything we do, we value:

**Respect** - Treating everyone as we want to be treated, where all contributions are valued

**Integrity** - Fostering trust and honesty in all of our interactions

**Achievement** - Enhancing our knowledge and performance to reach our shared goals, while being dedicated to supporting one another

**Innovation** - Encouraging new ideas, and learning from our experience to do things better

## Our commitment to ongoing service delivery

The City of Marion is committed to the delivery of a broad range of ongoing services and programs for our community that are in addition to the projects outlined in this 4-Year Business Plan 2019-2023. These are an important component in achieving the values and aspirations in our Community Vision – Towards 2040.

The City of Marion includes services, activities and programs such as those offered to the community through:

- Libraries, community/neighbourhood and recreational centres
- Park maintenance
- Environmental and waste management
- Road and street works including footpaths and street trees
- Community and cultural events
- Community health and safety
- Building and development services
- Leasing of facilities to community groups
- Advocating to the state government to maximise community benefits for projects including:
  - Glenthorne National Park
  - North South Corridor (Anzac Highway to Darlington)
  - Flinders Link

The delivery of these services, activities and programs, combined with strategic projects, play a key role in improving the quality of life for all our residents.

# MAJOR PROJECTS 2019-2023



1

**Activate the Edwardstown/Melrose  
Park Employment Precinct**



2

**Morphettville Park  
Sports and Community  
Centre Redevelopment**



3

**Marion Outdoor Pool Upgrade**



4

**Oaklands Precinct Upgrade**



5

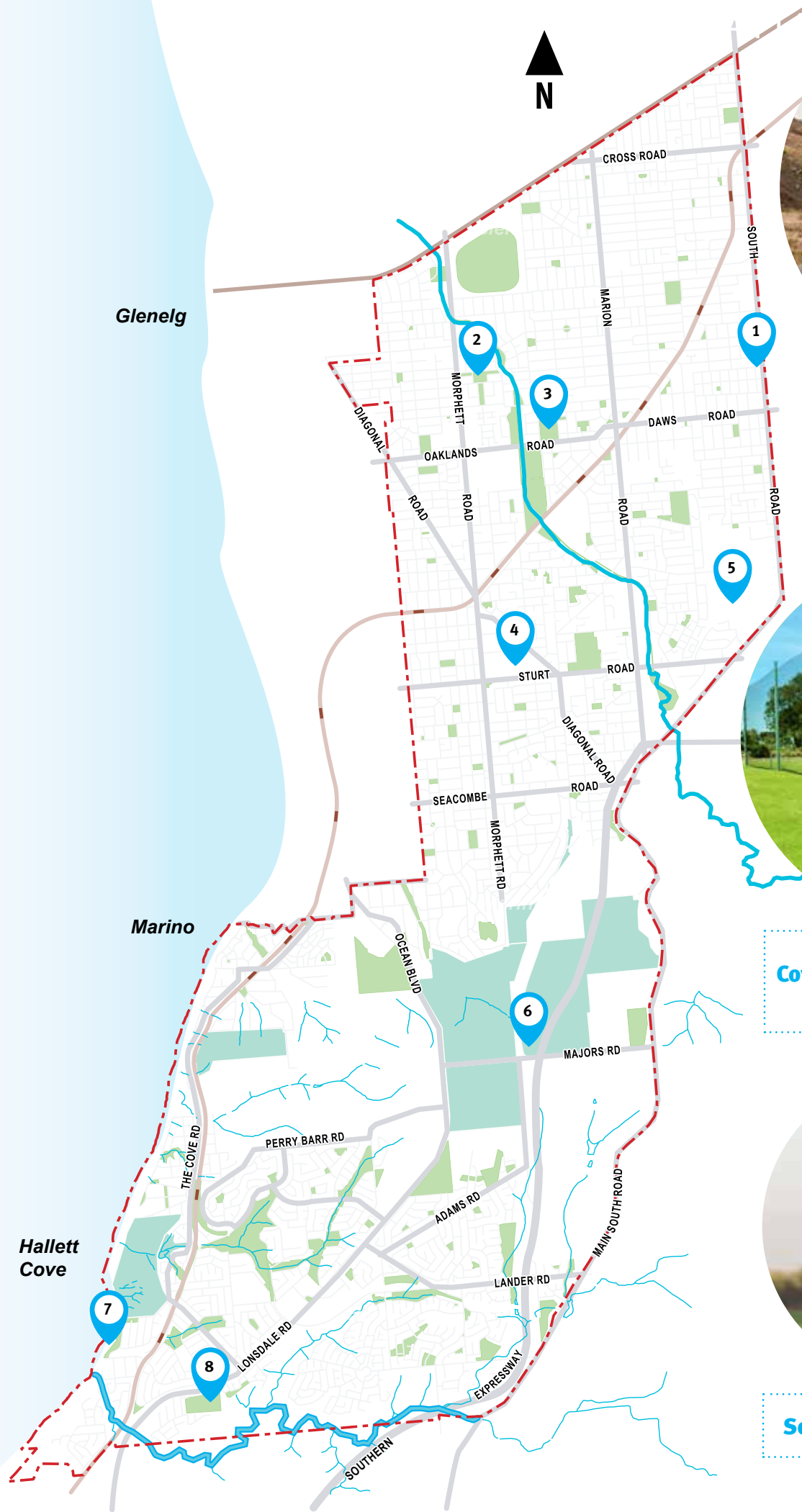
**Mitchell Park  
Sports and  
Community Facilities  
Redevelopment**



6

**New BMX Facility**

The featured major projects are contained within our full list of projects/initiatives on page 6 & 7.



7

### Hallett Cove Foreshore Redevelopment



8

### Cove Sports and Community Facility Improvement



### Southern Soccer Facility\*

\* Location to be determined.

	Projects/Initiatives	Project Delivery				Key Strategic Theme
		19/20	20/21	21/22	22/23	
1	Expand the number of netball courts at Cove Sports and Community Club	•				Liveable
2	Review Marion Cultural Centre Plaza designs and linkages to surrounding areas	•				Liveable
3	Develop the City Property Strategic Asset Management Plan to meet community, sport and recreation needs	•				Liveable
4	Determine the future for the Marion Golf Club clubrooms	•				Liveable
5	Develop a data platform 'Metrics that Matter' to enable improved service delivery	•				Innovative
6	Partner to transition to the new Planning and Design Code	•				Prosperous
7	Partner with key stakeholders to maximise the outcomes for the site of the Seaclyff Park Development Plan Amendment	•				Prosperous
8	Trial a third community bus	•				Connected
9	Trial implementation of extended operating hours at Neighbourhood Centres	•				Connected
10	Engage a curator to manage the Marion Historic Village Museum	•				Liveable
11	Develop and deliver a Disability Access and Inclusion Plan	•				Engaged
12	Redevelop courts and build a multi-purpose facility at Seaview High School	•	•			Liveable
13	Deliver a Southern Soccer Facility	•	•			Liveable
14	Deliver a UCI standard BMX facility in partnership with State Government and the City of Onkaparinga	•	•			Liveable
15	Activate the Edwardstown and Melrose Park Employment Precinct	•	•			Liveable
16	Complete the redevelopment of Morphetville Park Sports and Community Centre	•	•			Liveable
17	Complete the Marion Outdoor Pool building and recreational facilities upgrade	•	•			Liveable
18	Develop an on-line one-stop-shop for customers to enable easy access to information and transactions for council services, rates, registrations and events	•	•			Innovative
19	Develop a City Transport Plan to enable ease of movement for people of all ages and abilities within and through the city	•	•			Connected
20	Continue to deliver the Volunteer Strategy 2018-2021	•	•			Engaged
21	Renew the Mitchell Park sports and community facilities	•	•	•		Liveable
22	Deliver the final stages of the Hallett Cove Foreshore redevelopment	•	•	•		Liveable

	Projects/Initiatives	Project Delivery				Key Strategic Theme
		19/20	20/21	21/22	22/23	
23	Develop and deliver a coastal walkway to connect Heron Way Reserve with the Field River environs	•	•	•		Connected
24	Deliver the Oaklands Precinct project to provide improved public amenity and connectivity	•	•	•	•	Liveable
25	Expand the streetscape program to include arterial roads	•	•	•	•	Liveable
26	Implement the 2019-2023 Reconciliation Action Plan and develop the 2023-2027 Reconciliation Action Plan	•	•	•	•	Liveable
27	Implement the Coastal Climate Change Adaptation Plan	•	•	•	•	Valuing Nature
28	Implement the Energy Efficiency and Renewable Energy Plan	•	•	•	•	Valuing Nature
29	Plan, and if feasible, deliver a destination playground to attract users city-wide	•	•	•	•	Valuing Nature
30	Implement the Social Media Strategy 2019-2023	•	•	•	•	Innovative
31	Deliver an expanded online booking service for community managed facilities	•	•	•	•	Innovative
32	Develop a strategy and implement the enhancement of our business enterprise systems (including Asset Management System)	•	•	•	•	Innovative
33	Assess the future provision of the Oaklands Wetlands Education Centre in partnership with Flinders University		•			Valuing Nature
34	Improve Marino Hall and surrounds		•			Connected
35	Review and deliver improved Cove Sports and Community Club facilities		•	•		Liveable
36	Redevelop Capella Reserve and Nannigai Reserve		•	•		Liveable
37	Identify options for recreational facilities at 262 Sturt Road in 2021 and if feasible, commence implementation in 2021-22		•	•		Liveable
38	Research technology and automated solutions for the management of assets and streetscapes		•	•	•	Innovative
39	Develop and deliver a plan for the restoration of the Living Kaurna Cultural Centre Coach House			•	•	Liveable

# OUR COUNCIL OF EXCELLENCE

Based on our values of Respect, Integrity, Achievement, Innovation

## Respect for the community

### Strategies

- Consider the community perspective in relation to every action by every Council employee
- Regularly seek meaningful responses from the community about Council performance, facilities and projects
- Develop a Council culture of frugal, common-sense decision making

## Acting with integrity

### Strategies

- Ensure compliance with legislation and code of conduct
- Timely delivery of Council resolutions
- Outstanding Project Management

## Valuing achievement

### Strategies

- Invest in the development of our leaders, staff and Elected Members
- Develop a culture which aligns to our values
- Ensure safety is at the forefront of all we do

## An innovative business

### Strategies

- Ensure long term financial sustainability
- Developing technology systems which will be the best among SA Councils
- Continuously improve through the service review program





CONNECT WITH US ONLINE



City of Marion



@CityofMarion



City of Marion



@CityofMarion

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Published May 2019, all content correct at  
time of publication. For latest details please  
refer to [marion.sa.gov.au](http://marion.sa.gov.au)

# City of Marion Annual Business Plan 2019-2020



- Draft



## Acknowledgement of Country

We acknowledge we are part of Kaurna land and recognise the Kaurna people as the traditional and continuing custodians of the land.

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## Welcome

This Annual Business Plan 2019/20 outlines the services and projects that council will deliver over the next 12 months and the financial decisions that underpin them, so that we can progress the community's aspirations in the City of Marion Community Vision - 'Towards 2040' and the goals in the 10-year Strategic Plan 2017-2027.

The newly elected Council is committed to continuing to deliver value to our ratepayers. Our focus on prudent financial management and decision making will continue to identify on-going savings. This strong efficiency focus has enabled us to maintain the average rate increase at 1.8% while retaining current service levels.

During 2019/20, the City will continue to be improved through investment in projects including:

### **Mitchell Park Sports and Community Redevelopment**

A multi -function community centre that accommodates regional recreation and a multi- purpose sports hub will be delivered to support greater use by residents and the community through a range of activities and services. This three year project has secured grant funding of \$5 million from the Federal Government with up to \$10 million committed by the City of Marion.

### **Edwardstown Employment Precinct**

Activation of the Edwardstown and Melrose Park employment precinct will commence to explore opportunities to make the area an outstanding place for business, innovation and entrepreneurs to thrive, while simultaneously creating new jobs and attracting new industry.

### **Oaklands Precinct Project**

Centred on the grade separation of the Oaklands railway crossing Council has committed to a \$5 million multi-year precinct development. Additional Smart Cities and Suburbs grant funding of \$867,500 from the Australian Federal Government will also support this project. The four-year project includes a reserve and playground upgrade, street infrastructure upgrades and art installations to support improved walking and cycling, connectivity, safety and community liveability.

### **Redevelop courts and build a multi-purpose facility at Seaview High School**

Council will continue to progress the planning and delivery of new sports and community facilities. \$500,000 is committed from the Department of Education and Childhood Development. Outcomes of an additional funding application for \$1 million from the Office for Recreation, Sport and Racing is pending. The multi-purpose facilities will link with and enable community use of the school open space playing fields and support a number of growing sports clubs in Marion.

### **BMX Facility in partnership with the State Government and the City of Onkaparinga**

Council will continue to progress the development of the Sam Willoughby BMX facility to be built to UCI standards, in partnership with the State Government and the neighbouring City of Onkaparinga.

### **Greening our Streets**

Guided by our Streetscape Policy, Council will improve the attractiveness, amenity, character and functionality of streetscapes including some arterial roads. \$2.0m has been allocated in 2019/20 to improve the environment, amenity and add value to people's experience in the City.

### **Marion Outdoor Pool building and recreational facilities upgrade**

Council will continue to progress the \$3.57 million 3 year multi-staged upgrade of the Marion Outdoor Pool with an allocation of \$1.930m in the 2019/20 budget. This upgrade will improve the facility to contemporary standards to ensure it remains as an attractive outdoor swimming and family recreation site for people of varying interests.

### **Morphettville Park Sports and Community Club**

With funding support from the State Government (\$500k) and SANFL (\$50k), Council is investing \$3.15m towards improvements to club facilities and change rooms which will be undertaken to support a growing membership base. Expansion of the oval will also form part of the development. The total project cost is \$3.7m with an allocation of \$2.7m included in the 2019/20 budget.

### **Southern Soccer Facility**

Council will contribute \$2.5m towards the development of at least two additional soccer pitches in the south to support growing membership. External funding of \$2.5m will bring this project up to a total of \$5 million.

### **Community Bus**

An additional community bus will be provided in 2019/20 to enable better access to Neighbourhood Centre programs and other facilities and services at a cost of \$30,000 per annum over 2 years.

## 2. Our Purpose, Vision and Values

<b>OUR PURPOSE</b> (Why we exist)	To improve our residents' quality of life; continuously, smartly and efficiently
<b>OUR COMMUNITY VISION</b> (What we want to become)	A community that is Liveable, Valuing Nature, Engaged, Prosperous, Innovative and Connected
<b>OUR VALUES</b>	<p>With the community and safety at the forefront of everything we do, we value:</p> <p><b>Respect</b> - Treating everyone as we want to be treated, where all contributions are valued</p> <p><b>Integrity</b> - Fostering trust and honesty in all of our interactions</p> <p><b>Achievement</b> - Enhancing our knowledge and performance to reach our shared goals, while being dedicated to supporting one another</p> <p><b>Innovation</b> - Encouraging new ideas, and learning from our experience to do things better</p>

The six themes of our Community Vision represent the shared values and aspirations that guide how our city develops, towards 2040. These outcomes are important for this community now and into the future:



### Engaged

By 2040 our city will be a community where people are engaged, empowered to make decisions, and work together to build strong neighborhoods.

### Liveable

By 2040 our city will be well planned, safe and welcoming, with high quality and environmentally sensitive housing, and where cultural diversity, arts, heritage and healthy lifestyles are celebrated.

### Valuing Nature

By 2040 our city will be deeply connected with nature to enhance peoples' lives, while minimizing the impact on the climate, and protecting the natural environment.

### Prosperous

By 2040 our city will be a diverse and clean economy that attracts investment and jobs, and creates exports in sustainable business precincts while providing access to education and skills development.

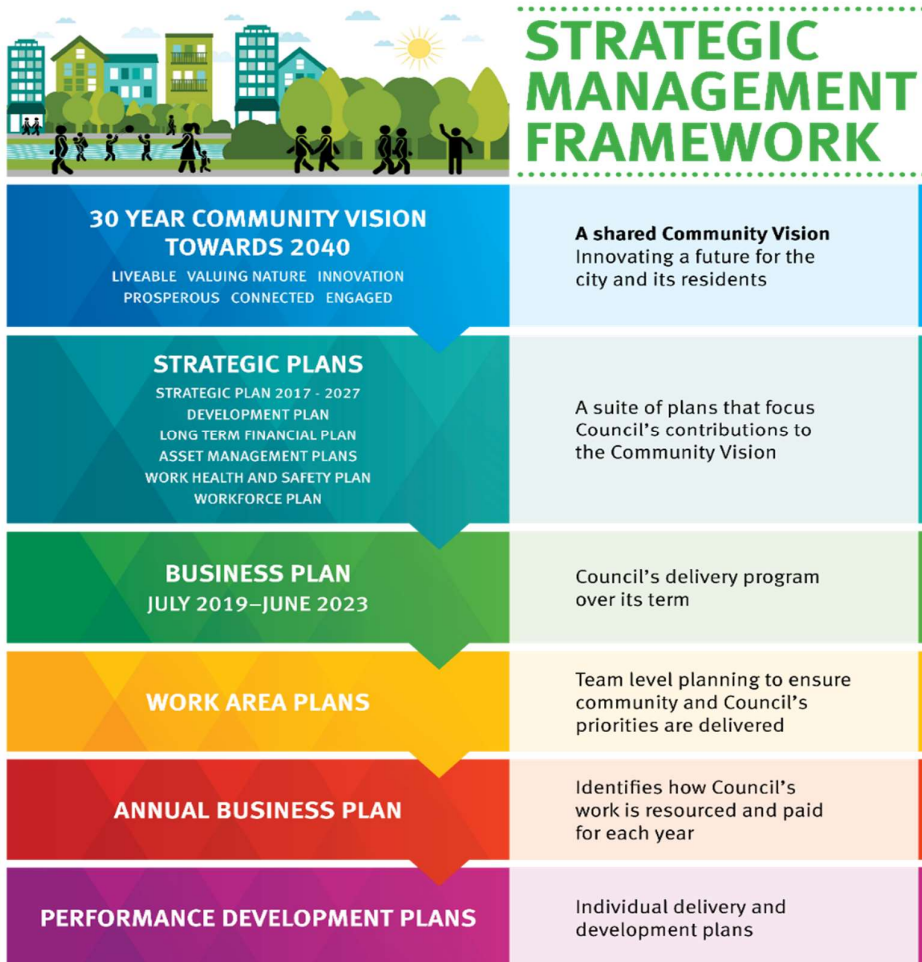
### Innovative

By 2040 our city will be a leader in embracing and developing new ideas and technology to create a vibrant community with opportunities for all.

### Connected

By 2040 our city will be linked by a quality road, footpath and public transport network that brings people together socially, and harnesses technology to enable them to access services and facilities.

## PLANS INTO ACTION



This Annual Business Plan 2019-20 is an integral part of Council's Strategic Management Framework that will enable strategic and operational plans, management systems and processes work together to effectively deliver the Community Vision.

### 3. Significant influences

In the development of the Annual Business Plan we undertake a review of our internal environment and broader external environment that includes political, economic, environmental, social and technological elements. This identifies key issues that help provide a context for the development of this plan.

The following broad trends impacting our city include:

#### Population Growth

The City of Marion population is forecast to grow by 15% over the next 15 years. To facilitate growth in our community it is important to invest in our infrastructure to meet future needs.

This year we will invest in upgrades to the Marion Outdoor Pool to ensure that it continues to be a key recreational destination for families. We will also continue work to deliver the upgrade of Morphetville Sports and Community Facility to meet the current and future demands of growing membership.

#### Health, wellbeing and social isolation

Participation in physical activity has a strong linkage to improved health and wellbeing outcomes. Reported data for the City of Marion highlights key lifestyle challenges including increased sedentary lifestyles, and insufficient levels of physical activity and participation. Almost one third of our city residents live alone.

Providing facilities and services that promote healthy lifestyles, community participation and wellbeing will positively impact our community.

This year we will trial a third community bus to provide further opportunities for social participation in community activities and volunteering. Planning will continue for the delivery of a UCI standard BMX facility and new soccer pitches to encourage physical activity.

#### Environment

Climate projections indicate that by 2030 Southern Adelaide will experience an increased incidence of heatwaves exacerbating the urban heat island effect. The City of Marion remains committed to mitigate against climate change and to help our residents, businesses and local ecosystems to build resilience and adapt to the impacts of a changing climate through ongoing program delivery.

To further support our commitment to the environment we will deliver actions out of our Energy Efficiency and Renewable Energy Plan. We will also continue the roll out of our '*streetscape*' program to improve our environment and enhance the City's walkability.

## **Technology and Communication**

To ensure that we continue to operate an efficient business and remain responsive to the needs of our community we will continue to implement our ICT Digital Transformation Plan.

The roll out will enable us to improve our business operations through modern integrated systems that provide greater levels of information, informed decision making and improved customer service.

In 2019-20 we will commence development of a digital one stop shop for customers to enable easy access to information and transactions for council services.

## **Economy**

As a partner with the Southern Adelaide Economic Development Board regional priorities are being pursued to position Southern Adelaide as the best place to live, work, invest and do business.

Recent State Government major transport projects within our city will soon be nearing completion and will provide an opportunity to activate the Edwardstown area as a key employment precinct in our city.

Council will continue to work in partnership to enable options for faster city-wide internet services.

## **Innovation**

Smart technologies are intended to create a better connected city and improved liveability. Understanding why, how and when people are moving to and from spaces will allow for a service offering aligned with people's movements.

The upgrade of the Oaklands Crossing has provided an opportunity to improve community connections between the railway station hub and key destinations including the Marion Cultural Centre, the State Aquatic and Leisure Centre, and Westfield Marion by implementing our first smart precinct area.

This project, funded through the Australian Government and Council, will enable a connected precinct that utilises data gathered through technology to improve services and connections for the community.

## 4. Framework of the Annual Business Plan

The Annual Business Plan 2019/20 has been prepared on the basis of a framework that aims to inform the community and hold the City of Marion accountable to its stakeholders. The key items in this framework are as follows:

### **Support the achievement of the City of Marion's Strategic Directions**

This Annual Business Plan has been reviewed against the Community Vision – Towards 2040 to ensure that council's activities over the next 12 months make the best possible progress towards achieving the community's vision for the future City of Marion.

### **Address issues arising and opportunities identified from internal audit reviews, and business excellence assessments**

Every year council undertakes a number of internal audits. These reviews and assessments have identified a number of key opportunities or requirements for council to improve its operations. This document includes the necessary resources to continue council's independent review process and implement recommendations accordingly.

### **Maintain, on average, a break-even or positive funding (cash) position over the Long Term Financial Plan**

With a primary focus on cash flow and ensuring Council's asset renewal and upgrades are fully funded, this target is currently being met. To ensure ongoing financial sustainability Council monitors and reviews all its financial indicators together.

### **Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new when it is cost effective to do so**

The Annual Business Plan has been prepared taking into consideration Asset Management Plan requirements, outcomes of recent infrastructure audits, targets set for renewal versus depreciation (95-100% as per Asset Management Policy) and a focus on maintaining council's asset base.

### **Review existing services and assets to ensure they meet prioritised community needs**

The council continues its rolling process of Service Reviews, aimed at maximising community value through continuously improving its operating efficiency and service performance to the community. This Annual Business Plan has been prepared on the basis of continuing existing services, noting that a rolling program of review is being implemented.

Collaboration with other Councils will continue in order to build capacity for shared strategic opportunities, innovation and cost efficiencies and enables the ability to align processes and reduce duplication.

**Council only approve new Major Projects where it has the identified funding capacity to do so**

Council debt is forecast to increase from \$6.8m to \$15.6m between 30 June 2019 and 30 June 2020. With consideration given to its financial ratios, this means that Council has the funding capacity to consider new strategic Major Projects and is currently investigating partnerships to aid in the development of a number of sporting facilities.

The additional borrowings in 2019/20 relate to Council's contribution towards the Mitchell Park Sports & Community Centre. Any changes to the timing and scope of this project may reduce the funding and in turn requirement for borrowings currently factored into the draft 2019/20 Annual Business Plan.

**Maintain Council's position for an average residential rate which remains among the lower rating metropolitan councils**

Comparative 2018/19 data shows that council's average residential rate continues to remain among the lower rating metropolitan councils, with its current position ranking being the 5th lowest of 18 metropolitan councils.

## 5. Continuing and improving services

All councils have responsibilities under the *Local Government Act 1999* and other relevant legislation to deliver services for the community. Council is committed to maintaining all services including, but not limited to:

Ongoing Services	
Land use and development planning	Arts and cultural promotion and support
Development and building assessments	Library services
Facilitation of urban developments	Sports and recreation promotion and support
Local Government searches	Community capacity building and development
Economic planning and leadership	Inspection, regulation and control
Environmental planning and leadership	Emergency planning and response
Biodiversity management	Community care
Waste services	Immunisation services
Water management	Public health planning
Infrastructure management	Urban activation
Community facilities management	Customer Experience
Reserves, parks and gardens management	Increased levels of tree planting annually

Enabling Services	
Strategic management	Communications and marketing
Organisational excellence and innovation	Human resources and workforce planning
Strategic asset management	ICT & knowledge management
Financial management	Operational support
Governance support	

## 6. Project priorities

In 2019/20 Council plans to commence or continue working on the following strategic initiatives, as outlined in our 4 Year 2019-2023 Business Plan:

### Continuing initiatives

2019/20 Initiatives	Key Strategic Theme
Commence the Oaklands Precinct project to provide improved public amenity and connectivity	Liveable
Implement the Reconciliation Action Plan 2019-2023	Liveable
Continue planning for a UCI standard BMX facility in partnership with State Government and the City of Onkaparinga	Liveable
Continue the redevelopment of the Morphettville Park Sports and Community Centre	Liveable
Continue the Marion Outdoor Pool building and recreational facilities upgrade	Liveable
Continue to deliver the Volunteer Strategy 2019-2021	Engaged
Continue to plan and deliver courts and a multi-purpose facility at Seaview High School	Liveable
Continue planning for the Mitchell Park Sports and Community Club redevelopment	Liveable
Continue work on the Hallett Cove Foreshore redevelopment	Liveable
Implement the Coastal Climate Change Adaptation Plan	Valuing Nature
Implement the Energy Efficiency and Renewable Energy Plan	Valuing Nature
Develop a data platform 'Metrics that Matter' to enable improved service delivery	Innovative
Continue development of an online booking service for community managed facilities	Innovative
Develop a strategy and implement the enhancement and transformation of our business enterprise systems (including Asset Management system)	Innovative
Partner with key stakeholders to maximise the outcomes for the site of the Seacliff Park Development Plan Amendment	Prosperous
Continue planning for a coastal walkway to connect Heron Way Reserve with the Field River environs	Connected
Continue planning for a Southern Soccer Facility	Connected

New projects commencing in 2019/20

2019/20 Initiatives	Key Strategic Theme
Expand the number of netball courts at Cove Sports and Community Club	Liveable
Develop the City Property Strategic Asset Management Plan to meet community, sport and recreation needs	Liveable
Review Marion Cultural Centre Plaza designs and linkages to surrounding areas	Liveable
Determine the future of the Marion Golf Clubrooms	Liveable
Activate the Edwardstown and Melrose Park Employment Precinct	Liveable
Expand the streetscape program to include arterial roads	Liveable
Commence a feasibility plan for a destination playground to attract users city-wide	Liveable
Commence development of an online one stop shop for customers to enable easy access to information and transactions for council services, rates, registrations and events	Innovative
Implement the Social Media Strategy 2019-2023	Innovative
Partner to transition to the new Planning and Design code	Prosperous
Commence development of a City Transport Plan to enable ease of movement for people of all ages and abilities within and through the city	Connected
Trial a third community bus	Connected
Trial implementation of extended operating hours at Neighbourhood Centres	Connected
Develop and deliver a Disability Access and Inclusion Plan	Engaged
Engage a curator to manage the Marion Historic Village Museum	Liveable

## 7. Asset Management

The City of Marion currently owns and manages a large and diverse community asset portfolio, valued in excess of \$1 billion. These assets, including roads, footpaths, drains, community buildings, parks and reserves, play a vital role in the local community and on quality of life. Assets exist in order to provide services to the community and businesses for the benefit of current and future generations.

Large portions of Council's asset portfolio have been in existence for many years and continue to provide ongoing services. Council also receives a number of 'gifted' or 'donated' assets from developers. These assets attract ongoing operational and maintenance costs over their life.

At the same time, environmental change is challenging the capacity of existing assets to continue to provide an effective service. The community's expectations too are increasing, which affects the ability of existing assets to meet the changing needs of current and future residents. As community assets have a comparatively lengthy useful life, it is a complex task to monitor, maintain and program the timing of their renewal.

Asset management is a critical tool in ensuring appropriate provision is made for the long-term management of community assets, and their impacts on all areas of service planning and delivery.

The City of Marion's Asset Management Vision is:

**'To maintain the City of Marion's assets to agreed levels of service which maximise community value throughout an asset's life'.**

Council's Asset Management Plans detail information about our assets and define the services to be provided, how the services are provided, and identify the funds required to maximise the delivery of the services.

All City of Marion assets are audited annually and are frequently inspected on a rolling program.

## 8. Measuring our success

Monitoring performance is a critical element of strategic management. It is the mechanism for critically ensuring that Council is contributing to the achievement of its objectives in both the Strategic Plan and the 4-year Business Plan 2019-2023. Our Key Performance Indicator (KPI) dashboard for 2019/20 (provided in the table below) takes account of these objectives.

Key Performance Indicator	Core Target	Stretch Target
Financial Sustainability	Council maintains a break even or positive cash funding position in delivering its annual budget	
Delivery of agreed projects identified in the Annual Business Plan and the first year targets in the 4 year Plan	Greater than or equal to 95%	
Lost Time Injury Frequency Rate	Greater than or equal to 10% reduction from the previous year's result	Greater than or equal to 15% reduction from the previous year's result
Total employee costs (including agency staff)	Less than or equal to 3% increase in actual employee costs (including agency staff) against prior year's actual costs	Less than or equal to 2% increase in actual employee costs (including agency staff) against prior year's actual costs
Overall satisfaction with Council's performance	Greater than or equal to 75% rated as satisfied or above	Greater than or equal to 85% rated as satisfied or above
Asset Sustainability	Asset Renewal Funding Ratio (previously called the Asset Sustainability Ratio) greater than or equal to 80%	Asset Renewal Funding Ratio greater than or equal to 90%
Delivery of Council's capital works program	Greater than or equal to 80% delivery of Council's planned capital works program (adjusted for extraordinary items)	Greater than or equal to 90% delivery of Council's planned capital works program (adjusted for extraordinary items)
Staff engagement	Achievement of an overall employee pulse survey result of 75%, based on 9 metrics (including Community, Values, Safety, Expectations, Valued, Empowerment, Development, Recognition, Happiness)	Achievement of an overall employee pulse survey result of 80%
Community engagement/communications	Project specific communications to the public should be timely and accurate	100%

We will report on our progress against our 2019/20 KPI dashboard quarterly at Council meetings and in our 2019/20 Annual Report.

## 9. Funding the Annual Business Plan

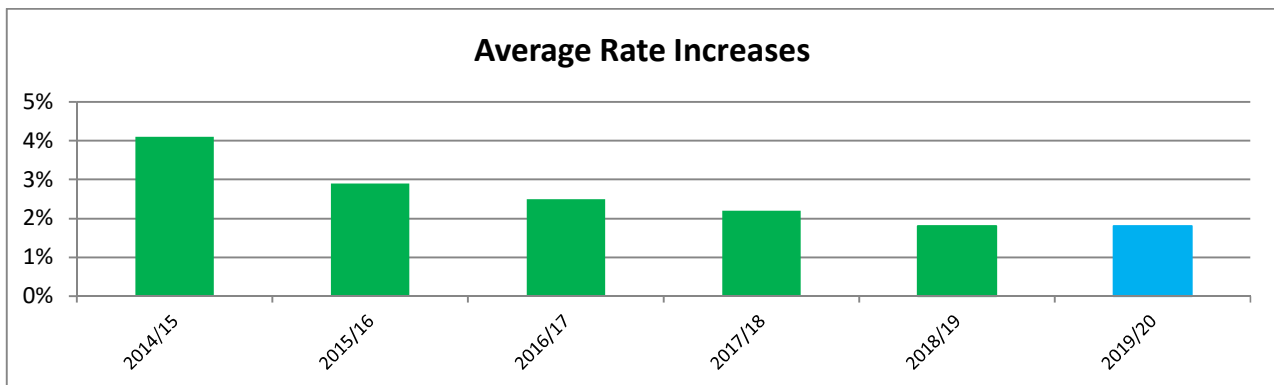
### 9.1 Your rates in 2019/20

The Annual Business Plan is based on an average rate increase of 1.8%. In setting rates for 2019/20, Council has forecast the revenue required to meet the costs of delivering the services and projects that will be provided to the community in 2019/20.

Rates account for 84% percent of council's operating revenue with others sources including fees, charges and grants. These revenues contribute to the necessary funding for planned capital renewal programs in 2019/20.

While the average rate increase is 1.8%, it is to be noted that actual rates payable by a rate payer will vary according to individual property valuations, the attributed land use, and whether there has been any new development or capital improvement at the land.

Over the past years, we have listened to your feedback and Council is aware of the impact of rate increases on the community. We are continually looking for opportunities that allow this burden to be reduced and as a result our rate increases have been decreasing steadily over the past six years. The 2019/20 rate increase has maintained the lowest in over 15 years, with councils focus still on keeping rates low.

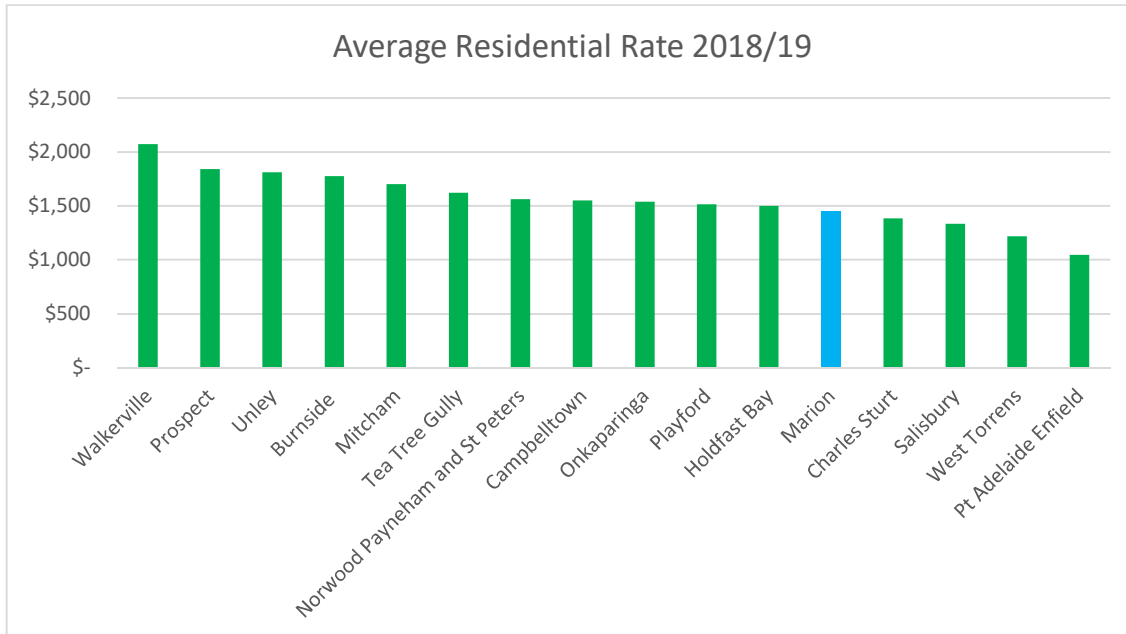


With changing community needs and other external influences impacting on the community, there is a need for council to consider how to plan more effectively, both for the longer term and more immediate community benefit. The rate increase is set at a level that provides confidence that services will be maintained and that a sufficient capital expenditure program is planned to maintain council's assets.

The outcomes of the community consultation, as well as a balance between achieving the strategic directions, maintaining services and assets, ensuring financial and environmental sustainability, supporting intergenerational equity and making provision for those in the community who are experiencing hardship, have been considered in setting the rate increase for the Annual Business Plan.

## Comparative Rating Data

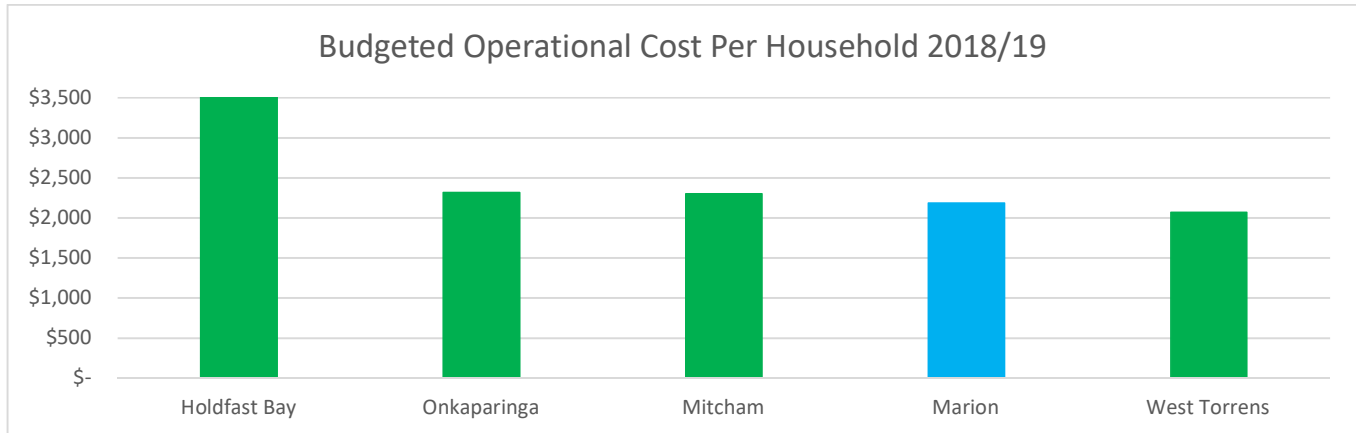
### Average Residential Rate



With a rate rise of 1.8% the City of Marion's average residential rate is in line with Council's ABP framework and set to remain among the lower rating metropolitan councils. In 2018/19 Council had the 5<sup>th</sup> lowest average metropolitan residential rate.

### Operational Cost per Household

Council's primary benchmark is to compare its average residential rate against other metropolitan councils as shown in the "Average Residential Rate 2018/19" table above. The table below illustrates that council's operational costs per household compares favourably against that of our neighbouring councils. This does not take into account different councils' service levels, infrastructure renewal and revenue from grants.



## 9.2 Differential Rating

Council currently derives 17% (2018/19: 18%) of its rate revenue from the Commercial and Industrial sectors. Commercial and Industrial users consume a greater proportion of council resources than residential properties, particularly in regard to the use of roads, footpaths, traffic, parking, storm water drainage, public health and environment.

Council uses a differential rating system to raise revenue based upon its Land Use to ensure a fair and equitable distribution of rates within the City of Marion. The differential rate is charged in addition to the normal rate. In applying this approach, council will take into consideration all prevailing economic conditions and changes and adjust its differential rates accordingly, to ensure an appropriate and fair equalisation of rates across all land use categories. Differential rates to apply to land use are as follows:

Commercial	85%	(2018/19: 85%)
Industrial	70%	(2018/19: 70%)
Vacant Land	100%	(2018/19: 100%)

### 9.3 Budgeted Income Statement

An operating surplus of \$6.895m before capital revenues is forecast for 2019/20. The operating surplus is required to fund the renewal of existing infrastructure in accordance with council's asset management plans and to fund construction of new assets to deliver councils services.

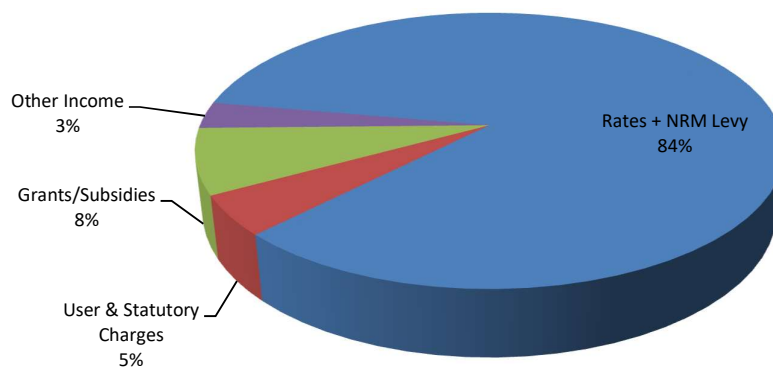
	3rd Review 2018/19 \$'000	Budget 2019/20 \$'000	Variance \$'000
<b>Budgeted Income Statement</b>			
<b>Operating Revenue</b>			
Rates - General	75,208	77,293	2,085
Rates - NRM Levy *	1,933	1,972	39
Statutory Charges	2,231	2,193	(38)
User Charges	2,381	2,161	(220)
Grants/Subsidies	7,932	7,180	(752)
Investment Income	1,165	708	(457)
Reimbursements	628	530	(98)
Other Revenue	1,127	1,361	234
Share of Profit/(Loss) Regional Subsidiaries	344	354	10
<b>Total Operating Revenue</b>	<b>92,949</b>	<b>93,751</b>	<b>802</b>
<b>Operating Expenditure</b>			
Employee Costs	34,807	35,905	1,098
Contractor Services	23,133	23,570	437
Materials	4,882	4,866	(16)
Finance Charges	467	397	(70)
Depreciation	15,123	15,056	(67)
Other Expenses	8,524	7,063	(1,461)
<b>Total Operating Expenditure</b>	<b>86,936</b>	<b>86,856</b>	<b>(80)</b>
<b>Operating Surplus/(Deficit) before Capital Revenues</b>	<b>6,013</b>	<b>6,895</b>	<b>882</b>
Capital Grants and Contributions	1,023	6,300	5,277
<b>Net Surplus/(Deficit) resulting from Operations</b>	<b>7,036</b>	<b>13,195</b>	<b>6,159</b>

\* Note: The NRM Levy is collected by Council on behalf of the Adelaide and Mt Lofty Ranges Natural Resources Management Board.

## 9.4 Operating Revenue

The main source of income for council is rate revenue; making up 84% of total council revenue in 2019/20, with other sources being government regulated fees for statutory services, an environment of diminishing levels of untied federal grant monies, as well as other grants from State and Federal government.

**Budgeted Operating Revenue  
2019/20**



### General Rates

Council's revenue in 2019/20 includes \$77.29m to be raised in general rates. The budget has been developed on the basis of an average rate increase of 1.8% (excluding new developments and capital improvements). In setting rates for 2019/20, council has forecast the revenue required to meet the costs of delivering the services and projects that will be provided to the community in 2019/20.

Growth for new developments and capital improvements is forecast at 1% for 2019/20. This predominantly is the result of new housing in Marion and property improvements as reported by the Valuer General. The revenue created by this growth will cover the increased costs of servicing a growing community which includes the requirement to maintain and provide for the replacement of infrastructure such as stormwater drainage and transport networks.

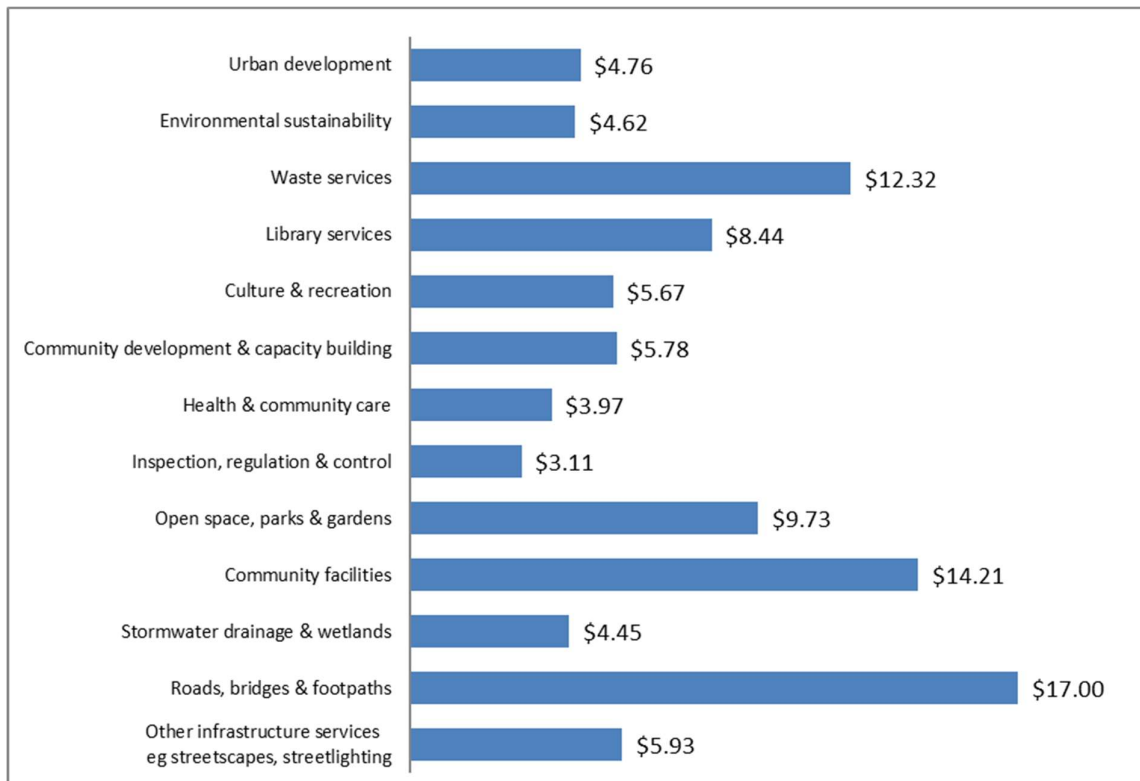
### Other Sources of Revenue

- **User Charges set by council** – Relate mainly to the recovery of service delivery costs through the charging of fees to users of council's services. These include charges for the use of council's community facilities, swimming pool admission and the like.
- **Statutory Charges set by State Government** – Relate mainly to fees and fines levied in accordance with legislation and include development application fees, health act registrations and parking fines.

- **Grants and Subsidies** – Grants include all monies received from State and Federal sources for the purpose of funding the delivery of council's services to ratepayers and for the funding of the capital works program.

## 9.5 Operating Expenditure

Council's operating expenses are forecast to decrease to \$86.856m in 2019/20. The following graph shows a breakdown of operating expenditure across council services for every \$100 spent:



## Employee Costs

Employees are responsible for the provision of Council's key services, including the ongoing maintenance of open space areas, libraries, neighbourhood centres, the Marion Outdoor Pool, urban development, health and community care. Employees are either directly employed by council, or indirectly through an employment agency (i.e. agency staff) where temporary workforce requirements have arisen through seasonal demand or short-term vacancies of existing positions.

Employee costs are forecast to increase by \$1.098m primarily because of increases in Council's staff Enterprise Agreements (2.3%).

There are two Enterprise Agreements (EA's) covering our indoor and outdoor staff. The outdoor staff EA is negotiated with the Australian Workers Union and staff agreed to a 2.5% per annum increase, or March CPI if greater, for the 2 years to 30 June 2020.

The indoor staff EA is negotiated with the Australian Services Union (ASU). The ASU EA expires on 30 June 2019 and is currently being renegotiated (the previous 3 year EA has given average annual increases of 2.1%).

A reduction of \$921k has been incorporated into the budget to allow for positions that may be temporarily vacant during the year.

### **Contractor Services**

Contractor services relate mainly to the provision of council services by external providers. Council uses contractors to assist in the provision of major services such as waste collection, and also where specialist services or advice is required where it is not warranted for Council to have permanent in-house resources. An increase of \$0.437m (1.9%) is forecast in the 2019/20 budget.

### **Materials**

Council's Materials budget includes utilities, products utilised in the delivery of community services and maintenance of council's infrastructure, open space, and other assets, as well as fuel for the fleet of vehicles used to deliver services. A decrease of \$16k (0.3%) in materials is forecast in the 2019/20 budget.

### **Other Expenses**

Other Expenses have decreased by \$1.461m (17.1%) primarily relating to a \$1.0m contribution towards Oaklands Crossing Upgrade in 2018/19.

## **9.6 Capital Revenue**

### **Capital Grants and Contributions**

Council has forecast \$6.3m in capital grants and contributions towards new capital works planned in 2019/20. This includes forecast grant funding of \$5.0m from the Federal Government for Mitchell Park Sports & Community Club Redevelopment with a total project cost of \$15.0m (with the remaining \$10m coming from Council funds), and \$1.3m for Sam Willoughby UCI BMX track with a total project cost of \$5.8m (with \$1.75m from Council funds, \$0.75m from City of Onkaparinga and the remaining \$3.3m coming from grant funding).

If the forecast amount for Mitchell Park Sports & Community Club is not achieved, the timing and scope of the project may reduce so delivery can be met with available funding.

## **9.7 Budgeted Capital Expenditure**

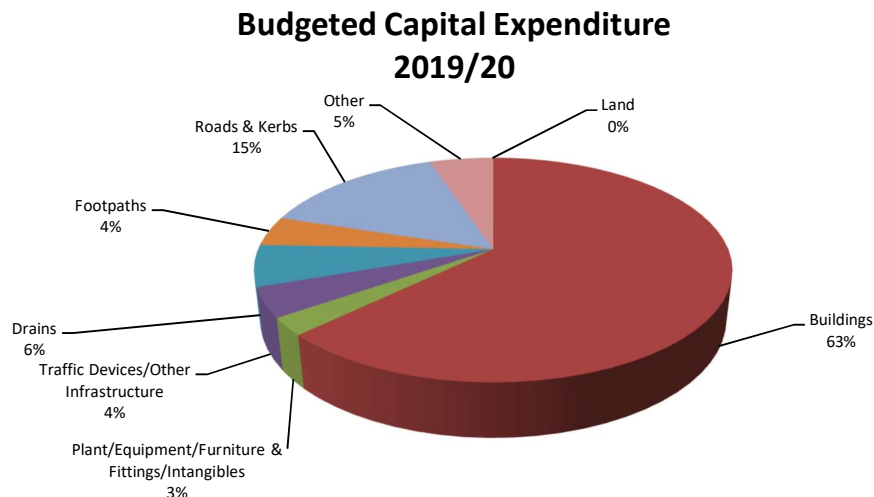
The 2019/20 Budgeted Statement of Capital Expenditure forecasts total capital expenditure of \$44.528m including \$12.263m renewal and \$32.265m new and upgrade.

The following table summarises council's planned Capital Works Program for 2019/20.

Capital Expenditure	3rd Review 2018/19 \$'000	Budget 2019/20 \$'000
Land	681	0
Buildings	13,240	27,989
Infrastructure:		
Roads & Kerbs	6,579	6,650
Drains	2,238	2,657
Footpaths	1,372	1,900
Traffic Control Devices	659	417
Other Infrastructure	5,079	1,484
Plant and Equipment	4,210	790
Furniture and Fittings	95	341
Other	1,309	2,301
Intangibles	9	0
<b>Total Capital expenditure</b>	<b>35,469</b>	<b>44,528</b>
Represented By:		
Capital Expenditure		
Assets - Renewal	21,775	12,263
Assets - New	13,694	32,265
	<b>35,469</b>	<b>44,528</b>

Funding for key capital projects included in the budget include Mitchell Park Sport and Community Club (\$15.0m), Morphetville Park Sports Club (\$2.7m), Southern Region Soccer Facility (\$2.5m), the Sam Willoughby UCI BMX Track (\$2.05m) and Marion Outdoor Swim Centre upgrades (\$1.930m). Variances in buildings are due to these sites, offset by the completion of Edwardstown Soldiers Memorial Oval Recreation Grounds in 2018/19.

Movements in Plant and Equipment relate to the LED Replacement project in 2018/19, and the adoption of a change to fleet utilisation that has resulted in a change in the fleet replacement program.



## 9.8 Financing the Budget

Financing the budget refers to the use of borrowings or available cash balances to meet any shortfall between expenditure (both operating and capital) and revenue.

	3rd Review 2018/19 \$'000	Budget 2019/20 \$'000
<b>Net Lending/(Borrowing)</b>		
Operating Surplus/Deficit before Capital Amounts	6,013	6,895
<u>less: Net Outlay on Existing Assets</u>		
Capital expenditure on asset renewal/replacement	21,775	12,263
less Depreciation/Ammortisation	(15,123)	(15,056)
	<b>6,652</b>	<b>(2,793)</b>
<u>less: Net Outlay on New/Upgrade Assets</u>		
Capital expenditure on New & Upgrade Assets	13,694	32,265
less Capital Grants	(1,023)	(6,300)
	<b>12,671</b>	<b>25,965</b>
Adjustments		
Proceeds from Sale of Surplus Land	955	-
Share of Equity - Regional Subsidiaries	(344)	(354)
	<b>611</b>	<b>(354)</b>
<b>Net funding increase/(decrease)</b>	<b>(12,699)</b>	<b>(16,631)</b>

The table above identifies the council's net funding result. Council's budget for 2019/20 is expected to result in a net decrease in funding of \$16.631m.

Financing transactions associated with accommodating the expected net lending result in 2019/20 are as follows:

	3rd Review 2018/19 \$'000	Budget 2019/20 \$'000
<b>Financing Transactions</b>		
New Borrowings	0	10,000
less: Repayment of Principal on Borrowings	(1,100)	(1,171)
less: Increase/(Decrease) in Cash & Investments		
Transfers from/(to) Reserves	15,253	7,801
Cash Drawdowns/(Investment)	(1,454)	-
<b>Equals: Financing Transactions</b>	<b>12,699</b>	<b>16,631</b>

Additional borrowings of \$10m are forecast for 2019/20, in addition to this, principal repayments of existing loans will result in a forecast balance outstanding as at 30 June 2020 of \$15.635m.

While not having a direct impact on the 2019/20 budget, Council's Long Term Financial Plan includes an allowance for borrowings of up to \$2.96m for the following projects:

Project	Year	\$000's
Administration building essential works - proposed	2020/21	2,960
<b>Total new borrowings</b>		<b>2,960</b>

These borrowings are indicative and will see Council's borrowings projected to peak at \$16.6 million in 2020/21, with its Debt Servicing Ratio peaking at 3.0% in 2020/21 against a maximum target of 5.0% and its Net Financial Liabilities ratio reaching 7.0% in 2020/21 against a target of up to 50%.

## 9.9 Financial Ratios

To assist council in meeting its objective of financial sustainability a series of financial indicators endorsed by the Local Government Association are provided. Where a council target has not been adopted, the recommended Local Government Association (LGA) target has been used. The following table details these financial indicators and whether or not the prescribed target has been achieved over the three years up to the end of 2019/20.

Ratio	Council Target	2019/20 Budget	3 Year Average
Operating Surplus	0% - 5%	7.35%	8.53%
Asset Renewal Funding Ratio <i>(formerly Asset Sustainability Ratio)</i>	95% - 100%	81.45%	100.05%
Asset Consumption	80% - 100%	76.31%	78.03%
Net Financial Liabilities	0% - 50%	11.14%	N/A
Debt Servicing	0% - 5%	1.7%	N/A

Council's Operating Surplus is higher than its target, but is required to ensure Council meets its objective of long-term financial sustainability.

Council's Asset Sustainability and Asset Consumption ratios both fall outside of their targets. This indicates that Council's asset base requires further renewal, with continuing work on its Asset Management Plans and strategies relating to specific asset classes in progress to set a good foundation for improving this in future. There is scope for further prudent borrowing to finance future major projects.

All other ratios are within their targeted ranges. Meeting these targeted ranges is consistent with Council meeting its objective of long-term financial sustainability.

## Appendix 1. Capital Works Program

STREETSCAPE PROGRAM 2019/20		
Road Name	Suburb	Ward
Bray Street	Plympton Park	Mullawirra
Sturt Road	Oaklands Park	Warracowie
Alawoona Avenue	Mitchell Park	Warriparinga
Birch Crescent	Tonsley	Warriparinga

OPEN SPACE & RECREATION WORKS PROGRAM 2019/20			
Location	Suburb	Ward	Description
<b>Playground Implementation Program</b>			
Skipper Close Reserve	Hallett Cove	Southern Hills	Construction
Alpine Drive Reserve	Seacombe Heights	Warriparinga	Construction
Christopher Grove Reserve	O'Halloran Hill	Southern Hills	Construction
Central Avenue Reserve	Hallett Cove	Coastal	Construction
Dwyer Road Reserve	Oaklands Park	Warracowie	Construction
Marion Outdoor Pool	Park Holme	Mullawirra	Construction
Various*	Various	Various	Remove Playground without replacement
* Council is currently finalising the exact locations for playground removals for 19/20			
<b>Reserve Improvements</b>			
Alpine Drive Reserve	Seacombe Heights	Warriparinga	Construction
Central Avenue Reserve	Hallett Cove	Coastal	Construction
Mostyn Road Reserve	Darlington	Warriparinga	Construction
Capella & Nannigai Reserve	Hallett Cove	Coastal	Design works
Shamrock Reserve	Hallett Cove	Coastal	Construction
Yanyarrie Avenue Reserve	Edwardstown	Woodlands	Construction
Bandon Terrace	Marino	Coastal	Construction
Ben Pethick Reserve	Marion	Warracowie	Construction
The Crescent Reserve	Edwardstown	Woodlands	Construction
Various*	Various	Various	Installation of shade sails
*Council is currently finalising the exact location for the provision of shade in 19/20			
<b>Tennis &amp; Netball Courts</b>			
Cove Netball Club	Hallett Cove	Southern Hills	Additional courts
Seaview High School	Seacombe Heights	Warriparinga	Explore designs and development

PROPERTY/BUILDING WORKS PROGRAM 2019/20			
Location	Suburb	Ward	Description
Marion Golf Club	Seacliff Park	Coastal	Main building works to relocate golf club from atco huts
Koorana Gymnastics	Morphettville	Mullawirra	New kitchen, office and storage area and upgrade toilet/showers
Marion Sports & Leisure	Morphettville	Mullawirra	New air conditioner
Morphettville Park Sports Club	Morphettville	Mullawirra	Replacement of oval coaches boxes and oval fencing
Marion Outdoor Pool	Park Holme	Mullawirra	Chlorine chemical control system, pool cover and car park works
Park Holme Library	Park Holme	Mullawirra	Atrium refurbishment
Cove Sports Club	Hallett Cove	Southern Hills	New furniture
Marion Cultural Centre	Oaklands Park	Warracowie	Outdoor play equipment, pool table, table tennis
Marion Basketball Stadium	Marion	Warriparinga	Reconfigure toilets, changerooms, office and kitchen
Marion Bowling Club	Marion	Warriparinga	Kitchen replacement
Cooinda Neighbourhood Centre	Sturt	Warriparinga	Refurbishment of office
Edwardstown Soldiers Memorial Recreation Ground	Edwardstown	Woodlands	Seating and shade for grass areas and facility signage
Glandore Community Centre	Glandore	Woodlands	Ceiling replacement
Various	Various	Various	Signage
Various	Various	Various	Electrical board replacements
Various	Various	Various	Drainage works
Various	Various	Various	Carpet Replacement
Various	Various	Various	Air Conditioning
Various	Various	Various	Lighting upgrades

ROAD RESEAL PROGRAM 2019/20				
Road Name	Suburb	Ward	From	To
Works program still to be finalised				

KERB & WATER TABLE PROGRAM 2019/20				
Road Name	Suburb	Ward	From	To
Works program still to be finalised				

RESIDENTIAL FOOTPATH PROGRAM 2019/20				
Road Name	Suburb	Ward	From	To
Proactive Footpath Works	Various	Various		
Kumabinna Avenue	Hallett Cove	Coastal		
Brooklyn Drive	Hallett Cove	Coastal		
Airlie Mews	Hallett Cove	Coastal		
Anna Court	Hallett Cove	Coastal		
Buffalo Court	Hallett Cove	Coastal		
Ocean Boulevard	Seacliff Park	Coastal		
Morphettville Renewal Project	Morphettville	Mullawirra		
Ella Crescent	O'Halloran Hill	Southern Hills		
Tracy Street	Seacliff Park	Southern Hills		
Adams Road	Sheidow Park	Southern Hills		
Berrima Road	Sheidow Park	Southern Hills		
Bendigo Close	Trott Park	Southern Hills		
Latimer Crescent	Trott Park	Southern Hills		
Morphett Road (south of the Oaklands Crossing)	Warradale	Warracowie		
Geneva Court	Mitchell Park	Warriparinga		

TRAFFIC DEVICES PROGRAM 2019/20			
Road Name	Suburb	Ward	Description
Lighthouse Drive	Hallett Cove	Coastal	Indented parking bay
Duncan Avenue	Park Holme	Mullawirra	Angled car park for inclusive playspace
Western Avenue	Park Holme	Mullawirra	Indented parking bay
Addison Road	Warradale	Warracowie	Off-street parking at Warradale Railway Station
Exmoor Avenue	Oaklands Park	Warracowie	Parking within existing median
Dwyer Road	Oaklands Park	Warracowie	Indented parking bay

STORMWATER DRAINAGE PROGRAM 2019/20		
Road Name	Suburb	Ward
Caprice Street / Mercedes Avenue	Hallett Cove	Coastal
Shaftesbury Terrace	Marino	Coastal
Lucretia Way Dam Design	Hallett Cove	Coastal
Coolah Terrace	Marion	Warracowie
Alison Avenue	Marion	Warriparinga
Warriparinga Wetlands (Pond 2)	Bedford Park	Warriparinga
Shetland Avenue	Marion	Warriparinga

IRRIGATION & WETLANDS PROGRAM 2019/20		
Location	Suburb	Ward
Marion Golf Club - installation of low & high pressure pump set	Seacliff Park	Coastal
Central Avenue Reserve	Hallett Cove	Coastal
Elizabeth Ryan Reserve	Plympton Park	Mullawirra
Christopher Grove Reserve	O'Halloran Hill	Southern Hills
Skipper Reserve	Hallett Cove	Southern Hills
Crown Street Reserve	Dover Gardens	Warracowie
Hamilton Park Reserve	Warradale	Warracowie
Mitchell Park Oval & Reserve	Mitchell Park	Warriparinga
Warriparinga Wetlands	Bedford Park	Warriparinga
Alpine Road Reserve	Seacombe Heights	Warriparinga
Yanyarrie Reserve	Edwardstown	Woodlands

OTHER INFRASTRUCTURE PROGRAM 2019/20		
Details	Suburb	Ward
Bus Shelters	Various	Various
Street Lighting	Various	Various
Signage	Various	Various
Walking & Cycling Pathways	Various	Various

## Appendix 2. Rating Policy

### RATING

#### (1) Valuation Methodology and Adoption

Council uses Capital Value as the basis for valuing land within the Council area. Capital Value is the value of the land and all of the improvements on the land. The Council also continues to adopt the capital valuations distributed by the Valuer-General.

(See Annexure 1)

#### (2) Differential General Rates

All land within a council area, except for land specifically exempt under section 147 (2) of the Act is rateable. The Act provides for a council to raise revenue through a general rate, which applies to all rateable land, or through differential general rates, which differentially apply to classes of rateable land. Council uses a differential rating system to raise revenue based upon Land Use to ensure a fair and equitable distribution of rates within the City of Marion. In applying this approach Council will take into consideration all prevailing economic conditions and changes and adjust its differential rates accordingly, to ensure an appropriate and fair equalisation of rates across all land use categories.

The differential general rate Land Use categories are as follows

- Category 1 Residential
- Category 2 Commercial – Shop
- Category 3 Commercial – Office
- Category 4 Commercial – Other
- Category 5 Industrial – Light
- Category 6 Industrial – Other
- Category 7 Primary Production
- Category 8 Vacant
- Category 9 Other

These differential rates will be used to determine the rates in the dollar for all properties within the City of Marion area for the financial year. These rates will be specified in Council's rate declaration for each financial year.

(See Annexure 1)

#### (3) Minimum Rate

A minimum amount payable by way of general rates is determined to apply to the whole of an allotment (including land under a separate lease or licence) and only one minimum amount is payable in respect of two or more pieces of adjoining land (whether intercepted by a road or not) if they are owned by the same owner and occupied by the same occupier.

The Minimum Rate to apply to properties within the City of Marion will be detailed in Council's rate declaration for each financial year.

(See Annexure 1)

#### (4) Service Charge

The Council has decided not to impose any service charges for this financial year.

#### (5) Natural Resources Management (NRM) levy

The Council, under the Natural Resource Management Act 2004, is required to collect this levy. It does so by imposing a separate rate for all rateable properties within the Council area.

For each financial year, the levy for each property will be determined by the total capital valuation within the City of Marion. The calculation is as follows;

- Total Capital Value divided by the Total Amount Required, (set for the financial year by the NRM Board) determines an appropriate rate in the dollar, this rate in the dollar will then be adopted to each property. (See Annexure 1)

## **(6) Payment of Rates**

The Council has determined that payment of rates for the 2019/20 financial year will be by four instalments, due on 2 September 2019, 2 December 2019, 2 March 2020 and 1 June 2020. However, the total amount of rates may be paid in full at any time.

Council has determined that rates may be paid by the following methods;

- Australia Post – Post Office, Telephone or Internet
- Bpay – Telephone or internet payments
- Centrepay – Deductions directly from Centrelink deductions
- Direct Debit – Direct from either a Cheque or Savings account
- Eservices – Direct through the Council's Internet system
- In person - At Council Offices
- By Mail - Locked Bag 1 Oaklands Park SA 5046

## **(7) Late Payment of Rates**

Council imposes an initial penalty (a fine) of 2% as prescribed under the Act on any instalment that is received late. A prescribed interest rate (which includes the amount of any previous unpaid fine and interest) will apply on the expiration of each month that a balance remains unpaid.

When the Council receives a payment in respect of overdue rates the Council applies the money received in the order set out below in accordance with Section 183 of the Act,

- First – to satisfy any costs awarded in connection with court proceedings;
- Second – to satisfy any interest costs;
- Third – in payment of any fines imposed;
- Fourth – in payment of rates, in chronological order (starting with the oldest account first).

(See Annexure 1)

## **(8) Rebates and Postponement of Rates**

### **(8.1) Rate Rebate Policy**

Refer to the Rate Rebate Policy attached.

### **(8.2) Rate Capping**

Section 166 (1) (i) (ii) of the Act provides for the discretionary rebate of rates where, among other things, there has been a rapid change in valuations.

Council will provide relief against a substantial increase in rates payable on residential land due to large increases in capital value by applying a rebate (capping) of general rates to eligible ratepayers.

For the current financial year, the rate cap is set at 12% with a \$20 minimum and a \$200 maximum (excluding new or improved properties) for ratepayers who meet the Qualifying Criteria set out below:

**Qualifying Criteria:**

- The property is the owner's principal place of residence.
- The property has not had more than \$20,000 of improvements.
- The property value has not increased due to zoning changes.
- The land use for rating purposes has not changed since 1<sup>st</sup> July of the previous financial year.
- The property has not sold since the 1<sup>st</sup> January of the previous financial year.

Rate capping will be applied automatically to properties that can be readily identified as being eligible. Where this rebate is not applied automatically, ratepayers who consider they could be eligible for rate capping may apply in writing to council. Applications will be assessed against the eligible criteria. Only applications for the current financial year will be accepted and must be received in the current financial year.

### **(8.3) Residential Construction on Vacant Land**

Under Section 166 (1) (a) of the Act, and for the purpose of securing the proper development of the area, a discretionary rebate of general rates for the 2019/20 financial year will be granted in respect of an assessment classed as vacant land by the Council, where:

- The principal ratepayer of the assessment applies to the Council for the rebate prior to 30 June 2020, and
- The footings have been poured on the property by 30 June 2020

The amount of the rebate will be the difference between the general rate in the dollar applicable to Vacant land, and the general rate in the dollar applicable to Residential land. This is calculated by the number of days remaining between 1 July 2019 and 30 June 2020 from the date footings are poured for a residence on the land. Minimum Rate is still applicable.

### **(8.4) Postponement of Rates – Hardship**

Section 182 of The Act permits the Council, on the application of the ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates they may submit an application in writing to the Council's Team Leader Rating Services. The Council treats such inquiries confidentially.

### **(8.5) Postponement of Rates – Seniors**

An Application may be made to Council by ratepayers who meet the criteria required for qualification for the postponement under Section 182A of The Act. (see Annexure 1 for criteria)

## **(9) Sale of Land for Non-Payment of Rates**

The Act provides that a council may sell any property where the rates have been in arrears for three years or more. Council is required to notify the owner of the land of its intention to sell the land, provide the owners with details of the outstanding amounts, and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month. Except in extraordinary circumstances, the Council enforces the sale of land for arrears of rates.

## **(10) Concessions**

### **Cost of Living Concession**

Pensioners, low-income earners and self-funded retirees holding a Commonwealth Seniors Health Card can receive up to \$200 per year. Eligibility includes pensioners and low-income earners who are tenants. For further information contact the Concessions Hotline on 1800 307 758.

## **RATE REBATES**

### **(1) Policy Statement**

Council has decided to adopt a Rate Rebate Policy for all rateable land within the Council's area which is applied in accordance with Sections 159 to 166 of the Act. This Policy will assist the Council as a decision making function and is intended to provide guidance to the community as to the matters that the Council will take into account in deciding an application for a rebate.

The Policy also sets out the type of land use for which the Council must grant a mandatory rebate of rates and the percentage amount applicable, and those types of land use where the Council has the ability to grant a discretionary rebate of rates. Rebates will only be available when the applicant satisfies the requirements under both the Act and, where appropriate, the requirements of this Policy.

### **(2) Mandatory Rebates**

Mandatory rate rebates will be granted by Council at the prescribed rate in accordance with Sections 159 to 165 of The Act.

S160 – Health Services 100% Rebate

S161 – Community Services (Including Housing Associations) 75% Rebate

S162 – Religious Purposes 100% Rebate

S163 – Public Cemeteries 100% Rebate

S164 – Royal Zoological Society of SA 100% Rebate

S165 – Educational Purposes 75% Rebate

Where the Council is satisfied from its own records, or from other sources, that a person or body meets the necessary criteria for a mandatory rate rebate, the Council will grant the rebate accordingly. Where the Council is not satisfied based upon the information in its possession or otherwise does not hold relevant information it will require the person or body to lodge an application in accordance with this Policy.

Where a person or body is entitled to mandatory rate rebate of 75% only, the Council may increase the rebate up to a further 25%. The Council may grant this further 25% rebate upon application.

Where an application is made to the Council for a rebate of up to a further 25% the application will be determined and written notice will be provided to the applicant of its determination of that application.

### **(3) Discretionary Rebates**

A discretionary rate rebate may be granted by the Council at its absolute discretion up to and including 100% relief to any cases pursuant to Section 166 of the Act.

Any persons or bodies seeking a discretionary rebate, will be required to submit an application form to the Council and provide to the Council such information as stipulated on the application form and any other information that the Council may reasonably require.

#### **(4) Application**

The council will inform the community of the provisions for rate rebate under the Act by the inclusion of an advert in the local newspaper each year.

Application forms may be obtained from the Council office located at 245 Sturt Road, Sturt.

The Council will advise an applicant for a rebate of its determination of that application in due course, after receiving the application and receiving all information requested by the Council. The advice will state –

- if the application has been granted, the amount of the rebate; or
- if the application has not been granted, the reasons why.

#### **(5) In regards to prescribed discretionary rate rebates the Council will take into account, in accordance with Section 166(1a) of the Act, the following matters –**

- The nature and extent of Council services provided in respect of the land for which the rebate is sought, in comparison to similar services provided elsewhere in the Council area;
- The community need that is being met by activities carried out on the land for which the rebate is sought; and
- The extent to which activities carried out on the land, for which the rebate is sought, provides assistance or relief to disadvantaged persons; and
- Such other matters as the Council considers relevant.

#### **(6) The Council may take into account other matters considered relevant by the Council including, but not limited to, the following–**

- Why there is a need for financial assistance through a rebate;
- The level of rebate (percentage and dollar amount) being sought and why it is appropriate;
- The extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies;
- Whether the applicant has made/intends to make applications to another Council;
- Whether, and if so to what extent, the applicant is or will be providing a service within the Council area;
- Whether the applicant is a public sector body, a private not for profit body or a private for profit body;
- Whether there are any relevant historical considerations that may be relevant for all or any part of the current Council term;
- The desirability of granting a rebate for more than one year;
- Consideration of the full financial consequences of the rebate for the Council;
- The time the application is received;
- The availability of any community grant to the person or body making the application;
- Whether the applicant is in receipt of a community grant; and
- Any other matters and policies of the Council, which the Council considers relevant.

All persons or bodies wishing to apply to the Council for a discretionary rebate of rates must do so on or before 1 May in that financial year for which the rebate is sought.

- The Council may grant a rebate of rates on such conditions as the Council thinks fit.
- The Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies.

- Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the Council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.

It is an offence for a person or body to make a false or misleading statement or representation in an application, or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act.

The maximum penalty for this offence is \$5,000.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence.

The maximum penalty for this offence is \$5,000.

### **(7) Delegation**

The Council has delegated its power, pursuant to Section 44 of the Act, to grant applications for mandatory rebates that meet the requirements of the Act, to the Chief Executive Officer.

The Council has delegated its power, pursuant to Section 44 of the Act to determine applications and to grant a discretionary rebate of rates, to the Chief Executive Officer subject to the following condition:

- Where the discretionary rebate is not more than \$5,000.

### **(8) Review of Rebate**

A person or a body aggrieved by a determination of the Council in respect of an application for a rebate may, within 14 days of the date of the notice of determination, seek a review of that decision in accordance with the Council's Internal Review of Council Decisions Policy.

### **(9) Community Grants**

If an application for a rebate is unsuccessful, the Council has an absolute discretion to then treat the application as one for a community grant and to determine it in accordance with the Council's Community Grants Policy.

### **(10) Availability of Policy Documents**

Policy documents are available for inspection at the Council offices and on the website at [www.marion.sa.gov.au](http://www.marion.sa.gov.au). Persons may obtain a copy of any Policy document upon payment of the fee set by the Council.

### **DISCLAIMER**

A rate cannot be challenged on the basis of non-compliance with this Policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that the Council has failed to properly apply this Policy they should raise the matter with the Council. In the first instance contact the Council's Team Leader – Rating Services on 8375 6617 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, City of Marion, PO Box 21, Oaklands Park, SA 5046.

## Annexure 1

### 1. Valuation Methodology and Adoption

Under the Act, the Council may adopt one of three valuation methodologies to value the properties in its area. They are:

- Capital Value – the value of the land and all of the improvements on the land.
- Site Value – the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements.
- Annual Value – a valuation of the rental potential of the property

The Council considers that the Capital Value method of valuing land provides the fairest method of distributing the rate burden across all ratepayers on the following basis:

- The equity principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more tax than ratepayers of lesser wealth;
- Property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property, provides the best indicator of overall property value;
- The distribution of property values throughout the Council area is such that few residential ratepayers will pay significantly more than the average rate per property.

Any ratepayer dissatisfied with the valuation made by the Valuer General may object in writing to the Valuer General within 60 days of receiving a rate notice, explaining the basis for the objection. This is provided that ratepayer has not:

- (a) previously received a notice of this valuation under the Act, in which case the objection period is 60 days from the receipt of the first notice; or
- (b) previously raised an objection to that valuation.

The 60 day objection period may be extended by the Valuer-General where it can be shown there is reasonable cause to do so.

It is important to note that the lodgement of an objection does not change the payment of rates or the due date.

### 2. Differential General Rates

All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and other land prescribed under the Act – refer to Section 147), is rateable. The Act provides for a council to raise revenue for the broad purposes of the council through the imposition of a single general rate or through differential general rates that apply to all rateable properties within the council area.

Following a review of rating options available under the Act during the 2002/2003 financial year, the Council consulted extensively with the community on this issue and concluded that a differential rating system would improve the equity in rate distribution across the community. The review included a comparison of rating methods and rates by land use within the Adelaide metropolitan area.

Differential general rates are based on Land Use as determined in the Local Government (General) Regulations 2013 under the Act. If a ratepayer believes that a particular property has been wrongly classified by the Council as to its land use, then they may object (to the Council) to that land use within 60 days of being notified. A ratepayer may discuss the matter with a Rates Officer, on 8375 6600 in the first instance. The Council will provide, on request, a copy of Section 156 of the Act which sets out the rights and obligations of ratepayers in respect of objections to a land use.

An objection to the land use:

- must be in writing
- must set out-
  - the grounds of the objection; and
  - the land use (being a land use being used by the Council as a differentiating factor) that should, in the objector's opinion, have been attributed to the land; and
- must be made within 60 days after the objector receives notice of the particular land use to which the objection relates.
- this 60 day objection period may be extended where it can be shown there is reasonable cause to do so.

The Council may then decide the objection as it sees fit and notify the ratepayer. A ratepayer also has the right to appeal against the Council's decision to the Land and Valuation Court. It is important to note that the lodgement of an objection does not change payment of rates or the due date.

### **3. Minimum Rate**

The reasons for imposing a minimum amount payable by way of general rates are:

- The Council considers it appropriate that all rateable properties make a contribution to the cost of administering the Council's activities;
- The Council considers it appropriate that all rateable properties make a contribution to the cost of creating and maintaining the physical infrastructure that supports each property.

No more than 35% of properties will be subject to the minimum amount.

### **4. Natural Resource Management Levy**

It is important to note that Council is required to collect this levy under the Natural Resource Management Act 2004 and operates as a revenue collector for the Natural Resources Management Board in this regard. It does not retain this revenue or determine how the revenue is spent.

For further information contact the board by phone 8273 9100, email [reception@adelaide.nrm.sa.gov.au](mailto:reception@adelaide.nrm.sa.gov.au)

### **5. Late Payment of Rates**

Under the Act, the Council applies penalties (fines and interest) to arrears of rates (i.e. rates which are not paid on or before the due date). The Council issues a final notice for payment of rates when rates are overdue i.e. unpaid by the due date. If rates remain unpaid more than 21 days after the issue of the final notice then the Council may refer the debt to a debt collection agency for collection. This may result in legal proceedings with costs on-charged to the ratepayer.

The Council has adopted a policy to assist ratepayers experiencing difficulty in making their rate payment by the due date. The Council will consider approving extended payment provisions or, in circumstances where hardship can be demonstrated, deferring the payment of rates.

The Council may be prepared to remit penalties (fines and interest) for late payment of rates where ratepayers can demonstrate hardship or sufficient other reason for late payment.

All applications for remissions must be in writing, addressed to: Rating Services Section, City of Marion, PO Box 21, Oaklands Park, SA 5046.

### **6. Discretionary Rebate**

The Act requires the Council to rebate the rates payable on certain land ('mandatory rebates'). The Act, at section 166, also empowers the Council to grant discretionary rebates of rates of up to 100% of the rates and/or

charges payable. The Council, in considering discretionary rebates, must balance the benefits of providing rebates, with the impact that such rebates have on its overall income (and hence upon the general ratepayer base). To promote the transparency of this process the Council has adopted a Rate Rebate Policy. A copy of this Policy is available at the Council offices or on Council's website at [www.marion.sa.gov.au](http://www.marion.sa.gov.au).

## **7. Postponement of Rates – Seniors**

The following criteria must be satisfied before the postponement is granted.

- The person is a prescribed ratepayer, or the spouse of a prescribed ratepayer;
- A prescribed ratepayer means the holder of a current State Seniors Card or a person eligible to hold such a card who has applied but is yet to be issued with a card.
- Rates are payable on the principal place of residence.
- The land is owned by the prescribed ratepayer, or the prescribed ratepayer and his or her spouse, and no other person has an interest, as owner, in the land.
- Any current mortgage over the property which was registered prior to 25 January 2007 will be no more than 50% of the Valuer-General's capital value of the property.

An application must be made in the prescribed manner and form and be accompanied by such information as the Council may require. Any rates which are postponed will become due and payable when:

- the title to the land is transferred to another person; or
- there is failure to comply with a condition of postponement.

A minimum amount of \$500 of the annual rates must be paid.

An entitlement to a remission will be applied to the proportion of the rates that has not been postponed, unless notice to the contrary is received in writing from the owner.

Interest will accrue on the amount postponed at the prescribed rate per month, under the Act until the amount is paid.

Should the entitlement to a postponement cease to exist, the owner of the land must inform the Council in writing, unless the rates and any interest have been paid in full.

City of Marion  
Annual Business Plan  
2019-2020

## Appendix 3. Long Term Financial Plan

### City of Marion

10 Year Financial Plan for the Years ending 30 June 2029

#### BUDGET SUMMARY - GENERAL FUND

Scenario: Draft Budget 1.8% Rate Increase

		Projected Years								
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income</b>										
Rates	79,265	81,478	83,754	86,093	88,497	90,968	93,509	96,120	98,804	101,564
Statutory Charges	2,193	2,248	2,304	2,362	2,421	2,481	2,543	2,607	2,672	2,739
User Charges	2,161	2,215	2,270	2,327	2,385	2,445	2,506	2,569	2,633	2,699
Grants, Subsidies and Contributions	7,180	7,359	6,838	7,009	7,185	7,364	7,548	7,737	7,931	8,129
Investment Income	708	890	919	950	997	1,124	1,315	1,536	708	708
Reimbursements	530	543	556	570	585	599	614	630	645	661
Other Income	1,361	551	559	567	576	584	593	603	612	622
Net gain - equity accounted Council businesses	354	365	376	387	398	410	423	435	448	462
<b>Total Income</b>	<b>93,751</b>	<b>95,649</b>	<b>97,577</b>	<b>100,266</b>	<b>103,043</b>	<b>105,976</b>	<b>109,052</b>	<b>112,236</b>	<b>114,454</b>	<b>117,583</b>
<b>Expenses</b>										
Employee Costs	35,905	36,571	37,567	38,449	39,513	40,615	41,756	42,716	43,699	44,704
Materials, Contracts & Other Expenses	35,499	33,996	34,570	35,238	35,035	35,791	36,685	38,246	38,540	39,503
Depreciation, Amortisation & Impairment	15,056	15,658	16,284	16,936	17,613	18,318	19,050	19,812	20,605	21,429
Finance Costs	397	786	813	712	605	502	424	341	254	162
<b>Total Expenses</b>	<b>86,856</b>	<b>87,011</b>	<b>89,234</b>	<b>91,334</b>	<b>92,766</b>	<b>95,225</b>	<b>97,915</b>	<b>101,116</b>	<b>103,098</b>	<b>105,798</b>
<b>Operating Surplus</b>	<b>6,895</b>	<b>8,638</b>	<b>8,342</b>	<b>8,932</b>	<b>10,277</b>	<b>10,751</b>	<b>11,137</b>	<b>11,121</b>	<b>11,356</b>	<b>11,785</b>
Amounts Received Specifically for New or Upgraded Assets	6,300	-	-	-	-	-	-	-	-	-
<b>Net Surplus / (Deficit) for the Year</b>	<b>13,195</b>	<b>8,638</b>	<b>8,342</b>	<b>8,932</b>	<b>10,277</b>	<b>10,751</b>	<b>11,137</b>	<b>11,121</b>	<b>11,356</b>	<b>11,785</b>
<b>Capital (Balance Sheet) and Reserve Movements</b>										
Capital Expenditure	(44,528)	(24,285)	(21,791)	(22,981)	(23,770)	(22,185)	(22,648)	(22,994)	(23,448)	(23,917)
Loan Repayments (External)	(1,170)	(2,049)	(1,907)	(2,008)	(2,115)	(1,552)	(1,630)	(1,713)	(1,800)	(1,892)
New Loan Borrowings (External)	10,000	2,960	-	-	-	-	-	-	-	-
Proceeds from Sale of intangible & tangible Assets	-	-	-	-	-	-	-	-	-	-
Net Transfers (to)/from Reserves	7,801	(558)	(554)	(492)	(858)	(858)	(858)	(858)	(858)	(858)
<b>Total Capital (Balance Sheet) and Reserve Movements</b>	<b>(27,897)</b>	<b>(23,931)</b>	<b>(24,251)</b>	<b>(25,481)</b>	<b>(26,743)</b>	<b>(24,595)</b>	<b>(25,136)</b>	<b>(25,566)</b>	<b>(26,106)</b>	<b>(26,666)</b>
<b>Net Result (including Depreciation &amp; Other non-cash items)</b>	<b>(14,702)</b>	<b>(15,293)</b>	<b>(15,909)</b>	<b>(16,549)</b>	<b>(16,465)</b>	<b>(13,844)</b>	<b>(13,999)</b>	<b>(14,445)</b>	<b>(14,750)</b>	<b>(14,881)</b>
Add back Depreciation Expense (non-cash)	15,056	15,658	16,284	16,936	17,613	18,318	19,050	19,812	20,605	21,429
Less Other Income (non-cash)	(354)	(365)	(376)	(387)	(398)	(410)	(423)	(435)	(448)	(462)
<b>Cash Budget Surplus</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>749</b>	<b>4,063</b>	<b>4,629</b>	<b>4,932</b>	<b>5,407</b>	<b>6,086</b>

\*Employee Costs include Temporary Labour Hire

## Waste collection calendar format and delivery

<b>Originating Officer</b>	Education Officer Waste & Recycling - Allison Byrne
<b>Corporate Manager</b>	Manager Innovation and Strategy - Fiona Harvey
<b>General Manager</b>	General Manager City Development - Abby Dickson
<b>Report Reference</b>	GC190528R09

### REPORT OBJECTIVE

The purpose of this report is to provide Council with information on the viability of:

- distributing to each household before Christmas each year a DL size waste collection calendar (for the following year) backed by a fridge magnet.
- providing hard copies of the Waste and Recycling advice booklet to incoming ratepayers as part of a new residents' pack.

### EXECUTIVE SUMMARY

A budget of \$20,000 is allocated to the design, printing and distribution of City of Marion's annual bin collection calendar and household recycling guide.

For the 2019 calendar year, City of Marion's waste and recycling service information changed from the A5-sized 'all-in-one' booklet into two separate hard copy publications:

- 1) the bin collection calendar containing details about scheduled days for bin collections (refer Attachment 2), and
- 2) the household waste and recycling guide containing advice about what items go in which bin (refer Attachment 3).

This enables annual printing and distribution of the bin collection calendar, while the new-look recycling guide no longer requires printing and letterboxing of the same content every year. The removal of non-recyclable magnets also reduces waste to landfill.

During April 2019 Elected Members were surveyed for their preference among five options (refer Attachment 4) to inform the format for the 2020 Bin Collection Calendar. A total of ten responses were received and the results indicate an overall preference for the new format of a separate bin collection calendar. Opinions are divided about whether it should be mailed out to all households every year and whether or not it should be backed with a magnet.

Council is implementing a tender process for the collecting and processing of waste and recyclables contract, the outcomes of which are likely to be known by mid-2019. This may have service implications affecting the content of Council's bin collection calendar and recycling guide from May 2020, such as changes to the service provider's contact details, changes to collection schedules, and changes to recycling advice.

It is proposed that waste calendars are produced without magnets for 2020 so that the bin collection calendar and recycling guide may be reproduced if required in response to the outcomes of the current tender process for an additional \$4,000.

### RECOMMENDATION

**That Council:**

- 1. Produces a bin collection calendar without magnets for distribution to all households in December 2019 in order to allow for production of further educational resources if required in response to new service arrangements.**

**2. Includes hard copies of the Household Waste and Recycling Guide when hard copies of the New Residents' Kit are posted out.**

## **GENERAL ANALYSIS**

### **Valuing Nature:**

VN7: We will encourage our community to minimise waste going to landfill, and we will adopt best practice technologies and methods for recycling of green waste and other waste.

**Current Budget Allocation**     \$20,000

### **Future Budget Requirements**

An additional \$4,000 (\$12,000 if magnets are included) in 2019/20 may be required if a new waste and recycling collection calendar needs to be produced from May 2020. The need for this will not be known until the outcome of the current tender process for the collection and processing of waste and recyclables is finalised.

## **DISCUSSION**

### **Current Approach**

A budget of \$20,000 is allocated to the design, printing and distribution of City of Marion's annual bin collection calendar and household recycling guide. From 2010 – 2018, the annual bin collection calendar and recycling guide was delivered to all households as an A5 booklet with magnets on the back (refer Attachment 1). Prior to 2010, the bin collection calendar was a double-sided A5 card without magnets attached.

Market research on community attitudes towards recycling and views to reducing waste informed the new format introduced for 2019. Advice from behaviour change experts at Monash University revealed that because the 'how to' recycling content has not varied significantly from year to year since 2010, it was highly unlikely the recycling guide was being utilised or improving recycling behaviour.

For the 2019 calendar year, City of Marion's waste and recycling service information changed from the A5-sized 'all-in-one' booklet into two separate hard copy publications:

- 1) the bin collection calendar containing details about scheduled days for bin collections (refer Attachment 2), and
- 2) the household waste and recycling guide advising correct use of the three-bin system (refer Attachment 3).

This format enables annual printing and distribution of the bin collection calendar, while the new-look recycling guide no longer requires printing and letterboxing of the same content every year. The removal of non-recyclable magnets also reduces waste to landfill.

Production timelines for last December's issue of City Limits were much-reduced due to the Local Government election in November 2018, which excluded the option of loose-leaf insertion of waste and recycling information as this takes a number of weeks. The 2019 bin collection calendar was therefore delivered as a cut-out page in the December 2018 Issue of City Limits rather than letterboxed separately. In February 2019 the Household Waste and Recycling Guide was distributed directly to all letterboxes, when letterboxes were less cluttered with pre and post-Christmas catalogues.

The Household Waste and Recycling Guide sent out in February has seen positive results from a fresh format. In the three weeks following this mailout, the number of residents who came to the Customer Service Centre and claimed their kitchen caddy for food scraps almost tripled (from 50 to over 120 residents). Feedback sought from residents confirmed they learned about it from the new recycling guide.

### **Elected Member Survey**

Regarding the format of the 2020 Bin Collection Calendar, Elected Members were surveyed for their preference among five options (refer Attachment 4). A total of ten responses were received from Elected Members:

- 3 votes for reverting back to the A5 booklet format used 2010 – 2018 (Option 1)
- 3 votes for the new format bin collection calendar but with a fridge magnet attached (Option 3)
- 1 vote for the new format bin collection calendar with no fridge magnet attached (Option 4)
- 3 votes for the new format, with no annual mailouts of any publication (Option 5)

The results indicate an overall preference for the new format of a separate bin collection calendar. Opinions are divided about whether it should be mailed out to all households every year and whether or not it should be backed with a magnet.

## Experience of Other Councils

The City of Port Adelaide-Enfield and Adelaide Hills Council both stopped printing and delivering waste and recycling information approximately three years ago. They did not forewarn their residents, and while there were some complaints in the first year, there were none in the second year or thereafter. Residents were still able to download and print from the council website, or collect a hard copy from any council facility. In City of Port Adelaide- Enfield, smaller one-off deliveries are arranged to new housing developments such as Lightsvue (3,000 households).

## Tender Process

The City of Marion is implementing a tender process for the collecting and processing of waste and recyclables contract, the outcomes of which are likely to be known by mid-2019. This may have service implications affecting the content of Council's bin collection calendar and recycling guide from May 2020 such as changes to the service provider's contact details, changes to collection schedules, and changes to recycling advice.

## Proposed Approach

In light of the potential need to produce two bin collection calendars next year, for January – April 2020 and May – December 2020, reverting to the A5 booklet format used 2010 - 2018 would require an additional budget allocation of \$20,000 if a new booklet were required for May – December 2020.

It is proposed that waste calendars are produced without magnets for 2020 so that the bin collection calendar and recycling guide may be reproduced if required in response to the outcomes of the current tender process. The potential cost of this is shown in Table 1.

A5-sized panels are recommended for the bin collection details as a DL size would render the content too small to be legible (akin in size to the hard copy version of White Pages). Extra copies of the calendar, which are mailed out upon request, can be folded to DL size to fit in a standard DL envelope.

**Table 1: Estimated cost of design, production and delivery of bin collection and recycling information for 2019-2020.**

Item	Distribution method	Approximate Cost
Bin collection calendar January – April 2020: Design & printing (45,000 copies), no magnets attached	Loose-leaf insertion into City Limits for delivery to all households	\$5,000 (additional \$4,000 for magnets)

Printing of approximately 10,000 household waste and recycling guides	Available for collection from council facilities or posted upon request from July 2019 to April 2020	\$3,000
*Bin collection calendar May – December 2020: Design & printing (45,000 copies), no magnets attached	Direct letterbox distribution to all households together with waste and recycling guide	\$5,000 (additional \$4,000 for magnets)
	<b>Approximate total cost 2019 - 2020</b>	<b>\$ 24,000 (\$32,000 with magnets)</b>
*Design & printing (45,000 copies) of new household waste and recycling guides	Direct letterbox distribution to all households together with bin collection calendar	\$11,000

\*Items depend on the outcome of current tender process regarding collection and processing of waste and recyclables.

## Attachment

#	Attachment	Type
1	2018COMKerbsideCollectionCalendar	PDF File
2	2019-Kerbside-Bin-Collection-Calendar	PDF File
3	2019_COM-Household-Waste-and-Recycling-Guide	PDF File
4	Elected Member Survey on Bin Collection Calendar Options for 2020	PDF File

# 2018 Bin Collection Calendar and Recycling Guide

Page 123



## CHOOSE THE RIGHT BIN

### RECYCLING

Place all items  
loose in the  
yellow bin.

### ORGANICS

Place food  
scraps in the  
green bin.

### WASTE

Place soft plastic  
and polystyrene  
foam in the red bin.



Yarta kangkarrinthu! Mapakuru tiyati warri-apinthu! 'Care for the land. Look for the right bin.'

SECTION 1 - COLLECTION CALENDAR A - BIN COLLECTIONS AND QUERIES

保持Marion的美丽: 请使用正确的垃圾桶

SECTION 2 - COLLECTION CALENDAR B - HALLETT COVE COLLECTION MAP

मैरियन को सुन्दर रखें: इसको सही डब्बे में डालें

SECTION 3 - RECYCLING BIN - WHAT GOES IN

मारियन रा रीया न्गे दारिद : در سطل زباله مناسب بگذارید

SECTION 4 - ORGANICS BIN - WHAT GOES IN

Одржавајте Марион лепим: ставите то у праву канту.

SECTION 5 - WASTE BIN - WHAT GOES IN

حافظوا على جمال مدينة ماريون : ضعوا النفايات في الحاوية الصحيحة

SECTION 6 - HARD WASTE AND E-WASTE

Mantenete la bellezza di Marion : Mettete i rifiuti negli appositi contenitori

SECTION 7 - HAZARDOUS WASTE - WASTE MANAGEMENT CENTRES

Διατηρείστε το Marion όμορφο! Βάλτε το στο σωστό κάδο απορριμμάτων

Collection calendar A	
Collection Day	Suburb
Monday	Glandore South Plympton Ascot Park
Tuesday	Morphettville Park Holme Plympton Park
Wednesday	Warradale Oaklands Park
Thursday	Marion
Friday	Dover Gardens Seacombe Gardens Sturt

### Collection calendar key

- Waste bin goes out every week
- Recycling week
- Organics week
- No collection New Years Day or Christmas Day. Collection will take place the day after your normal collection day.

January 2018						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 2018						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2018						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

February 2018						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

June 2018						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2018						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 2018						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 2018						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2018						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 2018						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

August 2018						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December 2018						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

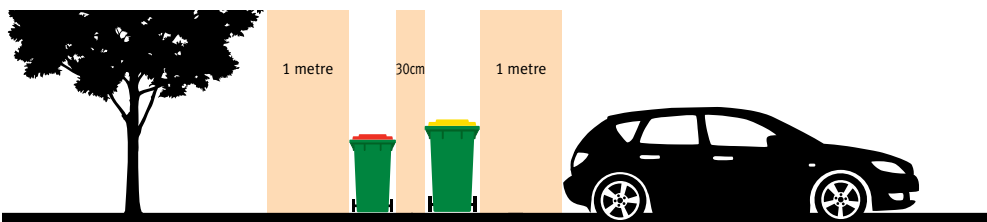
# Bin collections

## To ensure your bins are emptied you need to:

- Place bins out by 6am collection day and **bring back in** within 24 hours
- Bins to face the road with wheels towards the house
- Avoid overloading your bin (weight under 50kg), lid must be closed
- Put the right thing in the right bin – see Sections 3-5 for more details.

## How to place your bins:

- Keep at least 30cm between bins
- Keep at least one metre between bins and parked cars, street trees, stobie poles and letter boxes
- If street space is limited, place bins in your driveway
- Please think of footpath access for others when placing your bin.



### QUERY

- If your bin is:
- not collected
  - damaged
- If your newly occupied dwelling doesn't have a bin

### If your bin goes missing

If your property is being demolished

### WHAT TO DO

Contact Solo Resource Recovery  
(Monday to Friday 7am to 6pm)  
Phone 8295 5077  
Fax 8295 5778  
Email [adelaide.ops@solo.com.au](mailto:adelaide.ops@solo.com.au)

Complete the 'Replace a Missing Bin' form at [marion.sa.gov.au](http://marion.sa.gov.au) To track the progress of the request, phone Solo Resource Recovery on 8295 5077

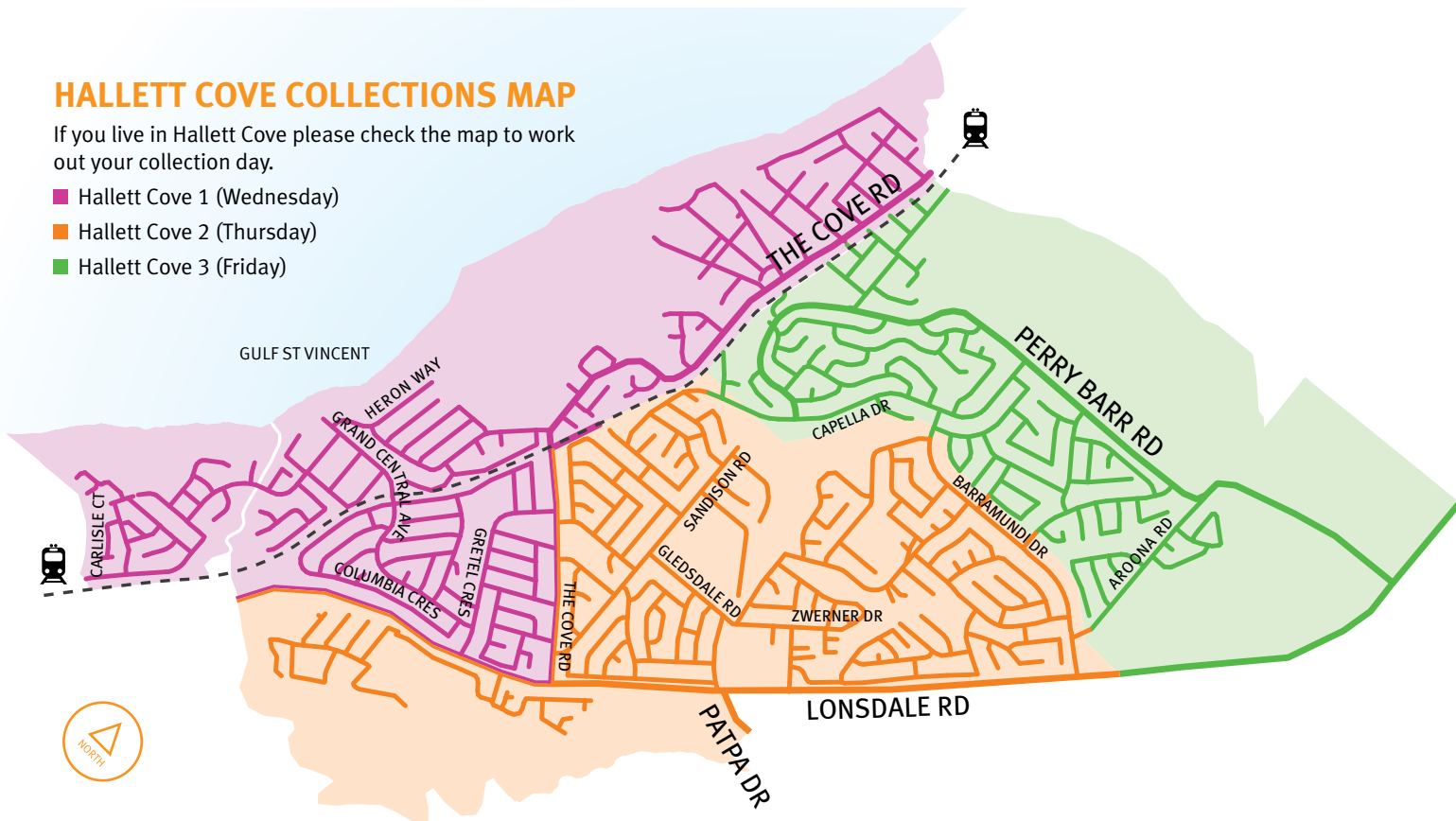
Contact City of Marion to arrange for the bins to be removed. Phone 8375 6600  
Email [council@marion.sa.gov.au](mailto:council@marion.sa.gov.au)

Collection calendar B		January 2018	February 2018	March 2018	April 2018
Collection Day	Suburb	M T W T F S S	M T W T F S S	M T W T F S S	M T W T F S S
Monday	Sheidow Park Edwardstown	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21	5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25	5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25	2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
Tuesday	Trott Park O'Halloran Hill Glengowrie	22 23 24 25 26 27 28 29 30 31	26 27 28	26 27 28 29 30 31	
Wednesday	Marino Hallett Cove 1 (see map below)				
Thursday	Bedford Park Mitchell Park Clovelly Park Tonsley Hallett Cove 2 (see map below)	7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
Friday	Darlington Seacliff Park Seacombe Heights Seaview Downs Hallett Cove 3 (see map below)				
Collection calendar key		September 2018	October 2018	November 2018	December 2018
		M T W T F S S	M T W T F S S	M T W T F S S	M T W T F S S
Waste bin goes out every week		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
Recycling week					
Organics week					
No collection New Years Day or Christmas Day. Collection will take place the day after your normal collection day.					

## HALLETT COVE COLLECTIONS MAP

If you live in Hallett Cove please check the map to work out your collection day.

- Hallett Cove 1 (Wednesday)
- Hallett Cove 2 (Thursday)
- Hallett Cove 3 (Friday)



# What GOES IN my RECYCLING bin?

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		<b>YES</b> Clean paper and cardboard (newspapers, magazines, junk mail, envelopes, egg cartons, pizza boxes, cardboard boxes - flattened).			<b>NO</b> Plastic bags or bin liners. Recyclables in plastic bags aren't recycled. All items need to be loose in the bin so the machine can sort them properly.		
	<b>YES</b> Juice and milk cartons (flattened)		<b>YES</b> Tins and cans (including empty aerosols). Dry, empty paint tins		<b>NO</b> Clothing or fabric		<b>NO</b> Polystyrene foam trays, cups or packaging
	<b>YES</b> Glass bottles and jars (rinsed, lids off)		<b>YES</b> Alfoil balls (clean and collected into at least a fist sized ball)		<b>NO</b> Food scraps		<b>NO</b> Nappies
	<b>YES</b> Rigid plastic containers (drink bottles, shampoo and detergent bottles, yoghurt, icecream and margarine containers, plastic plant pots - rinsed and lids off bottles)				<b>NO</b> Electrical appliances or batteries		<b>NO</b> Light globes, mirrors or window glass

## Recycling

**COLLECTED FORTNIGHTLY:** On the same day as your waste bin (alternate week to your organics).

Place recyclables loose in the yellow bin.

### THESE PLASTICS CAN NOT BE RECYCLED

TYPES OF CONTAINERS	SYMBOL	TYPE OF PLASTIC
<b>NO</b> soft plastics (plastic bags), irrigation garden hoses		<b>HDPE, LDPE, PP</b>
<b>NO</b> polystyrene foam (meat trays, packaging)		<b>PS</b> Expanded Polystyrene







### RECYCLING TIPS

- Remove lids from bottles and jars
- Flatten boxes
- Ensure containers are free of food (rinsing not essential)
- Remove wrap from newspapers and magazines

**TO FIND OUT MORE**  
about recycling, visit our website  
[marion.sa.gov.au/waste-and-recycling](http://marion.sa.gov.au/waste-and-recycling)



### THESE PLASTICS CAN BE RECYCLED

TYPES OF CONTAINERS	SYMBOL	TYPE OF PLASTIC
Carbonated soft drink bottles, detergent bottles		<b>PET</b> Polyethylene Terephthalate
Milk and cream bottles, shampoo bottles, cleaning products		<b>HDPE</b> High Density Polyethylene
Clear cordial and juice bottles		<b>PVC</b> Polyvinyl Chloride
Squeeze bottles		<b>LDPE</b> Low Density Polyethylene
Ice cream containers and lids, plastic take away containers		<b>PP</b> Polypropylene
Yoghurt containers and margarine/ butter containers		<b>PS</b> Polystyrene (non foam)

		<b>YES</b> COMPOSTABLE bags marked as AS4736. To find out more about the difference between compostable and biodegradable bags visit our website <a href="http://marion.sa.gov.au">marion.sa.gov.au</a>			<b>NO</b> Plastic bags or bin liners. Never put your food waste in plastic bags. Place garden or organic waste directly into your green organics bin.
	<b>YES</b> Any food including fruit and vegetable scraps, meat and bones, fish and shellfish, dairy products, cooked leftovers, grains and pasta, coffee and tea			<b>NO</b> Rubble, stones, rocks or bricks	
	<b>YES</b> Lawn clippings and weeds			<b>YES</b> Prunings, cuttings, leaves, flowers and small branches (no bigger than 10cm thick)	
	<b>YES</b> Paper towel, tissue and loose shredded paper			<b>YES</b> Pet droppings and used paper-based kitty litter (never in plastic bags)	
	<b>NO</b> Plastic bags or bin liners. Never put your food waste in plastic bags. Place garden or organic waste directly into your green organics bin.			<b>NO</b> Rubble, stones, rocks or bricks	
	<b>NO</b> Plant pots or hoses			<b>NO</b> Large logs or stumps	
	<b>NO</b> Painted or treated timber			<b>NO</b> Gardening tools	

## Organics

**COLLECTED FORTNIGHTLY:** On the same day as your garbage bin (alternate week to your recycling).

### OPTIONS FOR RECYCLING FOOD SCRAPS

- Place them loosely in this bin
- Wrap them in newspaper
- Place them in a kitchen caddy lined with a COMPOSTABLE bag and then dispose to this bin
- Never use plastic bags



Bags need to be labelled:  
**Compostable**  
**AS 4736**



### KITCHEN CADDY

- Use a kitchen caddy to make collecting food scraps in the kitchen easy, available for collection from City of Marion's Administration Centre at 245 Sturt Road
- Replacement rolls of compostable bags are available for sale from the Customer Service Centre or any of the Marion Library branches.

**TO FIND OUT MORE** about recycling food scraps visit [marion.sa.gov.au/waste-and-recycling](http://marion.sa.gov.au/waste-and-recycling)



Place food scraps in the green bin.



		<b>YES</b> Plastic bags. However you can reduce waste by collecting these in a plastic bag and dropping them off in the recycle bin at many supermarkets.	
	<b>YES</b> Broken crockery and glassware		<b>YES</b> Clothing and textiles
	<b>YES</b> Food wrappers, plastic bags, garbage bags, cling wrap, bubble wrap		<b>YES</b> Nappies
	<b>YES</b> Foam packaging, cups and food trays labelled with a triangle and a 6		<b>YES</b> Ropes and hoses

## You can reduce waste by doing the following:

### AVOID waste in the first place

- Refuse junk mail if you don't want to read it
- Share magazines or newspapers or read them online

### REDUCE what you throw away

- Put your food scraps in a compost bin, worm farm or your green organics bin
- Buy in bulk and purchase products with minimal packaging
- Repair before replacing

### REUSE materials

- Reuse gift wrapping paper and ribbon
- Use both sides of paper
- Buy items in refillable containers
- Reuse containers for storing food, pens, buttons, screws and other items
- Give unwanted clothing, books and household items to charity shops

### RECYCLE valuable resources

- Buy recycled products
- Use your recycling bin and local recycling centres

## Waste to landfill

**COLLECTED WEEKLY:** Your waste bin is the smaller 140 litre bin with the red lid.

### BANNED FROM HOUSEHOLD BINS:

- Batteries
- Electronics (including mobile phones, iPods, hairdryers and heaters)
- Fluorescent light globes and tubes\*
- All liquid waste (including engine or cooking oil)\*
- Building and construction waste (including concrete, rocks and earth)
- Hot ashes (allow to cool before disposal)
- Chemicals, poison and paint
- Medical waste (including x-rays and syringes)
- Flares, ammunition, explosives
- Vehicle parts
- Gas cylinders\*

Materials marked with an asterisk (\*) can be taken to a drop-off centre for appropriate recycling and special disposal.

**TO FIND OUT MORE** about disposing of batteries and other waste visit [marion.sa.gov.au/waste-and-recycling](http://marion.sa.gov.au/waste-and-recycling)



### RECYCLING SOFT PLASTIC

**Did you know you can recycle soft plastic bags and packaging at many local supermarkets?**

This includes shopping bags, fruit and veggie bags, bread bags, biscuit and confectionery packaging, rice and pasta packets, plastic newspaper wrap and frozen food bags. Gather them in a plastic bag and drop them off in the recycle bins at participating stores.



## TIP TICKETS

### DON'T WANT TO WAIT FOR A COLLECTION?

A tip ticket replaces one of your booking entitlements and allows residents to take one cubic metre's worth of material to a selected transfer station for FREE at a time that suits you.

NOTE: Items which are not accepted for hard rubbish collections may be acceptable at the transfer station through mutual agreement.

# Hard waste

**Residents can book two free hard rubbish collections per financial year. Council will collect up to one cubic metre of material per booking.**

### ONE CUBIC METRE IS EQUIVALENT TO

One queen mattress and ensemble

**OR** One three-seater sofa

**OR** Two white goods (eg stove and fridge)

**OR** One 6ft x 4ft trailer-load (without cage)

Excess or unacceptable material will not be collected and residents must remove it from the kerbside. Failure to do so may result in a \$210 expiation fee.

### FOR ALL BOOKINGS AND INFORMATION

Call 8375 6600 or go to [marion.sa.gov.au/waste-and-recycling](http://marion.sa.gov.au/waste-and-recycling)



## ✓ ACCEPTED

- Household furniture
- Washing machines and dryers
- Mattresses and bed bases
- Household appliances and electronics
- Tools
- Air conditioners
- Hot water services
- Small piles of wood (bundled)
- Ferrous and non ferrous scrap metal (small in size, free standing swings etc. must be dismantled)
- Lawn mowers
- Stoves
- Floor coverings/carpets (30cm diameter x 1.5m long)

## ✗ NOT ACCEPTED

- Glass (eg.window, tabletop, mirror)
- Paint or liquid waste
- Gas cylinders
- Tyres, car bodies, parts or batteries
- Building waste (bricks, concrete, pallets, tiles, asbestos etc.)
- Building material from the erection, demolition or renovation of a property
- Household waste or recyclables (that go into the red, yellow or green-lidded bins)
- Rubbish exceeding one (1) cubic metre
- Computers, monitors or televisions
- Water tanks and other large items
- Hazardous products, toxic substances and ammunition
- Items which may endanger collection personnel (i.e. fuel /combustable items)
- Green waste (dispose to your green bin)

# Electronic waste (E-waste)

**Any electrical item that needed a plug, charger or battery to work\* can be disposed free of charge at Unplug'n'Drop stations including:**

**BioCycle**  
34-48 Patpa Drive  
Sheidow Park  
Phone 8381 9100

**The Electronic Audio Shop**  
660 South Road  
Glandore  
Phone 8293 2198

**For other Unplug'n'Drop locations visit:**  
[electronicrecyclingaustralia.com.au](http://electronicrecyclingaustralia.com.au)

*\* Excludes whitegoods*

**Household batteries also accepted**

### Light globes, fluorescent tubes and halogen lights

Any Mitre 10, Banner, Tru Value or IKEA store will take old light globes for recycling. Find the nearest store in the Yellow Pages.

# Hazardous waste

Hazardous waste includes chemicals, insecticides, varnishes and solvents from your kitchen, bathroom, laundry and garden shed. The correct way to dispose of hazardous chemicals is through a special disposal service.

**Please take your hazardous household waste to:**

**Household Hazardous Waste Depot**

Corner Magazine Road and Henschke Street, Dry Creek  
On the first Tuesday of every month between 9am and 12pm  
For enquiries phone 8204 2051

**Asbestos**

asbestos.sa.gov.au  
EPA Asbestos Hotline 8204 2004

**Flares, Ammunition and Explosives**

SA Police. Phone 131 444

**Radioactive Materials**

EPA Radiation Protection Branch. Phone 8204 2004



## DID YOU KNOW?

PAINT is only hazardous when in liquid form. Dried out paint is safe to dispose to landfill.

# Waste management centres

**To dispose of recyclables, green organics or household waste yourself, take them to a waste management centre.**

Disposal of most items will incur a fee. Please contact the centres directly to find out disposal charges and opening hours.

**Adelaide Waste and Recycling Centre**

181 Morphett Road, North Plympton  
Phone 8295 5077

**Cleanaway Lonsdale**

10 Donegal Road, Lonsdale  
Phone 8326 5033

**All Bulk Waste**

12 Christie Road, Lonsdale  
Phone 8382 8618

**Scrap Hotline**

scraphotline.com.au  
76 Daws Road, Edwardstown  
Phone 8277 5588  
114 Mooringe Avenue, North Plympton  
Phone 8295 4822

**Items accepted at these centres include:**

General waste, hard rubbish, garden waste, rubble and clean fill, building and demolition material, paint (domestic only), car tyres, all metals, electronic waste, motor oil, gas bottles, large cardboard and car batteries.

**Other waste and recycling centres**

Other waste and recycling centres can be found in the Yellow Pages.

## DID YOU KNOW?

ENGINE OIL is a valuable resource. See if your local auto repairer accepts it or take it to a waste management centre for recycling.

## DID YOU KNOW?

If your old clothes, shoes and bags are not good enough for an op shop they need to go in the red-lidded bin.

## USEFUL CONTACTS

<b>City of Marion</b>	PO Box 21 Oaklands Park SA 5046 245 Sturt Road Sturt SA 5047	council@marion.sa.gov.au marion.sa.gov.au	Phone 08 8375 6600 Fax 08 8375 6699
<b>Solo Resource Recovery</b>	181 Morphett Road North Plympton SA 5037	adelaide.ops@solo.com.au solo.com.au	Phone 08 8295 5077 Fax 08 8295 5778
<b>marion.sa.gov.au</b>	 facebook.com/CityofMarion	 youtube.com/CityofMarion	 twitter.com/CityofMarion @CityofMarion
			 @CityofMarion

### Colour Defective Vision (C.D.V.)

A black and white copy of this calendar is available on the City of Marion website or phone 8375 6600 to have a copy sent to you.



# KERBSIDE COLLECTION CALENDAR A

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## SUBURB COLLECTION DAYS

### Monday Collection

Glandore  
South Plympton  
Ascot Park

### Tuesday Collection

Morphettville  
Park Holme  
Plympton Park

### Wednesday Collection

Warradale  
Oaklands Park

### Thursday Collection

Marion

### Friday Collection

Dover Gardens  
Seacombe Gardens  
Sturt

### January 2019

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### February 2019

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

### March 2019

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### April 2019

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### May 2019

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### June 2019

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### July 2019

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### August 2019

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### September 2019

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### October 2019

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### November 2019

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### December 2019

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## COLLECTION CALENDAR KEY

- Waste bin goes out every week
- Recycling week
- Organics week
- No collection New Years Day or Christmas Day. Collection will take place the day after your normal collection day.

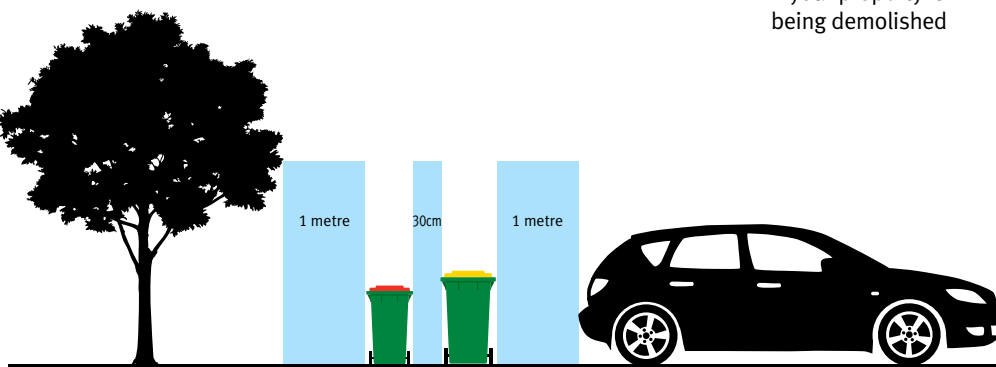
## BIN COLLECTIONS

### To ensure your bins are emptied you need to:

- Place bins out by 6am collection day and **bring back in** within 24 hours
- Bins to face the road with wheels towards the house
- Avoid overloading your bin (weight under 50kg), lid must be closed
- Put the right thing in the right bin – see Sections 3-5 for more details.

### How to place your bins:

- Keep at least 30cm between bins
- Keep at least one metre between bins and parked cars, street trees, stobie poles and letter boxes
- If street space is limited, place bins in your driveway
- Please think of footpath access for others when placing your bin.



## QUERY

- If your bin is:
  - not collected
  - damaged
- If your newly occupied dwelling doesn't have a bin

If your bin goes missing

If your property is being demolished

## WHAT TO DO

Contact Solo Resource Recovery  
(Monday to Friday 7am to 6pm)  
Phone 8295 5077  
Fax 8295 5778  
Email [adelaide.ops@solo.com.au](mailto:adelaide.ops@solo.com.au)

Complete the 'Replace a Missing Bin' form at [marion.sa.gov.au](http://marion.sa.gov.au) To track the progress of the request, phone Solo Resource Recovery on 8295 5077

Contact City of Marion to arrange for the bins to be removed.  
Phone 8375 6600  
Email [council@marion.sa.gov.au](mailto:council@marion.sa.gov.au)

**Bins must be brought back in from the kerb within 24 hours**

# KERBSIDE COLLECTION CALENDAR B

## SUBURB COLLECTION DAYS

### Monday Collection

Sheidow Park  
Edwardstown

### Tuesday Collection

Trott Park  
O'Halloran Hill  
Glengowrie

### Wednesday Collection

Marino  
Hallett Cove 1 (see map below)

### Thursday Collection

Bedford Park  
Mitchell Park  
Clovelly Park  
Tonsley  
Hallett Cove 2 (see map below)

### Friday Collection

Darlington  
Seacliff Park  
Seacombe Heights  
Seaview Downs  
Hallett Cove 3 (see map below)

### January 2019

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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### February 2019

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4	5	6	7	8	9	10
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18	19	20	21	22	23	24
25	26	27	28			

### March 2019

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

### April 2019

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22	23	24	25	26	27	28
29	30					

### May 2019

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20	21	22	23	24	25	26
27	28	29	30	31		

### June 2019

M	T	W	T	F	S	S
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

### July 2019

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### August 2019

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
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18	19	20	21	22	23	24
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### September 2019

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### October 2019

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30	31					

## COLLECTION CALENDAR KEY

- Waste bin goes out every week
- Recycling week
- Organics week
- No collection New Years Day or Christmas Day. Collection will take place the day after your normal collection day.

## HALLETT COVE COLLECTIONS MAP

If you live in Hallett Cove please check the map to work out your collection day.

- Hallett Cove 1 (Wednesday)
- Hallett Cove 2 (Thursday)
- Hallett Cove 3 (Friday)



# HOUSEHOLD WASTE & RECYCLING GUIDE

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# BIN COLLECTIONS

Every rateable property in the City of Marion is entitled to one set of three bins for kerbside collection of recycling (yellow lid), organics for compost (green lid) and waste to landfill (red lid).



## WHICH BIN DOES IT GO IN?

Keep this guide as a handy reference next time you ask yourself: which bin does this go in?

Marion recycles – because we know our efforts are worthwhile.

In the City of Marion we are increasing recycling. More than one in five households recycle their food scraps in the organics bin. You can join Marion's war on waste by increasing the amount of items you recycle including food waste.

Recycling is responsible, and it reduces landfill and pollution.

## WHAT HAPPENS TO OUR RECYCLING?

Our recycling bin contents are sorted and baled at a materials recovery facility in Wingfield, and those products are then sent interstate to be manufactured into new products.

Our organics bin contents are processed into a nutrient-rich compost at Brinkley to improve our dry soils.

## FIND OUT MORE ABOUT WASTE

You can personally see what happens to your waste, recyclables and organics after collection from the kerb on a 'Not a load of rubbish' tour, a free daytrip for residents. You can also attend workshops about composting and worm farming to discover their benefits for your garden. To express your interest in a tour or workshop, email [council@marion.sa.gov.au](mailto:council@marion.sa.gov.au) or phone Council on 8375 6600.

## TO ENSURE YOUR BINS ARE EMPTIED YOU NEED TO:

- Place bins out by 6am collection day and bring back in within 24 hours
- Bins to face the road with wheels towards the house
- Avoid overloading your bin (weight under 50kg), lid must be closed
- Put the right thing in the right bin

## HOW TO PLACE YOUR BINS:

- Keep at least 30cm between bins
- Keep at least one metre between bins and parked cars, street trees, stobie poles and letter boxes
- If street space is limited, place bins in your driveway
- Please think of footpath access for others when placing your bin.

## QUERY

If your bin is:

- not collected
- damaged

If your newly built and occupied dwelling doesn't have a bin

If you need an additional bin (fees apply)

If your bin goes missing

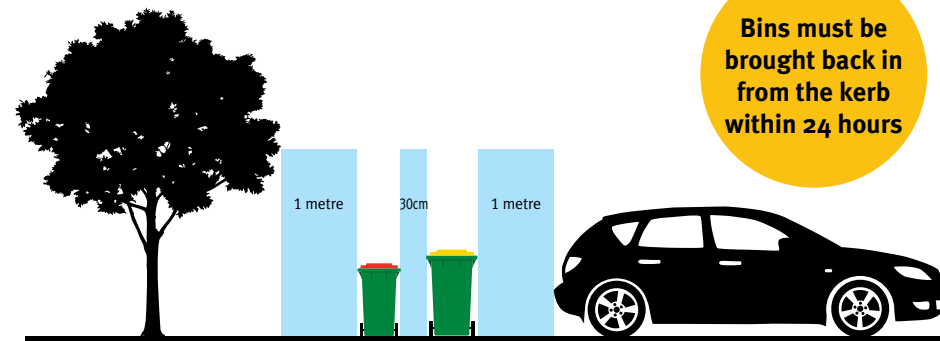
If your property is being demolished

## WHAT TO DO

Contact Solo Resource Recovery  
(Monday to Friday 7am to 6pm)  
Phone 8295 5077  
Fax 8295 5778  
Email [adelaide.ops@solo.com.au](mailto:adelaide.ops@solo.com.au)

Complete the 'Replace a Missing Bin' form at [marion.sa.gov.au](http://marion.sa.gov.au)  
To track the progress of the request, phone Solo Resource Recovery on 8295 5077

Contact City of Marion to arrange for the bins to be removed. Phone 8375 6600  
Email [council@marion.sa.gov.au](mailto:council@marion.sa.gov.au)



# RECYCLING

## YES.

Please place these items in your recycling bin.

### COLLECTED FORTNIGHTLY

On the same day as your waste bin (alternate week to your organics).



#### PAPER & CARDBOARD

Newspapers, magazines, junk mail, envelopes, egg cartons, pizza boxes, cardboard boxes



#### JUICE & MILK CARTONS



#### TINS & CANS

Including empty aerosols and dry, empty paint tins



#### GLASS BOTTLES & JARS

Lids off, empty and dry



#### ALFOIL WRAPS & TRAYS

Food cleaned off and scrunched into a ball



#### HARD PLASTIC

Drink bottles, milk and juice bottles, yoghurt, icecream and margarine containers, plastic plant pots, buckets, laundry and bathroom bottles



## NO.

These items do not go in your recycling bin.



**NO** clothing or fabric



**NO** nappies



**NO** polystyrene foam trays, cups or packaging



**NO** food scraps



**NO** electrical waste



**NO SOFT PLASTIC** bags or packaging even if it has a triangular symbol with a number

### TOP TIPS

Place all items loose in the yellow bin

Ensure your recyclables are empty and clean

Place steel lids inside a steel can and squash the top shut to stop lids falling out

Place small pieces of plastic such as lids, bread tags and straws inside a bottle. Once full put a lid on the bottle and place in the recycling bin

Recycle your plastic bags and packaging at Coles and Woolworths. Visit [redcycle.net.au](http://redcycle.net.au) for more information.



# ORGANICS FOR COMPOST

## YES.

Please place these items in your organics bin.

**COLLECTED FORTNIGHTLY**  
On the same day as your  
garbage bin (alternate week to  
your recycling).



### FOOD SCRAPS

Including fruit and vegetable scraps, dairy products, cooked leftovers, rice and bread, coffee grounds and teabags



### MEAT & BONES FISH & SHELLFISH

Cooked and raw



### COMPOSTABLE BAGS ONLY

Marked as AS4736



### PAPER TOWEL

Including tissues and loose shredded paper



### LAWN CLIPPINGS



### PRUNINGS

Cuttings and small branches. No bigger than 10cm thick



### LEAVES, FLOWERS & WEEDS



## NO.

These items do not go in your organic bin.



**NO** rubble, stones, rocks or bricks



**NO** large logs or stumps



**NO** hoses or irrigation pipe



**NO** painted or treated wood



**NO** dirt or sand



**NO** Plastic bags or bin liners. Never put your food waste in plastic bags even if they are degradable or biodegradable



**NO** gardening tools

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For more information  
about composting your  
organic waste go to  
[marion.sa.gov.au](http://marion.sa.gov.au)

## TOP TIPS

Food scraps can go in your green bin loose, wrapped in newspaper or in a compostable bag.



Bags need to be labelled:  
Compostable  
AS 4736

Compostable bags are available at a subsidised price from council offices and libraries.

Use a kitchen caddy to make collecting food scraps in the kitchen easy.

Free for collection from City of Marion at 245 Sturt Road, Sturt.

You can line the caddy with newspaper or a compostable bag.



# WASTE TO LANDFILL

**COLLECTED WEEKLY**  
Your waste bin is the smaller 140 litre bin with the red lid.



## YES.

Please place these items in your waste bin.



**PLASTIC BAGS & FOOD WRAPPERS**  
Including soft plastic packaging such as bubble wrap and cling wrap



**BROKEN CROCKERY & GLASSWARE**



**OLD CLOTHING & RAGS**



**NAPPIES**



**FOAM PACKAGING**  
Including cups and food trays



**ROPES & HOSES**



## BANNED.

These items are banned from household bins.

### - Electrical appliances, batteries and mobile phones

Drop off to the Unplug N'Drop point at Bunnings or look up your nearest Unplug N'Drop station on their website: [electronicrecyclingaustralia.com.au](http://electronicrecyclingaustralia.com.au)

### - Light bulbs and tubes

Drop off at any Mitre 10, Tru Value or IKEA store.

### - Cooking or motor oil

Drop off for free at Adelaide Waste & Recycling Centre, 181 Morphett Road, North Plympton or at City of Holdfast Bay Works Depot, 16 Seaforth Avenue, Somerton Park.

### - Chemicals & poisons

Take to the Hazardous Household Waste Depot at Dry Creek for safe disposal.

### - Liquid paint

Take for free disposal to Hackham Recyclers, 16 Cottage Lane, Hackham.

### - Bricks, concrete other building waste

Arrange a skip for collection or take to a waste transfer station (listed in the Yellow Pages).

### - Hot ash

Allow it to cool before disposal.

### - Medicines, syringes & sharps

Contact your local pharmacy for disposal options or visit [safesharps.org.au](http://safesharps.org.au)

### - Xrays

Drop off to any Red Cross op shop.

### - Gas cylinders

Take for free disposal to Daws Road Recycling, 76 Daws Road, Edwardstown.

Page 138  
For more information  
about other waste go to  
[marion.sa.gov.au](http://marion.sa.gov.au)

### AVOID AND REDUCE WASTE BY:

- Planning meals so less food is wasted
- Buying fruit and veggies loose
- Refusing junk mail if you don't want it
- Reading more online and less in print
- Borrowing or renting items you only use occasionally such as tools
- Repairing clothing and appliances

### CHOOSE TO RE-USE:

- BYO drink bottles for water
- shopping bags
- re-usable lunch boxes and wraps
- re-usable takeaway coffee cups
- clothing, towels and bedding by donating to charity
- wrapping paper and single-sided print paper
- modern cloth nappies

# HARD WASTE

## YES.

These items are accepted for hard waste.

Each household can book two free hard rubbish collections per financial year.

**Council will collect up to one cubic metre of material per booking.**

Hard waste items will not be collected unless a booking has been made. Excess or unacceptable material will not be collected and must be removed from the kerbside. Failure to do this may result in a fine.

A Tip Ticket may be requested in place of one of your collection entitlements which allows residents to take one cubic metres' worth of material to a selected transfer station in Lonsdale for free, at a time that suits you.

### FOR ALL BOOKINGS AND INFORMATION

Call 8375 6600 or go to [marion.sa.gov.au](http://marion.sa.gov.au)

- Household furniture
- Washing machines and dryers
- Mattresses and bed bases
- Household appliances
- Tools and electrical
- Air conditioners
- Hot water services
- Small piles of wood (bundled)
- Ferrous and non ferrous scrap metal (small in size, free standing swings etc. must be dismantled)
- Lawn mowers
- Stoves
- Floor coverings/carpets (30cm diameter x 1.5m long)



## NO.

Do not place these items out for hard waste collection.

- Glass (eg. window, tabletop, mirror)
- Paint or liquid waste
- Gas cylinders
- Tyres, car bodies, parts or batteries
- Building waste such as bricks, concrete, pallets, tiles and asbestos
- Building material from the erection, demolition or renovation of a property
- Household waste, recyclables and green waste that go into the red, yellow or green-lidded bins
- Rubbish exceeding one (1) cubic metre
- Computers, monitors or televisions
- Water tanks and other large items
- Hazardous products, toxic substances and ammunition
- Items which may endanger collection personnel such as combustible fuels

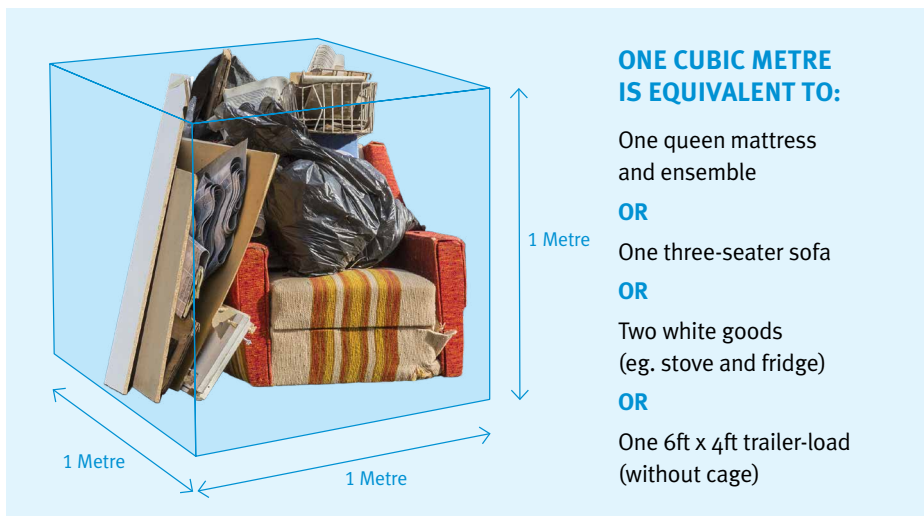


## ILLEGAL DUMPING CAN YOU ASSIST?

**If you see illegal dumping, report it.**

Call 8375 6600

Visit [marion.sa.gov.au](http://marion.sa.gov.au)





Yarta kangkarrinthu! Mapakuru tiyati warri-apinthu!

'Care for the land. Look for the right bin.'

保持Marion的美丽: 请使用正确的垃圾桶

मैरियन को सुन्दर रखें: इसको सही डब्बे में डालें

ماريون را زیبا نگه دارید : در سطل زباله مناسب بگذارید

Одржавајте Марион лепим: ставите то у праву канту.

حافظوا على جمال مدينة ماريون : ضعوا النفايات في الحاوية الصحيحة

Mantenete la bellezza di Marion : Mettete i rifiuti negli appositi contenitori

Διατηρείστε το Marion όμορφο! Βάλτε το στο σωστό κάδο απορριμμάτων

## CONTACTS

### CITY OF MARION

PO Box 21  
Oaklands Park SA 5046  
245 Sturt Road Sturt SA 5047

council@marion.sa.gov.au  
marion.sa.gov.au  
Phone 08 8375 6600  
Fax 08 8375 6699

### CONNECT WITH US ONLINE



City of Marion



@CityofMarion



City of Marion



@CityofMarion

### SOLO RESOURCE RECOVERY

181 Morphett Road  
North Plympton SA 5037

adelaide.ops@solo.com.au  
solo.com.au  
Phone 08 8295 5077  
Fax 08 8295 5778



## Elected Member Survey on Bin Calendar Options

### Purpose of the Survey

To obtain Elected Members' feedback on the proposed format and distribution of the annual bin collection calendar and recycling guide.

### Background information

From 2010 – 2018, the annual bin collection calendar and recycling guide was delivered to all households as an A5 booklet with magnets on the back.

Prior to 2010, the bin collection calendar was a double-sided A5 card with magnet on the back.

Rising production costs and repetitive content presented an opportunity to create a new-look recycling guide for 2019 and promote more recycling, yet using a format that does not require reprinting this same content every year.

A standard practice with producing the bin collection calendar and recycling guide is to produce additional printed copies for postage upon request to any resident who didn't receive theirs in December.

There have always been issues with delivery of this publication to all households, as letterboxes are cluttered with Christmas catalogues during December when the annual bin collection calendar is delivered.

*Insertion into City Limits has been the preferred delivery method as it has proven to be the least problematic method of distributing the calendars and reached the highest rate of residents receiving their printed bin collection calendars.*

Now that the Bin Collection Calendar and Household Waste and Recycling Guide have been produced as two separate publications, significant budget savings can be made on printing of the recycling guide as it no longer requires annual distribution to every household.

Copies of both publications (the calendar and recycling guide) are also available from Customer Service, libraries and neighbourhood centres, or can be downloaded from the website.

### Survey

Details about each option are provided on the next page and samples will be available to view in the Elected Members' Room.

#### What is your preferred option for the bin collection calendar format in 2020?

- ☐ Option 1: A5 booklet with magnets on the back containing both calendar and recycling guide.
- ☐ Option 2: Bin collection calendar cut-out page in City Limits December issue.
- ☐ Option 3: Single page bin collection calendar with magnets in City Limits December issue.
- ☐ Option 4: Single page bin collection calendar without magnets in City Limits December issue.
- ☐ Option 5: No hard copy mailout of bin collection calendar. Copies available at council facilities.

## Bin Collection Calendar and Recycling Guide - Options for Hard Copy Distribution to All Households

Options for 2020*	Cost**	Pros	Cons
<b>Option 1</b> A5 booklet with magnets on the back containing calendar and recycling guide for delivery to all households. <b>Method used 2010 – 2018.</b>	<b>\$20,000</b>	<ol style="list-style-type: none"> <li>1. Convenience of all-in-one waste and recycling guide for easy reference.</li> <li>2. Magnets encourage keeping it on the fridge.</li> </ol>	<ol style="list-style-type: none"> <li>1. Expensive production method.</li> <li>2. Waste of paper to print a recycling guide every year when this information remains the same.</li> <li>3. The fridge magnets contaminate paper recycling.</li> <li>4. Loose-leaf inserts in City Limits are getting much more costly and increasingly longer turnaround time, which can impact critical timelines for City Limits delivery.</li> </ol>
<b>Option 2</b> Bin calendar cut-out page in City Limits December issue. Household Waste and Recycling Guide on request. <b>Method used 2019.</b>	<b>\$3,000</b>	<ol style="list-style-type: none"> <li>1. Saves ¼ tonne of paper.</li> <li>2. Removes 90,000 fridge magnets from landfill.</li> <li>3. Item is 100% recyclable.</li> <li>4. Resident can choose which side to face front on the fridge according to the calendar for their suburb.</li> <li>5. No longer requires mail-out of recycling guide, saving \$12,500 on production and delivery costs.</li> </ol>	<ol style="list-style-type: none"> <li>1. New residents may not know to look in City Limits for their bin collection calendar.</li> <li>2. Perception that Council is compromising service quality.</li> <li>3. Requires guaranteed space allocation in City Limits.</li> </ol>
<b>Option 3</b> Single page calendar with magnets for household delivery via loose-leaf insert in City Limits. Household Waste and Recycling Guide on request.	<b>\$8,000</b>	<ol style="list-style-type: none"> <li>1. Magnets encourage keeping it on the fridge.</li> <li>2. City Limits has superior visibility in letterboxes.</li> <li>3. No longer requires mail-out of recycling guide, saving \$8,500 on production and delivery costs.</li> </ol>	<ol style="list-style-type: none"> <li>1. Magnets are not recyclable and add to production cost.</li> <li>2. Unnecessary waste when households already have fridge magnets at home they can use.</li> <li>3. Format challenge where to put magnet when there are different collection schedules on each side.</li> <li>4. Increasing cost and longer turnaround time for loose-leaf insert in City Limits for delivery.</li> </ol>
<b>Option 4</b> Single page calendar without magnets for delivery via loose-leaf insert in City Limits. Household Waste and Recycling Guide on request.	<b>\$4,000</b>	<ol style="list-style-type: none"> <li>1. Item is 100% recyclable.</li> <li>2. Resident can choose which side to face front on the fridge according to the calendar for their suburb.</li> <li>3. Removes 90,000 fridge magnets from landfill.</li> <li>4. No longer requires mail-out of recycling guide, saving \$8,500 on production and delivery costs.</li> </ol>	<ol style="list-style-type: none"> <li>1. New residents may not know to look in City Limits for their bin collection calendar.</li> <li>2. Increasing cost and longer turnaround time for loose-leaf insert in City Limits for delivery.</li> <li>3. Potential negative impact on critical timelines for City Limits distribution.</li> </ol>
<b>Option 5</b> No hard copy distribution to households. Downloadable from website, limited print run for pickup from Council facilities and mail out upon request.	<b>\$3,000</b>	<ol style="list-style-type: none"> <li>1. Saves ¼ tonne paper.</li> <li>2. Removes 90,000 fridge magnets from landfill.</li> <li>3. Item is 100% recyclable.</li> <li>4. Saves \$12,500 on production and delivery costs.</li> <li>5. Doesn't rely on residents receiving City Limits in their letterbox.</li> </ol>	<ol style="list-style-type: none"> <li>1. Potential for further complaints from residents.</li> <li>2. Potential disadvantage to residents not computer literate.</li> </ol>

\* Delivery method for Options 1 - 4 is via insertion in City Limits. This is proven to be the most effective method for the information being received.

\*\* Cost includes design, printing and delivery of hard copies.



## Review of Streetscape Program

<b>Originating Officer</b>	Unit Manager Engineering Services - Mark Griffin
<b>Corporate Manager</b>	Manager Engineering and Field Services - Mathew Allen
<b>General Manager</b>	General Manager City Services - Tony Lines
<b>Report Reference</b>	GC190528R10

### REPORT OBJECTIVE

The purpose of this report is to provide Council with an updated Streetscape and Treescape Program, divided into segments of 5 years (totalling 15 years), utilising the feedback provided by Elected Members.

The proposed Streetscape Program includes consideration for additional annual funding.

### EXECUTIVE SUMMARY

At the Elected Member Forum on 9 April 2019, the status, future delivery and funding of the City of Marion's Streetscape Program was discussed. As a result it was determined that Elected Members would be surveyed to ascertain priorities for the Streetscape and Treescape programs. This information was then reviewed to develop a delivery program over a number of 5 year periods.

### RECOMMENDATION

**That Council:**

- 1. Notes the report.**
- 2. Endorses the proposed Streetscape program divided into three delivery segments of 5 years each (resulting in a 15 year program).**
- 3. Considers, as part of the 2020/21 Annual Business Planning prioritisation process, increasing the annual Streetscape budget to \$2.2 million per year from 2020/21 with ongoing annual indexation.**
- 4. Endorses the proposed Treescape program divided into two delivery segments of 5 years each (resulting in a 10 year program).**
- 5. Considers, as part of the 2020/21 Annual Business Planning prioritisation process, increasing the annual Treescape budget to \$220,000 per year from 2020/21 with ongoing annual indexation.**

### DISCUSSION

#### Status of the Streetscape Program

Since Council's endorsement of the Streetscape Priority Matrix in August 2017, the following streetscape activity has occurred:

Projects delivered	Ramrod Avenue, Charles Street, Finniss Street and Heron Way
Projects deferred	Alawoona Avenue and Warracowie Way

Projects currently being delivered	Railway Terrace and Bray Street
Projects currently being planned and/or designed	Sturt Road (Bradley Grove to Marion Road) and Birch Crescent

**External Funding** - PLEC funding has been obtained for the under-grounding of power lines on Alawoona Avenue.

At present there is a total of 88 projects listed on the Streetscape Priority Matrix.

### **Elected Member Forum – 9 April 2019**

At this meeting the status of the Streetscape Program, future delivery and funding levels were discussed. It was agreed that Members would be surveyed to determine streetscaping and treescaping priorities. The results of the Elected Member survey are attached as Appendix 1.

### **Review**

A review of the results was conducted, including the following analysis:

- Mapping – to ascertain context in relation to connections / location influences / city perspective.
- Streetscape v Treescape.
- Link importance (connecting to other roads).
- Multiple reference (depicted by more than one Elected Member).

### **Delivery**

Utilising the above criteria, the various streets identified for streetscaping and treescapes have been categorised into delivery segments as follows:

- Streetscape - 3 delivery segments - of a 5 year period each, over a total of 15 years.
- Treescape - 2 delivery segments - of a 5 years period each, over a total of 10 years.

These delivery segments are detailed below.

### **Streetscape**

#### ***Segment 1 (Years 1 to 5) – roads in construction order***

1. Quick Road, Mitchell Park (the entire length)
2. Sturt Road, Sturt and Seacombe Gardens (Marion Road to Morphett Road)
3. Diagonal Road, Oaklands Park (Morphett Road to Sturt Road)
4. Morphett Road, Warradale (Diagonal Road to Sturt Road)
5. The Cove Road, Hallett Cove (Lonsdale Road to Dutchman Drive)
6. Alawoona Avenue, Mitchell Park (the entire length)
7. Raglan Avenue, Edwardstown and South Plympton (entire length)

#### ***Segment 2 (Years 6 to 10)***

1. Braeside / Calum Grove, Seacombe Heights (in the vicinity of Seaview High)
2. South Terrace, Plympton Park (Park Terrace to Marion Road)
3. Trott Grove, Oaklands Park (Diagonal Road to Pemberton Street)
4. Adams Road, Trott Park (Majors Road to bend)
5. Finniss Street, Marion (Township Road to Sturt Road)
6. Perry Barr Road, Hallett Cove (Lonsdale Road to 'S' bend)
7. Newland Avenue, Marino (Council boundary to Jervois Terrace)

#### ***Segment 3 (Years 11 to 15)***

1. Murray Terrace, Oaklands Park (Morphett Road to Bombay Street)
2. The Cove Road, Hallett Cove (in the vicinity of the Hallett Cove Railway Station)
3. Winifred Avenue, Glandore (tramline to Cross Road)
4. Park Terrace, Plympton Park (Bray Street to Wattle Terrace)
5. Miller Street, Seacombe Gardens (the entire length)

## 6. Capella Drive, Hallett Cove (the entire length)

### **Treescape**

#### ***Segment A – (Years 1 to 5) – installation order***

1. Marion Road, from Cross Road to Sturt Road
2. Morphett Road, Oaklands Park (Oaklands crossing to Oaklands Road)
3. Morphett Road, Sturt Road to Seacombe Road
4. Daws Road, Edwardstown (South Road to Marion Road)
5. Oaklands Road, from Diagonal Road to Marion Road
6. The Cove Road, Hallett Cove (Jervois Terrace to Dutchman Road)
7. Cliff Street, Glengowrie (Morphett Road to boundary)
8. Adams Road, Trott Park (Lander Road to bend)
9. Beadnall Terrace, Glengowrie (Morphett Road to boundary)
10. Chitral Terrace, Edwardstown (entire length)
11. Duncan Avenue, Park Holme (entire length)
12. Hendrie Street, Park Holme (entire length)
13. Jervois Street, South Plympton (entire length)
14. Patpa Drive, Sheidow Park (Berrima Road to Lander Road)

#### ***Segment B – (Years 6 to 10)***

1. Diagonal Road, Warradale (Oaklands crossing to Oaklands Road)
2. Diagonal Road, Sturt Road to Seacombe Road
3. Celtic Avenue, Clovelly Park (Bradley Grove to Marion Road)
4. Dunrobin Road, Warradale (Diagonal Road to Council boundary)
5. Morphett Road, from tramline to Oaklands Road
6. Morphett Road, from Seacombe Road to southern end
7. Barramundi Drive, Hallett Cove (entire length)
8. Clacton Road, Dover Gardens (Morphett Road to Council boundary)
9. Gretel Avenue, Hallett Cove (entire length)
10. Heysen Drive, Sheidow Park (entire length)
11. Windsor Avenue, Clovelly Park (English Avenue to Byron Avenue)
12. Sturt Road, Dover Gardens (Morphett Road to Council boundary)

The various streetscape and treescape projects are depicted on the attached plan - Appendix 2.

### **Funding Level**

The existing funding levels (per financial year) consists of \$1,800,000 for the Streetscape program and \$200,000 for the Treescape program.

However, to deliver the projects within the suggested delivery segments the following funding should be considered as part of the 2020/21 Annual Business Planning process:

- Streetscapes – 7 projects within 5 years
- Estimated total cost \$11 million / \$2.2 million per year
- Treescape – 14 projects within 5 years
- Estimated total cost \$1.1 million / \$220,000 per year

### **CONCLUSION**

The Streetscape Program has resulted in the delivery of some significant projects. Elected Members have been surveyed to develop new priorities for the Streetscape and Treescape programs, and an updated delivery program proposed.

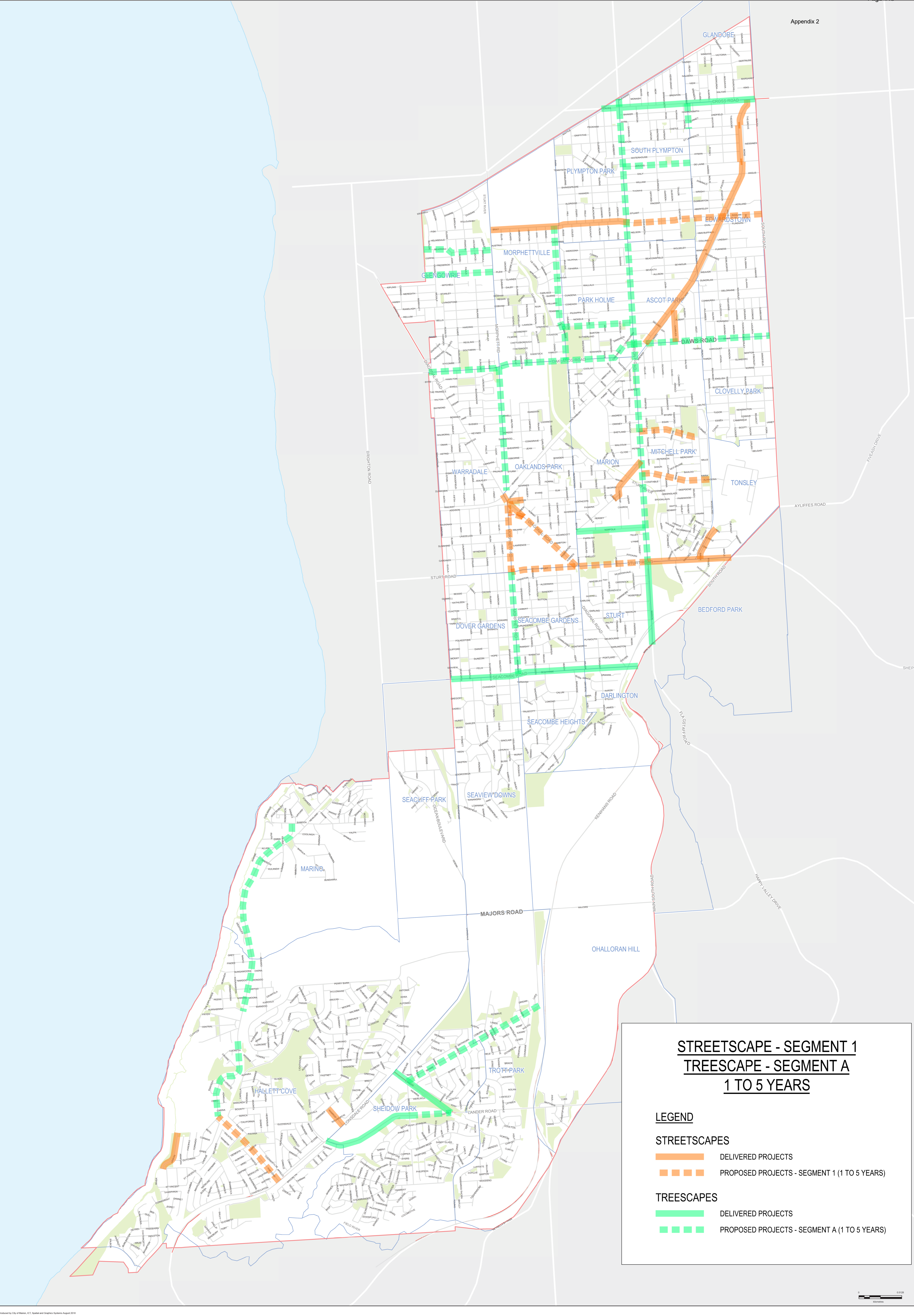
### **Attachment**

#	Attachment	Type
1	Streetscaping Elected Members survey - April 2019	PDF File
2	Streetscape and Treescape Plan Appendix 2	PDF File

In your respective Ward, what streets do you wish to nominate as Gold, Silver and Bronze for streetscaping?			
Gold	Silver	Bronze	What Ward are you in?
Morphett Road	Cliff Street	South Terrace	Mullawirra
Quick Road, Mitchell Park	George St, Marion	Miller St, Sturt	Warriparinga
Alawoona	Callum, Braeside angle parking against oval	Tonsley Greenway	Warriparinga
Diagonal Road, Oaklands Crossing to Sturt Road	Bowker Street, Diagonal Rd to Holdfast Bay border	Addison Road, Oaklands Crossing to Holdfast Bay border	Warracowie
Oaklands Station to Finnis street down Dywer Rd and George St	Oaklands Station to Marino Rocks greenway entry (Bombay st) along Murray Tce	Smaller roads from Oaklands Station don't care which ones	Warracowie
Newland Avenue	Perry Barr Road (top end)	Jervois Tce (west of Railway Line)	Coastal
Cove Road (Lonsdale to Dutchman)	Cove Road ( section near Hallett Cove Train Stn)	Lonsdale Rd (Lander to Gretel)	Coastal
Diagonal Road between Morphett to Sturt	Sturt Rd between Diagonal and Morphett	Morphett between Oaklands Crossing and Sturt Rd	Mayor
Adams Road from Majors to Tyson Road	Patpa Road	Heysen Street	Southern Hills
Lander Rd (Lonsdale Rd to Patpa Drv)	Patpa Drive (Berima Rd to Lonsdale Rd)	Adams Rd (Lander Rd to Heysen Drv)	Southern Hills
Raglan Ave	Lindsay Ave	Chitral/Winifred	Woodlands

What are your top three streets for streetscaping in the rest of the council area?			
Oaklands Road	Sturt Road	Diagonal Road	Mullawirra
Quick Road, Mitchell Park	George St, Marion	Miller St, Sturt	Warriparinga
Diagonal Rd	Winifred	Esplanade Marino	Warriparinga
Sturt Rd, Marion Road to Diagonal Road	Duncan Ave Park Holme	Herbert Street Plympton Park	Warracowie
Raglan Avenue	Hendrie St and surrounds	Capella Dr	Warracowie
Sturt Road	Diagonal Road (near Westfield)	Morphett Road (near Westfield)	Coastal
Lander Rd	Sturt Rd (south Rd to Morphett)	Marion Rd (Sturt to Alawoona)	Coastal
Alawoona Avenue Mitchell Park	Raglan Avenue Edwardstown	Marion Road Cross Road to Daws Road	Mayor
Raglan Ave	Winifred ave	Morphett Road North	Southern Hills
Cove Road	Sturt Rd (Diagonal to Marion Rd)	Laurence St, Dover Gardens	Southern Hills
Bray St	Quick Rd	Bradley Grove	Woodlands

What are your top three streets for treescaping in your Ward? (i.e. for planting mature trees)			
Hendrie Street	South Terrace	Beadnall	Mullawirra
Andrew Ave, Marion	Ornkey Ave, Marion	Windsor Ave, Clovelly Park	Warriparinga
Birch	Sturt	Celtic	Warriparinga
Byre Avenue Warradale	Dunrobin Road Warradale	Clacton Road Dover Gardens	Warracowie
Dywer Road	Trott Grove	Dunrobin Road	Warracowie
Jervois Terrace	The Cove Road (section in parallel to coast)	Barramundi Drive	Coastal
			Mayor
Launders Road	Morphett Road South	Ella Crescent and along the back of the houses near southern expressway	Southern Hills
Morphett Rd (South of Seacombe)	Bayley Circuit, Trott Park	Adams Rd (Heysen Drv to Reserve Rd Reserve)	Southern Hills
Lonsdale Rd Hallett Cove	Perry Barr Rd	Gretel crescent	Coastal
Robert St (Adjacent Eds Oval - Replanting the Avenue of Remembrance from Messiness Ave)	Cross Rd	Daws Rd	Woodlands



STREETSCAPE - SEGMENT 2  
TREESCAPE - SEGMENT B  
6 TO 10 YEARS

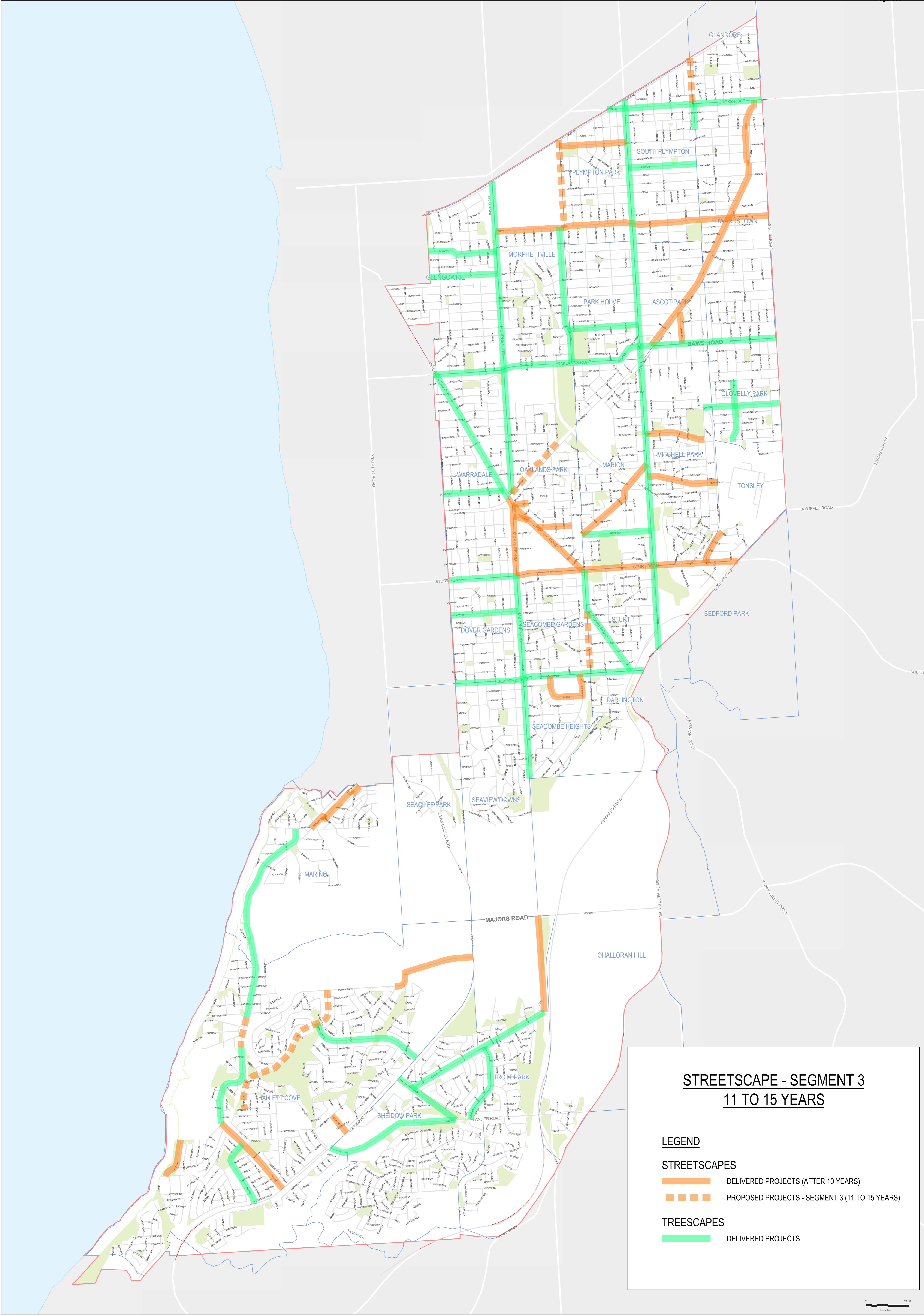
### LEGEND

## STREETSCAPES

- DELIVERED PROJECTS (AFTER 5 YEARS)
- PROPOSED PROJECTS - SEGMENT 2 (6 TO 10 YEARS)

## TREESCAPES

- DELIVERED PROJECTS (AFTER 5 YEARS)
- PROPOSED PROJECTS - SEGMENT B (6 TO 10 YEARS)



## STREETSCAPE - SEGMENT 3 11 TO 15 YEARS

### LEGEND

#### STREETSCAPES

- DELIVERED PROJECTS (AFTER 10 YEARS)
- PROPOSED PROJECTS - SEGMENT 3 (11 TO 15 YEARS)

#### TREESCAPES

- DELIVERED PROJECTS

## Neighbourhood Centres - Opening Hours

<b>Originating Officer</b>	Manager Community Connections - Liz Byrne
<b>Corporate Manager</b>	Manager Community and Cultural Services - Liz Byrne
<b>General Manager</b>	General Manager City Services - Tony Lines
<b>Report Reference</b>	GC190528R11

### REPORT OBJECTIVE

To provide information and options on the opportunity to extend the operating hours of the City of Marion's Neighbourhood Centres from 1 July 2019.

### EXECUTIVE SUMMARY

Executive summary to be included in the final agenda.

### RECOMMENDATION

**That Council:**

- 1. Notes the report.**
- 2. Endorses option xxx to increase the service delivery at the City of Marion's neighbourhood centres.**

### GENERAL ANALYSIS

The City of Marion Neighbourhood Centres (NHCs) provide programs, services and events for the community to connect, learn and develop new skills. The programs and services delivered through the NHCs are similar to comparable councils in South Australia and interstate along with similar pricing, schedules and user profiles.

Budgeted staffing hours have historically enabled the Centres' office hours to be 8.30 am to 4.00 pm (staff are still on site until 5:00 pm) Monday through Friday across Coovinda, Glandore and Mitchell Park with Trott Park closing at noon on Fridays. Volunteers and external hirers can run programs outside of these hours, with the rest of each Centre remaining closed during these after-hours hire periods.

Since 2017, additional external state funding from the Department of Human Services Community and Neighbourhood Development Stream (Community Hubs) has enabled the NHCs to offer programs and services staffed outside of those core operating hours. Both Glandore and Coovinda now offer a Café and various programs on Saturday mornings 9.00 am to 12.00 noon. Trott Park has been open all day on Fridays since January 2019. This has been achieved through some changes in rosters and re-allocation of Community Wellbeing personnel across each site.

The City of Marion's centres remain the only sites across the state to open with staff on Saturdays.

### Liveable:

We will make our services, facilities and open spaces more accessible.

We will create more opportunities for residents to enjoy recreation and social interaction in our neighbourhood centres, libraries, sports facilities and other Council facilities.

We will celebrate our rich cultural diversity and heritage through artistic, cultural and community activities and vibrant destinations.

**Engaged:**

We will harness the experience, skills and interests of older people. We will foster emerging leaders and actively engage young people.

**Connected:**

We will provide a variety of options for social interaction.

**Other Funding Sources:**

The City of Marion utilises funding received from the Department of Human Services to open two neighbourhood centres on Saturday mornings.

**DISCUSSION****COMMUNITY NEEDS FOR NHCs:**

People from all walks of life attend NHCs. People may attend because they face barriers to participation in the wider community and mainstream education systems, lack employment opportunities, or seek social connection.

Current participation patterns are partly a reflection of opening hours, which remain Monday through Friday 9:00 am – 4:00 pm for the majority of NHCs across the State. This is in line with traditional school operating times and stems from an era when the main participant groups were women. The sector now recognises the need to enhance participation by young people, males and those employed. Hours of operation need to reflect the changing needs of the community.

In 2019/20 the Community Hubs Team has increased their reach to young people with events at Glandore and Trott Park Centres. Two events, #ComeToTrott and #ComeToGlandore guide the program delivery for this wider community cohort.

The Community Needs Analysis, a joint project between the Community Connections and Strategy and Innovation departments, will further investigate and assess current and future community needs within the City of Marion.

**NHC VERSUS HALL FOR HIRE:**

NHCs aim to be a welcoming and empowering place where people who experience isolation and disadvantage can engage and find support to have the means to progress. They work across a range of issues and services simultaneously, encompassing community development, health, education, and recreational objectives. NHCs have a long history of working with members of society who are less easily integrated into the wider community.

NHCs use the labour of both paid staff and volunteers. The staff's role is to actively foster social connection. The team know the importance of casual encounters between strangers in building relationships, engaging in dialogue and developing social connections. People visit NHCs because they are local, accessible, welcoming, non-threatening, and because programs are designed to meet the needs of participants and prospective participants.

Staff also facilitate a soft entry point into the mainstream service system for new arrivals. Rather than handing out a flier and simply saying 'come along', new arrivals need personal introduction and accompaniment, or 'hand holding', to feel encouraged to enter an unfamiliar space. NHCs have an emphasis on participation, inclusiveness, reciprocity and trust.

**ROLE OF STAFF:**

The staffing and structures of the City of Marion NHCs are noticeably leaner than industry benchmarks using a combination of council funds, grants and private hire revenue (PKF Service Review conducted in 2012).

Staff provide a consistency of service that is complemented by volunteers, and ensure programs delivered are in accordance with Service Excellence Accreditation and are safe, inclusive and appropriate (DHS funding requirement). Staff supervise and mentor the volunteers. Longer operating hours would require

staggered rostered shifts (similar to the Libraries business unit). Two staff are rostered in consideration of WHS working in isolation.

Consideration will need to be given to the potential IR implications particularly in relation to the span of hours for NHC staff. Consultation requirements arising under applicable enterprise agreements need to be undertaken prior to the confirming of any decision that will impact on employees (City of Marion Enterprise Agreement).

#### OPTIONS FOR INCREASED SERVICE DELIVERY FOR CONSIDERATION:

Option 1	Advantages	Disadvantages	Cost
Retain current hours of operation / staffing, and provide additional programming only through hired programs after hours.	No additional budget allocation required.	No additional services provided to the community. No reception if someone goes to a NHC out of normal hours.	Nil.
Option 2	Advantages	Disadvantages	Cost
Open a trial site (likely Cooina) from 4.00 pm – 7.00 pm Monday through Friday <b>with additional programming opportunities only (no additional staffing)</b> . Continue to allow external hirers to access available space to run programs.	Cooinda is a central location.  Programs would be developed subject to community need and public consultation. ACE courses with waiting lists could be held after-hours as an example.	Only those attending classes would have access to Cooina.  Reception would not be staffed. Expectations built up and not continued if funding is withdrawn after trial.	<b>\$30,000 for programs.</b>
Option 3	Advantages	Disadvantages	Cost
Open a trial site (likely Cooina) from 4.00 pm – 7.00 pm Monday through Friday <b>with additional programming opportunities and additional staffing</b> .  Continue to allow external hirers to access available space to run programs. Consider undertaking the trial during Daylight Savings months, i.e. October 2019 – March 2020.	As per Option 2, and also:  Staff provide consistency of service.  Staff would manage the reception and café would open to the public with potential for evening community meals.  Those not attending programs would be welcomed and a drop-in space would be created. Community buses could transport residents to the central location.	Trialling only one site does not benefit the whole community and those with limited transport options may find this a barrier.  Data gathered from one trial site is not reflective of all NHC locations.  Programs may only be seasonal. Expectations built up and not continued if funding is withdrawn after trial.	<b>Up to \$90,000 (Up to \$60,000 for staffing (full year) &amp; \$30,000 for programs).</b>

Option 4	Advantages	Disadvantages	Cost
<p>Open three trial sites (likely Cooinda, Glandore, Trott Park) from 4.00 pm – 7.00 pm <b>3-4 days per week with additional programming opportunities and additional staffing.</b></p> <p>Continue to allow external hirers to access available space to run programs. Consider undertaking the trial during Daylight Savings months, i.e. October 2019 – March 2020.</p>	<p>As per Option 3, and also:</p> <p>Services/programs across multiple centres can target different cohorts (e.g. young people, those working normal business hours). Some sites are more conducive to seasonal activation e.g. the Opal Building at Glandore, which houses the café, kitchen and meeting room is readily available for evening programs, however is not an option in winter months as there are no toilets within the building.</p>	<p>Programs may only be seasonal. Expectations built up and not continued if funding is withdrawn after trial.</p>	<p><b>Up to \$90,000 (Up to \$60,000 for staffing (full year) &amp; \$30,000 for programs).</b></p>

A trial period would enable adequate collection of data to determine the feasibility of expanding opening hours and extending the period going forward. The City of Marion would continue to be seen as a leader in the field expanding its span of operating hours and service to a wider cohort within the community.

## Penalising owners of trolleys left abandoned in the street and potential impacts

**Originating Officer** Team Leader Community Safety - Luke Manuel

**Originating Officer**

Unit Manager Community Health and Safety - Sharon Perin

**Corporate Manager** Acting Manager Development and Regulatory Services - Stephen Zillante

**General Manager** General Manager City Development - Abby Dickson

**Report Reference** GC190528R12

### REPORT OBJECTIVE

The purpose of this report is to provide Council with information regarding options for penalising the owners of trolleys left abandoned in the street; and potential impacts.

### EXECUTIVE SUMMARY

At the General Council meeting on 12 February, 2019, Council endorsed a motion for Administration to report on how to penalise the owners of trolleys left abandoned in the street and potential impacts (GC190212M06).

*1. Administration report back to the by the May 2019 General Council on: how to penalise the owners of trolleys left abandoned in the street; and potential impacts.*

Council's Community Safety Inspectors investigate reports of dumped shopping trolleys under the Local Nuisance and Litter Control Act. Currently, the liability for dumped shopping trolleys extending to the owner of the trolley is not completely clear and is not without doubt.

This report provides information on how current legislation in South Australia may be able to be used to deal with trolleys left abandoned in the street, how trolley owners are penalised for abandoned trolleys in some other jurisdictions in Australia, and provides options for Council to consider to deal with this matter moving forward.

The City of Marion could consider making a By-law to ensure shopping trolley owners are accountable for abandoned trolleys. Such a By-law could require trolley owners to undertake proactive measures to keep trolleys within a shopping centre precinct, create an offence of failing to do this, enable Council to seize and impound abandoned trolleys and require owners to pay a prescribed fee for claiming their trolleys.

The report seeks direction from Council on how it wishes to approach this matter.

### RECOMMENDATION

**That Council:**

- 1. Endorses Administration to commence the development of a By-law to deal with abandoned shopping trolleys, with a draft By-law to be brought back for consideration at the 27 August 2019 General Council meeting.***

**OR**

- 1. Endorses continuing to address abandoned trolleys under the Local Nuisance and Litter Control Act.***

**2. Notes the current limitations of the Local Nuisance and Litter Control Act in addressing the issue of abandoned trolleys and advocates for improvement to the Act via the Local Government Association.**

**Liveable:** Minimising the amount of abandoned trolleys in the community positively impacts on the amenity of the local area.

**Legal / Legislative / Policy:** Local Nuisance and Litter Control Act 2016

## **DISCUSSION**

### **CURRENT ENFORCEMENT OPTIONS IN SOUTH AUSTRALIA**

Under the Local Nuisance and Litter Control Act, 2016 ('the LNLC Act'), a shopping trolley that has been discarded onto a street or road by a person (that is, the person who most recently had possession of it prior to it being discarded) constitutes litter for the purposes of the LNLC Act. As with other forms of litter, a range of enforcement options are available to Council to employ when an offence can be substantiated and the offender can be identified. These enforcement options include abatement notices, expiations and prosecution through court. The expiation fee and penalty is set by the State Government under the LNLC Act.

The liability for abandoning or dumping shopping trolleys does not currently clearly extend to the retailer or trolley owner under the Act, as the retailer or trolley owner is not the person who dumped the shopping trolley.

Currently, when Council receives a complaint about dumped shopping trolleys and the offender is unknown, this is reported to the relevant retailer by Council's customer service team through the applicable trolley collection agency, including [trolleytracker.com.au](http://trolleytracker.com.au). This usually results in retailers collecting their trolleys. Statistics are not collated for the number of calls received, as these calls are not requests for Council to take action, rather, reporting abandoned trolleys to the various collection avenues is undertaken as an extra customer service. Statistics for the response rate of retailers collecting reported trolleys is not available, however the collection agencies have advised that they collect each reported trolley. Council collects on average 20 - 30 trolleys per month from Council owned parks and reserves.

When Council receives a complaint about dumped shopping trolleys where it is alleged that the offender can be identified, Council's Community Safety Inspectors investigate. The burden of proof is beyond reasonable doubt, the same as for any criminal prosecution. If sufficient evidence is obtained to substantiate the offence beyond a reasonable doubt, an expiation can be issued to the offender. If an ongoing issue presents with a specific person, an abatement notice can be issued to the person, requiring the person to cease dumping trolleys. Council has not as yet issued an expiation notice nor an abatement notice for dumping shopping trolleys, as offenders have not been able to be sufficiently identified.

Council may be able to utilise the provisions of Section 30 of the LNLC Act to issue a litter abatement notice to the owner of a particular shopping trolley that has been dumped in a public place. This would require the owner to clean up (retrieve) the shopping trolley, even though they were not deemed to be the person responsible for the disposal of the trolley. This is not an efficient method of dealing with abandoned trolleys, as the litter abatement notice would only apply to a specific trolley or group of trolleys. Under order making powers under the Act, the owner of the trolley(s) must be given adequate time to clean up (retrieve) the trolley(s), which is likely to be in the vicinity of 14 days. Issuing litter abatement notices takes staff resources for the inspection, issuing of the notice and re-inspection. In terms of the aim of removing abandoned trolleys from public places, reporting abandoned trolleys to collection agencies is a more efficient and timely method although it does not involve penalising retailers for the trolleys being in a public place. If the owner of the trolley retrieved the trolley(s), the abatement notice would be complied with and no further action could be taken. If the owner did not retrieve the trolley, non-compliance of the litter abatement notice could be enforced, by way of issuing an expiation (by a Council Authorised Officer), or prosecution through court. Currently the expiation fee is \$500. A penalty may be issued by a court upon a successful prosecution and currently the maximum penalty is the following:

(a) in the case of a body corporate: \$60,000

(b) in the case of a natural person: \$30,000

Although on the face of it, nothing in Section 30 of the LNL Act restricts the receipt of a litter abatement notice to the actual litterer, the LNL Act is relatively new and Councils have not legally tested this in court. Subsequently, some ambiguity as to the practical application of the LNL Act to owners of shopping trolleys remains an issue.

The LNL Act does not compel retailers to have a containment system.

The South Australian Government is currently reviewing the LNL Act. The Local Government Association (LGA) has formed the view that there are a number of improvements that could be made to the legislative framework. These include confirming that an abatement notice can be issued to the owner of an abandoned or dumped trolley and that Councils have the power to require retailers to enter into management plans for the clean up of trolleys, including having viable enforcement options. The LGA will be submitting feedback for the review. Council's Administration has provided information to the LGA for this submission, including requesting that the legislation be amended to provide beyond doubt that an abatement notice and an expiation can be issued to retailers and trolley owners.

## **CURRENT MEASURES IN OTHER JURISDICTIONS**

Some interstate Councils have created By-laws and the Australian Capital Territory (ACT) has Territory-wide legislation, to address issues associated with abandoned shopping trolleys.

### **The City of Ipswich, Queensland**

On 1 July 2014, the City of Ipswich introduced a 'local law' ([https://www.ipswich.qld.gov.au/data/assets/pdf\\_file/0007/7684/viewLocalLawPDF.pdf](https://www.ipswich.qld.gov.au/data/assets/pdf_file/0007/7684/viewLocalLawPDF.pdf)) to require supermarkets and retailers to install a shopping trolley perimeter wheel lock containment system where trolley wheels lock automatically once the trolley reaches the perimeter of the centre, and to identify the owner of each trolley. This law only affects retailers who have more than 20 trolleys, however if a retailer/supermarket receive two or more infringement notices for their trolleys being found away from their store within a 12 month period, they are required to install the containment system. All shopping trolleys must be affixed with identification. The By-law gives the Council specific powers to seize, impound and charge a fee to a retailer who wishes to reclaim their trolleys and offence provisions have been created in the By-Law to deal with non compliance. To date, information has not been able to be provided by the City of Ipswich regarding the success of the By-law, nor statistics.

### **The City of Monash, Victoria**

On 1 February 2015, the City of Monash introduced a broad 'local law' (<https://www.monash.vic.gov.au/files/assets/public/about-us/laws-amp-rules/local-law-no.3-community-amenity-amended-1-december-2017.pdf>) requiring supermarkets and other retailers with more than 25 trolleys to put in place proactive measures to reduce the number of abandoned trolleys in the community. Such retailers are required to introduce a coin deposit mechanism or install a perimeter wheel lock containment system. The By-Law empowers Council to conduct a regular trolley collection program where trolleys are seized and impounded. Trolleys are impounded for 28 days for retailers to reclaim their trolleys. Similar to the Ipswich Council, a fee is charged to retailers who wish to reclaim their trolleys. This fee is currently \$97.00. Council staff have reported positive results and improved compliance with the introduction of the By-Law, especially the coin deposit system. Staff have advised that initially the Council ran a regular trolley collection program, however as retailers fitted their trolleys with the coin deposit system, the need for this program significantly reduced. Staff advised that the introduction of the By-Law had been a positive and effective way to deal with the associated issues, although the Council was not able to provide statistics regarding the collection of abandoned trolleys, nor the number of retailers that have been issued with an expiation notice.

### **The Australian Capital Territory**

The Australian Capital Territory amended Territory-wide legislation (<https://www.legislation.act.gov.au/View/a/2010-34/20110302-45096/PDF/2010-34.PDF>) to encompass the misuse of shopping trolleys as of 2 March 2011. This legislation includes the following three key remedies to discourage abandonment and other improper uses of shopping trolleys:

- the creation of offences against the improper use of shopping trolleys;
- the provision of identification on shopping trolleys to assist with their collection if abandoned; and
- a proactive trolley collection scheme that allows the Government to respond to a trolley problem in a specific area.

The legislation creates an offence of 'failing to keep a shopping trolley within a shopping centre precinct', however this does not apply if the retailer operates and maintains an approved trolley containment system at its premises or takes reasonable steps to ensure a trolley is not removed from a shopping centre precinct. The legislation does not appear to provide a definition of what reasonable steps are.

As part of the amendments to the legislation, the ACT Government implemented a proactive trolley collection scheme to collect abandoned trolleys where they had not been collected by the retailer. The scheme involves financial disincentives for retailers who do not manage the collection of their own trolleys. A collection day scheme has been implemented where the Government is able to give retailers two days notice that a trolley collection sweep will be conducted in their area. Any trolleys not collected by retailers before the notified collection day are removed by the Government and impounded in a retention area. The retailer may then be liable for costs incurred by the Government for handling, removal/storage of the trolley, and any costs associated with destroying and recycling the trolley if it is not subsequently retrieved by the owner.

The above three options from interstate authorities are similar in their operation and the offences they create. All require retailers to do specific things with their trolley fleets. All conduct or have conducted in the past, proactive trolley collection programs which include requiring the retailers to pay a fee to reclaim their trolleys.

## **OPTIONS FOR COUNCIL TO CONSIDER**

There are a number of options that Council can consider to deal with abandoned shopping trolleys to penalise the owners of trolleys left abandoned in the street.

### **Option 1**

Council could utilise the provisions of Section 30 of the LNL Act to issue a litter abatement notice to the owner of a particular shopping trolley that has been dumped in a public place, requiring the owner to clean up (retrieve) the shopping trolley (although utilisation of this is not without doubt and an abatement notice may be appealed in court). This would only deal with an individual trolley or group of trolleys and does not compel the retailer to install a containment system to prevent trolleys from leaving the retailer's premises or the retail precinct. There are staffing and time resources associated with this option, which would impact on the delivery of other services, and this option does not provide for the timely removal of trolleys from public places.

### **Option 2**

Council can lobby the State Government (via the LGA) to make amendments to the LNL Act amend the legislation to provide certainty that Council can issue a litter abatement notice to retailers and compel them to enter into management plans to deal with abandoned trolleys.

### **Option 3:**

Endorse, in principle, the creation of a By-law (similar to the City of Ipswich or the City of Monash) to deal with abandoned shopping trolleys. This would need to be done within the legislated requirements of creating By-laws, including gaining certificate of compliance from a legally qualified practitioner, undertaking community consultation and approval processes by appropriate legislative review committees. The By-law could create an offence of failing to keep a shopping trolley within a shopping centre precinct and also require supermarkets and other retailers that own shopping trolleys to undertake one or more of the following:

- Install a shopping trolley perimeter containment/wheel lock system to affected shopping centres
- Introduce a coin deposit mechanism
- Give Council the power to impound shopping trolleys and then require the retailer to pay Council a fee for release of the trolley
- Require trolleys to be identified with trolley owner's details to assist with their collection if abandoned.

Council may also wish to consider implementing a trolley collection scheme, or collection day sweep, similar to that which operates in the ACT and the Cities of Ipswich and Monash.

### **COSTS**

Drafting a By-Law, certification by a legal practitioner, in-house labour costs and advertisements could be in the vicinity of \$10,000 \$12,000 as a one off cost. Management of dealing with abandoned trolleys would be dealt with the same as currently occurs through Council's Operational Support Unit for dumped rubbish.

Resources would need to be allocated for the collection and impounding of the trolleys. Indicative figures are \$720 for Council staff or \$1,120 for contractors each month to conduct a sweep of the city and collect trolleys. Trolleys would be impounded at Council's Recycling Depot at O'Halloran Hill at no extra cost. The administration of the processes would include keeping inventory of impounded trolleys, writing to retailers, managing trolley release and invoicing and managing processes relating to unclaimed goods. Some of these costs could be countered by a fee set by Council charged to retailers to reclaim their trolley. Retaining and releasing trolleys could be covered under the By-law, however Council would need to ensure that the By-law did not interfere with the Unclaimed Goods Act, 1987. It may be that, that Act provides a useful mechanism for dealing with trolleys collected by Council, however under that Act, a collected trolley must be held for 3 months prior to it being sold.

If the LNLC Act is amended by the State Government, Council's By-law is likely to become redundant.

### **CONCLUSION**

Council's Community Safety Inspectors investigate reports of dumped shopping trolleys under the LNLC Act where it is alleged that the offender is known. Currently, it is not without doubt that the liability for dumped shopping trolleys extends to the owner of the trolley (retailer).

It is recommended that Council consider making a By-law to ensure shopping trolley owners are accountable for abandoned trolleys. Such a By-law could create an offence of failing to keep a shopping trolley within a shopping centre precinct, require trolley owners to undertake proactive measures to reduce the number of abandoned trolleys, and could also require trolley owners to be financially responsible for collecting abandoned shopping trolleys.

## 3rd Budget Review 2018/19

<b>Originating Officer</b>	Unit Manager - Finance Partnering & Rates - Heath Harding
<b>Corporate Manager</b>	Manager Finance - Ray Barnwell
<b>General Manager</b>	General Manager Corporate Services - Vincent Mifsud
<b>Report Reference</b>	GC190528R13

### REPORT OBJECTIVE

The purpose of this report is to provide the financial results for the 3rd Budget Review for 2018/19. The budget review is a revised forecast of the original 2018/19 budget and as such any savings identified during the budget reviews will not be confirmed until the financial statements are prepared and audited at the end of the financial year.

### EXECUTIVE SUMMARY

The completion of the 3rd Budget Review identified a favourable cash adjustment of \$0.732m. After adjusting for expenditure allocated through Council Resolutions of \$0.073m, the net movement is a favourable cash adjustment of \$0.659m.

Adding this to the 2nd Budget Review surplus of \$0.795m brings the revised forecast full year cash surplus to \$1.454m. The 2018/19 3rd Budget Review adjustments are attributable to the following:

#### Cash Position

Cash Surplus forecast at 2nd Budget Review		(794,576)
<b>3rd Budget Review Adjustments</b>		
<b>Add:</b>		
Investment Income (favourable)	(173,000)	
Fleet Replacement reduction (favourable)	(750,000)	
<b>Less:</b>		
Other various net adjustments (unfavourable)	<u>190,871</u>	<u>(732,129)</u>
<b>Revised 2018/19 Cash Surplus before Council Resolutions</b>		<b>(1,526,705)</b>
Less Council Resolutions		<u>73,029</u>
<b>Revised 2018/19 Cash Surplus - 3rd Budget Review</b>		<b><u>(1,453,676)</u></b>

## RECOMMENDATION

**That Council:**

- 1. Adopt the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows**

## GENERAL ANALYSIS

### BACKGROUND

Council is required to reconsider the approved budget three times during the year in accordance with Section 123 (13) of the Local Government Act 1999 and Section 7 of the Local Government Regulations.

The original 2018/19 budget was developed within the context of a long term framework to achieve a balance between meeting the objectives of the Strategic Plan and attaining financial sustainability in the long term.

### FRAMEWORK

This budget review continues the focus on achieving the framework set by Council when developing the 2018/19 budget, this being:

- Support the achievement of the City of Marion's Strategic Directions;
- Address issues arising and opportunities identified from internal audit reviews, service reviews and business excellence assessments;
- Maintain, on average, a break-even or positive funding (cash) position over the Long Term Financial Plan;
- Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new where it is cost effective to do so;
- Review existing services and assets to ensure they meet prioritised community needs;
- Council only approves new Major Projects where it has identified funding capacity to do so;
- Maintain Council's position for an average residential rate which remains among the lower rating metropolitan councils

## DISCUSSION

Appendix 1 contains the 3rd Budget Review analysis including the detailed adjustments made during the 3rd Budget Review and a revised forecast of Capital Works carry over for 2018/19.

Appendix 2 contains the financial statements following the 3rd Budget Review including comparatives to the 2nd Budget Review for 2018/19 as well as comparatives to the actual results from 2017/18.

Appendix 3 contains the forecast capital works carry overs listing for 2018/19.

## Attachment

#	Attachment	Type
1	GC190528R - 3rd Budget Review 2018-19 Appendix 1	PDF File
2	GC190528R - 3rd Budget Review 2018-19 Appendix 2	PDF File
3	GC190528R - 3rd Budget Review 2018-19 Appendix 3	PDF File

### 3<sup>rd</sup> Budget Review 2018/19

#### Cash Position

The completion of the 3<sup>rd</sup> Budget Review has identified a favourable Cash adjustment of **\$0.732m** (refer Appendix 2 Budgeted Funding Statement – “Movement in levels of Cash/ Accruals”). After adjusting for expenditure allocated through Council Resolutions of \$0.073m, the net movement is a favourable cash adjustment of \$0.659m. Adding this to the 2<sup>nd</sup> Budget Review Surplus of \$0.795m leaves a revised full year cash surplus forecast of \$1.454m.

This budget review’s favourable adjustments are attributable to the following adjustments to 2<sup>nd</sup> Budget Review from 2018/19:

<b>Cash Statement Reconciliation</b>		<b>\$</b>
2nd Budget Review Cash (Surplus)/Deficit		(794,576)
<b>3rd Budget Review Adjustments</b>		
Interest Income (favourable)	(173,000)	
Fleet Replacement (favourable)	(750,000)	
Other various net adjustments (unfavourable)	190,871	<b>(732,129)</b>
<b>Revised 2018/19 Cash (Surplus)/Deficit before Council Resolutions</b>		<b>(1,526,705)</b>
<b>Less Council Resolutions</b>		<b>73,029</b>
<b>Revised 2018/19 Cash (Surplus)/Deficit</b>		<b>(1,453,676)</b>

The cash result:

- Identifies the cash difference between total revenues and expenditures of Council after allowing for funding from loans, investments, cash draw-downs and reserves.
- Includes capital expenditures, which are excluded from the operating result.
- Provides information of changes in uncommitted financial resources available to Council.
- Returns a cash surplus where savings arise from the original budget, representing an increase in uncommitted financial resources or returns a cash deficit when costs are greater than the original budget, representing a decrease in available financial resources.

The 3<sup>rd</sup> Budget review is based upon actual results to the end of March 2019 and forecast to June 2019. In accordance with the Local Government (Financial Management) Regulations 1999 a revised budgeted income statement, balance sheet, statement of changes in equity and statement of cash flows are provided in the Attachments to Appendix 2.

## Operating Position

The 3<sup>rd</sup> Budget Review forecasts a full year operating budget surplus for 2018/19 of \$6.014m, an increase of \$3.125m from the forecast 2<sup>nd</sup> Budget Review budget surplus of \$2.889m. This increase is mainly attributed to Council's contribution to the Southern Soccer Facility of \$2.5m being retimed to 2019/20, the Replacement of the Asset Management System retimed to future years (\$0.975m), an increase in the forecast investment interest income (\$0.173m) and other minor variances. This is offset by the reclassification from Capital to Operating expenditure of capital projects (\$0.709m).

Operating Statement Reconciliation	\$
2nd Review Operating Budget (Surplus)/Deficit	(2,889,331)

### 3rd Budget Review Adjustments

Southern Soccer Facility contribution retimed to 2019/20 (favourable)	(2,500,000)	
Replacement of Asset Mgt System retimed to future years (favourable)	(974,490)	
Interest Income (favourable)	(173,000)	
Labour adjustments due to temporary vacant positions (favourable)	(88,775)	
Reclassification from Capital to Operating (unfavourable) *	708,661	
IT Leases (unfavourable)	73,981	
Other various net adjustments (favourable)	(209,880)	<b>(3,163,503)</b>
<b>Revised 2018/19 Operating (Surplus)/Deficit before Council Resolutions</b>		<b>(6,052,834)</b>

<b>Less Operating Council Resolutions</b>	<b>39,010</b>
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<b>Revised 2018/19 Operating (Surplus)/Deficit</b>	<b>(6,013,824)</b>
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*\*Relates to accounting classification only, no change in cash requirements*

The 3<sup>rd</sup> Budget Review forecast operating budget surplus of \$6.014m (6.5%) currently exceeds the target set in the Annual Business Plan of \$0 - \$4.630m (0 – 5%).

## Council Resolutions

The following Council Resolutions have been included in the 3<sup>rd</sup> Budget Review for 2018/19:

Council Resolutions included in 3rd Budget Review		
GC190312M01	Mitchell Park Sports Awareness Campaign	22,710
GC190326R12	Marion Community Picnic	11,000
GC190312M06	New Residents' Kit	5,300
<b>Total Operating Resolutions</b>		<b>39,010</b>
GC190326F02	Cove Sports Facility Kitchen (Capital less Grant)	34,019
<b>Total Capital Resolutions</b>		<b>34,019</b>
<b>Total Council Resolutions included in 3rd Budget Review</b>		<b>73,029</b>

### **Capital Budget**

The 3<sup>rd</sup> Budget Review forecasts expenditure on capital assets decreasing by \$5.056m from \$40.527m to \$35.472m (Renewal \$21.778m, New \$13.694m).

The net decrease in forecast capital expenditure includes the following:

- |  |            |
|--|------------|
| • BMX Track Development retimed to 2019/20             | (\$2.706m) |
| • Replacement of Fleet Vehicle                         | (\$0.750m) |
| • Proactive Footpaths                                  | (\$0.302m) |
| • IT Capital Purchases                                 | (\$0.115m) |
| • Other minor capital adjustments                      | (\$0.471m) |
| • Reclassification of Capital Expenditure to Operating | (\$0.709m) |

The Capital Budget is linked to one of Council's key financial indicators, the Asset Renewal Funding Ratio, which indicates that Council is on track to exceed its performance indicator target of 95 – 100% in 2018/19.

### **Borrowings**

Council's Treasury Management Policy indicates that in the management of its finances, any funds that are not required to meet approved expenditure can be used to reduce the level of borrowings that would otherwise be required.

The current Long Term Financial Plan incorporates a modest borrowing program and it is considered good Treasury Management to offset some future borrowing requirements where possible.

The 3<sup>rd</sup> Budget Review forecasts no change to the original budget level of required loan funding or loan principal repayments.

Council also currently has substantial cash backed reserves and further consideration of the timing of taking out future borrowings will be reviewed as part of the 2019/20 Annual Business Planning process. Interest charged on borrowings is generally higher than that earned through investments. Therefore, it is not prudent to borrow money when Council has cash reserves available to meet immediate and foreseeable funding needs. In everyday terms this could be compared to paying a minimum credit card payment, and incurring large interest charges, while sitting on money in the bank for a rainy day.

### **Reserves**

The 3<sup>rd</sup> Budget Review reports a decrease in the use of Reserves of \$4.234m in 2018/19 mainly as a result of the retiming to 2019/20 of the Southern Soccer Facility (\$2.5m) contribution.

### **Employee Costs**

Labour budgets have decreased by \$0.089m in the 3<sup>rd</sup> Budget Review to \$34.807m primarily as a result of temporary vacant positions.

### Capital Carryovers

The current unspent balance of capital works budgets carried over from 2017/18 (\$3.054m) as at the 30<sup>th</sup> April 2019 is \$0.519m. A breakdown of these budgets is provided below:

	Carry Over Budgets	Completed	Budget Remaining
Infrastructure	\$ 503,439	\$ 470,771	\$ 32,668
Land & Property	\$ 1,398,723	\$ 993,977	\$ 404,746
Open Space Planning	\$ 56,730	\$ 8,350	\$ 48,380
Other	\$ 1,095,856	\$ 1,062,334	\$ 33,522
<b>Total</b>	<b>\$ 3,054,748</b>	<b>\$ 2,535,432</b>	<b>\$ 519,316</b>

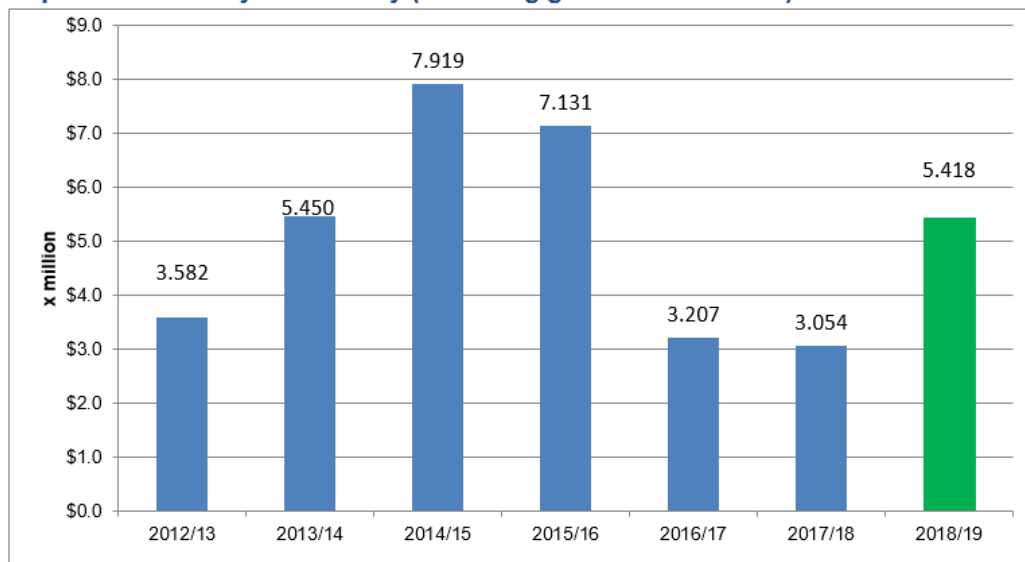
These works are expected to be completed by the 30<sup>th</sup> June 2019.

Capital Works budgets for 2018/19 have been reviewed for potential Capital Works Carryovers for 30<sup>th</sup> June 2019 and the current forecast indicates a total carryover estimate of \$5.418m.

	No. of Projects	Total Forecast 2018/19 Capital Carryovers
Infrastructure	5	\$ 2,594,000
Land & Property	7	\$ 1,366,831
Open Space Planning	12	\$ 1,035,114
Other	5	\$ 421,938
<b>Total</b>	<b>29</b>	<b>\$ 5,417,883</b>

A detailed listing of carryover works is included in Appendix 3 with a previous year comparative below.

### Capital Works Carryover History (excluding grant funded works)



## Budgeted Funding Statement

The following report details the proposed budget changes for the 3<sup>rd</sup> Budget Review.

CITY OF MARION			
Budgeted Funding Statement			
	2018/19 2nd Review \$000's	2018/19 3rd Review \$000's	Variance \$000's
<b>OPERATING REVENUE</b>			
Rates			
General	75,213	75,208	(5)
Other - NRM	1,931	1,933	2
Statutory Charges	2,224	2,231	7
User Charges	2,265	2,381	116
Operating Grants and Subsidies	7,695	7,932	237
Investment Income	991	1,165	174
Reimbursements	624	628	4
Other Revenues	1,216	1,127	(89)
Share of Profit - Equity Accounted Investments	344	344	-
	<b>92,503</b>	<b>92,949</b>	<b>446</b>
<b>OPERATING EXPENSES</b>			
Employee Costs	34,896	34,807	(89)
Contractual Services	23,552	23,133	(419)
Materials	4,810	4,882	72
Finance Charges	467	467	-
Depreciation	15,074	15,123	49
Other	10,815	8,524	(2,291)
	<b>89,614</b>	<b>86,936</b>	<b>(2,678)</b>
<b>Operating Surplus/(Deficit) before Capital rev's</b>	<b>2,889</b>	<b>6,013</b>	<b>3,124</b>
<i>Add</i>			
(a) <b>Capital Revenue</b>			
Capital Grants and Contributions	1,010	1,023	13
Physical Resources received free of charge	-	-	-
Asset disposal and fair value adjustments	(452)	(97)	355
<i>Equals</i> <b>Net Surplus/(Deficit) resulting from operations</b>	<b>3,447</b>	<b>6,939</b>	<b>3,492</b>
<i>Add</i>			
Depreciation	15,074	15,123	49
(Gain)/Loss on disposal of assets	1,052	1,052	-
Share of Profit SRWRA	(344)	(344)	-
<i>Equals</i> <b>Funding available for Capital Investment exp</b>	<b>19,229</b>	<b>22,770</b>	<b>3,541</b>
<b>Capital</b>			
<i>Less</i> Capital Expenditure - Renewal	23,352	21,775	(1,577)
<i>Less</i> Capital Expenditure - New	17,175	13,694	(3,481)
<i>Less</i> Capital - contributed assets	-	-	-
<i>Equals</i> <b>Net Overall funding Surplus/(Deficit)</b>	<b>(21,298)</b>	<b>(12,699)</b>	<b>8,599</b>

CITY OF MARION			
Budgeted Funding Statement			
	2018/19 2nd Review \$000's	2018/19 3rd Review \$000's	Variance \$000's
Funding transactions associated with accomodating the above net overall funding deficit (or applying the net overall funding surplus) are as follows:			
	<b>LOANS</b>		
	Loan Principal Receipts (Net)	-	-
	Loan Receipts from Sporting Clubs (Net)	-	-
Less	Loan Principal Payments	(1,100)	-
	<b>Loan funding (Net)</b>	<b>(1,100)</b>	<b>-</b>
	<b>Movement in level of cash &amp; accruals</b>		
(b)	Cash Surplus/(Deficit) funding requirements	795	1,454
Less	Reserves (Net)	(23,193)	7,940
	<b>Cash/Investments/Accruals Funding</b>	<b>(22,398)</b>	<b>8,599</b>
Equals	<b>Funding Transactions</b>	<b>21,298</b>	<b>(8,599)</b>

(a) Capital Revenue excludes book gains/loss on sale of assets

(b) Relates to use of cash to fund major projects

### Analysis of Budgeted Funding Statement

This section of the 3<sup>rd</sup> Budget Review provides an analysis of the movements in the Budgeted Funding Statement (revenues, expenditures, capital, loans and reserves).

The 3<sup>rd</sup> Budget Review reports a funding (cash) surplus of \$1.454m.

### Financial Indicators

To assist Council in meeting its objective of financial sustainability a series of financial indicators endorsed by the Local Government Association are provided. Where a Council target has not been adopted, the recommended Local Government Association (LGA) target has been provided. The following table provides a matrix of indicators of the 3<sup>rd</sup> Budget Review 2018/2019 and whether the target has been achieved.

Key Financial Indicator	Target	Forecast 2018/19
Operating Surplus/(Deficit)	\$0 - \$4.347m	\$6.013m
Operating Surplus Ratio	0 - 5%	6.47%
Net Financial Liabilities Ratio	0 - 50%	-19.12%
Debt Servicing Ratio	0 - 5%	1.71%
Asset Renewal Funding Ratio (formerly Asset Sustainability Ratio)	95 - 100%	144%
Asset Consumption Ratio	80 - 100%	79.80%

In most instances the 3<sup>rd</sup> Budget Review 2018/19 is meeting or exceeding the required targets or is within range of Council meeting its objective of financial sustainability.

Further detail is provided below which explains the basis of each indicator:

Operating surplus – being the operating surplus (deficit) before capital amounts

Operating Surplus Ratio – This ratio expresses the operating surplus (deficit) as a percentage of total operating revenue

Net Financial Liabilities Ratio – indicates the extent to which net financial liabilities of Council can be met by Council's total operating revenue

Debt Servicing Ratio – indicates the extent to which Council's borrowing expenses (principal and interest) are met by total operating revenues excluding investment income

Asset Renewal Funding Ratio – (formerly Asset Sustainability Ratio) indicates whether Council is renewing or replacing existing assets at the rate of consumption.

Asset Consumption Ratio – indicates the remaining useful life of Council's assets or the asset stock at a point in time.

**Attachments to Appendix 2**

- Attachment 1 – Budgeted Income Statement
- Attachment 2 – Budgeted Balance Sheet
- Attachment 3 – Budgeted Statement of Changes in Equity
- Attachment 4 – Budgeted Statement of Cash Flows
- Attachment 5 – Consultants

**APPENDIX 2****ATTACHMENT 1**

<b>CITY OF MARION</b>		
<b>Budgeted Income Statement</b>		
	<b>Actual</b>	<b>3rd</b>
	<b>2018</b>	<b>Review</b>
	<b>\$000's</b>	<b>2019</b>
		<b>\$000's</b>
<b>OPERATING REVENUE</b>		
Rates		
General	73,063	75,208
Other	1,801	1,933
Statutory Charges	2,305	2,231
User Charges	2,250	2,381
Operating Grants and Subsidies	9,954	7,932
Investment Income	1,112	1,165
Reimbursements	654	628
Other Revenue	894	1,127
Net Gain - Equity Accounted Council Businesses	533	344
<b>TOTAL OPERATING REVENUE</b>	<b>92,566</b>	<b>92,949</b>
<b>OPERATING EXPENSES</b>		
Employee Costs	33,274	34,807
Contractual Services	19,143	23,133
Materials	4,898	4,882
Finance Charges	541	467
Depreciation	16,991	15,123
Other Expenses	6,803	8,524
Net Loss - Equity Accounted Council Business	12	-
<b>TOTAL OPERATING EXPENSES</b>	<b>81,662</b>	<b>86,936</b>
<b>Operating Surplus/(Deficit) before Capital Revenues</b>	<b>10,904</b>	<b>6,013</b>
<b>CAPITAL REVENUES</b>		
Capital Grants, Subsidies and Monetary Contributions	1,522	1,023
Physical resources received free of charge	131	-
Asset disposal and fair value adjustments	(1,311)	(97)
<b>Net Surplus/(Deficit) resulting from Operations</b>	<b>11,246</b>	<b>6,939</b>

**APPENDIX 2****ATTACHMENT 2**

<b>CITY OF MARION</b>		
<b>Budgeted Statement of Financial Position</b>		
	<b>Actual</b>	<b>3rd</b>
	<b>2018</b>	<b>Review</b>
	<b>\$000's</b>	<b>2019</b>
		<b>\$000's</b>
<b><u>CURRENT ASSETS</u></b>		
Cash & Cash Equivalents	48,959	35,160
Receivables	5,878	5,878
Inventory	227	227
<b>TOTAL CURRENT ASSETS</b>	<b>55,064</b>	<b>41,265</b>
<b><u>CURRENT LIABILITIES</u></b>		
Creditors	10,339	10,339
Provisions	5,422	5,422
Borrowings	1,100	1,170
<b>TOTAL CURRENT LIABILITIES</b>	<b>16,861</b>	<b>16,931</b>
<b>Net Current Assets/(Liabilities)</b>	<b>38,203</b>	<b>24,334</b>
<b><u>NON-CURRENT ASSETS</u></b>		
Investment in SRWRA & Council Solutions	5,815	6,159
Infrastructure, Property, Plant & Equipment	1,132,532	1,151,826
Other Non-Current Assets	6,826	6,826
<b>TOTAL NON-CURRENT ASSETS</b>	<b>1,145,173</b>	<b>1,164,811</b>
<b><u>NON-CURRENT LIABILITIES</u></b>		
Provisions	700	700
Borrowings	6,805	5,635
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>7,505</b>	<b>6,335</b>
<b>NET ASSETS</b>	<b>1,175,871</b>	<b>1,182,810</b>
<b><u>EQUITY</u></b>		
Accumulated surplus	380,504	402,696
Asset Revaluation Reserves	760,237	760,237
Other Reserves	35,130	19,877
<b>TOTAL EQUITY</b>	<b>1,175,871</b>	<b>1,182,810</b>

**APPENDIX 2****ATTACHMENT 3**

<b>CITY OF MARION</b>		
<b>Budgeted Statement of Changes in Equity</b>		
	<b>Actual</b>	<b>3rd</b>
	<b>2018</b>	<b>Review</b>
	<b>\$000's</b>	<b>2019</b>
		<b>\$000's</b>
<b>ACCUMULATED SURPLUS</b>		
Balance at beginning of period	373,871	380,504
Net Surplus/(Deficit)	11,246	6,939
Transfers from Reserves	14,615	16,201
Transfers to Reserves	(19,228)	(948)
<b>Balance at end of period</b>	<b>380,504</b>	<b>402,696</b>
<b>ASSET REVALUATION RESERVE</b>		
Balance at beginning of period	765,159	760,237
Net change this year	(4,922)	-
<b>Balance at end of period</b>	<b>760,237</b>	<b>760,237</b>
<b>OTHER RESERVES</b>		
Balance at beginning of period	30,517	35,130
Net change this year	4,613	(15,253)
<b>Balance at end of period</b>	<b>35,130</b>	<b>19,877</b>
<b>Total Reserves</b>	<b>795,367</b>	<b>780,114</b>
<b>TOTAL EQUITY</b>	<b>1,175,871</b>	<b>1,182,810</b>

**APPENDIX 2****ATTACHMENT 4**

CITY OF MARION Budgeted Statement of Cash Flows		
	Actual	3rd
	2018	Review
	\$000's	2019
		\$000's
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<i>Receipts</i>	97,122	92,605
<i>Payments</i>	(69,980)	(71,813)
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>27,142</b>	<b>20,792</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
<i>Receipts</i>		
Loans Received	-	-
Proceeds from Bonds & Deposits	-	-
<i>Payments</i>		
Principal	(1,197)	(1,100)
Repayment of Bonds & Deposits	(23)	-
<b>NET CASH (USED IN) FINANCING ACTIVITIES</b>	<b>(1,220)</b>	<b>(1,100)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
<i>Receipts</i>		
Capital Grants/Subsidies & Contributions/Investments	1,522	1,023
Sale of surplus assets	-	955
Sale of replaced assets	847	979
Distributions from Equity Accounted Investments	765	-
<i>Payments</i>		
Purchase of IPP&E	(21,910)	(36,448)
<b>NET CASH (USED IN) INVESTING ACTIVITIES</b>	<b>(18,776)</b>	<b>(33,491)</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>	<b>7,146</b>	<b>(13,799)</b>
<b>CASH AT BEGINNING OF REPORTING PERIOD</b>	<b>41,813</b>	<b>48,959</b>
<b>CASH AT END OF REPORTING PERIOD</b>	<b>48,959</b>	<b>35,160</b>

**ATTACHMENT 5**

## CONSULTANTS

Consultants are defined as an expert called on to provide professional or technical advice not currently available within the organisation. An analysis of Council's accounts reveals the following information of actual year to date (to 10<sup>th</sup> May 2019) expenditure versus full year actuals for 2017/18 relating to expenditure on Consultants of an operating nature:

<b>Legal Consultants</b> <i>(As at 10th May 2019 2nd Budget Review)</i>	<b>Full Year Actual 2017/18</b>	<b>Actual YTD 2018/19</b>
Human Resources ( <i>Employment advice</i> )	81,805	146,197
Environmental Health	3,761	868
General Inspection ( <i>Dog/Cat &amp; Parking Control</i> )	3,975	10,451
Governance	14,910	13,237
Financial Services	566	-
City Activation	18,130	3,025
Asset & Property Management	15,960	23,389
Development Assessment	92,103	44,983
Infra Mgt (Engineering)	1,000	5,753
Civil Services	3,048	27
Open Space Services	5,477	882
Community Development	-	4,268
Communications & Public Relations	-	1,234
Information Mgt & Technology	-	624
Process Improvement	114	-
Cultural Development	8,094	163
	<b>248,943</b>	<b>255,101</b>
<b>Full Year Budget</b>		<b>320,560</b>

Other Consultants (Not including legal) <i>(As at 10th May 2019 3rd Budget Review)</i>		Full Year Actual 2017/18		Actual YTD 2018/19
Strategic Development		37,155		16,400
Human Resources		68,666		29,103
Community Facilities Development	(a)	127,215	(a)	36,576
Information Mgt & Technology	(b)	32,550	(b)	6,439
Governance		27,926		15,209
City Activation	(c)	51,790	(c)	7,136
Asset & Property Management		16,736		-
Strategy, Performance & Innovation		29,119		5,000
Development Assessment		108,761		71,062
Infrastructure Management (Engineering)	(d)	232,517	(d)	20,673
Civil Services		34,222		31,283
Open Space Services	(e)	198,343	(e)	60,093
Process Improvement	(f)	81,217	(f)	97,440
Recruitment		156,777		70,169
		<b>1,202,994</b>		<b>466,583</b>
<b>Full Year Budget</b>				<b>1,587,931</b>
BMX Track Development	(a)	104,997		20,945
Other expenditure		22,218		15,631
		<b>127,215</b>		<b>36,576</b>
On-Line Booking System Implementation	(b)	28,050		6,000
Other expenditure		4,500		439
		<b>32,550</b>		<b>6,439</b>
Flinders Tonsley Precinct Transport Study	(c)	14,998		-
Other expenditure		36,792		7,136
		<b>51,790</b>		<b>7,136</b>
Infrastructure Management	(d)	117,830		-
Road - Pavement Testing		63,551		-
Other expenditure		51,136		20,673
		<b>232,517</b>		<b>20,673</b>
Heron Way Reserve Development (stage 4 & 5)	(e)	24,801		-
Oakland's Estate Reserve		48,120		-
Open Space Reporting & Project Management		87,805		30,065
Level 3 Playground Audits		-		19,060
Other expenditure		37,617		10,968
		<b>198,343</b>		<b>60,093</b>
Optimisation Review	(f)	65,655		48,125
Other expenditure		15,562		49,315
		<b>81,217</b>		<b>97,440</b>

Forecast Capital Carry Overs 2018/19				
Master Account		Forecast Carry Overs \$	WIP/NS (Not Started)	Comments
<b>Capital Works Carryover Forecast</b>				
Infrastructure	62744 - Grand Central Shamrock Hallett Cove	284,000	NS	Concerns raised regarding speed humps - options have been developed and community will be consulted
Infrastructure	62752 - Stephens Place Bridge/Sturt River - Morphettville	60,000	WIP	Bridges will be in, however services will still need to be relocated by 30th June
Infrastructure	62739 - (NEW) Streetscape Railway Tc- Edwardstown to Sixth	750,000	WIP	Result of delays in the finalisation of the design undertaken by consultants
Infrastructure	62751 - (NEW) Streetscape Bray Street - Plympton Park	200,000	WIP	Consultation process (with shop owner and occupiers) took longer than anticipated
Infrastructure	80985 - (CR) (NEW) LED Lighting Transition	1,300,000	WIP	SAPN program commencement delayed
Land & Property	68681 - (NEW) Shade Solutions for Reserves	49,775	WIP	Required as carry-over for Bandon Terrace reserve shade sail - The scope has been revised and sail redesigned due to the initial cost of project
Land & Property	68682 - Swim Centre Car Park	283,000	WIP	Due to timing of works that had to be undertaken during pool closure
Land & Property	68694 - (NI19)(NEW)Marion Outdoor Pool M/Plan Cap Wks Stg2	725,461	WIP	Forecast carryover of multi year project
Land & Property	68710 - Air Conditioner - Administration Building	247,500	NS	Carry over required for future admin air conditioner upgrade. Any significant air conditioner works will be considerably more than \$247,500
Land & Property	68724 - Coach House Rehabilitation	20,000	WIP	Includes \$10k grant just received, Work has commenced. This will be a multi-year project with other works planned for 2019/20
Land & Property	68776 - (NEW) Parkholme Library Security Cameras	24,000	NS	There has been a delay in clarifying scope and was added to the Capital works list late in the FY
Land & Property	68794 - Cove Sports Club Kitchen Refit	17,095	WIP	There was a delay in commencing this project. This was added late in the year. Works were unable to commence until the Cove Sports & Community Club repaid grant monies to ORS&R
Open Space Planning	60126 - Oaklands Estate Reserve	34,734	WIP	Ongoing works associated with the duck pond
Open Space Planning	68534 - (nrgf15) (NEW) Hendrie Street Inclusive Playspace	3,500	WIP	Remaining funds to be expended early 2019/20
Open Space Planning	68566 - (NEW) Bandon Terrace Reserve Development	60,000	WIP	Delay in the supply of fill material impacting on the completion of civil works. If alternative supply is found then carryover amount will be reduced
Open Space Planning	68591 - (NEW) Heron Way Reserve Stage 4 - Playspace	50,000	WIP	Incomplete civil drainage works delayed due to drainage contractor not completing works by expected date. Anticipate drainage works to be completed by 30/06 and final playspace works will be completed after this date
Open Space Planning	68592 - (NEW) Capella Reserve Development	46,880	NS	Scope and timing changes due to potential relocation of AFL/cricket. Project in planning phase
Open Space Planning	68688 - (NEW) Capella Reserve Toilet	175,000	NS	Retimed to be delivered as part of the broader project
Open Space Planning	68689 - Shamrock Reserve Toilet	140,000	WIP	Toilet due for delivery July (install July)
Open Space Planning	68690 - (NEW) 2nd Dog Park	75,000	WIP	Works scheduled for completion July
Open Space Planning	68737 - (NEW) Shamrock Road Reserve Playspace	160,000	WIP	Onsite works commencing June. Delay in engaging contractor due to negotiations made within budget
Open Space Planning	68739 - (NEW) Mitchell Park Oval Playspace	140,000	WIP	Onsite works commencing late May. Delay in engaging contractor due to negotiations made within budget
Open Space Planning	68741 - (NEW) Shade Sails for Reserves	150,000	WIP	9 of 12 sites complete, last 3 in procurement
Other	68760 - (NEW) Cove Civic Centre Wind Break Screen	53,938	WIP	Works delayed due to change in design aligned with existing structure
Other	80987 - (NEW) (CI) Urban Activation	10,000	WIP	12 month monitor and review
Other	05150 - Information Management	50,000	WIP	AV Chamber works installation, completion due in July
Other	68798 - Wi-Fi Solution - Outdoor Pool	80,000	NS	Work will not commence prior to 30th June
Other	04810 - Vehicle Replacement (Net of Sales)	228,000	WIP	Purchase delayed for Sign Truck and Irrigation Truck added to program late in year
<b>Total Capital Works Carryover Forecast</b>		<b>5,417,883</b>		
<b>Grant Funded Capital Works Carryover Forecast</b>				
Land & Property	68758 - (NEW) Vietnam Veterans RSL Clubhouse	14,934	WIP	Carry-over required as contribution towards car-park works
Open Space Planning	68762 - (nrgf18)(NEW) Crown Reserve Basketball Court	5,000	WIP	Works commencing late May
Open Space Planning	68763 - (NEW) Hamilton Avenue Reserve Toilet	43,030	WIP	Installation costs, delay due to investigation on alternative toilet options
Open Space Planning	68777 - (NEW) Shamrock Reserve BBQ	5,000	WIP	Installation planned for July 2019, delayed as BBQ is linked to the Playground works
Open Space Planning	68708 - (NEW) (nrgf16) Bridge Sturt Linear Park (Claines)	60,000	WIP	Bridge will be installed, however by the end of June services will still need to be relocated and old bridge removed
Open Space Planning	68707 - (NEW) Heron Way Reserve Stage 6	245,000	NS	Project in design delivery will commence in 2019/20. Project co-ordinating with Café building works
Other	68579 - (NEW)(nrgf17) BMX Track Development	2,731,322	NS	Traffic Management Study to be completed in 18/19 with expenditure to be occurred in 2019/20
Other	68699 - (NEW)(NI19)(CR) Morphettville Pk Sports Club Redev	705,134	WIP	Multi year project inclusive of grant funding received, design and documentation to be completed in 18/19 with construction to commence in June 2019
<b>Total Grant Funded Capital Works Carryover Forecast</b>		<b>3,809,420</b>		
<b>Total Capital Works Carryovers Forecast</b>		<b>9,227,303</b>		
<b>Significant Operating Carryover Forecast</b>				
Other	81044 - (NEW) (NI19) Replacement of Asset Mgt System	974,490	WIP	Retimed to 2019/20
Other	81045 - (NI) Regional Football Facility	2,500,000	NS	Retimed to 2019/20
<b>Total Significant Operating Carryover Forecasts</b>		<b>3,474,490</b>		

## CORPORATE REPORTS FOR INFORMATION/NOTING

### Work Health & Safety - Monthly Performance Report - April 2019

<b>Originating Officer</b>	Unit Manager Risk - Sherie Walczak
<b>Corporate Manager</b>	Manager Corporate Governance - Kate McKenzie
<b>General Manager</b>	General Manager Corporate Services - Vincent Mifsud
<b>Report Reference</b>	GC190528R14

### REPORT OBJECTIVE

The objective of this monthly report is to provide Council with assurance that the City of Marion has effective strategies in place to meet its legal obligations as outlined in the Work Health and Safety Act (SA) 2012 and to monitor Council's core target of a 10% reduction of the Lost Time Injury Frequency Rate (LTIFR) from the previous year.

### RECOMMENDATION

**That Council:**

- 1. Notes the report and statistical data contained therein.**

### DISCUSSION

Targets and performance indicators have been established in order to measure the continual improvement of the program. Performance against these targets are measured in two ways:

- positive performance indicators (PPI's); and
- lag performance indicators (LPI's) both of which are outlined in **Appendix 1**.

Council KPI is the achievement of a 10% reduction on last year's LTIFR of 6.2 to reach 5.6 in 2018/19

### CONCLUSION

## Capella and Nannigai Precinct Plan

<b>Originating Officer</b>	Open Space & Recreation Planner - Amy Liddicoat
<b>Corporate Manager</b>	Manager City Property - Megan Hayward
<b>General Manager</b>	General Manager City Development - Abby Dickson
<b>Report Reference</b>	GC190528R15

### REPORT OBJECTIVE

For Council to note Administration will incorporate the outcomes of investigations into the potential provision of AFL and Cricket facilities at Capella Reserve, within the Capella and Nannigai Precinct Plan.

### EXECUTIVE SUMMARY

This report provides an update on the Capella and Nannigai Precinct Plan and the approach to incorporate AFL and cricket into the site.

At the 19 February 2019 Elected Member Forum Council provided feedback to inform the level of amenity to be provided within the Capella and Nannigai Precinct Plan and the types of recreational activities to be supported within the reserves.

At the 23 April 2019 General Council meeting in considering the Southern Football Facility, Majors Road (GC190423F01), Council resolved:

*That Council:*

*\* Administration to undertake investigations for the potential relocation of AFL and Cricket from the Cove Sports facility to Capella reserve.*

At this early stage it appears possible to fit an AFL compliant oval on the existing soccer pitch.

### RECOMMENDATION

**That Council:**

- 1. Notes the Capella and Nannigai Precinct Plan will include the outcomes of investigations into the potential provision of AFL and Cricket Facilities at Capella Reserve for consideration at a future General Council Meeting.**
- 2. Notes the Capella and Nannigai Precinct Plan will provide improved community recreational facilities for all ages.**

### PROJECT BACKGROUND

Capella and Nannigai reserves were considered during the 2017 Tennis and Netball Facilities Review where it was determined that a precinct plan was required to adequately plan for the current and future requirements of the community.

At the 19 February 2019 Elected Member Forum Council provided feedback on the level of amenity and the types of recreational activities it would like to achieve at the two reserves. This feedback has been incorporated into concept designs.

At the 23 April 2019 General Council meeting in considering the Southern Football Facility, Majors Road (GC190423F01), Council resolved Administration to undertake investigations for the potential relocation of AFL and Cricket from the Cove Sports facility to Capella reserve.

The Capella and Nannigai Precinct plan will now include the outcomes of investigations and provide potential options for the provision of AFL and Cricket facilities within the reserve, to be considered by Council at a future meeting.

**Liveable:** The precinct plan will seek to provide a range of recreational opportunities for all ages with improved accessibility.

**Valuing Nature:** The precinct plan will include natural landscaping elements, nature play and opportunities to access nature through improved connections and walking paths.

**Connected:** The precinct plan will seek to provide opportunities for all ages to meet, to play, to participate, which will enhance community connections and social interaction.

**Current Budget Allocation** Funding was allocated (\$61,680) in the 2017/18 budget for investigations, planning and analysis. Expenditure to date includes geotechnical assessment (\$4,750) and Skate Park Assessment (\$3,600). \$48,380 remains.

### **Long Term Financial Plan Allocation**

Funds have been identified in the Long Term Financial Plan for Capella Reserve. These funds are related to Council endorsed programs and include a new neighbourhood level playground, shade and public toilet.

An allocation of \$950,000 for Capella Reserve has been identified in the draft annual business plan for 2019/20.

### **Other Funding Sources:**

Preliminary discussions were held with the Department of Planning Transport and Infrastructure (DPTI) in December 2018 regarding the Capella and Nannigai project and potential funding opportunities for design and construction through the Open Space and Places for People grant programs.

The potential inclusion of AFL and Cricket at the reserve, may open further funding opportunities for the project.

## **DISCUSSION**

### **Geotechnical Assessment**

The Geotechnical investigations undertaken to date will inform the redevelopment of the precinct, including the potential provision of AFL and Cricket facilities.

### **Next Steps**

A future report will be presented to Council incorporating the feedback provided at the 19 February 2019 Elected Member Forum and the outcomes of the investigations into the provision of AFL and Cricket facilities at the reserve in a precinct plan.

The future report will be comprehensive in design and costing in order that an in principle decision can be made to move forward with community engagement and grant funding attraction.

## Questions Taken on Notice Register

<b>Originating Officer</b>	Governance Officer - Victoria Moritz
<b>Corporate Manager</b>	Manager Corporate Governance - Kate McKenzie
<b>General Manager</b>	General Manager Corporate Services - Vincent Mifsud
<b>Report Reference</b>	GC190528R16

### REPORT OBJECTIVE

To receive and note the information contained within the *Questions Taken on Notice Register* provided in Appendix 1.

### EXECUTIVE SUMMARY

The 'Code of Practice – Procedures At Council Meetings 2017/18' states that:

4.7 Questions without Notice that were not answered at the same meeting will be entered into a register. This register will be tabled as an information report at the following meeting.

Under Regulation 9 of the Local Government (Procedures at Meetings) Regulations 2013 (the regulations):

- (3) A member may ask a question without notice at a meeting.
- (4) The presiding member may allow the reply to a question without notice to be given at the next meeting.
- (5) A question without notice and the reply will not be entered in the minutes of the relevant meeting unless the members present at the meeting resolve that an entry should be made.

### RECOMMENDATION

**That Council:**

- 1. Notes the report "Questions Taken on Notice Register".**

## Work Health & Safety - Monthly Performance Report - April 2019

<b>Originating Officer</b>	Unit Manager Risk - Sherie Walczak
<b>Corporate Manager</b>	Manager Corporate Governance - Kate McKenzie
<b>General Manager</b>	General Manager Corporate Services - Vincent Mifsud
<b>Report Reference</b>	GC190528R17

### REPORT OBJECTIVE

The objective of this monthly report is to provide Council with assurance that the City of Marion has effective strategies in place to meet its legal obligations as outlined in the Work Health and Safety Act (SA) 2012 and to monitor Council's core target of a 10% reduction of the Lost Time Injury Frequency Rate (LTIFR) from the previous year.

### RECOMMENDATION

**That Council:**

- 1. Notes the report and statistical data contained therein.**

### DISCUSSION

Targets and performance indicators have been established in order to measure the continual improvement of the program. Performance against these targets are measured in two ways:

- positive performance indicators (PPI's); and
- lag performance indicators (LPI's) both of which are outlined in **Appendix 1**.

Council KPI is the achievement of a 10% reduction on last year's LTIFR of 6.2 to reach 5.6 in 2018/19

The rolling LTIFR, based on internal incident reports, is again 4.7 with three lost time injuries being recorded over the last twelve months.

The current LTIFR, based on LGAWCS (Schemes) claims data, is 3.8 with two lost time injury claims being accepted so far this financial year (as outlined in **Appendix 1**). It should be noted that further LTI data is yet to be processed by the LGAWCS. The LTIFR has reduced by 36% when compared to last year's result of 5.6 at the same time and is currently 55% below the industry comparison LTIFR rate of 8.4. Council's LTIFR KPI is assessed using the external data from the LGAMCS.

Key initiatives implemented which have contributed to the reduction in LTIFR include:

- The ongoing implementation of SkyTrust WHS Management System.
- Safety Observation program where front-line staff are visited and observed by people leaders.
- Regular monitoring of the close-out of Corrective and Preventative Actions.
- Ongoing review of SWMS, SWPs, SOPs. and risk assessments.
- Piloting of an internal WHS Audit and Contractor Surveillance program.
- Positive fit-for-work and well-being programs

### CONCLUSION

The ongoing significant reduction in Lost Time Injuries being 78% over the 2016/17 and 2017-18 reporting periods has been a commendable achievement for the City of Marion as it continues in its commitment to

place the community and safety at the forefront of everything we do in line with our corporate values. In the 2018-19 reporting period, we will consolidate and further build on the good work that has been implemented and aim to achieve Council's KPI of 10% or greater reduction in LTIFR compared to the end of 2017-18 reporting period.

## Attachment

#	Attachment	Type
1	GC280519R - WHS Monthly Performance Report – Apr 2019	PDF File

## APPENDIX 1 – WHS Monthly Performance Report – April 2019

The Think Safe Live Well program's vision is **'through our thoughts words and actions, we can all make a difference and reduce harm'**. It specifically focuses on further developing our leadership styles, organisational culture and WHS systems by:

- Developing our people to lead the change across the City of Marion
- Embedding a culture of safety and wellbeing as a part of normal business practice
- Continually improving our WHS Management System (WHSMS) to achieve best practice

### POSITIVE PERFORMANCE INDICATORS

#### Hazard and Near Miss Reports (Internal WHS SkyTrust reporting data)

Historical statistics inform us that when there is a healthy culture of Hazard/Near Miss Reporting, there is a consequential reduction in injuries to Workers. Hazards and Near Misses are reported to date for this financial year and are outlined in Table 1 and can be compared against those reported last financial year which are outlined in Table 2.

**Table 1: Hazard and Near Miss Reports - Financial Year 2018-19**

Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	Ave
17	9	13	12	3	10	6	8	9	1			88	8.8

**Table 2: Hazard and Near Miss Reports - Financial Year 2017-18**

Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total	Ave
21	14	11	9	8	3	5	11	10	16	10	14	132	11

#### Lost Time Injuries Reported (Internal WHS SkyTrust reporting data)

Lost Time Injuries (LTI's) are those injuries where a whole work day or more has been lost due to a workplace injury. LTI's reported to date for this financial year are outlined in Table 4 and can be compared against those reported last financial year which are outlined in Table 5.

**Table 4: Number of LTI's per month - Financial Year 2018-19**

Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
1	0	0	0	0	0	0	1	1	0			3

**Table 5: Number of LTIs per month - Financial Year 2017-18**

Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total
0	1	0	0	1	0	1	0	1	0	0	0	4

Individual LTI's reported for 2018/19 are outlined in Table 6 below :

**Table 6: Outline of LTI's reported - Financial Year 2018-19**

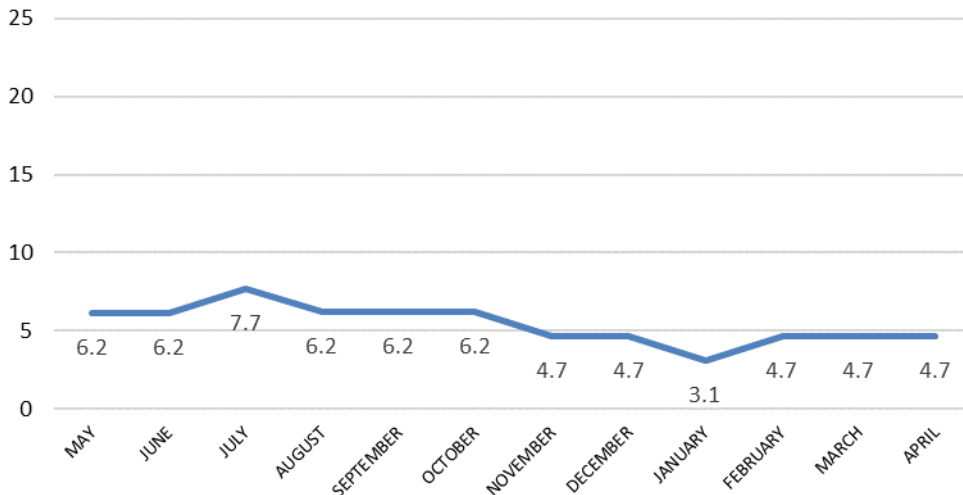
No.	Description of Incident	Mechanism of Injury	Injury Description
1	Trip and fall down internal stair well	Fall on differing level	Bilateral shoulder sprain and left knee sprain injuries.
2	Feeding a bowed branch into chipper which whipped around and hit face	Mechanical – Struck by object	Split upper lip requiring stitches
3	Missed a step on Admin Building stairs and landed awkwardly on right foot	Muscular Stress – No Object Handled	Right calcaneal avulsion of Achilles tendon

### Rolling Lost Time Injury Frequency Rate (Internal WHS SkyTrust reporting data)

Rolling LTIFR, outlined with a solid blue line in Figure 3 from internal incident report data, provides analysis of the average LTIFR over the last 12 months. The dotted blue 'median' line tracks the downward trend.

**Figure 3: Rolling LTIFR**

The current rolling LTIFR for the City of Marion is **4.7**, which represents a **24%** reduction over the previous 12 months.

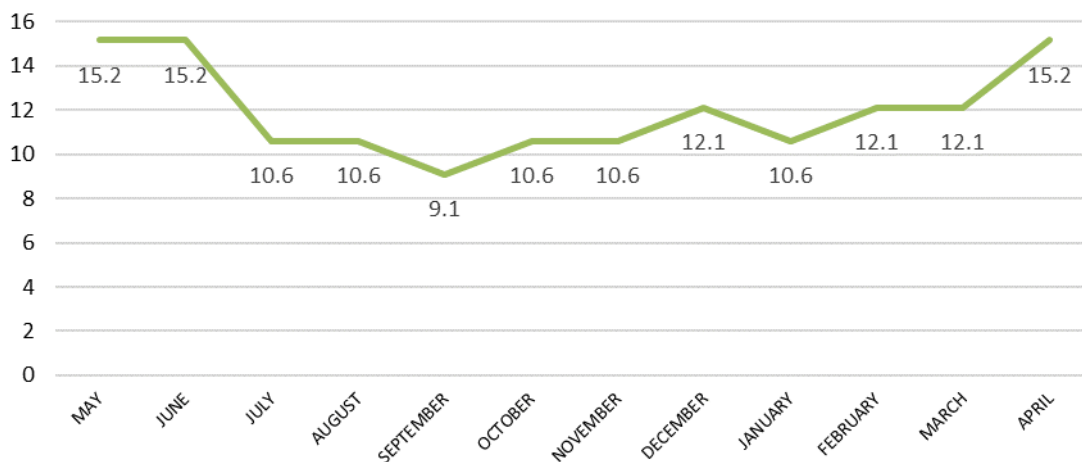


### Rolling Total Recordable Incident Frequency Rate (Internal WHS SkyTrust reporting data)

Total Recordable Incidents include fatalities, LTI's and incidents resulting in the employee receiving medical treatment and/or is certified as only fit to undertake suitable duties. The Rolling Total Recordable Incident Frequency Rate (TRIFR), outlined with a solid green line in Figure 4 from internal incident report data, provides analysis of the average TRIFR over the last 12 months. The dotted green 'median' line tracks the downward trend.

**Figure 4: Rolling TRIFR**

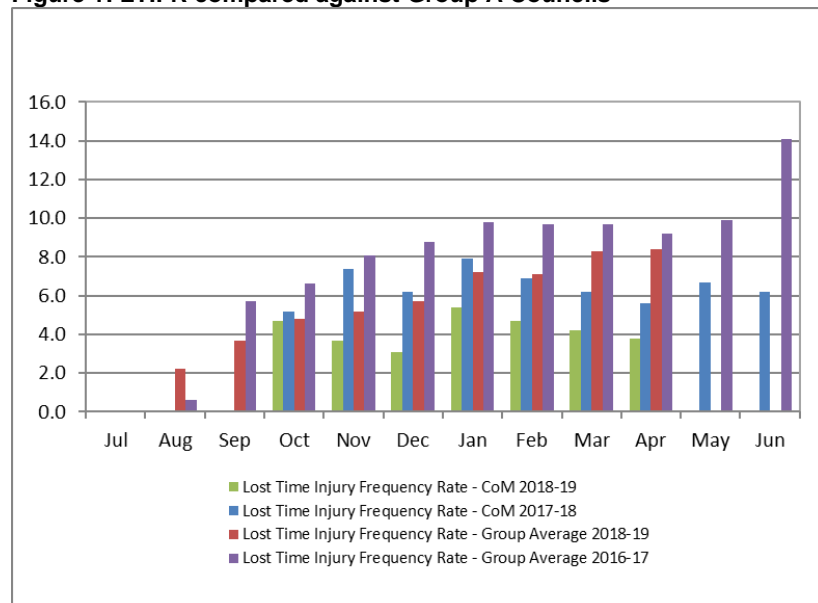
The current rolling TRIFR for the City of Marion is **15.2** which represents a **0%** reduction over the previous 12 months.



### Lost Time Injury Frequency Rate (LGAWCS Claims Data)

Lost Time Injury Frequency Rate (LTIFR), is an industry standard tool for measuring LTI's within a given reporting period which enables comparison to other organisations. Council's LTIFR is outlined in Figure 1, from the LGA's Member Portal data once claims have been determined and can be measured and monitored against our industry counterparts being the Group A Councils (1GaC).

**Figure 1: LTIFR compared against Group A Councils**

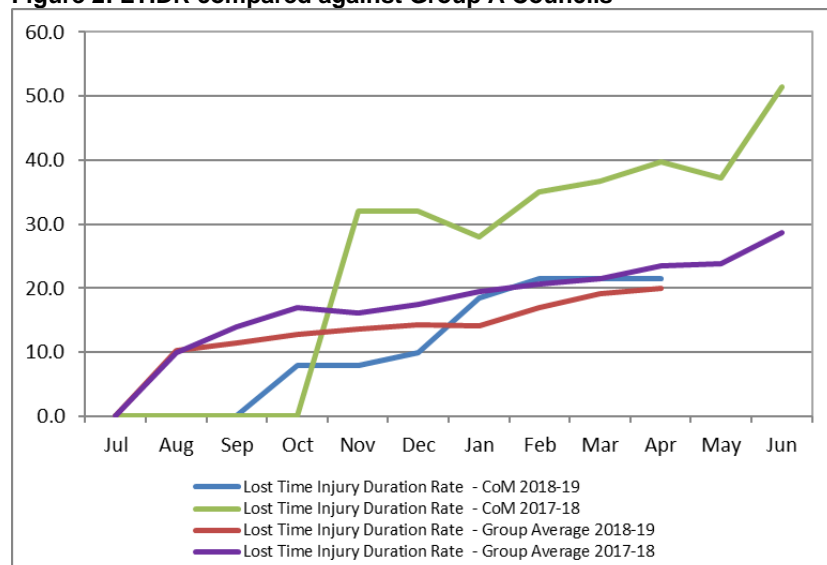


The current LTIFR for the City of Marion (represented in green) is **3.8** with two lost time injuries being claimed. It should be noted there is a lag in statistical data which should be corrected during the May reporting period. The LTIFR has reduced by **36%** when compared to last years result of **5.6** at the same time and is **55%** below the industry comparison LTIFR rate of **8.4**.

### Lost Time Injury Duration Rate (LGAWCS Claims Data)

The Lost Time Injury Duration Rate (LTIDR), is an industry standard tool for measuring the average days lost from LTI's within a reporting period to enable comparison to other organisations. Council's LTIDR is outlined in Figure 2, data is sourced from the LGA's Member Portal once claims have been determined and can be measured and monitored against our industry counterparts being the GaC.

**Figure 2: LTIDR compared against Group A Councils**



The current LTIDR for the City of Marion (represented in blue) is **21.5** which is **46%** less than the **39.7** recorded at the same time last year however it is **8%** above the industry comparison LTIDR rate of **20.0**.

<sup>1</sup> GaC are metropolitan councils with more than 300 staff (Marion, Adelaide, Charles Sturt, Onkaparinga, Playford, Port Adelaide Enfield, Salisbury and Tee Tree Gully).

**Finance Report - April 2019**

<b>Originating Officer</b>	Assistant Financial Accountant - Melissa Virgin
<b>Corporate Manager</b>	Manager Finance - Ray Barnwell
<b>General Manager</b>	General Manager Corporate Services - Vincent Mifsud
<b>Report Reference</b>	GC190528R18

**REPORT OBJECTIVE**

This report provides Council with information relating to the management of financial resources under its control as at April 2019. This report is one of a series of reports designed to assist Council in achieving and maintaining a financially sustainable position. Other reports assisting in this process include the Quarterly Budget Reviews and the LongTerm Financial Plan.

It is considered appropriate that financial information regarding Major Projects be presented on a monthly basis in this report. The principles used for assessment of reportable projects are according to the following criteria:

- Council has agreed to proceed with the project and approved a Section 48 Prudential Report.
- The Whole-of-LifeCost is greater than \$4 million dollars (including grant assisted projects).
- Has a project life of more than 12 months.

**RECOMMENDATION**

**That Council:**

1. **Receives the report “Finance Report – April 2019”**

**GENERAL ANALYSIS****BACKGROUND**

This report is presented on a monthly basis to provide Elected Members with key financial information to assist in monitoring Council's financial performance against budget.

**DISCUSSION:**

Appendix 1 contains a financial report to identify Council's performance against budget utilising a “Funding Statement”. It provides a review against all of the elements contained within the Statement of Comprehensive Income and Statement of Financial Position that are adopted as part of the Annual Budgeting process. The detailed Capital Works graphs provide a weighting of the projects against budget. As an example, a graph with a total budget of \$100k spread over two projects, where Project A has a budget of \$90k it now accounts for 90% of the works when complete and project B with its budget of \$10k now accounts for 10% of the works when complete.

**APPENDICES**

Appendix 1: Monthly Financial Reporting  
Appendix 2: Capital Works Reporting including Major Projects  
Appendix 3: Debtors Reports for Sundry Debtors & Rates Debtors

**Attachment**

#	Attachment	Type
1	Finance Report_April Appendix 1 pts 1 2 3 & 4	PDF File
2	Finance Report_April Appendix 2 pts 1 & 2	PDF File
3	Finance Report_April Appendix 3 pts 1 & 2	PDF File

## Funding Statement – Actual versus Budget

The Funding Statement provides a view of Council's financial performance against the approved budget and is consistent with the information provided at budget reviews. It provides a review against all of the elements contained within the Statement of Comprehensive Income and the Statement of Financial Position that are adopted as part of the Annual Budget Report. It details Council's:

### Statement of Comprehensive Income -

The operating result is recognised as one of Council's key financial indicators. The budget framework includes a commitment to its ongoing Financial Sustainability maintaining an Operating Surplus Ratio of between 0% and 5%, on average over each five-year period, which for 2018/19 means a targeted operating surplus of between \$0 and \$4.647m.

**Comment:** Council currently has a net operating surplus result of \$11.849m before capital revenues, against a year to date forecast budget of \$8.562m surplus. This position is detailed in the attached Funding Statement and variation notes.

### Capital Budget -

The Capital Budget is linked to Council's key financial indicator – "Asset Sustainability Ratio" and an actual to budget comparison reflects Council's progress in achieving its Capital program.

**Comment:** The actual to budget position reveals that 90.07% of the year to date Capital Renewal Budget has been spent.

The actual progress to date of Council's full Capital New and Renewal Expenditure program is detailed by asset class in the attached graphs (appendix 2).

### Loans -

The loans component of the Funding Statement identifies any new proposed loan receipts or principal payments. Council's borrowings are included in Council's key financial indicator – "Net Financial Liabilities" which reflects Council's total indebtedness.

**Comment:** No new borrowings are included in the 2018/19 budget and principal repayments of \$1.100m mean that the overall loan liability balance is forecast to decrease by \$1.100m to \$6.805m at 30 June 2019.

### Reserves & Cash -

Various fund movements such as surplus budget review results, unspent grants and carryover projects at year end are reflected as transfers to reserves, whilst utilisation of reserve funds are recognised as transfers from reserves.

Cash may be utilised to fund expenditure within the context of Treasury Management to ensure loans are not drawn down where temporary cash holdings are available.

**Comment:** Council's Reserves are detailed in the below table. Transfer to Reserves of \$0.948m and Transfers from Reserves of \$24.141m are forecast to occur in 2018/19, and after accounting for amounts quarantined for specific projects or works, there is \$6.297m available.

Reserves (\$000s)	Asset Sustainability Reserve						Open Space Reserve	Grants & Carryover Reserve	TOTAL ALL RESERVES
	Major Infrastructure Failure	General	Other	Major New Projects	CFPP	TOTAL ASR			
Opening Balance	2,000	7,178	647	5,160	6,672	21,657	1,218	12,256	35,132
Savings from 2017/18 audited accounts	0	2,764	209	0	0	2,973	0	0	2,973
Budgeted transfers to reserve	0	0	320	0	19	339	609	0	948
Budgeted transfers from reserve	0	(4,458)	(40)	(5,135)	(1,787)	(11,420)	(465)	(12,256)	(24,141)
Current Budgeted Closing Balance	2,000	5,484	1,136	25	4,904	13,549	1,362	0	14,911
Quarantined Funds	(2,000)	(2,955)	(165)	0	(3,494)	(8,614)	0	0	(8,614)
Projected Available Balance	0	2,529	971	25	1,410	4,935	1,362	0	6,297

The 2018/19 3<sup>rd</sup> budget review forecasts a net cash surplus of \$1.454m.

\*CFPP: Community Facilities Partnership Program

\*Other includes Walking & Cycling, Energy Efficiency and Oaklands Wetlands- Water Supply Opportunities

**Funding Statement  
as at 30 April 2019**

Original Adopted Budget \$'000	Carryovers \$'000	Budget Review Adjustments \$'000		YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000		Annual Budget \$'000	Note
<b>Operating Revenue</b>									
77,172	-	(31)	<b>Rates</b>	64,318	64,296	22	F	77,141	
2,121	-	110	<b>Statutory Charges</b>	1,913	1,858	55	F	2,231	
2,175	-	206	<b>User Charges</b>	2,093	2,023	70	F	2,381	
8,658	(1,522)	796	<b>Operating Grants &amp; Subsidies</b>	7,348	7,150	198	F	7,932	<b>A</b>
704	-	461	<b>Investment Income</b>	843	835	8	F	1,165	
540	-	88	<b>Reimbursements</b>	507	491	16	F	628	
878	-	249	<b>Other Revenues</b>	842	892	(50)	U	1,127	
344	-	-	<b>Net gain - Equity Accounted Investments</b>	-	-	-	-	344	
<b>92,592</b>	<b>(1,522)</b>	<b>1,879</b>		<b>77,864</b>	<b>77,545</b>	<b>319</b>	<b>F</b>	<b>92,949</b>	
<b>Operating Expenses</b>									
34,896	-	(89)	<b>Employee Costs</b>	27,603	28,106	503	F	34,807	<b>B</b>
20,518	1,643	972	<b>Contractual Services</b>	15,234	17,169	1,935	F	23,133	<b>C</b>
4,533	-	349	<b>Materials</b>	3,882	3,827	(55)	U	4,882	
467	-	-	<b>Finance Charges</b>	225	225	-	-	467	
17,106	-	(1,983)	<b>Depreciation</b>	12,560	12,602	42	F	15,123	
10,680	-	(2,156)	<b>Other Expenses</b>	6,511	7,054	543	F	8,524	<b>D</b>
<b>88,200</b>	<b>1,643</b>	<b>(2,907)</b>		<b>66,015</b>	<b>68,983</b>	<b>2,968</b>	<b>F</b>	<b>86,936</b>	
<b>4,392</b>	<b>(3,165)</b>	<b>4,786</b>	<b>Operating Surplus/(Deficit) before Capital Revenues</b>	<b>11,849</b>	<b>8,562</b>	<b>3,287</b>	<b>F</b>	<b>6,013</b>	
<b>Capital Revenue</b>									
-	-	1,023	<b>Capital Grants &amp; Subsidies</b>	1,080	986	94	F	1,023	
-	-	-	<b>Contributed Assets</b>	20	-	20	F	-	
-	-	(97)	<b>Asset Disposal and Fair Value Adjustment</b>	267	(97)	364	F	(97)	
<b>-</b>	<b>-</b>	<b>926</b>		<b>1,367</b>	<b>889</b>	<b>478</b>	<b>F</b>	<b>926</b>	
<b>4,392</b>	<b>(3,165)</b>	<b>5,712</b>	<b>Net Surplus/(Deficit) resulting from operations</b>	<b>13,216</b>	<b>9,451</b>	<b>3,765</b>	<b>F</b>	<b>6,939</b>	
17,106	-	(1,983)	<i>add</i> Depreciation	12,560	12,602	(42)		15,123	
-	-	1,052	<i>add</i> (Gain)/Loss on Asset Disposal	- 267	97	(364)		1,052	
(344)	-	-	<i>less</i> Share of Profit Equity Accounted Investments	-	-	-		(344)	
<b>21,154</b>	<b>(3,165)</b>	<b>4,781</b>	<b>Funding available for Capital Investment</b>	<b>25,509</b>	<b>22,150</b>	<b>3,359</b>	<b>F</b>	<b>22,770</b>	
<b>Capital</b>									
18,394	3,095	286	<i>less</i> Capital Expenditure - Renewal	16,096	17,871	1,775	F	21,775	<b>E</b>
12,694	4,509	(3,509)	<i>less</i> Capital Expenditure - New	5,038	9,721	4,683	F	13,694	<b>F</b>
-	-	-	<i>less</i> Capital - contributed assets	20	-	(20)	U	-	
-	-	-	<i>add</i> Proceeds from Sale of Surplus Assets	-	-	-	-	-	
<b>(9,933)</b>	<b>(10,769)</b>	<b>8,003</b>	<b>Net funding increase/(decrease)</b>	<b>4,355</b>	<b>(5,442)</b>	<b>9,797</b>	<b>F</b>	<b>(12,699)</b>	

Original Adopted Budget	Carryovers	Budget Review Adjustments		YTD Actual	YTD Budget	YTD Variance	Annual Budget	Note
\$'000	\$'000	\$'000		\$'000	\$'000	\$'000	\$'000	
<b>Funded by</b>								
			<b>Loans</b>					
			Loan Principal Receipts (Net)	-	-	-	-	
			Loan Receipts/(Payments) from Sporting Clubs (Net)	-	-	-	-	
(1,100)	-	-	Loan Principal Repayments	(542)	(542)	-	(1,100)	
(1,100)	-	-	Loan Funding (Net)	(542)	(542)	-	(1,100)	
<b>Movement in level of cash, investments and accruals</b>								
668		786	Cash Surplus/(Deficit) funding requirements	19,066	9,269	9,797	1,454	
(11,701)	(10,769)	7,217	Reserves Net - Transfer to/(Transfer from)	(15,253)	(15,253)	-	(15,253)	
(11,033)	(10,769)	8,003	Cash/Investments/Accruals Funding	3,813	(5,984)	9,797	(13,799)	
9,933	10,769	(8,003)	Funding Transactions	(4,355)	5,442	(9,797)	F	G

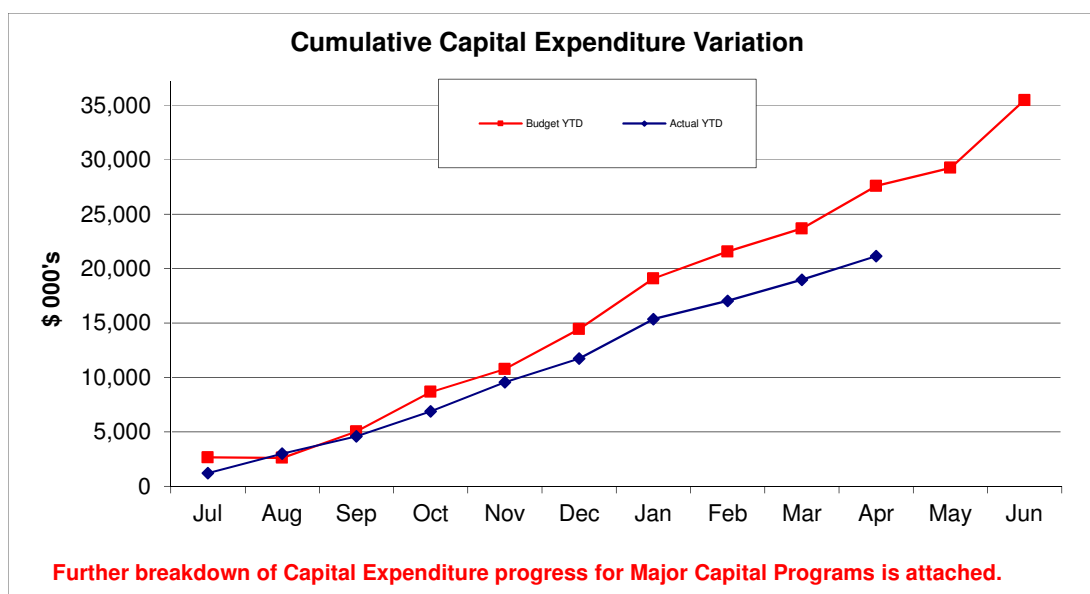
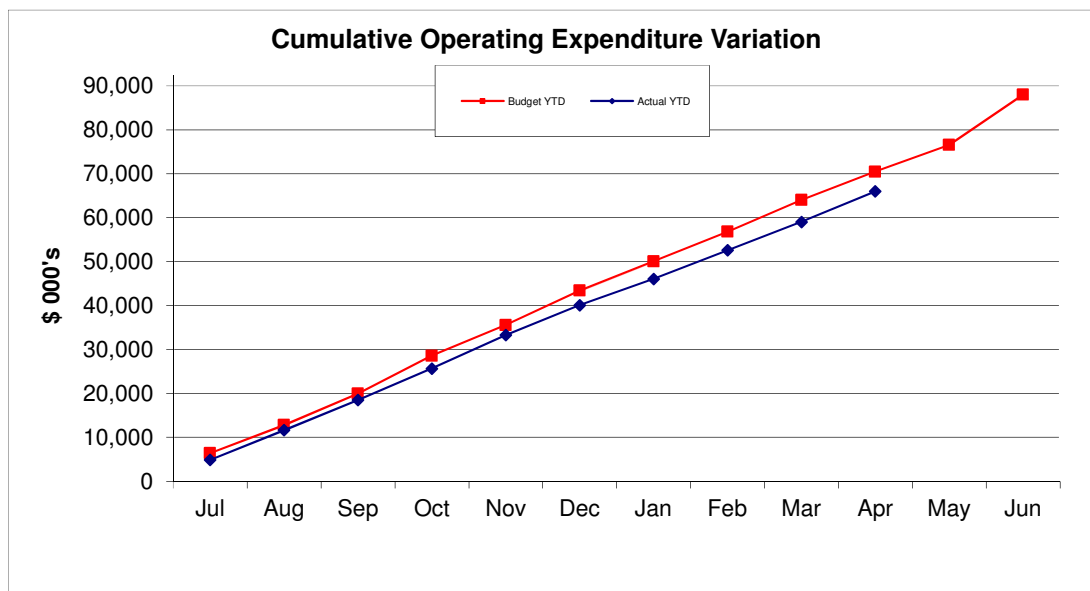
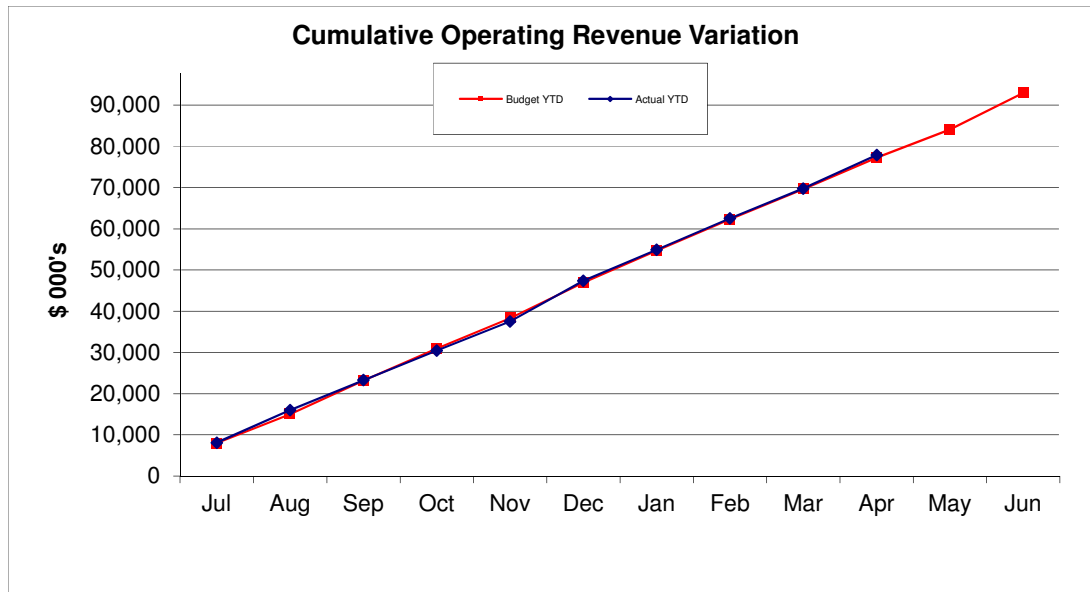
**Variation Notes**

<b>A</b>	<b>Operating Grants &amp; Subsidies</b>	<b>Favourable \$198k</b>	Reflects budget-timing variances with regards to the receipt of a State Government grant relating to the Edwardstown Oval Soldiers Memorial Redevelopment.
<b>B</b>	<b>Employee Costs</b>	<b>Favourable \$503k</b>	Predominantly reflects budget-timing variances in addition to savings from temporarily vacant positions.
<b>C</b>	<b>Contractors</b>	<b>Favourable \$1,935k</b>	Reflects budget-timing variances with regards to Cleaning Agreements (\$169k), Waste (\$165k), Oaklands Estate Reserve (\$150k), Tree Management Framework (\$80k), Open Space Reporting and Project Management (\$75k), Audit and Maintenance of Coastal Walking Trail (\$68k), Aged Care Home Maintenance (\$61k) Streetscape Tree Planting (\$55k) and a number of other variances that are individually insignificant.
<b>D</b>	<b>Other Expenses</b>	<b>Favourable \$543k</b>	Reflects variances with regards to the allocation of payment to Registration and Insurance (\$141k) and budget-timing variances with regards to FBT (\$109k), Trees and Planting Supplies (\$106k) the allocation and a number of other variances which are individually insignificant.
<b>E</b>	<b>Capital Expenditure (Renewal)</b>	<b>Favourable \$1,775k</b>	Reflects budget-timing variances with regards to Reserve Development projects (\$466k), Information Management capital purchases (\$324k), Footpath Construction (\$220k), Drainage Construction (\$370k) and a number of other variances which are individually insignificant.
<b>F</b>	<b>Capital Expenditure (New)</b>	<b>Favourable \$4,683k</b>	Predominately reflects budget-timing variances with regards to LED Lighting Transition (\$1,834k), Streetscape Development (\$1,231k), Reserve Development Projects (\$1,031k), Sturt Linear Park Bridge (\$208k) and a number of other variances which are individually insignificant.
<b>G</b>	<b>Funding Transactions</b>	<b>Favourable \$9,797k</b>	This variance is the sum total of all variances and reflects an increase against council's expected YTD cash position.

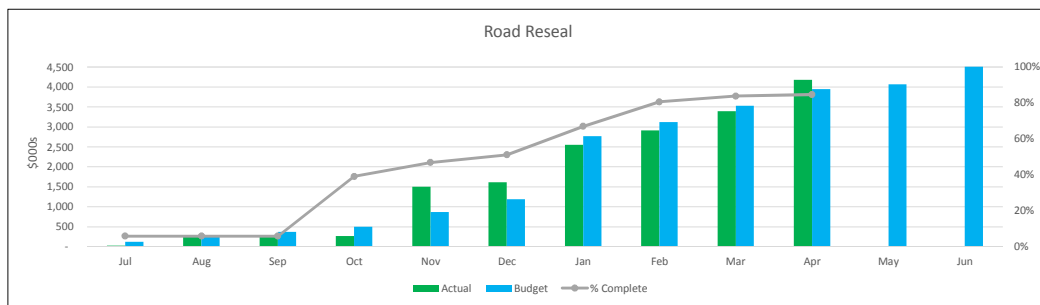
The above comments referring to budget timing variations are where some monthly budget estimates are not reflective of the actual expenditure patterns as at the reporting date.

Note: The progress to date of Capital Expenditure programs (New and Renewal) is detailed in the attached graphs, noting that where no budget exists in the initial months this is primarily due to certain types of capital works that cannot be carried out during periods of inclement weather.

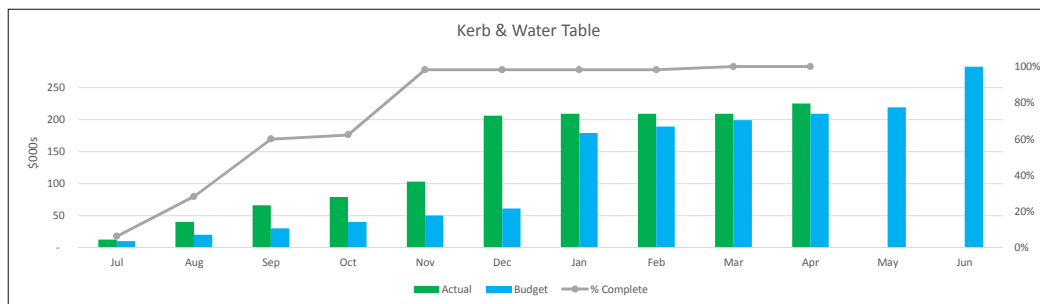
## Funding Statement Cumulative Position - 2018/19



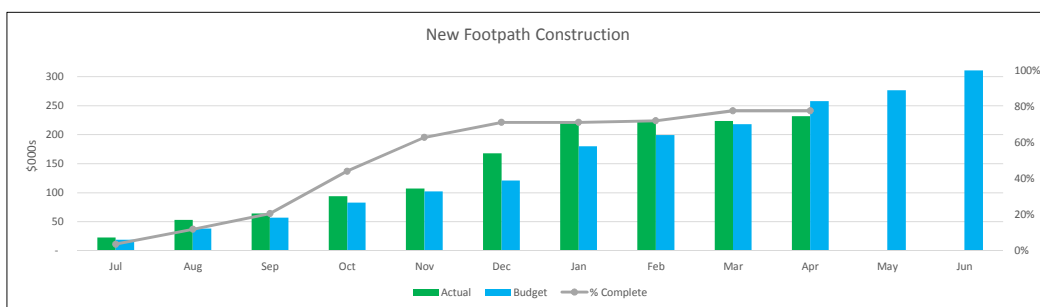
### Capital Construction Progress - 2018/19



- Programed works are now 85% complete and on track.

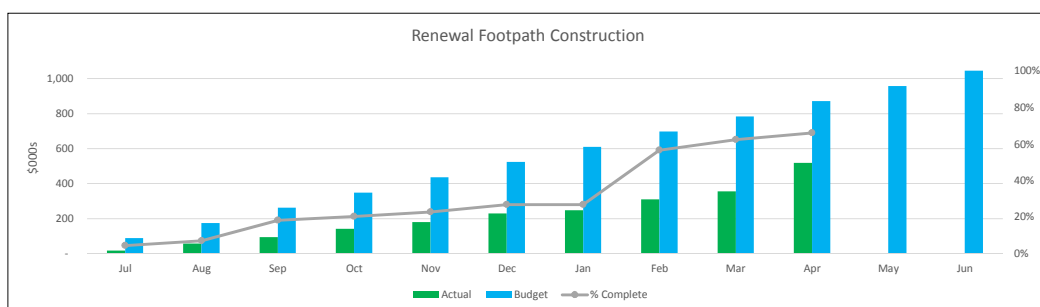


- Program completed - 100% of works carried out.



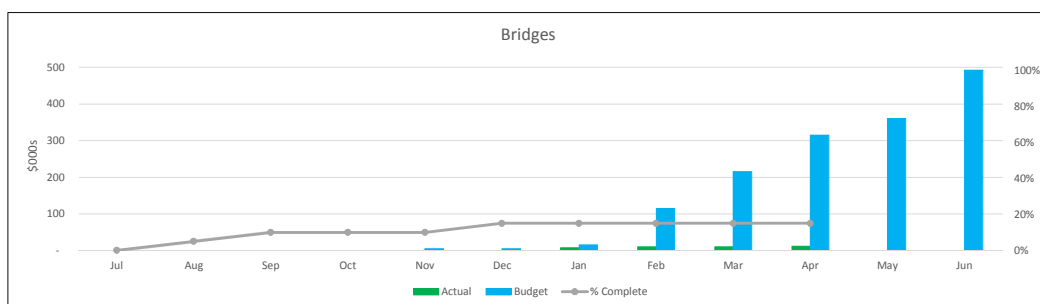
- Program in progress - 77% complete

- Works are being scheduled for Main South Road and Emma Street & Ruth Court.

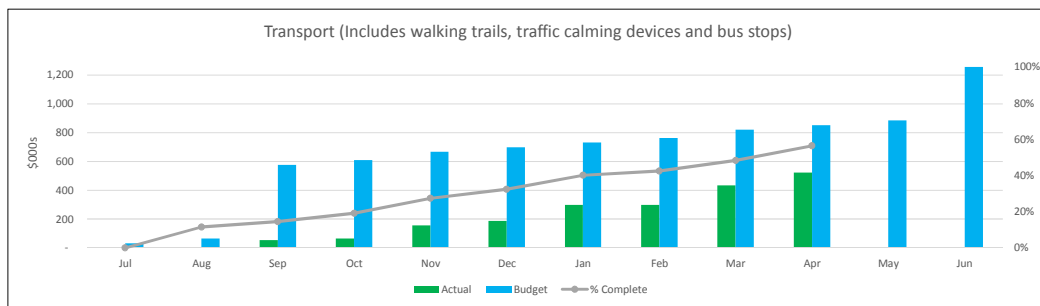


- Program in progress and on track - 66% complete

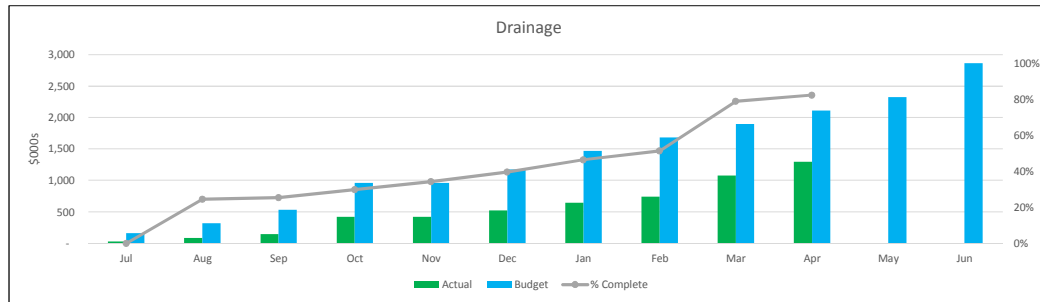
- A Contractor has been engaged to increase the output of the program.



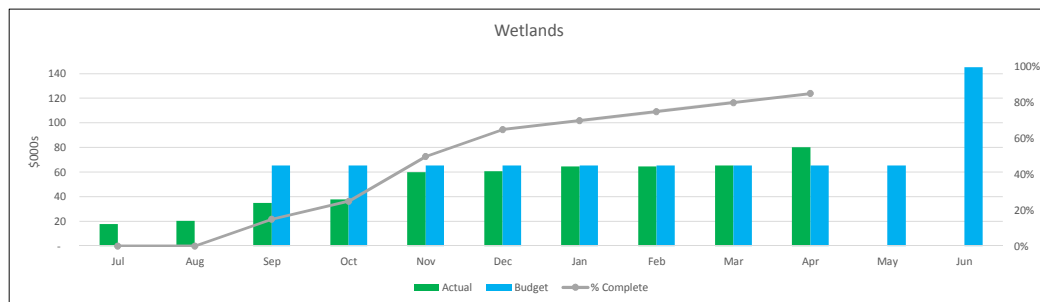
- Tender for both bridges have been awarded, completion of construction works is expected for June 2019.



- Program in progress - 56% complete
- Works are in progress for Sturt River Linear Path. Design has been completed for Calum Grove Crossing.
- Cove Road Carpark (Carryover (C/O)), Livingston Filmer Roundabout, Kangaroo Thorn Parking Bay and 20 bus stops are complete.
- Grand Central Shamrock Hallett Cove is likely to be carried over due to additional consultation requirements.



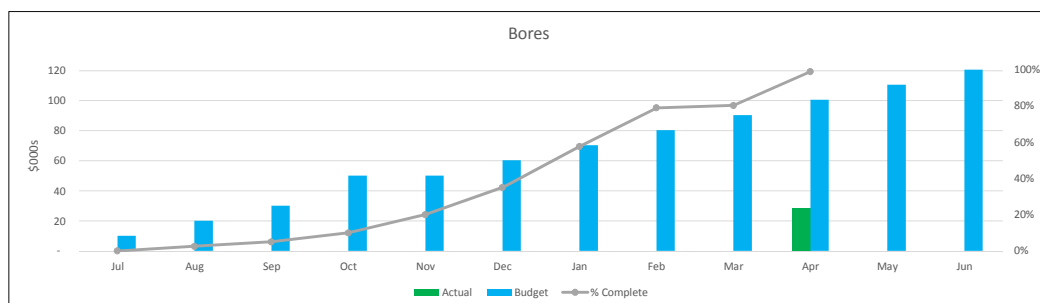
- Mitchell Street, Barramundi Drive and Glamis Avenue/ Wilga Street Drains completed (C/O).
- John Street, Heron Way and Forrest Avenue Drains are in progress. Ridgefield Avenue Drain to commence in May.



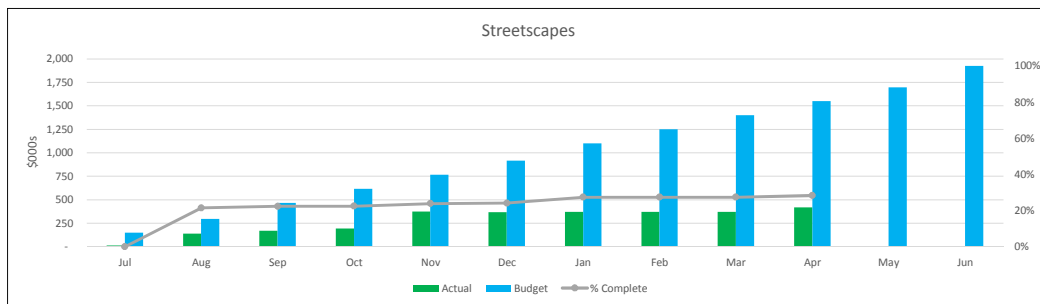
- Landscaping and weed control has commenced at Glade Crescent Reserve.



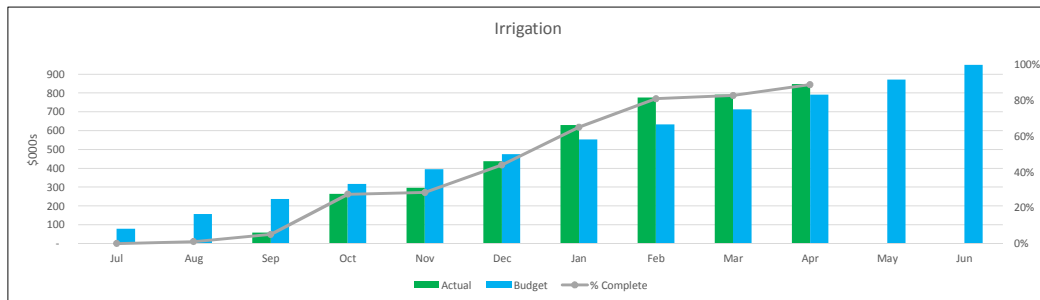
- Program in progress with 1,365 street trees planted. Planting to recommence when weather permits.



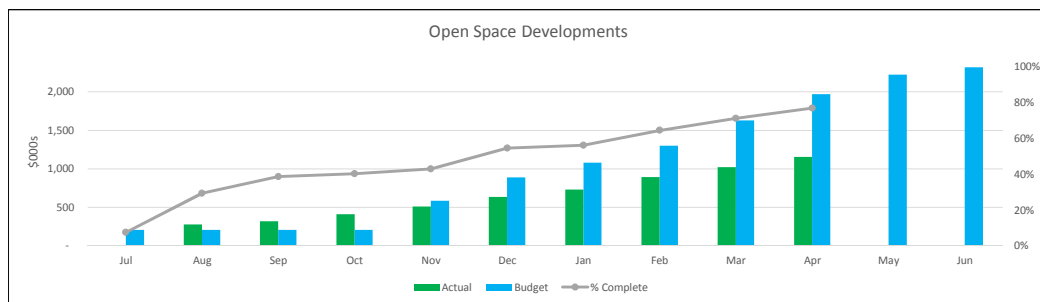
- Edwardstown, Warriparinga Reserve and Hazelmere Bores are complete.



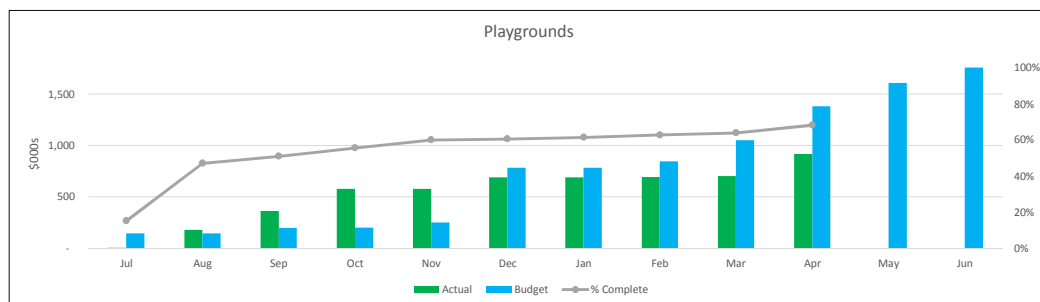
- Program in progress - 28% complete
- Finnis Street (C/O), Heron Way (C/O) and Railway Terrace design (C/O) are complete.
- Railway Terrace Streetscape works and Bray Street are anticipated to have carryovers at 30 June.



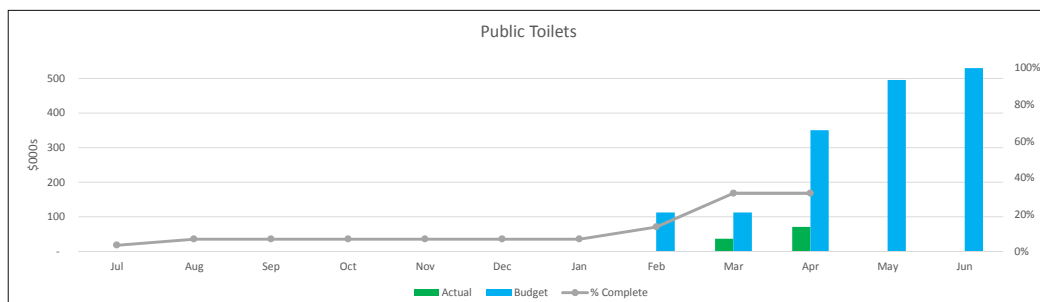
- Program in progress with Mitchell Park Reserve, Marion Sports, Parsons Trees, Heron Way Reserve, Edwardstown, Plympton, Cosgrove Hall, South Park Holme and Plympton Sporting club complete.



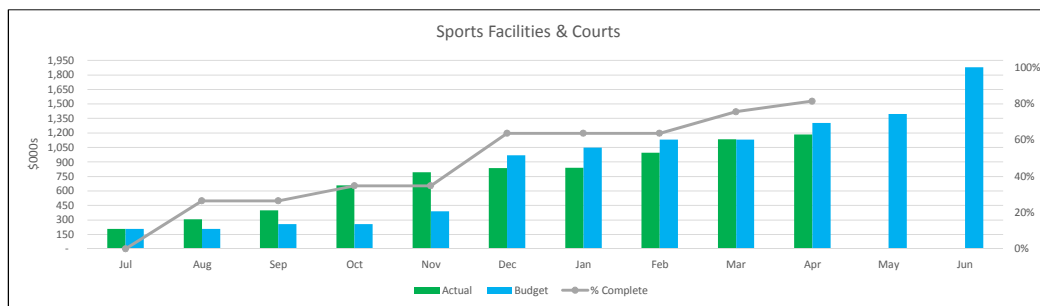
- Program in progress - 77% complete
- Youth Plaza Oaklands Wetlands stage 2 (C/O) is complete. Progress on Oaklands Estate Reserve is ahead of schedule.
- Hazelmere Dog park, Shade Solutions and Shade Sails for Reserves are in progress. Heron Way stage 6 will be carried over.



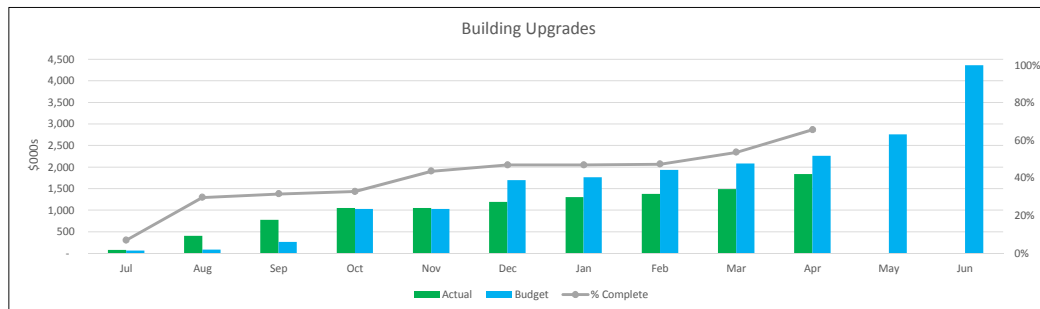
- Program in progress - 68% complete
- Construction on Heron Way Stage 4 Portion A is complete with minor defects to be resolved. Hendrie Street Inclusive Playground is complete.
- Bandon Terrace playground is in progress. There may be a potential carry over for final works at Shamrock Road Reserve.



- Program in progress - 32% complete
- Capella Reserve toilet will be carried over to coincide with Capella precinct plan works. Shamrock Reserve toilet is estimated to be delivered in June.



- Program in progress - 81% complete
- Tender for concept design has been awarded for Seaview High School, Marion Basketball Floorboards, Replacement and Morphettville Kendall Courts Upgrade.
- Woodforde Reserve Courts Development (C/O), Warradale Tennis Club, Marion Sports Club Solar Installation and Southern Carpark (C/O) and Southbank Tennis Club Lighting are complete.



- Program in progress - 66% complete

#### Completed

- Trott Park External Signage & Kitchen Upgrade
- Public Toilet Trott Park- Asbestos Removal
- Park Holme Windows
- Park Holme Library Toilets DDA works
- Glengowrie YMCA - Kitchen
- Cosgrove Hall Air Conditioner
- Warradale Kindy Asbestos Removal
- Community Club Sheds
- Edwardstown Solar Panels
- Glandore Community Centre - Replace signage
- Vietnam Veterans Marion RSL Sheds
- Vietnam Veterans Marion RSL Clubhouse
- Electric BBQ - LKCC (C/O)
- Marion Outdoor Pool Masterplan (C/O)

#### Completed (cont.)

- Coastal Walking Trail Renewal (C/O)
- Cover over Material Bays (C/O)
- Glandore Community Centre - Rugby Kitchen

#### In Progress

- Fitzjames Building DDA works
- Coach House Rehabilitation
- Marion Outdoor Pool Renewal Works
- Woodforde Reserve DDA works
- Carpark - Marion Outdoor Pool (multi-year-project)
- Oaklands Solar Install - City Services
- Solar Options for Marion (C/O)
- Admin Foyer Refurbishment (C/O)
- Glandore Community Centre - Clark Kitchen

## Major Projects

### Edwardstown Oval Soldiers Memorial Recreation Ground

	2018/19 Actual YTD 30/04/2019	2018/19 Budget	Project Cost At Completion
<b>Income</b>			
Federal Budget Grant Contribution	2,400,000	2,400,000	4,000,000
<b>Total Income</b>	<b>2,400,000</b>	<b>2,400,000</b>	<b>4,000,000</b>
<b>Expenditure</b>			
<b>Operating</b>	-	-	-
<b>Capital Construction</b>	(6,116,810)	(6,190,357)	(8,965,300)
<b>Total Expenditure</b>	<b>(6,116,810)</b>	<b>(6,190,357)</b>	<b>(8,965,300)</b>
<b>Project Result Surplus/(Deficit)</b>	<b>(3,716,810)</b>	<b>(3,790,357)</b>	<b>(4,965,300)</b>

The net deficit forecast will be funded in the following manner:

**Funded By :  
(Over Project Life)**

\$

Reserve Transfer  
- Asset Sustainability Reserve

4,965,300

**4,965,300**

The Edwardstown Oval Soldiers Memorial Recreation Ground project commenced construction in 2017/18 following the signing of a \$4m funding agreement with the Federal Government. This project is forecast to be completed in the first quarter of 2019.

Sundry Debtors Report - Aging report as at 30 April 2019

Appendix 3

Debtor	Total Balance	Current	30 Days	60 Days	90 Days	90+ Days	Percentage of total 90+ day balance	Comments for 90+ Day balances
General Total	15,587.21	5,509.05	8,132.55	1,780.61	.00	165.00	0%	Made up of 1 out of 4 debtors.
Neighbourhood Centres Total	8,568.28	3,788.28	90.00	.00	.00	4,690.00	7%	Made up of 2 out of 13 debtors. One account totalling \$3,965.00 is with the debt collector, \$500.00 has subsequently been settled in May.
Regulatory Services Land Clearing Total	4,522.01	.00	.00	.00	975.40	3,546.61	5%	Made up of 5 out of 8 debtors, with one account totalling \$1,725.35.
City Property Facilities Total	369,647.36	325,407.93	13,032.29	18,348.52	.00	12,858.62	18%	Made up of 7 out of 22 debtors, with two accounts totalling \$4,228.22. Both of these accounts are on payment plans which are being met. Payments of \$4,294.56 have subsequently been received in May.
Civil Services Private Works Total	36,197.00	1,949.00	6,020.00	4,303.00	6,580.00	17,345.00	25%	Made up of 14 out of 27 debtors in this category, with seven of these totalling \$9,225.00 relating to works not commenced, awaiting payment, one of the remaining accounts totals \$3,190.00. Three accounts totalling \$1,230.00 are on payment plans, \$105.00 has subsequently been received in May.
Swim Centre Debtors Total	11,880.80	8,460.80	1,016.00	1,480.00	.00	924.00	1%	Made up of 1 out of 13 debtors.
Grants & Subsidies Total	429,300.55	414,300.55	.00	.00	.00	15,000.00	21%	Made up of 1 debtor. This amount relates to a contribution which was invoiced to an incorrect debtor, this has now been credited.
Environmental Health Inspections Total	16,631.05	5,922.05	605.00	393.00	1,240.00	8,471.00	12%	Made up of 58 out of 121 debtors, with none individually significant. Three accounts totalling \$525.50 have subsequently been settled in May.
Regulatory Services Other Total	12,632.00	.00	3,225.00	825.00	2,640.00	5,942.00	8%	Made up of 34 out of 65 debtors in this category, with none individually significant.
Living Kurna Cultural Centre Total	8,802.50	5,969.60	1,358.30	207.00	.00	1,267.60	2%	Made up of 5 out of 18 debtors, with none individually significant.
Local Government Total	1,350.00	.00	.00	1,350.00	.00	.00	0%	
Marion Cultural Centre Total	3,335.37	1,979.37	831.00	525.00	.00	.00	0%	
Total	918,454.13	773,286.63	34,310.14	29,212.13	11,435.40	70,209.83		
Total Aging Profile		84%	4%	3%	1%	8%		

Category	Description
Employees	Anything that relates to CoM employees.
General	Anything that does not fit into one of the below categories.
Neighbourhood Centres	For hire of rooms in Neighbourhood Centres, etc. - usually charged out at an hourly rate. Also includes cultural workshops and tours.
Regulatory Services Land Clearing	When council has had to clear land due to non-compliance of owner.
Sporting Clubs & Other Leases	Rent, electricity, water, maintenance, etc. charged out to lessees.
Civil Services Private Works	Repairs or modifications to infrastructure (footpaths, kerbs, driveway inverts). Can be at resident request.
Swim Centre Debtors	Outdoor Swimming Centre - used for lane hire, school visits, etc.
Grants & Subsidies	Government grants and subsidies.
Environmental Health Inspections	Food Inspection fees.
Regulatory Services Other	Vehicle Impoundment fees and other regulatory services.
Supplier Refunds	Where a supplier owes the City of Marion funds. This category is used to keep track to ensure we have received payment for credits.
Development Services	Includes contribution from residents and/or developers for the removal and/or replacement of Council Street Trees and significant trees.
Living Kurna Cultural Centre	Relates to programs run through the LKCC.
Environmental Health Testing	Environmental testing fees.
Local Government	Transactions with other Local Government corporations.
Communications	Anything related to communications.
Economic Development	Events, etc. relating to economic development within the City of Marion.
Marion Cultural Centre	Hiring of the Marion Cultural Centre.

\*any category that does not have any outstanding invoices will not be displayed.

## **Rates Report - Collection of Rates to 30 April 2019**

### **ANALYSIS OF OUTSTANDING RATES AS AT 30 APRIL 2019**

	<u>Note</u>		<b>% of Total Annual Rates</b>
CURRENT	1	\$ 14,393,547	<b>18.7%</b>
OVERDUE	2	\$ 1,569,006	<b>2.0%</b>
ARREARS	3	\$ 1,202,476	<b>1.6%</b>
INTEREST	4	\$ 96,606	<b>0.1%</b>
POSTPONED	5	\$ 197,713	<b>0.3%</b>
LEGALS	6	\$ 30,113	<b>0.0%</b>
		<b>\$ 17,489,461</b>	<b>22.7%</b>
<b>TOTAL ANNUAL RATES FOR 2018/19</b>		<b>\$ 77,172,549</b>	

#### **Note 1: Current**

Current rates represent the total amount of rates levied in the current financial year that are not yet due for payment. For example at 1st January this represents Quarter 3 & Quarter 4 rates unpaid.

#### **Note 2: Overdue**

Overdue rates represent rates levied in the current financial year that remain unpaid past their due payment date. For example on 1st January, this represents rates from Quarter 1 and Quarter 2 that remain unpaid.

#### **Note 3: Arrears**

Rates in arrears represent rates and charges levied in previous financial years that remain unpaid .

#### **Note 4: Interest**

Interest represent the fines and interest applied to overdue rates and rates in arrears.

#### **Note 5: Postponed**

Postponed rates represent any rates amount due by seniors that have been granted a deferral, until the eventual sale of their property, as allowable under the Local Government Act. Interest is charged on these deferred rates and is recoverable when the property is sold.

#### **Note 6: Legals**

Legals represent any legal fees, court costs that have been incurred by Council in the collection of rates in the current financial year. These amounts represent costs that have been on-charged to the defaulting ratepayers and are currently outstanding.

**WORKSHOP / PRESENTATION ITEMS****MOTIONS WITH NOTICE****Fee Reduction Report for the Marion Outdoor Pool**

**Elected Member** Councillor Ian Crossland

**Report Reference:** GC190514M01

**Motion:****That Council**

- 1. Requests a report outlining the financial impact of a 50% reduction in entry fees to the Marion Outdoor Pool for City of Marion Residents.**
- 2. Suggests options for ensuring that only City of Marion Residents obtain this reduction. The options should be at no additional cost to Council and should utilize existing staff and infrastructure.**
- 3. The report should be completed by 11th June 2019**

**Supporting Information:**

The City of Marion residents paid for the original development of the Marion Outdoor Pool and are currently funding its multi-million dollar refurbishment. As with many of our facilities the majority of attendees do not live in the City of Marion, however our residents are required to pay the same admission fee even though they have contributed to the refurbishment through their payment of Council Rates. A 50% reduction to entry fees should highlight that we will continue to put our residents first and any fee reductions should lead to an increase in the number of City of Marion residents enjoying this facility.

**Response Received From:** Megan Hayward

**Corporate Manager** Manager City Property - Megan Hayward

**General Manager** General Manager City Development - Abby Dickson

**Staff Comments:**

The Marion Outdoor Pool (MOP) operates 7 days per week seasonally between October and April each financial year.

Fees and charges are benchmarked annually with indoor and outdoor aquatic facilities to ensure the MOP remains competitive within the market. Admission fees, detailed in the table below, aim to be accessible and family friendly to maximise community use.

Adult	\$7.20
Child (4 - 14 years)	\$6.00
Spectator	\$4.00

Concession	\$6.00
Family day pass (4 persons)	\$21.60

*Please note\** admission fees do not include access to activities. Activities (waterslide etc.) is an additional charge.

Multi-visit and season passes are also available.

Should Council endorse this motion a report will be brought to Council at the 11 June 2019 General Council Meeting

**City of Marion Representation Review**

**Elected Member** Councillor Luke Hutchinson

**Report Reference:** GC190514M02

**Motion:**

**That Administration:**

**1. Commence work for the City of Marion Representation Review, including but not limited to:**

- The development of a timeline to ensure the Electoral Commissioner's ratification, 1 year prior to the election, such that the revised model be in place for the 2022 council elections, and highlighting potential milestones where a boundary reform could align into this schedule;
- Scheduling of an elected member workshop to initiate a strategic representation discussion; and
- The engagement of the relevant expertise to model ward configurations.

**2. The timeline be presented to Council by 11 June 2019 General Council Meeting.**

**3. The Elected Member Workshop be scheduled prior to 31 August 2019.**

**Supporting Information:**

Nil

**Response Received From:** Manager Corporate Governance - Kate McKenzie

**Corporate Manager** Manager Corporate Governance - Kate McKenzie

**General Manager** General Manager Corporate Services - Vincent Mifsud

**Staff Comments:**

A Council is required to complete a Representation Review (the Review) every 8 years. The purpose of a Representation Review is to review and assess the current ward structure and composition of the Council and determine if the community would benefit from any potential changes.

The process of the review is prescribed by section 12 of the Local Government Act 1999 and is separated into the following parts:

1. The development of a Representation Options Paper. This must be developed by a person who in the opinion of the Council, is qualified to address the representation and governance issues that may arise with respect to the matters under review.
2. This Representation Options Paper must examine the advantages and disadvantages of the various options regarding the Presiding Member, Wards (and number of wards and number of Councillors). The Report must be adopted by the Council and proceed to a public consultation period of at least 6 weeks.
3. Following consideration of the public consultation outcomes, the Council must then prepare a Representation Report that outlines its preferred option. This report must then proceed to a further public consultation process of at least 3 weeks.

4. Following consideration of the last public consultation, the Council must finalise its report and submit it to the Electoral Commissioner for approval. If approved, the outcomes are Gazetted and implemented.

The last advice received from the Electoral Commissioner states that the City of Marion is scheduled to commence its Review in April 2020. The average time required to complete a Representation Review is approximately 10 -12 months (including gazettal requirements). This being the case, the review would be completed primarily in the 2020/21 financial year and then be implemented at the November 2022 election.

A report can be presented to the 11th June 2019 General Council Meeting with a project scope and timeline. An Elected Member forum is already scheduled for the 16th July 2019 for Boundary Reform and this can include a strategic discussion on representation structures.

Advice has been sought from the Office of Local Government regarding the crossover of potential boundary reform and representation reviews. The advice received is that Councils will need to progress with their representation reviews as scheduled, unless exemption is provided by the Minister. This may mean that some work is duplicated if a boundary alignment is completed and a further representation review may also be required as part of this work.

**Mr Vincent Mifsud - Service to City of Marion**

**Elected Member** Councillor Tim Pfeiffer

**Report Reference:** GC190528M03

**Motion:**

*That Council;*

*Thanks Mr Vincent Mifsud for his many years of faithful service to the City of Marion and wishes him all the very best for his future endeavours.*

**Supporting Information:**

NA

**Response Received From:** Chief Executive Officer - Mr Adrian Skull

**Corporate Manager** Manager Corporate Governance - Kate McKenzie

**General Manager** General Manager Corporate Services - Vincent Mifsud

**Staff Comments:**

Mr Mifsud (Vinnie) has been with our Council for 11 years commencing with us in the role of Manager, Finance on the 15 December 2008. He came from the aviation industry and was described at interview as "*very intelligent, warm and personable*". He will be remembered for those traits and for being hard-working, energetic, enthusiastic and decent and an expert in all matters relating to finance and governance.

On 8 October 2012 Mr Mifsud was appointed Director, Corporate Services. On the 12th April 2016 he was appointed General Manager, Corporate Services.

**QUESTIONS WITH NOTICE****End Dumped Trolleys**

**Elected Member** Councillor Bruce Hull

**Report Reference:** GC190514Q01

**Question:**

**Could the following Questions on Notice be answered for the next Council agenda please?**

- 1. Is the Council declared “End Dumped Trolleys” campaign ongoing and what is the status of this campaign?**
- 2. Since the last Council Election how many shopping trolleys have been collected by staff and taken to our City Services site.**
- 3. How many shopping trolleys are there currently held at our City Services site?**

**Supporting Information:**

Nil

**Response Received From:**

Roger Belding, Unit Manager Operational Support Unit

**Staff Comments:**

- 1. Is the Council declared “End Dumped Trolleys” campaign ongoing and what is it status of this campaign?**

On 24 May 2018, the City of Marion launched a campaign to clean up the streets of dumped trolleys. This campaign culminated with an End Dumped Trolleys Summit that was held on 12 July 2018.

The initiative is ongoing and is managed through general dumped rubbish processes. Options that resulted from the Summit remain active and are provided as an attachment.

Since the summit, Marion has engaged with stakeholders and has received feedback from several including: KESAB, LGA-SA, Drakes Supermarkets, Coles, Trolley Tracker and QHDC Industries. Comments received include:

LGA SA - Congratulated the City of Marion and all who attended for this broader campaign, including information sharing provided through the Summit. LGA SA further advised that it was working on understanding the State managed legislation with a mind to support the sector towards updating the Local Nuisance and Litter Control Act 2016 (LNLC Act) to assist enforcement for general dumping.

Drakes Supermarkets - Advised several outcomes as a result of the Summit, including investigation for use of GPS tracking and meeting with their 32 Store Managers to highlight the issue and discuss best management options.

Coles Supermarket Group – Have advised a commitment to resolve the issues of dumped trolleys and are in the process of developing options for trolley management with a formal study.

Trolley Tracker - Advised continuation of their \$1,000 monthly reward program, some changes to their smart app and also provided artwork and posters that could be shared.

The City of Salisbury – Have recently advised that a major retailer is considering the use of wheel lock systems at the Parabanks shopping centre (it is possible that this trend may continue across the sector).

KESAB - Advised that “the summit showed to be a valuable information sharing exercise and received considerable support” however “there were no clear directions or outcomes to develop and implement a collaborative community/business strategy or education initiative”. Whilst this comment is valid, the intention of the summit was to highlight and inform stakeholders as to the community issues and present opportunities for change. Options mentioned include that councils could introduce by-laws to expiate retailers for trolleys found abandoned. This by-law is similar to that used by councils interstate.

The City of Marion has continued to take trolley dumping seriously through provision of signage and the undertaking of advisory letter drops to known hot spot locations. Marion is also in discussion with Housing SA and Junction Australia offering to partner with construction of a trial trolley drop-off and collection bay within a selected Multi Unit Dwelling. A Notification of Concern has also been provided to the State Commission Assessment Panel related to the proposed Westfield Redevelopment, noting the benefit of trolley management systems.

## **2. Since the last Council Election how many shopping trolleys have been collected by staff and taken to our City Services site.**

If a trolley is sighted and/or reported to Staff as hazardous an inspection will be made and if the hazard can not be removed the trolley may be recovered back to the City Services site.

If made safe, details of the trolley location will be passed on to the various collection agencies.

Supermarkets provide a scheduled collection service to recover discarded trolleys. It is not presently a function of council to complement these collections, other than when reported as a hazard.

## **3. How many shopping trolleys are there currently held at our City Services site?**

There are 40 shopping trolleys presently stacked on site at City Services. These trolleys include those that have been advised to council as posing a hazard and recovered to this site by our dumped rubbish and/or reserve maintenance teams.

Where trolleys are in good condition the relevant collection agency are notified to attend the site and remove. If damaged trolleys will be recycled to the metal bin.

Provided at Attachment 1 is a copy of the End Dumped Trolleys Summit Report; and, Attachment 2 Summit Options Expanded Information provides details of outcomes applied since the Summit.

## **ATTACHMENTS:**

#	Attachment	Type
1	Trolley Summit Report Att 1	PDF File
2	Summit Options Expanded Information Att 2 (1)	PDF File

# END DUMPED TROLLEYS

## Outcomes of the City of Marion Shopping Trolley Summit

12 July 2018



CITY OF  
**MARION**



### To the Community

On any measure, the City of Marion's Trolley Summit was an outstanding success.

Nearly 50 participants from 21 government and private organisations proposed 17 solutions that could help rid our streets of abandoned shopping trolleys.

Trolley dumping is not the number one issue of Council but it is a persistent low-level problem.

For people with disabilities, in scooters or visually impaired, abandoned shopping trolleys can be a real safety concern.

We have trolleys left on the roads, in creeks and reserves, which is why the City of Marion launched a campaign to fix the problem. The culmination of the campaign was the Trolley Summit.

Cleaning up our streets needs to be a collective effort, recognising that the primary responsibility for returning the trolley lies with the individual.

Council has a role to play to bring the major players together to find a solution when this personal responsibility falters.

Among the ideas presented at the summit were GPS tracking, coin-operated trolleys, community education campaigns and the introduction of by-laws to force retailers to collect trolleys.

We're not barracking for any particular solution. Council staff will assess the ideas over the coming months while continuing to work with the industry to clean up our streets.

On behalf of the City of Marion, I want to thank everyone who attended the summit and the valuable contributions that were made.

Yours sincerely

*KRIS HANNA*  
Mayor  
City of Marion

## A BLIGHT ON OUR SUBURBS

Australia is awash with more than one million shopping trolleys.

About 68,000 of those trolleys are in South Australia, 3000 of which are in shopping centres in the City of Marion.

The vast majority of customers do the right thing and return their trolley after using it. Unfortunately, there is a small number of customers who abandon their trolleys.

They dump them in parks and waterways. They block footpaths and roads around shopping centres. It is an eyesore and a hazard to pedestrians.

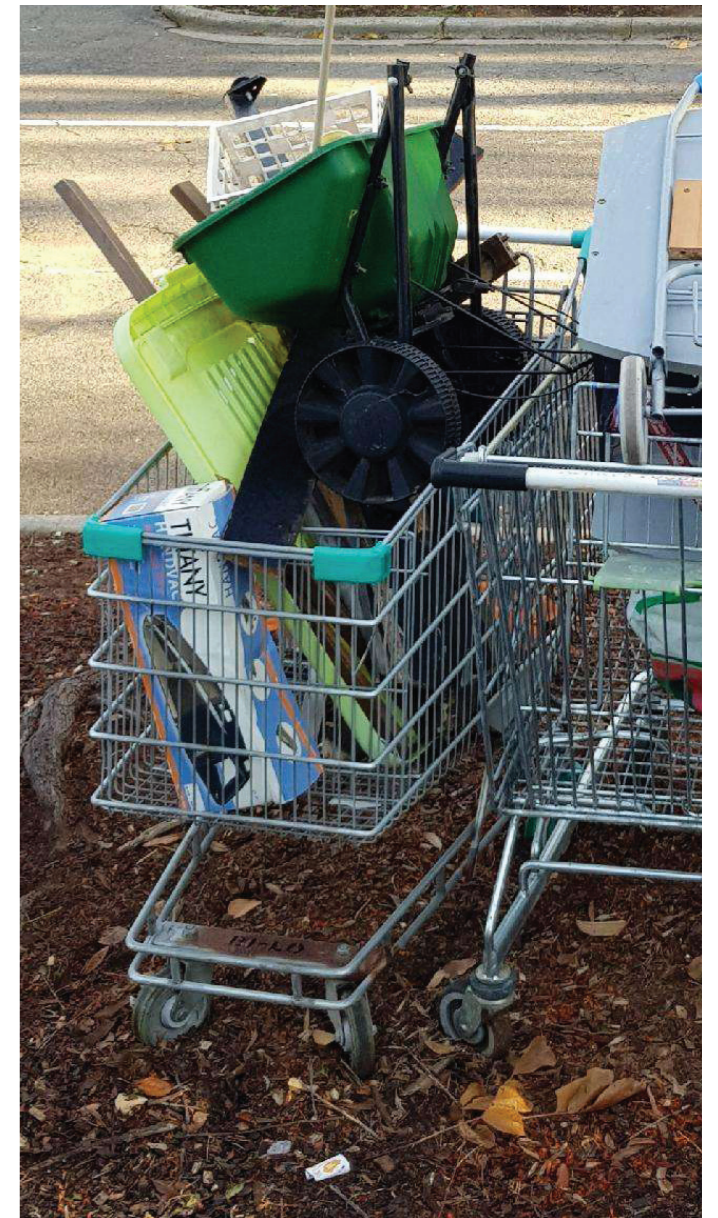
The problem is not confined to Marion but felt across metropolitan Adelaide, despite the best efforts of many retailers.



## COUNTING THE COST

The cost of collecting, maintaining and replacing trolleys nationally each year is estimated at \$50 million. Each trolley can cost up to \$600. The cost of replacing a trolley is ultimately passed on to consumers.

In South Australia, abandoned trolleys are considered litter under the Local Nuisance and Litter Control Act 2016 and penalties can apply of up to \$5000. Prosecuting an offender is difficult, costly and has no guarantee of success.





## COMMUNITY DECLARES ENOUGH IS ENOUGH

On 24 May 2018, the City of Marion launched a campaign to clean up the streets of dumped trolleys.

To raise awareness, Council staff collected a staggering 232 trolleys from 500 metres around Westfield Marion and Castle Plaza shopping centres over four days in May.

The haul was presented to the news media as a stark reminder of the extent of the community problem. It generated widespread conversation in the media and in social media.

Over the following weeks, Council deployed inspectors to patrol the streets around the centres. These patrols were backed up by an education campaign reminding people of their responsibilities to return trolleys.

The campaign culminated with an unprecedented Trolley Summit on 12 July 2018.

The summit brought together retailers, State Government regulators, peak organisations, trolley collection and manufacturing firms and other metropolitan Councils, which are concerned about the problem in their communities.

## TROLLEY SUMMIT

The City of Marion's Trolley Summit on 12 July 2018 brought together for the first time the key industry stakeholders to find a solution to the problem.

Nearly 50 people attended the summit, representing Coles, Woolworths, Drakes, the Environment Protection Authority, Kesab, the Local Government Association, Scentre Group, Housing SA, and SA Police, as well as several trolley collection agencies.

In addition, there were representatives from the cities of Onkaparinga, Playford, Port Adelaide Enfield, Prospect, Salisbury, Tea Tree Gully and West Torrens.

At tables, participants were invited to consider the following questions:

- 1. What are the best practice options for ridding our streets of abandoned trolleys?**
- 2. What solutions could work in Marion?**
- 3. What are the barriers to implementing possible solutions and how we do overcome them?**
- 4. How could your organisation contribute to a solution?**

Tables reported the results of each question to the room in turn followed by a general group discussion about a pathway forward.

The City of Marion is grateful to the participants for their valuable insights, commitment and spirit of cooperation.





## OUTCOMES

Participants at the Trolley Summit identified 17 options that may assist in solving the problem of dumped or abandoned trolleys.

Participants agreed a single, one-size fits all approach is unlikely to be an effective long-term solution. Rather, a multi-pronged approach stands a better chance of success.

Proposed solutions identified at the summit have been grouped under the following headings:

### 1 Legislative

#### 1.1 New by-laws

Councils could introduce a by-law to expiate retailers for each trolley found abandoned. The by-law would be similar to that used by Councils interstate.

#### 1.2 Target dumpers

Councils could deploy extra Community Safety Inspectors and expiate people caught dumping trolleys under the Local Nuisance and Litter Control Act 2016. The offence is littering.

#### 1.3 Adopt ACT laws

SA Government could introduce Australian Capital Territory-style laws to make all trolleys coin operated.

#### 1.4 Review SA Act

EPA and LGA should work together to incorporate trolley dumping as an offence in any future review of the Local Nuisance and Litter Control Act 2016. Retailers would also be required to have a management plan for trolleys.

### 2 Technological or innovative

#### 2.1 GPS tracking

Fit trolleys with GPS tracking to help retailers locate trolleys that are removed from a shopping centre.

#### 2.2 Coin deposit

All trolleys should be coin operated. The customer receives a refund when they return the trolley.

#### 2.3 Electronic locking

Fit trolleys with a mechanism that automatically locks the wheels if an attempt is made to remove it from a shopping centre car park.

#### 2.4 Retail leases

Make retailers responsible for the timely collection of shopping trolleys as part of their lease agreement with centre management.

#### 2.5 Trolley hire

Customers needing to take a trolley home would pay a deposit and receive the money back when they returned the trolley.

#### 2.6 Trolley bounty

Retailers to offer a bounty for the return of abandoned trolleys.

#### 2.7 Suburban bays

Build shopping trolley drop-off points around identified dumping hot spots and near public transport.

#### 2.8 CCTV

Install CCTV cameras to identify offenders.

#### 2.9 Reusable trolley

Introduce affordable, reusable trolleys that shoppers can bring to supermarkets similar to reusable shopping bags.

### 3 Behavioural change

#### 3.1 Baseline research

Identify precise locations of trolley dumping, build a profile of the offenders and undertake broad community research into the attitudes of trolley dumping.

#### 3.2 Education

Undertake an education campaign, including signage, advertising and information sheets written in multiple languages, to explain the negative impact of trolley dumping.

#### 3.3 Promote enforcement

Proactively promote any successful prosecutions under the Local Nuisance and Litter Control Act 2016 as a deterrent.

#### 3.4 Dob in a litterer

Set up a hotline to enable the community to dob in trolley dumpers.





## A PATHWAY FORWARD

The Trolley Summit has identified a range of possible solutions that may assist in reducing the number of abandoned and dumped shopping trolleys in our suburbs.

The City of Marion intends to evaluate the various options presented at the Summit as part of a broader plan to address the problem, which affects communities across metropolitan Adelaide.

In particular, Council will monitor the interstate trials of GPS tracking and locking devices, as well as explore the effectiveness of legislative and bylaw reforms.

These legal changes have focussed on two areas:

- Local by-laws to fine retailers who fail to collect dumped trolleys in a timely manner.
- The introduction of mandatory coin-operated trolleys in the Australian Capital Territory.



This report emphasises that Council has no preferred option to solve the issue, believing it will require a multi-pronged approach.

Council remains committed to working co-operatively with the State Government, other Councils, peak associations and the retailers, recognising that any sustainable solution will require their assistance to implement. In addition, Council will continue to talk to the community about the issue.

Progress reports will be tabled at Marion Council meetings or other relevant forums, and communicated to the community and other stakeholders.

Whatever system is ultimately adopted will need to be effective, consistent and avoid shifting the cost burden of implementation on to the community or customers.

In the meantime, the City of Marion will continue with its campaign to educate the community about their responsibility to return shopping trolleys – and where they can report dumped trolleys.


## PARTICIPATING ORGANISATIONS


APC Intergration	Coles
Blind Citizens Australia	Drakes Supermarkets
City of Marion	Environment Protection Authority
City of Norwood Payneham & St Peters	Housing SA
City of Onkaparinga	KESAB
City of Playford	Local Government Association
City of Port Adelaide Enfield	SAPOL
City of Prospect	Trolley Tracker
City of Salisbury	Westfield
City of Tea Tree Gully	Woolworths
City of West Torrens	



## STAY IN TOUCH

Stay in touch with the campaign via these dedicated social media channels:

 /Trolleywatchsa


 @Trolleywatchsa


City of Marion


245 Sturt Road, Sturt

T: 8375 6600

## CONNECT WITH US

 /CityofMarion

 /CityofMarion

 /CityofMarion

[www.marion.sa.gov.au](http://www.marion.sa.gov.au)



Summit Options Expanded Information (Links with Options Discussed at Summit)

Option	Suggestion Posed	Outcome Achieved
<b>1.1 New by-laws</b>	Councils could introduce a by-law to expiate retailers for each trolley found abandoned. The by-law would be similar to that used by Councils interstate.	LGA-SA are looking at working with the EPA-SA in updating the Local Nuisance and Litter Control Act 2016 (LNLC Act). This is seen as required to more closely define dumping enabling action to be applied. It is suggested that we would await the outcome of those discussions.
<b>1.2 Target dumpers</b>	Councils could deploy extra Community Safety Inspectors and expiate people caught dumping trolleys under the Local Nuisance and Litter Control Act 2016. The offence is littering.	This has not been considered at this stage.
<b>1.3 Adopt ACT laws</b>	SA Government could introduce Australian Capital Territory-style laws to make all trolleys coin operated.	This has not been considered at this stage.
<b>1.4 Review SA Act</b>	EPA and LGA should work together to incorporate trolley dumping as an offence in any future review of the Local Nuisance and Litter Control Act 2016. Retailers would also be required to have a management plan for trolleys.	As noted in 1.1 LGA & EPA are looking into this. From a council perspective, the Local Nuisance and Litter Control Act 2016 already defines that a function of Council is to control littering. Section 27 of the Act also notes that a level of due diligence must be applied with a clear directive that "reasonable steps to prevent or avoid the circumstances that gave rise to the offence including by putting in place any systems or safeguards that might reasonably be expected to be in place". This would allow some focus to be placed on retail towards improved management of trolleys. Discarding items on council land is also an offence under the Local Government Act.
<b>2.1 GPS Tracking</b>	Fit Trolleys with GPS tracking to help retailers locate trolleys that are removed from shopping centres.	Coles have by far the largest trolley fleet in the State and are actively researching use of GPS Tracking along with other initiatives. Coles have also commissioned a study focussing on improving the issue of discarded trolleys.
<b>2.2 Coin deposit</b>	All trolleys should be coin operated. The customer receives a refund when they return the trolley.	Presently ALDI are the only local retailer that has this initiative in place, It is doubtful that others will follow suit due to cost. There are also methods of bypassing the need to place a coin these small plastic devices available at very low cost through on line stores. With Westfield's as an example many patrons simply choose to use other non-coin operated trolleys that are readily available around the car parking area.
<b>2.3 Electronic locking</b>	Fit trolleys with a mechanism that automatically locks the wheels if an attempt is made to remove it from a shopping centre car park.	Owing to cost this option is something that should be considered within a new build or major site refurbishment, such as that proposed for the Westfield complex. To this end a submission was made to include this or other options as a consideration within the site re-development.

Summit Options Expanded Information (Links with Options Discussed at Summit)

<b>2.4 Retail leases</b>	Make retailers responsible for the timely collection of shopping trolleys as part of their lease agreement with centre management.	Retail already provide a scheduled and reactive collection service. Inclusion of KPI's within lease arrangements would be a decision for the facility owner/manager.
<b>2.5 Trolley hire</b>	Customers needing to take a trolley home would pay a deposit and receive the money back when they returned the trolley.	This suggestion is another one for retail and more so facility management to consider. Best outcome would be to apply the trolley lock system and complement this through availability of non-locking trolleys for collection from the concierge, providing address details for ease of collection. This would require facility management and retail to look at joint ownership or partnering arrangements.
<b>2.6 Trolley bounty</b>	Retailers to offer a bounty for the return of abandoned trolleys.	This initiative is already in place and is promoted through companies such as Trolley Tracker who undertake collection of trolleys for major retail groups.
<b>2.7 Suburban Bays</b>	Build shopping trolley drop off points around identified dumping hot spots and near public transport, to make collection easier	It is not practical for council to provide collection bays on council land, as this would transfer a portion of liability on to council. Marion are however in discussion with HSA (Housing SA) to identify a suitable location within a Multi-Unit-Dwelling and have advised the possibility to partner in providing Civil Works. Indicative cost to council would be \$2k, with ownership and maintenance sitting with HSA.
<b>2.8 CCTV</b>	Install CCTV cameras to identify offenders.	It needs to be acknowledged that for many reasons some people in our community need to have trolleys available for transportation of groceries. We would need hundreds of CCTV to identify where trolleys have been discarded and would also need to apply hundreds of hours undertaking assessment of captured footage, this initiative is simply not cost effective or viable.
<b>2.9 Reusable trolley</b>	Introduce affordable, reusable trolleys that shoppers can bring to supermarkets similar to reusable shopping bags.	This has not been considered at this stage.
<b>3.1 Baseline research</b>	Identify precise locations of trolley dumping, build a profile of the off enders and undertake broad community research into the attitudes of trolley dumping.	City of Marion currently provides information flyers and signage to problem locations.
<b>3.2 Education</b>	Undertake an Education campaign, including signage, advertising and information sheets written in multiple languages, to reinforce the responsibility to return trolleys.	The City of Marion have erected signage to problem areas and have designed a flyer that advised that dumping is not acceptable and to report offenders. This flyer also notes contact details for reporting discarded trolleys for collection. Flyers are applied by letter drop where trolley dumping is an issue (Marion has also recently updated its Hard Waste information flyer to incorporate a range of languages).
<b>3.3</b>	Proactively promote any successful prosecutions	This has not been considered at this stage.

Summit Options Expanded Information (Links with Options Discussed at Summit)

<b>Promote enforcement</b>	under the Local Nuisance and Litter Control Act 2016 as a deterrent.	
<b>3.4 Dob in a litterer</b>	Set up a hotline to enable the community to dob in trolley dumpers.	Trolley collection companies have setup hot lines to report a trolley for collection. Details are provide within the CoM Website.

## Status of former 'Dover High School' site

**Elected Member** Councillor Bruce Hull

**Report Reference:** GC190514Q02

### Question:

Could the following Question on Notice please be answered for the next Council Meeting?

- What is the status of the land that was once Dover High, any development applications active or pending?
- Is the Council administration totally comfortable with the presentation of this property from Folkestone Road for nearby residents who have had to endure this vista for sometime now?

### Supporting Information:

Nil.

### Response Received From:

Stephen Zillante Acting Manager Development and Regulatory Services

### Staff Comments:

*What is the status of the land that was once Dover High, any development applications active or pending?*

There are no current or recent development applications that have been lodged for this site. The last development application lodged was for the demolition of all structures in 2013. Planning Staff have advised that they have not received any recent enquiries into development of the site.

*Is the Council administration totally comfortable with the presentation of this property from Folkestone Road for nearby residents who have had to endure this vista for sometime now?*

The Community Safety Inspectorate monitor the site on a regular basis and recently undertook an "unsightly assessment" of the land. It was found that the site could not be declared "unsightly" under the Local Nuisance and Litter Control Act 2016 as the condition of the site was not considered to have an adverse effect on the amenity value of the area.

The length of grass/undergrowth on the land has been appropriately maintained by the owner over the summer months and does not present a fire hazard.

The owners of the land appear to be maintaining the site to a reasonable standard, and are not currently in breach of relevant legislation.

Council staff will continue to monitor the site and reserve the right to take action should the situation change.

## Footpaths

**Elected Member** Councillor Ian Crossland

**Report Reference:** GC190514Q03

### Question:

1. **How many roads are still without a footpath.**
2. **When will all roads have at least one footpath.**
3. **What is the estimated timeline and cost to complete these works**

### Supporting Information:

In April 2016 the City of Marion had 54 roads that did not have a footpath. Council subsequently ensured that there was ongoing funding to ensure that we would provide at least one footpath in every road.

### Response Received From:

Mark Griffin

### Staff Comments:

1. **How many roads are still without a footpath.** There are currently 48 roads that do not have a footpath on at least one side of the street within the city of Marion

It should be noted that:

- 46 of these remaining roads are cul-de-sacs
- In many instances residents within these cul-de-sacs have requested that Council do not install a footpath, stating that there is little to no pedestrian demand and/or they do not want their landscaping removed or destroyed.

The priority for providing footpaths has been based on:

- The generation of pedestrians, for example access to schools and public transport
- Ensuring continuity and safety in the network.

Within the next year's footpath program (2019/20), 9 of the 11 projects are delivering the above-mentioned renewal/upgrade components.

2. **When will all roads have at least one footpath.** The current rate of construction is 2 footpaths per year. Administration has increased the provision in the draft 2019/20 budget and Long Term Financial Plan (LTFP) to allow all of the remaining 48 roads to be completed over the next 10 years.
3. **What is the estimated timeline and cost to complete these works.** Based on the average length of these cul-de-sacs the total estimated cost is \$600,000.

## Property Acquisitions

**Elected Member** Mayor Kris Hanna

**Report Reference:** GC190514Q04

### Question:

In light of the Council resolution to monitor potential property acquisitions (see below), given that Council recently considered a major development on the current croquet site which would have created parking and traffic issues, and had an impact on neighbouring properties, why did Administration not consider the property at 244 Sturt Road of strategic interest to Council?

### Supporting Information:

N/A

### Response Received From:

Megan Hayward: Manger, City Property

### Staff Comments:

The main focus of property acquisitions at the time of the resolution was around acquiring properties in Warradale where there is a shortage of open space and where the reserve Louise Avenue was sold in 2018.

There has subsequently been some properties identified in Warradale that could have some potential as open space. These are older residences on reasonable sized allotments.

There is a title watch on these properties which means that if anyone orders a Section 7 search, the Land Asset Officer will immediately receive a notification.

A Section 7 is a search that is undertaken when a property is put on the market for sale. This is not foolproof though because some land agents don't order the Section 7 searches until they are confident that they have a buyer because the searches expire after 3 months and cost approximately \$300.

From time to time the Land Asset Officer will review realestate.com for suitable properties for sale in Warradale.

To put a search on the whole of the City of Marion would be very difficult. However; if there are any particular properties that have been identified as potentially being useful to Council, the Land Asset officer can add them to the title watch subscription.

With the current subscription are only allowed 20 properties at a time and we must be mindful that these subscriptions are required for a range of purposes, not just acquisitions.

For reference the original resolution is provided below:

### Report Reference: GC130318R02

1. Provides in principle support for the acquisition of properties in Warradale to increase open space provision.
2. Notes Administration will provide a watching brief on identified properties and will bring further reports to Council should suitable properties become available.
3. Considers upgrading existing open space within Warradale and / or provide better connections as

*part of the Open Space Works Program.*

With respect to the acquisition of 244 Sturt Road, as soon as Administration became aware that the property was on the Market enquiries were made however unfortunately the property was under contract. The property had been held in the same family since 1964 and was a prime redevelopment parcel for a residential property, with the potential to fit 3 residential residences. With the above in mind the property was most likely sold to an investor on the Real Estate Agents books, as it was under offer as soon as it was on the market and hence CoM had no opportunity to acquire the property.

If it is the councils intention to have a title watch over the full City it is suggested to do this once the City Property Strategic Asset Management Plan is put in place as this will help to guide future acquisition decisions ahead of time.

In the interim a title watch will be placed on properties surrounding the Club Marion site given its strategic importance.

**Elected Members place of residence**

**Elected Member** Councillor Bruce Hull

**Report Reference:** GC190514Q05

**Question:**

Could the following Question with Notice be answered for the next Council Meeting please?

1. How many of our Elected Members actually reside (have their place of residence) within the City of Marion?

**Response Received From:**

Kate McKenzie, Manager Corporate Governance

**Staff Comments:**

There is no provision in the Local Government Act 1999 that requires an Elected Member to provide their place of residence to the Administration and hence, the Administration is not aware of all Elected Members residential addresses.

**MOTIONS WITHOUT NOTICE****QUESTIONS WITHOUT NOTICE****OTHER BUSINESS****MEETING CLOSURE**

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.