

His Worship the Mayor
Councillors
CITY OF MARION

NOTICE OF GENERAL COUNCIL MEETING

Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

Tuesday, 13 October 2020 at 06:30 PM

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Adrian Skull
Chief Executive Officer



TABLE OF CONTENTS

OPEN MEETING	4
KAURNA ACKNOWLEDGEMENT	4
DISCLOSURE	4
ELECTED MEMBERS DECLARATION OF INTEREST (if any)	4
CONFIRMATION OF MINUTES	4
Confirmation of the minutes for the General Council Meeting held on 22 September 2020	4
ADJOURNED ITEMS - Nil	30
DEPUTATIONS - Nil	30
PETITIONS - Nil	30
WORKSHOP / PRESENTATION ITEMS	30
Presentation - Russell Colbourne - Independent Member Infrastructure and Strategy Committee	30
COMMITTEE RECOMMENDATIONS	31
Confirmation of the minutes for the Special Review and Selection Committee meeting held on 22 September 2020	31
CORPORATE REPORTS FOR DECISION	35
Representation Review - Outcome of Community Consultation	35
Spinnaker Circuit Reserve - East - Revocation of Community Land Classification	47
Asset Management Plans for Endorsement	68
Election of LGA President	190
Election for the LGFA positions of Representative Members of the Board of Trustees	207
Section 41 Committee's Terms of Reference	221
Meals on Wheels Hallett Cove and Warradale Lease	239
Appointment of Date, Time and Place of Council Meetings	243
Major events and COVID-19	248
CORPORATE REPORTS FOR INFORMATION/NOTING	251
MOTIONS WITH NOTICE	251
Funding agreement to deliver the Hallett Cove ANZAC service	251
McConnell Reserve	253
CONFIDENTIAL ITEMS	261
Cover Report - SWBMX and Southern Soccer Facilities - Approval to Call Tenders for Construction	261
SWBMX and Southern Soccer Facilities - Approval to Call Tenders for Construction	262

Cover Report - Confirmation of the confidential minutes forthe Special Review and Selection Committee meeting held on...	263
Confirmation of the confidential minutes for the Special Review and Selection Committee meeting held on 22 September 2020	264
Cover Report - Appointment of Independent Member - Finance and Audit Committee	265
Appointment of Independent Member - Finance and Audit Committee	266
QUESTIONS WITH NOTICE - Nil	267
MOTIONS WITHOUT NOTICE	267
QUESTIONS WITHOUT NOTICE	267
OTHER BUSINESS	267
LATE ITEM	267
Australia Day Council of SA Inc - Election to Board of Management	267
MEETING CLOSURE	275



OPEN MEETING

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

CONFIRMATION OF MINUTES

Confirmation of the minutes for the General Council Meeting held on 22 September 2020

Originating Officer	Governance Officer - Victoria Moritz
Corporate Manager	Manager Corporate Governance - Kate McKenzie
Report Reference:	GC200922R01

RECOMMENDATION:

That the minutes of the General Council Meeting held on 22 September 2020 be taken as read and confirmed.

ATTACHMENTS:

#	Attachment	Type
1	GC200922 - Final Minutes	PDF File

MINUTES OF THE GC200922 - GENERAL COUNCIL MEETING

Tuesday, 22 September 2020 at 06:30 PM

Council Administration Centre, 245 Sturt Road, Sturt



PRESENT**Elected Members**

Mayor – Kris Hanna

Councillor – Ian Crossland

Councillor – Maggie Duncan

Councillor – Matthew Shilling

Councillor – Luke Hutchinson (Electronically)

Councillor – Raelene Telfer

Councillor – Bruce Hull

Councillor – Nathan Prior

Councillor – Kendra Clancy

Councillor – Jason Veliskou (Electronically)

Councillor – Joseph Masika

Councillor – Sasha Mason

In Attendance:

General Manager City Development - Ilia Houridis

General Manager Corporate Services – Sorana Dinmore

Unit Manager Governance and Council Support – Jaimie Thwaites

Governance Officer – Victoria Moritz

OPEN MEETING

The Mayor opened the meeting at 06:30 PM

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

The following interests were disclosed:

- Councillor Shilling declared an actual conflict of interest in the Foreshadowed Motion without Notice *Council involvement in ERD Court Appeal - Petrol Station at 373 Diagonal Road, Sturt (Development Application No: 100/2020/0568)* Report Reference: GC200922M01
- Councillor Telfer declared a perceived conflict of interest in the Foreshadowed Motion without Notice *Council involvement in ERD Court Appeal - Petrol Station at 373 Diagonal Road, Sturt (Development Application No: 100/2020/0568)* Report Reference: GC200922M01
- Councillor Telfer declared an actual conflict of interest in the item *Westminster Reserve* Report Reference: GC200922F03.

CONFIRMATION OF MINUTES

Confirmation of the minutes for the General Council Meeting held on 25 August 2020

Report Reference: GC200922R01

Moved Councillor – Raelene Telfer, Seconded Councillor – Maggie Duncan

That the minutes of the General Council Meeting held on 25 August 2020 be taken as read and confirmed.

Carried Unanimously

COMMUNICATIONS**Mayoral Communication Report****Name of Elected Member:** Mayor - Kris Hanna**Report Reference:** GC200922R02

Date	Event	Comments
26 August 2020	Online meeting with LGA and cross-bench Legislative Councillors	
27 August 2020	CoastFM Interview	
30 August 2020	Marion RSL Annual General Meeting	
30 August 2020	Marion City Lions Inaugural Lunch	Toasted the club, made a donation
2 September 2020	CAP meeting regarding proposed Service Station at Diagonal Road	
5 September 2020	Woodend Path Name Unveiling and Planting Event	Gave speech
5 September 2020	Glengowrie Uniting Netball Club Presentations	
10 September 2020	Marion Sports and Community Club Committee Meeting	
12 September 2020	Hamilton Reserve Official Opening	Unveiled plaque
12 September 2020	Marion RSL Bowling Club Opening and Trophy Day	Gave speech, first bowl of the season
13 September 2020	Cove Tigers Netball Club Presentations	
15 September 2020	Launch of Women's Suffragists Tiled Photo Board Project	
16 September 2020	City of Marion Gap Year Program Presentation at Hamilton Secondary College	

Moved Councillor – Joseph Masika, Seconded Councillor – Maggie Duncan

That:

1. The Mayoral Communication Report be received.

Carried Unanimously

Deputy Mayor Communication Report

Date of Council Meeting: 22 September 2020

Name of Elected Member: Councillor - Matthew Shilling

Report Reference: GC200922R03

Date	Event	Comments
2 September 2020	CAP Meeting	Part of meeting as Deputy Council Member
3 September 2020	Planting along Woodend Way path	Represented the Mayor and planted a tree with David Speirs MP, spoke to the group.
8 September 2020	Cove Cobras FC Committee Meeting	Attended as Council Liaison
21 September 2020	Meeting with Amanda Rishworth MP to discuss local issues	Cr Duncan also attended

Moved Councillor – Joseph Masika, Seconded Councillor – Maggie Duncan

That:

1. The Deputy Mayor Communications Report be received.

Carried Unanimously

CEO and Executive Communications Report

Date of Council Meeting: 22 September 2020

Report Reference: GC200922R04

Date	Activity	Attended By
26 August 2020	Meeting Donna Fenton (Dell) - CoM IT	Sorana Dinmore
27 August 2020	Meeting Friends of Sturt River Landcare Group	Tony Lines
27 August 2020	Committee Meeting Southern Recycling Centre Joint Venture	Sorana Dinmore
28 August 2020	Online Seminar Her Tech Path - Getting	Sorana Dinmore

Minutes of the General Council Meeting held on Tuesday 22 September 2020

	ahead in the tech sector	
1 September 2020	Meeting KPMG re Internal Audit Stores Management	Tony Lines
1 September 2020	Meeting Adrian Skull and Wendy Campana	Adrian Skull
2 September 2020	Meeting Adrian Skull and Shanti Ditter	Adrian Skull
2 September 2020	Meeting Adrian Skull and David Speirs MP	Adrian Skull
2 September 2020	Meeting Adrian Skull and Susan Neuhaus	Adrian Skull
3 September 2020	Meeting Adrian Skull, Mark Withers (PaE) and Paul Sutton (CCS)	Adrian Skull
3 September 2020	Event Minister Speirs and Woodend Primary School - tree planting at Woodend Way, Sheidow Park	Tony Lines
3 September 2020	Meeting Peter Harmer (Harmer Consulting), Warwick Deller-Coombs, Stephen Zillante & Ilia Houridis re PDI Impacts	Ilia Houridis
4 September 2020	Cross Council Meeting PAE, CCS - ICT Program	Sorana Dinmore
4 September 2020	Meeting Western Adelaide Consultative Group (WACG)	Adrian Skull
5 September 2020	Community Event Mayor Hanna and Minister Speirs - tree planting and naming of Woodend Way, Sheidow Park	Tony Lines
7 September 2020	Meeting Housing Renewal Australia re Oaklands Green	Tony Lines
8 September 2020	Meeting Corey Turner (SCI) and Jeffrey Newchurch re LKCC Management	Tony Lines
9 September 2020	Meeting Cities of Port Adelaide Enfield, Charles Sturt and Marion with Erika Comrie re Cross Council Civil Service	Tony Lines

Minutes of the General Council Meeting held on Tuesday 22 September 2020

	Review	
9 September 2020	Meeting Alex KerrGrant (CAMMS) - Project management software	Sorana Dinmore
11 September 2020	Presented LGA Council CEO Forum	Adrian Skull
12 September 2020	Hamilton Reserve official opening	Adrian Skull
14 September 2020	Meeting Adrian Skull and Dianne Vaneck	Adrian Skull
15 September 2020	Greening Edwardstown tour with Minister Speirs	Adrian Skull
15 September 2020	Meeting Adrian Skull, Tony Lines, James Holyman and Mayor Alison Nunan (District Council of Robe)	Adrian Skull Tony Lines
16 September 2020	Meeting Dustin Feneley (FieldForce4) - Productivity software presentation	Sorana Dinmore
16 September 2020	Meeting Christopher White (Director, Corporate, City of Onk) - Introduction and collab opportunities	Sorana Dinmore
16 September 2020	Network Forum LG Professionals SA - Innovating the Future	Sorana Dinmore
16 September 2020	Meeting Philipp Dautel (Renewal SA) & Ilia Houridis re Tonsley	Ilia Houridis
17 September 2020	Meeting Wade Reynolds (GM Corporate Services, Mitcham) - introduction and collab opportunities	Sorana Dinmore
17 September 2020	Meeting KPMG - Internal Audit, COVID response and business continuity	Sorana Dinmore
18 September 2020	Meeting Cross Council Initiatives – CEO Update with City of Marion, City of Charles Sturt and City of Port Adelaide Enfield	Adrian Skull
21 September 2020	AGM & Board Meeting SRWRA	Sorana Dinmore

21 September 2020	Meeting Kylie Taylor, Anthea Shem & David Nash (Office of Recreation Sport & Racing), Ilia Houridis, Greg Salmon & Brett Grimm re Marion Regional Centre and Warracowie Way	Ilia Houridis
-------------------	---	---------------

Moved Councillor – Joseph Masika, Seconded Councillor – Maggie Duncan

That:

1. The CEO and Executive Communications Report be received.

Carried Unanimously

Council Member Communications Report

Date of Council Meeting: 22 September 2020

Council Member: Raelene Telfer

Date	Event	Comment
29 August 2020	Cosgrove Hall AGM	Chaired elections
8 September 2020	Warriparinga Ward	Briefing with staff via zoom
9 September 2020	Mitchell Park S C Centre	Met Land and Property staff re Management model
15 September 2020	Women's Suffragist photo tile board	Official Launch
17 September 2020	Reconciliation Action Plan	Working Group Meeting
17 September 2020	Mitchell Park Writer's Project	Staff discussions re contacting community

ADJOURNED ITEMS - Nil

PETITIONS**Petition - Reserve Upgrade - Ludgate Avenue and Phyllis Court Trott Park****Report Reference:** GC200922P01**Moved Councillor Duncan, Seconded Councillor Shilling**

That Council:

1. Notes the petition and comments provided by Administration.
2. The head petitioner be advised that Council has noted the petition.

Carried Unanimously**DEPUTATIONS - Nil****COMMITTEE RECOMMENDATIONS**

Moved Councillor – Matthew Shilling, Seconded Councillor - Ian Crossland that the following items listed under Committee Recommendations be moved en bloc:

- *Confirmation of the minutes for the Urban Planning Committee Meeting held on 1 September 2020* Report Reference: GC200922R05
- *Confirmation of the Minutes for the Special Review and Selection Committee Meeting held on 15 September 2020* Report Reference: GC200922R06

Carried Unanimously

Confirmation of the minutes for the Urban Planning Committee Meeting held on 1 September 2020

Report Reference: GC200922R05**Moved Councillor – Matthew Shilling, Seconded Councillor - Ian Crossland**

That Council:

1. Receives and notes the minutes of the Urban Planning Committee meeting held on 1 September 2020.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Urban Planning Committee.

Carried Unanimously

Confirmation of the Minutes for the Special Review and Selection Committee Meeting held on 15 September 2020

Report Reference: GC200922R06

Moved Councillor – Matthew Shilling, Seconded Councillor – Ian Crossland

That Council:

1. Receives and notes the minutes of the Review and Selection Committee meeting held on 15 September 2020.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.

Carried Unanimously

ORDER OF AGENDA ITEMS

The Mayor sought and was granted leave of the meeting to vary the order of the agenda and move the confidential items to be considered at the end of the agenda.

CORPORATE REPORTS FOR DECISION

Grant For Food Waste Recycling Program

Report Reference: GC200922R07

Moved Councillor – Kendra Clancy, Seconded Councillor – Bruce Hull

That Council:

1. Notes that the Kitchen Caddy business case, which outlines an additional Council expenditure of \$192,500 in 2020/21 will repay itself by 2022/23, and thereafter result in waste disposal savings of approximately \$200,000 per annum.
2. Endorses an area-wide roll-out to 40,500 households of ventilated kitchen caddy and compostable liners by 30 June 2021 with the aim of reducing food waste sent to landfill (subject to a successful grant application).
3. Applies for \$382,725 in the next round of the Green Industries SA Kerbside Performance Plus Food Organics Incentive Program 2020/21 to support the area-wide food waste recycling program.
4. Endorses an allocation of an additional \$192,500 for the implementation of a Council-wide distribution of kitchen caddies, to be funded in 2020/21 from identified cash savings following the completion of the 2019/20 audited financial statements.

5. Undertakes a review of the performance of the food waste recycling system within 12 months of service commencement to meet the requirements of the funding agreement.
6. Endorses the allocation of budget in 2021/22 onwards for the ongoing purchase of compostable bags to maintain household participation rates, noting the savings on landfill disposal costs (detailed in Attachment 2).

Carried Unanimously

Expansion of Sports in Reserves

Report Reference: GC200922R08

Moved Councillor – Ian Crossland, Seconded Councillor – Kendra Clancy

That Council:

1. Endorses additional funding of \$15,000 to be funded from savings in the first budget review in 2020/21, and \$15,000 as part of the Annual Business Plan and Budget in 2021/22 to support the expansion of Sports in Reserves pilot program.
2. Endorses Administration to implement the Sports in Reserves program for a 12-month period from January to December 2021.
3. Receives a report about the Sports in Reserves program in January 2022.

Carried Unanimously

6.40pm Councillor Veliskou left the meeting

Neighbourhood Centres - Extended hours

Report Reference: GC200922R09

6.42pm Councillor Veliskou re-entered the meeting

Moved Councillor - Ian Crossland, Seconded Councillor - Kendra Clancy

That the item *Neighbourhood Centres - Extended hours* be deferred until the General Council Meeting on 10 December 2020.

Carried

Councillor Hull called a Division:

Those for Councillors Hutchinson, Masika, Mason, Clancy, Prior, Telfer and Crossland

Those against: Councillors Hull, Shilling, Veliskou and Duncan

Carried

Draft City of Marion Art, Culture and Heritage Asset Management Plan for Community Consultation**Report Reference:** GC200922R10**Moved Councillor Telfer, Seconded Councillor Mason**

That Council:

1. Endorses stakeholder and community engagement for the draft City of Marion Artworks, Culture and Heritage Asset Management Plan.

Carried Unanimously**Draft Disability Action and Inclusion Plan 2020-2024****Report Reference:** GC200922R11**Moved Councillor Clancy, Seconded Councillor Masika**

That Council:

1. Endorses the Draft Disability Access and Inclusion Plan 2020-2024 for public consultation (Appendix 1)
2. Notes the DAIP Making Marion Project Report - Stage 1 (Appendix 2)

Carried Unanimously**Travers Street Reserve - Revocation of Community Land Classification****Report Reference:** GC200922R12**Moved Councillor Telfer, Seconded Councillor Hutchinson**

That Council:

1. Acknowledges the Ministerial approval to revoke the community land classification dated 31 August 2020 for Travers Street Reserve, 37-41 Travers Street Sturt being the whole of the land in Certificate of Title Volume 6158 Folio 572.
2. Revokes the community land classification in respect of Travers Street Reserve to enable the creation of one residential allotment of 679 square metres (the Land), noting that upon creation of the Land, the balance of the reserve will automatically be reinstated as a reserve and as community land.
3. Notes that the Registrar General is to be notified of the revocation of the classification of community land in accordance with Section 195 of the Local Government Act 1999.

4. Authorises the disposal of the Land in accordance with Council's Disposal of Land and Assets Policy.
5. Authorises the revenue from the sale net of all associated land division and disposal costs of the Land be transferred to the Open Space Reserve Fund for the development of open space facilities as approved by Council.
6. Pursuant to Section 37(b) of the Local Government Act 1999 authorises the Chief Executive Officer to negotiate, enter into and sign all contracts and documentation necessary to effect the sale and settlement of the Land.

Carried**Councillor Hull called a Division**

Those For: Councillors Hutchinson, Masika, Clancy, Prior, Telfer, Shilling, Duncan, Crossland and Veliskou

Those Against: Councillors Mason and Hull

Carried**Dog By-Law - Fee Review**

Report Reference: GC200922R13

Moved Councillor – Jason Veliskou, Seconded Councillor - Sasha Mason

That Council:

1. Refund 240 residents the fee for an 'Application to keep more than prescribed number of dogs (or cats)' starting from 1 July 2018 to 22 September 2020 (total of \$8,521).
2. Remove the \$36.00 fee for the 'Application to keep more than prescribed number of dogs (or cats)' from Council's 2020/2021 Fees and Charges Schedule.
3. Write to affected dog and cat owners (in a form approved by the Mayor and Chief Executive).
4. Note that the Dog By-law No. 4 of 2014 (and all current By-laws) expire on 1 January 2022 and are scheduled for a legislated review, and the review will include investigating options for amending the By-law where needed.

Amendment**Moved Councillor Crossland Seconded Councillor Prior**

That Council:

1. Refund 48 residents the \$36 fee for an 'Application to keep more than prescribed number of

dogs (or cats) in the 2020/2021 Financial Year (total of \$1,740) starting from 1 July 2020

2. Remove the \$36.00 fee for the 'Application to keep more than prescribed number of dogs (or cats)' from Council's 2020/2021 Fees and Charges Schedule.
3. Write to affected dog and cat owners (in a form approved by the Mayor and Chief Executive).
4. Note that the Dog By-law No. 4 of 2014 (and all current By-laws) expire on 1 January 2022 and are scheduled for a legislated review, and the review will include investigating options for amending the By-law where needed.

The amendment to become the motion was Carried
The amended motion was Carried Unanimously

Planning Reform Action from Urban Planning Committee

Report Reference: GC200922R14

Moved Councillor Prior, Seconded Councillor Telfer

That Council:

1. Write to the Minister for Planning and Local Government detailing the City of Marion's support for a collaborative approach to finalising the Planning and Design Code taking into account Council's practical suggestions for improvement.
2. Undertake a short-term media campaign seeking to influence the State Government to accept Council's position in relation to residential development in the Council area.
3. Allocates up to \$25,000 for communications and postage costs, sourced from 2019/20 carry overs or savings identified in this year's first budget review.

Carried

Councillor Veliskou called a Division:

Those For: Councillors Veliskou, Masika, Mason, Clancy, Prior, Hull, Telfer, Duncan and Crossland

Those Against: Councillors Hutchinson and Shilling

Carried

Shopping Trolley Variation By-law**Report Reference:** GC200922R15**Moved Councillor – Jason Veliskou**

That formal meeting procedures be suspended to discuss the item.

The motion Lapsed for want of a seconder

Moved Councillor – Jason Veliskou, Seconded Councillor – Joseph Masika

That Council:

1. Endorses the revised commencement of the operative provisions of the Shopping Trolley Amenity By-law (paragraphs 4-8) to 1 March 2021 and further endorses an educational period of the By-law from 1 March 2021 to 30 June 2021 whereby preference is given to the use of cautions as opposed to expiation or prosecution.
2. Endorses the draft Shopping Trolley Amenity (Commencement) Variation By-law 2020 for public consultation under Section 249(1) of the Local Government Act 1999 (Attachment 3) as amended by recommendation 1 to include the date of 1 March 2020 to paragraphs 2.2 and 5.3.
3. Instructs the Chief Executive Officer to undertake the consultation requirements of Section 249(1) of the Local Government Act 1999 and present a further report to Council following the completion of that process.
4. Notes the Chief Executive Officer will respond to the Legislative Review Committee on the information requested.

AMENDMENT**Moved Councillor – Bruce Hull, Seconded Councillor – Ian Crossland**

That Council:

1. Endorses the revised commencement of the operative provisions of the Shopping Trolley Amenity By-law (paragraphs 4-8) to 1 February 2021.
2. Endorses the draft Shopping Trolley Amenity (Commencement) Variation By-law 2020 for public consultation under Section 249(1) of the Local Government Act 1999 (Attachment 3).
3. Instructs the Chief Executive Officer to undertake the consultation requirements of Section 249(1) of the Local Government Act 1999 and present a further report to Council following the completion of that process.
4. Notes the Chief Executive Officer will respond to the Legislative Review Committee on the information requested.

The amendment to become the motion was Carried
The amended motion was Carried Unanimously

PROCEDURAL MOTION

Moved Councillor – Raelene Telfer, Seconded Councillor Jason Veliskou that the following six items be moved en bloc:

- City of Marion Public Health Planning – Progress Report 1 July 2018 – 30 June 2020
- Streetscape Update
- Potential Publicly Initiated Council Boundary Change Proposal at Hallett Cove / Lonsdale
- Work Health & Safety – Monthly Performance Report – August 2020
- Finance Report – August 2020
- Questions Taken on Notice Register

Carried Unanimously

City of Marion Public Health Planning - Progress Report 1 July 2018 - 30 June 2020

Report Reference: GC200922R16

Moved Councillor – Raelene Telfer, Seconded Councillor - Jason Veliskou

That Council:

1. Endorses the 1 July 2018- 30 June 2020 City of Marion Progress Report on Public Health Planning for submission to the Chief Public Health Officer (Appendix 1) with the following amendment:
 - Highlighting the infant mortality rate in specific suburbs within the City of Marion

Carried Unanimously

CORPORATE REPORTS FOR INFORMATION/NOTING

Streetscape Update

Report Reference: GC200922R17

Moved Councillor – Raelene Telfer, Seconded Councillor - Jason Veliskou

That Council:

1. Notes the report.

Carried Unanimously

Potential publicly initiated council boundary change proposal at Hallett Cove/ Lonsdale**Report Reference:** GC200922R18**Moved Councillor – Raelene Telfer, Seconded Councillor - Jason Veliskou**

1. That Council note the report.

Carried Unanimously**Work Health & Safety - Monthly Performance Report - August 2020****Report Reference:** GC200922R19**Moved Councillor – Raelene Telfer, Seconded Councillor - Jason Veliskou**

That Council:

1. Notes the report and statistical data contained therein.

Carried Unanimously**Finance Report - August 2020****Report Reference:** GC200922R20**Moved Councillor – Raelene Telfer, Seconded Councillor - Jason Veliskou**

That Council:

1. Receives the report “Finance Report – August 2020”

Carried Unanimously**Questions Taken on Notice Register****Report Reference:** GC200922R21**Moved Councillor – Raelene Telfer, Seconded Councillor - Jason Veliskou**

That Council:

1. Notes the report 'Questions Taken on Notice Register'.

Carried Unanimously

WORKSHOP / PRESENTATION ITEMS - Nil**MOTIONS WITH NOTICE - Nil****QUESTIONS WITH NOTICE****LGA Membership**

Elected Member: Councillor Matthew Shilling

Report Reference: GC200922Q01

Question:

1. How much was the 2019/20 LGA Membership?
2. How much is our 2020/21 LGA Membership?
3. When is our membership due?
4. How much did we receive in return last year?
5. Can we ask for a reduced membership amount this year due to the current climate?

Supporting Information:

Nil

Response Received From:

Unit Manager Governance and Council Support - Jaimie Thwaites

Staff Comments:

1. The 2019/20 membership subscription was \$79,482 (excluding GST)
2. The 2020/21 membership subscription is \$80,128 (excluding GST)
3. The membership subscription payment is due on 18 September 2020.
4. The LGA provided a document outlining the Value of Membership with the invoice for the 2020/21 membership subscription. This is included as Attachment 1.

Some of the achievements and services provided to members in 2019/20 include:

- Successfully recovered more than \$13 million in paybacks to councils and State Government from SA Power Networks for 2010-15 public lighting tariffs, with the City of Marion receiving a refund of \$541,721.
- Secured and administered grants to councils worth \$14 million.
- Providing leadership, coordination and resources to assist councils respond to COVID-19,

including sector briefings with the Premier, Minister and senior Police and Health officials, and over 40 operational briefings attended by more than 3,000 council staff.

- Emergency management planning support to all 68 councils through the Council Ready program, with more than 650 people involved in over 80 workshops.
- Provided training to 1,412 council staff and elected members.
- Issued 522 circulars and latest news items, providing information on state government policies, standardised templates, pressing issues and updates to councils.
- Logged over 7,000 issue reports from members of the public through the My Local Services App including graffiti, wandering pets and parking issues.
- Saved councils more than \$14 million through LGA Procurement's new electricity contract.

5. The invoice for 2020/21 is less than a 1 percent increase from the previous year. Prior to this the membership fee had decreased over several years as noted in the table below:

Year	Membership fee (ex GST)	Reduction / Increase (approx.)
2016/17	\$94,382	
2017/18	\$90,017	- 4.6%
2018/19	\$84,888	- 5.6%
2019/20	\$79,482	- 6%
2020/21	\$80,128	+ 0.8%

The LGA has continued to provide multiple services and cost savings to the sector throughout the Covid-19 situation. The increase for 2020/21 is minimal and considered reasonable even in the current climate.

MOTIONS WITHOUT NOTICE

Council involvement in ERD Court Appeal - Petrol Station at 373 Diagonal Road, Sturt (Development Application No: 100/2020/0568)

Councillor Shilling declared an actual conflict of interest in the item as he is a Member on the Council Assessment Panel and was part of the decision making process and left the meeting.

7.41pm Councillor Shilling left the meeting.

Councillor Telfer declared a perceived conflict of interest in the item as she is a Member for the Council Assessment Panel, however, did not attend the hearing of this matter and will remain for the item.

Moved Councillor - Raelene Telfer, Seconded Councillor – Bruce Hull

1. That Council vigorously defend any Appeal against the CAP refusal of the integrated service station development proposed for the corner of Diagonal Road and Miller Street, Sturt, DA 100/2020/568 in the Environment Resources and Development Court; and
2. That no compromise development approval of DA 100/2020/568 be granted under delegation to staff without approval by the City of Marion in a General Council Meeting.

Regulation 29

The Chair invoked Regulation 29 of the Local Government (Procedures at Meetings) Regulations 2000, on the basis that Councillor Hull was interrupting the meeting and requested that Councillor Hull provide a personal explanation to the meeting.

Councillor Hull provided a personal explanation to the meeting regarding the claim he was interrupting the meeting and commented:

- He was agreeing with staff
- It was quite acceptable in a modern democratic process to agree with something that has been said.

7:56pm Councillor Hull left the meeting.

Moved Councillor – Luke Hutchinson, Seconded Councillor – Kendra Clancy

That Councillor Hull be suspended for the remainder of the meeting for his behaviour and that Councillor Hull be requested to refrain from interrupting the meeting for any future meetings of Council.

Carried

7.58pm Councillor Hull re-entered the meeting

7.59pm Councillor Hull left the meeting and did not return

Council involvement in ERD Court Appeal - Petrol Station at 373 Diagonal Road, Sturt (Development Application No: 100/2020/0568)

**The motion was Carried
Councillor Telfer voted in Favour**

QUESTIONS WITHOUT NOTICE

Nil

OTHER BUSINESS**Leave of Absence - Councillor Gard****Moved Councillor - Ian Crossland, Seconded Councillor - Maggie Duncan**

That Councillor Gard be granted a leave of absence from 16 September 2020 – 31 October 2020

Carried

CONFIDENTIAL ITEMS

8:09pm Councillor Shilling re-entered the meeting

Moved Councillor – Sasha Mason, Seconded Councillor – Nathan Prior that all of the Confidential Motions to move into confidence be considered next on the agenda.

Carried Unanimously

Cover Report - Revitalisation of the Edwardstown Employment Precinct - Creative Coworking Space

Report Reference: GC200922F01

Moved Councillor – Sasha Mason, Seconded Councillor – Nathan Prior

That pursuant to Section 90(2) 3(b) (i) and (ii) and 3(d) (i) and (ii) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Tony Lines, Ilia Houridis, Sorana Dinmore, Richard Watson, Warwick Deller-Combs, Donna Griffiths, Greg Salmon, Jaimie Thwaites and Victoria Moritz, be excluded from the meeting as the Council receives and considers commercial information relating to the Revitalisation of the Edwardstown Employment Precinct, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party and would on balance be contrary to the public interest.

Carried Unanimously

8.10pm Councillor Prior left the meeting

8.11pm the meeting went into confidence

8.13pm Councillor Prior re-entered the meeting

Moved Councillor – Sasha Mason, Seconded Councillor – Ian Crossland

That Council:

1. In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that this report *Revitalisation of the Edwardstown Employment Precinct - Creative Coworking Space*, any appendices to the report and minutes arising from this report, having been considered in confidence under Section 90(2) 3(b) (i) and (ii) and 3(d) (i) and (ii) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2020.

Carried Unanimously

8.22pm the meeting came out of confidence

Cover Report - Mitchell Park Redevelopment - Pre-tender estimate**Report Reference:** GC200922F02**Moved Councillor – Sasha Mason, Seconded Councillor – Nathan Prior**

That pursuant to Section 90(2), 90(3)(b) (i) and (ii) and (3)(k) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Ilia Houridis, Tony Lines, Sorana Dinmore, Greg Salmon, Birgit Stroeher, Richard Watson, Jaimie Thwaites and Victoria Moritz, be excluded from the meeting as the Council receives and considers information relating to the Mitchell Park Redevelopment - Pre-tender Estimate, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the pre-tender estimate for the carrying out of works and disclosure of the information could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the Council.

Carried Unanimously

8.23pm the meeting went into confidence

Moved Councillor – Luke Hutchinson, Seconded Councillor - Sasha Mason

In accordance with Section 91(7) and (9) of the local Government Act 1999 the Council orders that this report, Mitchell Park Sports and Community Centre – Pretender estimate and approval to call for construction tenders including the minutes arising from this report having been considered in confidence under section 90(3)(b) (i) and (ii) and 90(3)(k) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council meeting in December 2020.

Carried Unanimously

8.30pm the meeting came out of confidence

Cover Report - Westminster Reserve**Report Reference:** GC200922F03**Moved Councillor – Sasha Mason, Seconded Councillor – Nathan Prior**

That pursuant to Section 90(2) 3(b) (i) and (ii) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Ilia Houridis, Tony Lines, Sorana Dinmore, Thuyen Vi-Alternetti, Geoff Norris, Richard Watson, Jaimie Thwaites and Victoria Moritz, be excluded from the meeting as the Council receives and considers information relating to the report Westminster Reserve, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential relating to matters pertaining to commercial operations of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or prejudice the commercial position of the Council.

Carried Unanimously

8.30pm the meeting went into confidence

Councillor Telfer declared an actual conflict of interest in the item *Westminster Reserve* as she resides in close proximity to the reserve and left the meeting.

8.31pm Councillor Telfer left the meeting

Moved Councillor – Nathan Prior, Seconded Councillor - Joseph Masika this item be deferred to the end of the meeting

Carried Unanimously

Cover Report - Edwardstown Soldiers Memorial Recreation Ground Management Request for Proposals

Report Reference: GC200922F04

Moved Councillor – Sasha Mason, Seconded Councillor – Nathan Prior

That pursuant to Section 90(2) 3(b) (i) and (ii) and 3(d) (i) and (ii) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Tony Lines, Iliia Houridis, Sorana Dinmore, Richard Watson, Thuyen Vi-Alternetti, Mark Hubbard, Jaimie Thwaites and Victoria Moritz, be excluded from the meeting as the Council receives and considers information relating to Edwardstown Soldiers Memorial Recreation Ground Management Request for Proposals, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party and would on balance be contrary to the public interest.

Carried Unanimously

8.47pm the meeting went into confidence

8.47pm Councillor Telfer re-entered the meeting

Moved Councillor – Sasha Mason, Seconded Councillor – Matthew Shilling

1. In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that this report *Edwardstown Soldiers Memorial Recreation Ground Management Request for Proposals* and minutes arising from this report, having been considered in confidence under Section 90(2) 3(b) (i) and (ii) and 3(d) (i) and (ii) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2020.

Carried Unanimously

8.58pm the meeting came out of confidence

Cover Report - Confirmation of Confidential Minutes of the Special Review and Selection Committee meeting held on 15 September 2020

Report Reference: GC200922F05

Moved Councillor – Sasha Mason, Seconded Councillor – Nathan Prior

That pursuant to Section 90(2) and 90(3)(a) of the Local Government Act 1999, Council orders that all persons present with the exception of the following persons: Adrian Skull, Ilia Houridis, Sorana Dinmore, Tony Lines, Richard Watson, Jaimie Thwaites and Victoria Moritz, be excluded from the meeting as Council receives and considers information relating to the Confidential Minutes of the Special Review and Selection Committee Meetings held on 15 September 2020 upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the personal affairs of any persons.

Carried Unanimously

8.58pm the meeting went into confidence

Moved Councillor - Kendra Clancy, Seconded Councillor – Matthew Shilling

1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *Confirmation of Confidential Minutes of the Special Review and Selection Committee Meeting held on 15 September 2020*, any appendices and minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2020.

Carried Unanimously

9.00pm the meeting came out of confidence

Westminster Reserve

Report Reference: GC200922F03

9.00pm Councillor Telfer left the meeting and did not return.

9.00pm item resumed

Moved Councillor - Ian Crossland, Seconded Councillor – Matthew Shilling

That Council;

(Option 1 – Sale of Reserve)

1. Declares that the Reserve *described as Allotment 107 in File Plan 11413 in Certificate Title Volume 3776/21* is surplus to requirements and approves administration to commence with the revocation of the Reserve in accordance with Section 194 of the Local Government Act.
2. Accepts Westminster School's proposal to purchase the Reserve for a value of **[redacted]**

subject to a public consultation process and the revocation of community land classification of the Reserve, Westminster to pay for all associated costs with the revocation, sale and transfer of land.

3. A further report be presented to Council following the consultation period to consider any submissions received and to decide whether to proceed with the sale.

Carried

Moved Councillor - Sasha Mason, Seconded Councillor – Matthew Shilling

4. In accordance with Section 90(2) 3(b) (i) and (ii) of the Local Government Act 1999, orders that this report, the attachments and the financial figure in the minutes arising from this report, having been considered in confidence under Section 90(2) 3(b) (i) and (ii) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2020.

Carried

9.20pm the meeting came out of confidence

MEETING CLOSURE

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

MEETING CLOSURE - Meeting Declared Closed at 09:20 PM

CONFIRMED THIS 13TH DAY OF OCTOBER 2020

.....

CHAIRPERSON

ADJOURNED ITEMS - Nil**DEPUTATIONS - Nil****PETITIONS - Nil****WORKSHOP / PRESENTATION ITEMS****Presentation - Russell Colbourne - Independent Member Infrastructure and Strategy Committee**

Originating Officer	Governance Officer - Angela Porter
Corporate Manager	Manager Corporate Governance - Kate McKenzie
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201013R02

REPORT OBJECTIVE

The purpose of this report is to facilitate a presentation from Russell Colbourne, Independent Member for the Infrastructure and Strategy Committee.

EXECUTIVE SUMMARY

At the Infrastructure and Strategy Committee meeting held on 6 October 2020 (ISC201006R06), Council's Independent Expert Committee Member, Mr Russell Colbourne, provided observations of the committee achieving its objectives in 2020 as outlined in the Terms of Reference.

The Committee recommended Mr Colbourne present his observations at the General Council meeting to be held on 13 October 2020.

RECOMMENDATION**That Council:**

- 1. Notes the presentation.**

COMMITTEE RECOMMENDATIONS

Confirmation of the minutes for the Special Review and Selection Committee meeting held on 22 September 2020

Originating Officer	Governance Officer - Angela Porter
Corporate Manager	Manager People and Culture - Steph Roberts
General Manager	Chief Executive Officer - Adrian Skull
Report Reference	GC201013R03

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes for the Special Review and Selection Committee meeting held on 22 September 2020.

EXECUTIVE SUMMARY

A summary of items considered by Committee Members are noted below.

Confidential Items

- FAC Independent Member

RECOMMENDATION

That Council:

1. **Receives and notes the minutes of the Special Review and Selection Committee meeting held on 22 September 2020.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.**

Attachment

#	Attachment	Type
1	SRSC200922 - Final Minutes	PDF File

MINUTES OF THE SRSC200922 - SPECIAL REVIEW AND SELECTION COMMITTEE

Tuesday, 22 September 2020 at 06:00 PM

Council Administration Centre, 245 Sturt Road, Sturt



PRESENT

His Worship the Mayor Kris Hanna
Councillors Kendra Clancy, Matthew Shilling, Luke Hutchinson

Attendees

Manager People and Culture - Steph Roberts
Unit Manager Governance and Council Support – Jaimie Thwaites
General Manager City Development – Ilia Houridis

OPEN MEETING

The Mayor opened the meeting at 06:00 PM

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

ELECTED MEMBERS DECLARATION (if any)

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

CONFIRMATION OF MINUTES

Confirmation of the minutes for the Special Review and Selection Committee Meeting held on 15 September 2020

Report Reference: SRSC200922R01

Moved Councillor Shilling, Seconded Councillor Hutchinson

That the minutes of the Special Review and Selection Committee Meeting held on 15 September 2020 be taken as read and confirmed.

CARRIED UNANIMOUSLY

CONFIDENTIAL ITEMS

Cover Report - FAC Independent Member

Report Reference: RSC200922F01

Moved Councillor Clancy, Seconded Councillor Shilling

That pursuant to Section 90(2) and 90(3)(a) of the Local Government Act 1999, the Review and Selection Committee orders that all persons present, with the exception of the following persons: Adrian Skull, Steph Roberts and Jaimie Thwaites be excluded from the meeting as the Committee receives and considers information relating to the FAC Independent Member, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

CARRIED UNANIMOUSLY

6.01pm the meeting went into confidence

Moved Councillor Shilling, Seconded Councillor Clancy

In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Review and Selection Committee orders that this report, FAC Independent Member and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with the Committee's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2020.

CARRIED UNANIMOUSLY

6.02pm the meeting came out of confidence

OTHER BUSINESS

MEETING CLOSURE

Meeting Declared Closed at 06:02 PM

CONFIRMED THIS 3RD DAY OF NOVEMBER 2020

.....

CHAIRPERSON

CORPORATE REPORTS FOR DECISION

Representation Review - Outcome of Community Consultation

Originating Officer	Manager Corporate Governance - Kate McKenzie
Corporate Manager	Manager Corporate Governance - Kate McKenzie
General Manager	General Manager City Services - Tony Lines
Report Reference	GC201013R04

REPORT OBJECTIVE

To provide Council with the public consultation outcomes from the Representation Review Options Paper and select a preferred option for the development of the Representation Review Report to be presented to Council for adoption on the 27 October 2020.

EXECUTIVE SUMMARY

At its meeting of 29 July 2020, Council adopted the Representation Review Options Paper and proceeded to a 6 week public consultation process. During the consultation period, minimal response was received from the community. A copy of the community feedback is included in **Attachment 1**.

Based on the low response rate and the inconclusive outcome from the public consultation, it is recommended that Council proceed with one of the three options below:

Note: the options refer to the reference within the Representation Review Options Paper.

- Option 1 -Three Wards - 9 Councillors plus the Mayor (page 15)
- Option 5 - Five Wards - 11 Councillors plus the Mayor (page19)
- Option 6 - 6 Wards - 12 Councillors plus the Mayor (page 20)

RECOMMENDATION

That Council:

- 1. Notes the Public Consultation outcomes of the Representation Review Options Paper provided in Attachment 1.**
- 2. Endorses that Council retains a Mayor (not a Chairperson).**
- 3. Endorses option X (x Wards, X Councillors) to form the Representation Review Report to be presented to Council at its meeting of 27 October 2020.**
- 4. Notes a further 3 week public consultation is required on the Representation Review Report before Council can make its final determination on its representation structure.**

GENERAL ANALYSIS

The Representation Review is a legislative process required to be undertaken every eight years by Council.

The first step of the process is for Council to adopt a Representation Review Options Paper and proceed to public consultation. This step has now concluded.

The consultation period commenced on Thursday, 30 July 2020 and concluded on Monday, 14 September 2020 (6 weeks as required by the Local Government Act 1999).

During the consultation period, the following activities occurred:

- Making Marion page with online survey
- Public notice in the Advertiser
- Gazette notice
- Various facebook posts
- Two engagement sessions held in the administration building (one during business hours and one at night)
- Article in City Limits
- CoastFM promotion by the Mayor
- Presentation to the Community Leadership program participants.

Unfortunately there were no registrations received for the two engagement sessions.

A total of 16 people completed the online survey with no clear outcome. The results of the survey are included in **Attachment 1**.

Based on the consultation feedback and the very small portion of the community who responded, it is recommended that Council select one of the following three options to form the Representation Review Report to be presented to Council on the 27th October 2020.

Option 1 - Three Wards - 9 Councillors plus the Mayor (page 15)

For:

- Communities of interest are kept within one ward due to larger wards. These wards are well defined with a North, Central and South ward.
- The quotas are sustainable into the future
- The total number of elected members aligned to recommended best practice for larger not for profits boards (8 -12 people)
- Can more easily accommodate a vacancy or leave of absence
- Reduction in direct costs to Council with less elected members.

Against:

- 3 Wards Councillors could be created a more difficult/challenging work dynamic
- Wards possibly too large and potential for loss of connection to community
- Work load possibly too large for ward Councillors to manage
- Less Councillors could impact on the quorum at Council.

Option 5 - Five Wards - 11 Councillors plus the Mayor (page 19)

For:

- Communities of interest are defined with the southern area being kept as one ward
- The quotas are sustainable into the future
- The total number of elected members aligned to recommended best practice for larger not for profits boards (8 -12 people)
- Only reduction of one member therefore workload more manageable.

Against:

- Southern ward has 3 members which could create confusion
- Communities of interest can be divided by smaller wards.

Option 6 - 6 Wards - 12 Councillors plus the Mayor (page 20)

For:

- Maintaining the status quo and community familiar with structure
- Smaller wards create better community connection
- The quotas are sustainable into the future
- Workload is manageable.

Against:

- Communities of interest can be divided by smaller wards
- This option is not complying with the proposed Local Government Amendment Bill and therefore potentially not sustainable longer term.

Legal /Legislative / Policy:

The Local Government Amendment Bill was introduced into Parliament in June and is now due for debate. If the Bill is passed in its current form, option 6 (although it can be adopted now and is currently complying) won't be complying longer term as Councils will be required to have a maximum of 12 Elected Members including the Mayor. The Representation Review process would be required to be undertaken again next Council term in four years time.

DISCUSSION

Council must now determine which options it wishes to progress with.

Attachment

#	Attachment	Type
1	Rep Review - Community Engagement Report - final	PDF File

Community Engagement summary for Representation Review 2020

- [Making Marion engagement page](#) to host supporting documents such as options paper, feedback form and invitations to workshop(s)
- Social media updates reaching **2656** people with 1 comment.
- 2 x community workshops offered on Monday 17 August at 10.00am and Thursday 20 August at 6.00pm (no residents were in attendance)
- A CoastFM presentation on Thursday 27 August with the Mayor promoting the consultation.
- Presentation to Community Leadership program participants on Thursday 20 August
- A Making Marion e-newsletter sent on 25 August to **361** registered participants
- A Business newsletter was sent via our Economic Development Team to **4461** recipients.

We had **109** people visit the website and **14** downloads of the Options paper from the website.

We had **15** submissions via our online survey and provide the following report.

[Home](#) » [Representation Review 2020](#)

Representation Review 2020



The Representation Review process requires each Council to undertake a review of all aspects of its composition and the division (or potential division) of the Council area into wards.

Representation Review must be completed in accordance with the requirements of Section 12 of the Act to ensure fair and equitable representation of all City of Marion electors.

What does this review include?

The principal member of Council:

- whether it should be a mayor elected by the community, or
- a chairperson selected by (and from amongst) the elected members;

The composition of Council, including:

- the number of elected members required to provide fair and adequate representation to the community; or
- the division of the Council area into wards or the abolition of wards; or
- is there a need or benefit for area councillors in addition to ward councillors (where the Council area is to be divided into wards);
- if wards are to be retained, is there a need to change ward boundaries, the level of ward representation within, and the names of, any future proposed wards. To see current City of Marion ward structures click [here](#).

How can I have a say?

This consultation is open until **14 September 2020** and here you can:

- Review the Elector [Representation Review Options Paper](#)
- [Register to attend](#) one of two (2) face to face workshops
- Complete the [online survey](#) or a quick poll
- Participate in an [online discussion forum](#)

Documents

[City of Marion Representation Review Options Paper.pdf \(6.26 MB\) \(pdf\)](#)

Key Dates

[Community Consultation open](#)
29 July — 14 September 2020

[Community Workshop at 3pm to 4.30pm PAST](#)
17 August 2020

[Community Workshop at 6pm to 7.30pm PAST](#)
20 August 2020

Important Links

[Current City of Marion Wards Structure](#)

Making Marion engagement page**City of Marion**

Published by Richard Watson [?] · August 5 · 🌐



Residents are invited to have their say on the makeup of Council, including how many Elected Members there should be in total, and how many in each ward.

The Representation Review is a legislative process which seeks to determine residents' views on the number of elected members required to provide fair and adequate representation to the community.

It also considers if there is a need to change Ward boundaries within the council area.

Take an online survey by 14 September or register for workshops on 17 August (3pm to 4.30pm), and 20 August (6pm to 7.30pm).

Find out more, take the survey, and register at www.makingmarion.com.au/representation-review-2020

*Facebook post***2,580**

People Reached

136

Engagements

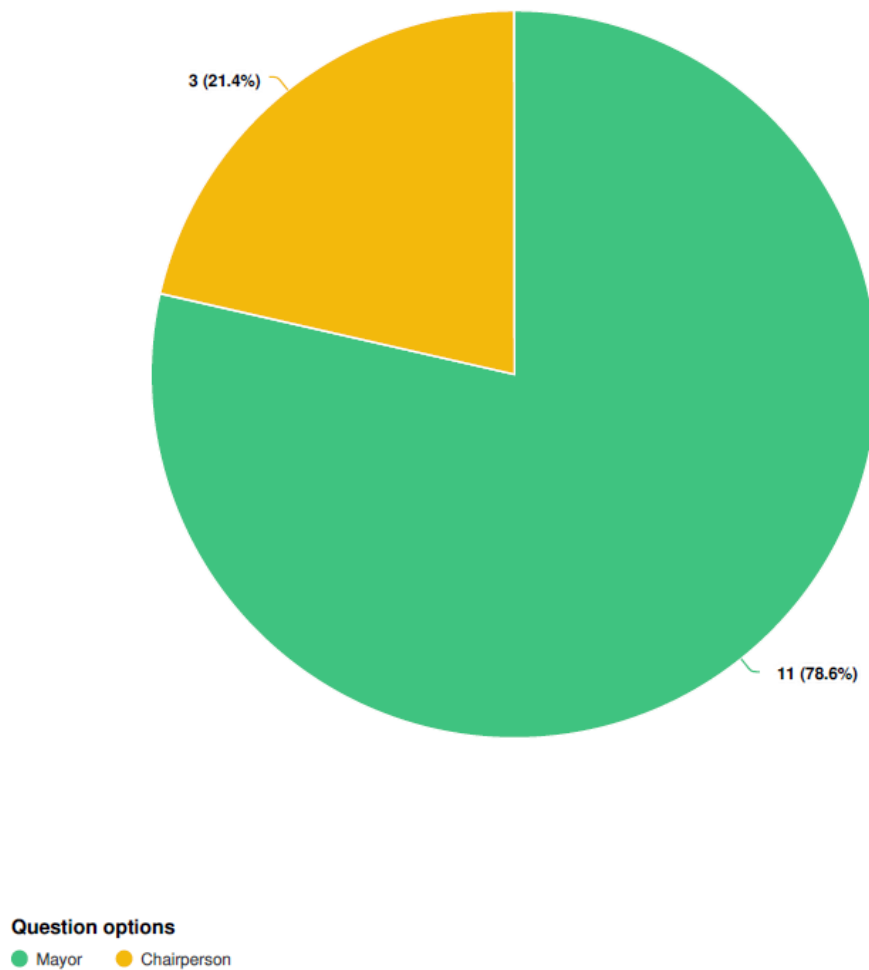
Boost Unavailable

We are confident that people were provided with the opportunity to be involved based on the broad range of techniques through the website and social media.

We thank those who contributed.

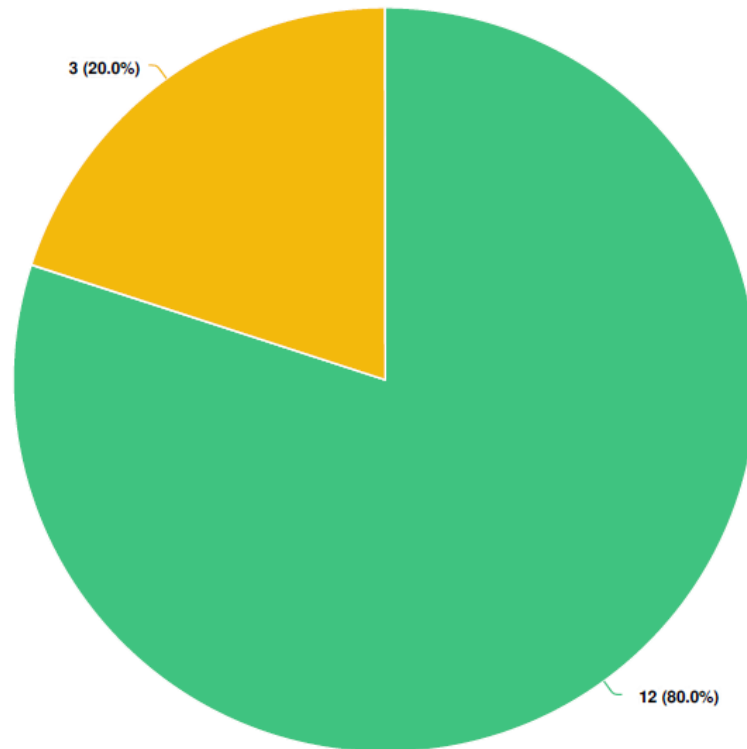
We asked people the following questions

1. Do you think it is better to have a Mayor or a Chairperson



78% of people preferred a Mayor.

2. Do you think there will be a benefit to the community having area Councillors?



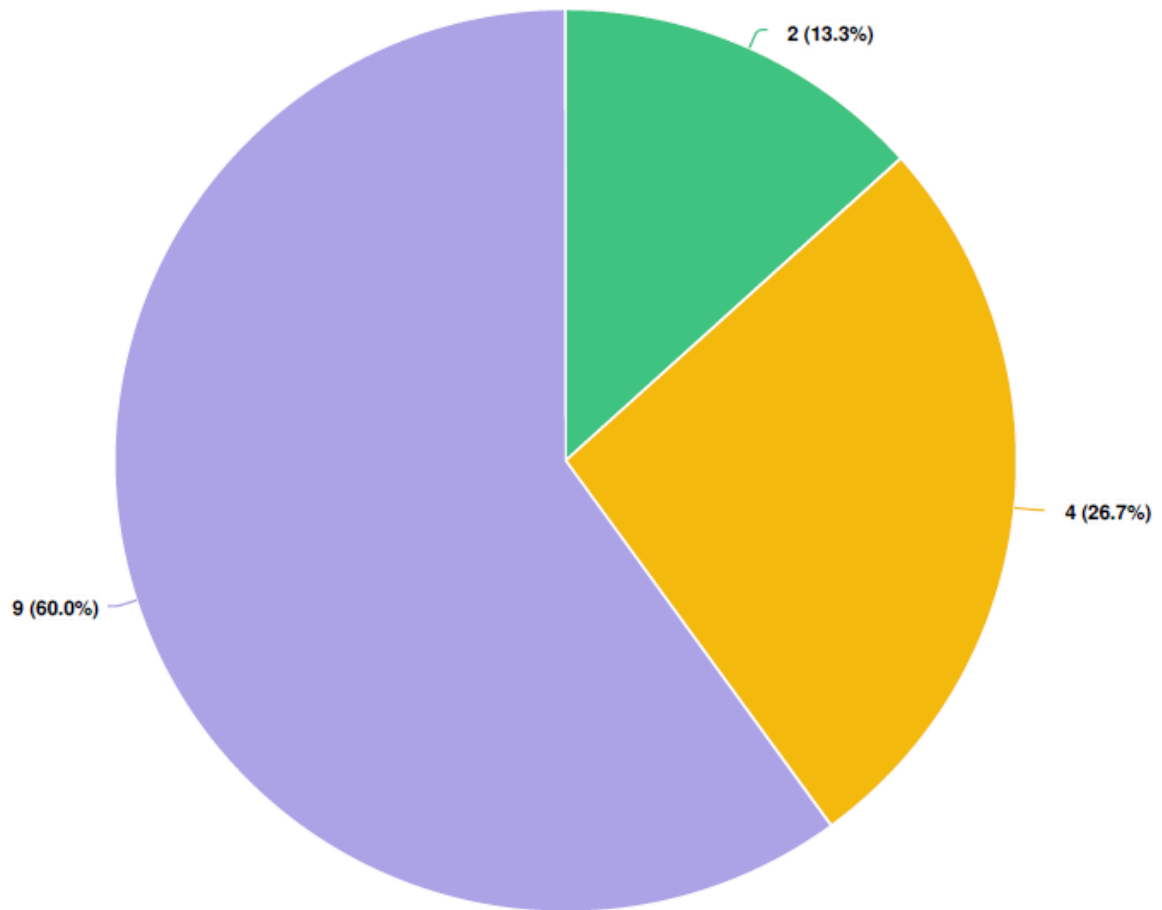
Question options

Yes No

- Local representation for residents across the Council area
- I think there need to be people who look at the council as a whole not just one area.
- Wards encourage divisive behaviour amongst councillors and do not encourage councillors to make decisions for the benefit of the whole community.
- Area Councillors help in providing communication and collaboration between residents, staff and council by been accessible thus will assist in timely, and accurate information sharing.
- Better access for ratepayers and better awareness for elected members for whole of Council issues.
- I want councillors who live in and represent the interest of my neighborhood. people who live, work, engage in an area nowhere near mine don't necessarily have the same concerns or priorities that we do.
- Different areas have different needs. Local understanding is valuable.
- Councillors able to represent their particular area
- Broader representation of public opinion
- Would mean everyday people will struggle to run
- More local input

- *Councillors are a citizen's "go to" person to clarify issues or represent the views of members of her or his ward.*
- *status of area councillor is different*
- *Need local area representation*
- *More representative of local concerns and hopefully more accountable*

3. We asked What do you think is the optimal number of Elected Members in a Council (including the Mayor)

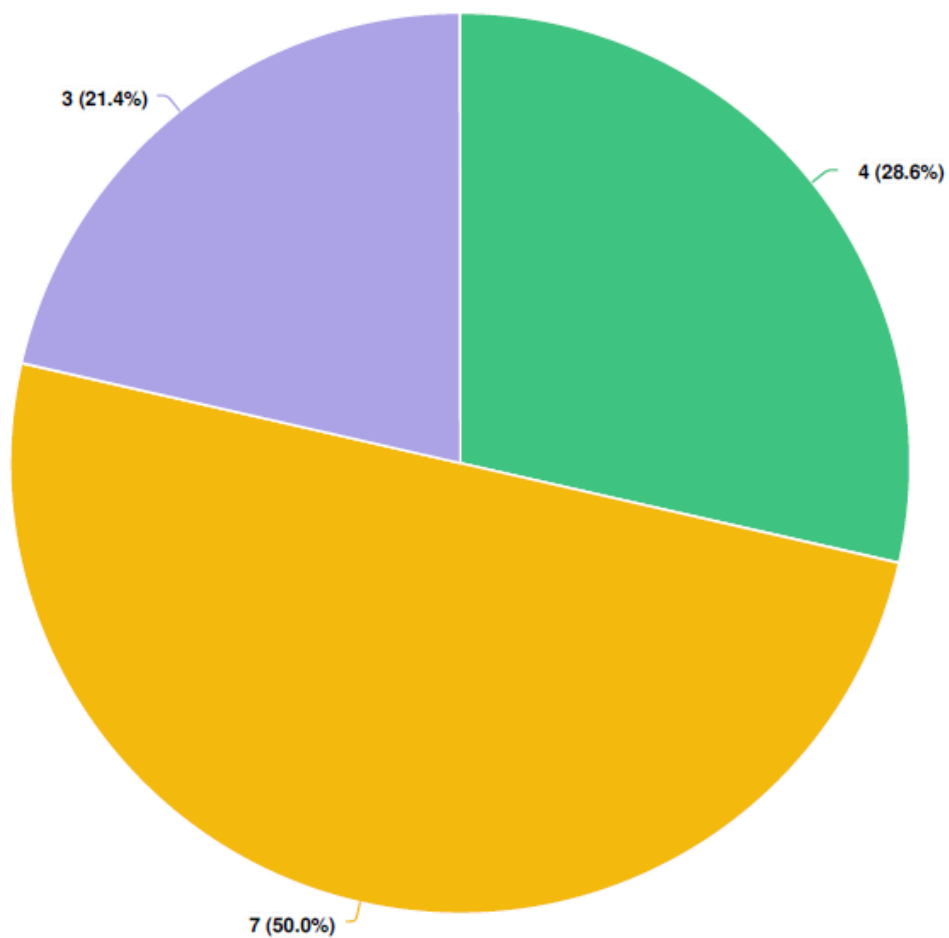


Question options

● 8 ● 11 ● 12

The majority of respondents (60%) believed 12 Elected Members, including the Mayor was the best number for the Council. This was followed by 27% nominating 11 Elected Members.

4. We asked How many Elected Members should represent each ward?



Question options

● 1 ● 2 ● 3

The feedback in relation to the questions around number of Elected Members overall and also per Ward was fairly well split, with the majority of people indicating 2 Elected Members per ward.

Comments below provide some sentiment as to what people would like to see.

COMMENTS RECEIVED

Comment 1
Less elected members equals lower costs and faster change management processes
Comment 2
I currently feel like I don't get a say in anything as I cannot get council to listen to me when I have issues, and the ward is too big and the members don't represent people like me.
Comment 3
Despite question 2 about area councillors, none of the options in the representation review options paper present an option for area councillors. My preference from the options paper would therefore be option 1 or 2, with as few wards as possible.
Comment 4
Focus on these keys areas 1) Technology - this is the future 2) Conservation and environment 3) Community Health and Safety 4) Transportation ease and access 5) Having economic opportunities and resources that enable residents in council to thrive in the future
Comment 5
I want value for money. Elected members provide an important role but I feel we are over represented and the resources could be better used elsewhere.
Comment 6
I found my local Elected Members to be a great help when we undertook the Glandore laneways upgrade
Comment 7
Question 4 doesn't allow me to say the status quo of 13
Comment 8
Most important to have range of interests represented in each ward.
Comment 9
Councillors should hold regular, informal meetings every four months to listen to the views of residents and learn about issues that affect the ward or the municipality.
Comment 10
two elected members per ward works well
Comment 11
If moving to a general pool, please consider proportional representation

Spinnaker Circuit Reserve - East - Revocation of Community Land Classification

Originating Officer	Land Asset Officer/Registered Conveyancer - Heather Carthew
Corporate Manager	Manager City Property - Thuyen Vi-Alternetti
General Manager	General Manager City Development - Iliia Houridis
Report Reference	GC201013R05

REPORT OBJECTIVE

To provide Council with the outcomes from the public consultation under Section 194(2)(b) of the Local Government Act 1999 for the potential disposal of approximately 6086 square metres of land at Spinnaker Circuit, Sheidow Park being the whole of Spinnaker Circuit Reserve - East (the Reserve). A map of the Reserve is provided as Attachment 1.

The report also seeks approval to progress the revocation of the community land classification with the Minister for Planning.

EXECUTIVE SUMMARY

Community Consultation for the revocation of the Community Land Classification for the whole of the Reserve was undertaken from 13 August 2020 to 3 September 2020 and has concluded. The consultation included a direct mail out to residents, notices to Statutory Authorities, publication of notices in the Government Gazette and The Advertiser and a site specific website was set up.

75 submissions were received. Of the submissions received, 19 respondents live within a 400 metre radius of the Reserve, 53 live outside the 400m radius and the place of residence of the remaining three is unknown.

The outcomes of the consultation are outlined in this Report for consideration. The majority of all respondents (80%) support the proposal to sell the Reserve, however, 68% of respondents who support the proposal live outside of the 400 metre radius from the Reserve.

Spinnaker Circuit Reserve - East is undeveloped. Spinnaker Circuit Reserve - West which is located in close proximity (within 500 metres) provides play equipment and open space.

It is recommended that a submission is made to the Minister for approval of the revocation of the Community Land Classification for the proposed sale of the Reserve. Upon receipt of the determination from the Minister, a further report will be submitted to Council for consideration and noting. The process for the revocation is set out in this report.

RECOMMENDATION

That Council:

- 1. Notes the outcome of the community consultation process undertaken for the revocation of the community land classification for the whole of Spinnaker Circuit Reserve - East, Sheidow Park, at Lot 88 in Deposited Plan 17901, Certificate of Title Volume 5546 Folio 484 and for the potential disposal of the reserve.**
- 2. Authorises the lodgement of the proposal to dispose of the whole of Spinnaker Circuit Reserve - East, Sheidow Park to the Minister for Planning in accordance with Section 194 of the Local Government Act 1999**

- with a report on all submissions made as part of the public consultation process
- a request to approve the revocation of the Community Land Classification

3. Notes a report will be presented to Council upon receipt of the determination from the Minister for Planning in relation to Spinnaker Circuit Reserve - East, Sheidow Park.

GENERAL ANALYSIS

Background

The Reserve is adjacent St Martin De Porres School (the School). The School has approached Council and shown an interest in using the Reserve as additional parking and potentially for other purposes such as a sealed court area, a garden or a play area. The school currently licences a portion of the Reserve for car parking and storage of site sheds.

Council does not have any plans for additional community facilities on the Reserve and the Reserve is not included in Council's long term plans to provide open space.

There are facilities on the nearby Spinnaker Circuit Reserve - West which includes a wooden multistation featuring circular monkey bars, pommel course, spider climbing net, rock climbing wall and slide. Beneath the multistation there is a bead panel and noughts and crosses. The swing set has a standard swing and baby swing. Bright poles add colour and the chance to create your own games and the rocks placed around the play area offer an opportunity to practice balancing. A sheltered picnic table and seat are placed so you can watch the children while they play.

Community engagement was undertaken in November 2019 on the sale/lease options and included a question about current use and whether the community is supportive of a sale or lease of the Reserve. The submissions received were detailed in GC181219R03.

On 25 February 2020 (GC200225M01) Council resolved:

- That the retention of the land known as Spinnaker Circuit Reserve East at Allotment 88 in Filed Plan 17901 comprised in Certificate of Title Volume 5546 Folio 484 does not contribute to Council's strategic objectives and is surplus to Council's requirements.
- Authorised Administration to commence the revocation process including the preparation of a report under Section 194(2)(a) and undertake public consultation under Section 194(2)(b) of the Local Government Act 1999.
- Authorised the Chief Executive Officer to negotiate and enter into a lease of the portion of the Reserve.

A summary of the Council Resolutions is provided as Attachment 2.

DISCUSSION

Community consultation for the revocation of the community land classification was undertaken from 13 August 2020 to 3 September 2020 in accordance with Section 194(2)(b) of the Local Government Act 1999 and Council's Community Consultation Policy. The consultation included:

- A direct mail out to 254 residents within a 400m radius of the Reserve
- Notices to Statutory Authorities
- Publication of notices in the Government Gazette and The Advertiser.
- Due to Covid-19 Restrictions, more information was available by post or email or collected from City Services by prior arrangement.



- A site specific website was set up - www.makingmarion.com.au/spinnaker-circuit-reserve-revocation to ensure the community could access information and make submissions in relation to the proposal.

There were 214 unique participants to the Making Marion website with 75 participants making submissions online. Two emails were received from the same respondent who also made an online submission via Making Marion.

No responses were received from the Service Authorities.

The number of responses received per suburb and Council area is:

City of Marion	
Sheidow Park	40
Hallett Cove	23
O'Halloran Hill and Trott Park	2 from each suburb
Dover Gardens, Seacliff Park, Seaview Downs and Marino	1 from each suburb
Outside of the City of Marion	
Reynella	3
Morphett Vale	1

Respondents were asked to indicate their level of support. Their responses are summarised below:

Level of Support	The number of respondents and percentage comparisons
Strongly support	<p>51 (68%) of all respondents strongly support the proposal</p> <ul style="list-style-type: none"> • 2 (2.7%) respondents live within a 400 metre radius • 47 (62.6%) respondents live outside a 400 metre radius • 2 (2.7%) respondents not indicated whether they lived within 400m of the Reserve
Support	<p>9 (12%) of all respondents support the proposal</p> <ul style="list-style-type: none"> • 5 (6.6%) respondents live within a 400 metre radius • 4 (5.4%) respondents live outside a 400 metre radius

Undecided	1 (1.3%) of all respondents are undecided the proposal. The respondent lives within a 400 metre radius.
Do not support	4 (5.3%) of all respondents do not support the proposal. All four respondents live within a 400 metre radius.
Strongly do not support	10 (13.3%) of all respondents strongly do not support the proposal <ul style="list-style-type: none"> • 7 (9.3%) respondents live within a 400 metre radius • 2 (2.7%) respondents live outside a 400 metre radius • 1 (1.3%) respondents not indicated whether they lived within 400m of the Reserve

The proposal to sell the reserve is mostly supported by respondents who live outside the 400 metre radius from the Reserve.

A full summary of the response received is in the Community Engagement Outcomes Report (Attachment 3).

Community Land Classification

The Reserve is classified as Community Land under the Local Government Act 1999. This classification must be revoked before the Reserve can be sold and is subject to Ministerial approval.

Council's decision making process to revoke the Community Land classification is:

Authorisation to undertake consultation under Section 194(2)(b) of the Local Government Act 1999	GC190924R03 (Report 1)
Consideration of the submissions made in response to the public consultation and authorisation for Ministerial consideration of revocation	We are here - GC201013R0 (Report 2)
Revocation of Community Land classification on receipt of Ministerial approval (final report)	To be done (Report 3)

Disposal of Land and Assets Policy

If the Reserve is sold to an adjoining owner, unless Council resolves otherwise, a minimum of two independent valuations must be obtained to ensure that the appropriate market value is obtained. The independent valuations must not be made more than six months prior to disposal.

Contamination Investigations

Contamination investigations have been undertaken to determine any future potential liability that may remain with Council as a result of any site contamination. The findings from the investigations have concluded that -

"Recently imported fill material was encountered in the northern portion of site and generally comprised a mixture of gravels and sands."

"Therefore, it is concluded that the soils at the site are unlikely to pose an unacceptable risk to future users of the site in the context of the proposed land use (residential)."

"Based on the findings of the historical review and the limited soil investigation, Greencap considers that generally there is a low likelihood of significant contamination at the site that might pose an unacceptable risk to human health or the environment in terms of the proposed residential land use."

If surface and near surface soils are to be removed from the site, formal classification of soils would be required for appropriate offsite disposal. Greencap can assist with soil classification services."

It is recommended that Council progresses with the Community Land revocation process and writes to the Minister for Planning requesting the Minister to revoke the classification as Community Land for the Reserve.

Attachment

#	Attachment	Type
1	Attachment 1 - Map of Reserve	PDF File
2	Attachment 2 - Summary of Council Resolutions	PDF File
3	Attachment 3 - Community Engagement report - Spinnaker Circuit Reserve East	PDF File

Potential Disposal of the Whole of Spinnaker Circuit Reserve - East



Map Width: 165.2 m

Created by rates Monday, 28 September 2020



About this Document	Disclaimer
This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Marion. This information is provided for private use only.	While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Property boundary line network data is supplied by State Government.

24 September 2020 (GC190924R03)	
1.	Notes the report.
2.	Undertakes Community Consultation regarding Spinnaker Circuit Reserve East (Allotment 88 in Field Plan 17901) on the following 5 options: <ul style="list-style-type: none"> i. no sale or lease of land and maintain as reserve; ii. sell/lease the Eastern section , subdividing the remaining land for residential purposes; iii. sell/lease the Northern section, and subdivide the remaining land for residential purposes; iv. sell/ lease all the reserve to the school; v. sell/lease the Eastern section, retaining the remaining as open space.

10 December 2019 (GC191210R03)	
1.	Notes the report.
2.	Acknowledges that Community Consultation regarding leasing the portion of land adjacent to Berrima Road of Spinnaker Circuit Reserve East to the St Martin de Porres School for a period of five years is not required.
3.	Authorises the Chief Executive Officer to negotiate and enter into a lease of the portion of land adjacent to Berrima Road of Spinnaker Circuit Reserve East at an amount that reflects a market rent from January 2020 for a five year term.

25 February 2020 (GC191210R03)	
AMENDMENT (PART 1)	
1.	Rescinds Motion GC191210R03: <ul style="list-style-type: none"> 1. Notes the report. 2. Acknowledges that Community Consultation regarding leasing the portion of land adjacent to Berrima Road of Spinnaker Circuit Reserve East to the St Martin de Porres School for a period of five years is not required. 3. Authorises the Chief Executive Officer to negotiate and enter into a lease of the portion of land adjacent to Berrima Road of Spinnaker Circuit Reserve East at an amount that reflects a market rent from January 2020 for a five year term.
2.	Notes the report GC191210R03.
3.	Notes that the retention of the land known as Spinnaker Circuit Reserve East at Allotment 88 in Filed Plan 17901 comprised in Certificate of Title Volume 5546. Folio 484 does not contribute to Council's strategic objectives and is surplus to Council's requirements.
4.	Authorises Administration to commence the revocation process including the preparation of a report under Section 194(2)(a) and undertake public consultation under Section 194(2)(b) of the Local Government Act 1999 for the potential disposal of the whole of land known as Spinnaker Circuit Reserve East, Allotment 88 in Filed Plan 17901 comprised in Certificate of Title Volume 5546 Folio 484.
5.	Notes that Administration will bring a report to Council for consideration of the public consultation under Section 194(2)(b) of the Local Government Act 1999 for the potential disposal of the whole of the land known as Spinnaker Circuit Reserve East, Allotment 88 in Filed Plan 17901 comprised in Certificate of Title Volume 5546 Folio 484.
6.	Authorises the Chief Executive Officer to sell the Reserve in such a way so as to: <ul style="list-style-type: none"> a. Maximise the financial outcome to Council b. Comply with Council's Disposal of Land and Assets Policy and incorporate professional engineering and planning advice.
AMENDMENT (PART 2)	
7.	Notes that achievement of the above objectives through selling the Reserve is likely to include: <ul style="list-style-type: none"> a. Selling the portion of the Reserve shown as Option D (Appendix 1) in GC191210R03 (or similar to it) to St Martin de Porres School. b. Subdividing the remaining land to create new residential blocks for sale.
8.	Authorises the Chief Executive Officer to negotiate and enter into a lease of the portion of the Reserve shown as Option D in GC191210R03 (or similar to it) at an amount that reflects a market rent from February 2020 for a twelve month term (to align with any community land revocation process), noting that a Licenced Valuer will not be engaged to determine the market rent (consistent with Council's Leasing and Licensing of Council Owned Facilities Policy).

Spinnaker Circuit Reserve East – Community Land Revocation Community Engagement Outcomes - November 2019



Community consultation was undertaken between 13 August 2020 and 3 September 2020 and has now concluded.

WHAT IS BEING PROPOSED?

Spinnaker Circuit Reserve East, Sheidow Park (the Reserve) is adjacent St Martin de Porres School (the School), Sheidow Park.

The School has approached Council and shown an interest in using the space as additional parking and potentially for other purposes such as a sealed court area, a garden or a play area.

On 25 February 2020 (GC200225M01) Council:

AMENDMENT (PART 1)

Moved Councillor - Ian Crossland Seconded Councillor - Sasha Mason

That Council:

1. Rescinds Motion GC191210R03:
 1. Notes the report.
 2. Acknowledges that Community Consultation regarding leasing the portion of land adjacent to Berrima Road of Spinnaker Circuit Reserve East to the St Martin de Porres School for a period of five years is not required.
 3. Authorises the Chief Executive Officer to negotiate and enter into a lease of the portion of land adjacent to Berrima Road of Spinnaker Circuit Reserve East at an amount that reflects a market rent from January 2020 for a five year term.
2. Notes the report GC191210R03.
3. Notes that the retention of the land known as Spinnaker Circuit Reserve East at Allotment 88 in Filed Plan 17901 comprised in Certificate of Title Volume 5546 Folio 484 does not contribute to Council's strategic objectives and is surplus to Council's requirements.
4. Authorises Administration to commence the revocation process including the preparation of a report under Section 194(2)(a) and undertake public consultation under Section 194(2)(b) of the Local Government Act 1999 for the potential disposal of the whole of land known as Spinnaker Circuit Reserve East, Allotment 88 in Filed Plan 17901 comprised in Certificate of Title Volume 5546 Folio 484.
5. Notes that Administration will bring a report to Council for consideration of the public consultation under Section 194(2)(b) of the Local Government Act 1999 for the potential disposal of the whole of the land known as Spinnaker Circuit Reserve East, Allotment 88 in Filed Plan 17901 comprised in Certificate of Title Volume 5546 Folio 484.

Spinnaker Circuit Reserve East – Community Land Revocation Community Engagement Outcomes - November 2019



6. Authorises the Chief Executive Officer to sell the Reserve in such a way so as to:
 - a. Maximise the financial outcome to Council
 - b. Comply with Council's Disposal of Land and Assets Policy and incorporate professional engineering and planning advice.

AMENDMENT (PART 2)

Moved Councillor - Ian Crossland Seconded Councillor - Bruce Hull

7. Notes that achievement of the above objectives through selling the Reserve is likely to include:
 - a. Selling the portion of the Reserve shown as Option D (Appendix 1) in GC191210R03 (or similar to it) to St Martin de Porres School.
 - b. Subdividing the remaining land to create new residential blocks for sale.
8. Authorises the Chief Executive Officer to negotiate and enter into a lease of the portion of the Reserve shown as Option D in GC191210R03 (or similar to it) at an amount that reflects a market rent from February 2020 for a twelve month term (to align with any community land revocation process), noting that a Licenced Valuer will not be engaged to determine the market rent (consistent with Council's Leasing and Licensing of Council Owned Facilities Policy).

Public consultation was previously undertaken in November 2019 to understand the community's vision for Spinnaker Circuit Reserve East, Sheidow Park. The submissions received were detailed in GC181219R03.

Public consultation pursuant to Section 194(2)(b) of the Local Government Act 1999 for the revocation of the community land classification was undertaken from 13 August 2020 to 3 September 2020 in accordance with Section 194 of the Local Government Act 1999 and Council's Community Consultation Policy.

The disposal of any community land is subject to Ministerial approval. All feedback as a result of the community consultation is considered by the Minister when making a decision about revoking the community land classification. If sold, the proceeds would be paid into the Open Space Reserve Fund for the development of open space as approved by Council. Alternatively, Council may resolve that the funds are to be used for the development of a particular reserve or reserves in the surrounding area.

HOW WE ENGAGED:

The level of support of the proposal to sell the Reserve was sought via:

- A direct mail out to 254 residents within a 400m radius of the Reserve (excluding west of Lonsdale Highway)
- A letter to Statutory Authorities

Spinnaker Circuit Reserve East – Community Land Revocation Community Engagement Outcomes - November 2019



- Publication of notices in the Government Gazette and The Advertiser.
- Due to Covid-19 social distancing measures, more information was available by:
 - A hard copy to be posted or emailed upon request
 - A hard copy may be collected from City Services, 935 Marion Road Mitchell Park, by arrangement
 - Visiting the Making Marion website www.makingmarion.com.au/spinnaker-circuit-reserve-revocation

The engagement asked people to indicate their level of support of the proposal to sell the Reserve.

Information about the facilities at the nearby Spinnaker Circuit Reserve – West were provided.

Example of website

Spinnaker Circuit Reserve East | Revocation and Disposal of land

Home > Spinnaker Circuit Reserve East | Revocation and Disposal of land

Documents

- Spinnaker Circuit Resident Flyer.pdf (571 KB) (pdf)

**REVOCATION AND DISPOSAL OF 6,158 SQUARE METRES OF LAND:
72 SPINNAKER CIRCUIT SHELDON PARK - SPINNAKER CIRCUIT RESERVE EAST**

Council is considering selling 6,158 square metres of land at 72 Spinnaker Circuit Sheldon Park.

The proceeds would be used to develop open space or other facilities as approved by Council.

The land is classified as community land pursuant to the Local Government Act 1999.

Community Consultation has been undertaken to ascertain the use and value of the reserve by the community and to seek feedback on future options for the reserve.

Disposal of the land is subject to Ministerial approval.

A legislative process to revoke the Community Land classification is now being undertaken, which includes public consultation.

Further information, including a report and land title are available [here](#).

You can complete the survey by clicking the link [here](#) or scrolling to the bottom on the page.

NEARBY PARKS

There are a number of high quality reserves nearby, including Spinnaker Circuit Reserve West.

Spinnaker Circuit Reserve West is a local playground that was upgraded in 2010.

It is a great park with a wooden multistation featuring circular monkey bars, pommel course, spider climbing net, rock climbing wall and slide. Beneath the multistation there is a bead panel and naughts and crosses. The swing set has a standard swing and a baby swing.

Bright poles add colour and the chance to create your own games and the rocks placed around the play area offer an opportunity to practice balancing. A sheltered picnic table and seat are placed so you can watch the children while they play.

Spinnaker Circuit Reserve East – Community Land Revocation Community Engagement Outcomes - November 2019



Example of Postcard



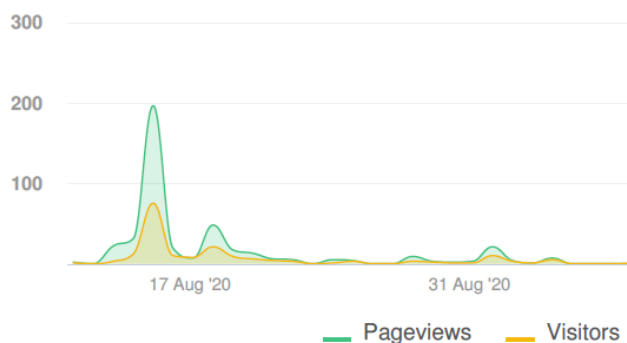
The engagement asked people to indicate their level of support to the proposed sale of the Reserve via a survey tool.

COMMUNITY FEEDBACK STATISTICS

The consultation via Making Marion was viewed by 214 people.

- A total of 214 unique participants making 75 survey submissions online
- The relevant documents were viewed 29 times
- Two emails were received from the same respondent who also made an online submission

Visitors Summary



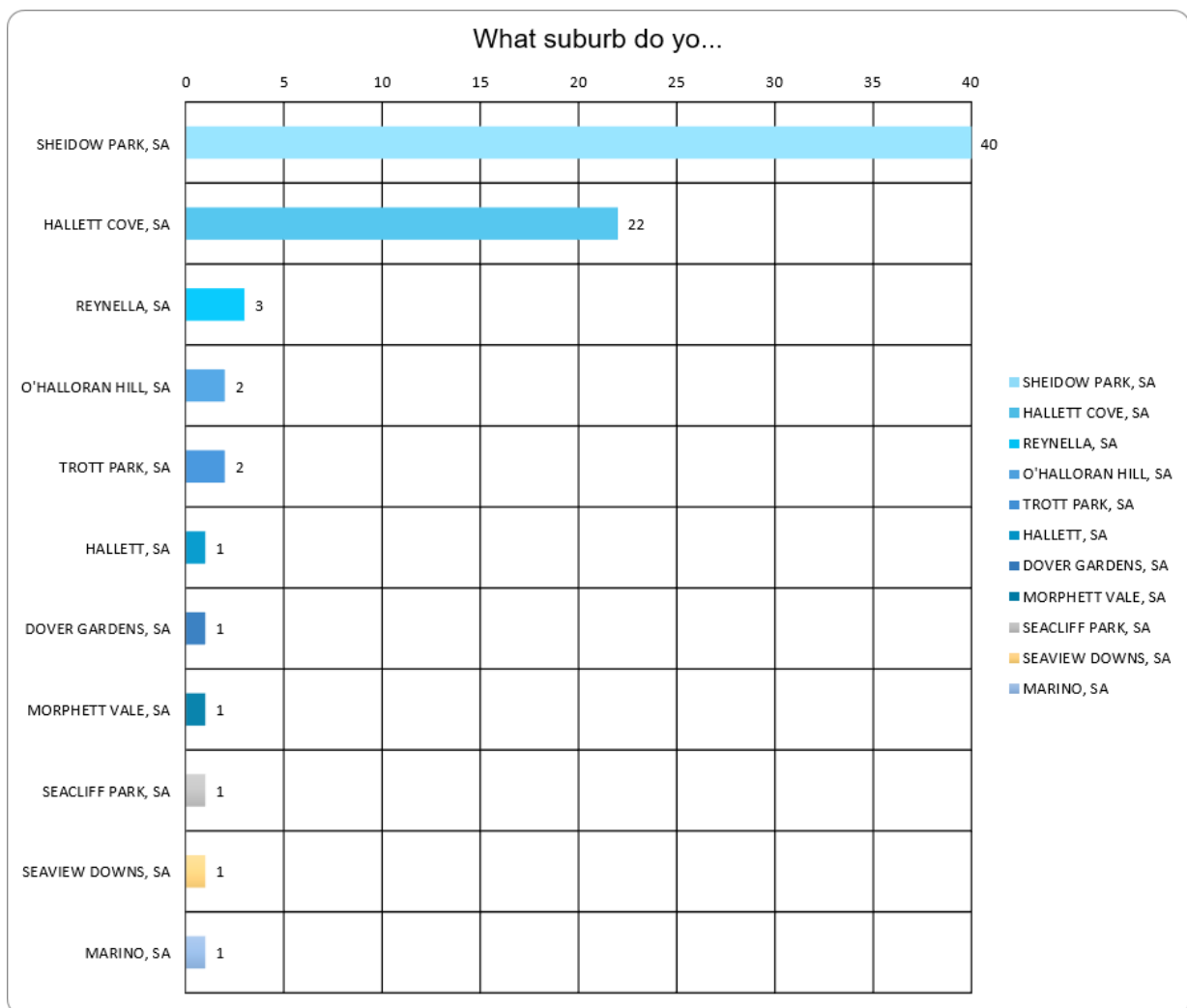
Highlights

TOTAL VISITS	214	MAX VISITORS PER DAY	75
NEW REGISTRATIONS	0		
ENGAGED VISITORS	74	INFORMED VISITORS	115
		AWARE VISITORS	155

Spinnaker Circuit Reserve East – Community Land Revocation Community Engagement Outcomes - November 2019



The graph below shows the suburbs that the respondents live in.



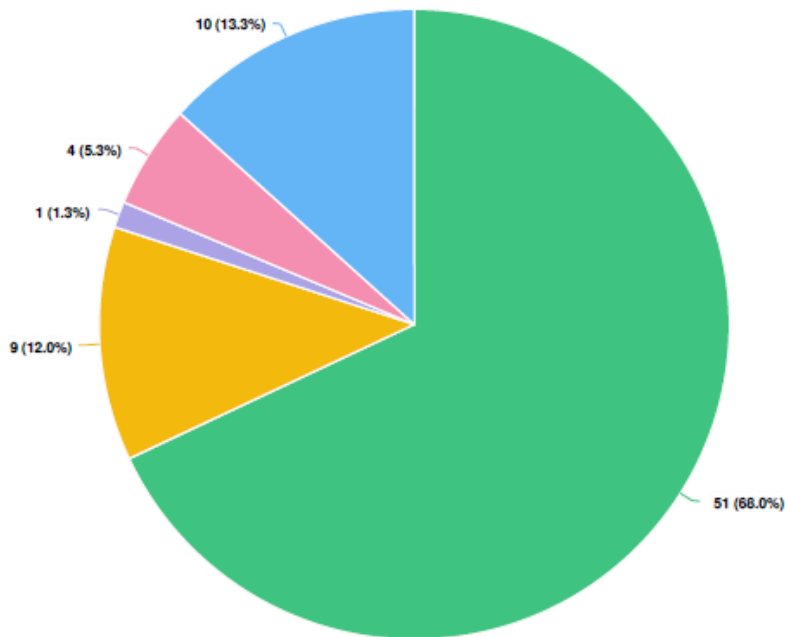
Spinnaker Circuit Reserve East – Community Land Revocation Community Engagement Outcomes - November 2019



COMMUNITY FEEDBACK

We asked people to indicate their level of support:

Overall, do you support Council's proposal to sell the Spinnaker Circuit Reserve East?



Question options

Strongly support Support Undecided Do not support Strongly do not support

Strongly support

51 (68%) of all respondents strongly support the proposal

2 (2.7%) respondents live within a 400 metre radius

47 (62.6%) respondents live outside a 400 metre radius

2 (2.7%) respondents were unclear whether they lived within 400m of the Reserve

Spinnaker Circuit Reserve East – Community Land Revocation Community Engagement Outcomes - November 2019



General commentary included –

- So it can be turned into a car park for the school so we don't get the parents parking in surrounding streets causing issues with residents
- The school needs it for safety
- It is a currently under utilised reserve which if sold or leased to the school next door would provide ample car parking opportunities and safer ingress/egress to the school for children

Support

9 (12%) of all respondents support the proposal

- 5 (6.6%) respondents live within a 400 metre radius
- 4 (5.4%) respondents live outside a 400 metre radius

General commentary included –

- It is not used as a community space. It becomes a dust bowl in summer and mudpit in winter. It can be better utilised by someone prepared to develop it.
- The proceeds from this sale can help development of other open spaces in Sheidow Park and also as mentioned the reserve is not been utilized at present.
- Unfortunately in today's society schools now require increased traffic management, many schools were not built to deal with today's family's two cars and work requirements, using this land will help the local residents with traffic flow.
- Residents did buy a home near a school so would have been aware of this issue.

Undecided

1 (1.3%) of all respondents are undecided about the proposal

- Of those that are undecided about the proposal –
- 1 (100%) respondents live within a 400 metre radius

General commentary included –

- I would like to keep it as a car Park for the Catholic school and church

Do not support

4 (5.3%) of all respondents do not support the proposal

- Of those that strongly do not support the proposal –
- 4 (100%) respondents live within a 400 metre radius

Spinnaker Circuit Reserve East – Community Land Revocation Community Engagement Outcomes - November 2019



General commentary included –

- Too much land in most suburbs is used up for housing development. The more parks with areas for children to grow up in and parents alike to enjoy the outdoors is something that is lacking today, This are could be developed into Playgrounds and areas to kick the footys around and other sports to utilise the area. Even BBQs etc, Sadly lacking in one of the best parks around Sheidow Park and thats the Hugh Johnson Duck Park adjacent Patpa road is a decent up to date childrens playground and BBQ facilities to enjoy year round.
- There is continued housing development in this area and surrounding suburbs, leading to significant and permanent loss of open space. In addition to the importance of open space for health and wellbeing, and despite the presence of playground space nearby, there is a lack of other valuable outdoor spaces such as quality landscaped spaces for the community to use for a range of purposes.
- Part of the reserve has been sold to St Martin de Pores, not sure what lies for the rest of the reserve
- Would like to see native trees, play ground. Utilizing a reserve that has been highly neglected for many years. 10 plus

Strongly do not support

10 (13.3%) of all respondents strongly do not support the proposal

Of those that strongly do not support the proposal –

7 (9.3%) respondents live within a 400 metre radius

2 (2.7%) respondents live outside a 400 metre radius

1 (1.3%) respondents were unclear whether they lived within 400m of the Reserve

General commentary included –

- Marion Council needs to provide amenities without selling land. You should allow the school to lease the land, put in a car park but don't sell the land. Selling the land will devalue my property value.
- As is likely obvious, I am disapproving of this sale due to the probable lack of ecological development that the reserve will be utilised for.
- I use this area daily for school drop/pick ups. It provides an easy option and keeps the nearby roads less congested which I'm sure the residents would appreciate. It also allows me to get my 15mo old twins in and out of the car safely without the added danger of high traffic roads. Without this area to safely park school pick ups /drop offs would be very stressful.

A full summary of all comments received is provided as an Appendix.

ATTACHMENT 3

APPENDIX 1

Overall, do you support Council's proposal to sell the Spinnaker Circuit

Please tell us why?

What suburb do you live in?

Please tell us which street you live on?

1	So it can turned into a car park for the school so we don't get the parents parking in surrounding streets causing issues with residents	SHEIDOW PARK, SA	Kiah crescent
4	Too much land in most suburbs is used up for housing development. The more parks with areas for children to grow up in and parents alike to enjoy the outdoors is something that is lacking today, This are could be developed into Playgrounds and areas to kick the footys around and other sports to utilise the area. Even BBQs etc, Sadly lacking in one of the best parks around Sheidow Park and thats the Hugh Johnson Duck Park adjacent Patpa road is a decent up to date childrens playground and BBQ facilities to enjoy year round.	SHEIDOW PARK, SA	Kiah Crescent
2	I walk through it occasionally as a short cut home. Its basically nothing and the school appears to be expanding there now as well, meaning the park will be narrower. I don't see any reason not too allow it for other purposes.	SHEIDOW PARK, SA	Adams road
1	school car park will be a good idea	SHEIDOW PARK, SA	Stern Close
5	We don't have enough open space as it is. You say its underutilized and the reason is because its a paddock. Why don't you develop it into a family park, sheltered bbq area, basketball court/tennis courts etc. It appears its another money grabbing exercise. No to development??	SHEIDOW PARK, SA	Leeward Court
5	We were not asked our opinion or what we thought about or reserve being sold to the school. It has been underhanded and we were not consulted on what they were planning. The last we heard was the were leasing half of the reserve but they are not happy with that they want it all. As for saying we have another reserve which no-one uses tucked away by Hungry Jacks that was never finished to the plans we were given another broken promise. We were never given the chance when that was developed to which reserve we wanted.The council was always going to give the land to the school that is why we were not told what was going on.VERY UNDER HANDED. The school should never have been built there and NEVER been extended on such a small block. Everyone cuts through the reserve to catch public transport and walking. The school kids will have to leave 10 mins early to catch buses if they have to walk around the block But that won't worry the council as you will have your money and to hell with the people who live here	SHEIDOW PARK, SA	Spinnaker Circuit
5	This could be a key linking park to bring together the greater Sheidow Park area. There is a playground at Sheidow Park West however, it sits at the fringe of Sheidow Park and is heavily under utilised. This peice of land is much more central and is accessible from many more areas. Also with the increased parking being put in next to that park it would be much more utilised. This park could become a local attraction.	SHEIDOW PARK, SA	Spinnaker Circuit
2	Extra parking for the school is vital to ease traffic issues at school drop off and pickup times. Especially in Werlinga Road and Berrima Road.	SHEIDOW PARK, SA	Werlinga Road
1	The school needs it for safety	SHEIDOW PARK, SA	Overland Cres
1	It is not an area that is used currently for any recreational purpose.	SHEIDOW PARK, SA	Worthing drive
1	It is a block of land that is never used and could be used for much better purposes It can be utilised to serve the community like to be used by St Martin de Porres School.	SHEIDOW PARK, SA	Cornish lane
1		SHEIDOW PARK, SA	Spinnaker CCt
1	It will allow the school to have better parking facilities which will help the locals get access to their own homes. Currently the school pick up and drop is a nightmare.	HALLETT, SA	Nevarc mews
1	It would be better used for the local school as parking or extra land. This would remove the excess traffic on surrounding streets during school drop off and pick up times. The money from the sale can be used in other areas within the council.	SHEIDOW PARK, SA	Signal Court
1	It's not used by the community, the school could use the land to accommodate its expansion.	HALLETT COVE, SA	Ingleton drive

APPENDIX 1

1	Vacant land that it is not currently being utilised and the others such as local school could utilise for growing school	SHEIDOW PARK, SA	Navigator Avenue
1	To make school pick up and drop off easier and ultimately safer for our children attending st martins	HALLETT COVE, SA	Elizabeth crescent
1	It's currently a dust bowl that nobody uses and would ease congestion around the school and surrounding streets if it can be repurposed	O'HALLORAN HILL, SA	Sunvalley Rd
1	It could be better used for the near by school or other Purposes.	HALLETT COVE, SA	Rogana Crescent
1	The land is not utilised and we have sufficient parks and open areas in close proximity. This land could be sold to St Martin de Porres and be utilised for the future generation of child, whilst reducing congestion in the area around school pick-up time. Its a family friendly suburb and enhancement to local schools would have a positive impact on the area.	SHEIDOW PARK, SA	Kiah Crescent
1	It is not used at all and could be better utilized by the local school for parking to clear the significant traffic congestion encountered daily at school start and end times	SHEIDOW PARK, SA	Montague
2	It is not used as a community space. It becomes a dust bowl in summer and mudpit in winter. It can be better utilised by someone prepared to develop it.	SHEIDOW PARK, SA	Eurelia Rd
1	It could be better used for car parking for the nearby school to ease the congestion during the school drop Off and pick up times	HALLETT COVE, SA	Toby Crt
1	It is an eyesore for the majority of the year and has no pkyground/ facilities.	REYNELLA, SA	Rockley road
1	There is a nice playground and reserve i street over.	DOVER GARDENS, SA	Danae Street
1	The space is currently underutilized.	HALLETT COVE, SA	Osmanli Drive
1	It's not used and the school requires more land.		
1	My daughter goes to St Martin de Poress. The school has grown and is well lived in the community. The traffic at pick up time is busy and disruptive to the residents. I would live to see the land used as permanent parking or school extension.	HALLETT COVE, SA	Columbia Crescent
1	It is a currently under utilised reserve which if sold or leased to the school next door would provide ample car parking opportunities and safer ingress/egress to the school for children.	REYNELLA, SA	Chardonnay Blvd
1	Its use by st.martin de porress is much better. It saves the streets from getting clogged up, makes mornings and afternoons easier to manage for parents, children and residents of the area. Makes the area safer and all round better area.		
1	Otherwise its just a patch of overgrown earth and what a waste and pointless use of space.	MORPHETT VALE, SA	Loman street
1	Underutilized land that could be better used by the school to improve traffic and facilities	HALLETT COVE, SA	Luderitz
1	It is not useful as it stands	TROTT PARK, SA	Austin court
1	St Martin de porres families need a safe place to be able to drop off their children. This will help free up traffic in the surrounding roads.	SHEIDOW PARK, SA	Spinnaker
2	The proceeds from this sale can help development of other open spaces in Sheidow Park and also as mentioned the reserve is not been utilized at present.	SHEIDOW PARK, SA	Great Eastern Avenu
1	Desperately needed by st martins school	SHEIDOW PARK, SA	Holdfast drive
1	I have never seen any body use this reserve other than parking for the nearby school.	HALLETT COVE, SA	Kooraweera
1	It's a waste of space and they have never bothered to develop it and make it useable a lot like many other such areas under Marion council. Some nice playgrounds etc would be nice to see like many other councils seem to achieve.	SHEIDOW PARK, SA	Richards crt
1	Reduce parking issues at st martins and on the toads	HALLETT COVE, SA	Kurnabinna terrace
1	It will make the area around the school safer as traffic is increasing with the increasing size of the school, and it is unused land where there is a need for use.	SHEIDOW PARK, SA	Mariner drive
1	It will benefit everyone if the space can be repurposed and potentially improve the traffic conditions.	HALLETT COVE, SA	Fairhill Street
1	There are large amounts of other parkland in the area and resources should be applied to those areas more heavily utilised.	HALLETT COVE, SA	Arachne Drive
1	Better used to ease congestion around the school	SHEIDOW PARK, SA	Bathbank Crescent
1	Unused and would be beneficial to use to minimise the impact of school parking on local residents	HALLETT COVE, SA	Rupara ct
1	It's been a waste land for years offering nothing to the local community but a bare prickly patch. May as well support the local community and school by selling it.	SHEIDOW PARK, SA	Mariner drive

1	The sale of the reserve could really benefit the local community if it was able to be purchased by St Martin de Porres school as it's purchase could be used to ease traffic congestion, especially given the school is now catering for an additional year level, in addition to being a very popular and well respected school in the local community.	HALLETT COVE, SA	Quinvale Road
1	My daughter attends St Martin de Porres school and if the school had the opportunity to purchase some of that land, they would be able to better cater for all the families that have children attend the school with more parking availability . In turn this would support the local community by easing traffic congestion.	HALLETT COVE, SA	Quinvale
1	Not used. Ability to use funds generated by sale for other purposes that value add to the community	SHEIDOW PARK, SA	Platform Avenue
4	There is continued housing development in this area and surrounding suburbs, leading to significant and permanent loss of open space. In addition to the importance of open space for health and wellbeing, and despite the presence of playground space nearby, there is a lack of other valuable outdoor spaces such as quality landscaped spaces for the community to use for a range of purposes. because you already put out a survey and we do not support selling off land as once you take back its gone . We do support the school, taking some for car parks and the one way street on Berrima Road as in last survey.	SHEIDOW PARK, SA	Balee Ave
5	But keep the rest of it green belt	SHEIDOW PARK, SA	Spinnaker Circuit
2	Unfortunately in today's society schools now require increased traffic management, many schools were not built to deal with today's family's two cars and work requirements , using this land will help the local residents with tragic flow. Residents did buy a home near a school so would have been aware of this issue.	HALLETT COVE, SA	Madeline crescent
5	I live opposite the reserve and am appalled at the horrendous increase in road traffic since the council gave the private school (St Martin De Porres) use of public land as a private car park. The council leaflet received last week stated the reserve was ""underutilised." This is completely untrue, I see people using the now diminished reserve every day. I believe the council has a pre set agenda to give the private school exclusive use of the reserve. One of the reasons I bought the block of land was due to the reserve being there. I will continue to object strongly to the sale of the reserve.	SHEIDOW PARK, SA	Spinnaker Circuit Sh
3	I would like to keep it as a car Park for the Catholic school and church	HALLETT COVE, SA	In Hallett cove
1	Would be useful for all parties to help the school of Saint Martin de porres (I have kids at the school) to have access to more parking and help the residents not have to put up with parking in the street	SHEIDOW PARK, SA	Carriage ave
2	it seems a waste of land just sitting there, when the school seems to need help with parking	SHEIDOW PARK, SA	Weanda Court
2	To possibly ease traffic around school drop off and pick up time	SHEIDOW PARK, SA	Platform avenue
1	No reason to hold it as surplus to council requirements	SHEIDOW PARK, SA	Mariner Drive
5	I use this area daily for school drop/pick ups. It provides an easy option and keeps the nearby roads less congested which im sure the residents would appreciate. It also allows me to get my 15mo old twins in and out of the car safely without the added danger of high traffic roads. Without this area to safely park school pick ups /drop offs would be very stressful.	HALLETT COVE, SA	Erebus glen
1	The school will make better use of it and assist with the traffic flow in the area. The reserve was under utilised completely	HALLETT COVE, SA	Shamrock Road
5	The reserve is currently being used as an overflow car park for school drop and pick up for children attending St Martins. Not all parents are able to utilise the drop and go zone inside the school car park and need to physically walk their child to their classroom. As a parents with a child with a disability this is a requirement for me and there are often no car pars left within school grounds and the reserve is the only other option. If this reserve is to be diminished can the council please work with the school to come up with a better plan for overflow parking to be inclusive for all. Thanks	TROTT PARK, SA	Bayley Circuit

APPENDIX 1

2	The reserve is underutilized, and has been that way since the area was developed. The St Martin de Porres school is expanding now, and may need more space in the future. An area for car parking, or an improved pick up/drop off procedure, in a larger area than the existing space, would improve traffic movement and local congestion.	SHEIDOW PARK, SA	Spinnaker Circuit
4	This reserve was part of the green areas requirement when the area was subdivided and because of such there were about 7 or 8 less plots available. The cost of this would have been loaded on to all other plots by the developer. Any monies raised from the sale should therefor be divided amongst the local residents not put into Council coffers. We paid for the land not the council, who had it given to them, so we should get the direct monetary benefit of the sale. Marion Council needs to proving ammenities without selling land. You should allow the school to lease the land, put in a car park but don't sell the land.	SHEIDOW PARK, SA	Spinnaker Circuit
5	Selling the land will devalue my property value.	SHEIDOW PARK, SA	Spinnaker Cct
1	Under utilised vacant land that can better serve as carparking for school to resolve traffic congestion and the remainder for house and land packages	HALLETT COVE, SA	Toby Court
1	Wasted space would be much better to be part of the school	SEACLIFF PARK, SA	Ocean Boulevard
	Part of the reserve has been sold to St Martin de Pores, not sure what lies for the rest of the reserve		
	Would like to see native trees, play ground. Utilizing a reserve that has been highly neglected for many years. 10 plus		
4		SHEIDOW PARK, SA	Berrima rd
5	As is likely obvious, I am disapproving of this sale due to the probable lack of ecological development that the reserve will be utilised for.	SHEIDOW PARK, SA	Panache Court
	I am OK with selling some of the land - not all of it. Some to the primary school for parking would be good, as it is increasing in size by 50%, and selling some land for some housing is also OK. This would raise funds for other projects. Some land needs to be kept for the sake of having a green area for families to use. Also need to maintain a pathway between Berrima road and Spinnaker Circuit for people to get to the other side , rather than walking around. Lots of people to get to and from the buses on Lander and Adams roads.	SHEIDOW PARK, SA	Spinnaker Circuit
1	It provides much needed access to st Martin de Porres primary school. Limiting potential dangers and risk to children.	HALLETT COVE, SA	Ragamuffin Drive
1	The added use for the local school would make drop off and pick up much safer for families at the school and also more convenient for the local residents to ease the congestion on the roads.	HALLETT COVE, SA	Thomas Way
	My daughter attends St Martin de Porres school and we use this space daily to drop off and collect. If it was to be sold to the school, they would be able to continue to use the land positively to ease any traffic and parking issues that must impact upon local residents. Allowing the school to buy the land rather than continuing to lease it would allow them to make more permanent changes, which would benefit both local residents, school kids and their parents. I have two young children and their are lots of green spaces and playgrounds available locally, this Small space will definitely be a greater benefit to the school	HALLETT COVE, SA	Dutchman Drive
1	Land is vacant at present and not being used for anything. Council can use the money if it is sold for other projects. Local school is looking to expand and purchase part or all of the land which will enhance the community. Parking is an issue for the school and they want to use part of the land for a car park which will benefit the locals.	SHEIDOW PARK, SA	Platform Avenue
1	This land is most useful to st Martin de porres school for parking. This frees up the street congestion. The land is just sitting there otherwise and a wasted space that school would be better of using on an everyday basis.	SEAVIEW DOWNS, SA	Kiana
1	It would be very useful for this area to sell the land.	REYNELLA, SA	James Street
1	Allow for the school to purchase and use as a carpark elevating stress on surrounds streets.	MARINO, SA	Jervois terrace
5	Because we still do not know what the proposed buyer of the land wants to use it for. There has been no clear definitive communication with the residents of Spinnaker Circuit about this. WHAT IS THIS LAND GOING TO BE USED FOR IF SOLD.	SHEIDOW PARK, SA	SPINNAKER CIRCU
1	To help the school nearby to obtain for extra parking	O'HALLORAN HILL, SA	Larkdale Crescent

Heather Carthew

Email received from Making Marion website respondent

From: [REDACTED]@gmail.com>
Sent: Thursday, 13 August 2020 3:20 PM
To: Heather Carthew
Subject: spinnaker circuit reserve

Hi Heather

I just received the information about our reserve in Spinnaker Reserve

I see the school is not happy with half of our school they want all of it.

I feel we won't get a fair trial as the council have made up their mind already.

We pay our council rates but we don't get a say in what happens in our street.

I live in the area but I would say all the ones complaining about having to walk don't even live in Sheidow Park so why should they even get a say about what happens here. How would they like it if we went to suburb and started to complain what is going on, they wouldn't like it one bit

It is time the council thought of us residents and not about how much money they can make. We elected them into council to do what is best for us Not for a school that should not have been built there in the first place.

We are very concerned

thanks

[REDACTED]

Email received from Making Marion website respondent

Heather Carthew

From: [REDACTED]@gmail.com>
Sent: Wednesday, 19 August 2020 3:01 PM
To: Heather Carthew
Subject: Spinnaker Reserve

Hi Heather

It's [REDACTED] again

Marion Council have put a sign up in the Spinnaker Reserve about the sale of the land all if it.

What happened to the sale of half of the reserve that was in the last survey.

I can't see everyone around here voting to sell all of the land.

I feel we are just being used and the council have no intention of letting us have half of the reserve at all.

We will be locked in with no way to the bus stop.

I feel the council has all the intention of letting the school get their hands on our reserve all the time. They are a very selfish lot. Who are they working for!

They would not allow this if it was opposite their house. I feel we will all be let down

[REDACTED]

Asset Management Plans for Endorsement

Originating Officer	Unit Manager Asset Solutions - Brendon Lyons
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Tony Lines
Report Reference	GC201013R06

REPORT OBJECTIVE

The purpose of this report is to seek Council endorsement for the following Asset Management Plans:

- Draft City of Marion Transport Asset Management Plan 2020.
- Draft City of Marion Stormwater Asset Management Plan 2020.
- Draft City of Marion Water Treatment and Resources Asset Management Plan 2020.

RECOMMENDATION

That Council:

- 1. Endorses the Draft City of Marion Transport Asset Management Plan 2020**
- 2. Endorses the Draft City of Marion Stormwater Asset Management Plan 2020**
- 3. Endorses the Draft City of Marion Water Treatment and Resources Asset Management Plan 2020**

Legal / Legislative / Policy: Local Government Act (1999) Section 122

DISCUSSION

The City of Marion owns and manages a large and diverse asset portfolio, valued at over \$1 billion. Our assets enable the provision of services to the community and businesses for current and future generations. Assets play a vital role in the local economy and on our residents' quality of life.

Council's assets range from roads and footpaths, to buildings, playgrounds, barbecues, shelters, vehicles, machinery, stormwater drains and Artwork, Culture and Heritage. In addition, we receive a number of "gifted" assets from State Government and developers which attract ongoing operational and maintenance costs over their life.

The South Australian Local Government Act 1999 and its regulations require each council to have Asset Management Plans covering the management of infrastructure and other major assets of the Council for a period of at least ten years. In addition to the legislative requirement, our role is to ensure our assets meet the needs of the community now and into the future.

The City of Marion's vision for Asset Management is "To maintain the City of Marion's assets to agreed levels of service which maximise community value throughout an asset's life". It is this vision that is driving asset management improvement at the City of Marion.

What are our Asset Management Obligations



Page 248 Under the Local Government Act 1999 [Chapter 8, Part 1, Section 122 (1)(1a)], Council is required to develop and adopt Asset Management Plans (AMPs). These AMPs form part of Council's strategic documentation and are required to be reviewed as soon as practicable after adopting the Council's annual business plan for a particular financial year; and in any event, within 2 years after each general election of the Council [Chapter 8, Part 1, Section 122 (4)(a)(b)]. This means that the City of Marion is required to adopt a suite of AMPs by November 2020.

In addition, under the Local Government Act 1999 [Chapter 4, Part 5, Section 50], Council is required to provide a reasonable opportunity for interested parties to provide feedback for a minimum period of 21 days.

The second tranche of Asset Management Plans seeking Council endorsement are the:

- Draft City of Marion Transport Asset Management Plan 2020.
- Draft City of Marion Stormwater Asset Management Plan 2020.
- Draft City of Marion Water Treatment and Resources Asset Management Plan 2020

These Asset Management Plans were endorsed for Community Engagement at the General Council meeting held on 11 August 2020 (GC200811R08).

Public Consultation Outcomes

Public consultation on the draft Asset Management Plans was undertaken for the period 17 August to 9 September 2020. The draft plans were available for comment on the 'Making Marion' website. Notices were also placed on social media, in community and business newsletters and City Limits directing readers to Council's website. The Mayor was also provided with a series of dot points to communicate on community radio. 1,744 people viewed the Facebook post.

What we heard overall – community feedback statistics:

- **218** people viewed the Making Marion consultation page during that time period.
- **22** people contributed to the quick poll.
- **160** people downloaded the draft Asset Management Plans and Snapshots.

A Quick Poll was run on the Making Marion website that asked if the respondent supported the intent of the Asset Management Plans.

Respondent results were:

Draft City of Marion Transport Asset Management Plan

48% *Fully Support*

52% *Somewhat support*

Draft City of Marion Stormwater Asset Management Plan

46% *Fully Support*

45% *Somewhat support*

9% *Do not support*

Draft City of Marion Water Treatment and Resources Asset Management Plan

46% *Fully Support*

54% *Somewhat support*

A summary of the comments and actions taken to address these comments is included as Attachment 4.

Feedback from the community consultation process will be addressed through a "Close The Loop" campaign eNewsletter after consultation on the suite of Asset Management Plans has been completed.

The Asset Management Plans are presented for Council endorsement without further modification.



Attachment

#	Attachment	Type
1	Attachment 1 - Draft Transport Asset Management Plan	PDF File
2	Attachment 2 - Draft Stormwater Asset Management Plan	PDF File
3	Attachment 3 - Draft Water Treatment and Resources Asset Management Plan	PDF File
4	Attachment 4 - Comments received from community engagement	PDF File

DRAFT Transport Asset Management Plan 2020 - 2030



CONTENTS

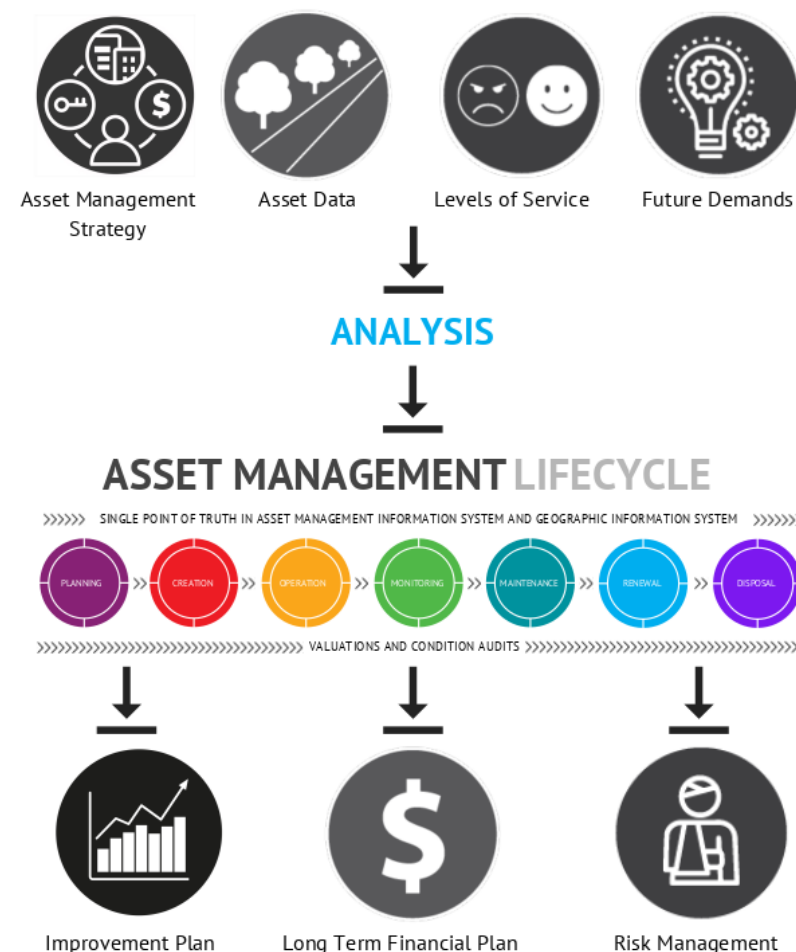
1 - INTRODUCTION	2
2 - EXECUTIVE SUMMARY	3
3 - WHY WE NEED A PLAN	4
4 - WHAT ASSETS WE HAVE	6
• ROADS	8
• KERB AND WATER TABLE	11
• FOOTPATHS	14
• TRAFFIC CONTROL DEVICES	17
• KERB RAMPS	20
• BRIDGES	23
• STREET FURNITURE	26
• BUS STOPS	29
• STREET LIGHTING	32
• RETAINING WALLS	35
5 - LEVELS OF SERVICE	38
6 - HOW WE PROVIDE THE SERVICE (ASSET MANAGEMENT LIFECYCLE)	41
7 - RISK MANAGEMENT	50
8 - WHAT IT WILL COST AND HOW WE WILL PAY FOR IT	52
9 - WHAT WE WILL DO NEXT (IMPROVEMENT PLAN)	55
APPENDIX A: BUDGETED EXPENDITURE FOR LONG TERM FINANCIAL PLAN	57

REFERENCES

IPWEA, 2008, 'NAMS.PLUS Asset Management', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/namsplus.

IPWEA, 2015, 2nd edn., 'Australian Infrastructure Financial Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/AIFMM.

IPWEA, 2015, 3rd edn., 'International Infrastructure Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/IIMM



1 - INTRODUCTION

What is this plan about?

The City of Marion provides a transport network to support the safe and efficient movement of people whether by foot, bicycle or vehicle and the transportation of goods. It provides access to schools, shopping centres, work, home and recreational areas. It provides connections for our community and promotes a healthy lifestyle.

Council seeks to maximise value to ratepayers and ensure sustainable services by optimising the use of our assets.

This plan defines the transport assets that help deliver the services we provide, how they are provided, and the funding required over 10 years.

What is asset management?

Asset management is about how assets are 'looked after', both on a day-to-day basis (maintenance, monitoring and operation) and in the medium-to-long term (planning, creation/purchase, renewal and disposal).

What will we do?

A significant part of our annual spend is devoted to the repair, maintenance and upgrade of the public assets which deliver our safe and sustainable services. We will continue to optimise our spending through better asset management to deliver current service levels in the most affordable and efficient way.

We will maximise community benefits against costs. We will review and develop options, costs and priorities for future services. We will engage with our community to plan future services to match their service needs with the ability to pay for services.

This plan has been aligned with Council's Asset Management Policy (2018) and Asset Management Strategy (2019) which focus on asset maintenance and like-for-like-renewals. Any upgrades or new asset expenditure will require Council prioritisation.

Council recognises that climate change is likely to affect asset life and functionality. We are exploring what we can do to build asset resilience in response to climate impacts. In addition, Council recognises the rapid change in technology and innovation. This will continue to be assessed through ongoing reviews of this plan.

What can you do?

Better understanding of community needs can help us improve user experience, attract more users and provide services more efficiently.

Council will be pleased to consider your thoughts on the issues raised in this plan and suggestions on how we may change or reduce the mix of services to ensure that the appropriate level of service can be provided to the community within available funding

2 - EXECUTIVE SUMMARY

TRANSPORT ASSET MANAGEMENT PLAN

EXECUTIVE SUMMARY

Assets covered by this plan



Roads	Bridges
Kerb and Water Table	Street Furniture
Footpaths	Bus Stops
Traffic Control Devices	Street Lighting
Kerb Ramps	Retaining Walls

Gross replacement cost \$627.23M
Reliable to uncertain asset data.

What it will cost over the 10-year planning period



Planning	\$0.00M
Creation	\$17.38M
Operation	\$9.20M
Monitoring	\$0.83M
Maintenance	\$21.40M
Renewal	\$82.36M
Disposal	\$0.00M
Total	\$131.16M

Levels of Service



- Safe and quality transport assets.
- Sufficient transport assets that meet functionality and capacity demands.
- Sustainable infrastructure that meets high quality standards and is environmentally friendly.

Funding levels are sufficient to continue to provide identified Community Levels of Service.

Risk Management



- Budget Reduction
- Climate Change
- Asset Failure / Collapse

Funding levels are sufficient to manage risks by monitoring the asset condition and defects through cyclic inspection programs.

Future Demands managed through ongoing monitoring



- Streetscapes
- Population growth
- Demand for alternative transport modes
- SA 20 year Infrastructure Strategy
- Climate change
- Infrastructure resilience

Improvement Plan



- Condition Audit program for all transport asset classes.
- Review and update Asset Management Plan annually when new data is available.
- Integrate asset and financial management systems.
- Calculate Asset Renewal Funding Ratio at Asset Management Plan level to better understand service delivery sustainability.
- Develop targets for Community Levels of Service.
- Undertake the action plans for each asset class.

3 - WHY WE NEED A PLAN

“Good asset management is critical for a high-performing Council. Investing in People, Data, Process and Systems enables effective and informed decision-making and optimises community outcomes” Brendon Lyons, Unit Manager Asset Solutions



The Asset Management Framework aligns Council's asset portfolio to meet the service delivery needs of our community.

Council's purpose is:

To improve our residents' quality of life; continuously, smartly and efficiently

The City of Marion Asset Management vision is:

To maintain our assets to agreed Levels of Service which maximise community value throughout an asset's life

Supported by four Strategic Objectives:

1. **MAXIMISE COMMUNITY VALUE**
2. **DELIVER AGREED LEVELS OF SERVICE**
3. **INFORMED DECISION MAKING**
4. **OPTIMALLY MANAGED**

This Asset Management Plan is based on the format recommended in Section 4.2.6 of the *International Infrastructure Management Manual* (IPWEA 2015).

This plan is driven by the priorities of Council's Strategic Plan, the Asset Management Policy and Asset Management Strategy. It is funded by the Long Term Financial Plan and Annual Business Plan.

The effectiveness of this Asset Management Plan is measured annually through the following key performance indicators:

KEY PERFORMANCE INDICATOR
<p>Asset Renewal Funding Ratio</p> <p>Calculated by measuring capital expenditure on renewal and replacement of assets relative to the Asset Management Plan required expenditure. This indicates whether Council is renewing or replacing existing non-financial assets in accordance with its future Asset Management renewal requirements</p>
<p>Asset Management Maturity Assessment</p> <p>Assessed against the Institute of Public Works Engineering Australasia (IPWEA) National Asset Management Strategy (NAMS) targets. The maturity scale builds from 1 - Aware to 3 - Core Maturity to 5 - Advanced Maturity.</p>

4 - WHAT ASSETS WE HAVE

Assets exist to meet community needs through enabling the delivery of services to the service levels adopted by Council. Transport assets include roads for vehicles and cyclists, footpaths for pedestrians and cyclists, car parks and streetscapes for aesthetics.

The lifecycle management plan details how Council plans to manage and operate the assets at the agreed levels of service while optimising whole-of-life costs. Utilisation is a key consideration impacting on council's replacement decision making processes. All transport assets are maintained, renewed and upgraded based on condition, safety and risk. At this stage no asset service hierarchy applies.

Asset Category	Asset Sub-Category	Useful Life
Roads	Seal	25 years
	Pavement	60 years
Bridges		80 years
Footpaths	Footpaths	50 years
	Shared Paths	20 years
	Stairs	80 years
Kerb and Water Table		70 years
Kerb Ramps		70 years
Street Lighting		50 years
Bus Stops		20 years
Street Furniture		15 years
Traffic Control Devices	Roundabouts	70 years
	Crash Barriers	80 years
Retaining Walls		80 years



Figure 1: Welcome to City of Marion Sign in Hallett Cove

Data Quality

Currency and accuracy of asset data is critical to effective asset and financial management. Data confidence is classified on a 5 level scale:

Confidence Grade	Data Confidence	Description
A	Highly reliable data	<ul style="list-style-type: none"> Based on sound records, procedures, investigations and analysis Documented accurately Agreed as the best method of assessment Dataset is complete and estimated to be accurate $\pm 2\%$
B	Reliable data	<ul style="list-style-type: none"> Based on sound records, procedures, investigations and analysis Documented properly but has minor shortcomings For example, some data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation Dataset is complete and estimated to be accurate $\pm 10\%$
C	Uncertain data	<ul style="list-style-type: none"> Either based on sound records, procedures, investigations and analysis which is incomplete or unsupported Or extrapolated from a limited sample for which grade A or B data are available Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated $\pm 25\%$
D	Very uncertain data	<ul style="list-style-type: none"> Based on unconfirmed verbal reports and/or cursory inspections and analysis Dataset may not be fully complete and most data is estimated or extrapolated. Accuracy $\pm 40\%$
E	Unknown	<ul style="list-style-type: none"> Unknown, as none or very little data held

Following an extensive data cleanse data confidence is assessed as reliable to uncertain (confidence grades B to C) for the best available data used in the preparation of this Asset Management Plan. Improving data quality has been added to the Improvement Plan.

All figures in Council's Asset Management Plans are in present value (today's dollars) as a number of factors influence the indexation rates. When incorporating the figures into Council's Long Term Financial Plan, relevant indexations linked to the type of expenditure will be applied.

ROADS

Roads are important for our communities; they support safe and efficient movement of people whether by bicycle or vehicle and the transportation of goods.

Roads provide connections and access to schools, shopping centres, work, home and recreational areas which help economic development within the City of Marion.



493 km of Road



**Road Network value
\$235 million**

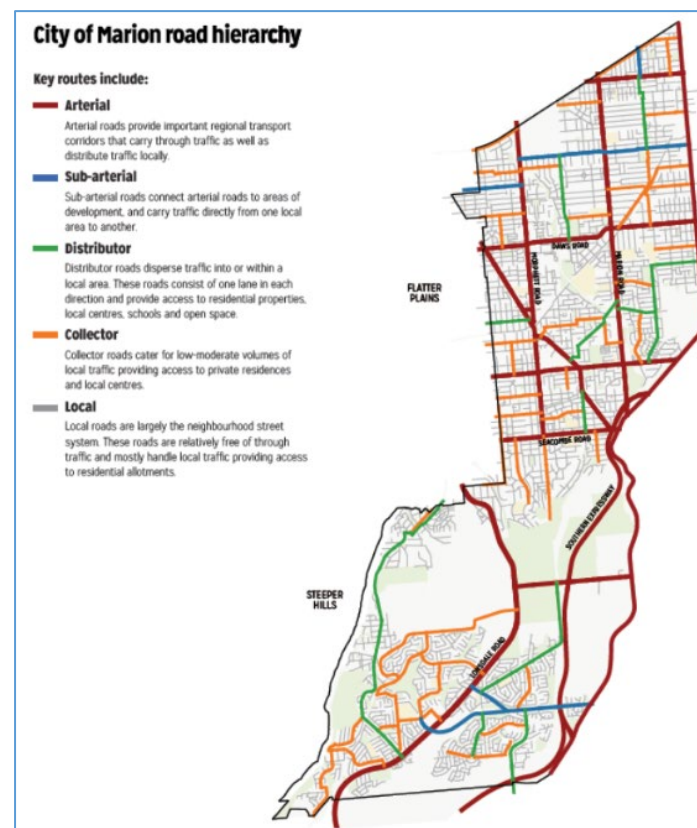
Note: The City of Marion cares for and maintains many local roads; however, there are some main roads (Arterial Roads) that are under the care and control of the Department for Infrastructure and Transport (DIT).

WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey showed our residents believed that providing and maintaining roads were of a high importance.

"It's a pleasure driving in my area Sheidow Park. The Marion area in general has nice landscaping and good roads." – City of Marion Resident

"Would like to see potholes filled and made smooth. Smooth road travel is important for safety" –City of Marion Resident



71% Satisfied



97% Important

HOW WE HAVE LISTENED

Understanding what is important to our community, we have developed the Community Levels of Service:

Safety/Quality	Provide a safe and quality road network for vehicles and cyclists
Functionality / Capacity	Provide a road network that provides effective access and/or movement as identified within the Road Hierarchy
Sustainability	Plan and construct roads that are environmentally sustainable and minimise waste. Roads to be preserved to extend the assets remaining life at the optimal total cost

WHAT WE PLAN TO DO

Our 2018 condition data shows that the condition of our road pavements and seals are fair. The City of Marion will continue to adopt a reseal program and a proactive maintenance program to extend useful life of road seal and pavement assets. The current funding is enough to ensure that road maintenance and renewals continue to remain within the desired service levels for Road assets.

The City of Marion has also undertaken a trial into a new road surface product called Reconophalt which consists of recycled plastic bags, toner from printer cartridges and Reclaimed Asphalt Product. 3650 tonnes were laid in 2018/19 which is equivalent to 1,990,000 plastic bag equivalents and 66,000 used printer cartridges. The City of Marion will continue to closely monitor the trial sites with Council's principal road contractor to track performance. Also, City of Marion uses reclaimed asphalt product (RAP) at 30% in all new asphalt road reseals.

ROAD LIFECYCLE ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way.

Asset Lifecycle	Activity	Community Levels of Service
Monitoring	<ul style="list-style-type: none"> Defect and Condition Auditing (5 year frequency) 	Quality
Maintenance	<ul style="list-style-type: none"> Reactive Maintenance (Potholes) Proactive Maintenance (Crack Sealing and Road Rejuvenation) 	Safety / Quality
Renewal	<ul style="list-style-type: none"> Resealing Program 	Quality / Sustainability

Note: The Road Reseal program includes the resealing of all Streetscape roads, one year after the streetscape has finished.

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$0	\$0	\$0	\$160,000	\$4,750,000	\$0	\$4,910,000
2021/22	\$0	\$0	\$90,000	\$160,000	\$4,750,000	\$0	\$5,000,000
2022/23	\$0	\$0	\$0	\$160,000	\$4,750,000	\$0	\$4,910,000
2023/24	\$0	\$0	\$0	\$160,000	\$4,750,000	\$0	\$4,910,000
2024/25	\$0	\$0	\$0	\$160,000	\$4,750,000	\$0	\$4,910,000
2025/26	\$0	\$0	\$0	\$160,000	\$4,750,000	\$0	\$4,910,000
2026/27	\$0	\$0	\$90,000	\$160,000	\$4,750,000	\$0	\$5,000,000
2027/28	\$0	\$0	\$0	\$160,000	\$4,750,000	\$0	\$4,910,000
2028/29	\$0	\$0	\$0	\$160,000	\$4,750,000	\$0	\$4,910,000
2029/30	\$0	\$0	\$0	\$160,000	\$4,750,000	\$0	\$4,910,000
TOTAL	\$0	\$0	\$180,000	\$1,600,000	\$47,500,000	\$0	\$49,280,000

FUTURE DEMANDS



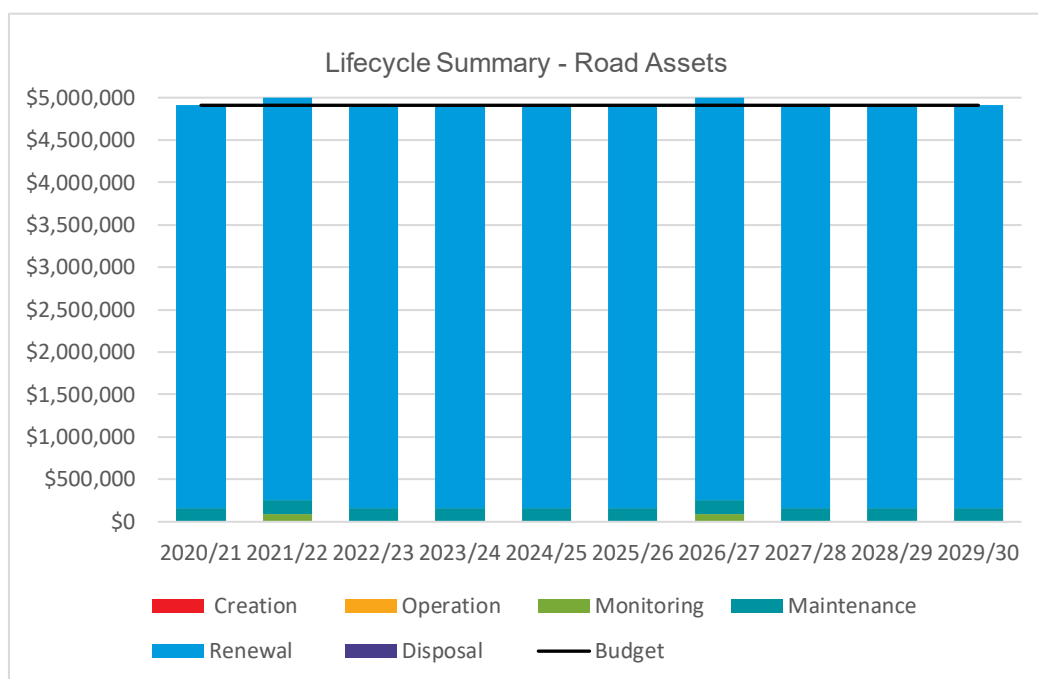
Climate
Change



Budget
Reduction



Asset Collapse /
Failure



UP AND COMING MAJOR STREETSCAPE UPGRADE PROJECTS

- Birch Crescent, Mitchell Park – Streetscape Project
- Alawoona Avenue, Mitchell Park – Streetscape Project
- Quick Road, Mitchell Park – Streetscape Project
- The Cove Road, Hallett Cove – Streetscape Project

NEXT STEPS

- Undertake condition audit in 2021/22 then every five years (in conjunction with Kerb and Watertable condition audit)
- Review Reconophalt trials and RAP content and performance annually – continue to explore other innovative sustainable road products and technologies
- Update this asset class analysis annually as new data becomes available

KERB AND WATERTABLE

The Kerb and Watertable provides stormwater protection to properties by keeping stormwater within the road corridor and allows stormwater to freely drain along the street toward a stormwater catchment system.

Kerb and Watertable also provides a vehicle edge control and provides an edge restraint for pavements. Kerb and Watertable on arterial roads are the responsibility of Council.



**908 km of Kerb and
Water Table**



**Kerb Network value
\$157 million**

Note: Stormwater Pits and Pipes are not included in this Asset Management Plan. Please refer to the Stormwater Asset Management Plan.



Figure 2: Kerb and Watertable located at Finnis Street, Marion

WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey showed our residents believed that providing and maintaining footpaths and kerb ramps were of a high importance.

“The state of footpaths and kerbs here just remain broken and never seem to get fixed.” – City of Marion Resident

HOW WE HAVE LISTENED

Understanding what is important to our community, we have developed the Communities Levels of Service:

Safety / Quality	Provide Kerb and Watertable that allows safe and efficient passage of stormwater
Capacity / Functionality	Provide Kerb and Watertable that meets Australian Standards and Best Practise and caters for stormwater demand
Sustainability	Construct Kerb and Watertable with recycled base aggregate to minimise waste



71% Satisfied



98% Important

WHAT WE PLAN TO DO

Typically the failure of Kerb and Watertable is difficult to predict (as asset failure occurs from tree roots, private works damage and/or service connections) and mainly relies on a reactive response.

We currently undertake a proactive renewal program the year prior for roads that are identified in the road reseal program to ensure Kerb and Watertable are in good condition before the road is renewed.

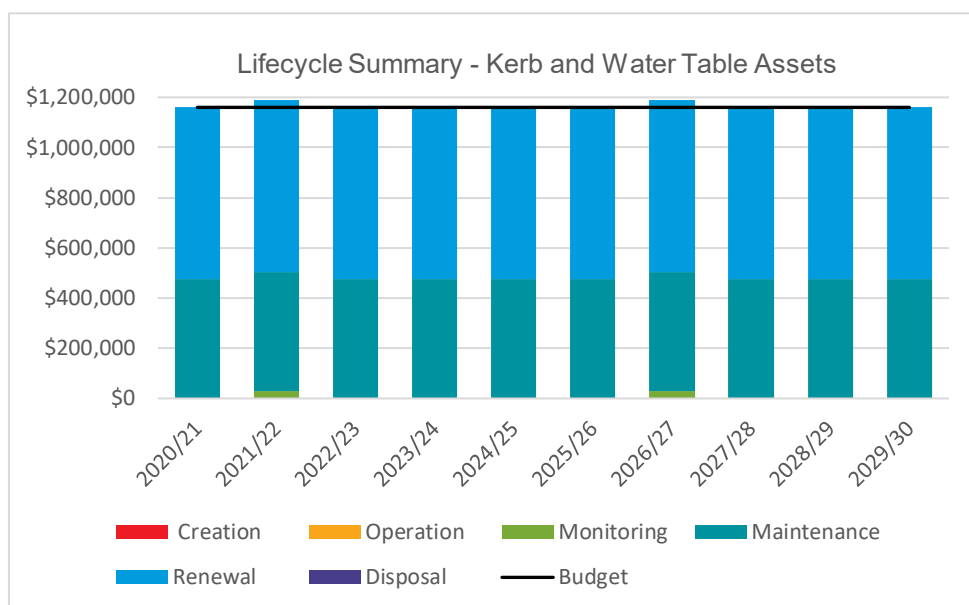
Full renewals of Kerb and Watertable are currently identified for Streetscape projects.

KERB AND WATERTABLE LIFECYCLE ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way:

Asset Lifecycle	Activity	Community Levels of Service
Monitoring	<ul style="list-style-type: none"> Condition Auditing (5 year frequency) 	Quality / Functionality
Maintenance	<ul style="list-style-type: none"> Reactive Maintenance (Small section Kerb Replacement) 	Safety / Quality
Renewal	<ul style="list-style-type: none"> Large section Kerb and Watertable Renewal Program (with the Road Reseal Program) Full Kerb and Watertable Renewal (Streetscapes Program) 	Quality / Sustainability

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$0	\$0	\$0	\$475,000	\$685,000	\$0	\$1,160,000
2021/22	\$0	\$0	\$30,000	\$475,000	\$685,000	\$0	\$1,190,000
2022/23	\$0	\$0	\$0	\$475,000	\$685,000	\$0	\$1,160,000
2023/24	\$0	\$0	\$0	\$475,000	\$685,000	\$0	\$1,160,000
2024/25	\$0	\$0	\$0	\$475,000	\$685,000	\$0	\$1,160,000
2025/26	\$0	\$0	\$0	\$475,000	\$685,000	\$0	\$1,160,000
2026/27	\$0	\$0	\$30,000	\$475,000	\$685,000	\$0	\$1,190,000
2027/28	\$0	\$0	\$0	\$475,000	\$685,000	\$0	\$1,160,000
2028/29	\$0	\$0	\$0	\$475,000	\$685,000	\$0	\$1,160,000
2029/30	\$0	\$0	\$0	\$475,000	\$685,000	\$0	\$1,160,000
TOTAL	\$0	\$0	\$60,000	\$4,750,000	\$6,850,000	\$0	\$11,660,000



FUTURE DEMANDS



Climate
Change



Budget
Reduction



Asset Collapse
/ Failure

UP AND COMING KERB AND WATERTABLE PROJECTS

- Sturt Road, Sturt – Streetscape Project
- Birch Crescent, Mitchell Park – Streetscape Project
- Diagonal Road, Oaklands Park – Streetscape Project
- Morphett Road, Warradale – Streetscape Project
- Alawoona Avenue, Mitchell Park – Streetscape Project
- Quick Road, Mitchell Park – Streetscape Project
- The Cove Road, Hallett Cove – Streetscape Project

NEXT STEPS

- Undertake condition audit in 2021/22 then every five years (In conjunction with Roads)
- Develop forward works programs for Maintenance, Renewal, Upgrade and New Kerb and Watertable
- Explore environmentally sustainable materials, products and technologies with Kerb and Watertable annually
- Update this asset class analysis annually as new data becomes available

FOOTPATHS

Footpaths, Shared Paths and Stairs are all assets that provide connections for our community and promote a healthy lifestyle.



832 km of Footpaths



32 km of Shared Paths



12 sets of Stairs



Footpath Network
value
\$131 million



Figure 3: Shared Path on the Sturt River Linear Trail

WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey showed our residents believed that providing and maintaining footpaths and kerb ramps were of a high importance.

"I would like to see more attendance to the upkeep of footpaths so as residents can't trip on the uneven joins in the concrete paths." – City of Marion Resident

"Extremely impressed with speed in which my concern regarding unsafe pavement was reconciled. I rang in the morning, I received phone call response late afternoon same day!" – City of Marion Resident



71% Satisfied



98% Important

HOW WE HAVE LISTENED

Understanding what is important to our community, we have developed the Community Levels of Service:

Safety/Quality	Provide a safe and quality footpath network for pedestrians and cyclists
Capacity	Provide a footpath network that meets the requirements for pedestrians and cyclists (including meeting Disability Discrimination Act (DDA) and Australian Standards requirements)
Functionality	Provide at least 1 footpath per street (subject to local community consultation)
Sustainability	Construct footpaths with recycled base aggregate to minimise waste

WHAT WE PLAN TO DO

Our data shows that the condition of our footpaths is fair. The City of Marion currently undertakes a number of programs that focus on maintenance and renewal such as the large area/ slab renewal program, shared path program, New/Upgrade program and a Streetscape upgrade program.

In response to the 2019 Community Satisfaction Survey, the City of Marion commenced a campaign 'Footpath Blitz' which called on the community to identify any defects and broken footpaths across the city. The locations help us develop a maintenance program to repair and make safe any risks within the footpath network.

A detailed condition and defect audit will be undertaken in 20/21 to review future forward works programs.

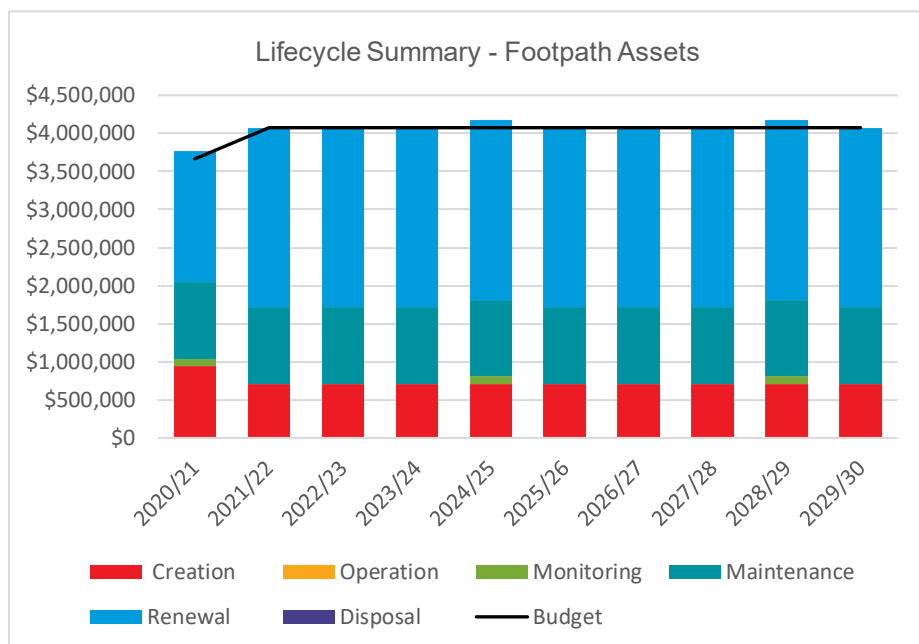
FOOTPATH LIFECYCLE ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way:

Asset Lifecycle	Activity	Community Levels of Service
Creation	<ul style="list-style-type: none"> New Footpath Program Footpath Upgrade Program New Shared Path Program Streetscape Program 	Functionality / Capacity / Sustainability
Monitoring	<ul style="list-style-type: none"> Defect and Condition Auditing (4 year frequency) 	Quality / Functionality
Maintenance	<ul style="list-style-type: none"> Reactive Maintenance (Concrete Footpath repair and grinding, lift and relay pavers, Pothole repairs etc.) 	Safety / Quality
Renewal	<ul style="list-style-type: none"> Large Area/Slab Renewal Program 	Quality / Sustainability

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$940,000	\$0	\$100,000	\$1,005,000	\$1,720,000	\$0	\$3,765,000
2021/22	\$710,000	\$0	\$0	\$1,005,000	\$2,360,000	\$0	\$4,075,000
2022/23	\$710,000	\$0	\$0	\$1,005,000	\$2,360,000	\$0	\$4,075,000
2023/24	\$710,000	\$0	\$0	\$1,005,000	\$2,360,000	\$0	\$4,075,000
2024/25	\$710,000	\$0	\$100,000	\$1,005,000	\$2,360,000	\$0	\$4,175,000
2025/26	\$710,000	\$0	\$0	\$1,005,000	\$2,360,000	\$0	\$4,075,000
2026/27	\$710,000	\$0	\$0	\$1,005,000	\$2,360,000	\$0	\$4,075,000
2027/28	\$710,000	\$0	\$0	\$1,005,000	\$2,360,000	\$0	\$4,075,000
2028/29	\$710,000	\$0	\$100,000	\$1,005,000	\$2,360,000	\$0	\$4,175,000
2029/30	\$710,000	\$0	\$0	\$1,005,000	\$2,360,000	\$0	\$4,075,000
TOTAL	\$7,330,000	\$0	\$300,000	\$10,050,000	\$22,960,000	\$0	\$40,640,000

Note: 40% of the Streetscape budget is allocated to Footpaths.



FUTURE DEMANDS



Climate
Change



Budget
Reduction



Asset
Collapse /
Failure

UP AND COMING FOOTPATH PROJECTS

- Birch Crescent, Mitchell Park – Streetscape Project
- Diagonal Road, Oaklands Park – Streetscape Project
- Morphett Road, Warradale – Streetscape Project
- Quick Road, Mitchell Park – Streetscape Project
- The Cove Road, Hallett Cove – Streetscape Project
- Alawoona Avenue, Mitchell Park – Streetscape Project

NEXT STEPS

- Undertake condition and defect audit on the footpath network in 2020/21 then every four years
- Develop forward works programs for Maintenance, Renewal, Upgrade and New footpaths
- Develop a footpath hierarchy model to help priorities forward works programs
- Undertake a footpath network gap analysis for missing links within the footpath network
- Update this asset class analysis annually as new data becomes available

TRAFFIC CONTROL DEVICES

Traffic Control Devices exist to assist with functionality of the road network, control traffic movements and keep road users safe.

Typical Traffic Control Devices include Roundabouts, Driveway Links, Median Islands, Crash Barriers, Pedestrian Crossings, Road Humps, Signs, Safety Bar Layouts and Line Marking.



**1797 Traffic
Control
Devices**



**Traffic Control
Device value \$15
million**



Figure 4: Speed cushion on Trott Grove, Oaklands Park

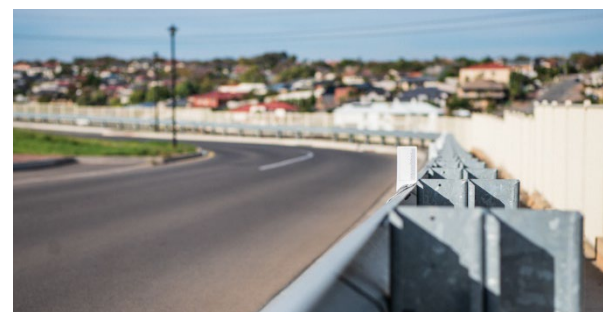


Figure 5: Roundabout and Crash Barrier within the City of Marion

WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey didn't include any questions related to the importance or satisfaction of Traffic Control Devices or how we service them within the City of Marion. The Improvement Plan includes an action to investigate the feasibility of adding additional questions to Council's future Community Satisfaction Surveys.

WHAT WE HAVE ASSUMED

Understanding what is important to our community, we have developed the Community Levels of Service:

Safety / Quality	Provide safe and quality traffic control devices that meet Australian Standards
Capacity / Functionality	Provide effective traffic control treatments where required in line with the road hierarchy
Sustainability	Use environmentally sustainable materials and products that are effective for the application

WHAT WE PLAN TO DO

Councils install a number of traffic control devices each year to meet the growing number of community requests and traffic investigations recommendations. The demand for traffic control devices are assessed on a range of criteria and priorities and balanced against available funds and substantiated risks.

Line marking maintenance operates on a 2 year cyclic program to ensure lines and safety bar layouts are visible and provides a safe road environment.

The City of Marion undertake a traffic data survey program which is an ongoing program that monitors the road network in relation to traffic volumes, speeds and commercial activity to ensure the road network is functioning as designed.

TRAFFIC CONTROL DEVICE LIFECYCLE ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way:

Asset Lifecycle	Activity	Community Levels of Service
Creation	<ul style="list-style-type: none"> Traffic Control Device Upgrade Program New Traffic Control Device Program 	Functionality / Capacity / Safety / Quality / Sustainability
Monitoring	<ul style="list-style-type: none"> Traffic Data Surveys Defect and Condition Auditing (5 year frequency) 	Quality / Functionality
Maintenance	<ul style="list-style-type: none"> Reactive Maintenance Planned Line Marking Maintenance Proactive sign replacement program 	Safety / Quality
Renewal	<ul style="list-style-type: none"> Traffic Control Device Renewal Program 	Safety / Quality / Sustainability

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$335,000	\$0	\$0	\$230,000	\$310,000	\$0	\$875,000
2021/22	\$335,000	\$0	\$0	\$230,000	\$310,000	\$0	\$875,000
2022/23	\$335,000	\$0	\$30,000	\$230,000	\$310,000	\$0	\$905,000
2023/24	\$335,000	\$0	\$0	\$230,000	\$310,000	\$0	\$875,000
2024/25	\$335,000	\$0	\$0	\$230,000	\$310,000	\$0	\$875,000
2025/26	\$335,000	\$0	\$0	\$230,000	\$310,000	\$0	\$875,000
2026/27	\$335,000	\$0	\$0	\$230,000	\$310,000	\$0	\$875,000
2027/28	\$335,000	\$0	\$30,000	\$230,000	\$310,000	\$0	\$905,000
2028/29	\$335,000	\$0	\$0	\$230,000	\$310,000	\$0	\$875,000
2029/30	\$335,000	\$0	\$0	\$230,000	\$310,000	\$0	\$875,000
TOTAL	\$3,350,000	\$0	\$60,000	\$2,300,000	\$3,100,000	\$0	\$8,810,000

FUTURE DEMANDS



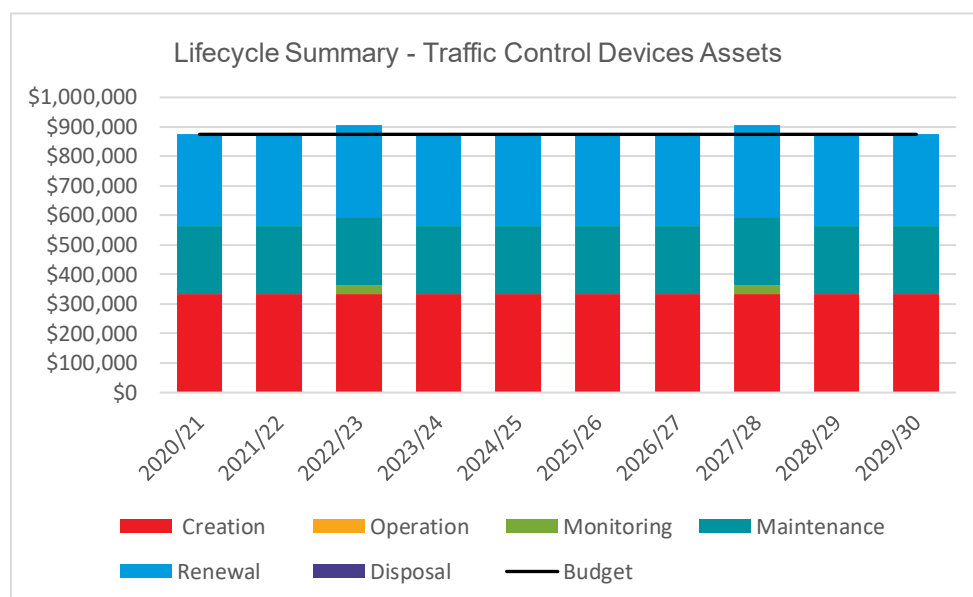
Climate
Change



Budget
Reduction



Asset
Collapse /
Failure



NEXT STEPS

- Develop priorities matrix and a plan for Maintenance, Renewal, Upgrade and New
- Undertake a condition audit in 2023/24 then every five years
- Explore innovative data collection using machine learning
- Update this asset class analysis annually as new data becomes available

KERB RAMPS

Kerb ramps are solid ramp graded down from the top surface of a footpath to the surface of an adjoining street.

Kerb Ramps are positioned for safe road crossings points within the footpath network with smooth grades and safe sight lines.



6858 Kerb Ramps



**Kerb Network value
approximately \$10M**



Figure 6: Kerb Ramp in Hallett Cove

WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey showed our residents believed that providing and maintaining footpaths and kerb ramps were of a high importance.



71% Satisfied



98% Important

HOW WE HAVE LISTENED

Understanding what is important to our community, we have developed the Community Levels of Service:

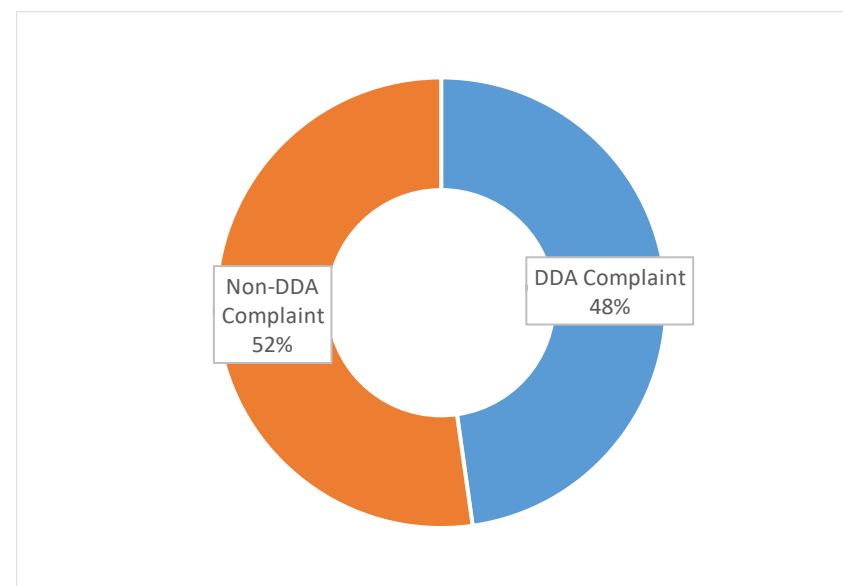
Safety / Quality	Provide kerb ramps that allows safe passage for pedestrians, cyclists, mobility scooters and Wheelchairs. Provide DDA compliant kerb ramps
Capacity / Functionality	Provide Kerb Ramps where required within the footpath and cycling network
Sustainability	Construct kerb ramps with recycled base aggregate to minimise waste

WHAT WE PLAN TO DO

Our data shows that our kerb ramps aren't all complying with DDA requirements with approx. 48% of kerb ramps meeting the current standard.

The City of Marion will aim for DDA compliance by 2030.

This will increase the current funding from \$50k to \$630k per year from 2021/22 (the 2020/21 budget will increase to \$315k to allow time to create an upgrade program and undertake a network analysis).

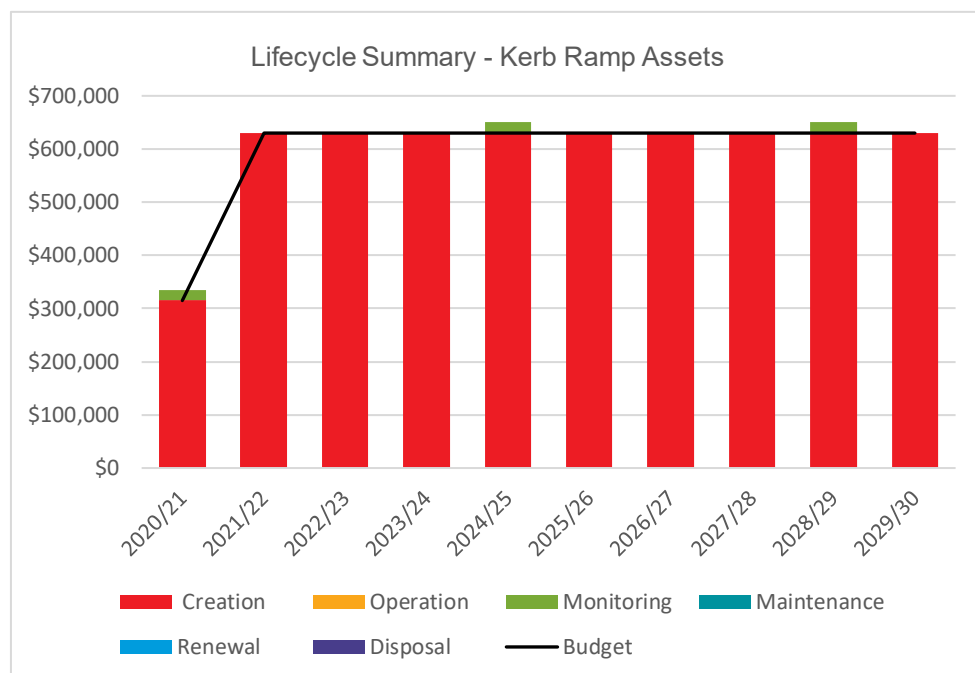


KERB RAMP ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way:

Asset Lifecycle	Activity	Community Levels of Service
Creation	<ul style="list-style-type: none"> New Kerb Ramp Program Kerb Ramp Upgrade Program 	Functionality / Capacity / Sustainability
Monitoring	<ul style="list-style-type: none"> Condition Auditing / Network Assessment (4 year frequency) 	Quality / Functionality

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$315,000	\$0	\$20,000	\$0	\$0	\$0	\$335,000
2021/22	\$630,000	\$0	\$0	\$0	\$0	\$0	\$630,000
2022/23	\$630,000	\$0	\$0	\$0	\$0	\$0	\$630,000
2023/24	\$630,000	\$0	\$0	\$0	\$0	\$0	\$630,000
2024/25	\$630,000	\$0	\$20,000	\$0	\$0	\$0	\$650,000
2025/26	\$630,000	\$0	\$0	\$0	\$0	\$0	\$630,000
2026/27	\$630,000	\$0	\$0	\$0	\$0	\$0	\$630,000
2027/28	\$630,000	\$0	\$0	\$0	\$0	\$0	\$630,000
2028/29	\$630,000	\$0	\$20,000	\$0	\$0	\$0	\$650,000
2029/30	\$630,000	\$0	\$0	\$0	\$0	\$0	\$630,000
TOTAL	\$5,985,000	\$0	\$60,000	\$0	\$0	\$0	\$6,045,000



FUTURE DEMANDS



Climate
Change



Budget
Reduction



Asset Collapse /
Failure

NEXT STEPS

- Undertake condition audit in 2020/21 then every four years
- Develop an Upgrade and new kerb ramp program
- Update this asset class analysis annually as new data becomes available

BRIDGES

Bridges play a critical role in connecting communities and important places separated by creeks, rivers, wetlands, roads, train lines and/or other difficult terrain.

The different types of bridges within the City of Marion are road bridges, shared path bridges and minor pedestrian bridges.



42 Bridges / Culverts



**Bridge Network value
\$5.6 million**

Note: The Hallett Cove Boardwalk structures are addressed in the Coastal Walkway Asset Management Plan and are not included in this plan.



Figure 7: Bridge near Hunt Avenue, Morphettville



CRITICAL ASSETS

High consequence of failure causing significant loss or reduction of service

- Cormorant Drive Road Bridge, Hallett Cove
- Finniss Street Road Bridge, Marion
- Maxwell Terrace Road Bridge, Glengowrie

WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey didn't include any questions related to the importance or satisfaction of bridges or how we service them within the City of Marion. The Improvement Plan includes an action to investigate the feasibility of adding additional questions to Council's future Community Satisfaction Surveys

WHAT WE HAVE ASSUMED

Understanding what is important to our community, we have developed the Community Levels of Service:

Safety / Quality	Provide safe and quality bridges for vehicles, pedestrians and cyclists
Functionality / Capacity	Provide fit for purpose bridges where the network requires with adequate widths and load capacity
Sustainability	Plan and construct bridges with environmentally sustainable products where appropriate

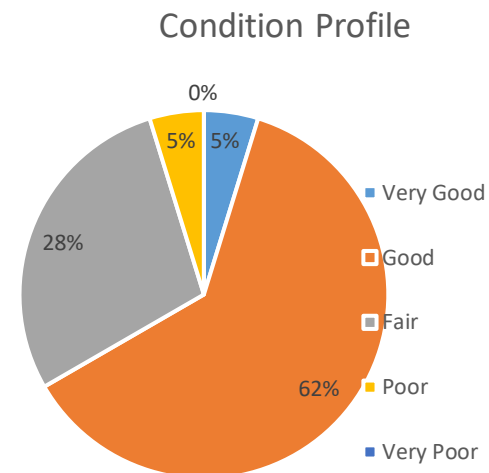
WHAT WE PLAN TO DO

Our data shows that our bridges are in a good condition, however two pedestrian bridges require renewing in 2029/30.

An annual proactive bridge maintenance program will be a new addition to this plan which will focus on treatments to bridges to extended useful life and maintain levels of service.

BRIDGE LIFECYCLE ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way:



Asset Lifecycle	Activity	Community Levels of Service
Monitoring	<ul style="list-style-type: none"> Defect and Condition Auditing (5 year frequency) 	Quality
Maintenance	<ul style="list-style-type: none"> Reactive Maintenance (Deck Repairing, etc.) Proactive Maintenance (Deck Oiling, Repainting, etc.) 	Safety / Quality
Renewal	<ul style="list-style-type: none"> Bridge Renewal Program 	Quality / Sustainability

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
2021/22	\$0	\$0	\$40,000	\$15,000	\$20,000	\$0	\$75,000
2022/23	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
2023/24	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
2024/25	\$0	\$0	\$0	\$15,000	\$20,000	\$0	\$35,000
2025/26	\$0	\$0	\$0	\$15,000	\$30,000	\$0	\$45,000
2026/27	\$0	\$0	\$40,000	\$15,000	\$0	\$0	\$55,000
2027/28	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
2028/29	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
2029/30	\$0	\$0	\$0	\$15,000	\$500,000	\$0	\$515,000
TOTAL	\$0	\$0	\$80,000	\$150,000	\$570,000	\$0	\$800,000

FUTURE DEMANDS



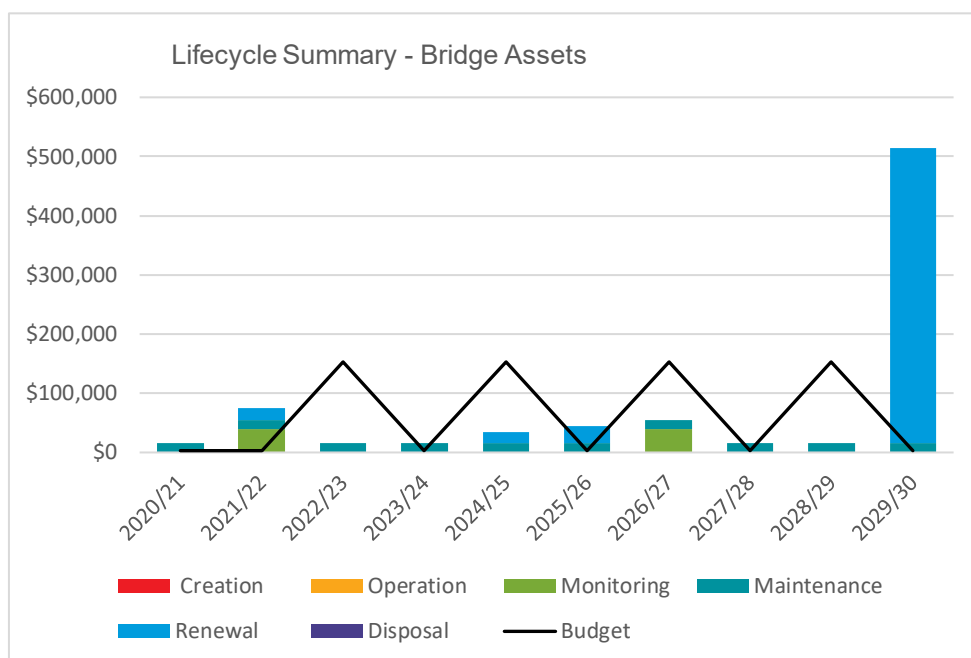
Climate
Change



Budget
Reduction



Asset Collapse /
Failure



UP AND COMING BRIDGE PROJECTS

- Mostyn Road Reserve Bridges (Deck Renewal)
- Finnis Street Road Bridge (Handrail Renewal)
- Warriparinga North and South Bridges (Full Renewal)

NEXT STEPS

- Develop a proactive Maintenance Schedule
- Develop a bridge hierarchy
- Undertake bridge utilisation surveys
- Undertake Bridge Condition Audit in 2021/22 then every five years
- Review asset useful life and compare performance of materials
- Update this asset class analysis annually as new data becomes available

STREET FURNITURE

Street Furniture are assets along the road network that aren't captured within the other asset classes. These are Street Signs, Benches, Pedestrian/Cyclist Fencing and other assets.

Note: Reserves, Coastal Walkway and Council Owned Property signs, benches and other assets are addressed in the Open Space, Coastal Walkway and Property Asset Management Plan respectively and are not included in this plan



14,114 Signs



Street Furniture value
\$3.4 million



Figure 8: Street Furniture in Finnis Street, Marion



WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey didn't include any questions related to the importance or satisfaction of Street Furniture or how we service them within the City of Marion. The Improvement Plan includes an action to investigate the feasibility of adding additional questions to Council's future Community Satisfaction Surveys

WHAT WE HAVE ASSUMED

Understanding what is important to our community, we have developed the Community Levels of Service:

Safety / Quality	Provide quality and safe street furniture
Capacity / Functionality	Provide street furniture that is fit for purpose and where required
Sustainability	Use environmentally sustainable products or materials where appropriate. Remove unnecessary signs to reduce sign pollution.



Figure 9: Benches and Sign within the City of Marion

WHAT WE PLAN TO DO

Our sign data shows that the condition of our Road Signs are in good condition. Currently we response to customer request for any reactive maintenance and sign renewals.

We are delivering a road sign upgrade program in which old road signs are replaced with new compliant signs with the City of Marion Logo. Other street furniture assets are only maintained via customer requests.

Other street furniture assets (fencing, benches, bike racks, etc.) aren't registered within the asset register and aren't condition inspected. These are reactively maintained when a customer request is lodged to a specific location.

STREET FURNITURE LIFECYCLE ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way:

Asset Lifecycle	Activity	Community Levels of Service
Monitoring	<ul style="list-style-type: none"> Condition Auditing and Compliance Checking 	Quality / Functionality
Maintenance	<ul style="list-style-type: none"> Reactive Maintenance 	Safety / Quality
Renewal	<ul style="list-style-type: none"> Road Sign Renewal Program 	Safety / Quality / Sustainability

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$0	\$0	\$0	\$230,000	\$90,000	\$0	\$320,000
2021/22	\$0	\$0	\$0	\$230,000	\$90,000	\$0	\$320,000
2022/23	\$0	\$0	\$0	\$230,000	\$90,000	\$0	\$320,000
2023/24	\$0	\$0	\$10,000	\$230,000	\$90,000	\$0	\$330,000
2024/25	\$0	\$0	\$0	\$230,000	\$90,000	\$0	\$320,000
2025/26	\$0	\$0	\$0	\$230,000	\$90,000	\$0	\$320,000
2026/27	\$0	\$0	\$0	\$230,000	\$90,000	\$0	\$320,000
2027/28	\$0	\$0	\$10,000	\$230,000	\$90,000	\$0	\$330,000
2028/29	\$0	\$0	\$0	\$230,000	\$90,000	\$0	\$320,000
2029/30	\$0	\$0	\$0	\$230,000	\$90,000	\$0	\$320,000
TOTAL	\$0	\$0	\$20,000	\$2,300,000	\$900,000	\$0	\$3,220,000

FUTURE DEMANDS



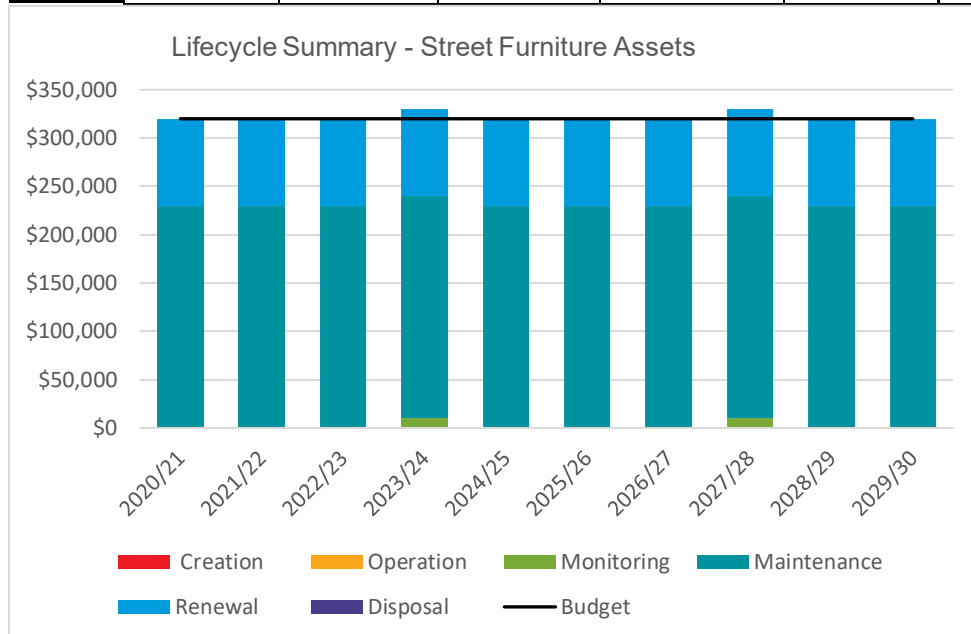
Climate
Change



Budget
Reduction



Asset Collapse /
Failure



NEXT STEPS

- Undertake condition audit in 2023/24 then every five years, including identifying all fencing and bench asset classes
- Develop a Renewal and Disposal Plan for sign assets
- Update this asset class analysis annually as new data becomes available

BUS STOPS

Bus stops ensure patrons can access public transport provided by the Department of Planning, Transport and Infrastructure (DIT).

DIT determine the location of the stop and Council provide the Bus Stop pad and maintain the existing shelters.



**261 City of
Marion Bus
Shelters**



**78 Advertising
Third Parties
Bus Shelters**



**72 DIT Bus
Shelters**



**487 DIT
Bus Stop
locations**



**Bus Shelter
Network value
\$2.5 million**

WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey didn't include any questions related to the importance or satisfaction of Bus Shelters or how we service them within the City of Marion. The Improvement Plan includes an action to investigate the feasibility of adding additional questions to Council's future Community Satisfaction Surveys

WHAT WE HAVE ASSUMED

Understanding what is important to our community, we have developed the Community Levels of Service:

Safety / Quality	Provide a safe and quality Bus pad and shelter that can be accessible by all.
Capacity	Provide DDA compliant Bus Pads and Shelters by December 2022.
Functionality	Shelters to be installed where bus stops are utilised by more than 7 people per weekday average. <i>Previously City of Marion has adopted a service level to provide shelters at every bus stop, this has been reviewed and benchmarked across other Local Government authorities and found to be over servicing (most councils have accepted a service level between a 10-20 patrons per weekday average to provide a shelter)</i>
Sustainability	Construct bus pad with recycled base aggregate. Explore recycled products for shelter construction which maintain or improve useful life of the bus shelter asset.



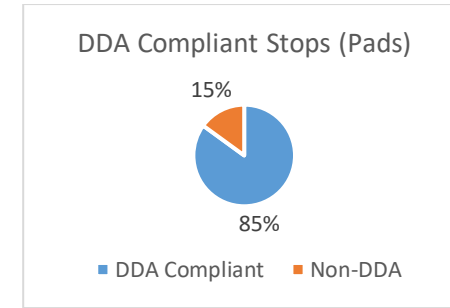
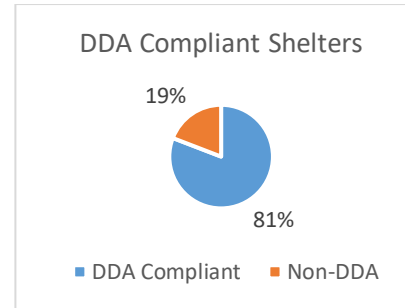
Figure 10: Bus Shelter and Stop in Marino

WHAT WE PLAN TO DO

Our bus shelters and stops/pad data shows 81% of shelters and 85% of bus stops/pads are DDA compliant.

The Disability Standards for Accessible Public Transport (DSAPT) have set down a timeline by December 2022 for all existing bus stops and shelters to comply with the standard.

City of Marion will focus on achieving this deadline with the current LTFP budget with a focus on upgrading non-compliance stops and shelters.



BUS STOP / SHELTER ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way.

Asset Lifecycle	Activity	Community Levels of Service
Creation	<ul style="list-style-type: none"> Bus Stop Pad Upgrade Program Bus Shelter Upgrade Program 	Functionality / Capacity / Safety / Quality / Sustainability
Monitoring	<ul style="list-style-type: none"> Condition Auditing (4 year frequency) 	Quality / Functionality
Maintenance	<ul style="list-style-type: none"> Reactive Maintenance Proactive Maintenance 	Safety / Quality
Renewal	<ul style="list-style-type: none"> Bus Shelter Renewal Program 	Safety / Quality / Sustainability

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$150,000	\$0	\$15,000	\$10,000	\$20,000	\$0	\$195,000
2021/22	\$150,000	\$0	\$0	\$10,000	\$20,000	\$0	\$180,000
2022/23	\$150,000	\$0	\$0	\$10,000	\$20,000	\$0	\$180,000
2023/24	\$0	\$0	\$0	\$10,000	\$60,000	\$0	\$70,000
2024/25	\$0	\$0	\$15,000	\$10,000	\$60,000	\$0	\$85,000
2025/26	\$0	\$0	\$0	\$10,000	\$60,000	\$0	\$70,000
2026/27	\$0	\$0	\$0	\$10,000	\$60,000	\$0	\$70,000
2027/28	\$0	\$0	\$0	\$10,000	\$60,000	\$0	\$70,000
2028/29	\$0	\$0	\$15,000	\$10,000	\$60,000	\$0	\$85,000
2029/30	\$0	\$0	\$0	\$10,000	\$60,000	\$0	\$70,000
TOTAL	\$450,000	\$0	\$45,000	\$100,000	\$480,000	\$0	\$1,075,000

FUTURE DEMANDS



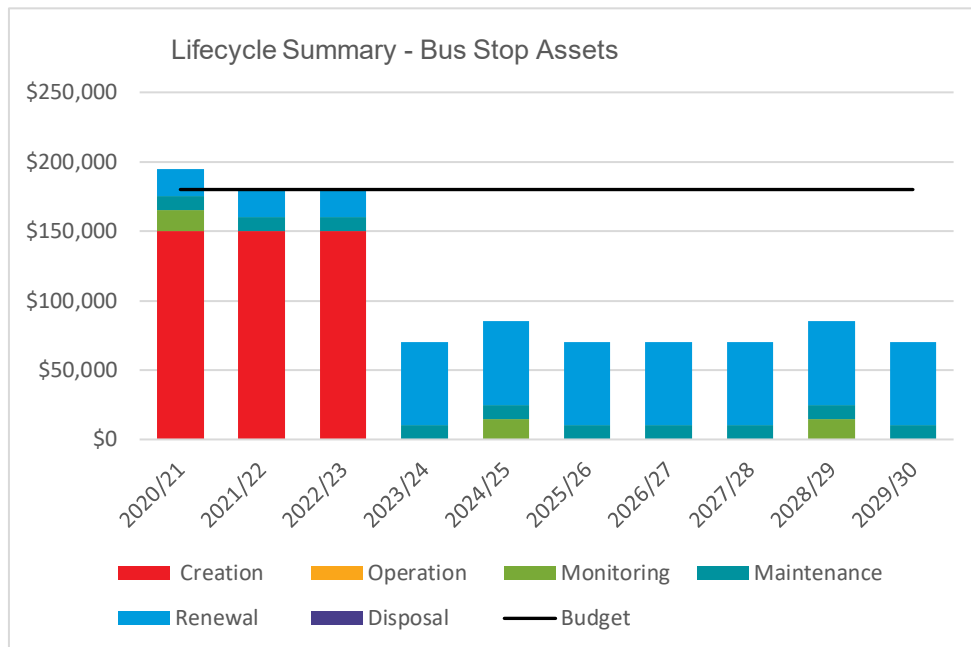
Climate
Change



Budget
Reduction



Asset Collapse /
Failure



NEXT STEPS

- Undertake condition audit in 2020/21 then every four years
- Review progress of DDA Compliance annually
- Review Bus Stop patronage data annually to determine the need for new Bus Shelters
- Update this asset class analysis annually as new data becomes available
- Work with DIT to transition to a new bus network

STREET LIGHTING

Public lighting helps provide safe, active and vibrant neighbourhoods, open spaces and playgrounds making it easier to enjoy and move around our city.

The City of Marion has a number of tariffs that impact the way we manage our street lighting, these include:

- **SAPN LED Tariff** - SAPN will fund the luminaire upgrade, and will operate and maintain, repair and/or replace the luminaire and its supporting infrastructure.
- **TFI LED Tariff** - Council or the developer funds the initial cost of a Luminaire upgrade or new installation but want SAPN to be responsible and liable for the cost of all Luminaire replacements
- **PLC LED Tariff** - Council retains title to the luminaire and SAPN will operate, maintain, and repair the luminaire, and repair and/or replace its supporting infrastructure
- **CLER Tariffs** - Council owns the lighting infrastructure and maintenance for the luminaire component is undertaken by SAPN. Council is responsible for elevation infrastructure and wiring.
- **EO Tariff** – Energy only which applies to public lighting only access to the energy network



**9300
Street Lights**



**Street Lighting
value
\$0.97 million**

Note: Council owned Reserves and Property lighting are addressed in the Open Space and Property Asset Management Plan respectively and are not included in this plan.



Figure 11: Street light in Finniss Street, Marion



**1958 SAPN
Tariff lights**



**42 TFI
Tariff lights**



**6996 PLC
Tariff lights**



**227 CLER
Tariff lights**



**67 EO
Tariff lights**

WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey showed our residents believed that providing and maintaining street lighting were of a high importance.

"Lighting in the streets seems to be a bit dull and by a couple of the reserves I don't feel safe to walk through at the moment, it's dark as there's too little light and many areas that are pitch black." – City of Marion Resident



81% Satisfied



97% Important

HOW WE HAVE LISTENED

Understanding what is important to our community, we have developed the Community Levels of Service:

Safety / Quality	Provide safe and complaint lighting standards across The City of Marion
Capacity / Functionality	Provide lighting where required within the lighting network
Sustainability	Use LED lights to be environmentally sustainable

WHAT WE PLAN TO DO

City of Marion has recently undergone a LED street lighting transition which saw the upgrade of old inefficient street lights to new LED energy efficient lights. We also are currently developing an action plan which includes street lighting asset management data and future planning around smart lighting integration to improve overall service delivery.

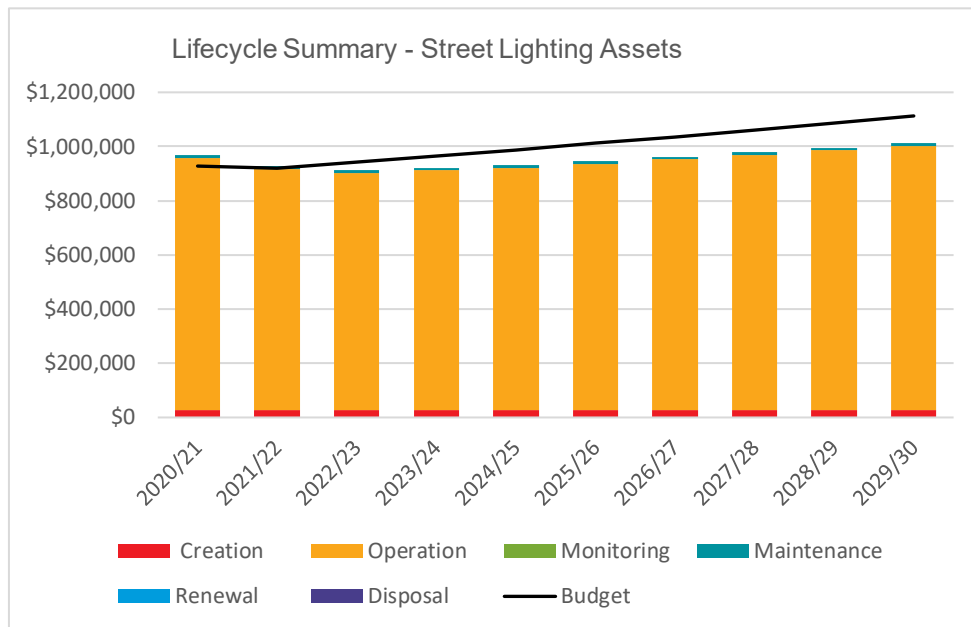
SAPN and City of Marion are undertaking an innovative data sharing and lighting control trial which will enable an integrated lighting experience as people move through the precinct.

STREET LIGHTING LIFECYCLE ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way:

Asset Lifecycle	Activity	Community Levels of Service
Creation	<ul style="list-style-type: none"> Street Light Upgrade Program 	Safety / Quality / Functionality / Capacity / Sustainability
Operation	<ul style="list-style-type: none"> Electricity Costs SAPN Tariffs 	Safety / Quality / Functionality / Capacity / Sustainability
Maintenance	<ul style="list-style-type: none"> Reactive Maintenance 	Safety / Quality

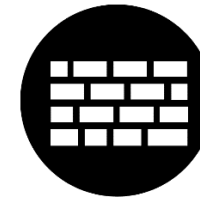
Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$26,000	\$932,966	\$0	\$10,000	\$0	\$0	\$968,966
2021/22	\$26,000	\$890,165	\$0	\$10,000	\$0	\$0	\$926,165
2022/23	\$26,000	\$875,978	\$0	\$10,000	\$0	\$0	\$911,978
2023/24	\$26,000	\$886,059	\$0	\$10,000	\$0	\$0	\$922,059
2024/25	\$26,000	\$895,108	\$0	\$10,000	\$0	\$0	\$931,108
2025/26	\$26,000	\$910,776	\$0	\$10,000	\$0	\$0	\$946,776
2026/27	\$26,000	\$926,718	\$0	\$10,000	\$0	\$0	\$962,718
2027/28	\$26,000	\$942,939	\$0	\$10,000	\$0	\$0	\$978,939
2028/29	\$26,000	\$959,444	\$0	\$10,000	\$0	\$0	\$995,444
2029/30	\$26,000	\$976,238	\$0	\$10,000	\$0	\$0	\$1,012,238
TOTAL	\$260,000	\$9,196,391	\$0	\$100,000	\$0	\$0	\$9,556,391



RETAINING WALLS

Retaining walls are used for supporting soil laterally to protect or create space for other transport assets. There are number of different types of retaining walls, these are; crib, concrete sleeper, gabion baske and concrete block

Note: Retaining walls within Reserves, Council Property Buildings or the Coastal Walkway are included in the Open Space, Property and Coastal Walking Trail Asset Management Plans respectively.



104 Retaining Walls in Transport Corridor



Retaining Walls value \$6.54M



CRITICAL ASSETS

High consequence of failure causing significant loss or reduction of service

- Brooklyn Drive, Hallett Cove
- Perry Barr Road, Hallett Cove
- Latimer Crescent, Trott Park
- Tasman Court, Hallett Cove

WHAT THE COMMUNITY TOLD US

Our 2019 City of Marion Community Satisfaction Survey didn't include any questions related to the importance or satisfaction of Retaining Walls or how we service them. The Improvement Plan includes an action to investigate the feasibility of adding additional questions to Council's future Community Satisfaction Surveys

WHAT WE HAVE ASSUMED

Understanding what is important to our community, we have developed the Community Levels of Service:

Safety / Quality	Provide safe and quality retaining walls
Capacity/Functionality	Provide retaining walls where required
Sustainability	Consider environmentally sustainable product or materials where appropriate

WHAT WE PLAN TO DO

Our data shows that retaining walls are in a good condition. There are no retaining walls identified within the next 10 years for renewal.

Continued monitoring of the retaining wall assets will continue to ensure they are maintained to a high standard. Our reactive maintenance program is used to repair any defects that may cause any failures to occur prematurely or respond to customer requests.

RETAINING WALL LIFECYCLE ACTIVITIES

Throughout the lifecycle of an asset, activities are needed at different intervals (Intervention Levels) to ensure we optimise the asset and meet the Levels of Service in the most effective way:

Asset Lifecycle	Activity	Community Levels of Service
Monitoring	<ul style="list-style-type: none"> Condition Audits (Aligned with Bridge Audits – 5 year frequency) 	Quality / Functionality
Maintenance	<ul style="list-style-type: none"> Reactive Maintenance 	Safety / Quality
Renewal	<ul style="list-style-type: none"> Retaining Wall Renewal Program 	Safety / Quality / Sustainability

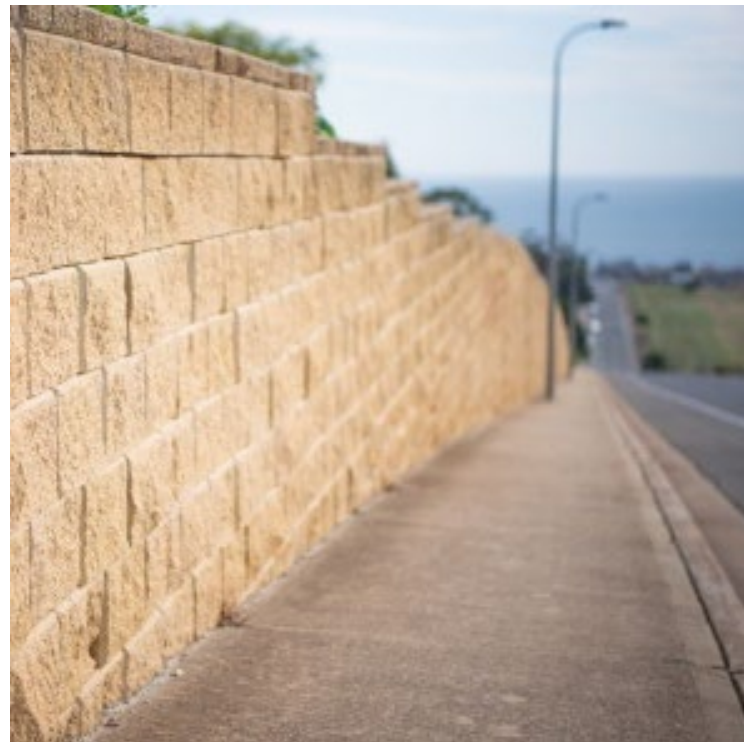
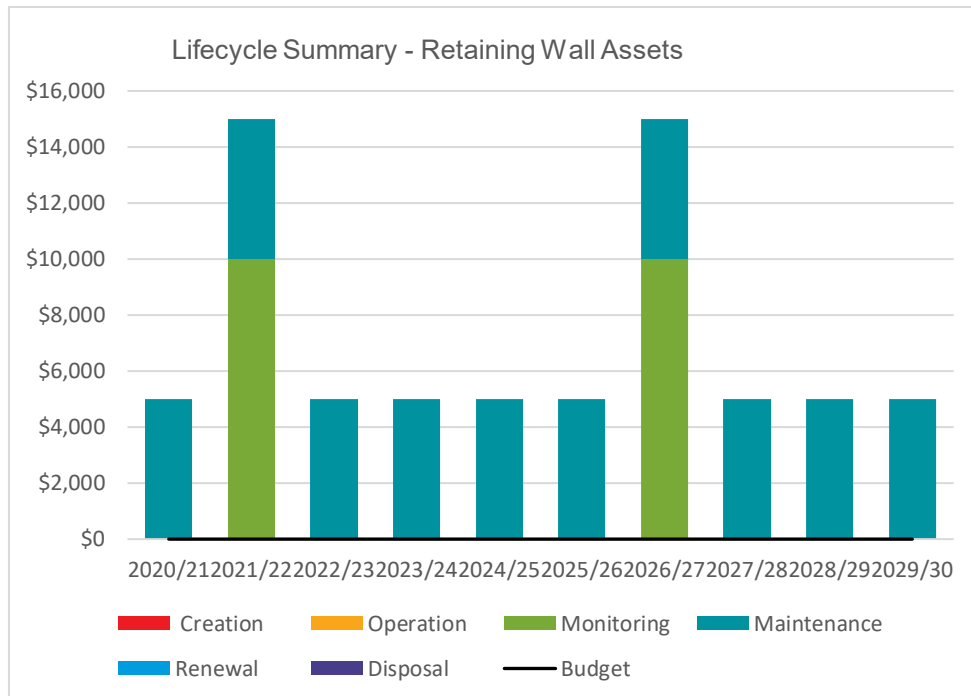


Figure 12: Retaining Walls in Hallett Cove

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
2021/22	\$0	\$0	\$10,000	\$5,000	\$0	\$0	\$15,000
2022/23	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
2023/24	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
2024/25	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
2025/26	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
2026/27	\$0	\$0	\$10,000	\$5,000	\$0	\$0	\$15,000
2027/28	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
2028/29	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
2029/30	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
TOTAL	\$0	\$0	\$20,000	\$50,000	\$0	\$0	\$70,000

FUTURE DEMANDS

Climate
ChangeBudget
ReductionAsset Collapse
/ Failure

NEXT STEPS

- Undertake condition audit in 2021/22 then every five years
- Update this asset class analysis annually as new data becomes available

5 - LEVELS OF SERVICE

Current levels of service and target areas for improvement have been documented through clear and defined asset management business processes for each asset class assigned to this Asset Management Plan.

Community Levels of Service

Community levels of service are associated with the variety of services provided by Council to our community. The following table demonstrates how the assets covered under this Asset Management Plan assist in achieving community levels of service.

	Community Level of Service	Achieved By
Safety	No preventable injuries	All transport assets will be condition assessed, including defect identification, to drive maintenance and renewal programs. All service requests responded to within suitable timeframes.
Quality	Operational requirements are safely and effectively met	Assets are managed and maintained to best practice industry standards and legislation requirements.
Function	Provide sufficient assets to meet Levels of Service	Undertake network and asset analysis to determine where or if a service is required.
Capacity	Assets are designed to cater for current demand	Assess the asset utilisation and determine if asset requires upgrade or disposal.
Sustainability	Operational requirements are safely and effectively met, whilst minimising impact on the environment	Environmental performance is assessed when selecting asset materials and products, using recycled materials where possible.

Council uses a range of activities to engage with the community and stakeholders on these services.

Technical Levels of Service

Technical levels of service determine the allocation of resources to service activities to best achieve the desired community outcomes and demonstrate effective performance throughout an asset's lifecycle. Council manages and operates assets at the agreed Levels of Service while managing whole-of-life costs to ensure the best value for resources used.

The following table demonstrates the Technical Levels of Service for Transport assets.

Technical Level of Service	Measured By
Planning in line with Asset Management policy principles and an optimal 10 year asset replacement program	Assets renewed through Replacement Programs Assets are provided to meet design standards where these are available Annual Replacement Program Budget developed and Long Term Financial Plan updated
Creation of the asset subject to a business case assessment which sets out capital requirements, whole of life costs and predicted utilisation	Assets created to increase or upgrade a level of service through annual review of the annual and 10 year replacement programs
Operation of an asset in the manner it was designed to be used for	Assets are maintained in a functioning condition Following Safe Work SA's Code of Practice for construction and maintenance activities Responding to customer feedback Monitoring Energy and Tariff agreements
Monitoring utilisation and recording asset downtime	Identifying under-used assets and appropriate remedies, and over-used assets and community demand management options
Maintenance of assets in line with a long-term asset sustainability index averaging 95-100%.	Quick response time to reactive repair and maintenance Regular proactive repair / upgrade to maintain structural integrity
Renewal in accordance with optimum replacement timing principles based on whole of life costs	Assets renewed through annual and 10 year replacement programs Annual Replacement Program Budget developed and Long-Term Financial Plan updated
Disposal where the item fails to meet minimum utilisation benchmarks or is no longer required	Complies with legislative requirements including Disposal of Land and Assets Policy

Legislative Requirements

Council considers the following legislative framework in the management of transport assets.

AS / NZS 1428.2 Pedestrian and Cycling Paths	Defines national standards for Pedestrian and Cycling Paths
Australian Accounting Standards	Set out the financial reporting standards relating to the (re)valuation and depreciation of infrastructure assets
Australian Standards / New Zealand Standards 1428.4 Kerb Crossings	Defines national standards for Kerb Crossings
Code of Technical Requirements for the Legal Use of Traffic Control Devices	Details the design and construction parameters to which traffic management devices installed by Councils must comply
Development Act	Regulates development in the State; to regulate the use and management of land and buildings, and the design and construction of buildings; to make provision for the maintenance and conservation of land and buildings where appropriate; and for other purposes
Disability Discrimination Act 1992 and other relevant disability legislation	Sets the standard for accessibility to eliminate, as far as possible, discrimination against persons on the grounds of disability.
Highways Act 1926	Sets out the legislative framework for roads and road authorities in SA
Local Government Act 1999	Sets out the role, purpose, responsibilities and powers of local governments including the preparation of a Long Term Financial Plan supported by infrastructure and asset management plans for sustainable service delivery
Local Government (Financial Management and Rating) Amendment Act 2005	Provides the requirement for the development of a Strategic Management Plan, comprising an Asset Management Plan and Long-Term Financial Plan
Motor Vehicles Standards Act 1989 (Australian Design Rules)	Defines national standards for vehicle safety, anti-theft and emissions
Native Vegetation Act	Provides incentives and assistance to landowners in relation to the preservation and enhancement of native vegetation; to control the clearance of native vegetation; and for other purposes
Relevant Australian Standards	Sets standards relating to requirements to inspect and certify cranes, elevated work platforms and lifting devices
Relevant Heavy Vehicle National Law and Regulations	Sets out laws and regulations related to heavy vehicles over 4.5 tonnes gross vehicle mass
Road Traffic Act 1961	Provides vehicle standards, mass and loading requirements and other safety measures in relation to light vehicles. Contains powers for Council to install and remove traffic control devices.
Summary Offences Act 1953	Provides provisions for road closure to motor vehicles in accordance with Section 59
Work Health and Safety Act 2012 (SA)	Provides for the health, safety and welfare of persons at work

ASSET MANAGEMENT **LIFECYCLE**

```

graph LR
    A((PLANNING)) --> B((CREATION))
    B --> C((OPERATION))
    C --> D((MONITORING))
    D --> E((MAINTENANCE))
    E --> F((RENEWAL))
    F --> G((DISPOSAL))
  
```

[illegible]

ASSET PLANNING AND CREATION

When specifying asset requirements, Council seeks to balance a range of factors including:

- Safety requirements by applying the hierarchy of hazard controls to designs to ensure hazards are eliminated, or where that is not reasonably practicable, are effectively controlled.
- Operational needs and functional requirements and where possible seek to identify innovation that may provide for greater level of efficiency or effectiveness in undertaking council's services, or reduce risk of downtime.
- Factors that impact on our environment or where the environment may impact on the function or lifecycle of the asset.
- Whole of life costs when making buying decisions.
- Design standards where these are available.



Figure 13: Stairs in Marino

Expenditure on new assets and services in the capital works program will be accommodated in the Long Term Financial Plan.

<i>Projected Creation Expenditure</i>										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Kerb and Watertable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Footpath	\$ 940,000	\$ 710,000	\$ 710,000	\$ 710,000	\$ 710,000	\$ 710,000	\$ 710,000	\$ 710,000	\$ 710,000	\$ 710,000
Traffic Control Devices	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000
Kerb Ramps	\$ 315,000	\$ 630,000	\$ 630,000	\$ 630,000	\$ 630,000	\$ 630,000	\$ 630,000	\$ 630,000	\$ 630,000	\$ 630,000
Bridges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bus Stops	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street Lighting	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
Retaining Walls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,766,000	\$ 1,851,000	\$ 1,851,000	\$ 1,701,000	\$ 1,701,000	\$ 1,701,000	\$ 1,701,000	\$ 1,701,000	\$ 1,701,000	\$ 1,701,000

Future Trends

Political, economic, social, technological, legal, environmental and relationship drivers that may impact future service delivery and use of assets are monitored via Council's environmental scan and corporate risk register.

Council recognises that climate change is likely to affect asset life and functionality. We are exploring what we can do to build asset resilience in response to climate impacts such as less rainfall overall, more frequent and intense rainfall events, increased frequency and intensity of bushfires, increased temperatures, more frequent and intense heatwaves and increased risk of coastal erosion and flooding as a result of sea level rise. The City of Marion Carbon Neutral Plan 2020 – 2030 is currently being developed as a roadmap to reduce carbon emissions from Council operations by 2030.

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets. Demand management practices include non-asset solutions, insuring against risks and managing failures.

Council has considered the following future demands during development of this Asset Management Plan:

Area	Demand	Impact on services	Demand Management Plan
Political	Political changes and council amalgamations	Change in services or service levels	Approved business case through annual review of the Capital Works Program
Social	Changing community demographics, needs and expectations	Change in services or service levels	Monitoring community expectation. Communicating service levels and financial capacity with the community to balance asset priorities with what the community is prepared to pay for.
Technological	Data Use	Ability to deliver services at a higher operational level achieved through use of in vehicle GPS data	Utilisation based asset maintenance and renewal
Technological	Smart Cities, autonomous / connected vehicles and machine learning	Changes in design to streetscapes and parking zones to enable different modes of transport	Market driven, opportunities to lobby for funding
Technological	Being a smart organisation that uses data to drive decision-making	Implementing Internet of Things within facilities, assets and services to understand current demand and identify opportunities to improve service delivery	Considered within standard replacement cycle. Decisions made on a range of evaluation criteria
Technological	Roads - If different road resealing treatments are used there may not be the necessity to replace sections of kerb.	Increased availability of funds to deliver other services.	Increased works programming opportunities may exist where kerb does not need to be replaced prior to reseal.

Area	Demand	Impact on services	Demand Management Plan
Technological	Roads - Approximately 99% of the road network has a 'hotmix' seal with only a few segments having a spray seal treatment. Options for different treatments including rejuvenation may result in lower lifecycle network cost.	If different treatments are considered then lower lifecycle costs may result.	Seal: Expectation that roads will be sealed with 'hotmix' rather than any other treatment.
Legal	Legal changes	Complex legal and compliance requirements	Established compliance registers. Considered within standard replacement cycle. Decisions made on a range of evaluation criteria
Environmental	Reduced rainfall and increased intensity of rainfall events	Change in services or service levels	Climate Risk Assessments will determine impact on asset useful lives
Environmental	More frequent intense heatwaves and increased temperatures	Change in services or service levels	Climate Risk Assessments will determine impact on asset useful lives
Environmental	Erosion and flooding of coastal areas due to sea level rise	Change in services or service levels	Climate Risk Assessments will determine impact on asset useful lives
Environmental	Increased bushfire intensity and frequency	Change in services or service levels	Climate Risk Assessments will determine impact on asset useful lives
Environmental	Greening infrastructure	Change in services or service levels	Climate Risk Assessments will determine impact on asset useful lives
Environmental	Carbon Neutrality	Change in services or service levels	The City of Marion Carbon Neutral Plan 2020 – 2030 is currently being developed
Relationships	Collaboration between Cities of Marion, Charles Sturt and Port Adelaide Enfield	Ability to deliver services at a higher operational level	Adopting best practice principles across all three councils to deliver best value
Relationships	Collaboration between neighbouring councils and stakeholders within shared catchments	Improved information and data sharing.	Continue to work with neighbouring councils and share information.
Relationships	Testing of levels of service	Improve understanding of costs and capacity to maintain current service levels	Continue to analyse the cost of providing service and the capacity to fund at the current level of service

Acquiring new assets will commit ongoing operations, maintenance and renewal costs for the period that the service provided from the assets is required.

ASSET OPERATION, MONITORING AND MAINTENANCE

Council operate, monitor and maintain assets to provide the defined level of service to approved budgets in the most cost-efficient manner. Operation includes cost of electricity and insurance premiums. Maintenance programs are normally focused on industry best practice, legislative requirements and design specifications.



Council's renewal program minimises the need for heavy reactive maintenance activities as the risk of these is minimised as part of the renewal schedule and proactive maintenance.

- Reactive or unplanned maintenance is repair work which is carried out in response to service requests and management/supervisory directions e.g. Pothole within the road or trip hazard within the footpath. Assessment and priority of reactive maintenance is undertaken by staff using experience and professional judgement
- Proactive or planned maintenance is repair work that is identified and managed through a maintenance management system. Activities include inspection, assessing the condition against failure/breakdown experience, priority of works, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Figure 14: Tripping hazards within the footpath

Summary of future Operations, Monitoring and Maintenance expenditures:

<i>Projected Operations Expenditure</i>										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Kerb and Watertable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Footpath	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Control Devices	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Kerb Ramps	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bridges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bus Stops	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street Lighting	\$ 932,966	\$ 890,165	\$ 875,978	\$ 886,059	\$ 895,108	\$ 910,776	\$ 926,718	\$ 942,939	\$ 959,444	\$ 976,238
Retaining Walls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 932,966	\$ 890,165	\$ 875,978	\$ 886,059	\$ 895,108	\$ 910,776	\$ 926,718	\$ 942,939	\$ 959,444	\$ 976,238

<i>Projected Monitoring Expenditure</i>										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Roads	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -
Kerb and Watertable	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Footpath	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Traffic Control Devices	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Kerb Ramps	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Bridges	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Street Furniture	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Bus Stops	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ -
Street Lighting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retaining Walls	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
TOTAL	\$ 135,000	\$ 170,000	\$ 30,000	\$ 10,000	\$ 135,000	\$ -	\$ 170,000	\$ 40,000	\$ 135,000	\$ -

<i>Projected Maintenance Expenditure</i>										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Roads	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
Kerb and Watertable	\$ 475,000	\$ 475,000	\$ 475,000	\$ 475,000	\$ 475,000	\$ 475,000	\$ 475,000	\$ 475,000	\$ 475,000	\$ 475,000
Footpath	\$1,005,000	\$1,005,000	\$1,005,000	\$1,005,000	\$1,005,000	\$1,005,000	\$1,005,000	\$1,005,000	\$1,005,000	\$1,005,000
Traffic Control Devices	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000
Kerb Ramps	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bridges	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Street Furniture	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000
Bus Stops	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Street Lighting	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Retaining Walls	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL	\$2,140,000	\$2,140,000	\$2,140,000	\$2,140,000	\$2,140,000	\$2,140,000	\$2,140,000	\$2,140,000	\$2,140,000	\$2,140,000

ASSET RENEWAL AND DISPOSAL

Renewal expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is upgrade/expansion or new works expenditure resulting in additional future operations and maintenance costs. Council plan capital renewal projects to meet level of service objectives and minimise infrastructure service risks.

The capital renewal program is based on an analysis of the drivers for supply, as well as the outcomes of condition audits and maintenance plans. Where assets are deemed to be under capacity, in the wrong place, not cost effective, lacking functionality, not maintainable or in poor condition, an injection of capital funds may be required.

Asset renewals are generally on a like-for-like basis, with normal capability and capacity being replaced. This traditional approach of like-for-like replacement will be analysed over the term of this Asset Management Plan as it is recognised that this is not always the most effective given maintenance/service standards may change, operational efficiencies identify different requirements from traditional assets utilised, or as new technology emerges. Ranking criteria is used to determine priority of identified renewal proposals across all transport asset classes.

Projected future renewal expenditures are forecast to increase over time when the asset stock ages. The costs will be accommodated in the Long Term Financial Plan and are summarised below:

<i>Projected Renewal Expenditure</i>										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Roads	\$4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000
Kerb and Watertable	\$ 685,000	\$ 685,000	\$ 685,000	\$ 685,000	\$ 685,000	\$ 685,000	\$ 685,000	\$ 685,000	\$ 685,000	\$ 685,000
Footpath	\$1,720,000	\$ 2,360,000	\$ 2,360,000	\$ 2,360,000	\$ 2,360,000	\$ 2,360,000	\$ 2,360,000	\$ 2,360,000	\$ 2,360,000	\$ 2,360,000
Traffic Control Devices	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000
Kerb Ramps	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bridges	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 500,000
Street Furniture	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Bus Stops	\$ 20,000	\$ 20,000	\$ 20,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Street Lighting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retaining Walls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,575,000	\$ 8,235,000	\$ 8,215,000	\$ 8,255,000	\$ 8,275,000	\$ 8,285,000	\$ 8,255,000	\$ 8,255,000	\$ 8,255,000	\$ 8,755,000

Disposal includes any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. No assets have been identified for disposal for this plan. Any assets identified for disposal will be brought forward to Council to determine the disposal of an asset and/or service.

7 - RISK MANAGEMENT

Risk management provides a process for the selection of treatment plans and management actions to protect the community against unacceptable risks. Risk assessment identifies credible hazards, the likelihood of the hazard event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks

An assessment of risks associated with service delivery from transport assets, using Council's risk matrix, has identified the hazards that will result in significant loss, 'financial shock' or a reduction in service:

Hazard	Current Controls	Current Rating	Further Actions	Forecast Rating
Climate change may have any effect on the useful life of an asset. Increased extreme events can impact different assets in different ways.	Monitor condition of assets. Considerations made when designing new or upgraded infrastructure to review material/product selection.	Low	Investigate options to conduct Climate Risk Assessments for City of Marion assets and the forecast impacts on asset useful lives	Low
Asset failures and/or collapse	Monitor assets for defects on a cyclic program. Emergency inspection program for critical assets after extreme events occur.	Low	Recurrent budget	Low
Transport assets have a reduced useful life if not managed optimally (either by loss of key staff knowledge or by budget reduction), resulting in asset failures, increased maintenance or early renewal	1. Asset Management Plan for Infrastructure related assets. 2. Capital Works Plan. 3. Condition audits. 4. Planned maintenance. 5. Asset Management Steering Group.	Low	Recurrent budget for plan creation	Low
Unit rates for infrastructure may exceed forecasted estimates due to unforeseen circumstances (Oil and Gas prices impact road asphalt)	Works programming as proposed under this plan. Scope and cost estimate works on a forward works program Undertake technical inspection of each road prior to programming resealing works	Low	Recurrent budget	Low
Loss of opportunity to address required asset upgrades i.e. footpaths	Consideration given to reallocating surplus renewal funds to asset upgrades, subject to Council approval.	Low	Reallocation of funds from renewal to upgrade.	Low

Critical assets are those which have a high consequence of failure causing significant loss or reduction of service. Investigative activities, condition inspection programs, maintenance and capital expenditure plans can be targeted at the critical areas. Activities may include increased inspection frequency and higher maintenance intervention levels.

Critical assets and the impact on service delivery have been identified as follows:

Critical Assets	Location	Risk Description	Current Controls
Bridges	<ul style="list-style-type: none"> • Cormorant Drive Road Bridge, Hallett Cove • Finniss Street Road Bridge, Marion • Maxwell Terrace Road Bridge, Glengowrie • Embankment west of Cove Road at Pindee Street intersection, Hallett Cove 	Collapse of asset	Inspections prioritised. Repair/replace of high risk defects
Road Retaining Walls	<ul style="list-style-type: none"> • Brooklyn Drive, Hallett Cove • Perry Barr Road, Hallett Cove • Latimer Crescent, Trott Park • Tasman Court, Hallett Cove 	Collapse of asset	Inspections prioritised. Repair/replace of high risk defects



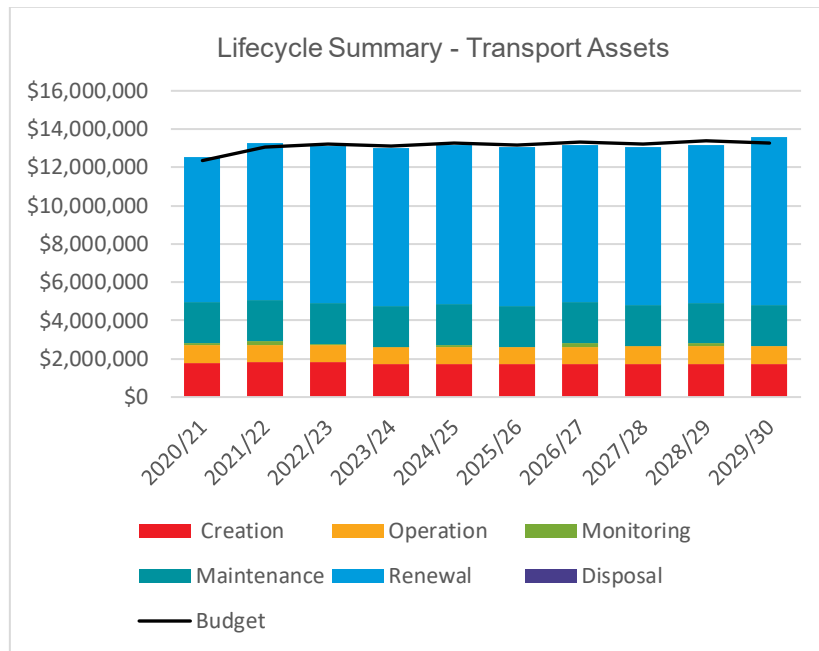
8 – WHAT IT WILL COST AND HOW WE WILL PAY FOR IT

Financial Statements and Projections

The decisions made in adopting this Plan are based on achieving the optimum benefits from the available resources.

This section contains the financial requirements resulting from all the information presented in the previous sections. The financial projections will be refined annually as further information becomes available on desired Levels of Service and current and projected future asset performance.

Funding Strategy



This Asset Management Plan identifies the projected operations, maintenance and capital renewal expenditures required to provide an agreed Level of Service to the community over a 10 year period.

This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

All figures in Council's Asset Management Plans are in present value (today's dollars) as a number of factors influence the indexation rates. When incorporating the figures into Council's Long Term Financial Plan, relevant indexations linked to the type of expenditure will be applied.

These figures will be revisited with each iteration of the Long Term Financial Plan.

Lifecycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the asset life cycle. Lifecycle costs include operations and maintenance expenditure and asset consumption (depreciation expense). The lifecycle cost for the services covered in this Asset Management Plan is **\$131.16M** (average operations and maintenance expenditure plus depreciation expense projected over 10 years).

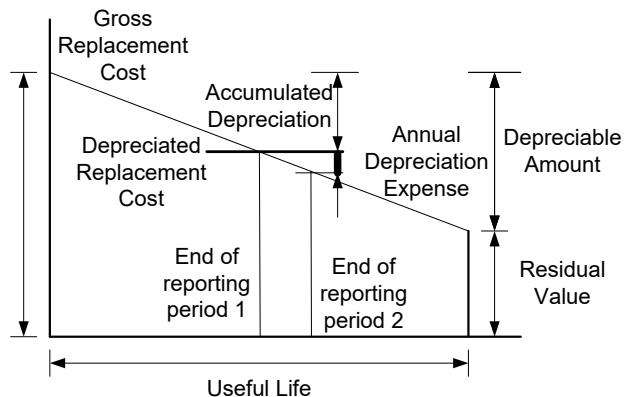
Lifecycle costs can be compared to lifecycle expenditure to give an initial indicator of affordability of projected service levels when considered with age profiles. Lifecycle expenditure includes operations, maintenance and renewal expenditure. Lifecycle expenditure will vary depending on the timing of asset renewals. The lifecycle expenditure over the 10 year planning period is **\$131.16M** (average operations and maintenance plus capital renewal budgeted expenditure in LTFP over 10 years).

The matching of lifecycle cost to lifecycle expenditure gives asset renewal of 100% to maintain the service potential of the assets at year 10 as it was at year 1.

In the future, the Asset Renewal Funding Ratio will be calculated at Asset Management Plan level to better understand service delivery sustainability.

Valuation Forecasts

The value of assets recorded in the asset register at 30 June 2019 covered by this asset management plans is shown below. As assets are replaced regularly in line with Council's 10-year Renewal Program, the purchase price recorded on the asset register is considered to be adequate. If any significant changes are required to the registers these are made accordingly.



Gross Replacement Cost	\$627.23M
Depreciable Amount	\$627.23M
Depreciated Replacement Cost (Written Down Value)	\$509.83M
Annual Average Asset Consumption	\$7.34M

Council's useful life for transport assets are defined earlier in this document.

Rate of Annual Asset Consumption	1.1% (Depreciation/Depreciable Amount)
Rate of Annual Asset Renewal	100% (Capital renewal expenditure/Depreciable amount)

In 2020 Council will renew assets at **100%** of the rate they are being consumed and will be increasing its asset stock by **0.3%** in the year.

The table below details the key assumptions made in presenting the information contained in this asset management plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates.

Key Assumptions	Risk of Change to Assumptions
The Long Term Financial Plan will not change over the planning period	Medium
Community level of service expectations remain consistent	Medium
Carbon Neutral Plan may impact asset planning and renewal evaluation criteria	Medium
The City Transport Plan will inform the future Transport Asset Management Plan with its endorsed recommendations (currently in development)	Medium
Climate Risk Assessments may impact asset useful lives	Low
No significant changes in legislation	Low
Assets are replaced on a 'like-for-like' basis	Low
Assets are replaced based on useful life	Low
The materiality threshold for Infrastructure, Land and Buildings is \$5,000.	Low
Assets should have a useful life of greater than one year in order for the expenditure to be capitalised and have a value above the Materiality Thresholds described above. Any expenditure considered to be Capital must also pass a materiality test. Materiality levels are set so as not to misstate Financial Statements and to provide a guide whether it is practical from an Administrative perspective that expenditure is capitalised.	Low
Networked/Aggregate Assets - Expenditure can still be capitalised on items that fall below materiality thresholds individually but operate together as a cohesive whole to form a substantial/significant total value. Examples include street furniture, signs and fencing.	Low
The new asset management system will be able to capture operations and maintenance costs to better manage the overall expenditure	Low
Operation and Maintenance costs for new assets will be consistent with the operation and maintenance costs of existing assets	Low

9 - WHAT WE WILL DO NEXT - IMPROVEMENT PLAN

Task		Responsibility	Timeline / Frequency
All Transport Assets			
1	Ensure asset handover process is utilised to ensure asset acquisition, upgrade, renewal and disposal is captured and communicated to maintain the Asset Management Information System.	Asset Owner – Engineering, Assets and Environment	Ongoing
2	Review and revise chart of accounts to facilitate consistent and accurate cost allocation for all asset expenditure aligned with the Asset Management Lifecycle.	Manager Finance	Ongoing
3	Revise valuation procedures and valuer briefing to better reflect needs of Asset Management Planning cycle.	Unit Manager Asset Solutions	June 2021
4	Undertake annual review of Asset Renewal Funding Ratio for asset class to ensure assets are being renewed as they are consumed (Ratio of 1.0).	Unit Manager Statutory Finance and Payroll	June 2021 then annually
5	Develop targets for community levels of service	Asset Owner – Engineering, Assets and Environment	June 2021
6	Investigate options to conduct Climate Risk Assessments for City of Marion assets and the forecast impacts on asset useful lives.	Unit Manager Asset Solutions	June 2021
7	Investigate feasibility of adding additional questions of Council's future Community Satisfaction Surveys	Unit Manager Asset Solutions	June 2021
8	Explore alternative asset management systems (as part of council's Digital Transformation initiative) to monitor servicing schedules, record maintenance activities undertaken, and impacts of asset downtime.	Unit Manager Asset Solutions	June 2021 (highly dependent on other factors)
9	Investigate opportunities to integrate with Carbon Neutrality Plan to map out how the City of Marion Transport Assets can reduce carbon emissions for Council operations by 2030.	Asset Owner – Engineering, Assets and Environment	June 2021
10	Annual review of KPIs and benchmarks aligned to Asset Management Strategy.	Unit Manager Asset Solutions	June 2021 then annually
11	Update this Asset Management Plan during annual budget planning processes to show any material changes in service levels and/or resources available to provide those services as a result of budget decisions.	Asset Owner – Manager Engineering, Assets and Environment	November 2021 then annually
12	Undertake a full review of this plan at least every four years, within two years of each Council election or any review to Council's Strategic Plan or data collected for each asset class.	Asset Owner – Engineering, Assets and Environment	November 2024
Road Assets			
13	Review Reconophalt trials and RAP content and performance – continue to explore other innovative sustainable road products and technologies	Asset Owner – Manager Engineering, Assets and Environment	Annually

Kerb & Watertable Assets			
14	Explore environmentally sustainable materials, products and technologies with Kerb and Watertable.	Asset Owner – Manager Engineering, Assets and Environment	June 2021 then annually
15	Develop forward works programs for Maintenance, Renewal, Upgrade and New Kerb and Watertable.	Asset Owner – Manager Engineering, Assets and Environment	December 2022
Footpath Assets			
16	Develop forward works programs for Maintenance, Renewal, Upgrade and New footpaths.	Asset Owner – Manager Engineering, Assets and Environment	December 2020
17	Undertake a footpath network gap analysis for missing links within the footpath network.	Asset Owner – Manager Engineering, Assets and Environment	December 2020
18	Develop a footpath hierarchy model to help priorities forward works programs.	Asset Owner – Manager Engineering, Assets and Environment	June 2021
Traffic Control Device Assets			
19	Explore innovative data collection using machine learning.	Asset Owner – Manager Engineering, Assets and Environment	Ongoing
20	Develop priorities matrix and a plan for Maintenance, Renewal, Upgrade and New.	Asset Owner – Manager Engineering, Assets and Environment	June 2021
Kerb Ramp Assets			
21	Develop an Upgrade and New kerb ramp program.	Asset Owner – Manager Engineering, Assets and Environment	June 2021
Bridge Assets			
22	Develop a proactive Maintenance Schedule.	Asset Owner – Manager Engineering, Assets and Environment	June 2021
23	Develop a bridge hierarchy.	Asset Owner – Manager Engineering, Assets and Environment	June 2022
24	Undertake bridge utilisation surveys.	Asset Owner – Manager Engineering, Assets and Environment	June 2024
25	Review asset useful life and compare performance of materials.	Asset Owner – Manager Engineering, Assets and Environment	June 2024
Street Furniture Assets			
26	Develop a Renewal and Disposal Plan for sign assets.	Asset Owner – Manager Engineering, Assets and Environment	June 2024
Bus Stop Assets			
27	Work with Department for Infrastructure and Transport (DIT) to transition to a new bus network	Asset Owner – Manager Engineering, Assets and Environment	Ongoing

APPENDIX A BUDGETED EXPENDITURES ACCOMMODATED IN LTFP

All figures in Council's Asset Management Plans are in present value (today's dollars) as a number of factors influence the indexation rates. When incorporating the figures into Council's Long Term Financial Plan, relevant indexations linked to the type of expenditure will be applied.

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$1,766,000	\$932,966	\$135,000	\$2,140,000	\$7,575,000	\$0	\$12,548,966
2021/22	\$1,851,000	\$890,165	\$170,000	\$2,140,000	\$8,235,000	\$0	\$13,286,165
2022/23	\$1,851,000	\$875,978	\$30,000	\$2,140,000	\$8,215,000	\$0	\$13,111,978
2023/24	\$1,701,000	\$886,059	\$10,000	\$2,140,000	\$8,255,000	\$0	\$12,992,059
2024/25	\$1,701,000	\$895,108	\$135,000	\$2,140,000	\$8,275,000	\$0	\$13,146,108
2025/26	\$1,701,000	\$910,776	\$0	\$2,140,000	\$8,285,000	\$0	\$13,036,776
2026/27	\$1,701,000	\$926,718	\$170,000	\$2,140,000	\$8,255,000	\$0	\$13,192,718
2027/28	\$1,701,000	\$942,939	\$40,000	\$2,140,000	\$8,255,000	\$0	\$13,078,939
2028/29	\$1,701,000	\$959,444	\$135,000	\$2,140,000	\$8,255,000	\$0	\$13,190,444
2029/30	\$1,701,000	\$976,238	\$0	\$2,140,000	\$8,755,000	\$0	\$13,572,238
TOTAL	\$17,375,000	\$9,196,391	\$825,000	\$21,400,000	\$82,360,000	\$0	\$131,156,391

CONNECT WITH US ONLINE



City of Marion



@CityofMarion



City of Marion



@CityofMarion

City of Marion
245 Sturt Rd
Sturt SA 5047

Tel (08) 8375 6600
Fax (08) 8375 6699
Email council@marion.sa.gov.au

marion.sa.gov.au

Front Cover Artwork
Title: Finniss St Streetscape

DRAFT Stormwater Asset Management Plan 2020 - 2030



CONTENTS

1 - INTRODUCTION	2
2 - EXECUTIVE SUMMARY	3
3 - WHY WE NEED A PLAN	4
4 - WHAT ASSETS WE HAVE	6
5 - LEVELS OF SERVICE	9
6 - HOW WE PROVIDE THE SERVICE (ASSET MANAGEMENT LIFECYCLE)	11
7 - RISK MANAGEMENT	18
8 - WHAT IT WILL COST AND HOW WE WILL PAY FOR IT	20
9 - WHAT WE WILL DO NEXT (IMPROVEMENT PLAN)	23
APPENDIX A: BUDGETED EXPENDITURE FOR LONG TERM FINANCIAL PLAN	24
APPENDIX B: DRAINAGE MATRIX	25

REFERENCES

IPWEA, 2008, 'NAMS.PLUS Asset Management', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/namsplus.

IPWEA, 2015, 2nd edn., 'Australian Infrastructure Financial Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/AIFMM.

IPWEA, 2015, 3rd edn. 'International Infrastructure Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/IIMM



1 - INTRODUCTION

What is this plan about?

The City of Marion uses stormwater assets to minimise suburban flooding, for pollution control and the harvesting of stormwater for re-use.

Council seeks to maximise value to ratepayers and ensure sustainable services by optimising the use of our assets.

This plan defines the stormwater assets that help deliver the services we provide, how they are provided and the funding required over a 10-year planning period.

What is asset management?

Asset management is about how assets are “looked after”, both on a day-to-day basis (maintenance, monitoring and operation) and in the medium-to-long term (planning, creation / purchase, renewal and disposal).

What will we do?

A significant part of Council’s annual spend is devoted to the maintenance, operations, upgrade and new public assets which deliver safe and sustainable services to the community. Council will continue to invest in these assets as cost effectively as possible while considering beneficial advancements in technology.

This plan has been aligned with Council’s Asset Management Policy (2018), Asset Management Strategy (2019), Holdfast Bay/Marion and Hallett Cove Creeks Stormwater Management Plans (2015) which focus on maintenance and like-for-like-renewals. Any upgrades or new asset expenditure will be prioritised.

Council recognises that climate change is likely to affect asset life and functionality. We are exploring what we can do to build asset resilience in response to climate impacts.

What can you do?

Better understanding of community needs can help us improve user experience, attract more users and provide services more efficiently. Council will be pleased to consider your thoughts on the issues raised in this plan and suggestions on how we may change or reduce the mix of services to ensure that the appropriate level of service can be provided to the community within available funding.

2 - EXECUTIVE SUMMARY

STORMWATER ASSET MANAGEMENT PLAN

EXECUTIVE SUMMARY

Assets covered by this plan



Stormwater Conduits

- Pipes
- Box Drains
- Culverts

Stormwater Components

- Pits
- Outlets
- Fittings
- Gross Pollutant Traps

Gross replacement cost \$214.23M
Reliable asset data

What it will cost over the 10-year planning period



Planning	\$0.00M
Creation	\$27.80M
Operation	\$6.20M
Monitoring	\$0.30M
Maintenance	\$3.50M
Renewal	\$0.00M
Disposal	\$0.00M
Total	\$37.80M

Levels of Service



Provide a stormwater network that successfully controls drainage within the urban environment and protects the community from major flooding.

Funding levels are sufficient to continue to provide identified Community Levels of Service.

Risk Management



Controls in place to manage the major risks of collapse or failure of the stormwater network.

Funding levels are sufficient to continue to manage risks in the short term and will be reviewed during development of two new Stormwater Management Plans.

Future Demands managed through ongoing monitoring



- Community Expectations
- Environmental Sustainability
- Improvement Initiatives
- Legislation
- Technology

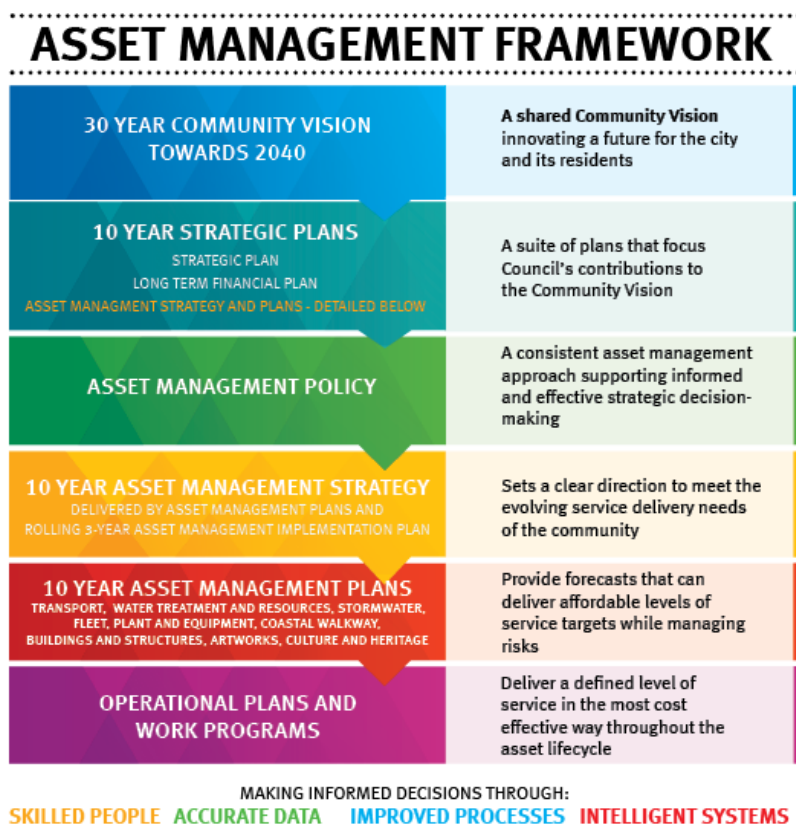
Improvement Plan



- Develop, review and endorse a Sturt River Stormwater Asset Management Plan with City of Mitcham.
- Develop, review and endorse a Field River Stormwater Asset Management Plan with City of Onkaparinga.
- Undertake a proactive CCTV inspection program across the Stormwater network.
- Investigate options to conduct Climate Risk Assessments.
- Calculate Asset Renewal Funding Ratio at Asset Management Plan level to better understand service delivery sustainability.
- Integrate asset and financial management systems.

3 - WHY WE NEED A PLAN

“Good asset management is critical for a high-performing Council. Investing in People, Data, Process and Systems enables effective and informed decision-making and optimises community outcomes” Brendon Lyons, Unit Manager Asset Solutions



The Asset Management Framework aligns Council's asset portfolio to meet the service delivery needs of our community.

Council's purpose is:

To improve our residents' quality of life; continuously, smartly and efficiently

The City of Marion Asset Management vision is:

To maintain our assets to agreed levels of service which maximise community value throughout an asset's life

Supported by four Strategic Objectives:

- 1. MAXIMISE COMMUNITY VALUE**
- 2. DELIVER AGREED LEVELS OF SERVICE**
- 3. INFORMED DECISION MAKING**
- 4. OPTIMALLY MANAGED**

This Asset Management Plan is based on the format recommended in Section 4.2.6 of the *International Infrastructure Management Manual* (IPWEA 2015).

This Asset Management Plan is driven by the priorities of Council's Strategic Plan, the Asset Management Policy and Asset Management Strategy. It is funded by the Long Term Financial Plan and Annual Business Plan.

The effectiveness of this Asset Management Plan is measured through the following key performance indicators:

KEY PERFORMANCE INDICATOR
<p>Asset Renewal Funding Ratio</p> <p>Calculated by measuring capital expenditure on renewal and replacement of assets relative to the Asset Management Plan required expenditure. This indicates whether Council is renewing or replacing existing non-financial assets in accordance with its future Asset Management renewal requirements.</p>
<p>Asset Management Maturity Assessment</p> <p>Assessed against the Institute of Public Works Engineering Australasia (IPWEA) National Asset Management Strategy (NAMS) targets. The maturity scale builds from 1 - Aware to 3 - Core Maturity to 5 - Advanced Maturity.</p>

4 - WHAT ASSETS WE HAVE

Assets exist to meet community needs and support the delivery of services to the service levels adopted by Council. Council owns all of its stormwater assets:

	Quantity	Gross Replacement Cost (as at 30 th June 2019)	Useful Life
Pipes	265,898 metres	\$ 164,437,383	100 years
Culverts & Box Drains	6,255 metres	\$ 14,525,569	100 years
Side Entry Pits	4,859 assets	\$ 23,628,421	100 years
Junction Boxes	2,010 assets	\$ 8,385,467	100 years
Headwalls	167 assets	\$ 357,017	100 years
Gross Pollutant Traps (GPT)	64 assets	\$ 2,897,527	100 years
TOTAL		\$ 214,231,384	



Data Quality

Currency and accuracy of asset data is critical to effective asset and financial management. Data confidence is classified on a 5 level scale:

Confidence Grade	Data Confidence	Description
A	Highly reliable data	<ul style="list-style-type: none"> Based on sound records, procedures, investigations and analysis Documented accurately Agreed as the best method of assessment Dataset is complete and estimated to be accurate $\pm 2\%$
B	Reliable data	<ul style="list-style-type: none"> Based on sound records, procedures, investigations and analysis Documented properly but has minor shortcomings For example, some data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation Dataset is complete and estimated to be accurate $\pm 10\%$
C	Uncertain data	<ul style="list-style-type: none"> Either based on sound records, procedures, investigations and analysis which is incomplete or unsupported Or extrapolated from a limited sample for which grade A or B data are available Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated $\pm 25\%$
D	Very uncertain data	<ul style="list-style-type: none"> Based on unconfirmed verbal reports and/or cursory inspections and analysis Dataset may not be fully complete and most data is estimated or extrapolated. Accuracy $\pm 40\%$
E	Unknown	<ul style="list-style-type: none"> Unknown, as none or very little data held

Following an extensive data cleanse, data confidence is assessed as reliable (confidence grade B) for asset data used in the preparation of this plan.

All figures in Council's Asset Management Plans are in present value (today's dollars) as a number of factors influence the indexation rates. When incorporating the figures into Council's Long Term Financial Plan, relevant indexations linked to the type of expenditure will be applied.

5 - LEVELS OF SERVICE

Council uses a range of activities to engage with the community and stakeholders on services. Current levels of service and target areas for improvement have been documented through clear and defined asset management business processes for each asset class assigned to this Asset Management Plan.

Our 2019 City of Marion Community Satisfaction Survey shows our residents believe that providing and maintaining stormwater assets are of a high importance:

Asset area	Satisfaction	Importance
Stormwater	80%	94%

Extensive community consultation was undertaken in finalising the Holdfast Bay/Marion (2015) and Hallett Cove Creeks Stormwater Management Plans (2015) which were subsequently adopted by Council, endorsed by the Adelaide and Mount Lofty Ranges NRM Board and approved by the Stormwater Management Authority. The Stormwater Management Plans define the stormwater objectives, strategies and clear definition of the priorities, responsibilities and timeframes for the implementation of the actions within the catchments.

Community Levels of Service

Community levels of service are associated with the variety of services provided by Council to our community. The following table demonstrates how the assets covered under this Asset Management Plan assist in achieving community levels of service.

	Community Level of Service	Achieved By
Safety	No preventable injuries	Assets are inspected and maintained to ensure safe use within the community.
Quality	Operational requirements are safely and effectively met	Assets are managed and maintained to best practice industry standards. No EPA compliance notices issued to Council for stormwater management.
Function	Provide sufficient assets to meet Levels of Service	Providing an effective stormwater network. Reducing hazardous flooding (no above floor inundation of properties) for all events up to and including the 1% Annual Exceedance Probability (AEP) (100 year ARI) storm.
Capacity	Assets are designed to cater for current demand	Ensuring stormwater network meets capacity requirements. Reducing number of customer requests relating to property/street flooding and pollution discharges into waterways.
Sustainability	Operational requirements are safely and effectively met, whilst minimising impact on the environment	Environmental performance is assessed when selecting asset location and material types. Providing an efficient method of collection and environmentally friendly disposal of stormwater run-off.

Technical Levels of Service

Technical levels of service determine the allocation of resources to service activities to best achieve the desired community outcomes and demonstrate effective performance throughout an asset's lifecycle. Council manages and operates assets at the agreed levels of service while managing whole-of-life costs to ensure the best value for resources used. The following table demonstrates the technical Levels of Service for stormwater assets.

Technical Level of Service	Achieved By
Planning in line with a 10 year asset replacement program based on optimum replacement	Catchment objectives are planned through Stormwater Management Plans. Meet the 20% Annual Exceedance Probability (AEP) (5 year ARI) for pit and pipe design requirements. Analysis against Council's upgrade & renewal plan (Drainage Matrix - Appendix B). Annual Replacement Program Budget developed and Long Term Financial Plan updated.
Creation of the asset subject to a business case assessment which sets out capital requirements, whole of life costs and predicted utilisation	Stormwater Management Plan and Flood Plain mapping to identify drainage network deficiencies. Implementing capital works program based on the Drainage Matrix (Appendix B).
Operation of an asset in the manner it was designed to be used for	The stormwater network is maintained in a functioning condition with minimum blockages of pipes and pits. Properties are protected from flooding during major rainfall events. Following Safe Work SA's Code of Practice for construction and maintenance activities. Responding to customer feedback.
Monitoring the asset condition, hydraulics and functionality	Structural condition assessment of drains from the annual CCTV condition and defects inspection. Stormwater quality into receiving waters is compliant under Environment Protection (Water Quality) Policy 2015. No EPA compliance notices issued to Council for stormwater management.
Maintenance of assets to keep the water treatments and resources network functioning and keeping detailed records of reasons for failures	Scheduled maintenance 100% compliant with manufacturers specification. Maintenance issues and condition reports register maintained, recording maintenance performed, labour and materials used. Quick response time for repair and maintenance. Proactive inspections of known 'hot spots' prior to major rain events.
Renewal in accordance with optimum replacement timing principles based on whole of life costs	Risk based approach to replace assets identified as being in poor structural condition.
Disposal where the item fails to meet minimum utilisation benchmarks or is no longer required	Complies with legislative requirements including Disposal of Land and Assets Policy

Legislative Requirements

Council considers the following legislative framework in the management of stormwater assets.

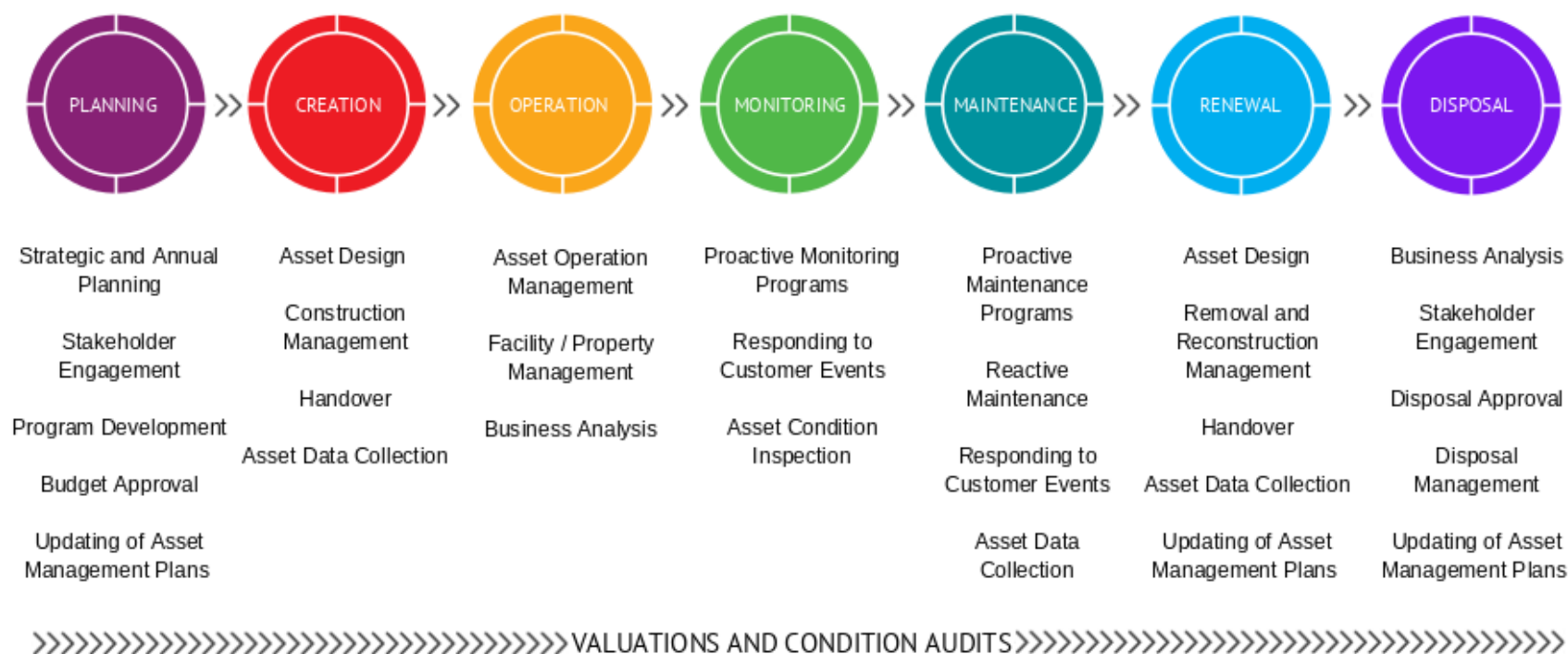
Australian Accounting Standards	Set out the financial reporting standards relating to the (re)valuation and depreciation of infrastructure assets
Coastal Protection Act 1972	Establishes Council's responsibility for the day-to-day maintenance of beach and coastal facilities
Development Act 1993	Development and building approval and requirements to control stormwater from developments
Disability Discrimination Act 1992 and other relevant disability legislation	Sets the standard for accessibility to eliminate, as far as possible, discrimination against persons on the grounds of disability.
Environment Protection Act 1993 (Marine and Water Quality)	Provides guidelines for protection of the environment, related areas and legal obligations relating to stormwater pollution protection
Environment Protection (Water Quality) Policy 2015	Provides the structure for regulation and management of water quality in South Australian inland surface waters, marine waters and groundwaters
Local Government Act 1999	Sets out the role, purpose, responsibilities and powers of local governments including the preparation of a Long Term Financial Plan supported by infrastructure and asset management plans for sustainable service delivery
Local Government (Financial Management and Rating) Amendment Act 2005	Provides impetus for the development of a Strategic Management Plan, comprising an Asset Management Plan and Long Term Financial Plan
Local Government (Stormwater Management) Amendment Act 2007	Establishes the Stormwater Management Authority which facilitates and coordinates stormwater management planning in councils
Natural Resources Management Act 2004	Defines the natural resource management requirement to manage catchments including stormwater
Relevant Australian Standards	Establishes standards relating to requirements to inspect and certify cranes, elevated work platforms and lifting devices
Work Health and Safety Act 2012 (SA)	Provides guidelines for protection of the health, safety and welfare of persons at work

6 - HOW WE PROVIDE THE SERVICE

In simplest terms, asset management is about how assets are ‘looked after’, both on a day-to-day basis (operation, monitoring and maintenance) and in the medium-to-long term (planning, creation, renewal and disposal).

ASSET MANAGEMENT LIFECYCLE

»»»»» SINGLE POINT OF TRUTH IN ASSET MANAGEMENT INFORMATION SYSTEM AND GEOGRAPHIC INFORMATION SYSTEM »»»»»



ASSET PLANNING AND CREATION

When specifying asset requirements, Council seeks to balance a range of factors including:

- Safety requirements by applying the hierarchy of hazard controls to designs to ensure hazards are eliminated, or where that is not reasonably practicable, are effectively controlled.
- Operational needs and functional requirements and where possible seek to identify innovation that may provide for greater level of efficiency or effectiveness in undertaking council's services or reduce risk of downtime.
- Factors that impact on our environment or where the environment may impact on the function or lifecycle of the asset
- Whole of life costs when making buying decisions
- Design standards where these are available.

New assets and the upgrade of existing assets are identified from:

- Community requests
- Known flooding locations and drainage system deficiencies
- Proposals identified by Stormwater Management Plans
- Potential locations for stormwater harvesting and reuse
- Partnerships with other organisations.

The Drainage Matrix (Appendix B) is used to decide on the priority and ranking of individual drainage projects.

Projected Creation Expenditure											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
Stormwater	\$1,700,000 *	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$27.8 M

* Note that for 2020/21, \$1.2M has been reallocated to the Water Treatment and Resources Asset Management Plan for the Lucretia Way Wetland project.

In addition, Stormwater Management Plans development costs have not been included in this Plan.



Figure 1: Flood mapping of the 100 year ARI
- Found at the City of Marion Website



Figure 2: Construction of new stormwater
side entry pits

Future Trends

Political, economic, social, technological, legal, environmental and relationship drivers that may impact future service delivery and use of assets are monitored via Council's environmental scan and corporate risk register.

Council recognises that climate change is likely to affect asset life and functionality. We are exploring what we can do to build asset resilience in response to climate impacts such as less rainfall overall, more frequent and intense rainfall events, increased frequency and intensity of bushfires, increased temperatures, more frequent and intense heatwaves and increased risk of coastal erosion and flooding as a result of sea level rise. Climate change currently has a high impact on our water treatments and resources assets. We will continue to consider climate change impacts within standard asset replacement processes. The City of Marion Carbon Neutral Plan 2020 – 2030 is currently being developed as a roadmap to reduce carbon emissions from Council operations by 2030.

Additionally, the City of Marion is experiencing continual transformation by way of residential development and land division. This infill development causes the creation of significant increases in impervious site coverage, ultimately resulting in the generation of greater stormwater run-off volumes. The impact of infill development has been captured in our stormwater management plans, which identify a number of recommended strategies to address this issue into the future.

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets. Demand management practices include non-asset solutions (development controls), insuring against risks and managing failures.

Council has considered the following future drivers during development of this asset management plan:

Driver area	Driver	Impact on services	Demand Management Plan
Political	Political changes and council amalgamations	Change in services or service levels.	Approved business case and annual review of the Asset Management Plan.
Social	Changing community demographics, needs and expectations	Change in services or service levels .	Monitoring community expectation. Communicating service levels and financial capacity with the community to balance asset priorities with what the community is prepared to pay for.
Technological	Smart Cities, Sensors, autonomous / connected vehicles and machine learning	Water conservation, harvesting and reuse, pit cleaning/street sweeping efficiencies and analysis of defects.	Market driven, opportunities to lobby for funding.
Technological	Being a smart organisation that uses data to drive decision making	Implementing Internet of Things within facilities, assets and services to understand current demand and identify opportunities to improve service delivery.	Utilisation based asset maintenance and renewal.

Driver area	Driver	Impact on services	Demand Management Plan
Legal	Regulated controls on quality of water treatments and resources discharging into river and marine environment and increased water treatments and resources reuse	Increase in infrastructure to control pollutants, capture and reuse water resources.	Establish compliance registers for key assets. Assess the compliance requirements and gaps.
Environmental	Reduced rainfall and increased intensity of rainfall events	Decreasing water supply and increasing demand. Increased onsite and catchment stormwater reuse. Changes to parks and gardens planting due to water restrictions.	Existing stormwater infrastructure has insufficient design capacity to cope with increased runoff from development - increased frequency of property flooding and damage.
Environmental	More frequent intense heatwaves and increased temperatures	Community demand for a higher level of amenity during summer months.	Monitor and review operations and management practises for seasonal variation. Stormwater reuse where applicable.
Environmental	Erosion and flooding of coastal areas due to sea level rise	Impacts on coastal environment, reduction in stormwater overfall capacity, stormwater capture and reuse infrastructure.	Follow the recommendations from the climate change adaptation plan.
Relationships	Collaboration between Cities of Marion, Charles Sturt and Port Adelaide Enfield	Ability to deliver services at a higher operational level.	Adopting best practice principles across all three councils to deliver best value.
Relationships	Collaboration between neighbouring councils and stakeholders within shared catchments	Improved information and data sharing.	Continue to work with neighbouring councils and share information.
Relationships	Testing of levels of service	Improve understanding of costs and capacity to maintain current service levels.	Continue to analyse the cost of providing service and the capacity to fund at the current level of service.

ASSET OPERATION, MONITORING AND MAINTENANCE

Council operates and maintains assets to provide the defined level of service to approved budgets in the most cost-efficient manner.

Stormwater operations include regular activities to provide services such as public health, safety and amenity, e.g. street sweeping, side entry pit (SEP) and gross pollutant trap (GPT) cleaning.



<i>Projected Operations Expenditure</i>											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
Stormwater	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$6.2 M

Stormwater Monitoring includes an annual CCTV inspection program which reviews the current stormwater assets and identifies any defects or issues including a condition assessment to help determine when the asset should be renewed.

<i>Projected Monitoring Expenditure</i>											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
Stormwater	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$0.3 M

Maintenance programs are normally focused on industry best practice, legislative requirements and design specifications. Reactive pipe and pit repairs and pit lid replacement of the stormwater drainage network keeps it operating safely and at maximum capacity.

<i>Projected Maintenance Expenditure</i>											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
Stormwater	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$3.5 M

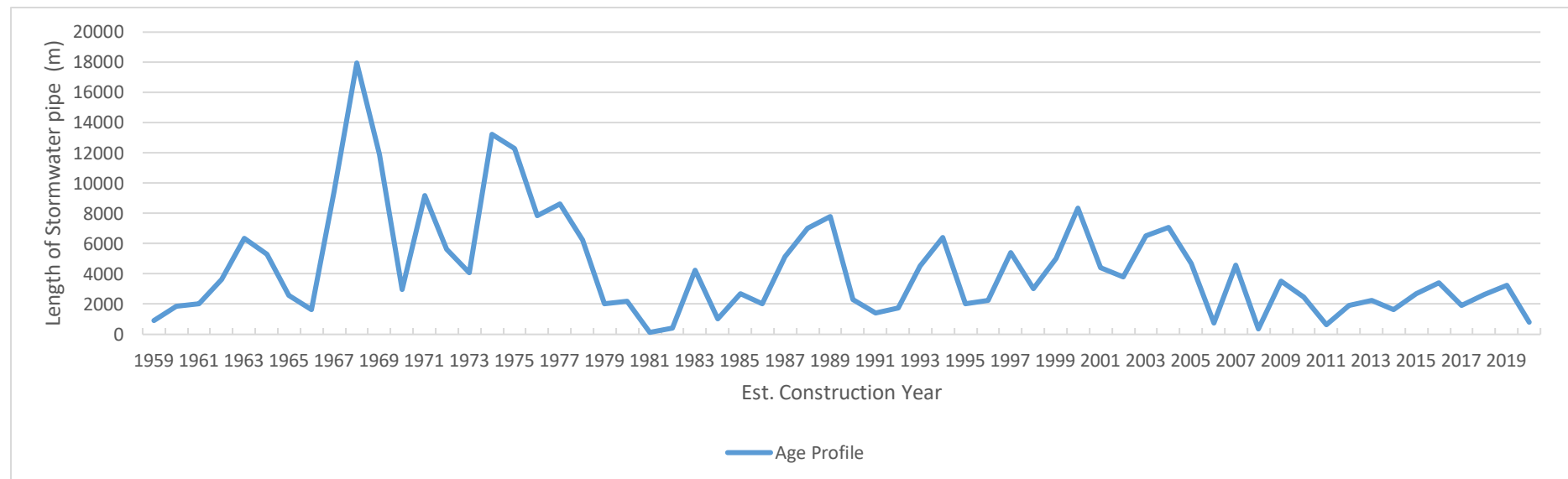
Asset Condition

Condition is monitored by CCTV and measured using a 1 – 5 grading system.

The overall condition of the entire stormwater network has not been assessed. CCTV has only been used in high priority areas for stormwater investigations. To gather condition data a CCTV program needs to be developed and undertaken.

Without condition data, the useful life and the estimated construction year of assets can provide insights on the age profile of the stormwater network.

Condition	Description of Condition	Residual Useful Life (% of asset design life remaining)	Estimated Network Condition
1	Very Good: only planned maintenance required	60% to 100%	50%
2	Good: minor maintenance required plus planned maintenance	35% to 60%	50%
3	Fair: significant maintenance required	20% to 35%	0%
4	Poor: significant renewal/rehabilitation required	10% to 20%	0%
5	Very Poor: physically unsound and/or beyond rehabilitation	0% to 10%	0%



ASSET RENEWAL AND DISPOSAL

Renewal expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is upgrade/expansion or new works expenditure resulting in additional future operations and maintenance costs. Council plans capital renewal projects to meet level of service objectives and minimise infrastructure service risks.

The capital renewal program is based on an analysis of the drivers for supply, as well as the outcomes of condition appraisals and maintenance plans. The ongoing monitoring of CCTV assessment will increase our knowledge on the condition of these assets and identify future renewal and replacement works.

This Asset Management Plan will be reviewed and updated annually with new condition data received through the CCTV inspection program. Where future CCTV inspections and assessments identify renewal works, these will be accommodated in the Long Term Financial Plan either by:

- Deferring / rescheduling capital works, or
- By increasing an allocation of the annual budgets

This AMP has not identified any renewal works, but has identified a number of upgrades in the Creation lifecycle phase and prioritised through the Drainage Matrix (Appendix B).

Projected Capital Renewal and Replacement Expenditure											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
Stormwater	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$0 M

Where assets are deemed to be in the wrong place, not cost effective, lacking functionality, not maintainable or in poor condition, an injection of capital funds may be required for disposal of that asset.

No assets have been identified for disposal under this plan.

Projected Disposal Expenditure											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
Stormwater	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$0 M

7 - RISK MANAGEMENT

Risk management provides a process for the selection of treatment plans and management actions to protect the community against unacceptable risks. Risk assessment identifies credible hazards, the likelihood of the hazard event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

An assessment of risks associated with service delivery from stormwater assets, using Council's risk matrix, has identified the hazards that will result in significant loss, 'financial shock' or a reduction in service:

Hazard	Current Controls	Current Risk Rating	Further actions	Forecast Risk Rating
Asset failure due to degradation	Prepare and implement Stormwater Management Plan (SMP) which addresses these issues. Two SMPs have been completed and endorsed. Align SMP outcomes with council's priorities matrix. Reactive CCTV inspection and condition rating of the Stormwater assets. Frequency analysis of asset performance and remaining useful life	Low	Proactive CCTV inspections of underground pipe network	Low
Asset service below technical and/or community levels of service		Low		Low
Asset not managed in an environmentally sustainable manner		Low		Low
Blockages within the network and /or reduced flow capacity	Proactive inlet cleaning & Street sweeping program. Proactive inspection of known 'hot spots' prior to major rain events.	Medium	Proactive CCTV inspections of underground pipe network	Low
The adoption of the Sturt River Stormwater Management Plan (in conjunction with Cities of Mitcham, West Torrens and Unley) will include a number of new projects to the Drainage Matrix	Work with internal and external stakeholders to review the recommendations for the Sturt River SWP	Medium	Review cost estimate of any proposed recommendations before endorsing the plan	Medium

Critical assets are those which have a high consequence of failure causing significant loss or reduction of service. Similarly, critical failure modes are those which have the highest consequences. By identifying critical assets and failure modes, investigative activities, condition inspection programs, maintenance and capital expenditure plans can be targeted at the critical areas. Activities may include increased inspection frequency, higher maintenance intervention levels, etc.

Critical assets have been identified, their typical failure mode and the impact on service delivery are as follows:

Critical Asset(s)	Failure Mode	Impact
Large pipe crossings under main roads	Road failure as a result of significant pipe damage	Commence proactive CCTV monitoring of stormwater network. Repair / replace high risk defects
Side entry pits, drain inlets and outlets	Blockages cause localised street and property flooding. Scouring downstream of drain outlets – erosion and watercourse bank collapse.	Regular cleaning of pits, inlets and outlets. More frequent cleaning of known 'hot spots'. Regular street sweeping to minimise amount of pollutants entering the drainage system
Box culverts and pipes	Collapse of asset	Commence proactive CCTV monitoring of the stormwater network. Repair / replace high risk defects

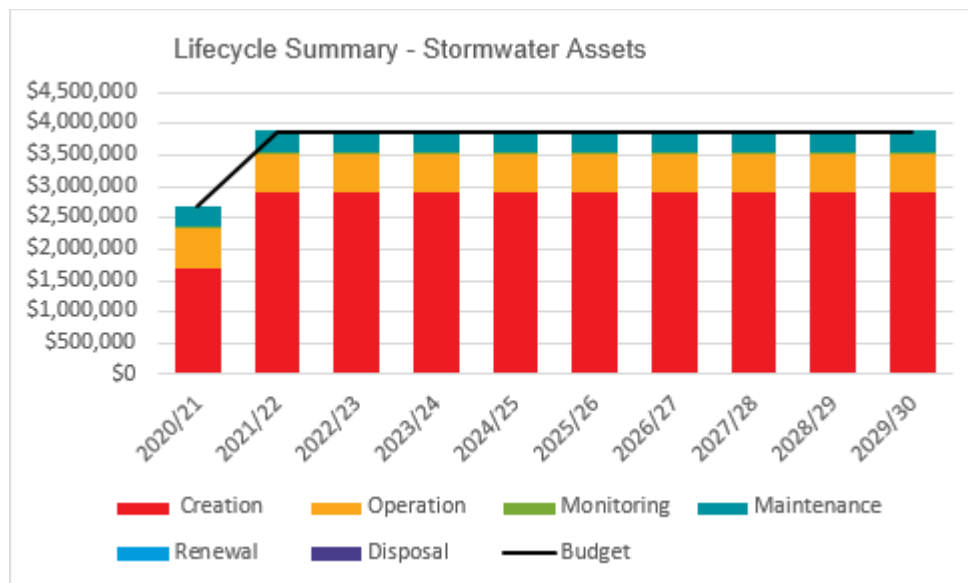
8 - WHAT IT WILL COST AND HOW WE WILL PAY FOR IT

Financial Statements and Projections

The decisions made in adopting this Plan are based on the objective to achieve the optimum benefits from the available resources.

This section contains the financial requirements resulting from all the information presented in the previous sections of this asset management plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

Funding Strategy



This Asset Management Plan identifies the projected operations, maintenance and capital renewal expenditures required to provide an agreed level of service to the community over a 10 year period.

This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

All figures in Council's Asset Management Plans are in present value (today's dollars) as a number of factors influence the indexation rates. When incorporating the figures into Council's Long Term Financial Plan, relevant indexations linked to the type of expenditure will be applied.

These figures will be revisited with each iteration of the Long Term Financial Plan.

Note that for 2020/21, \$1.2M has been reallocated to the Water Treatment and Resources Asset Management Plan for the Lucretia Way Wetland project.

Lifecycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the asset life cycle. Lifecycle costs include operations and maintenance expenditure and asset consumption (depreciation expense). The 10 year lifecycle cost for the services covered in this Asset Management Plan is **\$37.80M (average of approx. \$3.78M per year)** (average operations and maintenance expenditure plus depreciation expense projected over 10 years).

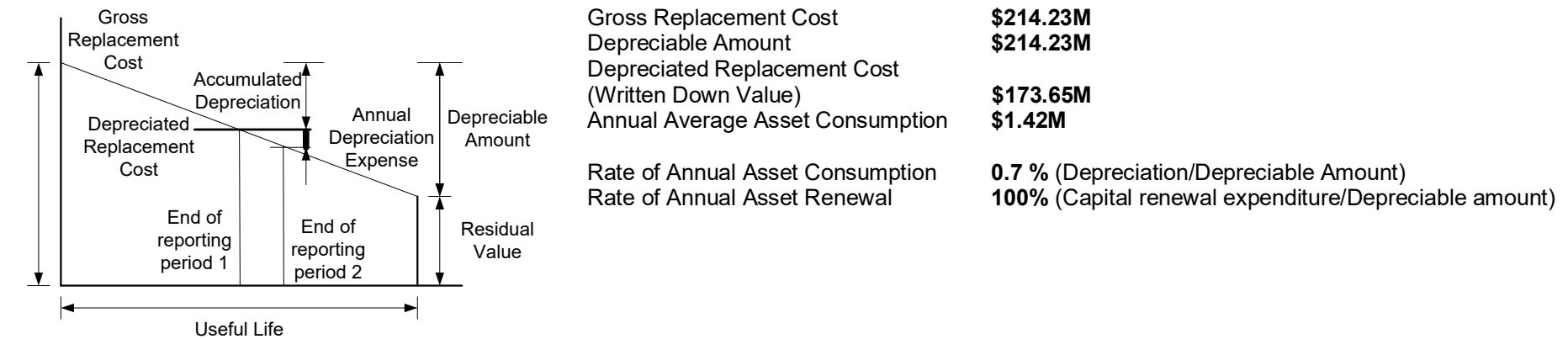
Lifecycle costs can be compared to lifecycle expenditure to give an initial indicator of affordability of projected service levels when considered with age profiles. Lifecycle expenditure includes operations, maintenance and renewal expenditure. Lifecycle expenditure will vary depending on the timing of asset renewals. Matching of lifecycle cost to lifecycle expenditure gives asset renewal of **100%** to maintain the service potential of the stormwater drainage network at year 10 as it was at year 1.

In the future, the Asset Renewal Funding Ratio will be calculated at Asset Management Plan level to better understand service delivery sustainability.

Appendix A contains council's budgeted expenditures accommodated in the Long Term Financial Plan.

Valuation Forecasts

The value of assets recorded in the asset register at 30 June 2019 covered by this asset management plans is shown below. As assets are replaced in line with Council's 10-year Renewal Program, the purchase price recorded on the asset register is considered to be adequate. If any significant changes are required to the registers these are made accordingly.



The table below details the key assumptions made in presenting the information contained in this Asset Management Plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates.

Key Assumptions	Risk of Change to Assumptions
The Long Term Financial Plan will not change over the planning period	Medium – When other SMP are endorsed this will require a review of the AMP and LTFP.
Drainage network overall condition is good to very good based on remaining life derived from age profile and current CCTV information (assuming 100 year useful life). If poorer condition drain lines are identified by future CCTV inspections, this will change the service life and introduce a renewal program	Medium
Climate Risk Assessments may impact asset useful lives	Medium
Carbon Neutral Plan may impact asset planning and renewal evaluation criteria	Medium
Community level of service expectations remain consistent	Low
No significant changes in legislation	Low
Assets are replaced on a 'like for like' basis	Low
The materiality threshold for assets is \$5,000	Low
Assets should have a useful life of greater than one year in order for the expenditure to be capitalised and have a value above a Materiality Threshold. Any expenditure considered to be Capital must also pass a materiality test. Materiality levels are set so as not to misstate Financial Statements and to provide a guide whether it is practical from an Administrative perspective that expenditure is capitalised.	Low
Networked/Aggregate Assets - Expenditure can still be capitalised on items that fall below materiality thresholds individually but operate together as a cohesive whole to form a substantial/significant total value. Examples are the Trash Racks, Treenet Inlets and Pit Lids.	Low
The new asset management system will be able to capture operations and maintenance costs to better manage the overall expenditure	Low
Operation and Maintenance costs for new assets will be consistent with the operation and maintenance costs of existing assets	Low

9 - WHAT WE WILL DO NEXT - IMPROVEMENT PLAN

	Task	Responsibility	Timeline/Frequency
1	Ensure asset handover process is utilised to ensure asset acquisition, upgrade, renewal and disposal is captured and communicated to maintain the Asset Management Information System.	Asset Owner – Manager Engineering, Assets and Environment	Ongoing
2	Review and revise chart of accounts to facilitate consistent and accurate cost allocation for all asset expenditure aligned with the Asset Management Lifecycle.	Manager Finance	Ongoing
3	Undertake prioritised proactive annual CCTV surveys to inspect and assess the performance and condition of the stormwater assets to determine remaining useful life. Target 5% of network per year	Asset Owner – Manager Engineering, Assets and Environment	Annual program
4	Investigate options to conduct Climate Risk Assessments for City of Marion assets and the forecast impacts on asset useful lives.	Unit Manager Asset Solutions	June 2021
5	Revise valuation procedures and valuer briefing to better reflect needs of Asset Management Planning cycle.	Unit Manager Asset Solutions	June 2021
6	Civil review - Prepare Operations and Maintenance Management Plan for infrastructure. The plan to include service levels, inspection frequency, maintenance activities and response time.	Manager Operations	June 2021
7	Develop targets for community levels of service [*]	Asset Owner – Manager Engineering, Assets and Environment	June 2021
8	Investigate feasibility of adding additional questions of Council's future Community Satisfaction Surveys.	Unit Manager Asset Solutions	June 2021
9	Explore alternative asset management systems (as part of council's Digital Transformation initiative) to monitor servicing schedules, record maintenance activities undertaken, and impacts of asset downtime.	Unit Manager Asset Solutions	June 2021 (highly dependent on other factors)
10	Annual review of KPIs and benchmarks aligned to Asset Management Strategy.	Unit Manager Asset Solutions	June 2021 then annually
11	Undertake annual review of Asset Renewal Funding Ratio for asset class to ensure assets are being renewed as they are consumed (Ratio of 1.0)	Unit Manager Statutory Finance and Payroll	June 2021 then annually
12	Update this Asset Management Plan during annual budget planning processes to show any material changes in service levels and/or resources available to provide those services as a result of budget decisions.	Asset Owner – Manager Engineering, Assets and Environment	November 2021 then annually
13	Undertake a full review of this plan at least every four years, within two years of each Council election or any review to Council's Strategic Plan.	Asset Owner – Engineering, Assets and Environment	November 2024
14	Prepare SMP for the remaining catchments - urban area abutting the Field River	Asset Owner – Manager Engineering, Assets and Environment	December 2026
15	Prepare SMP for the remaining catchments – east of the Sturt River	Asset Owner – Manager Engineering, Assets and Environment	December 2026
16	Continue to implement the two adopted Stormwater Management Plans over the 10-year planning period.	Asset Owner – Manager Engineering, Assets and Environment	June 2030

APPENDIX A: Budgeted Expenditures Accommodated in LTFP

All figures in Council's Asset Management Plans are in present value (today's dollars) as a number of factors influence the indexation rates. When incorporating the figures into Council's Long Term Financial Plan, relevant indexations linked to the type of expenditure will be applied.

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$1,700,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$2,700,000
2021/22	\$2,900,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$3,900,000
2022/23	\$2,900,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$3,900,000
2023/24	\$2,900,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$3,900,000
2024/25	\$2,900,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$3,900,000
2025/26	\$2,900,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$3,900,000
2026/27	\$2,900,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$3,900,000
2027/28	\$2,900,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$3,900,000
2028/29	\$2,900,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$3,900,000
2029/30	\$2,900,000	\$620,000	\$30,000	\$350,000	\$0	\$0	\$3,900,000
TOTAL	\$27,800,000	\$6,200,000	\$300,000	\$3,500,000	\$0	\$0	\$37,800,000

APPENDIX B: Drainage Matrix

PROJECT	SOCIAL / POLITICAL							ECONOMIC			ENVIRO		TECHNICAL				PRIORITY SCORE		
	No. of Stakeholders	Stakeholder Activity	Alignment with other initiatives	Requirements (legal / standards)	Publicity if not installed	Publicity if installed	Align with Council Objectives	Internal Business Impact	External Funding	Maintenance Cost	Retains / Detains	WSUD/ Clean Water	Performance	Prevent the Flooding	Replace an Ageing System	Crucial for the Area		Cost \$000	Funding - Marion/Holdfast
Crozier/Johnstone, Oaklands Pk	3	1	3	1	2	3	2	0	0	4	0	0	4	4	1	8	36	1,590	Marion
Berrima Rd (Pt2)	1	1	1	1	3	2	2	0	0	3	0	0	6	6	2	8	36	1,150	Marion
Melanto Tce, Marion	2	0	3	1	2	3	1	1	0	4	0	0	4	6	0	6	33	890	Marion
Warakila Road, Sheidow Park	1	2	0	1	2	1	1	1	0	4	0	0	4	6	2	4	29	320	Marion
Water course restoration Stage 2	1	0	1	1	0	1	1	0	2	2	2	4	4	4	2	4	29	250	Marion
Ayre St, Sth Plympton	2	0	3	1	1	3	1	1	0	4	0	0	4	4	0	4	28	390	Marion
Mercedes Avenue (Caprice Street), Hallett Cove	1	1	0	1	2	1	1	1	0	4	0	0	4	6	1	4	27	650	Marion
Railway Tce, Edwardstown	2	1	0	0	1	3	2	2	0	4	0	0	4	4	0	4	27	310	Marion
Shaftesbury Terrace (Laneway)	2	1	0	0	1	3	2	2	0	4	0	0	4	4	0	4	27	375	Marion
Woodlands Tce, Edwardstown	1	0	3	0	1	3	1	1	0	4	0	0	4	4	1	4	27	760	Marion
Warripaninga Wetlands	1	0	1	1	1	1	1	0	0	4	4	3	4	0	2	4	27	638	Marion
Shamrock Reserve WSUD	0	0	2	1	1	2	1	1	0	0	4	4	4	2	0	4	26	710	Marion
Dwyer Road, Oaklands Pk	2	0	3	1	1	3	2	1	0	4	3	0	2	4	0	0	26	700	Marion
English Avenue, Clovelly Park	1	1	1	1	2	1	1	1	0	4	0	0	4	6	0	4	25	300	Marion
Clark/Naldera, Glandore	2	0	0	1	1	3	2	0	0	4	0	0	4	2	0	6	25	1,100	Marion
Calauria/Bendigo Pl, Sheidow Park	2	0	0	1	1	3	1	2	0	4	0	0	4	0	2	4	24	190	Marion
Bandon Res (Shaftesbury), Marino - replacement	1	1	1	1	1	0	0	2	0	3	0	0	4	4	2	4	24	To be determined	Marion

PROJECT	SOCIAL / POLITICAL							ECONOMIC			ENVIRO		TECHNICAL				PRIORITY SCORE		
	No. of Stakeholders	Stakeholder Activity	Alignment with other initiatives	Requirements (legal / standards)	Publicity if not installed	Publicity if installed	Align with Council Objectives	Internal Business Impact	External Funding	Maintenance Cost	Retains / Detains	WSUD/ Clean Water	Performance	Prevent the Flooding	Replace an Ageing System	Crucial for the Area		Cost \$000	Funding - Marion/Holdfast
Lucretia Wetland, Hallett Cove	1	1	3	0	1	1	2	0	1	1	4	2	2	0	1	4	24	1,100	Marion
Oval Road / State Park Boundary drainage	2	1	1	1	2	0	0	2	0	3	0	0	4	6	1	0	23	48	Marion
Finnis Street, Marion	1	1	1	0	1	1	0	2	0	3	0	0	2	4	2	4	23	180	Marion
Stradbroke Ave WSUD, Plympton Pk	1	1	2	1	1	1	2	1	0	1	4	4	0	2	0	2	23	75	Marion
Struan Ave, Warradale	1	0	3	1	1	3	1	1	0	4	0	0	2	2	0	4	23	800	Marion
Bowden Grove, Oaklands Park	2	0	0	0	1	1	1	2	0	3	0	0	4	6	0	2	22	To be determined	Marion
Calum Gr, Seacombe Heights	0	0	3	1	0	3	0	2	0	4	0	0	4	2	0	4	23	550	Marion
Bulter/Helmsdale, Glengowrie	1	0	0	1	1	3	1	1	0	4	0	0	2	4	0	4	22	710	Marion
Sub-Station, Shiedow Park	1	1	2	2	2	3	0	0	0	3	0	0	0	2	2	4	22	200	Marion
Tarranna Ave WSUD, Plympton Pk	1	0	3	1	0	2	2	2	0	1	4	4	0	0	0	2	22	90	Marion
Angas Crescent, Marino	1	1	0	1	2		0	1	0	4	0	0	2	6	0	2	21	20	Marion
Linwood Quarry and Golf Course Reuse / Lorenzin drain /Pine Ave Catchment project	2	0	1	0	0	0	1	0	0	0	4	2	4	2	0	2	20	1,200	Marion
Glade Crescent drain	1	0	2	0	0	1	2	0	0	2	0	0	4	2	2	4	20	90	Marion
Second Street Reserve drain, Hallett Cove	1	0	1	1	1	1	1	0	0	2	0	0	4	4	0	4	20	190	Marion
Harrow Road, Wattle Ave, Pine Ave GPTs	2	1	1	0	1	1	2	0	1	2	0	2	2	0	2	2	19	307	30% Marion
Mostyn Rd, Darlington	0	0	3	1	1	3	1	2	0	4	0	0	2	0	0	2	19	310	Marion
Yeelanna Ave, Seaview Downs	1	0	3	0	0	3	0	2	0	4	0	0	2	0	0	4	19	210	Marion

PROJECT	SOCIAL / POLITICAL							ECONOMIC			ENVIRO		TECHNICAL				PRIORITY SCORE		
	No. of Stakeholders	Stakeholder Activity	Alignment with other initiatives	Requirements (legal / standards)	Publicity if not installed	Publicity if installed	Align with Council Objectives	Internal Business Impact	External Funding	Maintenance Cost	Retains / Detains	WSUD/ Clean Water	Performance	Prevent the Flooding	Replace an Ageing System	Crucial for the Area		Cost \$000	Funding - Marion/Holdfast
Dunluce St, Outfall	0	1	1	1	0	0	0	1	2	1	0	0	4	2	0	6	19	840	30% Marion
Edward St, Outfall	0	1	1	1	0	0	0	1	2	1	0	0	4	2	0	6	19	1,600	30% Marion
MCC Plaza ASR	0	0	1	0	0	1	1	0	0	0	3	4	4	0	2	2	18	200	Marion
Myer/Meadowvale, Sturt (Grandview Grove)	1	0	0	0	1	3	1	1	0	3	3	3	0	0	0	2	18	430	Marion
Rotorua Ave/Bowaka St, Park Holme	0	0	2	0	1	3	0	2	0	4	0	0	4	0	0	2	18	420	Marion
Fryer street Reserve, Hallett Cove	1	0	1	0	0	1	0	1	0	2	2	0	4	2	0	4	18	180	Marion
Davenport Tce, Seaview Downs	0	0	3	1	0	3	0	1	0	4	0	0	2	0	0	2	16	760	Marion
Kurrajong Pl, Seacombe Gdns	0	0	3	0	0	3	0	2	0	4	0	0	2	0	0	2	16	200	Marion
Truscott Ave, Seacombe Heights	0	0	3	0	0	3	0	2	0	4	0	0	2	0	0	2	16	140	Marion
Morphett Rd, Seacombe Heights	1	0	0	1	0	3	1	2	0	4	0	0	2	0	0	0	14	210	Marion
Gregory St WSUD, Seaview Downs	0	0	1	1	0	0	2	2	0	1	4	3	0	0	0	0	14	110	Marion
Aroona Road detention	0	0	0	0	1	0	1	2	0	0	4	2	2	0	0	2	14	70	Marion
Barramindi Drive detention	0	0	0	0	1	0	1	2	0	0	4	2	2	0	0	2	14	70	Marion
Bombay St, Oaklands Park	0	0	1	0	0	0	1	1	0	4	0	0	2	2	0	2	13	310	Marion
Solo St, Warradale	0	0	1	0	0	0	1	1	0	4	0	0	2	2	0	2	13	350	Marion
Perry Barr Road / Kanowna Street drain, Hallett Cove	0	0	1	0	0	1	1	2	0	0	0	0	4	2	0	2	13	40	Marion
Laurence St, Dover Gardens	0	0	1	0	0	0	1	1	0	4	0	0	2	2	0	2	13	370	Marion

PROJECT	SOCIAL / POLITICAL							ECONOMIC			ENVIRO		TECHNICAL				PRIORITY SCORE		
	No. of Stakeholders	Stakeholder Activity	Alignment with other initiatives	Requirements (legal / standards)	Publicity if not installed	Publicity if installed	Align with Council Objectives	Internal Business Impact	External Funding	Maintenance Cost	Retains / Detains	WSUD/ Clean Water	Performance	Prevent the Flooding	Replace an Ageing System	Crucial for the Area		Cost \$000	Funding - Marion/Holdfast
Travers Street, Sturt	0	0	3	0	0	1	0	2	0	2	0	0	2	0	0	2	12	490	Marion
Byre Avenue, Sturt	1	0	1	0	0	0	1	1	0	4	0	0	2	0	0	2	12	186	30% Marion
Lonsdale Highway swales	1	0	1	0	0	0	1	0	0	0	2	2	2	0	2	0	11	240	Marion
Kurnabinna Tce drain, Hallett Cove	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	110	Marion
Rogana Crescent drain	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	70	Marion
Balandra Street drain	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	80	Marion
Kalmia Court drain	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	80	Marion
Bounty Road drain	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	90	Marion
Dutchman Drive drain	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	50	Marion
Gretal Crescent drain	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	80	Marion
Grand Central Ave drain	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	80	Marion
Madeleine Crescent drain	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	80	Marion
Quintus Tce, Dover Gardens	0	0	0	0	0	0	0	1	0	4	3	0	0	0	0	0	8	400	Marion
Barndoo St GPT, Hallett Cove	0	0	0	0	0	0	0	0	0	2	0	0	2	2	0	2	8	100	Marion
TOTAL																		24,839	

SCORING KEY

SOCIAL / POLITICAL						
0 - Low	0 - Low	0 - Not at all	0 - Low	0 - No	0 - Yes/High	0 - No
1	1 - Moderate	1 - Minor	1 - In part	1 - Possible	1 - Moderate	1 - In part
2	2 - High	2 - In part	2 - High	2 - Moderately	2 - Possible	2 - Yes
3		3 - Yes		3 - Yes	3 - No	
4						
5 - High						
ECONOMIC						
0 - Yes	0 - No	0 - Yes/Detailed				
1 - In part	1 - Unlikely	1 - Regular				
2 - No	2 - Likely	2 - By yearly				
	3 - 50/50	3 - Not for 10 years				
	4 - Full	4 - Not at all				
ENVIRO						
0 - No effect	0 - No effect					
1 - Unlikely	1 - Unlikely					
2 - Possible	2 - Possible					
3 - Likely	3 - Likely					
4 - Moderately	4 - Moderately					
5 - Highly effective	5 - Highly effective					
TECHNICAL						
0 - Low/None	0 - No	0 - No	0 - No			
2 - Moderate	2 - Slightly	1 - In part	2 - Slightly			
4 - High	4 - Moderately	2 - Yes	4 - Moderately			
6 - Very High	6 - High		6 - High			
	8 - Very high		8 - Very high			

CONNECT WITH US ONLINE



City of Marion



@CityofMarion



City of Marion



@CityofMarion

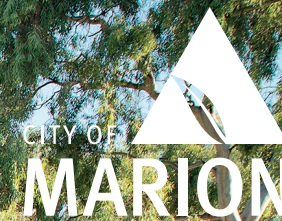
City of Marion
245 Sturt Rd
Sturt SA 5047

Tel (08) 8375 6600
Fax (08) 8375 6699
Email council@marion.sa.gov.au

marion.sa.gov.au

Front Cover Artwork
Title: Touch a Truck
Year: 2019

DRAFT Water Treatment and Resources Asset Management Plan 2020 - 2030



CONTENTS

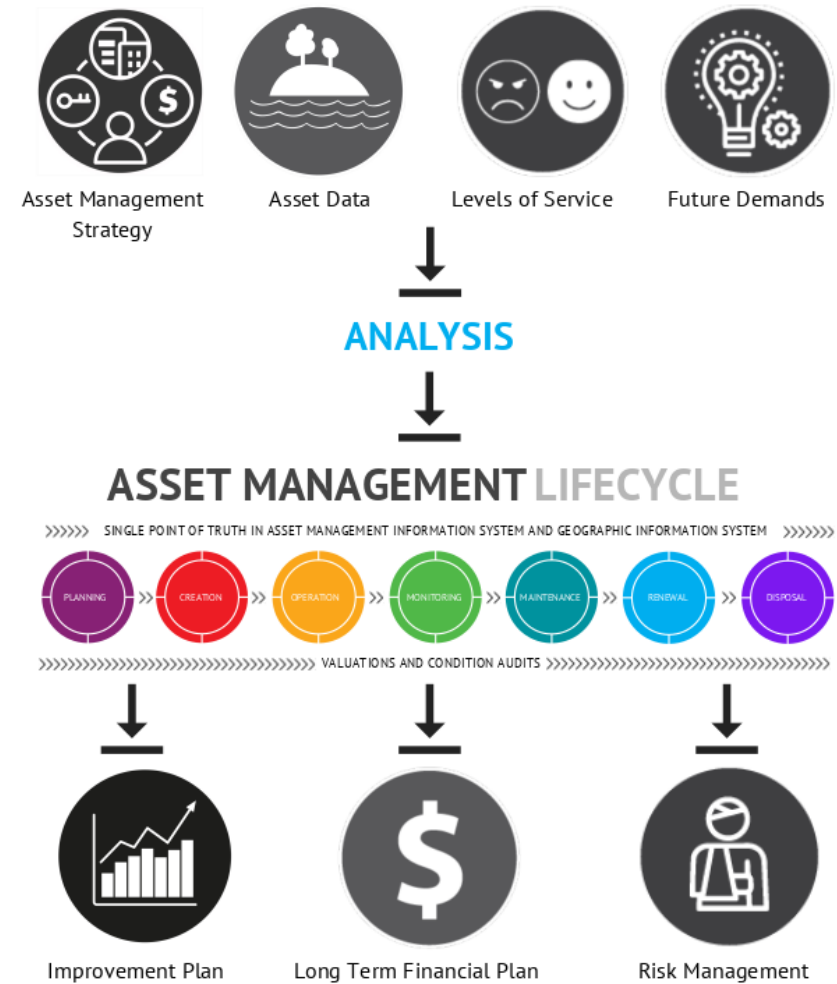
1 - INTRODUCTION	2
2 - EXECUTIVE SUMMARY	4
3 - WHY WE NEED A PLAN	5
4 - WHAT ASSETS WE HAVE	7
5 - LEVELS OF SERVICE	9
6 - HOW WE PROVIDE THE SERVICE (ASSET MANAGEMENT LIFECYCLE)	12
7 - RISK MANAGEMENT	18
8 - WHAT IT WILL COST AND HOW WE WILL PAY FOR IT	20
9 - WHAT WE WILL DO NEXT (IMPROVEMENT PLAN)	23
APPENDIX A: BUDGETED EXPENDITURE FOR LONG TERM FINANCIAL PLAN	25

REFERENCES

IPWEA, 2008, 'NAMS.PLUS Asset Management', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/namsplus.

IPWEA, 2015, 2nd edn., 'Australian Infrastructure Financial Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/AIFMM.

IPWEA, 2015, 3rd edn. 'International Infrastructure Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/IIMM



1 - INTRODUCTION

What is this plan about?

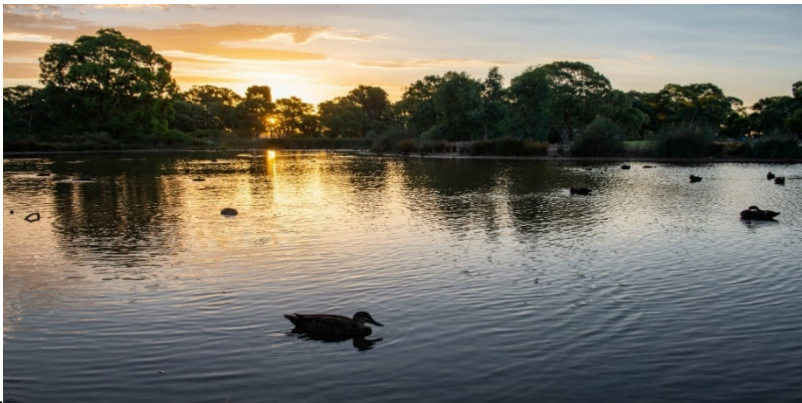
This Asset Management Plan (the Plan) defines the water resources, treatments and customer focused water services we provide, how they are provided, and the funding required to deliver water treatment and resource programs over 10 years.

This Plan is a first step towards improved asset management for our water resources. As such several improvements have been identified. In summary, the newer the asset class the better understanding of the cost to manage the asset, due to the higher confidence in the data used to drive the Plan. This is as expected and typical of Asset Management Plans. Future versions of this Plan will be informed by the improvement actions identified.

The City of Marion uses a range of water treatments and resources assets to maximise water harvesting capacity and improve water quality across the City. Council also aims to reuse alternative water, as well as minimising the use of potable water.

The Plan focuses on the following:

- **Oaklands Aquifer Storage and Recharge (ASR)** scheme, including the Recycled Stormwater Distribution Network.
- **Wetlands, Rivers and Creeks** Wetlands (including Warriparinga and Glade Crescent), Rivers and Creeks within Marion.
- **Water Sensitive Urban Designs (WSUDs)**, detention/retention basins, raingarden and tank storage.
- **Groundwater Bores** (and conveyance pipes).



Oaklands Wetlands at Sunset

The wetlands are a “water farm” capable of treating up to 400ML of stormwater per year.

Treated stormwater is stored underground in the natural aquifer, providing a reservoir for summertime irrigation demands within the City of Marion

What is asset management?

Asset management is about how assets are 'looked after', both on a day-to-day basis (maintenance, monitoring and operation) and in the medium-to-long term (planning, creation/purchase, renewal and disposal).

What will we do?

A significant part of Council's annual spend is devoted to the repair, maintenance and upgrade of the assets which deliver safe and sustainable services to the community. Council will continue to invest in these assets as cost effectively as possible while considering beneficial advancements in technology. Our management of our Water Resources demonstrates the benefits of using well established and proven technologies and practices whilst investing in relatively low risk innovation to deliver best practice.

This Plan has been aligned with Council's Asset Management Policy (2018) and Asset Management Strategy (2019). Any upgrades or new asset expenditure will require Council approval and or prioritisation based on community needs.

Council recognises that climate change is likely to affect asset life and functionality. The management of our water resources assets ensures Council is an environmentally sustainable champion and that our assets are more resilient to climate change.

What can you do?

Better understanding of community needs can help Council improve user experience, attract more users and inform decision making in providing services more efficiently. Council has identified this as an area for improvement regarding Water Resource Management. An action to develop targets for community levels of service has been incorporated into the Improvement Plan.

Council would encourage feedback on the issues raised in this plan and suggestions on how we may change or reduce the mix of services to ensure that the appropriate level of service can be provided to the community, within available funding.

2- EXECUTIVE SUMMARY

WATER TREATMENT AND RESOURCES ASSET MANAGEMENT PLAN

EXECUTIVE SUMMARY

Assets covered by this plan



Oaklands Wetlands Aquifer Storage and Recharge Facility / Distribution Network
 Wetlands, Rivers and Creeks
 Water Sensitive Urban Designs
 Groundwater Bores

- Gross replacement cost \$7.65M
- Gross replacement cost \$6.40M
- Gross replacement cost \$5.01M
- Gross replacement cost to be identified during 2020/21

Reliable to uncertain asset data

What it will cost over the 10-year planning period



Operation	\$3.97M
Maintenance	\$3.12M
Renewal	\$3.68M
Total	\$10.77M

Levels of Service



- Comply with all relevant Acts, Legislation and Standards.
- Comply with all Permits, Licences, Authorisation and Codes of Practice.
- Perform duties within Council Delegations.
- Operate in accordance with manufactures instructions and maintenance manuals.
- Deliver on community expectations within allocated budgets.

Funding levels are sufficient to continue to provide identified Community Levels of Service.

Risk Management



Detailed Risk Assessment and Risk Register.

Funding levels are sufficient to continue to manage risks.

Future Demands managed through ongoing monitoring



- Environmental Sustainability and drought response.
- Grant Opportunities, Technology and Improvement Initiatives.
- Legislation including State-led Water Allocation Plans.
- New Customers, Scheme Expansion and New Distribution Network.

Improvement Plan



- Improve data confidence.
- Integrate asset and financial management systems.
- Create a depreciation and fixed/variable cost model.
- Develop a Long-Term Financial Planning model.
- Develop Annual Replacement/Renewal Program and increasing level of detailed budgeting.

3 - WHY WE NEED A PLAN

“Good asset management is critical for a high-performing Council. Investing in People, Data, Process and Systems enables effective and informed decision-making and optimises community outcomes” Brendon Lyons, Unit Manager Asset Solutions



The Asset Management Framework aligns Council's asset portfolio to meet the service delivery needs of our community.

Council's purpose is:

To improve our residents' quality of life; continuously, smartly and efficiently

The City of Marion Asset Management vision is:

To maintain our assets to agreed levels of service which maximise community value throughout an asset's life

Supported by four Strategic Objectives:

- 1. MAXIMISE COMMUNITY VALUE**
- 2. DELIVER AGREED LEVELS OF SERVICE**
- 3. INFORMED DECISION MAKING**
- 4. OPTIMALLY MANAGED**

This Plan is a dynamic document reflecting and responding to changes over time. It is based on the format recommended in Section 4.2.6 of the *International Infrastructure Management Manual* (IPWEA 2015).

This Plan is driven by the priorities of Council's Strategic Plan, the Asset Management Policy and Asset Management Strategy. Furthermore, it is driven by the Water Business Unit. It is treated as a single point of reference and source of truth regarding managing our Water Resources. Subsequent versions of this Plan will be informed via the Improvement Plans identified when preparing this Plan and as Council implements a new IT Platform for future asset management. This will result in improved granularity of data, comprehensive, accurate and complete asset registers and improved short and medium-term financial management.

Areas for improvement in identifying, valuing and maintaining assets within the Water Business have been identified. Historically, this resolution was unclear as assets have been managed across several Departments within Council and across general budget lines. The Plan now captures our Water Resources as a single entity, enabling the opportunity for holistic, fully funded, efficient management of our Water Resources.

The City of Marion aims to become a 'Water Sensitive City'. We seek to harness the potential of storm water to overcome water shortages and reduce urban temperatures, improving waterway health and the landscape of our City.

This Plan treats stormwater as a resource, from which 'value' can be extracted, whilst exploring every opportunity to minimise adverse impacts that stormwater can create. The management of stormwater to minimise flood risk and to comply with legal requirements is covered within Council's Stormwater Management Plans and within the Stormwater Asset Management Plan.

Implementation of the Plan is funded by the Long-Term Financial Plan and Annual Business Plan.

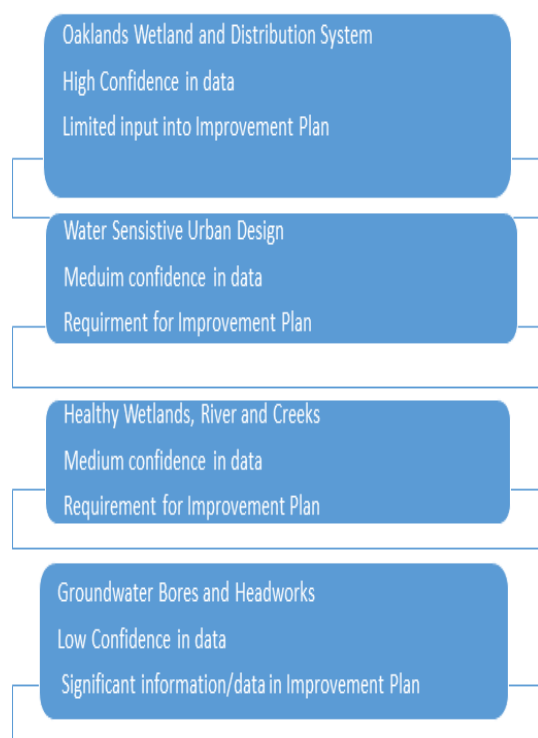
The effectiveness of the Plan is measured annually through the following key performance indicators:

KEY PERFORMANCE INDICATOR
<p>Asset Renewal Funding Ratio</p> <p>Calculated by measuring capital expenditure on renewal and replacement of assets relative to the Asset Management Plan required expenditure. This indicates whether Council is renewing or replacing existing non-financial assets in accordance with its future Asset Management renewal requirements.</p>
<p>Asset Management Maturity Assessment</p> <p>Assessed against the Institute of Public Works Engineering Australasia (IPWEA) National Asset Management Strategy (NAMS) targets. The maturity scale builds from 1 - Aware to 3 - Core Maturity to 5 - Advanced Maturity.</p>

4 - WHAT ASSETS WE HAVE

Assets exist to meet community needs and support the delivery of services to the service levels adopted by Council. Council owns all its water treatments and resources assets, except for some reaches in Creeks and Rivers.

Defined Scope of Plan



	Quantity	Replacement Value (effective May 2020)	Average Age	Useful Life
Oaklands ASR Scheme and Distribution Network	1	\$7.65M	30 years	Varies according to class of asset.
Wetlands, Rivers and Creeks	23 main wetlands and approximately 24 km of water courses	Future costs for natural assets are to be calculated in relation to erosion and general maintenance issues. Valuation data for known assets \$6.4M (Warriparinga & Glade Wetlands) Lucretia Way Wetland due to constructed in 2020/20 at a cost of \$1.2M	Varies	Depending upon level of engineering control/service level set.
Water Sensitive Urban Design (WSUD) Infrastructure	75 site locations, numerous WSUD per site.	Valuation data for known assets \$5.01M. Most WSUD are identified in the asset register, although some gaps exist. Further work on costings is required in the Improvement Plan	Varies	Depending upon level of engineering control/service level set.
Groundwater Bores and Headworks/pipes	13 including the following components. <ul style="list-style-type: none"> • Bore Well • Bore Lining • Bore Electrical Head-works • Bore Pump • Bore Pipe 	Only a few G/W wells are identified in the asset register. Further work is required to improve the data and costings. Valuation data for all assets is not understood at this time.	Varies	Depending upon level of engineering control/service level set.

Data Quality

Currency and accuracy of asset data is critical to effective asset and financial management. Data confidence is classified on a 5-level scale:

Confidence Grade	Data Confidence	Description
A	Highly reliable data	<ul style="list-style-type: none"> Based on sound records, procedures, investigations and analysis Documented accurately Agreed as the best method of assessment Dataset is complete and estimated to be accurate $\pm 2\%$
B	Reliable data	<ul style="list-style-type: none"> Based on sound records, procedures, investigations and analysis Documented properly but has minor shortcomings For example, some data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation Dataset is complete and estimated to be accurate $\pm 10\%$
C	Uncertain data	<ul style="list-style-type: none"> Either based on sound records, procedures, investigations and analysis which is incomplete or unsupported Or extrapolated from a limited sample for which grade A or B data are available Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated $\pm 25\%$
D	Very uncertain data	<ul style="list-style-type: none"> Based on unconfirmed verbal reports and/or cursory inspections and analysis Dataset may not be fully complete, and most data is estimated or extrapolated. Accuracy $\pm 40\%$
E	Unknown	<ul style="list-style-type: none"> Unknown, as none or very little data held

Following a data cleanse, data confidence is assessed as reliable (confidence grade B) for the Oaklands ASR Scheme. Data confidence is assessed as (confidence grade C) for all other assets within this Plan. A Data Quality Improvement Plan action has been identified to provide further focus on whole of life asset management for Council's WSUD assets and Groundwater Infrastructure.

Increased focus on asset management of River and Creeks is required. Historically, these assets were managed in the general portfolio of assets within several Departments within Council, without dedicated costings that were linked to valuation or asset condition.

All figures in Council's Asset Management Plans are in present value (today's dollars) as a number of factors influence the indexation rates. When incorporating the figures into Council's Long Term Financial Plan, relevant indexations linked to the type of expenditure will be applied.

5 - LEVELS OF SERVICE

Water Treatment and Resources assets enable Council to deliver services to the community and our customers. Current levels of service and target areas for improvement have been documented through clear and defined asset management business processes for each asset class assigned to this Asset Management Plan.

Community Levels of Service

The following table demonstrates how the assets assist in achieving Community Levels of Service.

Community Level of Service		Achieved By
Safety	No preventable injuries	Applying the hierarchy of hazard controls to designs to ensure hazards are eliminated, or where that is not reasonably practicable, are effectively controlled. Safety in Design approach is used during planning. Assets are risk assessed to ensure safe use within the community, and by contractors, staff and visitors. Experienced and competent workforce (internal and contracted).
Quality	Operational requirements are safely and effectively met.	Assets are managed and maintained to best practice industry standards. Typically, this is measured by: <ul style="list-style-type: none"> • Customer Events (CES) Reports. • Programmed inspections/maintenance and asset condition assessments. • Annual internal/external water demands planned and quantified in advance. • Regular meetings to discuss actuals vs. forecast. • Application of public procurement practices. • Excellent Contract Management. • Internal and External audits
Function	Provide sufficient assets to meet Levels of Service	Specification for assets meets service level requirements, safety standards and fit for purpose criteria assessment. Council Standards and Specifications for works. Provision of environmentally and economically effective water resources and infrastructure network.
Capacity	Assets are designed to cater for current demand	Modular design and construction of systems, infrastructure and procedures. This future-proofs machinery, plant and equipment, along with supporting systems of work to respond to changing legislative environments and commercial opportunities. Assets are only built and operated when required, reducing capex and operating expenditure until it is required. Useful life is increased by not having stranded or assets not used.
Sustainability	Operational requirements are safely and effectively met, whilst minimising impact on the environment	The natural environment is recognised and valued. Council invests in ground and surface water protection, enhancing streetscape by incorporating rain gardens and other WSUD and our significant wetlands. Groundwater injection and extraction systems are managed under strict operating conditions. Compliance with permits/licenses is considered essential.

Council uses a range of activities to engage with the community and stakeholders on these services, such as Social Media, Community Workshops and Meetings, Education Services, website and via our Elected Members. The Improvement Plan includes an action to investigate the feasibility of adding additional questions to Council's future Community Satisfaction Surveys.

Technical Levels of Service

Technical levels of service determine the allocation of resources to service activities to best achieve the desired community outcomes and demonstrate effective performance throughout an asset's lifecycle. Council manages and operates assets at the agreed Levels of Service while managing whole-of-life costs to ensure the best value for resources used.

The following table demonstrates the Technical Levels of Service for Water Treatment and Resources assets.

Technical Level of Service	Achieved By
Planning in line with Asset Management policy principles and an optimal 10 year asset replacement program	Assets planned through the development and eventual Council endorsement of "opportunity specific" business cases. Business as usual for Oaklands wetland complies with the S48 Report for Water Resources and other relevant Council Resolutions. Assets are provided to meet design standards where these are available. Annual Renewal Budget developed, and Long-Term Financial Plan updated.
Creation of the asset subject to a business case assessment which sets out capital requirements, whole of life costs and predicted utilisation	Assets created to improve or upgrade a level of service through annual review. All procurement follows the City of Marion Procedure with asset specification and business requirements defined and General Ledger Fixed Asset Control Accounts updated.
Operation of an asset in the manner it was designed to be used for	Safe Work SA's Code of Practices followed. Service schedules are based on manufacturer and technical standards. Routine planned maintenance. Reactive maintenance. Some assets are managed to failure (bore pumps). Asset modification/enhancement may be considered to deliver added value/innovation.
Monitoring utilisation and recording asset downtime	Hours run reports. SCADA logs and environmental data sets collected and reviewed within Environmental Database. Monthly and annual Reporting. Annual calibration.
Maintenance of assets in line with a long-term asset sustainability index averaging 95-100%.	Quick response time to repair and maintain via contractors. Regular repair / upgrade to maintain structural integrity and safe systems of work.
Renewal in accordance with optimum replacement timing principles based on whole of life costs	Assets renewed through Replacement Programs. Annual Replacement Program Budget developed, and Long-Term Financial Plan updated.
Disposal where the item fails to meet minimum utilisation benchmarks or is no longer required	Complies with legislative requirements including Council's Disposal of Land and Assets Policy.

Legislative Requirements

Council considers the following legislative framework in the management of Water Treatment and Resources assets.

Australian Accounting Standards	Set out the financial reporting standards relating to the (re)valuation and depreciation of infrastructure assets
Coastal Protection Act 1972	Establishes Council's responsibility for the day-to-day maintenance of beach and coastal facilities
Development Act 1993	Sets development and building approval and requirements to control stormwater from developments
Disability Discrimination Act 1992 and other relevant disability legislation	Sets the standard for accessibility to eliminate, as far as possible, discrimination against persons on the grounds of disability
Environment Protection Act 1993 (Marine and Water Quality)	Provides guidelines for protection of the environment, related areas and legal obligations relating to stormwater pollution protection
Environment Protection (Water Quality) Policy 2015	Provides the structure for regulation and management of water quality in South Australian inland surface waters, marine waters and groundwaters
Local Government Act 1999	Sets out the role, purpose, responsibilities and powers of local governments including the preparation of a Long Term Financial Plan supported by infrastructure and asset management plans for sustainable service delivery
Local Government (Financial Management and Rating) Amendment Act 2005	Provides impetus for the development of a Strategic Management Plan, comprising an Asset Management Plan and Long Term Financial Plan
Local Government (Stormwater Management) Amendment Act 2007	Establishes the Stormwater Management Authority which facilitates and coordinates stormwater management planning in councils
Natural Resources Management Act 2004	Defines the natural resource management requirement to manage catchments including stormwater
Relevant Australian Standards	Establishes standards relating to requirements to inspect and certify cranes, elevated work platforms and lifting devices
Work Health and Safety Act 2012 (SA)	Provides guidelines for protection of the health, safety and welfare of persons at work

ASSET PLANNING AND CREATION

When specifying asset requirements, Council seeks to balance a range of factors including:

- Safety requirements by applying the hierarchy of hazard controls to designs to ensure hazards are eliminated, or where that is not reasonably practicable, are effectively controlled.
- Operational needs and functional requirements and where possible seek to identify innovation that may provide for greater level of efficiency or effectiveness in undertaking council's services or reduce risk of downtime.
- Factors that impact on our environment or where the environment may impact on the function or lifecycle of the asset.
- Whole of life costs when making buying decisions.
- Design standards where these are available.

The capital works program is based on an analysis of the drivers for supply, as well as the outcomes of condition appraisals and maintenance plans. Where assets are deemed to be under capacity, in the wrong place, not cost effective, lacking functionality, not maintainable or in poor condition, an injection of capital funds may be required. This Plan quantifies the amount of funding required for capital over the next 10 years as well as identifying areas for improvement that may also need additional funding, pending further analysis.

Future Trends

Political, economic, social, technological, legal, environmental and relationship drivers that may impact future service delivery and use of assets are monitored via Council's environmental scan and corporate risk register.

Council recognises that climate change is likely to affect asset need, useful life and functionality. We are exploring what we can do to build asset resilience in response to climate impacts such as less rainfall overall, more frequent and intense rainfall events, increased frequency and intensity of bushfires, increased temperatures, more frequent and intense heatwaves and increased risk of coastal erosion and flooding as a result of sea level rise. Climate change currently has a high impact on our water treatments and resources assets. We will continue to consider climate change impacts within standard asset replacement processes. The City of Marion Carbon Neutral Plan 2020 – 2030 is currently being developed as a roadmap to reduce carbon emissions from Council operations by 2030.

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets. Demand management practices include non-asset solutions, addressing risks and managing failures.

Council has considered the following future demands during development of this asset management plan:

Area	Demand	Impact on services	Demand Management Plan
Political	Political changes and council amalgamations.	Change in services or service levels.	Approved business case and annual review of the Asset Management Plan.
Social	Changing community demographics, needs and expectations.	Change in services or service levels.	Measuring and monitoring community expectation. Communicating service levels and financial capacity with the community to balance asset priorities with what the community is prepared to pay for.
Technological	Being a smart organisation that uses data to drive decision-making.	Drive efficiency through new techniques and practices.	Utilisation based asset maintenance and renewal. Carbon Neutral Plan 2020 – 2030 is currently being developed
Legal	Regulated controls on quality of water discharging into river and marine environment and increased water treatments and resources reuse.	Increase in infrastructure to control pollutants, capture and reuse water resources.	Establish compliance registers for key assets. Assess the compliance requirements and gaps.
Environmental	Reduced rainfall and increased intensity of rainfall events.	Decreasing water supply and increasing demand. Increased onsite and catchment water treatments and resources reuse. Changes to parks and gardens planting due to water restrictions.	Utilisation based asset maintenance and renewal.
Environmental	More frequent intense heatwaves and increased temperatures.	Community demand for a higher level of amenity (particularly irrigated green space) during summer months. Legal need to protect and enhance ground and surface water resource.	Utilisation based asset maintenance and renewal.
Environmental	Erosion and flooding of coastal areas due to sea level rise.	Impacts on coastal environment, reduction in water treatments and resources overfall capacity, water treatments and resources capture and reuse infrastructure.	Utilisation based asset maintenance and renewal.
Relationships	Collaboration between Cities of Marion, Holdfast Bay, Mitcham, Unley, West Torrens, Charles Sturt and Port Adelaide Enfield.	Shared responsibility for catchment management. Ability to deliver services at a higher operational level. Flood mitigation/Regional stormwater harvesting potential. Improved understanding of costs and capacity to test and maintain current community levels of service.	Adopt best practice principles across all three councils to deliver best value. Deliver Stormwater Management Plans. Continue to analyse the cost of providing service and the capacity to fund at the current level of service.

ASSET OPERATION, MONITORING AND MAINTENANCE

Council operates and maintains assets to provide the defined level of service to approved budgets in the most cost-efficient manner. Water Treatment and Resources assets provide opportunities for recreation, environmental, social and amenity outcomes. Using wetlands to treat stormwater for reuse enables multiple outcomes, such as recreational activities like walking and cycling, picnics, bird watching and species diversity and abundance.

Operation includes the costs and activities to maintain the operation of an asset e.g. electricity costs to power pumps, insurance premiums, depreciation, fuel and staff costs. Maintenance programs are normally focused on industry best practice, legislative requirements and design specifications.

Proactive or planned maintenance is work that is identified and managed through a maintenance management system. Activities include inspection, undertaking scheduled servicing, assessing the condition against failure/breakdown, prioritising of works, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Reactive or unplanned maintenance is reactive repair work which is carried out in response to failure of an asset e.g. breakdown, accidental damage, safety repairs (non-scheduled servicing) etc. Assessment and priority of reactive maintenance is undertaken by staff assessing risk, using experience and sound judgement to minimize downtime.

Year	Operations and Maintenance Budget (\$000)
2020/21	\$709
2021/22	\$709
2022/23	\$709
2023/24	\$709
2024/25	\$709
2025/26	\$709
2026/27	\$709
2027/28	\$709
2028/29	\$709
2029/30	\$709
Total	\$7,090

The cost profile for the Oaklands ASR Scheme is based on the current business as usual model. This assumes current supply volumes are maintained for the duration of the planning period. In the event new demands are identified, a Business Case will be presented to Council. The intent is to ensure, as a minimum, the extra supply costs are charged out, to deliver income or a cost neutral position for Council.

Operations expenditure is impacted predominantly by depreciation costs, with power costs contributing significantly. Regarding the high-power costs for Oaklands ASR scheme, Council has approved additional solar panels at City Services to off-set future electricity costs at Oaklands, once pay back periods expire.

Proactive maintenance work is estimated at 80% of total maintenance expenditure. Current maintenance expenditure levels are not considered to be adequate to meet required service levels for some asset classes within the scope of this plan. Funding gaps were identified as part of the financial analysis of the water resources portfolio. Improvement actions have been identified.

The forecast operating and maintenance costs are a first cut analysis that collate all costs of all asset classes considered in this plan. Outcomes from the Improvement Plan process will, in future versions of this Plan, update these numbers with greater certainty. For example, costs will be identified to operate assets not currently on the valuations register.

They include the salary of the Water Resource Coordinator, who is responsible for all asset classes covered in this Plan. Future versions of the Asset Management Plan will allocate percentages of the salary and other overheads to specific asset classes within the plan for improved cost management. This higher resolution cost allocation process is identified as an action within the improvement planning process.

Council assesses the condition of its Water Treatment and Resources assets through a range of planned activities including:

- Routine visual inspections.
- Maintenance Reports.
- Safety and Operational Audits.
- Valuation inspections.

Condition is measured using a 1 – 5 grading system

Condition	Description of Condition
1	Very Good: only planned maintenance required
2	Good: minor maintenance required plus planned maintenance
3	Fair: significant maintenance required
4	Poor: significant renewal/rehabilitation required
5	Very Poor: physically unsound and/or beyond rehabilitation

Repairs are undertaken as and when identified. Some asset classes such as bore pumps are managed to failure. Asset Condition Assessments are required for some asset classes within the Plan. This need will be covered via the improvement plan process.

ASSET RENEWAL AND DISPOSAL

Renewal expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is upgrade/expansion or new works expenditure resulting in additional future operations and maintenance costs. Council will plan capital renewal projects to meet level of service objectives and minimise infrastructure service risks.

The capital renewal program is based on an analysis of the drivers for supply, as well as the outcomes of condition appraisals and maintenance plans. Where assets are deemed to be under capacity, in the wrong place, not cost effective, lacking functionality, not maintainable or in poor condition, an injection of capital funds may be required. No significant asset has been identified to be suitable for disposal under this plan.

Asset renewals are generally on a like-for-like basis, with normal capability and capacity being replaced. The costs will be accommodated in the Long-Term Financial Plan and are summarised below:

<i>Projected Capital Renewal and Replacement Expenditure (\$000s)</i>											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Total
Wetlands, Rivers and Creeks	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000
Warriparinga Pond Edging			\$40								\$40
Lucretia Way Wetland (Improvement to existing, detention basin. Note, fully funded from within Stormwater Budget)	\$1,200										\$1,200
Hugh Johnson Reed bed / Macrophyts from Detention basin			\$34								\$34
Cove Road Reed bed / Macrophyts from Detention basin on			\$41								\$41
South Road Reed bed / Macrophyts from Detention basin				\$41							\$41
Oaklands Distribution pump 1				\$40							\$40
Oaklands Distribution pump 2					\$40						\$40
Warriparinga New Bore and			\$150								\$150
Oaklands Distribution pump 3								\$40			\$40
Oaklands ASR 3 Groundwater Pump								\$30			\$30
TOTAL	\$1,4200	\$200	\$465	\$281	\$240	\$200	\$200	\$270	\$200	\$200	\$3,656

7 - RISK MANAGEMENT

Risk management provides a process for the selection of treatment plans and management actions to protect the community against unacceptable risks. Risk assessment identifies credible hazards, the likelihood of the hazard event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

An assessment of risks associated with service delivery from Water Treatment and Resources assets, using Council's risk matrix, has identified the hazards that will result in significant loss, 'financial shock' or a reduction in service:

Hazard	Current Controls	Current Rating	Further Actions	Forecast Rating
Asset failure resulting in significant adverse environmental impact	Appropriate Procurement and Contract Management practices. Experienced, competent staff and contractors. Safety in Design. Maintenance manuals comply with best practice and manufacturers standards. Asset Inspections and testing. Risk Assessments	Medium	Tracking innovation and best available techniques. Lessons sharing via Managed Aquifer User Group. Legal horizon scanning.	Low
Operator failure resulting in significant adverse environmental impact	Experienced, competent staff and contractors Asset inspections and testing Planned Maintenance	Medium	Integrate asset management plan with environmental management plan, reviews and audits.	Low
Asset service below technical and community levels of service	Near miss report Customer Events Asset Inspection and testing Regular planned maintenance	Medium	Integrate asset management plan with environmental management plan, reviews and audits	Low
Asset not managed in an environmentally sustainable manner	Power Supply Contract Solar Offset project (located at City Services). Night time irrigation supply, Aquatic and bankside vegetation control Fish Management Water Level/pressure/quality Monitoring and reporting	Medium	Adequate relevant on-going training and education. Mar User Group lessons learnt Continuation of applied research	Low

Critical assets are those which have a high consequence of failure causing significant loss or reduction of service. Investigative activities, condition inspection programs, maintenance and capital expenditure plans can be targeted at the critical areas. Activities may include increased inspection frequency and higher maintenance intervention levels.

Critical assets and the impact on service delivery have been identified as follows:

Critical Asset(s)	Impact of Failure / Service Deficiency
The Oaklands Wetlands Aquifer Storage and Recovery Scheme is considered holistically as a critical asset. It is designed, built and operated to deliver a sustainable alternative source of water. Historically a significant number of parks and gardens/ovals and bowling greens were irrigated using potable water.	Higher Costs to irrigate Public Open Space. Pollution of Groundwater Resource. Reputation and Political risks.
Groundwater Bores and conveyance pipes.	Higher Costs to irrigate Public Open Space. Pollution of Groundwater Resource. Reputation and Political risks.
Wetlands, Rivers and Creeks	Higher Costs to irrigate Public Open Space. Pollution of surface water Resource. Reputation and Political risks.

A variety of risk management actions are undertaken to eliminate/minimise the potential impact on Council's services including:

- Adopting additional inspection, testing and maintenance activities associated with these critical assets.
- Assessment of required service level expected by community.
- Improved Valuation data.
- Increased level of understanding of whole of life costs.

8 - WHAT IT WILL COST AND HOW WE WILL PAY FOR IT

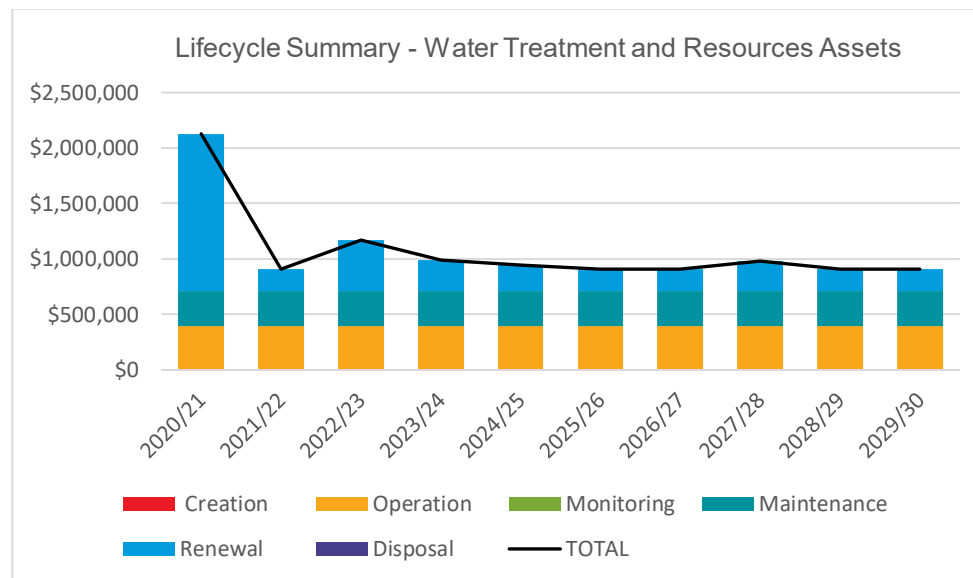
Financial Statements and Projections

The decisions made in adopting this Plan are based on the objective to achieve the optimum benefits from the available resources.

This section contains the financial requirements resulting from all the information presented in the previous sections of this asset management plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

The improvement plans will increase the registered assets within the scope of this plan. The valuation data will record new assets and new balance sheet costs. The increased identified costs will be incremental and managed so ensure no shocks to the systems. Valuation data will be progressively improved over several years. Bottom up budgeting will smooth budget curves and savings will be identified through efficiencies and economies of scale.

Funding Strategy



This Asset Management Plan identifies the projected operations, maintenance and capital renewal expenditures required to provide an agreed level of service to the community over a 10-year period.

This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

All figures in Council's Asset Management Plans are in present value (today's dollars) as a number of factors influence the indexation rates. When incorporating the figures into Council's Long Term Financial Plan, relevant indexations linked to the type of expenditure will be applied.

These figures will be revisited with each iteration of the Long Term Financial Plan.

Lifecycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the asset life cycle. Lifecycle costs include operations and maintenance expenditure and asset consumption (depreciation expense). The life-cycle cost covered in this Plan include the operating and maintenance component of **\$0.763M**. per year (average operations and maintenance expenditure plus depreciation expense projected over 10 years).

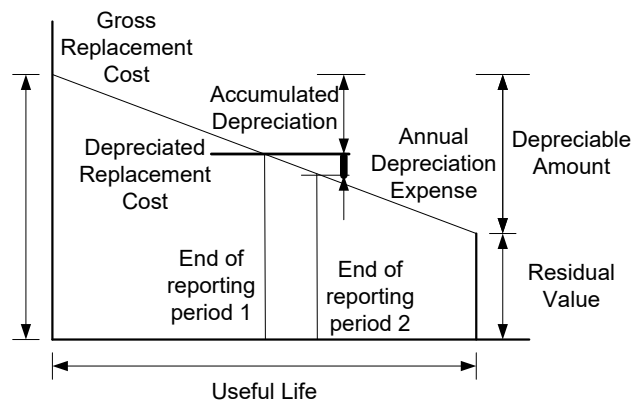
Lifecycle costs can be compared to life-cycle expenditure to give an initial indicator of affordability of projected service levels when considered with age profiles. Lifecycle expenditure includes operations, maintenance and renewal expenditure. Lifecycle expenditure will vary depending on the timing of asset renewals. The Lifecycle expenditure over the 10-year planning period is **\$10.77M** (average operations and maintenance plus capital renewal budgeted expenditure in LTFP over 10 years).

The matching of lifecycle cost to lifecycle expenditure gives asset renewal of 100% to maintain the service potential of the assets at year 10 as it was at year 1.

In the future, the Asset Renewal Funding Ratio will be calculated at Asset Management Plan level to better understand service delivery sustainability

Valuation Forecasts

The value of assets recorded in the asset register at 30 June 2019 covered by this asset management plans is shown below. As assets are replaced regularly in line with Council's 10-year Water Treatment and Resources Replacement Program, the purchase price recorded on the asset register is adequate. If any significant changes are required to the registers these are made accordingly.



Gross Replacement Cost	\$19.06M
Depreciable Amount	\$19.06M
Depreciated Replacement Cost (Written Down Value)	\$15.07M

Annual Average Asset Consumption	\$0.27M
Rate of Annual Asset Consumption - Average 2% due to long lived assets (Depreciation/Depreciable Amount)	
Rate of Annual Asset Renewal is	greater than 100%

Capital renewal expenditure vs depreciation is an interesting exercise as many assets are long lived assets and have minimal depreciation (2%). Asset renewal is a better guide of true cost of holding assets as some major items will not be replaced in one 10-Year cycle. Other significant assets do require renewal within the 10-year cycle.

In 2020 Council will renew assets at **>100%** of the rate they are being consumed and will be increasing its asset stock by **0%** in the year.

The table below details the key assumptions made in presenting the information contained in this Asset Management Plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates.

Key Assumptions	Risk of Change to Assumptions
The data is based on valuation information rather than specific condition data so renewal estimates may not be accurate	Medium
The Long Term Financial Plan will not change over the planning period	Medium
Carbon Neutral Plan may impact asset planning and renewal evaluation criteria	Medium
Climate Risk Assessments may impact asset useful lives	Low
Community level of service expectations remain consistent	Low
No significant changes in legislation	Low
Plant and equipment are replaced on a 'like for like' basis	Low
Plant and equipment are replaced based on meeting utilisation thresholds	Low
The materiality threshold for plant and equipment is \$10,000.	Low
Assets should have a useful life of greater than one year in order for the expenditure to be capitalised and have a value above a Materiality Threshold. Any expenditure considered to be Capital must also pass a materiality test. Materiality levels are set so as not to misstate Financial Statements and to provide a guide whether it is practical from an Administrative perspective that expenditure is capitalised.	Low
Networked/Aggregate Assets - Expenditure can still be capitalised on items that fall below materiality thresholds individually but operate together as a cohesive whole to form a substantial/significant total value. Examples are the Computer Network, Library Books, and Reserve Furniture.	Low
The new asset management system will be able to capture operations and maintenance costs to better manage the overall expenditure	Low
Operation and Maintenance costs for new assets will be consistent with the operation and maintenance costs of existing assets	Low

9 - WHAT WE WILL DO NEXT - IMPROVEMENT PLAN

	Task	Responsibility	Timeline/Frequency
1	Review and revise chart of accounts to facilitate consistent and accurate cost allocation for all asset expenditure aligned with the Asset Management Lifecycle.	Manager Finance	Ongoing
2	Ensure asset handover process is utilised to ensure asset acquisition, upgrade, renewal and disposal is captured and communicated to maintain the Asset Management Information System.	Asset Owner – Manager, Engineering, Assets and Environment	Ongoing
3	Oaklands Wetlands ASR Scheme; provide greater resolution in Asset Register/Valuation sheet, whole of life cost model, cash flow and Business Analyst Tools.	Asset Owner – Manager, Engineering, Assets and Environment	June 2021
4	Reconcile all WSUD assets within Valuation Sheet and Operational Maintenance inventory. Assign values for maintenance and replacement, and asset useful life and residual value. Create a depreciation and fixed/variable cost model.	Asset Owner – Manager, Engineering, Assets and Environment	June 2021
5	Investigate options to conduct Climate Risk Assessments for City of Marion assets and the forecast impacts on asset useful lives.	Unit Manager Asset Solutions	June 2021
6	Reconcile all Groundwater Bores/Headworks assets within Valuation Sheet and Operational Maintenance inventory. Assign values for maintenance and replacement and asset life/residual value. Create a depreciation and fixed/variable cost model.	Asset Owner – Manager, Engineering, Assets and Environment	June 2021
7	Investigate opportunities to integrate with Carbon Neutrality Plan to map out how the City of Marion Water Resource Assets can reduce carbon emissions for Council operations by 2030.	Asset Owner – Manager, Engineering, Assets and Environment	June 2021
8	Develop targets for community levels of service	Asset Owner – Manager, Engineering, Assets and Environment	June 2021
9	Revise valuation procedures and valuer briefing to better reflect needs of Asset Management Planning cycle	Unit Manager Asset Solutions	June 2021
10	Investigate feasibility of adding additional questions of Council's future Community Satisfaction Surveys	Unit Manager Asset Solutions	June 2021
11	Explore alternative asset management systems (as part of council's Digital Transformation initiative) to monitor servicing schedules, record maintenance activities undertaken, and impacts of asset downtime.	Unit Manager Asset Solutions	June 2021 (highly dependent on other factors)
12	Undertake annual review of Asset Renewal Funding Ratio for asset class to ensure assets are being renewed as they are consumed (Ratio of 1.0)	Unit Manager Statutory Finance and Payroll	June 2021 then annually

	Task	Responsibility	Timeline/Frequency
13	Annual review of KPIs and benchmarks aligned to Asset Management Strategy	Unit Manager Asset Solutions	June 2021 then annually
14	Update this Asset Management Plan during annual budget planning processes to show any material changes in service levels and/or resources available to provide those services as a result of budget decisions.	Asset Owner – Manager, Engineering, Assets and Environment	November 2021 then annually
15	Reconcile all Wetlands, River and Creek assets within Valuation Sheet and Operational Maintenance inventory. Assign values for maintenance and replacement and asset life/residual value. Create a depreciation and fixed/variable cost model.	Asset Owner – Manager, Engineering, Assets and Environment	June 2022
16	Develop a Long Term Financial Planning model for the Water Business to consider cost of capital, operations and maintenance, cash flows, Net present values and Return on Investment decision making.	Asset Owner – Manager, Engineering, Assets and Environment	June 2022
17	Annual Replacement/Renewal Program and increasing level of detailed budgeting (bottom up) developed in successive versions of the Asset Management Plan for all asset classes.	Asset Owner – Manager, Engineering, Assets and Environment	June 2022
18	Develop detailed bottom up budgets for all asset classes that identifies Operations and Maintenance costs and pro-active and reactive costs.	Asset Owner – Manager, Engineering, Assets and Environment	June 2022
19	Explore alternative asset management systems to monitor servicing schedules and record maintenance activities undertaken.	Subject Matter Expert – Water Resources Coordinator	June 2024
20	Undertake a full review of this plan at least every four years, within two years of each Council election or any review to Council's Strategic Plan.	Asset Owner – Manager, Engineering, Assets and Environment	November 2024

APPENDIX A - Budgeted Expenditures Accommodated in LTFP

All figures are in present value (today's dollars) as a number of factors influence the indexation rates. When incorporating the figures into Council's Long Term Financial Plan, relevant indexations linked to the type of expenditure will be applied.

Year	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	TOTAL
2020/21	\$0	\$397,000	\$0	\$312,000	\$1,420,000	\$0	\$2,129,000
2021/22	\$0	\$397,000	\$0	\$312,000	\$200,000	\$0	\$909,000
2022/23	\$0	\$397,000	\$0	\$312,000	\$465,000	\$0	\$1,174,000
2023/24	\$0	\$397,000	\$0	\$312,000	\$281,000	\$0	\$990,000
2024/25	\$0	\$397,000	\$0	\$312,000	\$240,000	\$0	\$949,000
2025/26	\$0	\$397,000	\$0	\$312,000	\$200,000	\$0	\$909,000
2026/27	\$0	\$397,000	\$0	\$312,000	\$200,000	\$0	\$909,000
2027/28	\$0	\$397,000	\$0	\$312,000	\$270,000	\$0	\$979,000
2028/29	\$0	\$397,000	\$0	\$312,000	\$200,000	\$0	\$909,000
2029/30	\$0	\$397,000	\$0	\$312,000	\$200,000	\$0	\$909,000
TOTAL	\$0	\$3,970,000	\$0	\$3,120,000	\$3,676,000	\$0	\$10,766,000

CONNECT WITH US ONLINE



City of Marion



@CityofMarion



City of Marion



@CityofMarion

City of Marion
245 Sturt Rd
Sturt SA 5047

Tel (08) 8375 6600
Fax (08) 8375 6699
Email council@marion.sa.gov.au

marion.sa.gov.au

Front Cover Artwork
Title: Oaklands Wetlands

Attachment 4 - Comments received from community engagement

Comments received from the community engagement undertaken on the Draft Transport, Stormwater and Water Treatment and Resources Asset Management Plans and corresponding actions:

- *lack of forward thinking and planning as equated to the current state where GPTs and retainment are rarely used/designed. by utilising these it could resolve both storm water and water treatment.*

Numerous water treatments have been installed including GPTs and WSUD treatments. Each new stormwater and streetscape upgrade design considers the installation of WSUD.

- *More signage for zebra crossing intersections. Particularly on the new crossing located on Finniss Street in Marion.*

Signage installed for the pedestrian crossing on Finniss Street meets Australian Standards.

- *The condition of our footpaths require action to identify which locations need immediate attention. There are cases where trees have lifted slab so that there may be differences in level of up to 50 mm. In other cases there may be difference in levels between slabs of 10 mm and these could be ground down. Many years ago all the footpaths in my area (Clovelly Park) received this treatment which allowed the life of the slab to be extended. It is very important that all trip hazards are removed as older residents may break bones if they have a fall.*

Footpath Blitz works are currently being actioned. Footpath condition assessment and defect identification has been delayed due to COVID but once this information comes through CoM will have accurate and up-to-date data to build maintenance and renewal programs.

- *The plans are too complicated to understand properly.*

The Snapshot provides readers with a summary of the Asset Management Plans and further detail can be read in the detailed Asset Management Plans.

I think leave out the tables and just say in plain English what you plan to do and why it is needed.

The Snapshot provides readers with a summary of the Asset Management Plans and further detail can be read in the detailed Asset Management Plans.

I live on the corner of Joan Ave and Frederick Street at Glengowrie. There is a round about at this intersection. Joan Ave has become virtually a major link from Cliff Street to the Tram line. Peak period traffic is heavy. And off peak it is a speedway for many motorists. The round about does not quell this adequately. The noise from accelerating vehicles is also a problem. Thinking outside of the square the only remedy may be to make turning into or out of Cliff Street illegal at certain times of the day. But your engineers may have better ideas. Also heavy vehicles delivering goods to new building sites have difficulty negotiating the round about and they often knock over signs, damage the watertable and the verges. I hope you may be able to find a cost efficient remedy.

Comment / action provided to Engineering

- *traffic control and safety awareness at your local community hall. Morphetville Sport & Community Hall is a massive threat, broken glasses everywhere this is out of control. Giving them the building upgraded is a waste of tax payer money. People loitering at night time in the neighborhood, no peaceful weekend for resident surrounding. Council should be hiring Security Guards at around community hall ensuring all threats are gone after dark to give peace of mind to the resident surrounding. If council unable to protect the neighborhood in Morphetville how can i rely you in more upgrading plan.*

Comment provided to Land and Property team

- *stop using crushed rock on verges, start planting them and this will reduce water runoff and improve the neighbourhoods*

Streetscape upgrades use a variety of treatments including crushed rock and plantings. Need to consider a balance between material selection, effective maintenance and ongoing cost. Comment / action provided to Open Space Operations.

- *all the typing errors in the report*

No further information provided. The Asset Management Plans have been proofread by multiple staff and the Finance and Audit Committee.

- *Stormwater management is integral to water assets such as wetlands. Separating pipes and drainage from water sensitive urban design features shows a lack of integration for the future of water in a changing climate. These plans must be put together and the concept of stormwater as something to "dispose of" needs to be deleted and replaced with a recognition of its value to the environment and to urban sustainability. If you are managing your water assets effectively and with regard for the natural environment, re-use, infiltration and water cycles then flooding can be better mitigated than by simply adding another pipe to direct the rainwater into the sea.*

AMPs were intentionally split as the Water Treatment and Resource assets are (or have the potential to be an income generating stream). The interdependence between Stormwater assets and the Water Treatment and Resource assets are considered together when strategic planning occurs and have been clearly documented in both Asset Management Plans.

- *Need to better capture stormwater and improve renewable energy use and increased recycled/reclaimed material use;*

Comment / action provided to Engineering and Environmental Sustainability team – This is a focus area of CoM going forward and has been captured in the Improvement Plans.

also resilience from extreme weather events e.g. undergrounding powerlines.

Climate impact analysis and adaption is a focus area for CoM going forward. Consideration of undergrounding of powerlines is subject to cost and PLEC funding opportunities.

Election of LGA President

Originating Officer	Executive Assistant to CEO - Dana Bartlett
Corporate Manager	Manager Corporate Governance - Kate McKenzie
General Manager	Chief Executive Officer - Adrian Skull
Report Reference	GC201013R07

REPORT OBJECTIVE

To notify Council that a ballot has been called by the Local Government Association (LGA) for the election of a LGA President.

Nominations have been received from:

- Mayor Karen Redman - Town of Gawler
- Mayor Angela Evans - City of Charles Sturt
- Mayor Jan-Claire Wisdom - Adelaide Hills Council

The election will be conducted by postal vote.

Council is required, if it chooses, to determine which candidate it wishes to elect.

RECOMMENDATION

That Council votes for the appointment of;

1.

to the position of Local Government Association President.

GENERAL ANALYSIS

The LGA Annual General Meeting will be held on Thursday 29 October 2020.

In their correspondence dated 20 July 2020, the LGA called for nominations for the position of LGA president.

The LGA received three candidate nominations requiring an election to be conducted in accordance with Clause 29.4 of the LGA Constitution.

Ballot papers have been received along with information on the three candidates (refer Appendix 1). Correspondence has also been received from Mayor Karen Redman (refer Appendix 2) and Mayor Angela Evans (refer Appendix 3) seeking support for their nominations.

At its meeting of 8 September 2015 (GC080915R05), Council resolved to adopt preferential voting as the method to apply when conducting ballots. The process is included as Appendix 4.

DISCUSSION

Each Council is entitled to vote. Council needs to determine which candidate it wishes to elect.



Council's delegate to the LGA Annual General Meeting (Mayor Kris Hanna) will then be required to complete the ballot paper in accordance with Council's resolution and submit Council's vote to the LGA Returning Officer by 5pm Monday 19 October 2020.

Due to ongoing uncertainty regarding COVID-19 health and safety considerations that may be relevant in October, the counting of votes will take place via Zoom on Tuesday 20 October 2020 commencing at 9am.

The successful candidate will take office from the conclusion of the LGA's 2020 Annual General Meeting for a term ending at the conclusion of the 2022 LGA Annual General Meeting.

Attachment

#	Attachment	Type
1	Ballot Papers and Candidate Details	PDF File
2	Mayor Karen Redman	PDF File
3	Mayor Angela Evans	PDF File
4	Process for meeting ballot	PDF File

Ballot Paper

Election for LGA President 2020-2022

1 Person Required

Ballot closes 5:00pm Monday 19 October 2020

Important Note: In accordance with Clause 29.5.4 of the LGA Constitution, the Delegate of a Member Council (or in the Delegate's absence, the chair of the meeting for that Member Council) shall mark the ballot paper with an "X" next to the candidate that the Member Council wishes elected, then seal the ballot paper in the envelope marked "Ballot Paper" and place it inside the envelope marked "Returning Officer". The name of the Member council must be indicated on the inside flap of the envelope marked "Returning Officer" and the envelope must then be sealed and delivered to the Returning Officer.

<input type="checkbox"/>	REDMAN, Karen	Mayor
<input type="checkbox"/>	EVANS, Angela	Mayor
<input type="checkbox"/>	WISDOM, Jan-Claire	Mayor

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	<i>Karen Redman</i>
Council:	<i>Town of Gawler</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • <i>Mayor Town of Gawler (2014-)</i> • <i>Council Member, Town of Gawler (2010-)</i> • <i>Director Local Government Association of South Australia (LGA)</i> • <i>Chair, Greater Adelaide Region of Councils (GAROC)- a committee of the LGA</i> • <i>Board Member, Australian Local Government Association (ALGA)</i> • <i>Member, LGA Audit and Risk Committee</i> • <i>High level strategic thinking and capacity to see big picture</i> • <i>Strong performance in governance and strategic decision making</i> • <i>Broad-based advocacy experience on issues relevant to the local government sector</i> • <i>Key negotiating and collaboration skills at State and Federal Level:</i> <ul style="list-style-type: none"> • <i>Gawler Civic Centre Federally funded 2015 (5.6M grant success)</i> • <i>Successfully negotiated an agreement for affordable housing locally with significant savings to the Town of Gawler</i> • <i>Experience in championing important initiatives ably demonstrated by leadership/advocacy for stronger protection for neighbourhood character and heritage as part of our new planning system</i> • <i>Experience in mentoring others and senior leadership</i> <ul style="list-style-type: none"> • <i>Mayors Young Women's Leadership Program</i> • <i>Long term leader in health with conference speaking engagements nationally and internationally</i>
Local Government Policy Views & Interests	<p><i>A Fresh Approach</i></p> <ul style="list-style-type: none"> • <i>As someone who is passionate about the important role community plays in our society, and not afraid to advocate on issues relevant to our sector, I will bring a fresh yet experienced approach to this important leadership role.</i> • <i>Raised in Gawler and with strong family connections to regional South Australia I am committed to ensuring our collective voice is heard on issues that matter</i>

- *A strong background in health and engaged at senior level on clinical governance issues ensures I will bring a high degree of ethical decision making to the Presidency*
- *Our sector is undergoing great change and requires a fresh yet experienced approach as we work through the significant reforms, not least of which is the local government reform bill currently before the Parliament.*
- *Gawler is steeped in history, so it's no surprise that planning reform and heritage has been a hot topic. My community supported me as I advocated for change to the planning reforms that are sweeping the state. Some of these reforms are needed however concern around good design, neighbourhood character and appropriate heritage protection remains.*
- *I have led GAROC as we supported advocacy on heritage matters and others such as infill development which is an emerging problem in metropolitan Adelaide. Leading this highly skilled committee of the LGA has been a privilege with more change to come as regions are formed across Adelaide.*
- *Most recently, with the COVID-19 pandemic hitting our communities, GAROC supported a series of webinars to assist local government as we navigate this new world and its impacts on our economies and our communities. As Chair I have been involved in each session, all of which have been extremely well received drawing interest from across South Australia, generating some fantastic ideas and resources we all can use going forward.*
- *As a Board Director of the LGA and in collaboration with President Mayor Sam Telfer and the secretariat, it's been a busy time as we navigate change to the LGA's constitution, a new Board structure, and a vision of sensible advocacy and support for our local government sector.*
- *The Australian Local Government Association is also facing a changing landscape with the impact of COVID-19, and the need for intelligent, effective leadership at Board level to support our national President and ensure local government has a voice that is heard by our federal decision makers.*
- *Being an active contributor to my community, the LGA, and ALGA has allowed me to develop strong advocacy, experience and knowledge relevant to local government. My background in health is a strength, with critical thinking, empathy, balance, the ability to collaborate and work with others, and a fresh, pragmatic style, central to my leadership.*
- *Over the next two years we will see a changing landscape for our communities across South Australia. A strong yet caring local government sector will be critical as we navigate this new way of living.*

	<ul style="list-style-type: none"> • <i>Balanced, intelligent and compassionate leadership is required to ensure the LGA supports Councils to achieve this aim. I therefore look for your support in my nomination for President of the Local Government Association of South Australia.</i>
Other information	<ul style="list-style-type: none"> • <i>Member, Australian Local Government Women's Association, SA Branch</i> • <i>Master of Health Science (Nurse Practitioner, Cancer Care)</i> • <i>Member, Senior Governance Group, Breast and Endocrine, Central Adelaide Local Health Network</i> • <i>Board Member, Gawler Care and Share Group</i> • <i>Member, Australian Nurses and Midwifery Federation</i>

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	Mayor Angela Evans
Council:	City of Charles Sturt
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • 2020-current - Climate Emergency Australia Strategic Advisory Group - Member • 2020-current - Central Adelaide Waste and Recycling Authority (CAWRA) Board - Member • 2019-current - GAROC - Member • 2018-current - Mayor, City of Charles Sturt • 2014-2018 - Mayor, City of Charles Sturt • 2010/11, 2013/14 - Deputy Mayor, City of Charles Sturt • 2010-2014 - Councillor, West Woodville Ward, City of Charles Sturt • 2006-2010 - Councillor, West Woodville Ward, City of Charles Sturt <p>Other experience includes:</p> <ul style="list-style-type: none"> • Australian Local Government Women's Association of SA – Branch Committee Member – 2009-2011 • Local Government Association Board - Member - May 2015-August 2018 • Metropolitan Local Government Group - Member - January 2015-September 2018 • Metropolitan Local Government Group Executive Committee - Member - February 2017-June 2018 • CCS Gender Matters Panel – Member – 2007-2014 • City of Charles Sturt Working Group for Domestic Violence – Member - 2018 • Western Business Leaders Executive Committee - Member - November 2014-current • Various community and sports club memberships
Local Government Policy Views & Interests	<p>Key areas of interest include: to ensure the LGASA continues to connect with Councils, both regional and metro; to support their drive to innovate and improve service delivery through economic and community development, the natural and built environment; and supporting the LGASA to continue to develop and strengthen our collective ability to achieve community, professional and political excellence.</p>

	<p>I will provide a non-partisan voice for local government at the state and federal level on matters such as funding, the environment and climate change and economic recovery. I will work with the Past President, Sam Telfer and the Secretariat to ensure continuity of leadership and collaboration into the future.</p> <p>Whilst the LGASA's task is to identify issues of state-wide concern to local government and to arrive at a consensus view as to local government's position on the issues identified, I will ensure there is support and collaboration between rural and metropolitan Councils, partnering and advocating with the ALGA and other professional associations to enhance relationships and strengthen our advocacy to achieve the best outcome for the sector.</p> <p>I am passionate about identifying new opportunities within the COVID environment, focusing on how the sector can provide leadership, organisation, delivery and the promotion of SA economic development through the current and future challenges of the pandemic.</p>
Other information	<p>I have been the City of Charles Sturt Mayor since elected in the November 2014 Local Government Elections. Throughout my terms as Mayor, I have led a cohesive, collaborative and collegiate Council and has overseen the redevelopment of major Charles Sturt precincts, successful improvements within communities and strategically positioned the City's financial approach for future generations. I work collaboratively with Mayors across the Western suburbs with a recent example being the joint Materials Recovery Facility developed with the City of Port Adelaide Enfield to process councils' recyclables. I am a passionate driver behind Charles Sturt's important community connections work, and place making initiatives aimed at supporting grassroots communities to be innovative and collaborative.</p> <p>In 2015 and 2016, I was involved in leading economic missions to China, where I guided a delegate of aged care providers from the Charles Sturt area and forged official trade partnerships between the Shandong Province in Yantai and the City of Charles Sturt.</p> <p>I was previously the Deputy Mayor of Charles Sturt in 2010/11 and 2013/14, as well as Ward Councillor for the Woodville West Ward from 2006 to 2014. My involvement with Council, Community and Local Government committees during my time on Council is extensive and includes participation in the Gender Matters Panel, the Greater Adelaide Region Organisation of Councils, Central Adelaide Waste and Recycling Authority and the Climate Emergency Australia Strategic Advisory Group.</p> <p>The term ahead presents a range of challenges for our sector that we will need to consider and address in a way that reflects the best interests of our communities and our sector. I am determined to achieve this in a way that enhances our brand and our reputation as a constructive partner.</p> <p>I understand that issues such as the Planning Act and the Local Government Act reforms are not new to the sector, but will require our continued focus</p>



and voice. The sector's response to climate change through the very tangible local government responsibilities of waste management and infrastructure delivery positions us to be more than a vocal contributor. Additionally, my awareness of COVID and its continued effect on our community's health and connectedness is strong, and I believe this is an area where local government again plays a critical role. My belief is that the economic impacts and the role we must play – both directly and through our advocacy to support the financial and economic recovery will be vital.


I am a leader committed to providing responsible governance in a framework of strategic planning, enhancing relationships and fostering community connections. I have led a progressive Council that actively attracts positive and constructive connections, and that does not attract negative criticism. I, with the City of Charles Sturt, make every effort to enhance the brand and reputation of the sector.

My leadership style purposefully empowers and encourages respectful, collaborative and solution focused behaviours in all interactions, from the formal through to the informal. I have the ability to keep the focus on the pertinent issues at hand and debate matters in a respectful manner which is constructive and effective in bringing about the best outcomes for the community in a way that is transparent, timely and in line with strategic plans. I am committed to being a hardworking, available and inclusive President.

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	Mayor Jan-Claire Wisdom
Council:	Adelaide Hills Council
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • 2018 – current Elected Mayor of Adelaide Hills Council • 2010 – current Elected Member of Adelaide Hills Council (Deputy Mayor for 6 years) • 2018 – current LGA Board Director • 2017 – current GAROC Board Member • 2017 – current Southern & Hills LGA Director • 2012 – Member of AHC CEO Performance Review Panel since 2012 (Chair 2 years) • 2012 - AHC CEO Selection Panel • Member of many AHC Committees and Advisory Groups • 2012 – 2018 State Libraries Board Member (Ministerial appointment) • 2018 – State Library Director Selection and Appointment Panel • Key knowledge/skills: Strategic Planning, Leadership, Collaboration and Partnerships, Advocacy, Public Speaking, Policy Development and Review, Communications, Community Development & Resilience, Listening, Crisis Management 
Local Government Policy Views & Interests	Support <ul style="list-style-type: none"> • sustainable funding for LGA's Emergency Manager function including the Functional Support Group, R&D, Data Collection and Mapping, Education and Training programs • opposition to Rates Oversight Bill 2018 • reform of CM Code of Behaviour • renegotiating MOU with State Government for sustainable public libraries • resisting and mitigating State Government cost shifting • delaying implementation of parts of the new PDI code until fully tested • protection of local heritage and the spirit of local development plans • benchmarking for sector services • climate change mitigation including coastal protection

	<p>Interest</p> <ul style="list-style-type: none"> • raising the profile and respect given to the LG sector • trying new initiatives to both survive and thrive in a COVID shaped future • tooling up to better prepare communities for emergencies through a Community Ready program including supporting mental health initiatives • opportunities to diversify local government revenue • LG leadership in waste management economy and procurement • building local government, university and industry sector collaboration and partnerships • greater role for local government in tourism development • developing improved community engagement processes
Other information	<ul style="list-style-type: none"> • Fellow of the Governor's Leadership Foundation (2015) • Excellence in Local Government Leadership Award (2014) • Governor, Glenunga International High School (2009–13) • Qualifications: <ul style="list-style-type: none"> • Doctor of Philosophy (PhD) in Policy Analysis • Masters in Communications • BA in English and Philosophy • Post-graduate degrees in Dip. Library & Information Systems, BLitt Journalism • Currently Adjunct Research Fellow in Business School of UniSA • Member Industry Advisory Group at UniSA's Centre for Tourism Management • developed Health Services Director for group of 6 SA Councils (2018-19) • Professionally qualified Librarian, Systems and Business Analyst, Journalist, Management Consultant, small business owner/operator • served 10 years as Defence Force (Army) reservist in Intelligence Corps
Personal Statement	<p>Mayor Sam Telfer has done an excellent job over the past two years moving the organisation forward from previous difficult times and I have no doubt that the other candidates for this position known to me (Mayors Redman and Evans) would also both do an excellent job. What I bring to the position is a unique perspective and experience which I believe are particularly suited to our current COVID-impacted times.</p> <p>There is no greater test for a community leader than when a natural disaster hits home. The recent Cudlee Creek Bushfire that raged through our landscape burnt through 30% of my council district causing widespread damage and leaving physical and mental scarring in its wake. The response, relief and ongoing recovery from this event have honed my skills of empathy, communication and negotiation as well the ability to exercise diplomacy and play hardball at times when chasing down recovery funding promises. I've learnt to be a steady listener and key spokesperson in a crisis, and how to handle media liaison from many directions.</p>

Locally I've driven initiatives and championed not only my own fire impacted district but all SA fire-affected communities, in particular when I took an economic recovery plan to Canberra in January this year. I am still chasing down bushfire funding promises from State and Federal sources even while COVID has now muddled the funding pipeline.

I have the insight and understanding of serving on the current LGA Board and GAROC for the past two years as well as being on the Board of the Southern and Hills Local Government Association (SHLGA). For those of you in rural South Australia I have had the good fortune to visit every community in the State that has a library as part of my eight year tenure on the State Libraries Board, giving me some insight into the heartbeat of rural communities. These combined experiences mean I bring a unique value proposition to the President's role that should serve both our metro and rural communities and the sector well at a time when community capacity building, resilience, economic development, climate change mitigation and environmental management are critical for us to both survive and thrive our immediate and longer term future.

As a sector we must prepare for future disruptions while continuing to deliver quality services. We need to be both 'Council Ready' and 'Community Ready'. There are new jobs in waste recovery, tourism, renewables and building community infrastructure. Councils are influential in stimulating community and economic growth and we can change behaviours through education and sustainable initiatives. We can respond to future natural disasters and pandemics with ingenuity, pragmatism and passion if we visualise and grasp these new opportunities while never forgetting that local communities are at the heart of everything we do.

The LGA's mission is to Advocate for greater influence in matters affecting our communities; to assist members build capacity and increase sustainability; and to advance the sector through best practice and continuous improvement.

The LGA continues to have a critical role voicing the hopes and fears of Local Government and advocating for progress and betterment of communities throughout the sector, the state and the nation. Our voices need to be heard and respected.

I seek your support to spearhead the LGA SA and deliver a brighter future for us all.



OFFICE OF THE MAYOR

Contact: Mayor Redman

Ref: KR
CR20/189

Town of Gawler Administration Centre

43 High Street

Gawler East SA 5118

PO Box 130

Gawler SA 5118

Phone: (08) 8522 9211

council@gawler.sa.gov.au

gawler.sa.gov.au

10 September 2020

Dear Mayors, Elected Members and Chief Executive Officers

I write to you today seeking your support for my nomination of President of the Local Government Association (LGA) of South Australia. Our sector is undergoing significant change and requires a fresh, yet experienced approach as we work through the significant reforms of our sector not least of which is the Local Government Reform Bill currently before the Parliament.

A Fresh Approach

As someone with a highly respected background in health, is passionate about the role community plays in our society, and not afraid to advocate on issues relevant to our sector, I will bring a fresh approach to this important leadership role. With strong connections to regional South Australia I am committed to ensuring our collective voice is heard on issues that matter.

My relevant skills and experience include:

- Council Member, Town of Gawler (2010- present)
- Mayor Town of Gawler (2014-present)
- Board Director, Local Government Association of South Australia (LGA)
- Chair, Greater Adelaide Region of Councils (GAROC)- a committee of the LGA
- Board Member, Australian Local Government Association (ALGA)
- Member, LGA Audit and Risk Committee
- Senior clinician, cancer care, SA Health

I am currently in my second term as Mayor of the historic town of Gawler, where planning reform and heritage has been a hot topic. My community supported me as I advocated for change to the planning reforms that are sweeping the State. Many of these reforms are needed however concern around good design, neighbourhood character and appropriate heritage protection remains.

GAROC supported advocacy on this issue and others such as infill development which is an emerging problem in metropolitan Adelaide. Leading this highly skilled committee of the LGA has been a privilege with more change to come as we form our respective regions across Adelaide.

Most recently, with the COVID-19 pandemic hitting our communities, GAROC supported a series of webinars to assist local government as we navigate this new world and its impacts on our economies and communities. These sessions have been extremely well received with some fantastic ideas and resources we all can use going forward.

As a Board Director of the LGA and in collaboration with President, Mayor Sam Telfer and the Secretariat, it's been a busy time as we navigate change to the LGA's constitution, a new Board structure, with a vision of sensible advocacy and support for our local government sector.

The Australian Local Government Association is also facing a changing landscape with the impact of COVID-19, and the need for intelligent, effective leadership at Board level to support our national President and ensure local government has a voice that is heard by our federal decision makers.

Being an active contributor in my community, the LGA, and ALGA has allowed me to develop strong advocacy, experience, and knowledge relevant to local government. My background in health is a strength, with empathy, balance, the ability to collaborate and work with others, and a fresh, pragmatic style, central to my leadership.

Over the next two years we will see a changing landscape for our communities across South Australia. Indeed, the pandemic has crystallised the role local government plays in our collective social and economic recovery.

A strong local government sector will be critical as we navigate this new way of living. Balanced, intelligent and compassionate leadership is required to ensure we achieve this aim.

I therefore ask for your support as the next President of the Local Government Association of South Australia.

If you wish to chat more about my candidacy, my contact details are: 0421839359.

Kind regards



Karen Redman
Mayor

Direct line: 0421839359
Email: Mayor@gawler.sa.gov.au

72 Woodville Road, Woodville
South Australia 5011
PO Box 1, Woodville SA 5011

T 08 8408 1111
F 08 8408 1122
charlessturt.sa.gov.au



3 September 2020

Office of the Mayor

Mayor Kris Hanna
City of Marion

BY EMAIL: Kris.Hanna@marion.sa.gov.au
Cc: adrian.skull@marion.sa.gov.au

Dear Mayor Hanna

Local Government Association SA (LGA SA) President nominations

I am writing to you regarding the upcoming LGA SA President nominations.

I love Local Government and the time to step up, to create positive change, is now.

To be President means you are 'inside the tent'; it is an opportunity to do some good, solve problems and deliver important benefits to Councils and the communities they serve.

I have the skills and experience to meet the requirements of the role. I have been in Local Government for nearly 14 years and currently, am serving a second term as Mayor of the City of Charles Sturt. I am a GAROC member and advocate directly and indirectly on many other issues through board and committee involvement.

I bring to the role of President of LGA SA:

- **Trouble-free leadership**

My leadership style is collaborative and aims for fair outcomes for all. I have a track record of partnering with Metropolitan Councils on project delivery, as well as supporting regional Councils in times of need. My track record of leading a trouble-free council is beneficial to this crucial role of sector representative and role model.

- **Fair representation**

I am non-partisan; I have a respect for all leaders in our political system and am professional in all my undertakings with them. I am committed to the regional and the metropolitan councils – we are in this together! (I am encouraged by the ongoing involvement of Sam Telfer, as the outgoing President, on the LGA SA Board.)

- **Issues focus**

Continued focus on the Planning Act and the Local Government Act reforms; the sectors response to climate change through the very tangible local government responsibilities of waste management and infrastructure delivery; and, the effects of COVID and opportunities for our community's health, connectedness and advocacy to support financial and economic recovery.



I encourage you to consider my application and to contact me on 8408 1103 or angelaevans@charlessturt.sa.gov.au, should you wish to discuss any aspect of the information I have provided. I also request this letter be included in your Council agenda along with my nomination information. Please note the closure of the election is 5pm on Monday, 19 October 2020.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Angela Evans', with a stylized flourish at the end.

Angela Evans
Mayor

Once a nominee is identified, this will then be voted upon as a formal council resolution under the Local Government (Procedures) Regulations at meetings.

Election for the LGFA positions of Representative Members of the Board of Trustees

Originating Officer	Executive Assistant to CEO - Dana Bartlett
Corporate Manager	Manager Corporate Governance - Kate McKenzie
General Manager	Chief Executive Officer - Adrian Skull
Report Reference	GC201013R08

REPORT OBJECTIVE

To notify Council that a ballot has been called by the Local Finance Authority (LGFA) for the election of two representative board member positions.

Nominations have been received from:

- Councillor Mary Couros - City of Adelaide
- Councillor Peter Field - City of Tea Tree Gully
- Councillor Karen Hockley - City of Mitcham
- Charles Mansueto - General Manager Business Excellence City of Salisbury
- Annette Martin - Manager Financial Services City of Charles Sturt
- Michael Sedgman - Chief Executive Officer Rural City of Murray Bridge
- Councillor John Smedley - City of Holdfast Bay
- Councillor Sotirios Stuppos - Whyalla City Council
- Councillor Michael Rabbitt - City of Unley

An election is necessary to determine the appointment of the two representatives. The election will be conducted by postal vote and strict guidelines must be adhered to when completing and returning the ballot paper.

Council needs to determine which candidates it wishes to elect.

RECOMMENDATION

That Council votes for the appointment of;

1.
2.

to the positions of Local Government Finance Authority Representative Board Member.

GENERAL ANALYSIS

The LGFA Annual General Meeting will be held on Thursday 29 October 2020.

In their correspondence dated 7 July 2020, the LGFA called for nominations to fill two representative board member positions (provided by Section 7(1)(a) of the Local Government Finance Authority Act 1983) currently held by Ms Annette Martin (City of Charles Sturt) and Mr Michael Sedgman (The Rural City of Murray Bridge).

The LGFA received nine candidate nominations for the two positions and as such an election will be conducted by postal vote.

Ballot papers have now been received along with information on the nine candidates (refer Appendix 1).



At its meeting of 8 September 2015 (GC080915R05), Council resolved to adopt preferential voting as the method to apply when conducting ballots for positions selected by Council. The process for meeting ballot as adopted is included as Appendix 2.

DISCUSSION

Each Council is entitled to vote. Council needs to determine which candidate it wishes to elect.

Council's delegate to the LGFA Annual General Meeting (Mayor Kris Hanna) will then be required to complete the ballot paper in accordance with Council's resolution and submit Council's vote to the LGFA Returning Officer by 5pm Friday 16 October 2020.

Attachment

#	Attachment	Type
1	LGFA Ballot Paper and Candidate Information	PDF File
2	Process for meeting ballot	PDF File



Local Government
Finance Authority

LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA

BALLOT PAPER

REPRESENTATIVE BOARD MEMBER

Two (2) Required:-

Place "X" next to two names you wish to vote for.

COUROS, M.

☐

FIELD, P.

☐

HOCKLEY, K.

☐

MANSUETO, C.

☐

MARTIN, A.

☐

RABBITT, M.

☐

SEDGMAN, M.

☐

SMEDLEY, J.

☐

STUPPOS, S.

☐

CLOSING DATE: 5.00 PM at the office of the LGFA, Friday 16 October 2020

THE RETURNING OFFICER
LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA
SUITE 1205, 147 PIRIE STREET
ADELAIDE SA 5000

A handwritten signature in blue ink, appearing to be 'M. A. M. A.', is written over the return address.

16 OCTOBER 2020

NAME: MARY COUROS

OCCUPATION: Real Estate Agent

QUALIFICATIONS & AWARDS: Diploma in Business Real Estate

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor
City of Adelaide

PERIOD IN LOCAL GOVERNMENT Since November 2018

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Present:

City of Adelaide
Deputy Chair, The Committee

Adelaide Convention Bureau
Board member

Australian 3 Day Event
Board member

NAME: PETER FIELD

OCCUPATION: Elected Member

QUALIFICATIONS & AWARDS: Bachelor of Economics
Masters of Business Administration

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor
City of Tea Tree Gully

PERIOD IN LOCAL GOVERNMENT 4 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Present:

City of Tea Tree Gully, Councillor
Chair (Presiding Member) Audit Committee
Member Traffic Safety Committee
Member CEO Performance and Remuneration Review Committee
Member Policy and Strategic Development Committee

NAME: KAREN HOCKLEY

OCCUPATION: Liveability Real Estate Specialist

QUALIFICATIONS & AWARDS: Masters of Business Administration
Bachelor of Commerce (Accounting)
CPA Australia Professional Program
Associate Diploma in Accounting

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Elected Member
City of Mitcham

PERIOD IN LOCAL GOVERNMENT 6 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

City of Mitcham
Development Assessment Panel
Audit Committee

Eastern Waste Management Authority (East Waste)
Chair - Recycling Review Technical Working Committee
General Manager Recruitment Committee
Audit and Risk Committee

Murray Darling Basin Authority

Present:

Blackwood Recreation Centre Association Board

Centennial Park Cemetery Authority Board

NAME: CHARLES MANSUETO

OCCUPATION: General Manager Business Excellence

QUALIFICATIONS & AWARDS: Bachelor of Accountancy
Masters in Business Administration
CPA (Associate)

**CURRENT POSITION IN
LOCAL GOVERNMENT:** General Manager Business Excellence
City of Salisbury

PERIOD IN LOCAL GOVERNMENT 20 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

Barossa Regional Development Board

Gawler River Flood Management Authority
Board member

Local Government Workers Compensation Scheme
Board member

Present:

Northern Adelaide Waste Management Authority
Board member

NAME: ANNETTE MARTIN

OCCUPATION: Accountant (Manager Financial Services)

QUALIFICATIONS & AWARDS: B.A. Accountancy
 Certified Practising Accountant (CPA)
 Graduate Australian Institute of Company Directors

CURRENT POSITION IN LOCAL GOVERNMENT: Manager Financial Services
 City of Charles Sturt

PERIOD IN LOCAL GOVERNMENT 21 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

SALGFMG

President SALGFMG 2010-2014

Chair of SALGFMG internal controls working party for development and review the legislated Better Practise Financial Internal Controls framework

Chair and/or active member of SALGFGM work groups for project such as such development of internal financial controls framework, asset management and financial management addressing updates of information papers, development of model financial statements and harmonisation of reporting, development of long-term financial plans, industry ratios for financial sustainability.

Member as SALGFMG nominee on working parties for Grants Commission 2012/13 and CPA Guide Valuation and Depreciation for public and Not for profit sectors under AASB accounting standards 2015/16

Local Government Inquiry Reference Group

Member for the South Australian Productivity Commission

Present:

Local Government Finance Authority of South Australia

Board member

Audit and Risk Committee member

South Australian Local Government Financial Management Group (SALGFMG)

Executive member

Chair Asset Management working party

Member of working groups for fees and charges, LTTP and financial management

Life member for services to industry

City of Unley

Independent member of Audit Committee

NAME: MICHAEL SEDGMAN

OCCUPATION: Chief Executive Officer

QUALIFICATIONS & AWARDS: Master of Commercial Law
Master of Business Administration
Bachelor of Commerce
Fellow of CPA Australia
Fellow of Governance Institute of Australia
Fellow of Chartered Institute of Secretaries

CURRENT POSITION IN LOCAL GOVERNMENT: Chief Executive Officer
Rural City of Murray Bridge

PERIOD IN LOCAL GOVERNMENT 22 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

Local Government Association Workers Compensation Scheme (2011 - 2015)

Local Government Association Mutual Liability Scheme (2019 - 2015)

Waste Care SA (2010 - 2013)

South Australian Local Government Consulting (2006 - 2009)

Yarra-Melbourne Regional Library Corporation (1999 - 2004, 2006)

Inner Northern Group Training Limited (2000 - 2004)

Present:

Local Government Finance Authority of South Australia (2019 – Present)

Board member

Audit and Risk Committee member

Murray River Lakes & Coorong Tourism Alliance (2016 - Present)

Overview Committees of: (2017 - Present)

LGA Asset Mutual Fund

LG Income Protection Fund

NAME: JOHN SMEDLEY

OCCUPATION: Finance Consultant

QUALIFICATIONS & AWARDS: Master of Business Administration
Fellow of Financial Services Institute of Australasia
Diploma in Banking & Finance

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor
City of Holdfast Bay

PERIOD IN LOCAL GOVERNMENT 6.5 years

**OTHER COMMITTEES/ BODIES OF
LOCAL GOVERNMENT INVOLVEMENT:**

Present:

City of Holdfast Bay
Audit Committee
Executive Committee member

Southern Regional Waste Resource Authority (SRWRA)
Board member

NAME: SOTIRIOS STUPPOS

OCCUPATION: Director/Accountant

QUALIFICATIONS & AWARDS: BA Accy
FCA
FCPA
GAICD
REGISTERED TAX AGENT

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor
Whyalla City Council

PERIOD IN LOCAL GOVERNMENT 2 years

**OTHER COMMITTEES/ BODIES OF
LOCAL GOVERNMENT INVOLVEMENT:**

Present:
City of Whyalla
Audit Committee

NAME: MICHAEL RABBITT

OCCUPATION: Business Manager

QUALIFICATIONS & AWARDS: Bachelor of Business (Banking & Finance)
Diploma of Financial Planning

CURRENT POSITION IN LOCAL GOVERNMENT: Councillor
Corporation of the City of Unley

PERIOD IN LOCAL GOVERNMENT 6 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

- City of Unley
 - Audit & Governance Committee
 - City Strategy & Development Policy Committee
 - Unley Business & Economic Development Committee
 - Strategic Property Committee
 - CEO Performance Review Panel

Present:

- City of Unley
 - City Strategy & Development Policy Committee
 - Strategic Property Committee
- Centennial Park Cemetery Authority
 - Board member
 - Café Committee member

Once a nominee is identified, this will then be voted upon as a formal council resolution under the Local Government (Procedures) Regulations at meetings.

Section 41 Committee's Terms of Reference

Originating Officer	Unit Manager Governance and Council Support - Jaimie Thwaites
Corporate Manager	Manager Corporate Governance - Kate McKenzie
General Manager	General Manager City Services - Tony Lines
Report Reference	GC201013R09

REPORT OBJECTIVE

For Council to review and adopt the Terms of Reference for the section 41 committees of Council.

EXECUTIVE SUMMARY

At its meeting of 27 November 2018, Council reinstated its Committee structure for the new term of Council. This Committee structure has now been reviewed.

This report recommends the following in relation to the Committee structure:

- Finance and Audit Committee (remove Elected Member from the quorum requirements, Council Member representatives amended from 2 to 1 - 2, amended quorum)
- Review and Selection Committee (membership amended from 3 to 2 - 3 Council Members, amended quorum)
- Asset and Sustainability Committee (new committee commencing)
- Planning and Development Committee (new committee commencing)
- Infrastructure and Strategy Committee (disband committee from 30 November 2020)
- Urban Planning Committee (disband committee from 30 November 2020).

RECOMMENDATION

That Council:

- 1. Adopts the Terms of Reference for the Finance and Audit Committee provided in Attachment 1, in accordance with Section 41 and 126 of the Local Government Act 1999.**
- 2. Adopts the Terms and Reference for the Review and Selection Committee as provided in Attachment 2, in accordance with Section 41 of the Local Government Act 1999.**
- 3. Adopts the Terms and Reference for the Asset and Sustainability Committee as provided in Attachment 3, in accordance with Section 41 of the Local Government Act 1999.**
- 4. Adopts the Terms and Reference for the Planning and Development Committee as provided in Attachment 4, in accordance with Section 41 of the Local Government Act 1999.**
- 5. Disbands the Infrastructure and Strategy Committee and Urban Planning Committee from 30 November 2020.**
- 6. Meets informally on 1 December 2020 to plan the work program for 2021 for the Asset and Sustainability Committee and Planning and Development Committee.**



7. **Invites Mr Russell Colbourne (Expert Member of the Infrastructure and Strategy Committee) to attend the informal session on 1 December 2020 to provide his feedback and be paid a normal meeting sitting fee of \$1000.**
8. **Thanks the Expert Member Mr Russell Colbourne from the Infrastructure and Strategy Committee for his contribution.**

BACKGROUND

At the General Council Meeting of 27 November 2018, Council adopted Terms of Reference for the following Committees established pursuant to Section 41 of the *Local Government Act 1999*:

- Finance and Audit Committee
- Review and Selection Committee
- Infrastructure and Strategy Committee
- Urban Planning Committee

The membership of the Committees was reviewed in October 2019.

DISCUSSION

At the Elected Member forums on 18 August 2020 and 8 September 2020, Council had a high level discussion around proposed changes to the Committee Structure. Based on these discussions, the following Terms of Reference have been drafted for Council consideration.

Finance and Audit Committee Terms of Reference (**Attachment 1**)

The Finance and Audit Committee Terms of Reference have been amended to enable a reduced number of Elected Members (i.e. from 2 to 1 or 2 Elected Members) and to remove the Elected Member from the quorum requirements. It is recommended that the next review of these documents occur within 12 months of the next general election (by November 2023).

Review and Selection Committee Terms of Reference (**Attachment 2**)

It is proposed to change to the Review and Selection Committee Terms of Reference to drop one Elected Member from the Membership (i.e. from 3 to 2 or 3 Elected Members and the Mayor). This would provide the option for each Elected Member being on one Committee. The quorum requirements have also been updated as a result of the reduced membership.

Asset and Sustainability Committee Terms of Reference (**Attachment 3**)

The Committee is established for the purpose of:

- Advising Council on the development, management and monitoring of Council's strategic management of council assets and Asset Management Plans.
- Aligning Council's provision and management of assets and infrastructure to its long term strategic objectives.
- Establishing and monitoring community levels of service to justify assets and infrastructure.
- Monitoring the implementation of environmental sustainability initiatives and strategies, to be a sustainable organisation and support the community to reduce its impact on the environment.

The Committee will comprise of the Mayor and 4 - 6 Elected Members.

Section 4.3 of the Asset and Sustainability Committee Terms of Reference states that the Committee will meet as resolved by Council, between February and December each year. It is therefore proposed that the Committee meets 5 times per year (every second month) during this period (except for July). Special meetings can be called as required.

Planning and Development Committee Terms of Reference (**Attachment 4**)

The Committee is established for the purpose of advising Council on matters relating to the development and monitoring of the following areas:

- Urban planning, development and renewal.
- City growth, economic development and sustainability.
- New project concepts and innovative solutions.

The Committee will comprise of the Mayor and 4 - 6 Elected Members.

Section 4.3 of the Planning and Development Committee Terms of Reference states that the Committee will meet as resolved by Council, between February and December. It is therefore proposed that the Committee meets 5 times per year (every second month) during this period (except for July). Special meetings can be called as required.

Infrastructure and Strategy Committee and Urban Planning Committee

It is recommended that these Committees be disbanded from 30 November 2020.

Expert member Mr Russell Colbourne from the Infrastructure and Strategy Committee is thanked for his contribution.

Expert Members

It is recommended not to appoint independent members onto any of the Committees, except for Finance and Audit Committee.

Removing an independent member from the Committees (other than Finance and Audit Committee), will result in a \$5,000 saving from the operational costs of the Committee. It is proposed that this budget be used for independent expertise on an as-needs basis.

Financial Implications

The allowances for the Chairperson of a Committee is set by the Remuneration Tribunal. Section 3.3.1 of the Remuneration Tribunal Determination states "*the annual allowances for a councillor who is the deputy mayor or deputy chairperson, or the presiding member of a prescribed committee or more than one prescribed committees established by the council, will be equal to one and a quarter (1.25) times the annual allowance for councillors of that council.*"

The cost of the Presiding Members has been included in the 2020/21 budget.

Please note that a separate report regarding the appointment of presiding members for the Committees is scheduled for the 27 October 2020 General Council Meeting.

CONCLUSION

Committees can provide a mechanism for Council to focus in detail on specific areas which either requires more time for consideration and oversight or where specific technical expertise is required. They can be beneficial when issues are too complex and/or numerous to be handled by the entire Council. It is important for Council and the Committees to review performance to ensure they are adding valuing to the decision making of Council with the resident's interests at the core of the process.

Attachment

#	Attachment	Type
1	Finance and Audit Committee TOR	PDF File
2	Review and Selection Committee TOR	PDF File
3	Asset and Sustainability Committee TOR	PDF File
4	Planning and Development Committee TOR	PDF File

FINANCE AND AUDIT COMMITTEE TERMS OF REFERENCE



1. ESTABLISHMENT

- 1.1 The Finance and Audit Committee is a formally constituted Committee of Council pursuant to *Section 41 and 126 of the Local Government Act 1999* and is responsible to Council. It operates as an independent and objective advisory Committee to Council and does not have any delegated decision making or authority to implement actions in areas over which the Chief Executive Officer.

2. OBJECTIVES

- 2.1 The primary objective of the Finance and Audit Committee is to add value through the provision of advice to ensure that the resources of the City of Marion are being used efficiently and effectively. It will assist Council accomplish its objectives by contributing to a systematic and disciplined approach to evaluating and improving the effectiveness of risk management, control and governance processes.
- 2.2 As part of Council's governance obligations to the community, Council has constituted the Finance and Audit Committee to facilitate:
- 2.2.1 Oversight of relevant activities to facilitate achieving the City of Marion's objectives in an efficient and orderly manner.
 - 2.2.2 Enhancing the credibility and objectivity of internal and external financial reporting.
 - 2.2.3 Effective management of risk and the protection of Council assets.
 - 2.2.4 Compliance with laws and regulations as well as use of best practice guidelines.
 - 2.2.5 The effectiveness of the service reviews function and maintaining a reliable system of internal control.
 - 2.2.6 The provision of an effective means of communication between the external auditor, service reviews provider, management and Council.
 - 2.2.7 The City of Marion's ethical development.

3. MEMBERSHIP

- 3.1 Membership of the Committee will comprise:
- (i) One or two Elected Members (who are not the Mayor)
 - (ii) Three external expert members

Elected Member Representatives

- 3.2 Ideally, the Elected Members on this Committee will have experience in business, legal, audit or financial management / reporting knowledge and experience.
- 3.3 Appointment of the Elected Members to this Committee will be made by Council on a rotational basis, as resolved from time to time. Council may resolve to re-appoint the Elected Members on this Committee for consecutive terms.

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
November 2018
General Manager, Corporate Services
Manager, Manager Corporate Governance
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

FINANCE AND AUDIT COMMITTEE TERMS OF REFERENCE



- 3.4 No additional allowance will be paid to the Elected Member representative over and above the allowance already received by the Elected Member.
- 3.5 If required, training and development will be sourced and provided to the Elected Member Representatives on matters/subjects within the Finance and Audit Committee Terms of Reference.
- 3.6 The Elected Member representatives will raise matters (within the scope of the Finance and Audit Committee Terms of Reference) with the Committee, on behalf of Council and act as a conduit of information between Council and the Committee, and the Committee and Council.
- 3.7 The Elected Members representatives will provide a verbal report to Council on the key matters and recommendations within the Committee meeting, when the minutes and / or Committee recommendation reports, are presented to Council for adoption.
- 3.8 The Elected Member representative will provide a report to the Committee on any Council decisions or discussions that are relevant to the Committee's Terms of Reference.

External Expert Members

- 3.9 External expert members will have senior business, legal, audit knowledge and experience, and be conversant with the local government environment.
- 3.10 At least one external expert member will have expertise and knowledge in financial management/reporting.
- 3.11 The Council will determine the process for appointing an expert member.
- 3.12 Appointment of external representatives will be made by Council for a term to be determined by Council. To ensure succession planning for the Committee, the terms of appointment should be arranged on a rotational basis and continuity of membership despite changes to Council's elected representatives. Council may resolve to re-appoint an external expert member for consecutive terms.
- 3.13 If Council proposes to remove an expert member from the Committee, it must give written notice to the expert member of its intention to do so and provide that expert member with the opportunity to be heard at a Council meeting which is open to the public, if that expert member so requests.
- 3.14 Remuneration will be paid to each expert member of the Committee to be set by Council from time to time. At a minimum, the remuneration paid to the expert member will be reviewed within 12 months from the date of a Council (periodic) election.

4. BASIS FOR OPERATION

- 4.1 The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to the Committee's Terms of Reference in order to facilitate decision-making by Council in relation to the discharge of its responsibilities.

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
November 2018
General Manager, Corporate Services
Manager, Manager Corporate Governance
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

FINANCE AND AUDIT COMMITTEE

TERMS OF REFERENCE

- 4.2 The City of Marion considers that the ability of the Finance and Audit Committee to operate in a manner that adds value and also maintain independent judgement is vital. As such, the City of Marion has based the Committee's Terms of Reference on the ASX Principles of Good Corporate Governance and the Australian Standard AS 8000-2003 Good Governance Principles.
- 4.3 Council or the Chief Executive may refer any matter to the Finance and Audit Committee within its Terms of Reference.
- 4.4 The Chairperson of the Committee shall be appointed from the external representatives of the Committee by the Finance and Audit Committee. In the absence of the appointed Chairperson from a meeting, the meeting will appoint an acting Chairperson from the external members present.
- 4.5 A quorum for a meeting of the Committee shall be half the total membership plus one, ignoring any fractions.
- 4.6 The Finance and Audit Committee, through the Chief Executive Officer, may seek information or obtain expert advice on matters of concern within the scope of its responsibilities.
- 4.7 The Chief Executive Officer will attend all meetings on an ex-officio basis, except when the Committee chooses otherwise. Other Elected Members or staff may be invited to attend at the discretion of the Committee to advise and provide information when required.
- 4.8 The Finance and Audit Committee will review its performance on a bi-annual basis to ensure the continual improvement to its performance.
- 4.9 Representatives of the external auditor will be invited to attend meetings at the discretion of the Committee but must attend meetings at which there will be consideration of the annual financial report and results of the external audit.
- 4.10 The Finance and Audit Committee will meet with both the external auditor and internal auditor without management present at least once a year.
- 4.11 The Chief Executive Officer will ensure appropriate support is provided to Committee.

Meetings

- 4.12 The Committee shall meet at least quarterly.
- 4.13 The time and place for the conduct of meetings will be determined by the Committee provided that all meetings will be held in a public environment within a City of Marion building.
- 4.14 The Committee will consider and determine its own meeting practice, processes and procedures within the parameters of the Local Government Act 1999 and the Local Government (Procedures at Meetings) Regulations 2000.

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
November 2018
General Manager, Corporate Services
Manager, Manager Corporate Governance
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

FINANCE AND AUDIT COMMITTEE TERMS OF REFERENCE

- 4.15 An annual schedule of meetings will be developed and agreed to by the Committee members. This schedule of meetings will include at least one joint workshop with the Council and the Committee.
- 4.16 Additional meetings shall be convened at the discretion of the Chairperson, or at the written request of Council or any member of the Committee, service review provider or external auditor.

Reporting

- 4.17 A copy of all agenda and reports forwarded to the Finance and Audit Committee will also be forwarded to Elected Members for information prior to the conduct of the Finance and Audit Committee meeting.
- 4.18 The minutes of each Finance and Audit Committee Meeting, shall be forwarded (as soon as practicable after the meeting) to a General Council meeting.
- 4.19 Where the Finance and Audit Committee makes a recommendation to Council on a matter within the scope of its Terms of Reference, the matter will be listed as a separate agenda item for consideration by Council at the next General Council meeting that is not being held on the same day as the Audit Committee meeting. An Elected Member Representative on the Committee will inform the Council during the Council meeting of the recommendation and any provide any relevant context.
- 4.20 Where the Council makes a decision relevant to the Committee's Terms of Reference, an Elected Member Representative will report the decision to the Committee at the next Committee meeting and provide any relevant context.
- 4.21 The Committee shall report annually to the Council, summarising the activities of the Committee during the previous year.

Authority

- 4.22 The Committee is authorised to seek any information it requires from any employee in the Council (after advising the CEO) in order to perform its duties.
- 4.23 The Committee is authorized, at the Council's expense, (after consultation with the CEO) to obtain outside legal or other professional advice on any matter within its Terms of Reference.

5. FUNCTIONS

The primary functions of the Finance and Audit Committee is to add value through the provision of advice to ensure that the resources of the City of Marion are used efficiently and effectively. It will assist Council to accomplish its objectives by contributing to a systematic and disciplined approach to evaluating and improving the effectiveness of financial management, risk management, internal controls, and governance processes through the following activities:

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
November 2018
General Manager, Corporate Services
Manager, Manager Corporate Governance
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

FINANCE AND AUDIT COMMITTEE

TERMS OF REFERENCE

5.1 External Audit

- 5.1.1 Review and recommend for endorsement by Council the engagement of the City of Marion's external auditor. The review should look to satisfy Council that the provider of external audit services can demonstrate adequate independence from the operations of the City of Marion.
- 5.1.2 Critically analyse and follow up any external audit report that raises significant issues relating to risk management, accounting, internal controls, financial reporting and other accountability or governance issues. Review management's response to, and actions taken as a result of, issues raised.
- 5.1.3 Liaise with the City of Marion's external auditor including discussion on:
- 5.1.4 The scope and planning of annual audits.
- 5.1.5 Any issues arising from audits, including any management letter issued by the auditor and the resolution of such matters.
- 5.1.6 Recommend to Council, if considered appropriate, that the external auditor, or some other person suitably qualified in the circumstances, examine and report on any matter related to financial management, or the efficiency and economy with which the City of Marion manages or uses its resources to achieve its objectives, that would not otherwise be addressed or included as part of the annual audit (under Div. 4 of Part 3 of Ch. 8 of the Act).

5.2 Internal Audit and Service Reviews

- 5.2.1 Review and recommend for endorsement by Council the engagement of the City of Marion's internal audit provider. The review should look to satisfy Council that the provider of the services can demonstrate adequate independence from the operations of the City of Marion.
- 5.2.2 Review, and provide information relevant to, the scope of the internal audit and service review programs, including whether the program systematically addresses:
 - Internal controls over significant risk, including non-financial management control systems.
 - Internal controls over revenue, expenditure, assets and liability processes and activities.
 - Compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements,
 - Whether employees have sufficient competencies (facilitated by up to date training) to enable them to fulfil their roles.
 - A review of the City of Marion's strategic management plans and annual business plans to ensure appropriate allocation of resources necessary to achieve the objectives of the plans.

FINANCE AND AUDIT COMMITTEE

TERMS OF REFERENCE



- 5.2.3 Critically analyse and follow up any internal audit or service reviews report that raises significant issues and review management's response to, and actions taken as a result of issues raised.
- 5.2.4 Review the appropriateness of special assignments undertaken by the internal audit and service reviews provider at the request of the Chief Executive.
- 5.2.5 Review the level of resources allocated to service review and the scope of its services and authority.
- 5.2.6 Facilitate liaison between the internal audit/service review provider, and external auditor to promote compatibility, to the extent appropriate, between their programs.

5.3 Service Reviews

- 5.3.1 Review and provide advice on service reviews, and in particular:
 - a) The scope of the review before it is commenced.
 - b) Input into the questions to be asked and the data to be collected and analysed.
 - c) Comment on all draft service review reports before the final report is presented to Council.

5.4 Financial Reporting and Prudential Requirements

- 5.4.1 Review Council's annual financial statements to ensure that they present fairly the state of affairs of the City of Marion, including focus on:
 - Accounting policies and practices and any changes to them.
 - The process used in making significant accounting estimates.
 - Significant adjustments to the financial report (if any) arising from the audit process.
 - Compliance with accounting standards and other reporting requirements.
 - Significant variances from prior years.
- 5.4.2 Provide comment on the assumptions underpinning Council's Strategic Management Plans (Strategic Plan, Annual Business Plan, Budget and Long Term Financial Plan), the consistency between plans, and the adequacy of Council's plans in the context of maintaining financial sustainability.
- 5.4.3 Recommend adoption of the annual financial statements to Council. Review any significant changes that may arise, subsequent to any such recommendation but before the financial report is signed.
- 5.4.4 Review the recommendations of business cases developed by Management in association with significant activities or major projects. Such reviews should have regard to the requirements of Section 41 of the Local Government Act 1999, which relates to prudential requirements for certain activities.

Adopted by Council:
 Next Review:
 Previous Version:
 Executive Sponsor:
 Owner:
 Applicable Legislation:

October 2020
 November 2022
 November 2018
 General Manager, Corporate Services
 Manager, Manager Corporate Governance
 Local Government Act 1999
 Local Government (Procedures at Meetings) Regulations 2013

FINANCE AND AUDIT COMMITTEE TERMS OF REFERENCE



5.5 Internal Controls and Risk Management Systems

- 5.5.1 Review the City of Marion's annual Risk Profile and monitor the risk exposure of Council. Review risk management processes and management information systems.
- 5.5.2 Review the adequacy of the accounting, internal control, reporting and other resource and financial management systems and practices of the City of Marion on a regular basis.

5.6 Other

- 5.6.1 Where Council has exempted a subsidiary from the requirement to have an audit committee, undertake the functions that would have been performed by the subsidiary's audit committee.
- 5.6.2 Monitor ethical standards and conflicts of interest by determining whether the systems of control are adequate.
- 5.6.3 Address issues brought to the attention of the Committee, including responding to requests from Council or the Chief Executive for advice that are within the parameters of this Terms of Reference.
- 5.6.4 Make recommendations to the Council to amend these Terms of Reference if the Committee forms the opinion that such amendments are necessary to improve its performance.
- 5.6.5 Review the Committee's performance on a bi-annual basis using performance indicators developed for that purpose.

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
November 2018
General Manager, Corporate Services
Manager, Manager Corporate Governance
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

REVIEW AND SELECTION COMMITTEE TERMS OF REFERENCE



1. ESTABLISHMENT

- 1.1 Pursuant to section 41 of the *Local Government Act 1999* (the Act) the Council has established a Chief Executive Officer Performance Review and Selection Committee.

2. OBJECTIVES

- 2.1 The Committee is established for the purpose of:

- 2.1.1 Sourcing and recommending to Council the appointment of expert members to Committees.
- 2.1.2 Reviewing the performance of the Chief Executive Officer.
- 2.1.3 Recommending a process to Council for the recruitment of the Chief Executive Officer (as required).
- 2.1.4 Reviewing, monitoring and recommending to Council relevant strategies regarding the organisation's culture and performance associated with the conduct of Elected Members, employees and volunteers.
- 2.1.5 Monitor the organisations direction regarding the efficient and effective delivery of strategic and operational human resource functions.
- 2.1.6 Ensure the organisation has appropriate employee well-being strategies.

3. MEMBERSHIP

- 3.1 Membership of the Committee will comprise:

- (i) The Mayor
- (ii) Two or three Elected Members

The Membership for the Elected Members of the Committee continues for the term as resolved by Council.

Elected Member Representatives

- 3.2 The Presiding Member will be the Mayor.
- 3.3 Appointment of the Elected Member representative will be made by Council on a rotational basis as resolved from time to time. Council may resolve to re-appoint an Elected Member representative for consecutive terms.
- 3.4 No additional allowance will be paid to the Mayor or Elected Member representatives over and above the allowance already received by the Elected Member.
- 3.5 If required, training and development will be sourced and provided to the Elected Member Representative on matters/subjects within the Committee's Terms of Reference.

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
November 2018, November 16
General Manager, Corporate Services
Manager Corporate Governance, Manager People & Culture
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

REVIEW AND SELECTION COMMITTEE TERMS OF REFERENCE

4. BASIS FOR OPERATION

- 4.1 The Committee does not have any delegated powers of Council, and all decisions of the Committee will constitute recommendations to Council.
- 4.2 For the purposes of Section 41(8) of the Local Government Act 1999, the Council does not impose any reporting and accountability requirements on the basis that all decisions of the Committee constitute recommendations to Council.
- 4.3 Committee meetings will take place at the City of Marion Administration Centre as required to undertake the responsibilities identified in these Terms of Reference.
- 4.4 The Committee will meet on an ad-hoc basis at least every six months. Meetings will be convened at the request of the presiding member or the elected members on the Committee.
- 4.5 A quorum for a meeting of the Committee shall be half the total membership plus one, ignoring any fractions.
- 4.6 In the absence of the Presiding Member from a meeting, the Deputy Mayor will chair the meeting.
- 4.7 Each member present at a Committee meeting must, subject to a provision of the Local Government Act 1999 to the contrary, vote on a question arising for decision at that meeting.
- 4.8 Where the Local Government Act 1999, the Local Government (Procedures at Meetings) Regulations 2000 and these Terms of Reference do not prescribe procedures to be observed in relation to the conduct of a meeting of the Committee, the Committee may determine its own procedures.
- 4.9 Administrative support will be provided to the Committee as required.

5. FUNCTIONS

Within the parameters of the Local Government Act 1999, and having regard to the powers, functions and responsibilities of the Chief Executive Officer, the Committee is charged with undertaking the following functions:

5.1 CEO Employment Agreement and Performance Review

- 5.1.1 Arranging for the conduct of the Chief Executive Officer's six month (informal) and annual performance review within the parameters of the Chief Executive Officer's Employment Agreement.
- 5.1.2 Reviewing the Chief Executive Officer's performance criteria within the parameters of the Chief Executive Officer's Employment Agreement.
- 5.1.3 Reviewing the Chief Executive Officer's remuneration package within the parameters of the Chief Executive Officer's Employment Agreement.

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
November 2018, November 16
General Manager, Corporate Services
Manager Corporate Governance, Manager People & Culture
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

REVIEW AND SELECTION COMMITTEE TERMS OF REFERENCE



- 5.1.4 Reviewing any aspect of the Chief Executive Officer's Employment Agreement within the parameters of the Chief Executive Officer's Employment Agreement.
- 5.1.5 Recommending to Council the outcomes of the Chief Executive Officer's annual performance review.
- 5.1.6 Recommending to Council the Chief Executive Officer's remuneration package and performance criteria to be applied for the ensuing year.
- 5.1.7 Providing feedback to the Chief Executive Officer on outcomes of the performance review, and in conjunction with the Chief Executive Officer, determining appropriate courses of action as required.
- 5.1.8 Recommending to Council any changes to the Chief Executive Officer's Employment Agreement to be further negotiated with the CEO.
- 5.2 Vacancy of the Office of the Chief Executive Officer
 - 5.2.1 The Council will appoint a Chief Executive Officer.
 - 5.2.2 In the event a vacancy in the office of the Chief Executive Officer, the Committee will develop and recommend to Council the necessary steps to fill the vacancy in accordance with the requirements the Local Government Act 1999.
 - 5.2.3 The Committee will act as the selection group and make recommendations to the Council in accordance with the process developed and adopted in accordance with section 5.2.2.
- 5.3 Process to Source Appointment of Expert Members to Section 41 Committees
 - 5.3.1 This Committee and the Chief Executive Officer will act as the selection panel for all expert members to Section 41 Committees.
 - 5.3.2 This panel will be supported by the manager with the relevant expertise required for the operations of the Committee.
 - 5.3.3 The process to be followed by the Committee is:
 - Identification of potential candidates via an executive search rather than general advertisement.
 - Short list candidates for interviews/discussion.
 - Interviews with candidates to determine suitability for selection.
 - Determine a preferred candidate and confirm their preparedness to be nominated for appointment.
 - Make recommendation to Council on a preferred candidate.

REVIEW AND SELECTION COMMITTEE TERMS OF REFERENCE



5.4 Process to Source Appointment of Expert Members to the Development Assessment Panel (DAP)

- 5.4.1 This Committee and the Chief Executive Officer will act as the selection panel for all expert members to the Development Assessment Panel.
- 5.4.2 This panel will be supported by the Manager Development Services and any other manager with the relevant expertise required for the operations of the Committee.
- 5.4.3 The process to be followed by the Committee is:
- Identification of potential candidates via general advertisement.
 - Short list candidates for interviews/discussion.
 - Interviews with candidates to determine suitability for selection.
 - Determine a preferred candidate and confirm their preparedness to be nominated for appointment.
 - Make recommendation to Council on a preferred candidate.

5.5 Review Committee's Performance

- 5.5.1 Review the Committee's Performance on a bi-annual (every two years) basis using performance indicators developed for that purpose.

ASSET & SUSTAINABILITY COMMITTEE TERMS OF REFERENCE



1. ESTABLISHMENT

- 1.1 Pursuant to section 41 of the *Local Government Act 1999* (the Act) Council has established an Asset and Infrastructure Committee.

2. OBJECTIVES

- 2.1 The Committee is established for the purposes of:
- Advising Council on the development, management and monitoring of Council's strategic management of council assets and Asset Management Plans.
 - Aligning Council's provision and management of assets and infrastructure to its long-term strategic objectives.
 - Establishing and monitoring community levels of service to justify assets and infrastructure.
 - Monitoring the implementation of environmental sustainability initiatives and strategies, to be a sustainable organisation and support the community to reduce its impact on the environment.
- 2.2 Developing, reviewing and recommending to Council any policy relating to areas identified in 2.1.

3. MEMBERSHIP

- 3.1 The membership of the Committee will comprise of:
- The Mayor
 - 4 - 6 Elected Members
- 3.2 The Membership, term of appointment and the presiding member will be determined by resolution of the Council.

Elected Member Representatives

- 3.3 An Elected Member will be the presiding member of the Committee.
- 3.4 The Elected Member Representatives will change during the term of Council however Council may resolve to re-appoint an Elected Member representative for consecutive terms if this provides continuity for the Committee.

4. BASIS FOR OPERATION

- 4.1 The Committee does not have any delegated powers of Council, and all decisions of the Committee will constitute recommendations to Council.
- 4.2 For the purposes of section 41(8) of Act, the Council does not impose any reporting and accountability requirements on the basis that all decisions of the Committee constitute recommendations to Council.

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
N/A
General Manager, City Development
Manager, Manager Corporate Governance
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

ASSET & SUSTAINABILITY COMMITTEE TERMS OF REFERENCE



- 4.3 The Committee will meet as resolved by Council between February and December each year.
- 4.4 A quorum for a meeting of the Committee shall be half the total membership plus one, ignoring any fractions.
- 4.5 Each member present at a Committee meeting must, subject to the provision of the Act, vote on a question arising for decision at that meeting.
- 4.6 Where the Act, the Local Government (Procedures at meetings) Regulations 2000 and these Terms of Reference do not prescribe procedures to be observed in relation to the conduct of a meeting of the Committee, the Committee may determine its own procedures.
- 4.7 Administrative support will be provided to the Committee as requested.
- 4.8 The Committee will review its performance on a bi-annual (every two years) basis using performance indicators developed for that purpose.

5. FUNCTIONS

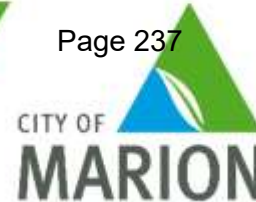
- 5.1 Within the parameters of the Act, and having regard to the powers, functions and responsibilities of the Chief Executive Officer, the Committee is charged with providing advice and recommendations to Council regarding:
 - 5.1.1 Monitoring, development and implementation of Council's Strategic Asset Management Plans in accordance with Council's Asset Management Policy, including reporting on the performance of the Plans.
 - 5.1.2 Use of Council facilities and making recommendations regarding the implementation of strategies for improvement.
 - 5.1.3 The development and monitoring of environmental sustainability and energy efficient strategies/plans.
 - 5.1.4 Opportunities to either acquire new assets or dispose of assets in accordance with Council's Disposal of Land and Assets Policy.
 - 5.1.5 Opportunities to further develop strategic transport and integration of transport needs of the Community.
 - 5.1.6 The development, review and implementation of Council's policies relating to this Committee's Terms of Reference.
 - 5.1.7 Reviewing strategies or plans (not included within any other Committees' Terms of Reference) prior to Council consideration and adoption.

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
N/A
General Manager, City Development
Manager, Manager Corporate Governance
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

PLANNING & DEVELOPMENT COMMITTEE

TERMS OF REFERENCE



1. ESTABLISHMENT

- 1.1 Pursuant to section 41 of the *Local Government Act 1999* (the Act) Council has established a Strategy and Development Committee.

2. OBJECTIVES

The Committee is established for the purpose of:

- 2.1 Advising Council on matters relating to the development and monitoring of the following areas:
- Urban planning, development and renewal
 - City growth, economic development and sustainability
 - New project concepts and innovative solutions
- 2.2 Monitoring and review of new / emerging issues and trends through tools such as environmental scans.
- 2.3 Developing, reviewing and recommending to Council any policy relating to areas identified in 2.1.

3. MEMBERSHIP

- 3.1 The membership of the Committee will comprise of:
- The Mayor
 - 4 - 6 Elected Members
- 3.2 The Membership, term of appointment and the presiding member will be determined by resolution of the Council.

Elected Member Representatives

- 3.3 An Elected Member will be the presiding member of the Committee.
- 3.4 The Elected Member Representatives will change during the term of Council however Council may resolve to re-appoint an Elected Member representative for consecutive terms if this provides continuity for the Committee.

4. BASIS FOR OPERATION

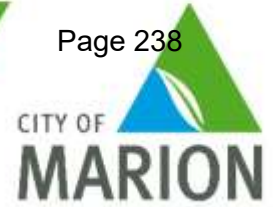
- 4.1 The Committee does not have any delegated powers of Council, and all decisions of the Committee will constitute recommendations to Council.
- 4.2 For the purposes of section 41(8) of Act, the Council does not impose any reporting and accountability requirements on the basis that all decisions of the Committee constitute recommendations to Council.

Adopted by Council:
Next Review:
Previous Version:
Executive Sponsor:
Owner:
Applicable Legislation:

October 2020
November 2022
N/A
General Manager, City Development
Manager, Manager Corporate Governance
Local Government Act 1999
Local Government (Procedures at Meetings) Regulations 2013

PLANNING & DEVELOPMENT COMMITTEE

TERMS OF REFERENCE



- 4.3 The Committee will meet as resolved by Council between February and December each year.
- 4.4 A quorum for a meeting of the Committee shall half the total membership plus one, ignoring any fractions.
- 4.5 Each member present at a Committee meeting must, subject to the provision of the Act, vote on a question arising for decision at that meeting.
- 4.6 Where the Act, the Local Government (Procedures at meetings) Regulations 2000 and these Terms of Reference do not prescribe procedures to be observed in relation to the conduct of a meeting of the Committee, the Committee may determine its own procedures.
- 4.7 Administrative support will be provided to the Committee as requested.
- 4.8 The Committee will review its performance on a bi-annual (every two years) basis using performance indicators developed for that purpose.

5. FUNCTIONS

- 5.1 Within the parameters of the Act, and having regard to the powers, functions and responsibilities of the Chief Executive Officer, the Committee is charged with providing advice and recommendations to Council regarding:
 - 5.1.1 Strategic plans and development policy issues that arise during the preparation of a Strategic Directions Report, Development Plan Amendment or Code Amendment proposal.
 - 5.1.2 Strategic opportunities to improve the quality of the Council area that drive city development, economic growth and sustainable outcomes that improve the overall quality of life for the community.
 - 5.1.3 The opportunities to further pursue Council's strategic objectives using innovative solutions.
 - 5.1.4 Environmental scans of new and emerging trends, risks and opportunities.
 - 5.1.5 Any proposal for boundary realignment.
 - 5.1.6 Facilitate partnerships and collaborative funding models to support economic development initiatives and across the arts, cultural and events sector.
 - 5.1.7 The development, review and implementation of Council's policies relating to this Committee's Terms of Reference.
 - 5.1.8 Reviewing strategies or plans (not included within any other Committees' Terms of Reference) prior to Council consideration and adoption.

Adopted by Council:
 Next Review:
 Previous Version:
 Executive Sponsor:
 Owner:
 Applicable Legislation:

October 2020
 November 2022
 N/A
 General Manager, City Development
 Manager, Manager Corporate Governance
 Local Government Act 1999
 Local Government (Procedures at Meetings) Regulations 2013

Meals on Wheels Hallett Cove and Warradale Lease

Originating Officer	Property Management Officer - Bianca Luders
Corporate Manager	Manager City Property - Thuyen Vi-Alternetti
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201013R10

REPORT OBJECTIVE

The purpose of this report is for Council to consider Hallett Cove Meals on Wheels and Warradale Meals on Wheels request for a 5 year Lease term with an option for a further 5 years and to determine an annual fee for the respective leases.

EXECUTIVE SUMMARY

Meals on Wheels (MoW) are a long-standing community service provider to the local community supplying meals to community members in Hallett Cove, Warradale and Edwardstown.

The facilities occupied by MoW were originally purpose built by MoW at their expense on community land owned and managed by Council. They have continued to fund all maintenance and improvements since the facilities were built.

As set out in Council's Leasing and Licensing Policy, where a building is required by or gifted to Council consideration will be given to the terms of this arrangement when determining the annual fee. In this situation a contribution to the ongoing repairs, maintenance and renewal costs will be considered when determining the annual fee to ensure alignment with the market rate and subsidy.

During the consultation phase for the Leasing and Licensing Policy of Council owned properties MoW advised that the proposed fees would have a considerable financial impact on their organisation.

At the 14 August 2018 Council meeting council approved a lease for the MoW Edwardstown facility for a 5 year term with a 5 year right of renewal at the minimum annual fee of \$300.00.

Based on the current approved lease arrangement for Edwardstown and considering that the MoW facilities were purpose built and are maintained by MoW it is recommended that Council have a consistent approach with MoW leases and offer the same terms and conditions as the MoW Edwardstown lease for both the Hallett Cove and Warradale MoW facilities.

RECOMMENDATION

That Council:

- 1. Endorses administration to conduct public consultation for Council to enter into a lease for a term of 5 years with the option to renew for an additional 5 years**
- 2. Endorses entering into a 5 year lease with a 5 year option with the Hallett Cove and Warradale Meals on Wheels according to the terms and conditions as set out in this report and subject to the outcomes of community consultation.**
- 3. Endorses the current minimum fee of \$300.00 plus GST increased by CPI annually be charged to Hallett Cove and Warradale Meals on Wheels.**

4. **Authorises Council Administration to finalise negotiations with the Hallett Cove and Warradale Meals on Wheels.**
5. **Notes should any submissions be received during the consultation period request significant changes to the terms and conditions outlined in this report a further report will be brought back to Council for consideration.**

Liveable:	Meals on Wheels is a well managed organisation which encourages active and healthy lifestyles and connects communities.
Innovation:	Council's new Lease and Licence holders to develop their management capacity and foster an inclusive environment.
Legal / Legislative / Policy:	Under this Lease it is the responsibility of the Lessee to remain insured in relation to Public Liability Insurance and to indemnify the City of Marion against all damages, costs and expenses.

DISCUSSION

There are three MoW sites located in the City of Marion Council area. The three sites were purpose built by MoW to meet the specific needs of MoW.

Council endorsed a 5 + 5 year lease with the minimum charge rent of \$300.00 p.a. + GST for the MoW Edwardstown site. It should be noted that Warradale has been leased since 1 August 1990 and Hallett Cove since 14 August 2000, both at a rate of \$1.00 per annum on request.

Administration began discussions with MoW in late 2019 to determine if MoW were prepared to enter into another lease term for the Warradale and Hallett Cove sites.

MoW advised they would be looking at taking up a 5 + 5 term for both the Warradale and Hallett Cove branches and also would be seeking the minimum fee as consistent with the lease for MoW Edwardstown.

As the lease term being sought is greater than 5 years, Council is required, in accordance with the Local Government Act, to consult with the public prior to entering into a lease. Administration recently consulted with the public for a period of twenty one (21) days for the MoW Edwardstown lease, only one response was submitted which was to strongly support the lease.

The Lessee will continue to be responsible for all maintenance of the facilities.

Aerial views of the MoW sites are attached;

- Attachment 1 Hallett Cove MoW facility and
- Attachment 2 Warradale MoW facility.

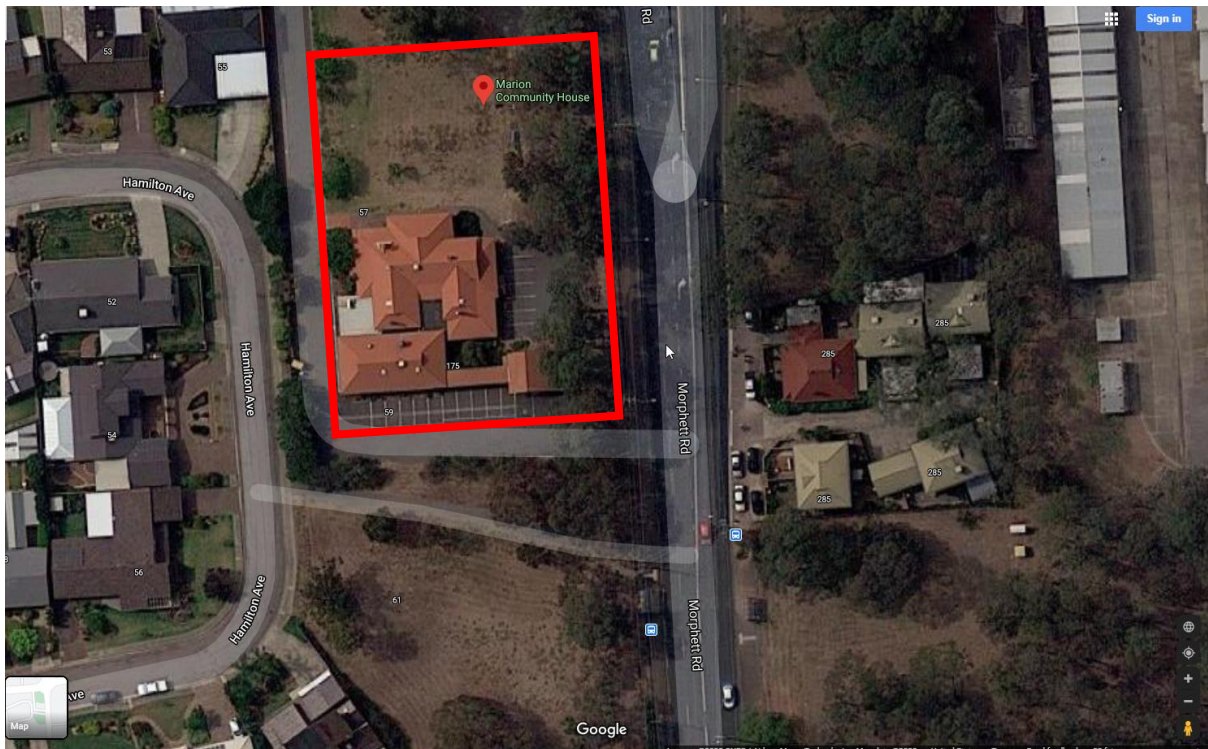
Attachment

#	Attachment	Type
1	Attachment 1 - Meals on Wheels Hallett Cove	PDF File
2	Attachment 2 - Meals on Wheels Warradale	PDF File

Appendix 1 – Meals on Wheels Hallett Cove



Appendix 2 - Meals on Wheels Warradale



Appointment of Date, Time and Place of Council Meetings

Originating Officer	Unit Manager Governance and Council Support - Jaimie Thwaites
Corporate Manager	Manager Corporate Governance - Kate McKenzie
General Manager	General Manager City Services - Tony Lines
Report Reference	GC201013R11

REPORT OBJECTIVE

The purpose of this report is to provide a draft Schedule of Meeting dates for 2021 for Council consideration.

EXECUTIVE SUMMARY

As an aid to provide open, responsive and accountable government, the *Local Government Act 1999* requires Council to resolve the times and places at which ordinary meetings of the Council will be held.

The manner in which Council can do this is by the adoption of a Schedule of Meeting dates, which can also be used to relay the dates and times of meetings to the community.

RECOMMENDATION

That Council:

1. **Adopts the following meeting cycle to facilitate open, responsive and accountable government as well as the timely conduct of Council's business:**
 - **General Council Meeting to be held on Wednesday, 27 January 2021.**
 - **General Council Meetings to be held on the 2nd and 4th Tuesday of the month in February, March, May, June, August and October.**
 - **General Council Meetings to be held on the 4th Tuesday of the month in April, July and November.**
 - **General Council Meetings to be held on the 2nd Tuesday of the month in September and December.**
 - **General Council meetings will be held in the Chamber, at the City of Marion Administration Centre, 245 Sturt Road, Sturt commencing at 6.30pm.**
2. **Adopts that the Planning and Development Committee meets on the first Tuesday of the month in March, May, August, October and December.**
3. **Adopts that the Asset and Sustainability Committee meets on the first Tuesday of the month in February, April, June, September and November.**
4. **Adopts the schedule of meeting dates for 2021 provided at Appendix 1 to the report.**
5. **Notes the proposed dates for Elected Member Forum (informal gatherings) provide in Appendix 1 to the report.**



6. Publishes the Schedule of Meetings for 2021 on the City of Marion website.

GENERAL ANALYSIS

Sections 81 of the *Local Government Act 1999* (the Act) requires Council to appoint the times and places for ordinary meetings of Council.

COMMITTEE TERMS OF REFERENCE

Please note that this is subject to any changes to the Terms of Reference adopted by Council on the night.

Planning and Development Committee

Section 4.3 of the Planning and Development Committee Terms of Reference states that the Committee will meet as resolved by Council, between February and December each year. It is therefore proposed that the Committee meets in March, May, August, October and December. Special meetings will be called as required.

Asset and Sustainability Committee

Section 4.3 of the Asset and Sustainability Committee Terms of Reference states that the Committee will meet as resolved by Council, between February and December each year. It is therefore proposed that the Committee meets in February, April, June, September and November. Special meetings will be called as required.

Note: The suggested dates for the Planning and Development and Asset and Sustainability Committees are based on the Committee meetings being held on the 1st Tuesday of the month, excluding January and July. These Committee meetings would be held alternatively on the months between February and December (excluding July). This means 5 meetings per Committee are scheduled.

Review and Selection Committee

Section 4.4 of the Review and Selection Committee Terms of Reference states that the Committee will meet on an ad-hoc basis with a meeting occurring at least every 6 months. Meetings will be convened at the request of the presiding member or the elected members on the Committee, hence the Council is not required to make a resolution about the meeting's schedule for this Committee.

Finance and Audit Committee

Section 4.12 of the Finance and Audit Committee Terms of Reference states that the Committee will meet at least quarterly. Section 4.15 states that an annual schedule of meetings will be developed and agreed to by the Committee members, hence the Council is not required to make a resolution about the meeting schedule for this Committee. This schedule of meetings will include at least one joint workshop with the Council and the Committee.

DISCUSSION

The proposed Schedule of Meetings 2021 provided at **Attachment 1** identifies meeting dates and times from January to December 2021.

Matters to be noted in considering the Schedule include:

- The schedule complies with the requirements of the Act which provide that there must be at least one ordinary (General) meeting of the Council in each month.
- The proposed meeting dates and times allow Council to meet the objective of providing open, responsive and accountable government.
- It is proposed the meeting start time is 6.30 pm.
- The holding of two General Council meetings some months and only one for others allows Council to balance formal decision making meetings with informal gathering time to focus on planning/strategies, training, etc.



- Meetings have not been included for the Finance and Audit Committee, Review and Selection Committee and Council Assessment Panel (CAP) as these Committees/Panels have either been set by separate resolution or they set their own schedule of meetings in accordance with their Terms of Reference.

Implementation

The Schedule of Meetings for 2021 will be available at the Administration Centre and via Council's website. Details of Council's upcoming meetings will also be placed on the sign at the front of the Administration Centre.

Attachment

#	Attachment	Type
1	Appendix 1 - Proposed Schedule of Meetings 2021	PDF File

SCHEDULE OF GENERAL COUNCIL MEETINGS – 2021		
All meetings will be held at the City of Marion Administration Centre, 245 Sturt Road, Sturt		
Date	Time (PM)	Meeting
19 January 2021	6.30pm – 9.30pm	Elected Member Forum – Training - optional
27 January 2021*	6.30pm – 9.30pm	General Council
30 January 2021	9.00am – 4.00pm	Elected Member Planning Day
2 February 2021	6.30pm – 9.30pm	Asset and Sustainability Committee
2 February 2021	6.30pm – 9.30pm	Review and Selection Committee
9 February 2021	6.30pm – 9.30pm	General Council
16 February 2021	6.30pm – 9.30pm	Elected Member Forum
23 February 2021	2.00pm – 5.00pm	Finance and Audit Committee (TBC)
23 February 2021	6.30pm – 9.30pm	General Council
2 March 2021	6.30pm – 9.30pm	Planning and Development Committee
9 March 2021	6.30pm – 9.30pm	General Council
16 March 2021	6.30pm – 9.30pm	Elected Member Forum
23 March 2021	6.30pm – 9.30pm	General Council
30 March 2021	6.30pm – 9.30pm	Elected Member Forum
6 April 2021	6.30pm – 9.30pm	Asset and Sustainability Committee
13 April 2021		Currently no meeting
20 April 2021	6.30pm – 9.30pm	Elected Member Forum
27 April 2021	6.30pm – 9.30pm	General Council
4 May 2021	6.30pm – 9.30pm	Review and Selection Committee
4 May 2021	6.30pm – 9.30pm	Planning and Development Committee
11 May 2021	6.30pm – 9.30pm	General Council
18 May 2021	2.00pm – 5.00pm	Finance and Audit Committee (TBC)
18 May 2021	6.30pm – 9.30pm	Elected Member Forum
25 May 2021	6.30pm – 9.30pm	General Council
1 June 2021	6.30pm – 9.30pm	Asset and Sustainability Committee
8 June 2021	6.30pm – 9.30pm	General Council
15 June 2021	6.30pm – 9.30pm	Elected Member Forum
22 June 2021	6.30pm – 9.30pm	General Council
29 June 2021	6.30pm – 9.30pm	Elected Member Forum
6 July 2021		Currently no meeting
13 July 2021		Currently no meeting
20 July 2021	6.30pm – 9.30pm	Elected Member Forum
27 July 2021	6.30pm – 9.30pm	General Council
3 August 2021	6.30pm – 9.30pm	Planning and Development Committee

SCHEDULE OF GENERAL COUNCIL MEETINGS – 2021		
All meetings will be held at the City of Marion Administration Centre, 245 Sturt Road, Sturt		
Date	Time (PM)	Meeting
3 August 2021	6.30pm – 9.30pm	Review and Selection Committee
10 August 2021	6.30pm – 9.30pm	General Council
17 August 2021	4.00pm – 6.00pm	Finance and Audit Committee (TBC)
17 August 2021	6.30pm – 9.30pm	Elected Member Forum
24 August 2021	6.30pm – 9.30pm	General Council
31 August 2021	6.30pm – 9.30pm	Elected Member Forum
7 September 2021	6.30pm – 9.30pm	Asset and Sustainability Committee
14 September 2021	6.30pm – 9.30pm	General Council
21 September 2021	6.30pm – 9.30pm	Elected Member Forum
28 September 2021		Currently no meeting
5 October 2021	6.30pm – 9.30pm	Planning and Development Committee
12 October 2021	2.00pm – 5.00pm	Finance and Audit Committee (TBC)
12 October 2021	6.30pm – 9.30pm	General Council
19 October 2021	6.30pm – 9.30pm	Elected Member Forum
26 October 2021	6.30pm – 9.30pm	General Council
2 November 2021	6.30pm – 9.30pm	Review and Selection Committee
2 November 2021	6.30pm – 9.30pm	Asset and Sustainability Committee
9 November 2021	6.30pm – 9.30pm	Elected Member Forum
16 November 2021	6.30pm – 9.30pm	Elected Member Forum
23 November 2021	6.30pm – 9.30pm	General Council
30 November 2021		5th Tuesday – currently no meeting
7 December 2021	6.30pm – 9.30pm	Planning and Development Committee
14 December 2021	2.00pm – 5.00pm	Finance and Audit Committee (TBC)
14 December 2021	6.30pm – 9.30pm	General Council
Christmas Break – No more meeting until 2022		

* Meeting on Wednesday due to Public holiday on Tuesday

Major events and COVID-19

Originating Officer	Unit Manager Communications - Craig Clarke Manager Community Connections - Liz Byrne
Corporate Manager	Manager Customer Experience - Karen Cocks
General Manager	General Manager Corporate Services - Sorana Dinmore
Report Reference	GC201013R12

REPORT OBJECTIVE

The purpose of this report is to recommend the postponement of two major mass gathering events hosted by the City of Marion due to COVID-19.

EXECUTIVE SUMMARY

Concert at the Cove and Marion Celebrates are scheduled to be held in Marion in November 2020 and March 2021 respectively.

The events are the City of Marion's premier community celebrations and together would have attracted an estimated 7,000 people. Health restrictions around COVID-19 have added to the cost and complexity of safely delivering large-scale events.

Crowd numbers are reduced to comply with strict indoor and outdoor venue capacity limits. Consequently, it is recommended that Concert at the Cove and Marion Celebrates be postponed to 2021/22. Smaller scale events – Glandore Carols in the Park, Halloween and Australia Day – are set to proceed in a modified format.

RECOMMENDATION

That Council:

- 1. Postpones Concert at the Cove from November 2020 to a date to be determined in 2021/22 and allocates funding of \$59,000 as part of the 2021/22 annual business planning process.**
- 2. Postpones Marion Celebrates from March 2021 to a date to be determined in 2021/22 and allocates funding of \$45,000 as part of the 2021/22 annual business planning process.**

DISCUSSION

Two major events – Concert at the Cove and Marion Celebrates – are scheduled over the next five months. Elected Members discussed how these and other City of Marion events could be staged in a COVID-safe environment at a forum in September (EMF200908R03).

Mass-gathering events were among the first to be cancelled when the pandemic struck Australia in March this year. Many Councils have postponed or cancelled their events up until December this year due to the continued uncertainty of COVID-19, while events for the first part of 2021 are under review.



COVID-19 safe requirements

SA Health must approve all mass gathering events and has recommended procedures, which can change without notice, to respond to the threat from the virus. The safeguards have added to the cost and complexity of staging an event.

This has included rules around:

- Contact tracing
- Venue capacity
- Enforcement of social distancing
- Event cleaning
- Catering
- Added staffing and security

In addition, event cancellation insurance is forecast to increase by up to 30 per cent. The uncertainty has also led some suppliers to extend the time that full payment is required from 14 days to two months.

Concert at the Cove

Planning has not started for this event, which was scheduled to occur at Heron Way Reserve, Hallett Cove, on 21 November 2020. Additional health requirements would have added to the cost of safely staging the music festival while strict limits on venue capacity would have reduced crowd numbers. Between 1,500-2,000 people were forecast to attend pre-COVID.

Budget - \$59,000

Marion Celebrates

Planning has been postponed for this event due to restrictions on mass gatherings. Marion Celebrates normally occurs in March biennially and attracts between 5,000 and 7,000 people. Planning would normally have started in August 2020. The timing of the event will be reviewed next year and will be considered together with the restrictions that are in force at that time.

Budget - \$45,000

Other events

Five events scheduled over the next six months are in various of pre-planning:

Glandore Carols in the Park – 2 December 2020, 6pm-8pm

A virtual event will replace the traditional Carols in the Park, which normally attracts more than 2,000 people. Schools and community groups have been invited to pre-record a presentation to showcase on the night which will be interspersed with live entertainment from the MCC. the Marion City Band has also been engaged.

Budget - \$8,000 (inclusive of in-kind support)

Halloween – 31 October 2020

The "Trick and Treat" event at Glandore has been cancelled and replaced with four school holiday workshops. Children can make their own trick or treat bag, decorate lollies to go inside and learn about ways to celebrate Halloween at home. Over the Halloween weekend, Glandore will have hidden clues to a riddle around the park. This is a self-directed course with no staff or volunteers involved. Halloween has traditionally attracted about 500 people.

Budget - \$200

Australia Day – 26 January 2021

The event is planned to proceed in a COVID-safe format, the nature of which will depend on whether Council is successful in applying for an Australia Day Council grant. The event traditionally attracts 200-300 people.

Budget - \$5,601

Touch-a-Truck – April 2021

The event, which showcases trucks and other heavy vehicles from the Council, defence and emergency services, will be reviewed in February 2021 to determine whether it should proceed and in what format. The event was cancelled this year.

Budget - \$10,000

Anzac Day Eve Youth Vigil – 24 April 2021

Event will be reviewed in February to determine whether it should proceed and in what format. The event was cancelled this year.

Budget - \$4,596



CORPORATE REPORTS FOR INFORMATION/NOTING

MOTIONS WITH NOTICE

Funding agreement to deliver the Hallett Cove ANZAC service

Elected Member Councillor Ian Crossland

Report Reference: GC201013M01

Motion:

That Council:

1. **Allocates \$5000 as part of Council's 2020/21 budget review process and a further allocation of \$5,000 per year for the following 5 years (to include 2025/2026) to assist the Hallett Cove Lions to deliver the ANZAC Day dawn service at Heron Way Reserve, Hallett Cove.**
2. **Enters into a Memorandum of Understanding (MOU) with the Hallett Cove Lions Club for this funding**
3. **Completes a review in June 2023 and brings a further report to Council only if changes to the funding or MOU are required.**

Supporting Information:

Nil.

Response Received From: Unit Manager Communications - Craig Clarke

Corporate Manager Manager Customer Experience - Karen Cocks

General Manager General Manager Corporate Services - Sorana Dinmore

Staff Comments:

The Anzac Day dawn service, run by the Hallett Cove Lions Club, at Heron Way Reserve is one of the largest in southern Adelaide.

It routinely attracts about 5000 people to the commemorative service, and is reportedly growing in popularity.

Council resolved on 12 December 2017 (GC121217R04) to allocate \$5000 a year in 2017/18, 2018/19, and 2019/20 to assist the Hallett Cove Lions to deliver the event. The service did not proceed this year due to COVID-19.

The club, which has run the event for the past six years, advises that it costs about \$4000 to run the service. The club returns unspent funds to Council. In the two years that Council has actually provided the grant, the event has been appropriately managed.

As an alternative to a guaranteed grant, Hallett Cove Lions is eligible to apply for funding under the Community Events Fund. The maximum they could apply for is \$2000 for three years. The fund assists with staging, lighting, security, toilets, signage, marquees, waste management and other infrastructure.

McConnell Reserve

Elected Member Councillor Ian Crossland

Report Reference: GC201013M02

Motion:

That Council:

- 1. Notes the commitment to upgrade the eastern side of McConnell Avenue Reserve in the 2021/22 financial year.**
- 2. Develops an integrated community engagement strategy for the renewal of the eastern parcel of McConnell Avenue Reserve and potential revocation of the western parcel of McConnell Avenue Reserve.**
- 3. Commences the revocation process for the potential disposal of the western portion of land known as McConnell Avenue Reserve, Allotment 189 in Deposited Plan 2909 being portion of the land in Certificate of Title Volume 1234 Folio 18 which includes a public consultation and preparation of a report under Section 194(2)(a) of the Local Government Act.**
- 4. Brings a report to Council for consideration of the outcome of the public consultation under Section 194(2)(b) of the Local Government Act 1999 for the potential disposal of the western portion of land known as McConnell Avenue Reserve, Allotment 189 in Deposited Plan 2909 being portion of the land in Certificate of Title Volume 1234 Folio 18.**

Supporting Information:

McConnell Avenue Reserve is comprised of two small separate allotments, divided by McConnell Avenue, a public road. The reserves sit at the top of a steep hill in a residential area. As part of the Tennis and Netball review, a community survey was undertaken in December 2016. The purpose of the survey was to ascertain the use and community value of the eastern and western portions of the McConnell Avenue Reserve. Of the 296 homes notified of the survey, 79 responses were received. 24 of the 79 respondents did not use the Western Reserve or thought that the area was privately owned. It was recommended that an assessment of the Western Reserve be undertaken to assist with Council's consideration of potential disposal.

A petition was received in January 2017 requesting Council retain, renew and maintain the tennis courts and the multiuse court. The petition was noted at the General Council meeting (GC140217P01) and was considered by Council on 28 February 2017 (GC280217R06).

After progressing the disposal process at a Council meeting on the 26 September 2017 - Report Reference: GC260917R05 - Asset Optimisation – McConnell Avenue Reserve (Western Portion) the Council resolved:

- 1. Considers the outcome of the community consultation process undertaken for the potential disposal of the western portion of McConnell Avenue Reserve at Allotment 189 in Deposited Plan 2909, being portion of the land in Certificate of Title Volume 1234 Folio 18.*
- 2. Retains the western portion of McConnell Avenue Reserve subject to developing the Eastern portion and then reviewing the whole.*



In July 2018 Elected Members agreed to fund the purchase of 2 Bakewell Crescent Marino. Significant funds for this purchase were taken from 'City of Marion's' Open Space fund. This strategic purchase facilitated the current Marino Hall re-development and will provide much greater amenities for both Marino and the broader City of Marion residents. At the time both Cr's Crossland and Gard acknowledged that the Coastal Ward has a much greater abundance of open space when compared to other City of Marion areas, however the purchase of additional land would provide greater redevelopment opportunities. The new land was not classified as community land. Should the Marino Hall re-development not proceed Council the land could be re-sold and the funds returned to the open space fund.

After community consultation the City of Marion updated the 2018 – 2028 Open Space Plan. As part of the updated plan significant funds in the 2021/2022 financial year have been committed to the redevelopment of McConnell Avenue Reserve (East), including a new multipurpose court.

In feedback from the community 94% of respondents (78 people) supported the intent of the Framework

- 40 completed surveys
- 83 contributors to the quick poll
- 1 social media comment relating to the Framework
- 4 email responses

Four responses could be considered relevant to the Marino area:

"As a resident abutting the northern portion of Bandon Terrace Reserve, I would like to encourage Council to advance the date for landscaping the area (which is currently listed for 26/27). This area has been "barren" for many years and in Summer is nothing more than a dust bowl." (Marino resident)

"Bandon Terrace Reserve - future plans for the Northern end of park. Can a toilet be included as there is a BBQ facility but no toilet provision?" (Marino resident)

"McConnell Avenue Reserve – Recreation Active classification. Upgrade and review courts. Add drink fountain, shelter, and landscape. Upgrade irrigation. 2021/22. Comments: 1. We welcome this inclusion, as will the Friends of McConnell group, who will look forwards to the consultation on these proposals. We understand that the potential exists for one or two multi-purpose courts to be established in Marino. Is this reserve being considered as a potential site? Previous consultation appeared to commit to an upgrade to a multipurpose court. 2. Will the provision of facilities consider the strategic location in relation to the Seacliff Park development which proposes to incorporate McConnell into a linear park network? Will any review of options for McConnell consider the potential value of the Western side, with master planning and modeling both elements as an integrated open space of McConnell beyond a local reserve? Particularly in relation to toilet provision as part of the linear park node."

(5049 Coastal Community Association – representing Holdfast Bay and City of Marion residents in that postcode)

"I would have thought that the primary driver for all Open Space work is to achieve the best utilisation of the open space. If people are already using a space why not upgrade it and make it more user friendly. The upgrading of Open Space already in use should take priority over the costly development of new areas of open space where the future utilisation is not guaranteed" (CoM resident unknown suburb)

Earlier this year Council agreed to a \$5M redevelopment of Marino Hall and committed \$2.5M in Council funding. This decision secures the retention of the additional land purchased by Council. (subject to 50% funding from external sources)

The retention of McConnell Avenue Reserve (West) infers a future redevelopment and maintenance cost, potentially in the region of \$1M plus.



In keeping with our “*Equity and fairness*” mantra Council must explore the potential sale of McConnell Avenue Reserve (West) starting with a further community consultation. The proceeds of any sale will add much needed funds to the ‘City of Marion’s Open Space Fund’ which can be utilised for further strategic purchases.

Response Received From: Land Asset Officer - Heather Carthew

Corporate Manager Manager City Property - Thuyen Vi-Alternetti

General Manager General Manager City Development - Ilia Houridis

Staff Comments:

On 28 September 2017 (GC260917R05) Council:

3. Resolves to allocate funds of up to \$20,300 as part of the 2017/18 budget review process for the costs associated with a boundary identification survey, a fence along the southern boundary and drainage works.

For the purpose of ensuring that it is clear that McConnell Avenue Reserve (West) (the Western Reserve) is open and available for community use, the following actions have been undertaken in accordance with the above resolution:

- Construction of a fence on the southern boundary adjacent 2 McConnell Avenue Marino
- Survey to identify the boundaries adjacent privately owned land (the street frontage was not surveyed)
- Installation of a reserve sign
- Removal of the gate
- Drainage works to manage stormwater run off into neighbouring properties

A map showing the Western Reserve is attached (Attachment 1).

Community Impact

The vision and principals of Council's Open Space Policy set out Council's commitment to provide open spaces that are accessible and diverse and provide opportunities for community activation. To support accessibility, it is proposed that open spaces be provided for the majority of people within 400 to 500 metres of their residence and/or workplace.

The amenities of the Western Reserve comprises of a single multi-purpose court.

In addition to the facilities that will be provided in the redevelopment of McConnell Avenue Reserve (East) the attached table (Attachment 2) demonstrates that the five nearby reserves (3 within 500 metres and 2 within 900 metres) have a higher level of amenity than the Western Reserve.

To consider disposal of the Western Reserve, Council needs to consider whether the retention of the land contributes to Council's strategic objectives or whether the land is surplus to Council's requirements. The criteria for disposal of land is set out in Council's Disposal of Land and Assets Policy and this has formed the basis of the assessment undertaken to date on the Western Reserve.

It has been identified that the Western Reserve is not contributing to Council's strategic objectives and has been identified as being surplus to Council's requirements.

Following the revocation and subject to Ministerial approval, Council will be free to dispose of the Western Reserve in accordance with the Disposal of Land and Assets Policy.

Community Land



The Western Reserve is classified as Community Land and should Council wish to pursue disposal, its classification must be revoked pursuant to Section 194 of the Local Government Act, 1999 (the Act). This includes the preparation of a report under Section 194(2)(a) of the Act and community consultation under Section 194(2)(b) of the Act.

Council's decision making process to revoke the Community Land Classification for the Western Reserve is as follows:

Authorisation to commence the revocation process including preparation of the Section 194 report	GC201013M0 (Report 1)
Considerations of the submissions made in response to the public consultation for Ministerial consideration of revocation	For Council consideration (Report 2)
Revocation of Community Land classification on receipt of Ministerial approval (Final Report)	For Council consideration (Report 3)

Road Issues

The footpath and road have been constructed within the boundary of the Western Reserve as shown in Attachment 3.

Should Council resolve to dispose of the Western Reserve, a survey would be required to re-align the boundary of the Western Reserve to the actual occupation as shown in Attachment 3. The estimated cost of a survey for a road widening is \$3,500.

This cost will be offset should the sale of the Western Reserve proceed.

The estimated area of the Western Reserve remaining after the boundary is re-aligned is 1,530 square metres. That is, a reduction of approximately 218 square metres.

Contamination

Contamination investigations were undertaken in 2017 to determine any future potential liability that remain with Council as a result of any site contamination.

The findings from the investigations indicate that overall, the assessment did not identify chemical evidence which may preclude the divestment of the site for residential purposes.

Financial

The Valuer General's value for this site is listed at \$730,000 for the 2020/21 financial year.

Prior to disposal (subject to Ministerial approval) a Licenced Valuer will be engaged to determine the estimated market value of the property so as to maximise the financial benefit to Council. The net sale proceeds will be paid into the Open Space Reserve Fund for the development of open space facilities as approved by Council.

Conclusion

It is recommended that Council authorises the commencement of the revocation of the Community Land classification for McConnell Avenue Reserve (West), the preparation of a report under Section 194(2)(a) of the Act, to undertake community consultation under Section 194(2)(b) of the Act and to prepare a report for Council consideration of the outcomes of the community consultation.

ATTACHMENTS:

#	Attachment	Type
1	Attachment 1 - Map of Reserve	PDF File
2	Attachment 2 - Amenities in nearby reserves	MS Word File
3	Attachment 3 - Boundary Re-alignment Plan	PDF File



McConnell Avenue Reserve (West)

Map Width: 196 m

Created by rates Wednesday, 7 October 2020



About this Document	Disclaimer
This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Marion. This information is provided for private use only.	While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Property boundary line network data is supplied by State Government.

Amenities in Reserves near McConnell Avenue Reserve (West)

Reserve	Approx distance from McConnell Avenue Reserve (western portion)	User Catchment (Open Space & Recreation Strategy 2006-2016)	Function Classification (Open Space & Recreation Strategy 2006-2016)	Amenities
McConnell Avenue Reserve (eastern portion)	20m	Local	Recreation – unstructured, physically active	To be redeveloped, including a new multipurpose court
Newland Avenue Reserve	400m	Local	Recreation – unstructured, passive	Lawned area and several trees
Newland Avenue Linear Park	450m	Local	Recreation – unstructured, passive	Gazebo and park benches
Bandon Terrace Reserve	650m	Precinct	Recreation, unstructured, physically active	Playground equipment, exercise equipment, picnic setting and park bench
Nimboya Road Reserve	880m	Local	Physical activity / linkage / network	Playground equipment and exercise equipment



McConnell Avenue Reserve (West)

Map Width: 242 m

Created by rates Thursday, 18 May 2017



About this Document

This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Marion. This information is provided for private use only.

Disclaimer

While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Property boundary line network data is supplied by State Government.

CONFIDENTIAL ITEMS

Cover Report - SWBMX and Southern Soccer Facilities - Approval to Call Tenders for Construction

Originating Officer	Project Manager Strategic Projects - Carla Zub
Corporate Manager	Manager City Activation - Greg Salmon
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201013F01

RECOMMENDATION

That pursuant to Section 90(2) 3(b)(i) and (ii) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Ilia Houridis, Tony Lines, Sorana Dinmore, Kate McKenzie, Greg Salmon, Carla Zub, Craig Clarke and Jaimie Thwaites, be excluded from the meeting as the Council receives and considers information relating to the report *SWBMX and Southern Soccer Facilities - Approval to Call Tenders for Construction*, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential relating to matters pertaining to commercial operations of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or prejudice the commercial position of the council.

SWBMX and Southern Soccer Facilities - Approval to Call Tenders for Construction

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(b) (i) and (ii): information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest.

Cover Report - Confirmation of the confidential minutes for the Special Review and Selection Committee meeting held on 22 September 2020

Originating Officer	Governance Officer - Angela Porter
Corporate Manager	Manager People and Culture - Steph Roberts
General Manager	Chief Executive Officer - Adrian Skull
Report Reference	GC201013F02

RECOMMENDATION

That pursuant to Section 90(2) and 90(3)(a) of the Local Government Act 1999, Council orders that all persons present with the exception of the following persons: Adrian Skull, Ilia Houridis, Sorana Dinmore, Tony Lines, Steph Roberts, Kate McKenzie and Jaimie Thwaites, be excluded from the meeting as Council receives and considers information relating to the Confidential Minutes of the Special Review and Selection Committee Meetings held on 15 September 2020 upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the personal affairs of any persons.

Confirmation of the confidential minutes for the Special Review and Selection Committee meeting held on 22 September 2020

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(a): information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Cover Report - Appointment of Independent Member - Finance and Audit Committee

Originating Officer	Governance Officer - Angela Porter
Corporate Manager	Manager People and Culture - Steph Roberts
General Manager	Chief Executive Officer - Adrian Skull
Report Reference	GC201013F03

RECOMMENDATION

That pursuant to Section 90(2) and 90(3)(a) of the Local Government Act 1999, Council orders that all persons present, with the exception of the following persons: Adrian Skull, Tony Lines, Sorana Dinmore, Iliia Houridis, Kate McKenzie, Steph Roberts, and Jaimie Thwaites be excluded from the meeting as the Council receives and considers information relating to the appointment of an independent member to the Finance and Audit Committee, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

Appointment of Independent Member - Finance and Audit Committee

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(a): information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

QUESTIONS WITH NOTICE - Nil**MOTIONS WITHOUT NOTICE****QUESTIONS WITHOUT NOTICE****OTHER BUSINESS****LATE ITEM****Australia Day Council of SA Inc - Election to Board of Management**

Originating Officer	Unit Manager Governance and Council Support - Jaimie Thwaites
Corporate Manager	Manager Corporate Governance - Kate McKenzie
General Manager	General Manager City Services - Tony Lines
Report Reference	GC201013R13

REPORT OBJECTIVE

The purpose of this report is to notify Council that a ballot has been called by the Australia Day Council of South Australia for the election of four board positions.

EXECUTIVE SUMMARY

Nominations have been received from the following candidates (in ballot order):

- Michelle Cox
- Bruce Djite
- Natasha Rees
- Arman Abrahamzadeh OAM
- Sarah Annicchiarico
- Mustafa Kadir
- Arthur Mangos
- Alice Lockwood
- Irfan Hashmi
- Aashish Wagley

Accordingly, an election is necessary to determine the appointment of the four candidates. The election will be conducted by postal vote and closes at **1.00pm on Tuesday 20 October 2020**.

Council needs to determine which four candidates it wishes to elect.

RECOMMENDATION

That Council:

1. Votes for the appointment of the following candidates to the Australia Day Council Board of Management:

- x
- x



- x
- x

DISCUSSION

There are four Board positions scheduled for re-election at the Australia Day Council of SA Inc. this year. The nominations for the positions closed at 5.00pm on Tuesday 22 September 2020.

11 Nominations were received from the following candidates, however one nomination was withdrawn:

- Michelle Cox
- Bruce Djite
- Natasha Rees
- Arman Abrahamzadeh OAM
- John Trainer OAM JP (nomination withdrawn 1/10/20)
- Sarah Annicchiarico
- Mustafa Kadir
- Arthur Mangos
- Alice Lockwood
- Irfan Hashmi
- Aashish Wagley

Given there are more nominations than positions vacant, a ballot will need to be held.

Ballot papers have now been received along with information on the ten candidates (refer Attachment 1).

All current financial members of the Australia Day Council of SA are entitled to one vote only. Voting closes at **1.00pm on Tuesday 20 October 2020.**

At its meeting of 8 September 2015 (GC080915R05), Council resolved to adopt preferential voting as the method to apply when conducting ballots for positions selected by Council. The process for a meeting ballot as adopted is included as Attachment 2.

Attachment

#	Attachment	Type
1	CANDIDATE INFORMATION AGM	PDF File
2	Process for meeting ballot	PDF File



CANDIDATE INFORMATION 2020

MICHELLE COX

Proudly, born and bred South Australian.

SA, State Manager and Executive for a global technology company working with the Private and Public sector.

Active supporter of social impact and diversity practices including:

Women: Sponsor: Women in Technology, Tech Futures Forum, and Her Tech Path.

Indigenous Affairs: Aboriginal learning through STEM camp introducing young Aboriginal students to understand STEM.

Outreach addressing vulnerable First Nations people with accommodation, clothing, health and supplies.

Homeless: Participate in CEO Sleepout and Hutt St.

Migration Integration: Australian migration, integration and settlement of our migrant population, commenced with MNS.

Personally: Jointly established and operate a commercial vineyard in the Adelaide Hills, belonging to the wine community and an active contributor on the land and networking in the Industry.

As a primary producer have experienced the associated challenges and significance of the Industry for SA and Australia in our economy.

Previous Boards: MNS (Ministerial Appointment), BEC, ABPOA, CCOF

BRUCE DJITE

Working in and with the community to materially improve people's lives is my greatest passion. In my current role as Director of Football at Adelaide United, it is the work I do in the community, which I find most enjoyable.

I have multiple years of experience as a volunteer and ambassador for a range of communities and organisations. These roles have afforded me the opportunities to help address a range of community issues and improve the standard of living of many individuals and communities.

The experience I have gained from various ambassadorial, volunteer and advisory roles has allowed me to develop a comprehensive understanding of the challenges faced by a number of communities. Whether it be through my work with the Roger Rasheed Sports Foundation, which provides opportunities for children who are unable to access and/or play sport or through my work with the Little Heroes Foundation, where we raise money for and meet with seriously ill children and their parents. I have also had the privilege to support All Together Now, by raising awareness and funds to help build strategies and policies that can be implemented in our endeavour to eliminate racism. My work with Human and Hope Australia is built around addressing poverty abroad, by empowering grassroots community centres in Cambodia to run educational and community development programs to alleviate poverty and improve gender equality.

For over 4 years I was a board and governance committee member of Professional Footballers Australia (PFA) and I am currently on the board of Women Onside.

I am devoted to delivering positive outcomes for the community and becoming a board member of the ADCSA will enable me to do much more. I have the experience, will, time, energy and skillset to engage with the community and to help provide strategic direction to the organisation. I have lived in 6 countries across 4 continents and speak different languages and I truly believe I have a strong and unique skill set and network to build

genuine connections with South Australia's multicultural community. I am a highly motivated, team oriented and leadership embracing person that places ethical standards and integrity above all else.

NATASHA REES

Natasha Rees is an experienced not-for-profit board member with expertise in government relations and grant funding at State and Federal levels. She has held senior leadership roles in both Australian and South Australian Government, spearheading policy reforms in disability, ageing, carers, employment and housing to improve the lives of the most vulnerable Australians.

Ms Rees currently works as Director in the South Australian Office of the Community Grants Hub in the Department of Social Services, overseeing grants to a variety of community organisations helping people with disability, families, military veterans, older people and communities. A key strength is her stakeholder engagement to achieve joined-up outcomes for local communities. Ms Rees has also been instrumental in implementing the National Disability Insurance Scheme (NDIS) in South Australia over the last eight years.

Ms Rees has extensive volunteering and board experience assisting Indigenous youth services, community housing, emergency services and community sporting organisations. Ms Rees is passionate about social inclusion to ensure all Australians can enjoy Australia Day events. She would like to bring her expertise in disability and Indigenous inclusion to the work and events of ADCSA.

As a Fellow of the Governance Institute of Australia and a member of the Australian Institute of Company Directors, Ms Rees keeps abreast of best practice in governance and risk management. She also has tertiary qualifications in management, risk management, project management, public law and psychology.

ARMAN ABRAHIMZADEH OAM

In September 1997 at the age of 10, I migrated to Adelaide with my family from Iran. During my secondary school and university studies, I worked at a café on O'Connell Street in North Adelaide (formerly known as Najjar's Cafe) for almost six years.

In 2009 I graduated from Uni SA's School of Art, Architecture and Design (located on Hindley Street) and have since been working for a number of construction firms, including my own design and construction practice. I live and work in the Adelaide CBD and I'm currently employed by the State Government as a program manager.

Besides design and construction, I am also passionate about gender equality and social inclusion. In 2015 alongside my sisters, I established Zahra Foundation Australia in my mother's honour, after her public death at the Adelaide Convention Centre in March 2010. I am an ambassador for Our Watch, a leading national charity working in the violence prevention and gender equality sectors. I'm also a Board member for the Australia Day Council of South Australia, a not-for-profit that celebrates achievements of extraordinary South Australians.

I'm fortunate that my work in domestic violence prevention and gender equality advocacy has been acknowledged; in 2016 as SA's Young Australian of the Year and in 2018 as a recipient of the Order of Australia Medal (OAM).

I enjoy keeping active, be it a jog through our beautiful Park Lands or a swim at the Adelaide Aquatic Centre. My family and friends are important to me and I try to spend as much time with them as possible.

HON. JOHN TRAINER OAM JP

**NOMINATION WITHDRAWN
1 OCTOBER 2020**

SARAH ANNICCHARICO

I am passionate about giving back to my community and wish to be part of an organisation that promotes a welcoming and inclusive society. I have a range of skills to contribute to governance, legal compliance and director responsibilities.

I have a business degree and a law degree and have been practising as a lawyer in dispute resolution for 10 years. I have proven problem solving skills and an ability to identify and manage risks and find practical solutions. I work with accountability, integrity and honesty and to support the interests of those I represent, thus upholding their standing within the community.

I have acted for numerous not-for-profits which has given me insight into the legal and management issues they face. This led me to develop a seminar series which is presented to not-for-profits annually. I have presented to at least 30 different organisations on governance, directors' duties and disputes that are encountered both internally and externally.

With a business education background, I am able to effectively balance competing issues and participate in strategic decisions. My education and work, together with my experience in acting for not-for-profits, has made me cognizant of the challenges currently facing organisations due to coronavirus and its subsequent financial impact and I am confident that I will be able to contribute effectively to strategic, financial and governance matters.

Through my past role on a Board, I am aware of the time and work that is involved in accepting a position on a Board.

I am confident that I can make a long-lasting contribution and I would very much appreciate the opportunity to dedicate my time and energy to the Australia Day Council of South Australia whilst also enjoying the privilege of learning more about the many great and inspiring people in South Australia.

MUSTAFA KADIR

As a proud current member, I'm familiar with ADCSA and understand well the importance of promoting a welcoming and inclusive society.

As a refugee, me and my family were one of the first Iraqi Turkmen families to arrive in Adelaide in 1994, and we were lucky to call Australia our new home. I received most of my education in Australia and worked very hard to navigate the industry landscape in finding a job and starting my own business. It was never easy. Now, in my current role as an Industry Consultant at Torrens University Australia, I see hundreds of international students similarly striving hard to complete their studies, get a job in their chosen field and call Australia their new home.

Through my involvement in the University and the wider Muslim community, I'm keen to help raise awareness about ADCSA so that we see a greater level of engagement from communities, whether that be through memberships or involvement in ADCSA initiatives.

With my previous management experience and being a current Board Member with the Association for Strategic Planning Australia (ASP Australia), I have unique skills in identifying strategic initiatives and opportunities, helping organisations see things from a unique perspective.

I also have a large network of professional industry connections, which I can leverage to promote and drive strategic stakeholder engagement.

My experience to date, my passion for what you do and my eagerness to contribute to a high calibre board are the reasons I have chosen to apply for this role. I believe I can make a positive contribution to ADCSA and would welcome the opportunity to be a board member. I look forward to serving you.

ARTHUR MANGOS

The Australia Day Council of SA Board is of great importance to our community, past and present and recognise the traditions of Australia's first people as well as our immigrants and early settlers.

The importance of multiculturalism is a key to ensuring continued success of Australia Day in our great country.

I believe that working for the multicultural community in the City of West Torrens, which resulted in myself being a member of West Torrens Council for 27 years, on various Council committees, serving as a Deputy Mayor and Acting Mayor whilst on Council.

During this period I was a member of the S.A. Australia Day Council, and served as Treasurer whilst being a committee member of the Board.

I have liaised and have had good rapport with all levels of Government.

I was a member of the Local Government Board of SA and an active member of the Public Health Board.

One of my goals would be to gain new sponsorships and increase membership of the Council, as well as supporting the current effective projects.

I know that I have the knowledge and skills to contribute and promote the SA Australia Day Council.

I welcome your support and look forward to serving the Board with enthusiasm and pride.

ALICE LOCKWOOD

Ali Lockwood has a strong background in the Australian wine sector. A self-described 'connector' currently Ali holds the role of Manager - Stakeholder Engagement with Wine Australia, building relationships with government agencies and State and regional wine associations to support and align strategy in international markets. Prior to this, Ali represented the Australian wine sector across Asia, the Middle East, Africa, Latin America, Russia and Eastern Europe, establishing Wine Australia's Shanghai office in 2008. Ali's 25-year career in wine began studying Wine Marketing at Roseworthy College, and working in wineries across Australia, followed by a five-year stint in a number of global and domestic roles with (now) Accolade Wines.

Ali is currently a Director of Wine Communicators of Australia where she has also held the position of the Chair of Partnership, Sponsorship and Memberships Committee. She has completed a Graduate Certificate of Business Administration and has participated in the Executive Partners Program with the University of South Australia.

Ali will bring to the Board a high level of strategic thinking, commercial acumen, stakeholder engagement, marketing and communications and government relations expertise. During the COVID-19 pandemic, connecting with our community and stakeholders has become more important than ever and Ali looks forward to serving the Australia Day Council of South Australia and the South Australian community.

IRFAN HASHMI

My name is Irfan Hashmi and I am a pharmacist based in Adelaide. I came to Australia in 2003 along with wife who is also a pharmacist and young children. Like most immigrants I also faced many struggles but, my determination and resilience brought me to where I am today.

I have six pharmacies in regional South Australia and Victoria serving the communities for more than a decade. Being a passionate community pharmacist, it gives me immense pleasure that the regions where I built my pharmacies from scratch had no pharmacies at all and people had to travel long distances to get even basic medications. My pharmacies have played a pivotal role in these remote areas like Orroroo, Coober Pedy and Quorn by not only helping people with their medication needs but also created jobs, engaged other services and boosted tourism.

I have numerous anecdotes of where my team has stepped up to deliver exceptional health services but, during Covid-19 we went over and beyond. I started a health initiative where we provided free flu vaccines to those who could not afford a vaccine for any reason. I wanted to contribute in building a healthier community and to take the burden off our hospitals and GP. It was a personal contribution that turned out to be a massive campaign whose scope we had not even imagined. From new immigrants, students, volunteers, refugees etc to those families who were stuck in Adelaide due to travel restrictions benefitted

from this campaign. We have easily done more than a 1,000 free vaccines not just at the pharmacy but also through many off site flu clinics that we set up at different offices, temples, mosques, festivals etc.

I am called Cricket Tragic by those who know me for my passion and love for cricket."

AASHISH WAGLEY

I am Aashish Wagley and I came to Australia in 1998 as an international student. I completed my Bachelor of Commerce at Flinders University and qualified as a CPA. After accumulating almost four years of solid work experience in the Auditor-General's Department of South Australia, I started my business in accounting and subsequently set up Boomerang International Educational Services in 2009 to attract students to study in Australia.

Presently, Boomerang International Educational Services have offices in Adelaide, Nepal, India, Sri Lanka, Kenya and Hong Kong. With my passion for charitable projects and community engagement, I have given advisory and funding support to various multicultural organizations and community events in South Australia for many years, such as Adelaide Khukuri Football Club, various sporting clubs, ethnic schools, multicultural radio, festivals and various local community activities.

Apart from a deep respect for our First Nations People, I feel strongly the need to bring together the diverse groups of people with their unique cultures and create a platform for new migrants' participation in the celebration of our identities as Australians.

Australia Day is not only an important celebration of multiculturalism in Australia but also a representation of our welcoming and inclusive society. Australia Day Council of South Australia should be more recognized and applauded by different stakeholders for its contribution to uniting all Australians together and be supported to grow and develop sustainably.

Coupled with my experiences and networks in both commercial and non-profit making sectors, I believe I can make people understand the importance of the Council and take action to contribute to its financial sustainability in the long run.

Process for meeting ballot

At its meeting of 8 September 2015 (GC080915R05), Council resolved to adopt preferential voting as the method to apply when conducting ballots for positions selected by Council.

The process to apply will be as follows:

- Nominations will be sought.
- If more nominations than positions are received, a secret ballot will be held.
- Council members will be provided with ballot papers and requested to indicate their first preference by placing the name of the candidate next to number one of the ballot paper.
- Council members may place the name of the second preference next to number two and continue this process until all candidates are named on the ballot paper.
- As a minimum, Council members must vote for candidates equal to the number of positions. For example, the DAP has three positions. If there are six candidates, members must vote for at least three. If members fail to vote for the minimum number, the vote will be declared invalid.

Counting

- The first candidate to reach quota will be elected.
- The quota is calculated as follows:

Total number of formal ballots papers

Number of vacancies + 1 + 1

If a fraction occurs, it will be rounded up. This formula is the same applied to the calculations of quotas within Local Government Elections.

- The ballot papers will be sorted by first preference votes.
- The candidate with the least votes is excluded.
- The excluded candidate's votes are distributed to the next candidate on the ballot paper.
- In the case where there are equal votes at the conclusion of re-distribution of votes, they will both be excluded.
- This process will continue until there is a clear winner.
- In the event that there is a tie at the conclusion of the process, Council will be requested to vote again for one of the two final candidates.

Once a nominee is identified, this will then be voted upon as a formal council resolution under the Local Government (Procedures) Regulations at meetings.



MEETING CLOSURE

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.