

His Worship the Mayor
Councillors
CITY OF MARION

NOTICE OF GENERAL COUNCIL MEETING

Virtual Meeting Room - Zoom

Tuesday, 24 November 2020 at 06:30 PM

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public. Due to COVID-19 interested members of this community are welcome to attend by electronic means. Access to the meeting is via the link published on the City of Marion website (<https://www.marion.sa.gov.au/about-council/council-meetings/council-meeting-live-stream>) on the day of the meeting.



Tony Lines
Acting Chief Executive Officer



TABLE OF CONTENTS

OPEN MEETING	5
KAURNA ACKNOWLEDGEMENT	5
DISCLOSURE	5
ELECTED MEMBERS DECLARATION OF INTEREST (if any)	5
CONFIRMATION OF MINUTES	5
Confirmation of the minutes for the General Council Meeting held on 27 October 2020	5
COMMUNICATIONS	34
Mayoral Communication Report	34
CEO and Executive Communications Report	36
ADJOURNED ITEMS - Nil	38
DEPUTATIONS	38
Deputation - Department for Environment and Water - Alternative Water Supply Efficiency Measures Pilot Project: Seacli...	38
Deputation - Nathan and Vicky Black - 3v3 Basketball at Stanley Street Reserve	39
Deputation - Sean Holland - 3v3 Basketball at Stanley Street Reserve	40
PETITIONS	41
Petition - Stanley Street Reserve	41
COMMITTEE RECOMMENDATIONS	51
Confirmation of the minutes for the Review and Selection Committee Meeting held on 3 November 2020	51
Confirmation of the minutes for the Urban Planning Committee Meeting held on 3 November 2020	57
CORPORATE REPORTS FOR DECISION	62
Public submissions on the Representation Review	62
Ballara Park Kindergarten - Landlord Consent	77
Warradale Kindergarten - Landlord Consent	83
Community Gardens Agreement	88
Coastal Walkway Concept Design & Outcomes from Community Engagement	110
Cove Sports and Community Club - Community Consultation Feedback and Feasibility Options	158
Marino Community Hall-Community Consultation update and project progression	189
Shopping Trolley Amenity (Exemptions) Variation By-law 2020	224
City of Marion By-law No. 10	
1st Budget Review 2020/21	231

Greyhound Off-leash Event	251
Policy Review - Procurement and Contractor Management Policy	257
CORPORATE REPORTS FOR INFORMATION/NOTING	273
SWBMX and Southern Soccer Facilities - Lease Arrangements	273
with the State Government	
Minutes of the LGA Annual General Meeting held on 29 October 2020	278
Corporate and CEO KPI Report Quarter One 2020/21	296
Work Health & Safety - Monthly Performance Report - October 2020	303
Finance Report - October 2020	307
WORKSHOP / PRESENTATION ITEMS - Nil	322
MOTIONS WITH NOTICE	322
Council Assessment Panel	322
Aboriginal Heritage Advice - Lot 707 Warriparinga	324
QUESTIONS WITH NOTICE - Nil	325
MOTIONS WITHOUT NOTICE	325
QUESTIONS WITHOUT NOTICE	325
CONFIDENTIAL ITEMS	325
Cover Report - Alternative Water Supply Efficiency Measures	325
Pilot Project: Seacliff Park Extension	
Alternative Water Supply Efficiency Measures Pilot Project:	326
Seacliff Park Extension	
Cover Report - Marion Golf Course - Management and Capital Investment	327
Marion Golf Course - Management and Capital Investment	328
Cover Report - Tarnham Road Reserve	329
Tarnham Road Reserve	330
Cover Report - Edwardstown Soldiers Memorial Ground Funding Agreements	331
Edwardstown Soldiers Memorial Ground Funding Agreements	332
Cover Report - Confirmation of the confidential minutes for	333
the Review and Selection Committee meeting held on 3 November 2020	
Confirmation of the confidential minutes for the Review and	334
Selection Committee meeting held on 3 November 2020	
Cover Report - CEO Annual Performance Review 2019-20	335
OTHER BUSINESS	336
MEETING CLOSURE	336



OPEN MEETING

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

CONFIRMATION OF MINUTES

Confirmation of the minutes for the General Council Meeting held on 27 October 2020

Originating Officer Acting Unit Manager Governance and Council Support - Victoria Moritz

Corporate Manager Manager Corporate Governance - Kate McKenzie

Report Reference: GC201124R01

RECOMMENDATION:

That the minutes of the General Council Meeting held on 27 October 2020 be taken as read and confirmed.

ATTACHMENTS:

#	Attachment	Type
1	GC201027 - Final Minutes	PDF File



MINUTES OF THE GC201027 - GENERAL COUNCIL MEETING - 27 October 2020

Tuesday, 27 October 2020 at 06:30 PM

Council Administration Centre, 245 Sturt Road, Sturt



PRESENT

Elected Members

Mayor – Kris Hanna

Councillor – Ian Crossland

Councillor – Maggie Duncan

Councillor – Matthew Shilling

Councillor – Luke Hutchinson (electronically)

Councillor – Raelene Telfer

Councillor – Bruce Hull

Councillor – Nathan Prior

Councillor – Kendra Clancy

Councillor – Jason Veliskou (electronically)

Councillor – Joseph Masika

Councillor – Sasha Mason

In Attendance:

Acting Chief Executive Officer – Tony Lines

Acting General Manager City Services – Kate McKenzie

General Manager City Development - Ilia Houridis

General Manager Corporate Services – Sorana Dinmore

Acting Manager Corporate Governance – Jaimie Thwaites

Acting Unit Manager Governance and Council Support – Victoria Moritz

OPEN MEETING

The Mayor opened the meeting at 06:31PM

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

The following interests were disclosed:

- Councillor Crossland declared a perceived conflict of interest in the item *Removal of Aleppo Pines in Lower Field River (GC201027R17)*
- Councillor declared a perceived conflict of interest in the item *Oaklands Park Renewal DPA (GC201027R22)*

CONFIRMATION OF MINUTES

Confirmation of the minutes for the General Council Meeting held on 13 October 2020

Report Reference: GC201027R01

Moved – Councillor Joseph Masika

Seconded – Councillor Sasha Mason

1. That the minutes of the General Council Meeting held on 13 October 2020 be taken as read and confirmed.

Carried Unanimously

COMMUNICATION

Moved – Councillor Matthew Shilling

Seconded – Councillor Maggie Duncan

1. That the following Communication Reports be moved en bloc:

- Mayoral Communication Report
- Deputy Mayoral Communication Report
- CEO and Executive Communication Report

Carried Unanimously

Mayoral Communication Report**Name of Elected Member:** Mayor - Kris Hanna**Report Reference:** GC201027R02

Date	Event	Comments
21/9/20	City of Marion Gap Year Program Presentation at Seaview High School	Gave speech
24/9/20	COASTFM segment	Interviewed
24/9/20	Community Leadership Program Graduation Event	Gave speech
25/9/20	Meeting with Sturt residents regarding proposed service station	
26/9/20	Sturt Pistol and Shooting Club AGM	Gave speech
26/9/20	AFF in The Burbs at Warriparinga Wetlands	Gave speech
27/9/20	Edwardstown Bowls Open Day	
27/9/20	Sturt River/ Warripari Trail Twilight Discovery Walk	
30/9/20	Local Government Reform briefing with Peter Malinauskas	
1/10/20	Meeting with the Premier	
1/10/20	Oaklands Wetlands Nature by Night Tour	
6/10/20	AFF in the Burbs- Heron Way Reserve	Gave speech
11/10/20	South Western Schools Ministry School Chaplain Commissioning Service	
12/10/20	Business Community Meeting - Revitalisation of the Edwardstown Employment Precinct	
12/10/20	Oaklands Estate Residents Association AGM	Gave speech
14/10/20	Flinders University/Local Government Roundtable Luncheon	

Minutes of the General Council Meeting held on 27 October 2020

15/10/20	Marion Sports and Community Club Meeting	Attended as liaison
15/10/20	One Year Celebration Event at Fully Promoted Edwardstown	
15/10/20	Refugee fund-raising dinner	
16/10/20	Darlington Public Art Unveiling	
16/10/20	AFF: <i>When Pomegranates Howl</i> screening	

Deputy Mayor Communication Report

Date of Council Meeting: 27 October 2020

Name of Elected Member: Councillor - Matthew Shilling

Report Reference: GC201027R03

Date	Event	Comments
12/10/20	Ward Briefing on Hugh Johnson Blvd Reserve Upgrade Proposal	
12/10/20	Attended Australia Day Awards Ceremony at Adelaide Oval with Cr Maggie Duncan	
16/10/20	AFF with Mayor, Mayoress and Cr Duncan. Saw "When Pomegranates Howl"	

CEO and Executive Communications Report**Date of Council Meeting:** 27 October 2020**Report Reference:** GC201027R04

Date	Activity	Attended By
23 September 2020	Meeting Cross Council General Managers - City of Marion, City of Port Adelaide Enfield and City of Charles Sturt	Sorana Dinmore
24 September 2020	Meeting CEO Cross Council Collaboration - City of Marion, City of Port Adelaide Enfield, City of Charles Sturt	Adrian Skull
25 September 2020	Meeting Cross Council Executives - City of Marion, City of Port Adelaide Enfield and City of Charles Sturt	Adrian Skull Tony Lines Sorana Dinmore Ilia Houridis
25 September 2020	Meeting Cross Council Strategic Procurement with City of Marion and City of Port Adelaide Enfield	Sorana Dinmore
25 September 2020	Meeting Adrian Skull and David Reynolds (CEO DTF)	Adrian Skull
26 September 2020	Event Adelaide Film Festival in the Burbs	Adrian Skull Sorana Dinmore
28 September 2020	Meeting Adrian Skull, Mayor Hanna and Shaun Skipper (Vicinity Group)	Adrian Skull Mayor Kris Hanna
28 September 2020	Meeting Adrian Skull and John Schutz (CEO DEW)	Adrian Skull
28 September 2020	Meeting LKCC Management Proposal with Southern Cultural Immersion and Uncle Jeffrey Newchurch	Tony Lines
28 September 2020	Meeting City of Marion & GP Plus re Marion Regional Centre & Warracowie Way	Ilia Houridis
30 September 2020	Meeting City of Marion & SAALC re Marion Regional Centre & Warracowie Way	Ilia Houridis

Minutes of the General Council Meeting held on 27 October 2020

1 October 2020	Meeting Asset Inspection Internal Audit - KPMG	Tony Lines
2 October 2020	Meeting Adrian Skull and Jayne Stinson MP	Adrian Skull
2 October 2020	Meeting Cross Council ICT Program Board	Sorana Dinmore
6 October 2020	Workshop KPMG Road to the Future (Post COVID)	Adrian Skull Tony Lines Sorana Dinmore Ilia Houridis
7 October 2020	Meeting Local Government Risk Services 2020 Action Plan close out - JLTA	Tony Lines
8 October 2020	Meeting City of Marion & PEET re Tonsley North/South Connection	Ilia Houridis Tony Lines
8 October 2020	Workshop Cities of Marion and Charles Sturt Collaborative Stores Management	Tony Lines
13 October 2020	Meeting City of Marion & CAMMS re Strategic Discussion	Sorana Dinmore
14 October 2020	Meeting Flinders University Local Government Roundtable	Adrian Skull Mayor Kris Hanna
14 October 2020	Event Adelaide Film Festival 2020 Opening Night	Adrian Skull
15 October 2020	Meeting Cross Council General Manager Corporate Services with City of Marion and City of Onkaparinga	Sorana Dinmore
16 October 2020	Meeting Cross Council Shared Procurement - Telecommunication and Unified communications. City of Marion, City of Port Adelaide Enfield and City of Charles Sturt	Sorana Dinmore
16 October 2020	Meeting City of Marion and Gartner kick off meeting	Sorana Dinmore
19 October 2020	Meeting Plympton Sport Club, SAJC & City of Marion	Tony Lines Ilia Houridis

Minutes of the General Council Meeting held on 27 October 2020

22 October 2020	Meeting City of Marion & Greg Tregrove re Lot 707	Tony Lines Ilia Houridis
22 October 2020	Meeting City of Marion & Scentre Group re Marion Regional Centre & Warracowie Way	Ilia Houridis
23 October 2020	Meeting City of Marion & Local Government Risk Services	Tony Lines Sorana Dinmore

Council Member Communications Report

Date of Council Meeting: 27 October 2020

Council Member: Councillor Raelene Telfer

Date	Event	Comment
26 September 2020	AFF I n the Burbs	David Copperfield viewed
29 September 2020	Carolyn Power MP	Warriparinga Ward issues
29 September 2020	Hydrogen Park SA	Stakeholder interview
30 September 2020	Marion City Lions	Launch at Marion Life
6 October 2020	Infrastructure and Strategy	Member
7 October 2020	Council Assessment Panel	Member
7 October 2020	Mitchell Park SCC	Committee Meeting
13 October 2020	Warriparinga Ward	Briefing
14 October 2020	Dover Dog Club	Doggy bag dispenser filling with Colin Heath
15 October 2020	Land and Property	MPSCC issues for resolution discussion
16 October 2020	Tjulbrule Art installation	Apology
20 October 2020	MPSCC discussion	Building layout re Dover Dog requirements
21 October 2020	MPSCC discussion	Building layout re Dover Dog Club requests
22 October 2020	Council Assessment Panel	Member
25 October 2020	Adelaide Film Festival	Minari and Closing Event
27 October 2020	Dgital Transformation	Briefing on plans

ELECTED MEMBER VERBAL COMMUNICATIONS**Elected Member Verbal Communications Report**
Report Reference GC201027R05

Council Members were given the opportunity to provide verbal communications during this period.

ADJOURNED ITEMS – Nil**DEPUTATIONS – Nil****PETITIONS – Nil****COMMITTEE RECOMMENDATIONS****Moved – Councillor Matthew Shilling****Seconded – Councillor Joseph Masika**

1. That the Committee recommendations be considered en bloc.

Carried Unanimously**Confirmation of the minutes for the Infrastructure and Strategy Committee meeting held on 6 October 2020****Report Reference** GC201027R06**Moved – Councillor Matthew Shilling****Seconded – Councillor Joseph Masika**

That Council:

1. Receives and notes the minutes of the Infrastructure and Strategy Committee meeting held on 6 October 2020.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Strategy Committee.

Carried Unanimously

Confirmation of the minutes for the Finance and Audit Committee meeting held on 13 October 2020**Report Reference** GC201027R07**Moved – Councillor Matthew Shilling****Seconded – Councillor Joseph Masika**

That Council:

1. Receives and notes the minutes of the Finance and Audit Committee meeting held on 13 October 2020.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Finance and Audit Committee.

Carried Unanimously**CONFIDENTIAL ITEMS - Nil****CORPORATE REPORTS FOR DECISION****Moved - Councillor Raelene Telfer****Seconded - Councillor Matthew Shilling**

1. That the following items be moved en bloc:
 - Annual Financial Statements for the year ended 30 June 2020
 - Finance and Audit Committee Annual Report to Council 2019/20
 - City of Marion Annual Report 2019/20
 - Local Government Finance Authority - Cash Advance Variation Agreement

Carried Unanimously**Annual Financial Statements for the year ended 30 June 2020****Report Reference** GC201027R08**Moved - Councillor Raelene Telfer****Seconded - Councillor Matthew Shilling**

That Council:

1. Adopts the audited Annual Financial Statements for the year ended 30 June 2020 (Attachment 3).
2. Authorises the Mayor and Acting CEO to sign off on the audited Financial Statements (Attachment 3) and Authorizes the Acting CEO and General Manager Corporate Services to

sign off the Management Representation Letters (Attachment 1).

3. Receives the Southern Region Waste Resource Authority (SRWRA) 2019/20 audited Annual Financial Statements (Attachment 4).
4. Receives the Council Solutions Regional Authority 2019/20 audited Annual Financial Statements (Attachment 5).

Carried Unanimously

Finance and Audit Committee Annual Report to Council 2019/20
Report Reference GC201027R09

Moved – Councillor Raelene Telfer

Seconded – Councillor Matthew Shilling

That Council:

1. Notes the Finance and Audit Committee's Annual Report to Council for 2019/20 provided at Attachment

Carried Unanimously

City of Marion Annual Report 2019/20
Report Reference C201027R10

Moved - Councillor Raelene Telfer

Seconded - Councillor Matthew Shilling

That :

1. Council adopts the City of Marion Annual Report 2019/20 (Attachment 1 to this covering report).
2. The City of Marion Financial Statements 2019/20 being considered in report GC201027R08 be included within the published version of the City of Marion Annual Report 2019/20.
3. The Southern Region Waste Resources Authority audited financial statements being considered in report GC201027R08 be included within the published version of the City of Marion Annual Report 2019/20.
4. The Council Solutions audited financial statements being considered in report GC201027R08 be included within the published version of the City of Marion Annual Report 2019/20.
5. Administration distributes copies of the City of Marion Annual Report 2019/20 in accordance with legislative requirements.

6. Administration distributes copies of the City of Marion Annual Report 2019/20 via a link to the Annual Report provided on the City of Marion Website, including a summary of the Annual Report achievements.
7. A summary of the Annual Report 2019/20 be distributed to households, businesses and stakeholders via City Limits.

Carried Unanimously

Local Government Finance Authority – Cash Advance Variation Agreement
Report Reference GC201027R11

Moved – Councillor Raelene Telfer

Seconded – Councillor Matthew Shilling

That Council:

1. Resolves to enter into variation agreements to convert \$9.6M of existing cash advance facilities (CAD 125 and CAD 126) incorporating a discounted cash advance facility rate, with a commencement date of the 15 of December 2020.
2. Authorises the Mayor and Chief Executive Officer to sign and affix the Common Seal on the Debenture documents.

Carried Unanimously

Order of Agenda Items

Moved Councillor - Joseph Masika

Seconded Councillor Shilling

1. That the item *Removal of Aleppo Pines in Lower Field River* be considered next on the agenda.

Carried Unanimously

Removal of Aleppo Pines in Lower Field River
Report Reference GC201027R17

Councillor Crossland declared a perceived conflict of interest in the item as he resides in close proximity to the area and left the meeting.

7.05pm Councillor Crossland left the meeting.

Moved – Councillor Matthew Shilling**Seconded – Councillor Maggie Duncan**

That Council:

1. Notes the expert reports: Evaluation of biodiversity values and impacts of Aleppo Pines in the Lower Field River; Aleppo Pine Management Plan-Cormorant Drive Reserve, Hallett Cove; and the MFS fire risk inspection letter provided in attachments 1, 2 and 3 respectively.
2. Adopts the Aleppo Pine tree removal and revegetation plan to be implemented over 6 years, 2020-2025 (as summarised in Attachment 4).
3. Notes that in adopting the 6 year tree removal and revegetation plan a review will be undertaken after year 3 with a report presented to Council in 2023.
4. Notes that the canopies of the remaining trees will be lifted/pruned in year 1 concurrently with the removal of the year 1 trees to reduce the risk of fire.
5. Notes the independent review provided by Professor Chris Daniels in support of the findings of the experts (Attachment 5).

Carried Unanimously

7.08pm Councillor Crossland re-entered the meeting

Asset Management Plans for Endorsement**Report Reference GC201027R12****Moved – Councillor Raelene Telfer****Seconded – Councillor Bruce Hull**

That Council:

1. Adopts the Draft City of Marion Buildings and Structures Asset Management Plan 2020, subject to the following amendments:
 - Pg 305 Change Edwardstown rating to 2.
 - Pg 290 Additional comment regarding Council's contribution and grant funding for the Soccer and BMX facility
2. Adopts the Draft City of Marion Open Space Asset Management Plan 2020, subject to the following changes amendments:
 - Pg 349 – Amend last column heading to 2030/31
 - Pg 351 – Change format of cells in table
3. Adopts the Draft City of Marion Coastal Walkway Asset Management Plan 2020.
4. Adopts the Draft City of Marion Artworks, Culture and Heritage Asset Management Plan 2020.

Carried

Capella Reserve Concept Design
Report Reference GC201027R13

Moved – Councillor Ian Crossland

Seconded – Councillor Maggie Duncan

That Council:

1. Endorse the Capella Reserve Concept (Attachment 1) for final community consultation and detailed design.
2. Endorse stage 1 – carpark and skatepark (Attachment 1, page 2), for final community consultation, detailed design and construction.
3. Note that a funding application will be submitted to DPTI to seek matching funding to complete the remaining stages of construction.
4. Note that a further report will be provided to Council with the outcome of future funding applications and construction timeframes for the remainder of the project.

Carried Unanimously

Shopping Trolley Amenity (Commencement) Variation By-law 2020 No.9
Report Reference GC201027R14

Moved – Councillor Bruce Hull

Seconded – Councillor Sasha Mason

That Council Endorses:

1. Pursuant to Section 246 of the Local Government Act 1999:
 - 1.1. there being at least two-thirds of the members of Council present; and
 - 1.2. having considered the:
 - Shopping Trolley Amenity (Commencement) Variation By-law 2020 (the By-law): (reproduced at Attachment 2 to Item GC201027R on the agenda for the meeting of Council held on 27 October 2020 in light of the National Competition Policy and;
 - The Report prepared on the National Competition Policy with respect to the By-law (reproduced at Attachment 4 to Item GC201027R on the agenda for the meeting of Council held on 27 October 2020); and
 - 1.3. noting there were no public submissions made on the By-law, Council makes the By-law in exercise of the powers contained in the Local Government Act 1999 and the Acts Interpretation Act 1915.

2. The Chief Executive Officer be authorised to sign the By-law as made by Council.
3. The Chief Executive Officer be authorised to publish notice of the making of the By-law in The Advertiser Newspaper.
4. The Chief Executive Officer be authorised to arrange for the By-law to be published in the Government Gazette.
5. The report to the Legislative Review Committee on the By-law (reproduced at Attachment 5 to Item GC201027R on the agenda for the meeting of Council held on 27 October 2020), be adopted and be signed by the Chief Executive Officer on Council's behalf.
6. The Chief Executive Officer be authorised to arrange for the By-law and all other necessary documentation to be provided to the Legislative Review Committee.
7. That the Chief Executive Officer be authorised to prepare draft changes to paragraph 9 of the Shopping Trolley Amenity By-law (By-law No 8) to more clearly define the situations in which a retailer may apply for an exemption from the provisions of the By-law for Council's consideration
8. That the Chief Executive Officer be authorised to respond to the letter from the Legislative Review Committee dated 15 October 2020 outlining Council's approach to refining Paragraph 9 of the Shopping Trolley Amenity By-law and its proposed undertaking of necessary community consultation regarding same.

Carried Unanimously

Representation Review Report
Report Reference GC201027R15

Moved – Councillor Ian Crossland

Seconded – Councillor Joseph Masika

That Council:

1. Adopts the Representation Report (Included as Attachment 1 to this report) for the purposes of public consultation.
2. Hears verbal submissions from the public at the Council meeting of 24 November 2020.

Carried Unanimously

Ballara Park Kindergarten - Landlord Consent
Report Reference GC201027R16

Moved – Councillor Bruce Hull

Seconded – Councillor Nathan Prior

That the item be deferred until the General Council Meeting to be held on 24 November 2020.

Carried Unanimously

Draft Carbon Neutral Plan
Report Reference GC201027R18

Moved – Councillor Raelene Telfer

Seconded – Councillor Nathan Prior

That Council:

1. Endorses the DRAFT Carbon Neutral Plan (Attachment 1) for public consultation
2. Authorise the CEO to make any necessary amendments of a minor nature to the Endorsed Draft Carbon Neutral Plan, without changing the intent of the wording, prior to public consultation.
3. Endorses the proposed public consultation questions (Attachment 2).
4. Notes a final Carbon Neutral Plan and summary of public consultation findings will be brought to Council for consideration and endorsement in January 2021.

Carried Unanimously

Final Disability Action and Inclusion Plan 2020-2024
Report Reference GC201027R19

Moved – Councillor Joseph Masika

Seconded – Councillor Kendra Clancy

That Council:

1. Endorses the Disability Access and Inclusion Plan 2020-2024 (Attachment 1)

Carried Unanimously

Procedural Motion – Order of Agenda Items

Moved - Councillor Ian Crossland

Seconded Councillor Bruce Hull

1. That the motion with notice *Ballot Voting Process* be considered next on the agenda

Carried

MOTIONS WITH NOTICE**Ballot voting process****Report Reference:** GC201027M01**Moved – Councillor Ian Crossland****Seconded – Councillor Matthew Shilling**

That Council:

1. Change its ballot voting process for various positions to first past the post instead of preferential voting
2. In the case that a draw occurs, council will then determine by lot who is the successful candidate (which is the process of names selecting a name from a hat)

Lost**Order of Agenda Items**

The Mayor sought and was granted leave of the meeting to consider the item *Appointment of Deputy Mayor* next on the agenda.

Appointment of Deputy Mayor**Report Reference** GC201027R21

Councillor Prior declared a conflict of interest in the item as he has been nominated for the position of Deputy Mayor and left the meeting.

8.15pm Councillor Prior left the meeting

Moved – Councillor Mason**Seconded – Councillor Shilling**

That Council:

1. Appoints Councillor Nathan Prior as the Deputy Mayor from 20 November 2020 until 19 November 2021.

Carried Unanimously

8.15pm Prior re-entered the meeting

Elected Member Representatives for various positions 2020 - 2021**Report Reference** GC201027R20**Moved – Councillor Matthew Shilling****Seconded – Councillor Maggie Duncan**

That Council:

1. Appoints Councillor Shilling as the Presiding Member of the Asset and Sustainability Committee for a term 1 December 2020 and concluding on 30 November 2021.
2. Appoints Councillor Mason as the Presiding Member of the Planning and Development Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.
3. Appoints Councillor Hull, Councillor Crossland and Councillor Prior to the Asset and Sustainability Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.
4. Appoints Councillor Hutchinson, Councillor Masika, Councillor Clancy and Councillor Telfer, to the Planning and Development Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.
5. Appoints Councillor Duncan, Councillor Veliskou and Councillor Gard, to the Review and Selection Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.
6. Appoints Councillor Duncan to the Finance and Audit Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.
7. Appoints Councillor Telfer and Councillor Masika, to the Reconciliation Action Plan Working Group for a term commencing on 28 November 2020 and concluding on 30 November 2022.

Councillor Matthew Shilling with the consent of Councillor Maggie Duncan sought and was granted leave of the meeting to vary the motion as follows:

That (as varied)

That Council:

1. Appoints Councillor Shilling as the Presiding Member of the Asset and Sustainability Committee for a term 1 December 2020 and concluding on 30 November 2021.
2. Appoints Councillor Mason as the Presiding Member of the Planning and Development Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.
3. Appoints Councillor Hull, Councillor Crossland and Councillor Prior to the Asset and Sustainability Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.

4. Appoints Councillor Hutchinson, Councillor Masika, Councillor Clancy, Councillor Veliskou and Councillor Telfer, to the Planning and Development Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.
5. Appoints Councillor Duncan, and Councillor Gard, to the Review and Selection Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.
6. Appoints Councillor Duncan to the Finance and Audit Committee for a term commencing on 1 December 2020 and concluding on 30 November 2021.
7. Appoints Councillor Telfer and Councillor Masika, to the Reconciliation Action Plan Working Group for a term commencing on 28 November 2020 and concluding on 30 November 2022.

Carried Unanimously

Oaklands Park Renewal DPA
Report Reference GC201027R22

Councillor Veliskou declared a perceived conflict of interest in the item due to immediate family members living in close proximity to the area and left the meeting.

8.16pm Councillor Veliskou left the meeting.

Moved – Councillor Nathan Prior

Seconded – Councillor Sasha Mason

That Council:

1. Advise the State Planning Commission that Council supports the draft Oaklands Park Renewal DPA and the outcome opportunities provided by the proposed Urban Renewal Neighbourhood Zone and Master Planned Renewal Policy Area 25.

Carried Unanimously

8.30pm Councillor Veliskou re-entered the meeting

Endorsement of Public Art Guidelines 2020 - 2028
Report Reference GC201027R23

Moved – Councillor Raelene Telfer

Seconded – Councillor Maggie Duncan

That Council:

1. Endorse the City of Marion Public Art Guidelines 2020-2028.

Carried Unanimously

Parklet at Warradale**Report Reference** GC201027R24**Moved – Councillor Sasha Mason****Seconded – Councillor Joseph Masika**

That Council:

1. Note the success of the parklet project at Lampshade Coffee Lounge.
2. Note the parklet is a City of Marion asset worth \$45,000 that will cease to be leased on 31 December 2020.
3. Allocate approximately \$4,400 per year for the life of the asset (15 years) for maintenance.
4. Endorse staff to create guidelines and develop a permit with a fee of \$500.
5. Endorse Option 1 – retention of the parklet's current location (Current Scenario)

Councillor Mason with the consent of Councillor Masika sought and was granted leave of the meeting to vary the motion as follows:

That Council: (as varied)

1. Note the success of the parklet project at Lampshade Coffee Lounge.
2. Note the parklet is a City of Marion asset worth \$45,000 that will cease to be leased on 31 December 2020.
3. Endorse staff to negotiate with the Lampshade Coffee Lounge the terms on which the parklet will continue at the current location.
4. Endorse Option 1 – retention of the parklet's current location (Current Scenario)

8.51pm Cr Hutchinson left the meeting.

Carried Unanimously**CORPORATE REPORTS FOR INFORMATION/NOTING**

8.53pm Councillor Mason left the meeting

8.54pm Councillor Hutchinson re-entered the meeting

8.55pm Councillor Mason re-entered the meeting

Moved – Councillor Matthew Shilling**Seconded – Councillor Maggie Duncan**

That the following Corporate Reports for Information / Noting be considered en bloc:

- Investment Performance 2019/20

- COVID-19 Rent and Utilities Relief for Community Clubs Update Report
- Finance Report – September 2020
- Economic Development – Six Monthly Update
- Work Health & Safety - Monthly Performance Report - September 2020
- Corporate Risk Quarterly Report

Carried Unanimously

Investment Performance 2019/20

Report Reference GC201027R25

Moved – Councillor Matthew Shilling

Seconded – Councillor Maggie Duncan

That Council:

1. Notes the Investment Performance Report 2019/20.

Carried Unanimously

COVID-19 - Rent and Utilities Relief for Community Clubs Update Report

Report Reference GC201027R26

Moved – Councillor Matthew Shilling

Seconded – Councillor Maggie Duncan

That Council:

1. Note the report on current status of the Rent and Utilities Relief provided to eligible lessees and licensees.

Carried Unanimously

Finance Report - September 2020

Report Reference GC201027R27

Moved – Councillor Matthew Shilling

Seconded – Councillor Maggie Duncan

That Council:

1. Receives the report “Finance Report – September 2020”

Carried Unanimously

Economic Development - Six Monthly Update
Report Reference GC201027R28

Moved – Councillor Matthew Shilling

Seconded – Councillor Maggie Duncan

That Council:

1. Note the Economic Development function report and that this report will be brought to Council at six monthly intervals.

Carried Unanimously

Work Health & Safety - Monthly Performance Report - September 2020
Report Reference GC201027R29

Moved – Councillor Matthew Shilling

Seconded – Councillor Maggie Duncan

That Council:

1. Notes the report and statistical data contained therein.

Carried Unanimously

Corporate Risk Quarterly Report
Report Reference GC201027R30

Moved – Councillor Matthew Shilling

Seconded – Councillor Maggie Duncan

That Council:

1. Notes the report.

Carried Unanimously

WORKSHOP / PRESENTATION ITEMS - Nil

QUESTIONS WITH NOTICE**LGA Membership Fees****Elected Member** Councillor Matthew Shilling**Report Reference:** GC201027Q01**Question:**

In 2019/20 the City of Marion (CoM) paid \$79,482 in LGA Membership Fees. The answer provided in the last agenda provided an attachment that advised each council received an average value return of \$2.4 million. Could you please outline how much value the CoM received in return for our nearly \$80k in membership fees?

Supporting Information:

Nil.

Response Received From:

Acting Manager Corporate Governance - Jaimie Thwaites

Staff Comments:

At very high level the following are examples (not an exhaustive list) of value the City of Marion received during 2019/20:

Item	Description	Value (approx.)
Supplementary Election	- Resources - Posters / graphic etc. for promotion	\$1,000
Delegations	The legal delegation templates relating to 30 pieces of legislation that govern local government has been developed by the LGA to assist councils with this legally required document. The LGA updates these delegations quarterly at a contracted legal cost of \$10,000 per year. Councils would need to undertake this task individually if not provided	\$10,000

Minutes of the General Council Meeting held on 27 October 2020

	by the LGA. As well as the updates of the delegations, the LGA informs councils through the issue of circulars.	
Circulars	<p>Currently the LGA circulars are provided to CoM on a weekly basis. The types of matters included within circulars include:</p> <ul style="list-style-type: none"> • notification of various grants programs • notification of events (such as Nature Play Festival) • notification of new or changing legislation • information on various local government activities • notification of upcoming award nominations • reminder of legislative due dates and requirements (i.e. Annual Report requirements) • nominations and vacancies on boards and committees • up-coming training and development • sector reports such as the rate capping enquiry. 	\$20,000
Consultation with Councils on Proposed Government Legislation	<p>e . g .</p> <ul style="list-style-type: none"> • <i>Statutes Amendment (Local</i> 	\$20,000

	<p><i>Government Review) Bill 2020</i></p> <ul style="list-style-type: none"> • Planning Reforms 	
Research and Development Fund	<ul style="list-style-type: none"> • City of Marion is part of two 'regional' working groups that applied for Research & Development grants totally \$72k. Projects to be concluded by June 2021. • In addition, Resilient South has received a grant from the Research and Development fund towards understanding the impact of climate change on our assets. 	<ul style="list-style-type: none"> • \$40,000 – Resilient Food Systems • \$32,000 – Best Practice Guide for Grants Management • \$99,000
COVID	<p>The LGA provides emergency response under the Emergency Management Act through set up of the Local Government Functional Support Group (LGFSG). The LGFSG has cost the LGA about \$750k to run this year and was recently successful in receiving a \$350k grant from the LGFA to offset half of the expenditure. The LGFSG provided support, guidance and advice during Covid. In addition, the sector was provided with extraordinary response and support following the bushfires.</p>	\$11,000

	The LGA has provided the Council Ready Program (through NDR funding) which has provided a project officer, at no charge, who has gap analysed Council's emergency management systems. The next phase is to facilitate emergency management risk assessments to provide a series of hazard response guidelines.	
Training and Development	<p>The LGA runs a wide range of training courses for both council members and LG employees including on-line programs.</p> <p>A total of 69 staff attended various training through the LGA. This was a total cost of approx \$5,000 over and above our membership subscription. Some training was provided for free.</p>	\$20,000
Contracts	LGA Electricity procurement returned \$87,700 over three years for small sites and \$421,000 for large sites over three years (\$508,700 in total).	\$169,567 per year
Advocacy	The LGA has secured a determination from the Australian Energy Regulator (AER) that confirms SA Power Networks (SAPN) has overcharged public lighting customers – including SA councils and their ratepayers, and the State Government by more than \$13 million. As a result of this	\$542,000

	<p>landmark decision, SAPN will need to repay this money in full to councils and the Department of Planning, Transport and Infrastructure (DPTI). This determination is the outcome of a lengthy legal process initiated by the LGA and is primarily based on SAPN 'over-recovering' depreciation costs on its public lighting infrastructure.</p> <p>The City of Marion refund was \$542k received in January 2020.</p>	
Total		\$964,567

The LGA has contracted an independent consultant, UHY Haynes Norton, to calculate the value of services to councils where possible, and also identify non-cash benefits. This report is reviewed every year to ensure that the LGA continues to deliver value to its members. A copy of the document is available via the following link - [LGA OF SOUTH AUSTRALIA VALUE OF MEMBERSHIP - 2019](#).

MOTIONS WITHOUT NOTICE

QUESTIONS WITHOUT NOTICE

OTHER BUSINESS

MEETING CLOSURE

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

MEETING CLOSURE - Meeting Declared Closed at 8.56 PM

CONFIRMED THIS 24th DAY OF NOVEMBER 2020

.....

CHAIRPERSON



COMMUNICATIONS

Mayoral Communication Report

Date of Council Meeting 24 November 2020

Name of Elected Member Mayor - Kris Hanna

Report Reference GC201124R02

Details

Date	Event	Comments
17/10/20	Edward Said lecture	
18/10/20	Marion Outdoor Pool Opening- Ribbon Cutting Ceremony	
21/10/20	Marion Historical Society meeting at Cobham Hall	
22/10/20	COASTFM segment	Interviewed
23/10/20	Wakefield Council + Hamley Bridge Football Club tour of Morphettville Park Sports and Community Club	Co-hosted with Project Manager Carla Zub
25/10/20	SA Athletic League Marion Gift	Presented sash, prize money
25/10/20	Adelaide Film Festival Closing Night Gala	Attended
28/10/20	Meeting with Hon Vickie Chapman MP, Minister for Planning and Local Government	
28/10/20	2020 LGA AGM Mayors & CEOs mixer	Attended, mixed
29/10/20	LGFA AGM, LGA AGM	Attended
30/10/20	Hallett Cove Business Association: Celebration of Local Heroes 2020	Attended, gave speech
8/11/20	South Adelaide Basketball Club AGM	Attended
10/11/20	Meeting with Magda Robertson, Torrens Connect General Manager	Hosted meeting
11/11/20	Remembrance Day Service 2020 at Marion RSL	Attended, laid wreath
11/11/20	Meeting with residents regarding Oaklands Park Redevelopment	
12/11/20	Marion Sports and Community Club Committee Meeting	Attended as club liaison

12/11/20	Southern Business Connections End of Year Celebration at Marion Hotel	Attended with Mayoress
12/11/20	Cove Civic Centre Twilight Markets	
14/11/20	Warradale Meals on Wheels 30th Anniversary Lunch	Attended
16/11/20	Hallett Cove School Year 12 Graduation Evening	Attended

CEO and Executive Communications Report

Report Reference

GC201124R03

Details

Date	Activity	Attended By
28 October 2020	Online Q&A webinar with State funding bodies DEW, Attorney General's Planning and Development Fund (Open Space), and ORSR- Facilities	Tony Lines Kate McKenzie
28 October 2020	Meeting City of Salisbury Sharing Learnings - Community Experience	Sorana Dinmore
29 October 2020	Online Meeting LGA Workers Compensation Scheme Audit - Procurement & Contractor Management	Sorana Dinmore
29 October 2020	Meeting SAALC Governance Board	Ilia Houridis
30 October 2020	KPMG Forrester – The Future of Local Government	Sorana Dinmore
30 October 2020	Panelist HerTechPath Panel Discussion "How She Got There"	Sorana Dinmore
5 November 2020	Site visit City of Unley King William Road Streetscape Project	Kate McKenzie
6 November 2020	LGA CEO Network Forum: In Conversation with the Minister	Tony Lines
6 November 2020	Meeting Minister Speirs, Jana Kranixfeld and City of Marion	Tony Lines
6 November 2020	Meeting Chris Long, Gartner	Sorana Dinmore
10 November 2020	Cross Council Meeting Asset Management - Cities of Marion, Pt Adelaide Enfield, Charles Sturt	Tony Lines
10 November 2020	Cross Council Collaboration Cities of Marion, Pt Adelaide Enfield, Charles Sturt	Sorana Dinmore
11 November 2020	Cross Council Collaboration Cities of Marion, Pt Adelaide Enfield, Charles Sturt	Tony Lines
16 November 2020	LGFSG Operational Briefing	Kate McKenzie Tony Lines
16 November 2020	Update on COVID-19 with Minister Wingard	Ilia Houridis
16 November 2020	Online meeting MuleSoft Integration discussion	Sorana Dinmore
17 November 2020	LGFSG Operational Briefing	Kate McKenzie

17 November 2020	Online meeting Environment Protection Authority - CDS Review Reference Group	Sorana Dinmore
17 November 2020	Online meeting Southcott Advisory re Agenda software requirements	Sorana Dinmore
18 November 2020	LGFSG Operational Briefing	Tony Lines Kate McKenzie
19 November 2020	Online meeting Satalyst Pty Ltd	Sorana Dinmore
20 November 2020	Meeting Minister Wingard, Mayor Hanna and Tony Lines	Tony Lines
24 November 2020	Meeting Tony Lines and Scott Ashby (City of Onkparinga)	Tony Lines

ADJOURNED ITEMS - Nil**DEPUTATIONS****Deputation - Department for Environment and Water - Alternative Water Supply Efficiency Measures Pilot Project: Seacliff Park Extension**

Originating Officer	Elected Member Support Officer - Tom Matthews
Corporate Manager	Acting Manager Corporate Governance - Jaimie Thwaites
General Manager	Acting General Manager City Services - Kate McKenzie
Report Reference:	GC201124D01

SPEAKER:

Catherine Miles - Project Manager, Alternative Water Supply Efficiency Measures
Hannah Ellyard - Acting Manager Urban Water Strategy

ORGANISATION:

Department for Environment and Water

COMMENTS:

The Department for Environment and Water have requested to make a deputation regarding *Alternative Water Supply Efficiency Measures Pilot Project: Seacliff Park Extension*.

Deputation - Nathan and Vicky Black - 3v3 Basketball at Stanley Street Reserve

Originating Officer	Elected Member Support Officer - Tom Matthews
Corporate Manager	Acting Manager Corporate Governance - Jaimie Thwaites
General Manager	Acting General Manager City Services - Kate McKenzie
Report Reference:	GC201124D02

SPEAKER:

Nathan and Vicky Black

ORGANISATION:

Residents

COMMENTS:

Nathan and Vicky Black have requested to make a deputation to Council regarding the decision to remove the 3 on 3 basketball court from the Stanley Street Reserve upgrade.

Deputation - Sean Holland - 3v3 Basketball at Stanley Street Reserve

Originating Officer	Elected Member Support Officer - Tom Matthews
Corporate Manager	Acting Manager Corporate Governance - Jaimie Thwaites
General Manager	Acting General Manager City Services - Kate McKenzie
Report Reference:	GC201124D03

SPEAKER:

Sean Holland

ORGANISATION:

Resident

COMMENTS:

Sean Holland has requested to make a deputation regarding the impact of the 3v3 basketball court at Stanley Street Reserve.

PETITIONS

Petition - Stanley Street Reserve

Originating Officer	Landscape Architect - Jessica Bennett
Corporate Manager	Manager City Activation - Greg Salmon
General Manager	General Manager City Development - Ilia Houridis
Report Reference:	GC201124P01

PETITION FROM:

Nathan Black - Resident

NUMBER OF SIGNATORIES:

98 signatories

DATE PETITION RECEIVED:

17 November 2020

CORRESPONDENCE:

The petition of residents local to Stanley Street Reserve draws the attention of the Council to our concerns and objection to the removal of the construction of the 3 on 3 basketball court from the proposed redevelopment of the Stanley Street Reserve.

The petitioners therefore request that the Council reconsider their decision and reinstate the construction of the 3 on 3 basketball court south of the tennis courts as shown on the revised concept plan.

ORIGINATING OFFICER COMMENTS:

Stanley Street Reserve is a Neighbourhood level reserve located in Glengowrie. The reserve is being upgraded in 2020/21 as part of the Open Space and Playground Frameworks which were endorsed by Council on 23 June 2020.

Stanley Street Reserve is a key open space within Glengowrie which services the surrounding community. The provision of open space within Glengowrie is low when compared to other areas within Marion. The attached map (Attachment 2) shows the distance to surrounding reserves and the locations of existing basketball courts.

The Playground Framework states the following types of facilities may apply to Neighbourhood level playgrounds: *play equipment, seats and picnic facilities drinking fountain, vegetation, pathways, basketball / netball half court, rubber soft fall, shelter structure, play features and amenities for a range of age groups*. As per the endorsed service levels, 3 on 3 basketball courts are generally provided in Neighbourhood and Regional sites.

Draft Concept

The draft concept for the Stanley Street Reserve was developed in April 2020, which included a 3 on 3 basketball court located north of the existing tennis courts. [Stanley Street Reserve - DRAFT Concept \(LINK\)](#)



Community Consultation

Engagement occurred with community members on the draft concept plan to seek their feedback on the design. The consultation survey was open for 3 weeks from 29 April 2020 to 20 May 2020.

Please see the link to the Consultation Report made publicly available on Council web page [Stanley Street - Consultation Report \(LINK\)](#)

- 560 visits were recorded to the project's Making Marion web page which included the Draft Concept
- 60 electronic responses to the Making Marion survey were received.
- 51 responses to the quick poll were received.
- 1 response raising concerns about the location of the 3 on 3 basketball.
- Overall 91.6% of respondents (55 people) were satisfied or very satisfied with the design.

Council staff contacted the resident (north of the reserve) who was concerned about the basketball court. Council staff met the resident at the reserve on 31st August to further understand their concerns. The resident also contacted the ward members directly.

The community feedback was reviewed and the consultation report was provided to ward members. The report included recommendations to make changes to the draft concept in response to feedback. The proposed changes included relocating the 3 on 3 basketball court south of the tennis court and moving the shelter and picnic area to the north.

The revised concept allowed for the youth elements to be grouped together (outside of the tree protection zones) and the shelter / picnic facilities to be adjoining the play area. The approach was discussed with ward members including correspondence that would be looped back to the community.

Further Consultation (adjacent residents)

The revised concept was distributed to all residences located adjacent to the reserve on the 18th September. The resident (north of the reserve) who originally submitted their concerns regarding the basketball court was happy with the revised concept and the proposal to move the court to the southern side of the reserve.

At this time one additional resident (south of the reserve) raised concerns about noise levels from the revised basketball court location in the south. This is the first time we had received feedback from this resident during the consultation period. Council staff met the resident at the reserve on 7 October to discuss their concerns. The resident also contacted the ward members directly.

Two other surrounding residents confirmed that they would like a full size basketball ring.

Final Decision

The following options were investigated in response to concerns raised about noise from the basketball court:

- Addition of signage which restricts daylight hours of use for the court
- No lighting to the courts to ensure they are only used during daylight hours
- Changing the backboard to a noise reduction board
- Changing the court surface to synthetic turf

All correspondence regarding the proposed basketball court (including emails from residents) were forwarded to the ward members for their information and then discussed at a ward briefing on the 20th October.

Based on all information, staff determined not to include the 3 on 3 basketball court in the park upgrade was made based on concerns raised about the impact the noise will have on some residents located close to the reserve.



The final concept was updated to reflect the change and distributed to 70 people who responded to the making marion survey. The update was also placed on the website on the 29th of October. Please see the link to the Final Concept [Stanley Street - FINAL Concept \(LINK\)](#)

Next Steps

The Stanley Street Reserve upgrade is currently out to Tender. It is anticipated that the Tender will be awarded in January 2021 with works commencing in February 2021.

RECOMMENDATION:

That Council:

1. Notes the petition and comments provided by Administration.
2. Advises how it wishes to proceed (i.e include 3 on 3 basketball court or not include 3 on 3 basketball court).
3. Requests staff to advise the head petitioner of the outcome.

ATTACHMENTS:

#	Attachment	Type
1	Petition - Stanley Street Reserve Basketball Courts	PDF File
2	Stanley Street Reserve - Surrounding Basketball Courts Map	Image File

To His Worship the Mayor and Councilors of the City of Marion,

Please find attached a petition requesting the reconsideration and reinstatement of the 3 on 3 basketball court south of the tennis courts as shown on the revised concept plan for Stanley Street Reserve.

We have also request to speak at the council meeting on the 23rd November.

We were disappointed to hear of the council's decision to remove the 3 on 3 basketball court from the proposed upgrade and from the response we have had to the petition we are not the only ones.

The upgrade lacks attraction for the older children and the basketball court gave something for all ages and would bring the community together.

As you would be aware the number of homes with smaller yards has increased in the area due to subdivision. The local area is littered with mobile basketball rings crammed in small driveways, let's give the locals a 3 on 3 court that gives them room to shoot hoops without the danger of fetch their ball from the road.

We believe that we all should be doing all we can to attract our children away from their screens and get them outside enjoying themselves, and the inclusion of the 3 on 3 basketball court would do just this.

We have been told that there has been one complaint about the basketball court in the revised location south of the tennis courts. This complaint was due to the possible noise level of people enjoying themselves shooting hoops, how can one person who choose to live next to a reserve which already has a tennis court stop this for everyone else.

The Stanley Street Reserve is there for people to use, if we don't want people using the reserve for such activities as shooting hoops why do we have a reserve there?

We hope the council in lieu of this petition reconsiders their decision and reinstates the 3 on 3 basketball court to the Stanley Street Reserve upgrade.

Kind Regards

Nathan & Vicky Black

0425 833 095

Office Use Only:
Date Petition Received:

CITY OF MARION

PETITION

TO HIS WORSHIP THE MAYOR AND COUNCILLORS OF THE CITY OF MARION

Petition Contact Person: Nathan Black
 Telephone Number: 0425833095
 Address: 44A Stanley St, Glengowrie
S.A. 5044
 Date Petition Initiated: 5/11/20

The petition of (identify the individuals or group, eg residents of the City of Marion)


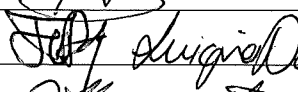
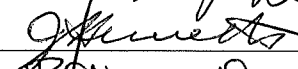
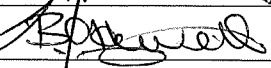

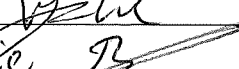
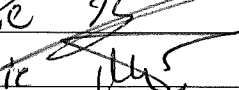
Residents local to Stanley St Reserve

draws the attention of the Council (identify the circumstances of the case)

Our concerns and objection to the removal of the construction of the 3on3 basketball court from the proposed redevelopment of the Stanley St Reserve.

The petitioners therefore request that the Council(outline the action that the Council should or should not take)

Reconsider their decision and reinstate the construction of the 3on3 basketball court south of the tennis courts as shown on the revised concept plan.

Name	Address	Signature
Nathan Black	44A STANLEY ST GLENOWRIE.	
John & Luigia Doyle	46A Stanley st, Glengowrie	
JULIE HEWETT	46 Stanley St, Gleng.	
BRUCE HEWETT	46 STANLEY ST GLENOWRIE	
Vicky Black	44A STANLEY ST	
Briony Prokic	25 Ranelagh St, Glengowrie	
MARKO PROKIC	25 Ranelagh St, Glengowrie	

Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

(Identify the details of the petition on each page)

Our concerns and objections to the removal of the construction of the 3 on 3 Basketball court from the proposed redevelopment of the Stanley St. Reserve.

Name	Address	Signature
Paul Bogacki	75 Harding St Somerton Park	P. Bogacki
J. Kermode	48 Stanley St Glenferrie	J. Kermode
S. Kavanagh	45 Stanley St Glenferrie	S. Kavanagh
S.M. Kavanagh	45 Stanley St	S.M. Kavanagh
Kyle Thillier	12A Brighton road	Kyle Thillier
Charlotte Anderson	56 Vardon street	Charlotte Anderson
MICHAEL KAVANAGH	45 STANLEY ST GLENFERRIE	MICHAEL KAVANAGH
PAUL & MARLENE ANDERSON	47 STANLEY ST	PAUL & MARLENE ANDERSON
DAN DIECKMANN	47A STANLEY ST.	DAN DIECKMANN
DAN EDWARDS	47A STANLEY ST	DAN EDWARDS
Peter Louise Hoskin	50 STANLEY ST	Peter Louise Hoskin
Phil Carman	25A MCGILP	Phil Carman
Lyn Carman	25A MCGILP	Lyn Carman
John Mullins	52 Stanley Glenferrie	John Mullins
Jessie Mabbourne	42 Stanley St	Jessie Mabbourne
SCOTT THOR	36 B STANLEY ST.	SCOTT THOR
ROSS HOWAT	32A STANLEY ST	ROSS HOWAT
CATHERINE HOWAT	32A STANLEY ST	CATHERINE HOWAT
EVA HOWAT	32A STANLEY ST	EVA HOWAT
Emily Wishart	49 Wilkins Grove	Emily Wishart
Michael Pitt	61 Wilkins Grove	Michael Pitt
Ray Higgins	52 Wilkins St	Ray Higgins
Julie Brown	65 " "	Julie Brown
Ramon Lamb	42 D Wilkins St	Ramon Lamb
Julie Lage	42d Wilkins St	Julie Lage

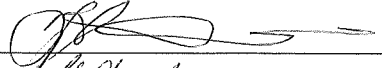
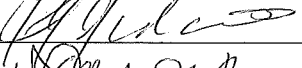

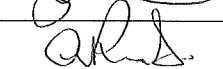
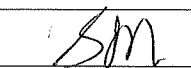
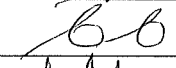
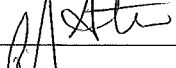

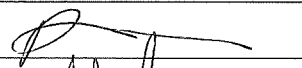
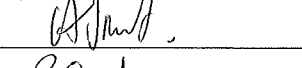
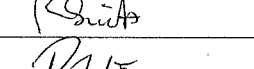
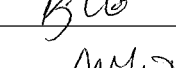

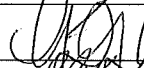
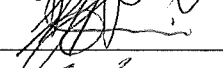
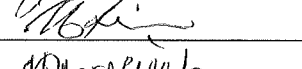
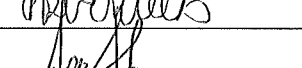
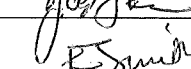
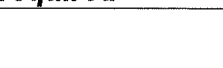
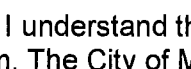
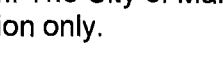
Attach additional sheets if required

Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

(Identify the details of the petition on each page)

Our concerns and objections to the removal of the construction of the 3on3 Basketball Court from the proposed Redevelopment of the Stanley Street Reserve.....

.....

Name	Address	Signature
TERESA SALVATORE	42C WILKINS ST	
Sulie CARMOS	10A Stanley St	
Ann-Marie Williams	27 Stanley St	
Sheila Hume	36 Stanley St	
Annette Rieniets	35A Stanley	
Sarah Morgan	16 Filmer Ave	
CARMEL CARROL	15 Filmer Ave	
Teresa Castellano	19 Filmer Ave	
R. DOURRAY	47A LIVINGSTONE ST	
JOAN BRSS	47B Livingstone	
Erica Davey	51 Livingstone	
Luke McLean	44 Stanley St	
Dani mapherson	44 Stanley	
Anthony Smith	39 Stanley	
Riley Smith	39 Stanley Street	
Ben Tuohy	1B Rosslyn St	
Jane Tuohy	1B ROSSLYN ST	
Amy Davis	1A Rosslyn St	
GREG COX	38 Ranelagh St	
PAUL KERIN	25 MCGILP AVE	
MARC KERIN	25 MCGILP AVE	
Hannah Nauwick	7 Mosselle Ave	
Joel Shean	36A Stanley St	
Emma Smith	37 Stanley St	
SCOTT MATTHEWS	37 Stanley St	

Attach additional sheets if required

Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

(Identify the details of the petition on each page)

Our concerns and objections to the removal of the construction of the 3on3 Basketball Court from the proposed Redevelopment of the Stanley Street Reserve.....

.....

Name	Address	Signature
El BANS MODI	37-B Stanley Street	Banodi
PRAYAK MODI	37-B Stanley St	
Justine Pepper	7 Filmer Ave	Pepper
N'Tonya SURYNT	32 Stanley st. Glengowrie	N. ST
Shaw Callen	32 Stanley st. Glengowrie	N. ST
Michael Pitt	61 Wilkins grv. Glengowrie	N. ST
Nadia Andjelkovic	24 Stanley St Glengowrie	Andjelkovic
Dragon Andjelkovic	24 Stanley st. Glengowrie	Andjelkovic
KINSLAY BUCKLEY	35 " " "	R. Buckley
Julie Ritter	27 McCulloch Ave Glengowrie	Ritter
Andy Ritter	" " "	Ritter
Kate Hanson	31a McCulloch Ave Glengowrie	Hanson
Paul Kermode	43 Stanley St, Glengowrie	Kermode
Paul Zurowski	8 Filmer Ave, Glengowrie	Zurowski
Julie Kermode	4 Mitchell St Glengowrie	Kermode
Adrian Kermode	4 Mitchell St Glengowrie	Kermode
Andrew Page	3 Midell street Glengowrie	Page
Tom Mitchell	5 Mitchell St Glengowrie	Mitchell
Heather Morters	5 Mitchell Glengowrie	Morters
Julie Pearce	7 Mitchell St Glengowrie	Pearce
DAVID PEARCE	7 MITCHELL ST, GLENGOWRIE	Pearce
Morgan Pearce	7 Mitchell St, Glengowrie	Pearce
Ashley Pearce	7 Mitchell St, Glengowrie	Pearce
		Attach additional sheets if required

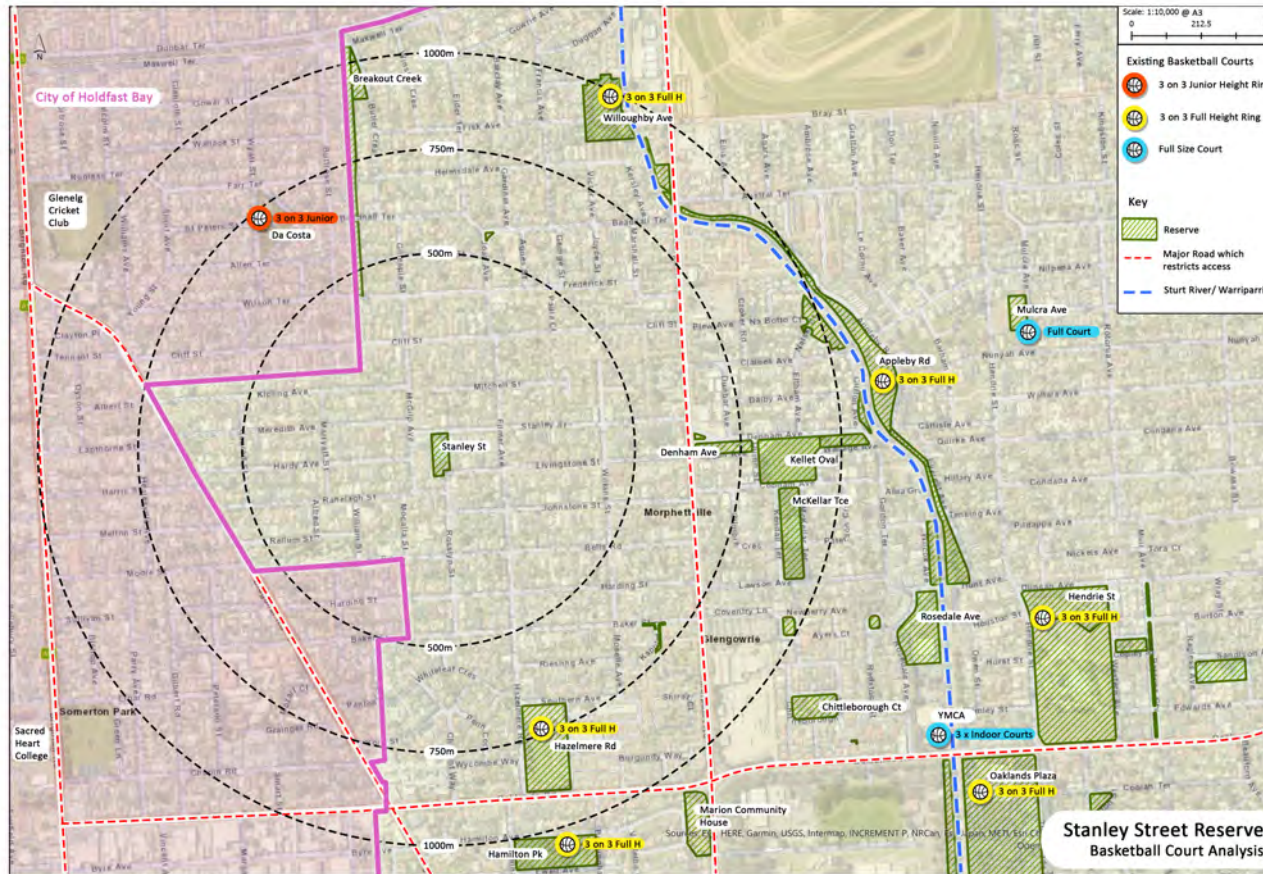
Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

(Identify the details of the petition on each page)

Our concerns and objections to the removal of the construction of the 3on3 Basketball Court from the proposed Redevelopment of the Stanley Street Reserve.....

[illegible]

Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.



COMMITTEE RECOMMENDATIONS

Confirmation of the minutes for the Review and Selection Committee Meeting held on 3 November 2020

Originating Officer	Manager People and Culture - Steph Roberts
Corporate Manager	Manager People and Culture - Steph Roberts
General Manager	General Manager City Services - Tony Lines
Report Reference	GC201124R04

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes from the Review and Selection Committee meeting held on 3 November 2020.

EXECUTIVE SUMMARY

A summary of items considered by Committee Members are noted below.

Reports for Noting

- Volunteer Program Report
- Corporate and CEO KPI Report Quarter One 2020/21

Confidential Items

- CEO Annual Performance Review 2019-20

RECOMMENDATION

That Council:

1. Receives and notes the minutes of the Review and Selection Committee meeting held on 3 November 2020.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.

Attachment

#	Attachment	Type
1	RSC201103 - Final Minutes	PDF File



MINUTES OF THE RSC201103 - REVIEW AND SELECTION COMMITTEE

Tuesday, 03 November 2020 at 06:00 PM

Council Administration Centre, 245 Sturt Road, Sturt



PRESENT:

Mayor - Kris Hanna, Councillor - Luke Hutchinson, Councillor - Kendra Clancy, Councillor - Matthew Shilling

In Attendance

Acting Chief Executive Officer - Tony Lines
General Manager Corporate Services - Sorana Dinmore
Manager People and Culture - Steph Roberts
Acting Manager Governance - Jaimie Thwaites
Manager Finance – Ray Barnwell
Unit Manager People and Culture – Rachel Read
Volunteer Development Officer - Vanita Schwarz

OPEN MEETING

The Mayor opened the meeting at 06:00 PM

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

ELECTED MEMBERS DECLARATION (if any)

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

Nil declarations were made

CONFIRMATION OF MINUTES

Confirmation of the minutes for the Review and Selection Committee Meeting held on 4 August 2020 and the Special Review and Selection Committee Meeting held on 22 September 2020

Report Reference: RSC201103R01

Moved Councillor Shilling, Seconded Councillor Clancy

That the minutes of the Review and Selection Committee Meeting held on 4 August 2020 and Special Review and Selection Committee Meeting held on 22 September 2020 be taken as read and confirmed.

CARRIED UNANIMOUSLY

BUSINESS ARISING - Nil

REPORTS FOR DISCUSSION - Nil

REPORTS FOR NOTING

6.03pm Vanita Schwarz, Rachel Read joined the meeting

Volunteer Program Report

Report Reference: RSC201103R02

- Discussion regarding skilled volunteers for specific purposes.
- Skills Match program was explained, including an overview of some of the roles volunteers have been engaged in for short term, industry-based opportunities.

6.07pm Tony Lines joined the meeting

Moved Councillor Clancy, Seconded Councillor Hutchinson

That the Review and Selection Committee:

1. Notes the report

CARRIED UNANIMOUSLY

6.10pm Vanita Schwarz, Rachel Read left the meeting

6.10pm Sorana Dinmore, Ray Barnwell joined the meeting

REPORTS FOR NOTING

Corporate and CEO KPI Report Quarter One 2020/21

Report Reference: RSC201103R03

- Amendment made to Page 29 and distributed to Elected Members
- KPI's will be discussed and reviewed at the Elected Member Planning day in January 2021
- Clarification on Financial Sustainability
 - o Council's Adopted KPI on Financial Sustainability now includes a stretch target being:
 - That Council maintains a break-even or positive cash funding position in delivering the Annual Budget
 - o It was also noted that the wording of Council's Operating Surplus Ratio target will be amended to clarify the target set in Council's Long-Term Financial Plan, which is to maintain 'an operating surplus ratio averaging between 0 and 10% over each consecutive 5-year period', as discussed at the General Council meeting on 27 October 2020 (GC201027R08).
- Community engagement communications measurement defined through errors or inconsistency

Moved Councillor Shilling, Seconded Councillor Hutchinson

That the Review and Selection Committee:

1. Notes this report.

CARRIED UNANIMOUSLY

6.20pm Tony Lines, Jaimie Thwaites, Sorana Dinmore, Ray Barnwell left the meeting

CONFIDENTIAL ITEMS

Cover Report - CEO Annual Performance Review 2019-20

Report Reference: RSC201103F01

Moved Councillor Clancy, Seconded Councillor Shilling

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Steph Roberts, be excluded from the meeting as the Committee receives and considers information relating to the CEO Annual Performance Review 2019-20, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential, given the information relates to the performance of the CEO.

CARRIED UNANIMOUSLY

6.21pm the meeting went into confidence

6.21pm Steph Roberts left the meeting

Moved Councillor Clancy, Seconded Councillor Shilling

In accordance with 90(2) and (3)(a) of the Local Government Act 1999 the Committee orders that this report, all appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2020.

CARRIED UNANIMOUSLY

6.34pm Steph Roberts joined the meeting

6.34pm the meeting came out of confidence

WORKSHOP / PRESENTATION ITEMS - Nil

OTHER BUSINESS

Review and Selection Committee Timetable 2021

Informal discussion regarding the Review and Selection Committee Timetable for 2021.

This item was deferred to resolve with the new committee members.

MEETING CLOSURE

Meeting Declared Closed at 06.35 PM

CONFIRMED THIS X DAY OF XX 2021

.....
CHAIRPERSON

Confirmation of the minutes for the Urban Planning Committee Meeting held on 3 November 2020

Originating Officer	Development Officer - Planning - Kai Wardle
Corporate Manager	Manager Development and Regulatory Services - Warwick Deller-Coombs
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124R05

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes from the Urban Planning Committee meeting held on 3 November 2020.

EXECUTIVE SUMMARY

A summary of items considered by Committee Members are noted below.

Reports for Discussion

- Planning Reforms Update - October 2020

Reports for Noting

- Development Plan Amendments Update

Workshop / Presentation Items

- Facilitated workshop on approaches to future policy reviews (including non-residential zones)

RECOMMENDATION

That Council:

1. **Receives and notes the minutes of the Urban Planning Committee meeting held on 3 November 2020.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Urban Planning Committee.**

Attachment

#	Attachment	Type
1	UPC201103 - Final Minutes	PDF File



**MINUTES OF THE UPC201103-URBAN PLANNING COMMITTEE MEETING –
3 November 2020**

Tuesday, 03 November 2020 at 06:30 PM

Council Administration Centre, 245 Sturt Road, Sturt



PRESENT:

Mayor - Kris Hanna

Councillor - Ian Crossland

Councillor - Nathan Prior

Councillor - Maggie Duncan

Councillor - Joseph Masika

In Attendance

Councillor - Raelene Telfer

Councillor - Sasha Mason

Acting Chief Executive Officer - Tony Lines

General Manager City Development - Ilia Houridis

Manager Development and Regulatory Services - Warwick Deller-Coombs

Acting Manager Governance - Jaimie Thwaites

Team Leader - Planning - Alex Wright

Senior Policy Planner - David Melhuish

Development Officer - Planning - Kai Wardle

OPEN MEETING

The Chair opened the meeting at 6:30 PM.

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

ELECTED MEMBERS DECLARATION (if any)

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

No declarations were made.

CONFIRMATION OF MINUTES

Confirmation of the minutes for the Urban Planning Committee Meeting held on 1 September 2020

Report Reference: UPC201103R01

Moved Councillor - Duncan, Seconded Councillor - Prior

That the minutes of the Urban Planning Committee Meeting held on 1 September 2020 be taken as read and confirmed.

Carried Unanimously

BUSINESS ARISING

CONFIDENTIAL ITEMS – Nil

REPORTS FOR DISCUSSION

6:38 PM Mayor Hanna entered the meeting.

Planning Reforms Update - October 2020

Report Reference: UPC201103R02

The Committee discussed and asked questions of staff, primarily in relation to the future processes for contesting a private certifier's decision which is considered invalid.

Staff responded that the State Government should provide guidance as to what is deemed a 'minor variation' and adequately resource a dispute resolution service.

Moved Councillor - Duncan, Seconded Councillor - Masika

That the Urban Planning Committee Notes this report.

Carried Unanimously

REPORTS FOR NOTING

Development Plan Amendments Update

Report Reference: UPC201103R03

Moved Councillor - Duncan, Seconded Councillor - Masika

That the Urban Planning Committee notes this report.

Carried Unanimously

WORKSHOP / PRESENTATION ITEMS

Facilitated workshop on approaches to future policy reviews (including non-residential zones)

Report Reference: UPC201103R04

Manager Development Regulatory Services and Michael Davis (SA Planning and Design Lead, Aurecon Consultants) made a presentation to the Committee and facilitated a strategic planning workshop, taking and responding to questions and discussion points raised by the Committee.

Moved Mayor - Hanna, Seconded Councillor - Masika

The Urban Planning Committee:

1. Notes that Council has intended to review non-residential zones in the City of Marion since 2014;
2. Requests staff consult owners of all commercial and industrial premises in the City of Marion, providing descriptions of the relevant zones expected to become available under the Code (described succinctly in plain English) and asking (expressly without making any commitment) whether there would be any benefit to the owner in rezoning of their premises;
3. Requests staff organise a workshop be held for all Councillors at which the following will be presented:
 - 3.1 results of the consultation;
 - 3.2 aerial images, street view images and zoning maps of all commercial and industrial sites which could benefit from rezoning.

Carried by Majority

OTHER BUSINESS

A letter from the Friends of Warriparinga has been received and the Mayor is responding appropriately, including through discussions with planning staff.

MEETING CLOSURE

MEETING CLOSURE - Meeting Declared Closed at 08:39 PM

CONFIRMED THIS xx DAY OF xx

.....

CHAIRPERSON



CORPORATE REPORTS FOR DECISION

Public submissions on the Representation Review

Originating Officer	Acting Manager Corporate Governance - Jaimie Thwaites
Corporate Manager	Acting Manager Corporate Governance - Jaimie Thwaites
General Manager	Acting General Manager City Services - Kate McKenzie
Report Reference	GC201124R06

REPORT OBJECTIVE

This report provides the opportunity for members of the public to make a submission at the Council meeting being held on 24 November 2020 regarding Council's Draft Representation Review (the Report).

RECOMMENDATION

That Council:

- Notes feedback provided by any public representations on the Representation Review and that a further report on the results of public consultation will be presented to Council at the meeting to be held on 8 December 2020.**

DISCUSSION

At the 27 October 2020 General Council Meeting, Council considered and endorsed the draft Report for community consultation. A copy of this report is attached as Attachment 1.

The draft Report was released for community consultation via advertisements in the SA Government Gazette and The Advertiser on 29 October 2020. In addition, the draft Report was available on Council's Making Marion website from 28 October 2020. Consultation ends 24 November 2020.

As part of the consultation process, it is a legislative requirement that all persons making a written submission on the draft Report have been invited to appear and be heard by Council at its General Meeting on 24 November 2020. Respondents who have notified the City of Marion in advance of their intent to provide a verbal submission will be heard in the first instance. Each speaker will be allocated a maximum of 5 minutes to make their submission.

Council will be presented with a full report on the results of the public consultation at its meeting on 8 December 2020.

CONCLUSION

Community consultation on the draft Representation Review Report has provided an opportunity for interested persons and organisations to make written submissions on the Council's proposed future structure and composition, and also to be heard by the Council on those submissions, before Council finalises its report for submission to the Electoral Commissioner.

Attachment

#	Attachment	Type
1	Attachment 1 - City of Marion - draft representation report	PDF File



City of Marion
Representation Report

Prepared by:
Kate McKenzie,
Manager Corporate Governance,
in accordance with Section 12 (8a) of the *Local
Government Act 1999*

Date: 27 October 2020

Public Consultation Period:
28 October – 24 November 2020

Contents

Executive Summary	3
Introduction	4
Process.....	4
City of Marion	5
Overview.....	5
Current Representation Structure	5
Current quotas	5
Consultation Outcomes	6
Proposed Representation Structure	8
Reasoning for Decision	10
Legislative Requirements.....	12
Public Consultation.....	13

Executive Summary

The City of Marion last completed an “elector representation review” in 2013 with the outcome being implemented at the 2014 Local Government Elections. The Local Government Act 1999 requires that the Representation Review is completed every eight years and hence the Council is now well progressed with this review, which is required before June 2021.

This Representation Report has been prepared in accordance with Section 12 of the Local Government Act 1999 (the Act). The Act requires Council to comprehensively review all aspects of its composition and the division (or potential division) of the council area into wards. Council must consider adequate and fair representation while at the same time avoiding overrepresentation. It must also consider key communities of interest, population of the wards, topography of the wards, feasibility of communication between electors and the Ward Councillors and substantial demographic changes that may occur in the foreseeable future.

Council produced a Representation Review Options Paper which proceeded to a six (6) week community consultation. Council considered the responses received at its meeting of 13 October 2020. Council determined that the consultation results were minimal, being less than 1% of the resident population. Council has taken the consultation feedback into consideration but also notes that the responses do not reflect a true representative sample of the residents of the City of Marion.

Council has determined to progress with Option 6 from the Representation Review Options Paper, which is a Mayor and six (6) equal wards with two (2) councillors per ward, totalling 13 Council Members. This is also the Council’s current representation structure.

This Representation Report now outlines the proposed structure and the reasoning why Council has selected this option.

Have your say

Members of the community are invited to provide comment on the Representation Report. You can express your views in a number of ways:

- Review the Representation Report on our website at Making Marion (www.makingmarion.com.au/representation-review-2020)
- Complete the online feedback form and/or make a written submission via Making Marion or direct to the City of Marion
- Those who have submitted written submission or completed the survey will be invited to make verbal submission to the Council at the 24 November 2020 Council Meeting (commencing at 6.30 pm).

The community engagement period opens on Wednesday, 28 October 2020 and closes after verbal submissions have been heard at the Council Meeting on Tuesday, 24 November 2020.

Further information regarding the Representation Review can also be obtained by contacting: Jaimie Thwaites, Acting Manager Corporate Governance via phone 8375 6600 or by email Jaimie.thwaites@marion.sa.gov.au

Next steps

Following consultation on the Representation Report, Council will consider the community feedback and conclude the review at its meeting on 8 December 2020. Council is then required to submit its recommendations to the Electoral Commissioner for certification and government gazettal. The outcomes will be implemented at the November 2022 Local Government Elections.

Introduction

The City of Marion received notice by SA Government Gazette on 1 August 2019, that it is required to complete its Representation Review in the period between June 2020 to June 2021.

The Representation Review must be completed in accordance with the requirements of Section 12 of the Act to ensure fair and equitable representation of all City of Marion electors.

The review process provides the community with the opportunity to consider and input to the optimum elected body composition and representation structure for effective governance to serve community requirements now, and into the future.

Process

Council is required to undertake the following steps to complete the Representation Review and meet its legislative requirements:

1. Appoint a suitability qualified person to undertake the review.	23 June 2020 General Council Meeting	Completed
2. Prepare a Representation Review Options Paper for consideration and adoption.	29 July 2020 General Council meeting	Completed
3. Release the Representation Review Options Paper for Public Consultation for a minimum of six (6) weeks.	30 July to 14 September 2020	Completed
4. Analyse and review the outcomes of the consultation.	13 October 2020 General Council Meeting	Completed
5. Prepare and adopt a Representation Review Report for a further three (3) weeks' public consultation.	27 October 2020 General Council Meeting	In progress
6. Provide the opportunity for people to present their views to Council via a formal meeting of Council.	24 November 2020 General Council Meeting	Scheduled
7. Analyse and review the outcomes of the public consultation.	After 24 th November	Not commenced
8. Adopt a representation structure based on the results of the consultation.	8 December 2020 General Council Meeting	Scheduled
9. Prepare Representation Report for submission to the Electoral Commissioner of SA for Certification and Gazettal.	Submit by 18 December 2020	Not commenced

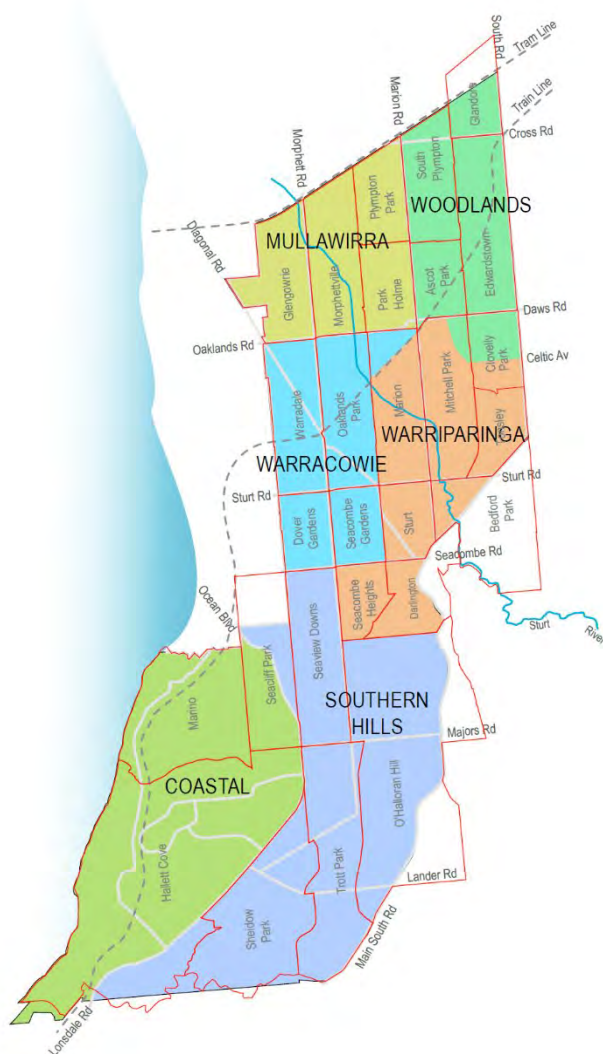
City of Marion

Overview

A detailed overview of the City of Marion is provided in the Representation Review Options Report. Key items to note include:

- City of Marion is a large metro Council with an estimated population of 93,448, which is expected to pass 100,000 by 2028.
- It has a broad mix of cultures with approximately 27 per cent of residents born overseas, about 19 per cent of whom speak a language other than English.
- It produced an annual economic output of more than \$6.2 billion with strong retail, clean tech industries, advanced manufacturing and trade industries.
- It has a mixed topography with coastline, hills and flat terrain.

Map 1 – Current City of Marion Wards



Current Representation Structure

The current structure of the Council has been in place since 2010 (with minor ward boundary changes in 2014) (**Map 1**).

The Council has an elected Mayor (elected by the community) and 12 Councillors. The City is separated into six wards, each represented by two (2) Ward Councillors. The total number of Council Members is 13.

Current quotas

The City of Marion currently has one (1) Council Member to represent 5,460 voters, known as a 'representation quota'.

A ward quota or representation quota is determine to be *"the number of electors for the area (as at the relevant date) divided by the number of councillors for the area who represent wards (assuming that the proposals were in operation and ignoring any fractions resulting from the division)"*.

Section 33(2) of the Act requires that the average number of electors represented by a Councillor within wards must sit within a specified 10 per cent tolerance.

Table 1 outlines the current quotas and percentages for the Council.

The current ward structure reflects local communities of interest with whole suburbs being included within one ward and where possible, main roads being ward boundaries. Community facilities are well proportioned across each ward to provide fairness and equity to the Council area. The current ward quotas also sit well within 10% tolerance and have adequate room for growth in each ward.

Table 1 – City of Marion Representation Quota as at April 2020

010 City of Marion							
Mayor/Chairperson: M		Area Councillors		0			
Ward Code	Ward	HA Electors	Council Voters Roll	Total	No. of Reps.	Quota	% Difference
1	Mullawirra	11226	13	11239	2	5619	2.91%
2	Woodlands	11102	23	11125	2	5562	1.87%
3	Warracowie	11600	15	11615	2	5807	6.36%
4	Warriparinga	10538	16	10554	2	5277	-3.35%
5	Coastal	10456	7	10463	2	5231	-4.19%
6	Southern Hills	10511	13	10524	2	5262	-3.63%
Total:		65433	87	65520	12	Average : 5460	
Last Review : 27/11/2013				Next Review : 1/04/2020			

Consultation Outcomes

Summary

At its meeting of 29 July 2020, Council adopted the Representation Review Options Paper for the purposes of public consultation. The Options Paper was available between 30 July and 14 September 2020. During the consultation period, the following activities occurred:

- Making Marion page with online survey
- Public notice in the Advertiser
- Gazette notice
- Various facebook posts
- Two engagement sessions held in the administration building (one during business hours and one at night)
- Article in City Limits
- CoastFM promotion by the Mayor
- Presentation to the Community Leadership program participants

There were no registrations received for the two engagement sessions and a total of 16 people completed the online survey.

The Options Paper provided arguments for and against the following:

- The principal member of Council being a Mayor (elected by the community) vs Chairperson (appointed by Council Members)
- The number of Council Members being either 8, 9, 10, 11 or 12 (current)
- No wards vs wards (and how many) – 3, 4, 5 or 6 (current)
- The introduction of Area Councillors
- Ward representation of a single councillor, two councillors, multiple councillors or varying the number of councillors
- Wards options
 - Option 1 - Three wards with 3 Councillors per ward (total 9 plus Mayor)
 - Option 1a - Three wards with 4 Councillors per ward (total 12 plus Mayor)

- Option 2 – Three wards with 3 Councillors per ward (total 9 plus Mayor)
- Option 2a - Three wards with 4 Councillors per ward (total 12 plus Mayor)
- Option 3 - Four wards with 2 Councillors per ward (total 8 plus Mayor)
- Option 3a - Four wards with 3 Councillors per ward (total 12 plus Mayor)
- Option 4 - Five wards with 2 Councillors per ward (total 10 plus Mayor)
- Option 5 - Five wards with 2 Councillors in 4 wards and 3 councillors in 1 (total 11 plus Mayor)
- Option 6 - Six wards with 2 Councillors per ward (total 12 plus Mayor) – current options

Survey Results

The survey results indicated:

1. The principal member of Council
 - 11 responses for Mayor
 - 3 responses for Chairperson
2. Area Councillors
 - 12 responses said yes
 - 3 responses said no
3. Optimum number of Council members
 - 2 responses said 8
 - 4 responses said 11
 - 9 responses said 12
4. How many Council Members per ward
 - 1 response said 1
 - 7 responses said 2
 - 3 responses said 3

General Comments

General Comments received in the survey stated:

- Less Council Members equals lower costs and faster change management processes
- I currently feel like I don't get a say in anything as I cannot get council to listen to me when I have issues, and the ward is too big and the members don't represent people like me
- Despite question 2 about area councillors, none of the options in the representation review options paper present an option for area councillors. My preference from the options paper would therefore be option 1 or 2, with as few wards as possible
- Focus on these key areas 1) Technology - this is the future 2) Conservation and environment 3) Community Health and Safety 4) Transportation ease and access 5) Having economic opportunities and resources that enable residents in council to thrive in the future
- I want value for money. Council Members provide an important role, but I feel we are over represented and the resources could be better used elsewhere
- I found my local Council Members to be a great help when we undertook the Glandore laneways upgrade
- Question 4 doesn't allow me to say the status quo of 13
- Most important to have range of interests represented in each ward
- Councillors should hold regular, informal meetings every four months to listen to the views of residents and learn about issues that affect the ward or the municipality
- Two Council Members per ward works well
- If moving to a general pool, please consider proportional representation.

Council has considered the feedback from the community and would like to thank those who participated in the consultation. After some debate at its meeting of 13 October 2020, Council concluded that the consultation was inconclusive, and it did not reflect the views of the full community due to the very low numbers of responses.

Response to feedback

The Act requires that Council responds to the feedback provided and therefore, the Council considers that:

- Reducing the number of Council members would lower costs however, it considers that lowering numbers would reduce the service provided to the community, limit opportunity for engagement and impact on community relationships
- Council considers that 12 Councillors is the optimum number for good decision making and representation across the Council area
- Area Councillors could be applied to any of the models however, this is not an option that Council considers to be beneficial to the community as Ward Councillors are required to undertake the same duties and make decisions in the best interest of the community as a whole
- The current representations structure was included within the Representation Review Options Paper as option 6
- Council members regularly engage with the community at various functions/events, community engagement events, sporting clubs, community committees, in person, phone, written correspondence, etc. If a member of the public wishes to engage with Council or a Council Member there are multiple avenues for this to occur.

Proposed Representation Structure

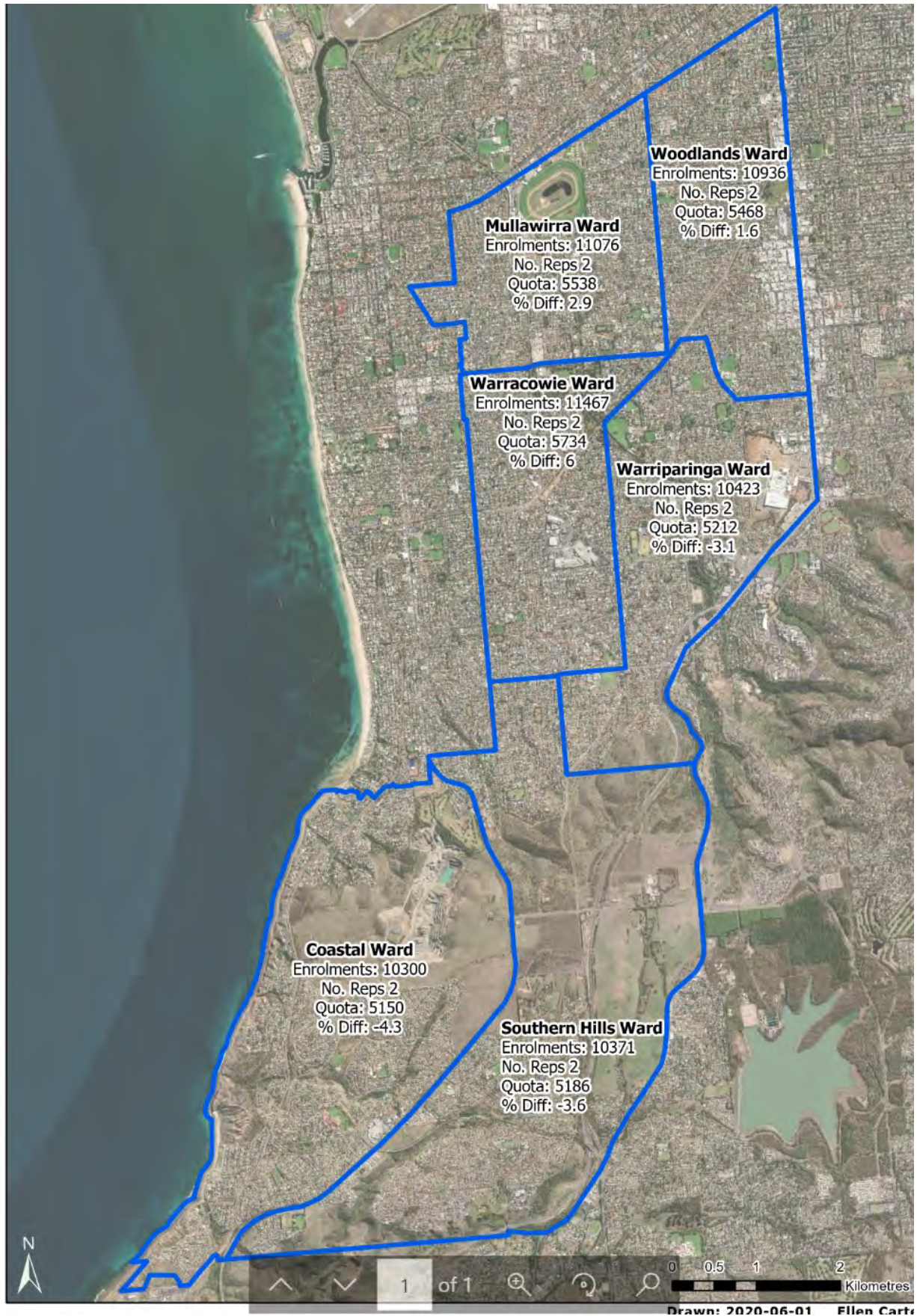
After considering the legislative requirements, the options and information presented in the Representation Review Options Paper and the community consultation, Council proposes to adopt the following electoral structure:

- The Principal Member of Council continue to be a Mayor elected by the community
- The Council area be divided into six wards as described in Table 2 and depicted in Map 2
- The elected body comprise a total of 13 Council Members, 12 Councillors plus the Mayor.

Table 2 – 6 wards quotas

Ward	Number of electors	Number of Council Members	Quota	% difference
1	10936	2	5468	1.6
2	11076	2	5538	2.9
3	11467	2	5734	6
4	10423	2	5212	-3.1
5	10300	2	5150	-4.3
6	10371	2	5186	-3.6

Map 2 – 6 Ward Structure



Reasoning for Decision

The Principal Member of Council

Council considered the feedback from the community consultation and determined that the City of Marion would be best suited with a Mayor rather than a Chairperson. This means there is no proposed change.

The reasoning for this includes:

- A Mayor is seen as a community leader and the leader of the Council
- The community elect a Mayor and therefore have a direct influence on the choice of the principal member
- A Mayor is directly accountable to the electors and not the other Council Members
- Elector interest in a Mayoral election may increase voter turn-out
- All metropolitan Councils in South Australia have a Mayor
- There may not be any Council Member interested in the Chairperson role
- A Chairperson can create a factional Council as it requires support from other Council Members
- A Mayor provides more stable community leadership during a four-year term
- A Mayor has a casting vote in the event of an equal number of votes.

Wards

Council has considered feedback from the community consultation and determined to retain its current structure of 6 wards. This proposal does include minor changes to ward boundaries to allow for representation quotas to be fair and equitable but essentially it is the same structure.

When considering the options, Council considered the following:

- The current ward structure has been in place since 2010 and the community are familiar with it
- It has served the community well during over the past 10 years and provided good access to Council Members
- 6 smaller wards mean:
 - the workload is manageable
 - Council Members gets to know their area and the local issues, meaning local interests are not lost
 - Council Members can form good community relationships
 - Communities of interest are maintained within these wards
 - The wards have adequate room for growth and anticipated population with the quotas sitting well within tolerance
- The community feedback supported a ward structure rather than the abolition of wards
- Ward elections are less expensive than area wide elections, meaning they are viable to more candidates with limited means
- Electors can have the opportunity to identify more strongly with their ward member and form a closer relationship
- Council Members are evenly distributed across the city so there is no over representation from one area
- The workload is more equally spread therefore assisting with equality amongst Council Members.

There is no proposed change to Ward names and the proposed Wards are described as follows:

Mullawirra Ward is mainly a residential area and is bisected by the Sturt River. It includes the suburbs of Glengowrie, Morphetville, Park Holme and Plympton Park.

Woodlands Ward includes Edwardstown which is the industrial heart of Marion with a large concentration of small businesses and residential housing. This ward is bounded by the Glenelg tramline in the north, Daws Road in the south, Marion Road in the west and South Road in the east. This ward includes the suburbs of Glandore, South Plympton, Ascot Park, Edwardstown Mitchell Park (part) and Clovelly Park (part).

Warracowie Ward comprises a mixture of established residential areas and retail/commercial development including the suburbs of Warradale, Oaklands Park, Dover Gardens, Seacombe Gardens, Marion (part).

Warriparinga Ward contains the original village of Marion and the suburbs of Marion (part), Mitchell Park (part), Clovelly Park (part), Sturt, Seacombe Heights, Darlington and Bedford Park (part).

Coastal Ward is bound by the coast and Lonsdale Road. It is one of the larger wards by area, and features coast, hilly open space and contemporary housing. It includes the suburbs of Marino, Seacliff Park (part) and Hallett Cove.

Southern Hills Ward is one of the larger wards by area. It consists of parklands and a mix of newer, rapidly developing residential areas with young families as well as established housing. The ward includes the suburbs of Seacliff Park (part), Seaview Downs, O'Halloran Hill (part), Trott Park, Sheidow Park and Hallett Cove (part).

Number of Council Members

Council considered a reduction in numbers of Council Members. The Options Paper presented various options with a range of Councillors from 8 – 12. The community feedback supported 12 Councillors. However, to be consistent, the Council considered the response rate to be low and it did not reflect the views of the full community.

When considering retaining the number of Councillors at 12, Council took into account the following:

- The workload of Councillors is manageable
- The community has good access to Councillors
- Working in pairs forms good partnership between the Ward Councillors
- Two Councillors per ward is the current structure at the City of Marion and the community is familiar with this model
- It is a common representation structure across metropolitan Adelaide
- It allows workload to be shared and there is representative cover in the event of absenteeism or a vacancy.

Area Councillors

Council considered the feedback from the community regarding having Area Councillors however, to be consistent, the Council considered the response rate to be low and it did not reflect the views of the full community.

Council considered that Area Councillors would be an unnecessary level of representation when Ward Councillors are required to undertake the same duties and make decisions in the best interest of the community as a whole. The implementation of Area Councillors could cause confusion to the community with the old 'alderman' roles that were part of the Local Government Act 1934, due to the similarity in being elected from the area as a whole. However, Area Councillors do not hold any greater status than a Ward Councillor and have no greater responsibilities than a Ward Councillor.

Legislative Requirements

The Act requires Council take into account, as far as practicable, the following when developing a proposal that relates to its composition and structure.

Quota

Section 33(2) of the Local Government Act 1999 states: "A proposal that relates to the formation or alteration of wards of a council must also observe the principle that the number of electors represented by a councillor must not, as at the relevant date (assuming that the proposal were in operation), vary from the ward quota by more than 10 per cent..."

Table 2 indicates that the elector ratios in all the proposed wards lay comfortably within the specified quota tolerance limits.

Communities of Interest & Topography

The City of Marion has more dense population in the northern part of the City than the south, however in the proposed representation structure of 6 wards, community facilities are proportionately spread across wards. Sporting facilities, libraries, community centres, churches and schools are represented in each ward to provide access to the community. The proposed 6 ward structure includes Marion Road as a natural divider in the north of the city, whilst in the south, the topography of the hills and the unique natural landmark of the O'Halloran Hill Recreation Park and the coastline to the west form the ward boundaries. The south does not have the same grid design as the north however, it is separated by Lonsdale Road. As the 6 wards have been in place for the past 10 years, the community is very familiar with the structure and communities within the wards.

Feasibility of Communication

The proposed structure has been in place for 10 years and Council considers that the communication between Ward Councillors and the community is adequate.

Demographic

The Representation Review Option Paper provided more information regarding the population and demographic growth of the council. Council is aware that the population growth of the City of Marion has increased by 1 % - 1.5% in recent years. Council is conscious of over development and continues to monitor this. Key areas of predicted development include:

- Cement Hill development at Marino (after 2021)
- Tonsley site housing development and minor infill in Mitchell park (current)
- Morphettville racecourse development (projection for 2026)
- Infill around Warradale and Westfield Marion (2021)
- Oaklands Park Urban Renewal (current)

The resident projections in the above suburbs could increase by approximately 20% by 2036, however this will occur over time and the proposed structure will withstand the current growth over the next eight (8) years.

Section 26

Section 26, Local Government Act 1999 Section 26(1) of the Act requires that a number of broader Principles also be taken into account during the review process. These are similar in nature to those presented under Section 33, and include:

- The desirability of avoiding significant divisions within the community
- Proposed changes should, wherever practicable, benefit ratepayers
- A Council having a sufficient resource base to fulfil its functions fairly, effectively and efficiently

- A Council should reflect communities of interest of an economic, recreational, social, regional or other kind, and be consistent with community structures, values, expectations and aspirations
- Residents should receive adequate and fair representation within the local government system, while over-representation in comparison with Councils of a similar size and type should be avoided (at least in the longer term).

As the proposed structure has minimal change to the current structure, Council considers that all of these requirements have been met.

Public Consultation

Section 12 (7) of the Act requires a minimum of three (3) weeks public consultation on the Representation Report. Council adopted this Representation Report at its meeting of 27 October 2020 for the purposes of public consultation. The public consultation period is from 28 October to 24 November 2020.

Copies of the Representation Report are available online via the website and Making Marion (www.makingmarion.com.au/representation-review-2020).

The public consultation has been advertised via:

- Gazettal Notice
- The Advertiser
- City of Marion Website (www.marion.sa.gov.au)
- Making Marion
- City of Marion Facebook page

The community is encouraged to provide feedback via the survey or a written submission to Council during the consultation period. Verbal submission to Council can be made at the 24 November 2020 General Council Meeting.

Written submissions can be provided via:

- Making Marion: www.makingmarion.com.au/representation-review-2020
- Email: communityengagement@marion.sa.gov.au

Ballara Park Kindergarten - Landlord Consent

Originating Officer	Property Leasing Officer - Chloe McDonald
Corporate Manager	Manager City Property - Thuyen Vi-Alternetti
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124R07

REPORT OBJECTIVE

The purpose of this report is to seek Council's approval, as Landlord, to upgrade the outdoor area within the premises contained in Certificate of Title Volume 5664 Folio 867 known as Ballara Park Kindergarten at 9 Ormonde Avenue, Warradale.

EXECUTIVE SUMMARY

This item was deferred at the 27 October 2020 General Council meeting to enable further discussions regarding use of the site. There are no standing resolutions in respect to this report.

The Department for Education and Child Development (DECD) is seeking Council's approval as Landlord, to upgrade the outdoor area within the premises - refer to the Plans (Attachment 1 & 2).

An inspection of the location for the playground was undertaken to consider if the proposed location may impact any potential future opportunities for the reserve development.

The Kindergarten has been contacted and confirmed that the works that they are seeking landowner consent to undertake is under the current shade structure and is within the original lease boundary.

The Kindergarten also identified that they are keen to progress with the playground upgrade and would be excited to be involved in the future discussions of the design for the reserve and what opportunities that may present.

The total cost of the project is \$32,950.00 including GST.

Council approval is required for works valued at \$20,000 or higher.

All costs associated with the construction and future maintenance of the outdoor area will be borne by DECD.

Prior to any alteration to any Council property that is leased or licensed to a third party, approval is required to be granted by Council as Landlord - refer to the Landlord's Approval Process Flowchart (Attachment 3).

RECOMMENDATION

That Council:

1. **Grants Landlord Consent to upgrade the outdoor area at Ballara Park Kindergarten, 9 Ormonde Avenue Warradale, Certificate of Title Volume 5664 Folio 867, subject to:**
 - **All works being undertaken in a professional manner and to the satisfaction of the City of Marion;**
 - **The City of Marion being indemnified against all claims, suites, losses etc. that may result from carrying out this work.**



2. **Delegates to the Manager City Property approval to authorise any relevant documents necessary to facilitate the construction and management of the work.**
3. **Advises that the Ballara Park Kindergarten will be responsible for any project related costs and will be responsible for all future maintenance and repairs of the outdoor area.**
4. **Notes that Landlord Consent will be subject to Development Approval and Building Rules consent if required.**

Liveable:	Creating an area that is safe and inclusive, embracing active living and healthy lifestyles.
Engaged:	Community consultation was not considered necessary for this project as there will be no change to the use of the premises and it is not anticipated the proposed works to have a detrimental effect on the amenity of the area.
Legal / Legislative / Policy:	Under this lease it is the responsibility of the lessee to remain insured in relation to Public Liability Insurance and to Indemnify the City of Marion against all damages, cost and expenses.
Other Funding Sources:	All costs associated with the construction and future maintenance of the outdoor area will be borne by DECD.

DISCUSSION

The Department for Education and Child Development (DECD) has approached Council seeking permission to upgrade the outdoor area at the Ballara Park Kindergarten - refer to the Concept Plan (Attachment 2).

The scope of the works will include:

- Fort Structure as per Concept Plan
 - Natural cypress posts and decking board
 - Natural log scramble
 - Monkey bars and balance pole (pipe will be marine grade stainless steel)
 - Deck platform to be 1 metre high with 80mm balustrade
- Natural Rope Post Balance
 - Last 2 posts will have interchangeable hooks
 - Post will be 3 metres by 250mm, rope set to Australian Standards
- Log Edging and Large Balance Log
 - Edging logs 200mm and large log 400mm
 - Logs set in place with rio bar and concrete
 - Supply and install included

The total cost of the DECD outdoor area upgrade project is \$32,950 (including GST).

Ballara Park Kindergarten is seeking approval to upgrade their outdoor space with the update of their playground being the first component. The playground upgrade is to be constructed under the existing shade structure and within the original lease boundary. The proposed works are scheduled to be undertaken in January 2021.



Ballara Park Reserve, as part of the City of Marion Open Space Plan, is scheduled for design in 2021/22, with construction programmed for 2022/23. The kindergarten will be a key stakeholder throughout that process.

Administration have contacted the kindergarten and they have advised that they are would like to be included in future discussions with regard to the Ballara Park Reserve redevelopment. They are also keen to progress with the upgrade of their playground.

Prior to any alteration to any Council property that is leased or licensed to a third party, approval is required to be granted by Council as Landlord - refer to the Landlord's Approval Process Flowchart.

The approval is required for the following activities:

- Addition and alteration of the leased premises

The requirement for this approval does not prevent the lessee from applying or receiving Development Approval for an activity on the premises. It does act, however, to prevent the lessee from physically undertaking any works under the Development Act until Development Approval is received.

The consent will be granted subject to:

- All works to be undertaken in a professional manner and to the satisfaction of the City of Marion
- The City of Marion to be indemnified against all claims, suits, losses, etc. that may result from carrying out of this work
- All associated costs to be borne by the Department for Education and Child Development
- The City of Marion to have the right to reinstatement by the Department for Education and Child Development upon termination of the lease
- The Department for Education and Child Development to be responsible for the ongoing maintenance, repair and replacement of fixtures and fittings
- The work is to be substantially commenced prior to 24 November 2021, after this date landlord consent will expire
- Building Consent and Development Approval are obtained prior to commencing work
- The City of Marion is to be informed once work has concluded and a site visit will occur

Conclusion:

The upgrade of the outdoor area will allow the Ballara Park Kindergarten to continue its normal operations within the scope of permitted usage at the premises.

Attachment

#	Attachment	Type
1	Attachment 1 - Plan	PDF File
2	Attachment 2 - Concept Plan	PDF File
3	Attachment 3 - Landlord's Approval Process Flowchart	PDF File



Ballara Park Kindergarten - Plan

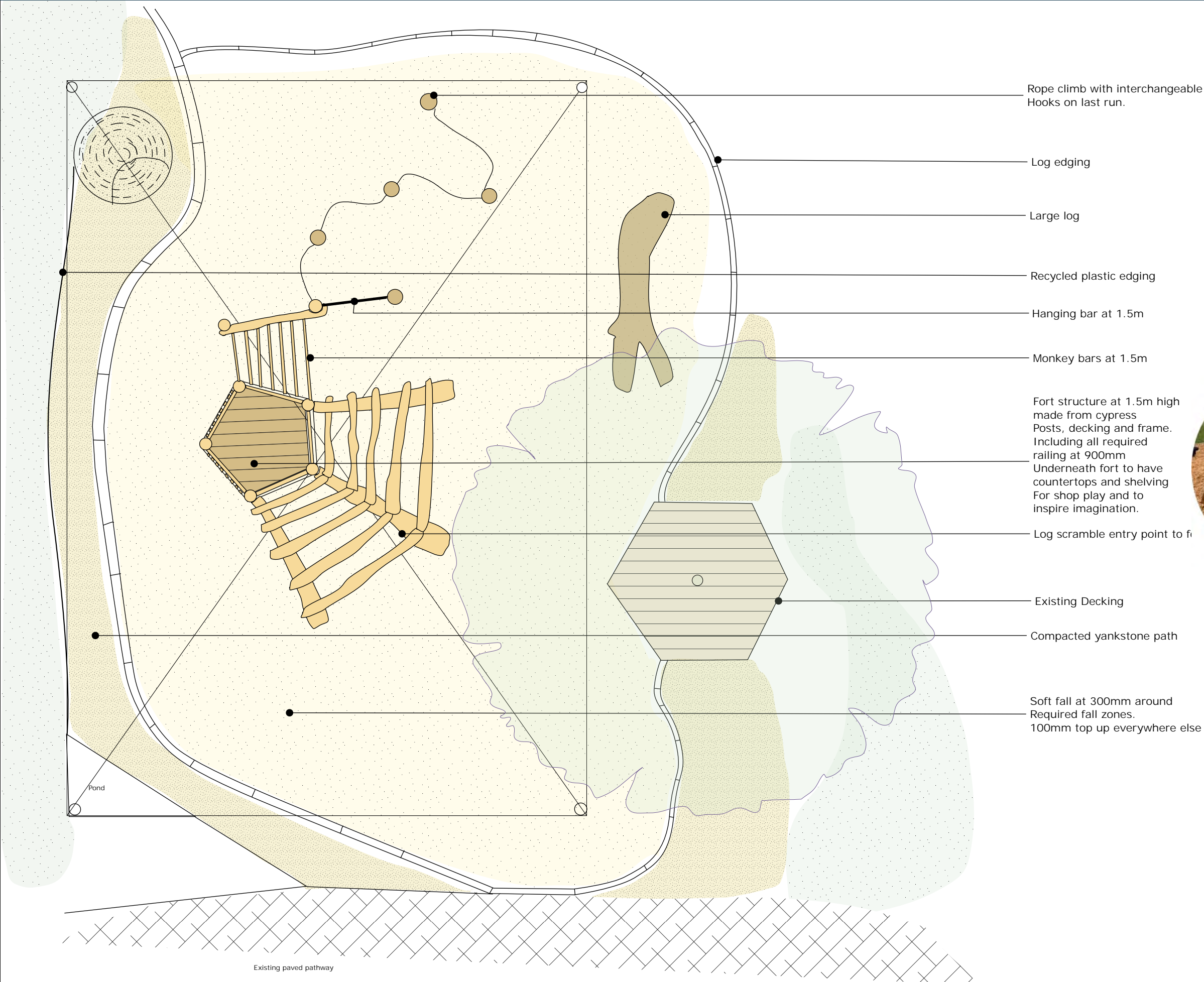


About this Document

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Landlord's Approval Process Flowchart



Warradale Kindergarten - Landlord Consent

Originating Officer	Property Leasing Officer - Chloe McDonald
Corporate Manager	Manager City Property - Thuyen Vi-Alternetti
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124R08

REPORT OBJECTIVE

The purpose of this report is to seek Council's approval, as Landlord, for the Department for Education and Child Development to replace the boundary fence of the Warradale Kindergarten at 2 Wyndham Street, Warradale, 5046.

EXECUTIVE SUMMARY

The Department for Education and Child Development (DECD) is seeking Council's approval as Landlord, to replace the boundary fence within the premises. (Refer Plans, Attachment 1 and 2).

The total cost of the project is \$24,779.70 including GST. Council approval is required for works valued at \$20,000 or higher.

All costs associated with the installation and future maintenance of the fence will be borne by DECD.

Prior to any alteration to any Council property that is leased or licensed to a third party, approval is required to be granted by Council as Landlord (Landlord's Approval Process Attachment 3).

RECOMMENDATION

That Council:

- 1. Grants Landlord Consent to replace the boundary fence at Warradale Kindergarten, 2 Wyndham Street Warradale subject to:**
 - All works being undertaken in a professional manner and to the satisfaction of the City of Marion.
 - The City of Marion being indemnified against all claims, suites, losses etc. that may result from carrying out this work.
- 2. Delegates to the Unit Manager Land and Property, approval to authorise any relevant documents necessary to facilitate the installation and management of the work.**
- 3. Advises that the Warradale Kindergarten will be responsible for any project related costs and will be responsible for all future maintenance and repairs of the fence.**
- 4. Notes that Landlord Consent will be subject to Development Approval and Building Rules Consent if required.**

Liveable: Creating an area that is safe and inclusive, embracing active living and healthy lifestyles.

Engaged: Community consultation was not considered necessary for this project as there will be no change to the use of the premises and therefore it is not anticipated to have a detrimental effect on the amenity of the area.



- Legal / Legislative / Policy:** Under this lease it is the responsibility of the lessee to remain insured in relation to Public Liability Insurance and to Indemnify the City of Marion against all damages, cost and expenses.
- Current Budget Allocation** All costs associated with the installation and future maintenance of the fence will be borne by DECD.

DISCUSSION

Prior to any alteration to any Council property that is leased or licensed to a third party, approval is required to be granted by Council as Landlord - refer to the Landlord's Approval Process Flowchart (Attachment 3).

The total cost of the project is \$24,779.70 including GST, with no costs being borne by Council in either the construction or future maintenance. The scope of works set out by DECD will include:

- Remove the existing perimeter fence and dispose
- Replace with single concrete sleeper and install flat top tubular fencing to 1.5 metres high including 1 double gate and 2 personal access gates
- Install fence around the bin area with 2 personal access gates
- Create an additional area inside the existing personal access gate with second access gate to manage arrival and departure of children
- Temporary fencing to protect new landscaping and for work site safety.

The request for approval does not prevent the lessee from applying for, or receiving Development Approval for an activity on the premises. It does act to prevent the lessee from physically undertaking any works under the Development Act until Development Approval is received.

The consent will be granted subject to:

- All works to be undertaken in a professional manner and to the satisfaction of the City of Marion.
- The City of Marion to be indemnified against all claims, suits, losses, etc. that may result from carrying out of this work.
- All associated costs to be borne by DECD.
- The City of Marion to have the right to reinstatement by DECD upon termination of the lease.
- DECD responsible for ongoing maintenance, repair and replacement of fixtures and fittings.
- The work is to be substantially commenced prior to 24 November 2021, after this date landlord consent will expire.
- Building Consent and Development Approval are obtained prior to commencing work.
- All works must comply with all relevant and applicable Legislation and all lawful conditions, requirements, notices and directives issued or applicable under any such Legislation.
- All works undertaken to comply with any applicable construction industry or public health and safety standards in relation to the works.
- The City of Marion is to be informed once work has concluded and a site visit will occur.

The replacement of the boundary fence will allow the Warradale Kindergarten to continue its normal operations within the scope of permitted usage at the premises.

Attachment

#	Attachment	Type
1	Attachment 1 - Plan	PDF File
2	Attachment 2 - Detailed Plan	PDF File
3	Attachment 3 - Landlord's Approval Process Flowchart	PDF File



Warradale Kindergarten - Plan



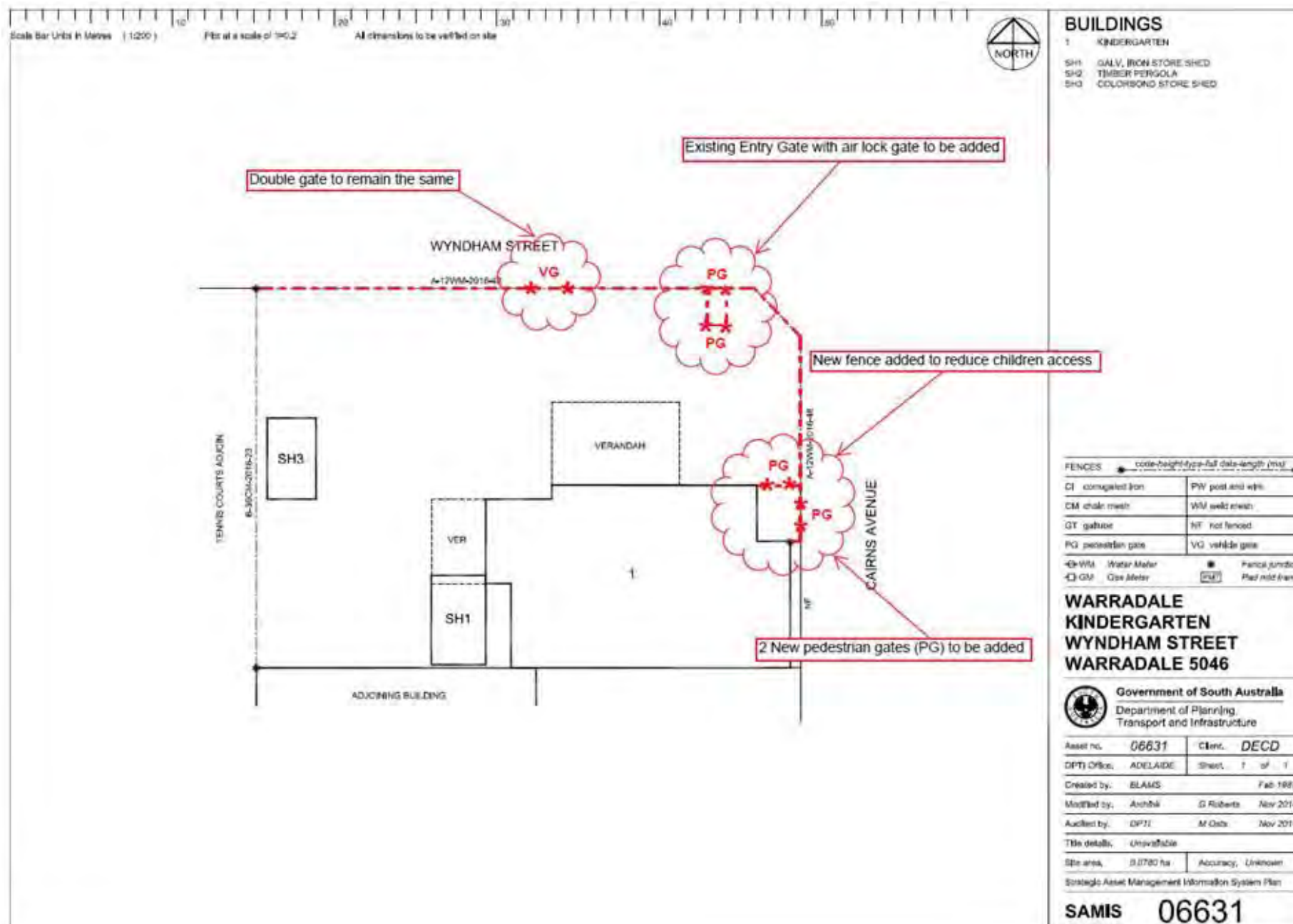
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Warradale Kindergarten - Detailed Plan



Landlord's Approval Process Flowchart

Community Gardens Agreement

Originating Officer	Community Gardens Coordinator - Anna Haygreen
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	Acting General Manager City Services - Kate McKenzie
Report Reference	GC201124R09

REPORT OBJECTIVE

This report seeks endorsement of the proposed 'Community Gardens Agreement' template and approval to amend the 'Community Gardens Policy' to reflect the introduction of the 'Community Gardens Agreement' template.

EXECUTIVE SUMMARY

To allow community groups access to Council land for the purposes of a community garden, Council requires community groups to negotiate lease or licence agreement. **Attachment 1** provides a summary of the current arrangements for community gardens within the City of Marion.

Currently, license agreements between Council and community garden groups are developed under the 'Leasing and Licensing of Council Owned Facilities Policy'. These agreements are not consistent with the Community Gardens Policy (**Attachment 2**) that was adopted by Council in 2019 (GC191008R10) and have content concerning venues / facilities that is not relevant to community gardens. References to community gardens have been removed from the 'Leasing and Licensing of Council Owned Facilities Policy' and all agreements are now managed via the Community Gardens Policy.

It is intended that the proposed Community Gardens Agreement (**Attachment 3**), developed in line with the Community Gardens Policy, will create a simpler process with better certainty and clarity for all parties in relation to roles and responsibilities for the establishment and management of community gardens located on Council land.

RECOMMENDATION

That Council:

1. Amends the 'Community Gardens Policy' (**Attachment 2**) by including references to Community Gardens Agreement Template.
2. Endorses the proposed 'Community Gardens Agreement' template (**Attachment 3**).

DISCUSSION

Community gardens in the City of Marion are on a range of land types and have different organisational models. A summary of the current approaches for community gardens in the City of Marion is provided in **Attachment 1**.

Council requires community groups to negotiate lease or licence agreements for community gardens on Council land. These agreements have previously been developed in line with the 'Leasing and Licensing of Council Owned Facilities Policy'. Community gardens are a unique land use which differ significantly from other facilities leased by Council. Council adopted a Community Gardens Policy in 2019 (**Attachment 2**, GC191008R10) to support this unique land use.



A Community Gardens Agreement template (**Attachment 3**) has been developed that is specific to community gardens. The aim of the proposed Community Gardens Agreement is to be more relevant and user-friendly for community garden groups, and to clarify the various roles and responsibilities of Council and community garden groups in relation to the creation and management of community gardens on council land within the City of Marion. The template has been drafted in support of the City of Marion Community Gardens Policy 2019, with proposed amendments to the Policy to reflect the introduction of the Community Gardens Agreement tracked in **Attachment 2**.

A copy of the proposed Community Gardens Agreement template includes the following Annexures:

- A - Includes a map highlighting the land under agreement.
- B - Outlines any special conditions that apply. This is where the agreement can be tailored to the community garden in question.
- C - A list of the areas in the garden and who is responsible for their repair and maintenance. Note that the list given in the template is an example only and may change for individual gardens.

The 'Leasing and Licensing of Council Owned Facilities Policy' was updated following a review of the Community Gardens Policy in 2019 to remove references regarding the Community Gardens as community gardens are managed via the Community Garden Policy. A full review of the 'Leasing and Licensing of Council Owned Facilities Policy' is due in 2021.

When endorsed, the proposed Community Gardens Agreement template will come into effect and replace the existing lease agreements in place for Marino Community Garden and Trott Park Community Garden. A Community Gardens Agreement will be required for the Oaklands Park Community Garden located at Oliphant Avenue Reserve in place of the expired Memorandum of Understanding. All community gardens will be supported with a Community Gardens Agreement.

Attachment

#	Attachment	Type
1	Summary of Current Community Garden Lease Arrangements	PDF File
2	Community Gardens Policy 2019 tracked changes	PDF File
3	Template - COM Community Gardens Agreement PA201937_004	PDF File

Attachment 1 – Summary of Community Garden Arrangements

Community Garden	Land Owner	Existing Arrangements
Trott Park Community Garden	Council	Lease Agreement in place with Trott Park Community Garden Inc.
Marino Community Garden	Council	Lease Agreement in place with Marino Community Garden Inc.
Glandore Community Garden	Council	Managed by Glandore Community Centre, no agreement required
Access 4All Open Garden	Council	Managed by the Living Kurna Cultural Centre, no agreement required
Oaklands Community Garden/Orchard	Council	Memorandum of Understanding for stage 1 expired September 2020, new agreement required
MarionLIFE Community Garden	Private land	No agreement required
Clovelly Park Community Garden	Department of Education (Clovelly Primary School)	No agreement required

Community Gardens Policy



1. RATIONALE

Community gardens are increasingly recognised as important sites for community connection, urban food production and environmental education. There is also widespread recognition that community gardens have a range of health, environmental, social, cultural, food security and economic benefits for the community. This policy outlines Council's approach to supporting community gardens.

2. POLICY STATEMENT

Council will support the development of a network of appropriately located, designed, managed and resourced community gardens across the city.

3. OBJECTIVES

Council's approach to supporting community gardening in the City of Marion includes:

3.1 A community development approach

Council takes a community development approach to community gardens where community groups manage the gardens themselves with the support of Council and other partnering organisations.

3.2 Building the capacity of community gardening groups

Council recognises that there are varying degrees of community capacity and skills available to establish and maintain community gardens. As a result, Council has an important role to play in identifying opportunities, building community capacity and supporting communities to establish and maintain community gardens.

3.3 Fostering a diversity and geographic spread of community gardens

Council aims to foster a mix of community garden types and activities to meet diverse community needs, and achieve vibrant gardens across the whole Council area. Council will take a strategic approach to the location and type of community gardens it fosters. Garden types may include communal gardens, dedicated allotments, community orchards, indigenous bush tucker gardens or demonstration gardens for the purpose of education.

3.4 Encouraging accessible and inclusive community gardens

Community gardens should be accessible and cater for a range of community groups and needs including people with disabilities, children, older people, Aboriginal people and people from culturally and linguistically diverse backgrounds. Community gardens should be designed and managed so they are open to the broader community on a regular basis and when gardeners are present.

3.5 Building and facilitating partnerships

Council will develop strong partnerships with new and existing community gardening groups. It will also assist these groups to connect with relevant agencies, local organisations, neighbourhood centres, schools, businesses, funding bodies and other community gardens to provide opportunities for forming mutually beneficial partnerships.

Community Gardens Policy



3.6 Assisting community gardening groups during the establishment phase

Council recognises the significant amount of resources, time and labour required to establish a new community garden. Council will work closely with community garden groups during the establishment phase and strive to support those groups to get their community garden up and running in 12 months. Community garden groups can apply to the City of Marion Community Grants program to obtain funding to establish their garden. In addition, Council may provide one-off financial assistance for essential infrastructure in new community gardens provided that community gardening groups demonstrate a strong commitment to managing their garden responsibly. Funding for community gardens is dependent on budget constraints and demand.

3.7 Security of tenure for community gardens

Community gardening groups should have the potential for security of tenure so they can plan for the long-term future and viability of the garden. In most cases, the allocation of Council land for community gardens will be formalised through a ~~a license or lease agreement~~ Community Gardens Agreement. Once approved, community gardens can obtain an initial 2-year ~~license or lease agreement~~. This will be followed by a 5-year ~~license or lease agreement~~, provided that the site is being managed effectively and there is ongoing demand for a community garden. ~~The complexity of the application process for community gardens on Council land will be proportionate to the scale of the community garden proposed. In some cases, an alternative simplified agreement may be negotiated with community groups wishing to undertake small scale community gardening projects on Council land. Each Community Gardens Agreement will be developed in partnership with community gardening groups and will reflect the scale and nature of their specific community garden.~~

3.8 Minimising the ongoing expenses for community gardens

Council will not charge community gardens for water use provided that community gardening groups use water responsibly. In addition, Council will not charge an annual ~~lease or license~~ fee to community gardens on the understanding that they are run by volunteers on a not-for-profit basis for the benefit of the community. Community gardening groups are responsible for all other ongoing community garden expenses as set out in the Community Gardens Agreement.

3.9 Ensuring community gardens are visually appealing

Council requires community gardening groups to ensure their community gardens are visually appealing, tidy and well maintained.

4. POLICY SCOPE AND IMPLEMENTATION

While community gardens may operate on private land, this policy applies to community gardens on land that Council owns and/or manages.

This policy does not outline the procedure for starting new community gardens. This detail is contained in the City of Marion Community Gardens Guidelines.

This policy does not apply to verge gardens. Council's position on verge gardening is outlined in the City of Marion Verge Development Guidelines.

Community Gardens Policy



5. DEFINITIONS

Community Garden – Community Gardens are community led and managed, not-for-profit initiatives, where members of the local community come together to garden in individual or shared plots and produce is intended for the consumption of the gardeners and fundraising for community gardening purposes. Community gardens are open to the public on a regular basis and anyone can become a member.

Community Gardening Group – A not-for-profit community group or organisation using Council land for the purpose of a community garden.

Community Capacity – The skills, knowledge, resources, social networks and volunteer time available in a given community that can be dedicated to community initiatives such as a community garden.

Verge Garden - A garden located on the area between the kerb and the property boundary that is managed by one or more adjacent households.

Community Gardens Agreement – An agreement between a community group and Council regarding the use of Council land for a community garden.

~~**License**—An agreement where the occupier has partial access to the land or premises. This form of agreement is more commonly used for community gardens.~~

~~**Lease**—An agreement where the occupier has full and exclusive access to the land or premises.~~

6. ROLES AND RESPONSIBILITIES

To ensure community gardens on Council land are appropriately located, designed, managed, and resourced Council will:

- Provide advice to community groups on planning, design and management of community gardens, which may include templates of various documents needed for the formal registration of the group as an association, as well as ongoing operation of the community garden.
- Assess proposed community garden locations based on site selection criteria outlined in the Community Garden Guidelines.
- Undertake soil testing at proposed community garden sites to manage soil contamination and protect public health.
- Ensure there is sufficient demand and local community support before approving new community gardens.
- Undertake appropriate community engagement and consultation processes for new community gardens.
- Require community gardens to be managed by an incorporated group or organisation with sufficient capacity and commitment.
- Ensure community gardens have appropriate safety measures in place.
- Require community garden groups to obtain a lease or license Community Gardens Agreement for use of the Council land ~~from the Council~~.

Community Gardens Policy



- Promote community gardens as sites for environmental education and building community connections.
- Encourage best practice water and waste management in community gardens.
- Aspire to support new community gardens to start operating within a 12 month timeframe from receipt of application.

Community gardening groups managing community gardens on Council land must:

- Liaise with Council's Community Gardens Coordinator throughout the process of establishing a community garden.
- Ensure the group is incorporated and has the capacity to manage the garden.
- Design the garden for accessibility and ensure it is inclusive of a range of community groups and needs.
- Engage with the local community and communicate with neighbours to seek support for the garden.
- Ensure the community garden is open to the broader community on a regular basis and when gardeners are present.
- Develop a management plan for Council approval that includes procedures for responsible management of water and waste in the garden.
- Develop a Gardeners Code of Conduct and ensure it is shared amongst community garden members.
- Develop a safety plan for the garden to ensure appropriate safety measures are in place.
- Prepare a budget for the community garden and take responsibility for sourcing funding.
- Arrange appropriate insurances including public liability insurance.
- Obtain development approval for community garden structures or features as required before such structures are erected.
- Negotiate ~~a lease, license, or other formal~~ a Community Gardens Agreement with Council before using the land.
- Ensure community gardens remain visually appealing.

Roles and responsibilities of both Council and Community Gardening Groups will be outlined in each Community Gardens Agreement.

7. REFERENCES

- City of Marion Community Gardens Guidelines
- City of Marion Verge Development Guidelines
- ~~City of Marion Leasing and Licensing Policy~~
- City of Marion Tree Management Policy
- City of Marion Environmental Policy
- City of Marion Open Space Policy
- City of Marion Community Land Management Plans
- City of Marion Public Consultation Policy
- City of Marion Open Space by-laws

Community Gardens Policy



8. REVIEW AND EVALUATION

This policy will be reviewed once within the term of Council 2018 – 2021. The review will be scheduled by the Governance Department in coordination with the Environment Sustainability Team.

COMMUNITY GARDENS AGREEMENT

City of Marion

and

[INSERT]

SCHEDULE**ITEM 1***(Community Gardening Group)***[INSERT]** of **[INSERT ADDRESS]****ITEM 2***(Community Garden)*

The whole of the land comprised in Certificate of Title Volume # Folio # and marked "X" on the plan in Annexure A.

ITEM 3*(Commencement Date)***[INSERT]****ITEM 4***(Expiry Date)***[INSERT]****ITEM 5***(Community Garden Fee)*

\$1.00 (one dollar) per annum (exclusive of GST) payable on demand.

ITEM 6*(Permitted Use)*

The operation of a community garden in accordance with the requirements of this agreement and such other uses as are approved by the Council.

ITEM 7*(Insurance)*

The Community Gardening Group shall effect and keep current during the Term:

(a) Public Risk Insurance

A policy of public risk insurance applicable to the Community Garden and the Permitted Use noting the interest of Council for an amount not less than \$10,000,000.00 (being the amount which may be paid out arising from any one single accident or event) or such higher amount as the Council may reasonably require from time to time.

(b) Community Gardening Group's equipment

Insurance in respect of the Community Gardening Group's equipment for its full replacement value.

On or before the Commencement Date, the Community Gardening Group must give the Council a copy of the certificates evidencing the currency of each policy referred to in this Item 7.

ITEM 8*(Special Conditions)*

Refer to Annexure B.

COMMUNITY GARDENS AGREEMENT

Between:

CITY OF MARION of PO Box 21, Oaklands Park SA 5046 ("**Council**")

- and -

The group named in **Item 1** of the Schedule ("**Community Gardening Group**")

The Council agrees to allow the Community Gardening Group to use the Community Garden described in this Schedule on the terms and conditions contained in this agreement.

TERMS

1. INTERPRETATION

In this agreement:

"Authority" means any governmental, semi-governmental or other authority having jurisdiction or authority in respect of the Community Garden;

"Claim" means any action, proceeding, account, right, claim or demand whether present or future, certain or contingent, due or may become due, known or unknown and including all costs and expenses (including all legal expenses);

"Commencement Date" means the date in **Item 3**;

"Council's Agents" means each of the Council's agents, contractors, subcontractors, employees, officers, sublessees, licensees, invitees, or any other person claiming through or under the Council;

"Expiry Date" means the date in **Item 4**;

"Fee" means the fee in **Item 5**;

"Community Garden" means the premises described in **Item 2**;

"Community Gardening Group's Agents" means each of the Community Gardening Group's agents, contractors, subcontractors, employees, officers, sublessees, licensees, invitees, or any other person claiming through or under the Community Gardening Group;

"Loss" means any loss, damage, death or injury;

"Permitted Use" means the use described in **Item 6**;

"Schedule" means the schedule attached to this agreement; and

"Term" means the term commencing on the Commencement Date and expiring on the Expiry Date and any extension or renewal of this agreement or any period during which the Community Gardening Group uses the Community Garden.

Any expressions defined elsewhere in this agreement have that meaning.

2. AGREEMENT

The Council agrees to allow the Community Gardening Group to use the Community Garden for the Permitted Use.

3. TERM

This agreement commences on the Commencement Date and continues until the Expiry Date or the Community Gardening Group earlier vacating the Community Garden.

4. COMMUNITY OUTCOMES

The Community Gardening Group must use the Community Garden in a manner that delivers:

- 4.1 a balance of community use spaces in accordance with the Special Conditions, including community planting spaces, individual and shared plots, community programs and educational opportunities;
- 4.2 programs that involve the local community and provide opportunities for them to engage with each other;
- 4.3 a management plan that includes procedures for responsible management of water and waste, which must be submitted to Council for approval;
- 4.4 a code of conduct and safety plan to be shared amongst members;
- 4.5 a visually appealing garden; and
- 4.6 examples and programs that educate the community about best practice in organic gardening and permaculture principles.

5. FEE

- 5.1 The Community Gardening Group must pay to the Council or as the Council directs the Fee in accordance with **Item 5**.
- 5.2 The Council has entered into this agreement in return for a nominal Fee on the basis that the Community Gardening Group's operations from the Community Garden benefit the community, in accordance with clause 4.

6. EXPENSES

6.1 Water Use

- 6.1.1 The Council will not charge the Community Gardening Group for water usage on the understanding that the Community Gardening Group will use water responsibly.
- 6.1.2 The Community Gardening Group must ensure that water is used in the Community Garden in a responsible manner and a manner that seeks to conserve water to the greatest extent possible.
- 6.1.3 The Community Gardening Group must pay or reimburse the Council on demand all costs for water supplied to and consumed in the Community Garden in excess of 1000 KL per annum.

6.2 Ongoing Expenses

The Community Gardening Group will be responsible for all ongoing expenses associated with the Permitted Use.

7. INCOME

The Community Gardening Group is entitled to retain all income generated from its use of the Community Garden provided that such income must be invested back into the Community Garden and the Community Gardening Group's operations from the Community Garden.

8. PERMITTED USE

- 8.1 The Community Gardening Group must only use the Community Garden for the Permitted Use.
- 8.2 Except as provided by the Permitted Use, the Community Gardening Group must not without the prior written consent of the Council bring onto or install in the Community Garden any equipment.
- 8.3 The Community Gardening Group must:
 - 8.3.1 not carry on any offensive or dangerous activities in or from the Community Garden;
 - 8.3.2 not create a nuisance or disturbance for the Council or for the owners or occupiers of any adjoining property; and
 - 8.3.3 ensure at all times that activities conducted in or from the Community Garden do not discredit the Council.

9. REPAIR AND MAINTENANCE

- 9.1 The Community Gardening Group must at its cost:
 - 9.1.1 repair any damage or defect to the Community Garden caused by the Community Gardening Group or the Community Gardening Group's Agents; and
 - 9.1.2 keep the Community Gardening Group's equipment and infrastructure in good repair and condition, in accordance with its responsibilities as outlined in Annexure C to this agreement.
- 9.2 The Council may serve the Community Gardening Group with a notice requiring the Community Gardening Group to repair any damage or defect the Community Gardening Group is responsible to repair within a reasonable time.
- 9.3 If the Community Gardening Group fails to repair any damage or defect, the Council and the Council's Agents may at the Community Gardening Group's cost enter the Community Garden to carry out any repairs.
- 9.4 The Council and the Council's Agents have the right at all times to enter the Community Garden and to inspect the state of repair of the Community Garden.

10. COUNCIL SUPPORT

The Community Gardening Group may from time to time request in-kind support for its activities in the Community Garden from the Council, and the Council may consider any such request in its absolute discretion.

11. END OF AGREEMENT

Upon the expiration of this agreement, the Community Gardening Group must make good to Council's satisfaction any damage to the Community Garden caused by the Community Gardening Group's use and occupation of the Community Garden including by the installation and removal of any equipment.

12. COMPLY WITH LAWS

The Community Gardening Group must at the Community Gardening Group's cost comply with all statutes, orders, proclamations and regulations present or future affecting or relating to the use or occupation of the Community Garden and with all requirements of any Authority including all fire safety rules and regulations of the Council and any relevant Authority.

13. COMPLY WITH DIRECTIONS

- 13.1 The Community Gardening Group must at all times observe and comply with all rules, regulations and any other reasonable directions (**Rules**) made by the Council or the Council's Agent from time to time in relation to the Community Gardening Group's use of the Community Garden and required for the management, maintenance, safety, security and care of the Community Garden.
- 13.2 The failure of the Community Gardening Group or any of the Community Gardening Group's Agents to observe and comply with the Rules will be a breach of this agreement and the Community Gardening Group acknowledges and agrees that the Council and the Council's Agents will not be liable for any loss or damage arising from any non-enforcement of the Rules, regulations and directions.

14. COUNCIL'S RIGHTS

- 14.1 The Council may enter the Community Garden at any time.
- 14.2 In an emergency the Council may:
 - 14.2.1 close or restrict access to the Community Garden; and
 - 14.2.2 prevent the Community Gardening Group from entering the Community Garden.

15. SECURITY

- 15.1 If the Community Garden is to be locked, it will be through the use of Council supplied locks, keys for which will be distributed by Council.
- 15.2 The Community Gardening Group will be responsible for any keys distributed, including replacement costs if broken or misplaced.

16. INSURANCE

The Community Gardening Group must effect and keep current during the Term the insurance policies specified in **Item 7**.

17. HOLDING OVER

If, with the Council's consent, the Community Gardening Group continues to use the Community Garden after the end of this agreement, the Community Gardening Group does so under a weekly arrangement which:

17.1 either party may terminate on one week's notice given at any time; and

17.2 is on the same terms as this agreement.

18. RELEASE AND INDEMNITY

18.1 The Community Gardening Group uses the Community Garden at its risk, and releases the Council and the Council's Agents from all Claims for any Loss occurring on or in the Community Garden except where caused by a negligent act of the Council or the Council's Agent.

18.2 The Community Gardening Group must indemnify and keep the Council and the Council's Agents indemnified from and against all Claims for any Loss arising from the Community Gardening Group's use of the Community Garden except where caused by a negligent act of the Council or the Council's Agents.

19. DEFAULT

19.1 The Council may terminate this agreement by giving the Community Gardening Group 7 days' notice of its intention to terminate, if the Community Gardening Group does not comply with an obligation in this agreement and in the Council's reasonable opinion:

a) the non-compliance can be remedied but the Community Gardening Group does not remedy it within a period of 14 days after the Council gives the Community Gardening Group notice to remedy; or

b) the non-compliance cannot be remedied but the Council can be compensated and the Community Gardening Group does not pay the Council compensation for the breach within a period of 14 days after the Council gives the Community Gardening Group notice to pay.

19.2 Termination does not affect either party's rights concerning any previous breach or matter.

20. GOODS AND SERVICES TAX

20.1 **For the purposes of this sub-clause:**

"GST" means a goods and services tax imposed by A New Tax System (Goods and Services Tax) Act or other similar Act; and

"Supply" means any form of supply whatsoever provided under this agreement.

20.2 The Community Gardening Group agrees that if a GST is imposed on any Supply made under this agreement and the Council becomes liable for GST in respect of any Supply made under this agreement, the Community Gardening Group must pay to the Council, in addition to other moneys payable by the Community Gardening Group to the Council, the amount of GST for which the Council has become liable.

20.3 The Community Gardening Group must make the payment or reimbursement referred to in 18.2:

- 20.3.1 if the GST is payable in respect of the Community Gardening Group's right to possession of the Community Garden, at the time when the payment of the Fee is due; and
 - 20.3.2 if the GST is payable in respect of the supply of any other goods, services or matters under this agreement, at the time when payment of the amount payable for such supply is due;
- or at such other time or times as the Council and the Community Gardening Group may agree in writing.
- 20.4 If the Community Gardening Group fails to pay the amount of such GST when it is due, the Council may recover it from the Community Gardening Group as a debt due under this agreement.
 - 20.5 Upon receipt of the GST payment from the Community Gardening Group under this clause, the Council will issue to the Community Gardening Group a tax invoice in the form and manner prescribed by the applicable GST regulations.

21. DISPUTE RESOLUTION

- 21.1 Where any dispute between users of the Community Garden or users and the Community Gardening Group (**Dispute**) cannot be resolved in accordance with the Rules, the Community Gardening Group or any user may submit the dispute to an officer nominated by the Council for this purpose (**Nominated Officer**).
- 21.2 The Nominated Officer will make a decision to settle the dispute and the Nominated Officer's decision will be final and binding and must be implemented by the Community Gardening Group.

22. NATURE OF AGREEMENT

- 22.1 The rights under this agreement rest in contract only and do not create in or confer upon the Community Gardening Group any tenancy or any estate or interest in the Community Garden.
- 22.2 The rights granted shall not confer upon the Community Gardening Group or any person claiming through or under the Community Gardening Group any rights of exclusive occupation.
- 22.3 The Council reserves the free and uninterrupted passage of gas, water and electricity through and along the pipes, wires and drains which now are and may at any time be on or under or passing through or under the Community Garden and to its agents rights to enter into and upon the Community Garden to inspect, install and repair the pipes, wires and drains.

23. SPECIAL CONDITIONS

The Council and the Community Gardening Group acknowledge and agree that the special conditions described in **Item 8** will apply to this agreement and to the extent that there is any inconsistency between the terms of this agreement and the special conditions, the special conditions will prevail.

24. MISCELLANEOUS

- 24.1 In addition to any other means of giving notice, any notice will be taken to have been given if it is in writing and signed by or on behalf of the party giving the notice and either delivered or sent by ordinary pre-paid post to the other party at the address set out in

this agreement or such other address as may be advised in writing. A notice will be taken to have been given at the time of delivery or on the day following the date of posting (whether actually received or not).

- 24.2 This agreement will be governed by the laws of South Australia. The parties submit to the jurisdiction of the courts of South Australia and agree to issue any proceedings relating to this agreement in those courts.
- 24.3 Every provision of this agreement is independent of the other. Any provision which is prohibited or unenforceable in any jurisdiction will be ineffective to the extent only of such prohibition or unenforceability, and the other provisions will remain in force.
- 24.4 Any variation of this agreement must be in writing and signed by each party.

EXECUTED as an agreement

EXECUTED for **CITY OF MARION** by its
authorised delegate in the presence of:

.....
Signature of witness

.....
Signature of authorised delegate

.....
Name of witness (print)

.....
Name of authorised delegate (print)

.....
Position of authorised delegate

and

EXECUTED for)
(INSERT Community Gardening Group))
by an authorised officer pursuant to the)
Associations)
Incorporation Act 1985 in accordance)
with its constitution:

.....
Chairperson/Vice-Chairperson
(Please delete as applicable)

.....
Signature of Committee/Board Member
(Please delete as applicable)

.....
Full Name

.....
Full Name

Annexure A – Plan

Annexure B - Special Conditions

Annexure C - Guidelines for maintenance and repair for Community Gardens (CG)

The following list of maintenance responsibilities are a guide only and must be read in accordance with the relevant provisions of the agreement to the extent of any ambiguity or conflict.

Description	Council	Community Garden	Additional Information
Grassed areas	Total responsibility	Nil responsibility	
Boundary Fencing & Gates	Partial responsibility		
Gate lock and keys	Nil responsibility	Total responsibility	A copy of the gate key to be provided to Council
Signs	Install/replace	Repair/Maintain	
Street lighting and lighting on Council buildings	Total responsibility	Nil responsibility	
Trees (non-edible)	Total responsibility	Nil responsibility	
Street trees	Total responsibility	Nil responsibility	
Fruit trees (CG planted)	Nil responsibility	Total responsibility	
Native shrubs and ground covers (Council planted)	Total responsibility	Nil responsibility	
Native shrubs and ground covers (CG planted)	Nil responsibility	Total responsibility	
Vegetables, herbs, flowers and edible plants	Nil responsibility	Total responsibility	
Garden materials e.g. soil, manure, fertilizer, compost, building materials	Nil responsibility	Total responsibility	CG to store in a safe and tidy manner
Irrigation system	Nil responsibility	Total responsibility	
Water features	Nil responsibility	Total responsibility	
Pathways	Nil responsibility	Total responsibility	
Paved and gravel areas	Nil responsibility	Total responsibility	

Public benches and picnic tables	Total responsibility	Nil responsibility	
Public children's play equipment	Total responsibility	Nil responsibility	
Public barbeque	Total responsibility	Nil responsibility	
Sheds, buildings and storage areas	Nil responsibility	Total responsibility	Development approval required
Kitchen facilities	Nil responsibility	Total responsibility	
Garden tools and equipment	Nil responsibility	Total responsibility	
Pergolas and shelters	Nil responsibility	Total responsibility	Development approval required/Council will assess for safety on a regular basis
Decking and seating areas	Nil responsibility	Total responsibility	
Pizza oven (Council installed)	Total responsibility	Nil responsibility	
Greenhouse and propagation areas	Nil responsibility	Total responsibility	
Raised beds and garden beds	Nil responsibility	Total responsibility	
Water tanks	Nil responsibility	Total responsibility	
Public drinking fountain	Total responsibility	Nil responsibility	
Compost systems and worm farms	Nil responsibility	Total responsibility	
Public toilets	Total responsibility	Nil responsibility	
Toilets (CG installed)	Nil responsibility	Total responsibility	Development approval required
Graffiti removal	Total responsibility	Nil responsibility	CG to report to Council
Service pits	Total responsibility	Nil responsibility	Access must be maintained at all times

Emergency contact details: City of Marion After Hours Number 8375 6666

Coastal Walkway Concept Design & Outcomes from Community Engagement

Originating Officer	Coordinator Coastal Walkway - Alex Cortes
Corporate Manager	Manager City Activation - Greg Salmon
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124R10

REPORT OBJECTIVE

To present Council with the concept designs for the Coastal Walkway project, Cell 5 (Grey Road Gully), Cell 6 (Kurnabinna Gully) & Cell 10 (Field River) to seek endorsement to commence detailed design of the Cells and construction.

EXECUTIVE SUMMARY

The City of Marion Coastal Walkway from Marino to Hallett Cove is a highly valued and important community asset that attracts visitors and contributes to the liveability of the City. The broader Adelaide Metropolitan Coast Park extends along Adelaide's coastline from Sellicks Beach to North haven, with Marion Coastal Walkway providing an approximate 8km section.

Following detailed investigations into the condition of the Coastal Walkway resulting in the closure of the Kurnabinna and Grey Street Gullies, in November 2019 (GC191126R07) Council committed \$2.4 million to the reconstruction of the two gullies and the connection of the walkway to the Field River. The State Government through the 2020 DPTI (stimulus funding) for open space matched the funding bring the project budget to \$4.8 million.

The project has been identified as a strategic project and prioritised in Council's 2019-2023 Business Plan.

Over the past 6 months an extensive investigations and design work has been undertaken across the three cells within the scope (Attachment 1 - Concept Design). The alignment for Grey and Kurnabinna gullies as well as a new section of walkway from Heron Way to south of the Field River considers the structural feasibility and incorporates various technical, environmental and heritage reports, assessments and advice from key internal and external stakeholders. The design team and sub consultants have prepared concept designs including structural feasibility options, material palette including recycled materials and high-level cost estimates.

The endorsement of the concept design will enable detailed design to commence immediately and construction to commence in the first half of 2021.

Administration will continue to consult and engage with key stakeholders during the detailed design process and during the construction phase.

RECOMMENDATION

That Council:

- 1. Endorse the Coastal Walkway Concept Design for Cells 5, 6, and 10 (Attachment 1) for detailed design and construction.**



2. **Authorises the Chief Executive Officer to award the construction contracts for the Coastal Walkway Project Cells 5, 6, and 10 (Attachment 1) on the basis that the final tender price is within the endorsed project budget of \$4.8 million, accounting for all project costs.**

DISCUSSION

Background

The Coastal Walkway from Marino to Hallett Cove commenced construction in the mid to late 1990's. The walkway today is a highly valued and well utilised community asset which attracts visitors into the region and contributes to the liveability of the City.

The broader Adelaide Metropolitan Coast Park extends along Adelaide's coastline from Sellicks Beach to North Haven, with the Marion Coastal Walkway providing an approximate 8km section between Marino and Hallett Cove.

In addition to the stunning geological formations, native coastal vegetation and sites of indigenous cultural significance, the City of Marion Coastal Walkway contains structures (stairways secured to cliff faces, board walks and bridges), pathways at ground level, lookouts and other surrounding public infrastructure such as bins, signs, artwork and benches.

At the General Council meeting on 26 November 2019, Council considered the final structural investigations including repair costing and re-opening time frames for the Gully structures as well as the opportunity to formalise the connection of the walkway from Heron Way to the Field River. Council committed funding of \$2,440,604 through Council's Asset Sustainability Reserve Fund with the funding since being matched by the 2020 DPTI (stimulus funding) for open space to bring to the total budget to \$4.8 million.

Administration has since engaged Landscape Architects, Aspect Studios and cost managers, North Projects, to develop the concept designs and cost estimates for the replacement of the Gullies and connection to the south of the Field River.

Key Government & Critical Stakeholders

To inform the concept design, the design team and Administration has engaged with the following key stakeholders:

- Local residents
- Minister for Environment and Water, Hon. David Speirs
- Coast Protection Board (DEW)
- Department for Infrastructure and Transport
- The Office for Design & Architecture SA – (ODASA, formerly DPTI) Planning and Development Fund
- Kurna Nation Cultural Heritage Association (KNCHA)
- Green Adelaide & Birdlife Australia

Concept Design

In August 2020, Aspect Studios and their sub-consultancy team were engaged to investigate engineering solutions and develop the concept designs for the realignment of the Gullies and connection of the Field River. The designs have considered the existing site constraints (including constructability of the gullies), flora and fauna, geology of the area and Aboriginal site significance.



The concept designs have been developed to provide opportunities for various levels of fitness whilst making most of viewing platforms to capture the coastal views. Consideration has been given to widening and providing equitable access to the walkway where viable. A significant number of stairs have been removed to create level spans across the gullies. The designs have also sought to minimise any impact to local residents properties and the local bird life (Hooded Plover Birds) and vegetation within the area.

Cell 5 – Grey Rd Gully (Attachment 1 pages 13 to 14)

The proposed design includes:

- Reconstruction of the structures spanning the gully with a more efficient alignment
- Realignment of sections of the path to improve walk ability and formalising 'goat tracks'
- Formalised connection to Grey Road
- New lookout and rest points

Cell 6 – Kurnabinna Gully (Attachment 1 pages 15 to 17)

The proposed design includes:

- Reconstruction of the structures spanning the gully with a more efficient alignment reducing the number of stairs
- Realignment of sections of the path to new footpath on 'The Esplanade'
- New lookout and rest points
- New beach access to safer location

Cell 10 – Field River Alignment (Attachment 1 pages 18 to 22)

The proposed design includes:

- Construction of a new walkway to connect Heron Way Reserve to River Parade above the expected 2100 sea levels
- Limiting beach access to reduce the impact to Hooded Plover bird
- Maintaining existing paved footpaths with the southern path along the Field River to be formalised
- New walkway to wrap around the southern dune along the foreshore to connect to Cell 11
- maintaining pedestrian access to the beach through the boat ramp.

Community Engagement

A proactive communication approach has been undertaken to continue to engage and inform the broader community and key stakeholders on the design of the structures. Consultation will continue as the project progresses to construction.

The objective has been to engage with the community about the realignment of the gullies and connection around the Field River. On 17 August 2020, Council held a community engagement forum at the Cove Civic Centre. The evening was well represented with over 50 residents attending and was opened by Mayor Hanna and Minister for Environment & Water, the Hon. David Speirs. Members of the community who were unable to attend provided their feedback via makingmarion website (Attachment 2 - Community Consultation Outcome Report - September 2020).

Community engagement included providing the opportunity to comment on the concept design during November 2020. Approximately 800 residents were letterbox dropped with Council only receiving a couple of comments. These comments related to clarification around interpreting the flyer. Attachment 4.

Localised Engagement

In addition to the broad community consultation held in August, the design team held several meetings with residents from Field River on 14 and 29 September 2020.



The project team engaged with residents who will be directly impacted by the new walkway in front of their residences to inform of possible alignments. This included provision of cross sections through each property to illustrate the visual perspective regarding path alignment and pegging out the alignment along the dune using visual markers.

Some of the residents requested the walkway to be located at the bottom of the dune on a sea wall. This is not feasible as the path will encroach within the area of the Hooded Plover birds; have a greater impact on vegetation; exceed allocated budget; and will be below the 2100 sea levels.

The project team also engaged with the resident at Beachfront Court who's property fronts southern section of the walkway, regarding the existing local boat ramp. Staff worked with the owner to resolve that pedestrian access to the beach would be maintained at this location for community use.

Next Steps - Project Milestones

Concept Design Field River and Gullies	August - October 2020	Complete
Community engagement of concept designs	October- November 2020	Complete
Detailed Design, procurement and construction	November 2020 - June 2022	In progress subject to Council approval of concept design

Coastal Monitoring Program

Important to note that the extent of the Coastal Walkway Upgrade project does not include resolving any current or potential future coastal management issues. Administration is currently implementing a coastal monitoring program that focuses on detecting changes to coastal land and identifying areas that may be at risk in the future.

Council's coastal monitoring program is being delivered with matching funding from the State Government Coast Protection Board.

Attachment

#	Attachment	Type
1	Coastal Walkway Community Flyer October 2020	PDF File
2	Coastal Walkway Concept Design	PDF File
3	Coastal Walkway Community Consultation Outcomes September 2020 _Redact	PDF File
4	Feedback from Community Consultation Concept Design	PDF File

Frequently asked questions

Coastal Walkway

What is the Coastal Walkway?

The walkway forms part of the State Government's Coast Park initiative, which when finished will provide 71km of recreational trails from Sellicks Beach to North Haven.

Why are these works being done?

Council has developed a 15 year plan. This investment focusses on the first three stages for renewal, the Field River and Grey Road and Kurnabinna Gullies.

Safety concerns forced the temporary closure of 2.5km of the 8km walkway last June.

Council reopened more than 2km of this section in January following repairs.

The concept designs have been developed with the aim of protecting the sensitive flora, fauna and cultural heritage of the area. They also seek to provide safe and convenient access to the coastline for local residents and visitors.

Will Council use recycled plastic in materials for the walkway?

Yes - recycled plastics will be used where appropriate while ensuring engineering requirements are met.

What plans does Council have to protect the walkway into the future?

Council will seek to address the impact of stormwater and erosion on the coastal walkway as part of a broader Coastal Walkway Asset Management Plan.

Is there a long-term plan to renew the Coastal Walkway?

Council has developed a long-term plan to completely rebuild the structures, which would cost an estimated \$14.5 million over 15 years, subject to funding.

Are local cafes still accessible?

The Marino Rocks Café and the Boatshed Café are open and accessible.

Are there other trails in the City of Marion?

There is a wide variety of walking and cycling paths in the City of Marion, including the Coast to Vines Rail Trail which is currently part of the coastal diversion route.

Other trails include Sturt River Linear Park, and O'Halloran Hill Recreation Park. Find out more at marion.sa.gov.au/coastal-walkway

How can I stay informed?

We have set up a dedicated web page to provide updates.

Please visit:

marion.sa.gov.au/coastal-walkway

Look out for updates on the City of Marion Facebook page.

COASTAL WALKWAY TIMELINE

AUGUST 2020

Pre-design community engagement undertaken.

OCTOBER 2020

Concept designs released.

NOVEMBER 2020

Community consultation on concept design.

NOVEMBER 24, 2020

Council expected to consider report on concepts.

DECEMBER 2020 – JUNE 2021

Detailed Design and Construction.

JUNE 2022

Expected completion.

The majority of the walkway is open and can be enjoyed. Diversions are in place around Grey Road and Kurnabinna gullies, which are the only sections that are closed.

Find out more at marion.sa.gov.au

Coastal Walkway Update

October 2020



Marion Council is pleased to release concept designs of the new structures which will completely renew three sections of the Coastal Walkway.

A concept of a new extension to the walkway has also been released.

Work will include rebuilding the sections which span the Grey Road and Kurnabinna gullies.

Additionally, a new stretch of the boardwalk to connect Heron Way Reserve to the Field River mouth will be built.

We will use recycled plastic products in materials for the structures.

The \$4.8 million project is being funded equally between Marion Council and the State Government.

The designs take into account local environmental and cultural needs and have been shaped by input from local residents and peak bodies.

Thank you to the Department of Environment and Water, Green Adelaide, the Department of Infrastructure and Transport, State Government's Open Space Fund, and the Kaurna Nation Cultural Heritage Association.

Council would also like to thank local residents who provided feedback on the designs, and the State Government for its funding as part of its \$50 million stimulus package to deal with the impacts of coronavirus.

Council is expected to consider the concepts at its meeting of 24 November.

Council has been committed to fixing the walkway since safety concerns forced the temporary closure of 2.5kms of the 8km structure last June.

This flyer contains an overview of the concepts.

More details are available at marion.sa.gov.au/coastal-walkway

Stay informed

Look out for information updates on the City of Marion website, Facebook page.



Call Customer Service on 8375 6600



Follow us on facebook
City of Marion



Visit us
marion.sa.gov.au/coastal-walkway

Any questions?



Email us
coastalwalkwayupdate@marion.sa.gov.au



Government of South Australia
Attorney-General's Department



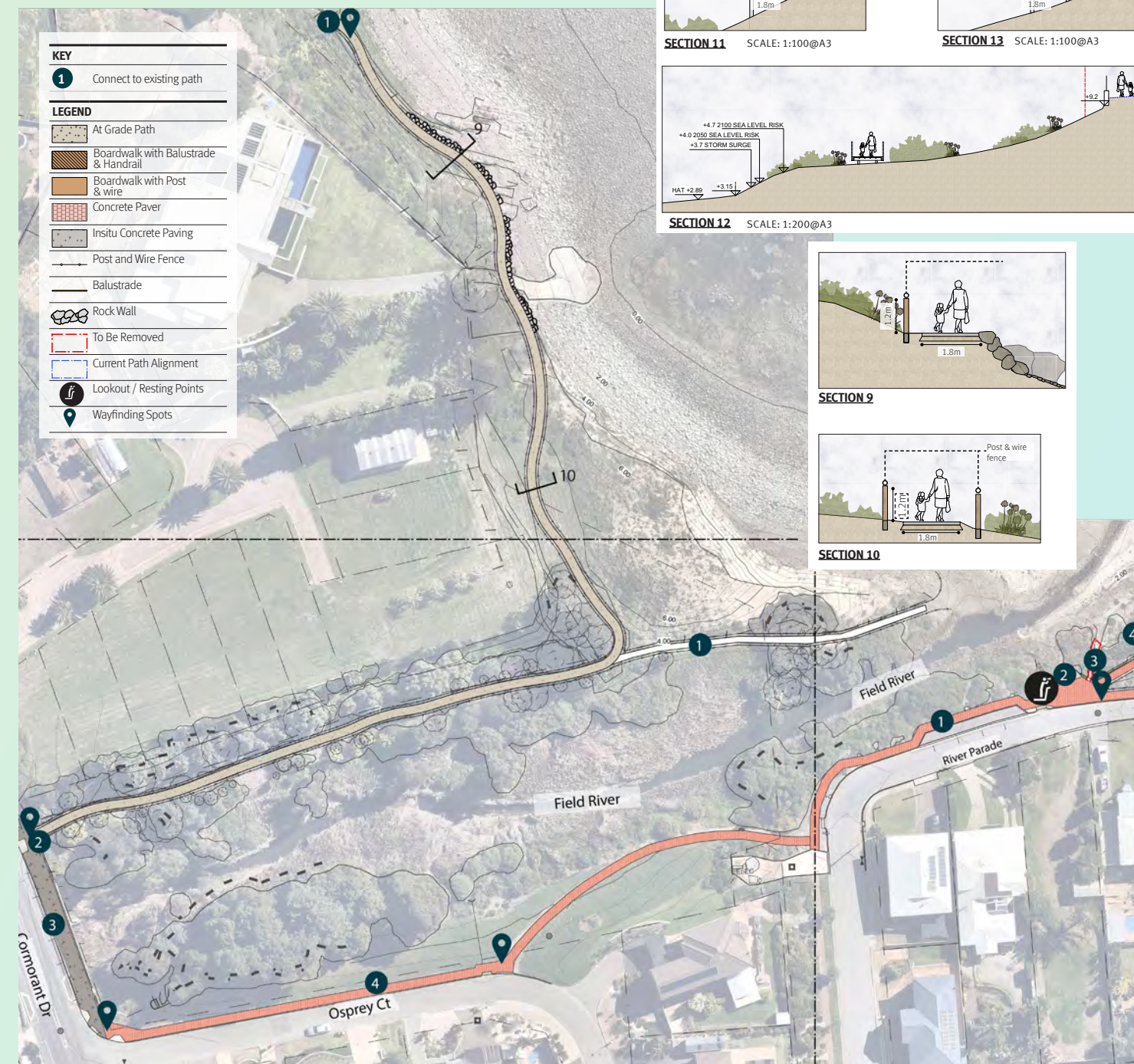
CITY OF
MARION

COASTAL WALKWAY – RENEWAL AND EXTENSION

CONCEPT DESIGNS AND ALIGNMENT TAKE INTO ACCOUNT:

- Cultural heritage surveys of gullies and Field River with Kaurna Nation Cultural Heritage Association
- Protection of Hooded Plover nesting areas
- Potential impact on plants and environment
- Storm surge and sea level rise (in collaboration with Coast Protection Board)
- Providing a visual barrier and distance between walkway and properties

Field River



Grey Road Gully



Kurnabinna Gully



COASTAL WALKWAY UPGRADE

CONCEPT DESIGN - DRAFT

PREPARED FOR:
CITY OF MARION

DOC. NO.	ADL20043-LA-SK007
ISSUE	P3
DATE	22.10.2020
PREPARED BY	KL
APPROVED BY	TC



Bondi to Bronte Coast Walk Extension. Calga Reserve & Waverley Cemetery
Sydney NSW, 2010-2018

Contents

INTRODUCTION	3
SITE ASSESSMENT	4
DESIGN PRINCIPLES	10
INSPIRATION	11
CONCEPT DESIGN	12
MATERIALS PALETTE	24

Introduction



Background

The Marion Coastal Walkway covers an 8km section from Marino to Hallett Cove and was constructed in the mid-late 1990's. The City Of Marion's Coastal Walkway Plan provides a renewal plan that priorities sections for upgrade and repair. A high priority has been placed on Cell 5 (Grey Rd Gully), Cell 6 (Kurnabinna Gully) and Cell 10 (Field River).

This walkway has strategic importance as a key link in the 70km Coast Park Trail from North haven to Sellicks Beach vision. The upgrade works will enable it to become an important and iconic connecting piece to other major open space networks, including Marino Conservation Park, Hallett Cove Conservation Park and Glenthorne National Park. Additionally, the walkway upgrade will contribute to the social and economic prosperity of the region, while improving the health and wellbeing of the community by providing more opportunities for people to connect with nature.



Site Assessment

Cell 5 – Grey Rd Gully

Site Context

Access: 250m section of walkway between Grey Rd and Nungamoora Street that crosses Grey Rd Gully. Access to walkway from Grey Rd and Nungamoora St.

Flora and Fauna:

- Weeds: Vegetation is heavily impacted by weeds, including grass and forb species, with seven species of declared weeds spread widely throughout.
- Native Vegetation: Four native Vegetation Associations occur, ranged in condition from poor to fair.
- Threatened Flora: Two threatened flora species occur at the northern end of Cell 5.

Cultural Heritage: There were no Aboriginal archaeological sites, objects and remains, or sites of significance according to Aboriginal tradition, archaeology, anthropology or history identified during the cultural heritage survey. It is recommended that all staff and contractors are provided with a stop work/site discovery procedure in the event of an unexpected find. A copy of the procedure should also be on display in the site office. Refer Appendix A: Draft Cultural Heritage Report.

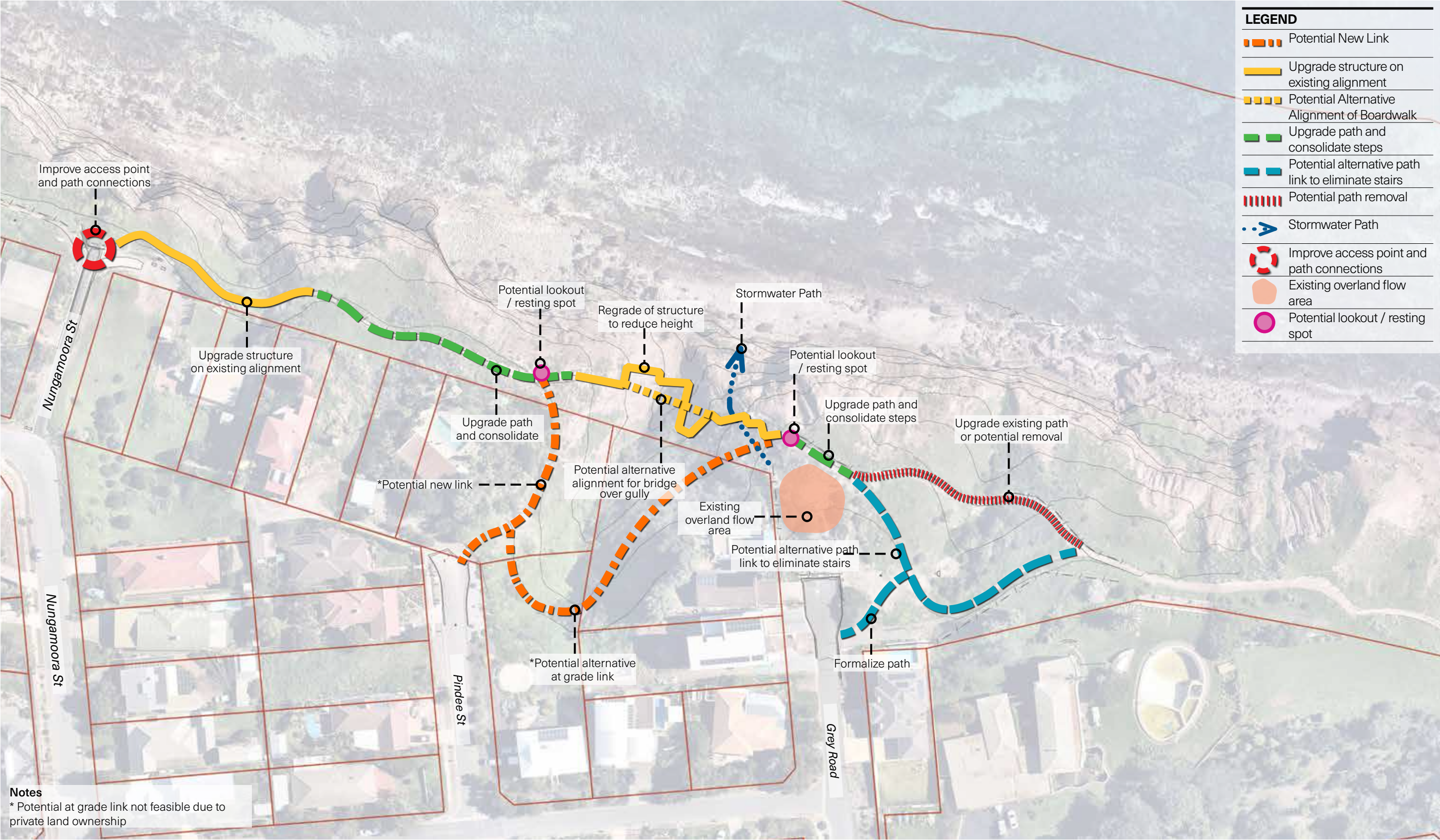
Geotechnical: The Gully is steep with erosion concerns and topsoil loss due to stormwater pipe outlets, hard surface runoff and residential development adjacent gully edge. Some uncontrolled fill exists at the “upstream” origin of the gully.



Site Assessment

Cell 5 – Grey Rd Gully

Opportunities & Constraints



Site Assessment

Cell 6 – Kurnabinna Gully

Site Context :

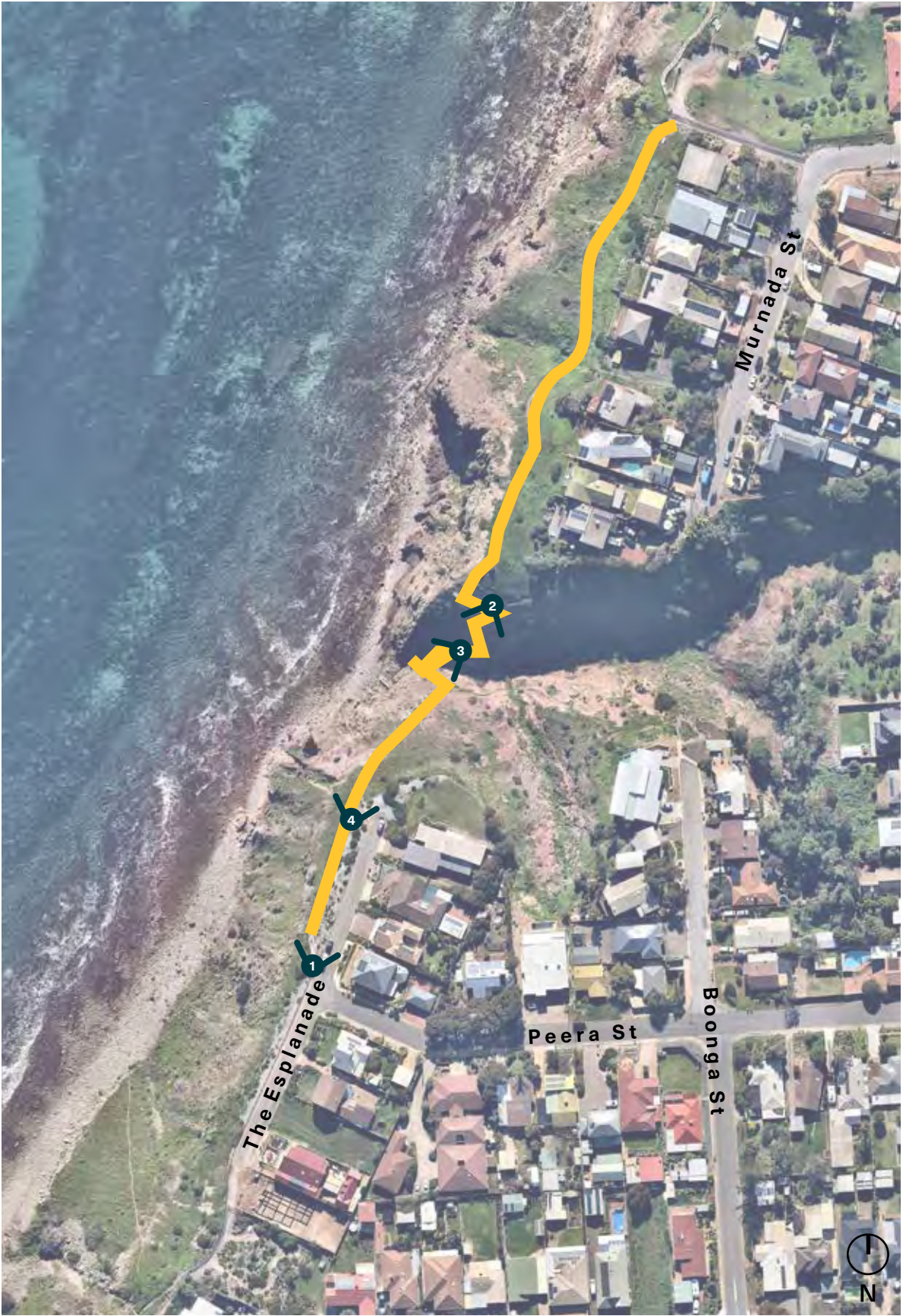
Access: 450m section of walkway from Nungamoora Street to The Esplanade adjacent Peera Street.

Flora and Fauna:

- Weeds: Vegetation is heavily impacted by weeds, including grass and forb species, with seven species of declared weeds spread widely throughout.
- Native Vegetation: Three native Vegetation Associations occur, which ranged in condition from poor to fair.
- Threatened Flora: No threatened flora were recorded in this Cell during the field survey. However, it is possible that four species may occur that were not detected due to survey limitations.

Cultural Heritage: There were no Aboriginal archaeological sites, objects and remains, or sites of significance according to Aboriginal tradition, archaeology, anthropology or history identified during the cultural heritage survey. It is recommended that all staff and contractors are provided with a stop work/site discovery procedure in the event of an unexpected find. A copy of the procedure should also be on display in the site office. Refer Appendix A: Draft Cultural Heritage Report.

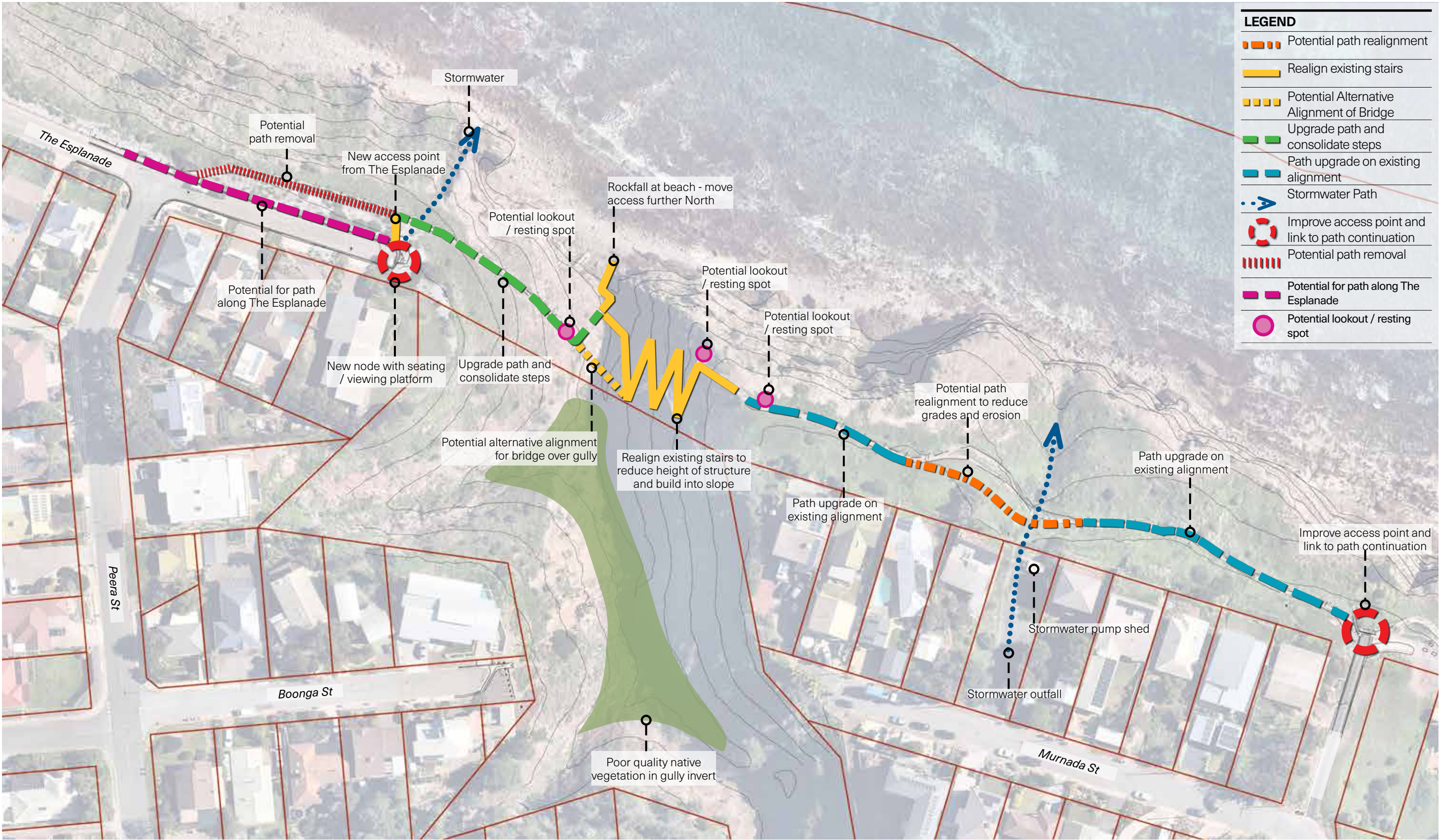
Geotechnical: The Gully is steep with erosion concerns due to stormwater pipe outlets and hard surface runoff. Sections of the southern cliff face near wave cut platform show signs of instability.



Site Assessment

Cell 6 – Kurnabinna Gully

Opportunities & Constraints



Site Assessment

Cell 10 – Field River

Site Context:

Access: 850m walkway that links Grand Central Avenue to River Parade, around Field River via Osprey Court and Cormorant Drive and connecting back to existing Coastal Walkway link south of Field River.

Flora and Fauna:

- Weeds: Vegetation is impacted by weeds, including grass and forb species, with seven species of declared weeds spread widely throughout.
- Native Vegetation: Seven native Vegetation Associations occur, with the remainder of the area composed of non-native grassland or woodland and revegetation areas.
- Threatened Flora: Two threatened flora species occur at the northern end of Cell 5.
- Threatened and migratory fauna: Nine species of threatened or migratory species are known to or possibly utilise the beach area. Three threatened species are known to or possibly utilise mature, flowering trees in Cell 10.

Cultural Heritage: Registered Aboriginal sites exist. Refer Cultural Heritage Report commissioned by City of Marion.

Geotechnical: Extensive coastal erosion of the sand dune evident to the south of Field River, with wave action impacting on underlying alluvial clay bench. Imported rock rip rap has been placed along this southern section to assist in controlling erosion of the sand dune toe, which extends northward from an existing boat ramp.

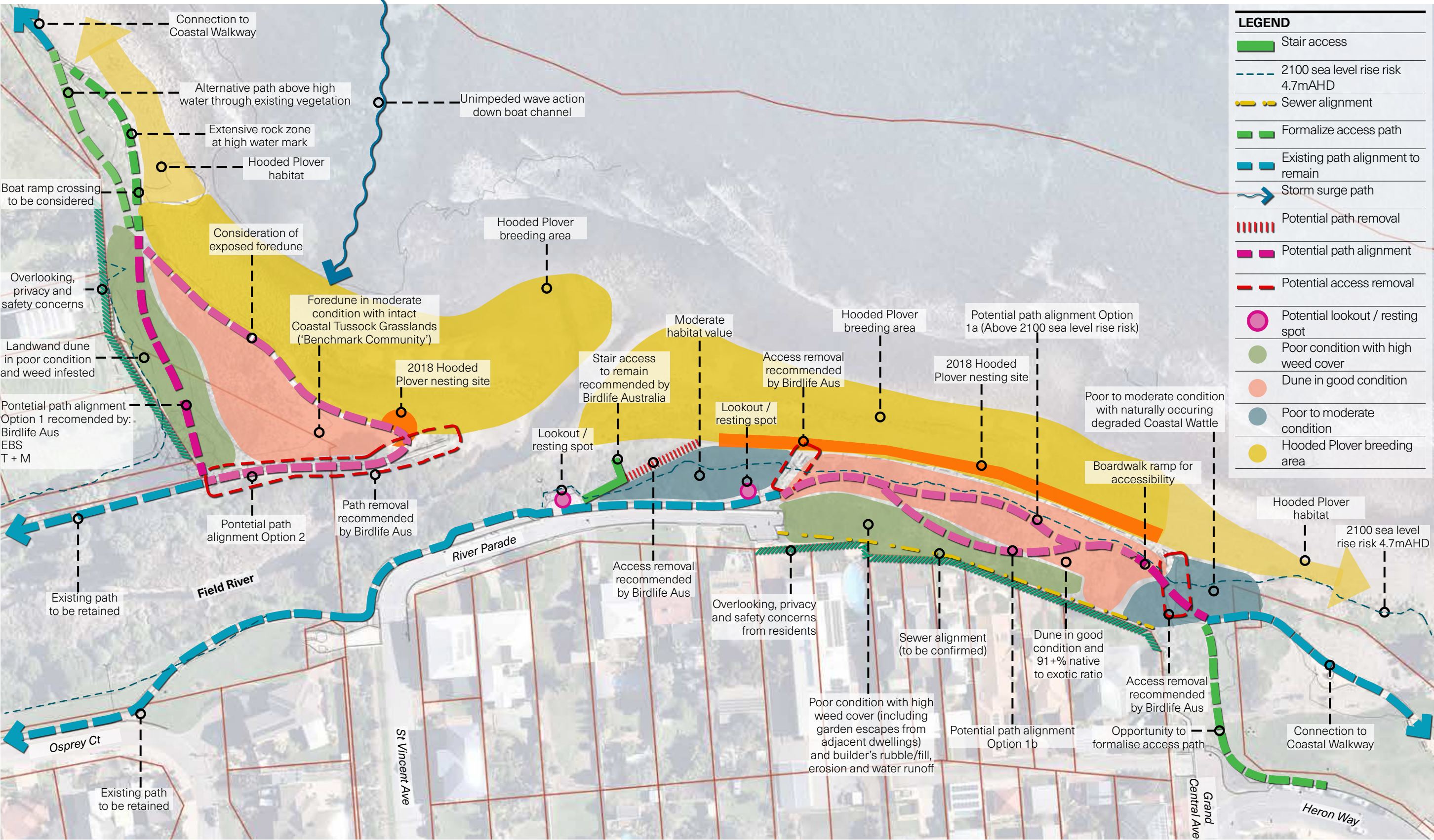
A northern sand dune, between Heron Way and River parade, is quite steep 1V:1H to 1V:1.5H with sand drift fencing located oceanside.



Site Assessment

Cell 10 – Field River

Opportunities & Constraints



Design Principles - Developed from Community Consultation

The Design Principles have been developed from the findings of the Community consultation process undertaken in March 2019 and September 2020. The principles are key to the design approach and underpin the concepts presented in this report.



Iconic, Accessible & Robust

- Celebrate the unique geology in the form and materiality of new structures, furniture and interpretive signage
- Provide a walkway that maximise accessibility and allows for safe, convenient and legible movements
- Utilise durable, yet aesthetic materials suitable for marine environments to maximise asset life



Site Specific & Grounded

- Protect the privacy and security of properties directly facing the walkway and encourage passive surveillance
- Address steep and variable grades to minimise long flights of stairs and steep ramps
- Influence visitor behaviour through innovative design solutions and CPTED principles



Environmentally Sensitive

- Establish native revegetation for the benefit of local flora and fauna
- Protect and enhance existing wildlife habitat and design appropriate public interventions to ensure ecosystems thrive and are sustainable
- Minimise vulnerability to erosion, extreme weather events and predicted sea level rise risks



Connecting With Nature

- Provide opportunities for users to learn about the natural environment
- Support and enhance local identity to promote sense of stewardship and ownership for the community
- Provide suitable opportunities to access connecting open space networks and beaches

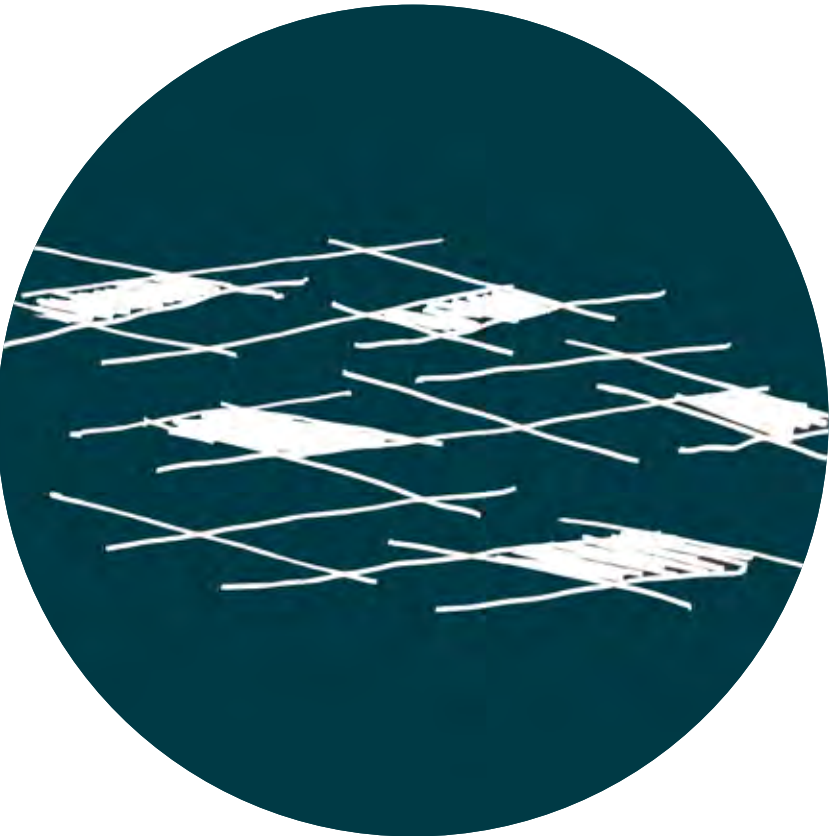


Cultural Values

- Engage with Kurna Peoples to undertake Cultural Heritage survey of Cells 5 & 6
- Celebrate the rich layers of cultural history through considered and sensitive interpretations

Inspiration

The Coastal Walkway transitions through unique and important cultural and geological heritage as it winds through Hallett Cove.



Striations

Layered platforms and steps

At Black Cliff in the Hallett Cove Conservation Park, the smoothed and striated glacial pavement found in 1875 by Professor Ralph Tate, led to the realisation that South Australia has been subjected to an Ice Age some 280 million years ago. We envision the walkway to crisscross with dramatic, striking angles, working close to the gullies steep slopes to represent the striations.



Erratics

Moments in the landscape

Large quartzite boulders carried in the glacier from the Victor Harbour area and dropped by the melting ice sheet, are found throughout the Conservation Park and beach. The erratics presents an opportunity to breakaway from standard form and materiality, with embellishments of design to add interest and whim.



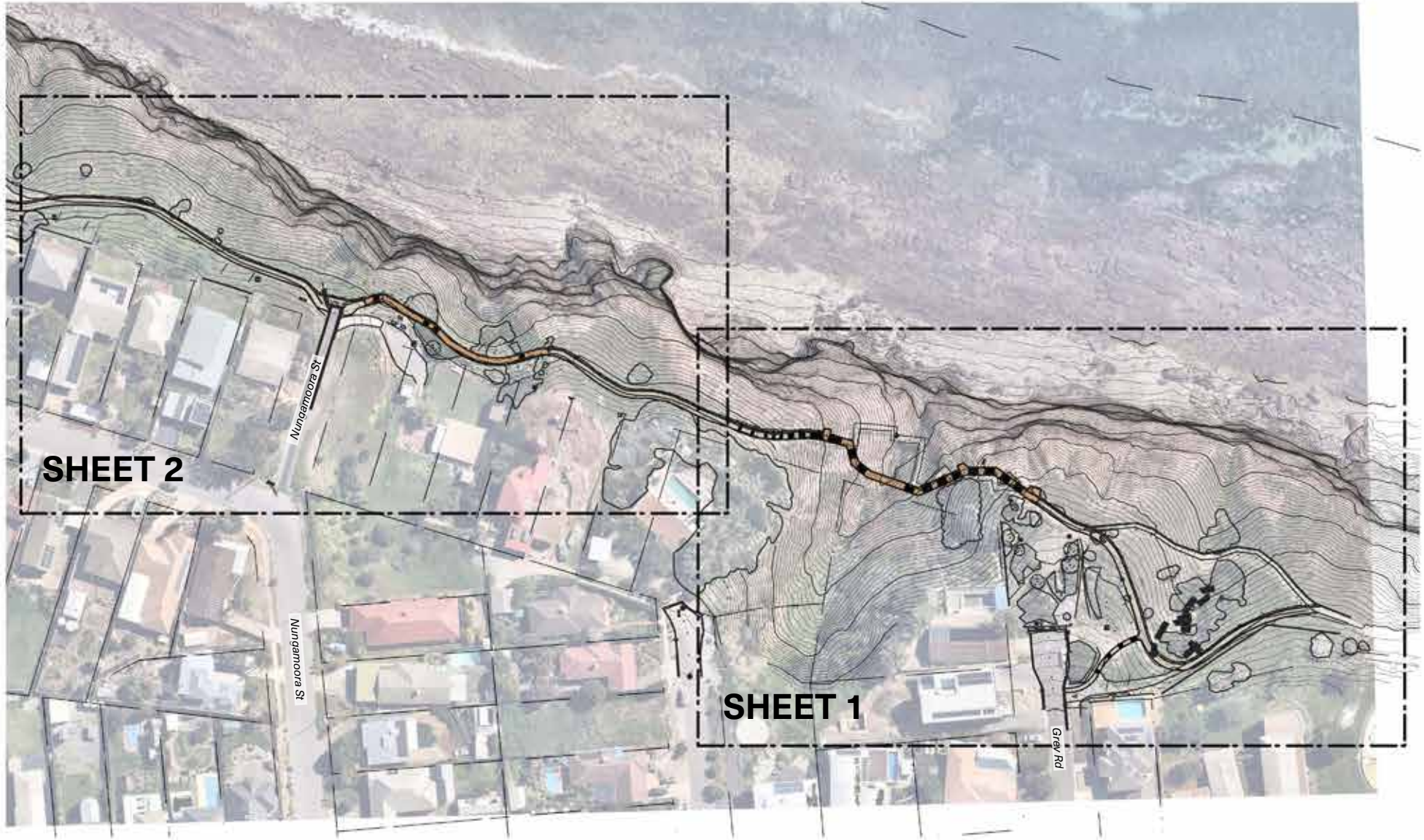
Tjilbruke

Connection to Country Tjilbruke Dreaming

An important Kaurna Creation Ancestor story, that traverses from Warriparinga in Bedford Park and follows the coastline to Rapid Bay and Cape Jervis. This story and the cultural importance of the area provides opportunities to implement cultural learning and interpretations.

Concept Design

Cell 5: Grey Road Gully



Concept Design - Preferred Alignment

Cell 5: Grey Road Gully - Sheet 1

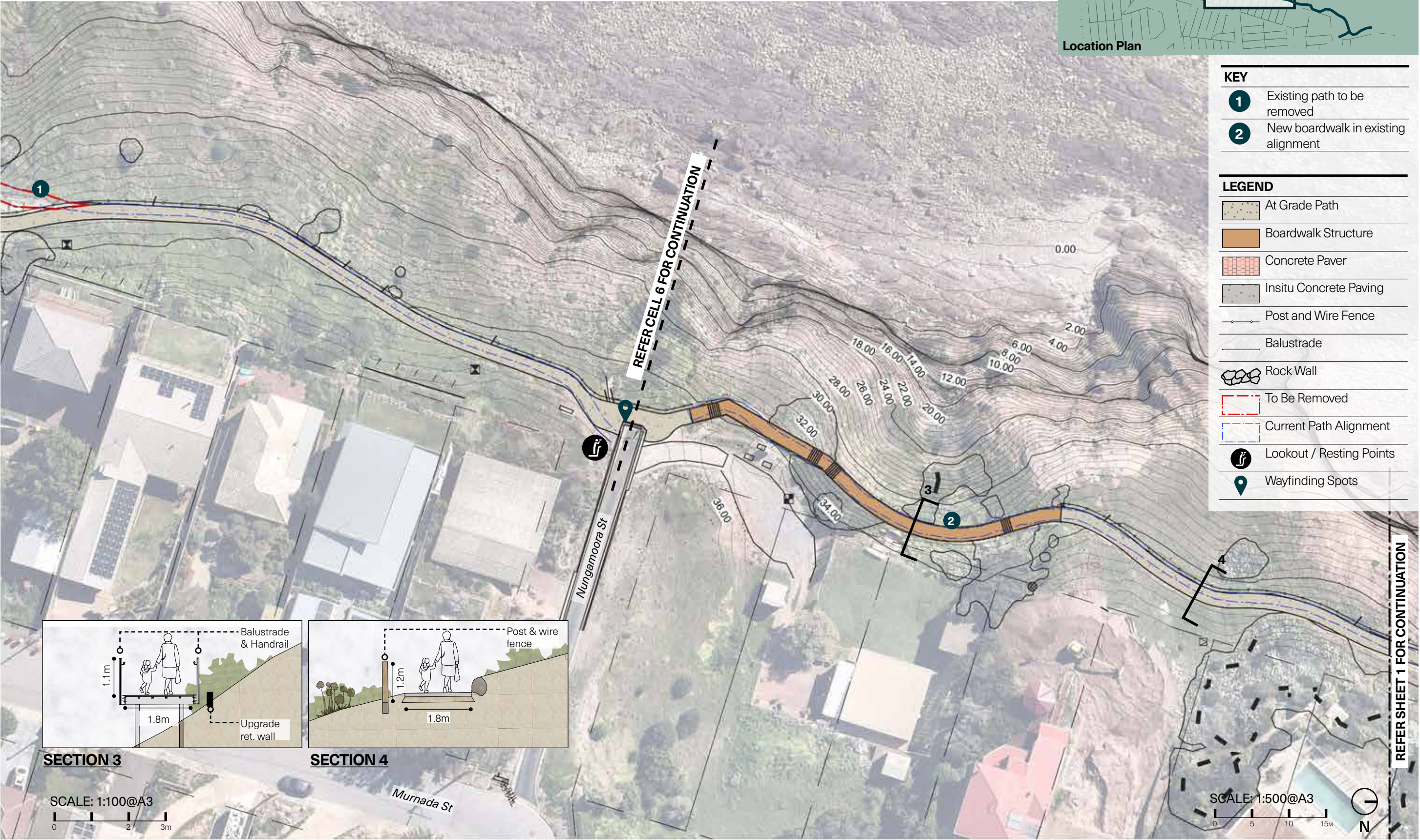


KEY	
1	Existing path to be removed
2	Secondary path connection from Grey Rd
3	Connect to existing path

LEGEND	
	At Grade Path
	Boardwalk Structure
	Concrete Paver
	Insitu Concrete Paving
	Post and Wire Fence
	Balustrade
	Rock Wall
	To Be Removed
	Current Path Alignment
	Lookout / Resting Points
	Wayfinding Spots

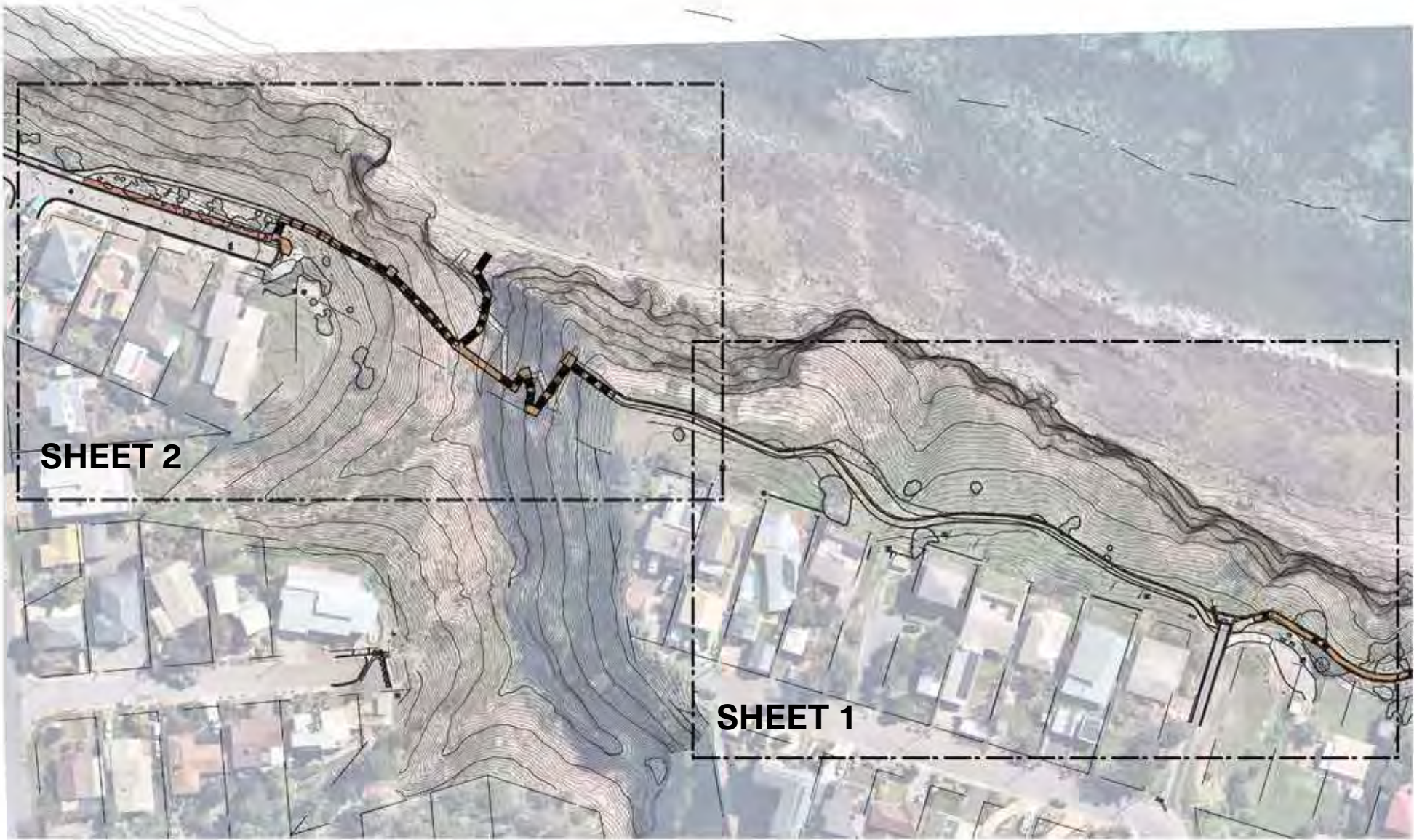
Concept Design - Preferred Alignment

Cell 5: Grey Road Gully & - Sheet 2



Concept Design

Cell 6: Kurnabinna Gully



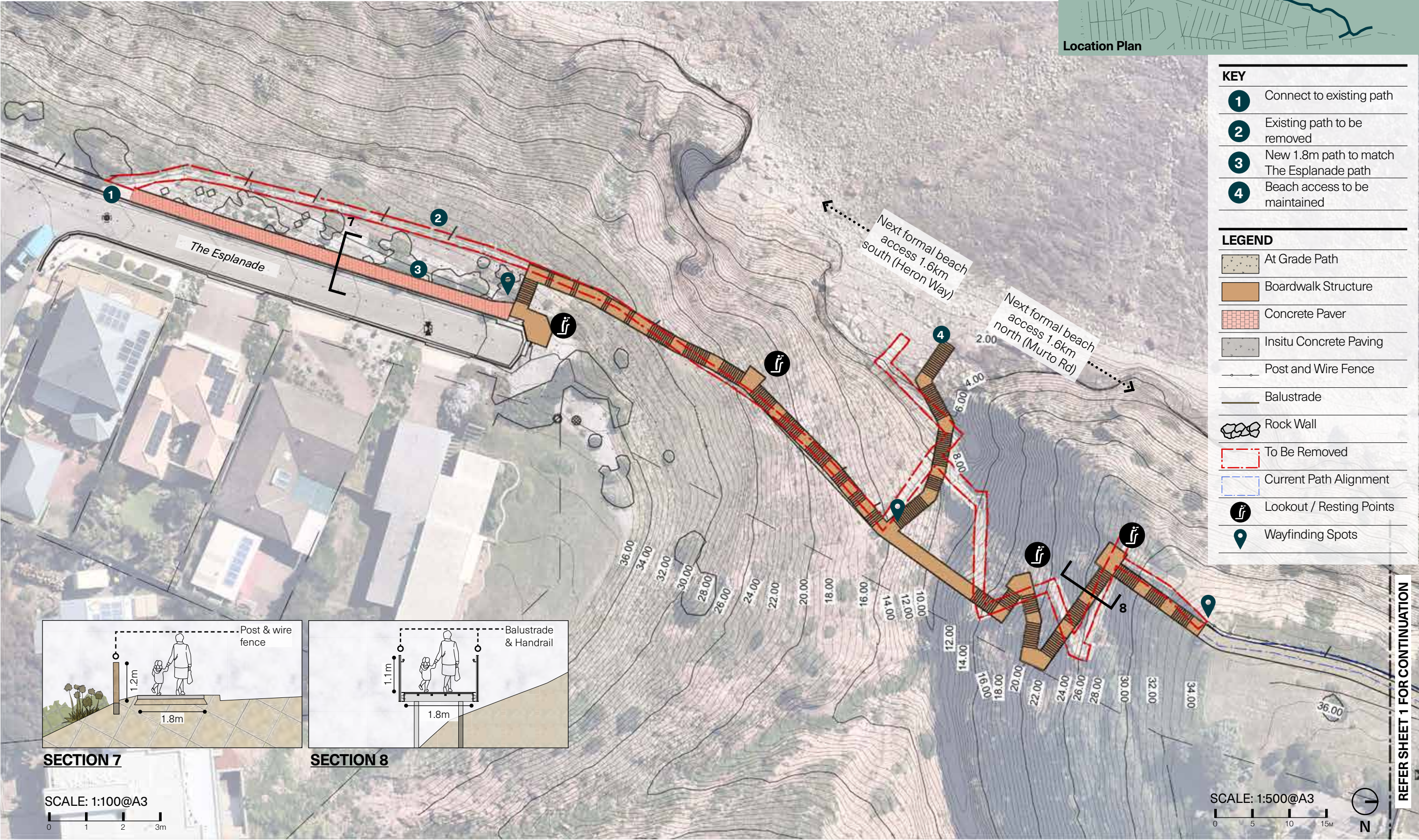
Concept Design - Preferred Alignment

Cell 6: Kurnabinna Gully - Sheet 1



Concept Design - Preferred Alignment

Cell 6: Kurnabinna Gully - Sheet 2



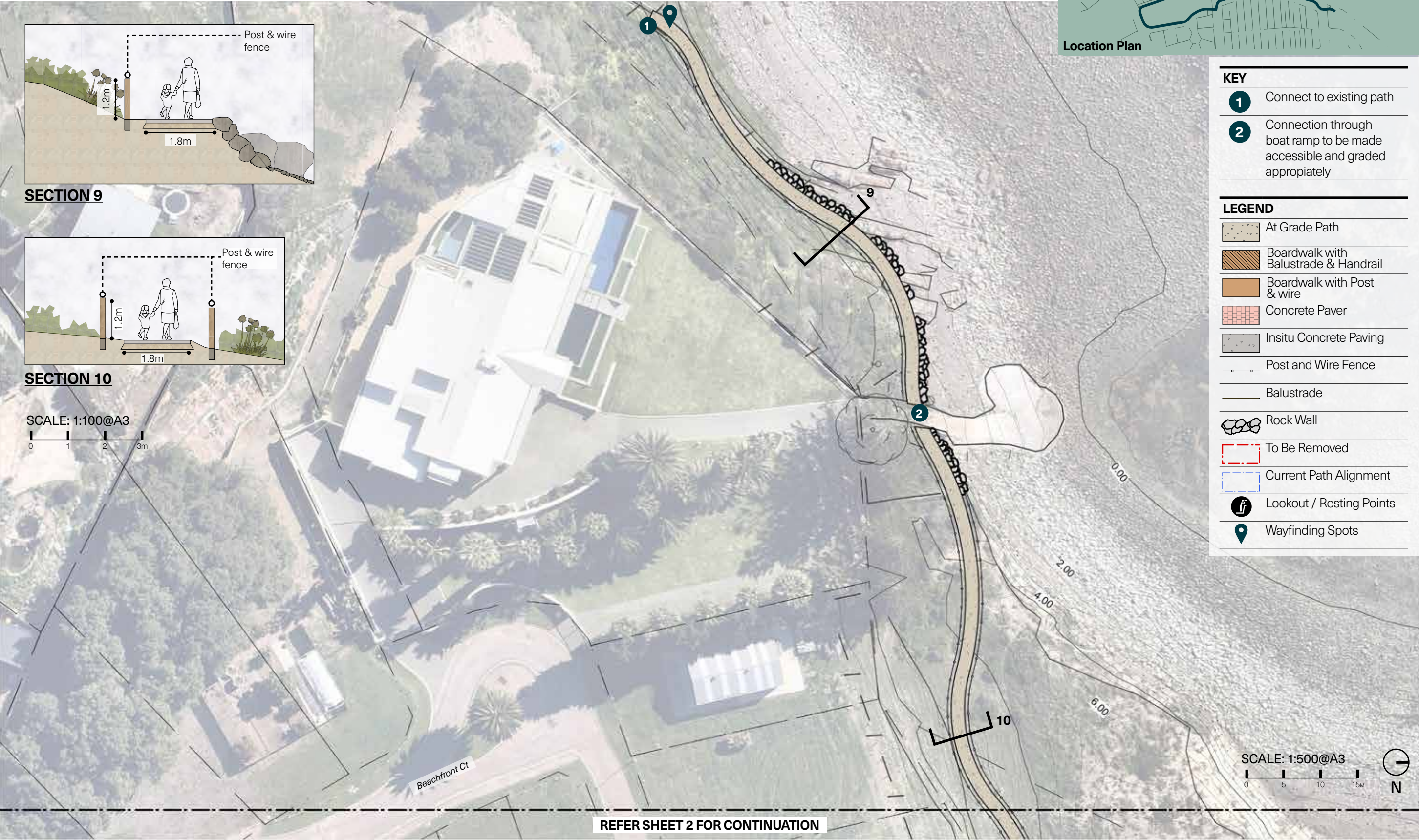
Concept Design

Cell 10: Field River



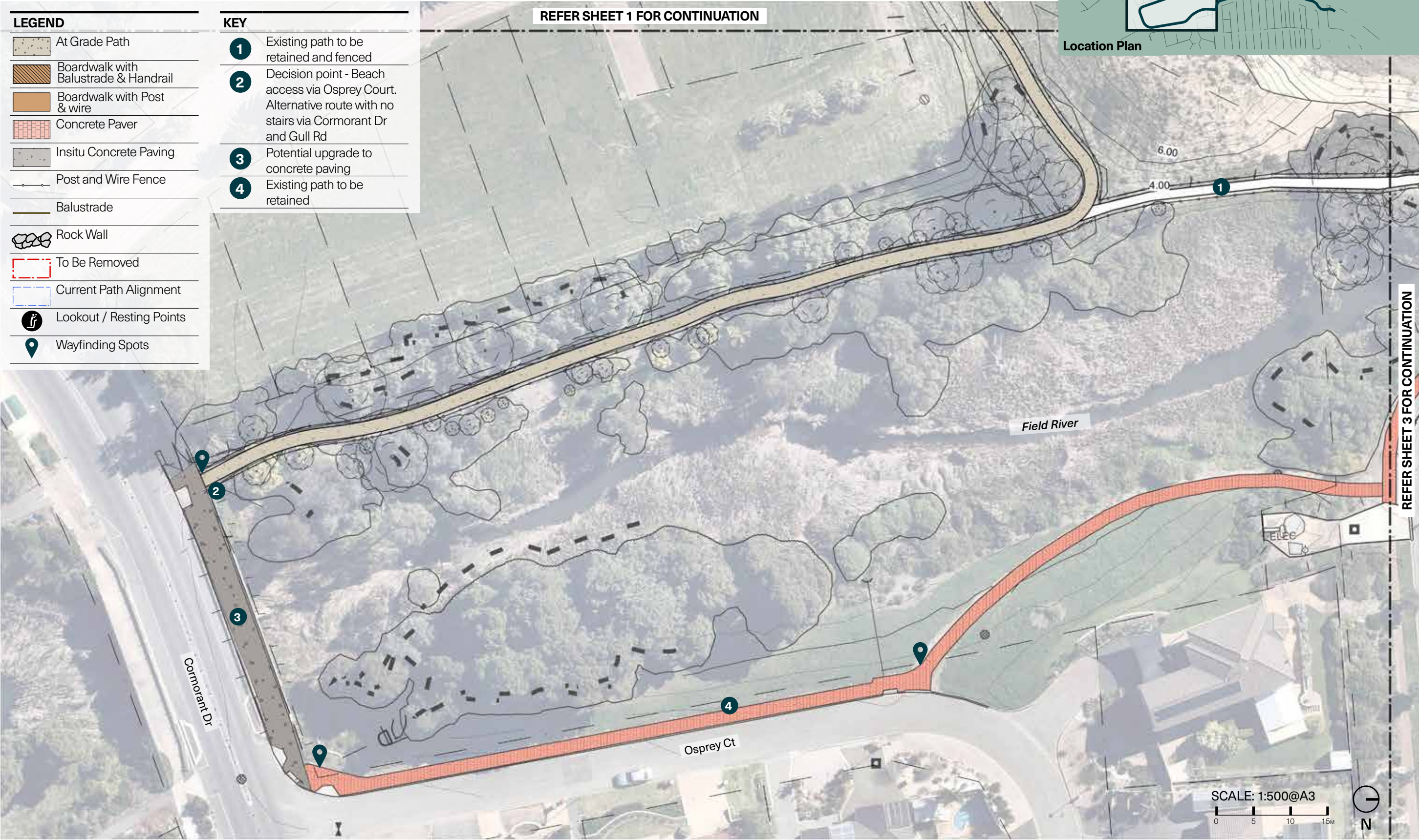
Concept Design - Preferred Alignment

Cell 10: Field River - Sheet 1



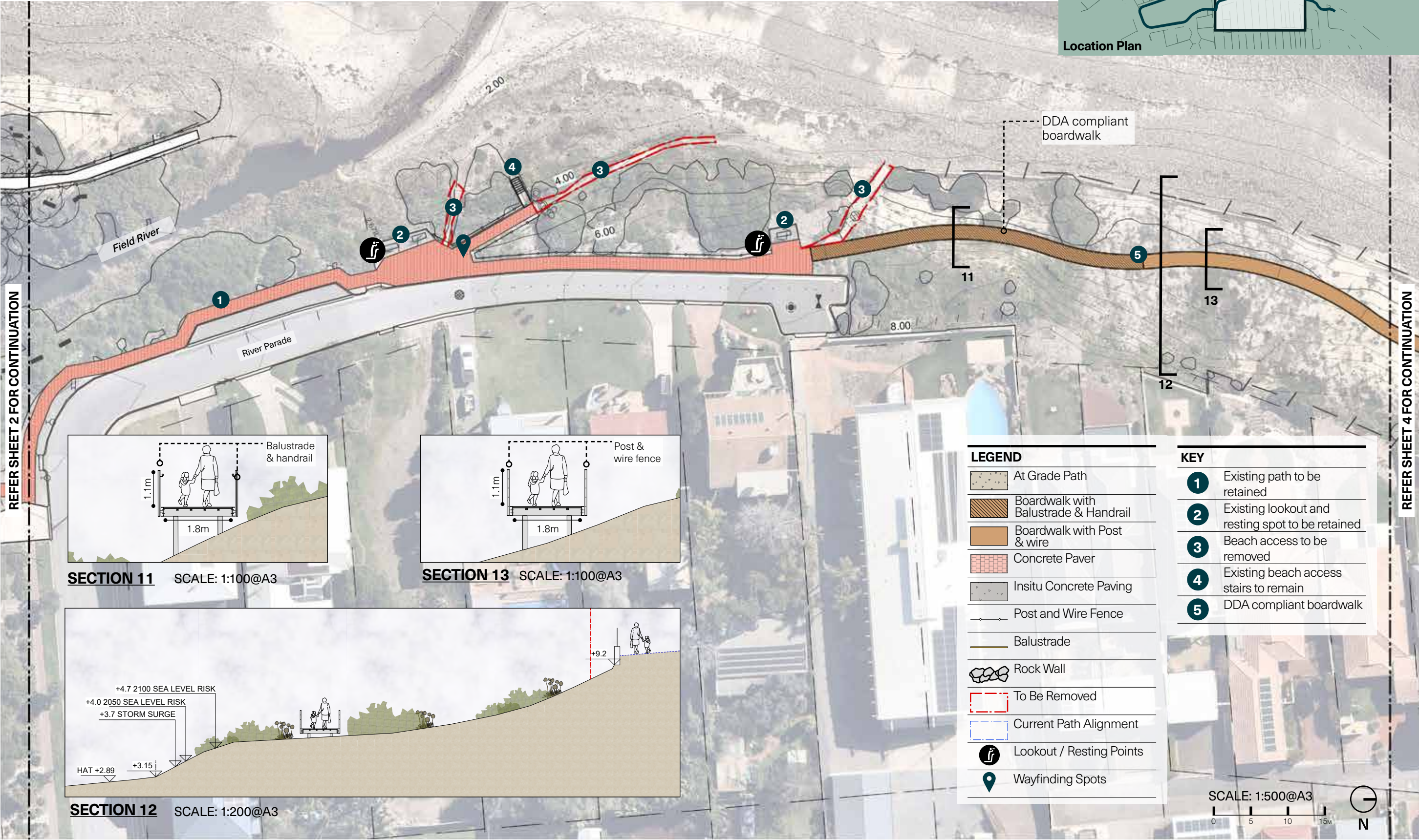
Concept Design - Preferred Alignment

Cell 10: Field River - Sheet 2



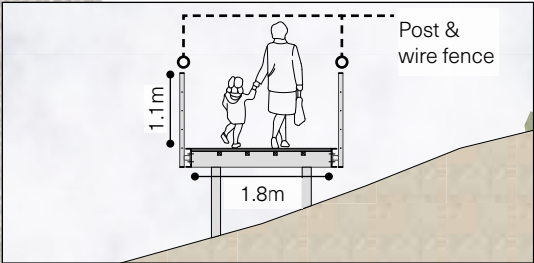
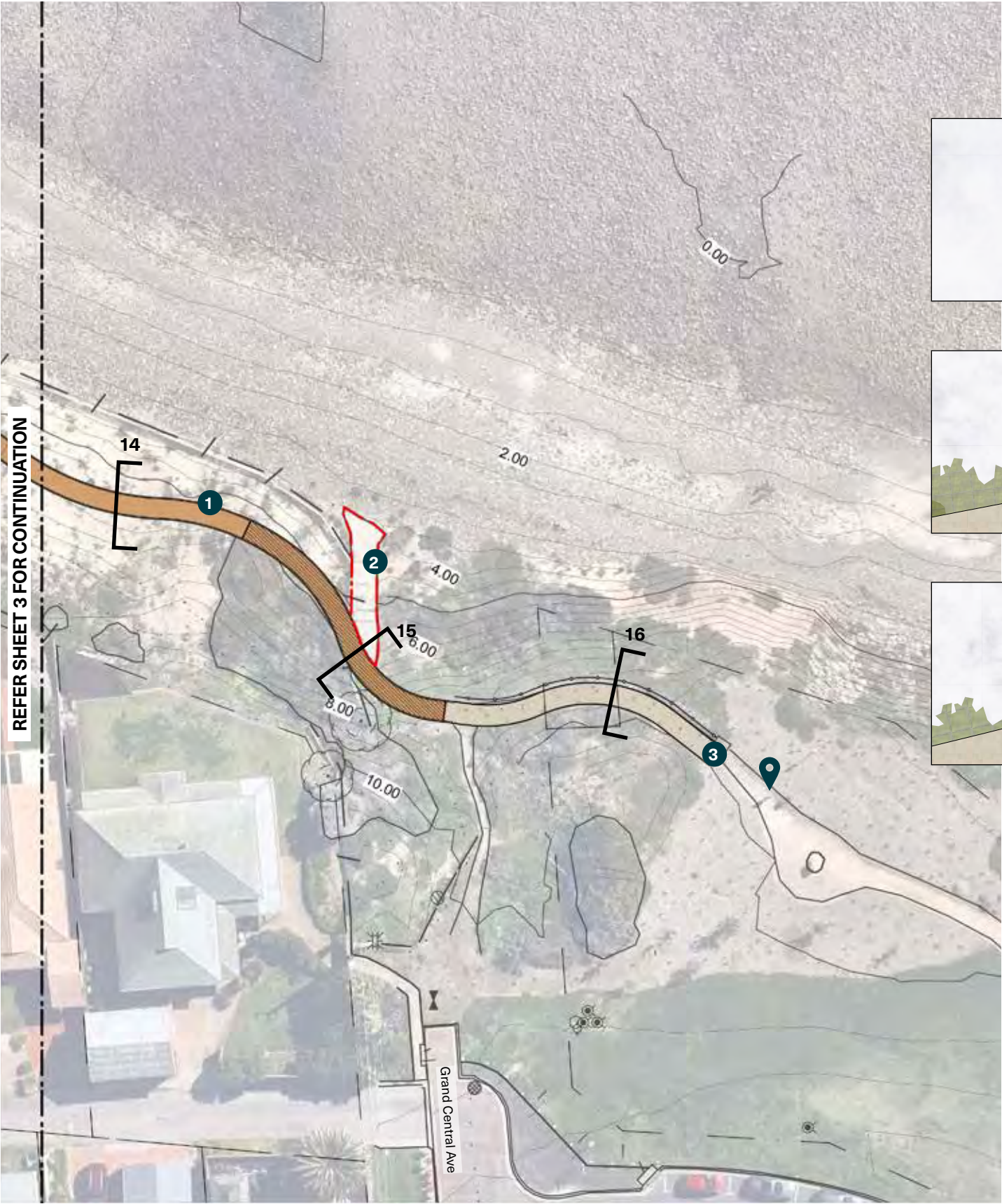
Concept Design - Preferred Alignment

Cell 10: Field River - Sheet 3

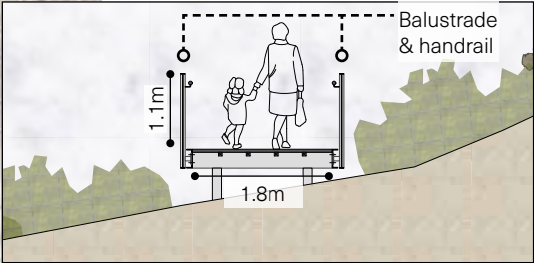


Concept Design - Preferred Alignment

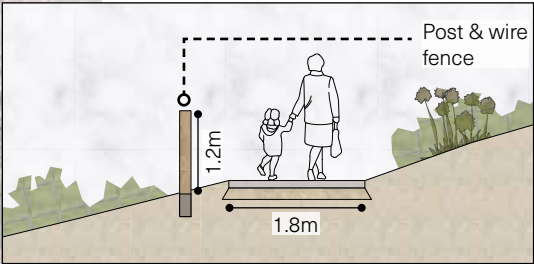
Cell 10: Field River - Sheet 4



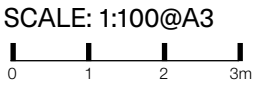
SECTION 14



SECTION 15

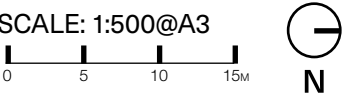


SECTION 16



KEY	
1	DDA compliant boardwalk
2	Beach access and stairs to be removed
3	Connect to existing path

LEGEND	
	At Grade Path
	Boardwalk with Balustrade & Handrail
	Boardwalk with Post & wire
	Concrete Paver
	Insitu Concrete Paving
	Post and Wire Fence
	Balustrade
	Rock Wall
	To Be Removed
	Current Path Alignment
	Lookout / Resting Points
	Wayfinding Spots



Concept Design



Cell 10: Field River - Boardwalk Perspective



Materials Palette

BOARDWALK STRUCTURE

OPTION 1



3D View 1



3D View 2

MATERIALS PALETTE

Balustrade



HOT DIP GALV. STEEL - PAINTED
STAIRS & LANDINGS



GRADE 316 STAINLESS STEEL WIRE MESH
LOOKOUTS

Decking



TIMBER
LOOKOUTS



FIBRE REINFORCED PLASTIC
STAIRS & LANDINGS

Structure



HOT DIP GALV. STEEL - PAINTED

- Notes**
- 1. Materials selection pending cost plan and engineering.
 - 2. Preference for environmentally sustainable materials where feasible.

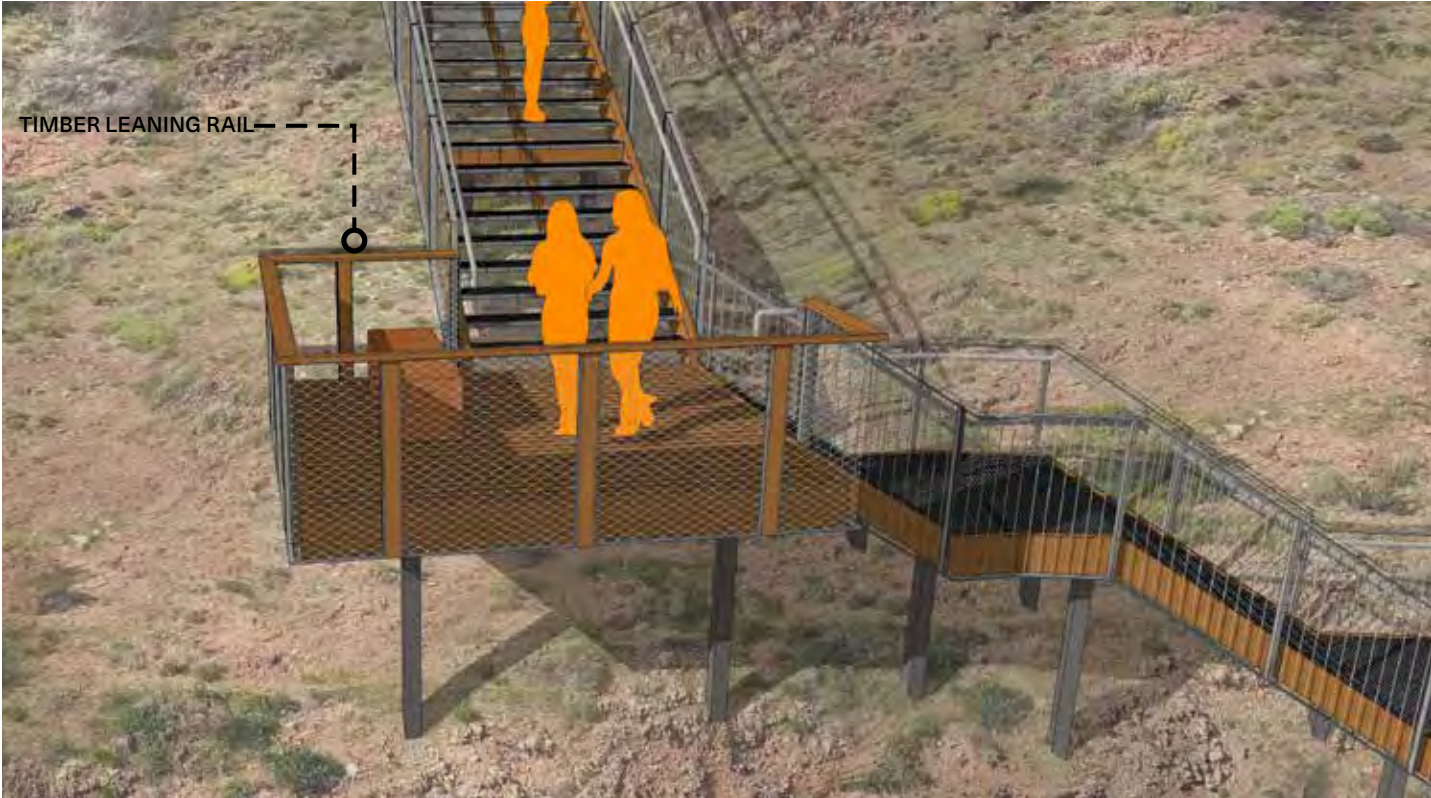
Materials Palette

BOARDWALK STRUCTURE

OPTION 2



3D View 1



3D View 2

MATERIALS PALETTE

Balustrade



TIMBER & HOT DIP GALV. STEEL - PAINTED
STAIRS & LANDINGS



GRADE 316 STAINLESS STEEL WIRE MESH
LOOKOUTS

Decking



TIMBER
LOOKOUTS



FIBRE REINFORCED PLASTIC
STAIRS & LANDINGS

Structure



FIBRE REINFORCED PLASTIC & TIMBER FACADE

- Notes**
- 1. Materials selection pending cost plan and engineering.
 - 2. Preference for environmentally sustainable materials where feasible.

Materials Palette

At Grade Path

Paving Options



Exposed Aggregate Concrete



Compacted Gravel



Concrete Paver



Mortared Stone

Furniture and Fixtures



Timber Post and Wire Fence



Boulder Rock Wall



Seating



Interpretive Signage



Wayfinding Signage



Public Art

Community consultation outcomes September 2020



Designs on walkway

In August 2020 Council appointed Aspect Studios as the specialised consulting team to design the next stage of construction work on the Coastal Walkway.

The works will include rebuilding Kurnabinna and Grey Road gullies in Hallett Cove and connecting the walkway between Heron Way and the Field River.

The overall project will cost \$4.8 million with the State Government contributing \$2.4 million as part of its stimulus package to deal with the impacts of the coronavirus pandemic.

Community Engagement

On Monday 17 August at Cove Civic Centre, the team with design consultants held a Community Engagement Forum to provide a project update and hear from the community on what was important and how this feedback could inform the design phase.

The planned design sections of the Coastal Walkway include Grey Road Gully, Kurnabinna Gully and the Field River.

From **24 August until 4 September** we also provided an online consultation for people to provide their feedback online.

We value community input and provide this summary of people's contribution to ensure the walkway continues to be a highly valued and popular asset.

Community feedback statistics

Consultation extent included approximately 820 properties

The feedback received from the community overall included:

- A total of **47** registered for face to face event
- A total of **45** registered to receive email update and presentation
- **25** people attended the face to face session (excluding Elected Members and staff)
- An email was distributed to **107** people inviting them to view the presentation and provide their feedback online
- The Making Marion page was viewed **437** times
- **7** people completed a survey by visiting Making Marion
- A Facebook post was promoted reaching over **5,000** people.



City of Marion Facebook post

Facebook comments received included:

- *Why? What's the plan, sell it off like the parks in the area?*
- *You never listen to the public anyway*
- *I hope you use South Australian contractors, products and workers.*
- *Just like all councils, you are going to do what you want, when you want bugger what your rate payers think! A good idea would be to put some speed reducing flat humps on Grand Central Avenue, they are treating Grand Central Avenue like a highway.*
- *Jeez some miserable old grumps here lol*
- *City of Marion the link for the feedback form is broken. Cheers*
- *How about give me the 4.8mil and I'll carve you a walkway 😁 just an idea for a thought*
- *Finally ! First time in history south road work was finished quicker than boardwalk*
- *If it allows all folk to enjoy the walk then it's okay*
- *What's happening with the rock pool, would like an update on that*

MARION

HomeCity of Marion Website

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Home » Coastal Walkway

Coastal Walkway

Consultation has concluded on the pre design stage. We will be providing community feedback to the consultants to consider.


Designs on walkway | August Update 2020

Council has appointed Aspect Studios to design the next stage of construction work on the Coastal Walkway.

This will include rebuilding Kurnabinna and Grey Road gullies in Hallett Cove and installing a new stretch of the walkway connecting Heron Way Reserve and the Field River.

Community Information session

On Monday 17 August at Cove Civic Centre we held a community update about upcoming building work along the Coastal Walkway.



This was an opportunity to contribute to the design of Grey Road Gully, Kurnabinna Gully and the [Field River](#).

From **24 August to 4 September** we also provided an online consultation for people to provide their feedback online.

Council values your input and looks forward to your contribution to ensure the walkway continues to be a highly valued and popular asset.

Here you can:

- View [the presentation](#) that was recorded at the community session.
- View some [FAQs](#) about the project.

We will consider community views where possible in the development of the design for the walkway. We are currently collating the responses.

Community session evaluation

If you attended the session please fill in this [short feedback form](#) here - we would love to hear how you found the event.

FAQ

- Is Council considering a boardwalk structure across the mouth of field river as part of the design options?
- When will Council notify the community regarding the preferred design options?
- Will Council consider using recycled plastic products as part of the material selections for the walkway?
- What is the Coastal Walkway?
- What is the City of Marion's Coast Park Plan?
- Why are Hooded Plovers important?
- Why are these works being done?

[more...](#)

Lifecycle

November 2019

Council endorse \$4.8m Coastal Walkway plan to re-open gullies and extend the walkway to Field River mouth

April 2020

Council receives State Government funding of \$2.4m

Making Marion Consultation website

This summary of comments includes online submissions and outcomes from the face to face sessions. People also sent in emails and we provide the following summary of responses.

Environment

- Range of indigenous vegetation from "urban forest"
- Can the gully tracks allow access to land either side to permit weed control
- Toilets, shades and seats are needed along the walkway
- Sweeping views uninterrupted
- Is there a specialist vegetation person on the team? Also are there bird/wildlife specialists on the team?
- Improve on what's already there - increased vegetation, erosion minimization
- Commitment to continue maintenance of natural environment to ensure the coastal reserve and beach flora and fauna thrive
- Preservation of the uniqueness
- Making the site people friendly while maintaining natural habitat. While habitat is important, people still need to be able to utilise and access the space, there are thousands of KMS of other beachfront in SA that can remain in natural state.
- Needs to blend in with the significant geological aspect
- Hallett Cove is a beautiful and significant coastal area. My family and I have resided at [REDACTED] for the past 27 years and the proposed walkway alongside the Field River and coastal dune will have a significant and lasting impact on the local environment and our amenity.
- Respectfully, we ask that we be allowed to contribute to the Council design process for the establishment of a coastal walkway in the area surrounding and directly impacting our home.
- Importantly, the remnant dunes are a sensitive and small remaining pocket of native vegetation and a sanctuary for coastal flora and fauna. A significant effort has been made by Council and residents over the past three decades to re-vegetate these dunes and maintain their natural state.
- The Council's past strategy to restrict public access in order to maintain a sanctuary in the fragile dune vegetation should be continued to prevent any further degradation to this sensitive environment.

Overall people are keen to ensure we maintain natural environment, respect the work of the community and the revegetation efforts and consider those directly impacted.

Cultural Value

- Signage – Plants, fauna, fish, history, fossils, geography
- Signage – Bird life etc, Aboriginal history
- Night sky map indigenous
- Are Kaurna people on the planning / management group – not just add on
- Signage for first people, history on significant sites
- Gaining world heritage listing for the Tjilbruke Trail should be a goal. Is the work amenity proposal compliant with world heritage hiring?
- Sufficient info to inspire people of all ages.
- World Heritage recognition sounds good for longer term funding and profile of area
- Cultural info on the aboriginal significance of areas
- Identification of cultural sites with importance
- Adelaide icon – If we want visitors – we need to provide parking access
- this is part of the Tjilbruke trail and this must be acknowledged in a meaningful way including respecting all Kaurna ceremony & traditions plus explanations to educate non-Kaurna visitors
- More signage and interactive educational pods along the path and Hallett cove beach with both written story and images that tells the story of Tjilbruke
<https://kaurnaculture.wordpress.com/tjilbruke-dreaming-tracks/> through engagement and consultation with Elders.
- Respecting the views of local indigenous population by listening and following
- Where appropriate have signage outlining cultural values, but still allow others to use that space.
- Not fussed
- We are aware Indigenous remains were identified in the dune south of the Field River in the mid-1990s and we acknowledge the importance and cultural significance of this area. This geological and significant cultural destination should be restricted from public access and given conservation status.

Overall, there was commentary of people wanting to ensure signage and information about the importance of the sites and for Council to ensure appropriate consultation with Kaurna community.

Safety + Access

- Parking – Disabled ramps – seating areas – viewing platforms
- Access to beach / field river for disabled, suffers, kayaks / paddle boarders
- Safety – keep path away from home boundary's
- Composite wood fire risk?
- The bottom of Grey Rd Gully is not very high above sea level. Could access to beach be provided at Kat Point
- Keep bikes + walkers separate
- Steps that are not too high
- Safe access of workers and equipment down sides of gullies
- Avoid slippery pebbles on slopping areas
- Rising sea leaves? And high tides?
- Wide enough to pass others safely
- Incorporate safety signage where needed
- Safety of workers and residents in asbestos removal
- Minimum impact with hand rail and fences where safety permits
- Pedestrian access to beach, field river and other locations
- Alternative sections, split trails well signed
- Sensitive lighting (solar) for safe walking at night
- Better signage on separate trails
- Consideration for emergency access points
- Dogs to be kept on leads
- Ramps where needed
- see above re all wheeled vehicles & dogs.
- Construction materials used where a raised decked path is needed for access over deeper gullies preferably be:
 - All main support posts into ground - High grade marine steel and cross supports and decking maybe other materials easily removed and replaced if/when needed. Where possible not have a constructed path, rather create a path along the ground using compounded road base and light dolomite compounded for relative accessibility for most as the path will follow the undulating topography ie. more accessible for those using aides than an elevated decked path with steps. Ensure where possible width of path be a minimum of 1.5 metres and 2 if possible. Signage along path and key points a map indicating location of public facilities.
- Obviously needs to be safe ... but there should be access for all
- Wheelchair, pram access where possible, wider pathways to allow social distancing. Current boardwalk is too narrow as some people spread themselves over the width of the pathway and don't consider other users.
- Nil issues
- We encourage Council to design the walkway with access along the toe of the dunes to provide a clear line of sight that contributes to a safe public walkway while protecting the fragile dune environment.
- We do not support the construction of a new bridge over the Field River when there is a perfectly safe, suitable and substantial all-weather bridge at Cormorant Drive only 100 meters from the Field River mouth. With good signage along Cormorant Reserve walkway, this bridge can highlight the alternative all weather access to the top of the Coastal walkway from Gull Street during storm surge conditions.

- We urge Council to establish a “Dogs on lead at all times” zone around the Field River mouth area for the safety of young families and the fauna and flora in this area. The shale beach makes it difficult to retrieve and maintain control of animals at all times. The immediate area is one of the few breeding grounds of the endangered and protected Hooded Plover which is particularly exposed to dogs on the beach and path.

Overall, people are very interested in the safety of this walkway. Comments about the bridge over Field River were also received as well as some concerns about dogs being on leash. Access for all was also a strong theme.

How it looks + Feels (Amenity)

- Location of lay down area, construction sheds etc
- Blends in with the environment as much as practical
- Boardwalk should go behind sand hills on southern side of field river
- Adequate bins, drinking water stops to be retained and upgraded
- Do we need all the signs that don't get enforced and unnecessary?
- Blending in with existent nature
- Places to exit walkway for viewing + passing
- Easy steps in steeply locations
- Modern design – future looking (not something from the past)
- Link to rest of boardwalk but include Hallett Cove aspects / coast
- Make a place of international standard
- Seating / viewing areas – places to reflect, read signs, take pictures
- Inclusive areas for disabled & family members
- Prevent further erosion of sand deene adjacent lower field river
- Follows line of coast, aesthetically pleasing, noninvasive to views of coast
- interaction with nature in an environment which is physically challenging - it's great to interact respectfully with serious runners/athletes as occurred when the trail was last fully open. It's great that bicycles aren't present as this is already a busy trail & if bikes or any other wheeled transportation mode was introduced this trail could become as dangerous to walkers as parts of the River Torrens linear pack. Dogs must be kept on leashes at all times, not just when the owner sees someone coming. Amazing views in all weather - I love bush and coastal walking
- Not deter too far from existing natural beauty
- Non-intrusive
- Relaxed, inviting, easily maintained, use natural or recycled elements where possible. People friendly, improve seating for people to enjoy the view.
- Needs to be aesthetically pleasing and WIDER. Currently, it breaches the 1.5 meter requirement when you pass walkers from the opposite direction
- When designing the new walkway, we urge the present Council to seriously consider and adopt control measures put in place by the Council over the past 27 years to eliminate and suppress the trespassing, disturbances and security issues experienced by the residents to their amenity by designing a public walkway separated from the residential boundaries.

Overall people are keen to see it integrate with current environment and to ensure adequate places for people to sit and view the coast, also that security and trespassing measures are in place for residents.

Other

- Toilets and shaded seating
- Build with minimal waste – with environmentally friendly products – locally sourced material and labor
- Night Sky Maps (indigenous)
- Car parking – disabled viewing seating
- Access to the surf spot for surfers not to obstruct
- How does integrate with other plans e.g. rock pool / swimming at Hallett Cove beach – is this going ahead?
- Does the design take into account ability to access the gullies – original posts were carried by hand
- Protecting remnant vegetation
- Public rubbish and its removal
- Does the design for gully work include capability of sub-contractors to do it properly to do it properly
- Toilets
- Minimum disturbance construction (to vegetation and geology)
- Engagement from schools + community / groups in building + design (eg signs)
- Signage for the railway access
- Protecting sand deene @lower field river + nesting ground hooded plover
- Suspension bridges over gullies?
- Trail signposting for example 'Brighton 5km'
- Area for bird watching at field river – possibly raised (with signage)
- Residents impacts on street / driveway access possibly blocked
- Length of trail to next point – signage
- The current Gully paths follow the contours of the slopes, is that seen as a good thing?
- Maintaining the steep gullies is vital
- Please provide pathways/map & signage for access from all railway stations to this trail. Connect the 2 as part of making it a high-quality international tour control? action - aim for World Heritage Listing of the whole Tjilbruke trail provided the Kaurna people want this of course.
- Most people cross the field river mouth at the beach. They DO NOT walk across the Cormorant Drive bridge. The river mouth is impassable probably about 10-12 times a year after heavy rain. At most other times the river mouth is 1-3 meters wide and the water is only a few centimeters deep. To get across people jump across the narrowest section or place rocks in the water to use as stepping stones. I would recommend installing some low-level concrete pads 50 centimeters apart to provide an easy way of stepping crossing the river mouth most of the year. The coastal path should then be extended across in front of the dunes and the white house to link up with the southern section of the coastal trail. The coastal path in front of the dunes could be built out of the existing beach rocks. This would make the whole coastal walkway more user friendly with minimal environmental impact.
- Consider initial investment of various designs and materials plus the ongoing cost of maintenance over time
- Please get this right ... do not destroy this amazing area
- Minda walkway is a good example to follow, high, wide pathways over dunes and rocky areas for easy access. HC foreshore has too many rocks in places, consider

moving rocks to other rocky areas to give more people friendly sandy beach space. Are sea grasses being investigated to improve sand on HC beach? Sand on the beach was here before rocks on the beach, so there should be no issue in relocating rocks to other sections. Restore the beach to how it was in the past, SANDY.

- It WAS previously classified as one of the top 5 coastal walkways in Australia. That has now gone due to the delay in having it fixed.
- On the 12 December 2018 we provided a comprehensive submission for the Hallett Cove Coastal Walkway community consultation which included reports on the proposed Coastal Walkway from Doug Bowers of Civil & Environmental Solutions and Dr Ian Dyson, PHD Coastal and Environmental Geologist in support of our submission to Council. We request this detailed submission be given consideration in the design process. In addition, we would also like to advise that we have provided today by email an additional report from Dr Ian Dyson regarding the Coastal Walking Trail to the Coastal Walkway Coordinator, Alex Cortes.
- We thank Council for the opportunity to provide our views on this matter.

People commented on materials used to be local and recycled, the opportunity for toilets and some heritage listing opportunities of such a unique site, as well as opportunities for signage and education. **Comments received post consultation – email submissions**

Unfortunately I was unable to attend last night's public information session on the proposed upgrade of the costal walkway.

However, as a longtime resident of [REDACTED] I have observed the deterioration of the timber stairways linking the gully adjacent to my house.

I would like to suggest that the designers, aspect studios, consider replacing the steep stairways with graded, zig zag walk-ways following the natural contours of the Gully.

This has been done successfully in the Hallett Cove Conservation Park. The existing stairways are very steep and difficult to negotiate for children and the elderly.

As discussed last night, I include my contact details below in my footer and I, along with all the other residents from [REDACTED] welcome any opportunity to discuss directly and objectively with you our thoughts and concerns regarding this project.

Your project considerations that included **Flaura, Fauna, Cultural, Geotechnical, Environmental** and as you confirmed during Q&A with [REDACTED]; **Residential**, give us hope that your solution will deliver a solution pleasing to many but all importantly protect us from a repeat of the consequent effects experienced previously.

Consequent effects such as:

- Theft of Property
- Destruction of property – such as bonfires fuelled by residents furniture
- Objects thrown onto property
- Diminished privacy
- Threats of assault and
- Physical assault.

During those times, SAPOL call outs were regular to this “**Destination Point**” as their records reveal; **code 101 “Disturbance”** represented **35.3%** of all call outs and was ranked the number 1 reason for call out in this area at that time. Since then to August 2018, code 101 “Disturbance” had fallen to 5.4%. (Source SAPOL: Sturt Branch)

Next Steps

On Monday 14 September, Council staff and Consultancy team will hold an onsite meeting with residents from River Parade, Hallett Cove to seek input and discuss potential path alignments with residents directly impacted.

Feedback form

SURVEY RESPONSE REPORT

01 September 2020 - 18 November 2020

PROJECT NAME:

Coastal Walkway



SURVEY QUESTIONS

Q1 | provide comments here**Respondent 1**

11/8/2020 11:22 AM

From the plans provided it is unclear whether the path adjacent the twin benches at the the end of the field river / on river parade that is used to transport kayak to the seafront with trolleys will be maintained or removed. The existing staircases are unsuitable as they are too narrow to carry a kayak and stairs make it difficult to use a trolley to transport kayak. The requirement for suitable rivermouth/sea access for kayaks was raised at the community consultation event held at the Cove Civic Centre. A ramp without fencing/rails would be a more appropriate solution, located as close as practical to existing access path. The other concern is that the existing path used by surfers at the end of Grand Central has been marked for removal. Surfers have used this area for many year and this was also raised at the community consultation event held at the Cove Civic Centre. It appears that the needs of recreational sports people have not been taken into account in the development of this plan.

Respondent 2

11/13/2020 04:26 PM

I've had difficulty downloading the concept plan. I found the plan confusing and needed to speak to Alex Cortes to clarify. I was particularly concerned that "3" on the image is defined in the key as a new 1.8m path to match the Esplanade path. Alex advises that the key doesn't relate to the Field River section and that the intention is to remove the path on the beach shown as parallel red hatching lines. This path line runs through previous nesting sites of the endangered Hooded Plovers. Assuming Alex's explanation is correct I support the proposal as I believe that it will significantly improve this section of the coastal walkway whilst providing improved protection for the natural environment of the area.

Optional question (2 response(s), 0 skipped)**Question type:** Essay Question

Cove Sports and Community Club - Community Consultation Feedback and Feasibility Options

Originating Officer	Project Manager Strategic Projects - Carla Zub
Corporate Manager	Manager City Activation - Greg Salmon
General Manager	General Manager City Development - Iliia Houridis
Report Reference	GC201124R11

REPORT OBJECTIVE

The purpose of this report is to provide Council with the community's consultation feedback for the future of the Cove Sports and Community Club along with detailed sporting demand data. This information will assist Council in achieving the 4-Year Business Plan objective to 'Review and deliver improved Cove Sports and Community Club initiatives'.

This report seeks direction from Council of the scoping options to be prepared within a feasibility analysis and business case for the future redevelopment of the Cove Sports and Community Club.

EXECUTIVE SUMMARY

The Cove Sports and Community Club (CSCC) is a key community facility within Southern Adelaide that services both the City of Marion and the northern region of the City of Onkaparinga.

With BMX and Soccer set to leave the CSCC in late 2021 for the new facilities on Majors Road, Council has an opportunity to explore options to create a facility to cater for the growth in community sport and recreational needs. A recent survey of the community sought to understand their views for the future of the facility.

This report seeks to provide Council with options for a potential redevelopment of the CSCC and to seek approval to proceed with a feasibility analysis and business case that will consider opportunities and constraints to maximise community use of a future CSCC.

The report also outlines the funding requirements of the recently announced State Government 2021 budget allocation for funding community infrastructure projects and includes the steps required to develop the CSCC project to meet the proposal level of resolution and delivery time frames.

RECOMMENDATION

That Council:

- 1. Notes the outcome of the community engagement for the reshaping of the Cove Sports and Community Club.**
- 2. Authorises Administration to undertake a detailed feasibility analysis and business case of the Cove Sports and Community Club that will include:**
 - **Option One: Two AFL ovals, district level lawn bowl greens, netball, new clubhouse, play ground and additional on site car parking**

OR

 - **Option Two: An AFL oval, district level lawn bowl greens, netball, new clubhouse, play ground and additional on site car parking.**



3. Endorses to proceed to complete 30% detailed design phase and fees of up to \$150,000 from the asset sustainability reserve, so that the project meets the level of detailed design and programme requirements the State Government \$100 Million budget funding allocation, for community infrastructure projects.

4. Delegates to the Mayor and CEO to endorse the 30% detailed design for Cove Sports and Community Club, to allow for the grant application to be submitted by 29 January 2021.

5. Notes a report will be brought back to Council in 2021 with the outcome of the feasibility study and business case.

GENERAL ANALYSIS

The Cove Sports and Community Club is a multi-purpose community facility that is home to football (AFL), cricket, soccer, netball and BMX. The facility currently comprises of:

- an aging clubroom constructed in various stages since 1980's comprising of four change rooms, bar and function space (minor refurbishment have occurred over the years including two new change rooms, updated kitchen and enclosed verandah. Note: recently installed kitchen equipment can be transferred to a redeveloped facility)
- AFL oval with new lighting (width of the oval does not meet AFL guidelines)
- six netball courts
- soccer pitch; and
- BMX track.

The CSCC is the only sports precinct in the southern part of the City of Marion and caters for a population of approximately 23,122 (as at 2018) living in Hallett Cove, O'Halloran Hill, Sheidow Park and Trott Park. The precinct caters for those living across the southern part of the City of Marion and in the north western areas of the City of Onkaparinga.

With the \$12.8 million BMX and Soccer developments about to begin on Majors Road, O'Halloran Hill, Council has an opportunity to explore the reshaping of the Cove Sports and Community Club (CSCC) for future generations.

Community Engagement Summary

Community consultation was held from 11 August to 25 September 2020 to understand the community's views on the future development of the site (refer to Attachment One for a summary of the community engagement). The most popular sports nominated as priorities were:

- AFL
- netball
- cricket; and
- lawn bowls

The key themes from the consultation were:

- improved toilet facilities
- improved clubroom amenities
- improved car parking, lighting and movement
- improved playground facilities and spectator experience
- oval size and access
- other activities and sports suggestions.

MakingMarion and the survey participants have now been updated of the outcomes of the consultation to close the loop with the community.

Needs Analysis for new community facilities at Cove Sports and Community Club

Sport and recreation provide a vital component in the enhancement of the community's lifestyle. The opportunity to redevelop such a significant sport and recreation facility is rare and the importance of the decision for the future of the CSCC site will not just impact on the existing users but generations to come.

This project has the potential to provide a high quality regionally significant multi-purpose, sport and recreation facility that will cater broadly for the community's needs.

In doing so several key issues will need further consideration including:

- The future use of the vacated football (soccer) pitch and BMX track
- Improving the integration of the netball clubs with the main facility at CSCC and the potential to share infrastructure and facilities
- Addressing known facility demands as well as gaps in supply of facilities
- Replacing or improving ageing facilities
- The broader regional needs (including northern Onkaparinga) versus local needs of the surrounding population
- Consideration of active, passive, organised and self-directed recreation activities
- Sustainable business operating model for the clubs
- Impacts of the Cove FC and Cove BMX clubs relocating and loss of income for the CSCC
- Opportunities for new sports and activities that will create new revenue streams
- Mix of sports and activities to ensure an appropriate sustainable design is developed

Future community sporting needs are a fundamental consideration in the design of what will be developed at the CSCC site. Attachment Two to this report provides a review of participation trends and a suite of benchmarks for consideration by members to ensure appropriate recognition is given to the development of various types of community infrastructure.

The demographic profile of the region illustrates a young and family oriented population in this part of the City of Marion, indicating a need to continue to provide the community with recreation and sport facilities over the next 20 years.

The data concerning participation also supports current and future demand for the uses that will remain at the site, namely football (AFL), cricket and netball. The most popular organised team sports are football (AFL), soccer, basketball, cricket and golf for males and netball, tennis, basketball and gymnastics for females. Figures show a recent spike in female football and soccer participation. This illustrates that there will be high demand for playing fields (ovals and pitches), outdoor courts and indoor facilities. Running, walking, swimming, cycling, dance and going to the gym are the most popular recreation activities.

A review of demand and supply of facilities for organised sport demonstrates an under supply of playing fields, indoor courts and lawn bowls in the region.

Consultation has been undertaken with the peak sporting bodies. Netball SA and the Southern United Netball Association (SUNA) have indicated that there will be an expansion of the regional complex at Wilfred Taylor Reserve Morphett Vale to provide for the sport regionally. Whilst the demand for outdoor courts is high, the need for additional courts at the CSCC will require further analysis and discussion with the two netball clubs.

SANFL and SACA have confirmed that there is a gap for a senior sized oval within Southern Adelaide with the codes supporting the inclusion of a second oval at CSCC and improved change room amenities to cater for unisex facilities.

Most important to any sports complex is the playing surfaces which create the opportunities for individuals to participate in their activity of choice. The vacated BMX and Soccer pitch area could be redeveloped as a multi-purpose playing field area of 160m x 125 metres. By maximising the sports fields area, the CSCC could cater broadly for any field sport or activity and future proof the site against fluctuations in demand from the community. A 160m x 125m playing field is of sufficient dimension to cater for any field sport whether it be athletics, baseball, cricket, football, hockey, softball, soccer, rugby or lacrosse.



Lawn Bowls SA has advised that CSCC has been identified as a potential future site for a number of years as there is currently a gap in the supply of bowls facilities in the region between Brighton/Club Marion and Reynella/Morphett Vale. A District Level facility e.g. two greens with a medium sized clubroom would meet the demand of the sport attracting users from approximately a 5km radius (10-15 minute drive) in metropolitan areas.

By providing new quality facilities to support participation, enable growth of the existing user groups and activities there is greater opportunity to develop a more sustainable operational model for the complex.

Beyond club sport other potential user groups could be attracted to a site with the capacity to cater for multiple activities. This includes:

- Community events
- Markets
- Home location for regional sports programs and development squads
- Host significant tournaments and events for youth sport
- Education and training facility

This will deliver social and economic benefits for the region by:

- providing a multi-purpose sporting and recreation hub that will provide events and attract tourists to the region
- increasing secondary spend within the complex, supply chains and the local economy
- providing employment opportunities through:
 - Design
 - Construction
 - Hospitality
 - Site maintenance
 - Management and administration
 - Coaches and officials
 - Education and training

The CSCC site is of regional significance and provides a rare opportunity for Council to create a facility that can cater for the growth in community sport and recreational needs in the southern part of the city. Individual sport and fitness activities are on the rise and it will be important that these needs are considered in the future planning of the site.

Next Steps - Feasibility Analysis and Business Case

In considering the community and peak bodies feedback and demand for sporting playing fields, the following two options are presented for feasibility investigations with the key difference being the number of playing ovals to be achieved on the site. The size of the site and number of uses create many possible layout options, so it is recommended that Council make a decision on the number of ovals to help focus the scope of the feasibility investigations:

1. Redevelopment of CSCC to maximise utilisation of the site: Two Ovals, District Lawn Bowls, Netball, Play Space and new Clubroom

This option would include:

- provision of a second playing field to address the under supply of ovals and pitches in Southern Adelaide and ensure the facility has the capacity to cater for the broadest range of sports and activities to meet the expanding needs of the community.
- new clubhouse to cater for all sports that will include improved function/ bar/ kitchen amenities, canteen, offices/ meeting spaces for each sporting code, change rooms, first aid/ medical rooms, storage
- district lawn bowls greens (explore option of uncover greens)
- improved landscaping and amenity for netball
- utilisation of the rear allotment for car parking and traffic management analysis
- activation of external spaces for outdoor events, casual seating (potential tiered seating within the natural contours of the land for cricket/AFL/Field Sports and netball) and the provision of play spaces.

2. Redevelopment of CSCC with one Oval, District Lawn Bowls, Netball, Play Space and new Clubroom

This option would include:

- one oval with opportunities explored to maximise the width and its location at the site
- new clubhouse to cater for all sports that will include improved function/ bar/ kitchen amenities, canteen, offices/ meeting spaces for each sporting code, change rooms, first aid/ medical rooms, storage
- district lawn bowls greens (explore option of uncover greens)
- improved landscaping and amenity for netball
- utilisation of the rear allotment for car parking and traffic management analysis
- activation of external spaces for outdoor events, casual seating (potential tiered seating within the natural contours of the land for cricket/AFL and netball) and the provision of play spaces.

Should Council approve a feasibility study, Administration will engage a consulting team to consider the site's opportunities and constraints to redevelop either of the above options together with the associated cost estimates. A business case will also be developed to inform Council of the potential revenue and operating models that will seek to maximise the expansion of the CSCC.

Partnership funding attraction

The South Australian Government released notification on the 31st October 2020 of an allocation of \$100 Million as part of the 2020-21 State Budget for community infrastructure projects. The funding is set up for new projects and the upgrade of existing facilities. The allocation is targeted towards funding new libraries, community centres, performance spaces, museums, galleries, childcare centres, swimming pools and gyms. The funding seeks to assist Council in investing in their communities to create new jobs and deliver improved community assets. The funding allocation will provide grants to Councils who can achieve project commencement in twelve months from release of funds. The applications for funding are due for submission by 29 January 2021. It is anticipated that successful recipients would be advised in March 2021, with an anticipated construction commencement deadline by March 2022.

With a decision now on scope and appropriate funds to progress design to 30% by the end of March this project could be ready to submit for this grant funding in January.

The estimated fees required to progress the design and business case to seek this grant funding are up to \$150,000.

A breakdown of milestones is below.

Phase	Completion
Decision whether progress to design to seek grant funding. - THIS DECISION	November 2020
Design refinement	January 2021
Submit for State funding - Community Infrastructure projects	29 January 2021
Detailed design 30% complete - HOLD POINT for project team	March 2021
State funding - successful applicants advised	late March 2021
Tender	April 2021
Detailed Design 100% complete	February 2022
Construction - estimated start March 2022	March 2023



If Council only wishes to progress to concept stage and not apply for the grant funding, then \$50,000 is required to proceed with the feasibility investigations. This funding can be provisioned within Council's 2020-21 budget as part of the second budget review.

Attachment

#	Attachment	Type
1	Cove Sports Precinct - Final consultation report community close the loop.docx	PDF File
2	Cove SCC Participation Report	PDF File

Background

The Cove Sports and Community Club (CSCC) is a multi-purpose community facility that is home to football (AFL), cricket, soccer, netball and BMX.

The facility currently comprises of:

- an aging clubroom with four change rooms, bar and function space (minor refurbishments have occurred over the years including two new change rooms, upgraded kitchen and enclosed veranda)
- AFL oval with new lighting
- Six netball courts
- soccer pitch; and
- BMX track.

The CSCC is the only sports precinct in the southern part of the City of Marion and caters for a population of approximately 23,122 (as at 2018) living in Hallett Cove, O'Halloran Hill, Sheidow Park and Trott Park. The precinct also caters for those living across the southern part of the City of Marion and in the north western areas of the City of Onkaparinga

The increasing growth of BMX and soccer in southern Adelaide is being addressed through the construction of the new Sam Willoughby BMX facility and the Southern Soccer Facility on Majors Road in late 2020. The Cove BMX Club and the Cove Football (Soccer) Club will vacate the CSCC to the new facilities. This presents Council with the opportunity to consider the future use of the CSCC as the south-western half of the facility (soccer pitch and BMX track).

We recently conducted a broad ranging community consultation to ensure voice of the community is considered in the future development of this site.

The consultation ran from 11 August to 25 September and this report aims to provide community with a summary of what we heard.

Community engagement summary

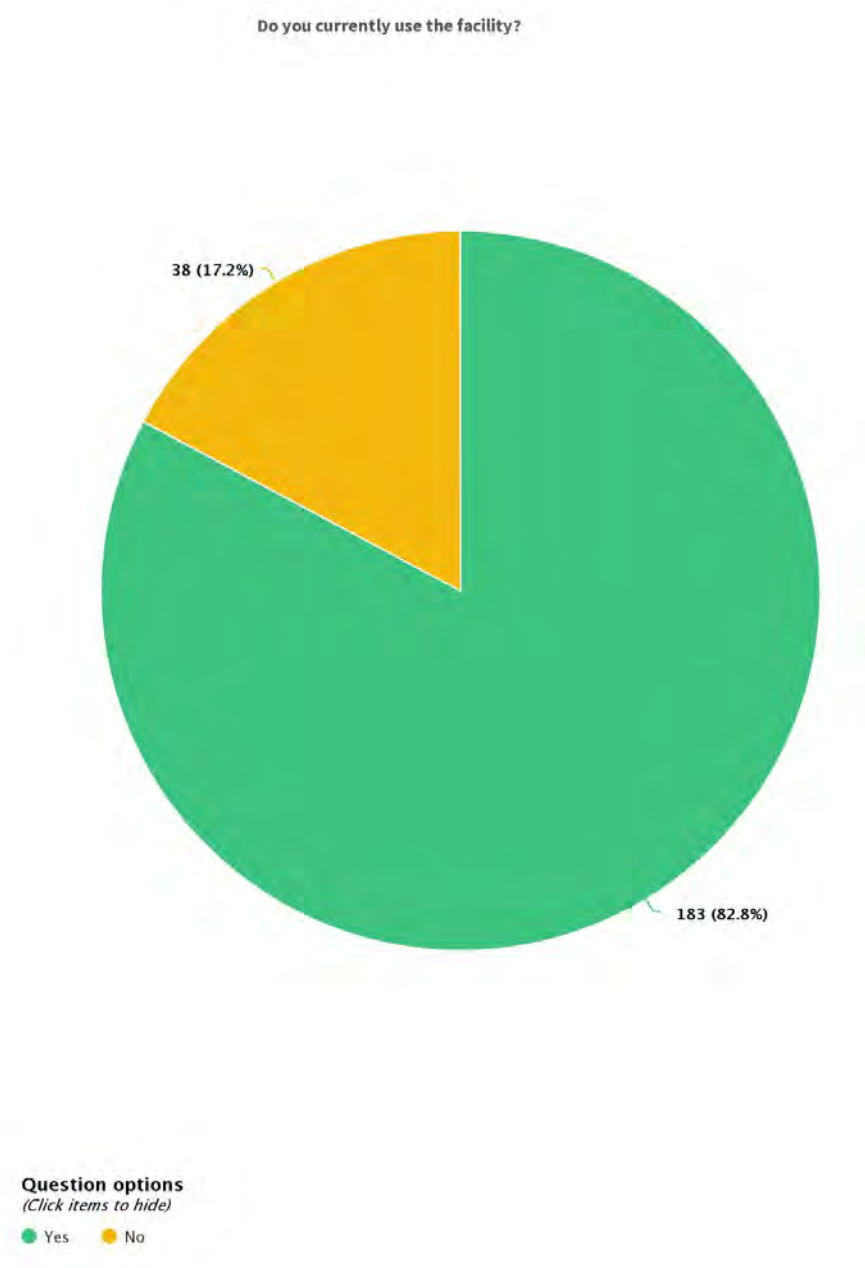
- 677 visits to the Making Marion site
- 220 people have submitted a survey online
- 9,995 flyers distributed to Trott Park, O'Halloran Hill, Sheidow Park and Hallett Cove residents
- Social media posts reaching over 2,000 people
- Flyers distributed to local shops
- CoastFM segment promoting engagement
- Communication campaign to continue until end of consultation, including reminder promotion to current users

We thank those who participated.

SUMMARY OF RESPONSES

Question 1

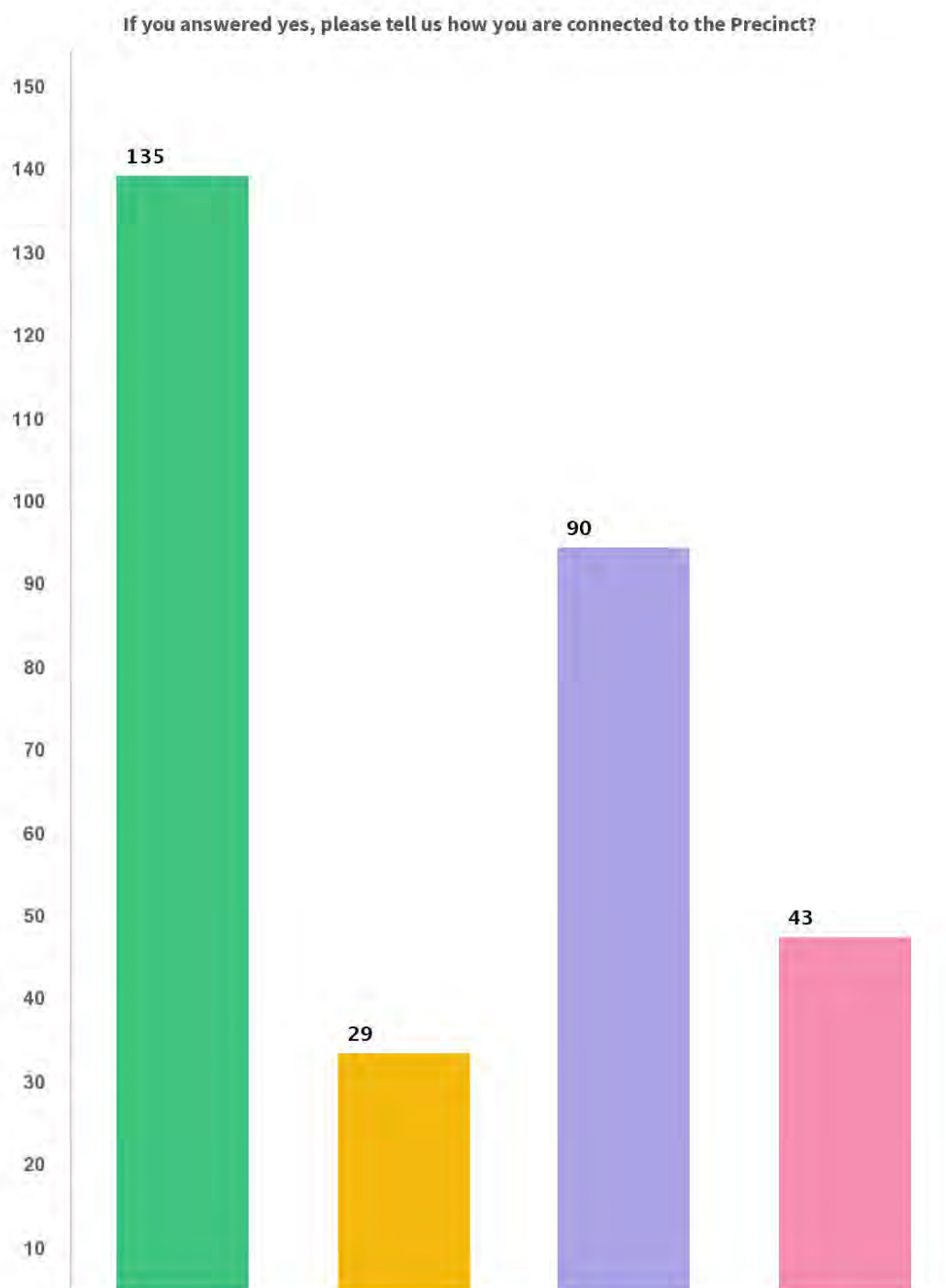
We asked people to tell us if they currently used the Precinct.



Overall 83% of people who completed the survey, currently use the site for a range of different reasons.

Q2. If they answered Yes, we asked them how they used the Precint

Please note people could select multiple options



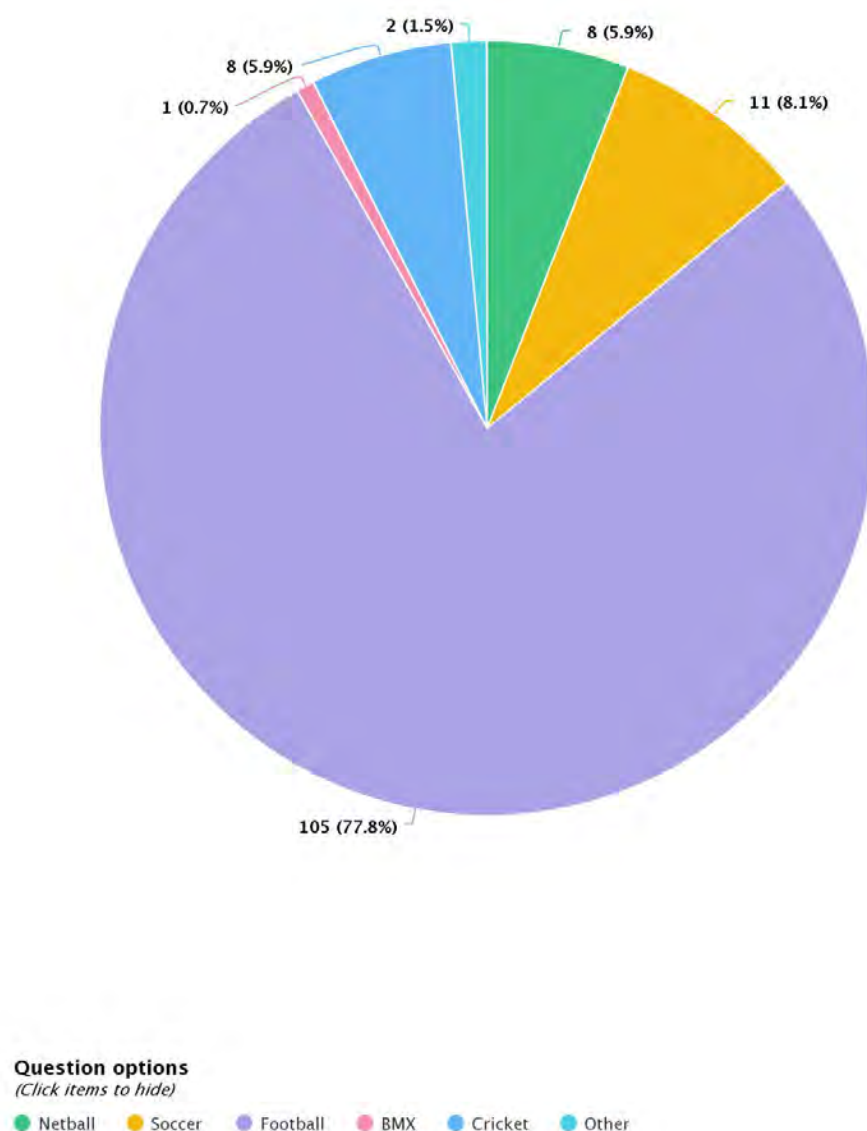
Question options

(Click items to hide)

- ☒ I am part of a Sporting Club
- ☒ I exercise on the reserves
- ☒ I go to watch sport
- ☒ Passive recreation, eg playground, dog walking etc

Q3. If people indicated they were part of a sporting club, we asked them to nominate which club they were involved with.

Please tell us which club you are involved in



Out of the 220 total respondents, 183 were involved in a club currently on the site. Of these, 105 were involved in football. We had good representation from other clubs and we also asked people to tell us how else they were connected to the precinct which is provided below

Q4. We asked people to tell us how else they were connected to the precinct if they were not part of a club, or also used the site for other activities.

General commentary was due to their children having an interest in the area or that this was the local precinct for where they lived.

SUMMARY OF COMMENTS

Family involvement in precinct or Club members

Local resident

Recreation uses such as dog walking or watching sport

We asked what additions would attract people to attend the Precinct.

General commentary indicated that lawn bowls would be of interest and other comment such as more programmed and indoor activities as well as some outdoor sporting ideas such as cycling and exercise courses.

SUMMARY OF COMMENTS included themes such as:

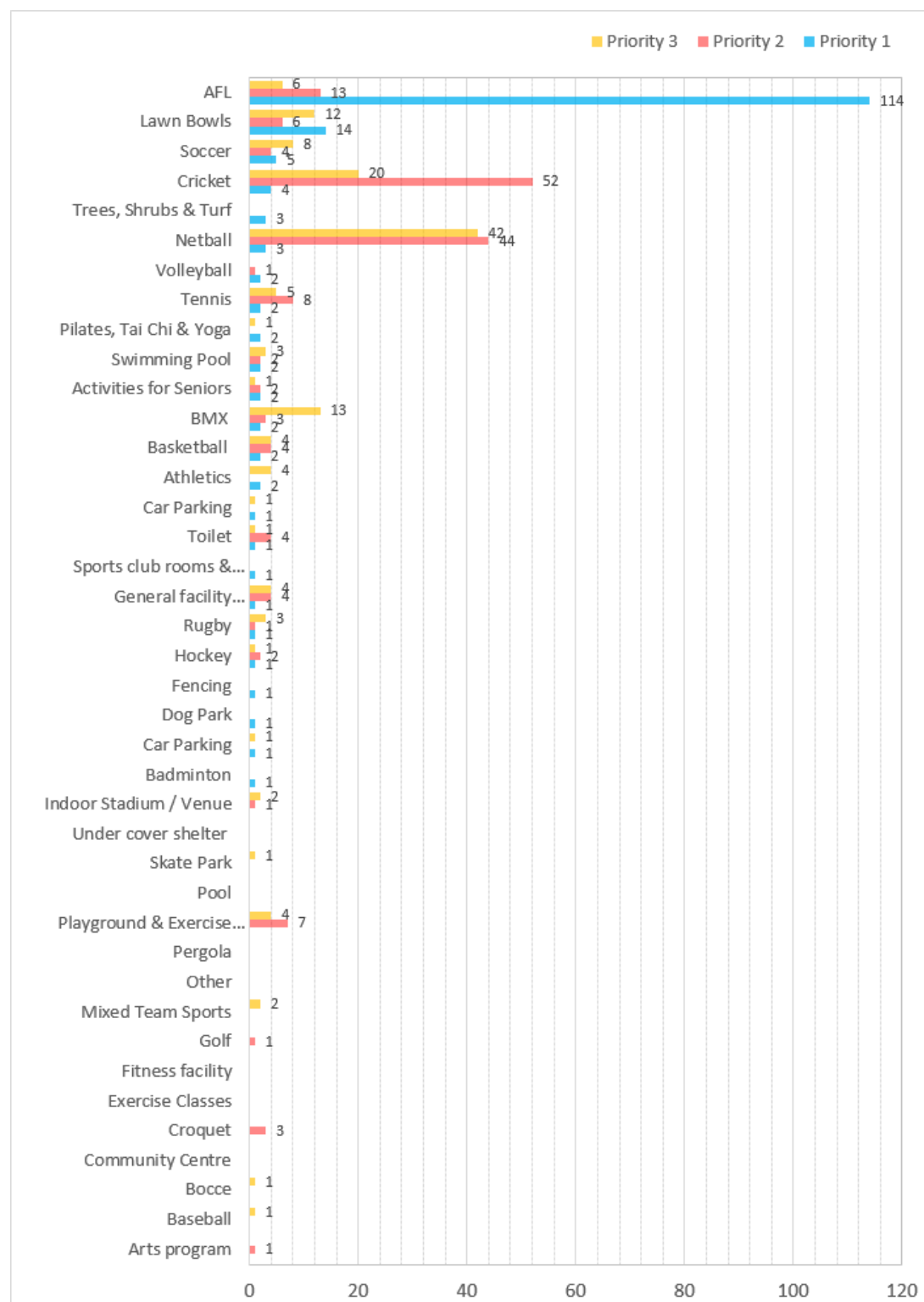
- **Lawn bowls comments were noted as a theme**
- **Programmed activities and/or indoor sporting ideas such as fitness or basketball classes**
- **Outdoor sporting ideas such as athletics tracks, places to skate, bike riding and outdoor courts**
- **Improved amenities such as club rooms, cafe and food and drink options, indoor activities for older age groups and young people and better viewing options**

[illegible]

Other comments were received about the need for the centre to provide a broad range of activities, increased parking around the oval and better seating and lighting.

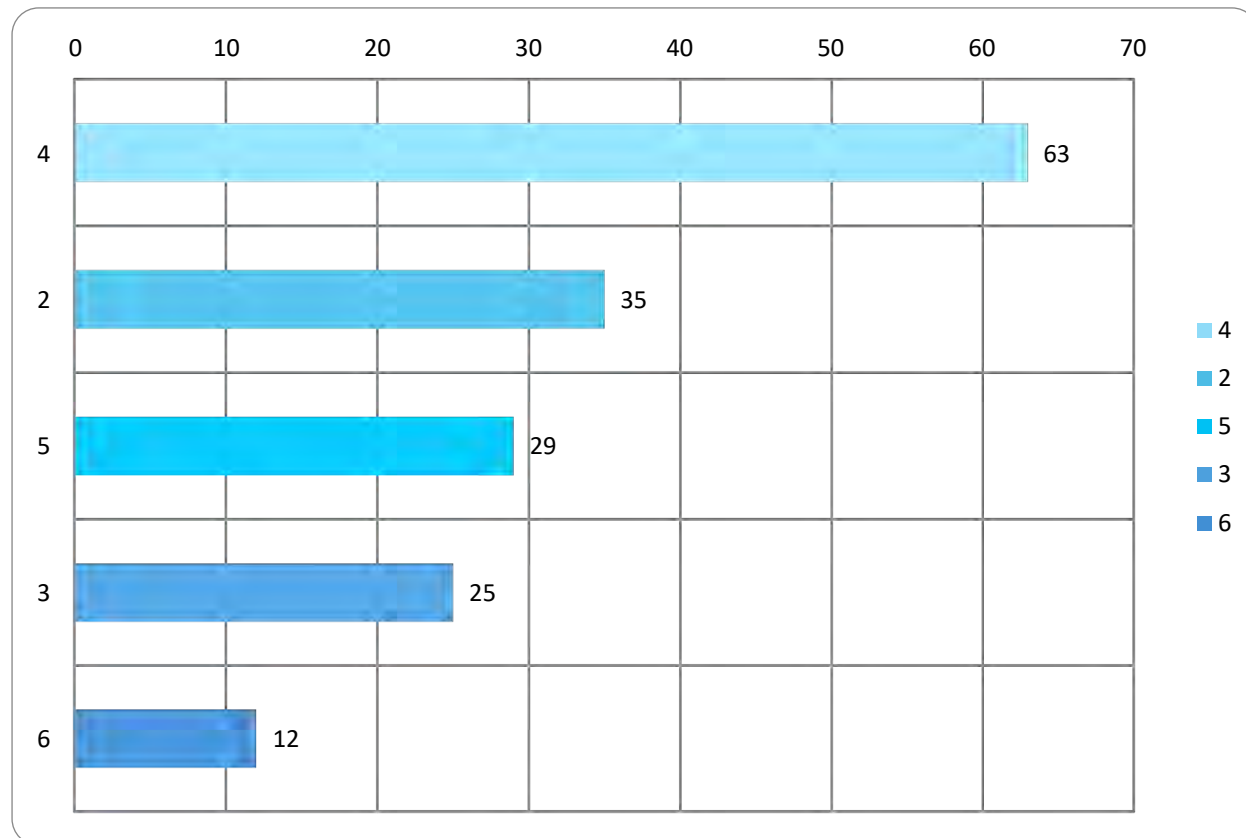
- improved toilet facilities
- improved club room amenities
- improved car parking, lighting and movement
- improved playground facilities and spectator experience
- oval size and access
- other activities and sports suggestions

Q6 we asked people what their top three priorities were. People provided a list of their ideas and gave them in order of priority. The majority of respondents identified football as high priority. Followed by netball, cricket and lawn bowls. Below is a list of the ideas provided.

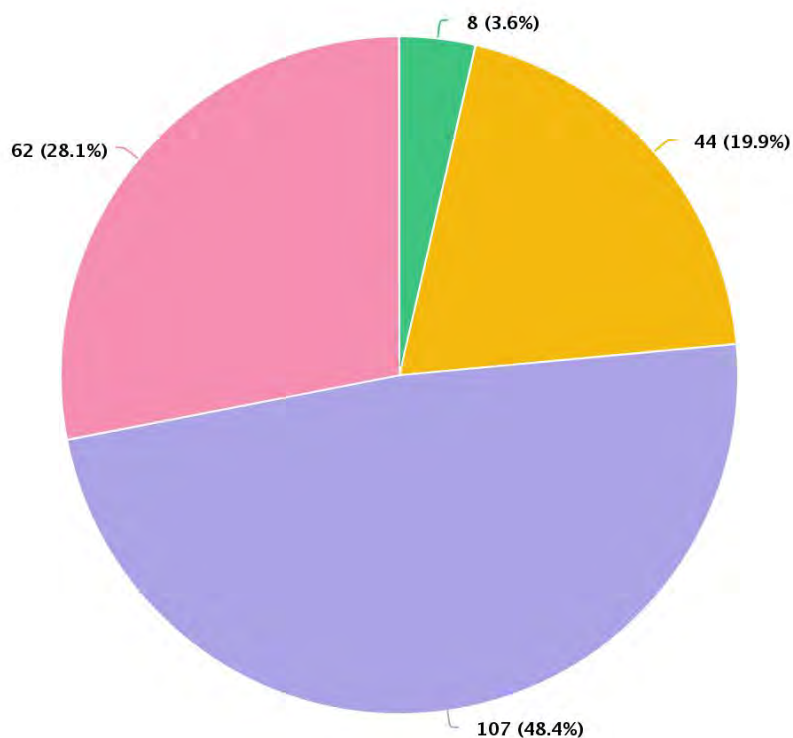


About the respondents

We asked people to tell us how many people were in their household. The majority of people (63) had 4 people in their household. Followed by 35 people having 2 people in their household.



Please tell us your age range

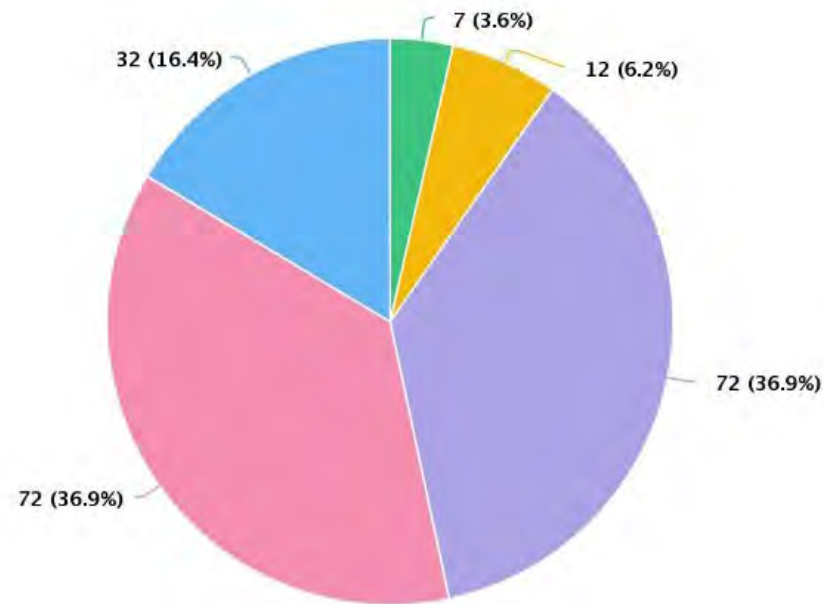


Question options
(Click items to hide)

12-20 20-40 40 to 54 55 and over

We asked people their age range. The majority of respondents were between 26 to 54 years of age followed by 55 and over.

We asked people to identify how happy they were with this survey and consultation



Question options

(Click items to hide)

Very Unhappy Unhappy Happy Neutral Very Happy

Overall people either felt happy or neutral with 7 people feeling very unhappy.

SUMMARY

The full summary of all comments have been provided to Elected Members and we had a good overall response to the consultation. We are now developing options for the Council to consider which will be presented at General Council Meeting 24 November 2020.

For updates and further information please visit the consultation website at www.makingmarion.com.au/cove-sports-precinct

Again, we thank those who contributed ideas and suggestions to help shape the future of the site.

Your input will contribute to a feasibility study conducted with in-depth analysis of options and cost estimates for Council to consider as part of its planning for this site.



Cove Sports and Community Club

Demographic, Participation, Demand and Supply Analysis

September 2020

Introduction

In the southern region of the City of Marion, Council has been progressively planning a for new football (soccer) facilities and an international standard BMX track, which are now to be constructed on Majors Road in 2021.

With these two sports moving to new facilities, there is an opportunity to consider how the Cove Sports and Community Club site can be best utilised for sport and recreational activities.

The aim of this report is to provide Council with an understanding of participation trends and a suite of benchmarks for consideration by members to ensure appropriate recognition is given to the development of various types of community infrastructure.

It will be important that the information provided in this report isn't considered in isolation and that a thorough strategic planning approach is taken before Council adopts specific directions for the Cove Sports and Community Club site.

Further engagement with the peak sporting bodies and a comprehensive information gathering process to identify, analyse and test what facilities are required for the southern area of Marion is needed. Through a detailed assessment process Council will be able to identify what new facilities are required and have clear direction regarding the most appropriate scope and scale of any proposed developments. This is a rare opportunity to develop such a significant sport and recreation facility, and as such, it is recommended that an assessment of the whole site be considered, not just the potential vacant areas from soccer and BMX.

Cove Sports and Community Club

The Cove Sports and Community Club site is regionally significant as the main site where sport facilities can be developed to accommodate the City of Marion's southern population (approximately 23,000 residents). As such, it is vital to approach the future use of this site to provide for the long-term future of the region.



Cove Sports and Community Club Catchment includes the suburbs of Sheidow Park, Hallett Cove and Trott Park.



Cove Sports and Community Club

The Cove Sports and Community Club has evolved slowly since the early 1980's resulting in a fragmented layout with facilities that are not able to cater adequately for the community. This has been identified in several previous reports including the 2013 master plan.

The Cove Sports and Community Club facilities provides an undersized AFL oval, one soccer pitch, six (6) netball courts, a small competition BMX track, clubrooms and car park.

The site includes a large parcel of undeveloped land to the east and south of the sports ground. This land is a sloping hill face and would provide challenges if considered for redevelopment.

Consideration could be given to redesigning Cove Sports and Community Club as well as the connected undeveloped land to provide improved facilities that meet standards and unmet needs of the community. In doing so several key issues will need further thought, including:

- The future use of the vacated football (soccer) pitch and BMX track as Cove FC and Cove BMX club relocate to the new facilities at Major's Rd.
- Improving the integration of the netball clubs with the main facility at Cove Sports and Community Club and the potential to share infrastructure and facilities.
- Addressing known facility demands as well as gaps in supply of facilities.
- Replacing or improving ageing facilities.
- The broader regional needs (including northern Onkaparinga) versus local needs of the surrounding population.
- Sustainable business operating model for the clubs
 - Opportunities for new sports and activities that will create new revenue streams
 - Impacts of the Cove FC and Cove BMX clubs relocating and loss of income for the Cove Sports and Community Club.
 - It will be important to consider a mix of sports and activities to ensure an appropriate sustainable design is developed.
- Consider the capturing of both sport and recreation, with consideration of active and potentially passive recreation activities as well as sports.

Demographic Overview

To guide the facilities planning of the Cove Sports and Community Club site it is important to consider the demographic profile of the community and trends in participation.

The southern part of the City of Marion includes the suburbs of Sheidow Park, Hallett Cove and Trott Park, which had an estimated population of 22,362 in 2016. It is projected the population will increase to 23,834 by 2031.

The main characteristics of the Sheidow Park, Hallett Cove and Trott Park population as at 2016 and the potential implications for the region are outlined in the following table.

Topic	Region	City of Marion	Implications
Median Age	36	39	Higher number of younger people living in the region than greater Adelaide.
Non-English Speaking Background	9.3%	15%	Lower proportion of people from non-English speaking background
Medium or High-Density Housing	2.3%	24%	Low level of medium and high-density housing
Household Income	\$1188	\$884	Median wage higher than greater Adelaide
Access to motor vehicle two or more motor vehicles	68%	49%	Analysis of car ownership in 2016, indicates households in the region have a higher level of car ownership
Disability	4.5%	6.2%	The region has a lower level of people requiring assisted living

The SEIFA index measures the relative level of socio-economic disadvantage and/or advantage based on a range of Census characteristics. A higher score (usually over 1000) on the index means a lower level of disadvantage. The southern region of Marion has a lower level of disadvantage - Shiedow Park 1075, Hallett Cove 1062 and Trott Park 1047.

The following table shows the age profile of the Southern Region of Marion.

	Sheidow		Trott Park		Hallett Cove		Region Total		City of Marion %
	Pop	%	Pop	%	Pop	%	Pop	%	
0 to 4	520	7.9	228	6.6	665	5.4	1413	6.6	5.9
5 to 9	561	8.5	227	6.6	745	6	1533	7.0	5.4
10 to 14	440	6.7	180	5.2	735	6	1355	6.0	4.9
15 to 19	432	6.6	206	6	829	6.7	1467	6.4	5.7
20 to 24	375	5.7	210	6.1	741	6	1326	5.9	7.2
25 to 29	451	6.8	262	7.6	603	4.9	1316	6.4	7.3
30 to 34	520	7.9	280	8.1	709	5.8	1509	7.3	7.5
35 to 39	534	8.1	246	7.2	816	6.6	1596	7.3	6.8
40 to 44	542	8.2	193	5.6	858	7	1593	6.9	6.5
45 to 49	469	7.1	230	6.7	889	7.2	1588	7.0	6.3
50 to 54	481	7.3	236	6.9	962	7.8	1679	7.3	6.4
55 to 59	438	6.6	258	7.5	1,091	8.9	1787	7.7	6.6
60 to 64	367	5.6	253	7.4	935	7.6	1555	6.9	6.2
65 to 69	228	3.5	143	4.2	765	6.2	1136	4.6	5.2
70 to 74	120	1.8	66	1.9	413	3.3	599	2.3	3.7
75 to 79	61	0.9	60	1.7	277	2.2	398	1.6	2.9
80 to 84	28	0.4	56	1.6	153	1.2	237	1.1	2.4
85 and over	25	0.4	105	3.1	137	1.1	267	1.5	3.1
Total population	6,592	100	3,439	100	12,331	100	22,362	100.0	100

Demographic Change by 2031

The City of Marion population and household forecasts has been compiled and presented from forecast.id®. on behalf of the City of Marion and provide the following key points for the region.

- “Birth rates are especially influential in determining the number of children in an area, with most inner urban areas having relatively low birth rates, compared to outer suburban or rural and regional areas.” Birth-rates in Sheidow Park, Trott Park and Hallett Cove are set to decline by 2036.
- Hallett Cove has... “a maturing suburb profile, indicated by the in migration of established families, and out-migration of young adults typically leaving the family home. In the south, the housing market is influenced by the recent urban development and opportunities for more residential development. For example, Sheidow Park has a diminishing supply of greenfield land but in the short to medium term will still gain young family households responding to home owning opportunities.”
- “Suburbs in the southern part of Marion have been developed more recently. Overall, they have younger age profiles as their growth is driven by in migration of family households, particularly in suburbs such as Sheidow Park where there is still some greenfield land available for development. Exhaustion of the greenfield land supply in coming years will dampen population growth in these suburbs.”

*Note: All data has been extracted from Forecast ID data available on the City of Marion Website.

Based on the current and predicted demographics the following should be considered when developing a plan for the Southern region:

- As there is a higher proportion of young people in the southern region as compared to the broader City of Marion population (0 to 19-year age groups). This indicates there will continue to be strong demand for junior sport and recreation activities facilities over the next 20 years.
- There is a higher proportion of adult people in the region as compared to the broader City of Marion population (35 to 64-year age groups).
- Whilst there is currently a lower proportion of people over the age of 65 years. It will be important to consider recreation options for the 35 to 64 years age group as they age. There is likely to be strong demand for activities such as walking, fitness, gym, cycling, swimming bush walking, golf and yoga.

Overview Sporting and Physical Activity

AusPlay provides national data on the number of people participating in sport and physical activity and how they participate. The following table highlights the **national participation rates for club sport** in Australia (Adults and Children combined); as at April 2016.

	Per cent of population	Per cent of club sport population
Football (soccer)	4.5%	18.6%
Golf	3.0%	12.2%
Australian Football	2.7%	11.2%
Netball	2.6%	10.8%
Tennis	2.3%	9.6%
Cricket	2.2%	9.2%
Basketball	2.2%	9.1%
Touch football	1.1%	4.7%
Swimming	1.0%	4.3%
Athletics, track and field (includes running/jogging)	1.0%	4.2%
Rugby league	1.0%	4.0%

Participation by activity (top 15 activities) for adult South Australians is provided in the table below; as at April 2016

Participation rate (%)			
	Total	Male	Female
Walking (Recreational)	47.9%	35.8%	59.7%
Fitness/Gym	32.6%	28.0%	37.0%
Athletics, track and field (includes jogging and running)	12.8%	15.5%	10.2%
Cycling	11.6%	14.2%	9.0%
Swimming	10.5%	9.3%	11.7%
Bush walking	6.9%	7.7%	6.1%
Australian football	5.6%	10.8%	0.6%
Golf	5.5%	8.8%	2.3%
Basketball	4.3%	6.9%	1.9%
Yoga	4.2%	0.5%	7.8%
Tennis	3.8%	4.4%	3.2%
Football/soccer	3.6%	6.7%	0.7%
Netball	3.4%	1.1%	5.7%
Cricket	2.6%	4.7%	0.7%
Lawn Bowls	2.5%	3.3%	1.8%
Pilates	2.3%	0.9%	3.6%

Top 10 organised sporting activities for South Australian children (0 to 14 years) is provided in the table below; as at April 2016

Participation rate (%)			
	Total	Male	Female
Swimming	18.7%	17.8%	19.6%
Australian football	14.2%	25.1%	3.0%
Football/soccer	11.7%	19.3%	3.7%
Netball	11.5%	0.0%	23.3%
Gymnastics	8.5%	3.1%	14.2%
Tennis	7.0%	8.1%	5.7%
Basketball	6.7%	9.2%	4.2%
Dancing (recreational)	5.6%	1.4%	9.8%
Cricket	5.6%	9.6%	1.4%
Athletics, track and field (includes jogging and running)	3.5%	3.3%	3.7%

All data provided in the tables above is provided by AusPlay (Australian Sports Commission)

Key Aspects of Participation

- While sport clubs are the main avenue for both girls and boys, throughout childhood boys (50%) are more likely to be active through club sport than girls (33%).
- Sport club activities are not the main choice for participation in physical activity in Australia for adults aged 18 years and over.
- Football (soccer) takes the biggest slice of overall club participation nationally due to its popularity among both adults and children.
- Figures show a 14.2 per cent spike in female AFL participation and a major driver in the 6.5 per cent growth of the game nationally.

- Australian football and football (soccer) are both very high participation rates in SA for boys, which indicates high demand for ovals and pitches for sport.
- Netball participation in SA is very high amongst women and girls indicating high demand for court space.
- The only Council provided netball facilities in the region at Cove Sports and Community Club. Open community courts that includes netball will be important to consider.
- Women are more active in Endurance/Health or Fitness activities, such as walking, fitness/gym, swimming, running/jogging, cycling, yoga, bush walking or Pilates.
- Linear trails (such as the coast to vines trail) and key open space reserves (such as Capella Drive and Nannigai Reserves) could potentially support a range of high demand informal recreational activities e.g. walking, running, cycling, and dog walking.
- Capella Reserve is a key open space area that may support for the high participation informal and/or unstructured recreation activities such as a skateboards/scooters (skate park), off road bike riding, fitness equipment, nature play and youth activities.
- Basketball hoops/multipurpose courts are available in Marino, Hallett Cove, Shiedow Park and Trott Park
- Swimming and to a lesser extent athletics rank highly in club sports due to club participation of children
- Swimming participation rates are high the sport is well catered for in the City of Marion. Regional facilities are in the central and northern areas of the City.
- Indoor sports and indoor activities are popular amongst women and girls including, gymnastics, dancing.
- Golf's high ranking in club sport overall is underpinned by a high proportion of adult participation.

Further analysis of the key aspects of participation are provided in the section Demand Vs Supply.

Potential Participation in Key Participation Activities

Potential players and team numbers below are based on population characteristics of the 22,362 people living in the region, AusPlay Survey data and researched benchmarks.

Activity	Potential Players						Potential Teams	
	Juniors			Seniors			Junior	Senior
	Boys	Girls	Total	Male	Female	Total		
Swimming	382	421	803	840	1054	1894	NA	NA
Australian football	540	64	604	974	50	1024	25	42
Football/Soccer	416	80	496	602	62	664	33	44
Netball	0	502	502	101	514	615	45	55
Gymnastics	66	304	371	NA	NA	NA	NA	NA
Tennis	175	124	299	396	285	681	37	85
Basketball	199	90	288	620	170	790	36	98
Dancing (recreational)	31	212	243	NA	NA	NA	NA	NA
Cricket	206	30	236	420	62	482	19	40
Athletics, track and field, Jogging	71	79	150	1396	917	2313	NA	NA
Walking (Recreational)	NA	NA	NA	3228	5385	8613	NA	NA
Fitness/Gym	NA	NA	NA	2523	3341	5865	NA	NA
Cycling	NA	NA	NA	1285	812	2097	NA	NA
Bush walking	NA	NA	NA	694	550	1245	NA	NA
Golf	NA	NA	NA	798	206	1005	NA	NA
Yoga	NA	NA	NA	47	701	749	NA	NA

Activity	Potential Players						Potential Teams	
	Juniors			Seniors			Junior	Senior
	Boys	Girls	Total	Male	Female	Total		
Pilates	NA	NA	NA	82	325	408	NA	NA

NA – Data not available

The estimations in the table above have been calculated on Forecast ID 2016 Population data of 22,986 for the region.

Overview Recreation Trends

A CSIRO report for the Australian Sports Commission delivered in 2013 identified six major trends that are likely to shape community participation over the next 30 years and hold potential implications for policy and investment choices for Council.

The six megatrends that have been identified are detailed in the table below with the implications for Councils facility planning listed in the right-hand column.

Megatrend	Description	Implications for Council
A Perfect Fit Personalised sport for health and fitness Un-organised sport	<ul style="list-style-type: none"> Rise of the fitness industry and personal trainers Individual sport and fitness activities are on the rise People are fitting sport and recreation into their increasingly busy and time fragmented lifestyles Participation in aerobics, running and walking along with gym memberships have all risen sharply over the past decade. People are increasingly participating to get fit rather than getting fit to play sport. 	<ul style="list-style-type: none"> Personal trainers use of open space and reserves is likely to increase Trails and spaces for running/walking are in high and increasing demand Support for walking/fitness groups e.g. Heart Foundation walking groups Provide adult fitness equipment in reserves Provide sporting equipment (such as football or soccer goals and half courts) in open space areas to cater for informal street sport or pop-up sporting games. Parkrun supported by volunteers requires running tracks for people to participate
From extreme to Mainstream The rise of lifestyle sports	<ul style="list-style-type: none"> The rise of lifestyle, adventure sports particularly with younger generations Activities that typically involve complex, advanced skills and have some element of danger Likely to attract participants through generational change and greater online content and social media Many of these sports are now finding their way into the Olympic Games. 	Increasing demand for: <ul style="list-style-type: none"> BMX Skate facilities Parkour Climbing frames/walls Multi-sport courts
More than Sport Economic and social benefits of sport	<ul style="list-style-type: none"> Sport is being increasingly recognised by governments and communities to help achieve mental and physical health, crime prevention and social development. Sport can be an effective mechanism to help achieve social inclusion for marginalised groups. 	<ul style="list-style-type: none"> Diversify facilities and support changes in participation as female and migrant participation increases Council will need to play an advocacy role to encourage: <ul style="list-style-type: none"> Clubs to diversify the range of activities and options for the community More children into sport to adopt healthy lifestyles

Megatrend	Description	Implications for Council
Everybody's Game Demographic, generational and cultural change	<ul style="list-style-type: none"> • Australia has an ageing population • This will change the types of sports we play and how we play them • More Australians are embracing sport into their old age. • To retain strong participation sport in the future will need to cater for seniors and change in the cultural make up of Australia. 	<ul style="list-style-type: none"> • More facilities will be required for senior activities • Different cultures have different recreation preferences and habits.
New Wealth New talent Economic growth and sports development	<ul style="list-style-type: none"> • Population and income growth will create new opportunities both on the sports field and in the business environment. • As sport in Asia grows it will create new markets for tourism, sports equipment, sports services and events. 	<p>Council's larger facilities (including venues in development) have potential to host key sporting events and attract tourist dollars to the local economy.</p> <ul style="list-style-type: none"> - SA Aquatic Centre - Marion Leisure and Fitness Centre - BMX (Majors Rd – opens 2021) - Southern Football Facility (Soccer – opens 2021) - Marion Sports and Community Club - Mitchell Park Sports and Community Centre (opens March 2022) - Edwardstown Velodrome
Tracksuits to Business Suits Market pressures and new business models	<ul style="list-style-type: none"> • Market forces are likely to exert greater pressure on sport in the future. • In some sports elite athletes have had considerable pay rises and large sponsorship deals. This has not occurred in all sports. • Those sports with high salaries will attract athletes from sports with lower salaries. • Loosely organised community sports associations are likely to be replaced by organisations with corporate structures and more formal governance systems. The administration of sport is transitioning from community based organisations to corporate structures as they face increased accountability. • The cost of sport is rising and this is a participation barrier for many people. 	<ul style="list-style-type: none"> • Governance of clubs will be a key issue in the future. • The level of expertise required to manage facilities effectively is increasing. It will become increasingly difficult for volunteer club committees to manage facilities effectively. • Higher profile sports are likely to dominate demand for facilities.

*CSIRO; The future of Australian Sport Megatrends shaping the sports sector over coming decades. www.clearinghouseforsport.gov.au

Demand vs Supply of Facilities

As a guide only, the standards and benchmarks for community facility provision within Australia and internationally can be used to inform high level planning for community facilities in the City of Marion.

Further detailed analysis and planning needs to be undertaken to determine agreed service provision levels for community facilities the southern area of the City of Marion.

Before responding to any gaps in provision it will be important to community engagement and consultation with stakeholders and the community to ensure actual participation figures confirm any differences between potential demand and actual supply.

While the table below demonstrates potential infrastructure requirements to provide adequate social opportunity to service a community at a sustainable level, the information is an estimate only and further planning and assessment? is required.

The table below reviews the southern area of the City of Marion population of 22,362 estimated by Forecast ID 2016.

Community Centres

Activity	Description	Service level	Potential Facility Demand	Southern Marion Actual Supply	Key issues and Development Options
Libraries, Halls and Community Centres					
Library	Library provides collections, information, services and resources, trained staff, public seating areas, foyer and toilets. Additional functional areas to include: <ul style="list-style-type: none"> Local/family history service Meeting/training rooms Auditorium/theatre Youth space Café Outdoor areas/courtyard Toy library Provision of services focussed on youth and seniors	1:30,000 A standard floor area for library servicing a 30,000 population should be approx. 1,287m ²	1	1	Cove Civic Centre provides a high-quality regional venue that includes a library, business hub and venue for hire. Supply meets demand therefore no additional library facilities are needed in the southern area of Marion.

Activity	Description	Service level	Potential Facility Demand	Southern Marion Actual Supply	Key issues and Development Options
Neighbourhood/ Community Centre	Multi-function facility providing community meeting/activity space and support to social, cultural and educational activities. Trained staff are on site during business hours and spaces are available for hire after hours.	1:15,000 – 25,000 An area of approx. 900m ² dependent on activities to be provided	1	1	Trott Park Neighbourhood Centre provides a good quality facility for the region. Supply meets demand. The Trott Park Neighbourhood Centre is in a residential area and adjacent to a tennis club Options could be considered to better locate neighbourhood centre and improve connections to other services.
Cultural and Performing Arts Centres	Multifunctional centre for performance or learning and development (to an audience).	1:150 – 250,000	1	0	Regional supply: Marion Cultural Centre & LKCC are significant pieces of council infrastructure. Supply meets demand.
/ Community Hall / Spaces	An area of approx. 300m ² . Community directed activities across a range of interests.	1 : 5,000	4 to 5	4	Perry Bar Farm Castrol Shed and Barn Marino Hall Trott Park Neighbourhood Centre Cove Civic Centre provides a high-quality regional centre. Cove Sports and Community Club could provide additional facilities for the region. Supply meets demand
Community Centre or Hall (regional level)	Multi-function facility providing meeting and activity space for community activities	1:15,000 – 25,000	1	1	Integrated within Cove Civic Centre Supply meets demand

Sport and Recreation

Activity	Description	Service level	Potential Facility Demand	Southern Marion Actual Supply	Key issues and Development Options
Sport and Recreation Facilities					
Soccer Pitches	Rectangular grass pitch 120m x 90m	1:3,000 to 4,000 depending on demographics	5 to 6 Pitches	1 Senior – Cove sports 2 Junior – Capella Drive	There is potential demand for additional soccer facilities in the south of Marion. The planned Southern Regional Football Facility (SRFF) to cater for the Cove FC activities and should meet the needs of the sport for the region. Cove FC have indicated there may still be demand for an overflow site once the SRFF has been developed. In the future the ovals at Cove Sports and Community Club and/or Capella Reserve could be considered if there is demand.
AFL Ovals*	AFL recommended oval size; 135m to 185m long and 110m to 155m wide.	3:15,000	4 to 5 Ovals	1 Cove Sports Oval	There is potential demand for additional AFL facilities in the south of Marion. Once Cove FC and BMX relocate from Cove Sports and Community Club consider developing a second oval to support AFL, Cricket and overflow from the Southern Regional Football Facility.
Cricket	A circular oval with a 150m boundary is considered the perfect oval for Cricket however in Australia most ovals are shared fields with AFL.	1:8,000	3 Ovals	1 Council oval 1 School oval is used by club cricket	There is potential demand for additional cricket facilities in the south of Marion.
Athletics, Track and Field	Formal Synthetic or grass track with grassed oval that has ancillary jumping pits and throwing areas.	1:250,000	1	R-12 Hallett Cove School	No formal track available in the South of Adelaide. Little Athletics in surrounding adjoining suburbs e.g. North Brighton, Somerton Park. There has been strong interest from athletic clubs in the City of Onkaparinga to develop facilities in the south of Adelaide.
Netball	Hard surface requiring 30.5m x 15.25m with lighting. A minimum runoff of 3.05m between courts.	1:3,000 – 4,000	6 Courts	6 Courts	Demand is equal to supply. Club access only. No recreational netball courts available in the south of Marion.
Tennis	Rectangular court 23.77m x 10.97m with 6.4m runoff at baseline for competition tennis.	1:1875	12 Courts	14 Courts	Good supply of courts – 2 Club sites with six courts each. Courts at both facilities upgraded in 2018. 2 open community courts in poor condition at Nannigai Reserve to be replaced with multipurpose activities.

Activity	Description	Service level	Potential Facility Demand	Southern Marion Actual Supply	Key issues and Development Options
Dancing (recreational)	A hall that provides activity space for activity to occur	1:5,000	Access to community or school halls	3 (council)	School halls or Council owned facilities at Trott Park NC, Marino Hall and Cove Civic Centre.
Basketball	Usually integrated with indoor recreation centres. Recreation courts may be asphalt or asphalt with acrylic coating.	1:4,000	6 Courts	0	Basketball hoops/or multipurpose courts in the southern area are provided at eight reserves Regional indoor court supply: supply Noarlunga, Marion, Mitchell Park and Marion Leisure.
Gymnastics	Gymnastics facilities are usually integrated with indoor recreation center's	No standard available	Access to indoor sports centre	0 Local 1 Regional	Catered for regionally – state level facilities and regional club located at Marion Leisure and Fitness Centre. A gymnastic club operates at Hallett Cove school. Other clubs operate in adjoining council at Seacliff, Hove and Brighton.
Swimming Pools	Regional (50m pool FINA competition standard) Regional	1:150:000		1 State /Regional facility	SA Aquatic Centre
	District (25m or 50m pool for recreational, club, water polo, diving and competitive swimming)	1:75,000	1 District	3 District	Marion Outdoor Pool 2 privately owned commercial centres
Lawn Bowls	Bowling green is usually a square grassed area 40m x 40m	1:25,000	1	0	Discuss the justification for a new bowls club and facility further with Bowls SA to confirm if there is demand. There are four bowling facilities within the council area.
Diamond Pitch Sports (Baseball and Softball)	Diamond shape shaped grass pitch 98m and outfield of 122m	1:15,000 to 20,000	1	0	Catered for regionally – facilities available at City of Mitcham, City of West Torrens and City of Holdfast Bay. Softball club train at Marion Sports and Community Club.
Hockey pitches	Rectangular synthetic pitch	1:75,000	1	0	Regional facility Kauri Parade, Holdfast Bay
Volleyball	Indoor Volleyball is integrated with indoor recreation centres.		Integrated with Indoor regional centres	Indoor – regional facilities	Volleyball SA has expressed interest in the proposed indoor facilities at Mitchell Park and opportunities for outdoor courts.

Activity	Description	Service level	Potential Facility Demand	Southern Marion Actual Supply	Key issues and Development Options
	Beach/Outdoor volleyball courts 9m x 18m			No outdoor facility	
Walking	Combined walking and running tracks should be integrated with trail strategies	No established Australian Standard – usually depends on local area and sites available.	Access to trail networks and open space areas	Trail networks and open space areas	Walking is the highest participation activity of Australians. Providing quality trail networks to support the high participation rate should be a high priority. Key networks currently include Coast to Vines trail and Hallett Cove Conservation Park Consider improvements to links with the Coast to Vines trail and open space networks in the region. Coastal Walking trail should be well maintained as a key trail network. Proposed renovation of Capella Reserve and development of Glenithorne National Park provide opportunities to improve walking networks.
Cycling	Off road is generally integrated with walking/cycling networks.	No established Australian Standard – usually depends on local area and sites available.	Access to trail and road networks	Road networks provided	DEWNR O'Halloran Hill Mountain Bike Park. Coast to Vines trail forms the key shared use path network in the south, consider improving connections to the trail. Proposed Glenithorne National Park will provide excellent opportunities to improve networks.
Skate Park	Formal skate park is usually integrated into established public open space.	1;25,000 (regional facility)	1	1	Capella Drive Skate Park will be upgraded as part of the Capella Reserve Development in 2021
BMX dirt/pump track facility	Non – formal racing “pump” track designed for smaller areas to support entry level BMX and mountain bike riders.	1:10,000 – 30,000	1 track	1 informal at Capella	Provision for a junior/local pump track could be considered at Capella Drive Reserve.
BMX facility (formal track)	Dedicated track specific for BMX activities.	1:50,000	1	1 undersized track	New UCI track has been proposed (scheduled to open ??)
Golf	Grass links and parkland 9 or 18 hole combinations.	1:30,000	1	1	Marion Golf Club
Aerobics/Fitness /Gym/Low impact fitness i.e. Yoga/Pilates	To be developed as an integral part of a commercial gym, district or regional leisure facility.	No established Australian Standard	Commercial providers	NA	Usually provided through commercial operators High growth participation activities

Marino Community Hall-Community Consultation update and project progression

Originating Officer	Project Design Advisor - Birgit Stroeher
Corporate Manager	Manager City Activation - Greg Salmon
General Manager	General Manager City Development - Iliia Houridis
Report Reference	GC201124R12

REPORT OBJECTIVE

To provide Council an update on the community consultation process and outcomes, undertaken in October 2020. The report also outlines the recent South Australian government notification of the 2021 budget allocation for community infrastructure projects and the steps to progress the design in order to be eligible for 50% partnership funding from this funding source.

EXECUTIVE SUMMARY

This report outlines the community consultation process undertaken in October 2020 and the feedback received.

The report also outlines the funding requirements of the recently announced State Government 2021 budget allocation for funding community infrastructure projects and includes the steps required to develop the Marino Community Hall project to meet the proposal level of resolution and delivery timeframes.

RECOMMENDATION

That Council:

- 1. Notes the feedback from the community consultation undertaken during October 2020.**
- 2. Endorses to proceed to complete the 30% detailed design phase and fees of up to \$100,000 from the asset sustainability reserve, so that the project meets the level of detail and programme requirements for funding in the State Government \$100 Million budget allocation, for community infrastructure projects.**
- 3. Delegates to the Mayor and CEO to endorse the 30% detailed design for Marino Hall, to allow for the grant application to be submitted by 29 January 2021.**

DISCUSSION

Background

The Marino Hall is an aging facility with the condition being rated as average at the last building assessment in 2016. The assessment estimates a structural useful life of the facility is 25.5 years should no replacement or upgrade works be undertaken by Council in the future. The assessment notes that there will be works required to the cladding and other building fabric of the building over the next five years.

The existing building comprises of two halls, large kitchen and public amenities and was constructed in various stages over the 1940s-50s. Sections of the smaller hall and adjacent structures were structurally stabilised in 2019 and have a medium-term stability period. The toilets have recently been upgraded.



On 11 December 2018, Council endorsed to undertake a feasibility study on options to redevelop the Marino Hall to complement the existing services and provide a fit for purpose facility to accommodate additional community programs.

An extensive community engagement process was conducted in 2019 and the feedback themes assisted in informing the current concept proposal for the site.

Council endorsed at the General Council meeting dated 29th June 2020 the full rebuild concept design option costed at \$5 Million. Council also endorsed a commitment to fund 50% of the project cost. Council also endorsed consultancy fees of up to \$18,000, to refine the design.

The concept design has formed the basis for community consultation undertaken in October 2020. This consultation will assist in refining the current design prior to seeking partnership funding.

Community consultation process and feedback

On 28 July 2020 the feasibility report went to Council and they endorsed the full rebuild option at a budget of up to \$5M.

The guiding principles of the proposal are:

- Inclusive and accessible facility which fosters wellbeing and connection.
- Multipurpose and adaptable to meet evolving community needs.
- Increased activation and visibility of the facility within the neighbouring context
- Incorporation of Environmentally Sustainable Initiatives.

The current proposal includes:

- a gallery/studio space to foster community art and cultural activities
- a men's shed scaled workshop area
- new kitchen and toilets
- secondary activity and meeting spaces
- informal cafe space with area to perch and meet people
- refined appearance to Newland Avenue providing a welcoming civic presence with a scale to fit into a residential area
- flexible main hall that can be divided into two or act as one large performance space
- increased car parking area with an ability to use for markets.
- increased solar panel system

The Making Marion consultation page included the previous engagement report and the endorsed project concept including:

- Preliminary concept floor and site plans
- Concept images and artist impressions
- FAQs
- Opportunity to provide feedback (survey)

The communication approach included:

- 4 x sponsored social media posts reaching a total of 3759 views
- (Email newsletter) sent to key stakeholder involved in past consultations in Marino area – this newsletter was sent to 72 registered participants with an open rate of 62%
- Flyer distribution to 935 households across the suburb of Marino
- 2 x emails sent to Seacliff Kindergarten, Marino Early Learners and Seacliff Primary School to notify of consultation and seek support in distributing through school communications
- E-newsletter distributions by the 5049 Coastal Community Association
- Social Media post distributed by the 5049 Coastal Community Association

Community feedback included:

- Over the life of the consultation we had 293 visitors to the site
- 46 people completed the survey

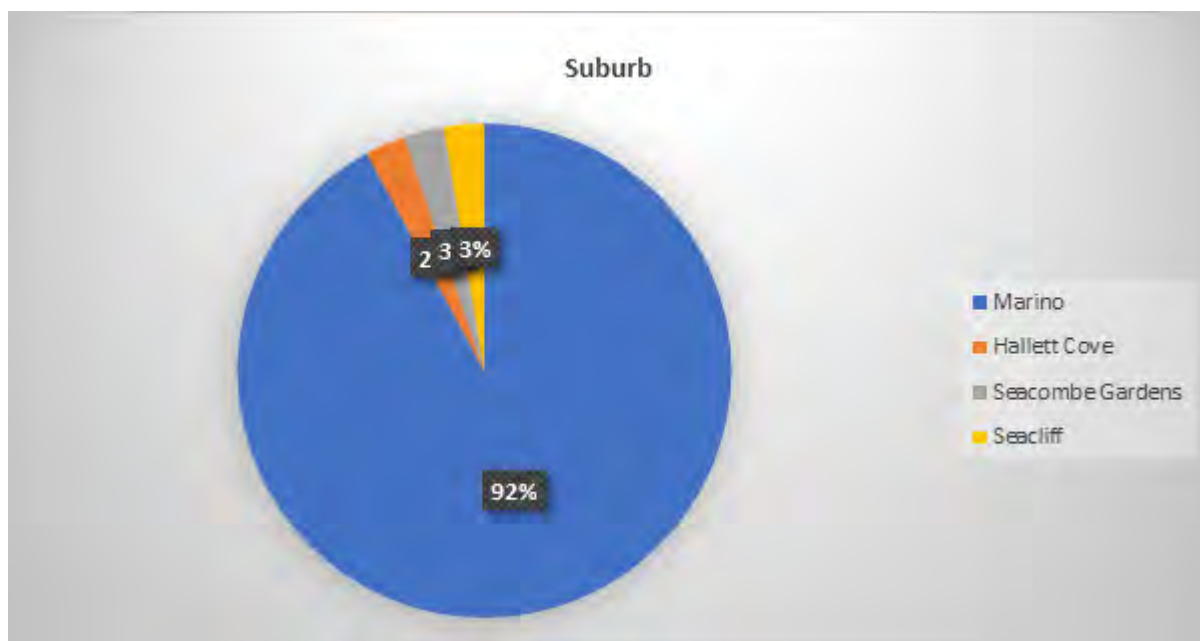
The feedback provided indicates the majority of people agreed overall that the concept met the objectives of the principles including sufficient flexible space, improving car parking, fit for purpose and contributing to local character.

The large hall space was of most importance to people who responded, followed by café and studio space. It is to be noted the rooftop garden, which requires an additional budget of \$500K was of lowest priority.

There were comments around the projected cost and some people feeling that this was an unreasonable amount to spend and if the proposed scale of redevelopment was necessary.

We heard from a good cross section of both current users and non-users of the Hall. A broad cross section of community groups participated in the survey from exercise and fitness groups, to community garden members, committees and school.

A summary of respondents by suburb is as follows:



Other comments included:

- Support for a more community hall space, rather than a community 'centre'
- Stage area to be retained
- Spaces to attract children
- Upgrade of kitchen and café facilities welcomed
- The need for smaller break out rooms for exercise classes and activity groups
- Questions about how businesses will be supported during redevelopment
- Balancing the activities that occur in the hall with the needs of local residents
- How the hall can continue to operate during the potential 12-month construction process
- How it will fully accommodate the current users in the new facility
- How it will facilitate multiple new users simultaneously using the hall

A full summary of community feedback can be reviewed as Attachment 1 to the report.

As endorsed at the General Council meeting on the 29th of June, the design will be refined prior to seeking partnership funding. Based on the feedback received from the recent consultation phase the design will be refined to address the main hall performance requirements, the Marino arts group requirements and the range of flexible activity spaces.

Partnership funding attraction

The South Australian Government released notification on the 31st October 2020 of an allocation of \$100 Million as part of the State budget to community infrastructure projects. The fund is set up for new projects and the upgrade of existing facilities. The allocation is targeted to fund new libraries, community centres, performance spaces, museums, galleries, childcare centres, swimming pools and gyms. The funding seeks to assist Council in investing in their communities to create new jobs and deliver improved community assets. The funding allocation will provide grants to Councils who can achieve project commencement in twelve months from release of funds. The applications for funding are due for submission by 29 January 2021. It is anticipated that successful recipients would be advised in March 2021, with an anticipated construction commencement deadline by March 2022.

The detailed design phase for Marino Community hall is anticipated to take six months, with a construction period of approximately nine months. On the basis that consultants are engaged in December 2020 and the detailed design phase would start in February 2021, this could enable a project construction commencement prior to March 2022.

The estimated fees required to progress the design and business case to seek this grant funding are up to \$100,000.

A breakdown of milestones is below.

Phase	Completion
Decision whether progress to design to seek grant funding. - THIS DECISION	November 2020
Design refinement	January 2021
Submit for State funding - Community Infrastructure projects	29 January 2021
Detailed design 30% complete - HOLD POINT for project team	March 2021
State funding - successful applicants advised	late March 2021
Detailed Design 100% complete	September 2021
Tender phase	December 2021
Construction - estimated start January 2022	October 2022

Attachment

#	Attachment	Type
1	Marino Hall design consultation - Community Engagement report Final updated	PDF File

Community Engagement Approach

BACKGROUND

In November and December 2019, we conducted a comprehensive community consultation, asking people what they would like to see at the Marino Hall. We received some great [community feedback](#) which included opportunities for more programs, café and business ideas and physical hall improvements.

In March 2020, Council considered community feedback and engaged consultants to undertake a feasibility study on the options for the hall. Consultants visited the site with a licenced surveyor to undertake a base survey for us to use in reviewing options.

On 28 July 2020 the feasibility report went to Council and they endorsed progressing options for a full rebuild at a budget of up to \$5M.

CONSULTATION APPROACH

During September and October we informed the community of how their ideas have contributed to the design, asked for feedback on the proposal and ensured clear communication on how the project is being funded.

Council has committed 50% of the \$5M budget (\$2.5M). Once the final design is complete, Council will be seeking 50% external funding to complete the project from other levels of Government.

The final design will be completed late 2020.

Key messages to community:

In our 2019 consultation we held a number of community workshops and conducted an online consultation for six weeks to ask for communities' ideas for the Hall.

What we heard about what people wanted to see:

- Improved Transport and Parking
- Physical Hall improvements
- Opportunities for café, food and garden
- A space for children's activities and community workshops
- Increased usage of the hall
- Fitness and exercise opportunities

On 28 July 2020 the feasibility report went to Council and they endorsed the full rebuild option at a budget of up to \$5M.

How the proposal responds:

The guiding principles of the proposal are:

- Inclusive and accessible facility which fosters wellbeing and connection.
- Multipurpose and adaptable to meet evolving community needs.
- Increased activation and visibility of the facility within the neighbouring context
- Incorporation of Environmentally Sustainable Initiatives.

The proposal includes:

- a gallery/studio space to foster community art and cultural activities
- a men's shed scaled workshop area
- new kitchen and toilets
- secondary activity and meeting spaces
- informal cafe space with area to perch and meet people
- refined appearance to Newland Avenue providing a welcoming civic presence with a scale to fit into a residential area
- flexible main hall that is able to be divided into two or act as one large performance space
- increased car parking area with an ability to use for markets.

MAKING MARION WEBSITE AND SURVEY

Making Marion page included the previous engagement report and current project update including:

- Preliminary concept floor and site plans
- Concept images and artist impressions
- FAQs
- Opportunity to provide feedback (survey)

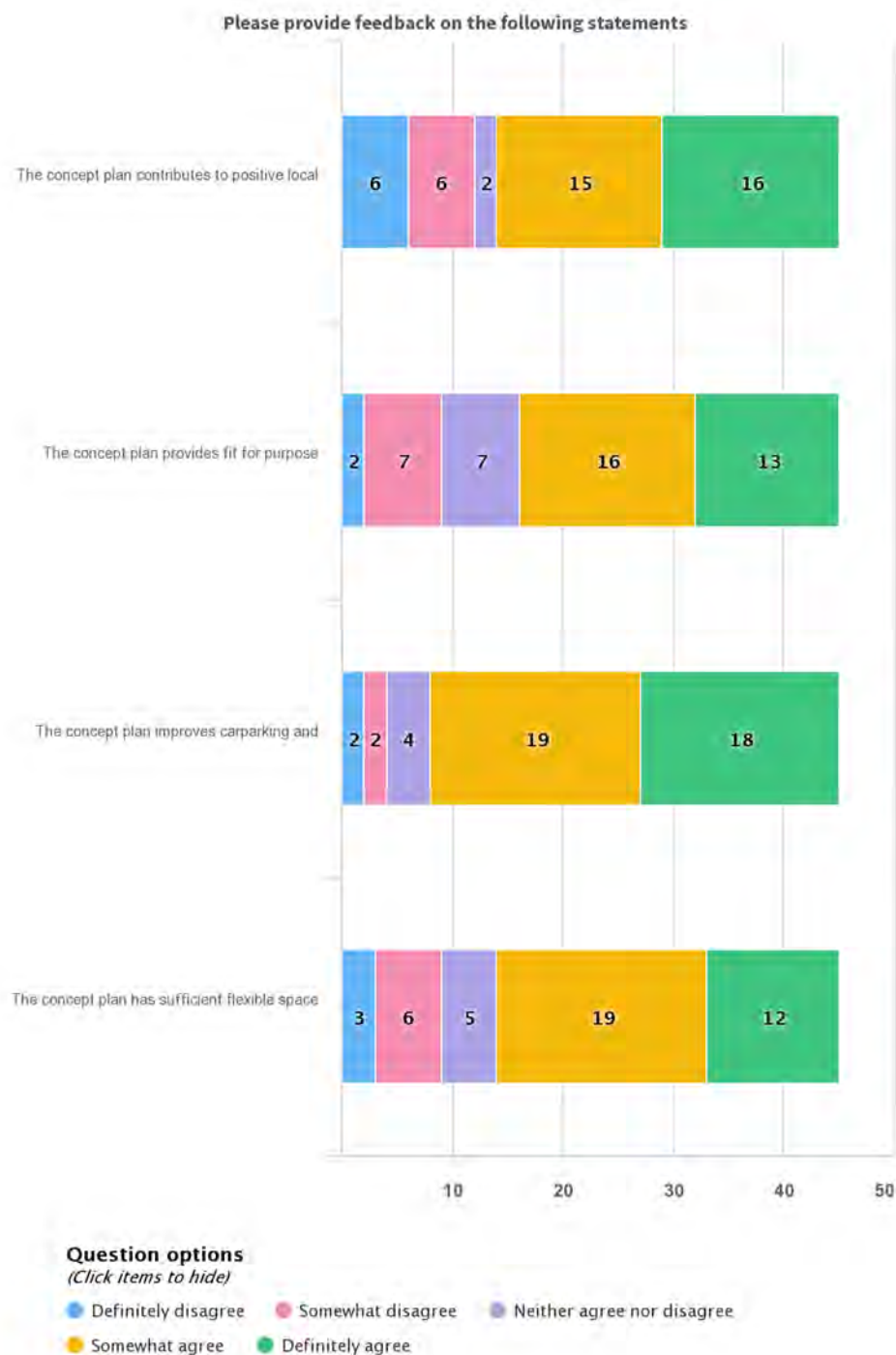
Communication approach

- 4 x sponsored social media posts reaching a total of **3759** views
- (Email newsletter) sent to key stakeholder involved in past consultations in Marino area – this newsletter was sent to **72** registered participants with an open rate of **62%**
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- 2 x emails sent to Seacliff Kindergarten, Marino Early Learners and Seacliff Primary School to notify of consultation and seek support in distributing through school communications
- E-newsletter distributions by the 5049 Coastal Community Association
- Social Media post distributed by the 5049 Coastal Community Association

Community Feedback

- Over the life of the consultation we had **293** visitors to the site
- **46** people completed the survey

Summary of feedback



The feedback provided indicates the majority of people agreed overall that the concept met the objectives of the principles including sufficient flexible space, improving car parking, fit for purpose and contributing to local character.

We asked people to rank the elements of the proposal in order of priority.

OPTIONS	AVG. RANK
Large hall space	2.52
Café	3.45
Gallery/studio space	4.00
Refined appearance to Newland Avenue	4.07
Upgraded kitchen facilities	4.72
Smaller break out rooms	4.86
Men's shed scaled workshop area	5.77
Rooftop garden*	6.27

In the reporting, the number that is provided is the average ranking. The lower the value, the more preferred this option is.

Here we can see the large hall space was of most importance to people who responded, followed by café and studio space and so on, it is to be noted the rooftop garden was of lowest priority.

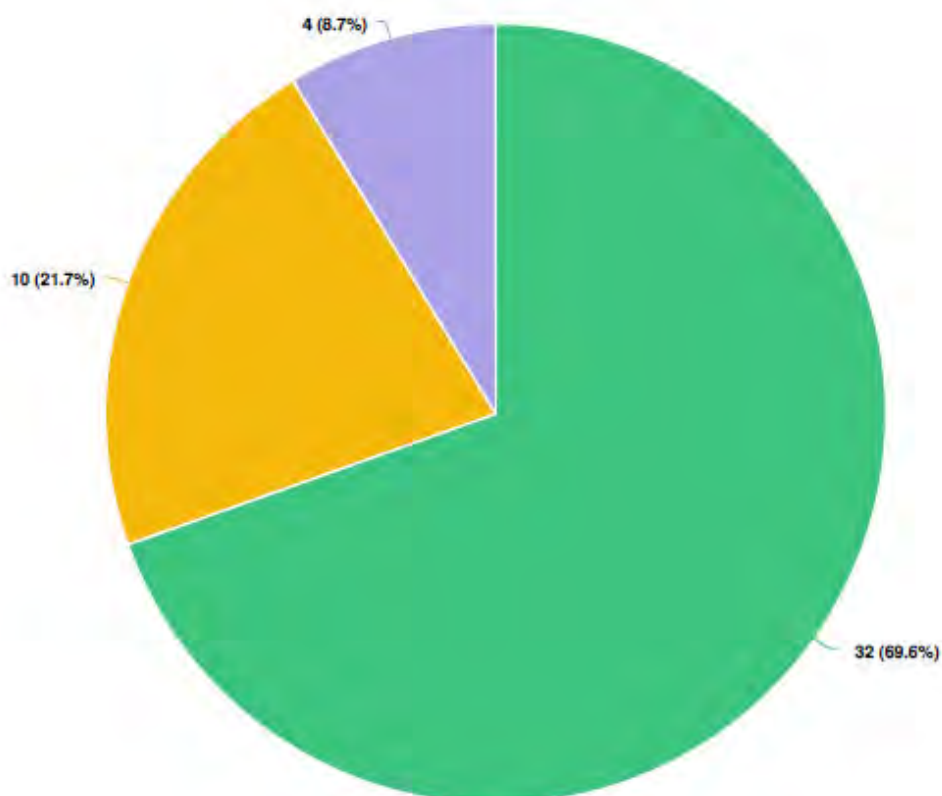
Do you currently use the Hall?



If people clicked 'yes' we asked them what they used the Hall for. Below is some activities people listed:

- Pilates in the hall as we need a large space .
- Pilates, cafe
- Film nights, seniors fitness, cafe
- Cafe, local events
- cafe and community events
- Cafe. Occasional event participant.
- Yoga, Dance class and cafe
- Cafe and community markets
- Community meetings, coffee and previously dance classes. Intend to join yoga/Pilates also.
- Attending events eg public meetings, film nights; 5049 Coastal community Association Committee meetings; Cafe
- Local community meetings. Community Garden Group. Brews & Views Cafe.
- To attend meetings both public and closed
- Yoga. Attending information sessions.
- Kids market stalls.
- Just for any special meetings
- Coffee on Sunday's sometimes but unfortunately the coffee isn't the best, but we like to contribute to the community
- The cafe
- Daughter attends dance classes
- Kids sport/ dance
- Community meeting, fundraising, visiting the cafe.
- Fitness class
- Attend meetings, vote
- Community events
- I attend yoga class
- Public forums, events
- Occasional community meeting and coffee.
- We have hired it for birthday celebrations.
- I run a kids fitness program on Monday's.
- Presentations by guest speakers.

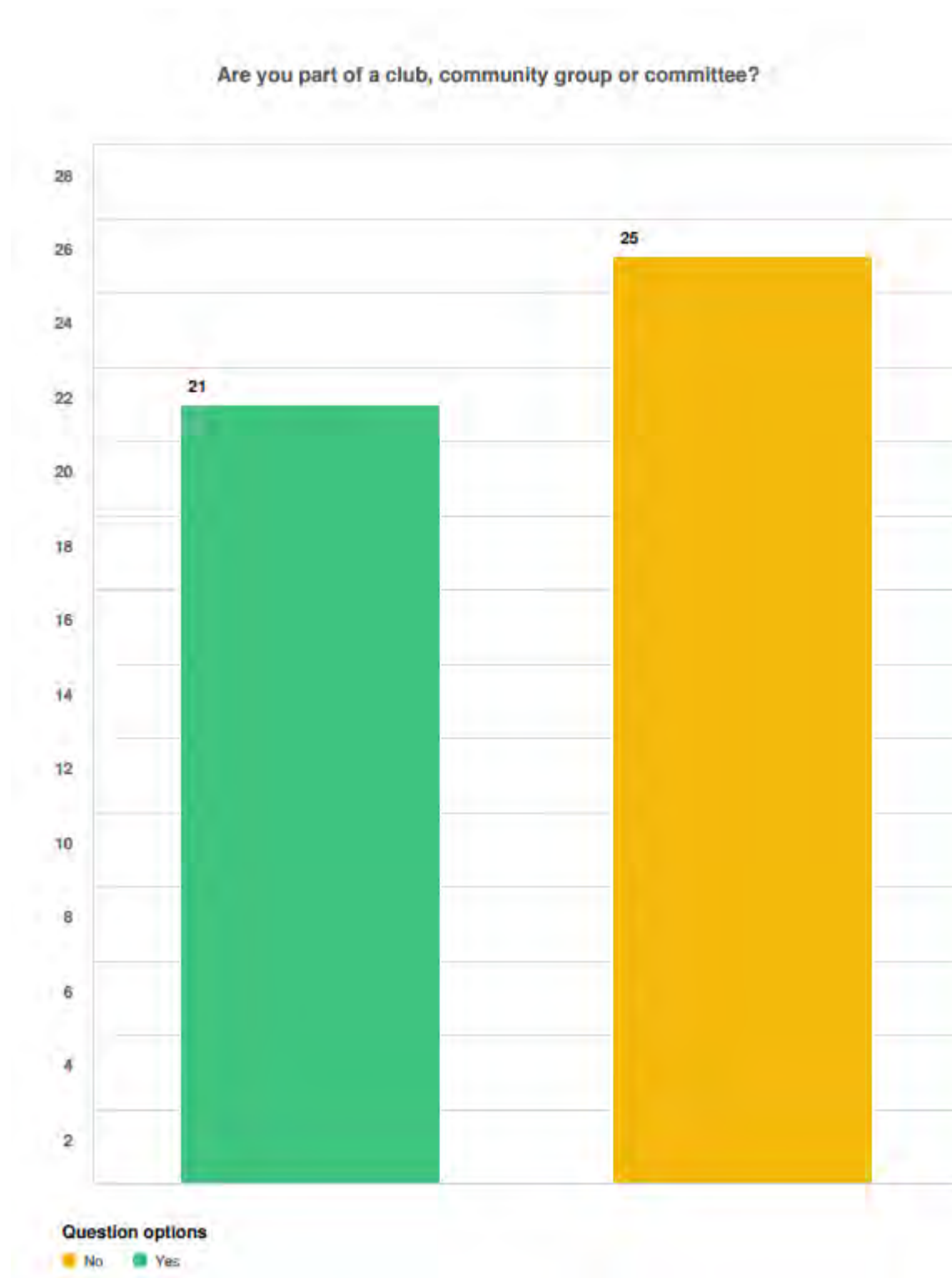
What is your preferred way to travel to the Hall?



Question options

☐ Ride my bike ☐ Drive ☐ Walk

We asked people to tell us if they were a part of a Club, Committee or Group.



We heard from following groups

Marino Hall Management Committee x 5
Shire Board Riders
Marino Conservation Park Committee
Seniors Fitness
Amethyst Dance and Elysium Dance Clubs
Rail Care group for our stations
Marino Residents Association x 8
Brighton and Seacliff Yacht Club
Pilates
Train action
Community Garden and the Hall Committee and the Liberal Party
Tai Chi society
Marino Community Hall Management Committee
Fundraising committee
Railcare, Marino Rocks railway station
Seacliff Primary school
AEROkids Australia, we are an affiliated club with Gymnastics Australia
Marino Community Garden

Full summary of all comments received

We asked people to provide comments on the design and the following feedback was received.

Comments have been collated and separated into themes below:

Positive feedback
<ul style="list-style-type: none">• Overall a great idea.
<ul style="list-style-type: none">• Marino is really lacking when it comes to younger families in the area.
<ul style="list-style-type: none">• The concept design looks fantastic and will be a perfect way to update the old, tired hall. I can see us spending a lot of time on the cafe deck in the warmer months.
<ul style="list-style-type: none">• I do hope this can go ahead and be built quickly, without procrastination. Will make a positive addition to Marino's amenities
<ul style="list-style-type: none">• This would be a vast improvement on the appearance and flexibility of the current hall.
<ul style="list-style-type: none">• Please make this happen as quickly as possible. Our suburb needs a real focal point and a better place to meet and socialise. It will greatly improve the streetscape, community wellbeing and our ability to get to know each other. It looks flexible enough to adapt to different uses and will be significantly more accessible for all members of our community. City of Marion have made some great smaller investments in Marino's parks, station, wayfinding signage and paving to name just a few; but this will pull a lot of this work together and be the major investment that our suburb really needs.
<ul style="list-style-type: none">• The cafe might need to be larger, with outdoor seating, otherwise it's a nice design
<ul style="list-style-type: none">• I think it looks fantastic, the hall is old and in very much need of an upgrade. An update will attract a much wider range of community members, which is important for its future. Young couples and families are beginning to more readily purchase homes in the suburb due to the larger house and block sizes, a nice modern place where younger people can come together will help maintain a strong sense of community going into the future.
<ul style="list-style-type: none">• We are a family living directly across the road from the hall on Bakewell Crescent. We are very happy with the proposed plan, its footprint and car parking and fully support this new proposed hall with all its amenities. We love the modern look, with it sitting well within its allotment and finally taking advantage of its outlook. We also support the suggestions made by the hall committee to include for example a theatre space, bigger cafe. It's important to listen to the people who use the hall each and every week, rather than those with way out ideas who have no intention of actually volunteering at the venue or do not live in Marino. We are unhappy with the views put forward by the 5049 group - in particular the suggestion that the hall should attempt to recover its cost by commercial or residential development. This is a community asset, not a commercial development. Its value is in the space it provides for the community to get together and share in many interests. The hall has recently seen more activity and community engagement and we hope the new hall continues this even more. PS extra parking across the road would be great!
<ul style="list-style-type: none">• Marino Hall is a unique feature in the area with no other halls matching its size and height, and should be retained
<ul style="list-style-type: none">• We use the large hall and love how simple and easy it has been to access and promote our business within the area. It attracts a number of local children and families who also enjoy how accessible the venue is.
<ul style="list-style-type: none">• The generally 'soft impact' and environmentally compatible nature of the draft design will greatly enhance the environs. This should include generous green landscaping.

Feedback generally not in support of concept design

- I don't believe that the current groups that use the hall have been considered enough in this proposal. The hall is a unique building that has already been upgraded to include a fantastic stage and cafe and it doesn't make a lot of sense to turn this special building into another uninviting modern space. Why not build on to the cafe? Add a playground where the current carpark is and open up that side of the hall? It could then be used for children's birthdays (something similar to the upgrade done at the Trott Park Neighbourhood Centre)? Maybe an upgraded kitchen? To tear an iconic building like this down when it is loved by so many seems shameful
- The overall design appearance is very difficult to interpret from the images provided and this leaves scope for the final product to be very different from what appears to be presented. Please upgrade the images so they can be more accurately interpreted. The scale appears distorted. I don't like the overhanging deck facing Newman Ave. The deck concept is good but the overhang creates an area of darkness. Potentially this will collect litter, street people and / or graffiti. Why not create broad steps from the deck to the street, which people can sit on and enjoy the view from as well as access the cafe/hall? The main entrance appears confusing in the images and possibly a poor use of space. It is difficult to tell from the images. Please improve the images. The finish of the tiles/floor, walls and ceiling appear poor in the images. What are they supposed to be? The current appearance of the Marino Community Hall harks back to a bygone era, which I find appealing. I especially like the mural. The current images portray a feeling of coldness. There is no warmth. Where is the acknowledgement to country, our shared Aboriginal history or the history since colonization? The overall design should integrate these concepts and include art and/or galleries in acknowledgement. The design should absolutely take advantage of North orientation, light, passive solar gain/design principles of heating and cooling and reflect energy efficiency in line with reducing carbon emissions and/or increasing renewables. The \$5 million price tag appears absolutely excessive for what appears in the images and makes me believe most of the money is going into council, architectural or otherwise fee's for nothing
- The new design has no business plan attached to it, and the rebuild risks losing all the hard work the committee have put into hall as the hirers' have to find new venues.
- The previous and current committee have contributed a large amount of time and energy to activate the hall with many successful events over the last 3 years. This has helped to create a vibrant hub in Marino. Council has not taken into what the committees have contributed to build the hall's activities to the current level; and impact of those groups relocating
- The current hall is part of the community. We do not need a community centre just a hall. What needs upgrading is the kitchen and back hall and car park. Leaving the main hall would not only maintain the community needs, but would allow continued use while construction continues on the back halls.
- The concept fails in at least three areas:
 - 1/ Insufficient opportunity for simultaneous small/medium group activities eg exercise class, yoga, bridge club, book club, etc. For a vibrant, viable centre the design needs to enable these to occur at the same time - bringing people onto the site together
 - 2/ Lack of playground space, especially for older children. The nearest playgrounds are distant. Nimboya Reserve accommodates only younger children. Bandon Tce is some distance away
 - 3/ Apart from the large hall space (although the design shows that it can be divided) there seems to be no space than can be permanently set up as an exercise class/gymnasium asper Holdfast Bay's Hove Community Centre. That space appears to be used for at least 3 hours a day over 5 days, catering for 15 groups averaging 12 attendees.
- My husband and I do not like the design concept, we think it is too modern for the area, something more in keeping with a residential area should be a consideration. It looks like a government building rather than a community hall. Living in very close proximity to the building we would not like there to be an increase in traffic, noise or street parking. The predominant use of the hall should be for residential/ community use only.
- The design of the building is not in keeping with the character of the surrounding area.

Feedback relating to cost

- Concerned that there has recently been significant funds spent on the current hall. Will it be totally demolished?? If so what a waste of funds!
- If the aesthetics are too costly why not go for cheaper option.
- The concept is too dominant for the area. It is too flash! We need something that fits quietly into the site.
- Absolutely a waste of money to build this new unattractive structure. Very annoyed council is spending ratepayers' money on this.
- This project is completely unnecessary, and a waste of money. Not one strong reason has been advanced to support this project.
- With a lot of money recently spent doing up the hall I think the new concept is a a ridiculous waste of money.
- With beautiful views and the community garden close by, I don't understand the need for a further \$500k to be spent on a rooftop garden
- Having already invested State money, federal money and hall money it's seems totally inappropriate to knock the whole venue down and start again. A modest upgrade is all that is needed with a sprung floor for fitness classes, and better access to toilets from different spaces
- The cost (s) needs to be reviewed and closely scrutinized. Who is managing this spend? How have Studio Nine been chosen? There should be transparency across Marion Council in all aspects of Council business, this project is no exception. Corruption still begins with a Capital C in South Australia! Talk to Nicole Flint and David Spiers!
- The hall that is there is excellent, it just needs an upgrade like new ceiling.

Feedback requiring a response

- Please be transparent about funding for the remaining \$2.5 million. Assuming the funding is coming from a telecommunications company for a phone tower? Is this correct? If so, why isn't Council being upfront about it and why is the tower not shown on the concept plans? I think it's only fair Council be upfront if a phone tower is earmarked for this site.
- Will there be sufficient parking?
- Will the cost increase for hall hire? Again, this is one of the draw cards for my business as it is such a reasonable cost to hire and therefore we can keep the costs down for the members who attend our classes.
- I have been operating my business out of the Marino Community Hall for 2 years now. What will happen to the users of the hall during the rebuilding phase?
- A Performance Space is mentioned - does this include a Stage? I think a Stage Area - permanent or movable would enhance and increase the possible usages of the hall eg theatre groups and a variety of stage performances.
- The current design is flawed, as it shows a stepped hallway between the 2 buildings. If this is case how can large space function if it is at different levels?
- I have been asked by several people in the area to provide classes and workshops. Are you planning on having mirrors in the larger space so we can have dance classes? I would be very interested in subletting a space to teach dance and women's workshops.
- Does the concept plan make provision for a (partially) sound-proofed music ensemble rehearsal space?
- I have a dedicated following of people in the community from all ages/stages of life which helps improve their strength, fitness, flexibility and wellbeing. What space will be provided for this to continue running in the community whilst the new space is being built? Thankyou

Feedback relating to specific elements within the design	
<ul style="list-style-type: none"> No rooftop garden - why not solar panels - at least they will be contributing towards the running cost 	
<ul style="list-style-type: none"> I believe the roof top garden concept is great in concept but flawed in design. Who will manage the garden? What type of garden? What will the space be used for? Why depict a potentially beautiful open outdoor area space / roof top deck with unparalleled panoramic views and plonk a TV screen in the middle of it? This is contradictory. Is someone dreaming of open air cinema on hot summer nights? Let's be clear what is being proposed. The roof top is perhaps the most compelling feature of the design and this absolutely should be included in the cost. 	
<ul style="list-style-type: none"> It has nothing for young families. Where is the playground/ outdoor meeting space? The rooftop garden is the only bit that provides outdoor amenities at a beaching suburb where this should be maximised. Limits what could be a really good concept. This is a set up for retirees who only represent part of the local community. 	
<ul style="list-style-type: none"> Roof space is awesome. 	
<ul style="list-style-type: none"> Flexibility is the keynote, including replacement of the excellent large space facility and stage performance capabilities of the existing hall. The new facility should be able to at least partly compensate for the 'black hole' in neighbourhood centre facilities in this general area and should be state of the art to this form of facility now being developed around the nation. Entice social interaction with areas such as a rooftop garden is important; this also takes advantage of the excellent elevation in the general area. 	
<ul style="list-style-type: none"> An element that I would have liked to have seen in the plan was a skate/scooter friendly space for kids. we purchased our family home in Marino around 5 years ago and have a 3 year old daughter. We currently have to drive to the Hallett Cove Skate park to use their facilities as there is nothing on offer in Marino. I grew up in Henley and loved having the local skate park in younger years. I run a small construction business that is growing so I was a little preoccupied during the initial consultation process, but would love to have more input as it proceeds. 	
<ul style="list-style-type: none"> Marino will be a great place for families with children who wish to have a backyard, as surrounding areas subdivide and properties get smaller, there doesn't seem to be any consideration for children at centre, such as play space, garden. Will the area continue to have older age groups in future? 	
<ul style="list-style-type: none"> Please slow the traffic down on Newland Ave outside the hall. Maybe a roundabout? Young Kids cross here to get to the station and unfortunately drivers do not slow down or keep to the speed limit. Bakewell Cr is quite steep heading down to the station and kids on scooters and skate boards make mistakes. 	
<ul style="list-style-type: none"> We are already struggling with current issues and finding a new venue has been some what tricky during the COVID period so to have find a new venue for 12-18mths would kill my business. What will be done for the community during this period? 	
<ul style="list-style-type: none"> not enough green space, not enough trees 	
<ul style="list-style-type: none"> There isn't any description of 'green' arrangements, such as solar energy, cycle rack/parking, recycling facilities. 	
<ul style="list-style-type: none"> Marino will be a great place for families with children who wish to have a backyard, as surrounding areas subdivide and properties get smaller, there doesn't seem to be any consideration for children at centre, such as play space, garden. Will the area continue to have older age groups in future? 	
<ul style="list-style-type: none"> Whilst modernity is important from a functional sense, it will also be important to address the historic factors of the area and somehow build this into the design, including an area where artefacts, art and photographic items can be displayed. 	
<ul style="list-style-type: none"> Parking should be planned for maximum convenience but also for minimum impact on neighbouring dwellers. 	

Feedback relating to specific elements within the design, continued

- Dog friendly area for the Cafe. There needs to be outdoor seating for dog-walkers, like Jetty Road Brighton. The overall design is a bit 'boxy' for the local area. The design needs to be sympathetic to the streetscape of Newland Avenue or the general seaside area.
- Smaller break out rooms for personalised services eg justice of the peace offerings, a referral centre for directing locals to appropriate support services etc.
- I still feel the focus here is the elderly. A cafe is amazing but how about incorporating a child friendly space.
- It is also important not to duplicate facilities that are fairly nearby, including those that are being conceived for the Seacliff Park development site. This would compromise opportunity for other facilities that could be introduced that supplement those already available elsewhere.
- Men's shed facility lacking in this area
- If the "workshop" space is intended to be the location of the Men's Shed. As a Technical Studies teacher of many years and having accessed men's community sheds, I find the design of the proposed workshop very poor. Lack of direct access to an outside area. Finishing a project may involve using aromatic hydrocarbons etc. unless expensive fume extraction is used, outside undercover is preferred. Food can also be consumed and a Bbq is a good way for blokes to feel comfortable. Placement of area adjacent a hall, with regard to noise. Imagine a high pitched router operating next to a meditative yoga class. Workshops can be noisy places and it's position in a building complex needs to bear this in mind. Details are missing from the proposal, eg provision of dust extraction among others.

Submissions received – 5049 Coastal Community Association

- On 23 September Council launched 6 week community consultation on the above closing on 30 October. This was following the release of the Council's high level Feasibility Report at a recent Council meeting.
- City of Marion has committed to investing approx \$5M in a new Marino Community Hall rather than adaptive reuse of the existing. It was not possible to hold a public meeting with Council to understand the proposal better, so we encouraged our members to provide feedback. The Association supports the proposal in principle subject to more details and stakeholder engagement, such as:
 - The rationale for new build over adaptive reuse, given the local "attachment" to the Hall
 - how the hall can continue to operate during the potential 12 month construction process, for the many vital users of the Hall.
 - how it will fully accommodate the current users in the new facility
 - how it will facilitate multiple new users simultaneously using the hall
 - how the new facility will be managed on completion to maintain the important affordability
 - how the split level impacts of the design can be resolved eg dual access kitchen?
 - how the Council will engage with the key stakeholders in a more partnership approach to the important design and operational model development
 - how the Council will communicate with the community on progress and key milestones
 - how the roof garden will be allowed for in the future (not in budget)

The Association looks forward to working closely with the Council in developing the detail on this once in a generation opportunity to provide a Community Hall for our future. Please go here for more details:

- <https://www.5049coastalcommunity.com/news/marino-hall-design-consultation>

Email submissions provided

Dear All,

As ratepayers of the City of Marion and living across the road on the Opposite Corner from the Hall we would seek our following points be taken on the overall concept that addresses our concerns Firstly the proposed design and layout we do not have any problems with however we believe the following issues we would request you take into consideration as they do have an effect on us

- 1 We believe that the Building should not be any higher as to fit in with local area and not multi levels
- 2 Lighting for the Building and the surrounds i.e. car park should be turned off at 10 pm so that it will not disturb us
- 3 Noise Levels to be at an accepted level at all times in consideration of the local residents
- 4 Ample Off Street Parking so that Cars are not blocking residents from entering and exiting their Properties and a proper traffic flow be undertaken
Also to allow for residents to have Parking alongside their own properties
We suggest an overload Car Parking site in the unused land in the Current railway yards on Newland Ave
- 5 Plenty of Greening i.e. Native trees and Shrubs to allow the native wildlife to flourish
- 6 No commercial Activities to be undertaken in or around the Hall which would impact on the current Zoning of the Area and Create Noise and Clutter as this is a Community Hall which we believe should be maintained
- 6 The Current Bus Stop to be retained or use by the Users and the Residents
- 7 The current Telephone Box and Post Street Posing Box to be retained for use by the Users and Residents in the area
- 8 We do not support the use of banners and Flags advertising any particular event, which is very distracting and visual pollution and hinders the use of the public Walkways
(On Occasions they have been placed in front and the side of our property of which we maintain)
- 9 We do not support the installation of an outdoors upstairs picture Théâtre as one has been used at Kingston House very effectively

As we are local residents and ratepayers and living in direct view of the Hall we believe our views should take precedence over views over People who DO NOT LIVE IN THE AREA

Submissions received are provided as Attachments to this report

Attachment 1 – Marino Hall Committee Submission

Attachment 2 – Marion Art Group Submission

Marino Community Hall Redevelopment

Response from the Marino Hall Committee of Management Inc.

Consultation to Date.

The Marino Hall has been managed by the Marino Hall Committee of Management (MHCM) probably since it was built in the early 1950s. The Committee was formally incorporated in 1987 and its constitution was registered at that time. The committee is formed of representatives of hall users plus our local ward representative.

The MHCM met with council representatives at the hall in November 2018 where future plans for the building were discussed. See attachment #1.

In December 2018 a report was presented to Council outlining the council's broad objectives for the building. See attachment #2

Despite repeated requests from the committee for updates regarding progress on the Council's plans for the hall none was forthcoming until the Draft Redevelopment Plans were released in early August.

Initial Response

The MHCM was very unimpressed with the design proposal incorporated into the Feasibility Plan. Our concerns were focussed on three main areas:

1. There was a significant loss of functionality in the proposed designs. The current main hall is a large room with a practical stage, lighting and storage but the new design had none of these facilities.
2. The Feasibility Study did not address the problem that current hall users will have during the 12 month construction period.
3. The design had many more rooms to manage which would be beyond the capabilities of a small, volunteer management committee.

These comments can be seen in more detail in Attachment #3

Meeting with Birgit Stroeher, Greg Salmon, Patrice Pearson and the MHCM

Following intense lobbying a meeting was arranged at the hall with Council staff; Greg Salmon, Birgit Stroeher and Patrice Pearson who met with members of the committee together with Councillor Tim Gard.

A tour of the upgraded stage and backstage area together with the Brews and Views Café gave the committee an opportunity to illustrate the resources that had been established with these relatively simple upgrades and our deep concern that these would be lost according to the draft plans presented in the Feasibility Study. It was an instructive viewing for the council staff who had not seen the building since the hall had been upgraded.

We were assured at this meeting that the plans were just a 'starting point' and after a lengthy discussion the committee members felt satisfied that this was the case and that our concerns would be allayed as the redevelopment design was refined.

MHCM Chair, Rob George, wrote the following report of the meeting which was later endorsed by Greg Salmon from Marion Council:

Meeting Report:

After giving the group a tour of the stage upgrade and the cafe I think they were impressed and understood my frustration that I feared much of the hall's current functionality would be lost in the proposed re-development - not to mention the actual new staging. However, I was assured that the current design was just a 'Concept Design' and the internal arrangements are all able to be reviewed after consultation with stakeholders and further refined during detailed design if fully funded. They agreed that the stage should be part of the new design and I think I convinced them that a back stage access and storage area was also essential. Jim Green made the point that MAG needs all the floor area of the current building and the high ceilings are also necessary to give a sense of space. Ceilings - at least as high as the current building - are also essential for any lighting rig for the stage. The council team took all these suggestions on board and I felt confident that these concerns would be addressed in the next iteration of the design. It was agreed that the MCHCM would write a detailed response to the current draft design and that we would then have the opportunity for further input down the track.

Jan Hill questioned the Council's commitment to indigenous involvement in the project and was assured that the Kurna people had been contacted during the consultation and that any new building would involve collaboration with elders and that council had strict protocols in place in this regard.

Other matters we raised concerning the design included suggesting that the workshop area, if it is envisaged to be a Men's Shed, should be physically distant from the main building due to access requirements and the noise of machinery. We also questioned the need for so many meeting rooms.

On the issue of activity during the construction period the council group confirmed that as part of the project they will find alternative locations for all the current users of the hall. They were confident that short term alternatives could be found and that construction would take no longer than 12 months. The Venture Theatre Group may be the most difficult relocation.

We briefly discussed the management plan for the building once it was completed and the suggestion was that council would consider staff support options to assist with the management and re-activation of the facility for 12 months. I took it that the new hall would continue to be managed by the Marino Hall Committee of Management.

And finally I think the key agreement arrived at was that the new building should continue to be "Hall" with all that the word implies - not just a few meeting rooms.

As a result of the positive discussions we had I have cancelled the proposed public meeting that was to be held on October 22.

Subsequent Responses

Subsequent to the productive meeting with Council the MHCM has broadly supported the proposed re-development and after further reflection and as a result of numerous conversations with hall users and community members we suggest the following elements should be considered for incorporation into the new building:

1. A main hall with **staging and storage** that is comparable to the existing main hall. This will demand a ceiling high enough for effective stage lighting and an attention to the acoustics of the room. It is worth noting that the current hall has surprisingly good acoustics. At a Seniors Forum organised last week by Minister Speirs a number of people came forward to comment on how good the sound was and that they heard everything clearly, which they described as almost unique.
2. It is essential that the new building is all on **one level** for easy negotiation. Many of the user groups involve seniors who will not be able to negotiate stairs or even a short flight of steps.
3. We don't see the need for 3 small meeting rooms. Rather there should be a **small office** and the space for the other meeting rooms used more usefully as storage or to enable the small hall to be slightly increased in size.
4. The **café** needs to be bigger. The current Brews and Views Café is around 45 sm and it is barely big enough.
5. We suggest establishing a **gallery** behind the café that could also take any overflow from the café itself.
6. There is no need for an industrial scale **kitchen**. The kitchen in the hall at present is a legacy from another era and much larger than it needs to be. It is from the days of 'dinner dances'. A well-equipped kitchen arranged on one wall consisting of a good stove and hot plates, industrial dishwasher, sinks and fridges would be adequate for current uses. The most likely users of the kitchen are for kid's parties and church groups. Major functions would bring in their own catering.
7. **The small hall** needs to be at least 60 sm if not larger.
8. **The men's shed** should not be included in the main building. At this stage we have not had any demand for a men's shed but who knows what the future may hold.
9. It would be of great benefit if the floors of both the main hall and the small hall were **suspended timber floors** as this is much preferred by dance and fitness groups as they provide a degree of 'give'.
10. **Toilets** need to be easily accessible to both halls.
11. There needs to be direct **loading** access for the main hall from the back of the building.
12. There needs to be the **flexibility** in both halls to attach fitness equipment such as resistant bands to the walls.
13. There should be an **industrial-type sink** in the backstage storage area and possibly near the small hall. This is for washing painting equipment and cleaning up after activities such as art and performances and parties.

Current Activities

Both halls continue to be used on a very regular basis for

- yoga,
- pilates,
- senior's fitness,
- dance,
- theatre rehearsals,
- martial arts,
- art,
- aero kids and calisthenics

The range of activities at the hall has expanded recently to include:

- Senior's meetings,
- A Friday "In Conversation.." event where we talk to a local personality, our first subject was cyclist Patrick Jonker,
- Movie nights
- Brews and Views Café which is open Monday and Saturday mornings.

Events booked in for the near future include:

- A 90th birthday event for the electorate of Black,
- One Voice Choir performance
- a couple of Xmas gatherings,
- drama classes
- next year at least two **Adelaide Fringe performances** will be using the hall.

Marion Art Group

We have seen Marion Art Group's submission and we agree with their suggestions which are broadly in keeping with our own.

Attachments #1:**Marion Council Meeting 11/12/18****Marino Hall - Preliminary Development Options**

Originating Officer Registered Architect, Strategic Projects - Birgit Stroeher

Corporate Manager Manager City Activation - Greg Salmon

General Manager General Manager City Development - Abby Dickson

Report Reference GC181211R08

REPORT OBJECTIVE

The purpose of this report is to present to Council potential options for the development of the Marino Hall and adjacent land located at 2 Bakewell Crescent. The report considers the Marino Hall Committee's vision for the future use of the Hall and site.

EXECUTIVE SUMMARY

Council's recent acquisition of the allotment at 2 Bakewell Crescent presents an opportunity to explore options for the future development of Marino Hall and the adjoining land.

The Marino Hall is an aging facility with the condition being rated as average at the last building assessment in 2016. The assessment estimates useful life of the facility is 25.5 years should no replacement or upgrade works be undertaken by Council in the future.

The community facility continues to provide a unique range of services to the local community of Marino that are not being offered at nearby centres within both the Cities of Holdfast Bay and Marion. The Marino Hall Committee would like to see an extension of existing services offered complemented with a cafe/retail space, which is currently not available within the suburb of Marino and will provide a draw card for new visitors to the centre.

The existing shortfall of onsite car parking can be addressed by sealing and line marking the rear allotment.

This is able to be undertaken without any upgrade works to the Hall.

Given the condition of Marino Hall and the surplus land at the rear, there are two options for Council to consider to redevelop the aging facility and surplus land, which will ensure that this community facility continues to be activated for years to come.

RECOMMENDATION

That Council:

1. Notes the report.
2. Further considers the development of Marino Hall as part of the development of Council's four-year business plan and prioritisation of major projects.

Council unanimously passed the motion to do a feasibility study in the new year (2019)

Note:

The Marino Community Hall Committee has noted an escalation of the general deterioration of the back section of the hall in 2018 and do not believe the 25 year life of the hall is correct. There is to be another building report to be generated early in 2019. It is unknown what is the actual condition of the large hall is until the engineering report is done.

Marino Community Hall

44 Newland Avenue, Marino 5049

History

The Marino Community Hall was built by volunteers in the 1950s and has continued to be used by the community for over 60 years.

The Hall has been used for community functions that have included concerts, plays ,parties, church services, dancing lessons, meetings and wellbeing courses for all ages. It is also used by Council to inform and consult the residents. It is used by State and Federal entities as an election centre.

Location

The Hall is an icon and can be seen from the road and railway. It has a regular information piece in the Marino Residents' Association communication that goes out to residents four times a year.

Marino is isolated but it is accessible by rail, bus, bicycle and car. It is on the way to interesting places like the Marino Conservation Park, Hallett Cove Glacier formations and is a destination of its own. The Brighton Caravan Park is within walking distance as is the walking trail on the foreshore. Kingston House and the Tjilbruke monument are located within 10 minutes of walking toward the shore. Tjilbruke is pivotal to the creation theories of the Kurna people. He is an important Creation Ancestor in the lore of the Adelaide Plains.

Goals and objectives of the Volunteer Management Committee

As a volunteer management committee we lease the Hall from Marion Council and work hard to make the Hall attractive to residents so that they can best use the facility as they need it.

As caretakers of the facility we set the fee structure and collect the fees from hirers. Banking is usually done online. Audited financial statements are done annually.

We check that the building and surrounds are kept in good condition and are safe and clean. Council are notified when structural problems occur. One member acts as the caretaker and regularly checks the condition of the Hall.

Management Structure

The Marino Community Hall has a volunteer management committee which is made up of persons representing the users of the hall. The committee meets regularly, holds minuted meetings, undertake asset audits, meet with persons wanting to hire the Hall, sets fees, check the standard of cleaning, attend to daily tasks and use and supervise qualified trades to undertake electrical, plumbing, security tasks etc as required. We provide reports to Council. We do not sub lease.

Assets

The Hall is valuable as a centre for use by the community. Marino is an isolated suburb with no facilities other than a bus and a train service so the hall is truly the centre of the community. It has a large hall that will seat 300 persons. It has a screen on the wall and a projector. The small hall will seat 50 persons. Both halls are air conditioned and a kitchen services both halls.

Primary Service

Primarily the Hall allows residents to meet as a community and in the future we envision it to be responsive to the needs of a rapidly changing population ie to be more family centred and to cater for the needs of an ageing population.

Users

Currently the groups include:

A Church group, martial arts training for young persons, Yoga, Pilates and Keep Fit groups and one off users for celebrations. As we are in a residential area we have a 11 pm curfew and rules re acceptable levels of music. See attached list for regular users.

Fees and Finance

Regular users of the large hall pay \$22 per hour and users of the small hall pay \$18 per hour. One off functions also occur...these may include celebration of birthdays (but not occasions that will include loud music, or finish after the 11 pm curfew).

Finances are set annually but are also planned for the year ahead. (See attached ledger)

Regular applications for grants occur. Our latest applications were for Solar Panels from a Federal Grant which was successful and an unsuccessful attempt for a Fund My Neighbourhood Grant to upgrade the mural and provide conference facilities. We have received a Community Grant to stage a Kids Toy Market and are getting help to do a one off, at this stage, coffee pop up.

SWOT

Strengths:

Only facility in the area

Fees are attractive

Place for the community to meet

Halls are a good size

Weaknesses

Infrastructure is old and walls are cracking

Committee are all volunteers and have to use tradespersons to do some of the upkeep

Opportunities

We could attract conferences if we had better furniture, stronger marketing

Threats

Newer Holdfast Bay Tennis and Hockey Centre

Future Plans

Future programmes include:

Wellness and exercise classes for the more elderly

Playgroups for children

A children's market

Music night

Barbecue on Election Day

Pop up coffee stall

Film night

Future Building Needs

Cover exposed wiring on northern wall that leads to a box on the wall (Council)

Replace timber on northern fascia board (Council)

Paint western wall window frames

New mural

Fix back stairs.(small section needs re cementing)

Replace possum damage in small hall ceiling squares (Council)

Attachment #2

Meeting at the Marino Hall with the Acting Manager Marion City Activation
16/11/18

In attendance were Birgit Stroehler (Acting Manager City Activation), her colleague and project manager, Carla, Danielle (Community relations), Glenys Brokenshire, Angela Davison, Rob George, Fran Southern

Apologies: Chris Teale, Allan Waugh

The Council members, Brigit and Carla, are to produce a provisional report to go to the December Council meeting re the Marino Hall which will include the engineer's report re the state of the building and our survey results from earlier this year. It could recommend a new build or partial rebuild.

They were aware of the success of the Kids Market and the Pop Up Café.

We discussed the links with other community groups (Conservation Park, Community Garden, Coastal Community).

We questioned the \$50,000 grant and whether it would need to be spent before March 2019.

We talked about the inadequate size of the car park.

We discussed the results of the survey and the changing demographics of Marino.

We liked the size of the hall but had problems re its flexibility, lack of storage, lack of toilets for the small hall, severe cracking in back hall and kitchen, a closed appearance and a clear need for better electrical wiring.

The types of activities we mentioned as possible events in the future were a men's shed, playgroup, playground, café, markets, boat building, bike repair, theatre groups, wellness programs.

Fran

Attachment #3

MHCM response to council.

Marino Hall Redevelopment.

Summary:

We are pleased to see action at last on the redevelopment proposals however the concept designs have a number of serious limitations in our view due in large part to a lack of consultation with the Marino Community Hall Management Committee. While some of the shortcomings of the current building are addressed such as access to toilets and provision of additional meeting rooms the current proposals do not take into account the needs of our current long term users nor of the theatre group who have recently become tenants and they do not fit with our broader plans to expand activities at the hall to include frequent music events, film nights and other community events targetted at larger audiences.

The absence of any plan to accomodate current users during the construction phase is a major oversight. It has been frequently and strongly argued that it would be totally unacceptable for the hall to be unusable during construction. To do so would see many of the users move to alternative premises with the risk that they may never return.

The current hall was built by the community and despite it's unprepossessing exterior is an important heritage building. The recently completed cafe renovations and stage upgrade have also been designed and, in large part, carried out by the community. There will be considerable opposition to any attempt to demolish these community assets. Any redevelopment needs to take a sympathetic view of the building's close connection to its surrounding community.

In Detail

Both design options presented seriously detract from the current hall's usefulness. They are very impractical for any performance-based activities such as theatre, music and dance and with significant loss of viability for several of our main users including the Marion Art Group and the two churches that use the main hall as well as the annual Kid's Market which has been very successful.

There appears not to be any dedicated stage area, no backstage area for dressing rooms, props and costumes and instruments or access for performers to toilets and no accesible storage space (there is a 'store' in Option 1 but no doors marked). It would seem that all the recent upgrades to the stage will be wasted.

It also appears that in Option 2 ceilings are going to be low given the exterior look of the design therefore providing nowhere to hang lights for performances or presenters. There is no proscenium offered in either design which is a major limitation especially given the recent upgrade with new staging and curtains.

Option 1 makes the hall long and skinny and very inelegant. The proposed deck ruins the dimensions and proportions of the main hall and transforms it into two smaller rooms with clumsy intrusions and a movable dividing wall. With the dividing wall folded back the result would be a very long and narrow room which would be unusable as a performance venue and impractical for even a public meeting. It would also, even in its enlarged form, not be big enough for the Marion Art Group who currently fill the main hall every Monday and have done so for 30 years.

Both designs offer a plethora of meeting rooms - 3 large, 3 small plus a workshop and a kitchen and in Option 2 a studio. Currently at the Marino Community Hall we have a large main hall and a smaller hall plus kitchen and cafe. Both the kitchen and cafe are used occasionally for small meetings and the other halls for larger gatherings. The current arrangements can be administered by a volunteer committee but both proposed options **will require much more intense and professional administration.**

Marion Art Group could use Option 2 at a pinch but the theatre group would find it unworkable as there is no staging included in the design and even choirs and dance groups etc will not be able to use it for performance. This is a significant limitation. For large public meetings there needs to be a stage to provide elevation together with access to the stage and back stage areas so that performers or presenters don't have to enter through the audience. And the ceiling needs to be high enough for rigging lights at acceptable angles. These are all basic design elements that have not been acknowledged in any way. In its current state the hall offers facilities that don't exist elsewhere in the district and **any development needs to allow MCH to maintain its unique position in the cultural life of the area.**

The new upgrade we've established at the hall is practical and uncomplicated in design and simple enough for inexperienced users to utilise. **The MCH is unsophisticated and rough and ready in parts but it is extremely functional and operates with only volunteer administration.** These are very valuable attributes. MCH needs to be a place that continues to offer resources that other local venues lack.

We look forward to having detailed and constructive input into the further development of the design concepts for the Marino Community Hall.

And further:

In the feasibility study the Vision Statement includes: **"Create cultural vitality"** but the proposed designs do the opposite. If art groups, theatre groups, and dance groups can't use the building then that represents an enormous loss of 'cultural vitality'.

The Guiding Principles include:

"Multi-purpose and adaptable", but installing a room divider to cut a large room into two does not constitute adaptability. The current hall is highly adaptable and is

used as an art workshop, a theatre, a martial arts venue, a cinema, a dance space. Under the proposed designs most of those activities will be precluded.

The Project Drivers include:

"Understand and respond to community need and demand". We have not seen any results from the public survey undertaken last year. Actual community need is on clear display in the current usage of the venue and yet those needs have been over-ridden in the design. The MCH Management Committee has not been consulted on these designs nor asked, specifically, for our input despite the fact that we are the long term lessees of the building and are responsible for everything that takes place at MCH.

(2). **"Provision of spaces... provide for an array of user groups"**. The proposed concept designs fail to provide for an 'array of user groups' as they fail to even support the full range of current activities in the hall.

Rob George

Chair of The Marino Hall Committee of Management.



MARION ART GROUP

'Fostering creativity in our community'

Marino Community Hall, 44 Newlands Ave, Marino, 5049

postal address: PO Box 159, Seacliff Park 5049

web-site: www.marionartgroup.org

email: themarionartgroup@gmail.com

Feedback on preliminary concept design for the Marino Community Hall Redevelopment.

Attention Mr Greg Salmon, Birgit Stoeker, Patrice Pearson and Tim Gard

After the meeting at the Marino Community Hall Monday 28th September our group's committee have discussed my report back to them. I would now like to formally present our following recommendations re changes to the preliminary design concept.

Car Parking: While 37 parks is a vast improvement on 22 parks we would also see it as a priority to fast track additional parks on the other side of Newland Ave in the railway station area. We also believe that at least 6 disability parking spots are needed close to access doors of the hall complex. (We have many over 80s, 90+ or disabled people in our group). Parking is a big issue for us. Our Monday morning sessions are attended by an average of just under 40 each session. Sometimes, depending on our activities, we have up to 50-60 attending at any one time. Because others are using the complex at the same time as us on a Monday, and who arrive for an earlier session start, many of our members have been forced to park along streets, often quite a distance away.

Main Hall: We understand the need for as much flexibility of spaces as possible and agree with the thinking for a dividing operable wall. Hopefully the mechanism and folding wall is recessed into the walls of the new hall. Our only reservation is that to have two different community activities running concurrently in a divided main hall could be problematic, depending on the nature of the activities and levels of noise! We believe that the main hall's dimensions floor space available should be at least equivalent to the 255 sqm allowed in the preliminary design concept. However, to fit a portable stage with back stage/storage area with access for performers, a lot more length is needed for the main hall area. The kitchen in the preliminary design would have to be relocated, and other space would need to be 'cribbed' from elsewhere.

We feel very strongly that the feeling of space in the hall needs to include good height of ceilings. We recommend raked ceilings with use of natural light from high windows, as well as good artificial light when needed. We are sure that practical reasons for high ceilings and good natural lighting for an art group would also be greatly appreciated by any users of the hall from both a practical and aesthetic point of view.

Storage: The storage area in the preliminary design concept, along the northern side of the main hall, is inadequate. In the present hall, the storage for users is back stage and occupies an area of approximately 70 sq. m (which includes space to manoeuvre large items and trolleys of furniture out into the main hall.) A large storage area central to the design of the whole complex and easily accessed by all users, which combines **as a** backstage area for performers using the stage, would be ideal. Another small storage area servicing the 'small' hall for fitness classes etc may be needed for their convenience.

The other point we would like to make about storage is the need to have access to the storage area from outside the hall complex. Large items like theatrical sets and screens for shopping centre exhibitions being carried

through the complex to outside doors (and back in) is a huge inconvenience. It would be far better if a double door or roller door located in storage, to driveway access outside, was incorporated into the design. We feel very strongly that too much storage is better than too little. Who knows how groups may expand and what new activities and groups may be introduced with the start of a new facility.

Café and Studio: We see no need for a 'studio'. We would prefer to see this space develop into a good size café/gallery. Wall space could be dedicated to this use with picture rails installed for hanging wires. A minimum of 12 m of wall space would be needed for a worthwhile small gallery. The pilot gallery concept for a mini exhibition in the present 'Brews with Views' café, has shown us that MAG could hold changing exhibitions some of the time, but we would also like to see local artists outside of MAG, including indigenous artists, using the space regularly. MAG is interested in administrating the schedule for exhibitions in this space.

Meeting Rooms, Office? Kitchen, Workshop: We feel that one meeting room would be enough. We propose a small office to help with administration of the complex. An office next to a meeting room and located near one of the entries to service visitors to the complex would be very useful. With the café in operation for various functions, the kitchen would only need to be a small area, enough to provide, tea and coffee and preparation of food for meetings and small gatherings. A small 'Activities room' could replace the Workshop. This could be attached to an outdoor area and used for small indoor/outdoor social gatherings (eg birthday parties) and also useful for small holiday or evening arts/crafts/reading/writing etc groups). If a need for a 'Men's shed' surfaces, a separate good-sized shed could be fitted on the site somewhere.

'Clean up Area' for Art Group and similar activities (eg painting of theatre flats, children's art and craft in an 'activities' room): When using the main hall for studio sessions, artists need access to a place for cleaning brushes and pallets, filling water pots and replacing dirty water and washing hands. We suggest a trough style sink with storage underneath which would be best located in the storage area for convenience. It could be part of the toilet area to also service clean ups needed for an 'activities' room. Perhaps two clean up areas would be possible.

Toilets: The toilet area looks good and we like the idea of it used as a sound buffer between the main hall and the small hall.

Exterior Design: The Marion Art Group support the idea of presenting an attractive façade with curb-side aesthetic appeal, but would like to see some design features which pay homage to the memory of the old hall. We feel this could be done externally through the architectural style employed. Raked ceilings in the main hall area would help to form the basis for this style. A display area inside the main entrance showing artefacts from and photos of, the old hall, would also be greatly appreciated.

Please see the accompanying sketch showing these suggested changes to the Preliminary Plan. Hope this feedback is useful.

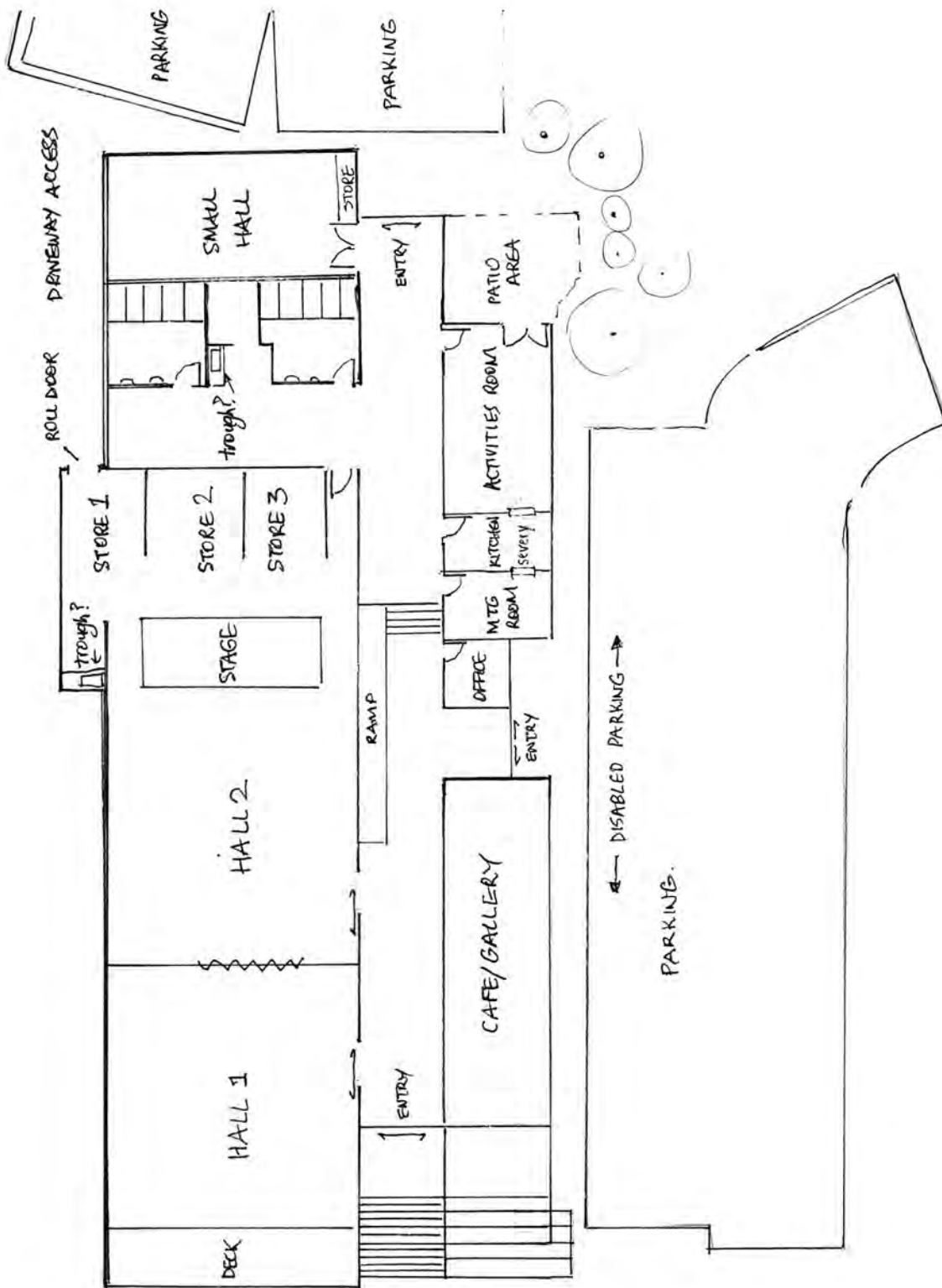
Jim Green for the Marion Art Group Committee.

Marino Community Hall.

SUGGESTED
CHANGES
to

Preliminary Plan.

Marino Art Group!
Committee!!



Shopping Trolley Amenity (Exemptions) Variation By-law 2020 City of Marion By-law No. 10

Originating Officer	Unit Manager Community Health and Safety - Sharon Perin
Corporate Manager	Manager Development and Regulatory Services - Warwick Deller-Coombs
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124R13

REPORT OBJECTIVE

The purpose of this report is to seek Council's endorsement to progress amendments to the Shopping Trolley Amenity By-law 2020 in response to feedback received from the Legislative Review Committee.

EXECUTIVE SUMMARY

The Legislative Review Committee (LRC) has advised that further changes are required to the Shopping Trolley By-law in order to gain LRC support.

The proposed changes revolve around the 'exemptions' clause whereby Council proposed to have 'absolute discretion' to allow exemptions to retailers upon application.

Although this clause was modelled on similar interstate by-laws, the LRC felt that this clause required changes to give greater clarity around the circumstances where exemptions would apply.

Administration has re-thought the exemptions clause and is of the opinion that removing the clause completely is a lower-risk proposal than drafting additional paragraphs in the by-law which would be harder to enforce and open Council to greater risk of appeal.

By removing the exemptions clause, Council will address the LRC's concerns, in particular the recommendations to improve clarity and also removes concerns with Council's 'absolute discretion'.

Informally, the Secretary of the LRC is supportive of this approach - however final endorsement will lay with the full LRC.

It is proposed to put the new "Exemptions" Variation By-law No. 10 on consultation and make the new By-law No. 10 at Council's earliest opportunity.

RECOMMENDATION

That Council:

- 1. Will not grant an exemption from paragraph 4 of By-law No. 8 (that a retailer keep shopping trolleys within their shopping centre precinct) to a retailer.**
- 2. Endorses the draft Shopping Trolley Amenity (Exemptions) Variation By-law 2020 (City of Marion By-law No. 10) presented to Council at this meeting for public consultation under Section 249(1) of the Local Government Act 1999 (Attachment 2).**
- 3. Instructs the Chief Executive Officer to undertake the consultation requirements of Section 249(1) of the Local Government Act 1999 and present a further report to Council following the completion of that process.**



DISCUSSION

Background

The City of Marion's Shopping Trolley Amenity By-law is the first of its kind in South Australia and is likely to set a precedent for other Councils in the state.

The Legislative Review Committee (LRC) is carefully considering the by-law and have provided feedback to Council through the by-law making process.

The Shopping Trolley Amenity By-law 2020 No. 8 of 2020 (By-law No. 8) was endorsed by Council on 23 June 2020 (GC20200623R10) and commenced on 2 November 2020.

Following recommendations of the LRC, Council consulted-on and subsequently adopted changes through a "Commencement" Variation By-law No. 9. These changes included the enforcement provisions of the by-law commencing on 1 February 2021.

Through the by-law making process, the LRC further wrote to Mr Adrian Skull, Chief Executive Officer, on 15 October 2020, informing Council the LRC had a concerns with the by-law, particularly relating to paragraph 9 of By-law No. 8 (Attachment 1).

The LRC were concerned with Council's 'absolute discretion' and sought details under what circumstances a retailer would be granted an exemption to be outlined in the by-law and for "small retailer" and "bulky goods retailer" to be defined in the by-law.

In response to the feedback from the LRC, at the Council meeting on Tuesday 27 October 2020, (GC20102R14), Council resolved to amend paragraph 9 of the by-law regarding Council granting an exemption to the by-law by retailers.

Discussion

By-law No. 8 includes the provision for a retailer to apply to Council for an exemption to the requirement that a retailer must keep its shopping trolleys within the retailer's shopping centre precinct, and Council may, in its absolute discretion, determine to exempt the retailer either temporarily or permanently.

Administration investigated two primary options for proceeding with changes to the by-law:

1. Adding details to the by-law to be specific about the circumstances in which Council may offer the exemption.

- By adding more paragraphs to the by-law, this would add complexity to the by-law.
- New paragraphs would have included conditions of the exemption, defining specific retailers and also a right for Council to revoke the exemption.
- It could make it harder to enforce.
- It may not satisfy the LRC's concerns around the 'differential treatment of retailers'.
- It could result in more legal challenges to the by-law.
- Council officers actually have their own discretion in enforcing the by-law through Council's Enforcement Policy.
- Administration could not be sure to capture 'all' circumstances where an exemption may be granted and therefore may risk further variation by-law changes.

2. Removing paragraph 9 exemptions clause and increasing the number of trolleys from 25 to 30 in paragraph 4.

- Some retailers initially claimed to have 20 trolleys in their fleet and so a limit of 25 was initial thought sufficient. Later staff were informed that from time to time there may be an additional 'few trolleys' in the operational fleet.



- It was then thought that the paragraph 9 exemptions clause could be used to issue exemptions - however on review, increasing this 'automatic exemption' number to 30 will cover that possibility.
- Staff had also initially thought some bulky goods retailers may warrant exemption; however on staff review of which trolleys are left in our streets this is considered to be no longer required.
- This option is less complex and would be easier to enforce.

Thought was also given to adding a transitional provision that any exemption made since the commencement of By-law No. 8 would be revoked 2 months after the commencement of By-law No. 10.

As the enforcement provisions of By-law No. 8 do not come into effect until 1 February 2021, to date, Council's Authorised Officers have not and will not, grant an exemption to the by-law. To avoid any doubt during the LRC's consideration of By-law No. 10, it is recommended that Council make a resolution that Council will not grant an exemption to any retailer. As such, a transitional provision to this effect has not been included.

In light of the feedback from the LRC and the further review of the number of trolleys local retailers have, it is recommended that By-law No. 8 be amended:

- **so it applies to retailers who have more than 30 trolleys**
- **remove the provision for retailers to seek and be granted an exemption to the by-law.**

Given that practically, Council would 'make' this by-law in its first meeting in January 2021 (if endorsed), it will also be necessary to change the dates in the by-law to "2021" and not "2020".

To make the above changes, a further variation by-law is required. Making these changes does not change the intent of Council's by-law to protect and enhance the amenity of the Council area and suppress nuisance caused by the use of shopping trolleys, including managing nuisance created by shopping trolleys abandoned in the community.

The draft Shopping Trolley Amenity (Exemptions) Variation By-law 2020, City of Marion By-law No. 10 has been drafted to amend By-law No. 8 and is attached to this report (Attachment 2).

As community consultation is required under the Local Government Act 1999 before Council can formally make any by-law, endorsement is sought from Council for community consultation regarding By-law No. 10.

Community consultation will occur from 26 November 2020 to 16 December 2020. The consultation will be via a letter to retailers; and to the broader community through Council's Making Marion web page.

The Making Marion page will provide people with an information flyer (similar to the one used in the last consultation) and the opportunity to submit feedback. Social media and other communication methods will be used with this opportunity to educate the broader community about Council's Amenity By-law.

Administration has commenced offering retailers 1-1 (virtual) meetings to discuss implementation of the by-law.

Attachment

#	Attachment	Type
1	Attachment 1 - Letter to Mr Adrian Skull CEO City of Marion - LRC151020	PDF File
2	Attachment 2 - Shopping Trolley Amenity Exemptions Variation By-law By-law No. 10	PDF File



Mr. Adrian Skull
Chief Executive Officer
City of Marion
(by email)

15 October 2020

Dear Mr Skull,

City of Marion Shopping Trolley Amenity By-Law 2020 - By-law No. 8

I refer to your letter to the Legislative Review Committee ('the Committee') dated 8 October 2020.

At its meeting on 14 October 2020, the Committee further considered the City of Marion Shopping Trolley Amenity By-Law 2020 - By-law No. 8 ('the by-law'). The Committee expressed its appreciation for the information included in the summary of consultation document enclosed in your letter and the City of Marion's decision to progress with a variation by-law in response to matters mentioned in earlier correspondence of the Committee.

That said, the Committee had a concern with the 'absolute discretion' of the City of Marion under paragraph 9 of the by-law to exempt a retailer from paragraph 4 of the by-law. Under paragraph 9 of the by-law, the City of Marion may, for example, permanently exempt Coles from the application of paragraph 4, in respect of all or particular types of their shopping trolleys within the City of Marion, while not extending the same exemption to Woolworths. While the exemption seems unlikely because of the City of Marion's stated intent, as drafted, paragraph 9 of the by-law would support such an exemption. In the Committee's view, paragraph 9 of the by-law should be varied to expressly accord with the City of Marion's stated intent. This would require specifically referring to and defining a 'small retailer' and a 'bulky goods retailer' in the paragraph.

The prospect of differential treatment of like retailers in the example offered above would also apply to small retailers and bulky goods retailers. One way for paragraph 9 of the by-law to address this concern would be for the paragraph to clarify that, if the City of Marion granted an exemption to a small retailer or a bulky goods retailer in a particular circumstance, e.g. a small retailer 'with a fleet of 30 trolleys', the exemption would also apply to all small retailers or bulky goods retailers within the City of Marion in the same circumstance.

In its discussions, the Committee also took account of the City of Marion's interest in retaining flexibility '... to offer exemptions in situations we have not yet conceived'. In the Committee's view, the City of Marion should prioritise clarity about the kinds of circumstances that small retailers and bulky goods retailers may be eligible for an exemption under in paragraph 9 of the by-law over a blanket flexibility approach,

which offers no assistance as to whether or not an application for exemption may be supported by the City of Marion.

Greater clarity in paragraph 9 of the by-law about such circumstances would not necessarily have to limit the City of Marion to the stated circumstances in the paragraph. Rather, the stated circumstances may be expressed as examples of the situations in which the City of Marion may contemplate an exemption under paragraph 9 of the by-law. In this way, paragraph 9 of the by-law would achieve both clarity for small retailers and bulky goods retailers and also give the City of Marion the flexibility to accept an application for exemption in a circumstance that was, in its view and at the time, sufficiently similar to the stated exemptions in the paragraph.

Given the Committee's timeframe for its consideration of the by-law, the Committee resolved to give a notice of motion in each House of the Parliament to disallow the by-law. However, the notice of motion is a procedural step routinely taken by the Committee to allow the Committee more time to inquire into and consider the by-law. In its discussions, the Committee had regard to the fact that the by-law is the first of its kind in South Australia and other Councils may look to it as a precedent.

The Committee seeks your response to the matters raised above on or before Thursday 5 November 2020 to seclrc@parliament.sa.gov.au. If you or a member of your staff have any questions or would like to discuss the matter further, please contact Mr. Matt Balfour, Secretary to the Committee, on (08) 8237 9415.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'N. Centofanti', written in a cursive style.

Hon. Nicola Centofanti MLC
PRESIDING MEMBER



By-law made under the Local Government Act 1999

SHOPPING TROLLEY AMENITY (EXEMPTIONS) VARIATION BY-LAW 2021

City of Marion By-law No. 10

To vary the Council's *Shopping Trolley Amenity By-law 2020* and for related purposes.

Part 1 - Preliminary

1. Short title

This by-law may be cited as the *Shopping Trolley Amenity (Exemptions) Variation By-law 2021*.

2. Commencement

2.1 Subject to paragraphs 2.2 and 2.3, this by-law will come into operation on the day on which it is published in the *Gazette* in accordance with Section 249(6) of the *Local Government Act 1999*.

2.2 Paragraphs 5 and 7 of this by-law will come into operation four months after the day on which this by-law is published in the *Gazette* in accordance with Section 249(5) of the *Local Government Act 1999*.

2.3 Paragraphs 8.1 and 8.2 of this by-law will come into operation on 1 February 2021 in accordance with Section 249(6) of the *Local Government Act 1999*.

3. Variation provisions

In this by-law, a provision under a heading referring to the variation of a specified by-law varies the by-law so specified.

Part 2 - Variation to *Shopping Trolley Amenity By-law 2020*

4. Variation of Paragraph 2

Paragraph 2.1 – delete '2.1 of this' and substitute '2.2, this'.

5. Variation of Paragraph 4

5.1 Paragraph 4.3.1 – insert 'or' after 'precinct;'

5.2 Paragraph 4.3.2 – delete 'less than 25; or' and substitute 'no more than 30.'

5.3 Paragraph 4.3.3 – delete the paragraph.

6. **Variation of Miscellaneous Part Heading**

After paragraph 8.3.2 in the Part Heading – delete ‘3’ and substitute ‘4’.

7. **Variation of Paragraph 9**

Paragraph 9 – delete the paragraph.

Part 3 – Transitional provisions

8. **Transitional provisions regarding trolley containment**

8.1 Despite paragraph 4.3.2 of the *Shopping Trolley Amenity By-law 2020*, between the commencement of this paragraph and the commencement of paragraph 5 of this by-law, paragraph 4 of the *Shopping Trolley Amenity By-law 2020* does not apply to a retailer if the number of shopping trolleys provided by a retailer at the retailer’s shopping centre precinct is no more than 30.

8.2 In this paragraph, **retailer, retailer’s shopping centre precinct and shopping trolley** have the same meaning as in the *Shopping Trolley Amenity By-law 2020*.

The foregoing by-law was duly made and passed at a meeting of the Corporation of the City of Marion held on 2021 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....
Mr Adrian Skull
Chief Executive Officer

1st Budget Review 2020/21

Originating Officer	Assistant Accountant Partnering - Katherine Galea
Corporate Manager	Manager Finance - Ray Barnwell
General Manager	General Manager Corporate Services - Sorana Dinmore
Report Reference	GC201124R14

REPORT OBJECTIVE

The purpose of this report is to provide the financial results for the 1st Budget Review for 2020/21. The budget review is a revised forecast of the original 2020/21 budget and as such, any savings identified during the budget reviews will not be confirmed until the financial statements are prepared and audited at the end of the financial year.

EXECUTIVE SUMMARY

The completion of the 1st Budget Review has identified a favourable cash adjustment of \$0.009m. Adding this to the Original Adopted Budget cash surplus of \$0.154m brings the revised forecast full year cash surplus to \$0.163m.

The 2020/21 1st Budget Review favourable adjustment is attributable to the following:

Cash Position

Original Budget Cash Surplus forecast	(154,250)
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1st Budget Review Adjustments

Add:

Vehicle Replacement Program (favourable)	(308,017)	
Other various net adjustments (favourable)	(176,508)	(484,525)

Less:

Investment Interest Income (unfavourable)	170,000	
Emergency Mgmnt (Covid-19) (unfavourable)	135,489	305,489

Revised 2020/21 Cash Surplus before Council Resolutions	(179,036)
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Less Council Resolutions funded from Rates:

Edwardstown Employment Precinct (GC200728R09)	145,000	
City of Marion Museum Feasibility (SGC200729R02)	30,000	
Planning Reform Action (GC200922R14)	25,000	
Marion Hall Feasibility Study (SGC200729R01)	18,000	
Oaklands Wetlands Education Centre (GC200512R11)	16,276	
Sport in Reserves Program (GC200922R08)	15,000	
Smart Cities Strategic Plan Monitoring (GC200825R11)	10,000	
YS Youth Achievement Grants (GC200811R05)	10,000	
Trolley By-Law (GC200623R10)	5,000	
Concert at the Cove postponed (GC201013R12)	(59,000)	
Marion Celebrates postponed (GC201013R12)	(45,000)	170,276

Total 1st Budget Review adjustments	(8,760)
Revised 2020/21 Cash (Surplus)/Deficit	(163,010)

RECOMMENDATION

That Council:

1. **Adopt the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows**
2. **Approves the identified savings following the completion of the 2019/20 audited Annual Financial Statements of \$3.663m to be transferred to the Asset Sustainability Reserve**
3. **Approves the transfer of \$192,500 from the identified once-off cash savings from 2019/20 in the Asset Sustainability Reserve to fund the following Council Resolution:**
 - **GC200922R07 - Food Waste Recycling Program \$192,500**

GENERAL ANALYSIS

BACKGROUND

Council is required to reconsider the approved budget three times during the year in accordance with Section 123 (13) of the Local Government Act 1999 and Section 7 of the Local Government Regulations.

The original 2020/21 budget was developed within the context of a long term framework to achieve a balance between meeting the objectives of the Strategic Plan and attaining financial sustainability in the long term.

FRAMEWORK

This budget review continues the focus on achieving the framework set by Council when developing the 2020/21 budget, this being:

- Support the achievement of the City of Marion's Strategic Directions;
- Address issues arising and opportunities identified from internal audit reviews and business excellence assessments;
- Maintain, on average, a break-even or positive funding (cash) position over the Long Term Financial Plan;
- Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new where it is cost effective to do so;
- Review existing services and assets to ensure they meet prioritised community needs;
- Council only approve new Major Projects where it has the identified funding capacity to do so;
- Maintain Council's position for an average residential rate which remains among the lower rating metropolitan councils.



DISCUSSION

Appendix 1 contains the 1st Budget Review analysis including the detailed adjustments made during the 1st Budget Review.

Appendix 2 contains the financial statements following the 1st Budget Review including comparatives to the Original Budget for 2020/21 as well as comparatives to the actual results from 2019/20.

Appendix 3 contains the Capital Works Carryovers from 2019/20

Attachment

#	Attachment	Type
1	GC201124R - 1st Budget Review 2020-21 - Appendix 1	PDF File
2	GC201124R - 1st Budget Review 2020 -21 Appendix 2	PDF File
3	GC201124R - 1st Budget Review 2020-21 - Appendix 3	PDF File

1st Budget Review 2020/21

Cash Position

The completion of the 1st Budget Review has identified a favourable net Cash adjustment of **\$0.009m**. Adding this to the Original Budget Surplus of \$0.154m leaves a revised full year cash surplus of \$0.163m.

This budget review's favourable adjustments are attributable to the following adjustments to Original Budget from 2020/21:

Cash Statement Reconciliation		\$
Original Budget Cash (Surplus)/Deficit		(154,250)
1st Budget Review Adjustments		
<u>Favourable</u>		
Vehicle Replacement Program	(308,017)	
Other various net adjustments	(176,508)	(484,525)
<u>Unfavourable</u>		
Investment Interest Income	170,000	
Emergency Management (Covid-19) expenditure incurred	135,489	305,489
Total 1st Budget Review adjustments		(179,036)
Revised 2020/21 Cash (Surplus)/Deficit before Council Resolutions		(333,286)
Less Council Resolutions funded from Rates		
Edwardstown Employment Precinct (GC200728R09)	145,000	
City of Marion Museum Feasibility (SGC200729R02)	30,000	
Planning Reform Action (GC200922R14)	25,000	
Marion Hall Feasibility Study (SGC200729R01)	18,000	
Oaklands Wetlands Education Centre (GC200512R11)	16,276	
Sport in Reserves Program (GC200922R08)	15,000	
Smart Cities Strategic Plan Monitoring (GC200825R11)	10,000	
YS Youth Achievement Grants (GC200811R05)	10,000	
Trolley By-Law (GC200623R10)	5,000	
Concert at the Cove postponed (GC201013R12)	(59,000)	
Marion Celebrates postponed (GC201013R12)	(45,000)	170,276
Total 1st Budget Review adjustments including Council Resolutions		(8,760)
Revised 2020/21 Cash (Surplus)/Deficit		(163,010)

The cash result:

- Identifies the cash difference between total revenues and expenditures of Council after allowing for funding from loans, investments, cash draw-downs and reserves.
- Includes capital expenditures, which are excluded from the operating result.
- Provides information of changes in uncommitted financial resources available to Council.
- Returns a cash surplus where savings arise from the original budget, representing an increase in uncommitted financial resources or returns a cash deficit when costs are greater than the original budget, representing a decrease in available financial resources.

The 1st Budget review is based upon actual results to the end of September 2020 and forecast to June 2021. In accordance with the Local Government (Financial Management) Regulations 1999 a revised budgeted income statement, balance sheet, statement of changes in equity and statement of cash flows are provided in the Attachments to Appendix 2.

APPENDIX 1**Operating Position**

The 1st Budget Review forecasts a reduction in the operating surplus of **\$5.816m**, down from \$6.689m to **\$0.873m**. The reduction in surplus was a result of operating carryovers from 2019/20 of \$3.154m, 2020/21 financial assistance grants received in advance of \$1.620m, Operating Council Resolutions of \$363k and other operating adjustments made during the 1st Budget Review of \$679k.

Operating Statement Reconciliation		\$
Original Budget Operating (Surplus)/Deficit		(6,688,660)
Adjusted for Operating Carryovers from 2019/20 (including grants)	3,153,721	
Adjusted for Financial Assistance Grants Paid in Advance (carried over from 2019/20)	1,620,266	4,773,987
Adjusted Original Budget Operating (Surplus)/Deficit		(1,914,673)
1st Budget Review Adjustments		
Investment Interest Income (unfavourable)	170,000	
Grant income received for Capital Works (favourable)	(470,000)	
Other various net adjustments (favourable)	(239,616)	(539,616)
Non Cash Adjustments		
Reclassification from Capital to Operating (unfavourable) *	1,218,790	1,218,790
Total 1st Budget Review Adjustments		679,174
Revised 2020/21 Operating (Surplus)/Deficit before Council Resolutions		(1,235,499)
Less Operating Council Resolutions		
Food Waste Recycling Program (GC200922R07)	192,500	
Edwardstown Employment Precinct (GC200728R09)	145,000	
City of Marion Museum Feasibility (SGC200729R02)	30,000	
Planning Reform Action (GC200922R14)	25,000	
Marion Hall Feasibility Study (SGC200729R01)	18,000	
Oaklands Wetlands Education Centre (GC200512R11)	16,276	
Sport in Reserves Program (GC200922R08)	15,000	
Smart Cities Strategic Plan Monitoring (GC200825R11)	10,000	
YS Youth Achievement Grants (GC200811R05)	10,000	
Trolley By-Law (GC200623R10)	5,000	
Concert at the Cove (GC201013R12)	(59,000)	
Marion Celebrates (GC201013R12)	(45,000)	362,776
Revised 2020/21 Operating (Surplus)/Deficit		(872,723)

*Relates to accounting classification only, no change in cash requirements

APPENDIX 1**Capital Budget**

The 1st Budget Review forecasts capital expenditure increasing by \$5.351m from \$45.112m to \$50.463m (Renewal \$13.619m, New \$36.844m).

Increase in Capital Works Expenditure	\$'000
Capital Works Carry Overs (including grant funding)	8,276
Marion Golf Club upgrade - grant & club contributions	270
Reclassification from Capital to Operating expenditure	(1,219)
Fleet Vehicle Replacement program realignment	(308)
Coastal Walking Trail retimed to 2021/22 (including grant funding)	(2,323)
Other various minor capital adjustments	655
	5,351

Borrowings

The 1st Budget review forecasts no change to the original budget level of required loan funding or loan principal repayments.

Council also currently has substantial cash backed reserves and further consideration of the timing of taking out future borrowings will be reviewed as part of the 2021/22 Annual Business Planning process.

Reserves

The 1st Budget Review reports an increase in the use of Reserves of \$13.636m mainly as a result of the 2019/20 Carryovers loaded in 2020/21:

Increase in use of reserves	\$'000
Grants & Carryovers	14,807
Food Waste Recycling Program (GC200922R07)	193
Open Space Works Program (GC200623R18)	677
Coastal Walking Trail works retimed to 2021/22	(2,323)
Other minor Reserve adjustments	282
	13,636

Employee Costs

Labour budgets remain constant at \$37.973m with no forecast change in the 1st Budget Review.

2019/20 Carryovers

As part of the finalisation of the 2019/20 Financial Statements, designated unspent budgets were quarantined to the Grants & Carryovers Reserve for specific use in 2020/21 and future years against the works programs and projects they related to. These budgets were classified as Capital Works, Grant Funded Projects and Other (including Operating).

The total of carryovers and unexpended grants from 2019/20 was \$16.222m (inclusive of grants commission funding paid in advance) with a breakdown as follows:

APPENDIX 1

Carryover Analysis 2019/20	
Capital (Council Funded)	4,449,139
Capella & Nannagai Reserve Development	1,125,000
Playspace & Reserve Upgrade Program	768,590
Coastal Walking Trail Renewal	651,248
Oaklands Crossing Precinct Works	616,135
Building & Property works program	472,823
Sturt Linear Pathway	281,614
Fleet Vehicle replacement program	143,017
Other Capital Works	390,712
Grants - Capital Works	6,998,083
Regional Football Facility	2,306,741
Birch Crescent Streetscape	1,824,685
BMX Track Development	1,245,246
Sturt Road Streetscapes	735,000
Cove Sports Club Female Changerooms	396,466
Coastal Walking Trail	140,000
Other Capital Grants	349,945
Grants - Operating	2,123,028
Grants commission received in advance	1,620,266
Move It Marion	173,366
Smart Cities	95,836
ACE Program funding received in advance	67,200
Other Operating Grants	166,360
Other Carryovers - Operating (Council Funded)	2,651,460
Digital Transformation Project	2,146,706
Asset Management Plan Implementation	120,000
Other	384,754
Total Carryovers	16,221,710

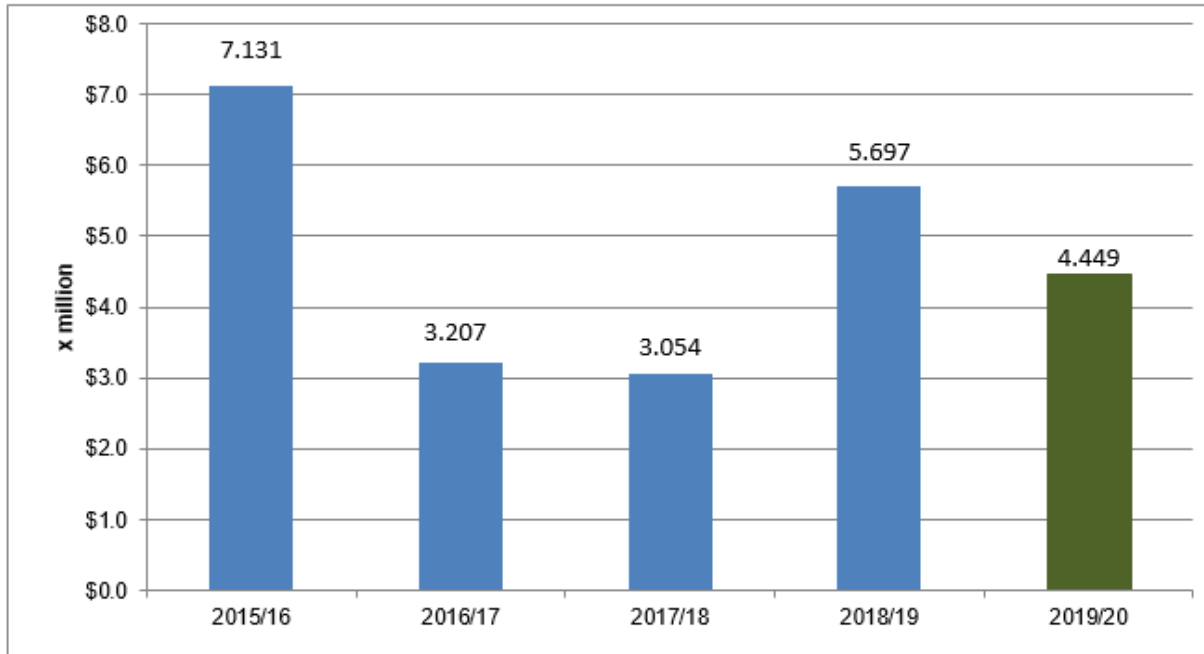
The current status of capital works budgets carried over from 2019/20 (\$4.449m) as at the 11th November 2020 is provided below:

	Carry Over Budget	Completed	Budget Remaining
Infrastructure	400,626	352,090	48,536
Land & Property	649,740	137,193	512,547
Open Space Planning	3,255,756	819,052	2,436,704
Other	143,017	29,543	113,474
Total	4,449,139	1,337,878	3,111,261

These works are expected to be completed by the 30th June 2021.

A detailed listing of capital carryover works is included in Appendix 3 with a previous year comparative below.

Capital Works Carryover History (excluding grant funded works)



2019/20 Year End Identified Cash Surplus/Savings

Section 7 (2) of the Local Government (Financial Management) Regulations requires that the first reconsideration of a budget in a particular financial year must include a review which takes account of the financial outcomes of the council, council subsidiary or regional subsidiary for the previous financial year.

Our independent audit of the financial statements for the year ended 30th June 2020 has now been completed and surplus/savings of \$3.663m has been identified over and above those embedded in the original 2019/20 budget.

Council in adopting the 2019/20 Annual Budget in June 2019 embedded forecast efficiency and effectiveness savings across the organisation resulting in a forecast operating surplus of \$7.281m. A commitment was given to making a concerted effort and having a strong focus throughout the year on achieving these savings, without impacting on service delivery outcomes. Additional cash surplus of \$3.663m has now been realised and delivered to the community with the completion and adoption of the audited 2019/20 Annual Financial Statements.

APPENDIX 1

2019/20 Year End Identified Cash Surplus/Savings	
	Variance
Operating (significant items)	
SA Power Network settlement for overcharge	(541,722)
Proceeds from Sale of Assets - not originally budgeted for	(325,735)
Interest Income received above budget	(238,102)
Learning & Development underspend	(177,780)
Lower than forecast rate rebates & valuation objections	(177,186)
Development Assessment Levies/Contributions underspent	(143,188)
Kerbside Waste Collection & Waste Dumping costs	(137,714)
Electricity (mainly street lighting)	(116,351)
Insurance Recoveries not budgeted for	(87,970)
Fuel - fleet vehicles underspend	(76,540)
Subscriptions & Memberships underspend	(64,502)
Travel Costs underspend	(52,270)
SA Water Expenditure (mainly on Reserves) underspend	(56,660)
Community Grants - not fully distributed during COVID	(55,232)
COVID-19 Emergency Management - operating expenditure managing Covid-19	132,149
COVID-19 IT Purchases brought forward to enable work from home	350,000
Labour Costs (increase by Resolution/Grant funding & increased leave accrued)	585,318
Capital Works (significant items)	
Property/Building net underspend on projects	(348,465)
Warriparinga Wetlands Drain (Pond 2) - significant change in scope & reduced cost	(331,847)
Furniture & Fittings net underspend on projects	(285,024)
Drainage Works - net underspend/savings on works program	(269,970)
Grand Central/Shamrock Roundabout - significant change in scope and reduced cost	(265,820)
Footpaths net underspend on works program	(249,316)
Irrigation Works - net underspend on works program	(120,967)
Traffic Devices - net underspend on works program	(62,826)
Road Reseals & KWT - net underspend on works program	(56,733)
Other various net savings/underspends (includes capital & operating)	(488,326)
2019/20 Year End Identified Cash Surplus/Savings	(3,662,779)

APPENDIX 2

Budgeted Funding Statement

The following report details the proposed budget changes for the 1st Budget Review.

CITY OF MARION Budgeted Funding Statement				
	Budget Original \$000's	Carryovers \$000's	2020/21 1st Review \$000's	Revised Budget \$000's
OPERATING REVENUE				
Rates				
General	78,018	-	90	78,108
Other	2,026	-	-	2,026
Statutory Charges	2,161	-	5	2,166
User Charges	2,278	-	469	2,747
Operating Grants and Subsidies	7,824	(1,620)	1,518	7,722
Investment Income	755	-	(171)	584
Reimbursements	1,164	-	53	1,217
Other Revenues	1,236	-	93	1,329
Share of Profit - Equity Accounted Investments	365	-	-	365
	95,826	(1,620)	2,057	96,264
OPERATING EXPENSES				
Employee Costs	37,973	-	-	37,973
Contractual Services	20,848	3,137	2,165	26,150
Materials	4,808	3	608	5,419
Finance Charges	322	-	-	322
Depreciation	15,708	-	-	15,708
Other	9,479	14	326	9,819
	89,137	3,154	3,099	95,391
Operating Surplus/(Deficit) before Capital rev's	6,689	(4,774)	(1,042)	873
<i>Add</i>				
(a) Capital Revenue				
Capital Grants and Contributions	8,163	(2,307)	(153)	5,703
Physical Resources received free of charge	-	-	-	-
Asset disposal and fair value adjustments	-	-	-	-
<i>Equals</i> Net Surplus/(Deficit) resulting from operations	14,852	(7,081)	(1,195)	6,576
<i>Add</i>				
Depreciation	15,708	-	-	15,708
(Gain)/Loss on disposal of assets	-	-	-	-
Share of Profit SRWRA	(365)	-	-	(365)
<i>Equals</i> Funding available for Capital Investment exp	30,195	(7,081)	(1,195)	21,919
Capital				
<i>Less</i> Capital Expenditure - Renewal	17,119	2,193	(5,693)	13,619
<i>Less</i> Capital Expenditure - New	27,993	5,533	3,318	36,844
<i>Less</i> Capital - contributed assets	-	-	-	-
<i>Equals</i> Net Overall funding Surplus/(Deficit)	(14,917)	(14,807)	1,180	(28,545)

APPENDIX 2

CITY OF MARION				
Budgeted Funding Statement				
	Budget Original \$000's	Carryovers \$000's	2020/21 1st Review \$000's	Revised Budget \$000's
Funding transactions associated with accomodating the above net overall funding deficit (or applying the net overall funding surplus) are as follows:				
LOANS				
Loan Principal Receipts (Net)	2,000	-	-	2,000
Loan Receipts from Sporting Clubs (Net)	-	-	-	-
Less Loan Principal Payments	1,245	-	-	1,245
Loan funding (Net)	755	-	-	755
Movement in level of cash & accruals				
(b) Cash Surplus/(Deficit) funding requirements	154	-	9	163
Reserves Net (transfer to/(transfer from))	(14,317)	(14,807)	1,171	(27,953)
Cash/Investments/Accruals Funding	(14,163)	(14,807)	1,180	(27,790)
Equals Funding Transactions	14,917	14,807	(1,180)	28,545

(a) Capital Revenue excludes book gains/loss on sale of assets

(b) Relates to use of cash to fund major projects

The 1st Budget Review reports a cash surplus of \$0.163m.

APPENDIX 2

Financial Indicators

To assist Council in meeting its objective of financial sustainability a series of financial indicators endorsed by the Local Government Association are provided. The following table provides a matrix of indicators of the 1st Budget Review 2020/2021 and compares the forecast results against the target rate:

Key Ratios	Target	2020/21 Forecast
Operating Surplus Ratio	0 - 10%	0.91%
<i>This ratio expresses the operating surplus as a percentage of total operating revenue</i>		
Target :	Average between 0-10% over each consecutive 5-year period	
Comment :	Positive ratio indicates that Council has sufficient operating revenue to cover operational expenses	
Net Financial Liabilities Ratio	0 - 50%	-1.75%
<i>This ratio indicates the extent to which net financial liabilities can be met by total operating revenue</i>		
Comment :	This result indicates Council's financial assets currently exceed its Financial Liabilities predominantly as a result of substantial holdings of cash. Council's capacity to meet its financial obligations is strong	
Debt Servicing Ratio	0 - 5%	1.62%
<i>This ratio identifies Council's ability to service its debt obligations (principal & interest) from operating revenues</i>		
Comment :	This ratio falls within the target range and indicates Council has a low debt holding and is well positioned for future borrowings outlined in the Long Term Financial Plan	
Asset Renewal Funding Ratio	95 - 100%	87%
<i>This ratio indicates whether Council is renewing or replacing existing assets at the rate of consumption</i>		
Comment :	This ratio falls slightly below the target range however it has improved from 2019/20 figures. The ratio can vary from year to year dependant on the mix of capital expenditure. Council's Long Term Financial Plan is set to achieve an average Asset Renewal Funding Ratio of 96% over the next three years	
Asset Consumption Ratio	80 - 100%	75%
<i>This ratio shows the consumption of the asset stock at a point in time and indicates the assets remaining useful life</i>		
Comment :	This ratio indicates that while falling under the target range Council's overall asset base has on average a relatively high remaining useful life	

APPENDIX 2

Attachments to Appendix 2

- Attachment 1 – Budgeted Income Statement
- Attachment 2 – Budgeted Statement of Financial Position
- Attachment 3 – Budgeted Statement of Changes in Equity
- Attachment 4 – Budgeted Statement of Cash Flows
- Attachment 5 – Consultants

APPENDIX 2

ATTACHMENT 1

CITY OF MARION Budgeted Income Statement		
	Actual 2020 \$000's	1st Review 2021 \$000's
OPERATING REVENUE		
Rates		
General	77,498	78,108
Other	1,973	2,026
Statutory Charges	2,114	2,166
User Charges	2,233	2,747
Operating Grants and Subsidies	7,163	7,722
Investment Income	946	584
Reimbursements	1,146	1,217
Other Revenue	559	1,329
Net Gain - Equity Accounted Council Businesses	183	365
TOTAL OPERATING REVENUE	93,815	96,264
OPERATING EXPENSES		
Employee Costs	36,487	37,973
Contractual Services	22,479	26,150
Materials	5,483	5,419
Finance Charges	423	322
Depreciation	15,542	15,708
Other Expenses	7,005	9,819
Net Loss - Equity Accounted Council Business	-	-
TOTAL OPERATING EXPENSES	87,419	95,391
Operating Surplus/(Deficit) before Capital Revenues	6,396	873
CAPITAL REVENUES		
Capital Grants, Subsidies and Monetary Contributions	175	5,703
Physical resources received free of charge	2,283	-
Asset disposal and fair value adjustments	(1,099)	-
Net Surplus/(Deficit) resulting from Operations	7,755	6,576

APPENDIX 2

ATTACHMENT 2

CITY OF MARION		
Budgeted Statement of Financial Position		
	Actual 2020 \$000's	1st Review 2021 \$000's
<u>CURRENT ASSETS</u>		
Cash & Cash Equivalents	54,231	26,442
Receivables	6,000	6,000
Inventory	331	331
TOTAL CURRENT ASSETS	60,562	32,773
<u>CURRENT LIABILITIES</u>		
Trade & Other Payables	17,231	17,231
Provisions	6,305	6,305
Borrowings	1,245	1,081
Lease Liabilities	153	153
TOTAL CURRENT LIABILITIES	24,934	24,770
Net Current Assets/(Liabilities)	35,628	8,003
<u>NON-CURRENT ASSETS</u>		
Investment in SRWRA & Council Solutions	6,454	6,819
Infrastructure, Property, Plant & Equipment	1,149,808	1,184,563
Other Non-Current Assets	4,489	4,489
TOTAL NON-CURRENT ASSETS	1,160,751	1,195,871
<u>NON-CURRENT LIABILITIES</u>		
Provisions	610	610
Borrowings	4,390	5,309
Lease Liabilities	64	64
TOTAL NON-CURRENT LIABILITIES	5,064	5,983
NET ASSETS	1,191,315	1,197,891
<u>EQUITY</u>		
Accumulated surplus	396,604	431,133
Asset Revaluation Reserves	753,528	753,528
Other Reserves	41,183	13,230
TOTAL EQUITY	1,191,315	1,197,891

APPENDIX 2

ATTACHMENT 3

CITY OF MARION		
Budgeted Statement of Changes in Equity		
	Actual	1st
	2020	Review
	\$000's	2021
		\$000's
ACCUMULATED SURPLUS		
Balance at beginning of period	397,167	396,604
Net Surplus/(Deficit)	7,755	6,576
Adjustments	(5,546)	-
Transfers from Reserves	18,668	28,901
Transfers to Reserves	(21,440)	(948)
Balance at end of period	396,604	431,133
ASSET REVALUATION RESERVE		
Balance at beginning of period	762,292	753,528
Net change this year	(8,764)	-
Balance at end of period	753,528	753,528
OTHER RESERVES		
Balance at beginning of period	38,411	41,183
Net change this year	2,772	(27,953)
Balance at end of period	41,183	13,230
Total Reserves	794,711	766,758
TOTAL EQUITY	1,191,315	1,197,891

APPENDIX 2

ATTACHMENT 4

CITY OF MARION Budgeted Statement of Cash Flows		
	Actual 2020 \$000's	1st Review 2021 \$000's
CASH FLOWS FROM OPERATING ACTIVITIES		
<i>Receipts</i>	101,730	95,899
<i>Payments</i>	(74,897)	(79,683)
NET CASH PROVIDED BY OPERATING ACTIVITIES	26,833	16,216
CASH FLOWS FROM FINANCING ACTIVITIES		
<i>Receipts</i>		
Loans Received	-	2,000
Proceeds from Bonds & Deposits	-	-
<i>Payments</i>		
Principal	(1,170)	(1,245)
Repayment of Finance Lease Liabilities	(362)	
Repayment of Bonds & Deposits	-	-
NET CASH (USED IN) FINANCING ACTIVITIES	(1,532)	755
CASH FLOWS FROM INVESTING ACTIVITIES		
<i>Receipts</i>		
Capital Grants/Subsidies & Contributions/Investments	3,514	5,703
Sale of surplus assets	26	-
Sale of replaced assets	300	-
Distributions from Equity Accounted Investments	124	-
<i>Payments</i>		
Purchase of IPP&E	(21,618)	(50,463)
NET CASH (USED IN) INVESTING ACTIVITIES	(17,654)	(44,760)
NET INCREASE/(DECREASE) IN CASH HELD	7,647	(27,789)
CASH AT BEGINNING OF REPORTING PERIOD	46,584	54,231
CASH AT END OF REPORTING PERIOD	54,231	26,442

APPENDIX 2

ATTACHMENT 5

CONSULTANTS

Consultants are defined as an expert called on to provide professional or technical advice not currently available within the organisation. An analysis of Council's accounts reveals the following information of actual year to date (to 11th November 2020) expenditure versus full year actuals for 2019/20 relating to expenditure on Consultants of an operating nature:

Legal Consultants <i>(As at 11th November 1st Budget Review)</i>	Full Year Actual 2019/20	Actual YTD 2020/21
Human Resources <i>(Employment advice)</i>	14,031	57,290
Environmental Health	958	440
General Inspection <i>(Dog/Cat & Parking Control)</i>	34,072	8,294
Governance	34,184	972
Financial Services	1,125	372
City Activation	1,076	0
Asset & Property Management	35,505	6,206
Development Assessment	148,418	26,189
Civil Services	0	1,368
Open Space Services	0	140
Community Development	0	4,113
Cultural Development	1,265	0
Total Legal Consultants Expenditure	270,634	105,384
Full Year Budget		198,937

APPENDIX 2

ATTACHMENT 5

Other Consultants (excluding legal) (As at 11th November 1st Budget Review)		Full Year Actual 2019/20		Actual YTD 2020/21
Finance Services	(a)	14,068	(a)	149,807
Development Assessment	(b)	81,894	(b)	30,947
Open Space Services	(c)	96,055	(c)	25,711
Process Improvement	(d)	87,567	(d)	8,957
Asset & Property Management	(e)	177,692	(e)	8,000
Community Facilities Development	(f)	115,975	(f)	3,930
City Activation		23,297		8,925
Civil Services		91,433		1,000
Communications & Public Relations		20,400		0
Contracts & Purchasing		20,521		4,484
Customer Experience		30,750		42,000
Governance		36,961		9,480
Human Resources		39,641		14,065
Information Mgt & Technology		11,800		10,800
Infrastructure Management (Engineering)		65,297		9,366
Libraries		1,750		0
Strategic Development		30,118		3,480
Strategy, Performance & Innovation		57,420		9,900
Recruitment		101,622		82,650
Total Consultants Expenditure		1,090,193		423,502
Full Year Consultants Budgets				852,606
Finance Transformation	(a)	13,513		149,807
Financial Management		556		0
		14,069		149,807
Urban Planning Policy	(b)	11,757		0
CAP Meetings		20,250		11,850
Other Projects		49,887		19,097
		81,894		30,947
Open Space Reporting & Project Management	(c)	28,060		0
Other Projects		67,995		25,711
		96,055		25,711
Optimisation Review	(d)	87,272		0
Other Projects		295		8,957
		87,567		8,957
Building Condition Audit	(e)	143,322		0
Other Projects		34,370		8,000
		177,692		8,000
Marino Hall Feasibility Study	(f)	49,790		0
Cove Sports Relocation to Capella Feasibility		27,847		0
Morphettville Park Oval Realignment		13,532		0
Regional Football Facility		22,516		2,465
Other Projects		2,290		1,465
		115,975		3,930

2019/20 Capital Carry Over Listing			
Project	Current Status	Carry Over	Comments
Streetscape - Quick Road	Complete	\$69,012	Multi year project with work in progress at 30th June. Works to be completed early in 2020/21
Sturt River Linear Pathway	Complete	\$281,614	Design and tendering delayed due to other more pressing priorities including traffic and parking investigations
Heron Way Reserve Stage 6	Complete	\$80,522	Works delayed due to original project lead unexpectedly on leave
Air Conditioner - Administration Building	In progress	\$247,500	Tender for air conditioner works now complete, works to follow shortly
Oaklands Estate Reserve	Complete	\$16,304	Balance of project budget for minor works following defects period
Alpine Drive Reserve Playground	In progress	\$348,456	Work in progress at 30th June. Original project lead away unexpectedly and delays in delivery of equipment due to COVID
Marion Outdoor Pool Playground	Complete	\$50,000	Works to be completed in conjunction with Marion Outdoor Pool upgrade
Capella/Nannigai Reserve Development	In progress	\$107,494	Budget for design works for the project with construction to commence during 2020/21 for Nannigai Reserve
Oaklands Precinct Reserve Development	Complete	\$70,814	Multi year project with works in progress at 30th June
Edwardstown Bowling Club Replace Shelters	Complete	\$33,350	Works completed and invoiced in July 2020
Boat Shed Building Renewal	In progress	\$115,000	Finalising scope and quotations - project linked to further capital works project in 2020/21.
Two Additional Cove Netball Courts	In progress	\$87,797	Courts were completed by 30th June however funding required for lighting and pathways
Vehicle Replacement Program	In progress	\$143,017	Vehicle Purchases of four utes ordered but not delivered, eight vehicles held for operational needs during COVID19 to be sold and eight deferrals of purchases from 19/20 to 20/21. Carryover is net of vehicle sales income
Edwardstown Bowls Shed Shade Sail	Complete	\$10,973	Development approval received, purchase order issued at 30th June with works completed September 2020
Marion Outdoor Pool Fitness Equipment	Complete	\$39,120	Purchase order was issued, there was a 16 week lead time. Works completed July
Marion Basketball Stadium Toilet refurbishment	Complete	\$36,000	Works completed August and awaiting invoices to be received and paid
Edwardstown Sports Light Tracker	Complete	\$30,000	Scope finalised and seeking quotation around installation of the tracker, scheduled for completion August 2020
Public Arts Projects	Complete	\$4,533	Design for Artwork at Mitchell Park Sports Redevelopment and Edwardstown Sports Club put on hold due to COVID restrictions
LED Lighting Transition	Not Started	\$50,000	Further works required by SA Power Networks to deliver the LED rollout numbers as originally identified
Central Avenue Reserve	In progress	\$235,250	Works retimed to 2020/21 during 3rd Budget Review
Capella/Nannigai Reserve	Not Started	\$1,125,000	Works scheduled to commence during 2020/21, retimed during 2nd Budget Review
Oaklands Crossing Precinct Works	In progress	\$616,135	Multi year project retimed to 2020/21 due to delays in road closure approval, retimed during 3rd Budget Review
Coastal Walking Trail Renewal	Not Started	\$651,248	Multi year project retimed to future years following successful grant funding, retimed during 3rd Budget Review
TOTAL CAPITAL CARRYOVERS		\$4,449,139	

Greyhound Off-leash Event

Originating Officer	Team Leader Community Safety - Caroline Corston
Corporate Manager	Manager Development and Regulatory Services - Warwick Deller-Coombs
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124R15

REPORT OBJECTIVE

The purpose of this report is to seek Council's consideration and endorsement to conduct a greyhound off-leash event in the Trott Park Dog Park in 2021.

EXECUTIVE SUMMARY

Under the Dog and Cat Management Act, greyhounds must be on a leash at all times when away from their home property.

A request has been made by a greyhound owner for the City of Marion to conduct a greyhound off-leash event, after a successful trial by the City of Alexandrina and the Dog and Cat Management Board releasing guidelines for holding greyhound off-leash events.

An off-leash event provides a rare opportunity for greyhounds to be exercised off-leash for a limited time, in a controlled setting. Only greyhounds with a muzzle exemption are eligible to attend the off-leash event.

Endorsement is required from the Greyhound Adoption Program SA (GAP SA) and an exemption granted by the Dog and Cat Management Board (the Board) from the legislative requirement that greyhounds be on a leash at all times when away from their home, before such an event can be held.

As a new proposal, this event sits outside the endorsed program and budget for the Community Engagement Team. However in consultation with Finance, Community Engagement and the Community Safety Inspectorate, it can be organised and conducted within Council's existing resources, including the fees to GAP SA and the marketing materials, which are estimated at \$1,000.

RECOMMENDATION

That Council:

- 1. Approves Administration to conduct a greyhound off-leash event in the Trott Park Dog Park in 2021.**
- 2. Endorses Administration to seek endorsement from the Greyhound Adoption Program SA and an exemption by the Dog and Cat Management Board as a requirement to host the off-leash event.**
- 3. Note that costs related to holding and marketing the greyhound off-leash event will be managed within Council's existing resources.**

DISCUSSION



Background

Under the Dog and Cat Management Act 1995, greyhounds must be on-leash at all times in a public place including a fenced dog park, however, the Act enables the Dog and Cat Management Board (the Board) to exempt Councils from this requirement, subject to appropriate conditions.

As more greyhounds transition from racing dogs to family pets, there is growing interest from the community for an opportunity to allow greyhounds to be exercised off-leash.

A greyhound off-leash event provides the opportunity for pet greyhounds with a muzzle exemption to be exercised off-leash in a secure, fenced dog park. It also provides the opportunity to educate greyhound owners about their responsibilities under the Dog and Cat Management Act, which is in keeping with the City of Marion's *Animal Management Plan 2018 – 2023*, regarding providing community education on responsible pet ownership.

The City of Marion has currently 213 registered greyhounds. As greyhound off-leash events are rare, it is expected that greyhound owners from outside of the City of Marion will wish to participate.

There are a number of key processes that Council must follow in planning for this event, including obtaining endorsement from the Greyhound Adoption Program SA (GAP SA), and obtaining the exemption from the Board. The Board has developed guidelines for Councils to conduct greyhound off-leash events. Administration will use these guidelines to facilitate the City of Marion event.

Council's Trott Park Dog Park in Reserve Street Reserve, Trott Park, has preliminary been assessed by Administration as a suitable location to hold a greyhound off-leash event.

There are a number of benefits in providing an off-leash opportunity for pet greyhounds in public places:

- Allowing pet greyhounds to be exercised off-leash
- Greyhound owners can be educated about the legal requirements for greyhounds in SA and responsible pet ownership
- Ex-racing greyhounds can enjoy a supportive environment in their transition to becoming a family pet
- Greyhound owners can socialise with other people with a shared interest.

There are also challenges in running an off-leash opportunity:

- The dog park will have exclusive use for the event excluding other dog owners, with the possibility for negative public perception from other dog owners that an exclusive event for greyhounds takes away from their time accessing the fenced dog park
- Participants not abiding by the event terms and conditions
- Activities outside the fenced dog park triggering greyhounds to run.

Part of the process of planning the event is undertaking a risk assessment, so these challenges can be minimised. The risk assessment forms part of GAP SA's endorsement process. GAP SA will also visit and monitor the event and the Board has advised that GAP SA is entitled to recover the costs of the risk assessment and monitoring directly from councils. GAP SA have estimated the fee will be approximately \$300.

Only pet greyhounds that have a muzzle exemption from the Board (an exemption card) and/or an exemption from GAP SA (a green collar) are eligible to attend.

Greyhounds in foster care under GAP SA's "Foster Care Agreement" are not permitted to visit a fenced dog park at any time.

Although this type of opportunity for greyhounds is termed an "off-leash event" by the Board and GAP SA, it is in effect a defined time where greyhound owners can have exclusive use of a fenced dog park to exercise their greyhound off-leash. It is not an "event" that will music, entertainment, food or beverages available.



Should Council endorse the event, due to the processes involved in securing the approval to hold a greyhound off-leash event, the estimated time-frame for endorsement, approval and preparation is approximately six months. Accordingly, it is anticipated that the event would be held in May 2021.

Approval process from external stakeholders

The following is an outline of the process involved in conducting running a greyhound off-leash event:

- Risk assessment of the park to be conducted and endorsed by GAP SA within 8 weeks of the event.
- GAP SA will conduct a site visit of the dog park
- GAP SA may recommend alterations be made to the park
- Any alterations would need to be agreed to by CoM and GAP SA
- Planning for the event will need to occur including, marketing, communication with the broader community, how the event will run on the day staffing
- An exemption from the Dog and Cat Management Board process is approximately 8-12 weeks as the Board sits bi-monthly.
- Advisory signage to be placed on the dog park giving members of the community notice of the event.

Event

There will be 2 separate sessions of 45 minutes each, with a 45 minute gap in between the sessions to allow safe transition between the two groups of people and their greyhounds exiting and entering the park. The number of greyhounds for each session will be capped, according to GAP SA's requirements. Only one entrance to the park will be available for use. Balls will not be permitted and participants will be informed that dogs are not to be encouraged to run.

Marketing of the event will be by letter sent directly to the owners of registered greyhounds within the City of Marion, and depending on the numbers permitted by GAP SA, marketing will also be via Council's social media.

People will be told of the eligibility requirements for attendance and they will be required to pre-register for the event. People will be informed that they must keep their dog under effective control within the requirements of the Dog and Cat Management Act at all times while their dog is off-leash. Greyhound owners will be encouraged to identify their dog by a bandanna or ribbon, so their dog can be readily distinguished from other dogs. Owners will also be informed that their dog must remain muzzled if applicable, and on a leash until well into the park. A check-in station will be staffed prior to people and their dogs entering the park. A minimum of two Community Safety Inspectors will be present during both sessions to monitor owners and their dogs for compliance of the Dog and Cat Management Act.

There will not be designated parking for the event, with participants required to find off-street parking.

Signs will be placed at the dog park giving 4 week's notice to users of the park that the park will be closed for the greyhound off-leash event and the community informed by Council's social media.

Covid-19 Considerations

This event does not fall within the requirements of the current State Government Emergency Management (Public Activities No 10) direction regarding COVID-19, therefore neither a Covid Marshall nor a Covid Management Plan is required. As there remains a possibility for changing requirements in the future regarding COVID-19, the City of Marion will be responsive to any requirements should they arise. Participants will be informed of social distancing requirements and appropriate hygiene practices will be recommended. This will be through the marketing and registration processes and signage will be placed at the entrance and throughout the park. Participants will be reminded of the requirement at the check-in desk.

Cost



There is no defined budget allocation for conducting this event, however it can be planned, organised and conducted within existing staff and financial resources, including the signage and marketing which are estimated at \$1,000.

Summary

Due to the legislative requirement that greyhounds must be on a leash at all times when away from their home, a greyhound off-leash event provides a unique and rare opportunity for greyhounds to have exercise off-leash.

It is also an opportunity for Community Safety Inspectors to educate greyhound owners, and for greyhound owners to interact with others.

It is recommended that Council endorses Administration to conduct a greyhound off-leash event.

Attachment

#	Attachment	Type
1	Attachment 1 - Greyhound_event_notification_for_GAP_SA	PDF File

NOTIFICATION OF INTENT TO CONDUCT
GREYHOUND OFF-LEASH EVENTS [STEP 1]

This form is to be completed by councils intending to conduct off-leash events for greyhounds in their fenced dog parks. Please ensure you've read and understood the Dog and Cat Management Board's *Off-leash greyhound events: guidelines for councils of South Australia* first. This form is to be lodged with Greyhound Adoption (GAP) SA at least eight weeks before any event is planned. However, it's essential to contact GAP SA **immediately** once a decision to conduct an event is made.

Applicant details

Council			
Address			
Contact person			
Role			
Telephone		Email	

Greyhound event details

Park/reserve			
Location			
Size of park		No of dogs anticipated in attendance	
How numbers will be monitored			
Frequency <i>eg. monthly</i>		Format of event <i>eg. 2 x 45 minutes</i>	
Parking details			

Dog park layout/surrounds

Are there other activities near the fenced dog park when you will hold your event? Consider the timing of any sports activities etc.
Is there another dog park adjacent to the one that is planned to hold the event? Is the other dog park going to be closed down during the event?
Is there enough open area/s for dogs to run? Please describe.
Are gates and fencing well maintained and in good working order?

NOTIFICATION OF INTENT TO CONDUCT
GREYHOUND OFF-LEASH EVENTS [STEP 1]

Have you considered any furniture or obstacles in fenced dog park?
What are your rules for safety and good dog park etiquette for greyhound events? How will participants be informed of the rules prior to the event?
Please attach an aerial map of the fenced dog park and surrounds (eg. Google map or Nearmap)

Other details

How many authorised officers will attend each event to supervise (minimum 2)?	
Please attach risk assessment to this notification (refer Alexandrina Council example at Appendix A of the Board's <i>Off-leash greyhound events: guidelines for councils of South Australia</i>).	

Please lodge completed forms with gap@grsa.com.au // telephone 8243 7124.

You must also seek exemption to Section 45C of the Act regarding leash requirements for greyhounds (Step 2). This form is available on the Board's council secure site (under policy & guidelines/exemptions). Exemptions will only be made if GAP SA recommendations are incorporated into council's event plan.

Policy Review - Procurement and Contractor Management Policy

Originating Officer	Strategic Procurement Lead - Jamie Dunncliff
Corporate Manager	N/A
General Manager	General Manager Corporate Services - Sorana Dinmore
Report Reference	GC201124R16

REPORT OBJECTIVE

The purpose of this report is to seek Council's endorsement of the revised Procurement and Contract Management Policy.

EXECUTIVE SUMMARY

The City of Marion undertakes significant expenditure within the market to deliver facilities and services to our community. The Procurement and Contract Management Policy provides an outline of the principles and processes undertaken by council staff in Procurement and Contract Management Activities.

A revised Policy (Attachment 1) was presented for discussion at the Elected Member Forum on 20 October 2020 (EMF201020R04). The Procurement and Contract Management Policy with tracked changes is included as Attachment 2.

This report seeks Council endorsement of the revised and final Procurement and Contract Management Policy

RECOMMENDATION

That Council:

- 1. Endorse the revised Procurement and Contract Management Policy for implementation.**

Attachment

#	Attachment	Type
1	Attachment 1 - Procurement and Contractor Management Policy	PDF File
2	Attachment 2 - Procurement and Contractor Management Policy with track-changes	PDF File

1. RATIONALE

Section 49 of the *Local Government Act 1999* (SA) requires Council to develop and maintain procurement policies, procedures, and practices directed towards:

- obtaining value in the expenditure of public money
- providing for ethical and fair treatment of participants
- ensuring probity, accountability, and transparency in procurement operations.

Effective contract management is essential to ensure goods and services are provided to the required standard, within the agreed timeframe, and achieve value for money.

2. POLICY STATEMENT

All procurement and contract management occurs in accordance with the key principles and requirements of this Policy and all other applicable City of Marion policies and procedures.

3. OBJECTIVES

The primary objective of this Policy is to ensure:

- procurement:
 - responds to strategic priorities and operational needs
 - represents value for money in the expenditure of public money
 - encourages healthy competition between participants
 - results in the engagement of contractors with safe, ethical, socially inclusive, and environmentally responsible goods and services
 - complies with legislative requirements
- contract management:
 - minimises contract risks and disputes
 - achieves contractual outcomes
 - obtains value for money.

4. POLICY SCOPE AND IMPLEMENTATION

Scope

This Policy applies to all procurement and contract management activity associated with the acquisition of goods, services, consultants, and construction works for the City of Marion.

This Policy does not apply to:

- non-procurement expenditure (such as sponsorships, grants, funding arrangements, donations, and employment contracts)
- the disposal of land and other assets owned by the City of Marion
- the purchase of land by the City of Marion.

Implementation

4.1 Procurement key requirements

- Procurement supports strategic priorities and operational needs.
- Procurement complies with City of Marion policies, procedures, and delegations.
- Procurement methods are determined and applied in accordance with the Procurement Procedure. The City of Marion utilises various procurement methods and agreements/contract types to formally engage contractors, including collaborative purchasing contracts (e.g. LGA Procurement, Procurement Australia, State Government). This ensures best value for money is achieved.
- Authority to provide an exemption from relevant procurement procedures is delegated to officers of Council.
- Procurement activity is based on prudent decision making and underpinned by the ten key procurement principles.

4.2 Procurement key principles

Principle 1 Intent to contract

The City of Marion only approaches the market through a formal tender process if it has clear intent to contract. Requisites include:

- budget approval (which is typically imbedded through the annual business plan and budget process)
- internal approval for proposed expenditure
- intent to engage a contractor, subject to achieving acceptable outcomes in terms of value for money, work health and safety, environmental outcomes, and risk.

This does not preclude the City of Marion approaching the market to seek prices for budgeting purposes only provided this intent is made clear to the contractors.

Principle 2 Value for money

The City of Marion strives to achieve the best value for money outcome in procurement . All relevant costs and benefits are considered over the whole product life cycle from the sourcing of raw materials to disposal of goods or services.

Principle 3 Open and effective competition

The City of Marion encourages open and effective competition by providing with fair and reasonable access to opportunities to do business with Council. Contractors are offered feedback on unsuccessful tenders to encourage market development and demonstrate transparency of the procurement process.

Principle 4 Risk management

The City of Marion adopts sound risk management principles in procurement which are

consistent with the corporate risk management approach. All relevant risks are considered.

Principle 5 Confidentiality

The City of Marion maintains the confidentiality of information provided by contractors during and after the procurement process. Documents are stored, handled and disposed of in accordance with statutory requirements.

Principle 6 Probity, accountability, and transparency

The City of Marion demonstrates ethical procurement practices by:

- dealing with contractors on the basis of mutual trust and respect
- acting in an open and transparent manner
- treating contractors fairly and equitably
- avoiding and/or managing conflicts of interest
- complying with all legislation relevant to the procurement process.

Principle 7 Efficient procurement practices

The City of Marion uses standard tender and contract documentation wherever possible to ensure consistency of procurement. Panel arrangements and pre-qualification of contractors are utilised (where appropriate) to improve the efficiency of the procurement process and reduce the impact of repetitive bidding on potential contractors.

Principle 8 Work health and safety

The City of Marion seeks to engage contractors who can demonstrate an appropriate commitment to work health and safety (WHS) and capability as demonstrated by a suitable WHS Management System (WHSMS). As a minimum, contractors are required to:

- comply with the Work Health and Safety Act, 2012 (and all associated Regulations, Codes of Practice and Standards)
- cooperate with City of Marion work health and safety policies, procedures, and instructions
- identify hazards associated with work being undertaken and ensure all identified hazards are managed in accordance with WHS legislation.

Additional work health and safety requirements specific to the procurement may be included in the Market Document.

The City of Marion's contractor management system provides for:

- selection of contractors with appropriate safety controls
- exchange of information between the City of Marion and its contractors to facilitate the identification of hazards and appropriate risk management
- appropriate monitoring of contractor performance throughout the contract.

Principle 9 Environmental management

The City of Marion requires a minimum standard of environmental management from

contractors, which includes:

- compliance with all applicable environmental laws, protection policies, guidelines, codes of practice, and/or the condition of any licence or approval obtained from the Environment Protection Authority (EPA)
- conducting their operations in an environmentally sensitive manner.

Additional environmental requirements specific to the procurement may be included in the Market Document.

Principle 10 Use of local contractors and sustainable procurement

The City of Marion includes economic development, sustainability, and social inclusion elements in the Market Document (where appropriate) to:

- promote economic development within the Southern Region of Adelaide
- engage contractors that seek to minimise the impact of their operations on the environment
- support state and national efforts to increase workforce participation, skill development and social inclusion through employment of Aboriginal people, trainees and apprentices, or local people with barriers to employment.

To the extent permitted by law, the City of Marion may give preference to the engagement of local contractors (i.e. those operating within the City of Marion Council area boundaries) when all other commercial factors are considered equal. The definition of 'local' may vary, depending on the identified geographic market for the relevant procurement activity.

4.3 Contract management

Contract administrators

A suitably competent and experienced Council staff member is appointed as Contract Administrator and is responsible for the management of the contract.

Contract Administrators receive adequate training and instruction to enabled them to fulfil their responsibilities and understand the rights and obligations conferred by the contract.

Contract management key requirements

- Contract administration complies with City of Marion policies, procedures, and delegations.
- Foreseeable WHS risks relevant to contract work (including any specific WHS requirements of the contract) are identified and communicated to the Contractor.
- Technical aspects of the work (including risk assessments, job safety environmental analysis, and safe work method statements) are reviewed and confirmed.
- Key environmental aspects are identified prior to construction activity and

communicated to the Contractor.

- Contractor training and/or induction is completed prior to work commencing.
- Appropriate monitoring is undertaken of WHS and environmental management systems and work practices undertaken by Contractors.
- Contractor and City of Marion obligations are met under the contract.
- Contract variations or extensions are authorised strictly in accordance with the relevant delegated authority process. Approval is gained for contract variations that are outside of the original scope; have the effect of varying the contract sum; or alter the terms and conditions of the contract.
- Claims for payment are in accordance with the contract.
- Approved budget funds are available to authorise payment of invoices.

5. DEFINITIONS

<i>Term</i>	<i>Definition</i>
<i>Contract Administrator</i>	Means the Council officer responsible for the management and administration of a contract.
<i>Contractor</i>	Means an organisation engaged by the City of Marion to undertake defined services, Construction Work, or supply of goods.
<i>Contractor management</i>	Contractor management is the process of managing a contractual relationship between a contractor and the City of Marion to achieve agreed contractual outcomes. This includes addressing risks and disputes that arise.
<i>Market document</i>	Means the document used to invite offers from contractors and includes a specification or brief, conditions of contract and any other information required by contractors to provide sufficient detail for the City of Marion to make an informed decision.
<i>Procurement</i>	Means the acquisition of any goods, services or construction works by any means, including purchasing or leasing.
<i>Value for money</i>	Means the best outcome achievable when all costs and benefits (both qualitative and quantitative) over the procurement lifecycle (acquisition, use, maintenance, and disposal) are considered on a case-by-case basis.

6. ROLES AND RESPONSIBILITIES

<i>Role</i>	<i>Responsibility</i>
<i>Contract Administrator</i>	<ul style="list-style-type: none">• Comply with the contract management requirements of this Policy and all other applicable policy and procedure.
<i>Council staff responsible for procurement activity</i>	<ul style="list-style-type: none">• Comply with the procurement principles and requirements of this Policy and all other applicable policy and procedure.
<i>Council Member</i>	<ul style="list-style-type: none">• Consider tender recommendations put forward by staff through Council.
<i>Manager Strategic Procurement Services</i>	<ul style="list-style-type: none">• Ensure all procurement and contract management activities adhere to the principles and requirements of this Policy and all other applicable policy and procedure.

7. REFERENCES

City of Marion

Procurement Procedure

Tender Evaluation Procedure

Contract Management Procedure

Use of Purchase Orders Procedure

Risk Management Policy

Complaints and Grievance Policy

Other

Environment Protection Act 1993

Work Health and Safety Act 2012 (SA)

8. REVIEW AND EVALUATION

The Manager Strategic Procurement Services reviews this Policy every four years (or earlier if required) in accordance with the City of Marion Policy Framework. Council approves this Policy.

1. RATIONALE

~~The purpose of this policy is to provide City of Marion officers, potential suppliers, contractors and the community with a framework detailing how procurement activities and contractor management will be undertaken in the City of Marion.~~

~~This policy has been developed to address the requirements of s~~Section 49 of the *Local Government Act 1999* (SA) ~~which requires council~~ Council to develop and maintain procurement policies, procedures, and practices ~~and procedures~~ directed towards:

- obtaining value in the expenditure of public money; ~~and~~
- providing for ethical and fair treatment of participants; ~~and~~
- ensuring probity, accountability, and transparency in procurement operations.

Effective contractor management is essential to ensure goods and services are provided to the required standard, within the agreed timeframe, and achieve value for money.

~~The purpose of this policy is to provide City of Marion officers, potential suppliers, contractors and the community with a framework detailing how procurement activities and contractor management will be undertaken in the City of Marion.~~

2. POLICY STATEMENT

All procurement and contractor management occurs in accordance with the key principles and requirements of this Policy and all other applicable City of Marion policies and procedures.

~~This policy covers all procurement and contractor management activities associated with the acquisition of goods, services, consultants and construction works by the City of Marion.~~

~~This policy does not cover:~~

- ~~non-procurement expenditure such as sponsorships, grants, funding arrangements, donations and employment contracts; or~~
- ~~the disposal of land and other assets owned by the City of Marion; or~~
- ~~the purchase of land by the City of Marion~~

3. OBJECTIVES

The primary objective of this Policy is to ensure:

- procurement:
 - responds to strategic priorities and operational needs

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Category: Corporate
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Category: Public
Owner: Manager Strategic Procurement Services
Authorisation Date: xx/xx/20
Review Date: xx/xx/24

- represents value for money in the expenditure of public money
- encourages healthy competition between participants
- results in the engagement of contractors with safe, ethical, socially inclusive, and environmentally responsible goods and services
- complies with legislative requirements
- contractor management:
 - minimises contract risks and disputes
 - achieves contractual outcomes
 - obtains value for money.

3.4. POLICY SCOPE AND IMPLEMENTATION

Scope

This ~~policy~~ Policy ~~covers~~ applies to all procurement and contractor management ~~activities~~ activity associated with the acquisition of goods, services, consultants, and construction works ~~by for~~ the City of Marion.

This ~~policy~~ Policy does not ~~cover~~ apply to:

- non-procurement expenditure ~~(such as sponsorships, grants, funding arrangements, donations, and employment contracts); or~~
- the disposal of land and other assets owned by the City of Marion; ~~or~~
- the purchase of land by the City of Marion.

Implementation

4.1 Procurement key requirements

- Procurement supports strategic priorities and operational needs.

Key

~~With respect to procurement activities within Council:~~

- ~~all P~~ procurement activities are to be ~~complies undertaken by Council staff in accordance with this City of Marion policies, procedures, Policy and supporting procurement procedures and delegations. Elected Member involvement in procurement activities is to approve policy and consider tender recommendations put forward by staff through Council.~~
- ~~P~~ the procurement methods for the acquisition of goods, services, consultants and construction works will be ~~are~~ determined and applied in accordance with Council's the Procurement Procedure, ~~which incorporates that the~~ The City of Marion will utilise

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Policy Ref/Security Classification:
Category: Corporate
Owner:
Authorisation Date:
Review Date:

various procurement methods and agreements/contract types to formally engage contractors, including collaborative purchasing contracts (e.g. LGA Procurement, Procurement Australia, State Government). This ~~enables~~ ensures best value for money to be achieved.

- ~~contract variations or extensions are to be authorised strictly in accordance with the relevant delegated authority process.~~
- ~~the~~ A authority to provide an exemption from relevant procurement procedures ~~will is~~ be delegated to officers of Council.
- ~~Procurement and Contractor Management within the City of Marion shall be consistent with and support Council's current Strategic Plan.~~
- procurement Procurement activities ~~will is be~~ based on ~~the imbedded accountability of honesty, fairness and~~ prudent decision making, and underpinned by the application of the following ten key procurement principles.

4.2 Procurement key principles

Principle 1 Intent to contract

The City of Marion ~~will~~ only approaches the market through a formal tender process if it has clear intent to contract. Requisites include:

- ~~after gaining~~ budget approval (~~which is typically imbedded through the annual business plan and budget process~~)
- ~~and any other~~ internal approval required for ~~the~~ proposed expenditure
- ~~and with the~~ intent to engage a contractor, subject to achieving acceptable outcomes in terms of value for money, work health and safety, environmental outcomes, and risk.

This does not preclude the City of Marion approaching the market to seek prices for budgeting purposes only provided this (~~where that intent is made clear to the contractors~~).

Principle 2 Value for money

The City of Marion ~~will~~ strives to achieve the best value for money outcome in ~~its~~ procurement activities, ~~with All consideration to all~~ relevant costs and benefits are considered over the whole product life cycle from the sourcing of raw materials to disposal of goods or services being procured.

Principle 3 Open and effective competition

The City of Marion ~~will seek to provide~~ encourages open and effective competition by providing contractors with fair and reasonable access to opportunities to do business with Council, ~~in~~

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Policy Ref/Security Classification:
Category: Corporate
Owner:
Authorisation Date:
Review Date:

~~line with relevant procurement procedures.~~ Contractors ~~will~~ are ~~be~~ offered feedback on unsuccessful tenders to encourage market development and demonstrate transparency of the procurement process.

Principle 4 Risk management

The City of Marion ~~will~~ adopts sound risk management principles in ~~its~~ procurement ~~activity~~ which are ~~ies~~ consistent with ~~the~~ the corporate risk management approach. All relevant risks ~~will be~~ are ~~taken into~~ consider ~~ed~~ ation.

Principle 5 Confidentiality

The City of Marion ~~will~~ maintains the confidentiality of information provided by contractors ~~in any~~ during and after the procurement process ~~both during the process and for the period after until.~~ Documents are stored, handled and destroyed-disposed of in accordance with statutory requirements.

Principle 6 Probity, accountability, and transparency

The City of Marion demonstrates ethical procurement practices by:

- will ~~dealing~~ with ~~all~~ contractors and potential contractors on the basis of mutual trust and respect
- ~~To facilitate this, the City of Marion will~~ acting in an open and transparent manner ~~in its procurement activities.~~
- ~~Contractors will be~~ treated contractors fairly and equitably ~~in any procurement process.~~
- avoiding and/or managing conflicts of interest
- ~~The City of Marion will~~ complying with all legislation relevant to the procurement process.

Principle 7 Efficient procurement practices

The City of Marion ~~uses~~ Standard-standard tender and contract documentation ~~will be~~ used wherever possible to ensure consistency of procurement. Panel arrangements and pre-qualification of contractors ~~will be~~ are ~~utilised (where appropriate).~~ to improve the efficiency of the procurement process and reduce the impact of repetitive bidding on potential contractors.

Principle 8 Work health and safety

The City of Marion ~~is committed to achieving a high level of pro-active Work Health and Safety (WHS) management during its procurement processes and management of contracts. The City of Marion seeks to engage contractors who can demonstrate an appropriate commitment to work health and safety (WHS) and capability as demonstrated by a suitable WHS Management System (WHSMS) capability that, at a minimum, meets the City of Marion's WHS standards which will optimise safety management for workers contracted by the City of~~

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PO Box 21, Oaklands Park SA 5046
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Policy Ref/Security Classification:
Category: Corporate
Owner:
Authorisation Date:
Review Date:

Procurement and Contractor Management Policy

~~Marion.~~ As a minimum, ~~contractors this will be~~ required to:

- comply~~ance to the with the~~ Work Health ~~and~~, Safety Act, 2012 (and all associated Regulations, Codes of Practice and Standards);
- cooperate~~ing~~ with ~~City of Marion work health and any~~ safety policies, procedures, and ~~information instructions provided by the City of Marion, and~~
- identify~~ing~~ hazards associated with work being undertaken and ensur~~ing~~ all identified hazards are managed in accordance with ~~the~~ WHS legislation.

Additional work health and safety requirements specific to the procurement ~~and contractor management will be advised~~ may be included in the Market Document.

The City of Marion's contractor management system ~~will provide~~ s for: ~~the~~

- selection of contractors with appropriate safety controls;
- ~~the~~ exchange of information between the City of Marion and its contractors to facilitate the identification of hazards and appropriate risk management, ~~and~~
- ~~the~~ appropriate monitoring of ~~the on-going contractor~~ performance ~~of the contractors engaged throughout the contract.~~

Principle 9 Environmental management

The City of Marion ~~recognises it has an important role in environmental management, through its procurement activities and contractor management.~~

~~When engaging contractors, the City of Marion~~ requires a minimum standard of environmental management ~~from contractors,~~ which includes:

- compliance with all applicable environmental laws, protection policies, guidelines, codes of practice, and/or the condition of any licence or approval obtained from the Environment Protection Authority (EPA); ~~and~~
- ~~requirements to~~ conduct~~ing~~ their operations in an environmentally sensitive manner.

Additional environmental requirements specific to the procurement ~~will be advised~~ may be included in the Market Document.

Principle 10 Use of local contractors and sustainable procurement

~~The City of Marion includes eWhere appropriate, economic development, sustainability, and, or social inclusion elements specific to the procurement may be advised in the Market Document (where appropriate) to reflect the City of Marion's desire to:~~

- promote economic development within the Southern Region of Adelaide; ~~or~~
- engage contractors that seek to minimise the impact of their operations on the environment; ~~or~~

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~~Policy Ref/Security Classification:~~
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- support state and national efforts to increase workforce participation, skill development and social inclusion through employment of Aboriginal people, trainees and apprentices, or local people with barriers to employment.

To the extent permitted by law, the City of Marion may give the City of Marion may give preference to the engagement of local contractors (~~that is i.e.~~ those operating within the City of Marion Council area boundaries) when all other commercial factors are considered equal. The definition of 'local' may vary, depending on the identified geographic market for the relevant procurement activity.

4.24.3 Contractor management

Competence of Contract administrators

A suitably competent and experienced Council staff member is appointed as Contract Administrator and is responsible for the management of the contract.

Contract Administrators receive Officers required to manage contracts will be adequately training and instruction ed to enabled them to fulfil their responsibilities carry out those duties and understand the rights and obligations conferred by the contract.

Responsibilities of contract administrators Contractor management key requirements

City of Marion officers responsible for the management of contracts shall ensure that:

- the Contract administration of contracts complies with the City of Marion's Policies policies, and pProcedures, and delegations.
- foreseeable Foreseeable WHS risks relevant to contract work (, including any specific WHS requirements of the contract), are identified and communicated to the Contractor.
- any tTechnical aspects of the work (including risk assessments, job safety environmental analysis, and/ safe work method statements) are reviewed and confirmed.
- key Key environmental aspects are identified prior to construction activityies and communicated to the Contractor.
- any Contractor training and/or induction required to be undertaken by the Contractor is completed prior to work commencing. work is completed
- appropriate Appropriate monitoring is undertaken of WHS and environmental management systems and work practices undertaken by Contractors.
- the Contractor and the City of Marion comply with their respective obligations are met under the contract.

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Authorisation Date:
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Owner: Manager Strategic Procurement Services
Authorisation Date: xx/xx/20
Review Date: xx/xx/24

Procurement and Contract Management Policy

- Contract variations or extensions are authorised strictly in accordance with the relevant delegated authority process. Approval is gained for contract variations to the contract which that are outside of the original scope, have the effect of varying the contract sum, or alter the terms and conditions of the contract.
- any ~~C~~elaims for payment are in accordance with the contract.
- ~~approved~~ Approved budget funds are available to authorise payment of invoices.

4.5. DEFINITIONS

<u>Term</u>	<u>Definition</u>
<u>Contract Administrator</u>	<u>Means the Council officer responsible for the management and administration of a contract.</u>
<u>Contractor</u>	<u>Means an organisation engaged by the City of Marion to undertake defined services, Construction Work, or supply of goods.</u>
<u>Contractor management</u>	<u>Contractor management is the process of managing a contractual relationship between a contractor and the City of Marion to achieve agreed contractual outcomes. This includes addressing risks and disputes that arise.</u>
<u>Market document</u>	<u>Means the document used to invite offers from contractors and includes a specification or brief, conditions of contract and any other information required by contractors to provide sufficient detail for the City of Marion to make an informed decision.</u>
<u>Procurement</u>	<u>Means the acquisition of any goods, services or construction works by any means, including purchasing or leasing.</u>
<u>Value for money</u>	<u>Means the best outcome achievable when all costs and benefits (both qualitative and quantitative) over the procurement lifecycle (acquisition, use, maintenance, and disposal) are considered on a case-by-case basis.</u>

5.6. ROLES AND RESPONSIBILITIES

~~The Manager Strategic Procurement Services is responsible for the implementation and adherence of this policy with all Procurement Contractor Management activities.~~

<u>Role</u>	<u>Responsibility</u>
<u>Contract Administrator</u>	<ul style="list-style-type: none">• <u>Comply with the contract management requirements of this Policy and all other applicable policy and procedure.</u>
<u>Council staff responsible for procurement activity</u>	<ul style="list-style-type: none">• <u>Comply with the procurement principles and requirements of this Policy and all other applicable policy and procedure.</u>
<u>Council Member</u>	<ul style="list-style-type: none">• <u>Consider tender recommendations put forward by staff through Council.</u>
<u>Manager Strategic Procurement Services</u>	<ul style="list-style-type: none">• <u>Ensure all procurement and contractor management activities adhere to the principles and requirements of this Policy and all other applicable policy and procedure.</u>

~~Elected Member involvement in procurement activities is to approve policy and consider tender recommendations put forward by staff through Council.~~

6.7. REFERENCES

Procedure References

City of Marion

~~City of Marion~~ Procurement Procedure

~~City of Marion~~ Tender Evaluation Procedure

~~City of Marion~~ Contract Management Procedure

~~City of Marion~~ Use of Purchase Orders Procedure

Other Related References

~~City of Marion~~ Risk Management Policy

~~City of Marion~~ Complaints and Grievance Policy

Other

~~WHS Act 2012~~

Environment Protection Act 1993

Work Health and Safety Act 2012 (SA)

7.8. REVIEW AND EVALUATION

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Authorisation Date: xx/xx/20
Review Date: xx/xx/24

Procurement and Contractor Management Policy

Page 272
ATTACHMENT 2



The Manager Strategic Procurement Services reviews this Policy every four years (or earlier if required) in accordance with the City of Marion Policy Framework. Council approves this Policy. Reviewed every four years, in accordance with the Corporate Policy Framework and authorised by Council.

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Authorisation Date: xx/xx/20
Review Date: xx/xx/24

Page 9 of 9

City of Marion
245 Sturt Road, Sturt SA 5047
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CORPORATE REPORTS FOR INFORMATION/NOTING

SWBMX and Southern Soccer Facilities - Lease Arrangements with the State Government

Originating Officer	Project Manager Strategic Projects - Carla Zub
Corporate Manager	Manager City Activation - Greg Salmon
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124R17

REPORT OBJECTIVE

The purpose of this report is for Council to note that the City of Marion and State Government will enter into Licences to Construct and long term Leases over the land of the Sam Willoughby BMX and Southern Soccer Facilities on Majors Road, O'Halloran Hill.

EXECUTIVE SUMMARY

With the \$12.8 million Sam Willoughby BMX and Southern Soccer Facilities about to commence construction on Majors Road, O'Halloran Hill, Administration has finalised negotiations with the Department for Environment and Water for long term tenure over the two parcels of land within Glenthorne National Park.

The City of Marion will enter into two separate agreements over each parcel being; a Licence to Construct and a Lease. The Licence to Construct will provide Council and its contractors access to the land for the purpose of constructing the new facilities with the Lease of 40 years (25+5+5+5 years) commencing at practical completion.

Under the key terms and conditions, Council will be required to pay \$1 per annum together with all operating and capital expenses associated with the new facilities.

This report notes that the Licence and Lease will allow Council to deliver and have ownership of the new SWBMX and Southern Soccer Facilities on Majors Road, providing the Southern Adelaide region with community facilities for generations to come.

RECOMMENDATION

That Council:

- 1. Notes the City of Marion and the Minister for Environment and Water has agreed to the key terms and conditions for the long term leases (25 years+15 years) over parcels of land for the SWBMX and Southern Soccer Facilities for an annual rental of \$1 per annum.**
- 2. Notes Council will be responsible for all operating and capital expenses for the facilities over the term of the leases.**
- 3. Notes the Chief Executive has the delegated authority to execute the Licence to Construct and Leases.**

GENERAL ANALYSIS



The Sam Willoughby BMX Facility and the Southern Soccer Facility will be constructed on separate parcels of Crown Land at 3C and 14L Majors Road, O'Halloran Hill (Certificate of Title 6185/523 and Crown Record 6088/98) within Glenthorne National Park and are under the care, control and management of the Minister for Environment and Water. Refer to Attachment One for lease areas highlighted in red.

Over the last twelve months, Administration has been negotiating with the Department for Environment and Water (DEW) for access to the land to facilitate construction and longer term tenure of the sites. The Licence to Construct (enable access for the construction period) and the key terms and conditions for the Leases have now been resolved and can be summarised as follows:

Licence to Construct:

This document will provide Council with permission to access the land during construction of the two developments. Council is not required to make any monetary payment for access, however, it will be responsible for any statutory charges (rates and taxes), insurance and any site specific operating costs during this time.

The term of the lease will be from occupancy of the site for construction until practical completion in September 2021 (or date complete, in the event there are unforeseen delays).

Upon the award of contract and execution of the licence, Council's contractor will be able to commence works on site for the new developments. The contractor will be responsible for site under similar conditions to any new development on Council land.

Lease:

The key terms and conditions for the long term leases can be summarised as follows:

Commencement Date:	Completion of construction, but no later than 30 June 2022
Term:	25 years with options of renewal 5 years + 5 years + 5 years (bringing the total tenure to 40 years)
Rental:	\$1 per annum with no rental increases
Outgoings:	<p>Council will be solely responsible for any and all outgoings, including but not limited to:</p> <ul style="list-style-type: none"> • any council rates which could be incurred at the site (including through sublease), • electricity, water, gas costs, levies, rubbish disposal and all waste removal, • structural expert reports if required, • tree removal, cleaning, security and monitoring, and fire safety requirements
Maintenance:	Council will be solely responsible for all maintenance, repair (including structural repair and infrastructure maintenance), environmental and grounds maintenance, pest plant and animal control, sewerage repair, replacement of plant and equipment, and necessary restoration works.
Sublease:	Ability to sublease the land subject to the Minister's approval and under the same terms and conditions as the head lease between the Minister and Council, which aligns with Council's leasing and licensing policy.



It should be noted that both facilities will be sublet to the Clubs to operate and maintain in accordance with Council's Leasing and Licensing policy. A rental fee will be charged and calculated by an independent valuer upon completion of the facilities.

Execution of Documentation

DEW has instructed the Crown Solicitor's Office to prepare the final documentation to be executed by both parties to ensure that access can be provided to Council's contractor to commence construction of the new \$12.8 million developments on Majors Road.

Under the Chief Executive's delegation, the CEO has the appropriate authority to execute the Licence to Construct and Leases on behalf of the City of Marion.

Attachment

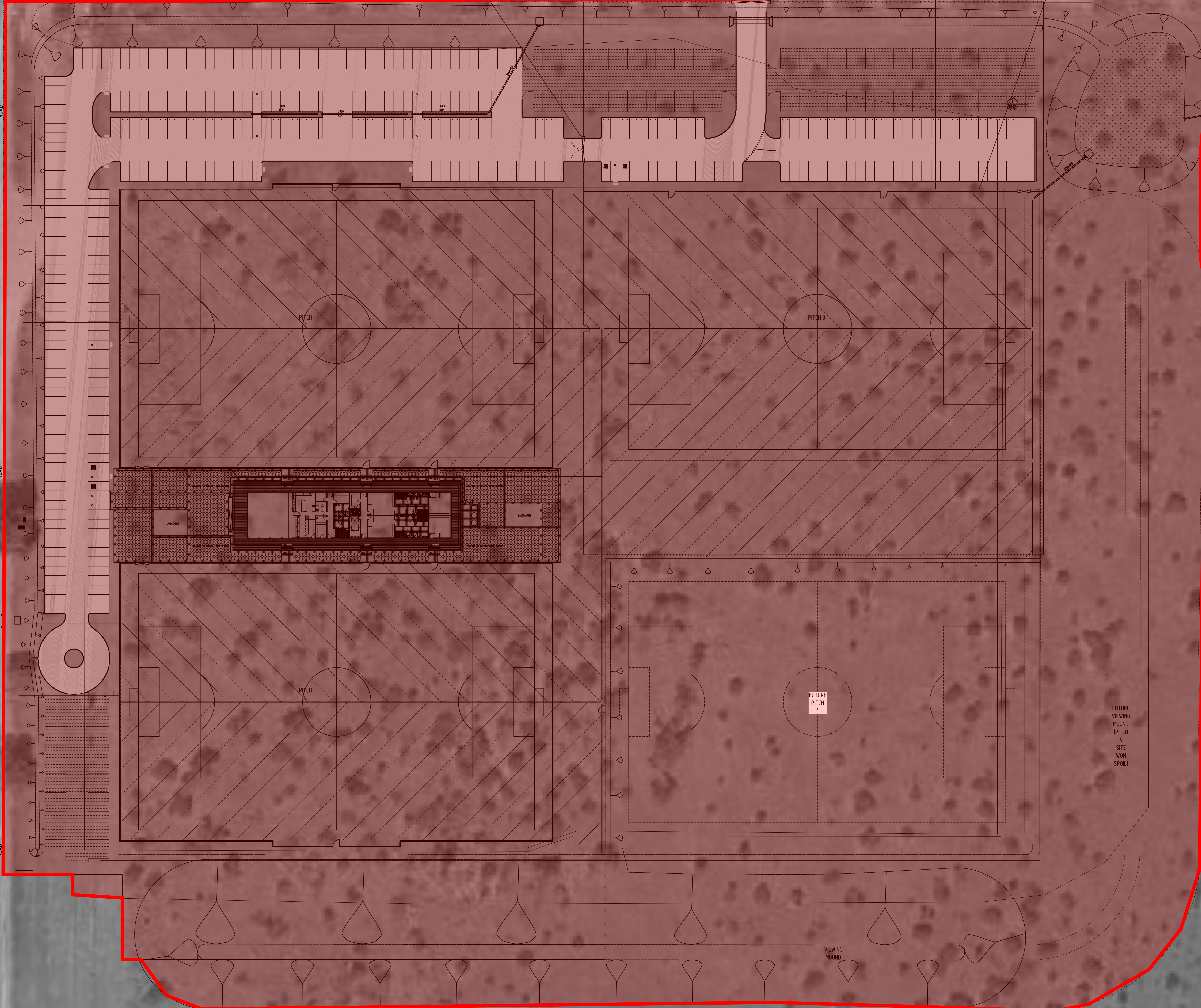
#	Attachment	Type
1	Soccer Lease Area	PDF File
2	BMX Soccer Area	PDF File

GENERAL NOTES page 276

1. ABBREVIATED CODES HAVE BEEN USED TO IDENTIFY THE BUILDING, SHOWN ON THE DRAWINGS AND TO REFER THEM TO THEIR SPECIFIC IT IS NECESSARY AND IMPERATIVE TO READ THE DRAWINGS IN CON THE SCHEDULES IN THE SPECIFICATION BUILDING ASSEMBLIES ARE CODED AND REFERRED TO ON THE DRAW ALPHABETIC CODE

2. EXTENT OF SERVICES & STRUCTURAL SHOWN ON THIS DRAWING IS ONLY. FOR FULL EXTENT REFER TO ENGINEERS DRAWINGS AND DE ALL NEW DOORS TO BE SET OUT 150mm FROM CORNER UNLESS NOTI

4. DO NOT SCALE FROM DRAWINGS



LEGEND:

197
P.198.350
17.5
TK- TOP OF KERB
PL- PLATFORM LEVEL
BL- BENCH LEVEL
C- COVER
BB- BOTTOM OF BATTER
FINISHED SURFACE CONTOURS
STORMWATER PIPE - RCP
STORMWATER PIPE - PVC
MEGAFLOW SUB SURFACE DRAIN
KERB ONLY
ROLL OVER KERB
EDGE KERB
KERB RAMP
GRATED INLET PIT (G.)
JUNCTION BOX (JB.)
STORMWATER INSPECTION OPENING (SIO.)
PRECAST CONCRETE WHEEL STOP
BOLLARD (TO ARCHITECTS DETAIL)
EXPANSION JOINT
TOOLED JOINT
18m HIGH BLACK PVC COATED FENCE
1.1m HIGH BLACK PVC COATED FENCE
RURAL STYLE FENCE
ELECTRICAL SUPPLY
LIGHTING TOWER
TOWER PIT
LIGHTING POLE
LIGHTING PIT
INDICATIVE BOREHOLE LOCATION AS PER GEOTECHNICAL INVESTIGATION No.161161A BY WGA DATED 24 NOVEMBER 2017

PAVEMENT - TYPE 1
PAVEMENT - TYPE 2
OVERFLOW PARKING PA
CONCRETE PAVEMENT -
BLOCK PAVING
LANDSCAPING (BY ARCH
TURF WITH SUBSOIL DRA
(REFER DETAIL CC-0012)
PAVING: TYPE 1
PAVING: TYPE 2

T1
ISSUED FOR TENDER AND APPROVAL
ISSUE
DESCRIPTION
CLIENT REPRESENTATIVE
CITY OF MARION
PROJECT MANAGER
TURNER TOWNSHED
ARCHITECTS & INTERIOR DESIGNERS
GREENWAY ARCHITECTS
STRUCTURAL & CIVIL ENGINEERS
WALLBRIDGE GILBERT AZTEC
SERVICE ENGINEERS
SECON CONSULTING ENGINEERS

FSA SOUTHERN SOCCER
SITE PLAN

PROJECT
SWBMX UCI INTERNATIONAL -
FOOTBALL SOUTH AUSTRALIA/
(FSA) SOUTHERN SOCCER
FACILITIES

MAJORS ROAD
O'HALLORAN HILL
SOUTH AUSTRALIA

GREENWAY
ARCHITECTS

207 ANGAS STREET
PHONE: (08) 8232 1888
EMAIL: adelalade@greenwayarchitects.com.au
CONTRACTORS ARE TO VERIFY ALL DIMENSIONS ON
BEFORE COMMENCING ANY WORK OR PLANNING SHOP
DRAWN
CW
SCALE
1:500
JULY 2020
CHECKED
SF
JOB
G16095
SHEETS IN SET
2 OF 31

GENERAL NOTES:

- ABBREVIATED CODES HAVE BEEN USED TO IDENTIFY THE BUILDING ASSEMBLIES SHOWN ON THE DRAWINGS AND TO REFER THEM TO THEIR SPECIFIC SPECIFICATION. IT IS NECESSARY AND IMPERATIVE TO READ THE DRAWINGS IN CONJUNCTION WITH THE SCHEDULES IN THE SPECIFICATION. BUILDING ASSEMBLIES ARE CODED AND REFERRED TO ON THE DRAWINGS BY AN ALPHANUMERIC CODE.
- EXTENT OF SERVICES & STRUCTURAL SHOWN ON THIS DRAWING IS INDICATIVE ONLY. FOR FULL EXTENT REFER TO ENGINEERS DRAWINGS AND DETAILS
- ALL NEW DOORS TO BE SETOUT 100mm FROM CORNER UNLESS NOTED OTHERWISE
- DO NOT SCALE FROM DRAWINGS

LEGEND:

- EXISTING LEVELS
EXISTING CONTOURS
DESIGN LEVELS
P- PAVEMENT
L- LANDSCAPE
G- GRATE
IN- INVERT
TS- TOP OF BATTER
STORMWATER PIPE - RCP
PVC STORMWATER PIPE
EDGE STRIP
KERB ONLY
KERB RAMP
GRATED INLET PIT (GI)
JUNCTION BOX (JB)
STORMWATER INSPECTION OPENING (SOI)
BOLLARD (TO ARCHITECTS DETAIL)
WHEEL STOP
LIGHTING TOWER
INDICATIVE BOREHOLE LOCATION AS PER GEOTECHNICAL INVESTIGATION N616161A BY WGA DATED 21 OCTOBER 2016
- TK- TOP OF KERB
PL- PLATFORM LEVEL
BL- BENCH LEVEL
CL- COVER
BB- BOTTOM OF BATTER

- CARPARK PAVEMENT
RUBBLE PAVEMENT
BLOCK PAVING
LANDSCAPING (BY ARCHITECT)
BMX TRACK
VIEWING MOUND
SUBGRADE EXCAVATION AREA
FILL AREA WITH MIN 150mm PM3/20 NEAT QUARRY MATERIAL OR APPROVED EQUIVALENT (MIN CBR 15%)
PAVING TYPE 1 - UNIT PAVING
PAVING TYPE 2 - UNIT PAVING

1.8m HIGH BLACK PVC COATED FENCE

T1	ISSUED FOR TENDER AND APPROVAL	02.10.2020
ISSUE	DESCRIPTION	DATE

CLIENT REPRESENTATIVE
CITY OF HAWTHORN
PROJECT MANAGER
TURNER TOWNSEND
ARCHITECTS & INTERIOR DESIGNERS
GREENWAY ARCHITECTS
STRUCTURAL & CIVIL ENGINEERS
WALLBRIDGE CLIBERT AZTEC
SERVICE ENGINEERS
SECON CONSULTING ENGINEERS

DRAWING
SWBMX UCI INTERNATIONAL
SITE PLAN

PROJECT

SWBMX UCI INTERNATIONAL +
FOOTBALL SOUTH AUSTRALIA
(FSA) SOUTHERN SOCCER
FACILITIES

MAJORS ROAD
O'HALLORAN HILL
SOUTH AUSTRALIA

GREENWAY
ARCHITECTS

207 ANGAS STREET ADELAIDE S.A. 5000
PHONE: (08) 8232 1888 FAX: (08) 8232 1271

EMAIL: adelaide@greenwayarchitects.com.au

CONTRACTORS ARE TO VERIFY ALL DIMENSIONS ON THE JOB BEFORE COMMENCING ANY WORK OR PLANNING SHOP DRAWINGS

DRAWN	DATE	
CW	JULY 2020	
SCALE	CHECKED	
1:700	SF	
JOB	SHEETS IN SET	DRAWING
G16095	3 OF 31	A1.02

T1

Minutes of the LGA Annual General Meeting held on 29 October 2020

Originating Officer	Acting Manager Corporate Governance - Jaimie Thwaites
Corporate Manager	Acting Manager Corporate Governance - Jaimie Thwaites
General Manager	Acting General Manager City Services - Kate McKenzie
Report Reference	GC201124R18

REPORT OBJECTIVE

The purpose of this report is to provide Council with a copy of the draft minutes from the recent Local Government Association (LGA) Annual General Meeting held on 29 October 2020.

EXECUTIVE SUMMARY

The 2020 LGA Annual General Meeting was held at the Woodville Town Hall on Thursday, 29 October 2020. The Mayor attended in person and the Acting Manager Corporate Governance attended electronically.

The agenda and papers for the meeting are available on the LGA website via the following link:
[LGA AGM Agendas and Papers - 29 October 2020](#)

A copy of the draft minutes is included as Attachment 1.

RECOMMENDATION

That Council:

- 1. Notes the minutes of the LGA AGM held on 29 October 2020.**

DISCUSSION

A list of items discussed is as follows:

President's Address

5. Minutes of Previous Meeting

- 5.1 Minutes of the Annual General Meeting held on 31 October 2019 - *Carried*
- 5.2 Resolutions and Actions from Previous Meetings - *Carried*

6. LGA Business

- 6.1 LGA Annual Report 2019/2020 - *Carried*
- 6.2 Financial Statements 2019/2020 - *Carried*
- 6.3 Annual Reports of LGA Committees - *Carried*
- 6.4 LGASA Mutual Annual Report 2019/20 - *Carried*
- 6.5 LGA Procurement Annual Report - *Carried*
- 6.6 Local Government Research and Development Scheme - *Carried*
- 6.7 LGA Advocacy Update - *Carried*
- 6.8 LGA Member Services Update - *Carried*
- 6.9 Local Government Functional Support Group (LGFSG) - *Carried*
- 6.10 Pricing Methodology and Pricing Schedule - *Carried*
- 6.11 Local Government Financial Indicators 2020 - *Carried*
- 6.12 LGA Board and Committee Member Allowances and Expenses Policy - *Lost*



6.13 SAROC and GAROC Terms of Reference - *Carried*

7. Recommendation Reports from the SAROC Committee

7.1 Attendance at Meetings by electronic means - *Carried*

7.2 Solid Waste Levy - *Carried*

7.3 Recycling Services and better support for regional communities in the disposal and management of recycling - *Carried*

8. Recommendation Reports from the GAROC Committee

8.1 Family & Domestic Violence training, education & development - *Carried*

8.2 Native Vegetation Act and Policy for SEB Guidelines - *Carried*

8.3 Collaborative development of a trial local government sector framework and approach fostering greater cross council collaboration and co-founding of shared social and other facilities and infrastructure - *Lost*

8.4 Aluminium Composite Panel Cladding - *Carried*

8.5 Regulation 119 of the Planning, Development and Infrastructure (General) Regulations 2017 - *Carried*

9. Recommendation Reports from the LGA Board of Directors

9.1 State of Climate Emergency – *Lost*

9.2 Voter Roll Process (MRLGA) - *Carried*

9.3 Catastrophic Fire Days Community Relief Centres (Cool Refuge Centre) - *Carried*

9.4 Installation of Sea-Level Gauge at O'Sullivan Beach - *Carried*

9.5 'Buying it Back' Circular Procurement Pilot Project – recommendations for local government - *Carried*

Attachment

#	Attachment	Type
1	LGA AGM - Draft Minutes 29 October 2020	PDF File

Draft

Draft Minutes of the LGA Annual General Meeting held on Thursday 29 October 2020 at 11.00am at Woodville Town Hall, 76 Woodville Road, Woodville South

1. Open & Welcome

The President opened the meeting at 11:00am and welcomed members and staff.

Present:

President	Mayor Sam Telfer
Chief Executive Officer	Matt Pinnegar
Executive Director Public Affairs	Lisa Teburea
Records Management & Projects Coordinator (Minutes)	Astrid Crago
Executive Assistant to the CEO & President (E-voting)	Ashlea Lyall
Human Resources and Administration Coordinator (E-voting)	Sarah Ryan

Member Councils (voting delegates):

City of Adelaide	Coorong District Council
Adelaide Hills Council	Copper Coast Council
Adelaide Plains Council	District Council of Elliston
Alexandrina Council	The Flinders Ranges Council
The Barossa Council	District Council of Franklin Harbour
Barunga West Council	Town of Gawler
Berri Barmerra Council	Regional Council of Goyder
City of Burnside	District Council of Grant
Campbelltown City Council	City of Holdfast Bay
City of Charles Sturt	District Council of Karoonda East Murray
Clare & Gilbert Valleys Council	District Council of Kimba
District Council of Cleve	Kingston District Council
District Council of Coober Pedy	Light Regional Council

Draft

District Council of Loxton Waikerie
 City of Marion
 Mid Murray Council
 City of Mitcham
 Mount Barker District Council
 City of Mount Gambier
 District Council of Mount Remarkable
 Rural City of Murray Bridge
 Naracoorte Lucindale Council
 Northern Areas Council
 City of Norwood Payneham & St Peters
 City of Onkaparinga
 District Council of Orroroo/Carrieton
 District Council of Lower Eyre Peninsula
 City of Playford
 City of Port Adelaide Enfield
 Port Augusta City Council
 City of Port Lincoln

City of Prospect
 Renmark Paringa Council
 District Council of Robe
 City of Salisbury
 Southern Mallee District Council
 District Council of Streaky Bay
 Tatiara District Council
 City of Tea Tree Gully
 District Council of Tumby Bay
 City of Unley
 City of Victor Harbor
 Wakefield Regional Council
 Town of Walkerville
 Wattle Range Council
 City of West Torrens
 City of Whyalla
 Wudinna District Council
 District Council of Yankalilla

2. Apologies

District Council of Ceduna
 Kangaroo Island Council
 District Council of Peterborough

Port Pirie Regional Council
 Municipal Council of Roxby Downs
 Yorke Peninsula Council

3. Notices & Arrangements

The Executive Director Public Affairs outlined the notices and arrangements for the meeting.

4. President's Address

The President provided a verbal report. A copy of the report is attached to these minutes.

Draft

5. Minutes of Previous Meeting

5.1 Minutes of the Annual General Meeting held on 31 October 2019

Moved Light Seconded Tatiara that the Annual General Meeting confirms the minutes of the Annual General meeting held on 31 October 2019 as a true and accurate record of the proceedings held.

Carried

5.2 Resolutions and Actions from Previous Meetings

Moved Victor Harbor Seconded Campbelltown that the Annual General Meeting notes progress with resolutions resulting from the Annual General Meeting of 31 October 2019 and outstanding resolutions from earlier general meetings.

Carried

6. LGA Business

6.1 LGA Annual Report 2019-2020

Moved Unley Seconded Kimba that the Annual General Meeting receives and adopts the Local Government Association of South Australia's Annual Report for the year 2019-2020.

Carried

6.2 Financial Statements 2019/20

Director Corporate Services Andrew Wroniak provided an overview of the Financial Statements.

Moved Northern Areas Seconded Gawler that the Annual General Meeting receives and adopts the LGA of SA and controlled entities Financial Statements for the year 2019/20.

Carried

6.3 Annual Reports of LGA Committees

Chair of the GAROC Committee, Mayor Karen Redman presented the GAROC Annual Report to members.

Chair of the SAROC Committee, Mayor Erika Vickery presented the SAROC Annual Report to members.

Moved Mid Murray Seconded Grant that the Annual General Meeting notes the Annual Reports for the year 2019-2020 of the following Committees established under the LGA Constitution:

- a) Greater Adelaide Regional Organisation of Councils (GAROC)
- b) South Australian Regional Organisation of Councils (SAROC)

Draft

- c) CEO Advisory Group
- d) Audit and Risk Committee

Carried

6.4 LGASA Mutual Annual Report 2019/20

On behalf of the chair, Ms Dascia Bennett, Independent Member of LGASA Mutual, presented the Annual Report to members.

Moved Naracoorte Lucindale Seconded Campbelltown that the Annual General Meeting receives and notes the LGASA Mutual Annual Report for the year 2019-2020.

Carried

6.5 LGA Procurement Annual Report

The Chair of LGA Procurement, Mayor David O'Loughlin, presented the Annual Report to members.

Moved Light Seconded Whyalla that the Annual General Meeting receives and notes the LGA Procurement Annual Report for the year 2019-2020.

Carried

6.6 Local Government Research and Development Scheme

Moved Northern Areas Seconded Yankalilla that the Annual General Meeting notes the report.

Carried

6.7 LGA Advocacy Update

Moved Goyder Seconded Salisbury that the Annual General Meeting notes the report.

Carried

6.8 LGA Member Services Update

Moved Barunga West Seconded Wattle Range that the Annual General Meeting notes the report.

Carried

6.9 Local Government Functional Support Group (LGFSG)

The President thanked the Secretariat for their work in supporting the LGFSG over the last 12 months.

Moved Alexandrina Seconded Franklin Harbour that the Annual General Meeting notes the report on the Local Government Functional Support Group.

Carried

Draft

6.10 Pricing Methodology and Pricing Schedule

Moved Mid Murray Seconded Wudinna that the Annual General Meeting notes the report.

Carried**6.11 Local Government Financial Indicators 2020**

Moved Northern Areas Seconded Wakefield Regional that the Annual General Meeting notes the report.

Carried**6.12 LGA Board and Committee Member Allowances and Expenses Policy**

Charles Sturt Mayor Angela Evans declared a perceived conflict of interest and left the meeting.

Moved Mid Murray Seconded Light that the Annual General Meeting adopts the attached revised Board and Committee Member Allowances and Expenses Policy.

Lost

12.19pm Mayor Evans returned to the meeting.

6.13 SAROC and GAROC Terms of Reference

Moved Gawler Seconded Naracoorte Lucindale that the Annual General Meeting ratifies the LGA SAROC Terms of Reference (effective 8 January 2020) and LGA GAROC Terms of Reference (effective 23 July 2020).

Carried**7. Recommendation Reports from the SAROC Committee****7.1 Attendance at Meetings by electronic means (Victor Harbor)**

Moved Victor Harbor Seconded Campbelltown that the Annual General Meeting requests the Local Government Association to lobby to the State Government or the Minister for Planning and Local Government to review the *Local Government Act 1999* and *Local Government (Procedures at Meetings) Regulations 2013* to include provisions for Council Members to attend Meetings and Informal Gatherings by electronic means.

Carried**7.2 Solid Waste Levy (Berri Barmera)**

Moved Berri Barmera Seconded Charles Sturt that the Annual General Meeting requests the LGA to:

1. continue to advocate for 50% of the monies accumulated in the Green Industry Fund (collected from council contributions to the Solid Waste Levy) be committed back to local government for worthwhile waste,

Draft

- recycling and resource recovery endeavours that support the transition towards a more circular economy;
2. advocate that State Government commit to a guaranteed minimum level of reinvestment of the Solid Waste Levy in the waste, recycling and resource recovery sector;
 3. advocate for State Government to conduct ongoing research and development in collaboration with local government and other stakeholders into;
 - a. alternative waste technologies that support the upper end of the waste hierarchy and strategies such as organics composting for food waste;
 - b. kerbside collection technologies/strategies to incentivise households to maximise recycling rates and minimise the amount of general waste going to landfill; and
 - c. Green Industries SA to expand its Waste Education/Awareness campaign to provide clear messaging on recycling and organic waste strategies to help the South Australian community.

Carried

7.3 Recycling Services and better support for regional communities in the disposal and management of recycling (Wattle Range)

Moved Wattle Range Seconded Robe that the Annual General Meeting requests the LGA to:

1. advocate on behalf of all councils with State Government on the challenges of managing recycling and resource recovery in South Australia;
2. ask State Government to direct Green Industries SA to work more closely with local government and businesses in the development of sustainable long-term options and 'on the ground solutions' to support the transition towards a circular economy, including making a lot more funding available; and
3. advocate for a substantial increase in the level of State Government funding in the waste and resource recovery infrastructure program.

Carried

8. Recommendation Reports from the GAROC Committee

8.1 Family and Domestic Violence training, education and development (Adelaide)

Moved Adelaide Seconded Burnside that the Annual General Meeting requests that the LGA:

Draft

1. consults with member councils to determine what resources and programs currently exist to support employees and/or members of their communities impacted by Family and Domestic Violence, and identify any further resources which should be developed;
2. liaises with the State and Federal Government to explore partnership opportunities to support the local government sector in providing consistent, best practice support and education to employees on matters relating to Family and Domestic Violence; and
3. based on the outcomes of those investigations, develops a training and education package:
 - that can be implemented by leaders in the sector, to assist them in identifying when an employee may be in a Family and Domestic Violence situation and how they can assist in connecting them to supporting mechanisms; and
 - that could be provided to employees (possibly delivered by leaders) on Family and Domestic Violence.

Carried

12.43pm leave of the meeting was granted to the President to adjourn the meeting to hear an address from the Deputy Premier, the Hon. Vickie Chapman MP.

1.12pm the meeting resumed.

8.2 Native Vegetation Act and Policy for SEB Guidelines (Playford)

Moved Playford Seconded Salisbury that the Annual General Meeting requests the LGA to:

1. investigate the Native Vegetation Act 1991 (SA), the Native Vegetation Regulations 2017 (SA) and relevant guidelines to consider, in particular, the effect that it has on:
 - a) road safety and function; and
 - b) cost implications to councils across the state; and
2. prepare a report for the LGA Board of Directors on the outcomes of the investigation (in part 1) to inform future advocacy to the State Government on matters relating to the management of Native Vegetation.

Carried

8.3 Collaborative development of a trial local government sector framework and approach fostering greater cross council collaboration and co-funding of shared social and other facilities and infrastructure (Adelaide)

Moved Adelaide Seconded Marion that the Annual General Meeting requests the LGA to work with interested councils to:

Draft

1. develop a framework and approach fostering greater cross council collaboration and co-funding of social and other facilities and infrastructure which support communities across multiple council areas; and
2. provide materials and resources to support councils seeking partnership and cofunding arrangements with State and Federal Governments as well as private and non-government sector organisations to support such facilities and infrastructure.

Lost

8.4 Aluminium Composite Panel Cladding (Salisbury)

Moved Salisbury Seconded Gawler that the Annual General Meeting requests the LGA on behalf of the whole local government sector to make representations to the State Government in relation to the proposed measure to increase purchaser protection for Aluminium Composite Cladding, and to:

1. support the use of an advisory notice on the Property Interest Report for landowners and potential purchasers to take reasonable steps to determine if ACP has been identified on buildings;
2. support that an obligation is placed on the owner of land to make ACP cladding a formal disclosure on the Form 1 Statement; and
3. request that consideration be given for a campaign to increase the general awareness of purchasers on the appropriate use of materials in a building.

Carried

8.5 Regulation 119 of the Planning, Development and Infrastructure (General) Regulations 2017 (Salisbury)

Moved Salisbury Seconded Gawler that the Annual General Meeting requests the LGA on behalf of the whole local government sector:

1. make the strongest possible representations to state government opposing their variation to Regulation 119 of the *Planning, Development and Infrastructure (General) Regulations 2017*; and
2. write to and meet with all parties in the state parliament to urge them to disallow the *Planning, Development and Infrastructure (General) (Planning and Development Fund) Variation Regulations 2020*.

Carried

Draft

9. Recommendation Reports from the LGA Board of Directors

9.1 State of Climate Emergency (Gawler)

Moved Gawler Seconded Salisbury that the Annual General Meeting requests:

1. that the LGA recognise the climate crisis and declare a Climate Emergency;
2. that the LGA develop an LGA Climate Emergency Action Plan (CEAP) in partnership with its member councils (in relation to its operations and its leadership role);
3. that the LGA CEAP primarily focuses on mitigation through reduction of GHG emissions but it also focuses on adaptation and climate safety for local communities;
4. the LGA develop a model CEAP in partnership with interested member councils for use by member councils throughout the state; and
5. any work to be undertaken by the LGA should complement, add value, build upon what is already happening, and not duplicate the work of the Climate Emergency Australia (Local Government) Network.

Amendment Moved Port Lincoln Seconded Franklin Harbour that the Annual General Meeting requests:

1. that the LGA recognise the climate crisis and declare a Climate Emergency for at risk communities;
2. that the LGA develop an LGA Climate Emergency Action Plan (CEAP) in partnership with its member councils (in relation to its operations and its leadership role);
3. that the LGA CEAP primarily focuses on mitigation through reduction of GHG emissions but it also focuses on adaptation and climate safety for local communities; and
4. the LGA develop a model CEAP in partnership with interested member councils for use by member councils throughout the state.

The Amendment was **lost**

The original Motion was put and **lost**

9.2 Voter Roll Process (MRLGA)

Moved Berri Barmera Seconded Alexandrina that the Annual General Meeting requests the LGA to continue to advocate for a simplified process for non-resident property owners to enrol on Council's voters roll either through an online and/or automatic process and removing the requirement to purge the voters roll in the year of the ordinary election.

Carried

Draft

9.3 Catastrophic Fire Days Community Relief Centres (Cool Refuge Centre) (Port Lincoln)

Moved Port Lincoln Seconded Tumby Bay that the Annual General Meeting requests the LGA continue to work with appropriate agencies in developing a Joint Operating Guideline to clarify local government roles and responsibilities in supporting a relief centre (cool refuge centre) for communities during times of extreme heat and catastrophic fire danger, particularly when mains power may not be available.

Carried

9.4 Installation of Sea-Level Gauge at O'Sullivan Beach (Adelaide Plains)

2.20pm Salisbury left the meeting.

Moved Adelaide Plains Seconded Port Lincoln that the Annual General Meeting requests that the LGA continue to lobby for and contribute to an improved national approach to sea level rise management and consider moving to a 'monitor and respond' model of adaptation that incorporates local sea level science.

Carried

9.5 'Buying it Back' Circular Procurement Pilot Project – recommendations for local government

Moved Alexandrina Seconded Holdfast Bay that the Annual General Meeting:

1. acknowledges the outcomes, learnings and support materials from the 'Buying it Back' Circular Procurement Pilot Project that has supported participating councils to increase and track their purchase of recycled content;
2. endorses the following recommendations of the 'Buying it Back' Circular Procurement Pilot Project, that LGA member councils:
 - 2.1 acknowledge that local government action is imperative for addressing the current challenges in waste and recycling (as detailed in the National Waste Policy Action Plan and including the implications of the impending national waste export ban);
 - 2.2 commit to increasing purchasing of recycled-content material as a high priority and as a necessary method of mitigating councils' rising waste management costs;
 - 2.3 amend their existing Procurement Policies to:
 - a) Temporarily (say, for 5 years) prioritise recycled-content through the procurement process and include a method of ensuring accountability;
 - b) Mandate consideration of recycled-content through design and planning processes (including where panel contracts are already in place);

Draft

- c) Specifically permit consideration of the “opportunity cost” associated with a purchase (ie. instead of only asking “which product is most sustainable?”, also ask “what will happen to the materials if I don’t purchase the recycled-content option?”);
 - d) Encourage councils to track the purchase of recycled-content by weight and report publicly on purchases;
- 2.4 in addition to amending existing Procurement Policies, consider implementing an administrative approach outside of the policy, for example, by limiting stationery items available for purchase by council staff to those with recycled-content (noting that this approach can make data collection easier as all purchases will have recycled-content and simply need to be collated);
- 2.5 continue working through communities of practice to share knowledge and experiences of buying recycled and to explore and/or support development of a certification scheme for recycled-content products and materials;
3. endorses the LGA writing to the Commissioner for Roads as provided for in sections 23 and 24 of the Highways Act 1926 to request that work be undertaken with engineering bodies and/or Austroads to develop a generic (ie non-industry owned) specification that allows for the use of recycled-content in road construction materials (in particular, materials sourced from yellow bins including plastic and glass fines).

Carried

2.28pm Unley left the meeting.

10. Late Reports

Nil.

11. Next Meeting

An Ordinary General meeting will be held on Friday 30 April 2021 at the Adelaide Entertainment Centre, 98 Port Road, Hindmarsh.

12. Close

The President gave a closing address and welcomed the incoming President Mayor Angela Evans.

Mayor Evans addressed members.

The meeting was declared closed at 2.36pm.

Draft

Minutes confirmed

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Chairperson

Date

President's Address to the 2020 LGA Annual General Meeting

It is my pleasure to provide the LGA President's report to the 2020 Annual General Meeting.

This will be the final report of my Presidency, and looking back on the past two years, I believe we can be proud of what we have achieved as an Association and a sector.

By working together, and with our partners in government, we have continued to build on the value we provide to our communities, in good times and bad.

The past twelve months have been a challenging period, not just for our State but also for our country and beyond.

This included our worst bushfire season in recent memory, with Kangaroo Island and the Adelaide Hills regions the hardest hit, but other SA regions and councils also affected.

Right across the State, councils stepped up providing staff and equipment to support their neighbours, through the Local Government Functional Support Group.

In total, the Functional Support Group coordinated assistance from 220 crew members across 40 councils, who worked alongside state agencies and their fellow councils to respond to the fires.

These staff worked tirelessly to create fire breaks, cart water, assess trees for safety, and support road closures.

They were the quiet achievers, working collaboratively to support a coordinated and effective response.

Facing a very different threat just months later, councils again took a collaborative approach as they responded to COVID-19.

Supported again by the Local Government Functional Support Group, local government worked with SA Health and SAPOL to monitor social distancing requirements in their communities.

The Functional Support Group also provided support and assistance to councils through operational updates, the provision of resources, representation to State agencies, and coordinating the supply of equipment.

The Local Government Functional Support Group has been a shining example of what we can achieve when we work together, and I would like to thank and acknowledge the councils that have provided staff and resources that have supported its success.

I would also like to thank the Local Government Finance Authority, who generously committed a once-off \$350,000 grant to support the operations of the Functional Support Group, which will benefit all councils.

The LGFA have long been a valued member of our local government family in South Australia, and this support demonstrates their outstanding commitment to our sector.

The coronavirus pandemic had a big impact on council operations, and the LGA worked closely with the State Government to quickly develop amendments to the Local Government Act that gave councils the flexibility they needed.

It was vital that the LGA and its members were working closely with both State and Federal government, ensuring that the local on-the-ground perspectives of communities was understood.

To facilitate this, the LGA hosted a number of online forums with decision-makers at all levels, including with Premier Marshall, various State and Federal Ministers, representatives from SA Health, and legal experts to help councils work through the myriad of challenges they were facing.

LGA advocacy resulted in \$860,000 in State Government funding for eight SA councils that run childcare centres that were impacted, as well as direct involvement in the negotiations to help ensure regional airlines servicing our major centres continued to do so.

We also partnered with the Department of Human Services to provide councils with the opportunity to apply for a share of \$500,000 for projects, led by young people, that respond to COVID-19.

The LGA has continued to work with members to develop emergency management plans through the Council Ready Program, which now has agreed action plans in place with all 68 councils.

One hundred per cent participation is an excellent achievement and indicative of the growing awareness of the important role our sector plays in emergency management.

Now that the focus has shifted from response to recovery, councils have stepped up to support households, community groups and businesses impacted by COVID-19 restrictions.

Earlier this year the LGA commissioned a report from the South Australian Centre for Economic Studies which looked at how councils could best drive economic development post COVID-19.

This report told us that bringing forward strategic infrastructure projects was the best course of action, and that's what many councils have done.

However, we can't do it alone. Councils collect just 4% of taxation, and often rely on funding partnerships to deliver large projects.

Advocacy from ALGA as well as State LGAs resulted in the announcement of a \$500 million Local Roads and Community Infrastructure Program back in May, which provided councils with funding support to bring forward these big projects that will create jobs and support businesses.

We welcomed this announcement back in May, and we were thrilled to see it expanded with an additional \$1 billion in funding announced in this month's Federal Budget.

We've made submissions to the State Government for next month's budget to provide additional funds to councils for local projects that will help us to leverage this federal funding and create even more South Australian jobs and opportunities.

Throughout the year the LGA has focused on delivering value for members, through providing targeted services that meet the needs of councils and deliver cost savings.

Our new Legal Connect Partnership with Norman Waterhouse Lawyers provides us with access to legal advice and training, and the support and resources they provided during COVID helped ensure a coordinated response.

This year the LGA worked with more than 50 councils to transition more than one hundred websites to a new Squiz platform, delivering better accessibility and functionality.

We also worked with councils, the AER and SAPN on a Public Lighting Working Group to determine new public lighting tariffs, which will save councils \$14.8 million over the next five years.

This has been a busy period for many councils – especially smaller regional councils – as they transition to a new state-wide planning system.

As a sector we are supportive of planning reforms that will deliver a better system for councils, developers and our communities, and we have worked closely with the Government, Planning Commission and members on the roll-out.

The LGA has consistently said that the errors and inconsistencies identified by councils in the Planning and Design Code need to be addressed before the roll-out is finalised.

These are once in a generation changes, and they need to be done well to give South Australia the world class planning system it deserves.

Over the past twelve months the LGA has successfully advocated for more time for consultation, training and testing, and we welcome the announcement that an additional six-week consultation period will run from next month, before the Planning and Design Code is implemented for Phase Three councils early next year.

I would like to thank and acknowledge the Attorney-General and Minister for Planning and Local Government, the Hon Vickie Chapman MP, for listening to and responding our concerns.

Finally, local government reform has been a priority for the LGA and its members for years, and over the past twelve months we have worked closely with the Government and Opposition parties to develop a legislative framework that will support increased efficiencies across our sector.

The Local Government Review Bill that is currently before the Legislative Council is the result of this work.

Many of the proposals that are in this Bill were suggested by councils, while others have been improved based on the feedback we have provided to the Government.

In its current form, the Bill has been shaped by the ideas and contributions of all parties, and I would like to acknowledge these contributions today.

I would also like to specifically thank Labor, SA Best and the Greens for standing with local government, and repeatedly voting against unnecessary and unworkable rate capping legislation that would have hurt our communities.

While we don't support every clause in this Bill, we now believe it strikes a reasonable balance between the needs of the Parliament.

We are continuing to advocate strongly to allow councils to have more than 12 elected members if that's what their community wants.

And subject to that being achieved, we are urging all parties to support the swift passage of the Bill through the Upper House so we can start to benefit from the new processes and structures it will create.

The past two years have been a challenging but ultimately productive time for our sector, and I would like to thank all of you for the support you have provided to me.

I would also like to thank and acknowledge my fellow LGA board directors, as well as LGA CEO Matt Pinnegar and his hardworking staff.

I strongly believe local government is in a better place today than it was two years ago, but we're not done yet.

I look forward to working with our incoming President Mayor Evans and the new LGA Board on opportunities for further improvement, so that we can deliver even better value and services for the communities we represent.

Thank you.

Corporate and CEO KPI Report Quarter One 2020/21

Originating Officer	Acting Unit Manager Governance and Council Support - Victoria Moritz
Corporate Manager	Acting Manager Corporate Governance - Jaimie Thwaites
General Manager	Acting General Manager City Services - Kate McKenzie Acting Chief Executive Officer - Tony Lines
Report Reference	GC201124R19

REPORT OBJECTIVE

To advise Council of the results of the CEO and Corporate KPI's for quarter one 2020/21.

RECOMMENDATION

That Council:

1. Notes this report and information contained within the attachments for Quarter One.

Attachment

#	Attachment	Type
1	Attachment 1 - KPI Overview	PDF File
2	Attachment 1a - Supporting Information for KPI2	PDF File
3	Attachment 2 - KPI Summary	PDF File
4	Attachment 3 - FTE Employees (Staff and Agency)	PDF File
5	Attachment 4 - Labour and FTE Movement Summary	PDF File



CHIEF EXECUTIVE OFFICER and CORPORATE KEY PERFORMANCE INDICATORS 2020/21

QUARTER ONE: JULY '20 – SEPTEMBER '20 - APPENDIX 1

1

Financial Sustainability

Core target: Council maintains, on average a break even or better funding (cash) position over the Long Term Financial Plan

Measure: This target compares funding cash position at the relevant budget review with the adopted budget figure.

Result: Adopted budget end of year forecast is \$0.154M. Target is forecast to be met

Forecast = \$0.154M

Final Audited Results

Third review

Second review

First review

Adopted budget \$0

4

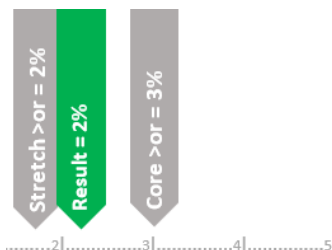
Total Employee Costs

Core target: Less than or equal to 3% increase in actual employee costs (including agency staff) against prior year's actual costs – adjusted for Council endorsed changes to meet resourcing requirements.

Stretch target: Less than or equal to 2% increase in actual employee costs (including agency staff) against prior year's actual costs – adjusted for Council endorsed changes to meet resourcing requirements.

Measure: The 2019/20 Actual audited figure = \$36.487M

Result: Actual Forecast is 4.0% - after adjusting for the additional positions approved by Council (Digital Transformation and CSI Resource) the KPI forecast result is reduced to 2.0%. Target is forecast to be met.



2

Delivery of agreed projects identified in ABP and 4-year Plan (38 projects)

Core target: Greater than or equal to 95%

Measure: Monthly data as at 30 September 2020

Result: 97% 37 projects are on track (including completed and deferred) and 1 project is not.

Note: Refer Appendix 1a for supporting information

80|.....85|.....90|.....95|.....100|

Core >or= 95%

On Track 37 (97%)

3

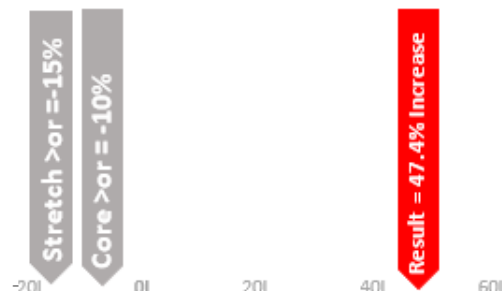
Lost Time Injury Frequency Rate.

Core target: Greater than or equal to 10% reduction from 2019/20 = 5.49

Stretch target: Greater than or equal to 15% reduction from 2019/20 = 5.19

Measure: The LTIFR for Q1 2020/21 is 11.6

Result: 47.4% Increase. The Core Target has not been met.



5

Overall Satisfaction with Council's performance

Core target: Greater than or equal to 75% rated as satisfied or above.

Stretch target: Greater than or equal to 85% rated as satisfied or above.

Measure: Community Survey

Result: N/A

Note: As this is an annual measure the next survey results will be available at the end of the 2020/21 reporting year.

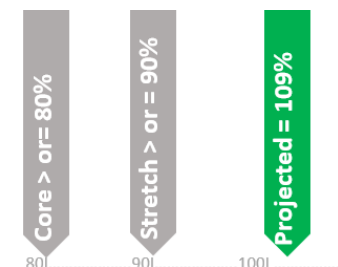
6

Asset Sustainability

Core target: Asset Renewal Funding Ratio greater than or equal to 80%

Stretch target: Asset Renewal Funding Ratio greater than or equal to 90%

Result: Projected at 109% per adopted budget. Stretch Target is forecast to be met.



The *Asset Renewal Funding Ratio* indicates whether Council is renewing or replacing existing assets at the rate of consumption.



7 Delivery of Council's capital works program

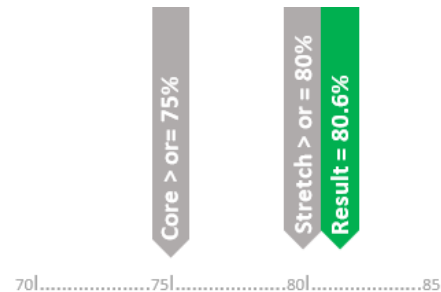
Core target: Greater than or equal to 85% delivery of Council's planned capital works program (adjusted for extraordinary items)
Stretch target: Greater than or equal to 90% delivery of Council's planned capital works program (adjusted for extraordinary items)
Result: This is an Annual Measure. The Core Target is expected to be met.

10 Carbon Neutrality

Core target: Actual annual emissions less than than the plan's annual target emissions
Stretch target: Actual annual emissions 5% less than the plan's annual target emissions.
Masure: Carbon emissions footprint, measured against Council's endorsed Carbon Neutral Plan
Result: This KPI is applicable 2021/22 onwards and will not be reported during the 2020/21 financial year.

8 Staff Engagement

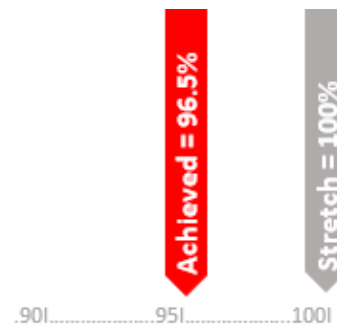
Core target: Achievement of an overall employee pulse survey result of 75%, based on 9 metrics
Stretch target: Achievement of an overall employee survey result of 80%
Measure: Staff Teamgagge survey results.
Result: 80.6%. The Stretch Target has been met.



***Note:** The Teamgagge employee engagement tool is now being utilised, based on 9 metrics (including Community Values, Safety, Expectations, Valued, Empowerment, Development, Recognition, Happiness).

9 Community Engagement / Communications

Core target: Project specific communications to the public should be timely and accurate
Stretch target: 100%
Measure: Based on feedback received on project specific distributed communications.
Result: 96.5%. The Core Target has not been met. There were 28 pieces of project specific communications during this period. One of these contained information that could be considered misleading.



Appendix 1a – Supporting Information

As at 30 September 2020 - 97% (37 projects) are on-track and 3% (1 project) is off track.

The on-track includes projects that were started or completed in the 2019/20 financial year and also includes those projects that are deferred.

Table 1:

Project Name	Start Date	Completion Date	Q1	Q1 Supporting Comments
Expanded Online Booking Service Delivery	01/07/2019	30/09/2020	Off-Track	The project has been completed up to 6 new rooms and Phase II has been implemented. The remaining additions have been on hold during the COVID-19 situation. We are now updating the list of possible implementations so the system can be set up for the remaining 2 rooms and any other additional locations that we can identify.
Metrics that Matter 2.0	01/08/19		Deferred	The project is on hold until the new Digital Transformation Manager and Chief Data Officer commence and take carriage of the project from within ITT. Transition plan is in place to hand the project over.
Third Community Bus Trial	01/07/2019	30/06/2021	Deferred	New route information was being promoted when COVID 19 pandemic was announced the Community Bus service, including the new route and the third bus, was placed on hold. Most of the past 5 months the third bus was used to transport field staff to and from work site as community members self-isolated. Unfortunately the new volunteers and some existing volunteers resigned during this time. Currently risk assessments are being conducted to plan for reinstating community bus service and the third bus trial.
Seaview High School Detailed Design and Construction			Terminated	
Coach House – LKCC			Completed 2019/20	
Cove Sports Club Netball Courts			Completed 2019/20	
Destination Playground Feasibility Study			Completed 2019/20	
Marion Cultural Centre Plaza			Completed 2019/20	
Marion Historic Village Museum Curator			Completed 2019/20	
Marion Outdoor Pool Redevelopment			Completed 2019/20	
Morphettville Park Sports and Community Centre Redevelopment			Completed 2019/20	

Corporate and CEO KPI Report Quarter One 2020/21 – APPENDIX 2

KPI	Details	Target	Stretch Target	Qtr 1	Qtr 2	Qtr 3	Qtr 4
1	Financial sustainability.	Council maintains, on average a break even or better funding (cash) position over the Long Term Financial Plan	Council maintains a break-even or positive cash funding position in delivering its Annual Budget	\$0.154M			
				Result: Adopted budget end of year forecast is \$0.154M. Target is forecast to be met			
2	Delivery of agreed projects identified in the <i>Annual Business Plan</i> and the second year targets in the four-year plan.	Greater than or equal to 95%	No Stretch Target	97%			
				Result: 97%. 37 Projects are on track and 1 is considered off-track.			
3	Lost Time Injury Frequency Rate.	Greater than or equal to 10% reduction from the previous year's result 2019/20 = 5.49	Greater than or equal to 15% reduction from the previous year's result 2019/20 = 5.19	47.4% increase			
				Result: 47.4% Increase. The Core Target has not been met.			
4	Total employee costs (inc agency).	Less than or equal to 3% increase in actual employee costs (including agency staff) against prior year's actual costs – adjusted for Council endorsed changes to meet resourcing requirements	Less than or equal to 2% increase in actual employee costs (including agency staff) against prior year's actual costs – adjusted for Council endorsed changes to meet resourcing requirements	2.0%			
				Result: Actual Forecast is 4.0% - after adjusting for the additional positions approved by Council (Digital Transformation and CSI Resource) the KPI forecast result is reduced to 2.0%. Target is forecast to be met.			
5	Overall Satisfaction with Council's performance	Greater than or equal to 75% rated as satisfied or above	Greater than or equal to 85% rated as satisfied or above	N/A			
				As this is an annual measure the next survey results will be available at the end of the 2020/21 reporting year.			
6	Asset sustainability.	Asset Renewal Funding Ratio greater than or equal to 80%	Asset Renewal Funding Ratio greater than or equal to 90%	109% (projected)			
				Result: Projected at 109% per adopted budget. Stretch Target is forecast to be met.			
7	Delivery of Council's capital works program.	Greater than or equal to 85% of Council's planned capital works program (adjusted for extraordinary items)	Greater than or equal to 90% of Council's planned capital works program (adjusted for extraordinary items)	N/A			
				This is an Annual Measure. Expected to achieve core target.			
8	Staff Engagement	Achievement of an overall employee pulse survey result of 75% based on 9 metrics	Achievement of an overall employee pulse survey result of 80%	80.6%			
				Result: 80.6%. The stretch target has been met.			
9	Community engagement / communications	Project specific communication to the public should be timely and accurate	100%	96.5%			
				Result = 96.5% accuracy. There were 28 pieces project specific communications during this period and 1 of these contained information that could be considered misleading.			
10	Carbon Neutrality – carbon emissions footprint, measured against Council's endorsed Carbon Neutral Plan (applicable 2021/22 onwards)	Actual annual emissions less than the plan's annual target emissions	Actual annual emissions 5% less than the plan's annual target emissions	NA			
				This KPI is applicable 2021/22 onwards and will not be reported during the 2020/21 financial year.			

APPENDIX 3

FULLTIME EQUIVALENT (FTE) EMPLOYEE AGENCY

The number of FTE employees (staff and agency) employed across the organisation as at 30 September 2020.



There are currently 12 temporary vacant positions comprised of:

- Recruitment in progress (required position) 7.0
- Currently under review 0.0
- Vacant required position 5.0

The following tables provide comparative FTE data with the Gap Year Team Members, Pool Staff, and Grant Funded positions being excluded.



Appendix 4

LABOUR AND FTE MOVEMENT SUMMARY

	2020/21 \$000's	2019/20 \$000's	2018/19 \$000's	2017/18 \$000's	2016/17 \$000's	2015/16 \$000's	2014/15 \$000's	2013/14 \$000's	2012/13 \$000's
Total Employee Costs (including Agency) % Movement on Prior Year	37,973*	36,487	34,861	33,274	32,221	31,783	31,757	31,532	30,239
	4.07%	4.66%	4.77%	3.27%	1.40%	0.10%	0.70%	4.30%	
Total Number of Employees (FTE at 30 September 2020) % Movement on Prior Year	367	358	365	360	344	342	348	351	359
	2.5%	-1.9%	1.38%	4.80%	0.60%	-1.70%	-0.90%	-2.20%	

5-Year average FTE to June 2020 353.8

*Adopted Budget used for first qtr comparative

Work Health & Safety - Monthly Performance Report - October 2020

Originating Officer	Unit Manager Risk - Sherie Walczak
Corporate Manager	Acting Manager Corporate Governance - Jaimie Thwaites
General Manager	Acting General Manager City Services - Kate McKenzie
Report Reference	GC201124R20

REPORT OBJECTIVE

The objective of this monthly report is to provide Council with assurance that the City of Marion has effective strategies in place to meet its legal obligations as outlined in the Work Health and Safety Act (SA) 2012, and to monitor Council's core target of a 10% reduction of the Lost Time Injury Frequency Rate (LTIFR) from the previous year.

RECOMMENDATION

That Council:

- 1. Notes the report and statistical data contained therein.**

DISCUSSION

Targets and performance indicators have been established in order to measure the continual improvement of the program. Performance against these targets are outlined in **Attachment 1** which are measured in two ways:

- Positive performance indicators (PPI's); and
- Lag performance indicators (LPI's)

Council's KPI is the achievement of a 10% reduction on last year's 6.1 LTIFR, to reach 5.4 or less in 2020-21.

The *rolling* LTIFR, based on internal incident reports, is **11.9** with 8 lost time injuries being recorded over the last twelve months.

The *current* LTIFR, based on LGAWCS (Schemes) claims data, is **17.4** with 5 lost time injury claims being submitted, however only 4 have been accepted and 1 deferred for investigation.

The well-being of the staff involved is paramount and Management has reviewed each incident individually to ensure appropriate controls are in place to reduce or eliminate risk.

The organisation is continuing to implement various initiatives including the Health, Safety and Environment (HSE) Strategic Plan 2019-23 (currently in its second year) to address compliance, key risks and reduce the LTIFR.

Attachment

#	Attachment	Type
1	GC201124R - WHS Monthly Performance Report Oct 2020	PDF File

ATTACHMENT 1 – WHS Monthly Performance Report – October 2020

City of Marion's HSE Vision is that **'We can all make a difference towards achieving zero harm, to people and the environment'**. We are specifically focused on further developing our leadership styles, organisational culture and systems committing to:

- Developing our people to lead the change across the City of Marion
- Embedding a culture of safety and wellbeing as a part of normal business practice
- Continually improving our WHS Management System (WHSMS) and Environmental Management System (EMS) to achieve best practice

Hazard and Near Miss Reports (Internal WHS SkyTrust reporting data)

Historical statistics inform us that when there is a healthy culture of Hazard/Near Miss Reporting, there is a consequential reduction in injuries to Workers. Hazards and Near Misses are reported to date for this financial year and are outlined in Table 1. They can be compared against those reported last financial year which are outlined in Table 2.

➤ **Annual Target Total = 118 hazard and near miss reports (ave 9.8 per month) during 2020-21.**

Table 1: Hazard and Near Miss Reports - Financial Year 2020-21

Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total	Ave
11	7	12	14									44	11

Table 2: Hazard and Near Miss Reports - Financial Year 2019-20

Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	Ave
14	13	10	9	10	9	9	6	7	6	7	12	112	9.3

Lost Time Injuries Reported (Internal WHS SkyTrust reporting data)

Lost Time Injuries (LTI's) are those injuries where a whole work day or more has been lost due to a workplace injury. LTI's reported to date for this financial year are outlined in Table 3 and can be compared against those reported last financial year which are outlined in Table 4.

Table 3: Number of LTI's per month - Financial Year 2020-21

Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
1	2	2	0									5

Table 4: Number of LTIs per month - Financial Year 2019-20

Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
0	1	0	0	1	0	0	0	0	0	1	1	4

Table 5: Outline of LTIs reported - Financial Year 2020-21

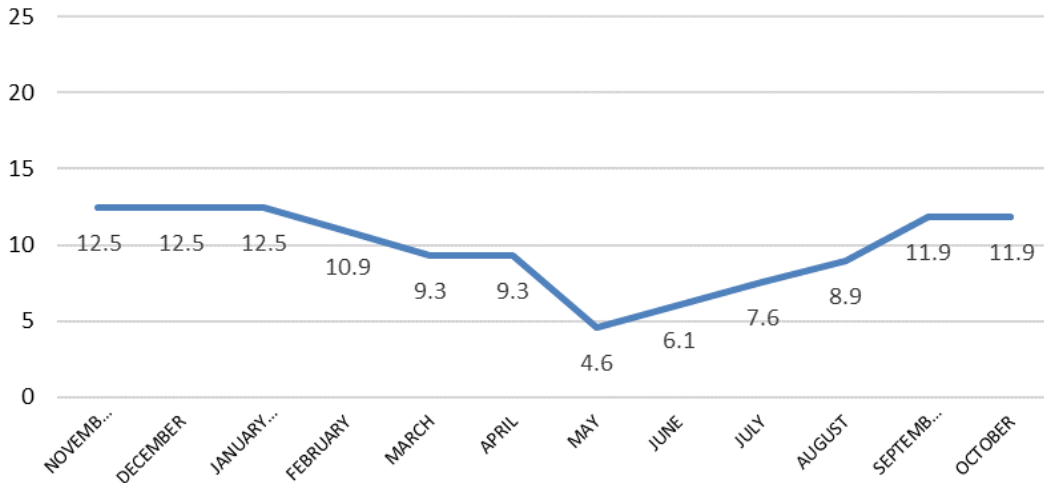
No.	Description of Incident	Mechanism of Injury	Injury Description
1	Experienced left shoulder pain while lifting, dragging & feeding branches into the woodchipper	Muscular stress while lifting, carrying or putting down objects	Sprain to left shoulder
2	Foot got stuck on the footstep and landed heavily on left leg which buckled	Falls from a height	Strained left Knee
3	Dropped an 8kg bollard base onto the top of foot during assembly	Hit by a falling object	Bruised left foot
4	While loading truck, foot twisted in pavers	Stepping, kneeling or sitting on object	Fractured foot
5	Stepped out of backhoe into kerb excavation and twisted left knee	Stepping, kneeling or sitting on object	Trauma to left knee joints / ligaments

Rolling Lost Time Injury Frequency Rate (Internal WHS SkyTrust reporting data)

Rolling injury frequency rate over a 12 month or greater period is a common monitoring for performance of WHS and Return to Work performance. It continues over financial and calendar years rather than starting from zero so that longer term trends can be observed and appropriate action taken to address upward trends and/or seasonal spikes in injuries..

The rolling LTIFR, outlined with a solid blue line in Figure 1 from internal incident report data, provides analysis of the average LTIFR over the last 12 months.

Figure 1: Rolling LTIFR over 12 months



The current rolling LTIFR for the City of Marion is **11.9**, which represents a **4.8%** decrease over the previous 12 months.

Rolling Total Recordable Incident Frequency Rate (Internal WHS SkyTrust reporting data)

Total Recordable Incidents include fatalities, LTI's and incidents resulting in the employee receiving medical treatment and/or is certified as only fit to undertake suitable duties. The Rolling Total Recordable Incident Frequency Rate (TRIFR), outlined with a solid green line in Figure 2 from internal incident report data, provides analysis of the average TRIFR over the last 12 months.

Figure 2: Rolling TRIFR over 12 months

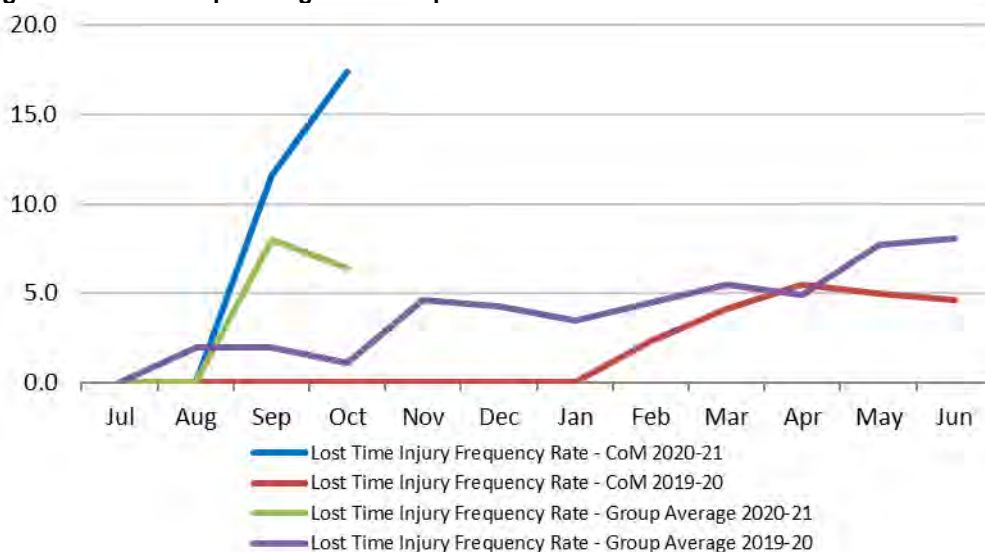


The current 12 month rolling TRIFR for the City of Marion is **21.2** which represents a **4.2%** reduction over the previous 12 months.

Lost Time Injury Frequency Rate (LGAWCS Claims Data)

Lost Time Injury Frequency Rate (LTIFR), is an industry standard tool for measuring LTI's within a given reporting period which enables comparison to other organisations. Council's LTIFR is outlined in Figure 3, from the LGA's Member Portal data once claims have been determined and can be measured and monitored against our industry counterparts being the Group A Councils (1GaC).

Figure 3: LTIFR compared against Group A Councils

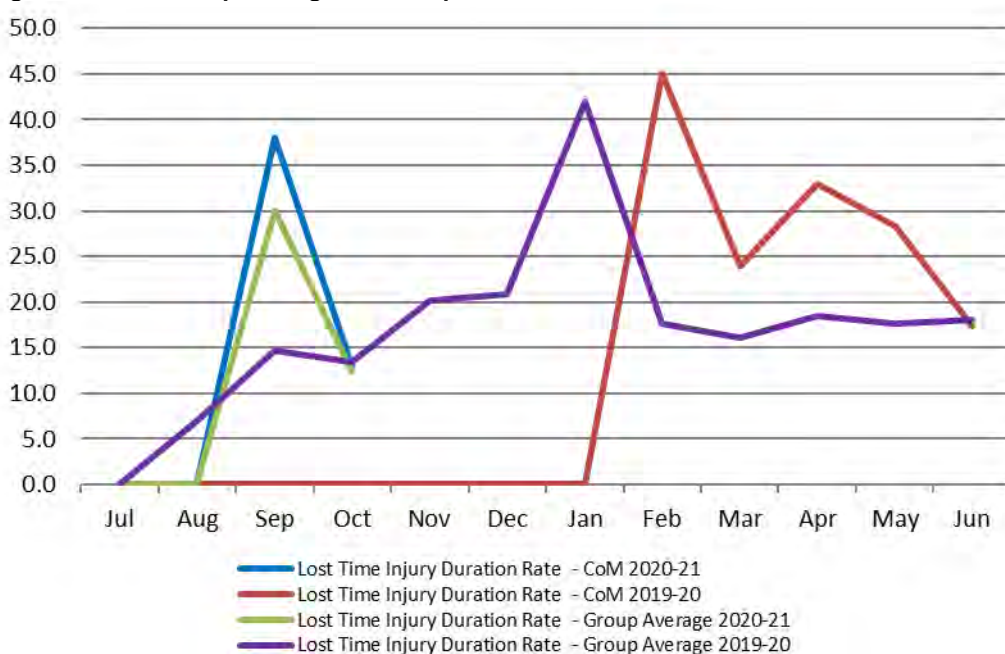


The current LTIFR for the City of Marion (represented in blue) is **17.4**, compared to GaCs recording **6.4** with four claims being accepted to date this year and one determination being deferred for further investigation.

Lost Time Injury Duration Rate (LGAWCS Claims Data)

The Lost Time Injury Duration Rate (LTIDR), is an industry standard tool for measuring the average days lost from LTI's within a reporting period to enable comparison to other organisations. Council's LTIDR is outlined in Figure 4, data is sourced from the LGA's Member Portal once claims have been determined and can be measured and monitored against our industry counterparts being the GaC.

Figure 4: LTIDR compared against Group A Councils



The current LTIDR for the City of Marion (represented in blue) is **13.0**, compared to GaCs recording **12.5** with four claims being accepted to date this year and one determination being deferred for further investigation.

¹ GaC are metropolitan councils with more than 300 staff (Marion, Adelaide, Charles Sturt, Onkaparinga, Playford, Port Adelaide Enfield, Salisbury and Tee Tree Gully).

Finance Report - October 2020

Originating Officer	Assistant Financial Accountant - Melissa Virgin
Corporate Manager	Manager Finance - Ray Barnwell
General Manager	General Manager Corporate Services - Sorana Dinmore
Report Reference	GC201124R21

REPORT OBJECTIVE

This report provides Council with information relating to the management of financial resources under its control as at October 2020. This report is one of a series of reports designed to assist Council in achieving and maintaining a financially sustainable position. Other reports assisting in this process include the Quarterly Budget Reviews and the LongTerm Financial Plan.

This report includes financial information regarding major projects. The principles used for assessment of reportable projects are as follows:

- Council has agreed to proceed with the project and approved a Prudential Report under Section 48 of the *Local Government Act 1999*.
- The Whole-of-Life Cost is greater than \$4 million dollars (including grant assisted projects).

RECOMMENDATION

That Council:

1. Receives the report “Finance Report – October 2020”

GENERAL ANALYSIS

BACKGROUND

This report is presented on a monthly basis to provide Elected Members with key financial information to assist in monitoring Council’s financial performance against budget.

APPENDICES

Appendix 1: Monthly Financial Reporting
 Appendix 2: Capital Works Reporting including Major Projects
 Appendix 3: Debtors Reports for Sundry Debtors & Rates Debtors

Attachment

#	Attachment	Type
1	Finance Report_October Appendix 1 pts 1 2 3 4	PDF File
2	Finance Report_October Appendix 2 pts 1 2	PDF File
3	Finance Report_October Appendix 3 pts 1 2	PDF File

Funding Statement – Actual versus Budget

The Funding Statement provides a view of Council's financial performance against the approved budget and is consistent with the information provided at budget reviews. It provides a review against all of the elements contained within the Statement of Comprehensive Income and the Statement of Financial Position that are adopted as part of the Annual Budget Report. It details Council's:

Statement of Comprehensive Income -

The operating result is recognised as one of Council's key financial indicators. The budget framework includes a commitment to its ongoing Financial Sustainability maintaining an Operating Surplus Ratio of between 0% and 10%, on average over each five-year period, which for 2020/21 means a targeted operating surplus of between \$0 and \$9.626m.

Comment: Council currently has a net operating surplus result of \$1.643m before capital revenues, against a year to date forecast budget of \$1.692m surplus. This position is detailed in the attached Funding Statement and variation notes.

Capital Budget -

The Capital Budget is linked to Council's key financial indicator – "Asset Sustainability Ratio" and an actual to budget comparison reflects Council's progress in achieving its Capital program.

Comment: The actual to budget position reveals that 53.49% of the year to date Capital Renewal Budget has been spent.

Loans -

The loans component of the Funding Statement identifies any new proposed loan receipts or principal payments. Council's borrowings are included in Council's key financial indicator – "Net Financial Liabilities" which reflects Council's total indebtedness.

Comment: \$2.0m of new borrowings are included in the 2020/21 budget and principal repayments of \$1.245m, meaning that the overall loan liability balance is forecast to increase by \$0.755m to \$6.39m at 30 June 2021.

Reserves & Cash -

Various fund movements such as surplus budget review results, unspent grants and carryover projects at year end are reflected as transfers to reserves, whilst utilisation of reserve funds are recognised as transfers from reserves.

Cash may be utilised to fund expenditure within the context of Treasury Management to ensure loans are not drawn down where temporary cash holdings are available.

Comment: Council's Reserves are detailed in the below table. Transfer to Reserves of \$1.804m and Transfers from Reserves of \$29.757m are forecast to occur in 2020/21, and after accounting for amounts quarantined for specific projects or works, there is \$2.927 available.

Reserves (\$000s)	Asset Sustainability Reserve						Water Reserve - Oaklands Wetland	Open Space Reserve	Grants & Carryover Reserve	TOTAL ALL RESERVES
	Major Infrastructure Failure	General	Other	Major New Projects	CFPP	TOTAL ASR				
Opening Balance	2,000	9,753	840	1,525	3,517	17,635	613	2,055	20,882	41,185
Budgeted transfers to reserve	0	0	240	0	20	260	40	38	1,466	1,804
Budgeted transfers from reserve	0	(7,237)	(140)	(1,430)	(2,660)	(11,467)	(30)	0	(18,260)	(29,757)
Current Budgeted Closing Balance	2,000	2,516	940	95	877	6,428	623	2,093	4,088	13,232
Quarantined Funds	(2,000)	(2,960)	(860)	(70)	(320)	(6,210)	(7)	0	(4,088)	(10,305)
Projected Available Balance	0	(444)	80	25	557	218	616	2,093	0	2,927

The 2020/21 budget forecasts a net cash surplus of \$0.163m.

*CFPP: Community Facilities Partnership Program

*Other includes Walking & Cycling and Energy Efficiency.

**Funding Statement
as at 31 October 2020**

Original Adopted Budget \$'000	Carryovers \$'000	Budget Review Adjustments \$'000		YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000		Annual Budget \$'000	Note
			Operating Revenue						
80,044	-	90	Rates	26,760	26,742	18	F	80,134	
2,161	-	5	Statutory Charges	773	725	48	F	2,166	
2,278	-	469	User Charges	559	680	(121)	U	2,747	A
7,824	(1,620)	1,518	Operating Grants & Subsidies	2,305	2,372	(67)	U	7,722	
755	-	(171)	Investment Income	246	244	2	F	584	
1,164	-	53	Reimbursements	353	218	135	F	1,217	B
1,235	-	94	Other Revenues	101	297	(196)	U	1,329	C
365	-	-	Net gain - Equity Accounted Investments	-	-	-	-	365	
95,826	(1,620)	2,058		31,097	31,278	(181)	U	96,264	
			Operating Expenses						
37,973	-	-	Employee Costs	11,774	12,118	344	F	37,973	D
20,848	3,136	2,166	Contractual Services	7,941	7,909	(32)	U	26,150	
4,808	3	608	Materials	1,692	1,705	13	F	5,419	
322	-	-	Finance Charges	-	-	-	-	322	
15,708	-	-	Depreciation	5,267	5,245	(22)	U	15,708	
9,478	14	327	Other Expenses	2,780	2,609	(171)	U	9,819	E
89,137	3,153	3,101		29,454	29,586	132	F	95,391	
6,689	(4,773)	(1,044)	Operating Surplus/(Deficit) before Capital Revenues	1,643	1,692	(49)	U	873	
			Capital Revenue						
8,163	(2,307)	(153)	Capital Grants & Subsidies	571	568	3	F	5,703	
-	-	-	Contributed Assets	23	-	23	F	-	
-	-	-	Asset Disposal and Fair Value Adjustment	(85)	-	(85)	U	-	
8,163	(2,307)	(153)		509	568	(59)	U	5,703	
14,852	(7,080)	(1,196)	Net Surplus/(Deficit) resulting from operations	2,152	2,260	(108)	U	6,576	
15,708	-	-	add Depreciation	5,267	5,245	22		15,708	
-	-	-	add (Gain)/Loss on Asset Disposal	85	-	85		-	
(365)	-	-	less Share of Profit Equity Accounted Investments	-	-	-		(365)	
30,195	(7,080)	(1,196)	Funding available for Capital Investment	7,504	7,505	(1)	U	21,919	
			Capital						
17,119	2,193	(5,693)	less Capital Expenditure - Renewal	1,909	3,569	1,660	F	13,619	F
27,993	5,533	3,318	less Capital Expenditure - New	3,249	3,500	251	F	36,844	G
-	-	-	less Capital - Contributed assets	23	-	(23)	U	-	
-	-	-	add Proceeds from Sale of Surplus Assets	-	-	-	-	-	
(14,917)	(14,806)	1,179	Net funding increase/(decrease)	2,323	436	1,887	F	(28,544)	

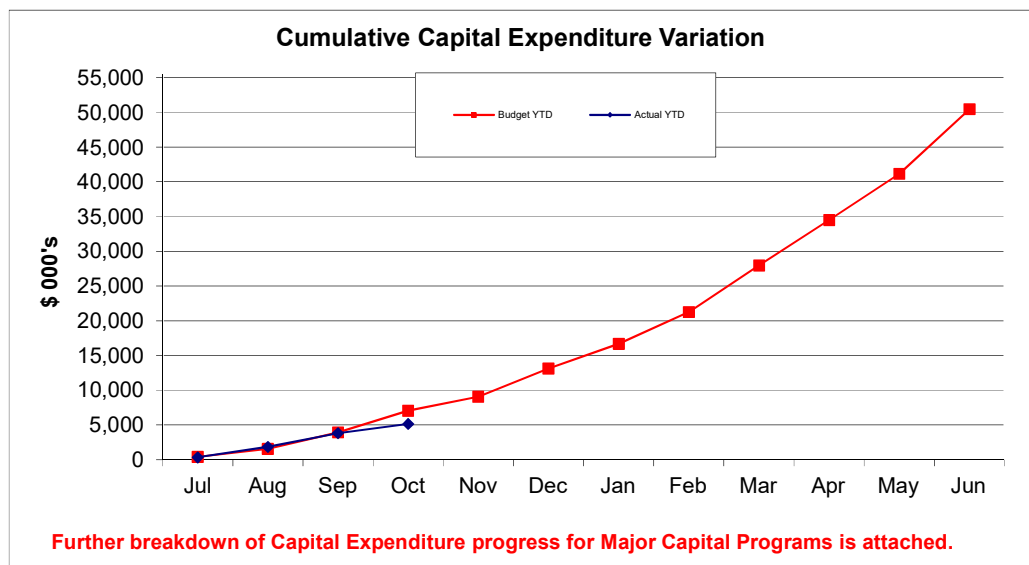
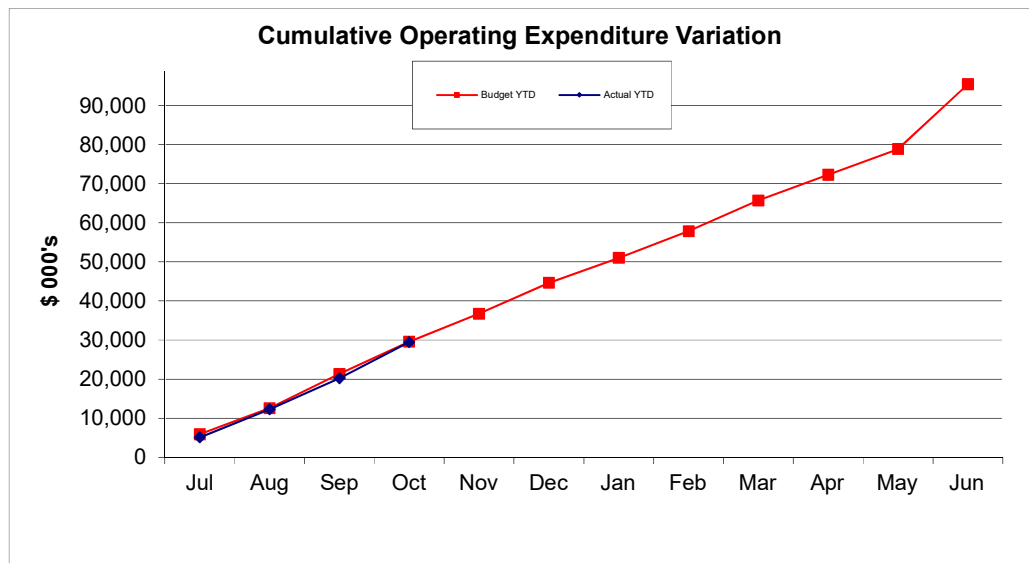
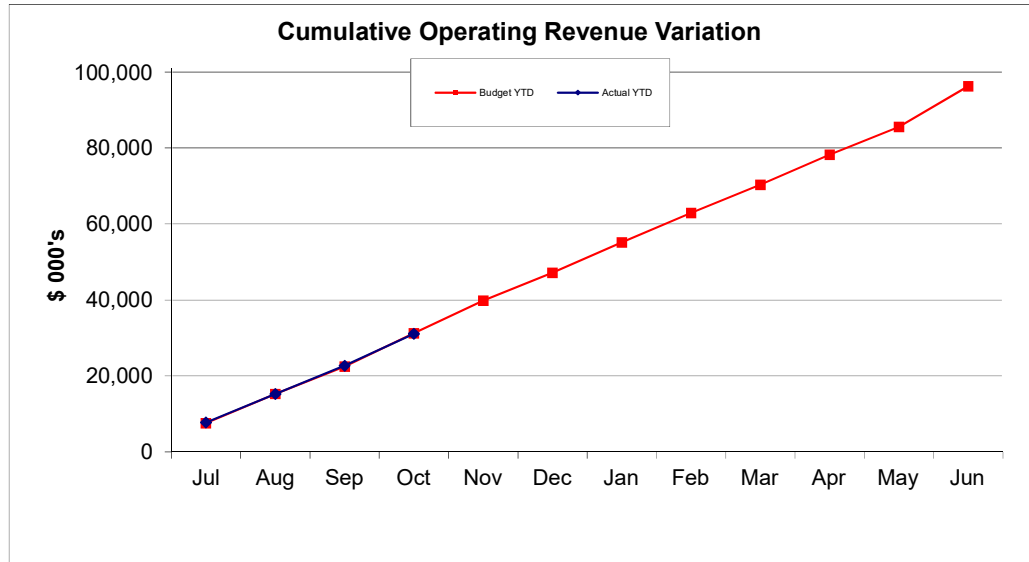
Original Adopted Budget \$'000	Carryovers \$'000	Budget Review Adjustments \$'000		YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Annual Budget \$'000	Note
Funded by								
			Loans					
2,000	-	-	Loan Principal Receipts (Net)	-	-	-	2,000	
-	-	-	Loan Receipts/(Payments) from Sporting Clubs (Net)	-	-	-	-	
(1,245)	-	-	Loan Principal Repayments	-	-	-	(1,245)	
755	-	-	Loan Funding (Net)	-	-	-	755	
Movement in level of cash, investments and accruals								
154	-	9	Cash Surplus/(Deficit) funding requirements	30,276	28,389	1,887	163	
(14,317)	(14,806)	1,170	Reserves Net - Transfer to/(Transfer from)	(27,953)	(27,953)	-	(27,953)	
(14,163)	(14,806)	1,179	Cash/Investments/Accruals Funding	2,323	436	1,887	(27,790)	
14,917	14,806	(1,179)	Funding Transactions	(2,323)	(436)	(1,887)	F 28,544	H

Variation Notes

A	User Charges	Unfavourable \$121k	Reflects budget-timing variances with regards to invoicing of rent (\$97k) due to COVID-19 rent relief packages and a number of other variances which are individually insignificant.
B	Reimbursements	Favourable \$135k	Predominantly reflects budget-timing variances with regards to Infrastructure paid works (\$60k) and a number of variances which are individually insignificant.
C	Other Revenues	Unfavourable \$196k	Reflects budget-timing variances with regards to a number of variances which are individually insignificant.
D	Employee Costs	Favourable \$344k	Predominantly reflects budget-timing variances in addition to savings from temporarily vacant positions.
E	Other Expenses	Unfavourable \$171k	Predominately reflects budget-timing variances with regards to the payment of insurance premiums.
F	Capital Expenditure (Renewal)	Favourable \$1,660k	Reflects budget-timing variances with regards to Road Reseals (\$790k), Footpath Construction (\$404k), Oakland's Precinct Development (\$372k) and a number of variances which are individually insignificant.
G	Capital Expenditure (New)	Favourable \$251k	Predominately reflects budget timing variances with regards to Smart Cities and Suburbs Program (\$132k) and Drainage construction (\$80k).
H	Funding Transactions	Favourable \$1,887k	This variance is the sum total of all variances and reflects an increase against council's expected YTD cash position.

The above comments referring to budget timing variations are where some monthly budget estimates are not reflective of the actual expenditure patterns as at the reporting date.

Funding Statement Cumulative Position - 2020/21



Road Reseal

Monthly Comment

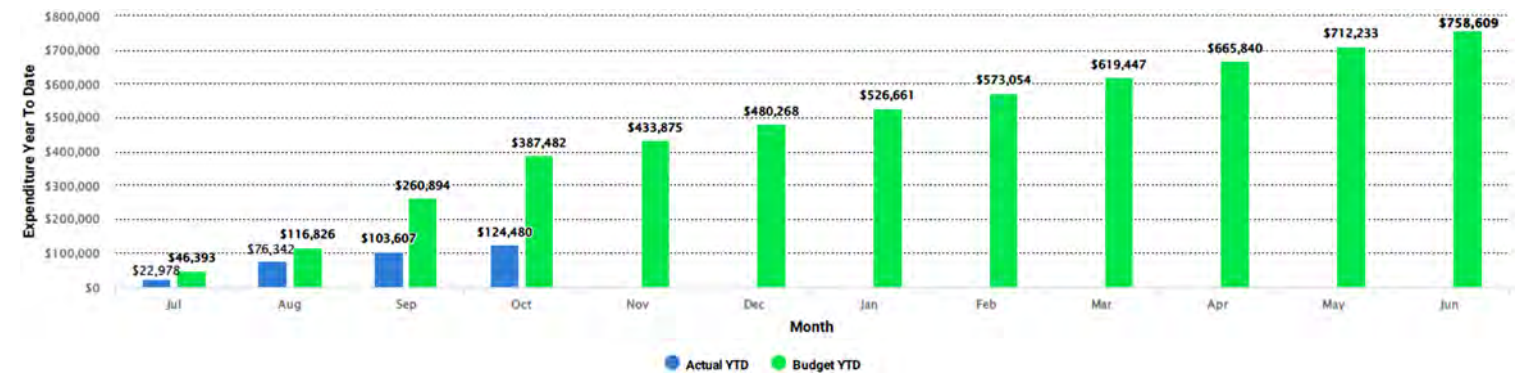
Road reseal program is 68% and on track to be completed in 20/21. \$470,000 of invoicing has been processed in November for works completed in October.



Kerb and Water Table

Monthly Comment

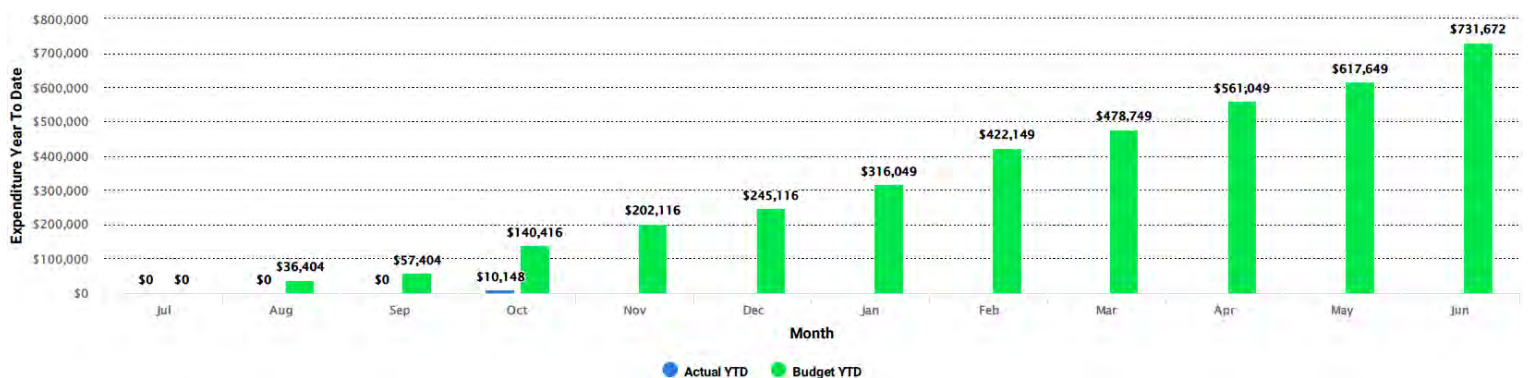
Program is 26% complete, and on track to be completed by March/April 2021. The Kerb Ramp program is due to commence in November.



New Footpath Construction

Monthly Comment

Program is in progress with 40% complete, and on track to be completed this financial year. A number of projects situated near schools will be progressed during the school holiday period.



Renewal Footpath Construction

Monthly Comment

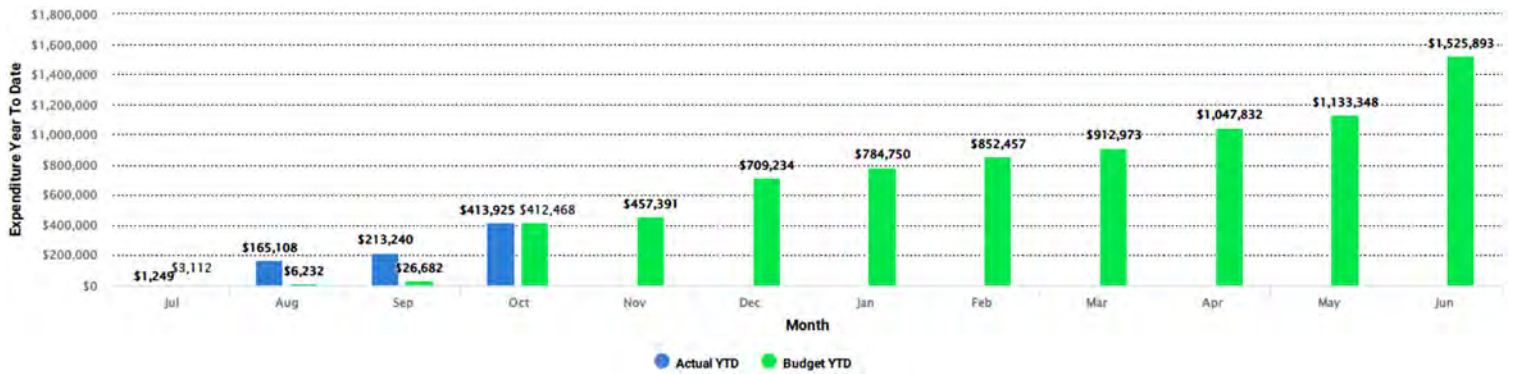
Program is 29% complete and currently off track. The progress of this program has been delayed due to resources being reallocated to the footpath blitz program, this program will be a priority in early 2021.



Transport

Monthly Comment

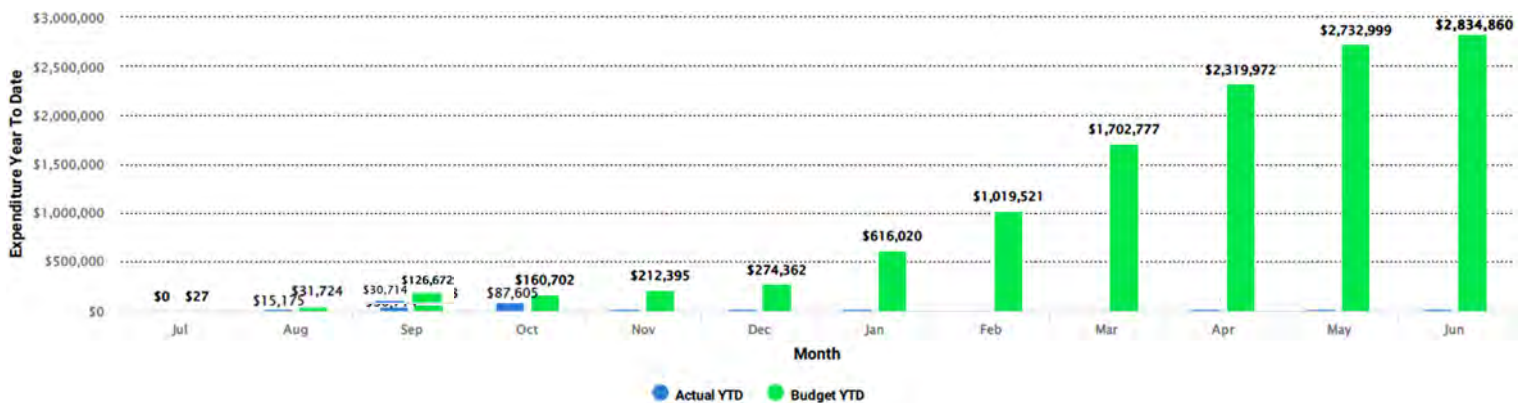
Program in progress with Sturt Linear Path Stage 1 (Marion Rd to Sturt Rd) complete. The shared path on the southern side of Sturt Road is currently under construction.



Drainage

Monthly Comment

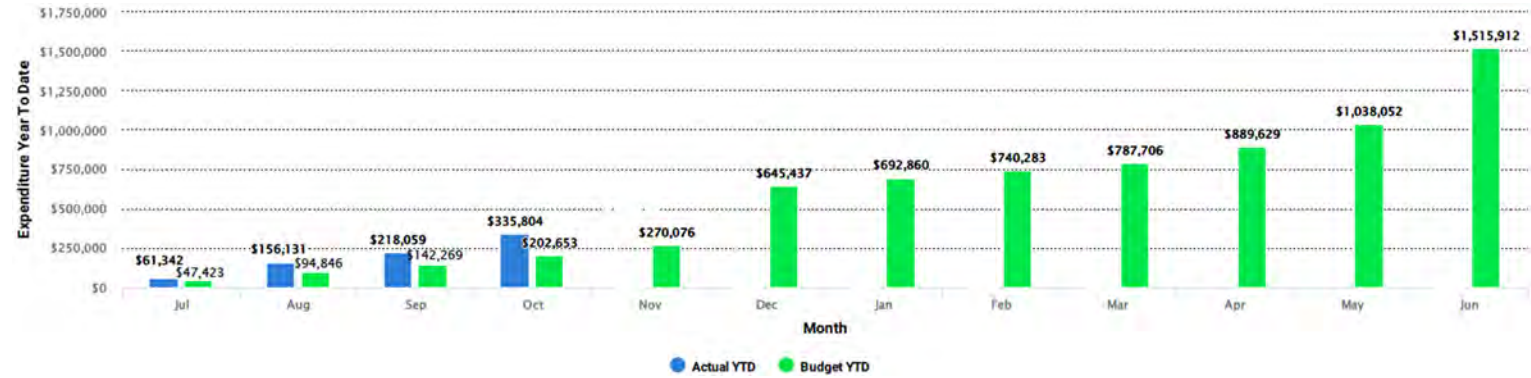
Program in progress with designs complete for all drainage projects in the 20/21 program. Construction on Ayre Street has commenced.



StreetTrees

Monthly Comment

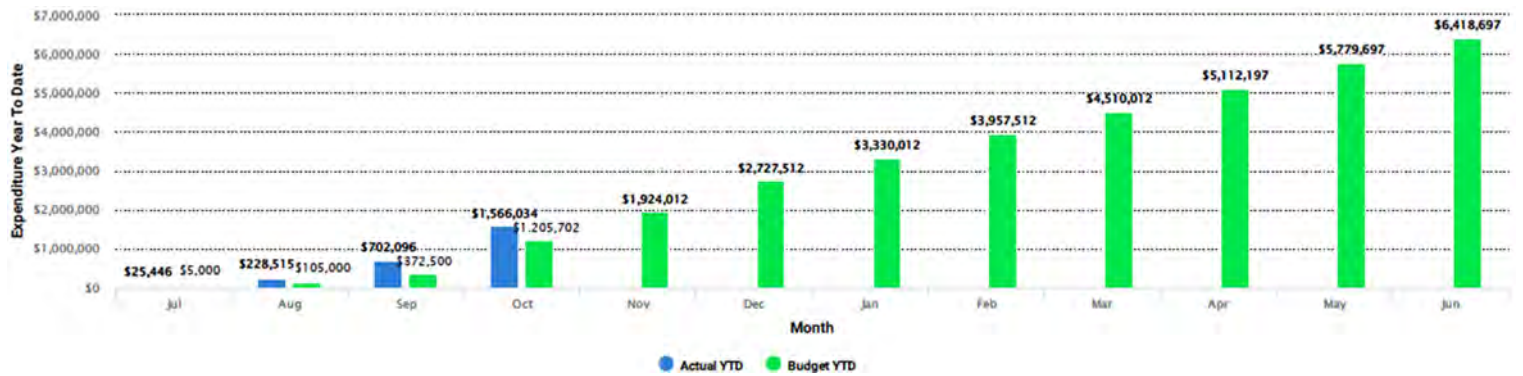
Tree planting program has been completed for this season, scoping for next season has started, planting is anticipated to recommence in April.



Streetscapes

Monthly Comment

Program in progress with Sturt Road (Stage 1 - South Road to Marion Road) and Quick Rd (carryover c/o) streetscapes complete. Birch Crescent and Sturt Road (Stage 2 - Marion Road to Diagonal Road) designs are complete and the tender process has commenced.



Irrigation

Monthly Summary Comment

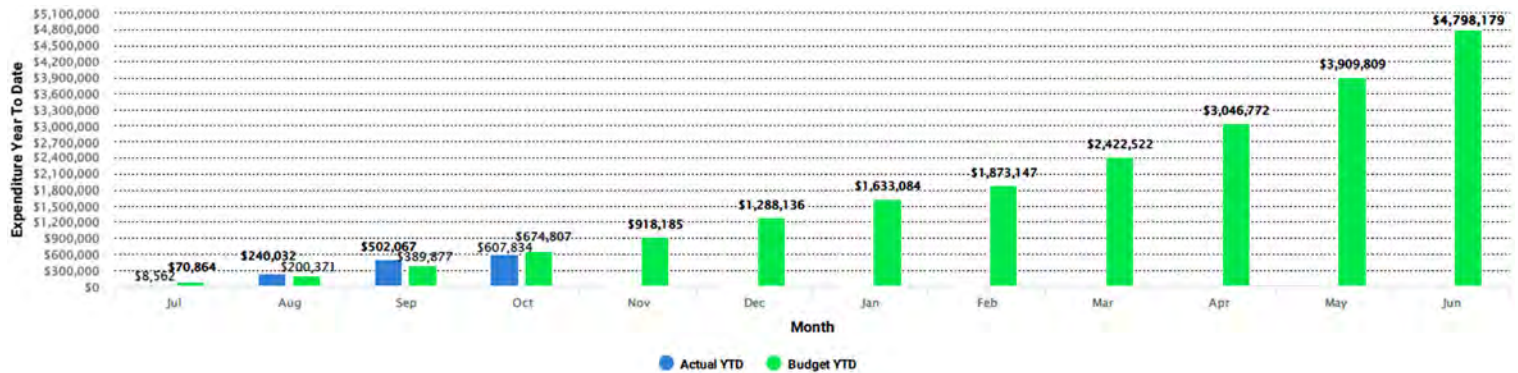
Program in progress with designs completed for several sites. The Cross Council irrigation team will recommence works in the City of Marion in November.



Open SpaceDevelopment

Monthly Comment

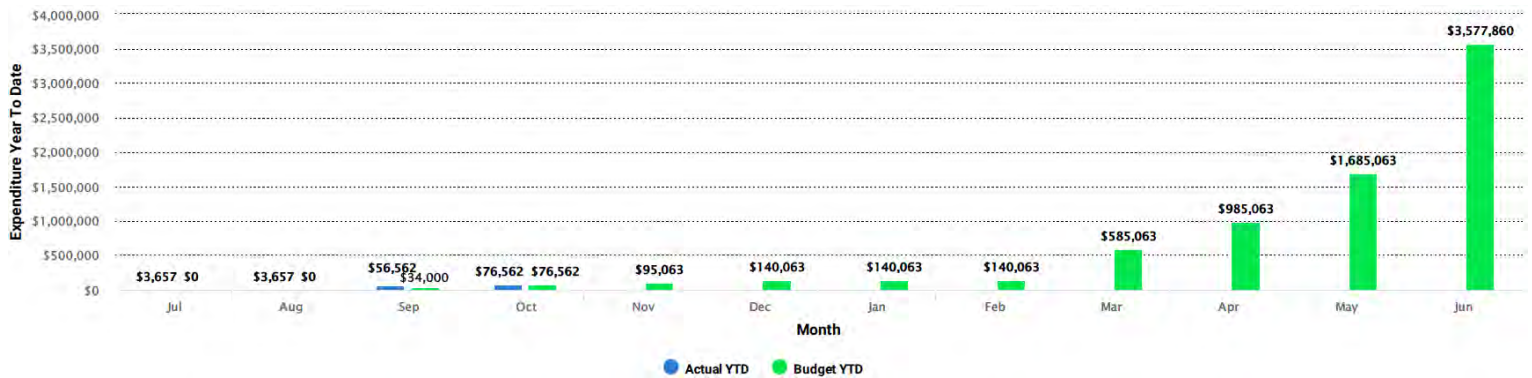
Program is in progress with Heron Way reserve stage 6 Carpark and Christopher Grover Reserve Playground complete. Completion of Alpine Reserve playground is anticipated for November. Construction for Stage 1 Nannigai Reserve is anticipated to commence in November. Stage 2 Capella Reserve concept has been endorsed for final community consultation.



Sports Facilities and Courts

Monthly Comment

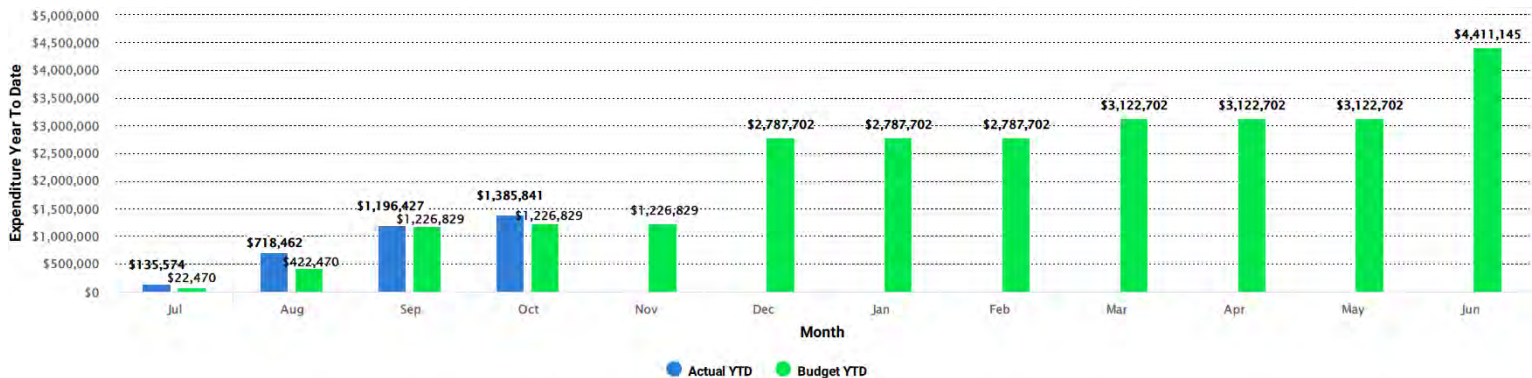
Program in progress with a number of key projects including the Marion Golf Club, Tarnham Road Reserve and Glandore Crickets Nets are subject to Council reports in November/December 2020. Community consultation will also take place for the latter two projects. Detailed designs are currently being finalised for the LED Lighting projects, these are anticipated to go out to tender before Christmas.



Building Upgrades

Monthly Comment

Program in progress with Marion Outdoor Playground (c/o), Marion Basketball Stadium Toilets (c/o), Marion Basketball Stadium toilet (c/o) and Edwardstown Soldiers Memorial Recreation Grounds Perimeter Fence and Bowling Shelters complete. Three key projects being Marion RSL carpark, CCTV and Admin Air Conditioner have been scoped and ready to proceed to tender with the expectation it will be released to the market late November or early December 2020. A number of the smaller projects have had designs finalized, with a majority of these currently under construction. Complexities around the Boatshed are currently being worked through working with the tenants to ensure that works undertaken by both parties are in line with the overall facility, the project been scoped and designed.



Major Projects

Mitchell Park Sports and Community Club Redevelopment

	2020/21 Actual YTD 31/10/2020	2020/21 Budget	Project Cost At Completion
Income			
Commonwealth Government Grant Contribution	-	4,605,000	5,000,000
Total Income	-	4,605,000	5,000,000
Expenditure			
Operating	-	-	-
Capital Construction	(317,256)	(6,605,000)	(15,000,000)
Total Expenditure	(317,256)	(6,605,000)	(15,000,000)
Project Result Surplus/(Deficit)	(317,256)	(2,000,000)	(10,000,000)

The net deficit forecast will be funded in the following manner:

Funded By :

(Over Project Life)

Proposed Borrowings

\$

10,000,000

10,000,000

Sam Willoughby International BMX Facility

	2020/21 Actual YTD 31/10/2020	2020/21 Budget	Project Cost At Completion
Income			
City of Onkaparinga Contribution	-	750,000	750,000
State Government Grant Contribution	-	-	3,300,000
Total Income	-	750,000	4,050,000
Expenditure			
Operating	-	-	-
Capital Construction	(219,412)	(5,800,000)	(5,800,000)
Total Expenditure	(219,412)	(5,800,000)	(5,800,000)
Project Result Surplus/(Deficit)	(219,412)	(5,050,000)	(1,750,000)

The net deficit forecast will be funded in the following manner:

Funded By :	\$
(Over Project Life)	
Reserve Transfer	
- Asset Sustainability Reserve	1,750,000
	1,750,000

Council have received the State Governments \$3.3m contribution to this project.

Southern Regional Football Facility

	2020/21 Actual YTD 31/10/2020	2020/21 Budget	Project Cost At Completion
Income			
State Government Grant Contribution	-	-	2,500,000
Total Income	-	-	2,500,000
Expenditure			
Operating	-	-	-
Capital Construction	(157,014)	(6,121,741)	(7,000,000)
Total Expenditure	(157,014)	(6,121,741)	(7,000,000)
Project Result Surplus/(Deficit)	(157,014)	(6,121,741)	(4,500,000)

The net deficit forecast will be funded in the following manner:

Funded By :	\$
(Over Project Life)	
Reserve Transfer	
- Asset Sustainability Reserve	4,500,000
	4,500,000

Council have received the State Governments contribution to this project.

Sundry Debtors Report - Ageing report as at 31 October 2020

Debtor	Total Balance	Current	30 Days	60 Days	90 Days	90+ Days	Percentage of total 90+ day balance	Comments for 90+ Day balances
General Total	14,529.66	1,794.43	158.00	11,500.00	.00	1,077.23	1%	Made up of 1 out of 8 debtors. This account has subsequently been settled in November.
Neighbourhood Centres Total	2,208.30	258.50	.00	94.80	.00	1,855.00	1%	Made up of 1 out of 4 debtors. The debt collecton process is being worked through for this account.
Regulatory Services Land Clearing Total	2,890.94	.00	.00	.00	.00	2,890.94	1%	Made up of 4 debtors, with one account totalling \$1,725.35.
City Property Facilities Total	96,362.57	19,270.29	12,237.50	.00	.00	64,854.78	32%	Made up of 7 out of 13 debtors. One account totalling \$39,130.99 relates to Edwardstown Memorial Sports & Community Club, this account is currently being worked through. One account totalling \$16,364.90 is on a payment plan.
Civil Services Private Works Total	64,140.70	41,083.20	7,050.00	.00	222.50	15,785.00	8%	Made up of 13 out of 20 debtors in this category, with two of these totalling \$1,399.00 relating to works not commenced, awaiting payment, one of the remaining accounts totals \$3,190.00. Seven accounts totalling \$8,125.00 are on payment plans, payments of \$220.00 have subsequently been received in November.
Swim Centre Debtors Total	160.00	.00	.00	.00	.00	160.00	0%	Made up of 1 debtor, this account has subsequently been settled in November.
Grants & Subsidies Total	330,432.35	110,000.00	90,654.85	44,000.00	3,277.50	82,500.00	41%	Made up of 1 debtor, this relates to a payment for meeting a project milestone, this milestone was met in October.
Environmental Health Inspections Total	12,747.05	1,428.65	930.00	.00	847.00	9,541.40	5%	Made up of 53 out of 69 debtors, with none individually significant. One account totalling \$118.00 has subsequently been settled in November.
Regulatory Services Other Total	28,056.00	.00	.00	3,267.00	.00	24,789.00	12%	Made up of 102 out of 114 debtors in this category, with none individually significant.
Marion Cultural Centre Total	1,877.50	1,277.50	600.00	.00	.00	.00	0%	
Living Kaurna Cultural Centre Total	4,424.70	3,834.70	590.00	.00	.00	.00	0%	
Local Government Total	130,794.18	115,139.94	.00	15,654.24	.00	.00	0%	
Economic Development Total	59,400.00	59,400.00	.00	.00	.00	.00	0%	
Total	748,023.95	353,487.21	112,220.35	74,516.04	4,347.00	203,453.35		
Total Aging Profile		47%	15%	10%	1%	27%		

Category	Description
Employees	Anything that relates to CoM employees.
General	Anything that does not fit into one of the below categories.
Neighbourhood Centres	For hire of rooms in Neighbourhood Centres, etc. - usually charged out at an hourly rate. Also includes cultural workshops and tours.
Regulatory Services Land Clearing	When council has had to clear land due to non-compliance of owner.
Sporting Clubs & Other Leases	Rent, electricity, water, maintenance, etc. charged out to lessees.
Civil Services Private Works	Repairs or modifications to infrastructure (footpaths, kerbs, driveway inverts). Can be at resident request.
Swim Centre Debtors	Outdoor Swimming Centre - used for lane hire, school visits, etc.
Grants & Subsidies	Government grants and subsidies.
Environmental Health Inspections	Food inspection fees.
Regulatory Services Other	Vehicle Impoundment fees and other regulatory services.
Supplier Refunds	Where a supplier owes the City of Marion funds. This category is used to keep track to ensure we have received payment for credits.
Development Services	Includes contribution from residents and/or developers for the removal and/or replacement of Council Street Trees and significant trees.
Living Kaurna Cultural Centre	Relates to programs run through the LKCC.
Environmental Health Testing	Environmental testing fees.
Local Government	Transactions with other Local Government corporations.
Communications	Anything related to communications.
Economic Development	Events, etc. relating to economic development within the City of Marion.
Marion Cultural Centre	Hiring of the Marion Cultural Centre.

*any category that does not have any outstanding invoices will not be displayed.

Rates Report - Collection of Rates to 31 October 2020

ANALYSIS OF OUTSTANDING RATES AS AT 31 OCTOBER 2020

	<u>Note</u>		% of Total Annual Rates
CURRENT	1	\$ 50,522,354	63.1%
OVERDUE	2	\$ 769,766	1.0%
ARREARS	3	\$ 1,812,723	2.3%
INTEREST	4	\$ 55,686	0.1%
POSTPONED	5	\$ 212,940	0.3%
LEGALS	6	\$ 20,564	0.0%
		\$ 53,394,034	66.7%
TOTAL ANNUAL RATES FOR 2020/21		\$ 80,044,096	

Note 1: Current

Current rates represent the total amount of rates levied in the current financial year that are not yet due for payment. For example at 1st January this represents Quarter 3 & Quarter 4 rates unpaid.

Note 2: Overdue

Overdue rates represent rates levied in the current financial year that remain unpaid past their due payment date. For example on 1st January, this represents rates from Quarter 1 and Quarter 2 that remain unpaid.

Note 3: Arrears

Rates in arrears represent rates and charges levied in previous financial years that remain unpaid .

Note 4: Interest

Interest represent the fines and interest applied to overdue rates and rates in arrears.

Note 5: Postponed

Postponed rates represent any rates amount due by seniors that have been granted a deferral, until the eventual sale of their property, as allowable under the Local Government Act. Interest is charged on these deferred rates and is recoverable when the property is sold.

Note 6: Legals

Legals represent any legal fees, court costs that have been incurred by Council in the collection of rates in the current financial year. These amounts represent costs that have been on-charged to the defaulting ratepayers and are currently outstanding.



WORKSHOP / PRESENTATION ITEMS - Nil

MOTIONS WITH NOTICE

Council Assessment Panel

Elected Member Mayor Kris Hanna

Report Reference: GC201124M01

Motion:

That members of the Council Assessment Panel (CAP) shall be considered ineligible to enter into any consultancies or employment which has the effect of providing them with a financial benefit beyond the CAP fee prescribed by Council.

Supporting Information:

Marion council staff recently awarded a \$10,000 consultancy for a member of the City of Marion CAP to review our strategic documents and past city planning reports. There was no tender process. Elected Members did not ask for the review. In the most recent Urban Planning Committee some cost indications of a proposed, more comprehensive review were given; it could run into hundreds of thousands of dollars.

Our CAP is truly independent. Council staff recommendations are often rejected. If the planning evaluation warrants it, that's how it should be. The fact that Council staff make recommendations, rather than merely assessing and reporting on all relevant factors, gives rise to a public perception that Council has a vested outcome in the CAP decisions.

Consider the variant scenario where a developer, with an application coming up to the CAP, offers a CAP member a \$10,000 contract, for any reason. Immediately we recognise a conflict of interest. From the public perspective, staff making recommendations to, and seeking a decision from, a person to whom they are authorising substantial payments could well give rise to a perceived conflict of interest.

The independence of the CAP is barely understood in the community as it is. How are we to explain to a resident who objects to a staff recommendation to CAP: do we say, "don't worry, the CAP members are independent although that one was just given an extra \$10,000 by staff"?

This motion should be taken as establishing a principle and not reflecting adversely on any staff or CAP member.

Response Received From: Manager Development and Regulatory Services - Warwick Deller-Coombs

Corporate Manager Manager Development and Regulatory Services - Warwick Deller-Coombs

General Manager General Manager City Development - Ilia Houridis

Staff Comments:

The contract in question was awarded using CoM's procurement guidelines including a review and approval by Council's Manager Strategic Procurement Services, where perceived conflicts were discussed and noted.



In general terms the CAP has no authority on policy decisions; these must be made by Council. However, it is within CAP's remit to advise Council on policy issues or trends.

As outlined in the supporting information above, the CAP is independent from Council and its members must behave in strict accordance with the relevant development legislation and the delegations for assessment.

Under the Planning, Development and Infrastructure Act 2016, CAP members must adhere to the "Assessment Panel Members – Code of Conduct" which mandates CAP members to act honestly and in the public interest as well as disclosing any conflicts of interest relevant to any application that they assess.

It is Administration's view that sufficient legislative processes are in place to protect Council, CAP members and staff from potential corrupt practices.

Administration shares the view that the independence of CAP is not well understood by the community and therefore any measures that strengthen existing processes are supported.

Administration takes the intent of the motion to apply to CAP members specifically, not the organisations they may work for.

Aboriginal Heritage Advice - Lot 707 Warriparinga

Elected Member Mayor Kris Hanna

Report Reference: GC201124M02

Motion:

That:

Administration is to seek legal advice on what approvals, if any, may be required by City of Marion or any other party in relation to the land known as Lot 707 if it is an "aboriginal site" as defined in the Aboriginal Heritage Act (SA) 1988.

Supporting Information:

Lot 707 is in the area known as Warriparinga, between Marion Road and the Sturt River. Council has received confidential reports regarding the significant aboriginal heritage relevant to the area. Whether or not Council has any say in the commercial development proposed for the area, Council has an easement running more or less along the western boundary of Lot 707. Council, and any developer of Lot 707, therefore needs to be mindful of obligations under the Aboriginal Heritage Act.

Response Received From: Manager Development and Regulatory Services - Warwick Deller-Coombs

Corporate Manager Manager Development and Regulatory Services - Warwick Deller-Coombs

General Manager General Manager City Development - Ilia Houridis

Staff Comments:

Administration has a general understanding of the requirements of Section 23 of the Aboriginal Heritage Act 1988, particularly how Ministerial approval is ultimately required for any disturbance of the nominated parts of the site.

It would be advantageous for legal advice to be obtained to clarify the requirements of the Act in relation to this site.



QUESTIONS WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE

QUESTIONS WITHOUT NOTICE

CONFIDENTIAL ITEMS

Cover Report - Alternative Water Supply Efficiency Measures Pilot Project: Seacliff Park Extension

Originating Officer	Water Resources Coordinator - Glynn Ricketts
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	Acting General Manager City Services - Kate McKenzie
Report Reference	GC201124F01

RECOMMENDATION

That pursuant to Section 90(2) 3(b)(i) and (ii) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Acting Chief Executive Officer, General Manager City Development, General Manager Corporate Services, Acting General Manager City Services, Manager Engineering, Assets and Environment, Water Resources Coordinator, Manager Finance, Acting Manager Corporate Governance, Acting Unit Manager Governance and Council Support, Catherine Miles (DEW) and Hannah Ellyard (DEW) be excluded from the meeting as the Council receives and considers information relating to the report Alternative Water Supply Efficiency Measures Pilot Project: Seacliff Park Extension, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential relating to matters pertaining to commercial operations of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or prejudice the commercial position of the council.

Alternative Water Supply Efficiency Measures Pilot Project: Seacliff Park Extension

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(b) (i) and (ii): information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest.

Cover Report - Marion Golf Course - Management and Capital Investment

Originating Officer	Unit Manager Sport and Recreational Community Facilities - Mark Hubbard
Corporate Manager	Manager City Property - Thuyen Vi-Alternetti
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124F02

RECOMMENDATION

That pursuant to Section 90(2) and (3)(d) (i) and (ii) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Acting Chief Executive Officer, General Manager City Development, General Manager Corporate Services, Acting General Manager City Services, Acting Manager Corporate Governance, Manager City Property, Unit Manager Sport and Recreational Community Facilities, Unit Manager Communications, Acting Unit Manager Governance and Council Support, be excluded from the meeting as the Council receives and considers information relating to Marion Golf Course - Management and Capital Investment, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the current EOI process for the management of the Marion Golf Course.

Marion Golf Course - Management and Capital Investment

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(d) (i) and (ii) : commercial information of a confidential nature (not being a trade secret) the disclosure of which (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.

Cover Report - Tarnham Road Reserve

Originating Officer	Community Facilities Planner - Sean O'Brien
Corporate Manager	Manager City Property - Thuyen Vi-Alternetti
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124F03

RECOMMENDATION

That pursuant to Section 90(2) ad (3)(b)(i) and (ii) of the local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Acting Chief Executive Officer, General Manager City Development, General Manager Corporate Services, Acting General Manager City Services, Acting Manager Corporate Governance, Manager City Property, Unit Manager Sport and Recreational Community Facilities, Community Facilities Planner, Acting Unit Manager Governance and Council Support and Unit Manager Communications, be excluded from the meeting as the Council receives and considers information relating to Tarnham Road Reserve Redevelopment, upon the basis that the Council is satisfied that the requirement for the meeting be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information outlines projected cost for a project that may go to tender in the future.

Tarnham Road Reserve

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(b) (i) and (ii): information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest.

Cover Report - Edwardstown Soldiers Memorial Ground Funding Agreements

Originating Officer	Unit Manager Sport and Recreational Community Facilities - Mark Hubbard
Corporate Manager	Manager City Property - Thuyen Vi-Alternetti
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC201124F04

RECOMMENDATION

That pursuant to Section 90(2) and (3)(b)(i) and (ii) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Acting Chief Executive Officer, General Manager City Development, General Manager Corporate Services, Acting General Manager City Services, Acting Manager Corporate Governance, Manager City Property, Unit Manager Sport and Recreational Facilities, Unit Manager Communications and Acting Unit Manager Governance and Council Support, be excluded from the meeting as the Council receives and considers information relating to Edwardstown Soldiers Memorial Ground Funding Agreements, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to proposed funding agreements.

Edwardstown Soldiers Memorial Ground Funding Agreements

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(b) (i) and (ii): information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest.

Cover Report - Confirmation of the confidential minutes for the Review and Selection Committee meeting held on 3 November 2020

Originating Officer	Manager People and Culture - Steph Roberts
Corporate Manager	Manager People and Culture - Steph Roberts
General Manager	N/A
Report Reference	GC201124F05

RECOMMENDATION

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Manager People and Culture, be excluded from the meeting as the Committee receives and considers information relating to the CEO Annual Performance Review 2019-20, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential, given the information relates to the performance of the CEO.

Confirmation of the confidential minutes for the Review and Selection Committee meeting held on 3 November 2020

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(a): information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Cover Report - CEO Annual Performance Review 2019-20

Originating Officer	Manager People and Culture - Steph Roberts
Corporate Manager	Manager People and Culture - Steph Roberts
General Manager	N/A
Report Reference	GC201124F06

RECOMMENDATION

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, Council orders that all persons present, with the exception of the following persons: Manager People and Culture, be excluded from the meeting as Council receives and considers information relating to the CEO Annual Performance Review 2019-20, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential, given the information relates to the performance of the CEO.



OTHER BUSINESS

MEETING CLOSURE

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.