

His Worship the Mayor
Councillors
CITY OF MARION

NOTICE OF GENERAL COUNCIL MEETING

Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

Tuesday, 25 May 2021 at 06:30 PM

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Tony Harrison
Chief Executive Officer



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OPEN MEETING

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

CONFIRMATION OF MINUTES

Confirmation of the minutes for the General Council Meeting held on 11 May 2021

Originating Officer Governance Officer - Angela Porter

Corporate Manager Manager Corporate Governance - Kate McKenzie

Report Reference: GC210525R01

RECOMMENDATION:

That the minutes of the General Council Meeting held on 11 May 2021 be taken as read and confirmed.

ATTACHMENTS:

#	Attachment
1	GC210511 - Final Minutes



MINUTES OF THE GC210511 - GENERAL COUNCIL MEETING – 11 May 2021

Tuesday, 11 May 2021 at 06:30 PM

Council Administration Centre, 245 Sturt Road, Sturt



PRESENT

His Worship the Mayor Kris Hanna

Councillor Ian Crossland

Councillor Maggie Duncan

Councillor Bruce Hull

Councillor Kendra Clancy

Councillor Sasha Mason

Councillor Matthew Shilling

Councillor Raelene Telfer

Councillor Nathan Prior

Councillor Jason Veliskou (from 6.38pm)

Councillor Joseph Masika

In Attendance

Chief Executive Officer – Tony Harrison

General Manager City Services Tony Lines

General Manager City Development – Ilia Houridis

General Manager Corporate Services – Sorana Dinmore

Manager Corporate Governance – Kate McKenzie

Acting Unit Manager Governance and Council Support – Victoria Moritz

OPEN MEETING

The Mayor opened the meeting at 6:31pm

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- Councillor Telfer declared a material conflict of interest in the item *Westminster Reserve and Kenton Avenue Reserve – Revocation of Community Land Classification (GC210511R05) and Westminster Reserve – Confidential Appendix (GC210511F04)*
- Councillor Telfer declared a perceived conflict of interest in the item *Proposed Code Amendments: Morphettville / Glengowrie stables, southern residential areas, centre zones, Marion Road corridor (GC210511R11)*.

CONFIRMATION OF MINUTES**Confirmation of the minutes for the General Council Meeting held on 27 April 2021****Report Reference:** GC210511R01**Moved Councillor – Raelene Telfer****Seconded Councillor – Matthew Shilling**

That the minutes of the General Council Meeting held on 27 April 2021 be taken as read and confirmed with the following amendment noted:

- The Elected Member Communication Report from Councillor Telfer was omitted in error and that this be included.

Carried Unanimously**ADJOURNED ITEMS**

The Mayor sought and was granted leave of the meeting to vary the order of the agenda and consider the Adjourned Item *Draft City Limits and Publications Policies (GC210511R02)* at the time in the meeting the Motions with Notice are considered and in parallel to the item: Motion with Notice *Rescission Motion - City Limits Magazine*.

PUBLIC SUBMISSION ITEMS**Public submissions on the Draft Annual Business Plan 2021-2022****Report Reference** GC210511R03

The Mayor opened the item and invited any member of the public to comment on the Annual Business Plan and Budget and make a submission during the next 60 minute period, commencing at 6.31pm. The item will resume at the conclusion of this period.

DEPUTATIONS**Mitchell Park Sports & Community Club Management Model****Report Reference:** GC210511D01

Mr John Gumley of Mitchell Park Sports Club gave a five minute deputation regarding the Management Model for the redeveloped Sports & Community Centre.

6.38pm Councillor Veliskou entered the meeting

PETITIONS - Nil

COMMITTEE RECOMMENDATIONS**Confirmation of the minutes for the Review and Selection Committee Meeting held on 4 May 2021****Report Reference** GC210511R04**Moved Councillor – Matthew Shilling****Seconded Councillor – Maggie Duncan**

That Council:

1. Receives and notes the minutes from the Review and Selection Committee meeting held on 4 May 2021.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.

Carried Unanimously**CONFIDENTIAL ITEMS****Moved Councillor - Raelene Telfer****Seconded Councillor - Nathan Prior**

That the following cover reports for the items to be considered in confidence be moved en bloc:

- Cover Report - Confirmation of the confidential minutes for the Review and Selection Committee Meeting held on 4 May 2021 (GC210511F01)
- Cover Report - Review and Selection Committee – Appointment of Independent Council Assessment Panel Member (GC210511F02)
- Cover Report - Edwardstown Future Management Model (GC210511F03)

Carried Unanimously**Cover Report - Confirmation of the confidential minutes for the Review and Selection Committee Meeting held on 4 May 2021****Report Reference** GC210511F01**Moved Councillor - Raelene Telfer****Seconded Councillor - Nathan Prior**

That pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that all persons present with the exception of the following persons, Chief Executive Officer, Manager People and Culture, Manager Corporate Governance, and Governance Administration Officer be excluded from the meeting as the Council receives and considers information relating to confirmation of the confidential minutes for the Review and Selection Committee Meeting held on 4 May 2021, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to past and present employees of the City of Marion.

Carried Unanimously

Cover Report - Review and Selection Committee – Appointment of Independent Council Assessment Panel Member

Report Reference GC210511F02

Moved Councillor - Raelene Telfer

Seconded Councillor - Nathan Prior

That pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that all persons present with the exception of the following persons, Chief Executive Officer, Manager People and Culture, Manager Corporate Governance, and Governance Administration Officer be excluded from the meeting as the Council receives and considers information relating to the appointment of Independent Council Assessment Panel (CAP) Members, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to information concerning personal affairs.

Carried Unanimously

Cover Report - Edwardstown Future Management Model

Report Reference GC210511F03

Moved Councillor - Raelene Telfer

Seconded Councillor - Nathan Prior

That pursuant to Section 90(2) and (3)(b)(i) and (ii) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager Corporate Governance, Manager City Property, Unit Manager Sport and Recreational Community Facilities, Unit Manager Land & Property, Unit Manager Communications, Unit Manager Governance and Council Support, Manager Finance and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Edwardstown Future Management Model, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to a profit share model and a current Confidential order is in place over previous reports, attachments and minutes to which this report relates.

Carried Unanimously

Confirmation of the confidential minutes for the Review and Selection Committee Meeting held on 4 May 2021

Report Reference GC210511F01

6.56pm the meeting went into confidence

Moved Councillor – Maggie Duncan

Seconded Councillor – Bruce Hull

That Council:

1. Receives and notes the confidential minutes from the Review and Selection Committee meeting held on 4 May 2021.

2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.
3. In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the attachments to this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2021.

Carried Unanimously

7.04 time meeting came out of confidence

Review and Selection Committee – Appointment of Independent Council Assessment Panel Member

Report Reference GC210511F02

7.05pm the meeting went into confidence

Moved Councillor - Raelene Telfer

Seconded Councillor – Maggie Duncan

1. In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report and minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2021.

Carried Unanimously

7.08pm time meeting came out of confidence

Edwardstown Future Management Model

Report Reference GC210511F03

7.09 the meeting went into confidence

Moved Councillor – Joseph Masika

Seconded Councillor – Sasha Mason

1. In accordance with Section 91(7) and (9) of the *Local Government Act 1999*, orders that the report, attachments and any minutes arising from this report having been considered in confidence under Section 90 (2) and (3) (b)(i) and (ii) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2021.

Carried Unanimously

7.34pm time meeting came out of confidence

Councillor Raelene Telfer declared a material conflict of interest in the following two items relating to Westminster Reserve due to residing in close proximity to the reserve and left the meeting

7.31pm Councillor Telfer left the meeting.

Cover Report - Westminster Reserve - Confidential Appendix
Report Reference GC210511F04

Moved Councillor – Matthew Shilling

Seconded Councillor – Sasha Mason

That pursuant to Section 90(2) and (3)(b)(i) and (ii) and (g) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager Corporate Governance, Manager City Property, Unit Manager Land & Property, Unit Manager Communications, Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Westminster Reserve, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to previous resolutions of Council containing commercial information including financial figures currently held in confidence.

Carried Unanimously

7.35pm the meeting went into confidence

7.43pm Councillor Mason left the meeting

7.47pm Councillor Mason re-entered the meeting

Moved Councillor - Joseph Masika

Seconded Councillor – Matthew Shilling

That Council:

1. Notes the report *Westminster Reserve – Confidential Appendix* and information contained within.
2. In accordance with Section 91(7) and (9) of the *Local Government Act 1999*, orders that the attachments to this report having been considered in confidence under Section 90 (2) and (3)(b)(i) and (ii) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. Delegate to the CEO the power to revoke the confidentiality orders relating to Westminster Reserve (as detailed in the attachment to the report) at his discretion. This confidentiality order will be reviewed at the General Council Meeting in December 2021.

Carried Unanimously

7.54pm meeting came out of confidence

CORPORATE REPORTS FOR DECISION

7.54pm Councillor Prior left the meeting

Westminster Reserve and Kenton Avenue Reserve - Revocation of Community Land Classification

Report Reference GC210511R05

Moved Councillor – Ian Crossland

Seconded Councillor – Matthew Shilling

That Council:

1. Notes the outcome of the community consultation process undertaken for the revocation of the community land classification for Westminster Reserve and Kenton Avenue Reserve, Oaklands Park at Lot 107 FP11413, Certificate of Title Volume 3776 Folio 21 and for the potential disposal of approximately 957 square metres of land known as Westminster Reserve.
2. Declares that the retention of the land does not contribute to Council's strategic objectives and is surplus to Council's requirements.
3. Authorises the lodgement of the proposal to dispose of Westminster Reserve to the Minister for Planning in accordance with Section 194 of the *Local Government Act 1999*:
 - with a report on all submissions made as part of the public consultation process; a
 - request to approve the revocation of the Community Land Classification on the basis that the Community Land Classification will automatically be reinstated over Kenton Avenue Reserve which is being retained by Council, upon the two reserves being separated by a land division.
4. Notes a further report will be presented to Council upon receipt of the determination from the Minister for Planning in relation to the revocation.

Carried Unanimously

7.57pm Councillor Telfer re-entered the meeting

Public submissions on the Draft Annual Business Plan 2021-2022

Report Reference GC210511R03

7.58pm Item resumed at the conclusion of the one hour allocated period.

Moved Councillor - Raelene Telfer

Seconded Councillor - Ian Crossland

That Council:

1. Notes feedback provided by any public representations on the Draft Annual Business Plan 2021-2022 and that a further report on the results of public consultation will be presented to Council at the meeting to be held on 8 June 2021.

Carried Unanimously

Environment Protection Authority Board - nominations sought**Report Reference** GC210511R06

Councillor Crossland declared actual conflict of interest in the item as he was nominated as a candidate for the Board and left the meeting

8.01pm Councillor Crossland left the meeting

Moved Councillor – Nathan Prior**Seconded Councillor – Joseph Masika**

That:

1. Council notes the report Nominations Sought for Environment Protection Authority Board.
2. Council nominates Councillor Crossland as candidate for the Environment Protection Authority Board.
3. Administration forwards the above nomination/s to the Environment Protection Authority Board by COB Monday 24 May 2021.

Carried Unanimously

8.03pm Councillor Crossland re-entered the meeting

Policy Review - Final Climate Change Policy**Report Reference** GC210511R07**Moved Councillor – Maggie Duncan****Seconded Councillor – Raelene Telfer**

That Council:

1. Notes the public feedback received on the DRAFT Climate Change Policy (Attachment1).
2. Endorses the revised Climate Change Policy (Attachment 2).

Carried Unanimously**Spearfishing at Hallett Cove and Marino - response to PIRSA****Report Reference** GC210511R08**Moved Councillor – Ian Crossland****Seconded Councillor – Maggie Duncan**

That Council:

1. Does not support spearfishing along Hallett Cove and Marino.
2. Writes to the Department of Primary Industries and Regions (PIRSA) in response to the Spearfishing Closures Review Options Paper March 2021 (Attachment 2) identifying support for “Option 3 - no change to current spearfishing spatial restrictions”.
3. Requests PIRSA conduct open public consultation if it wants to further pursue the option of spearfishing along the metropolitan coast.

Carried

Animal Impounding**Report Reference** GC210511R09**Moved Councillor – Bruce Hull****Seconded Councillor – Joseph Masika**

That Council:

1. Writes to the City of Onkaparinga with a formal invitation to commence a partnership and collaboration to facilitate a holding impound for both councils to utilise.
2. Writes to other nearby Councils including the City of Mitcham and City of Holdfast Bay to gauge of their level of interest in utilising a joint-council pound.
3. Further investigate options to build a pound that:
 - a. Includes managing dogs for the legislative time frame of 72 hours (for dogs found wandering at large and a minimum of 7 days for dogs subject to the investigation process of a dangerous dog).
 - b. Includes the flexibility to hold dogs longer by agreement (e.g. if the owner/person in charge is contactable but not in a position to collect their dog within the legislative time frame).
 - c. Includes options for Council to work with other nearby councils, as well as a potential independent facility.
 - d. Includes expert input from relevant animal welfare agencies.
 - e. Includes options for the management of impounding cats.
4. Continues to investigate ways to reduce the number of animals that require impounding.
5. Notes an update report will be submitted to Council by 10 August 2021.

Carried Unanimously**SA Water - Acquisition of land at Hallett Cove****Report Reference** GC210511R10**Moved Councillor – Ian Crossland****Seconded Councillor – Shilling**

That Council:

1. Pursuant to Section 38 of the *Local Government Act 1999* authorises the Mayor and Chief Executive Officer to sign and affix the common seal to the documentation required for the release of funds from Court for the land that has been acquired by SA Water, subject to minor variations.
2. Authorises the Chief Executive Officer to sign the Affidavits and any other document required for the release of funds from Court for the land that has been acquired by SA Water, subject to minor variations.
3. Endorse the payment of the net proceeds into the Open Space Reserve Fund for the development of open space facilities as approved by Council.

Carried Unanimously

Councillor Telfer declared a perceived conflict of interest in the item with particular reference to 373 Diagonal Road, due to her position as a member on the Council Assessment Panel and will remain in the meeting for the item.

Proposed Code Amendments: Morphettville/Glengowrie stables, southern residential areas, centre zones, Marion Road corridor.
Report Reference GC210511R11

Moved Councillor – Raelene Telfer Seconded Councillor – Joseph Masika

That Council:

1. Initiates a Code Amendment process for the Morphettville/Glengowrie residential stables area seeking a change of zone from Suburban Neighbourhood Zone to General Neighbourhood Zone.
2. Initiates a Code Amendment process seeking that those southern residential areas recently rezoned to the Suburban Neighbourhood Zone (former Southern Policy Area 18 and Cement Hill Policy Area 10) be transitioned to the Hills Neighbourhood Zone and that one set of consistent (and appropriate) slope related policy is used throughout the Hills Neighbourhood Zone (gradient/site dimensions, setbacks etc.) that provides opportunity for subdivision/redevelopment to occur in appropriate locations.
3. Initiates a Code Amendment process for Centre Zones which have been identified by the Planning and Development Committee to have anomalies, or potential for zoning changes to improve future site viability.
4. Initiates a Code Amendment process for the creation of an Urban Corridor type zone along relevant sections of Marion Road.
5. Notes that a community engagement and consultation process will take place for each Code Amendment and that Ministerial approval would eventually be required for any amendments to the Planning and Design Code.

8.31pm Councillor Masika left the meeting

8.33pm Councillor Shilling left the meeting

8.34pm Councillor Masika re-entered the meeting

Carried Unanimously
Councillor Telfer voted in Favour

Red House Group - Renewal of 3 year Gallery Management Services
Report Reference GC210511R12

Moved Councillor – Ian Crossland Seconded Councillor – Maggie Duncan

That formal meeting procedures be suspended to discuss the item

Carried

8.35pm formal meeting procedures suspended

8.35pm Councillor Shilling re-entered the meeting

8.46pm Councillor Duncan left the meeting

8.49pm Councillor Duncan re-entered the meeting

8.52pm formal meeting procedures resumed

Moved Councillor – Jason Veliskou

Seconded Councillor – Joseph Masika

That Council:

1. Endorses a new three year management agreement with the Red House Group Inc., and allocation within the 2021/22 draft budget and ABP for \$175,000 ex GST with an annual CPI increase for the Management of Gallery M commencing 1 July 2021 and concluding on 30 June 2024.
2. Approves the new management agreement that allows for the Red House Group Inc. to retain in full Gallery Shop and Sales commission.

Carried

Councillor Hull called a Division

Those for: Councillors Masika, Mason, Veliskou, Prior, Hull, Telfer, Shilling and Duncan

Those Against: Councillors Clancy and Crossland

Carried

Galleon Theatre Group 3 year Agreement renewal

Report Reference GC210511R13

The Mayor declared a perceived conflict of interest in the item as he is patron of the Galleon Theatre Group and will remain in the meeting for the item.

Moved Councillor – Bruce Hull

Seconded Councillor – Matthew Shilling

That Council:

1. Endorses the execution of a new three year venue hire subsidy agreement with Galleon Theatre Group for \$13,581.59 ex GST and annual CPI increases commencing 1 July 2021 and concluding on 30 June 2024.

Carried

Marion Outdoor Pool - Review 2020/21 Season and Fee Reduction**Report Reference** GC210511R14**Moved Councillor – Jason Veliskou Seconded Councillor – Bruce Hull**

That Council:

1. Endorses an ongoing 25% reduction in entry fees for City of Marion residents and businesses for the following entry passes:
 - Multi-use visit passes i.e. 10, 30, concession and seasonal Aqua aerobics 10 visit pass
 - and concession
 - General admission inclusive pass (entry and unlimited use of water slides)
 - Birthday parties
2. Notes the fee reduction will be incorporated into the Fees & Charges Schedule for 2021/22.
3. Notes the Marion Outdoor Pool fees and charges are included within the 2021/22 Annual Business Plan and Budget process (ABP&BP) of 2021/22.

Amendment**Moved Councillor - Ian Crossland****Seconded Councillor – Maggie Duncan**

That Council:

1. Endorses an ongoing 30% reduction in entry fees for City of Marion residents and businesses for the following entry passes:
 - Multi-use visit passes i.e. 10, 30, concession and seasonal
 - Aqua aerobics 10 visit pass and concession
 - General admission inclusive pass (entry and unlimited use of water slides)
 - Birthday parties
2. Notes the fee reduction will be incorporated into the Fees & Charges Schedule for 2021/22.
3. Notes the Marion Outdoor Pool fees and charges are included within the 2021/22 Annual Business Plan and Budget process (ABP&BP) of 2021/22.

The amendment to become the motion was **Carried**
 The motion as amended was **Carried Unanimously**

MEETING EXTENSION**Moved Councillor - Jason Veliskou****Seconded Councillor - Maggie Duncan**

That the meeting be extended until the conclusion of the following items:

- Code of practice – Procedures at Council Meetings – Annual Review
- All Corporate Reports for Information / Noting

The vote was **Tied**
 The Mayor made casting vote and voted in Favour
Carried

Code of Practice - Procedures at Council Meetings Annual Review**Report Reference** GC210511R15**Moved Councillor - Nathan Prior****Seconded Councillor – Raelene Telfer**

That Council:

1. Adopts the amended 'Code of Practice – Procedures at Council Meetings 2021/22' provided at Attachment 1 to this report.

Two-thirds majority vote required

10 voted in Favour

Carried Unanimously

(vote was successful)

CORPORATE REPORTS FOR INFORMATION/NOTING**Moved Councillor – Matthew Shilling****Seconded Councillor – Nathan Prior**

That the following Corporate Reports for Information / Noting be moved en bloc:

- Economic Development - Six Monthly Update
- Work Health & Safety - Monthly Performance Report - March 2021
- Finance Report - March 2021
- Questions Taken on Notice Register
- Corporate and CEO KPI Report Quarter Three 2020/21

Carried Unanimously

9.34pm Councillor Veliskou left the meeting

9.38pm Councillor Mason left the meeting

9.38pm Councillor Veliskou re-entered the meeting

9.40pm Councillor Mason re-entered the meeting

Economic Development - Six Monthly Update**Report Reference** GC210511R16**Moved Councillor – Matthew Shilling****Seconded Councillor – Nathan Prior**

That Council:

1. Note the Economic Development function report and that this report will be brought to Council at six monthly intervals.

Carried Unanimously

Work Health & Safety - Monthly Performance Report - March 2021**Report Reference** GC210511R17**Moved Councillor – Matthew Shilling****Seconded Councillor – Nathan Prior**

That Council:

1. Notes the report and statistical data contained therein.

Carried Unanimously**Finance Report - March 2021****Report Reference** GC210511R18**Moved Councillor – Matthew Shilling****Seconded Councillor – Nathan Prior**

That Council:

1. Receives the report “Finance Report – March 2021”

Carried Unanimously**Questions Taken on Notice Register****Report Reference** GC210511R19**Moved Councillor – Matthew Shilling****Seconded Councillor – Nathan Prior**

That Council:

1. Notes the report 'Questions Taken on Notice Register'.

Carried Unanimously**Corporate and CEO KPI Report Quarter Three 2020/21****Report Reference** GC210511R20**Moved Councillor – Matthew Shilling****Seconded Councillor – Nathan Prior**

That Council:

1. Notes this report and information contained within the attachments for Quarter Three.

Carried Unanimously

MEETING CLOSURE - Meeting Declared Closed at 9.51 PM

CONFIRMED THIS 25th DAY OF MAY 2021

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CHAIRPERSON

The following items were not considered:

- Adjourned Item - Draft City Limits and Publications Policies (GC210511R02)
- Rescission Motion - City Limits Magazine (GC210511M01)
- Vinall Street Reserve - Irrigation (GC210511M02)
- Flu Vaccine for Elected Members (GC210511M03)
- Waste from City of Marion skips and bins (GC210511Q01)
- Local Government Data Breach Notification (GC210511Q02)

COMMUNICATIONS

Mayoral Communication Report

Date of Council Meeting 25 May 2021

Name of Elected Member Mayor - Kris Hanna

Report Reference GC210525R02

Details

Date	Event	Comments
22 April 2021	COAST FM radio interview	
24 April 2021	Marion Football Club ANZAC Ceremony	
24 April 2021	ANZAC Youth Vigil	
24 April 2021	Ramadan celebration at Marion Mosque	
25 April 2021	Hallett Cove Lions Club ANZAC Day Dawn Service	Acted as Master of Ceremonies
28 April 2021	Marion City Band Annual General Meeting	Attended as Patron of the MCB
29 April 2021	LGA Ordinary General Meeting Mixer networking event	
29 April 2021	Galleon Theatre Group: Opening night of <i>Escher's Hands</i>	
30 April 2021	LGA Ordinary General Meeting	
1 May 2021	Hugh Johnson Boulevard Reserve community consultation	
3 May 2021	Marion Probus Club- 400th Meeting	Gave a brief speech in honour of long-time member David Jarman
4 May 2021	Christ The King School- STEM award celebration	Presented award at assembly
6 May 2021	Meeting with local residents regarding Glandore Oval	
7 May 2021	South Road Cricket Club Annual General Meeting and Presentation Night	
9 May 2021	Morning tea at Dover Gardens Kennel & Obedience Club	
9 May 2021	SA Rugby League- South Adelaide vs Central District	Tossed coin
10 May 2021	Glenelg Rebels Softball Club Annual General Meeting	Continued on as Club Patron
12 May 2021	Marion Heritage Research Centre- Extinct Suburbs talk	
12 May 2021	Chand Raat festival organised by Bangladesh Club Australia	Gave speech

14 May 2021	Vietnam Veterans Federation- Coral & Balmoral Commemoration Service	
16 May 2021	National Volunteer Week afternoon tea	

Deputy Mayor Communication Report

Date of Council Meeting 25 May 2021

Name of Elected Member Councillor - Nathan Prior

Report Reference GC210525R03

Details

Date	Event	Comments
11 May 2021	Options for supporting Friends Groups meeting with staff	
12 May 2021	Development Zoning discussion with staff	
15 May 2021	Togetherness. In Action art exhibition launch at Marion Cultural Centre	Gave speech
18 May 2021	Westminster School- Carter Wing Opening	
19 May 2021	Flinders University- Flinders Station Opening event	
19 May 2021	Hydrogen Park South Australia opening event	Gave speech

CEO and Executive Communications Report

Date of Council Meeting 25 May 2021

Report Reference GC210525R04

Details

Date	Activity	Attended By
28 April 2021	Event Introduction to Electronic Vehicles: Preparing your fleet - the Australian Driving Institute	Tony Lines
29 April 2021	Cross Council Collaboration Cities of Charles Sturt and Marion - Internal Audit Planning Workshop	Tony Harrison Tony Lines Sorana Dinmore Greg Salmon
29 April 2021	LG Management Challenge Day (Sorana as a Mentor)	Sorana Dinmore
29 April 2021	Meeting KPMG close out meeting re project carry overs	Tony Lines
30 April 2021	SMRF JV Committee - Construction Project Meeting	Sorana Dinmore
30 April 2021	Cross Council lunch meeting - Donna Dunbar (CCS) Sorana Dinmore (CoM)	Sorana Dinmore
3 May 2021	Meeting City of Marion Executive Leadership Team Matt Pinnegar (CEO LGA)	Tony Harrison Tony Lines Sorana Dinmore Greg Salmon (acting GM)
3 May 2021	SRWRA Board Meeting	Sorana Dinmore
4 May 2021	Meeting AWU EA	Tony Lines
5 May 2021	Meeting: Sorana Dinmore (CoM) David Dercho (Wallman's Lawyers)	Sorana Dinmore
5 May 2021	Meeting: Sorana Dinmore (CoM) Dr Shikha Sharma (Dept Human Services)	Sorana Dinmore
6 May 2021	Residents meeting at Glandore Oval	Tony Harrison
6 May 2021	Meeting: Sorana Dinmore (CoM) Andrew James (Nutanix)	Sorana Dinmore
7 May 2021	SMRF JV Committee - Construction Project Meeting	Sorana Dinmore
11 May 2021	Satalyst Workshop	Sorana Dinmore
11 May 2021	Infor Reference Check - Coliban Water (AMIS)	Sorana Dinmore
11 May 2021	Meeting: Pernix City Of Marion (demonstration)	Sorana Dinmore
11 May 2021	Meeting: Bailey Abbott (Tom Carlton) CoM (Sorana Dinmore)	Sorana Dinmore

12 May 2021	KPMG 2021 Federal Budget Virtual Breakfast	Tony Harrison
12 May 2021	Meeting Tony Harrison and Roberto Bria (City of Holdfast Bay)	Tony Harrison
12 May 2021	Meeting: Keith Evans (Integrated Policies) Sorana Dinmore (CoM)	Sorana Dinmore
13 May 2021	Meeting Tony Harrison, Tony Lines, Kate McKenzie (City of Marion), Justin Jamieson and Heather Martens (KPMG) re meet/greet and Internal Audit Plan	Tony Harrison Tony Lines
13 May 2021	Meeting Tony Harrison and Scott Ashby (City of Onkaparinga)	Tony Harrison
13 May 2021	Meeting Indigenous Wellness Centre	Tony Lines
14 May 2021	Meeting Tony Harrison, Mark Withers (City of Port Adelaide Enfield) and Paul Sutton (City of Charles Sturt)	Tony Harrison
14 May 2021	Meeting Tony Harrison (City of Marion) and Hon Corey Wingard MP	Tony Harrison
14 May 2021	SMRF JV Committee - Construction Project Meeting	Sorana Dinmore
14 May 2021	Meeting Asset Management Cross Council Collaboration with Cities of Pt Adelaide Enfield and Charles Sturt	Tony Lines
17 May 2021	Meeting Shovel Ready Pathways	Ilia Houridis
18 May 2021	Meeting Tony Harrison and Carolyn Power MP	Tony Harrison
18 May 2021	Official Opening of Hydrogen Park SA	Tony Harrison Tony Lines
19 May 2021	Meeting Tony Harrison and Minister David Speirs	Tony Harrison
19 May 2021	3rd Coaching Session - Judith Sellick (Judith Sellick Consulting) Sorana Dinmore (CoM)	Sorana Dinmore
19 May 2021	Meeting LKCC Management Model with PwC and SCI	Tony Lines
20 May 2021	Meeting Cleanpeak re Tonsley Water Supply	Tony Lines
21 May 2021	Meeting Tony Harrison (City of Marion) and Shaun Skipper (Vicinity)	Tony Harrison
21 May 2021	SMRF JV Committee - Construction Project Meeting	Sorana Dinmore
21 May 2021	Local Government Professionals Australia SA Leadership Excellence Awards	Tony Harrison Tony Lines Sorana Dinmore

24 May 2021	Meeting Tony Harrison, Matt Pinnegar and LGA Executives	Tony Harrison
24 May 2021	Meeting Tony Harrison (City of Marion) and Jayne Stinson (Member for Badcoe)	Tony Harrison
25 May 2021	Mayor's Industry Board Room Lunch Meeting - Defence Sector	Tony Harrison

ADJOURNED ITEMS

Adjourned Item - Draft City Limits and Publications Policies

Originating Officer Unit Manager Communications - Craig Clarke

Corporate Manager Acting Manager Customer Experience - Vicky Travers

General Manager General Manager Corporate Services - Sorana Dinmore

Report Reference GC210525R05

Confidential ☐

REPORT OBJECTIVE

The item 'Draft City Limits and Publications Policies' GC210309R07 (Attachment 1) was adjourned at the 9 March 2021 General Council Meeting until the General Council Meeting to be held on 27 April 2021. The item was further deferred during the meetings of the 27 April and 11 May to be considered at the end of the meeting and with the item *Rescission Motion - City Limits Magazine*. The meetings concluded before these items were considered and therefore it has been added to the agenda for the General Council Meeting on 25 May 2021.

EXECUTIVE SUMMARY

In accordance with the Local Government (Procedures at Meetings) Regulations, the debate on an adjourned item will resume and continue at the point it was adjourned. The amended motion for this item was Moved by Councillor Tim Gard and Seconded by Councillor Maggie Duncan.

RECOMMENDATION

The amended motion as Moved and Seconded is below.

That Council:

1. Adopts the City Limits Publications Policy subject to the following amendment:
 - fifth dot point under "*articles that promote*" to read "Financial products or services that promote loans and investments".
2. Adopts the Publications Policy.

Attachment

#	Attachment
1	Attachment 1 - GC210309R07 - Draft City Limits and Publications Policies - Adjourned Item

Draft City Limits and Publications Policies

Originating Officer	Unit Manager Communications - Craig Clarke
Corporate Manager	Manager Customer Experience - Karen Cocks
General Manager	General Manager Corporate Services - Sorana Dinmore
Report Reference	GC210309R07

REPORT OBJECTIVE

The purpose of this report is to present the draft City Limits Publications Policy and the draft Publications Policy for Elected Members' consideration.

EXECUTIVE SUMMARY

The City Limits Publications Policy and the Publications Policy have been redrafted to reflect changes with how the City of Marion produces its publications.

City Limits is now 12 pages and produced six times a year. The Publications Policy aims to make the standard around publications clearer for Elected Members and, for the first time, staff.

RECOMMENDATION

That Council:

- 1. Adopts the City Limits Publications Policy.**
- 2. Adopts the Publications Policy.**

DISCUSSION

The City Limits Publications Policy and the Publications Policy guide how publications are produced at the City of Marion. Due to significant changes in the policies, both the previous policies and the proposed new policies have been included without track changes in the agenda.

City Limits Publications Policy

Council adopted a new format for the City Limits magazine (GC201208R11) with the first edition published in February this year. The following changes have been made to the City Limits Publications Policy to reflect the magazine's new look:

- The number of pages has been reduced from 24 to 12.
- The frequency has been increased from three editions a year to six.
- With the exception of a Mayoral column, no Elected Member columns will be included but Members' comments will be incorporated into stories.
- Contact details of all Elected Members will be published in each edition except during the caretaker period for local government elections.
- The community can submit news and sport stories for consideration.

Publications Policy

The Elected Members' Publications Policy has been replaced with a draft Publications Policy.



The proposed new policy covers the same areas that were in the previous document, however, it has been modernised to reflect the digital communications tools available. In addition, the draft policy has been broadened to include Administration at the City of Marion.

The areas covered include:

- The general principles that publications must adhere to: being accurate, compliant with all laws and not exposing Council to legal action.
- Elected Member publications and the adherence to the policy.
- Use of City of Marion logo and letterheads.
- Copyright protection for City of Marion publications.
- Electoral material

The policy also outlines that Administration will be required to obtain written consent to use a person's image in a Council publication, social media or the website. Elected Members are not bound by this requirement.

Attachment

#	Attachment	Type
1	Appendix A - Draft City Limits Publications Policy	PDF File
2	Appendix B - City Limits Publications-Policy	PDF File
3	Appendix C - Draft Publications Policy	PDF File
4	Appendix D - Elected-Members Publications Policy	PDF File

City Limits Publications Policy

1. RATIONALE

To communicate with residents and stakeholders to reinforce and promote the directions and strategies of the six themes within the *Community Vision – Towards 2040*.

2. POLICY STATEMENT

This policy provides guidance of the content, including articles, that will be published in *City Limits*.

3. OBJECTIVES

The primary objective of the policy is to ensure the community is provided with accurate and timely information in *City Limits*, that it is consistent with the strategies of the *Community Vision Towards 2040*, and adheres to the Publications Policy.

4. POLICY SCOPE AND IMPLEMENTATION

Scope

This policy applies to the *City Limits* publication. All staff and Council Members must comply with this policy.

Implementation

4.1. City Limits

General principles

City Limits **MUST**:

- Adhere to the Publications Policy

City Limits **MUST** contain information and statements that:

- comply with all applicable laws and Council policy and procedure
- are factually correct and accurate
- are free from copyright infringement
- are consistent with contemporary community standards and attitudes.

City Limits **MUST NOT** contain:

- an official announcement on behalf of the City or Marion unless authorised to do so
- confidential information or information subject to legal or professional privilege
- information or statements that may defame any person or group or expose the City of Marion to any potential legal action, including breach of privacy or copyright infringement.

City Limits Publications Policy

City Limits **MUST NOT** contain:

- Articles that promote:
 - Alcoholic drinks
 - Betting or gambling
 - Tobacco products or manufactures of tobacco products
 - Products of services of an intimate nature including adult stores, or sexual websites
 - Financial products or services that promote loans
 - Illegal activities or anti-social behaviour including use of illicit drugs or reckless driving
 - Violence

City Limits **MUST NOT**

- Portray people or depict material that discriminates against or vilifies a person or community group based on race, ethnicity, sex, age, sexual orientation, religion, disability or political belief

Branding and styling

City Limits complies with City of Marion branding and style guidelines to ensure a consistent brand.

Copyright

The City of Marion retains the intellectual property rights to any original material contained in City Limits (including but not limited to text, images, videos, graphics, drawings, plans, manuals). Written permission must be obtained from the Chief Executive Officer (or delegate) to use or reproduce any copyright material.

Permission to use personal images

Council will obtain a person's written consent prior to using any photographs or video footage containing their personal image. Images of people aged under 18 will require the consent of a parent or guardian. A person may revoke their consent in writing by requesting that Council cease using the images. Council will comply with the request.

Development of articles and content

<i>Criteria</i>	<ul style="list-style-type: none"> • Supports the <i>Community Vision – Towards 2040</i> • Newsworthiness of decisions arising from Council, new initiatives, events, consultations, announcements and educational stories • Community news, including business, sport, local residents, schools and community groups (groups are welcome to submit stories for potential publication)

City Limits Publications Policy

- Topicality
- Photographic opportunity
- Balance of subject matter
- Content of previous editions
- Adheres to the Publications Policy
- Articles do not promote:
 - Alcoholic drinks
 - Betting or gambling
 - Tobacco products or manufactures of tobacco products
 - Products of services of an intimate nature including adult stores, or sexual websites
 - Financial products or services that promote loans
 - Illegal activities or anti-social behaviour including use of illicit drugs or reckless driving
 - Violence

Articles must not:

- Portray people or depict material that discriminates against or vilifies a person or community group based on race, ethnicity, sex, age, sexual orientation, religion, disability or political belief

Council Member contributions

- Space will be reserved for a 200-word column from the Mayor in each edition
- The Mayor's column must adhere to the Publications Policy
- No columns will be published from other Council Members
- Comments from Council Members will be incorporated into stories where possible
- Council Member comments must adhere to the Publications Policy
- Comments from Council Members will not be published during a caretaker period for Local Government elections
- Contact details of all Council Members will be published in each edition except during a caretaker period for Local Government elections

City Limits Publications Policy

<i>Advertising</i>	<ul style="list-style-type: none"> - Does not contain paid advertising - May include adverts promoting Council events, services or initiatives at the discretion of the City of Marion where it is considered this will be a more effective approach than articles
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Format

<i>Pages</i>	- 12-pages
<i>Size</i>	- A4 size
<i>Appearance</i>	- Full- colour publication

Distribution

<i>Delivery and availability</i>	<ul style="list-style-type: none"> - Distributed free via letterbox drop six times per year - Available on the City of Marion website - Available at City of Marion venues, including the Administration Building, neighbourhood centres and libraries - Mailed to stakeholders outside the Council area
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5. DEFINITIONS

<i>Term</i>	<i>Definition</i>
<i>Adult store</i>	Premises that sells products or services of a sexual nature.
<i>Alcoholic drink</i>	<i>Any beer, wine, sprits or cider or other drinks of an intoxicating nature.</i>
<i>Article</i>	<i>Non-fictional journalistic account of events.</i>
<i>Community Vision – Towards 2040</i>	<i>City of Marion Strategic document that espouses six themes that represents the shared values and aspirations that will guide how our city develops.</i>

City Limits Publications Policy

<i>Term</i>	<i>Definition</i>
Copyright	Material including any photograph, graphic design, plan, chart, video or audio file commissioned by Council and used digitally or non-digitally (including in print)
Illicit drugs	Unlawful drugs and substances
Paid advertising	Attracting public attention to a product, service or business by purchasing paid space in the magazine.

6. ROLES AND RESPONSIBILITIES

<i>Team/person</i>	<i>Responsibility</i>
Communications Team	<ul style="list-style-type: none"> - Sourcing, writing, editing articles - Managing photography, production and distribution
Council Members	<ul style="list-style-type: none"> - Providing comment for articles they nominate of interest that adhere to the Publications Policy.
Mayor	<ul style="list-style-type: none"> - Providing 200-word column for each edition that adheres to the Publications Policy.

7. REFERENCES

City of Marion

- Publications Policy
- Caretaker Policy
- Elected Member Code of Conduct
- Privacy Policy
- Social Media Policy

Other

- Copyright Act 1968
- Defamation Act 2005
- Local Government Act 1999
- Local Government (Elections) Act 1999

8. REVIEW AND EVALUATION

The Unit Manager Communications reviews this Policy once during a term of Council (or earlier if required) in accordance with the City of Marion Policy Framework. Council approves this Policy.

City Limits Publications Policy

1. RATIONALE

To communicate with residents and stakeholders to reinforce and promote the directions and strategies of the six themes within the *Community Vision – Towards 2040* and not include information that is contradictory.

2. POLICY STATEMENT

This policy provides guidance of the content of advertising and the types of articles published in *City Limits*.

3. PRINCIPLES

In producing and publishing *City Limits*, the following principles are considered and applied:

City Limits:

- 3.1 Promotes the directions and themes of the *Community Vision – Towards 2040* and provides information to the community.
- 3.2 Aims to be free of discriminatory or defamatory content.
- 3.3 Articles should not expose Council to legal action.
- 3.4 Reporting and commentary should adhere to the highest standard of accuracy.
- 3.5 Is produced in accordance with the City of Marion Style Guide.
- 3.6 Adheres to the Publications Policy (Elected Members).
- 3.7 Is produced and distributed three times a year.
- 3.8 Articles should not portray people or depict material that discriminates against or vilifies a person or community group based on race, ethnicity, sex, age, sexual-orientation, religion, disability or political belief.
- 3.9 Articles will not promote:
 - 3.9.1 Alcoholic drinks
 - 3.9.2 Betting or gambling
 - 3.9.3 Tobacco products or manufacturers of tobacco products
 - 3.9.4 Products or services of an intimate nature including adult stores, or sexual websites
 - 3.9.5 Financial products or services that promote loans
 - 3.9.6 Illegal activities or anti-social behaviour including use of illicit drugs or reckless driving
 - 3.9.7 Violence

Development of Articles:

- 3.10 The selection criteria for articles includes:
 - 3.10.1 Supports the *Community Vision – Towards 2040*
 - 3.10.2 Newsworthiness

City Limits Publications Policy

- 3.10.3 Topicality
- 3.10.4 Photographic opportunity
- 3.10.5 Balance of subject matter
- 3.10.6 Content of previous editions

Format:

- 3.11 City Limits is a 24 page, A4 size full colour publication distributed three times a year.
- 3.12 Technical standards including font and layout will adhere to the City of Marion Style Guide.

Elected Member Contributions:

- 3.13 Space will be reserved for one column from the Mayor in each edition.
- 3.14 Space will be reserved for a column from every Ward Councillor in each edition.
- 3.15 Contributions will appear in ward alphabetical order (Coastal, Mullawirra, Southern Hills, Warracowie, Warriparinga, Woodlands).
- 3.16 Ward Councillor contributions will appear with their photograph and contact details.
- 3.17 Space will be reserved for 200 words for each Ward Councillor column.
- 3.18 A photograph relevant to content may be inserted in each Ward Councillor's column.
- 3.19 Ward Councillor contributions will not be published during a caretaker period for Local Government Elections.
- 3.20 Contributions must adhere to the Publications Policy (Elected Members).

Advertising:

- 3.21 *City Limits* does not include paid advertising.
- 3.22 Adverts promoting Council events, services or initiatives may be included at the discretion of the City of Marion where it is considered that this will be a more effective approach than articles.

Distribution:

- 3.23 *City Limits* is free.
- 3.24 Distribution of *City Limits* is via:
 - 3.24.1 Letterbox drop
 - 3.24.2 Made available at City of Marion facilities including the Administration Building, Libraries and neighbourhood centres
 - 3.24.3 Council's website.
 - 3.24.4 Mailed to stakeholders outside the Council area

City Limits Publications Policy

4. POLICY SCOPE AND IMPLEMENTATION

This policy applies to the City of Marion.

5. DEFINITIONS

The following terms apply to this policy;

Adult store	<i>A shop that provides services or products of a sexual nature.</i>
Advertising	<i>Attracting public attention to a product, service or business by purchasing paid space in the magazine.</i>
Alcoholic drinks	<i>Any beer, wine, spirits or cider or other drinks of an intoxicating nature.</i>
Article	<i>Non-fictional journalistic account of events.</i>
Community Vision – Towards 2040	<i>City of Marion Strategic document that espouses six themes that represents the shared values and aspirations that will guide how our city develops.</i>
Illicit drugs	<i>Unlawful drugs and substances.</i>

6. ROLES AND RESPONSIBILITIES

The Communications Team is responsible for the implementation and management of this policy.

7. REFERENCES

- Publications Policy (Elected Members)
- City of Marion *Community Vision – Towards 2040*

8. REVIEW AND EVALUATION

This policy will be reviewed once during a term of Council. Its review will be initiated by the Governance Department.

Publications Policy

1. RATIONALE

Council uses digital and non-digital publications to keep its community and stakeholders informed of policies, initiatives, activities, and news impacting the City of Marion. The community and stakeholders rely upon information in Council publications. It is vital that Council publications are of a consistently high quality and standard.

2. POLICY STATEMENT

Publications to the community and stakeholders contain information and statements that are accurate and appropriate; comply with applicable law; and reflect contemporary community standards and attitudes. Publications are of a consistently high quality and standard.

3. OBJECTIVES

The primary objective of the policy is to ensure the accuracy, quality, and consistency of all publications to the community and stakeholders.

4. POLICY SCOPE AND IMPLEMENTATION

Scope

This policy applies to all publications to the community and stakeholders, including electoral material. All Council Staff and Council Members must comply with this Policy.

Implementation

4.1. Council publications

General principles

Council Publications **MUST** contain information and statements that:

- comply with all applicable laws and Council policy and procedure
- are factually correct and accurate
- are free from copyright infringement
- are consistent with contemporary community standards and attitudes.

Council Publications **MUST NOT** contain:

- an official announcement on behalf of the City or Marion unless authorised to do so
- confidential information or information subject to legal or professional privilege
- information or statements that may defame any person or group or expose the City of Marion to any potential legal action, including breach of privacy or copyright infringement.

Publications Policy

Use of the City of Marion logo and Council letterhead

The City of Marion logo and Council letterhead are used for official Council business only. Council Staff and Council Members are not permitted to use the logo or Council letterhead for personal communications (e.g. emails or correspondence containing personal views or opinions).

Council branding and styling

Council Publications comply with City of Marion branding and style guidelines. Approved document templates are used (where available) to ensure a consistent brand, overall look, and quality to Council publications.

Copyright

The City of Marion retains the intellectual property rights to any original material contained in Council Publications (including but not limited to text, images, videos, graphics, drawings, plans, manuals). Written permission must be obtained from the Chief Executive Officer (or delegate) to use or reproduce any copyright material.

Permission to use personal images

Council uses its best endeavours to obtain a person's written consent prior to using any photographs or video footage containing their personal image in Council publications. A person may revoke their consent in writing by requesting that Council cease using photographs or video footage containing their personal image. Council will comply with the request.

4.2. Council Member publications

Council Members may produce publications containing information about Council services, facilities, and initiatives, as well as the work of individual Council Members in representing their Wards.

Council Member publications must comply with the requirements of the General Principles in Section 4.1 of this Policy as well as the *Elected Members Code of Conduct*. Council Members are not permitted to use the City of Marion logo in their publications.

Content submitted to City of Marion Council publications may be edited if, in the opinion of the Chief Executive Officer, it does not comply with the requirements of this Policy. Council will consult with the Council Member about any proposed edits and/or provide the Council Member with an opportunity to resubmit content prior to publication.

Council Members must clearly state any personal views in any Council and member publications.

4.3. Electoral material

The publication of electoral material occurs in accordance with the *Local Government (Elections) Act 1999* and associated regulations.

Policy Ref/Security Classification:

Category: Public

Owner: Unit Manager Communications

Authorisation Date: xx/xx/xx

Review Date: xx/xx/xx

Page 2 of 4

City of Marion

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Publications Policy

Caretaker period

Council and Council Members comply with the requirements of the *Caretaker Policy* when producing publications.

Election comments

The Chief Executive Officer is responsible for any comments about local, state, and federal government elections that are made in Council Publications. An authorisation statement to this effect must be included in the relevant Council Publication.

5. DEFINITIONS

<i>Term</i>	<i>Definition</i>
<i>Council image</i>	Any photograph, video, audio file, graphic design, plan, sign, or chart produced or commissioned by the Council and used digitally or non-digitally.
<i>Council member publication</i>	Any publication that displays the name of a Member and is used for Council business is deemed to be a Council Member publication.
<i>Council publication</i>	Any publication (in digital or non-digital form) that exhibits the Council logo in any form is deemed to be a Council publication. Examples include but are not limited to: policies and procedures; manuals; letters; emails; magazines; flyers and newsletters; marketing and promotional material; website content; social media.
<i>Electoral material</i>	An advertisement, notice, statement, or representation calculated to affect the results of an election or poll.

6. ROLES AND RESPONSIBILITIES

<i>Role</i>	<i>Responsibility</i>
<i>Chief Executive Officer</i>	<ul style="list-style-type: none"> Review and accept ultimate responsibility for election comments in Council Publications. Approve edits to Council Member Publications to ensure they comply with this Policy. Provide approval for a person or group to use or reproduce City of Marion copyright material.
<i>Council Members</i>	<ul style="list-style-type: none"> Ensure all Council Member publications comply with the requirements of this Policy and are submitted to the Chief Executive Officer for review prior to publication. Not use the City of Marion logo on their publications.

Publications Policy

<i>Role</i>	<i>Responsibility</i>
	<ul style="list-style-type: none"> • Use Council letterhead for official business only. • Obtain permission from the Chief Executive Officer prior to using any City of Marion copyright material.
<i>Council Staff</i>	<ul style="list-style-type: none"> • Ensure all Council publications comply with the requirements of this Policy. • Obtain a person's written consent prior to using any photographs or video footage containing their personal image. • Use Council letterhead for official business only.

7. REFERENCES

City of Marion

- *Caretaker Policy*
- *City Limits Publications Policy*
- *Elected Member Code of Conduct*
- *Privacy Policy*
- *Social Media Policy*

Other

- *Copyright Act 1968*
- *Defamation Act 2005*
- *Local Government Act 1999*
- *Local Government (Elections) Act 1999*

8. REVIEW AND EVALUATION

The Unit Manager Communications reviews this Policy once during a term of Council (or earlier if required) in accordance with the City of Marion Policy Framework. Council approves this Policy.

POLICY STATEMENT

The City of Marion ("the Council") strives to keep its stakeholders informed through various publications, including City Limits, the Annual Report, specialist brochures, etc. These, and other Publications, provide the organisation, the community and other stakeholders with information relating to Council, its services and products, corporate performance, community awareness, community initiatives and facilitates community consultation.

Council Publications include any publication developed by, or on behalf of the Council and may be in the form of:

- any written material (such as the text of brochures, documents policy, Council agendas, letters on Council letterhead, catalogues, directories, lists, instruction manuals, newspapers and text on a website);
- Council images (eg photographs, drawings, graphs, charts, building plans), audio recordings, films, computer programs

All Council Publications aim to be free of any discriminatory, defamatory or potentially discriminatory or defamatory content.

The Council expects that comments made in Council Publications will not expose the Council to legal action. Any person making a contribution to a Council Publication must not include or will not be permitted (in accordance with this Policy) to include comments in any Council Publications that may in the opinion of the Chief Executive Officer (after taking legal advice) result in a potential for legal action against the Council.

DEFINITIONS

Council Publication - includes, but is not limited to, any publication developed by, or on behalf of, the Council and may be in the form of any written material (such as the text of brochures, documents policy, Council agendas, letters on Council letterhead, catalogues, directories, lists, instruction manuals, newspapers and text on a website); Council images (eg photographs, drawings, graphs, charts, building plans), audio recordings, films, and computer programs that are used to promote, consult, advise on Council services, products and/or community information.

Copyright - means the exclusive right of a creator/author to reproduce, publish, broadcast, communicate, adapt, distribute, perform, assign or license his or her work pursuant to the Copyright Act (Cth) 1968.

Electoral Material - includes any advertisement, notice, statement or representation calculated to affect the result of an election or poll (as defined by the Local Government (Elections) Act 1999).

Defamatory Content - means information that defames or has the potential to defame any person (natural or corporate) in the opinion of the Chief Executive Officer (after taking legal advice).

Stakeholders - means the groups and individuals who have an interest in the City of Marion region, including but not limited to, Marion residents and ratepayers, State and Federal Government Departments, Local Members of Parliament, local businesses, retail industry, community and sporting associations, visitors and tourists, other Local Councils, other agencies and Council members and employees.

INTERPRETATION

The manner in which this Policy is interpreted and applied in relation to any particular set of circumstances will be consistent with the provisions of the Local Government Act 1999, the role of the Council, the functions and duties of elected members, the roles and responsibilities of the Chief Executive Officer, and any other relevant legislation. Further, this Policy is subject to any express disclaimers that appear in relation to Council Publications.

PRINCIPLES

Council Publications

Publications are developed by the Council to provide its Stakeholders with information about and/or which identifies with the Council.

Any Publication that exhibits the Council logo (in any form, such as name only, name and design, design only) is deemed to be a Council Publication. A Council Publication will not contain the personal view of any Elected Member or officer unless authorised by the Council where that personal view may involve a breach of a Council or administrative policy, Code or decision or which otherwise places the Council at risk of legal action (eg defamation).

Information provided by Elected Members for inclusion in a Council Publication must be accurate and truthful.

The Council will endeavour to obtain a person's consent, in the first instance, to take a person(s) photograph and/or write an article which refers to that person(s). The Council will endeavour to only republish photographs and/or information that is relevant to the context in which they are used and with the consent of the copyright owner.

Privacy

The Council is not bound by the Privacy Act 1988 (Cth), the National Privacy Principles and the Information Privacy Principles, nor the Information Privacy Principles Instruction (Cabinet Administrative Instruction No 1 of 1989).

However, the Council recognises the importance of protecting the privacy of stakeholders and their personal information and is committed to a culture that protects privacy. The Council will endeavour to protect the personal information it collects, stores, discloses and uses in accordance with the standards set by the National Privacy Principles (or if the Council chooses, the Information Privacy Principles) and any Privacy Policy developed and adopted by the Council.

Copyright

Any original written material (such as the text of brochures, catalogues, instruction manuals, newspapers and text on a website), Council images (eg photographs, drawings, graphs, charts, building plans) developed by, or on behalf of the Council, is protected by Copyright laws. The Council retains all intellectual property rights subsisting in any Council Publication.

The production of City Limits is guided by the City Limits Publications Policy which details the objectives and principles of the magazine and includes guidelines for the development of articles, advertising, format, Elected Member contributions and distribution.

Written permission will be required from the Chief Executive of the Council if any person(s) or entity wants to use, reproduce or otherwise deal with all, or any substantial part, of a Council Publication.

Publication of Electoral Material

Any Publications may from time to time include information concerning the profiles of elected members and their achievements as a member of the current Council. However, in the Caretaker Period for a periodic election and from the close of nominations in a supplementary election the inclusion of any such information about individual Elected Members or articles written by Elected Members will be scrutinized by the Manager Governance in accordance with the requirements of the Local Government (Elections) Act and any relevant Regulations and be subject to Council's Elections Caretaker Policy.

Prior to the publication of any electoral material to be posted, affixed or erected on property under the care and control of Council, ETSA Utilities or Transport SA (TSA) for the purposes of candidate promotion in Federal, State or Local Government Elections, approval must be obtained from Council and is subject to Council's Control of Election Signs Policy.

Use of Council Letterhead

Council letterhead is only to be used for the specific purpose of conveying and transacting official Council business. A Council elected member must not use Council letterhead, the Council logos or any other related corporate logos or emblems for personal purposes, eg personal letters stating a personal viewpoint. Any elected member using Council letterhead for other than Council business may breach Council's Code of Conduct for Elected Members and this Policy.

REFERENCES

STRATEGIC PLAN

EG4.4

Managing and presenting information to Council, the community and other stakeholders in a manner that is transparent, balanced and adds value to decision-making.

PROCEDURE REFERENCE:

GP-23: Control of Election Signs

Code of Conduct for Elected Members

COUNCIL AGENDA REFERENCE:

GC 131211.

OTHER RELATED REFERENCES:

Local Governments & Copyright - A Practical Guide, Australian Copyright Council, March 2003

Endorsed by Council 23/3/04.

OWNER

Executive Officer, Council Business, Unit Manager Communications

DEPUTATIONS

Deputation: Tonsley Northern Vehicle Connector

Originating Officer Elected Member Support Officer - Tom Matthews

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager General Manager City Services - Tony Lines

Report Reference: GC210525D01

Confidential Report ☐

SPEAKER:

Dianne Holmes

ORGANISATION:

Cohen Court resident

COMMENTS:

Ms Holmes has requested to make a deputation regarding the proposed Tonsley Vehicle Connector through Cohen Court, Clovelly Park.

Deputation: Glandore Oval - Damien Kitto

Originating Officer Elected Member Support Officer - Tom Matthews

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager General Manager City Services - Tony Lines

Report Reference: GC210525D02

Confidential Report ☐

SPEAKER:

Damien Kitto

ORGANISATION:

Adelaide Cricket Club

COMMENTS:

Mr Kitto, President of the Adelaide Cricket Club has requested to make a deputation in favour of the cricket facility development at Glandore Oval.

Deputation: Glandore Oval - Leah York and Heather Portway

Originating Officer Elected Member Support Officer - Tom Matthews

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager General Manager City Services - Tony Lines

Report Reference: GC210525D03

Confidential Report ☐

SPEAKER:

Ms Leah York and Ms Heather Portway

ORGANISATION:

Ms York and Ms Portway are representing the signatories to the petition (attached to this agenda) of local residents opposed to the Glandore Oval cricket facilities development

COMMENTS:

Ms York and Ms Portway have requested to make a deputation against the Glandore Oval Cricket Training Facilities motion passed at the General Council meeting of 23 March 2021, GC210323R09.

PETITIONS**Petition - Glandore Oval Cricket Nets**

Originating Officer Community Facilities Planner - Sean O'Brien

Corporate Manager Manager City Property - Thuyen Vi-Alternetti

General Manager General Manager City Development - Ilia Houridis

Report Reference: GC210525P01

PETITION FROM:

Ms Heather Portway and Mr Peter Norman

NUMBER OF SIGNATORIES:

45

DATE PETITION RECEIVED:

12 May 2021

CORRESPONDENCE:

TO HIS WORSHIP THE MAYOR AND COUNCILLORS OF THE CITY OF MARION

The petition of residents of the City of Marion

We undersigned this petition are the residents of Glandore and would like to submit our objection with regards to resolutions passed by the General Council on 23 March 2021 in relation to cricket training facilities at Glandore Oval and the associated removal of the Rose Garden.

We draw the attention of the Council that we residents as Rate payers were not consulted or informed on the subject matter. It should be noted that we are not objecting to the relocation of the Memorial of the soldier Ian Stoekel to the Memorial grounds located in Edwardstown. We are objecting on the lack of consultation with community regarding redevelopments of the oval and removal of the Rose garden from the community in favour of the Cricket Club. It is not the first time the council has not consulted the community about this valued community resource.

In addition, given the current proposed plans to significantly upgrade the South Road corridor are not finalised which may impact upon this area of the oval it would seem prudent to wait until the plans are finalised so that the council do not waste rate payers money on facilities that may need to be redeveloped again.

The petitioners therefore request that the Council rescind their decision/s of 23 March 2021 with regard to the removal of the Rose Garden at Glandore Oval and the building of new cricket training pitches. And also, that funding of \$170,000 should not be provided toward the cost of cricket training pitches that will be exclusively used by Adelaide Cricket Club.

There are a range of needs and concerns from the community regarding the Glandore oval that outweigh the importance of relocating the cricket pitches.

There is a huge amount of local support for the oval to provide for the whole community.

With some good consultation and wholistic planning of the oval could provide an excellent facility for the whole community.

ORIGINATING OFFICER COMMENTS:

Background

At the General Council Meeting held on the 23 March 2021 Council approved the development of cricket training facilities at Glandore Oval. The works program includes removal of the Rose Garden to create a new open space lawn area and relocation of the RAAF Officer Ian Stoeckel Memorial to the Edwardstown Soldiers Memorial Recreation Ground in consultation with the Plympton Glenelg RSL.

Work will include:

- Installing three fully-enclosed hard wicket pitches with artificial grass for use by the community and schools.
- Developing an area of natural turf to increase the amount of usable open space available for the community and provide an area for activities when programmed club sport is in progress.
- Installing 24m x 24m turf square that will provide practice pitches with retractable netting for use by the Adelaide Cricket Club, whose home ground is Glandore Oval.
- Relocating the war memorial to the fallen RAAF Officer to Edwardstown Soldiers' Memorial Recreation Ground with the support of his family and the RSL.

South Road

The Department for Infrastructure and Transport (DIT) have received a copy of the Glandore Oval concept design to ensure they are aware of the project.

Council is continuing to monitor the State Governments South Road Torrens to Darlington upgrade and is included on several working groups looking at the design, community and economic development focuses of that project.

Consultation

To date Council has consulted with groups most affected by the planned changes, including: Glandore Recreation Centre Board of Management, Adelaide Cricket Club, Westminster Old Scholars Football Club, SA Cricket Association, the Returned and Services League, the Virtual War Memorial, Legacy Australia and the Stoeckel Family.

A community meeting was held on Thursday 6 May 2021 at the Glandore Oval, attended by the Mayor, Ward Members and staff to provide details on the project and to hear the local resident's concerns. Council has heard from residents that they have many ideas about the Glandore Oval precinct. As a result a survey will be distributed to local residents via letterbox from Friday 21 May 2021 and will close 4 June 2021. The survey responses will be collated and the outcome provided to Council Members at a future General Council Meeting.

Taking into consideration the petition request, the scheduled consultation program and the pending notification from DIT on information on potential changes to South Road it is recommended Council review the consultation outcomes at the 22 June General Council Meeting.

RECOMMENDATION:

That Council:

- 1. Notes the petition received from Ms Portway.**
- 2. Notes the petition received from Mr Norman.**
- 3. Advises the head petitioners of the resolutions of Council.**

- 4. A further report will be provided to Council on 22 June 2021 presenting the outcomes of the community consultation.**

ATTACHMENTS:

#	Attachment
1	Petition- Glandore Oval 12.5.21 - Portway
2	Petition- Glandore Oval 12.5.21- Norman

COPY
 Tom MATTHEWS

Office Use Only:
 Date Petition Received:
 12/5/21

CITY OF MARION

PETITION

Petition Contact Person: Heather Portway
 Telephone Number: 0404 899 029
 Address: 18 Margaret Street Glandore SA 5037
 Date Petition Initiated: 6/5/21

TO HIS WORSHIP THE MAYOR AND COUNCILLORS OF THE CITY OF MARION

The petition of residents of the City of Marion

We undersigned this petition are the residents of Glandore and would like to submit our objection with regards to resolutions passed by the General Council on 23 March 2021 in relation to cricket training facilities at Glandore Oval and the associated removal of the Rose Garden.

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There are a range of needs and concerns from the community regarding the Glandore oval that outweigh the importance of relocating the cricket pitches. There is a huge amount of local support for the oval to provide for the whole community. With some good consultation and wholistic planning of the oval could provide an excellent facility for the whole community.

Name	Address	Signature
HEATHER PORTWAY	18 MARGARET ST GLANDORE 5037	Heather Portway
Paul Benrett	Margaret St Glandore	Paul Benrett

Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

Office Use Only:
Date Petition Received:

CITY OF MARION

PETITION

TO HIS WORSHIP THE MAYOR AND COUNCILLORS OF THE CITY OF MARION

Petition Contact Person: Heather Portway
 Telephone Number: 0404 899 029
 Address: 18 MARGARET ST
GLANDORE SA 5037
 Date Petition Initiated: 6/5/21

The petition of residents of the City of Marion

We undersigned this petition are the residents of Glandore and would like to submit our objection in regards to resolutions passed by the General Council on 23 March 2021 in relation to cricket training facilities at Glandore Oval and the associated removal of the Rose Garden.

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The petitioners therefore request that the Council rescind their decision/s of 23 March 2021 with regard to the removal of the Rose Garden at Glandore Oval and the building of new cricket training pitches. And also, that funding of \$170,000 should not be provided toward the cost of cricket training pitches that will be exclusively used by Adelaide Cricket Club.

Name	Address	Signature
Sam Owens-York	16 Margaret Street, Glandore	Sally
Hayden Lange	43 Waymouth Ave, Glandore	HJL
Harry Nisbet	43 Waymouth Ave Glandore	(H)
Josephine Adolphi	16 Margaret St, Glandore	(J)
Lilli Owens-York	16 Margaret St Glandore	Lilly
Leah York	16 Margaret St, Glandore	LY
Mollie Omond-York	16 Margaret St, Glandore	Mey

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The petition of residents of the City of Marion

We undersigned this petition are the residents of Glandore and would like to submit our objection in regards to resolutions passed by the General Council on 23 March 2021 in relation to cricket training facilities at Glandore Oval and the associated removal of the Rose Garden.

We draw the attention of the Council that we residents as Rate payers were not consulted or informed on the subject matter. It should be noted that we are not objecting to the relocation of the Memorial of the soldier Ian Stoekel to the Memorial grounds located in Edwardstown. We are objecting on the removal of the Rose garden from the community in favour of the Cricket Club.

The petitioners therefore request that the Council rescind their decision/s of 23 March 2021 with regard to the removal of the Rose Garden at Glandore Oval and the building of new cricket training pitches. And also, that funding of \$170,000 should not be provided toward the cost of cricket training pitches that will be exclusively used by Adelaide Cricket Club.

Sandra Muller	3 Clark Ave Glandore	Sandra Muller
David Atkinson	3 Clark Ave Glandore	David Atkinson
Jelma Shearer	2 Clark Ave Glandore	Jelma Shearer
Alex Sasseger	2 Clark Ave Glandore	Alex Sasseger
MILLER A	5 Clark Ave Glandore	MILLER A
MILLER AD	5 Clark Ave Glandore	MILLER AD
BRADY M	7 CLARK AVE GLANDORE	BRADY M
Jany D	27 Clark Avenue	Jany D
J Ali	29 Clark Ave	J Ali
K Sharpe	28 Clark Ave	K Sharpe
X Lewis	30 A CLARK AVE	X Lewis
CORRINA GREGG	32 CLARK AVE	CORRINA GREGG
CHIEF WMA	4 ALMOND ST.	CHIEF WMA
Alex Wang		Alex Wang
JAMES NAISMITH	4 ALMOND GROV	JAMES NAISMITH
Sarah Martin	4 Almond Grv	Sarah Martin
MARK SAUNDERS	8 Almond Grv	MARK SAUNDERS
Sarah Fynnaart	34 ALMOND GR	Sarah Fynnaart
KATRINA FYNNAART	35 NAUDERA ST.	KATRINA FYNNAART
Nicole Baghurst	5 Almond Grove	Nicole Baghurst
Louise Goble	7 Almond Grove	Louise Goble
FORCH CONDO	7 ALMOND GROVE	FORCH CONDO

Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

Office Use Only:
Date Petition Received:

12/5/21

CITY OF MARION

PETITION

TO HIS WORSHIP THE MAYOR AND COUNCILLORS OF THE CITY OF MARION

Petition Contact Person:	PETER NORMAN
Telephone Number:	0421435771
Address:	28 CHURCHILL AVE GLANDORE
Date Petition Initiated:	6/5/21

The petition of (identify the individuals or group, eg residents of the City of Marion)

We undersigned this petition are the residents of Glandore and would like to submit our objection in regards to resolution passed by the General Council on Date----- in relations to-----

REMOVAL OF ALLOR PARK ROSE GARDEN.
LACK OF CONSULTATION IN REGARDS TO PLANNED
ALL EXCLUSIVE USE OF GRASSED CRICKET PITCHES (NEW)
draws the attention of the Council (identify the circumstances of the case)

we residents as Rate payer we were not consulted or being informed on the subject matter. It should be noted that we are not objecting the relocation of the Memorial ground of the soldier of ----- to the Memorial grounds of the Edwardstown. We are objecting on the removal of the Rose garden form the community in favour of the Cricket Club.

The petitioners therefore request that the Council (outline the action that the Council should or should not take)

Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

(Identify the details of the petition on each page)

Name	Address	Signature
LEONIE McLEOD	25 WINDFORD AVE GLANDORE	L.C. McLeod
Wayne Harris	1 Churchill Ave, Glandore. WA	
GARY HALLITS	14 NOTTINGHAM CRESEN. GLANDORE, 5037	
DEAN SATTERTHWAITE	8 MARGARET ST GLANDORE	Dean Sattethwaite
PETER NORMAN	28 EMURE MILL AVE	
LINDA NORMAN	" "	Norman

[illegible]

Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

COMMITTEE RECOMMENDATIONS

Confirmation of the minutes for the Planning & Development Committee meeting held on 4 May 2021

Originating Officer Executive Officer to General Manager City Development - Louise Herdegen

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager General Manager City Development - Ilia Houridis

Report Reference GC210525R06

Confidential ☐

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Planning & Development Committee meeting held on 4 May 2021.

EXECUTIVE SUMMARY

A summary of the items considered by the Committee Members are noted below:

Reports for Discussion

- Revitalisation of the Edwardstown Employment Precinct - Brand
- Centre zoning review and Urban activation opportunities
- Hamilton Estate - Character Area
- Morphetville and Glengowrie Residential/Horse Stabling Area - Rezone

Reports for Noting

- North-South Corridor Update
- Code Amendments Update
- Planning Reforms Update

RECOMMENDATION

That Council:

1. Receives and notes the minutes of the Planning & Development Committee meeting held on 4 May 2021.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Planning & Development Committee.

Attachment

#	Attachment
1	PDC210504 - Final Minutes



MINUTES OF THE PDC210504 - PLANNING AND DEVELOPMENT COMMITTEEMEETING - 4 May 2021

Tuesday, 04 May 2021 at 06:30 PM

Council Administration Centre, 245 Sturt Road, Sturt



PRESENT

Councillor - Sasha Mason
Councillor - Luke Hutchinson (from 6:43 pm)
Councillor - Joseph Masika
Councillor - Kendra Clancy
Councillor - Raelene Telfer
Councillor - Jason Veliskou (from 6.35 pm)

In Attendance

Acting General Manager City Development – Greg Salmon
Manager Development & Regulatory Services - Warwick Deller-Coombs
Acting Manager City Activation – Donna Griffiths
Team Leader – Planning - Alex Wright
Senior Policy Planner - David Melhuish
City Activation Senior Advisor - Brett Grimm
Executive Officer to the General Manager City Development – Louise Herdegen

OPEN MEETING

The Chair opened the meeting at 06:31 PM

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

ELECTED MEMBERS DECLARATION (if any)

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

Nil interests were disclosed.

CONFIRMATION OF MINUTES

Confirmation of the minutes for the Planning and Development Committee Meeting held on 2 March 2021

Report Reference: PDC210504R01

Moved Councillor – Joseph Masika

Seconded Councillor – Kendra Clancy

That the minutes of the Planning and Development Committee Meeting held on 2 March 2021 be taken as read and confirmed.

Carried Unanimously

BUSINESS ARISING**Business Arising Statement - Action Items****Report Reference:** PDC210504R02**Moved Councillor - Clancy Seconded Councillor - Masika**

That the Planning & Development Committee:

1. Notes the business arising statement, meeting schedule and upcoming items.

Carried Unanimously**CONFIDENTIAL ITEMS – Nil****REPORTS FOR DISCUSSION****Revitalisation of the Edwardstown Employment Precinct - Brand****Report Reference** PDC210504R03

The Acting Manager City Activation gave an overview of the work being undertaken on the Edwardstown brand, being developed as part of the 2020/21 Revitalisation of the Edwardstown Employment Precinct Action Plan (GC210309R03).

The following discussion points were noted:

- Branding can be applied in a variety of ways - examples presented include high pressure water stencils on the footpath, stobie pole art using the colour palette on the branding, flags on stobie poles, coffee cups etc.
- Positive discussion on the high pressure water stencils on the footpaths however potential irritants should be addressed to ensure the branding is maximised ie no cracks/raised pavements, rubbish/graffiti cleaned up.
- Install the branding where it adds the most value.
- Tagline and colour palette is modern and striking.
- The business community and Ward Councillors will be consulted with a plan to work through applying the branding to the area.
- Creates a sense of place and community.
- Digital component to include email signatures.

Moved Councillor – Joseph Masika**Seconded Councillor – Kendra Clancy**

That the Planning and Development Committee:

1. Provided feedback on the attached Edwardstown brand direction and planned application of it in the 2021-2022 financial year.

Carried Unanimously

Centre zoning review and Urban Activation opportunities

Report Reference PDC210504R04

The Manager Development & Regulatory Services and the Senior Policy Planner gave an update of the work undertaken on the Centres zoning review. Interactive zoning maps are available on the Plan SA website (<https://sappa.plan.sa.gov.au/>).

Councillor Telfer declared a perceived conflict of interest for the site at 373 Diagonal Road, Sturt, due to having stated her position as being a member of the Council Assessment Panel and chose to remain in the room.

The following feedback was provided for each of the centres reviewed:

- 54-62 Seacombe Road, Darlington – rezone 54 Seacombe Road to Hills Neighbourhood Zone and 62 Seacombe Road to Suburban Activity Centre Zone.
- 508-214 Cross Road, Glandore – rezone to Suburban Activity Centre Zone.
- 1A Greenfield Road, Seaview Downs –rezone to Hills Neighbourhood Zone.
- 10-22 Edward Beck Drive, Sheidow Park – rezone to Surburban Neighbourhood Zone however suggest an initial discussion be held with the school.
- 373 Diagonal Road, Sturt – rezone to General Neighbourhood Zone.
- 93 Railway Terrace, Ascot Park – rezone residential property to Housing Diversity Neighbourhood Zone.
- 26 Daws Road, Ascot Park – rezone to General Neighbourhood Zone.
- 44 Towers Terrace, Edwardstown – leave as is. It's a good space with potential for city activation.
- 28-30, 32 Finniss Street, Marion – rezone the residential property to General Neighbourhood Zone.
- 69 Finniss Street, Marion – leave as is and allow the market to decide however follow up with the property owner.
- 97 McInerny Ave, Mitchell Park – rezone to General Neighbourhood Zone.
- Dwyer/Johnstone, Oaklands Park – leave as is however follow up with the Ward Councillors and the property owner.
- Addison Road, Warradale – rezone the residential property. Follow up with the Ward Councillors.

Other discussion points noted:

- The party initiating the zoning change is responsible for the costs.
- Part of the rezoning or code amendment process includes public consultation where property owners will have the opportunity to provide feedback.
- These are mainly historical situations that have been discovered following the change to the new code.

The Acting Manager City Activation provided an overview of the urban activation/revitalisation projects carried out at Local and Neighbourhood Centres.

- There are three models that have been trialled over the past couple of years – 1. the urban activation project; 2. streetscaping project and 3. the Sturt Road precinct upgrade.
- In relation to the urban activation project - Just over 3 years ago, we met with 100 businesses in 100 days which resulted in four projects with mixed success. A collaboration between Council, Property owner and Business owners is critical to success.
- Request a schedule by Wards, what has been done and what could be done (include link to previous report).
- Education program was held for businesses to learn about what other cities do and what could be done within the public realm to strengthen a sense of place.
- Identify early what's not going to work.
- As part of Edwardstown activation project, request to include businesses on Towers Terrace.

- Clarification of the budget and resourcing.

Moved Councillor – Joseph Masika

Seconded Councillor - Raelene Telfer

That the Planning and Development Committee:

1. Recommends to Council that a Code Amendment process for Local and Suburban Activity Centre Zones commence to realign historical errors in the spatial application of the zones and engage with identified owners and communities about the future of their centre zoning. Noting that community consultation will be undertaken as part of the process and Ministerial approval is required for any amendment to the Planning and Design Code.
2. Request Administration prepare a report for Council highlighting potential urban activation locations across the City of Marion and seeks proposed budget resourcing requirements up to \$150,000, depending on the scope per site, with annual reviews and acknowledge the use of existing staff resources for design and project management.

Carried Unanimously
Councillor Telfer voted in Favour

Hamilton Estate - Character Area

Report Reference PDC210504R05

Following discussion, the Committee was of the opinion that:

- the area designated for consideration, although still comprising many of the original houses built in the 1950s by Feredays Ltd (of varied design quality and condition), has evidence of considerable infill development and the original character of the area has been lost to a great extent.
- it would be an inefficient use of resources to pursue a Code Amendment to create a Character Area for Hamilton Estate given the considerable work already undertaken by Council, without success, to investigate options for limiting infill in many of the suburbs across the city.
- individual homeowners could apply for heritage status if their homes were suitable.

Moved Councillor – Joseph Masika

Seconded Councillor - Raelene Telfer

That the Planning and Development Committee:

1. Recommends that a Code Amendment to create a Character Area for Hamilton Estate in Warradale not be undertaken given that the original character of the area has been lost to a great extent and the considerable work already undertaken by Council, without success, to investigate options for limiting infill in many of the suburbs across the city.
2. The CEO respond to letter and reflect Council's decision.

Carried Unanimously

Morphettville and Glengowrie Residential/Horse Stabling Area - Rezone

Report Reference PDC210504R06

The Committee was advised of a recent meeting between the Mayor, staff and stable owners where general support for a rezoning was highlighted by those present.

The initial informal consultation will allow all affected land owners to provide feedback on the proposal before proceeding to the next stages of the rezoning process.

Moved Councillor – Jason Veliskou**Seconded Councillor – Kendra Clancy**

That the Planning and Development Committee:

1. Recommend to Council to commence a Code Amendment process for the residential/horse stabling areas in Morphetville and Glengowrie to the General Neighborhood Zone. Noting that community consultation will be undertaken as part of the process and Ministerial approval is required.
2. Note that Administration has commenced an informal process to obtain evidence of the support for rezoning from all property owners (stable owners and exclusively residential) within the subject area by way of a letter drop to all affected land owners, seeking their views on the proposal and to gain a better understanding of their current situation etc.

Carried Unanimously**REPORTS FOR NOTING**

Brief discussion points noted:

- Tunnel concept plans not yet available however it is known there will be 4 km of tunnel and 1 km of entry/exit at Tonsley and southern side of the tram railway bridge at Anzac Highway
- There is a program of works called City Shaping at grade on South Road. That's the best opportunity for urban activation/renewal. That work will sit separate to the tunnel.
- The community consultation group discussed city shaping at the last meeting with genuine interest in the feedback.
- DIT Team to present at the Elected Member Forum on 29 June 2021.
- Report regarding Marion corridor will be presented to General Council on 11 May 2021.

Moved Councillor – Luke Hutchinson**Seconded Councillor – Joseph Masika**

That the following items be moved en bloc:

- North-South Corridor T2D (Report Reference: PDC210405R07)
- Code Amendments Update (Report Reference: PDC210504R08)
- Planning Reforms Update (Report Reference: PDC210504R09)

Carried Unanimously**North-South Corridor T2D****Report Reference** PDC210405R07**Moved Councillor – Luke Hutchinson****Seconded Councillor – Joseph Masika**

That the Planning and Development Committee:

1. Notes the report

Carried Unanimously

Code Amendments Update

Report Reference PDC210504R08

Moved Councillor – Luke Hutchinson

Seconded Councillor – Joseph Masika

The Planning and Development Committee:

1. Notes the report.

Carried Unanimously

Planning Reforms Update

Report Reference PDC210504R09

Moved Councillor – Luke Hutchinson

Seconded Councillor – Joseph Masika

That the Planning and Development Committee:

1. Notes this report.

Carried Unanimously

WORKSHOP / PRESENTATION ITEMS

OTHER BUSINESS

MEETING CLOSURE - Meeting Declared Closed at 08:25 PM

CONFIRMED THIS 3RD DAY OF AUGUST 2021

.....
CHAIRPERSON

CONFIDENTIAL ITEMS**Cover Report - Code of Conduct**

Originating Officer Manager Corporate Governance - Kate McKenzie

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager Chief Executive Officer - Tony Harrison

Report Reference GC210525F01

Confidential ☐

RECOMMENDATION

That pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, Manager Corporate Governance and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Code of Conduct, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential, given the information relates to the conduct of Elected Members.

Code of Conduct

CONFIDENTIAL

Reason For Passing This Resolution

Local Government Act (SA) 1999 S 90 (2) 3(a): information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Cover Report - Residential Hard Waste and Dumped Rubbish Services

Originating Officer Unit Manager Operational Support - Roger Belding

Corporate Manager Manager Operations - Fiona Harvey

General Manager General Manager City Services - Tony Lines

Report Reference GC210525F02

Confidential ☐

RECOMMENDATION

That pursuant to Section 90(2) 3(a) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager Corporate Governance, Manager Operations, Unit Manager Operational Support, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Residential Hard Waste and Dumped Rubbish Services, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential as it relates to personal affairs.

Residential Hard Waste and Dumped Rubbish Services

CONFIDENTIAL

Reason For Passing This Resolution

Local Government Act (SA) 1999 S 90 (2) 3(a): information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Cover Report - Confidential - Questions Taken on Notice Register

Originating Officer Governance Officer - Angela Porter

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager General Manager City Services - Tony Lines

Report Reference GC210525F03

Confidential ☐

RECOMMENDATION

That pursuant to Section 90(2) and (3)(b)(i) and (ii) and (g) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager Corporate Governance, Manager City Property, Unit Manager Land & Property, Unit Manager Communications, Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Westminster Reserve, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to previous resolutions of Council containing commercial information including financial figures currently held in confidence.

Confidential - Questions Taken on Notice Register**CONFIDENTIAL****Reason For Passing This Resolution**

Local Government Act (SA) 1999 S 90 (2) 3(g) : matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.

Local Government Act (SA) 1999 S 90 (2) 3(b) (i) and (ii): information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest.

CORPORATE REPORTS FOR DECISION

Review of Support for Environmental Volunteer Groups

Originating Officer	Coordinator Biodiversity - Jock Conlon
Corporate Manager	Manager Operations - Fiona Harvey
General Manager	General Manager City Services - Tony Lines
Report Reference	GC210525R07

Confidential ☐

REPORT OBJECTIVE

Discussions on this item may be considered in confidence in accordance with the *Local Government Act (SA) 1999 S 90 (2) 3(a)*: information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This report provides Council with a review into the current arrangements in place to support environmental volunteers working on City of Marion land, and a proposed model for the future.

EXECUTIVE SUMMARY

Environmental volunteers provide a highly valued service to the community and environment within the City of Marion. Many environmental volunteers working within the City are connected with four environmental Friends group working in areas associated with the Upper and Lower Field River, Warriparinga and Sturt River. Over the past three years City of Marion has engaged Trees For Life Inc. to support the four Friends groups, however a recent review, including provision of feedback from the Friends groups and Trees For Life Inc. has identified that this model is not sustainable for the future.

If Council wishes to discuss any of the personal affairs of the stakeholders/volunteers, it is recommended that Council move into confidence using the resolution outline in point 1 of the recommendations.

A number of options were considered for a model that could provide tailored and adequate support for Friends groups, as well as be flexible and meet the needs of City of Marion and each of the groups. A proposal is presented to introduce a 'hybrid' model that funds a City of Marion resource, and other key elements such as equipment, PPE, communication and promotion. In addition, funding be allocated to external providers including Trees For Life to provide targeted support to groups which need extra resources while they are being established; as well as provide targeted training sessions for all Friends Groups.

The funding required for implementation of the hybrid model is \$80,000 pa, which is \$20,000 pa higher than the funding allocated in the draft 2021-2022 Annual budget.

RECOMMENDATION

That Council:

- 1. Pursuant to Section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council orders that all persons present with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Unit Manager Communications, Manager Operations, Coordinator Biodiversity, Governance Officer and Manager Corporate**

Governance, be excluded from the meeting as the Council receives and considers information relating to the Review of Support for Environmental Volunteer Groups upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the personal affairs of any persons.

- 2. Notes the current model in place, whereby City of Marion has engaged Trees For Life Inc. to support its environmental volunteer Friends Groups.**
- 3. Notes that a recent review of this model demonstrated that it was not a sustainable model for the future.**
- 4. Endorses the implementation of a 'Hybrid Model' whereby City of Marion (i) provides a 0.4 FTE internal resource and operational funding for Friends groups, and (ii) engages external providers for targeted support and training for Friends Groups.**
- 5. Endorses the required funding of \$80,000 pa being \$60,000 pa ongoing and \$20,000 pa additional funding for the program in 2021-22, 2022-23 and 2023-24.**

Liveable:	Environmental volunteer management is a critical service that supports Council's Remnant Native Vegetation Plan 2018-2023.
Valuing Nature:	Environmental volunteers provide significant value and service to protect and enhance the natural environment, through activities such as weed management and revegetation.
Engaged:	Environmental volunteering is an activity that provides connection amongst community members and is a highly valued service for Council. Adequate support is critical for these volunteers.
Connected:	We will encourage residents to connect with the environment through planting events and monthly working bees.
Risk Management:	Risk management is a critical element of managing volunteers working on Council land. Under WHS legislation, volunteers must be supported in the same way as staff and contractors to work safely and manage risks.
Current Budget Allocation	\$60,000 pa
Proposed Future Budget Allocation:	\$80,000 pa with a review in 3 years

DISCUSSION

Environmental volunteers have provided significant environmental stewardship for the community since the 1990s, and contribute considerable benefits to the local environment and wider community. Most of the environmental volunteers who operate in the City of Marion do so as part of a 'Friends' Group. Members of these groups contribute hundreds of hours of volunteer time each year to control weeds and re-vegetate areas with local native species on Council-owned land.

Four Friends Groups work on City of Marion land, and it is estimated that around 100 volunteers are members of the four groups. In addition, there are one off volunteer planting events that attract very high

numbers of participants, such as National Tree Day that has seen upwards of 400 volunteers participate in this event to plant at the Oaklands Wetlands.

During the 12 month period February 2019-February 2020 it was estimated that the four Friends Groups provided in excess of 2,500 hours of time across many activities and events, equating to \$104,000 in value (based on the hourly rate of \$42.25). The latest 12 month period has been significantly impacted by Covid, with very few planting events or working bees being able to be run.

The interest and demand from the community to participate in environmental activities on public land continues to grow. This is demonstrated by the increase in Friends groups from three to four with the establishment of the Friends of Upper Field River in September 2019, and the continued contact by individuals who are keen to understand how they can contribute to greening and environmental conservation through weeding, planting, tree pruning and watering. It is envisaged that this interest will continue to grow with the community's interest in areas such as climate change mitigation and adaptation, urban biodiversity, wellbeing and connection with nature, tree protection, local gardening and cooling cities. The recent formation of Green Adelaide is supporting these areas through promotion and the opportunity to apply for Green Adelaide grassroots grants.

Volunteer Support

A key action in the City of Marion's Remnant Native Vegetation plan 2018-2023 was to engage Trees for Life to manage the Bush for Life Sites and Environmental Friends Group Program. Trees for Life is a not for profit organisation that was established in 1981 and delivers conservation, revegetation, community engagement and training programs for environmental volunteers.

Trees for Life was engaged in 2018-2019 to initially manage three Friends Groups being Friends of Lower Field River, Friends of Sturt River Landcare Inc. and Friends of Warriparinga Inc. \$40,000 pa was provided to Trees for Life to support the three groups. In September 2019 an additional Friends Group, Friends of the Upper Field River was established, which Trees For Life consequently provided support to. The funding allocated for support for the four groups in 2021-22 is \$60,000. Of the four Friends groups operating in the City of Marion, two are incorporated and two are un-incorporated.

The support Trees for Life provides the Friends Groups varies depending on the needs of each group, but covers areas including development of an annual program of events, training, building group governance, supporting development of WHS and other important procedures, member communications, provision of PPE, on-ground skills in areas such as plant identification and planting techniques, group promotion and support for grant preparation.

Through a review of the arrangement in place between Trees For Life and the four Friends Groups that was initiated in mid 2020, it became apparent that more formalised arrangements needed to be established to ensure that the requirements of the Work Health and Safety legislation was adequately covered. This is due to the fact that volunteers working on Council land are deemed 'workers' under this legislation. Therefore it is critical that City of Marion must ensure that volunteers are working with appropriate insurance, safety, risk management, procedures, equipment, and training in place. In addition, there was a need to further clarify roles and responsibilities within the arrangements, and work on some further areas that had been identified for improvement by all parties involved.

A comprehensive review has now been completed, with the outcome being that the existing arrangement is not a viable or sustainable option for the future.

Future support for environmental volunteers

Through the review of the current arrangements in place it became clear that the Friends Groups work along a spectrum of 'maturity'. The four Friends Groups range from groups in 'start up' phase where significant support is required to assist the group to establish knowledge and expertise, governance structures, plans and communication channels; through to groups who are operating in a 'growth/expansion' and/or 'mature/sustainable' phase. These groups have well established governance and communication arrangements in place, with volunteer members who are experienced and aware of their group's needs, areas of focus and challenges. Along each of the phases the support required for each of these groups is very different. This includes factors such as the time needed to support the group, technical advice, the level of oversight/checking of procedures and practices, and the funding needed for different aspects of a group's operations.

Taking this into consideration, a range of options have been assessed to consider the most effective model for volunteer management from next financial year (2021-22):

1. Continue with using a third party to provide support to all Friends Groups - the market could be tested to provide opportunity for a third party to support all four Friends Groups. In undertaking informal discussion with a number of organisations, including Green Adelaide operating in the environment conservation area, there appears to be limited organisations who can provide this type of service, and particularly to the level that City of Marion Friends Groups would be seeking. In addition there is a growing demand generally for these services from State and Local Governments, and therefore capacity is very limited. **This Option is not recommended.**
2. Shared model across councils - provide funding to a resource that could operate across multiple councils. Discussions have occurred with a number of metro councils who have environmental volunteers working in their council areas and it is apparent that other councils have internal staff and/or arrangements in place with third party providers (Trees for Life, Department for Environment and Water) to manage volunteer groups. No councils are currently in a position where they are able to enter into a shared resourcing arrangement. **This option is not recommended.**
3. Hybrid model - establish a City of Marion internal resource to support the four Friends Groups, based on their maturity level and needs. In addition provide some funding to Trees For Life to continue to provide additional support to Friends groups in 'start up' phase, currently one group, for the first 3-5 years of their establishment, and training programs to all Friends groups where relevant. **This option is recommended.**

Proposed Model for supporting Environmental Volunteers - Hybrid Model

The proposed model for supporting Environmental Volunteers is centred on redirecting the existing funding of \$60,000 pa towards an internal support model. It is proposed that a 0.4 FTE be created to provide direct facilitation and support to the groups, and the remainder of the funding be directed towards the other elements of operational support that Trees for Life is currently facilitating including equipment, PPE, technical advice, grant writing support etc. Having this resource in place would reduce the burden on the Coordinator Biodiversity, who does not have the capacity to continue to provide administrative and facilitative support to the Friends groups, but will continue to be a key partner through the provision of specialist environmental/biodiversity expertise and information.

In addition, it is proposed that \$20,000 in funding is provided to external providers such as Trees For Life to provide two key elements:

- Extra support to Friends groups in start up phase, enabling more time and hands on resource for those groups for the first 3-5 years of establishment. As an example the Friends of Upper Field River will be supported with 16 activities/events during this financial year compared with other Friends groups receiving between 6-8 events. A 0.4 FTE City of Marion resource would not have the capacity to provide this level of support, whilst supporting the other three groups, particularly given these events usually occur after hours/weekends.
- Offer broad environmental conservation training to all Friends groups e.g. plant identification, butterfly gardens, snake/lizard awareness.

There are strong benefits in establishing this hybrid model including:

- The shift to having the environmental volunteers associated with unincorporated groups becoming City of Marion volunteers, therefore having coverage of City of Marion benefits such as insurance, policies and procedures. They would also have alignment and connection with other volunteers working within the City. This supports exposure of environmental volunteers to other volunteering opportunities, as vice versa. Note the members of incorporated Friends groups would remain volunteers of that group rather than become City of Marion volunteers.
- The direct link between Friends groups and City of Marion, which became evident through the recent review that this is a preferred model for a number of Friends groups.
- Improved flexibility to tailor support to the Friends groups based on their needs and maturity.
- Decreased contractual complexity, with the removal of a third party provider for all support services. Rather than having contracts in place between City of Marion and the third party provider, and then further agreements in place with the third party provider and incorporated

Friends groups, these arrangements can be simplified through volunteers becoming City of Marion volunteers.

- The potential to leverage connections with other similar roles/services in City of Marion e.g. community gardens, community centre programs.
- Support provided to the Coordinator Biodiversity i.e. planting events, internal/external media.
- Eliminating any overlap in communication.

Given the value that the environmental volunteers provide to City of Marion, even just considering the direct value in hours of work and not the secondary value of environmental outcomes and community wellbeing outcomes, the proposed \$80,000 pa investment for the output of over \$100,000pa value is a strong business case. In addition to the financial benefit, this proposed model provides additional benefits in alignment, connectivity and flexibility. Importantly it proposes a model that is anticipated to be well support by Friends groups and sustainable over the next 3-5 years.

Tonsley Northern Vehicle Connector – Cohen Court Land Revocation

Originating Officer Land Asset Officer/Registered Conveyancer - Heather Carthew

City Activation Senior Advisor - Brett Grimm

Corporate Manager Manager City Property - Thuyen Vi-Alternetti

General Manager General Manager City Development - Ilia Houridis

Report Reference GC210525R08

Confidential ☐

REPORT OBJECTIVE

To provide Council with the outcomes from the public consultation under Section 194(2)(b) of the *Local Government Act 1999* for the revocation of the community land classification for the purpose of creating a vehicle connection to the north of the Tonsley Innovation Precinct.

The report also seeks direction whether to progress the revocation of the community land classification with the Minister for Planning to enable the public road to be created.

EXECUTIVE SUMMARY

Renewal SA, PEET limited and the City of Marion have all adopted a shared vision for Tonsley as a vibrant mixed use innovation district. To deliver this vision, Tonsley requires appropriate connections into and out of the precinct supporting access for broader community to visit and invest in the precinct.

PEET (Tonsley Village developer) has presented an option for a northern vehicle connection with the preferred alignment being a single lane two-way 'driveway link' on the western side of Cohen Court Reserve.

Cohen Court Reserve, Clovelly Park (the Reserve) is classified as Community Land under the Local Government Act 1999. The Reserve is comprised in Lot 43 Deposited Plan 20268 being the whole of the land in Certificate of Title Volume 5546 Folio 336 and has limited access at Cohen Court and Windsor Avenue. The Community Land classification must be revoked before a public road can be created.

This report provides reference to recent public consultation findings on the proposed community land revocation and creation of a public road. The outcomes of the public consultation revealed that 44% either strongly supported or supported the proposed community land revocation and vehicle connection, whilst 56% either did not support or strongly did not support the proposal.

RECOMMENDATION

That Council:

- 1. Notes the outcome of the community consultation process undertaken for the revocation of the community land classification for Cohen Court Reserve, Clovelly Park at 335 Cohen Avenue Clovelly Park being Lot 43 in D20268 in Certificate of Title Volume 5546 Folio 336 for the purpose of creating a public road connection to the Tonsley Innovation Precinct.**

Option 1

- 2. Authorises the lodgement of the proposal to create a public road connection through Cohen Court Reserve to the Minister for Planning in accordance with Section 194 of the *Local Government Act 1999*:**
 - with a report on all submissions made as a part of the public consultation process;**
 - a request to approve the revocation of the Community Land Classification on the basis that the Community Land Classification will be reinstated over Cohen Court**

Reserve upon the creation of the public road.

- 3. Notes a further report will be presented to Council upon receipt of the determination from the Minister for Planning in relation to the revocation.**
- 4. Authorises preparation of a draft infrastructure deed with PEET to confirm scope inclusions and funding based on design development. Scope to include consideration of car parking on Cohen Court and traffic congestion concerns. Subject to the Minister's determination of community land revocation, the draft Infrastructure Deed to be presented to Council for endorsement.**

Or

Option 2

- 2. Resolves to conclude the Community Land Classification Revocation process and retain the whole of Cohen Court Reserve as open space.**
- 3. Writes to PEET Limited confirming Council's resolution not to proceed with the proposal for community land revocation and creation of a road through Cohen Court Reserve.**

Engaged:	Community consultation for the Community Land Classification under Section 194(2)(b) of the Local Government Act 1999 concluded on 15 April 2021.
Legal / Legislative / Policy:	The Community Land Classification must be revoked under the Local Government Act 1999 to enable the public road to be created. Council will retain ownership of the Reserve and the public road.
Other Funding Sources:	The detailed design and capital works for the proposed public road through Cohen Court Reserve is proposed to be funded by PEET, the developer of the Tonsley Village. Scope and funding to be confirmed via an infrastructure deed.

DISCUSSION

Background

The City of Marion has been working collaboratively with Renewal SA and PEET Limited (Tonsley Village developer) to investigate opportunities for vehicle connections to the north and south of the Tonsley Precinct. Opportunities to enhance connections will support community integration and access to services such as public transport, Flinders University, TAFE, proposed retail and employment. Furthermore, additional vehicle connections will enhance investment attraction in the proposed retail and hospitality offering, which will reinforce the vision of a vibrant community.

To the north of the Tonsley Innovation precinct there are limited opportunities to provide a road connection, given the majority of the development is land locked by private property. Byron Avenue Reserve was assessed and deemed inappropriate due to the significance of vegetation and biodiversity. In addition, The Department for Infrastructure and Transport (DIT) are currently undertaking review of the proposed Selgar Avenue link road as part of the North South corridor design interface. The current Selgar Avenue proposal has limited connections to Clovelly Park, providing one way southbound access from commercial properties on Selgar Avenue and Drury Terrace to Tonsley Boulevard.

PEET have approached Council with a preferred option for a northern vehicle connection to the western side of Cohen Court Reserve connecting the existing cul-de-sac as a single lane, two-way driveway link. Cohen Court Reserve, Clovelly Park comprises of 4,774 square metres of open space which is classified as a local level reserve within the open space plan. The reserve currently has limited access from Cohen Court and Windsor Avenue. Refer to attachment 1 for context plan.

In order to create a public road through Cohen Court Reserve, subject to Ministerial approval, the community land classification must first be revoked. Upon creation of the public road, the community land classification will automatically be reinstated over the balance of the Reserve.

On 23 February 2021 (GC210223R07) Council:

- 1. Notes the process of community land revocation and road opening.*

2. Notes a Northern Connector Plan (p58) from PEET that the proposed widening just south of Cohen Reserve on the Eastern corner is greater than 20m width and will connect to the regional promenade park.

3. **Authorises Administration to commence the revocation process including the preparation of a report under Section 194(2)(a) and undertake public consultation under Section 194(2)(b) of the Local Government Act 1999 for the whole of Cohen Court Reserve at Lot 43 in Deposited Plan 20268 being the whole of the land in Certificate of Title Volume 5546 Folio 336.**

4. **Notes that the Community Land Classification will automatically be reinstated over the balance of Cohen Court Reserve after creation of the road of approximately 800 square metres.**

5. Requires Administration to bring a report to Council for consideration of the outcome of the public consultation under Section 194(2)(b) of the Local Government Act 1999 for the revocation of the community land classification for the whole of Cohen Court Reserve at Lot 43 in Deposited Plan 20268 being the whole of the land in certificate of Title Volume 5546 Folio 336.

6. Notes the community engagement plan.

Consultation

Public consultation pursuant to Section 194(2)(b) of the Local Government Act 1999 for the revocation of the community land classification for Cohen Court Reserve was undertaken in accordance with Council's Public Consultation Policy. Community consultation commenced on 25 March 2021 and concluded on 15 April 2021.

Community consultation included:

- **Community Information Flyer** - a hard copy flyer was delivered to approximately 1,285 residences within the area highlighted in yellow (refer attachment 2).
- **Notices** to Service Authorities.
- **Notices** were published in the Advertiser and the Government Gazette.
- **A website** was set up to ensure the community could access information and provide feedback; and
- **More information was available** at Council's Administration Centre, City Services building and Council's libraries at Hallett Cove, Oaklands Park and Park Holme.

There were 535 visits to the Making Marion web page with a total of 59 responses received. The participation rate was 4.5%.

All responses received were through the Making Marion website. A community engagement report is provided (Attachment 3).

After the closure date a submission was received from SA Power Networks advising that there is an existing pad mounted transformer and underground cables that feed from the transformer into Cohen Court. The concept design provided by PEET illustrates the retention of the transformer. If endorsed, detailed design will resolve SAPN technical requirements for bollards and easements.

Respondents were asked to indicate their level of support. Their responses are summarised below:

Level of Support	The number of respondents and percentage comparisons
Strongly support	19 (32.2%) of respondents strongly support the proposal: <ul style="list-style-type: none"> • 2 respondents live outside the distribution area • 17 respondents live within the distribution area of which 11 live within the Tonsley Precinct and 4 within Clovelly Park
Support	7 (11.9%) of respondents support the proposal: <ul style="list-style-type: none"> • 7 respondents live in the distribution area of which 5 live within Tonsley Precinct and 2 live within Clovelly Park.
Do not support	2 (3.4%) of respondents do not support the proposal: <ul style="list-style-type: none"> • 1 respondent lives in the distribution area • 1 respondent lives outside the distribution area
Strongly do not support	31 (52.5%) of respondents strongly do not support the proposal:

- 3 respondents live outside the distribution area
- 28 respondents live within the distribution area of which 19 live within Clovelly Park and 9 respondents live within the Tonsley Precinct.

Refer to attachment 4 for illustration of community consultation findings level of support associated to respondent street address.

Community Impact

The road connection will have two primary benefits:

- Improve community access to the Tonsley facilities including employment, education, retail outlets and entertainment.
- Facilitate further business and retail investment in Tonsley that is currently restricted by lack of connections and is impeding Tonsley achieving its full potential.

Disadvantages of the proposed public road are:

- increased traffic volumes to local roads in particular Cohen Court, Windsor Avenue and Celtic Avenue as well as within the Tonsley Village residential street network.

The following table provides a summary of the key issues raised and opportunities to address some concerns if the proposal is to proceed for Ministerial consideration:

Key issues concerns	Opportunities
<u>Traffic</u>	<p>Cohen Court is a cul-de-sac (no through traffic) and is classified as a local road within the City of Marion's Hierarchy Plan. It is recognised that the provision of the northern connector road will result in an increase in traffic movements of potentially 1,040 vehicles daily, resulting in a daily volume of 1,425 Average Annual Daily Traffic (AADT).</p> <p>A 'driveway' link has been proposed which will allow two-way traffic movement on a give-way basis, while creating a slower speed environment that discourages 'cut through' traffic.</p> <p>Windsor Avenue is classified as a local road. The estimated increase in traffic volumes is 880 vehicles per day resulting in an AADT of 1,961 vehicles.</p> <p>Celtic Avenue is classified as a distributor road. The potential traffic increase is projected to be 550 vehicles a day, resulting in an AADT of 7,430 vehicles.</p> <p>Preliminary traffic modelling figures assessed at full development of the Tonsley Village are considered conservative and high level. Based on these figures Celtic Avenue, Windsor Avenue and Cohen Ct would operate above existing service level classifications.</p> <p>If this proposal is to progress, more detailed traffic analysis will be required to refine designs with consideration of road classification service levels and supporting traffic management solutions.</p>
<u>Parking</u>	<p>If this proposal is to progress to seek Ministerial approval, further detailed design will be required to consider options to address on street car parking and congestion concerns in particular on Cohen Ct.</p> <p>Furthermore, design development and traffic management solutions within Tonsley Village will need to be considered. It is intended this work would form part of detailed design and infrastructure deed discussions with PEET.</p> <p>It is recommended detailed designs be presented to the community for comment.</p>
<u>Trees</u>	<p>Arborman Tree Solutions has conducted a preliminary assessment of trees within the subject area. The report identifies one Significant Tree with High Retention Rating, which is assumed to be retained under the current road design.</p>

	<p>In addition a multi stem tree is located on the property boundary. Preliminary arborist advice is the tree is of poor overall condition due to substantial die back. The current concept road alignment proposes to remove this tree.</p> <p>Arborist advice will be sought to assess detailed designs and appropriate approvals for proposed removals.</p>
<u>Pedestrian and cycling linkages</u>	<p>Pedestrian and cycle linkages from the north between Tonsley and Clovelly Park are considered vital for community access.</p> <p>Walking and cycling connections will be considered in the design development of the Tonsley Village open space including connection to the Flinders Greenway, and Tonsley Railway Station.</p> <p>Consultation on the Tonsley Village open space concepts for play space and amenities inclusive of Cohen Crt Reserve is scheduled for later in 2021.</p>
<u>Wildlife</u>	<p>Options for the Tonsley Precinct northern connections included the nearby Byron Avenue Reserve. This reserve was not considered to be suitable due to significant trees and biodiversity that is present.</p> <p>The proposed alignment to the west of Cohen Crt Reserve minimises impacts on existing vegetation within existing public open space.</p>
<u>Amenity</u>	<p>It is noted that the volumes of traffic will increase within the local road network that will change the existing amenity of the locality.</p> <p>The integration of open space and the proposed vehicle connection will support community access to services, recreation opportunities and facilities within the precinct.</p>

Community Land Classification

The Reserve is classified as Community Land under the Local Government Act 1999. This classification must be revoked before a public road can be created through the Reserve and is subject to Ministerial approval.

Council's decision making process to revoke the Community Land classification is:

Authorisation to undertake consultation under Section 194(2)(b) of the Local Government Act 1999.	GC210223R07 (Report 1)
Consideration of the submissions made in response to the public consultation and authorisation for Ministerial consideration of revocation or resolution to conclude the community land revocation process.	We are here - GC210511R (Report 2)
Subject to Council resolution to proceed with the community land revocation (report 2), consideration of Ministerial determination (final report).	Subject to resolution to proceed with seeking Ministerial consideration (Report 3)





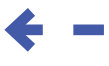
A Section 194 Report has been prepared and is attached (Attachment 5).

Should Council resolve to proceed with the revocation, a request for the revocation of the community land classification will be submitted to the Minister for Planning for approval, based on the Section 194(2)(a) report.

Upon receipt of the determination from the Minister for Planning, a further report will be submitted to Council for consideration of the Minister's determination. This report will also include design development and a draft infrastructure deed for Council consideration.

#	Attachment
1	Attachment 1 Context Map
2	Attachment 2 Community Information Flyer and Distribution area
3	Attachment 3 Community Engagement Report
4	Attachment 4 Consultation Findings Street Address Map
5	Attachment 5 Section 194 Report

LEGEND

-  Cohen Court Reserve
-  Proposed Road
(two-way 'driveway' link)
-  Railway line
-  Byron Avenue Reserve
-  Proposed Selgar Avenue
link road- one way
southbound
(to be developed by DIT
subject to North South Corridor
investigations)



TONSLEY VEHICLE CONNECTOR COMMUNITY ENGAGEMENT

TONSLEY VEHICLE CONNECTOR COMMUNITY ENGAGEMENT

March 2021

Indicative image of a 'driveway link'



PROVIDING FEEDBACK

To provide feedback on the proposed Tonsley Northern Vehicle Connection visit the Making Marion website page.

makingmarion.com.au/tonsley-northern-vehicle-connection

View the interactive plans and complete the survey between 25 March to 15 April 2021.

If you require further information or assistance please contact the City of Marion Engagement team on **08 8375 6600** or email communityengagement@marion.sa.gov.au

KEEPING INFORMED

To subscribe to be updated on progress with the proposed Tonsley Northern Vehicle Connection email communityengagement@marion.sa.gov.au

NEXT STEPS

- Council to consider community consultation on the proposed revocation before resolving whether or not to continue the revocation process.
- Submission to the Minister for approval if Council decides to proceed with the road.

Decision by Minister

- The Minister approves or declines the proposal.
- If the Minister declines, Council may consider a further proposal.
- If the Minister approves, Council may make a formal decision to proceed with the revocation on the basis that the balance of the reserve will automatically be reinstated as Community Land upon creation of the road.

INFORMATION IS AVAILABLE AT:

City of Marion Administration Centre
245 Sturt Road, Sturt

Council's City Services building
935 Marion Road, Mitchell Park

Cove Civic Cenatre Library
1 Ragamuffin Drive, Hallett Cove

Marion Cultural Centre Library
287 Diagonal Road, Oaklands Park

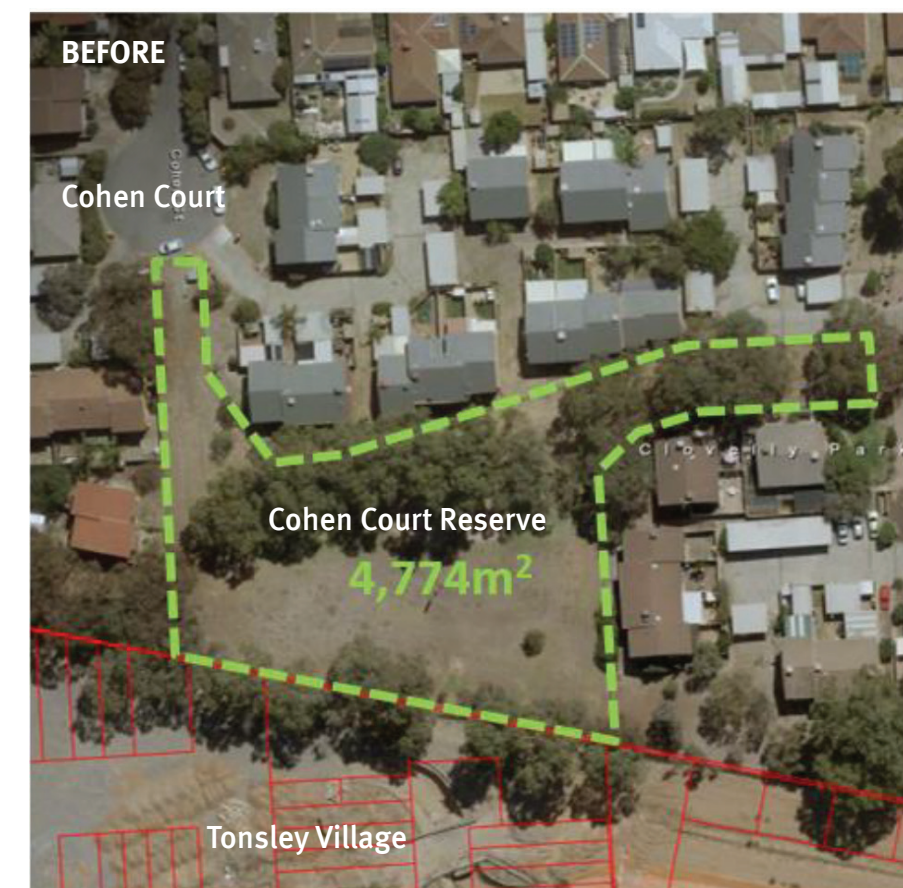
Parke Holme Library
1 Duncan Avenue, Park Holme

 **Call Customer Service on**
8375 6600

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City of Marion

 **Visit us**
marion.sa.gov.au

 **View the webpage**
makingmarion.com.au/tonsley-northern-vehicle-connection



The City of Marion has been working with Renewal SA and PEET on a proposed road vehicle connection to the north of the Tonsley Innovation Precinct.

The road would provide connections to services and open space, whilst enhancing opportunities for investment in the proposed retail hub.

The concept provides for 2 way vehicle access and walking and cycling connections using Cohen Crt. This will enhance community access to Tonsley facilities, including employment, education, retail, open space, community events, entertainment and public transport (new station).

A 'driveway link' is proposed to align the western side of Cohen Court Reserve, crossing what is currently community land.

The revocation is subject to Ministerial approval. If approved, the balance of the reserve will automatically be reinstated as Community Land upon creation of the road.

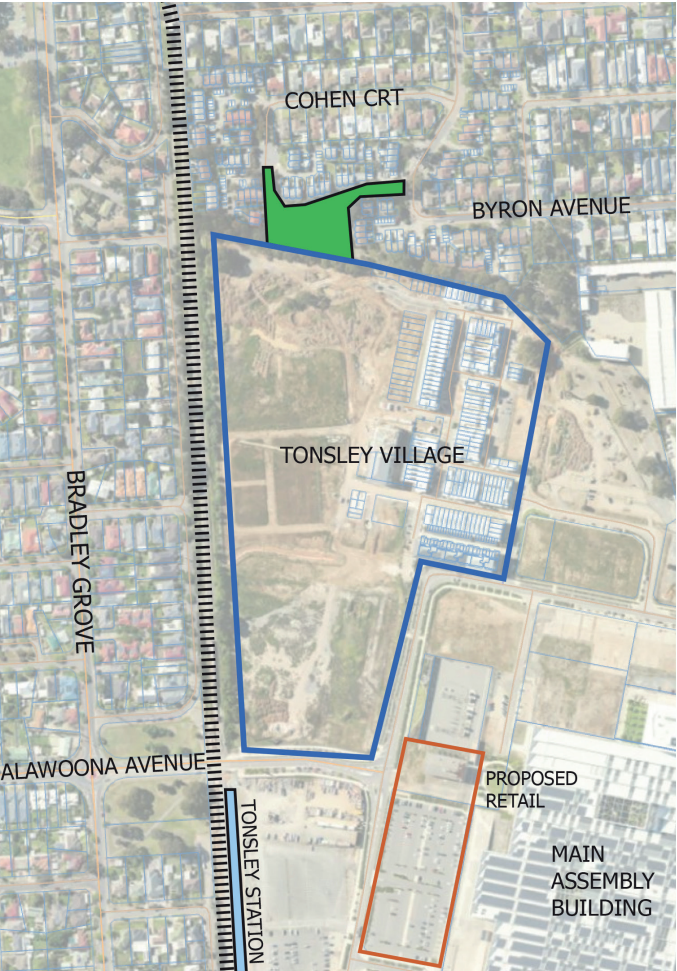
SUMMARY

We are now conducting a community consultation on the proposed community land revocation, as well as seeking feedback on the level of support for the project.

TONSLEY VEHICLE CONNECTOR

COMMUNITY ENGAGEMENT

CONTEXT PLAN



City of Marion, Renewal SA and Peet Limited have all adopted a shared vision for Tonsley as a vibrant mixed use innovation district that will become a hub of employment, retail and residential development. To deliver this vision, Tonsley requires appropriate connections into and out of the precinct supporting access for the broader community to visit and invest in the precinct.

To the north of the Tonsley Innovation Precinct there are limited opportunities to provide a road connection, given the majority of the development is land locked by private property. City of Marion, Renewal SA and Peet have reviewed options for a road connection. The preferred option for a northern connection is to align through the western side of Cohen Crt Reserve connecting the existing cul-de-sac as a drive way link road.

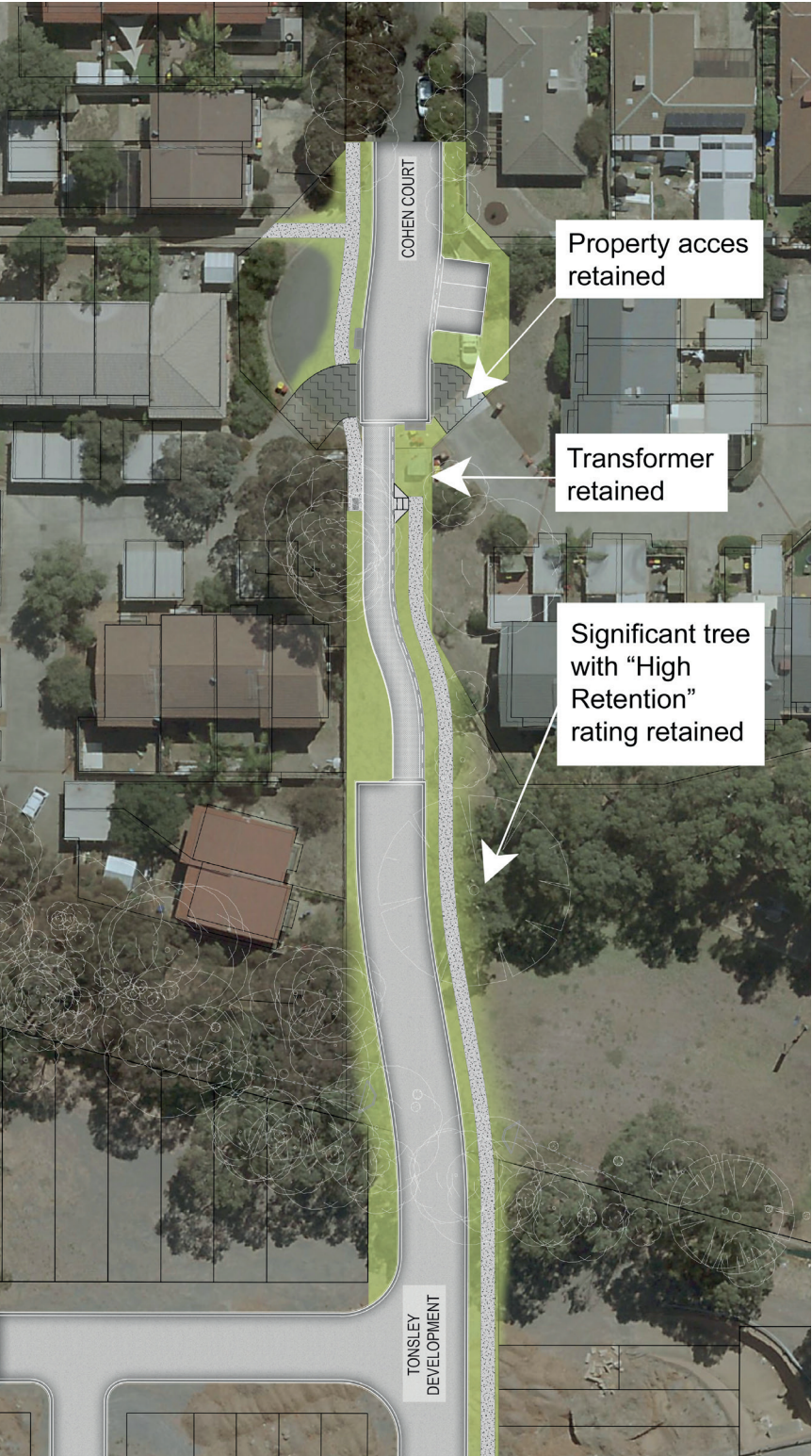
The proposal also includes expansion of open space to the south integrating a regional play space disbursed through the Tonsley Village open space. Consultation on the play space design is scheduled for late 2021.

MASTER PLAN PROPOSED VEHICLE CONNECTION

Note – Indicative open space designs illustrated. Concepts to be developed for consultation 2021.



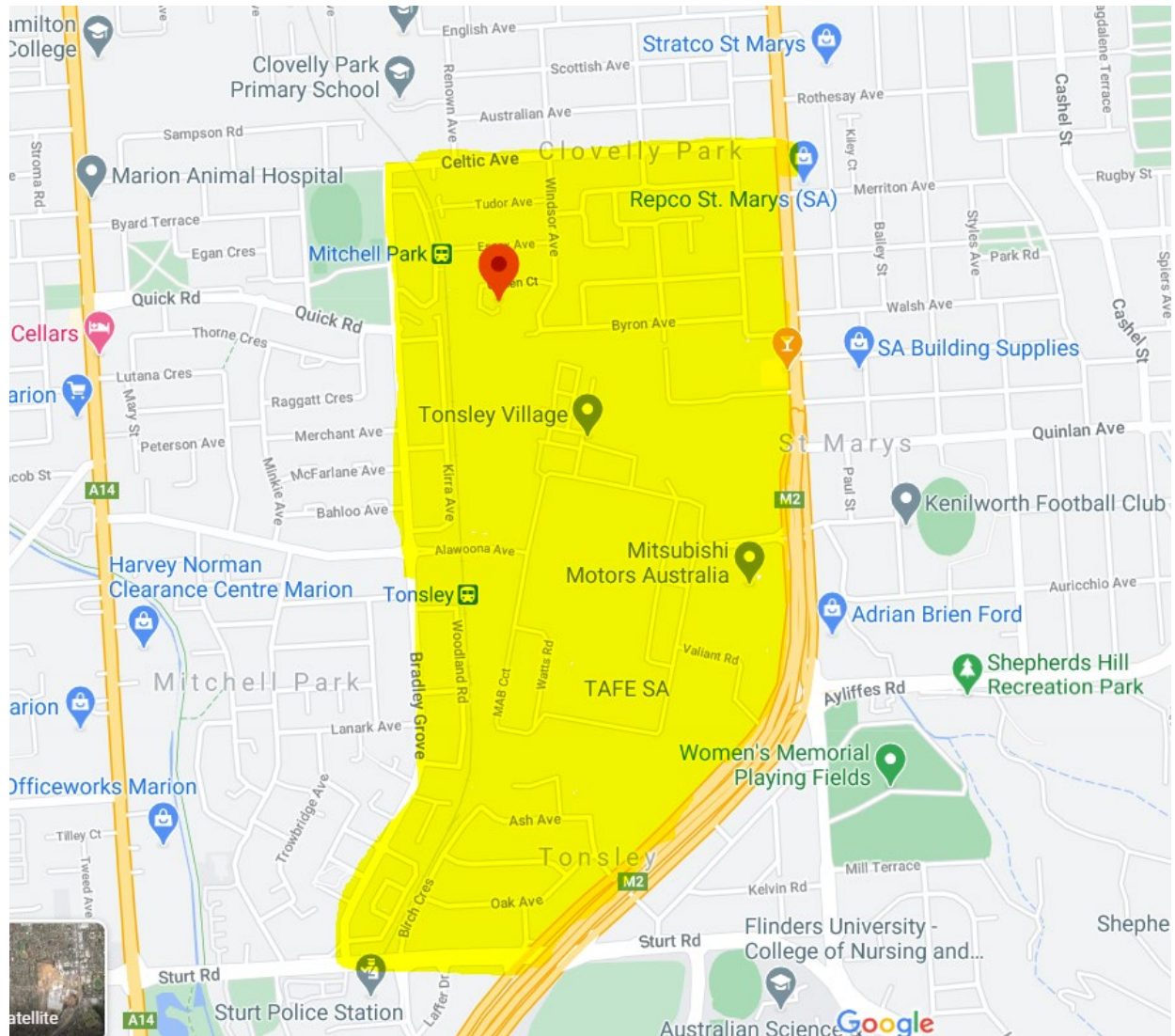
'DRIVEWAY' LINK CONCEPT PLAN



Consultation- Cohen Court Reserve Community Land Revocation Consultation Distribution Area



Distribution Area



Tonsley Vehicle Connection and Cohen Court Reserve Community Land Revocation Community Engagement Report - May 2021



Community Engagement Approach

BACKGROUND

In March and April 2021, we conducted a comprehensive community consultation, asking people for feedback on the proposed Tonsley northern vehicle connection and revocation of the community land classification for Cohen Court Reserve. We received some great community feedback which included support for cycle and pedestrian links to the Tonsley precinct.

In February 2021, Council considered a report on the proposed vehicle connection to the north of the Tonsley Innovation Precinct that will enhance opportunities for investment in the proposed retail hub while supporting community connections to services and open space. The proposed roadway is through the western side of Cohen Court Reserve.

Cohen Court Reserve is community land. To facilitate the creation of the proposed road, subject to Ministerial approval, the community land classification must first be revoked. Upon creation of the road, the balance of the reserve will automatically be reinstated as community land.

The guiding principles of the proposal are:

- The road would provide connections to services and open space while enhancing opportunities for investment in the proposed retail hub.
- Provides for a single lane / two-way vehicle access and walking and cycling
- The revocation for the proposed road connection is subject to community consultation and Ministerial approval.

MAKING MARION WEBSITE AND SURVEY

Making Marion page included the previous council report and current project update including:

- Draft concept plan
- Community information Tonsley Flyer
- Section 194 Report

Communication approach

- **Community Information Flyer** – a hard copy flyer was delivered to approximately 1,285 residences
- **Notices** to Service Authorities.
- **Notices** were published in The Advertiser and the Government Gazette.
- A website was set up to ensure the community could access information and provide feedback; and
- **More information was available** at Council's Administration Centre, City Services building and Council's libraries at Hallett Cove, Oaklands Park and Park Holme.

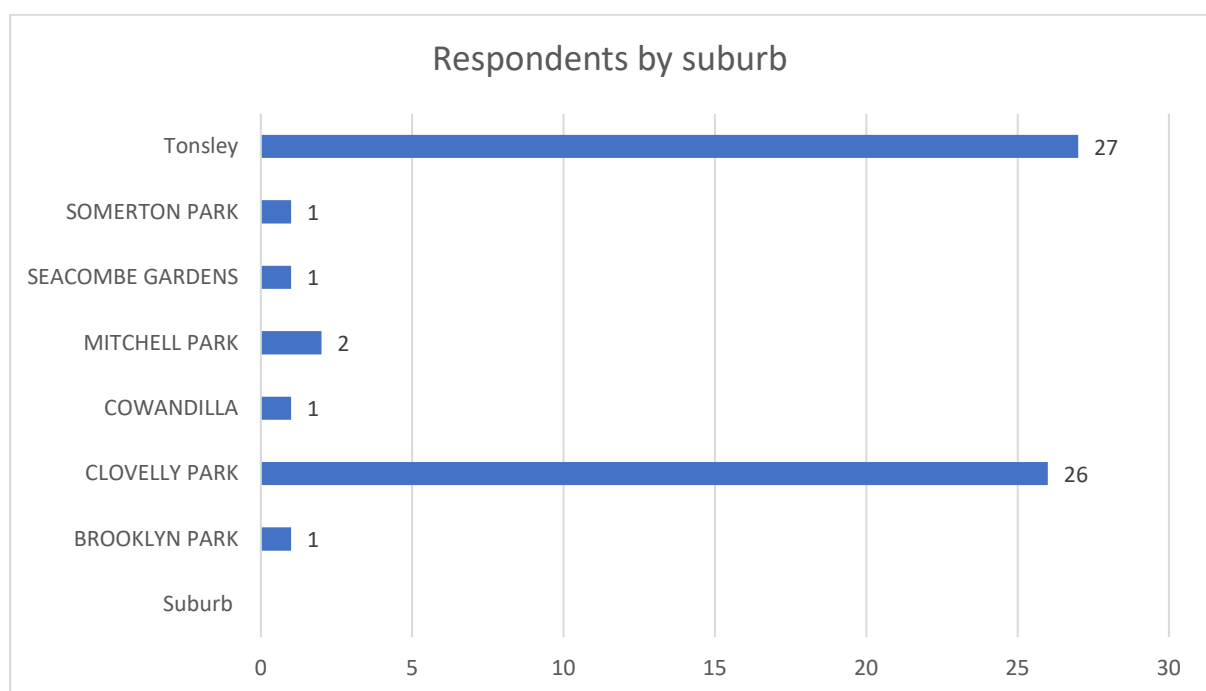
Tonsley Vehicle Connection and Cohen Court Reserve Community Land Revocation Community Engagement Report - May 2021



Community Feedback

- Over the life of the consultation we had **535** visitors to the site
- **59** people completed the survey

The graph below shows the suburbs that the respondents live in and the number of respondents per suburb. Note – Tonsley includes the Tonsley precinct and the area between the Tonsley precinct and Sturt Road.



Respondents were asked to indicate their level of support of the proposal –

- Strongly support
- Support
- Do not support
- Strongly do not support

Feedback was also sought as to what respondents think could be improved and invited further comments.

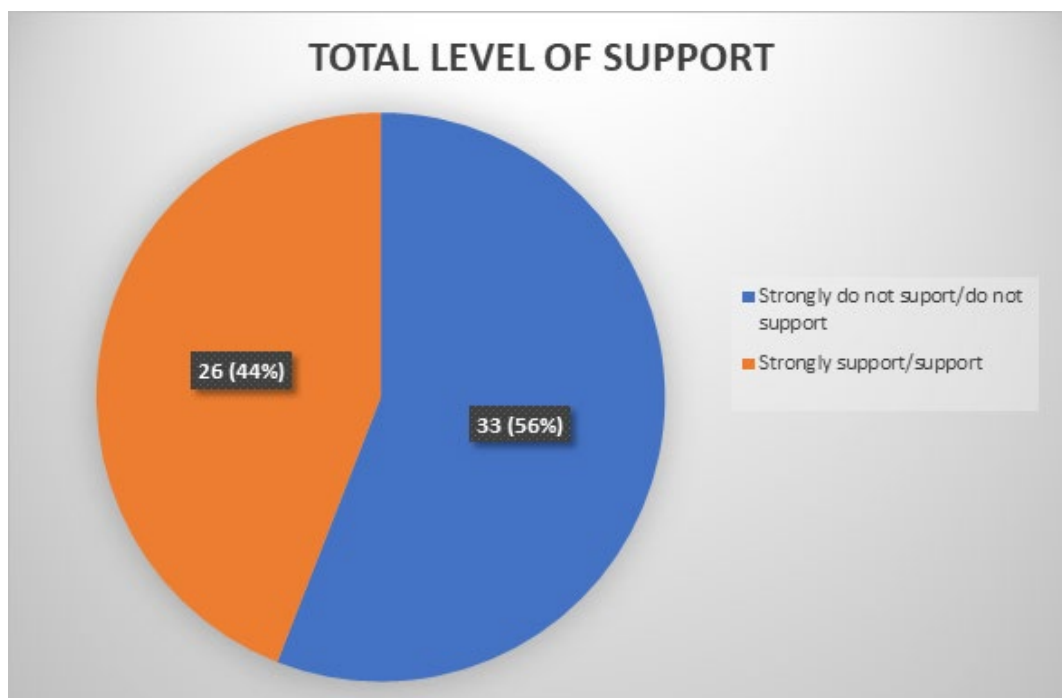
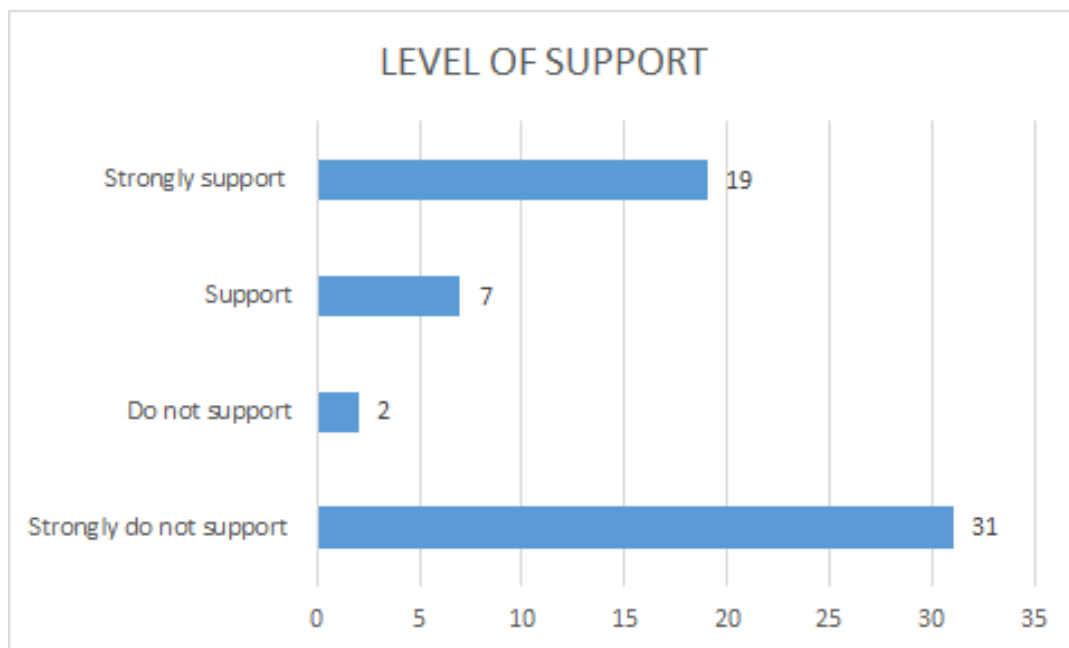
Tonsley Vehicle Connection and Cohen Court Reserve Community Land Revocation Community Engagement Report - May 2021



Summary of feedback

Do you support the proposed community land revocation at Cohen Court Reserve and proposed vehicle connection?

The graphs below show the level of support of all respondents.



Tonsley Vehicle Connection and Cohen Court Reserve Community Land Revocation Community Engagement Report - May 2021



The feedback provided indicates that:

Strongly Support

19 (32.2%) of respondents strongly support the proposal

- 2 respondents live outside the distribution area
- 17 respondents live within the distribution area of which
 - 11 respondents live or work within the Tonsley Precinct
 - 4 respondents live within Clovelly Park

General commentary included:

Lives within Clovelly park

The integration of Clovelly Park with the Tonsley Development brings great benefits to both communities. There is little in the way of community infrastructure within the Clovelly Park suburb and the redevelopment and connection through open space is welcomed, as is the potential for greater use of Cohen Crt Reserve.

Lives within the Tonsley Precinct

Working and living in the Tonsley area we will need additional access into Tonsley Village. As it grows and more residents move in there will be excessive congestion without the additional road connection

Lives outside the distribution area

The new development feels very isolated from the Clovelly Park community, even though it is right next to it. It will be really helpful for locals to not have to go right around via Bradley Grove etc.

Support

7 (11.9%) of respondents support the proposal

- 7 respondents live within the distribution area of which
 - 5 respondents live in the Tonsley precinct
 - 2 respondents live within Clovelly Park

General commentary included:

Tonsley Vehicle Connection and Cohen Court Reserve Community Land Revocation Community Engagement Report - May 2021



Lives within Clovelly Park

Connection to Tonsley railway station and facilities at Tonsley will be easier

Would add more traffic, but also liven up the neighbourhood- and provide heaps more access to services within Tonsley, that are currently difficult and out of the way to access.

Lives within the Tonsley Precinct

There is a need for another entry/exit point into the Tonsley development especially as more people move in, to spread the load on the only other two ways which exit onto the main arterials and can bank up with the light phasing favouring the traffic already on those roads. It will also save residents having to double back on themselves to get out to the Celtic Avenue and Daws Rd region.

Do not support

2 (3.4%) of respondents do not support the proposal

- 1 respondent lives within the Tonsley precinct
- 1 respondent lives within Clovelly Park street address unknown

General commentary included:

Lives within Clovelly Park

As the current proposal is in the concept phase, there appears to some issues left unaddressed. Retaining the quiet and safe nature of Cohen Court Reserve for children, along with increased vehicle traffic to the area is a primary concern. Parking issues and local driveway access is another issue.

Lives within the Tonsley Precinct

It will impact on the peace and quiet of the neighborhood in Tonsley

Strongly do not support

31 (52.5%) of respondents strongly do not support the proposal

- 3 respondents live outside the distribution area
- 28 respondents live within the distribution area of which
 - 19 respondents live within Clovelly Park
 - 9 respondents live within the Tonsley Precinct

Tonsley Vehicle Connection and Cohen Court Reserve Community Land Revocation Community Engagement Report - May 2021



General commentary included:

Lives within Clovelly Park

Already significant speeding of cars and motorcycles along Cohen Court, usually into the copious units and townhouses at the cul-de-sac. I have lived here for 28 years, the street has already become very busy, this plan would make it worse. Street parking already creates traffic problems. It is a narrow street with footpath only on one side.

Lives within the Tonsley Precinct

The roads in Tonsley Village are really narrow. Resident cars populate the street already. Opening up Tonsley Village to Clovelly Park creates a series of rat runs which will be of immense appeal to peak hour commuters seeking to avoid the northbound traffic on South Road. And let's remember the upcoming roadworks for South Road. It would be a disaster for residents and the community of Tonsley Village, which is slowly starting to emerge.

For people commuting to Tonsley for work or study, the current transport options work well. To introduce more cars into the precinct, with the narrow roads, the absence of parking, and the diminished experience of living in a "Village feel" by having cars zip through it all the time, would negate the entire 'green' credentials of the area. It's a really bad idea.

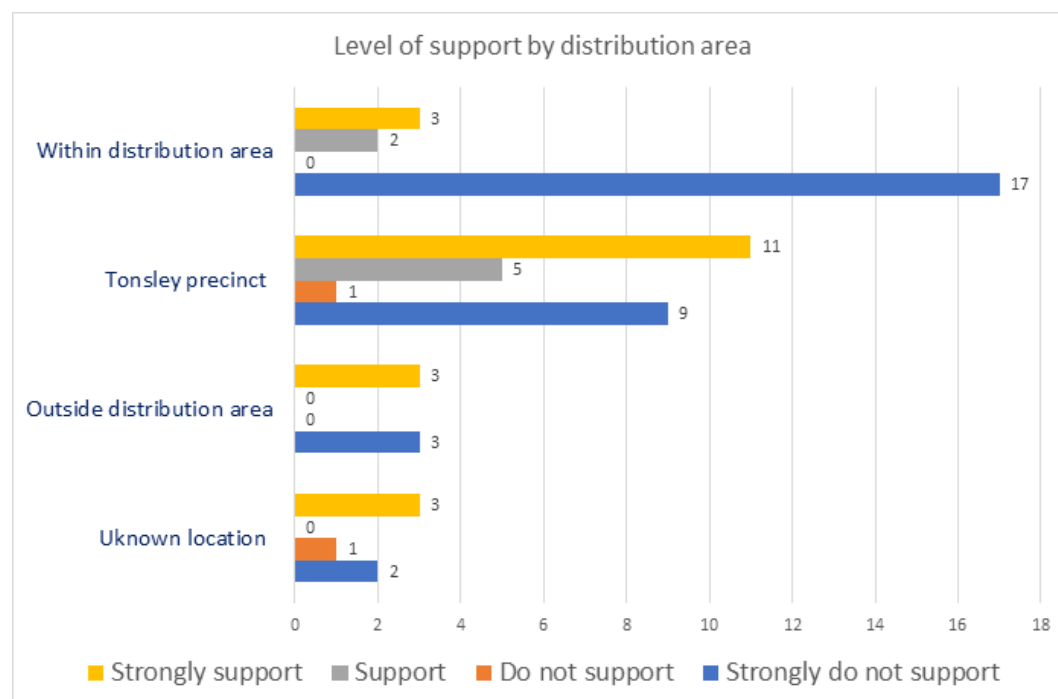
Lives outside the distribution area

I regularly visit family at ## Cohen court. Not allowed to park in unit block and three proposed parking spots on street will be taken by residents with multiple cars. Cohen court is a small road with cars parked on road by residents. It is not a suitable road to use as a thoroughfare for 1000+ cars per day. And if you made it no parking along the street, that's completely unreasonable for residents and visitors alike. This is not a suitable spot for such a project. Have you even considered where resident put bins out and how the rubbish truck gets in and out?

Tonsley Vehicle Connection and Cohen Court Reserve Community Land Revocation Community Engagement Report - May 2021



The graph below shows the level of support of respondents by distribution area.



What do you like about the concept plan?

General commentary included:

The style of link seems appropriate
Managed vehicle movement through the open space increases security for the Cohen Crt Reserve and surrounding units. The plan also offers an opportunity to connect to the new Greenway along the Flinders rail line.
I like how the native trees have been retained as this will provide an important barrier.
Footpath and cycle lane via Cohen court and Byron Avenue
Maintaining the Cohen Court reserve (and even expanding it) shows great forethought. This plan will open the reserve to also allow access from the new Tonsley development. This plan will also provide better access to the planned retail development for Clovelly Park as well.

Tonsley Vehicle Connection and Cohen Court Reserve Community Land Revocation Community Engagement Report - May 2021



What do you think could be improved?

General commentary included:

Improved access to pedestrian path to rail crossing at the Mitchell Park station to facilitate better accessibility and movement to the Mitchell Park Community and Sports Centre from the Tonsley Precinct.

I think this is a sound idea. I live in a townhouse next to Cohen Court Reserve and would like to find out more as to fencing in the future as the space will be used more by people living in the new development. At the moment it is a low fence between our strata area and the reserve which would not provide sufficient privacy if the reserve is being used by more people in the future. I also hope that there is sufficient green space within the development to provide for the increased population.

Further consideration and surveying on Windsor Avenue is currently required as the traffic congestion that is caused by vehicles parks on each side of the road. This causes extreme lengthy hold ups. With this new connector this would increase dramatically.

Find another road to make a through road through or better don't put a through road in at all, there are already enough roads in/out of Tonsley. Greater consultation with residents on Cohen Court.

Vehemently disagree with the proposal. Route traffic in via Alawoona avenue via the main road provided, not through the private residential streets which are already very narrow.

Do you have any comments or feedback to add?

Do not funnel unnecessary pedestrian and vehicular traffic through the Tonsley residential area for the purpose of access to the retail precinct. Encourage traffic to follow the perfectly viable route via Alawoona Ave. As a resident of Tonsley I do not support this proposal!!!

HAVE MORE PARKING IN THE AREA!!!!

I like the proposal and I feel like it will make a huge positive difference in connecting communities, places and people

Any new plans that increase the traffic through Tonsley Village should also consider parking spaces to remove congestion.

Tonsley Vehicle Connection and Cohen Court Reserve Community Land Revocation Community Engagement Report - May 2021



Cohen Court is one of the rare courts in Adelaide that still have kids playing in the street/court. It's worth preserving the community feel of Cohen Crt that's rare to find. Building a connecting road to Tonsley will destroy this. I hope the council realises community is more important than creating a through road with increased traffic making Cohen Court unsafe and putting people that reside and visit on Cohen Court at risk.

A full summary of all comments received is provided in the following table

Consultation Findings Raw Data							
Responses	Suburb	Steet Name	Level of support	The reason for your answer	What do you like about the concept	What do you think can be improved	Further comments
1	MITCHELL PARK, SA		Strongly Support	The new development feels very isolated from the Clovelly Park community, even though it is right next to it. It will be really helpful for locals to not have to go right around via Bradey Grove etc.	The style of link seems appropriate.	Ensuring investment into the local and new parks to add more variety of trees and make them more usable.	A good cycling link right along the railway line is the other thing that would help with connections in this area!
2	Tonsley, SA	Hannah Road	Strongly Support	Working and living in the Tonsley area we will need additional access into Tonsley Village. As it grows and more residents move in there will be excessive congestion without the additional road connection	Additional access to my home	Nothing	
3	Tonsley, SA	myrtle grove	Strongly Support	Suburb connectivity & ease of connection is vital to residents, businesses, visitors	The fact that connectivity is finally being considered after businesses in the district requested such more than 3 years ago.	Decrease the length of single lane traffic by taking some of the verge	please consider SOUTHERN ACCESS. As residents of Tonsley we have NO connectivity with Tonsley "Village" thereby creating a them and us attitude. We will be unable to support the planned retail district if we don't have VEHICULAR access
4	CLOVELLY PARK, SA	Windsor Ave	Strongly Support	The integration of Clovelly Park with the Tonsley Development brings great benefits to both communities. There is little in the way of community infrastructure within the Clovelly Park suburb and the redevelopment and connection through open space is welcomed, as is the potential for greater use of the Cohen Crt Reserve.	Managed vehicle movement through the open space increases security for the Cohen Crt Reserve and surrounding units. The plan also offers an opportunity to connect to the new Greenway along the Flinders rail line.	Further consideration should be given in the proposal to manage the eastern boundary of the Cohen Crt Reserve to prevent pedestrians from cutting through private land from the corner of Byron Ave and Windsor Ave to access the Tonsley Development and open space. This is already an issue for residents of 18 Windsor Ave which is likely to be exacerbated by the proposal.	The benefits of the overall proposal would be clearer if both stages of development (vehicle connector + upgrade to Cohen Crt Reserve) were described.
5	Tonsley, SA	Hannah Road	Strongly Support	is a natural connection and brings communities together which is how it should be.	connection	NA	NA
6	Tonsley, SA	Henry Street	Strongly Support	It will give residents at Tonsley another way out in an emergency.	It will help the people in Clovelly Park have easy access to the shopping precinct when built.	Nothing.	No
7	Tonsley, SA	Hannah	Strongly Support	With the number of residents living in the area it need more evacuation points in case of emergency. Also this will be helpful for children attending the local public school,	Easy access to the next suburb.	A crossing where the foot path goes over the road.	
8	Tonsley, SA	Digital drive	Strongly Support	Add another link to the growing Tonsley precinct	I really like the additional pedestrian crossing at the train line - connecting the Mitchum sports centre would be fantastic!	Lots of pedestrian access and visibility for safety is great	Hope it proceeds!
9	Tonsley, SA	Swan Court	Strongly Support	<p>As a resident on the Northernmost portion of Tonsley Village (Swan Court), this will greatly improve my ability to access the Mitchell Park Train station which is significantly closer to my house than the Tonsley station. It will also provide a very handy shortcut to Daws Road without the need to deal with the non-stop traffic jams that are South Rd and Marion Rd. The fact that I would be able to access these areas by foot and by car would be extremely valuable to me as a resident.</p> <p>Further to this, the amount of ongoing construction in Tonsley Village in areas such as Hannah Road often makes it difficult to exit the village to the south between 8am-4pm, so having this added option to exit to the north would be hugely beneficial.</p>	To be honest, everything.	Nothing.	None whatsoever. I think you'll probably receive overwhelming support for this from Tonsley Village residents.
10	CLOVELLY PARK, SA	Windsor Avenue	Strongly Support	I agree that this would be the best access point into the Tonsley Development given the amount of private land adjacent to the development.	I like how the native trees have been retained as this will provide an important barrier.	I think this is a sound idea. I live in a townhouse next to Cohen Court Reserve and would like to find out more as to fencing in the future as the space will be used more by people living in the new development. At the moment it is a low fence between our strata area and the reserve which would not provide sufficient privacy if the reserve is being used by more people in the future. I also hope that their is sufficient green space within the development to provide for the increased population.	I hope that more native trees are planted in and around the Tonsley Development as they are important for wildlife and people and an asset for all property owners in the area. I think that the Marion Council has done a good job in other projects such as the wetland and walking/cycling paths around the wetland to add to those spaces.
11	Tonsley, SA	302 46 MAB Circuit	Strongly Support	allows traffic access from Tonsley to Celtic avenue and northern areas thus bypassing the need to use Digital Drive and Mab Circuit. Provides pedestrian access to Mitchell Park train station and Community Centre from Tonsley. Provide access for Mitchell Park/Clovelly Park residents to Tonsley Precinct and future shopping facilities and access to Tonsley Station and car parking.	retains the Cohen Court Park and opens up that areas that are presently not accessible, especially access for the Northern areas to the Flinders Greenway walk path.	improved access to pedestrian path to rail crossing at the Mitchell Park station to facilitate better accessibility and movement to the Mitchell Park Community and Sports Centre from the Tonsley Precinct	no
12	COWANDILLA, SA	Turner St	Strongly Support	It creates greater traffic and access for locals to new business in Tonsley.	Makes it easier for access, rather than using south road	Perhaps a roundabout to ensure speed is maintained and safety of residents	
13	Tonsley, SA	Hannah Road	Strongly Support	Pedestrian link and direct access to reserve highly desirable	Linking the suburbs allowing access without having to go via South Road is a great asset	Upgrade of the reserve would be highly desirable.	A fenced dog park (similar to that in Aberfoyle Park) would be a great asset to the surrounding suburbs.
14	Tonsley, SA	Hannah rd	Strongly Support	I feel like Tonsley is lacking connections to outside existing communities and facilities and also possibility for residents from outside Tonsley to visit the new suburb and all it has to offer	It connects two reserves and opens the bike and pedestrian paths to the north, allows to drive through to reach existing neighbourhoods without going to a very complicated and lengthy drive through south road or Marion road	I like everything	I like the proposal and I feel like it will make a huge positive difference in connecting communities, placed and people
15	CLOVELLY PARK, SA	Cooder Way	Strongly Support	There is currently no direct link between the streets to the north of the Tonsley precinct and the precinct itself. Given the Tonsley development plans including retail, a link would be a great improvement.	That it uses existing space to create the link	A pedestrian link using the Byron Avenue Reserve in addition to Cohen Court Reserve. Also, the redevelopment of Cohen Court Reserve itself.	
16	CLOVELLY PARK, SA	Cohen Court	Strongly Support	The Tonsley precinct is currently incredibly isolated even though it borders a large part of Clovelly park. Having a clear access point between Clovelly park and Tonsley would be a major benefit.	Maintaining the Cohen Court reserve (and even expanding it) shows great forethought. This plan will open the reserve to also allow access from the new Tonsley development. This plan will also provide better access to the planned retail development for Clovelly Park as well.	Speaking specifically about the proposed plan I cannot find anything to improve.	Not at this stage.





17	Tonsley, SA	Regal Place	Strongly Support	Better connections and integration of Tonsley with the rest of Clovelly Park	The convenient connection, however it is being designed as a low-traffic/slow-traffic option which will mean only residents use it.	Greater connections between the suburb and existing nature/open space.	
18	Tonsley, SA	Hannah	Strongly Support	It will ease up traffic flow once the whole of tonsley village is developed . Especially going in and out of Mab Circuit	It allows traffic to move more freely through the suburbs . Eliminating congestion	Maybe one or two additional roads opened up (possibly onto Bradly Grove)	I do feel this survey is a little premature as I feel the residents on Cohen Court could oppose this from happening, and the numbers there are greater than those of the current residents in Tonsley .
19	MITCHELL PARK, SA	Kirra Avenue	Strongly Support	More accessibility and makes sense	Easier to get around and more convenient for residents	Two way road	
20	Tonsley, SA	Tonsley Boulevard	Support	Opening access from the North will allow residents to access greater community serviceswithout impacting traffic on South Road and also without having to double back and cross the railroad track.	Its a simple fix, it protects the park as well as offering the residents easier access to the park and Northern facilities, it looks like significant effort is being undertaken to protect the trees.	N/A	N/A
21	Tonsley, SA	Henry Street	Support	I strongly support the access on the northern side of Tonsley, only if it is a dual access. It is difficult from the plans to determine if it allows traffic both ways as the roadway narrows. I am concerned the limited access from the East and South into Tonsley as Digital Drive becomes a dead end - this will only increase traffic down Henry Street, which is already extremely busy.	It shows there will be landscaping into the existing part.	Additional access points to ease the traffic management considering it is high density living of more than 12,000 homes with only a few roadways in/out.	I would reconsider making Digital Drive a dead end at the north as it will redirect traffic down Henry Street which is always congested. There is also very limited parking in the precinct, which has been raised with Peet & the Council, but has been ignored.
22	CLOVELLY PARK, SA	Cohen	Support	Would add more traffic, but also liven up the neighbourhood - and provide heaps more access to services within Tonsley, that are currently difficult and out of the way to access.	Opportunity for access	Care and protection for flora and fauna - speak to this more. Whether studies have been completed for current traffic levels, and future traffic levels - and benefits to adding infrastructure to the wildlife.	Concerns for wildlife in this space, and disruption to habitat in the scrub here.
23	CLOVELLY PARK, SA	Cambridge place	Support	Connection to Tonsley railway station and facilities at Tonsley will be easier	Connection is not	Nothing	Need to look then at congestion at Celtic/ Windsor intersection especially when cars parked on either side of Windsor making only one car thoroughfare at certain times of the day.
24	Tonsley, SA	Hannah Road	Support	Ease of traffic.		More parking availability as it is going to be a nightmare when the full development is up and running	
25	Tonsley, SA	Swan court	Support	There is a need for another entry/exit point into the Tonsley development especially as more people move in, to spread the load on the only other two ways which exit onto main arterials and can bank up with the light phasing favouring the traffic already on those roads. It will also save residents having to double back on themselves to get out to the Celtic Avenue and Daws Rd region	That theres a slow point so traffic is slowed down and means it likely wont experience high volumes of traffic. It also provides an outlet to the north saving residents in Tonsley development having to double back on themselves.		Another entry/exit point for the Tonsley development is really important as more of the houses come to completion and the volume of traffic needing to move in/out increases.
26	Tonsley, SA	Almond Lane	Support	Alternative access to home from South road	Encourages unecessary public access to residential precinct, reduces existing security to area but makes sense to allow local residents access to the retail precinct	Road bumps to deter unnecessary access	
27	Tonsley, SA	Hannah Rd	Do not support	It will impact on the peace and quiet of the neighborhood in Tonsley	The walk and bicycle path	Yes to creating a lane way for bicycles and footpath for pedestrians. No to road for vehicles.	
28	CLOVELLY PARK, SA		Do not support	As the current proposal is in the concept phase, there appears to some issues left unaddressed. Retaining the quiet and safe nature of Cohen Court Reserve for children, along with increased vehicle traffic to the area is a primary concern. Parking issues and local driveway access is another issue.	Connecting the neighbourhood is important for both pedestrian and vehicles to access community amenities. Encouraging slow vehicle speeds is important.	Fencing to the Cohen Court Reserve on the boundary of the road will assist in retaining the safe atmosphere of the reserve. Increasing parking will be vital.	I possible have too much feedback to add... I will send an email addressing concerns and comments.
29	CLOVELLY PARK, SA	Cohen	Strongly do not support	Already significant speeding of cars and motorcycles along Cohen Court, usually into the copious units and townhouses at the cul de sac. I have lived here for 28 years, the street has already become very busy, this plan would make it worse. Street parking already creates traffic problems. It is a narrow street with footpath only on one side	Nothing	Don't do it!	This proposal is ridiculous
30	Tonsley, SA	Eliza Place	Strongly do not support	I feel as though at peak times this new connection will become the main thoroughfare to get to the MAB as lots of people already use the Celtic, Bradley, Alawoona entrance. At Peak times the back entrance is packed. This will cause alot of cars to enter/exit through tonsley to save 1 minute disrupting community life making tonsley village a less inviting place to live. Many people already speed around the MAB and surrounding streets we do not need people hooning through the peaceful village aswel.	An addition entry/exit point	If it was for local traffic only.	I feel as though at peak times this new connection will become the main thoroughfare to get to the MAB as lots of people already use the Celtic, Bradley, Alawoona entrance. At Peak times the back entrance is packed. This will cause alot of cars to enter/exit through tonsley to save 1 minute disrupting community life making tonsley village a less inviting place to live. Many people already speed around the MAB and surrounding streets we do not need people hooning through the peaceful village aswel.
31	SOMERTON PARK, SA		Strongly do not support	We do not need through motor vehicle traffic to add to local traffic. Think about the implications of increased traffic in a high density residential area. We already have additional traffic using MAB circuit to move between South & Marion Roads via Alawoona Ave. I am all for a walking/cycling connection through this proposed connector, but definitely not vehicle traffic.	As I mentioned, I am all for a walking/cycling connection through this proposed connector.	Remove vehicle traffic from the connector proposal.	I recommend Council arrange a community meeting to further discuss this proposal.
32	Tonsley, SA	HANNAH ROAD, TONSLEY, SOUTH AUSTRALIA, 5042	Strongly do not support	Tonsley village already has so much traffic. Limited parking allocated to the apartment buildings means that many residents park on the road. This, coupled with a significant number of tradesman cars, and trucks as they work on new builds, means that the streets are already crowded. I have already observed 2 vehicle accidents in my 12 months in Tonsley village due to obscured visibility caused by cars parked on the road. Increasing the traffic through the village to the MAB and Alawoona is only going to increase the likelihood of vehicle accidents.	Increased square meterage of parklands at the north of Tonsley village.	Removal of northern access by road to Tonsley Village.	Any new plans that increase the traffic through Tonsley Village should also consider parking spaces to remove congestion.
33	CLOVELLY PARK, SA	Essex	Strongly do not support	I do not agree to this connector because I believe that Windsor Ave and Cohen Drive is not configured to withstand the high volume of vehicle traffic it will create.		Further consideration and surveying on Windsor Ave is currently required as the traffic congestion that is caused by vehicles parked on each side of the road. This causes extreme lengthy hold ups. With this new connector this would increase dramatically.	I believe the existing outlets are sufficient enough for the traffic from Tonsley Village.
34	CLOVELLY PARK, SA	Cohen court	Strongly do not support	This will add more road traffic to an already congested back road and create more chance of accidents leading into number 22 complex at the end of Cohen Court.	Nothing	Move this planned access road somewhere else where it is safer	I asked about this back in October 2019 and was told this road was not going ahead/planned. I'm very disappointed and angry I was never given a clear answer and now I have less time to stop it going

35	CLOVELLY PARK, SA	Cohen Ct	Strongly do not support	<p>Firstly, I quote your Community engagement Policy</p> <p>"This policy will:</p> <ul style="list-style-type: none">• Guide effective engagement between Council and the communities• Promote positive relations and develop ongoing mutually beneficial relationships• Provide ongoing opportunities for participatory decision making• Support Council leadership where decision-making style is open, transparent, responsive, inclusive and accountable to the community". <p>"Community engagement is often depicted as a continuum, ranging from low-level engagement strategies such as consultation to high-level strategies such as empowerment" (Moore, McDonald, McHugh-Dillon & West206) In light of the above, a feedback survey meets the low-level engagement requirements of community engagement and I sincerely hope that this is only the first tentative step in the collaboration process of this vehicle connector?</p> <p>My family strongly oppose this proposal. We bought our house and moved into Cohen Ct in 2014. The biggest attraction to us then, and still is, is that it is a quiet unassuming street and a cul de sac. Despite there being public housing down the end of the street we have rarely had incidences of antisocial behaviour and have always felt safe in our homes.</p> <p>Reading through the proposal, the most shocking part is the more than tripling projection of road traffic. It is for that reason we would like to know if the council are considering putting up noise proofing for the residents? We are also concerned about the narrowing part of the road (where the 'transformer retained' is situated). While that may slow traffic down, as soon as they drive out of that section they will no doubt be speeding up right past our homes. As money and resources have already been spent on printing brochures, is this already a done deal?</p> <p>"Advocates of community engagement assert that it improves health promotion and health research" (ATSDR, 2015). How is the pollution from hundreds of cars passing up and down our street going to benefit the health of our community?</p> <p>If community engagement is the premise for this proposed development then Marion Council needs to actively involve the residents who will be impacted most by this. There is room for face to face discussion here and consultation on a higher level.</p> <p>Neither the rise in noise or air pollution levels have been mentioned in this brochure, this needs to be addressed.</p>	The idea itself is good.	The plan needs to be clarified. There needs to be open public collaboration and a question and answer sessions so that the concerns of the residents who will be impacted by this can be addressed	Follow your policy and engage the community appropriately
36	CLOVELLY PARK, SA	Cohen Court	Strongly do not support	<p>Cohen Court is a narrow street with cars parking on both sides of the street. Traffic congestion is already happened at the junction of Windsor Avenue and Celtic Avenue during busy hours in the morning and evening. From the information provided, lots of houses or townhouses will be developed at Tonsley Village in future and it is not hard to anticipate that lot of vehicle traffic will be using the two way road link as in the proposal.</p>	footpath and cycle lane via Cohen court and Byron Avenue	None	None
37	CLOVELLY PARK, SA	Cohen Court	Strongly do not support	<p>The estimated increase in traffic for Cohen Court makes this project unsupportable. The fact that this information was in a FAQ on the website rather than up front in the community brochure makes me conclude that Council is trying to hide this information from residents, especially those who are socially disadvantaged and/or elderly. Your information also fails to explain how the Driveway Link will be "creating a slower speed environment and discouraging "cut through" traffic". People accessing the properties around the cul-de-sac already use the street as a racetrack, not to mention the burnouts conducted at the T junction with Windsor Ave. In my view, the Driveway Link is a "cut through".</p> <p>The increase in traffic will also have flow on effects to other streets in Clovelly Park that are already congested due to the large number of subdivisions that have taken place. These new builds do not have adequate parking space on the property leaving residents to park on the street. This is currently of particular concern on Beaumont St, which is also used by the buses and is the main access out to Daws Rd for the area.</p> <p>In summary, leave our narrow, fairly quiet streets alone and use what is already available to you.</p>	Nothing.	Everything.	Thoughts on where housing was placed in the first place in regards to existing infrastructure should have been considered so as to have minimal impact on existing residents and to make sure they would be supportive of the development. Also, why would we go to Tonsley to shop when we already have access to Aldi Clovelly Park, Castle Plaza, Park Holme and Marion locally. Then the City is just a 20min train ride away from Mitchell Park station!
38	CLOVELLY PARK, SA	Cohen court	Strongly do not support	<p>Increased traffic flow, not safe, noise, we bought house to live in a peaceful neighbouring not in a traffic zone.</p>	It's a cheating with peaceful court residents.	No traffic connectivity, cohen court reserve should be developed and can connect to tonsley through walk way ONLY	Big NO to vehicle connector.
39	CLOVELLY PARK, SA	Cohen Court	Strongly do not support	<p>Increased traffic, increase traffic noise. Safety and security will be at risk. We bought house here because of peaceful neighbourhood and do not want to live in traffic zone.</p>	Nothing, it's just not right and local neighbourhood at risk with this plan.	Complete drop down of plan.	NO and a BIG NO to this proposed plan.
40	CLOVELLY PARK, SA	Windsor Ave	Strongly do not support	<p>Significant increase in traffic through quiet local areas / back streets.</p>	Nothing.	Don't do it.	There's no need to connect through to the quiet back streets of the existing area in Clovelly Park. There are enough entrances and exits to the Tonsley precinct. It will just increase traffic through quiet local areas making streets that are only used by local residents a busy thoroughfare.
41	CLOVELLY PARK, SA	Windsor Avenue	Strongly do not support	<p>Additional traffic accessing Windsor Ave intersection with Celtic Ave thoroughfare at peak hour morning to access South Road or Marion Road. It is already difficult to turn on to Celtic Ave in the am as it is.</p>		One sided street parking would have to be implemented due to the narrow street not being able to allow for two lanes of traffic to drive freely along Windsor Ave/Cohen Court.	
42	CLOVELLY PARK, SA	Essex Ave	Strongly do not support	<p>It will significantly increase traffic along Windsor ave and other normally quiet and safe back streets & make the intersection with Celtic & Windsor avenues dangerous</p>	nothing at all	Not doing it...perhaps return to watering the small reserve on the corner of Windsor and Kensington during the summer months for locals who are unable to walk far to exercise their dogs	It would appear there already exists more than adequate provision of entry to the Tonsley precinct via South road and Bradley grove so this development would represent a waste of ratepayers money and decrease the amenity of our local neighbourhood





43	Tonsley, SA	Hannah Road	Strongly do not support	Tonsley Village is attractive as a safe, quiet, and modern self-contained community, a direct link to Clovelly Park which has a significantly different socio-economic profile poses issues such as increased noise, traffic, crime, rubbish dumping, and anti-social behavior. As a resident I also have significant concerns with regard to property value, security, and increased insurance premiums. There are already major vehicle and pedestrian links to the Tonsley precinct via South Road and Alawoona which do not funnel traffic directly through the Tonsley Village residential area!	Absolutely nothing. Do not proceed.	Do NOT add a pedestrian or road vehicle connection to the north of the Tonsley Innovation District.	Any perceived enhancement of opportunities for investment in the proposed retail hub would be directly offset by the issues this link would create for the residents of Tonsley Village. Essentially your proposal intends to significantly increase vehicle and foot traffic directly through small residential streets and laneways for an intangible benefit to a proposed (small scale) retail precinct! This is poor planning and vision.
44	Tonsley, SA	Hannah Road	Strongly do not support	This proposal opens the private residential section of Tonsley precinct up to higher volume of foot and vehicular traffic from surrounding suburbs. Currently Tonsley is an oasis of innovation and modernity with a safe feeling and a good community. While there is convenient roads through tonsley via Alawoona to South Road, Tonsley's residential section remains secluded, off of the main roadway, and feels private and secure. The surrounding suburbs, in particular Clovelly Park are comprised of a significantly different demographic to Tonsley. As a resident of Tonsley I have concerns primarily related to crime and security issues that will be introduced to Tonsley should the proposed opening of Cohen Court proceed. Secondary to that is the concern of increased traffic, noise, use of already underallocated off-street parking spaces, and anti-social behaviour. I vehemently disagree with the proposal.	Nothing. I do not support it	Vehemently disagree with the proposal. Route traffic in via Alawoona avenue via the main road provided, not through the private residential streets which are already very narrow.	Do not funnel unnecessary pedestrian and vehicular traffic through the Tonsley residential area for the purpose of access to the retail precinct. Encourage traffic to follow the perfectly viable route via Alawoona ave. As a resident of Tonsley I do not support this proposal!!!!
45	Tonsley, SA	Hannah Road	Strongly do not support	Parking is a nightmare and adding vehicular traffic will only make things worse	absolutely nothing. the council should not have approved high density residential and now the addition of commercial zones without making sure that there was enough parking. we have A NEW 6 story building being developed by PEET and LESS than 1 car park per apartment.	HAVE MORE PARKING IN THE AREA!!!!	HAVE MORE PARKING IN THE AREA!!!!
46	Tonsley, SA	Henry Street	Strongly do not support	It will increase traffic through already car heavy streets. There are tons of cars parked on the streets and having more cars driving through will be inconvenient for the residents in the area driving to and from home.	N/A	Increase the available parking spaces first. This would decrease the cars parked on the roads, so that pedestrians can see incoming cars better	
47	Tonsley, SA	Hannah rd	Strongly do not support	Bring too much traffic into a very quiet area.	Nothing	Can't see the benefits for me as a resident	Added cars through the area will make it noisier make narrow streets more congested.
48	CLOVELLY PARK, SA	Cohen Court	Strongly do not support	Means more traffic along Cohen court and we have a lot of cars that already park on the street and as I already live on a blind spot to turn into my driveway it will be dangerous	Nothing	Do not approve of it	Don't understand why you have to use Cohen Court. I bought my property as it was a no through road
49	CLOVELLY PARK, SA	Cohen	Strongly do not support	<p>Making Cohen Court a through road to Tonsley will make it unsafe to those living on and visiting residents on Cohen Court. Cohen Court is not suitable to be used as a through road for increased traffic.</p> <p>Entry/exit into properties at No. 20 & 22 on the bend of Cohen Court and will be come unsafe causing accidents.</p> <p>The T junction at the end of Cohen Court is unsuitable for increased traffic. The corner is already unsafe with no line markings and needing to nearly enter Windsor avenue to see cars coming. Increased cars on Cohen Court will increase likely hood if accidents.</p> <p>Windsor avenue at Celtic Avenue will cause a massive bottle neck and extreme wait times with the significant increase of cars through tonsley connecting road. Already subdivisions have cause significant increase in traffic in the area.</p> <p>Cohen Court is one of the rare courts in Adelaide that still have kids playing in the street/court it's worth preserving the community feel of Cohen Court that's rare to find.</p> <p>Street parking will become an issue with the Tonsley connector road, likely parking restriction (such as yellow lines to stop parking) on Cohen Court, this will significantly affect those that live in Cohen Court and their visitors.</p> <p>Find another road to make a through road through or better don't put a through road in at all, there are already enough roads in/out of Tonsley.</p>	Nothing about the Tonsley vehicle connecting road. Only the bike paths and upgrade to the reserve/playground	Find another road to make a through road through or better don't put a through road in at all, there are already enough roads in/out of Tonsley. Greater consultation with residents on Cohen Court.	Cohen Court is one of the rare courts in Adelaide that still have kids playing in the street/court. It's worth preserving the community feel of Cohen Court that's rare to find. Building a connecting road to Tonsley will destroy this. I hope the council realises community is more important than creating a through road with increased traffic making Cohen Court unsafe and putting people that reside and visit on Cohen Court at risk.
50	Tonsley, SA	Hannah	Strongly do not support	There is not real benefit to Tonsley residents for the connection because we would not exit the area via this connection. The residential area was not designed for through traffic with very narrow streets.	Nothing	If anything, it should just be walkway.	No
51	CLOVELLY PARK, SA	Windsor Avenue	Strongly do not support	Increase in traffic in what is currently a no through road with plenty of local traffic	Nothing	Nothing	Would like to see this plan rejected
52	CLOVELLY PARK, SA	Cohen Court	Strongly do not support	I love this quiet cul-de-sac. I got my pot plant stolen from front of the house. I don't want any more traffic.	I don't like it.	No vehicle path. There is a little reserve on Byron Avenue that no one seems to notice. Connecting through there from Digital Dr. should be more practical as it is closer to South rd.	
53	Tonsley, SA	Hannah Road	Strongly do not support	<p>The roads in Tonsley Village are really narrow. Resident cars populate the street already. Opening up Tonsley Village to Clovelly Park creates a series of rat runs which will be of immense appeal to peak hour commuters seeking to avoid the northbound traffic on South Road. And let's rememeber the upcoming roadworks for South Road. It would be a disaster for residents and the community of Tonsley Village, which is slowly starting to emerge.</p> <p>For people commuting to Tonsley for work or study, the current transport options work well. To introduce more cars into the precinct, with the narrow roads, the absence of parking, and the diminished experience of living in a "Village feel" by having cars zip through it all the time, would negate the entire 'green' credentials of the area. It's a really bad idea.</p>	Applaud the idea of cyclist connections, but it needed to be part of the master plan to accomodate for space.	Cyclist connection to/from the station eg. covered rack area would encourage this form of transport.	Adding more vehicles through Tonsley Village is a bad idea and will just create a rat run for the next 10 years which will diminish any green credentials the Tonsley Precinct is meant to have. Thank you for the opportunity to review.
54	CLOVELLY PARK, SA	Cohen Ct	Strongly do not support	I bought my house on a cul-de-sac on purpose to be on a quiet street.			Instead of a road you could just make it a thoroughfare for pedestrians and cyclists. Not cars.

55	CLOVELLY PARK, SA	Cohen Court	Strongly do not support	I live at # 24, (18 units) right where the connector road comes out of the park.	Nothing !!	Maybe the access road could go through the park and exit on Windsor Ave	We already have insufficient kerb space for all the bins on rubbish day, 18 Units alone at #24, and three parking bays for visitors as shown on map is not enough . Then there's the amount of road space coming down Cohen Court and turning the corner by # 22 block of units, often there are cars parked both sides so you have to be careful as only one car can pass through. The other issue is the estimated number of vehicles per day..... does not make me happy!
56	CLOVELLY PARK, SA	ESSEX AVE	Strongly do not support	Traffic congestion of quiet back roads with only one access via windsor ave	nothing	don' do it at all...could have walking and pushbike access only	there is already sufficient enrtty points for cars at South rd and Bradley grove..could widen the road at the roundabout entry into Tonsley precinc
57	SEACOMBE GARDENS, SA	White	Strongly do not support	Cohen Court is a lovely No Through Court with mostly quiet and friendly people. There are often kids playing out on the road. For those who have lived in Cogen Court for many years, and for those who have moved recently because they liked the quiet location and limited traffic, this is a mighty blow to hear that a thoroughfare may be made of their court. How could you possibly compensate for the loss of such amenities? Again, the reserve at the end of the Court is just lovely and quiet and quite safe to have kids running about. By introducing a thoroughfare, all this is lost! It seems there could be another option; unfortunately not great for a number of shrubby trees but I'm sure 2 could be planted for each one removed??	The attempt to lessen the impact on trees. I acknowledge that whole ecosystems exist in such trees and they are precious. I hate that any tree should be damaged or removed if it stains life, especially.	Rather than changing the lives and value of houses in Cohen Court and surrounds look at other options which perhaps will be nearer to the industrial/business parts of the suburb.	I'm grateful to have the opportunity to speak out to support the people of Cohen Court. I visit my sister here with my children and we enjoy the street as-is immensely.
58	BROOKLYN PARK, SA	Oscar Street	Strongly do not support	I regularly visit family at 24 Cohen court. Not allowed to park in unit block and three proposed parking spots on street will be taken by residents with multiple cars. Cohen court is a small road with cars parked on road by residents. It is not a suitable road to use as a thoroughfare for 1000+ cars per day. And if you made it no parking along the street, that's completely unreasonable for residents and visitors alike. This is not a suitable spot for such a project. Have you even considered where resident put bins out and how the rubbish truck gets in and out?	Nothing. Bad location for such a project.	You need to move this project further back towards Sturt road and use Bradley grove as the thoroughfare.	Cohen court is far too small and cramped for this project. There will not be suitable street parking for residents or visitors in that area.
59	CLOVELLY PARK, SA	Cohen Court	Strongly do not support	Our street has lots of small children and the more traffic the more dangerous we all ready have a lot of traffic for a small court due to lots of units at the end of the street I also do not see the benefit to traffic coming out of Tonsley to drive down all our back streets	I don't like anything about it	You could not put this road at the end of our court would it like it if you lived I think not	This must not go ahead





LEGEND

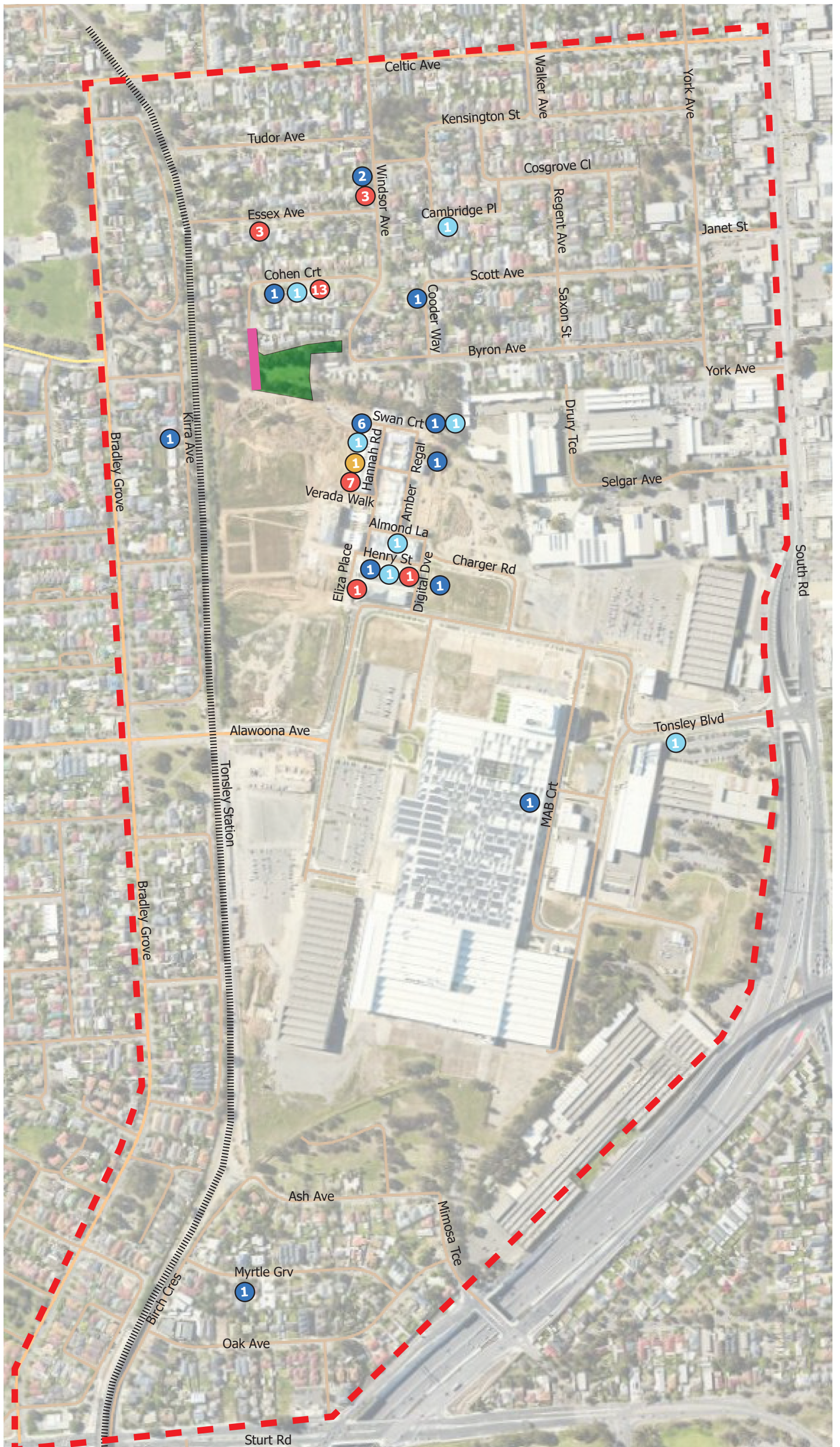
-  Mail box distribution
-  Cohen Crt Reserve
-  Proposed Road
-  Railway line

Level of support by street location (refer to map)

-  Strongly support
-  Support
-  Do not support
-  Strongly do not support

Level of support external to distribution area

-  Strongly support
(note within Mitchell Park
street address unknown)
-  Support
-  Do not support
(note within Clovelly Park
street address unknown)
-  Strongly do not support



**REVOCATION OF COMMUNITY LAND AND ROAD OPENING
THE WHOLE OF RESERVE LAND AT LOT 43 IN DEPOSITED PLAN 20268
COHEN COURT RESERVE, CLOVELLY PARK
PROPOSED DRIVEWAY LINKAGE**

Report required under Section 194(2)(a) of the Local Government Act 1999

Description of the land:

The land comprises a vacant reserve at 335 Cohen Court Clovelly Park. The land is known as Cohen Court Reserve, Lot 43 in Deposited Plan 202698, an irregular shaped reserve of approximately 4,774 square metres. A copy of the Certificate of Title is attached (Attachment 1).

Reason for the proposal:

The proposal to create a roadway linkage through the reserve follows the proposal from Renewal SA and Peet Limited (Tonsley Village) for vehicle connections from Cohen Court to the Tonsley Precinct that would support community connections to facilities and enhance economic investment.

Dedication, reservation or trust to which the land is subject:

The land is not subject to a dedication, reservation or trust. Council owns the land in fee simple.

No Government financial assistance was provided to acquire the land.

Intention of Council once revocation has occurred:

Cohen Court Reserve is community land and as such, the Community Land Classification must be revoked (subject to Ministerial Approval) for the creation of a public road linkage through the reserve. Upon creation of the public road of approximately 800 square metres, the balance of the land being retained will automatically be reinstated as a reserve and community land.

Affect on the Community:




While it has been identified that there will be an increase in traffic movements through Cohen Court and Windsor Avenue and Celtic Avenue the proposed vehicle connection to the Tonsley precinct will support community connections to services and open space and enhance opportunities for investment in the proposed retail hub. The balance of the reserve will be developed with a playground and integration with the Tonsley Village Open Space. Designs will be developed to incorporate walking and cycling connections, play equipment and amenities.

CONTEXT PLAN



LOCATION PLAN



<p>About this Document This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Marion. This information is provided for private use only.</p> <p>Disclaimer While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Property boundary line network data is supplied by State Government.</p>	<p align="center">City of Marion Web Map Printout</p> <div><div></div><div>Cohen Court Reserve (total area 4774m2)</div></div> <div><div></div><div>Proposed Road Reserve (approx 800m2)</div></div>	<div><p>CITY OF MARION</p></div> <div><p>Created by svc.ArcGIS 03/02/2021 9:51 AM</p><p>Coordinate System: WGS 1984 Web Mercator Auxiliary Sphere Scale: 1:1,128</p><div><div>0</div><div>0.02</div><div>0.04</div><div>km</div></div></div>
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Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.



Registrar-General

Certificate of Title - Volume 5546 Folio 336

Parent Title(s) CT 4292/370
Dealing(s) Creating Title CONVERTED TITLE
Title Issued 18/06/1998
Edition 1
Edition Issued 18/06/1998

REAL PROPERTY ACT, 1886



Estate Type

FEE SIMPLE (RESERVE)

Registered Proprietor

THE CORPORATION OF THE CITY OF MARION
OF PO BOX 21 OAKLANDS PARK SA 5046

Description of Land

ALLOTMENT (RESERVE) 43 DEPOSITED PLAN 20268
IN THE AREA NAMED CLOVELLY PARK
HUNDRED OF ADELAIDE

BEING A RESERVE

Easements

SUBJECT TO EASEMENT(S) OVER THE LAND MARKED B ON DP 20268 TO THE COUNCIL FOR THE AREA (T 2663918)

SUBJECT TO SERVICE EASEMENT(S) OVER THE LAND MARKED J ON DP 20268 FOR DRAINAGE PURPOSES TO THE COUNCIL FOR THE AREA (223LG RPA)

SUBJECT TO SERVICE EASEMENT(S) OVER THE LAND MARKED G(T/F) ON DP 20268 FOR ELECTRICITY SUPPLY PURPOSES TO DISTRIBUTION LESSOR CORPORATION (SUBJECT TO LEASE 8890000) (223LG RPA)

Schedule of Dealings

NIL

Notations

Dealings Affecting Title



NIL

Priority Notices

NIL

Registrar-General's Notes

NIL

Administrative Interests

NIL

CEO Probation Performance Review Timeline and Approach 2021

Originating Officer Manager People and Culture - Steph Roberts

Corporate Manager Manager People and Culture - Steph Roberts

General Manager Chief Executive Officer - Tony Harrison

Report Reference GC210525R09

Confidential ☐

REPORT OBJECTIVE

To seek endorsement for the approach and timeline for the CEO probation performance review.

EXECUTIVE SUMMARY

The appointment of the CEO Tony Harrison has been finalised, with him commencing employment 27 April 2021. This report outlines a proposed approach and timeline, for Council consideration that covers the requirements of the CEO's employment contract, to review the CEO performance prior to the end of the probationary period 27 October 2021. The Review and Selection Committee is recommending this probationary review approach, having consulted with the CEO.

RECOMMENDATION

That Council endorses:

- 1. the proposed approach and timeline for the CEO's probation performance review as outlined in Appendix 1 subject to the following amendments:**

-
-

GENERAL ANALYSIS

Council has the ultimate responsibility for setting strategy and the performance of the organisation and it exercises this responsibility through its only employee (the CEO). The CEO is entrusted with the organisation's day to day management with direction set from Council. As such, there is a unique relationship between the CEO and Council and the evaluation of the CEO's performance can impact this relationship in either a positive or negative manner. Therefore, when setting a CEO performance review, consideration should be given to a number of leading practice principles:

- Alignment of CEO performance with the objectives of the organisation.
- Be based on clear expectations developed and agreed in advance with the CEO.
- Be conducted in a manner conducive to ongoing good governance.
- Be tailored to the specific needs of the organisation.
- Comply with relevant standards for accountability and communication.

The proposed approach outlined in Appendix 1 has been developed with these principles in mind and the requirements of the CEO Employment Contract, the Review and Selection Committee Terms of Reference and the Local Government Association (LGA) Code of Conduct for Assessment of the Chief Executive Officer.

DISCUSSION

The Review and Selection Committee has the responsibility of making recommendations to Council

regarding the CEO performance. The proposed approach has been developed with the CEO's employment contract requirements in mind including:

- The performance rating agreed by the Council and the CEO as outlined in Schedule 4 of the CEO Employment Agreement
- The position description
- The KPIs agreed by Council and the CEO
- The discharge of the duties, and
- Any other factors considered relevant.

Process

The outcomes of the CEO's performance is to be determined by aggregating the assessment of the performance criteria and all persons providing feedback against the performance rating scale set out in Schedule 4 of the Employment Agreement.

The Review and Selection Committee would then provide a recommendation to the Council on the outcomes of the CEO's probation performance review.

Council is required to consider and if agreed, adopt the recommendation from the Committee. The Mayor or Review and Selection Committee can provide feedback to the CEO on outcomes of the probation performance review and jointly determine appropriate courses of action.

Adopting a formalised, structured approach to the CEO performance review, gives Council a greater likelihood of not only optimising their relationship with the CEO but also improving the overall performance of the organisation.

Attachment

#	Attachment
1	Appendix 1_Proposed timeline for conducting the CEO Probationary Review

**Appendix 1 Proposed timeline for conducting the CEO's probationary period
27 April 2021 to 27 October 2021**

Timeline CEO Probationary Performance Review				
Date 2021	Activity	Meeting	Dependency	Contract / LGA Code of Conduct of the CEO
4 May	<ul style="list-style-type: none"> - Review proposed Timeline and process for the CEO probation performance review - Organisational KPIs 2021-2022 	Review and Selection Committee (RSC)	CEO engagement	
25 May	<ul style="list-style-type: none"> - Report to Council to seek resolution regarding the process and timeline for CEO Probation Performance 	General Council meeting	CEO engagement	
17 August	<ul style="list-style-type: none"> - CEO/Elected members to discuss progress against KPIs 	Elected Member Forum <i>Confidential</i>	CEO engagement	
End Sept tbc	<ul style="list-style-type: none"> - CEO to provide an overview of the probation in review / assess own performance (KPI results) and provide to Review and Selection Committee - Committee assess achievement of KPIs - Probation outcome recommendation to Council 	Special RSC <i>confidential</i>	CEO engagement	
12 Oct	<ul style="list-style-type: none"> - Recommendation CEO probationary performance review / outcome, seeking resolution. - CEO to attend at the end of the confidential item to be informed of decision. 	General Council meeting		
Prior 27 Oct	Letter to CEO confirming probation review outcome	Mayor and CEO		Probation period
2 Nov	Review proposed Timeline and process for CEO performance/ remuneration review 2021-2022 and make recommendation to Council.	RSC	CEO Engagement	
23 Nov	Report to Council to seek resolution regarding the process and timeline for CEO Performance and Remuneration Review General Council meeting CEO engagement	General Council meeting	CEO Engagement	

Request for Review of Decision - De Laine Avenue - Driveway link (Section 270 Report)

Originating Officer Manager Corporate Governance - Kate McKenzie

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager Chief Executive Officer - Tony Harrison

Report Reference GC210525R10

Confidential ☐

REPORT OBJECTIVE

To seek Council direction regarding how Council would like to undertake the section 270 Internal Review for the implementation of the driveway link on De Laine Avenue, Edwardstown.

EXECUTIVE SUMMARY

The City of Marion's Complaints and Grievance Policy provides a fair, consistent and structured process for stakeholders who are dissatisfied with an action, decision or service of the Council. Section 4, part 3 of the Policy outlines that, when a complaint cannot be resolved, an internal review (pursuant to section 270 of the *Local Government Act 1999*) may be requested.

The City of Marion has received a request from a resident for an internal review of the decision to install a new driveway link on De Laine Avenue, Edwardstown and how this resolution of Council has been implemented. A copy of the request is included in **Attachment 1**.

As the matter relates to a decision of Council, the Council must determine how the review is undertaken, either by an independent investigator or an internal review panel. Due to the nature of the request, it is recommended that the review is outsourced to an independent investigator. It is estimated that an external review of decision by an independent investigator would cost between \$5,000 and \$10,000. The funds would be allocated from existing budgets.

RECOMMENDATION

That Council:

- 1. Appoints an independent investigator to undertake the Review of Decision regarding the decision of Council to implement a driveway link on De Laine Avenue, Edwardstown and the implementation of that Council decision.**

Legal / Legislative / Policy: The Review will be completed in accordance with the City of Marion's Complaints and Grievance Policy.

Timeline The Policy states that section 270 Reviews can take 6 -8 weeks depending on the complexity.

Current Budget Allocation This review will be absorbed within current budget.

DISCUSSION

A request for a review of decision was received via email on 11 May 2021 (Attachment 1).

The request relates to the installation of a driveway link on De Laine Avenue and that the Council has not adhered to the resolution of the Council regarding these works. The matter was considered by Council through ten Council reports over six General Council Meetings between October 2019 and June 2020. Various petitions, resident deputations, a motion and Council reports were considered looking to either remove or retain the advice. Council ultimately decided on 9 June 2020:

That Council:

1. Retains the Driveway Link in De Laine Avenue, Edwardstown
2. Endorses the following Driveway Link improvements:
 - Remove existing trees within the Link as they are considered non-frangible
 - Increase the length of the Driveway Link
 - Replace the existing pavers through the Link with contrasting coloured bitumen
 - Increase landscaping areas to further define the Link
 - Install appropriate signage to delineate the Link
3. Reduces the 2020/21 budget allocation for the De Laine Avenue, Edwardstown Driveway Link from \$47,000 (cost of removal) to \$25,000 (Cost of compliance improvements and replacement of pavers with coloured bitumen)

The Complaints and Grievance Procedure (attachment 3) requires that if an *"Internal Grievance Review is received for a decision of the CEO or Council, upon receiving the request for review, the Manager Corporate Governance will advise the CEO and Council of the request and conduct a preliminary investigation to prepare a report for the next General Council Meeting, including a recommendation regarding how the review will be undertaken. A review of this nature, will be completed by either an independent investigator or an internal review panel."*

Attachment

#	Attachment
1	Attachment 1 - request for section 270
2	Complaints_and_Grievance_Policy
3	Complaints-and-Grievance-Procedure

From: [REDACTED] >
Sent: Tuesday, 11 May 2021 8:27 AM
To: Tony Lines <Tony.Lines@marion.sa.gov.au>; CEOEA <ceoea@marion.sa.gov.au>; Electronic Mail <ElectronicMail@marion.sa.gov.au>
Subject: Fwd: Correspondence from Tony Harrison, CEO City of Marion

Dear Mr Harrison and Mr Lines,

Thank you for your response. As you have clearly outlined the Council resolution that was passed on the 9th June 2020, was to retain the Driveway link with various improvements. The council has not adhered to this resolution, the decision to remove, redesign and rebuild without following due process has now greatly affected residents living directly adjacent the new device. Every day since the opening of the new device the noise created by motorist whom don't slow to a reasonable speed is intolerable and is affecting our sleep which will have long term health and mental health repercussions. This is simply unfair and unjust considering the aim of the original petition that triggered this action was to decrease noise levels.

Therefore I request under section 270 of the Local Government act 1999 an internal review of councils actions and decisions to reflect why the council's resolution that was passed on the 9th June 2020 was not adhered to.

I look forward to hearing from the council on how the review process works and also request a copy of the council's policy and procedure on internal reviews.

Kind regards

Andrew Stasinowsky

[REDACTED]

Complaints and Grievance Policy

1. RATIONALE

This Policy is consistent with the Australian Standards for complaint handling and the Ombudsman SA *Right of Review* Audit (completed November 2016).

2. POLICY STATEMENT

The City of Marion:

- Is committed to providing good governance practices through efficient fair and accessible mechanisms to resolve services complaints or grievances.
- Encourages customers and the community to raise issues and complaints with the Council as it provides the opportunity to improve services to the community.
- Recognises the importance of transparency in decision making and the need to provide a fair and objective process for the review of all decision and actions.

3. OBJECTIVES

The purpose of this Policy is to provide a fair, consistent and structured process for City of Marion's customers if they are dissatisfied with an action, decision or services. These actions, decisions or services may be delivered by the Council (being the elected body as a whole), an employee of the council or another person acting on behalf of the council.

Lessons learnt from a complaint investigation will be used to directly inform service improvement.

Where complaints cannot be settled in the first instance the City of Marion will ensure that they are dealt with through appropriate, more formal procedures by staff or Council with the authority to make decisions. Complainants will be referred to this Policy and the associated procedure which details the steps required for further review.

PRINCIPLES

This policy is based on the following principles:

- Fairness – All Complaints and grievances will be treated with procedural fairness, impartiality and transparency at all stages of the review.
- Responsiveness – taking into consideration the complexity of the matter, all complaints and grievances will be resolved in a timely manner.
- Efficiency – those involved in the complainant process will have the required skills, knowledge and resources to undertake the review.

Complaints and Grievance Policy

4. POLICY SCOPE AND IMPLEMENTATION

MANAGING INTERNAL COMPLAINTS AND GRIEVANCE

Complaints and grievances can vary in their complexity and seriousness. There are three ways in which a complaint or grievance can be resolved/reviewed:

1. Immediate response to resolve the matter

All staff are empowered to handle complaints in the first instance and it is preferable that they are dealt with promptly at the initial point of contact and at the appropriate officer level where ever possible.

2. Escalated to a supervisor or manager

When a complaint cannot be resolved in the first instance, it will be referred to either a supervisor or manager. Additionally, where the circumstances indicate that the complaint would be more appropriately dealt with at a high level, the matter will be escalated. Complaints of this nature must be made in writing and outline the specific nature of the complaint.

3. Internal Grievance Review – Review of Decision (pursuant to section 270 of the Local Government Act 1999)

When a complaint cannot be resolved in the first instance and/or by a supervisor or manager, it will be referred for internal review in accordance with the Complaints and Grievance Procedure. The complaint or grievance will be reviewed by the Manager Corporate Governance. The Manager Corporate Governance may investigate the matter themselves, or establish an internal Review Panel (depending on the complexity of the matter) or refer the matter to an independent investigator.

Any complaint or grievance relating to a decision made by the Chief Executive Officer or the Council at a Council or Committee Meeting, will be referred to the next General Council Meeting to determine how the matter will be reviewed, either by an internal Review Panel or outsourced to an independent investigator.

Complaints of this nature must be made in writing to the Manager Corporate Governance and outline the specific nature of the complaint and the dis-satisfaction with any internal review completed so far.

Applications for the review of decisions must be lodged within six (6) months of the decision in question being made. However, in exceptional but reasonable circumstances, the Manager Corporate Governance may agree to accept a late application. This will be assessed on a case by case basis.

Complaints and Grievance Policy

This process will be the last level of internal review for the Council's complaint and grievance process.

ALTERNATIVE DISPUTE RESOLUTION METHODS

The City of Marion prefers to try and resolve complaints and grievances internally but there will be circumstances where this is not possible. If this occurs, the dispute resolution methods available to complainants include:

1. Mediation – refer to Mediation SA
Contact details:
Address: 175 Oaklands Road, Warradale SA 5046
Email: wreception@mediationsa.org.au
Phone: (08) 8350 0376
2. Ombudsman Review – refer to Ombudsman SA
Contact details:
Address: Level 9, 55 Currie Street, Adelaide SA 5000
Email: ombudsman@ombudsman.sa.gov.au
Telephone: (08) 8226 8699
3. Legal action

TIMEFRAME

Timeframes for complaints and grievances will be dependent on the complexity of the matter. Complainants will be advised upfront of the likely timeframe required to investigate a matter and updated on progress where necessary. Timeframes may change as matters progress. The estimated timeframe for complaints and grievances are as follows:

1. Immediate response to resolve the matter
1-3 working days
2. Escalated to a supervisor or manager
10 working days of the matter being escalated
3. Internal Grievance Review (pursuant to section 270 of the Local Government Act 1999)
6 – 8 weeks of the matter being referred to the Manager Corporate Governance but may take up to six months for complex matters.

Complaints and Grievance Policy

ITEMS EXCLUDED FROM THIS POLICY

The following matters are excluded from being reviewed pursuant to this Policy and associated procedure:

- If the complaint is made by an employee of the council and relates to an issue concerning his or her employment.
- It appears that the complaint is frivolous or vexatious.
- If the Complainant does not have a sufficient interest in the matter.
- Complaints which are determined to be about matters that are not Council's responsibility (i.e. neighbourhood disputes).
- Complaints that refer to staff or elected member misconduct or behaviour (will be referred to relevant Code of Conduct).
- Reports of fraudulent, corrupt or illegal activity (will be referred to the relevant authority).
- Matters that have existing appeal rights through their own legislations (i.e. Freedom of Information, Expiation of Offences act 1996, Development Act 1993 etc).
- Claims and Insurance decisions made by other agencies.

Matters that fall outside statutory appeals procedures will be considered for the conduct of an Internal Grievance Review on the merits of the individual application.

UNREASONABLE COMPLAINANT

All complaints received by the City of Marion will be treated seriously and complainants will be treated courteously. However, occasionally the conduct of a complainant can be unreasonable. This may take the form of unreasonable persistence, unreasonable demands, lack of cooperation, argumentative or threatening behaviours.

Where a complainant's behaviour consumes an unwarranted amount of Council resources or impedes the investigation of their complaint, a decision may be made to apply restrictions on contact with the complainant. Before making any decision to restrict contact, the complainant will be warned that, if the specified behaviour(s) or actions continue, restriction may be applied.

Any decision to restrict contact or suspend action on a complaint process will be made by the Chief Executive Officer and/or a General Manager. This will be communicated to the complainant in writing.

Complaints and Grievance Policy

REPORTING

All matters reviewed via an Internal Grievance Review will be reported via the City of Marion Annual Report.

Part 2 – Complaints regarding Code of Conduct for Council Employees

Complaint procedure

Where a person alleges –

- an employee (or a relative of an employee) has sought or received a gift or benefit that is, or could reasonable be taken to be, intended or likely to create a sense of obligation on the part of the employee to a person or to influence the employee in the performance or discharge of the employees functions or duties; or
- an employee has failed to record, or correctly record, details of a gift or benefit received by the employee (or a relative of an employee) on the gift and benefits register; or
- the CEO has not appropriately maintained a register for gifts and benefits received by employees of the council,

they may submit a complaint alleging that an employee of council has contravened or failed to comply with the Code of Conduct for Council Employees, as prescribed in Schedule 2A of the *Local Government (General) Regulations 2013*.

A complaint must be given to the Chief Executive Officer, Manager Human Resources or Manager Corporate Governance. In the case of a complaint against the Chief Executive Officer, a complaint must be given to the principal member of the council, except in circumstances where it would be inappropriate to do so (such as where legislation requires the matter to which the complaint relates to remain confidential).

A complaint will be investigated and resolved according to the industrial and human resource procedures of the council.

5. POLICY AVAILABILITY AND REVIEW

This policy will be made available to all staff, elected members and the community via the City of Marion website and intranet. This policy will be reviewed every three years.

6. DEFINITIONS

Request for Services

A request for service is an application to have Council or its representative take some form of action to provide a Council service. Council receives thousands of requests for services

City of Marion 245 Sturt Road, Sturt SA 5047
PO Box 21, Oaklands Park SA 5046
T 08 8375 6600
F 08 8375 6699
www.marion.sa.gov.au

Category: Legislative
Owner: Manager Corporate Governance
Authorisation Date: 10 October 2017 (GC101017R07)
Amended and adopted GC270318
Review Date: 2021

Complaints and Grievance Policy

each year. This will include matters such as hard rubbish collection, street sweeping, pot holes, home care, etc. All requests for services will be logged within the City of Marion Customer Event System, and managed through this process.

Feedback

The City of Marion may receive feedback from customers on services provided. It is important to distinguish between feedback and a complaint. Feedback can take the form of comments, both positive and negative, which do not necessarily require a corrective action, alternation of service or a formal review of the decision.

Complaint

A Complaint is defined as an expression of dissatisfaction with a product or service delivered by the Council or its representatives that has failed to reach the standards set, implied or expected. This includes complaints about a service that has been, or should have been delivered.

Grievance

A grievance is defined as a wrong decision or action of Council, Council staff or representative. A grievance often occurs when complaints cannot be resolved or have caused significant distress to the complainant.

Complaints and Grievance Policy

7. REFERENCES

- Complaints and Grievance Procedure
- Employee Code of Conduct
- Elected Member Code of Conduct
- Fraud and Corruption Policy
- Whistleblowers Policy

8. REVIEW AND EVALUATION

This policy will be made available to all staff, elected members and the community via the City of Marion website and intranet. This policy will be reviewed every three years.

1. Purpose

The purpose of this document is to detail the City of Marion's procedures for managing complaints and grievances, to set expectations for customers and staff in how complaints will be managed, and to explain the procedure so all staff understand their role in the complaint handling process.

2. Scope

This procedure applies to all City of Marion employees (including the CEO), consultants/contractors, volunteers and Elected Members or members of the public who make a complaint. All staff are empowered and encouraged to handle complaints in person in the first instance and it is preferred that they are promptly dealt with at the initial point of contact. This procedure applies to complaints which are not resolved at this first 'local' level and require escalation or referral to other staff or agencies.

3. Reporting and Investigation Procedure

An overview of the reporting and investigation procedure is provided on the following pages.

Making or Receiving a Complaint

A person can make a complaint in person, over the phone or in writing via email or post. If the complaint requires an Internal Grievance Review, the complaint must be submitted in writing. Where required, assistance may be provided in preparing a written complaint, including the provision of interpreters, aids or advocates if necessary.

All complaints will be electronically recorded in the City of Marion records management system to ensure that relevant information can be analysed for any service improvement opportunities.

Often complaints can be resolved at this first point of contact and all council employees are encouraged to promptly address complaints person to person at this local level wherever possible. If the complaint is received in writing, Council staff will acknowledge the receipt of a complaint within one (1) to three (3) working days and, where possible resolve it within this time.

If the complaint is unable to be resolved at this point and requires the provision of further information, escalation to a more senior staff member or a thorough investigation, the following steps will be followed.

Escalation to Supervisor or Manager for further review

The purpose of this review is to resolve the complaint by reaching a fair and objective view on the issues identified by the complainant and to provide an appropriate solution or remedy.

It is expected that all complaints will be dealt with transparently and within appropriate timeframes. Depending on the nature and complexity of the complaints, Council staff will advise the complainant if the matter will not be resolved within 10 working days and the likely timeframe required to resolve the complaint. Regular progress updates will be provided where necessary. At the conclusion of the investigation, the findings will be communicated to the complainant and they will be offered a resolution.

Where a complaint is not resolved to the customers' satisfaction, the decision will be explained clearly and any alternative actions or review opportunities will be provided to the complainant.

Internal Grievance Review (Review of Decisions pursuant to section 270 of the Local Government Act 1999)

If a complainant is not satisfied with the reviews completed to date or the matter progresses straight to an Internal Grievance Review, then a written grievance may be formally lodged with the Manager Corporate Governance requesting a review of the decision. Requests for review must include:

- a statement clearly indicating which decisions the applicant wishes to be reviewed;
- a statement outlining the reasons why the review is requested;
- any other relevant information; and
- their name and contact details.

Applications for a review of a decision are to be acknowledged within five (5) working days. In the majority of cases, requests for review will be considered and determined within 6 – 8 weeks. Some reviews may take up to six months depending on the nature and complexity of the matter.

Establishing a Review Panel

If determined appropriate, the Manager Corporate Governance will establish an internal review panel of senior staff who have not been involved in the decision making process to date. The Panel will consist of at least three people (including the Manager Corporate Governance) who will bring independent views and opinions regarding the matter.

The Review Panel may seek legal advice on a matter if required.

Referring to an independent investigator

The Manager Corporate Governance may, on a needs basis, refer a matter to an independent investigator. The independent investigator may be a:

- Consultant experienced in investigations and reviews
- A lawyer within Councils legal services panel.

Costs associated with this investigation will be incorporated within the Corporate Governance Budget.

Matters can be referred to an independent investigator based on the following:

- The complexity of a matter,
- If the matter is time critical,
- If specialist skills and advice is required,
- Matters relating to the decision making or conduct of Council (and Elected Members), the Chief Executive Officer, General Managers or the Manager of Corporate Governance.

Review of Staff or Representative Decision

The grievance will be assessed by the Manager Corporate Governance who will determine if the matter will be reviewed by themselves, an internal review panel or outsourced to an independent investigator.

The complainant will be advised in writing of the process to be undertaken and expected timeframes. The complainant will receive a preliminary report before the matter is finalised as

a matter of procedural fairness. A final report will be prepared once feedback has been received on the preliminary report.

In preparing the preliminary report, consultation will occur with staff and elected members involved in the decision making process. This will include the gathering of information, documentation and, if required, an interview and statement from those involved. Staff and elected members will be requested to review the preliminary report prior to it being released to the complainant, for factual accuracy of the matter. The findings and recommendations of the section 270 review must remain independent from those involved in the original decision making process.

The Manager Corporate Governance will advise Council and/or Ward Councillors (as appropriate) of the request to Review a Staff or Representative Decision.

Review of Council or CEO Decision

If an Internal Grievance Review is received for a decision of the CEO or Council, upon receiving the request for review, the Manager Corporate Governance will advise the CEO and Council of the request and conduct a preliminary investigation to prepare a report for the next General Council Meeting, including a recommendation regarding how the review will be undertaken. A review of this nature, will be completed by either an independent investigator or an internal review panel.

Review of Manager Corporate Governance

If the complaint concerns a decision or action of the Manager Corporate Governance, the Chief Executive Officer will assign the matter to be investigated to an appropriate person of their choice.

4. Standard Process for Investigation

The standard process for investigating a matter will include:

- Establish if the grievance can be determined within the Complaints and Grievance Policy and Procedure.
- Establish how the matter will be investigated and if a review panel needs to be formed or the matter be outsourced.
- Determine:
 - the scope of the review
 - key decision makers /stakeholders in the process
 - estimated time frame
- Establish the facts including;
 - Obtaining statements from stakeholders
 - Interviewing any relevant staff, elected members or the complainant
 - Establishing legislative framework
 - Gathering facts and information
- Prepare a Preliminary Report that includes:
 - Details of the complaint
 - Scope of the review
 - Details of the investigation
 - Findings
 - Recommendations

The preliminary report will be reviewed for factual accuracy by staff and elected members involved in the grievance.

The preliminary report must be provided to the complainant for review for a minimum of 10 working days.

- Prepare a final report that includes:
 - Any feedback received from the complainant and undertake any further enquires.
 - The final determination of the complaint/grievance.
 - The external review processes if the complaint/grievance remains unresolved.

The final report must be provided to the complainant in writing (either by email or hard copy).

5. Reporting on process improvement, findings and/or recommendations

All findings and/or recommendations from Internal Grievance Reviews that require action will be tracked to ensure implementation.

Any finding or recommendation not implemented within specified timeframes will be raised and escalated accordingly.

All Internal Grievance Reviews completed will be reported within the City of Marion's Annual Report.

6. Availability of the Procedure

This procedure will be promoted throughout the City of Marion via the City of Marion website and the organisations intranet.

7. Review and Evaluation

The review of this Procedure is to be conducted every three years. An interim review is to be carried out in the event of an amendment to any relevant Acts; or a matter reported via this Procedure is not managed appropriately. Any changes to the document will be submitted to the Executive Leadership Group (ELT) for approval.

3rd Budget Review 2020/21

Originating Officer	Assistant Accountant Partnering - Katherine Galea
Corporate Manager	Manager Finance - Ray Barnwell
General Manager	General Manager Corporate Services - Sorana Dinmore
Report Reference	GC210525R11

Confidential ☐

REPORT OBJECTIVE

The purpose of this report is to provide the financial results for the 3rd Budget Review for 2020/21. The budget review is a revised forecast of the original 2020/21 budget and as such any savings identified during the budget reviews will not be confirmed until the financial statements are prepared and audited at the end of the financial year.

EXECUTIVE SUMMARY

The completion of the 3rd Budget Review has identified a favourable cash adjustment of \$0.668m. Adding this to the 2nd Budget Review surplus of \$0.049m brings the revised forecast full year cash surplus to \$0.717m.

The 2020/21 3rd Budget Review favourable adjustment is attributable to the following:

Cash Position

Cash Surplus forecast at 2nd Budget Review	\$ 48,966
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Add: Favourable Adjustments

Reduction in funding required for Capital Works Program	596,841	
Marion Outdoor Pool Income - higher than forecast	113,595	
Road Crack sealing program forecast savings	81,342	
Learning & Development - Reduction in required funding	50,491	
Other various net adjustment	<u>203,878</u>	1,046,147

Less: Unfavourable Adjustments

Forecast building and room hire income reduction (Covid-19 related)	78,842	
Employee Recruitment - expenditure increase	115,490	
Cleaning expenditure increase (Covid-19 related)	113,638	
Decrease in forecast Parking Fines revenue	<u>50,000</u>	<u>357,970</u>

Total 3rd Budget Review adjustments - Favourable	<u>688,177</u>
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Less: Council Resolutions

Relocation of Glandore Oval Memorial Gardens (GC201208R09)	<u>20,000</u>
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Net 3rd Budget Review adjustments - Favourable	<u>668,177</u>
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Revised 2020/21 Forecast Cash Surplus	<u>717,143</u>
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RECOMMENDATION

That Council:

1. Adopt the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows

GENERAL ANALYSIS

BACKGROUND

Council is required to reconsider the approved budget three times during the year in accordance with Section 123 (13) of the Local Government Act 1999 and Section 9 of the Local Government (Financial Management) Regulations 2011.

The original 2020/21 budget was developed within the context of a long term framework to achieve a balance between meeting the objectives of the Strategic Plan and attaining financial sustainability in the long term.

FRAMEWORK

This budget review continues the focus on achieving the framework set by Council when developing the 2020/21 budget, this being:

- Support the achievement of the City of Marion's Strategic Directions;
- Address issues arising and opportunities identified from internal audit reviews and business excellence assessments;
- Maintain, on average, a break-even or positive funding (cash) position over the Long Term Financial Plan;
- Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new where it is cost effective to do so;
- Review existing services and assets to ensure they meet prioritised community needs;
- Council only approve new Major Projects where it has the identified funding capacity to do so;
- Maintain Council's position for an average residential rate which remains among the lower rating metropolitan councils

DISCUSSION

Appendix 1 contains the 3rd Budget Review analysis including the detailed adjustments made during the 3rd Budget Review.

Appendix 2 contains the financial statements following the 3rd Budget Review including comparatives to the 2nd Budget Review for 2020/21 and actual results from 2019/20.

Attachment

#	Attachment
1	GC210525R - 3rd Budget Review 2020-21 - Appendix 1
2	GC210525R - 3rd Budget Review 2020-21 Appendix 2

APPENDIX 1

3rd Budget Review 2020/21

Cash Position

The completion of the 3rd Budget Review has identified a favourable Cash adjustment of **\$0.668m**. Adding this to the 2nd Budget Review Surplus of \$0.049m leaves a revised full year cash surplus forecast of **\$0.717m**.

This budget review's favourable result can be attributable to the following notable adjustments to the 2nd Budget Review:

Cash Statement Reconciliation		\$
2nd Budget Review Cash Surplus		48,966
3rd Budget Review Adjustments		
Favourable Adjustments		
Reduction in funding requirement for capital works program	596,841	
Marion Outdoor Pool - Higher than forecast income	113,595	
Road Crack sealing program forecast savings	81,342	
Learning & Development - reduction in required funds	50,491	
Other various net adjustments	203,878	
		1,046,147
Unfavourable Adjustments		
Employee Recruitment - Expenditure higher than forecast	115,490	
Forecast cleaning expenditure increase (Covid-19 related)	113,638	
Forecast building and room hire income reduction (Covid-19 related)	78,842	
Decrease in forecast Parking Fines revenue	50,000	
		357,970
Total 3rd Budget Review adjustments		688,177
Revised 2020/21 Cash Surplus before Council Resolutions		737,143
Less Council Resolutions		
Relocation of Glandore Oval Memorial Gardens (GC201208R09)		20,000
Total 3rd Budget Review adjustments including Council Resolutions		668,177
Revised 2020/21 Cash Surplus		717,143

The cash result:

- Identifies the cash difference between total forecast revenues and expenditures of Council after allowing for funding from loans, investments, cash draw-downs and reserves.
- Includes capital expenditures, which are excluded from the operating result.
- Provides information of changes in uncommitted financial resources available to Council.
- Returns a cash surplus where savings arise from the original budget, representing an increase in uncommitted financial resources or returns a cash deficit when costs are greater than the original budget, representing a decrease in available financial resources.

The 3rd Budget review is based upon actual results to the end of March 2021 and forecast to June 2021. In accordance with the Local Government (Financial Management) Regulations 2011 a revised budgeted income statement, balance sheet, statement of changes in equity and statement of cash flows are provided in the Attachments to Appendix 2.

APPENDIX 1

Operating Position

The 3rd Budget Review forecasts a reduction in the operating surplus of **\$0.166m**, down from \$0.230m to **\$0.064m**.

Operating Statement Reconciliation		\$
2nd Budget Review Operating Surplus		229,772
3rd Budget Review Adjustments		
<u>Favourable Adjustments</u>		
Digital Transformation Multi Year Projects retimed to 2021/22	2,150,520	
Food Waste Recycling Grant Funded Program retimed to 2021/22	451,950	
Lonsdale Highway Planting Project retimed to 2021/22	259,000	
Land & Property Asset Management Plan Project retimed to 2021/22	120,000	
Marion Outdoor Pool - Higher than forecast Income	113,595	
Road Crack sealing program savings	81,342	
Other various net adjustments	74,966	3,251,373
<u>Less Unfavourable Adjustments</u>		
City of Onkaparinga-50% of their \$750k contribution towards BMX Facility retimed to 2021/22	375,000	
Employee Recruitment expenditure forecast increase	115,490	
Additional COVID-19 related cleaning expenditure	113,638	
Forecast building and room hire income reduction (Covid-19 related)	78,842	
Decrease in forecast Parking Fines revenue	50,000	732,970
<u>Less Unfavourable Non-Cash Adjustments</u>		
Reclassification from Capital to Operating *	2,532,163	
Increase in Depreciation expense	132,438	2,664,601
Net 3rd Budget Review Adjustments (Unfavourable)		(146,198)
Revised 2020/21 Operating Surplus before Council Resolutions		83,574
<u>Less Operating Council Resolutions</u>		
Relocation of Glandore Oval Memorial Gardens (GC201208R09)		20,000
Revised 2020/21 Operating Surplus		63,574

**Relates to accounting classification only, no change in cash requirements*

Capital Budget

The 3rd Budget Review forecasts capital expenditure decreasing from \$49.195m to \$34.160m in 2020/21 (Renewal \$10.208m, New \$23.952m). This net decrease in forecast capital expenditure primarily relates to the retiming of the funding requirements of multi-year major projects to 2021/22 and the required reclassification of expenditure from Capital to Operating as part of the Capital Works program review:

APPENDIX 1

Decrease in Capital Works Expenditure	\$'000
<u>Reclassification from Capital to Operating expenditure - Council Assets*</u>	
Open Space Reserve Upgrades	346
Sam Willoughby BMX Facility	147
Other various minor reallocations	483
	976
<u>Reclassification from Capital to Operating expenditure - non Council Assets*</u>	
Birch Crescent Streetscape - works carried out on State Government Assets/Land	1,232
Alawoona Avenue Streetscape - works carried out on State Government Assets/Land	325
	1,557
<u>Retimed to 2021/22</u>	
Southern Football Facility (multi year project)	4,844
Sam Willoughby BMX Facility (multi year project)	3,958
Tarnham Road Courts Upgrade	1,640
Marion Golf Park	500
Capella Reserve Development	460
Fleet vehicle replacement program	386
	11,788
Other net capital works reductions	714
Total Decrease in Capital Works	15,035
<i>*Relates to accounting classification only, no change in cash requirements</i>	

Borrowings

The 3rd Budget Review forecasts no change to the original budget level of required loan funding or loan principal repayments.

Council also currently has substantial cash backed reserves and further consideration of the timing of taking out future borrowings will be reviewed as part of the 2021/22 Annual Business Planning process.

Reserves

The 3rd Budget Review reports a decrease in the required use of Reserves of \$16.466m mainly as a result of the retiming of multi-year major projects and capital works to future years.

APPENDIX 1

Decrease in use of Reserves	\$'000
<u>Retimed works to 2021/22 (transferred to or retained in Reserves)</u>	
Southern Football Facility (multi year project)	4,844
Tarnham Road Courts Upgrade	1,640
Sam Willoughby BMX Facility (multi year project)	3,582
Digital Transformation Project (multi year project)	2,151
Food Waste Recycling Program	644
Vehicle Replacement Program	386
Capella Reserve Skatepark	460
Marion Golf Park Upgrade	430
Local Roads & Community Infrastructure Program (Grant Funded)	1,581
Other various retimed works	379
	16,097
<u>Other adjustments (net Reserve transfers)</u>	
Proceeds from Travers Street Housing SA Land Swap to Open Space Reserve	409
Other various adjustments	(40)
	369
	16,466

Employee Costs

Labour budgets remain constant at \$37.973m with no forecast change in the 3rd Budget Review.

2019/20 Capital Carryovers

The current unspent balance of capital works budgets carried over from 2019/20 to 2020/21 (\$4.449m) as at the 30th April 2021 is \$1.238m. A breakdown of these budgets is provided below:

	Carry Over Budget	Completed	Budget Remaining
Infrastructure	400,626	400,626	0
Land & Property	649,740	203,193	446,547
Open Space Planning	3,255,756	2,463,428	792,328
Other	143,017	143,017	0
Total	4,449,139	3,210,264	1,238,875

The following budgets remain unspent:

- Coastal Walking Trail (\$647k – retimed to 2021/22) - Field River works tendered, with early work package to proceed in quarter one of the 2021/22 financial year.
- Air Conditioning Administration Building - \$247k - AC Equipment has been purchased, installation will be in June with minor component of the project to be finalised in July.
- Capella Reserve - \$145k
- Boat Shed Building renewal - \$102k - Currently finalising tenders with preferred contractor scheduled to commence works in June, expected completion by September 2021.

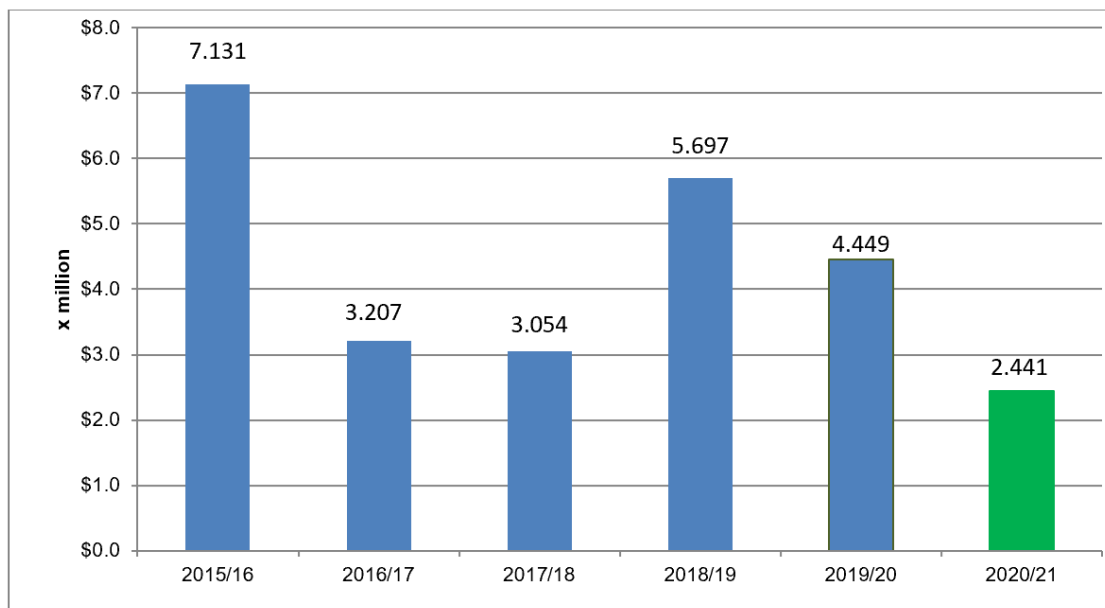
APPENDIX 1

Potential 2020/21 Capital Works Program Carryovers

Capital Works budgets for 2020/21 have been reviewed for potential Capital Works Carryovers at 30th June 2021 and the current forecast indicates a carryover estimate of \$2.441m.

	No. of Projects	Total Forecast Capital Carryovers
Infrastructure	5	1,417,008
Land & Property	9	1,023,976
Open Space Planning	0	-
Other	0	-
Total	14	2,440,984

Capital Works Carryover History (excluding grant/partnership funded works)



A detailed listing of forecast capital carryover works (excluding grant funded projects) for 2020/21 is included below.

Forecast Capital Carryovers 2020/21	\$	WIP / Not Started (NS)	Estimated Completion	Comment
Infrastructure				
Kerb Ramp DDA Upgrades	50,000	WIP	Sep-21	Program is well underway following initial delay due to completing the footpath blitz - Expected completion September 2021
Oaklands Precinct (Diagonal Way)	270,508	WIP	Sep-21	Multi year project linked to Oaklands Crossing funding requirements
Sturt Road Streetscapes - Marion to Diagonal	560,000	WIP	Oct-21	Delayed commencement and restricted operating hours (DIT requirements have significantly reduced productivity. Estimated 60% completion by 30 June 2021
Lander Road/Young Street Intersection Upgrade	241,500	NS	Dec-21	Delays with design consultant and negotiations involving land transfer
LED Street Lighting Transition	295,000	WIP	Dec-21	Final stage of this program expected to be completed in Dec 21 impacted by delays due to negotiations with supplier
Total Infrastructure	1,417,008			
Land & Property				
Air Conditioner - Administration Building	85,000	WIP	Jul-21	AC equipment has been purchased, installation will be in June with a minor component of the project to be finalised in July.
Boat Shed Building Renewal	70,000	WIP	Sep-21	Currently finalising tenders with preferred contractor, scheduled to commence works in June with expected completion by September 2021.
Marion RSL Carpark	100,000	WIP	Jul-21	Works delayed until after ANZAC Day, currently in progress to be completed July 2021
CCTV Upgrade for Council Buildings	300,000	NS	Aug-21	Scope was revised to include future IT directions and requirements which delayed tender
Plympton Sports Oval LED Lighting	53,900	WIP	Aug-21	Initial delays experienced finalising design. Work fully committed
Marion Outdoor Pool Boiler Replacement	125,000	WIP	Jul-21	Scope delayed due to review of power requirements and analysis of comparison between gas to electric options
ESMRG Bowling LED Upgrade	112,000	WIP	Aug-21	Initial delays experienced finalising design. Works commenced
Cove Netball Courts Lighting	36,000	WIP	Aug-21	Initial delays experienced finalising design. Works commenced
Parkholme Library Atrium Upgrade	142,076	WIP	Sep-21	Delays in construction including sourcing of contractors to quote and supply of materials
Total Land & Property	1,023,976			
Total Forecast Carryovers	2,440,984			

APPENDIX 2

Budgeted Funding Statement

The following report details the proposed budget changes for the 3rd Budget Review.

CITY OF MARION			
Budgeted Funding Statement			
	2020/21 2nd Review \$000's	2020/21 3rd Review \$000's	Variance \$000's
OPERATING REVENUE			
Rates			
General	78,108	78,092	(16)
Other	2,024	2,024	0
Statutory Charges	2,168	2,110	(58)
User Charges	2,556	2,685	129
Operating Grants and Subsidies	8,011	8,097	86
Investment Income	504	499	(5)
Reimbursements	1,263	1,441	178
Other Revenues	1,520	1,064	(456)
Share of Profit - Equity Accounted Investments	365	365	0
	96,519	96,377	(142)
OPERATING EXPENSES			
Employee Costs	37,973	37,973	0
Contractual Services	27,775	26,590	1,185
Materials	5,474	5,056	418
Finance Charges	322	322	0
Depreciation	15,708	15,840	(132)
Other	9,037	10,532	(1,495)
	96,289	96,313	(24)
Operating Surplus/(Deficit) before Capital rev's	230	64	(166)
<i>Add</i>			
(a) Capital Revenue			
Capital Grants and Contributions	5,871	7,584	1,713
Physical Resources received free of charge	-	-	-
Asset disposal and fair value adjustments	-	-	-
<i>Equals</i> Net Surplus/(Deficit) resulting from operations	6,101	7,648	1,547
<i>Add</i>			
Depreciation	15,708	15,840	132
(Gain)/Loss on disposal of assets	-	-	-
Share of Profit SRWRA	(365)	(365)	-
<i>Equals</i> Funding available for Capital Investment exp	21,444	23,123	1,679
Capital			
<i>Less</i> Capital Expenditure - Renewal	11,373	10,208	(1,165)
<i>Less</i> Capital Expenditure - New	37,822	23,952	(13,870)
<i>Less</i> Capital - contributed assets	-	-	0
<i>Add</i> Capital - Proceeds from Sale of Surplus Assets	-	(420)	(420)
<i>Equals</i> Net Overall funding Surplus/(Deficit)	(27,751)	(10,617)	17,134

APPENDIX 2

CITY OF MARION			
Budgeted Funding Statement			
	2020/21 2nd Review \$000's	2020/21 3rd Review \$000's	Variance \$000's
Funding transactions associated with accomodating the above net overall funding deficit (or applying the net overall funding surplus) are as follows:			
LOANS			
Loan Principal Receipts (Net)	2,000	2,000	-
Loan Receipts from Sporting Clubs (Net)	-	-	-
Less Loan Principal Payments	1,245	1,245	-
Loan funding (Net)	755	755	-
Movement in level of cash & accruals			
(b) Cash Surplus/(Deficit) funding requirements	49	717	668
Reserves Net (transfer to/(transfer from))	(27,045)	(10,579)	16,466
Cash/Investments/Accruals Funding	(26,996)	(9,862)	17,134
<i>Equals</i> Funding Transactions	27,751	10,617	(17,134)

(a) Capital Revenue excludes book gains/loss on sale of assets

(b) Relates to use of cash to fund major projects

The 3rd Budget Review reports a cash surplus of \$0.717m.

APPENDIX 2

Financial Indicators

To assist Council in meeting its objective of financial sustainability a series of financial indicators endorsed by the Local Government Association are provided. The following table provides a matrix of indicators of the 3rd Budget Review 2020/2021 and compares the forecast results against the target rate:

Key Ratios	Target	2020/21 Forecast
Operating Surplus Ratio	0 - 10%	0.07%
<i>This ratio expresses the operating surplus as a percentage of total operating revenue</i>		
Target :	Average between 0-10% over each consecutive 5-year period	
Comment :	Positive ratio indicates that Council has sufficient operating revenue to cover operational expenses. Average over the last five year period is 8.95%	
Net Financial Liabilities Ratio	0 - 50%	-20.35%
<i>This ratio indicates the extent to which net financial liabilities can be met by total operating revenue</i>		
Comment :	This result indicates Council's financial assets currently exceed its Financial Liabilities predominantly as a result of substantial holdings of cash. Council's capacity to meet its financial obligations is strong	
Debt Servicing Ratio	0 - 5%	1.62%
<i>This ratio identifies Council's ability to service its debt obligations (principal & interest) from operating revenues</i>		
Comment :	This ratio falls within the target range and indicates Council has a low debt holding and is well positioned for future borrowings outlined in the Long Term Financial Plan	
Asset Renewal Funding Ratio	95 - 100%	64%
<i>This ratio indicates whether Council is renewing or replacing existing assets at the rate of consumption</i>		
Comment :	This ratio falls below the target range however it has improved from 2019/20 figures. The ratio can vary from year to year dependant on the mix of capital expenditure. Council's Long Term Financial Plan is set to achieve an average Asset Renewal Funding Ratio of 96% over the next three years	
Asset Consumption Ratio	80 - 100%	75%
<i>This ratio shows the consumption of the asset stock at a point in time and indicates the assets remaining useful life</i>		
Comment :	This ratio indicates that while falling under the target range Council's overall asset base has on average a relatively high remaining useful life	

APPENDIX 2

Attachments to Appendix 2

- Attachment 1 – Budgeted Income Statement
- Attachment 2 – Budgeted Statement of Financial Position
- Attachment 3 – Budgeted Statement of Changes in Equity
- Attachment 4 – Budgeted Statement of Cash Flows
- Attachment 5 – Consultants

APPENDIX 2

ATTACHMENT 1

CITY OF MARION Budgeted Income Statement		
	Actual 2020 \$000's	3rd Review 2021 \$000's
OPERATING REVENUE		
Rates		
General	77,498	78,092
Other	1,973	2,024
Statutory Charges	2,114	2,110
User Charges	2,233	2,685
Operating Grants and Subsidies	7,163	8,097
Investment Income	946	499
Reimbursements	1,146	1,441
Other Revenue	559	1,064
Net Gain - Equity Accounted Council Businesses	183	365
TOTAL OPERATING REVENUE	93,815	96,377
OPERATING EXPENSES		
Employee Costs	36,487	37,973
Contractual Services	22,479	26,590
Materials	5,483	5,056
Finance Charges	423	322
Depreciation	15,542	15,840
Other Expenses	7,005	10,532
Net Loss - Equity Accounted Council Business	-	-
TOTAL OPERATING EXPENSES	87,419	96,313
Operating Surplus/(Deficit) before Capital Revenues	6,396	64
CAPITAL REVENUES		
Capital Grants, Subsidies and Monetary Contributions	175	7,584
Physical resources received free of charge	2,283	-
Asset disposal and fair value adjustments	(1,099)	-
Net Surplus/(Deficit) resulting from Operations	7,755	7,648

APPENDIX 2

ATTACHMENT 2

CITY OF MARION		
Budgeted Statement of Financial Position		
	Actual 2020 \$000's	3rd Review 2021 \$000's
<u>CURRENT ASSETS</u>		
Cash & Cash Equivalents	54,231	43,949
Receivables	6,000	6,000
Inventory	331	331
TOTAL CURRENT ASSETS	60,562	50,280
<u>CURRENT LIABILITIES</u>		
Trade & Other Payables	17,231	17,231
Provisions	6,305	6,305
Borrowings	1,245	1,081
Lease Liabilities	153	153
TOTAL CURRENT LIABILITIES	24,934	24,770
Net Current Assets/(Liabilities)	35,628	25,510
<u>NON-CURRENT ASSETS</u>		
Investment in SRWRA & Council Solutions	6,454	6,819
Infrastructure, Property, Plant & Equipment	1,149,808	1,168,128
Other Non-Current Assets	4,489	4,489
TOTAL NON-CURRENT ASSETS	1,160,751	1,179,436
<u>NON-CURRENT LIABILITIES</u>		
Provisions	610	610
Borrowings	4,390	5,309
Lease Liabilities	64	64
TOTAL NON-CURRENT LIABILITIES	5,064	5,983
NET ASSETS	1,191,315	1,198,963
<u>EQUITY</u>		
Accumulated surplus	396,604	414,831
Asset Revaluation Reserves	753,528	753,528
Other Reserves	41,183	30,604
TOTAL EQUITY	1,191,315	1,198,963

APPENDIX 2

ATTACHMENT 3

CITY OF MARION		
Budgeted Statement of Changes in Equity		
	Actual	3rd
	2020	Review
	\$000's	2021
		\$000's
ACCUMULATED SURPLUS		
Balance at beginning of period	397,167	396,604
Net Surplus/(Deficit)	7,755	7,648
Adjustments	(5,546)	-
Transfers from Reserves	18,668	21,980
Transfers to Reserves	(21,440)	(11,401)
Balance at end of period	396,604	414,831
ASSET REVALUATION RESERVE		
Balance at beginning of period	762,292	753,528
Net change this year	(8,764)	-
Balance at end of period	753,528	753,528
OTHER RESERVES		
Balance at beginning of period	38,411	41,183
Net change this year	2,772	(10,579)
Balance at end of period	41,183	30,604
Total Reserves	794,711	784,132
TOTAL EQUITY	1,191,315	1,198,963

APPENDIX 2

ATTACHMENT 4

CITY OF MARION Budgeted Statement of Cash Flows		
	Actual 2020 \$000's	3rd Review 2021 \$000's
CASH FLOWS FROM OPERATING ACTIVITIES		
<i>Receipts</i>	101,730	96,012
<i>Payments</i>	(74,897)	(80,473)
NET CASH PROVIDED BY OPERATING ACTIVITIES	26,833	15,539
CASH FLOWS FROM FINANCING ACTIVITIES		
<i>Receipts</i>		
Loans Received	-	2,000
Proceeds from Bonds & Deposits	-	-
<i>Payments</i>		
Principal	(1,170)	(1,245)
Repayment of Finance Lease Liabilities	(362)	
Repayment of Bonds & Deposits	-	-
NET CASH (USED IN) FINANCING ACTIVITIES	(1,532)	755
CASH FLOWS FROM INVESTING ACTIVITIES		
<i>Receipts</i>		
Capital Grants/Subsidies & Contributions/Investments	3,514	7,584
Sale of surplus assets	26	-
Sale of replaced assets	300	-
Distributions from Equity Accounted Investments	124	-
<i>Payments</i>		
Purchase of IPP&E	(21,618)	(34,160)
NET CASH (USED IN) INVESTING ACTIVITIES	(17,654)	(26,576)
NET INCREASE/(DECREASE) IN CASH HELD	7,647	(10,282)
CASH AT BEGINNING OF REPORTING PERIOD	46,584	54,231
CASH AT END OF REPORTING PERIOD	54,231	43,949

APPENDIX 2

ATTACHMENT 5

CONSULTANTS

Consultants are defined as an expert called on to provide professional or technical advice not currently available within the organisation. An analysis of Council's accounts reveals the following information of actual year to date (to 18th May 2021) expenditure versus full year actuals for 2019/20 relating to expenditure on Consultants of an operating nature:

Legal Consultants <i>(As at 18th May 3rd Budget Review)</i>	Full Year Actual 2019/20	Actual YTD 2020/21
People & Culture <i>(Employment advice)</i>	14,031	92,698
Environmental Health	958	440
General Inspection <i>(Dog/Cat & Parking Control)</i>	34,072	28,073
Governance	34,184	4,955
Financial Services	1,125	510
City Activation	1,076	5,356
Asset & Property Management	35,505	26,034
Development Assessment	148,418	84,435
Civil Services	0	1,368
Open Space Services	0	140
Community Development	0	7,817
Cultural Development	1,265	0
Total Legal Consultants Expenditure	270,634	251,826
Full Year Budget		281,320

APPENDIX 2

Other Consultants (excluding legal) (As at 18th May 3rd Budget Review)		Full Year Actual 2019/20		Actual YTD 2020/21
Development Assessment	(a)	81,894	(a)	56,042
Open Space Services	(b)	96,055	(b)	74,975
Process Improvement	(c)	87,567	(c)	53,725
Asset & Property Management	(d)	177,692	(d)	42,924
Community Facilities Development	(e)	115,975	(e)	92,475
City Activation		23,297		13,169
Civil Services		91,433		7,975
Communications & Public Relations		20,400		0
Contracts & Purchasing		20,521		4,484
Customer Experience		30,750		0
Governance		36,961		20,655
People & Culture		39,641		50,741
Information Mgt & Technology	(f)	11,800	(f)	399,727
Infrastructure Management (Engineering)		65,297		23,012
Libraries		1,750		0
Strategic Development		30,118		8,666
Strategy, Performance & Innovation		57,420		22,800
Finance Services		14,068		0
Recruitment		101,622		218,628
Total Consultants Expenditure		1,104,261		1,089,998
Full Year Consultants Budgets				1,653,429
Urban Planning Policy	(a)	11,757		0
CAP Meetings		20,250		21,350
Other Projects		49,887		34,692
		81,894		56,042
Open Space Reporting & Project Management	(b)	28,060		0
Other Projects		67,995		74,975
		96,055		74,975
Optimisation Review	(c)	87,272		27,559
Other Projects		295		26,166
		87,567		53,725
Building Condition Audit	(d)	143,322		0
Urban Renewal Project		0		30,913
Other Projects		34,370		12,011
		177,692		42,924
Marino Hall Feasibility Study	(e)	49,790		55,110
Cove Sports Feasibility		27,847		3,680
Morphettville Park Oval Realignment		13,532		0
Regional Football Facility		22,516		3,965
Museum Feasibility		0		27,925
Other Projects		2,290		1,795
		115,975		92,475
Digital Transformation Project	(f)	0	(f)	397,394
Other Projects		11,800		2,333
		11,800		399,727

BMX Pump Track - Majors Road - Revocation of Confidentiality

Originating Officer	Governance Officer - Victoria Moritz
Corporate Manager	Manager Corporate Governance - Kate McKenzie
General Manager	General Manager City Services - Tony Lines
Report Reference	GC210525R12

Confidential ☐

REPORT OBJECTIVE

The purpose of this report is for Council to review and consider revoking the confidential clause pertaining to the item *BMX Pump Track - Majors Road (GC210209F07)*.

EXECUTIVE SUMMARY

At the Council Meeting on 9 February 2021, Council considered a confidential report relating to the BMX Pump Track on Majors Road.

At this meeting Council resolved the following relating to the confidentiality of the item:

In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that this report any attachments to this report the minutes arising from this report having been considered in confidence under Section 90 (2) and (3)(b)(i)(ii) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection until the tender is awarded. This confidentiality order will be reviewed at the General Council Meeting in December 2021.

The item was confidential at the time as Council and the State Government were in negotiations for access to the land for construction of the new SWBMX facility, with the pump track being part of the discussions between Council and the Minister.

Consultants are currently being engaged with community consultation planned to be undertaken on the design in September/ October 2021. The intent is to have a community come and build day during the construction of the track. The revocation of the confidentiality will enable the project team to consult with the community and the clubs to design the new pump track at the SWBMX facility.

As the pump track will be located on Crown Land, under the custodianship of the Minister for Environment and Water, approvals are required to be sought from the Department for Environment and Water (DEW) for the construction of this asset on the Minister's land. The restriction of being a confidential item, does not permit these discussions with DEW.

If Council wishes to discuss the details of the report during the meeting, Council will need to order that the public be excluded (with the exception of Council officers present) from the meeting using the following motion:

That pursuant to Section 90(2) and (3)(g) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager Corporate Governance, Manager City Activation, Project Manager Strategic Projects, Unit Manager Communications, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to the Pump Track Majors Road, upon the basis that the Council is

satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information has a current confidentiality clause over it under the Local Government Act 1999 and the orders are still in force.

If Council resolve to revoke the confidential order the report, attachment and minutes will be released and made available to the public within three days upon revocation.

RECOMMENDATION

That:

- 1. The confidentiality order pertaining to the report '*BMX Pump Track - Majors Road (GC210209F07)*' including the report, appendices and minutes be revoked.**

Dog Registration Fees

Originating Officer	Team Leader Community Safety - Caroline Corston
Corporate Manager	Manager Development and Regulatory Services - Warwick Deller-Coombs
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC210525R13

Confidential ☐

REPORT OBJECTIVE

To seek Council's endorsement to set dog registration fees for the next three financial years (2021/22, 2022/23 & 2023/24) as required by the Dog and Cat Management Act (the Act).

EXECUTIVE SUMMARY

- The Dog and Cat Management Board has advised that dog registration fees for 2021/2022 need to be lodged on the Dogs and Cats Online system (DACO) by 31 May 2021.
- Therefore, this fee setting is not able to be included in Council's general fee setting report anticipated in June 2021.
- The Act creates two mandatory dog registration fees to allow for simplicity and uniformity across the state in regard to dog registration fees. These are:
 - 'Non-standard dog': all other dogs that are either exempt or non-complying with the requirement to be both de-sexed and microchipped
 - 'Standard dog': both de-sexed and microchipped (generally set at 50% of the 'non-standard' fee).
- Council may choose to offer additional discretionary registration rebates such as Pensioner or other concessions. Once the mandatory 'standard dog' rebate has been applied, the discretionary rebate can apply to the remainder of the fee.
- It is recommended that Council set dog registration fees for 2021/2022 and then incrementally increase the registration fees by CPI (rounded to nearest 50 cents) for the following 2 financial years to 2023/2024.
- It is also recommended to create:
 - a new discounted registration fee for puppies under 12 months of age that are registered for the first time; and,
 - endorsing the holders of a Department of Veterans' Affairs Veterans Card to be eligible for the pensioner concession registration fee.
- The City of Marion has the lowest fees amongst neighbouring Councils (Attachment 3) and is also lower than comparably sized and partner Council's such as Tea Tree Gully, City of West Torrens, City of Charles Sturt and City of Port Adelaide Enfield.

RECOMMENDATION

That Council:

1. Approves the 'non-standard' dog registration fee (for dogs not de-sexed or microchipped) of \$74.00 for 2021/2022.
2. Approves the 'standard dog' registration fee (for dogs that are de-sexed and microchipped) at a rate of 50% rebate of the 'non-standard' dog registration fee as recommended by the Board.
3. Approves the 'standard dog' registration fee of \$37.00 for 2021/2022.
4. Approves the following concession dog registration fees at 50% off the 'Standard and Non-Standard dog' fee for 2021/2022:
 - Standard dog pensioner concession: \$17.50
 - Standard dog pensioner concession with trained certificate: \$14.50
 - Standard dog trained with certificate: \$28.50
 - Non-standard dog pensioner concession: \$37.00
 - Non-standard dog concession with trained certificate: \$31.50
 - Non-standard dog with trained certificate: \$66.50
5. Approves the holder of a Department of Veterans' Affairs Veteran card to be eligible for the pensioner concession registration fee.
6. Creates a 'puppy' registration fee for dogs under 12 months of age that are registered for the first time and approve registration fee as the same rate as a 'standard dog' (both de-sexed and microchipped): which is a 50% rebate of the 'non-standard dog' fee.
7. Includes the approved dog registration fees in Council's Annual Fees and Charges Schedule and annually indexes the fees by CPI as per the figures released by the ABS (Adelaide CPI currently 1.2% in March 2021) in 2022/2023 and 2023/2024 (rounded to the nearest 50 cents).

DISCUSSION

Background

Under the the Act, dogs must be registered at 3 months of age and the registration is for a period of 12 months: 1 July - 30 June each year, with renewal due by 31 August each year.

Attachment 1 shows proposed fees for 2021/2022 which are an increase of Consumer Price Index (CPI) on the current 2020/2021 fees. Attachment 1 also includes proposed fees for 2022/2023 and 2023/2024 with fees increased by CPI on the previous financial year.

For practical financial reasons, these figures are rounded to the nearest 50 cents as it is not ideal to be charging someone a fraction of 1 cent.

Council is required to set dog fees for dog registration in keeping with the Act. All dogs are registered through the state-wide Dog and Cats Online ('DACO') system.

The Board has developed guidelines for dog registration to provide guidance to councils on setting registration fees, including applying the mandatory 'standard dog' registration rebate.

Council has endorsed dog registration fees until 30 June 2021 and Council is now required to set dog registration fees for the 2021/2022 financial year.

To provide clarity to our community's dog owners and in the interest of efficiency and reducing Council's administrative burden, it is recommended that Council endorse that dog registration fees be incrementally increased by the latest CPI figures as released by the ABS Adelaide CPI currently 1.2% in March 2021 in the 2021/2022, 2022/2023 and 2023/2024 financial years (rounded to the nearest 50 cents).

Legislation

Under the Act, Councils set their own fees for dog registration.

The Act creates two mandatory dog registration fees to allow for simplicity and uniformity across the state in regard to dog registration fees. These are:

- 'non-standard dog': all other dogs that are either exempt or non-complying with the requirement to be both de-sexed and micro-chipped.
- 'standard dog': both de-sexed and micro-chipped.

Section 26(7) of the Act requires Councils to provide a mandatory rebate for the registration fee of a 'standard dog' and the Board recommends this rebate be 50%.

Therefore in effect, the 'non-standard' fee is the primary fee set, and then guides others through the various discount methods.

Under the Board's guidelines, Councils can create discretionary registration rebates which might include:

- working livestock dogs
- pensioner and/or other concessions

These concessions can be deducted sequentially. Once the mandatory 'standard dog' rebate has been applied, the discretionary rebate can be applied to the remainder of the fee.

Assistance dogs accredited by either the Board or a 'prescribed accreditation body' are entitled to free registration.

Current Registration Fees

The City of Marion currently has a non-standard dog registration fee of \$73.50 and a standard fee of \$36.75 and a range of concession or rebate fees (included in Attachment 1). These fees have been incrementally increased by CPI over the last 3 years (and rounded where appropriate).

Number of registered dogs

There are 13,691 registered dogs within the City of Marion:

- 8,417 standard dogs
- 2,932 standard concession
- 718 non-standard concession
- 1,624 non-standard dogs

Concessions

'Standard' dog registration

Councils are required to provide a rebate off the 'non-standard' fee for a 'standard' dog registration. The Dog and Cat Management Board recommends that councils set a 50% rebate for a 'standard dog'.

Concession card holders

The City of Marion has historically granted a further 50% reduction off the dog registration fees for concession card holders.

It is recommended this rebate continue to be offered. During 2020-2021, 3,488 of the 13,691 registered dogs were eligible for a concession.

Veteran card holders

There is an opportunity for those dog owners who hold a Veterans card from the Department of Veterans' Affairs to be included in the eligibility for the discretionary concession fees, to support these individuals who are not otherwise the holder of a pensioner concession card. To note, the Veteran card now incorporates the previous Gold, White and Orange Veteran cards).

Puppy registration fee

Feedback from has been received from dog owners that as the Act states all dogs over 3 months of age are required to be registered but dogs are usually not de-sexed until at least 6 months of age, they are not able to avail themselves of the rebate for a de-sexed dog and they are required to pay the fee for a 'non-standard' dog.

To account for this time disparity between when registration is required and how old a dog can be before it can be before it can be de-sexed, it is recommended that Council endorse a new discretionary rebate to residents who acquire a new dog under the age of 12 months. This new puppy fee will encourage new dog owners to immediately register their dogs knowing they wont be charged full fees. This new discretionary fee will further assist with compliance under the Act to have a dog registered by 3 months of age.

During the 2020/2021 registration year, as at 31/3/21, 659 dogs under the age of 12 months were registered in the City of Marion. Out of these 659 dogs, 213 have been de-sexed.

If the proposed puppy discount was implemented, it is predicted there would be a deficit of \$15,964.40 in registration fees based on this financial year's figures.

A table showing the current registration fees paid by puppy owners and the income received in 2020-2021 as at 31/3/21, and the proposed registration fees for puppies for 2021-2022, is attached in Attachment 2.

Training rebate

In the past, Council has wanted to encourage responsible dog ownership via a 10% rebate off of registration fees for dog owners who train their dogs. In 2020-2021, 1,279 dog owners received a dog training rebate.

It is recommended the 10% training rebate be retained for the next 3 financial years.

Income/expenditure

Under the Act, all income received from dog registration fees must be spent on the management of dogs. Dog registration fees are currently used for the following:

- Follow up with dog owners who have not re-registered their dog
- Collecting wandering dogs and either reuniting them with their owners or relocating dogs that cannot be identified or reunited with their owner to be safely housed at a pound
- Enforcement of legislation and Council's By-laws, including investigation of dog attacks and barking dog complaints and undertaking a range of monitoring compliance and enforcement action with dog on-leash or off-leash areas
- Providing education and information.

Options for setting fees

From the comparison of fees provided in Attachment 3, the City of Marion has the lowest fees in the region and is close to parity with the City of Tea Tree Gully.

In setting the registration fees, it is recommended Council be mindful of the financial impact to dog owners and balance this with the financial and human resources need to undertake effective management of dogs to create and maintain a safe community.

In recognition of the cost to Council regarding the management of dogs and being mindful of Council's desire to keep costs down for its community, it is recommended that Council endorse an increase to the 'non-standard' dog registration fee by CPI to the current financial year to \$74.00 for 2021/2022, and to incrementally increase the fee by CPI (rounded to nearest 50 cents) for 2022/2023 and 2023/2024.

A table outlining the proposed fee structure for 2021/2022 (increase to current fees of CPI of 1.2% and rounded) and the proposed fees annually indexed by CPI for 2022/2023 and 2023/2024 is attached in Attachment 1.

To reiterate, the fee change primarily applies to the 'non-standard' dog fee, before the discounts apply.

CONCLUSION

To ensure Council complies with the provisions of the Dog and Cat Management Act, it is recommended Council set dog registration fees for 2021/2022, including creating a new 'puppy' registration fee for dogs up to 12 months of age that are registered for the first time; and including the holders of a Department of Veterans' Affairs Veterans Card in the eligibility criteria for pensioner concessions.

It is further recommended to set the fees for the next 2 financial years as outlined in Attachment 1, noting that the fees may be revisited by Council before they are uploaded to DACO on 31 May of a given year.

Attachment

#	Attachment
1	Current and Proposed Dog Registration Fees.
2	Data re Puppies.
3	Snapshot of Key Dog Registration Fees of Other Councils.



Current and Proposed Dog Registration Fees

Registration Type	Current Fee 2020-2021	Proposed Fee 2021-2022	Proposed Fee 2022 - 2023	Proposed Fee 2023 - 2024
Standard dog (de-sexed & micro-chipped)	\$36.75	\$37.00	\$37.50	\$38.00
Standard dog pensioner concession	\$17.00	\$17.50	\$18.00	\$18.50
Standard dog pensioner concession with trained certificate	\$14.00	\$14.50	\$15.00	\$15.50
Standard dog with trained certificate	\$28.00	\$28.50	\$29.00	\$29.50
Non-standard dog (not de-sexed or micro-chipped)	\$73.50	\$74.00	\$75.00	\$76.00
Non-standard dog pensioner concession	\$36.75	\$37.00	\$37.50	\$38.00
Non-standard dog concession and trained certificate	\$31.00	\$31.50	\$32.00	\$32.50
Assistance dog	No fee	No fee	No fee	No fee
Transfer of registration	No fee	No fee	No fee	No fee



**Current Registration Fees and Income* re Puppies in 2020-2021
and
Proposed Registration Fees for Puppies for 2021-2022**

Registration Type	Current Registration Fee	Number of Puppies Registered in 2020-2021	Income from Puppies Registered in 2020-2021	Proposed Puppy Registration Fee for 2021-2022	Estimated Income from Proposed Puppy Registration Fee in 2021-2022
Non-standard	\$73.50	428	\$31,458	\$36.75	\$15,729
Non-standard trained	\$66.15	8	\$529.20	\$36.75	\$294.00
Non-standard concession	\$36.75	88	\$3,234	\$36.75	\$3,234
Standard trained	\$28.00	10	\$280.00	\$28.00	\$280.00
Standard	\$36.75	106	\$3,895.50	\$36.75	\$3,895.50
Standard concession	\$17.00	19	\$323.00	\$17.00	\$323.00
Total		659	\$39,719.90		\$23,755.50

*Income at as 31/3/21



Snapshot of Key Dog Registration Fess of Other Councils

	City of Marion	City of Port Adelaide Enfield	City of Onkaparinga	City of Tea Tree Gully	City of West Torrens	City of Mitcham	City of Charles Sturt	City of Holdfast Bay
Standard	\$36.75	\$42.50	\$46.00	\$38.00	\$42.50	\$47.50	\$50.00	\$48.00
Standard Concession and pensioner	\$17.00	\$21.25	\$46.00	\$19.00	50% off applicable fee	\$23.75	50% off applicable fee	\$24.00
Non-standard	\$73.50	\$85.00	\$92.00	\$76.00	\$85.00	\$95.00	\$100.00	\$95.00
Non-standard concession & pensioner	\$31.00	\$42.50	\$46.00	\$38.00	50% off applicable fee	\$47.50	50% off applicable fee	\$48.00

Regulated Tree Maintenance Fund

Originating Officer Unit Manager Open Space Operations - Brett Jaggard

Corporate Manager Manager Operations - Fiona Harvey

General Manager General Manager City Services - Tony Lines

Report Reference GC210525R14

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REPORT OBJECTIVE

The objective of the report is to seek endorsement to set up and implement a one year trial of a Regulated Tree Maintenance Fund to assist property owners in maintaining these trees located on private property.

EXECUTIVE SUMMARY

The City of Marion recognises the significant value that large trees across the city provide to amenity, cooling, wildlife and community wellbeing. However, data shows that a significant percentage of large trees are located on private property which Council is not responsible for. These trees are coming under increasing pressure from urban in-fill development, community anxiety of branch or whole tree failure, and the increasing cost of maintaining these trees.

To support the retention and long term health and risk management of regulated trees in private property, Council has included \$20,000 funding in the draft 2021-22 Annual Budget to provide assistance to property owners to effectively manage their trees.

A draft guideline has been established (Attachment 1) that sets out the criteria, funding model, and application process for property owners to seek a contribution from the fund towards management of regulated trees. The guideline proposes that 50% of the cost of the maintenance of the tree, up to a maximum contribution of \$1,500 can be sought for each regulated tree.

It is proposed to implement the program for a trial period of 12 months over 2021-22 with a report to be brought back to Council providing the outcomes of the trial and recommendations for its continuation.

RECOMMENDATION

That Council:

- 1. Endorses the draft Regulated Tree Maintenance Fund, as provided in the Guidelines in Attachment 1.**
- 2. Endorses the Program be implemented as a 12 month trial from July 2021-July 2022, with an associated budget of \$20,000 as included in the draft 2021-2022 Annual Business Plan.**
- 3. Notes a campaign promoting the program will be developed and implemented as part of the trial.**
- 4. Notes a report will be presented to Council in May 2022, reviewing the program to date and providing any recommendations with respect to its continuation.**

Liveable: Street trees on both council and private land are critical to ensuring our city is a cool green city mitigating the effects of climate change and reducing urban heat.

Valuing Nature: Trees provide habitat for wildlife and insects and are the means for them to

move through our city.

Engaged:	A marketing/promotional campaign will be implemented to support the programs trial.
Legal / Legislative / Policy:	Regulated and Significant trees are protected by the Development Act 1993 and Covered under our Tree Management Framework.
Proposed Future Budget Allocation:	\$20,000

DISCUSSION

On 20 April 2000, the State Government introduced via the Development Act (Significant Trees) Amendment Act 2000, the requirement for owners of prescribed trees (as defined at that time) to obtain Development Approval in order to remove or otherwise heavily prune those trees. A number of amendments to the regulatory framework relating to trees have occurred since 2000, with the most recent changes occurring in November 2008. Most notably the following changes were introduced:

- Subject to exemptions, all trees with a trunk circumference exceeding 2.0m were defined as Regulated Tree.
- Subject to exemptions, all Regulated Trees with a trunk circumference exceeding 3.0m were defined as a sub-set of Regulated Trees, known as Significant Trees.
- Other than in relation to Eucalyptus species or Agonis flexuosa any tree located within 10m of a dwelling or swimming pool was exempt from constituting a Regulated Tree.
- Separate development assessment criteria was introduced to all South Australian Development Plans, for Regulated Trees with a trunk circumference of between 2.0 and 3.0m and those with a trunk circumference greater than 3.0m.

In 2018 the City of Marion Tree Management Framework (TMF) was endorsed, which created a strategic management approach to manage the city's existing tree population. The TMF documents the policy principles that support decisions regarding the provision and management of trees, including Principle Three – Private Trees and Development:

The diverse landform areas throughout the City of Marion have resulted in a large population of mature trees situated on land under private ownership. Retaining trees that have a high amenity value or special botanic interest is for the benefit of the local community and residents within the city. The inclusion of regulated trees within the Planning, Development and Infrastructure Act 2016 and Development Regulations 2008 has placed a development requirement on landholders where they have large trees on their property. The City of Marion should develop and implement strategies and actions to retain trees that have high amenity value, good health and structure.

There is clear evidence that large trees across the city are under increasing pressure and are rapidly disappearing from the landscape. This is largely due to increasing rates of urban in-fill development occurring, a fear of the risk/potential of branch or whole tree failure, and the increasing cost of maintaining trees. However there is also strong community recognition that large (regulated) trees are important to the health and well-being of residents and visitors to our region. They provide a wide range of ecological benefits including shade, cooling, carbon dioxide sequestration and oxygen production, they enhance amenity and give a sense of place as well as providing critical habitat to native fauna and biodiversity.

Another key factor is that managing/maintaining large trees can be complex and costly. Council receives enquiries for advice and financial/expert support to help manage trees as the costs associated with maintenance pruning can be significant. Often they are located in backyards with restricted access, overhanging buildings or across boundaries with neighbours. This can drive perceptions of high risks, demands for removal or requests for Council to undertake the works. Council is limited in the ability to assist property owners as it does not provide services relating to trees located on private land and any

technical advice has to be provided cautiously due to issues of liability if the advice is incorrectly given or received.

Since the adoption of the TMF, the main focus on tree planting, pruning, management and maintenance has been on trees on Council land including roadside verges and reserves. In March 2021 (**GC20210323R07**), Council considered a range of opportunities to continue to implement the TMF including the establishment of a fund to support landowners to manage/maintain regulated/significant trees on private property.

A motion was passed 'that Council considers, as part of the 2021/22 Annual Business Planning process, an allocation of \$20,000 to develop and pilot a regulated and significant tree incentive fund, with a report back to be provided to Council in May 2021 with specific details of the proposed fund'.

The establishment of the tree fund supports the TMF policy Principle Three and is supported by LiDAR tree canopy mapping undertaken in 2020 which has found that of our existing 15.1% tree canopy the majority of this canopy (10%) in City of Marion is located on private land.

Regulated Tree Maintenance Fund

Guidelines have been drafted to establish a Regulated Tree Maintenance Fund (Attachment 1). The draft Guideline sets out the criteria and process for Council to provide financial assistance to property owners of the City of Marion in relation to the retention and maintenance of Regulated/Significant Trees within the council boundary on private land.

Funds under the policy will be made available for applicants to seek reimbursement of up to 50% of the total costs of the maintenance/management works associated with each tree. The maximum reimbursement has been proposed to be \$1500 per tree. Approved applications will be reimbursed upon presentation of proof of payment and certification by a consulting Arborist of works conducted.

Applicants are required to engage a qualified Arborist to assess the tree and detail the works that are required to manage risk to life or property and/or the benefits to the health of the tree. The report from the expert should also set out an ongoing management plan for the tree that will maximize its long term health.

Clear criteria relating to ineligible applications have been included with no funding available for the removal of a tree, repairs to infrastructure damage caused or suspected to be caused by the tree, or works that would be considered tree damaging activity as defined by the regulations.

Funding/Budget Implications

The proposed fund sets a reimbursement threshold of 50% costs of the approved works, capped at \$1,500 per tree. The allocation of \$20,000 in the draft 2021-22 Annual Business Plan would support around 13 applications, if the full \$1,500 was sought for each application. If the fund is fully utilised before the end of the financial year, a request will be made to council regarding additional budget allocation or alternative options such as holding over applications to the next financial year.

Program Awareness

A campaign to promote the funding opportunity will be essential to support property owners wishing to manage their regulated/significant trees effectively. It is proposed that information is provided on City of Marion Social Media channels, website, City Limits and other promotional opportunities.

12 Month Trial

It is proposed to implement the Regulation Tree Maintenance Fund for a 12 month trial over 2021-2022. This will enable the program to be closely monitored for elements such as awareness, interest, uptake, appropriateness of funding, eligibility criteria, effectiveness of the application assessment criteria, and efficiency of process.

A report will be presented to Council in May 2022 providing feedback on its success.

Attachment

#	Attachment
1	Regulated Tree Maintenance Fund Guidelines

Regulated Tree Maintenance Fund



What is the Program?

The City of Marion has many Regulated/Significant trees across its landscape with many of these located on private property. These trees offer a range of benefits to the community, support a diverse range of wildlife, provide a connection to our history and contribute to the character of our neighbourhoods.

Accordingly we have established a program to assist and encourage property owners in the City of Marion to adequately manage and maintain these trees. The program recognises that there is much community interest in preserving these trees and provides financial assistance to enable this.

Who can apply?

The Regulated Tree Maintenance Fund provides financial assistance for maintenance and management works on regulated trees and applies to property owners of Regulated and Significant Trees as defined by the *Planning, Development and Infrastructure Act 2016* within the City of Marion.

Funding is available only for the maintenance and management of Regulated or Significant trees.

Applications for funding may only be submitted by property owners. *Tenants and residents occupying neighbouring properties are not eligible to apply.*

What Funding is available?

Funding of 50% of the costs of the works relating to the tree, capped at \$1,500 per tree can be sought.

Funding will be in the form of a reimbursement once works are completed, paid in full by the property owner and a copy of this payment is provided to Council.

Repeat applications may be considered if they clearly demonstrate that the work being undertaken is required maintenance outlined in an on-going tree management plan.

What is ineligible for funding?

No funding is available for:

- The removal of a tree
- Works which have previously occurred or commenced prior to seeking funding approval
- Repairs to infrastructure, private property or vehicles for damage caused or suspected to be caused by the tree
- Works that have not received Planning consent (if required) or would be considered tree damaging activities as defined by the regulations.
- Costs associated with seeking advice from an expert arborist or other expert

How do I make an application?

The application process involves the following steps

Step 1:

Contact the Council to discuss your application

Property owners should contact the Council to discuss their application. This will ensure that applicants are fully aware of the eligibility of their application and all relevant information will be included.

Step 2:

Expert Assessment of the Tree

Property owners should arrange for a qualified Arborist to inspect the tree and provide a tree report that demonstrates that the work is necessary to minimise the risk to life or property, and/or will be beneficial to

the long term health of the tree. The assessment should also include an ongoing maintenance/management plan for the tree.

The tree report must be from an Arborist holding a minimum qualification of Certificate V in Arboriculture.

The report must clearly:

1. Identify the tree by species and location on an aerial photography map
2. Describe the immediate work to be undertaken and its effect on the health and safety of the tree
3. Detail the maintenance/management plan for the tree
4. State whether development approval is required for the work to occur and why
5. State the qualifications and experience of the Arborist providing the advice

Step 3:

Seek Development Approval if required

If planning consent is required to undertake works on the tree, the application for this consent/approval must be submitted via the Plan SA Portal, and approval granted before works are undertaken.

<https://plan.sa.gov.au/>

Step 4:

Complete Application Form

To apply for funding, property owners should seek quotes from businesses with suitably qualified staff (qualified arborist or tree-maintenance specialist) capable of undertaking the work.

A Grant Application form available on Council's website at <https://www.marion.sa.gov.au/> can then be completed and submitted with a copy of the tree report and quotation for the works.

Applications that are submitted and not accompanied by the tree report and quotation as detailed above will not be considered for funding and will be returned to the applicant.

Step 5:

Application assessment

The application is assessed on the contribution that the works will make to managing the risk of life or property, and/or supporting the long term conservation and protection of the tree.

Applications are reviewed by Council's staff consisting of the Arboriculture Coordinator and Open Space Unit Manager. The decision to approve funding is at the discretion of staff and is final with no right of appeal.

Step 6:

Assessment outcome

Following assessment and a decision by Council staff, applicants will be notified of the outcome in writing. Works that have been successful in receiving funding can commence once notification has been received and any necessary Planning consent has been granted.

All work should be completed by the end of financial year in which the grant approval notification was provided otherwise funds may be forfeited unless the applicant requests in writing an extension of time which is granted by Council staff in writing.

Step 7:

Funding payment

On completion of the works the applicant must submit a copy of the paid tax invoice and Council will provide the approved funding reimbursement.

Grant Approval Conditions

The following grant approval conditions apply:

- All work funded by Council through this program must be undertaken by suitably qualified and licenced contractors. Funding is not available for tree removal or inappropriate lopping, pruning or works deemed to be 'Tree Damaging Activity' as defined by the *Planning, Development and Infrastructure Act 2016*
- Approval of the funding does not confer any other form of approval (including Development Approval)

- Council reserves the right to inspect and photograph the tree before and after the maintenance/management work is completed and may add it to Council's Tree Management System (Forestreet)
- Any liabilities arising from the works that is financially supported by the Council shall remain with the funding recipient and not the Council.

CORPORATE REPORTS FOR INFORMATION/NOTING

Tarnham Road Reserve

Originating Officer	Community Facilities Planner - Sean O'Brien
Corporate Manager	Manager City Property - Thuyen Vi-Alternetti
General Manager	General Manager City Development - Ilia Houridis
Report Reference	GC210525R15

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REPORT OBJECTIVE

To provide Council with an update on the grant funding application, revised concept design, estimated costs, time frames and options for delivery of the Tarnham Road Reserve project.

EXECUTIVE SUMMARY

At the General Council Meeting held 27 January 2021 (Report Reference: GC210127R08), Council resolved:

- 1. Notes the consultation outcomes for Tarnham Road Reserve.*
- 2. Proceeds with detailed design for the eastern end of Tarnham Road Reserve.*
- 3. Notes an application has been submitted to the Office for Recreation, Sport and Racing for additional funding contribution to the development of the eastern end of Tarnham Road Reserve.*
- 4. A further report be brought to Council in May 2021 detailing the outcome of the grant funding application, final costs and time frames for delivery of the project.**

The assessment of the grant funding application is still in progress. The Office for Recreation Sport and Racing grant announcements were initially scheduled for the beginning of April 2021, but have subsequently been delayed to the end of April and then again to later in May 2021.

It is our intent to bring a report to Council on 22 June 2021 however this is subject to the outcomes of the grant funding being announced. Project design, costs and time frames have been prepared in readiness for next steps.

RECOMMENDATION

That Council:

- 1. Notes a report be brought to Council by 31 July 2021 detailing the outcome of the grant funding application, final costs and time frames for delivery of the project.**

Finance Report - April 2021

Originating Officer	Assistant Financial Accountant - Melissa Virgin
Corporate Manager	Manager Finance - Ray Barnwell
General Manager	General Manager Corporate Services - Sorana Dinmore
Report Reference	GC210525R16

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REPORT OBJECTIVE

This report provides Council with information relating to the management of financial resources under its control as at April 2021. This report is one of a series of reports designed to assist Council in achieving and maintaining a financially sustainable position. Other reports assisting in this process include the Quarterly Budget Reviews and the Long Term Financial Plan.

This report includes financial information regarding major projects. The principles used for the assessment of reportable projects are:

- Council has agreed to proceed with the project and approved a Prudential Report under Section 48 of the *Local Government Act 1999*.
- The Whole-of-Life Cost is greater than \$4 million dollars (including grant assisted projects).

RECOMMENDATION

That Council:

1. **Receives the report “Finance Report – April 2021”**

GENERAL ANALYSIS

BACKGROUND

This report is presented on a monthly basis to provide Elected Members with key financial information to assist in monitoring Council's financial performance against budget.

APPENDICES

Appendix 1: Monthly Financial Reporting

Appendix 2: Capital Works Reporting including Major Projects

Appendix 3: Debtors Reports for Sundry Debtors & Rates Debtors

Attachment

#	Attachment
1	Finance Report_ April Appendix 1 pts 1 2 3 4
2	Finance Report_ April Appendix 2 pts 1 2
3	Finance Report_ April Appendix 3 pts 1 2

Funding Statement – Actual versus Budget

The Funding Statement provides a view of Council's financial performance against the approved budget and is consistent with the information provided at budget reviews. It provides a review against all of the elements contained within the Statement of Comprehensive Income and the Statement of Financial Position that are adopted as part of the Annual Budget Report. It details Council's:

Statement of Comprehensive Income -

The operating result is recognised as one of Council's key financial indicators. The budget framework includes a commitment to its ongoing Financial Sustainability maintaining an Operating Surplus Ratio of between 0% and 10%, on average over each five-year period, which for 2020/21 means a targeted operating surplus of between \$0 and \$9.638m.

Comment: Council currently has a net operating surplus result of \$3.741m before capital revenues, against a year to date forecast budget of \$4.531m surplus. This position is detailed in the attached Funding Statement and variation notes.

Capital Budget -

The Capital Budget is linked to Council's key financial indicator – "Asset Sustainability Ratio" and an actual to budget comparison reflects Council's progress in achieving its Capital program.

Comment: The actual to budget position reveals that 84.92% of the year to date Capital Renewal Budget has been spent.

Loans -

The loans component of the Funding Statement identifies any new proposed loan receipts or principal payments. Council's borrowings are included in Council's key financial indicator – "Net Financial Liabilities" which reflects Council's total indebtedness.

Comment: \$2.0m of new borrowings are included in the 2020/21 budget and principal repayments of \$1.245m, meaning that the overall loan liability balance is forecast to increase by \$0.755m to \$6.39m at 30 June 2021.

Reserves & Cash -

Various fund movements such as surplus budget review results, unspent grants and carryover projects at year end are reflected as transfers to reserves, whilst utilisation of reserve funds are recognised as transfers from reserves.

Cash may be utilised to fund expenditure within the context of Treasury Management to ensure loans are not drawn down where temporary cash holdings are available.

Comment: Council's Reserves are detailed in the below table. Transfer to Reserves of \$11.401m and Transfers from Reserves of \$21.981m are forecast to occur in 2020/21, and after accounting for amounts quarantined for specific projects or works, there is \$3.526m available.

Reserves (\$000s)	Asset Sustainability Reserve						Water Reserve - Oaklands Wetland	Open Space Reserve	Grants & Carryover Reserve	TOTAL ALL RESERVES
	Major Infrastructure Failure	General	Other	Major New Projects	CFPP	TOTAL ASR				
Opening Balance	2,000	9,753	840	1,525	3,517	17,635	613	2,055	20,882	41,185
Savings from 2019/20 audited accounts	0	3,398	0	0	0	3,398	265	0	0	3,663
Budgeted transfers to reserve	0	0	240	0	20	260	10	446	10,685	11,401
Budgeted transfers from reserve	0	(3,529)	(140)	0	(45)	(3,714)	(7)	0	(18,260)	(21,981)
Current Budgeted Closing Balance	2,000	9,622	940	1,525	3,492	17,579	881	2,501	13,307	34,268
Quarantined Funds	(2,000)	(9,258)	(900)	(1,500)	(2,915)	(16,573)	(862)	0	(13,307)	(30,742)
Projected Available Balance	0	364	40	25	577	1,006	19	2,501	0	3,526

The 2020/21 budget forecasts a net cash surplus of \$0.717m.

*CFPP: Community Facilities Partnership Program

*Other includes Walking & Cycling and Energy Efficiency.

**Funding Statement
as at 30 April 2021**

Original Adopted Budget \$'000	Carryovers \$'000	Budget Review Adjustments \$'000		YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000		Annual Budget \$'000	Note
Operating Revenue									
80,044	-	72	Rates	66,835	66,804	31	F	80,116	
2,161	-	(51)	Statutory Charges	1,848	1,801	47	F	2,110	
2,278	-	407	User Charges	2,269	2,267	2	F	2,685	
7,824	(1,620)	1,893	Operating Grants & Subsidies	7,168	6,735	433	F	8,097	A
755	-	(256)	Investment Income	386	401	(15)	U	499	
1,164	-	277	Reimbursements	1,016	1,065	(49)	U	1,441	
1,235	-	(171)	Other Revenues	304	707	(403)	U	1,064	B
365	-	-	Net gain - Equity Accounted Investments	-	-	-	-	365	
95,826	(1,620)	2,171		79,826	79,780	46	F	96,377	
Operating Expenses									
37,973	-	-	Employee Costs	30,581	31,123	542	F	37,973	C
20,848	3,136	2,606	Contractual Services	20,680	19,616	(1,064)	U	26,590	D
4,808	3	245	Materials	4,055	3,874	(181)	U	5,056	E
322	-	-	Finance Charges	159	159	-	-	322	
15,708	-	132	Depreciation	13,184	13,204	20	F	15,840	
9,478	14	1,040	Other Expenses	7,426	7,273	(153)	U	10,532	F
89,137	3,153	4,023		76,085	75,249	(836)	U	96,313	
6,689	(4,773)	(1,853)	Operating Surplus/(Deficit) before Capital Revenues	3,741	4,531	(790)	U	64	
Capital Revenue									
8,163	(2,307)	1,728	Capital Grants & Subsidies	5,215	4,800	415	F	7,584	
-	-	-	Contributed Assets	10	-	10	F	-	
-	-	-	Asset Disposal and Fair Value Adjustment	(1,798)	-	(1,798)	U	-	
8,163	(2,307)	1,728		3,427	4,800	(1,373)	U	7,584	
14,852	(7,080)	(124)	Net Surplus/(Deficit) resulting from operations	7,168	9,331	(2,163)	U	7,648	
15,708	-	132	add Depreciation	13,184	13,204	(20)		15,840	
-	-	-	add (Gain)/Loss on Asset Disposal	1,798	-	1,798		-	
(365)	-	-	less Share of Profit Equity Accounted Investments	-	-	-		(365)	
30,195	(7,080)	8	Funding available for Capital Investment	22,150	22,535	(385)	U	23,123	
Capital									
17,119	2,193	(9,104)	less Capital Expenditure - Renewal	5,207	6,132	925	F	10,208	G
27,993	5,533	(9,574)	less Capital Expenditure - New	8,534	8,767	233	F	23,952	H
-	-	-	less Capital - Contributed assets	10	-	(10)	U	-	
-	-	(420)	add Proceeds from Sale of Surplus Assets	(485)	(420)	65	F	(420)	
(14,917)	(14,806)	19,106	Net funding increase/(decrease)	8,884	8,056	828	F	(10,617)	

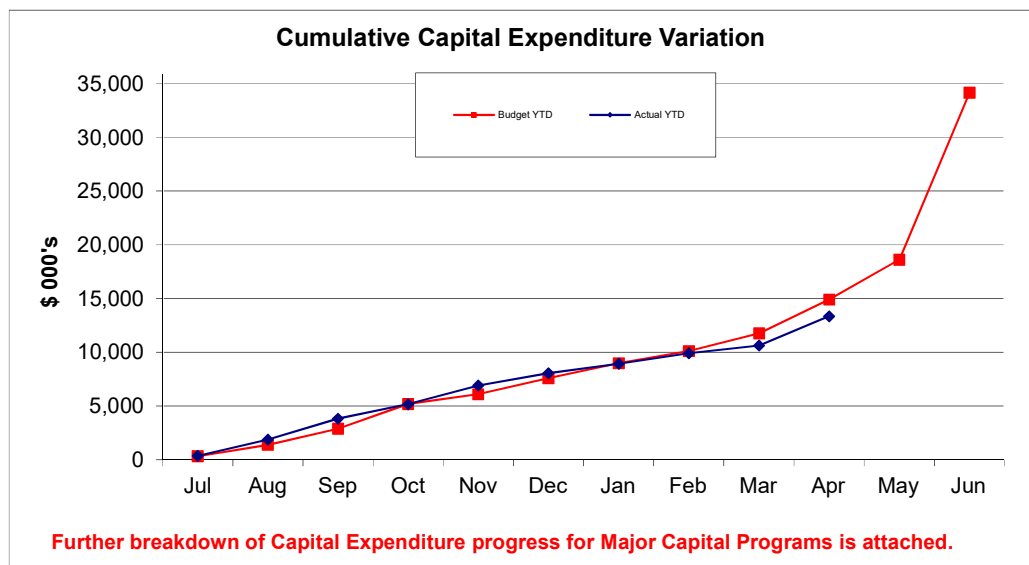
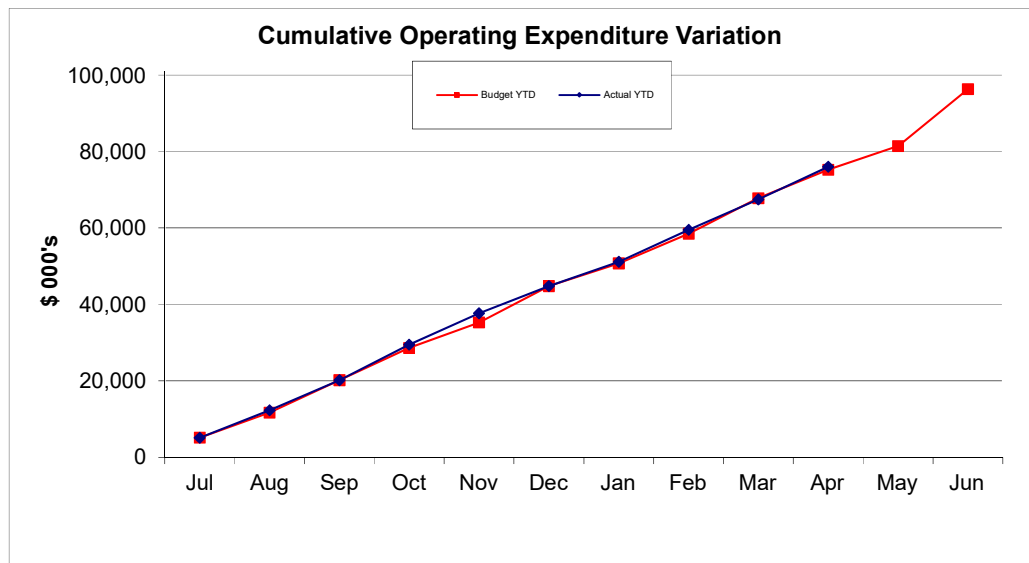
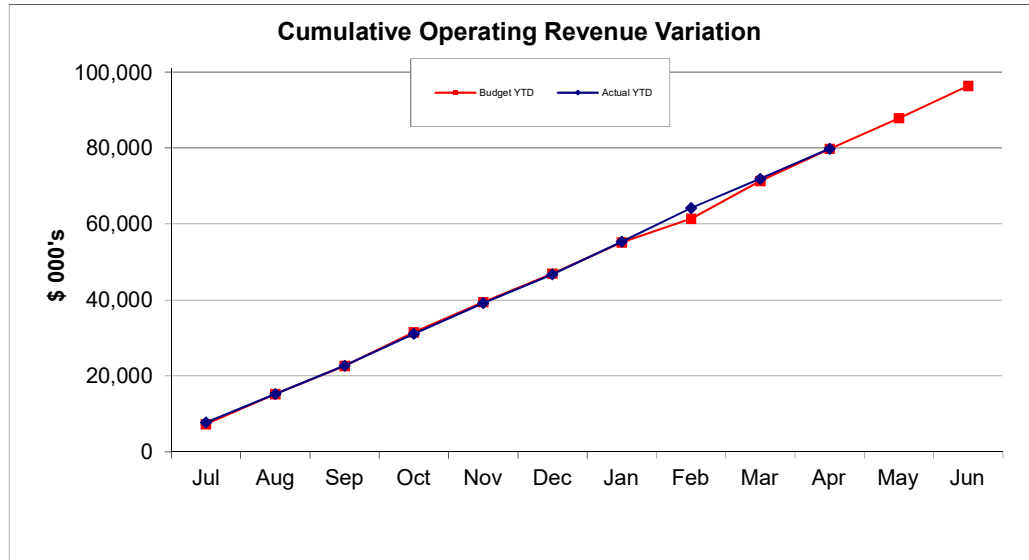
Original Adopted Budget	Carryovers	Budget Review Adjustments		YTD Actual	YTD Budget	YTD Variance	Annual Budget	Note
\$'000	\$'000	\$'000		\$'000	\$'000	\$'000	\$'000	
Funded by								
Loans								
2,000	-	-	Loan Principal Receipts (Net)	-	-	-	2,000	
-	-	-	Loan Receipts/(Payments) from Sporting Clubs (Net)	-	-	-	-	
(1,245)	-	-	Loan Principal Repayments	(613)	(613)	-	(1,245)	
755	-	-	Loan Funding (Net)	(613)	(613)	-	755	
Movement in level of cash, investments and accruals								
154	-	563	Cash Surplus/(Deficit) funding requirements	18,850	18,022	828	717	
(14,317)	(14,806)	18,544	Reserves Net - Transfer to/(Transfer from)	(10,579)	(10,579)	-	(10,579)	
(14,163)	(14,806)	19,107	Cash/Investments/Accruals Funding	8,271	7,443	828	(9,862)	
14,917	14,806	(19,106)	Funding Transactions	(8,884)	(8,056)	(828)	F 10,617	I

Variation Notes

A	Operating Grants & Subsidies	Favourable \$433k	Reflects unbudgeted grants received for Mitchell Park Integrated Artwork (\$100k), Edwardstown Greening Project (\$60k) and a number of variances which are individually insignificant.
B	Other Revenue	Unfavourable \$403k	Predominantly reflects budget-timing variances which are individually insignificant.
C	Employee Costs	Favourable \$542k	Predominantly reflects budget-timing variances in addition to savings from temporarily vacant positions.
D	Contractors	Unfavourable \$1,064k	Reflects budget-timing variances with regards to Oakland's Precinct Stage 2 (\$322k), Waste (\$239k), prepayment of IT Licenses (\$215k), IT Lease payments (\$110k) and a number of variances which are individually insignificant.
E	Materials	Unfavourable \$181k	Reflects budget-timing variances with regards to the purchase of Minor Office Equipment (\$59k) and a number of variances which are individually insignificant.
F	Other Expenses	Unfavourable \$153k	Reflects an unbudgeted contribution for clearance of native vegetation at Sam Willoughby International BMX Facility (\$58k) and a number of variances which are individually insignificant.
G	Capital Expenditure (Renewal)	Favourable \$925k	Reflects budget-timing variances with regards to Streetscape Development (\$318k), Footpath Construction (\$308k), Road Reseals (\$121k) and a number of variances which are individually insignificant.
H	Capital Expenditure (New)	Favourable \$233k	Reflects budget-timing variances with regards to Marion RSL Carpark (\$195k) and a number of variances which are individually insignificant.
I	Funding Transactions	Favourable \$828k	This variance is the sum total of all variances and reflects an increase against council's expected YTD cash position.

The above comments referring to budget timing variations are where some monthly budget estimates are not reflective of the actual expenditure patterns as at the reporting date.

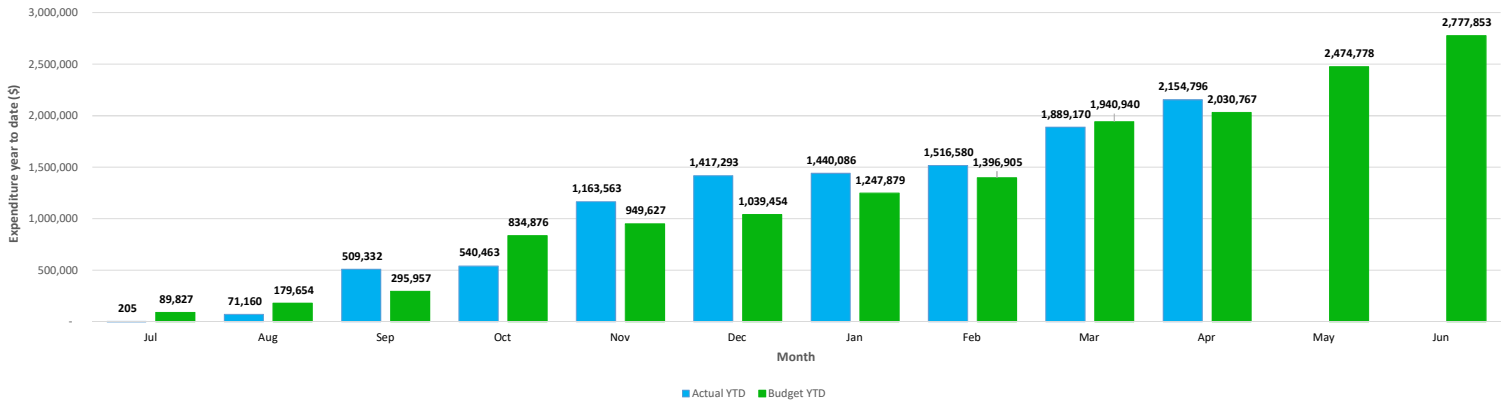
Funding Statement Cumulative Position - 2020/21



Road Reseal

Monthly Comment

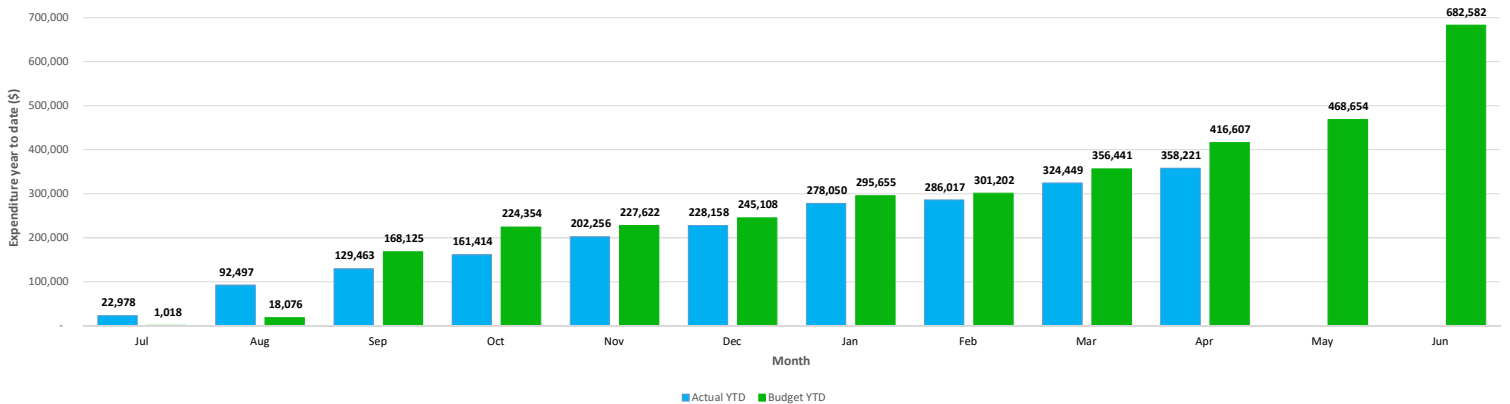
Road reseal program is 83% complete and on track to be completed by end of financial year.



Kerb and Water Table

Monthly Comment

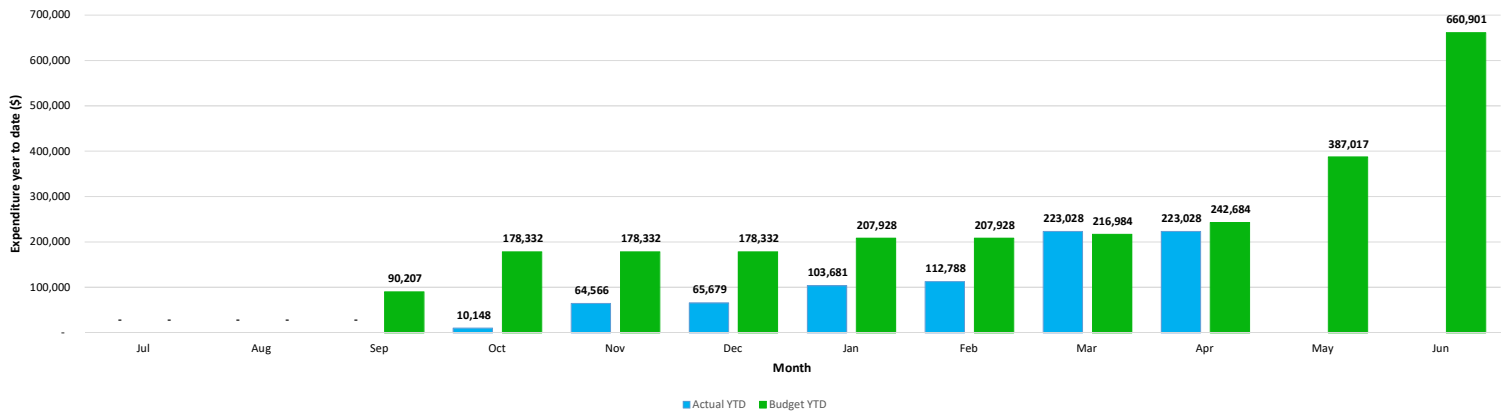
Program is 79% complete and on track to be completed by end of financial year. The Kerb Ramp program is progressing with a focus on high priority locations.



New Footpath Construction

Monthly Comment

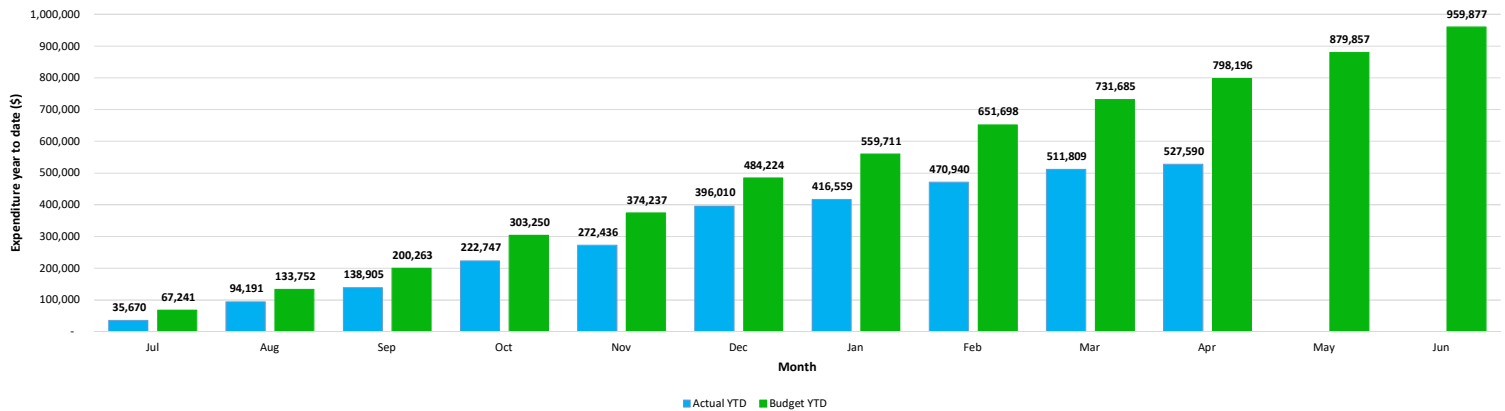
Program 78% complete, and on track to be completed by end of financial year. A number of projects situated near schools are progressing during the school holiday periods.



Renewal Footpath Construction

Monthly Comment

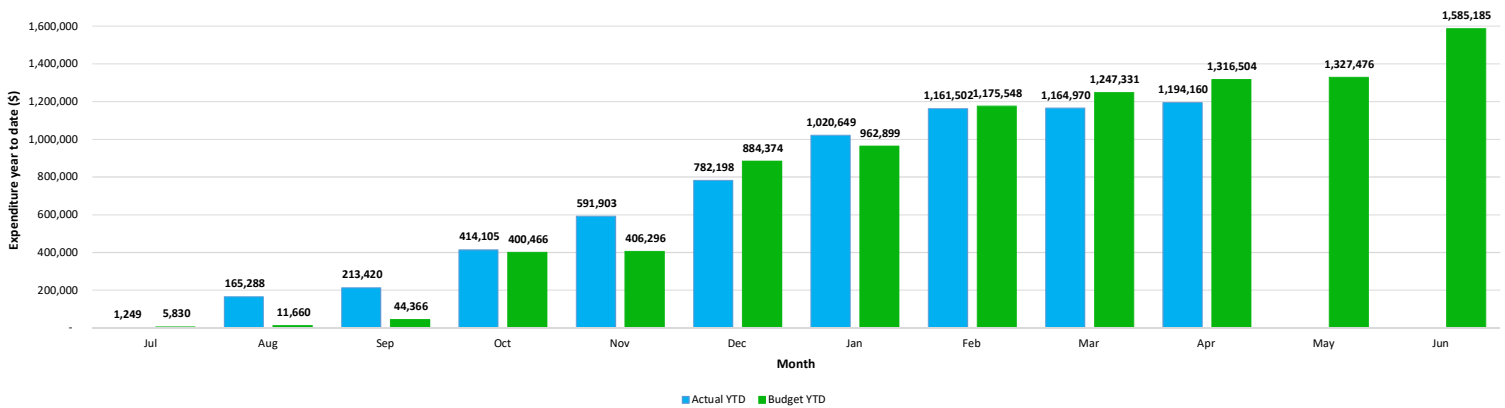
Program is 62% complete. This program is at risk of not meeting the annual target due to a focus on the footpath blitz program in the first half of the year.



Transport

Monthly Comment

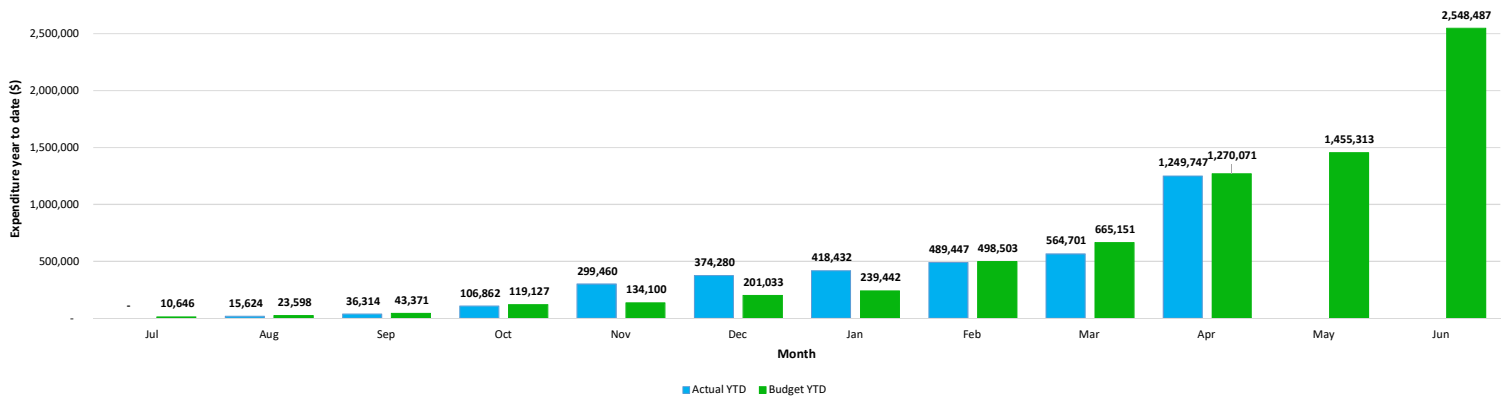
Program is on track with the exception of Lander Road and Young Street, this project is anticipated to be a carryover.



Drainage

Monthly Comment

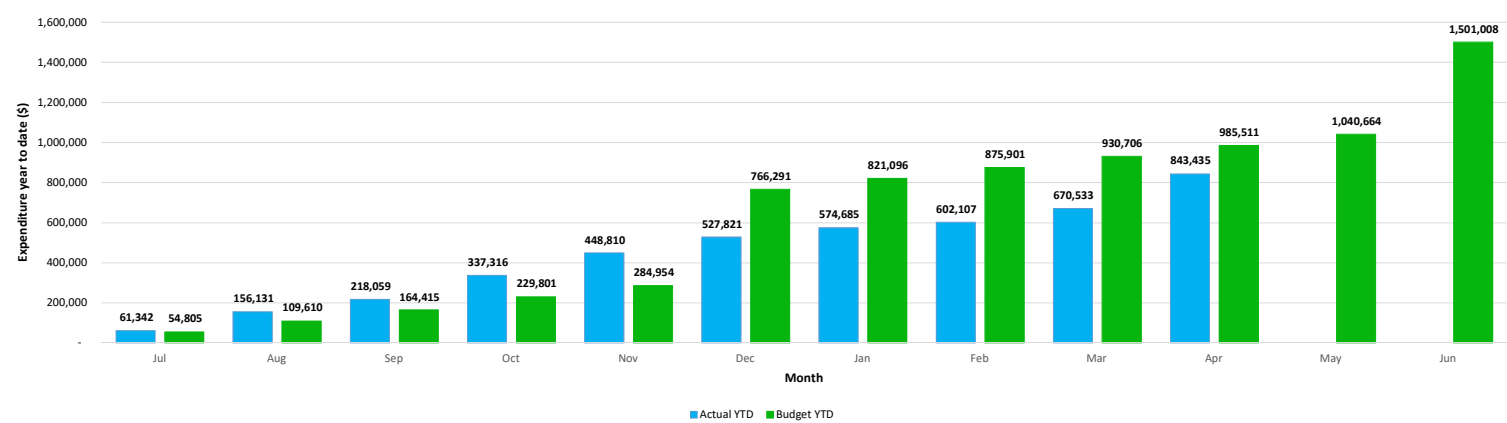
Program is on track with Shetland Avenue, Ayre Street and Shaftesbury Lane and Bandon Terrace Reserve complete. Lynton Avenue and Castle Street, South Plympton has progressed to construction phase. A carryover is anticipated for Lucretia Way Reserve (carryover c/o).



Street Trees

Monthly Comment

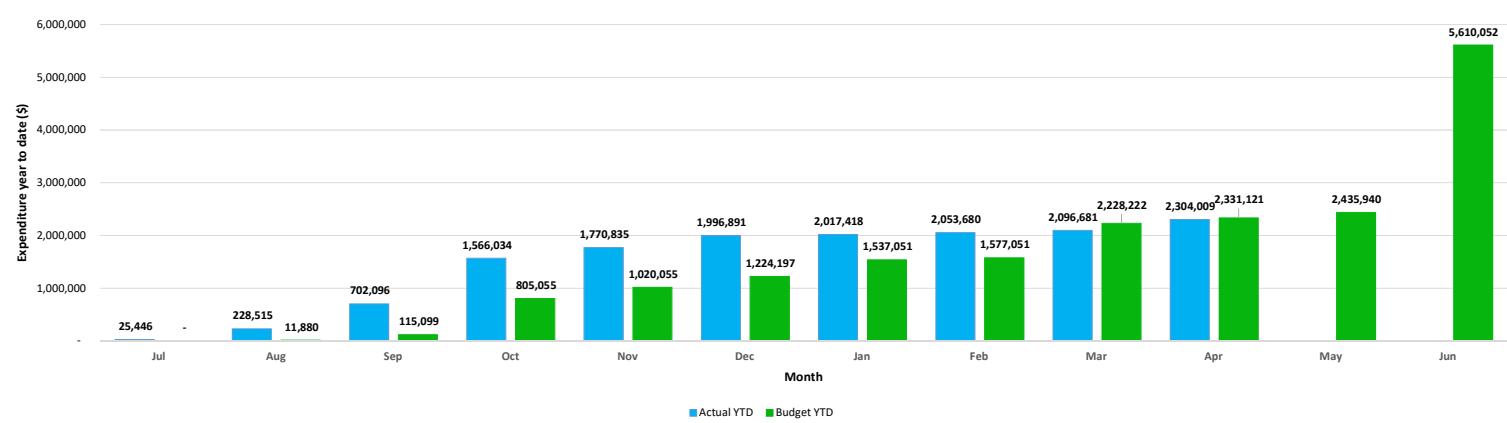
The Tree Planting program is expected to recommence in the next fortnight. This program is on track to be completed by end of financial year.



Streetscapes

Monthly Comment

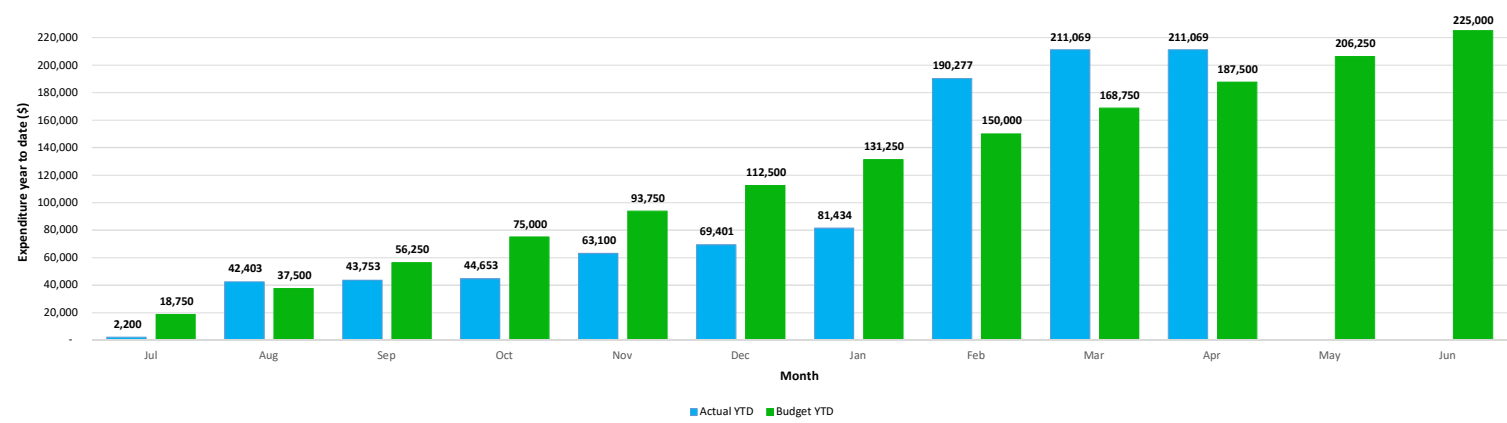
Program in progress with Sturt Road (Stage 1 - South Road to Marion Road), Diagonal Way and Quick Rd (c/o) streetscapes complete. Works on Sturt Road (Marion Road to Diagonal Road) and Birch Crescent (c/o) have commenced. A carryover is anticipated for Sturt Road (Marion Road to Diagonal Road) due to restrictions with working on arterial roads.



Irrigation

Monthly Comment

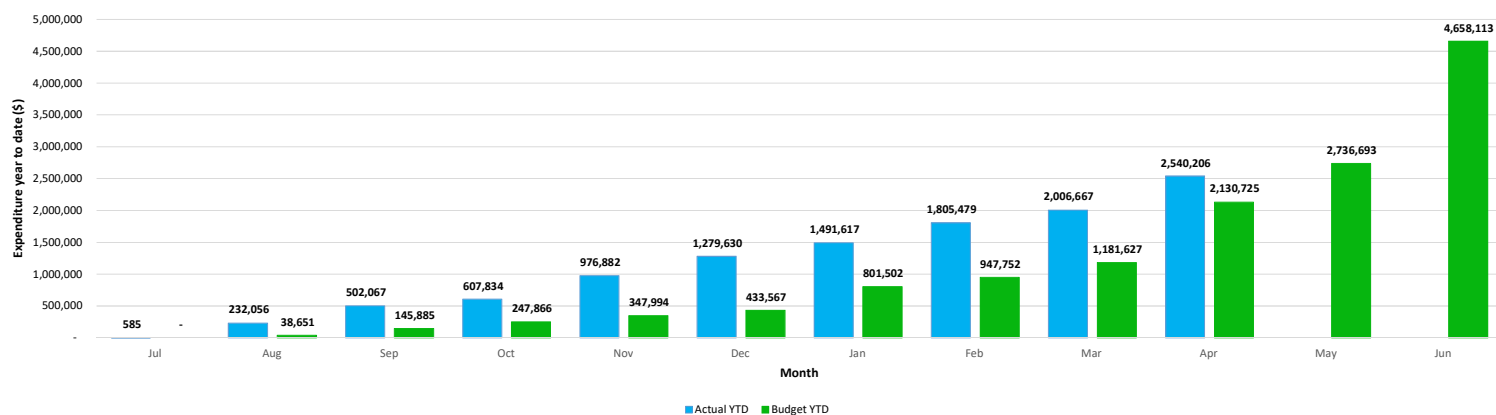
Irrigation program is complete.



Open Space Developments

Monthly Comment

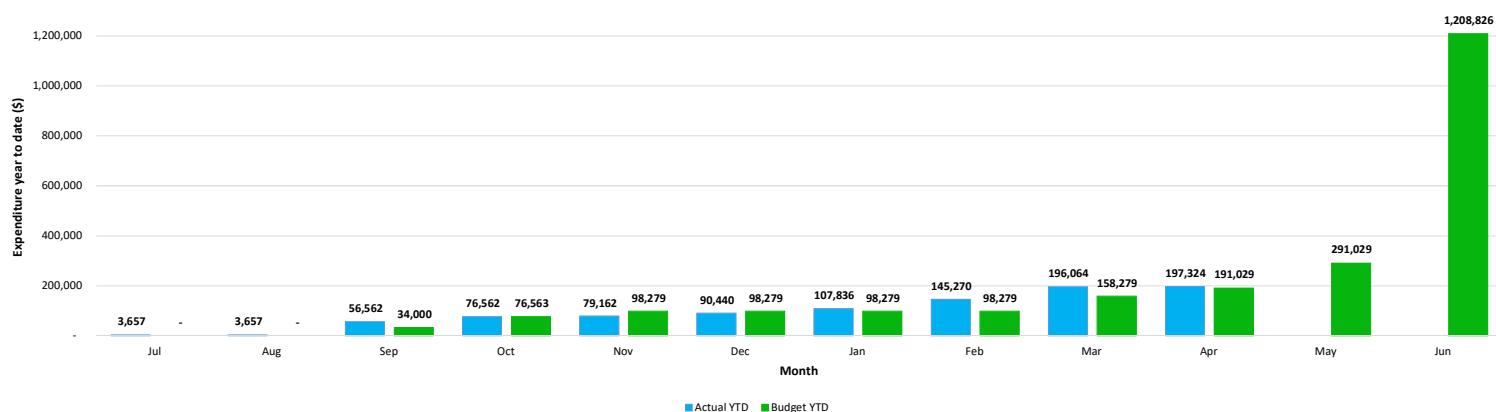
Program is on track for completion by the end of financial year with the exception of Capella Drive Reserve Skate Park which is being impacted by volume of work in the market.



Sports Facilities and Courts

Monthly Comment

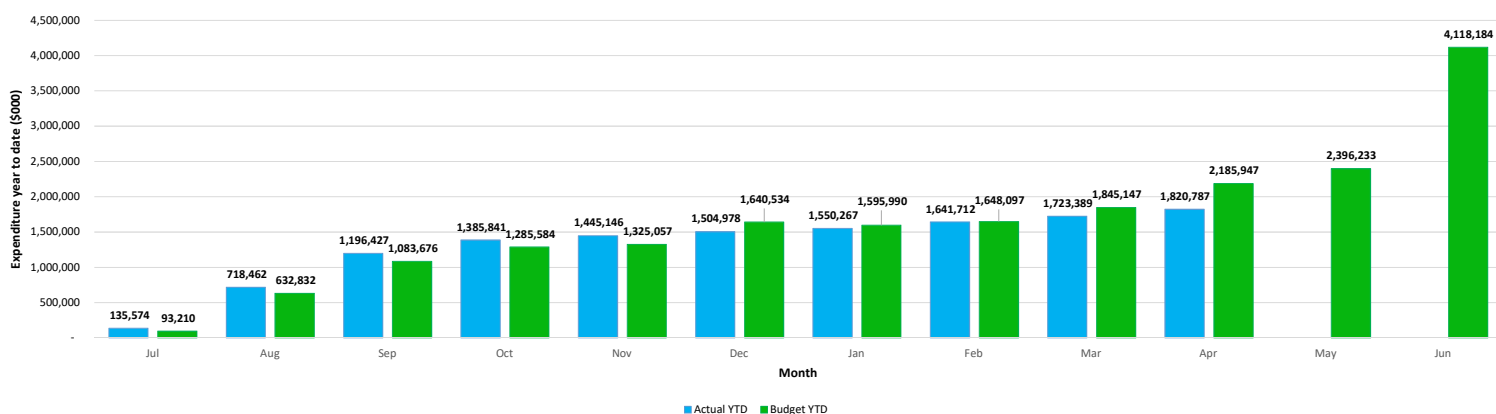
Edwardstown Bowls Shade Sails (c/o) and Sports Light Tracker (c/o), Glandore Oval Storage Shed, Morphettville Park Sports Perimeter Fencing and Marion Bowls Carpet and Fencing replacement complete. A number of key projects including the Marion Golf Club, Tarnham Road Reserve and Glandore Crickets Nets are subject to further council reports and grant applications. The budgets for Marion Golf Club and Tarnham Road Reserve have been removed in the third budget review and will be carried over. The tender for the LED lighting has now closed, some carryover is anticipated for this project. The remainder of this program is on track.



Building Upgrades

Monthly Comment

Program in progress with 80% of planned projects complete. Works on Marion RSL carpark have commenced and units for Admin Air Conditioner have been ordered, both of these projects are anticipated to be carried over. Re-scoping of the CCTV project has caused delays, this project went out to tender in April 2021, it is anticipated that this project will be a carryover. There is also a risk of carryover with the Marion Outdoor Pool Boiler Replacement and Park Holme Library Atrium Upgrade.



Major Projects

Mitchell Park Sports and Community Club Redevelopment

	30/04/2021		
Income			
Commonwealth Government Grant Contribution	1,000,000	4,605,000	5,000,000
Total Income	1,000,000	4,605,000	5,000,000
Expenditure			
Operating	-	-	-
Capital Construction	(1,472,624)	(6,605,000)	(16,250,000)
Total Expenditure	(1,472,624)	(6,605,000)	(16,250,000)
Project Result Surplus/(Deficit)	(472,624)	(2,000,000)	(11,250,000)

Project/Asset Report for 68499

The net deficit forecast will be funded in the following manner:

Funded By :	\$
(Over Project Life)	
Proposed Borrowings	10,920,000
Open Space Capital budget	250,000
Reserve Transfer	
- Asset Sustainability Reserve – Energy Efficiency	80,000
	11,250,000

Sam Willoughby International BMX Facility

	2020/21 Actual YTD 30/04/2021	2020/21 Budget	Project Cost At Completion
Income			
City of Onkaparinga Contribution	-	375,000	750,000
State Government Grant Contribution	-	-	3,550,000
Total Income	-	375,000	4,300,000
Expenditure			
Operating	-	-	-
Capital Construction	(613,063)	(1,851,317)	(6,050,000)
Total Expenditure	(613,063)	(1,851,317)	(6,050,000)
Project Result Surplus/(Deficit)	(613,063)	(1,476,317)	(1,750,000)

The net deficit forecast will be funded in the following manner:

**Funded By :
(Over Project Life)**

\$

Reserve Transfer

- Asset Sustainability Reserve

1,750,000

1,750,000

Council have received \$3.3m of the State Governments contribution to this project.

Southern Regional Football Facility

	2020/21 Actual YTD 30/04/2021	2020/21 Budget	Project Cost At Completion
Income			
State Government Grant Contribution	-	-	2,500,000
Total Income	-	-	2,500,000
Expenditure			
Operating	-	-	-
Capital Construction	(315,073)	(1,277,921)	(7,000,000)
Total Expenditure	(315,073)	(1,277,921)	(7,000,000)
Project Result Surplus/(Deficit)	(315,073)	(1,277,921)	(4,500,000)

The net deficit forecast will be funded in the following manner:

Funded By :	\$
(Over Project Life)	
Reserve Transfer	
- Asset Sustainability Reserve	4,500,000
	4,500,000

Council have received the State Governments contribution to this project.

Sundry Debtors Report - Ageing report as at 30 April 2021

Debtor	Total Balance	Current	30 Days	60 Days	90 Days	90+ Days	Percentage of total 90+ day balance	Comments for 90+ Day balances
General Total	9,508.00	8,758.00	125.00	625.00	.00	.00	0%	
Neighbourhood Centres Total	3,539.00	1,000.00	684.00	.00	.00	1,855.00	2%	Made up of 1 out of 4 debtors. The debt collection process is being worked through for this account.
Regulatory Services Land Clearing Total	3,381.28	.00	490.34	.00	.00	2,890.94	3%	Made up of 4 out of 6 debtors, with one account totalling \$1,725.35.
City Property Facilities Total	65,073.36	27,677.96	13,133.81	5,376.43	444.39	18,440.77	22%	Made up of 9 out of 23 debtors. One account totalling \$6,000.00 is on a payment plan, payments of \$1,500.00 have subsequently been received in May. One other account totalling \$6006.59 is being worked through with the debtor.
Civil Services Private Works Total	47,388.75	23,820.00	3,190.00	.00	.00	20,378.75	24%	Made up of 11 out of 23 debtors in this category with Four accounts totalling \$7,203.75 relating to works not commenced, awaiting payment. Five accounts totalling \$9,050.00 are on payment plans.
Swim Centre Debtors Total	8,262.01	4,879.01	3,383.00	.00	.00	.00	0%	
Grants & Subsidies Total	1,939,138.74	1,500,000.00	412,500.00	.00	26,638.74	.00	0%	
Environmental Health Inspections Total	19,649.23	2,355.00	2,583.92	4,566.70	1,649.00	8,494.61	10%	Made up of 47 out of 115 debtors, with none individually significant. Two accounts totalling \$151.00 have subsequently been settled in May.
Regulatory Services Other Total	35,465.15	.00	.00	2,365.00	.00	33,100.15	39%	Made up of 125 out of 135 debtors in this category. The debt collection process is being worked through for five accounts totalling \$4,006.50.
Supplier Refund Totals	300.00	300.00	.00	.00	.00	.00	0%	
Marion Cultural Centre Total	3,899.00	3,093.00	.00	.00	806.00	.00	0%	
Living Kaurna Cultural Centre Total	10,950.30	7,602.00	2,243.90	1,104.40	.00	.00	0%	
Local Government	49,783.87	49,783.87	.00	.00	.00	.00		
Economic Development Total	132.00	.00	132.00	.00	.00	.00	0%	
Total	2,196,470.69	1,629,268.84	438,465.97	14,037.53	29,538.13	85,160.22		
Total Aging Profile		74%	20%	1%	1%	4%		

Category	Description
Employees	Anything that relates to CoM employees.
General	Anything that does not fit into one of the below categories.
Neighbourhood Centres	For hire of rooms in Neighbourhood Centres, etc. - usually charged out at an hourly rate. Also includes cultural workshops and tours.
Regulatory Services Land Clearing	When council has had to clear land due to non-compliance of owner.
Sporting Clubs & Other Leases	Rent, electricity, water, maintenance, etc. charged out to lessees.
Civil Services Private Works	Repairs or modifications to infrastructure (footpaths, kerbs, driveway inverts). Can be at resident request.
Swim Centre Debtors	Outdoor Swimming Centre - used for lane hire, school visits, etc.
Grants & Subsidies	Government grants and subsidies.
Environmental Health Inspections	Food inspection fees.
Regulatory Services Other	Vehicle Impoundment fees and other regulatory services.
Supplier Refunds	Where a supplier owes the City of Marion funds. This category is used to keep track to ensure we have received payment for credits.
Development Services	Includes contribution from residents and/or developers for the removal and/or replacement of Council Street Trees and significant trees.
Living Kaurna Cultural Centre	Relates to programs run through the LKCC.
Environmental Health Testing	Environmental testing fees.
Local Government	Transactions with other Local Government corporations.
Communications	Anything related to communications.
Economic Development	Events, etc. relating to economic development within the City of Marion.
Marion Cultural Centre	Hiring of the Marion Cultural Centre.

*any category that does not have any outstanding invoices will not be displayed.

Rates Report - Collection of Rates to 30 April 2021

ANALYSIS OF OUTSTANDING RATES AS AT 30 APRIL 2021

	<u>Note</u>		% of Total Annual Rates
CURRENT	1	\$ 13,898,147	17.4%
OVERDUE	2	\$ 1,377,366	1.7%
ARREARS	3	\$ 1,040,440	1.3%
INTEREST	4	\$ 41,965	0.1%
POSTPONED	5	\$ 203,276	0.3%
LEGALS	6	\$ 38,492	0.0%
		\$ 16,599,686	20.7%
TOTAL ANNUAL RATES FOR 2020/21		\$ 80,044,096	

Note 1: Current

Current rates represent the total amount of rates levied in the current financial year that are not yet due for payment. For example at 1st January this represents Quarter 3 & Quarter 4 rates unpaid.

Note 2: Overdue

Overdue rates represent rates levied in the current financial year that remain unpaid past their due payment date. For example on 1st January, this represents rates from Quarter 1 and Quarter 2 that remain unpaid.

Note 3: Arrears

Rates in arrears represent rates and charges levied in previous financial years that remain unpaid .

Note 4: Interest

Interest represent the fines and interest applied to overdue rates and rates in arrears.

Note 5: Postponed

Postponed rates represent any rates amount due by seniors that have been granted a deferral, until the eventual sale of their property, as allowable under the Local Government Act. Interest is charged on these deferred rates and is recoverable when the property is sold.

Note 6: Legals

Legals represent any legal fees, court costs that have been incurred by Council in the collection of rates in the current financial year. These amounts represent costs that have been on-charged to the defaulting ratepayers and are currently outstanding.

Work Health & Safety - Monthly Performance Report - April 2021

Originating Officer Unit Manager Risk - Sherie Walczak

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager General Manager City Services - Tony Lines

Report Reference GC210525R17

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REPORT OBJECTIVE

The objective of this monthly report is to provide Council with assurance that the City of Marion has effective strategies in place to meet its legal obligations as outlined in the Work Health and Safety Act (SA) 2012, and to monitor Council's core target of a 10% reduction of the Lost Time Injury Frequency Rate (LTIFR) from the previous year.

RECOMMENDATION

That Council:

- 1. Notes the report and statistical data contained therein.**

DISCUSSION

Targets and performance indicators have been established in order to measure the continual improvement of the program. Performance against these targets are outlined in **Attachment 1** which are measured in two ways:

- Positive performance indicators (PPI's); and
- Lag performance indicators (LPI's)

Council's KPI is the achievement of a 10% reduction on last year's 6.1 LTIFR, to reach 5.4 or less in 2020-21.

The *rolling* LTIFR, based on internal incident reports, is **14.7** with **10** LTIs recorded in the last 12 months.

The *current* LTIFR, based on LGAWCS (Schemes) claims data, is **12.2** with **8** lost time injury claims being submitted this year to date, however only **7** have been accepted and **1** pending a decision. Please note that there are another **4** claims submitted that have been deferred for further investigation.

The well-being of the staff involved is paramount and Management has reviewed each incident individually to ensure appropriate controls are in place to reduce or eliminate risk.

The organisation is continuing to implement various initiatives including the Health, Safety and Environment (HSE) Strategic Plan 2019-23 (currently in its second year) to address compliance, key risks and reduce the LTIFR.

Attachment

#	Attachment
1	GC250527R - WHS Monthly Performance Report Apr 2021

Attachment 1 – WHS Monthly Performance Report – April 2021

City of Marion's HSE Vision is that **'We can all make a difference towards achieving zero harm, to people and the environment'**. We are specifically focused on further developing our leadership styles, organisational culture and systems committing to:

- Developing our people to lead the change across the City of Marion
- Embedding a culture of safety and wellbeing as a part of normal business practice
- Continually improving our WHS Management System (WHSMS) and Environmental Management System (EMS) to achieve best practice

Hazard and Near Miss Reports (Internal WHS SkyTrust reporting data)

Historical statistics inform us that when there is a healthy culture of Hazard/Near Miss Reporting, there is a consequential reduction in injuries to Workers. Hazards and Near Misses are reported to date for this financial year and are outlined in Table 1. They can be compared against those reported last financial year which are outlined in Table 2.

➤ **Annual Target Total = 118 hazard and near miss reports (ave 9.8 per month) during 2020-21.**

Table 1: Hazard and Near Miss Reports - Financial Year 2020-21

Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total	Ave
11	7	12	14	17	11	7	8	10	6			103	10.3

Table 2: Hazard and Near Miss Reports - Financial Year 2019-20

Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	Ave
14	13	10	9	10	9	9	6	7	6	7	12	112	9.3

Lost Time Injuries Reported (Internal WHS SkyTrust reporting data)

Lost Time Injuries (LTI's) are those injuries where a whole work day or more has been lost due to a workplace injury. LTI's reported to date for this financial year are outlined in Table 3 and can be compared against those reported last financial year which are outlined in Table 4.

Table 3: Number of LTI's per month - Financial Year 2020-21

Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
1	2	2	0	0	1	0	2	0	0			8

Table 4: Number of LTIs per month - Financial Year 2019-20

Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
0	1	0	0	1	0	0	0	0	0	1	1	4

Table 5: Outline of LTIs reported - Financial Year 2020-21

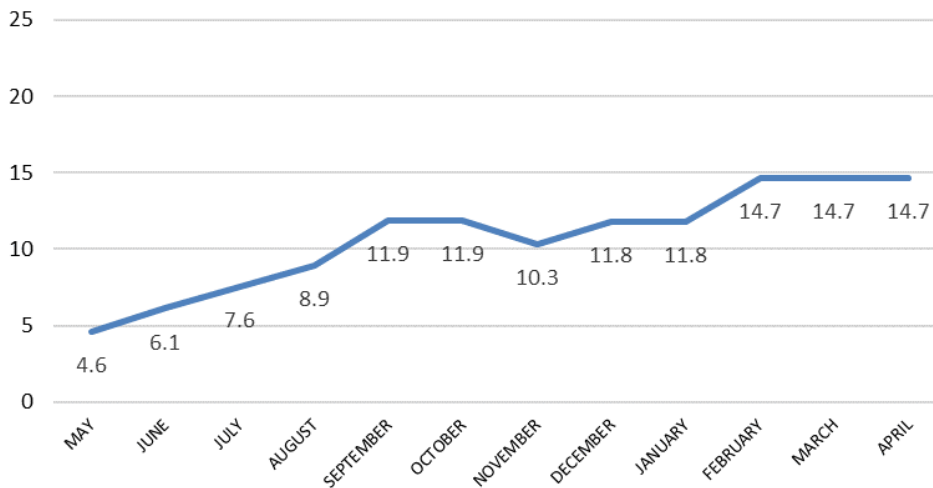
No.	Description of Incident	Mechanism of Injury	Injury Description
1	Experienced left shoulder pain while lifting, dragging & feeding branches into the woodchipper	Muscular stress while lifting, carrying or putting down objects	Sprain to left shoulder
2	Foot got stuck on the footstep and landed heavily on left leg which buckled	Falls from a height	Strained left Knee
3	Dropped an 8kg bollard base onto the top of foot during assembly	Hit by a falling object	Bruised left foot
4	While loading truck, foot twisted in pavers	Stepping, kneeling or sitting on object	Fractured foot
5	Stepped out of backhoe into kerb excavation and twisted left knee	Stepping, kneeling or sitting on object	Trauma to left knee joints / ligaments
6	After Hours Emergency Management - Call Out member impacted by branch resulting in a fall with pain to ribs and limbs	Being hit by falling objects	Fractures, unspecified
7	Standing, squatting and bending to erect new fence and have developed sore feet	Stepping, kneeling, or sitting on objects	Trauma to joints and ligaments, unspecified
8	Walking off the verge onto the road and left foot slipped off the kerb twisting left knee	Stepping, kneeling, or sitting on objects	Trauma to joints and ligaments, unspecified

Rolling Lost Time Injury Frequency Rate (Internal WHS SkyTrust reporting data)

Rolling injury frequency rate over a 12 month or greater period is a common monitoring for performance of WHS and Return to Work performance. It continues over financial and calendar years rather than starting from zero so that longer term trends can be observed and appropriate action taken to address upward trends and/or seasonal spikes in injuries..

The rolling LTIFR, outlined with a solid blue line in Figure 1 from internal incident report data, provides analysis of the average LTIFR over the last 12 months.

Figure 1: Rolling LTIFR over 12 months

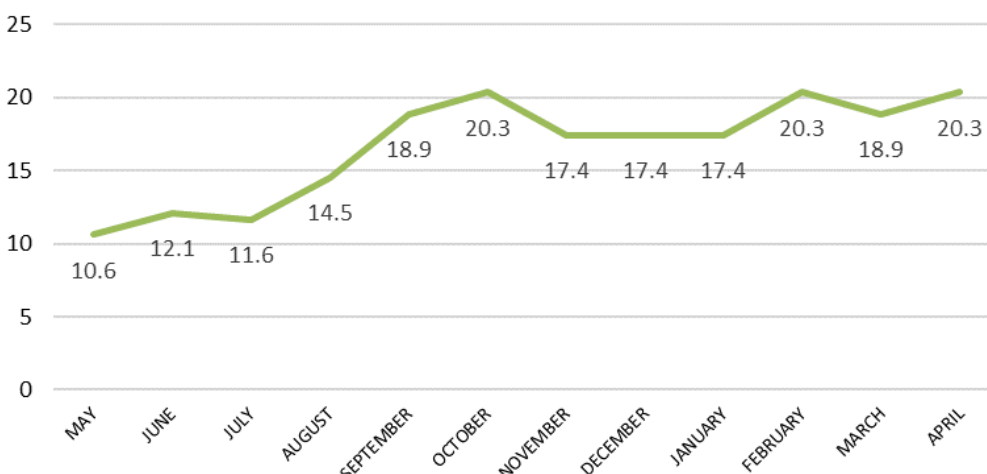


The current 12 month rolling LTIFR for the City of Marion is **14.7** which represents a **218%** increase over the previous 12 months.

Rolling Total Recordable Incident Frequency Rate (Internal WHS SkyTrust reporting data)

Total Recordable Incidents include fatalities, LTI's and incidents resulting in the employee receiving medical treatment and/or is certified as only fit to undertake suitable duties. The Rolling Total Recordable Incident Frequency Rate (TRIFR), outlined with a solid green line in Figure 2 from internal incident report data, provides analysis of the average TRIFR over the last 12 months.

Figure 2: Rolling TRIFR over 12 months

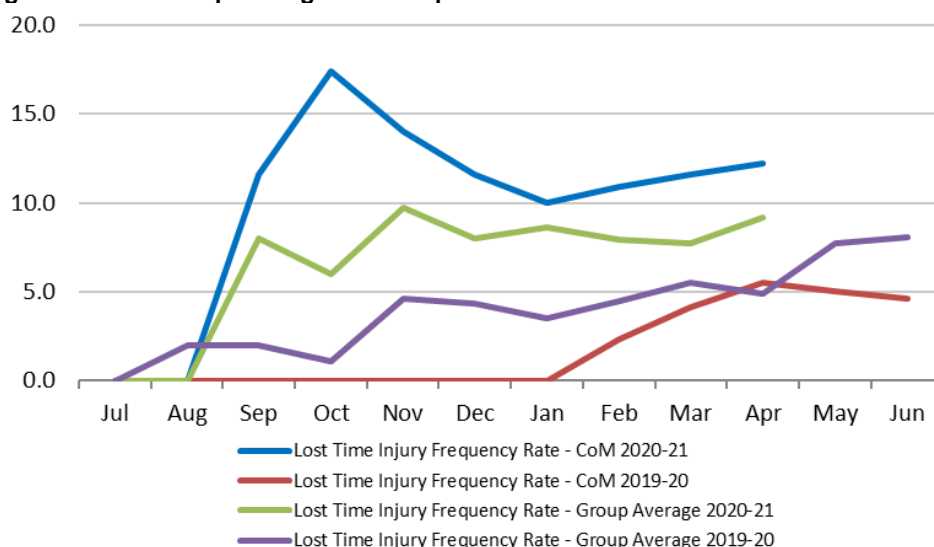


The current 12 month rolling TRIFR for the City of Marion is **20.3** which represents a **92%** increase over the previous 12 months.

Lost Time Injury Frequency Rate (LGAWCS Claims Data)

Lost Time Injury Frequency Rate (LTIFR), is an industry standard tool for measuring LTI's within a given reporting period which enables comparison to other organisations. Council's LTIFR is outlined in Figure 3, from the LGA's Member Portal data once claims have been determined and can be measured and monitored against our industry counterparts being the Group A Councils (1GaC).

Figure 3: LTIFR compared against Group A Councils

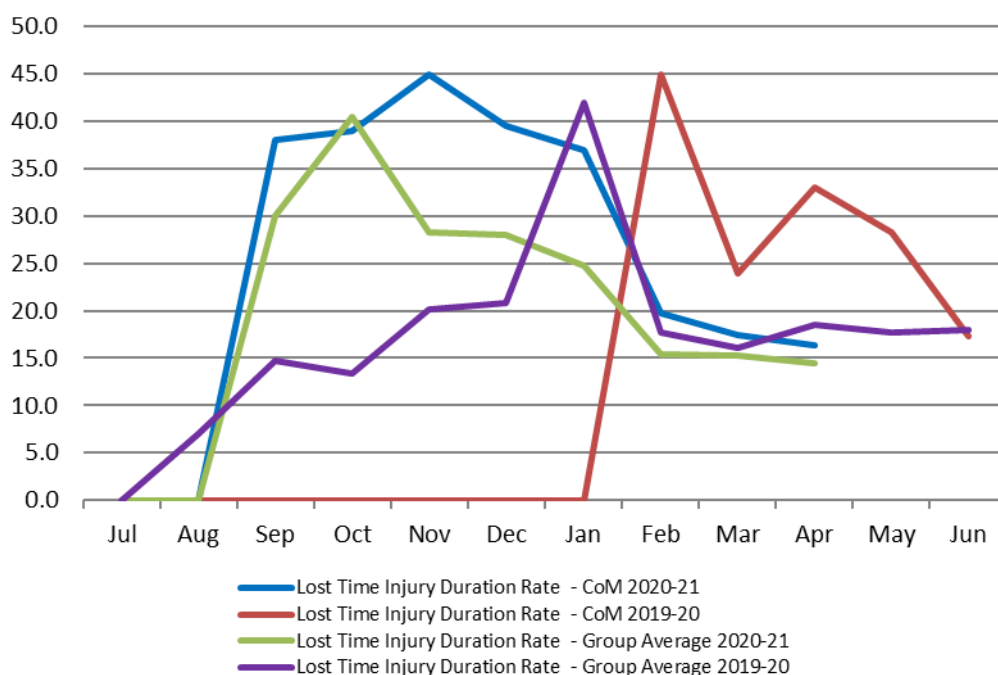


The current LTIFR for the City of Marion (represented in blue) is **12.2**, compared to GaCs recording **9.2** with seven claims being accepted to date this year and one yet to be determined. Note, there are an additional 4 claims lodged that are under investigation.

Lost Time Injury Duration Rate (LGAWCS Claims Data)

The Lost Time Injury Duration Rate (LTIDR), is an industry standard tool for measuring the average days lost from LTI's within a reporting period to enable comparison to other organisations. Council's LTIDR is outlined in Figure 4, data is sourced from the LGA's Member Portal once claims have been determined and can be measured and monitored against our industry counterparts being the GaC.

Figure 4: LTIDR compared against Group A Councils



The current LTIDR for the City of Marion (represented in blue) is **16.4**, compared to GaCs recording **14.5** with with seven claims being accepted to date this year and one yet to be determined.

1 GaC are metropolitan councils with more than 300 staff (Marion, Adelaide, Charles Sturt, Onkaparinga, Playford, Port Adelaide Enfield, Salisbury and Tee Tree Gully).

Minutes of the LGA Ordinary General Meeting held on 30 April 2021

Originating Officer	Governance Officer - Angela Porter
Corporate Manager	Manager Corporate Governance - Kate McKenzie
General Manager	General Manager City Services - Tony Lines
Report Reference	GC210525R18

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REPORT OBJECTIVE

The purpose of this report is to provide Council with a copy of the draft minutes from the recent Local Government Association (LGA) Ordinary General Meeting held on 30 April 2021.

EXECUTIVE SUMMARY

The 2021 LGA Ordinary General Meeting was held at the National Wine Centre of Australia on Friday, 30 April 2021. The Mayor and the Manager Corporate Governance attended the meeting.

The agenda and papers for the meeting are available on the LGA website via the following link:
[LGA OGM Agendas and Papers - 30 April 2021](#)

A copy of the draft minutes is included as Attachment 1.

RECOMMENDATION

That Council:

- 1. Notes the minutes of the LGA Ordinary General Meeting held on 30 April 2021.**

DISCUSSION

A list of items discussed is as follows:

President's Address

5. Minutes of Previous Meeting

- 5.1 Minutes of the meeting held on 29 October 2020 - *Carried*
- 5.2 Resolutions and Actions from Previous Meetings - *Carried*

6. LGA Business

- 6.1 LGA Member Services Update - *Carried*
- 6.2 LGA Advocacy Update - *Carried*
- 6.3 LGA Strategic Plan 2021-2025 - *Carried*
- 6.4 LGA Climate Commitment Action Plan - *Carried*

7. Recommendation Reports from the SAROC Committee

Nil.

8. Recommendation Reports from the GAROC Committee

- 8.1 COVID-19 Response (Salisbury) - *Carried*
- 8.2 Damage to Infrastructure caused by Developers and Builders (Tea Tree Gully) - *Carried*

8.3 Electric Vehicles Fleet Incentives (Campbelltown) - *Carried*

8.4 Seeking a comprehensive State Government review of mandatory statutory rebates and exemptions from payment of local government rates (Adelaide) - *Carried*

9. Recommendation Reports from the LGA Board of Directors

Nil.

Attachment

#	Attachment
1	Attachment 1 - LGA Ordinary General Meeting Draft Minutes - 30 April 2021

Draft

Draft Minutes of the LGA Ordinary General Meeting held on Friday 30 April 2021 at 11.00am at the National Wine Centre of Australia, Corner Botanic and Hackney Roads, Adelaide

1. Open & Welcome

The President opened the meeting at 11:08am and welcomed members and staff.

Present:

President	Mayor Angela Evans
Chief Executive Officer	Matt Pinnegar
Executive Director Public Affairs	Lisa Teburea
Records Management & Projects Coordinator (Minutes)	Astrid Crago
Executive Assistant to the CEO & President (E-voting)	Ashlea Lyall
Human Resources and Administration Coordinator (E-voting)	Sarah Ryan

Member Councils (voting delegates):

City of Adelaide	The Flinders Ranges Council
Adelaide Hills Council	District Council of Franklin Harbour
Adelaide Plains Council	Town of Gawler
Alexandrina Council	District Council of Grant
The Barossa Council	Regional Council of Goyder
Berri Barmerra Council	City of Holdfast Bay
City of Burnside	Kangaroo Island Council
Campbelltown City Council	District Council of Karoonda East Murray
City of Charles Sturt	District Council of Kimba
Clare & Gilbert Valleys Council	Kingston District Council
Coorong District Council	Light Regional Council
Copper Coast Council	District Council of Lower Eyre Peninsula
District Council of Coober Pedy	District Council of Loxton Waikerie
District Council of Elliston	City of Marion

Draft

City of Onkaparinga
District Council of Orroroo/Carrieton
City of Playford
City of Port Adelaide Enfield
City of Port Lincoln
Port Pirie Regional Council
City of Prospect
Renmark Paringa Council
District Council of Robe
City of Salisbury
Southern Mallee District Council
District Council of Streaky Bay

Tatiara District Council
City of Tea Tree Gully
City of Unley
City of Victor Harbor
Wakefield Regional Council
Town of Walkerville
Wattle Range Council
City of West Torrens
City of Whyalla
Wudinna District Council
District Council of Yankalilla
Yorke Peninsula Council

2. Apologies

Barunga West Council
District Council of Ceduna
District Council of Cleve
District Council of Peterborough

Port Augusta City Council
Municipal Council of Roxby Downs
District Council of Tumby Bay

3. Notices & Arrangements

The Executive Director Public Affairs outlined the notices and arrangements for the meeting.

4. President's Address

The President provided a verbal report. A copy of the report is attached to these minutes.

5. Minutes of Previous Meeting

5.1 Minutes of the meeting held on 29 October 2020

Moved Berri Barmera Seconded Kimba that the Ordinary General Meeting confirms the minutes of the Annual General Meeting held on 29 October 2020 as a true and accurate record of the proceedings held.

Carried

Draft

5.2 Resolutions and Actions from Previous Meetings

Moved Whyalla Seconded Campbelltown that the Ordinary General Meeting notes progress with resolutions resulting from the Annual General Meeting of 29 October 2020 and outstanding resolutions from earlier general meetings.

Carried

6. LGA Business

6.1 LGA Member Services Update

Moved Kangaroo Island Seconded Adelaide Plains that the Ordinary General Meeting notes the report.

Carried

6.2 LGA Advocacy Update

Moved Salisbury Seconded Victor Harbor that the Ordinary General Meeting notes the report.

Carried

6.3 LGA Strategic Plan 2021-2025

Moved Naracoorte Lucindale Seconded Port Lincoln that the Ordinary General Meeting notes the LGA Strategic Plan 2021-2025 adopted by the LGA Board of Directors on 18 March 2021 following consultation with member councils.

Carried

6.4 LGA Climate Commitment Action Plan

Moved Alexandrina Seconded Light that the Ordinary General Meeting:

1. notes the LGA Climate Commitment Action Plan adopted by the Board of Directors on 18 March 2021, which outlines 24 actions for the LGA to implement in its own operations; and
2. notes that the LGA Climate Commitment Action Plan will be reviewed annually and that members will receive an annual progress report at an LGA General Meeting.

Carried

7. Recommendation Reports from the SAROC Committee

Nil.

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8. Recommendation Reports from the GAROC Committee

8.1 COVID-19 Response (Salisbury)

Moved Salisbury Seconded Tea Tree Gully that the Ordinary General Meeting requests the LGA to seek direct local government input to any review that is undertaken into the State's response to the COVID-19 emergency with a view to playing a stronger partnership role in any future state-wide emergency.

Carried

8.2 Damage to Infrastructure caused by Developers and Builders (Tea Tree Gully)

Moved Tea Tree Gully Seconded Prospect that the Ordinary General Meeting:

- a. calls on the Minister for Planning and Local Government, Hon Vickie Chapman MP to work with the local government sector to investigate and implement an effective solution to the long-standing problem of councils and their ratepayers being left out of pocket when public infrastructure is damaged during private construction projects; and
- b. calls on the Local Government Association to seek to undertake further collaborative discussions with the various public utilities and/or their agents to improve the quality and timeliness of reinstatement works to any damaged local government infrastructure in the course of carrying out their works.

Carried

8.3 Electric Vehicles Fleet Incentives (Campbelltown)

Moved Campbelltown Seconded Adelaide Hills:

1. that the Ordinary General Meeting requests the LGA to lobby the Federal Government to remove the luxury vehicle tax on electric vehicles and to introduce incentives for local vehicle manufacturing to create local industries to change the Internal combustion fleet to an electric fleet based on renewable, locally produced power; and
2. that the Ordinary General Meeting requests the LGA to lobby the State Government to assist councils convert to an electric vehicle fleet by providing incentives.

Carried

8.4 Seeking a comprehensive State Government review of mandatory statutory rebates and exemptions from payment of local government rates (Adelaide)

Moved Adelaide Seconded Mount Barker that the Ordinary General Meeting:

1. calls for the State Government to undertake a comprehensive review of statutory rate rebates and exemptions;
2. requests that the LGA urgently progresses the key action in the LGA Advocacy Plan for 2019-2023 (Financial Sustainability theme) that the LGA work with interested councils to undertake analysis and prepare an issues

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paper to inform and advocate for a review of the mandatory rate rebates that councils are compelled to provide; and

3. requests that following preparation of the issues paper and consultation with interested councils, the LGA seeks to engage an appropriate economic advisory consultant to prepare a report for government advocating for changes to statutory rate rebates and exemptions in SA.

Amendment:

Moved Salisbury Seconded Gawler that the Ordinary General Meeting:

1. calls for the State Government to undertake a comprehensive review of statutory rate rebates and exemptions where negotiated agreements exist between councils and State Government and other relevant entities for payments of monies in lieu of council rates, and including legislatively mandated rebates such as community housing;
2. requests that the LGA urgently progresses the key action in the LGA Advocacy Plan for 2019-2023 (Financial Sustainability theme) that the LGA work with affected councils to undertake analysis and prepare an issues paper to inform and advocate for a review of the mandatory rate rebates that councils are compelled to provide; and
3. requests that following preparation of the issues paper and consultation with affected councils, the LGA seeks to engage an appropriate economic advisory consultant to undertake an assessment of the support in subsidies and exemptions that councils receive from state and federal governments, and to prepare a separate report for government to be used by the LGA for advocating for changes to statutory rate rebates and exemptions in SA in those cases where negotiated agreements exist between councils and relevant entities for payments of monies in lieu of council rates.

The Amendment was put and **Lost**

The Main motion was put and **Carried**

9. Recommendation Reports from the LGA Board of Directors

Nil.

10. Next Meeting

An Annual General meeting will be held on Friday 29 October 2021 at a venue to be confirmed.

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12. Close

The meeting was declared closed at 11.52pm.

Minutes confirmed

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Chairperson

Date

2021 LGA President's Ordinary General Meeting Report

It is my pleasure to present the President's Report to the 2021 LGA Ordinary General Meeting.

The past six months have once again highlighted the importance of partnerships, and what we can achieve by working together and with our partners in government.

The LGA spent much of last year advocating for stimulus funding for local government, that would support councils to invest in infrastructure and create local jobs.

We specifically asked for this funding in our 2020 Pre-State Budget submission, and were thrilled when the Government announced its \$100 million Local Government Infrastructure Partnership Program.

The funding allocations were announced last month, with 57 councils sharing in almost \$107 million.

Importantly, this will be leveraged by matching council funding, as well as federal contributions, supporting projects worth almost \$300 million.

This is a fantastic outcome, and I want to acknowledge the Premier, Treasurer and our State Government for partnering with us on this program.

The LGA has requested a second round of funding in this year's Budget, so we can deliver even more projects and more jobs for our communities.

To help councils develop their funding applications, the LGA partnered with the Local Government Finance Authority, LG Professionals SA, LGA Procurement and Norman Waterhouse Lawyers to create a new Shovel Ready program.

Thanks to funding assistance from SAROC and GAROC, this program will continue throughout 2021, providing councils with practical advice and support to help deliver their projects in a challenging market with challenging time frames.

Emergency management is another area where we have benefitted by working together, and with our partners in government.

The Local Government Functional Support Group continues to provide support and coordination to councils, and connection with state emergency agencies.

It's been great to see councils supporting the LGFSG with staff and resources, as well as each other during emergencies.

The Council Ready program will conclude in June, and this has been a massive success, with all 68 of our State's councils engaging in the program to develop fit for purpose emergency management plans.

This program wouldn't have been possible without state and federal funding, as well as support from the LGA Mutual Liability Scheme.

Local government reform is another area where the LGA is working closely with its members as well as the State Parliament.

The Local Government Review Bill is currently before the Legislative Council, and we're hoping it will finally pass both Houses when Parliament resumes in the next few weeks.

Over recent months the LGA has worked with all parties to make sure that amendments to the Bill are sensible, evidence-based, and in the best interests of our communities.

In particular, we've been able to advocate for an amendment in the legislative council that will allow councils to have more than 12 members, and more than 13 if supported by their community through a representation review.

This is an excellent outcome for larger metropolitan councils, and I would like to thank the Opposition and cross-bench for their support.

Importantly, the Bill will establish a much better system for councils to deal with member conduct, and help protect both council members and staff from inappropriate behaviour.

The LGA has already started work on the implementation process, developing a comprehensive work plan outlining how it will support its members.

This will be a significant piece of work, and the LGA has already identified more than 150 different outputs that will be required. We will all need to work together to ensure we realise the benefits of the reform program.

The past six months have also seen the final rollout of our State's new Planning and Design Code.

Strong advocacy from the LGA and councils led to almost all existing contributory items that were included in council Development Plans being given better protection in the final Code.

This was a big win for our communities, and I would like to thank our Minister the Hon Vickie Chapman MP for listening to and responding to our concerns.

The LGA has been monitoring the rollout, and we are committed to working with members and the Government to quickly address any issues the new system presents.

Climate change is an ongoing area of focus, and the LGA is working with councils and the Government as part of the solution.

The LGA recently partnered with Green Adelaide and the Department for Environment and Water to provide central coordination for the Regional Climate Partnerships program.

This included appointing two new coordinators, who are working with these Regional Climate Partnerships to support the delivery of effective on-ground climate adaptation and mitigation actions.

The LGA has also developed a Climate Action Plan, which outlines what it is doing and will do to reduce own emissions, and provide leadership to the sector and community.

This Plan reinforces our commitment as an Association to real action and tangible solutions to address the impacts of climate change.

Reconciliation with our First Nations people is another area where councils are increasingly playing an important role, and the LGA is supporting these efforts through a new Local Government Reconciliation Industry Network Group.

A joint initiative with Reconciliation SA, this group is bringing together council leaders to build relationships and networks, and develop and support shared reconciliation initiatives.

Libraries funding is a crucial state/local government partnership, and the LGA has been working to negotiate a new agreement.

Over the past twelve months, we have seen time and time again how important libraries are, and how they are valued by our communities.

Discussions with the Government are ongoing, but we have made it clear that we will not be signing any agreement that reduces funding for councils and diminishes local library services.

Libraries are the cornerstone of our communities, and continue to grow and evolve to meet local expectations and needs.

Any reduction in funding would be shortsighted, and cost our communities more than it would save.

Waste and recycling are an ongoing challenge for councils, and the recent fire at Visy showed just how precarious our State's recycling system is.

In the hours after this fire, the LGA activated the Local Government Functional Support Group to work with State agencies and impacted councils.

By working together, we were able to ensure continuity of services for our communities and maintain public confidence in the recycling process.

However, it highlighted the need to increase our State's capacity for local processing and recycling, and for ongoing investment by all levels of government to support innovation in the waste sector.

As a sector we are taking greater control of the recycling process, and five metropolitan councils are working in partnerships to build two new Material Recovery Facilities, which should hopefully be operational later this year.

We are also advocating for more assistance from the State Government, through funding collected through the Solid Waste Levy and sitting in the Green Industry Fund.

There's more than \$100 million sitting in this fund, and this should be made available to support innovation in our sector, and help drive down waste and recycling costs for our ratepayers.

We've asked for this support through our Pre-State Budget Submission, which also includes requests for better funding partnerships in the areas of coastal protection, jetties, and stormwater management.

Another opportunity identified in this submission is a new state/local government public health and wellbeing partnership

The COVID-19 pandemic has highlighted the importance of our role as local public health authorities.

However, it also placed additional pressure on councils in the public health and wellbeing spheres.

A state/local government public health and wellbeing partnership would support better collaboration between councils and the State Government, and develop and support the capacity of councils to undertake their full range of public health and health promotion functions required under the Public Health Act.

We're expecting the State Budget will be handed down in June, and will continue to advocate for these funding priorities in the lead up until then.

Federally, our number one priority is the extension of supplementary road funding for South Australia.

Our State has 11% of the nation's local roads, and 7% of its population, but we only get 5.5% of local roads funding through Financial Assistance Grants.

Supplementary road funding addresses this inequity, but it will run out in June this year.

With the support of ALGA – as well as our member councils – we have been pushing for an extension to this funding program.

The Federal Budget will be handed down by the Treasurer next month, and I'm hopeful we will be able to share some positive news with all of you then.

Thank you for your ongoing support, for the LGA and for each other.

On our own, we can do great things for our communities, but working together, and with our partners in Government, we can do so much more.

We have a challenging year ahead of us, including the implementation of the local government reform program.

These are the biggest changes our sector has seen in more than twenty years, but the LGA is excited to work with you and your councils to deliver long lasting benefits for our communities.

Thank you.

Questions Taken on Notice Register

Originating Officer Governance Officer - Angela Porter

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager General Manager City Services - Tony Lines

Report Reference GC210525R19

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REPORT OBJECTIVE

To receive and note the information contained within the *Questions Taken on Notice Register* provided in Attachment 1.

EXECUTIVE SUMMARY

At the 8 May 2018 General Council meeting Council resolved that (GC080518M01):

Questions without Notice that were not answered at the same meeting will be entered into a register. This register will be tabled as an information report at the following meeting.

Under Regulation 9 of the Local Government (Procedures at Meetings) Regulations 2013 (The Regulations):

- (3) A member may ask a question without notice at a meeting.
- (4) The presiding member may allow the reply to a question without notice to be given at the next meeting.
- (5) A question without notice and the reply will not be entered in the minutes of the relevant meeting unless the members present at the meeting resolve that an entry should be made.

RECOMMENDATION

That Council:

- 1. Notes the report 'Questions Taken on Notice Register'.**

Attachment

#	Attachment
1	GC210525 - QON Register

Questions Taken on Notice Register



Report Reference	Meeting Date	Councillor	Responsible Officer	Question taken on notice during the meeting	Response
GC210511R10 – SA Water Acquisition of Land at Hallett Cove	11 May 2021	Cr Ian Crossland	Manager City Property – Thuyen Vi-Alternetti	When was the monies paid to the court?	The funds were paid into the suitors' Fund on 2 July 2020.
GC210511R12 – Red House Group - Renewal of 3 year Gallery Management Services	11 May 2021	Cr Ian Crossland	Unit Manager Cultural Facilities - Tyson Brown Manager City Property – Thuyen Vi-Alternetti	If the Gallery determined to drop one week day of operations, what would the impact be on the financial increase?	The option of reducing one week day of operations was explored during negotiations phase between Council and RHG. It was determined that RHG would still require staffing for the week days during the full working week to enable staff the appropriate hours to prepare the gallery for exhibition, manage shop stock, undertake graphic design and perform administrative tasks during. Reducing one week day of operations at the Gallery would not result in a reduction in the subsidy and would likely negatively impact income received from shop stock sales.
GC210511R14 – Marion Outdoor Pool - Review 2020/21 Season and Fee Reduction	11 May 2021	Cr Jason Veliskou	Unit Manager Cultural Facilities – Tyson Brown Manager City Property – Thuyen Vi-Alternetti	285 CoM residents had the discount. What was the number that didn't and what is the percentage?	<p>The 25% discount was applied to the following memberships in both 19/20 and 20/21 seasons to all City of Marion residents:</p> <ul style="list-style-type: none"> • 10 visit pass + concession • 30 visit pass + concession • Season pass + concession • Family season pass • Aqua aerobics 10 pass + concession <p>The rebate provided to City of Marion residents and businesses for the above memberships made up 43% (19/20) and 49% (20/21) of total membership sales. The total rebate value was \$5,307.05 (19/20) and \$6,264.95 (20/21).</p>

WORKSHOP / PRESENTATION ITEMS - Nil

MOTIONS WITH NOTICE

Rescission Motion - City Limits Magazine

Elected Member Councillor Joseph Masika

Report Reference: GC210525M01

Confidential Report ☐

Motion:

That Council:

1. Rescinds the following resolution of Council relating to City Limits Magazine made on 8 December 2020 (City Limits magazine - Report Reference: GC201208R11):

That Council:

1. *Publishes a 12-page City Limits community magazine six times a year from February 2021.*
2. *Publishes a Mayoral column each edition of the magazine.*
3. *Discontinues publishing Councillor columns but incorporates comments, where possible, into news stories.*
4. *A draft Publications Policy and a draft City Limits Publications Policy be brought to Council early 2021 for consideration.*

And

2. Resolves the following:

That Council:

1. Publishes City Limits community magazine six times a year – three editions of 12 pages and three editions of 16 pages.
2. Publishes a Mayoral column (maximum 200 words) each edition of the magazine.
3. Publishes Councillor columns three times a year (February, August and December) in the 16-page edition of City Limits.
4. Each Councillor will receive 200 words per column or 400 words per Ward.
5. Amend the draft City Limits Policy to reflect these changes.

Supporting Information:

Nil

Response Received From: Craig Clarke - Unit Manager Communications

Corporate Manager Acting Manager Customer Experience - Vicky Travers

General Manager Acting General Manager Corporate Services - Ray Barnwell

Staff Comments:

A 12-page edition of City Limits is currently delivered to households six times a year so as to increase

the amount of local news and information sent to the community. Elected Members resolved (GC201208R11) to discontinue Councillor columns but incorporate comments into stories where possible. The Mayoral column would continue each edition as per the previous resolution.

Should Council wish to support the motion, Elected Member columns can easily be returned to City Limits three times a year. The columns would take up just under three pages (with each member receiving 100 words) and four pages if Council decided to revert back to the previous arrangement of 200 words per Member.

Regardless of which approach is adopted, it is recommended that the number of pages is increased from 12 to 16 for the editions that contain EM columns otherwise there will be little space for news. In printing of publications, we're locked in to increases by multiples of four pages.

The cost for the increase from 12 to 16 pages three times a year is an additional \$3400 per year (excluding GST), which can be absorbed in the operational budget of the Communications Unit.

Verbatim comments from community focus groups held last year about the new-look City Limits are included as *Attachment A*.

ATTACHMENTS:

#	Attachment
1	Attachment A City Limits focus groups community feedback

Feedback summary

Community Leadership session 1 – Wednesday 23 September 3pm

General Community Focus Group session 1 – Monday 28 September 6pm

General Community Focus Group session 2 – Tuesday 29 September 2pm

Email feedback from Youth Advisory Committee

**3 sessions were offered via telephone inviting residents to one of two sessions.
Email feedback was also invited from our Youth Advisory Committee**

We heard from the following suburbs:

Hallett Cove, Marion. Oaklands Park, Glenelg, Seaview Downs, Morphettville

We heard from people in the 20year age bracket and also people between 50 and 70 but not from anyone in the 30 or 40 year age group.

Feedback on current City Limits and what do you like/don't like about the magazine?

Positive

- MCC pages layout of events pages looks as good as good publications
- My partner would not read the city limits, he would put it in the recycling. I'd like to know what's happening in the community
- I am quote happy with the name of it, why change it I think it's a good name
- Budget breakdown image was fantastic – more infographic to break down complex information – present it differently
- I like what I saw, available on digital – a couple of things

Negative

- The concept of telling people over and over again, its all good to have the focus over the 9 areas our state is focussed on. For someone who's not high tech, coming from a community space, I am wondering whether this is really engaging with our community?
- We are strongly placed to be a model community, I wonder whether the word City really represents what the city.
- Members comments are not an attractive page – perhaps if there is a story about something then refer to your ward member – these pages are informative but not very attractive.

Ideas/suggestions

- Elected member columns – we may not need to hear an update from EMs every single edition, maybe maintain 3 time a year similar to now even if we increase our editions
- Their comments have to be newsworthy – to be honest I turn through those pages and if you are doing 12 pages, we can condense this material and reduce the pages of EM content
- Why you use the word 'limits'
- Use dot points for the text heavy information like members columns to reduce the space
- Marion should really be pushing the huge extent of parks and reserves that are around – how many places can you walk to 5 major parks, Glenthorne and the fact Marion Council is putting money into BMX and Soccer – we tend to put ourselves in silos – broaden the focus across boundaries.
- Collaborate with other councils to share across boundaries stories and events, parks and recreation and project.

General comments

- You use this to communicate your community
- I like change I like things changing all the time, but a lot of people, if this is what they are used to, will the change mean they will think it means
- If something is interesting and new
- Could be a combined effort between 3 councils and they held this at different council areas

Feedback summary

Community Leadership session 1 – Wednesday 23 September 3pm

General Community Focus Group session 1 – Monday 28 September 6pm

General Community Focus Group session 2 – Tuesday 29 September 2pm

Email feedback from Youth Advisory Committee

How many times a year would you like to receive it?

The general sentiment here was to increase editions in lieu of Messenger being printed, however some good ideas were presented about the mix of digital editions being more frequent

- I think it is important council presents something on a monthly basis – a lot of older people in the community relied on the Messenger for their local information.
- You must increase frequency
- What is the driver for frequency to be increased? Do you think it's because the messenger – its more about community
- When I thought about City Limits, I thought it was a quarterly publication, you hear from Council about your rates – I had in my mind that is how it is
- If you print at the beginning of the month and drop the Jan edition you could have 11
- Option 3 – no EM column
- Move the publication to 6 times a year
- 5-6 editions
- Its an attractive magazine with a lot of different information in it – I think of a different council and this publication is ahead of that.
- 3 times a year is not enough, with the newspaper gone now it is our main source of information.
- It would be front page more often if there was
- Culling a little
- Newsletter and then quarterly magazine - Then you get your community newsletter, notices, businesses and local news, then the magazine is more story based
- preference at least 4 quarterly
- This is filling the hole from the Messenger so it's important
- Digital publication that has more information and detail, but then the physical printing document

Feedback summary

Community Leadership session 1 – Wednesday 23 September 3pm

General Community Focus Group session 1 – Monday 28 September 6pm

General Community Focus Group session 2 – Tuesday 29 September 2pm

Email feedback from Youth Advisory Committee

What format would you like to receive it in? (Digital, print, mixture.)

All focus groups covered the benefits of both digital and print, however generally people were not in favour of digital only as they value the printed magazine.

Positive towards print

- Older people are tech phobic – we must also include the 4,000 copies in our venues and old age homes in our district
- I like it in the print format – the people in our volunteering group thought the quality of paper and magazine is great, if you get it in hard copy, you will read it. If you get it on a screen, you will skip it and scan it.
- I'd prefer it hard copy - I'd like to subscribe via email and get it digitally than not get it at all (if not distributed to house).

Positive towards digital

- I'm interested in digital aspect – people my age would be more interested in it on a tablet and to be honest, every couple of months would be great
- The only challenge I think is about how we engage the younger people in digital editions. I am subscribed to a few magazines, and I look forward to them, it would be good to have people waiting for the publication/information
- I think the website – you can subscribe to an email
- Have website more accessible so when it comes out – you have to want to find it
- I like mixed digital and print.
- Digital magazine could link from social media back to the ward members stories

Ideas/suggestion

- If I was reading this digitally, I could click through to my members comments in my ward
- There is 4 pages on councillors
- Maybe that could be reduced – I've always wondered, I probably don't read what the councillors say. I tend to look at name of contact details and that's it
- Maybe all these four pages in one.
- I'd watch a video of my councillor – printed on media in magazine and link to their video
- One councillor per ward
- Length of magazine is currently good
- Option 2 or 3
- Mayor at front of page is good, in robe makes sense.
- EMs need a place to have a say and if it was dispersed through the magazine would work better
- Would dispersing it stop the flow of the magazine?
- Maybe reducing the EM content, rather than moving it around the magazine
- What about a quote that shows which Ward Member is responsible for the project or story
- How members can have more local reporters

Feedback summary

Community Leadership session 1 – Wednesday 23 September 3pm

General Community Focus Group session 1 – Monday 28 September 6pm

General Community Focus Group session 2 – Tuesday 29 September 2pm

Email feedback from Youth Advisory Committee

What type of content would you like to see in the magazine?

People spoke about more opportunity for community listings and events of what's happening in the City. People appreciated the human based stories and promotion of local businesses.

Some ideas that came up included the opportunity to have some interactivity where community can get involved, by submitting ideas or content.

Feedback about stories

- For me, I would love to hear inspiring human-interest stories, young people. Businesses and a mix of everything and have everything for each age group
- If you get children involved, you will get your adults involved and then the children will continue to read this in future.
- I'd also like to see more focus on community issues and sporting groups in our district
- More information to diverse topics
- More youth centric content – have you spoken to the youth group?
- Make sure that you can service most needs
- Allow notifications when a story is dropped and good photography
- I like to see articles about what's going on or what's coming up, eg Sturt creek railway – what's going on to explain why we were doing it.
- Like stories about the 'people' in the city of Marion, this is the only place you get it
- More room for business – you could talk more about all the community groups, societies, choirs, lions clubs to stimulate peoples thoughts about other activities in the city.
- Coast to vines trails, all the amazing trails that are in the City and you could tie in historical
- Could have a small article about the area of interest and then you can provide a link to more information if you wanted it.
- Signs on Oaklands Wetlands etc, the tone is written from the ducks perspective - Use your articles as an educational tool
- Hoarding is a massive community problem and are accumulating stuff, with advertising, if there are major issues in our community – such as mental wellbeing in CoVid – connecting people to services and support
- Marion Community Forum has list of agencies that could be compiled into the magazine
- Magazines like this shouldn't have one full page – it should be reduced, smaller stories, art and counselling, employment training for the area – multicultural language information for people with ESL – doing more in this space

Feedback about community information and events

- I'd like to know what's going on events, arts and culture
- We would like to hear more about other neighbourhood centres about other community areas as well
- Youth centric around art and culture, Adelaide film festival – activities around youth collective committee. Not a lot of people follow City of Marion Facebook group.
- How amazing Cove Civic Centre promotes events – puzzles and crosswords to be included, competition submitting to encourage paintings and stories from writers.
- Community who's who for clubs – with a note underneath is and listing for community associations and an information page
- Boring bits like reading Elected Member comments, you skip past that.
- I think EM columns are interesting
- Reliability of distribution is important
- To be able to put little snippets from community groups
- How do I find out more about what's happening and local news and I support local, so I would like to know things that are happening?

Feedback summary

Community Leadership session 1 – Wednesday 23 September 3pm

General Community Focus Group session 1 – Monday 28 September 6pm

General Community Focus Group session 2 – Tuesday 29 September 2pm

Email feedback from Youth Advisory Committee

- New local business
- I think MCC pages once covid is over, the gallery is good.
- Interactivity and explanation of the why
- Lions club hat – I'd like to see more info about events that are coming up, eg Australia Day breakfast and those sort of stories.
- Smaller everyday stories, almost a story from each suburb, get residents to volunteer the stories. What's going on in the street?
- Community stories, less longer stories
- Make the stories shorter, more local stories
- Could have 3 people in their suburb to submit stories to get on the ground stories from community to submit them
- Community submit stories
- Current MCC article is an area that can be activated and talk about that asset

If we could use advertising would you support this, if it would offset cost?

Overall people could see some benefit in the advertising but were sensitive to the amount and type.

People would encourage small local business promotion and also stories about businesses that therefore promoted them.

- If you compare readers digest the advertising – too much
- Too much advertising gets people to drop out of receiving the publication
- We could tell a story to provide advertising – e.g. tell the story about the business which generates revenue without looking like its advertisement
- Local fish and chip shops and businesses could use this as a platform to advertise
- Small advertisement corner of pages, not big pages, but marketing local business then they can advertise around that business. IT creates a wholesome story about the business
- Instead of 2 pages of EM updates have a smaller information page of members updates, but more promotion to their site for more information.
- Lists work really well '8 things to do with your family'
- Health and wellbeing articles, story first and promotion of event second
- Would be good to make it sustainable
- Why wouldn't you want to advertise to something that is going to 43,000 people?
- Wouldn't want to have a lot of advertising probably
- If someone is wanting to help the community with a skill would this be advertising?
- people see this as a privilege to have something advertised in here - wouldn't go for anything bigger than a ¼ page
- I think one of the nice things about it is that it doesn't currently have advertising, however I wouldn't be
- Add to relevant stories – then this could add business.
- Its nice to read something that isn't all about ads.
- Advertising on local would be a good idea, little local shops
- Non commercial – I am not keen on advertising, who do you allow McDonalds.
- If you allow advertising it takes up more space.
- Council could pay to be in the Messenger
- How many little restaurants there are now in City of Marion here
- Article about restaurants
- Something about new businesses

Feedback summary

Community Leadership session 1 – Wednesday 23 September 3pm

General Community Focus Group session 1 – Monday 28 September 6pm

General Community Focus Group session 2 – Tuesday 29 September 2pm

Email feedback from Youth Advisory Committee

What publications/media do you follow? When do you do your reading?

- New Yorker opinion pieces and life stories – digital
- Before work and after works I would read online, I do subscribe to Adelaide Now notifications as part of my job
- I don't read a physical paper unless I am in café, I read In Daily on the internet only on my phone. I don't have any computers that I use.
- I watch TV news but I don't subscribe to newspapers
- I read when I travel, I read my smartphone all the time as a retired person and I get my news through various methods through Facebook and Instagram and google news feed
- If you compare readers digest the advertising – too much
- If people are looking for human stories, hosted in one location a regular theme it could be content for social media, bit more on demand and current information sporting groups and monthly to push more information
- Opportunity for two-way interactivity you don't want a pop up in every article
- If pop ups were to come up on digital
- I like seeing things like recipes, design visual and interesting format and what it is other communities can see sharing cultures and food etc with more colourful
- A group like Southern Business Connection might not look at this because it is more a community thing, rather than a business focus
- It can't be everything to everyone
- I like the opportunity to be able to create suggestions for how to Make Marion better what could improve your neighbourhood, a place for people to submit their ideas and suggestions

Outcomes/Recommendations**How many pages would you like to see the magazine?**

- Looking at type of paper your using and printing it doesn't have to be a glossy page and as far as advertising goes? People understand that council needs to reduce costs 30% a guideline for advertising as a general rule.
- Is the print and digital – has there been consideration about a blog to supplement publications so anything digital could be way more frequent.
- e-talk newsletter – we can upgrade this to make it better.
- If you are engaging a lot more people get people to rate the types of stories rate the types of stories they have as a priority.
- If the option is print and digital – has there been consideration about a blog to supplement publications so anything digital could be way more frequent.
- e-talk newsletter – we can upgrade this to make it better.
- People wanted the higher cost options, but its important to the community to the offset the costs by advertising
- Multicultural groups can help distribute the information – save a lot of money. Could be a cost analysis to see what their preference was online vs digital and you would get more readership
- Need more of a robust communication plan prior to it coming out - I wasn't aware of the E-newsletter
- I really liked the messenger and the scrutiny of councils and I miss the challenges
- Messenger – I lived on the boundary and get both messengers, people like to hear about their own community, lots of little communities
- Nighttime reading, read the paper in the morning, letterbox reading afternoon and evenings I mainly watch television and news and current affairs.
- ABC have some interesting things on there – I really enjoy going through the articles and choosing which one I like to read, being more informative
- Preference at least 4 quarterly

Feedback summary

Community Leadership session 1 – Wednesday 23 September 3pm

General Community Focus Group session 1 – Monday 28 September 6pm

General Community Focus Group session 2 – Tuesday 29 September 2pm

Email feedback from Youth Advisory Committee

- This is filling the hole from the Messenger so it's important
- Digital publication that has more information and detail, but then the physical printing document

Session Feedback

- I have spoken a lot more today than I anticipated today because of the questions you asked.
- A spend of over 100k we can't compare option as a glance, a snapshot less detail in options slide
- Happy with the way it's been run, offering different hours is good
- Maybe not on school holiday
- Getting to younger demographic
- I've enjoyed it and we have had plenty of time to say our bit, glad there wasn't a long PowerPoint

QUOTES

"The Elected Member columns, these pages are informative but not very attractive"

"If people are looking for human stories, hosted in one location a regular theme it could be content for social media, bit more on demand and current information sporting groups and monthly to push more information"

"I like the idea of community reporters"

"Non commercial – I am not keen on advertising, who do you allow McDonalds"

"This is filling the hole from the Messenger so it's important"

"It can't be everything to everyone"

"I like the opportunity to be able to create suggestions for how to Make Marion better what could improve your neighbourhood, a place for people to submit their ideas and suggestions"

Email received by community member

I think that City Limits has always been an important publication, but is more so than ever now that the Messenger newspaper barely exists, and had been reducing its local content for the few years before its recent shift away from print.

I would like to see it produced quarterly and continue to be produced in paper as well as online forms. A reasonable proportion of the people I come across in my daily life and voluntary work do not and probably will never get their information from a computer.

I would like to see it continue to include the types of stories that it has since its inception, i.e.:

- *Reports and comments from the Mayor and each councillor*
- *Information about council projects*
- *Good news stories about activities being undertaken by the council and local community groups*
- *Profiles of local heroes and citizens of the year*
- *Contact details for local community groups and services*

I realise that it requires some investment by the City of Marion, but hope that the returns on investment, though unquantifiable, justify the investment. I see the returns as being:

- *Improved understanding in the community about council services*

Feedback summary

Community Leadership session 1 – Wednesday 23 September 3pm

General Community Focus Group session 1 – Monday 28 September 6pm

General Community Focus Group session 2 – Tuesday 29 September 2pm

Email feedback from Youth Advisory Committee

- *Improved understanding in the community about who their elected local representatives are and what they do*
- *Turning the attention of readers to great things happening in their local area – **I see this as really important these days when so much of the state, national and international news is depressing, upsetting and annoying***
- *Influencing readers to feel that they are getting great value for money when they pay their council rates.*

Youth Advisory Committee feedback:

- Do you read City Limits and what do you like/don't like about the magazine?
 - I hadn't heard of the magazine until a YCC meeting
- How many times a year would you like to receive it?
 - Every 3/4 months would be good!
- What format would you like to receive it in? (Digital, print, mixture.)
 - If it was digital, it would be cool if it were in this kind of format – like reading a magazine but online:
 - I think a print one would be good if it were mailed only once a year, or if they were accessible in public areas i.e. the library in the foyer for example.
- How many pages would you like to see the magazine?
 - Around or under 30.
- What type of content would you like to see in the magazine?
 - More youth focus
 - Would be cool to have more charity content in there, i.e. like non-profit of the month or something?
 - Definitely more young people – perhaps a focus on a school initiative or a good news story?
 - I put a few more ideas under the imagine if section also.
- If we could use advertising would you support this, if it would offset cost?
 - Yes if it would offset cost – but preferably not many pages of advertising.

'Imagine if...' you were charged with this as Council, how would you communicate to residents, but also, what would you say and what would you be willing to spend? Would you like more human-interest stories, or more service-based information?

- I think a balance of both is important. Rate payers are probably looking to see where their money is going, but I think human-interest stories foster community. It's really great to get an idea of who is in your suburb, but also good to know what services are available.
- Also sorry but I'm not sure I understand the question, charged with what? Making the city limits?
- Would be really great if community could submit articles to be part of the city limits – maybe a creative writing competition, or if there is a community story they want to share or something like that.
 - Could be a review of a local restaurant or something of the like?
 - I also really enjoyed as a kid putting in a picture I drew into the advertiser
 - And you can never go wrong with a letter challenge, sudoku or word-a-find
- Also for advertising – would be great to keep it to local business!!

Please also tell us your age and suburb.

- 21, Seacombe Heights.

Do you read city limits and what do you like/don't like about the magazine?

I have read city limits a few times and I like the content but I don't like that it is in a magazine format. I feel making an online version would help more people to read it because most people just see a magazine and throw it in the bin.

Feedback summary

Community Leadership session 1 – Wednesday 23 September 3pm

General Community Focus Group session 1 – Monday 28 September 6pm

General Community Focus Group session 2 – Tuesday 29 September 2pm

Email feedback from Youth Advisory Committee

How many times a year would you like to receive it?

I think every 2 months so that everyone can know what is going on in their local council.

What format would you like it in?

I would like it to be a magazine for people that might not like technology and might not be up with the times and to also have an only version would be great so that younger- middle age people who have mobiles could read it in whatever way they like it in.

How many pages would you like to see in the magazine?

I would like to see between 20-30 pages in the magazine.

What type of content would you like to see in the magazine?

I would like to see more youth focused content in the magazine and I would also like to see like some highlights from different things and progress updates on projects that are going in the council.

If we could use advertising would you support this, if it would offset cost?

Yes I would support if it would offset costs.

‘Imagine if’

I would communicate the info to residents in many ways. I would make it easy to understand, I would make it for everyone and I would make sure that everyone would be able to be asked any question about council and they could say the answer to the question. I would say things in a straight forward way but at the same time I would also have links to an online version that would be a more in-depth report. I would be willing to spend whatever it takes to make the residents know what is going on and I think this would make the City of Marion known as one of the best informed suburbs in Australia. I would make more human-interest stories but I would also have some service-based info.

Vinnall Street Reserve - Irrigation

Elected Member Councillor Bruce Hull

Report Reference: GC210525M02

Confidential Report ☐

Motion:

That Council:

- 1. Alters the public value of the Vinnall Street reserve to 4;**
- 2. Allocates funding in the 2021/22 financial year to upgrade the irrigation system at Vinnall Street Reserve.**
- 3. Advises the residents adjacent Vinnall Street Reserve of this resolution.**

Supporting Information:

Vinnall Street Reserve is an attractive area located in Dover Gardens. This reserve was previously irrigated; residents highly value this area and would like to see the Reserve irrigated again.

Response Received From: Rebecca Deans - Open Space and Recreation Planner

Corporate Manager N/A

General Manager Acting General Manager City Development - Greg Salmon

Staff Comments:

Vinnall Street Reserve, Dover Gardens is classified as a Local level natural landscaping area. The reserve is 1,429m² with mature trees and natural ground cover.

The recently endorsed Open Space Plan considers Vinnall Street Reserve but recommends no further improvements apart from a continuance of regular maintenance.

The reserve has a current total irrigation score of 5, with a public value of 1.

Reserves are irrigated when they have a total score of 12 (or above), or a public value of 4.

Council endorsed an Irrigation Management Plan on 9 September 2014. The Plan is part of a suite of documents within Council's Environmental Management System (EMS) framework. It also aligns with the Climate Change Adaption Planning and the general requirements of the Irrigation of Public Open Space Water Licence issued by SA Water (which requires Council to be "Water Wise"). The Plan has been reviewed by Council on a number of occasions since.

While the Plan outlines Council's commitment to sustainable water usage and responsible management in relation to the irrigation of open spaces, it also identifies a number of objectives. These are to:

- Ensure compliance with government legislation, regulations and water restrictions as they arise.

- Achieve a balance between the provision of an amenity landscape that is aesthetically pleasing and meets the needs of the community and is economically and environmentally sustainable.
- Achieve a consistent approach in the provision and development of the irrigated landscape.
- Provide a clear direction and framework for irrigation and water management strategies to enable accountability in relation to water usage and financial impacts.
- Complement and integrate with existing Council strategies and plans and the General Environmental Policy.

The provision of irrigated turf areas and landscape treatments is currently guided by functional benefit, that is, the area irrigated is kept to the minimum required to meet the purpose of the reserve. This applies to all reserves. The intent of this is to encourage low maintenance and water wise landscaping (using non-native and native plants and grasses) to complement the area and the environment. This is often referred to as 'dry-landscape' treatments.

Function is related to the intended use as opposed to aesthetic purpose. Areas deemed to be functional include athletic fields, cricket ovals, winter sport areas (e.g. AFL, rugby), informal ball play/recreation areas, picnic areas, BBQ, and seating.

Council's Irrigation Decision Support Tool:

- Allows the selection of which sites are functional (as defined above) and of Public Value.
- Allows the selection of how much of each site is irrigated.
- Allows the selection of turf quality (turf quality visual assessment levels 1-4) and therefore watering frequency.
- Determines the corresponding cost of watering and maintenance.

The Reserve is a 200m walk from the recently upgraded Crown Street Reserve, which has new irrigation and turf. Less than 400m walking distance is Scarborough Terrace Reserve which is extensively irrigated with a large open space.

The Open Space Plan does not include budget to renew or upgrade the irrigation at Vinall Street Reserve.

Staff have inspected the existing irrigation system at Vinall Street Reserve and found that it will be fully functional with a \$1,000 upgrade.

The estimated ongoing cost if Council endorses this motion is \$1,300 per annum for water. Existing maintenance levels have been assessed as appropriate with irrigation.

There are approximately 117 non-irrigated reserves with currently assessed public values of one, two or three. A spreadsheet is attached in Appendix 2.

ATTACHMENTS:

#	Attachment
1	Vinall Street Reserve Location
2	Irrigation Support tool for Public Value 27-04-2021



City of Marion Web Map Printout



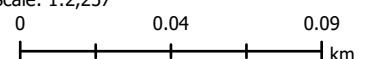
Disclaimer

While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Property boundary line network data is supplied by State Government.

About this Document

This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Marion. This information is provided for private use only.

Created by svc.ArcGIS
15/04/2021 12:41 PM
Coordinate System:
WGS 1984 Web Mercator Auxiliary Sphere
Scale: 1:2,257



Reserve Name	Ward		Property Location	Count	Natural Amenity 1-3	Developed Amenity 1-3	Communit y Usage 1-3	Public value 1-5	Irrigated Turf Function 1-3	Functional system YES / NO	Total Score	Comments			IDST Desirable Irrigated Turf Area (m2)	Difference (IDST Desirable Vs Current)	Water Supply Bore - 1 ASR - 2 GAP - 3 Mains - 4			
		Reserve Type	Property Description											Landscape Area (m2)	Estimated Irrigated Area Pre 2007 (m2)	Current Irrigated area				
Alawaona Reserve 1	Warraparinga	Reserve Mains	LT 119 BRADLEY GR MITCHELL PARK LT 119	RES	1	1	1	1	1		5	Undeveloped reserve near old mitsubishi plant	9,000	5,000	5,000	-	-	4		
Alawaona Reserve 2	Warraparinga	Reserve Mains	86B ALAWOONA AVE MITCHELL PARK LT 10	DEVELOPEDRESERV	1	1	1	1	1		5	Undeveloped reserve near old mitsubishi plant	-	-	-	-	-	4		
Albatross walk 1	Coastal	Undeveloped Reserve	LT 276 PETREL CL HALLETT COVE LT 276	UNDEV RES	1	1	1	1	1		5	Coastal Reserve	-	-	-	-	-	4		
Albatross walk 2	Coastal	Undeveloped Reserve	LT 270 ALBATROSS WALK HALLETT COVE LTS 180 270 479 ETC	RES	1	1	1	1	1		5	Coastal Reserve	-	-	-	-	-	4		
Alia Rd Reserve	Southern Hills	Undeveloped Reserve	LT ISLAND ALIA DR SHEIDOW PARK	SUPPLY	1	1	1	1	1	No	5	Undeveloped drainage reserve	-	-	-	-	-	4		
Arthur St Reserve	Mullawirra	Streetscape	RESERVE ARTHUR ST PLYMPTON PARK	RES	1	1	1	1	1		5	Roundabout	-	-	-	-	-	4		
Bahloo Ave Traffic Island 1	Warraparinga	Streetscape	LT 88 BAHLOO AVE MITCHELL PARK LT 88 D54860 ROAD	SUPPLY BY MEAS	1	1	1	1	1		5	Traffic island	-	-	-	-	-	4		
Bahloo Ave Traffic Island 2	Warraparinga	Streetscape	RESERVE BAHLOO AVE MITCHELL PARK	SUPPLY BY MEAS	1	1	1	1	1		5	Traffic island	-	-	-	-	-	4		
Bandon Toe Reserve (Holder Parade)	Coastal	Reserve Mains	PT LT 82 HOLDER POE MARINO	RES	1	1	1	1	1	No	5	No reserve, Near Bandon Toe reserve	-	-	-	-	-	4		
Beeches Res	Coastal	Reserve Mains	LT 629 BEECHES RD HALLETT COVE LT 629	RES	1	1	1	1	1	Yes	5	Undeveloped reserve in residential area / poor	7,000	7,000	7,000	-	-	7,000	4	
Berrima Rd Median 1	Southern Hills	Streetscape	LT 541 BERRIMA RD SHEIDOW PARK LT 541 D 53348	RESERVE	1	1	1	1	1		5	streetscape	-	-	-	-	-	4		
Breakout Creek Reserve Central	Mullawirra	Reserve Mains	SEC 1501 CLIFF ST GLENGOWRIE	RESERVE	1	1	1	1	1	Yes	5	refer Breakout Creek Reserve	-	-	-	-	-	1,000	4	
Breakout Creek Reserve Sih	Mullawirra	Reserve Mains	SEC 1502 H105500 COPPIN ST GLENGOWRIE	RESERVE	1	2	1	1	1	Yes	6	refer Breakout Creek Reserve	-	-	-	-	-	2,000	4	
Bristol St Reserve	Warracowie	Reserve Mains	LT 12 BRISTOL ST DOVER GARDENS LT 12	RES	1	2	2	2	1	2	9	streetscape	-	-	-	-	-	-	4	
Burnley Grove Reserve	Warraparinga	Reserve Mains	RESERVE BURNLEY GR MITCHELL PARK	SUPPLY	1	1	1	1	1		5	Can't find, near Trowbridge / Taroendi	2,000	2,000	2,000	-	-	2,000	4	
Burnley Grove verge	Warraparinga	Streetscape	NATURE STRIP BURNLEY GR MITCHELL PARK	SUPPLY	1	1	1	1	1		5	Verge	-	-	-	-	-	-	4	
Byron Ave (see Cohen Res.)	Warraparinga	Reserve Mains	36 BYRON AVE CLOVELLY PARK LT 100 D55655	UNDEV RES	1	1	1	1	1		5	refer Cohen res	-	-	-	-	-	-	4	
Castle Place Median	Woodlands	Streetscape	RES CASTLE PL SOUTH PLYMPTON	RES	1	2	1	1	1		5	Traffic island	-	-	-	-	-	-	4	
Central Ave Reserve 2	Coastal	Reserve Mains	LT 172 CENTRAL AVE HALLETT COVE LT 172 D2387	RES	1	1	1	1	1		5		-	-	-	-	-	-	4	
Chestnut Ct Reserve	Warraparinga	Reserve Mains	7A CHESTNUT CT CLOVELLY PARK LT 31	RESERVE	1	1	2	3	1	2	No	9	p/ground removed 2017, poor amenity	2,500		1,000	-	-	1,000	4
Clacton Rd Traffic Island	Warracowie	Streetscape	LT 20 CLACTON RD DOVER GARDENS LT 20	RES	1	1	1	1	1		5	Traffic island	-	-	-	-	-	-	4	
Cliffport Reserve 1	Coastal	Reserve Mains	PT LT 8 KURNABINNA TCE HALLETT COVE	SUPPLY	1	2	1	1	1		6	see cliffport reserve	-	-	-	-	-	-	4	
Crow at median	Warracowie	Streetscape	ROAD RESERVE CROW AT OAKLANDS PARK	SUPPLY	1	1	1	1	1		5		-	-	-	-	-	-	4	
Davenport Toe Median 1	Southern Hills	Streetscape	RD PLANTATION DAVENPORT TCE SEAVIEW DOWNS	PLANTIN	1	1	1	1	1		5	median strips	-	-	-	-	-	-	4	
Davenport Toe Median 2	Southern Hills	Streetscape	MEDIAN STRIP DAVENPORT TCE SEAVIEW DOWNS	SUPPLY BY MEAS	1	1	1	1	1		5	median strips	-	-	-	-	-	-	4	
Diagonal Rd (opp Council Office)	Warracowie	Reserve Mains	9 DIAGONAL RD SEACOMBE GARDENS SEC 1565	RESERVE	1	1	2	1	1		6	Cnr of Diagonal Sturt opp council offices	1,000			-	-	-	4	
Diagonal Rd Verge	Warracowie	Streetscape	LT 3 DIAGONAL RD OAKLANDS PARK LT 3 D66400	RESERVE	1	1	3	1	1		7	Verge	-	-	-	-	-	-	4	
Doulton Dr	Southern Hills	Undeveloped Reserve	137 LANDER RD TROTT PARK LT 108	RES	1	2	1	1	1		6	Undeveloped adj to expressway linear park	-	-	-	-	-	-	4	
Elizabeth Cres Reserve??	Southern Hills	Undeveloped Reserve	LT 21 ELIZABETH CRES HALLETT COVE LT 512 D79836	RESERVE	1	1	1	1	1		5	Undeveloped reserve	-	-	-	-	-	-	4	
Elura Ave	Southern Hills	Undeveloped Reserve	8A ELURA AVE SHEIDOW PARK RESERVE B	RES	1	2	1	1	1		6	Undeveloped low amenity in residential area	-	-	-	-	-	-	4	
Esplanade Marino	Coastal	Streetscape	SUPPLY OPPOSITE LT 8 SHAFTESBURY TCE MARINO	SUPPLY BY MEAS	1	3	1	1	1		7	Coastal Reserve	-	-	-	-	-	-	4	
Eyre / Fowler St	Southern Hills	Streetscape	STREET RESERVE FOWLER ST SEAVIEW DOWNS	SUPPLY	1	1	1	1	1	Yes	5	Streetscape	-	-	-	-	-	-	1,000	4
Fairhill Street	Coastal	Reserve Mains	36 NALIMBA ST HALLETT COVE LT 621	RES	1	1	2	2	1	2	8	No p/ground only basketball pad, Low amenity	2,600	1,000	1,000	-	-	1,000	4	
Freebairn Drive	Coastal	Undeveloped Reserve	477 RESERVE FREEBAIRN DR HALLETT COVE	SUPPLY	1	1	1	1	1		5	Opp cnr of Freebairn and Sigma rd adjacent	-	-	-	-	-	-	4	
Grace Rd	Southern Hills	Reserve Mains	French Cres Trot Park	RES	1	1	2	2	1		6	Local park with pergola no p/ground, low amenity	3,000		1,000	-	-	1,000	4	
Greenways Park	Woodlands	Reserve Mains	LT 41 GRACE RD DARLINGTON LT 41	DEVELOPEDRESERV	1	2	1	1	1		6		-	-	-	-	-	-	4	
Gretel Crescent	Coastal	Reserve Mains	789A MARION RD ASCOT PARK SEC 689 LT 41	RES	1	1	3	2	1	2	Yes	9	Next to railway line cnr Marion & Oaklands	1,400		1,000	-	-	-	4
Gully Reserve South	Southern Hills	Reserve Mains	LT 514 GRETEL CRES HALLETT COVE LTS 514 515 516	RES	1	1	2	1	1		6	Old p/ground not listed on play space strateg	20,000			-	-	-	4	
Hallett Close Reserve	Southern Hills	Reserve Mains	LT 214 DAVENPORT TCE SEACLIFF PARK LT 214	RES	1	3	3	3	1	3	Yes	13	New playground 2018	21,300	5,000	10,000	5,000	-	5,000	4
Hayden Drive	Southern Hills	Reserve Mains	Hessing & Lifford O TROTT PARK MAP165 B13	RES	1	1	1	1	1		No	5	developer reserve with pergola and gardens beds, Low amenity	-	-	-	-	-	-	4
Holfast Close reserve / Berrima Rd Medians	Southern Hills	Reserve Mains	131 HEYSEN DR SHEIDOW PARK LT 612	RES	1	1	1	1	1		5	Walkway	-	-	-	-	-	-	4	
Inverell Avenue	Warraparinga	Streetscape	LT 500 BERRIMA RD SHEIDOW PARK LT 500	RES	1	1	1	1	1	Yes	5	developer reserve with pergola and gardens	8,000	10,000	5,000	-	-	5,000	4	
Islington Drive Verge	Southern Hills	Streetscape	RESERVE INVERELL AVE STURT	RES	1	2	1	1	1		6	traffic island	-	-	-	-	-	-	4	
Jervois Terrace	Coastal	Undeveloped Reserve	19-31 ISLINGTON DR SHEIDOW PARK LT 400 D72140	RESERVE	1	1	3	1	1		7	Verge	-	-	-	-	-	-	4	
Kappeler Court Verge	Mullawirra	Streetscape	LT 100 JERVOIS TCE MARINO LT 100 D53225	RESERVE	1	2	1	1	1		6	Adjoins undeveloped reserve	-	-	-	-	-	-	4	
Kippel Avenue	Southern Hills	Reserve Mains	LT 22 KAPPLER CT GLENGOWRIE LT 22	RES	1	1	1	1	1		5	No reserve, mostly verges	-	-	-	-	-	-	4	
Laffer Drive Verges	Warraparinga	Streetscape	LT 863 KLIPPEL AVE TROTT PARK LT 863	RES	1	1	2	2	1	3	9	Undeveloped with no p/ground	7,500	1,000	2,000	-	-	2,000	4	
Louise Avenue - SOLD	Warracowie	Reserve Mains	PT RES LAFFER DR BEDFORD PARK	SUPPLY	1	1	1	1	1		5	verges along Laffer drive	3,000	3,000		-	-	-	4	
Lucretia Way	Coastal	Undeveloped Reserve	LT 31 LOUISE AVE WARRADALE LT 31	RES	1	1	3	3	1		9	small recently developed reserve,Playground	1,200		1,200	-	-	1,200	4	
Marino Coastal Res 1	Coastal	Reserve Mains	LTS 112 114 156 ETC THE COVE RD HALLETT COVE	RES	1	1	1	1	1		5	Low amenity undeveloped reserve	-	-	-	-	-	-	4	
Marion Shopping Centre Verge ???	Warracowie	Streetscape	71 THE COVE RD MARINO LT 33	RES	1	3	1	1	1		7	Coastal Reserve	-	-	-	-	-	-	4	
Maxwell Terrace	Mullawirra	Streetscape	287 DIAGONAL RD OAKLANDS PARK LT 3 D59367	CULTURAL CENTRE	1	1	3	1	1		5	see breakout creek	-	-	-	-	-	-	4	
McFarlane Ave Traffic island 1	Warraparinga	Streetscape	GARDEN VERGE MAXWELL TCE GLENGOWRIE	SUPPLY	1	1	1	1	1		5	Traffic island	-	-	-	-	-	-	4	
McFarlane Ave Traffic island 1	Warraparinga	Streetscape	RESERVE MCFARLANE AVE MITCHELL PARK	SUPPLY BY MEAS	1	1	1	1	1		5	Traffic island	-	-	-	-	-	-	4	
Miners Court	Southern Hills	Reserve Mains	LT 86 MCFARLANE AVE MITCHELL PARK LT 86 D54860 ROAD	SUPPLY BY MEAS	1	1	1	1	1		5	Traffic island	-	-	-	-	-	-	4	
Mitchell Park Verge	Southern Hills	Streetscape	29-31 SOUTHBANK BLVD SHEIDOW PARK LT 936 D61464	RESERVE	1	1	1	1	1		5	Low amenity undeveloped reserve	3,400	3,000		-	-	-	4	
Montague Reserve	Southern Hills	Streetscape	RESERVE BRADLEY GR MITCHELL PARK	SUPPLY BY MEAS	1	1	1	1	1		5	refer Mitchell Park Reserve	-	-	-	-	-	-	4	
No Botto Reserve	Mullawirra	Reserve Mains	LT 814 MONTAGUE DR SHEIDOW PARK LT 814	RES	1	1	1	1	1		5	Low amenity undeveloped reserve, Has irriga	-	-	-	-	-	-	4	
Newland Ave Reserve	Coastal	Reserve Mains	LTS 51 52 D52845 CLAINES AVE MORPHETTVILLE	RES	1	1	1	1	1		5	Undeveloped adjacent sturt creek low amenity	4,000	2,400		-	-	-	4	
Nicholas Road	Warraparinga	Reserve Mains	RESERVE NEWLAND AVE MARINO	SUPPLY	1	1	1	1	1		5	walkway to train station gated beds in poor	12,500	1,000		-	-	-	4	
Oceans Reserve 1	Coastal	Reserve Mains	LT 902 CLUBHOUSE RD SEACLIFF PARK LTS 902 904-905	RESERVE	1	1	1	1	1		5	Low amenity undeveloped reserve next to tra	3,300	3,000		-	-	-	4	
Oceans Reserve 2	Coastal	Reserve Mains	LT 903 CLUBHOUSE RD SEACLIFF PARK	RESERVE	1	1	1	1	1		5	streetscape Cnr Clubhouse dr & Mariner ave	3,100	3,000		-	-	-	4	
Paradise Reserve (Old Driver Training Centre)	Warracowie	Undeveloped Reserve	28 CLUBHOUSE RD SEACLIFF PARK	LAND	1	1	1	1	1		5	streetscape Cnr Clubhouse dr & Mariner ave	-	-	-	-	-	-	4	
Parkmore Ave Verge	Warraparinga	Streetscape	THE PARADE OAKLANDS PARK LT 2 D55941	DRIVING CENTRE	1	1	1	1	1		5	Old driver training centre	-	-	-	-	-	-	4	
Parsons Street Traffic Island	Warracowie	Streetscape	CRN PARKMORE STURT CI BOX	RES	1	1	1	1	1		5	Verge / streetscape ????	-	-	-	-	-	-	4	
Patpa Dr Reserve	Southern Hills	Undeveloped Reserve	PT LT 119 PARSONS ST OAKLANDS PARK	RES	1	1	1	1	1		5	refer Kenton reserve	-	-	-	-	-	-	4	
Perry Barr Farm	Coastal	Building	50 PATPA DR SHEIDOW PARK PCE 2 F 148236	DIS	1	1	1	1	1		5	Undeveloped	-	-	-	-	-	-	4	
Phyllis Court 1	Southern Hills	Reserve Mains	36 QUAILLO AVE HALLETT COVE LT 125	HALL/RESERVE	1	1	1	1	1		5	Undeveloped with buildings need to check u	-	-	-	-	-	-	4	
Phyllis Court 2	Southern Hills	Reserve Mains	METER LEMON RD TROTT PARK LT 1016	SUPPLY BY MEAS	1	1	1	1	1		5	Undeveloped	-	-	-	-	-	-	4	
Pryor Loop	Southern Hills	Streetscape	LT 635 PHYLIS CT TROTT PARK LT 635	RES	1	1	1	1	1		5	Undeveloped with gardens beds developer re	3,000	3,000		-	-	-	4	
Radstock Avenue	Mullawirra	Streetscape	LT 588 PRYOR LOOP SHEIDOW PARK LT 588	RES	1	1	1	1	1		5	Traffic island	-	-	-	-	-	-	4	
Raglan Avenue	Woodlands	Reserve Mains	GARDEN RESERVE RADSTOCK ST MORPHETTVILLE	RES	1	1	1	1	1		5	Traffic island	-	-	-	-	-	-	4	
Ramrod Reserve	Coastal	Undeveloped Reserve	89 RAGLAN AVE EDWARDSTOWN LT 30	RES	1	1	1	1	1		5	refer Edwardstown Oval	-	-	-	-	-	-	4	
Robertson Place Reserve	Coastal	Reserve Mains	33 RAMROD AVE HALLETT COVE LT 146	RESERVE	1	1	1	1	1		5	Median cnr ramrod and Lonsdale rd	-	-	-	-	-	-	4	
Shakes Crescent	Coastal	Streetscape	LT 100 SHAFTESBURY TCE MARINO LT 100	RES	1	1	1	1	1		5	poor amenity	3,200	3,000		-	-	-	4	
South Rd Hallett Bridge	Southern Hills	Undeveloped Reserve	SUPPLY FOR RES SHAKES CRES HALLETT COVE	SUPPLY	1	1	1	1	1		5	medium walkway with garden beds,	2,200	2,200		-	-	-	4	
Stanton St	Woodlands	Streetscape	LT 84 MORPHETT RD O'HALLORAN HILL LT 84	RES	1	1	1	1	1		4	refer O'Halloran Hill Rec Park	-	-	-	-	-	-	4	
Stradbroke Avenue Verge 1	Mullawirra	Streetscape	RESERVE STANTON ST EDWARDSTOWN	SUPPLY BY MEAS	1	1	1	1	1		5	Traffic island	-	-	-	-	-	-	4	
Stradbroke Avenue Verge 2	Mullawirra	Streetscape	34 STRADBROKE AVE PLYMPTON PARK RESERVE	RES	1	1	1	1	1		5	Traffic island	-	-	-	-	-	-	4	
Sturt Rd Median	Warraparinga	Streetscape	RESERVE STRADBROKE RD PLYMPTON PARK	SUPPLY BY MEAS	1															

Maesbury Circuit Verge	Warriparinga	Reserve Mains	LT 51 MAESBURY CCT STURT LT 51 D59290	RESERVE	1	1	1	1	4	1	Yes	8	No reserve maybe part of development	-	-	1,000	1,000	-	4	
Market St Entry Satement	Warriparinga	Streetscape	CNR NIXON & MARKET ST MARION		1	1	3	1	4	1		10	Streetscape entry statement	850	3,000		500	500	4	
Nimboya Road Reserve	Coastal	Reserve Mains	2-6 NIMBOYA RD MARINO LTS 2 3	UNDEVELOPED RES	1	1	3	3	4	3	Yes	14	Newly developed playground	6,500	3,000	2,000	3,000	1,000	4	
Oakleigh Rd reserve	Warriparinga	Reserve Mains	LT 172 OAKLEIGH RD MARION LT 172	RES	1	2	2	2	4	3	Yes	13	Undeveloped reserve low amenity.	4,800	4,800		2,500		2	
Oliphant Ave Reserve	Warriparinga	Undeveloped Reserve	53 OLIPHANT AVE MARION PCE 1	RES	1	3	2	2	4	2	Yes	13	Dryland adjoins sturt linear park. Historic villa	10,000			3,000	3,000	2	
Parsons Gr Reserve 1	Mullawirra	Reserve Mains	2 SUTHERLAND ST PARK HOLME PT LT 164	L	1	2	2	2	4	3	Yes	13	Undeveloped with p/ground near to swim cent	2,700	2,000	2,000	2,000	-	2	
Peppertree Grove Reserve	Warracowie	Reserve Mains	LT 36 JACARANDA GR OAKLANDS PARK LT 36	RES	1	1	2	2	4	2	Yes	11	Developer reserve irrigated due to communiti	3,100	3,000	3,000	3,000	-	4	
Reserve St Reserve	Southern Hills	Reserve Mains	LT 861 ADAMS RD TROTT PARK LT 861	RESERVE	1	2	3	2	4	3	Yes	14	refer Reserve St Reserve 3	39,000	10,000	5,000	5,000	-	4	
Roy Lander - Seaview Downs Reserve	Southern Hills	Reserve Mains	LT 502 EYRE ST SEAVIEW DOWNS LTS 269 502	RES PLAYGROUND	1	3	2	2	4	3	Yes	14	Large reserve with new developed p/ground	47,000	3,000	5,000	5,000	-	4	
Sixth Ave Reserve	Woodlands	Reserve Mains	51 SIXTH AVE ASCOT PARK LT 227	HALL I/G IR HUT	1	1	3	3	4	3	yes	14	next to community centre new playground hi	1,500	1,000	1,500	1,500	-	4	
Southbank Reserve	Southern Hills	Reserve Mains	LT 901 SOUTHBANK BLVD SHEIDOW PARK LT 901	RESERVE	1	1	3	3	4	3	Yes	14	Hihg amenity developer reserve.	11,000	11,000	5,000	5,000	-	4	
Trowbridge Ave	Warriparinga	Reserve Mains	LT 83 BURMLEY GR MITCHELL PARK	RES	1	1	3	3	4	3	Yes	14	High Amenity local Park	11,700	6,000	2,000	2,000	-	2	
Yapinga Street	Woodlands	Reserve Mains	LT 217 YAPINGA ST SOUTH PLYMPTON LT 217	RES	1	1	3	3	4	3	Yes	14	Newly developed high amenity.	1,200	1,000	1,000	1,000	-	4	
Capella Reserve 1	Coastal	Reserve Mains	LTS 498 802 803 806 OPALA CT HALLETT COVE	RES	1	1	3	3	5	3	Yes	15	sports ground	39,000	16,000	16,000	16,000	-	4	
Cormorant Reserve 2	Coastal	Reserve Mains	LT 266 CORMORANT DR HALLETT COVE LT 266	RES	1	3	3	3	5	3	Yes	17	new p/ground, high amenity, Field River Natu	21,700	3,000	2,000	1,200	-	800	4
Edwardstown Bowling Club	Woodlands	Bowling Club	93 RAGLAN AVE SOUTH PLYMPTON PT LT 1	BOWLG GRN	1	1	3	3	5	3	Yes	15	Bowling Club	4,200	4,200	4,200	4,200	-	4	
Edwardstown Memorial Oval	Woodlands	Reserve Bore	PT LT 1 EAST TCE SOUTH PLYMPTON	CLUBROOM/HALL	1	1	3	3	5	3	Yes	15	Sports ground Includes war memorial	19,000	19,000	19,000	19,000	-	1	
Glandore Community Centre & Child Care	Woodlands	Reserve Mains	25 NALDERA ST GLANDORE SEC 623	COMMUNITY CENTRE	1	1	3	3	5	3	Yes	15	Community Centre	11,000	11,000	11,000	11,000	-	4	
Hallett Cove Oval (1.6) / Soccer (1.0)	Southern Hills	Reserve Mains	LTS 4 174 176 498ETC OVAL RD HALLETT COVE	RES REC CENTRE	1	1	3	3	5	3	Yes	15	Sports ground	30,000	30,000	30,000	30,000	-	4	
Harbrow Grove Reserve	Warracowie	Reserve Mains	LT 11 HARBROW GR SEACOMBE GARDENS LT 11	RES	1	1	3	3	5	3	Yes	15	newly developed park, high amenity.	7,000	4,000	5,000	5,000	-	4	
Hazelmere Reserve	Mullawirra	Reserve Bore	1-9 SOUTHERN AVE GLENGOWRIE LT 114	TENNIS COURT	1	1	3	3	5	3	Yes	15	sports ground, p/ground recently redeveloped	16,600	15,400	15,400	15,400	-	1	
Heron Way Reserve	Coastal	Reserve Mains	1A HERON WAY HALLETT COVE PT LT 224	RES	1	3	3	3	5	3	Yes	17	High amenity coastal reserve, Should be Pre	17,800	17,800	17,800	17,800	-	4	
Jervois Street Reserve					1	2	3	3	5	3	yes	16	New playground 2016	2,000		1,000	1,000			
Kellett Oval	Mullawirra	Reserve Mains	PT SEC 141 RES MCKELLAR TCE MORPHETTVILLE	COMMON SUPPLY	1	1	3	3	5	3	Yes	15	Sports Ground	16,000	13,300	13,300	13,300	-	4	
Marion Bowling Club	Warriparinga	Bowling Club	262A STURT RD MARION LTS 1 7 PT LTS 2 100	COMMON SUPPLY	1	1	3	3	5	3	Yes	15	Sports ground Ovals - 47,800, bowls - 8,500.	7,500	7,500	7,500	7,500	-	2	
Marion Swim Centre Inside fence	Mullawirra	Reserve Bore	120 HENDRIE ST PARK HOLME PT LT 120		1	1	3	3	5	3	Yes	15	swim centre need to investigate water supply	12,000	12,000	12,000	12,000	-	1	
Marion Swim Centre Mains 1	Mullawirra	Swim Centre	120 HENDRIE ST PARK HOLME PT LT 120	COMMON SUPPLY	1	1	3	3	5	3	Yes	15	swim centre need to investigate water supply	-				-	4	
Marion Swim Centre Mains 2	Mullawirra	Swim Centre	120A HENDRIE ST PARK HOLME PT LT 120	COMMON SUPPLY	1	1	3	3	5	3	Yes	15	Why such high mains water usage. Is it filling	-				-	4	
Mitchell Park Oval / Reserve	Warriparinga	Reserve Mains	139-159 BRADLEY GR MITCHELL PARK LT 103	RES CLUB RM	1	2	3	3	5	3	Yes	16	Mitchell Park Oval	57,700	45,700	29,000	45,700	16,700	2	
Oakland Estate	Warracowie	Reserve Bore	228-230 OAKLANDS RD MORPHETTVILLE LTS 102 103	RECN CENTRE	1	3	3	3	5	3	Yes	17	High amenity / Why high mains water usage?	59,800	27,000	10,000	27,000	17,000	2	
Oakland Wetland	Warracowie	Undeveloped Reserve			1	2	3	3	5	2	Yes	15		65,000		2,000	8,000	-	2	
Rajah St Reserve	Warracowie	Reserve Mains	LT 145 RAJAH ST OAKLANDS PARK LT 145	RES	1	1	2	2	5	3	Yes	13	high amenity with p/ground and tennis crts in	4,600	1,500	2,000	2,000	-	2	
Balconies (Peregrine Res)	Southern Hills	Reserve Mains	22-28 JAMES ST DARLINGTON LT 200 D66342	RESERVE	1	3	3	2	4	2	Yes	14	Developer reserve with shades seating and g	18,500	10,000	5,000	-	-	5,000	4

Flu Vaccine for Elected Members

Elected Member Councillor Matthew Shilling

Report Reference: GC210525M03

Confidential Report ☐

Motion:

That Council:

- 1. Amend the Councillor Allowance and Benefit Policy to include an annual Flu Vaccination for Elected Members. It will not be compulsory for members to take up the benefit.**

Supporting Information:

Flu Vaccinations are an important part of preventing the spread of the Flu throughout workplaces and our community. Council is a workplace for us. This is currently offered to staff as a part of their EB. In 2020 it was extended to Councillors and several took up the offer.

Response Received From: Unit Manager Risk - Sherie Walczak

Corporate Manager Manager Corporate Governance - Kate McKenzie

General Manager General Manager City Services - Tony Lines

Staff Comments:

The Council Members' Allowances and Benefits Policy clarifies those expenses, incurred by Council Members, which must be or can be reimbursed and ensures compliance with the provisions of *the Local Government Act 1999 (the Act)* and the *Local Government (Members Allowances and Benefits) Regulations 2010*. Section 78 of the Act provides that Council can provide facilities and forms of support for use by its Council Members to assist them to perform or discharge their official functions and duties.

The City of Marion is committed to providing a safe and healthy workplace for employees and others who visit Council premises. With the community and safety at the forefront of everything we do, Council aims to minimise the risk to employees who may be exposed to infectious agents during the course of their work, this commitment currently includes the offering of influenza vaccination to employees through an annual onsite influenza vaccination clinic. Employees who are unable to attend the onsite influenza vaccination clinic are able to obtain an influenza vaccination through an external provider and are eligible for a reimbursement, through provision of a tax receipt, up to the cost of an individual vaccination at the onsite influenza vaccination clinic, currently \$18.00.

To further the commitment of providing a safe and healthy workplace, and to assist Council Members to perform their official functions and duties, access to influenza vaccinations to Elected Member through its inclusion in the Council Member Allowances and Benefits Policy, is supported in line with the current arrangement for employees ie at the annual onsite influenza vaccination clinic (note that this has already been provided in 2021) or through an external provider with a reimbursement available up to the cost of an individual vaccination at the onsite influenza vaccination clinic, currently \$18.00.

If this is Council's preference, it is recommended the following alternate recommendation could be considered:

1. That Council amends the Council Members' Allowances and Benefits Policy to include the following additional point:

2.8.15 Council Members will be offered the influenza vaccination through an annual onsite influenza vaccination clinic. Council Members who are unable to attend the onsite influenza vaccination clinic are able to obtain an influenza vaccination through an external provider and are eligible for a reimbursement, through provision of a tax receipt, up to the cost of an individual vaccination at the onsite influenza vaccination clinic, currently \$18.00.

Rescission Motion - Glandore Oval Cricket Training Facilities

Elected Member Councillor Bruce Hull

Report Reference: GC210525M04

Confidential Report ☐

Motion:

That Council:

1. Rescinds only the following items of the resolution of Council relating to Glandore Oval Cricket Training Facilities made on 23 March 2021 (Glandore Oval Cricket Training Facilities - Report Reference GC210323R09):

That Council:

- 2. Approves the development of a new cricket training facility at Glandore Oval and removal of the Rose Garden to create a new open space lawn area.***
- 3. Approves the relocation of the RAAF Officer Ian Stoeckel Memorial to the Edwardstown Soldiers Memorial Recreation Ground in consultation with the Plympton Glenelg RSL.***

And

2. Resolves the following:

That Council:

Undertake broad engagement with all stakeholders including the surrounding ratepayers and residents on a detailed proposal for the re-development of the Glandore Oval including a suitable site for cricket training along with the retention and preservation of the Stoeckel Memorial Rose Garden.

Supporting Information:

Nil

Response Received From: Unit Manager Sport & Recreational Community Facilities - Mark Hubbard

Corporate Manager Manager City Property - Thuyen Vi-Alternetti

General Manager General Manager City Development - Ilia Houridis

Staff Comments:

On 23 March 2021 (GC210323R09), Council made the following unanimous resolution:

- 1. Acknowledges the \$160,000 of funding provided by Nicolle Flint MP, Member for Boothby and the \$170,000 commitment from Council in the 2020/2021 budget.**
- 2. Approves the development of a new cricket training facility at Glandore Oval and removal of the Rose Garden to create a new open space lawn area.**
- 3. Approves the relocation of the RAAF Officer Ian Stoeckel Memorial to the Edwardstown Soldiers Memorial Recreation Ground in consultation with the Plympton Glenelg RSL.**

- 4. Endorses additional funding of up to \$20,000 to complete the project, to be funded from savings identified in the third budget review in 2020/21.**
- 5. Approves the process to inform the community of the project.**

If the Rescission motion is carried the resolution in its entirety will read:

- 1. Acknowledges the \$160,000 of funding provided by Nicolle Flint MP, Member for Boothby and the \$170,000 commitment from Council in the 2020/2021 budget.**
- 2. Undertake broad engagement with all stakeholders including the surrounding ratepayers and residents on a detailed proposal for the re-development of the Glandore Oval including a suitable site for cricket training along with the retention and preservation of the Stoeckel Memorial Rose Garden.**
- 3. Endorses additional funding of up to \$20,000 to complete the project, to be funded from savings identified in the third budget review in 2020/21.**
- 4. Approves the process to inform the community of the project.**

In response to the rescission motion being raised by Cr Hull, Administration would like to provide the following for consideration:

Extensive consultation was undertaken with groups and persons considered to be most affected by the cricket facility and memorial project, including the RSL, Stoeckel family, Legacy Australia, Glandore Recreation Board of Management, Adelaide Cricket Club, South Australian Cricket Association (SACA) and Westminster Old Scholars Football Club.

Information was planned to be sent to residents to inform them of the project however prior to this occurring details of the project were shared by an individual outside of Council to a local resident and the information was shared informally to a broader group. After receiving complaints from local residents about the project, an invitation was extended by Council to local residents to attend a community meeting at Glandore Oval with the Mayor, Ward Members, CEO and staff on Thursday 6 May 2021 at 5pm for Council to provide greater details on the project and to hear the concerns raised by the residents.

There was a commitment at the community meeting that information about the project would be distributed to all the local residents through an information flyer and also made available on the Making Marion website, these have been actioned with the information flyer distributed to local residents on Friday 14 May 2021 and posted on the Making Marion website.

A further commitment was to undertake a broader consultation to obtain views from local residents and key sports and community groups on ideas for the wider Glandore Oval precinct, including views on the memorial rose garden.

Broader consultation has commenced with a hard copy survey (with reply paid envelopes) sent to residents within the boundaries of South Rd, Cross Road, Beckman St and Pleasant Avenue on 21 May 2021. An online version of the survey is available on the Making Marion website at the same time.

The consultation will run until 4 June 2021 and a report outlining the summary of the responses will be presented to General Council for consideration.

It should be noted that no works are to commence on the project, until such time as the consultation has been completed. No contractors have been engaged, therefore holding the project will have no contractual impacts.

Given broader consultation is being conducted, Council may wish to consider adjourning this rescission motion until the 22 June General Council meeting when the outcomes of the consultation is reported.

Should Council decide to consider the rescission motion now, and it is lost, the matter cannot be reconsidered for a further 12 months (*Local Government (Procedures at Meetings) Regulation 12(4)(a)*).

This may create a future issue if there is a desire to rescind any aspect of the motion after the community consultation has been received and considered by the Council Members.

QUESTIONS WITH NOTICE

Waste from City of Marion skips and bins

Elected Member Councillor Bruce Hull

Report Reference: GC210525Q01

Confidential Report ☐

Question:

What tonnage of putrescible and recyclables are being incinerated from Marion Council skips and bins that are under the care and control of the City of Marion, be it in house or contracted?

Supporting Information:

Nil.

Response Received From:

Senior Procurement Specialist - Colin Heath

Staff Comments:

We do not know the exact tonnages of putrescible and recyclables waste collected from the City of Marion that are being incinerated.

Our best estimate is approximately 15 T per annum of the 20-23 T per annum of comingled recyclables we estimate are collected from bulk bin arrangements used by Council could have been incinerated. This volumes represents 0.18% of the approximate 8000T of kerbside recyclables collected annually.

Key points to note regarding this statement include:

- Co-mingled recycling collected from the bulk bin arrangements are not weighed when collected, and therefore an estimated weight per collection has been used to estimate the 20-23T per annum
- Council's tonnages are added to Cleanaway's trucks collecting similar waste from other customers. We subsequently do not monitor:
 - What periods of time SUEZ ResourceCo's plant is accepting loads, or
 - if accepted by SUEZ ResourceCo, what tonnages of waste accepted by SUEZ ResourceCo are recovered (eg metals, wood) before the residual tonnages are converted into PEF and essentially incinerated "
- Cleanaway have estimated SUEZ ResourceCo have accepted loads during 8-9 months of the last 12 months (approximately 75% of the time period).

Previous information provided (refer GC210323Q01):

The City of Marion currently has a bulk bin service provided by Cleanaway. Bin sizes range from 660 litres to 3000 litres (compared to the standard 140/240 litre kerbside recycling bin sizes) and collect various waste streams (general waste, co-mingled recycling, and cardboard recycling).

The City of Marion currently has 10 co-mingled recycling bulk bins collecting recycling product from the Tonsley residential precinct (6 bins) and Council operated buildings (4 bins).

Cleanaway have advised:

1. the City of Marion's bulk bin co-mingled recycling is disposed as "dry waste" at SUEZ Resource-Co. The dry waste process is summarised below:
 - SUEZ-Resource-Co sorts materials for higher use (eg. Metals, cardboard etc) and the remaining is converted into Processed Engineered Fuel (PEF)
 - Processed Engineered Fuel (PEF) is used as an alternate to fossil fuels at Adelaide Brighton Cement (ABC) and burnt
2. SUEZ-ResourceCo's capability to receive the material is quite unstable based on the operational requirements of ABC and from time to time, SUEZ-ResourceCo are unable to receive the material. This can change daily and where Cleanaway is unable to dispose of the material at SUEZ-ResourceCo, the material is disposed at the Cleanaway Wingfield Transfer Station for processing, with residual material going to landfill. Unfortunately at this time Cleanaway is unable to dispose of bulk co-mingled Recycling at a dedicated MRF (ie. Visy) as they only process loads which are only from residential sources.

We estimate 20-23 tonnes of co-mingled recycling material is collected annually through these bins (based on estimated weights per collection), and processed as either PEF or sent to landfill in accordance with Cleanaway's advice above.

Cardboard Recycling is treated as a separate stream and disposed at OPAL (Previously Orora) for recycling.

General Waste is disposed at a landfill site.

From 1 May 2021 Cleanaway have started providing waste collection services to the City of Charles Sturt, including the servicing of a large number of comingled recycling bulk bins. The increased number of comingled recycling bins is expected to make it economically feasible for Cleanaway to implement dedicated collection runs from households (ie no commercial collections would be included), with material then being able to be processed at a material recycling facility (rather than either incinerated or sent to landfill as per current practice outlined above).

Marion staff have initiated discussions to include the collection of our comingled recycling bulk bins within this dedicated collection run, which is expected to result in material collected being fully recycled in the near future (subject to working through any relevant operational matters with both Cleanaway and the City of Charles Sturt). Cleanaway have indicated this may be possible in early 2021/22 financial year.

Local Government Data Breach Notification

Elected Member Councillor Tim Gard

Report Reference: GC210525Q02

Confidential Report ☐

Question:

Could management :

1. Report on the outcome of the Data Breach Notification item that was submitted last year for the GAROC agenda?
2. Itemise in brief the steps taken in data breach notification processes by State Government and SA Local Government respectively, and in the process highlight the involvement in certain instances of third parties that are arms length from the notifying party?

Supporting Information:

Nil.

Response Received From:

Governance Officer - Angela Porter

Staff Comments:

At the Special General Council meeting held on 29 July 2020 (SGC200729R06), Council resolved to submit the following Notice of Motion to the Local Government Association for consideration at the 2020 Local Government Association Annual General Meeting, held on 29 October 2020:

2.2. That the Annual General Meeting requests that the LGA moves to seek greater intervention and control by higher authorities in respect to local government data breach notification procedures, to avoid inconsistent and/or inappropriate interpretations of proper procedure, especially when a large number of affected persons is involved and/or the detection of such breaches is a substantial period of time after the fact.

The item was referred to the GAROC meeting of 7 September 2020, where it was resolved to defer the item to allow for consultation and further investigation, with a further report back to the Board of Directors within 6 months:

- 1. defers consideration of the Local Government Data Breach Notification Procedures item of business submitted by the City of Marion to allow the LGA to consult with councils and undertake further investigation of associated issues;*
- 2. recommends to the LGA Board of Directors that the LGA undertake a project to investigate current issues, consult with councils and review regulatory options relating to privacy principles and data breach notifications and report back to the Board of Directors within 6 months on the outcomes of this project and future directions; and*
- 3. advises the City of Marion of this decision*

At the LGA Board of Directors Meeting held on 22 April 2021, the following was resolved:

That the LGA Board of Directors:

- 1. notes the feedback received from councils that advocating for regulatory reform to data breach notification procedures in local government is not a priority for the sector at this time;*
- 2. agrees to take no further action; and*
- 3. requests the LGA President write to the City of Marion to inform them of this decision.*

There is no specific South Australian legislation governing the protection of personal information. South Australia has no state-based equivalent legislation that requires councils to notify affected individuals of a data breach. For State Government agencies the Information Privacy Principles contained in Premier and Cabinet Circular 12 govern the collection, storage, use and disclosure of personal information collected by agencies. The SA Privacy Committee provides a yearly report on their activities, available at <https://archives.sa.gov.au/general-information/privacy-committee/privacy-committee-publications>.

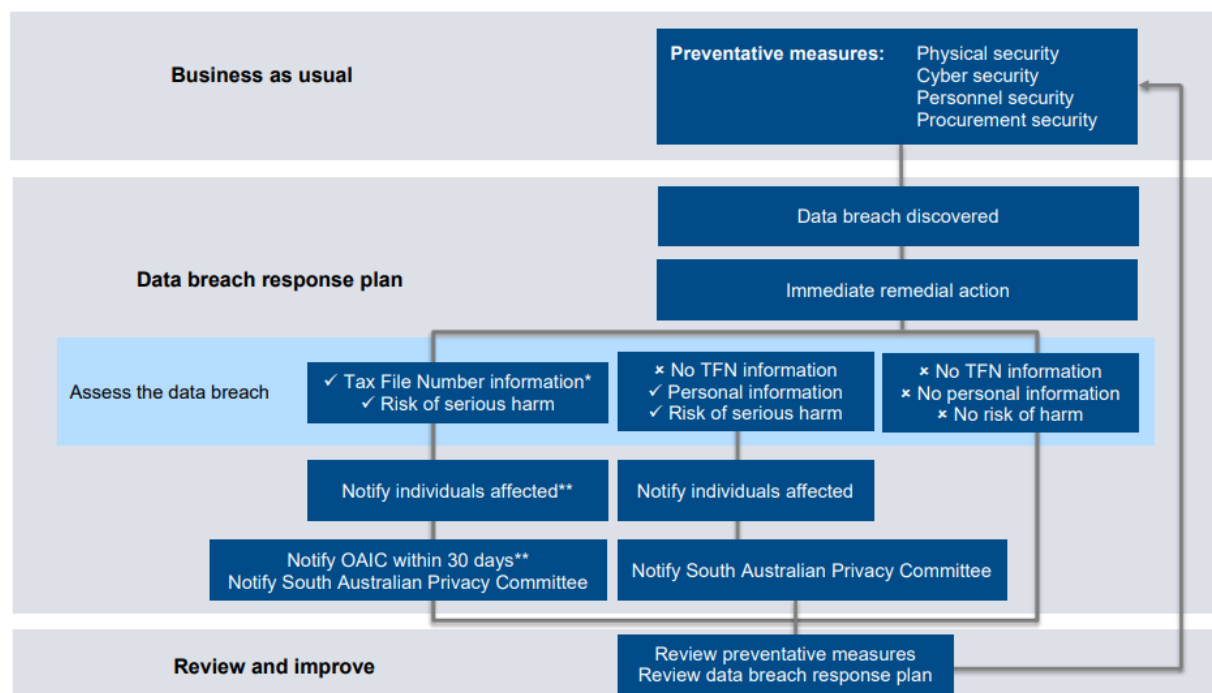
The Notifiable Data Breach (NDB) Scheme is established by the *Commonwealth Privacy Act 1988* (Privacy Act) and requires any organisation or agency covered by the Privacy Act to notify affected individuals and the Office of Australian Information Commissioner when a data breach is likely to result in serious harm to an individual whose personal information is involved. As well as establishing the NDB Scheme, the Privacy Act prescribes Australian Privacy Principles and regulates consumer credit systems, health and medical research, and tax file number information.

Councils are not subject to the Australian Privacy Principles in the Privacy Act, but they are peripherally captured by the Privacy Act as employers in receipt of tax file numbers. The NDB Scheme therefore only extends to councils in relation to a data breach involving the access, disclosure, or loss of tax file number information, and not to other personal information held by councils. The NDB Scheme only requires councils to report a data breach involving tax file number information if it meets a certain threshold (eligible data breach).

An eligible data breach occurs when the following criteria are met:

- There is unauthorised access to or disclosure of tax file number information held by the council;
- A reasonable person would conclude that this is likely to result in serious harm to any of the individuals to whom the information relates; and
- The council has been unable to prevent the likely risk of serious harm with remedial action.

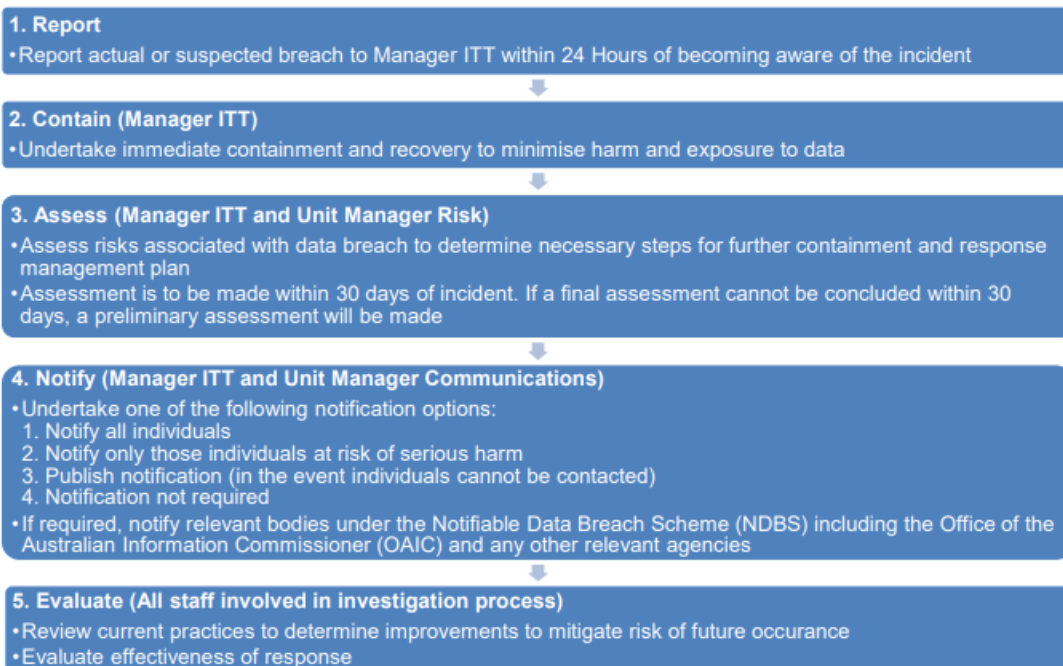
Below is an extract from the [Government of South Australia - Personal Information Data Breaches Guideline](#).

OFFICIAL**Attachment 1: Data breach notification process**

* Tax File Number information is information that connects a Tax File Number with the identity of an individual.

** The *Privacy Amendment (Notifiable Data Breaches) Act, 2017* requires that that notifications to individuals affected and the notification to the Office of the Australian Information Commissioner (OAIC) both contain specific information. See www.oaic.gov.au for more information.

The [City of Marion Privacy Policy](#) states that any potential eligible data breach will be investigated, assessed and managed in accordance with the Procedure for Investigating and Reporting a Privacy Breach. An extract of the procedure is below.



Both procedures include a step to notify The Office of the Australian Information Commissioner (OAIC) and other relevant agencies if required.

Coastal Walkway

Elected Member Councillor Matthew Shilling

Report Reference: GC210525Q03

Confidential Report ☐

Question:

Coastal Walkway:

1. The State Government provided funding close to a year ago for the Coastal Walkway. My understanding is this was to be immediate stimulus funding. How come we have not started construction?
2. Have designs for all parts, including the gully's, been completed?
3. What timeframes are in place? (Including commencement and completion dates)
4. Have we commenced the Tender process, if not why?

Supporting Information:

Nil

Response Received From:

Alex Cortes

Staff Comments:

Responses to questions below;

1. The State Government provided funding close to a year ago for the Coastal Walkway. My understanding is this was to be immediate stimulus funding. How come we have not started construction?

The project is funded over three financial years (2019-2020 to 2022-2023) and consists of three sections of the Coastal Walkway. A considerable amount of preliminary works have been completed across each section.

In accordance with the Attorney General Department's Open Space and Places for People Grant funding agreement, the works are on track for completion in December 2022.

2. Have designs for all parts, including the gully's, been completed?

One of three sections has been completely designed.

- Field River
 - Design Documentation is complete.
 - The tender for construction is currently out to the market with works to commence in June 2021.
- Kurnabinna Gully
 - Currently being designed with construction scheduled for December 2021.
- Grey Gully
 - Currently being designed with construction scheduled for December 2021.

3. What time frames are in place? (Including commencement and completion dates)

Anticipated construction time frames as follows:

- Field River – Construction to commence in June 2021 and completed in November 2021.
- Kurnabinna Gully – Construction to commence in December 2021 and estimated completion in November 2022.
- Grey Gully – Construction to commence in December 2021 and estimated completion in November 2022.

Estimated timeframes will be formalised following engagement of contractors and confirmation of the works program with the successful contractor.

4. Have we commenced the Tender process, if not why?

Tender process for Field River has commenced with construction to start in June 2021.

Kurnabinna and Grey gullies will follow an Early Contractor Involvement procurement model with the contractor to be engaged in July 2021 to work with the design team to develop the construction methodology and final design.

The procurement process is seeking that works to the gullies will commence on site in December 2021.

Hugh Johnson Blvd Reserve Upgrade

Elected Member Councillor Matthew Shilling

Report Reference: GC210525Q04

Confidential Report ☐

Question:

Hugh Johnson Blvd Reserve upgrade:

1. With State Government funding confirmed for the Hugh Johnson Reserve upgrade, what is the total combined cost for this project?
2. Will it be delivered in the 2021/22 Financial Year?
3. What are the timeframes for this upgrade? (Including commencement and completion)
4. When will any tender processes begin?

Supporting Information:

Nil

Response Received From:

Unit Manager Open Space and Recreation Planning - Renee Pitcher

Staff Comments:

The City of Marion Open Space Plan 2018 - 2028 was endorsed by Council in June 2020, and identified Hugh Johnson Boulevard reserve as a high priority regional reserve upgrade.

Please see below responses to the questions raised.

- 1. With State Government funding confirmed for the Hugh Johnson Reserve upgrade, what is the total combined cost for this project?*

The project is estimated to cost \$1,602,368 and in May 2021 Council were successful in receiving \$801,184 State Government Open Space and Places for People funding towards this project (50% of the overall project budget).

- 2. Will it be delivered in the 2021/22 Financial Year?*

Yes.

- 3. What are the timeframes for this upgrade? (Including commencement and completion)*

As Hugh Johnson Boulevard Reserve is Regional, there was a second round of community consultation which recently closed on 18 May 2021. Staff are collating the results along with the Final Concept Design which will be presented to Council for endorsement on 8 June 2021.

Endorsement of the Final Concept Plan for Hugh Johnson Boulevard Reserve is required prior to proceeding with detailed design, development approvals and construction.

- 4. When will any tender processes begin?*

Tendering of works are intended to be undertaken from September with construction commencing in late 2021 / early 2022. Construction is anticipated to take approximately 6 months.



MOTIONS WITHOUT NOTICE

QUESTIONS WITHOUT NOTICE

OTHER BUSINESS

MEETING CLOSURE

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.