

His Worship the Mayor
Councillors
City of Marion

Notice of General Council Meeting

Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

Tuesday, 9 August 2022 at 6.30 pm

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a General Council Meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Tony Harrison
Chief Executive Officer

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1 Open Meeting**2 Kurna Acknowledgement**

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Elected Member Declaration of Interest (if any)**5 Confirmation of Minutes****5.1 Confirmation of Minutes of the General Council Meeting held on 26 July 2022**

Report Reference	GC220809R5.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Ryles
Corporate Manager	Manager Office of the Chief Executive – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

RECOMMENDATION

That the minutes of the General Council Meeting held on 26 July 2022 be taken as read and confirmed.

ATTACHMENTS

1. G C 220726 - Final Public Minutes [5.1.1 - 17 pages]



**Minutes of the General Council Meeting
held on Tuesday, 26 July 2022 at 6.30 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt**



**PRESENT**

His Worship the Mayor Kris Hanna

Councillor Ian Crossland

Councillor Maggie Duncan

Councillor Raelene Telfer

Councillor Bruce Hull

Councillor Kendra Clancy

Councillor Tim Gard

Councillor Matthew Shilling

Councillor Luke Hutchinson

Councillor Nathan Prior

Councillor Jason Veliskou (from 6.34pm)

Councillor Joseph Masika

In Attendance

Chief Executive Officer - Tony Harrison

General Manager City Services - Ben Keen

General Manager Corporate Services - Sorana Dinmore

General Manager City Development - Tony Lines

Manager Office of the CEO - Kate McKenzie

Unit Manager Governance and Council Support - Victoria Moritz

Governance Officer - Karrie McCann

1 Open Meeting

The Mayor opened the meeting at 6.30pm.

2 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

3 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

6.34pm Councillor Veliskou entered the meeting

4 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

The following interests were disclosed:

- Councillor Telfer advised she would declare a conflict of interest if the Question on Notice *Westminster Reserve - Item 16.2* was discussed.
- Councillor Veliskou declared a perceived conflict of interest in the item *Artificial Turf Exemption Request - Item 15.2*



5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 28 June 2022

Report Reference GC220726R5.1

Moved Councillor Shilling

Seconded Councillor Gard

That the minutes of the General Council Meeting held on 28 June 2022 be taken as read and confirmed.

Carried Unanimously

6 Communications

Nil

6.1 Elected Member Verbal Communications

Moved Councillor Telfer

Seconded Councillor Duncan

That the following Communication Items be moved en bloc:

- Mayoral Communication Report
- Deputy Mayor Communication Report
- CEO and Executive Communication Report

Carried Unanimously

6.2 Mayoral Communication Report

Report Reference GC220726R6.2

Name of Council Member Mayor - Kris Hanna

Date	Event	Comments
20 June 2022	Club Marion Committee Meeting	
22 June 2022	Edwardstown Lions 60th anniversary and 2022-23 Handover Dinner	
23 June 2022	Coast FM Interview	
24 June 2022	GAROC Lunch	
25 June 2022	Mitchell Park Sports and Community Centre Opening	
29 June 2022	Meeting with Hallett Cove R-12 students at Youth Services Australia pumptrack event	
30 June 2022	Tonsley Connections Event	
1 July 2022	Meeting Mayor Kris Hanna and Cimon Burke (KelledyJones)	
2 July 2022	Two Citizenship Ceremonies	
3 July 2022	Uniting Church Conversations - A good Climate for Change	

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4 July 2022	Hosted Her Excellency the Honourable Frances Adamson AC Governor and Mr Rod Buntin	
4 July 2022	Edwardstown Business Community Group meeting	
6 July 2022	LGA Metropolitan Elected Member Information Session - Coastal Coordination	
7 July 2022	Meeting with Deputy Premier Susan Close	
8 July 2022	Sturt Pistol Club Committee Dinner	
9 July 2022	Brolga Place Reserve Opening	
9 July 2022	Plympton Football Club Indigenous Football Round	
16 July 2022	Sturt Pistol Club AGM	
18 July 2022	Club Marion Committee Meeting	
19 July 2022	Meeting with Westfield Marion Centre Manager	

Moved Councillor Telfer**Seconded Councillor Duncan**

That the Mayoral Communication report be received and noted with the following correction:

- Page 23 of the Agenda - Meeting with Westfield Marion Centre Manager was held on 26 July not 17 July.

Carried Unanimously**6.3 Deputy Mayor Communication Report****Report Reference** GC220726R6.3**Name of Council Member** Deputy Mayor – Luke Hutchinson

Date	Event	Comments
25 June 2022	Mitchell Park Sports and Community Centre Opening	attended

Moved Councillor Telfer**Seconded Councillor Duncan**

That the Deputy Mayoral Communication report be received and noted.

Carried Unanimously

6.4 CEO and Executive Communication Report

Report Reference GC220726R6.4

Date	Activity	Attended By
24 June 2022	Meeting Sorana Dinmore (CoM) David Stobbe City of Onkaparinga Council	Sorana Dinmore
24 June 2022	Meeting Sorana Dinmore (CoM) Salesforce meeting	Sorana Dinmore
27 June 2022	Meeting Sorana Dinmore (CoM) Ryan McMahon City of Tea Tree Gully Council	Sorana Dinmore
28 June 2022	Meeting Jayne Stinson MP (Member for Badcoe) and Tony Harrison	Tony Harrison
29 June 2022	Meeting Sorana Dinmore (CoM) Hannan & Partners	Sorana Dinmore
29 June 2022	Oaklands Green Monthly Project Control Group Meeting	Ben Keen
30 June 2022	LGA Corporate Members briefing from SA Centre for Economic Studies of the University of Adelaide, Professor the Hon Bob Carr	Tony Harrison
30 June 2022	Two Citizenship Ceremonies	Tony Harrison
30 June 2022	Meeting Sorana Dinmore (CoM) KPMG	Sorana Dinmore
4 July 2022	Meeting Sorana Dinmore (CoM) Abby Dickson (PAE) & Donna Dunbar (CCS)	Sorana Dinmore
5 July 2022	Meeting Cross Council Collaboration with Cities of Marion, Charles Sturt, Port Adelaide Enfield re Fleet Management	Ben Keen
6 July 2022	Meeting Sorana Dinmore (CoM) Hannan & Partners	Sorana Dinmore
7 July 2022	Addinsight demo and tour of SAGE Automation at Tonsley	Ben Keen
8 July 2022	Meeting Sorana Dinmore (CoM) Mayor Hanna	Sorana Dinmore
13 July 2022	Meeting Sorana Dinmore (CoM) Michelle Holland SynergyIQ	Sorana Dinmore
14 July 2022	Meeting Sorana Dinmore (CoM) John Catarinich Agilyx	Sorana Dinmore
15 July 2022	Meeting Tony Harrison and David Speirs MP (Member for Black)	Tony Harrison
15 July 2022	Meeting Tony Harrison and Steve Wren (Pelligra)	Tony Harrison
15 July 2022	Meeting Sorana Dinmore (CoM) Michelle Holland SynergyIQ	Sorana Dinmore

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18 July 2022	Meeting Tony Harrison, Jessica Lynch and Marisa Fyfe and Gill Duck (Duckpond consulting)	Tony Harrison
18 July 2022	Meeting Sorana Dinmore (CoM) Freddie Brincat – Community Bridging Services	Sorana Dinmore
19 July 2022	Meeting Sorana Dinmore (CoM) Gartner	Sorana Dinmore
19 July 2022	Meeting Sorana Dinmore (CoM) Satalyst	Sorana Dinmore
21 July 2022	Meeting Tony Harrison Jon Whelan, Andrew Excell and Wayne Buckerfield (DIT)	Tony Harrison
25 July 2022	Meeting SA Power Networks re tree planting	Ben Keen
26 July 2022	Meeting Jayne Stinson MP (Member for Badcoe) and Tony Harrison	Tony Harrison
26 July 2022	Meeting Tony Harrison and Kathryn McEwen	Tony Harrison
26 July 2022	Meeting Mayor Kris Hanna, Tony Harrison, Martine Edwards and Lachlan Monfries (Scentre Group)	Tony Harrison

Moved Councillor Telfer**Seconded Councillor Duncan**

That the CEO and Executive Communication report be received and noted.

Carried Unanimously

Council Member Communication Report

Councillor: Raelene Telfer

Date	Event	Comment
29 June 2022	MPNC – Early Onset Group	Meeting with staff
30 June 2022	Marion Holdfast BUG	Stuart Whiting start up discussions
30 June 2022	Messines Ave Concepts	Streetscape visit
2 July 2022	Citizenship Ceremonies	Attended
3 July 2022	“A Good Climate for Change” Panel	Attended Seacliff Uniting
8 July 2022	MPSC Centre culture improvements	Discussion with staff regarding clubs
12 July 2022	Ward Briefing	Zoom to staff
12 July 2022	“Power Networks”	Panel on electricity usage - Christchurch
16 July 2022	Brolga Reserve	Opening and Fitness involvement
18 July 2022	MPSC Centre Advisory Committee	Liaison Role
21 July 2022	Cohen Reserve and Tonsley Village	Consultation on plans with staff
26 July 2022	MPSC Centre Promotional	Video preparation

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7 Adjourned Items - Nil

8 Deputations

8.1 Deputation - Artificial Turf

Report Reference GC220726D8.1

Mr Poynter gave a five-minute deputation regarding Artificial Turf as his property, 10 Hawkview, Darlington.

The Mayor sought and was granted leave of the meeting to consider the item *15.2 Artificial Turf Exemption Request* next on the agenda.

15.2 Artificial Turf Exemption Request

Report Reference GC220726M15.2

Councillor Veliskou declared a perceived conflict of interest in the item as has an approved application for artificial turn before May 2019 and will remain for the item.

Moved Councillor Hutchinson

Seconded Councillor Telfer

1. That Council endorse provision of a retrospective S221 permit for 10 Hawkview Close, Darlington, in accordance with Councils resolution (GC211123R11.11) and conditions for properties who installed artificial turf before May 2019.

And;

2. Provide staff with delegation to provide retrospective S221 permits, in accordance with Councils resolution and conditions for properties who commenced installing artificial turf before May 2019.

Carried

Councillor Hutchinson called a Division

Those for: Councillors Masika, Veliskou, Prior, Telfer, Hutchinson, Shilling, Duncan and Gard

Those against: Councillors Clancy, Hull and Crossland

Carried

Councillor Veliskou voted in favour

9 Petitions - Nil

10 Committee Recommendations

**Moved Councillor Shilling****Seconded Councillor Telfer**

That the following Committee Recommendations items be moved en bloc:

- Confirmation of Minutes of the Asset and Sustainability Committee meeting held on 5 July 2022
- Confirmation of Minutes of the Planning and Development Committee Meeting held on 5 July 2022

Carried Unanimously**10.1 Confirmation of Minutes of the Asset and Sustainability Committee Meeting held on 5 July 2022****Report Reference** GC220726R10.1**Moved Councillor Shilling****Seconded Councillor Telfer**

That Council:

1. Receives and notes the minutes of the Asset and Sustainability Committee meeting held on 5 July 2022.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Asset and Sustainability Committee.

Carried Unanimously**10.2 Confirmation of Minutes of the Planning and Development Committee Meeting held on 5 July 2022****Report Reference** GC220726R10.2**Moved Councillor Shilling****Seconded Councillor Telfer**

That Council:

1. Receives and notes the minutes of the Planning and Development Committee meeting held on 5 July 2022.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Planning and Development Committee.

Carried Unanimously



11 Confidential Items

11.1 Cover Report - CoM Submission re LGA Draft Training Standards for Council Members

Report Reference GC220726F11.1

Moved Councillor Shilling

Seconded Councillor Gard

That pursuant to Section 90(2) and (3)(j) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Services, General Manager City Development, General Manager Corporate Services, Manager Office of the CEO, Media and Engagement Advisor and Unit Manager Governance and Council Support, be excluded from the meeting as the Council receives and considers information relating to LGA Draft Training Standards for Council Members, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to information the disclosure of which would divulge information provided on a confidential basis by a public authority, being the Local Government Association of SA (LGA), and the disclosure of which would, on balance, be contrary to the public interest, being information provided by the LGA in relation to proposed training standards for council members before it is provided to the Minister for Local Government for approval and that the LGA has requested be kept confidential at this stage.

Carried

7.01pm the meeting went into confidence.

Moved Councillor Shilling

Seconded Councillor Hutchinson

That In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, CoM Submission re LGA Draft Training Standards for Council Members, any appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(j) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection until 31 August 2022. At this time, the CEO be authorised to revoke this order. If not released prior, this confidentiality order will be reviewed at the General Council Meeting in December 2022.

Carried

7.04pm the meeting came out of confidence.

**11.2 Code of Conduct**

Report Reference

GC220726F11.2

Moved Councillor Shilling**Seconded Councillor Hutchinson**

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, Manager Office of the CEO, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to a Code of Conduct Matter upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the conduct of Council Members.

Carried Unanimously

7.04pm the meeting went into confidence.

Moved Councillor Veliskou**Seconded Councillor Masika**

In accordance with Section 91 (7) and (9) of the Local Government Act 1999 the Council orders that the report, attachments and minutes of the report having been considered in confidence under Section 90(2) 3(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2022.

Carried

7.50pm the meeting came out of confidence

12 Corporate Reports for Decision**12.1 1 Cumbria Court - Section 194(2)(a) Report for Consultation**

Report Reference

GC220726R12.1

Moved Councillor Hull**Seconded Councillor Gard**

That the item be deferred until the General Council meeting to be held on 23 August 2022 to allow the Kindergarten be given the opportunity to address council

Lost**Moved Councillor Hutchinson****Seconded Councillor Telfer**

That Council:

1. Declares that the land at 1 Cumbria Court Mitchell Park comprised in Certificate of Title Volume 5808 Folio 815 is surplus to requirements and subject to a successful community land revocation process is potentially suitable for disposal on the open market.

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2. Endorses the revocation report titled 'Section 194 Report for Consultation – Proposal to revoke classification of Community Land - 1 Cumbria Court and Portion 30 Lanark Avenue Mitchell Park' contained in Attachment 1 subject to a period of community engagement in accordance with Section 194(2)(b) of the Local Government Act 1999 and Council's Public Consultation Policy.
3. Authorises the 'Chief Executive Officer' or his nominee, to make minor variations to the revocation report prior to the commencement of community engagement.
4. Endorses the Community Engagement Plan, (which may be subject to minor amendments) as contained in Attachment 2.
5. Confirms that should the revocation of community land classification and sale proceed, that net sale proceeds will be paid into the Open Space Reserve Fund for the development of Open Space for the benefit of the community, as approved by Council.
6. Requires a further report to be presented for consideration by Council following conclusion of the public consultation under Section 194(2)(a) of the Local Government Act 1999 for the potential revocation of community land classification of the whole of the land known as 1 Cumbria Court Mitchell Park, comprised in Certificate of Title Volume 5808 Folio 815 and portion of the land known as 30 Lanark Avenue Mitchell Park, comprised in Certificate of Title Volume 5214 Folio 25 to enable Council to determine if the revocation and disposal process should proceed.

Carried

12.2 Urban Corridor - Marion Road - Code Amendment Report Reference GC220726R12.2

Moved Councillor Hutchinson

Seconded Councillor Telfer

That Council:

1. Endorses the proposed amendments to the 'Urban Corridor – Marion Road Code Amendment - Proposal to Initiate' and that the amended version be forwarded to the Minister for consideration/approval.

Carried Unanimously

12.3 Southern Region Waste Resource Authority (SRWRA) - Charter Review 2022 Report Reference GC220726R12.3

Moved Councillor Crossland

Seconded Councillor Prior

That Council:

1. Approve the Southern Region Waste Resource Authority Draft Charter 2022 (Attachment 1)

Carried Unanimously



12.4 Streetscape Program Update
Report Reference GC220726R12.4

8.09pm Councillor Telfer left the meeting
 8.12pm Councillor Telfer re-entered the meeting

Moved Councillor Crossland

Seconded Councillor Hutchinson

That Council:

1. Endorses the reprioritisation of projects within the Streetscape Program to align to other strategic projects within the City of Marion (Attachment 1).

Carried Unanimously

12.5 LGA Behavioural Management Framework Draft Policies - Consultation Feedback
Report Reference GC220726R12.5

Moved Councillor Shilling

Seconded Councillor Crossland

That Council:

1. Notes the draft policies and consultation provided by the Local Government Association as part of the Behavioural Management Framework.

Carried

Councillor Clancy called a Division:

Those for: Councillors Masika, Veliskou, Clancy, Prior, Hull, Telfer, Hutchinson, Shilling, Duncan, Gard and Crossland

Carried Unanimously

12.6 Call for Nominations for GAROC Members
Report Reference GC22072612.6

Councillor Hutchinson declared a material conflict of interest in the item as he has indicated his interest in being nominated for the position.

8.15pm Councillor Hutchinson left the meeting

Moved Councillor Shilling

Seconded Councillor Duncan

That Council:

1. Nominate Councillor Hutchinson to fill one (1) position on the GAROC Committee to represent the Metro South Regional Grouping from the conclusion of the LGA AGM in 2022 and to remain in office until the conclusion of the LGA AGM in 2024.

Carried Unanimously

8.16pm Councillor Hutchinson re-entered the meeting



13 Corporate Reports for Information/Noting

Moved Councillor Prior

Seconded Councillor Shilling

That the following Corporate Reports for Information / Noting be moved en bloc:

- Questions Taken on Notice Register
- WHS Monthly Performance Report

Carried Unanimously

13.1 Questions Taken on Notice Register
Report Reference GC220726R13.1

Moved Councillor Prior

Seconded Councillor Shilling

That Council:

1. Notes the report 'Questions Taken on Notice Register'.

Carried Unanimously

13.2 WHS Monthly Performance Report
Report Reference GC220726R13.2

Moved Councillor Prior

Seconded Councillor Shilling

That Council:

1. Notes the report and statistical data contained therein.

Carried Unanimously

14 Workshop / Presentation Items - Nil

15 Motions With Notice

15.1 34 Byron Ave Clovelly Park
Report Reference GC220726M15.1

Moved Councillor Telfer

Seconded Councillor Hutchinson

That the discretionary 100% rebate to the Scout Association premises at 34 Byron Ave Clovelly Park, used for storage of Gang Show furniture, will be reviewed prior to the 2023/24 Annual Business Plan, to ensure the exterior appearance to 34 Byron Avenue Clovelly Park 'provides a benefit or service to the local community.

Carried Unanimously



15.3 Warriparinga - Community Engagement - Suburb name
Report Reference GC220726M15.3

Moved Councillor Telfer

Seconded Councillor Hutchinson

That Council:

1. Consult landowners in the area bounded by Sturt Road, Marion Road and South Road, along with Kaurna people and others likely to be interested, to assess the level of support for giving that area a new suburb name ie "Warriparinga".

Carried Unanimously

16 Questions With Notice

16.1 Footpath and Ramp works
Report Reference GC220726Q16.1
Council Member Mayor Kris Hanna

QUESTION

Since the commencement of the initiative to provide better disability access on the footpaths near street corners, how many kerb ramp projects have been completed in each financial year?

In how many of those cases was an existing ramp decommissioned alongside the new disability-friendly ramp?

On average, in cases where decommissioning of an existing ramp has occurred alongside the new disability-friendly ramp, what proportion of the cost of the kerb ramp improvement could be allocated to the decommissioning process?

SUPPORTING INFORMATION

Nil

Response Received From
Corporate Manager
General Manager

Manager Operations – Russell Troup
 N/A
 General Manager City Services – Ben Keen

STAFF COMMENTS

1. Total quantum, by year:

This initiative has been budgeted since 2020/21. A comprehensive audit was undertaken in December 2020 that found 4,243 ramps were not compliant with the Disability Discrimination Act (DDA). The audit data was used to develop a prioritised programme, i.e. schools and rest homes etc first.

Given the time required to audit and develop a programme, there was limited construction in 2020/21 and records of completed work were kept in the customer event system that is not readily accessible.

In 2021/22 a total of 226 pram ramps were upgraded to meet compliance.

2. Decommissioned ramp quantum:

Of the 226 ramps upgraded in 2022/23, 39 (17%) included the decommissioning of an



existing ramp and reinstatement to kerb.

3. *Decommissioned ramp cost proportion:*

There are site specific variables but on average, the cost to decommission an adjacent ramp represented 15 - 20% of the cost for the sites where decommissioning was required.

The total programme budget for 2022/23 was \$656k. Hence the decommissioning cost was approximately \$17k - \$22k.

16.2 Westminster Reserve	
Report Reference	GC220726Q16.2
Council Member	Mayor Kris Hanna

QUESTION

Since the Council resolved in September 2021 to sell land to the Westminster School (about 975m²) for an agreed amount of \$5,000 plus costs, please explain in detail why the sale has not yet taken place?

SUPPORTING INFORMATION

Insert Council Member Supporting Information / Nil.

Response Received From	Unit Manager Land and Property – Michael Collins
Corporate Manager	Manager City Property – Thuyen Vi-Alternetti
General Manager	General Manager City Development – Tony Lines

STAFF COMMENTS

The Minister wrote to Council approving the revocation of the community land classification on 14 August 2021. Council revoked the community land classification and authorised disposal of portion of Allotment 107 at its meeting of 14 September 2021 (GC210914F18.2).

On 2 November 2021 a letter was sent from the General Manager City Development to the School summarising the likely costs of the sale to Westminster School which would be recoverable to Council together with the purchase price of \$5,000. The letter also noted the approximate timeframe for the transaction would be around six months subject to the land division process and its approval. The land division is required as the portion to be sold to Westminster School forms part of a larger allotment. Following the receipt of this letter, the school reached out to staff several times seeking clarification around the detailed process required to finalise the sale of the land.

On 8 February 2022 Council's Chief Executive Officer and General Manager met with Westminster School representatives about the land value, sale costs and other traffic management issues.

On 2 March 2022 Westminster School contacted Council wanting clarification in relation to stamp duty payable on the transaction, which was provided. The School sought council staff advice on how best to reduce the associated sales costs.

A Plan of Division was prepared by a surveyor engaged by Council. This was sent to the School on 21 April 2022 for approval, and approved the same day.



The boundary realignment requires Planning and Land Division Consent. This was lodged on 29 April 2022 with the State Commission Assessment Panel (SCAP) and is currently 'under assessment' according to the PlanSA website. Once lodged, SCAP forwards copies of the development application to various state agencies responsible for providing utilities and services such as ETSA Utilities, SA Water, Transport SA and Council. These agencies have until 25 July 2022 to make their assessment and respond to SCAP.

Once SCAP has made its assessment, they will issue a Certificate of Approval. The surveyor will then be able to complete their plan of division which will be lodged at the Lands Titles Office and provided to Council's lawyers, Norman Waterhouse, who will complete the Application for a Deposit of a Plan of Division. This will then need to be examined by the Lands Titles Office before the application is approved and the plan is deposited.

The Contract for the sale and purchase of portion Allotment 107 and the Form 1 were formally signed by both Council and Westminster School on 17 June 2022. The finalisation of the sale is subject to the completion of the process to divide the land. Settlement will occur 10 business days after the plan is deposited.

16.3 Park Holme Library

Report Reference	GC220726Q16.3
Council Member	Mayor Kris Hanna

QUESTION

1. How much is the new Business Hub at the Park Holme Library going to cost?
2. From which budget specifically will those funds be drawn?
3. Please summarise all information about this Business Hub previously provided to the Councillors and Mayor including dates.

SUPPORTING INFORMATION

Nil

Response Received From	Unit Manager Economic Development – Daniel Adams
Corporate Manager	Manager City Activation – Charmaine Hughes
General Manager	General Manager City Development – Tony Lines

STAFF COMMENTS

1. *How much is the new Business Hub at the Park Holme Library going to cost?*

Staff are currently examining a trial location for the Business Hub in the north of the City by pairing underutilised space and equipment in the Park Holme Library with the existing Business Hub booking platform to extend the Business Hub's offer to more residents. The intent of the staff investigation is establish a trial location using existing furniture/assets (e.g., desks, IT equipment) with very minor operational costs through existing budgets.

2. *From which budget specifically will those funds be drawn?*

The intent is to use existing Council resources and equipment to run the trial. Any incidental costs, such as tea and coffee, will come out of the existing Business Hub budget.

3. *Please summarise all information about this Business Hub previously provided to the Councillors and Mayor including dates.*



Information about a north Business Hub trial has not yet been brought formally to Elected Members. Some Members have received verbal information. Staff are currently investigating the possibility of extending Business Hub services to different locations across the City to better serve Marion's small business community, starting with a trial in the Park Holme Library. A paper describing the proposed operation of this trial and its potential benefits will be brought to a future Elected Member Forum. It should be noted that this trial is separate from the "Creative Industry Coworking Hub" brought to Elected Members in August 2020.

17 Motions Without Notice - Nil

18 Questions Without Notice - Nil

19 Other Business

20 Meeting Closure

The meeting was declared closed at 8.24pm.

CONFIRMED THIS 9 DAY OF AUGUST 2022

CHAIRPERSON

6 Adjourned Items - Nil**7 Deputations****7.1 Deputation - Mitchell Park Kindergarten RE: 1 Cumbria Court, Mitchell Park**

Report Reference	GC220809D7.1
Originating Officer	Business Support Officer – Governance and Council Support – Cassidy Ryles
Corporate Manager	Manager Office of the CEO – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

SPEAKER

Ms Shara Philips

ORGANISATION

Mitchell Park Kindergarten Governing Council

COMMENTS

Ms Shara Philips has requested to make a deputation to Council on behalf of Mitchell Park Kindergarten Governing Council regarding 1 Cumbria Court, Mitchell Park.

ATTACHMENTS

Nil

7.2 Deputation - Puddle Jumpers RE: 1 Cumbria Court, Mitchell Park

Report Reference	GC220809D7.2
Originating Officer	Business Support Officer – Governance and Council Support – Cassidy Ryles
Corporate Manager	Manager Office of the CEO – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

SPEAKER

Ms Melanie Tate

ORGANISATION

Puddle Jumpers

COMMENTS

Ms Melanie Tate has requested to make a deputation to Council on behalf of Puddle Jumpers regarding 1 Cumbria Court, Mitchell Park.

ATTACHMENTS

Nil

8 Petitions - Nil

9 Committee Recommendations - Nil

10 Confidential Items

10.1 Cover Report - Southern Soccer & SWBMX Funding, Insurance and Closure

Report Reference	GC220809F10.1
Originating Officer	Manager City Activation – Charmaine Hughes
Corporate Manager	- N/A
General Manager	General Manager City Development - Tony Lines

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

That pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager of the Office of the CEO, Chief Financial Officer, Manager City Activation, Unit Manager Governance and Council Support, Executive Officer to the CEO, be excluded from the meeting as the Council receives and considers information relating to Southern Soccer & SWBMX Funding, Insurance and Closure, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial and financial information.

11 Corporate Reports for Decision

11.1 Mitchell Park Sports and Community Centre - Indoor Courts Seating

Report Reference	GC220809R11.1
Originating Officer	Unit Manager Sport & Recreational Community Facilities – Mark Hubbard
Corporate Manager	Manager City Property - Thuyen Vi-Alternetti
General Manager	General Manager City Development - Tony Lines

REPORT OBJECTIVE

To seek a decision on a request from Basketball SA (BSA) and South Adelaide Basketball Club (SABC) for Council to fund additional seating units at the Mitchell Park Sports and Community Centre (MPSCC).

EXECUTIVE SUMMARY

On 5 May 2022 the Basketball SA (BSA) Chief Executive Officer sent Mayor Kris Hanna a letter requesting Council purchase additional seating units for the Mitchell Park Sports and Community Centre (MPSCC). BSA has suggested the existing seating capacity (159 seats) for the two new indoor courts is insufficient for the spectator numbers that will attend NBL1 games (BSA's senior men's and women's state league competition).

Investigations into a potential solution for the seating have determined that eight (8) two-tiered seating units could be placed between the two indoor courts to provide additional seating for 96 people increasing the total seating capacity to 255. The cost for these additional units is estimated at \$20,000 ex GST.

It is proposed that Council and BSA (and/or SABC) each pays for 50% of the cost (estimated at \$10,000 each) for these additional seating units.

RECOMMENDATION

That Council:

- 1. Funds 50% of the cost of eight new portable seating units for the Mitchell Park Sports and Community Centre (on the basis that Basketball SA and/or South Adelaide Basketball Club also contributes 50% of the cost towards the seating units), and allocates the estimated funding of \$10,000 as part of the 2022/2023 1st quarter budget review.**

DISCUSSION

On 8 April 2022 the Basketball SA (BSA) Chief Executive Officer sent Council an email asking for details on the equipment and seating for the indoor courts at the new Mitchell Park Sports and Community Centre (MPSCC). Staff provided a response with details, including information noting the seating capacity for the main court is 159 people consisting of fixed seating and individual courtside seats.

On 5 May 2022 the BSA Chief Executive Officer sent Mayor Kris Hanna a letter (refer Attachment 1) requesting Council purchase additional seating units for the indoor courts noting that it was the intention of BSA to host NBL1 Games at the facility and *"in general basketball stadiums that cater*

for Basketball SA leagues provide seating for 300 to 1,000 spectators". BSA has stated in their letter that the current seating at the MPSCC:

"Severely restricts spectator numbers and as a result:

- Limits revenue to the club via ticketing/door takings*
- Limits revenue and sales to Bar and Meal operations of the Community Club*
- Does not allow for the growing local community fanbase attending NBL1*
- Will not adequately accommodate the number of spectators attending district and domestic basketball*
- Will not adequately accommodate the number of spectators attending carnivals"*

Following the receipt of the request from BSA there has been discussions between Council and BSA/SABC on whether the minimum seating requirement had been appropriately raised and covered off during the design phase for the new facility. There are differing opinions on whether this was made clear to Council prior to construction.

Regardless, investigations have now been undertaken to consider potential seating solutions. To maximise the seating capacity for the main court the best solution would be to utilise eight (8) two-tiered lightweight seating units (similar to the three-tiered unit shown in Attachment 1) that can fit between the two indoor courts leaving enough room for court run-off as well as room for the dividing curtain to be lowered between the courts. The seating bases would be lined with rubber to protect the court surface. The flooring company has advised that the units would not void any warrantee conditions. The cost for eight (8) two-tiered seating units is estimated at \$20,000 ex GST.

This solution increases total seating capacity to 255 for the main court. Whilst this is less than the desired 300 plus seats requested by BSA it does provide a reasonable solution for the next few years until the new two-court indoor facility is built beside the existing Marion Basketball Stadium.

When the new indoor facility is designed it is likely to incorporate a main court with at least 300 plus seats to accommodate NBL1 games and tournaments. When this occurs, it is proposed that four of the portable seating units proposed for the MPSCC could be relocated as an additional courtside seating solution for the new facility and the other four seating units remain to provide increased capacity at the MPSCC.

In addition to the seating units being used by BSA and the SABC they would also be made available for the Austral Volleyball Club State League games and various other events or activities planned for the indoor courts at the MPSCC.

Should Council support the additional seating request it is proposed that BSA and/or SABC fund 50% of the cost and Council contribute the other 50% being a total of approximately \$10,000 each. Council funding would be considered as part of the 2022/23 1st quarter budget review. If supported, the seating units could be ordered and available by the end of 2022 and in readiness for the 2023 NBL1 season.

The reason for requiring BSA and/or SABC to fund 50% of the seating is that basketball seating requirements were not clearly advised during the MPSCC project formulation, and that basketball will be the main beneficiary of the seating.

BSA has verbally advised staff that it agrees to fund 50% of the costs of the additional seating. They may share this cost with SABC.

ATTACHMENTS

1. City Of Marion Mitchell Park 05052022 Seating [11.1.1 - 4 pages]
2. 3 MTR X 2 TIER TIERED SEATING [11.1.2 - 1 page]



04 May 2022

Mayor Kris Hanna
City of Marion
245 Sturt Road
Sturt 5047

Dear Mayor Hanna

MITCHELL PARK SPORTS CLUB AND COMMUNITY CENTRE SEATING

Basketball SA and South Adelaide Basketball Club appreciate Council's support of the basketball community and Council's willingness to address the need for a greater number of basketball stadiums/courts within the City of Marion.

As Council will be aware, basketball played a fundamental role to secure a \$5million financial commitment from both Liberal and Labor candidates in 2019 to help build the Mitchell Park Sports Club and Community Centre. The facility was to cater for grass roots and State League (NBL1) basketball including multiple basketball courts, home and away change rooms, referee rooms and a show court.

We appreciate that budgetary pressures and the need to cater to a broad multiuse base has since changed the scope and design of the Mitchell Park Sports Club and Community Centre.

Basketball however wishes to bring to the attention of Council the impact of the proposed allocation of seating to the Centres indoor arena/stadium.

Provision of spectator seating is an essential component of indoor stadiums and is critical to the operations of domestic, district and NBL1 basketball leagues. As a general benchmark, basketball stadiums that cater for Basketball SA leagues provide seating for 300 to 1,000 spectators. Seating options range from mobile retractable grandstands (St Clair, The Lights, St Francis) to a combination of fixed tiered benching and mobile tiered bleachers. NBL1 games across Adelaide attract 300 to 500 spectators on average which can grow further during finals.

The current Mitchell Park facility includes seating to the show court of 105 fixed seats courtside, 54 fixed seats upstairs, and 50 loose/individual seats. During Gameday the 50 loose seats will be required for player and coach bench, officials, commentators and score table, leaving a net spectator capacity of 159.

The limited number of seats allocated to the Centres indoor arena severely restricts spectator numbers and as a result:

- Limits revenue to the club via ticketing/door takings
- Limits revenue and sales to Bar and Meal operations of the Community Club
- Does not allow for the growing local community fanbase attending NBL1
- Will not adequately accommodate the number of spectators attending district and domestic basketball
- Will not adequately accommodate the number of spectators attending carnivals



Basketball SA and South Adelaide Basketball Club request that Council purchase mobile tiered bleachers to overcome the present design fault and seating shortage at Mitchell Park. A design solution is for Council to allocate \$33,300 of the project budget to the purchase of eight mobile tiered bleachers. A small cost in the scheme of an overall multimillion-dollar investment, to ensure the new facility can benefit more local residents.

The mobile tiered bleachers will service the show court for NBL1 and can be moved to court two for junior competitions. This flexible option will also benefit netball, volleyball, and other users of Mitchell Park's indoor arena/stadium.

We welcome further conversation and look forward to Council agreement to the proposed solution.

Yours Sincerely

A blue ink signature of Phil Sinnott, consisting of stylized initials 'PS' followed by a horizontal line.

Phil Sinnott
BSA CEO



A blue ink signature of Zoran Pajkovski, appearing as a cursive 'Z' followed by 'pajkovski'.

Zoran Pajkovski
SABC President



Appendix A

Home / Shop / GRANDSTANDS / Double Plank Backrest Spectator Seating



Double Plank Backrest Spectator Seating

\$2,060.00 – \$5,390.00 ex. GST

3 Tier

3000mm [3 METRE]

Clear

\$4,160.00 ex. GST

1

Add to cart

Set a new record with our 2 and 3 Tier Spectator Seating with Backrest. Double plank tiers work provide an added level of safety and comfort meaning the only thing going overboard will be the cheering. A popular choice throughout schools, gyms, clubs and sporting grounds. This unit is p for tight spaces and outdoor or indoor environments.

- 2 or 3 tiers available
- Seats between 10-12 or 16-18
- Great for narrow spaces
- Available as 2, 3 or 4 metre lengths
- Bolt down or free standing
- Backrest on the top tier
- Coloured Safety End Caps available in red, blue, green, purple, yellow and orange

Overall Plan for 2 Tier 2m: 1228mm D x 2016mm L x 1019mm H (658mm H 2nd Tier)
Overall Plan for 2 Tier 3m: 1228mm D x 3016mm L x 1019mm H (658mm H 2nd Tier)
Overall Plan for 2 Tier 4m: 1228mm D x 4016mm L x 1019mm H (658mm H 2nd Tier)



Key Features

- 2 or 3 tiers available
- Seats between 10-12 or 16-18
- Great for narrow spaces
- Available as 2, 3 or 4 metre lengths
- Bolt down or free standing
- Backrest on the top tier
- Coloured Safety End Caps available in red, blue, green, purple, yellow and orange

Ideal for

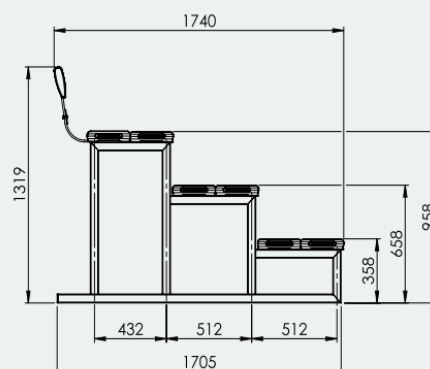
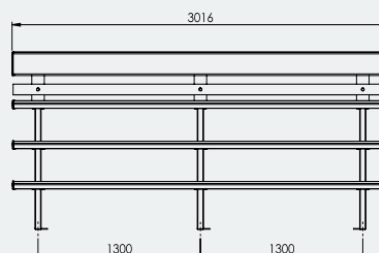
- Sports Clubs
- Schools & Universities
- Council Grounds
- Any Outdoor Venue



Specifications

3 Tier 3M Double Plank with Backrest Spectator Seating

Overall Plan: 3016mm L x 1740mm D x 1319mm H
(958mm 3rd Tier)



A Division of Felton International Group Pty Ltd
ABN 17 130 687 240



ASSEMBLY INSTRUCTION

Thank You
FOR CHOOSING FELTON INDUSTRIES

2 TIER 3mtr TIERED SEATING
[Code No: 2TKG3]



"This product has been
manufactured in Australia to the
highest quality standard,
guaranteeing proven quality,
durability and low maintenance"



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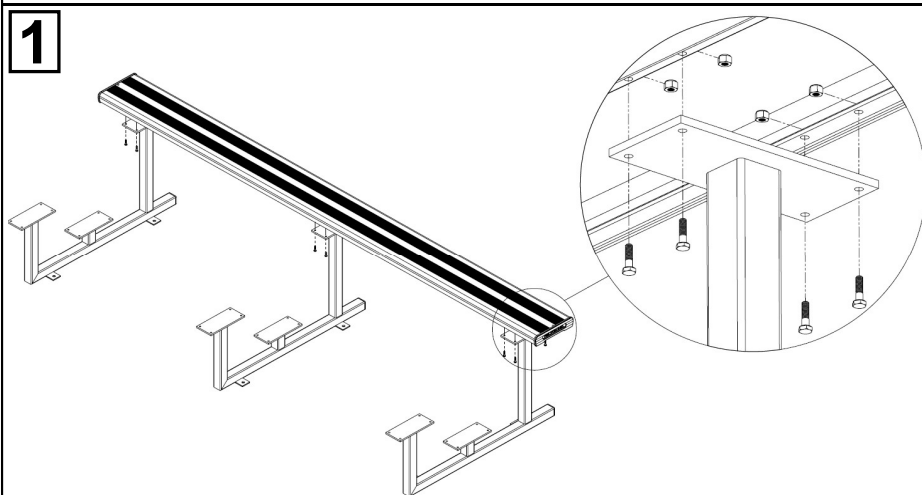
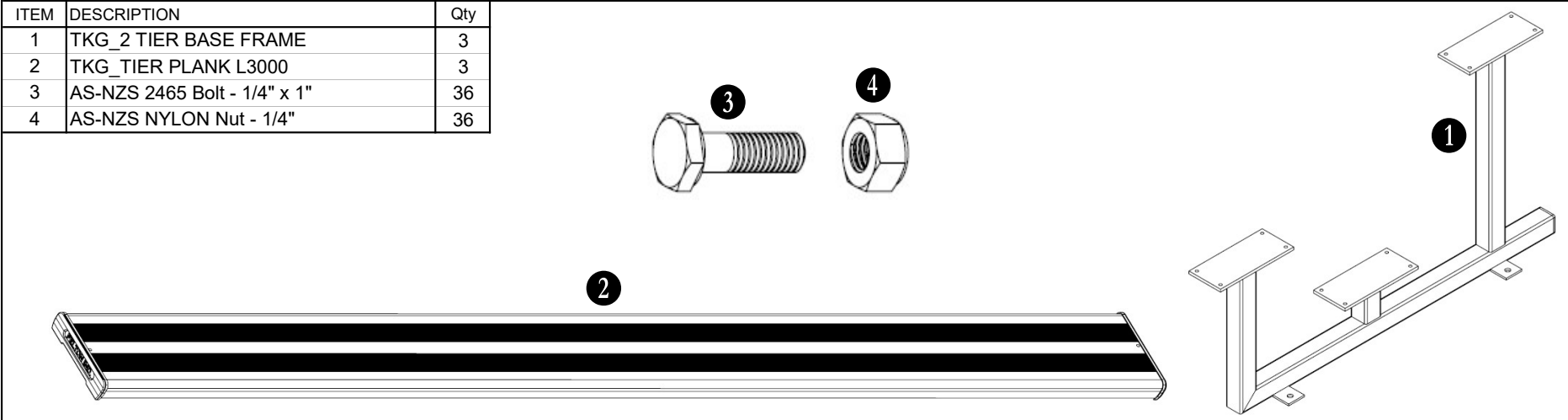


Felton Industries Pty Ltd | ABN: 17 130 687 240

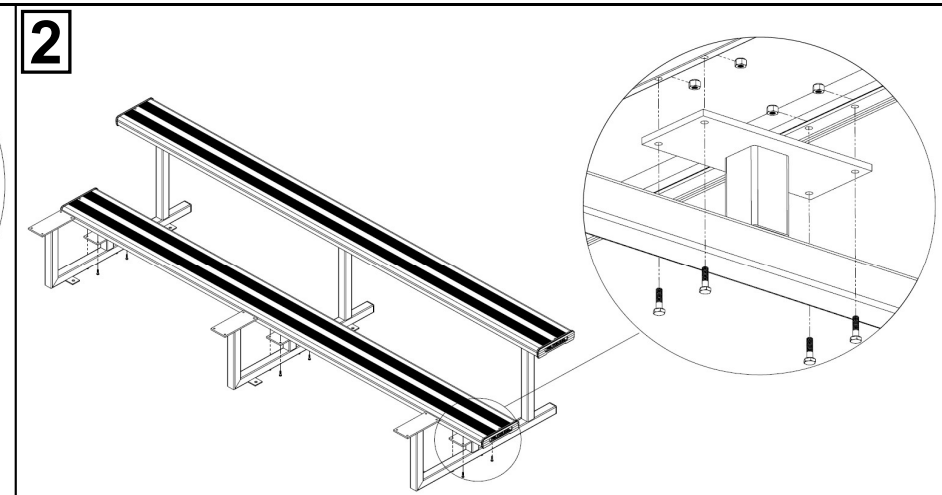


WARNING: This assembly required two or more people as lifting is involved. **Please ensure bolts and nuts are only finger-tightened throughout assembly for flexibility in lining up components.** Bolt and nuts should be securely tightened in place when instructed to do so. Please check all components are included before proceeding with the assembly

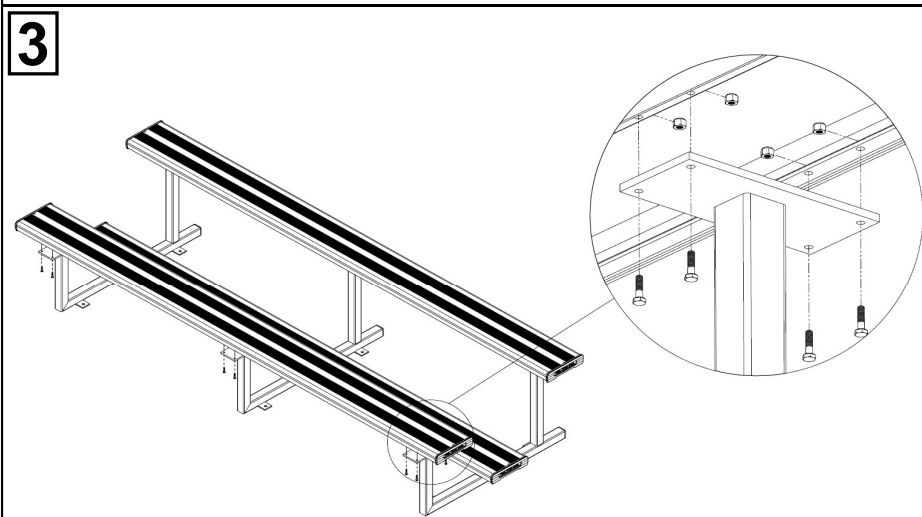
ITEM	DESCRIPTION	Qty
1	TKG_2 TIER BASE FRAME	3
2	TKG_TIER PLANK L3000	3
3	AS-NZS 2465 Bolt - 1/4" x 1"	36
4	AS-NZS NYLON Nut - 1/4"	36



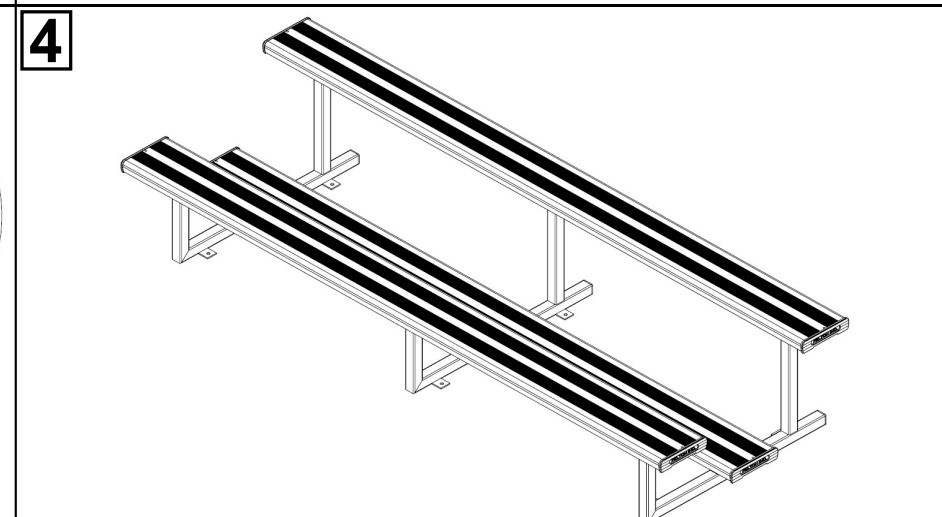
Attach one plank 2 to three base frames 1 at the top position by using bolts 3 and nuts 4 as illustrated. **Note that all fixing lugs on base frames 1 face inwards.**



Attach another plank 2 to three base frames 1 at the lower position by using bolts 3 and nuts 4 as illustrated.



Repeat the previous step with the remaining plank 2 as illustrated.



Tighten all hexagonal head bolts 3 and nuts 4 with spanners and appropriate tools. Then attach the whole assembly to the ground by using M12 dyna-bolts preferably, on each frame lug.

11.2 City of Marion Employment Programs

Report Reference	GC220809R11.2
Originating Officer	Manager People and Culture – Jessica Lynch
Corporate Manager	Manager People and Culture - Jessica Lynch
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to:

- Provide Council with a report on the progress of employment programs that aim to build on the future workforce needs, support diversity and enhance the employer brand in attracting and retaining talent in the organisation.
- Provide an overview of initiatives in progress to facilitate a more strategic approach to the employment and development of university graduates.
- Seek approval to fund the Diversity and Inclusion Traineeship program for a further 12 months (\$144,000 for three traineeship positions).

REPORT HISTORY

Diversity and Inclusion Traineeship Program

Council endorsed a Traineeship Program in 2018, initially a one-year trial. This program offered two traineeship positions: one for an Aboriginal & Torres Strait Islander person and one for a person living with a disability. Council endorsed the Traineeship Program in 2019 and expanded the program to include a third targeted area, Culturally and Linguistically Diverse (CALD). This Diversity and Inclusion Traineeship Program was funded for 3 years (2019– 22).

Gap Year Program

Council endorsed the Gap Year Program in 2017, initially on a one-year trial. The program offered two Year 12 school leavers paid work experience for a 12-month period. Council endorsed the Gap Year Program in 2018, after a successful trial. The program funding was approved for a three-year period 2018-20. Council endorsed the Gap Year Program in 2021 and funding was approved for a three-year period 2021-2023.

Relevant report references

Report Reference	Report Title
GC270916R10	Gap Year Program
GC250717R10	Gap Year Program
GC200811R04	Gap Year Program
GC100418R03	Disability and Indigenous Traineeship
GC190514R05	Disability and Indigenous Traineeship

EXECUTIVE SUMMARY

Employment programs present an opportunity to build the future capability of the organisation, support diversity and inclusion, and provide entry level opportunities for young people and early career professionals within local government and build the employer “brand” of City of Marion. They are a key strategy to attract, build and retain talent in an increasingly competitive labour market, and align to City of Marion’s Workforce of the Future program.

City of Marion’s Diversity and Inclusion Traineeship Program is an award-winning initiative developed to foster a diverse, inclusive, and multi-skilled workforce by providing entry pathways that support our future workforce needs and our Diversity and Inclusion strategy. Support is sought to continue funding the Diversity and Inclusive Traineeships Program for future years.

Marion Council’s Gap Year Program for Year 12 school leavers is an initiative designed to provide unique, extended, and valuable work experience to students from local secondary schools. Eleven young people have participated in the GAP Year Program since the program was initiated in 2017. The existing council resolution includes continuation of the GAP year program for 2023, which includes funding for two GAP Year Program position, at a total cost of \$90,350.

City of Marion currently adopts an organic approach to the employment of Graduates as part of organisational renewal. It is intended that this approach mature over time in alignment to our Workforce of the Future Program, which is intended to include development of a City of Marion Workforce Plan, to be updated annually. It further intended that options to fund graduate employment as part of a consolidated strategic employment program budget, will be brought back Council for consideration.

RECOMMENDATION

That Council:

1. **Note the progress of employment programs and pathways that aim to build on the future workforce needs, support diversity and enhance the employer brand in attracting and retaining talent in the organisation.**
2. **Note the initiatives in progress for university graduates and the graduate professional development program in partnership with the Flinders University and Mitcham Council, delivered at no cost to Council.**
3. **Approve 12 months funding for three Inclusive Traineeships under the Diversity and Inclusion Traineeship Program (\$144,000 for three traineeships).**
4. **Note the existing resolution to fund the GAP Year Program concludes in January 2024 (two positions at a total cost of \$90,350).**
5. **Note that options for a funded graduate employment program is being considered as part of a strategic workforce plan for City of Marion.**

GENERAL ANALYSIS

Employment programs present an opportunity to build the future capability of the organisation, support diversity and inclusion, and provide entry level opportunities for young people and early career professionals within local government and build the employer “brand” of City of Marion. With the so called “great resignation” significantly impacting the employment market, employment programs are a key strategy to attract, build and retain talent in an increasingly competitive labour market.

Under Part 3 of the *Local Government Act 1999* the chief executive must ensure (2(e)) that an equal opportunity program relating to employment with the council is implemented and reviewed on a regular basis. In that section of the Act, *equal opportunity program* means a program designed to ensure that all persons have equal opportunities with others in securing employment with the

council and subsequent promotion or advancement and in other respects in relation to employment with the council.

Further, the City of Marion Reconciliation Action Plan 2020-23 includes a target of 1% First Nations people employed at City of Marion by June 2023. The City of Marion currently employs two employees who identify as Aboriginal or Torres Strait Islander.

Inclusive Traineeships

The Diversity and Inclusion Traineeship Program was developed in alignment to the City of Marion Diversity and Inclusion Plan and is in the 4th year of implementation. The cost to fund the three positions in the Diversity and Inclusion Traineeship Program is currently \$144,000 per annum (subject to salary increases). The existing Council resolution GC190514R05 relating to the funding of this program concludes this year.

Under the Diversity and Inclusion Traineeship program, each trainee gains valuable work experience, confidence, and they contribute to Council projects, priorities, and outcomes, and develop key transferable skills in a supported environment. The success of the program is evident in our trainees successfully gaining employment with a variety of organisations following the completion of their traineeships. The Program also enables the City of Marion to bring younger people into Council, assisting with addressing an aging workforce.

The Program commenced in 2018, with 2 positions offered that year (Aboriginal & Torres Strait Islander and Disability GC100418R03). In 2019 the program expanded to include a third targeted area, Culturally and Linguistically Diverse (CALD) (GC190514R05). Three trainee positions have subsequently been filled each year.

Currently, the Diversity and Inclusion Traineeship Program targets three diversity focus areas:

- Aboriginal & Torres Strait Islander
- Culturally and Linguistically Diverse (CALD), and
- Disability.

The recruitment of Aboriginal & Torres Strait Islander trainees through this program, has been one of the strategies adopted to support the target of 1% First Nations people employed at City of Marion by June 2023.

Through the Diversity and Inclusion Traineeship Program each participant undertakes a Certificate qualification that is completed during their 12-month placement with the City of Marion, thus providing learning and employment pathway opportunities for young people from diverse backgrounds.

Our most recent CALD trainee completed a Certificate 3 Customer Engagement, with the final placement based in the libraries. This trainee demonstrated excellent commitment to the traineeship program and was positive about undertaking a variety of tasks within team environments. This trainee applied for a casual position within our Library service and is now employed by the City of Marion.

The Diversity and Inclusion Traineeship Program won a Local Government Professionals Excellence Award in 2021.

The City of Marion Diversity and Inclusion Plan, which has informed the Traineeship Program, will be revised in 2022-23 as part of a proposed City of Marion Workforce Strategy and Workforce Plan. It is further noted that the City of Marion Reconciliation Action Plan, which includes our First Nations employment target, is also due for renewal by June 2023.

It is proposed that Council consider continuation of funding for a further 12-month period, with diversity focus areas for traineeships determined in alignment to the revised Diversity and Inclusion Plan, and employment targets contained within the Reconciliation Action Plan.

GAP Year program

Marion Council's Gap Year Program for Year 12 school leavers is an initiative designed to provide unique, extended, and valuable work experience to students from local secondary schools. Recruited to work in Council, Year 12 school leavers are provided a variety of work experience over a year of paid employment, in both the administrative and outside workforces doing real work, contributing to community outcomes and provide opportunities for youth in City of Marion. In 2022, our two GAP year students are participating in four, 3-month rotational placements across City of Marion business areas.

By the end of 2022 eleven young people will have successfully completed the GAP Year Program since the program was initiated in 2017. Feedback from GAP Year Program participants overwhelmingly indicates that the program has provided multiple opportunities to develop specific skills, gain a better understanding of business disciplines and functions and develop self-confidence in a professional setting. Many young participants from the GAP year program have gone on to study at university, with a small number of GAP year alumni continuing to work at City of Marion in a part time capacity while undertaking university studies.

The existing council resolution includes continuation of the GAP year program for 2023, which includes funding for two GAP Year Program position, at a total cost of \$90,350. This means that the current iteration of the program is due to conclude in January 2024. It is proposed that the future of the program be considered as part of the City of Marion Workforce Plan.

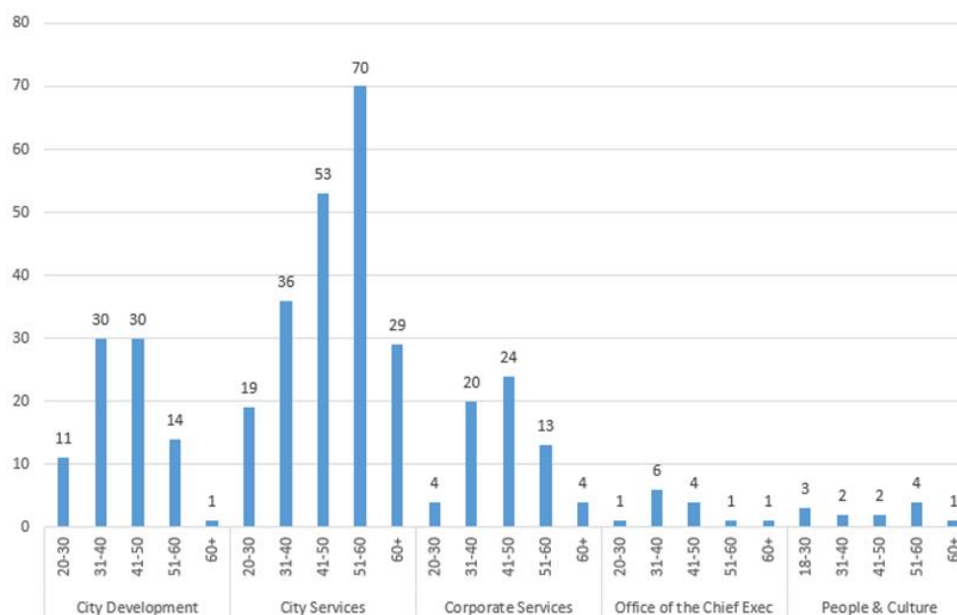
Graduate employment and development

Graduate employment programs support organisational capability and workplace diversity by attracting younger employees, is an effective initiative towards our Workplace of the Future program and provides a quality source of early career professionals. Graduates are a key part of the future workforce.

With an ageing workforce demographic and in a work environment being driven by rapid technological development, investing in Graduates fosters long-term productivity from a cost-effective resource and brings innovation and an infusion of fresh talent into the organisation. In mitigating talent shortages in key disciplines such as Engineering and IT, attracting university graduates is an effective strategy that brings in diversity of skills, mindsets, and contemporary approaches, to the organisation.

Figure 1. City of Marion age profile December 2021

Age demographics 2021



City of Marion currently adopts an organic approach to the employment of Graduates as part of organisational renewal. Specifically, People & Culture Business Partners work with business areas to identify suitable opportunities for graduates when recruiting to vacant positions. It is intended that this approach mature over time in alignment to our Workforce of the Future Program, which is intended to include development of a City of Marion Workforce Plan, to be updated annually. It is intended that options to fund graduate employment as part of a consolidated strategic employment program budget, will be brought back to Council for consideration.

The City of Marion has experienced several successful graduate recruitments that have provided both organisational outcomes in service delivery and learning opportunities for individuals. In seeking feedback, our graduates have provided positive feedback on their employment experience and highly recommend the City of Marion as a great place to work. People Leaders of graduates have reported that graduates display high motivation levels to deliver outcomes for the community and observed strong work ethics. Graduates have been given opportunities to make improvements, be innovative and have felt included by their work colleagues.

People and Culture is currently working to establish a partnership with Flinders University and Mitcham Council on providing a training and support program for our three current graduate employees, and for other recent graduates employed within City of Marion. Graduates will be provided with professional development through Flinders University to enhance knowledge, embed new skills, and to provide networking opportunities across the two local government areas. See overview of Flinders University talent pipeline and support program options (Attachment 1).

Tertiary placements and work experience

The Graduate training program and employment focus builds on the foundation of our tertiary placements and hosting work experience students. Tertiary and work experience placements are unpaid.

A number of City of Marion Divisions host student placements on a periodic basis. Hosting students on placement creates a dual benefit to both City of Marion and students.

From the perspective of students, placements provide real-world opportunities to gain practical experience and apply knowledge gained through studies, while gaining credit towards completion of their qualifications.

From the perspective of City of Marion - Students can bring fresh knowledge, skills, talent, and enthusiasm. They can provide a cost-effective way of gaining innovative solutions and contribution to team outputs. Placement programs give our employees the opportunity to mentor students and grow their leadership skills.

Placements provide valuable opportunities to discover graduate talent and we have recently offered students positions after their graduation. Further, student placements can provide an excellent way to promote Marion as a potential employer and encourage young people to consider a career within Local Government. By way of example, Flinders University recently promoted the following statement via LinkedIn:

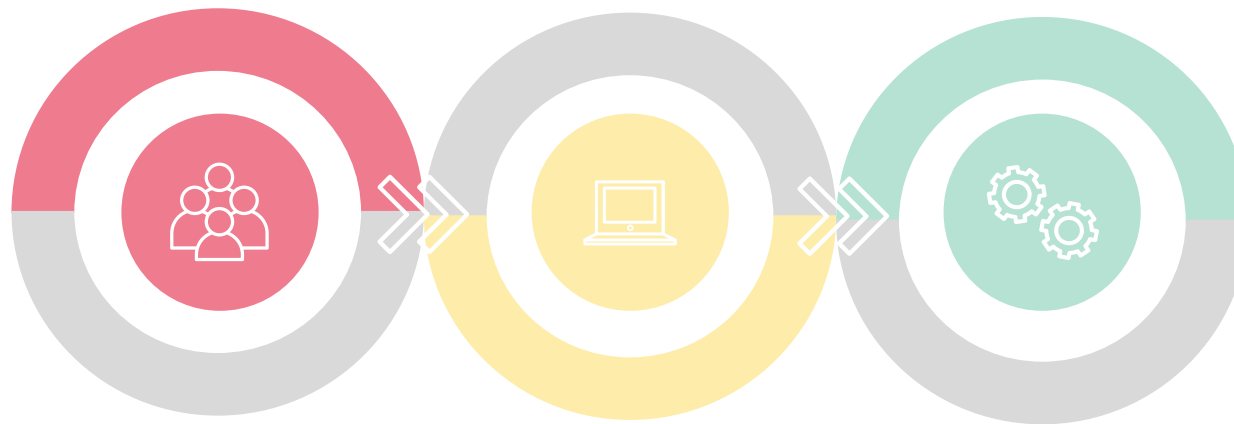
"This was a highly positive placement for me, where I felt comfortable, accepted and left with many new skills that I can confidently take into the working world. I would recommend all students to complete a placement at the City of Marion as it is a great learning environment."
Tom Richardson, Bachelor of Business (Human Resource Management).

ATTACHMENTS

1. Attachment 1- Graduate Talent Pipeline and training Flinders University [11.2.1 - 1 page]

Graduate Talent Pipeline

An **employer of choice** for Flinders University Graduates, investing in **future leadership development** and increasing **diversity of skill and thought**.



Recruitment

Flexible entry pathways to

- **Graduate program** annual intake
- **Adhoc** as roles are identified
- **Placements** facilitation

Graduate Program

Enterprise skills and social connection

- **Professional development** delivered online
- **Social gatherings** in person at Flinders

Integration

Ongoing employment

- **LGA Leadership development** programs
- **Career progression**

11.3 PDI Delegations Update

Report Reference	GC220809R11.3
Originating Officer	Team Leader - Planning – Alex Wright
Corporate Manager	Manager Development and Regulatory Services - Warwick Deller-Coombs
General Manager	General Manager City Development - Tony Lines

REPORT OBJECTIVE

The purpose of this report is to seek endorsement for minor amendments to the existing Planning, Development and Infrastructure Act 2016 Instruments of Delegation.

REPORT HISTORY

Report Reference	Report Title
GC210223R12	Council delegations under the Planning, Development and Infrastructure Act 2016

EXECUTIVE SUMMARY

Council's powers to delegate under the PDI Act are limited to Council as a Relevant Authority for development assessment (being building consent and development approval). As a result, two separate Instruments of Delegations were implemented to separate Council's roles as a Council, Designated Authority and Entity (as detailed in Instrument A), and as a Relevant Authority (as detailed in Instrument B).

Since the 'go live' of the Planning and Design Code, legislative changes have occurred to the PDI Act and Regulations which require updates to Council's existing delegations.

As a result of these changes, it is recommended Council resolve to support the updates and delegated responsibility for the new powers to the CEO.

A summary of the changes and the amended Instruments of Delegation are attached to this report.

RECOMMENDATION

That Council:

1. Notes that existing Delegations within Instrument A and Instrument B will remain in place until revoked by Council.
2. Adopts the amended Instrument of Delegation A (Attachment 4) to delegate the following new PDI Act related delegations to the CEO:
 - a. 60.4
 - b. 64.1
 - c. 64.2

- d. 64.3
 - e. 65.1
 - f. 66.1
 - g. 66.2
 - h. 66.3
 - i. 67.1
 - j. 67.2
 - k. 68.1
3. In accordance with the power contained in Section 44 of the Local Government Act 1999, the powers and functions under the Planning, Development and Infrastructure Act 2016 and statutory instruments made there under contained in the proposed Instrument of Delegation, annexed to the Report and considered by Council at its meeting held 9 August 2022, and titled:

"Instrument of Delegation Under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council, a Designated Authority and a Designated Entity"

delegates these powers to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

4. Notes that such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.
5. In accordance with power contained in Section 100 of the Planning, Development and Infrastructure Act 2016 the powers and functions under the Planning, Development and Infrastructure Act 2016 and statutory instruments made there under contained in the proposed Instrument of Delegation, annexed to the Report and considered by Council at its meeting held 9 August 2022, and titled:

"Instrument of Delegation Under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Relevant Authority"

delegates these powers to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

- 6. Notes that such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 100(2)(c) of the Planning, Development and Infrastructure Act 2016 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.**

DISCUSSION

Delegations are the way in which Council enables other positions and bodies (usually Council staff) to undertake duties or exercise powers on its behalf. Delegations enhance decision-making processes and allow nominated matters to be resolved efficiently and effectively without the need for elevated decision making.

For this to occur, Council must take formal steps to delegate responsibilities. It is typical for the Council to delegate to the Chief Executive Officer who is then empowered to sub-delegate to the appropriate Council staff.

There are two separate Instruments of Delegations which relate to the Council;

- Instrument A – Council as a Council, Designated Authority and Entity
- Instrument B – Council as a Relevant Authority

A further two Instruments, C and D, relate to the operations of the Council Assessment Panel and Assessment Manager and are set by each authority (as previously noted in GC210223R13).

Council previously considered the entirety of the PDI Act delegations at its meeting on 23 February 2021, delegating a majority of the powers to the CEO.

Since the 'go live' of the Planning and Design Code in March 2021 certain functions of the PDI Act have been amended as a result of legislative change or introduced as part of a 'staggered' implementation.

To ensure consistency with Council's existing PDI delegations, the new powers are recommended to be delegated to the CEO.

Attachment 3 outlines the amended and new delegations to Instrument A which are to be delegated to the CEO.

Retaining these delegations would require Council to hold Special Council meetings, potentially weekly, in order to ensure whether a Certificate of Occupancy should be issued or revoked for an application and to ensure the legislative timeframes of the requirements are met. This is not recommended.

Powers introduced to Instrument A generally relate to the certificate of occupancy process.

No new powers are provided in Instrument B, with only technical language amendments occurring to the fee calculation and payment powers.

CONCLUSION

To ensure Council complies with the provisions of the Planning, Development and Infrastructure Act 2016, and to ensure that the day-to-day requirements of the Act are undertaken in an efficient manner, it is recommended the Council endorse the changes and delegate the new powers to the Chief Executive Officer, in accordance with the Act.

ATTACHMENTS

1. Attachment 1 Required Changes to Instrument A [**11.3.1** - 5 pages]
2. Attachment 2 Required Changes to Instrument B [**11.3.2** - 1 page]
3. Attachment 3 Suggested Powers Of Delegation to Instrument A [**11.3.3** - 3 pages]
4. Attachment 4 INSTRUMENT A [**11.3.4** - 52 pages]
5. Attachment 5 INSTRUMENT B [**11.3.5** - 19 pages]

Changes to Instrument A

Deleted Sections

<u>Power</u>	<u>Current Delegate</u>
23.2 The power pursuant to Section 152(3)(c) of the PDI Act to determine the appropriate fee.	CEO
64.1 The power pursuant to Regulation 103(2) of the General Regulations to, require the following documentation:	CEO
64.1.1 if the development has been approved subject to conditions, such evidence as the delegate may reasonably require to show that the conditions have been satisfied;	
64.1.2 if the application relates to the construction or alteration of part of a building and further building work is envisaged in respect of the remainder of the building, such evidence as the delegate may reasonably require to show:	
64.1.2.1 in the case of a building more than 1 storey – that the requirements of any relevant Ministerial building standard have been complied with; or	
64.1.2.2 in any other case – that the building is suitable for occupation.	
64.2 The power pursuant to Regulation 103(3) of the General Regulations, to, other than in relation to a designated building on which building work involving the use of a designated building product is carried out after 12 March 2018, dispense with the requirement to provide a Statement of Compliance under Regulation 103(2)(a) of the General Regulations if:	CEO
64.2.1 the delegate is satisfied that a person required to complete 1 or both parts of the statement has refused or failed to complete that part and that the person seeking the issuing of the certificate of occupancy has taken reasonable steps to obtain the relevant certification or certifications; and	
64.2.2 it appears to the delegate, after undertaking an inspection, that the relevant building is suitable for occupation.	
64.3 The power pursuant to Regulation 103(4) of the General Regulations if:	
64.3.1 a building is:	
64.3.1.1 to be equipped with a booster assembly for use by a fire authority; or	CEO
64.3.1.2 to have installed a fire alarm that transmits a signal to a fire station or to a monitoring service approved by the relevant authority; and	CEO
64.3.2 facilities for fire detection, fire fighting or the control of smoke must be installed in the building pursuant to an approval under the PDI Act;	CEO
to not grant a certificate of occupancy unless or until the delegate has sought a report from the fire authority as to whether those facilities have been installed and operate satisfactorily and to seek such a report from the fire authority.	CEO
64.4 The power pursuant to Regulation 103(5) of the General Regulations if a report is not received from the fire authority within 15 business	CEO

days, to presume that the fire authority does not desire to make a report.	
64.5 The power pursuant to Regulation 103(6) of the General Regulations to have regard to any report received from a fire authority under Regulation 103(4) of the General Regulations before the delegate issues a certificate of occupancy.	CEO
64.6 The power pursuant to Regulation 103(6a) of the General Regulations, on receipt of a notification of intended completion of building work under Regulation 93(1)(f) of the General Regulations, to determine that building work will be inspected by an authorised officer.	CEO
64.7 The power pursuant to Regulation 103(9) of the General Regulations to revoke a certificate of occupancy:	CEO
64.7.1 if:	
64.7.1.1 there is a change in the use of the building; or	
64.7.1.2 the classification of the building changes; or	
64.7.1.3 building work involving an alteration or extension to the building that will increase the floor area of the building by more than 300m² is about to commence, or is being or has been carried out; or	
6.7.1.4 the building is about to undergo, or is undergoing or has undergone, major refurbishment,	
and the delegate considers that in the circumstances the certificate should be revoked and a new certificate sought; or	
64.7.2 if the delegate considers that the building is no longer suitable for occupation because of building work undertaken, or being undertaken, on the building, or because of some other circumstance; or	
64.7.3 if a schedule of essential safety provisions has been issued in relation to the building and the owner of the building has failed to comply with the requirements of Regulation 94(10) of the General Regulations; or	
64.7.4 if the delegate considers:	
64.7.4.1 that a condition attached to a relevant development authorisation has not been met, or has been contravened, and that, in the circumstances, the certificate should be revoked; or	
64.7.4.2 that a condition attached to the certificate of occupancy has not been met, or has been contravened, or is no longer appropriate.	

Additional Sections

<u>Power</u>	<u>Current Delegate</u>
60.4 The power pursuant to Regulation 89(8) of the General Regulations to make submissions to the Commission before the Commission grants an extension of the period prescribed by Regulation 89(7).	
64.1 The power pursuant to Regulation 103A(1) of the General Regulations to, in relation to an application for the issuing of a certificate of occupancy relating to a Class 1b to 9 (inclusive) building under the Building Code, require the following documentation:	

64.1.1	if the development has been approved subject to conditions, such evidence as the delegate may reasonably require to show that the conditions have been satisfied;	
64.1.2	if the application relates to the construction or alteration of part of a building and further building work is envisaged in respect of the remainder of the building, such further evidence as the delegate may reasonably require to show –	
64.1.2.1	in the case of a building more than 1 storey – that the requirements of any relevant Ministerial building standard have been complied with; or	
64.1.2.2	in any other case – that the building is suitable for occupation.	
64.2	The power pursuant to Regulation 103A(2) of the General Regulations to, in relation to an application for the issuing on or after 1 July 2022 of a certificate of occupancy relating to a class 1a building under the building code, to require the following documentation:	
64.2.1	if the development has been approved subject to conditions, such evidence as the delegate may reasonably require to show that any conditions relevant to the suitability of the building for occupation have been satisfied,	
64.3	The power pursuant to Regulation 103A(3) of the General Regulations to, other than in relation to a designated building on which building work involving the use of a designated building product is carried out after 12 March 2018, dispense with the requirement to provide a Statement of Compliance under subregulation (1)(a) or (2)(a) if –	
64.3.1	the delegate is satisfied that a person required to complete 1 or both parts of the statement has refused or failed to complete that part and that the person seeking the issuing of the certificate of occupancy has taken reasonable steps to obtain the relevant certification or certifications; and	
64.3.2	it appears to the delegate, after undertaking an inspection, that the relevant building is suitable for occupation.	
1.	Statement of Site Suitability	
65.1	The power pursuant to Regulation 103C(1)(c) of the General Regulations, in relation to a building on a site to which Schedule 8 clause 2A of the General Regulations applies and upon which remediation on the site is necessary, to not grant a certificate of occupancy until a statement of site suitability is issued certifying that the required remediation has been undertaken and the land is suitable for the proposed use.	
2.	Report from Fire Authority	
66.1	The power pursuant to Regulation 103D(1) of the General Regulations, if	
66.1.1	a building is –	
66.1.1.1	to be equipped with a booster assembly for use by a fire authority; or	

66.1.1.2	to have installed a fire alarm that transmits a signal to a fire station or to a monitoring service approved by the relevant authority; and	
66.1.2	facilities for fire detection, fire fighting or the control of smoke must be installed in the building pursuant to an approval under the Act,	
	to not grant a certificate of occupancy unless or until the delegate has sought a report from the fire authority as to whether those facilities have been installed and operate satisfactorily.	
66.2	The power pursuant to Regulation 103D(2) of the General Regulations, if a report from the fire authority is not received within 15 business days, to presume that the fire authority does not desire to make a report.	
66.3	The power pursuant to Regulation 103D(3) of the General Regulations to have regard to any report received from a fire authority under subregulation (1) before it issues a certificate of occupancy.	
3.	Issue of Certificate of Occupancy	
67.1	The power pursuant to Regulation 103E(1)(b) of the General Regulations to, on receipt of notification of intended completion of building work under Regulation 93(1)(f) of the General Regulations, determine that the building work will be inspected by an authorised officer.	
67.2	The power pursuant to Regulation 103E(3)(c) of the General Regulations, in respect of a Class 1a building, to determine not to inspect the building work	
4.	Revocation	
4.1	The power pursuant to Regulation 103F of the General Regulations to revoke a certificate of occupancy –	
4.1.1	if –	
4.1.1.1	there is a change in the use of the building; or	
4.1.1.2	the classification of the building changes; or	
68.1.1.3	building work involving an alteration or extension to the building that will increase the floor area of the building by more than 300m ² is about to commence, or is being or has been carried out; or	
68.1.1.4	the building is about to undergo, or is undergoing or has undergone, major refurbishment,	
	and the delegate considers that in the circumstances the certificate should be revoked and a new certificate sought; or	
68.1.2	if the delegate considers that the building is no longer suitable for occupation because of building work undertaken, or being undertaken, on the building, or because of some other circumstance; or	
68.1.3	if the schedule of essential safety provisions has been issued in relation to the building and the owner of the building has failed to comply with the requirements of Regulation 94(10); or	
68.1.4	if the delegate considers –	
68.1.4.1	that a condition attached to a relevant development authorisation has not been met,	

	or has been contravened, and that, in the circumstances, the certificate should be revoked; or	
68.1.4.2	that a condition attached to the certificate of occupancy has not been met, or has been contravened, or is no longer appropriate.	

Changes to Instrument B

Amended Sections

- Red – deleted
- Green – amended

<u>Power</u>	<u>Current Delegate</u>
19.1.4.2 confirm the prescribed fees required to be paid at that point; under the Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019; and	
31.1.1 to require the applicant to provide such information as the delegate may reasonably require to calculate a prescribed fee; any fee payable under the Fees Regulations or a related set of regulations; and	
31.1.2 to make any other determination for the purposes of the Fees Regulations or a related set of regulations a related set of regulations or a fee notice (even if the Council is not a relevant authority).	
31.2 The power pursuant to Regulation 5(2) of the Fees Regulations, if the delegate is acting under Regulation 5(1) of the Fees Regulations, or as the delegate of a relevant authority, believes that any information provided by an applicant is incomplete or inaccurate, to calculate a prescribed fee any fee on the basis of estimates made by the delegate.	CEO

Attachment 3 – Suggested powers of Delegation to Instrument A

- 60.4 is a new addition.
- Existing Section 64 has been removed
- Sections 64 rewritten
- Sections 65 – 68 have been added.

60. General Provisions	Suggested Delegate
60.4 The power pursuant to Regulation 89(8) of the General Regulations to make submissions to the Commission before the Commission grants an extension of the period prescribed by Regulation 89(7).	CEO

64. Required Documentation	Suggested Delegate
64.1 The power pursuant to Regulation 103A(1) of the General Regulations to, in relation to an application for the issuing of a certificate of occupancy relating to a Class 1b to 9 (inclusive) building under the Building Code, require the following documentation:	CEO
64.1.1 if the development has been approved subject to conditions, such evidence as the delegate may reasonably require to show that the conditions have been satisfied;	
64.1.2 if the application relates to the construction or alteration of part of a building and further building work is envisaged in respect of the remainder of the building, such further evidence as the delegate may reasonably require to show –	
64.1.2.1 in the case of a building more than 1 storey – that the requirements of any relevant Ministerial building standard have been complied with; or	
64.1.2.2 in any other case – that the building is suitable for occupation.	
64.2 The power pursuant to Regulation 103A(2) of the General Regulations to, in relation to an application for the issuing on or after 1 July 2022 of a certificate of occupancy relating to a class 1a building under the building code, to require the following documentation:	CEO
64.2.1 if the development has been approved subject to conditions, such evidence as the delegate may reasonably require to show that any conditions relevant to the suitability of the building for occupation have been satisfied,	
64.3 The power pursuant to Regulation 103A(3) of the General Regulations to, other than in relation to a designated building on which building work involving the use of a designated building product is carried out after 12 March 2018, dispense with the requirement to provide a Statement of Compliance under subregulation (1)(a) or (2)(a) if –	CEO

64.3.1	the delegate is satisfied that a person required to complete 1 or both parts of the statement has refused or failed to complete that part and that the person seeking the issuing of the certificate of occupancy has taken reasonable steps to obtain the relevant certification or certifications; and	
64.3.2	it appears to the delegate, after undertaking an inspection, that the relevant building is suitable for occupation.	
65.	Statement of Site Suitability	
65.1	The power pursuant to Regulation 103C(1)(c) of the General Regulations, in relation to a building on a site to which Schedule 8 clause 2A of the General Regulations applies and upon which remediation on the site is necessary, to not grant a certificate of occupancy until a statement of site suitability is issued certifying that the required remediation has been undertaken and the land is suitable for the proposed use.	CEO
66.	Report from Fire Authority	
66.1	The power pursuant to Regulation 103D(1) of the General Regulations, if	CEO
66.1.1	a building is –	
66.1.1.1	to be equipped with a booster assembly for use by a fire authority; or	
66.1.1.2	to have installed a fire alarm that transmits a signal to a fire station or to a monitoring service approved by the relevant authority; and	
66.1.2	facilities for fire detection, fire fighting or the control of smoke must be installed in the building pursuant to an approval under the Act,	
	to not grant a certificate of occupancy unless or until the delegate has sought a report from the fire authority as to whether those facilities have been installed and operate satisfactorily.	
66.2	The power pursuant to Regulation 103D(2) of the General Regulations, if a report from the fire authority is not received within 15 business days, to presume that the fire authority does not desire to make a report.	CEO
66.3	The power pursuant to Regulation 103D(3) of the General Regulations to have regard to any report received from a fire authority under subregulation (1) before it issues a certificate of occupancy.	CEO
67.	Issue of Certificate of Occupancy	
67.1	The power pursuant to Regulation 103E(1)(b) of the General Regulations to, on receipt of notification of intended completion of building work under Regulation 93(1)(f) of the General Regulations, determine that the building work will be inspected by an authorised officer.	CEO
67.2	The power pursuant to Regulation 103E(3)(c) of the General Regulations, in respect of a Class 1a building, to determine not to inspect the building work	CEO
68.	Revocation	
68.1	The power pursuant to Regulation 103F of the General Regulations to revoke a certificate of occupancy –	CEO

68.1.1	if –	
68.1.1.1	there is a change in the use of the building; or	
68.1.1.2	the classification of the building changes; or	
68.1.1.3	building work involving an alteration or extension to the building that will increase the floor area of the building by more than 300m ² is about to commence, or is being or has been carried out; or	
68.1.1.4	the building is about to undergo, or is undergoing or has undergone, major refurbishment,	
	and the delegate considers that in the circumstances the certificate should be revoked and a new certificate sought; or	
68.1.2	if the delegate considers that the building is no longer suitable for occupation because of building work undertaken, or being undertaken, on the building, or because of some other circumstance; or	
68.1.3	if the schedule of essential safety provisions has been issued in relation to the building and the owner of the building has failed to comply with the requirements of Regulation 94(10); or	
68.1.4	if the delegate considers –	
68.1.4.1	that a condition attached to a relevant development authorisation has not been met, or has been contravened, and that, in the circumstances, the certificate should be revoked; or	
68.1.4.2	that a condition attached to the certificate of occupancy has not been met, or has been contravened, or is no longer appropriate.	

INSTRUMENT A**INSTRUMENT OF DELEGATION UNDER THE
PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016, REGULATIONS,
PLANNING & DESIGN CODE AND PRACTICE DIRECTIONS OF POWERS OF A
COUNCIL AS:**

- **A COUNCIL;**
- **A DESIGNATED AUTHORITY;**
- **A DESIGNATED ENTITY**

NOTES

1. Conditions or Limitations: conditions or limitations may apply to the delegations contained in this Instrument. Refer to the Schedule of Conditions at the back of this document.
2. Refer to the relevant Council resolution(s) to identify when these delegations were made, reviewed and or amended.

References:

Abbreviation	Position Title
• MDRS	Manager Development & Regulatory Services
• TLP	Team Leader Planning
• SDOP	Senior Development Officer Planning
• DOP	Development Officer Planning
• DOPA	Development Officer Planning Assistant
• SPP	Senior Policy Planner
• DCO	Development Compliance Officer
• TLB	Team Leader Building
• SDOB	Senior Development Officer Building
• DOB	Development Officer Building
• AC	Administrator Coordinator
• ASODS	Administration Support Officer Development Services
• SO	Systems Officer
• UMES	Unit Manager Engineering Services
• GMCD	General Manager City Development
• GMCiS	General Manager City Services
• GMCoS	General Manager Corporate Services
• MEFS	Manager Engineering Field Services
• MF	Manager Finance
• UMC	Unit Manager Civil Services
• OE	Operations Engineer
• DE	Development Engineer
• MEAE	Manager Engineering Assets and Environment
• MCP	Manager City Property

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**INSTRUMENT A
INSTRUMENT OF DELEGATION UNDER
THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016, REGULATIONS, PLANNING &
DESIGN CODE AND PRACTICE DIRECTIONS OF POWERS OF A COUNCIL AS: A COUNCIL, A
DESIGNATED AUTHORITY, A DESIGNATED ENTITY**

POWERS AND FUNCTIONS DELEGATED IN THIS INSTRUMENT

1. Environment and Food Production Areas – Greater Adelaide	Delegation
1.1 The power pursuant to Section 7(5)(b) of the PDI Act, in relation to a proposed development in an environment and food production area that involves a division of land that would create 1 or more additional allotments to concur in the granting of the development authorisation to the development.	N/A
2. Functions	
2.1 The power pursuant to Section 22(4)(a)(i) of the PDI Act to, if an inquiry is conducted by the Commission under Section 22(1)(e) of the PDI Act make submissions or representations.	N/A
3. Planning Agreements	
3.1 The power pursuant to Section 35(1)(a) of the PDI Act and subject to Section 35 of the PDI Act to enter into an agreement (a planning agreement) with the Minister relating to a specified area of the State subject to Section 35 of the PDI Act.	Not delegated
3.2 The power pursuant to Section 35(3) of the PDI Act to, in a planning agreement, include provisions that outline the purposes of the agreement and the outcomes that the agreement is intended to achieve and to provide for:	Not delegated
3.2.1 the setting of objectives, priorities and targets for the area covered by the agreement; and	
3.2.2 the constitution of a joint planning board including, in relation to such a board:	
3.2.2.1 the membership of the board, being between 3 and 7 members (inclusive); and	
3.2.2.2 subject to Section 35(4) of the PDI Act, the criteria for membership; and	

Instrument A – Delegations & Sub-delegations

9 August 2022

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INSTRUMENT A
INSTRUMENT OF DELEGATION UNDER
THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016, REGULATIONS, PLANNING &
DESIGN CODE AND PRACTICE DIRECTIONS OF POWERS OF A COUNCIL AS: A COUNCIL, A
DESIGNATED AUTHORITY, A DESIGNATED ENTITY

3.2.2.3	the procedures to be followed with respect to the appointment of members; and	
3.2.2.4	the terms of office of members; and	
3.2.2.5	conditions of appointment of members, or the method by which those conditions will be determined, and the grounds on which, and the procedures by which, a member may be removed from office; and	
3.2.2.6	the appointment of deputy members; and	
3.2.2.7	the procedures of the board; and	
3.2.3	the delegation of functions and powers to the joint planning board (including, if appropriate, functions or powers under another Act); and	
3.2.4	the staffing and other support issues associated with the operations of the joint planning board; and	
3.2.5	financial and resource issues associated with the operations of the joint planning board, including:	
3.2.5.1	the formulation and implementation of budgets; and	
3.2.5.2	the proportions in which the parties to the agreement will be responsible for costs and other liabilities associated with the activities of the board; and	
3.2.6	such other matters as the delegate thinks fit.	
3.3	The power pursuant to Section 35(5)(a) of the PDI Act, at the expiry of a planning agreement, to replace it with a new agreement (in the same or different terms).	Not delegated

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INSTRUMENT A

INSTRUMENT OF DELEGATION UNDER
THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016, REGULATIONS, PLANNING &
DESIGN CODE AND PRACTICE DIRECTIONS OF POWERS OF A COUNCIL AS: A COUNCIL, A
DESIGNATED AUTHORITY, A DESIGNATED ENTITY

3.4	The power pursuant to Section 35(5)(b) of the PDI Act, to vary or terminate a planning agreement by agreement between the parties to the agreement.	Not delegated
4.	Community Engagement Charter	
4.1	The power pursuant to Section 44(6)(a) of the PDI Act, to make submissions in relation to any proposal to prepare or amend a designated instrument under Part 5 Division 2 Subdivision 5 of the PDI Act that is relevant to the Council (unless the proposal has been initiated by the Council).	CEO
4.2	The power pursuant to Section 44(9)(b) of the PDI Act to the extent that Section 44(9)(a) of the PDI Act does not apply, have regard to, and seek to achieve, any principles or performance outcomes that apply in a relevant case.	CEO
4.3	The power pursuant to Section 44(10) of the PDI Act to:	
4.3.1	seek the approval of the Commission to adopt an alternative way to achieving compliance with a requirement of the charter; and	CEO
4.3.2	with the approval of the Commission, adopt an alternative way to achieving compliance with a requirement of the charter.	CEO
5.	Preparation and Amendment of Charter	
5.1	The power pursuant to Section 45(2)(c) of the PDI Act to make representations (including in writing or via the SA planning portal) on a proposal to prepare or amend the charter.	CEO
6.	Preparation and Amendment	
6.1	The power pursuant to Section 73(6) of the PDI Act where the Council is authorised or approved under Section 73 of the PDI Act, after all of the requirements of Section 73 of the PDI Act have been satisfied:	CEO
6.1.1	to prepare a draft of the relevant proposal; and	

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INSTRUMENT A
INSTRUMENT OF DELEGATION UNDER
THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016, REGULATIONS, PLANNING &
DESIGN CODE AND PRACTICE DIRECTIONS OF POWERS OF A COUNCIL AS: A COUNCIL, A
DESIGNATED AUTHORITY, A DESIGNATED ENTITY

6.1.2	to comply with the Community Engagement Charter for the purposes of consultation in relation to the proposal; and	
6.1.3	to the extent that paragraph (b) of Section 73(6) of the PDI Act does not apply, in the case of a proposed amendment to a regional plan that has been prepared by a joint planning board where the amendment is not being proposed by the joint planning board –consult with the joint planning board; and	
6.1.4	to the extent that paragraph (b) of Section 73(6) of the PDI Act does not apply, in the case of a proposed amendment to the Planning and Design Code that will have a specific impact on 1 or more particular pieces of land in a particular zone or subzone (rather than more generally) – to take reasonable steps to give:	
6.1.4.1	an owner or occupier of the land; and	
6.1.4.2	an owner or occupier of each piece of adjacent land,	
	a notice in accordance with the regulations; and	
6.1.5	to consult with any person or body specified by the Commission and any other person or body as the delegate thinks fit; and	
6.1.6	to carry out such investigations and obtain such information specified by the Commission; and	
6.1.7	to comply with any requirement prescribed by the regulations.	
6.2	The power pursuant to Section 73(8) of the PDI Act, after the Council has furnished a report to the Minister under Section 73(7) of the PDI Act, to ensure that a copy of the report is published on the SA planning portal in accordance with a practice direction that applies for the purposes of Section 73 of the PDI Act.	CEO
6.3	The power pursuant to Section 73(9) of the PDI Act to enter into an agreement with a person for the recovery of	CEO

Instrument A – Delegations & Sub-delegations

9 August 2022

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INSTRUMENT A

INSTRUMENT OF DELEGATION UNDER
THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016, REGULATIONS, PLANNING &
DESIGN CODE AND PRACTICE DIRECTIONS OF POWERS OF A COUNCIL AS: A COUNCIL, A
DESIGNATED AUTHORITY, A DESIGNATED ENTITY

	costs incurred by the Council in relation to an amendment of the Planning and Design Code or a design standard under Section 73 of the PDI Act (subject to the requirement to charge costs under Section 73(4)(b) of the PDI Act (if relevant)).	
7.	Parliamentary Scrutiny	
7.1	The power pursuant to Section 74(8)(c) of the PDI Act if the ERD Committee is proposing to suggest an amendment under Section 74(4) of the PDI Act and the amendment is specifically relevant to the Council, to provide a comment and response within the period of 2 weeks.	CEO
8.	Complying Changes – Planning and Design Code	
8.1	The power pursuant to Section 75(3) of the PDI Act to effect an amendment under Section 75 of the PDI Act by an instrument deposited on the SA Planning database (in accordance with requirements established by the Chief Executive).	CEO
9.	Entities Constituting Relevant Authorities	
9.1	The power pursuant to Section 82(d) of the PDI Act, subject to the PDI Act, to appoint an assessment panel.	Not delegated
10.	Panels Established by Joint Planning Boards or Councils	Not delegated
10.1	The power pursuant to Section 83(1) of the PDI Act in relation to an assessment panel appointed by the Council under Division 1 of Part 6 of the PDI Act, to:	
10.1.1	appoint more than 1 assessment panel and if the delegate does so, to clearly specify which class of development each assessment panel is to assess;	
10.1.2	determine:	
10.1.2.1	the membership of the assessment panel, being no more than 5 members, only 1 of which may be a member of a Council, and, if the delegate thinks fit, on the basis that the assessment	

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	panel will be constituted by a different number of members depending on the particular class of development that is being assessed by the assessment panel; and	
10.1.2.2	the procedures to be followed with respect to the appointment of members; and	
10.1.2.3	the terms of office of members; and	
10.1.2.4	conditions of appointment of members, or the method by which those conditions will be determined, (including as to their remuneration) and the grounds on which, and the procedures by which, a member may be removed from office; and	
10.1.2.5	the appointment of deputy members; and	
10.1.2.6	who will act as the presiding member of the panel and the process for appointing an acting presiding member.	
10.2	The power pursuant to Section 83(1)(h) of the PDI Act to arrange the staffing and support required for the purposes of the operations of the panel.	CEO
10.3	The power pursuant to Section 83(1)(i) of the PDI Act to substitute the existing members of the panel with new members if directed to do so by the Minister acting on recommendation of the Commission under Section 86 of the PDI Act.	Not delegated
10.4	The power pursuant to Section 83(2) of the PDI Act to form the opinion and be satisfied that a person to be appointed as a member of an assessment panel who is a member, or former member, of a Council is appropriately qualified to act as a member of the assessment panel on account of the person's experience in local government.	Not delegated

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11. Substitution of Local Panels	
11.1 The power pursuant to Section 86(2)(a) of the PDI Act to make submissions to the Commission in relation to an inquiry.	Not Delegated
12. Notification of Acting	
12.1 The power pursuant to Section 89(b) of the PDI Act to require an accredited professional to provide such information or documentation as the delegate may require.	CEO
13. Matters Against which Development Must be Assessed	
13.1 The power pursuant to Section 102(1)(c)(iv) of the PDI Act in relation to a proposed division of land (otherwise than under the Community Titles Act 1996 or the Strata Titles Act 1988) where land is to be vested in the Council, to consent to the vesting.	CEO
13.2 The power pursuant to Section 102(1)(d)(iv) of the PDI Act in relation to a proposed division of land under the Community Titles Act 1996 or the Strata Titles Act 1988 where land is to be vested in the Council, to consent to the vesting.	CEO
13.3 The power pursuant to Section 102(11)(b) of the PDI Act to impose a reasonable charge on account of an encroachment over land under the care, control and management of the Council when the relevant development is undertaken.	CEO
14. Restricted Development	
14.1 The power pursuant to Section 110(2)(b) of the PDI Act to, in accordance with the regulations and within a period prescribed by the regulations, make representations to the Commission in relation to the granting or refusal of planning consent.	CEO
14.2 The power pursuant to Section 110(c)(ii) of the PDI Act to appear personally or by representative before the Commission to be heard in support of the Council's representation.	CEO

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14.3	The power pursuant to Section 110(7) of the PDI Act to appeal against a decision on a development classified as restricted development.	CEO
15.	Level of Detail	
15.1	The power pursuant to Section 112(b) of the PDI Act to express views in relation to the level of detail required in relation to an EIS.	CEO
16.	Essential Infrastructure – Alternative Assessment Process	
16.1	The power pursuant to Section 130(6) of the PDI Act to report to the Commission on any matters contained in a notice under Section 130(5) of the PDI Act.	CEO
16.2	The power pursuant to Section 130(14) of the PDI Act to, if the Council has, in relation to any matters referred to the Council under Section 130(5) of the PDI Act, expressed opposition to the proposed development in its report under Section 130(6) of the PDI Act, withdraw the Council's opposition.	CEO
17.	Development Assessment – Crown Development	
17.1	The power pursuant to Section 131(7) of the PDI Act to report to the Commission on any matters contained in a notice under Section 131(6) of the PDI Act.	CEO
17.2	The power pursuant to Section 131(15) of the PDI Act to, if the Council has, in relation to any matters referred to the Council under Section 131(6) of the PDI Act expressed opposition to the proposed development in its report under Section 131(7) of the PDI Act, withdraw the Council's opposition.	CEO
18.	Land Division Certificate	
18.1	The power pursuant to Section 138(1) of the PDI Act to enter into a binding agreement supported by adequate security and if the regulations so require in a form prescribed by the regulations.	CEO
18.2	The power pursuant to Section 138(2) of the PDI Act to furnish the Commission with appropriate information as to	CEO

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	compliance with a particular condition and to comply with any requirement prescribed by the regulations.	
19.	Action if Development Not Completed	
19.1	The power pursuant to Section 141(1) of the PDI Act, if:	
19.1.1	an approval is granted under the PDI Act; but	
19.1.2	-	
19.1.2.1	the development to which the approval relates has been commenced but not substantially completed within the period prescribed by the regulations for the lapse of the approval; or	CEO
19.1.2.2	in the case of a development that is envisaged to be undertaken in stages - the development is not undertaken or substantially completed in the manner or within the period contemplated by the approval,	CEO
	to apply to the Court for an order under Section 141 of the PDI Act.	
19.1.3	The power pursuant to Section 141(5) of the PDI Act, if the Court makes an order under Section 141(3)(a), (b) or (d) of the PDI Act and a person fails to comply with the order within the period specified by the Court, to cause any work contemplated by the order to be carried out, and to recover the costs of that work, as a debt from the person.	CEO
19.1.4	The power pursuant to Section 141(6) of the PDI Act, if an amount is recoverable from a person by the Council under Section 141(5) of the PDI Act:	
19.1.4.1	to, by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person.	CEO

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20. Completion of Work	
20.1 The power pursuant to Section 142(1) of the PDI Act, if:	CEO
20.1.1 an approval is granted under the PDI Act; but	
20.1.2 the development to which the approval relates has been substantially but not fully completed within the period prescribed by the regulations for the lapse of the approval,	
to, by notice in writing, require the owner of the relevant land to complete the development within a period specified in the notice.	
20.2 The power pursuant to Section 142(2) of the PDI Act, if an owner fails to carry out work as required by a notice under Section 142(1) of the PDI Act, to cause the necessary work to be carried out.	CEO
20.3 The power pursuant to Section 142(3) of the PDI Act to recover as a debt due from the owner, the reasonable costs and expenses incurred by the Council (or any person acting on behalf of the Council) under Section 142 of the PDI Act.	CEO
20.4 The power pursuant to Section 142(4) of the PDI Act, if an amount is recoverable from a person by the Council under Section 142 of the PDI Act:	CEO
20.4.1 to, by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person.	
21. Notification During Building	
21.1 The power pursuant to Section 146(3) of the PDI Act to, subject to Section 146(4) of the PDI Act, direct a person who is carrying out building work to stop building work when a mandatory notification stage has been reached pending an inspection by an authorised officer who holds prescribed qualifications.	CEO

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22. Classification of Buildings	
22.1 The power pursuant to Section 151(2) of the PDI Act to assign to a building erected in the Council's area a classification that conforms with the regulations.	CEO
22.2 The power pursuant to Section 151(3) of the PDI Act, if the Council assigns a classification under Section 151 of the PDI Act, to give notice in writing to the owner of the building to which the classification has been assigned, of the classification assigned to the building.	CEO
23. Certificates of Occupancy	
23.1 The power pursuant to Section 152(2) of the PDI Act to issue a certificate of occupancy.	CEO
23.2 The power pursuant to Section 152(3)(a) of the PDI Act to require an application for a certificate of occupancy to include any information required by the delegate.	CEO
23.3 The power pursuant to Section 152(3)(c) of the PDI Act to determine the appropriate fee.	CEO
23.4 The power pursuant to Section 152(5) of the PDI Act to consider any report supplied under Section 152(4) of the PDI Act before deciding the application.	CEO
23.5 The power pursuant to Section 152(6) of the PDI Act to issue the certificate if the delegate is satisfied (in accordance with procedures set out in the regulations and on the basis of information provided or obtained under Section 152 of the PDI Act) that the relevant building is suitable for occupation and complies with such requirements as may be prescribed by the regulations for the purposes of Section 152(6) of the PDI Act.	CEO
23.6 The power pursuant to Section 152(10) of the PDI Act, if the Council refuses an application to notify the applicant in writing of:	CEO
23.6.1 the refusal; and	
23.6.2 the reasons for the refusal; and	

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23.6.3	the applicant's right of appeal under the PDI Act.	
23.7	The power pursuant to Section 152(12) of the PDI Act to issue a certificate of occupancy that applies to the whole or part of a building.	CEO
23.8	The power pursuant to Section 152(13) of the PDI Act to, in accordance with the regulations, revoke a certificate of occupancy in prescribed circumstances.	CEO
24. Temporary Occupation		
24.1	The power pursuant to Section 153(1) of the PDI Act to grant an approval to a person to occupy a building on a temporary basis without a certificate of occupancy.	CEO
24.2	The power pursuant to Section 153(2) of the PDI Act to grant an approval under Section 153(1) of the PDI Act on such conditions (if any) as the delegate thinks fit to impose.	CEO
24.3	The power pursuant to Section 153(3) of the PDI Act if the Council refuses an application to notify the applicant in writing of:	CEO
24.3.1	the refusal; and	
24.3.2	the reasons for the refusal; and	
24.3.3	the applicant's right of appeal under the PDI Act.	
25. Emergency Orders		
25.1	The power pursuant to Section 155(5) of the PDI Act, if an owner fails to carry out work as required by an emergency order, to cause the necessary work to be carried out.	CEO
25.2	The power pursuant to Section 155(6) of the PDI Act to recover as a debt due from the owner the reasonable costs and expenses incurred by the Council (or any person acting on behalf of the Council) under Section 155 of the PDI Act.	CEO
25.3	The power pursuant to Section 155(7) of the PDI Act, if an amount is recoverable from a person by the Council under Section 155 of the PDI Act to, by notice in writing to	CEO

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	the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person.	
26. Fire Safety		
26.1	The power pursuant to Section 157(16) of the PDI Act to establish a body and designate it as an appropriate authority under Section 157 of the PDI Act.	CEO
26.2	The power pursuant to Section 157(17) of the PDI Act to:	CEO
26.2.1	appoint to the appropriate authority:	
26.2.1.1	a person who holds prescribed qualifications in building surveying; and	
26.2.1.2	an authorised officer under Part 3 Division 5 or Section 86 of the Fire and Emergency Services Act 2005 who has been approved by the Chief Officer of the relevant fire authority to participate as a member of the appropriate authority; and	
26.2.1.3	a person with expertise in the area of fire safety; and	
26.2.1.4	if so determined by the delegate, a person selected by the delegate;	
26.2.2	specify a term of office of a member of the appropriate authority (other than a member under Section 157(17)(a)(ii) of the PDI Act;	
26.2.3	remove a member of the appropriate authority from office for any reasonable cause;	
26.2.4	appoint deputy members;	
26.2.5	determine the appropriate authority's procedures (including as to quorum).	

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27. Consideration of Proposed Scheme	
27.1 The power pursuant to Section 166(1)(c) of the PDI Act to consult with a scheme coordinator in relation to a scheme in accordance with the Community Engagement Charter.	CEO
28. Funding Arrangements	
28.1 The power pursuant to Section 169(2)(b) of the PDI Act in relation to a scheme that provides for the collection of contributions under Subdivision 8 of the PDI Act to apply for any matter to be considered or determined by ESCOSA or some other prescribed person or body as part of a periodic review of the levels and amounts of those contributions.	Not currently delegated
28.2 The power pursuant to Section 169(9) of the PDI Act to make submissions to the Commission in relation to a funding arrangement that is specifically relevant to the Council.	Not currently delegated
29. Imposition of Charge by Councils	
29.1 The power pursuant to Section 180(7) of the PDI Act, if the Council incurs costs in recovering a charge as a debt, to claim the reimbursement of those costs (insofar as they are reasonable) from the relevant fund established under subdivision 9, Division 1, Part 13 of the PDI Act.	CEO
30. Authorised Works	
30.1 The power pursuant to Section 187(1) of the PDI Act, subject to Section 187(3) of the PDI Act, to carry out any infrastructure works if the Council is authorised to so do by or under the PDI Act or any other Act.	CEO
30.2 The power pursuant to Section 187(5) of the PDI Act, subject to Section 187(6) of the PDI Act, to in relation to a proposal that involves disturbing the surface of a road, or that otherwise relates to a road to:	CEO
30.2.1 inform the relevant road maintenance authority of the proposal at least 28 days before the proposed commencement of any work; and	

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30.2.2	give the relevant road maintenance authority a reasonable opportunity to consult with the Council in relation to the matter; and	
30.2.3	ensure that proper consideration is given to the views of the road maintenance authority.	
30.3	The power pursuant to Section 187(5)(b) of the PDI Act to make submissions to the designated entity in relation to the matter.	CEO
30.4	The power pursuant to Section 187(6) of the PDI Act, in a case of emergency, to only comply with Section 187(5) of the PDI Act to such extent as is practicable in the circumstances.	CEO
31. Entry onto Land		
31.1	The power pursuant to Section 188(1) of the PDI Act to authorise a person for the purpose of undertaking any work or activity in connection with the exercise of a power under Division 2 of Part 13 of the PDI Act to:	CEO
31.1.1	enter and pass over any land; and	
31.1.2	bring onto any land any vehicles, plant or equipment; and	
31.1.3	temporarily occupy land; and	
31.1.4	do anything else reasonably required in connection with the exercise of the power.	
31.2	The power pursuant to Section 188(4) of the PDI Act to pay reasonable compensation on account of any loss or damage caused by the exercise of a power under Section 188(1) of the PDI Act.	CEO
32. Land Management Agreements		
32.1	The power pursuant to Section 192(1) of the PDI Act to enter into an agreement relating to the development, management, preservation or conservation of land with the owner of the land or a designated entity.	CEO

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32.2	The power pursuant to Section 192(2) of the PDI Act to enter into an agreement relating to the management, preservation or conservation of the land with a greenway authority.	CEO
32.3	The power pursuant to Section 192(4) of the PDI Act in considering whether to enter into an agreement under Section 192 of the PDI Act which relates to the development of land and, if such an agreement is to be entered into, in considering the terms of the agreement, to have regard to:	CEO
32.3.1	the provisions of the Planning and Design Code and to any relevant development authorisation under the PDI Act; and	
32.3.2	the principle that the entering into of an agreement under Section 192 of the PDI Act by the Council should not be used as a substitute to proceeding with an amendment to the Planning and Design Code under the PDI Act.	
32.4	The power pursuant to Section 192(5) of the PDI Act to register agreements entered into under Section 192 of the PDI Act in accordance with the regulations.	CEO
32.5	The power pursuant to Section 192(8) of the PDI Act to carry out on private land any work for which provision is made by agreement under Section 192 of the PDI Act.	CEO
32.6	The power pursuant to Section 192(9) of the PDI Act to include in an agreement under Section 192 of the PDI Act an indemnity from a specified form of liability or right of action, a waiver or exclusion of a specified form of liability or right of action, an acknowledgment of liability, or a disclaimer, on the part of a party to the agreement.	CEO
32.7	The power pursuant to Section 192(10) of the PDI Act to express a provision under Section 192(9) of the PDI Act as extending to, or being for the benefit of, a person or body who or which is not a party to the agreement.	CEO
32.8	The power pursuant to Section 192(11) of the PDI Act to consent to the owner of land entering into an agreement	CEO

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	under Section 192 of the PDI Act where the Council has a legal interest in the land.	
32.9	The power pursuant to Section 192(12) of the PDI Act to apply to the Registrar-General, to note the agreement against the relevant instrument of title or, in the case of land not under the provisions of the Real Property Act 1886, against the land.	CEO
32.10	The power pursuant to Section 192(15) of the PDI Act to apply to the Registrar-General in relation to an agreement to which a note has been made under Section 192 of the PDI Act that has been rescinded or amended, to enter a note of the rescission or amendment against the instrument of title, or against the land.	CEO
32.11	The power pursuant to Section 192(16) of the PDI Act to provide in an agreement under Section 192 of the PDI Act for remission of rates or taxes on the land.	CEO
32.12	The power pursuant to Section 192(17) of the PDI Act to consent to an agreement entered into by the Minister under Section 192 of the PDI Act, providing for the remission of rates or taxes payable to the Council.	CEO
32.13	The power pursuant to Section 192(18) of the PDI Act to take into account the existence of an agreement under Section 192 of the PDI Act when assessing an application for a development authorisation under the PDI Act.	CEO
33.	Land Management Agreements – Development Applications	
33.1	The power pursuant to Section 193(1) of the PDI Act to, subject to Section 193 of the PDI Act, enter into an agreement under Section 193 of the PDI Act with a person who is applying for a development authorisation under the PDI Act that will, in the event that the relevant development is approved, bind:	CEO
33.1.1	the person; and	
33.1.2	any other person who has the benefit of the development authorisation; and	
33.1.3	the owner of the relevant land (if he or she is not within the ambit of Sections 193(a) or (b) of the	

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	PDI Act and if the other requirements of Section 193 of the PDI Act are satisfied).	
33.2	The power pursuant to Section 193(2) of the PDI Act to enter into an agreement under Section 193 of the PDI Act in relation to any matter that the delegate agrees is relevant to the proposed development (including a matter that is not necessarily relevant to the assessment of the development under the PDI Act).	CEO
33.3	The power pursuant to Section 193(3) of the PDI Act to have regard to:	CEO
33.3.1	the provisions of the Planning and Design Code; and	
33.3.2	the principle that the entering into of an agreement under Section 193 of the PDI Act by the Council should not be used as a substitute to proceeding with an amendment to the Planning and Design Code under the PDI Act.	
33.4	The power pursuant to Section 193(5) of the PDI Act to register agreements entered into under Section 193 of the PDI Act in accordance with the regulations.	CEO
33.5	The power pursuant to Section 193(10) of the PDI Act to consent to an application to note the agreement against the relevant instrument of title or the land.	CEO
33.6	The power pursuant to Section 193(11) of the PDI Act to consent to an owner of land entering into an agreement or giving a consent under Section 192(10) of the PDI Act where the Council has a legal interest in the land.	CEO
33.7	The power pursuant to Section 193(13) of the PDI Act to apply to the Registrar-General to note the agreement against the relevant instrument of title or, in the case of land not under the provisions of the Real Property Act 1886, against the land.	CEO
33.8	The power pursuant to Section 193(15) of the PDI Act to apply to the Registrar-General in relation to an agreement under Section 193 that has been rescinded or amended,	CEO

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	to enter a note of the rescission or amendment against the instrument of title, or against the land.	
33.9	The power pursuant to Section 193(16) of the PDI Act, if an agreement under Section 193 of the PDI Act does not have effect under Section 193 of the PDI Act within the period prescribed by the regulations, to by notice given in accordance with the regulations, lapse the relevant development approval.	CEO
34.	Off-setting Contributions	
34.1	The power pursuant to Section 197(2) of the PDI Act to establish a scheme under Section 197 of the PDI Act that is designed to support or facilitate:	CEO
34.1.1	development that may be in the public interest or otherwise considered by the delegate as being appropriate in particular circumstances (including by the provision of facilities at a different site); or	
34.1.2	planning or development initiatives that will further the objects of the PDI Act or support the principles that relate to the planning system established by the PDI Act; or	
34.1.3	any other initiative or policy:	
34.1.3.1	designated by the Planning and Design Code for the purposes of Section 197(2)(c)(i) of the PDI Act;	
34.1.3.2	prescribed by the regulations for the purposes of Section 197(2)(c)(ii) of the PDI Act.	
34.2	The power pursuant to Section 197(3) of the PDI Act to include in a scheme established under Section 197 of the PDI Act:	CEO
34.2.1	an ability or requirement for a person who is proposing to undertake development (or who has the benefit of an approval under the PDI Act):	

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34.2.1.1	to make a contribution to a fund established as part of the scheme; or	
34.2.1.2	to undertake work or to achieve some other goal or outcome (on an 'in kind' basis); or	
34.2.1.3	to proceed under a combination of Sections 197(3)(a)(i) and (ii) of the PDI Act,	
	in order to provide for or address a particular matter identified by the scheme; and	
34.2.2	an ability for a provision of the Planning and Design Code to apply with a specified variation under the terms of the scheme; and	
34.2.3	an ability for any relevant authority to act under or in connection with Sections 197(3)(a) or (b) of the PDI Act.	
34.3	The power pursuant to Section 197(4)(b) of the PDI Act to apply the fund towards the purposes of the scheme in accordance with any directions or approvals of the Treasurer made or given after consultation with the Minister.	CEO
34.4	The power pursuant to Section 197(4)(c) of the PDI Act to invest money that is not immediately required for the purposes of the fund in accordance with provisions included in the scheme.	CEO GMCoS MF
35. Open Space Contribution Scheme		
35.1	The power pursuant to Section 198(1) of the PDI Act, where an application for a development authorisation provides for the division of land in the Council's area into more than 20 allotments, and 1 or more allotments is less than 1 hectare in area to require:	
35.1.1	that up to 12.5% in area of the relevant area be vested in the Council to be held as open space; or	CEO

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35.1.2	that the applicant make the contribution prescribed by the regulations in accordance with the requirements of Section 198 of the PDI Act; or	CEO
35.1.3	that land be vested in the Council under Section 198(1)(c) of the PDI Act and that the applicant make a contribution determined in accordance with Section 198(8) of the PDI Act, according to the determination and specification of the delegate, and to have regard to any relevant provision of the Planning and Design Code that designates land as open space and to seek the concurrence of the Commission to taking any action that is at variance with the Planning and Design Code.	CEO
35.2	The power pursuant to Section 198(3) of the PDI Act to enter into an agreement referred to in Section 198(2)(d) of the PDI Act.	CEO
35.3	The power pursuant to Section 198(4)(a) of the PDI Act to concur with an area being vested in the Council.	CEO
35.4	The power pursuant to Section 198(11) of the PDI Act in relation to money received under Section 198 of the PDI Act to immediately pay it into a fund established for the purposes of Section 198 of the PDI Act and apply it for the purpose of acquiring or developing land as open space.	CEO
35.5	The power pursuant to Section 198(12) of the PDI Act to form the opinion that the division of land is being undertaken in stages.	CEO
36.	Urban Trees Fund	

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36.1	The power pursuant to Section 200(2) of the PDI Act to effect the establishing of the fund by notice published in the Gazette.	CEO
36.2	The power pursuant to Section 200(3) of the PDI Act to define a designated area by reference to an area established by the Planning and Design Code.	Not currently delegated
36.3	The power pursuant to Section 200(5) of the PDI Act to invest any money in an urban trees fund that is not immediately required for the purpose of the fund and to pay any resultant income into the fund.	CEO
36.4	The power pursuant to Section 200(6) of the PDI Act to apply money standing to the credit of an urban trees fund:	
36.4.1	to maintain or plant trees in the designated area which are or will (when fully grown) constitute significant trees under the PDI Act; or	CEO
36.4.2	to purchase land within the designated area in order to maintain or plant trees which are or will (when fully grown) constitute significant trees under the PDI Act.	Not currently delegated
36.5	The power pursuant to Section 200(7) of the PDI Act if, the Council subsequently sells land purchased under Section 200(6)(b) of the PDI Act, to pay the proceeds of sale into an urban trees fund maintained by the Council under Section 200 of the PDI Act, subject to the qualifications in Sections 200(7)(a) and (b).	CEO
37.	Appointment of Authorised Officers	
37.1	The power pursuant to Section 210(1) of the PDI Act to:	
37.1.1	appoint a person to be an authorised officer for the purposes of the PDI Act; and	CEO
37.1.2	appoint a person who holds the qualifications prescribed by the regulations to be an authorised officer for the purposes of the PDI Act if the Council is required to do so by the regulations.	As per 49.1.1

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37.2	The power pursuant to Section 210(2) of the PDI Act to make an appointment of an authorised officer subject to conditions.	CEO
37.3	The power pursuant to Section 210(3) of the PDI Act to issue each authorised officer an identity card:	CEO
37.3.1	containing a photograph of the authorised officer; and	
37.3.2	stating any conditions of appointment limiting the authorised officer's appointment.	
37.4	The power pursuant to Section 210(5) of the PDI Act to, at any time, revoke an appointment which the Council has made, or vary or revoke a condition of such an appointment or impose a further such condition.	CEO
38.	Enforcement Notices	
38.1	The power pursuant to Section 213(1) of the PDI Act, if the delegate has reason to believe on reasonable grounds that a person has breached the PDI Act or the repealed Act, to do such of the following as the delegate considers necessary or appropriate in the circumstances:	CEO
38.1.1	direct a person to refrain, either for a specified period or until further notice, from the PDI Act, or course of action, that constitutes the breach;	
38.1.2	direct a person to make good any breach in a manner, and within a period, specified by the delegate;	
38.1.3	take such urgent action as is required because of any situation resulting from the breach.	
38.2	The power pursuant to Section 213(2) of the PDI Act to give a direction under Section 213(1) of the PDI Act by notice in writing unless the delegate considers that the direction is urgently required.	CEO
38.3	The power pursuant to Section 213(5) of the PDI Act, if a person fails to comply with a direction under Section	CEO

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	213(1)(b) of the PDI Act within the time specified in the notice, to cause the necessary action to be taken.	
38.4	The power pursuant to Section 213(6) of the PDI Act to recover the reasonable costs and expenses incurred by the Council (or any person acting on behalf of the Council) under Section 213 of the PDI Act, as a debt due from the person whose failure gave rise to the PDI Action	CEO
38.5	The power pursuant to Section 213(7) of the PDI Act, if an amount is recoverable from a person by the Council under Section 213 of the PDI Act to, by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person.	CEO
39. Applications to Court		
39.1	The power pursuant to Section 214(1) of the PDI Act to apply to the Court for an order to remedy or restrain a breach of the PDI Act or the repealed Act.	CEO
39.2	The power pursuant to Section 214(2) of the PDI Act to consent to proceedings under Section 214 of the PDI Act being brought in a representative capacity on behalf of the Council.	CEO
39.3	The power pursuant to Section 214(4) of the PDI Act to make an application without notice to any person and to make an application to the Court to serve a summons requiring the respondent to appear before the Court to show cause why an order should not be made under Section 214 of the PDI Act.	CEO
39.4	The power pursuant to Section 214(6) of the PDI Act to make submissions to the Court on the subject matter of the proceedings.	CEO
39.5	The power pursuant to Section 214(9) of the PDI Act to appear before a final order is made and be heard in proceedings based on the application.	CEO
39.6	The power pursuant to Section 214(10) of the PDI Act to make an application to the Court to make an interim order under Section 214 of the PDI Act.	CEO

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39.7	The power pursuant to Section 214(11) of the PDI Act to make an application for an interim order without notice to any person.	CEO
39.8	The power pursuant to Section 214(12) of the PDI Act, if the Court makes an order under Section 214(6)(d) of the PDI Act and the respondent fails to comply with the order within the period specified by the Court, to cause any work contemplated by the order to be carried out, and recover the costs of that work, as a debt, from the respondent	CEO
39.9	The power pursuant to Section 214(13) of the PDI Act, if an amount is recoverable from a person by the Council under Section 214(12) of the PDI Act to, by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person.	CEO
39.10	The power pursuant to Section 214(17) of the PDI Act to apply to the Court to vary or revoke an order previously made under Section 214 of the PDI Act.	CEO
40.	Proceedings for Offences	
40.1	The power pursuant to Section 219(1) of the PDI Act to commence proceedings for an offence against the PDI Act.	CEO
41.	Adverse Publicity Orders	
41.1	The power pursuant to Section 223(2) of the PDI Act to make an application to the Court for an adverse publicity order.	CEO
41.2	The power pursuant to Section 223(4) of the PDI Act, if the offender fails to give evidence to the Council in accordance with Section 224(1)(b) of the PDI Act to:	CEO
41.2.1	take the PDI Action or actions specified in the order; and	
41.2.2	authorise a person in writing to take the PDI Action or actions specified in the order.	

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41.3	The power pursuant to Section 223(5) of the PDI Act, if:	CEO
41.3.1	the offender gives evidence to the Council in accordance with Section 223(1)(b) of the PDI Act; and	
41.3.2	despite the evidence, the delegate is not satisfied that the offender has taken the PDI Action or actions specified in the order in accordance with the order,	
	to apply to the court for an order authorising the Council, or a person authorised in writing by the Council, to take the PDI Action or actions and to authorise a person in writing to take the PDI Action or actions.	
41.4	The power pursuant to Section 223(6) of the PDI Act, if the Council, or a person authorised in writing by the Council, takes an action or actions in accordance with Section 223(4) of the PDI Act or an order under Section 223(5) of the PDI Act, to recover from the offender an amount in relation to the reasonable expenses of taking the PDI Action or actions, as a debt, due to the Council.	CEO
42.	Civil Penalties	
42.1	The power pursuant to Section 225(1) of the PDI Act, subject to Section 225 of the PDI Act, if the delegate is satisfied that a person has committed an offence by contravening a provision of the PDI Act, to, as an alternative to criminal proceedings, recover, by negotiation or by application to the Court, an amount as a civil penalty in respect of the contravention.	CEO
42.2	The power pursuant to Section 225(2) of the PDI Act, in respect of a contravention where the relevant offence does not require proof of intention or some other state of mind, to determine whether to initiate proceedings for an offence or take action under Section 225 of the PDI Act, having regard to the seriousness of the contravention, the previous record of the offender and any other relevant factors.	CEO

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42.3	The power pursuant to Section 225(3) of the PDI Act to serve on the person a notice in the prescribed form advising the person that the person may, by written notice to the Council, elect to be prosecuted for the contravention.	CEO
42.4	The power pursuant to Section 225(13) of the PDI Act to seek the authorisation of the Attorney-General to the commencement of proceedings for an order under Section 225 of the PDI Act.	CEO
42.5	The power pursuant to Section 225(17) of the PDI Act to seek an authorisation from the Commission for the Council to act under Section 225 of the PDI Act.	CEO
43.	Make Good Order	
43.1	The power pursuant to Section 228(7) of the PDI Act to apply to the Court to vary or revoke an order under Section 228 of the PDI Act.	CEO
44.	Recovery of Economic Benefit	
44.1	The power pursuant to Section 229(5) of the PDI Act to apply an amount paid to the Council in accordance with an order under Section 229(1) of the PDI Act for the purpose of acquiring or developing land as open space and to hold it in a fund established for the purposes of Section 198 of the PDI Act.	CEO
45.	Enforceable Voluntary Undertakings	
45.1	The power pursuant to Section 230(1) of the PDI Act to accept (by written notice) a written undertaking given by a person in connection with a matter relating to a contravention or alleged contravention by the person of the PDI Act.	CEO
45.2	The power pursuant to Section 230(4) of the PDI Act if the delegate considers that a person has contravened an undertaking accepted by the Council, to apply to the Court for enforcement of the undertaking.	CEO

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45.3	The power pursuant to Section 230(7) of the PDI Act to agree in writing with a person who has made an undertaking to:	CEO
45.3.1	vary the undertaking; or	
45.3.2	withdraw the undertaking.	
45.4	The power pursuant to Section 230(11) of the PDI Act to accept an undertaking in respect of a contravention or alleged contravention before proceedings in respect of that contravention have been finalised.	CEO
45.5	The power pursuant to Section 230(12) of the PDI Act if the delegate accepts an undertaking before the proceedings are finalised, to take all reasonable steps to have the proceedings discontinued as soon as possible.	CEO
45.6	The power pursuant to Section 230(14) of the PDI Act to seek an authorisation from the Commission for the Council to act under Section 230 of the PDI Act.	CEO
46.	Advertisements	
46.1	The power pursuant to Section 231(1) of the PDI Act, if, in the opinion of the delegate, an advertisement or advertising hoarding:	CEO
46.1.1	disfigures the natural beauty of a locality or otherwise detracts from the amenity of a locality; or	
46.1.2	is contrary to the character desired for a locality under the Planning and Design Code,	
	to, by notice served in accordance with the regulations on the advertiser or the owner or occupier of the land on which the advertisement or advertising hoarding is situated, whether or not a development authorisation has been granted in respect of the advertisement or advertising hoarding, order that person to remove or obliterate the advertisement or to remove the advertising hoarding (or both) within a period specified in the notice (of at least 28 days from the date of service of the notice).	

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46.2	The power pursuant to Section 231(3) of the PDI Act if a person on whom a notice is served under Section 231(1) of the PDI Act fails to comply with a notice within the time allowed in the notice to enter on the land and take the necessary steps for carrying out the requirements of the notice and to recover the costs of so doing, as a debt, from the person on whom the notice was served.	CEO
47.	Professional Advice to be Obtained in Relation to Certain Matters	
47.1	The power pursuant to Section 235(1) of the PDI Act, to, in the exercise of a prescribed function, rely on a certificate of a person with prescribed qualifications.	CEO
47.2	The power pursuant to Section 235(2) of the PDI Act to seek and consider the advice of a person with prescribed qualifications, or a person approved by the Minister for that purpose, in relation to a matter arising under the PDI Act that is declared by regulation to be a matter on which such advice should be sought.	CEO
48.	Charges on Land	
48.1	The power pursuant to Section 239(1) of the PDI Act if a charge on land is created under a provision of the PDI Act in favour of the Council, to deliver to the Registrar-General a notice in a form determined by the Registrar-General, setting out the amount of the charge and the land over which the charge is claimed.	CEO
48.2	The power pursuant to Section 239(6) of the PDI Act if a charge in the Council's favour exists and the amount to which the charge relates is paid, to by notice to the appropriate authority in a form determined by the Registrar-General, apply for the discharge of the charge.	CEO
49.	Registering Authorities to Note Transfer	
49.1	The power pursuant to Section 240(1) of the PDI Act to apply to the Registrar-General or another authority required or authorised under a law of the State to register or record transactions affecting assets, rights or liabilities, or documents relating to such transactions, to register or record in an appropriate manner the transfer to the	CEO

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	Council of an asset, right or liability by regulation, proclamation or notice under the PDI Act.	
50. Reporting		
50.1	The power pursuant to Clause 13(3)(b) of Schedule 2 of the PDI Act to require a report under Clause 13(2) of Schedule 2 of the PDI Act to contain any other information or report required by the delegate.	CEO
51. Review of Performance		
51.1	The power pursuant to Clause 3(16) of Schedule 4 of the PDI Act to comply with a direction under Clauses 3(13) or (15) of Schedule 4 of the PDI Act.	CEO

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52. Mutual Liability Scheme – Rights of Indemnity	Delegation
52.1 The power pursuant to Regulation 11B(1) of the Planning, Development and Infrastructure (General) Regulations 2019 (the General Regulations) to:	CEO
52.1.1 in being responsible under Section 83(1)(h)(ii) of the PDI Act for the costs and other liabilities associated with the activities of an assessment panel appointed by the Council; and	
52.1.2 in being responsible for the costs associated with the activities of a regional assessment panel in accordance with a scheme set out in a notice under Section 84(1)(a) and (i) of the PDI Act,	
have arrangements in place to indemnify the members of any such panel in respect of a claim against a member of the panel arising out of the performance, exercise or discharge (or purported performance, exercise or discharge) in good faith of their functions, powers or duties under the PDI Act in their role as a member of the panel.	

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52.2	The power pursuant to Regulation 11B(5) of the General Regulations to:	CEO
52.2.1	in being responsible under Section 87(f) of the PDI Act for the costs and other liabilities associated with the activities of an assessment manager for an assessment panel appointed by the Council; and	
52.2.2	in being responsible for the costs associated with the activities of a regional assessment panel in accordance with a scheme set out in a notice under Section 87(1)(a) and (i) of the PDI Act,	
	have arrangements in place to indemnify an assessment manager for any such panel in respect of a claim against the assessment manager arising out of the performance, exercise or discharge (or purported performance, exercise or discharge) in good faith of their functions, powers or duties under the PDI Act in their role as an assessment manager.	
53.	Performance Assessed Development and Restricted Development	
53.1	The power pursuant to Regulation 47(4)(d) of the General Regulations to determine the fee payable by the applicant as being appropriate to cover the reasonable costs of placing the notice on the land.	CEO
54.	Underground Main Areas	
54.1	The power pursuant to Regulation 78(1) of the General Regulations if the delegate considers an area should be declared an underground mains area to seek a report from the relevant electricity authority in relation to the matter.	CEO
54.2	The power pursuant to Regulation 78(2) of the General Regulations after having received and considered a report from the electricity authority to declare the area to be an underground mains area.	CEO

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55. Width of Roads and Thoroughfares	
55.1 The power pursuant to Regulation 81(4) of the General Regulations to dispense with a width prescribed by Regulations 81(1) or (3) of the General Regulations (and specify a different width) if the delegate is of the opinion that the width so prescribed is not necessary for the safe and convenient movement of vehicles or pedestrians, or for underground services.	CEO
55.2 The power pursuant to Regulation 81(5) of the General Regulations to subject to Regulation 81(6) of the General Regulations specify the width of the road at the head of every cul-de-sac in such dimensions as may be acceptable to the delegate.	CEO
55.3 The power pursuant to Regulation 81(6) of the General Regulations to dispense with a requirement under Regulation 81(5) of the General Regulations if it appears to the delegate that the cul-de-sac is likely to become a through road.	CEO
56. Road Widening	
56.1 The power pursuant to Regulation 82(1) of the PDI Act, subject to Regulation 82(2) of the General Regulations, if an existing road abuts land which is proposed to be divided, to form the view that the road should be widened in order to provide a road of adequate width having regard to existing and future requirements of the area.	CEO
57. Requirement as to Forming of Roads	
57.1 The power pursuant to Regulation 83(1) of the General Regulations, subject to Regulation 83(2) of the General Regulations, to specify the width and manner of the formation of the roadway of every proposed road on a plan of division.	CEO
57.2 The power pursuant to Regulation 83(2) of the General Regulations to form the opinion that it is necessary to specify a width for a roadway to be formed under Regulation 83(1) in excess of 7.4m, in view of the volume or type of traffic that is likely to traverse that road.	CEO

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57.3	The power pursuant to Regulation 83(4) of the General Regulations, to dispense with the requirements under Regulation 83(3) of the General Regulations, if the delegate is of the opinion that the cul-de-sac is likely to become a through road.	CEO
57.4	The power pursuant to Regulation 83(5) of the General Regulations, subject to Regulation 83(6) of the General Regulations to require every footpath, water-table, kerbing, culvert and drain of every proposed road to be formed in a manner satisfactory to the delegate.	CEO
57.5	The power pursuant to Regulation 83(6) of the General Regulations, to dispense with a requirement under Regulation 83(5) of the General Regulations.	CEO
58.	Construction of Roads, Bridges, Drains and Services	
58.1	The power pursuant to Regulation 84(1) of the General Regulations to require the roadway of every proposed road within the relevant division to be constructed and paved and sealed with bitumen, tar or asphalt or other material approved by the delegate.	CEO
59.	Supplementary Provisions	
59.1	The power pursuant to Regulation 85(1) of the General Regulations to approve the road location and grading plan for the manner of forming any proposed road, footpath, water-table, kerbing, culvert or drain required under Division 6 of the General Regulations.	CEO
59.2	The power pursuant to Regulation 85(2) of the General Regulations, subject to Regulation 85(4) of the General Regulations, to require all work referred to in Regulations 83 and 84 of the General Regulations to be carried out in a manner satisfactory to the delegate and in conformity with detailed construction plans and specifications signed by a professional engineer or, at the discretion of the delegate, a licensed surveyor, and approved by the delegate before the commencement of the work.	CEO
59.3	The power pursuant to Regulation 85(4) of the General Regulations to form the opinion that all connections for water supply and sewerage services to any allotment delineated on the plan which, in the opinion of the Chief	CEO

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Executive of the South Australian Water Corporation are necessary and need to be laid under the surface of the proposed road, have been made.	
60. General Provisions	
60.1 The power pursuant to Regulation 89(1) of the General Regulations to form the opinion that another form of arrangement is satisfactory for the purposes of Section 138(1) of the PDI Act.	CEO
60.2 The power pursuant to Regulation 89(3) of the General Regulations to provide a certificate which:	CEO
60.2.1 evidences the consent of the Council to an encroachment by a building over other land; and	
60.2.2 sets out: 60.2.2.1 the date on which any relevant building was erected (if known); and 60.2.2.2 the postal address of the site.	
60.3 The power pursuant to Regulation 89(6)(b) of the General Regulations to request a written copy of the certificate and plan (or certificates and plans) referred to in Regulation 89(3) of the General Regulations.	CEO
60.4 The power pursuant to Regulation 89(8) of the General Regulations to make submissions to the Commission before the Commission grants an extension of the period prescribed by Regulation 89(7).	CEO
61. Notifications During Building Work	
61.1 The power pursuant to Regulation 93(1)(b) of the General Regulations to specify by notice to the building owner and to the licensed building work contractor responsible for carrying out the relevant building work (if any), when development approval is granted in respect of the work, any stage of the building work to which the periods and stages prescribed for the purposes of Section 146(1) of the PDI Act relate.	CEO

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61.2	The power pursuant to Regulation 93(1)(c) of the General Regulations to specify by notice in writing to the building owner on the granting of development approval in respect of the work any stage of the building work to which the periods and stages prescribed for the purposes of Section 146(1) of the PDI Act relate.	CEO
62.	Essential Safety Provisions	
62.1	The power pursuant to Regulation 94(13) of the General Regulations to require compliance with Regulation 94(10) of the General Regulations if:	CEO
62.1.1	the essential safety provisions were installed	
62.1.1.1	under a condition attached to a consent or approval that is expressed to apply by virtue of a variance with the performance requirements of the Building Code; or	
62.1.1.2	as part of a performance solution under the Building Code; or	
62.1.2	the building has been the subject of a notice under Section 157 of the PDI Act.	
63.	Classification of Buildings	
63.1	The power pursuant to Regulation 102(3) of the General Regulations to require an application under Regulation 102(1) or (2) of the General Regulations to be accompanied by:	CEO
63.1.1	such details, particulars, plans, drawings, specifications, certificates and other documents as the delegate may reasonably require to determine the building's classification.	
63.2	The power pursuant to Regulation 102(4) of the General Regulations, to subject to Regulation 102(5) of the General Regulations, assign the appropriate classification under the Building Code to a building if the delegate is satisfied, on the basis of the owner's application, and accompanying documentation, that the building, in respect	CEO

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	of the classification applied for, possesses the attributes appropriate to its present or intended use.	
63.3	The power pursuant to Regulation 102(5) of the General Regulations, if an application under Regulation 102 of the General Regulations is made in respect of an existing Class 2 to Class 9 building, to require the applicant to satisfy the delegate that the provisions of any relevant Ministerial building standard relating to upgrading health and safety in existing buildings has been complied with (to the extent reasonably applicable to the building and its present or intended use).	CEO
63.4	The power pursuant to Regulation 102(6) of the General Regulations, on assigning a classification to a building (or part of a building) to, if relevant, determine and specify in the notice to the owner under Section 151(3) of the PDI Act:	CEO
63.4.1	the maximum number of persons who may occupy the building (or part of the building); and	
63.4.2	if the building has more than 1 classification—the part or parts of the building to which each classification relates and the classifications currently assigned to the other parts of the building.	
64.	REQUIRED DOCUMENTATION	
64.1	The power pursuant to Regulation 103A(1) of the General Regulations to, in relation to an application for the issuing of a certificate of occupancy relating to a Class 1b to 9 (inclusive) building under the Building Code, require the following documentation:	CEO
64.1.1	if the development has been approved subject to conditions, such evidence as the delegate may reasonably require to show that the conditions have been satisfied;	
64.1.2	if the application relates to the construction or alteration of part of a building and further building work is envisaged in respect of the remainder of	

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	the building, such further evidence as the delegate may reasonably require to show –	
64.1.2.1	in the case of a building more than 1 storey – that the requirements of any relevant Ministerial building standard have been complied with; or	
64.1.2.2	in any other case – that the building is suitable for occupation.	
64.2	The power pursuant to Regulation 103A(2) of the General Regulations to, in relation to an application for the issuing on or after 1 July 2022 of a certificate of occupancy relating to a class 1a building under the building code, to require the following documentation:	CEO
64.2.1	if the development has been approved subject to conditions, such evidence as the delegate may reasonably require to show that any conditions relevant to the suitability of the building for occupation have been satisfied,	
64.3	The power pursuant to Regulation 103A(3) of the General Regulations to, other than in relation to a designated building on which building work involving the use of a designated building product is carried out after 12 March 2018, dispense with the requirement to provide a Statement of Compliance under subregulation (1)(a) or (2)(a) if –	CEO
64.3.1	the delegate is satisfied that a person required to complete 1 or both parts of the statement has refused or failed to complete that part and that the person seeking the issuing of the certificate of occupancy has taken reasonable steps to obtain the relevant certification or certifications; and	
64.3.2	it appears to the delegate, after undertaking an inspection, that the relevant building is suitable for occupation.	
65.	Statement of Site Suitability	

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65.1	The power pursuant to Regulation 103C(1)(c) of the General Regulations, in relation to a building on a site to which Schedule 8 clause 2A of the General Regulations applies and upon which remediation on the site is necessary, to not grant a certificate of occupancy until a statement of site suitability is issued certifying that the required remediation has been undertaken and the land is suitable for the proposed use.	
66.	Report from Fire Authority	
66.1	The power pursuant to Regulation 103D(1) of the General Regulations, if	CEO
66.1.1	a building is –	
66.1.1.1	to be equipped with a booster assembly for use by a fire authority; or	
66.1.1.2	to have installed a fire alarm that transmits a signal to a fire station or to a monitoring service approved by the relevant authority; and	
66.1.2	facilities for fire detection, fire fighting or the control of smoke must be installed in the building pursuant to an approval under the Act,	
	to not grant a certificate of occupancy unless or until the delegate has sought a report from the fire authority as to whether those facilities have been installed and operate satisfactorily.	
66.2	The power pursuant to Regulation 103D(2) of the General Regulations, if a report from the fire authority is not received within 15 business days, to presume that the fire authority does not desire to make a report.	CEO
66.3	The power pursuant to Regulation 103D(3) of the General Regulations to have regard to any report received from a fire authority under subregulation (1) before it issues a certificate of occupancy.	CEO
67.	Issue of Certificate of Occupancy	

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67.1	The power pursuant to Regulation 103E(1)(b) of the General Regulations to, on receipt of notification of intended completion of building work under Regulation 93(1)(f) of the General Regulations, determine that the building work will be inspected by an authorised officer.	CEO
67.2	The power pursuant to Regulation 103E(3)(c) of the General Regulations, in respect of a Class 1a building, to determine not to inspect the building work	CEO
68.	Revocation	
68.1	The power pursuant to Regulation 103F of the General Regulations to revoke a certificate of occupancy –	CEO
68.1.1	if –	
68.1.1.1	there is a change in the use of the building; or	
68.1.1.2	the classification of the building changes; or	
68.1.1.3	building work involving an alteration or extension to the building that will increase the floor area of the building by more than 300m ² is about to commence, or is being or has been carried out; or	
68.1.1.4	the building is about to undergo, or is undergoing or has undergone, major refurbishment,	
	and the delegate considers that in the circumstances the certificate should be revoked and a new certificate sought; or	
68.1.2	if the delegate considers that the building is no longer suitable for occupation because of building work undertaken, or being undertaken, on the building, or because of some other circumstance; or	
68.1.3	if the schedule of essential safety provisions has been issued in relation to the building and the	

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owner of the building has failed to comply with the requirements of Regulation 94(10); or	
68.1.4 if the delegate considers –	
68.1.4.1 that a condition attached to a relevant development authorisation has not been met, or has been contravened, and that, in the circumstances, the certificate should be revoked; or	
68.1.4.2 that a condition attached to the certificate of occupancy has not been met, or has been contravened, or is no longer appropriate.	
69. Mining Production Tenements	
69.1 The power pursuant to Regulation 109(1)(b) of the General Regulations to make submissions to the appropriate Authority and object to the granting of the tenement.	CEO
70. Register of Land Management Agreements (Section 193)	
70.1 The power pursuant to Regulation 111(2) of the General Regulations to establish a register of agreements entered into by the Council under Section 193 of the PDI Act.	CEO
70.2 The power pursuant to Regulation 111(3) of the General Regulations to include in a register, or provide access to a copy of each agreement entered into by the Council under Section 193 of the PDI Act and such other information the delegate considers appropriate.	CEO
71. Authorised Officers and Inspections	
71.1 The power pursuant to Regulation 112(1) of the General Regulations to appoint at least 1 authorised officer under Section 210(1)(b) of the PDI Act:	CEO
71.1.1 who is an accredited professional who is:	
71.1.1.1 an Accredited professional - building level 1; or	

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71.1.1.2	an Accredited professional - building level 2; or	
71.1.1.3	an Accredited professional - building level 3; or	
71.1.1.4	an Accredited professional - building level 4; or	
71.1.2	who holds a current accreditation recognised by the Chief Executive for the purposes of this Regulation; or	
71.1.3	who holds an approval from the Chief Executive.	

PLANNING, DEVELOPMENT AND INFRASTRUCTURE (FEES, CHARGES AND CONTRIBUTIONS) REGULATIONS 2019

72. Calculation of Assessment of Fees	Delegation
72.1 The power pursuant to Regulation 5(1) of the Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019 (the Fees Regulations) in relation to an application which is duly lodged under a related set of regulations (including via the SA planning portal):	CEO
72.1.1 to require the applicant to provide such information as the delegate may reasonably require to calculate any fee payable under the Fees Regulations or a related set of regulations; and	
72.1.2 to make any other determination for the purposes of the Fees Regulations or a related set of regulations (even if the Council is not a relevant authority).	
72.2 The power pursuant to Regulation 5(2) of the Fees Regulations, if the delegate acting under Regulation 5(1) of the Fees Regulations, believes that any information provided by an applicant is incomplete or inaccurate, to calculate any fee on the basis of estimates made by the delegate.	CEO

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72.3	The power pursuant to Regulation 5(3) of the Fees Regulations to at any time, and despite an earlier calculation or acceptance of an amount in respect of the fee, reassess a fee payable under the Fees Regulations or a related set of Regulations.	CEO
73. Waiver or Refund of Fee		
73.1	The power pursuant to Regulation 7 of the Fees Regulations to, as the delegate considers appropriate to do so:	CEO
73.1.1	waive the payment of the fee, or the payment of part of the fee; or	
73.1.2	refund the whole or a part of the fee.	

**STATE PLANNING COMMISSION PRACTICE DIRECTION – 2 PREPARATION AND
AMENDMENT OF DESIGNATED INSTRUMENTS**

74. Requirements in Relation to Preparing an Engagement Plan	Delegation
74.1 The power pursuant to clause 5(1) of the State Planning Commission Practice Direction – 2 Preparation and Amendment of Designated Instruments (PD2), to prepare a community engagement plan that:	CEO
74.1.1 meets the principles and performance outcomes of the Charter;	
74.1.2 describes the persons or bodies to be consulted;	
74.1.3 outlines any relevant previous engagement undertaken to inform the proposal;	
74.1.4 describes the evaluation framework for the engagement.	
74.2 The power pursuant to clause 5(2) of PD2 to submit the community engagement plan to the Commission for	CEO

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	approval with the exception of an amendment to the Code and a Design Standard.	
75.	Requirements in Relation to Preparing an Engagement Report Following Consultation	
75.1	The power pursuant to clause 6(2) of PD2 to set out in the report:	As per 86.1
75.1.1	details of the engagement undertaken and how that engagement met the agreed community engagement plan, and reasons for variations, if any to that plan;	
75.1.2	the outcome of the engagement including a summary of the feedback made;	
75.1.3	the response to the details of, and reasons for, changes to the proposal to prepare or amend a designated instrument when compared to the proposal that was engaged on, and to specifically indicate:	
75.1.3.1	where changes are proposed to the designated instrument based on the engagement; and	
75.1.3.2	any other changes proposed based on additional investigations or information not available when the proposal was released for engagement.	
75.2	The power pursuant to clause 6(3) of PD2 to, in the engagement report also include an evaluation of the effectiveness of the engagement that considers whether:	As per 86.1
75.2.1	the principles of the Charter have been achieved; and	
75.2.2	all mandatory requirements identified in the Charter have been met where the consultation category is applicable.	
76.	Requirements in Relation to Initiating a Code Amendment Pursuant to Section 73 of the Act	

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76.1	The power pursuant to clause 7(1) of PD 2 to provide a proposal to the Commission to initiate a code amendment that sets out:	CEO
76.1.1	Scope - an explanation of the reasons for the preparation of the amendment and a description of the changes in circumstance leading the need for the amendment and the range of issues to be addressed in the amendment;	
76.1.2	Code Modules - an outline of any overlay, general policy, zone or subzones being considered for amendment and/or the intended spatial application of an overlay, general policy, zone or subzone over an identified area, or draft instructions for the proposed amendments;	
76.1.3	Area Affected - A map or description of the area affected by the proposed amendment;	
76.1.4	State Planning Policies - an identification of the relevant key state planning policies and a statement of assessment of the amendment's consistency with those policies;	
76.1.5	Regional Plans - An indication of how the matters or issues proposed to be addressed by the amendment will relate to the relevant regional plan and any relevant infrastructure planning;	
76.1.6	Infrastructure Provision -	
76.1.6.1	an explanation of any infrastructure provision that is required and how the infrastructure provision will be provided; and	
76.1.6.2	an indication whether it is likely that an infrastructure agreement or agreements will need to be entered into in connection with the code amendment process, identifying the tools that will be used for this process;	

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76.1.7	Joint Planning Board Comments - that the Council has discussed the proposal with the relevant Regional Planning Board;	
76.1.8	Consultation – information regarding any other consultation that has occurred;	
76.1.9	in relation to designating a place as a place of local heritage value or a heritage area - a heritage review prepared by a heritage architect or historian or similar occupation in accordance with the Commission's guidelines prepared under Section 67(2)(c) of the PDI Act;	
76.1.10	in relation to designating a tree a significant tree - an assessment of the tree against the criteria under Section 68(1)(a) of the PDI Act;	
76.1.11	in relation to designating a stand of trees to be significant trees – an assessment of the trees against the criteria under Section 68(1)(b) of the PDI Act.	
76.2	The power pursuant to clause 7(2) of PD2 to, in addition, provide:	CEO
76.2.1	Timetable - an outline of the proposed timetable for each step of the process (ensuring that the process is completed within reasonable time limits), and a commitment on the part of the Council that it will take steps to update this timetable if it appears at any stage that the Council will require an extension;	
76.2.2	Investigations - an outline of the investigations and justifications that will be undertaken (and those that may have already been undertaken) and the form that those investigations will take in order to address the strategic and social, economic and environmental issues of the proposed amendment, or an explanation and summary of the investigations undertaken and how these support the amendment.	

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77. Requirements in Relation to Preparation of the Draft Proposal Prior to Consultation and Decision	
77.1 The power pursuant to clause 8(1) of PD 2 to, prior to consultation, provide to the Department:	CEO
77.1.1 instructions that set out the intent of the proposed policy amendment for the purposes of the Department writing the draft Code Policy for the Council;	
77.1.2 any maps in an industry standard GIS format to enable the production version of mapping to be prepared and returned to the Council;	
77.1.3 in relation to heritage lists a local heritage data sheet and a significant trees data sheet.	
77.2 The power pursuant to clause 8(2) of PD2, if amendments are proposed to the consultation versions, to provide to the Department:	CEO
77.2.1 instruction to write the amendments to the Code Policy;	
77.2.2 amendments to the maps in an industry standard GIS format to enable the production version of mapping to be prepared and returned to the Council.	
78. Requirements in Relation to Preparation of the Draft Proposal for Consultation	
78.1 The power pursuant to clause 9(1) of PD2 to, for engagement purposes, support a code amendment by the following information:	CEO
78.1.1 an explanation about why and how the Code is proposed to be amended;	
78.1.2 an assessment of the amendment against the relevant provisions of State Planning Policies and the relevant regional plan;	
78.1.3 if any amendment is not fully consistent with the State Planning Policies or the region plan, to so	

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	specifically identify that and include an explanation setting out the reason or reasons for the inconsistency;	
78.1.4	an explanation and summary of the investigations undertaken and how these support the amendment;	
78.1.5	an explanation of any infrastructure provision that is required and how the infrastructure will be provided.	
79.	Requirements in Relation to Complying Changes Under Section 75	
79.1	The power pursuant to clause 11(1) of PD2, in relation to a proposal to agree to a complying change, to provide the following information to the department:	CEO
79.1.1	a reference to the documentation and recommendation in relation to the proposed amendment in the relevant regional plan;	
79.1.2	a summary of the consultation in accordance with the Charter that has occurred in relation to the proposal including reference to the Engagement Report prepared for the regional plan and any additional consultation that has occurred;	
79.1.3	instructions that set out the intent of the proposed policy amendment for the purposes of the department writing the draft Code Policy for the Council;	
79.1.4	any maps in an industry standard GIS format to enable the production version of mapping to be prepared and returned to the Council.	
80.	Requirements in Relation to Early Commencement Under Section 78	
80.1	The power pursuant to clause 12(1) of PD2, in relation to a request for a code amendment to come into operation without delay, to provide to the department:	CEO

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80.1.1	an explanation about how early commencement is required to counter applications for undesirable development (development that would detract from, negate the object of the amendment) during consultation and consideration of the code amendment;	
80.1.2	instructions that set out the intent of the proposed policy amendment for the purposes of the Department writing the draft Code Policy for the Council;	
80.1.3	any maps in an industry standard GIS format to enable the production version of mapping to be prepared and returned to the Council.	

**STATE PLANNING COMMISSION PRACTICE DIRECTION – 3 (NOTIFICATION OF
PERFORMANCE ASSESSED DEVELOPMENT APPLICATIONS) 2019**

81. Responsibility to Undertake Notification	
81.1 The power pursuant to clause 6(3)(b) of the State Planning Commission Practice Direction – 3 (Notification of Performance Assessed Development Applications) 2019 (PD3) to determine the relevant fee as being appropriate to cover the relevant authority's reasonable costs in giving public notice of the application under Section 107(3)(a)(i) of the PDI Act.	CEO

STATE PLANNING COMMISSION PRACTICE DIRECTION

(COUNCIL INSPECTIONS) 2020

82. Mandatory Inspections	
82.1 The power pursuant to clause 2(2) of Part 2 of the State Planning Commission Practice Direction (Council Inspections) 2020 (PD9) to, in carrying out an inspection under PD9, take all reasonable steps to ensure each inspection includes an inspection and assessment of the following elements (elements), as may be present at the time of inspection:	CEO
82.1.1 primary structural elements;	

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82.1.2	structural framing and roof trusses;	
82.1.3	wet areas and waterproofing;	
82.1.4	barriers to prevent falls;	
82.1.5	cladding;	
82.1.6	egress provisions;	
82.1.7	bushfire protection systems;	
82.1.8	passive and active fire safety elements;	
82.1.9	private bushfire shelters; and	
82.1.10	performance solutions.	
83.	Additional Inspections	
83.1	The power pursuant to clause 3(2) of Part 2 of PD9 to consider carrying out an inspection in addition to any specified in clause 2 of Part 2 of PD9 (additional inspections) if the delegate has information to indicate that the circumstances warrant it, having regard to the objects of PD9.	CEO
84.	Inspections Generally	
84.1	The power pursuant to clause 4(3) of Part 2 of PD9, in relation to building work listed in Schedule 7 of the General Regulations to consider if an additional inspection may be appropriate.	CEO
85.	General Requirements	
85.1	The power pursuant to clause 1(2) of Part 3 of PD9 to ensure that an inspection under PD9 and subsequent assessment of each of the applicable elements in clause 2(2) of Part 2 of PD9 is carried out by a person who has the appropriate qualifications, skills, knowledge and experience to carry out an inspection assigned to that officer under PD9.	CEO

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**STATE PLANNING COMMISSION PRACTICE DIRECTION 10 (STAGED
OCCUPATION OF MULTI-STOREY BUILDINGS) 2020**

86. Conditions that Must be Met for the Staged Occupation of a Partially Completed Building	
86.1 The power pursuant to clause 5(2) of the State Planning Commission Practice Direction 10 (Staged Occupation of Multi-Storey Buildings 2020 (PD10) to, agree to partial occupancy of a partially completed multistorey building.	CEO

SCHEDULE OF CONDITIONS**CONDITIONS OR LIMITATIONS
APPLICABLE TO DELEGATIONS
CONTAINED IN THIS INSTRUMENT**

[Instructions for use: any conditions or limitations which apply to delegations under this Act should be inserted here – DELETE this note once conditions/limitations are entered. If no conditions apply insert 'NIL']

Paragraph(s) in instrument to which conditions/limitations apply	Conditions / Limitations
Nil	Nil

INSTRUMENT B**INSTRUMENT OF DELEGATION UNDER THE
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1. Conditions or Limitations: conditions or limitations may apply to the delegations contained in this Instrument. Refer to the Schedule of Conditions at the back of this document.
2. Refer to the relevant Council resolution(s) to identify when these delegations were made, reviewed and or amended.

Abbreviation	Position Title
• MDRS	Manager Development & Regulatory Services
• TLP	Team Leader Planning
• SDOP	Senior Development Officer Planning
• DOP	Development Officer Planning
• DOPA	Development Officer Planning Assistant
• SPP	Senior Policy Planner
• DCO	Development Compliance Officer
• TLB	Team Leader Building
• SDOB	Senior Development Officer Building
• DOB	Development Officer Building
• AC	Administrator Coordinator
• ASODS	Administration Support Officer Development Services
• SO	Systems Officer
• GMCD	General Manager City Development
• GMCiS	General Manager City Services
• GMCoS	General Manager Corporate Services
• MEFS	Manager Engineering Field Services
• MF	Manager Finance
• UMC	Unit Manager Civil Services
• OE	Operations Engineer
• DE	Development Engineer
• MEAE	Manager Engineering Assets and Environment

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POWERS AND FUNCTIONS DELEGATED IN THIS INSTRUMENT

1. Environment and Food Production Areas – Greater Adelaide	Delegation
1.1 The power pursuant to Section 7(5)(a) of the Planning, Development and Infrastructure Act 2016 (the PDI Act), in relation to a proposed development in an environment and food production area that involves a division of land that would create 1 or more additional allotments to seek the concurrence of the Commission in the granting of the development authorisation to the development.	N/A – Marion is not in an EFP Area
1.2 The power pursuant to Section 7(5)(d) of the PDI Act in relation to a proposed development in an environment and food production area that involves a division of land that would create one or more additional allotments, to, if the proposed development will create additional allotments to be used for residential development, refuse to grant development authorisation in relation to the proposed development.	N/A – Marion is not in an EFP Area
2. Related Provisions	
2.1 The power pursuant to Section 99(2)(b)(ii) of the PDI Act to, if appropriate, grant development approval in the case of Section 99(1)(d) of the PDI Act.	CEO
2.2 The power pursuant to Section 99(3) of the PDI Act where a proposed development is to be undertaken within the area of the Council, to, subject to the regulations, if appropriate, grant the final development approval after all elements of the development have been approved by one or more relevant authorities under Section 99 of the PDI Act.	CEO
3. Matters Against Which Development Must be Assessed	
3.1 The power pursuant to Section 102(1) of the PDI Act to assess a development against and grant or refuse a consent in respect of the relevant provisions of the Building Rules (building consent).	CEO
3.2 The power pursuant to Section 102(8) of the PDI Act, when all relevant consents have been granted in relation to a development, to in accordance with the PDI Act, indicate that the development is approved.	CEO
4. Building Consent	
4.1 The power pursuant to Section 118(1) of the PDI Act, if the Regulations provide that a form of building work complies with the Building Rules, to	CEO

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	grant any such building work a building consent (subject to such conditions or exceptions as may be prescribed by the regulations).	
4.2	The power pursuant to Section 118(2)(a) of the PDI Act to seek the concurrence of the Commission to grant a building consent in respect of a development that is at variance with the performance requirements of the Building Code or a Ministerial building standard.	CEO
4.3	The power pursuant to Section 118(2) of the PDI Act, subject to Section 118(6) of the PDI Act, to grant a building consent to a development that is at variance with the Building Rules if:	CEO
4.3.1	the variance is with a part of the Building Rules other than the Building Code or a Ministerial building standard and the delegate determines that it is appropriate to grant the consent despite the variance on the basis that the delegate is satisfied:	
	4.3.1.1 that:	
	(a) the provisions of the Building Rules are inappropriate to the particular building or building work, or the proposed building work fails to conform with the Building Rules only in minor respects; and	
	(b) the variance is justifiable having regard to the objects of the Planning and Design Code or the performance requirements of the Building Code or a Ministerial building standard (as the case may be) and would achieve the objects of this Act as effectively, or more effectively, than if the variance were not to be allowed; or	
	4.3.1.2 in a case where the consent is being sought after the development has occurred - that the variance is justifiable in the circumstances of the particular case.	
4.4	The power pursuant to Section 118(4) of the PDI Act, to at the request or with the agreement of the applicant, refer proposed building work to the Commission for an opinion on whether or not it complies with the performance requirements of the Building Code or a Ministerial building standard.	CEO
4.5	The power pursuant to Section 118(6) of the PDI Act if an inconsistency exists between the Building Rules and the Planning Rules in relation to a State heritage place or a local heritage place, to, in determining an application for building consent, ensure, so far as is reasonably practicable,	CEO

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	that standards of building soundness, occupant safety and amenity are achieved in respect of the development that are as good as can reasonably be achieved in the circumstances.	
4.6	The power pursuant to Section 118(7) of the PDI Act to seek and consider the advice of the Commission before imposing or agreeing to a requirement under Section 18(6) of the PDI Act that would be at variance with the performance requirements of the Building Code or a Ministerial building standard.	CEO
4.7	The power pursuant to Section 118(8) of the PDI Act, to, subject to the PDI Act, accept that proposed building work complies with the Building Rules to the extent that:	
4.7.1	such compliance is certified by the provision of technical details, particulars, plans, drawings or specifications prepared and certified in accordance with the regulations; or	CEO
4.7.2	such compliance is certified by a building certifier.	CEO
4.8	The power pursuant to Section 118(10) of the PDI Act to refuse to grant a consent in relation to any development if, as a result of that development, the type or standard of construction of a building of a particular classification would cease to conform with the requirements of the Building Rules for a building of that classification	CEO
4.9	The power pursuant to Section 118(11) of the PDI Act, if a relevant authority decides to grant building consent in relation to a development that is at variance with the Building Rules, to, subject to the regulations, in giving notice of the relevant authority's decision on the application for that consent, specify (in the notice or in an accompanying document):	CEO
4.9.1	the variance; and	
4.9.2	the grounds on which the decision is being made.	
5.	Application and Provision of Information	
5.1	The power pursuant to Section 119(1)(b) of the PDI Act to require an application to the relevant authority for the purposes of Part 7 of the PDI Act, to include any information as the delegate may reasonably require.	CEO
5.2	The power pursuant to Section 119(3) of the PDI Act to request an applicant:	

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5.2.1	to provide such additional documents, assessments or information (including calculations and technical details) as the delegate may reasonably require to assess the application;	CEO
5.2.2	to remedy any defect or deficiency in any application or accompanying document or information required by or under the PDI Act;	CEO
5.2.3	to consult with an authority or body prescribed by the regulations;	CEO
5.2.4	to comply with any other requirement prescribed by the regulations.	CEO
5.3	The power pursuant to Section 119(7) of the PDI Act to, in dealing with an application that relates to a regulated tree, consider that special circumstances apply.	CEO
5.4	The power pursuant to Section 119(9) of the PDI Act to:	
5.4.1	permit an applicant:	CEO
5.4.1.1	to vary an application;	
5.4.1.2	to vary any plans, drawings, specifications or other documents that accompanied an application,	
	(provided that the essential nature of the proposed development is not changed);	
5.4.2	permit an applicant to lodge an application without the provision of any information or document required by the regulations;	CEO
5.4.3	to the extent that the fee is payable to the relevant authority waive payment of whole or part of the application fee, or refund an application fee (in whole or in part);	CEO
5.4.4	if there is an inconsistency between any documents lodged with the relevant authority for the purposes of Part 7 of the PDI Act (whether by an applicant or any other person), or between any such document and a development authorisation that has already been given that is relevant in the circumstances, return or forward any document to the applicant or to any other person and determine not to finalise the matter until any specified matter is resolved, rectified or addressed.	CEO

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5.5	The power pursuant to Section 119(10) of the PDI Act to grant a permission under Section 119(9) of the PDI Act unconditionally or subject to such conditions as the delegate thinks fit.	CEO
5.6	The power pursuant to Section 119(12) of the PDI Act to, in a consent, provide for, or envisage, the undertaking of development in stages, with separate consents or approvals for the various stages.	CEO
5.7	The power pursuant to Section 119(14) of the PDI Act to if an applicant withdraws an application to determine to refund the application fee.	CEO
6.	Outline Consent	
6.1	The power pursuant to Section 120(1) of the PDI Act and subject to Section 120 of the PDI Act, to on application, grant a consent in the nature of an outline consent.	CEO
6.2	The power pursuant to Section 120(3) of the PDI Act if an outline consent is granted and a subsequent application is made with respect to the same development (subject to any variations allowed by a practice direction) to:	CEO
6.2.1	grant any consent contemplated by the outline consent; and	
6.2.2	not impose a requirement that is inconsistent with the outline consent.	
7.	Referrals to Other Authorities or Agencies	
7.1	The power pursuant to Section 122(1) of the PDI Act, where an application for consent to, or approval of, a proposed development of a prescribed class is to be assessed by a relevant authority, to:	CEO
7.1.1	refer the application, together with a copy of any relevant information provided by the applicant, to a body prescribed by the regulations (including, if so prescribed, the Commission); and	
7.1.2	not make a decision until the relevant authority has received a response from that prescribed body in relation to the matter or matters for which the referral was made	
	where the regulations so provide, subject to Section 122 of the PDI Act.	
7.2	The power pursuant to Section 122(5)(b) of the PDI Act, acting by direction of a prescribed body:	CEO

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7.2.1	to refuse the application; or	
7.2.2	consent to or approve the development and impose such conditions as the prescribed body thinks fit, (subject to any specific limitation under another Act as to the conditions that may be imposed by the prescribed body) where the regulations so provide.	
7.3	The power pursuant to Section 122(7) of the PDI Act, if the relevant authority is directed by a prescribed body to refuse an application and the refusal is the subject of an appeal under the PDI Act, to apply for the relevant authority to be joined as a party to the proceedings.	CEO
7.4	The power pursuant to Section 122(10) of the PDI Act to, if requested by an applicant, defer a referral under Section 122 of the PDI Act to a particular stage in the process of assessment.	CEO
8.	Proposed Development Involving Creation of Fortifications	
8.1	The power pursuant to Section 124(1) of the PDI Act, if the delegate has reason to believe that a proposed development may involve the creation of fortifications, to refer the application for consent to, or approval of, the proposed development to the Commissioner of Police (the Commissioner).	CEO
8.2	The power pursuant to Section 124(5) of the PDI Act, if the Commissioner determines that the proposed development involves the creation of fortification, to:	CEO
8.2.1	if the proposed development consists only of the creation of fortifications – refuse the application;	
8.2.2	in any other case – impose conditions in respect of any consent to or approval of the proposed development prohibiting the creation of the fortification.	
8.3	The power pursuant to Section 124(6) of the PDI Act, if the relevant authority acting on the basis of a determination of the Commissioner under Section 124(2) of the PDI Act refuses an application or imposes conditions in respect of a development authorisation, to notify the applicant that the application was refused, or the conditions imposed, on the basis of a determination of the Commissioner under Section 124 of the PDI Act.	CEO

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8.4	The power pursuant to Section 124(7) of the PDI Act, if a refusal or condition referred to in Section 124(5) of the PDI Act is the subject of an appeal under the PDI Act, to apply to the Court to be joined as a party to the appeal.	CEO
9.	Determination of Application	
9.1	The power pursuant to Section 126(1) of the PDI Act to, on making a decision on an application under Part 7 of the PDI Act, give notice of the decision in accordance with the regulations (and, in the case of a refusal, to include in the notice the reasons for the refusal and any appeal rights that exist under the PDI Act).	CEO
9.2	The power pursuant to Section 126(3) of the PDI Act to, on the delegate's own initiative or on the application of a person who has the benefit of any relevant development authorisation, extend a period prescribed under Section 126(2) of the PDI Act.	CEO
10.	Conditions	
10.1	The power pursuant to Section 127(1) of the PDI Act to make a decision subject to such conditions (if any) as the delegate thinks fit to impose in relation to the development.	CEO
10.2	The power pursuant to Section 127(2)(c) of the PDI Act to vary or revoke a condition in accordance with an application under Part 7 of the PDI Act.	CEO
11.	Variation of Authorisation	
11.1	The power pursuant to Section 128(2)(d) of the PDI Act to approve an application for a variation to a development authorisation previously given under the PDI Act, which seeks to extend the period for which the relevant authorisation remains operative.	CEO
12.	Saving Provisions	
12.1	The power pursuant to Section 133(3) of the PDI Act to, in order to avoid or reduce hardship, extend the limitation period referred to in Section 133(2) of the PDI Act.	CEO
13.	Requirement to Up-grade	
13.1	The power pursuant to Section 134(1) of the PDI Act to form the opinion that the building is unsafe, structurally unsound or in an unhealthy condition.	CEO
13.2	The power pursuant to Section 134(1) of the PDI Act, if:	CEO

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13.2.1	an application for a building consent relates to:	
13.2.1.1	building work in the nature of an alteration to a building constructed before the date prescribed by regulation for the purposes of Section 134(1) of the PDI Act; or	
13.2.1.2	a change of classification of a building; and	
13.2.2	the building is, in the opinion of the delegate, unsafe, structurally unsound or in an unhealthy condition,	
	to require that building work that conforms with the requirements of the Building Rules be carried out to the extent reasonably necessary to ensure that the building is safe and conforms to proper structural and health standards.	
13.3	The power pursuant to Section 134(2) of the PDI Act, when imposing a requirement under Section 134(1) of the PDI Act, to specify (in reasonable detail) the matters under Section 134(1)(b) of the PDI Act that must, in the opinion of the delegate, be addressed.	CEO
13.4	The power pursuant to Section 134(3) of the PDI Act to impose a requirement under Section 134(1) of the PDI Act:	CEO
13.4.1	subject to Section 134(3)(b) of the PDI Act - on the basis that the relevant matters must be addressed as part of the application before the relevant authority will grant building consent; and	
13.4.2	in cases prescribed by the regulations - as a condition of the building consent that must be complied with within a prescribed period after the building work to which the application for consent relates is completed	
13.5	The power pursuant to Section 134(4) of the PDI Act if:	CEO
13.5.1	an application is made for building consent for building work in the nature of an alteration of a class prescribed by the regulations; and	
13.5.2	the delegate is of the opinion that the affected part of the building does not comply with the performance requirements of the Building Code or a Ministerial building standard in relation to access to buildings, and facilities and services within buildings, for people with disabilities,	
	to require that building work or other measures be carried out to the extent necessary to ensure that the affected part of the building will comply with	

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	those performance requirements of the Building Code or the Ministerial building standard (as the case may be).	
13.6	The power pursuant to Section 134(5) of the PDI Act to impose a requirement under Section 134(4) of the PDI Act:	CEO
13.6.1	subject to Section 134(5)(b) of the PDI Act - on the basis that the building work or other measures to achieve compliance with the relevant performance requirements must be addressed before the relevant authority will grant building consent; and	
13.6.2	in cases prescribed by the regulations - as a condition of the building consent that must be complied with within a prescribed period after the building work to which the application for consent relates is completed.	
14.	Urgent Building Work	
14.1	The power pursuant to Section 135(2)(d) of the PDI Act to issue any direction.	CEO
15.	Cancellation of Development Authorisation	
15.1	The power pursuant to Section 143(1) of the PDI Act to, on the application of a person who has the benefit of the authorisation, cancel a development authorisation previously given by the relevant authority.	CEO
15.2	The power pursuant to Section 143(2) of the PDI Act to make a cancellation under Section 143(1) of the PDI Act subject to such conditions (if any) as the delegate thinks fit to impose.	CEO
16.	Professional Advice to be Obtained in Relation to Certain Matters	
16.1	The power pursuant to Section 235(1) of the PDI Act, to, in the exercise of a prescribed function, rely on a certificate of a person with prescribed qualifications.	CEO
16.2	The power pursuant to Section 235(2) of the PDI Act to seek and consider the advice of a person with prescribed qualifications, or a person approved by the Minister for that purpose, in relation to a matter arising under the PDI Act that is declared by regulation to be a matter on which such advice should be sought.	CEO
17.	Continuation of Processes	

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17.1	The power pursuant to Clause 18(2) of Schedule 8 of the PDI Act, to:	N/A (not relevant)
17.1.1	adopt any findings or determinations of a relevant authority under the repealed Act that may be relevant to an application to which Clause 18(1) of Schedule 8 of the PDI Act applies; and	
17.1.2	adopt or make any decision (including a decision in the nature of a determination), direction or order in relation to an application to which Clause 18(1) of Schedule 8 of the PDI Act applies; and	
17.1.3	deal with any matter that is subject to a reserved decision under the repealed Act before the designated day; and	
17.1.4	deal with any requirement or grant any variation imposed or proposed in connection with an application to which Clause 18(1) of Schedule 8 of the PDI Act applies; and	
17.1.5	take any other step or make any other determination authorised by the regulations, or that is reasonably necessary to promote or ensure a smooth transition on account of the transfer of functions, powers or duties under Clause 18 of Schedule 8 of the PDI Act.	

**PLANNING, DEVELOPMENT AND INFRASTRUCTURE (GENERAL)
REGULATIONS 2017**

18.	Accredited Professionals	Delegation
18.1	The power pursuant to Regulation 25(7)(c) of the Planning, Development and Infrastructure (General) Regulations 2017 (the General Regulations) to form the opinion and be satisfied, on the basis of advice received from the accreditation authority under the Planning, Development and Infrastructure (Accredited Professionals) Regulations 2019, a relevant professional association, or other relevant registration or accreditation authority, that a person has engineering or other qualifications that qualify the person to act as a technical expert under Regulation 25 of the General Regulations.	CEO
19.	Verification of Application	
19.1	The power pursuant to Regulation 31(1) of the General Regulations, on the receipt of an application under Section 119 of the PDI Act, and in addition to any other requirement under the General Regulations, to, in order to	N/A (not applicable to

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ensure that an application has been correctly lodged and can be assessed in accordance with the PDI Act:	building rules consent)
19.1.1 determine the nature of the development; and	
19.1.2 if the application is for planning consent - determine:	
19.1.2.1 whether the development involves 2 or more elements and, if so, identify each of those elements for the purposes of assessment against the provisions of the Planning and Design Code; and	
19.1.2.2 the category or categories of development that apply for the purposes of development assessment; and	
19.1.3 determine whether the relevant authority is the correct entity to assess the application under the PDI Act; and	
19.1.4 if the relevant authority is the correct entity to assess the application (or any part of the application):	
19.1.4.1 check that the appropriate documents and information have been lodged with the application; and	
19.1.4.2 confirm the prescribed fees required to be paid at that point; and	
19.1.4.3 provide an appropriate notice via the SA planning portal; and	
19.1.5 if the relevant authority is not the correct entity to assess the application (or any part of the application):	
19.1.5.1 provide the application (or any relevant part of the application), and any relevant plans, drawings, specifications and other documents and information in its possession, to the entity that the delegate considers to be the correct relevant authority in accordance with any practice direction; and	
19.1.5.2 provide an appropriate notice via the SA planning portal.	
20. Amended Applications	

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20.1	The power pursuant to Regulation 35(3) of the General Regulations if an application is varied following referral under Division 2 or giving of notice under Division 3, to, if the variations are not substantial, consider the application without the need to repeat an action otherwise required under Division 2 or Division 3.	CEO
20.2	The power pursuant to Regulation 35(4) of the General Regulations if a variation would change the essential nature of a proposed development (as referred to in Section 119(9)(a) of the PDI Act), to agree with the applicant to proceed with the variation on the basis that the application (as so varied) will be treated as a new application under the General Regulations.	CEO
21.	Withdrawing/Lapsing Applications	
21.1	The power pursuant to Regulation 38(1) of the General Regulations if an application is withdrawn by the applicant under Section 119(14) of the PDI Act, to notify:	CEO
21.1.1	any agency to which the application has been referred under Division 2 of the General Regulations; and	
21.1.2	any person who has made a representation in relation to the application under Division 3 of the General Regulations,	
	of the withdrawal.	
21.2	The power pursuant to Regulation 38(3) of the General Regulations before taking action to lapse an application under Regulation 38(2) of the General Regulations to:	
21.2.1	take reasonable steps to notify the applicant of the action under consideration; and	CEO
21.2.2	allow the applicant a reasonable opportunity to make submissions to the delegate (in a manner and form determined by the delegate) about the proposed course of action.	CEO
22.	Court Proceedings	
22.1	The power pursuant to Regulation 40 of the General Regulations to, subject to Section 214(14) of the PDI Act, by notice in writing to the applicant, decline to deal with the application until any proceedings under the PDI Act have been concluded.	CEO
23.	Additional Information or Amended Plans	

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23.1	The power pursuant to Regulation 42(1) of the General Regulations if the relevant authority has referred an application to a prescribed body under Division 1 of the General Regulations and the relevant authority subsequently receives additional information, or an amended plan, drawing or specification, which is materially relevant to the referral, or to any report obtained as part of the referral process, to repeat the referral process.	CEO
24. Building Matters		
24.1	The power pursuant to Regulation 45(1) of the General Regulations to, if, in assessing an application for building consent, the delegate considers that:	CEO
24.1.1	a proposed performance solution within the meaning of the Building Code requires assessment against a performance requirement of the Building Code which provides for the intervention of a fire authority; or	
24.1.2	the proposed development is at variance with a performance requirement of the Building Code which provides for the intervention of a fire authority; or	
24.1.3	special problems for fire fighting could arise due to hazardous conditions of a kind described in Section E of the Building Code,	
	refer the application to the relevant fire authority for comment and report unless the fire authority indicates to the relevant authority that a referral is not required.	
24.2	The power pursuant to Regulation 45(2) of the General Regulations, if a report is not received from the fire authority on a referral under Regulation 45(1) of the General Regulations within 20 business days, to presume that the fire authority does not desire to make a report.	CEO
24.3	The power pursuant to Regulation 45(3) of the General Regulations to have regard to any report received from a fire authority under Regulation 45 of the General Regulations.	CEO
24.4	The power pursuant to Regulation 45(4) of the General Regulations, if, in respect of an application referred to a fire authority under Regulation 45 of the General Regulations, the fire authority:	CEO
24.4.1	recommends against the granting of building consent; or	
24.4.2	concurs in the granting of consent on conditions specified in its report,	

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but the delegate:	
24.4.3 proposes to grant building consent despite a recommendation referred to in Regulation 45(4)(a) of the General Regulations; or	
24.4.4 does not propose to impose the conditions referred to in Regulation 45(b) of the General Regulations, or proposes to impose the conditions in varied form, on the grant of consent,	
to:	
24.4.5 refer the application to the Commission; and	
24.4.6 not grant consent unless the Commission concurs in the granting of the consent.	
24.5 The power pursuant to Regulation 45(5) of the General Regulations to provide to the Commission a copy of any report received from a fire authority under Regulation 45(1) of the General Regulations that relates to an application that is referred to the Commission under the PDI Act.	CEO
25. Notice of Decision (Section 126(1))	
25.1 The power pursuant to Regulation 57(4)(a) of the General Regulations to endorse a set of any approved plans and other relevant documentation with an appropriate form of authentication.	CEO
26. Consideration of Other Development Authorisations	
26.1 The power pursuant to Regulation 60 of the General Regulations, to, in deciding whether to grant a development authorisation, take into account any prior development authorisation that relates to the same proposed development under the PDI Act, and any conditions that apply in relation to that prior development authorisation.	CEO
27. Certificate of Independent Technical Expert in Certain Cases	
27.1 The power pursuant to Regulation 61(4)(c) of the General Regulations to form the opinion and be satisfied on the basis of advice received from the accreditation authority under the Planning, Development and Infrastructure (Accredited Professionals) Regulations 2019, a relevant professional association, or another relevant registration or accreditation authority, that a person has engineering or other qualifications, qualify the person to act as a technical expert under this regulation.	CEO

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28. Urgent Work	
28.1 The power pursuant to Regulation 63(1) of the General Regulations to,	CEO
28.1.1 determine a telephone number determined for the purposes of Regulation 63(1)(a) of the General Regulations; and	
28.1.2 determine the email address for the purposes of Regulation 63(1)(b) of the General Regulations.	
28.2 The power pursuant to Regulation 63(2) of the General Regulations to, for the purposes of Section 135(2)(c) of the PDI Act, allow a longer period.	CEO
28.3 The power pursuant to Regulation 63(3) of the General Regulations to, for the purposes of Section 135(2)(c) of the PDI Act, allow a longer period.	CEO
29. Variation of Authorisation (Section 128)	
29.1 The power pursuant to Regulation 65(1) of the General Regulations to, for the purposes of Section 128(2)(b) of the PDI Act, if a person requests the variation of a development authorisation previously given under the Act (including by seeking the variation of a condition imposed with respect to the development authorisation) to form the opinion and be satisfied that the variation is minor in nature, and approve the variation.	CEO
30. Plans for Building Work	
30.1 The power pursuant to Clause 4(3) of Schedule 8 of the General Regulations, in relation to an application for building consent for development consisting of or involving an alteration to a building, if:	CEO
30.1.1 the applicant is applying for a change in the classification of the building to a classification other than Class 10 under the Building Code; or	
30.1.2 the building was erected before 1 January 1974 and the applicant is applying for a classification other than Class 10 under the Building Code to be assigned to the building,	
to require the application to be accompanied by such details, particulars, plans, drawings, specifications and other documents (in addition to the other documents required to accompany the application) as the delegate reasonably requires to show that the entire building will, on completion of the building work, comply with the requirements of the PDI Act and the General Regulations for a building of the classification applied for or with so	

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many of those requirements as will ensure that the building is safe and conforms to a proper structural standard.	
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**PLANNING, DEVELOPMENT AND INFRASTRUCTURE (FEES, CHARGES AND
CONTRIBUTIONS) REGULATIONS 2019**

31. Calculation or Assessment of Fees	
31.1 The power pursuant to Regulation 5(1) of the PDI (Fees, Charges and Contributions) Regulations 2019 (the Fees Regulations) in relation to an application which is duly lodged with the Council under a related set of regulations (including via the SA planning portal):	CEO
31.1.1 to require the applicant to provide such information as the delegate may reasonably require to calculate a prescribed fee;	
31.1.2 to make any other determination for the purposes of the Fees Regulations a related set of regulations or a fee notice (even if the Council is not a relevant authority).	
31.2 The power pursuant to Regulation 5(2) of the Fees Regulations, if the delegate is acting under Regulation 5(1) of the Fees Regulations, or as the delegate of a relevant authority, believes that any information provided by an applicant is incomplete or inaccurate, to calculate a prescribed fee on the basis of estimates made by the delegate.	CEO
31.3 The power pursuant to Regulation 5(3) of the Fees Regulations to, at any time, and despite an earlier calculation or acceptance of an amount in respect of the fee, reassess a fee payable under the Fees Regulations or a related set of regulations.	CEO
32. Waiver or Refund of Fee	
32.1 The power pursuant to Regulation 7 of the Fees Regulations to, as the delegate considers appropriate to do so:	CEO
32.1.1 waive the payment of the fee, or the payment of part of the fee; or	
32.1.2 refund the whole or a part of the fee.	

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SCHEDULE OF CONDITIONS

**CONDITIONS OR LIMITATIONS
APPLICABLE TO DELEGATIONS
CONTAINED IN THIS INSTRUMENT**

Paragraph(s) in instrument to which conditions/limitations apply	Conditions / Limitations

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Version:

Endorsed Date	Amendments

11.4 Approval to display Local Government Elections Signs - Determination

Report Reference	GC220809R11.4
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is for Council to consider the adoption of the *Approval to display local government elections signs*. This will provide a General Approval, considered under the provisions of councils' by-laws for local government election signs to be posted, affixed to, or erected on infrastructure that is installed on a road owned by the Council, subject to compliance with the conditions outlined in the General Approval.

EXECUTIVE SUMMARY

Legislative amendments have occurred regarding the use of electoral advertising posters with the main change relating to the prohibition of **electoral advertising posters made from corflute or plastic**.

Prior to this change, the display of local government election signs during certain periods was enabled via an express permission in the *Local Government Act* during the period commencing four weeks immediately before the date that has been set (either by the *Local Government Act* or the *Local Government (Elections) Act 1999*) for polling day and ending at the close of voting on polling day.

What is now permitted is the use of **local government election signs** that must comply with Council's Bylaw X - Moveable Sign and Bylaw X – Roads. To enable ease of application for local government election signs, it is recommended that a General Approval is granted by Council.

Further details of the definitions and requirements are included in the body of this report.

RECOMMENDATION

That Council:

1. **Endorse the *Approval to display Local Government Elections Signs*, set out in Attachment 1 to this report.**

BACKGROUND

Significant changes occurred to the *Local Government Act 1999* during 2021. Many of these changes have been enacted during 2022 and in the lead up to Local Government elections.

Changes to section 226—Moveable signs of the *Local Government Act 1999* (Local Government Act) now prohibit the display of **electoral advertising posters** relating to elections held under the *Local Government Act* or the *Local Government (Elections) Act 1999* on a public road (including any structure, fixture or vegetation on a public road). This provision commenced on 10 November 2021.

Section 226(5) of the *Local Government Act 1999* defines an **electoral advertising poster** as a poster displaying electoral advertising made of corflute, plastic or any other material, or kind of

material prescribed by regulation. At the time of writing this report, there were no regulations in operation.

The impact of this is, that the 'traditional' signage the community would see to advertise candidates during an election is no longer permitted for local government elections.

However, Section 226 does not prohibit **local government election signs** made from other materials, provided those signs do not unreasonably restrict the use of the road or endanger the safety of members of the public.

Local government election sign is not defined in the Local Government Act. For the purposes of this report and the proposed determination, local government election sign is defined to mean a moveable election advertisement, notice, or election sign (not made of corflute or plastic, i.e. not an electoral advertising poster) which is intended to affect the result of an election or poll, and which can be moved or removed without causing any damage to the infrastructure or land upon which it is placed or to which it is attached, whether free-standing or not. All local government election signs are a type of moveable sign.

Note: A poster that promotes a candidate in a local government election may be an 'electoral advertising poster' if the poster is made from corflute or plastic. If the same poster is made from a material **not prohibited** under section 226(5), it will not be an 'electoral advertising poster' but will be a **local government election sign**.

As a consequence of the changes to section 226 of the *Local Government Act*, the display of local government election signs must now occur in accordance with section 226(1), which provides:

226—Moveable signs

- (1) *Subject to this section, a person may place and maintain a moveable sign on a road without an authorisation or permit under this Part if (and only if)—*
- (a) *the design and structure of the sign complies with the requirements of the council's by-laws; and*
 - (b) *the sign is placed in a position that complies with the requirements of the council's by-laws; and*
 - (c) *any other relevant requirements of the council's by-laws are complied with; and*
 - (d) *the sign does not unreasonably—*
 - (i) *restrict the use of the road; or*
 - (ii) *endanger the safety of members of the public.*

The City of Marion Moveable Signs By-Law exempts the application of the By-law to a sign of a kind referred to in section 226(3) of the Local Government Act through the inclusion of a note to that effect.

11. Exemptions

...

Note-

This By-law does not apply to moveable signs placed and maintained on a road in accordance with section 226(3) of the Act, which includes any sign:

- *Placed there pursuant to an Authorisation under another Act*
- *Designed to direct people to the open inspection of any land or building that is available for purchase or lease;*
- *Related to a State or Commonwealth election and is displayed during the period commencing on the issues of the writ or writs for the election and ending at the close of polls on polling day;*
- *Related to an election held under this Act or the Local Government (Elections) Act 1999 and is displayed during the period commencing four (4) weeks immediately before the date that has been set (either by or under either Act) for polling day and the close of voting on polling day; or*

- The sign is of a prescribed class.

Section 226(3)(ca) was, however, deleted from the Local Government Act with effect from 10 November 2021. The text of the section was as follows:

(ca) *the sign is related to an election held under this Act or the Local Government (Elections) Act 1999 and is displayed during the period commencing 4 weeks immediately before the date that has been set (either by or under either Act) for polling day and ending at the close of voting on polling day;*

The deletion of the provision means that the reference to it set out in the By-law Note (replicated above) has no effect. Consequently, the City of Marion Moveable Signs By-Law applies to local government election signs (not being electoral advertising posters).

Candidates wishing to display local government election signs within the City of Marion must now comply with section 226(1) of the *Local Government Act* in its entirety in order to place local government election signs (not being electoral advertising posters) on a road.

This means that candidates do not need approval from Council for placement of local government election signs (not being electoral advertising posters) on council infrastructure on a road **provided** that the sign complies with the requirements set out in the Moveable Sign By-Law and the signs do not unreasonably restrict the use of the road or endanger the safety of members of the public (and complies with any requirements contained in the council Road By-law). This is consistent with the arrangements that were in place prior to the changes to section 226 (and in previous local government elections).

If the placement of a local government election sign (not being an electoral advertising poster) does not comply with the requirements of the by-law, the candidate must seek permission from the council for the placement of the sign. This is a new circumstance, that did not arise in previous local government elections, due to the express permission that existed for the display of signs relating to local government elections in section 226(3)(ca). It is important to note that Council cannot grant a permission for the display of **electoral advertising posters** on a public road on the basis that these are prohibited by law.

When considering the general approval, Council may also note the Leasing and Licensing of Council Owned Facilities Policy that provides the principals for a lease or license of Council owned or managed land which states:

4.12 POLITICAL SIGNS Advertising of political parties, Member of Parliament, Elected Members and candidates for Parliament/Council be prohibited on Council owned premises.

Recognising that in the majority of cases it will not be possible for a candidate to display a local government election sign in accordance with Council's Moveable Signs By-law, it is proposed that Council make a determination which grants general Council approval for the display of local government election signs on council infrastructure. In the absence of a general Council approval, Council must receive, consider and assess each application for display of local government election signs on its merits. Having a general Council approval will reduce the likelihood of Council receiving applications for the placement of local government election signs on public roads.

The Local Government Association (LGA) has prepared a 'template determination' to assist councils with the regulation of local government election signs. A copy of the determination which has been customised to reflect City of Marion is provided as **Attachment 1** to this report.

The 'template determination' is modelled very closely on the 'General Approval' granted by SA Power Networks (SAPN) and the Department for Infrastructure and Transport (DIT) in relation to State and Federal Government Election signs. The LGA is currently waiting for confirmation from

SAPN and DIT that the same conditions will apply to local government election signs. Ideally, Council's *Approval to display Local Government Election Signs* would be consistent with the General Approval issued by SAPN and DIT, however, the limited time available prior to the commencement of Council's caretaker period means that a Council decision is required without their General Approval being finalised.

In addition to the Council requirements, candidates will need to comply with the requirements of the SAPN/DIT General Approval, to display **local government election signs** on infrastructure on a road owned by the two Authorities.

Candidates may obtain permission from a private property owner for the display of local government election signs, which may include electoral advertising posters. Candidates will need to consider whether development approval is required for any local government election sign to be displayed on private property and make the relevant applications to Council for that purpose if necessary.

Should Council choose not to adopt the *Approval to display Local Government Election Signs*, candidates who wish to display local government election signs that do not meet the requirements of the Moveable Signs By-Law (and Roads By-law where relevant) must make application to Council for permission. These applications would be processed as per existing applications received for the placement of moveable signs that do not meet By-law requirements.

ATTACHMENTS

1. Approval to Display Local Government Election Signs [11.4.1 - 6 pages]

Approval to display Local Government Election Signs



This **General Approval** is given by the City of Marion under the provisions of its by-laws for local government election signs (not being electoral advertising posters¹) to be posted, affixed to, or erected on infrastructure that is installed on a road owned by the Council, subject to compliance with the following conditions:

Local government election signs (not being an electoral advertising poster) must:

1. be no more than 1 square metre in area. A back-to-back sign facing two directions is considered to be one sign for this purpose.
2. only be displayed during the period commencing 4 weeks immediately before the date that has been set for polling day and ending at the close of voting on polling day. Should the local government election sign not be removed within two days (48 hours) of the close of voting they will be considered illegal signs and penalties may apply.
3. comply with all legislative requirements relating to the publication of 'electoral material' as defined in relevant legislation².
4. be securely fixed or posted and maintained in good repair and condition at all times.
5. be designed, made, and presented in a quality manner (the intent is that signs must not tear apart and become a danger to road users and end up as litter).
6. contain clear and legible writing or symbols. An authorised officer will determine whether a sign is clear and legible for these purposes.
7. contain on the face of the sign the name and address of the person authorising the promotional material (the publisher) and the name and prescribed information of the printer of it³.
8. be fastened securely so that they cannot become detached in high winds and endanger Council, SAPN or DIT property or equipment or pose a danger to the public.
9. be installed, maintained, and removed in a safe manner without endangering personal and community safety.

¹ Section 226(5), *Local Government Act 1999*. Electoral advertising posters are prohibited from display on a public road (including any structure, fixture or vegetation on a public road), except in circumstances prescribed by the regulations.

² Part 7, *Local Government (Elections) Act 1999*.

³ Section 27(1), *Local Government (Elections) Act 1999*.

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Approval to display Local Government Election Signs



Local government election signs (not being an electoral advertising poster) must not:

1. be illuminated (internally or indirectly), move, flash, rotate, or reflect so as to be an undue distraction to drivers.
2. be self-adhesive. All individual promotional material affixed under the terms of this General Approval may only be affixed by non-invasive means that do not cause damage of any type to the structure to which the material is affixed. If a paste is to be used, it must be of a water based/wallpaper type (or similar).
3. be affixed under any circumstances to trees, shrubs, or other plants or at any location that may cause physical damage to Council, SAPN or DIT property.
4. be placed on a carriageway, dividing strip (median), traffic island, roundabout, or within 50 metres of a signalised intersection, level crossing, roundabout or pedestrian activated crossing, or on the South-Eastern Freeway, the Southern Expressway, the Port River Expressway, the North-South Motorway (Superway) or the Northern Expressway.
5. be placed within 6 metres of an intersection or junction, or in any other location that may pose a hazard to pedestrians or road users.
6. be attached to any traffic control device, street name, traffic direction or parking sign or to the associated pole.
7. be placed so as to cover any Council, SAPN or DIT numbering, signs, or other markings.
8. be placed in a location on a pole or fence so as to aid the climbing of the pole or fence.
9. be placed so as to restrict the sight distance for road users and pedestrians crossing the road.
10. compete with or reduce the effectiveness of other signs and traffic control devices.
11. resemble a traffic control device, or reasonably be capable of being mistaken as a traffic control device (e.g., must not be affixed on the diagonal).
12. advertise any organisation other than a candidate in the local government election on foot at the time.

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Approval to display Local Government Election Signs



13. Where signs are fixed or posted on poles adjacent to footpaths or roadways such signs:
 - must not be lower than 2 metres; and
 - must be a maximum height of 3 metres from the ground, with nothing above the sign to affix it or anything else to the pole. Signs must have a minimum clearance of 3 metres from any overhead mains.
14. There is a total prohibition on any part of the sign being higher than 3 metres from the ground.

This General Approval **does not** extend to infrastructure that is owned by SAPN or DIT on a road. The **SA Power Networks and Department for Infrastructure and Transport General Approval for placement or affixation of local government election signs** sets out the requirements for placement of local government election signs on this infrastructure.

This General Approval also does not extend to any railway or tramline structures such as level or pedestrian crossings, bridges, stations, signalling equipment or fences adjacent to railway and tram lines. In this regard, information on the various rules and if appropriate, permission to enter or erect signs in these areas must be obtained from the relevant rail authority. In metropolitan Adelaide, this is (*in most instances*) either Adelaide Metro or the Australian Rail Track Corporation.

The person(s) responsible for the sign and/or any persons acting on their behalf, including by way of causing the sign to be displayed is entitled to act in accordance with the permissions granted in this General Approval subject to their acceptance of the following. They:

- accept that the display of the local government election sign must be in accordance with this General Approval and by displaying the local government election sign, agree to comply with the terms of this General Approval; and
- accept full responsibility for any personal injury, property damage or other loss in any way arising out of or consequent upon the erection, removal, or display of the local government election sign(s); and
- acknowledge that the Council, SA Power Networks or DIT have no liability or responsibility in relation to such matters whatsoever; and
- agree to indemnify the Council, SAPN and DIT against any such personal injury or property damage or other loss incurred by the Council, SAPN or DIT and against any third-party claims arising out of or consequent upon the erection, removal, or display of local government election signs.

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Approval to display Local Government Election Signs



Installation, maintenance, removal and disposal of local government election signs

1. Installing, maintaining, and removing local government election signs (not being an electoral advertising poster) **must not** be carried out between 7.00am and 10.00am or between 3.00pm and 7.00pm Monday to Friday on a peak flow traffic lane.
2. Whilst there are prescriptive rules relating to the permitted materials for electoral advertising posters, there is no prohibition on fixings made of plastic (such as a cable tie). Other material that satisfies the requirements of this General Approval may also be used (i.e., fixings made of metal or other conductive material **are not permitted**, fixings must be non-invasive and not cause damage to the structure to which the material is affixed).
3. The person responsible for the sign and its owner must maintain the sign. The person is also responsible for ensuring that safety is maintained (and the Australian Road Rules complied with) whilst the sign is being installed, maintained, or removed and no traffic disruption is to occur during the installation, maintenance, or removal process.
4. The person responsible for the local government election sign must remove all parts of the sign **and fixtures** from the poster within 48 hours from the close of voting in the relevant election.
5. An authorised person of the Council may remove and dispose of any local government election sign that does not comply with this General Approval, unreasonably restricts the use of the road or endangers the safety of members of the public, or otherwise does not comply with legislative requirements in accordance with section 227 of the *Local Government Act 1999*.
6. A breach of, or non-compliance with, any of the conditions of the General Approval will invalidate the General Approval and may result in the removal of the local government election sign.

Approval to display Local Government Election Signs



Private land

This General Approval does not authorise the placement of local government election signs on private land or infrastructure without the permission of the private landowner.

Council Owned Facilities

This General Approval does not authorise the placement of local government election signs on Council Owned Premises (in accordance with Council's Leasing and Licensing of Council Owned Facilities Policy: *Advertising of political parties, Member of Parliament, Elected Members and candidates for Parliament/Council be prohibited on Council owned premises.*)

Acceptable Local Government Election Signs (Not made of plastic or corflute)

The following Election Signs are deemed appropriate and acceptable if they are not made of plastic or corflute and the placement, design and construction is in accordance with Council's Moveable Signs By-Law and this General Approval:

- 'A' frame or Sandwich board sign
- Inverted 'T' Sign
- Flat Sign
- Banner

Illegal signs

Local Government Act 1999 - penalties

Section 226(2a) of the *Local Government Act 1999* provides that it is an offence to exhibit an **electoral advertising poster** on a public road. The maximum penalty is \$5,000.

electoral advertising poster means a poster displaying electoral advertising made of—

- (a) corflute; or
- (b) plastic; or
- (c) any other material, or kind of material, prescribed by the regulations.

***Note as no other kind of material has been prescribed by the regulations, council will NOT permit electoral advertising posters of any type.**

Approval to display Local Government Election Signs



Definitions

Moveable sign is defined in section 4 of the Local Government Act and means a moveable advertisement or sign;

Local government election sign is not defined in the Local Government Act. For the purposes of this document, local government election sign is defined to mean a moveable election advertisement, notice, or election sign (not made of corflute or plastic, i.e. not an electoral advertising poster) which is intended to affect the result of an election or poll, and which can be moved or removed without causing any damage to the infrastructure or land upon which it is placed or to which it is attached, whether free-standing or not. All local government election signs are a type of moveable sign.

Electoral advertising poster, is defined in section 226(5) of the Local Government Act, and means a poster displaying electoral advertising made of—

- (a) corflute; or
- (b) plastic; or
- (c) any other material, or kind of material, prescribed by the regulations.

Note: A poster that promotes a candidate in a local government election may be an 'electoral advertising poster' if the poster is made from corflute or plastic. If the same poster is made from a material not prohibited under section 226(5), it will not be an 'electoral advertising poster' but will be a local government election sign.

General Approval, is the approval granted by SA Power Networks (SAPN) and the Department for Infrastructure and Transport (DIT) (the **Relevant Authorities**) which enables the display of local government election signs on public road infrastructure owned by the Relevant Authorities and provides the consent required for the purposes of section 23(1) of the *Local Nuisance and Litter Control Act 2016*.

Relevant Authorities, are SA Power Networks and the Department for Infrastructure and Transport, who own the majority infrastructure on public roads.

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11.5 Finance Risk and Audit Committee - Independent Member

Report Reference	GC220809R11.5
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

To advise Council that Mr David Papa's term on the Finance, Risk and Audit Committee (FRAC) expires 30 November 2022 and outline the next steps for the recruitment process given Mr Papa does not wish to be considered for re-appointed.

EXECUTIVE SUMMARY

The FRAC has three expert members that form part of the membership of the Committee. The term of the expert members has historically been for a three-year period and is structured to ensure that the expiration of the term falls at different times to allow continuity of membership despite changes to Council Member representatives. It has been common practice of the Council to change membership of expert members after the conclusion of two consecutive terms.

This report highlights that Mr David Papa's term on the FRAC expires 30 November 2022. Mr Papa was appointed to the FRAC for a period from 1 December 2019 to 30 November 2022. The views of Mr Papa have been sought and he has expressed he does not wish to continue on the FRAC.

In accordance with the Review and Selection (RSC) terms of reference, the RSC will manage this process which is not prohibited by Council's Caretaker Policy.

If the Council wishes to discuss the performance of any member of the FRAC, it is recommended that the Review and Selection Committee move into confidence with the following resolution:

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999 the Council orders that all persons present, with the exception of the Chief Executive Officer, Manager Office of the CEO, Manager People and Culture and unit Manager Governance and Council Support be excluded from the meeting as the Committee considers that the requirements for the meeting to be conducted in a place open to the public has been outweighed in circumstances where the Council will consider the performance of the Finance, Risk and Audit Committee and its members.

RECOMMENDATION

That Council:

- 1. Notes the proposed timeline for the recruitment process to be undertaken by the Review and Selection Committee.**
- 2. Notes a report will be provided to Council on 25 October 2022 with the preferred candidate as recommended by the Review and Selection Committee.**

DISCUSSION

The FRAC (previously known as Finance and Audit Committee) was established in 2006 pursuant to Section 126 of the *Local Government Act 1999*. Under the FRAC's Terms of Reference, the FRAC will comprise of up to five members – one or two members and three expert independent members.

Section 3.9 to 3.13 of the FRAC Terms of Reference states the following:

External Expert Members

- 3.9 External expert members will have senior business, legal, audit knowledge and experience, expertise in financial management / reporting and be conversant with the local government environment.
- 3.10 The Council will determine the process for appointing an expert member.
- 3.11 Appointment of external representatives will be made by Council for a term to be determined by Council. To ensure succession planning for the Committee, the terms of appointment should be arranged on a rotational basis and continuity of membership despite changes to Council's elected representatives. Council may resolve to re-appoint an external expert member for consecutive terms.
- 3.12 If Council proposes to remove an expert member from the Committee, it must give written notice to the expert member of its intention to do so and provide that expert member with the opportunity to be heard at a Council meeting which is open to the public, if that expert member so requests.
- 3.13 Remuneration will be paid to each expert member of the Committee to be set by Council from time to time. At a minimum, the remuneration paid to the expert member will be reviewed within 12 months from the date of a Council (periodic) election.

The following table provides the details of the current independent FRAC membership, when they were appointed and when their terms expire:

Member	First Appointed	Expiry of Term
Ms Emma Hinchey	1 January 2017 1 December 2019 - Chair	30 November 2024
Mr David Papa	1 December 2019	30 November 2022
Ms Nicolle Rantanen	1 December 2020	30 November 2023

Council has resolved that the Council Member position for the FRAC is Councillor Maggie Duncan (appointed 1 December 2020 – 11 November 2022). This position will be considered alongside Council's various positions for Council Member representatives at the first General Council meeting following the 2022 Local Government Elections.

The Review and Selection Committee are required to make a recommendation to Council regarding the approach to the appointment of an expert member to the FRAC.

Section 5.3 of the RSC Terms of Reference outlines the process to source an independent member to a section 41 Committee. The Terms of Reference States:

5.3.1 This Committee and the Chief Executive Officer will act as the selection panel for all expert members to Section 41 Committees.

5.3.2 *This panel will be supported by the manager with the relevant expertise required for the operations of the Committee.*

5.3.3 *The process to be followed by the Committee is:*

- *Identification of potential candidates via an executive search rather than general advertisement.*
- *Short list candidates for interviews/discussion.*
- *Interviews with candidates to determine suitability for selection.*
- *Determine a preferred candidate and confirm their preparedness to be nominated for appointment.*
- *Make recommendation to Council on a preferred candidate.*

In accordance with this process, the Committee recommends the following timeline:

Date	Description	Comment
9 August 2022	General Council	Report recommending proposed approach and timeline
15 August – 26 August 2022 (2 week period)	Identify potential candidates	Via executive search rather than general advertisement (i.e advertising on AICD website and LinkedIn) copies of all applications to be circulated to members of the RSC and CEO via email.
5 September – 9 September	Selection Panel	Meet to shortlist candidates for interviews
12 September – 16 September	Selection Panel	Interviews with candidates to determine suitability for selection
TBC 27 September 2022 ?	Special Review and Selection Committee Meeting	Report to determine preferred candidate to recommend to Council
25 October 2022	General Council	Report presented with the recommendation for the appointment of an Independent Member on the FRAC.

11.6 Open Space Plan Amendments

Report Reference	GC220809R11.6
Originating Officer	Open Space and Recreation Planner – Rebecca Deans
Corporate Manager	Charmaine Hughes Manager City Activation
General Manager	Tony Lines General Manager City Development

REPORT OBJECTIVE

To amend timeframes in the Open Space Plan to include projects funded by State and Federal Governments as a result of election commitments.

REPORT HISTORY

Report Reference	Report Title
EMF 200421	Open Space Plan
GC 200623R18	Open Space Framework
EMF 210518	Review Open Space Plan
GC 220414R10.3	Open Space Plan Additional Funding
EMF 220531R1.1	Review of Unfunded Initiatives (Confidential)
GC220614R11.2	State Government 2022 Election Commitments

EXECUTIVE SUMMARY

An amended Open Space Plan was endorsed in April 2022 (GC220414R10.3). This was as a result of the increased funding needed to cover construction costs and to include reserve car parks and reserve fencing upgrades. Council recommended extending the delivery timeframe of the plan by one year.

At the General Council meeting on 14 June (GC220614R11.2) Council endorsed the election commitment funds and timeframes. This report recommended an updated Open Space Plan be brought to Council in August.

Since then, State and Federal elections have been held with considerable interest and commitments to develop open space within the City of Marion.

To meet timeframes and expectations of these State and Federal election commitments, changes have been made to the Open Space Plan, specifically:

- Teesdale Crescent Reserve brought forward from 25/26 to 22/23
- A public toilet for Maldon Avenue Reserve included in 22/23
- Hawkesbury Avenue Reserve brought forward from 24/25 to 23/24
- Mema Court Reserve brought forward from 27/28 to 23/24
- Aldridge Avenue Reserve brought forward from 25/26 to 23/24.

In addition to the changes as a result of election commitments the following changes have also been made:

- Alawaoona Avenue Reserve and Tonsley (Cohen Court) Reserve pushed out from 22/23 to 23/24 to align with the development of Tonsley by PEET.
- An upgrade to Vista Street Reserve has been added in 22/23 as a result of community

interest.

- Breakout Creek Reserve upgrades bought forward from 25/26 to 22/23 to align with shared use pathway upgrades.

These changes can be found in the attached documents.

As a result of increased funding resulting in further amenities, Mema Court Reserve, currently a local level reserve, will need to be endorsed as a neighbourhood level reserve with a neighbourhood playground.

RECOMMENDATION

That Council:

1. **Endorses the updated Open Space Plan with new timeframes reflecting (i) the 2022 State and Federal election commitments, and (ii) the preferred timing for Breakout Creek Reserve, as shown in Attachments 1 and 2.**
2. **Notes that the Member for Badcoe has committed \$20,000 for upgrades to Teesdale Crescent Reserve and plans to consult with her electorate to determine the scope of the upgrades, and that these upgrades may be in addition to or fund Council's existing \$20,000 scope.**
3. **Increases the service level of Mema Court Reserve from local to neighbourhood.**
4. **Endorses \$40,000 to upgrade Vista Street Reserve in 2022/23 to include seating and public art.**
5. **Approves funding of up to \$90,290 to cover the potential funding shortfall in delivering the revised 2022-23 Open Space Plan, depending on the timing of receipt of election commitment monies, with the shortfall being managed through Council's quarterly budget review process.**
6. **Notes that community consultation on the projects will occur as per the timing and arrangements in Attachment 3.**

DISCUSSION

Teesdale Crescent Reserve

In the endorsed Open Space Plan, \$20,000 was allocated to Teesdale Crescent Reserve in 2025/26 to add dog friendly facilities to the reserve including:

- Drink fountain with dog bowl
- Seat
- Pathway to seat

An election commitment of \$20,000 was made by the State Government (Member for Badcoe) to include the following works at Teesdale Crescent Reserve:

- Upgrading / replacing the surface.
- Small infrastructure upgrades such as water fountain, benches, small shelter, BBQ, additional landscaping, passive games such as hopscotch and a plaque.
- Consultation with the community.

The estimated cost of the requested works is nearly \$103,000, as tabled below:

Election commitment	Maximum cost
Upgrade / replace surface with turf (1,200 m ²)	\$18,000

New irrigation system	\$24,000
Water fountain with dog bowl (installed)	\$10,000
Seat (installed)	\$3,000
4 x 4 shelter (installed)	\$15,000
BBQ (installed)	\$10,000
Hopscotch, including concrete pad (4x4)	\$3,400
Additional Landscaping	\$5,000
Plaque and heritage sign with stand	\$1,000
Setout, insurances, contingency (15%)	\$13,410
Total	\$102,810

Upgrading the reserve surface would also require irrigation of the grass. Teesdale Crescent Reserve currently scores a 5 on the Irrigation Decision Support Tool. In order to irrigate this reserve, the public value would need to be increased to 4.

Staff have recently been able to meet with the Member for Badcoe. The Member has confirmed her commitment for \$20,000 and advised that she will consult with her electorate on the scope of the upgrades. These upgrades may be in addition to those currently planned by Council, or the \$20,000 may fund Council's planned upgrades.

Mema Court Reserve

Funding provided for Mema Court Reserve is above the expectations required for a local level playground. Federal funding has recommended the following items:

- Public toilet
- Shade sail
- Shelter over picnic table
- More seating
- Drinking fountain

While community consultation is required for the final items, it is recommended that the reserve be upgraded to a neighbourhood level to accommodate the further funding and amenities.

Vista Street Reserve

There were no recommended works in the endorsed Open Space Plan. Since then, there have been multiple customer events to provide some upgrades to the reserve. It is recommended that \$40,000 in 2022/23 be assigned to:

- Paved path from gate to seating \$5,000
- Art node \$15,000
- Seating \$10,000
- Minor landscaping \$2,000
- Planning, Insurances, Preliminaries, Contingency \$8,000

Anton Street Reserve

Anton Street Reserve was included in the Open Space Plan for an irrigation upgrade in 26/27. This reserve is also known as Ben Pethick Reserve which is also in the Open Space Plan for an irrigation upgrade in 24/25. Anton Street Reserve and associated funding will therefore be removed from the Open Space Plan.

Breakout Creek Reserve

Funding of \$60,645 is allocated in 25/26 for fencing replacement, signage and seating along Breakout Creek Reserve. It is recommended that this amount is bought forward to 22/23 to coincide with the path replacement at this reserve being undertaken by the Traffic and Parking team. This will ensure the best value and a holistic approach to the upgrade. This is reflected in the Open Space Plan in Attachment 1.

To accommodate the following State and Federal Government election commitments, some changes are required to the timeframes within the Open Space Plan. These changes are detailed below with the updated Open Space Plan shown in the Attachment 1 and the Yearly Planner in Attachment 2.

State Government Election commitments

Reserve	Works	Original date	CoM Budget	Election Commitment	New Timeline
Teesdale Crescent Reserve	Dog Friendly facilities	25/26	\$20,000	\$20,000	22/23
Maldon Avenue Reserve	Public Toilet	Not included	\$0	\$120,000	22/23
Ballara Park Reserve	Public Toilet	Not included	\$0	\$180,000	22/23
Coastal Walkway Toilet	Public Toilet	22/23	\$180,000	\$180,000	22/23 (no change)
Aldridge Avenue Reserve	Upgrade	25/26	\$84,135	\$200,000	23/24
Tonsley Precinct	Public Toilet and Drink Fountain	22/23	\$0	\$250,000	23/24

Federal Government Election commitments

Reserve	Works	Original Date	CoM Budget	Election Commitment	New Timeline
Weaver Street Reserve	Playground, court and open Space upgrade	22/23	\$572,689	unknown	22/23 (no change)
Hamilton Park Reserve	Playground and open space works	23/24	\$453,650	\$67,500	23/24 (no change)
Ballara Park Reserve	Playground and open space works	22/23	\$326,978	\$135,000	22/23 (no change)
Hawkesbury Avenue Reserve	Playground and open space works	24/25	\$154,655	unknown	23/24
Mema Court Reserve	Playground and Open Space Works	27/28	\$10,000	\$239,000	23/24
Hessing Crescent Reserve	Playground and Open Space Works	23/24	\$425,705	\$366,000	23/24 (no change)

Community Consultations

In order to ensure 2022/23 works are designed and / or completed this financial year, there are a number of community consultations, shown in Attachment 3, that will need to be commenced during the caretaker period.

Staff will begin the consultations as close to the end of caretaker period as possible to ensure any face-to-face discussions or social media posts fall outside of the formal caretaker period.

The normal community consultation process will continue when caretaker period ends.

ATTACHMENTS

1. UPDATED Open Space Plan for GC August 22 [**11.6.1** - 30 pages]
2. Open Space Yearly Planner [**11.6.2** - 1 page]
3. Community Consultations Required [**11.6.3** - 1 page]



Open Space Plan 2018 - 2029

Updated August 2022



OPEN SPACE PLAN

In the future, areas of the City of Marion will subject to increasing housing densities, specifically along Marion Road and around Tonsley. Council will need to proactively respond to higher density urban development in these areas and influence the appropriate provision and quality of open space and lifestyle opportunities.

It is important to not only have a good provision of open space but also consider the quality of the city's reserves to provide flexible open space that compensates for the lack of private open space.

Access to local parks that provide opportunities for play, recreational fitness activities and non-organised sport will be key design elements to create liveable communities.

Consideration will need to be given to the population and the character of the surrounding area when planning for open space developments. A 'needs based' assessment that considers the socio-demographic composition of the population will assist with options for developments.

The Open Space Plan has nine focus areas to renew, develop and improve open space within the City of Marion. The following objectives are proposed against each focus area.

Open Space is any piece of City of Marion owned land that is accessible to the public and is not a building, that provides opportunity for recreation and / or conservation.

Open Space can include:

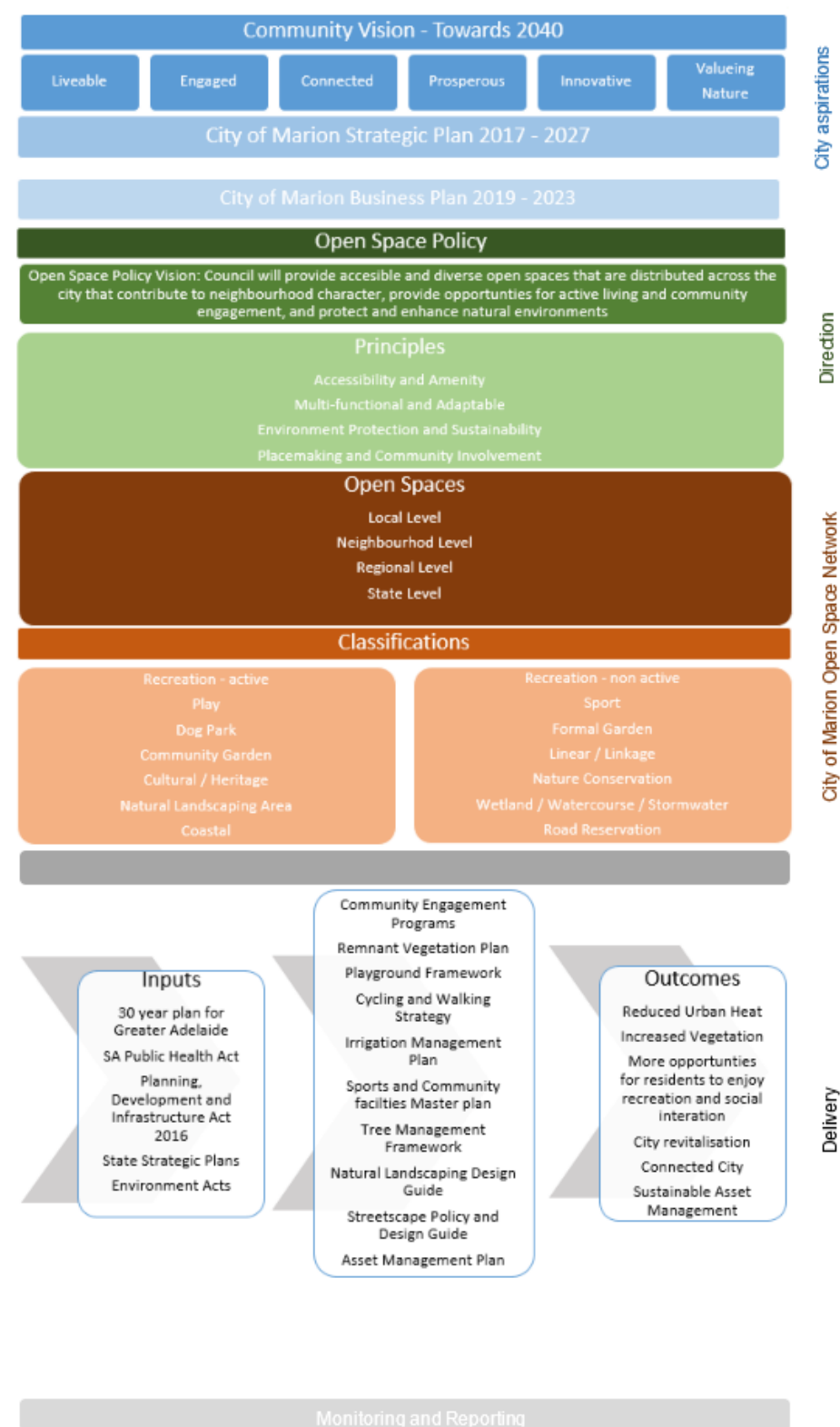
- Green space, including reserves and community gardens
- Playgrounds and Youth Recreation spaces
- Public plazas
- Community Courts

For the purpose of this plan, Open Space is not a verge or roundabout, unless specifically mentioned.

Focus Area	Objective
Low Open space areas	Improve the provision of open space in the areas with low provision across the City.
Environmental needs (people and nature)	Strengthen biodiversity, ecosystems and natural settings for our residents and the environment.
Open space activities	Create a vibrant city through the development, irrigation and renewal of open space to encourage active and healthy lifestyles and connect communities.
Partnership Projects	Develop partnerships to support the delivery of open spaces to maximise community outcomes.
Linkages and access to open space	Improve connections and access to open space
Promotion of Open Space	Improve community awareness of open space through effective marketing. Improve community awareness in open space through informative signage
Innovative use of open space	Create and enhance open spaces with the development of innovative treatments and activities to encourage healthy lifestyles
Integration with other open space related programs	Ensure a holistic and integrated approach to open space developments through considering all of Councils open space related programs and smart cities programs.
Asset Management	Improve asset management through the provision of planning and maintenance programs

A comprehensive review of all of City of Marion's open space connected these focus areas to the City of Marion vision, strategic and business plans to identify open space projects.

The Open Space Policy (2018) underpins the Open Space Plan, aligning a hierarchy and classification to each project.



CONSIDERATIONS

The City of Marion is focussed on achieving an equitable spread of appealing and functional open space across the city. Consideration has been given to achieving equitable distribution of facilities across the city such as basketball courts, fitness nodes, BBQ's and other recreational sport facilities.

Analysis considers current and future needs of the community and where there is open space to meet these considerations, or what is required for this to occur.

Specific consideration has been given to the following when developing the Open Space Plan:

QUALITY OF OPEN SPACE

- 1. Council will create accessible open spaces that provide quality opportunities for residents.
- 2. Council will support the development of quality open space that corresponds to the hierarchy and classifications set out in the Open Space Policy
- 3. Maintenance of open space will reflect the quality determined by the open space and playground policies.
- 4. Open Space design will consider residents need to value and interact with nature.

OPEN SPACE ENGAGEMENT METHODOLOGY

- 1. A methodology framework will be created
- 2. Residents will be invited to be involved with open space projects that have a value of \$50,000 or more
- 3. Community assistance to support design of open space will be supported in line with the methodology frameworks for open space and playgrounds
- 4. Where opportunity exists, Council will encourage local groups and schools to adopt open spaces to assist with care of trees and landscapes to create a sense of community ownership

INFRASTRUCTURE

- 1. Toilets will be considered in Regional Open Spaces and Playgrounds and according to the toilet provision statement. See Appendix A.
- 2. Car parking should be considered at Regional Open Spaces and Playgrounds.
- 3. Exercise equipment will be considered where there is a gap in provision and suitable open space exists.
- 4. WSUD opportunities will be explored throughout all open space design.
- 5. Youth facilities such as skate parks will be considered after internal and external consultation.
- 6. In principle, the City of Marion will provide a seat and / or drink fountain at all accessible open space. These items will be considered on a case by case basis and based on classifications and hierarchy.

EQUITY OF OPEN SPACE

- 1. Respond to community needs such as age or disadvantage when planning open space

NATURE PLAY

- 1. The City of Marion places a high value on nature play and will develop the open space plan to ensure that nature play opportunities are explored.

CULTURAL AND HERITAGE VALUES

- 1. Council will consider appropriate locations to reflect Cultural and Heritage values through infrastructure, interpretive signage or design.
- 2. Council will liaise with Cultural and Heritage groups to develop ideas within Open Space on a case by case basis.

SAFETY

- 1. Council will provide a range of recreation opportunities across the city, including fenced play areas for young children. Fencing will be provided if a safety need exists or where there is a lack of provision of a fenced play area.
- 2. Where appropriate, open spaces will be designed to allow for passive surveillance and other CEPTD principles.
- 3. Council will support community and internal programs that maximise use of open space.
- 4. Community involvement will be encouraged to maintain a sense of ownership.



Crown Street Reserve

CONSIDERATIONS

MANAGEMENT

1. Council will focus management resources according to the open space hierarchy.
2. Open spaces will be monitored to ensure they are fit for purpose.
3. Resources to maintain open space will be planned in the long term and monitored yearly.
4. Council will work with other authorities, such as DPTI, to ensure maintenance in open space is maintained to a quality level.
5. Open space will be designed with internal consultation to ensure tree and plant species are sustainable and appropriate.

OPEN SPACE ACTIVITIES

1. Activities provided in open space will cater for sport, recreational sport, leisure and play opportunities where appropriate.
2. Where appropriate recreational sport infrastructure such as sport goals will be considered.
3. Community courts, providing for tennis, basketball and netball will be strategically upgraded and constructed, responding to gaps in provision.

CHANGES TO OPEN SPACE

1. Changes to open space hierarchy, functionality, and decisions about optimisation will be considered based on the following
 - a. Open Space provision in the surrounding area
 - b. Provision of particular activities in the area
 - c. Appropriateness of the open space for development (ie small)
 - d. Community demand
 - e. Urban heat and tree canopy cover in the area
2. Council will consult with local communities prior to changing the use or functionality of open space, according to the Open Space Methodology.

SIGNAGE

1. All playgrounds and regional open spaces will have naming signage which incorporates regulation needs.
2. Signage should be consolidated in open space to minimise visual clutter.
3. Interpretation of historical, cultural and environmental values can create interest within open space and will be considered in the design
4. Directional signage in linear open spaces should be considered.

LIGHTING

1. Security Lighting will be considered in open space where:
 - a. The open space is used as a pedestrian link to a community facility, public transport or commercial hub after hours.
 - b. There are no other effective measures to improve safety
 - c. Where there is strong community demand and considering a,b
2. Lighting which promotes facility use at night will be considered only in open space that is associated with major youth facilities such as skate parks, dog parks or that have major sporting facilities.
3. Open Space lighting should be consistent throughout the city and ensure maximum resilience to vandalism.

SUSTAINABILITY

1. Design principles for open space will consider environmentally sustainable principles and City of Marion policies and programs relating to the environment.
2. WSUD will be considered in open space design
3. The Tree management Framework will be considered in open space design
4. The Remnant Native Vegetation Plan will be considered in open space design



Oaklands Estate Reserve Stage 2

CONSIDERATIONS

IRRIGATION

- 1. Where suitable open space will be designed using the natural landscapes design and maintenance guidelines
- 2. Where irrigation is considered the irrigation guidelines should be applied

SHADE

- 1. Tree planting for shade will be considered at all open space developments.
- 2. Council will consider artificial shade in playgrounds at a neighbourhood level and above.
- 3. Shade in open space will be considered according to the open space service levels.

DOG FRIENDLY AREAS

- 1. The management of dogs in open space will be guided by Council’s Dog exercise off leash and on leash areas.
- 2. In addition to dog parks, Council will provide dog friendly open spaces with infrastructure such as dog bowls, seating and trails that promote dog walking as shown in Appendix B.
- 3. Dog park provision that is formal off lead, fenced dog areas will be planned by Council with extensive community consultation.
- 4. Dog regulations will be clearly displayed at open space with playgrounds and other recreational infrastructure.

ADDITIONAL OPEN SPACE PROVISION

- 1. Where there is low open space provision in the City of Marion, Council may seek to obtain new open space.
- 2. Council may work in partnership with schools and other community groups to provide greater open space opportunities.
- 3. Council will work with new developments to provide the most suitable open space provision for that area.

ACCESS

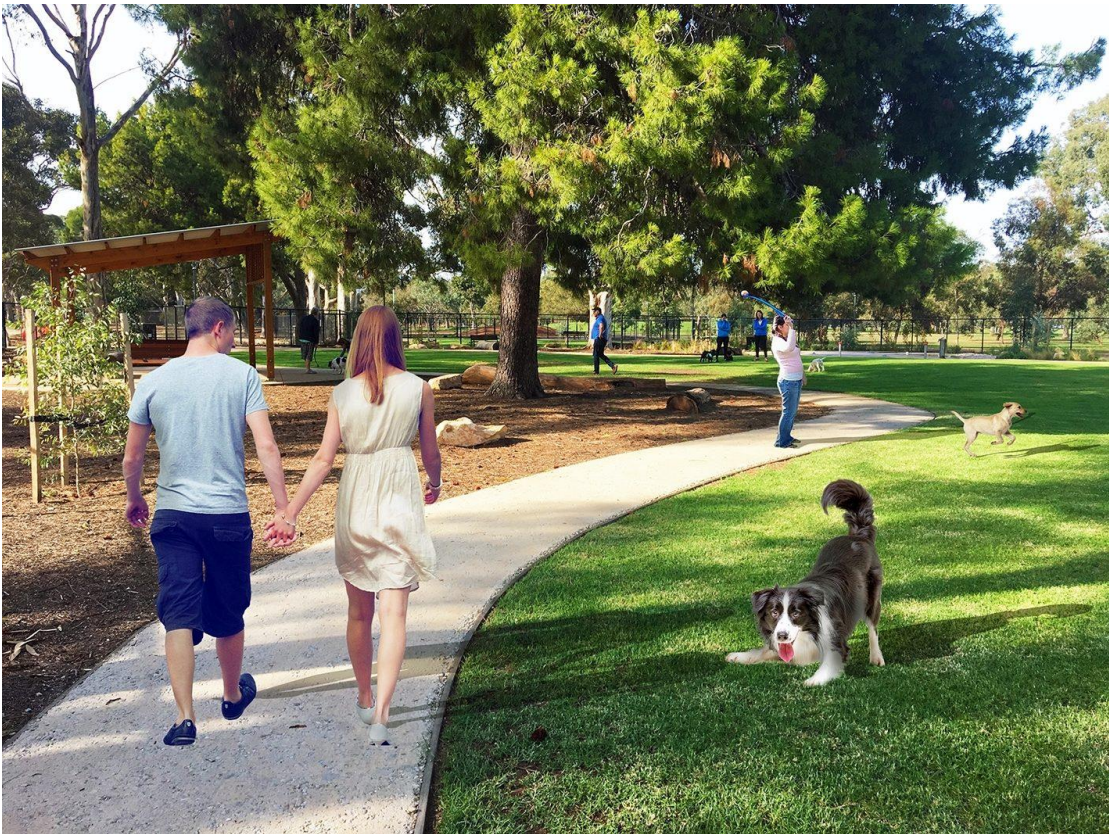
- 1. Where access to open space is difficult, the open space plan will develop suitable access to open space.
- 2. The cycling and walking strategy will be considered when planning and developing open space to ensure access to open space along the network.

WALKING AND CYCLING GUIDELINES

- 1. Development in open space will prioritise the action plan for implementing walking and cycling improvements in the City Of Marion (Appendix C)

SMART TECHNOLOGY AND DATA

- 1. The inclusion of smart technology & infrastructure will be considered in open space development to assist with achieving our ‘Smart Places’ pillar within the City of Marion Smart Strategic Plan.
- 2. Smart Places harness data, technology and infrastructure to support our community to flourish through improved service delivery and help to achieve our strategic community vision themes.



Hazelmere Road Reserve

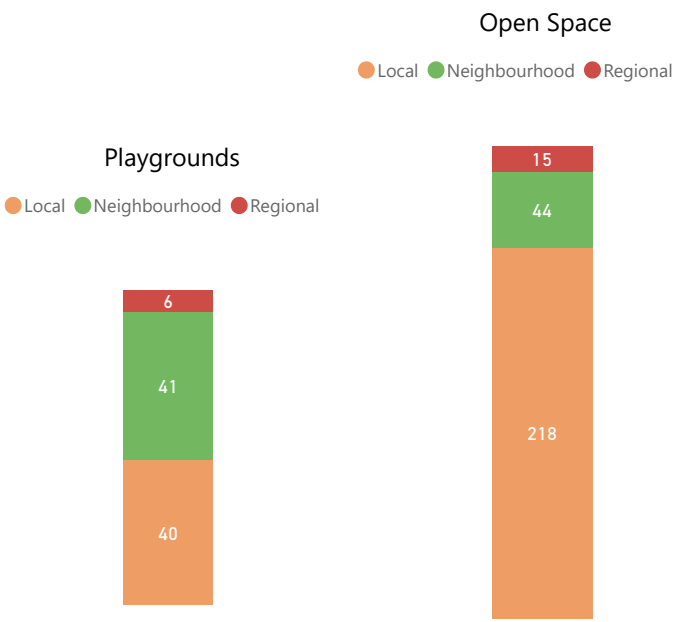
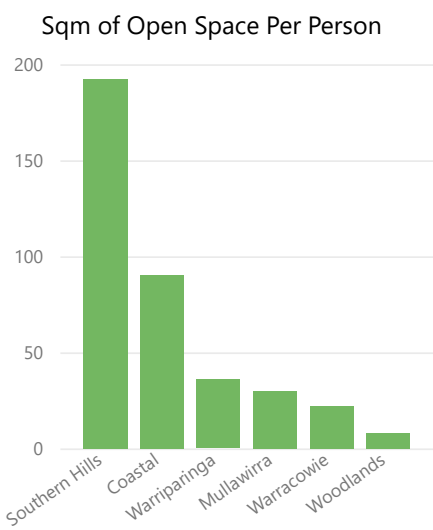
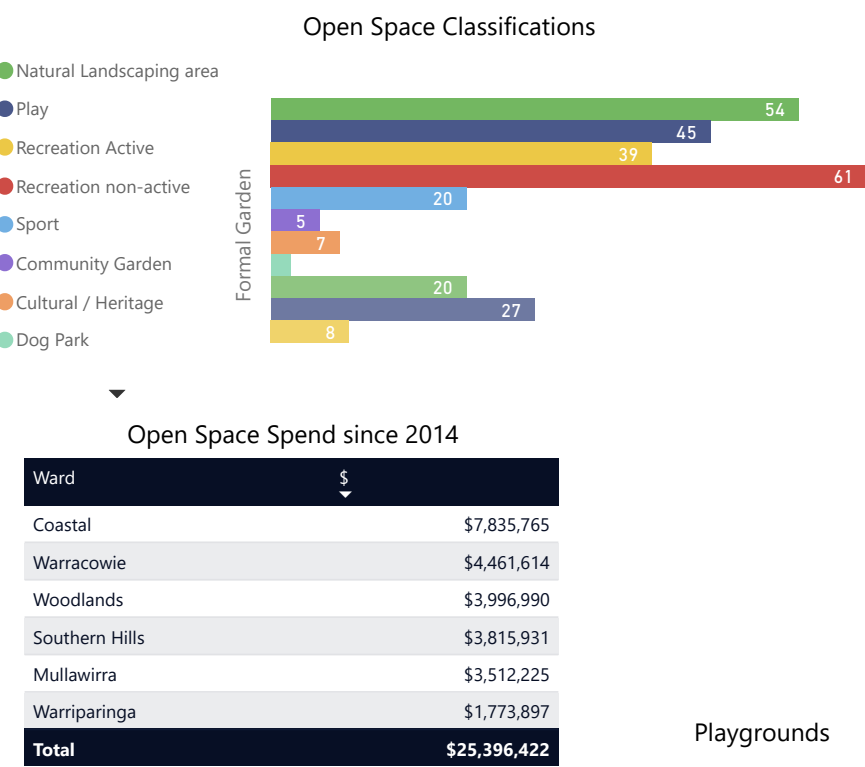
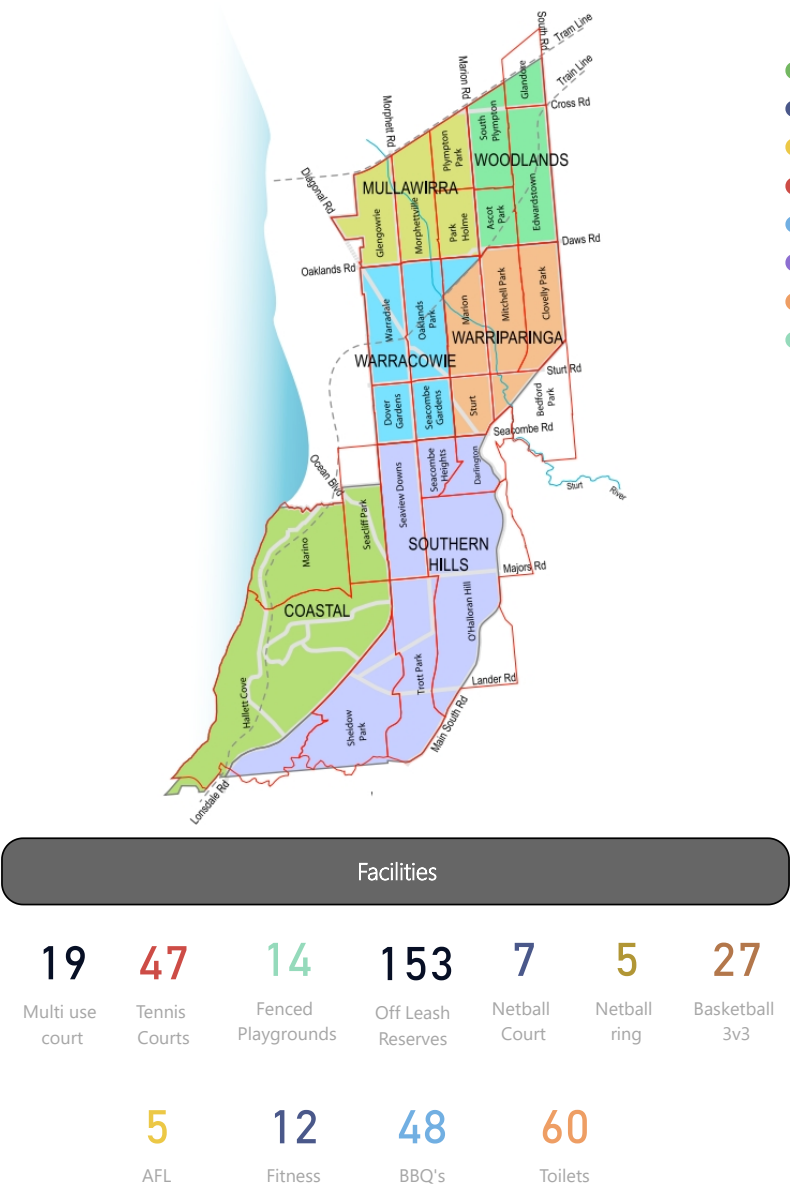
OPEN SPACE PROGRAM

PLANNING

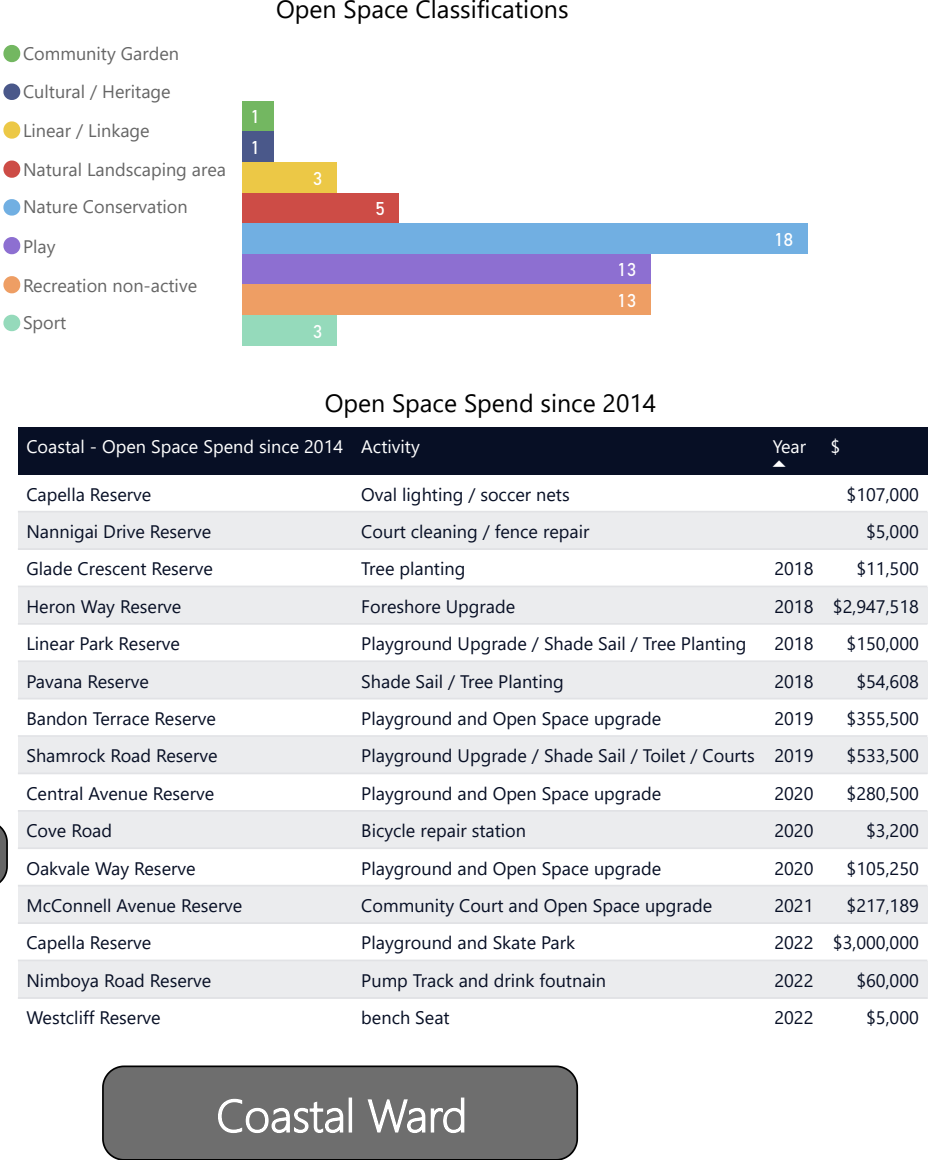
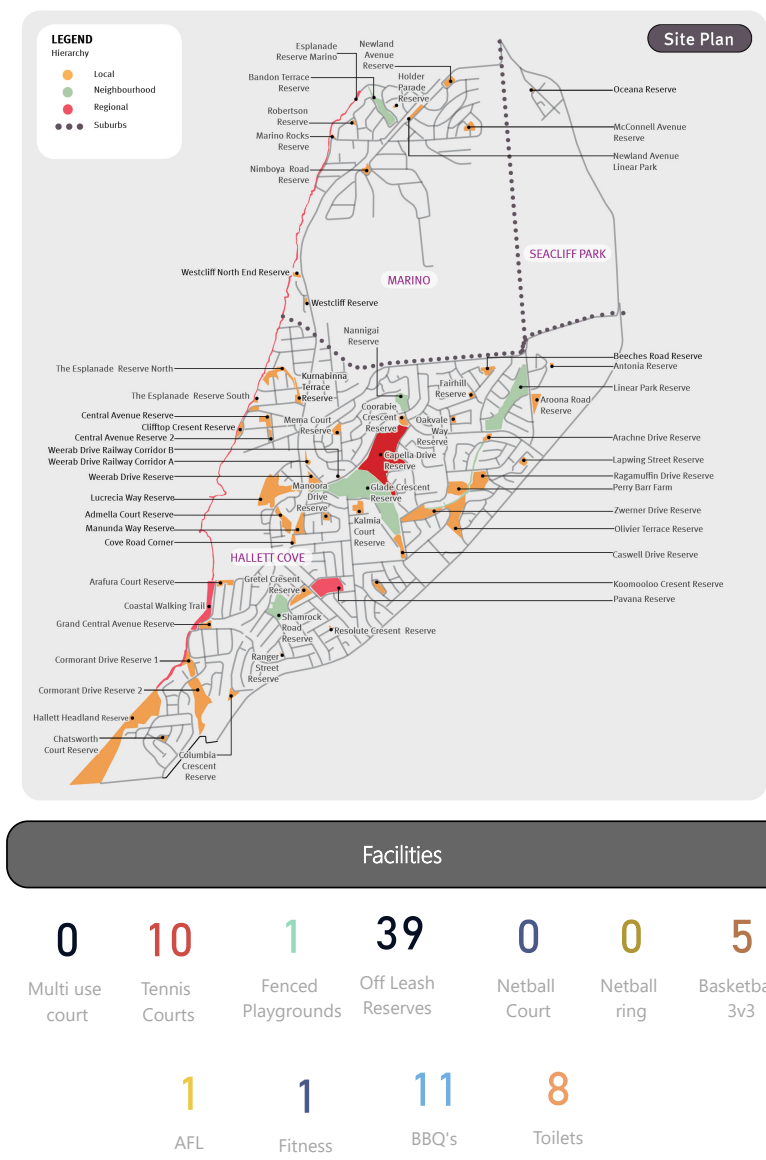
The Open Space Plan provides an eight year plan of works to ensure that the City of Marion plans, manages and develops a variety of open space to improve sustainable environmental outcomes and our community’s individual and collective health and wellbeing.

The Open Space Plan is prioritised to coincide with the endorsed Playground program and other open space works. Where a playground is being designed and constructed, the open space surrounding the playground has been timed to complement that development.

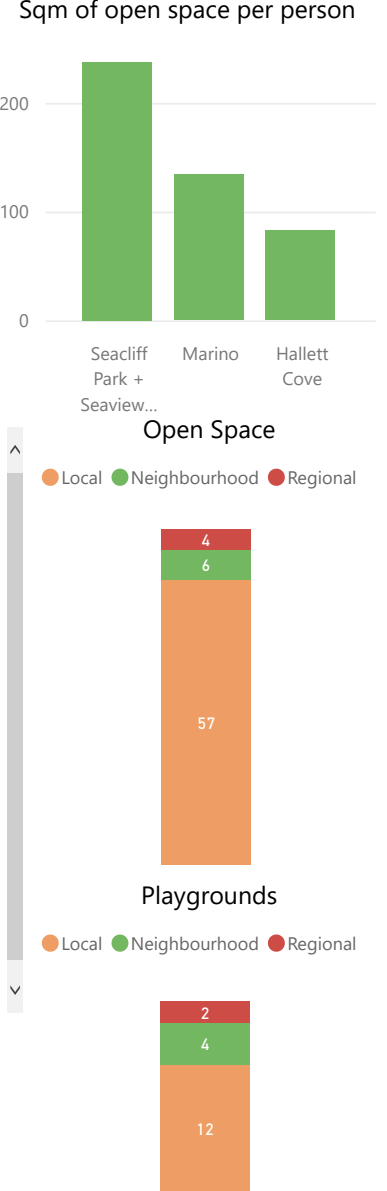
The Open Space Plan is divided into Wards and is attached.



City of Marion



Coastal Ward



Coastal - Open Space Works

Reserve Name	Suburb	Hierarchy	Primary Classification	Recommended works and projects	Upgrade Service Level	\$	Year	Irrigation Score	Current Irrigation Area (m2)
Admella Ct Reserve	HALLETT COVE	Local	Nature Conservation	Add pathway through to Lucretia Way Reserve and the Conservation Park	Linear / Linkage	\$75,000	28/29		0
Arachne Drive Reserve	HALLETT COVE	Local	Recreation - non active	The trail through Linear Park(s) needs an identity.	Linear / Linkage	\$30,000	26/27		0
Aroona Road Reserve	HALLETT COVE	Local	Natural Landscaping area	The trail through Linear Park(s) needs an identity.	Linear / Linkage				0
Bandon Terrace Reserve	MARINO	Neighbourhood	Play	Upgrade cricket and basketball, add sports goals and fitness equipment. Priority site for Marino.	Sport	\$70,000	19/20	14	10000
					Natural Landscaping area - northern portion.	\$30,000	26/27		
Beeches Road Reserve	HALLETT COVE	Local	Recreation - non-active	Dog Friendly reserve and natural landscaping. Fencing	Dog Park, (Fencing\$58,650)	\$98,650	28/29	5	7000
Capella Drive Reserve	HALLETT COVE	Regional	Recreation - active	Neighbourhood playground and skate park	Play		21/22	15	16000
					Irrigation	\$37,040	21/22		
Central Avenue Reserve	HALLETT COVE	Local	Play	Drink fountain	Recreation - active	\$10,000	19/20	14	7000
Central Avenue Reserve 2	HALLETT COVE	Local	Recreation - active	Natural Landscaping (Reserve 2), seating.	Recreation - non active.	\$35,000	19/20	5	0
				Community consultation for a multi use court. Fencing (\$122,400), Car Park (\$30,000)	Sport	\$402,400	28/29		
Chatsworth Court Reserve	HALLETT COVE	Local	Play	Drink fountain	Recreation - active	\$10,000	24/25	14	3200
Coastal Walking Trail		Regional	Walking / Linkage	Public Toilet - Fryer Street Reserve	Recreation - active (public toilet)	\$180,000	22/23		
Cove Road (Hallett Cove Railway Station)	HALLETT COVE	Local		Request for a bike repair station	Regional Trail	\$5,000	20/21	0	0
Coorabie Crescent Reserve (see Capella)	HALLETT COVE	Local	Recreation - non-active	to be considered seperately with a precinct plan					0
Cormorant Drive Reserve 1	HALLETT COVE	Local	Play	Remove playground and upgrade site with nature play elements.	Play	\$115,250	22/23		0
Cormorant Drive Reserve 2	HALLETT COVE	Local	Nature conservation	Fencing (\$17,650) Emergency Access and Pathway (\$50,000)		\$67,650		17	1200
Fryer Street Reserve	HALLETT COVE	Local	Coastal	Seating, landscaping, cultural elements, BBQ.	Recreation - non active.	\$50,000	22/23		0
Gretel Cresent Reserve	HALLETT COVE	Local	Natural Landscaping area	Trail through Pavana to Shamrock - Cycling and Walking Strategy	Linear / Linkage	\$45,000	26/27	6	0
Heron Way Reserve	HALLETT COVE	Regional	Recreation - active		Irrigation	93,539	20/21	15	17800
Kalmia Court Reserve	HALLETT COVE	Local	Nature Conservation	Natural landscaping	Recreation - non active.	\$20,000	26/27		0
Koomooloo Cresent Reserve	HALLETT COVE	Local	Play	Drink Fountain	Recreation - active	\$10,000	24/25	13	1450
					Irrigation	\$52,310	24/25		
Kurnabinna Tce Reserve	HALLETT COVE	Local	Recreation - non active	Pathway from Peera to Kurnabinna - goat track exists	Linear / Linkage	\$40,000	26/27		0
Lapwing Street Reserve	HALLETT COVE	Local	Play	Pathways and planting for shade.	Recreation - non active (\$15,000).	\$15,000	22/23	11	0
				Local Playground	Play	\$115,250	22/23		
					Irrigation	\$29,405	22/23		
Linear Park Reserve	HALLETT COVE	Local	Linear / Linkage	The trail through Linear Park(s) needs an identity. Tunnel under Barramundi Road to be made nice - art? Lighting	Linear / Linkage Local Trail	\$25,000	24/25		
Linear Park Reserve	HALLETT COVE	Local	Linear / Linkage	Drink fountain at playground. Opportunity for fitness trail along the pathway.	Recreation - active (Fitness)	\$55,000	24/25		
Linear Park Reserve	HALLETT COVE	Neighbourhood	Play						
Lucrecia Way Reserve	HALLETT COVE	Local	Nature Conservation	Bench and Dog Bowl near Lucrecia Way. Continue path around water to the conservation park. Bench seat other side of bridge looking over water. Fencing (\$14,025)	Linear / Linkage	\$49,025	26/27	5	0

 Complete

COASTAL WARD
OPEN SPACE PROGRAM



Coastal - Open Space Works

Reserve Name	Suburb	Hierarchy	Primary Classification	Recommended works and projects	Upgrade Service Level	\$	Year	Irrigation Score	Current Irrigation area (m2)
Manoora Drive Reserve	HALLETT COVE	Local	Play	Drink fountain. Irrigation. Fencing	Recreation - active (Drink fountain \$10,000) Fencing (\$2550)	\$12,550	25/26	13	2000
				Local Playground	Play	\$115,250	25/26		
					Irrigation	\$37,040	20/21		
Manunda Way Reserve	HALLETT COVE	Local	Nature Conservation	Formalise trail to train station - goat track already exists. Fencing (\$15,300)	Linear / Linkage	\$50,300	28/29		0
McConnell Avenue Reserve West	MARINO	Local	Recreation - active	Upgrade courts to provide 1 multi use court. Add drink fountain, shelter, and landscape. Upgrade irrigation.	Sport (tennis courts)	\$200,000	21/22		0
				Car Park and Fencing		\$40,000	22/23		
					Irrigation	\$17,189	21/22		
Mema Court Reserve	HALLETT COVE	Neighbourhood	Play	Drink fountain and election commitments.	Recreation - active	\$239,000	23/24	12	0
					Irrigation	\$21,770	21/22		
Nannigai Drive Reserve	HALLETT COVE	Neighbourhood	Recreation - active	Neighbourhood playground	Play		20/21	11	0
Newland Ave Linear Park	MARINO	Local	Recreation - non active	Seat to be replaced. Biodiversity zone.	Recreation - non active.	\$15,000	27/28	5	0
Nimboya Road Reserve	MARINO	Local	Play	Drink fountain. Add a scooter track to reserve	Recreation - active	\$60,000	21/22	14	3000
Oakvale Way Reserve	HALLETT COVE	Local	Play	Drink fountain	Recreation - active (drink fountain \$10,000)	\$10,000	20/21	13	2000
				Local Playground	Play	\$95,250	20/21		
Oceana Reserve	SEACLIFF PARK	Local	Recreation - non active	part of Golf Club				5	0
Olivier Terrace Reserve	HALLETT COVE	Local	Play	Drink fountain.	Recreation - active	\$10,000	25/26	14	0
Pavana Reserve	HALLETT COVE	Regional	Recreation - active	Replace goal post. Apply natural landscaping guidelines. Upgrade basketball and add netball ring when playground is upgraded.	Sport (\$5,000) Natural Landscaping area (\$50,000)	\$55,000	24/25	14	5900
					Irrigation	\$96,593	24/25		
Perry Barr Farm	HALLETT COVE	Local	Recreation - non active	Work with placemakers to see how we can make this site a destination. Partnership potential with Lions Club and Scouts. Addition of an app for a guided tour of the site.	Cultural / Heritage	\$35,000	26/27	5	0
Ragamuffin Drive Reserve	HALLETT COVE	Local	Nature Conservation	The trail through Linear Park(s) needs an identity.					0
Robertson Place Reserve	MARINO	Local	Recreation - non active	Formalise trail to coastal walking trail	Linear / Linkage	\$30,000	26/27	5	0
Shamrock Road Reserve	HALLETT COVE	Neighbourhood	Sport	Pathways connecting playground / tennis and toilet required. Natural landscaping across site.	Recreation - active	\$80,000	19/20	12	0
Weerab Drive Railway Corridor	HALLETT COVE	Local	Nature Conservation	Formalise trail to coast to vines trail	Linear / Linkage	\$75,000	28/29		0
Weerab Drive Railway Corridor	HALLETT COVE	Local	Nature conservation						0
Weerab Drive Reserve	HALLETT COVE	Local	Nature Conservation						0
Westcliff Reserve	MARINO	Local	Recreation - non-active	Add a bench seat	Recreation - non active.	\$5,000	21/22		0
Zwerner Drive Reserve	HALLETT COVE	Local	Recreation - active	The trail through Linear Park(s) needs an identity. Coast to Vines bike repiar station?		see Arachne		7	0
						\$3,065,461			76550

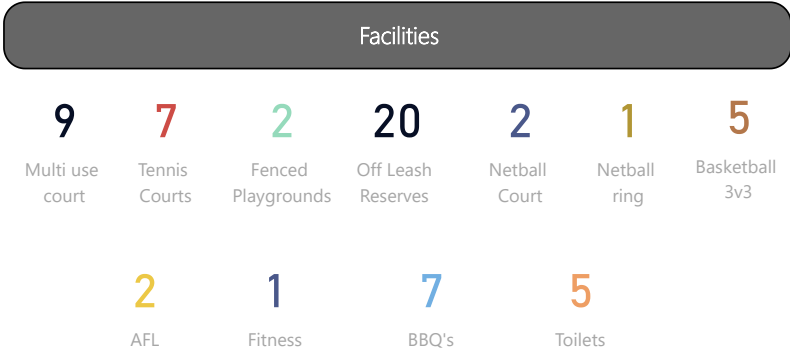
 Complete

COASTAL WARD
OPEN SPACE PROGRAM



Coastal - Continue to maintain

Reserve Name	Suburb	Hierarchy	Primary Classification	Irrigation Score	Current Irrigation Area (m2)
Antonia Circuit Reserve	Hallett Cove	Local	Natural Landscaping area		0
Arafura Court Reserve	Hallett Cove	Local	Nature Conservation		0
Caswell Drive Reserve (Glade)	Hallett Cove	Local	Play		0
Clifftop Cresent Reserve	Hallett Cove	Local	Nature Conservation	10	0
Coast park		State	Recreation - active		
Columbia Cresent Reserve	Hallett Cove	Local	Play	11	0
Cove Rd / Railway corner	Hallett Cove	Local	Natural Landscaping area		0
Esplanade Reserve Marino	Marino	Local	Nature Conservation	7	0
Fairhill Reserve	Hallett Cove	Local	Recreation - non-active	8	
Glade Crescent Reserve	Hallett Cove	Neighbourhood	Nature Conservation		
Grand Central Avenue Reserve	Hallett Cove	Local	Cultural / heritage		
Hallett Cove Conservation Park	Hallett Cove	State	Recreation - active		
Hallett Headland Reserve	Hallett Cove	Local	Nature conservation		0
Hallett Headland Reserve (small)	Hallett Cove	Local	Nature Conservation		0
Holder Parade Reserve	Marino	Local	Natural Landscaping area		0
Marino Conservation Park	Marino	State	Recreation - active		
Marino Rocks Reserve	Marino	Local	Nature conservation		0
Newland Avenue Reserve	Marino	Local	Community Garden	5	0
Resolute Cresent Reserve	Hallett Cove	Local	Recreation - non - active	11	0
Robertson Place Reserve	Marino	Local	Coastal	5	0
The Esplanade Reserve North	Hallett Cove	Local	Coastal	7	0
The Esplanade Reserve South	Hallett Cove	Local	Nature Conservation	7	0
Westcliff North End Reserve	Hallett Cove	Local	Coastal		0
					0



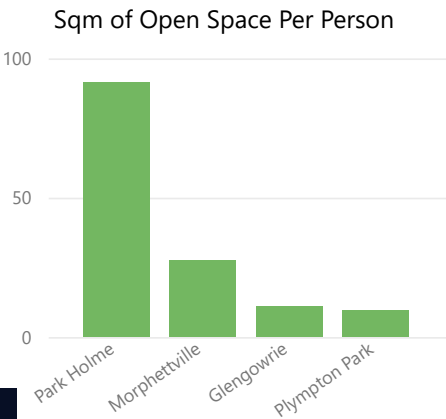
Open Space Classifications

Linear / Linkage	7
Natural Landscaping area	10
Play	5
Recreation Active	5
Recreation non-active	5
Sport	5

Open Space Spend since 2014

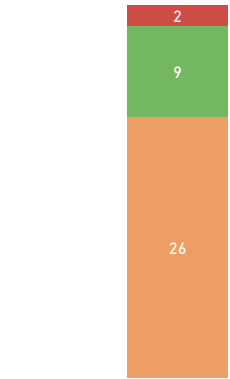
Mullawirra Open Space Spend since 2014	Activity	Year	\$
Stanley Street Reserve	Court resurfacing / fencing	2014	\$31,000
Plympton Oval	Playground and Oval Upgrade	2015	\$438,000
Morphettville Park Tennis	Lights / fencing	2016	\$132,000
Aldridge Avenue Reserve	Shade Sail / Tree Planting	2018	\$32,295
Appleby Road Reserve	Playground Upgrade	2018	\$250,000
Breakout Creek Reserve	Playground Upgrade	2018	\$95,250
Hendrie Street Reserve	Playground Upgrade	2018	\$975,000
Mulcra Street Reserve	Shade Sail / Tree Planting	2018	\$34,911
Woodforde Family Reserve	Playground Upgrade / Court works / DDA toilet	2018	\$461,000
Hazelmere Road Reserve	Court line marking / fence repairs / dog park	2021	\$276,000
Morphettville Park Oval	Lighting	2021	\$82,000
Morphettville Reserves	Open Space Upgrade	2021	\$60,000
Stanley Street Reserve	Playground and Open Space Upgrade	2021	\$360,629
Hendrie Street Reserve	Open Space Upgrade	2022	\$197,140
Morphettville Reserves	Open Space Upgrade	2022	\$87,000

Mullawirra Ward



Open Space

Local Neighbourhood Regional



Playgrounds

Local Neighbourhood Regional



Mullawirra - Open Space Works

Reserve Name	Suburb	Hierarchy	Primary Classification	Recommended Works and Projects	Upgrade Service Level	\$	Year	Irrigation Score	Current Irrigation Area (m2)
Aldridge Avenue Reserve	PLYMPTON PARK	Neighbourhood	Recreation - active	Apply natural landscaping across raised mounds. Fix western edge of tennis court as per audit. Election commitments of \$200,000	Natural Landscaping (\$35,000) Sport (\$35,000) Irrigation (\$14,135)	\$200,000	23/24	13	500
Ascot Park Bowling Club	PARK HOLME				Irrigation	\$90,485	26/27		
Breakout Creek Reserve Central	GLENGOWRIE	Local	Play	Upgrade signage to reflect the character of the path.	Linear / Linkage	\$60,645	22/23	5	0
Breakout Creek Reserve South	GLENGOWRIE	Local	Linear / Linkage	Work with path replacement to add amenities				6	0
Breakout Creek Reserve - Y.M.C.A. Hall	GLENGOWRIE	Local	Linear / Linkage	Fence removal and replacement (\$45,645)				13	11600
Chittleborough Reserve No 2		Local	Recreation - non active		Irrigation	\$26,351	26/27	11	1300
Cowra Crescent Reserve 1	PARK HOLME	Local	Play	Keep playground as long as it is safe and liaise with residents.	Irrigation	\$21,770	21/22	14	1000
Cowra Crescent Reserve 2	PARK HOLME	Local	Recreation - non active	Do not replace playground but leave fence.					
Denham Avenue Reserve	MORPHETTVILLE	Local	Natural Landscaping area	Apply natural landscape treatment Add a path through reserve / picnic benches?	Natural Landscaping	\$30,000	20/21	13	3000
Hazelmere Road Reserve	PARK HOLME	Regional	Recreation - active		Irrigation	\$132,241	26/27	15	15400
Hendrie Street Reserve	PARK HOLME	Local	Play	Large open space to be developed into recreation sport area with multi use goals. Upgrade basketball court and add netball ring.	Sport	\$60,000	21/22	14	16000
					Irrigation	\$137,140	21/22		
Kellett Reserve Land	MORPHETTVILLE	Local	Natural Landscaping area	Apply natural landscaping	Natural Landscaping	\$20,000	20/21		
McKellar Terrace Reserve	MORPHETTVILLE	Neighbourhood	Sport	Replace garden bed with natural landscaping treatment and provide in fill planting to southern end.	Natural Landscaping	\$10,000	20/21	14	200
				Replace Fencing		\$50,800	22/23		
Mulcra Avenue Reserve	PARK HOLME	Neighbourhood	Recreation - active	Irrigation	Irrigation	\$14,135	24/25	14	500
Na Botto Reserve	MORPHETTVILLE	Local	Recreation - non active	Apply natural landscaping. Opportunity to restore river red gums and keep existing native grasses.	Natural Landscaping	\$15,000	25/26	5	0
Plympton Oval	PLYMPTON PARK	Neighbourhood	Sport	Drink fountain	Recreation - active	\$10,000	25/26	13	18000
Stanley Street Reserve	GLENGOWRIE	Neighbourhood	Sport	Formalise pathway through reserve. Upgrade garden beds and fencing southern end . Provide passive recreation are southern side to complete BBQ area. Can courts be opened to public and made multi use?	Linear / Linkage (\$50,000) Recreation Active (Shade \$50,000)	\$100,000	20/21	13	2000
				Neighbourhood Playground	Play	\$235,500	20/21		
					Irrigation	\$25,129	20/21		
Teesdale Crescent Reserve	PLYMPTON PARK	Local	Natural Landscaping area	Dog Friendly Reserve - drink fountain with dog bowl, seat	Dog Park	\$20,000	22/23	5	0
Willoughby Avenue Reserve	GLENGOWRIE	Neighbourhood	Play	Add drinking fountain and dog bowl. Apply natural landscaping and tree planting. May need to remove old playground and landscape area. Car Park upgrade	Recreation - active (drink fountain \$10,000) Natural Landscaping area (\$15,000) Car Park (\$20,000)	\$45,000	24/25	13	2000
					Irrigation	\$37,040	24/25		
					Total	\$1,341,236			71500

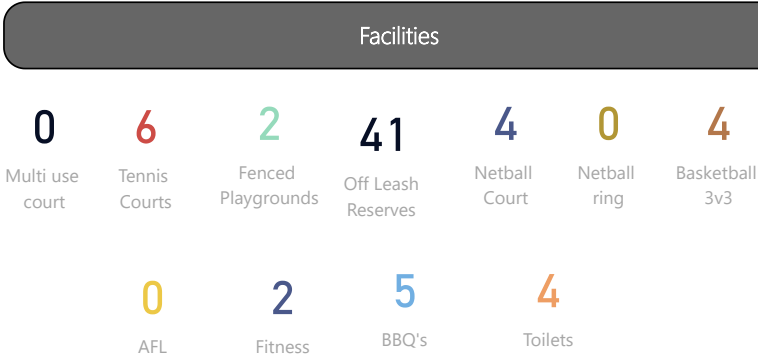
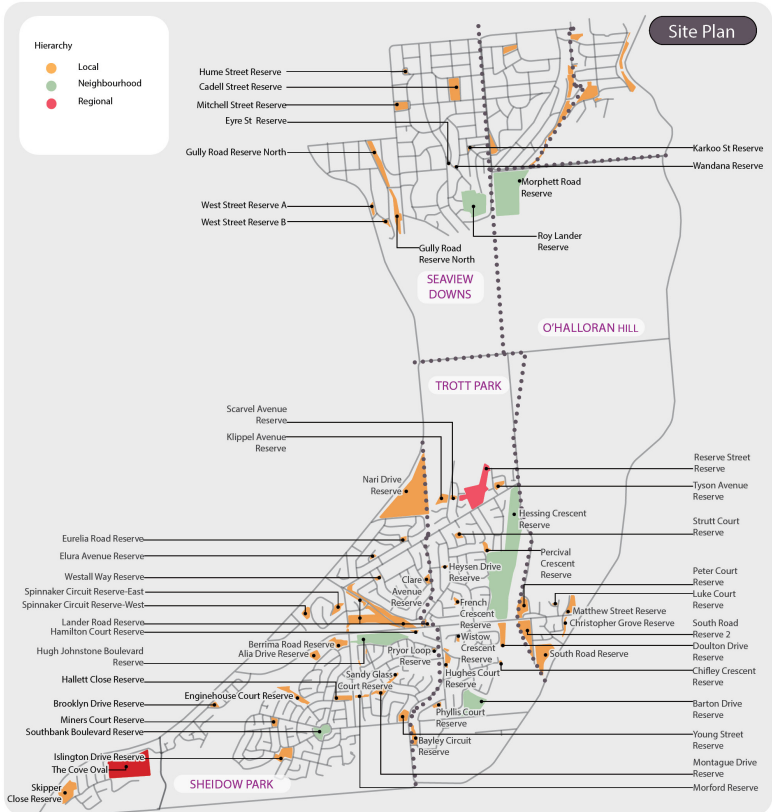
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MULLAWIRRA WARD
OPEN SPACE PROGRAM



Mullawirra - Continue to maintain

Reserve Name	Surbub	Hierarchy	Primary Classification	Irrigation Score	Current Irrigation Area (m2)
Appleby Road Reserve	MORPHETTVILLE	Neighbourhood	Recreation - active	13	2000
Clifton Avenue Reserve	MORPHETTVILLE	Local	Low Level Natural Environment	0	0
Elizabeth Ryan Reserve	PLYMPTON PARK	Local	Play	10	0
Everest Avenue Reserve	MORPHETTVILLE	Local	Linear / Linkage	13	1500
Kellett Reserve Oval	MORPHETTVILLE	Neighbourhood	Sport	15	13300
Mulcra Avenue Reserve	PARK HOLME	Neighbourhood	Recreation - active	14	500
O'Halloran Terrace Reserve	PARK HOLME	Local	Natural Landscaping area	0	0
Parsons Grove Reserve	PARK HOLME	Local	Recreation - non active	13	2000
Radstock Street Traffic Island	MORPHETTVILLE	Local	Natural Landscaping area	5	0
Rosedale Avenue Reserve	MORPHETTVILLE	Local	Linear / Linkage	13	2000
South Park Holme Reserve (Woodforde)	PARK HOLME	Neighbourhood	Sport	13	2000
Stradbroke / Blackler Ave Reserve	PLYMPTON PARK	Local	Natural Landscaping area	5	0
Stradbroke / Tennyson Ave Traffic Island	PLYMPTON PARK	Local	Natural Landscaping area	5	0
Stradbroke Ave / Arthur Street Traffic Island	PLYMPTON PARK	Local	Natural Landscaping area	5	0
Stradbroke Ave/ Ferry Ave Corner Verge	PLYMPTON PARK	Local	Natural Landscaping area	5	0
Sturt River Linear Park		Local	Linear / Linkage	0	0
Sturt River Linear Park		Local	Linear / Linkage	0	0
Swimming Pool and Reserve	PARK HOLME	Regional	Recreation - active	14	0
					27300



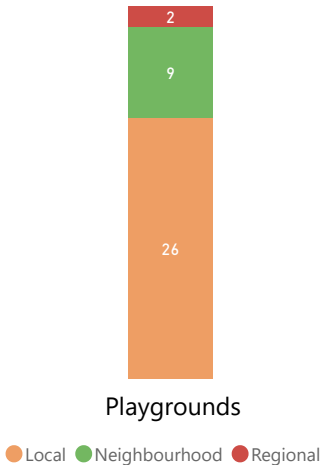
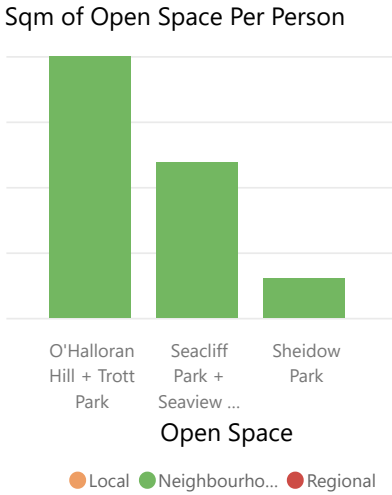
Open Space Classifications

Classification	Count
Linear / Linkage	2
Natural Landscaping area	17
Play	11
Recreation Active	7
Recreation non-active	17
Sport	1
Dog Park	1
Nature Conservation	6
Wetland	3

Open Space Spend since 2014

Southern Hills - Open Space Spend since 2014	Activity	Year	\$
Hessing Crescent Reserve	Court resurfacing / lights / fencing		\$245,000
Barton Drive Reserve	Shade Sail / Tree Planting	2018	\$36,643
Cadell Street Reserve	Shade Sail / Tree Planting	2018	\$39,055
Clare Avenue Reserve	Playground Upgrade	2018	\$95,250
Gully Road Reserve	Playground Upgrade and Shade Sail / Toilet	2018	\$472,150
Reserve Street Reserve	Dog Park / Shade / Public Toilet	2018	\$500,340
Roy Lander	Shade Sail / Tree Planting	2018	\$48,870
Southbank Boulevard	Shade Sail / Tree Planting	2018	\$26,167
Brooklyn Drive Reserve	Playground and Open Space Upgrade	2020	\$133,801
Christopher Grove Reserve	Playground and Open Space Upgrade	2020	\$105,250
Hallett Close Reserve	Woodend Way and path furniture and planting	2020	\$142,662
Skipper Close Reserve	Playground and Open Space Upgrade	2020	\$105,250
Eurelia / Elgagta Reserve	Drink Fountain	2021	\$10,000
Westall Way Reserve	Open Space Upgrade	2021	\$132,290
Hugh Johnson Blvd Reserve	Playground and Open Space Upgrade	2022	\$1,600,000
Wistow Crescent Reserve	Playground and Open Space Upgrade	2022	\$123,203

Southern Hills



Southern Hills - Open Space Works

Reserve name	Suburb	Hierarchy	Primary Classification	Recommended Works and Projects	Upgrade Service Level	\$	Year	Irrigation Score	Current Irrigation Area (m2)
Barton Drive Reserve	TROTT PARK	Neighbourhood	Recreation - active	Drink fountain	Recreation - active	\$10,000.00	21/22	14	2650
Brooklyn Drive Reserve	HALLETT COVE	Local	Play		Irrigation	\$16,500.00	20/21		
				Local Playground	Play	\$95,250.00	20/21		
Cadell Street Reserve	SEAVIEW DOWNS	Local	Play	Drink fountain with dog bowl, kick about goals.	Sport (Goals \$5,000) Recreation - active (drink fountain \$10,000)	\$15,000.00	25/26	14	9000
Chifley Cresent Reserve	TROTT PARK	Local	Recreation - non active	Nature play area, tree planting, entry node to trail. Tree Planting.	Recreation - active	\$20,000.00	27/28		0
Christopher Grove Reserve	OHALLORAN HILL	Local	Play	Drink fountain.	Recreation - active	\$10,000.00	20/21	13	0
				Local Playground	Play	\$95,250.00	20/21		
Clare Avenue Reserve	SHEIDOW PARK	Local	Play	Drink fountain	Recreation - active	\$10,000.00	27/28	13	1000
				Cycling and Walking Strategy	Local Trail	\$30,000.00	26/27		
Doulton Drive Reserve	TROTT PARK	Local	Recreation - non active	To fit in with plans for Hessing. Renew bench seat as High Priority	Recreation - non active	\$5,000.00	23/24	6	0
Enginehouse Court Reserve	SHEIDOW PARK	Local	Wetland / Watercourse / Stormwater	Work with the cycling and walking strategy to place seats and drink fountain in the reserve. Opportunity to add nature play elements alongside the trail.	Recreation - active	\$25,000.00	28/29		0
				Cycling and Walking Strategy	Local Trail	\$100,000.00	28/29		
Eurelia Road Reserve/Elgata Reserve	SHEIDOW PARK	Local	Play	Drink fountain.	Recreation - active	\$10,000.00	21/22	13	1000
Gully Road Reserve North	SEACLIFF PARK	Local	Play	There is a clear desire line through the park to the Recreation Park that should be formalised. Cycling and Walking Strategy. Fund My Neighbourhood project asked for fitness equipment across the reserve. Fencing	Regional Trail	\$175,000.00	26/27	14	10000
Gully Road Reserve South	SEACLIFF PARK	Local	Recreation - non active		Recreation - active (Fit-ness) (Fencing \$63,750)	\$118,750.00		12	5000
					Irrigation (North)	\$92,233.00	26/27		
Hallett Close Reserve	SHEIDOW PARK	Local	Recreation - non-active	Renew seating and infill garden beds.	Recreation - non active	\$25,000.00	20/21	5	0
					Irrigation	\$59,945.00	21/22		
Hessing Crescent Reserve	TROTT PARK	Neighbourhood	Sport	Apply natural landscaping and upgrade trails as per the Cycling and Walking Strategy. Fencing.	Local Trail \$50,000 Recreation - active (\$50,000 Shade, \$40,800 Fencing).	\$140,800.00	23/24	11	0
				Neighbourhood Playground	Play	\$255,500.00	23/24		
					Irrigation	\$29,405.00	23/24		
Hugh Johnson Boulevard Reserve	SHEIDOW PARK	Neighbourhood	Recreation - active	Plantings on steep hillsides to control weed growth.	Natural Lanscaping area \$35,000	\$35,000.00	21/22	15	6000
					Public Toilet (\$175,000)	\$175,000	21/22		
				Regional Playground	Play	\$434,625	21/22		
					Irrigation	\$98,120	21/22		
Hughes Court Reserve	TROTT PARK	Local	Natural Landscaping area	Seat for school pick up waiting	Recreation - non active	\$5,000.00	27/28		0
Hume Street Reserve	SEAVIEW DOWNS	Local	Recreation - non active	Work with kindy to make this a useable space for the neighbourhood. Was added as a project for Fund My Neighbourhood.	Recreation - non active	\$25,000.00	21/22	8	0
Islington Drive Reserve	SHEIDOW PARK	Local	Recreation - non active	Desire line through park and around water could be formalised.	Linear / Linkage	\$20,000.00	27/28	7	0
Klippel Ave Reserve	TROTT PARK	Local	Recreation - non active	Construct Local Art Trail - Cycling and Walking Strategy	Local Trail	\$20,000.00	23/24	9	0
Lander Road Reserve	SHEIDOW PARK	Local	Recreation - non-active	Pathway to Patpa. Develop same time as Hugh Johnson.	Linear / Linkage	\$54,835.00	22/23		0
Matthew Street Reserve	OHALLORAN HILL	Local	Natural Landscaping area	Nature play and picnic bench.	Recreation - non active	\$15,000.00	25/26		0

 Complete

SOUTHERN HILLS WARD
OPEN SPACE PROGRAM



Southern Hills - Open Space Works

Reserve Name	Suburb	Hierarchy	Primary Classification	Recommended works and projects	Upgrade Service Level	\$	Year	Irrigation Score	Current Irrigation area (m2)
Miners Court Reserve	SHEIDOW PARK	Local	Recreation - non active	3 v 3 basketball, netball ring, seating and landscaping	Recreation - active	\$120,000.00	27/28	0	0
Mitchell Street Reserve	SEAVIEW DOWNS	Local	Recreation - non active	Dog friendly reserve. Add 3 v 3 Basketball and Netball ring and sport goals?	Recreation - active / Sport	\$100,000.00	26/27	10	0
					Irrigation	\$45,805.00	20/21		
Montague Drive Reserve	SHEIDOW PARK	Local	Natural Landscaping area	A desire line already exists through these reserves - formalise trails (as part of school access project) and add benches and seating elements along trail	Recreation - non active	\$20,000.00	20/21	5	0
Morford Reserve	SHEIDOW PARK	Local	Natural Landscaping area						0
Morphett Road Reserve	OHALLORAN HILL	Local	Nature conservation	Formalise a trail to link bike riders to the recreation park. Cycling & Walking Strategy	Regional Trail	\$75,000.00	24/25		0
Nari Drive Reserve	SHEIDOW PARK	Local	Natural Landscaping area	Dog friendly reserve. Be mindful of native grasses.	Dog Park	\$15,000.00	24/25		0
				C&W - can we pass through private property to join reserves?	Proposed local trail				
Peter Court Reserve	OHALLORAN HILL	Local	Nature conservation	Bike repair station and drink fountain with dog bowl.	Recreation - non active	\$25,000.00	24/25		0
Reserve Street Reserve	TROTT PARK	Regional	Dog Park	Construct Local Art Trail - Cycling and Walking Strategy.	Local Trail	\$40,000.00	23/24	14	5000
				Car Parking (\$110,000)		\$110,000.00	28/29		
Roy Lander Reserve	SEAVIEW DOWNS	Neighbourhood	Recreation - active	Requires community consultation to determine open space improvements.	Recreation - active	\$100,000.00	24/25	14	5000
					Irrigation	\$82,850.00	24/25		
Sandy Glass Court Reserve	SHEIDOW PARK	Local	Play	Trail to primary school. Add school artwork / seating / drink fountain etc	Recreation - non active	\$25,000	20/21	11	0
Scarvel Avenue Reserve	TROTT PARK	Local	Natural Landscaping area	Cycling and walking Strategy. Construct Local Art Trail. Add seating	Recreation - non active	\$25,000.00	23/24		0
Skipper Close Reserve	HALLETT COVE	Local	Recreation - non active	Relocate seat on trail around water catchment. Drink fountain	Recreation - active	\$10,000	20/21		0
				Local Playground	Play	\$95,250	20/21		
South Road Reserve	OHALLORAN HILL	Local	Nature conservation	Trail from Hallet Bridge to Lander Road. Use bridge as a focal point of reserve? HERO open space using the bridge as a focal point?	Linear / Linkage	\$75,000.00	28/29	4	0
South Road Reserve	OHALLORAN HILL	Local	Nature conservation		Recreation - non active	\$25,000.00			
South Road Reserve2 (Erin Place)	OHALLORAN HILL	Local	Nature conservation						0
Southbank Boulevard Reserve	SHEIDOW PARK	Neighbourhood	Play	Neighbourhood Playground	Play	\$255,500.00	25/26	14	5000
Spinnaker Circuit Reserve - West	SHEIDOW PARK	Local	Play	Drink fountain	Recreation - active	\$10,000.00	24/25	11	0
The Cove Oval and Sports Club	HALLETT COVE	Regional	Sport	To be considered after BMX moves and within Facilities Report	Recreation - active (Shade \$50,000)	\$50,000.00	24/25	15	30000
The Cove Oval and Sports Club	HALLETT COVE	Regional	Sport						
				Neighbourhood Playground	Play	\$255,500.00	24/25		
Tyson Avenue Reserve	TROTT PARK	Local	Recreation - non active	Construct Local Art Trail - Cycling and Walking Strategy	Local Trail	\$20,000.00	23/24	11	0
Wandana Reserve	SEAVIEW DOWNS	Local	Natural Landscaping area	Apply natural landscaping and tree planting.	Natural Lanscaping area	\$20,000.00	27/28		0
Westall Way Reserve	SHEIDOW PARK	Local	Play			\$95,250.00	20/21	12	0
					Irrigation	\$37,040.00	20/21		
Wistow Crescent Reserve	TROTT PARK	Local	Play	Drink fountain.	Recreation - active (Drink Fountain \$10,000)	\$10,000.00	21/22	12	0
				Local Playground	Play	\$95,250.00	21/22		
					Irrigation	\$17,953.00	21/22		
						\$4,076,611			77000

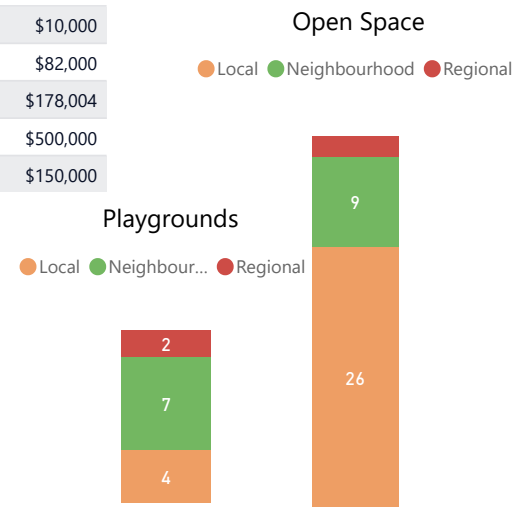
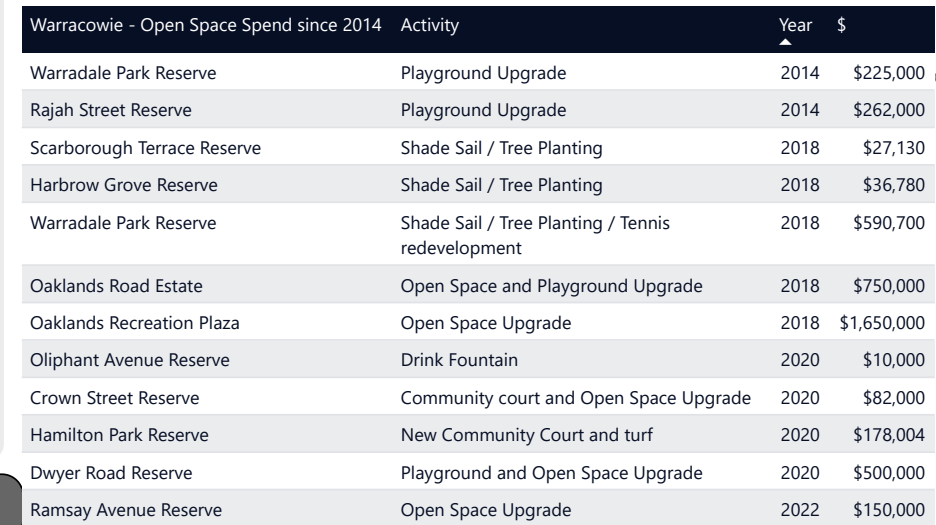
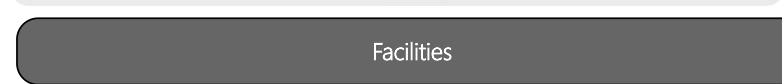
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SOUTHERN HILLS WARD
OPEN SPACE PROGRAM



Southern Hills - Continue to maintain

Reserve Name	Suburb	Hierarchy	Primary classification	Irrigation Score	Current Irrigation Area (m2)
Alia Drive Reserve	Sheidow Park	Local	Wetland / Watercourse / Stormwater	5	0
Bayley Circuit Reserve	Trott Park	Local	Natural Landscaping area		0
Berrima Road Reserve	Sheidow Park	Local	Nature Conservation	6	0
Elura Avenue Reserve	Sheidow Park	Local	Recreation - non-active	6	0
Eyre St Reserve	Seaview Downs	Local	Natural Landscaping area	5	1000
French Crescent Reserve	Trott Park	Local	Recreation - non active	7	0
Hamilton Court Reserve	Sheidow Park	Local	Wetland / Watercourse / Stormwater		0
Heysen Drive Reserve	Trott Park	Local	Linear / Linkage	5	
Karkoo St Reserve	Seaview Downs	Local	Natural Landscaping area		0
O'Halloran Hill Recreation Park	O'Halloran Hill	State	Recreation - active		0
O'Halloran Hill Recreation Park	O'Halloran Hill	State	Recreation - active		0
O'Halloran Hill Recreation Park	O'Halloran Hill	State	Recreation - active		0
Percival Crescent Reserve	Trott Park	Local	Recreation - active		0
Phyllis Court Reserve	Trott Park	Local	Recreation - non active	5	0
Pryor Loop Reserve	Sheidow Park	Local	Natural Landscaping area	5	0
Strutt Court Reserve	Trott Park	Local	Recreation - non active	9	0
West Street Reserve	Seacliff Park	Local	Natural Landscaping area		0
West Street Reserve	Seacliff Park	Local	Road Reservation		0
Young Street Reserve	Trott Park	Local	Natural Landscaping area	5	0
					1000



Warracowie - Open Space Works

Reserve Name	Suburb	Hierarchy	Primary Classification	Recommended Works and Projects	Upgrade Service Level	\$	Year	Irrigation Score	Current Irrigation Area (m2)
Ballara Park Reserve	WARRADALE	Neighbourhood	Sport	Work with the community and kindy to develop open space. Upgrade the courts to multi use. Fencing (\$36,904)	Sport - renew tennis court (\$150,000) Fencing (\$36,904.50)	\$186,905	22/23	14	1000
				Local Playground	Play	\$115,250	22/23		
				Election commitment	Public Toilet	\$180,000	22/23		
					Irrigation	\$24,824	22/23		
Ben Pethick Reserve	MARION	Local	Play	Remove Play equipment and turf	Recreation - non active	\$20,000	19/20	14	2300
					Irrigation	\$59,182	24/25		
Bombay Street Reserve	OAKLANDS PARK	Local	Linear / Linkage	Work with Renewal SA to develop open space.				13	5000
Branksome Terrace Reserve	DOVER GARDENS	Local	Recreation - non-active	Dog friendly reserve - drink founain with dog bowl, seating.	Dog Park	\$15,000	25/26	10	0
Crown Street Reserve	DOVER GARDENS	Local	Recreation - non active	Shelter and picnic table.	Recreation - active	\$25,000	20/21	12	
Diagonal Way Reserve (opp Dwyer)	OAKLANDS PARK	Local	Natural Landscaping area	Redevelop in line with the Oaklands Crossing upgrade and Dwyer					
Dwyer Road Reserve	OAKLANDS PARK	Neighbourhood	Recreation - active	Road playground upgrade. Separate Project.				13	0
Hamilton Park Reserve	WARRADALE	Neighbourhood	Recreation - active	Low open space in Warradale - upgrade open space to best potential. Feedback already received by residents.	Recreation - active \$60,000, Shade \$50,000	\$110,000	23/24	15	10000
				Neighbourhood Playground	Play	\$255,500	23/24		
					Irrigation	\$88,150	23/24		
Jacaranda Grove Reserve - Peppertree Reserve	OAKLANDS PARK	Local	Recreation - non active	Increased tree planting, tables and seating. Fencing	Recreation - non active	\$18,825	24/25	11	3000
					Irrigation	\$52,310	24/25		
Kenton Avenue Reserve	OAKLANDS PARK	Neighbourhood	Recreation - active	Replace and renew fitness equipment	Recreation - active	\$35,000	27/28	13	6000
Marion Community House	WARRADALE	Local	Recreation - non active	Upgrade signage and develop open space to suit use of buildings. Remove permapine fence?	Recreation - non active	\$25,000	24/25	13	1700
McKay Street Reserve	DOVER GARDENS	Local	Play	Drink fountain	Recreation - active	\$10,000	27/28	13	2500
					Irrigation	\$37,040	27/28		
Murray Tce Vacant Land	OAKLANDS PARK	Local	Natural Landscaping area	Apply natural landscaping and pathway near fence line.	Natural Landscaping area	\$20,000	25/26		0
Oaklands Recreation Plaza	OAKLANDS PARK	Regional	Wetland / Watercourse / Stormwater	Additional skate park infrastructure. Minor works and master plan 21/22, balance 27/28 or until matching grant funding.	Recreation - active	\$115,000	27/28	15	8000
				Minor works and master plan	Recreation - active	\$35,000	21/22		
Oliphant Avenue Reserve - (small)	OAKLANDS PARK	Local	Recreation - non active	Develop the back block for recreation - non active. Native turf and	Recreation - non active	\$25,000	27/28		
Oliphant Avenue Reserve A - (large)	MARION	Local	Recreation - non active	plantings, seating etc. Review use in the future	Drink fountain	\$10,000	20/21		
					Irrigation (small)	\$18,716	27/28	11	
Ramsay Avenue Reserve	SEACOMBE GARDENS	Neighbourhood	Recreation - active	Develop open space in partnership with Stella Maris school - suitbale for sport, PE lessons, luncetime play. Drink Fountain	Sport (\$40,000) Recreation - active (drink fountain \$10,000)	\$50,000	21/22	13	3500
					Irrigation	\$59,945	21/22		

 Complete

WARRACOWIE WARD
OPEN SPACE PROGRAM



Warracowie - Open Space Works

Reserve Name	Suburb	Hierarchy classification	Primary classification	Recommended Works and Projects	Upgrade Service Level	\$	Draft Year	Irrigation Score	Current Irrigation Area (m2)
Sandery Avenue Reserve	SEACOMBE GARDENS	Neighbourhood	Recreation - active	Drink fountain Replace chain mesh fence and add bottom rail to tennis court. Add another basketball ring to heavily used court. Fencing	Recreation - active (\$10,000 drink fountain) Sport - \$35,000 Fencing (\$48,450)	\$93,450	25/26	14	4000
					Irrigation	\$67,580	25/26		
Scarborough Terrace Reserve	DOVER GARDENS	Neighbourhood	Recreation - active	Neighbourhood Playground	Play	\$255,500	25/26	13	9500
				Fitness	Recreation (active)	\$175,000	25/26		
Warradale Park Reserve		Neighbourhood	Sport	Apply natural landscaping to reduce irrigation on site	Natural Landscaping area	\$40,000	26/27	13	4600
					Irrigation	\$29,405	26/27		
						\$2,252,582			61100

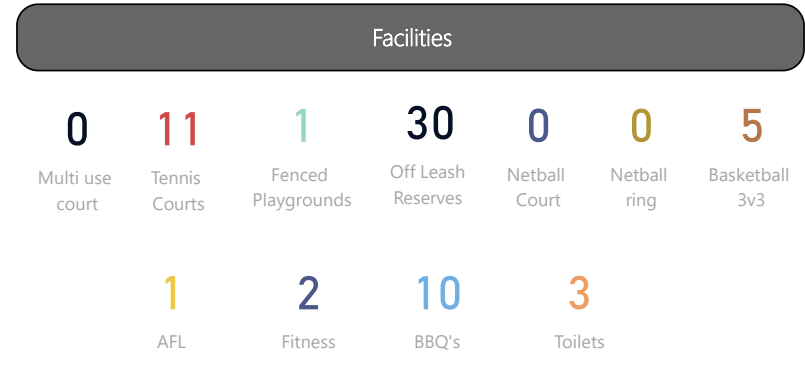
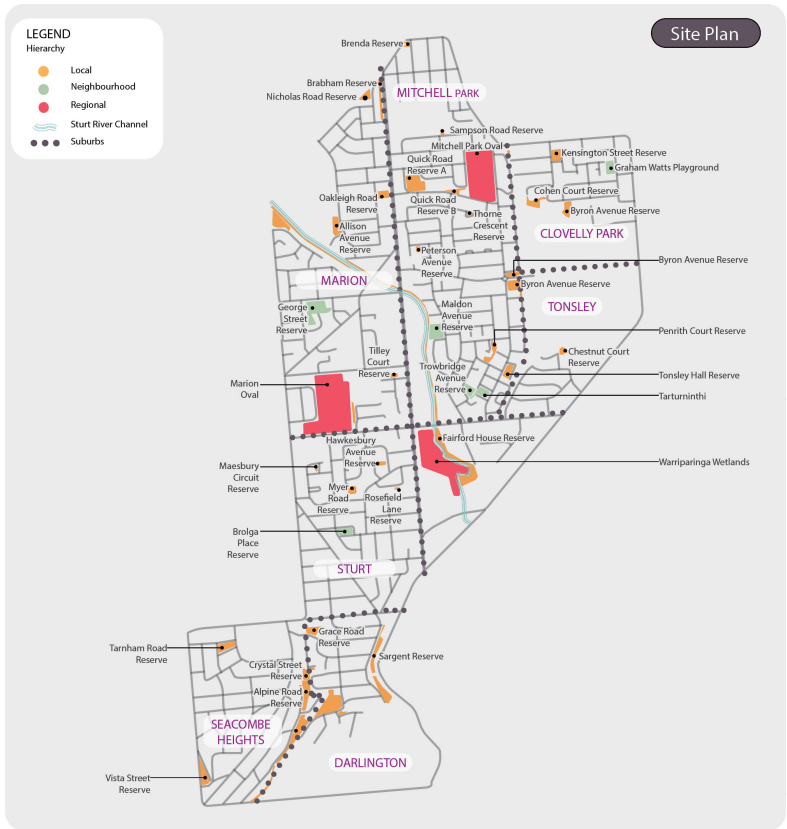
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WARRACOWIE WARD
OPEN SPACE PROGRAM



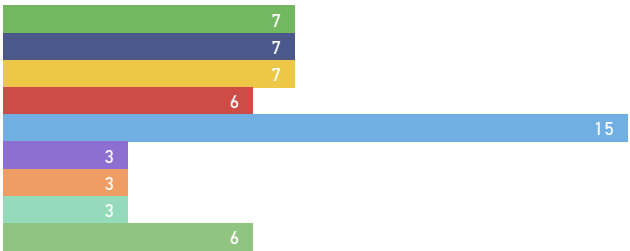
Warracowie - Continue to maintain

Reserve Name	Suburb	Hierarchy	Primary Classification	Irrigation Score	Current Irrigation Area (m2)
Bristol Street Reserve	DOVER GARDENS	Local	Recreation - non-active	9	0
Chambers Street Reserve	MARION	Local	Natural Landscaping area		0
Harbrow Grove Reserve	SEACOMBE GARDENS	Regional	Recreation - active	15	5000
Kent Avenue Reserve	SEACOMBE GARDENS	Local	Natural Landscaping area	8	2000
Minchinbury Tce Road Reserve (lawn outside Marion station)	MARION	Local	Linear / Linkage		0
Oaklands Road Estate	OAKLANDS PARK	Regional	Recreation - active	17	27000
Oaklands Wetland	OAKLANDS PARK	Regional	Wetland / Watercourse / Stormwater	15	8000
Oilphant Avenue Reserve (Sturt Linear Park)	MARION	Local		13	3000
Parsons St / Kenton Ave Reserve	OAKLANDS PARK	Local	Natural Landscaping area	0	0
Parsons St / Kenton Ave Reserve Island	OAKLANDS PARK	Local	Natural Landscaping area		0
Parsons St Traffic Island	OAKLANDS PARK	Local	Natural Landscaping area	5	0
Rajah Street Reserve	OAKLANDS PARK	Neighbourhood	Recreation - active	13	2000
Russell Avenue Reserve	SEACOMBE GARDENS	Local	Natural Landscaping area		0
Sturt/ Diagonal Reserve (verge opp council offices)	SEACOMBE GARDENS	Local	Recreation - non active	6	0
Vinall Street Reserve	DOVER GARDENS	Local	Natural Landscaping area	5	0
Waratah Square Reserve	SEACOMBE GARDENS	Local	Recreation - non active	10	0
					47000



- Linear / Linkage
- Natural Landscaping area
- Play
- Recreation Active
- Recreation non-active
- Sport
- Wetland
- Nature Conservation
- Cultural / Heritage

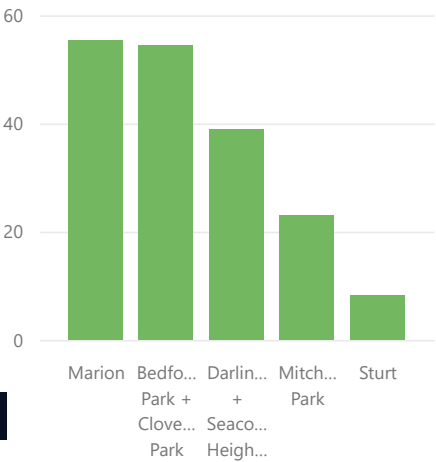
Open Space Classifications



Open Space Spend since 2014

Warriparinga - Open Space Spend since 2014		Activity	Year	\$
Brolga Place Reserve		Shade Sail / Tree Planting	2018	\$31,100
Maldon Avenue Reserve		Tree planting	2018	\$5,500
Marion Tennis Club		Court lighting	2019	\$90,000
Mitchell Park Oval		Playground Upgrade and Shade Sail	2019	\$275,000
Alpine / Mostyn Road Reserve		Playground and Open Space Upgrade	2020	\$488,475
Myer Road Reserve		Open Space Upgrade	2021	\$25,000
George Street Reserve		Playground and Open Space Upgrade	2021	\$622,640
Brolga Place Reserve		Open Space Upgrade	2022	\$65,000
Oakleigh Road Reserve		Pathway	2022	\$35,000
Peterson Avenue Reserve		Playground and Open Space Upgrade	2022	\$136,182

Sqm of Open Space Per Person

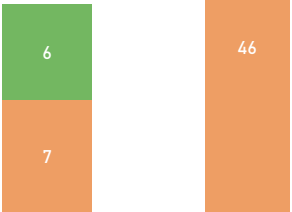


Open Space

- Local
- Neighbourhood
- Regional

Playgrounds

- Local
- Neighbourhood
- Regional



Warriparinga

Warriparinga - Open Space Works

Reserve Name	Suburb	Hierarchy	Primary Classification	Recommended works and projects	Upgrade Service Level	\$	Year	Irrigation Score	Current Irrigation Area (m2)
Alawoona Avenue Reserve 1	MITCHELL PARK	Local	Recreation - non active	Entry Statements: Add roundabout into landscaping. Dependent on station layout	Recreation - non active	\$35,000	23/24	5	0
Alawoona Avenue Reserve 2	MITCHELL PARK	Local	Natural Landscaping area		Natural Landscaping area	\$20,000	23/24	5	0
Alison Avenue Reserve	MARION	Local	Play	Drink fountain and sports goals. Fencing	Sport (\$20,000) Recreation - active (\$10,000 drink fountain) Fencing (\$47,175)	\$77,175	28/29	13	2200
Alpine Road Reserve	SEACOMBE HEIGHTS	Local	Play	Pathways, plantings, seats, apply natural landscape guidelines. Adventure Equipment.	Linear / Linkage	\$75,000	19/20	13	2000
Alpine Road Reserve	SEACOMBE HEIGHTS	Local	Nature Conservation		Recreation - active	\$23,950	19/20		
Alpine Road Reserve				Cycling and Walking Strategy	Cycling and Walking Strategy	\$47,025	20/21		
Brolga Place Reserve	STURT	Neighbourhood	Play	The area around the basketball court requires remediation and lines need to be remarked. Sports goals in open area? BBQ added. Court to be upgraded and netball ring added >2030	Recreation - active (\$50,000) Recreation - non active (\$15,000 BBQ)	\$65,000	21/22	14	3000
Chestnut Court Reserve	TONSLEY	Local	Natural Landscaping area	Until soil contamination is resolved this reserve cannot be used.				12	0
Cohen Court Reserve	CLOVELLY PARK	Local	Play	Regional Playground (In partnership)	Play	\$413,929.00	23/24	13	2000
					Irrigation	\$41,425.00	23/24		
Graham Watts Reserve (Cosgrove Hall)	CLOVELLY PARK	Neighbourhood	Recreation - active	Drink fountain. Look into design of hexagon building to see what we can do with that in the future. Needs a public toilet in the area.	Recreation - active Drink fountain \$10,000 Public toilet \$180,000, Fencing \$20,400	\$210,400	24/25	14	1500
				Local Playground	Play	\$115,250	24/25		
					Irrigation	\$29,405	24/25		
Crystal St Reserve (adjoining Alpine)	SEACOMBE HEIGHTS	Local	Recreation - non active	See Alpine development					0
Dana Court (adjoining Alpine)	SEACOMBE HEIGHTS	Local	Natural Landscaping area						0
Fairford House Reserve	BEDFORD PARK	Local	Cultural / heritage	See Warriparinga Wetlands					
George Street Reserve	MARION	Neighbourhood	Recreation - active	Opportunity to add sport infrastructure, including netball court. Multi use court - requires community consultation.	Sport - courts \$200,000 Recreation - active (shade \$50,000)	\$250,000	20/21	15	9500
				Neighbourhood Playground	Play	\$235,500	20/21		
					Irrigation	\$137,140	20/21		
				Car Park		\$90,000	22/23		
Grace Road Land	DARLINGTON	Local	Recreation - active	Ensure connections to Alpine Reserve and Seacombe Road	Recreation - non active	\$35,000	27/28	6	0
Hawkesbury Avenue Reserve	STURT	Local	Recreation - non active	Drink fountain	Recreation - active drink fountain	\$10,000	23/24	14	2000
				Local Playground	Play	\$115,250	23/24		
					Irrigation	\$29,405	23/24		
Jasmine Ave Reserve (next to marion oval)	MARION	Local	Recreation - non active	Pathway to oval - mulching around trees.	Natural Landscaping area	\$25,000	25/26	13	1000
Maesbury Circuit Reserve	STURT	Local	Recreation - non active	Irrigation and re - grassing	Irrigation and re- grassing	\$25,243	25/26	8 (PV4)	1000
Maldon Avenue Reserve	MITCHELL PARK	Neighbourhood	Recreation - active	Public toilet election commitment	Election commitment of \$120,000	\$180,000	22/23	15	4000
Marion Oval	MARION	Regional	Recreation - active	Neighbourhood Playground	Play	\$255,500	26/27		
Mitchell Park Oval / Reserve	MITCHELL PARK	Regional	Sport	Upgrade tennis court (western side) to multi purpose court and add lighting. (Requires new power board)	Sport	\$250,000	21/22	16	45700
					Irrigation - Oval	\$137,140	22/23		
					Irrigation - Reserve	\$109,590	22/23		

 Complete

WARRIPARINGA WARD
OPEN SPACE PROGRAM



Warriparinga - Open Space Works

Reserve Name	Suburb	Hierarchy	Primary Classification	Recommended works and projects	Upgrade Service Level	\$	Year	Irrigation Score	Current Irrigation area (m2)
Mostyn Road Reserve (Balconies)	DARLINGTON	Local	Recreation - non active	Consider this reserve when upgrading Alpine Road Reserve	Recreation - non active	\$25,000	19/20	12	0
Myer Road Reserve (Travers)	STURT	Local	Linear / Linkage	Replant as front lot is sold and then upgrade reserve with resident feedback	replant 20/21	\$10,000.00	20/21		0
				Fencing	Upgrade reserve with resident feedback 25/26 Fencing	\$50,000.00	25/26		
					Irrigation	\$18,716	25/26		
Nathan Court Reserve	SEACOMBE HEIGHTS	Local	Recreation - non active	Consider this reserve when upgrading Alpine Road Reserve					0
Nicholas Road Reserve	MARION	Local	Nature conservation	Apply natural landscaping, seating, nature play. Consider approaching church to develop basketball at their property.	Natural Landscaping area	\$35,000	27/28	5	0
Oakleigh Road Reserve	MARION	Local	Recreation - non active	Nature play elements. Possible pathway along fence line to bus stop (look at goat trail) + seat	Linear / Linkage	\$35,000	21/22	13	2500
Penrith Court Reserve	MITCHELL PARK	Local	Recreation - active		Irrigation	\$24,824	25/26	13	2500
Peterson Avenue Reserve	MITCHELL PARK	Local	Play	Drink fountain	Recreation - active (Drink fountain \$10,000)	\$10,000	21/22	14	1600
					Local Playground	\$95,250	21/22		
					Irrigation	\$30,932	21/22		
Quick Road Reserve	MITCHELL PARK	Local	Recreation - non active	New furniture and seating. Drink fountain and dog bowl.	Recreation - active	\$25,000	24/25	14	3000
Quick Road Reserve B	MITCHELL PARK	Local	Recreation - non active	Leave as is until Mitchell Park Oval is upgraded to understand what is required.			24/25		
Rosefield Lane Reserve	STURT	Local	Recreation - non active	Upgrade path and new plantings	Natural Landscaping area / upgrade path	\$30,000	23/24		0
Sampson Road Reserve	MITCHELL PARK	Local	Recreation - non active	Formalise pathways to school entrance, seating, planting to screen fences. Fencing	Linear / Linkage	\$26,120	24/25		0
Tarnham Road Reserve	SEACOMBE HEIGHTS	Local	Sport	Project to be carried out by Sport and Recreation team				11	0
Tarturninithi	MITCHELL PARK	Neighbourhood	Wetland / Watercourse / Stormwater	Pathways within reserve to be upgraded.	Recreation - active \$100,000	\$100,000	23/24	13	1000
					Irrigation	\$21,770	23/24		
Tjirbruki Gateway	BEDFORD PARK	Local	Cultural / heritage	See Warriparinga Wetlands					
Trowbridge Ave Reserve	MITCHELL PARK	Neighbourhood	Play	Upgrade basketball and add netball ring. Fencing	Recreation - active	\$79,325	23/24	14	2000
				Local Playground	Play	\$115,250	23/24		
					Irrigation	\$37,040	23/24		
Vista Street Reserve	SEACOMBE HEIGHTS	Local	Recreation - non active	Pathway, art, seating	Recreation - non active	\$40,000	22/23	7	0
Warriparinga Wetlands	BEDFORD PARK	Neighbourhood	Wetland / Watercourse / Stormwater	LKCC site - Extend BBQ slab so when cooking can look out onto oval, art work on slab	Recreation - active	\$75,000	24/25	15	14500
Warriparinga Wetlands	BEDFORD PARK	Regional	Wetland / Watercourse / Stormwater	Add picnic table and seating Path from LKCC to BBQ and through garden Install seat in Fairford House garden Add a picnic table in courtyard and near dam Remediate septic tank Add logs around campfire Shade over BBQ Nature play on oval outside LKCC (mens group can burn animals into logs) New logs and sand for palti circle / stone hollow upgrade Drink fountain					
						\$3,922,554			101000

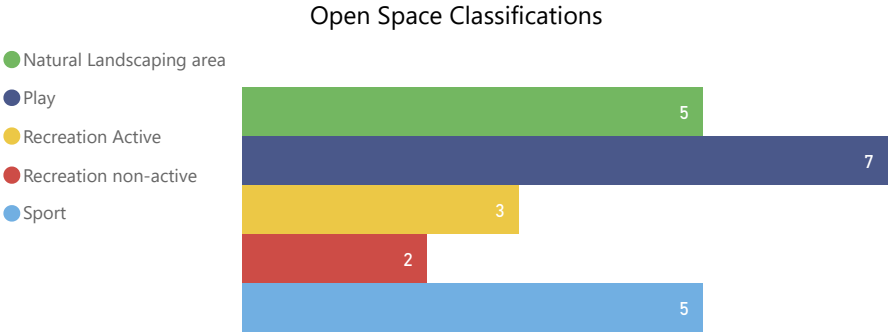
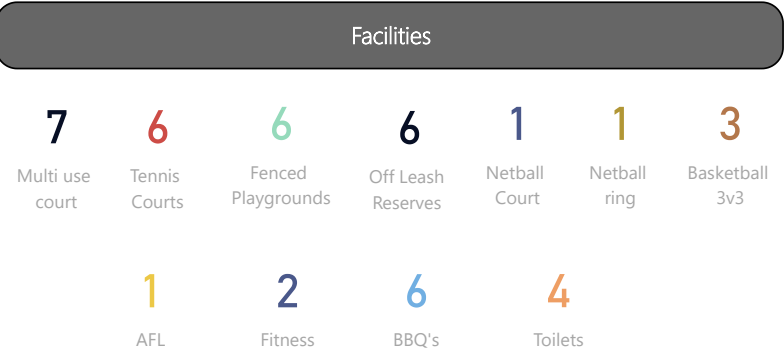
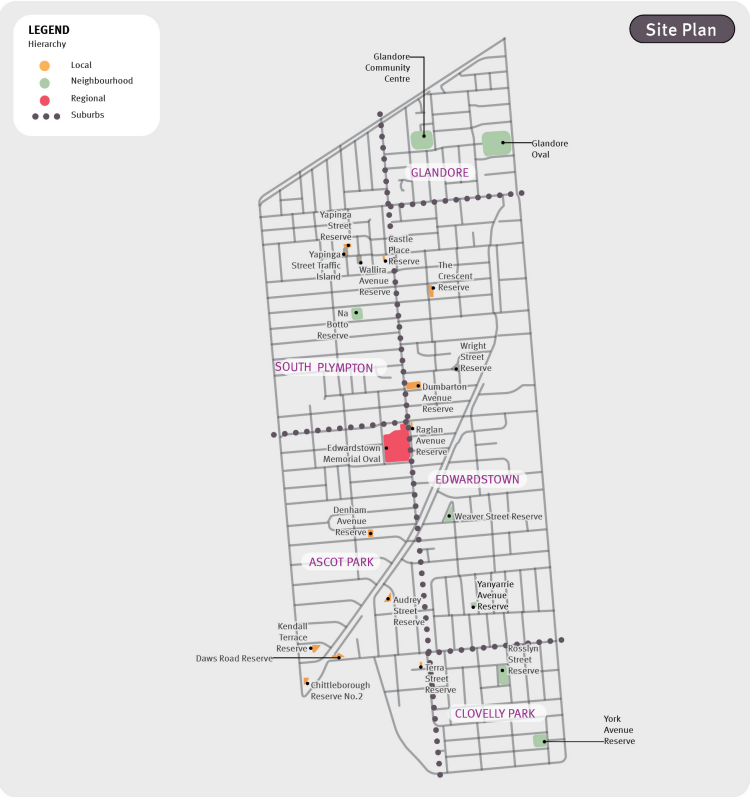
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WARRIPARINGA WARD
OPEN SPACE PROGRAM



Warriparinga - Continue to maintain

Reserve Name	Suburb	Hierarchy	Primary Classification	Irrigation Score	Current Irrigation Area (m2)
Brabham Straight	Marion	Local	Natural Landscaping area		0
Brenda Street Reserve	Mitchell Park	Local	Natural Landscaping area		0
Byron Avenue Reserve	Clovelly Park	Local	Nature conservation	5	0
Kensington Street Reserve	Clovelly Park	Local	Recreation - non - active	10	0
Market St Square	Marion	Local	Cultural / heritage	10	500
Market St Square	Marion	Local	Cultural / heritage		
Market St Square	Marion	Local	Cultural / heritage		
Market St Square	Marion	Local	Cultural / heritage		
Penrith Court Reserve	Mitchell Park	Local	Recreation - active	13	2500
Sargent Reserve (alongside Southern Expressway)	Darlington	Local	Linear / Linkage		0
Sturt River Linear Park		Local	Linear / Linkage		
Sturt River Linear Park		Local	Linear / Linkage		
Sturt River Linear Park		Local	Linear / Linkage		
Sturt River Linear Park		Local	Linear / Linkage		
Thorne Crescent Reserve	Mitchell Park	Local	Natural Landscaping area	6	0
Tilley Court Reserve	Marion	Local	Play	13	1800
Tonsley Hall Reserve	Mitchell Park	Local	Recreation - non active	6	4000
					59800

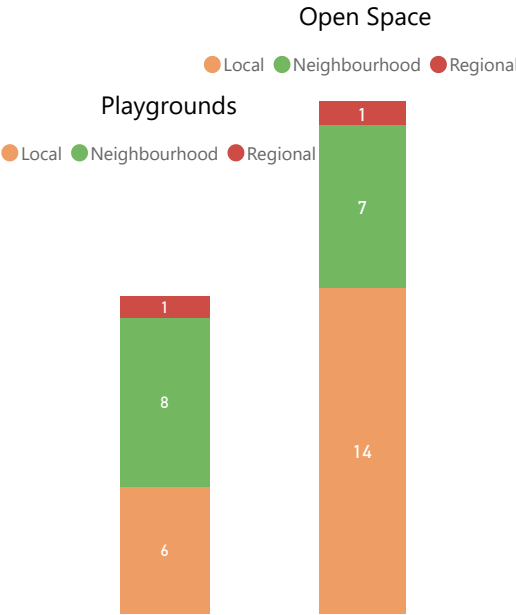
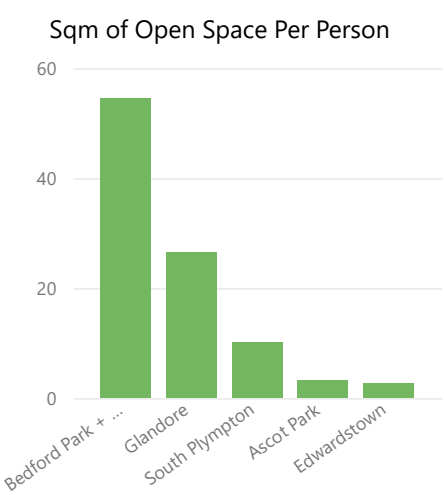


Open Space Spend since 2014

Open Space	Activity	Year	\$
Edwardstown Memorial Oval	Playground and Open Space Upgrade	2015	\$473,000
Jervois Street Reserve	Playground / Shade and Shelter	2018	\$1,926,672
Roslyn Street Reserve	Shade Sail / Tree Planting	2018	\$28,000
Sixth Avenue Reserve	Playground Upgrade and Shade Sail	2018	\$205,695
First Avenue Reserve	Playground Upgrade	2019	\$95,250
Glandore Oval	Court resurfacing / fencing / equipment	2019	\$130,000
The Crescent	Playground and Open Space Upgrade	2020	\$125,250
York Avenue Reserve	Court resurfacing / lighting/ drink fountain	2020	\$106,500
Glandore Community Centre	Playground and Open Space Upgrade	2021	\$526,723
Yanyarie Avenue Reserve	Playground and Open Space Upgrade	2021	\$359,900
Yapinga Street Reserve	New equipment	2022	\$20,000

< >

Woodlands



Woodlands - Open Space Works

Reserve Name	Suburb	Hierarchy	Primary Classification	Recommended Works and Projects	Upgrade Service Level	\$	Year	Irrigation Score	Current Irrigation Area (m2)
Daws Road Reserve	ASCOT PARK	Local	Natural Landscaping area	Apply natural landscaping	Natural Landscaping area	\$15,000	25/26	0	0
Dumbarton Ave Reserve		Local	Play		Irrigation	\$52,310	25/26	14	1500
Edwardstown Memorial Oval	SOUTH PLYMPTON	Regional	Sport	Public toilet	Sport	\$180,000	22/23	15	19000
Glandore Community Centre	GLANDORE	Neighbourhood	Recreation - active	Develop recreation sport infrastructure on site - basketball upgrade, volleyball (beach?). Work with the site history to upgrade landscaping with cottage planting etc. Explore option of party pavillion for childrens parties. FUNDED THROUGH GRANT	Recreation - active (Shade \$50,000)	\$50,000	20/21	15	11000
				Neighbourhood Playground	Play	\$235,500	20/21		
				Extensive Irrigation upgrade required	Recreation - active (irrigation)	\$141,223	20/21		
Rosslyn Street Reserve	CLOVELLY PARK	Neighbourhood	Recreation - active	Add recreational sport goals, drinking fountain. Apply natural landscaping and further tree planting to NE corner near playground.	Sport (\$10,000) Recreation - active (\$10,000 drink fountain) Natural Landscaping (\$15,000)	\$35,000	22/23	14	2000
Terra Street Reserve	MITCHELL PARK	Local	Recreation - non active	Provide opportunity for recreation - non active, sustainability garden. Further review required	Recreation - non active	\$20,000	22/23	5	1000
The Crescent Reserve	EDWARDSTOWN	Local	Play	Add recreational sport goals and natural landscaping.	Sport	\$30,000	19/20	14	1000
Weaver Street Reserve	EDWARDSTOWN	Neighbourhood	Sport	Remove courts and club house. Upgrade 1 or 2 courts for multi use. Fencing	Sport (\$200,000) Recreation - active (\$50,000 Shade) Fencing (\$50,000)	\$300,000	22/23	13	1500
				Neighbourhood Playground	Play	\$255,500	22/23		
					Irrigation	\$17,189	22/23		
Yanyarrie Avenue Reserve	EDWARDSTOWN	Neighbourhood	Recreation - active	Demolish tennis court and upgrade open space.	Recreation - active \$60,000 (\$50,000 Shade)	\$110,000	20/21	13	1300
				Neighbourhood Playground	Play	\$235,500	20/21		
					Irrigation	\$14,400	20/21		
Yapinga Street Reserve	SOUTH PLYMPTON	Local	Play	Add a piece of play equipment suitable for younger children in conjunction with residents and kindy.	Recreation - active	\$20,000	21/22	14	1000
York Avenue Reserve	CLOVELLY PARK	Neighbourhood	Sport	Drink fountain	Recreation - active	\$10,000	21/22	13	900
						\$1,721,622.00			40200

 Complete

WOODLANDS WARD
OPEN SPACE PROGRAM



Woodlands - Continue to maintain

Reserve Name	Suburb	Hierarchy	Primary Classification	Irrigation Score	Current Irrigation Area (m2)
Audrey Street Reserve	ASCOT PARK	Local	Play	14	1500
Castle Place Reserve	SOUTH PLYMPTON	Local	Natural Landscaping area	6	0
Edwardstown Memorial Oval	SOUTH PLYMPTON	Regional	Sport	15	19000
First Ave Reserve	ASCOT PARK	Local	Play	12	0
Glandore Oval	EDWARDSTOWN	Neighbourhood	Sport	15	19000
Jervois Street Reserve	SOUTH PLYMPTON	Neighbourhood	Play	16	1000
Marion Road Triangle NE of Railway Bridge	ASCOT PARK	Local	Recreation - non active	0	0
Joan Herraman Reserve	ASCOT PARK	Local	Play	14	1500
Raglan Avenue Reserve	EDWARDSTOWN	Local	Sport	5	0
Wallira Avenue Reserve	SOUTH PLYMPTON	Local	Natural Landscaping area	5	0
Wright Street Reserve	EDWARDSTOWN	Local	Natural Landscaping area	0	0
Yapinga Street Traffic Island	SOUTH PLYMPTON	Local	Natural Landscaping area	0	0
					42000

APPENDIX A

TOILET PROVISION

Toilet Location

The provision of toilets within our open spaces is primarily based on the service levels within the Open Space and playground Frameworks. Prioritisation regarding the placement of toilets is given to the following open spaces within the service level hierarchy:

- State level open space
- Regional Playground sites
- Regional Open Space

The placement of toilets at open spaces which have not been classified within the above service levels can be considered on a case-by-case basis have regard to the following:

- The minimum service level is a Neighbourhood level open space or playground
- The reserves includes facilities with longer stay amenities such as sports courts, barbecues or a medium to large playground
- It is reasonable to expect that people would be using the park for extended periods and therefore a public facility extends the use and enjoyment of the space.
- A number of requests have been received and an assessment has shown that the site has high usage rates.

Opening Hours

- Council's toilet facilities should be made available during the times when the activity that occurs at the site can happen safely and there is reasonable surveillance over the land.
- At the very minimum, Council's public toilets should be open from 6am to 8pm, unless specific circumstances warrant otherwise.

Signage

Signage should be provided to each facility. At a minimum, signage associated with public toilets should include:

- On-site signs - Located on or around the facility itself and should be clear and legible and indicate the following:
 - male/female/unisex facilities
 - Opening hours
 - Disability access (if applicable)
 - Baby change facility (if applicable)
 - Contact details to report vandalism or maintenance issues
- On-line information – Council's website should provide a page dedicated to facilities in public open spaces and include the following information for each toilet:
 - The location
 - Opening hours
 - Facilities offered
 - Level of accessibility
 - Link to the National Public Toilet Map (www.toiletmap.gov.au)

In some cases, where toilets have direct access from a major public road, directional signage may be appropriate. A 'public toilet' sign could be attached to the street sign which points to the direction that the toilet is located.

APPENDIX B

DOG FRIENDLY AREAS

The management of dogs in open space will be guided by Council's Dog exercise off leash and on leash areas. These areas will be reviewed by the Community Safety team, in conjunction with Open Space and Recreation Planning.

Consideration should be given to making fenced playgrounds dog free areas. Community expectations within these areas is that children can play without interference with dogs. It is still expected that accredited assistance dogs as per section 21 of the Dog and Cat management Act 1995 will still be allowed access.

Formal Dog parks will be provided strategically across the city of Marion to provide formal dog off leash exercise areas. These formal dog parks will have the following attributes

- Perimeter fencing
- Air lock gates
- Drink fountains with dog bowls
- Seating

Construction of dog parks will follow the guidelines set out in "Unleashed: a guide to successful dog parks".

In addition to dog parks, Council will provide dog friendly open spaces within open space designated as off leash areas. These areas may have the following infrastructure to promote dog walking.

- Drink fountain with dog bowl
- Seating
- Trails
- Clear signage

Consideration should also be given to providing dog free areas.

APPENDIX C

WALKING AND CYCLING GUIDELINES

City of Marion
2018 – 2022

This document details options for improving the walking and cycling network in the City of Marion

Walking and cycling encourages healthy and active lifestyles, reduces traffic congestion and supports environmental sustainability.

The guidelines provide actions and priorities for delivering an improved walking and cycling environment. The guidelines can be found [here](#).

The Open Space Plan will

- Prioritise development of proposed regional and local networks
- Implement cycling and walking trails where corresponding open space is being developed

Trails will be developed to complement their hierarchy (either regional or local) and the environment in which they are planned.

Walking and cycling trails will be developed within the guidelines.

[illegible]

	State and Federal Funding
*	Not previously in OSP
	Decision required

Community Consultations Required in 2022/23

Reserve	Upgrade	Timeframe
Tonsley (Cohen Court) Reserve	Playground and Open Space Upgrade	July / August 2022
Maldon Avenue Reserve	New Public Toilet	July 2022
Hamilton Park Reserve	Playground and Open Space Upgrade	Early November 2022
Tarturninithi / Trowbridge Reserve	Playground and Open Space Upgrade	Early November 2022
Hessing Crescent Reserve	Playground and Open Space Upgrade	Early November 2022
Hawkesbury Avenue Reserve	Playground and Open Space Upgrade	Early November 2022
Mema Court Reserve	Election commitment upgrades including <ul style="list-style-type: none"> • Public Toilet • Shelter • Shade • Drink Fountain 	Early November 2022
Aldridge Avenue Reserve	Election commitment upgrades including junior play equipment	Early November 2022
Reserve Street Reserve Klippel Avenue Reserve Scarvel Avenue Reserve Tyson Avenue Reserve	Trott Park Art Path	Early 2023
Teesdale Crescent Reserve	Dog Friendly Facilities	Awaiting endorsed action

11.7 Open Space Policy

Report Reference	GC220809R11.7
Originating Officer	Open Space and Recreation Planner – Rebecca Deans
Corporate Manager	Manager City Activation - Charmaine Hughes
General Manager	General Manager City Development - Tony Lines

REPORT OBJECTIVE

The purpose of this report is to provide Council an updated Open Space Policy for endorsement.

RECOMMENDATION

That Council:

- 1. Endorses the updated Open Space Policy.**

DISCUSSION

The Playground Policy has been incorporated into the Open Space Policy providing a single reference point for all open space developments. Playgrounds are a significant part of the open space plan and have been recognised within the updated Open Space Policy. The Policy was updated to align with the current Policy Template and Framework with most of the remaining changes relating to formatting and consistency in language.

The updated Open Space Policy was presented at the Elected Member Forum on 19 July 2022 with minor comments and feedback relating to:

- Facilities to be taken out of the Hierarchy table;
- City Wide Attraction level be added to the hierarchy; and
- Minor formatting of text.

These changes have been made to the policy and it is provided for Council endorsement (Attachment 1).

A City Wide Attraction has been added to the Open Space Policy hierarchy with the following types of facilities:

- Playground only;
- Large catchment for residents and tourists; and
- Superior playground facilities, including extensive play equipment, car parking, toilets and civil works.

City Wide Attraction

Purpose: A space that attracts city wide visitors and tourists and offers a unique opportunity to celebrate the City of Marion sense of place and offering environmental benefits through the enhancement of natural landscapes.

The Glenthorne Nature Playground is currently Council's sole City Wide Attraction.

As part of the Open Space Framework there are Service Levels that guide the types of facilities and the costs of each classification within the Open Space Policy. These can be viewed in Attachment 2.

ATTACHMENTS

1. Open Space Policy Reviewed [**11.7.1** - 7 pages]
2. Open Space Service Level (incl Playgrounds) [**11.7.2** - 3 pages]

Open Space Policy



1. RATIONALE

The City of Marion owns, develops and manages a network of open spaces ranging from small parks to large reserves. The parks and reserves include a range of classifications including natural landscapes, sport and play.

Open spaces contribute to a healthy city and community and the health and wellbeing of residents and visitors through the provision of recreation opportunities and natural environments. Open space can also attract economic benefits, such as through tourism.

Playgrounds are a fundamental and vital part of physical, mental, emotional and social development and a primary element through which life skills are learned. Public places dedicated to play provide accessible and safe environments to support developmental needs and community wellbeing.

2. POLICY STATEMENT

Accessible and diverse open spaces are distributed across the City of Marion that:

- contribute to neighbourhood character;
- provide opportunities for active living and community engagement;
- protect and enhance natural environments;
- improve our community's individual and collective health and wellbeing; and
- provide sustainable environmental outcomes.

The provision, development, and management of open spaces occurs in accordance with this Policy and the remaining components of the *Open Space Framework*.

3. OBJECTIVES

The objectives of this policy are to:

- Enhance people's physical and mental health and wellbeing through open space that is accessible and provides opportunities for active living and social interaction.
- Improve the amenity of neighbourhoods and business/industrial precincts so they are attractive places to live and work.
- Contribute to people's sense of place and connection with the character of a neighbourhood.
- Mitigate and adapt to climate change impacts.
- Provide sustainable and attractive natural environments.
- Ensure sustainable provision and management for current and future generations.

Policy Ref/Security Classification:

Category:

Owner: Manager

Authorisation Date: xx/xx/xx

Review Date: xx/xx/xx

Page 1 of 7

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Open Space Policy



4. POLICY SCOPE AND IMPLEMENTATION

Scope

This policy applies to the provision of City of Marion owned open spaces, including playgrounds and any other open spaces for which Council has a formal contract or agreement to develop and/or maintain.

This policy is one component of the Open Space Framework comprising:

Open Space Framework		
1	Open Space Policy (inclusive Guiding Principles, Open Space Hierarchy and requisite classifications)	Sets the principles to guide the provision, development and management of open space. Identifies the level of use for each open space and potential types of facilities that may be included.
2	Open Space Service Levels	Defines types of facilities and indicative costs for each classification within the Open Space Hierarchy.
3	Open Space Plan	Provides a long term plan to ensure the City of Marion resources, manages and develops a variety of open space. The Plan informs Council's Long Term Financial Plan and Annual Budget process.
4	Open Space Methodology	Defines the process for planning, engagement and delivery of individual open space projects.

Implementation

4.1 Guiding principles for open space

The following principles guide the provision, development and management of open space:

Accessibility and amenity

- Access for the majority of people to at least one type of open space within 400 to 500 metres of their residence and/or work place.
- Playgrounds will be provided within walking distance (approximately 500m or averaging provision of one playground per 1,000 residents), where possible, of every residence, taking pedestrian barriers into account.
- Design that enhances safe use of open spaces including good passive surveillance, in line with Australian Standards.
- Design that enhances the character and amenity of neighbourhoods.
- Well distributed open space to mitigate the urban heat island effect.

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Open Space Policy



- Provides destinations that support the walking and cycling network.
- Facilities and amenities to support the primary function of the open space.
- Contributes to the amenity and attractiveness of business precincts.
- Playgrounds will be designed to encourage child development through physical, cognitive, creative and social play.

Multi-functional and adaptable

- Responds to demographic and land use changes so open space performs different roles in response to community needs.
- Encourages active living to promote health and wellbeing for everyone.
- Provides a diversity of accessible opportunities, settings and experiences for people of all ages, abilities and interests.
- Provides opportunities for gardening and growing food locally.
- Strengthens the cultural richness of communities through opportunities for cultural expression and interactions.
- Provides settings for commemoration.
- Provides outdoor settings that attract visitors and tourists.

Environment protection and sustainability

- A focus on protecting, preserving and enhancing natural environments.
- Use of water sensitive urban design.
- Mitigation and adaptation to climate change impacts.
- Opportunities for people to connect with nature.

Community involvement

- Communities are encouraged to be involved in the planning and use of open spaces that are important to them.

4.2 Open space hierarchy

An *Open Space Hierarchy* is applied across the City of Marion's open space network to enable Council to assess what types of open space and playgrounds are required now and into the future and to ensure accessibility and adequate diversity. The location and design complexity of open space and playgrounds located in the open space network is guided by the Open Space Hierarchy.

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Local Level

<i>Categories</i>	<i>Description</i>
<i>Purpose</i>	Local Level open spaces are less complex in design providing limited facilities that generally cater for a low-density urban environment. They provide environmental value through urban heat mitigation, contributing to biodiversity, water management, and improving air quality.

Neighbourhood Level

<i>Categories</i>	<i>Description</i>
<i>Purpose</i>	Neighbourhood Level open spaces will be of a higher quality with a diversity of character in locations that cater for a higher density population. Due to the broader scale of facilities people can use these open spaces for extended periods of time. They provide similar environmental value as Local Level open spaces.

Regional Level

<i>Categories</i>	<i>Description</i>
<i>Purpose</i>	Regional Level open spaces are large, high-quality destinations that have broad appeal and attract visitors and local community members alike. They can offer sporting facilities, and unique play and recreation opportunities. Environmental benefits are provided through the enhancement of natural landscapes.

City Wide Attraction

<i>Categories</i>	<i>Description</i>
<i>Purpose</i>	City Wide Attraction Level open spaces attract city wide visitors and tourists and offer a unique opportunity to celebrate the City of Marion sense of place and offer environmental benefits through the enhancement of natural landscapes.

State Level (owned by others)

<i>Categories</i>	<i>Description</i>
<i>Purpose</i>	Open space managed for public benefit under a State or Federal Government management plan including <ul style="list-style-type: none"> • Marino Conservation Park. • Hallett Cove Conservation Park • Glenthorne National Park • Field River

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4.3 Open space classifications

Classifications describe the functional and environmental character of open space. Each open space is attributed one or more classifications to ensure a diversity of settings and experiences are provided across the open space network. *Open Space Service Levels* for each classification define the types of facilities and indicative budgets at each site.

Open space classification	Description
Recreation – active	Designed for active informal recreation that can include facilities such as playgrounds, grassed areas for ball games, multi-purpose courts, fitness equipment.
Recreation – non-active	Designed primarily for passive recreation activities such as relaxing, strolling, picnics, and barbecues.
Play	Where a play space is the dominant feature of the open space.
Sport	Where sport facilities are the principal purpose of the open space that are associated with club membership – usually competitive use. There can be community use outside of competitive sport schedules.
Dog park	Where a principal use of the open space is for dog off-leash exercise.
Formal garden	Where a formal garden is a feature that may have historic and/or cultural significance.
Community garden	Designed to include more formal recreation activities that may be restricted, such as community gardens.
Linear / linkage	Walking, cycling and other shared use off-road trails that are used for recreational and commuting purposes.
Cultural / heritage	Open space that is of special historic/cultural significance to indigenous and/or non-indigenous communities.
Nature conservation	Where the protection and/or improvement of biodiversity is of high value, including linking areas of remnant vegetation for passage of wildlife.
Natural landscaping area	Open space managed for general enhancement of natural amenity and passive recreation.
Wetland/watercourse/stormwater	Where a key focus is for a wetland, watercourse, and/or stormwater management.
Coastal	Where open space is situated in a coastal setting and plays a role in protecting the coastal environment.
Road reservation	Road reserves that contribute to the open space network but its primary purpose is land banking for potential future changes to transport corridors.

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5. DEFINITIONS

<i>Term</i>	<i>Definition</i>
Playground	A space that has facilities and amenities for the purposes of formal, informal, active and passive play.
Open space	<p>Open Space is any piece of City of Marion owned land that is accessible to the public and is not a building, that provides opportunity for recreation and / or conservation.</p> <p>Open Space can include:</p> <ul style="list-style-type: none"> • Green space, including reserves and community gardens • Playgrounds and youth recreation spaces • Public plazas • Community courts. <p>Open Space is not a verge or roundabout unless specifically mentioned.</p>
Open space hierarchy	The hierarchy that categorises open spaces from local to state levels to indicate user catchments, guide equitable distribution, and standards for the provision of facilities such as playgrounds, picnic amenities, pathways, public toilets.

6. ROLES AND RESPONSIBILITIES

<i>Role</i>	<i>Responsibility</i>
<i>Unit Manager Open Space and Recreation Planning</i>	<ul style="list-style-type: none"> • Oversee policy implementation. • Recommend policy changes, as needed.
<i>Open Space and Recreation Planning Team</i>	<ul style="list-style-type: none"> • Carry out associated landscape architecture and planning works current to the endorsed works program.
<i>Project Support Officer Open Space and Recreation Planning Team</i>	<ul style="list-style-type: none"> • Notify Governance of recommended policy changes and apply suggested edits for Council endorsement.

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7. REFERENCES

City of Marion

- Open Space Framework
 - Open Space Policy
 - Open Space & Playground Service Levels
 - Open Space & Playground Methodology
 - Open Space Plan
- Asset Management Plans
- Business Plan 2019 - 2023
- Community Vision - Towards 2040
- Long Term Financial Plan 2021 to 2031
- Strategic Plan 2017- 2027
- Community Engagement Policy
- Public Health and Safety Policy
- Tree Management Framework
- Walking and Cycling Strategy

South Australian Government

- 20 year State Infrastructure Strategy
- 30 Year Plan for Greater Adelaide
- Development Act 1993
- Development, Planning and Infrastructure Act 2016
- Local Government Act 1999
- Planning, Development & Infrastructure (General) Regulations 2017
- South Australian Public Health Act 2011
- Crime Prevention Through Environmental Design, Attorney-General's Department

8. REVIEW AND EVALUATION

The Policy will be scheduled for review in 2024 to align with the Open Space Framework mid-life review or every four years to align with the City of Marion Policy Framework

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Open Space Framework

Service Level Guide



Classification	Hierarchy	Types of Facilities (may include)		Indicative Cost (up to)
<u>Recreation - active</u> Designed for active informal recreation that can include facilities such as playgrounds, grassed areas for ball games, multi purpose courts, fitness equipment.	Local	<ul style="list-style-type: none"> seating drinking fountain natural shade 	<ul style="list-style-type: none"> nature play elements Irrigated, grassed area 	\$35,000 - \$50,000
	Neighbourhood	<ul style="list-style-type: none"> irrigated, grassed area for ball games natural and/or artificial shade shelter structure pathways seating 	<ul style="list-style-type: none"> minor sporting and recreation facilities, including nature play and fitness drinking fountain 	\$75,000 - \$100,000
	Regional	<ul style="list-style-type: none"> sporting and recreation facilities / running tracks nature play public toilet shade and shelter pathways 	<ul style="list-style-type: none"> public art off road car parking seating drinking fountain Irrigated grassed area 	\$150,000 - \$350,000
	State	<ul style="list-style-type: none"> walking, cycling, mountain bike and horse riding trails 	<ul style="list-style-type: none"> nature play areas shelters and BBQ's 	
<u>Recreation – non active</u> Designed primarily for passive recreation activities such as relaxing, strolling, picnics, and barbeques.	Local	<ul style="list-style-type: none"> seating / picnic facilities planting 	<ul style="list-style-type: none"> pathways 	\$15,000 - \$35,000
	Neighbourhood	<ul style="list-style-type: none"> seating drinking fountains pathways 	<ul style="list-style-type: none"> shelter picnic facilities BBQ 	\$35,000 - \$75,000
	Regional	<ul style="list-style-type: none"> seating drinking fountains pathways shelter picnic facilities 	<ul style="list-style-type: none"> off road car parking public toilet public art BBQ bike racks 	\$250,000 - \$400,000
	State	<ul style="list-style-type: none"> seating drinking fountains trails natural shade shelter picnic facilities 	<ul style="list-style-type: none"> off road car parking public toilet public art educational signage areas for protection and enhancement of local native flora and fauna 	
<u>Play</u> Where a playground is the dominant feature of the open space. Provision of playgrounds is guided by separate Playground Service Levels. This classification can include skate parks / youth facilities.	Local	As per playground service levels.		\$115,250
	Neighbourhood			\$255,500
	Regional			\$869,250
	City Wide Attraction			\$3,750,000
<u>Sport</u> Where sport facilities are the principle purpose of the open space that are associated with club membership - usually competitive use. There can be community use outside of competitive sport schedules.	Community Courts	<ul style="list-style-type: none"> court – may be multi use drinking fountain 	<ul style="list-style-type: none"> pathways fencing 	\$200,000 per court
	Club Courts	<ul style="list-style-type: none"> seating drinking fountain pathways 	<ul style="list-style-type: none"> sporting and recreation facilities irrigated lawn areas 	Reviewed site by site
<u>Dog Park</u> Where a principal use of the open space is for dog off-leash exercise	Dog Friendly (Where the site may be a shared use space)	<ul style="list-style-type: none"> seating pathways fencing 	<ul style="list-style-type: none"> drinking fountain and dog bowl signage bin and dog bag dispensers 	\$15,000 - \$30,000
	Formal Dog Park	<ul style="list-style-type: none"> seating drinking fountain and dog bowl pathways fencing 	<ul style="list-style-type: none"> shelter plantings and landscaping signage car parking 	\$300,000 - \$350,000
<u>Formal Garden</u> Where a formal garden is a feature that may have historic and /or cultural significance.	To be developed on a case by case basis			
<u>Community Garden</u> Designed to include more formal recreation activities that may be restricted, such as community gardens	See community gardens guidelines			

Open Space Framework

Service Level Guide



Classification	Hierarchy	Types of Facilities		Indicative Cost (up to)
<u>Linear / Linkage</u> Walking, cycling and other shared use off-road trails that are used for recreational and commuting purposes	To be developed in line with the cycling and walking strategy. Can include: <ul style="list-style-type: none">• Seating• Drink fountain• Art• Trail nodes• Signage• Shelter Costing to be developed on a linear metre rate			
<u>Cultural / Heritage</u> Open space that is of special historic / cultural significance to indigenous and / or non indigenous communities	Local	<ul style="list-style-type: none">• seating• drinking fountain	<ul style="list-style-type: none">• Cultural / heritage art• Interpretive signage	\$15,000 - \$35,000
	Neighbourhood	<ul style="list-style-type: none">• seating• drinking fountain• pathways• interpretive signage	<ul style="list-style-type: none">• cultural opportunities• cultural / heritage art• shelter	\$75,000 - \$100,000
	Regional	<ul style="list-style-type: none">• seating• drinking fountain• cultural / heritage art	<ul style="list-style-type: none">• shade and shelter• specialist cultural amenities• interpretive signage	\$200,000
	State	<ul style="list-style-type: none">• specialist cultural amenities		
<u>Natural Landscaping area</u> Open Space managed for general enhancement of natural amenity and passive recreation.	Biodiversity Planting	Opportunities will be developed through the Biodiversity Officer		\$10,000
	Natural Landscaping	Typologies will be applied at sites according to the Natural Landscapes Design and Maintenance guideline		\$40 - \$140 per 5m square dependent on typology applied
<u>Nature Conservation</u> Where the protection and / or improvement of biodiversity is of high value, including linking areas of remnant vegetation for passage of wildlife.	Opportunities will be developed through the remnant native vegetation plan.			
<u>Wetland / Watercourse / Stormwater</u> Where a key focus is for a wetland, watercourse, and / or stormwater management.	Opportunities will be developed through stormwater management plans			
<u>Coastal</u> Where open space is situated in a coastal setting and plays a role in protecting the coastal environment.	Local	Opportunities will be developed though the coastal walkway plan.		
	Neighbourhood			
	Regional			
	State			
<u>Road Reservation</u> Road Reserves that contribute to the open space network but its primary purpose is land banking for potential future changes to transport corridors.	Opportunities to be developed through the streetscape policy			\$50,000
<u>Maintenance</u>	Maintenance costs of 5% will be applied to all Open Space Developments Maintenance will be undertaken by the Open Space Operations Team			
<u>Renewal</u>	At the end of useful life (approximately 20 -25 years) Renewal will occur earlier where safety of equipment is compromised.			
<u>CPI Increases</u>	All costs nominated in these service levels are subject to an annual increase in line with CPI.			

Open Space Framework

Playground Service Level Guide



	Local	Neighbourhood	Regional	City Wide Attraction
Purpose:	Local Level playgrounds primarily cater for people living and working within walking distance. These spaces are less developed with limited play equipment. They provide environmental value through urban heat mitigation, contributing to biodiversity, and improving air quality	Neighbourhood Level playgrounds will be of a higher quality with a diversity of character in good locations that cater for one or more suburbs. Due to the broader scale of facilities people can use these playgrounds for extended periods of time. They provide similar environmental value as Local Level playgrounds	Regional Level playgrounds are large, high quality destinations that have broad appeal and attract visitors and local community members alike. They offer unique play and recreation opportunities and offer environmental benefits through the enhancement of natural landscapes.	A space that attracts city wide visitors and tourists. The space will offer a unique play and recreation opportunity that celebrates the City of Marion sense of place in addition to offering environmental benefits through the enhancement of natural landscapes. A City Wide Attraction will be aligned to a placemaking opportunity facilitating economic development, community capacity building and stewardship.
User Catchment:	Distributed within approximately 500m walking distance to dwellings and work places.	Distributed within approximately 750m distance to dwellings and work places. Serves surrounding suburbs and is generally within walking or cycling distance, but some may drive.	Distributed within approximately 1.5km distance to dwellings and work places. Large catchment serving residents citywide and regionally. These open spaces can be used for long periods of time.	Large catchment serving residents city wide and state wide tourists. A City Wide Attraction will cater for a diversity of users from passive recreation, family picnics, and community group gatherings to larger events.
Types of Facilities:	<ul style="list-style-type: none"> Play equipment ie swing, slide, combination system Seats / Furniture, including at least one bench Vegetation amenity plantings including adequate plantings for shade Pathways, including civil Fencing 	<ul style="list-style-type: none"> Play equipment ie swing, slide, combination system and natural play elements where possible Seats and picnic facilities, drink fountain Vegetation amenity plantings including adequate plantings for shade Pathways, including civil Basketball / Netball half court Rubber Soft fall Shelter Structure Fencing Other play features and amenities for a range of age groups **Consideration for artificial shade over play equipment 	<ul style="list-style-type: none"> Play equipment ie swing, slide, combination system, climbing structures, potential basketball/netball half court, natural play elements, iconic features Opportunity for site specific play elements Rubber soft fall Seats, multiple picnic facilities, BBA, drink fountain Vegetation amenity plantings including adequate plantings for shade Pathways, including civil Shade and Shelter Amenity landscaping and large turf area for a kick about pending on site constraints Basketball / Netball half court Fencing Car parking Integrated Public Art *Toilet **Consideration for artificial shade over play equipment 	<ul style="list-style-type: none"> Extensive play equipment ie swings, slide, combination system, climbing structures, nature play Opportunity for site specific play elements Soft fall including rubber Seats, multiple picnic facilities, BBA, drink fountains Vegetation amenity plantings including adequate plantings for shade Pathways, including civil Shade and Shelter. Potential for artificial shade over play equipment Amenity landscaping and large turf area for a kick about pending on site constraints Multipurpose courts Fencing Car parking / storm water works Integrated Public art Lighting *Toilets
Indicative Cost:	\$115,250***	\$255, 500***	\$869,250***	\$3,750,000***
Maintenance:	<ul style="list-style-type: none"> Level 1 Inspection -Weekly Level 2 Inspection – Bi monthly Level 3 Inspection - at least every 3 years 	<ul style="list-style-type: none"> Level 1 Inspection -Weekly Level 2 Inspection – Bi monthly Level 3 Inspection - at least every 3 years 	<ul style="list-style-type: none"> Level 1 Inspection -Weekly Level 2 Inspection – Bi monthly Level 3 Inspection - at least every 3 years 	<ul style="list-style-type: none"> Level 1 Inspection -Weekly Level 2 Inspection – Bi monthly Level 3 Inspection - at least every 3 years
Renewal:	<ul style="list-style-type: none"> At the end of its useful life (approximately 20-25 years). Renewal will occur earlier where safety of equipment is compromises 	<ul style="list-style-type: none"> At the end of its useful life (approximately 20-25 years). Renewal will occur earlier where safety of equipment is compromises 	<ul style="list-style-type: none"> At the end of its useful life (approximately 20-25 years). Renewal will occur earlier where safety of equipment is compromises 	<ul style="list-style-type: none"> At the end of its useful life (approximately 20-25 years). Renewal will occur earlier where safety of equipment is compromises
	Notes: *Toilet and Service supply and connection to be provided by 'public convenience' budget line **Artificial shade may be costed as an additional cost on a case by case basis ***Indicative Total – subject to site conditions, scale of reserve and inflation			

11.8 Asset Management Policy

Report Reference	GC220809R11.8
Originating Officer	Acting Unit Manager Asset Solutions – Catrin Johnson
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Ben Keen

REPORT OBJECTIVE

The purpose of this report is to present the Asset Management Policy that is due for review for Council decision.

EXECUTIVE SUMMARY

This policy will guide a consistent and integrated approach to sustainable asset management throughout the City of Marion, supporting informed and effective strategic decision-making.

RECOMMENDATION

That Council:

1. **Endorses the reviewed Asset Management Policy (attachment 1).**

DISCUSSION

The Asset Management Policy has been reviewed to ensure Council takes a planned, systematic and sustainable approach to the management of the City of Marion's assets in accordance with the requirements under the Local Government Act 1999.

All relevant legislative, political, social, environmental and economic requirements are to be taken into account in asset management, including climate change impacts and a "build back better" approach to asset creation.

To better understand stakeholder needs, the role of Council staff has been expanded to include engagement with the community, across council, with public sector organisations and community organisations.

This policy has been aligned with the Asset Management Strategy 2019 and updates since 2018 to the Asset Accounting Policy and Guideline, Asset Management Plans, Long Term Financial Plans, Annual Business Plans, Asset Accounting Policy and Guideline, Disposal of Land and Assets Property Policy and Prudential Management Policy.

To align with recognised industry best practice measures and corporate KPIs, the inclusion of Asset Sustainability Ratio targets within Annual Business Plans has been replaced with the inclusion of Asset Consumption Ratio and Asset Renewal Funding Ratio targets within Long Term Financial Plans

This policy was presented to the Elected Member Forum on 19 July 2022 (EM220719). No amendments were requested.

ATTACHMENTS

1. Asset Management Policy GC220809 [11.8.1 - 4 pages]

Asset Management Policy



1. RATIONALE

The City of Marion currently owns and manages a large and diverse asset portfolio valued in excess of \$1 billion. These assets make up the social and economic infrastructure that enables the provision of services to the community and businesses for current and future generations, playing a vital role in the local economy and on quality of life.

Asset management is a critical tool in ensuring appropriate provision is made for the long-term management of Council assets, and their impacts on all areas of service planning and delivery.

2. POLICY STATEMENT

Council takes a planned, systematic and sustainable approach to the management of the City of Marion's assets in accordance with the requirements under the *Local Government Act 1999* and recognised industry better practice as outlined in the *International Infrastructure Management Manual 2020 (IIMM 2020)* and *Australian Infrastructure Financial Management Guidelines*.

3. OBJECTIVES

The objective of this policy is to guide a consistent and integrated approach to sustainable asset management throughout the City of Marion, supporting informed and effective strategic decision-making.

4. POLICY SCOPE AND IMPLEMENTATION

Scope

This Policy applies to all assets within the City of Marion under the care, control and management of Council.

Implementation

4.1 Vision

To maintain the City of Marion's assets to agreed levels of service which maximise community value throughout an asset's life.

4.2 Key principles

1. Assets exist to meet community needs and support the delivery of services to the service levels adopted by Council.
2. All relevant legislative, political, social, environmental and economic requirements are to be taken into account in asset management, including climate change impacts and a "build back better" approach to asset creation.
3. Asset management decisions are to be strategic in nature and priority for action will be based on asset criticality.

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 Review Date: 9 August 2026

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Asset Management Policy



4. Prioritisation of new asset investments and asset disposal decisions are based on an evaluation of public value, encompassing consideration of such criteria as asset utilisation potential, benefits, risks, ownership and management options, life cycles and costs in accordance with the City of Marion's *Prudential Management Policy* and *Disposal of Land and Assets Policy*.
5. Asset renewals required to meet agreed service levels will be identified in Council's adopted *Asset Management Plans*.
6. Council's *Long Term Financial Plan* will align with Council's adopted Asset Management Plans to ensure adequate funding is set aside to meet forecast asset management requirements.

4.3 Delivery mechanisms

The City of Marion's *Strategic Management Framework* provides the overarching framework that supports Council in setting strategic direction and making determinations relating to priorities, resource and budget allocation. Asset management is an integral element of Strategic Management and forms part of key strategic management plans.

An *Asset Management Strategy* in support of this Policy ensures the City of Marion's asset portfolio meets the service delivery needs of the community.

Asset Management Plans and the *Long Term Financial Plan* are the mechanisms by which asset-related priorities are resourced to ensure delivery of strategic outcomes.

5. DEFINITIONS

Term	Definition
Asset	An individual or group of physical objects, which has value and enables services to be provided.
Asset Consumption Ratio	A measure which highlights the potential service level remaining in Council's assets. If the Asset Consumption Ratio is high, this indicates that Council's assets are in good condition – that is, they are either relatively new or have been maintained in good condition. If the Asset Consumption Ratio is low, this indicates that Council's assets are in relatively poor condition – that is, assets have not been renewed at a time when renewal was expected to occur and the future service levels expected from these assets is also low.
Asset Management	The combination of management, financial, economic, engineering and other practices applied to assets with the objective of providing the required service level in the most cost-effective manner.
Asset Management Plan	Long-term plans (usually 10-20 years or more for infrastructure assets) that outline the asset activities and programs for each

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Term	Definition
	service area and resources applied to provide a defined level of service in the most cost-effective way (IIMM 2015).
Asset Owner	A subject matter expert or work area within Council that is accountable for the planning, creation, operation, monitoring, maintenance, renewal and disposal of an asset.
Asset Renewal Funding Ratio	A measure of capital expenditure on renewal and replacement of assets relative to the Infrastructure and Asset Management Plan required expenditure. This indicates whether Council is renewing or replacing existing non-financial assets in accordance with its future Asset Management renewal requirements.
Asset Strategy	High level asset management objectives, practices, improvement plans, audit and review processes which coordinate activities to deliver the Asset Management Policy.
Lifecycle Cost	The total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, rehabilitation and disposal costs.

Further definitions are included in the *International Infrastructure Management Manual 2020 (IIMM 2020)* referenced in Section 7.

6. ROLES AND RESPONSIBILITIES

Role	Responsibility
Council	<p>Ensure that:</p> <ul style="list-style-type: none"> City of Marion assets meet the needs of the community now and into the future. Asset management follows an approach based on maintenance before renewal and renewal before new/upgrade (where it is cost effective to do so). Life cycle costs are considered in all decisions relating to new services and assets and upgrading of existing services and assets. Asset disposal occurs following a transparent process, aligned with all legislative and policy requirements. Systems are established and adhered to, to provide responsibility and accountability for asset conditions, usage and performance. Asset Management Plans identify current and future strategic asset management requirements for major service/asset categories.

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	<ul style="list-style-type: none"> Asset Renewal Funding Ratio and Asset Consumption Ratio targets are included within each Long Term Financial Plan.
<i>Council Staff</i>	<ul style="list-style-type: none"> Engage with the community, across council, with public sector organisations, community organisations and other stakeholders to understand their needs. Make effective and informed decisions through each stage of the asset lifecycle to achieve the Asset Management Vision. Ensure data in Asset Management Plans informs the Annual Business Plan and Long Term Financial Plan. Implement maintenance and capital works programs in accordance with Asset Management Plans. Monitor the improvement of asset management practices. Ensure responsible staff members are supported in the creation, upgrade, renewal, receipt (gifted or otherwise), or disposal, of Council-owned assets. Ensure elected members are appropriately trained in asset management and financial principles. Ensure staff are appropriately trained in asset management and financial principles, and related hardware and software systems.

7. REFERENCES

City of Marion

- Asset Accounting Policy and Guideline
- Asset Management Plans
- Asset Management Strategy 2019
- Annual Business Plan
- Disposal of Land and Assets Property Policy
- Long Term Financial Plan 2021 to 2031
- Prudential Management Policy

Other

- Australian Infrastructure Financial Management Guidelines
- International Infrastructure Management Manual 2020 (IIMM 2020)
- Local Government Act 1999 – requires that Councils develop and adopt plans (to be collectively called the strategic management plans) including the extent to which any infrastructure will need to be maintained, replaced or developed by the council.

8. REVIEW AND EVALUATION

This policy is reviewed every four years, informing review of the Asset Management Strategy.

Policy Ref/Security Classification:
 Category: Public
 Owner: Manager Engineering, Assets & Environment
 Authorisation Date: 9 August 2022
 Review Date: 9 August 2026

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11.9 Road and Public Place Names Policy

Report Reference	GC220809R11.9
Originating Officer	Chief Financial Officer – Ray Barnwell
Corporate Manager	Chief Financial Officer - Ray Barnwell
General Manager	General Manager Corporate Services - Sorana Dinmore

REPORT OBJECTIVE

The purpose of this report is to provide Council a reviewed Road and Public Place Names Policy for endorsement.

EXECUTIVE SUMMARY

This Policy is prepared in accordance with Section 219 of the *Local Government Act 1999* (the Act) S(5) which states that a council must prepare and adopt a policy relating to the assigning of names under this section. The City of Marion has the power under section 219 of the Act to assign a name to, or change the name of:

- a public road;
- a private road; and/or
- a public place.

Council must assign a name to each public road created by land division. The primary objectives of the Policy are to enable Council to facilitate the above processes.

The Policy has been identified for review and has been updated to the current template, with updated language, terminology and reference included.

The reviewed Road and Public Place Names Policy was presented at the Elected Member Forum on 19 July 2022 with no further discussion.

The Policy is now presented to Council for final endorsement.

RECOMMENDATION

That Council:

- 1. Endorse the Road and Public Place Names Policy (Attachment 1)**

ATTACHMENTS

1. Roads and Public Place Names Policy 2022 final for GC [11.9.1 - 8 pages]

Road and Public Place Name Policy



1. RATIONALE

This Policy is prepared in accordance with Section 219 of the *Local Government Act 1999* S(5) A council must prepare and adopt a policy relating to the assigning of names under this section.

2. POLICY STATEMENT

It is Council's policy that all sealed public roads and all formed public roads within the Council area that are regularly accessed will be assigned a name. This does not include 'unmade' road reserves.

All formed private roads that are accessible to the public (with the exception below) will also be assigned a name. This includes roads within complexes such as universities, hospitals, retirement villages, and roads in forests or parks etc. Private roads with five or less property addresses do not need to be named. In these cases address numbers will be assigned off the road that the private road exits on to.

All roads that can be used as part of an address for an address site will be assigned a name.

Note: The naming of State roads is the responsibility of DIT (Dept. for Infrastructure and Transport).

Road name signs that identify each public road will, as far as practicable, be placed at every road intersection and will clearly indicate the road to which it applies.

Note: While the Australian Standard stipulates that road name signs should be placed at every intersection, this may not always be practicable in rural areas.

3. OBJECTIVES

The City of Marion has the power under section 219 of the *Local Government Act 1999* to assign a name to, or change the name of:

- a public road;
- a private road; and/or
- a public place.

Council *must* assign a name to each public road created by land division.

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4. POLICY SCOPE AND IMPLEMENTATION

4.1 Initiating the Road and Public Place Naming Process

A road naming and public place naming may be initiated if:

- a request is received by the Council from an affected land owner or their agent;
- Council resolves that a name change be investigated;
- Council staff determine it is in the public interest to investigate a change in road or public place name;
- Council opens or forms a road; or
- Council opens or creates a new public place; or
- Council receives an application for a land division.

4.2 Names of Roads and Public Places

In the naming and renaming of public roads or places, the following principles will apply;

4.2.1 Uniqueness

A road or public place will have only one name.

A road or public place name will be unique within an official suburb or rural locality. Duplicate road names within a suburb/locality will be resolved in order to avoid confusion (eg emergency services response).

Roads that are maintained by the Department for Infrastructure and Transport (DIT) will be named by DIT. Council will consult with DIT in relation to naming these roads.

Duplicate names and similar sounding names (e.g. Paice, Payce or Pace Roads) within a suburb or locality will be avoided where possible.

If possible, duplication of names in proximity to adjacent suburb or locality will also be avoided. However, roads crossing Council boundaries should have a single and unique name.

Wherever practicable, road names will be continuous from the logical start of the road to the logical end of the road, irrespective of Council boundaries, landforms and intersecting roads.

Where a road is not continuous then the separate parts of the street shall have a separate name.

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4.2.2 Name Sources

Sources for road or public place names may include:

- Aboriginal names taken from the local Aboriginal language;
- early explorers, pioneers, and settlers;
- eminent persons;
- local history;
- thematic names such as flora, fauna, ships etc;
- war/casualty lists; and
- commemorative names.

Names will be selected so as to be appropriate to the physical, historical or cultural character of the area concerned.

The origin of each name will be clearly stated and recorded as part of the Council's historical records.

The local Aboriginal community will be consulted when choosing Aboriginal names or using words from relevant Aboriginal languages.

4.2.3 Propriety

Names of living persons will be avoided.

Names, which are characterised as follows, will not be used.

- Offensive or likely to give offence;
- Incongruous - out of place; or
- Commercial or company.

4.2.4 Communication

Names will be reasonably easy to read, spell and pronounce in order to assist service providers, emergency services and the travelling public.

Unduly long names and names composed of two or more words should be avoided:

- a given name will only be included with a family name where it is essential to identify an individual or where it is necessary to avoid ambiguity. The use of given names will generally be avoided;
- whilst street and cul-de-sac names should have only one word, it is recognised that some roads require a two word name because of their

Road and Public Place Name Policy



- geographic relationship e.g. Proof Range Road;
- roads with double destination names will be avoided.

4.2.5 Spelling

Where it is intended that a road have the same name as a place or feature with an approved geographical name, particular care will be taken to ensure that the correct spelling of the official place name is adopted as shown in the State Gazetteer.

Where the spelling of names has been changed by long established local usage, unless there is a particular request by the local community to retain the original name, the spelling that is sanctioned by general usage will be adopted.

Generally road or public place names proposed or approved will not contain abbreviations e.g. the "Creek" in "Wallaby Creek Road" must not be abbreviated. There are, however, two exceptions, "St" will always be used in place of "Saint" and it is acceptable to use "Mt" for "Mount".

4.2.6 Form

The apostrophe mark ' will be omitted in the possessive case e.g. "Smith's Road" will be "Smiths Road".

Names will avoid the use of the possessive "s" unless the euphony becomes harsh e.g. "Devil Elbow".

The use of hyphens will be avoided. However, hyphens may be used when naming a road or public place after a person with a hyphenated name.

4.2.8 Type of Road or Public Place

Road names will include an appropriate road type suffix conforming with the following guidelines:

- The suffix chosen will be compatible with the class and type of road. Assistance to both the motorists and pedestrians is a major consideration in choosing the suffix.
- When a suffix with a geometric or geographic connotation is chosen it will
- generally reflects the form of the road, eg,
 - o Crescent - a crescent or half moon, rejoining the road from which it starts;
 - o Esplanade - open, level and often along the seaside or a river.

Road and Public Place Name Policy



- For a cul-de-sac use Place, Close, Court or a suffix of similar connotation.
- Highway (HWY) will be specifically reserved for roads associated with the state arterial road network. Its use will be restricted to roads of strategic importance constructed to a high standard.

The following list of suitable road type suffixes is included as examples. [The list has been sourced from Australian Standards AS 1742.5 - 1986 and AS 4212 – 1994. An expanded road type list and acceptable abbreviations can be sourced from AS 4590:2006. In most instances the connotations are clear but where necessary a definition can be checked in a dictionary.] Only road types shown in the standards documents will be used.

Alley	Avenue	Boulevard	Bypass
Circle	Circuit	Circus	Close
Court	Crescent	Drive	Arcade
Grove	Lane	Mews	Parade
Parkway	Place	Plaza	Promenade
Road	Row	Square	Street
Terrace	Walk	Way	

4.2.9 No Prefix or Additional Suffix

The use of a compass point prefix/suffix or an additional suffix such as “north” or “extension” will be avoided, particularly where new roads are to be named. Where an existing road is subsequently bisected as a result of traffic management planning or some other reason, it may be appropriate to delineate each half of the road by the addition of a compass point suffix for the purposes of assisting the community and the emergency services to locate the appropriate part of the road.

4.3 Naming of Private Roads

This policy covers all formed roads that are regularly accessed and therefore includes private roads. Private land owners are not obliged to seek Council approval for naming their roads. However, there is a public interest in encouraging private land owners and developers to select suitable names, preferably in accordance with this policy, and to obtain Council endorsement for the name. Where Council proposes to

assign a name to a private road it will consult with the owner of the land over the proposed name and the signage requirements for the road.

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4.4 Consultation with Adjoining Councils

If a Council decides to change the name of a public road that runs into the area of an adjoining Council, the Council will give the adjoining Council at least two months notice of the proposed change and consider any representations made by the adjoining Council in response to the notice. [see s.219(2) of the LG Act].

4.5 Public Notice of Name Assignment or Change

Council will give public notice of the assigning or changing of a road or public place name. This will be by publication in the Government Gazette and by notice in a newspaper circulating generally throughout the State, as required under the LG Act. Public notice will include the date that the new name takes effect (see below) and notice will also be published on the Council's website <https://www.marion.sa.gov.au/>.

4.6 Advise Relevant Parties of New Name or Name Change

Council will provide written notice (e.g. by email) of Council's decision on a new road or place name or name change to all relevant parties, including:

- Registrar-General;
- Surveyor-General; and
- Valuer-General [see s.219(3)(a) of the LG Act]
- the owner of the road (if a private road);
- the owner of the land (if public place)
- owners of abutting properties;
- Australia Post;
- Telstra;
- SA Water;
- ETSA Utilities;
- SA Police;
- SA Ambulance Service; and
- SA Metropolitan Fire Service and/or Country Fire Service

Road and Public Place Name Policy



4.7 Date of Effect for New Names or Name Changes

The date of effect of the new or changed road or public place name will be determined at the time the decision to assign the name so as to allow sufficient time for all stakeholders to make arrangements to ensure a smooth transition.

The date of effect will be determined after considering:

- In respect of renaming an existing road, the impact on existing property owners, residents, tenants and occupiers. For example the time required to advise relevant parties to change letterhead stationary and advertising references;
- Potential confusion for people using maps and street directories that effectively become out of date; and
- The desire of some developers to sell property 'off the plan' and the opportunity for new owners to know their future address at an early stage.

Council will update the Register of Public Roads as required by s.231 of the LG Act.

4.8 Road Name Signage

Council will ensure road naming signage in accordance with the relevant Australian Standard (AS 1742.5 – 1997) is erected. (Signage may be erected during construction of a sub-division).

NOTE: Signage for State road names is the responsibility of DIT.

5. DEFINITIONS

Term	Definition
Public Place	means a place (including a place on private land) to which the public has access, but does not include any part of a community parcel divided by a plan of community division under the <i>Community Titles Act 1996</i> .
Public Road	means— (a) any road or land that was, immediately before the commencement of this Act, a public street or road under the repealed Act; or (b) any road— (i) that is vested in a council under this or another Act; or (ii) that is placed under a council's care, control and management as a public road after the commencement of this Act, but not including an alley, laneway, walkway or other similar thoroughfare vested in a council; or

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Term	Definition
	<p>(c) any road or land owned by a council, or transferred or surrendered to a council, and which, subject to this Act, is declared by the council to be a public road; or</p> <p>(d) any land shown as a street or road on a plan of division deposited in the Lands Titles Registration Office or the General Registry Office and which is declared by the council to be a public road; or</p> <p>(e) any land transferred or surrendered to the Crown for use as a public road that was, immediately before the transfer, held by a person in fee simple or under a lease granted by the Crown, (and includes any such road that is within the boundaries of a public square)</p>
Private Road	Means a road in private ownership

6. ROLES AND RESPONSIBILITIES

Role	Responsibility
<u>Team Leader Rating Services</u>	<ul style="list-style-type: none"> Assess and assign a name

7. REFERENCES

City of Marion

- Open Space Policy: for memorials

Other

- Local Government Act 1999
- Guidelines for the Selection of Names for Roads in SA
- AS/NZS 4819:2011 Geographic Information – Rural and Urban Addressing
-

8. REVIEW AND EVALUATION

This policy will be regularly monitored and reviewed each year. Public notice will be given of adopting or altering this policy. [see s.219(7) of the LG Act].

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11.10 Streetscape Policy

Report Reference	GC220809R11.10
Originating Officer	Unit Manager Engineering – Carl Lundborg
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Ben Keen

REPORT OBJECTIVE

The purpose of this report is to provide Council a reviewed Streetscape Policy for endorsement.

RECOMMENDATION

That Council:

- 1. Endorses the reviewed Streetscape Policy (Attachment 1)**

DISCUSSION

The purpose of the Streetscape Policy is to improve the amenity and functionality of streetscapes in the City of Marion, so they add value to people's experience of the City. Planning, development and management of streetscapes is guided by the themes of the *Strategic Plan – Towards 2040* that outlines the community's aspirations.

The Streetscape Policy has been identified for a review and has been updated to reflect current endorsed strategies and plans within the City of Marion (Attachment 1). The policy has also been placed into the new policy structure template.

The reviewed Streetscape Policy was presented at the Elected Member Forum on 19 July 2022 with minor comments and feedback relating to:

- Changing 'Green Infrastructure' to 'Environmentally Sustainable Infrastructure' in the policy statement.
- Removing the wording in principle 1.7 – 'The level of service'.
- Inclusion of a new principle '1.9 - Streetscape program planning will consider streetscape projects to strategically align to other major projects and developments occurring across the City of Marion.'
- Inclusion of Shared Paths in the Streetscape Elements section.

These changes have been made to the policy for Council endorsement.

ATTACHMENTS

1. Streetscape Policy Reviewed - Clean (28 July 2022) [**11.10.1** - 4 pages]

Streetscape Policy



1. RATIONALE

Streetscapes are a key element of the public realm that along with open spaces and public plazas, play a significant role in how people experience the City of Marion. They are a principal asset that affects everyone - residents, businesses, workers and visitors – and they play a critical role in defining the character of neighbourhoods whether they be residential, commercial or business.

The City of Marion is dissected by an extensive road hierarchy that comprises a network of arterial, sub-arterial, distributor, collector, and local roads and streets. This network contains approximately 490 kilometres of roads and approximately 830 kilometres of footpaths. With a population over 94,000 there are many residents, businesses and visitors that use the road network to move around the city, recreate and gain value from the amenity provided by roads and streets.

2. POLICY STATEMENT

Planning, development and management of streetscapes is guided by the themes of the *Strategic Plan – Towards 2040* that outlines the community's aspirations.

Council takes a planned, systematic and sustainable approach to the development of road and street infrastructure, including verges, footpaths and environmentally sustainable infrastructure to create a city for people. The Local Government Act or other legislation does not dictate levels of service, construction methodology, or the extent of Council's footpaths and verges. This policy will influence streetscape outcomes at both city-wide and individual street levels.

3. OBJECTIVES

The objective of this Policy is to improve the amenity and functionality of streetscapes in the City of Marion so they add value to people's experience of the City.

4. POLICY SCOPE AND IMPLEMENTATION

Scope

This policy applies to the area of the street surface and adjoining land between property boundaries, and the Streetscape Elements located therein.

Implementation

4.1 Key principles

The following principles guide the City of Marion's planning, development and management of streetscapes:

- 1.1 - A strategic approach will define the street network through balancing the dual roles of streets as safe thoroughfares for movement of pedestrians, cyclists and vehicles, and as destinations for people.

Policy Ref/Security Classification:

Category:

Owner: Manager

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Streetscape Policy



1.2 - Streetscape design will be attractive, enable accessibility, and be of high amenity value in key locations so they are places where people of all ages, cultures and abilities want to spend time at different times of the day and year.

1.3 - Landscaping will be environmentally sustainable incorporating the use of water sensitive urban design and the use of appropriate plantings where possible to support the role of streets as connectors, enhance habitat corridors, cool the urban environment, and enhance road safety

1.4 - Neighbourhood identity and sense of place will be enhanced by streetscapes that contribute to a positive neighbourhood image and provide opportunities for social interaction for the community, neighbours and visitors

1.5 - Streetscapes will be enhanced by visual connections with their surrounding environments

1.6 - Commercial, business and education precincts will be enhanced by streetscapes that contribute to the attractiveness of these areas

1.7 - Streetscapes will be maintained by the timely application of proactive maintenance and auditing programs

1.8 - Trees should be planted in accordance with the *Tree Management Framework*.

1.9 - Streetscape program planning will consider streetscape projects to strategically align to other major projects and developments occurring across the City of Marion.

4.2 Delivery mechanisms

This policy forms part of a *Streetscape Framework* that also includes a *15 Year Streetscape Program*.

The Streetscape Policy and Program are supported by operational systems and processes to ensure efficient delivery of appropriate service levels for streetscape capital and renewal works.

5. DEFINITIONS

Term	Definition
Bikeway	Bikeways can be on-road bicycle lanes that are marked for exclusive use by cyclists, separated bicycle lanes that are located against the kerb and separated from the vehicle travel lane by a parallel parking lane.
Footpaths	The pathway that exists in streetscapes that enables the safe and efficient movement of pedestrians.
Streets	Publicly owned land located between property boundaries that is for the use of motor vehicles, small-wheeled vehicles, and bicycles that form a network of arterial roads and local streets.

Policy Ref/Security Classification:

Category:

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<i>Term</i>	<i>Definition</i>
Streetscape	The collective appearance of street elements including streets, footpaths, verges, furniture, building frontages and other land uses that are located along a street.
Streetscape elements	Streetscape elements include: <ul style="list-style-type: none"> • Road/street surfaces, including parking bays, crossings • Pedestrian laneways that connect streets • Footpaths • Bikeways • Shared Paths • Street trees • Verges/landscaping/plantings • Street furniture • Street lighting • Bus shelters/stops • Public and community art • Kerbs • Water Sensitive Urban Design • Utilities including power, stormwater infrastructure, NBN • Traffic control devices • Signage • Adjoining built form or open space
Traffic control devices	Markers, signs and signal devices used to inform, guide and control traffic, including pedestrians, motor vehicle drivers and cyclists.
Verge	The section of road reserve between the edge of a made roadway or constructed kerb and water table (if in place), and the boundary of the adjoining certificate or crown title boundary that does not contain a footpath.

6. ROLES AND RESPONSIBILITIES

<i>Role</i>	<i>Responsibility</i>
<i>Streetscape Coordinator</i>	<ul style="list-style-type: none"> • Manage the delivery of the Streetscape Plan in line with the Streetscape Guidelines.
<i>Unit Manager Engineering</i>	<ul style="list-style-type: none"> • Manage the Streetscape Budget.
<i>Manager Engineering, Assets & Environment</i>	<ul style="list-style-type: none"> • Undertake reporting to Elected Members and other stakeholders.

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7. REFERENCES

City of Marion

- Asset Management Policy and Plan
- Development Plan
- Resilient South Regional Climate Change Adaptation Plan
- Road Hierarchy Plan
- Smart CoM Plan
- Street Tree Audit
- Streetscape Guidelines
- Streetscape Program
- Transport Plan
- Tree Management Policy
- Tree Management Framework
- Walking and Cycling Guidelines

South Australian Government

- Development Act 1993
- Development Regulations (e.g. fencing)
- Local Government Act 1999
- Road Traffic Act 1961
- South Australian Planning Strategy
- South Australian Public Health Act 2011

Australian Government

- Austroads standards for pedestrians
- Building Code of Australia

8. REVIEW AND EVALUATION

This policy is reviewed every four years in line with the City of Marion Policy Framework.

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11.11 Community Facilities Policy - For Rescinding

Report Reference	GC220809R11.11
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to seek endorsement to rescind the *Community Facilities Policy* following a review at the Forum on 19 July 2021

EXECUTIVE SUMMARY

The current community facilities policy intent was to provide a guide for the development of community facilities planning and works programs based on high level principles and objectives. This policy will be superseded by the key strategic principles in the City of Marion Property Asset Strategy and therefore it is recommended that it be revoked.

RECOMMENDATION

That Council:

1. **Rescind the Community Facilities Policy, noting that it will be superseded by the key principles in the City of Marion Property Asset Strategy.**

ATTACHMENTS

1. Community Facilities Policy (current) [11.11.1 - 4 pages]

Community Facilities Policy



1. RATIONALE

The City of Marion owns, develops and manages an extensive range of facilities from multi-purpose sites with playing fields, community halls, to sites from which Council operates a range of community orientated services.

This policy will guide the development of community facilities planning and works programs.

2. POLICY STATEMENT

The objective of this policy is to support planning and decision making that will provide the City of Marion with appropriate facilities, supports people to access services and participate in activities.

The challenge is to provide appropriate levels of service, which are economically sustainable and continue to meet the current and future needs of the community.

This policy will guide decisions relating to the acquisition and sale of properties and land, the reclassification of properties and land, service levels, allocation of funds for maintenance, renewal and replacement, and planning for future service delivery.

3. PRINCIPLES AND OBJECTIVES

Council's objectives are to strategically plan for and provide community facilities that are:

Principle	Objective	Rationale
Accessible	Enhance people's physical and mental health and wellbeing by providing a broad range of accessible facilities for the community	Accessibility is strongly related to city wide planning and universal design approach, where facilities are well located and cater for the widest possible range of situations. With the intent to make facilities where possible accessible to all people (whether they have a disability or not).
Multi-functional and Adaptable	Where possible, design and develop facilities to be multi-functional and adaptable, ensure they are maintained in good condition to provide quality facilities and to maximise their capacity to benefit the broader community.	Where possible, design and construct buildings to meet a wide range of community needs, be functional, comfortable and fit with the natural and/or local environment.
Sustainable	Ensure facilities are socially, environmentally and economically sustainable and managed efficiently and responsibly.	Where possible community facilities will: <ul style="list-style-type: none"> • Have energy efficient technologies, use water efficiently, minimise waste and recycle • Will be economically efficient for Council to maintain • Be supported by best practice asset management planning and processes.

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Policy Ref/Security Classification:
Category: Public/ Legislative/ Corporate
Owner: Manager City Property
Authorisation Date: 28 August 2018
Review Date: 2022

Community Facilities Policy



Principle	Objective	Rationale
Community Involvement, Pride and Participation	Provide facilities and services to the community that meet their current and future needs.	Options for developing facilities will be based on demonstrated demand and community aspirations.

4. POLICY SCOPE AND IMPLEMENTATION

The Community Facilities Policy applies only to council owned community facilities and will assist Council with determining strategic planning priorities, the allocation of resources and future funding to be identified in the Long Term Financial Plan. The policy also provides guidance for the Capital Works Program and Asset Management Plans.

Council's Leasing and Licencing of Council Owned Facilities policy also plays a pivotal role in ensuring community facilities are accessible, sustainable and maximise community use by requiring clubs and community groups to demonstrate their efforts in achieving good governance, maximising facility utilisation and social inclusion, sound volunteer management and the implementation of environmental initiatives.

5. CLASSIFICATIONS

For the purpose of this policy, community facilities are public spaces available for community use and are classified as follows:

1. Libraries
2. Neighbourhood Centres (multi-purpose, programmed and staffed)
3. Cultural and Performing Arts Facilities
4. Community Centres and Halls (Neighbourhood and Regional)
5. Indoor Sport and Recreation Centres
6. Swimming Pools
7. Sports and Community Clubs (multi-purpose venues)
8. Outdoor sport and recreation ovals, courts and lawn bowls

There may be additional types of facilities not currently identified in the above classifications, these additional facilities will be assessed, planned and developed on a case specific basis.

The purpose of facility classifications is to provide a reference point to guide the types of infrastructure that Council will include in the planning process.

The provision of council facilities will consider the provision of facilities in neighbouring council areas to ensure there is a strategic and balanced approach to providing facilities where they are most needed and accessible.

6. DEFINITIONS

Community facilities are council owned buildings and spaces that provide:

- A council managed community service, or
- Are available to be leased/licenced or hired to community organisations to support the delivery of sport or recreation opportunities or community services.

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Policy Ref/Security Classification:
Category: Public/ Legislative/ Corporate
Owner: Manager City Property
Authorisation Date: 28 August 2018
Review Date: 2022

Community Facilities Policy



While there may be some costs involved with room hire or fees to participate in a particular program or activity, community facilities should be publicly accessible and available to all members of the community where possible.

7. EXCLUSIONS

It is recognised that other facilities perform as community facilities for community use. Outdoor recreation facilities, such as the provision of parks, playgrounds, walking trails or bike paths are generally not considered as community facilities although the community benefits is clearly recognised.

Council has facilities from which administration and outdoor services are provided, these are required to support service delivery to the community.

Council also has facilities that support the delivery of services including kindergartens and cafes, which for the purpose of this policy are classed as commercial premises leased to and operated by independent third parties, and as such will be exempt from this policy.

There are a number of other facilities which the community are able to access that are not owned by Council but could be defined as community facilities such as, churches within halls and facilities provided in adjoining councils.

8. ROLES AND RESPONSIBILITIES

Council is responsible for developing the policy and work plans, allocate funding and resources to develop and maintain facilities. The Manager City Property is responsible for supporting the development, review and implementation of work plans and the management and monitoring of facilities.

9. REFERENCES

This policy links with the following current documents:

South Australian Government

- Local Government Act 1999
- Planning, Development and Infrastructure Act 2016
- 30-Year Plan for Greater Adelaide
- Development Regulations (e.g. fencing)
- South Australian Public Health Act 2011
- Work Health, Safety Act 2012 (SA)
- Heritage Act 1993 SA
- Disability Discrimination Act 1992 Commonwealth
- South Australian Office for Recreation and Sport – South Australian Regional Level Recreation and Sport Facilities Planning Guidelines 2016
- Crime Prevention Through Environmental Design, Attorney-General's Department

City of Marion

- Community Vision – Towards 2040
- City of Marion Strategic Plan 2017- 2027
- City of Marion Business Plan

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Community Facilities Policy



- City of Marion Annual Business Plan and Budget
- Long Term Financial Plan
- Building Asset Management Plan
- Leasing and Licensing of Council Owned Facilities Policy
- Open Space Policy
- Playground Framework
- Asset Management Plans
- Walking and Cycling Strategy
- Risk Management Framework
- Community Engagement Policy
- Climate Change Policies

10. REVIEW AND EVALUATION

Policy Name and version no.	City of Marion Community Facilities Policy V1
Last update	July 2018
Last Council review (report reference)	Not applicable
Next review due	
Responsibility	Manager City Property

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12 Corporate Reports for Information/Noting

12.1 Food Waste Recycling Program Performance Review

Report Reference	GC220809R12.1
Originating Officer	Waste Education Officer – Allison Byrne
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Ben Keen

REPORT HISTORY

Report Reference	Report Title
GC200922R07	Grant for Food Waste Recycling Program

REPORT OBJECTIVE

The purpose of this report is to provide a review of the performance of the food waste recycling system within 12 months of the service commencement to meet the requirements of the funding agreement with Green Industries SA.

EXECUTIVE SUMMARY

Recognising the economic and environmental costs of food waste, in August 2021 the City of Marion launched a city-wide food waste recycling program with the aim of reducing food waste sent to landfill (GC200922R07).

A grant of \$562,950 from Green Industries SA (GISA) and \$202,500 allocated by the City of Marion funded the purchase and delivery of around 40,000 kitchen caddies, compostable liner bags and accompanying education material to all households in the City of Marion. The total cost of project delivery was \$557,341 (Attachment 3).

The general aim of reducing food waste to landfill has been achieved and the kitchen caddy rollout has resulted in an annual diversion rate of 1,144 tonnes of food waste per year, an annual greenhouse gas emissions reduction of 2,174 tonnes carbon dioxide equivalent (CO₂e), and a saving in landfill disposal costs of \$162,334 per year.

A comprehensive and highly successful marketing and communications campaign saw the household participation rate increase by 34% which equates to over 20,000 households across the City of Marion recycling their food waste within eight months of the project delivery.

RECOMMENDATION

That Council:

- 1. Notes the outcome of the performance review of the Council-wide Food Waste Recycling Program delivered during 2021/22 with grant funding from Green Industries SA.**
- 2. Endorses the revised allocation of budget in 2023/24 and 2024/25 for the purchase of compostable bags to maintain household participation rates and continued community education (detailed in Attachment 3).**

DISCUSSION

Food waste has significant economic and environmental costs, whereby the cost to dispose of waste to landfill in South Australia is approximately five times that of the disposal cost per tonne to organics processing and food waste disposal to landfill. Food waste generates methane gas emissions to the level of 1.9kg CO₂e for every 1kg of food in landfill.

To support delivery of the food waste recycling program to address the economic and environmental costs of food waste, a grant of \$562,950 was obtained from Green Industries SA (GISA) and \$202,500 was allocated by the City of Marion to purchase and deliver kitchen caddies, compostable liner bags and accompanying education material to all households in the City of Marion (GC200922R07).

The project had three main goals:

1. Increase diversion of food waste from 5% to 30% within 12 months of kitchen caddy rollout.
2. Reduce waste to landfill by 1.3kg per household per week within the first 12 months.
3. Increase participation rates from 18% to 75% households disposing of food waste to the green bin.

Marketing and Communications Campaign

To inform key messages for community education, in May 2021 a community survey about food waste knowledge and behaviour was conducted, which received 540 responses and highlighted the following needs for the marketing and communications plan:

- Addressing the main barriers for residents with easy tips for preventing odour, pests, and leaking bags.
- Addressing knowledge gaps on lesser-known items that can go in the kitchen caddy and green bin (e.g., seafood and meat scraps, cheese, paper towel, tissues and napkins, pizza boxes).
- Environmental benefits of reducing methane emissions and economic benefits of supporting South Australian composting businesses.

A thorough marketing and communications campaign plan was developed to support the kitchen caddy rollout across a targeted 3-stage campaign.

- Stage 1 was the pre-roll out (23 July to 23 August 2021).
- Stage 2 taking place during the roll out period (24 August to 24 September 2021).
- Stage 3 was delivered during the summer following the roll out (1 February – 31 March 2022).

Regular meetings were scheduled to optimise communication opportunities and support a proactive approach to planned activity. In conjunction with the Media and Engagement and the Marketing and Communications teams, the objectives outlined below were achieved:

1. Increased awareness of caddies being delivered and how to use the caddies
2. Educated the community on the importance of using the caddies
3. Targeted resident's market/segmentation
4. High engagement on social media
5. Website visitation
6. Leveraged stakeholder relationships including Green Industries SA

Effective community education was seen as crucial to the success of this initiative and the 'Which Bin' branded education material produced by GISA was used wherever possible to raise and maintain awareness. The marketing and communications campaign delivered July 2021 - April 2022 utilised all available media channels and included:

- 'Coming Soon' flyers in July 2021 rates notices, distributed to 35,000+ households.

- Education brochures and caddy lid stickers were delivered with the 40,000 kitchen caddies and rolls of 150 compostable bags.
- 2 large feature articles in the *City Limits* print newsletter directly distributed to all households.
- Facebook/ Twitter/ LinkedIn/ Instagram – 25 posts with an audience reach of 142,350 and 4 videos created which received 14,340 views.
- 4 features in Council's E-Talk e-news, which reached 3,269 readers.
- The Mayor provided regular project updates on Coast FM radio.
- A kitchen caddy launch event with ambassador Sophie Thomson attracted approximately 100 community members plus key stakeholders, and received evening television news coverage on channels seven, nine, ten and ABC.
- New and improved kitchen caddy webpage (www.marion.sa.gov.au/kitchen-caddy) resulted in 2,814 unique visits.
- Outdoor banners were displayed at 6 key locations around the City of Marion and digital posters were displayed at all council facilities and at Jolt charging points within the City of Marion for electric vehicles.
- 9 face-to-face presentations delivered to community groups with a total of 179 participants.
- Development of FAQ guides for staff across the 8 council facilities providing customer service in support of the project delivery.

Attachment 1 includes examples of education resources developed for the project. The marketing and communications plan achieved all objectives and exceeded GISA's requirements for communication activities undertaken.

Delivery of Food Waste Systems

During the four-week rollout period, 23 August – 23 September 2021, a contracted service provider delivered a total of 39,902 food waste systems comprising kitchen caddies with rolls of 150 compostable bags and education materials to household doorsteps across the City of Marion. Since the rollout period, a small but steady flow of customers have been coming into council facilities to collect a kitchen caddy for their newly occupied residence in the City of Marion, bringing the total up to approximately 40,000 households with food waste recycling systems.

The total cost of project delivery was \$557,341 (including marketing costs, which were additional to the itemised expenditure items in the GISA grant agreement). The annual Council budget requirement outlined in Attachment 3 shows the cost of program maintenance over the next 3 years as per grant agreement with GISA.

GISA has authorised for their unspent grant funds from the rollout to fund market research by the City of Marion to gauge consumer awareness and behaviour regarding food waste recycling, to be completed before the end of the grant agreement on 30 June 2023.

Household Participation Results

Visual bin inspections carried out by the City of Marion assessed household participation rates three months after the rollout of kitchen caddies, compostable liners, and communications campaign. The bin inspections, which assessed visible contents in red and green bins from approximately 900 households found that at least 52% of households were recycling food waste, compared with just 18% before the project commenced, which represents a significant 34% increase in participation by households. The next round of visual bin inspections is scheduled for September 2022 to evaluate participation rates against the target of 75%, and to track behaviour change over time.

Anecdotal feedback from the community has been positive. The ventilated caddy design and better fitting bags have been well-received, and many residents have expressed gratitude for their free kitchen caddy and liners to make recycling food waste easy.

To maintain household participation in the food waste recycling program, residents are encouraged to collect another one-year supply of bags (2 x rolls of 75 bags) from the Council Administration Centre, City Services, or any of our libraries or neighbourhood centres. An opt-in delivery service will also be available from August 2022. This will allow residents to request delivery of their annual supply of bags, offering a cost-effective convenience for customers who would prefer to order online rather than collecting their bags from one of our council facilities.

Food Waste Diversion Results

A detailed kerbside audit by consultants, Rawtec, measured the City of Marion's project performance on food waste diversion and reduction of waste to landfill in May 2022, eight months after the council-wide delivery of kitchen caddies (refer Attachment 2).

The food waste recycling rate achieved in the City of Marion reached 21%. While the goal of 30% was not reached, 21% is a significant increase from the previous rate of 5% and is considered relatively high when compared to other South Australian councils. The recent kerbside audit indicates that 0.6 kg per household per week of food waste is being diverted to the green bin, which represents a reduction in food waste of 1,144 tonnes per year.

The diversion of 1,144 tonnes of food waste from landfill each year equates to a carbon emissions reduction of 2,174 tonnes CO₂e.

The overall reduction in waste to landfill after the kitchen caddy rollout was 0.6 kg per household per week (from 7.2 to 6.6 kg). Although the goal of 1.3kg was not attained, there was a substantial decrease in the amount of food scraps disposed to landfill from 35% in 2019 to 19% in 2022. A corresponding increase in food scraps occurred in the green organics bins, indicating that the food waste systems are effective in capturing loose food scraps (e.g., fruit and vegetable peelings, coffee grounds, eggshells, and plate scrapings).

Concluding Comments

The return on investment has been favourable from an economic perspective due to the actual project cost being lower than initially quoted, and 76% of the project implementation cost being met by the grant from GISA. The cost to the City of Marion for delivery of this project was \$132,740 and with a diversion of 1,144 tonnes of food waste diverted from landfill in a 12-month period, this equates to a saving in landfill disposal costs of \$162,334 per year (assuming similar tonnages are diverted each year), offsetting the annual cost of project maintenance (refer Attachment 3).

A notable recurring theme in the comments and feedback received both in the community survey and on social media is whether Council would consider collecting the green organics bin on a weekly basis, citing problems of odour and pests with fortnightly collection of food waste. The City of Marion will monitor with interest the new bin collection service model in the City of Holdfast Bay and the trials in other metropolitan councils. There is potential value of a trial in the City of Marion to give indications of community acceptance and service costs associated with the rate of households opting out of a fortnightly waste/ weekly organics bin collection service model. It would be prudent to consider this in more detail in 2023.

To support increased community behaviour change in using the kitchen caddy to place food waste in the green bin, continued community education and capacity-building is required, along with the continued provision of free compostable kitchen caddy liners to support the desired behaviour in the community.

ATTACHMENTS

Attachment 1

Food Waste Recycling Education Resources

Kitchen Caddy Brochure



Caddy lid sticker



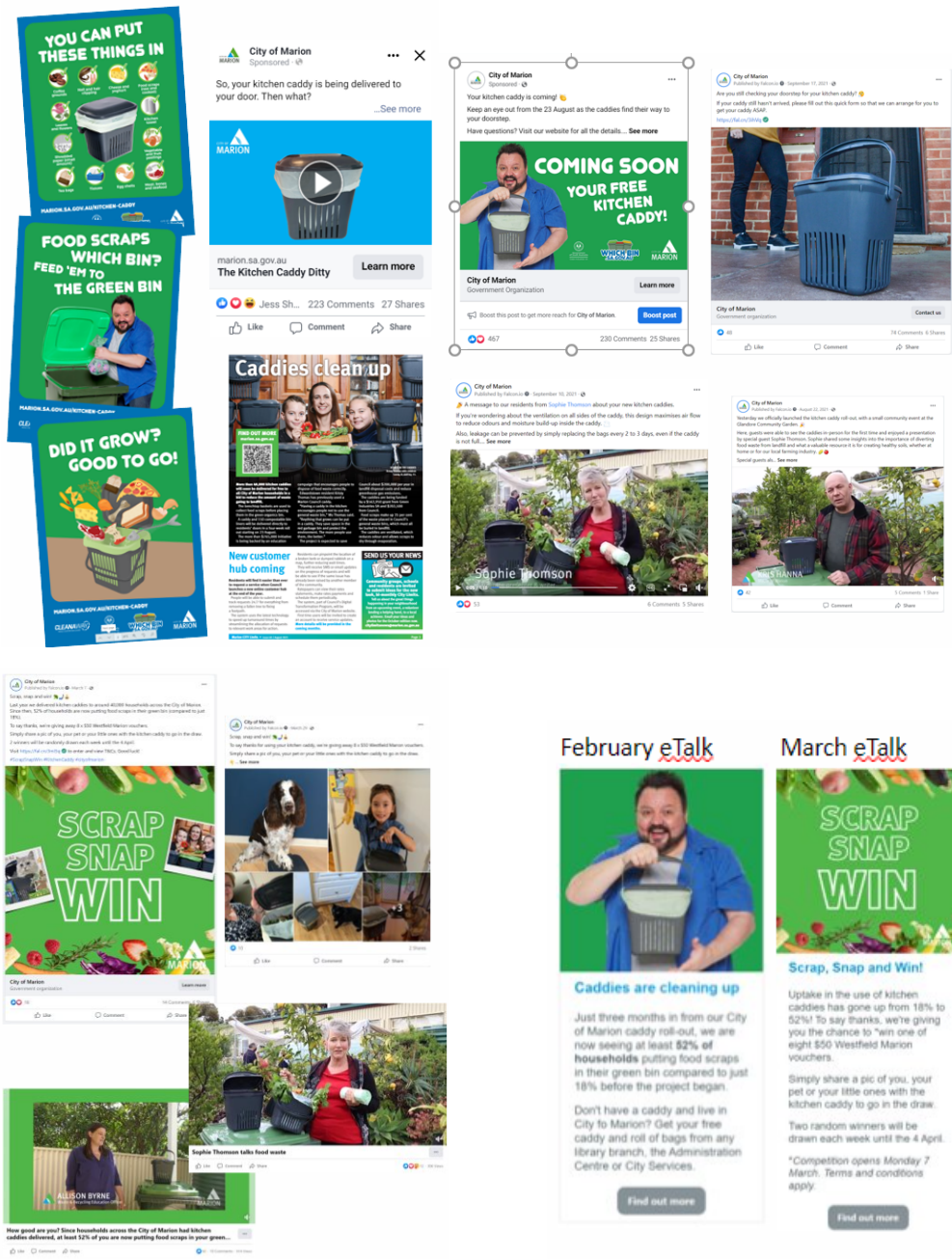
Happy customer with their delivery of kitchen caddy, roll of 150 bags, brochure & caddy sticker.



Rates notice DL flyer insert



Campaign Activity and Asset examples:



Pull-up banners



Outdoor vinyl banners



Attachment 2**Findings from the Kerbside Bin Audit 2022, prepared by Rawtec for the City of Marion**

In May 2022 Rawtec undertook a kerbside domestic waste audit of general waste, co-mingled recycling and organics bins from 140 households and 50 businesses in the City of Marion, ensuring a demographically representative sample.

The principal outcome from the audit sought by City of Marion was to evaluate the food waste diversion results from the implementation of a city-wide food waste recycling system. This accurate, reliable and consistent data on the performance of the three-bin kerbside system assists Council in better understanding waste disposal trends and provides a snapshot of the community's recycling behaviour.

A detailed technical report has been developed which compares key findings of this audit with the results of the previous 2019 audit prepared by Rawtec.

Key results

Overall waste generation – The average Marion household produces 16kg of waste per week (garbage, recycling and organics). This has decreased from 17kg per household per week in 2019.

General waste generation – The average household produces 6.6kg of general waste per week, which is a slight decrease from 7.6kg in 2019.

Composition of the general waste stream – there was a significant decrease in the amount of food scraps in the general waste bin to landfill, decreasing from 35% in 2019 to 19% in 2022. However, the amount of pre-packaged food waste increased from 7% in 2019 to 13% in 2022. Overall across both of these categories, food waste decreased from 42% to 33%.

Total diversion rate – Despite a reduction in waste to landfill and an increase in food diverted from landfill, the diversion rate in 2022 remained the same as 2019, at 58%. The City of Marion's diversion rate remains higher than the state average of 46%.

Food waste diversion – The food recycling rate was 21% and significantly increased from 5% in 2019, demonstrating the impact of the rollout of kitchen caddies and compostable bags to all households. For the average household, food waste diversion was 0.6kg per household per week.

Organics contamination – The contamination rate increased slightly from 1.4% in 2019 to 1.7% in 2022. This rate remains low and demonstrates correct use of compostable bags when disposing of food waste to the green bin.

Compostable bag use – As expected, compostable bag use increased following the free delivery to all households in 2021. The use of compostable bags in green bins more than doubled from 24 to 56 bags per 100 households. While compostable bags of food to the general waste bin increased from 8 to 27 bags per 100 households, it is proportionate to the increase in number of households with compostable bags available for use in the home.

Recycling contamination – Contamination in the co-mingled recycling bins was 12%, and decreased significantly from 20% in 2019. The top three contaminants by weight included general waste (loose and bagged, 5.5%), bagged recycling (1.2%) and soft plastics (1.1%).

Attachment 3**Costs and savings to maintain the city-wide food waste recycling program**

	Year 1	Year 2	Year 3	Year 4	Year 5	5-year total
	2020/21	2021/22	2022/23	2023/24	2024/25	
GISA grant expenditure	\$0	\$424,663	-	-	-	\$424,663
Annual council budget requirement	\$0	\$132,740	\$125,000	\$132,000	\$132,000	\$521,803
Tonnes of food waste diversion to organics from September 2021	N/A	763	1,144	1,144	1,144	4,195
Reduction in landfill disposal costs	\$0	\$108,270	\$162,334	\$162,334	\$162,334	\$595,272
Cost to Council	\$0	\$24,470	- \$37,334	- \$30,334	- \$30,334	- \$73,552

- The annual council budget allocation previously endorsed by Council totalled \$649,296 over five years (GC200922R07), however the expenditure proposed above has been re-adjusted based on program performance data presented in this report for year 2.
- During year 1, planning had commenced for the kitchen caddy rollout but due to covid-19 related restrictions for contractors, the rollout was rescheduled from April 2021 to August/September 2021.
- The increase in council budget requirement for program maintenance during years 4 and 5 is anticipated to cover CPI increases and community education resources.
- The predicted figures presented in the table above may slightly rise or fall depending on CPI impacts, EPA SA waste levy increases, number of residents claiming replacement rolls of liners for their kitchen caddies, and food waste diversion rate over time.
- The next program performance assessment via kerbside waste audit will occur in May 2024 and will offer updated food waste diversion data to inform a review of these figures.

13 Workshop / Presentation Items - Nil**14 Motions With Notice - Nil****15 Questions With Notice - Nil****16 Motions Without Notice****17 Questions Without Notice****18 Other Business****19 Meeting Closure**

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.