

His Worship the Mayor
Councillors
City of Marion

Notice of General Council Meeting

Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

Tuesday, 24 January 2023 at 6.30 pm

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a General Council Meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Tony Harrison
Chief Executive Officer

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1 Open Meeting**2 Kurna Acknowledgement**

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Elected Member Declaration of Interest (if any)**5 Confirmation of Minutes****5.1 Confirmation of Minutes of the General Council Meeting held on 13 December 2022**

Report Reference	GC230124R5.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Ryles
Corporate Manager	Manager Office of the Chief Executive – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

RECOMMENDATION

That the minutes of the General Council Meeting held on 13 December 2022 be taken as read and confirmed.

ATTACHMENTS

1. G C 221213 - Final Minutes [5.1.1 - 14 pages]



**Minutes of the General Council Meeting
held on Tuesday, 13 December 2022 at 6.30 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt**



**PRESENT**

His Worship the Mayor Kris Hanna

Councillor Joseph Masika

Councillor Nathan Prior

Councillor Raelene Telfer

Councillor Luke Naismith

Councillor Jason Veliskou

Councillor Sarah Luscombe

Councillor Jayne Hoffmann

Councillor Matt Taylor

Councillor Renuka Lama

Councillor Jana Mates

Councillor Amar Singh

Councillor Ian Crossland

In Attendance

Chief Executive Officer - Tony Harrison

General Manager City Services - Ben Keen

General Manager Corporate Services - Angela Allison

General Manager City Development - Tony Lines

Manager Office of the CEO - Kate McKenzie

Unit Manager Governance and Council Support - Victoria Moritz

1 Open Meeting

The Mayor opened the meeting at 6.30pm.

2 Kurna Acknowledgement

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

The following interests were disclosed:

- Councillor Prior declared a material conflict of interest in the item *Southern Suburbs Residential Policy - Code Amendment*
- Councillor Veliskou declared a material conflict of interest in the item *Southern Suburbs Residential Policy - Code Amendment*
- Councillor Crossland declared a general conflict of interest in the item *Southern Suburbs Residential Policy - Code Amendment*
- Councillor Luscombe declared a general conflict of interest in the item *Southern Suburbs Residential Policy - Code Amendment*



- Councillor Mates declared a material conflict of interest in the item *Southern Suburbs Residential Policy - Code Amendment*
- Councillor Naismith declared a material conflict of interest in the item *Southern Suburbs Residential Policy - Code Amendment*

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 29 November 2022 Report Reference GC221213R5.1

Moved Councillor Hoffmann

Seconded Councillor Masika

That the minutes of the General Council Meeting held on 29 November be taken as read and confirmed.

Carried Unanimously

6 Adjourned Items - Nil

7 Deputations

7.1 Deputation - Marion Cricket Club Report Reference GC221213D7.1

Mr David Loy gave a five minute deputation regarding their unsuccessful request for a letter of Consent to develop new facilities.

7.2 Deputation - Mitchell Street, Glengowrie Report Reference GC221212R7.2

Mr Kerry Saul gave a five minute deputation regarding the Motion with Notice in relation to the parking concerns at Mitchell Street, Glengowrie

The Mayor sought and was granted leave of the meeting to vary the order of agenda items and bring forward the Motion with Notice in relation to *Mitchell Street, Glengowrie* to be considered next on the agenda.

14.2 Mitchell Street, Glengowrie Report Reference GC221213M14.2

Moved Councillor Veliskou

Seconded Councillor Masika

That Council:

1. Authorise the Chief Executive Officer to delegate to appropriate staff to further investigate and implement parking solutions in Mitchell Street, Glengowrie within the existing budget allocation and if required allowing for up to \$25,000 extra contingency adjusted through the quarterly budget review process.

Carried



Councillor Crossland called a Division:

Those for: Councillors Luscombe, Sing, Veliskou, Naismith, Lama, Telfer, Taylor, Hoffmann and Masika

Those against: Councillors Crossland, Mates and Prior

Carried

8 Petitions - Nil

9 Committee Recommendations - Nil

10 Confidential Items

Moved Councillor Telfer

Seconded Councillor Prior

That the following cover reports to move into confidence be moved en bloc:

- Coastal Walkway Gullied Report for Construction
- Cove Sports Stage 1 - Scope Options
- Potential Purchase 11, 13 & 15 Nunyah Avenue Park Holme

Carried Unanimously

10.1 Cover Report - Coastal Walkway Gullies Report for Construction
Report Reference GC221213F10.1

Moved Councillor Telfer

Seconded Councillor Prior

That pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager of the Office of the Chief Executive, Chief Financial Officer, Manager City Activation, Project Manager Infrastructure, Unit Manager Governance and Council Support and Media and Engagement Advisor, be excluded from the meeting as the Council receives and considers information relating to Coastal Walkway Gullies Report for Construction, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial expenditure.

Carried Unanimously

7.10pm the meeting went into confidence



Moved Councillor Crossland

Seconded Councillor Masika

That Council:

1. Notes the Report for the Coastal Walkway Gullies (Segments 5 and 6).
2. Endorses the final construction costs for Coastal Walkway Gullies Segment 5 (Grey Road Gully) and Segment 6 (Kurnabinna Gully).
3. Allocates additional funding of [REDACTED] as part of the 2023/24 Annual Business Plan for Coastal Walkway Gullies Segment 5 (Grey Road Gully) and Segment 6 (Kurnabinna Gully), to be funded by way of loan.
4. Resolves to write to the State Government and the Federal Government for additional funding for the Coastal Walkway Project.



6. Resolves for officers to update the community information on the Making Marion site and provide notification to nearby residents adjacent to the works.

Carried Unanimously

Moved Councillor Crossland

Seconded Councillor Masika

That:

In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that 1) all dollar amounts not previously disclosed and 2) all references to legal advice and legal matters contained in this report, minutes and attachments for the item *Coastal Walkway Gullies Report for Construction*, having been considered in confidence under Section 90(2) and (3)(k) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection. This confidentiality order will be reviewed at the General Council Meeting in December 2023.

Carried Unanimously

10.2 Cover Report - Cove Sports Stage 1 - Scope Options

Report Reference GC221312F10.2

Moved Councillor Telfer

Seconded Councillor Prior

That pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager City Activation, Project Design Advisor, Project Manager Construction, Manager Office of the Chief Executive, Chief Financial Officer, Unit Manager Governance and Council Support and Media and Engagement Advisor, be excluded from the meeting as the Council receives and considers item Cove Sports Stage 1 Scope Options upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place



open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to matters that may impact commercial contract negotiations.

Carried Unanimously

7.20pm the meeting went into confidence

Moved Councillor Prior

Seconded Councillor Crossland

That formal meeting procedures be suspended to discuss the item.

Carried Unanimously

7.21pm formal meeting procedures suspended

7.47pm Councillor Amar left the meeting

7.48pm formal meeting procedures resumed

Moved Councillor Telfer

Seconded Councillor Luscombe

That Council:

1. Proceed with Option 2b – As documented with game level lighting and irrigation controllers at a project cost of [REDACTED]

Carried Unanimously

Moved Councillor Veliskou

Seconded Councillor Masika

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that all financial information within this report, attachment and minutes relating to this item *Cove Sports Stage 1 – Scope Options*, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2023.

Carried Unanimously

7.58pm the meeting came out of confidence

10.3 Cover Report - Potential Purchase 11, 13 & 15 Nunyah Avenue Park Holme

Report Reference GC221213F10.3

Moved Councillor Telfer

Seconded Councillor Prior

That pursuant to Section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager City Property, Unit Manager Land and Property, Property Officer, Manager Office of the Chief Executive, Chief Financial Officer, Unit Manager Governance and Council Support and Media and Engagement Advisor be excluded from the meeting as the Council receives and considers item Potential Purchase 11, 13 & 15 Nunyah Avenue Park Holme upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a

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place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to matters that may impact commercial contract negotiations.

Carried Unanimously

7.58pm the meeting went into confidence

Moved Councillor Crossland

Seconded Councillor Prior

That formal meeting procedures be suspended to discuss the item.

Carried Unanimously

7.59 formal meeting procedures suspended

7.59pm Councillor Amar re-entered the meeting

8.21pm formal meeting procedures resumed

Moved Councillor Veliskou

Seconded Councillor Hoffmann

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that this report, Potential Purchase 11, 12 and 13 Nunyah Avenue Park Holme, any appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2023.

Carried Unanimously

8.24pm the meeting came out of confidence

8.25pm Councillor Naismith left the meeting

8.25pm Councillor Luscombe left the meeting

8.25pm Councillor Crossland left the meeting

11 Corporate Reports for Decision

11.1 Review of Confidential Items Overview - 2022

Report Reference GC221213R11.1

That Council:

1. Notes that Administration will develop and implement a set of Principles including Confidential Order categories and review dates for all future Confidential Items reviews.
2. Notes that Administration has undertaken an Annual Review of all items with a current confidentiality order.
3. Endorses the recommendations as detailed in Attachment 1.
4. Reviews all items with a remaining confidential order in December 2023.

Carried Unanimously



11.2 Shape your future campaign (community engagement for the development of the 4 Year Business Plan 2023-27)
Report Reference GCYYMMDDR11.2

Moved Councillor Telfer

Seconded Councillor Veliskou

That Council:

1. Notes the 'Shape your Future' Community Engagement Report
2. Endorses the report in Attachment 1 to be shared on council's Making Marion community engagement platform, subject to any changes.
3. Notes the letters received by key stakeholders in Attachment 2.
4. Notes the individual community responses in Attachment 3.

Carried Unanimously

8.26pm Councillor Naismith re-entered the meeting

8.27pm Councillor Crossland re-entered the meeting

8.28pm Cr Luscombe re-entered the meeting

11.3 Southern Suburbs Residential Policy - Code Amendment
Report Reference GC221213R11.3

Councillor Prior declared a material conflict of interest in the item as he owns property within the Southern Suburbs Residential Policy area which will have the potential to be subdivided as a result of the Code Amendment and will leave the meeting for the item

8.28pm Councillor Prior left the meeting

Councillor Veliskou declared a material conflict of interest in the item as he owns property within the Southern Suburbs Residential Policy area which will have the potential to be subdivided as a result of the Code Amendment and will leave the meeting for the item

8.33pm Councillor Veliskou left the meeting

Councillor Crossland declared a general conflict of interest in the item as he owns two properties within the Southern Suburbs Residential Policy area, however based on the information provided does not believe they will be affected and will remain for the item.

Councillor Luscombe declared a general conflict of interest in the item as she owns a property within the Southern Suburbs Residential Policy area, however based on the information provided does not believe it will be affected and will remain for the item.

Councillor Naismith declared a material conflict of interest in the item as he owns property within the Southern Suburbs Residential Policy area, of which the value may be affected as a result of the Code Amendment and will leave the meeting for the item.

8.35pm Councillor Naismith left the meeting

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Councillor Mates declared a material conflict of interest in the item as she owns property within the Southern Suburbs Residential Policy area, of which the value may be affected as a result of the Code Amendment and will leave the meeting for the item.

8.35pm Councillor Mates left the meeting

Moved Councillor Telfer

Seconded Councillor Crossland

That the item *Southern Suburbs Residential Policy - Code Amendment* be referred to the first Planning and Development Committee meeting in 2023

Carried Unanimously
Cr Crossland voted in favour
Cr Luscombe voted in favour

8.37pm Councillor Prior re-entered the meeting

8.37pm Councillor Naismith re-entered the meeting

8.37pm Councillor Mates re-entered the meeting

8.37pm Councillor Veliskou re-entered the meeting

11.4 Appointment of Council representatives to SRWRA **Report Reference GC221213R11.4**

Moved Councillor Masika

Seconded Councillor Prior

That Council:

1. Appoints Ray Barnwell as Council's representative on the Board of the Southern Region Waste Authority.
2. Appoints Angela Allison as Council's representative on the Board of the Southern Region Waste Authority.
3. Appoints Councillor Crossland as Deputy for a term consistent with the provisions of the Southern Region Waste Authority Charter (currently four years).

Carried Unanimously



11.5 Council Member Liaison on External Bodies
Report Reference GC221213R11.5

Moved Councillor Taylor

Seconded Councillor Lama

That:

1. Council nominates the following Council Members to act as Council Liaison Officers to the outlined external bodies until the conclusion of the current term:
 1. Councillor Luscombe to the 5049 Coastal Community
 2. Councillor Masika to the Active Elders
 3. Councillor Masika to the Ascot Park Bowling Club
 4. Councillor Hoffmann to the Clovelly Park Community Centre / Cosgrove Hall Committee of Management
 5. Councillor Telfer to Club Marion
 6. Councillor Naismith and Councillor Mates (as proxy) to Cove Cobras Football Club
 7. Councillor Crossland to Cove Football Club
 8. Councillor Luscombe to Cove Netball Club
 9. Councillor Hoffmann to Emmaus Christian College
 10. Councillor Crossland to Good Shepherd Lutheran Church Hallett Cove
 11. Councillor Crossland to Hallett Cove Beach Tennis Club
 12. Councillor Luscombe to Hallett Cove Estate Community Association
 13. Councillor Lama to Hamilton Secondary School
 14. Councillor Luscombe to Hallett Cove R-12 School
 15. Councillor Luscombe to Hallett Cove Netball Club
 16. Councillor Singh to Hindu Temple
 17. Councillor Veliskou to Koorana Gymnastics Club
 18. Councillor Crossland to Marino Community Hall
 19. Councillor Telfer to Marion Bowling Club
 20. Councillor Hoffmann to Marion City Band
 21. Councillor Telfer to Marion Historic Village Museum
 22. Councillor Telfer to Mitchell Park Sports and Community Centre Committee
 23. Councillor Taylor to Oaklands Estate Kindergarten
 24. Councillor Mates to Oasis Family Church
 25. Councillor Veliskou to Plympton Glenelg RSL
 26. Councillor Hoffmann to Plympton Probus Club
 27. Councillor Veliskou to Red House Group Inc.
 28. Councillor Veliskou to Retire Australia – Glengowrie Estate Residents Group
 29. Councillor Masika to Rotary Club of Edwardstown
 30. Councillor Prior to Salvation Army Marion
 31. Councillor Mates to Seaview Downs Kindergarten
 32. Councillor Telfer to Seaview High School
 33. Councillor Mates to Sheidow Park Primary School
 34. Councillor Hoffmann to South Adelaide Squash & Racquetball Club
 35. Councillor Lama to Sunrise Christian School
 36. Councillor Taylor to Swimming SA
 37. Councillor Mates to Trott Park Community Garden
 38. Councillor Luscombe to Youth Collective Committee

The following external bodies are in addition to the current groups and the appointment will be subject to the external body accepting the offer of a Council Liaison:

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42. Councillor Hoffmann to Glandore Recreation Board of Management subject to this external body accepting the offer of a Council Liaison
 43. Councillor Hoffmann to Edwardstown Sports club subject to this external body accepting the offer of a Council Liaison
 44. Councillor Naismith to Hallett Cove BMX subject to this external body accepting the offer of a Council Liaison
 45. Councillor Veliskou to Morphetville Park Sports Club subject to this external body accepting the offer of a Council Liaison
 46. Councillor Taylor to Oaklands Estate Residents Association subject to this external body accepting the offer of a Council Liaison
 47. Councillor Singh to Plympton Park Sporting Club subject to this external body accepting the offer of a Council Liaison
2. If additional requests are received after this meeting, Council authorises the Mayor to nominate, after consultation with Council Members, Council Liaison Officers to external bodies.
 3. Administration will advise of each of the external bodies of their nominated Council Liaison.

Carried Unanimously

11.6 1st Budget Review 2022-2023 Report Reference GC221213R11.6

Moved Councillor Veliskou

Seconded Councillor Masika

That Council:

1. Adopt the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows.

Carried Unanimously

11.7 Finance, Risk and Audit Committee - Council Member Appointment Report Reference GC221213R11.7

Moved Councillor Telfer

Seconded Councillor Masika

That Council:

1. Appoints Councillor Hoffmann to the Finance, Risk and Audit Committee for a term commencing 13 December 2022 – 30 November 2023.

Carried Unanimously



11.8 Section 270 Internal Review of Decision - Coastal Walkway
Report Reference GC221213R11.8

Moved Councillor Crossland

Seconded Councillor Masika

That Council:

1. Appoints an independent investigator to undertake the Review of Decision regarding the coastal walkway as outlined within the report (GC221213R11.8)

Carried Unanimously

12 Corporate Reports for Information/Noting

12.1 Questions Taken on Notice Register
Report Reference GC221213R12.1

Moved Councillor Prior

Seconded Councillor Taylor

That the following reports for information / noting be moved en bloc:

- Questions Taken on Notice Register
- By-law Review Update

Carried Unanimously

Moved Councillor Prior

Seconded Councillor Taylor

That Council:

1. Notes the report 'Questions Taken on Notice Register' .

Carried Unanimously

12.2 By-law Review Update
Report Reference GC221213R12.2

Moved Councillor Prior

Seconded Councillor Taylor

That Council:

1. Notes this report.
2. Notes that an update will be provided to Council in 2024 following at least one year operation of the Cat and Animal Management By-laws.

Carried Unanimously



13 Workshop / Presentation Items - Nil

14 Motions With Notice

14.1 Community Engagement Marion Cultural Centre Plaza Report Reference GC221213M14.1

Moved Councillor Crossland

Seconded Councillor Naismith

That Council:

1. Delays the decision made at the 29 November 2022 General Council Meeting (Marion Cultural Centre Plaza GC221129M15.1) to alter the current Warracowie Way design of 1 way vehicle movement to 2-way vehicle movement, until a full public consultation has been completed in accordance with the City of Marion Public Consultation Policy that includes the following:
 - i. the additional costs to redesign the plaza to accommodate two-way road for Warracowie Way
 - ii. highlight the objectives for the MCC Plaza
 - iii. consideration of relevant Westfield Marion development plans for closing vehicle access
 - iv. includes an option to leave the plaza as it is and reallocate the \$3.4 million (inclusive of \$2.1 million Federal Funding) to other projects.
 - v. supporting information on the pros and cons for Warracowie Way options
 - vi. Requests that participants in the consultation must provide the street and suburb they live in

Lost

Councillor Crossland called a Division

Those for: Councillors Crossland, Luscombe and Naismith

Those against: Councillors Singh, Veliskou, Mates, Lama, Telfer, Prior, Taylor, Hoffmann and Masika

Lost

15 Questions With Notice - Nil

16 Motions Without Notice

Leave of Absence – Councillor Masika Report Reference GC221213M16.1

Moved Councillor Masika

Seconded Councillor Crossland

That Councillor Masika be granted leave of absence for the General Council Meeting to be held on 24 January 2023.

Carried Unanimously



Leave of Absence – Councillor Singh
Report Reference GC221213M16.2

Moved Councillor Singh

Seconded Councillor Veliskou

That Councillor Singh be granted leave of absence for the General Council Meetings to be held on 24 January and 14 February 2023.

Carried Unanimously

17 Questions Without Notice - Nil

18 Other Business - Nil

19 Meeting Closure

The meeting was declared closed at 8.59pm

CONFIRMED THIS 24 DAY OF JANUARY 2023

CHAIRPERSON

6 Communications

Nil

6.1 Mayoral Communication Report

Report Reference GC230124R6.1

Name of Council Member Mayor - Kris Hanna

Date	Event	Comments
22/11/2022	Meeting with President of SA Malayalee Community	
23/11/2022	Meeting South Adelaide Basketball Club President	
24/11/2022	Coast FM in studio	Interview
29/11/2022	Meeting with the Hon Tom Koutsantonis	
29/11/2022	ABC radio interview onsite at Foodbank	
30/11/2022	Business SA Chamber Event at Patrilli	
30/11/2022	Norfolk Estate Retirement Village 20th Anniversary	Speech given
1/12/2022	Marion Cultural Centre 21st Birthday	
2/12/2022	SA Malayalee Community Xmas and New Year Function	
2/12/2022	South Australia Suite at the VALO Adelaide 500	Invitation from The Honourable Peter Malinauskas MP, Premier of South Australia
5/12/2022	Positive Ageing and Inclusion Volunteer Christmas Event	
5/12/2022	Marion Council Business Event	
6/12/2022	Meeting Basketball SA	
7/12/2022	Nari Reserve Celebration with Rishworth MP	
7/12/2022	Meeting with Mayor of Mitcham	
7/12/2022	MarionLife Dinner	
8/12/2022	City of Marion Safe Space Project Launch	
12/12/2022	Marion Probus Club	
13/12/2022	MarionLife Carpark Christmas BBQ Celebration	
14/12/2022	Grant Mayer, South Australian Jockey	

	Club	
14/12/2022	Active Elders Christmas Party	
15/12/2022	Tonsley Connections Event	
15/12/2022	Council end of year celebration	
22/12/2022	Coast FM in studio	Interview
22/12/2022	Council Staff celebration	
23/12/2022	Meeting South Adelaide Basketball Club President	
11/01/2023	Meeting Mayor Hanna and Mayor of Onkaparinga	

6.2 Elected Member Verbal Communications

In accordance with the *Code of Practice - Procedures at Council Meeting 2017/18* an Elected Member has the right to speak for up to two minutes in the second meeting of Council every second month from February (with the exception of caretaker period).

6.3 CEO and Executive Communication Report

Report Reference GC230124R6.3

Date	Activity	Attended By
28 November 2022	Meeting with Jayne Stinson MP – Member for Badcoe, Daniel Alexandrides – Ministerial Advisor to the Hon Tom Koutsantonis MP and Laura Akula – Manager, Transport Portfolio Investment Programs re Aldridge and Teesdale Reserves and Glandore Oval	Tony Harrison Tony Lines
29 November 2022	Meeting Tonsley Car Parking with City of Marion, Flinders University and Renewal SA	Tony Lines
1 December 2022	Meeting Tonsley Project Control Group monthly meeting with City of Marion, Peet Limited and Renewal SA	Tony Lines
2 December 2022	Seminar Datascope Solutions CEO briefing - for Tony Harrison	Angela Allison
7 December 2022	Monthly catch-up meeting Tony Harrison, Paul Sutton (City of Charles Sturt) and Mark Withers (City of Port Adelaide Enfield)	Tony Harrison

7 December 2022	MC Nari Reserve – Planting Trees for the Queens Jubilee Program	Tony Harrison
7 December 2022	Strategic Fleet Management _ Meeting with Cities of Pt Adelaide Enfield and Charles Sturt	Ben Keen
9 December 2022	Oaklands Smart Precinct Tour with NSW Western Parklands City Authority	Tony Harrison Ben Keen
12 December 2022	City of Marion & DIT re North-South Corridor Project	Tony Harrison
14 December 2022	Meeting Tony Harison, Mayor Kris Hanna and Grant Mayer (CEO SAJC) re Morphettville major project update	Tony Harrison
14 December 2022	Resilient Asset Management Project, Executive Sponsor Meeting Cities of Marion, Holdfast Bay, Onkaparinga and Mitcham with Urban and Regional Planning Solutions (URPS)	Ben Keen
15 December 2022	LGA CEO Advisory Board Meeting	Tony Harrison
19 December 2022	SWBMX Meeting with City of Marion, Auscycling and UCI	Tony Lines
20 December 2022	Gift of Reading – Handover of community donated books to The Smith Family	Ben Keen
11 January 2023	Meeting Angela Allison (CoM), Chris Adams, CEO SRWRA, site tour ahead of 1 st SRWRA Board meeting	Angela Allison
11 January 2023	Meeting Oaklands Green PCG Monthly meeting with City of Marion and Oaklands Green	Tony Lines
11 January 2023	SWBMX Meeting City of Marion, BMX Club Members	Tony Lines
12 January 2023	Meeting Angela Allison (CoM), Mark Booth, SRWRA Board Chair, ahead of 1 st SRWRA Board meeting	Angela Allison
12 January 2023	SWBMX Site Tour and Marion Golf discussions City of Marion and Southern and Coastal Ward Council Members	Tony Lines
18 January 2023	Meeting Clean Peak Energy re Water Agreement	Ben Keen
20 January 2023	SRWRA Tour Down under event – meeting Joint venture partners	Angela Allison

7 Adjourned Items

7.1 Adjourned Item - Local Government Election Signs

Report Reference	GC230124R7.1
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The item '*Approval to display Local Government Election Signs - Determination*', GC220809R11.4 (attachment 1) was adjourned at the 9th August 2022 General Council meeting to enable further clarification on the regulations for Elections Signs.

In accordance with the *Local Government (Procedures at Meetings) Regulations*, the debate on an adjourned item will resume and continue at the point it was adjourned. The motion for this item is yet to be Moved or Seconded.

It is proposed that following the conclusion of the 2022 Local Government Elections and prior to the 2026 Local Government Elections, that a sector wide review will be undertaken to consider any process improvements and policy amendments as a result of the changes arising from the implementation of the Statutes Amendment (Local Government Review) Act 2021. This could be a motion on notice to the Local Government Association Ordinary General Meeting in April. A further report is presented in this agenda to consider motions for this meeting.

It is suggested that Council note this report and a further report be brought prior to the 2026 Local Government Elections detailing the requirements for Local Government Election Signs.

RECOMMENDATION

That Council:

- 1. Notes the Report.**

ATTACHMENTS

- G C 220809 R 11.4 - Approval to display Local Government Elections Signs - Determination
[7.1.1 - 10 pages]



11.4 Approval to display Local Government Elections Signs - Determination

Report Reference	GC220809R11.4
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is for Council to consider the adoption of the *Approval to display local government elections signs*. This will provide a General Approval, considered under the provisions of councils' by-laws for local government election signs to be posted, affixed to, or erected on infrastructure that is installed on a road owned by the Council, subject to compliance with the conditions outlined in the General Approval.

EXECUTIVE SUMMARY

Legislative amendments have occurred regarding the use of electoral advertising posters with the main change relating to the prohibition of **electoral advertising posters made from corflute or plastic**.

Prior to this change, the display of local government election signs during certain periods was enabled via an express permission in the *Local Government Act* during the period commencing four weeks immediately before the date that has been set (either by the *Local Government Act* or the *Local Government (Elections) Act 1999*) for polling day and ending at the close of voting on polling day.

What is now permitted is the use of **local government election signs** that must comply with Council's Bylaw X - Moveable Sign and Bylaw X – Roads. To enable ease of application for local government election signs, it is recommended that a General Approval is granted by Council.

Further details of the definitions and requirements are included in the body of this report.

RECOMMENDATION

That Council:

1. **Endorse the *Approval to display Local Government Elections Signs*, set out in Attachment 1 to this report.**

BACKGROUND

Significant changes occurred to the *Local Government Act 1999* during 2021. Many of these changes have been enacted during 2022 and in the lead up to Local Government elections.

Changes to section 226—Moveable signs of the *Local Government Act 1999* (Local Government Act) now prohibit the display of **electoral advertising posters** relating to elections held under the Local Government Act or the *Local Government (Elections) Act 1999* on a public road (including any structure, fixture or vegetation on a public road). This provision commenced on 10 November 2021.

Section 226(5) of the *Local Government Act 1999* defines an **electoral advertising poster** as a poster displaying electoral advertising made of corflute, plastic or any other material, or kind of



material prescribed by regulation. At the time of writing this report, there were no regulations in operation.

The impact of this is, that the 'traditional' signage the community would see to advertise candidates during an election is no longer permitted for local government elections.

However, Section 226 does not prohibit **local government election signs** made from other materials, provided those signs do not unreasonably restrict the use of the road or endanger the safety of members of the public.

Local government election sign is not defined in the Local Government Act. For the purposes of this report and the proposed determination, local government election sign is defined to mean a moveable election advertisement, notice, or election sign (not made of corflute or plastic, i.e. not an electoral advertising poster) which is intended to affect the result of an election or poll, and which can be moved or removed without causing any damage to the infrastructure or land upon which it is placed or to which it is attached, whether free-standing or not. All local government election signs are a type of moveable sign.

Note: A poster that promotes a candidate in a local government election may be an 'electoral advertising poster' if the poster is made from corflute or plastic. If the same poster is made from a material **not prohibited** under section 226(5), it will not be an 'electoral advertising poster' but will be a **local government election sign**.

As a consequence of the changes to section 226 of the *Local Government Act*, the display of local government election signs must now occur in accordance with section 226(1), which provides:

226—Moveable signs

- (1) *Subject to this section, a person may place and maintain a moveable sign on a road without an authorisation or permit under this Part if (and only if)—*
 - (a) *the design and structure of the sign complies with the requirements of the council's by-laws; and*
 - (b) *the sign is placed in a position that complies with the requirements of the council's by-laws; and*
 - (c) *any other relevant requirements of the council's by-laws are complied with; and*
 - (d) *the sign does not unreasonably—*
 - (i) *restrict the use of the road; or*
 - (ii) *endanger the safety of members of the public.*

The City of Marion Moveable Signs By-Law exempts the application of the By-law to a sign of a kind referred to in section 226(3) of the Local Government Act through the inclusion of a note to that effect.

11. Exemptions

...

Note-

This By-law does not apply to moveable signs placed and maintained on a road in accordance with section 226(3) of the Act, which includes any sign:

- *Placed there pursuant to an Authorisation under another Act*
- *Designed to direct people to the open inspection of any land or building that is available for purchase or lease;*
- *Related to a State or Commonwealth election and is displayed during the period commencing on the issues of the writ or writs for the election and ending at the close of polls on polling day;*
- *Related to an election held under this Act or the Local Government (Elections) Act 1999 and is displayed during the period commencing four (4) weeks immediately before the date that has been set (either by or under either Act) for polling day and the close of voting on polling day; or*



- The sign is of a prescribed class.

Section 226(3)(ca) was, however, deleted from the Local Government Act with effect from 10 November 2021. The text of the section was as follows:

- (ca) *the sign is related to an election held under this Act or the Local Government (Elections) Act 1999 and is displayed during the period commencing 4 weeks immediately before the date that has been set (either by or under either Act) for polling day and ending at the close of voting on polling day;*

The deletion of the provision means that the reference to it set out in the By-law Note (replicated above) has no effect. Consequently, the City of Marion Moveable Signs By-Law applies to local government election signs (not being electoral advertising posters).

Candidates wishing to display local government election signs within the City of Marion must now comply with section 226(1) of the *Local Government Act* in its entirety in order to place local government election signs (not being electoral advertising posters) on a road.

This means that candidates do not need approval from Council for placement of local government election signs (not being electoral advertising posters) on council infrastructure on a road **provided** that the sign complies with the requirements set out in the Moveable Sign By-Law and the signs do not unreasonably restrict the use of the road or endanger the safety of members of the public (and complies with any requirements contained in the council Road By-law). This is consistent with the arrangements that were in place prior to the changes to section 226 (and in previous local government elections).

If the placement of a local government election sign (not being an electoral advertising poster) does not comply with the requirements of the by-law, the candidate must seek permission from the council for the placement of the sign. This is a new circumstance, that did not arise in previous local government elections, due to the express permission that existed for the display of signs relating to local government elections in section 226(3)(ca). It is important to note that Council cannot grant a permission for the display of **electoral advertising posters** on a public road on the basis that these are prohibited by law.

When considering the general approval, Council may also note the Leasing and Licensing of Council Owned Facilities Policy that provides the principals for a lease or license of Council owned or managed land which states:

4.12 POLITICAL SIGNS Advertising of political parties, Member of Parliament, Elected Members and candidates for Parliament/Council be prohibited on Council owned premises.

Recognising that in the majority of cases it will not be possible for a candidate to display a local government election sign in accordance with Council's Moveable Signs By-law, it is proposed that Council make a determination which grants general Council approval for the display of local government election signs on council infrastructure. In the absence of a general Council approval, Council must receive, consider and assess each application for display of local government election signs on its merits. Having a general Council approval will reduce the likelihood of Council receiving applications for the placement of local government election signs on public roads.

The Local Government Association (LGA) has prepared a 'template determination' to assist councils with the regulation of local government election signs. A copy of the determination which has been customised to reflect City of Marion is provided as **Attachment 1** to this report.

The 'template determination' is modelled very closely on the 'General Approval' granted by SA Power Networks (SAPN) and the Department for Infrastructure and Transport (DIT) in relation to State and Federal Government Election signs. The LGA is currently waiting for confirmation from



SAPN and DIT that the same conditions will apply to local government election signs. Ideally, Council's *Approval to display Local Government Election Signs* would be consistent with the General Approval issued by SAPN and DIT, however, the limited time available prior to the commencement of Council's caretaker period means that a Council decision is required without their General Approval being finalised.

In addition to the Council requirements, candidates will need to comply with the requirements of the SAPN/DIT General Approval, to display **local government election signs** on infrastructure on a road owned by the two Authorities.

Candidates may obtain permission from a private property owner for the display of local government election signs, which may include electoral advertising posters. Candidates will need to consider whether development approval is required for any local government election sign to be displayed on private property and make the relevant applications to Council for that purpose if necessary.

Should Council choose not to adopt the *Approval to display Local Government Election Signs*, candidates who wish to display local government election signs that do not meet the requirements of the Moveable Signs By-Law (and Roads By-law where relevant) must make application to Council for permission. These applications would be processed as per existing applications received for the placement of moveable signs that do not meet By-law requirements.

ATTACHMENTS

1. Approval to Display Local Government Election Signs [**11.4.1** - 6 pages]

Approval to display Local Government Election Signs



This **General Approval** is given by the City of Marion under the provisions of its by-laws for local government election signs (not being electoral advertising posters¹) to be posted, affixed to, or erected on infrastructure that is installed on a road owned by the Council, subject to compliance with the following conditions:

Local government election signs (not being an electoral advertising poster) must:

1. be no more than 1 square metre in area. A back-to-back sign facing two directions is considered to be one sign for this purpose.
2. only be displayed during the period commencing 4 weeks immediately before the date that has been set for polling day and ending at the close of voting on polling day. Should the local government election sign not be removed within two days (48 hours) of the close of voting they will be considered illegal signs and penalties may apply.
3. comply with all legislative requirements relating to the publication of 'electoral material' as defined in relevant legislation².
4. be securely fixed or posted and maintained in good repair and condition at all times.
5. be designed, made, and presented in a quality manner (the intent is that signs must not tear apart and become a danger to road users and end up as litter).
6. contain clear and legible writing or symbols. An authorised officer will determine whether a sign is clear and legible for these purposes.
7. contain on the face of the sign the name and address of the person authorising the promotional material (the publisher) and the name and prescribed information of the printer of it³.
8. be fastened securely so that they cannot become detached in high winds and endanger Council, SAPN or DIT property or equipment or pose a danger to the public.
9. be installed, maintained, and removed in a safe manner without endangering personal and community safety.

¹ Section 226(5), *Local Government Act 1999*. Electoral advertising posters are prohibited from display on a public road (including any structure, fixture or vegetation on a public road), except in circumstances prescribed by the regulations.

² Part 7, *Local Government (Elections) Act 1999*.

³ Section 27(1), *Local Government (Elections) Act 1999*.

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Approval to display Local Government Election Signs



Local government election signs (not being an electoral advertising poster) must not:

1. be illuminated (internally or indirectly), move, flash, rotate, or reflect so as to be an undue distraction to drivers.
2. be self-adhesive. All individual promotional material affixed under the terms of this General Approval may only be affixed by non-invasive means that do not cause damage of any type to the structure to which the material is affixed. If a paste is to be used, it must be of a water based/wallpaper type (or similar).
3. be affixed under any circumstances to trees, shrubs, or other plants or at any location that may cause physical damage to Council, SAPN or DIT property.
4. be placed on a carriageway, dividing strip (median), traffic island, roundabout, or within 50 metres of a signalised intersection, level crossing, roundabout or pedestrian activated crossing, or on the South-Eastern Freeway, the Southern Expressway, the Port River Expressway, the North-South Motorway (Superway) or the Northern Expressway.
5. be placed within 6 metres of an intersection or junction, or in any other location that may pose a hazard to pedestrians or road users.
6. be attached to any traffic control device, street name, traffic direction or parking sign or to the associated pole.
7. be placed so as to cover any Council, SAPN or DIT numbering, signs, or other markings.
8. be placed in a location on a pole or fence so as to aid the climbing of the pole or fence.
9. be placed so as to restrict the sight distance for road users and pedestrians crossing the road.
10. compete with or reduce the effectiveness of other signs and traffic control devices.
11. resemble a traffic control device, or reasonably be capable of being mistaken as a traffic control device (e.g., must not be affixed on the diagonal).
12. advertise any organisation other than a candidate in the local government election on foot at the time.

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Approval to display Local Government Election Signs



13. Where signs are fixed or posted on poles adjacent to footpaths or roadways such signs:
 - o must not be lower than 2 metres; and
 - o must be a maximum height of 3 metres from the ground, with nothing above the sign to affix it or anything else to the pole. Signs must have a minimum clearance of 3 metres from any overhead mains.
14. There is a total prohibition on any part of the sign being higher than 3 metres from the ground.

This General Approval **does not** extend to infrastructure that is owned by SAPN or DIT on a road. The **SA Power Networks and Department for Infrastructure and Transport General Approval for placement or affixation of local government election signs** sets out the requirements for placement of local government election signs on this infrastructure.

This General Approval also does not extend to any railway or tramline structures such as level or pedestrian crossings, bridges, stations, signalling equipment or fences adjacent to railway and tram lines. In this regard, information on the various rules and if appropriate, permission to enter or erect signs in these areas must be obtained from the relevant rail authority. In metropolitan Adelaide, this is (*in most instances*) either Adelaide Metro or the Australian Rail Track Corporation.

The person(s) responsible for the sign and/or any persons acting on their behalf, including by way of causing the sign to be displayed is entitled to act in accordance with the permissions granted in this General Approval subject to their acceptance of the following. They:

- accept that the display of the local government election sign must be in accordance with this General Approval and by displaying the local government election sign, agree to comply with the terms of this General Approval; and
- accept full responsibility for any personal injury, property damage or other loss in any way arising out of or consequent upon the erection, removal, or display of the local government election sign(s); and
- acknowledge that the Council, SA Power Networks or DIT have no liability or responsibility in relation to such matters whatsoever; and
- agree to indemnify the Council, SAPN and DIT against any such personal injury or property damage or other loss incurred by the Council, SAPN or DIT and against any third-party claims arising out of or consequent upon the erection, removal, or display of local government election signs.

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Approval to display Local Government Election Signs



Installation, maintenance, removal and disposal of local government election signs

1. Installing, maintaining, and removing local government election signs (not being an electoral advertising poster) **must not** be carried out between 7.00am and 10.00am or between 3.00pm and 7.00pm Monday to Friday on a peak flow traffic lane.
2. Whilst there are prescriptive rules relating to the permitted materials for electoral advertising posters, there is no prohibition on fixings made of plastic (such as a cable tie). Other material that satisfies the requirements of this General Approval may also be used (i.e., fixings made of metal or other conductive material **are not permitted**, fixings must be non-invasive and not cause damage to the structure to which the material is affixed).
3. The person responsible for the sign and its owner must maintain the sign. The person is also responsible for ensuring that safety is maintained (and the Australian Road Rules complied with) whilst the sign is being installed, maintained, or removed and no traffic disruption is to occur during the installation, maintenance, or removal process.
4. The person responsible for the local government election sign must remove all parts of the sign **and fixtures** from the poster within 48 hours from the close of voting in the relevant election.
5. An authorised person of the Council may remove and dispose of any local government election sign that does not comply with this General Approval, unreasonably restricts the use of the road or endangers the safety of members of the public, or otherwise does not comply with legislative requirements in accordance with section 227 of the *Local Government Act 1999*.
6. A breach of, or non-compliance with, any of the conditions of the General Approval will invalidate the General Approval and may result in the removal of the local government election sign.

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Approval to display Local Government Election Signs



Private land

This General Approval does not authorise the placement of local government election signs on private land or infrastructure without the permission of the private landowner.

Council Owned Facilities

This General Approval does not authorise the placement of local government election signs on Council Owned Premises (in accordance with Council's Leasing and Licensing of Council Owned Facilities Policy: *Advertising of political parties, Member of Parliament, Elected Members and candidates for Parliament/Council be prohibited on Council owned premises.*)

Acceptable Local Government Election Signs (Not made of plastic or corflute)

The following Election Signs are deemed appropriate and acceptable if they are not made of plastic or corflute and the placement, design and construction is in accordance with Council's Moveable Signs By-Law and this General Approval:

- 'A' frame or Sandwich board sign
- Inverted 'T' Sign
- Flat Sign
- Banner

Illegal signs

Local Government Act 1999 - penalties

Section 226(2a) of the *Local Government Act 1999* provides that it is an offence to exhibit an **electoral advertising poster** on a public road. The maximum penalty is \$5,000.

electoral advertising poster means a poster displaying electoral advertising made of—

- (a) corflute; or
- (b) plastic; or
- (c) any other material, or kind of material, prescribed by the regulations.

***Note as no other kind of material has been prescribed by the regulations, council will NOT permit electoral advertising posters of any type.**

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Approval to display Local Government Election Signs



Definitions

Moveable sign is defined in section 4 of the Local Government Act and means a moveable advertisement or sign;

Local government election sign is not defined in the Local Government Act. For the purposes of this document, local government election sign is defined to mean a moveable election advertisement, notice, or election sign (not made of corflute or plastic, i.e. not an electoral advertising poster) which is intended to affect the result of an election or poll, and which can be moved or removed without causing any damage to the infrastructure or land upon which it is placed or to which it is attached, whether free-standing or not. All local government election signs are a type of moveable sign.

Electoral advertising poster, is defined in section 226(5) of the Local Government Act, and means a poster displaying electoral advertising made of—

- (a) corflute; or
- (b) plastic; or
- (c) any other material, or kind of material, prescribed by the regulations.

Note: A poster that promotes a candidate in a local government election may be an 'electoral advertising poster' if the poster is made from corflute or plastic. If the same poster is made from a material not prohibited under section 226(5), it will not be an 'electoral advertising poster' but will be a local government election sign.

General Approval, is the approval granted by SA Power Networks (SAPN) and the Department for Infrastructure and Transport (DIT) (the **Relevant Authorities**) which enables the display of local government election signs on public road infrastructure owned by the Relevant Authorities and provides the consent required for the purposes of section 23(1) of the *Local Nuisance and Litter Control Act 2016*.

Relevant Authorities, are SA Power Networks and the Department for Infrastructure and Transport, who own the majority infrastructure on public roads.

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8 Petitions - Nil**9 Deputations - Nil****10 Committee Recommendations****10.1 Confirmation of Minutes of the Finance, Risk and Audit Committee Meeting held on 13 December 2022**

Report Reference	GC230124R10.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Finance, Risk and Audit Committee meeting held on 13 December 2022.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Framework and Key Assumptions for the preparation of the 2022-23 ABP and LTFP
- Quarterly Risk Report
- Work Program and Meeting Schedule for 2023
- Internal Audit Plan 2022-2023

Reports for Noting

- Annual Ombudsman Report 2021-22
- Internal Audit Program – Implementation of Recommendations
- 1st Budget Review 2022-2023

RECOMMENDATION**That Council:**

1. **Receives and notes the minutes of the Finance, Risk and Audit Committee meeting held on 13 December 2022.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Finance, Risk and Audit Committee.**

ATTACHMENTS

1. FRA C 221213 - Final Public Minutes [10.1.1 - 12 pages]



**Minutes of the Finance, Risk and Audit Committee
held on Tuesday, 13 December 2022 at 2.00 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt**





2

PRESENT

Ms Emma Hinchey (Chair)
Ms Nicole Rantanen
Mr Josh Hubbard
Councillor Jason Veliskou

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Ben Keen
General Manager Corporate Services - Angela Allison
General Manager City Development - Tony Lines
Manager Office of the CEO - Kate McKenzie
Unit Manager Governance and Council Support - Victoria Moritz
Acting Chief Finance Officer – Andrew Doyle
Unit Manager Risk & Strategy - Maddie Frew
Eric Beere, KPMG
Michael Arman, BRM

1 Open Meeting

The Chair opened the meeting at 2.00pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

The following interests were disclosed:

- Nil



4 Confirmation of Minutes

4.1 Confirmation of Minutes of the Finance, Risk and Audit Committee Meeting held on 11 October 2022

Report Reference FRAC221213R4.1

Moved Ms Rantanen

Seconded Ms Hinchey

That the minutes of the Finance, Risk and Audit Committee Meeting held on 11 October 2022 be taken as read and confirmed.

Carried Unanimously

5 Business Arising

5.1 Business Arising Statement - Action Items

Report Reference FRAC221213R5.1

The Committee took the Business Arising Statement as read and provided the following feedback:

- Raised some concerns around the December due dates and queried if these deadlines would be met, in particular the Service Review Program. The Chief Executive Officer provided an updated on the status of the Service Review Program with a plan to bring a proposed framework in February / March 2023 with the intention of this being used from 30 June 2023. It was also noted there a number of internal reviews, work-place audits, reforms, and work undertaken by Anthony Jones to complete internal reviews. Progressing with the Service Review Program at this time would have placed additional pressure across the organisation. The new formalised review process including reporting structure will be brought the Committee in 2023.
- Management further commented they are confident the remaining items with a December deadline will be completed in time.
- It was noted the Council Member Report was omitted in error. Staff will include any missed General Council Meetings in the next Council Member Report to the Committee.
- Management provided a verbal update on the Sam Willoughby BMX Track advising they are pursuing with the insurance claim.

Moved Ms Rantanen

Seconded Mr Hubbard

That the Finance, Risk and Audit Committee:

1. Notes the business arising statement, meeting schedule and upcoming items.

Carried Unanimously

6 Confidential Items



6.1 Cover Report - Marino Community Hall Section 48

Report Reference FRAC221213F6.1

Moved Ms Rantanen

Seconded Mr Hubbard

That pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, Manager City Activation, Chief Financial Officer, Project Design Advisor, Unit Manager Governance and Council Support, be excluded from the meeting as the Council receives and considers information relating to Marino Community Hall prudential report, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information including financial figures and concept designs.

Carried Unanimously

2.12pm the meeting went into confidence

Moved Ms Rantanen

Seconded Mr Hubbard

In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that the attachments to this report Marino Community Hall prudential report, having been considered in confidence under Section 90(2) and (3)(b)(i) and (ii) of the Act be kept confidential and not available for public inspection upon the basis that the information contains commercial information including financial figures and concept designs. This order is to remain in force until such time as it is reviewed, at which time a further order of confidentiality may be made. This confidentiality order will be reviewed at the General Council Meeting in December 2023.

Carried Unanimously

2.58pm the meeting came out of confidence

6.2 Cover Report - Cybersecurity - Quarterly Update

Report Reference FRAC221213F6.2

Moved Councillor Veliskou

Seconded Mr Hubbard

That pursuant to Section 90(2) and (3)(e) and of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager Office of the CEO, Chief Financial Officer, Unit Manager Governance and Council Support, Governance Officer and Manager IT Operations be excluded from the meeting as the Committee receives and considers information relating to Cyber security of CoM, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the current status of the CoM Cyber Security and the impact on contractual expectations.

Carried Unanimously

2.59pm the meeting went into confidence



Moved Ms Rantanen

Seconded Mr Hubbard

In accordance with Section 91(7) and (9) of the Local Government Act 1999 the committee members order that this report, Cybersecurity – Quarterly Update, any appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2023.

Carried Unanimously

3.07pm the meeting came out of confidence

7 Reports for Discussion

7.1 Framework and Key Assumptions for the preparation of the 2022-23 ABP and LTFP

Report Reference FRAC221213R7.1

General Manager Corporate Services provided an overview of the preparation undertaken for the 2022-23 Annual Business Plan and Long-Term Financial Plan including the associated risks with the proposed framework and key budget assumptions. The following comments were made:

- It was noted that the next iteration of Council's LTFP is being drafted and will be aligned with the required funding to maintain service delivery levels at current levels in addition to future funding requirements identified in Council's adopted asset management plans.
- This year will take into account a higher impact on inflation and what this means, looking at a further breakdown of CPI across various components.
- The Committee were happy with the framework and suggested further consideration may be given to safety given the large construction management component as well as a specific call out for climate and ESG principles.
- The Committee questioned the capacity for staff to deliver the resource requirement given the comments made around current market conditions. Management commented there will always be resource constraints, however the organisation needs to plan to deliver accordingly with these considerations being picked up in the Asset Management Plans. It was also noted the forward procurement plan has been flagged with relevant industries to help manage expectations.
- It was emphasized that robust evidence would be required to support an increase in revenue to demonstrate specifically where the additional costs were coming from.
- The Committee queried whether a 2.7% inflation rate seemed achievable. Management commented that different scenarios and modelling would be presented and discussed at the Council Member planning day in January 2023 to look at the difference indexes.
- The Committee provided feedback around including additional key assumptions around strategic investments with a need to consider the level of strategic projects to be identified through the Long Term Financial Plan.
- Staff were commended on the Environmental Scan. It was queried whether we had looked at bringing animal management in house. Management commented, this had been looked at 12 months ago, however it was determined that this sat best with the experts at the time given the risks involved. It is still on their radar.
- The Committee raised concerns around how the funding gap was being managed for the Community Centers given the cuts in grant funding. It was questioned whether there would

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be any impact on the provision of programs and services. Management advised they have applied for additional funding, and if granted, this would be split across the sites, however they will be requesting additional funding through the budget process to maintain services.

- The non-compliance around child safe reporting was raised and discussed. Management are prioritising this to meet the additional requirements. Where required additional training is being provided with this also being included in the standard requirements. Questions were asked around which positions are required to have mandatory training and well as community expectations around this. Management are continuing to work through this as a matter of priority.
- Another theme for consideration that was raised was the data maturity and the risks associated with the timeliness of the project due to the roll out of other systems which are key dependencies. Management confirmed that the Business Intelligence Lead had made good progress however there is still a large piece of work on data integration. The organisational KPI's are progressing with the intent for these to be ready for next financial year.
- The Committee reiterated the importance of playing out the scenarios for Council for them to see the impacts of various rate levels, with the need to balance programs and services with inflation and feel comfortable with the decision.

Moved Ms Rantanen

Seconded Mr Hubbard

That the Finance, Risk and Audit Committee:

1. Provide feedback on the proposed framework, key assumptions, and associated risks in setting the Annual Business Plan for 2023-2024 and the Long-Term Financial Plan
2. Provide feedback on the Environmental Scan (Attachment 3) as input into the Draft ABP 2023-2024 and draft LTFP.

Carried Unanimously

The Chair sought and was granted leave of the meeting to vary the order of the agenda and bring forward the item *Internal Audit Plan 2022-2023* to be considered next on the agenda.

7.4 Internal Audit Plan 2022 - 2023

Report Reference FRAC221213R7.4

Manager Office of the CEO introduced the item and provided an overview of the progress of the Internal Audit program for 2022 – 2023.

Mr Beere (KMPG) summarised the findings in the Community Consultation – Final Report and outlined the scopes for Customer Experience and Cyber Security.

The Community Consultation audit was a collaborative internal audit project focusing on the City of Charles Sturt and the City of Marion Community Consultation. The findings relate to the opportunity to deepen focus on the customer, efficiency opportunities, greater engagement and involvement from Council Members, earlier planning, and accessibility.

The Committee provided the following feedback and comments:

- The Committee questioned the criteria and thresholds around the project methodology with Mr Beere commenting this was taken into consideration with the project management

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governance reports where there was a linkage, however there was an opportunity for improvement for the guidance for the consistency of application in regards to the tiers of projects.

- Management further commented on the current review of the project management framework which was engaging key stakeholders and undertaking a deep dive into this area.
- The Committee queried how best we can improve digital literacy and cover the gap. Mr Beere commented there was acknowledgement to this in joint finding 1 relating to community consultation methods requiring further enhancement to address accessibility and diversity. Further actions may be identified through addressing this finding. The Committee suggested potentially looking into allowances for employees assisting in translation. It was also suggested that the organisation could further consider offering Auslan as a service by Council at engagements and events.
- The Committee commented that the innovative opportunities were great for engaged communities, however queried whether there may be some risks association with this in terms of accessibility and diversity.
- Agreed there was a good approach to the findings, however suggested alternate wording could be used in the recommendation for PIO1 around the community consultation process in regard to feedback not determining the outcome of projects.
- Management advised some of these points would be picked up in the Customer Experience audit including how consultation groups are selected / engaged to ensure there is no exclusion and closing the loop back to residents.
- The Committee questioned the clarity of the scopes for customer experience and cyber security regarding historical discussions. The previous assurance mapping provided context on what should be included however, the scope appears to be more of a post implementation review for the CRM. It was noted that the scope can be amended to include a more fulsome approach to customer experiences and include the review of the strategic alignment and framework. In relation to the cyber security scope, the committee questioned whether the scope included the maturity aspects of each council. Mr Beere commented it was framed as testing design and effectiveness, however, can pivot to the maturity aspect. There were some discussions around the collaborative nature of the audits and noted that this could be further enhanced.
- Management will work with KMPG to revisit the two scopes and circulate these out of session. It was noted the scopes are endorsed subject to the changes identified.

Action: Circulate revised scopes with included identified changes to the Committee out of session.

Moved Mr Hubbard

Seconded Ms Rantanen

That the Finance, Risk and Audit Committee:

1. Notes the progress of the Internal Audit Program.
2. Considers and provides feedback on the:
 - a. Community Consultation – Final Report Attachment 1
 - b. Customer Experience Scope – Attachment 2
 - c. Cyber Security Scope – Attachment 3

Carried Unanimously

7.2 Quarterly Corporate Risk report

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Report Reference	FRAC221213R7.2
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Manager, Office of the CEO introduced the item and provided a summary of the City of Marion Corporate Risk Register review for Q1 (July to September) 2022/23. There were no major changes this quarter, two risks were merged and there were two new risks from the Customer Experience area. There has been no change to the number of high risks we are reporting on.

The following comments were noted:

- The risks currently rated as high or above includes DTP01 referencing IT, however questioned whether it should also include cyber security given the current risks and recent breaches with other organisations. Management commented there had been discussions as to whether this should be included or not, noting that it currently also sits in the environmental scanning and will continue to monitor this as to whether it should be included or not.
- The Committee queried the reference to safety in relation to contractors as high, noting there was nothing for staff or community. Management confirmed this was specifically related to contractor management and that staff and community were captured through the public risk registers with these risks sitting at medium given the number of controls in place. There has been a significant amount of work done and internal controls put in place to reduce this risk.
- The risk relating to poor data quality and information governance not supporting informed decision making was discussed. This is currently sitting as high with no details around business requirements for the use of data. Management commented they anticipate this will shift over the course of the next 12 months with the Business Intelligence unit and DTP linking this back to records management. It was also noted the Data Governance Framework had been approved by ELT.
- The Committee commented on the planned treatments and relevant risks suggesting these may need to be reviewed and tidied up. When reviewing these it would also be worth reviewing the due dates to ensure the accuracy of these.
- The re-stated controls relating to the risk to supply chain issues creating an inability to complete projects on time and within allocated budget are good, however may not be mitigating the risk. The Committee questioned whether we had considered in-sourcing. Management noted there had been some in-sourcing as well as undertaking a rationalization process to ensure these are in place. The Committee commented that it is important the solution is realistic and may require the budget to be revisited.
- The Committee raised concerns that there was currently no IT Strategy. Management acknowledged this was a gap and have identified this as a business priority.
- The risk relating to understanding, planning, and responding to the projected impacts of climate change was discussed. It was noted the review dates had changed, however there didn't appear to be any reference to previous dates. It was suggested this visibility is important to understanding the risk. The Committee queried whether the training needs analysis due for review in 2022 had occurred.
- The Committee questioned the timeframes relating to contractors engaged by the City of Marion to undertake high risk land and property related activities and whether management were any closer to filling the role. Management advised the vacancy had been put on hold pending the re-structure within the unit, It is anticipated this vacancy will be filled relatively soon.
- The risk relating to labour market factors impacting on City of Marion to attract and retain talent was queried. The Committee felt the original wording was better as the labour market was a cause, not the entire risk.
- Management committed to undertaking a review of deadlines, formatting and wording prior to presenting to the Committee next time.

Moved Mr Hubbard

Seconded Councillor Veliskou

That the Finance, Risk and Audit Committee:

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1. Notes the Corporate Risk Register Report (Attachment 1) and provides feedback on the review outcomes.
2. Endorses the new risks CRR104 - Ineffective and inconsistent event management & CRR105 Ineffective and inconsistent direct mail management both risks rated as Medium.
3. Endorses the removal of Risk MOP03 (this has been merged risk MCC03).

Carried Unanimously

7.3 Work Program and Meeting Schedule for 2023

Report Reference FRAC221213R7.3

Moved Ms Rantanen

Seconded Councillor Veliskou

That the Finance, Risk and Audit Committee:

1. Notes the proposed work program for 2023 identified at Attachment 1 to the report.
2. Adopts the following schedule of meetings for 2022:
3.
 - a) Tuesday 21 February 2022 (9-12pm)
 - b) Tuesday 16 May 2022 (2-5pm)
 - c) Tuesday 15 August 2022 (3-6pm and followed by a joint workshop with Council from 6.30pm onwards)
 - d) Tuesday 10 October 2022 (2-5pm)
 - e) Tuesday 12 December 2023 (2-5pm)

Carried Unanimously

8 Reports for Noting

8.1 Annual Ombudsman Report 2021/22

Report Reference FRAC221213R8.1



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Manager Officer of the CEO provided a brief overview and summary of the items relating to the City of Marion noting that the complaints to the Ombudsman had increased slightly from 25 to 30. City of Marion was still sitting at a low % of complaints per 10,000 people. It was noted the Section 270 complaints were also at a reasonably low level and one relating to Coastal Walkway was being considered at the General Council meeting on 13 December. The Committee discussed the potential for learning from the community consultation process. Administration confirmed all improvement opportunities and learning from reviews were taken into consideration for future improvements and that some instances also require a case management approach. Overall, the statistics for City of Marion were slightly more than the previous year, however this was a common trend throughout all Councils.

4.43pm Ms Rantanen left the meeting and did not return.

Moved Councillor Veliskou

Seconded Mr Hubbard

That the Finance, Risk and Audit Committee:

1. Notes the report.

Carried Unanimously

8.2 Internal Audit Program - Implementation of Recommendations

Report Reference FRAC221213R8.2

Manager Office of the CEO introduced the item and provided an update of the status of implementation of recommendations from the Internal Audit program. The Committee provided the following feedback and comments:

- Comments on the number of findings with revised due dates. Management commented this was a result of the labour market and resource implications and DTP delays which has impacted on the implementation of recommendations. The Committee suggested that due date change be clearly articulated to enable as much transparency as possible.
- Discussed the centralised contract management team and the opportunity for council to make savings. Management advised this opportunity is being managed through the framework to include this function as part of the initial structure and up-front costs of the project.
- The Committee questioned how the organisation is managing low level fraud and dishonesty with contractors and staff and whether there was a policy or process in place. Management confirmed there are multiple controls in place which are tested by auditors each year including a fraud management survey completed by people leaders each year, internal audits and fraud awareness training which is mandatory for staff every twelve months.
- The Committee discussed the stakeholder management review noting the competing priorities across the organisation. The Stakeholder management map identifies the top 20 stakeholders within the Community. Management acknowledged this has not progress as much as they would have liked, however this is back on track for January / February 2023.
- Given the number of deadlines that had not been met, or were unlikely to be met, the Committee suggested setting parameters and expectations for addressing the various risk ratings within a framework to ensure they are realistic and achievable. Management noted that managers are included in the close out meetings and reminded of setting realistic timeframes, taking into consideration the current needs of the business.
- The Committee questioned the recommendations from the Collaborative Health Check and how this was progressing.

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Action: Circulate MOU that was developed to support the collaborative approach by the three Councils.

Action: develop a criteria for the timing of the implementation of recommendations based on the risk level of the finding.

Moved Mr Hubbard

Seconded Councillor Veliskou

That the Finance, Risk and Audit Committee:

1. Notes the status of the Internal Audit Program (Attachment 1).

Carried Unanimously

8.3 1st Budget Review 2022-2023

Report Reference FRAC221213R8.3

The report was taken as read noting the completion of the 1st Budget Review has identified a favourable net Cash adjustment of \$0.061m. Adding this to the Original Budget Surplus of \$0.023m leaves a revised full year cash surplus of \$0.084m.

The Committee discussed the following points:

- Carryovers and whether the organisation was in a good place with these. Management advised this is the lowest it has ever been. The \$2.9m mainly comprises of three projects and is a result of supply chain issues. This is a good outcome noting this year should see further improvement.
- The Committee commented on considerations when setting the budget including setting appropriate resources to deliver the projects. The Committee questioned with a 14% increase in workload can the teams deliver an additional 14% output? Management noted this review considered the impacts from last financial year, with the second budget review looking at how the budget including these carryovers will be delivered and whether the current program of work would require some of the budget to flow on to the next year. Management commented they are continuing to look at re-classification and identifying capital versus operating expenditure expecting to improve this process again this year.
- The Committee raised concerns around the DTP expenditure, however management advised this was due to the delay of three projects that were not ready for commission.
- It was noted that funds received from grant monies prior to 30 June 2022 was driving the first budget review reduction revenue cash flows for operations.
- The Committee questioned the borrowing amount included in the budget with management advising there is provision for this under the treasury management policy to cover capital works. This may not need to be included in the next review as the yearly spend would have been assessed. The Committee suggested exploring this from a strategy perspective and whether or not it needs to be cash backed.
- Given the high target for capital works lately the committee suggested keeping an eye on the Asset Consumption Ratio. Management confirmed they were working on this, and it was on their radar.

Moved Councillor Veliskou

Seconded Mr Hubbard

That the Finance, Risk and Audit Committee:

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1. Note the 1st Budget Review 2022-23 position

Carried Unanimously

The following items were not considered and will be held over until the Committee meeting to be held on 21 February 2023

- DTP Quarterly Status Update (FRAC221213R8.4)
- DTP Financial Transformation Update (FRAC221213R8.5)

11 Meeting Closure

The meeting was declared closed at 5.19pm.

CONFIRMED THIS 21 DAY OF FEBRUARY 2023

CHAIRPERSON

11 Confidential Items

11.1 Cover Report - Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 13 December 2022

Report Reference	GC230124F11.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

(e) matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person

RECOMMENDATION

That pursuant to Section 90(2) and (3)(b) and (e) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 13 December 2022, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information and information relating to the security of the Council.

12 Corporate Reports for Decision

12.1 Reallocation of the Local Roads and Community Infrastructure funding Phase 3

Report Reference	GC230124R12.1
Originating Officer	Strategy Planner – Sheree Tebyanian
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

To reallocate the Local Roads and Community Infrastructure Phase 3 funding to meet the grant guidelines and acquittal period of 30 June 2023.

REPORT HISTORY

Report Reference	Report Title
GC211214F18.1	Local Roads and Community Infrastructure Phase 3 funding options- Recission Motion
GC221129M15.1	Marion Cultural Centre Plaza
GC221213M14.1	Community Engagement Marion Cultural Centre Plaza

EXECUTIVE SUMMARY

In May 2021 the Department of Infrastructure, Transport, Regional Development and Communications (Department) advised council of a \$2,115,506 (\$2.1m) allocation of economic stimulus funding under the Local Roads & Community Infrastructure Phase 3 (LRCI) round to deliver priority local road and community infrastructure projects, support jobs and build the resilience of the community in a post-pandemic environment.

In February 2022, Council endorsed the full allocation to the Marion Cultural Centre Plaza (MCC Plaza) project (GC211214F18.1). Due to the final project schedule extending beyond the allowed acquittal time, council requested an extension to the acquittal date in October 2022. Since this period, the MCC Plaza has recently been discussed at council (GC221129M15.1) and the project scope is currently being revised, which will extend the timelines on the project out to April 2024.

To avoid the risk of Council losing the funding, eligible and achievable projects will need to be allocated. There are limited opportunities to identify eligible projects due to the tight timeframes and LRCI funding criteria that funding cannot be applied retrospectively to projects and is only applied to a project at the point of Department approval.

Given the short time frames & high risks associated with selecting new projects, capital projects that are due to commence from February 2023 and are already committed within council's 2022-2023 budget have been selected. This ensures the funding can be utilised to upgrade community infrastructure. A reallocation of funding sources in the budget will ensure that the MCC Plaza can remain funded therefore resulting in no net change to the budget.

RECOMMENDATION

That Council:

1. **Endorses projects at Attachment 1 to be submitted to the Federal Government for approval for allocation of the LRCI funding.**
2. **That council endorse a reallocation of \$2,115,506 in the current 22/23 budget from funded projects at Attachment 1 and transfer to the MCC Plaza project, pending Federal Government approval of projects.**
3. **Endorses the CEO to nominate any current year 22/23 capital projects for funding allocation should any of the projects at Attachment 1 be denied for funding by the Federal Government.**

GENERAL ANALYSIS

The LRCI funding allocation to council is \$2,115,506 (\$2.1m) and was allocated to the Marion Cultural Centre Plaza (MCC Plaza) project (GC211214F18.1). The LRCI grant guidelines apply a project acquittal deadline of 30 June 2022 in a 'use it or lose it' principle.

Extensive planning, design, and community consultation occurred in relation to the MCC Plaza project. Once the project went to tender the construction period was due to commence between March- September 2023, exceeding the 30 June 2023 deadline.

To ensure the MCC project could continue to be funded through the LRCI funding, council wrote to the Department to seek an extension request until December 2023. This request was denied. Council's CEO, Mr. Tony Harrison, then sought in- principal support from the Federal MP for Boothby, Ms. Louise Miller Frost, to escalate the extension request to the Federal Minister. Council is awaiting outcomes on this request.

At its 29 November 2022 General Council meeting (GC211214F18.1), Council resolved to rescope designs for the MCC Plaza. It is now likely that the project will be completed in April 2024.

To mitigate the risk of losing the \$2.1m funding allocation, other eligible projects will need to be allocated and approved by the Federal Government to ensure council retains the funding and provides value to the community.

The LRCI funding grant guidelines allocation of \$2,115,506 (\$2.1m) can be allocated to publicly accessible locations for projects including roads, sidewalk maintenance, CCTV, bicycle and walking paths, painting or improvements to community facilities, repairing and replacing fencing, improved accessibility of community facilities and areas, landscaping improvements, BBQ facilities, and picnic shelters, community/public art, playgrounds, and skate parks, off-road car parks

- A project can have a combination of funding (including state government programs) if the combined funding for the project does not exceed the estimated cost of a project.
- Council's current year capital works budget must exceed its 21-22 budget.
- All projects whether carried out on council-owned land, or another type of public land, must deliver benefits to the community, such as improved accessibility, visual

amenity, and/or safety.

At this stage of the funding cycle, it is not feasible for council to pursue new projects. New projects are highly unlikely to be delivered on time due to project phases- scoping/planning, potential community consultation, tender, and delivery phases. External delivery risks are also an issue.

A list of suggested projects is in Attachment 1. It is expected that following council endorsement of projects and approval by the Department council will have 12-14 weeks to deliver before the 30 June 2023 deadline.

Should any of the nominated projects be denied by the Department, it is suggested Council endorse the CEO to select other 22/23 projects to ensure that a further application can be submitted in a timely manner. Under the grant guidelines, funding can be allocated to the existing budget providing that the overall capital spend amount is equal to or exceeds that of the prior fiscal year.

Budget implications

There are no net changes to the budget. A switch of funding is proposed whereby current council-committed projects have funds diverted to the MCC Plaza project and those projects (outlined at Attachment 1) are nominated for funding through the LRCI funding.

Optional fields – remove sections if not required

Risk Management	Council is at risk of not delivering on strategic projects should the \$2.1m in funding not be allocated and/or projects not delivered on time. There are limited opportunities to identify eligible projects due to the tight timeframes and LRCI funding criteria that funding cannot be applied retrospectively to projects and is only applied to a project at the point of Department approval.
Additional Resource Impact	Delivered within existing 22/23 plan of works
Timeline Acquittal	Deadline of 30 June 2023
Current Budget Allocation	22/23 projects are selected to ensure that the funding criteria can be achieved by the 30 June 2023 deadline.

ATTACHMENTS

Attachment 1 -

Attachment 1

Project location	Project Scope	Budget (as endorsed by council for the 22/23 budget)	Proposed allocation of LRCI funds \$2,115,506	Federal Electorate
Cormorant Drive Reserve, Hallett Cove	Local-level reserve upgrade	\$182,900	\$182,900	Kingston
Edwardstown Oval Toilet, Edwardstown	Installation of a new public toilet	\$180,000	\$180,000	Boothby
Lapwing Reserve, Hallett Cove	Local-level reserve upgrade	\$159,655	\$159,655	Kingston
Marion Outdoor Pool, Parkholme	Replace gas pool heating with electric pool heating	\$500,000	\$500,000	Boothby
Marion Cultural Centre Plaza, Oaklands Park	Replace air conditioning MCC Building	\$350,000	\$350,000	Boothby
Warradale/Oaklands Park	Morphett Road Streetscape upgrade	\$1,800,000	\$500,000	Boothby
Majors Road. O'Halloran Hill	Develop a new pump track	\$450,000	\$242,951	Kingston

Local Roads & Community
Infrastructure total allocation

\$2,115,506

12.2 Proposal to Close and Dispose Portion of Public Road, Sheidow Park

Report Reference	GC230124R12.2
Originating Officer	Team Leader Property – Bernadette Lee
Corporate Manager	Manager City Property – Thuyen Vi-Alternetti
General Manager	General Manager City Development – Tony Lines

REPORT OBJECTIVE

This report is seeking:

1. Council approval to commence a Road Closure Process to close a portion of the Young Street road verge adjacent 2 Education Court, Sheidow Park in accordance with the *Roads (Opening and Closing) Act 1991*.
2. Council approval for the sale and consolidation of the closed portion of road to the adjoining landowner of 2 Education Court, Sheidow Park.

EXECUTIVE SUMMARY

The adjoining landowner (Applicant) has applied to Council to purchase a portion of the Young Street Road verge for consolidation with their adjoining land. The Applicant has advised Administration they intend to fence the portion of road into their land and install a shed approximately 8m x 8m in accordance with statutory requirements following a successful road closure.

The subject area of road verge requested for closure and purchase is bordered in red on Attachment 1 and is approximately 210 square metres.

Following the request, investigations were undertaken by Administration and it is recommended that Council resolves to proceed with the road closure and sale to the adjoining landowner.

To administer the closure and sale of the portion of closed road to the Applicant and merge with their adjoining land, Council needs to undertake a Road Closure Process under the *Roads (Opening and Closing) Act 1991* outlined in this report.

RECOMMENDATION

That Council:

1. In relation to the portion of legal and open public road (road verge) in Young Street, Sheidow Park, bordered in red on Attachment 1 to the agenda report:
 - a. Declares the subject portion of road as surplus to the road network requirements and suitable for closure.
 - b. Approves the commencement of the road closure process, including public notice in accordance with the provisions of the *Roads (Opening and Closing) Act 1991*.
 - c. Resolves that the subject portion of road to be closed bordered in red on Attachment 1 to the agenda report will be excluded from the classification of community land upon a successful closure.
 - d. Notes the area in green is proposed to be vested in the Community Corporation as part of the road closure process.
 - e. Approves the sale of the subject portion of road to the adjoining landowner, 2 Education Court Sheidow Park, at no less than the market value, subject to all costs associated with the road closure process, sale, transfer, and

- consolidation of the land with adjoining landowner's land being met by the adjoining landowner.
- f. Approves to deviate from Council's Disposal of Land and Assets Policy and obtain one market valuation for the portion of road.
 - g. Notes that if any objections or applications for easements are received during the public notification phase of the proposed road closure, a further report will be tabled for Council's consideration and determination of the matter.
 - h. Authorises the Chief Executive Officer to sign any documentation necessary to finalise the road closure process, the sale and transfer of the subject portion of road to the adjoining landowner and the consolidation with their land.
 - i. Approves the net proceeds from the sale of the subject portion of road to be assigned to the Open Space Reserve Fund to be used in accordance with Council's approved use of that Fund.

GENERAL ANALYSIS

The owner of 2 Education Court, Sheidow Park (Applicant) has applied to Council to purchase a portion of road verge (bordered in red on Attachment 1) for consolidation with their adjoining allotment (bordered in blue on Attachment 1).

The portion of road is currently undeveloped road verge on the corner of Education Court and Young Street with an estimated area of 210 square metres.

Following a successful road closure, the Applicant intends to fence the portion of road into their land and install a shed approximately 8m x 8m and in accordance with any statutory requirements.

The portion of road to be closed is approximately 210 sqm and the Applicant's existing land parcel is approximately 531 sqm. Following a successful road closure process the closed road is proposed to be merged with the adjoining parcel creating a new parcel of approximately 741 sqm.

The Applicant's land is described as Lot 1 Primary Community Plan 40206 (bordered in pink on Attachment 2) comprised in Certificate of Title Volume 6164 Folio 346. The Applicant's land is contained within a community corporation and will require consent of the community corporation to the road closure and consolidation together with the creation of a new community corporation plan. The Applicant is aware of these requirements and has agreed to meet these costs and seek the community corporation's consent.

DISCUSSION

Background

Land Services SA records indicate the anomaly of the road alignment, was created prior to 1960 at the junction of the four Sections, refer Attachment 3.

At the time of the community corporation division application in 2012, ideally the anomaly of the subject road verge would have been addressed at this time via a Road Closure Process to incorporate into the community division and design.

Internal Investigations

The proposal has been extensively circularised within Council and no objections have been raised to the closure and disposal. The subject portion of road is surplus to the Road network, and there is no operational requirement to retain the road verge.

Council does not have any underground infrastructure located within the proposed portion of road to be closed.

The portion of road bordered in red in Attachment 1 has been determined by Administration to satisfy each department's requirements as set out below.

- There are 3 existing trees directly adjacent the subject portion of road considered for closure, 2x mature London Plane Trees (LPT) and 1 x recently planted LPT. These trees form part of a longstanding avenue of the same species along the road and will remain within the road verge retained by Council.
- Sight lines have been assessed, with the proposed new fence alignment to ensure adequate sight is maintained for motorists exiting Education Court when viewing traffic travelling southbound etc.
- The new boundary maintains reasonable access and visibility of the common letterbox area from Young Street and is offset 0.5 metres from the back of the footpath.
- A future shed proposal would require a development application and be subject to an assessment against the relevant criteria of the Planning and Design Code and any additional driveway crossover may require a s221 driveway permit and should be sufficiently clear of street trees/infrastructure/services.

These considerations have been communicated and accepted by the Applicant and the on-ground survey will ensure the required offset and sight line requirements are met.

Furthermore, in order to achieve a desirable boundary outcome, it is proposed the existing letter box bank (identified in yellow on Attachment 1) is relocated to the location identified in green on Attachment 1 at the Applicant's cost. The relocation of the letterbox bank will require the community corporation's consent and amendment to the community corporation plan.

External Investigations

A Before-You-Dig-Australia (BYDA) was carried out to identify any registered services located within or in close proximity to the subject portion of road. The investigations revealed that the following services are nearby:

- Telstra (cables)
- NBN (cables)
- Optus (cables)

Administration advised the Applicant of the services located nearby and that the statutory service providers may request their services are physically identified and relocated to the new road verge and/ or object to the road closure. If Council resolves to proceed with the road closure, the relevant statutory authorities will be notified in accordance with public notice requirements under *Roads (Opening and Closing) Act 1991* (the Act). All service identification and any relocation will be at the costs of the Applicant.

A letter was sent to Telstra to obtain their preliminary requirements over the subject land in the event Council approved the road closure and sale, however no response has been received from Telstra to date.

Financial Implications

In accordance with Council's Disposal of Land and Assets Policy, a condition of the road closing, sale and transfer (if approved by Council) will be that the Applicant pays no less than the market value of the portion of road and meets all costs associated with completing the road closure process and consolidation of the subject portion of road with the Applicant's adjoining land.

The Disposal of Land and Assets Policy requires that two valuations are obtained. Given that the sale of land is minor in terms of the area of land, there being only one adjoining land parcel and the

valuation calculation should be straightforward, it is recommended that one valuation is obtained in this instance.

The Applicant has agreed to pay market value for the portion of road, administration fee and associated costs with the road closure and disposal process.

Net proceeds from the sale of the subject portion of road are to be assigned to the Open Space Reserve Fund to be used strictly in accordance with Council's approved use of that Fund.

An upfront agreement will be entered into between the Applicant and Council that obligates the Applicant to reimburse Council for all costs incurred during any of the procedures above regardless of the final outcome of the road closure application.

Public Notice

Public notification will be undertaken in accordance with the requirements of the *Roads (Opening and Closing) Act 1991* and subordinate regulations. As per the Act, a surveyor will be engaged to:

- Prepare and lodge a Preliminary Plan with the Office of the Surveyor-General (draft included as Attachment 1);
- Through the Surveyor-General, place a notice of the proposal in the South Australian Government Gazette, including details about the proposal and how any objections or requests for easements may be submitted;
- Through the Surveyor-General, place a notice of the proposal, including the Preliminary Plan, on the State Government website for the advertisement of all proposed road opening and closing proposals;
- Write to all affected persons (as determined in accordance with the Act) to advise them of the proposal and advise how any objections or requests for easements may be submitted; and
- Write to all prescribed public utilities and authorities (as determined in accordance with the Act).

To be valid under the Act, any objection or request for an easement must:

- be in writing to Council and the Surveyor-General;
- set out the full name and address of the person;
- give full particulars of the nature and location of the easement that is being applied for;
- where the application is made by a person as the owner of adjoining or nearby land – specify the land to which the easement is to be annexed; and
- state the reasons for the application for the grant of the easement.

If any objections or applications for easements are received during the 28-day public notice phase of the proposed road closure, a further report will be tabled for Council's consideration and determination of the matter.

If no objections or applications for easements are received, one market valuation will be obtained to determine the sale price, and the surveyor will be instructed to prepare the final survey plan, road process order and agreement for transfer documentation.

Unsolicited Proposals Policy

The proposed road closure and sale direct to the Applicant does not meet the minimum financial criteria of Council's Unsolicited Proposals Policy. Generally, Roads may only be closed and sold to adjoining landowners, not via an open market competitive process.

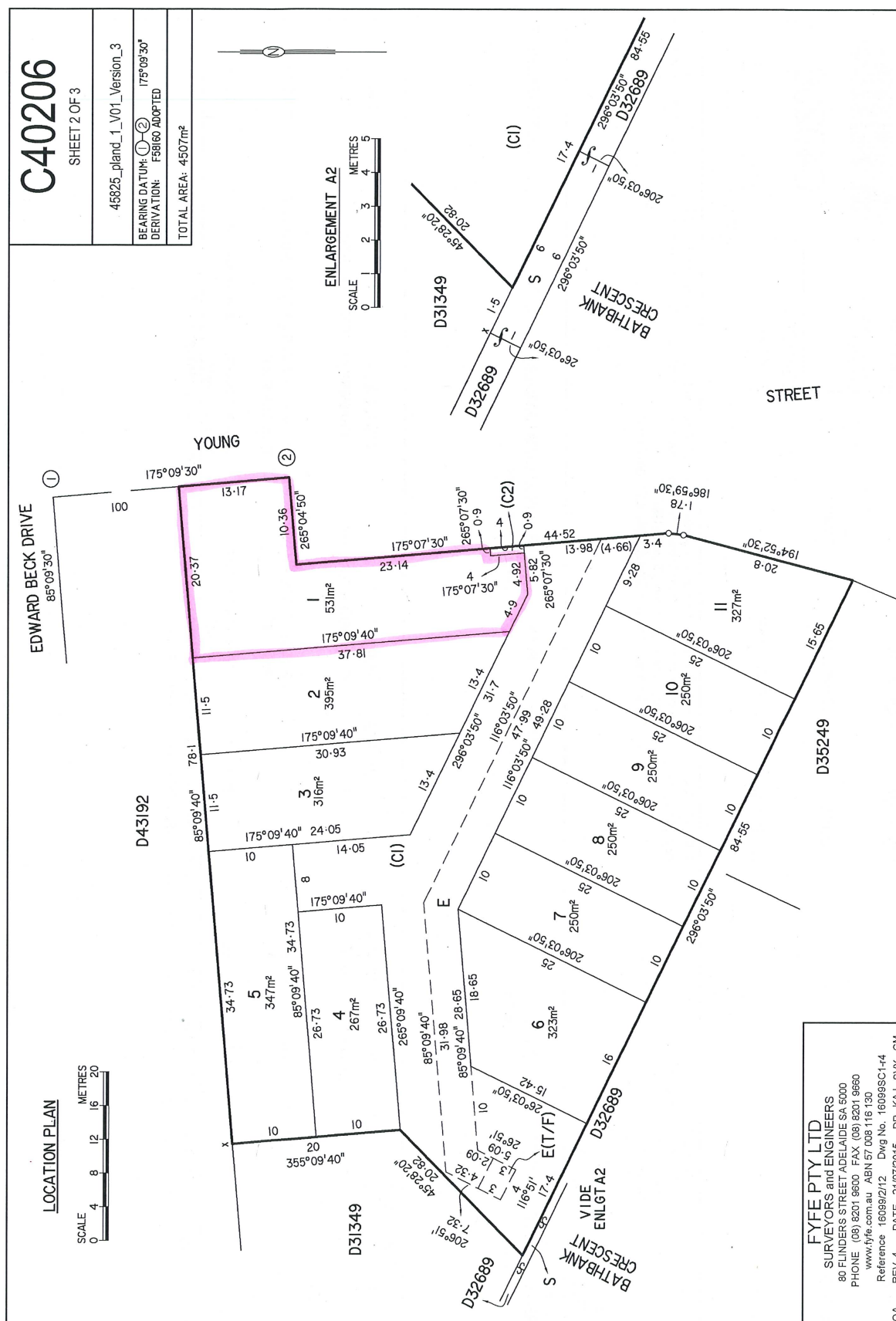
ATTACHMENTS

1. Attachment 1 - Aerial Road Closure [**12.2.1** - 1 page]
2. Attachment 2 - Community Plan 40206 [**12.2.2** - 1 page]
3. Attachment 3 - Section Plan [**12.2.3** - 1 page]



<p>About this Document This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Marion. This information is provided for private use only.</p> <p>Disclaimer While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Contact the GIS Esri Administrator for data enquiries.</p>	<p>City of Marion Web Map Printout</p> <div><div>Ward Labels</div><div>Wards</div></div> <div><div>Marion Council Boundary</div><div>Metropolitan Adelaide Council Boundaries</div></div> <div><div>House No. Label</div><div>Parcels (All)</div><div>Property (Linked)</div></div>	<div><div></div><div>Created by svc.ArcGIS 16/01/2023 11:28 AM</div><div></div><div>Coordinate System: WGS 1984 Web Mercator Auxiliary Sphere</div><div>Scale: 1:564</div><div><div>00.010.02</div><div>km</div></div></div>
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Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community, Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS





12.3 Nomination for Premier's Climate Change Council

Report Reference	GC230124R12.3
Originating Officer	Resilient South Regional Coordinator – Stefan Caddy-Retalic
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Ben Keen

REPORT OBJECTIVE

The purpose of this report is to seek nomination for election to the Premier's Climate Change Council (PCCC).

EXECUTIVE SUMMARY

The PCCC's primary function is to provide independent advice to the Minister for Environment and Water on reducing greenhouse gas emissions and adapting to climate change under Section 9(2)(b) and 9(4) of the *Climate Change and Greenhouse Emissions Reduction Act 2007*.

There is one Local Government Association (LGA) nominated position on the PCCC, currently held by former Lord Mayor Sandy Verschoor. Following the 2022 local government elections Ms Verschoor is not eligible for reappointment. The Minister for Environment and Water has written to the LGA requesting nominations for the PCCC. The LGA will provide a shortlist of three nominees to the Minister, who will select an appointee from the list.

Nominees must demonstrate a commitment to action to address climate change and an understanding of the issues and impacts associated with climate change. The successful applicant must attend five meetings per year. PCCC members receive remuneration of \$12,383 pa (subject to qualifications). Additional information about the role is included at Attachment 1. Only nominations submitted by a council, following a resolution of Council, will be considered.

The opportunity exists for Council to nominate more than one Council Member and/or staff member to the LGA for appointment to the Premier's Climate Change Council.

Council Members were notified of the opportunity via email on 19 December 2022. Councillor Luscombe has expressed her interest in nominating as a Council Member Representative. If there is any other interest from Members, they may express this at the Council Meeting.

Dr Stefan Caddy-Retalic, Resilient South Regional Coordinator hosted with the City of Marion, has expressed an interest in nominating for this role. Dr Caddy-Retalic has a strong background in climate science, adaptation and mitigation and coordinates climate change initiatives across the Cities of Marion, Holdfast Bay, Mitcham and Onkaparinga (refer Dr Caddy-Retalic's CV Attachment 2). He would provide excellent practitioner knowledge and a strong local government voice to the PCCC.

RECOMMENDATION

That Council:

1. **Nominates Cr _____ to the LGA for appointment to the Premier's Climate Change Council.**
2. **Nominates Dr Stefan Caddy-Retalic to the LGA for appointment to the Premier's Climate Change Council.**
3. **Notes that staff will forward the above nomination/s to the LGA by 10 February**

ATTACHMENTS

1. Premiers- Climate- Change- Council- Part- A- Fact- Sheet [**12.3.1** - 4 pages]
2. SCR CV 2022 PCCC (2) [**12.3.2** - 3 pages]

PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

Premier's Climate Change Council	
Governing Statute (if applicable)	Section 9(2)(b) and 9(4) Climate Change and Greenhouse Emissions Reduction Act 2007
Purpose/Objective	To provide independent advice to the Minister for Environment and Water on reducing greenhouse gas emissions and adapting to climate change, including by achieving energy efficiencies, increasing the use of renewable energy, developing methods to remove greenhouse gases from the atmosphere and establishing and achieving relevant targets.
Administrative Details	<ul style="list-style-type: none"> • 5 meetings per year • Sitting fees \$12,383 p.a (subject to qualifications) • 3-year term
Selection Criteria (to be addressed by applicant)	<ul style="list-style-type: none"> • Local government knowledge and experience • Minister should seek to appoint persons who can demonstrate <ul style="list-style-type: none"> a) a commitment to action to address climate change, and b) an understanding of the issues and impacts associated with climate change. (9(3)). • Must include a statement about your interest and experience in climate change
Liability and indemnity cover <i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i>	
For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000	

FACT SHEET



Government of South Australia
Premier's Climate Change Council

This fact sheet is an excerpt on the role and function of the Premier's Climate Change from Division 2 of the *Climate Change and Greenhouse Emissions Reduction Act 2007*.

Division 2—Premier's Climate Change Council

9 - Premier's Climate Change Council

- (1) The *Premier's Climate Change Council* is established.
- (2) The Council will consist of at least 7 and not more than 10 members appointed by the Minister with a view to obtaining a reasonable range of persons from across the following sectors and a balance of expertise that is relevant to addressing or adapting to climate change:
 - (a) the State Government;
 - (b) the local government sector;
 - (c) the business community;
 - (d) the environment and conservation sector;
 - (e) the scientific community;
 - (f) other sectors of the State's community more generally.
- (3) The Minister should seek to appoint persons who can demonstrate—
 - (a) a commitment to action to address climate change; and
 - (b) an understanding of the issues and impacts associated with climate change.
- (4) The Minister should consult with the Local Government Association of South Australia before making an appointment for the purposes of subsection (2)(b).
- (5) The Minister should consult with the Conservation Council of South Australia before making an appointment for the purposes of subsection (2)(d).
- (6) At least 1 member of the Council must be a woman and at least 1 member must be a man.

10 - Conditions of membership

- (1) A member of the Council will be appointed on conditions determined by the Minister for a term, not exceeding 3 years, specified in the instrument of appointment and, at the expiration of a term of office, is eligible for reappointment.
- (2) The Minister may remove a member of the Council from office—
 - (a) for breach of, or non-compliance with, a condition of appointment; or
 - (b) for failing to carry out duties of office satisfactorily; or
 - (c) for neglect of duty; or
 - (d) for misconduct.
- (3) The office of a member of the Council becomes vacant if the member—
 - (a) dies; or
 - (b) completes a term of office and is not reappointed; or
 - (c) resigns by written notice to the Minister; or
 - (d) is removed from office under subsection (2).
- (4) A member of the Council is entitled to fees, allowances and expenses determined by the Minister (subject to the qualification that a person appointed for the purposes of subsection (2)(a) will not be entitled to receive a sitting fee).

11 - Functions of Council

(1) The primary function of the Council is to provide independent advice to the Minister about matters associated with reducing greenhouse gas emissions and adapting to climate change, including by achieving energy efficiencies, increasing the use of renewable energy, developing methods to remove greenhouse gases from the atmosphere, and establishing and achieving relevant targets.

(2) The Council has other functions conferred by the Minister.

(3) In the performance of its functions, the Council should seek—

(a) to provide advice to the Minister on—

(i) the impact of climate change on business and the wider community, and the development or implementation of policies or programs relevant to addressing climate change, including by the initiation of specific projects and plans; and

(ii) the impact of the operation and implementation of this Act on business and the wider community and, as appropriate, any amendments to relevant legislation (including this Act) that, in the opinion of the Council, should be considered or promoted by the Minister; and

(iii) costs associated with reducing or limiting climate change or greenhouse gas emissions, or with mitigating the effects of climate change or greenhouse gas emissions; and

(iv) costs associated with failing to take action to address climate change; and

(v) commercial or other opportunities associated with climate change or reducing or limiting greenhouse gas emissions, with mitigating the effects of climate change or greenhouse gas emissions or with increasing the use of renewable energy sources; and

(vi) the effectiveness of any determination or target under section 5, and the need to revise any such determination or target; and

(vii) any other matter on which the Minister requests the advice of the Council; and

(b) to take a leadership role in consulting with business, the environment and conservation movement and the wider community about issues associated with climate change and to assist in disseminating information to business and other groups in order to encourage the implementation of practices that will assist in addressing climate change or adapting to the effects of climate change.

(4) The following requirements apply in connection with the operation of paragraph (a) of subsection (3):

(a) any advice to the Minister under that paragraph must be provided or confirmed by the Council by instrument in writing;

(b) the Minister must, within 6 sitting days after the end of each quarter, cause a copy of any instrument received under paragraph (a) of this subsection during the quarter to be laid before both Houses of Parliament;

(c) the Minister must ensure that any instrument tabled under paragraph (b) is accompanied by a statement from the Minister in which the Minister sets out the extent to which the Minister has acted on the relevant advice, or intends to act on the relevant advice and, to the extent that it is not accepted, the reasons why not.

12 - Procedure at meetings

- (1) A member appointed by the Minister as the presiding member of the Council will preside at a meeting of the Council or, in the absence of that member, a member chosen by those present will preside.
- (2) A majority of the members of the Council constitute a quorum of the Council.
- (3) Subject to any direction of the Minister, the Council may determine its own procedures.

13 - Annual report

- (1) The Council must, on or before 31 October in each year, provide to the Minister a report on its activities for the financial year ending on the preceding 30 June.
- (2) The Minister must cause a copy of the report to be laid before both Houses of Parliament within 6 sitting days after the report is provided to the Minister.

For the full *Climate Change and Greenhouse Emissions Act 2007* visit
<https://www.legislation.sa.gov.au/LZ/C/A/CLIMATE%20CHANGE%20AND%20GREENHOUSE%20EMISSIONS%20REDUCTION%20ACT%202007.aspx>

Contact

Premier's Climate Change Council
Martin Haese, Chair
c/- Tania Panfilo (Senior Policy Officer/Secretariat)

Climate Change, Coast and Marine Branch
Department for Environment and Water

GPO Box 1047, Adelaide SA 5001

Phone: (08) 8463 4434
Email: tania.panfilo@sa.gov.au

<http://www.environment.sa.gov.au/climatechange>

Stefan Caddy-Retalic

PO Box 6 TORRENS PARK
SA 5062 AUSTRALIA

Ph: 0481 470 129

email: stefan.caddy-retalic@marion.sa.gov.au

OVERVIEW

I am an environment and climate policy specialist with extensive experience in policy development and program management. I have proven skills in working with individuals, both small and large teams and across agencies to achieve strategic outcomes. As a people leader, I demonstrate an ability to empower and lead staff to achieve strong results. My main interest is in working on complex problems and working with diverse groups to improve environmental outcomes. I bring an evidence-based and strategic perspective to my work, and a collaborative approach that sees me easily build and maintain networks to achieve results in partnership with diverse stakeholders. I offer the ability to solve problems quickly, creatively and with vision, and to recognize and act upon new prospects for innovation, programmatic efficacies and optimization, and organisational progress

EDUCATION

Diploma of Arboriculture	TAFE SA	2020-21
Doctor of Philosophy	University of Adelaide	2015-18
Certificate IV in Project Management	DNA Project Mentors	2009
Honours (Marine Biology) (First Class)	Flinders University	2007-08
Bachelor of Science (Biodiversity & Conservation)	Flinders University	2003-06
Bachelor of Innovation & Enterprise	Flinders University	2003-06

EMPLOYMENT

- 2021- Regional Coordinator**
Resilient South (Cities of Holdfast Bay, Marion, Mitcham and Onkaparinga)
 Coordination of climate change initiatives across four local governments in partnership with State Government. Flagship projects I lead include the Resilient Asset Management Project (RAMP), a pilot integrating climate risk into council asset management systems and identifying sustainable funding opportunities for more than \$5B in community assets; the Future Trees Project, improving the climate resilience and infrastructure compatibility of Adelaide's urban forest; and development and delivery of a Regional Climate Action Plan (ReCAP) which coordinates partner activities and establishes priority projects, including with targeted community sectors including the Kaurna community, small to medium enterprises and conservation groups.
- 2020-21 Independent Consultancy (Consulting Botanist and Ecologist)**
 Clients include the Attorney General's Department (national review of tree protection laws), Adelaide Parklands Authority (specialist advice on preservation of heritage trees), City of Unley (expert testimony in the Environment, Resources and Development Court), and University of Adelaide Waite Arboretum (Strategic Plan development and ongoing strategic advice).
- 2018-20 Manager Learning and Visitor Experience, Botanic Gardens and State Herbarium of South Australia Department for Environment and Water**
 Led a dynamic and high performing team responsible for public engagement programs including schools and community education servicing approx. 27,000 participants. Also responsible for the development of an Interpretive Master Plan and delivery of key projects including interpretive trails, wayfinding, public activation of the gardens, and the development of new partnerships to increase the vibrancy of three botanic gardens and realise commercial opportunities for the BGSH Board.
Achievements: Increased participation in education programs by 38% over a 12-month period, obtained external funding for three new interpretive projects and the transition of public programs to a financially stable model, facilitating ongoing growth and responsiveness to community demand.
- 2015-18 PhD Candidate, University of Adelaide**
 PhD project focused on the ecological turnover along bioclimatic gradients and the responses of ecosystems to climate change. My project combined molecular approaches with traditional survey methodologies to develop an improved understanding of how climate drives biological variation,

and how monitoring programs can be best structured across disparate ecosystems.

Achievements: Completed PhD in 2 years, 10 months; published 12 peer-reviewed articles.

2011-14 Facility Director, Australian Transect Network

Terrestrial Ecosystem Research Network (TERN) / University of Adelaide

Responsible for managing the Australian Transect Network, including \$5.65M of ecological survey programs in four states. Responsible for overseeing (and at times leading) field campaigns in SA, NT, NSW and WA, program management (including budgeting and reporting) and providing an effective interface between researchers and policy makers.

Achievements: Creation and management of the Australian Transect Network. Achieved over \$5M in funding and successful execution of field campaigns, data and all milestones on time and budget.

2010-11 Parliament House

Office of the Hon Tony Burke MP, Minister for Sustainability, Environment, Water, Population and Communities

Office of the Hon Peter Garrett MP, Minister for Environment Protection, Heritage and the Arts

Office of Senator the Hon Don Farrell, Parliamentary Secretary for Sustainability and Urban Water

Departmental Liaison Officer (A/g EL1)

Regular secondment from the Australian Public Service to work as a Departmental Liaison Officer.

Duties included managing workflow between the Offices of the Senator/Minister, cabinet and the department, arranging briefings, directing correspondence and seeking advice from the department on priority issues.

2010-11 Department of Environment, Water, Heritage and the Arts

Scientific Research and Information Section

Senior Program Officer (APS 6)

Active and constructive team member in a section responsible for the Commonwealth Environment Research Facilities (CERF) Program, and National Environmental Research Program (NERP). I was involved in developing the NERP program guidelines, authored its Communication Strategy; and ensured that the department has appropriate structures and strategies in place to ensure the success of the program. Also responsible for departmental liaison and administration of the \$28.5M NERP Tropical Ecosystems Hub.

Achievements: Coordination, drafting and approval of the NERP Communications Strategy; development and approval of independent NERP branding. Gained Ministerial approval for the \$62 million Tropical Ecosystems Hub Research Plan.

2009-10 Department of the Environment, Water, Heritage and the Arts

Policy Analysis and Advice Section, Marine Division

Senior Policy Officer (APS 6)

Prepared policy papers for cross-cutting marine issues, including leading Commonwealth positions on sharks, marine debris and the secretariat of the Marine and Coastal Committee and Intergovernmental Coastal Advisory Group.

2008-9 Department of the Environment, Water, Heritage and the Arts

Graduate Program

Placements included: Wetlands Policy and Advice (Provided advice on EPBC actions relating to Ramsar-listed wetlands, migratory birds and EPBC listed species and communities), Coral Triangle Initiative Taskforce; and Scientific Research and Advice Section.

PROFESSIONAL AFFILIATIONS & COMMITTEE MEMBERSHIPS

Green Adelaide Canopy and Urban Heat Working Group (2022 -)

Green Adelaide Urban Biodiversity Working Group (2022 -)

Advisory Committee, TREENET (2021 -)

SA Power Network Local Government Advisory Committee (2021 -)

Adjunct Lecturer, University of Adelaide (2017 -)

Adjunct Lecturer, University of Sydney (2015 -)

Ecological Society of Australia (2012 -)

COMMUNITY AND VOLUNTEER ROLES**Adjunct Lecturer and PhD Supervisor, University of Adelaide (2019-)**

I co-supervise a PhD student project on mapping the climate resilience of the Waite Arboretum living collection and identifying tree species for future planting in the arboretum based on climate modelling and community values towards trees. I also contribute lectures to topics including *Environmental Planning and Governance* and *Integrated Natural Hazards Risk Management*.

Justice of the Peace for South Australia (2006 -)

I provide Justice of the Peace services to the community including the execution of Powers of Attorney, witnessing of Statutory Declarations as well as the certification of official documents. This role requires a strong understanding of the nature of complex documents, South Australian legislation and legal risk, as well as the discretion required for dealing with complex personal matters for the general public.

Open Water SCUBA Instructor, Scout Sub Aqua Group (2017 -)

I teach SCUBA diving and snorkelling courses for adolescents and young adults (age 14+) for Scouts SA. Teaching includes theory and confined and open water training, as well as weather, navigation, boating and general outdoor skills.

ANCILLARY QUALIFICATIONS & TRAINING

- SA Government Media Training
- Remote Area First Aid and Senior First Aid Certificate
- White Card (Work Safely in the Construction Industry) (TAFE SA)
- MR Heavy Vehicle Licence; Class R Motorcycle Licence; Recreational Boating Licence
- 4WD Training (Remote and Rescue), Complete 4WD (Adelaide)
- SDI Open Water SCUBA Instructor with Specialty ratings in PADI Enriched Air Nitrox, Sidemount, Peak Performance Buoyancy and Search and Recovery.

12.4 Neighbourhood Centres Extended Hours

Report Reference	GC230124R12.4
Originating Officer	Unit Manager Community Wellbeing – Jaimie Thwaites
Corporate Manager	Manager Community Connections - Merran Fyfe
General Manager	General Manager City Services - Ben Keen

REPORT OBJECTIVE

To adjust the extended hours trading at Glandore Community Centre and Trott Park Neighbourhood Centre.

REPORT HISTORY

Report Reference	Report Title
GC211123R12.5	Cooinda Neighbourhood Centre - Extended Hours (Winter Months)
GC201208R05	Neighbourhood Centres – Extended Hours
GC190528R10	Neighbourhood Centres – Opening Hours

EXECUTIVE SUMMARY

In December 2020, Council endorsed the ongoing extension of opening hours at three of Marion's four Neighbourhood Centres for one night each week (all year round at Cooinda and day light savings months for Glandore and Trott Park). This included ongoing funding to support extended hours for both staffing and programming.

It is recommended to keep the existing year-round extended hours format at Cooinda and to adjust the format of the day light savings extended hours at Glandore Community Centre and Trott Park Neighbourhood Centre to approximately one larger event a month instead of one night per week. Facilitation of other after-hours opportunities (e.g., via contractors, hirers) at all Neighbourhood Centres will continue.

RECOMMENDATION

That Council:

- 1. Endorses the adjustment to extended trading hours trading at Glandore Community Centre and Trott Park Neighbourhood Centre to approximately once a month during the months of daylight savings.**
- 2. Notes no adjustment to extended or regular trading hours at Cooinda Neighbourhood Centre or Mitchell Park Sports and Community Centre in regarding to Neighbourhood Centre staffing / offering.**
- 3. Notes future decisions regarding after-hours operations at all Neighbourhood Centres will be delegated to the General Manager, and Council will be kept informed.**

BACKGROUND

At a General Council meeting in May 2019 (GC190528R10), Council resolved to trial opening three Neighbourhood and Community Centre sites - Cooinda, Glandore and Trott Park for one night each week from 4.00 pm - 7.00 pm during daylight savings months, October 2019 to March 2020.

Further report to Council in December 2020 saw the endorsement of the *'ongoing extension of opening hours at three of Marion's Neighbourhood Centres for one night each week (all year round at Cooinda and day light savings months for Glandore and Trott Park)'* (GC201208R05).

This resolution included additional ongoing staffing costs per annum of approximately \$42,000, and \$10,000 for programs, and this forms part of existing recurrent budgets.

GENERAL ANALYSIS

Since the extended hours has been in operation various programs and activities have been run from each centre with varying levels of success. These have been designed to work within relevant COVID restrictions that have been in place for most of the extended trading operations.

A breakdown of the attendance for Term 4 2022 at each centre for the extended trading hours is shown below. This snapshot is provided as an example of the most recent attendance levels. It is provided from a period of increased public confidence regarding attending community sites and programs, and when South Australia has the lowest restrictions regarding COVID-19.

The offering at various sites has included a range of programs for children, youth and adults, of various interests, and some were ongoing throughout the term, and others offered as one-off events. Some programs were offered free of charge and others offered for a small fee.

It is not proposed that Mitchell Park Sports and Community Centre has ongoing Neighbourhood Centre staff on site as dedicated extended trading hours due to existing activation of the site after hours by user groups, and other City of Marion staff already on site throughout multiple days per week (e.g., Recreational and Cultural Facilities staff). This site is very active after hours with clubs and other activity (e.g., bistro), and Neighbourhood Centre programming will be part of the offering but not be the predominate offering.

Cooinda Neighbourhood Centre

An ongoing community meal has been offered at Cooinda on Tuesday evenings providing attendees with the opportunity to interact and connect with other attendees, staff, and volunteers at a low cost. The food varied each week between a barbeque (sausages or patties, bread, and salad) and soup with a bread roll during cooler months. There was consistent attendance from the community each week that included regulars as well as new attendees. Overall programming averaged 8 participants per session (excluding the larger Christmas event).

Date	Meal (Ongoing)	Ceramics	Yoga	Once-off Programs	Program Attendance
18-Oct-22	9	5	4		

25-Oct-22	13	8	4		
01-Nov-22	10	N/A*	2		
08-Nov-22	13	N/A*	3		
15-Nov-22	13	8	2		
22-Nov-22	15	7	6	Needle Felting (\$5)	6
29-Nov-22	16	N/A*	3	Managing Chronic Pain (free)	3
06-Dec-22	22	N/A*	3		
13-Dec-22	N/A	N/A	N/A	Christmas event for participants and volunteers, not a broad public event (free)	85

* Cancelled due to tutor illness / unavailable

Glandore Community Centre

To increase attendance at Glandore Community Centre, and in addition to existing extended hours programming, a Summer Afternoons Launch event was held on 16 November 2022 to showcase what is on offer and to bring community to the site. This free, community event included a performance from children's entertainment group *Sea Star Rock*, performance from *Lift Choir* (venue hirer at Glandore), Movie Making workshop for young people, Meet the Maker markets, outdoor lawn games and sports equipment, face painter and free sausage sizzle. The event was well attended and likewise the closing Christmas event. Overall programming averaged 8 participants per session (excluding the larger Summer Afternoons Launch and Christmas event).

Date	Qigong (Ongoing)	Once-off programs	Program Attendance
19-Oct-22	N/A		
26-Oct-22	15		
02-Nov-22	9		
09-Nov-22	9	Laser Tag (\$5)	9
16-Nov-22	7	Summer Afternoons Launch (free)	124
23-Nov-22	9	Positivlee for girls (free)	6
30-Nov-22	7	Positivlee for girls (free)	3
07-Dec-22	7	Christmas upcycled craft workshop (free)	10
14-Dec-22	9	Juggling (\$5)	4
21-Dec-22	N/A	Christmas event for participants and volunteers, not a broad public event (free)	243

Trott Park Neighbourhood Centre

To increase attendance at Trott Park Neighbourhood Centre, and in addition to existing extended hours programming, a Pizza Party event was held 3 November and 1 December 2022. These free community events included activities such as wood-fired oven pizza, outdoor lawn games, Family Yoga, *Let's get physical* workshop for kids, and Mr Oopy's Bubble Show. A public Carols in the Park event was also held to promote the Centre to the local community, and this was very well attended. Overall programming averaged 4 participants per session (excluding the larger Carols in the Park and Pizza Party nights).

Date	Family Yoga (ongoing)	Pizza Party (monthly)	Once off programs	Program Attendance
20-Oct-22	2			
27-Oct-22	2		Halloween Craft (free)	6
03-Nov-22	7	94 (free launch)	Hey kids - Let's Get Physical (free)	0
10-Nov-22	7		Juggling (\$5)	0
17-Nov-22	4			
24-Nov-22	N/A*			
01-Dec-22	5	64 (small fee)		
08-Dec-22	5		Positivlee for girls (free)	3
15-Dec-22	N/A		Carols in the park open to public (free)	278

*Cancelled due to staffing shortage

DISCUSSION

Overall attendance numbers show that larger evenings have been popular at Trott Park and Glandore, attracting 60 to 100+ community members per event, while the other smaller class-based programs across the three centres have been attracting low numbers ranging from 0 to 22 community members. The larger events have supported greater community engagement with the sites and helped bring existing users and new people to the sites, creating an inclusive, vibrant and positive community atmosphere for attendees.

In line with identified need and financial suitability, in 2023 it is proposed that the Neighbourhood Centres deliver larger after-hours events approximately once per month at Glandore and Trott Park during daylight savings months, while continuing extended hours weekly at Cooina as per current arrangements. To ensure flexibility is maintained, the extended hours events at Trott Park and Glandore centres will vary (e.g., weekdays or weekends), subject to what is being delivered. These events would be larger in scale compared to class-based programming and would utilise additional Neighbourhood Centres staff in planning and on the day. This does not require additional commitment beyond existing recurrent budget allocation endorsed in December 2020.

Programming at Centres

The program offerings at the Neighbourhood Centres continues to be reviewed post each Term or dedicated program period (e.g., school holidays). Consideration is given to regular feedback from participants and all attendees are surveyed bi-annually. Trialling new ideas (e.g., Pizza Night at Trott Park) and expanding our partnership opportunities with community and support organisations will be a focus for 2023. Our offering will also continue to focus on and include CALD, ATSI, disability and vulnerable persons segments of our community.

In 2023 a variety of programs will continue to be offered outside of the normal opening hours, and by doing so enable after-hours access to the centres. For example, the larger events at Glandore and Trott Park (e.g., Pizza Night and Summer Afternoons) or the current Saturday morning offering at Glandore (Café, Yoga, Community Garden, weaving), will assist with broader community engagement. If additional staffing is required, it will be managed within existing recurrent staffing budgets. The after-hours consideration and programming will be considered for all four sites.

To specifically provide opportunities for children, youth and families at times suitable to this audience, the four centres will also continue to offer a combined school holiday program additional to term based offerings. This new 'one centre' initiative, introduced post COVID and as a result of the Service Review, has proven successful as shown in Attachment 1 and evidenced below:

- **April 2022** – offering a total of 12 programs which attracted 103 participants.
- **July 2022** – offering a total of 31 programs which attracted 185 participants.
- **October 2022** – offering a total of 29 programs which attracted 478 participants.
- **January 2023** - Summer Program is currently being offered (16-27 January), many achieving full capacity.

Centres are also building after-hours programming targeting children, youth and families in the after-school time slot. Examples of this include the weekly Hip Hop at Mitchell Park (5-12 years) from 4-5pm weekly, and the Inky Fingers Comic workshops at Glandore (13-17 years) from 4-5pm monthly. These programs will vary, and will support improved physical and mental health, including focuses on flexibility and movement, literacy and creative thinking, problem solving and artistic skills. These are aimed to increase children and youth participation at the sites after school, while maintaining flexibility regarding the program type, location, day and time and location it is offered.

Staff Costings:

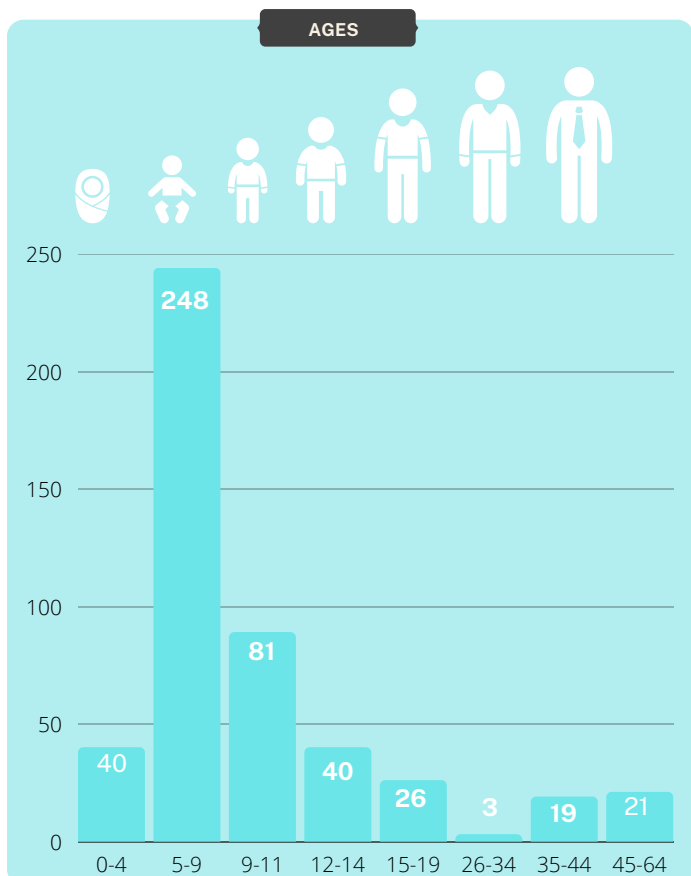
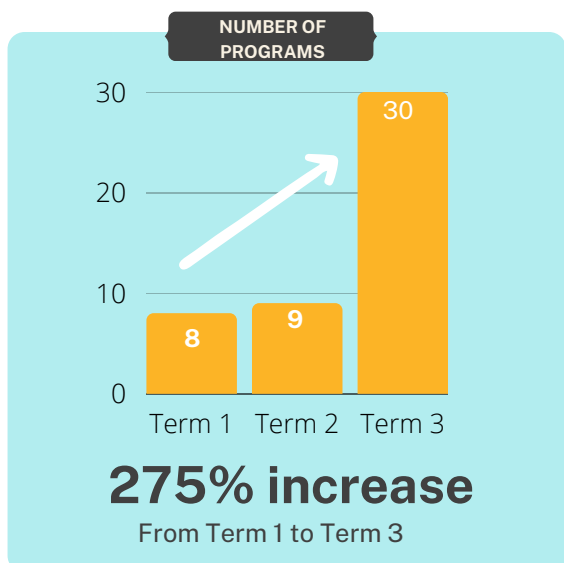
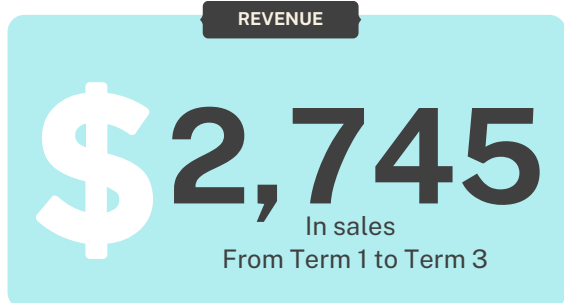
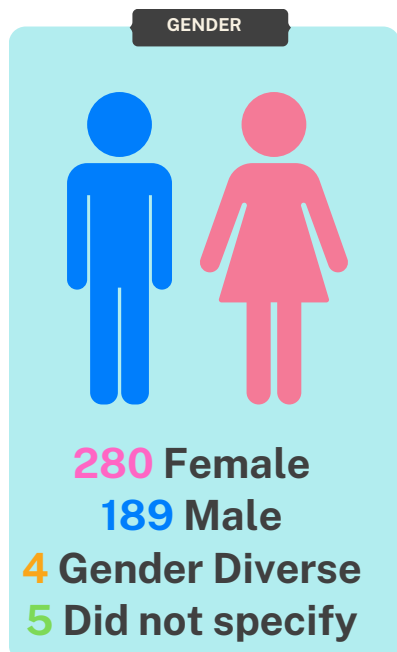
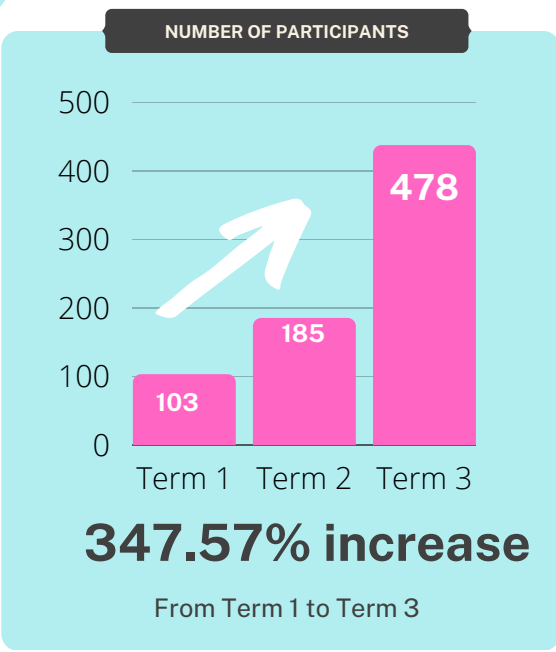
Two staff were employed to cover the extended hours trading. One of these staff left the organisation late in 2022, and at this stage the position has not been permanently replaced due to the timing of their resignation. Existing Neighbourhood Centre staff have been rostered with additional hours to cover the shifts as a short-term measure, noting this is not sustainable.

Should Council support the recommendation to move to approximately one larger event per month at Glandore and Trott Park, the staff member currently employed for extended hours will continue to plan and deliver these events. As the larger events would require more staff on site during the actual event delivery, existing staff would cover the extra hours and be paid accordingly. This would be covered within the existing budget allocation and no additional funding is being sought with this proposal.

ATTACHMENTS

1. Term 1-3 2023 School Holiday Recap [**12.4.1** - 2 pages]

SCHOOL HOLIDAY RECAP



SCHOOL HOLIDAY RECAP



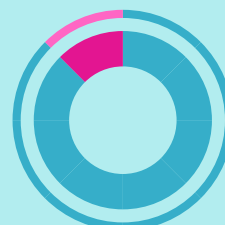
SUBURBS

Mitchell Park	38	Old Reynella	3
Hallett Cove	37	Paralowie	3
Clarence Park	27	Reynella	3
Edwardstown	24	Christie Downs	3
Warradale	22	Christies Beach	2
Marion	21	Clapham	2
Seacombe	14	Craigburn Farm	2
Flagstaff Hill	13	Cumberland Park	2
Glandore	12	Felixstow	2
Morphettville	12	Findon	2
Plympton	12	Kings Park	2
Sturt	12	Millswood	2
Trott Park	12	Modbury North	2
Aberfoyle park	12	Oakden	2
Happy Valley	11	Panirama	2
Kurralta Park	11	Prospect	2
Sheidow Park	11	Seaford	2
Park Holme	10	West Beach	2
Glenelg	10	Andrews Farm	2
Glengworie	9	Balaklava	1
Seaview Downs	9	Balhannah	1
Marino	8	Belair	1
Seacliff	8	Black Forest	1
Hove	7	Bridgewater	1
Woodcroft	7	Crafers	1
Adelaide CBD	6	Darlington	1
Tonsley	6	Daw Park	1
Ascot Park	5	Golden Grove	1
Blackwood	5	Hackham	1
Bellevue Heights	4	Marleston	1
Brighton	4	Maylands	1
Hilton	4	McLaren Flat	1
Melrose Park	4	Mile End	1
Clarence Gardens	3	Novar Gardens	1
Everard Park	3	Oaklands Park	1
Glenside	3	Port Wakefield	1
		Torrensville	1
		Willaston	1



LIVING WITH A DISABILITY

30 **448**
Yes No

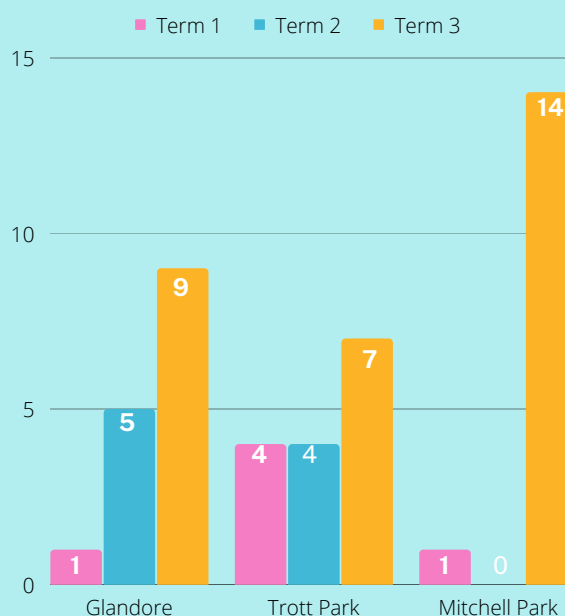


COUNTRY OF BIRTH

Australia:	411
United Kingdom:	23
South Africa:	20
China:	5
Venezuela:	4
Palestine:	3
United States:	2
Saudi Arabia:	2
Kuwait:	2
Hong Kong:	1
Austria:	1
Scotland:	1
Malaysia:	1
Philippines:	1
Bangladesh:	1



COMPARISON OF PROGRAMS AT CENTRES



12.5 LGA Ordinary General Meeting 2023 - Call for Items of Business

Report Reference	GC230124R12.5
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to consider Notice of Motions for forwarding to the Local Government Association (LGA) for consideration at the LGA Ordinary General Meeting (OGM) 2023 and to nominate a voting delegate.

EXECUTIVE SUMMARY

Member councils are invited to submit proposed items of business to be considered by SAROC, GAROC or the LGA Board of Directors for inclusion on the agenda of the General Meeting.

The LGA Ordinary General Meeting will be held on 14 April 2023 at a venue yet to be confirmed.

In order for items of business to be considered for the Ordinary General Meeting, proposed items must be received by the LGA no later than **Friday 3 February 2023**.

Any Council Member can attend the LGA OGM but Council must have a voting delegate determined by Council resolution. The current voting delegate for the LGA General Meeting is Mayor Hanna and Former Deputy Mayor Luke Hutchinson was proxy. Traditionally the proxy is the Deputy Mayor Council. Council will need to the voting delegates and advise the LGA accordingly.

RECOMMENDATION

That:

1. **The nominated Council Voting Delegate for the 2023 Local Government Association Ordinary General Meeting is xxxxxxxx and the Proxy Delegate for this meeting is xxxxxxxx.**
2. **Notes the report *LGA Ordinary General Meeting 2023 – call for items of business* and that no items of business were received from Council Members for submission to the LGA.**

DISCUSSION

The LGA has released a call for items of business for the LGA Ordinary General Meeting in April 2023. In preparation for the meeting, the LGA has advised Councils of the following information:

Items of Business

The purpose of the General Meeting is to consider items of strategic importance to local government and the LGA, as recommended by South Australian Region Organisation of Councils (SAROC), Greater Adelaide Region Organisation of Councils (GAROC) or the LGA Board of Directors.

Member councils may at any time throughout the year proposed an item of business for a General Meeting. To submit a proposal Council needs to complete the LGA General Meeting – Proposed Item of Business form (**Attachment 1**). Proposals should be accompanied by sufficient supporting information to assist SAROC, GAROC and the Board of Directors to make informed decisions and recommendations. Councils are encouraged to discuss proposed items of business with the LGA secretariat prior to being submitted.

It is at the discretion of Council whether to refer an item to GAROC or the Board of Directors. Guidelines on how proposed items of business will be considered are attached (**Attachment 2**).

In order for items of business to be considered for the General Meeting, proposals must be received by the LGA no later than Friday 3 February 2023. All proposed items will then be considered by either SAROC, GAROC or the LGA Board of Directors and must be approved by them for inclusion in the agenda for the Ordinary General Meeting. The agenda will be provided to councils at least 20 days prior to the meeting.

It is suggested that upon resolving to submit any items of business to the LGA, the Chief Executive Officer be authorised to amend the wording (without changing the meaning or purpose of the motion) if required.

Council Members were advised via email on 5 December 2022 and subsequently reminded on 9 December 2023 of the Call for proposed items and were asked to submit any items for consideration to Administration by 12 noon Friday 6th January 2023. No motions were received by this date.

Voting Delegate

At the City of Marion, historically the Mayor has been the Voting Delegate and the Deputy Mayor has been the proxy unless they have been unable to attend the meeting. Pursuant to Rule 36 of the LGA Constitution, only persons who are Council Members are eligible to be a Voting Delegate, therefore all Council Members are eligible to be the Voting Delegate or Proxy.

The current Voting Delegate is Mayor Hanna and the previous Proxy was Deputy Mayor Luke Hutchinson. Unless contrary advice is provided to the LGA, the above-nominated Voting delegate will remain Mayor Hanna. Council will need to determine a Proxy. Councils may appoint new voting delegates by notifying the LGA via the Voting Delegate Form (**Attachment 3**).

In Summary

- Proposed items of business are due to the LGA by Friday 3 February 2023.
- Advise of Voting Delegates.

ATTACHMENTS

1. LGA General Meeting Proposed Item of Business form [**12.5.1** - 1 page]
2. Guidelines - Proposed Items of Business for LGA General Meetings [**12.5.2** - 5 pages]
3. Notification of appointment of Council Delegate Form [**12.5.3** - 1 page]

LGA General Meeting – Proposed Item of Business

The purpose of this form is to request consideration by SAROC, GAROC or the Board of Directors of an item of business to be included on the agenda of an LGA General Meeting - refer Clause 16.3.1 of the LGA Constitution. Prior to submitting a proposed Item of Business, please refer to the Considering Proposed Items of Business for LGA General Meetings Guidelines.

Council Name	
The body the item is being referred to <i>Proposals may only be submitted to the ROC of which council is a member, or to the LGA Board of Directors.</i>	Board of Directors <u>OR</u> SAROC <u>OR</u> GAROC (<i>choose only one</i>)
Subject of the proposed item of business	
Proposed motion for the General Meeting	That the Annual / Ordinary General Meeting requests the LGA to
Supporting information <i>Provide a summary of the issue(s), relevant background information, description of the impact on the sector and evidence that this is an item of strategic importance to local government.</i>	
LGA Policy Manual <i>Does this item require a change to the LGA Policy Manual (new policy or amendment to existing policy)?</i>	(please click here to view the LGA Policy Manual)
LGA Strategic Plan reference	(please click here to view the 2021-25 LGA Strategic Plan) <i>Choose one Strategy and one outcome reference only</i>
Council Contact Officer submitting form	(insert name) (insert email address) (insert telephone number)
Council Meeting minute reference and date of meeting	
Date submitted to LGA	

Please return Word version of completed form to lgasa@lga.sa.gov.au.
Refer to LGA Latest News in respect to deadlines for upcoming General Meetings.

Considering Proposed Items of Business for LGA General Meetings

Guidelines

February 2019

Version 1

Introduction

The Local Government Association of South Australia (LGA) schedules two General Meetings each year for member councils to consider items of strategic importance to local government and the LGA. Proposing and voting on items of business for a General Meeting is one of the important ways that member councils participate in the development of policy and strategy on issues and influence the advocacy agenda for local government in matters affecting councils and their communities.

These guidelines have been prepared to assist the LGA Board of Directors (Board), South Australian Region Organisation of Councils (SAROC) and Greater Adelaide Region Organisation of Council (GAROC) to consider the items of business to be placed upon an agenda for an LGA Ordinary or Annual General Meeting. They also provide guidance to member councils to develop and prioritise proposals to submit for consideration.

The *Considering Proposed Items of Business for LGA General Meetings* Guidelines may be reviewed and amended by the LGA Board of Directors from time to time.

LGA Constitution

Section 16 of the LGA Constitution provides guidance about the matters to be discussed at a General Meeting, and the process by which items of business may be proposed for inclusion on the agenda. The requirements of Section 16 are outlined below.

16. Business of General Meetings

- 16.1 *The business of a General Meeting will be to consider items of strategic importance to local government and the LGA as recommended by SAROC, GAROC or the Board of Directors and matters which must be determined under this Constitution at a General Meeting.*
- 16.2 *Any Member may propose an item of business for an Annual General Meeting or an Ordinary General Meeting to SAROC, GAROC or the Board of Directors.*
- 16.3 *No business shall be brought before a General Meeting of the LGA unless:*
 - 16.3.1 *it has been placed on the agenda of an Annual General Meeting or an Ordinary General Meeting by SAROC, GAROC or the Board of Directors taking into account the purpose of a General Meeting set out in clause 16.1; or*
 - 16.3.2 *the business is as stated in the notice of a Special General Meeting, given in accordance with clause 10.*

In summary, the Constitution provides all member councils with the opportunity to submit a proposed item of business to the Board, SAROC or GAROC for approval to be placed on the agenda of a General Meeting. No item of business will be placed upon the agenda for a General Meeting unless it has been approved by one of the relevant bodies, which must consider whether a matter is of 'strategic importance' to local government and the LGA'.

Relevant bodies

As outlined in the Constitution, a member council may propose an item of business to SAROC, GAROC or the Board of Directors. This opportunity is also enshrined within the LGA Membership Proposition, which outlines the rights of members to participate in the development of LGA policy and strategy.

While the Constitution refers to members being able to refer items directly to the Board, the Membership Proposition specifically provides for members referring matters relating to policy and strategy development to either SAROC or GAROC (as relevant).

To provide greater clarity to members about the best pathway for submitting an item of business, the following guidance is provided.

LGA Board of Directors

Items should be referred to the Board if related to:

- the LGA Constitution or Ancillary Documents
- a subsidiary of the LGA
- a commercial service provided (or proposed to be provided) by the LGA
- an activity requiring the allocation of significant resources by the LGA
- any LGA operational matter

SAROC or GAROC

Items should be referred to the relevant ROC if related to:

- the development of LGA policy and strategy
- LGA advocacy activities
- an amendment or addition to the LGA Policy Manual
- an operational matter related to SAROC or GAROC

The Board, SAROC and GAROC may choose to refer items submitted by member councils to each other for advice or consideration. Such referrals will be at the discretion of the Board, SAROC and GAROC.

Guiding principles

The following guiding principles have been developed to provide clarity and consistency to the Board, SAROC, GAROC and member councils about the relevant matters that will be considered in determining whether an item of business will be placed on the agenda of a General Meeting.

1. Strategic importance

The matters discussed at General Meetings should be of strategic importance to local government and the LGA. The policies and activities that are resolved at the LGA General Meetings are important in guiding the priorities and work plans of the LGA, and it is important that the association's resources are focussed on the issues that will be of the greatest benefit to councils and communities.

In determining whether a matter is of strategic importance to local government and the LGA, the Board, SAROC and GAROC will consider:

- whether the item has relevance to and will benefit a particular group (eg regional or metro councils) or the sector as a whole;
- alignment with the strategic plans and business plans of the LGA, SAROC and GAROC;
- the level of urgency required to deal with the issue;
- relevance to the role of local government and the potential positive and negative impacts of the issue on councils and communities;

- whether there are other bodies or industry groups that are better placed to address the issue or undertake the proposed activity; and
- the resources required to execute the policies or activities.

2. Supporting evidence

Good public policy positions need to be supported by solid evidence that the issues are well understood and that the proposed course of action provides the most efficient and effective solution. A strong evidence base is critical to successful advocacy, particularly when trying to change government policy, influence public opinion or attract additional funding.

The Board, SAROC and GAROC will consider whether there is sufficient evidence provided in support of the policy position or course of action being sought. In some instances, an item may be referred back to the submitting council with a request for further information.

In many cases the evidence needed to support a position might not be readily available. In these circumstances it is best for a motion to seek further investigation of an issue and/or further consultation with councils, rather than seeking endorsement of a specific policy position or action. The Board, SAROC and GAROC may propose an alternative course of action, in consultation with the submitting council.

3. Alignment with LGA policy

The LGA Policy Manual is a compendium of principles and policies that have been developed and endorsed by a majority vote of member councils at previous General Meetings. There are a wide range of policies addressing a number of priority issues for the sector.

The policies act as a guide for advocacy and best practice in the sector. In most cases, the LGA Policy Manual can provide councils with a broad direction on how an issue can be resolved and whether further development of a policy position is required.

The Board, SAROC and GAROC will consider the LGA Policy Manual in determining whether a new or amended policy position is required to be endorsed by members to enable the LGA to take the requested action. If the LGA already has a supportive policy position in relation to the proposed item, further consideration by members at a General Meeting may not be required.

4. Resourcing

In some cases, the items of business put forward by members require significant resources to be allocated in order to achieve the desired outcome. Resources may not be available through the LGA to tackle every issue.

Before determining to place an item on the agenda of a General Meeting; the Board, SAROC and GAROC will consider:

- whether resources are available within the LGA to achieve the desired outcome;
- other resources that may be available;
- potential impacts on the LGA budget and business plan; and
- the level of input that will be required by councils or other stakeholders to progress the item.

The Board, SAROC and GAROC may determine not to proceed with (or defer) an item of business if the resourcing required would detract from the achievement of outcomes of greater priority for members.

Determinations by the Board, SAROC and GAROC

After considering a proposed item of business against these guiding principles and having regard to any other relevant factors, the Board, SAROC and GAROC may determine to:

- approve an item of business for inclusion on the agenda of a General Meeting;
- approve an amended item of business for inclusion on the agenda of a General Meeting (in consultation with the submitting councils);
- take no further action;
- request additional information from the submitting council;
- refer an item back to the submitting council or regional LGA for action if it relates to a local or regional issue;
- resolve that the matter be dealt with by the LGA, SAROC or GAROC without progressing to a General Meeting (such as matters requiring urgent attention or actions that can be progressed immediately due to alignment with existing policies and work plans); or
- defer the item to a future General Meeting

The submitting council will be advised in writing of the determination of their proposed item of business.

Notification of Appointment of Council Delegate

Pursuant to Clause 12 of the LGA Constitution a Delegate must be a council member of the Ordinary Member appointing him or her, both when appointed and at the General Meeting when acting as delegate.

The purpose of this form is to notify the LGA of a change to council's appointed delegate on the LGA's Register of Voting Delegates.

Council Name	(insert Council name)
Council Delegate	Mayor / Chairperson / Councillor (insert full name)
Name and Signature of Chief Executive Officer	(insert name) (signature here)
Date	(insert date)

Please return completed form to lgasa@lga.sa.gov.au.

If the council's registered delegate is unable to attend a General Meeting then a temporary delegate may be appointed for that one meeting only by submitting a *Notification of Appointment of Substitute Council Delegate* form available on the [LGA website](#).

12.6 Review of the Schedule of Delegations 2023

Report Reference	GC230124R12.6
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

This Report provides a full review of Councils Schedule of Delegations in line with the Local Government Association (LGA) Framework, to ensure that Council is compliant with the relevant legislation and provides for effective, efficient and appropriate decision making by Council Officers.

EXECUTIVE SUMMARY

The LGA have released a new and expanded Delegations Framework to provide a simpler and contemporary approach to delegation templates that will improve ease of use, reduce legal risk and enhance flexibility for councils.

Council's Schedule of Delegations has been updated to a revised template to align with the LGA Framework. The delegations have been simplified and in some instances the delegation sits at a higher level within the legislation.

The instrument of delegation does not include delegations under the *Development Act 1993* or the *Planning, Development and Infrastructure Act 2016*. Delegations under these Acts are subject to a separate resolution of Council.

RECOMMENDATION

That Council:

1. **Revokes all previous delegations to the Chief Executive Officer.**
2. **Grants the delegation of powers and functions of the Council as provided for in the attached instrument of delegation provided as Attachment 1 and 2.**
3. **Resolves to grant the sub-delegation of powers under the Road Traffic Act as provided for in Attachment 3.**
4. **In accordance with the Instrument of General Approval and Delegation to Council (dated 22 August 2013) from the Minister for Transport and Infrastructure (General Approval) the council authorises the following person(s) pursuant to Clause A.7 of the General Approval to endorse Traffic Impact Statements for the purposes of Clause A of the General approval provided that such person(s) shall take into account the matters specified in Clause A.7 of the General Approval in respect of Traffic Impact Statements:**
 - **Coordinator Transport**
 - **Unit Manager Engineering**
5. **In accordance with Clause A.7 of the General Approval, the council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for**

the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the General Approval:

- Coordinator Transport
- Unit Manager Engineering

6. In accordance with Clause E.2 of the General Approval, the council is of the opinion that the following person(s) has (have) an appropriate level of knowledge and expertise in the preparation of Traffic Management Plans:

- Coordinator Transport
- Unit Manager Engineering

7. Notes that a full list of the Delegations and Sub-Delegations of the CEO will be made available on the City of Marion website.

DISCUSSION

In accordance with Section 44(6) of *The Local Government Act 1999*, the Council may delegate its statutory powers and functions. Council must have a separate record of all delegations.

An instrument of delegation (**Attachment 1**) providing for the delegation of powers and functions by the Council (**Attachment 2**) is attached to this report.

The Instrument of delegation identifies:

- (a) The statutory power or powers to delegate the powers or functions subject to the instrument of delegation;
- (b) The statutory basis for any power to sub-delegate a delegated power or function;
- (c) The conditions and limitations applying to the exercise of a delegated power or function; and
- (d) In an attached table for each Act or regulation under which a delegation is granted by the instrument of delegation;
 - (i) The delegated power or function; and
 - (ii) The identity of the delegate or delegates in respect of that power or function.

If the Council resolves to grant the delegations provided for in the attached instrument of delegation, then delegations will come into operation on the day following the date of the Council Resolution (being 25 January 2023).

In accordance with section 44(4)(b) and 101 of the Local Government Act, Council authorises any delegated power of function made to the CEO to be sub-delegated by the CEO unless the Council otherwise advises.

The sub-delegations are granted subject to the following conditions and limitations:

- (a) the sub-delegate must exercise a sub-delegated function or power in accordance with:
 - (i) applicable legislative and other legal requirements; and
 - (ii) due regard to relevant policies and guidelines adopted by the Council;
- (b) in regard to the following sub-delegations under the Local Government Act:

- (i) section 133: the power to obtain funds does not extend to imposing rates, borrowing money or obtaining other forms of financial accommodation or fixing or varying fees under sections 188(1)(d) to 188(1)(h) of the Local Government Act;
- (ii) section 137: the power to expend funds in the performance or discharge of the council's powers, functions or duties in accordance is limited to funds allocated as part of a budget adopted by the council;
- (iii) section 143(1): the power to write off debts is limited to debts not exceeding \$5,000 in respect of any one debt;
- (iv) section 188(3): the powers in regard to fees and charges are limited to fees and charges imposed under sections 188(1)(a), 188(1)(b) and 188(1)(c);
- (c) The sub-delegated functions or powers are subject to the following:
 - (i) Delegations will comply with any conditions or limitations identified within the schedule.
 - (ii) Delegations will be made to positions only unless there are clear legal or other requirements for specific staff to be identified.
 - (iii) All delegations are to be exercised in accordance with the principles of prudential management e.g. accountability, transparency, probity, and due care and diligence.
 - (iv) Individuals will be accountable for the delegations that they exercise. In doing this, staff will be supported to ensure that they have the necessary skills, competency and qualifications (if required) to undertake their duties.
 - (v) All powers and functions will generally be delegated to operate at the lowest appropriate levels. It is assumed that where a delegation has been assigned to a position, all higher positions in the relevant functional area will also have that delegation.
 - (vi) All delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.
 - (vii) The delegation made by the Chief Executive Officer, extends to any person who is appointed to act in the position of the sub-delegate.
 - (viii) Where required by legislation, sub-delegations from the Chief Executive Officer will be made subject to conditions or limitations and the delegate can only act in accordance with the conditional delegation.
 - (ix) There will be sufficient and thorough consultation between Council's staff, those likely to be affected by the decision, and where necessary, with Elected Members.
 - (x) If a decision is likely to create a high level of local or community interest, the matter will generally be referred to Council for a decision

Additional points to note include:

- Under Section 44(4) of the *Local Government Act 1999* a delegation is revocable at will and does not prevent the council from acting in a matter
- Sub-delegations from the Chief Executive Officer to relevant staff will be made at the time or near after endorsement of the Schedule of Delegations by Council.

- The delegations contained in the Schedule of Delegations will be effective immediately upon Council approval.
- The updated Schedule of Delegations will be published on Council's website.

Authorisations and sub-delegation under the *Road Traffic Act 1961*

The Minister for Transport and Infrastructure granted delegations to the Council under the Instrument of General Approval and Delegation (dated 22 August 2013) (**General Approval**). The General Approval permits the Council to:

1. sub-delegate the powers under section 33(1) of the Road Traffic Act; and
2. authorise employees of the Council to exercise the powers under sections 17 and 20 of the Road Traffic Act.

An instrument of sub-delegation is attached as **Attachment 3**.

The General Approval provides that any authorisations to employees of the Council must be made in writing and approved by the Chief Executive Officer on behalf of the Council. For this reason, the Chief Executive Officer will on behalf of the Council make these authorisations. These are not presented to the Council.

The General Approval includes various conditions which apply to the exercise of the Council's power to install, maintain, alter, operate or remove any traffic control device as follows:

1. a Traffic Impact Statement must be prepared by a person who the Council considers is an experienced traffic engineering practitioner;
2. the Traffic Impact Statement must be endorsed by a person authorised by the Council.

In addition, the General Approval requires all traffic control devices for the purpose of an event other than those specified in Clause A.8 to be installed in accordance with a Traffic Management Plan prepared by a person who in the opinion of the Council has an appropriate level of knowledge and expertise in the preparation of traffic management plans.

ATTACHMENTS

1. Council Instrument of Delegation [**12.6.1** - 2 pages]
2. Draft Council Delegations 2023 (Table of Functions and Powers))_conditions and limitations [**12.6.2** - 146 pages]
3. Instrument of General Approval and Delegation Road Traffic Act [**12.6.3** - 2 pages]

*Instrument of Council Delegation***City of Marion****Instrument of delegation**

1. The City of Marion (**Council**) delegates each function or power of the Council:
 - (a) listed in the attached tables to the delegate or delegates identified in respect of the function or power; and
2. The delegations are granted pursuant to section 44 of the *Local Government Act 1999*, excepting that the functions and powers of the Council:
 - (a) as an administering agency under the *Environment Protection Act 1993* are delegated pursuant to section 18C of the Environment Protection Act;
 - (b) set out in Division 8, Part 4 of the *Fire and Emergency Services Act 2005* are delegated pursuant to section 93 of the Fire and Emergency Services Act;
 - (c) acting as an enforcement agency under the *Food Act 2001* are delegated pursuant to section 91 of the Food Act;
 - (d) acting as a road manager under the *Heavy Vehicle National Law* are delegated pursuant to section 22B of the *Heavy Vehicle National Law (South Australia) Act 2013*;
 - (e) acting as a relevant authority under the *Safe Drinking Water Act 2011* are delegated pursuant to section 43 of the Safe Drinking Water Act; and
 - (f) under the *Supported Residential Facilities Act 1992* are delegated pursuant to section 9(2) of the Supported Residential Facilities Act.
3. The delegations granted pursuant to:
 - (a) the Local Government Act to the Council's Chief Executive Officer (**CEO**) may be sub-delegated by the Chief Executive Officer in accordance with sections 44(4)(b) and 101 of the Local Government Act, but subject to section 44(3a) of the Local Government Act;
 - (b) the Fire and Emergency Services Act may be sub-delegated by the delegate;
 - (c) the Food Act may be sub-delegated by the delegate;
 - (d) the Heavy Vehicle National Law (South Australia) Act may be sub-delegated by the delegate;
 - (e) the Safe Drinking Water Act may be sub-delegated by the delegate; and
 - (f) the Supported Residential Facilities Act may be sub-delegated by the delegate.

*Instrument of Council Delegation*

4. If two or more delegates are nominated in respect of a power or function, then each nominated person is granted a delegation and may exercise the power or function independently of any other delegate.
5. The delegations are granted subject to the following conditions and limitations:
 - (a) the delegate must exercise a delegated function or power in accordance with:
 - (i) applicable legislative and other legal requirements; and
 - (ii) due regard to relevant policies and guidelines adopted by the Council;
 - (b) in regard to the following delegations under the Local Government Act:
 - (i) section 133: the power to obtain funds does not extend to imposing rates, borrowing money or obtaining other forms of financial accommodation or fixing or varying fees under sections 188(1)(d) to 188(1)(h) of the Local Government Act;
 - (ii) section 137: the power to expend funds in the performance or discharge of the council's powers, functions or duties in accordance is limited to funds allocated as part of a budget adopted by the council;
 - (iii) section 143(1): the power to write off debts is limited to debts not exceeding \$5,000 in respect of any one debt;
 - (iv) section 188(3): the powers in regard to fees and charges are limited to fees and charges imposed under sections 188(1)(a), 188(1)(b) and 188(1)(c);
6. Each delegation of a power or function granted under this instrument is independent of, and severable from, every other delegation granted under this instrument.
7. If a delegation of a power or function under this instrument is determined to be invalid or unlawful, the invalid or unlawful delegation will be deemed to be severed from this instrument and the remaining delegations will continue to operate according to their terms.
8. The delegations provided for in this instrument of delegation will come into operation on the day following the date of the Council resolution being 25 January 2023.
9. Previous delegations granted by the Council of the powers and functions delegated by this instrument are revoked with effect from the date on which the delegations provided for in this instrument come into operation.
10. The delegations granted by this instrument will remain in force until varied or revoked by resolution of the Council.

By resolution of the Council

on: 24 January 2023

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Community Titles Act 1996					
Community Titles Act 1996	relevant development authority	section 3(11)	Endorse scheme description	Chief Executive Officer	
Community Titles Act 1996	council (as holder of a statutory encumbrance)	section 15A(b)(i)	Certify compliance with the requirements of the Act under which the encumbrance was entered into, or is in force, as to the variation or termination	Chief Executive Officer	
Community Titles Act 1996	council	section 27(1)(b)(i)	Consent to encroachment over land vested in, or under the control, of the council	Chief Executive Officer	
Community Titles Act 1996	relevant development authority	section 30(4)	Require modification to a scheme description prior to endorsing the scheme description	Chief Executive Officer	
Community Titles Act 1996	relevant development authority	section 31(3)	Endorse a certified copy of an amended scheme description	Chief Executive Officer	
Community Titles Act 1996	council (as holder of a statutory encumbrance)	section 53A(b)(i)	Certify compliance with the requirements of the Act under which the encumbrance was entered into, or is in force, as to the variation or termination	No Delegation	
Community Titles Act 1996	relevant development authority	section 70(3)	Approve the retention of a primary or secondary lot	No Delegation	
Cost of Living Concessions Act 1986					
Cost of Living Concessions Act 1986	rating authority	section 6(1)	Apply to the Treasurer for the amount of rates remitted under the Cost of Living Concessions Act to be paid to the rating authority	Chief Executive Officer	
Crown Land Management Act 2009					
Crown Land Management Act 2009	council	section 18A(1)	Seek the consent of the Minister to the exclusion of dedicated land from classification as community land	No Delegation	
Crown Land Management Act 2009	Adelaide City Council	section 27(2)	Request the Minister to exercise power or functions under Division 4, Part 3 of the Crown Land Management Act in respect of the Adelaide Park Lands under the care, control and management of the council (other than land in relation to which a power to grant easements otherwise exists under the Act or the Real Property Act 1886).	N/A	
Disability Inclusion Act 2018					
Disability Inclusion Act 2018	State authority	section 16(2)	Prepare a disability access and inclusion plan	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 16(4)(b)	Consult with people with disability and person or bodies representing the interests of people with disability and other persons or bodies in preparing a disability access and inclusion plan	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 16(4)(c)	Call for submissions from members of the public	Chief Executive Officer	

Disability Inclusion Act 2018	council	section 16(5)	Seek the approval of the Minister to prepare a single disability access and inclusion plan for the council and one or more other councils	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 16(6)	Vary a disability access and inclusion plan	No delegation	
Disability Inclusion Act 2018	State authority	section 16(7)	Publish a disability access and inclusion plan, and any variation to a plan, on a website	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 17(1)	Report annually to the Chief Executive Officer on the operation of the disability access and inclusion plan	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 18(1)	Review the disability access and inclusion plan at least once in every 4 year period and prepare a report of the review	No delegation	
Disability Inclusion Act 2018	State authority	section 18(2)	Provide a copy of the report prepared under section 18(1) of the Disability Inclusion Act to the Minister	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 23Q(1)	Provide to the Senior Authorising Officer such information relating to a specified person that the Senior Authorising Officer reasonably requires	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 23Q(2)	Provide the information to the Senior Authorising Officer in the manner and within the period specified in the notice	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 23Q(3)	Participate in consultation with the Senior Authorising Officer regarding a refusal or failure to comply with a notice	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 26(1)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 26(2)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 27(2)	Provide information or documents prescribed by section 27 of the Disability Inclusion Act to another person or body	Chief Executive Officer	
Disability Inclusion Regulations 2019					
Disability Inclusion Regulations 2019	State authority	regulation 9(2)	Determine the manner and form and time period for the calling of public submissions under section 16(4)(c) of the Disability Inclusion Act	Chief Executive Officer	
Disability Inclusion Regulations 2019	State authority	regulation 9(3)	Publish the disability access and inclusion plan on a website	Chief Executive Officer	

Disability Inclusion Regulations 2019	State authority	regulation 9(4)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	Chief Executive Officer	
Disability Inclusion Regulations 2019	council	regulation 10	Keep residents informed of the preparation by the council of a single disability access and inclusion plan which is for more than one council	Chief Executive Officer	
Disability Inclusion Regulations 2019	State authority	regulation 11(1)	Comply with the steps under regulation 9 in regard to the variation of a disability access and inclusion plan as if the variation were the plan	Chief Executive Officer	
Disability Inclusion Regulations 2019	State authority	regulation 11(2)	Vary a disability access and inclusion plan	No delegation	
Disability Inclusion Regulations 2019	State authority	regulation 11(3)	Provide public notice of a variation to a disability access and inclusion plan	Chief Executive Officer	
Dog and Cat Management Act 1995					
Dog and Cat Management Act 1995	council	section 25A(1)	Appoint authorised persons	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 25A(2)	Impose conditions on appointment of an authorised person	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 25A(3)	Revoke appointment or revoke or vary conditions of an authorised person	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 25B(1)	Issue identity card to an authorised person	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 25C(c)	Enter into an arrangement with another council in relation to the exercise of authorised officer powers	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(a)	Maintain a register of dogs	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(ab)	Provide information to the Dog and Cat Management Board	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(ac)	Maintain other registers	Chief Executive Officer	

Dog and Cat Management Act 1995	council	section 26(1)(ad)	Make registers publicly available	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(ae)	Limit inspection of register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(b)	Appoint a Registrar	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(c)	Make arrangements for the issue and replace certificates of registration and registration discs	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(d)	Make arrangements for the exercise of functions and powers of an authorised person	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(e)	Make arrangements for the detention of dogs and cats	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(f)	Make arrangements for fulfilling other obligations under the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(3)	Expend money in the administration or enforcement of the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(4)	Keep separate account of moneys received and expended under the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(5)	Pay moneys into the Dog and Cat Management Fund	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(6)(a)	Charge fees for the provision of register extracts	Chief Executive Officer	

Dog and Cat Management Act 1995	council	section 26(6)(ab)	Charge fees for receipt and management of information	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(b)(i)	Charge fees for registration of dogs or businesses	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(b)(ii)	Charge fees for late payment of registration	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(b)(iii)	Charge fees for meeting requirements under the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(7)	Provide a percentage rebate as provided for by the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26A(1)	Prepare a dog and cat management plan	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26A(3)	Present dog and cat management plan to Dog and Cat Management Board	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26A(5)	Amend dog and cat management plan	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 33(4)(c)	Approve boarding kennel	Chief Executive Officer	

Dog and Cat Management Act 1995	council	section 39	Rectify the register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 41(1)(c)	Fix fee for application under Part 4, Dog and Cat Management Act	No Delegation	
Dog and Cat Management Act 1995	council	section 47(5)	Recover cost of giving effect to order if an order has been contravened and authorised person takes steps to effect the order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(a)	Make a Destruction Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(b)	Make a Control (Dangerous Dog) Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(c)	Make a Control (Menacing Dog) Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(d)	Make a Control (Nuisance Dog) Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(e)	Make a Control (Barking Dog) Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(2)(b)	Approve a place to detain dogs	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(a1)	Determine manner and form of application for the council to make an order under Division 3, Part 5, Dog and Cat Management Act	Chief Executive Officer	

Dog and Cat Management Act 1995	council	section 52(1)(a)	Ascertain owners or persons responsible for a dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(1)(b)	Provide notice of proposed order to each owner or person responsible for a dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(2)(b)	Note order in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(3)	Provide notice of order to each owner or person responsible for a dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(4)	Revoke order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(5)	Note revocation of order in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(6)	Note order made by Dog and Cat Management Board in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 53(1)	Issue directions to each owner or person responsible for a dog regarding complying with order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 56(1)	Receive prescribed information from an owner or person responsible for a dog subject to an order	Chief Executive Officer	

Dog and Cat Management Act 1995	council	section 56(2)	Receive information from an owner or person responsible for a dog subject to an order regarding moving the dog into or out of the council area	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(1)	Make a Prohibition Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(2)	Approve place to detain dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(5)(b)	Record a Prohibition Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(6)	Revoke a Prohibition Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(7)	Note revocation of a Prohibition Order in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(8)(c)	Note order made by Dog and Cat Management Board in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 61(4)	Consider making an order if a dog is seized in order to prevent it attacking, harassing or chasing a person, animal or bird or because it is unduly dangerous	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 61(4)	Consider applying to Magistrates Court for an order if a dog is seized in order to prevent it attacking, harassing or chasing a person, animal or bird or because it is unduly dangerous	Chief Executive Officer	

Dog and Cat Management Act 1995	council	section 61(6)	Recover cost of microchipping or desexing dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 64(2)(c)	Nominate facility for the detention of cats	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 64B(1)	Cause a detained dog or cat to be microchipped or desexed	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 64B(2)	Recover cost of microchipping or desexing a dog or cat	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 64D(1)(b)(ii)	Receive notice of destruction, injury, seizure or detention of dog or identified cat	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 72	Responding to South Australian Civil and Administrative Tribunal review of council decision	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 88A(4)	Receive a statutory declaration from the owner of a vehicle who has received an expiation notice or an expiation reminder given under the Expiration of Offences Act 1996	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 89	Lay a complaint regarding offence under Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Regulations 2017					
Dog and Cat Management Regulations 2017	council	regulation 6(3)(b)	Apply payment received under regulation 6(2) to furthering the objects of the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Regulations 2017	council	regulation 20(1)(a)	Receive notification of prescribed information regarding the keeping of guard dogs on premises	Chief Executive Officer	
Electricity Act 1996					

Electricity Act 1996	council	section 4(1)	Authorise a person to exercise powers conferred on a council officer under the Electricity Act	Chief Executive Officer	
Electricity Act 1996	council	section 47(3)	Agree with an electricity entity to the carrying out of work on public land	Chief Executive Officer	
Electricity Act 1996	council	section 47(7)	Refer a dispute with an electricity entity regarding whether work should be permitted on public land or the conditions applying to such work to the Minister	Chief Executive Officer	
Electricity Act 1996	council	section 47(9)(a)	Make representations to the Minister in relation to a dispute with an electricity entity regarding whether work should be permitted on public land or the conditions applying to such work to the Minister	No Delegation	
Electricity Act 1996	council	section 47(9)(b)	Agree to settle a dispute with an electricity entity regarding whether work should be permitted on public land or the conditions applying to such work	Chief Executive Officer	
Electricity Act 1996	council	section 55(1a)	Comply with the requirements of a vegetation clearance scheme	Chief Executive Officer	
Electricity Act 1996	council	section 55(3)	Carry out vegetation clearance work in relation to vegetation planted or nurtured contrary to the principles of vegetation clearance.	Chief Executive Officer	
Electricity Act 1996	council	section 55(3)	Recover the cost of carrying out vegetation clearance work under section 55(3) from a person who planted or nurtured the vegetation	Chief Executive Officer	
Electricity Act 1996	council	section 55A(1)	Agree a vegetation clearance scheme with an electricity entity	Chief Executive Officer	
Electricity Act 1996	council	section 55A(4)	Modify a vegetation clearance scheme by written agreement with the electricity entity	Chief Executive Officer	
Electricity Act 1996	council	section 55B(2)	Ask the Technical Regulator to determine a vegetation clearance scheme dispute under Division 2, Part 5	Chief Executive Officer	
Electricity Act 1996	council	section 55C(2)(c)	Apply to the Technical Regulator for a decision not to determine a vegetation clearance scheme dispute under Division 2, Part 5	Chief Executive Officer	
Electricity Act 1996	council	section 55D(2)(a)	Consent to the Technical Regulator conferring on the council the duty to keep vegetation clear of public powerlines	Chief Executive Officer	

Electricity Act 1996	council	section 55M	Enforce a vegetation clearance scheme with an electricity entity as a contract	Chief Executive Officer	
Electricity Act 1996	council	section 56(1)	Make an arrangement with an electricity entity conferring on the council a specified role in relation to vegetation clearance around public powerlines outside of prescribed areas	Chief Executive Officer	
Electricity Act 1996	council	section 58A(2)	Agree to contribute to the cost of undergrounding powerlines in the council area on the basis determined by the Minister	No Delegation	
Electricity Act 1996	council	section 58A(5)	Participate in consultation with, and provide proposals to, the Minister in respect of the undergrounding of powerlines	Chief Executive Officer	
Electricity Act 1996	council	section 58A(8)	Participate in consultation with the Minister in respect of a variation of the program for undergrounding of powerlines	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021					
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 4(1)	Take reasonable steps to keep vegetation clear of powerlines	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 4(2)	Inspect overhead powerlines and clear vegetation	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 4(4)	Seek approval of the technical Regulator to keep vegetation clear of powerlines in accordance with the principles set out in regulation 4(2)(b)(ii)	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 7(3)	Make submissions to the Technical Regulator regarding an exemption application	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 8(2)	Agree a vegetation scheme with an electricity entity governing the way in which the entity will carry out its duty to clear vegetation in the council area or part of the council area	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 8(5)(b)	Agree with the electricity entity to vary or revoke a vegetation scheme	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 8(6)	Enforce a vegetation clearance scheme with an electricity entity as a contract	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 10(5)(c)	Agree with an objector as to how an objection regarding the council's intention to enter land is to be resolved	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 10(8)	Give notice of intention to enter private land to carry out work under Part 5 of the Act, including a statement of rights of the owner or occupier to lodge an objection under regulation 10	Chief Executive Officer	
Environment Protection Act 1993					

Environment Protection Act 1993	council	section 14(c)	Approve the use by the Environment Protection Authority of the services of council officers or employees	Chief Executive Officer	
Environment Protection Act 1993	council	section 18A(2)	Request the Minister to declare the council as an administering agency under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	council	section 18A(3)	Participate in consultation with the Minister as to whether the council will cease to be an administering agency under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	council	section 18A(3)	Request the Minister to declare that the council will cease to be an administering agency under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 18B(1)	Administering and enforcing the Environment Protection Act in the council area	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 18C(1)	Delegate a function conferred on the administering agency under Division 1A, Part 3	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 18D	Report to the Environment Protection Authority on performance of functions under Division 1A, Part 3	Chief Executive Officer	
Environment Protection Act 1993	public authority	section 59(1)	Enter into an environment performance agreement with the Minister	Chief Executive Officer	
Environment Protection Act 1993	council	section 59(4)	Approve provision for the remission of rates or taxed payable to the council in an environment performance agreement	Chief Executive Officer	
Environment Protection Act 1993	council	section 85(3)	Appoint authorised officers	Chief Executive Officer	
Environment Protection Act 1993	council	section 85(4)	Impose conditions on the appointment of an authorised officer	Chief Executive Officer	
Environment Protection Act 1993	council	section 85(5)	Revoke the appointment of an authorised officer	Chief Executive Officer	
Environment Protection Act 1993	council	section 85(5)	Vary or revoke the conditions applying to the appointment of an authorised officer	Chief Executive Officer	

Environment Protection Act 1993	council	section 87(8)(b)	Agree with another council that an authorised officer may exercise power in the other council's area	Chief Executive Officer	
Environment Protection Act 1993	council	section 87(9)	Make good any damage caused by an authorised officer exercising powers under section 87	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 93(1)	Issue an environment protection order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 93(2a)	Provide notice to the authority under the Natural Resource Management Act 2004	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 93(5)	Confirm an emergency environment protection order by issuing and serving a written environment protection order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 93(7)	Revoke or vary an environment protection order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 94(1)	Apply to the Registrar General for registration of an environment protection order as a charge on land	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 94(4a)	Notify the owners and occupiers of land to which a charge has been registered by the Registrar General of the charge and obligations of the owners and occupiers	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 94(6)	Apply to the Registrar General to cancel the registration of an environment protection order as a charge on land	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(1)	Take action required by an environment protection order which has not been undertaken by the recipient of that order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(2)	Authorise a person to take action on behalf of the council under section 95(1)	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(3)(a)	Issue an instrument of authority to a person authorised under section 95(2) who is not an authorised officer	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(4)	Recover the reasonable costs and expenses incurred by the council taking action under section 95 as a debt from the person who failed to comply with the environment protection order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(4a)	Recover from the person to whom an environment protection order was issued an amount prescribed by regulation as being recoverable in respect to the registration of an order as a charge on land or the cancellation of such registration	Chief Executive Officer	

Environment Protection Act 1993	administering agency	section 95(5)(a)	Fix a period by notice within which an amount recoverable by the council under section 95 must be paid	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 96(1)	Issue an information discovery order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 96(4)	Vary or revoke an information discovery order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 97(1)	Take action to obtain information required by an information discovery order or a condition of an environment authorisation if person to whom order was issued or condition applies fails to do so	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 97(2)	Authorise a person to take action on behalf of the council under section 97(1)	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 97(3)(a)	Issue an instrument of authority to a person authorised under section 97(2) who is not an authorised officer	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 97(4)	Recover the reasonable costs and expenses incurred by the council taking action under section 97 as a debt from the person who failed to provide the information	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 99(1)	Issue a clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 99(2a)	Give notice to the relevant authority under the Natural Resources Management Act 2004 of proposed issuing or variation of a clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 99(5)	Confirm an emergency clean-up order by issuing a written clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 99(7)	Vary or revoke a clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 101(1)	Apply to the Registrar General for registration of a clean-up order as a charge on land	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 101(5a)	Notify the owners and occupiers of land to which a charge has been registered by the Registrar General of the charge and obligations of the owners and occupiers	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 101(8)	Apply to the Registrar General to cancel the registration of an environment protection order as a charge on land	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 102(1)	Take action required by a clean-up order if the person to whom the order was issued fails to do so	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 102(2)	Authorise a person to take action on behalf of the council under section 102(1)	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 102(3)(a)	Issue an instrument of authority to a person authorised under section 102(2)	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 103(1)	Recover reasonable costs and expenses incurred in council taking action on non-compliance with a clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 103(2a)	Recover an amount prescribed by regulation in respect of a registration of a clean-up order on land or the cancellation of that registration	Chief Executive Officer	

Environment Protection Act 1993	administering agency	section 103(3)(a)	Fix a period by notice within which an amount recoverable by the council under section 103 must be paid	Chief Executive Officer	
Environment Protection Act 1993	public authority	section 104(1)(d)	Application for an order from the Environment, Resources and Development Court against a person who committed a contravention of the Environment Protection Act or a repealed environment law for payment of the reasonable costs and expenses of the council in taking action to prevent or mitigate environmental harm	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 104(7)(a)	Apply for an order under section 104	Chief Executive Officer	
Environment Protection Act 1993	council	section 104(7)(b)	Apply for an order under section 104	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 109(3a)	Provide details of actions taken by the council which must be included in the register to the Authority	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 116(a)	Waive the payment of the whole or part of a fee or levy or refund the whole or part of a fee or levy	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 116(b)	Allow the payment a fee or levy by instalments	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 120	Require the verification of information by statutory declaration	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 120A	Apply to the court for an order that a convicted person pay to the council the reasonable costs and expenses incurred in carrying out an investigation or taking action as a result of a false or misleading report	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 130	Advise a person who submits a report to the council of the action which the council has taken or proposes to take in respect of the allegation	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 135(1)	Issue a notice requiring a person who has contravened the Environment Protection Act to pay a fee fixed by, or calculated in accordance with, the regulations or the reasonable costs and expenses incurred by the council in taking action to ensure that the person has complied with requirements imposed as a consequence of the contravention or in taking sample or conducting tests, examination or analyses	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 135(2)	Fix the period for payment of an amount under section 135	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 135(3)(a)	Extend the period for payment of an amount under section 135	Chief Executive Officer	

Environment Protection Act 1993	administering agency	section 135(3)(b)	Waive or reduce the amount for payment of an amount under section 135	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 135(8)	Recover an unpaid amount under section 135 as a debt	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 138(1)	Exercise the powers of a mortgagee under the Real Property Act 1886 in regard to a default on the payment of money secured by the mortgage in the event that there is a default in the payment of an amount subject to a charge on land in favour of the council	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(a)	Execute a certificate certifying as to a matter relating to an environmental authorisation of other authorisation under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(b)	Execute a certificate certifying as to a matter relating to the appointment of non-appointment of a person as an authorised officer or analyst or otherwise under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(c)	Execute a certificate certifying as to a matter relating to a delegation or authority under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(d)	Execute a certificate certifying as to a matter relating to a notice, order, requirement or direction under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(e)	Execute a certificate certifying as to a matter relating to any other decision of the council	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(f)	Execute a certificate certifying as to a matter relating to the receipt or non-receipt of a notification or information required to be given to the Environment Protection Authority or Minister under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	public authority	section 139(2)	Execute a certificate detailing the costs and expenses incurred by the council and the purpose for which the costs and expenses were incurred	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 140(3a)(b)	Certify a code, standard or other document for the purposes of legal proceedings	Chief Executive Officer	
Environmental Protection Regulations 2009					
Environmental Protection Regulations 2009	council	regulation 75(2)	Elect by written notice to the Environment Protection Authority not to comply with regulations 71 and 71(2) in respect of solid waste and to take the solid mass of waste to be as calculated in accordance with the formula in regulations 75(2)(b)	No Delegation	

Environmental Protection (Air Quality) Policy 2016					
Environmental Protection (Air Quality) Policy 2016	administering agency (as the relevant council delegate)	clause 6(1)	Issue a burning permit	Chief Executive Officer	
Environmental Protection (Air Quality) Policy 2016	administering agency (as the relevant council delegate)	clause 6(2)	Determine the manner and form for applying for a burning permit	Chief Executive Officer	
Environmental Protection (Air Quality) Policy 2016	administering agency	clause 16(1)	Fix a testing point in premises to evaluate emissions from the premises	Chief Executive Officer	
Environment Protection (Noise) Policy 2007					
Environment Protection (Noise) Policy 2007	council	clause 4(2)	Participate in consultation with the Environment Protection Authority regarding what land uses are principally promoted by relevant development Plan provisions	Chief Executive Officer	
Environment Protection (Noise) Policy 2007	council	clause 4(4)	Participate in consultation with the Environment Protection Authority regarding in what land use category a land use principally promoted by relevant Development Plan provisions falls	Chief Executive Officer	
Environment Protection (Used Packaging Materials) Policy 2012					
Environment Protection (Used Packaging Materials) Policy 2012	council	clause 9	Provide prescribed information to the Environment Protection Authority	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010					
Environment Protection (Waste to Resources) Policy 2010	council	clause 10(1)(b)	Provide a receptacle or waste collection service for the kerbside collection of waste	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010	council	clause 10(2)	Provide a weekly general kerbside waste collection service (other than for recyclable waste or vegetative matter) to residential premises in the council area	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010	council	clause 15(2)(a)	Provide a receptacle or waste collection service for the kerbside collection of listed waste	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010	council	clause 16(1)(a)	Collect medical waste produced in the course of prescribed activity	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010	council	clause 17(2)	Comply with prescribed requirements in respect of medical waste received by the council	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010	council	clause 18(1)(a)	Provide a receptacle or service for the collection of sharps by a kerbside waste collection service	Chief Executive Officer	
Expiation of Offences Act 1996					

Expiation of Offences Act 1996	issuing authority	section 5(1)	Give an expiation notice to an alleged offender	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 5(3)(a)	Provide that an offence against a regulation or by-law for which the Council may impose a penalty may be expiated	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 5(3)(b)	Fix an expiation fee for an offence against a regulation or by-law for which the Council may impose a penalty may be expiated	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8(1)	Receive notice from alleged offender electing to be prosecuted for an offence	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8A(1)	Receive application from person in receipt of an expiation notice seeking review on grounds that offence is trifling	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8A(2)	Require applicant to provide further information	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8A(3)	Require application to be verified by a statutory declaration	Chief Executive Officer	

Expiation of Offences Act 1996	issuing authority	section 8A(4)	Determine application	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8A(5)	Withdraw expiation notice if satisfied that the offence is trifling	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 11(1)	Issue an expiation reminder notice to alleged offender	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 11A(1)	Issue an expiation enforcement warning notice	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 11A(2)	Assess acceptability of statutory declaration or other document provided by alleged offender	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 12	Accept a later payment of amount due under an expiation notice	Chief Executive Officer	

Expiation of Offences Act 1996	issuing authority	section 16(1)	Withdraw an expiation notice in prescribed circumstances	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 16(2)	Refund expiation fee or instalment paid if expiation notice is withdrawn	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 16(5)	Prosecute offence following withdrawal of expiation notice	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 16(6)	Withdraw expiation notice if alleged offender has not received notice during expiation period due to error of issuing authority, postal service or email	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 16(11)	Inform Chief Recovery Officer of the withdrawal of an expiation notice	Chief Executive Officer	

Expiation of Offences Act 1996	issuing authority	section 17(3)	Pay half of expiation fee for offence reported by the police or another officer of the Crown into the Consolidated Account	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 18(1)	Enter an agreement with the Chief Recovery Officer in relation to the exchange of information	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017					
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 9(2)	Pay prescribed fee to Chief Recovery officer for a determination under section 9	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 20(4)	Receive notice of an arrangement between the Chief Recovery Officer and an alleged offender	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 20(18)	Receive notice from the Chief Recovery Officer of the termination or an arrangement with an alleged offender	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 20(19)(c)	Receive notice from the Chief Recovery Officer of the reinstatement of an arrangement with an alleged offender	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 22(1)	Provide to the Chief Recovery Officer prescribed particulars to enable enforcement of an expiation notice against an alleged offender	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 22(2)	Pay prescribed fee to Chief Recovery Officer for enforcement of an expiation notice	Chief Executive Officer	Subject to Financial Delegation
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 22(16)	Receive notice from the Chief Recovery Officer of an enforcement determination	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 23(3)	Participate in proceedings reviewing an enforcement determination of the Chief Recovery Officer	Chief Executive Officer	
Fire and Emergency Services Act 2005					
Fire and Emergency Services Act 2005	council	section 4A(3)	Participate in consultation with the South Australian Fires and Emergency Services Commission (SAFES Commission) regarding designation of an area of urban bushfire risk within council area	Chief Executive Officer	

Fire and Emergency Services Act 2005	council	section 71C	Enter an arrangement with the State Bushfire Coordination Committee for the use of council staff, equipment or facilities	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 72D	Enter an arrangement with a bushfire management committee for the use of council staff, equipment or facilities	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 73A(7)(b)(iv)	Participate in consultation with a bushfire management committee regarding creation or amendment of a bushfire management area plan which includes the council area	No Delegation	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 81(13a)	Appoint a person to be an authorised officer to issue permits under section 81 of the Fire and Emergency Services Act 2005	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 81(13b)	Apply to the Chief Officer of the South Australian Country Fire Service (SACFS Chief Officer) for an exemption from the requirement to appoint a person to be an authorised officer to issue permits under section 81 of the Fire and Emergency Services Act 2005	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 87(1)	Require a person to remove flammable debris on or in the vicinity of, a road as a result of work carried on by that person	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 87(2)(a)	Burn or remove flammable debris left on road in contravention of a requirement under section 87(1)	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 87(2)(b)	Recover costs of burning or removing flammable debris left on road in contravention of a requirement under section 87(1)	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 94(3)	Participate in consultation with the SACFS Chief Officer with respect to a proposed withdrawal of council functions and powers	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	

Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 94(4)(a)	Make a written submission to the Minister in relation to a recommendation of the SACFS Chief Officer to withdraw council function and powers	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 94(4)(b)	Request and undertake a delegation to the Minister to discuss a recommendation of the SACFS Chief Officer to withdraw council function and powers	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 94(6)	Receive written reasons for a decision of the Minister to withdraw the powers and functions of the council	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	council	section 103(1)	Request the SACFS Chief Officer to appoint a person as a fire control officer	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 103(2)	Participate in consultation with the SACFS Chief Officer regarding proposed appointment of a fire control officer for a designated area of the State which includes the council area	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105	Pay any fine recovered for a summary offence under Part 4A committed in the council area where the complaint has been laid by the council into the general revenue of the council	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105A	Appoint an authorised person for the purposes of Part 4A of the Fire and Emergency Services Act	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105B(1)	Appoint a fire prevention officer by a rural council or a council with a designated urban bushfire risk area	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105B(4)	Apply to a Chief Officer (appointed under the Fire and Emergency Services Act) for an exemption from requirement to appoint a fire prevention officer	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105D(1)(c)	Approve the delegation by a fire prevention officer of a power or function under the Act to another person or body	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105D(4)	Receive report from a fire prevention officer regarding delegation of a power or function under the Act to another person or body	Chief Executive Officer	

Fire and Emergency Services Act 2005	council	section 105E	Provide report regarding the exercise or discharge of the functions, power or responsibilities of a fire prevention officer for the council area to the SAFES Commission, the State Bushfire Coordination Committee or a bushfire management committee for the council area	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105F(5)	Issue notice to owner of land who has failed to take reasonable steps to prevent or inhibit the outbreak or spread of fire, protect property on the land from fire and minimise the threat to human life from fire on the land to remedy the default or protect the land or property	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105F(9)(c)	Publish notice to owner of land who has failed to comply with section 105F(1) to remedy the default or protect the land or property on website or a newspaper and leaving a copy of notice on land	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105F(10)	Vary or revoke a notice to owner of land who has failed to comply with section 105F(1) to remedy the default or protect the land or property	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105G(1)	Take reasonable steps in regard to land under the care, control or management of the council which is situated in the country or in a designated urban bushfire risk area to prevent or inhibit the outbreak or spread of fire, protect property on the land from fire and minimise the threat to human life from fire on the land	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105G(5)	Participate in consultation with the Minister regarding a referral from the SACFS Chief Officer alleging a failure of the council to comply with section 105G(1)	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105G(6)	Receive notice of requirements from the Minister	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105G(7)	Comply with requirements of a notice issued to the council by the Minister under section 105G(6)	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105J(1)(a)	Give notice of intended entry of land to the owner of land	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105J(1)(b)	Use reasonable force to break into or open any part of, or anything on, the land with the authority of a warrant issued by a magistrate or if immediate action is required	Chief Executive Officer	

Fire and Emergency Services Act 2005	authorised person	section 105J(3)	Apply to a magistrate for a warrant to use reasonable force to break into or open any part of, or anything on, the land	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105J(4)(a)	Give directions with respect to stopping, securing or movement of a vehicle, plant, equipment or other thing	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105J(4)(b)	Take photographs, films, audio, video or other recordings	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105J(4)(a)	Give directions reasonably required in connection with the exercise of a power under Part 4A	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105J(5)	Select assistants to accompany authorised person in exercise of power under Part 4A	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105J(6)	Carry out requirements of a notice under section 105F(5) if the owner of land fails to comply	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105J(7)	Authorise a person to carry out requirements of a notice under section 105F(6) on behalf of an authorised person if the owner of land fails to comply	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105J(8)	Recover the reasonable costs and expenses incurred in taking action under section 105J(6)	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 129	Erect a siren for the purpose of giving warning of the outbreak or threat of fire or an emergency	Chief Executive Officer	
Fire and Emergency Services Regulations 2021					
Fire and Emergency Services Regulations 2021	council	regulation 30(4)	Participate in consultation with the South Australian Country Fire Service Chief Officer in regard to a notice prohibiting or restricting the lighting or maintaining of a fire	Chief Executive Officer	

Fire and Emergency Services Regulations 2021	council	regulation 32(3)	Declare by notice in the Gazette that part of the council area is an area in which a person may operate a gas or electric element for cooking purposes in the open air contrary to the terms of a total fire ban	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 32(4)(d)	Determine conditions to apply to a notice published under regulation 32(3)	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 32(5)	Provide a copy of a notice published under regulation 32 to the South Australian Country Fire Service Chief Officer	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 48(2)	Issue a certificate of identity to a fire prevention officer or assistant fire prevention officer	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 48(4)	Accept the surrender of a certificate of identity on person ceasing to be a fire prevention officer or assistant fire prevention officer	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	responsible authority	regulation 49(1)(a)	Light a fire on a road or on the verge of a road	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	responsible authority	regulation 49(1)(b)	Direct or regulate the movement of persons, vehicles or animals along a road where a fire lit by the council under regulation 49(1)(a) is burning	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 64(b)	Make representations in relation to a fire or other emergency to the South Australian Fire and Emergency Services Commission or an emergency services organisation	Chief Executive Officer	
Food Act 2001					
Food Act 2001	council	section 29	Elect to charge a person with a summary offence	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(2)	Approve the removal or interference with a thing to which a seizure order relates	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(a)(i)	Authorise the release of a thing seized under a seizure order	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(a)(ii)	Order that food or any other perishable thing be forfeited to the enforcement agency	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(a)(ii)	Receive food or any other perishable thing being forfeited to the enforcement agency by order of the enforcement agency	Chief Executive Officer	

Food Act 2001	enforcement agency	section 42(3)(b)(i)	Receive food or any other perishable thing being forfeited to the enforcement agency by court order	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(d)	Deal with food or any other perishable thing in accordance with a determination of the Minister	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(e)	Dispose of a thing forfeited to the enforcement agency under pursuant to section 42	Chief Executive Officer	
Food Act 2001	enforcement agency	section 52(2)	Pay compensation if there were no grounds for the council's Chief Executive Officer to make a prohibition order under section 46	Chief Executive Officer	
Food Act 2001	enforcement agency	section 52(3)	Send written notification of determination as to the payment of compensation to each applicant for compensation	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(1)(a)	Determine the priority classification of individual food businesses in its council area for the application of any requirements of the regulations relating to food safety programs	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(1)(b)	Determine the frequency of auditing of any food safety programs required by the regulations in relation to food businesses in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(3)	Provide written notification to the proprietor of a food business in the council area of the priority classification of its business, the food safety audit frequency and the date by which a food safety program required by the regulations must be implemented	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(4)	Change the priority classification of a food business in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(5)	Provide written notification to the proprietor of a change to the priority classification of the proprietor's food business	Chief Executive Officer	
Food Act 2001	enforcement agency	section 81(1)	Receive a report from a food safety auditor of the results of any audit or assessment carried out by the food auditor for the purposes of the Act	Chief Executive Officer	
Food Act 2001	enforcement agency	section 81(6)	Receive a report from a food safety auditor recommending that the priority classification of a food business be changed	Chief Executive Officer	
Food Act 2001	enforcement agency	section 81(7)	Provide a copy of any report received from a food safety auditor of the results of any audit or assessment carried out by the food auditor to the proprietor of the food business audited or assessed	Chief Executive Officer	

Food Act 2001	enforcement agency	section 86(1)	Receive written notice of information specified in the Food Safety Standards from a food business proposed to be conducted in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 86(2)	Receive written notice of information specified in the Food Safety Standards from a food business conducted in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 86(3)	Receive written notice of transferred ownership or a change in name or address of a food business conducted in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 88(5)	Consent in writing to the delegation of a power of the relevant authority to the enforcement agency	Chief Executive Officer	
Food Act 2001	enforcement agency	section 89	Undertake the functions in relation to the administration of the Act conferred or imposed upon the enforcement agency by the Act or by delegation	Chief Executive Officer	
Food Act 2001	enforcement agency	section 90	Participate in consultation with the relevant authority in regard to proposed conditions or limitation on the exercise of functions of the enforcement agency under the Act	Chief Executive Officer	
Food Act 2001	enforcement agency	section 94(1)	Appoint persons with appropriate qualification or experience to be authorised officers	Chief Executive Officer	
Food Act 2001	enforcement agency	section 94(2)	Prepare and maintain a list of authorised officers	Chief Executive Officer	
Food Act 2001	enforcement agency	section 95(1)	Provide each authorised officer with a certificate of authority	Chief Executive Officer	
Food Act 2001	enforcement agency	section 95(2)	Limit the authority of an authorised officer	Chief Executive Officer	
Food Act 2001	enforcement agency	section 104(1)	Send samples retained under the Act to an independent analyst in accordance with court order	Chief Executive Officer	

Food Regulations 2017					
Food Regulations 2017	enforcement agency	regulation 13(a)	Impose a fee for the carrying out of an inspection of food premises or food transport vehicles	No Delegation	
Food Regulations 2017	enforcement agency	regulation 13(b)	Recover a fee imposed under regulation 13(a) from the occupier of the premises or owner or operator of the vehicle	No Delegation	
Freedom of Information Act 1991					
Freedom of Information Act 1991	agency	section 9(1a)	Publish an up-to-date information statement containing the information listed in section 9(2) in the manner prescribed by the regulations	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 10(1)	Cause copies of the most recent information statement and each policy document to be available for inspection and purchase by members of the public	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 15	Take reasonably practicable steps to assist the applicant to provide information to enable the document to which the application related be identified	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 16(1)	Transfer an application for access to a document to another agency	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 16(3)	Notify the applicant of the transfer of the application for access to a document to another agency	Chief Executive Officer	

Freedom of Information Act 1991	agency	section 17(1)	Request the applicant to pay a reasonable amount by way of advance deposit if the cost of dealing with an application is likely to exceed the application fee	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 17(2)	Request the applicant to pay a reasonable amount by way of further advance deposit if the cost of dealing with an application is likely to exceed the application fee and advance deposit already paid	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(1)	Refuse to deal with an application if the work involved in dealing with the application would substantially and unreasonably divert the council's resources from their use by the council in exercise of its functions.	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(2)	Assist an applicant to amend the application so that the work involved in dealing with the application would not substantially and unreasonably divert the council's resources from their use by the council in exercise of its functions.	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(2a)	Refuse to deal with an application if the application is part of a pattern of conduct that amounts to an abuse of the right of access or is made for a purpose other than to obtain access to information	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(3)	Refuse to deal with an application if the council has requested payment of an advance deposit and payment of the deposit has not been made within the period specified in the request	Chief Executive Officer	

Freedom of Information Act 1991	agency	section 18(4)	Refund any amount of advance deposit which exceeds the council's costs of dealing with the application, if the council refuses to deal with the application	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(5)	Provide notice to the applicant that the council is refusing to deal with the application	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 19(1)	Determine: (a) whether access to a document is to be given, deferred or refused; (b) any charge payable in respect of giving access; and (c) any charge payable for dealing with the application	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 20(1)	Refuse access to a document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 21(1)	Defer access to a document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 22(1)	Determine the form of access to a document	Chief Executive Officer	

Freedom of Information Act 1991	agency	section 22(2)	Determine to provide access to a document in a form other than that requested by the applicant	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 22(4)	Agreeing with an applicant the form of access to a document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 22(5)	Refuse to give access to a document if a charge payable in respect of the application, or giving access to the document, has not been paid	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 23(1)	Notify an applicant to the agency's determination or, if relevant, that the agency does not hold the document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 25(2)	Obtain the views of the government of the Commonwealth or of another State or a council (including a council constituted under the law of another State) as to whether a document is an exempt document	Chief Executive Officer	
Freedom of Information Act 1991	council	section 25(2)	Provide view as to whether a document is an exempt document	Chief Executive Officer	

Freedom of Information Act 1991	agency	section 25(3)	Notify the relevant government or council (a) that the agency has determined to provide access to the document; (b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and (c) the procedures to be followed to exercise those rights of review	Chief Executive Officer	
Freedom of Information Act 1991	council	section 25(3)(d)	Apply for a review of a decision to provide access to a document under section 25(3)	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 26(2)	Notify a person that access to a document containing information concerning his or her personal affairs is being sought under the Freedom of Information Act and seek that person's views on whether the document is an exempt document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 26(3)	Notify the relevant person: (a) that the agency has determined to provide access to the document; (b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and (c) the procedures to be followed to exercise those rights of review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 26(4)(c)	Form the opinion that disclosure of information may have an adverse effect on the physical or mental health, or emotional state, of the applicant	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 27(2)	Notify a person that access to a document concerning trade secrets, of a commercial value or concerning the business, professional, commercial or financial affairs of the person is being sought under the Freedom of Information Act and seek that person's views on whether the document is an exempt document	Chief Executive Officer	

Freedom of Information Act 1991	agency	section 27(3)	Notify the relevant person: (a) that the agency has determined to provide access to the document; (b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and (c) the procedures to be followed to exercise those rights of review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 28(2)	Notify a person that access to a document containing information concerning research that is being, or is intended to be, carried out by or on behalf of the person is being sought under the Freedom of Information Act and seek that person's views on whether the document is an exempt document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 28(3)	Notify the relevant person: (a) that the agency has determined to provide access to the document; (b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and (c) the procedures to be followed to exercise those rights of review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 29(3)	Confirm, vary or reverse a determination under Part 3 following an application for an internal review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 29(4)	Refund any application fee paid in respect of the internal review if the agency varies or reverses a determination so that access to a document is given	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 33	Take reasonably practicable steps to assist an applicant to provide information to enable the identification of an agency's document to which access has been given	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 34(a)	Amend records in accordance with an application under section 30	Chief Executive Officer	

Freedom of Information Act 1991	agency	section 34(a)	Refuse to amend records in accordance with an application under section 30	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 35	Refuse an application to amend records	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 36(1)	Notify applicant of determination regarding an application to amend records or that the agency does not hold the record	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 37(2)	Add to the agency's record a notation specifying that the applicant claims that the record is incomplete, incorrect, out-of-date or misleading and including any information which the applicant claims is required to bring the record up-to-date	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 37(2)	Notify the applicant of the nature of the notation	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 37(3)(a)	Provide a statement to a person to whom the agency discloses information stating that the person to whom the information relates claims that the information is incomplete, incorrect, out-of-date or misleading and setting out the particulars of the notation added to its records in compliance with section 37(2)	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 37(3)(b)	Provide a statement as to the reasons for the agency's refusal to amend the records in accordance with the notation	Chief Executive Officer	

Freedom of Information Act 1991	agency	section 38(3)	Confirm, vary or reverse a determination under Division 1, Part 4 following an internal review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 39(5)(c)(i)	Participate in a settlement between the participants to a review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 39(5)(c)(ii)	Request a suspension of the proceedings under section 39 to allow an opportunity for a settlement to be negotiated	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 39(7)	Cooperate in a process proposed by a relevant review authority for the purposes of the conduct of an external review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 39(9)(a)	Advise a relevant review authority for the purposes of the conduct of an external review that a determination of the agency was made on grounds of the public interest	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 40(1)	Apply to South Australian Civil and Administrative Tribunal for a review of a determination by the relevant review authority on an external review on a question of law	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 40(7)	Advise South Australian Civil and Administrative Tribunal that a determination of the agency was made on grounds of the public interest	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 41(1)	Apply to South Australian Civil and Administrative Tribunal to receive evidence and hear argument in the absence of the public, the other party to the review and the party's representative in respect of a restricted document	Chief Executive Officer	

Freedom of Information Act 1991	agency	section 53(2a)	Waive, reduce or remit a fee or charge	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 53(3)	Review a fee or charge on application of the person required to pay the fee or charge and if appropriate reduce the fee or charge	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 53(5)	Recover a fee or charge as a debt	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 54AA(a)	Furnish information to the Minister as required by notice in the Gazette	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 54AA(b)	Comply with requirement of the Minister regarding furnishing and keeping records	Chief Executive Officer	
Freedom of Information Act 1991	council	clause 3(b), Schedule 1	Provide notice that information would be protected from disclosure under a corresponding law of the Commonwealth or another State	Chief Executive Officer	
Freedom of Information Act 1991	agency	clause 13(2)(b)(iii), Schedule 1	Approve a term of a contract which contains matter the disclosure of which would constitute a breach of contract or found an action for breach of confidence	Chief Executive Officer	
Freedom of Information Act 1991	agency	clause 13(6), Schedule 1	Notify the Minister of the approval of a term of a contract in accordance with clause 13(2)(b)(iii)	Chief Executive Officer	

Freedom of Information (Fees and Charges) Regulations 2018					
Freedom of Information (Fees and Charges) Regulations 2018	agency	regulation 5	Waive or remit fee or charge	Chief Executive Officer	
Gas Act 1997					
Gas Act 1997	council	section 47(3)(b)	Agree to a gas entity carrying out work on public land owned by the council	Chief Executive Officer	
Gas Act 1997	council	section 47(7)	Refer a dispute between the council and a gas entity regarding whether work should be permitted on public land of the conditions on which work should be permitted to the Minister	Chief Executive Officer	
Gas Act 1997	council	section 47(9)(a)	Make representations to the Minister on questions at issue in the dispute	Chief Executive Officer	
Gas Act 1997	council	section 47(9)(b)	Settle a dispute with a gas entity by agreement	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)					
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 118(1)(b)	Consent to a mass or dimension exemption (notice) for a category of heavy vehicle	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 124(1)(b)	Consent to a mass or dimension exemption (permit) for a heavy vehicle	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 139(1)(b)	Consent to the grant of a class 2 heavy vehicle authorisation (notice)	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 145(1)(b)	Consent to the grant of a class 2 heavy vehicle authorisation (permit)	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 156(2)	Request an extension to the time periods in section 156(1)	Chief Executive Officer	

Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 156A(4)	Provide a written statement to the Regulator explaining the road manager's decision not to consent to the grant of a mass or dimension authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 159(2)	Notify the regulator that a route assessment is required for the road manager determining whether to give consent and the fee payable under law (if any) for the route assessment	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 159(4)(a)	Cease considering whether or not to provide consent pending the payment of a fee	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 160(1)	Require a condition on the mass or dimension authority that: (a) except in the case of a class 2 heavy vehicle authorisation (notice)—the condition that a stated road condition is imposed on the authority; or (b) in the case of a class 2 heavy vehicle authorisation (notice)—the condition that a stated road condition of a type prescribed by the national regulations is imposed on the authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 160(2)(a)	Provide a written statement to the Regulator explaining the road manager's decision to give consent to the grant of a mass or dimension authority subject to the condition	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 161(1)	Require a condition on the mass or dimension authority that a stated travel condition is imposed on the authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 161(2)	Provide a written statement to the Regulator explaining the road manager's decision to give consent to the grant of a mass or dimension authority subject to the condition	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 162(1)	Request the Regulator to impose a stated vehicle conditions on a mass or dimension authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 167(2)(b)	Provide notice of objection to the Regulator in relation to a proposed replacement authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 167(2)(b)	Seek an extension of time in which to lodge a notice of objection to a proposed replacement authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 167(2)(b)	Provide notice to Regulator that the road manager gives or refuses consent to a proposed replacement authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 169(1)	Consent to the grant of a mass or dimension authority for a trial period	Chief Executive Officer	

Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 170(3)	Lodge an objection with the Regulator in respect of the renewal of a mass or dimension authority for a further trial period	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 174(2)	Request the Regulator to amend the mass or dimension authority or cancel the authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 176(4)(c)	Consent to an amendment of a mass or dimension authority requested by the holder of the permit	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 178(2)	Request the Regulator to amend or cancel a mass or dimension authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 611(2)	Apply for a compensation order	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 612(2)(c)	Issue a certificate for the purposes of the assessment of a compensation order	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	public authority	section 613(1)	Provide a copy of a certificate to be submitted under section 612(2)(c) in a proceeding for a compensation order to the defendant at least 28 days prior to the date fixed for the hearing or the proceeding	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 643(2)	Undertake an internal review of a reviewable decision	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 645(5)	Provide notice of internal review decision and reasons for decision to the Regulator	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 646(a)(iii)	Agree with the Regulator a longer period for undertaking an internal review	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013					
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 13(1)(b)	Consent to the Regulator making an HML declaration	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 14(3)	Require a condition on an HML declaration that stated intelligent access conditions are imposed on the use of a stated type of HML heavy vehicle under the higher mass limits in an area or on a route to which the declaration applies	Chief Executive Officer	

Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 14(4)(a)	Provide to the regulator written reasons for the road manager's decision to give consent to the making of the declaration subject to the condition	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 14(4)(a)	Provide to the regulator written reasons for the road manager's decision to give consent to the making of the declaration subject to the condition	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 15(4)(b)	Consent to the amendment of a map or list	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 18(2)	Request the Regulator to amend or cancel an HML declaration	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 22(1)(b)	Consent to the Regulator granting an HML permit for an HML heavy vehicle	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 29(4)(c)	Consent to an amendment to an HML permit sought by the holder of the permit	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 31(2)	Request the Regulator to amend or cancel an HML permit	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 41(1)	Consent to the declaration by the regulator of areas, roads and routes and major roads under regulation 40	Chief Executive Officer	
Independent Commission Against Corruption Act 2012					
Independent Commission Against Corruption Act 2012	public authority	section 18B(4)(a)	Report to the Office for Public Integrity in accordance with the directions issued under section 18B of the Independent Commissioner Against Corruption Act	Chief Executive Officer	

Independent Commission Against Corruption Act 2012	public authority	section 18B(4)(b)	Report to the Office for Public Integrity any matter the council reasonably suspects involves corruption in public administration	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 18E(3)(a)	Produce a specified document or document relating to specified matter	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 18E(3)(b)	Produce a written statement of information about a specified matter or answer specified questions within a specified period and in a specified form and, if the written notice so requires, verify the statement by statutory declaration	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 18F(1)(b)	Act on a referral from the Office for Public Integrity	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 28	Produce a written statement of information about a specified matter or answer specified questions within a specified period and in a specified form and, if the person heading the investigation requires, verify the statement by statutory declaration	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 34(1)	Undertake a joint investigation with the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 34(3)	Provide comments to the Independent Commission Against Corruption with respect to the terms of a notice issued under section 34(1) of the Independent Commission Against Corruption Act	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 36(1)(b)	Act on a referral from the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 36(4)	Comply with direction or guidance given by the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 36(7)	Comply with varied or further direction or guidance issued by the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 36(8)	Provide comments to the Independent Commission Against Corruption	Chief Executive Officer	

Independent Commission Against Corruption Act 2012	public authority	section 39A	Ensure each person who was the subject of an investigation in relation to a matter referred to the Council by the Independent Commission Against Corruption is informed of a determination of the council not to further investigate or deal with the matter	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 40(2)	Assist the Independent Commission Against Corruption in an evaluation of the practices, policies and procedures of the council	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 41(1)	Comply with recommendations of the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 41(4)	Provide comments to the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 44(1)	Assist public officers of the council to comply with requirements and directions issued under the Independent Commission Against Corruption Act	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority/ prosecution authority	section 56A(1)(b)	Receive and use evidence or information for the purposes of any criminal investigation or proceedings, proceedings for the imposition of a penalty and any disciplinary investigation or action	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	Clause 9(6), Schedule 4	Act on a referral of the inspector	Chief Executive Officer	
Joint Criminal Rules					
Joint Criminal Rules	public authority	rule 62.1	File an information	No Delegation	
Labour Hire Licensing Act 2017					
Labour Hire Licensing Act 2017	designated entity	section 16(1)	Lodge an objection with the Commissioner of Consumer Affairs to an application for a licence under section 15 of the Labour Hire Licensing Act 2017	Chief Executive Officer	
Labour Hire Licensing Act 2017	designated entity	section 32(2)	Lodge an objection with the Commissioner of Consumer Affairs to an application for a licence to which section 31 of the Labour Hire Licensing Act 2017 applies	Chief Executive Officer	
Labour Hire Licensing Act 2017	designated entity	section 42(2)	Appeal against the grant of a licence to the District Court	Chief Executive Officer	
Labour Hire Licensing Act 2017	designated entity	section 42(4)	Require the Commissioner for Consumer Affairs to provide reasons for the Commissioner's decision of grant a licence	Chief Executive Officer	
Land and Business (Sales and Conveyancing) Act 1994					

Land and Business (Sales and Conveyancing) Act 1994	council	section 7	Respond to inquiries regarding prescribed matters by a vendor of land	Chief Executive Officer	
Land and Business (Sales and Conveyancing) Act 1994	council	section 8	Respond to inquiries regarding prescribed matters by a vendor of a small business	Chief Executive Officer	
Land and Business (Sales and Conveyancing) Act 1994	council	section 12	Provide information regarding any charge or prescribed encumbrance over land within the council's area of which the council has the benefit or insurance under Division 3 of Part 5 of the Building Work Contractors Act 1995 in relation to a building on land within the council's area	Chief Executive Officer	
Landscape South Australia Act 2019					
Landscape South Australia Act 2019	council	section 17(4)(a)	Provide an up-to-date copy of the voters roll for the area of the council to the person conducting an election for the members of the regional landscape board	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 25(4)	Work collaboratively with the regional landscape board	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 32(7)	Consent to the Governor making a proclamation under sections 32(1), 32(2) or 32(6) in relation to infrastructure or land vested in or under the care, control or management of the council	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 37(1)(c)	Approve the delegation by a regional landscape board of a function or power vested in the regional landscape board under any Act to the council or an officer of the council	Chief Executive Officer	
Landscape South Australia Act 2019	public authority	section 41(b)	Enter an arrangement with the regional landscape board to make use of the services of staff, equipment or facilities of the council	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 47(7)	Consider any regional landscape plan in the performing of functions or the exercise of powers under any Act	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 51(5)(b)	Participate in consultation with the regional landscape board in regard to a prescribed levy proposal to the extent required by regulations	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 66(1)	Contribute to the costs of the regional landscape board performing its functions	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 67(1)	Pay contribution to the costs of the regional landscape board performing its functions	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 67(2)	Pay contribution to the costs of the regional landscape board performing its functions	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 69(10)	Apply to the regional landscape board for a refund of an amount of the regional landscape levy	Chief Executive Officer	
Landscape South Australia Act 2019	public authority	section 72(6)(a)	Enter an arrangement with the regional landscape board for service of a notice to be effected as part of any other notice serviced by the council	Chief Executive Officer	

Landscape South Australia Act 2019	public authority	section 72(6)(b)	Enter an arrangement with the regional landscape board for the collection of a levy to be effected by the council	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 101(6)	Make a submission to the Minister regarding proposed declaration of a prescribed water resource	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 103(3)	Appoint the Minister, a regional landscape board, a designated entity, a council or a council subsidiary in place of the council as the 'relevant authority'	No Delegation	
Landscape South Australia Act 2019	relevant authority	section 104(3)	Grant a person a water management authorisation or permit to undertake an activity prescribed in sections 104(3)(e) or 104(3)(f) of the Landscape South Australia Act (except in the case of the discharge of water into a watercourse for the purpose of running the water down the watercourse for storage in a reservoir or other facility)	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 107(1)	Issue a notice to the owner of land in respect of an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 107(2)(b)	Enter land and take action specified in a notice issued under section 107(1) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(1)	Approve a form of application in respect of a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(6)	Specify conditions on a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(9)	Vary, suspend or revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	

Landscape South Australia Act 2019	relevant authority	section 112(10)	Vary a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(11)	Revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(12)	Revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(13)	Revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(14)	Serve notice of the variation or revocation of a permit	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(2)	Give notice of an application for a permit in accordance with the regulations	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(3)	Receive representations in relation to the granting or refusal of a permit	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(4)	Forward a copy of representations in relation to the granting or refusal of a permit to the applicant and allow the applicant an opportunity to respond in writing	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(6)	Allow a person who made a representation regarding the granting or refusal of a permit the opportunity to appear personally or by representative before the authority	Chief Executive Officer	

Landscape South Australia Act 2019	relevant authority	section 113(7)	Allow an applicant to appear personally or by representative before the authority	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(8)(a)	Give notice to each person who made a representation to the authority of the authority's decision and the person's appeal rights under the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(8)(b)	Give notice to the Environment, Resources and Development Court of the authority's decision and the names and addresses of persons who made representations under section 113 of the Landscape south Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(13)	Provide for inspection and purchase written representations made under section 113 of the Landscape south Australia Act and the written response of the applicant	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 202(4)	Agree with the Minister that an officer of the council may be appointed as an authorised officer	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 219(3)	Receive notice from the Minister of a proposed management agreement that provides for the remission of council rates and provide submissions to the Minister on the proposed agreement	Chief Executive Officer	
Landscape South Australia Act 2019	authority	clause 89(4)(e) Schedule 5	Consent to property, assets, rights or liabilities vesting in or attaching to the Council	No Delegation	
Landscape South Australia (General) Regulations 2020					
Landscape South Australia (General) Regulations 2020	council	regulation 10(1)(b)	Make submissions to the regional landscape board	Chief Executive Officer	
Landscape South Australia (General) Regulations 2020	council	regulation 13(3)	Pay monies to the regional landscape board	Chief Executive Officer	
Landscape South Australia (General) Regulations 2020	council	regulation 14(9)	Furnish a regional landscape board with a reasonable estimate of the costs that the council expects to claim under regulation 14 of the Landscape South Australia (General) Regulations 2019	Chief Executive Officer	
Landscape South Australia (General) Regulations 2020	council	regulation 14(13)	Furnish a regional landscape board with an invoice setting out the amount the council is claiming and the calculations used by the council to determine the amount	Chief Executive Officer	
Landscape South Australia (Water Management) Regulations 2020					

Landscape South Australia (Water Management) Regulations 2020	relevant authority	regulation 22(2)	Determine the form of notice to be provided for the purpose of section 113(2)(c) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia (Water Management) Regulations 2020	relevant authority	regulation 24(2)	Increase the period of time for the purposes of section 113(5) of the Landscape South Australia Act from the period prescribed in regulation 24(1) of the Landscape South Australia (Water Management) Regulations	Chief Executive Officer	
Liquor Licensing Act 1997					
Liquor Licensing Act 1997	council	section 22(1)	Apply to the Court for a review of a decision of the Commissioner in relation to an application for or in relation to a licence	Chief Executive Officer	
Liquor Licensing Act 1997	prescribed body	section 37(5)	Participate in consultation with the Minister in relation to any proposed regulations declaring an area to be a prescribed area for the purposes of section 37 of the Liquor Licensing Act	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 69(3)(e)	Approval of an application for the extension of a trading area where the relevant area is under the control of the council	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 106(2)(b)	Lodge a complaint under section 106(1) regarding unduly offensive, annoying, disturbing or inconvenient activity, noise or behaviour relating to licensed premises	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 106(4)	Request that the matter proceed direct to a hearing	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 106(5)	Request that the Commissioner determine the matter	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 106(6)(a)	Make submissions in regard to the matter to the Commissioner or Court		

Liquor Licensing Act 1997	council	section 120(2)(c)	Lodge a complaint under section 120(1) alleging that proper grounds for disciplinary action exist against a specified person	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 128E(1)	Prepare a draft local liquor accord	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 12H(3)	Request a variation of a local liquor accord	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 128H(5)	Request the Commissioner to add or remove the council as a party to a local liquor accord	No Delegation	
Liquor Licensing Act 1997	council	section 128H(6)	Request the Commissioner to terminate a local liquor accord	No Delegation	
Liquor Licensing Act 1997	council	section 128H(7)	Seek the consent of the other parties to a local liquor accord prior to request the Commissioner to terminate the local liquor accord	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 131(1ab)	Prohibit the consumption or possess or both of liquor in a public place within the council area during a specified period by notice published in the Gazette	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 131(1ad)	Provide a copy of notice published under section 131(1ab) to the Commissioner of Police	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 131(1c)	Vary or revoke a notice published under section 131(1ab)	Chief Executive Officer	
Local Government Act 1999					
Local Government Act 1999	council	section 7(a)	Plan at the local and regional level for the development and future requirements of the council area	No Delegation	
Local Government Act 1999	council	section 7(b)	Provide services and facilities that benefit its area, its ratepayers and residents, and visitors to the council area	No Delegation	
Local Government Act 1999	council	section 7(ba)	Determine appropriate financial contribution to be made by ratepayers to resources of the council	No Delegation	
Local Government Act 1999	council	section 7(c)	Provide for the welfare, well-being and interests of individuals and groups within the council's community	No Delegation	
Local Government Act 1999	council	section 7(d)	Take measures to protect the council area from natural and other hazards and to mitigate the effects of such hazards	No Delegation	
Local Government Act 1999	council	section 7(e)	Manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity	No Delegation	

Local Government Act 1999	council	section 7(f)	Provide infrastructure for the council's community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area)	No Delegation	
Local Government Act 1999	council	section 7(g)	Promote the council area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism	No Delegation	

Local Government Act 1999	council	section 7(h)	Establish or support organisations or programs that benefit people in the council area or local government generally	No Delegation	
Local Government Act 1999	council	section 7(i)	Manage and, if appropriate, develop, public areas vested in, or occupied by, the council	No Delegation	
Local Government Act 1999	council	section 7(j)	Manage, improve and develop resources available to the council	No Delegation	
Local Government Act 1999	council	section 7(k)	Undertake other functions and activities conferred by or under an Act	No Delegation	
Local Government Act 1999	council	section 12(1)	Publish a notice in the Gazette altering the composition of the council or dividing, or redividing, the area of the council into wards, altering the division of the area of the council into wards or abolishing the division of the area of the council into wards	No Delegation	
Local Government Act 1999	council	section 12(2)	Publish a notice in the Gazette changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council, or giving a name to, or altering the name of, a ward	No Delegation	
Local Government Act 1999	council	section 12(3)	Undertake a review under section 12 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 12(4)	Undertake a review under section 12 of the Local Government Act at least once in each relevant period prescribed by the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 12(5)	Initiate the preparation of a representation review report and form the opinion a person is qualified to address the representation and governance issues	Chief Executive Officer	
Local Government Act 1999	council	section 12(7)	Undertake public consultation	Chief Executive Officer	
Local Government Act 1999	council	section 12(11)	Finalise the council report	Chief Executive Officer	
Local Government Act 1999	council	section 12(11a)	Refer the report to Electoral Commissioner	Chief Executive Officer	
Local Government Act 1999	council	section 12(11e)(a)	Take such action as is necessary (including by altering report)	Chief Executive Officer	
Local Government Act 1999	council	section 12(11e)(b)	Comply with requirements of section 12(7)	Chief Executive Officer	
Local Government Act 1999	council	section 12(11e)(c)	Refer the report to the Electoral Commissioner under section 12(12)	Chief Executive Officer	
Local Government Act 1999	council	section 12(12)	Refer report to the Electoral Commissioner	Chief Executive Officer	
Local Government Act 1999	council	section 12(12a)	Include with the report copies of any written submissions if received	Chief Executive Officer	

Local Government Act 1999	council	section 12(15)(b)	Provide for the operation of any proposal recommended in the council's report by notice in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 12(16)(a)	Take action on a report referred back to the council by the Electoral Commissioner	Chief Executive Officer	
Local Government Act 1999	council	section 12(16)(b)	Refer report back to the Electoral Commissioner	Chief Executive Officer	
Local Government Act 1999	council	section 12(17)	Comply with requirements of section 12(7) (unless determine alteration of report is of a minor nature only)	Chief Executive Officer	
Local Government Act 1999	council	section 12(24)	Undertake a review within period specified by the Electoral Commissioner	Chief Executive Officer	
Local Government Act 1999	council	section 13(1)	Publish a notice in the Gazette changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council, or altering the name of a ward	No Delegation	
Local Government Act 1999	council	section 13(2)(a)	Give public notice of the proposal to change the council from a municipal council to a district council or vice versa, alter the name of the council or the name of the area of the council, or alter the name of a ward	Chief Executive Officer	
Local Government Act 1999	council	section 13(2)(b)	Invite written submissions	Chief Executive Officer	
Local Government Act 1999	council	section 13(2)(ba)	Publish a copy of the public notice in a newspaper circulating within the council area	Chief Executive Officer	
Local Government Act 1999	council	section 13(2)(c)	Give any person who makes a written submission in response to an invitation an opportunity to appear personally or by representative before the council or a council committee to be heard on the submission	Chief Executive Officer	
Local Government Act 1999	council	section 28(1)(c)	Refer a proposal for the making of a proclamation under Chapter 3 of the Local Government Act to the South Australian Local Government Grants Commission	Chief Executive Officer	
Local Government Act 1999	council	section 31(2)(b)	Participate in consultation with the South Australian Local Government Grants Commission on the appointment of an investigator	Chief Executive Officer	
Local Government Act 1999	council	section 31(10)(c)	Participate in consultation with the South Australian Local Government Grants Commission on a recommendation that a proposal referred to the Commission not proceed	No Delegation	

Local Government Act 1999	council	section 36(1)(a)	Exercise the legal capacity of a natural person, including entering into contracts or arrangements, suing and being sued and acting in conjunction with another council or authority or person	Chief Executive Officer	As per contractual and Financial delegations
Local Government Act 1999	council	section 36(1)(c)	Do anything necessary, expedient or incidental to performing or discharging the council's functions or duties or achieving the council's objectives	Chief Executive Officer	
Local Government Act 1999	council	section 36(2)	Act outside the council area to the extent necessary or expedient to the performance of the council's functions or in order to provide services to an unincorporated area of the State	Chief Executive Officer	
Local Government Act 1999	council	section 37(b)	Authorise an officer, employee or agent to enter into a contract on behalf of the council	Chief Executive Officer	As per contractual and Financial delegations CEO - unlimited provided funds are part of the Council approved budget
Local Government Act 1999	council	section 41(1)	Establish a committee	No Delegation	
Local Government Act 1999	council	section 41(2)	Determine the role of the committee	No Delegation	
Local Government Act 1999	council	section 41(3)	Determine the membership of the committee	No Delegation	
Local Government Act 1999	council	section 41(4)	Appoint a presiding member or make provision for the appointment of a presiding member	No Delegation	
Local Government Act 1999	council	section 41(6)	Appoint the principal member as an ex officio member of the committee	No Delegation	
Local Government Act 1999	council	section 41(8)	Determine the reporting and other accountability requirements applying to a committee	No Delegation	
Local Government Act 1999	council	section 42(3)	Obtain the approval of the Minister to the conferral of corporate status on a council subsidiary	No Delegation	
Local Government Act 1999	council	section 43(3)	Obtain the approval of the Minister to the conferral of corporate status on a regional subsidiary	No Delegation	
Local Government Act 1999	council	section 44(6)	Cause a separate record to be kept of all delegations under section 44 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 44(6a)	Review the delegation in force under section 44 of the Local Government Act	Chief Executive Officer	

Local Government Act 1999	council	section 45(1)	Nominate a place as the council's principal office	Chief Executive Officer	
Local Government Act 1999	council	section 45(2)	Determine the hours during which the principal office of the council will be open for the transaction of business	No Delegation	
Local Government Act 1999	council	section 45(3)	Consult with the local community regarding the manner, places and times at which the council's offices will be open to the public and any significant changes to these arrangements	Chief Executive Officer	
Local Government Act 1999	council	section 46(1)	Engage in a commercial enterprise or activity in the performance of the council's functions	No Delegation	
Local Government Act 1999	council	section 46(2)(a)	Establish a business in connection with a commercial project	No Delegation	
Local Government Act 1999	council	section 46(2)(b)	Participate in a joint venture, trust, partnership or other similar body in connection with a commercial project	No Delegation	
Local Government Act 1999	council	section 47(2)(b)	Participate in the formation of, or become a member of, a company limited by guarantee established as a national association to promote and advance the interests of an industry in which local government has an interest	Chief Executive Officer	
Local Government Act 1999	council	section 48(aa1)	Develop and maintain prudential management policies, practices and procedures for the assessment of projects	Chief Executive Officer	
Local Government Act 1999	council	section 48(1)	Obtain a report addressing the prudential issues set out in section 48(2)	Chief Executive Officer	
Local Government Act 1999	council	section 48(6)	Take steps to prevent the disclosure of specific information in order to protect its commercial value or to avoid disclosing the financial affairs of a person (other than the council)	Chief Executive Officer	
Local Government Act 1999	council	section 49(a1)	Maintain procurement policies, practices and procedures directed towards: (a) obtaining value in the expenditure of public money; (b) providing for ethical and fair treatment of participants; and (c) ensuring probity, accountability and transparency in procurement operations	Chief Executive Officer	

Local Government Act 1999	council	section 49(1)	Prepare and adopt policies on contracts and tenders, including policies on the following: (a) the contracting out of services; (b) competitive tendering and the use of other measures to ensure that services are delivered cost-effectively; (c) the use of local goods and services; and (d) the sale or disposal of land or other assets.	Chief Executive Officer	
Local Government Act 1999	council	section 49(3)	Alter or substitute a policy under section 49 of the Local Government Act	No Delegation	
Local Government Act 1999	council	section 50(1)	Prepare and adopt a public consultation policy	No Delegation	
Local Government Act 1999	council	section 50(5)	Alter or substitute the public consultation policy	No Delegation	
Local Government Act 1999	council	section 50(6)(c)	Prepare a document setting out the council's proposal to adopt a public consultation policy or to alter or substitute a public consultation policy	Chief Executive Officer	
Local Government Act 1999	council	section 50(6)(e)	Publish in a newspaper circulating within the area of the council a notice of the proposal inviting interested persons to make submissions	Chief Executive Officer	
Local Government Act 1999	council	section 50(6)(d)	Consider submissions	Chief Executive Officer	
Local Government Act 1999	council	section 50(7)	Determine that the alteration of a public consultation policy is of minor significance that would attract little (or no) community interest	Chief Executive Officer	
Local Government Act 1999	council	section 50(8)	Provide a copy of a policy of the council under section 50 of the Local Government Act for inspection at the principal office of the council	Chief Executive Officer	
Local Government Act 1999	council	section 50(9)	Provide for the purchase of a copy of a policy of the council under section 50 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 54(1)(d)	Grant a leave of absence from council	No Delegation	
Local Government Act 1999	council	section 54(1)(d)	Remove from office on the ground that the member has been absent from three or more consecutive ordinary meetings of the council	No Delegation	
Local Government Act 1999	council	section 57(6)	Recover amount of a liability incurred in contravention of section 57 of the Local Government Act as a debt from the members of the councils at the time the contract was made or lease was entered	No Delegation	
Local Government Act 1999	council	section 70(a1)	Publish prescribed details contained in the Register	Chief Executive Officer	
Local Government Act 1999	council	section 77(1)	Provide reimbursement of prescribed expenses of a member of council	Chief Executive Officer	In accordance with Council Policy

Local Government Act 1999	council	section 80	Take out a policy of insurance insuring every member of the council and a spouse or domestic partner or another person who may be accompanying a member of the councils against the risks associated with the performance or discharge of official functions or duties by members	Chief Executive Officer	
Local Government Act 1999	council	section 80A(1)	Prepare a training and development policy for members	Chief Executive Officer	
Local Government Act 1999	council	section 80A(3)	Alter or substitute a training and development policy for members	No Delegation	
Local Government Act 1999	council	section 84(3)	Keep notice on public display and continue to publish notice in accordance with section 132(1)(a) of the Local Government Act until completion of meeting	Chief Executive Officer	
Local Government Act 1999	council	section 87(1)	Determine the times and places at which ordinary meetings of a council committee will be held	Chief Executive Officer	
Local Government Act 1999	council	section 88(3)	Keep notice on public display and continue to publish notice in accordance with section 132(1)(a) of the Local Government Act until completion of meeting	Chief Executive Officer	
Local Government Act 1999	council	section 89(1)(b)	Determine procedures to apply to a meeting of a council committee	No Delegation	
Local Government Act 1999	council	section 90A(1)	Hold or arrange for the holding of an information or briefing session to which more than 1 member of the council is invited to attend or be involved in for the purposes of providing information or a briefing	Chief Executive Officer	
Local Government Act 1999	council	section 90A(4)	Order that an information or briefing session be closed to the public	Chief Executive Officer	
Local Government Act 1999	council	section 90A(5)	If an order under section 90A(4) of the Local Government Act is made, to make a record of the matters specified in section 90A(5)	Chief Executive Officer	
Local Government Act 1999	council	section 90A(7)	Comply with the requirements of the regulations regarding the publication of prescribed information	Chief Executive Officer	
Local Government Act 1999	council	section 91(3)	Supply each member of the council with a copy of council or council committee minutes within 5 days of the meeting	Chief Executive Officer	
Local Government Act 1999	council	section 91(9)(c)	Revoke an order made under section 91(7) of the Local Government Act	No Delegation	

Local Government Act 1999	council	section 92(1)	Prepare a code of practice relating to the principles, policies, procedures and practices that the council will apply for the purposes of the operation of Parts 3 and 4 the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 92(2)	Review code of practice	Chief Executive Officer	
Local Government Act 1999	council	section 92(3)	Alter or substitute a new code of practice	No Delegation	
Local Government Act 1999	council	section 92(5)	Undertake public consultation on proposed code, alterations or substitute code	Chief Executive Officer	
Local Government Act 1999	council	section 93(1)	Convene a meeting of electors of the council area or part of the council area	Chief Executive Officer	
Local Government Act 1999	council	section 93(11)	Supply each member of the council with a copy of the minutes of proceedings within 5 days of a meeting of electors	Chief Executive Officer	
Local Government Act 1999	council	section 93(14)	Determine the procedure to be observed to make a nomination for the purposes of sections 93(3)(a)(ii) or 93(3)(b)(ii) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 94(6)	Make submissions to the Minister	No Delegation	
Local Government Act 1999	council	section 94(7)	Comply with a direction of the Minister under section 94(5) of the Local Government Act	No Delegation	
Local Government Act 1999	council	section 97(6)(b)	Determine a person has appropriate qualifications or experience in human resource management	No Delegation	
Local Government Act 1999	council	section 98(3)	Invite applications including by advertising on website and take other action	No Delegation	
Local Government Act 1999	council	section 98(3)	Determine website to advertise invitation for applications	No Delegation	
Local Government Act 1999	council	section 98(4a)(a)	Appoint at least one person to selection panel not being a member or employee	No Delegation	
Local Government Act 1999	council	section 98(7)(b)	Determine a person has appropriate qualifications or experience in human resource management	No Delegation	
Local Government Act 1999	council	section 102A(3)(b)	Determine a person has appropriate qualifications or experience in human resource management	No Delegation	
Local Government Act 1999	council	section 106(2)	Pay contribution to another council	Chief Executive Officer	
Local Government Act 1999	council	section 106(3)	Recover a contribution from another council as a debt	Chief Executive Officer	
Local Government Act 1999	council	section 106(4)	Provide details of the service of an employees or former employee to another council	Chief Executive Officer	
Local Government Act 1999	council	section 106(5)	Hold and apply a contribution under section 106 of the Local Government Act as prescribed by regulation	Chief Executive Officer	

Local Government Act 1999	council	section 111(b)	Declare that an officer or an officer of a class is subject to Division 2, Part 4, Chapter 7 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 122(1)	Develop a strategic management plan	No Delegation	
Local Government Act 1999	council	section 122(1a)(a)	Develop a long-term financial plan	No Delegation	
Local Government Act 1999	council	section 122(1a)(b)	Develop an infrastructure and asset management plan	Chief Executive Officer	
Local Government Act 1999	council	section 122(1c)	Provide information relating to long-term financial plan and infrastructure and asset management plan to designated authority	Chief Executive Officer	
Local Government Act 1999	council	section 122(1e)	Provide to the designated authority all relevant information on the matters specified in this section in accordance with guidelines determined by designated authority	Chief Executive Officer	
Local Government Act 1999	council	section 122(1h)	Ensure advice provided by designated authority and any response of the Council is published in the Council's annual business plan (draft and adopted) in the relevant financial year and subsequent financial year (until next relevant financial year)	Chief Executive Officer	
Local Government Act 1999	council	section 122(1j)	Provide to the designated authority within time and in manner specified in notice information the designated authority reasonably requires.	Chief Executive Officer	
Local Government Act 1999	council	section 122(4)	Review strategic management plans	No Delegation	
Local Government Act 1999	council	section 122(6)	Adopt a process to ensure that members of the public are given reasonable opportunity to be involved in the development and review of the council's strategic management plans	Chief Executive Officer	
Local Government Act 1999	council	section 123(3)(a)	Prepare a draft annual business plan	Chief Executive Officer	
Local Government Act 1999	council	section 123(3)(b)	Follow relevant steps in the public consultation policy in regard to the draft annual business plan	Chief Executive Officer	
Local Government Act 1999	council	section 123(5)	Ensure that copies of the draft annual business plan are available at the meeting under section 123(4)(a)(i) of the Local Government Act, and for inspection and purchase (at the principal office of the council and on the council's website	Chief Executive Officer	
Local Government Act 1999	council	section 123(5a)	Provide a facility for asking and answering questions and the receipt of submissions on the council's website	Chief Executive Officer	

Local Government Act 1999	council	section 123(9)(a)(i)	Prepare a summary of the annual business plan	Chief Executive Officer	
Local Government Act 1999	council	section 123(9)(a)(ii)	Provide a copy of the summary of the annual business plan to ratepayers	Chief Executive Officer	
Local Government Act 1999	council	section 124(1)(a)	Keep accounting records	Chief Executive Officer	
Local Government Act 1999	council	section 125	Implement and maintain appropriate policies, practices and procedures of internal control	Chief Executive Officer	
Local Government Act 1999	council	section 127(1)	Prepare financial statements, notes and other statement or documents as required by the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 127(3)	Provide statements to auditor	Chief Executive Officer	
Local Government Act 1999	council	section 127(4)	Submit a copy of audited statements to persons or bodies prescribed by the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 127(5)	Provide a copy of audited statements for inspection or purchase at the principal offices of the council	Chief Executive Officer	
Local Government Act 1999	council	section 128(2)	Appoint an auditor on the recommendation of the council's audit committee	No Delegation	
Local Government Act 1999	council	section 128(9)	Provide information prescribed in section 128(9) of the Local Government Act in the council's annual report	Chief Executive Officer	
Local Government Act 1999	council	section 130A(1)	Request auditor or other suitably qualified person to examine a report on any matter relating to financial management, or the efficient and economy with which the council manages or uses its resources to achieve its objectives	Chief Executive Officer	
Local Government Act 1999	council	section 131(1)	Prepare annual report	Chief Executive Officer	
Local Government Act 1999	council	section 131(4)	Provide a copy of the annual report to each council member	Chief Executive Officer	
Local Government Act 1999	council	section 131(5)	Submit a copy of the annual report to the persons or bodies prescribed by regulation	Chief Executive Officer	
Local Government Act 1999	council	section 131(7)	Provide an abridged or summary version of the annual report to electors in the council area.	Chief Executive Officer	
Local Government Act 1999	council	section 131A(1)	Provide to the Minister the material specified in Schedule 4 of the Local Government Act and any other information specified by the Minister	Chief Executive Officer	

Local Government Act 1999	council	section 132(1)(a)	Publish a document referred to in Schedule 5 of the Local Government Act on a website determined by chief executive officer	Chief Executive Officer	
Local Government Act 1999	council	section 132(1)(b)	Provide a printed copy of a document referred to in Schedule 5 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 132(3a)	Publish a document or part of a document on a website determined by the chief executive officer where an order under section 91(7) of the Local Government Act expires or ceases to apply	Chief Executive Officer	
Local Government Act 1999	council	section 132A	Implement and maintain appropriate policies, practices and procedures to ensure compliance with statutory requirements and achievement and maintenance of good public administration	Chief Executive Officer	
Local Government Act 1999	council	section 133	Obtain funds as permitted by the Local Government Act or other Act	Chief Executive Officer	
Local Government Act 1999	council	section 135(1)	Provide security	No Delegation	
Local Government Act 1999	council	section 135(2)(a)	Assign a distinguishing classification to a debenture	No Delegation	
Local Government Act 1999	council	section 135(2)(b)	Appoint a trustee for the debenture holders	No Delegation	
Local Government Act 1999	council	section 137	Expend funds in the performance or discharge of the council's powers, functions or duties under the Local Government Act or other Acts	Chief Executive Officer	In accordance with Financial Delegation CEO Expenditure Limit \$4m
Local Government Act 1999	council	section 139(1)	Invest money under the council's control	Chief Executive Officer	
Local Government Act 1999	council	section 139(5)	Obtain and consider independent and impartial advice regarding the investment of funds	Chief Executive Officer	
Local Government Act 1999	council	section 140	Review performance of investments at least annually	No Delegation	
Local Government Act 1999	council	section 141(1)	Accept a gift	Chief Executive Officer	
Local Government Act 1999	council	section 141(2)	Carry out the terms of a trust applying to a gift	Chief Executive Officer	
Local Government Act 1999	council	section 141(3)	Apply to the Supreme court for an order varying the terms of a trust for which the council is the trustee	Chief Executive Officer	

Local Government Act 1999	council	section 141(4)	Give notice of an application to the Supreme Court by public notice and in such other manner as directed by the Supreme Court	Chief Executive Officer	
Local Government Act 1999	council	section 141(6)	Publish an order of the made by the Supreme Court under section 141(5) of the Local Government Act in the Gazette	Chief Executive Officer	

Local Government Act 1999	council	section 142(1)	Take out and maintain insurance to cover the council's civil liabilities at least to the extent prescribed by the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 142(3)	Take out membership of the Local Government Association Mutual Liability Scheme	Chief Executive Officer	
Local Government Act 1999	council	section 143(1)	Write off bad debts	Chief Executive Officer	Limited to debts not exceeding \$5,000 in respect of any one debt
Local Government Act 1999	council	section 144(1)	Recovery of fees, charges, expenses or other amounts as a debt by action in a court of competent jurisdiction	Chief Executive Officer	
Local Government Act 1999	council	section 144(2)	Provide notice of a fee, charge, expense or other amount relating to something done in respect of a rateable property to the owner or occupier of the property	Chief Executive Officer	
Local Government Act 1999	council	section 144(2)	Recovery of a fee, charge, expense or other amount relating to something done in respect of a rateable property as if the fee, charge, expense or other amount was a rate on the property	Chief Executive Officer	
Local Government Act 1999	council	section 151(5)(d)	Prepare a report on a proposed change to the basis of the rating any land, the valuation of land for the purpose of rating or imposition of rates on land	Chief Executive Officer	
Local Government Act 1999	council	section 151(5)(e)	Follow the relevant steps in the public consultation policy with respect to a proposed change to the basis of the rating any land, the valuation of land for the purpose of rating or imposition of rates on land	Chief Executive Officer	
Local Government Act 1999	council	section 151(8)	Provide copies of the report required by section 151(5)(d) of the Local Government Act at the meeting held under section 151(7)(a)(i) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 156(10)	Extend the time period for lodging an objection	Chief Executive Officer	
Local Government Act 1999	council	section 156(11)	Decide an objection to attribution of a particular use to land	No Delegation	

Local Government Act 1999	council	section 156(12)	Participate in a review of an attribution of a particular use to land by South Australian Civil and Administrative Tribunal	No Delegation	
Local Government Act 1999	council	section 156(14a)(a)	Prepare a report on a proposed change to the differentiating factor in relation to land	Chief Executive Officer	
Local Government Act 1999	council	section 156(14a)(b)	Follow the relevant steps in the public consultation policy with respect to a on a proposed change to the differentiating factor in relation to land	Chief Executive Officer	
Local Government Act 1999	council	section 156(14e)	Provide copies of the report required by section 156(14a)(a) of the Local Government Act at the meeting held under section 156(14d)(a)(i) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 159(1)	Determine the manner and form of an application for a rebate of rates	Chief Executive Officer	

Local Government Act 1999	council	section 159(3)	Grant a rebate of rates	Chief Executive Officer	
Local Government Act 1999	council	section 159(4)	Increase a rebate of rates	Chief Executive Officer	
Local Government Act 1999	council	section 159(10)	Determine that proper cause for a rebate of rates no longer applies	Chief Executive Officer	
Local Government Act 1999	council	section 159(11)	Recover rates, or rates at an increased level, proportionate to the remaining part of the financial year if an entitlement to a rebate of rates no longer applies	Chief Executive Officer	
Local Government Act 1999	council	section 161(1)	Grant a rebate of rates greater than 75% on land used for service delivery or administration by a community service organisation	Chief Executive Officer	
Local Government Act 1999	council	section 165(1)	Grant a rebate of rates greater than 75% on land occupied by a school and being used for educational purposes	Chief Executive Officer	
Local Government Act 1999	council	section 165(2)	Grant a rebate of rates greater than 75% on land being used by a university or university college to provide accommodation and other forms of support on a not-for-profit basis	Chief Executive Officer	
Local Government Act 1999	council	section 166(1)	Grant a rebate of rates or service charges in prescribed circumstances	Chief Executive Officer	
Local Government Act 1999	council	section 166(2)	Attach conditions to the granting of a rebate of rates or service charges under section 166(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 167(1)	Adopt valuations	Chief Executive Officer	
Local Government Act 1999	council	section 167(6)	Publish a notice of the adoption of valuations in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 168(1)	Request the Valuer-General to value land in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 168(2)	Furnish information to the Valuer-General requested information	Chief Executive Officer	
Local Government Act 1999	council	section 168(3)(b)	Enter valuation into the assessment record	Chief Executive Officer	
Local Government Act 1999	council	section 168(3)(c)	Provide notice to the principal ratepayer in respect of land of the valuation of that land	Chief Executive Officer	
Local Government Act 1999	council	section 169(3)(b)	Allow an extension of time in which to object to the valuation of land	Chief Executive Officer	
Local Government Act 1999	council	section 169(5)	Refer an objection to the valuation of land to the valuer who made the valuation with a request to reconsider the valuation	Chief Executive Officer	
Local Government Act 1999	council	section 169(7)	Provide written notice to an objector of the outcome of the objection	Chief Executive Officer	
Local Government Act 1999	council	section 169(10)	Refer request for a review of the valuation of land to the Valuer-General	Chief Executive Officer	
Local Government Act 1999	council	section 169(11)	Make representations to the valuer in regard to the valuation of land which is the subject of the objection	Chief Executive Officer	

Local Government Act 1999	council	section 169(15)	Participate in a review of a valuation of land by South Australian Civil and Administrative Tribunal	Chief Executive Officer	
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Local Government Act 1999	council	section 169(16)	Pay the prescribed fee to the Valuer-General	Chief Executive Officer	
Local Government Act 1999	council	section 170	Publish a notice of the declaration of a rate or service charge in the Gazette and a newspaper circulating in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 173(5)	Determine a review of the outcome of a request to alter the assessment record	[delegate must not be CEO as this is a review of CEO decision] Manager Corporate Services	
Local Government Act 1999	council	section 173(6)	Provide written notice of decision on review	[delegate must not be CEO as this is a review of CEO decision] Manager Corporate Services	
Local Government Act 1999	council	section 173(7)	Participate in a review of decision of council	[delegate must not be CEO as this is a review of CEO decision] Manager Corporate Services	
Local Government Act 1999	council	section 174(1)	Provide the assessment record for inspection at the principal offices of the council	Chief Executive Officer	
Local Government Act 1999	council	section 174(2)	Provide for the purchase of an entry in the assessment record	Chief Executive Officer	
Local Government Act 1999	council	section 178(3)	Recover rates as a debt	Chief Executive Officer	
Local Government Act 1999	council	section 178(4)	Provide written notice requiring a lessee or licensee of land to pay rent or other consideration to the council under the lease or licence in satisfaction of the liability for rates	Chief Executive Officer	
Local Government Act 1999	council	section 178(6)	Remit a charge payable under section 178(5) of the Local Government Act in whole or in part	Chief Executive Officer	
Local Government Act 1999	council	section 179(2)	Adopt a valuation of land	Chief Executive Officer	
Local Government Act 1999	council	section 179(5)	Refund rates that have been paid to a principal ratepayer if land ceases to be rateable land	Chief Executive Officer	
Local Government Act 1999	council	section 180(1)	Provide a rates notice to the principal ratepayer	Chief Executive Officer	
Local Government Act 1999	council	section 181(2)	Determine the day on which an instalment of rates falls due	Chief Executive Officer	
Local Government Act 1999	council	section 181(3)	Adjust the months in which instalments of rates are payable	Chief Executive Officer	
Local Government Act 1999	council	section 181(4)(b)	Agree with a principal ratepayer the dates on which instalments of rates are payable	Chief Executive Officer	
Local Government Act 1999	council	section 181(5)	Provide rates notice to principal ratepayer	Chief Executive Officer	

Local Government Act 1999	council	section 181(7a)	Agree with a principal ratepayer to vary the period for the provision of a rates notice	Chief Executive Officer	
Local Government Act 1999	council	section 181(9)	Remit the whole or any part of an amount payable under section 181(8) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 181(11)	Grant discounts or other incentives in relation to the payment of rates	Chief Executive Officer	
Local Government Act 1999	council	section 181(12)(b)	Impose a surcharge or administrative levy not exceeding 1 per cent of the rates payable in a particular financial year with respect to the payment of rates by instalments	Chief Executive Officer	
Local Government Act 1999	council	section 181(13)	Impose different requirements than those under section 181 of the Local Government Act in relation to the payment of separate rates or service rates	Chief Executive Officer	
Local Government Act 1999	council	section 181(15)	Determine that rates of a particular kind will be payable in more than four instalments in a particular financial year	Chief Executive Officer	
Local Government Act 1999	council	section 182(1)(a)	Postpone payment of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(1)(b)	Remit the whole or part payment of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(2)(a)	Impose a condition that the ratepayer pay interest on postponed rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(2)(b)	Impose other conditions on the postponement of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(2)(c)	Revoke a postponement of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(3)	Postpone the payment of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(4)	Grant a remission of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(5)	Require a ratepayer to verify an entitlement to the remission of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(6)	Revoke a determination under section 182(4) of the Local Government Act to remit rates	Chief Executive Officer	
Local Government Act 1999	council	section 182A(1)	Receive an application for a postponement of the payment of the prescribed proportion of rates for the current or a future financial year	Chief Executive Officer	
Local Government Act 1999	council	section 182A(2)	Determine the manner and form of an application under section 182A(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 182A(3)(a)	Reject an application under section 182A(1) of the Local Government Act in accordance with the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 182A(3)(b)	Impose conditions on the postponement of rates in accordance with the regulations	Chief Executive Officer	

Local Government Act 1999	council	section 183	Apply amount received in respect of rates in manner prescribed by section 183 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 184(1)	Sell land where an amount of rates in respect of the land has been in arrears for more than three years	Chief Executive Officer	
Local Government Act 1999	council	section 184(2)	Send a notice to the principal ratepayer	Chief Executive Officer	
Local Government Act 1999	council	section 184(3)	Send a copy of the notice sent to the principal ratepayer to any other owner of the land, any registered mortgagee, the holder of any caveat over the land and, if the land is held from the Crown under a lease, licence or agreement to purchase, to the Minister who is responsible for the administration of the Crown Lands Act 1929.	Chief Executive Officer	
Local Government Act 1999	council	section 184(4)(a)	Place a copy of the notice sent to the principal ratepayer in a newspaper circulating throughout the State	Chief Executive Officer	
Local Government Act 1999	council	section 184(4)(b)	Leave a copy of the notice sent to the principal ratepayer at a conspicuous place on the land	Chief Executive Officer	
Local Government Act 1999	council	section 184(6)	Set a reserve price for the auction	Chief Executive Officer	
Local Government Act 1999	council	section 184(7)	Seek the consent of the Minister who is responsible for the administration of the Crown Lands Act 1929 to have the land sold by public auction	Chief Executive Officer	
Local Government Act 1999	council	section 184(8)	Advertise an auction to sell land under section 184 of the Local Government Act in a newspaper circulating throughout the State	Chief Executive Officer	
Local Government Act 1999	council	section 184(9)	Call off an auction	Chief Executive Officer	
Local Government Act 1999	council	section 184(10)	Sell land by private contract	Chief Executive Officer	
Local Government Act 1999	council	section 184(11)	Apply money received in respect of the sale of land under section 184 of the Local Government Act as prescribed in section 184(11)	Chief Executive Officer	
Local Government Act 1999	council	section 184(12)	Deal with money under the Unclaimed Money Act 1891	Chief Executive Officer	
Local Government Act 1999	council	section 185(1)	Apply to the Minister who is responsible for the administration of the Crown Lands Act 1929 for an order under section 185 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 186(2)(a)	Repay an amount of overpaid rates	Chief Executive Officer	
Local Government Act 1999	council	section 186(2)(a)	Credit an amount of overpaid rates against future liabilities for rates on the land subject to the overpaid rates	Chief Executive Officer	

Local Government Act 1999	council	section 186(2)(b)	Take action to recover an additional amount in arrears payable on account of an alteration of the valuation or decision	Chief Executive Officer	
Local Government Act 1999	council	section 186(2)(b)	Give notice to recover an additional amount in arrears payable on account of an alteration of the valuation or decision	Chief Executive Officer	
Local Government Act 1999	council	section 186(5)	Refund an amount to a person ceasing to be a ratepayer	Chief Executive Officer	
Local Government Act 1999	council	section 187(1)	Issue a certificate stating the amount of any liability for rates or charges on the land and any amount received on account of rates or charges that is held in credit against future liabilities for rates or charges on the land	Chief Executive Officer	
Local Government Act 1999	council	section 187A(5)(b)	Receive a report from the Ombudsman	Chief Executive Officer	

Local Government Act 1999	council	section 187B(5)	Receive a report from the Ombudsman	Chief Executive Officer	
Local Government Act 1999	council	section 187B(6)	Provide a written response to the Ombudsman and complainant	Chief Executive Officer	
Local Government Act 1999	council	section 187B(7)	Grant a rebate or remission of any rate or service charge, or of any charge, fine or interest	Chief Executive Officer	
Local Government Act 1999	council	section 188(1)(a)	Impose fees and charges for the use of any property or facility owned, controlled, managed or maintained by the council	Chief Executive Officer	
Local Government Act 1999	council	section 188(1)(b)	Impose fees and charges for services supplied to a person at his or her request	Chief Executive Officer	
Local Government Act 1999	council	section 188(1)(c)	Impose fees and charges for carrying out work at a person's request	Chief Executive Officer	
Local Government Act 1999	council	section 188(3)	Provide for: (a) specific fees and charges; (b) maximum fees and charges and minimum fees and charges; (c) annual fees and charges; (d) the imposition of fees or charges according to specified conditions or circumstances; (e) the variation of fees or charges according to specified factors; (f) the reduction, waiver or refund, in whole or in part, of fees or charges	Chief Executive Officer	
Local Government Act 1999	council	section 188(5)(b)	Fix, vary or revoke fees and charges for the purposes of section 188(1)(a), 188(1)(b) and 188(1)(c) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 188(7)	Take reasonable steps to bring a variation of a fee or charge to the notice of a person who may be affected	Chief Executive Officer	
Local Government Act 1999	council	section 190	Agree to acquire land	Chief Executive Officer	Approves the CEO having delegated Authority for strategic land acquisitions using the approved procedure up to \$1m
Local Government Act 1999	council	section 191(1)	Seek the Minister's consent to acquire land compulsorily	Chief Executive Officer	
Local Government Act 1999	council	section 191(1)	Acquire land compulsorily	Chief Executive Officer	
Local Government Act 1999	council	section 191(2)	Acquire land compulsorily	Chief Executive Officer	

Local Government Act 1999	council	section 192(4)	Publish a copy of a resolution under section 192(1) of the Local Government Act in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 193(2)	Follow steps on public consultation policy in respect of a proposal to exclude land from classification as community land	Chief Executive Officer	
Local Government Act 1999	council	section 193(3)	Obtain approval of owner of land to exclude land from classification as community land	Chief Executive Officer	
Local Government Act 1999	council	section 193(6)	Give notice in the Gazette of a resolution to exclude land from classification as community land or to classify land as community land	Chief Executive Officer	
Local Government Act 1999	council	section 194(2)(a)	Prepare and make publicly available a report on a proposal to revoke the classification of community land	Chief Executive Officer	
Local Government Act 1999	council	section 194(2)(b)	Follow steps on public consultation policy in respect of a proposal to revoke the classification of land as community land	Chief Executive Officer	
Local Government Act 1999	council	section 194(3)(a)	Submit the proposal to revoke the classification of land as community land with a report on all submissions made in respect of the proposal to the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 194(4)	Participate in consultation with the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 195(2)	Give notice of the revocation of the classification of land as community land to the Registrar-General	Chief Executive Officer	
Local Government Act 1999	council	section 196(1)	Prepare and adopt a management plan for community land	Chief Executive Officer	
Local Government Act 1999	Adelaide City Council	section 196(1a)	Prepare and adopt a management plan for the Adelaide Park Lands	NA	
Local Government Act 1999	council	section 196(4)	Consult with the owner of land at an appropriate stage in the preparation of a management plan	Chief Executive Officer	
Local Government Act 1999	council	section 197(1)(a)	Make copies of a proposed management plan available or inspection of purchase at the council's principal office	Chief Executive Officer	
Local Government Act 1999	council	section 197(1)(b)	Follow the relevant steps in the council's public consultation policy	Chief Executive Officer	
Local Government Act 1999	council	section 197(3)	Give public notice of the adoption of the management plan	Chief Executive Officer	
Local Government Act 1999	council	section 198(1)	Amend or revoke a management plan	No Delegation	
Local Government Act 1999	council	section 198(2)	Undertake public consultation of a proposal to amend or revoke a management plan	Chief Executive Officer	
Local Government Act 1999	council	section 198(4)	Give public notice of the adoption of a proposal to amend or revoke a management plan	Chief Executive Officer	

Local Government Act 1999	council	section 199	Manage community land in accordance with any relevant management plan	Chief Executive Officer	
Local Government Act 1999	council	section 200(1)	Approve the use of community land for a business purpose	Chief Executive Officer	
Local Government Act 1999	council	section 200(3)	Impose conditions on an approval to use community land for a business purpose	Chief Executive Officer	
Local Government Act 1999	council	section 201(1)	Sell or otherwise dispose of an interest in land	Chief Executive Officer	
Local Government Act 1999	council	section 202(1)	Grant a lease or licence over community land	Chief Executive Officer	
Local Government Act 1999	council	section 202(2)	Follow the relevant steps in the councils public consultation policy in regard to granting a lease or licence relating to community land	Chief Executive Officer	
Local Government Act 1999	council	section 207(1)	Keep a register of community land in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 207(2)(c)	Determine that the register of community land in the council area will consist of a computer record	Chief Executive Officer	
Local Government Act 1999	council	section 208(4)	Cause a copy of a resolution declaring a road or land to be a public road or preserving an easement to be published in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 209(3)	Enter an agreement in regard to the ownership of fixture and equipment installed on a public road	Chief Executive Officer	
Local Government Act 1999	council	section 210(1)	Declare a private road to be a public road	No Delegation	
Local Government Act 1999	council	section 210(2)(a)	Give written notice to the owner of the private road of a proposed declaration	Chief Executive Officer	

Local Government Act 1999	council	section 210(2)(ab)	Give written notice to the holder of a registered interest over the private road of a proposed declaration	Chief Executive Officer	
Local Government Act 1999	council	section 210(2)(b)	Give public notice to the owner of the private road of a proposed declaration	Chief Executive Officer	
Local Government Act 1999	council	section 210(5)	Publish a declaration under section 210 of the Local Government Act in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 210(7)	Furnish a copy of a declaration under section 210 of the Local Government Act to the Registrar-General	Chief Executive Officer	
Local Government Act 1999	council	section 211(1)(a)	Enter an agreement with the Commissioner of Highways or other authority that has the care, control and management of a highway	Chief Executive Officer	
Local Government Act 1999	council	section 211(1)(b)	Act in accordance with a notice issued by the Commissioner of Highways	Chief Executive Officer	
Local Government Act 1999	council	section 212(1)	Carry out roadwork in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 212(1)	Enter an agreement with another council to carry out roadwork in that other council's area	Chief Executive Officer	

Local Government Act 1999	council	section 212(2)	Do anything reasonably necessary for, or incidental to, roadwork	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(b)	Consult with the Commissioner of Highways	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(c)(i)	Obtain the agreement of the owner of a private road	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(c)(ii)	Give notice to the owner of a private road and a reasonable opportunity to make representations on proposed roadwork	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(c)(ii)	Consider any representations by the owner of a private road on proposed roadwork	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(d)	Obtain the agreement of the owner of private land	Chief Executive Officer	
Local Government Act 1999	council	section 213(1)	Recover the whole cost or an agreed contribution to the cost of roadworks undertaken by agreement	Chief Executive Officer	
Local Government Act 1999	council	section 213(2)	Recover the cost of roadwork to repair damage to a road from the person who damaged a road or is the owner of infrastructure which damaged the road	Chief Executive Officer	
Local Government Act 1999	council	section 213(3)(a)	Recover the cost of roadwork on private land or a contribution to the cost of the work determined by the council as a debt from the owner of the private	Chief Executive Officer	

Local Government Act 1999	council	section 214(2)(a)	Agree the amount of contribution to roadwork with another council	Chief Executive Officer	
Local Government Act 1999	council	section 214(2)(b)	Seek a determination by a court as to the amount of contribution to roadwork to be paid by another council	Chief Executive Officer	
Local Government Act 1999	council	section 214(3)	Give notice to another council of proposed roadwork and provide reasonable opportunity to that other council to make representations	Chief Executive Officer	
Local Government Act 1999	council	section 215(2)	Carry out roadwork to allow water from a road to drain into adjoining property	Chief Executive Officer	
Local Government Act 1999	council	section 215(4)	Give notice to the owner of land in regard to the proposed action to drain water into the land	Chief Executive Officer	
Local Government Act 1999	council	section 216(1)	Issue an order requiring the owner of private land to carry out specified road work or improve the road	Chief Executive Officer	
Local Government Act 1999	council	section 217(1)	Issue an order requiring the owner of a structure or equipment installed in, on, across, under or over a road to carry out specified road work by way of maintenance or repair or move the structure or equipment to allow the council to carry out roadwork	Chief Executive Officer	
Local Government Act 1999	council	section 217(2)(a)	Take action under an order issued under section 217(1) of the Local Government Act if it is not complied with by the owner of the structure or equipment	Chief Executive Officer	
Local Government Act 1999	council	section 217(2)(a)	Recover the cost of taking action under section 217(2)(a) of the Local Government Act as a debt from the owner of the structure or equipment	Chief Executive Officer	

Local Government Act 1999	council	section 218(1)	Issue an order requiring the owner of land adjoining a road to carry out specified work to construct, remove or repair a crossing place from the road to the land	Chief Executive Officer	
Local Government Act 1999	council	section 219(1)	Assign a name to a public or private road, or to a public place, or change the name of a public or private road, or a public place	Chief Executive Officer	
Local Government Act 1999	council	section 219(1a)	Assign a name to a public road created by land division	Chief Executive Officer	
Local Government Act 1999	council	section 219(2)(a)	Give notice to an adjoining council of a proposed road name change where the road runs into the adjoining council	Chief Executive Officer	
Local Government Act 1999	council	section 219(2)(b)	Consider any representations of an adjoining council in response to a notice under section 219(2)(a) of the Local Government Act	Chief Executive Officer	

Local Government Act 1999	council	section 219(3)(a)	Notify the Registrar-General, the Surveyor-General and the Valuer-General of the assignment of a road name or change of a road name	Chief Executive Officer	
Local Government Act 1999	council	section 219(3)(b)	Provide information to the Registrar-General, the Surveyor-General and the Valuer-General about the name of roads and public places in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 219(4)	Provide public notice on the assigning or changing of a road name	Chief Executive Officer	
Local Government Act 1999	council	section 219(5)	Prepare and adopt a policy on the assigning of road names	No Delegation	
Local Government Act 1999	council	section 219(6)	Alter or substitute a policy on the assigning of road names	No Delegation	
Local Government Act 1999	council	section 219(7)	Publish notice of adopting or altering a policy on the assigning of road name in the Gazette, in a newspaper circulating within the council area and on a website determined by the chief executive	Chief Executive Officer	
Local Government Act 1999	council	section 220(1)	Adopt a numbering system for buildings and allotments adjoining the road	Chief Executive Officer	
Local Government Act 1999	council	section 220(1a)	Assign a number to all buildings and allotments adjoining a public road	Chief Executive Officer	
Local Government Act 1999	council	section 220(2)	Alter or substitute a new numbering system	No Delegation	
Local Government Act 1999	council	section 220(3)	Give public notice of the adoption, alteration or substitution of a numbering system for a particular road	Chief Executive Officer	
Local Government Act 1999	council	section 220(4)	Notify the Valuer-General of a decision to adopt, alter or substitute of a numbering system	Chief Executive Officer	
Local Government Act 1999	council	section 220(6)	Request the owner of land to ensure that the appropriate number for the owner's building or allotment is displayed in a form directed or approved by the council	Chief Executive Officer	
Local Government Act 1999	council	section 221(1)	Grant an authorisation to alter a public road	Chief Executive Officer	
Local Government Act 1999	council	section 222(1)	Grant a permit authorising the use of a public road for business purposes	Chief Executive Officer	

Local Government Act 1999	council	section 223(1)	Follow the relevant steps in the council's public consultation policy	Chief Executive Officer	
Local Government Act 1999	council	section 223(2)	Give written notice of the proposal to agencies prescribe by regulation	Chief Executive Officer	
Local Government Act 1999	council	section 224(1)	Attach conditions to an authorisation or permit	Chief Executive Officer	
Local Government Act 1999	council	section 224(2)	Comply with any requirements prescribed by the regulations in relation to attaching conditions under section 224(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 225(1)	Cancel an authorisation or permit	Chief Executive Officer	
Local Government Act 1999	council	section 225(2)(a)	Give the holder of an authorisation or permit written notice of the proposed cancellation of the authorisation or permit	Chief Executive Officer	
Local Government Act 1999	council	section 225(2)(b)	Consider any representation by the holder of an authorisation or permit	Chief Executive Officer	

Local Government Act 1999	council	section 225(3)	Determine a shorter period than one month for a response from the holder of an authorisation or permit	Chief Executive Officer	
Local Government Act 1999	council	section 231(1)	Keep a register of public roads in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 232	Plant vegetation on a road	Chief Executive Officer	
Local Government Act 1999	council	section 232	Authorise the planting of vegetation on a road	Chief Executive Officer	
Local Government Act 1999	council	section 233(2)	Take action to recover damages from a person who without the council's permission intentionally or negligently damages a road of structure belonging to the councils associated with a road	Chief Executive Officer	
Local Government Act 1999	council	section 234(1)	Remove and dispose of any structure, object or substance from a road	Chief Executive Officer	
Local Government Act 1999	council	section 234(2)	Recover the cost of acting under section 234(1) from the person who erected, placed or deposited the structure, object or substance on the road	Chief Executive Officer	
Local Government Act 1999	council	section 234(3)	Clear a road of wreckage, objects or material on the road as a result of a vehicle accident	Chief Executive Officer	
Local Government Act 1999	council	section 234(3)	Recover the cost of clearing the road from a driver of a vehicle involved in the accident	Chief Executive Officer	

Local Government Act 1999	council	section 234A(5)	Erect barricades or other traffic control devices as necessary to give effect to a resolution to exclude vehicles from a road or public place	Chief Executive Officer	
Local Government Act 1999	council	section 234A(6)	Give public notice of a resolution under section 234A(1) or 234A(2) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 236(2)	Apply to the court for an order that a person convicted of the offence under section 236(1) of the Local Government Act pay any costs incurred by the council in removing or disposing of the abandoned vehicle	Chief Executive Officer	
Local Government Act 1999	council	section 237(4)(a)	Notify the owner of a vehicle of the removal of the vehicle by written notice	Chief Executive Officer	
Local Government Act 1999	council	section 237(4)(b)	Notify the owner of a vehicle of the removal of the vehicle by public notice published in a newspaper circulating generally within the State	Chief Executive Officer	
Local Government Act 1999	council	section 237(5)	Sell a vehicle by public auction or public tender	Chief Executive Officer	
Local Government Act 1999	council	section 237(6)	Dispose of a vehicle	Chief Executive Officer	
Local Government Act 1999	council	section 237(7)	Apply the proceeds of the sale of a vehicle as prescribed in section 237(7) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 238(3)	Erect a notice regarding access to or use of a particular piece of land under a council by-law in a prominent place or in the immediate vicinity of the land	Chief Executive Officer	
Local Government Act 1999	council	section 242(3)	Notify an applicant in writing of a decision or presumptive decision on an application which is subject to section 242 of the Local Government Act	Chief Executive Officer	

Local Government Act 1999	council	section 242(4)	Fix a date as the 'relevant date' for the purposes of section 242 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 243(1)	Apply to the Registrar-General for the issue of a certificate of title for land which has vested in fee simple in the council under the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 245(2)	Take reasonable action to respond to a request by the owner or occupier of property adjacent to a road to avert a risk of damage from a tree	Chief Executive Officer	
Local Government Act 1999	council	section 245A(1)	Require a person to enter into an agreement with the council in regard to work under an approval under the Planning, Development and Infrastructure Act 2016 which could cause damage to any local government land (including a road) within the vicinity of the site of the development	Chief Executive Officer	
Local Government Act 1999	council	section 245A(3)	Participate in the hearing of an appeal by a person against the requirements to enter and agreement of the terms or conditions of the agreement	Chief Executive Officer	
Local Government Act 1999	council	section 246(4a)	Publish a notice of a determination under section 246(3)(b) in the Gazette and a newspaper circulating generally in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 246(5)(b)	Fix an expiation fee for alleged offences against the by-laws	No Delegation	
Local Government Act 1999	council	section 249(1)	Make copies of a proposed by-law (and any code, standard or other document proposed to be applied or incorporated by the by-law) available to the public in accordance with section 132(1)	Chief Executive Officer	
Local Government Act 1999	council	section 249(2)	Consider submissions made on a proposed by-law	No Delegation	
Local Government Act 1999	council	section 249(4)	Obtain a certificate signed by a legal practitioner	Chief Executive Officer	
Local Government Act 1999	council	section 249(5)	Publish a by-law in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 249(7)	Publish a notice of making a by-law	Chief Executive Officer	
Local Government Act 1999	council	section 250(5)	Publish a resolution adopting a model by-law in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 250(7)	Publish a resolution adopting a model by-law in a newspaper circulating in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 252(1)	Maintain a register of the by-laws made or adopted by the council	Chief Executive Officer	

Local Government Act 1999	council	section 252(5)	Provide for purchase a certified copy of a by-law	Chief Executive Officer	
Local Government Act 1999	council	section 254(1)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(1)	Provide a notice in writing prior to making an order under section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(2)	Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of the land	Chief Executive Officer	
Local Government Act 1999	council	section 255(3)	Consider any representations made in response to a notice under section 255(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(3)(a)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(3)(b)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(3)(c)	Determine not to proceed to make an order to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(7)	Serve an order to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(8)	Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of the land	Chief Executive Officer	

Local Government Act 1999	council	section 255(11)	Vary an order	Chief Executive Officer	
Local Government Act 1999	council	section 255(12)	Make an order	Chief Executive Officer	
Local Government Act 1999	council	section 256(3)	Participate in a review of an order by the South Australian Civil and administrative Tribunal	Chief Executive Officer	
Local Government Act 1999	council	section 257(1)	Take action required by an order made under section 255 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 257(2)	Authorise a person to take action under section 257(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 257(3)	Recover the costs of taking action under section 257(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 257(5)	Provide notice fixing a period in which a person must pay an amount recoverable by the council under section 257 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 257(5)(b)	Impose a charge over land for an unpaid amount recoverable by the council under section 257 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 259(1)	Prepare and adopt policies concerning the operation of Part2, Chapter 12 of the Local Government Act	No Delegation	
Local Government Act 1999	council	section 259(2)(a)	Prepare a draft policy	Chief Executive Officer	
Local Government Act 1999	council	section 259(2)(b)	Give notice in a newspaper circulating in the council area of the place or places where copies of the draft policy are available for inspection and purchase and invite written submissions	Chief Executive Officer	
Local Government Act 1999	council	section 259(3)	Consider submissions	Chief Executive Officer	
Local Government Act 1999	council	section 259(4)	Amend a policy	Chief Executive Officer	

Local Government Act 1999	council	section 259(5)	Take steps in section 259(2) and 259(3) prior to amending a policy	Chief Executive Officer	
Local Government Act 1999	council	section 260(1)	Appoint an authorised person	Chief Executive Officer	
Local Government Act 1999	council	section 260(2)	Impose conditions or limitations on the appointment of an authorised person	Chief Executive Officer	
Local Government Act 1999	council	section 260(3)	Issue an identity card to an authorised person	Chief Executive Officer	
Local Government Act 1999	council	section 260(5)	Revoke the appointment of an authorised person	Chief Executive Officer	
Local Government Act 1999	council	section 270(a1)	Develop and maintain policies, practices and procedures for dealing with requests for the provision of services by the council or complaints about the activities of the council, employees of the council or person acting on behalf of the council	Chief Executive Officer	
Local Government Act 1999	council	section 270(1)	Establish procedures for the review of decisions	Chief Executive Officer	
Local Government Act 1999	council	section 270(2a)(b)	Allow an application to be made more than 6 months after the reviewable decision	Chief Executive Officer	
Local Government Act 1999	council	section 270(3a)	Reduce, waive or refund a fee	Chief Executive Officer	
Local Government Act 1999	council	section 270(4)	Refuse an application for the review of a decision	Chief Executive Officer	
Local Government Act 1999	council	section 270(6)	Amend policies, practices and procedures applying under section 270 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 270(8)	Initiate and consider a report for the purpose of section 270(8) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 271(1)	Make provision in a procedure under section 270 of the Local Government Act for disputes between a person and the council to be dealt with under a scheme involving mediation, conciliation or neutral evaluation	Chief Executive Officer	
Local Government Act 1999	council	section 271(2)	Constitute panels of mediators, conciliators and evaluators	Chief Executive Officer	
Local Government Act 1999	council	section 271(7)	Pay costs of mediation, conciliation and evaluation	Chief Executive Officer	
Local Government Act 1999	council	section 271A(1)	Provide requested information to the Minister	Chief Executive Officer	

Local Government Act 1999	council	section 271B(1)(a)	Obtain an independent assessment of the council's probity or compliance with any requirements placed on the council under legislation	Chief Executive Officer	
Local Government Act 1999	council	section 271B(1)(b)	Take specified action to meet standards in the conduct or administration of the affairs of the council identified by the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 272(3)	Provide an explanation and make submissions to the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 272(5)	Make submissions to the Minister in relation to the subject matter of an interim report	Chief Executive Officer	
Local Government Act 1999	council	section 273(3)	Make submissions to the Minister in relation to a report under section 273(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 275(2)	Make submissions to the Minister in relation to a report under section 274 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 276(2)(a)	Bring proceedings under section 276(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 276(5)(b)	Take necessary steps for and hold a ballot or poll in accordance with an order of the District Court	Chief Executive Officer	
Local Government Act 1999	council	section 276(5)(f)	Produce or deliver books, voting-paper or documents in accordance with an order of the District Court	Chief Executive Officer	
Local Government Act 1999	council	section 279(1)	Serve a document	Chief Executive Officer	
Local Government Act 1999	council	section 281(1)	Notify a lessee or licensee of land to pay the council rent or other consideration payable under the lease or licence in satisfaction of the landowner's liability to the council	Chief Executive Officer	
Local Government Act 1999	council	section 281(2)(b)	Notify the owner of land of the imposition of a requirements under section 281(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 282(1)	Approve an occupier of land undertaking work	Chief Executive Officer	
Local Government Act 1999	council	section 294(1a)	Provide notice to an owner or occupier of land	Chief Executive Officer	
Local Government Act 1999	council	section 294(3)(a)	Pay rent to the owner of occupier of land as determined by agreement or the Supreme Court	Chief Executive Officer	
Local Government Act 1999	council	section 294(3)(b)	Pay to the owner of occupier of land reasonable compensation for damage to any crops on land	Chief Executive Officer	
Local Government Act 1999	council	section 294(3)(c)(i)	Remedy damage to land caused by the council	Chief Executive Officer	

Local Government Act 1999	council	section 294(3)(c)(ii)	Pay compensation for any other loss or damage caused by the council	Chief Executive Officer	
Local Government Act 1999	council	section 294(7)	Erect a fence	Chief Executive Officer	
Local Government Act 1999	council	section 294(5)	Comply with the relevant requirements of the Mining Act 1971	Chief Executive Officer	
Local Government Act 1999	council	section 296(1)	Recover the cost or a portion of the costs of works as a debt	Chief Executive Officer	
Local Government Act 1999	council	section 296(3)	Give notice of a valuation to the owner of land	Chief Executive Officer	
Local Government Act 1999	council	section 296(5)	Participate in an abjection or review to a valuation	Chief Executive Officer	
Local Government Act 1999	council	section 297	Sell or dispose of rubbish collected by the council	Chief Executive Officer	
Local Government Act 1999	council	section 298(1)	Order action in response to flooding or imminent flooding	Chief Executive Officer	
Local Government Act 1999	council	section 300(1)	Pay the cost of advertising	Chief Executive Officer	
Local Government Act 1999	council	clause 13(c), Schedule 1A	Enter an arrangement with the Stormwater Management Authority to make use of council staff, equipment or facilities	Chief Executive Officer	
Local Government Act 1999	council	clause 17(1), Schedule 1A	Prepare a stormwater management plan	Chief Executive Officer	
Local Government Act 1999	council	clause 18(1), Schedule 1A	Prepare a stormwater management plan or revise an existing stormwater management plan	Chief Executive Officer	
Local Government Act 1999	council	clause 18(2), Schedule 1A	Provide a stormwater management plan to the Stormwater Management Authority for approval	Chief Executive Officer	
Local Government Act 1999	council	clause 19(3), Schedule 1A	Take action required by the Stormwater Management Authority as a condition of approving a stormwater management plan	Chief Executive Officer	
Local Government Act 1999	council	clause 20(1), Schedule 1A	Comply with an order issued by the Stormwater Management Authority under clause 20(1), Schedule 1A of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	clause 20(5), Schedule 1A	Make submissions to the Stormwater Management Authority	Chief Executive Officer	
Local Government Act 1999	council	clause 20(6), Schedule 1A	Enter into an agreement with the Stormwater Management Authority for the repayment of costs and expenses of the authority by the council	Chief Executive Officer	

Local Government Act 1999	council	clause 24(1), Schedule 1A	take action consistent with the provisions of an approved stormwater management plan or a condition imposed on approval of a stormwater management plan or action required by an order under clause 20(a), schedule 1B of the Local Government Act by: (a) entering and occupying any land; (b) constructing, maintaining or removing any infrastructure; (c) excavating any land; (d) inspecting, examining or surveying any land and for that purpose: (i) fixing posts, stakes or other markers on the land; (ii) digging trenches or sink test holes in the land to determine the nature of the top soil and underlying strata; and (iii) removing samples for analysis; and (e) altering water table levels, stopping or reducing the flow of water in a watercourse, diverting water flowing in a watercourse to another watercourse or to a lake or controlling the flow of water in any other manner;	Chief Executive Officer	
Local Government Act 1999	council	clause 24(2)(a), Schedule 1A	Enter into an agreement with the owner of private land	Chief Executive Officer	
Local Government Act 1999	council	clause 24(2)(b), Schedule 1A	Acquire an easement or other appropriate interest over land by agreement with the owner or in accordance with the Land Acquisition Act 1969 and any other applicable laws	Chief Executive Officer	
Local Government Act 1999	council	clause 24(3), Schedule 1A	Acquire land by agreement for the purposes of constructing any infrastructure or performing any work	Chief Executive Officer	
Local Government Act 1999	council	clause 25(2), Schedule 1A	Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24	Chief Executive Officer	
Local Government Act 1999	council	clause 25(3)(b), Schedule 1A	Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24	Chief Executive Officer	
Local Government Act 1999	public authority	clause 26(3), Schedule 1A	Make submissions to the Minister regarding the vesting of the care, control and management of infrastructure or land in the council	Chief Executive Officer	
Local Government Act 1999	public authority	clause 26(4), Schedule 1A	Maintain and repair infrastructure and maintain land vested in the council	Chief Executive Officer	
Local Government Act 1999	council	clause 2(1), Schedule 1B	Enter a building upgrade agreement	Chief Executive Officer	
Local Government Act 1999	council	clause 2(4), Schedule 1B	Agree to other parties entering a building upgrade agreement	Chief Executive Officer	
Local Government Act 1999	council	clause 4, Schedule 1B	Agree to vary or terminate a building upgrade agreement	Chief Executive Officer	

Local Government Act 1999	council	clause 6(1), Schedule 1B	Declare a building upgrade charge	Chief Executive Officer	
Local Government Act 1999	council	clause 6(2), Schedule 1B	Provide written notice of the declaration of a building upgrade charge	Chief Executive Officer	
Local Government Act 1999	council	clause 6(4), Schedule 1B	Give notice of each payment of a building upgrade charge	Chief Executive Officer	
Local Government Act 1999	council	clause 7(2), Schedule 1B	Deduct and retain any service fee and late payment fee	Chief Executive Officer	
Local Government Act 1999	council	clause 7(3)(a), Schedule 1B	Hold money pending payment to the finance provider	Chief Executive Officer	
Local Government Act 1999	council	clause 7(3)(b), Schedule 1B	Pay money to the finance provider	Chief Executive Officer	
Local Government Act 1999	council	clause 9(1), Schedule 1B	Sell land if a building upgrade charge remains outstanding for more than 3 years	Chief Executive Officer	
Local Government Act 1999	council	clause 9(2), Schedule 1B	Apply money received on the sale of land as prescribed by clause 9(2), schedule 1B of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	clause 9(3), Schedule 1B	Deal with unclaimed money in accordance with the Unclaimed Moneys Act 1891	Chief Executive Officer	
Local Government Act 1999	council	clause 10(2)(a), Schedule 1B	Adjust a building upgrade charge	Chief Executive Officer	
Local Government Act 1999	council	clause 10(2)(a), Schedule 1B	Give notice to the building owner of the adjustment of a building upgrade charge	Chief Executive Officer	

Local Government Act 1999	council	clause 10(3)(d), Schedule 1B	Refund excess payments to the building owner	Chief Executive Officer	
Local Government Act 1999	council	clause 11(1), Schedule 1B	Recover a building upgrade charge in accordance with a building upgrade agreement	Chief Executive Officer	
Local Government Act 1999	council	clause 13(1), Schedule 1B	Keep a register of building upgrade agreements	Chief Executive Officer	
Local Government Act 1999	council	clause 13(3), Schedule 1B	Provide the register of building upgrade agreements for inspection at the principal office of the council	Chief Executive Officer	
Local Government Act 1999	council	clause 13(4), Schedule 1B	Provide an extract of the register of building upgrade agreements	Chief Executive Officer	
Local Government Act 1999	council	clause 1(4), Schedule 2	Publish a copy of the charter of a subsidiary in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	clause 3(1), Schedule 2	Prepare a charter for a subsidiary	No Delegation	
Local Government Act 1999	council	clause 3(4), Schedule 2	Review a charter for a subsidiary	No Delegation	
Local Government Act 1999	council	clause 3(5)(a), Schedule 2	Furnish a copy of an amended charter for a subsidiary to the Minister	Chief Executive Officer	
Local Government Act 1999	council	clause 3(5)(b), Schedule 2	Publish a copy of an amended charter for a subsidiary on a website determined by the chief executive officer	Chief Executive Officer	
Local Government Act 1999	council	clause 3(5)(c), Schedule 2	Publish a notice in the Gazette of the fact of the amendment and website address at which the charter is available for inspection	Chief Executive Officer	
Local Government Act 1999	council	clause 4(1), Schedule 2	Determine the membership of the board of management of a subsidiary	No Delegation	
Local Government Act 1999	council	clause 4(2), Schedule 2	Appoint members of the board of management of a subsidiary	No Delegation	
Local Government Act 1999	council	clause 4(6), Schedule 2	Appoint a deputy of a board member	No Delegation	

Local Government Act 1999	council	clause 4(8), Schedule 2	Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility between offices held concurrently	Chief Executive Officer	
Local Government Act 1999	council	clause 5(9), Schedule 2	Act on advice of a board of management that the subsidiary owes a duty of confidence in regard to a matter	Chief Executive Officer	
Local Government Act 1999	council	clause 5(12), Schedule 2	Direct the board of management as to procedures	Chief Executive Officer	
Local Government Act 1999	council	clause 8(1), Schedule 2	Participate in consultation with a subsidiary on the preparation and adoption of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 8(5), Schedule 2	Participate in consultation with a subsidiary in an annual review of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 8(4), Schedule 2	Participate in consultation with a subsidiary on the amendment of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 9(2)(d), Schedule 2	Fix a date by which a subsidiary's budget must be adopted	Chief Executive Officer	
Local Government Act 1999	council	clause 9(3), Schedule 2	Approve the amendment by a subsidiary of an adopted budget	Chief Executive Officer	

Local Government Act 1999	council	clause 9(5), Schedule 2	Participate in consultation with a subsidiary on the subsidiary incurring spending before the adoption of its budget for the year	Chief Executive Officer	
Local Government Act 1999	council	clause 10(1), Schedule 2	Give a direction to a subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 10(2), Schedule 2	Make a copy of a direction given to a subsidiary available at the principal office of the council	Chief Executive Officer	
Local Government Act 1999	council	clause 11(1), Schedule 2	Request a subsidiary to furnish information or records in the possession or control of the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 11(2), Schedule 2	Act on advice of a board of management that information or a record should be treated as confidential	Chief Executive Officer	
Local Government Act 1999	council	clause 12(1), Schedule 2	Request a subsidiary to report on a matter to the council	Chief Executive Officer	
Local Government Act 1999	council	clause 12(2), Schedule 2	Receive a report on the work and operations of the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 12(4), Schedule 2	Incorporate a report made under clause 12(2), Schedule 2 into the annual report of the council	Chief Executive Officer	

Local Government Act 1999	council	clause 13(3), Schedule 2	Determine or approve members of the audit committee of the subsidiary	No Delegation	
Local Government Act 1999	council	clause 14(2), Schedule 2	Approve borrowing by a subsidiary	No Delegation	
Local Government Act 1999	council	clause 16(1)(a), Schedule 2	Request the Minister wind up a subsidiary	No Delegation	
Local Government Act 1999	council	clause 17(4), Schedule 2	Publish (in conjunction with the other constituent councils) a copy of the charter of a subsidiary in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	clause 19(1), Schedule 2	Prepare (in conjunction with the other constituent councils) a charter of a subsidiary	No Delegation	
Local Government Act 1999	council	clause 19(4), Schedule 2	Review (in conjunction with the other constituent councils) a charter of a subsidiary	No Delegation	
Local Government Act 1999	council	clause 19(5)(a), Schedule 2	Furnish (in conjunction with the other constituent councils) a copy of an amended charter of a subsidiary to the Minister	Chief Executive Officer	
Local Government Act 1999	council	clause 19(5)(b), Schedule 2	Publish (in conjunction with the other constituent councils) a copy of the amended charter of a subsidiary on a website determined by the chief executive officer	Chief Executive Officer	
Local Government Act 1999	council	clause 20(1), Schedule 2	Determine (in conjunction with the other constituent councils) the membership of the board of management of a subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 20(7), Schedule 2	Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility	Chief Executive Officer	
Local Government Act 1999	council	clause 21(8), Schedule 2	Authorise a person to attend a meeting of the board of management and have access to the papers provided to board members for the meeting	Chief Executive Officer	

Local Government Act 1999	council	clause 21(9), Schedule 2	Act on advice of a board of management that a matter should be treated confidentially	Chief Executive Officer	
Local Government Act 1999	council	clause 21(12), Schedule 2	Direct (in conjunction with the other constituent councils) procedures for the board of management	Chief Executive Officer	
Local Government Act 1999	council	clause 24(1), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in the preparation and adoption of a business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 24(4), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in an annual review of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 24(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on the amendment of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 25(2)(d), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a budget must be adopted by the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 25(3), Schedule 2	Approve (in conjunction with the other constituent councils) the amendment of a budget adopted by the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 25(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on incurring spending prior to the adoption of a budget	Chief Executive Officer	

Local Government Act 1999	council	clause 26, Schedule 2	Issue (in conjunction with the other constituent councils) a direction to the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 27(1), Schedule 2	Request the subsidiary to furnish information or records in the possession or control of the subsidiary to the council	Chief Executive Officer	
Local Government Act 1999	council	clause 27(2), Schedule 2	Act on advice of a board of management that information or a record should be treated as confidential	Chief Executive Officer	
Local Government Act 1999	council	clause 28(1), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a subsidiary must furnish to the constituent councils report on the work and operations of the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 28(3), Schedule 2	Incorporate a report under clause 28(1), Schedule 2 of the Local Government Act in the annual report of the council	Chief Executive Officer	
Local Government Act 1999	council	clause 30(3), Schedule 2	Determine or approve (in conjunction with the other constituent councils) the members of the subsidiary's audit committee	Chief Executive Officer	
Local Government Act 1999	council	clause 33(1), Schedule 2	Request (in conjunction with the other constituent councils) the Minister to wind up a regional subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 2(1), Schedule 6	Deliver a notice to the Registrar-General for the purpose of registering a charge over land	Chief Executive Officer	

Local Government Act 1999	council	clause 3(1)(b), Schedule 6	Exercise the powers of a mortgagee given by the Real Property Act 1886 under a mortgage in respect of which default has been made in payment of money secured by the mortgage	Chief Executive Officer	
Local Government Act 1999	council	clause 4(1), Schedule 6	Provide notice to the Registrar-General that the amount a charge relates to has been repaid and apply for the discharge of the charge	Chief Executive Officer	
Local Government (Building Upgrade Agreements) Regulations 2017					
Local Government (Building Upgrade Agreements) Regulations 2017	council	regulation 8(b)	Send a copy of a notice sent to building owner under clause 9(1) of Schedule 1B of the Local Government Act to any ratepayer in respect of the relevant land and any registered mortgagee of the land	Chief Executive Officer	
Local Government (Building Upgrade Agreements) Regulations 2017	council	regulation 8(c)(i)	Place a copy of a notice sent to building owner under clause 9(1) of Schedule 1B of the Local Government Act in a newspaper circulating throughout the State	Chief Executive Officer	
Local Government (Building Upgrade Agreements) Regulations 2017	council	regulation 8(c)(ii)	Leave a copy of a notice sent to building owner under clause 9(1) of Schedule 1B of the Local Government Act in a conspicuous place on the relevant land	Chief Executive Officer	
Local Government (Building Upgrade Agreements) Regulations 2017	council	regulation 8(e)	Set a reserve price for the sale of land by auction	Chief Executive Officer	
Local Government (Building Upgrade Agreements) Regulations 2017	council	regulation 8(f)	Advertise the auction in a newspaper circulating throughout the State	Chief Executive Officer	
Local Government (Building Upgrade Agreements) Regulations 2017	council	regulation 8(g)	Cancel an auction	Chief Executive Officer	
Local Government (Building Upgrade Agreements) Regulations 2017	council	regulation 8(h)	Sell land by private contract	Chief Executive Officer	
Local Government (Financial Management Regulations 2011)					
Local Government (Financial Management Regulations 2011)	council	regulation 9(1)	Prepare and consider the reports prescribed in regulation 9(1) of the Local Government (Financial Management) Regulations	Chief Executive Officer	
Local Government (Financial Management Regulations 2011)	council	regulation 10(1)	Prepare and consider the report prescribed in regulation 10(1) of the Local Government (Financial Management) Regulations	Chief Executive Officer	
Local Government (Financial Management Regulations 2011)	council	regulation 11(1)	Prepare and maintain all accounting records, accounts and financial statements in accordance with all relevant Australian Accounting Standards	Chief Executive Officer	

Local Government (Financial Management Regulations 2011)	council	regulation 12	Revalue all material non-current assets in accordance with the requirements of Australian Accounting Standards AASB 116	Chief Executive Officer	
Local Government (Financial Management Regulations 2011)	council	regulation 22(2)	Engage the council's auditor to certify that a grant or subsidy received by the council has been acquitted in accordance with any conditions required by the provider of the grant or subsidy	Chief Executive Officer	
Local Government (General) Regulations 2013					
Local Government (General) Regulations 2013	council	regulation 8AB	Publish information listed in regulation 8AB of the Local Government (General) Regulations on a website determined by the chief executive officer as soon as practicable after the holding of an information or briefing session	Chief Executive Officer	
Local Government (General) Regulations 2013	council	clause 2(1), Schedule 2A	Prepare and maintain a policy relating to complaints against employees	Chief Executive Officer	
Local Government (Members Allowances and Benefits) Regulations 2010					
Local Government (Members Allowances and Benefits) Regulations 2010	council	regulation 5(3)	Aggregate claims for reimbursement of expenses and pay the claim on a quarterly or monthly basis	Chief Executive Officer	
Local Government (Procedures at Meetings) Regulations 2013					
Local Government (Procedures at Meetings) Regulations 2013	council	regulation 6(3)	Review the operation of a code of practice under regulation 6 of the Local Government (Procedures at Meetings) Regulations	Chief Executive Officer	
Local Government (Elections) Act 1999					
Local Government (Elections) Act 1999	council	section 4(2)(d)	Fix a day for a poll	No Delegation	
Local Government (Elections) Act 1999	council	section 8(1)	Appoint a person or persons to the office or offices not filled by a supplementary election which has wholly or partially failed or been declared void	No Delegation	
Local Government (Elections) Act 1999	council	section 8(1a)	Appoint a person or persons to the office or officer that remain unfilled where not all vacancies are filled	No Delegation	
Local Government (Elections) Act 1999	council	section 9(1)	Hold a poll	No Delegation	
Local Government (Elections) Act 1999	council	section 9(3)	Fix a day as polling day for a poll by notice published on the council website	No Delegation	
Local Government (Elections) Act 1999	council	section 9(4)	Fix a day as the day on which the voters roll for the purposes of the poll closes	No Delegation	
Local Government (Elections) Act 1999	council	section 10(3)	Nominate a person as a deputy returning officer of the council area	No Delegation	
Local Government (Elections) Act 1999	council	section 10(9)	Participate in consultation with the Electoral Commissioner regarding the proposed removal of a deputy returning officer nominated by the council	Chief Executive Officer	

Local Governmnet (Elections) Act 1999	council	section 12(b)	Provide information, education and publicity designed to promote public participation in the electoral processes for its area, to inform potential voters about the candidates who are standing for election in its area, and to advise its local community about the outcome of elections and polls conducted in its area	Chief Executive Officer	
Local Governmnet (Elections) Act 1999	council	section 13A(2)(a)	Inform potential electors in the council area of the requirements to be enrolled on the voters roll	Chief Executive Officer	
Local Governmnet (Elections) Act 1999	council	section 13A(2)(b)	Arrange advertising Informing potential electors in the council area of the requirements to be enrolled on the voters roll	Chief Executive Officer	
Local Governmnet (Elections) Act 1999	council	section 15(14)	Provide copies of the voters roll for the council area for inspection at the principal office of the council	Chief Executive Officer	
Local Governmnet (Elections) Act 1999	council	section 15(15)	Provide a copy of the voters roll to a nominated candidate for the election	Chief Executive Officer	
Local Governmnet (Elections) Act 1999	council	section 55(1)	Participate in consultation with the returning officer regarding the use of a computer program to carry out steps involved in the recording, scrutiny or counting of votes in an election or poll	Chief Executive Officer	
Local Governmnet (Elections) Act 1999	council	section 70(3)	Contest a petition to the Court by lodging a reply	No Delegation	
Local Governmnet (Elections) Act 1999	council	section 75(1)(a)	Participate in proceedings as a party pursuant to an order of the Court	Chief Executive Officer	
Local Governmnet (Elections) Act 1999	council	section 75(1)(b)	Apply to intervene in proceedings	No Delegation	

Local Governmnet (Elections) Act 1999	council	section 75(3)	Intervene in proceedings in the manner and to the extent directed by the Court and on such other conditions as the court directs	No Delegation	
Local Governmnet (Elections) Act 1999	council	section 76	Engage counsel to represent the council in proceedings	Chief Executive Officer	
Local Governmnet (Elections) Act 1999	council	section 77	Apply to the court to refer a question of law to the Court of Appeal	No Delegation	
Local Governmnet (Elections) Act 1999	council	section 91A(1)	Prepare and adopt a caretaker policy	No Delegation	
Local Governmnet (Elections) Act 1999	council	section 91A(3)	Apply in writing for an exemption from the prohibition against making a designated decision during an election period	No Delegation	
Local Nuisance and Litter Control Act 2016					
Local Nuisance and Litter Control Act 2016	council	section 7(2)(a)	Take action to manage local nuisance and littering within the council area	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 7(2)(b)	Cooperate with any other person or body in the administration of the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 7(2)(c)	Provide, or support the provision of, educational information within the council areas to help detect, prevent and manage local nuisance and littering	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 8	Include in the council's annual report details of the performance of the council during the year of functions conferred on it under the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 12(3)	Appoint authorised officers	Chief Executive Officer	

Local Nuisance and Litter Control Act 2016	council	section 12(4)(a)	Determine conditions to apply to the appointment of authorised officers	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 12(6)	Revoke the appointment of an authorised officer	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 12(6)	Vary or revoke a condition applying to the appointment of an authorised officer or impose a further condition	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 13(2)	Issue an identity card to an authorised officer	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 15(a)	Agree in writing that an authorised officer appointed by another council may exercise powers under the Act in the council area	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(a)	Hold a substance, material or thing seized under Division 3, Part 3 of the Act pending proceedings	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(a)	Authorise the release of a substance, material or thing seized under Division 3, Part 3 of the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(d)	Receive a substance, material or thing forfeited pursuant to a court order	Chief Executive Officer	

Local Nuisance and Litter Control Act 2016	council	section 16(1)(e)(i)	Request the person entitled to recover a substance, material or thing to collect the substance, material or thing	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(e)(ii)	Make reasonable attempts to locate the person entitled to recover a substance, material or thing to collect the substance, material or thing	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(f)	Dispose of any substance, material or things forfeited to the council under section 16	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(1)	Declare a person to be exempt from the application of section 18	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(2)	Receive an application for an exemption under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(2)(b)	Specify any information the council requires to be provided with an application under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(4)	Determine conditions to apply to a declaration under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(5)	Vary or revoke a declaration under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(6)	Specify a date of expiry in a declaration under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(7)	Publish a declaration under section 19 or any variations to a declaration on a website determined by the council	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 22(3)(a)(i)	Provide a bin or other receptacle for litter of a particular kind	Chief Executive Officer	

Local Nuisance and Litter Control Act 2016	council	section 22(3)(a)(ii)	Approve or authorise the disposal of litter in a manner other than in a bin or receptacle provided by the council	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 25(1)	Receive a citizen's notification from a person who reasonably suspects another person has committed an offence under Division 2, Part 4 of the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 26(3)	Issue a notice to the owner of a vehicle for an alleged offence	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 29	Notify the Environment Protection Authority of a belief that an offence committed under section 18 of section 22 has, or may have, resulted in material environmental harm or serious environmental harm	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 30(1)(a)	Issue a nuisance abatement notice	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 30(1)(b)	Issue a litter abatement notice	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 30(7)	Issue and serve a notice confirming an emergency notice	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 30(8)	Vary or revoke a notice issued under section 30	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 31(1)	Take action required by a nuisance abatement notice or a litter abatement notice if the requirements of the notice has not been fulfilled	Chief Executive Officer	

Local Nuisance and Litter Control Act 2016	council	section 31(2)	Authorise a person to take action on behalf of the council if the requirements of a nuisance abatement notice or a litter abatement notice have not been fulfilled	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 31(3)(a)	Issue an instrument of authority to a person other than an authorised officer taking action on behalf of the council under section 31(1)	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 31(5)	Recover the reasonable costs and expenses incurred in taking action under section 31	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 31(6)	Fix a period within which an amount under section 31(5) must be paid to the council	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 32(4)	Participate as a party to any proceedings under section 32	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 33(6)(a)	Make an application to the Environment, Resources and Development Court for an order under section 33(1)	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 33(8)(a)	Serve a copy of an application under section 33 on the Minister	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 33(9)(b)	Apply to the Environment, Resources and Development Court to join proceedings for an order under section 33(1) commenced by another person	Chief Executive Officer	

Local Nuisance and Litter Control Act 2016	council	section 33(14)	Apply to the Environment, Resources and Development Court for an interim order under section 33	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 33(19)	Apply to the Environment, Resources and Development Court to vary or revoke an order under section 33	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 34(1)	Agree with a person who the council is satisfied has contravened the Act a civil penalty in respect of the contravention	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 34(1)	Apply to the Environment, Resources and Development Court for an order for a civil penalty in respect of a contravention of the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 34(3)(a)	Serve a notice on a person who the council is satisfied has contravened the Act advising the person that they may elect to be prosecuted for the contravention	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 40	Require a person required by or under the Act to provide information to the council to verify the information by statutory declaration	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 40	Require a person required by or under the Act to provide information to the council to verify the information by statutory declaration	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 43(1)(d)	Commence proceedings for an offence against the Act	Chief Executive Officer	

Local Nuisance and Litter Control Act 2016	council	section 48(1)	Serve notice on a person who has contravened the Act requiring the person to pay the reasonable costs of the council taking prescribed action under the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 48(3)(a)	Extend the time for payment of an amount payable under a notice under section 48(1)	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 48(3)(b)	Waive or reduce payment of an amount payable under a notice under section 48(1)	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 48(6)	Recover an amount payable under a notice under section 48(1) which is unpaid as a debt	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 50(4)	Execute a certificate regarding the appointment or non-appointment of a person as an authorised officer; a delegation or authority under the Act; a notice, requirement or direction of the council; any other decision of the council; receipt or non-receipt of a notification, report or information	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 50(5)	Execute a certificate detailing costs and expenses and the purpose for which they were incurred for the purposes of proceedings to recover the reasonable costs of the council	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 51(9)	Participate in consultation with the Minister in regard to proposed regulations	No Delegation	
Local Nuisance and Litter Control Regulations 2017					
Local Nuisance and Litter Control Regulations 2017	council	regulation 6(1)(a)(iii)(A)	Fix a lodgement period for an application under section 19(2) of the Act in relation to an activity that is to take place over a period not exceeding 24 hours	Chief Executive Officer	

Local Nuisance and Litter Control Regulations 2017	council	regulation 6(1)(a)(ii)(B)	Fix a lodgement period for an application under section 19(2) of the Act in relation to an activity that is to take place over a period of 24 hours or longer	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 6(1)(b)	Fix a fee for an application under section 19(2) of the Act	No Delegation	
Local Nuisance and Litter Control Regulations 2017	council	regulation 6(2)	Refuse to consider an application for the purposes of section 19(2) of the Local Nuisance and Litter Control Act	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 13(2)(a)	Give notice to the Registrar-General for the purposes of creating a charge on land	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 13(2)(g)	Give notice to the Registrar-General for the purposes of cancelling a charge on land	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 13(3)	Recover costs or expenses incurred by the council in relation to the creation or cancellation of a charge over land	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 15(1)	Allow a fee payment under the Local Nuisance and Litter Control Act or regulations to be paid in instalments	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 15(1)	Add a charge by way of interest or an administrative fee to the payment of a fee by instalments	Chief Executive Officer	

Local Nuisance and Litter Control Regulations 2017	council	regulation 16	Waive or refund a fee or other amount payable under the Local Nuisance and Litter Control Act or regulations	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 17	Recover a fee or other amount payable under the Local Nuisance and Litter Control Act or regulations	Chief Executive Officer	
Ombudsman Act 1972					
Ombudsman Act 1972	public authority	section 12D(1)	Comply with directions and guidelines prepared by Ombudsman governing reporting or misconduct or maladministration in public administration	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 12D(3)	Report to the Ombudsman any matter the council reasonably suspects involves misconduct or maladministration in public administration	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 12H(1)(b)	Act on a referral from the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 12H(2)(a)	Produce a specified document or a document relating to a specified matter	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 12H(2)(b)	Produce a written statement of information about a specified matter or answer specified questions within a specified period and in a specified form and, if the written notice so requires, verify the statement by statutory declaration	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 18(4)	To comment on the subject matter of a report	Chief Executive Officer	
Ombudsman Act 1972	agency	section 19A(1)	Comply with a notice of the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	agency	section 19A(5)	Advise the Ombudsman that the council's failure to comply with a notice is reasonable and justifiable	Chief Executive Officer	

Ombudsman Act 1972	public authority	section 25(2)	Act in accordance with a recommendation of the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	agency	section 28	Apply to the Supreme Court for a determination regarding the Ombudsman's jurisdiction	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 28A(1)	Comply with directions of the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 28A(2)	Comply with varied or further directions of the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 28A(3)	Provide comments to the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 29(8)	Act on a referral of the inspector	Chief Executive Officer	
Ombudsman Act 1972	Agency/ prosecution authority	section 31(1)(b)	Receive and use evidence or information for the purposes of any criminal investigation or proceedings, proceedings for the imposition of a penalty or disciplinary investigation or action	Chief Executive Officer	
Private Parking Areas Act 1986					
Private Parking Areas Act 1986	council	section 9(1)	Enter into an agreement with the owner of a private parking area for council to enforce Part 3 of the Act with respect to the private parking area	Chief Executive Officer	
Real Property Act 1886					
Real Property Act 1886	holder of statutory encumbrance	section 223LDA(b)(i)	Issue a certificate certifying compliance with the requirements of the Act under which the encumbrance was entered to, or is in force, as to the variation or termination of the statutory encumbrance	Chief Executive Officer	
Real Property Act 1886	holder of statutory encumbrance	section 223LH(1)(c)	Issue a certificate certifying the council's consent to the division of land	Chief Executive Officer	
Real Property Act 1886	council	section 252	Provide the Registrar-General with a map or plan showing particulars of the new street or road vested in the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991					
Roads (Opening and Closing) Act 1991	relevant authority	section 4	Make a road process order	No Delegation	
Roads (Opening and Closing) Act 1991	council	section 5	Commence a road process in relation to a road or a proposed road	Chief Executive Officer	

Roads (Opening and Closing) Act 1991	council	section 9(1)	Cause to be prepared: (a) a preliminary plan of the land subject to the proposed road process in a form approved by the Surveyor-General; and (b) a statement in a form approved by the Surveyor-General containing the names and addresses of those persons affected who can be identified by reasonable inquiry and such information in relation to the land subject to the proposed road process as is required by the Surveyor-General	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 9(2)	Deposit a copy of the preliminary plan and statement at the Adelaide office of the Surveyor-General with the prescribed fee	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 10(1)(a)	Give public notice in accordance with the regulations of the proposed road process	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 10(1)(b)	Serve notice of the proposed road process on each person affected who can be identified by reasonable inquiry	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 10(2)	Deposit a copy of the notice at the Adelaide office of the Surveyor-General	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 11(a)(ii)	Lodge a caveat with the Registrar-General forbidding any dealing with the land without the consent of the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 11(b)(iii)	Lodge a copy of the notice of the proposed road opening at the General Registry Office	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 11(b)(iii)	Serve a notice on any person requiring the person to deliver up to the Registrar-General any instrument evidencing the person's interest in the land	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 12(1)	Make agreements for exchange or transfer in relation to land subject to a proposed road closure with the owners of land adjoining that land	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 12(3)(a)	Endeavour to secure an agreement for exchange with a person who owns adjoining land and land subject to a proposed road opening	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 12(3)(b)	Invite offers from the owners of land adjoining the land subject to the proposed road closure	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 13(3)	Receiving an objection or application in respect of a proposed road process	Chief Executive Officer	

Roads (Opening and Closing) Act 1991	relevant authority	section 14(1)	Notify a person who has made an objection or application in relation to a proposed road process of the time and place at which the relevant authority will meet to consider all such objections and applications	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 15(1)	Determine whether or not to make a road process order	Chief Executive Officer	

Roads (Opening and Closing) Act 1991	relevant authority	section 15(3)	Give notice of a decision that no road process order is to be made to the Surveyor-General, any person who made an objection or application in relation to the proposed road process pursuant to Division 1, Part 3 and, in the case of a proposed road opening, to any person who has an interest in land over which a road was proposed to be opened	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 17	Make one or more of the orders listed in section 17 as part of a road process order dealing with land the subject of a road closure	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 18(1)	Make an order as part of a road process order for the granting of an easement over land subject to the road closure	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 19(a)	Give notice of the making of a road process order to any person who made an objection or application in relation to the proposed road process pursuant to Division 1, Part 3	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 19(b)(i)	Give notice of the making of a road process order to any person who has an interest in land over which a road will be opened	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 19(b)(i)	Give notice of the making of a road process order to any person who has an interest in land over which a road was proposed to be opened, but which does not form part of the land over which the road will be opened, advising of the discontinuance of the road process in respect of that land	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 19(c)	Deliver to the Adelaide Office of the Surveyor-General a copy of the minutes of all meetings held by the authority in relation to the proposed road process certified by the chief executive officer of the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 20(1)	Deposit at the Adelaide Office of the Surveyor-General prescribed documents after making a road process order and any fee prescribed by regulation	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 20(3)	Give notice of the lapsing of a road process to any person who made an objection or application in relation to the proposed road process pursuant to Division 1, Part 3 and any person who has an interest in the land over which the road was proposed to be opened	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 22(1)	Request that the Surveyor-General amend a road process order to correct an error or deficiency prior to confirmation of the order by the Minister	Chief Executive Officer	

Roads (Opening and Closing) Act 1991	relevant authority	section 22(1)	Participate in consultation with the Surveyor-General regarding the amendment of a road process order to correct an error or deficiency prior to confirmation of the order by the Minister	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 22(2)(a)	Receive notice of an amendment of a road process order from the Surveyor-General	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 22(2)(b)	Give notice of an amendment of a road process order to any person who was required to be given notice of the road process order under sections 19(a) or 19(b) and, if the road authority is not the council, the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 22(2)(b)	Receive notice from the relevant authority of an amendment of a road process order	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 24(2)(b)	Give notice of a decision by the Minister to decline to confirm a road process order to any person who made an objection of application in relation to the proposed road process pursuant to Division 1, Part 3 and any person who has an interest in the land over which the road was proposed to be opened	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 31(1)(a)	Serve notice of the road process order on each person who had an interest in the land immediately before it vested in the council by virtue of the road opening and append to the notice an offer in writing stating the total amount of compensation that the council proposes to pay to the person and dividing that amount so far as practicable into separate components	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 31(1)(b)	Assess and pay compensation in respect of a road opened over land not owned by the council as prescribed	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 32(3)	Assess and pay compensation in respect of a road opened over land not owned by the council as prescribed	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 33(1)	Acquire additional land adjoining or near the land to which the proposed road opening relates with the approval of the Minister	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 33(4)	Sell or otherwise deal with additional land acquired under section 33	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 33(4)	Apply the proceeds from the sale of additional land to defraying expenses incurred by the council in connection with the road opening	Chief Executive Officer	

Roads (Opening and Closing) Act 1991	council	section 33(5)	Comply with conditions imposed by the Minister on the manner in which additional land may be dealt with by the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 34(1)(b)	Receive a notice of a proposal to close a road from the Surveyor-General	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 34(2)	Make a representation to the Surveyor-General regarding the proposed road closure	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 34B(2)(a)(i)	Receive notice of a proposal to open or close a road in an environmental impact statement.	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 34B(2)(c)	Make written submissions on the proposal to open or close a road	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 36(2)(a)	Repay any amount paid to the council in pursuance of an agreement for exchange or transfer which is avoided by virtue of the operation of section 12(4)	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 39	Fence along its boundaries a road as altered or diverted by the council with a substantial fence of the same nature as the fence previously in the boundary of the road and abutting the land	Chief Executive Officer	
Road Traffic Act 1961					
Road Traffic Act 1961	road authority	section 17(1)	Install, maintain, alter or operate, or cause to be installed, maintained, altered or operated, a traffic control device on, above or near a road	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 17(2)	Remove a traffic control device or cause a traffic control device to be removed	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 17(3)	Install, display, alter, operate or remove traffic control device: (a) in relation to an area where persons are engaged in work or an area affected by works in progress; (b) in relation to a part of a road temporarily closed to traffic under this or any other Act; or (c) for any temporary purposes.	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 17(5)	Apply to the Minister for approval to take action under section 17 of the Road Traffic Act	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 18(5)	Comply with a direction of the Minister to install, maintain, alter, operate or remove a traffic control device on, above or near a road	Chief Executive Officer	
Road Traffic Act 1961	council	section 18(6)	Carry out a direction with which a road authority has failed to comply at the direction of the Minister	Chief Executive Officer	

Road Traffic Act 1961	council	section 18(7)	Recover as a debt from a defaulting road authority any expenses incurred in carrying out a direction under section 18(6)	Chief Executive Officer	
Road Traffic Act 1961	council	section 19(6)	Maintain a traffic control device for which the council is liable to bear the costs in good order	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 19A(3)	Recover any amount due under a requirement under section 19A as a debt	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(3)	Place speed limit signs on road	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(4)(b)	Place speed limit signs on road	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(5)	Close road pursuant to a permit	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(6)	Apply to the Minister for a road works permit	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(9)	Apply to the Minister for an extension of time	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(13)	Engagement of a contractor to undertake works on behalf of the public authority	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20A(1)	Appeal a decision of the Minister under section 17 or section 20 to the District Court	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20A(2)	Request the Minister to provide reasons in writing for a decision under section 17 or section 20	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 21(2)	Certify that there was not proper authority for the installation or display of a specified sign, signal, marking, structure or other device or thing as a traffic control device on, above or near a specified part of a road	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 21(3)	Comply with conditions of approval under section 17 or a permit under section 20	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 31(2)	Remove any false traffic control device or any device, structure or thing that might constitute a hazard to traffic.	Chief Executive Officer	

Road Traffic Act 1961	public authority	section 32(1)	Cause a notice or a proposal to close a road or part of a road to all vehicles or vehicles of a specified class or to cause a road as a through road for motor vehicles to be: (a) published both in a newspaper circulating generally in the State and a newspaper circulating within the area of the council; (b) to be given by post to each ratepayer of land immediately abutting the road, or portion of road, the subject of the proposal; (c) if the road is a prescribed road, to be given to each affected council; and (e) if the road is a highway, or runs into or intersects with a highway, to be given to the Commissioner of Highways	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 32(2)	Consider written submissions made	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 32(6)	Cause a notice of a decision to close a road or part of a road to all vehicles or vehicles of a specified class or to cause a road as a through road for motor vehicles to be: (a) published both in a newspaper circulating generally in the State and a newspaper circulating within the area of the council; (b) to be given by post to each ratepayer of land immediately abutting the road, or portion of road, the subject of the proposal; (c) if the road is a prescribed road, to be given to each affected council; and (e) if the road is a highway, or runs into or intersects with a highway, to be given to the Commissioner of Highways	Chief Executive Officer	
Road Traffic Act 1961	council	section 33(2)	Consent to the closure of a road for an event	Chief Executive Officer	
Road Traffic Act 1961	council	section 40P(3)	Offer a vehicle for sale by public auction	Chief Executive Officer	
Road Traffic Act 1961	council	section 40P(4)	Dispose of a vehicle as the council thinks fit	Chief Executive Officer	

Road Traffic Act 1961	council	section 40P(6)	Make reasonable inquiries to locate the owner of a vehicle	Chief Executive Officer	
Road Traffic Act 1961	council	section 86(a)	Determine that a ticket must be obtained for parking in a length of road or area without the payment of a fee	Chief Executive Officer	
Road Traffic Act 1961	council	section 86(a)	Vary or revoke a determination under section 86(a)	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 163ZC(2)	Apply for a compensation order	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 163ZD(2)(c)	Certify that the road authority maintains a road	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 163ZD(2)(c)	Certify other matters including: (a) estimating the monetary value of all or any part of the road infrastructure or of the damage to it; (b) estimating the cost of remedying the damage; or (c) estimating the extent of the offender's contribution to the damage	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 163ZE(1)	Serve a certificate referred to in section 163ZD on the defendant	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 163ZH(1)(b)	Repay payments under an order to the extent that the order is void	Chief Executive Officer	
Road Traffic Act 1961	council	section 174A(4)	Issue notice inviting the owner of a vehicle issued with an expiation notice or expiation reminder notice under the Expiation of Offences Act 1996 to provide a statutory declaration setting out the name and address of the driver or the details of the transfer of the vehicle		

Road Traffic Act 1961	council	section 174C(1)	Exempt a person or a person of a specified class or any vehicle or any vehicle of a specified class from compliance within the council areas with a prescribed provision of the Road Traffic Act	Chief Executive Officer	
Road Traffic Act 1961	council	section 174C(2)	Specify conditions to apply to the granting of an exemption under section 174C(1)	Chief Executive Officer	
Road Traffic (Miscellaneous Regulations 2014)					
Road Traffic (Miscellaneous Regulations 2014)	council	regulation 6(2)	Participate in consultation with respect to an event management plan	Chief Executive Officer	
Road Traffic (Miscellaneous Regulations 2014)	council	regulation 7(3)	Participate in consultation with respect to an order to close a road	Chief Executive Officer	
Road Traffic (Miscellaneous Regulations 2014)	council	regulation 8	Provide information supplied by the Minister for the inspection of the public at the office of the council until the event causing a road closure has occurred	Chief Executive Officer	
Road Traffic (Miscellaneous Regulations 2014)	council	regulation 66(1)	Designate an area for parking	No Delegation	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014					
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 17(2)	Determine for the purposes of rule 185 of the Australian Road Rules: (a) the class of permits required for vehicles to stop in the permit zone; (b) the persons entitled to such permits; (c) any fees to be paid for such permits; (d) the conditions to which the permits will be subject (which may include conditions as to the period for which such permits remain in force and conditions as to the display of permits in vehicles)	Chief Executive Officer	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 17(2)	Vary a determination under regulation 17(2)	Chief Executive Officer	

Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 17(3)	Issue for the purposes of rule 185 of the Australian Road Rules permits in respect of the permit zone to persons entitled to them	Chief Executive Officer	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 17(3)	Determine conditions to apply to permits issued under regulation 17(3)	Chief Executive Officer	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 22(2)	Determine for the purpose of rule 207(2) of the Australian Road Rules the fees payable for parking in the length of a road or area by operation of a parking ticket-vending machines or parking meter installed or to be installed in or near the length of road or area	Chief Executive Officer	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 22(2)	Vary a fee determined under regulation 22(2)	Chief Executive Officer	
Safe Drinking Water Act 2011					
Safe Drinking Water Act 2011	enforcement agency	section 52(1)	Furnish a report to the Minister on or by 30 September on the activities of the council under the Act during the financial year ending on the preceding 30 June	Chief Executive Officer	
South Australian Public Health Act 2011					
South Australian Public Health Act 2011	designated authority	section 18(2)	Provide a report as required by the Minister on any matter relevant to the administration or operation of the Act	Chief Executive Officer	
South Australian Public Health Act 2011	public authority	section 22(2)	Respond to a request from the Chief Public Health Officer under section 22(1)	Chief Executive Officer	
South Australian Public Health Act 2011	public authority	section 36	Enter an arrangement with the South Australian Public Health Council for the use of the staff, equipment or facilities of the council	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(a)	Take action to preserve, protect and promote public health in the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(b)	Cooperate with other authorities involved in the administration of the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(c)	Ensure that adequate sanitation measures are in place in the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(d)	Implement adequate measures in the council area (insofar as reasonably practicable) to ensure that activities do not adversely affect public health	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(e)	Identify risks to public health within the council area	Chief Executive Officer	

South Australian Public Health Act 2011	local public health authority	section 37(2)(f)	Take remedial action to reduce or eliminate adverse impacts or risks to public health	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(g)	Assess activities and development, or proposed activities or development, within the council area in order to determine and respond to public health impacts (or potential public health impacts)	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(h)	Provide, or support the provision of, educational information about public health and to provide or support activities within the council area to preserve, protect or promote public health	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 38(1)	Provide, or support the provision of, immunisation programs within the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 39(1)	Act in conjunction or partnership with , or cooperate or coordinate the council's activities, with one or more other councils	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 39(3)	Furnish a written report to the Chief Public Health Officer responding to a request from the Chief Public Health Officer to cooperate with one or more other councils	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 40(2)	Participate in consultation with the Chief Public Health Officer regarding the Chief Public Health officer exercising powers of the council under the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 41(1)	Participate in consultation with the Minister regarding the Minister's opinion that the council has failed to perform a function under the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 41(6)(a)(ii)	Make submissions to the Minister regarding the proposed withdrawal of council powers under the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 42(1)	Request that a function of the council under the Act be performed by the Chief Public Health Officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 42(10)	Enter into an agreement with the Chief Public Health Officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 42(11)	Request that a notice issued by the Minister under section 42(4) vesting a council function in the Chief Public Health Officer be varied or revoked	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 42(11)	Participate in consultation the Minister regarding the proposed variation or revocation of the vesting of a council function in the Chief Public Health Officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 44(1)	Appoint a suitably qualified person as a local authorised officer	Chief Executive Officer	

South Australian Public Health Act 2011	local public health authority	section 44(2)	Impose conditions on the appointment of a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 44(4)	Issue directions to a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 44(6)	Vary or revoke the appointment of a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 44(7)	Notify the Chief Public Health Officer of an appointment or the revocation of an appointment of a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 46(1)	Issue an identity card of a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 49(1)	Require a person to furnish information relating to public health as may be reasonably required for the purposes of the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(1)	Prepare and maintain a regional public health plan	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(10)	Amend a regional public health plan	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(11)(a)	Prepare a draft regional public health plan	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(11)(b)(i)	Provide a copy of a draft regional public health plan to the Minister, any incorporated hospital established under the Health Care Act 2008 that operates a facility within the region, any relevant public health partner authority and any other prescribed body or group	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(11)(b)(ii)	Consult with the public in regard to a draft regional public health plan	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(12)	Participate in consultation with the Minister, or any other person or body specified by the Minister, before releasing a draft regional health plan under section 51(12)	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(13)	Submit a regional public health plan to the Chief Public Health Officer for consultation before bringing the plan into operation	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(15)	Take into account any comments of the Chief Public Health Officer, South Australian Public Health Council and any other body determined by the Chief Public Health Officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(16)	Adopt a regional public health plan either with or without amendment	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(17)	Incorporate a regional public health plan into the councils strategic management plan under the Local Government Act 1999	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(19)	Review a regional public health plan at least every 5 years	Chief Executive Officer	

South Australian Public Health Act 2011	local public health authority	section 52(1)	Prepare a report to the Chief Public Health Officer that contains a comprehensive assessment of the extent to which the council has in the reporting period succeeded in implementing its regional public health plan	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 64(3)	Receive a report from the Chief Public Health Officer regarding a suspected death from a notifiable condition in the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 65(a)	Receive a report from the State government department responsible for the administration of the Act on the occurrence or incidence of notifiable conditions in the council area and any problems or issues caused by or arising on account of such diseases of medical conditions in the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 65(b)	Receive information from the State government department responsible for the administration of the Act on the occurrence or incidence of notifiable conditions in the council area that constitutes, or may constitute, a threat to public health	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 66(6)	Recover costs and expenses reasonably incurred in an authorised officer taking action in accordance with a direction or requirement issued under section 66(1) which has not been complied with by the person subject to the direction or requirement	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 66(9)	Take action reasonably open to the council to prevent the spread of a disease constituting a notifiable condition	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 92(1)	Issue a notice for the purpose of securing compliance with the Act or averting, eliminating or minimising a risk, or a perceived risk, to public health	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 92(2)(b)	Give a preliminary notice to a person to whom it is proposed that a notice under section 91(1) will be given	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 92(8)	Confirm an emergency notice given by an authorised officer under section 92(6)	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 92(9)	Vary or revoke a notice issued by the council under section 92	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 93(1)	Take action required by a notice issued under Part 12 if the requirements of the notice have not been fulfilled	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 93(2)	Authorise a person to take action on behalf of the council under section 93(1)	Chief Executive Officer	

South Australian Public Health Act 2011	relevant authority	section 93(3)	Enter any relevant premises at any reasonable time to take action under section 93	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 93(4)	Recover the reasonable costs and expenses incurred by the council in taking action under section 93 from the person who failed to comply with the requirements of the notice	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 93(5)	Fix a period from the date of a notice issued under section 93 within which an amount under section 93(4) must be paid	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 94(5)(b)	Recover the reasonable costs and expenses of a local authorised officer taking action under section 94 from any person who caused the risk to which the action relates	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 96(5)	Apply to the South Australian Civil and Administrative tribunal under section 34 of the South Australian Civil and Administrative Tribunal Act 2013 for a review of the outcome of review proceedings by the Review panel under section 95	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 96(5)	Participate as a party to proceedings under section 96	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013					
South Australia Public Health (General) Regulations 2013	local public health authority	regulation 5B(2)	Deliver a notice to the Registrar-General setting out the amount recoverable under section 93 of the South Australian Public Health Act, setting out the land in relation to which the relevant action was taken and requesting the registrar-General to make a notation under regulation 5B in relation to the relevant land	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	local public health authority	regulation 5B(7)	Recover an amount under section 93 of the South Australian Public Health Act as if it were a rate constituting a charge on land under section 144(2) of the Local Government Act	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 8(1)	Operate and maintain a public pool in accordance with regulation 8(1)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 8(2)	Take prescribed steps to monitor compliance with regulation 8(1)	Chief Executive Officer	

South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 8(3)	Maintain records made under regulation 8(2)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 8(4)	Close public pool if filtration system ceases to operate or a reading taken under regulation 9 indicates that the total chlorine concentration ion the water exceeds 10mg/L	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 9(1)	Operate and maintain a public spa pool in accordance with regulation 9(1)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 9(2)	Take prescribed steps to monitor compliance with regulation 9(1)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 9(3)	Maintain records made under regulation 9(2)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 9(4)	Close public spa pool if filtration system ceases to operate or a reading taken under regulation 9 indicates that the total chlorine concentration ion the water exceeds 10mg/L	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	relevant authority under South Australian Public Health (Legionella) Regulations 2013 or South Australian Public Health (Wastewater) Regulations 2013	regulation 11A(1)	Refund, reduce or remit payment of a prescribed fee	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	relevant authority under South Australian Public Health (Legionella) Regulations 2013 or South Australian Public Health (Wastewater) Regulations 2013	regulation 11A(2)	Recover a prescribed fee as a debt in a court of competent jurisdiction	Chief Executive Officer	

South Australia Public Health (Legionella) Regulations 2013					
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(3)	Approve the manner and form for applying to register a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(3)	Receive fee for registration of a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(3)	Register a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(6)	Approve the manner and form for applying to renew the registration of a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(6)	Receive fee for renewal of registration of a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(6)	Register a renewal of the registration of a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 6(1)	Keep a register of high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 6(2)	Determine manner and form of keeping a register of high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 6(4)	Receive notice of a change in particulars from the owner of premises on which a high risk manufactured water systems registered with the council	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 6(5)	Receive notice of the permanent decommissioning or removal of a high risk manufactured water systems registered with the council	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 15(1)(a)	Cause an inspection of a high risk manufactured water systems registered with the council	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 15(1)(b)	Arrange for a NATA accredited laboratory to conduct microbiological testing of water taken from each cooling water system and each warm water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 15(2)(a)	Notify the owner of premises on which a high risk manufactured water systems registered with the council of inspection and microbiological testing requirements	Chief Executive Officer	

South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 15(2)(b)	Receive reports from the owner of premises on which a high risk manufactured water systems registered with the council in regard to inspection of the system and microbiological testing	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 16(1)	Notify the owner of premises with a high risk manufactured water system of microbiological testing requirements	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 16(1)(d)	Receive report from the owner of premises on which a high risk manufactured water system is installed regarding microbiological testing	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 17(1)(b)	Receive report from the owner of premises on which a high risk manufactured water system is installed regarding detection of Legionella	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 17(2)(b)	Receive report from the owner of premises on which a high risk manufactured water system is installed regarding detection of Legionella	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 17(3)	Forward a report regarding detection of Legionella under regulation 17 to the Department of Health and Wellbeing	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 21(3)	Notify a person liable to pay a fee of a period in which the fee must be paid	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013					
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 6(1)(b)	Agree to act as a relevant authority in respect of a wastewater systems or wastewater works being undertaken by another council or a person in conjunction with another council	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 8(1)	Give notice to the owners of land in the area affected by the proposed establishment of a community wastewater management system by the council	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 8(2)	Consider any submissions received regarding the proposed establishment of a community wastewater management system by the council	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 8(3)	Obtain a wastewater works approval from the Minister	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 9(1)	Require the operator of an on-site wastewater system to connect the system to a community wastewater management system and submit an application for the connection to the relevant authority	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 9(1)(b)	Receive an application for connection of an on-site wastewater system to a community wastewater management system	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 9(4)	Grant approval for wastewater works for the connection of an on-site wastewater system to a community wastewater management system	Chief Executive Officer	

South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 9(6)	Cause the requirements of an approval under regulation 9 for wastewater works to be carried out	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 9(7)	Recover the costs and expenses reasonably incurred in exercising power under regulation 9(6) and the application fee which would have been payable	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 10(1)	Determine application for an exemption from regulation 9		
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 10(3)	Impose conditions on an exemption from regulation 9	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 10(4)	Vary or revoke an exemption granted under regulation 10(3)	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 11(1)	Ensure that the requirements of regulation 11(1) are met	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 11(2)	Receive a certificate indicating that wastewater works have been undertaken in accordance with the wastewater works approval and detailed drawings as prescribed	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 12(1)	Ensure that the wastewater system is operated, maintained and serviced in accordance with the conditions of any wastewater works approval and any prescribed code	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 13(1)	Ensure that wastewater from the wastewater system is not reused or disposed of to land unless authorised by conditions of the wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 15(1)	Receive an application for exemption from compliance with specific provisions of the regulations requiring compliance with prescribed codes	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 15(1)	Apply for exemption from compliance with specific provisions of the regulations requiring compliance with prescribed codes	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 15(3)	Determine conditions to apply to an exemption from a prescribed code	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 15(5)	Vary or revoke an exemption from a prescribed code	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 23(1)	Receive an application for a wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 23(2)	Request applicant for a wastewater works approval to provide further technical specifications, information or documents	Chief Executive Officer	

South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 23(1)	Apply for a wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 23(2)	Provide further technical specifications, information or documents requested by the relevant authority	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 24(1)	Refuse to grant a wastewater approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 24(2)	Provide SA Water with a reasonable opportunity to comment on an application for a wastewater works approval involving the connection of a community wastewater management system to SA Water sewerage infrastructure	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 25(1)	Specify conditions applying to a wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 25(1)	Comply with conditions applying to a wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 25(4)	Provide a copy of a code referred to in a condition of approval for inspection and the council's office	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 25(6)	Vary or revoke a condition of a wastewater approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 25(6)	Apply for a variation or revocation of a condition of a wastewater approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 25(7)	Vary or revoke a condition of a wastewater approval or impose a further condition	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 25(7)	Consent to the variation or revocation of a condition of a wastewater approval or the imposition of a further condition	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 26(2)	Postpone the expiry of a wastewater approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 27(1)	Keep a register of wastewater approvals	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 27(5)	Enable the inspection of the register of wastewater works approvals at the council's offices and the provision of extracts of the register by electronic means	Chief Executive Officer	

South Australia Public Health (Wastewater) Regulations 2013	council	regulation 29(1)	Notify the operator of a wastewater system which the council considers on reasonable grounds is adversely affecting or threatening public or environmental health to provide a report from an independent wastewater engineer	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 29(1)	Provide a report from an independent wastewater engineer to the Minister or relevant authority as requested under regulation 29(1)	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 29(3)	Obtain a report from an independent wastewater engineer regarding a wastewater system which the council considers on reasonable grounds is adversely affecting or threatening public or environmental health	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 29(3)	Recover the costs and expenses reasonably incurred in obtaining a report from an independent wastewater engineer	Chief Executive Officer	
State Records Act 1997					
State Records Act 1997	agency	section 13	Maintain official records in the council's custody in good order and condition	Chief Executive Officer	
State Records Act 1997	agency	section 15(2)	Afford the manager of State records reasonable cooperation and assistance in conducting surveys of the official records and record management practices of agencies	Chief Executive Officer	
State Records Act 1997	agency	section 18(1)	Deliver records voluntarily into the custody of State Records	Chief Executive Officer	

State Records Act 1997	agency	section 19(1)	Deliver records into the custody of State Records on the earlier of the council ceasing to require access to the record for current administrative purposes or during the year occurring 15 years after the creation of the record	Chief Executive Officer	
State Records Act 1997	agency	section 19(3)(c)	Participate in consultation with the Manager of State Records in regard to the postponement of delivery of records into the custody of State Records on the basis that the records are required for the administrative purpose of the council or should be retained by the council for another special reason	Chief Executive Officer	
State Records Act 1997	agency	section 19(5)(a)	Apply to the Manager of State Records for the variation or revocation of an exemption granted under section 19(4)	Chief Executive Officer	
State Records Act 1997	agency	section 20(1)	Advise the Manager of State Records of any restriction on the disclosure of contents of a record delivered into the custody of State Records	Chief Executive Officer	
State Records Act 1997	agency	section 22(2)	Determine conditions reasonably required in regard to an arrangement under section 22(1)	Chief Executive Officer	
State Records Act 1997	agency	section 23(1)	Dispose of official records in accordance with a determination of the Manager of State Records	Chief Executive Officer	
State Records Act 1997	agency	section 23(2)	Request the Manager of State Records to make a determination as to the disposal of official records	Chief Executive Officer	
State Records Act 1997	agency	section 23(4)	Apply to the Minister to determine a dispute as to a determination under section 23	Chief Executive Officer	
State Records Act 1997	agency	section 24(3)	Consent to the disposal of a record under section 24(1)	Chief Executive Officer	
State Records Act 1997	agency	section 25(3)	Apply to the Minister to determine a dispute as to access under section 24	Chief Executive Officer	

State Records Act 1997	agency	section 26(1)	Determine in consultation with the Manager of State Records that access to a record delivered by the council into the custody of State Records is not subject to any restrictions other than those determined by the Manager	Chief Executive Officer	
State Records Act 1997	agency	section 26(2)	Determine in consultation with the Manager of State Records conditions excluding or restricting access to the record delivered by the council into the custody of State Records	Chief Executive Officer	
Strata Titles Act 1988					
Strata Titles Act 1988	council (as holder of a statutory encumbrance)	section 12(2)(c)	Consent to an amendment of a deposited strata plan	Chief Executive Officer	
Strata Titles Act 1988	council	section 12(3a)(d)(i)	Consent to an encroachment over public land	No Delegation	
Strata Titles Act 1988	council (as holder of a statutory encumbrance)	section 12A(b)	Issue a certificate certifying compliance with the requirements of the Act under which the encumbrance was entered into, or is in force, as to the variation or termination of the statutory encumbrance	Chief Executive Officer	
Strata Titles Act 1988	council	section 28(1)(c)	Specify work to be carried out by a unit holder	Chief Executive Officer	
Supported Residential Facilities Act 1992					
Supported Residential Facilities Act 1992	council	section 9(1)(a)	Administer and enforce the Supported Residential Facilities Act in the council area	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(1)(b)	Licence supported residential facilities situated in the council area	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(1)(c)	Undertake other functions assigned to the council by the Supported Residential Facilities Act	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(1)(c)	Undertake other functions assigned to the council by the Supported Residential Facilities Act	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(2)	Delegate a power or function under the Supported Residential Facilities Act	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(5)	Participate in consultation with the Minister regarding a perceived failure of council to discharge duties under the Supported Residential Facilities Act	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(8)(a)(iii)	Make submissions to the Minister regarding the vesting of council powers or functions in another person or body	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(8)(b)	Undertake a delegation to discuss with the Minister the vesting of council powers or functions in another person or body	Chief Executive Officer	

Supported Residential Facilities Act 1992	council	section 21(1)	Appoint an authorised officer	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 21(2)	Issue an identity card to an authorised officer	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 21(4)	Revoke the appointment of an authorised officer	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(1)	Receive an application from a proprietor of a supported residential facility for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(3)	Issue a notice to the applicant for a licence requiring further information to determine the application for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(5)	Require information provided by an applicant to be verified by statutory declaration	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(9)	Conditionally approve the issue of a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(9)	Grant a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(10)	Refuse and application for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(10)	Notify the applicant of a refusal of an application for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 25(1)	Determine matters to be taken into account in determining an application for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 25(2)	Determine matters to be taken into account in determining whether the applicant is suitable to be granted a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 25(3)	Determine matters to be taken into account in determining whether the premises are suitable to be used as a supported residential facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 27(3)	Determine to consider a late application for renewal of a licence	Chief Executive Officer	

Supported Residential Facilities Act 1992	licensing authority	section 27(4)	Notify the applicant of a decision on an application for the renewal of a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 28	Refuse to renew a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 29(1)(b)	Impose conditions on a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 29(3)(b)	Vary or revoke a condition on a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 30(1)	Receive an application for the transfer of a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 30(3)	Request further information from an applicant for a transfer of a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 30(4)	Transfer a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 30(5)	Receive a surrendered licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(1)	Cancel a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(2)(a)	Notify the holder of a licence of a proposed cancellation of the licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(2)(b)	Receive submissions from the holder of a licence regarding a proposed cancellation of the licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(3)	Impose conditions pending the cancellation of a licence to protect the interests of residents of the facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(4)(a)	Appoint an administrator to a facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(4)(b)	Take steps to secure the proper care of the residents of a facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(6)(a)	Determine whether or not the imposition of conditions pending the cancellation of a licence would adequately protect the interests of residents of the facility	Chief Executive Officer	

Supported Residential Facilities Act 1992	licensing authority	section 31(6)(g)(ii)	Revoke the appointment of an administrator	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 32(1)	Participate in the review of a decision of the licensing authority by the South Australian Civil and Administrative Tribunal	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 32(3)	Order that a licence subject to an application to review decision regarding renewal remain in force until the determination of the review	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 32(4)(a)	Impose conditions on an order given under section 32(3)	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 32(4)(b)	Vary or revoke an order given under section 32(3)	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 33(1)	Grant licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 34(1)	Approve a manager of a facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 34(2)	Determine a time period after which the proprietor of a facility will be guilty of an offence if no approved person is managing the facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 35	Approval of a person to be the licence holder if a licence holder dies	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 37	Receive a copy of the prospectus and any alterations to the prospectus	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 39(2)(b)	Approve an alternative to the prescribed means of serving a notice of termination of a resident contract by the proprietor of a facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(1)(a)	Receive an application in regard to disputes between a resident of a supported residential facility and the proprietor	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(1)(b)	Receive an application if a resident of a support residential facility objects to a decision of the proprietor of the facility to terminate his or her residential contract	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(1)(c)	Receive an application if a resident of a support residential facility believes that the proprietor has failed to comply with the terms or their resident contract or a provision of the Support Residential facilities Act or the proprietor has acted in any unauthorised manner	Chief Executive Officer	

Supported Residential Facilities Act 1992	licensing authority	section 43(2)	Explore avenues of conciliation between the resident and the proprietor	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(a)	Make recommendations as to the settlement of a dispute between a resident and the proprietor	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(b)	Order the proprietor to vary or reverse a decision or take such actions necessary to remedy the breach or reverse the effect of any act of the proprietor	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(c)	Order the resident to refrain from any future action of a kind specified in the order or take action appropriate in the circumstances of the case	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(d)	Order the resident or proprietor to take action to remedy any default or to correct any unauthorised act	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(e)	Take any action appropriate in the circumstances	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(6)(a)	Require an applicant to furnish further information in relation to the subject matter of the application	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(6)(b)	Require an applicant to verify any information by statutory declaration	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(7)	Notify the applicant and respondent of the time and place of any hearing of the application	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(8)	Investigate or determine the subject matter of an application	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(9)	Make an interim order pending final resolution of the matter	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(10)(a)	Determine the time period (not exceeding 2 months) during which the interim order will operate	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(11)	Vary or revoke an order	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(12)(a)	Specify procedures for the resolution of the dispute	Chief Executive Officer	

Supported Residential Facilities Act 1992	licensing authority	section 43(12)(a)	Decline to proceed with an application until reasonable steps have been taken to resolve the dispute pursuant to procedures specified by the licensing authority	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(12)(b)	Decline to proceed with an application if it would be more appropriate for the proceedings to be taken in a court or tribunal constituted by law	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(12)(b)	Decline to proceed (or further proceed) with an application if proceedings have been commenced in a court or tribunal constituted by law	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 44(1)	Participate in proceedings for a review of a decision or order of the licensing authority by the South Australian Civil and Administrative Tribunal	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 47(1)	Approve a person to enter any premises that comprise a support residential facility, or any residential-only premises, for the purpose of visiting or attending on any person residing at those premises	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 49(1)(a)	Receive complaints regarding the management of a supported residential facility or any residential-only premises	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 49(1)(b)	Receive complaints regarding the conduct of a resident of a supported residential facility or any residential-only premises	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 49(2)	Determine whether a complaint must be reduced to writing	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 49(3)	Take appropriate action in regard to a complaint	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 49(4)	Appoint an authorised officer to investigate the circumstances surrounding the complaint and to attempt to resolve the matter as expeditiously as possible	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 56(4)	Pay prescribed percentage of licence fees into the Supported Residential Facilities Indemnity Fund	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 57(5)	Exempt a proprietor of a facility from a regulation that applies to the facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 57(6)	Attach conditions to an exemption granted under section 57(5)	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 57(7)(a)	Revoke an exemption granted under section 57(5)	Chief Executive Officer	

Supported Residential Facilities Act 1992	licensing authority	section 57(7)(b)	Vary or revoke condition applying to an exemption granted under section 57(5)	Chief Executive Officer	
Supported Residential Facilities Regulations 2009					
Supported Residential Facilities Regulations 2009	licensing authority	regulation 17(2)	Approve an acting manager of a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 18(1)	Approve a registered nurse to oversee the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 18(2)	Revoke the approval of a registered nurse to overseeing the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 18(2)	Require a new appointment of a registered nurse to oversee the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 21(1)(b)	Approve a kitchen at a facility which does not meet the prescribed requirements	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 21(3)(e)	Require the fitting of handrails, ramps and lifts at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 24(1)	Direct a proprietor of a supported residential facility to install a communication system at the facility	Chief Executive Officer	
Water Industry Act 2012					
Water Industry Act 2012	applicant for a licence	section 19(1)	Apply for a licence	Chief Executive Officer	
Water Industry Act 2012	applicant for a licence	section 19(2)	Pay the application fee	Chief Executive Officer	
Water Industry Act 2012	applicant for a licence	section 19(4)	Provide further information requested by the Commission with respect to an application for a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 22(1)	Provide services or carry on operations or activities in accordance with the terms and conditions of the licence	Chief Executive Officer	
Water Industry Act 2012	applicant for a licence	section 24(1)	Pay the annual licence fee	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 24(2)(a)	Provide annual return to the Commission	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 24(2)(b)	Pay the annual licence fee	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 25(2)	Participate in consultation with the Commission	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 28(2)(a)	Apply to the Commission for a variation in the terms and conditions applying the licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 28(2)(a)	Agree with the Commission a variation in the terms and conditions applying the licence	Chief Executive Officer	

Water Industry Act 2012	water industry entity	section 28(2)(b)	Make submissions to the Commission regarding a proposed variation to the terms and conditions applying to a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 29(1)	Transfer licence with the Commission's agreement	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 29(4)	Apply to the Commission for the transfer of a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 29(5)	Pay to the Commission the application fee for the transfer of a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 29(6)	Provide to the Commission further relevant information requested by Commission in respect of the application fee for the transfer a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 32(1)	Surrender a licence to the Commission	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 32(3)	Agree with the Commission a shorter notice period than the prescribe period for the surrender of a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 33(3)(b)	Make submissions to the Commission in relation to a proposed suspension or cancellation of licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(1)	Fix standard terms and conditions governing the provision of services by the entity	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(2)	Publish standard terms and conditions governing the provision of services by the entity in the Gazette	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(3)	Publish notice in a newspaper circulating generally in the State regarding the standard terms and conditions	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(5)	Agree with a customer to exclude a standard term or condition	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(6)(a)	Supply a copy of the standard terms and conditions to the Commission	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(6)(b)	Publish a copy of the standard terms and conditions on the entities website	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 37(3)(a)	Adopt a customer hardship policy published by the Minister	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 37(3)(b)	Seek the approval of the Commission to adopt a customer hardship policy published by the Minister with modifications	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 37(3)(b)	Adopt a customer hardship policy published by the Minister with modifications in accordance with approval of the Minister	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 38(2)	Make submissions to the Commission as to proposed proclamation to take over the water industry entity's operations	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 39(2)	Accept an appointment to take over relevant operations of a water industry entity subject to a proclamation under section 38	Chief Executive Officer	

Water Industry Act 2012	water industry entity	section 39(3)	Facilitate the take-over of relevant operations by the operator	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 41(1)	Appoint a person to be a water industry officer	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 41(2)	Impose conditions of appointment of a water industry officer	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 42(1)	Impose time period for the appointment of a water industry officer	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 42(2)	Remove a water industry officer from office	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 43(1)	Issue a water industry officer with an identity card	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 44(1)	Agree with the occupier of land to enter and remain on land to conduct investigations or carry out any other form of work to assess the suitability of the land for the construction or installation of water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 44(1)	Seek the authorisation of the Minister to enter and remain on land to conduct investigations or carry out any other form of work to assess the suitability of the land for the construction or installation of water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 44(3)(a)	Enter and remain on land to undertake prescribed works	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(1)	Give notice of proposed entry on land under section 44 to the occupier	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(3)(a)	Give notice of proposed entry on public land under section 45 to the authority responsible to the management of the public land	Chief Executive Officer	
Water Industry Act 2012	council	section 45(3)(b)	Agree with an authorised entity to enter onto public land within the care, control and management of the council	Chief Executive Officer	
Water Industry Act 2012	council	section 45(4)	Impose conditions on the entry of an authorised entity onto public land within the care, control and management of the council	Chief Executive Officer	
Water Industry Act 2012	council authorised entity	section 45(7)	Refer a dispute regarding whether work should be permitted on public land within the care, control and management of the council by an authorised entry of the conditions applying to that work to the Minister	Chief Executive Officer	
Water Industry Act 2012	council authorised entity	section 45(9)(a)	Make submissions to the Minister in relation to a dispute referred under section 45(7)	Chief Executive Officer	
Water Industry Act 2012	council authorised entity	section 45(9)(b)	Settle a dispute referred under section 45(7)	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(11)	Notify the occupier of public land of the reason and the date and time of proposed entry	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(14)	Use reasonable force to enter any land under section 45	Chief Executive Officer	

Water Industry Act 2012	council	section 45(16)	Request an authorised entity undertaking work on public land within the care, control and management of the council to separate the land on which the work is being undertaken from other parts of the land by a fence	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(16)	Separate the public land on which the work is being undertaken from other parts of the land by a fence	Chief Executive Officer	
Water Industry Act 2012	council	section 45(16)	Refer a dispute regarding the separation of a land by a fence to the Magistrates Court	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(17)	Make good any damage caused by exercise of powers under section 45	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(19)	Exercise of powers under section 45 in an emergency without prior notice or agreement	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 45(22)	Comply with conditions imposed by the Minister of the exercise of powers under section 45	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 46(1)	Acquire land in accordance with the Land Acquisition Act 1969	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 46(2)	Seek authorisation of the Minister to acquire land by compulsory acquisition under the Land Acquisition Act 1969	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(2)	Apply to the Minister for approval of a scheme under section 48	Chief Executive Officer	
Water Industry Act 2012	council	section 48(3)(c)	Approve a scheme as being fit and adequate for the provision of the services that are proposed to be offered under the scheme	Chief Executive Officer	
Water Industry Act 2012	council	section 48(3)(d)	Participate in consultation for the development of a scheme for sewerage services in the council area	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(6)	Issue a notice requiring the connection of drains, equipment or works to prescribed infrastructure in order to provide for the discharge of sewerage into the infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(9)	Take action required by a notice served under section 48(6), if the recipient fails to take that action	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(10)	Authorise a person to take action under section 48(9) on the water industry entities behalf	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(12)	Recover the reasonable costs of taking action under section 48(9) as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(13)	Apply to the Minister for approval to vary a scheme under section 48	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(13)	Vary a scheme under section 48	Chief Executive Officer	

Water Industry Act 2012	water industry entity	section 49(1)	Consent to a person: (a) constructing or placing a building, wall, fence or other structure on or over any water/sewerage infrastructure, or creating some other form of encroachment over any water/sewerage infrastructure (or any land directly associated with such infrastructure); (b) creating any form of encroachment over any easement that exists for the purposes of any water service or sewerage service; (c) obstructing, filling in, closing up or diverting any water/sewerage infrastructure; or (d) excavating or altering any land or structure supporting any water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(2)(a)	Enter land and carry out an inspection of any place if the water entity believes on reasonable grounds that a person has contravened section 49(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(2)(b)	Serve a notice requiring a person to take action to remedy a contravention of section 49(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(3)	Obtain a warrant under Part 10 of the Water Industry Act to enter land	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(4)	Take action required by a notice served under section 49(2)(b), if the recipient fails to take that action	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(6)	Recover the reasonable costs of taking action under section 49(4) as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(7)	Authorise a person to take action under section 49(4) on the water industry entities behalf	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(1)	Authorise a person to: (a) attach any equipment or other thing, or make any connection, to water/sewerage infrastructure; (b) interfere with: (i) the collection, storage, production, treatment, conveyance, reticulation or supply of water through the use of water infrastructure; or (ii) the collection, storage, treatment, conveyance or reticulation of sewage through the use of sewerage infrastructure; (c) disconnect or interfere with any water/sewerage infrastructure, or any equipment associated with any water/sewerage infrastructure; or (d) damage any water/sewerage infrastructure, or any equipment associated with any water/sewerage infrastructure.	Chief Executive Officer	

Water Industry Act 2012	water industry entity	section 50(2)(a)	Enter land and carry out an inspection of any place if the water entity believes on reasonable grounds that a person has contravened section 50(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(2)(b)	Disconnect, close, turn off or remove anything that has been attached or used in connection with a contravention section 50(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(3)	Obtain a warrant under Part 10 of the Water Industry Act to enter land	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(4)	Authorise a person to take action under section 50 on the water industry entities behalf	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(7)	Recover compensation from a person guilty of a contravention of section 50(1) on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 51(1)	Receive notice from a person proposing to do work near water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 51(3)(b)	Specify requirements to apply for the protection of the infrastructure or the safety of person carrying out the work	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 51(4)	Recover compensation from a person guilty of a contravention of section 51 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 52(1)	Receive notice from a person proposing to: (a) to first lay the pavement or hard surface in any road; (b) to relay the pavement or hard surface in any road; (c) to widen or extend the pavement or hard surface in any road; (d) to alter the level of any road; (e) to construct or alter any footpaths, gutters, kerbing or water tables in any road; or (f) to construct or alter any drainage work in any road in which water/sewerage infrastructure is laid	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 52(2)	Advise the person giving notice under section 52(1) of any new water/sewerage infrastructure proposed in the relevant road and of any interference that is expected to be caused to the existing water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 52(4)	Confer with a person giving notice under section 52(1) with respect to variations to the proposed work	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 52(6)	Waive the requirement to provide notice under section 52(1)	Chief Executive Officer	

Water Industry Act 2012	water industry entity	section 53(2)(b)	Approve the installation or maintenance of a pipe capable of conveying water beyond the boundaries of a site occupied by the person	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 53(1)	Authorise a person to: (a) abstract or divert water from any water infrastructure; or (b) abstract or divert any sewage from any sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 53(3)	Recover compensation from a person guilty of a contravention of section 53 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(1)(a)	Require a person supplied water by the water industry entity to allow a person authorised by the entity to enter land and fix a meter supplied by the entity	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(1)(b)	Require a person supplied water by the water industry entity to ensure that a meter of a kind specified by the entity is fixed and used for the purposes of measuring water supplied to the person	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(3)	Supply a water meter	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(4)	Issue a direction or requirement in regard to the installation or use of a meter	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(10)	Serve a notice on a person who fails to ensure that access to the meter or fitting for the purpose of reading, replacement, repair or maintenance is not obstructed requiring the person to take specified action to provide access to the meter or fitting	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(11)	Enter land and take action to provide access to the meter or fitting	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(12)	Recover compensation from a person guilty of a contravention of section 54 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(13)	Recover costs of taking action under section 54(11) as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 55(1)	Authorise a person to discharge any solid, liquid or gaseous materials, or any other item or thing, into water infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 55(3)	Recover compensation from a person guilty of a contravention of section 55 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	

Water Industry Act 2012	water industry entity	section 56(1)	Authorise a person to discharge into any sewerage infrastructure any solid, liquid or gaseous material, or any other item or thing that is likely to damage the infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(3)(a)	Authorise a person to discharge specific waste material into sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(3)(b)	Enter into a contract with a person in regard to the provision of a sewerage service authorising the discharge specific waste material into sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(5)	Authorise a person to cause, permit or allow any rainwater, stormwater or surface water to flow into, or to otherwise enter, any sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(7)	Attach conditions to an authorisation under section 56(5)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(7)	Vary or revoke an authorisation under section 56(5)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(9)	Recover the reasonable costs and expenses incurred by the water entity in addressing any damage or loss caused as a result of, on in remedying circumstances caused by, a contravention of section 56 as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(1)	Issue a notice requiring an owner or occupier of land to carry out specified work	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(3)	Vary or revoke a notice issued under section 57(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(5)	Take action required by a notice if the recipient of the notice fails to take the action	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(6)	Authorise a person to take action under section 57(5) on the entity's behalf	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(8)	Recover the reasonable costs and expenses incurred by the water industry entity taking action under section 57(5) as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 58(1)	Close off or disconnect from the sewerage infrastructure one or more drains on the land that are connected to the sewerage infrastructure or restrict the provision of any sewerage service to the land	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 58(2)	Reopen or reconnect a drain closed off or disconnected under section 58(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 58(2)	Require the owner or occupier of land to pay the prescribed fee prior to reopening or reconnecting a drain closed off or disconnected under section 58(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(3)(a)	Lessen the supply through any infrastructure	Chief Executive Officer	

Water Industry Act 2012	water industry entity	section 59(3)(b)	Prohibit the use of water in a specified purpose or purposes, or restrict or regulate the purposes for which water can be used	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(3)(c)	Prohibit the use of water in a specified manner or by specified means, or restrict or regulate the manner in which, or the means by which, water may be used	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(3)(d)	Prohibit specified uses of water during specified periods, or restrict or regulate the times at which water may be used	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(3)(e)	Discontinue the supply of water	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(4)	Impose a requirement that a permit of the water industry entity must be held to undertake an activity involving the use of water	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(4)	Issue a permit authorising an activity involving the use of water	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(5)(b)	Publish or serve a notice regarding a prohibition or notice under section 59(3)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(5)(b)	Vary or revoke a prohibition or notice under section 59(3)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 60(1)	Serve notice on the owner or occupier of land that is connected to water infrastructure operated by the entity directing the owner or occupier to install a flow reducing device of a specified kind and to use the device to reduce flow in the pipes on the land which are connected to the water infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 60(5)	Install a flow reducing device if the owner or occupier has failed to comply with the requirements of a notice under section 60(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 60(6)	Recover the reasonable costs and expenses incurred by the water industry entity as a debt from the person who failed to comply with the notice under section 60(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 63(3)(a)	Disconnect the supply of water or the collection of sewage, or restrict the supply of services	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 63(3)(b)	Obtain a warrant under Part 10 to enter a place for the purpose of disconnecting the supply of water or the collection of sewage, or restricting the supply of services	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 63(5)(b)	Restore a connection for the supply of water or the collection of sewage	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 64	Cut off the supply of water to any region, area, land or place if it is necessary to do so to avert danger to any person or property	Chief Executive Officer	

Water Industry Act 2012	water industry entity	section 68	Comply with prescribed technical and safety requirements or any technical and safety requirements of the Technical Regulator	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 69(3)	Disconnect the supply of water or the collection of sewerage, or restrict the supply of services	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 84(1)(b)	Make an application to the Commission for a review of a decision of the Commission under Part 4 to suspend or cancel the entity's licence or vary the terms or conditions of the entity's licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 85(1)(a)	Make an application for a review of a decision or an enforcement notice under Part 8, Division 4 under section 34 of the South Australian Civil and Administrative Tribunal Act 2013	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 88(1)	Provide information requested by the Minister	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 98(1)	Provide and maintain fire plugs, maintain various standards, and comply with any other requirements relating to the provision of water for fire-fighting purposes, in accordance with any scheme determined by the Minister	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 102(2)	Commence proceeding for an offence under the Water Industry Act	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 111(7)	Certify a plan delineating the position of any equipment, plant or drain connected to any water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 111(8)	Certify a date on and from which the water industry entity was prepared to supply water by means of a direct service to land specified in the certificate or could by means of drains or other infrastructure, be drained or serviced by a sewer	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 111(9)	Certify a copy or extract of a register of readings of meters maintained by the water industry entity	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 113(1)	Cause a ventilating shaft, pipe or tube for any sewerage infrastructure or drain to be attached to the exterior wall of a building	Chief Executive Officer	
Water Industry Regulations 2012					
Water Industry Regulations 2012	water industry entity	regulation 9	Enter into an agreement with a person undertaking work which would involve the alteration of any water/sewerage infrastructure to share the cost of the work	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 11(1)	Provide a statement of the amount paid to a person who has paid an amount for the provision of retain services	Chief Executive Officer	

Water Industry Regulations 2012	water industry entity	regulation 11(2)	Provide a consumer with a statement of the quantity of water supplied by the entity to the consumer in the financial year	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 11(3)	Provide a statement of the amount paid for retail services or the quantity of water supplied by the entity financial year to any other person acting with the consent of the person referred to in regulations 11(1) and 11(2)	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 12(1)	Provide a statement as the existence or non-existence of encumbrances in relation to the land to which the application relates that are prescribed encumbrances for the purposes of the Land and Business (Sale and Conveyancing) Act 1994	Chief Executive Officer	
Water Industry Regulations 2012	council	regulation 13(a)(i)	Seek the approval of a water industry entity (that owns or operated sewerage infrastructure that may be affected by the planting) to plant trees and shrubs (except those listed I Schedule 2 and Schedule 3) on public land	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 13(a)(i)	Grant approval to plant trees and shrubs on public land	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 13(b)	Grant approval to plant trees and shrubs on a road closer than 1 metre to any water infrastructure	Chief Executive Officer	
Water Industry Regulations 2012	council	regulation 14(1)	Receive and comply with a notice from water industry entity directing action in regard to a tree or shrub on public land which is causing, or is likely to cause, damage to water/sewerage infrastructure or a reduction in the efficiency of the operation of that infrastructure	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 14(1)	Direct a council or other person with care, control or management of land to take action in regard to a tree or shrub on public land which is causing, or is likely to cause, damage to water/sewerage infrastructure or a reduction in the efficiency of the operation of that infrastructure	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 14(2)	Take action specified in a notice under regulation 14(1) if the recipient fails to comply with the notice	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 14(3)	Recover costs of taking action specified in a notice under regulation 14(2) as a debt	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 15	Recover costs of taking action specified in a notice under regulation 14 as a debt	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 16(3)(b)	Authorise a person to enter infrastructure owned or operated by the entity	Chief Executive Officer	

Water Industry Regulations 2012	water industry entity	regulation 17(1)(a)	Obtain the approval of ESCOSA prior to taking action under sections 59(3)(a) to 59(3)(e) (inclusive)	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 17(1)(b)(i)	Notify the public of the intention to exercise a power under sections 59(3)(b) to 59(3)(d) (inclusive) by notice in the Gazette	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 17(1)(b)(ii)	Notify the public of the intention to exercise a power under sections 59(3)(a) to 59(3)(e) (inclusive) by a notice of a website, in a newspaper circulating throughout the area of the State in which person affected by the exercise of the power are situated and in any other manner considered appropriate	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 18	Issue a permit for the purposes of section 59(4) of the Water Industry Act	Chief Executive Officer	
Water Industry Regulations 2012	council	regulation 23(2)(a)	Give notice in writing to the water industry entity that owns, manages or uses the entry point, inspection point or other fitting of the alteration to the surface height of a road, footpath or easement to a water industry entity	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 23(2)(b)	Alter the height of an entry point, inspection point or other fitting	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 23(3)	Recover costs under regulation 23(2)(b) as a debt from entity which altered the height of the road, footpath or easement	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 34(1)(b)	Direct a person to disconnect a pipe which is intersected by the boundary of adjoining allotments from water/sewerage infrastructure	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 34(4)	Direct a person to disconnect a pipe which lies across the boundary of adjoining allotments from water/sewerage infrastructure	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 34(7)	Enter land and undertake work required by a notice under regulation 34 if the recipient has failed to undertake the required work	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 36	Estimate the quantity of water supplied through a meter	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 38	Impose a charge in respect of land a kind specified by the Minister by notice in the gazette despite the fact that the land is not connected to infrastructure by which a retail service is provided by the water industry entity or the provision of a retail service to the land by the water industry entity has been reduced or discontinued	Chief Executive Officer	



*Instrument of sub-delegation for the purposes of the Instrument of General Approval and
Delegation to Council (22 August 2013)*

City of Marion

Instrument of sub-delegation

1. The Minister for Transport and Infrastructure granted:
 - (a) approvals to the Council for the purposes of specific powers under sections 17 and 20 of the *Road Traffic Act 1961*; and
 - (b) appointed the Council as the Minister's delegate in respect of specific powers under sections 17 and 33(1) of the Road Traffic Act,

by the Instrument of General Approval and Delegation (dated 22 August 2013)
(General Approval).
2. Pursuant to the General Approval, the Council sub-delegates to the Chief Executive Officer the power under section 33(1) of the Road Traffic Act to declare an event to be an event to which section 33 of the Road Traffic Act applies and make orders directing:
 - (a) that specified roads (being roads on which the event is to be held or roads that, in the opinion of the delegate, should be closed for the purpose of the event) be closed to traffic for a specified period; and
 - (b) that persons taking part in the event be exempted, in relation to the specified roads, from the duty to observe the following provisions of the *Australian Road Rules*:
 - (i) rule 221: using hazard warning lights;
 - (ii) rule 230: crossing a road – general;
 - (iii) rule 231 crossing a road at pedestrian lights;
 - (iv) rule 232: crossing a road at traffic lights;
 - (v) rule 234: crossing a road on or near a crossing for pedestrians;
 - (vi) rule 237: getting on or into a moving vehicle (provided that the speed of the vehicle does not exceed 5 km/h);
 - (vii) rule 238: pedestrians travelling along a road (except in or on a wheeled recreational device or toy);
 - (viii) rule 250: riding on a footpath or shared path;
 - (ix) rule 264: wearing of seat belts by drivers (provided that the speed of the vehicle does not exceed 25 km/h);



*Instrument of sub-delegation for the purposes of the Instrument of General Approval and
Delegation to Council (22 August 2013)*

- (x) rule 265: wearing of seat belts by passengers 16 years old or older (provided that the speed of the vehicle does not exceed 25 km/h);
 - (xi) rule 266: wearing of seat belt by passengers under 16 years old (provided that the speed of the vehicle does not exceed 25 km/h);
 - (xii) rule 268: how persons must travel in or on a motor vehicle; (provided that the speed of the vehicle does not exceed 25 km/h)
 - (xiii) rule 269: opening doors and getting out of a vehicle etc (provided that the speed of the vehicle does not exceed 5 km/h); and
 - (xiv) rule 298: driving with a person in a trailer (provided that the speed of the vehicle does not exceed 25 km/h).
3. The delegation granted in this instrument is subject to the conditions set out in Clause G of the General Approval and the following conditions:
- (a) the sub-delegate must ensure that the delegated powers are exercised in accordance with relevant legislative requirements and relevant policies and guidelines adopted by the Council;

By resolution of the Council

on:.....

13 Corporate Reports for Information/Noting

13.1 Questions Taken on Notice Register

Report Reference	GC230124R13.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Ryles
Corporate Manager	Manager Office of the Chief Executive – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

REPORT OBJECTIVE

To receive and note the information contained within the *Questions Taken on Notice Register* provided in Attachment 1.

EXECUTIVE SUMMARY

At the 8 May 2018 General Council meeting Council resolved that (GC080518M01):

Questions without Notice that were not answered at the same meeting will be entered into a register. This register will be tabled as an information report at the following meeting.

Under Regulation 9 of the *Local Government (Procedures at Meetings) Regulations 2013* (The Regulations):

(3) A member may ask a question without notice at a meeting.

(4) The presiding member may allow the reply to a question without notice to be given at the next meeting.

(5) A question without notice and the reply will not be entered in the minutes of the relevant meeting unless the members present at the meeting resolve that an entry should be made.

RECOMMENDATION

That Council:

1. **Notes the report ‘Questions Taken on Notice Register’.**

ATTACHMENTS

1. QON Register GC230124 [13.1.1 - 1 page]

Questions Taken on Notice Register



Attachment 1

Report Reference	Meeting Date	Councillor	Responsible Officer	Question taken on notice during the meeting	Response
GC221213M14.2	13 December 2022	Cr Veliskou	Manager Engineering, Assets and Environment - Mathew Allen	I know that there is one in front of 5 and one in front of 7, I thought they were the only ones that were being considered? Where are the other ones?	At the Council meeting held on 13 December 2022, staff indicated that 6 street trees might need removal. Since then, staff have developed a concept plan that identifies 3 street trees for removal (subject to community consultation).

13.2 Environment Protection (Commercial and Industrial Noise) Policy

Report Reference	GC23012413.2
Originating Officer	Acting Unit Manager Community Health and Safety – Stephen Zillante
Corporate Manager	Manager Development and Regulatory Services – Warwick Deller-Coombs
General Manager	General Manager City Development – Tony Lines

REPORT OBJECTIVE

The purpose of this report is to provide Council with a summary of proposed changes by the Environmental Protection Authority (EPA) to revoke the current *Environment Protection (Noise) Policy 2007*, which is to be replaced by the *Environment Protection (Commercial and Industrial Noise) Policy 2022*.

EXECUTIVE SUMMARY

In late 2022, Council was invited to comment on changes proposed by the EPA to replace the *Environment Protection (Noise) Policy 2007* with the *Environment Protection (Commercial and Industrial Noise) 2022*.

Comments were due to the EPA by 23 November 2022. This report was initially included in the (since cancelled) 8 November 2022 General Council Meeting Agenda. Although the deadline for submissions has passed, staff are providing the proposed changes for Council to note.

The policy changes are intended to align with current noise measurement standards, improve policy definitions to provide clarity, and ensure there is no duplication with other noise related policies.

Councils will continue to administer the *Local Nuisance and Litter Control Act 2016* to regulate noise. Councils will also continue to regulate conditions of development approval relating to noise and can refer to the EPA Policy for guidance, particularly where a more objective assessment is needed.

Given the proposed changes were generally administrative in nature, Council did not make a submission to the EPA in November 2022.

RECOMMENDATION

That Council:

- Notes the report and proposed revocation of the *Environment Protection (Noise) Policy 2007* and replacement with the *Environment Protection (Commercial and Industrial Noise) 2022*.**

DISCUSSION

History of Noise Regulation in South Australia

Pre 1 July 2017

- The EPA was responsible for regulating most noise issues in South Australia.

- The *Environment Protection (Noise) Policy 2007* was used by the EPA as the legal framework for assessment of both domestic and non-domestic noise sources.
- Councils regulated noise matters relating to development approval conditions (e.g. hours of operation, delivery hours etc.) and Council owned premises (owner/landlord capacity) only.
- SAPOL dealt with public disturbances such as loud music/parties.

From 1 July 2017

- The *Local Nuisance and Litter Control Act 2016* (LNLC Act) came into operation.
- The LNLC Act transferred the responsibility for regulating most noise matters onto Councils.
- Councils became responsible for regulating all domestic and most non-domestic noise issues under LNLC Act provisions.
- Councils continue to regulate development approval conditions relating to noise.
- The EPA continue to regulate noise matters relating to EPA licensed commercial and industrial premises. Where EPA licensed premises are also subject to Council imposed conditions, Councils continue to regulate such conditions.
- SAPOL continue to regulate public disturbances.
- Many provisions of the EPA Noise Policy now duplicated in the LNLC Act.

A new Noise Policy is now being proposed by the EPA to align with the LNLC Act, as well as other administrative changes.

Table 1: Historical responsibility for regulation of noise in South Australia

	Domestic Noise	Commercial & Industrial Noise	Development approval conditions	Public disturbances
Pre 1 July 2017	EPA	EPA	Councils (<i>Development Act</i>)	SAPOL
From 1 July 2017	Councils (<i>LNLC Act</i>)	<ul style="list-style-type: none"> • EPA (EPA Licensed Premises only) • Councils – Non-EPA licensed premises 	Councils (<i>Development Act and Planning, Development and Infrastructure Act</i>)	SAPOL

Proposed changes to Noise Policy

The changes are designed to bring the EPA noise policy in line with present day land use practice and definitions as prescribed under the *Planning, Development and Infrastructure Act 2016* (PDI Act), the Planning and Design Code, and to add clarity to the application and assessment of noise and to remove duplication with other legislations.

In short, the new policy will build upon the existing policy, making the following amendments to the legislation:

- Align with and improve current noise measurement standards and guidelines.
- Specifically geared towards sites of environmental significance, i.e. EPA licensed sites.
- Provides more objectivity for assessment of sound impacts, which is achieved through updated procedures for measurement and assessment of noise.
- Create and improve noise policy definitions that align with land use zoning and definitions as outlined in the PDI Act / Regulations (General) 2017 and Planning & Design Code.
- Ensure the legislation has no reference to domestic noise sources which are covered in the LNLC Act to avoid duplication between the legislation.

The Environment Protection (Commercial and Industrial Noise) Policy 2022 – Explanatory Report provides further details on the proposed changes and can be accessed at the following link:

https://www.epa.sa.gov.au/files/15370_noise_policy_explanatory_report_2022.pdf

The current policy references expired standards and guidelines. Namely, the proposed changes include updates to the minimum accuracy of instruments used to measure and assess noise. The proposed policy update also includes 'intermittency' as an additional characteristic which when identified includes a 'penalty' to a decibel level, meaning intermittent noise will be considered as a higher decibel level.

The new policy also includes multiple amendments to align with current Planning and Design Code terminology and land uses. The new policy provides seven land use categories which align with Planning and Design Code land uses, using provisions of the Planning and Design Code to determine a land use where the categories are not clearly defined. The changes to the policy do not alter the maximum allowable decibel levels for each land use type and will not impact council assessment of development applications.

Amendments are also included to remove references to domestic noise sources handled under the LNLC Act, to ensure a focus on commercial and industrial noise for the subject policy change.

Impacts to the City of Marion

The Noise Policy is not used by councils as the legislative instrument to regulate noise. This is done under the LNLC and PDI Acts. The Policy can however be used by councils as a guide in measuring noise impacts. Many noise assessments undertaken by councils can be subjective in nature and the prescribed numbers and measurement methods within the Noise Policy can be used by councils where increased objectivity is necessary.

The City of Marion, on average investigates approximately 150 noise complaints under the LNLC Act and less than 10 under the PDI Act per year. This represents approximately 2% of total investigations undertaken by the Community Safety Team (or 10% of those investigated specifically under the LNLC Act).

Removal of the LNLC Act provisions from the Noise Policy will remove unnecessary duplication and reduce confusion. Alignment with Planning and Design Code terminology will also reduce confusion and will not impact Council's development assessment and regulation functions.

Residents and/or rate payers who operate sites of environmental significance, i.e. EPA licensed sites will be subject to the revised EPA requirements. This may be of benefit in that the increased objectivity of noise assessment methods will assist residents in managing noise emissions from sites.

CONCLUSION

Council was invited to provide feedback on the draft *Environment Protection (Commercial and Industrial Noise) Policy 2022*. The administrative changes to the Noise Policy are considered sensible and will be of minimal impact to the City of Marion. As such no submission to the EPA was made, and this report is for information purposes.

ATTACHMENTS

Nil

13.3 January - WHS Monthly Report

Report Reference	GC230124R13.3
Originating Officer	Unit Manager WHS – Mark Jentsch
Corporate Manager	Manager People and Culture - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

To inform Council of key WHS monthly performance indicators.

EXECUTIVE SUMMARY

No Lost Time Injuries were recorded for December 2022.
3 Hazards/Near Misses reported for December 2022.

RECOMMENDATION

That Council:

1. Note this report.

DISCUSSION

WHS Monthly Performance Report – January 2023

City of Marion's HSE Vision is that **'We can all make a difference towards achieving zero harm, to people and the environment'**. We are specifically focused on further developing our leadership styles, organisational culture and systems committing to:

- Developing our people to lead the change across the City of Marion
- Embedding a culture of safety and wellbeing as a part of normal business practice
- Continually improving our WHS Management System (WHSMS) and Environmental Management System (EMS) to achieve best practice

Hazard and Near Miss Reports (Internal WHS SkyTrust reporting data)

Historical statistics inform us that when there is a healthy culture of Hazard/Near Miss Reporting, there is a consequential reduction in injuries to Workers. Hazards and Near Misses are reported to date for this financial year and are outlined in Table 1.

It is a positive sign of a maturing WHS culture when 'low level' incidents and hazards are actively recorded and reported. The table below demonstrates that CoM has shown a substantial improvement in the recording of these low level incidents and hazards over the previous year.

They can be compared against those reported last financial year which are outlined in Table 2.

Table 1: Hazard and Near Miss Reports - Financial Year 2022/23

Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total	Ave
21	17	30	10	12	3							93	15.5

2021/22

Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total	Ave
8	6	6	4	4	5	5	8	8	3	4	11	72	6

Lost Time Injuries Reported (Skytrust reporting data)

Lost Time Injuries (LTI's) are those injuries where a whole work day or more has been lost due to a workplace injury. LTI's reported to date for this financial year are presented in Table 3 and can be compared against those reported last financial year which are presented in Table 4.

Table 5 provides description of the LTI's for the current financial year.

Table 3: Number of LTI's per month - Financial Year 2022/23

Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
1	1	1	1	0	0							4

Table 4: Number of LTIs per month - Financial Year 2021/22

Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
0	0	0	0	1	0	0	1	1	0	2	0	5

Table 5: Outline of LTIs reported - Financial Year 2022/23

N o.	Description of Incident	Mechanism of Injury	Injury Description
1	Stepping back from garden bed and slipped on loose soil.	Slipping on loose soil	Hyper extended right knee
2	Walking up steep slopes at skate park with blower vac.	Muscular stress while carrying objects on steep slopes	Ongoing pain in left hip
3	Accumulated back, neck and shoulder pain from change in task type.	Muscular stress	Pain developed in soft tissue
4	Slipped on stair tread after walking on wet carpet.	Slips and trips	Fractured ankle

Lost Time Injury Frequency Rate (Skytrust reporting data)

The Lost Time Injury Frequency Rate (LTIFR) is a measure of the occurrence of Lost Time Injuries per million hours worked. The current LTIFR for the CoM is 11.9

Rolling Average Lost Time Injury Frequency Rate (Skytrust reporting data)

Rolling Average Lost Time injury frequency rate is a measure of the LTIFR trend over an extended reporting period.

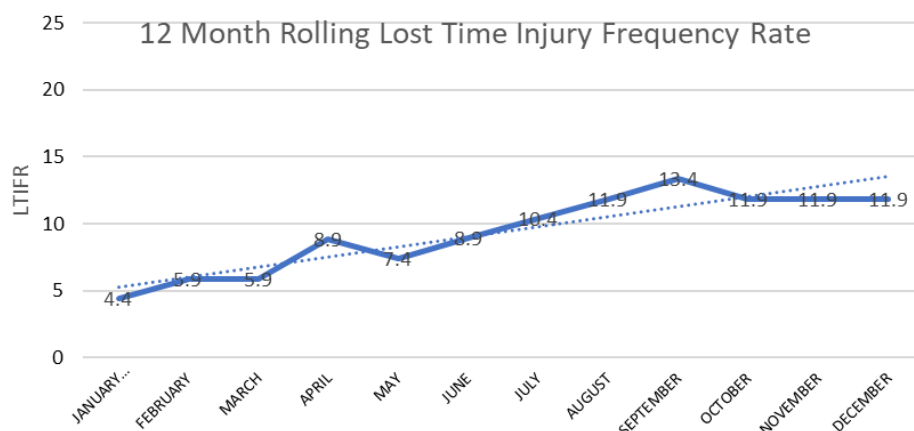


Figure 1: Rolling LTIFR over 12 months

Rolling Total Recordable Incident Frequency Rate (SkyTrust reporting data)

Total Recordable Incidents include fatalities, LTI's and incidents resulting in the employee receiving medical treatment and/or is certified as only fit to undertake suitable duties. The Rolling Total Recordable Incident Frequency Rate (TRIFR), outlined with a solid green line in Figure 2, provides analysis of the TRIFR over the last 12 months.

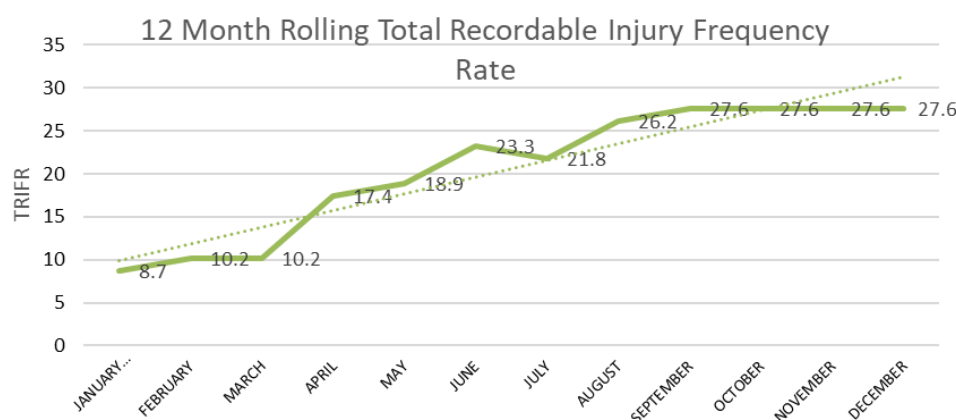


Figure 2: Rolling TRIFR over 12 months



ATTACHMENTS

Nil

14 Workshop / Presentation Items - Nil**15 Motions With Notice - Nil****16 Questions With Notice - Nil****17 Motions Without Notice****18 Questions Without Notice****19 Other Business****20 Meeting Closure**

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.