

His Worship the Mayor
Councillors
City of Marion

Notice of General Council Meeting

Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

Tuesday, 28 March 2023 at 6.30 pm

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a General Council Meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Tony Harrison
Chief Executive Officer

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1 Open Meeting**2 Kaurna Acknowledgement**

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Elected Member Declaration of Interest (if any)**5 Confirmation of Minutes****5.1 Confirmation of Minutes of the General Council Meeting held on 14 March 2023**

Report Reference	GC230328R5.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Ryles
Corporate Manager	Manager Office of the Chief Executive – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

RECOMMENDATION

That the minutes of the General Council Meeting held on 14 March 2023 be taken as read and confirmed.

ATTACHMENTS

1. G C 230314 - Final Public Minutes [**5.1.1** - 8 pages]



**Minutes of the General Council Meeting
held on Tuesday, 14 March 2023 at 6.30 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt**



**PRESENT**

His Worship the Mayor Kris Hanna
Councillor Joseph Masika
Councillor Nathan Prior
Councillor Raelene Telfer
Councillor Luke Naismith
Councillor Jason Veliskou
Councillor Sarah Luscombe

Councillor Jayne Hoffmann
Councillor Matt Taylor

Councillor Jana Mates
Councillor Amar Singh (from 6.33pm)
Councillor Ian Crossland

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Ben Keen
General Manager Corporate Services - Angela Allison
General Manager City Development - Tony Lines
Manager Office of the CEO - Kate McKenzie
Unit Manager Governance and Council Support - Victoria Moritz

1 Open Meeting

The Mayor opened the meeting at 6.30pm.

2 Kurna Acknowledgement

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

Nil interests were disclosed.



5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 28 February 2023 Report Reference GC230314R5.1

Moved Councillor Taylor

Seconded Councillor Masika

That the minutes of the General Council Meeting held on 28 February 2023 be taken as read and confirmed with the following correction:

- Item 12.3 Councillor Luscombe declared a general conflict of interest for item 12.3 Community Land Management Plans on the basis that she is the Chair of the **Cove** Community Garden Committee.

Carried Unanimously

6 Adjourned Items - Nil

7 Deputations - Nil

8 Petitions - Nil

9 Committee Recommendations - Nil

10 Confidential Items - Nil

11 Corporate Reports for Decision

11.1 Business, Growth and Engagement Plan Report Reference GC230314R11.1

The Mayor sought and was granted leave of the meeting to vary the order of the agenda and move this item to be considered after item 12.3 *Finance Report - January 2023*.

11.2 2nd Budget Review 2022/2023 Report Reference GC230314R11.2

Moved Councillor Masika

Seconded Councillor Telfer

That Council:

- Adopt the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows.

Carried Unanimously



11.3 Marketing and Engagement Strategy Report Reference GC230314R11.3

Moved Councillor Veliskou

Seconded Councillor Crossland

That formal meeting procedures be suspended to discuss this item.

Carried Unanimously

6.47pm formal meeting procedures suspended
6.56pm formal meeting procedures resumed

Moved Councillor Crossland

Seconded Councillor Veliskou

That Council:

1. Endorses the Marketing + Engagement Strategy 2022-2026
2. Notes the Brand Management Strategy
3. Notes the re-alignment of marketing and communications functions to support implementation of the Marketing + Engagement Strategy.
4. Notes that an audit of facility signage is currently underway.

Carried Unanimously

Moved Councillor Luscombe

Seconded Councillor Hoffmann

That Council:

1. Endorses the Marion Tag line of "*A great place to live/work/play*"

Carried

11.4 Code of Practice - Access to Meetings and Documents Report Reference GC230314R11.4

Moved Councillor Telfer

Seconded Councillor Prior

That Council:

1. Endorses the proposed Code of Practice – Access to Meetings and Documents (Attachment 1) for the purposes of public consultation;
2. Notes public consultation commences on 20 March 2023 and concludes 10 April 2023, in accordance with Council's Community Consultation Policy and the legislative requirement of a minimum 21 days public consultation.



3. A report be presented to the General Council meeting to be held on 9 May 2023 that includes;
 - a. Details of any submissions received during the public consultation period regarding the Code of Practice – Access to Meetings and Documents;
 - b. A final proposed Code of Practice for Council to consider and adopt.

Carried Unanimously

11.5 Code of Practice - Procedures at Meetings
Report Reference GC230314R11.5

Moved Councillor Prior

Seconded Councillor Hoffmann

That formal meeting procedures be suspended to discuss this item.

Carried Unanimously

6.57pm formal meeting procedures suspended
 7.00pm formal meeting procedures resumed

Moved Councillor Crossland

Seconded Councillor Masika

That Council:

1. Adopts the amended 'Code of Practice – Procedures at Meetings' provided at Attachment 1 to this report, subject to the inclusion of the following amendments:
 - Section 4.5 Council members be allowed to ask a maximum of *three* questions (instead of the proposed two questions)

**Carried by Majority
 (10 in favour 1 against)**

11.6 Portrait of the Queen
Report Reference GC230314R11.6

Moved Councillor Telfer

Seconded Councillor Luscombe

That Council:

1. Display a photo of the current monarch within the City of Marion Council Chamber. In the case of a change in monarch, the photo will be changed on advice from Government House.
2. Displays the Australian flag and Aboriginal flag in the Council Chamber. The flags will be displayed in accordance with the Department of Premier and Cabinet flag protocol

Carried



12 Corporate Reports for Information/Noting

Moved Councillor Prior

Seconded Councillor Telfer

That the following reports for information / noting be moved en bloc:

- Council and CEO KPI Report Quarter Two 2022/23
- WHS Report
- Finance Report - January 2023

Carried Unanimously

12.1 Council and CEO KPI Report Quarter Two 2022/23
Report Reference GC230314R12.1

Moved Councillor Prior

Seconded Councillor Telfer

That Council:

1. Notes this information and information contained within the attachments for Quarter Two 2022/23.

Carried Unanimously

12.2 WHS Report
Report Reference GC230314R12.2

Moved Councillor Prior

Seconded Councillor Telfer

That Council:

1. Notes this report

Carried Unanimously

12.3 Finance Report - January 2023
Report Reference GC230314R12.3

Moved Councillor Prior

Seconded Councillor Telfer

That Council:

1. Receives the report "Finance Report – January 2023"

Carried Unanimously



11.1 Business, Growth and Engagement Plan Report Reference GC230314R11.1

Moved Councillor Telfer

Seconded Councillor Crossland

That formal meeting procedures be suspended to discuss this item.

Carried Unanimously

7.21pm formal meeting procedures suspended

8.01pm formal meetings procedures resumed

Moved Councillor Crossland

Seconded Councillor Prior

That Council:

1. Endorses the Business, Growth, & Engagement Plan in Appendix 1.
2. Endorses the Economic Development Unit budget allocation of \$316,000 per annum, commencing in 2023/24, and indexed for 2023/24 and each year thereafter, noting that:
 - a. a review of the plans results will be brought to Council by September 2025.
 - b. grants will be applied for if and when available to either further reduce this cost or add further value.

Carried

13 Workshop / Presentation Items - Nil

14 Motions With Notice

14.1 National Reconciliation Week - Southern Cultural Immersion Report Reference GC230314M14.1

Moved Councillor Crossland

Seconded Councillor Masika

That Council:

Receive a report on 28 March 2023:

- a. Outlining the event proposal by Southern Cultural Immersion to host a large free public National Reconciliation Week event at Living Kurna Cultural Centre (LKCC) in May/June 2023, inclusive of financial commitment of City of Marion for this event to occur.
- b. Consider Council's future year options for a similar event, including discussing the process, location, and financial commitment, at the April 2023 Council Member Forum where the draft Reconciliation Action Plan will be presented.

Carried Unanimously



15 Questions With Notice - Nil

16 Motions Without Notice - Nil

17 Questions Without Notice - Nil

18 Other Business - Nil

19 Meeting Closure

The meeting was declared closed at 08.12pm.

CONFIRMED THIS 28 DAY OF MARCH 2023

CHAIRPERSON

6 Communications

Nil

6.1 Elected Member Verbal Communications

In accordance with the *Code of Practice - Procedures at Council Meeting 2017/18* an Elected Member has the right to speak for up to two minutes in the second meeting of Council every second month from February (with the exception of caretaker period).

6.2 Mayoral Communication Report

Report Reference GC230328R6.2

Name of Council Member Mayor - Kris Hanna

Date	Event	Comments
16/2/2023	Pelligra re Ice Rink	
25/2/2023	Community engagement for proposed Cove Community Garden	
25/2/2023	Festival of Many at McLaren Vale and Fleurieu Coast Visitor Centre	
25/2/2023	FOUR3 Street Gallery exhibition at Graham West garage premises	
27/2/2023	Marion Mall Walkers 22 nd Birthday Breakfast	
27/2/2023	262 Sturt Road Precinct planning workshop	
2/3/2023	RAA Charge launch at Marion Holiday Park	
5/3/2023	Women & Girls in Cricket Day at Glandore Oval	
6/3/2023	Interview on Radio Italiana 531am	
7/3/2023	Meeting with Castle Plaza Centre Manager	
8/3/2023	Resilient South Council Member Forum	
10/3/2023	Traditional Shotokan Karate Federation of Australia National Championships	Written welcome included in commemorative magazine
15/3/2023	Attended past volunteer's 90 th birthday	
18/3/2023	Marion Mosque Community Open Day	
18/3/2023	Nepal Festival Adelaide 2023	
In addition, the Mayor has met with residents, MPs and also with the CEO and Council staff regarding various issues.		

6.3 CEO and Executive Communication Report

Report Reference

GC230328R6.3

Date	Activity	Attended By
27 February 2023	SAJC Morphettville Master Plan Development Partner Announcement	Tony Harrison
27 February 2023	Meeting Mayor Kris Hanna, Tony Harrison (City of Marion), Marteine Edwards and Lachlan Monfries (Scentre Group) re future planning and parking	Tony Harrison
28 February 2023	Site Visit SWBMX City of Marion and Onkaparinga Council re SWMBX	Tony Lines
28 February 2023	Meeting Tony Harrison and Jason Irving (Director DEW) re Glenthorne Playground	Tony Harrison
1 March 2023	Meeting Tony Harrison (City of Marion), Manuel Paul and Steven Paul (Cantor Property) re 935 Marion Road Mitchell Park	Tony Harrison
7 March 2023	City of Marion and Westfield Strategic Planning Workshop	Tony Harrison Tony Lines
7 March 2023	Meeting Tony Lines and Partek Construction and Interiors re SWMBX	Tony Lines
8 March 2023	Meeting City of Marion, Renewal SA and MAB Park Pty Ltd re multi deck car park	Tony Lines
8 March 2023	Quarterly catch-up teams meeting Tony Lines, Adam Luscombe (YMCA) and Matt Taylor	Tony Lines
9 March 2023	Teams meeting Tony Harrison, Hannah Murihead and Merle Zierke (LGIU) re software trial	Tony Harrison
9 March 2023	SA Water Resilient Water Futures Visioning Workshop	Ben Keen
14 March 2023	Meeting Tony Harrison and Peter Tsokas re general catch up	Tony Harrison
14 March 2023	Libraries Board Visit	Tony Harrison Ben Keen
15 March 2023	Meeting City of Marion, Fyfe Pty Ltd and Adelaide Development Company (ADC) re Cove Point	Tony Lines

	Land Division application	
15 March 2023	SRWRA Annual Strategic Workshop	Angela Allison
17 March 2023	RSPCA Sod Turning event	Tony Harrison
17 March 2023	Meeting City of Marion, Renewal SA, MAB Park Pty Ltd and Wilson Parking re multi deck car park	Tony Lines
22 March 2023	Meeting with CAMMS – CoM Account Manager	Angela Allison
23 March 2023	LG Professionals SA CEO Network Forum	Tony Harrison
23 March 2023	State/Local Government Economic Partnership Forum: Civic Reception	Tony Harrison
24 March 2023	State/Local Government Economic Partnership Forum	Tony Harrison
27 March 2023	SRWRA Board meeting	Angela Allison

7 Adjourned Items - Nil**8 Deputations - Nil****9 Petitions - Nil****10 Committee Recommendations****10.1 Confirmation of Minutes of the Planning and Development Committee Meeting held on 7 March 2023**

Report Reference	GC230328R10.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	- N/A
General Manager	General Manager City Development - Tony Lines

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Planning and Development Committee meeting held on 7 March 2023.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Southern Suburbs Residential Policy – Code Amendment
- Code Amendments Update

Reports for Noting

- Development Services Activities Update
- Land Development Projects Update

RECOMMENDATION**That Council:**

1. **Receives and notes the minutes of the Planning and Development Committee meeting held on 7 March 2023.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Planning and Development Committee.**

ATTACHMENTS

1. PD C 230307 - Final Public Minutes [10.1.1 - 9 pages]



**Minutes of the Planning and Development Committee
held on Tuesday, 7 March 2023 at 5.30 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt**



**PRESENT**

Councillor Nathan Prior (Chair)
His Worship the Mayor Kris Hanna

In Attendance

General Manager City Development - Tony Lines
Manager Development and Regulatory Services - Warwick Deller-Coombs
Team Leader Planning - Alex Wright
Executive Officer to the General Manager City Development - Mina Caruso
Project Support Officer (Development) - Anne Mitchell

1 Open Meeting

The Chair opened the meeting at 5.30pm.

2 Kurna Acknowledgement

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting.

The following interests were disclosed:

- Councillor Nathan Prior declared a general conflict of interest in Item 7.1 Southern Suburbs Residential Policy – Code Amendment.

4 Confirmation of Minutes**4.1 Confirmation of Minutes of the Planning and Development Committee Meeting held on 6 September 2022**

Report Reference PDC230307R4.1

Moved Mayor Hanna**Seconded Councillor Prior**

That the minutes of the Planning and Development Committee Meeting held on 6 September 2022 be taken as read and confirmed.

Carried Unanimously

5 Business Arising



5.1 Business Arising Statement - Action Items	
Report Reference	PDC230307R5.1

The Chair sought and was granted leave of the meeting to vary the order of the agenda and move the Confidential Items (PDC230307F6.1) to the end of the meeting.

Moved Mayor Hanna

Seconded Councillor Prior

That the Planning and Development Committee:

1. Notes the business arising statement, meeting schedule and upcoming items.

Carried Unanimously

7 Reports for Discussion

7.1 Southern Suburbs Residential Policy - Code Amendment	
Report Reference	PDC230307R7.1

Councillor Nathan Prior declared a general conflict of interest in the item due to owning a property located within the Southern Suburbs Residential Policy Area and stated he personally disagrees with the changes to the subdivision rules in the area. However, as the Committee Chair, he is present to facilitate a discussion and noted that the Committee is not a decision-making forum.

The Manager Development and Regulatory Services gave a brief overview of the 'Southern Suburbs Residential Policy – Code Amendment' and the proposed policy direction for future redevelopment potential for properties affected by the proposal.

The following discussion points were noted:

- A brief history and introduction to the origins of the Code Amendment Policy were presented.
 - Following the implementation of the State Planning and Design Code, staff reviewed the remaining areas and together with the PDC and Council, recommended that four Code Amendments be undertaken:
 1. Southern Suburbs Residential Policy (currently discussing)
 2. Local Centre Zone Realignment
 3. Marion Corridor which is now Marion Residential
 4. Morphettville Stables Area
- As a result of the implementation of new Planning and Design Code processes, Councils must choose from a Zone library as opposed to being able to design bespoke zoning policies for each area.
- Additional mapping in draft format of the affected areas was provided to Council prior to this meeting which was noted as being more clear than previous mapping.
- The Committee should consider recommending this to Council for consultation as it is primarily aimed at improving development outcomes for existing and future residents.
 - To consult the public to determine their opinion.
 - It clarifies the rules to be more consistent across the southern suburbs and does result in potentially up zoning and down zoning some areas.



- With long term development trends and available allotments, the proposed changes are not anticipated to bring a high level of change, but that it would encourage better development outcomes.
- From the Chair's perspective, there are a number of reasons why this policy alignment may be favourable; some reasons are valid, while others he is not in favour of and noted:
 - There have been requests from residents who want to subdivide and/or downsize and are waiting for this zone change as these zone changes were proposed more than 7 years ago.
 - Policy areas are currently dispersed fairly arbitrarily throughout the southern areas of the city.
 - In areas of the city with similar communities of interest and the same topography, certain zoning areas make sense to apply to more than one area.
 - Concerns raised regarding Seacombe Heights and Seaview Downs, since significant changes to the development policy affect parts of these areas. Many people in the community may be opposed to these changes.
 - Noted, the Chair supports going out to community consultation.
- Mayor Hanna thanked staff for the clearer communication in the report and noted:
 - Council had a good indication from the community of what they wanted in 'broad terms'.
 - Considers the balance is about right as it is a gradient based zoning.
- Gradient based zoning is approved at State Government level as it is in the planning policy library. The Hills Neighbourhood Zone allows gradient approach.
- Applicants are required to provide Council with site slope survey details. Any concerns raised during assessment will necessitate further clarification from the applicant as well as a property inspection by Council.
 - Staff will endeavour to ensure that all information provided by the applicant is correct and slopes can be checked on Esri (have access to regular aerial imagery).
- The Chair noted that when Council drew the line, it follows the gradient provisions on the map quite well. The gradient areas do skirt around the specified line, so in terms of how the prior consultation was received, it is neither entirely dispensing nor completely enabling subdividing everywhere.
- The gradient criteria will better ensure that more appropriate forms of development occur.

Moved Mayor Hanna

Seconded Councillor Prior

That the Planning and Development Committee:

1. Considers the report; in particular, the spatial changes to the Hills Neighbourhood Zone, the proposed amendments to the slope-related policy within that zone, and the associated Community Engagement Plan.
2. Recommends that Council endorses the amendments to the Planning and Design Code proposed within the 'Southern Suburbs Residential Policy - Code Amendment' as being appropriate for community consultation.
3. Recommends that Council endorses the Community Engagement Plan.

Carried Unanimously

7.2 Code Amendments Update

Report Reference

PDC230307R7.2



The Manager Development and Regulatory Services provided a brief update on recent and active Code Amendments (including Council initiated, privately initiated and Government initiated).

Report was taken as read and the following discussion points was noted:

Council Initiated Code Amendments

Morphettville and Glengowrie Horse Related Activities

- The proposed amendment was in tandem with the re-development at SAJC for additional stables.
 - SAJC have removed the proposal to build new stables.
- The Committee could consider further engagement / consultation with residents before proceeding with the amendments.
 - Staff suggested they are able to send out another letter to residents affected to gauge their support or opposition.
- Are the residents interested, as the original proposal was sold with the idea of new stables for the owners to utilise but now there will not be any?
 - Subdivision would have been more financially feasible for the stable owners.
 - Aware that some trainers are moving to Murray Bridge.
- While the initial motivation is unlikely, further consultation with residents could occur.

ACTION

Staff to send a simple letter to gauge whether the community is willing to support the amendment moving forward.

Urban Corridor – Marion Road

- Given the priority of other amendments, the Committee agreed that this amendment will be taken up at the next PDC meeting.

Moving forward the Order of Priorities are:

- Priority 1 – Southern Suburbs Residential Policy – Code Amendment (affects the most people).
 - Priority 2 – two-page letter regarding Morphettville Stables – to revisit this at next committee meeting.
 - Priority 3 – Centre Zones (less controversial).
 - Priority 4 – Urban Corridor – Marion Road (noted, maps demonstrating areas of change to be provided).
- For consideration some of the above tasks may take longer than it used to due to the retirement and departure from the Council of the Senior Policy Officer. Recruiting is underway to fill his role.

Ministerial / Government-led Code Amendments

- Flood zone mapping – Council received some communications about this amendment on consultation.
 - Essentially to remove requirement for applicants to undertake additional study and evidence provision for some of the lower risk areas due to updated mapping.
- CoM engineering staff and other councils are keen to provide the underlying data assumptions that underpin this; we are currently considering the ramifications and feedback will be provided to Council for their consideration.
- There is a Public Meeting available for CoM residents on 20 March 2023 at City of Onkaparinga, Onkaparinga Civic Centre.



- No questions were raised from the Committee.

Privately Initiated Code Amendments

Lots 51 and 52 Morphet Road Glengowrie (SAJC)

- SAJC presented to Council on 31 January 2023. Presentation included the proposal for the parcel of land which is opposite to the current Jockey Club site on the western side of Morphet Road.
 - Council members have already received a thorough briefing. No questions were asked of the Team Leader Planning.
- Council Submission regarding the zoning question was raised. Again, no questions were raised from the Committee.

Bedford Park (Lot 707) (Bunnings Properties Pty Ltd)

- The Bunnings proposal for Lot 707 has not progressed further from a rezoning perspective.
- Any further reporting will be updated in confidence.

Moved Mayor Hanna

Seconded Councillor Prior

That the Planning and Development Committee:

1. Notes the report.
2. Supports an informal consultation with owners who may be affected by the Morphetville and Glengowrie horse related activities proposal and that the committee prioritises work on the zones in the following order:
 1. Southern Suburbs Residential Policy – Code Amendment
 2. Centre Zones
 3. Urban Corridor – Marion Road

Carried Unanimously

8 Reports for Noting

8.1 Development Services Activities Update

Report Reference PDC230307R8.1

The following discussion points were noted:

- Mayor Hanna highlighted the need to focus on the deemed to consent provisions as well as seek the assurance that steps have been taken to improve procedures and ensure that there are no more deemed approvals.
 - In this instance the Council was supportive of the application and overwrote the approval with its own conditions.
 - As CoM was supportive of the application and overwrote it, the deemed consent notice no longer exists.
- The planning and assessment timeframes are a corporate KPI.
- If there is a deemed consent notice, if supportive, the Council can step in and have an approval that supersedes it, and the Council approval can add conditions to ensure the development proceeds in an orderly fashion.

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- The Team Leader Planner noted page 90, the accepted and deemed to satisfy (DTS) development approvals.
 - Figures are quite low verses the number of applications the Council deal with monthly.
 - Have been advised that PLUS is looking at implementing the miscellaneous code amendment (sometime before Easter 2023).
 - Intention is to shift the number of DTS applications to over 25% (currently sitting at 12 to 15%).
 - At the next meeting an uptick in DTS approvals may be visible. More around minor applications, such as swimming pools and carport shelters, which are now delayed for around 20 days due to simple pool fencing and/or landscaping features.
- The Committee appreciated the data contained in the report and gave feedback for it to continue as is, including further commentary when there are interesting trends or changes.

Moved Mayor Hanna

Seconded Councillor Prior

That the Planning and Development Committee:

1. Notes the report.

Carried Unanimously

8.2 Land Development Projects Update

Report Reference PDC230307R8.2

The following discussion points were noted:

- Morphettville Racecourse – Villawood have partnered with SAJC for this project. The Council has a good relationship with Villawood and should be able to achieve some positive outcomes for the CoM community.
 - No further information to provide at this time apart from what was presented to the public via media.
- Oaklands Green – is progressing well.
 - Site sales are progressing, civil works is nearing complete, and a new sales centre is being relocated from Morphett Road.
 - Tidy site and no complaints from surrounding residents.
- Seacliff Village – will be progressing. Again, a new sales centre is proposed for site, staff are working through this as it is currently under assessment.
- Cove Point – has not progressed greatly. Staff are working through the site's historical issues.
 - The Mayor queried the application process, indicating that it might not be 'straight forward'. From an administrative standpoint, what potential issues or concerns may exist?
 - It is a land division application. Stormwater and open space have historically been an issue. These issues are critical in terms of the council's expectations for what will happen on the site, such as whether there will be rainwater tanks or on-site solutions as opposed to critical infrastructure. Currently, Council does not support the proposal, and staff are attempting to negotiate better outcomes.

Moved Mayor Hanna

Seconded Councillor Prior

That the Planning and Development Committee:

1. Notes the report.



Carried Unanimously

6 Confidential Items

6.1 Cover Report - Confidential Business Arising Statement – Action Items

Report Reference PDC230307F6.1

Moved Mayor Hanna

Seconded Councillor Prior

Pursuant to Section 90(2) and (3) (g)(h) and (m) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager Office of the CEO, Manager Development and Regulatory Services, Team Leader Planning, Senior Policy Planner and Executive Officer to General Manager City Development be excluded from the meeting as the Committee receives and considers information relating to Confidential Business Arising Statement – Action Items, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to a development application, legal advice, planning policy matters as well as Aboriginal Heritage considerations.

Carried Unanimously

6.15pm the meeting went into confidence.

A brief update was provided in confidence.

Moved Mayor Hanna

Seconded Councillor Prior

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that any appendices from this report, *Confidential Business Arising Statement – Action Items*, having been considered in confidence under Section 90(2) and (3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2023.

Carried Unanimously

6.29pm the meeting came out of confidence.

9 Workshop / Presentation Items – Nil

10 Other Business – Nil



11 Meeting Closure

The meeting shall conclude on or before 7.00pm unless there is a specific motion adopted at the meeting to continue beyond that time.

The meeting was declared closed at 6.29pm.

CONFIRMED THIS 2 DAY OF MAY 2023

CHAIRPERSON

10.2 Confirmation of Minutes of the Review and Selection Committee Meeting held on 7 March 2023

Report Reference	GC230328R10.2
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager People and Culture - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Review and Selection Committee meeting held on 7 March 2023.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Review and Selection Committee Work Program for 2023
- Key Performance indicators
- Marion Council Assessment Panel Member Review

Reports for Noting

- Council and CEO KPI Report Quarter Two 2022/23

RECOMMENDATION**That Council:**

1. **Receives and notes the minutes of the Review and Selection Committee meeting held on 7 March 2023.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.**

ATTACHMENTS

1. RS C 230307 - Final Public Minutes [**10.2.1** - 6 pages]



**Minutes of the Review and Selection Committee
held on Tuesday, 7 March 2023 at 6.30 pm
Committee Room 1, Council Administration Centre
245 Sturt Road, Sturt**





PRESENT

His Worship the Mayor Kris Hanna
 Councillor Luke Naismith
 Councillor Jayne Hoffmann

In Attendance

Manager Office of the CEO - Kate McKenzie
 Manager People and Culture - Sarah Vinall
 Chief Financial Officer – Ray Barnwell
 General Manager, City Development – Tony Lines

1 Open Meeting

The Mayor opened the meeting at 6.32pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting, and no items were disclosed.

4 Confirmation of Minutes

4.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 1 November 2022

Report Reference	RSC230307R4.1
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Moved Mayor Hanna

Seconded Councillor Hoffmann

That the minutes of the Review and Selection Committee Meeting held on 1 November 2022 be taken as read and confirmed.

Carried unanimously

5 Confidential Items

5.1 Cover Report - Staff Movements and Exits

Report Reference	RSC230307F5.1
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RSC230307 - Review and Selection Committee Meeting - 7 March 2023



The Mayor sought and was granted leave of the meeting to defer item 5.1 Cover Report – Staff Movement and Exits to be considered after items 6. Reports for Discussion and 7. Reports for Noting.

6 Reports for Discussion

6.1 Review and Selection Committee Work Program for 2023

Report Reference RSC230307R6.1

Moved Councillor Hoffmann

Seconded Councillor Naismith

That the Review and Selection Committee:

1. Notes the proposed work program for 2023 identified at Attachment 1 to the report, with the following amendments:
 - May Committee meeting – report on use of temporary labor hire staff, including numbers, pay rates, types of roles in which temporary labor hire is used, criteria for engaging, numbers that are converted to employees.

Carried unanimously

6.3 Key Performance indicators

Report Reference RSC230307R6.2

The Mayor sought and was granted leave of the meeting to defer item 6.2 Key Performance Indicators to be considered after item 6.3 Marion Council Assessment Panel Member Review.

6.3 Marion Council Assessment Panel Member Review

Report Reference RSC230307R6.3

Moved Councillor Hoffmann

Seconded Councillor Naismith

That pursuant to Section 90(2) and 90(3)(a) of the Local Government Act 1999, the Review and Selection Committee orders that all persons present be excluded from the meeting as the Committee receives and considers information relating to the selection of candidates for the Council Assessment Panel, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the personal affairs of Council Assessment Panel Members.'

6.46pm the meeting went into confidence

7.06pm the meeting came out of confidence



The Committee noted the length of time the members have been on the Assessment Panel and noted they would be inclined in future to review positions of those with longer tenure.

Moved Councillor Hoffmann

Seconded Councillor Naismith

That the Review and Selection Committee:

1. Recommends to Council the reappointment of the Independent Council Assessment Members for a further 24-month term to expire on 30 June 2025.
 - o Independent Member – Bryan Adams
 - o Independent Member – Yvonne Svensson
2. Notes that the Council member will be addressed via a separate report.

Carried unanimously

6.2 Key Performance indicators

Report Reference RSC230307R6.2

The Committee discussed the KPI's and acknowledged that some KPI's are more operational, however these were included at a Council/CEO level to push improvements and progress. Noting this, the Committee considered KPI 10 – Asset Utilisation and suggested that this be monitored as part of the Corporate KPI's.

The Committee also considered KPI 4 and 8, noting the comments from staff. The Committee debated the frequency of the community satisfaction survey and if it is adding value if the outcome is the same each year. It was commented that the survey is not required on an annual basis. The Committee suggested that this is a conversation that should occur with the full Council. The Committee also noted that a better KPI could be used for communication/engagement. It was suggested that this KPI also be discussed at a forum and staff to provide a sample of KPI's where data can be pulled from salesforce. It was suggested that the KPI needs to be driven by customer data and not from a system where management can manipulate the data.

Moved Councillor Naismith

Seconded Councillor Hoffmann

The Review and Selection Committee recommends to Council the following KPIs for 23/24:

1. Retention of KPIs 1, 2, 3, 5, 6, 7 & 9
2. Removal of KPI 10 to instead sit within the corporate KPIs and monitored by the Executive Leadership team.
3. Further discussion occur within a Council forum in relation to KPIs 4 and 8, and a general discussion on the corporate KPIs

Carried unanimously

7 Reports for Noting



7.1 Council and CEO KPI Report Quarter Two 2022/23

Report Reference RSC230307R7.1

The Committee review the KPI results noting that three KPI's did not meet targets. These were delivery of agreed projects in ABP & 4 Year Plan, staff engagement and asset utilisation. It was noted that several of the ABP & 4 Year Plan projects are coming to fruition and the staff engagement for the second quarter was impacted by the timing of the survey and the number of staff on leave in January.

Moved Councillor Hoffmann

Seconded Councillor Naismith

That the Review and Selection Committee:

1. Notes this information and information contained within the attachments for Quarter two 2022/23.

Carried unanimously

5.1 Cover Report - Staff Movements and Exits

Report Reference RSC230307F5.1

Moved Councillor Naismith

Seconded Councillor Hoffmann

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Manager, Office of the CEO, Chief Financial Officer and Manager People and Culture, be excluded from the meeting as the Committee receives and considers information relating to Staff Movements and Exit, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to past and present employees of the City of Marion.

Carried unanimously

8.02pm the meeting went into confidence

Moved Councillor Naismith

Seconded Councillor Hoffmann

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Committee orders that this report, Staff Movements and Exits, any appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2023.

Carried unanimously



6

8.09pm the meeting came out of confidence

8 Workshop / Presentation Items - Nil

9 Other Business

10 Meeting Closure

The meeting was declared closed at 8.09pm.

CONFIRMED THIS 2 DAY OF MAY 2023

CHAIRPERSON

11 Confidential Items**11.1 Cover Report - Confirmation of Minutes of the Confidential Planning and Development Committee Meeting held on 7 March 2023**

Report Reference	GC230328F11.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	- N/A
General Manager	General Manager City Development - Tony Lines

REASON FOR CONFIDENTIALITY***Local Government Act (SA) 1999 S 90 (2) 3***

(g) matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty

(h) legal advice

(m) information relating to a proposal to prepare or amend a designated instrument under Part 5 Division 2 of the *Planning, Development and Infrastructure Act 2016* before the draft instrument or amendment is released for public consultation under that Act

RECOMMENDATION

That pursuant to Section 90(2) and (3)(g)(h) and (m) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager Office of the CEO, Manager Development and Regulatory Services, Team Leader Planning, Senior Policy Planner, Unit Manager Governance and Council Support and Governance Officer be excluded from the meeting as the Council receives and considers information relating to Confirmation of Minutes of the Confidential Planning and Development Committee Meeting held on 7 March 2023, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to a development application, legal advice, planning policy matters as well as Aboriginal Heritage considerations.

11.2 Cover Report - Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 7 March 2023

Report Reference	GC230328F11.2
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager People and Culture - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REASON FOR CONFIDENTIALITY***Local Government Act (SA) 1999 S 90 (2) 3***

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

RECOMMENDATION

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Services, General Manager City Development, General Manager Corporate Services, Chief Financial Officer, Manager Office of the Chief Executive, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 7 March 2023, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal information of City of Marion staff.

11.3 Cover Report - Marino Community Hall - Approval to Release for Tender

Report Reference	GC230328F11.3
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager City Activation – Charmaine Hughes
General Manager	General Manager City Development – Tony Lines

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

That pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager Office of the Chief Executive, Unit Manager Governance and Council Support, Governance Officer, Manager City Activation and Project Manager – Architect, be excluded from the meeting as the Council receives and considers information relating to Marino Community Hall Approval to Release for Tender Report, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information including financial figures and concept designs.

11.4 Cover Report - Cove Netball and Lower Oval - Approval to Release for Tender

Report Reference	GC230328F11.4
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager City Activation - Charmaine Hughes
General Manager	General Manager City Development - Tony Lines

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

That pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager City Activation, Project Design Advisor, Project Manager Construction, Manager Office of the Chief Executive, Chief Financial Officer, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Cove Netball and Lower Oval – Notification of Release for Tender, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to matters that may impact commercial contract negotiations.

12 Corporate Reports for Decision

12.1 Fleet Transition Plan

Report Reference	GC230328R12.1
Originating Officer	Manager - Strategic Procurement Services – Jamie Dunncliff
Corporate Manager	Strategic Procurement Manager – Jamie Dunncliff
General Manager	General Manager Corporate Services – Angela Allison

REPORT OBJECTIVE

The purpose of this report is to provide options for Council endorsement for the transition of the passenger vehicles to electric vehicle (EV). Given the high cost of transition outlined in this paper a third option of transition to Hybrid passenger vehicles with a full transition to EV at a later date is also provided..

REPORT HISTORY

Report Reference	Report Title
GC210209R04	Final Carbon Neutral Plan
ASC220802R7.1	Fleet Transition Plan

EXECUTIVE SUMMARY

In February 2021 the Council adopted a Carbon Neutral Plan that sets out how the Council will achieve its target of becoming carbon neutral by 2030 for its own operations. A key action in the Plan is for a transition to a Zero Emissions Fleet.

A presentation and discussion were held at the 2 August 2022 Asset and Sustainability Committee meeting (ASC220802R7.1) to gather input from Council Members into the Fleet Transition Plan. The following recommendations were unanimously endorsed at the meeting:

1. *Notes the information provided in the meeting on the City of Marion's current fleet and options for transitioning to electric vehicles.*
2. *Provides input in the meeting to shape the City of Marion Fleet Transition Plan.*
3. *Recommends to Council to adopt all the recommendations contained within the report.*
4. *Recommends to Council to expedite the transition to EV fleet.*

The 2021-22 data indicates that transport fuel is the second largest contributor to greenhouse emissions behind electricity consumption and comprises 24% (687t) of the overall total emission of 2,793t.

Reductions in fuel emissions can be achieved by switching to EVs. Emission reductions range from 40% to 70% compared with hybrids and standard internal combustion engine (ICE) petrol/diesel vehicles respectively.

The Council has assets in scope for EV transition in the categories of Fleet (light commercial and passenger), Heavy plant and Portable and Light Plant. This paper focuses on the transition of 38 passenger vehicles given there are commercially fit for purpose models currently available.

The current composition of passenger vehicles is - 9 Diesel, 13 Petrol and 16 Hybrid.

Further analysis has been undertaken on 3 options in relation to the transition of passenger vehicles to electric vehicles. This paper outlines the 10-year costs of each option (see table below). The cost for electric transition has highly influenced by the investment required for electricity charging infrastructure in options 1 and 2.

Option 3 has been included as there could still be some reduction in the emissions by moving the balance of passenger vehicles to hybrid (30% reduction on current petrol and diesel models) if the Council consider options 1 and 2 cost prohibitive. This option assumes the retention of the hybrid vehicles for the 10-year period. If this option is chosen, ongoing analysis of the vehicle market and infrastructure cost will continue to occur. It is likely that the additional benefit of moving the 21 Utilities and Vans to EV will warrant (from a financial perspective) the installation of the electricity infrastructure. This is likely to be within the 10-year time period given the current advances of EV models of Utilities and Vans.

	10 year to June 2033
Current Long term financial plan (10 year)	\$3.520m
Option 1 – transition to EV over next 12 months	\$6.477m
Option 2 – staged transition to EV as vehicles are due for replacement	\$6.287m
Option 3 – transition to Hybrid and EV at a later stage	\$3.906m

Council is being requested to endorse one of these options for implementation.

RECOMMENDATION

That Council:

1. **Endorses the preferred Electric Vehicle transition option of:**

Option 1 – replace passenger vehicles to electric vehicles with orders placed as soon as practicable. Total cost \$2.542m for 2023-24 and \$6.477m over the term of the long term financial plan

Or

Option 2 – transition passenger vehicles to electric vehicles at the time of next scheduled replacement. Total cost \$1.074m for 2023-24 and \$6.287m over term of the long term financial plan.

Or

Option 3 – continue the transition of passenger vehicles to Hybrid and reconsider the electric vehicle transition when savings from transition of the balance of the fleet and/or heavy vehicles outweighs the cost of infrastructure. Total cost \$0.304m for 2023-24 and \$3.906m over term of the long term financial plan (noting the cost of transition to EV at a later date is not included).

2. **Endorse portable and light plant be replaced with electric rechargeable models as they become commercially available and fit for purpose.**
3. **Note that should Option 1 or 2 be selected:**

- a. **A further funding request to council should the indicative cost of \$1.2m outlined in this paper for the electricity upgrade at City Services and the Administration building not be sufficient.**
4. Notes a report will be presented to Council in March 2024 with an update on the Fleet transition.

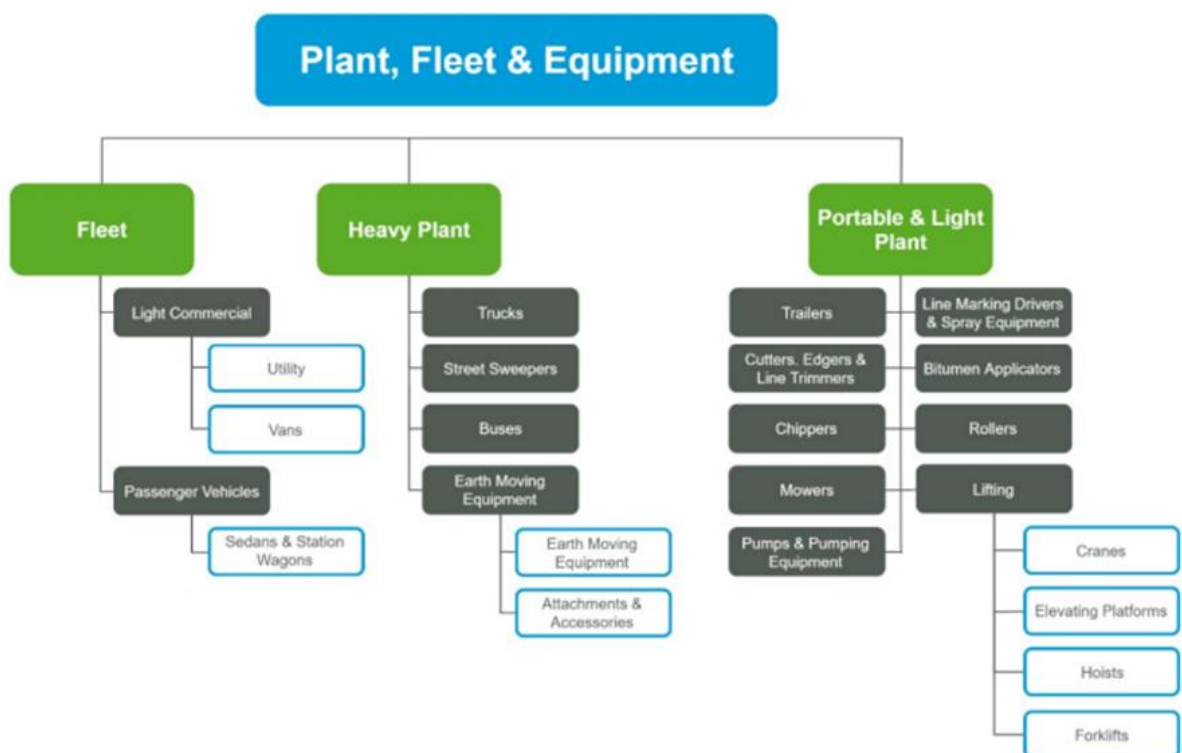
BACKGROUND

In February 2021 the Council adopted a Carbon Neutral Plan 2020 – 2030 (GC210209R04) that sets out how Council will achieve its target of becoming carbon neutral by 2030 for its own operations. A key action in the Plan is for a transition to Zero Emissions Fleet.

Consultants “Gething Pty Ltd” were engaged to undertake analysis and identify options for transition. This information was presented to the August 2022 Asset and Sustainability Committee meeting for feedback. The Fleet Transition Plan is attached to this paper.

DISCUSSION

The Fleet, Plant and Equipment Asset Management Plan (AMP) comprises a number of different types of assets categorised as Fleet, Heavy plant and Portable and Light Plant.



The current AMP outlines a like-for-like replacement at the end of life determined by either utilisation rates or age.

The report prepared by the consultant outlined that whilst there is a ready market for passenger vehicles, light commercial and heavy plant models are not currently readily available.

Subject to the outcome of Council's consideration of this paper the Asset Management Plan and related fleet management policy and procedures will be amended to align.

Passenger vehicles

The electric passenger vehicle market is well developed. It is important to note that the wait time for most models is between 6 – 12 months due primarily to international chip shortages and more recently due to high demand. The cost of these vehicles is higher than the per unit budgeted replacement cost of current vehicles, however resale value is still high with some models realising over 90% of original purchase price in recent times.

Notwithstanding the extended delivery time, given the high availability of models this paper outlines the cost of moving to electric vehicle under three options. Please note that orders for two vehicles being replaced in coming months have already been placed and a charging station at the Administration site has been installed.

Option 1: Transition to EV over next 12 months

Orders for 25 pool vehicles would be placed upon Council approval of this option, noting the Council has already ordered 2 EVs. The existing pool vehicles would be progressively disposed of over the next 12 months as the new electric vehicles are delivered. Placement of orders prior to 30 June will enable the majority of these replacement vehicles to be received in 2023-24.

There are 11 vehicles under individual executive level salary packaging arrangements. The change over of these vehicles will require individual contract negotiations.

For the purposes of the costing, it has been assumed that all 36 vehicles will be replaced in the next 12 months. There would not be any replacement of the EVs for the following 2 years ie to June 2026. From July 2027 the EVs with high utilisation rates would commence being replaced with the new model EVs.

Option 2: Staged transition to EV as vehicles are due for replacement

This option would see the replacement of 36 vehicles progressively with EVs as they are due for replacement noting the Council has already ordered 2 EVs. Given the current utilisation and age of this fleet the full changeover would be completed by 30 June 2027. This option runs the risk of higher vehicle prices due to inflation and reduced resale value as other organisations and private buyers potentially flood the market with petrol, diesel and hybrid resales. The costing has anticipated some increase in vehicle pricing and reduction in sales pricing over the term of the initial replacement with EVs.

Infrastructure – Option 1 and 2

Taking into account the requirements of the current passenger and future utility and van replacements as a first order transition, 10 charging stations at each site will be required. Under both options the electricity infrastructure will require update at both Administration and City Services sites.

The installation of one charging station at the Administration building has reduced all spare electricity capacity at this site.

Whilst there is some limited capacity for the installation of charging stations at the City Services site there is insufficient capacity to install the full quantum of charging stations required. The nature of the upgrade of the electricity infrastructure at City Services could be further complicated by the additional power required for the increased pumping facility to support the Council's enhanced Water Business.

Previous analysis on both sites in 2022 by WGA were not costed and given the time expiry a new analysis and cost estimate is being sourced. This report will be available by May 2023. Verbal advice from WGA is that the cost could be in the order of \$600,000 per site (\$1.2m in total) as new switchboards, SAPN services, trenching and cabling will be required.

For the purposes of this report an estimate of \$1.2m has been included in the costing for both options. Should the cost be higher, a subsequent paper will be provided requesting

additional funding. If the cost is less, then there will be a lower budget applied to the 2023-24 budget at Budget Review 1.

Option 3: - Transition to Hybrid and EV at a later date

Option 3 has been included as there could still be some reduction in the emissions by moving the balance of passenger vehicles to hybrid (30% reduction on current petrol and diesel models) if the Council consider options 1 and 2 cost prohibitive.

There are 16 hybrids already in the passenger vehicle fleet. 2 EVs have been ordered and can be charged by the one charging station installed at the administration site.

This option would negate the need for infrastructure upgrade at this time with the remaining 20 petrol/diesel passenger vehicles replaced with Hybrid as they are due for replacement. This option would still achieve a 30% reduction in emissions on the current diesel and petrol passenger vehicles.

Under this option, ongoing review of the savings to be achieved from future utility and van transitions (as fit for purpose models become commercially available) will be regularly monitored. At the point where potential savings outweigh the investment in the infrastructure, Council will be asked to reconsider the approach to the passenger vehicles with a move to full EV at that same time.

The cost over 10 years of \$3.906m does not include the transition to EVs and the infrastructure upgrade. A future submission to Council will detail the cost at that time.

Vans

The Council has 5 vans. There is limited availability at present, Ford; Hyundai and Mercedes are introducing models throughout 2023 to the Australian market. Further consideration of vans will be undertaken as models become commercially available.

Utility vehicles

The council has 16 utilities. The utility options in Australia are extremely limited at present. It is estimated that the Australian market won't mature for the next two to three years. Further consideration of utilities will be undertaken as the current vehicles are due for replacement and models are commercially available.

Heavy Plant

The pathway for upgrading the heavy plant fleet is unclear. While there is significant potential for the application of electric vehicle technology to heavy vehicles, the market is not yet mature. Most recently in February 2023 Volvo announced it would be trialling two heavy-duty electric trucks on Queensland roads. Volvo will deploy two of its biggest battery-powered vehicles in the trial, including a prime mover semitrailer and a mid-body truck designed to collect rubbish. Ongoing review of the performance and availability of EV heavy plant will be undertaken in addition to Hydrogen powered vehicles which are also gaining maturity.

Portable and Light equipment

There is a mix of electric corded and rechargeable, petrol and diesel equipment in this asset category. There is a ready supply of electric rechargeable hand held equipment (drills, saws etc) available for home use. Trialling of this equipment is currently being undertaken to determine which may be suitable for commercial operations.

The key issue is the ability to recharge quickly on site to avoid the need for multiple battery packs or return to depot. The CoM is currently working in partnerships with Redarc to trial a prototype kit that will allow for recharging of the handheld power tool batteries in the field.

Budget Implications

The impact for 2023-24 and 10-year to June 2033 including infrastructure requirements is outlined below. The year-on-year analysis is available in Attachment 2. Please note that the transition to EV

in option 3 has not been included – a submission to council will be made a future time, likely at the time that commercially available Utility and Vans are available.

	2023/24			10 years to June 2033		
	Vehicle cap and op ex	Infrastructure	Total	Vehicle cap and op ex	Infrastructure	Total
Current Long term financial plan (10 year)	\$0.321m	\$0.000m	\$0.321m	\$3.520m	\$0.000m	\$3.520m
Option 1 – transition to EV over next 12 months	\$1.242m	\$1.300m	\$2.542m	\$5.177m	\$1.300m	\$6.477m
Option 2 – staged transition to EV as vehicles are due for replacement	\$0.424m	\$0.650m	\$1.074m	\$4.987m	\$1.300m	\$6.287m
Option 3 – transition to Hybrid and EV at a later stage	\$0.304m	\$0.000m	\$0.304m	\$3.906m		\$3.906m

The infrastructure could potentially be funded by borrowings. The repayment of the borrowings and interest charges have not been included in this analysis.

On 29 June 2022, the Commonwealth Government announced a proposal to remove fringe benefits tax (FBT) on eligible electric cars. From 1 July 2022, employers will not pay FBT on benefits provided for eligible electric cars and associated car expenses. The Government will complete a review into this exemption by mid-2027 to consider electric car take-up. For the purposes of this costing the saving has been applied to June 2026 pending the review in 2027.

Should the Australian Renewable Energy Agency (ARENA) issue another round of the Future Fuels Program there may be an opportunity to seek grant funding for the cost of the infrastructure. The previous program issued in 2022 provided grant funding for infrastructure, including charging infrastructure, necessary electrical upgrades and managed charging costs. A further request to Council to support the EV transition at that time will be made if ARENA publish a new program.

ATTACHMENTS

1. Marion FleetTransitionPlan Final Jan 2023 [12.1.1 - 15 pages]
2. EV transition options - 10 year summary [12.1.2 - 1 page]



Fleet Transition Plan

Fleet Transition Implementation Plan

Date: January 2023

Prepared for:

The City of Marion

Prepared by:

Gething Pty Ltd

Corresponding author:

Jake Bugden

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Glossary

BEV	Battery Electric Vehicle
EV	Electric Vehicle
FTP	Fleet Transition Plan
ICE	Internal Combustion Engine
PHEV	Plug-in Hybrid Electric Vehicle
SAPN	SA Power Networks
V2G	Vehicle to Grid
V2L	Vehicle to Load
WOL	Whole of Life

2 Fleet Transition Implementation Plan

◆ = Council decision required ■ = Indicative year(s) of delivery or commencement of action

Initiative Description	Notes / Estimated Cost / Savings	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
1. Passenger Vehicles									
1.1 Upgrade ICE passenger vehicles to BEV as they are scheduled for replacement (providing a fit-for-purpose vehicle is available). (Recommendation 1)	Refer to cost model (page 12).	■	■	■	■	■	■	■	■
2. Other Vehicles and Equipment									
2.1 Trial proven electric utilities, vans, buses, and trucks as proven models become available. (Recommendation 2)	Costs and savings subject to market conditions at time of change-over.	■	■	■	■				
2.2 Revisit heavy vehicle opportunities through a structured review and subject to the findings accelerate the transition to electric utilities, vans, buses, and trucks. (Recommendation 3)	Costs and savings subject to review and market conditions at time of purchase.					◆	■	■	■
2.3 Accelerate the transition to battery powered tools, where fit for purpose. (Recommendation 4)	Approximate cost per tool + 2 batteries & charger = \$1,700 (Budgets to install fire / explosion proof enclosure for battery storage and equipment charging will be required if needed.)	■	■	■	■				
3. Charging Infrastructure									
3.1 Install charging infrastructure at the City Services and Administration sites now to allow for passenger vehicles to transition over the next five years. (Recommendation 5)	Expected cost ~\$300,000 (once off).	◆	■						

Initiative Description	Notes / Estimated Cost / Savings	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
3.2 Consider off-site charging options including home charging as a key approach to home garaged vehicles. (Recommendation 6)	Included in 3.1. Linked to 4.2.								
4. Governance and Review									
4.1 Link to Fleet optimisation, as part of the Civil Service review in relation to Council policies, data management, private use vehicles and utilisation.	Refer Fleet optimisation, as part of the Civil Service review								
4.2 Update Council's Fleet Policies to reflect outcomes of the fleet optimisation review and recommendations in the Fleet Transition Plan	Within existing resourcing.								
4.3 Review the Fleet Transition Plan to include new and emerging technology and consideration of updated EV markets.	~\$10,000 for expert technical advice at each scheduled review.								

3 Introduction

In February 2021 the City of Marion (Council) adopted a Carbon Neutral Plan that sets out how the Council will achieve its target of becoming carbon neutral by 2030 for its own operations. A key action in the Plan is for a transition to a Zero Emissions Fleet.

Council has made strong progress in pursuit of becoming a Carbon Neutral entity with a corporate emissions reduction of 51% since 2015/16. In 2021/22 transport accounted for 24% of Council's corporate greenhouse emissions.

There was a 22% reduction in transport related fuel emissions in 2021/22 when compared to 2015/16 as seen in **Error!**

Reference source not found.. However, because of the declining emission factor for electricity (due to the installation of more renewable energy generation capacity in South Australia) the relative proportion of emissions from transport has increased from 15% in 2015/16 to 24% in 2021/22. Reducing transport emissions is therefore the key to Council substantially reducing corporate greenhouse emissions.

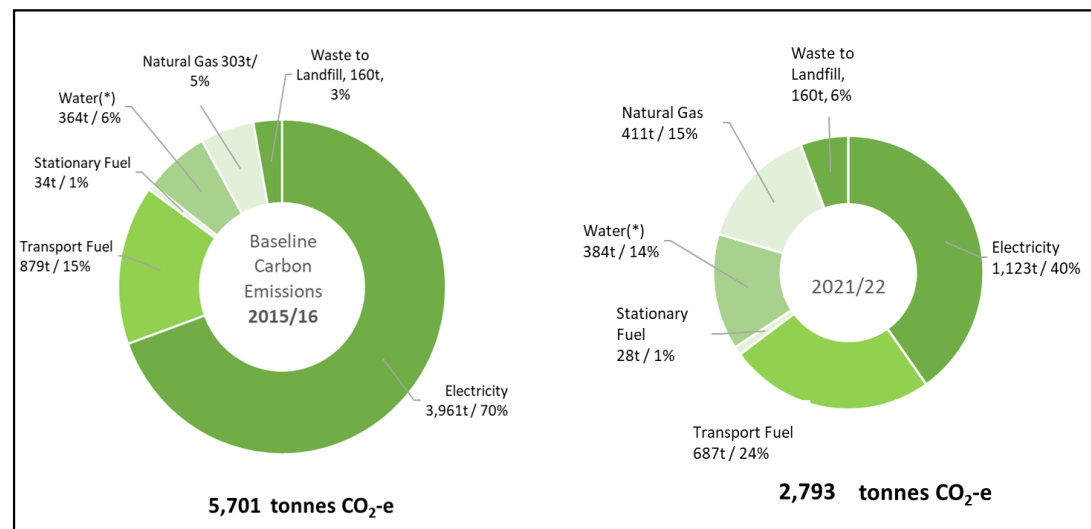


Figure 1: Comparison of Emissions by Source

The rapid development and uptake of electric vehicles overseas will drive down the capital costs of EVs until a tipping point is reached at which EVs are cheaper than ICE vehicles based on capital cost. This will happen more quickly than expected.

The recommendations and actions set out in this Plan, accompanied by a more detailed background report and cost model, build on Council's progress to date.

4 Recommendations

Council's existing Fleet Policies, forward fleet replacement schedules, and fleet utilisation have been considered in the development of this Plan. A series of recommendations have been developed that set out the key actions for transition to a zero emissions fleet.

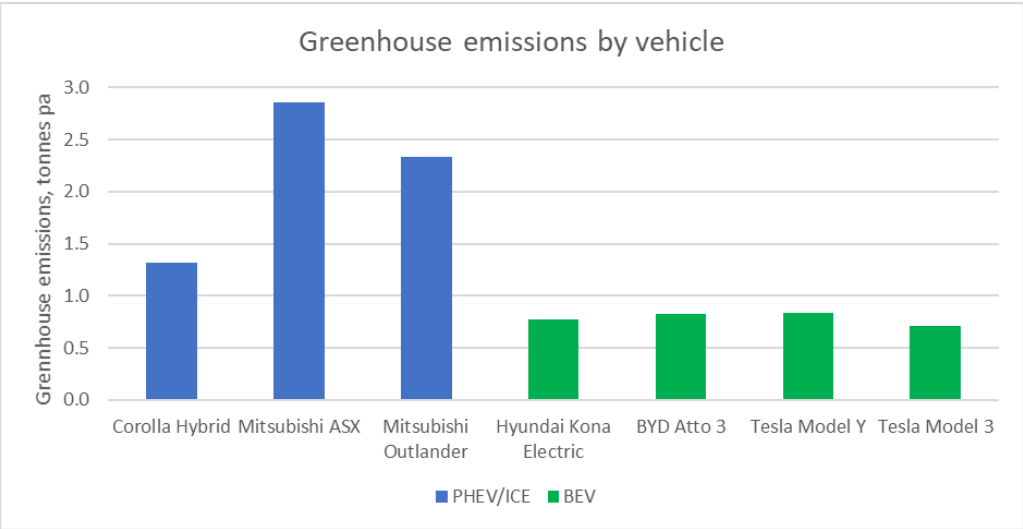
While not technically feasible, if the entire fleet were transitioned now to electric, greenhouse emission savings in the order of 430 tonnes per annum of carbon dioxide equivalent (CO₂e) would be expected. By 2030 the savings would be even higher as the percentage of renewables in the grid increases further. Remaining emissions would then need to be offset if Council is to achieve carbon neutrality by 2030.

4.1 Passenger vehicles

There is a growing list of viable EVs now available on the market. As part of this project a bespoke cost-benefit model has been developed that Council can use to investigate various transition scenarios.

Recommendation 1: Council upgrade ICE passenger vehicles to BEV as they are scheduled for replacement (providing a fit-for-purpose vehicle is available).

Staggering the approach to the transition of passenger vehicles over the next five years will show leadership, manage resale price risk, allow for further BEV price reductions, and model choices and allow staff to become more comfortable with BEVs. In doing so, Council will be better equipped to achieve its “Zero Emissions Fleet” goal established in the Carbon Neutral Plan 2020-2030. Where vehicles cannot be upgraded to BEV hybrids are a much better option than ICE vehicles from an emissions perspective.



Error! Reference source not found.

2 shows the reductions in full fuel cycle greenhouse emissions that can be achieved by switching to BEVs. Emission reductions range from 40% to 70% compared with hybrids and standard ICE vehicles respectively.

It is worth emphasising that by purchasing and holding vehicles for a relatively short period of time (typically five years) Council is locking in emissions from the vehicles over their entire life as they will be sold into the second-hand market. This strengthens the case for the purchase of BEVs.

The indicative 'WOL cost pa' which is the whole of life cost of the vehicle (annualised) is shown for a range of passenger vehicles in **Error!**

Reference source not found.3 based on 15,000km travelled per annum over the five years period (typical fleet ownership at the City of Marion). It is noted that there are significant uncertainties modelling five years into the future, particularly regarding vehicle resale values.

The comparison of the WOL cost between a hybrid, ICE and EV illustrates that:

- The replacement of hybrid pool vehicles with an electric variant is projected to incur an additional cost in the order of \$1,000 per

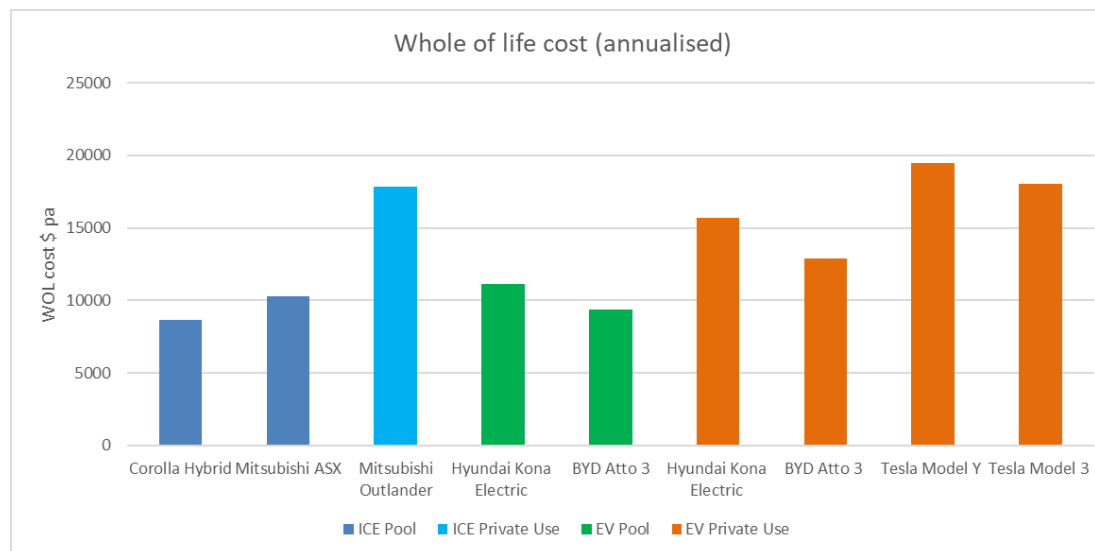


Figure 3: Annualised Whole-of-Life Cost for Pool Vehicles

annum (Corolla hybrid compared with BYD Atto 3) to \$3,000 per annum (Corolla hybrid compared with Hyundai Kona).

- The replacement of ICE pool vehicles with an electric variant is projected to realise a saving in the order of \$1,000 per annum (ASX compared with BYD Atto 3) or additional cost in the order of \$1,000 per annum (ASX compared with Hyundai Kona).
- The replacement of existing private use vehicles with an electric variant is projected to realise a saving in the order of \$2,000-5,000 per annum (Outlander compared with BYD Atto 3/Hyundai Kona) or to be cost neutral (compared with a Tesla Model 3). These projections are based on receiving an exemption from fringe benefits tax for two and a half years.

- Overall, there is a considerable cost premium for private use vehicles, compared with pool vehicles.

4.2 Other vehicles and equipment

The pathway for upgrading heavy vehicles is unclear. While there is significant potential for the application of electric vehicle technology to heavy vehicles the market is not yet mature. However, this is changing quickly. Van and bus options that are likely to meet Council's requirements are likely to become available in the next 2 – 3 years.

One electric waste collection truck trial was included as part of a joint-council waste contract with the Cities of Adelaide, Port Adelaide Enfield, and Charles Sturt. Indications are that the trial has not been successful however we are continuing to monitor this as technology improves. Under the kerbside contract Cleanaway are obligated to offset all carbon emissions from their kerbside collection activities. Council's kerbside waste collection service has been carbon neutral since 1 April 2013, with 8,035.2 tonnes of CO₂ emissions offset since then.

Recommendation 2: Trial proven electric utilities, vans, buses, and trucks as proven models become available.

The potential low residual value of a diesel truck or bus when it reaches the end of its life in ten years' time once EVs become the dominant technology should be factored into any purchasing decisions.

Recommendation 3: Revisit heavy vehicle opportunities through a structured review and subject to the findings accelerate the transition to electric utilities, vans, buses, and trucks.

Over the next few years, the electric vehicle market will change substantially, with many more options for heavy vehicles. Heavy vehicle opportunities should be revisited in 4-5 years' time.

Recommendation 4: Accelerate the transition to battery powered tools, where fit for purpose.

Council is already trialling battery power hand plant. As the market continues to grow in this sector, Council will continue to trial and upgrade tools, plant, and machinery to electric with the following guidance:

- Futureproofing systems through careful selection of manufacturer and warranty. In general, buying the best equipment from one or two reputable brands will ensure that batteries are sufficiently interchangeable.
- Purchase the most suitable tools for the job, even if the batteries cannot be used in other similar tools.
- Purchase at least 2 batteries and one charger for each tool to alleviate concerns regarding usability time.
- Consider options for storing batteries in purpose-built fire and explosion resistant charging / storage enclosures with allowance

for future increases in capacity. Noting that while modern batteries are very safe, adding a large number of batteries to a

small area can increase the risk profile.

4.3 Charging infrastructure

As BEVs are charged from electricity (usually on-site) rather than at fuel stations, charging infrastructure is critical. While for a household charging is generally easy to install, it becomes more complicated at sites where multiple vehicles are parked / charged.

It is not sufficient to plug BEVs into standard power points and trickle charge as an ongoing strategy. Likewise, in many cases major infrastructure upgrades can be avoided through clever design and control.

Recommendation 5: Install charging infrastructure at the City Services and Administration sites now to allow for passenger vehicles to transition over the next five years.

As a guiding principle it is advised that Council avoid over-investment in charging infrastructure at this early stage, while making sure that investments are future proofed to the extent possible.

a) Charging Requirements

For passenger vehicles 7kW (30A) single phase chargers are of most relevance to Council, as this is well matched to passenger vehicle AC charging capability (which for most passenger vehicles has a maximum AC charge rate of 7kW, with some vehicles at 11kW). An allocation of one charger for two vehicles should be sufficient.

90-degree parking bays are already in place at many Council sites. This is ideal as they provide acceptable access to charging ports of all vehicle types (with nose and rear to kerb parking options).

For some heavy vehicles (e.g., buses) 22kW three phase chargers and DC fast chargers may be useful.

Compliance with the Open Charge Point Protocol for any hardware or control system purchased to avoid being locked into a single provider of hardware or software.

b) Electrical Capacity

Both City Services and Administration have sufficient electrical capacity to allow for the transition to electric passenger vehicles. City Services will be constrained for capacity if all heavy vehicles are transitioned to electric in the future. However, a reduction in fleet numbers and fuel consumption may be achieved through Council's Fleet optimisation, as part of the Civil Service review.

Additionally, solar power deployment has become a very cost-effective method for increasing electrical capacity during day-time hours. Council should not over-invest in electrical capacity upgrades immediately, however this scenario is likely to change with the advent of heavy BEVs in the Australian market and thus in Council's fleet.

c) Dynamic Load Management

BEVs equate to an enormous and generally flexible load. This is changing the approach to managing peak demand and even electrical design. At City Services even a potential three-fold increase in electricity consumption can theoretically be

accommodated if the site is run at its existing rated electrical capacity for 60% of the time. This may be possible through dynamic load management.

A dynamic load management system ensures that the power is split evenly across all the active chargers safely and efficiently. If the total load at the site exceeds the available capacity of the site, the system will limit the power supply to the chargers, allowing vehicles to charge but at a slower pace. This form of managed charging allows more chargers to be installed at a location and grid upgrades can be avoided¹.

Recommendation 6: Consider off-site charging options including home charging as a key approach to home garaged vehicles.

a) Public Charging Infrastructure

Within the region there is an established and growing public charging network of vehicle chargers, including some fast DC chargers. There is already has a public network of 13 chargers available across the City of Marion area (Fig. 4). These can provide a useful backup to Councils own charging infrastructure. Charging costs can be managed using RFID cards assigned on a per vehicle basis, which can be linked into Council's fleet data typically through the RFID provider's software.

Council should take a cautious approach to the provision of public charging as generally charging will be done at home or on road trips

¹ <https://www.ampcontrol.io/post/overcoming-ev-charging-challenges-with-dynamic-load-management-and-ocpp>

by the public. It is not necessary for Council to make a significant investment in public charging infrastructure. Most charging in the metropolitan area will be done at home and other providers are installing public charging infrastructure.

b) Home Charging Infrastructure

For vehicles that are to remain home garaged, charging at home is convenient for staff and is typically the lowest cost option due to a lower cost of infrastructure upgrades. Equipment can be paid for by Council and staff reimbursed for electricity costs with appropriate governance

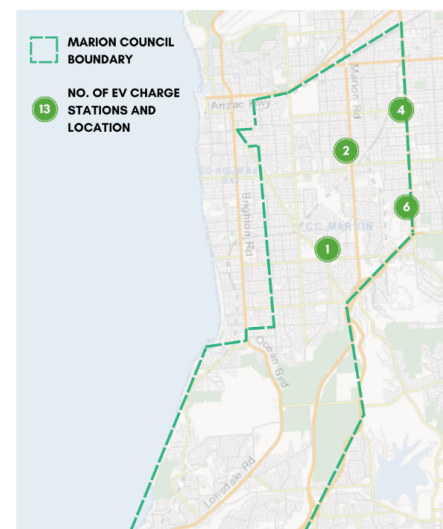


Figure 4: Public EV Charging Locations in Marion Council area (Oct 2022)

arrangements in place.

5 Governance and Review

In parallel to the development of this Fleet Transition Plan, fleet optimisation analysis as part of the Civil Service review is being delivered. This analysis will identify opportunities in relation to Council policies, data management, private use vehicles and utilisation that will also be of relevance to the transition to electric vehicles.

Update Council's Fleet Policies to reflect outcomes of the fleet optimisation review and recommendations in the Fleet Transition Plan

A review of Fleet Policies to consider the following in relation to vehicle selection and use:

- Whole-of-life costs
- Vehicle emissions
- Utilisation of vehicles
- Fit for purpose to suit business need

This will demonstrate leadership to the community, foster knowledge, and provide exposure to BEVs to inform future investment decisions.

Review the Fleet Transition Plan to include new and emerging technology and consideration of updated EV markets.

The electrification of vehicle types other than passenger vehicles is still in the early stages. While there are some good opportunities to start trialling some heavy vehicles it is very difficult to set out a transition plan with any level of certainty as developments in electric vehicle technology are uncertain.

To keep up to date with new and emerging options we will:

- Review the Fleet Transition Plan in 2025/26 and again in 2028/29 as the market matures to:
 - revisit light fleet EV options; and
 - establish the availability of heavy vehicles and establish a heavy vehicle transition plan.
- Trial any proven new heavy vehicles that are fit-for-purpose as they become available.

6 Cost Model

A detailed cost model has been developed by key City of Marion staff in Microsoft Excel.

[Marion FleetAnalysis v6a toCouncil.xlsx](#)

Note: this Sharepoint link is only accessible to City of Marion Administration. External access to this file is available on request.

Passenger Vehicle EV transition options - 10 year summary

	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	Total
Current Long term financial plan (10 year)											
Purchases	\$0.291m	\$0.233m	\$0.187m	\$0.278m	\$0.433m	\$0.400m	\$0.309m	\$0.158m	\$0.301m	\$0.445m	\$3.035m
Proceeds	(\$0.174m)	(\$0.139m)	(\$0.112m)	(\$0.166m)	(\$0.257m)	(\$0.240m)	(\$0.186m)	(\$0.095m)	(\$0.179m)	(\$0.266m)	(\$1.816m)
Operating Expenditures	\$0.204m	\$0.210m	\$0.216m	\$0.221m	\$0.227m	\$0.233m	\$0.238m	\$0.244m	\$0.250m	\$0.257m	\$2.300m
FBT savings	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m
Chargers	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m
Infrastructure	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m
TOTAL	\$0.321m	\$0.304m	\$0.291m	\$0.333m	\$0.402m	\$0.393m	\$0.361m	\$0.307m	\$0.372m	\$0.436m	\$3.520m
Option 1 – transition to EV over next 12 months											
Purchases	\$2.079m	\$0.000m	\$0.000m	\$0.693m	\$0.682m	\$0.830m	\$0.752m	\$0.463m	\$0.316m	\$0.877m	\$6.691m
Proceeds	(\$0.900m)	\$0.000m	\$0.000m	(\$0.372m)	(\$0.351m)	(\$0.410m)	(\$0.358m)	(\$0.212m)	(\$0.139m)	(\$0.372m)	(\$3.114m)
Operating Expenditures	\$0.172m	\$0.177m	\$0.182m	\$0.186m	\$0.191m	\$0.196m	\$0.200m	\$0.205m	\$0.211m	\$0.216m	\$1.935m
FBT savings	(\$0.109m)	(\$0.112m)	(\$0.115m)	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	(\$0.336m)
Chargers	\$0.100m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.100m
Infrastructure	\$1.200m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$1.200m
TOTAL	\$2.542m	\$0.065m	\$0.066m	\$0.507m	\$0.522m	\$0.615m	\$0.594m	\$0.457m	\$0.388m	\$0.721m	\$6.477m
Option 2 – staged transition to EV as vehicles are due for replacement											
Purchases	\$0.396m	\$0.459m	\$0.484m	\$0.830m	\$0.990m	\$0.495m	\$0.153m	\$0.478m	\$1.566m	\$0.673m	\$6.524m
Proceeds	(\$0.153m)	(\$0.207m)	(\$0.195m)	(\$0.270m)	(\$0.510m)	(\$0.296m)	(\$0.092m)	(\$0.285m)	(\$0.936m)	(\$0.403m)	(\$3.347m)
Operating Expenditures	\$0.199m	\$0.200m	\$0.189m	\$0.190m	\$0.191m	\$0.196m	\$0.200m	\$0.205m	\$0.211m	\$0.216m	\$1.998m
FBT savings	(\$0.018m)	(\$0.072m)	(\$0.098m)	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	(\$0.188m)
Chargers	\$0.050m	\$0.050m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.100m
Infrastructure	\$0.600m	\$0.600m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$1.200m
TOTAL	\$1.074m	\$1.030m	\$0.380m	\$0.750m	\$0.671m	\$0.395m	\$0.262m	\$0.398m	\$0.840m	\$0.486m	\$6.287m
Option 3 – transition to Hybrid and EV at a later stage											
Purchases	\$0.253m	\$0.331m	\$0.292m	\$0.421m	\$0.564m	\$0.270m	\$0.091m	\$0.243m	\$0.692m	\$0.299m	\$3.456m
Proceeds	(\$0.153m)	(\$0.220m)	(\$0.228m)	(\$0.307m)	(\$0.340m)	(\$0.136m)	(\$0.036m)	(\$0.085m)	(\$0.239m)	(\$0.106m)	(\$1.850m)
Operating Expenditures	\$0.204m	\$0.210m	\$0.216m	\$0.221m	\$0.227m	\$0.233m	\$0.238m	\$0.244m	\$0.250m	\$0.257m	\$2.300m
FBT savings	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m
Chargers	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m
Infrastructure	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m	\$0.000m
TOTAL	\$0.304m	\$0.321m	\$0.280m	\$0.335m	\$0.451m	\$0.366m	\$0.293m	\$0.402m	\$0.703m	\$0.450m	\$3.906m

12.2 National Reconciliation Week free community event funding

Report Reference	GC230328R12.2
Originating Officer	Social and Cultural Planner – Melissa Batt Manager City Property – Thuyen Vi-Alternetti
Corporate Manager	Manager People and Culture - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

To outline the event proposal by Southern Cultural Immersion (SCI) to host a large free public National Reconciliation Week (NRW) event at Living Kurna Cultural Centre (LKCC) in May/June 2023, and request Council consider allocating \$13,450.00 (ex GST) to SCI to deliver this.

REPORT HISTORY

Report Reference	Report Title
GC220510M13.1	LKCC Event

EXECUTIVE SUMMARY

SCI propose to manage and host a 2023 NRW event at the LKCC and Warriparinga Wetlands, as these are the gateway to the Tjilbruke Trail and hold cultural significance to the Kurna people. The goal of this event is to promote reconciliation within the City of Marion community.

City of Marion currently has planned some smaller activations throughout community spaces and an exhibition at GalleryM (coordinated by Council staff) for NRW, however do not have plans to deliver a large community event.

RECOMMENDATION

That Council:

1. **Notes the details of the free National Reconciliation Week event proposed by Southern Cultural Immersion at the Living Kurna Cultural Centre (LKCC) for May/June 2023.**
2. **Provides funding of \$13,450 (ex GST) to Southern Cultural Immersion to deliver this event.**
3. **Notes Southern Cultural Immersion will be required to complete a City of Marion grant process, including a Council grant agreement and acquittal process, relating to the expenditure of these funds.**
4. **Considers future support of National Reconciliation Week actions and deliverables, including this type of event, as part of the new Reconciliation Action Plan 2023-2025, at a Council Member Forum in April 2023.**

GENERAL ANALYSIS

NRW is held from 27 May – 3 June each year and commemorates two significant milestones in Australia's reconciliation journey— the successful 1967 referendum (27 May), and the 1992 High Court Mabo decision respectively (3 June). The 2023 NRW theme is *Be a Voice for Generations*. The event is planned to be delivered within this national celebration timeframe and the event

organisers will plan accordingly for various weather conditions utilising the buildings and spaces at the site, as well as additional infrastructure for delivery of events in this period.

Following the delivery of the 2022 free community NRW event by SCI in partnership between the City of Marion, SCI and Green Adelaide, a contribution of \$13,450.00 (ex GST) is requested by SCI from City of Marion to deliver a similar free event in 2023. The event proposal as received from SCI is attached for further information. This request is not considered to be an unsolicited proposal as it does not meet the definition set out in Council's *Unsolicited Proposal Policy*, which are a financial threshold of \$500,000 and or relate to any land transactions, new or innovative idea or provision of major capital works or infrastructure.

The investment from the City of Marion in 2022 was \$10,535 (ex GST) and this delivered a free mid-week community event at Living Kurna Cultural Centre (GC220510M13.1) on Wednesday 1 June 2022, 4-8 pm. Over 600 community members attended the event, with all 240 workshop places booked out.

The 2023 NRW event will be planned for a weekend date (in an aim to increase attendance), will be well promoted in advance, and will include a range of free cultural experiences, music, workshops, and activities. Stall holders will include not-for-profits and businesses. Food and beverage options will be available for purchase. Green Adelaide has indicated their interest in partnering with SCI again in 2023 to deliver this event.

Council does have a Community Event Fund of \$15,000 per annum (maximum of \$2,000 per applicant) for which this type of activity would be eligible. This fund is distributed each financial year until exhausted and with the return of events post COVID, this fund has already been exhausted for 2022/23. SCI is a company / business and not a not-for-profit organisation, community group, voluntary association, etc and therefore they are not eligible for our existing City of Marion Community Event Fund or Community Grant opportunities.

Reconciliation Action Plan (RAP) current and future commitments

City of Marion's current RAP does not have a dedicated action to deliver a free community event specifically. It does specify within the deliverables that City of Marion shall *organise 6 public NRW events including at least 1 organisation wide NRW event each year (deliverable 2.4) and hold an annual Aboriginal and Torres Strait Islander art exhibition in Chamber Gallery and/or GalleryM (deliverable 6.2)*, the latter which staff have scheduled to deliver in NRW. Current activities planned for by City of Marion, and funded through recurrent budgets to the total value of approximately \$9,000, include:

- GalleryM exhibition: *Kumangka – together, in one, in company*. 12 May – 4 June. Celebration and showcase of five first nation artists.
- Art / cultural workshops: A live painting drop-in session at GalleryM, and Meet the Artist Talk.
- Library event: Morning event with Jack Buckskin including catering provision inclusive of indigenous products, and music from Till Tjala Thomas (featured on Triple J unearthed).
- Library programming: during this period children's programming will be changed to have an Aboriginal and Torres Strait Islander focus and include activities where possible (eg Story Telling with curated book selection and a craft).
- Community Centre based activities are currently being finalised.

These events are planned and committed to in advance and therefore the recurrent budget allocations for these department deliverables is not available for reallocation to the SCIs proposal. The above activities, while varying between different years, have been regularly offered by City of Marion teams to celebrate NRW annually and designed and delivered by the teams responsible for that service area. It is estimated that attendance for the 2023 City of Marion NRW activities listed above will exceed 1500 people.

If endorsed, the 2023 SCI event can support the delivery of 2.2, 2.3, 2.4 and 2.7, however in itself is not a specified action of the RAP.

Council Members will be invited to provide feedback on the draft RAP 2023–2025 at the April 2023 Council Member Forum, inclusive of broad and specific NRW actions. This is a well-timed opportunity for Council to consider future support of NRW event of this kind as part of the new RAP, and if it should be determined a specific deliverable with budget allocated in future budgets. This discussion can include consideration of location, process, event delivery organisation and financial commitment to ensure the City of Marion is proactive and plans in advance for the delivery of NRW in both 2024 and 2025.

The 2023-2025 RAP will still be subject to Reconciliation Australia endorsement following finalisation of proposed deliverables by the City of Marion.

SCI Management Agreement

SCI currently has a three year management agreement with Council, which commenced on 1 July 2021 and concludes 30 June 2024 to manage Council owned facility at Living Kurna Cultural Centre. A management fee is paid to SCI quarterly subject to meeting Key Performance Indicators outlined in the Agreement, they are:

1. Number of Warriparinga Advisory Team (WAT) Meeting
2. WAT reporting is on time
3. Grow the number of people attending events (2000 per year via events and 6500 via programs totalling 8500 people, followed by 9000 and 9500 in subsequent years)
4. Percentage of operating surplus paid to the Kurna Community Trust
5. Opening hours meet the needs of the users
6. Customers experience a high level of service
7. Grow the event program offering of the Facility year on year (2 events per year in year one, followed by 4 events and 6 events in subsequent years)
8. Increase user charges revenue by 10% each year

KPI 3 and 7 refer to activation of the site.

The management fee payable to SCI for this financial year is \$245,000 which includes a marketing and events fund, for the marketing, advertising and event costs to promote the facility. There are also provisions that if SCI's income exceeds \$76,000 per accounting period, they are required to pay Council 20% of the surplus.

There are several sections in the agreement which outline the expectations of SCI to activate the site, and ensure it is an accessible and educational facility for the community, as well as being an important spiritual and cultural place for Kurna. This includes section 4.3 Programs and Facilities, regarding offering tours, workshops, cultural performances, kids' art classes, educational bushwalks, school programs, small art gallery, etc.

The management agreement also outlines principles and objectives for the facility, they are:

1. A place where Kurna can practice culture
2. Kurna can practice business
3. People can come to meet and share with Kurna
4. Open Space / Outdoor events can be held

The objectives are:

1. Cultural and Social
2. Educational and Environmental
3. Commercial and Financial

There are 2 KPI's associated with activating the site through programs and events and the principles clearly identify that outdoor events can and should be held; the agreement however is not

prescriptive on what type of events and nor does it reference that SCI must provide free events for the community.

Please note however there are two sections in the management agreement that clearly stipulate no charge to be made by SCI, they are:

1. Council may use the Facility for its own events for up to two times per year and may hire up to ten rooms during each year, at no cost to Council
2. Friends of Warriparinga (FOW) will continue to be provided at no charge a suitable office space, an appropriate storage facility and use of a larger meeting room for up to 6 times per year.

ATTACHMENTS

1. G C 230328 NRW Event Attachment 1 2023 Reconciliation Week Event SCI Proposal [**12.2.1** - 5 pages]

Reconciliation Week Event Proposal Southern Cultural Immersion and City of Marion

This document outlines a proposal for a joint event between City of Marion (CoM) and Southern Cultural Immersion (SCI) to celebrate Reconciliation Week 2023 at the Living Kurna Cultural Centre/Warriparinga.



Aim

The goal of this event is to promote Reconciliation within the City of Marion community, with a special focus on highlighting cultural assets: the Living Kurna Cultural Centre and Warriparinga Wetlands. As the gateway to the Tjilburke Trail, this site holds great cultural significance to the Kurna people.

As a 100% Kurna owned business and current managers of the site in partnership with CoM, SCI would like to work together to deliver a special event, separate to responsibilities within our existing Management Agreement. As we are a commercial entity, providing a free community event is not within our usual scope of deliverables. However, Reconciliation Week provides a perfect opportunity to work collaboratively and achieve shared outcomes: activation of the Warriparinga space, supporting fellow Aboriginal and Torres Strait Islander suppliers, connecting community to service providers, and showcasing the special relationship between CoM and SCI as an example of what can be achieved when government bodies and Aboriginal organisations work together (in the spirit of Reconciliation).

Event Elements

The event is envisioned to be an evening of cultural immersion for the community, showcasing Warriparinga and the Living Kurna Cultural Centre, plus local support services and Aboriginal and Torres Strait Islander businesses, creatives, and performers. In every aspect of the event, we aim to embed and celebrate Aboriginal culture and reconciliation.

Upon arrival, guests will be greeted by Kurna SCI staff and welcome with an offering of ochre. A fire will burn throughout the night at the yarning circle as an ongoing smoking ceremony, with the opportunity for attendees to contribute to the fire and keep the smoke going (attended by a fire keeper).

A 'market' beneath a large clear marquee (to protect from weather but still showcase the grounds) will allow attendees to browse Aboriginal and Torres Strait Islander businesses selling their wares, as well as support services showcasing their offerings to the community.

Live music throughout the evening will contribute to the relaxed vibe we are aiming to achieve, with selected Aboriginal and Torres Strait Islander performers. When attendees aren't browsing the market, participating in cultural experiences, or purchasing food and drinks, they will be encouraged to sit on the lawns and relax with family and friends listening to the music.

There will be the opportunity for speeches, prefaced by a Welcome to Country with didgeridoo and traditional dance performance by Kurna group Kuma Kaaru. Southern Cultural Immersion will say a few words thanking attendees for coming, and City of Marion is invited to allocate speakers to also say a few words. Invited dignitaries will also be invited to speak.

Proposed Stallholders

We plan to extend invitations to various groups to submit an expression of interest to take part in the event by having a stall to promote their business or services. Listed below are a range of not-for-profit and for-profit organisations we believe may be interested. More suggestions welcome.

Support Organisations:

- Green Adelaide
- Trees for Life
- Reconciliation SA
- Neporendi Aboriginal Forum Inc.
- Sonder
- Anglicare
- Communities for Children
- City of Marion
- Department for Child Protection
- Department of Human Services
- Aboriginal Health Services
- Headspace
- Others TBC

For profit market stalls:

- Micky Barlow
- Little Local Co
- Kura Yerlo
- Warndu
- Ochre Dawn
- Others TBC – local artists, creatives, etc.

Cultural Experiences

Throughout the event, there will be a range of cultural experiences on offer free of charge. SCI will provide these experiences through our staff and subcontractors. Bookings will be required for these experiences in order to manage interest, with the offerings/timetable listed in the marketing materials. As an example of experiences (timings subject to change):

- Ochre Play Workshop
- Warriparinga Cultural and Historical Tour
- Boomerang Throwing Workshop
- Weaving Workshop
- Others TBC

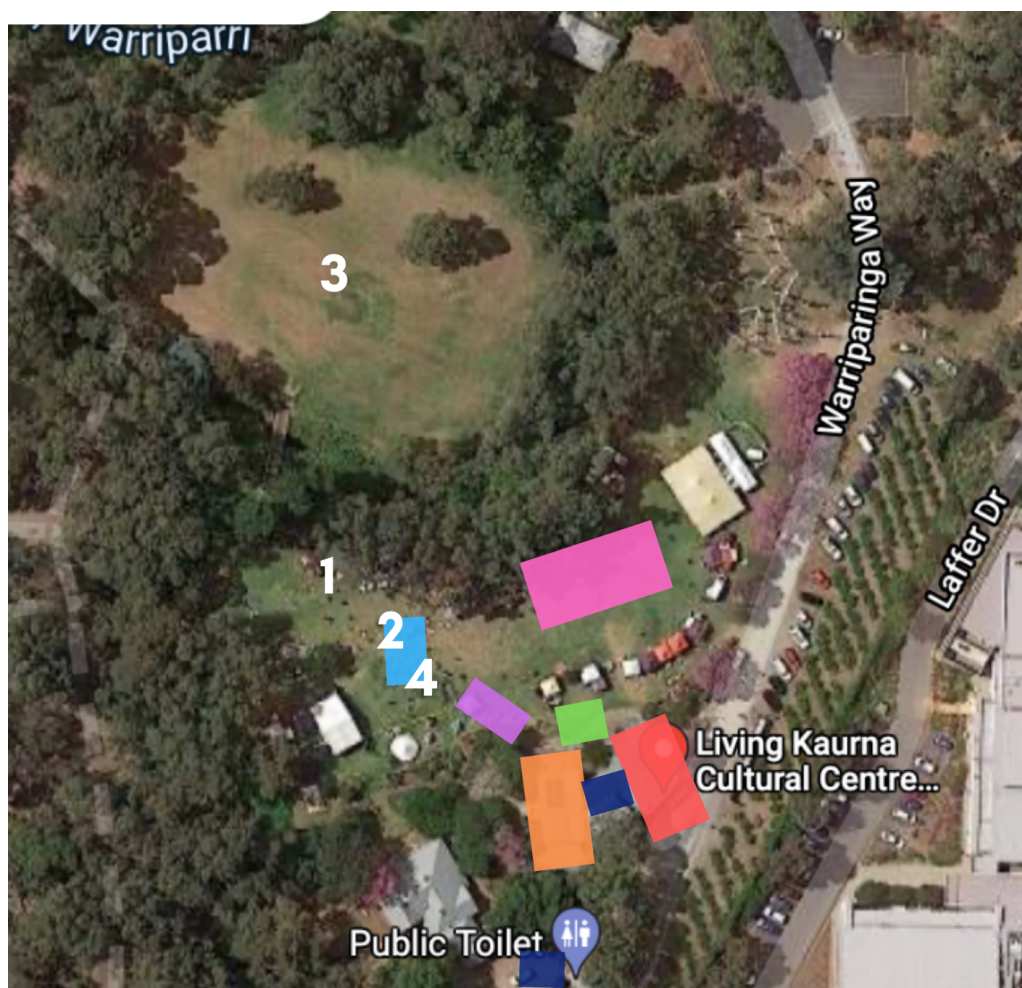
Food and Drink

Catering company Meez On Plus is the proposed food vendor for the event. Meez On specialises in Australian bush foods, and will be selling a variety of goods highlighting native ingredients (as an example: barramundi burgers, kangaroo hotdogs, warrigal greens salads, bush fruit salads, etc). This choice of food vendor will add an additional cultural element to the event, and provide the opportunity for community to try native foods they might not usually be exposed to.

SCI will run a bar on the event, providing both non-alcoholic and alcoholic beverages, and will work with CoM staff to secure necessary licenses per our usual process.

Third Party Support

Green Adelaide has a well established relationship with SCI, in particular through Warpulai Kumangka, their Aboriginal advisory group. Green Adelaide has expressed an interest in supporting a community event celebrating Reconciliation Week at Warriparinga. Green Adelaide's support will allow us to cover the costs of some additional event items, for example photography/videography, and decorative focal points. In exchange for support, Green Adelaide will make use of marketing opportunities tied to the event alongside CoM and SCI. We feel this inclusion of another supporting party will result in a better event for community.



KEY

Food

Bar

Toilets

Shop

Stage

Market stall marquee

Cultural experiences marquee

1 Warriparinga Cultural & Historical Tout (meeting point)

2 Weaving workshop

3 Boomerang workshop

4 Ochre Play

Budget

Item	Provider	Funding source
Welcome to Country and traditional dance performance	Kuma Kaaru (TBC)	City of Marion
Live music	Allan Sumner (TBC) Nancy Bates (TBC) Tilly Tjala Thomas (TBC) Katie Aspel (TBC) Others (TBC)	City of Marion
Marquee + table hire	Supplier TBC	City of Marion Green Adelaide (split)
Stage and sound	Derringers/Global Staging	Green Adelaide
Boomerang workshop (ages 12+)	SCI	Southern Cultural Immersion
Weaving workshop (all ages)	SCI	Southern Cultural Immersion
Ochre Play workshop (ages 3-8)	SCI	Southern Cultural Immersion
Warriparinga Cultural and Historical Tour (all ages)	SCI	Southern Cultural Immersion
Bush Tucker Talks (all ages)	SCI	Southern Cultural Immersion
Staff hours for event delivery (including general event staff, bar staff, suppliers, etc outside of regular working hours)	SCI	Southern Cultural Immersion
Staff hours for planning time	SCI	Southern Cultural Immersion
Marketing materials (physical and digital promotion)	SCI	City of Marion
Videographer	Simple Video	Green Adelaide
Photographer	Frankie the Creative	Green Adelaide
Neon letters	Ever After Entertainment	Green Adelaide

Total funding by CoM: \$13,450.00 (ex GST)

13 Corporate Reports for Information/Noting - Nil

14 Workshop / Presentation Items - Nil

15 Motions With Notice

15.1 Lonsdale Highway

Report Reference	GC230328M15.1
Council Member	Councillor – Sarah Luscombe

MOTION

Either the Mayor or the CEO write a letter to Minister Koutsantonis to enquire about what could be explored from a state government perspective to help Hallett Cove residents living along the side of Lonsdale Hwy between Barramundi Drive and Ramrod Rd address the issues of noise, pollution and possible safety issues that they report they are subject to as a result of living so close to the highway.

SUPPORTING INFORMATION

There are a group of residents who are concerned about this issue and have sent the attached letter (**attachment 1**) to Mr Koutsantonis requesting that a wall be built, as in their view this wall would assist in overcoming the concerns that they have.

I have been advised that the responses that they have received, and that the council have received, thus far, from representatives from the state government, indicate that the state government is not able to address this issue because the highway is already built, and the government are only able to explore building such a wall on new highways.

The residents continue to be concerned about this issue and do not feel that it is adequately being addressed.

Response Received From	Manager Engineering, Assets and Environment – Mathew Allen
Corporate Manager	N/A
General Manager	General Manager City Services – Ben Keen

STAFF COMMENTS

Lonsdale Road is under the care, control and maintenance of the Department for Infrastructure and Transport (DIT).

Staff have contacted DIT to discuss the request for a noise wall on Lonsdale Road at Hallett Cove. DIT have advised that noise wall assessments are only applicable to roads that are new or undergoing re-development. Furthermore, DIT advised that noise walls are not applicable to existing residential dwellings along a road.

Should Council resolve the above Motion, staff can draft a letter to the Minister for Infrastructure and Transport for the Mayor or the CEO to sign.

Minister for Infrastructure and Transport

Hon. Tom Koutsantonis MP

GPO Box 1533

Adelaide SA 5001

Minister.Koutsantonis@sa.gov.au

Dear Hon Koutsantonis MP,

I write to you to bring to your attention a long-standing potential safety hazard and local traffic noise issue which has become significantly worse over several decades and has been sorely neglected.

THE PROBLEM

A section of Lonsdale Road in Hallett Cove, between Barramundi Drive and Ragamuffin Drive on the western side has a declining slope that leads to the backyards of the residents of Lapwing Street, Tigress Drive, Norma Court, and Ragamuffin Drive. The speed limit is 80kph and the area has consistent high-volume traffic including cars and heavy vehicles despite the availability of the Southern Expressway.

The noise, air pollution and potential safety issue has increased dramatically over the years. Residents along this section of the highway have legitimate concerns for their health and safety as a vehicle could easily lose control and career down the embankment into their back yards and crash into their homes with a loss of life a real possibility.

The constant noise from this highway also has a major detrimental impact. Trucks, cars and motorbikes travel this route at all hours of the day and night. This causes added stress due to sleeping disturbances and a general displeasure of living next to such a constant source of noise pollution. The sound affects not just the adjoining streets but houses all the way to Barramundi Drive, Quailo Avenue and probably beyond. The local reserves (Linear Park, Lapwing Street, Oliver Terrace and Waterfall Creek) are also affected by the noise pollution, thereby causing environmental harm to the residents, their pets and the wildlife.

Since Lonsdale Road at this section is elevated significantly higher than the resident's rear fences, there is a direct line of sight so there is nothing to divert the noise from these properties. This also presents a privacy issue as anyone on the road and footpath have uninterrupted views into people's backyards and homes, creating a genuine security threat.

One also must consider the air pollution from the intense volume of traffic so close to these homes. The adverse effects of living in such proximity to highways are well documented and are impacting people's health, both mental and physical, now and into the future. The health risks are numerous and include cancer, respiratory diseases, asthma, and cardiovascular disease to name just a few.

Astonishingly, there is not even a kerb or storm water gutter on a section of Lonsdale Road between Barramundi and Ragamuffin. During heavy rain, run-off from the road pours down the verge and often floods the back yards of those properties lining the highway. The gradual erosion of soil along this section will potentially cause more properties to flood. There has been clear neglect of this stretch of Lonsdale Road. One's home should be a peaceful sanctuary, a haven to escape the stress of our daily lives. The conditions outlined in this letter makes this harder to achieve.

THE SOLUTION

Thankfully there is a low-cost, effective, and expedient solution to this problem. We propose that the Department of Infrastructure and Transport take responsibility for this and build a wall on the western side of Lonsdale Road, Hallett Cove, commencing at the intersection of Barramundi Drive and ending near the intersection of Ramrod Road. Total length is approximately 1000 metres.

This would not only provide a crash barrier and sound barrier but also restricts air pollution drifting down to the residents who have endured these hazards for the past four decades. A simple solution that should have been implemented years ago. Needless health impacts and mental anguish could and should have been avoided, giving even more reason to stop these adverse effects impacting the lives of these residents any further.

We thank you for your time and consideration for our request and hope that your department can give serious consideration to the construction of a wall as outlined in this proposal. We await your response.

Sincerely,

15.2 Soft Plastics

Report Reference	GC230328M15.2
Council Member	Councillor – Sarah Luscombe

MOTION

That a report is prepared investigating and exploring options regarding how the City of Marion could support the recycling of soft plastics.

SUPPORTING INFORMATION

It is noted that the Redcycle soft plastics recycling scheme has been paused for some time now and it is unclear when this might resume. Further, it is noted that other councils across South Australia and Victoria are involved in trials of soft plastics recycling. Many residents and businesses in the City of Marion have expressed concerns that they have few options now to recycle their soft plastics. Whilst they are making efforts to reduce their consumption of soft plastic material, inevitably it is difficult to reduce this completely and they are understandably concerned about throwing away their soft plastics into general waste, where they will end up in landfill.

The following article is attached below, which comes via the National Plastics Recycling Scheme newsletter #4. This article indicates that the soft plastic recycling trials across SA and Victoria have been successful to date, with minimal contamination. Soft plastics collected in these trials are currently being recycled by APR plastics into oil which is turned into resin pellets. These pellets can then be converted into food grade packaging film, which is then capable of being recycled again and again.

A report from council investigating what options are available to the City of Marion with regard to soft plastics recycling will assist councillors to determine what, if anything, the City of Marion could do to potentially support residents and businesses with soft plastic recycling,

Response Received From	Waste Education Officer – Allison Byrne
Corporate Manager	Manager Engineering, Assets & Environment – Mathew Allen
General Manager	General Manager City Services – Ben Keen

STAFF COMMENTS

The National Plastics Recycling Scheme (NPRS) started with Federal Government funding in 2019 well before the closure of REDCycle. The NPRS came about as a key strategy in helping to meet Australia's National Packaging Targets as the REDCycle program was only capturing 1 – 2% of soft plastics Australia-wide. The NPRS trial is funded by food packaging manufacturers who pay a levy toward the recycling of their packaging back into new soft plastic packaging, which creates a circular economy for soft plastics.

The South Australian trials of the 'bag in kerbside bin' collection methods are currently in early stages, whereby the MRF partner of those councils, Central Adelaide Waste and Recycling Authority (CAWRA), is still collecting the plastic material from the trial and is yet to transport it to Victoria for recycling by APR Plastics.

Expressions of interest were recently invited by the Australian Food and Grocery Council to

councils, Material Recovery Facilities and recyclers to participate in trials forming the NPRS in 2023/24.

City of Marion's SRWRA Board representatives considered the invitation but deemed the risk to be substantial that if the Southern Materials Recovery Facility (SMRF) collects the soft plastics and the proposed recycling facility is not yet in place, that the soft plastics would need to be stored somewhere or disposed to landfill. Therefore, the option to participate in the NPRS trial was not pursued by the City of Marion, and the other SRWRA partner councils.

The scope for the City of Marion to recycle soft plastics is dependent on partnership with SRWRA and their subsequent partnership with recyclers of the soft plastic material.

It is recommended that Council follows the current NPRS trials and awaits further market development before progressing soft plastic recycling further. An update could be provided to Council in 12 months' time (or sooner if new information comes to hand) to review City of Marion's options for soft plastic recycling.

Until the soft plastic recycling industry develops capacity to process Australia's soft plastic material, the next available option is a drop-off system similar to that of City of Holdfast Bay, where the collected material is not recycled but processed into alternative fuel for Adelaide Brighton Cement.

It is possible that other local drop-off options emerge over the next 12 months.

16 Questions With Notice - Nil**17 Motions Without Notice****18 Questions Without Notice****19 Other Business****20 Meeting Closure**

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.