His Worship the Mayor
Councillors

City of Marion

Notice of General Council Meeting

Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

Tuesday, 12 December 2023 at 6.30 pm

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a General Council Meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Tony Harrison

Chief Executive Officer

1 OPEN MEETING....4
2 KAURNA ACKNOWLEDGEMENT....4
3 DISCLOSURE....4
4 COUNCIL MEMBER DECLARATION OF INTEREST (IF ANY)....4
5 CONFIRMATION OF MINUTES....4
5.1 Confirmation of Minutes of the General Council Meeting held on 28 November 2023....4
6 ADJOURNED ITEMS....25
6.1 Adjourned Item - Tree Asset Management Plan....25
6.2 Cover Report - Adjourned Item - Confidential- Code of Conduct Report - Recommendation to release....104
7 DEPUTATIONS - NIL....105
8 PETITIONS - NIL....105
9 COMMITTEE RECOMMENDATIONS - NIL....105
10 CONFIDENTIAL ITEMS....105
10.1 Cover Report - Confirmation of minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023....105
11 CORPORATE REPORTS FOR DECISION....106
11.1 Review of Confidential Items Overview - 2023....106
11.2 Future of Oaklands Education Centre....177
11.3 Outcome of EOI - Fitzjames Building, Glandore....180
11.4 Landowner Consent for Meals on Wheels Warradale....217
11.5 Gully Road Reserve - Shared Use Path....233
11.6 Nomination sought for Environmental Protection Authority Board....247
11.7 Biodiversity Plan 2024-2029....253
11.8 Treasury Operations - Cash Advance Facility....318
11.9 Centre Zone Adjustment Code Amendment....320
11.10 Finance, Risk and Audit Committee - Appointment of Council Member Proxy....375
12 CORPORATE REPORTS FOR INFORMATION/NOTING....384
12.1 Questions Taken on Notice Register....384
12.2 Annual Investment Report 2022-23....387
12.3 Health, Safety, and Wellbeing Report....393
12.4 Creative Coworking Space - Close Out....397
12.5 SRWRA Board Meeting 20 November 2023 - Constituent Council Information Report....399
12.6 Flinders Greenway Update....403
12.7 Council and CEO KPI Report Quarter One 2023/24....405
12.8 Minutes of the LGA Ordinary General Meeting held 26 October 2023....412

13 WORKSHOP / PRESENTATION ITEMS - NIL 426
14 MOTIONS WITH NOTICE 426
14.1 Footpaths 426
14.2 Community Renewables Program 430
15 QUESTIONS WITH NOTICE 458
16 MOTIONS WITHOUT NOTICE 458
17 QUESTIONS WITHOUT NOTICE 458
18 OTHER BUSINESS 458
19 MEETING CLOSURE 458

1 Open Meeting

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 28 November 2023	
Report Reference	GC231212R5.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

RECOMMENDATION

That the minutes of the General Council Meeting held on 28 November 2023 be taken as read and confirmed.

ATTACHMENTS

1. G C 231128 - Final Minutes [**5.1.1** - 20 pages]

Minutes of the General Council Meeting
held on Tuesday, 28 November 2023 at 6.30 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

PRESENT

His Worship the Mayor Kris Hanna
Councillor Joseph Masika (from 6.32pm)
Councillor Nathan Prior
Councillor Raelene Telfer (from 6.39pm)
Councillor Luke Naismith
Councillor Jason Veliskou (from 6.35pm)
Councillor Sarah Luscombe (from 6.32pm)
Councillor Jayne Hoffmann
Councillor Matt Taylor
Councillor Renuka Lama (from 6.39pm)
Councillor Jana Mates
Councillor Amar Singh
Councillor Ian Crossland

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Ben Keen
General Manager Corporate Services - Angela Allison
General Manager City Development - Tony Lines
Manager Office of the CEO - Kate McKenzie
Unit Manager Governance and Council Support - Victoria Moritz
Governance Officer - Amey Johnson

1 Open Meeting

The Mayor opened the meeting at 6.30pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting.

The following interests were disclosed:

- Nil

6.32pm Councillor Masika entered the meeting

6.32pm Councillor Luscombe entered the meeting

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 24 October 2023
Report Reference GC231128R5.1

Moved Councillor Prior **Seconded Councillor Hoffmann**

That the minutes of the General Council Meeting held on 24 October 2023 be taken as read and confirmed.

Carried Unanimously

6 Communications

6.1 Elected Member Verbal Communications

In accordance with the *Code of Practice - Procedures at Council Meeting 2017/18* an Elected Member has the right to speak for up to two minutes in the second meeting of Council every second month from February (with the exception of caretaker period).

Verbal Communications were not presented this month.

Moved Councillor Prior **Seconded Councillor Hoffmann**

That the following Communication Reports be moved en bloc:

- Mayoral Communication Report
- Deputy Mayor Communication Report
- CEO & Executive Communication Report

Carried Unanimously

6.2 Mayoral Communication Report
Report Reference GC231128R6.2
Name of Council Member Mayor - Kris Hanna

Date	Event	Comments
18 October 2023	Huntington's Glandore 500 2023 morning tea	Attended
18 October 2023	Marion City Band AGM	Attended

19 October 2023	Tonsley Connections October 2023 networking event	Attended
19 October 2023	5049 History Night and AGM	Attended
23 October 2023	Meeting to discuss proposed Community Hub for Inner South	Attended
23 October 2023	Southern Business Connections Social Networking event	Attended
23 October 2023	Oaklands Estate Residents' Association Annual General Meeting	Opening speech and attended
24 October 2023	City of Marion Business Breakfast	Attended
25 October 2023	Meeting with President of Remuneration Tribunal	Attended
26 October 2023	2023 Local Government Association Annual General Meeting	Attended
26 October 2023	Annual General Meeting of Local Government Finance Authority	Attended
26 October 2023	Marino Hall site visit with Minister Catherine King and Louise Miller-Frost MP	Attended
27 October 2023	City of Marion citizenship ceremonies	Conducted ceremony
30 October 2023	Greater Adelaide Regional Organisation of Councils meeting	Attended
3 November 2023	Galleon Theatre play	Attended
7 November 2023	Purple-spotted gudgeon event at Oaklands Wetlands	Attended
7 November 2023	Operation Flinders Presentation Morning Tea	Attended
8 November 2023	Future Energy Week event	Opening speech and attended
10 November 2023	Edward Said memorial lecture	Attended
11 November 2023	Marion RSL Remembrance Day Service 2023	Attended
12 November 2023	Roboroos First Tech Challenger SA Qualifier	Attended
12 November 2023	South Adelaide Basketball Club Annual General Meeting	Attended
14 November 2023	Meeting with Pelligra	Attended
18 November 2023	Launch of Marion Celebrates Festival	Attended
19 November 2023	Cove Football Club (Soccer) AGM	Attended
20 November 2023	Hallett Cove School Year 12 Graduation Evening	Presented award
In addition, the Mayor has met with residents, MPs and with the CEO and Council staff regarding various issues		

Moved Councillor Prior **Seconded Councillor Hoffmann**

That the Mayoral Communication report be received and noted.

Carried Unanimously

6.3 Deputy Mayor Communication Report
Report Reference GC231128R6.3
Name of Council Member Deputy Mayor – Raelene Telfer

Date	Event	Comments
26 October 2023	Coast FM	Interviewed
26 October 2023	Club Marion AGM	apology
2 November 2023	IQRA 2 court basketball stadium opening	toured for Mayor
7 November 2023	Environment Committee	apology
14 November 2023	Warriparinga Ward Briefing	attended
18 November 2023	Marion Celebrates	viewed
20 November 2023	Club Marion Board meeting	liaison
25 November 2023	Darlington Connections	Opening speech
30 November 2023	Unpaid Carer's Christmas Party	attended

Moved Councillor Prior **Seconded Councillor Hoffmann**

That the Deputy Mayor Communication report be received and noted.

Carried Unanimously

6.4 CEO and Executive Communication Report
Report Reference GC231128R6.4

Date	Activity	Attended By
25 October 2023	LGA CEO Working Group | Future of EB	Tony Harrison
25 October 2023	Coast Protection Board-Coastal Council CEO Forum	Tony Harrison
27 October 2023	Cross Council CEO Meeting | Mark Withers CEO Port Adelaide Enfield and Paul Sutton CEO City of Charles Sturt	Tony Harrison
27 October 2023	Meeting | Roberto Bria, Holdfast Council - EV discussion	Angela Allison
27 October 2023	City of Marion Citizenship Ceremonies	Tony Harrison
31 October 2023	Onsite Visit | Community Battery Edwardstown – Department for Energy and Mining and City of Marion	Tony Lines

31 October 2023	SA Water's Construction and Development Forum	Ben Keen
1 November 2023	Pre-Meeting with Flinders University College of Science and Engineering Industry Advisory Board on Sustainability	Ben Keen
1 November 2023	Meeting | John Noonan and Schumann Rafizadeh (One World) re General Catch up	Tony Harrison
2 November 2023	LGA Regional CEO Forum	Tony Harrison
2 November 2023	Tonsley Project Control Group Bi-Monthly Meeting	Tony Lines
3 November 2023	Meeting | Louise Miller-Frost (MP) re Infrastructure Projects	Tony Lines
6 November 2023	LG Professionals SA Quarterly Network Chair Meeting	Ben Keen
8 November 2023	Meeting | KC Consulting and Southern Cultural Immersion and City of Marion re SCI Agreement	Tony Lines
8 November 2023	Panel Event | Innovative, New Ways to use Data: Embracing Change to Empower Citizens and Businesses while Transforming	Tony Harrison
8 November 2023	KESAB Boardroom Lunch with Minister for Environment, Climate and Water, The Hon. Dr Susan Close, MP and State Member for Elder, Nadia Clancy MP around environment, resource recovery and circular economy in South Australia.	Tony Harrison
8 November 2023	Meeting | City of Marion and Tony Gray, JLT Risk Solutions	Tony Harrison Ben Keen Angela Allison
9 November 2023	Meeting | Cross Council Corporate Services GM/Director - CoM, CCS, PAE	Angela Allison
10 November 2023	Meeting | Fleet Service Review – Adrian Ralph, Fiona Harvey CCS	Angela Allison
10 November 2023	Meeting | SA Power Networks re Planting of Trees Under Powerlines	Ben Keen
14 November 2023	Meeting | Pelligra	Tony Harrison Tony Lines
14 November 2023	LG Disaster Recovery Funding Information Session	Angela Allison

15 November 2023	Weekly Onsite Meeting | Blubuilt, North Projects, Aspects Studios, Innovis, CMW Geosciences SA, and City of Marion re Coastal Walkway Bridges	Tony Lines
17 November 2023	City of Marion and ESCOSA to discuss findings	Tony Harrison Angela Allison
17 November 2023	LG Professionals General Managers & Directors Network, Culture Network Forum: Innovation in Recruitment	Angela Allison Ben Keen
20 November 2023	Bimonthly meeting with Sarah Andrews MP	Tony Harrison
20 November 2023	SRWRA Board Meeting	Angela Allison
21 November 2023	Flinders University College of Science and Engineering Industry Advisory Board Meeting	Ben Keen
22 November 2023	Meeting | Aurion SaaS Contract, Ed Connolly & Luke Treacy	Angela Allison
23 November 2023	Meeting | Villawood, Future Urban and City of Marion re Morphettville Racecourse	Tony Lines
24 November 2023	Meeting | CoM, Renewal SA, MAB Park Pty Ltd and Wilson Parking re multi deck car park	Tony Lines
24 November 2023	LGA Metro CEO Meeting	Tony Harrison
27 November 2023	Meeting | City of Mitcham regarding the ShineHub Project	Ben Keen

Moved Councillor Prior **Seconded Councillor Hoffmann**

That the CEO and Executive Communication report be received and noted.

Carried Unanimously

6.36pm Councillor Veliskou entered the meeting
6.39pm Councillor Telfer entered the meeting
6.39pm Councillor Lama entered the meeting

8 Deputations

8.1 Sheidow Park Suburb Renaming

Report Reference GC231128D8.1

Ms Anita Allen gave a five-minute deputation to Council regarding the Sheidow Park Suburb Renaming Proposal.

6.40pm Councillor Telfer left the meeting

6.43pm Councillor Telfer re-entered the meeting

9 Petitions

9.1 Petition - Southern Suburbs Policy Code Amendment

Report Reference GC231128P9.1

Moved Councillor Crossland **Seconded Councillor Luscombe**

That Council:

1. Notes the petition.
2. Acknowledges that the petition does not accurately represent the policies proposed within the draft Code Amendment.
3. Advises the head petitioner of the resolutions of Council.
4. Considers the matters raised within the petition as part of the review of the submissions received for the draft Code Amendment.

Carried Unanimously

10 Committee Recommendations

Moved Councillor Prior **Seconded Councillor Veliskou**

That the following Committee Recommendations be moved en bloc:

- Confirmation of Minutes of the Infrastructure Committee Meeting held on 7 November 2023
- Confirmation of Minutes of the Environment Committee Meeting held on 7 November 2023
- Confirmation of Minutes of the Finance, Risk and Audit Committee Meeting held on 9 November 2023

Carried Unanimously

10.1 Confirmation of Minutes of the Infrastructure Committee Meeting held on 7 November 2023

Report Reference GC231128R10.1

Moved Councillor Prior **Seconded Councillor Veliskou**

That Council:

1. Receives and notes the minutes of the Infrastructure Committee meeting held on 7 November 2023.

Carried Unanimously

10.2 Confirmation of Minutes of the Environment Committee Meeting held on 7 November 2023

Report Reference GC231128R10.2

Moved Councillor Prior **Seconded Councillor Veliskou**

That Council:

1. Receives and notes the minutes of the Environment Committee meeting held on 7 November 2023 subject to the following corrections:
    1. Page 63 fourth dot point should read ‘sealing gaps’
    2. Page 63 correction of Councillor Hanna to Mayor Hanna

Carried Unanimously

10.3 Confirmation of Minutes of the Finance, Risk and Audit Committee Meeting held on 9 November 2023

Report Reference GC231128R10.3

Moved Councillor Prior **Seconded Councillor Veliskou**

That Council:

1. Receives and notes the minutes of the Finance, Risk and Audit Committee meeting held on 9 November 2023.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Finance, Risk and Audit Committee.

Carried Unanimously

12 Corporate Reports for Decision

Moved Councillor Prior **Seconded Councillor Telfer**

That the following items be moved en bloc:

- Annual Financial Statements for the year ended 30 June 2023
- Finance Risk and Audit Committee Annual Report to Council 2022-2023
- City of Marion Annual Report 2022-2023
- 1st Budget Review 2023-2024

Carried Unanimously

12.1 Annual Financial Statements for the year ended 30 June 2023

Report Reference GC231128R12.1

Moved Councillor Prior **Seconded Councillor Telfer**

That Council:

1. Adopts the City of Marion audited Annual Financial Statements for the year ended 30 June 2023 (Attachments 3)
2. Authorises the Mayor and CEO to sign off on the audited Annual Financial Statements for the year ended 30 June 2023 (Attachments 3) and authorises the CEO to sign off on the Management Representation letter (Attachment1).
3. Receive the Southern Region Waste Resource Authority (SRWRA) 2022-23 audited Annual Financial Statements (Attachment 4).
4. Notes the comparative analysis to prior year audited Annual Financial Statements and original adopted 2022-23 budget (Analytical Review), as included at Attachment 2.
5. Notes Galpins Audit Completion Report, as included at Attachment 5.

Carried Unanimously

12.2 Finance Risk and Audit Committee Annual Report to Council 2022-2023

Report Reference GC231128R12.2

Moved Councillor Prior **Seconded Councillor Telfer**

That Council:

1. Notes the Finance Risk and Audit Committee's Annual Report to Council for 2022-2023 provided as Attachment 1.

2. Includes the Finance, Risk and Audit Committee's Annual Report as an Attachment to the City of Marion Annual Report 2022-2023.

Carried Unanimously

12.3 City of Marion Annual Report 2022 - 2023

Report Reference GC231128R12.3

Moved Councillor Prior **Seconded Councillor Telfer**

That:

1. Council adopts the City of Marion Annual Report 2022 - 2023 (Attachment 1) subject to the following amendments:
    - All references to the 14km pipeline be corrected to '12km'

2. Council adopts the City of Marion Annual Report 2022 - 2023 Summary (Attachment 2) subject to the following amendments:
3. The final City of Marion Financial Statements 2022 - 2023 being considered in report GC231024R12.1 be included within the published version of the City of Marion Annual Report 2022 - 2023.
4. The final Southern Region Waste Resource Authority audited financial statements being considered in report GC231024R12.1 be included within the published version of the City of Marion Annual Report 2022-2023
5. The final City of Marion Finance, Risk and Audit Committee Annual Report to Council 2022/2023 being considered in report GC231024R12.2 be included within the published version of the City of Marion Annual Report 2022-2023.
6. Administration distributes copies of the City of Marion Annual Report 2022 - 2023 in accordance with legislative requirements.
7. Administration distributes copies of the City of Marion Annual Report 2022 – 2023 Summary to members of the community via the City of Marion Libraries, Neighbourhood and Community Centres and promotes the City of Marion Annual Report 2022 – 2023 available on the City of Marion website.

Carried Unanimously

12.4 1st Budget Review 2023-2024

Report Reference GC231128R12.4

Moved Councillor Prior **Seconded Councillor Telfer**

That Council:

1. Adopt the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows
2. Approves the identified savings following the completion of the 2022-23 audited Annual Financial Statements of $1.810m to be transferred to the Asset Sustainability Reserve

Carried Unanimously

12.5 Draft Asset Management Strategy 2023 - 2033 for Endorsement

Report Reference GC231128R12.5

Moved Councillor Luscombe **Seconded Councillor Masika**

That Council:

1. Endorses the Draft Asset Management Strategy 2023 - 2033 (Attachment 1) subject to the following amendments:
    - **Significant Impacts** (page 331 of the agenda, page 14 of the AM Strategy document) add additional sentence to read:

"*All states and territories have now committed to achieving net zero carbon emissions by 2050. National carbon emissions need to decline on a significantly steeper trajectory if this goal is to be met. The City of Marion Carbon Neutral Plan 2020 – 2030 is our roadmap to reduce and offset carbon emissions for council operations by 2030.* Council's asset management plans will address climate resilience by including actions that support a transition to a low-carbon, energy efficient future and planning for physical climate and nature-related risks and opportunities whilst ensuring it is cost effective."

- **Skilled People** (page 333 of the agenda, page 16 of the AM Strategy document') include an objective which includes climate adaptation / abatement:
  "An innovation mindset in design, technology, construction, climate resilience, carbon reduction and environmental outcomes improves asset performance and community value."
- **Intelligent Systems** (page 335 of the agenda, page 18 of the AM Strategy document'), includes the following objective:
  "Asset Management Plans holistically consider the cost, timing, inter-generational equity, climate responses and overall community impact of all capital projects."

2. Notes the Community Feedback Report (Attachment 2).
3. Notes the Response to Community Feedback (Attachment 3)**.**

Carried Unanimously

12.6 Tree Asset Management Plan

Report Reference GC231128R12.6

Moved Councillor Crossland **Seconded Councillor Naismith**

That formal meeting procedures be suspended to discuss the item

Carried Unanimously

7.03pm formal meeting procedures suspended

7.26pm Councillor Masika left the meeting

7.30pm Councillor Masika re-entered the meeting

7.39pm formal meeting procedures resumed

Moved Councillor Taylor **Seconded Councillor Crossland**

That this item be adjourned to the General Council Meeting 12 December 2023 to allow further information to be received.

Carried Unanimously

12.7 Greater Adelaide Regional Plan Discussion Paper

Report Reference GC231128R12.7

7.46pm Councillor Naismith left the meeting
7.48pm Councillor Naismith re-entered the meeting
7.51pm Councillor Luscombe left the meeting
7.52pm Councillor Luscombe re-entered the meeting

Moved Councillor Telfer **Seconded Councillor Prior**

That Council:

1. Notes the Greater Adelaide Regional Plan Discussion Paper released for consultation.

2. Provides a submission to the State Planning Commission, as set out within Attachment 1 of this report subject to the following amendments:
    a. Clovelly Park be correctly named
    b. Exclude Morphettville Racecourse as a potential strategic infill site
    c. Modify the image on page 437 "Potential regenerative areas at Mitchell Park"
    d. Public transport expanded to include the consideration of Active Transport opportunities such as walking and cycling and

3. Details its feedback on the Discussion Paper and further investigations for the draft Greater Adelaide Regional Plan, including identification of the following:
    a. Strategic infill sites:
        - Edwardstown (former Hills site)
        - Clovelly Park
        - Warradale Barracks
        - 171 Morphett Road, Morphettville (bus depot)
        - Marion Shopping Centre
        - 4 Aroona Road Hallett Cove
    b. Corridors
        - South Road
        - Marion Road
        - Morphett Road
    c. Regenerative Neighbourhoods
        - Mitchell Park

Carried Unanimously

12.8 Marion Heritage Research Centre

Report Reference GC231128R12.8

Moved Councillor Telfer **Seconded Councillor Masika**

That Council:

1. Endorses a purpose-built storage addition at the rear of the Marion Heritage Research Centre with minor internal maintenance and fit out of the existing spaces at a total cost of $300,000 in 2024/25 Annual Business Plan.

Carried

12.9 Community Grants 2023-24 Round 1

Report Reference GC231128R12.9

Moved Councillor Veliskou **Seconded Councillor Masika**

That formal meeting procedures be suspended to discuss the next two items relating to Community Grants and Youth Grants 2023-24.

Carried Unanimously

8.14pm formal meeting procedures suspended
8.15pm Councillor Taylor left the meeting
8.17pm Councillor Taylor re-entered the meeting

8.29pm formal meeting procedures resumed

Moved Councillor Masika **Seconded Councillor Crossland**

That Council:

1. Endorses a total of $29,353 for the Community Grants Program Round One funding in 2023-2024.

Organisation	Project title	Score	Funding Allocated
Marino Community Garden	Community Garden Security	85	$5,000
Brighton Church of Christ Community Care Inc	Well-being through Food Security – Enhancing food and nutrition literacy through community social participation	80	$5,000
Riding for the Disabled South Australia Inc – O'Halloran Hill Centre	Street Appeal and Property Maintenance Project	78.3	$2,750
Adelaide Nepal Inc	Adelaide Holi Festival 2024	77.3	$1,000

Ascot Park Bowling Club Inc	First Aid Training to Club Members and Volunteers	76.5	$2,400
The Probus Club of Hallett Cove Inc	Club History Computer File Storage	71.4	$723
Meals on Wheels – Edwardstown Branch	Safe Path and Welcoming Front Garden	69	$4,980
Marion Bowling Club	Purchase of a new lawn mower	65.9	$5,000
Koorana Gymnastics Club	Equipment purchase for people with disabilities and for kindergym and recreation programs	64.4	$2,500
	TOTAL		**$29,353**

2. Notes an underspend of $20,647 from this round will be allocated to round two.

3. Endorses a review of the Community Grants Program criteria and assessment process.

4. Notes that a report will be presented to Council prior to the 2024 grant round opening.

Carried

12.10 Youth Grants 2023-24 Round 1

Report Reference GC231128R12.10

Moved Councillor Crossland **Seconded Councillor Mates**

That Council:

1. Endorses a total of $33,332 for the Youth Grants Program Round One funding in 2023--2024 (as per the table below).

No.	Organisation name	Project	Amount requested
2	Whitelion Youth Agency	Learning Program Resources	$10,000

3	Flinders University, New Venture Institute	Venture Dorm: Entrepreneurial Workshop	$4,975
4	YMCA South Australia	Fundamental Up Skilling for Life	$9,500
5	Scouts Association of Australia - SA Branch on behalf of the Hallett Cove Scout Group	Lightweight camping equipment	$3,857
6	Brighton Church of Christ Community Care	Mystery Box Cooking	$5,000
		TOTAL	$33,332

1. Notes an underspend of $26,668 from this round will be allocated to round two.
2. Endorses a review of the Youth Grants Program criteria and assessment process.
3. Notes that a report will be presented to Council prior to the 2024 grant round opening.

Carried

12.11 Hamilton, Tarturninthi/Trowbridge and Hessing Reserve - Additional Funding

Report Reference GC231128R12.11

8.47pm Councillor Luscombe left the meeting
8.50pm Councillor Luscombe re-entered the meeting
8.50pm Councillor Singh left the meeting
8.53pm Councillor Singh re-entered the meeting

Moved Councillor Telfer **Seconded Councillor Veliskou**

That Council:

1. Endorses additional funding of $58,000 to upgrade Hamilton Park Reserve, noting that any unused funds will be returned to Council's funds.
2. Endorses additional funding of $79,000 to upgrade Hessing Crescent Reserve, noting that any unused funds will be returned to Council's funds.
3. Endorses additional funding of $148,978 to complete the irrigation at Tarturninthi/ Trowbridge Reserve, noting that any unused funds will be returned to Council's funds.

Amendment

Moved Councillor Prior **Seconded Councillor Taylor**

That Council:

1. Endorses additional funding of $58,000 to upgrade Hamilton Park Reserve, noting that any unused funds will be returned to Council's funds.

2. Endorses additional funding of $79,000 to upgrade Hessing Crescent Reserve, noting that any unused funds will be returned to Council's funds.

The amendment to become the motion was Carried

The motion as amended was Carried Unanimously

Moved Councillor Telfer **Seconded Councillor Veliskou**

That Council:

3. Endorses additional funding of $148,978 to complete the irrigation at Tarturninthi/ Trowbridge Reserve, noting that any unused funds will be returned to Council's funds.

Carried

12.12 Edwardstown Football Club Licence Variation

Report Reference GC231128R12.12

9.18pm Councillor Naismith left the meeting
9.22pm Councillor Naismith re-entered the meeting

Extension of time

Moved Councillor Veliskou **Seconded Councillor Hoffman**

That the meeting be extended until the conclusion of the following items and that they be considered in the following order:

- Edwardstown Football Club License Variation
- Motion with Notice - Leave of Absence Cr Masika
- Adjourned Item - Confidential - Coastal Walkway Nungamoora Design

Carried

9.31pm meeting extended

9.36pm Councillor Telfer left the meeting and did not return
9.36pm Councillor Prior left the meeting and did not return

Moved Councillor Crossland **Seconded Councillor Luscombe**

That Council:

1. Maintains its previously resolved position on the operation of the two function rooms at the Edwardstown Soldiers Memorial Recreation Ground being that “Council will be responsible for the management and operation of the unallocated areas and times outside of Clubs' licensed use and will be responsible for its share of the operating costs and retain its income from its use of the facility” between the period October to March annually.

Carried

15 Motions With Notice

15.2 Leave of Absence - Cr Masika

Report Reference GC231128M15.2

Moved Councillor Veliskou **Seconded Councillor Luscombe**

That Councillor Masika be granted leave of absence for the General Council Meeting to be held on 12 December 2023.

Carried Unanimously

7 Adjourned Items

7.2 Cover Report - Adjourned Item - Confidential - Coastal Walkway Nungamoora Design

Report Reference GC231128F7.2

9.49pm Councillor Mates left the meeting and did not return

Moved Councillor Crossland **Seconded Councillor Luscombe**

That pursuant to Section 90(2) and (3)(a) and (h) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager Corporate Services, General Manager City Services, Manager Corporate Services, Manager City Activation, Project Manager Infrastructure, Manager Finance, Manager City Property, UM Property & Facilities, Manager Governance and Support, Media and Engagement Advisor and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Coastal Walkway Nungamoora Design, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to specific City of Marion residential addresses and legal advice being obtained.

Carried Unanimously

9.50pm the meeting went into confidence

9.53pm Councillor Masika left the meeting

9.55pm Councillor Masika re-entered the meeting

10.05pm Councillor Crossland left the meeting

10.05pm Councillor Veliskou left the meeting and did not return

10.07pm Councillor Crossland re-entered the meeting

Moved Councillor Crossland **Seconded Councillor Luscombe**

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that this report, Adjourned Item – Coastal Walkway Nungamoora Design, any appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2023.

Carried Unanimously

10.16pm the meeting came out of confidence

13 Corporate Reports for Information/Noting

Nil

14 Workshop / Presentation Items – Nil

11 Confidential Items Nil

16 Questions With Notice - Nil

17 Motions Without Notice

18 Questions Without Notice

19 Other Business

20 Meeting Closure

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

The meeting was declared closed at 10.16pm

The following items were not considered at the meeting:

- Adjourned Item – Confidential Code of Conduct Report
- Corporate Reports for Noting
    - Annual Investment Report 2022 – 23
    - Questions Taken on Notice Register
    - Health, Safety and Wellbeing Report

- Motion with Notice – Footpaths
- Confidential Item – Confirmation of minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023

CONFIRMED THIS 12 DAY OF DECEMBER 2023

_____

CHAIRPERSON

6 Adjourned Items

6.1 Adjourned Item - Tree Asset Management Plan	
Report Reference	GC231212R6.1
Originating Officer	Coordinator Arboriculture – Ian Seccafien
Corporate Manager	Manager Operations - Brian Green
General Manager	General Manager City Services - Ben Keen

REPORT OBJECTIVE

The item '*Tree Asset Management Plan GC231128R12.6*' (**attachment 1)** was adjourned at the 28 November 2023 General Council meeting to enable additional information to be received.

In accordance with the *Local Government (Procedures at Meetings) Regulations*, the debate on an adjourned item will resume and continue at the point it was adjourned. The motion for this item is yet to be Moved or Seconded.

The current motion is as follows:

Moved Councillor Taylor **Seconded Councillor Crossland**

That this item be adjourned to the General Council Meeting 12 December to allow further information to be received.

Carried Unanimously

RECOMMENDATION

That Council:

1. **Note the updated wording which has been inserted into the Draft Tree Asset Management Plan.**
2. **Note the additional questions to be asked as part of the formal engagement.**
3. **Note the new timeline for engagement due to the Festive Season break.**
4. **Endorses the Draft City of Marion Tree Asset Management Plan 2024 – 2034 for stakeholder and community consultation.**
5. **Notes a further report will be presented to Council on 28 February 2024 outlining the outcomes of the stakeholder and community consultation.**

DISCUSSION

Feedback to the questions received from Council Members has resulted in the following edits to the Draft Tree Asset Management Plan 2024-34 and is as follows:

Life Expectancy Graph

Removed Useful life expectancy graph from page 3, Table 2.

Vision Statement

Inserted Vision statement, customer service and issues table in Executive Summary

Technical Levels of Service

Updated wording in Technical Levels of Service (TLoS) to include:

Planning - Prior to planting council will assess each location against the Tree Planting Assessment Checklist (Appendix 3) and consider the specifics of the location taking into consideration.

- Soil types
- Tree diversity
- Street amenity
- Maintenance
- Impacts on infrastructure
- Scenic views

Each residence which is planned to be receiving a tree for the verge will have an information flyer delivered to their letterbox informing them of the upcoming planting and additional notification signage will be installed on streets throughout the suburb. In addition, signs will be placed in community neighbourhood centres, libraries and City Limits magazine which provides detailed information on tree planting schedules by a QR code link.

Creation - In certain locations selected smaller growing species will be used to be sensitive to scenic views.

Maintenance - Currently two street sweeping units clean the streets across the City of Marion on a six-weekly cycle. It is anticipated with the increased street tree planting there will likely be a small increase in leaf litter and debris as the trees mature and the urban canopy increases. To manage this, we are introducing asset management mobility technology to better understand, coordinate and optimise street sweeping activities. The use of a data driven model from the Asset Management System and Customer Request portal, will more readily identify hot spots and facilitate increased sweeping activities in these areas.

In addition, continuing use of the Green Bin waste disposal service should be utilised by residents to clean leaf litter and debris from private properties.

Future Demand Management Table

Social	Increased population density.	Increased risk of exposure to trip hazards caused by tree base intrusion into footpaths. Increase requests for leaf litter/debris management.	Work with maintenance to identify and resolve risk locations. Apply barrier where needed. Use permeable materials. future plantings based on the context of the streetscape. Frequency of streetsweeping, Program Block Pruning Species selection.
		Increased amount of visit events to streetscape and open space trees increases the exposure risk to tree defects.	Monitor tree maintenance strategies focusing on high/medium risk trees. increase mulching around large trees to set up exclusion zones.

Appendix 3

Added Tree Planting assessment guidelines to Tree Asset Management as attached.

Tree Planting Resourcing

As per the original report (GC231128R) we have allocated additional internal resources to create a tree maintenance team to address the significant increase in our tree population. Financial and Resource modelling undertaken as part of the TreeAMP process has identified in 2028/29 with the completion of the planting program, another increase in resources will be required to maintain and manage our total tree population. This has been incorporated into the financial forecasts within the TreeAMP.

CONSULTATION SURVEY ON THE DRAFT TREE ASSET MANAGEMENT PLAN

Feedback on the plan

1. **Street name***

2. **Suburb***

3. **Have you read the draft Tree Asset Management Plan 2024-2034?***

   Yes / No

4. **The plan sets out a clear strategy for the effective management of our tree assets?***
   - Strongly agree
   - Agree
   - Neutral
   - Disagree
   - Strongly disagree

5. **Are there any additional components that you think should be included in the plan?**

   Open text

6. **Do you have any other comments on the draft Tree Asset Management Plan?**

   Open text

Thank you for providing feedback on the draft Tree Asset Plan. While you are here, we would also like to ask you some additional questions relating to tree management in the City of Marion.

7. **Should trees be pruned (this would be a new service currently unfunded?) to specifically manage leaf litter?**

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

8. **What alternatives should council offer to manage leaf litter/tree debris?**
   - Increase street sweeping frequency
   - Green waste bin (additional)
   - Rapid response service to requests for verge clean-up
   - Greater support for elderly
   - Battery powered leaf blower
   - Other

9. **The planting of trees should consider the impact on views of the coast and hills?**
   - Strongly agree
   - Agree
   - Neither agree nor disagree
   - Disagree
   - Strongly disagree

10. **Planting of new trees should be sensitive to existing views?**
    - Strongly agree
    - Agree
    - Neither agree nor disagree
    - Disagree
    - Strongly disagree

11. **Planting of trees should be sensitive to existing rooftop Solar Systems ?**
    - Strongly agree
    - Agree
    - Neither agree nor disagree
    - Disagree
    - Strongly disagree

ATTACHMENTS

1. G C 231128 R 12.6 Tree Asset Management Plan [**6.1.1** - 57 pages]
2. Tree planting assessment form [**6.1.2** - 2 pages]
3. CEP Draft Tree Asset Management Plan [**6.1.3** - 15 pages]

12.6 Tree Asset Management Plan	
Report Reference	GC231128R12.6
Originating Officer	Coordinator Arboriculture – Ian Seccafien
Corporate Manager	Manager Operations - Brian Green
General Manager	General Manager Corporate Services - Angela Allison

REPORT HISTORY

Report Reference	Report Title
EC230404R7.2	Trees and Urban Greening
FRAC230516R6.5	Tree Asset Management Plan

REPORT OBJECTIVE

The purpose of this report is to advise Council of its obligations under the Local Government Act (1999) in relation to Asset Management Plans and associated consultation. In addition, the report seeks endorsement from Council to undertake stakeholder and community engagement on the Draft City of Marion Tree Asset Management Plan 2024 – 2034.

EXECUTIVE SUMMARY

The City of Marion prioritises its urban tree assets, aiming to create a community with mature, healthy trees that benefit the environment and wildlife. The council manages trees as physical assets, making operational decisions for retention, removal, and species selection. Key stakeholders, including the community and various industry professionals, influence tree management and the benefits they provide.

To comply with the *Local Government Act 1999*, the council has developed a Tree Asset Management Plan, ensuring long-term management aligns with community needs. Utilising the Forestree Tree Management System and a digitised web-based version, real-time data integration optimises performance measurement and budget tracking.

The council leads in urban tree asset management, with few other councils having dedicated asset management plans for trees. The draft plan has been considered by the Environment Committee, Asset Steering Committee and the Finance Risk and Audit Committee, and subject to Council approval, public consultation will occur from 30 November to 21 December 2023, shaping the final plan for adoption in early 2024.

Financially, the street and reserve tree assets have a Gross Replacement Cost of $16M, with projected management costs of $34.8M over the next decade. This covers the completion of the planting program and ongoing operations, risk monitoring and maintenance expenditure.

The City of Marion remains committed to innovative urban tree asset management, meeting community expectations efficiently.

RECOMMENDATION

That Council:

1. **Endorses the Draft City of Marion Tree Asset Management Plan 2024 – 2034 for stakeholder and community consultation.**
2. **Notes a further report will be presented to Council on 23 January 2024 outlining the outcomes of the stakeholder and community consultation.**

DISCUSSION

The City of Marion's (CoM) Urban Tree assets provide many benefits to our community. Our vision is to have streets and parks which are lined with mature, healthy trees that are a habitat for birds and other wildlife. The community values and appreciates the city's trees for their shade, appearance, and the contribution they make to the environment.

Council seeks to maximise value to ratepayers and ensure sustainable services by optimising the use of our assets. Council trees are a physical asset and decisions made regarding their retention, removal or species selection are largely operational decisions. There are several key stakeholders; including the community, material suppliers, contractors, landscape architects, developers, all of whom influence the way council trees are managed. This in turn influences the benefits public trees provide and, in turn, Council's ability to deliver urban greening targets.

The South Australian *Local Government Act 1999* and its regulations require each council to have Asset Management Plans covering the management of infrastructure and other major assets including the tree population of the council for a period of at least ten years. In addition to the legislative requirement, our role is to ensure our assets meet the needs of the community now and into the future.

The City of Marion's vision for Asset Management is - "To maintain the City of Marion's assets to agreed levels of service which maximise community value throughout an asset's life". It is this vision that is driving continuous Asset Management improvement at the City of Marion.

What are our Asset Management Obligations?

Under the *Local Government Act 1999* [Chapter 8, Part 1, Section 122 (1) (1a)], Council is required to develop and adopt Asset Management Plans (AMPs). These AMPs form part of Council's strategic documentation and are required to be reviewed as soon as practicable after adopting the Council's annual business plan for a particular financial year; and in any event, within 2 years after each general election of the Council [Chapter 8, Part 1, Section 122 (4)(a)(b)]. This means that the City of Marion is required to adopt a suite of AMPs by November 2024.

In addition, under the *Local Government Act 1999* [Chapter 4, Part 5, Section 50], Council is required to provide a reasonable opportunity for interested parties to provide feedback for a minimum period of 21 days.

In 2018, Council approved its second Tree Management Framework 2018 (TMF) to strategically focus its tree management and drive an ambitious tree planting program to increase our existing tree canopy in line with State Government targets. The action plan generated by the document has been practically completed and the planting program is on track to deliver its commitments.

In 2021 the original planting targets were increased with the establishment of the 7-year planting plan (GC210323R07). As this planting program is implemented, the focus of our urban forest management will move to a long-term maintenance phase and as such this Tree Asset Management Plan (TreeAmp) defines how urban trees should be managed as assets, the service levels we provide, and the funding required to successfully manage them over the life of this plan.

Council managed trees are unlike any other traditional council assets. They are unique and as an asset class are increasingly being recognised worldwide as Green Infrastructure. Their uniqueness comes from their asset value increasing as they mature, their health and condition are subject to variable environmental conditions, public interaction, and maintenance practices. Managing such a diverse asset class does not negate those basic principles of effective asset management, which includes maximizing the asset performance or condition, managing its risk and through this, understanding operational and maintenance cost associated with performance. To ensure we are effective in the ongoing management and achieve our targets set, we continue to use the Forestree Tree Management System which was designed with best practice asset management in mind. Partnering with Forestree we have also developed a digitised web-based version of the plan, which pulls data metrics and critical information from Forestree, in real time, to inform the Key Performance Indicators of the plan and provide accuracy in measuring forecast vs actual budget expenditure. As far as we are aware this is the first tree focused digitised asset management plan in Australia.

The City of Marion is at the forefront of urban tree asset management. Only a small number of councils across Australia have genuine asset management plans focused on trees, and recognising trees as assets is still largely in its infancy. There is little doubt however this is where the industry is heading and we believe within the next decade, managing trees as assets will become common practice.

The Draft TreeAmp has been developed by the Open Space Operations team in partnership with the Asset Solutions team and was presented to / endorsed by the Environment Committee on 04 April 2023 and the Finance, Risk and Audit Committee for comment at the meeting on 16 May 2023. Feedback was given in relation to adequate resourcing requirements to achieve the outcomes of both the TMF and TreeAMP and it was suggested that a best practice approach be adopted with the resources allocated to achieve the outcomes whilst achieving service level efficiency and meeting community expectations.

Accordingly, we have allocated additional internal resources to create a tree maintenance team to address the significant increase in our tree population. Financial and Resource modelling undertaken as part of the TreeAMP process has identified in 2028/29 with the completion of the planting program, another increase in resources will be required to maintain and manage our total tree population. This has been incorporated into the financial forecasts within the TreeAMP.

A financial snapshot of this asset class shows that the Gross Replacement Cost for our Street and Reserve tree assets is $16M. Over the following 10-year planning period, tree assets are projected to cost the City of Marion $34.8M. Of this nominally $5.7M will be committed for completion of the planting program with the bulk being completed by 2027-28, $27.3M in Operations and Maintenance expenditure.

Community Engagement

Extensive community engagement was carried out between 27 February 2023 to 24 March 2023 to inform the plan’s development.

Promotion and marketing across numerous platforms were used to inform the community of this engagement using the following methods:

- Making Marion page and survey.
- Social posts including Facebook, LinkedIn, and Instagram.
- Greentimes newsletter.
- Community Engagement Flyers (Available at all CoM sites).
- News story on the CoM website.

184 people contributed to the survey and this feedback was considered when drafting the plan. Page 12 of the plan summarises this feedback.

Public consultation on the Draft TreeAmp will be undertaken for the period 30 November to 21 December 2023 (subject to Council approval). The draft plan and opportunity for comment will be available on the 'Making Marion' website. Notices will also be placed on social media and in community and business newsletters directing readers to Council's website. Please note that the graphics for the draft TreeAMP in Attachment 1 are still being finalised and will be included for the public consultation.

Any feedback from the community consultation process will be considered and will inform the Draft TreeAmp to be presented for Council's consideration and adoption at a General Council meeting in January 2024.

ATTACHMENTS

1. Draft Tree Asset Management Plan 2023-2033 [**12.6.1** - 36 pages]
2. CEP Tree Management Plan [**12.6.2** - 17 pages]

Document Control		Asset Management Plan 2024-34 - Trees			
Document ID :		Plan Owner: Manager Operations			
Rev No	Date	Revision Details	Author	Reviewer	Approver
2024.01	Oct 2023	Draft Template Asset Management Plan	IS	DR	-

Executive summary 3

Purpose of the plan 3
State of council tree assets 3
Service levels 4
Future demand 4
Lifecycle management 4
Improvement 5

1. Introduction 6

1.1 Background 6
1.2 Planning documents 6
1.3 Key Stakeholders in preparation of the AMP 7

2. Levels of service 8

2.1 Strategic and corporate goals 8
2.2 Legislation 9
2.3 What our customers value 10
2.4 Community levels of service 10
2.5 Technical levels of service 11

3. Future demand 16

3.1 Demand management plan 16
3.2 Climate change adaptation 17

4. Lifecycle management 19

4.1 Background information 19
4.2 Asset performance 19
4.3 Tree valuation 21
4.4 Operations and maintenance 22
4.5 Renewal and creation 22

5. Risk Management 24

5.1 Critical assets 24
5.2 What we cannot do 24

6. Financial summary 25

6.1 Financial sustainability 25
6.2 Forecast outlays for the LTFP 25
6.3 Valuation forecasts 26
6.4 Key assumptions in financial forecasts 26
6.5 Forecast reliability and data confidence 26
6.6 Monitoring and review 27

7. Improvement plan 29

Appendix A – Tree valuation example 30

Appendix B – Tree species selection 31

Executive summary

Purpose of the plan

The purpose of the Trees Asset Management Plan (AMP) is to improve council's long-term strategic management of the tree assets to ensure the current and future Levels of Service are sustained. The plan defines the state of the tree assets and considers future requirements and risks together to inform the optimum lifecycle management and costs for the next 10 years. The Trees AMP is aligned with the Council's Strategic Plan and Long-Term Financial Plan. Data used in this AMP is current as of October 2023 with the Plan monitored annually to make any necessary cost adjustments and is reviewed 4-yearly.

State of council tree assets

Tree assets exist either in streets or reserves. The characteristic diversity of trees for each area in the City of Marion is found in Appendix B. Table 1 shows the financial replacement value for each tree is $274. This contrasts with the inherent community value of trees which increases as they mature. A method of attributing this value is found in Appendix A.

Table 1: Asset parameters including quantities, useful life, and replacement value

Asset category	Quantity	Useful life	Replacement value
Street Trees	51,081	60 Years	$13,998,934
Reserve Trees	10,058	80 Years	$2,755,070
Total	**61,139**		**$16,754,004**

The condition of the tree assets is good overall with risks identified and managed effectively

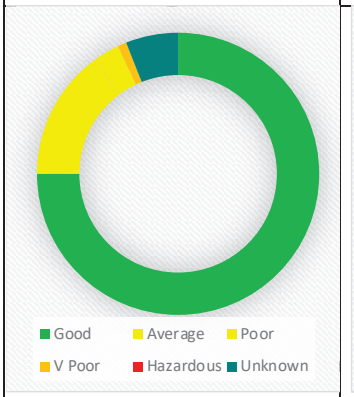


Figure 1: Tree condition

The tree planting campaign extends for 4 years increasing the mix of younger trees as a proportion

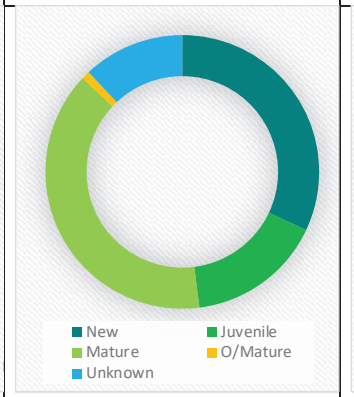


Figure 2: Tree age profile

The proportion of trees expected to fail within 5 years is high and attributable to the resources available to service. This AMP addresses survivability rates.

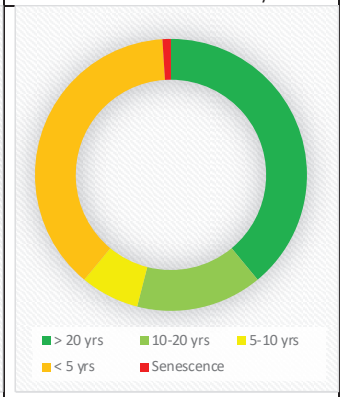


Figure 3: Tree expected life

Table 2: Performance of asset against condition, function, and capacity

Measure	Current performance	Expected trend based on the budget
Condition	**Good -** A high percentage of the trees are in good health and condition.	Trees can remain in overall good condition with improvements expected on survivability rates of new trees.
Function	**Good - D**iversity in flora and fauna is found, shade production is evident in reserves and streets.	Diversity in species selection will enable flora and fauna to thrive and more shade to be produced as numbers of trees planted increases.

Capacity	**Poor -** Available space for trees is underutilised.	Filling of available space will occur during the first half of this 10-year Plan.

For more detail on the performance measures refer to Section 4.2.

Assets in poor condition are monitored to ensure they can continue to provide the required service. Renewal of the asset is planned and shown in the forecast budget.

Service levels

The customer levels of service are considered in terms of the quality of the asset (condition); whether it is providing the intended service (function); and whether it is over/under utilised (capacity). See Section 2 for details

Table 3: Customer requirements and service activities

Customer service requirement	Activities funded to sustain the service requirement
• Shade provision. • Localised cooling effect. • Provide home to flora and fauna. • Diversity in plantings. • Street character. • Resilience through climate adversity.	• Planting of 4300 trees per year for the next 4 years. • Fill available council-controlled land with trees. • Regular watering of newly planted trees for the first 3 years to ensure survivability. • Block pruning of all street trees every 3 years minimises risk and ensures good form and structure reducing future intervention (reactive) pruning. • Maintenance to ensure trees are safe for vehicle and pedestrians. • Responding to storm events and debris removal. • Tending to ad hoc customer requests.

Future demand

Factors expected to influence future demand and the impact this will have on the delivery of Tree services are shown in more detail in Section 3 and have been accounted for in this AMP.

Climate change adaptation is detailed in Section 3.2 outlining council's climate resilience strategy.

Table 4: Demand factors and impact management

Demand impact	Demand impact management
Population increases puts stress on available spaces for trees due to developments.	Trees are only removed if no design alternatives are available,
Social/community trends – increased need for shade, cooling effects that trees offer.	Ongoing successful roll out of the 7-year tree planting program and timely management of trees to ensure good health and condition.
Technology – systems which increase ability to collect and analyse data.	Use of Forestree Tree Management System and ongoing innovation in systems to collect and track tree data for analysis.
Legislative – updates to planning requirements.	Adherence to legislative requirements, Australian Standards, internal policies, procedures, and guidelines.

Lifecycle management

What it will cost

The forecast lifecycle costs necessary to provide the services covered by this AMP include the activities of creation, monitoring, operation, maintenance, renewal, and disposal of assets.

The forecast expenditure of this plan is used to inform the Long-Term Financial Plan (LTFP). Section 6.2 contains the detail breakdown of costs for each year. The expenditure profile shows the cost levels higher in the first half of the plan due to the accelerated activity to plant and sustain new trees and to establish baseline tree data and condition for future success.

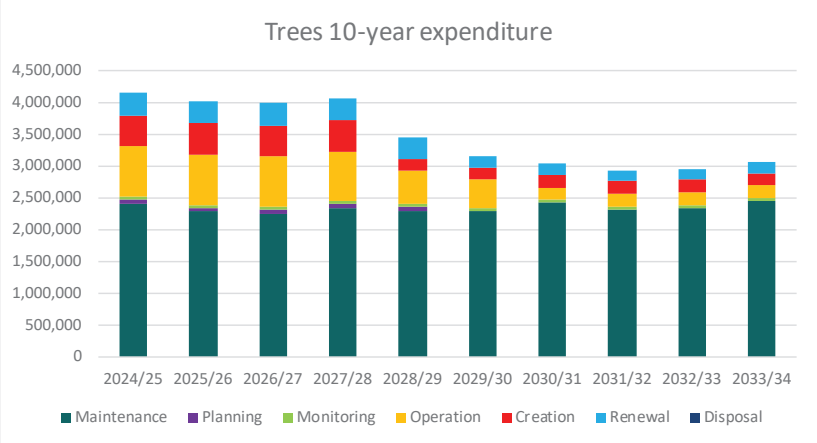


Figure 4: Expenditure profile by asset life category for 10 years

The financial funding for the life of this plan is summarised below:

Available funding from the LTFP	unknown
Forecast funding required	$34,802,555
Average annual forecast funding required	$3,380,256
Available funds to sustain services	100%
Asset renewal funding ratio	Not Applicable

Managing the risk

- Risks are managed in accordance with Council's Risk Management Policy.
- No high-level risks have been identified for tree assets.
- Critical assets are those which have a higher consequence should they fail. Critical assets in the trees class include Regulated and Significant trees.
- The forecast budget allows us to achieve all our service delivery objectives.

Improvement

The Improvement Plan is found in Section 7. These initiatives have been included in the forecast budget and include:

- Improving the depth and quality of tree data by undertaking more audits.
- Improving the real time data storage and analysis capability by expanding the use of software management tools.
- Educating internal and external stakeholders on the role and importance of tree assets.
- Innovative trialling of tree species with partners to ensure resilience and sustainability.
- Involving the community in tree watering initiatives.
- Actively participating in feedback for State initiatives relating to planning.

1. Introduction

1.1 Background

The Trees Asset Management Plan (AMP) provides information on the state of the trees assets and their capability to meet the levels of service and demand requirements in a safe, cost effective and sustainable manner for the following 10 years. In delivering the service, risks are identified and managed so that a balance is achieved between achieving the desired performance of the asset, against the cost of providing the service.

This AMP complies with the requirements of Section 122 of the Local Government Act 1999; and is an input for the City of Marion (CoM) Long-Term Financial Plan. Information contained in this plan is current as of October 2023.

The assets under management of the Trees AMP include Street Trees, Public Reserve Trees, and planted spaces within City of Marion. Decisions made regarding tree retention, removal, or species selection are based on strategic operational planning and performance.

This AMP incorporates the tree planting and maintenance strategy of the CoM Tree Management Framework 2018, a key strategy being to increase the tree canopy within (CoM) to meet State Government targets.

Trees are unlike any other assets. They are unique as a living asset. Their value to the community accumulates over time, their condition changes based on variations in environmental conditions, public interactions, and maintenance practices.

The trees assets included in this plan have a total replacement value of $16.75M replacement value is based on the costs of replanting to attain establishment status.

1.2 Planning documents

Documents from the CoM's Strategic Management Framework together with other asset specific strategic documents were used in the development of this AMP and are shown below.



- The 30-Year Plan for Greater Adelaide (Plan SA)
- Local Government Association Mutual Liability Scheme
- Independent Inquiry into the Management of Trees on Public Land (2012)
- City of Marion Environment Policy
- City of Marion Open Space Framework/Plan
- City of Marion Streetscape Design Guidelines
- City of Marion Climate Change Policy
- City of Marion Open Space Policy
- City of Marion Tree Management Policy
- City of Marion Streetscape Policy
- IPWEA NAMS+ AMP template

1.3 Key Stakeholders in preparation of the AMP

- Council Members - represent community needs and endorse levels of service and this AMP.
- Executive Leadership Team allocate resources to ensure the tree service is sustainable. Ensure risks are managed while meeting objectives of the plan.
- Specialist contractors - provide technical landscape architecture services, arborist advice and operational support.
- CoM maintenance team - provide feedback on tree condition and resources required to complete the works to achieve the desired performance.
- Community - provide feedback on level of service and offer a source of funding through rates.
- State Government: Provide strategic direction on greening targets for tree assets and set planning framework. Can be a source of funding.
- CoM Asset Solutions: Provide support in AMP content and in the management of asset information systems.
- Finance: Allocate budgets according to forecasts and ensure alignment with the LTFP.

2. Levels of service

Levels of service ensure we meet customer expectations by describing what we deliver. The primary reason assets exist is to deliver services.

Levels of service underpin asset management decisions. Defining and measuring levels of service is a key activity in developing Asset Management Plans. When levels of service are considered collectively, they provide clarity and assist with meeting council's strategic objectives.

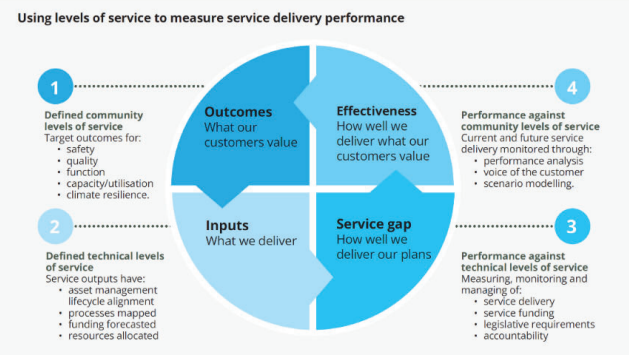


Figure 5: The relationship between Service outcomes, inputs, gaps, and effectiveness

When defining levels of service, council takes into consideration:

- the external context, including legislative requirements which may impose minimum standards.
- the internal context including strategic objectives, the availability of resources and financial constraints.
- customer expectations of the quality of service, balanced against the price they are willing and able to pay for that service.

These drivers influence council's decisions about the range, quality and quantity of services provided.

2.1 Strategic and corporate goals

Our purpose: To improve our resident's quality of life; continuously, smartly, and efficiently.

Our community vision: A community that is (L) Liveable, (VN) Valuing Nature, (E) Engaged, (P) Prosperous, (I) Innovative, and (C) Connected

Tree assets aim: to have streets and reserves which are lined with mature, healthy trees that provide shade, cooling and habitat for birds and other wildlife

Table 5: Relation between council strategic objectives and the objectives of the AMP

Council strategic objective		How the objectives are addressed in the plan
L1	• We will make our services, facilities, and open spaces more accessible.	• Planting new trees to manage urban heat and microclimates Increase Urban Tree Canopy by 20% from existing levels by 2045 by planting 4300 trees street and reserve trees annually. • Risks to safety managed by inspections and planned maintenance. Risk assessment conducted to ensure the risk of branch/tree failure is minimised.
L4	• We will celebrate our rich cultural diversity and heritage through artistic, cultural and community activities and vibrant destinations.	• Active maintenance of iconic/heritage trees, with planting themes consistent with character zones.

VN1	• We will plan for and respond to extreme weather events through our services and urban form.	• Proactive maintenance approach reduces impact of storm events. Trees managed with Tree Risk Assessment Qualification (TRAQ) principles. • Data Collection and monitoring identifies trees at risk of failure with intervention pruning undertaken to address risk.
VN2	• We will build community resilience to the impacts of climate change.	• Species selection and diversification to plant climate ready species reduces wholesale species loss and susceptibility to pest and disease.
I1	• We will use the best technology possible to improve efficiency of our operations and delivery of our services.	• Use of Forestree tree management software integrated with corporate software to improve analysis and service level efficiency.
I2	• We will use data to provide evidence for resource allocation relating to our services.	• Forestree connection provides reporting on resource allocation and future needs.
P4	• We will seek to activate our city through quality streetscapes and place making initiatives to deliver prosperous business precincts.	• Arborist input into streetscape design process to advise on green infrastructure installation and maintenance. • Trees will only be removed if meeting our tree assessment criteria.

2.2 Legislation

The Legislation and industry Standards used in the preparation of this AMP are found in Table 7 below.

Table 6: Key legislation and Standards showing the relevance to the management of trees assets

Legislation	Relevance to tree assets
Aboriginal Heritage Act (1988)	Protection, preservation of Aboriginal heritage, including of sites, objects, remains of Aboriginal significance.
a. AS 4373 Pruning of Amenity Trees b. AS 4970 Protection of Trees on Development Sites c. AS 2303 Tree Stock for Landscape Use	a. Pruning and general maintenance of trees. b. Principles for protecting trees on land subject to development. c. Technical evaluation of nursery grown tree quality.
Commonwealth Environment Protection and Biodiversity Conservation Act (1999)	Provides a legal framework to protect and manage unique plants, animals, habitats, and places.
Local Government Act (1999)	Provision of LTFP and AMPs for sustainable service delivery. Describes considerations for tree selection on roads.
Electricity Act (1996)	Framework for electrical industry. Prescribes control of vegetation in vicinity of power lines.
Heritage Places Act (1993)	sustainable use and adaptation of heritage places in a manner consistent with high standards of conservation practice.
Highways Act 1926	Sets out the legislative framework for road authorities in SA.
Landscape South Australia Act 2019	A framework for promoting sustainable and integrated management of land, water, pest plants and animals and biodiversity across SA.
Native Vegetation Act	Informs requirements for the Metropolitan Open Space System (MOSS)within City of Marion.
Planning and Design Code	Informs on suburban infill development and subsequent street tree impact.
Planning, Development, and Infrastructure Act (2016)	Provides a framework for regulated and significant trees and development approval requirements.
Sewerage Act (1929)	Sets out requirements to identify tree species classification and relevant set back from sewer infrastructure.
Water Resources Act (1997)	Sets out requirements for any tree planting including relevant set back from any water supply infrastructure.
Work Health and Safety Act 2012	Informs of obligations on parties to provide and maintain safe workplaces.

2.3 What our customers value

Community Feedback

A key objective of asset management planning is matching the levels of service council delivers with the levels of service expectations of our community. Council uses a range of activities to engage with the community and stakeholders such as social media and website, community workshops and meetings, education services and via Council Members. This ensures that levels of service, funding and management practices proposed for our assets are appropriate.

A community satisfaction survey was conducted by the City of Marion in 2022. A range of channels was used to reach out to all groups in the City of Marion community, including letterbox drop, social media, email, and face-to-face approaches to ensure a wide demographic spread of survey responses. Questions relating to age, gender, and relationship to the City of Marion and suburb were also included to confirm the views were representative of a more balanced demographic spread. The measure calculation methodology remains unchanged from previous years to ensure accurate trend measurement.

Community trees were included in the survey for the first time, and the results determined that the level of importance around trees was 94 per cent, with a satisfaction rate of 71 per cent.

The relative gap between the two measures of 'Importance' and 'Satisfaction' informs Council of the need to improve our management of tree assets. This AMP sets out a plan to ensure the community satisfaction of tree assets increases.

In addition, a targeted survey regarding urban tree management was conducted by the City of Marion in March 2023. The key findings of the survey are summarised below.



2.4 Community levels of service

Community levels of service detail what is important to our community and how they receive and experience our services.

Building on National State of the Assets reporting and emerging industry good practice, council considers the following service parameters:

Condition	Does the asset provide a safe and quality service?
Function	Is the asset fit for purpose?
Capacity	Is the service over or under used?

Climate Resilience Is the asset's design resilient against projected climate stressors

By listening and understanding what is important to our community, we have developed Community Levels of Service. These factual measures provide a balance in comparison to the customer perception (importance and satisfaction) that may be more subjective. Performance is monitored against targets, using 1-5 rating scales.

Using industry standard measures (where available) enables Council to compare our performance. This includes submitting data to the National State of the Assets (NSoA) benchmarking project commissioned by the Australian Local Government Association. A summary of these parameters is shown below.

Table 7: Summary of performance parameters and service level trends

Parameter	Community level of service	Achieved by	Predicted trend
Condition	Trees are in good health and condition.	Trees will be maintained to service level standards to provide safe pedestrian and vehicle access.	Maintain
Function	Tree canopy cover provides shade, cooling, and biodiversity.	Monitoring and analysis of tree canopy on council land coverage via LiDAR mapping and tree health / condition assessments.	Increase
Capacity	All streets, parks, and suburbs have an acceptable number of trees planted.	Plant all suitable planting spaces, trees only removed if meeting our tree assessment criteria.	Increase
Climate Resilience	Ensure trees are resilient to the effects of climate change.	Monitoring and analysis of urban tree species lists via Forestree and use of Shannon diversity index.	Increase

Progress reporting to Assets Steering Committee, Council and the community is a key focus of the City of Marion's asset management transformation. Measures and targets are determined by the Assets Steering Committee. The performance of the tree assets against these community parameters is shown in Section 4.

2.5 Technical levels of service

Technical levels of service detail what we do to deliver our services. Council manages and operates assets at the agreed levels of service while managing whole-of-life costs to ensure the best value for resources used. It is important to monitor the levels of service regularly as circumstances can and do change. Current performance is based on existing resource provision and work efficiencies. It is acknowledged changing circumstances such as technology and customer priorities will change over time.

Graphic (workflow) (Planning > Creation > Operation > Monitoring > Maintenance > Renewal > Disposal

Graphic title: Lifecycle phase

Planning

Effective planning enables the intensive tree planting program to continue for the next four years. This includes an assessment of the existing tree base to determine if a particular species continues to be able to meet its useful life expectations or whether a species tends to develop unacceptable risks. Forestree Geospatial Information System (GIS) will be used to coordinate long term maintenance and renewal programs.

Planning also involves the identification of under-used land and preparation for new trees to be planted.

Creation

Trees are created new to increase the total number within council boundaries and to meet the targets of our accelerated tree planting program which runs for another four years. A created tree is one which is located on land that previously did not contain trees resulting in an overall increase to the urban forest. We also inherit new trees from upgraded streetscapes and as contributions from urban developments.

Trees are mapped in the software Forestree, where attribute data is recorded and maintained. This plan contains a sustainable level of resources to ensure the new trees reach their expected life.

Operation

Operation is defined as the day-to-day activities undertaken to provide service delivery to the community. For trees, this include responding to customer feedback within defined response times; attending to the outcomes of storms; and making safe any tree hazards reported by staff or customer service.

Operation activity also includes tree watering programs for the first three years of tree life including formative pruning.

Monitoring

Trees are inspected to assess their condition by qualified officers and trained staff with a Level 1 or 2 Visual Tree Assessment (VTA) qualification with data recorded in Forestree. A TRAQ risk assessment is undertaken on Regulated and Significant trees together with other scheduled inspections on all trees at a frequency of five years typically.

The frequency of inspection is also modified by the risk the tree presents according to the following criteria: For low risk, 5-yearly; medium risk, 3-yearly; high risk, annually; and extreme risk, monthly. An asset inspection procedure outlines the requirements for inspection resource, level of detail to be collected and frequency.

Maintenance

Reactive maintenance is unscheduled pruning, debris removal, or make safe activities usually as a response to community notifications or following inspections after severe weather events.

Planned maintenance involves the regular scheduled activities including proactive repairs and improvements to the tree's structural integrity. This includes each tree being assessed and pruned on a three yearly cycle.

All maintenance is carried out in accordance with AS 4373 Pruning of Amenity Trees.

Tree removal or tree size reduction
For existing trees, the impacts on views (including advertising signs) will not justify the removal or substantial pruning of a tree, however future impact on views will be assessed for new plantings. Other reasons that will not affect tree modifications include: leaf, flower, or fruit drop; bird and other animal waste or noise; off-street parking ability; room for waste collection bins; and the shading of solar panels. The provisions of Section 245 of the Local Government Act will however provide a mechanism to request any modifications to trees.

- All trees on Council land are considered council property and should not be removed without Council approval.
- A suitably qualified Officer/Council Arborist, or when deemed appropriate an independent Arborist will inspect the tree and make an assessment based on the removal criteria.
- All tree assessments will follow the Visual Tree Assessment (VTA) methodology.
- Planning Consent is required for the removal of Regulated and Significant trees.
- All reasonable alternatives to retain a tree shall be considered before it is removed.

Renewal

Tree renewal is defined as the removal of the existing tree, grinding of the stump, and the replacement with a new tree in the same location. Trees are assessed using an arboriculture risk-based methods found in TRAQ and are targeted for replacement should the structural integrity be poor, and risk of failure prove too high.

Tree Renewal Criteria
Street and reserve trees are only removed if one or more of the following criteria are met:

- The tree is dead (indigenous species appropriately located in reserves are to be left as habitat).
- The tree is diseased, and its life expectancy (ULE) is short.
- The tree species is inappropriate or poorly located for the site or location and has been determined to be creating management, security, or safety issues.
- The tree represents an unacceptable risk to public and private safety (Based on TRAQ or other internationally recognized tree risk rating or score).
- Where statutory vegetation power line clearance (SA Power Network pruning) has resulted in unsatisfactory visual amenity or compromised the structural integrity of the tree.

Disposal

Trees are disposed of if they are declared weeds, or diseased, dead, or dying. In some cases, a dead tree will be retained for habitat creation. Disposed trees are removed from the Forestree active tree database with history retained.

2.5.1 Service standards

Customer Events System response time

The City of Marion Arboriculture team is committed to providing the highest level of customer service possible and aims to be the benchmark in tree management operations in Local Government.

- Tree Emergency Works – Response times for emergencies will be 4 hours unless a storm event has occurred in which turn-around times may be longer due to the volume of calls received.
- Tree Pruning Request – All requests for tree pruning will be within 40 working days.
- Tree Assessment/Removal – All requests for removal will have an initial assessment made by a suitably qualified officer within 15 working days, further detailed assessment or development approval may require a longer timeframe. Once the tree has been approved for removal, works will be completed within 40 working days.
- Tree Stump Removal – All tree stumps will be removed within the following 20 working days after tree removal, stump removal is generally sent to contractors for completion via our Tree Management.
- Tree replacements – All trees removed will be replaced where warranted during the following planting season occurring from May-September.

Clearance Pruning Standards

Council's Arboriculture Unit will prune Council-owned vegetation that intrudes into and over all infrastructure within the road reserve, to the following minimum clearance specifications. The exact amount cleared will depend on traffic loads and sight-line issues. (Source: City of Marion Urban Forest Operations Manual)

Footpath clearance:

- edge of footpath - 2.4 metres
- centre of footpath - 2.7 metres

Road envelope:

- edge of footpath - 2.4 metres
- centre of footpath - 2.7 metres

Road infrastructure

- around streetlights, clear visibility must be cast 60 degrees to pole to achieve 1.0 m clearance from pole.
- street signage, clear visibility

Tree Removal Process

- A suitably qualified Officer/Council Arborist, or when deemed appropriate an independent Arborist will inspect the tree and make an assessment based on the removal criteria.
- All tree assessments will follow the Visual Tree Assessment (VTA) methodology.
- Planning consent is required for the removal of Regulated and Significant trees.
- All reasonable alternatives to retain a tree shall be considered before it is removed.

Qualifications of Arborist undertaking Visual Tree Assessment (VTA)

The arborist undertaking a VTA will have a minimum Certificate 5 Diploma in Arboriculture qualification or similar ISA qualification, unless otherwise delegated by the Coordinator Arboriculture.

2.5.2 Tree planting principles

A green city

The City of Marion recognises the economic, social, and environmental value of trees and is committed to maintaining and where appropriate increasing the number of trees across the City of Marion in parks, reserves, and streets to 'green' the city, contribute to healthy lifestyles and strengthen habitat and biodiversity.

Pre-European landscape
An emphasis will be placed on strengthening the city's pre-European landscape in parks and reserves where this is consistent with the character and function of the park or reserve.

Tree avenues
Aim to establish avenues of quality street trees in most streets across the city, to enhance the appeal and amenity of the streets and neighbourhoods.

Climate change adaptability
Commitment to climate change adaptation through the use of drought tolerant and sturdy tree species and by adopting industry best practices to enhance tree sustainability.

Species selection
An emphasis will be placed on tree species within streets, precincts and suburbs that are consistent and relevant to the character and climate of the area concerned.

Landscape connections and habitat
Trees will play a key role in achieving landscape connections and habitat provision across the city through corridor, boulevard and avenue tree planting, and the use of plant species that provide habitat for local wildlife.

2.5.3 Summary of technical levels of service

Table 8: Summary of technical levels of service

Lifecycle phase	Level of service	Measurement process	Performance measure	Performance target
Planning	Programming	Program endorsed	Program developed	Endorsed tree planting program is reviewed every 7 years (Due 2027/28).
Creation	Tree planting	Program delivered	Program delivery	100% of trees are planted in accordance with endorsed program.
Operation	Tree watering	Program delivered	Program delivery	100% of trees are watered in accordance with endorsed program
Operation	Formative tree pruning	Program delivered	Program delivery	100% of trees are formatively pruned in accordance with endorsed program.
Monitoring	Proactive inspections	Program delivered	Program delivery	100% of trees are inspected in accordance with endorsed inspection frequency: Low risk: 5-yearly. Medium risk: 3-yearly. High risk: Annually. Extreme risk: Monthly.
Monitoring	Reactive inspections	Inspection history	Response to customer events.	Completed within the defined response time.
Maintenance	Defect management	Track info of defects	All defects are recorded.	Number of defects / annum tracked.
Maintenance	Proactive maintenance	Program delivered	Regular proactive repair / upgrade to maintain structural integrity.	Suburb block pruning program is endorsed every 3 years.

Maintenance	Reactive maintenance - defect management	Maintenance schedules	Response to customer events.	Completed within the defined response time.
Renewal	Tree replacement	Program endorsed	Risk based approach to replace trees identified in poor structural condition or high risk of failure.	Replace in accordance with established intervention levels.
Disposal	Decommissioning and removal	Removal log	Removal of trees that are dead, diseased, or dying logged.	Number of disposals / annum tracked.

3. Future demand

Demand drivers are those factors which have the potential to impact Urban Tree services into the future.

Demand drivers on the trees service include population and demographic changes, planning and design code changes, political and community expectations, economic, and environmental factors.

3.1 Demand management plan

The impact of demand drivers that may affect future service delivery and use of assets are shown in the table in the table below.

As our current planting programs continue to increase our urban tree canopy. Community expectations about the levels of maintenance we provide to actively manage our urban trees will continue to rise, resulting in new service demands and resourcing. The ease at which customers can log a request for service via the customer service portal is impacting our ability to resource our existing planned service demands.

Table 9: Demand drivers, impacts and demand management

Demand driver group	Driver and projection	Impact on services	Demand management plan
Political	Council Member requests.	Expectations to respond to reactive service delivery requests leads to inefficient resource planning.	• Approved business case and ongoing review of the Asset Management Plan.
Land Use	Planning and design code changes resulting in reduced open space and reduced verge widths.	Reduced total area of Council land available to plant trees.	• Ensure developments refer to Open Space AMP, set minimum standards for verge widths. • Review and update streetscape design guidelines.
Land Use	Urban infill resulting in greater loss of Tree Canopy from private property.	Large canopy trees from private property removed with no viable reduced opens space to offset	• Advocate state government to increase protections for large trees.
		Increased planting in road reserve restricts species choice, canopy size due to Electrical Act.	• Advocate to State for underground power infrastructure. • increase species flexibility around powerline infrastructure.
		Offset loss of Canopy from private property not able to be made up.	Ongoing funding of Regulated Tree Maintenance Fund.
		numbers of cars permanently parked on streets preventing watering of trees.	None identified.
Economic	Greater emphasis on placing financial value on Urban Forest.	Improves our ability to provide justified service level decisions based on comparing the trees inherent value against disposal/retention options.	Establish a tree valuation method and calculate the value of the tree population as a whole and by suburb.

Demand driver group	Driver and projection	Impact on services	Demand management plan
Social	Increased population density.	increased risk of exposure to trip hazards caused by tree base intrusion into footpaths. .	• Work with maintenance to identify and resolve risk locations. • Apply barrier where needed. • Use permeable materials. • future plantings based on the context of the streetscape.
		Increased amount of visit events to streetscape and open space trees increases the exposure risk to tree defects.	• Monitor tree maintenance strategies focusing on high/medium risk trees. • increase mulching around large trees to set up exclusion zones.
Technological	Smart Cities, Sensors, GIS, remote sensing, Artificial Intelligence, LiDAR mapping.	Data collection and accuracy is improved assisting with decision making and reporting.	Effectively integrate Forestree with other corporate systems to aid with visualisation and reporting of tree specification and performance data.

3.2 Climate change adaptation

Climate change is likely to affect tree asset life and tree functionality, and this is already being experienced through reduction of average rainfall. This has had the effect of shortening the tree planting season and extending the watering program to ensure tree survival.

The Department of Environment and Water produced *"Guide to Climate Projections for Risk Assessment and Planning in South Australia, 2022"*. This document outlines the trends, and these along with how CoM will manage resilience is shown in the table below.

Table 10: Climate adaptation trends, impacts and resilience management

Parameter	Projected trend	Impact on asset and services	Resilience management
Temperature	• Maximum, minimum, and average temperatures will increase. • Warmer spring temperatures. • Hotter and more frequent hot days.	• Increased water stress to trees due to leaf embolism. • Stressed trees become more susceptible to pest and disease outbreaks. • Reduced survivability of new tree plantings. • community demand for a higher level of canopy amenity.	• Greater species diversity. • Ongoing watering for establishment. • Research, and street tree trials. • Embedding climate resilience and sustainability into asset decision-making. • Incorporating water sensitive urban design and environmentally sensitive design guidelines into climate-ready infrastructure and landscapes. • Incorporate trees into streetscape design process. • Monitoring and reviewing operations and management practises for seasonal variation. • Review species list and work with suppliers to further diversify tree species.

Rainfall	• Declining rainfall, • Lower spring rainfall • More drought.	• increase likelihood of branch failures and whole tree failures. • Specific species death. • Decline in tree health.	• Increase frequency of scheduled inspection and maintenance programs. • Higher rate of intervention pruning. • WSUD technology incorporated into streetscapes.
Storms	• More intense heavy rainfall events and which carry intensified winds.	• Increase likelihood or branch failures and whole tree failures. • Reactive response increased frequency. • Budget impacts.	• Block pruning program undertaken on schedule. • Scheduled inspections undertaken on schedule.
Evaporation	• Evapotranspiration increases across all seasons.	• Greater loss of certain species through water stress. • Increase in sudden branch failure and whole tree failure.	• Increase funding for monitoring/maintenance programs including watering. • participate in research projects with partner groups such as TREENET. • WSUD technology incorporated into streetscapes.
Fire	• more dangerous fire weather, drier fuels.	• in the event of bushfire, reallocation of staff and contractors to assist with State response.	• Business continuity of tree services due to resource reallocation will be managed through contingency planning.

The funding of the climate resilience management activities have been incorporated into the budgets of this AMP.

4. Lifecycle management

4.1 Background information

4.1.1 Physical parameters

City of Marion occupies 56.17km² of which 13% is public open space, including a wide variety of functional reserves.

In line with community vision, we aim to develop and connect our green infrastructure and biodiversity to reduce the effects of urban heat and create a cool and livable city.

Table 11: Asset parameters including quantities, useful life and replacement value

Asset Category	Quantity	Useful life	Replacement value
Street Trees	51,081	60 years (avg)	$13,998,934
Reserve Trees	10,058	80 years (avg)	$2,755,070
TOTAL	61.089		**$16,754,004**
Unplanted available spaces	12,700	-	

Note: Replacement Value assumes (cost of purchase= $80) + (cost of planting = $175) +(one round of formative pruning = $20) =$275 per unit. Excludes cost of removal of old tree if needed and formative watering.

4.1.2 Age profile

Our urban forest is currently considered to be quite young, as can be seen in the Tree Age Profile chart, and this reflects the large asset creation program we have rolled out over the last 5 years and will do so for another 4 years to green our city. As our newly planted trees mature, we are well placed to have a healthy sustainable urban forest with a long asset life expectancy. The unknown data shown in this chart is expected to be eliminated through planned activities of this AMP

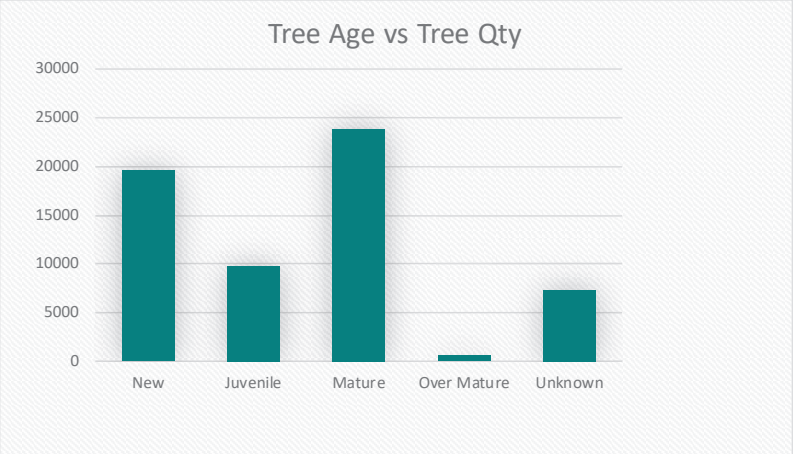


Figure 6: The quantity of trees at each stage of life

4.2 Asset performance

4.2.1 Asset condition

Table 12: Asset condition performance description

Community level of service	Achieved by	Target	Tolerance range
Trees are in good health and condition	Trees will be maintained to service level standards to provide safe pedestrian and vehicle access	75% of assessed tree assets in good condition	On track - 75% to 100% Monitor - 50% - 74.9% Off track - 0% to 49.9%

Table 13: Asset condition performance outcome

Asset condition rating		Assessed assets
1	**Good**: Tree has a well-defined and balanced crown. Branch unions appear to be strong, with no defects evident in the trunk or the branches. Only planned maintenance required.	**74.5%**
2	**Average – Intervention Point**: The crown may be slightly out of balance, and some branch unions or branches may be exhibiting minor structural faults. If the tree is a single trunk, it may be on a slight lean. Minor maintenance required plus planned maintenance.	**15.2%**
3	**Poor**: Poorly structured or unbalanced crown or exhibiting large gaps. Major limbs may not be well defined. Branches may be rubbing or crossing over. Branch unions may be poor or faulty at the point of attachment. May be suffering from root damaged. Significant maintenance required/possible renewal.	**3.4%**
4	**Very Poor**: Tree has significant dieback, heavy presence of deadwood and a sparse canopy. Significant maintenance or renewal required. Species requires review to determine optimal performance in line with Climate Change.	**1%**
5	**Hazardous**: Physically unsound. Asset requires disposal/replacement.	**0%**

Tree structures are susceptible to the environmental and physical conditions around them and can both improve and decline over time they are generally reliant on natural rainfall and the amount of permeable space to flourish. A healthy tree can continue to improve but require pruning to modify its canopy for appropriate vehicle/pedestrian access. When structural damage occurs, it is largely irreversible and therefore overall healthy trees can be found with poor structures or unbalanced canopies. When these conditions change or if the tree is impacted by some sort of development this can quickly lead to declining health or loss of the asset.

The intervention point at 'Average' reflects the importance of proactive maintenance (Block Pruning) to reduce faults forming in trees and potential for future failure.

4.2.2 Asset function

Table 14: Asset function performance description

Community level of service	Achieved by	Target	Tolerance range
Tree canopy cover provides shade, cooling, and biodiversity	Monitoring and analysis of tree canopy on council land coverage via LiDAR mapping and tree health / condition assessments	Biodiversity health confirmed. Tree canopy performing in summer, New tree species prioritises shade/cooling	On track - 75% to 100% Monitor - 50% - 74.9% Off track - 0% to 49.9%

Eco Service Benefits are defined as the economic, ecological, social, and aesthetic use, function purpose, or services of a tree (or group of trees) in its situational context in the landscape.

Tree canopy on council land is 11.6% (baseline). Tree canopy cover provides Eco Service Benefits such as shade, cooling, and biodiversity. The community values and appreciates the city's trees for their shade, appearance, and the contribution they make to the environment. y 2045 our tree canopy on council land is predicted to increase by 20% from 2023 levels (11.6% to 13.4%). The target is in line with the State Government target set under the Greater Adelaide 30-year plan and is measured every 3 years.

4.2.3 Asset capacity

Table 15: Asset capacity performance description

Community level of service	Achieved by	Target	Tolerance range
All streets, parks, and suburbs have an acceptable number of trees planted	Plant all suitable planting spaces, trees only removed if meeting our tree assessment criteria.	Increase urban tree canopy by 20% by 2045	On track - 75% to 100% Monitor - 50% - 74.9% Off track - 0% to 49.9%

Table 16: Asset capacity performance outcome

Capacity description		Asset capacity
0	New Asset: Newly planted trees	36.7%
1	Very Good: Canopy cover has increased within 3-year period, <4,300 planting locations available	0%
2	Good: Canopy cover has stayed the same within 3-year period, <8,600 planting spaces available	0%
3	Fair: Canopy cover has stayed the same within 3-year period, <12,500 planting spaces available	0%
4	Poor: Canopy cover has stayed the same/possible slight decline within a 3-year period, <16,800 planting spaces available	63.3%
5	Very Poor: Canopy cover has declined by > 3% within a 3-year period, >than 16,800 planting spaces available	0%

Capacity and utilisation are monitored by regularly reviewing the number of vacant planting spaces available and tree canopy cover as a % council wide. Canopy cover data is provided via LiDAR mapping undertaken by State Government every 3 years.

An increase in Capacity score is anticipated as the final four-years of the planting program are rolled out. 3,900 street trees and 400 reserve trees will be planted each year until most of the available land has reached capacity

4.2.4 Climate resilience

Table 17: Climate resilience performance description

Community level of service	Achieved by	Target	Tolerance range
Ensure trees are resilient to the effects of climate change	Monitoring and analysis of urban tree species lists via Forestree (Shannon diversity index)	Not established	Not established

4.3 Tree valuation

Trees are not classified as an asset under CoM Asset Accounting Policy, and for the purposes of this AMP, the replacement value of a tree is typically that of the planting of a new tree. It is recognised that a tree increases in community value as it enlarges, but that the replacement cost remains the same.

The total replacement cost of Trees is $ 16,754,004

Because of limitations in current methods of applying financial worth, Council is seeking approval by stakeholders to develop new methods of applying a monetary value to tree assets. This will involve the incorporation of community benefits and values into a monetary value and will assist Council to apply appropriate budgets for their management.

Whilst no Australian Standard for Amenity Tree Valuation exists, Arboriculture Australia has released a Minimum Industry Standard (MIS 506) Tree Valuation as a base line for industry to achieve. The City of Melbourne Amenity Tree Valuation (ATV) Method is a nationally recognised method which uses tree species, aesthetics, location, and condition as a basis for providing a financial worth to the tree. An example on the use of this method is provided in Appendix A and it is this method which City of Marion proposes to develop for use. ATV has been built into Forestree and can be used in the field to calculate each trees value, with collective values calculated by Suburb and Council wide.

4.4 Operations and maintenance

All O&M costs are expensed for trees assets. There are three main challenges when managing the City's trees:

- Increasing tree canopy coverage while competing with growing urbanisation
- Managing urban forest resilience to emerging climate change influences
- Managing risk.

Professional tree management is essential to the sustainability of the urban forest. We will use internationally recognised best arboriculture practices in all tree operations and maintenance functions focusing on risk management, sustainable tree management and customer service & satisfaction principles

Cost Elements: The Operations and Maintenance costs comprise the direct costs of providing the service including Council labour, Contractor services, Plant and Equipment Hire and Specialist Contractors for monitoring and planning activities. The chart below shows the cost per year for each category of O&M expenditure.

The O&M budget levels of this plan are sufficient to meet the service levels

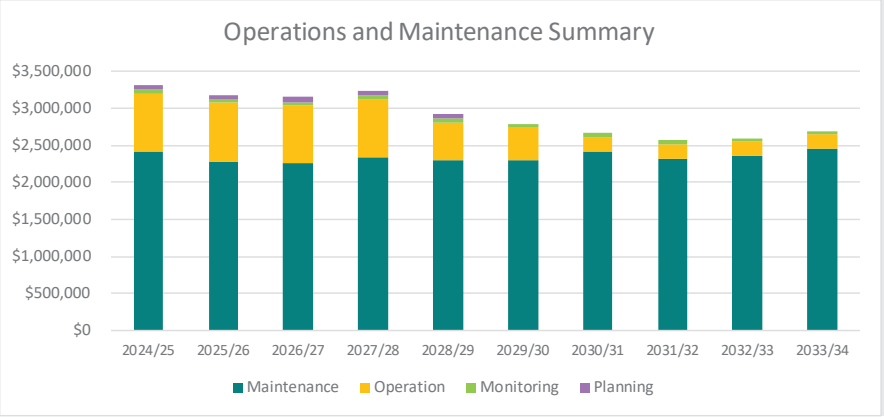


Figure 7: Operations, Maintenance, Monitoring and Planning forecast costs for the 10-year AMP

The operating costs show the intensive effort needed during tree establishment phase as the first four years involve increased tree planting activity. Tree survival rate increase is a key goal for those early years. After an initial job backlog reduction, maintenance resource will be aimed at reducing risks, and sustaining the tree population to the required service level. Planning for tree data collection has been budgeted for in the first half of the Plan to provide accurate tree valuations.

4.5 Renewal and creation

All renewal and creation work is expensed for Tree assets.

Renewal is work which does not significantly alter the original service provided by the asset, but restores, rehabilitates, replaces, or renews an existing asset to its original service potential. For Trees, we distinguish between renewal, where a tree is replacing a tree that has been removed; from creation, when a tree is planted for the first time at a particular location.

The selection of new trees is based upon existing tree character across the City, guided by the 'tree character plan' diagrams of Appendix E. These tables contain tree species which have been selected to complement and strengthen local character. The suggested street tree species list aligns with tree species recommendations within the City of Marion Streetscape Design Guidelines 2016.

Cost Elements: The renewal and creation comprise the direct costs of Council labour, Plant and Equipment Hire and Contractor services. The chart below shows the cost per year for Renewal and Creation categories of expenditure.

The Renewal and Creation budgets levels of this plan are sufficient to meet the service levels.

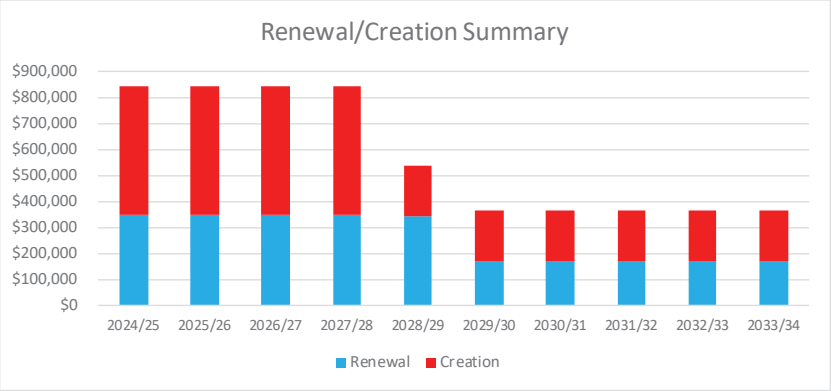


Figure 8: Asset renewal and creation cost forecast for the 10-year AMP

The trend in the first few years is indicative of the increased activity with tree planting.

4.5.1 Renewal Ranking Criteria

Considerations for tree replacement could include the following criteria. Each case is assessed individually, and the criteria used according to the situation.

- The risk consequence of structural faults due to age or disease
- Whether a tree is capable of regeneration and vigour through arboriculture techniques
- Whether a tree which has declined still provides habitat for wildlife and or can be used for habitat creation
- Whether a tree has low aesthetic appeal.
- The need to continue to preserve due to cultural, historical, and social significance
- Alternative land use e.g., development or infrastructure repair/replacement and there are no alternatives in design

5. Risk Management

Council's Risk Management Policy sets the overall framework for addressing risk within the framework of ISO31000.

The elements of this framework are:

- Risk Management Context: Establishes the objectives, stakeholders, key issues, and criteria against which risks will be evaluated.
- Identify the Risk: Identifies what risk events are likely to impact on assets and services.
- Analyse the Risk: Reviews the existing controls and then analyses the likelihood of an event occurring and the consequence of the event to determine the level of risk.
- Evaluate the Risk: Assesses and ranks the identified risks in a Risk Register.
- Treat the Risks: Identifies actions to reduce/control the risk.

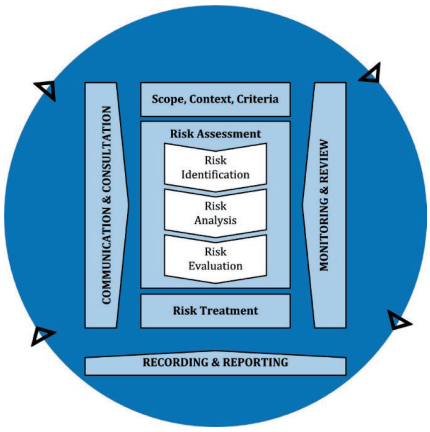


Figure 9: Risk Management Process from ISO 31000:2018

Council manages its trees in line with the Local Government Act, specifically Section 244 Liability for injury, damage or loss on community land, and Section 245 - Liability for injury or loss caused by certain trees.

The Tree Risk Assessment Qualification (TRAQ) promotes the safety of people and property by providing a standardized and systematic process for assessing tree risk. The qualification has been developed by the International Society of Arboriculture (ISA) and will be the standard our trees are assessed in line with.

There are currently no high-level risks identified for Trees Assets.

5.1 Critical assets

Critical assets are defined as those which have a high consequence of failure causing significant loss or reduction of service. For trees, critical assets include those identified by the Heritage Act and the Planning Development and Infrastructure Act as being Regulated or Significant.

City of Marion has 1425 critical trees of this description.

5.2 What we cannot do

The forecast budget is matched to the planned budget which enables the outcomes of this AMP to be achieved.

6. Financial summary

6.1 Financial sustainability

Sustainability of service delivery

Two key indicators of sustainable service delivery are considered in the Trees AMP:

1. asset renewal funding ratio (proposed renewal budget for the next 10 years / forecast renewal costs for next 10 years). (Note this does not apply for Trees as natural assets are not considered financial assets)
2. medium term forecast costs/proposed budget (over 10 years of the planning period).

Asset Renewal Funding Ratio (does not apply for Trees)

The Asset Renewal Funding Ratio is an important indicator and illustrates that over the next 10 years we expect to have of the funds required for the optimal renewal of assets.

The forecast renewal work along with the proposed renewal budget, and the cumulative shortfall, is illustrated in Appendix D.

10-year financial planning period

This AMP identifies the forecast operations, maintenance and renewal costs required to provide an agreed level of service to the community over a 10-year period. This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

This forecast work can be compared to the proposed budget over the first 10 years of the planning period to identify any funding shortfall.

6.2 Forecast outlays for the LTFP

- O&M cost: $29,072,871 ($2,907,287 on average per year as opex expenditure)
- Renewal and Creation cost: $5,729,684 (($572,968 on average per year as opex expenditure)
- Total Cost of the Plan: **$34,802,555**

Table 18: Trees assets forecast 10-year expenditure for each asset lifecycle phase from 2024/25 to 2033/34

Financial Year	Planning	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	Forecast Total
2024/25	60,000	491,023	785,805	45,000	2,415,846	350,545	0	$4,148,219
2025/26	60,000	491,023	785,805	45,000	2,285,846	350,545	0	$4,018,219
2026/27	60,000	491,023	785,805	45,000	2,255,846	350,545	0	$3,988,219
2027/28	60,000	491,023	785,805	45,000	2,335,846	350,545	0	$4,068,219
2028/29	60,000	193,523	519,805	45,000	2,293,793	342,045	0	$3,454,166
2029/30	0	193,523	445,479	45,000	2,293,793	172,045	0	$3,149,840
2030/31	0	193,523	198,652	45,000	2,421,063	172,045	0	$3,030,283
2031/32	0	193,523	198,652	45,000	2,321,063	172,045	0	$2,930,283
2032/33	0	193,523	198,652	45,000	2,348,332	172,045	0	$2,957,553
2033/34	0	193,523	198,652	45,000	2,448,332	172,045	0	$3,057,553
Total	$300,000	$3,125,234	$4,903,111	$450,000	$23,419,759	$2,604,450	$0	**$34,802,555**

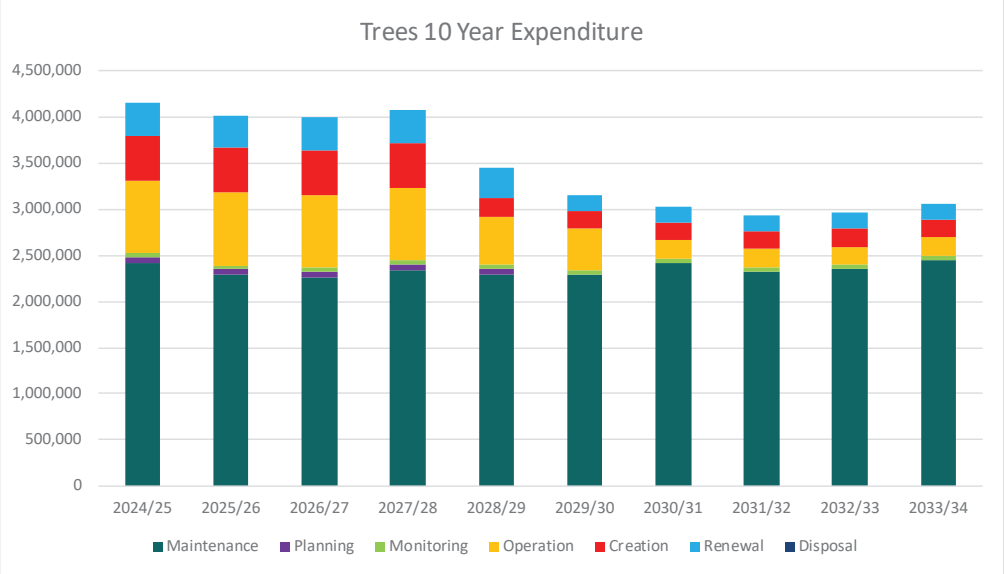


Figure 10: 10-year expenditure profile for trees for each lifecycle phase

6.3 Valuation forecasts

The best available estimate of the value of assets included in this AMP are shown below. The assets are valued at a fair value at cost to replace service capacity and comprise cost of planting a new tree @ $275 each.

Replacement Cost (Current/Gross)	$16,754,004
Depreciable Amount	Not applicable to Trees assets.
Depreciated Replacement Cost	Not applicable to Trees assets.
Depreciation	Not applicable to Trees assets.

6.4 Key assumptions in financial forecasts

- All data used in this AMP is current as of October 2023
- The forecast 10-year expenditure profile is provided in 2024 dollars
- Long-Term Financial Plan will be adjusted annually to account for cost index increases and utility cost anomalies.
- Historical trends in storm events are reliable forecast for future budget planning
- Climate Risk Assessments are used as a guide to inform budget planning
- Community levels of service expectations remain consistent
- Changes in legislation do not impact the service levels
- Trees subjected to vandalism may delay or suspend planting in that location pending further assessment.
- Resources availability is not impacted because of pandemic, or other State Emergencies.
- Trees provided by developers have been grown in accordance with best practice methods.

6.5 Forecast reliability and data confidence

The forecast costs, proposed budgets, and valuation projections in this AMP are based on the best available data. For effective asset and financial management, it is critical that the information is current and accurate. Data confidence is classified in accordance with the table below.

Table 19: Data confidence grades description

Confidence grade	Description
A. Very high	Data based on sound records, procedures, investigations, and analysis, documented properly, and agreed as the best method of assessment. Dataset is complete and estimated to be accurate ± 2%.
B. High	Data based on sound records, procedures, investigations, and analysis, documented properly but has minor shortcomings, for example some of the data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation. Dataset is complete and estimated to be accurate ± 10%.
C. Medium	Data based on sound records, procedures, investigations, and analysis which is incomplete or unsupported, or extrapolated from a limited sample for which grade A or B data are available. Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated ± 25%.
D. Low	Data is based on unconfirmed verbal reports and/or cursory inspections and analysis. Dataset may not be fully complete, and most data is estimated or extrapolated. Accuracy ± 40%.
E. Very low	None or very little data held.

Table 20: Data confidence assessment for different sections of the AMP

Data	Confidence Assessment
Asset Condition	
Street Trees (ST)	B
Reserve (RT)	C
Asset Function	B
Asset Capacity	B
Asset Age Profile	C
Replacement Value	B
Service Levels	B
Demand drivers	C
Asset Creation and Renewal Forecasts	B
Operating and Maintenance Forecast	B

6.6 Monitoring and review

This AMP will be reviewed during the annual budget planning process and revised to show any material changes in service levels, risks, forecast costs and proposed budgets as a result of budget decisions.

Cost changes will be reviewed annually, and any changes needed to the Table of Section 6.2 will be published separately to this plan.

The AMP will be reviewed and updated every four years to ensure it represents the current service level, asset values, forecast operations, maintenance, renewals, creation and asset disposal costs and planned budgets. These forecast costs and proposed budget are incorporated into the Long-Term Financial Plan or will be incorporated into the Long-Term Financial Plan once completed.

7. Improvement plan

The following improvement initiatives were identified as part of the development of this AMP and show alignment with the overall Council Strategy.

Table 21: Improvement activities identified during the development of the AMP aligned to the council strategy

Align-ment	Task	Resource	Completion
VN2	Review plans to ensure a balanced species profile which is resilient to the effects of climate change.	Coordinator Arboriculture Arborist specialist	2024
VN2	Explore incentives initiatives to assist residents to maintain trees on their properties.	Sustainability, Coordinator Arboriculture	2027
VN2	Investigate business continuity for bushfire events.	Coordinator Arboriculture Risk team	2025
VN5	Review and expand the adopt a tree program.	Coordinator Arboriculture, Sustainability	2027
E1	Implement a plan to improve data accuracy by 10% through audits/inspections/data collection projects. Adapt practices to international benchmarks.	Coordinator Arboriculture Maintenance	2025
E4	Lead a working group to promote tree value and awareness for internal and external stakeholders.	Coordinator Arboriculture Communications	2024
I1	Map all trees in Reserves located within 25m of a risk target.	Coordinator Arboriculture	2026
I2	Collect tree attribute data to populate a system of calculating a financial value of tree assets based on overall community worth. This can be used to promote the justification of tree expenses.	Coordinator Arboriculture Finance team	2028
I2	Improve alignment between finance cost centres and tree activities	Finance, Area Mgr	2024
P1	Engage with SA power networks to advocate for infrastructure modification alternatives to reduce the need for powerline clearance pruning and allow for large trees to exist near powerlines.	Coordinator Arboriculture Sustainability	2028
P1	Provide feedback to State, on the update to planning and design Codes to advocate for greater protection of trees	Coordinator Arboriculture	2024
P2	Undertake tree species trials with industry stakeholders (TreeNet, Future Trees, SAPN).	Coordinator Arboriculture	2024-2032

Appendix A – Tree valuation example

The City of Melbourne Amenity Tree Valuation (ATV) Method is proposed to be adopted by City of Marion. This method is simple and allows for asset management decisions to be fully costed for value-based scenarios.

The essential elements of the of this ATV method are:

- Base tree value.
- Tree species attributes.
- Tree aesthetics.
- Tree location and tree condition.

The formula assigns a numerical value to each criterion that a tree has or makes to the environment and ultimately determines a monetary value to that tree. It is intended that the ATV can bring a tangible value to a tree should situations arise through development activity or where Council may propose activity that will influence the health of a tree.

It is usually undertaken on trees of cultural value however an example of where it may be applied includes the death of a public tree through negligence or illegal activity associated with adjacent development activity.

The formula relies on Council determining the "value" it assigns to individual criteria of the formula, and specific to the character of the locality.

For the purposes of the Tree AMP the following application shall be used by Council to determine the Amenity Tree Valuation of publicly owned trees.

The basic monetary value of the tree is taken from City of Melbourne value of $12 per centimetre trunk basal area. This in turn was a derivation from the American Council of Tree and Landscape Appraisers and the International Society of Arboriculture. The 2023 adjusted rate **$13.94** per square centimetre trunk basal area.

Value ($) = Basic Value of a standard tree purchased ($) x Species (S) x Aesthetics (A) x Locality (L) x Condition (C)

Example of the urban tree valuation

A tree identified as a mature Araucaria heterophylla (Norfolk Island Pine) of 20m in height and with a Diameter at Breast Height (DBH) of 66 cm growing in a Council reserve near a resident's rear fence line and one of a few examples of the species within the locality. The tree portrays good health, with a structure and form that is typical of the species and considered to be good. The tree has been damaged by unknown persons with the potential cause thought to be herbicide poisoning.

Tree amenity value formula: Value (AV) = Basic Value (BV) x Species (S) x Aesthetics (A) x Locality (L) x Condition (C)

Table 22: Urban tree amenity valuation example

Parameter	Characteristic	Value
Basic Value (BV)	DBH= 66 cm, BV=(π(DBH)^2/4) x $13.94 16.67	$47,691
Species (S)	trees of long-life span (more than 150 years) slow growth rate	1.0
Aesthetics (A)	Solitary feature specimen tree	1.0
Locality (L)	In City Park or Reserve, significant street near City Centre	2.0
Total Tree Condition (C)	Good health Score - 24	1.0
Amenity Tree Value (AV)	Basic Value (BV) x Species (S) x Aesthetics (A) x Locality (L) x Condition (C)	$95,382

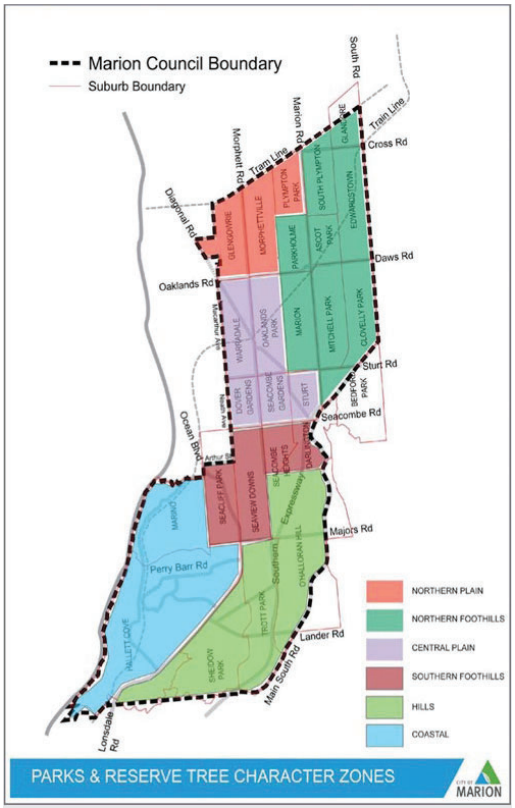
Appendix B – Tree species selection

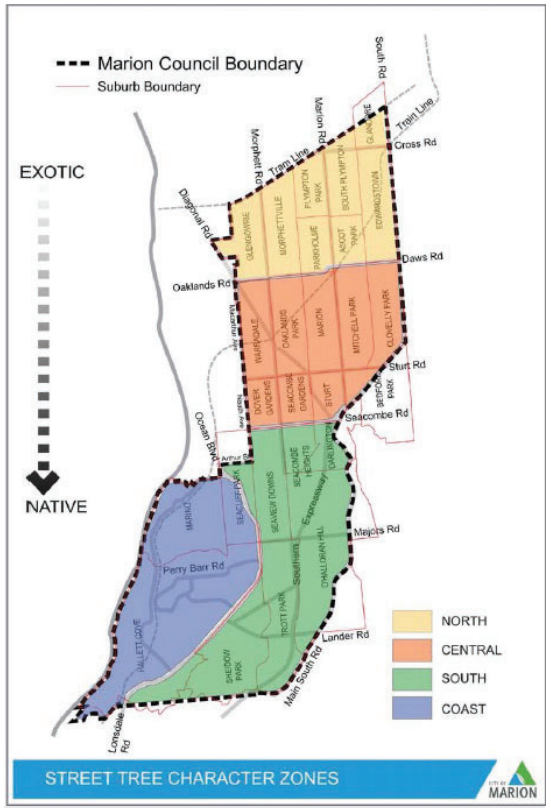
The tables in this Appendix function as a guide to tree species selection for City of Marion. Tree species have been selected to complement and strengthen local character. The suggested list aligns with tree species recommendations within the City of Marion Streetscape Design Guidelines 2016

For Parks and Reserves trees, the suggested species will make up most plantings within the described area but not exclusively. Tree species selection throughout the reserve network is guided by the Open Space policy and its reserve classifications.
For Street trees, several relevant factors including parameters within the street will determine street tree species selection. Data from species diversity analysis will also inform appropriate species selection. Streetscape changes will always include a resident notification process (letter drop/street signage) prior to tree planting.

Rainfall:

Average annual rainfall is between 442mm and 446mm for all zones.





Park and reserve tree character zones

	Suburb	Soil description	Landscape description	Pre-European vegetation potential directions	Specimen tree potential directions
Northern Plains	Glengowrie	Red brown earths (red brown clay to red brown sandy clay)	Plains Grasslands	• *Acacia pycnantha* (Golden Wattle) • *Allocasuarina verticillata* (Drooping Sheoak) • *Callitris gracilis* (Southern Cypress Pine) • *Eucalyptus porosa* (Mallee Box) • *Eucalyptus leucoxylon ssp. leucoxylon* (SA Blue Gum) • *Eucalyptus camaldulensis* (River Red Gum)	• *Pinus canariensis* (Canary Island Pine) • *Fraxinus angustifolia 'Raywood'* (Claret Ash) • *Quercus sp.* (Oaks) • *Ficus sp.* (Figs) • *Acer sp.* (Maples) • *Corymbia sp.* (Bloodwoods) • *Cedrus sp.* (Cedars) • *Araucaria sp.* (Southern conifers)
	Morphettville	Red brown earths, Alluvial soils (through Sturt River)	Plains Watercourse		
	Plympton Park	Red brown earths, (red brown clay to red brown sandy clay)	Footslopes Plains Grasslands		
Northern Foothills	Ascot Park	Red brown earths	Footslopes	• *Acacia melanoxylon* (Blackwood) • *Acacia pycnantha* (Golden Wattle) • *Allocasuarina verticillata* (Drooping Sheoak) • *Callitris gracilis* (Southern Cypress Pine) • *Eucalyptus camaldulensis* (River Red Gum) • *Eucalyptus leucoxylon ssp. leucoxylon* (SA Blue Gum) • *Eucalyptus microcarpa* (Grey Box) *Eucalyptus porosa* (Mallee Box) • *Pittosporum angustifolium* (Native Apricot)	• *Acer sp.* (Maples) • *Angophora sp.* (Angophora) • *Araucaria sp.* (Southern conifers) • *Cedrus sp.* (Cedars) • *Corymbia sp.* (Bloodwoods) • *Ficus sp.* (Figs) • *Fraxinus angustifolia* 'Raywood' (Claret Ash) • *Pinus canariensis* (Canary Island Pine) • *Quercus sp.* (Oaks)
	Bedford Park	Heavy red brown clay to red brown clay	Footslopes		
	Clovelly Park	Red brown earths	Footslopes		
	Edwardstown	Red brown earths	Footslopes		
	Glandore	Red brown earths, (red brown clay to red brown sandy clay)	Footslopes, Plains Grasslands		
	Marion	Red brown earths, Alluvial soils (through Sturt River)	Footslopes, Watercourse		
	Mitchell Park	Red brown earths	Footslopes		
	Parkholme	Red brown earths	Footslopes		
	South Plympton	Red brown earths	Footslopes		

	Suburb	Soil description	Landscape description	Pre-European vegetation potential directions	Specimen tree potential directions
Central Plain	Dover Gardens	Terra rossa	Plains	• *Acacia pycnantha* (Golden Wattle) • *Allocasuarina verticillata* (Drooping Sheoak) • *Callitris gracilis* (Southern Cypress Pine) • *Eucalyptus camaldulensis* (River Red Gum) • *Eucalyptus microcarpa* (Grey Box) • *Eucalyptus porosa* (Mallee Box) • *Pittosporum angustifolium* (Native Apricot)	• *Pinus canariensis* (Canary Island Pine) • *Quercus sp.* (Oaks) • *Ficus sp.* (Figs) • *Acer sp.* (Maples) • *Corymbia sp.* (Bloodwoods) • *Cedrus sp.* (Cedars) • *Araucaria sp.* (Southern conifers) • *Brachychiton sp.* (Kurrajongs)
	Oaklands Park	Red brown earths (red brown clay to red brown sandy clay)	Plains Grasslands		
	Seacombe Gardens	Terra rossa	Plains		
	Sturt	Terra rossa	Plains		
	Warradale	Red brown earths (red brown clay to red brown sandy clay)	Plains Grasslands		
Southern Foothills	Darlington	Shallow red-brown to grey-brown soils with shale and limestone deposits	Footslopes	• *Acacia pycnantha* (Golden Wattle) • *Allocasuarina verticillata* (Drooping Sheoak) • *Callitris gracilis* (Southern Cypress Pine) • *Eucalyptus camaldulensis* (River Red Gum) • *Eucalyptus microcarpa* (Grey Box) • *Eucalyptus porosa* (Mallee Box) • *Melaleuca lanceolate* (Dryland Tea-tree) • *Pittosporum angustifolium* (Native Apricot)	• *Pinus canariensis* (Canary Island Pine) • *Ficus sp.* (Figs) • *Cedrus sp.* (Cedars) • *Araucaria sp.* (Southern conifers)
	Seacombe Heights	Shallow red-brown loams over limestone	Plains		
	Seaview Downs	Shallow red-brown loams over limestone	Plains		
	Seacliff Park	Shallow red-brown loams over limestone	Plains		

	Suburb	Soil description	Landscape description	Pre-European vegetation potential directions	Specimen tree potential directions
Hills	O'Halloran Hill	Shallow red-brown to grey-brown soils with shale and limestone deposits	Footslopes	• *Acacia pycnantha* (Golden Wattle) • *Allocasuarina verticillata* (Drooping Sheoak) • *Eucalyptus porosa* (Mallee Box) • *Eucalyptus camaldulensis* (River Red) • *Callitris gracilis* (Southern Cypress Pine) • *Melaleuca lanceolate* (Dryland Tea-tree) • *Pittosporum angustifolium* (Native Apricot)	• *Pinus canariensis (*Canary Island Pine*)* • *Ficus sp. (*Figs*)* • *Araucaria sp. (*Southern conifers*)*
	Sheidow Park	Shallow red-brown loams over limestone	Plains		
	Trott Park	Shallow red-brown loams over limestone	Plains		
Coast	Hallett Cove	Shallow red-brown loams over limestone	Plains Footslopes & Swamp flats	• *Eucalyptus porosa* (Mallee Box) • *Eucalyptus camaldulensis* (River Red Gum) • *Acacia pycnantha* (Golden Wattle) • *Allocasuarina verticillata* (Drooping Sheoak) • *Pittosporum angustifolium* (Native Apricot) • *Melaleuca lanceolate* (Dryland Tea-tree) • *Callitris gracilis* (Southern Cypress Pine)	• *Pinus canar*iensis (Canary Island Pine) • *Ficus sp.* (Figs) • *Cedrus sp.* (Cedars) • *Araucaria sp.* (Southern conifers)
	Marino	Brown sandy to clayey soils often calcareous	Coastal Cliffs		

Street character zones

	Suburb	Existing dominant species	Landscape description	Soil description	Visual character considerations	Potential species directions
North	Ascot Park	*Agonis flexuosa*	Footslopes	Red brown earths	Tree species have been selected in response to the built and historical form of the Northern suburbs. Scaled deciduous plantings will provide sustainable solar gains through Winter and the provision of shade through the summer months.	• *Agonis flexuosa (Willow Myrtle)* • *Angophora costata (Smooth barked apple)* • *Celtis sp. (Hackberry)* • *Corymbia maculata (Spotted Gum)* • *Eucalyptus lecoxylon megalocarpa (Large fruited SA Blue Gum)* • *Fraxinus angustifolia 'Raywood' (Claret Ash)* • *Jacaranda mimosifolia (Jacaranda)* • *Koelreuteria sp. (Rain tree)* • *Lagerstromia sp. (Crepe Myrtle)* • *Lophostemon confertus (Brushbox)* • *Platanus x acerifolia (London Plane Tree)* • Pyrus chantcleer (Flowering Pear)
	Edwardstown	*Callistemon* 'Kings Park Special'	Footslopes	Red brown earths		
	Glandore	*Callistemon* 'Kings Park Special'	Footslopes, Plains Grasslands	Red brown earths, (red brown clay to red brown sandy clay)		
	Glengowrie	*Lophostemon confertus*	Plains Grasslands	Red brown earths (red brown clay to red brown sandy clay)		
	Morphettville	*Callistemon* 'Kings Park Special'	Plains, Watercourse	Red brown earths, Alluvial soils (through Sturt River)		
	Parkholme	*Eucalyptus leucoxylon* *Lophostemon confertus*	Footslopes	Red brown earths		
	Plympton Park	*Callistemon* 'Kings Park	Footslopes, Plains Grasslands	Red brown earths, (red brown clay to brown sandy clay)		
	South Plympton	*Callistemon* 'Kings Park Special'	Footslopes	Red brown earths		
Central	Bedford Park		Footslopes	Heavy red brown clay to red brown clay	Central Tree Character theme will provide links through to its cultural heritage with connections through to the Northern precincts. A variety of evergreen and deciduous species will allow planting allocations to be sensitive to its surrounds. Scale plantings will offset the densification of the surrounding urban form and provide colourful corridors.	• *Agonis flexuosa* (Willow Myrtle) • *Angophora costata* (Smooth barked apple) • *Celtis sp.* (Hackberry) • *Corymbia maculata* (Spotted Gum) • *Corymbia eximia 'nana'* (Dwarf Yellow Bloodwood) • *Eucalyptus lecoxylon megalocarpa* (Large fruited SA Blue Gum) • *Eucalyptus sideroxylon* (Ironbark) • *Eucalyptus mellidora* (Yellowbox) • *Eucalyptus torquata* (Coral Gum) • *Geijera parvifolia* (Wilga) • *Lagerstromia sp.*(Crepe Myrtle) • *Lophostemon confertus* (Brushbox) • *Pistachia chinensis* (Chinese pistachio) • *Platanus x acerifolia* (London Plane Tree) • *Pyrus chanticleer* (Flowering Pear) • *Tilia rubra* (Red Cottonwood) • *Triadica sebiferum* (Chinese Tallowtree)
	Clovelly Park	*Callistemon* 'Kings Park Special'	Footslopes	Red brown earths		
	Dover Gardens	*Eucalyptus sp.*	Plains	Terra rossa		
	Marion	*Eucalyptus leucoxylon*	Footslopes, Watercourse	Red brown earths, Alluvial soils (through Sturt River)		
	Mitchell Park	*Eucalyptus leucoxylon*	Footslopes	Red brown earths		
	Oaklands Park	*Eucalyptus leucoxylon*	Plains Grasslands	Red brown earths (red brown clay to red brown sandy clay)		
	Seacombe Gardens	*Eucalyptus sp.*	Plains	Terra rossa		
	Sturt	*Eucalyptus sp*	Plains	Terra rossa		
	Warradale	*Callistemon* 'Kings Park Special'	Plains Grasslands	Red brown earths (red brown clay to red brown sandy clay)		

	Suburb	Existing dominant species	Landscape description	Soil description	Visual character considerations	Potential species directions
South	Darlington	*Koelreutera paniculata*	Footslopes	Shallow red-brown to grey-brown soils with shale and limestone deposits	The Southern Tree Character theme will promote its open spaces and newly development form. Evergreen species will enhance the integration of its built form and its surrounds. Green leafy corridors will support the existing infrastructure and provide sustainable links through to open areas.	• *Agonis flexuosa* (Willow Myrtle) • *Celtis sp.* (Hackberry) • *Cupaniopsis anacardioides* (Tuckeroo) • *Eucalyptus lecoxylon megalocarpa* (Large fruited SA Blue Gum) • *Eucalyptus sp.* (Gum) • *Eucalyptus torquata* (Coral Gum) • *Fraxinus angustifolia* 'Raywood' (Claret Ash) • *Geijera parvifolia* (Wilga) • *Koelreuteria sp.* (Rain tree) • *Platanus x acerifolia* (London Plane Tree) • *Sophora japonica* (Japanese Pagoda) • *Ulmus parvifolia* (Chinese Elm)
	Seacombe Heights	*Eucalyptus sp.* *Agonis flexuosa*	Plains	Shallow red-brown loams over limestone		
	Seaview Downs	*Eucalyptus sp.*	Plains	Shallow red-brown loams over limestone		
	Seacliff Park	*Eucalyptus sp.*	Plains	Shallow red-brown loams over limestone		
	O'Halloran Hill	*Celtis australis* *Ulmus parvifolia*	Footslopes	Shallow red brown to grey-brown soils with shale and limestone deposits		
	Trott Park	*Acer negundo* *Cupaniopsis sp.* *Koelreuteria sp.* *Pyrus sp.*	Plains	Shallow red-brown loams over limestone		
	Sheidow Park	*Koelreuteria sp.* *Pyrus sp.* *Ulmus sp.*	Plains	Shallow red-brown loams over limestone		
Coastal	Hallet Cove Park	*Callistemon sp.* *Eucalyptus sp.* *Ulmus parvifolia*	Plains, Footslopes and Swap flats	Shallow red-brown loam over limestone	The Characteristics of species suited to the Coastal theme, include Trees that are sustainable and enhance the natural surrounding ecosystem. Species have been selected that will establish and thrive within surrounding conditions. Scaled plantings will complement but be sensitive to panoramic views.	• *Agonis flexuosa* (Willow Myrtle) • *Allocasuarina verticillata* (Drooping Sheoak) • *Araucaria sp.* (Southern conifers) • *Celtis sp.* (Hackberry) • *Cupaniopsis anacardioides* (Tuckeroo) • *Eucalyptus lecoxylon megalocarpa* (Large fruited SA Blue Gum) • *Eucalyptus porosa* (Mallee Box) • *Eucalyptus sp.* (Gum) • *Eucalyptus torquata* (Coral Gum) • *Fraxinus angustifolia* 'Raywood' (Claret Ash) • *Geijera parvifolia* (Wilga) • *Koelreuteria sp.* (Rain tree) • *Platanus x acerifolia* (London Plane Tree) • *Sophora japonica* (Japanese Pagoda) • *Ulmus parvifolia* (Chinese Elm)
	Marino	*Callistemon sp.* *Eucalyptus sp*	Coastal Cliffs	Brown sandy to clayey soils often calcareous		



Community Engagement Plan



Tree Asset Management Plan

KEY CONTACTS	
Engagement contact	Matt Green and Julie Higgins
Project Lead	Ian Seccafien and Jess Mitchell
Start / end date	Community consultation period 24 Feb – 8 Oct
Budget / Cost centre	*4725.5308*
Funding partners	Nil



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Rev	Change Description	Date	Author	Checked
1.0		23//02/2023	Julie Higgins	

Document Management

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CEP endorsement

Elected Members and Mayor	N/A
Executive Leadership team	
Senior Leadership team	Brian Green

Associated key documents

Document name		Owner
Making Marion website	www.makingmarion.com.au/tree-management-framework-2023	Project Team/ Engagement
Frequently asked questions	Appendix 1	Project Team/ Engagement
Key messages	Appendix 2	Project Team/ Engagement
Survey Questions – Making Marion	Appendix 3	Project Team/ Engagement
Engagement and communication tools	Appendix 4	Project Team/ Engagement
Engagement Approach	Appendix 5	Project Team/ Engagement



Contents

1. Project description and background 4
2. Engagement scoping statement 4
3. Legislation 4
4. Level of engagement 5
5. What good looks like 6
6. Stakeholder identification and analysis 7
7. Engagement activity timeline 8
Appendix 1 – Frequently asked questions 9
Appendix 2 – Key messages 10
Appendix 3 – Survey Questions – Making Marion 11
Appendix 4 - Engagement and communication tools (highlight appropriate tools) ..16
Appendix 5 – Engagement approach 17



1. Project description and background

The City of Marion's Urban Tree assets provide many benefits to our community. Our vision is to have streets and parks which are lined with mature, healthy trees that are a habitat for birds and other wildlife. The community values and appreciates the city's trees for their shade, appearance, and the contribution they make to the environment.

In 2018 Marion council produced a foundation document (Tree Management Framework 2018) to strategically focus its tree management and drive an ambitious tree planting program to increase its existing tree canopy in line with State Government targets. The action plan generated by the document has been largely implemented and the planting program is on track to deliver on its commitments.

As this planting program is implemented the focus of our urban forest management will move to a long-term maintenance phase, and as such the Tree Asset Management Plan (the plan) will define how urban trees;

- should be managed as assets
- the service levels we provide and;
- the funding required to successfully manage them over a 10-year planning period

Project Objectives

Seek feedback on plan objectives, Community Levels of Service and future management expectations.

Inform decision making regarding future resources levels.

2. Engagement scoping statement

Feedback from the community is a key component that has informed the Plan. Four weeks of community consultation occurred on 27 February 2023, running through until 24 March 2023.

Results from the community consultation activities were fed into the draft Tree Asset Management Plan and were reported to Environment Committee 4th April 2023. As the draft plan is now ready for council endorsement, we are required to undertake 21 days engagement.

3. Legislation

Community engagement is required for this project as set out in our Public Consultation Policy, which is a requirement for Council under section 50 of the Local Government Act, 1999.



4. Level of engagement

The **engagement level selection tool** is to assist staff in deciding what level of engagement to select – e.g., *inform, consult, involve, collaborate, or empower*. It is a technical approach and needs to be used in conjunction with the engagement framework and the human elements such as values and expectations.

Score indicates:

1-2 Very low to Low = Inform or Consult

2-3 Low to Moderate = at least Consult

3-4 Moderate to High = Involve or Collaborate

4-5 High to Very High = minimum Involve, consider Collaborate and Empower

Questions to consider	Very low	Low	Med	High	Very high
1. What is the level of difficulty to find a solution that everyone can live with?			X		
2. What is the potential for community outrage for your project?		X			
3. How much do major stakeholders care about the decision to be made?				X	
4. What degree of input do the community appear to want?				X	
Count number in each column	0	1	1	2	0
Multiply	x1	x2	X2	x4	x5
Enter score		2	2	8	0
Add total of all 5 columns	= 12				
Divide	12/5				
Average score	= 3				
Method	Consult				



5. What good looks like

Community and Stakeholder Engagement on this project has ensured that:

☐ Project materials are provided in an accessible manner and consider:

- Language
- Digital literacy level
- Demographic i.e., elderly

☐ There are clear accessible methods for the community to provide feedback

- Remotely via online means
- Face to face with a project team member
- Filling out hard copy forms at a council facility

☐ Every attempt has been made whilst considering the local area, to ensure that awareness of the project and how to provide feedback is maximised through best practice communications and engagement techniques.

☐ Engagement activities will be evaluated by the project team and lessons learned will be incorporated into future project engagements.



6. Stakeholder identification and analysis

CoM stakeholder listing has been checked to ensure all key stakeholders are included ☐

Stakeholder	**Level of interest** (high, medium, or low)	**Level of influence** (high, medium, or low)	**Why are we engaging?**	**Level of engagement**	**Engagement method(s)**	**Due date**	**Responsibility**
Resilient South Partners	High	Medium	• To provide awareness of the engagement and provide opportunity to contribute	• Consult	• Email • Electronic survey	Late February 2023 onwards	Project team
Elected Members and the Mayor	High	Medium	• Awareness of project in their electorate • Endorsement and support with engagement •	• Consult	• Ward briefing • Phone / email	Ongoing	ELT/SLT / Project team / engagement
Kaurna Community	Medium	Medium	• To provide awareness of the engagement and provide opportunity to contribute	• Inform	• Email / face to face	Late February 2023 onwards	Engagement team
General Public/Wider Community	Medium	Medium	• Create a broader awareness across the CoM	Inform	• Green Thymes eNewsletter • Media Release • Website article • Facebook and social posts	Late February 2023 onwards	Engagement/Project team
Associations / Friends Groups	High	Medium	• To provide awareness of the engagement and provide opportunity to contribute	Consult	• Email	Late February 2023 onwards	Project team
Industry Groups (Treenet, Conservation SA (South Australian), Arboriculture Australia) Landscape SA	High	Medium	• Awareness of project and opportunity to contribute	Inform	• Green Thymes eNewsletter • Media Release • Website article • Facebook and social posts	Late February 2023 onwards	Project team



7. Engagement activity timeline

Date	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023
Activity								
GM (General Manager) Signoff Engagement Plan								
Internal staff notification								
Internal Notification/ Mayor & Elected Members								
Social Media posts: • Engagement open post • Reminder that engagement is closing soon								
Emails to key stakeholders and groups / associations								
Website – Making Marion (including EDM to registered users)								
Green Thymes eNewsletter								
Council facilities flyer with QR code to the survey (i.e. Libraries, Community Centers)								
Social Media posts: • Engagement open post • Reminder about drop-in session • Reminder that engagement is closing soon								
Evaluate feedback and develop community feedback report for GC								
What we heard report back to the community								
Draft Plan to GC								12th September
Draft Plan shared with community - 21 days community consultation period								18th September



Appendix 1 – Frequently asked questions

What will happen with the feedback?

Council values all feedback received on this draft plan and your feedback will be reported to council for review and used to assist in developing the Tree Asset Management Plan. Council will share the final plan with the community and Making Marion participants and project followers.

What is an asset management approach?

Council seeks to maximise value to ratepayers and ensure sustainable services by optimising the use of our assets. Council trees are a physical asset and decisions made regarding their retention, removal or species type are largely made in our operations space every day.

These decisions are affected by consulting arborists, material suppliers, contractors, community, landscape architect, developers, and a range of others all of whom influence the way Council trees are managed, that in turn influence the performance or benefits public trees provide and Council's ability to deliver greening targets.

Does this mean Council will be planting more trees?

Yes, council has a target to increase its urban tree canopy by 20% from its existing level of 13.1% in line with the SA Government targets set. To achieve this, we are planting 4,300 trees each year across the city and hope to have the majority of these trees planted by 2027.

I would like a street tree planted in front of my property how do I request this?

You can lodge a request for tree planting and other tree related services through our customer portal or contact our Customer Service team on **8375 6600.**

I have an issue with a specific tree in my street or local reserve, how do I raise this issue?
As above, once lodged one of our trained Arborist will inspect the tree and contact you to discuss any works which may be required.

Does this mean Council will be planting diverse types of trees?
We plant a wide variety of species across the city and there are many factors that are taken into consideration such as verge widths, location, underground and above ground services which restrict the species we can use. Our species palate is available in our Tree Management Framework and we are committed to finding new species adaptable to climate change to ensure our tree population is protected against pest and disease problems.

How do I contact the project team?

Contact the team on **8375 6600** or by emailing ian.seccafien@marion.sa.gov.au



Appendix 2 – Key messages

Managing our urban trees

- The City of Marion is currently reviewing how it manages urban trees on council land.
- We are aware of how important trees are to our community and we would like to get some further information from you to help shape the management priorities over the next 10 years.
- We are moving to a strategic approach that values trees as assets.
- Council has a target to increase its urban tree canopy by 20% from its existing level of 13.1% in line with the SA Government targets set. To achieve this, we are planting 4,300 trees each year across the city and hope to have the majority of these trees planted by 2027.
- Community feedback will be key in assisting the City of Marion to consider local resident's issues, views, concerns, and ideas.



Appendix 3 – Survey Questions – Making Marion

1. **What best describes your relationship with the City of Marion? (Checkbox)**
- I own a property
- I rent a property
- I work in the area
- I live here
- I visit the area regularly
- I am interested in the area

2. **What suburb do you live in? (Free text)**

3. **Please indicate your age (check box)**
- Under 20
- 20-30
- 30-45
- 45-60
- 60+

4. **What suburb/s are you interested in? (Short free text)**

5. **Trees are important in urban areas (Likert scale)**
- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree

6. **I like having trees on my own property (Likert scale)**
- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree

7. **I like my neighbours having trees (Likert scale)**
- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree



8. I like the type of trees being planted by the City of Marion

- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree

9. **I know the name of the street trees that I see most in the City of Marion (Likert)**

- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree

10. I like street trees on my street (Likert)

- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree

11. I am easily able to walk along shaded footpaths within the City of Marion (Likert)

- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree

12. I can see areas where more trees need to be planted within the City of Marion (Dropdown)

Yes/No

12.1 What suburb and reserve / street name?

13. I think that trees create more problems than benefits (dropdown)

Yes/No

13.1 Why do you think this? (Short Response)

14. Falling tree limbs concern me (Likert)

- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree



15. Trees make too much mess. (Likert)

- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree

16. Trees limit solar panel productivity.(Likert)

- Definitely agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Definitely disagree

17. I can see areas where street and/or reserve trees need to be better maintained by the City of Marion (dropdown)

- Yes
- No

17.1 What suburb and reserve / street name?

17.2 What suburb and street name

18. I would plant/retain trees on my property if incentives were provided (dropdown)

- Yes
- No

19. It is reasonable to remove all trees on a property to allow development (dropdown)

- Yes
- No
- Unsure

20. It is reasonable to remove a few trees on a property to allow development (dropdown)

- Yes
- No
- Unsure

21. Every property should have at least one street tree in front of it (dropdown)

- Yes
- No



- Unsure

22. I am willing to provide supplementary watering when a new street tree is planted at the front of my house (e.g. 1 bucket per week) (dropdown)

- Yes
- No

23. Loss of tree canopy on private land (section header)

Like most areas in Adelaide, the tree canopy on private residential land within the City of Marion is decreasing.

24. How do you think the City of Marion should overcome this challenge? (Likert)

- Accept the loss of trees on private land.
- Campaign for improved tree protection laws (part of the State Government planning laws).
- Raise community awareness of the value of trees
- Provide incentives for property owners to protect / retain trees on private land.
- Plant more trees on streets and reserves.
- Other

25. Conflict between street trees and other services (section title)

Establishing large, healthy street trees can be costly and challenging in some areas due to verge widths, powerlines, water availability, car parking and other factors.

This problem often exists in older commercial precincts, and older suburbs that are experiencing infill development.

26. How do you think the City of Marion should overcome these challenges?

- Not in invest in trees in tricky areas.
- Increase investment in trees in tricky areas by reducing council spending in other areas
- Increase investment in trees in tricky areas by increasing council rates.
- Advocate that other parties be required to share the cost of establishing trees in tricky areas (e.g. electricity networks undergrounding powerlines).
- Advocate that State Government invests in trees in tricky areas
- Other

27. Impact of climate change on trees (section header)

Climate change projections for Adelaide indicate increased in extreme heat events and an overall reduction in rainfall. Whilst trees provide benefits in reducing these impacts, some trees are not expected to survive future extreme heat and drought conditions.

28. **How do you think the City of Marion should overcome this challenge?**

- Continue with like-for-like replacements of trees (low climate resilience).
- Gradually replace trees with a single climate-resilient species on each street (moderate climate resilience).
- Gradually replace trees with a variety of climate-resilient species on each street (high climate resilience).



- Other

29. Do you have any other comments about trees in the City of Marion?

- (short response)



Appendix 4 - Engagement and communication tools (highlight appropriate tools)

Tool	Description
Making Marion and Website	Develop a comprehensive project page Create a community survey Frequently Asked Questions (FAQs) Illustrative images / concept plans Link to Making Marion project page from other channels Use of EDM (Electronic Direct Mail)
Paper based surveys	Make sure available for people who don't have online access
Letters/notifications	Distributed to local stakeholders at key project stages
Newspaper advertising	Where there is a requirement under the LG Act
Door knocking and home visits	Residents and businesses in close proximity to the work zones and all businesses along the alignment will be door knocked to ensure that they are aware of project impacts
Electronic Direct Mail (EDM) for registered stakeholders	Sent to local stakeholders at key project stages
Social media channels • Facebook updates (channel for project feedback) • Twitter (operational announcements) • Instagram (progress updates / good news stories)	To promote projects, providing opportunity for feedback To inform the community of good news stories, project notifications, works notifications, and to provide an easily accessible forum for users to provide feedback to the project team
Static displays / signage on site	Display of project update information at key milestones (QR code to Making Marion)
Community Information sessions / drop-in sessions / workshops	Sessions to be undertaken at key stages throughout the project development/delivery
Meetings with stakeholder groups	Meetings to be undertaken at key stages throughout the project/delivery
Community group presentations	Briefings to be offered to local community groups to keep them informed of the project progress
Proactive Media – good news stories / opportunities for promotion	Opportunities for proactive media with regard to project milestones will be identified in advance by project team
Virtual Project Room	Hosted by project lead and engagement to provide project information for stakeholders



Appendix 5 – Engagement approach

The aim of our community engagement activities is to work directly with the relevant stakeholders throughout the process to ensure that potential concerns and aspirations are understood, considered, and reflected (where considered appropriate).

Councils' engagement activities follow the key International Association of Public Participation (IAP2) principles to ensure that a robust community engagement process is delivered.

The IAP2 engagement spectrum (below) identifies a number of levels at which stakeholders can participate in the decision-making process; this will be used by the project team to determine the scope of public participation in strategic and planned approaches to stakeholder participation throughout the planning, design, construction, and delivery of the project.

Council is committed to delivering engagement that is;

- genuine
- inclusive and respectful
- fit for purpose
- early and ongoing
- informed and transparent
- a relationship-based, collaborative approach
- builds upon previous engagement where applicable
- ensures that stakeholders understand how their feedback has been considered reviewed and improved

INCREASING IMPACT ON THE DECISION

	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

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Source: https://iap2.org.au/wp-content/uploads/2020/01/2018_IAP2_Spectrum.pdf

Tree planting assessment Guidelines

Local Government Association Mutual Liability Scheme has developed the following planting assessment table to help identify factors that must be considered when determining future street tree planting. Trees are scoped (digitally) using Forestree:

1. What is the purpose of the tree?

☐ Aesthetic
☐ Screen/Windbreak
☐ Shade
☐ Replacement
☐ Environmental
☐ To provide food/ shelter for animals
☐ Other

Size and location:

2. The site is suitable for a:

☐ Small tree
☐ Medium tree
☐ Tall tree

a. The site is suitable for a:

☐ Small spreading canopy
☐ Medium spreading canopy
☐ Wide tree spreading canopy

3. Are overhead or underground utilities in the vicinity? (SAPN/SA WATER, NBN

☐ Yes
☐ No

4. Is there suitable clearance available to footpaths, roads, driveways, fences and other structures for the life of the tree?

☐ Yes
☐ No

5. Has impacts of views been considered?

☐ Yes
☐ No

6. Is the tree able to live with and complement existing trees?

☐ Yes
☐ No

7. Are existing trees healthy?

☐ Yes
☐ No

8. Are there any significant liability implications?

☐ Yes
☐ No

9. What type of soil conditions exist?

☐ Deep
☐ Shallow
☐ Fertile
☐ Infertile
☐ Compacted
☐ Well drained

10. Is the site highly likely to be negatively impacted upon by human activity (e.g. vandalism)?

☐ Yes
☐ No

11. Are there other activities which may conflict with the health of the tree and are likely to significantly increase the level of risk associated with the tree? (eg. construction)

☐ Yes
☐ No

12. Would the tree have a high potential to negatively affect the visibility of road users (including on footpaths)?

☐ Yes
☐ No

13. Do children frequent the area?

☐ Yes
☐ No

14. Are there any other site restrictions that may affect the suitability of the tree (eg climate, land use history)?

☐ Yes
☐ No

15. Are there any changes required of the site to assist in the health of the tree and alleviate any actual or potential risks? if yes, tick all that apply:

☐ No
☐ Yes: Root barriers/root director
☐ Yes: Soil decompaction/mulch
☐ Yes: Removal of pavement
☐ Yes: Other

Pests:

16. Is this tree species a climate ready species for the council area?

☐ Yes
☐ No

17. What maintenance does/will the tree require?

☐ Low maintenance
☐ Medium maintenance
☐ High maintenance

18. Is council able to deliver appropriate maintenance to ensure the tree remains healthy and does not post unacceptable risk to injury or property damage?

☐ Yes
☐ No

Community Engagement Plan

Draft Tree Asset Management Plan



CITY OF MARION

Key Contacts

Engagement contact: Matthew Green and Julie Higgins
Project Lead: Ian Seccafien
Start / end date: Community Consultation period – Monday 15 January 2024 -Monday 5 February

Document Amendment Record

Rev	Change Description	Date	Author	Checked
1.0	First draft	4/12/23	JH/MG	

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Contents

Governance 1
Key documents 1
1. Project description and background 2
2. Scope of engagement 2
3. Level of engagement 3
4. What good looks like 4
5. Community engagement issues/risks/mitigations 4
6. Stakeholder identification and analysis 5
7. Engagement activity timeline 6
Appendix 1 - Key messages 7
Appendix 2 - Frequently asked questions 8
Appendix 3 - Survey questions 10
Appendix 4 – Engagement approach 12

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Governance

Who needs to sign off on the plan?	Required?	Responsibility
Elected Members (all or ward) and Mayor	Yes	Project Lead
Executive Leadership team	Yes	Project Lead
Senior Leadership team	Yes	Project Lead
Project Lead	Yes	Engagement Coordinator

Key documents

Document name	Link / location	Owner
Frequently asked questions	Appendix 1	Engagement
Key messages	Appendix 2	Engagement
Stakeholder survey	Appendix 3	Project team / Engagement
Engagement approach	Appendix 4	Engagement

1. Project description and background

The City of Marion's Urban Tree assets provide many benefits to our community. Our vision is to have streets and parks which are lined with mature, healthy trees that are a habitat for birds and other wildlife. The community values and appreciates the city's trees for their shade, appearance, and the contribution they make to the environment.

Following an extensive engagement period, a draft plan has been developed and we are now seeking feedback on the plan.

The purpose of the Trees Asset Management Plan (AMP) is to improve council's long-term strategic management of the tree assets to ensure the current and future Levels of Service are sustained. The plan defines the state of the tree assets and considers future requirements and risks together to inform the optimum lifecycle management and costs for the next 10 years. The Trees AMP is aligned with the Council's Strategic Plan and Long-Term Financial Plan. Data used in this AMP is current as of October 2023 with the Plan monitored annually to make any necessary cost adjustments and is reproduced 4-yearly.

2. Scope of engagement

Community consultation on the Draft Tree Asset Management Plan will take place from 15 January 2024 to 5 February 2024. This meets the requirements of Section 122(6) of the SA Local Government Act, 1999 where 'Council must adopt a process or processes to ensure that members of the public are given a reasonable opportunity to be involved in the development and review of its strategic management plans'.

The Draft Tree Asset Management Plan and opportunity for community comment will be available on the 'Making Marion' platform. (Link). Hard copy surveys will also be available.

Notices will also be placed across all social platforms and in community and business newsletters directing readers to Council's website. Hard copies of the draft plan and surveys will be available at Council offices, neighbourhood centres and libraries.

All community feedback received will be used to inform the Draft plan and will to be presented for Council's consideration and adoption at the 26 February 2024 General Council meeting.

The adopted Tree Asset Management Plan will be placed on the Making Marion page and Council website to close the loop with the community.

3. Level of engagement

The **engagement level selection tool** is to assist staff in deciding what level of engagement to select – e.g., *inform, consult, involve, collaborate or empower* based on the International Association of Public Participation (IAP2) Spectrum (see Appendix 2). It is a technical approach and needs to be used in conjunction with the engagement framework and the human elements such as values and expectations.

Score indicates:
1-2 Very low to Low = at least inform
2-3 Low to Moderate = at least Consult
3-4 Moderate to High = Involve or Collaborate
4-5 High to Very High = minimum Involve, consider Collaborate and Empower

Questions to consider	**Very low**	**Low**	**Med**	**High**	**Very high**
1. What is the level of difficulty to find a solution that everyone can live with?		x			
2. What is the potential for community outrage for your project?		x			
3. How much do major stakeholders care about the decision to be made?			x		
4. What degree of input do the affected landowners and community appear to want?			x		
Count number in each column	0	2	2	0	
Multiply	x1	X2	X3	x4	x5
Enter score		4	6	4	
Add total of all 5 columns	= 10				
Divide	10/5				
Average score	= 2				
Method	**Consult**				

The following level of engagement is proposed:

Inform	**Consult**
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	*To obtain public feedback on analysis, alternatives and/or decisions.*

4. What good looks like

Community and Stakeholder Engagement on this project has ensured that:

☐ Project materials are provided in an accessible manner and consider:

- Language
- Digital literacy level
- Demographic i.e., elderly

☐ There are clear accessible methods for the community to provide feedback

- Remotely via online means
- Face to face with a project team member
- Filling out hard copy forms at a council facility

☐ Every attempt has been made whilst considering the local area, to ensure that awareness of the project and how to provide feedback is maximised through best practice communications and engagement techniques

☐ Engagement activities will be evaluated by the project team and lessons learned will be incorporated into future project engagements

5. Community engagement issues/risks/mitigations

Risk/ Issue	Proposed mitigation
Previous feedback not reflected in the Draft Plan	• All feedback has been recorded and considered
Stakeholders don't feel that they've had the opportunity to contribute	• Provide a variety of engagement materials in multiple locations for ease of access. • Provide clear channels for residents to provide feedback. • Emphasise that all feedback received will be taken into consideration.
The plan is not easy for the community to understand and interpret	• A ½ page document has been developed to give an east to understand overview of the plan.

6. Stakeholder identification and analysis

Stakeholder	Level of interest	Level of influence	Why are we engaging? What is their specific interest in the project / proposal?	Level of engagement	Engagement method(s)	Responsibility
Mayor and Elected Members	High	High	• To review the engagement approach • To endorse and support the engagement approach and have early awareness • Share the Draft plan with the community and key Stakeholders	Involve	Email Council Report	Project Manager
Specific stakeholder / Associations / Friends Groups	High	Medium	• To provide opportinity to give feedback on the draft plan	Consult	Email	Engagement team / Project Manager
General Community	Medium	Medium	• Create a broader awareness across CoM • Give oportnity to provide feedback on the Draft Plan	Inform	Making Marion newsletter Social Media Campaign Hard copy displays	Green Thymes eNewsletter Media Release Website article Facebook and social posts
• Industry Groups (Treenet), • Conservation SA, • Arboriculture Australia, • Landscape SA	High	Medium	• To provide awareness of the engagement and provide opportunity to contribute feedback to the Draft Plan	Inform	Email	Project Manager

7. Engagement activity timeline

Date **(Week commencing)**	Dec 2023	15 Jan 2024	22 Jan	29 Jan	5 Feb	12 Feb	19 Feb	26 Feb	March
Activity									
GM (General Manager) Signoff Engagement Plan									
Endorsement from Mayor & Elected Members (as required)									
Making Marion page EDM to Making Marion subscribers									
Hard copy materials at key council locations									
Social Media campaign									
Electronic channels									
Report to GC for endorsement (27/02/2024)								GM Meeting	

= Formal consultation period (15/01/2024 to 05/02/2024)

Appendix 1 - Key messages

- We have listened to your feedback provided during the initial consultation period from 27 February 2023 until 24 March 2023 and have now developed a Draft Tree Asset Management Plan
- We are now inviting the community to provide feedback on the Draft Tree Asset Management plan 2024 – 2034
- You will have until 5 February 2024 to provide your feedback to us via the Making Marion platform or by accessing a paper-based survey
- All Feedback will be considered before providing the final draft to Council in early 2024
- The purpose of the Trees Asset Management Plan (AMP) is to improve council's long-term strategic management of the tree assets to ensure the current and future Levels of Service are sustained
- The plan defines the state of the tree assets and considers future requirements and risks together to inform the optimum lifecycle management and costs for the next 10 years
- Council has a target to increase its urban tree canopy by 20% from its existing level of 11.8% in line with the SA Government targets set. To achieve this, we are planting 4,300 trees each year across the city and hope to have the majority of these trees planted by 2027/28

Appendix 2 - Frequently asked questions

What will happen with my feedback?

Council values all feedback received on this draft plan and your feedback will be reported to council for review and used to assist in finalising the Tree Asset Management Plan. Council will share the final plan with the community and Making Marion participants and project followers.

What is an asset management approach?

Council seeks to maximise value to ratepayers and ensure sustainable services by optimising the use of our assets. Council trees are a physical asset and decisions made regarding their retention, removal or species type are largely made in our operations space every day.
These decisions are affected by consulting arborists, material suppliers, contractors, community, landscape architect, developers, and a range of others all of whom influence the way Council trees are managed, that in turn influence the performance or benefits public trees provide and Council's ability to deliver greening targets.

Does this mean Council will be planting more trees?

Yes, council has a target to increase its urban tree canopy by 20% from its existing level of 13.1% in line with the SA Government targets set. To achieve this, we are planting 4,300 trees each year across the city and hope to have the majority of these trees planted by 2027/28.

I would like a street tree planted in front of my property how do I request this?

You can lodge a request for tree planting and other tree related services through our customer portal or contact our Customer Service team on **8375 6600.**

I have an issue with a specific tree in my street or local reserve, how do I raise this issue?

Contact our Customer Service team on **8375 6600**

Does this mean Council will be planting diverse types of trees?

We plant a wide variety of species across the city and there are many factors that are taken into consideration such as verge widths, location, underground and above ground services which restrict the species we can use. Our species palate is available in our Tree

Management Framework and we are committed to finding new species adaptable to climate change to ensure our tree population is protected against pest and disease problems.

How do I contact the project team?

Contact the team on **8375 6600** or by emailing **ian.seccafien@marion.sa.gov.au**

Appendix 3 - Survey questions

Feedback on the draft plan

1. **Street name***

2. **Suburb***

3. **Have you read the draft Tree Asset Management Plan 2024-2034?***
   Yes / No

4. **The plan sets out a clear strategy for the effective management of our tree assets?***

   - Strongly agree
   - Agree
   - Neutral
   - Disagree
   - Strongly disagree

5. **Are there any additional components that you think should be included in the plan?**

   Open text

6. **Do you have any other comments on the draft Tree Asset Management Plan?**

   Open text

Thank you for providing feedback on the draft Tree Asset Plan. We would also like to ask you some additional questions relating to tree management in the City of Marion.

7. **Should trees be pruned to specifically manage leaf litter?**
   - Strongly agree
   - Agree
   - Neither agree nor disagree
   - Disagree
   - Strongly disagree

8. **What alternatives should council offer to manage leaf litter/tree debris?**
   - Increase street sweeping frequency
   - Green waste bin (additional)
   - Rapid response service to requests for clean-up verge
   - Greater support for elderly
   - Battery powered leaf blower
   - Other

9. **The planting of trees should consider the impact on views of the coast and hills?**
   - Strongly agree
   - Agree
   - Neither agree nor disagree
   - Disagree
   - Strongly disagree

10. **Planting of new trees should be sensitive to existing views?**
    - Strongly agree
    - Agree
    - Neither agree nor disagree
    - Disagree
    - Strongly disagree

11. **Planting of trees should be sensitive to existing rooftop Solar Systems ?**
    - Strongly agree
    - Agree
    - Neither agree nor disagree
    - Disagree
    - Strongly disagree

Appendix 4 – Engagement approach

Our approach to how we engage depends on the type of proposal, the potential uptake of the proposal and the number of people who might be affected, and any legislative obligations. It is based on IAP2's Spectrum of Public Participation.

Inform	Consult	Active Participation
Provide balanced and objective information to assist community understanding of how decisions will be, or were, made. **Promise:** We will keep you informed. **Examples:** • Email, direct mail • Social media updates • Advertising signage	Obtain public feedback and preferences on analysis, alternatives and/or decisions. **Promise:** We will keep you informed, listen to and acknowledge concerns, and provide feedback on how your input influenced the decision. **Examples:** • Surveys, polls • Face to face meetings • Community workshops	Work directly with the public throughout the engagement process and work together to understand all needs and concerns. **Promise:** We will work with you to ensure concerns and aspirations are directly reflected and provide feedback on how your input influenced the decision. **Examples:** • Focus groups/committees • Marion 100

6.2 Cover Report - Adjourned Item - Confidential- Code of Conduct Report - Recommendation to release	
Report Reference	GC231212F6.2
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

RECOMMENDATION

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, Manager Office of the CEO, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to the release of a Code of Conduct report, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to a complaint concerning a previous member of Council.

7 Deputations - Nil

8 Petitions - Nil

9 Committee Recommendations - Nil

10 Confidential Items

10.1 Cover Report - Confirmation of minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023	
Report Reference	GC231212F10.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(e) matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person

RECOMMENDATION

That pursuant to Section 90(2) and (3)(e) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, Chief Financial Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the Chief Executive, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to matters affecting the security of the Council.

11 Corporate Reports for Decision

11.1 Review of Confidential Items Overview - 2023	
Report Reference	GC231212R11.1
Originating Officer	Governance Officer – Amey Johnson
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

To conduct a review of items from Council and Committee meetings that remain under a confidentiality order.

EXECUTIVE SUMMARY

Under section 90 of the Local Government Act 1999 (the Act) Council may consider items or information in confidence where it considers it necessary and appropriate to do so.

Section 91 of the Act enables a Council to order that documents or parts of documents relating to matters considered in confidence be kept confidential. Where Council makes such an order, it must specify the duration of the order (e.g.12 months) or the circumstances in which the order will cease to apply (e.g. at the expiry of the contract), or a period after which the order must be reviewed.

Confidentiality orders that have been effective for longer than 12 months must be reviewed at least once every 12 months to determine whether the confidentiality of the document needs to be retained or whether it can be released to the public.

Each year in December, Council performs a formal review of all confidential orders that remain. As a result, each item is either retained in confidence (until a further date), released in full, released in part or released with redactions.

Administration have undertaken a comprehensive review of all existing confidential orders in preparation for Council to review.

This report and Attachment 1 provide an overview of all confidential orders to be reviewed including a recommendation for each item, and the information enables Council to:

1. Review the confidentiality orders pertaining to identified documents as required by Section 91 of the Act; and

2. Consider whether it is appropriate for the confidentiality orders to be retained; and if so:

    - Determine the appropriate time for the maintenance of confidential orders to ensure Council continues to adhere to both the confidentiality provisions within the Act and the principles of open government; and

    - Consider whether new orders are required on documents where the orders are due to expire.

RECOMMENDATION

That Council:

1. **Notes it has reviewed and considered all items with a current confidentiality order;**
2. **Endorses the recommendations as detailed in Attachment 1;**
3. **Notes that items 637 in relation to the Code of Conduct item will be considered as a separate item at the General Council Meeting on 12 December 2023.**
4. **Reviews all items with a remaining confidential order in December 2024.**

DISCUSSION

The City of Marion Council has made orders restricting public access to information in accordance with Section 90 of the Local Government Act 1999 (the Act). Council has also made orders pursuant to Section 91 of the Act to retain the confidentiality of certain documents and information.

Under Council's Management of Confidential Items Framework, all confidentiality orders made by Council or a Council Committee are referred to the December meeting of Council each year for review. Orders that have lapsed or been revoked prior to the December meeting each year do not require review and are released. There were 19 items comprising of 32 individual documents that were released throughout 2023.

Procedural considerations for current review:

There are currently 269 confidential items identified for review. It is proposed that Council endorse the recommendations as detailed within Attachment 1.

Attachment 1 expands on information to further identify:

- Council report name and reference number
- LG Act Reference (section 90)
- A brief Description (section 90 and 91)
- The project to which the item relates
- Grounds for the recommendation
- Which items have been recommended to be released in full, released with redactions, release in part, retained and retained for further review in December 2024 unless revoked prior the proposed Council resolution (for each item).

Following the comprehensive review by Administration and Council, the below information outlines a proposal for how Council may wish to deal with each item:

- Release in full 67
- Release with redactions 9
- Release in part 27
- Retain (all documents) 165
- Item to be considered separately 1

The remaining 1 item in relation to a code of conduct matter is to be considered separately by Council at the 12 December 2023 General Council Meeting, after which the resolution will be populated on to the Confidential Items Register and treated accordingly.

For each item and all documents within each item, Council must determine whether they will remain confidential. Council should review the grounds that were identified for the original confidential order and determine whether they are still applicable. The below dot points paraphrase the grounds (s90(3)) of the Act.

Council should consider whether the disclosure of the document or information would:

a. be unreasonable in relation to **personal affairs**
b. confer a **commercial advantage on a person** that council is conducting or proposing to conduct business with
c. reveal a **trade secret**
d. reveal **commercial information of a confidential nature**
e. affect the **safety or security of council, members, employees, or council property**
f. **prejudice the maintenance of the law or affect a criminal investigation**
g. council **breach any law, court order or legal obligation**
h. relate **legal advice**
i. relate to **litigation**
j. divulge **Ministerial information**
k. relate to **tenders or supply of good or services**
m. relate to a **proposed amendment to a Development Plan**
n. relate to a determination under the ***Freedom of Information Act 1991***
o. relate to a **proposed award recipient** prior to the presentation of the award.

Council may also consider the views of the person to whom the matter relates, whether the information is contrary to the public interest and whether the person may have an objection to the matter being released to the public. In the case that there is no objection, it is consistent with the principles of open and transparent government, as well as the *Freedom of Information Act 1991* for Council to release the information.

Any confidential orders that are revoked will be released and made available to the public. The documents will be released on council's website.

Council meeting procedural considerations:

It is proposed that at the General Council meeting on 12 December 2023, Council endorse the recommendations as detailed within Attachment 1, in which case the 'Confidential Items Review report' can be heard in the public forum.

If Council wish to vary any of the recommendations, it is suggested for these be pulled out and dealt with as a separate motion and as individual items. This would require discussion; therefore, Council will need to order that the public be excluded (except for Council officers present) from the meeting pursuant to Sections 90(2) and (3) of the Local Government Act 1999 given the current confidentiality orders are still in force.

ATTACHMENTS

1. Schedule of Confidential Items 2003-2023 for Council Report [**11.1.1** - 68 pages]

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2016	258	CEO Interim Performance Review Report Reference: GC240516F03		90(3)(a)	Personal affairs	People and Culture	CEO - Whitbread	Report Attachment Minutes	Release Release Release	Documents relate to a performance review of a former CEO. Council no longer has a duty to retain this information in confidence.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item '*CEO Interim Performance Review, Report Reference: GC240516F03*' be revoked.	Yes
2016	263	Local Government Association Membership SGC010816F01		90(3)(d) and (h)	Commercial information of a confidential nature – public interest Legal Advice	Office of the CEO	LGA Membership	Report Attachment 1	Release Release	Report relates to the City of Marion's membership with the LGA. Council no longer has a duty to retain in confidence as a significant passage of time has now passed.	That: 1. The confidentiality order pertaining to the report and/or minutes and/or attachments of item *'Local Government Association Membership SGC010816F01'* be revoked.	Yes
2016	265	Finance and Audit Committee Confidential Minutes Reference No: GC230816F01	264	90(3)(e)	Security of Council	Office of the CEO Finance	Confirmation of Minutes	Attachment	Release	Council no longer has a duty to retain this information in confidence as the minutes to which this item relates have been released.	That: 1. The confidentiality order pertaining to the attachments of item *'Finance and Audit Committee Confidential Minutes, Report Reference: GC230816F01'* be revoked.	Yes
2017	278	LGA Membership Report Reference: FAC280217R7.2	284 285	90(3)(b) and (h)	Commercial information – public interest Legal Advice	Office of the CEO	LGA Membership	Report Attachments	Release Release	Report relates to the City of Marion's membership with the LGA. Council no longer has a duty to retain in confidence as a significant passage of time has now passed.	That: 1. The confidentiality order pertaining to the report and attachments of item *'LGA Membership Report Reference: FAC280217R7.2'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2017	285	Local Government Association Membership Reference No: GC140317F02	278	90(3)(b) and (h)	Commercial information – public interest Legal Advice	Office of the CEO	LGA Membership	Report Attachment	Release Release	Report relates to the City of Marion's membership with the LGA. Council no longer has a duty to retain in confidence as a significant passage of time has now passed.	That: 1. The confidentiality order pertaining to the report and attachments of item *'Local Government Association Membership Reference No: GC140317F02'* be revoked.	Yes
2017	301	Edwardstown Oval Redevelopment – Financial and Management Model Report Reference: GC080817F02		90(3)(b) and (d)	Commercial information – obligation to maintain confidentiality – public interest	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Attachment	Release Release	Council no longer has a duty to retain in confidence as all new licence arrangements with clubs have been finalised.	That: 1. The confidentiality order pertaining to the report and attachments of item *'Edwardstown Oval Redevelopment - Financial and Management Model, Report Reference: GC080817F02'* be revoked.	Yes
2017	307	Section 48 Prudential Report – BMX FAC101017R8.14	312	90(3)(b)	Confer a commercial advantage. Contrary to the public interest.	City Activation	BMX Facility	Report Minutes	Release Release	Council no longer has a duty to retain this item in confidence as the project has now concluded.	That: 1. The confidentiality order pertaining to the report and minutes of item '*Section 48 Prudential Report – BMX FAC101017R8.14'* be revoked.	Yes
2017	308	73 Cove Road Marino FAC101017R8.15		90(3)(a), (h) and (i)	Personal Affairs. Litigation	Development and Regulatory Services	73 Cove Road	Report	Release	Council no longer has a duty to retain this item in confidence. The matter has concluded and the information contained within the report is already public.	That: 1. The confidentiality order pertaining to the report of item '*73 Cove Road Marino, Report Reference: FAC101017R8.15'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2017	312	Confirmation of Confidential Minutes of the Finance and Audit Committee Meeting held 10 October 2017 Report Reference: GC241017F01	307	90(3)(a), (b) and (h)	Personal affairs, Commercial information – public interest and Legal advice	Office of the CEO City Activation	Confirmation of Minutes	Attachment	Release	Council no longer has a duty to retain this item in confidence as the project has now concluded.	That: 1. The confidentiality order pertaining to the attachments of item '*Confirmation of Confidential Minutes of the Finance and Audit Committee Meeting held 10 October 2017 Report Reference: GC241017F01*' be revoked.	Yes
2017	330	Interim Management for Edwardstown Soldiers Memorial Recreation Grounds Report Reference: GC121217F01		90(3)(b) and (h)	Legal Advice, Commercial Information and contrary to public interest.	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report	Release	Council no longer has a duty to retain in confidence as the matter has concluded.	That: 1. The confidentiality order pertaining to the report of item '*Interim Management for Edwardstown Soldiers Memorial Recreation Grounds, Report Reference: GC121217F01*' be revoked.	Yes
2017	332	BMX Project – Update Report Reference No: FAC121217F02		90(3)(b)	Confer a Commercial Advantage.	City Activation	BMX Facility	Report Minutes	Release Release	Council no longer has a duty to retain in confidence as the matter has concluded.	That: 1. The confidentiality order pertaining to the report and minutes of item '*BMX Project – Update Report, Reference No: FAC121217F02*' be revoked.	Yes
2018	334	BMX Project – Update Report Report Reference: GC300118F02		90(3)(b)	Confer Commercial Advantage.	City Activation	BMX Facility	Report	Release	Council no longer has a duty to retain in confidence as the matter has concluded.	That: 1. The confidentiality order pertaining to the report of item '*BMX Project – Update Report, Report Reference: GC300118F02*' be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2018	346	Management Model for Regional Facilities Report Reference: GC130318F04		90(3)(a) and (d)	Personal Affairs. Commercial Information.	City Property	Regional Facilities	Attachment	Release	Council no longer has a duty to retain in confidence as project is now complete.	That: 1. The confidentiality order pertaining to the attachments of item *'Management Model for Regional Facilities, Report Reference: GC130318F04'* be revoked.	Yes
2018	347	BMX Project – Progress Report Report Reference: ISC060318F01	347a	90(3)(d)	Commercial Information. Contrary to public interest	City Activation	BMX Facility	Report Attachment Minutes	Release Release Release	Council no longer has a duty to retain in confidence as project is now complete.	That: 1. The confidentiality order pertaining to the report, attachments and minutes of item 'BMX Project - Progress Report, Report Reference: ISC060318F01' be revoked.	Yes
2018	347a	Confirmation of Confidential Minutes of the Infrastructure and Strategy Committee Meeting held 6 March 2018 Report Reference: GC270318F01	347	90(3)(d)	Commercial Information. Contrary to public interest	Office of the CEO City Activation	Confirmation of Minutes	Report Attachment	Release Release	Attachment is minutes of ISC060318F01 relating to the BMX Facility which are recommended for release. Project has concluded, no longer required to retain this information in confidence.	That: 1. The confidentiality order pertaining to the report and attachments of item *'Confirmation of confidential minutes of the Infrastructure and Strategy Committee Meeting held on 6 March 2018, Report Reference: GC270318F01'* be revoked.	Yes
2018	352	BMX Project Report Reference: ISC010518F01		90(3)(b) and (d)	Commercial Information. Contrary to public interest	City Activation	BMX Facility	Report Attachment Minutes	Release Release Release	Council no longer has a duty to retain in confidence as project is now complete.	That: 1. The confidentiality order pertaining to the report, attachments and minutes of item *'BMX Project, Report Reference: ISC010518F01'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2018	357	Confirmation of the Confidential Minutes for the Infrastructure and Strategy Committee Meeting held on 3 July 2018 Report Reference: GC180724F01		90(3)(b) and (d)	Commercial Information. Contrary to public interest	Office of the CEO City Activation	Confirmation of Minutes	Report Attachment	Release Release	Attachment is minutes of ISC010518F01 relating to the BMX Facility which are recommended for release. Project has concluded, no longer required to retain this information in confidence.	That: 1. The confidentiality order pertaining to the report and attachments of item '*Confirmation of confidential minutes for the Infrastructure and Strategy Committee Meeting held on 3 July 2018, Report Reference: GC180724F01'* be revoked.	Yes
2019	380	BMX Project – Financial Summary of Costs Report Reference: GC190129F03		90(3)(b)	Commercial Information - Public Interest	City Activation	BMX Facility	Report Attachment	Release Release	Council no longer has a duty to retain in confidence as project is now complete.	That: 1. The confidentiality order pertaining to the report and attachments of item *'BMX Project – Financial Summary of Costs, Report Reference: GC190129F03'* be revoked.	Yes
2019	394	Progress Report on the Southern Football Facility, Majors Road Report Reference: GC 190423F01		90(3)(d)	Commercial Information - Public Interest	City Activation	Southern Soccer	Report Attachments	Release Release	Project is complete - Defects liability period is now expired.	That: 1. The confidentiality order pertaining to the report and attachments of item '*Progress Report on the Southern Football Facility, Major Road, GC190423F01'* be revoked.	Yes
2019	413	Service Review – Corporate Information and Communication Technology – Report Report Reference: FAC190820F01	424	90(3)(a) and (d)	Personal Affairs Commercial Affairs - Public Interest	Corporate Services IT Operations	Service Review	Report Attachments Minutes	Release Release Release	Service Review is complete, Council no longer has a duty to retain in confidence. Consultation undertaken with third parties who agreed to release.	That: 1. The confidentiality order pertaining to the report, attachments and minutes of item *'Service Review - Corporate Information and Communication Technology, Report Reference: FAC190820F01'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2019	419	Cat Curfew By-law Update Report Reference: GC190827F01		90(3)(h)	Legal Affairs	Development and Regulatory Services	By-laws	Report Attachments	Release Release	Council no longer has a duty to retain this legal advice in confidence as the matter has concluded.	That: 1. The confidentiality order pertaining to the report and attachments of item '*Cat Curfew By-law Update, Report Reference GC190827F01'* be revoked.	Yes
2019	424	Confirmation of Confidential Minutes of the Finance and Audit Committee Meeting – 20 August 2019 Report Reference: GC190924F01	413	90(3)(a) and (d)	Personal Affairs Commercial Information - Public Interest	Office of the CEO IT Operations	Confirmation of Minutes	Attachments	Release	Attachment is confidential minutes of FAC190820F01 which have now been released. Council no longer has a duty to keep this item confidential.	That: 1. The confidentiality order pertaining to the attachments of item '*Confirmation of Confidential Minutes of the Finance and Audit Committee Meeting - 20 August 2019, Report Reference: GC190924F01'* be revoked.	Yes
2019	433	Outcome of Capella Investigations and Director for Southern Soccer Report Reference: SGC191125F01		90(3)(b) and (d)	Commercial Information - Public Interest	City Activation	Southern Soccer	Report Attachment	Release Release	Project has concluded, no longer required to retain this information in confidence.	That: 1. The confidentiality order pertaining to the report and attachments of item '*Outcome of Capella Investigations and Director for Southern Soccer Report Reference: SGC191125F01'* be revoked.	Yes
2019	435	Cat Curfew By-Law Update Report Reference: SGC191125F03		90(3)(h)	Legal Advice	Development and Regulatory Services	By-Laws	Report Attachments	Release Release	Council no longer has a duty to retain this legal advice in confidence. The matter has concluded.	That: 1. The confidentiality order pertaining to the report and attachments of item '*Cat Curfew By-law Update, Report Reference SGC191125F03'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2020	453	Confidential - Mitchell Park Sports and Community Centre Redevelopment Report Reference: SGC200320F02		90(3)(b) and (d)	Commercial Information - Public Interest	City Activation	Mitchell Park Sports	Attachment	Release	Project has concluded, no longer required to retain this information in confidence.	That: 1. The confidentiality order pertaining to the attachments of item '*Confidential - Mitchell Park Sports and Community Centre Redevelopment, Report Reference: SGC200320F02*' be revoked.	Yes
2020	466	Cats (Confinement) Variation By-law Legislative Review Committee Report Reference: GC200609F01		90(3)(h)	Legal Advice	Development and Regulatory Services	By-laws	Report Attachments	Release Release	Council no longer has a duty to retain this legal advice in confidence as the matter has concluded.	That: 1. The confidentiality order pertaining to the report and attachments of item *'Cats (Confinement) Variation By-law Legislative Review Committee, Report Reference GC200609F01'* be revoked.	Yes
2020	467	City Wide Attraction - Glenthorne National Park Report Reference: GC200609F02		90(3)(d)	Commercial Information - Public Interest	City Activation	Glenthorne NP	Report Attachment	Release Release	Funding deed has been aquitted, information is now public.	That: 1. The confidentiality order pertaining to the report and attachments of item '*City Wide Attraction - Glenthorne National Park Report Reference: GC200609F02*' be revoked.	Yes
2020	469	Mitchell Park Sports and Community Centre Redevelopment GC200623F01		90(3)(b)	Commercial Information - Public Interest	City Activation	Mitchell Park Sports	Report Attachment Minutes	Release Release Release	Project has concluded, no longer required to retain this information in confidence.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item '*Mitchell Park Sports and Community Centre Redevelopment GC200623F01*' be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2020	486	SWBMX and Southern Soccer Facilities - Approval to Call Tenders for Construction Report Reference: GC201013F01		90(3)(b)	Commercial Information - Public Interest	City Activation	BMX Facility	Report Attachment	Release Release	Project has concluded, no longer required to retain this information in confidence.	That: 1. The confidentiality order pertaining to the report and attachments of item '*SWBMX and Southern Soccer Facilities - Approval to Call Tenders for Construction, Report Reference: GC201013F01*' be revoked.	Yes
2020	492	Edwardstown Soldiers Memorial Ground Funding Agreements Report Reference: GC201124F04		90(3)(b)	Commercial Information - Public Interest	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Minutes Attachment	Release Release Release	Council no longer has a duty to retain this item in confidence as information contained within has been made public.	That: 1. The confidentiality order pertaining to the report, attachments and minutes of item '*Edwardstown Soldiers Memorial Ground Funding Agreements, Report Reference: GC201124F04*' be revoked.	Yes
2020	494	Tarnham Road Reserve Report Reference: GC201124F03		90(3)(b)	Commercial Information - Public Interest	City Property	Tarnham Road Reserve	Attachment 6	Release	Council no longer has a duty to retain the appendix in confidence as the project is now complete.	That: 1. The confidentiality order pertaining to attachment 6 of item '*Tarnham Road Reserve, Report Reference: GC201124F03*' be revoked.	Yes
2020	495	Service Review - Public Litter - Report Reference: FAC201208F01	504	90(3)(a) and (d)	Personal Affairs Commercial Information - Public Interest	Procurement	Cross Council Review	Report Attachments	Release Release	While report contains commercially sensitive information related to COM, CCS and PAE, Norman Waterhouse advice is to release in full. Minutes have previously been approved for release.	That: 1. The confidentiality order pertaining to the report and attachments of item '*Service Review - Public Litter - Report Reference: FAC201208F01*' be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	504	Confirmation of the confidential minutes for the Finance and Audit Committee Meeting held on 8 December 2020 Report Reference: GC210209F03	495	90(3)(a) and (d)	Personal Affairs Commercial Information - Public Interest	Office of the CEO	Confirmation of Minutes	Attachment	Release	Attachment is minutes of item 504. Service Review - Public Litter - Report, Report Reference: FAC201208F01 which was released December 2022.	That: 1. The confidentiality order pertaining to the attachments of item '*Confirmation of the confidential minutes for the Finance and Audit Committee Meeting held on 8 December 2020, Report Reference: GC210209F03*' be revoked.	Yes
2021	510	Service Review - Fleet Management and Maintenance - Report Report Reference: FAC210223F01	519	90(3)(a) and (d)	Personal Affairs Commercial Information - Public Interest	Procurement	Cross Council Review	Report Attachments	Release Release	While report contains commercially sensitive information related to COM, CCS and PAE, Norman Waterhouse advice is to release in full. Minutes have previously been approved for release.	That: 1. The confidentiality order pertaining to the report and attachments of item '*Service Review - Fleet Management and Maintenance - Report Report Reference: FAC210223F01* ' be revoked.	Yes
2021	512	Capella Reserve Construction of Carpark, Youth Plaza & Skatepark Report Reference: GC210223F01		90(3)(b) and (k)	Commercial Information - Public Interest Tender	City Activation	Capella Reserve	Report Attachments Minutes	Release Release Release	Project has concluded, no longer required to retain this information in confidence.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item '*Capella Reserve Construction of Carpark, Youth Plaza & Skatepark, Report Reference: GC210223F01*' be revoked.	Yes
2021	516	X Convenience Service Station Development Application Report Reference: GC210309F01		90(3)(h)	Legal Advice	Development and Regulatory Services	X Convenience Service Station	Attachments	Release	Contains legal advice relating to Council's process for managing development applications. Council no longer has a duty to keep this confidential.	That: 1. The confidentiality order pertaining to the attachments of item '*X Convenience Service Station Development Application, Report Reference: GC210309F01*' be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	530	Question with Notice Edwardstown Urban Renewal Project Report Reference: GC210427Q01	527	90(3)(d)	Commercial Information - Public Interest	City Development City Activation	Edwardstown Urban Renewal	Report Minutes		Question with Notice. Recommend for release.	That: 1. The confidentiality order pertaining to the report and minutes relating to the item: *'Question with Notice Edwardstown Urban Renewal Project Report Reference: GC210427Q01'* be revoked.	Yes
2021	538	Residential Hard Waste and Dumped Rubbish Services Report reference: GC210525F02		90(3)(a)	Personal Affairs	Operations	Waste Services	Report Attachment	Release Release	Council no longer has a duty to keep this information confidential as review of services is complete.	That: 1. The confidentiality order pertaining to the report and attachments of item *'Residential Hard Waste and Dumped Rubbish Services, Report Reference: GC210525F02'* be revoked.	Yes
2021	541	Digital Transformation Program Report Reference: GC210608F01		90(3)(a)	Personal Affairs	Corporate Services	Digital Transformation	Report Attachment	Release Release	Council no longer has a duty to keep this information confidential as the project is now complete.	That: 1. The confidentiality order pertaining to the report and attachments of item *'Digital Transformation Program, Report Reference GC210608F01'* be revoked.	Yes
2021	558	CEO Midway Probationary Review Report Reference: GC210810F18.5		90(3)(a)	Personal Affairs	People and Culture	CEO	Report Minutes	Release Release	Report is procedural, no grounds to retain in confidence.	That: 1. The confidentiality order pertaining to the report and minutes of item *'CEO Midway Probationary Review, Report Reference: GC210810F18.5'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	560	Confirmation of the confidential minutes for the Review and Selection Committee held on 20 August 2021 Report Reference: GC210824F18.1	559	90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Attachment	Release	Council no longer has a duty to keep this information confidential, candidates have been notified.	That: 1. The confidentiality order pertaining to the attachments of item '*Confirmation of the Confidential Minutes for the Review and Selection Committee held on 20 August 2021, Report Reference: GC210824F18.1* ' be revoked.	Yes
2022	581	CEO Remuneration Review Report Reference SRSC211207F7.2		90(3)(d)	Commercial Information - Public Interest	People and Culture	CEO - Harrison	Report Attachment Minutes	Release Release Release	Report is procedural, no grounds to retain in confidence.	That: 1. The confidentiality order pertaining to the report, attachments and minutes of item *'CEO Remuneration Review, Report Reference: SRSC211207F7.2* ' be revoked.	Yes
2022	590	The Boatshed Cafe - Future Considerations Report Reference GC220125F18.3		90(3)(b)	Commercial Information	City Property	Leasing	Report Attachment	Release Release	Council no longer has a duty to retain in confidence.	That: 1. The confidentiality order pertaining to the report and attachments of item '*The Boatshed Café - Future Considerations, Report Reference: GC220125F18.3'* be revoked.	Yes
2022	592	COVID Mandatory Vaccination Policy Update Report Reference RSC220201F9.1	598	90(3)(a)	Personal Affairs	People and Culture	COVID	Report Attachment Minutes	Release Release Release	No longer a duty to retain this in confidence, relates to a policy that has been revoked.	That: 1. The confidentiality order pertaining to the report, attachments and minutes of item *'COVID Mandatory Vaccination Policy Update, Report Reference: RSC220201F9.1'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	596	Sam Willoughby International BMX Facility damage GC220208F18.3		90(3)(d) and (k)	Tender Commercial information - public interest	City Activation	BMX Facility	Report Attachment Minutes	Release Retain Release	Council no longer has a duty to retain in confidence as the matter has concluded.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item *'Sam Willoughby International BMX Facility damage GC220208F18.3'* be revoked.	Yes
2022	598	Confirmation of the Confidential Minutes of the Review and Selection Committee meeting held on 1 February 2022 GC220308F11.3	592	90(3)(a)	Personal affairs	Office of the CEO	Confirmation of Minutes	Report Attachment Minutes	Release Release Release	Council no longer has a duty to retain in confidence.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item *'Confirmation of the Confidential Minutes of the Review and Selection Committee Meeting held on 1 February 2022, Report Reference: GC220308F11.3'* be revoked.	Yes
2022	599	External Audit Tender GC220308F18.6		90(3)(b)	Confer a commercial advantage. Contrary to the public interest.	Finance	External Audit Tender	Attachment 1	Release	Council no longer has grounds to retain in confidence as tender process has concluded.	That: 1. The confidentiality order pertaining to the attachment of item '*External Audit Tender, Report Reference: GC220308F18.6*' be revoked.	Yes
2022	604	Confirmation of Confidential Minutes of the Special Review and Selection Committee held on 6 April 2022 GC220412F17.1		90(3)(a)	Personal Affairs	Office of the CEO Development and Regulatory Services	Confirmation of Minutes	Report Attachment Minutes	Release Release Release	Council no longer has a duty to retain in confidence.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item *'Confirmation of Confidential Minutes of the Special Review and Selection Committee held on 6 April 2022, Report Reference: GC220412F17.1'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	605	Appointment of Deputy Independent Member -Council Assessment Panel GC220412F17.2		90(3)(a)	Personal Affairs	Development and Regulatory Services	Council Assessment Panel	Report Minutes	Release Release	Council no longer has a duty to retain this item in confidence as candidates have been notified.	That: 1. The confidentiality order pertaining to the report and minutes of item *'Appointment of Deputy Independent Member - Council Assessment Panel, Report Reference GC220412F17.2'* be revoked.	Yes
2022	610	Confidential Rescission Motion - Hard Waste Collections Report Reference GC220510M17.3		90(3)(a)	Personal Affairs	Operations	Waste Services	Report Attachment Minutes	Release Release Release	Council no longer has a duty to keep this information confidential as review of services is complete.	That: 1. The confidentiality order pertaining to the report, attachments and minutes of item *'Confidential Rescission Motion - Hard Waste Collections, Report Reference: GC220510M17.3'* be revoked.	Yes
2022	611	Confidential QoN - Civil Service Review Report Reference GC220510Q17.4		90(3)(d)	Commercial Information - Public Interest	Operations	Civil Service Review	Report Minutes	Release Release	Council no longer has grounds to retain in confidence.	That: 1. The confidentiality order pertaining to the report and minutes of item *'Confidential QoN - Civil Service Review, Report Reference: GC220510Q17.4'* be revoked.	Yes
2022	614	Confirmation of Confidential Minutes of the Review and Selection Committee Meeting held on 3 May 2022 Report Reference GC220524F11.1		90(3)(d) and (a)	Personal Affairs Commercial Affairs - Public Interest	Office of the CEO	Confirmation of Minutes	Attachment		Recommend release as information contained in the minutes is high level, non specific and related to process.	That: 1. The confidentiality order pertaining to the Attachment of item *'Confirmation of Confidential Minutes of the Review and Selection Committee Meeting held on 3 May 2022 Report Reference GC220524F11.1'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	618	Council Assessment Panel Member Review Report Reference RSC220201R5.1		90(3)(a)	Personal Affairs	Development and Regulatory Services	Council Assessment Panel	Minutes	Release	Council no longer has a duty to retain this item in confidence as candidates have been notified.	That: 1. The confidentiality order pertaining to the minutes of item *'Council Assessment Panel Member Review, Report Reference RSC220201R5.1'* be revoked.	Yes
2022	624	CoM Submission re LGA Draft Training Standards for Council Members GC220726F11.1		90(3)(j)	Minister if the Crown - Public Authority	Office of the CEO	LGA Training Standards	Report Attachment Minutes	Release Release Release	Council no longer has a duty to retain this item in confidence.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item '*City of Marion Submission Regarding LGA Draft Training Standards for Council Members, Report Reference: GC220726F11.1'* be revoked.	Yes
2022	639	External Audit Tender FRAC220222F11.2		90(3)(b)	Confer a commercial advantage. Contrary to the public interest.	Finance	External Audit Tender	Report Minutes	Release Release	Council no longer has grounds to retain in confidence as tender process has concluded.	That: 1. The confidentiality order pertaining to the attachment of item '*External Audit Tender, Report Reference: FRAC220222F11.2'* be revoked.	Yes
2022	641	SWBMX and Southern Soccer Facility Project Updates GC220222F11.5		90(3)(b)	Confer a commercial advantage. Contrary to the public interest.	City Activation	BMX Facility	Report Attachment Minutes	Release Release Release	Suggest release due to financial close of project.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item *'SWBMX and Southern Soccer Facility Project Updates GC220222F11.5'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	642	Review and Selection Committee - Appointment of Independent Council Assessment Panel (CAP) Members GC220222F11.3		90(3)(b)	Confer a commercial advantage, Contrary to the public interest.	Development and Regulatory Services	Council Assessment Panel	Report Attachment Minutes	Release Release Release	Council no longer has a duty to retain this item in confidence as candidates have been notified and information contained in the attachment is already public.	That: 1. The confidentiality order pertaining to the report, attachments and minutes of item '*Review and Selection Committee - Appointment of Independent Council Assessment Panel(CAP) Members, Report Reference GC220222F11.3'* be revoked.	Yes
2022	652	Appointment of Independent Member - Finance, Risk and Audit Committee Report Reference GC221129F11.1		90(3)(a)	Personal affairs	Office of the CEO	Independent Members	Report Minutes	Release Release	Council no longer has a duty to retain this item in confidence as candidates have been notified.	That: 1. The confidentiality order pertaining to the report and minutes of item *'Appointment of Independent Member - Finance, Risk and Audit Committee, Report Reference: GC221129F11.1'* be revoked.	Yes
2022	653	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 1 November 2022 Report Reference GC221129F11.2	649 650	90(3)(a)	Personal affairs	Office of the CEO	Confirmation of Minutes	Report Attachment Minutes	Release Release Release	Report confirms minutes of the FRAC meeting with items: FRAC Independent Member (successful applicant no longer confidential) Staff Movements and Exit (discussion in the minutes is minimal and contains no specific detail of employees)	That: 1. The confidentiality order pertaining to the report, minutes and attachment of the item *'Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 1 November 2022 Report Reference GC221129F11.2'* be revoked.	Yes
2023	664	Internal Audit Contract Report Reference GC230228F11.4		90(3)(d)	Commercial Information	Office of the CEO	Internal Audit	Report Attachment Minutes	Release Release Release	Council no longer has grounds to retain in confidence as the contract is now in place.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item *'Internal Audit Contract Report Reference: GC230228F11.4'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	668	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 7 March 2023 Report Reference GC230328F11.2		90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Attachment	Release	Attachment is minutes of RSC230307F5.1 referring to only 1 item - Staff Movements and Exits. Discussion minuted is minmal and there is no duty to retain confidence.	That: 1. The confidentiality order pertaining to the appendix arising from the item *'Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 7 March 2023; Report Reference GC230328F11.2'* be revoked.	Yes
2023	678	Annual Review of the Open Space Plan Report Reference GC230613R10.2		90(3)(b)	Commercial Information	City Activation	Open Space	Released on the website with redactions - the land acquisition process is completed so report can now be released in full.	Release in full	Land acquisition is complete. Recommend to release in full.,	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item '*Annual Review of the Open Space Plan Report Reference GC230613R10.2'* be revoked.	Yes
2023	686	SRWRA Audit Committee Member - City of Marion Representative Report Reference RSC230801R5.2		90(3)(a)	Personal Affairs	Office of the CEO	SRWRA	Report Attachment Minutes	Release Release Release	Council no longer has a duty to retain in confidence as a representative has been appointed.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item '*SRWRA Audit Committee Member - City of Marion Representative Report Reference: RSC230801R5.2'* be revoked.	Yes
2023	687	Independent Member - Finance, Risk and Audit Committee Report Reference RSC230801R5.3		90(3)(a)	Personal Affairs	Office of the CEO	Independent Members	Report Attachment Minutes	Release Release Release	Council no longer has a duty to retain in confidence as candidates have been notified.	That: 1. The confidentiality order pertaining to the report, minutes and attachments of item *'Independent Member - Finance, Risk and Audit Committee Report Reference: RSC230801R5.3'* be revoked.	Yes

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	690	Independent Member - Finance, Risk and Audit Committee GC230822R11.1	687	90(3)(a)	Personal Affairs	Office of the CEO	Independent Members	Report Minutes	Release Release	Successful applicant has been advised, Council no longer has a duty to retain in confidence	That: 1. The confidentiality order pertaining to the report and minutes of the item *'Independent Member - Finance, Risk and Audit Committee; Report Reference: GC230822R11.1'* be revoked.	Yes
2023	691	SRWRA Audit Committee Member - City of Marion Nominee GC230822R11.2		90(3)(a)	Personal Affairs	Office of the CEO	SRWRA	Report Minutes	Release Release	The appointment has been confirmed and the successful applicant advised. Council no longer has a duty to retain in confidence	That: 1. The confidentiality order pertaining to the report and minutes of the item: *'SRWRA Audit Committee Member - City of Marion Nominee; Report Reference: GC230822R11.2'* be revoked.	Yes
2023	692	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 1 August 2023 GC230822F11.3	685, 686, 687	90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Attachment	Release	Information contained in item is no longer confidential.	That: 1. The confidentiality order pertaining to the attachment of the report *'Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 1 August 2023; report reference: GC230822F11.3'* be revoked.	Yes
2008	86	Oaklands Regeneration Project, State Aquatic SGC300608F01		90(3)(g)	Commercial information	City Activation	Oaklands Regeneration Project - State Aquatic Centre	Attachment 1	Release - redacted	Recommend to release with redactions to commerically sensitive pricing information. Will consult with third parties in 2024 with the intent on releasing in full. Recommend to delegate to CEO to release following communications.	That: 1. The confidentiality order pertaining to the report and/or minutes and/or attachments of item *'Oaklands Regeneration Project, State Aquatic SGC300608F01'* be revoked with redactions to commercially sensitive pricing information. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999, the Council orders that the redactions to Attachment 1 to the report, *'Oaklands Regeneration Project, State Aquatic Centre, SGC300608F01'* having being considered in confidence under Section 90(2) and 3(g) of the Act, except when required to effect or comply with Councils resolution(s) regarding this matter be kept confidential and not available for public inspection on the grounds that the redactions contain information the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party and would, on balance, be contrary to the public interest. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - with redactions

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2017	304	CAP Independent Member applications Report Reference: RSC190917R8.1		90(3)(a)	Personal affairs	Development and Regulatory Services	Council Assessment Panel	Attachment	Release	Council no longer has a duty to retain this item in confidence. Significant passage of time has elapsed.	That: 1. The confidentiality order pertaining to the attachment of item *'CAP Independent Member Applications, Report Reference: RSC190917R8.1'* be revoked with redactions applied to personal identifying information prior to release.	Yes - with redactions
2018	336	Selection of candidates for interview/appointment for the Finance and Audit Committee Report Reference: RSC300118F01	338	90(3)(a)	Personal Affairs	Office of the CEO	Independent Members	Minutes Attachment	Release Release	Recommend release with redactions to personal and indentifying information.	That: 1. The confidentiality order pertaining to the minutes and attachments of item '*Selection of candidates for interview/appointment for the Finance and Audit Committee Report Reference: RSC300118F01'* be revoked with redactions applied to personal identifying information prior to release.	Yes - with redactions
2018	338	Confirmation of Confidential Minutes of the Review and Selection Committee Meeting held 30 January 2018. Reference No: GC130218F01	336	90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Attachments	Release	Attachment is minutes of RSC and contains personal information of FAC independent members.Recommend to release with redactions applied to personal indentifying information.	That: 1. The confidentiality order pertaining to the attachments of item '*Confirmation of Confidential Minutes of the Review and Selection Committee Meeting held 30 January 2018. Reference No: GC130218F01'* be revoked with redactions applied to personal identifying information prior to release.	Yes - with redactions
2018	368	Expression of Interest - Community Wireless Internet Services Report Reference: GC180911F03		90(3)(b) and (d)	Commercial Information contrary to public interest	IT Operations	Wireless Community Internet Services	Report Attachments	Release Release	Report contains the outcome of the Expression of Interest (EOI) for the undertaking of Wireless Community Internet Services, including scoring of EOI respondents. Council no longer has a duty to retain the commercial information in confidence as the project is not going ahead and a significant passage of time has elapsed.	That: 1. The confidentiality order pertaining to the report and attachments of item *'Expression of Interest - Community Wireless Internet Services, Report Reference: GC180911F03'* be revoked with redactions applied to personal identifying information prior to release.	Yes - with redactions

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2019	405	Internal Audit Tender Outcomes Report Reference: GC190611F05		90(3)(k) and (d)	Tender Commercial information - public interest	Office of the CEO	Internal Audit	Report Attachment	Yes - in part Yes - in part	Council no longer has a duty to retain in confidence as it relates to a successful tender. Recommend for release with names of unsuccessful tenderers redacted. Attachment is report from FAC190528F01 which has now been released with redactions.	That: 1. The confidentiality order pertaining to the report and attachments of item '*Internal Audit Tender Outcomes, Report Reference: GC190611F05'* be revoked with redactions to names of unsuccessful tenderers.	Yes - with redactions
2021	533	Confirmation of the confidential minutes of the Review and Selection Committee Meeting held on 4 May 2021 Report Reference: GC210511F01	531 532	90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Attachment 1	Release	Reports to which these minutes relate have been released	That: 1. The confidentiality order pertaining to the attachments of item '*Confirmation of the confidential minutes of the Review and Selection Committee Meeting held on 4 May 2021, Report Reference: GC210511F01'* be revoked with the names of unsuccessful candidates redacted.	Yes - with redactions
2022	584	Digital Transformation Program Update Report Reference FRAC211214F9.2		90(3)(b)	Confer a commercial advantage. Contrary to the public interest.	Corporate Services	Digital Transformation	Report Attachment	Release Release - redacted	Project has concluded, no longer required to retain this information in confidence. Staff names have been redacted from the attachment.	That: 1. The confidentiality order pertaining to the report and attachments of item *'Digital Transformation Program Update, Report Reference FRAC211214F9.2'* be revoked with names of staff redacted .	Yes - with redactions
2022	649	Finance, Risk and Audit Committee - Independent Member RSC221101F5.1	653	90(3)(a)	Personal Affairs	Office of the CEO	Independent Members	Report Minutes	Release - redacted Release	Council no longer has a duty to retain this item in confidence.	That: 1. The confidentiality order pertaining to the report and minutes of item *'Finance, Risk and Audit Committee - Independent Member, Report Reference: RSC221101F5.1'* be revoked with the unsuccessfull candidates names redacted.	Yes - with redactions

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2015	221	Surplus Land associated with City Services Redevelopment GC240315F02		90(3)(b) and (d)	Commercial information of a confidential nature contrary to public interest	City Property	Land Aquisition/Disposal	Report Attachment 1 Attachment 2 Attachment 3 Minutes	Release Release Retain Retain Release	Report, attachment 1 and minutes to be released as the EOI process has now concluded. Attachment 2 & 3 are required to be retained as they contain legal advice and detailed plans for the development.	That: 1. The confidentiality order pertaining to the report, attachment 1 and minutes of item '*Surplus Land associated with City Services Redevelopment, Report Reference: GC240315F02*' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that attachmenst 2 and 3 to this report, '*Surplus Land associated with City Services Redevelopment, Report Reference: GC240315F02*', having been considered in confidence under Section 90(2) and (3)(b) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to legal advice obtained in relation to a parcel of land owned by the City of Marion. The disclosure of this information would, on balance, be contrary to the public interest as the legal advice contains information relating to future management of the site which could confer a commercial advantage on a third party with whom Council is conducting or, proposing to conduct, business if released. 3.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2018	359	Tonsley Water Agreement Report Reference: GC180724F03		90(3)(d)	Commercial Information contrary to public interest	Engineering, Assets and Environment	Water Business	Report Minutes	No Yes	Report contains commercial information relating to the Tonsley Water Agreement which remains current. Minutes can be released. Recommend review report for release 2024. revoke order of minutes retain report until execution of new contract in 2024 Double check Matt is happy with wording once drafted. This would mean it would automatially be released upon execution of new contract.	That: 1. The confidentiality order pertaining to the minutes of item *'Tonsley Water Agreement GC180724F03'* be revoked. 2.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Tonsley Water Agreement GC180724F03*'', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commericial information relating to a current contract that Council holds with a third party. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency. 3. This order is to remain in force for a until a contract is executed (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2019	417	Council Solutions Kerbside Waste Tender Outcomes Report Reference: GC190813F03		90(3)(b) and (d)	Commercial Information - Public Interest	Procurement	Waste services	Report Attachments Minutes	Retain Retain Release	Recommend to retain as the report contains commercially sensitive information related to waste contracts.	That: 1. The confidentiality order pertaining to the minutes of the report, '*Council Solutions Kerbside Waste Tender Outcomes Report Reference: GC190813F03*' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report this report, '*Council Solutions Kerbside Waste Tender Outcomes Report Reference: GC190813F03*' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the matter could confer a commercial advantage on a third party if released. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2020	450	Confirmation of Confidential Minutes of the Finance and Audit Committee held on 25 February 2020 Report Reference: GC200310F01	449	90(3)(h)	Legal Advice	Office of the CEO Corporate Services	Confirmation of Minutes	Report Attachment	Release Retain	Report is procedural and does not contain any confidential information, no grounds to retain in confidence. Attachment is minutes of 449. FAC200225F01 - Disclosure Incident. To remain confidential until item has been released.	That: 1. The confidentiality order pertaining to the report of item '*Confirmation of Confidential minutes of the Finance and Audit Committee held on 25 February 2020, Report Reference: GC200310F01*' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from this report, '*Confirmation of Confidential Minutes of the Finance and Audit Committee held on 25 Febrary 2020, Report Reference: GC200310F01*', having been considered in confidence under Section 90(2) and (3)(e) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to council's ICT security environment and areas that require rectification in order to ensure protection of data and legal advice obtained on how to manage the indident. Elements are still relevant and would pose an ICT security risk to release. 3. This order is to remain in force until the conclusion of the current Information Services Strategic Plan (2027) or until the information contained within the report is no longer relevant (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2020	481	Edwardstown Creative Industries Co-working Hub Tender repot - Adjourned Item Report Reference: GC200811F01		90(3)(k) and (d)	Tender	City Activation	Edwardstown Employment Precinct	Report Attachment 1 Attachment 2 Attachment 3 Minutes	Release Retain Retain Release Release	Council no longer has grounds to retain the report and minutes in confidence as tender process has concluded. Recommend to retain attachment 1 & 2 as they contain commercial in confidence information and financial figures supplied by unsuccessful tenderers.	That: 1. The confidentiality order pertaining to the report and minutes of item '*Edwardstown Creative Industries Co-working Hub Tender repot - Adjourned Item, Report Reference: GC200811F01*' be revoked with the names of unsuccessful tenderers redacted. 2.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that attachments 1 and 2 of report, '*Edwardstown Creative Industries Co-working Hub Tender repot - Adjourned Item, Report Reference: GC200811F01*', having been considered in confidence under Section 90(2) and (3)(k) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the document contains commercial information of a confidential nature including financial figures supplied by an unsuccessfull tenderer. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a third party with whom the council is proposing to conduct business with. 3.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2021	531	Staff Movements and Exit Survey Data Report Reference: RSC210504F01	533	90(3)(a)	Personal Affairs	People and Culture	Staff Movements and Exit Survey	Report Attachment 1 Attachment 2 Minutes	Release Retain Release Release	Report, attachment 2 and minutes to be released. Recommend to retain attachment 2 as it contains personal affairs relating to Council staff.	That: 1. The confidentiality order pertaining to the report, minutes and attachment 2 of item '*Staff Movements and Exit Survey Data, RSC210504F01*' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that attachment 1 arising from this report, '*Staff Movements and Exit Survey Data, RSC210504F01*', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal data of City of Marion staff. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2021	551	Request for Proposals - City Services Surplus Land Report Reference: SGC210713F12.3		90(3)(d)	Commercial Information - Public Interest	City Property	Land Aquisition/Disposal	Report Attachment Minutes	Release Retain Release	The report and minutes have been released. The attachment contains commercial in confidence information provided by an external party.	That: 1. The confidentiality order pertaining to the report and minutes of item '*Request for Proposals - City Services Surplus Land, Report Reference: SGC210713F12.3*' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from report, '*Request for Proposals - City Services Surplus Land, Report Reference: SGC210713F12.3*', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains commercial in confidence information provided by a third party. The disclosure of this information would, on balance, be contrary to the public interest because release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 3. This order is to remain in force until all contracts have been executed for works on the site and will be reviewed every 12 months at which time a further order may be made. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2021	554	Animal Impounding Report Reference: GC210810F18.1		90(3)(b) and (d)	Commercial Information - Public Interest	Development and Regulatory Services	Animal Impounding	Report Attachment Minutes	Retain Release Release	Recommend to retain the Report as it contains commercially sensitive information.	That: 1. The confidentiality order pertaining to the minutes and attachments of item '*Animal Impounding, Report Reference: GC210810F18.1*' be revoked. 2.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Animal Impounding, Report Reference: GC210810F18.1*', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information regarding the provision of animal impounding services. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice an agency's ability to obtain similar information in the future. 3.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	580	Staff Movements and Exit Survey Data Report Reference SRSC211207F7.1		90(3)(a)	Personal Affairs	People and Culture	Staff Movements and Exit Survey	Report Attachment 1 Attachment 2 Minutes	Release Retain Retain Release	Attachment 1 & 2 to remain confidential as they contain personal details of individual employees.	That: 1. The confidentiality order pertaining to the report and minutes of item '*Staff Movements and Exit Survey Data Report Reference SRSC211207F7.1*' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Attachment 1 and Attachment 2 to this report, '*Staff Movements and Exit Survey Data Report Reference SRSC211207F7.1* ', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to details of past and current employees of the City of Mation. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2022	597	Confirmation of the Confidential Minutes of the Asset and Sustainability Committee Meeting held on 1 February 2022 - GC220308F11.2		90(3)(d)	Commercial Information - Public Interest	Office of the CEO	Confirmation of Minutes	Report Attachment Minutes	Retain Retain Release	The report and attachments contain commercial information relating to Edwardstown land acquisition.	That: 1. The confidentiality order pertaining to the minutes of item '*Confirmation of the Confidential Minutes of the Asset and Sustainability Committee Meeting held on 1 February 2022 - GC220308F11.2*' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Confirmation of the Confidential Minutes of the Asset and Sustainability Committee Meeting held on 1 February 2022 - GC220308F11.2* ' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information of a confidential nature which if released, may prejudice the commercial postion of the Council and would be contrary to public interest. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2022	608	Confirmation of confidential Minutes of the Asset and Sustainability Committee Meeting held on 5 April 2022 Report Reference GC220510F17.1	600 601	90(3)(b)	Commercial Information - Public Interest	Office of the CEO	Confirmation of Minutes	Report Attachment Minutes	Release Retain Release	Attachment is Minutes of the Asset and Sustainability Committee relating to item: City of Marion Water Business Update Marion Park Golf Course - Infrastrucutre Investment	That: 1. The confidentiality order pertaining to the report and minutes of item *'Confirmation of confidential Minutes of the Asset and Sustainability Committee Meeting held on 5 April 2022 Report Reference GC220510F17.1'* be revoked. 2.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, '*Confirmation of confidential Minutes of the Asset and Sustainability Committee Meeting held on 5 April 2022 Report Reference GC220510F17.1'* having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to current the Marion Golf Club Project and Water Business Project. The disclosure of this information would, on balance, be contrary to the public interest because could reasonably be expected to prejudice the competitive commercial activities of a third party. 3.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2022	609	Confirmation of confidential Minutes of the Special Finance, Risk and Audit Committee Meeting held on 26 April 2022 Report Reference GC220510F17.2		90(3)(b)	Commercial Information - Public Interest	Office of the CEO City Activation	Confirmation of Minutes Coastal Walkway	Report Attachment Minutes	Release Retain Release	Attachment is FRAC meeting minutes relating to the item: Coastal Walkway - Prudential Report. Review for release following defects liability period.	That: 1. The confidentiality order pertaining to the report and minutes of item *'Confirmation of confidential Minutes of the Special Finance, Risk and Audit Committee Meeting held on 26 April 2022 Report Reference GC220510F17.2'* be revoked. 2.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the Attachment to this report, *'Confirmation of confidential Minutes of the Special Finance, Risk and Audit Committee Meeting held on 26 April 2022, Report Reference GC220510F17.2'* having been considered in confidence under Section 90(2) and (3)(i) and (k) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the Coastal Walkway Project. The disclosure of this information would, on balance, be contrary to the public interest due to commercial infrastructure investment and legalities. 3.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	620	CEO Performance and Remuneration Review Report Reference GC22061411.2		90(3)(d)	Commercial Information - Public Interest	People and Culture	CEO - Harrison	Report Attachment Minutes	Retain Release Release	Contains commercial information regarding appointment of consultant.	That: 1. The confidentiality order pertaining to the minutes and attachment of item 'CEO Performance and Remuneration Review Report Reference GC22061411.2 be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Performance and Remuneration Review Report Reference GC22061411.2*' having been considered in confidence under Section 90(2) and (3)(a) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance review of the current CEO and commercial information regarding the appointment of consultant. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Yes - in part
2022	621	City Services Surplus Land Report Reference GC220628F18.1		90(3)(d)	Commercial Information - Public Interest	City Property	Land Aquisition/Disposal	Report Attachment Minutes	Release with financial figures redacted Retain Realease with financial figures redacted	Retain financial figures in the report. Recommend to release minuets Recommend to retain attachment as it contains commercially sensitive information.	That: 1. The confidentiality order pertaining to the report and minutes of item '*City Services Surplus Land Report Reference GC220628F18.1* ' be revoked with financial figures redacted. 2.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments arising from report, '*City Services Surplus Land Report Reference GC220628F18.1* ', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a commercial lease arrangement for Council owned land. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency. 3.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2022	626	Staff movements and exit survey data Quarter 4 2021 - 2022 RSC220802F7.1		90(3)(a)	Personal Affairs	People and Culture	Staff Movements and Exit Survey	Report Attachment Minutes	Release Retain Release	Recommend releasing the report and minutes as these do not contain specific details of Employees and only high level summary information. Recommend retaining Attachment 1 and 2 as these contain personal details and information of employees	That: 1. The confidentiality order pertaining to the report and minutes of item '*Staff movements and exit survey data Quarter 4 2021 - 2022 RSC220802F7.1* ' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Attachment 1 and Attachment 2 to this report, '*Staff movements and exit survey data Quarter 4 2021 - 2022 RSC220802F7.1* ' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to current and past employees of the City of Marion. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2022	631	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 August 2022 GC220823F12.1		90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Report Attachment Minutes	Release Retain in part Release	Attachment is confidential minutes of RSC relating to: Staff Movements (release) CEO Annual Performance & Remuneration Review (retain)	That: 1. The confidentiality order pertaining to the report and minutes of item '*Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 August 2022 GC220823F12.1* ' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes relating to the CEO Annual Performance & Remuneration Review in Attachment 1 of the report, '*Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 August 2022 GC220823F12.1* ' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the employment review of the CEO. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Yes - in part

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	635	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 August 2022 SGC220830F8.1		90(3)(b) and (e)	Commercial Information - Public interest	Office of the CEO	Confirmation of Minutes	Report Attachment Minutes	Release Retain in part Release	Attachment contains confidential Minutes of FRAC relating to: Cyber Security (retain) CoM Property & Asset Strategy (CoMPAS) overview - previously released Dec 22	That: 1. The confidentiality order pertaining to the report and minutes of item '*Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 August 2022 SGC220830F8.1* ' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes in the attachment arising from item Cyber Security in Attachment 1 of report, '*Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 August 2022 SGC220830F8.1* ', having been considered in confidence under Section 90(2) and (3)(b) and (e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to cyber secruity matters and the security of Council. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2022	644	Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 7 December 2021 GC220125F18.2		90(3)(a) and (d)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Attachment 1 Attachment 2	Release Retain	Attachment 1 - Minutes from item Staff Movements and Exit Survey Data - recommend to release as contains minimal discussion of a high level Attachment 2 - Minutes from CEO Remuneration Review - recommend to retain until current review is finalised.	That: The confidentiality order pertaining to Attachment 1 of the item *'Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 7 December 2021 GC220125F18.2* ' be revoked. 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Attachment 2 to the report, '*Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 7 December 2021 GC220125F18.2*', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the review of the CEO and contains personal information. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Yes - in part
2022	650	Staff Movements and Exits RSC221101F5.2	653	90(3)(a)	Personal Affairs	People and Culture	Staff Movements and Exit Survey	Report Attachment 1 Attachment 2 Minutes	Release Retain Retain Release	Attachments contain personal details of individual employees. Not recommended for release.	That: 1. The confidentiality order pertaining to the report and minutes of item '*Staff Movements and Exits RSC221101F5.2* ' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Attachment 1 and Attachment 2 to this report, '*Staff Movements and Exits RSC221101F5.2* ' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to past and present employees of the City of Marion 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2022	651	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 11 October 2022 Report Reference GC221025F11.1	645 646	90(3)(b)	Commercial Information	Office of the CEO	Confirmation of Minutes	Report Attachment Minutes	Release Retain Release	Attachment contains Minutes of FRAC Meeting with items: Fraud and Corruption BMX Facility Claim Retain due to commercial sensitivities and security of Council.	That: 1. The confidentiality order pertaining to the report and minutes of item *'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 11 October 2022 Report Reference GC221025F11.1* ' be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders the attachment to this report, '*Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 11 October 2022 Report Reference GC221025F11.1* ' , having been considered in confidence under Section 90(2) and (3)(b) and (e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the security of Council in the Fraud and Corruption item and commercially sensitive financial information in the BMX Facility Claim that if released would be contrary to public interest. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	660	10.1 Boatshed Café Report Reference GC230214F10.1		90(3)(b)	Commercial Information	City Property	Leasing	Report Attachment 1 Attachment 2 Attachment 3 Minutes	Retain Retain Retain Retain Release	Commercial in confidence information contained within the report. Retain until project is complete.	That: 1. The confidentiality order pertaining to the minutes of item *'Boatshed Café GC230214F10.1'* be revoked. 2.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Boatshed Café GC230214F10.1'* and attachments1, 2 and 3, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project that is still in progress. The disclosure of this information would, on balance, be contrary to the public interest because disclosure of this information could confer a commercial advantage to third parties. 3.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2023	661	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 21 February 2023 Report Reference GC230228F11.1		90(3)(b), (d) and (e)	Commercial Information and Security of Council	Office of the CEO	Cybersecurity Marion Water Business Internal Audit Contract	Report Minutes Attachment	Yes Yes No	Report and minutes do not contain any confidential information. Attachment is minutes of an item that is still held in confidence and should be retained until item is released.	That: 1. The confidentiality order pertaining to the report and minutes of item *'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 21 February 2023 Report Reference GC230228F11.1'* be revoked. 2.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report , *'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 21 February 2023 GC230228F11.1'*, having been considered in confidence under Section 90(2) and (3 (b)(d) and (e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to ICT security environment of Council and should be retained to ensure future protection of data. The disclosure of this information would, on balance, be contrary to the public interest because information relates to council's ICT security environment and areas that require rectification in order to ensure protection of data. Elements of which are still relevant and would pose an ICT security risk to release. 3.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2023	666	Staff Movements and Exits Report Reference RSC2303075.1		90(3)(a)	Personal Affairs	People and Culture	Staff Movements and Exit Survey	Report Attachment 1 Attachment 2 Minutes	Release Retain Retain Release	Attachments contain details of individual employees. Not recommended for release.	That: 1. The confidentiality order pertaining to the report and minutes of item '*Staff Movements and Exits Report Reference RSC2303075.1'* be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments 1 and 2 to this report, '*Staff Movements and Exits Report Reference RSC2303075.1* ', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs and details of council staff. 3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2023	672	Staff Movements & Exit Q3 Report Reference RSC230502F5.2		90(3)(a)	Personal Affairs	People and Culture	Staff Movements and Exit Survey	Attachment 1 Attachment 2	Retain	Attachments contain details of individual employees. Not recommended for release.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments 1 and 2 to this report, '*Staff Movements & Exit Q3 Report Reference RSC230502F5.2* ', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs and details of council staff. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	684	Marion Arena - Verbal Update Report Reference GC230725F18.4		90(3)(d)	Commercial Information	Office of the CEO	Marion Arena	Report Minutes	Release Retain	Recommend to retain as this is a current project.	That: 1. The confidentiality order pertaining to the report of item *'Marion Arena - Verbal Update Report Reference GC230725F18.4'* be revoked. 2.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes arising from the report, *'Marion Arena - Verbal Update Report Reference GC230725F18.4'*, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information of a current project. The disclosure of this information would, on balance, be contrary to the public interest because it would prejudice the commercial position of the third party who supplied the information as the release would reveal commercially sensitive information relating to current circumstances. 3.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 4.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2023	685	Staff movements and exit summary Report Reference RSC230801F5.1		90(3)(a)	Personal Affairs	People and Culture	Staff Movements and Exit Survey	Report Attachment 1 Attachment 2 Minutes	Release Retain Retain Release	Attachments contain details of individual employees. Not recommended for release	That: 1. The confidentiality order pertaining to the report and minutes of item '*Staff movements and exit summary; Report Reference RSC230801F5.1'*, be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that Attachment 1 and 2 to this report *'Staff movements and exit summary; Report Reference RSC230801F5.1',* having been considered in confidence under Section 90(2) and (3)(a) of the Act be kept confidential and not available for public inspection on the upon the basis that the information contains personal affairs and details of council staff. 3. This order is to remain in force until such time as it is reviewed, at which time a further order of confidentiality may be made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2023	697	Staff Movements & Exit Survey Data Q1 – 2023-24 Report RSC231010F5.3		90(3)(a)	Personal Affairs	People and Culture	Staff Movements and Exit Survey	Report Attachment 1 Attachment 2 Minutes - previously released	Release Retain Retain	Contains details of individual employees	That: 1. The confidentiality order pertaining to the report of item '*Staff Movements & Exit Survey Data Q1 – 2023-24 Report RSC231010F5.3'* be revoked. 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that Attachment 1 and 2 to this report *'Staff Movements & Exit Survey Data Q1 – 2023-24 Report RSC231010F5.3',* having been considered in confidence under Section 90(2) and (3)(a) of the Act be kept confidential and not available for public inspection on the basis that the information contains personal affairs of council staff. 3. This order is to remain in force until such time as it is reviewed, at which time a further order of confidentiality may be made and will be reviewed every 12 months. 4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Yes - in part
2015	217	Chief Executive Officer's Employment Contract SGC190215F02		90(3)(a)	Personal affairs	People and Culture	CEO - Searle	Information arising from item (Deed)	Retain	Item contains information relating to the personal affairs of a former CEO. Consultation is still required (currently locating all documents). Recommend to delegate to Manager P&C pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the deed relating to this report '*Chief Executive Officer's Employment Contract SGC190215F02'* distributed at the meeting be kept confidential and not available for public inspection, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection on the basis that it deals with information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person being the former Chief Executive Officer of the Council and to ensure Council does not breach any duty of confidence or other legal obligation or duty. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People & Culture	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2015	238	Investigation GC250815F05	242 335	90(3)(g)	Duty of confidence / legal obligation	Office of the CEO	Marion Leisure and Fitnes	Report Minutes	Retain Retain	Report and minutes contain information relating to an investigation into a Council community facility. The documents were previously released with redactions in 2018.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Investigation GC250815F05*' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the report and minutes contain information over which Council has a duty of confidence or other legal obligation (Section 90(3)(g)). This order is to remain in force until such time as the conditions of confidentiality no longer exist. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2015	242	Investigation GC080915F03	238	90(3)(g)	Duty of confidence / legal obligation	Office of the CEO	Marion Leisure and Fitnes	Reports Minutes		Report and minutes contain information relating to an investigation into a Council community facility. The documents were previously released with redactions in 2018.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Investigation GC080915F03*' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the report and minutes contain information over which Council has a duty of confidence or other legal obligation (Section 90(3)(g). This order is to remain in force until such time as the conditions of confidentiality no longer exist. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2016	260	Glenthorne Farm Report Reference: 280616F01		90(3)(d)	Commercial information of a confidential nature – public interest	City Activation	Glenthorne NP	Report Attachment Minutes	Retain Retain Retain	Report, attachment and minutes contain confidential information that was provided by Adelaide University. Recommend to retain and consult for release in 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Glenthorne Farm Report Reference: 280616F01*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to confidential advice provided to the City of Marion by a third party. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2016	264	Internal Audit Program Report Reference: FAC160816R7.8	265	90(3)(e)	Security of Council	Office of the CEO	Internal Audit	Attachment	Retain	Attachment contains detailed information regarding Council's cash handling procedures and will pose a security risk if released.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, '*Internal Audit Program, Report Reference: FAC160816R7.8*', having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the attachment contains detailed information about Council's cash handling procedures and could pose a security risk if released. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2016	269	CEO Annual Performance Review 2015/16 Report Reference: GC221116F01 Different Report Reference: GC240516F03		90(3)(a)	Personal affairs	People and Culture	CEO - Skull	Report Attachment 1 Attachment 2 Attachment 3 Attachment 4 Minutes	Retain Retain Retain Retain Retain Retain	Report, attachments and minutes relates to the performance and remuneration review of a former CEO. Consultation is still required (currently locating all documents). Recommend to delegate to Manager P&C pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Annual Performance Review 2015/16, Report Reference: GC240516F03*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal performance of the CEO and their financial remuneration information. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2017	277	LGA Insurance Schemes Review Report Reference: FAC280217R7.1	284 286	90(3)(b) and (d)	Commercial information of a confidential nature – public interest	Office of the CEO	Insurance	Report Attachments Minutes	Retain Retain Retain	Contains commercial information relating to Council's insurance.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*LGA Insurance Schemes Review, Report Reference: FAC280217R7.1*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain detailed information relating to Council's insurance policy and includes policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Council's insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2017	284	Finance and Audit Committee Confidential Minutes Reference No: GC140317F01	277 278 281	90(3)(b), (d) and (h)	Commercial information – public interest Legal Advice	Office of the CEO	Confirmation of Minutes	Attachment 1	Retain	Attachment is minutes of item 277 and contains commercial information relating to Council's insurance. Retain until item 277 is released.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments of this report, *'Finance and Audit Committee Confidential Minutes, Report Reference: GC140317F01'*, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the attachment is minutes of the Finance and Audit Committee item '*LGA Insurance Schemes Review, Report Reference: FAC280217R7.1*' which was considered in confidence and contains detailed information relating to Councils insurance policy and discusses policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Council's insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future. 2.This order shall operate until the confidential order over item 277. LGA Insurance Schemes Review, Report Reference FAC280217R7.1 is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2017	286	Local Government Association Insurance Schemes Review Reference No: GC140317F03	277 284	90(3)(b) and (d)	Commercial information – obligation to maintain confidentiality – public interest	Office of the CEO	Insurance	Report Attachment	Retain Retain	Contains commercial information relating to Council's insurance.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Local Government Association Insurance Schemes Review, Report Reference: GC140317F03'* and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain detailed information relating to Council's insurance policy and includes policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Council's insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2017	316	CEO Annual Performance Review 2016/17 and Employment Agreement Report Reference: RSC071117F01		90(3)(a)	Personal Affairs	People and Culture	CEO - Skull	Report Attachments Minutes	Retain Retain Retain	Report, attachments and minutes relate to the performance review of a former CEO. Consultation is still required. Recommend delegate to the Manager P&C to release pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Annual Performance Review 2016/17 and Employment Agreement, RSC071117F01*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs relating to the review of performance of a former CEO of the City of Marion. 2. This order will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2017	317	CEO KPI's Annual Confidential Report 2016/17 Report Reference: RSC071117F02		90(3)(a)	Personal Affairs	People and Culture	CEO - Skull	Report Attachments	Retain Retain	Report and attachments relate to KPIs of a former CEO. Cosultation is still required. It is recommended to delegate to Manager P&C for release pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO KPI's Annual Confidential Report 2016/17, RSC071117F02*' and the attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs relating to the review of performance of a former CEO of the City of Marion. 2. This order will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2017	321	Confirmation of the confidential minutes of the Review and Selection Committee Meeting held 7 November 2017 Report Reference: GC281117F01		90(3)(a)	Personal Affairs	Office of the CEO People and Culture	CEO - Skull	Attachment 1	Retain	Attachment is minutes of Review and Selection Committee. Relates to former CEO KPI review. Consultation is still required. It is recommended to delegate to Manager P&C for release pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from report, '*Confirmation of Confidential Minutes of the Review and Selection Committee held 7 November 2017, GC281117F01*' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs relating to the review of performance of a former CEO of the City of Marion. 2. This order is will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2017	322	CEO Annual Performance Review 2016/17 and Employment Agreement Report Reference: GC281117F02		90(3)(a)	Personal Affairs	People and Culture	CEO - Skull	Report Attachments Minutes	Retain Retain Retain	Report, attachments and minutes relate to the performance review of a former CEO. Consultation is still required. Recommend delegate to the Manager P&C to release pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Annual Performance Review 2016/17 and Employment Agreement, GC281117F02*' the minutes and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs relating to the review of performance of a former CEO of the City of Marion. 2. This order will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2018	335	Review of Confidentiality Orders: Investigation, GC250815F05 and Investigation, GC080915F03 Report Reference: GC300118F03	242 238	90(3)(g) and (h)	Duty to keep confidential and legal advice.	Office of the CEO	Marion Leisure and Fitness	Attachment 1	Retain	Consultation required prior to release. Retain until consultation concluded.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, '*Review of Confidentiality Orders: Investigation, GC250815F05 and Investigation, GC080915F03* , Report Reference: GC300118F03', having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the attachment contains information over which Council has a duty of confidence or other legal obligation (Section 90(3)(g). This order is to remain in force until such time as the conditions of confidentiality no longer exist. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2018	337	Insurance Market Testing Report Reference: FAC270218F01	344 345	90(3)(d)	Commercial Information. Contrary to public interest.	Office of the CEO	Insurance	Report Attachments Minutes	Retain Retain Retain	Recommend to retain as the report, attachment and minutes contain commercial information relating to Council's insurance.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report *'Insurance Market Testing, Report Reference: FAC270218F01'* any attachments and the minutes relating to this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain detailed information relating to Council's insurance policy and includes policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Councils insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2018	344	Finance and Audit Committee Confidential Minutes Report Reference: GC130318F02	337 345	90(3)(d) and (g)	Commercial Information. Legal Obligations	Office of the CEO	Insurance	Attachment 1	Retain	The Appendix contains the confidential minutes from the Finance and Audit Committee where the Insurance Marketing testing item was considered. Item is still held in confidence.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report '*Finance and Audit Committee Confidential Minutes, Report Reference: GC130318F02* ', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the document is minutes from the Finance and Audit Committee meeting where the item *'Insurance Market Testing, Report Reference: FAC270218F01'* was discussed in confidence and contains detailed information relating to Council's insurance policy and includes discussion regarding policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Councils insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future. 2.This order shall operate until the order over item 337. Insurance Market Testing, Report Reference: FAC270218F01 is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2018	345	Insurance Market Testing Report Reference: GC130318F03	344 337	90(3)(b) and (d)	Commercial Information. Contrary to public interest	Office of the CEO	Insurance	Report Attachments Minutes	Retain Retain Retain	Recommend to retain as report, attachments and minutes contains commercial information relating to Council's insurance.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report *'Insurance Market Testing, Report Reference: GC130318F03'* any attachments and the minutes relating to this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain detailed information relating to Council's insurance policy and includes policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Councils insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2018	360	BMX - Progress Report on Darlington Site Option Report Reference: ISC180703F01		90(3)(b) and (d)	Commercial Information contrary to public interest	City Activation	BMX Facility	Report Attachement Minutes	Retain Retain Retain	Recommend to retain as the report, attachments and minutes contain commercially sensitive information.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'BMX - Progress Report on Darlington Site Option Report Reference: ISC180703F01'* any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection on the grounds that the matter could confer a commercial advantage, is commercial information of a confidential nature and on balance be contrary to public interest, 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2018	361	Expressions of Interest – 262 Sturt Road – Progress Report and Next Stage Report Reference: GC180828F01		90(3)(b) and (d)	Commercial Information contrary to public interest	City Property	262 Sturt Road	Report Attachment	Retain Retain	Recommend that the report be retained in confidence as Council is currently in negotiations for a long term lease at the site, releasing the report and appendices may confer commercial advantage on a person with whom the Council is conducing business with.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Expressions of Interest - 262 Sturt Road - Progress Report and Next Stage, Report Reference: GC180828F01'* and any attachments to this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to ongoing lease negotiations for the site that have not yet been finalised. The disclosure of this information would, on balance, be contrary to the public interest because releasing information relating to current lease negotiations could pose a commercial advantage on a third party with whom the Council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2018	363	Proposed Class Action Report Reference: GC180814F03	366	90(3)(d)	Commercial Information contrary to public interest	Office of the CEO	Insurance	Report Attachment	Retain Retain	Relates to a letter received for an offer to register with a class action. Contains commercial information relating to Council's insurance. Review in 2024.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Proposed Class Action Report Reference: GC180814F03'* and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain information that relates to an offer to register with a class action and detailed information relating to Councils insurance policy and commercial figures. The disclosure of this information would, on balance, be contrary to the public interest because Councils insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2018	364a.	CEO Annual Performance Review 2017/18 Report Reference: RSC180828F01		90(3)(a)	Personal Affairs	People and Culture	CEO - Skull	Report Minutes Attachment	Retain Retain Retain	Report, attachments and minutes relate to the performance review of a former CEO. Consultation is still required. Recommend delegate to the Manager P&C to release pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Annual Performance Review 2017/18, RSC180828F01'* the minutes and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs relating to the review of performance of a former CEO of the City of Marion. 2. This order will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2018	367	Outcome of Expression of Interest for Hotel at 287 Diagonal Road, Oaklands Park Report Reference: GC180911F02		90(3)(b) and (d)	Commercial Information contrary to public interest	City Activation	287 Diagonal Road	Report Attachments	Retain Retain	Recommend to retain as the report and attachments relate to a proposed commercial development.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Outcome of Expression of Interest for Hotel at 287 Diagonal Road, Oaklands Park, Report Reference: GC180911F02'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) & (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a proposed commercial development. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to confer a commercial advantage to a third party. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2018	369	Coastal Walkway - Confidential Appendix Reference: GC180911F04		90(3)(h)	Legal advice	City Activation	Coastal Walkway	Report Attachments	Retain Retain	Report and attachments to be retained due to commercial in confidence. Recommend to delegate to CEO for release at the conclusion of the defects liability period pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Coastal Walkway - Confidential Appendix Reference: GC180911F04'* any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the report contains information provided in confidence by a Minister, the disclosure of which would be in breach of another Act. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2018	370	Review and Selection Committee Confidential Minutes from the Meeting 28 August 2018 Report Reference: GC180911F05	371	90(3)(a)	Personal Affairs	Office of the CEO People and Culture	Confirmation of Minutes	Attachment		Attachment contains information relating to the personal affairs of a former CEO. Consultation is still required. Recommend delegate to the Manager P&C to release pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from this report, *'Review and Selection Committee Confidential Minutes from the meeting 28 August 2018, GC180911F05'* , having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs relating to the review of performance of a former CEO of the City of Marion. 2. This order will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2018	371	CEO Annual Performance Review 2017/18 Report Reference: GC180911F06	370	90(3)(a)	Personal Affairs	People and Culture	CEO - Skull	Report Attachments Minutes	Retain Retain Retain	Report, attachments and minutes relate to the performance review of a former CEO. Consultation is still required. Recommend delegate to the Manager P&C to release pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report '*CEO Annual Performance Review 2017/18, Report Reference: GC180911F06'* the minutes and any attachments arising from the report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs relating to the review of performance of a former CEO of the City of Marion. 2. This order will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2018	374	Code of Conduct Complaint Report Reference: GC181127F01		90(3)(a)	Personal Affairs	Office of the CEO	Code of Conduct	Report Attachments Minutes	Retain Retain Retain	Relates to a Code of Conduct complaint of current Member - not upheld. Retain until no longer a member of council. Review following 2026 elections.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Code of Conduct Complaint, Report Reference: GC181127F01* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a code of conduct matter (not upheld) against a current member of council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2019	377	Cove Sports and Community Club Licence Report Reference SGC190122F01		90(3)(a), (h) and (e)	Personal Affairs Legal Advice Security of Council / Safety	City Property	Cove Sports	Report Attachments	Retain Retain	Report contains legal advice relating to Cove Sports and Community Club licencing and should remain confidential.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cove Sports and Community Club Licence, Report Reference: SGC190122F01* ' and any attachments to this report, having been considered in confidence under Section 90(2) and (3)(a), (e) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs of Council staff and licencees and contains legal advice sought regarding leasing of a council facility which is still current. Release of such information could pose a security risk on Council and it's staff. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	379	BMX Project – Outcome of Darlington Investigations Report Reference: GC190129F02		90(3)(g) and (h)	Duty of Confidence Legal Advice	City Property City Activation	BMX Facility	Report Attachments	Retain Retain	Recommend retaining report and attachment as they contain legal advice.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*BMX Project – Outcome of Darlington Investigations, GC190129F02*' any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(g) (h) and (j) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection on the grounds that council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	385	Marion Golf Club Report Reference: ISC190305F01	390	90(3)(b)	Commercial Information - Public Interest	City Property	Marion Golf Course	Report Minutes	Retain Retain	Report relates to renewal works at the Marion Golf Course. The matter is not yet finalised.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Marion Golf Club, Report Reference: ISC190305F01* ' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to detailed financial information and pre-tender estimates for renewal works at the Marion Golf Club. The disclosure of this information would, on balance, be contrary to the public interest because release of the financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2. This order is to remain in force until all contracts have been executed for works on the site and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2019	388	Outcome of Business Case – 262 Sturt Road, Marion Report Reference: GC190312F03		90(3)(b)	Commercial Information - Public Interest	City Activation	262 Sturt Road	Report Attachments	Retain Retain	Recommend to retain report and attachments as they contain information relating to a proposed commercial facility.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Outcome of Business Case – 262 Sturt Road, Marion, Report Reference: GC190312F03'* and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to proposed commercial opportunities. The disclosure of this information would, on balance, be contrary to the public interest because release of the financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	390	Confirmation of the confidential minutes of the Information and Strategy Committee meeting held on 5 March 2019 Report Reference: GC190326F01	385	90(3)(b)	Commercial Information - Public Interest	Office of the CEO	Confirmation of Minutes	Attachment	Retain	Attachment is minutes of Infrastructure and Strategy Committee Meeting where item 385. Marion Golf Club, Report Reference: ISC190305F01 was discussed. Retain until related item is released.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, '*Confirmation of the confidential minutes of the Infrastructure and Strategy Committee meeting held on 5 March 2019, Report Reference: GC190326F01'*, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the attachment is minutes of a meeting where item 385. Marion Golf Club, Report Reference ISC190305F01 was discussed. The disclosure of this information would, on balance, be contrary to the public interest because release of the financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2. This order is to remain in force until minutes of the related item 385. Marion Golf Club, Report Reference: ISC190305F01 have been released and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	391	Cove Sports Settlement of licence Report Reference: GC190326F02		90(3)(d)	Commercial Information - Public Interest	City Property	Cove Sports	Report Attachment	Retain Retain	Report relates to the termination of lease with Cove Sports and Community Club licencing and should remain confidential.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cove Sports Settlement of licence, Report Reference: GC190326F02'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the settlement of the Licence between the City of Marion and the Cove Sports & Community Club inc. The disclosure of this information would, on balance, be contrary to the public interest as it could be reasonably expected to prejudice the commercial position of the party who suppied the information and could reasonably confer a commercial advantage on a person with whom Council is conducting or proposing to conduct, business, or to prejudice the commercial position of the Council or to confer a commercial advantage on a third party. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	392	Coastal Walkway Progress Report – Confidential Appendix Report Reference: GC190326F03		90(3)(h)	Legal Advice	City Activation	Coastal Walkway	Report Attachment	Retain Retain	Suggest retaining report and attachment as they contain legal advice	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Coastal Walkway Progress Report – Confidential Appendix Report Reference: GC190326F03'* and the attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to legal advice that has been obtained. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2019	395	Council Owned Vineyards Report Reference: GC190423F03		90(3)(d)	Commercial Information - Public Interest	City Property	Vineyards	Attachment	Retain	Recommend to retain as the attachment contains commercial information including financial figures relating to a current contract.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, '*Council Owned Vineyards Report Reference: GC190423F03*', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the document contains commercial information including a break down of financial figures relating to a current contract. The disclosure of this information would, on balance, be contrary to the public interest because release may confer an advantage on a third party should Council review the current contract. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	407	Potential Land Acquisition Report Reference: GC190611F07		90(3)(b)	Commercial Information - Public Interest	City Property	Land Aquisition/Disposal	Report Minutes	Retain Retain	Recommend that the report and minutes remain confidential as it identifies future strategies and potential land acquisitions.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Potential Land Aquisition, Report Reference: GC190611F07*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to valuations and strategies for a potential land aquisition. The disclosure of this information would, on balance, be contrary to the public interest because release of this information could confer a financial advantage to the current or future owners of the land should council wish to persue the aquisition. 2. This order is to remain in force until the future of the site is determined and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	421	Cove Sports and Community Committee Investigation Report Reference: SGC190902F02		90(3)(f)	Maintenance of Law	City Property	Cove Sports	Report Attachments Minutes	Retain Retain Retain	Report details the outcomes of the investigation of Cove Sports and Community Centre (CSCC) and should remain confidential.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cove Sports and Community Committee Investigation, Report Reference: SCG190902F02*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(f) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to outcomes of an investigation of Cove Sports and Community Centre. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	422	Cove Sports & Community Club Management Report Reference: SGC190902F03		90(3)(f)	Maintenance of Law	City Property	Cove Sports	Report Attachments Minutes	Retain Retain Retain	Report, attachments and minutes relate to management of the facility. To be reviewed in 2024 and consultation to occur with clubs regarding release if appropriate.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cove Sports and Community Ckub Management, Report Reference: SCG190902F03*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(f) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to management of the Cove Sports and Community Club. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2019	425	Cove Investigation – Response to Findings of Fact Report Reference GC190924F02		90(3)(a)	Personal Affairs	City Property	Cove Sports	Attachments	Retain	Report and Minutes have been released. Appendix contains the response from Cove Cobras Football Club (CCFC) to respond to Council in relation to the tentative findings of fact from the independent investigation. Details contained in the item were included in the Section 270 report. A redacted version of the Section 270 report was released at the 26 November 2019 General Council Meeting. Remain confidential to be reviewed September 2024	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from this report, '*Cove Investigation – Response to Findings of Fact, GC190924F02*', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an internal decision regarding the termination of the licence for the Cove Football Club. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	432	CEO Annual Performance Review 2018/19 Report Reference: RSC191105F01	437	90(3)(a)	Personal Affairs	People and Culture	CEO - Skull	Report Attachment Minutes	Retain Retain Retain	Consultation required (currently locating all documents)-Delegate to Manager P&C Pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report *'CEO Annual Performance Review 2018/19, RSC191105F01'* the minutes and any attachments arising from the report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs relating to the review of performance of a former CEO of the City of Marion. 2. This order will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2019	434	Future Land Strategy: City Services Surplus Land Report Reference: SGC191125F02		90(3)(b) and (d)	Commercial Information - Public Interest	City Property	Land Aquisition/Disposal	Report Attachment 1 Attachment 2	Retain Retain Retain	The report and attachments relate to the City Services Surplus Land. Recommend to retain until the future of the site has been finalised.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Future Land Strategy: City Services Surplus Land Report Reference: SGC191125F02*', Attachments 1 and 2 and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information that may prejudice the positon of the council and confer an advantage on a third party given the matter is yet to be finalised. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	436	Section 270 Report Cove Football Club Report Reference: SGC191125F04		90(3)(f)	Maintenance of Law	City Property	Cove Sports	Attachment	Retain	The report provides the Section 270 Internal Review of Decision relating to the termination of the licence for the Cove Football Club, Only unredacted version of Appendix 1 remains confidential. A redacted version of the Section 270 report was released at the 26 November 2019 General Council Meeting.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from this report, '*Section 270 Report Cove Football Club SGC191125F04*', having been considered in confidence under Section 90(2) and (3)(f) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an internal decision relating to the termination of the licence for the Cove Football Cluib. 2. This order will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2019	437	Confirmation of Confidential Minutes of the Review and Selection Committee Meeting held on 5 November 2019 Report Reference: GC191126F01	432	90(3)(a)	Personal Affairs	Office of the CEO People and Culture	Confirmation of Minutes	Attachment	Retain	Consultation required (currently locating all documents)- Delegate to Manager P&C Pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the Attachment to this report, '*Confirmation of Confidential Minutes of the Review and Selection Committee Meeting held on 5 November 2019 Report Reference: GC191126F01*' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs of a person. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People & Culture.	No
2019	438	CEO Annual Performance Review 2018/19 Report Reference: GC191126F02		90(3)(a)	Personal Affairs	People and Culture	CEO - Skull	Report Attachment Minutes	Retain Retain Retain	Consultation required (currently locating all documents)- Delegate to Manager P&C Pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Annual Performance Review 2018/19 Report Reference: GC191126F02*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs of a person. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manage People & Culture	No
2019	440	Southern Region Waste Resource Authority (SRWRA) Materials Recovery Facility (MRF) Report Reference: FAC191210F01	445	90(3)(d)	Commercial Information - Public Interest	Finance	SRWRA	Report Attachment Minutes	Retain Retain Retain	Recommend to retain as the report and attachment contains financial information relating to an ongoing contract.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Southern Region Waste Resource Authority (SRWRA) Materials Recovery Facility (MRF),FAC191210F01*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commerical information containing financial figures of an ongoing contract. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	441	SWBMX Facility - Traffic Solutions on Majors Road Report Reference: GC191210F01		90(3)(b)	Commercial Information - Public Interest	City Activation	BMX Facility	Report Attachment	Retain Retain	Suggest retaining due to DIT progressing Majors Rd on/off ramp project.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*SWBMX Facility - Traffic Solutions on Majors Road Report Reference: GC191210F01*' and the attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis the matter could confer a commercial advantage, is commercial information of a confidential nature and on balance be contrary to public interest, 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2019	442	Electric Vehicle Charging Stations Report Reference: GC191210F02		90(3)(b)	Commercial Information - Public Interest	Engineering, Assets and Environment	Electric vehicles	Report Attachment	Retain Retain	Recommend to retain as it relates to a Request for Proposal (RFP) undertaken to identify a preferred provider for the provision of Electric Vehicle charging stations. Review for release in 2025.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Electric Vehicle Charging Stations Report Reference: GC191210F02*' the attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a Request for Proposal (RFP) undertaken to identify a preferred provider for the provision of Electric Vehicle charging stations. The disclosure of this information would, on balance, be contrary to the public interest as it could be reasonably be expected that releasing this information could pose a commercial advantage on a third party with whom the Council is proposing to conduct business. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	443	SRWRA Materials Recovery Facility (MRF) Report Reference: GC191210F03		90(3)(d)	Commercial Information - Public Interest	Finance	SRWRA	Report Attachment	Retain Retain	Recommend to retain as the report and attachment contains financial information relating to an ongoing contract.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*SRWRA Materials Recovery Facility (MRF), Report Reference: GC191210F03*' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commerical information containing financial figures of an ongoing contract. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	445	Confirmation of Confidential Minutes of the Finance and Audit Committee held on 10 December 2019 Report Reference: GC200128F01	440	90(3)(d)	Commercial Information - Public Interest	Office of the CEO Finance	Confirmation of Minutes	Attachments	Retain	Attachment is minutes of FAC191210F01 - SRWRA MRF Consult required with SRWRA. Related to itesm 440/443	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that attachments to this report, '*Confirmation of Confidential Minutes of the Finance and Audit Committee held on 10 December 2019 Report Reference: GC200128F01*' having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains commercial information relating to SRWRA MRF and is not publicly available. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	447	Edwardstown Memorial Sports and Community Club Report Reference: GC200211F02	452	90(3)(b) and (d)	Commercial Information - Public Interest	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Attachment	Retain Retain	Report, attachments and minutes contain information relating to the operations and management of the Edwardstown Soldiers Memorial Recreation Grounds.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Edwardstown Memorial Sports and Community Club, Report Reference: GC200211F02*' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to operations and management of the Edwardstown Soldiers Memorial Recreation Grounds. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business with. 2.This order will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2020	449	Disclosure Incident Report Reference: FAC200225F01	450	90(3)(e) and (h)	Security of Council Legal Advice	Corporate Services IT Operations	ICT Security	Report Attachment Minutes	Retain Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Disclosure Incident, Report Reference: FAC200225F01* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to council's ICT security environment and areas that require rectification in order to ensure protection of data and legal advice obtained on how to manage the indident. Elements are still relevant and would pose an ICT security risk to release. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	452	Adjourned Item - Edwardstown Memorial Sports and Community Club Report Reference: SGC200320F02	447	90(3)(b) and (d)	Commercial Information - Public Interest	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Attachment	Retain Retain	Recommend to retain as the report, attachments and minutes contain information relating to the operations and management of the Edwardstown Soldiers Memorial Recreation Grounds.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Adjourned Item - Edwardstown Memorial Sports and Community Club, Report Reference: SGC200320F02* ' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the operations and management of the Edwardstown Soldiers Memorial Recreation Grounds. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business with. 2.This order will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	462	Confidential - Rescission Motion - Disclosure Incident Report Reference: GC200512M01		90(3)(e), (h) and (g)	Security of Council Duty of Confidence Legal Advice	Corporate Services IT Operations	ICT Security	Report Attachment Minutes	Retain Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Confidential - Rescission Motion - Disclosure Incident, Report Reference: GC200512M01* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e), (h) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to council's ICT security environment and areas that require rectification in order to ensure protection of data and legal advice obtained on how to manage the incident. Elements are still relevant and would pose an ICT security risk to release. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	463	Confidential - Rescission Motion - Disclosure Incident Report Reference: GC200526M02		90(3)(e), (h) and (g)	Duty of Confidence Legal Advice	Corporate Services IT Operations	ICT Security	Report Attachment Minutes	Retain Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Confidential - Rescission Motion - Disclosure Incident, Report Reference: GC200512M02'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e), (h) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to council's ICT security environment and areas that require rectification in order to ensure protection of data and legal advice obtained on how to manage the incident. Elements are still relevant and would pose an ICT security risk to release. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2020	464	Disclosure Incident Report Reference: GC200526F01		90(3)(h)	Legal Advice	Corporate Services IT Operations	ICT Security	Report Minutes	Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Disclosure Incident, Report Reference: GC200526F01* ' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to council's ICT security environment and areas that require rectification in order to ensure protection of data and legal advice obtained on how to manage the incident. Elements are still relevant and would pose an ICT security risk to release. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	465	Holmes Dyer Report (part of ISC200602R03)	468	90(3)(b)	Commercial Information - Public Interest	City Activation	Edwardstown Employment Precinct	Attachment	Retain	Attachment to be retained due to North South Corridor project and potential land use zone amendments.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment from the report, '*Holmes Dyer Report (part of ISC200602R03)* ' , having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting or propsing to conduct, business or to prejudice the commercial position of the council. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	468	Holmes Dyer Report (part of GC200609R08)	465	90(3)(b)	Commercial Information - Public Interest	City Activation	Edwardstown Employment Precinct	Attachment	Retain	Attachment to be retained due to North South Corridor project and potential land use zone amendments.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Holmes Dyer Report (part of GC200609R08)'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or propsing to conduct, business or to prejudice the commercial position of the council. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	471	Revitalisation of the Edwardstown Employment Precinct Report Reference: UPC200714F01	472	90(3)(b) and (d)	Commercial Information - Public Interest	City Activation	Edwardstown Employment Precinct	Report Attachment Minutes	Retain Retain Retain	Report, attachment and minutes to be retained due to North South Corridor project and potential land use zone amendments.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Revitalisation of the Edwardstown Employment Precinct, Report Reference: UPC200714F01*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and details potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or propsing to conduct, business or to prejudice the commercial position of the council. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2020	472	Confirmation of Confidential Minutes of the Urban Planning Committee meeting held on 14 July 2020 Report Reference: GC200728F01	471	90(3)(b) and (d)	Commercial Information - Public Interest	Office of the CEO City Activation	Confirmation of Minutes	Attachment	Retain	Attachment is minutes from the Urban Planning Committee relating to the Revitalisation of the Edwardstown Employment Precinct Recommend to retain due to the current North South Corridor project and the potential for land use zone amendments.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment of report, '*Confirmation of Confidential Minutes of the Urban Planning Committee meeting held on 14 July 2020 Report Reference: GC200728F01'*, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and details potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest because confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	473	Cove Cobras Football Club Tenancy Report Reference: GC200728F02		90(3)(a), (b), (d) and (g)	Personal Affairs Commercial Information - Public Interest Duty of Confidence	City Property	Cove Sports	Report Attachment	Retain Retain	Report and Appendix contain confidential information pertaining to agreements with Cove Cobras Football Club. Recommended to retain in confidence.To be reviewed in 2024 and consultation with clubs regarding release if appropriate.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cove Cobras Football Club Tenancy Report Reference: GC200728F02'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a),(b),(d) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains detailings of personal affairs and information pertaining to agreements between the City of Marion and Cove Cobras Football Club. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to predudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business with. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	476	Revitalisation of the Edwardstown Employment Precinct Report Reference: GC200728F05		90(3)(b) and (d)	Commercial Information - Public Interest	City Activation	Edwardstown Employment Precinct	Report Attachment Minutes	Retain Retain Retain	Recommend to retain due to the current North South Corridor project and the potential for land use zone amendments.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Revitalisation of the Edwardstown Employment Precinct Report Reference: GC200728F05'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and details potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	477	Marion Sports and Community Club - Landlord Consent - Adjourned Item Report Reference: SGC200729F01		90(3)(d)	Commercial Information - Public Interest	City Property	Marion Sports	Report Attachment Minutes	Retain Retain Retain	Recommend to retain as the report, attachment and minutes contain commercial information relating to the lessee.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Marion Sports and Community Club - Landlord Consent - Adjourned Item, Report Reference: SGC200729F01'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates commercial information of Club Marion. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to predudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business with. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2020	488a	CEO Annual Performance Review 2019-20 Report Reference: RSC201103F01	497 498	90(3)(a)	Personal Affairs	People and Culture	CEO - Skull	Report Attachment Minutes	Retain Retain Retain	Consultation required (currently locating all documents)- Delegate to Manager P&C Pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'CEO Annual Performance Review 2019-20, Report Reference: RSC201103F01'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs of a person. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manage People & Culture	No
2020	489	Alternative Water Supply Efficiency Measures Pilot Project: Seacliff Park Extension Report Reference: GC201124F01		90(3)(b)	Commercial Information - Public Interest	Engineering, Assets and Environment	Water Business	Report Minutes Attachment	Retain Retain Retain	Contains commercially sensitive information. Retain until project is complete and delegate to the CEO for review in 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Alternative Water Supply Efficiency Measures Pilot Project: Seacliff Park Extension Report Reference: GC201124F01* , having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial in confidence information regarding Marion Water Business. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage to third parties. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	493	Marion Golf Course - Management and Capital Investment Report Reference: GC201124F02		90(3)(d)	Commercial Information - Public Interest	City Property	Marion Golf Course	Report Attachments Minutes	Retain Retain Retain	Report relates to renewal works at the Marion Golf Course. The matter is not yet finalised.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Marion Golf Course - Management and Capital Investment, Report Reference: GC201124F02* ' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to detailed financial information, options for management of the site and pre-tender estimates for renewal works at the Marion Golf Course. The disclosure of this information would, on balance, be contrary to the public interest because release of the management options and financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	496	Confidential - Rescission Motion - Edwardstown Soldiers Memorial Ground Funding Agreements Report Reference: GC201208M03	532	90(3)(b)	Commercial Information - Public Interest	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Attachments	Retain Retain	Recommend to retain the report and attachments as they contain information related to the commercial negotiations of facility.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Confidential - Rescission Motion - Edwardstown Soldiers Memorial Ground Funding Agreements* *Report Reference: GC201208M03* ' and the attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial negotiations and could confer a commercial advantage on a third party. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2020	497	Confirmation of the confidential minutes for the Review and Selection Committee meeting held on 3 November 2020 Report Reference: GC201208F01	488a 498	90(3)(a)	Personal affairs	Office of the CEO People and Culture	Confirmation of Minutes	Attachment		Consultation required (currently locating all documents)- Delegate to Manager P&C Pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments arising from report, '*Confirmation of the confidential minutes for the Review and Selection Committee meeting held on 3 November 2020, Report Reference: GC201208F01*', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs of a person. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manage People & Culture	No
2020	498	CEO Annual Performance Review 2019-20 Report Reference GC201208F02	488a 497	90(3)(a)	Personal affairs	People and Culture	CEO - Skull	Report Attachments Minutes	Retain Retain Retain	Consultation required (currently locating all documents)- Delegate to Manager P&C Pending consultation outcomes.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Annual Performance Review 2019-20 Report Reference GC201208F02*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs of a person. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manage People & Culture	No
2020	499	Marion Golf Course - Management and Capital Investment Report Reference: GC201208F03		90(3)(d)	Commercial Information - Public Interest	City Property	Marion Golf Course	Report Attachments Minutes	Retain Retain Retain	Recommend to retain as the report relates to renewal works at the Marion Golf Course and the matter has not yet been finalised.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Marion Golf Course - Management and Capital Investment, Report Reference: GC201208F03*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to detailed financial information, options for management of the site and pre-tender estimates for renewal works at the Marion Golf Course. The disclosure of this information would, on balance, be contrary to the public interest because release of the management options and financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2020	501	Motion Without Notice - Edwardstown Soldiers Memorial Recreation Ground Funding Agreements Report Reference: SGC201216		90(3)(b)	Commercial Information - Public Interest	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Attachments	Retain Retain	Item to be retained while the presidents of the related clubs hold their positions.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Motion Without Notice - Edwardstown Soldiers Memorial Recreation Ground Funding Agreements, Report Reference: SGC201216*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to funding agreements. The disclosure of this information would, on balance, be contrary to the public interest as it relates to commericial information and actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving Council or an employee of the Council. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	502	CEO Recruitment Report Reference: RSC210202F01	503 507	90(3)(a) and (d)	Personal Affairs Commercial Information - Public Interest	People and Culture	CEO Recruitment	Report Attachments Minutes	Retain Retain Retain	Attachment contains information relating to the recruitment of the Chief Executive Officer. To be reviewed December 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, '*CEO Recruitment, Report Reference: RSC210202F01* ,' any minutes and attachments arising from the report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs relating to the recruitment of the Chief Executive Officer. 2. This order is to remain in force while the Chief Executive Officer holds the position (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2021	503	Confirmation of the confidential minutes for the Review and Selection Committee Meeting held on 2 February 2021 Report Reference: GC210209F01	502 502a	90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Attachment 2	Retain	Attachment contains information relating to the recruitment of the Chief Executive Officer. To be reviewed December 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that attachment 2 arising from report, '*Confirmation of the confidential minutes for the Review and Selection Committee Meeting held on 2 February 2021, Report Reference: GC210209F01*,' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs relating to the recruitment of the Chief Executive Officer. 2. This order is to remain in force while the Chief Executive Officer holds the position (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2021	507	CEO Recruitment Report Reference: GC210209F02	502 503	90(3)(a) and (d)	Personal Affairs Commercial Information - Public Interest	People and Culture	CEO Recruitment	Report Attachments Minutes	Retain Retain Retain	Attachment contains information relating to the recruitment of the Chief Executive Officer. To be reviewed December 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, '*CEO Recruitment, GC210209F02* ,' any minutes and attachments arising from the report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs relating to the recruitment of the Chief Executive Officer. 2. This order is to remain in force while the Chief Executive Officer holds the position (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2021	508	Code of Conduct 1 Report Reference: GC210209F05		90(3)(a)	Personal Affairs	Office of the CEO	Code of Conduct	Report Attachments Minutes	Retain Retain Retain	Relates to a Code of Conduct complaint of current Member - not upheld. Retain until no longer a member of council. Review following 2026 elections.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Code of Conduct 1, Report Reference: GC210209F05* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a code of conduct matter (not upheld) against a current member of council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	509	Code of Conduct 2 Report Reference: GC210209F06		90(3)(a)	Personal Affairs	Office of the CEO	Code of Conduct	Report Attachments Minutes	Retain Retain Retain	Relates to a Code of Conduct complaint of current Member - not upheld. Retain until no longer a member of council. Review following 2026 elections.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Code of Conduct 2, Report Reference: GC210209F06*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a code of conduct matter (not upheld) against a current member of council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	513	Marion Golf Park Consultation & Marketing Plan Report Reference: GC210223F02		90(3)(d)	Commercial Information - Public Interest Tender	City Property	Marion Golf Course	Attachment 2	Retain	Recommend to retain as Attachment 2 relates to renewal works at the Marion Golf Course that have yet to be finalised.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to the report, '*Marion Golf Park Consultation & Marketing Plan, Report Reference: GC210223F02*', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to short and long term marketing strategies for the Marion Golf Club and club operations. The disclosure of this information would, on balance, be contrary to the public interest as the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	517	Urban Renewal Opportunities Report Reference: GC210309F02517. GC210309F02 - Urban Renewal Opportunities - Report.pdf	521	90(3)(d)	Commercial Information - Public Interest	City Development City Activation	Land Aquisition/Disposal	Report Attachments Minutes	Retain Retain Retain	Recommend retain in confidence due to current owner of land navigating sale of land and portion of compulsory aquisition with DIT for north south corridor.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Urban Renewal Opportunities, Report Reference: GC210309F02*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to premilinary concept plans and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	521	Questions Taken on Notice Register Report Reference: GC210323F03	517	90(3)(d) and (g)	Commercial Information - Public Interest Duty of Confidence	Office of the CEO City Activation	Land Aquisition/Disposal	Attachment	Retain	Recommend retain in confidence due to current owner of land navigating sale of land and portion of compulsory aquisition with DIT for north south corridor.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Questions Taken on Notice Register, Report Reference: GC210323F03*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates relates to premilinary concept plans and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	522	Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model Report reference: GC210323F05		90(3)(b) and (g)	Commercial Information - Public Interest	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Attachment Minutes	Retain Retain Retain	Recommended that the report, attachment and minutes be retained as it is commercially confidential financial information relating to a proposed funding agreement.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model Report reference: GC210323F05*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates a proposed funding agreement and contains commercial information and financials. . 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	523	Confirmation of the confidential minutes for the Special Review Committee Meeting held on 23 March 2021 Report reference: SGC210323F01		90(3)(a)	Personal Affairs	Office of the CEO People and Culture	Confirmation of Minutes	Attachment	Retain	Attachment contains information relating to the recruitment of the Chief Executive Officer. To be reviewed December 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, '*Confirmation of the confidential minutes for the Special Review Committee Meeting held on 23 March 2021, Report reference: SGC210323F01* ' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the recruitment of the current Chief Executive Officer. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2021	524	CEO Recruitment Report reference: SGC210323F02		90(3)(a)	Personal Affairs	People and Culture	CEO Recruitment	Report Minutes	Retain Retain	Attachment contains information relating to the recruitment of the Chief Executive Officer. To be reviewed December 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, '*CEO Recruitment, Report Reference: SGC210321F02* ,' and any minutes arising from the report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs relating to the recruitment of the Chief Executive Officer. 2. This order is to remain in force while the Chief Executive Officer holds the position (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2021	524a	Chief Executive Officer Recruitment Report Reference: SGC210408F01	525	90(3)(a)	Personal Affairs	People and Culture	CEO Recruitment	Report Attachment Minutes	Retain Retain Retain	Attachment contains information relating to the recruitment of the Chief Executive Officer. To be reviewed December 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, '*Chief Executive Officer Recruitment, Report Reference SGC210408F01* ,' and any minutes and attachments arising from the report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs relating to the recruitment of the Chief Executive Officer. 2. This order is to remain in force while the Chief Executive Officer holds the position (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	525	Confirmation of the confidential minutes for the Special General Council Meeting held on 8 April 2021 Report Reference: GC210427F02	524a	90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Attachment	Retain	Attachment contains information relating to the recruitment of the Chief Executive Officer. To be reviewed December 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report, '*CEO Recruitment, Report Reference: SGC210321F02*', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs relating to the recruitment of the Chief Executive Officer. 2. This order is to remain in force while the Chief Executive Officer holds the position (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	No
2021	526	Confirmation of the confidential minutes for the Special Finance and Audit Committee Meeting held on 13 April 2021 Report Reference: GC210427F03	526a	90(3)(d)	Commercial Information - Public Interest	Office of the CEO	Confirmation of Minutes	Attachment	Retain	Recommend retain in confidence due to current owner of land navigating sale of land and portion of compulsory aquisition with DIT for north south corridor	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Confirmation of the confidential minutes for the Special Finance and Audit Committee Meeting held on 13 April 2021, Report Reference: GC210427F03*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to premilinary concept plans and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
	526a	Confidential - Edwardstown Urban Renewal Project - Prudential Report Report Reference: SFAC210413F01	526 527 530	90(3)(d)	Commercial Information - Public Interest	City Development City Activation	Edwardstown Urban Renewal	Report Attachment Minutes	Retain Retain Retain	Recommend retain in confidence due to current owner of land navigating sale of land and portion of compulsory aquisition with DIT for north south corridor.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Confidential - Edwardstown Urban Renewal Project - Prudential Report, Report Reference: SFAC210413F01*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to premilinary concept plans and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	527	Edwardstown Urban Renewal Project Prudential Report Report Reference: GC210427F04	530 526 526a	90(3)(d)	Commercial Information - Public Interest	City Development City Activation	Edwardstown Urban Renewal	Report Attachment Minutes	Retain Retain Retain	Recommend retain in confidence due to current owner of land navigating sale of land and portion of compulsory aquisition with DIT for north south corridor.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Edwardstown Urban Renewal Project - Prudential Report, Report Reference: GC210427F04'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d)(i) and (ii) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to premilinary concept plans and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	529	Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model Report reference: GC210427F06		90(3)(b) and (g)	Commercial Information - Public Interest Duty of Confidence	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Attachment Minutes	Retain Retain Retain	Recommended that the report, attachment and minutes be retained as it is commercially confidential information relating to a proposed funding agreement.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model Report reference: GC210427F06*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) (i) an (ii) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates a proposed funding agreement. 2. This order will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	535	Edwardstown Soldiers memorial Recreation Ground Future Management Model Report reference: GC210511F03		90(3)(b)	Commercial Information - Public Interest	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Attachment Minutes	Retain Retain Retain	Contains information relating to a proposed funding agreement.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *''Edwardstown Soldiers memorial Recreation Ground Future Management Model Report reference: GC210511F03'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) (i) an (ii) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates a proposed funding agreement 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	546	Coastal Walkway Update - Field River Report Reference: GC210622F03		90(3)(b)	Commercial Information - Public Interest	City Activation	Coastal Walkway	Report	Retain	Project is under construction, coastal walkway bridges are still in construction, then 12 months DLP to December 2025.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Coastal Walkway Update - Field River, Report Reference: GC210622F03*', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to pre-tender estimates of a project and a budget allocation. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	547a	Morphettville Racecourse and Surrounds Report Reference: SGC210713R11.1		90(3)(d)	Commercial Information - Public Interest	Development and Regulatory Services	Morphettville Racecourse	Presentation	Retain	Item contains commercial information relating to a project that is ongoing.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the presentation arising from this report, '*Morphettville Racecourse and Surrounds Report Reference: SGC210713R11.1*' having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a current project that is ongoing and contains commercial information about the proejct. The disclosure of this information would, on balance, be contrary to the public interest on the basis that it could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	552	Abandoned trolleys and the utilisation of the Local Nuisance and Litter Control Act Report reference: GC210727F18.1		90(3)(h)	Legal Advice	Development and Regulatory Services	Abandoned Trolleys	Report	Retain	Legal advice still relevant as matter is ongoing. Retain until matter is resolved.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Abandoned trolleys and the utilisation of the Local Nuisance and Litter Control Act, Report reference: GC210727F18.1'*, having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to legal advice regarding a matter that is still ongoing. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	553	Staff Movements and Exit Survey Data Report Reference: RSC210803F5.1	556	90(3)(a)	Personal Affairs	People and Culture	Staff Movements and Exit Survey	Attachment	Retain	Attachment to be retained as it contains personal information of Council staff.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments arising from report, '*Staff Movements and Exit Survey Data RSC210803F5.1'*, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal data of City of Marion staff. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	555	Cove Cobras Football Club Update Report Reference: GC210810F18.2		90(3)(d)	Commercial Information - Public Interest	City Property	Cove Sports	Attachment	Retain	The report and minutes have been released. Appendix contains confidential information pertaining to the engagement of a third party to review the culture of the Cove Cobras Football Club.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from the report, '*Cove Cobras Football Club Update, Report Reference: GC210810F18.2* ', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that it contains information pertaining to the engagement of a third party to review the culture of Cove Cobras Football Club and details incidents involving club members. The disclosure of this information would, on balance, be contrary to the public interest because it relates to current commercial arrangements. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	559	Appointment of Independent Members - Warriparinga Advisory Team Report Reference: SRSC210820F5.1	560	90(3)(a)	Personal Affairs	People and Culture City Property	Independent Members	Attachment	Retain	Attachment contains information relating to the personal affairs of candidates - names, phone numbers, email addresses and qualifications.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from this report, '*Appointment of Independent Members - Warriparinga Advisory Team, SRSC210820F5.1* ' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal contact details of candidates which is not available in the public realm. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	562	Lot 707 Marion Road Bedford Park Report Reference: GC210824F18.3		90(3)(m)	Development Plan Amendment	Development and Regulatory Services	Lot 707	Report Attachment Minutes	Retain Retain Retain	Matter relates to a Development Plan Amendment that is still in progress.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report 'Lot 707 Marion Road Bedford Park Report Reference: GC210824F18.3', the attachments and minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	563	Cove Sports and Community Club Feasibility Study and Business Case Report Reference: GC210914F18.1		90(3)(b)	Commercial Information - Public Interest	City Activation	Cove Sports	Attachment	Retain	Recommend retaining the attachment as it contains commercial in confidence information relating to a project currently under construction. Review for release in 2025.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments arising from report, '*Cove Sports and Community Club Feasibility Study and Business Case, Report Reference: GC210914F18.1'*, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a detailed design stage and is under planning consideration. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a third party with whom the council is proposing to conduct business. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	564	Westminster Reserve and Keaton Avenue Reserve - Revocation of Community Land Classification Report Reference: GC210914F18.2		90(3)(h)	Legal Advice	City Property	Land Aquisition/Disposal	Attachment 18.2.3	Retain	Retain attachment as it contains legal advice obtained by the Council.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Attachment 18.2.3 to this report, '*Westminster Reserve and Keaton Avenue Reserve - Revocation of Community Land Classification Report Reference: GC210914F18.2* ', having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to legal advice obtained by the Council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	567	Chief Executive Officer Probationary Review Report reference: SRSC210921F5.1	571 572	90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Attachment Minutes	Retain Retain Retain	Items contain information relating to the performance of the current Chief Executive Officer. Retain until current contract review is complete. Review for release in 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Chief Executive Officer Probationary Review Report reference: SRSC210921F5.1'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains personal affairs relating to the performance of the Chief Executive Officer. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	568	Lot 707 Marion Road, Bedford Park Report Reference: PDC211005F9.1		90(3)(g), (h) and (m)	Duty of Confidence Legal Advice PDI Amendment	Development and Regulatory Services	Lot 707	Report Attachment Minutes	Retain Retain Retain	Matter relates to a Development Plan Amendment that is still in progress.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report '*Lot 707 Marion Road, Bedford Park PDC211005F9.1*', the attachments and minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	569	2020-21 ACSC Annual Cyber Threat Report Report reference: FAC211012F9.1	574	90(3)(e)	Security of Council/Safety	IT Operations	ICT Security	Report Attachment	Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*2020-21 ACSC Annual Cyber Threat Report, Report reference: FAC211012F9.1* ' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	570	Public Lighting - Claim for Consultancy Fee by Trans-Tasman Energy Group GC211012F16.1		90(3)(h)	Legal Advice	Office of the CEO	Public Lighting	Report Attachment Minutes	Retain Retain Retain	Relates to a legal matter that is still ongoing.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Public Lighting - Claim for Consultancy Fee by Trans-Tasman Energy Group, Report Reference GC211012F16.1* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing legal matter. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	571	Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 21 September 2021 GC211012F16.2	567 572	90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes CEO - Harrison	Attachment	Retain	Item contains information relating to the performance of the current Chief Executive Officer. Retain until current contract review is complete. Review for release in 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, *'Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 21 September 2021 GC211012F16.2* ' , having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance of the Chief Executive Office 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	572	Chief Executive Officer Probationary Review GC211012F16.3	567 571	90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Attachment Minutes	Retain Retain Retain	Items contain personal affairs relating to the performance of the Chief Executive Officer.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Chief Executive Officer Probationary Review GC211012F16.3*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains personal affairs relating to the performance of the Chief Executive Officer. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2021	573	Confirmation of Confidential Minutes of the Planning and Development Committee meeting held on 5 October 2021 GC211026F16.2		90(3)(g), (h) and (m)	Duty of Confidence Legal Advice PDI Amendment	Office of the CEO Development and Regulatory Services	Confirmation of Minutes	Attachment Minutes	Retain Retain	Matter relates to a Development Plan Amendment that is still in progress.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments arising from report, *'Confirmation of Confidential Minutes of the Planning and Development Committee meeting held on 5 October 2021 GC211026F16.2'* and any attachments, having been considered in confidence under Section 90(2) and (3) (g) (h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	574	Confirmation of the Confidential Minutes of the Finance and Audit Committee Meeting held on 12 October 2021 Report reference: GC211026F16.3	569	90(3)(e)	Security of Council/Safety	Office of the CEO	Confirmation of Minutes	Attachment	Retain	Attachment is minutes of item relating to Cybersecurity which is still held in confidence. Retain until item has been released.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment of report, '*Confirmation of the Confidential Minutes of the Finance and Audit Committee Meeting held on 12 October 2021, Report reference: GC211026F16.3*', having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data. 2. This order is to remain in force until the conclusion of the current Information Services Strategic Plan (2027) or until the information contained within the report is no longer relevant (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2021	576	Culinary Escapades Pty Ltd Lease at the Marion Cultural Centre Report reference: GC211026F16.1		90(3)(b) and (d)	Commercial Information - Public Interest	City Property	Leasing	Report Attachment Minutes	Retain Retain Retain	This report contains commercial information relating to the most recent operator, releasing this information may impact Council's current position.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Culinary Escapades Pty Ltd Lease at the Marion Cultural Centre Report reference: GC211026F16.1*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to current proceedings that may jepordise councils position. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. . 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2021	577	Edwardstown Urban Renewal Project - Update Report reference: GC211026F16.5		90(3)(d)	Commercial Information - Public Interest	City Activation	Edwardstown Urban Renewal	Report Attachment Minutes	Retain Retain Retain	Commercial Information of a confidential nature	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that report, attachments and the minutes arising from this report, *'Edwardstown Urban Renewal Project - Update Report reference: GC211026F16.5'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to sensitive commercial information could reasonably be expected to prejudice the competitive commercial activities of a third party and includes preliminary concept plans and financial figures 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
	578	The Boatshed Cafe - Leasing Arrangements Report Reference: GC211123F16.1		90(3)(b) and (d)	Commercial Information - Public Interest	City Property	Leasing	Report Attachment	Retain Retain	Report and attachments to be retained as matter is ongoing. To be reviewed in 2024.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'The Boatshed Cafe - Leasing Arrangements, Report Reference: GC211123F16.1'* any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to confidential information relating to a current lease. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	582	Confidential Business Arising Statement - Action Items PDC211207F6.1		90(3)(g), (h) and (m)	Duty of Confidence Legal Advice PDI Amendment	Development and Regulatory Services	Lot 707	Attachment	Retain	Matter relates to a Development Plan Amendment that is still in progress.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report 'Confidential Business Arising Statement - Action Items PDC211207F6.1', having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	583	IT Security Update Report Reference FRAC211214F9.1		90(3)(e)	Security of Council/Safety	IT Operations	ICT Security	Report Attachment	Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'IT Security Update Report Reference FRAC211214F9.1'* and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	586	South Adelaide Basketball Club Proposal and 262 Sturt Road Precinct Plan Report Reference GC211214F18.2		90(3)(d)	Commercial Information - Public Interest	City Activation	262 Sturt Road	Report Attachment 1 Attachment 2 Attachment 3 Attachment 4 Minutes	Retain dollar figures Retain in full Retain dollar figures Retain dollar figures Retain dollar figures Retain dollar figures	Recommend to retain as item contains commercially sensitive information and is related to current negotiations.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Attachment 1 (including its presentation at the Elected Member Forum 211109R1.4) and the financial figures in the report Attachments 2,3,4 and the minutes relating to the item, '*South Adelaide Basketball Club Proposal and 262 Sturt Road Precinct Plan Report Reference GC211214F18.2*' having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information of a confidential nature that would be contrary to the public interest as it could reasonably be expected to prejudice the competitive commercial activities of a third party or the Council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	587	Coastal Walkway Update Report Reference GC211214F18.3		90(3)(d) and (k)	Commercial Information - Public Interest	City Activation	Coastal Walkway	Report Attachment Minutes	Retain Retain Retain	Retain - commercially sensitiv information around tenders. Project due for completioin. Review for release following conclusion of defects liability period.	"That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Coastal Walkway Update Report Reference GC211214F18.3*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(k) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis it contains information relating to tenders for the supply of goods, the provision of services or the carrying out of works, and relates to commercial information of a confidential nature, 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer."	No
2022	593	Edwardstown Urban Renewal Project (ASC220201)		90(3)(d)	Commercial Information	City Activation	Edwardstown Urban Renewal	Minutes	Retain	Minutes contain commercial information of a confidential nature relating to the Edwardstown Urban Renewal Project.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes arising from this report, *'Edwardstown Urban Renewal Project (ASC220201)'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to sensitive commercial information could reasonably be expected to prejudice the competitive commercial activities of a third party or provide an advantage to a third party. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	600	City of Marion Water Business Update ASC220405F9.1	608	90(3)(b)	Confer a commercial advantage. Contrary to the public interest.	Engineering, Assets and Environment	Water Business	Report Attachment Minutes	Retain Retain Retain	Contains commercially sensitive information. Retain until project is complete and delegate to the CEO for review in 2024.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*City of Marion Water Business Update ASC220405F9.1*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial in confidence information relating to Marion Water Business. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage to third parties. 2. This order is to remain in force until the contract is executed (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	601	Marion Park Golf Course – Infrastructure Investment Report Reference: ASC220405F9.2	608	90(3)(b)	Confer a commercial advantage. Contrary to the public interest.	City Property	Marion Golf Course	Report Attachment Minutes	Retain Retain Retain	Commercial in confidence information including concept drawings contained within the report, attachment and minutes. Retain as we progress the Marion Golf Course Project.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, '*Marion Park Golf Course - Infrastructure Investment, Report Reference: ASC220405F9.2*', any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to potential funding and development opportunities and contains commercial information including concept drawings supplied in confidence by third parties. The disclosure of this information would, on balance, be contrary to the public interest because release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business and would prejudice the Council's commercial position during the current ongoing negotiations. 2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	603	South Adelaide Basketball redevelopment - Feasibility and Business case GC220412F6.1		90(3)(d)	Commercial Information	City Activation	South Adelaide Basketball	Attachment		Relates to commercial information of a confidential nature.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from report, '*South Adelaide Basketball redevelopment - Feasibility and Business case GC220412F6.1*', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information with reference to a current confidential item within the same precinct.. The disclosure of this information would, on balance, be contrary to the public interest on the basis that it could reasonably be expected to prejudice the competitive commercial activities of an agency. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	603	Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 22 February 2022 GC220308F18.1		90(3)(b) and (a)	Personal affairs, Confer a commercial advantage. Contrary to the public interest.	Office of the CEO	Confirmation of Minutes	Attachment	Retain	Attachment is Minutes of FRAC meeting relating to Items: Civil Services Review External Audit Tender Cyber Security Quarterly Update	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report, '*Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 22 February 2022 GC220308F18.1*', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the confirmation of minutes of confidential reports which are still retained in confidence relating to ongoing tender reviews. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	606	BMX Pump Track Procurement GC220412F17.1	647	90(3)(k)	Tender for the supply of goods	City Activation	BMX Facility	Attachment 2 Attachment 3		Retain Attachment 1 and 2 due to Commercially sensitive information and tender information.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that attachment 2 and 3 arising from report '*BMX Pump Track Procurement GC220412F17.1* ', having been considered in confidence under Section 90(2) and (3)(k) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the tender of goods. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	615	City of Marion Water Business Update Report Reference GC220524F11.2		90(3)(b)	Commercial Information - Public Interest	Engineering, Assets and Environment	Water Business	Report Attachment Minutes	Retain Retain Retain	Contains commercially sensitive information. Retain until project is complete and delegate to the CEO for review in 2024.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*City of Marion Water Business Update Report Reference GC220524F11.2* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to contract negotiations around the Marion Water Business. The disclosure of this information would, on balance, be contrary to the public interest because the release of information could reasonably be expected to prejudice the competitive commercial activities of a third party. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	617	Cybersecurity - Quarterly Update Report Reference FRAC220517F9.1	619	90(3)(e)	Security of Council/Safety	IT Operations	ICT Security	Report Attachment	Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cybersecurity - Quarterly Update Report Reference FRAC220517F9.1* ' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	619	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 17 May 2022 GC220614F11.1	617	90(3)(e)	Security of Council/Safety	Office of the CEO IT Operations	Confirmation of Minutes	Report Attachment	Retain Retain	Contains information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 17 May 2022 GC220614F11.1* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data. 2. This order is to remain in force until the conclusion of the current Information Services Strategic Plan (2027) or until the information contained within the report is no longer relevant (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	623	Confidential Business Arising Statement - Action Items Report Reference PDC220705F6.1		90(3)(g), (h) and (m)	Development Plan Amendment	Development and Regulatory Services	Lot 707	Attachment	Retain	Matter relates to a Development Plan Amendment that is still in progress.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments arising from this report , '*Confidential Business Arising Statement - Action Items PDC220705F6.1* ', having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	625	Code of Conduct GC220726F11.2		90(3)(a)	Personal Affairs	Office of the CEO	Code of Conduct	Report Attachment Minutes	Retain Retain Retain	Code of conduct relates to current member of council. Review following elections in 2026.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Code of Conduct, Report Reference: GC220726F11.2*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a code of conduct matter against a current member of council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	627	CEO Performance and Remuneration Review RSC220802F7.2		90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Attachment Minutes	Retain Retain Retain	Relates to Performance review of current CEO. Recommend retaining report, attachment and minutes as it contains confidential personal information regarding the current CEO.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Performance and Remuneration Review RSC220802F7.2*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal information regarding the current CEO. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2022	629	Cybersecurity - Quarterly Update FRAC220816F6.1		90(3)(b)	Commercial Information	IT Operations	Cybersecurity	Report Attachment	Retain Retain	Report and attachments contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cybersecurity - Quarterly Update FRAC220816F6.1*' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the current status of Councils cyber security. The disclosure of this information would, on balance, be contrary to the public interest as the information relates to Council's ICT security environment and areas that require rectification in order to ensure protection of data. Elements are still relevant and would pose an ICT security risk to release. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	633	Marion Park Golf Course GC220823F12.4		90(3)(d)	Commercial Information	City Property	Marion Golf Course	Report	Retain	Commercial in confidence information contained within the report. Retain as we progress the Marion Golf Course Project.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, '*Marion Park Golf Course, Report Reference: GC220823F12.4*', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to potential funding and development opportunities and contains commercial information discussed in confidence with third parties. The disclosure of this information would, on balance, be contrary to the public interest because release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business and would prejudice the Council's commercial position during the current ongoing negotiations. 2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	636	City of Marion Water Business Update Report Reference SGC220823F8.2		90(3)(b)	Commercial Information - Public interest	Engineering, Assets and Environment	Water Business	Report Attachment Minutes	Retain Retain Retain	Ongoing commercial activities not yet complete. Delegate to the CEO for Review in 2024 for release	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*City of Marion Water Business Update Report Reference SGC220823F8.2* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to ongoing commercial activites that could confer an advantage on a third party if released and for this reason, would be contrary to public interest. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	636a.	CEO Annual Performance and Remuneration Review Report Reference GC220823F20.5		90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Attachment Minutes	Retain Retain Retain	Relates to current CEO Performance Review	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Annual Performance and Remuneration Review Report Reference GC220823F20.5* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance review of the CEO. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2022	638	Civil Service Review FRAC220222F11.3		90(3)(a)	Personal affairs	Operations	Civil Service Review	Report Attachment Minutes	Retain Retain Retain	Civil Service Review is ongoing and contains information relating to personnel matters.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Civil Service Review, Report Reference FRAC220222F11.3* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing review and contains information relating to personnel matters. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	640	Cybersecurity – Quarterly Update FRAC220222F11.1		90(3)(b)	Confer a commercial advantage. Contrary to the public interest.	IT Operations	Cybersecurity	Report Attachment Minutes	Retain Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cybersecurity – Quarterly Update FRAC220222F11.1* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the current status of Councils cyber security. The disclosure of this information would, on balance, be contrary to the public interest because information relates to council's ICT security environment and areas that require rectification in order to ensure protection of data. Elements are still relevant and would pose an ICT security risk to release. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2022	643	Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 14 December 2021Report ReferenceGC220125F18.1		90(3)(e) and (b)	Commercial/Security	Office of the CEO	Confirmation of Minutes	Attachment 1 Attachment 2		Attachment 1 - Minutes from item - ICT Security Update Attachment 2 - Minutes from item - Digital Transformation Update	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Attachment 1 and Attachment 2 to this report, '*Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 14 December 2021, Report Reference GC220125F18.1*', having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Cyber Security and Digital Transformation updates and the release could jeopardise the security of the Council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	645	Fraud and Corruption 2021-22 Report Report Reference FRAC221011F6.1	651	90(3)(e)	Security of Council	Office of the CEO	Fraud and Corruption	Report Attachment Minutes	Retain Retain Retain	Contains information which is still relevant to the security of council	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Fraud and Corruption 2021-22 Report, Report Reference FRAC221011F6.1*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the security of the Council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	646	Sam Willoughby BMX Track Claim Progress Update Report Reference FRAC221011R6.2	651	90(3)(b)	Commercial and Financial Information	Office of the CEO City Activation	BMX Facility	Report Attachment Minutes	Retain Retain Retain	Recommend to retain as it contains current commercially sensitive information. Review for release in 2024.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Sam Willoughby BMX Track Claim Progress Update, FRAC221011R6.2* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3))(b) and of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis the matter could confer a commercial advantage, is commercial information of a confidential nature and on balance be contrary to public interest. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	647	BMX Pump Track Procurement GC220308F18.5	606	90(3)(k)	Tender Commercial information	City Activation	BMX Facility	Report - Financial Figures Attachment 2 Attachment 3	Retain Retain Retain	contains commercially sensitive information that could reasonably be expected to prejudice the competitive commercial activities of a third party.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the financial figures in this report, '*BMX Pump Track Procurement GC220308F18.5* ' Attachment 2 and Attachment 3, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a tender process and contains commercially sensitive information that could reasonably be expected to prejudice the competitive commercial activities of a third party. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	654	Coastal Walkway Gullies Report for Construction Report Reference GC221213F10.1		90(3)(k)	Commercial Information - Tenders	City Activation	Coastal Walkway		Retain	Contains legal advice pertaining to a current project.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that all dollar amounts not previously disclosed and all references to legal advice and legal matters contained within the report, '*Coastal Walkway Gullies Report for Construction Report Reference GC221213F10.1*' attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(k) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to financial figures required to complete the project and confidential legal matters and legal advice relating to the project. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	657	Marino Community Hall Section 48 Report Reference FRAC221213F6.1		90(3)(b)	Commercial Information	City Activation	Marino Hall	Report Attachment Minutes	Retain Retain Retain	Retain until conclusion of Defects Liability Period. Review for full release December 2025	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Marino Community Hall Section 48 FRAC221213F6.1*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a current construction contract that is still in progress. The disclosure of this information would, on balance, be contrary to the public interest on the basis that it could confer a commercial advantage on a third party and could reasonably be expected to prejudice the competitive commercial activities of an agency. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	658	Cybersecurity - Quarterly Update Report Reference FRAC221213F6.2		90(3)(e)	Security of Council	IT Operations	Cybersecurity	Report Minutes	Retain Retain	Report and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cybersecurity - Quarterly Update, Report Reference FRAC221213F6.2*' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	659	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 13 December 2022 Report Reference GC230124F11.1		90(3)(b) and (e)	Commercial Information and Security of Council	Office of the CEO	Marino Community Hall Section 48 Cybersecurity – Quarterly Update	Attachment	Retain	Council has a duty to retain in confidence Marino Community Hall (current project) and Cybersecurity Update.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments to this report, '*Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 13 December 2022 Report Reference GC230124F11.1*', having been considered in confidence under Section 90(2) and (3)(b) and (e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to current sensitive commercial information related Marino Community Hall and cyber security update. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	662	Marion Water Business - context, strategy and proposed expansion Report Reference GC230228F11.2		90(3)(b)	Commercial Information	Engineering, Assets and Environment	Water Business	Report Minutes Attachment	Retain Retain Retain	Contains commercially sensitive information. Retain until project is complete and delegate to the CEO for review in 2024.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Marion Water Business - context, strategy and proposed expansion Report Reference GC230228F11.2* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to relates to commercial in confidence information relating to Marion Water Business. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage to third parties. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	663	Marino Hall Section 48 Report Reference GC230228F11.3		90(3)(b)	Commercial Information	City Activation	Marino Hall	Report Attachment Minutes	No - retain financial figures No No - retain financial figures	Retain financial figures until conclusion of Defects Liability Period. Review for full release December 2025	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments and any financial figures within the report and minutes arising from this report, '*Marino Hall Section 48 Report Reference GC230228F11.3* ' , and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information including concept designs and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the tender process has not yet been finalised. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	665	Confidential Business Arising Statement - Action Items Report Reference PDC230307R6.1		90(3)(g), (h) and (m)	Development Plan Amendment	Development and Regulatory Services	Lot 707	Attachment Minutes	Retain Retain	Matter relates to a Development Plan Amendment that is still in progress.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments arisring from report '*Confidential Business Arising Statement - Action Items PDC230307R6.1'*, and minutes, having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	667	Confirmation of Minutes of the Confidential Planning and Development Committee Meeting held on 7 March 2023 Report Reference GC230328F11.1		90(3)(g), (h) and (m)	Development Plan Amendment	Office of the CEO Development and Regulatory Services	Confirmation of Minutes	Attachment Minutes	Retain Retain	Matter relates to a Development Plan Amendment that is still in progress.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachment to this report, '*Confirmation of Minutes of the Confidential Planning and Development Committee Meeting held on 7 March 2023; Report Reference GC230328F11.1* ' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(g) and (h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	669	Marino Community Hall - Approval to Release for Tender Report Reference GC230328F11.3		90(3)(b)	Commercial Information	City Activation	Marino Hall	Report Minutes	Retain Retain	Retain until conclusion of Defects Liability Period. Review for full release December 2025.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Marino Community Hall - Approval to Release for Tender Report Reference GC230328F11.3*' , and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information including concept designs and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the tender process has not yet been finalised. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	670	Cove Netball and Lower Oval - Notification of Release to Tender Report Reference GC230328F11.4		90(3)(b)	Commerical Information	City Activation	Cove Sports	Report Minutes	Retain Retain	Retain until conclusion of Defects Liability Period. Review for release December 2025.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cove Netball and Lower Oval - Notification of Release to Tender Report Reference GC230328F11.4* ' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information including concept designs and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the tender process has not yet been finalised. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	671	CEO Performance Review Timeline Report Reference RSC230502F5.1		90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Attachment Minutes	No No No	Retain until conclusion of current CEO review process.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Performance Review Timeline; Report Reference, RSC230502F5.1* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance review of the CEO. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2023	673	Quarterly Cyber Security Update Report Reference FRAC230516F9.1	677	90(3)(e)	Security of the Council	IT Operations	Cybersecurity	Report Attachment Minutes	Retain Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Quarterly Cyber Security Update, Report Reference FRAC230516F9.1* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	674	Cyber Security Internal Audit Report Reference FRAC230516F9.2	674	90(3)(e)	Security of the Council	IT Operations	Cybersecurity	Report Attachment Minutes	Retain Retain Retain	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Cyber Security Internal Audit, Report Reference FRAC230516F9.2*' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	675	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 May 2023 Report Reference GC230523F11.1		90(3)(a)	Personal Affairs	Office of the CEO	Confirmation of Minutes	Attachment	Retain	Attachment 1 contains minutes of RSC including items: CEO Performance Review Staff Movements & Exits Survey Q3	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the Attachment to this report,'*Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 May 2023 Report Reference GC230523F11.1*' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs of council employees and the performance review of the CEO. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2023	676	Timeline for CEO Performance Review Report Reference GC230523F11.2		90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Attachment	Retain Retain	Retain until conclusion of current CEO review process	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Timeline for CEO Performance Review Report Reference GC230523F11.2*', and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the current review of the CEO Performance. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2023	677	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 May 2023 Report Reference GC230613F10.1	673 674	90(3)(e)	Security of the Council	Office of the CEO IT Operations	Confirmation of Minutes	Attachment	Retain	Contains information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment of item, *'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 May 2023 Report Reference GC230613F10.1'* having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data. 2. This order is to remain in force until the conclusion of the current Information Services Strategic Plan (2027) or until the information contained within the report is no longer relevant (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	679	Marion Administration Centre Internal Fit-out Project - Section 48 Report Reference SFRAC230620F6.1		90(3)(b)	Commercial Information	City Property	Administration Centre Redevelopment	Report Minutes Attachment	Retain Retain Retain	Commercial in confidence information contained within the report, Retain as we progress the Marion Administration Centre Internal Fit-Out.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Marion Administration Centre Internal Fit-out Project - Section 48; Report Reference SFRAC230620F6.1'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial matters including financial figures and concept designs. The disclosure of this information would, on balance, be contrary to the public interest because the release of information may confer an advantage on a third party as not not all of the stages have been tendered for. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	680	Quarterly Incident and Claims Report Report Reference SFRAC230620R6.2		90(3)(i)	Legal Affairs	Office of the CEO	Insurance	Report Attachment Minutes	Retain Retain Retain	Contains commercial information regarding insurance claims.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Quarterly Incident and Claims Report; Report Reference SFRAC230620R6.2* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(i) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an overview of insurance incidents and claims including financial information. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	681	Confirmation of Minutes of the Confidential, Special Finance, Risk and Audit Committee Meeting held on 20 June 2023 Report ReferenceGC2307 25F18.1		90(3)(b) and (i)	Commerical Information & Ongoing Litigation	Office of the CEO	Confirmation of Minutes Quarterly Claims Report Administration Centre Fitout	Attachment	Retain	Attachment 1 is the Minutes of the FRAC relating to: Marion Administration Centre Internal Fit-out Project – Section 48 (b) Quarterly Incident and Claims Report (i)	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, '*Confirmation of Minutes of the Confidential, Special Finance, Risk and Audit Committee Meeting held on 20 June 2023; Report Reference GC230725F18.1* ', having been considered in confidence under Section 90(2) and (3)(b) and (i) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the quarterly incident and claims report, and the Marion Administration Centre Project. The disclosure of this information would, on balance, be contrary to the public interest as the information relates to a current project and contains commercially sensitive information. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	682	Community Bridging Services (CBS) Licence Request Report Reference GC230725F18.2		90(3)(b)	Commercial Information	City Property	Leasing	Report Attachment Minutes	Retain Retain Retain	Commercial in confidence information - still in negotiations.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Community Bridging Services (CBS) Licence Request, Report Reference GC230725F18.2* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to ongoing negotiations with Community Bridging Services (CBS). The disclosure of this information would, on balance, be contrary to the public interest because negotiatoins are ongoing with Community Bridging Services (CBS) and the release may confer an advantage on the third party. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	683	Marion Administration Centre Internal Fit-out Project - Section 48 Report Reference GC230725F18.3		90(3)(b)	Commercial Information	City Property	Administration Redevelopment	Report Attachment Minutes	Retain Retain Retain	Commercial in confidence information contained within the report, Retain as we progress the Marion Administration Centre Internal Fit-Out.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Marion Administration Centre Internal Fit-out Project - Section 48 Report Reference GC230725F18.3'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial matters including financial figures and concept designs. The disclosure of this information would, on balance, be contrary to the public interest because the release of information may confer an advantage on a third party as not all of the stages have been tendered for. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	688	Confidential Business Arising Statement – Action Items PDC230801F7.1		90(3)(g), (h) and (m)	Development Plan Amendment	Development and Regulatory Services	Lot 707	Attachment	Retain	Matter relates to a Development Plan Amendment that is still in progress.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report *'Confidential Business Arising Statement – Action Items PDC230801F7.1'*, having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	689	Fraud and Corruption Annual Questionnaire 2022/23 FRAC230815F6.1		90(3)(e)	Security of Council	Office of the CEO	Fraud and Corruption	Report Attachment	Retain Retain	Contains senstive information relating to the security of Council.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Fraud and Corruption Annual Questionnaire 2022/23 FRAC230815F6.1*' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Council's investigations into the security of the Council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	693	Warradale Park Tennis Club Upgrade GC230912F12.2		90(3)(b)	Commercial Information	City Property	Warradale Tennis	Report Minutes	Retain Retain	Report and minutes have been released with redactions. Attachment was released in full. Awaiting finalisation of tender process before considered for release.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any financial information contained within the report and minutes relating to the item, '*Warradale Park Tennis Club Upgrade* *Report Reference: GC230912F12.2'*, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to project for which the the contract for works has yet to be awarded . The disclosure of this information would, on balance, be contrary to the public interest because the release of information may provide an advantage to a thirdy party. 2.This order is to remain in force until the contracat has been executed in full and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	694	Marion Golf Course Project GC230912F12.3		90(3)(b)	Commercial Information	City Property	Marion Golf Course	Report Minutes	Retain Retain	Commercial in confidence information contained within the report. Retain as we progress the Marion Golf Course Project.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, '*Marion Golf Course Project, Report Reference: GC230912F12.3* ' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to potential funding and development opportunities and contains commercial information discussed in confidence with third parties. The disclosure of this information would, on balance, be contrary to the public interest because the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business and would prejudice the Council's commercial position during the current ongoing negotiations. 2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2023	695	CEO Performance and Remuneration Review RSC231010F5.1		90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Attachment Minutes	Retain Retain Retain	Relates to the performance review of the current CEO and contains information used for the contract review of the CEO which is yet to be finalised	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Performance and Remuneration Review, Report Reference: RSC231010F5.1* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance of the current CEO as considered as part of the Contract review which is still in progress. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2023	696	CEO Contract Review RSC231010F5.2		90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Attachment Minutes	Retain Retain Retain	Relates to current contract review of CEO which is yet to be finalised. Release once contract has been determined	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Contract Review* *Report Reference: RSC231010F5.2* ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the current review CEO Contract review which is still in progress. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2023	698	18.1 Unsolicited Proposal - Purchase of Council Property - Edwardstown GC231024F18.1		90(3)(b)	Commercial Information	City Development	Land Aquisition/Disposal	Report Minutes	Retain Retain	Report and minutes relate to a proposal to purchase Council owned property and should remain confidential as the release	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*Unsolicited Proposal - Purchase of Council Property - Edwardstown GC231024F18.1* ' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a proposal to purchase Council owned property. The disclosure of this information would, on balance, be contrary to the public interest because it would prejudice the commercial position of the third party who supplied the information as the release would reveal commercially sensitive information relating to current circumstances. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	699	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 10 October 2023 GC231024F18.3	695, 696, 697	90(3)(a)	Personal Affairs	People and Culture	Confirmation of Minutes	Report Attachment	Retain Retain	Relates to current contract review of CEO which is yet to be finalised. Release once contract has been determined	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, '*Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 10 October 2023 GC231024F18.3'* and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal information relating to the remuneration of the current CEO and personal information of City of Marion staff. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2023	700	CEO Performance and Remuneration Review Report Reference GC231024F18.4		90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Attachments Minutes	Retain Retain Retain	Retain until conclusion of current CEO review process.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Performance and Remuneration Review GC231024F18.4'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance review of the CEO. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2023	701	CEO Contract Review Report Reference GC231024F18.5		90(3)(a)	Personal Affairs	People and Culture	CEO - Harrison	Report Report Minutes	Retain Retain Retain	Retain until conclusion of current CEO review process.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '*CEO Contract Review GC231024F18.5'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance review of the CEO. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	No
2023	702	Fraud Risk update 2022-2023 Report Reference FRAC231109F6.1		90(3)(e)	Security of the Council	Office of the CEO		Report Minutes	Retain Retain	Sensitive information relating to the security processes of Council.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report 'Fraud Risk update 2022-2023 FRAC231109F6.1' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the security processes of Council. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No

Year	Internal Reference	Item & Reference Number	Related Items (No.)	LG Act Ref	Description	Department	Project	2023 Review Recommendation: Release	2023 Release	2023 Grounds for Recommendation	2023 Council Recommendation	2023 for Release
2023	703	Adjourned Item - Confidential - Coastal Walkway Nungamoora Design Report Reference GC231128F7.2		90(2) and (3)(a) and (h)	Personal Information	City Activation		Report Attachment Minutes	No No No	Commercial in confidence information contained within the report.	That: 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Adjourned Item - Confidential - Coastal Walkway Nungamoora Design GC231128F7.2 ' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(insert sub-clause) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to specific City of Marion residential addresses and legal advice being obtained. 2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2019	444	Edwardstown Soldiers Memorial Community Club Report Reference: GC191210F04		90(3)(d)	Commercial Information - Public Interest	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report Attachment Minutes	Retain Retain Retain	Report, attachments and minutes contain information relating to the operations and management of the Edwardstown Soldiers Memorial Recreation Grounds.	That: 1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, *'Edwardstown Soldiers Memorial Community Club, Report Reference: GC191210F04'* any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the operations and management of the Edwardstown Soldiers Memorial Recreation Grounds. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business with. 2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months. 3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	No
2022	637	Code of Conduct Report Reference: GC220913F10.1		90(3)(a)	Personal Affairs	Office of the CEO	Code of Conduct	Report Attachment Minutes			To be considered by Council on 12/12/2023 as a separate item.	To be confirmed

11.2 Future of Oaklands Education Centre	
Report Reference	GC231212R11.2
Originating Officer	Water Resource Coordinator – Glynn Ricketts
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Ben Keen

REPORT OBJECTIVE

The purpose of this report is to seek a Council Resolution on the Future of the Oaklands Education Centre.

REPORT HISTORY

Report Reference	Report Title
GC170110R04	Oaklands Education Centre
GC180130R02	Oaklands Education Centre
GC200512R11	Oaklands Education Centre
GC211026R10.10	Oaklands Education Centre Review

EXECUTIVE SUMMARY

This report provides history and context in relation to the Education Centre at Oaklands Wetland and provides 3 Options for Council to consider in relation to the future of the facility.

RECOMMENDATION

That Council:

1. **Endorses to continue the Collaboration Agreement between City of Marion and Flinders University for the provision of the Education Centre Facility at the Oaklands Wetland Reserve, for a further 3 years, up to December 2026.**
2. **Endorses Council's 50% contribution, towards the hire of the facility and operational costs, of $19,232.58 per annum indexed, commencing in January 2024 for a period of 3 years.**
3. **Notes a further report detailing the utilisation of the Education Centre and options for consideration will be presented to Council in October 2026.**

DISCUSSION

The City of Marion and Flinders University entered into a Collaboration Agreement for the establishment of an Education Centre Facility on the Oaklands Wetland Reserve in December 2017. In consideration for Flinders' contribution to the Project under the Collaboration Agreement and payment of the Licence Fee, the City of Marion granted Flinders a licence to occupy the Facility on the terms as set out in the Licence Agreement.

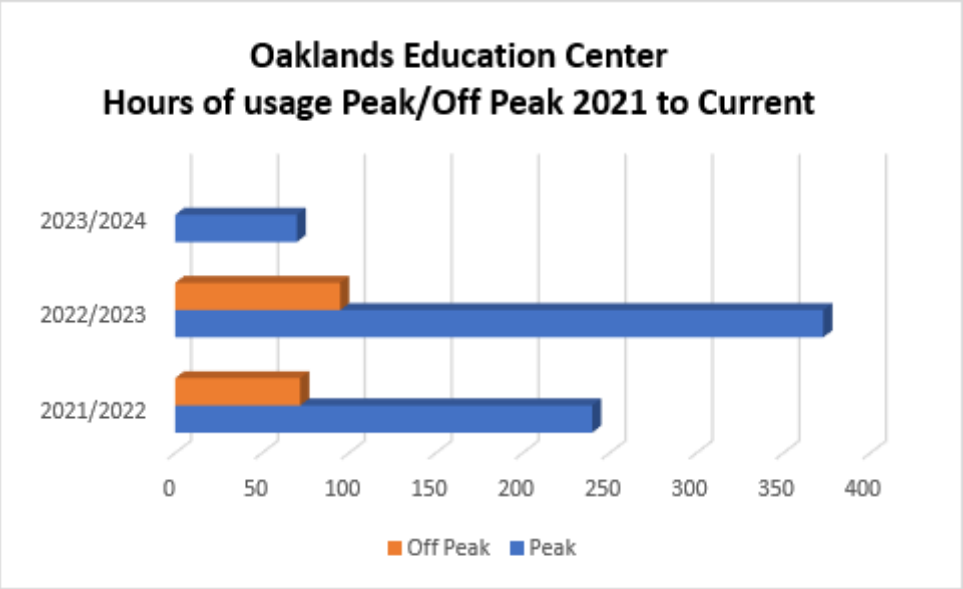
A summary of the Licence Agreements with Flinders University is shown below, with all costs shared 50% between the parties.

a) **Initial term**: Two years from the Commencement Date with an expiry date of 31 December 2020. b) **First renewal (now expired):** Renewal term under letter agreement dated 17 September 2021: from 1 January 2021 until 31 October 2021.
a) Current term: **Renewal term under the amendment agreement dated on or around November 2021**: A commencement date of 1 November 2021 and an expiry date of 31 December 2023. **b) Subsequent renewals:** Prior to the expiry of the then current renewal term, the City of Marion and Flinders will enter into discussions about a possible further Renewal Term, and the conditions of that renewal.

Oaklands Wetland has established itself as an education and research platform since its inception in 2012, under and post graduate students from local universities use the site for projects and to conduct relevant, local, and applied research. Several PhD papers and many theses have used Oaklands wetlands as a research subject.

Utilisation rates for the centre were increasing prior to Covid 19. During 2020 the centre was only effectively used by staff as an office to assist with social distancing and to assist with not having to work from home. Since 2021 bookings for the centre have once again started to increase (see Figure 1 for recent utilisation rates).

Figure 1 Utilisation Figures for Education Centre



The benefits for Council are considered below.

The joint Education and Research programs with Flinders University have resulted in innovative and exciting research on Managed Aquifer Recharge in South Australia. The applied research is now starting to inform operations and long-term fiscal management of the water business.

School tours and educational experiences are run by staff using the facility. Prior to Covid these tours and excursions were extremely popular. Bookings have once again started to increase. Council actively promotes the wetlands as an educational opportunity to local schools and colleges.

The Water Resources Coordinator estimates that five local school visits are held per month and this number is increasing. The NRM Education Officer hosted by the Council also regularly takes school students to the site for field-testing and experiments, regularly using the on-site wet laboratory and classroom.

Community groups and not-for-profit organisations also use the facility on a regular basis.

Options considered by administration:

Option 1

Continued hire of existing buildings at $3,030.43 (plus $175 operating expenses) per month Excluding GST. ($115,395 over 3 years, plus CPI, for year 2 and 3). Flinders University will support this option with 50% contribution towards this cost for the next 3 years.

Option 2

Purchase new buildings from another supplier. Flinders University does not support this option with a 50% upfront contribution, but if Council was to purchase it is likely that Flinders University would continue to pay their hire costs towards the cost incurred by Council, at least for the next 3 years.

- Estimate 1 is for replacement of the buildings on site with brand new conforming units with a DDA Compliant Accessible Toilet. No allowance for transport or installation at this stage. $221,250.00.

- Estimate 2 is for an alternative offer of a 12m x 12m Office Complex with required fit out based on the number of people occupying the site. Everything under one roof and a reduced footprint on site by 48 m2. This option offers better security, less access and egress issues, Cost reduction in services connection and reduced costs in installation. $211,538.46. It is unknown if Flinders University will support this option.

Option 3

No longer offer this service from Oaklands and off hire and demolish the centre (estimated costs $40k 50% each with Flinders University).

FUNDING

Continued discussions with Senior Flinders University staff strongly indicate the ongoing support of Flinders University to co-fund the centre for the medium to long term. Flinders have indicated that they will financially support Option 1.

Council would need to endorse funding of $57,698 commencing in January 2024 for a period of 3 years (plus CPI for year 2 and 3) for Option 1 and $20,000 for Option 3.

The capital cost for Option 2 is unfunded and will have to go on the unfunded initiatives list, this is being discussed at the January planning day (20th January).

ATTACHMENTS

None

11.3 Outcome of EOI - Fitzjames Building, Glandore	
Report Reference	GC231212R11.3
Originating Officer	Property Officer – Jacque Opie
Corporate Manager	Manager City Property – Mark Hubbard
General Manager	General Manager City Development –Tony Lines

REPORT OBJECTIVE

The objective of this report is to enable Council to make a decision in relation to the occupancy arrangements of the FitzJames Building located at the Glandore Community Centre.

REPORT HISTORY

Report Reference	Report Title
GC0523R12.2	Huntingtons SA Lease Agreement
GC230912M9.1	Retrieval of Matter Lying on the Table – Huntington' SA Lease Agreement

EXECUTIVE SUMMARY

Following a resolution of Council at the General Council Meeting of 23 September 2023 (GC23912M9.1), staff have undertaken an Expression of Interest (EOI) process seeking submissions from eligible community organisations for the lease or licence of the FitzJames Building at Glandore.

In addition, Council authorised Huntingtons Australia to remain in the building under holding over provisions on a month-by-month basis until the outcome of the EOI is determined.

Council resolved that a further report be brought back to Council once the EOI had been received and evaluated.

The EOI process commenced on 19 October 2023 following a review of the EOI plan (Attachment 1) by the Mayor, Council Members and Senior Leadership Team.

The EOI process closed on 14 November 2023, with two submissions being received:

- Huntingtons Australia
- The Scout Association of Australia South Australian Branch Inc.

Council staff met with representatives from both organisations separately to confirm details within their submission.

This report sets out the options for Council's consideration, being either:

- Option 1: Grant a 5-year agreement to Huntingtons Australia.
- Option 2: Grant a 5-year agreement to The Scout Association of Australia South Australian Branch.

A third option was considered being a shared facility arrangement between Huntingtons Australia and Scouts SA. While Huntingtons Australia stated in their EOI that it would be willing to share, Scouts SA advised in writing that it would not be able to consider a shared use of the facility.

Following an evaluation of the EOIs by staff (scoring against predetermined weighted criteria), the weighted scores show Huntingtons Australia with 3.95 out of a maximum of 5, and Scouts SA with

3.7 out of a maximum of 5. As the weighted scores are relatively close, both options are being put forward in the recommendation for Council to make a decision.

RECOMMENDATION

That Council:

Option 1 – Grant a Lease to Huntingtons Australia

Grants a 5-year agreement to Huntingtons Australia at a rent of 7% of the market rent of $56,800.00 ex GST and outgoings ($3,976.00 ex GST and outgoings) [or X% of market rent to be determined by Council on the night].

Or

Option 2 – Grant a Lease to Scouts SA

Grants a 5-year lease to Scouts SA at a rent of 7% of the market rent of $56,800.00 ex GST and outgoings ($3,976.00 ex GST and outgoings) [or X% of market rent to be determined by Council on the night] and serve [X] months' notice to Huntingtons Australia to bring the holding over arrangements to an end and for Huntingtons Australia to vacate the building.

BACKGROUND

The FitzJames Building within Glandore Community Centre consists of 7 offices, a recreation room, a workroom, reception area, kitchen, and bathroom facilities (Attachment 2).

Currently the FitzJames Building is licenced to Huntingtons Australia (Huntingtons). The initial licence with Huntingtons commenced 1 March 2017 and the current agreement (which was executed by staff under delegation following the endorsement of a previous version of Council's Leasing and Licensing Policy (the Policy)) expired on 30 September 2023. In early 2023 the Mayor and Council Ward Members were notified of upcoming lease and licence agreements due to expire and due for renewal. Among these was the Huntingtons SA (now Huntingtons Australia) agreement for the FitzJames Building.

Subsequently questions were raised in relation to the history of the agreement and the utilisation of the building. Council requested a report be presented with details responding to the questions.

Upon notice that Huntingtons may not be granted a new agreement, Mr Chris Glasson of Huntingtons made a deputation to Council at its meeting dated 23 May 2023. At the same meeting a report was presented on the Huntingtons lease, and it was determined that the item should lay on the table pending a review of Council's Leasing & Licensing Policy.

At the 23 September 2023 General Council Meeting, Mr Ben Sellers of Scouts SA made a deputation in relation to the potential use of the FitzJames Building by Scouts SA.

The Policy was updated with an emphasis on prioritising access for use and occupancy of Council's *Community Facilities with local, not for profit and organisations that will likely provide the best community outcomes for City of Marion residents.* Subsequently Council resolved to seek Expressions of Interest for the FitzJames Building at Glandore Community Centre to maximise the utilisation of the building and to ensure that the selected organisations meet the eligibility criteria of the Policy (Attachment 3).

The current default subsidised rent for community organisations is calculated at 7% of the Market Rent, excluding GST and Outgoings.

The changes to the Policy provide greater flexibility for Council to resolve to charge a sliding scale of the subsidy provided for rent at its discretion based upon its assessment of the organisation meeting the eligibility criteria set out in Clause 4.1, in particular the specific benefit for the City of Marion community.

Staff have now completed the EOI process requesting submissions from eligible community organisations.

DISCUSSION

EOI Process

The EOI process commenced on 19 October 2023 following a review of the EOI plan by the Mayor, Ward Council Members and Senior Leadership Team.

Staff utilised numerous promotional strategies for the EOI process, including:

- Paid targeted Facebook advertising.
- Flyers and posters in Council libraries and community centres.
- A dedicated web page.
- Numerous posts on City of Marion social media platforms.
- Emails to interested parties.
- Distributed via Economic Development database.

During the promotional campaign council staff offered inspections at the property on 4 different occasions.

The following organisations attended:

- Royal Association of Justices
- Foodbank
- SA Sambo Federation

Scouts SA also attended the property for viewing, however this was co-ordinated directly between Huntingtons Australia and Scouts SA.

The EOI process closed on 14 November 2023, with two applications being submitted:

- Huntingtons Australia (Attachment 4)
- Scouts SA (Attachment 5)

Responses Received and Discussion

Council received two submissions via the dedicated webpage addressing the EOI questions (Attachment 6).

Each submission has been evaluated against the pre-determined weighted criteria in the evaluation matrix (Attachment 7).

Council staff met with each respondent on 22 November 2023 to gain further information in support of their submission.

Huntingtons Australia Submission

Huntingtons Australia provides support and services for people with Huntingtons disease and their families to enable participants to live their best lives.

Huntingtons confirmed they have 453 members, with 250 members in South Australia and approximately 60 members located within City of Marion utilising the services from the facility.

Huntingtons advised that they utilise the building every weekday with official staffed reception hours on Mondays, Wednesdays, and Fridays, however there is a staff member in the building 5 days of the week. The building is also used for additional programs and events to support their clientele.

When Council staff met with Huntingtons following their EOI submission, they confirmed in accordance with their EOI that they were willing to share the space with another organisation, however, they also advised that their intention is to add additional NDIS support services and staff, which will expand their service offering, contribute towards funding their operations and require more office space. Huntingtons also noted that their clientele experience a degree of stigmatism due to the nature of Huntingtons disease and may feel uncomfortable sharing a space with another organisation. As such, should a shared option be preferred, Huntingtons advised they would need to have clearly defined exclusive times of use and exclusive use of a number of the rooms at the facility at all times.

Huntingtons noted verbally and in their EOI their appreciation of the City of Marion in enabling them to build their organisation within the Council area, and that they are requesting Council's ongoing support to enable them to continue providing their services and to expand within the Council area.

Huntingtons noted they do not receive any federal or state government support and are reliant on fund raising and volunteers to provide their services. They advised that should they be unsuccessful with their submission they do not have an alternate location to move into. They have requested support from Council staff to assist them in finding a suitable premises should Council resolve to terminate their occupancy.

Scouts SA Submission

Scouts SA submission is to support the Adelaide Gang Show which is the performing arts arm of Scouts SA. They are currently located in a Scouts SA owned property in Clovelly Park and have advised that the current facility is run down and no longer fit for purpose.

The current Adelaide Gang Show property supports their Performing Arts activities. The activities that Scouts SA plan to use the FitzJames Building for include planning meetings, set and costume design, storage, and training. They have advised that the use of the building would be mainly afternoons, evenings and weekends, with more activity at times leading up to shows, which are currently performed in Goodwood. Scouts SA have clarified that they would welcome the opportunity to use the Marion Cultural Centre for future productions.

Scouts SA has provided additional information via email (Attachment 8) which included clarification that their dedication to safeguarding and ensuring that all people onsite are cleared to work with children prohibits the ability for them to be able to share the space as they are unable to control external parties who access the building and at which times they do so.

Scouts SA have 264 members attending scout groups in the Marion Council area, which is highlighted below and they anticipate that this will grow with the ability to move into the FitzJames Building.

<u>Scout Group Numbers</u>

Hallett Cove Scout Group	Adults: 29	Youth: 114
Darlington Scout Group	Adults: 18	Youth: 49
Ascot Park Scout Group	Adults: 17	Youth: 37

They have advised that the Adelaide Gang Show's peak period of operation is from March to October. This phase includes several evenings per week for both cast and crew, with daytime commitments for members of the administrative and technical teams. The off-peak period spans from November to February. This period facilitates repairs and maintenance for all equipment.

Should Scouts SA be successful with their submission, Scouts SA have advised that the Clovelly Park site that they currently occupy would become surplus to their requirements and likely be divested.

Policy Criteria

Councils' eligibility criteria for granting a lease or licence to a community organisation states that:

Council will enter into a lease or licence agreement with a not-for-profit organisation once the organisation can demonstrate its eligibility by meeting the relevant eligibility criteria to the reasonable satisfaction of Council Administration. Council will prioritise access for use and occupancy of its community facilities for local, not-forprofit and organisations that will likely provide the best community outcomes for City of Marion residents in particular. Relevant criteria will be:

- *Not for profit organisation under Australian tax office definitions*
- *Incorporated/legitimate body under the auspice of an incorporated body or under the auspice of an incorporated body*
- *Australian Business Number (ABN)*
- *Financially viable by providing 3 years of annual financial statements to Council (where applicable)*
- *Complies with relevant legislation and regulations governing its activities*
- *Demonstrates meeting a community need*
- *Good governance capability*

Both Huntingtons and Scouts SA have adequately demonstrated that they meet Council's Policy eligibility criteria.

In relation to the specific benefit provided to the City of Marion community, Huntingtons has advised that they have approximately 250 members in South Australia and approximately 60 members located within City of Marion utilising the services from the facility.

Scouts SA has advised that the Adelaide Gang Show is a Southern Regional Group which services the Southern Suburbs of Adelaide. Scouts SA have 264 members in the Marion Council area within the Hallett Cove, Darlington and Ascot Park Scout Groups.

Evaluation

The EOI submissions were evaluated by council staff against pre-determined weighted criteria:

- Community Benefit 50%
- Utilisation 20%
- Amenity and Traffic 15%
- Financial 15%

The evaluation has raw scores of 38 for Huntingtons and 33 for Scouts SA out of a possible maximum score of 45. The weighted score has Huntingtons with 3.95 out of a maximum of 5 and Scouts SA with 3.7 out of a maximum of 5.

Leasing Options

Option 1: Grant a new 5-year lease to Huntingtons Australia

Council could grant a new 5-year agreement to Huntingtons for use of the facility at either the default 7% of market rent ($56,800.00 ex GST and outgoings) which would be $3,976.00 (ex GST and outgoings), or Council could determine to charge a greater percentage of the market rent, depending on Council's interpretation of how Huntingtons meet the requirements of the Policy, in particular the specific benefit to the City of Marion community. If Council chooses to charge a higher percentage, then it will be for Council Members to determine the percentage applied.

Option 2: Grant a new 5-year lease to The Scout Association of Australia South Australian Branch

Council could grant a new 5-year agreement to Scouts SA for use of the facility at either the default 7% of market rent ($56,800.00 ex GST and outgoings) which would be $3,976.00 (ex GST and outgoings), or Council could determine to charge a greater percentage of the market rent, depending on Council's interpretation of how Scouts SA meets the requirements of the Policy, in particular the specific benefit to the City of Marion Community. If Council chooses to charge a higher percentage, then it will be for Council Members to determine the percentage applied.

This option would require Council to give notice to Huntingtons Australia. Under the terms of the holding over provision, one month's notice is required, however Council may choose to give a longer period of notice in the circumstances to give Huntingtons an opportunity to search for alternate premises.

Option 3

Shared Facility Arrangement

A third option was considered being a shared facility arrangement between Huntingtons and Scouts SA. While Huntingtons were willing to share the facility, Scouts SA advised that they would not be able to consider shared use of the facility due to concerns over providing a child safe environment. On this basis, the shared option is not being put forward for further consideration.

ATTACHMENTS

1. Attachment 1 - Fitz James Building EOI - Communications Plan [**11.3.1** - 3 pages]
2. Attachment 2 - FitzJames Building Floor Plan 2023 [**11.3.2** - 1 page]
3. Attachment 3 - Leasing-and- Licensing-of- Council- Owned- Facilities- Policy 2023 [**11.3.3** - 10 pages]
4. Attachment 4 - Huntingtons EOI [**11.3.4** - 5 pages]
5. Attachment 5 - Scouts EOI [**11.3.5** - 6 pages]
6. Attachment 6 - Questions for FitzJames Building EOI [**11.3.6** - 2 pages]
7. Attachment 7 - Evaluation Matrix EOI FitzJames Building [**11.3.7** - 2 pages]
8. Attachment 8 - Scouts SA - Additional Information [**11.3.8** - 2 pages]

Marketing Communications Plan – FitzJames Building

Background
The City of Marion is inviting Expressions of Interest (EOI) from local, not-for-profit organisations for the lease or licence on the FitzJames Building at Glandore Community Centre.

Objective is to find community focused organisation(s) who will ensure the highest utilisation of the building and provide the best community outcomes for the City of Marion residents.

Key Contact/s
Jacque Opie – Property Officer
jacque.opie@marion.sa.gov.au

Emma Dignon
Emma.dignon@marion.sa.gov,au

Communications objectives

- Inform community about EOI
- Promote EOI form for completion

Key Messages
Are you a local community-based organisation dedicated to serving the residents of the City of Marion? Are you in search of a spacious, well-equipped facility to house your operations? Your opportunity has arrived to submit an Expression of Interest (EOI) for a centrally located and exciting premises right here in Marion.

Timeframe

- 9 October – Brief received
- 19 October - EOI launch
- 14 November – EOI closing

Audience
Local, not-for-profit community-based organisations servicing the local City of Marion community and its residents.

Measurement of success

- Click-through to EOI landing page
- Submissions to EOI – SUB 10 (best result – one shining star)

Dependencies and considerations
Media, Engagement and Events team (separate to Marketing and Communications) is low on staff – please engage them ASAP to ensure website is live for launch

Campaign activities
The content plan schedule will document promotional activities and the dates that these will be carried out. The activities will result in widespread reach across the City of Marion.

Marketing Communications Plan – FitzJames Building

Phase 1 – Updates / milestones / key dates

Activities will include:

- Organic social media (Facebook, Twitter, LinkedIn)
- Paid social media
- Digital – website landing page (EOI page on external website), digital signage
    - (making marion – completed by Engagement team),
- eTalk
- Print – A3 post, A3 poster printed as a flyer

Promotional budget:
Budget line:

Key Action	Due Date	Responsibility	Status
Create Comms plan	16 Oct	Emma	Done
Create Content plan	17 October	Emma	In progress
Brief in graphic design	13 Oct	Emma	Complete
Brief in newsletters inclusion	24 Oct	Emma	Not started
Assets back from design	17 Oct	Barbara	Done

Phase 2 – Project completion

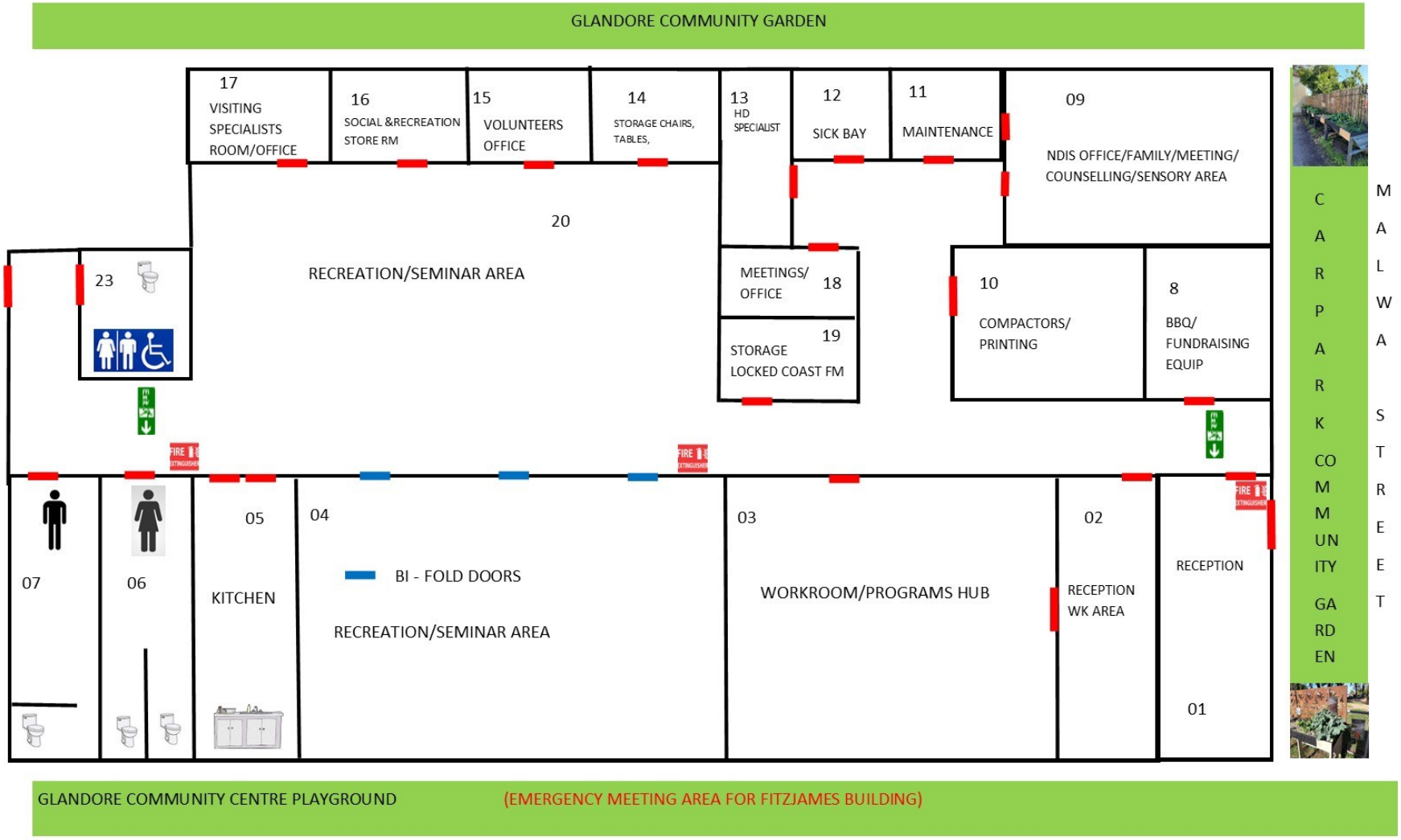
Promotional budget:
Budget line:

Key Action	Due Date	Responsibility	Status
Create external website EOI page (save as draft)	18 Oct	Emma	Not started
Activate/schedule social posts	19 Oct	Emma	Not started
Activate paid social media posts	19 Oct	Emma	Not started
Put posters up in centres/locations	19 Oct	Jacque	Not started
Include in CoM newsletter	Early Nov	Emma/Sarah	Not started
Activate digital signage	19 Oct	Emma	Not started

Promotional budget:
Budget line: PLEASE PROVIDE
Digital Advertising budget?

Marketing Communications Plan – FitzJames Building

$150



FLOORPLAN FITZJAMES BUILDING Not to scale.

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

1. RATIONALE

Council provides an extensive range of facilities from multipurpose sites with playing fields, halls, community gardens, commercial, tennis and netball clubs, kindergartens etc. Leases or licenses are provided to a diverse range of organisations ranging from small community groups, sporting clubs, state government agencies to commercial entities.

The Policy provides guiding principles and statements that will form the negotiating position of Council as new leases are entered into for all organisations who occupy Council owned facilities.

2. POLICY STATEMENT

City of Marion may lease or license Council owned or managed land to meet Council's strategic plans based on community priorities. Council will make land and building facilities available to groups or organisations on a fair and equitable basis to meet community needs and support the optimal use of facilities.

3. OBJECTIVES

The aim of the Policy is to ensure an equitable and consistent approach to leases and licenses which encourages benefit to the Marion community, high utilisation rates, diversity of use and supports organisations occupying Council facilities to be sustainable.

Council will ensure facilities are fit for purpose and the term and conditions of leases are equitable, consistent, support good governance, accountability and optimise the use of Council facilities.

The following principles guide the provision and management of Council owned facilities:

Community Benefit & Social Inclusion:

- Ensure Council owned facilities are used to meet demonstrated community needs consistent with Council's policies and the Community Vision
- Optimise use of Council's community facilities and provide equitable and inclusive access by the City of Marion community
- Support and encourage diversity of programs and activities offered from Council facilities
- Assist not-for-profit and volunteer-based organisations that offer activities and services in the City of Marion
- Encourage active and healthy lifestyles

Good Governance & Accountability:

- Ensure a transparent and equitable process of granting new leases or licences and renewals by having clear assessment criteria
- Ensure lessees pay fair and reasonable rentals based on established eligibility criteria and calculation methodologies

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

- Facilitate a shared approach between Council and lessees as to the cost of management and maintenance of Council owned facilities
- Ensure lessees are accountable for meeting operational responsibilities for venue management and meeting agreed targets
- Ensure sound financial management and effective administration of community facility leasing and licensing
- Ensure that Council owned facilities are appropriately maintained as Council assets

Environmental Sustainability:

- Ensure Council facilities maximise the use of solar, energy and water efficiency initiatives to reduce the environmental impact
- Encourage and support lessees to implement environmental initiatives

4. POLICY SCOPE AND IMPLEMENTATION

Scope

This Policy applies to the leasing or licensing of Council owned or managed land and facilities.

Implementation

4.1 ELIGIBILITY FOR LEASE OR LICENCE

4.1 (a) Council will enter into a lease or licence agreement with a not-for-profit organisation, once the organisation can demonstrate its eligibility by meeting the relevant eligibility criteria to the reasonable satisfaction of Council Administration.

Council will prioritise access for use and occupancy of its community facilities for local, not-for-profit and organisations that will likely provide the best community outcomes for City of Marion residents in particular. Relevant criteria will be:

- Not for profit organisation under Australian tax office definitions
- Incorporated/legitimate body under the auspice of an incorporated body or under the auspice of an incorporated body
- Australian Business Number (ABN)
- Financially viable by providing 3 years of annual financial statements to Council (where applicable)
- Complies with relevant legislation and regulations governing its activities
- Demonstrates meeting a community need
- Good governance capability

4.1 (b) Council will consider a lease or licence agreement for a commercial organisation once the organisation demonstrates that it:

- Will meet a community need
- Has the professional capacity and experience
- Does not generate income from gambling (including poker machines)
- Provides an economic benefit to the City of Marion

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

4.1 (c) Council will consider a lease or licence agreement with a school or kindergarten where:

- The use does not impact on the broader community needs or result in a facility being used beyond its capacity
- Consideration is given to a contribution to the maintenance of the facilities used by the school, with the level of contribution reflecting the level of use
- Fees are consistent with commercial fees, although a reduction may be considered to reflect the school's socio-economic status, contribution to the ongoing maintenance and capital
- A school, Department for Education or other education body have appropriately contributed to the capital development of the facility they will be provided with exclusive use
- The school or kindergarten has adequate insurance

4.2 ANNUAL FEE

Sporting & Community (Not for Profit) Agreements

Rents for Sporting and Community (Not for Profit) agreement holders will be charged on the following basis:

- The annual rent will generally be calculated at a rate of 7% of the 'market rent' in accordance with Council's asset valuation data. Council may choose to resolve to charge a different percentage of the 'market rent', at its discretion, based upon its assessment of meeting the eligibility criteria set out in 4.1(a), in particular whether Council considers it to be locally based and will provide significant community outcomes particularly for City of Marion residents.
- The rent will be fixed for the duration of the term (up to 5 years) and will be reviewed on any renewal of the lease to the rate of 7% of the 'market rent' in accordance with Council's asset valuation data applicable at the time.
- Where separately metered, agreement holders will be responsible for 100% of the cost of utilities consumed, with the utility accounts in the name of the agreement holder where possible (with the exception of water which will be as detailed in this Policy).
- Council will not on-charge the costs of building insurance or Council Rates to Sporting and Community (Not for Profit) agreement holders.
- Where the agreement is for the shared use of a multiple occupancy facility, Council Administration may choose to apply a grossed-up rent which will include an element for contribution for a share of the outgoings costs for the premises based on reasonable estimated usage.
- Sporting and Community (Not for Profit) agreement holders will be required to meet Key Performance Outcomes (outlined in the Guidelines Procedure), and to provide evidence of meeting these outcomes on an annual basis, together with any other compliance documentation required by Council.
- A minimum fee of $300.00 (excluding GST) per annum will be payable should the

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

discounted rent be calculated at less than $300.00

Commercial Agreement Rent/Fees

Commercial Agreements will generally have a market rent or fee set to provide a commercial return to Council, however in selecting a commercial lessee, Council will have regard to how the proposed use or business will contribute to the delivery of the Strategic Plan and the likely impact or benefit to the community. This may affect the level of rent applied and would be subject to a Council resolution. Council will recover outgoings and legal expenses where applicable, in accordance with any restrictions imposed by the Retail and Commercial Leases Act 1995. Council Rates will be applicable for commercial lease agreements.

Rent Arrears and Non-Compliance

Where an agreement holder is in arrears with their invoiced rent and / or outgoings liabilities by a period of 120 days or more, or where an agreement holder has not supplied all required Key Performance Outcomes evidence (or subsidy information if on an historic agreement) and other required compliance documentation to Council within 120 days of an annual written request, then Administration will provide a report to Council at the next General Meeting, subject to agenda preparation deadlines in place.

4.3 TERM OF AGREEMENT

Terms of agreement will not be greater than 5 years unless Council resolves to grant a longer term lease.

Where a lease or licence is to be granted for greater than 5 years and is located on Community Land, community consultation will be undertaken in line with the Local Government Act 1999.

Where the term of the lease or licence is to be less than 5 years, and Section 20B of the Retail and Commercial Leases Act 1995 applies, the lessees or licensee will be required to provide Council with a certificated exclusionary certificate duly signed by the lessee's or licensee's solicitor waiving the minimum statutory term of five years in the form required by the Act.

This certificate must be provided to Council prior to the lessee or licensee taking possession of the premises.

4.4 MAINTENANCE, REPAIRS AND REPLACEMENTS

A comprehensive list of building items will be provided to organisations in the form of a Maintenance Schedule Annexure to the agreement which will clearly set out responsibilities. Council will take responsibility for structural items in buildings this will include items relating to footings, floor (not including coverings), walls (not including applied finishes), roof members and cladding and provision of services to the external walls.

4.5 UTILITIES, OUTGOINGS AND WASTE DISPOSAL

Organisations will be responsible for the cost of all utilities, outgoings and waste disposal associated with their operations. Council will work with organisations to assist them to

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

implement environmental initiatives such as waste reduction, recycling and energy efficient practices.

4.6 WATER USAGE

4.6 (a) Buildings

Where the lease or licence refers only to a building and there is no open space attached to the leased or licensed area then the lessee/licensee will be responsible for the payment of all water and sewer charges levied against the leased area.

4.6 (b) Open Space

Where there is an associated playing field that is accessible to the general community, the lessee/licensee will be responsible for 10% of the cost of the associated playing field water used. In addition to the associated playing field and where the building or facility is fenced or not accessible to the community, the lessee / licensee will be responsible for the payment of all water and sewer charges levied.

Council encourages water conservation techniques and when considered appropriate will place a cap on the amount contributed by Council. The amount of the cap will be determined at the time of negotiating a lease or licence by Council. Access to stormwater reuse will be encouraged.

Where there are shared meters on the site consideration will be taken on community access to the site and the proportion will be negotiated with the organisation to ensure it is in line with like facilities.

4.7 SPORTING GROUNDS AND COURTS

Council maintains playing fields that are open to the public for passive recreational activities. There are some circumstances where Council may negotiate with a Club to take on the responsibility of maintaining sporting grounds which are specialist in nature such as bowling greens.

Council will work in partnership with tennis and netball clubs, peak bodies and other funding organisations when courts are required to be resurfaced. Clubs will be expected to contribute funds either through a combination of club funds, external grants or a loan from Council. In determining the club contribution consideration will be given where courts are made available for community use.

Council reserves the right to charge agreement holders separately to the rent, for the use of sporting grounds and courts, in accordance with Council's Schedule of Fees and Charges.

4.8 FLOOD LIGHTING

Council will be responsible for the regular inspection of light poles and ensuring they are maintained; lessee and licensees will be responsible for the replacement of lamps.

Leasing and Licensing of Council Owned Facilities Policy

Should a lessee/licensee seek to install new lights, they will be expected to make a financial contribution. Council will work in partnership with the lessee to seek external funding and/or negotiate a Council loan.

4.9 SUB-LETTING OR HIRING OUT OF LEASED FACILITIES

It will be a condition of the lease that all sub-letting arrangements will be in line with this Policy and that lessees must seek Council approval to the terms and conditions prior to sub- letting.

Where an organisation enters into a sub-licence or hire agreement for part or all of the premises to another club or a commercial activity, Council reserves the right to, at its discretion, set a maximum sub-licence fee based on the nature and quantum of the sub-licence and the rent, charged by Council.

Clubs are encouraged to hire out facilities to maximise the use of the facilities and to generate income to support them to be sustainable. It is expected that these rates do not exclude the community from being able to access them due to the cost.

4.10 NEW AGREEMENTS AND RENEWALS

New Agreements

Newly built assets and vacant premises are generally offered for occupancy under an expression of interest process. This may be weighted to take into account the proposed use, community benefit, return on investment and strategic fit, whilst prioritising support for local not-for-profit organisations and/or local organisations that provide a particular benefit to the City of Marion community. Subject to a decision of Council, an exception may be applied to this where a community organisation has contributed in some form to the project, been re-located from an existing community facility, or in the case of an unsolicited proposal.

Renewals

Existing lessees and licensees will generally be given opportunity for lease / licence renewal in preference to any expression of interest or unsolicited proposal process. The Mayor and the relevant Ward Councillors will be given the opportunity to provide comment on any proposed lease or licence renewal prior to these being executed utilising any sub-delegations which may be in effect.

4.11 HARDSHIP

Where a lessee/ licensee is able to produce evidence that the fee will cause undue hardship (after subsidies are applied) then the lessee or licensee can make an application to Council seeking deferment of payment.

The City of Marion is under no obligation to accept such a request and will make its decision based on the financial position of the lessee or licensee at the time of making the application.

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

4.12 GAMING MACHINES

Council does not support the introduction or increase of gaming machines in premises on Council owned land for any new lessee or licensee.

4.13 POLITICAL SIGNS

Advertising of political parties, Member of Parliament, Council Members and candidates for Parliament/Council is prohibited on Council owned premises.

4.14 LIQUOR LICENSE SUPPORT REQUESTS

Where agreement holders wish to apply for a new Liquor License, or apply for an amendment to an existing Liquor License, landowner consent and support will be required to be sought from Council. Requests will be assessed in accordance with Council's Liquor License Support Procedure.

Transitional Arrangements

The provisions of this Policy will not apply to any existing leases or licenses to the extent that the provisions contained herein are not in accordance with the original agreement. When the renewal of that lease or licence is negotiated the provisions of this Policy will be applied fully.

Where no formal arrangements exists then the provisions of this Policy will be applied to negotiate a formal lease or licence at the earliest opportunity.

5. DEFINITIONS

Term	*Definition*
Community Buildings	Buildings primarily available to facilitate community activities inline with Council's corporate strategies and community land management plans.
Community Club or Organisations	Organisations that are incorporated for the benefit of the community and any profit is distributed back into the facility and does not restrict its services to its members and provides one or more.
Incorporated Body	Any Committee or Organisation that is incorporated under the Associations Incorporation Act 1985.
Lease	Such agreements will be used where the occupier has full and exclusive use of the premises.
License	Such agreements will be used where the occupier does not have full and exclusive use of the premises.
Maintenance	Means that facilities are maintained; in good repair and condition; conform to relevant legislation and codes; are free of

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

Term	Definition
	graffiti and other acts of vandalism; and includes preventative maintenance approaches.
Non-community organisations	Organisations that are specifically a 'business' and are in business for the purpose of making a profit or which are so constituted that the assets may be distributed amongst the members of the organisations.
Open space	Leased outdoor facilities which are available for community use outside formal sporting use excluding sport related facilities such as clubrooms, storage sheds.

6. ROLES AND RESPONSIBILITIES

Role	Responsibility
Unit Manager Property & Facilities	• Overall responsibility for ensuring compliance with this Policy.
Team Leader Property	• Ensure documentation and responsibilities are compliant with this Policy, including inspections undertaken and compliance documentation provided. Reporting on arrears and non provision of requested compliance documentation to Council.
Property Officer	• Ensure documentation and responsibilities are compliant with this Policy, including inspections undertaken and compliance documentation provided.

7. REFERENCES

City of Marion

- Asset Management Plans
- Asset Management Policy
- City of Marion Community Vision – Towards 2040
- City of Marion Strategic Plan 2019-2029
- City of Marion Community Facilities Strategy – (under development)
- City of Marion Business Plan 2019-2023
- City of Marion Long Term Financial Plan
- Community Land Management Plans
- Disposal of Land and Assets Management Policy
- Irrigation Management Plan
- Public Consultation Policy and Public Consultation Procedure

Other

- Associations Incorporation Act 1985
- Development Act 1993

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

- Disability and Discrimination Act 1992
- Gaming Machines Act 1992
- Law of Property Act 1936
- Liquor Licensing Act 1997
- Local Government Act 1999
- Planning, Development and Infrastructure Act 2016
- Real Property Act 1886
- Retail and Commercial Leases Act 1995

8. REVIEW AND EVALUATION

This policy will be reviewed by Council every four years in accordance with the City of Marion Policy Framework or sooner if required.

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

Key Performance Outcomes for Sporting and Community (Not for Profit) Organisations

It will be a condition of Lease and Licence Agreements to sporting and community organisations that the below Key Performance Outcomes are achieved on an annual basis.

Good Governance

The organisation must demonstrate:

- Compliance with conditions of current or previous lease/licence agreements with Council
- Provision of Annual General Meeting reports and minutes including financial reports (to be audited upon request)
- Financial viability, have not incurred a debt with Council and have repaid any loans to Council in line with the loan agreement
- Quality Management is integrated into operations - capacity building, good governance and planning etc., evidenced through provision of an annual business plan, current constitution, policies and procedures etc.

Facility Utilisation

The organisation must:

- Provide evidence of membership/user/participant numbers and hours of use on an annual basis.
- Provide evidence of activities and initiatives undertaken to increase the utilisation of the facility
- Initiatives planned to increase use or participant numbers
- Evidence of shared use of the facility by the community and other community clubs and organisation to ensure optimal use of the facility.

Social Inclusion

The organisation must demonstrate:

- The activity or service they provide is non-discriminatory and is open to all residents who meet stated criteria for participation.
- The use of the facility will increase social inclusion, increase community participation and/or will promote health and well-being in the community.
- Activities pro-actively support wider social inclusion targets.

Volunteer Management

The organisation must demonstrate that it promotes, supports and develops volunteers.

Environmental Initiatives

The organisation must demonstrate that is promotes and implements environmental initiatives e.g. waste reduction, recycling, energy efficient practices including investments. e.g. solar panels.

GLANDORE COMMUNITY CENTRE- FITZ JAMES BUILDING EXPRESSION OF INTEREST – HUNTINGTONS

Title:	Huntington's Australia
Organisations Address:	16 Malwa Street, Glandore SA 5037
Organisation Website Address:	Huntingtonsaustralia.au
Primary Contact Name:	Chris Glasson
Position:	Board Chair
Phone Number:	0417 811 076
Email Address:	chris@huntingtonsaustralia.au
Organisation is a not-for-profit entity:	Yes
Organisation is an incorporated body:	Yes
Organisation has an ABN:	Yes

1. **What is the purpose of the organisation and what do you deliver for the community?**

Our purpose is to enable everyone who is impacted by Huntington's disease (HD) to live their best lives. We do this by:

• Facilitating the provision of suitable supports and services, professional help and advice;
• Supporting people with HD and their families through all stages of their challenging HD journeys;
• Providing advocacy, respite, recreation, interaction and education for all people with and impacted by HD;
• Providing education about HD, facilitating skills development in HD care, especially within government and non-government agencies, aged care and nursing facilities/homes and hospitals, the wider medical profession and the housing accommodation sector;
• Improving the community's awareness of Huntington's disease and its effect on individuals, their dependants and the community; and to enhance the community's awareness of the need and moral obligation to provide adequate help for people with Huntington's disease and their dependants;
• Promoting the prevention and treatment of HD;
• Giving those with HD and their families a strong single voice when making representations to government and other bodies.

We are the only organisation in SA providing this essential service for the HD community. The SA database has over 250 clients. For every one person with HD another 5 will or do require our services. Huntington's disease:

• Is a progressive, debilitating, inherited neurological disease;
• Renders the person in need of increasing support, culminating in the need for total care;
• Has cognitive, psychological/behavioural and physical manifestations that pose enormous challenges for the person, their family and the community.

We fill a huge gap in the public health system. Our work prevents crises that end up in huge government hospital costs and family and community trauma. In South Australia we receive no ongoing government funding to provide these services. Hence fundraising is critical for us. Huntington's Australia is national and was recently formed through a merger of 5 state and territory Associations, including our own Huntington's SA&NT.

Whilst the supports and services delivered from Glandore are State-wide, we reside in the Marion community and our impacts and benefits are especially felt within that community for geographic and access reasons.

When Huntington's SA&NT first leased the Fitz James building and started delivering services in 2017 we radiated our services out from Glandore. We have made many connections in the City of Marion community:

• Building reciprocal arrangements with many other NFPs, businesses and community groups such as Coast FM, IGA, X Convenience, Bunnings, Food Bank, The Glandore walking group, Lions Club and the Glandore Community Garden. Sourcing clients as well as volunteers from the local area through local promotions and canvassing. Local awareness-raising, through those afore-mentioned relationships as well as local schools, etc, has been central to

developing that local catchment. This effort is reflected in our client database. Our Marion Council client numbers of 60 are 9 times that of any other metropolitan council. Our volunteers and support people (companions) are also significantly locally sourced. We have spent an enormous amount of time interacting, letter box dropping, and developing relationships locally. HD people struggle to travel distances and so local makes for improved access to our programs and services at Glandore. By having this state-wide service based in Glandore, we are promoting the City of Marion as the home and headquarters of this one-off and essential service for people with and impacted.

2. **Describe the organisations need for use of this building:**

The Fitz James building provides us with all the facilities we require to run our current and projected business needs, both as a base for the services we deliver within the community and for all the programs and activities, including fundraising, that
go on within the building. Our utilisation of all the building space has grown and will continue to do so now with the additional elements of our business contained within the HA business model, especially NDIS service provision. The attached building plan shows our use of all rooms and facilities. Our needs are:
• Offices for staff and volunteers and for visiting service providers/professionals. From 2024 we will have 3 paid staff plus 5 key
volunteers (ie volunteers with regular and required roles, such as program and outreach coordinators, admin and reception and maintenance). Social workers from the HD testing clinic, based at the Repat Health Precinct and Flinders Medical Centre, often work out of our offices;
• Meeting rooms for confidential family discussions and planning;
• Large area for social, recreational, respite programs (for those with HD who are symptomatic, those who are at risk, youth,
respite) and for education and training, seminars, fundraising events (eg quiz
nights);
• A kitchen for catering for programs (eg, lunch is provided with some of our programs); • An area for our drop-in centre (coffee and a chat); •Workshop space (for clients and also for volunteers to make products for fundraising – eg greeting cards, flower arrangements for sale at local IGA and X Con servo, and for Bunnings for Xmas and Mother's Day);
• Large meeting room (which can be opened to add to open space area);
• A quiet room (an essential space for very symptomatic people with HD);
• A sick room;
• A separate room for the new NDIS services which will be offered from 2024.
When we first enquired of Marion Council as to whether they had any facilities that might be suitable for our needs we were shown the Fitz James building, which at that stage had been empty for over 3 years and was in a state of neglect and disrepair. Our HD community, keen to have a home base, cleaned it up and have been utilising it since. From day 1, the Council has been amazingly supportive in making useful
improvements to the facility always in line with our particular needs. The building has subsequently been shaped to suit our purpose - walls have been removed to facilitate wheelchair access and mobility, and a disability toilet has been added. We also have contributed greatly to that effort, as per the following examples:
• The entire kitchen refit was donated by one of our members in honour of his late mother who had HD, in recognition of our services provided
to that family;
• The wheelchair access and community garden out front of the building was built by our HD community (financed by a Marion Council grant);

• Paving currently being laid out back of the building is being done by volunteers, even though we may not have the benefit of it in future unless we are awarded another lease; • By taking great care of the building with weekly
cleaning and maintenance. Needless, to say, our community feels very invested in this space.

3. **How many members are involved in the organisation?**

   There are 453 registered members in HA.

4. **How many paid staff are in the organisation?**

   Currently there is 1 paid staff member in SA, however, from the beginning of 2024 there will be 3.

5. **How many volunteers are in the organisation?**

   In SA there are 28 volunteers; 5 are Key Volunteers who perform regular and required roles.

6. **What initiatives are being undertaken to increase membership or utilisation?**

   • We currently have websites and a range of social media and other communications, as well as awareness activities that gain membership reach.
   • Given the recent merger, we have just launched a membership drive as legally, membership cannot be transferred from one entity to another.
   • Our focus is on clients and reaching and servicing as many people with and impacted by HD as we can. We now have a national database that is the pre-eminent source for HD data across the nation and we use this to segment our clients, survey them and assess their needs so at to inform our service strategy.
   • We connect with other providers, including HD genetic testing services, to collectively work together to enable access to new clients.
   • We also utilise outreach services to reach and build trust and rapport with the HD community.
   • Awareness raising and family activities also help us draw people to our organisation.
   • Lastly, our new service offering here in SA for people with NDIS Plans will significantly increase our profile and client numbers. We have done modelling on this which indicates that our existing HD family and community relationships will give us a competitive edge in breaking into this market (providing much needed NDIS specialist support coordination in this area, which has proven very difficult & challenging for mainstream providers.

7. **Is your organisation affiliated with a peak body or association?**

   Huntington's Australia is the peak national body. A key priority, and indeed promise, for the merger was that no existing State services would be ceased or diminished, and that over time they would be enhanced and increased. In SA state operations will continue as before but now with greater access to national supports and enabling us to provide consistent services across the country and leverage knowledge from each State. As well as more streamlined systems and management, a unified voice and greater political and fundraising reach is envisaged.

8. **What facilities does your organisation currently use and what agreements/lease/licence/hire arrangements do you have in place?**

   We currently already operate out of the FitzJames building. We have the following agreements/arrangements in place:

   • A hire agreement with Coast FM (with the knowledge of the Marion Council) which allows for storage of their training & outdoor broadcast equipment, regular use of the main area for conducting training and a room for meetings and monthly meetings of their Board. Coast FM is very keen to continue this reciprocal arrangement with us.

Below is a recent, written statement on this arrangement from the Chair of Coast FM, Ron Bellman. " ……. opportunity to express the gratitude that Coast FM has for the generosity of Huntington's SA&NT for the assistance and support it has given Coast FM over the years as a venue for our meetings and our training programs for new presenters …… we have found the venue to be invaluable for these purposes and we hope we can continue to collaborate with each other on matters of mutual interest".

• We currently also work with and share resources with the Glandore Community Centre. For example, the FitzJames main area has recently been used for yoga classes, when other Community Centre facilities were not available or double booked. One room in the FitzJames building is used to store Community Centre chairs (no storage room elsewhere) that are shared across the precinct facilities. We also hire Clark Hall in the precinct when we have larger functions that cannot be accommodated within FitzJames. In addition, we have reached out to Scouts SA to be involved in this EOI or in our possible lease going forward but they are not, at this stage, amenable to sharing. We would be very open to any other possible sharing or hire arrangements.

9. **Please indicate how many months of the year you would require the building**

   6-12 months

10. **Would the organisation be willing to share the building with other user groups and accommodate their needs?**

    Yes

11. **Please outline the key future directions / priorities of the organisation:**

    As part of the merger process HA has developed a Business Model and Plan, which focus on a number of things but prioritise the following:

    • NDIS service provision in all States This is new for SA and will provide much needed support for the HD community generally, but specifically for Marion where, as above, we have a particularly large client base.

    • Local focus We have established a huge rapport with the local Glandore community due to the work we have done and the position of the Fitz James building and the new Disability Garden. We have created interest in HD and in the work we do and have engaged local people to volunteer and join in our fundraising events. This will continue and grow. As part of the merger, we consulted widely and our HD community did not want to lose local focus and local input and so this will remain a priority for HA. We are in the process of setting up Local Advisory bodies to provide connection between a national management and local community.

    • Fundraising Fundraising will continue to be critical, both nationally now and locally. We have developed a wide range of fundraising connections and supports locally (Bunnings Edwardstown, Castle Tavern, Maid of Auckland, City Wide Detailing, local supermarkets to name a few) and will continue to enhance these and develop others, especially in our local area.

    • Developing community hubs We aim to develop hubs of service and excellence around our key offices in each State. Fitz James lends itself to this approach. We have started this journey (it was a focus on our first HSA&NT Strategic Plan, but with Covid and resourcing issues, we have not been able to achieve this). Under HA we have another opportunity to build again on this initiative:
    to provide community access for supports, programs and also for allied health and clinical services, through clinics.

12. **Please indicate the days of the week the building will be required for the organisation:**

Monday morning, Monday afternoon, Monday evening,
Tuesday morning, Tuesday afternoon, Tuesday evening,
Wednesday morning, Wednesday afternoon,
Thursday morning, Thursday afternoon,
Friday morning, Friday afternoon

13. **How will the organisation maximise the use of the building?**

When HSA&NT first leased the Fitz James building the Board was excited about how, in line with our long-term Strategic Plan, we could grow into the building along with the HD community. Now, some six years later, we have indeed grown and will continue to
do so. As of early 2024, with the introduction of NDIS services, we will be using all areas of the building on a regular basis. And the frequency of that use will also continue to grow as we introduce more programs. Please note that:
• Every room in the building now has a purpose and the larger utility rooms have and will continue to be used by both the HD community and the wider community. Please note - a floor plan of our use of the building going forward has been
uploaded along with this application.
• The building has been cared for and made not only fit for our purpose but also lends itself to be used by the wider community. This could not have been achieved without the Marion Council and HSA&NT working together.
• We are open to wider use where it can be facilitated.
• Growing our connections with the Glandore Community Centre, Coast FM, the Community Garden, other NFP's and local businesses is front and centre for our HD Community to grow as well.

14. **Please provide any other comments you would like the City of Marion to consider in the expression of interest:**

The new national HA Board have seen how successful the community model has worked in SA and is very keen to replicate similar community models in other states. This community hub model is part of HA's Business Model and Strategic Plan. This also helps put the City of Marion front and centre. What has been created in Glandore is a true community hub which we hope can continue and grow.

15. **Have you checked that you have addressed all necessary criteria?**

Yes

16. **I confirm that I have been authorised in line with the organisations constitution, as the organisations representative and hereby express interest in the licence of Fitz James Building, Glandore Community Centre:**

Yes

GLANDORE COMMUNITY CENTRE- FITZ JAMES BUILDING EXPRESSION OF INTEREST – SCOUTS

Title:	The Scout Association of Australia South Australian Branch INC
Organisations Address:	83 Greenhill Road, Wayville SA 5034
Organisation Website Address:	https://sa.scouts.com.au/
Primary Contact Name:	Ben Dawson
Position:	Head of Commercial
Phone Number:	08 7134 1200
Email Address:	ben.dawson@sa.scouts.com.au
Organisation is a not-for-profit entity:	Yes
Organisation is an incorporated body:	Yes
Organisation has an ABN:	Yes

1. **What is the purpose of the organisation and what do you deliver for the community?**

The purpose of Scouting is to provide young individuals with opportunities for personal growth, character development, and leadership skills through various outdoor activities, educational programs, and community service. Scouting has been running for over 100 years and aims to instil values such as responsibility, teamwork, and self-reliance in its members of which there are 5,357. In the context of the City of Marion, Scouting can deliver several benefits to the community. Firstly, Scouting encourages civic engagement and community involvement among its members. Through service projects and volunteer work, Scouts contribute to the betterment of the city by addressing local needs and supporting community initiatives. Secondly, Scouting promotes outdoor education and appreciation for nature. The City of Marion, with its natural surroundings and recreational areas, can greatly benefit from Scouting programs that encourage environmental stewardship and outdoor exploration. Scouts can participate in activities like camping, hiking, and conservation efforts,

fostering a sense of connection to the local environment. Furthermore, Scouting provides opportunities for skill development and personal growth. By engaging in activities such as leadership training, merit badge programs, and teamwork exercises, Scouts acquire valuable life skills that can benefit both themselves

and the community. These skills include communication, problem-solving, and decision-making abilities. Overall, Scouting in the City of Marion can contribute to the development of responsible and engaged citizens who actively participate in the community. Through its focus on character building, outdoor education, and skill development, Scouting can positively impact the city by fostering a sense of community, promoting environmental awareness, and nurturing future leaders.

2. **Describe the organisations need for use of this building:**

The current Adelaide Gang Show property used in Clovelly Park plays a vital role in supporting our performing Arts activities, which the group are internally known as Gang Show.
This ranges from planning meetings to set and costume design, storage, and training. However, due to aging facilities, it's no longer safe for our youth to hold rehearsals there. This necessitates additional costs for rehearsal space and expensive theatre rentals. Adelaide Gang Show is a not for profit performing arts group of Scouts Australia (SA Branch) and is currently in its 61st year of production. Established in 1961, Adelaide Gang Show continues to be a training activity program of the Performing Arts Section of Scouts Australia (SA Branch), providing youth and young Adults practical experiences in performing and stagecraft. Many Members of the

Gang Show have found that the skills they have developed have led to lifelong benefits from character building and team work, demonstrating practice and discipline, being physically active and developing self-confidence to showcase to an audience of hundreds each performance. Scouts SA having permanent access to the Fitz James Building can fulfil several important needs for Gang Show as well as the broader community. Reasons why such an arrangement can be beneficial:

1. Stable Space for Programs: The Fitz James Building provides a dedicated space for Scouts SA to conduct its programs and activities. This stability allows for consistent and reliable services to be offered to the community's young individuals, ensuring they have a safe and accessible place to engage in educational, recreational, and developmental activities.
2. Community Engagement: By having the Fitz James Building, Scouts SA can establish stronger connections with the local community. This facilitates increased collaboration and engagement with other community groups, schools, and local authorities. It creates opportunities for partnerships, joint initiatives, and shared resources, ultimately benefiting the broader community.
3. Expanded Services: The Fitz James Building enables Scouts SA to expand the Gang Show program. With dedicated space allocated for various activities such as rehearsal, costume design, storage, and training. This then contributes to their personal growth, skill development, and overall well-being.
4. Sense of Belonging: Having a permanent space in the Fitz James Building, Scouts SA can foster a sense of belonging and ownership among the youth involved and provides them with a place they can call their own, where they feel valued and supported. This sense of belonging can have a positive impact on their self-esteem, confidence, and social connections.
5. Long-Term Planning and Sustainability: Access to the Fitz James Building allows Scouts SA to engage in long-term planning and sustainability efforts. They can invest in programs, equipment, and ensure the space remains functional and safe for years to come. This stability also helps in securing community support, which are crucial for the continued operation and growth. In summary, granting Scouts SA permanent access to the Fitz James Building addresses the need for stable program spaces, enhances community engagement, expands services, fosters a sense of belonging, and enables long-term planning and sustainability. These benefits contribute to the overall well-being and development of the youth and the community as a whole.

3. **How many members are involved in the organisation?**

   5,357

4. **How many paid staff are in the organisation?**

   229

5. **How many volunteers are in the organisation?**

   759

6. **What initiatives are being undertaken to increase membership or utilisation?**

   In the dynamic landscape of Scouting, recruitment and retention initiatives are of primary importance. These initiatives demand innovative thinking and extend beyond conventional methods. Recruitment strategies will encompass creative approaches, incorporating social media campaigns, building strong relationships, and engagement in the community to attract potential new members. Equally important is our commitment to retention, which involves cultivating rewarding experiences and offering skill-building opportunities to nurture a deep sense of belonging and dedication among our existing members. An effective Youth Program is crucial to Scouting's success. Project Evolve has been designed to help promote our Youth Programs and increase retention. The project is dedicated to assisting Groups and Leaders in delivering a high-quality Program by offering valuable resources and skill development opportunities. To ensure youth input into the Youth

Commissioner Patrol has been established which involves appointing young Scout leaders into a broader organisational role that provides a voice to Membership Program Leadership in what is known as the Chief's Council. Events have been greatly affected by Covid-19 in recent years, prompting a comprehensive review and the development of projects to breathe new life into Scouting events. The initiatives that are being undertaken are as follows.

1. Outreach and Promotion: Implement targeted marketing campaigns to raise awareness about scouting and its benefits. This includes advertising in local newspapers, community newsletters, and online platforms. Collaborate with schools, community centres, and local organisations to promote scouting programs and recruit new members.
2. Events: Community events to showcase scouting activities and facilities. Invite families, schools, and community members to participate in interactive demonstrations, presentations, and hands-on activities to generate interest and attract potential members.
3. Partnerships and Collaborations: Establish partnerships with local businesses, schools, and community organisations to expand scouting opportunities and increase community space utilisation. Collaborate on joint programs, workshops, or events that benefit both scouting and the community. This can help create a sense of shared ownership and increase participation.
4. Volunteer Recruitment: Actively recruit and engage volunteers from the community to support scouting activities and operations. Volunteers can assist with organising events, leading programs, and providing mentorship to scouts. By involving community members, scouting becomes more inclusive and can offer a wider range of activities and support.
5. Facility Upgrades and Accessibility: Assess the existing spaces and ensure they are well-maintained, accessible, and equipped to meet the needs of scouting activities. Consider making necessary upgrades or modifications to accommodate, or relocate to provide for different age groups and program requirements. This will enhance the overall experience for scouts and attract more members.
6. Collaboration with Schools: Collaborate with local schools to integrate scouting programs into their curriculum, for incursions and provide information on the extracurricular activities that scouting can provide. This can increase membership and provide a seamless transition for students interested in scouting.
7. Community Engagement: Actively engage with the community by participating in local events, parades, and service projects. Showcase the positive impact scouting has on the community and encourage community members to get involved. This can help build relationships, increase visibility, and attract new members. By implementing these initiatives, Scouts SA can increase membership and effectively utilise community spaces, fostering a stronger sense of community engagement and providing valuable opportunities for personal growth and development.

7. Is your organisation affiliated with a peak body or association?

Scouts SA has 5,357 members of which there are 194 youth members attending the 3 Scouts halls in the City of Marion supported by 67 adult leaders and helpers to educate and train the youth members. Gang Show as part of the Performing Arts team located at Clovelly park has 49 adult leaders and helpers as well as 122 youth members. These youth members are invited annually to participate in a production performing in front of an audience for a week-long production. Scouts SA is part of a global movement with a common purpose to contribute to the development of young people by helping them learn and grow, and to play a constructive role in a global society. The purpose of the Scout Movement is to contribute to the education of young people in achieving their full physical, intellectual, emotional, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. This is reflected at a local Group level, which flows through to a District level, then State/Branch level, and National, and then links to the World Scout movement. This allows for the membership to feel connected to the larger global purpose of Scouting. "

8. **What facilities does your organisation currently use and what agreements/lease/licence/hire arrangements do you have in place?**

   What facilities does your organisation currently use and what agreements/lease/licence/hire arrangements do you have in place? " The performing Arts team currently use a Scout Hall at Byron Avenue Clovelly Park which is not suitable for activities undertaken, is run down and subject to continuous graffiti attacks. Scouts SA also currently has a lease with the City of Marion over the Hallett Cove Scout Hall which was built and funded by Scouts SA. This lease expires in September 2025 together with a lease over the shed at the rear of the Scout Hall which also expires in 2025. There are also very successful Scout Groups at Darlington and Ascot Park serving local youth members in the City of Marion. Overall Scouts SA has 40 leased properties with numerous Council areas throughout South Australia that all provide meaningful engagement for the youth of the Area. We are hopeful that we can work with the City of Marion to use the FitzJames building and provide a better experience for the performing Arts youth.

9. **Please indicate how many months of the year you would require the building**

   6-12 months

10. **Would the organisation be willing to share the building with other user groups and accommodate their needs?**

    No

11. **Please outline the key future directions / priorities of the organisation:**

    Scouts SA is focused on operational improvement to ensure that the organisation is sustainable. This involves reviewing the program and refining the specialised program, as well as providing a Youth voice to the Chief's Council our member-based leadership group. This involves mentorship initiatives, and provides resources to help scouts develop essential skills for their personal and professional lives. It is also important to promote sustainability through our outdoor experiences and environmental stewardship. There is a long-standing tradition of outdoor activities and environmental education, which will continue to emphasise the importance of outdoor experiences, adventure, and environmental conservation, encouraging young people to appreciate and protect the natural world. Scouts SA continues to work towards a more diverse and inclusive environment, ensuring that scouting is accessible and welcoming to young people from all backgrounds. This involves initiatives to address barriers to participation, promote cultural understanding, and celebrate diversity within the organisation. Scouts SA also aims to provide an authentic experience and give back to Community by expanding partnerships, collaborating with other organisations, and increasing involvement in community service projects. Through this work and engagement Scouts can strengthen ties and develop a better understanding of community needs whilst fostering a sense of social responsibility. Scouts SA aim to be the benchmark in compliance and safeguarding youth in Australia. The protection of children from abuse, exploitation and the resultant harm such experiences cause is paramount for our organisation. Like many other institutions with a duty of care to children and young people, Scouts SA historically has had failures of policy, procedures and systems. We are resolute in our position to protect children from abuse and exploitation by adults in positions of trust and authority. Scouts SA also plan to continue the growth of our Commercial arm of Scouting which provides the funding for the membership. The current Commercial activities include 12 Recycling Centres across South Australia and Queensland, 3 campsite and adventure parks in South Australia which includes the award winning Woodhouse, and our Exurbia retail outlet.

12. Please indicate the days of the week the building will be required for the organisation:

Monday afternoon, Monday evening,
Tuesday afternoon, Tuesday evening
Wednesday afternoon, Wednesday evening
Thursday afternoon, Thursday evening
Friday afternoon, Friday evening

13. How will the organisation maximise the use of the building?

The building will be used by our Performing Arts team for rehearsals, design & set construction and storage of new sets and costumes. As a volunteer organisation this will occur across the course of the week and at varying times of the day due to the nature of the work and the tasks that the members are required to carry out at any given time. Adelaide Gang Show has 122 members that will utilise the location and the approximate time spent in the hall per show based on previous shows are as follows: The building stands as an exceptional resource, poised to become a dynamic hub for various groups and sections. Much like our other halls, this space will see diverse utilisation, extending beyond the realm of performing arts to encompass all facets of our organisation. With its strategic proximity and well-equipped facilities, the building is primed to host not only youth meetings but also serve as a nexus for Scouting Leadership activities. In alignment with Scouting's commitment to collaboration, we take pride in forging alliances with like-minded organisations. Through these extensive connections, we envision this building evolving into a central hub, fostering support for the local community and contributing to the broader Scouting movement.

- 145 hours of cast rehearsals occur every theatre season.
- 280 hours of workshops including building scenery, lighting, hand props and making costumes occur every theatre season.
- 300+ hours of meetings, planning and team building for each theatre season.

*Please note that this does not include auditions

14. Please provide any other comments you would like the City of Marion to consider in the expression of interest:

Scouts SA Gang Show team has operated out of a hall in Clovelly Park, which, sadly, is aged and become a target for graffiti and vandalism. Estimated repair costs are a conservative $50,000, a sum we haven't been able to budget for in the foreseeable future. Further through council requirements and resident concerns we have continually needed to put money into upkeep of the vandalism, running the groups finances down further. Over the years the Adelaide Gang Show has had over 3,500 people involved with members gaining the confidence and skills to go on to do some amazing things. The things that the Alumni of the show have done includes radio, and television performances, politics, and running some major events in SA with U2, Robbie Williams, Andre Rieu, Pink Floyd, Kylie Minogue, Kelly Clarkson, Eagles, Justin Timberlake, Madonna, Elton John & Billy Joel, Paul McCartney, INXS, Mick Jagger and the Rolling Stones, John Farnham, Brian Adams, Green Day, Black Eyed Peas to name a few. This is testament to the personal experience that Adelaide Gang Show can provide and a reason why the City of Marion Council should consider that Scouts SA should be given the opportunity to use the Fitz James Building and continue on that legacy for future generations. Scouts SA are an inclusive organisation and will work collaboratively with council to address any concerns that present and mitigate any potential issues. We have a dedicated administration support team that are approachable Monday to Friday, and also have a dedicated afterhours emergency service that can respond to issues outside of business hours.

15. **Have you checked that you have addressed all necessary criteria?**

    Yes

16. **I confirm that I have been authorised in line with the organisations constitution, as the organisations representative and hereby express interest in the licence of Fitz James Building, Glandore Community Centre:**

    Yes

List Of Questions from Expressions of Interest – FitzJames Building

1. Title
2. Organisations Address
3. Organisation Website Address
4. Primary Contact Name
5. Position
6. Phone Number
7. Email Address
8. Organisation is a not-for-profit entity
9. Organisation is an incorporated body
10. Organisation has an ABN
11. What is the purpose of the organisation and what do you deliver for the community?
12. Describe the organisations need for use of this building
13. How many members are involved in the organisation
14. How many paid staff are in the organisation
15. How many volunteers are in the organisation
16. What initiatives are being undertaken to increase membership or utilisation
17. Is your organisation affiliated with a peak body or association?
18. What facilities does your organisation currently use and what agreements/lease/licence/hire arrangements do you have in place?
19. Please indicate how many months of the year you would require the building
20. Would the organisation be willing to share the building with other user groups and accommodate their needs?
21. Please outline the key future directions / priorities of the organisation
22. Please indicate the days of the week the building will be required for the organisation

23. How will the organisation maximise the use of the building?
24. Please provide any other comments you would like the City of Marion to consider in the expression of interest.
25. Have you checked that you have addressed all necessary criteria?
26. I confirm that I have been authorised in line with the organisations constitution, as the organisations representative and hereby express interest in the licence of FitzJames Building, Glandore Community Centre.

Expression of Interest - FitzJames Building

Evaluation Matrix

	Weighting	Applicant A - Scouts SA			Applicant B - Huntingtons Australia		
Criteria (Community Benefit)	**50%**	**Raw score**	**Weighted score**	**Comments**	**Raw score**	**Weighted score**	**Comments**
The level of community benefit directly to City of Marion residents	25%	4	1	Adelaide Gang show is a Southern Regional performing Arts Group however Scouts SA currently have 3 groups located in the Council area	4	1	Currently HA are located at Glandore Community Centre and provide services to the local community with 60 City of Marion residents utilising their services
Whether the organisation is based within the City of Marion Council area	25%	4	1	Adelaide Gang show is a Southern Regional performing Arts Group however Scouts SA currently have 3 groups located in the Council area	3	0.75	Currently HA are located within City of Marion however they are now part of a National organisation and provide services from Adelaide on a State wide basis
Criteria (Utilisation)	**20%**	**Raw score**	**Weighted score**	**Comments**	**Raw score**	**Weighted score**	**Comments**
Flexibility to share the facility with other organisations	10%	1	0.1	Scouts SA have stated that they are not able to share the site	4	0.4	HA have stated that they are open to sharing the building with other organisations with conditions
Times of use	10%	3	0.3	Scouts SA have indicated they will be operational Mon - Fri in the afternoons and evenings	4	0.4	HA have reception hours Mon, We, Friday, however are onsite from 9am - 4.30pm Mon - Fri and run programs and events outside of these times.
Criteria (Amenity and Traffic)	**15%**	**Raw score**	**Weighted score**	**Comments**	**Raw score**	**Weighted score**	**Comments**
Local community amenity impact	5%	4	0.2	The Adelaide Gang Show has 122 members that will utilise the location	5	0.25	HA have around 60 members that utilise the premises and have integrated well with the community
Compatibility with other organisations within the Glandore Community Centre.	5%	4	0.2	it is unknown how the compatibility with other organisations will be determined	5	0.25	HA have integrated well with the Glandore Community Centre. They work well with Council and hire a room to CoastFM. On occasion they have allowed CoM staff to run events from the premises.
Any traffic or parking implications created by the organisation	5%	3	0.15	Traffic implications could impact other users if all participants attend rehearsals	3	0.15	HA have some events that may attract a number of cars. On most occasions they are a one on one service
Criteria (Financial)	**15%**	**Raw score**	**Weighted score**	**Comments**	**Raw score**	**Weighted score**	**Comments**
Evidenced financial capacity	7.50%	5	0.375	Scouts SA have provided financials evidencing income to cover licence fees and outgoings.	5	0.375	HA are a not-for-profit relying on income from grants and fundraising, however are up to date with all licence fees. There financials indicate a positive net assets position.
Any cost or other financial implications for Council	7.50%	5	0.375	Scouts SA have provided financials evidencing income to cover licence fees and outgoings.	5	0.375	HA do not appear to present any imminent risks to Council
	Total	**33**	**3.7**		**38**	**3.95**	

EVALUATION SCORING GUIDELINES

Scoring is out of 5
Total Potential Score **45**

1 poor
2 limited
3 marginal
4 good
5 v good

~~Whether the organisation is based within the City of Marion Council area.~~	~~10~~
~~The level of Community Benefit directly to City of Marion Residents.~~	~~50~~
~~Compatibility with other organisations within the Glandore Community Centre~~	~~5~~
~~Any traffic or parking implications created by the organisation.~~	~~10~~
~~Any cost or other financial implications for Council.~~	~~5~~
~~Local community amenity impact.~~	~~10~~
~~Flexibility of times of use (facility utilisation)~~	~~5~~
~~Evidenced financial capacity.~~	~~5~~

From: Ben Dawson
Sent: Sun, 26 Nov 2023 23:58:55 +0000
To: Jacque Opie
Subject: Scouts SA- Expressions of Interest Received - FitzJames Building Glandore Community Centre
Attachments: Financials-12-months-to-30-Sep-2022-Signed.pdf, Performing Arts(1).pdf

You don't often get email from ben.dawson@sa.scouts.com.au. Learn why this is important

Hi Jacque,

It was nice to meet Mark, Michael and yourself on Wednesday, and I hope that the following information will help with our EOI application to council.

Benefit to City of Marion
We believe that the relocation of The Adelaide Gang Show from Clovelly Park to the FitzJames building will provide significant benefit to the Marion Council. Our current site in Byron avenue at Clovelly Park is constantly attacked by local vandals and causes distress from local residents that view the premises from their homes. Allowing us to relocate and to divest the building to potentially become residential area, will not only add population and ratepayers to the community but will also remove this concern from the residents. It will also allow for the volunteers to have a modern dedicated space that is fit for purpose for the growing event's needs. Our dedication to safeguarding and ensuring that all people onsite are cleared to work with children, prohibits the ability for us to be able to share the space as we are unable to control external parties who accesses the building and at which times that they do so with their access.

The Hallett Cove Scout Hall, situated within the City of Marion council area, consistently attracts other scout groups for camps and activities, significantly contributing to the influx of visitors to the council area annually. Rock climbing is an important part of the scouting program, and the hall is one of the few locations in Adelaide where our youth members can acquire these essential skills. The hall also serves as the preferred option over third-party providers in Adelaide, allowing us to maintain competitive costs. The annual Performing Arts show, along rock climbing events hosted at Hallett Cove, draw a substantial number of people to the City of Marion council area, particularly from other parts of Adelaide. This presents a valuable opportunity to boost the local economy, as parents, while waiting for their children engaged in activities, often visit local shops or take the opportunity to explore Westfield Marion. Furthermore, scout groups choosing to camp at the Hallett Cove Scout Hall during rock climbing activities actively contribute to the local economy by frequenting nearby shopping centres to purchase food and supplies for their camps and activities.

Of the three other Scout locations in the council we pay $610 for the shed and premises along with outgoings of $7,200 at Hallett Cove per annum, whilst we own the Ascot Park and Darlington Scout Halls. The current expenditure towards the theatre production is approximately $20k per annum and we would welcome the opportunity to be able to use the Marion centre for our Performing Arts production. The current spread of our Scout personnel outside of the Adelaide Gang Show team is 264 members in the Marion Council area which is highlighted below, and we anticipate that this will grow with the ability to move into the FitzJames building as it will allow for greater access and better facilities for the group.

Scout Group Numbers

Hallett Cove Scout Group	Adults: 29	Youth: 114
Darlington Scout Group	Adults: 18	Youth: 49
Ascot Park Scout Group	Adults: 17	Youth: 37

Period of use

The Gang Show team maintains a year-round operational schedule with a brief break of two weeks following the conclusion of their October performance. The peak period of operation spans from March to October, during which the team engages in show preparations, including the construction of sets and costumes, rehearsals, and various administrative tasks. This phase includes several evenings per week for both cast and crew, with daytime commitments for members of the administrative and tech teams. The off-peak period, spanning from November to February, though a somewhat reduced pace compared to the peak period, serves as a crucial interval for the Gang Show team. During this time, the team undertakes a comprehensive review of the previous year's show and develops the upcoming year's production. Additionally, this period facilitates essential repairs and maintenance for all equipment, ensuring its optimal condition for future performances.

I have also attached the flyer that the councillors have previously received, and you can also find out more information about the production and team at https://www.adelaidegangshow.com.au/.

Thank you for taking the time to consider Scouts SA.

Kind Regards

Scouts SA

Ben Dawso n
Head of Commercia l

83 Greenhill Road, Wayvill , S , 503
e A 4
Direct: 08 7134 120 | **Mobile:** 0407 185 794 0
Web: sa.scouts.com.au
Social :

Scouts SA

Head Office has Moved!
we are now located at
83 Greenhill Road, Wayville SA 5034
Phone 08 7134 1200

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11.4 Landowner Consent for Meals on Wheels Warradale	
Report Reference	GC231212R11.4
Originating Officer	Property Officer – Jacque Opie
Corporate Manager	Manager City Property – Mark Hubbard
General Manager	General Manager City Development – Tony Lines

REPORT OBJECTIVE

The objective of this report is to seek Council authorisation to grant landowner consent to refurbish the kitchen to be code compliant, and upgrade the wet areas at Marion Community House, 175 Oaklands Road, Warradale.

EXECUTIVE SUMMARY

On 19 October 2023 Council received an application from Meals on Wheels SA Inc (MoW), located at 175 Oaklands Road Warradale, requesting landowner consent (LOC) to refurbish the kitchen to be code compliant and to upgrade the wet areas, including the bathrooms (refurbishment).

Given the value of the proposed refurbishment is above $100,000, the landowner consent request needs to be presented to Council for consideration in accordance with Council's Leasing and Licensing Policy Guidelines (refer Attachment 1).

RECOMMENDATION

That Council:

1. Authorises that landowner consent is given for Meals on Wheels SA Inc. to refurbish the kitchen to be code compliant and upgrade the wet areas, including the bathroom (refurbishment) at Marion Community House, 175 Oaklands Road, Warradale.
2. Notes that Meals on Wheels SA Inc. is not seeking any funding from Council to undertake the refurbishment.

BACKGROUND

Meals on Wheels SA Inc (MoW) has maintained a tenancy at Marion Community House since 1 August 1990. Established in 1954, MoW supports City of Marion residents in achieving independent living through the provision of home-delivered meals. The preparation for these meals takes place in the kitchen facilities at Marion Community House where their volunteers contribute to the meal preparation process. MoW then distributes these meals to residents within City of Marion.

In addition to their tenancy at Marion Community House, MoW occupies two other properties within the City of Marion, situated at 19 Zwerner Drive, Hallett Cove, and 1 Aberfeldy Avenue, Edwardstown. MoW consistently maintains up-to-date rental payments for all properties under their leases within City of Marion and ensures compliance with all governance requirements outlined in their agreements.

DISCUSSION

City of Marion has been approached by MoW with a request to undertake refurbishment at Marion Community House, with the following specifications (refer Attachment 2):

- Demolition of existing kitchen benches, sink, tiles, floor coverings.

- Demolition of existing bathroom fixtures and fittings and floor coverings.
- Installation of new kitchen benches, fixtures, and floor coverings.
- Installation of bathroom accessories and floor coverings.

MoW is proposing to fund the refurbishment and is not seeking any funding from Council.

MoW has communicated the proposed refurbishment noting that:

(i) the completion of all works is anticipated by mid-2024.

(ii) on approval of the landowner consent, MoW will seek tenders to undertake the work.

(iii) the refurbishment will be carried out according to all necessary building codes and building development applications.

In accordance with Council's Leasing and Licensing of Council Owned Facilities Policy, a report is being submitted for Council consideration given the cost of the proposed work exceeds $100,000. MoW has provided Council with all necessary documentation as outlined in the Landowner Consent Form.

SUMMARY

MoW is not seeking any financial contribution from Council and is prepared to independently fund the upgrade of the Council-owned facility. It is recommended that Council grants MoW consent to proceed with the proposed works in accordance with all conditions outlined in the Request for Landowner Consent letter. The detailed conditions will be communicated to MoW upon the formal granting of landowner consent, which will be done via a template letter. On completion of the works, Property and Facilities will inspect the works carried out to ensure all conditions have been met.

ATTACHMENTS

1. Attachment 1 - Leasing and Licensing of Council Owned Facilities Policy [**11.4.1** - 10 pages]
2. Attachment 2 - Marion Community House Proposed Refurbishment [**11.4.2** - 4 pages]

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

1. RATIONALE

Council provides an extensive range of facilities from multipurpose sites with playing fields, halls, community gardens, commercial, tennis and netball clubs, kindergartens etc. Leases or licenses are provided to a diverse range of organisations ranging from small community groups, sporting clubs, state government agencies to commercial entities.

The Policy provides guiding principles and statements that will form the negotiating position of Council as new leases are entered into for all organisations who occupy Council owned facilities.

2. POLICY STATEMENT

City of Marion may lease or license Council owned or managed land to meet Council's strategic plans based on community priorities. Council will make land and building facilities available to groups or organisations on a fair and equitable basis to meet community needs and support the optimal use of facilities.

3. OBJECTIVES

The aim of the Policy is to ensure an equitable and consistent approach to leases and licenses which encourages benefit to the Marion community, high utilisation rates, diversity of use and supports organisations occupying Council facilities to be sustainable.

Council will ensure facilities are fit for purpose and the term and conditions of leases are equitable, consistent, support good governance, accountability and optimise the use of Council facilities.

The following principles guide the provision and management of Council owned facilities:

Community Benefit & Social Inclusion:

- Ensure Council owned facilities are used to meet demonstrated community needs consistent with Council's policies and the Community Vision
- Optimise use of Council's community facilities and provide equitable and inclusive access by the City of Marion community
- Support and encourage diversity of programs and activities offered from Council facilities
- Assist not-for-profit and volunteer-based organisations that offer activities and services in the City of Marion
- Encourage active and healthy lifestyles

Good Governance & Accountability:

- Ensure a transparent and equitable process of granting new leases or licences and renewals by having clear assessment criteria
- Ensure lessees pay fair and reasonable rentals based on established eligibility criteria and calculation methodologies

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

- Facilitate a shared approach between Council and lessees as to the cost of management and maintenance of Council owned facilities
- Ensure lessees are accountable for meeting operational responsibilities for venue management and meeting agreed targets
- Ensure sound financial management and effective administration of community facility leasing and licensing
- Ensure that Council owned facilities are appropriately maintained as Council assets

Environmental Sustainability:

- Ensure Council facilities maximise the use of solar, energy and water efficiency initiatives to reduce the environmental impact
- Encourage and support lessees to implement environmental initiatives

4. POLICY SCOPE AND IMPLEMENTATION

Scope

This Policy applies to the leasing or licensing of Council owned or managed land and facilities.

Implementation

4.1 ELIGIBILITY FOR LEASE OR LICENCE

4.1 (a) Council will enter into a lease or licence agreement with a not-for-profit organisation, once the organisation can demonstrate its eligibility by meeting the relevant eligibility criteria to the reasonable satisfaction of Council Administration.

Council will prioritise access for use and occupancy of its community facilities for local, not-for-profit and organisations that will likely provide the best community outcomes for City of Marion residents in particular. Relevant criteria will be:

- Not for profit organisation under Australian tax office definitions
- Incorporated/legitimate body under the auspice of an incorporated body or under the auspice of an incorporated body
- Australian Business Number (ABN)
- Financially viable by providing 3 years of annual financial statements to Council (where applicable)
- Complies with relevant legislation and regulations governing its activities
- Demonstrates meeting a community need
- Good governance capability

4.1 (b) Council will consider a lease or licence agreement for a commercial organisation once the organisation demonstrates that it:

- Will meet a community need
- Has the professional capacity and experience
- Does not generate income from gambling (including poker machines)
- Provides an economic benefit to the City of Marion

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

4.1 (c) Council will consider a lease or licence agreement with a school or kindergarten where:

- The use does not impact on the broader community needs or result in a facility being used beyond its capacity
- Consideration is given to a contribution to the maintenance of the facilities used by the school, with the level of contribution reflecting the level of use
- Fees are consistent with commercial fees, although a reduction may be considered to reflect the school's socio-economic status, contribution to the ongoing maintenance and capital
- A school, Department for Education or other education body have appropriately contributed to the capital development of the facility they will be provided with exclusive use
- The school or kindergarten has adequate insurance

4.2 ANNUAL FEE

Sporting & Community (Not for Profit) Agreements

Rents for Sporting and Community (Not for Profit) agreement holders will be charged on the following basis:

- The annual rent will generally be calculated at a rate of 7% of the 'market rent' in accordance with Council's asset valuation data. Council may choose to resolve to charge a different percentage of the 'market rent', at its discretion, based upon its assessment of meeting the eligibility criteria set out in 4.1(a), in particular whether Council considers it to be locally based and will provide significant community outcomes particularly for City of Marion residents.
- The rent will be fixed for the duration of the term (up to 5 years) and will be reviewed on any renewal of the lease to the rate of 7% of the 'market rent' in accordance with Council's asset valuation data applicable at the time.
- Where separately metered, agreement holders will be responsible for 100% of the cost of utilities consumed, with the utility accounts in the name of the agreement holder where possible (with the exception of water which will be as detailed in this Policy).
- Council will not on-charge the costs of building insurance or Council Rates to Sporting and Community (Not for Profit) agreement holders.
- Where the agreement is for the shared use of a multiple occupancy facility, Council Administration may choose to apply a grossed-up rent which will include an element for contribution for a share of the outgoings costs for the premises based on reasonable estimated usage.
- Sporting and Community (Not for Profit) agreement holders will be required to meet Key Performance Outcomes (outlined in the Guidelines Procedure), and to provide evidence of meeting these outcomes on an annual basis, together with any other compliance documentation required by Council.
- A minimum fee of $300.00 (excluding GST) per annum will be payable should the

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

discounted rent be calculated at less than $300.00

Commercial Agreement Rent/Fees

Commercial Agreements will generally have a market rent or fee set to provide a commercial return to Council, however in selecting a commercial lessee, Council will have regard to how the proposed use or business will contribute to the delivery of the Strategic Plan and the likely impact or benefit to the community. This may affect the level of rent applied and would be subject to a Council resolution. Council will recover outgoings and legal expenses where applicable, in accordance with any restrictions imposed by the Retail and Commercial Leases Act 1995. Council Rates will be applicable for commercial lease agreements.

Rent Arrears and Non-Compliance

Where an agreement holder is in arrears with their invoiced rent and / or outgoings liabilities by a period of 120 days or more, or where an agreement holder has not supplied all required Key Performance Outcomes evidence (or subsidy information if on an historic agreement) and other required compliance documentation to Council within 120 days of an annual written request, then Administration will provide a report to Council at the next General Meeting, subject to agenda preparation deadlines in place.

4.3 TERM OF AGREEMENT

Terms of agreement will not be greater than 5 years unless Council resolves to grant a longer term lease.

Where a lease or licence is to be granted for greater than 5 years and is located on Community Land, community consultation will be undertaken in line with the Local Government Act 1999.

Where the term of the lease or licence is to be less than 5 years, and Section 20B of the Retail and Commercial Leases Act 1995 applies, the lessees or licensee will be required to provide Council with a certificated exclusionary certificate duly signed by the lessee's or licensee's solicitor waiving the minimum statutory term of five years in the form required by the Act.

This certificate must be provided to Council prior to the lessee or licensee taking possession of the premises.

4.4 MAINTENANCE, REPAIRS AND REPLACEMENTS

A comprehensive list of building items will be provided to organisations in the form of a Maintenance Schedule Annexure to the agreement which will clearly set out responsibilities. Council will take responsibility for structural items in buildings this will include items relating to footings, floor (not including coverings), walls (not including applied finishes), roof members and cladding and provision of services to the external walls.

4.5 UTILITIES, OUTGOINGS AND WASTE DISPOSAL

Organisations will be responsible for the cost of all utilities, outgoings and waste disposal associated with their operations. Council will work with organisations to assist them to

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

implement environmental initiatives such as waste reduction, recycling and energy efficient practices.

4.6 WATER USAGE

4.6 (a) Buildings

Where the lease or licence refers only to a building and there is no open space attached to the leased or licensed area then the lessee/licensee will be responsible for the payment of all water and sewer charges levied against the leased area.

4.6 (b) Open Space

Where there is an associated playing field that is accessible to the general community, the lessee/licensee will be responsible for 10% of the cost of the associated playing field water used. In addition to the associated playing field and where the building or facility is fenced or not accessible to the community, the lessee / licensee will be responsible for the payment of all water and sewer charges levied.

Council encourages water conservation techniques and when considered appropriate will place a cap on the amount contributed by Council. The amount of the cap will be determined at the time of negotiating a lease or licence by Council. Access to stormwater reuse will be encouraged.

Where there are shared meters on the site consideration will be taken on community access to the site and the proportion will be negotiated with the organisation to ensure it is in line with like facilities.

4.7 SPORTING GROUNDS AND COURTS

Council maintains playing fields that are open to the public for passive recreational activities. There are some circumstances where Council may negotiate with a Club to take on the responsibility of maintaining sporting grounds which are specialist in nature such as bowling greens.

Council will work in partnership with tennis and netball clubs, peak bodies and other funding organisations when courts are required to be resurfaced. Clubs will be expected to contribute funds either through a combination of club funds, external grants or a loan from Council. In determining the club contribution consideration will be given where courts are made available for community use.

Council reserves the right to charge agreement holders separately to the rent, for the use of sporting grounds and courts, in accordance with Council's Schedule of Fees and Charges.

4.8 FLOOD LIGHTING

Council will be responsible for the regular inspection of light poles and ensuring they are maintained; lessee and licensees will be responsible for the replacement of lamps.

Leasing and Licensing of Council Owned Facilities Policy

Should a lessee/licensee seek to install new lights, they will be expected to make a financial contribution. Council will work in partnership with the lessee to seek external funding and/or negotiate a Council loan.

4.9 SUB-LETTING OR HIRING OUT OF LEASED FACILITIES

It will be a condition of the lease that all sub-letting arrangements will be in line with this Policy and that lessees must seek Council approval to the terms and conditions prior to sub- letting.

Where an organisation enters into a sub-licence or hire agreement for part or all of the premises to another club or a commercial activity, Council reserves the right to, at its discretion, set a maximum sub-licence fee based on the nature and quantum of the sub-licence and the rent, charged by Council.

Clubs are encouraged to hire out facilities to maximise the use of the facilities and to generate income to support them to be sustainable. It is expected that these rates do not exclude the community from being able to access them due to the cost.

4.10 NEW AGREEMENTS AND RENEWALS

New Agreements

Newly built assets and vacant premises are generally offered for occupancy under an expression of interest process. This may be weighted to take into account the proposed use, community benefit, return on investment and strategic fit, whilst prioritising support for local not-for-profit organisations and/or local organisations that provide a particular benefit to the City of Marion community. Subject to a decision of Council, an exception may be applied to this where a community organisation has contributed in some form to the project, been re-located from an existing community facility, or in the case of an unsolicited proposal.

Renewals

Existing lessees and licensees will generally be given opportunity for lease / licence renewal in preference to any expression of interest or unsolicited proposal process. The Mayor and the relevant Ward Councillors will be given the opportunity to provide comment on any proposed lease or licence renewal prior to these being executed utilising any sub-delegations which may be in effect.

4.11 HARDSHIP

Where a lessee/ licensee is able to produce evidence that the fee will cause undue hardship (after subsidies are applied) then the lessee or licensee can make an application to Council seeking deferment of payment.

The City of Marion is under no obligation to accept such a request and will make its decision based on the financial position of the lessee or licensee at the time of making the application.

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

4.12 GAMING MACHINES

Council does not support the introduction or increase of gaming machines in premises on Council owned land for any new lessee or licensee.

4.13 POLITICAL SIGNS

Advertising of political parties, Member of Parliament, Council Members and candidates for Parliament/Council is prohibited on Council owned premises.

4.14 LIQUOR LICENSE SUPPORT REQUESTS

Where agreement holders wish to apply for a new Liquor License, or apply for an amendment to an existing Liquor License, landowner consent and support will be required to be sought from Council. Requests will be assessed in accordance with Council's Liquor License Support Procedure.

Transitional Arrangements

The provisions of this Policy will not apply to any existing leases or licenses to the extent that the provisions contained herein are not in accordance with the original agreement. When the renewal of that lease or licence is negotiated the provisions of this Policy will be applied fully.

Where no formal arrangements exists then the provisions of this Policy will be applied to negotiate a formal lease or licence at the earliest opportunity.

5. DEFINITIONS

Term	*Definition*
Community Buildings	Buildings primarily available to facilitate community activities inline with Council's corporate strategies and community land management plans.
Community Club or Organisations	Organisations that are incorporated for the benefit of the community and any profit is distributed back into the facility and does not restrict its services to its members and provides one or more.
Incorporated Body	Any Committee or Organisation that is incorporated under the Associations Incorporation Act 1985.
Lease	Such agreements will be used where the occupier has full and exclusive use of the premises.
License	Such agreements will be used where the occupier does not have full and exclusive use of the premises.
Maintenance	Means that facilities are maintained; in good repair and condition; conform to relevant legislation and codes; are free of

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

Term	Definition
	graffiti and other acts of vandalism; and includes preventative maintenance approaches.
Non-community organisations	Organisations that are specifically a 'business' and are in business for the purpose of making a profit or which are so constituted that the assets may be distributed amongst the members of the organisations.
Open space	Leased outdoor facilities which are available for community use outside formal sporting use excluding sport related facilities such as clubrooms, storage sheds.

6. ROLES AND RESPONSIBILITIES

Role	Responsibility
Unit Manager Property & Facilities	• Overall responsibility for ensuring compliance with this Policy.
Team Leader Property	• Ensure documentation and responsibilities are compliant with this Policy, including inspections undertaken and compliance documentation provided. Reporting on arrears and non provision of requested compliance documentation to Council.
Property Officer	• Ensure documentation and responsibilities are compliant with this Policy, including inspections undertaken and compliance documentation provided.

7. REFERENCES

City of Marion

- Asset Management Plans
- Asset Management Policy
- City of Marion Community Vision – Towards 2040
- City of Marion Strategic Plan 2019-2029
- City of Marion Community Facilities Strategy – (under development)
- City of Marion Business Plan 2019-2023
- City of Marion Long Term Financial Plan
- Community Land Management Plans
- Disposal of Land and Assets Management Policy
- Irrigation Management Plan
- Public Consultation Policy and Public Consultation Procedure

Other

- Associations Incorporation Act 1985
- Development Act 1993

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

- Disability and Discrimination Act 1992
- Gaming Machines Act 1992
- Law of Property Act 1936
- Liquor Licensing Act 1997
- Local Government Act 1999
- Planning, Development and Infrastructure Act 2016
- Real Property Act 1886
- Retail and Commercial Leases Act 1995

8. REVIEW AND EVALUATION

This policy will be reviewed by Council every four years in accordance with the City of Marion Policy Framework or sooner if required.

Leasing and Licensing of Council Owned Facilities Policy

CITY OF MARION

Key Performance Outcomes for Sporting and Community (Not for Profit) Organisations

It will be a condition of Lease and Licence Agreements to sporting and community organisations that the below Key Performance Outcomes are achieved on an annual basis.

Good Governance

The organisation must demonstrate:

- Compliance with conditions of current or previous lease/licence agreements with Council
- Provision of Annual General Meeting reports and minutes including financial reports (to be audited upon request)
- Financial viability, have not incurred a debt with Council and have repaid any loans to Council in line with the loan agreement
- Quality Management is integrated into operations - capacity building, good governance and planning etc., evidenced through provision of an annual business plan, current constitution, policies and procedures etc.

Facility Utilisation

The organisation must:

- Provide evidence of membership/user/participant numbers and hours of use on an annual basis.
- Provide evidence of activities and initiatives undertaken to increase the utilisation of the facility
- Initiatives planned to increase use or participant numbers
- Evidence of shared use of the facility by the community and other community clubs and organisation to ensure optimal use of the facility.

Social Inclusion

The organisation must demonstrate:

- The activity or service they provide is non-discriminatory and is open to all residents who meet stated criteria for participation.
- The use of the facility will increase social inclusion, increase community participation and/or will promote health and well-being in the community.
- Activities pro-actively support wider social inclusion targets.

Volunteer Management

The organisation must demonstrate that it promotes, supports and develops volunteers.

Environmental Initiatives

The organisation must demonstrate that is promotes and implements environmental initiatives e.g. waste reduction, recycling, energy efficient practices including investments. e.g. solar panels.

Council Owned Facilities
APPLICATION FORM
Landowner Consent – Lease Holders

CITY OF MARION

LESEE DETAILS		
Contact Name: PETER PSAROULIS		Position: PROCUREMENT MANAGER
Group/Organisation Name: MEALS ON WHEELS SA INC.		
Group/Organisation Address: 84 SIR DONALD BRADMAN DR. HILTON 5033		
Group/Organisation Postal Address: PO BOX 406, UNLEY SA 5061		
Email: peter.psaroulis@mealsonwheelssa.org.au		
Phone: -	Fax: 84902309	
Mobile: 0418851369	Website: www.mealsonwheelssa.org.au	
COUNCIL PROPERTY DETAILS		
Council Property Name: MARION COMMUNITY HOUSE		
Council Property Address: C/R OAKLAND & MORPHETT RD		
LANDOWNER CONSENT CHECKLIST		
What are your planned works on the above mentioned property?		
External Works	☐	*If yes, please provide details on page 2*
Internal Works	☑	*If yes, please provide details on page 2*
Signs	☐	*If yes, please provide details on page 2*
Solar Panels	☐	*If yes, please provide details on page 2*
Other	☐	If other, please provide details:
Please attach any proposed sketches, plans and colour information.		
OTHER DETAILS		
What is the proposed timing for the works? 1ST QTR 2024		
Have you requested Development Assessment approval? ☐ Yes ☐ No ☒ Unsure if required		
PROPOSED CONTRACTOR/PROJECT MANAGER DETAILS		
Contact Name: AS ABOVE		Position:
Organisation Name:		
Organisation Postal Address:		
Email:		
Phone:	Fax:	
Mobile:	Website:	

Name: PETER PSAROULIS (PRINT NAME) Position: PROCUREMENT MANAGER (PRINT POSITION)

Signature: _____ Date: 19/10/23

Please note in order to fully assess your application we may request further information and/or documentation to support your application.

Completed application forms and supporting documentation can be submitted to the City of Marion via one of the following methods:

Post: PO Box 21, Oaklands Park SA 5046
In Person: 245 Sturt Road, Sturt SA 5047
Fax: (08) 8375 6699
Email: council@marion.sa.gov.au

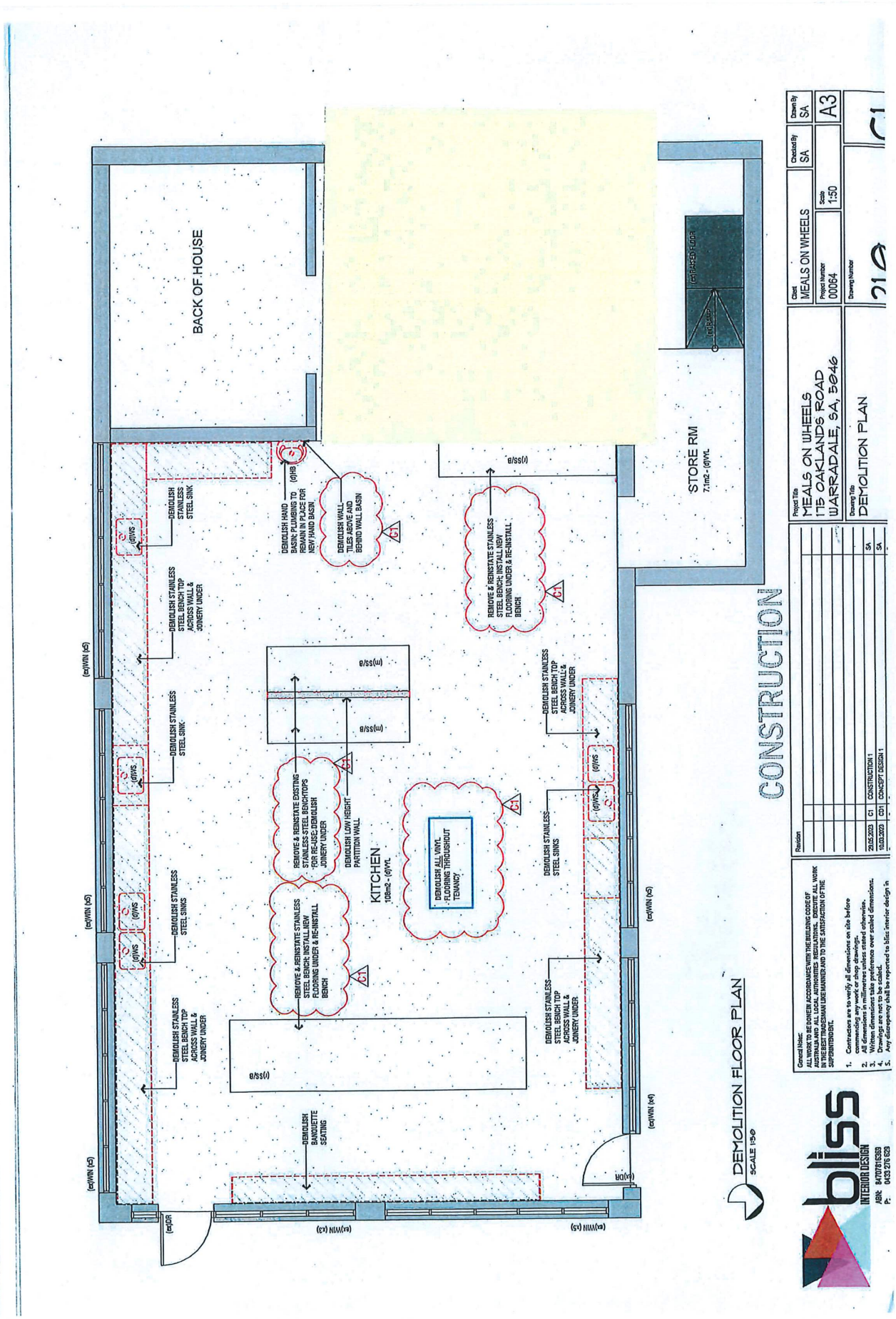
Council Owned Facilities
APPLICATION FORM
Landowner Consent – Lease Holders

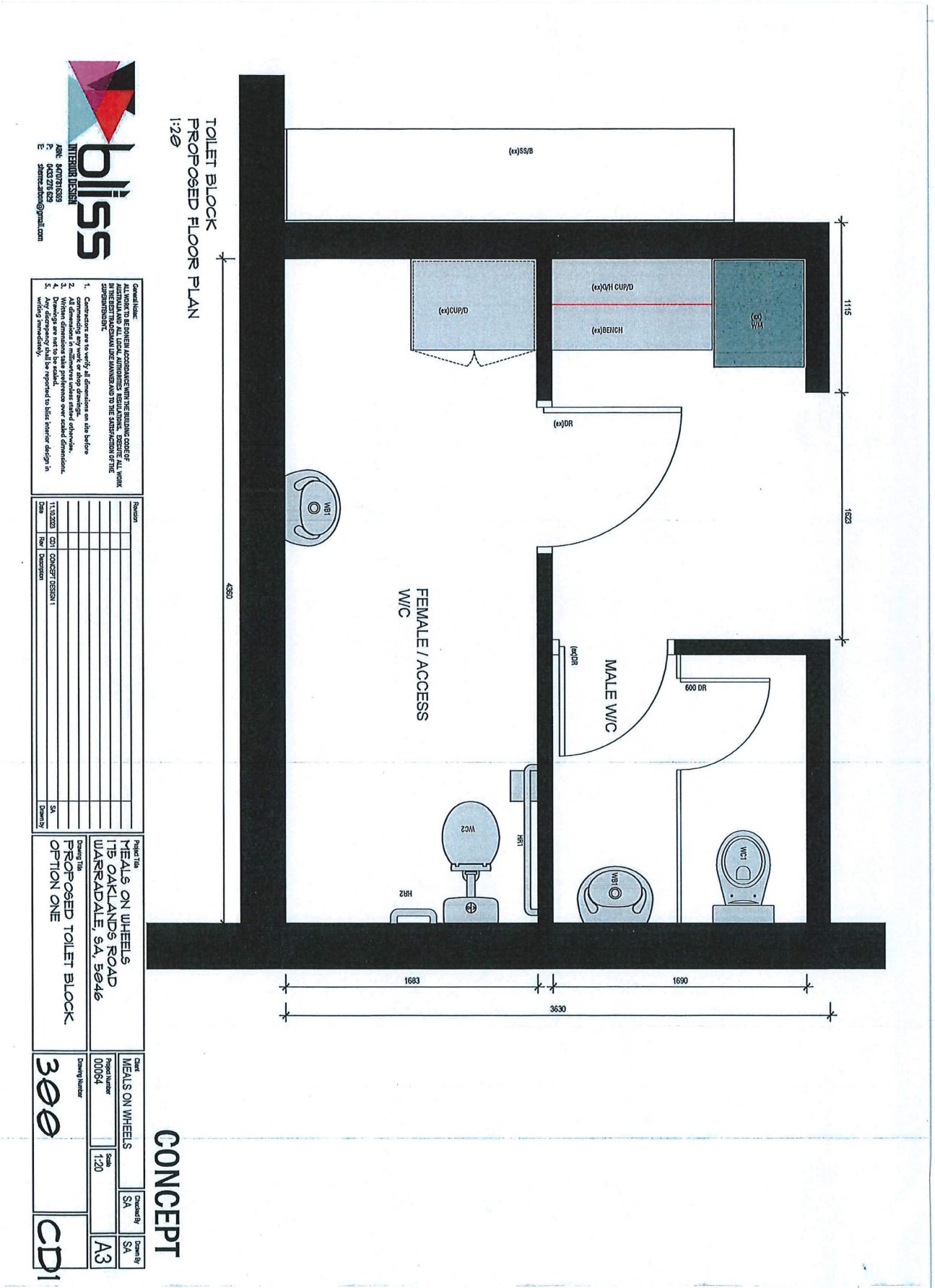
CITY OF MARION

EXTERNAL/INTERNAL WORKS DETAILS (if applicable)
COST AND FUNDING DETAILS
What are the costs involved for the proposed works? APPROX $150,000.00 $190,000
Please attach the quote for the proposed works: ☐ Yes ☑ No
HAVE DRAFT DRAWINGS
How do you propose to fund the proposed works? INTERNALLY.
Have you received grant funding? ☐ Yes ☑ No
Have you applied or will you be applying for grant funding? ☑ Yes ☐ No
Name of department/organisation you have sought grant funding from: (if applicable)
Due date for grant funding application: (if applicable)
PROPOSED WORK DETAILS
Please explain your proposed works in more detail: (please attach any proposed sketches, plans and colour information)
REFURBISH KITCHEN TO BE CODE COMPLIANT & UPGRADE OLD WET AREAS

SIGN DETAILS (if applicable)
How many sign/s are proposed:
What wording will be on the proposed sign/s?
What colours will be on the proposed sign/s?
What size will each proposed sign be? Height: _____ Width: _____
If more than one size, please provide details: Height: _____ Width: _____ Height: _____ Width: _____
Where will the proposed sign/s be placed?
Please attach photos and plans for the proposed sign/s location: ☐ Yes ☐ No
Please attach photos and plans for the proposed sign/s design: ☐ Yes ☐ No

SOLAR PANEL DETAILS (if applicable)
How many solar panel/s are proposed:
What size will each proposed solar panel be? Height: _____ Width: _____
If more than one size, please provide details: Height: _____ Width: _____ Height: _____ Width: _____
Where will the proposed solar panel/s be placed?
Please attach photos and plans for the proposed solar panel/s location: ☐ Yes ☐ No
Please attach photos and plans for the proposed solar panel/s design: ☐ Yes ☐ No
Please attach structural engineering report to support solar panel design : ☐ Yes ☐ No


BACK OF HOUSE
STORE RM
7.1m2 - t/g/vnl
KITCHEN
10.8m2 - t/g/vnl
DEMOLISH STAINLESS STEEL SINK
DEMOLISH STAINLESS STEEL BENCH TOP ACROSS WALL & JOINERY UNDER
DEMOLISH STAINLESS STEEL SINKS
DEMOLISH STAINLESS STEEL BENCH TOP ACROSS WALL & JOINERY UNDER
DEMOLISH BANQUETTE SEATING
DEMOLISH HAND BASIN, PLUMBING TO REMAIN IN PLACE FOR NEW HAND BASIN
DEMOLISH WALL TILES ABOVE AND BEHIND WALL BASIN
REMOVE & REINSTATE STAINLESS STEEL BENCH; INSTALL NEW FLOORING UNDER & RE-INSTALL BENCH
REMOVE & REINSTATE EXISTING STAINLESS STEEL BENCHTOPS FOR RE-USE; DEMOLISH JOINERY UNDER
DEMOLISH LOW HEIGHT PARTITION WALL
DEMOLISH ALL VINYL FLOORING THROUGHOUT TENANCY
REMOVE & REINSTATE STAINLESS STEEL BENCH; INSTALL NEW FLOORING UNDER & RE-INSTALL BENCH
DEMOLISH STAINLESS STEEL BENCH TOP ACROSS WALL & JOINERY UNDER
DEMOLISH STAINLESS STEEL SINKS
DEMOLISH STAINLESS STEEL BENCH TOP ACROSS WALL & JOINERY UNDER
(ex)DOOR
(ex)WIN (x3)
(ex)WIN (x5)
(ex)DR
(ex)WIN (x5)
(ex)WIN (x5)
(ex)WIN (x5)


TOILET BLOCK
PROPOSED FLOOR PLAN
1:20
(ex)SS/B
(ex)CUP/D
(ex)C/H CUP/D
(ex)BENCH
(c) WM
(ex)DR
WB1
FEMALE / ACCESS W/C
MALE W/C
600 DR
WC1
WB1
W/2
HR1
HR2
1115
1623
4360
1683
1690
3630
CONCEPT
bliss
INTERIOR DESIGN
ABN: 84707815393
0433 276 529
shemz.alton@gmail.com
General Notes:
ALL WORK TO BE DONE IN ACCORDANCE WITH THE BUILDING CODE OF AUSTRALIA AND ALL LOCAL AUTHORITIES REGULATIONS. EXECUTE ALL WORK IN A TRADESMAN LIKE MANNER AND TO THE SATISFACTION OF THE SUPERINTENDENT.
1. Contractors are to verify all dimensions on site before commencing any work or shop drawings.
2. All dimensions in millimetres unless noted otherwise.
3. Written dimensions take preference over scaled dimensions.
4. Drawings are not to be scaled.
5. Any discrepancy shall be reported to bliss interior design in writing immediately.
Revision
Date 11.10.2023
Rev CD1
Description CONCEPT DESIGN 1
Drawn By SA
Project Title
MEALS ON WHEELS
115 OAKLANDS ROAD
WARRADALE, SA, 5046
Drawing Title
PROPOSED TOILET BLOCK
OPTION ONE
Client
MEALS ON WHEELS
Project Number
00064
Scale
1:20
Checked By
SA
Drawn By
SA
A3
Drawing Number
300
CD1

11.5 Gully Road Reserve - Shared Use Path	
Report Reference	GC231212R11.5
Originating Officer	Transport Engineer – Sara Hurditch
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Ben Keen

REPORT OBJECTIVE

The purpose of this report is to seek Council's endorsement to execute the 2023-24 State Bicycle Fund (SBF) Grant Deed, between the City of Marion and The Minister for Infrastructure and Transport.

EXECUTIVE SUMMARY

On 9 November 2023, the Department for Infrastructure and Transport (DIT) advised the City of Marion that its 2023-24 SBF application for the Gully Road Reserve Shared Path Project was successful. The City of Marion will receive $115,000 ex GST, as part of the 50/50 funding partnership approach upon formal acceptance of the Grant Deed.

The Gully Road Reserve Shared Path Project involves construction of a 3-metre wide, 510 metre long shared (cycling and walking) path through the Gully Road Reserve between Tracy Street and Arthur Street, Seacliff Park. This report seeks Council approval to authorise the Mayor and Chief Executive Officer to affix the Common Seal to the document necessary to execute the Grant Deed.

RECOMMENDATION

That Council:

1. **Notes the Minister for Infrastructure and Transport has allocated $115,000 ex GST from the State Bicycle Fund towards construction of a shared path through the Gully Road Reserve between Tracy Street and Arthur Street, Seacliff Park.**
2. **Pursuant to Section 38 of the Local Government Act 1999, authorise the Mayor and Chief Executive Officer to sign and affix the common seal to the Deed to execute the Grant Deed for the State Bicycle Fund, and return to the Department for Infrastructure and Transport.**

BACKGROUND

In June 2023, Council applied to the Department for Infrastructure and Transport's (DIT) 2023-24 SBF. The SBF offers 50/50 funding, up the value of $200,000, for construction of cycling facilities which meet the required criteria. The objective of the fund is to enhance the safety, connectivity and cycling activity levels of communities.

This project, being the first stage of the proposed two-stage Gully Road Reserve Shared Path Project through the north and south reserves, will provide residents, regional commuters and recreational riders with a new safe and comfortable off-road walking and cycling facility.

It will be constructed with asphalt, signed and pavement marked in accordance with the Austroads Guide to Road Design Part 6A: Paths for Walking and Cycling.

It will also connect Seacliff Park and Seaview Downs (City of Marion) with:

- The City of Holdfast Bay via Gilbertson Gully and Gilbertson Rd
- O'Halloran Hill Mountain Bike Trails (Majors Rd)
- South-West BMX Facility (Majors Rd)
- Southern Soccer Facility (Majors Road / Adams Road)
- Seaview Downs Primary School
- Gully Road Reserve Playground and Basketball Court

A Masterplan of Stages 1 and 2 of Gully Rd Reserve Shared Path is being prepared for local community consultation and will be distributed in the second week of January following school holidays for a period of 3 weeks.

The results of the consultation process will be communicated to the Southern Hills Ward Councillors. It is anticipated, subject to community consultation results and findings, construction will commence in May 2024.

To formalise the agreement, Council endorsement is sought to authorise the Mayor and Chief Executive Officer to sign and affix the Common Seal to the documentation necessary to execute the Funding Deed.

ATTACHMENTS

1. State Bicycle Fund 2023-24 City of Marion Deed [**11.5.1** - 11 pages]
2. State Bicycle Fund 2023-24cCity of Marion Recommendation Letter [**11.5.2** - 1 page]

FUNDING DEED under **STATE BICYCLE FUND**

Construction of 510m shared path 3-metre wide through the Gully Road Reserve, between Tracy Street and Arthur Street, Seacliff Park.

$115,000

Between

MINISTER FOR INFRASTRUCTURE AND TRANSPORT

(**Minister**)

And

THE COUNCIL NAMED IN THE SCHEDULE

(**Council**)

DEED dated the day of

PARTIES:

MINISTER FOR INFRASTRUCTURE AND TRANSPORT, a body corporate pursuant to the *Administrative Arrangements Act 1994*…….....(**Minister**)

And

THE COUNCIL NAMED IN THE SCHEDULE a body corporate under the *Local Government Act 1999*……...(**Council**)

It is agreed:

1. **FUNDING**

1.1 Subject to this deed, the Minister will pay the Council up to the amount of money specified in the Schedule (**Funding**).

1.2 The Council must only use the Funding for the **Purpose** set out in clause 3 of the Schedule.

1.3 For the purposes of this deed, the **Funding Period** is the period commencing on the Start Date and, subject to funding being available, will continue until the End Date. The **Start Date** and **End Date** are set out in the Schedule.

1.4 The Funding is payable by way of a lump sum in accordance with the Schedule. During the Funding Period, the Council is entitled in accordance with the conditions set out in the Schedule to invoice the Minister for the payment of the Funding.

1.5 At the end of the Funding Period the Council must provide a report on the level of any unexpended Funding.

1.6 The Council must repay any part of the Funding which is unexpended at the end of the Funding Period to the Minister unless the Minister gives written approval for the Council to retain the money.

1.7 The Council must pay at least fifty per cent of the total cost of the works undertaken for the Purpose.

Unless otherwise agreed in writing with the Minister, if by the end of the Funding Period, the total cost of the works for the Purpose is less than double the amount of the grant (GST Exclusive) then in addition to repaying any unexpended Funding, the Council must repay to the Minister the difference between the amount of the Funding and a half of the actual cost of the works.

2. **GST**

2.1 In addition to any amounts payable by the Grantor as part of the Funding (**Base Payment**), the grantor must, if in relation to a Taxable Supply for which the grantor has received a Tax Invoice, pay to the Council an additional amount (**GST Payment**) calculated by multiplying the Base Payment by the rate at which GST is levied at the time of this deed.

2.2 The GST Payment is payable at the same time and subject to the same conditions as the Base Payment. "*Taxable supply*", "*GST*" and "*Tax Invoice*" have the meaning attributed under the *A New Tax System (Goods and Services Tax) Act 1999*.

3. **ADMINISTRATION OF DEED**

3.1 Any power or discretion exercisable by the Minister under this deed may be exercised by the person (**Minister's Representative**) for the time being in the position within the Department for Infrastructure and Transport (**Department**) set out in the Schedule.

3.2 Any power or discretion exercisable by the Council under this deed may be exercised by the person (**Council's Representative**) for the time being in the position within the Council set out in the Schedule.

4. **PROVISION OF FINANCIAL INFORMATION**

4.1 The Council must provide the Minister with appropriate and regular information, records and reports as the Minister may request from time to time about:

4.1.1 the administration and financial affairs of the Council;

4.1.2 the progress of and any change to the authorised scope of the Purpose;

4.1.3 any significant changes to the nature and scope of the activities conducted by the Council;

4.1.4 any other matter relevant to the granting of assistance;

4.1.5 any other funding or financial assistance promised or received from any source other than the Minister;

4.1.6 the Council's management of the Funding, including, but not limited to, the economic and efficient use of resources to achieve the outcomes of the Purpose; and

4.1.7 the performance of the Council's undertakings and obligations under this deed.

4.2 The information provided by the Council must be sufficient for the Minister to make an informed judgement about:

4.2.1 the Council's ongoing financial position and its resources and expertise in relation to the Purpose;

4.2.2 the Council's performance in managing public moneys, acquiring, and using resources economically and efficiently and in achieving specified objectives in relation to the Purpose;

4.2.3 the overall effectiveness of the Funding throughout the Funding Period;

4.2.4 compliance with legislation and generally accepted accounting principles; and

4.2.5 compliance with the Council's constitution and the conditions of this deed.

4.3 The Council must permit any officer authorised by the Minister:

4.3.1 to enter the Council's premises and to have access to all accounting records, equipment, documents, and information in possession of the Council; and

4.3.2 to interview employees of the Council on matters pertaining to the operations of the Council.

5. **OBLIGATIONS OF THE COUNCIL**

The Council must:

5.1 ensure that any works undertaken towards the Purpose are undertaken in accordance with (and to the standard required by) any applicable Standards published by Austroads and Standards Australia Limited;

(all bicycle facilities constructed must be planned, designed, and constructed in accordance with Austroads guidelines and AS 1742.9 – Manual of uniform Traffic Control Devices Part 9: Bicycle Facilities);

5.2 maintain accounting records of the Funding in accordance with generally accepted accounting principles;

5.3 ensure that any activity carried out by the Council in connection with the Council's use of the Funding complies with the laws from time to time in force in South Australia;

5.4 comply with its constitution;

5.5 comply with the reporting requirements set out in the Schedule;

5.6 prepare financial statements in accordance with Australian Accounting Standards at the end of the Funding Period and submit the financial statements, signed by a senior office holder of the Council, to the Minister no later than one calendar month after the expiry of the Funding Period; and

5.7 where requested by the Minister, provide to the Department management accounts, annual reports, financial statements and any other information or documents relevant to the Council's operations.

6. **TERMINATION**

6.1 If the Council fails to comply with this deed, the Minister may:

6.1.1 require the Council to repay either the whole or a portion of the Funding (whether expended or not);

6.1.2 withhold all future funding from the Council;

6.1.3 pursue any legal rights or remedies which may be available to the Minister; and

6.1.4 terminate or curtail any program or project conducted by the Minister of which the Purpose conducted by the Council is part.

6.2 The Minister may review any decision made pursuant to this clause if the Council is able to satisfy the Minister within a period of 30 days from the decision that the Council has complied with the conditions of this deed.

6.3 Nothing in this deed is to be taken to limit the Minister's discretion to determine whether and how any program or project of the Minister is to be conducted, except if and to the extent that the Minister gives an express undertaking in that regard.

7. **INSURANCE**

The Council warrants that it is a member of the Local Government Association Mutual Liability Scheme (**Scheme**) and is bound by the Scheme pursuant to section 142 and Schedule 1, Part 2 of the *Local Government Act 1999* (SA) (**Act**) and in the event that the Council ceases to be a member of the Scheme it will forthwith, pursuant to Section 142(1) of the Act and the regulations under that Act, take out and maintain insurance to cover its civil liabilities at a minimum level of cover of AUD $50 million.

8. **ACKNOWLEDGEMENTS**

The Council acknowledges that the Funding represents a one-off contribution by the Minister towards the Purpose, and the Council agrees that any request for subsequent funding will require a new application to the Minister.

The Minister is under no obligation to agree to pay any subsequent funding to the Council.

The Council further acknowledges and agrees that the Minister will not be liable to reimburse the Council for any losses (or cost over runs) that may result from the operation of this Agreement or the carrying out of the Purpose or a Project.

9. **INDEMNITY**

The Council acknowledges and agrees that it remains at all times solely responsible for the conduct of the Purpose and any Project and it releases and indemnifies the Minister, the Commissioner of Highways and the Crown in right of the State of South Australia together with their employees, contractors and agents (**those indemnified**) from and against any loss or liability incurred or suffered by any of those indemnified as a result of any claim, suit, demand, action or proceeding brought by any person against any of those indemnified in respect of the works to carry out the Purpose and/or a Project or otherwise caused by any breach or default of the Council under this Agreement.

10. **AUDIT**

The Minister may direct the Council to arrange for the financial accounts relating to the Funding to be audited at the Council's expense. The Minister may specify the minimum qualifications to be held by a person appointed to conduct the audit.

11. **ASSIGNMENT**

The Council must not assign, novate, or encumber any of its rights or obligations under this deed.

12. **PUBLICITY**

The Council must not make or permit a public announcement or media release to be made about any aspect of this deed without first obtaining the Minister's consent.

13. **CONSENT**

If the Council requires the Minister's consent under this deed, the Minister may, in its absolute discretion, give or withhold its consent and if giving consent, the Minister may impose any condition on that consent that it considers appropriate. The Minister's consent will not be effective unless it is in writing and signed.

14. **ENTIRE DEED**

This deed incorporates any attached schedules and annexures. This deed contains the entire agreement between the parties with respect to its subject matter and supersedes any prior agreement, understanding or representation of the parties on the subject matter.

15. **PROPER LAW**

The laws in force in South Australia apply to this deed.

16. **JURISDICTION OF COURTS**

The courts of South Australia have non-exclusive jurisdiction to determine any proceeding in relation to this deed. Any proceeding brought in a Federal Court must be instituted in (and remain with) the Adelaide Registry of that Federal Court.

17. **COMPLIANCE WITH LAWS**

The Council must comply with the laws in force in South Australia in the course of performing its obligations under this deed.

18. **NOTICES**

A notice is properly given or served if the party delivers it by hand, posts it or transmits it by electronic mail or facsimile, to the address of the Representative of the other party. A notice is taken to be received:

18.1 if sent by post, at the time it would have been delivered in the ordinary course of the post to the address to which it was sent;

18.2 if sent by electronic mail, only in the event that the sender receives confirmation that the e-mail has been successfully transmitted to the correct e-mail address; or

18.3 if delivered by hand, the party who sent the notice holds a receipt for the notice signed by a person employed at the physical address for service.

19. **PERFORMANCE AND FUTURE PROPOSALS**

The satisfactory completion of the works for the Purpose and on-going compliance with reporting obligations, may be taken into account as a factor in assessing any future applications by the Council for funding under the State Bicycle Fund.

20. **WAIVER**

Any waiver of any provision of this deed is ineffective unless it is in writing and signed by the party waiving its rights. A waiver by either party in respect of a breach of a provision of this deed by the other party is not a waiver in respect of any other breach of that or any other provision. The failure of either party to enforce any of the provisions of this deed at any time must not be interpreted as a waiver of that provision.

21. **VARIATION**

Any variation of this deed must be in writing and signed by each party (or its Representative).

Any request by the Council for agreement to vary the Funding or the Purpose must be accompanied by sufficient details explaining the reasons for the requested variation to enable the Minister to have regard to its merits.

22. **READING DOWN AND SEVERANCE**

In the event that any provision (or portion of any provision) of this deed is held to be unenforceable or invalid by a Court of competent jurisdiction, the validity and enforceability of the remaining provisions (or portions of such provisions) of this deed shall not be adversely affected.

The offending provision or part of a provision shall be read down to the extent necessary to give it legal effect or shall be severed if it cannot be read down, and the remaining part and provisions of this deed shall remain in full force and effect.

23. **AUDITOR GENERAL**

Nothing in this deed derogates from the powers of the Auditor-General under the *Public Finance and Audit Act 1987* (South Australia). Without limiting this clause, the Council acknowledges the Auditor General's obligations and powers under sections 32 and 34 of the *Public Finance and Audit Act 1987* (South Australia).

24. **PUBLIC DISCLOSURE**

The Minister may disclose this deed and/or information relating to this deed in both printed or electronic form and either generally to the public or to a particular person as a result of a specific request. Nothing in this clause derogates from the Council's obligations under any provision of this deed or the provisions of the *Freedom of Information Act, 1991*.

25. **ADDITIONAL CONDITIONS**

The additional conditions set out in the Schedule (if any) form part of this deed.

EXECUTED as a **DEED**

THE COMMON SEAL of the)
MINISTER FOR INFRASTRUCTURE)
AND TRANSPORT)
)
)
)
)
)
)
)
was affixed on: ……)
(Date above) *(Affix Seal Above)*
in the presence of:

Witness Signature:……

Print name:……

By the Council

THE COMMON SEAL of the)
COUNCIL NAMED IN THE SCHEDULE)
)
)
on:……)
(Insert date above))
)
by:)
……)
Chief Executive Officer)
)
……..)
(print name above))
)
and:)
……)
Principal Member of Council)
) (Affix Seal above)
……)
(print name above))

SCHEDULE

1. **THE COUNCIL**

Legal Name:	Corporation of the City of Marion
Trading Name:	Corporation of the City of Marion
Site Address:	City Services, 935 Marion Road, Marion SA 5043
Postal Address:	City Services, 935 Marion Road, Marion SA 5043
ABN:	37 372 162 294

2. **REPRESENTATIVES**

Minister's Representative

Name: Ms Gemma Kernich

Position: Manager, Transport Planning

Address: Level 7, 83 Pirie Street, ADELAIDE SA 5000

Telephone: 7133 1614

E-mail: gemma.kernich@sa.gov.au

Council's Representative

Name: Mr Mathew Allen

Position: Manager Engineering, Assets and Environment

Address: City Services, 935 Marion Road, Marion SA 5043

Telephone: 8375 6600

E-mail: Mathew.Allen@marion.sa.gov.au

3. **PURPOSE**

The Funding is provided for the Purpose of the Council undertaking (within the Funding Period) the **Projects** described below (and in the proposal and plans attached to this deed) in accordance with (and to the standard required by) any applicable Standards published by Austroads and Standards Australia Limited.

Description of Projects

Construction of 510m shared path 3-metre wide through the Gully Road Reserve, between Tracy Street and Arthur Street, Seacliff Park.

$115,000

4. **FUNDING PERIOD**

Start Date: 01 July 2023

End Date: 30 June 2024

5. **FUNDING**

Amount (AUD): $115,000 (GST exclusive)

6. **MANNER & CONDITIONS OF PAYMENT**

Limit on payments

The Funding of $115,000 (GST exclusive) is the maximum total amount the Minister may be liable to pay the Council under this deed.

Invoice

The Minister is **not** obligated to pay an invoice unless properly rendered. An invoice is properly rendered if it:

(a) is issued in respect of a payment for which the Council is entitled to invoice for under this deed;

(b) quotes the relevant purchase order number allocated by the Minister;

(c) reflects the correct amount for payment under this deed; and

(d) is a valid Tax Invoice in accordance with GST Law.

Payment Term

Provided that the total amount of the Funding has not been (or will be) exceeded, the Minister must pay the amount of a properly rendered invoice for the Funding within 30 days of receiving the Council's invoice.

7. **ADDITIONAL REPORTING REQUIREMENTS**

Report (Title)	**Frequency** (By when)	**Requirements** (Information and applicable standard)
Project Report	31 December 2023 and 31 March 2024 or 7 days from request.	• The progress of the Project and scheduling of works. • Updated Expenditure forecasts during the term of the funding period • The management of the Funding (i.e., break down of expenditure of the Funding). • Any changes to the authorised scope of the Project. • Any significant changes to the nature and scope of the activities conducted by the Council. • Any operational matters requested from time to time by the Minister for inclusion in the Project Report.
Financial Statements (As referred to in clause 5)	Within 30 days from the expiry of the Funding Period.	Financial Statements prepared in accordance with Australian Accounting Standards setting out in detail the Council's expenditure of the Funding (with invoices attached from any contractors engaged for the Purpose) and signed by a senior office holder of the Council.

8. **SPECIAL CONDITIONS**

Alteration to DIT Roads or other Assets
If the Project requires any traffic management, alteration to (or effect on) a road or other asset that is under the care, control, and management of (or is otherwise the responsibility of) the Commissioner of Highways or is the responsibility of the Department for Infrastructure and Transport (**DIT**), the Council must seek the written approval of the appropriate DIT Regional Manager prior to commencing any work.

Traffic Control Devices
The installation of Traffic Control Devices must comply with the requirements outlined in the Manual of Legal Responsibilities and Technical Requirements for Traffic Control devices – Part 2 – Code of Technical Requirement – August 2023.

OFFICIAL

Government of South Australia
Department for Infrastructure and Transport

Knet: #20628282
Enquiries to Alex Sabohanian
Telephone (08) 7133 1633
E: alex.sabohanian@sa.gov.au

PLANNING AND TECHNICAL SERVICES

Level 7, 83 Pirie Street
Adelaide SA 5000

GPO Box 1533
Adelaide SA 5001

ABN 92 366 288 135

Mr Mathew Allen
Manager Engineering, Assets and Environment
City of Marion
E: Mathew.Allen@marion.sa.gov.au

STATE BICYCLE FUND APPLICATION 2023-2024

Dear Mathew,

I refer to the City of Marion's (Council) application to fund cycling initiatives through the 2023-24 State Bicycle Fund and, I am pleased to advise that your application has been successful for the following project:

Description of Project	Total Project Cost	Approved Funding
Construction of 510m shared path 3-metre wide through the Gully Road Reserve, between Tracy Street and Arthur Street, Seacliff Park.	$230,000	$115,000

This funding continues to develop the strong partnership of State and Local Government working together to encourage cycling in our community.

To secure funding Council is required to enter into a formal Funding Deed. Please advise the appropriate Council officer to contact Alex Sabohanian at the Department for Infrastructure and Transport regarding the Funding Deed. Alex can be contacted on (08) 7133 1633, or via email at alex.sabohanian@sa.gov.au

I look forward to the successful completion of your projects and continuing the collaboration with Council to improve the conditions for cyclists in South Australia.

Yours sincerely,

Tim McEvoy
Planning Lead

11.6 Nomination sought for Environmental Protection Authority Board	
Report Reference	GC231212R11.6
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to seek a nomination for election to the Environment Protection Authority Board.

EXECUTIVE SUMMARY

The Environment Protection Authority (EPA) is South Australia's independent environment protection regulator. The EPA is governed by a Board with members appointed by the Governor.

The EPA Board is the governing body of the Environment Protection Authority, which has the following functions:

(a) to prepare draft environment protection policies

(b) to conduct regular reviews of environment protection policies, regulations and other measures and practices under this Act to ensure that they are adequate and effective to secure the objects of this Act

(c) to contribute to the development of national environment protection measures and ensure their effective application in this State

(d) to facilitate the pursuit of the objects of this Act by Commonwealth, State and local government bodies, the private sector and the public

(e) to authorise activities of environmental significance through an authorisation system aimed at the control and minimisation of pollution and waste

(f) to conduct investigations for the purpose of assessing compliance with this Act or conditions of licences or other authorisations under this Act

(g) to institute or supervise environmental monitoring and evaluation programmes

(h) to provide advice and assistance in relation to the development and implementation of best environmental management practices and for that purpose encourage and, where necessary, undertake or require environmental audits, emergency planning, environment improvement programmes, environment performance agreements, and similar measures

(i) to conduct and promote programmes and projects for the protection, restoration or enhancement of the environment

(j) to provide advice to the Minister in relation to the administration and enforcement of this Act and in relation to other legislation that has, or may have, an impact on the environment

(k) to administer and enforce this Act and perform any other functions assigned to the Authority by or under any other Act.

RECOMMENDATION

That Council:

1. **Notes the report 'Nomination sought for Environmental Protection Authority Board'.**
2. **Nominates Councillor/s XXX as a Member to the Environmental Protection Authority Board.**
3. **Administration forwards the above nominations to the Local Government Association by close of business on Friday 22nd December.**

DISCUSSION

Appointments to the EPA Board are for a term up to three years and upon expiration of the term members may be reappointed.

Eleven meetings are held per calendar year. Meetings commence in February, with meeting times ranging from 1-2 hours. Board fees are $24,765 per annum.

In accordance with section 42 of the *Legislation Interpretation Act 2021* the LGA must submit a panel of 3 nominees to the Minister. The panel must include at least one man and one woman.

The Board's membership must include persons who together have the following attributes:

- qualifications and experience relevant to environmental protection and management or natural resources management
- practical knowledge of, and experience in, industry, commerce or economic development
- practical knowledge of, and experience in, environmental conservation and advocacy on environmental matters on behalf of the community
- practical knowledge of, and experience in, the reduction, re-use, recycling and management of waste or the environmental management industry
- legal qualifications and experience in environmental law
- qualifications and experience relevant to management generally and public sector management
- practical knowledge of, and experience in, local government.

The nominee and council are required to address the requirements in the EPA Board Call for Nominations (Part A) listed as Attachment 1 and complete the Nomination Form (Part B) - Attachment 2 and forward to nominationscoordinator@lga.sa.gov.au by COB Friday 22nd December 2023.

An up -to -date Curriculum Vitae and a response to the selection criteria (no more than 2 pages) must be supplied by the nominee – these may be submitted with the Nomination Form or forwarded separately by COB Friday 22nd December 2023.

Following a request to Council Members via email, Councillor Luscombe has expressed an interest in being nominated for the position.

ATTACHMENTS

1. Environment Protection Authority Board Call for Nominations Part A [**11.6.1** - 1 page]
2. Environment Protection Authority Board Nomination Form Part B [**11.6.2** - 3 pages]

Local Government Association of South Australia

The voice of local government.

PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

Environment Protection Authority Board	
Governing Statute (if applicable)	Section 14B *Environment Protection Act 1993*
Purpose/Objective	The Board, amongst other things, is responsible for the governance, strategic planning and pursuit of the Authority's objective, namely to protect human health and the environment by reducing the harmful effects of pollution and waste.
Administrative Details	Eleven (11) meetings held per calendar year. Meetings commence in February, with meeting times ranging from 1-2 hours. Annual remuneration is $24,765.
Selection Criteria (*to be addressed by applicant)*	In addressing: (g) practical knowledge of, and experience in, local government. The LGA nominee should demonstrate experience, qualifications or practical knowledge in any of the following areas: - Public health - Social licence - Community engagement - Environmental, social and governance (ESG) - Sustainable industry - Climate change and net zero emissions - Renewables and resources
In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conducting of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.	
Liability and indemnity cover *The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.*	
For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2031	

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PART B

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- *Must be submitted by a council*
- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, available here.

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

Environment Protection Authority Board		
Council Details		
Name of Council submitting the nomination		
Contact details of council officer submitting this form	**Name:**	
	Position:	
	Email:	
	Phone:	
Council meeting date and minute reference		
Nominee Full Name		
elected member ☐ OR employee of council ☐ OR employee of local government entity ☐		
Note: by submitting this nomination council is recommending the nominee is suitable for the role.		

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PART B

SECTION 2: NOMINEE to complete

Environment Protection Authority Board			
Nominee Details * Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.			
First Name:*		**Gender**	
Middle Name:*			
Surname:*			
Home / Personal Postal Address:*			
Phone:		**Mobile:**	
Personal Email:			
Why are you interested in this role?			
CV	attached ☐ OR forwarding separately ☐		
Response to selection criteria *(if applicable)* *Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.*	*Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.* attached ☐ OR forwarding separately ☐		

Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies?

Yes ☐ OR No ☐

If Yes, please list any fields of interest or Outside Bodies of interest:

-
-
-

Undertaking:

The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?

Yes ☐ No ☐

Signature of Nominee: _____

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PART B

11.7 Biodiversity Plan 2024-2029	
Report Reference	GC231212R11.7
Originating Officer	Coordinator Biodiversity – Jacob Lemon
Corporate Manager	Manager Operations - Brian Green
General Manager	General Manager City Services - Ben Keen

REPORT OBJECTIVE

To seek the support from General Council to take the *Biodiversity Plan 2024-2029* to the community for consultation.

REPORT HISTORY

Report Reference	Report Title
GC130318R05	Remnant Native Vegetation Plan 2018-2023

EXECUTIVE SUMMARY

The draft *Biodiversity Plan 2024-2029* has been developed to replace the *Remnant Native Vegetation Plan 2018-2023*. The new plan will address priorities and resourcing for the next 5 years which includes:

- Broadening the scope of the plan to identify priorities in biodiversity and urban ecosystem management (not just the protection of remnant vegetation).
- A clearer biodiversity monitoring and reporting framework.
- Better management of current and future biodiversity sites to meet emerging priorities and grant funding opportunities around biodiversity management.

Three options are presented in this report that influence the scope of what can be delivered as actions in the draft plan. Feedback from council is sought on the draft plan and funding scope that is presented for community consultation.

RECOMMENDATION

That Council:

1. **Endorses an ongoing funding option for the draft *Biodiversity Plan 2024-2029* *(Choose one option, currently funded at $360,000 p/a)***
    a. **Option 1: Significant improvement to existing priority and restoration sites (additional $440,000 p/a).**
    b. **Option 2: Improvement to existing priority sites (additional $290,000 p/a).**
    c. **Option 3: Maintain existing priority sites (additional $90,000 p/a).**
2. **Endorses the draft *Biodiversity Plan 2024-2029* for stakeholder and community consultation.**
3. **Notes a further report will be presented to Council in March 2024 outlining the outcomes of the stakeholder and community consultation.**

GENERAL ANALYSIS

Valuing Nature	Protecting the natural environment and improving connection with nature are key elements of the “Valuing Nature’’ theme of the CoM Community Vision.
Innovation	Innovation is at the heart of the new plan, which gives direction on developing and utilising modern technology including the development of an innovative weed mapping program using technology like Forestree. Beginning to work with Kaurna Land Managers is another innovative approach that will put us at the forefront of Adelaide councils.
Connected	The plan gives strong support and direction for our residents to play a vital role in connecting with the environment through our environmental volunteering program.
Legal / Legislative / Policy	CoM Environment Policy
Additional Budget Impact	Option 1 - $440,000 p/a Option 2 - $290,000 p/a Option 3 - $90,000 p/a
Timeline	1st July 2024 - 30th June 2029
Current Budget Allocation	$360,000 p/a
Proposed Future Budget Allocation	Option 1 - $800,000 p/a Option 2 - $650,000 p/a Option 3 - $450,000 p/a
Other Funding Sources	$455,000 (Urban Rivers Sturt River grant) $230,000 (Sheidow Creek Restoration Green Adelaide grant proposal)

DISCUSSION

The CoM *Biodiversity Plan 2024-2029* will provide the overarching framework to assist management, enhancement and protection of natural areas and biodiversity for the next 5 years. The plan addresses the need for consideration of biodiversity within the context of Council’s management and operations by identifying values and issues and presenting strategies and actions that can be undertaken.

Protecting the natural environment and improving connection with nature are key elements of the “Valuing Nature” theme of the CoM Community Vision. The CoM Strategic Plan 2019 – 2029 seeks improved condition, diversity and connectivity of our ecosystems as well as identifying the challenges around increasing impacts and costs of remnant vegetation management due to climate change.

Council has committed to review and deliver a Biodiversity Plan as a priority in the CoM Business Plan 2023 – 2027 in response to feedback from our community identifying improved open spaces and environments as a top priority for the next four years.

Australia is one of the world’s most biodiverse countries, however colonisation and urbanisation over the past 200 years has led to significant biodiversity decline. The current Australian State of the Environment Report[1] highlights the alarming, continued decline of Australia’s ecosystems which has generated widespread concern amongst specialists and the community. There are now calls for immediate action to address the key issues identified in the report, such as habitat destruction, climate change, pollution, lack of incentives and a poor regulatory environment.

At the global scale, declines in biodiversity and ecosystem health and their link to human health and wellbeing are the subject of a range of international conventions and agreements particularly through the direction of the United Nations Sustainability Development Goals.

At the local scale, the CoM has a relatively high variety of ecosystems and habitat types for such an urbanised area of Adelaide. However, many of the issues that are threatening biodiversity at the national and global scale are evident at our local scale and present a clear call to action for local government.

The review of the CoM Remnant Vegetation Management Plan aims to directly address these priorities so that we can confidently see how the CoM is contributing to national and global biodiversity priorities.

Funding

Currently, $360,000 per annum[1] is allocated to operational biodiversity services.
The new plan will require new funding from one of the 3 different biodiversity options outlined below:

Option 1: Significant improvement to existing priority and restoration sites: $800,000 per annum (for list of all actions see Appendix 1)

- Improved aesthetics and ecological function of all biodiversity sites.
- New biodiversity sites along Sturt River, Sheidow Creek and the coast
- Capacity to seek major funding for additional sites through Urban Rivers and Catchments Program or Green Adelaide funding[2].
- 15,000 native plants planted annually.
- Threatened species re-introduction.
- Development of a weed mapping program (similar to Forestree).
- Declared weed eradication program.
- Establishment of 3 new natural landscape sites annually.
- Installation of 2 education signs at biodiversity reserves annually.
- Development of an Aboriginal Land Management project.
- New Biodiversity Support Officer (1.0 FTE)

Option 2: Improvement to existing priority sites: $650,000 per annum (for list of all actions see Appendix 2)

- Improved aesthetics and ecological function of priority biodiversity sites.
- New biodiversity sites along Sturt River, Sheidow Creek and the coast.
- Capacity to seek small to medium grants for biodiversity sites (e.g. Urban Rivers and Catchments Program or Green Adelaide funding
- 13,500 native plants planted annually.
- Threatened species re-introduction.
- Development of a weed mapping program (similar to Forestree).
- Installation of 1 educational sign at a biodiversity reserve annually.
- Declared weed eradication program.
- New Biodiversity Support Officer (1.0 FTE)

Option 3: Maintain existing priority sites: $450,000 per annum (for list of all actions see Appendix 3)

[1] 2023 CPI indexed.

[2] additional maintenance funding may be required for major projects in Options 1 and 2.

- Maintaining service levels at priority biodiversity sites.
- 12,500 native plants planted annually.
- Threatened species re-introduction.
- Installation of 1 education signs at a biodiversity reserve annually.

*Current Remnant Native Vegetation Plan funding will be subsumed into the adopted option.

Options 1 & 2 City of Marion will be in a stronger position to deliver and maintain additional biodiversity projects funded by federal and state government grants (Option 3 will not facilitate delivery of grant funded projects). This includes the existing pledged funding for:

- **Sturt River Biodiversity Corridor**: $455,000 under the Australian Government Urban Rivers and Catchments Program (commitment to City of Marion from Federal Labor).
- **Sheidow Creek Restoration**: $230,000 from Green Adelaide for the restoration of Sheidow Creek in Sheidow Park which flows into the Field River via the Glenthorne Precinct.

Opportunities

The proposed Biodiversity Plan will address the following directions:

1. Establishing a strong system to monitor and publicly report on the condition of biodiversity in our council area.

Monitoring is a vital step towards ensuring that our Biodiversity sites are progressing and that resources are appropriately allocated. By implementing effective monitoring strategies, we can gather data on the state of our Biodiversity sites, identify areas that require attention, and track progress over time. This information can help us make informed decisions about how to allocate resources, prioritise management efforts, and implement strategies that are most effective in achieving our conservation goals. Increased monitoring can also help us identify potential threats and challenges to our Biodiversity sites, such as invasive species or changes in climate, allowing us to respond quickly and effectively to mitigate negative impacts.

2. Biodiversity mapping to identify high priority sites, threatened species and key regional linkages.

Ensuring we have baselines and records of all biodiversity sites within the council area and that these are shared in the correct format through a central database as a single point of truth (Biological Database of South Australia).

There are significant patches of biodiversity that exist where CoM does not have care and control over the land. For these areas Council will advocate for mapping and records to be taken so that the significance of these areas can be commonly understood. These sites occur mainly in the south of the council area along the coastline, through gullies and in areas where development has been limited.

Mapping is critical to ensure we can report on the total number of hectares of biodiversity in the council area and how this figure is trending over time.

3. Setting and advocating for appropriate levels of protection for biodiversity sites.

Most of the CoM does not have application of the Native Vegetation Act 1992. This legislation is the most basic form of protection of native vegetation in South Australia and is connected to a range of overlays in the Planning and Design Code that aim to limit development on significant biodiversity sites. Council has advocated for changes in this area; however, clearance of high-quality native vegetation is still occurring due to development (predominantly in coastal areas).

Opportunities also exist to review the zoning of high priority sites under the Planning and Design Code. Similarly, classifications of high priority biodiversity sites need to be regularly reviewed through Council's Open Space Framework.

4. Development of biodiversity precincts and icon species.

Fragmentation of habitats is a key threatening process that limits the health of ecosystems and in particular leads to the decline of fauna. A reduction of small birds (such as fairy wrens) throughout the Adelaide area and increasing dominance of larger aggressive species (such as noisy minors) is a direct result of this fragmented habitat type.

Improving connectivity of our sites by expanding existing high-quality areas and creating new linkages will have a positive impact on preserving and promoting the diversity of plant and animal life within the council area.

The plan will enable further resourcing for key high exposure sites that will allow the CoM to showcase its biodiversity to the local community and those who travel from outside the Council area. The use of icon species assists with informing the design of new sites and supports engagement and communication on our progress.

Key linkage areas for expansion and better resourcing include:

- Coastline and coastal gullies (linking through the Coastal Walking Trail and state-managed Hallett Cove and Marino Conservation Parks)
- Field River and Waterfall Creek (linking state-managed sites at Glenthorne, O'Halloran Hill and Field River).
- Sturt River (linking through the Sturt Linear Trail, adjacent reserve and Warriparinga and Oaklands Wetlands)

5. Supporting community leadership, engagement, and volunteering.

Continued and increased support for our environmental volunteer groups is a crucial step towards achieving our environmental conservation goals. By providing ongoing support, we can empower these groups to continue their vital work in protecting and preserving our natural environment. This support can take various forms, such as training, tools, and resources, to ensure that these groups have everything they need to carry out their activities effectively.

The plan will also provide direction for broader engagement, education, and awareness-raising activities. This includes programs such as the Gazania-free Gardening campaign, workshops and events and communications material provided through the council website, social media, and newsletters such as Green Thymes.

6. Improved data for planning of operational expenditure – particularly weed control and management of natural landscaping areas.

Establishment of a data management system (similar to the program Forestree) to map and manage weed control activities would significantly enhance our weed management efforts. By accurately mapping and tracking the location and distribution of weed populations, we could develop more targeted and effective control strategies. Propriety systems currently exist to meet this need allowing us to monitor the growth of weeds over time, identify areas of high weed density and prioritize management efforts. This approach to weed management can help reduce the spread of invasive species and protect the biodiversity of our natural ecosystems.

The new plan also presents an opportunity to incorporate the planning for ongoing maintenance and renewal of natural landscaping. It is important that for the best possible successful outcome that these spaces are managed with a biodiversity lens and budgeted appropriately to maintain operational efficiency and service levels for the community.

7. Kaurna engagement and Aboriginal Land Management.

There are many opportunities for increased involvement of Kaurna knowledge, practices and enterprise in biodiversity.

Aboriginal Land Management is becoming an increasingly better understood field, with Kaurna-led cool burning practices being regularly incorporated into grassland management for cultural preservation, ecological benefits, and reducing bushfire risks. These methods have been used for thousands of years by Aboriginal and Torres Strait Islander peoples to promote biodiversity. The review of Council's Reconciliation Action Plan (RAP) is an opportunity to further explore these opportunities in consultation with the Kaurna Community.

8. Threatened species protection and restoration.

The re-introduction of extinct and threatened plant species is a key step towards restoring and preserving our natural ecosystems. By partnering with Green Adelaide, the State Herbarium, and specialist ecologists, we can access expertise and resources to ensure the success of these re-introduction efforts. Through careful planning and management, we can create suitable habitats and ensure the survival and growth of these plants, which may have significant ecological and cultural value. These partnerships also provide opportunities for education and engagement with the wider community on the importance of preserving biodiversity and the role we can play in achieving this goal.

9. Integration of biodiversity through urban design and major developments.

There are significant trends occurring around better integration of "biodiversity sensitive urban design" (BSUD) into major developments and buildings. This is being championed globally in cities such as Singapore, Wellington (NZ), London, Barcelona, and several major cities in the USA. Locally there is increased opportunity for major projects to incorporate biodiversity as part of their requirements in Environmentally Sustainable Design (ESD).

At the local level, the biodiversity plan could provide direction to:

- Advocate for "nature positive" design. This means that the biodiversity value of a site after development exceeds predevelopment.
- Stronger direction to consider biodiversity at the beginning of project scoping and a need to publicly disclose all impacts to biodiversity at the early project scoping stage.
- No offsetting of biodiversity loss more than a certain number of kilometres from where it is removed.

10. Climate resilience.

It is becoming increasingly important that biodiversity management considers the hazards of climate change. This can include:

- Ensuring that biodiversity is managed to reduce bushfire risk. And conversely that fire breaks and risk reduction does not negatively impact on existing biodiversity sites.

- Selection of native species in urban areas that are able to survive urban hazards. This may include a need to move from historic pre-European species lists towards those adapted to more arid conditions.
- Provide refuges for fauna during extreme heat events e.g., through planting and retention of large canopy trees and wetland areas that include safe refuges.
- Allowing retreat and adaptation of habitat types that might be threatened by sea level rise. This could include retreat of dune areas or supporting creation of new intertidal habitats with new living shorelines.

Community Consultation

Public consultation of the draft *Biodiversity Plan 2024-2029* will be undertaken between January 2024 and February 2024 (subject to Council approval). The draft plan and opportunity for comment will be available on the 'Making Marion' website. Notices will also be placed on social media and in community and business newsletters directing readers to Council's website.

Any feedback from the community consultation process will be considered and will inform the draft *Biodiversity Plan 2024-2029* to be presented for Council's consideration and adoption at the General Council meeting to be held in March 2024.

[1] www.soe.dcceew.gov.au

ATTACHMENTS

1. Appendix 1 (Option 1) [**11.7.1** - 4 pages]
2. Appendix 2 (Option 2) [**11.7.2** - 3 pages]
3. Appendix 3 (Option 3) [**11.7.3** - 3 pages]
4. Draft Biodiversity Plan 2024-2029 [**11.7.4** - 48 pages]

APPENDIX 1

1.0: Option 1 Actions and staffing requirements

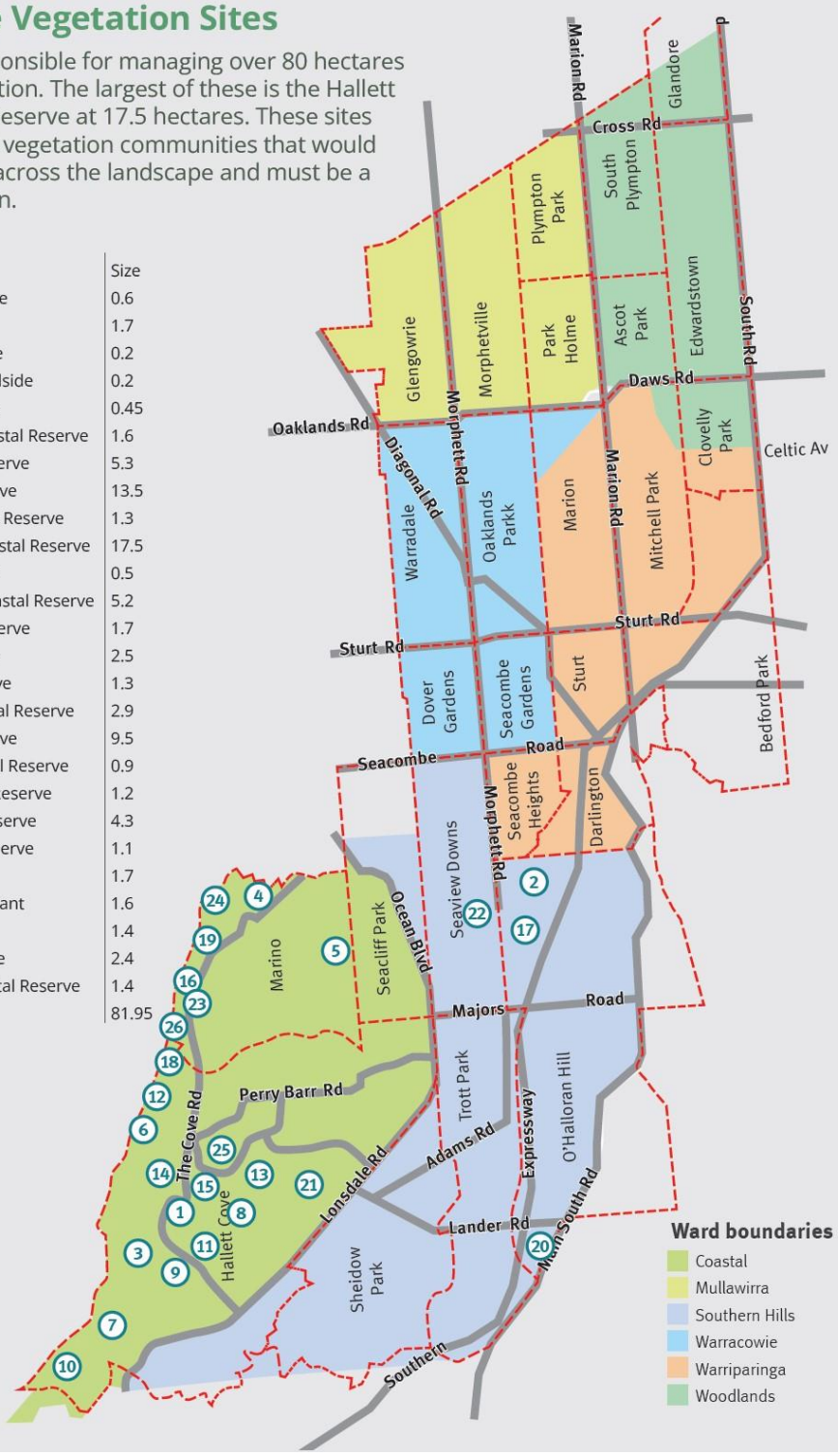
Action		Complete action by:	Estimated budget per annum
Biodiversity Site Management	Improved aesthetics and ecological function of all biodiversity sites by performing ongoing maintenance including weed control, fuel reduction and revegetation.	Annually	$400,000
Revegetation	Plant 15,000 local native plants annually across Council biodiversity and natural landscapes sites to improve plant and animal species diversity.	Annually	$30,000
Fencing	Install 250m of fencing annually to help protect important native vegetation.	Annually	$15,000
Signage	Install interpretive signage at 2 reserves annually to help educate the community on the importance of Biodiversity within the City of Marion.	Annually	$15,000
Ecological Monitoring (vegetation)	Undertake Bushland Assessment Monitoring (BAM) surveys across 7 biodiversity reserves annually to assist in determining site health and improvement.	Annually	$7,500
	Create a fauna monitoring program to help understand what wildlife live and visit the City of Marion.	Annually	$5,000
Biodiversity Mapping	Develop an online platform for City of Marion staff and community members to access key Biodiversity site data including flora and fauna present.	2026	In-kind
	Undertake annual photo point monitoring at all City of Marion Biodiversity reserves.	Annually	In-kind
Threatened Species reintroduction	Implement projects that secure rare native plant populations in collaboration with the South Australian Botanic Gardens and local native plant nurseries.	Annually	$7,500
Declared Weed Mapping and Eradication Program	Develop a weed mapping program (similar to Forestree) to help understand the extent of declared weeds within the City of Marion.	2027	$10,000
	Control declared weeds using the data collected from the mapping program to appropriately allocate funding based on threats of weeds to native vegetation and ecologically sensitive sites.	Annually	$94,000
Seed Collection and Propagation	Develop and implement a local provenance seed collection program to help build a seed bank for use in conservation project across the City of Marion.	Annually	In-kind
Environmental Volunteer Support and Development	Support maintenance at sites with environmental volunteers present.	Annually	$10,000
	Undertake 4 community planting events annually in partnership with our local environmental volunteer groups.	Annually	$10,000
	Undertake workshops and education sessions with community members.	Annually	$2,500
Community Education and Engagement	Update Biodiversity and remnant vegetation on the City of Marion website, contribute to City Limits and Green Thymes	Annually	In-kind
	Provide 1 community 'walk and talk' tour each Spring at a different Biodiversity reserve annually.	Annually	In-kind
	Promote Citizen Science to help educate the community around the importance of Biodiversity.	Annually	In-kind
	Develop a City of Marion planting guide pamphlet for use by residents to help plants native plants in their gardens	2026	$1,000
	Promote native gardens through supporting the Gazania Free Gardens plant giveaway.	Annually	In-kind
Aboriginal Land Management Program	Develop and implement an annual Aboriginal Land Management Program at culturally significant sites across the City of Marion in collaboration with local first nations people.	2026	$30,000
Trees for Life 'Bush for Life' Program	Continued support of the Trees for Life 'Bush for Life' program at Glade Crescent, Hallett Headland, Marine Parade and Appleby Road Conservation Reserves.	Annually	$12,500
Natural Landscaping Establishment and Maintenance Project	Establishment of 3 new natural landscaping sites annually to help boost Biodiversity in higher urbanised areas.	Annually	$40,000
Private Land Conservation	Identify and map areas of remnant native vegetation on privately owned land.	2028	In-kind
		Total	$690,000
Biodiversity Support Officer 1.0 FTE (Level 5)	To support the Biodiversity Coordinator to facilitate delivery of the plan and to project manage the Sturt River Urban Rivers Project and Sheidow Creek Restoration Grant.	-	$110,000
		Total	$800,000

1.1: Option 1 Remnant Native Vegetation Sites

Remnant Native Vegetation Sites

The City of Marion is responsible for managing over 80 hectares of remnant native vegetation. The largest of these is the Hallett Headland Conservation Reserve at 17.5 hectares. These sites show examples of critical vegetation communities that would have once been present across the landscape and must be a priority as part of this plan.

Number	Reserve Name	Size
1	Admella Drive Reserve	0.6
2	Alpine Drive Reserve	1.7
3	Arafura Drive Reserve	0.2
4	Bandon Terrace Roadside	0.2
5	Bundarra Road Verge	0.45
6	Clifftop Crescent Coastal Reserve	1.6
7	Cormorant Drive Reserve	5.3
8	Glade Crescent Reserve	13.5
9	Gretel Crescent Drive Reserve	1.3
10	Hallett Headland Coastal Reserve	17.5
11	Kalmia Court Reserve	0.5
12	Kurnabinna Gully Coastal Reserve	5.2
13	Lighthouse Drive Reserve	1.7
14	Lucretia Way Reserve	2.5
15	Manunda Way Reserve	1.3
16	Marine Parade Coastal Reserve	2.9
17	Morphett Road Reserve	9.5
18	Murnada Way Coastal Reserve	0.9
19	Murto Gully Coastal Reserve	1.2
20	Old Hallett Bridge Reserve	4.3
21	Ragamuffin Drive Reserve	1.1
22	Roy Lander Reserve	1.7
23	The Cove Road Remnant	1.6
24	The Esplanade	1.4
25	Weerab Drive Reserve	2.4
26	Westcliff Circuit Coastal Reserve	1.4
		81.95

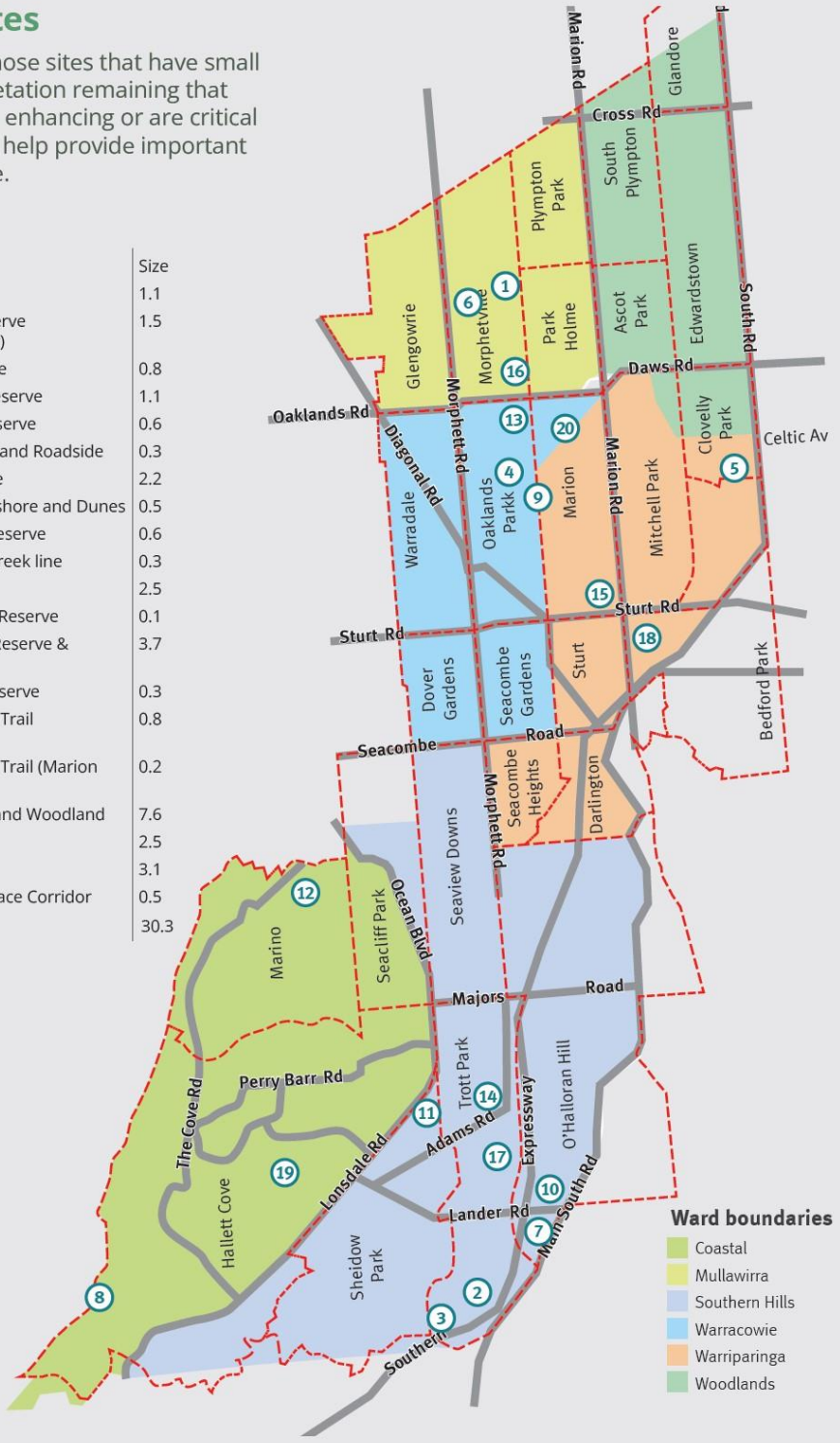


1.2: Option 1 Restoration Sites

Restoration Sites

Restoration sites are those sites that have small amounts of native vegetation remaining that require expanding and enhancing or are critical linkage that if restored help provide important habitat for local wildlife.

Number	Reserve Name	Size
1	Appleby Reserve	1.1
2	Barton Drive Reserve (Upper Field River)	1.5
3	Bayley Cct Reserve	0.8
4	Bombay Street Reserve	1.1
5	Byron Avenue Reserve	0.6
6	Denham Reserve and Roadside	0.3
7	Erin Place Reserve	2.2
8	Herron Way Foreshore and Dunes	0.5
9	Kenton Avenue Reserve	0.6
10	Matthew Street Creek line	0.3
11	Nari Reserve	2.5
12	Newland Avenue Reserve	0.1
13	Oaklands Estate Reserve & Wetland	3.7
14	Reserve Street Reserve	0.3
15	Sturt River Linear Trail (Maldon Avenue)	0.8
16	Sturt River Linear Trail (Marion Leisure Centre)	0.2
17	Trott Park Creek and Woodland	7.6
18	Warriparinga	2.5
19	Waterfall Creek	3.1
20	Minchinbury Terrace Corridor	0.5
		30.3



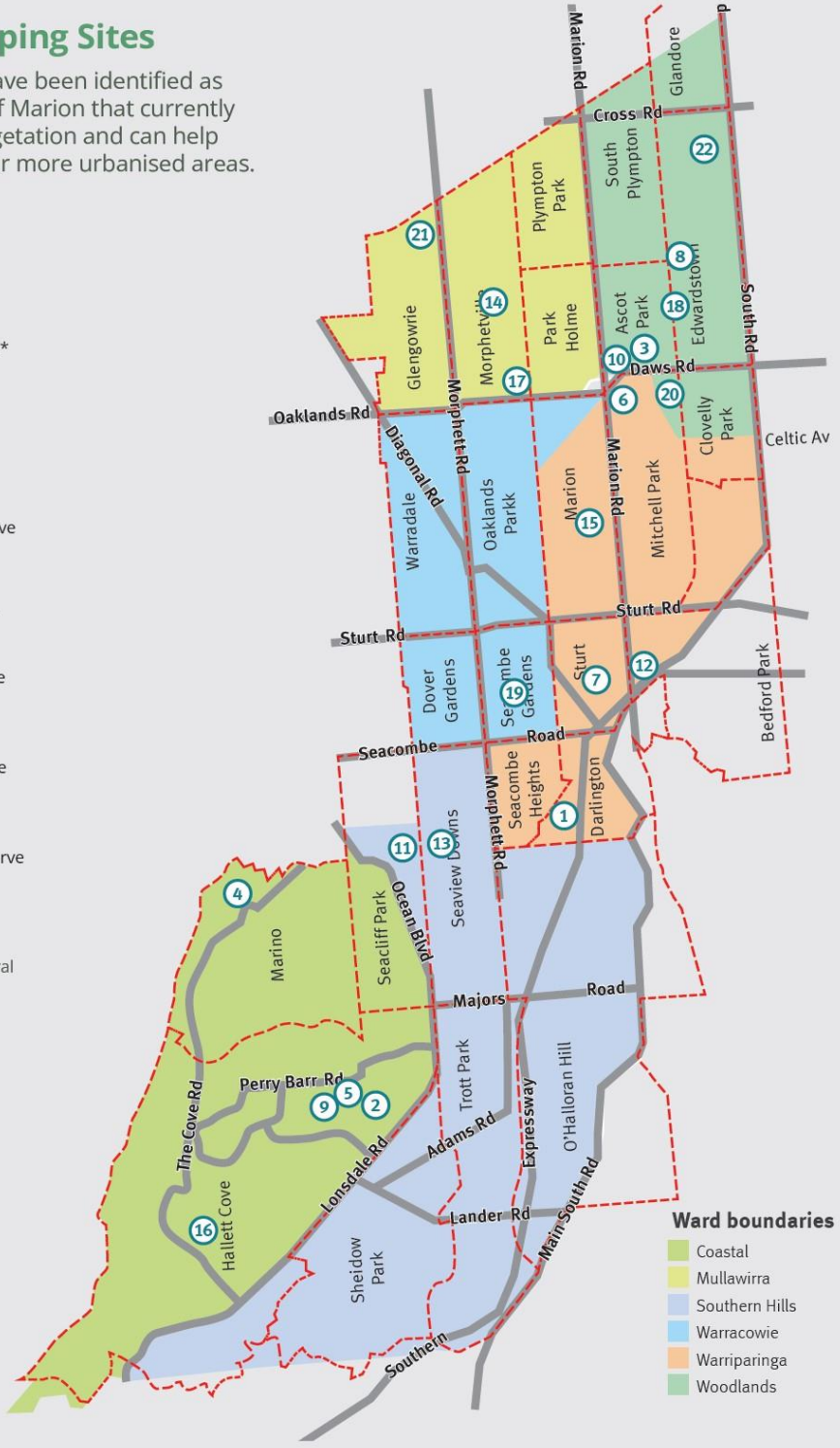
1.3: Option 1 Natural Landscaping Sites

Natural Landscaping Sites

Natural landscape sites have been identified as locations within the City of Marion that currently have little or no native vegetation and can help increase biodiversity in our more urbanised areas.

Number	Reserve Name
1	Alpine Drive Reserve*
2	Aroona Road Reserve
3	Audrey Street Reserve
4	Bandon Terrace Reserve*
5	Beeches Road Reserve
6	Brenda Street Reserve
7	Brolga Place Reserve
8	Collins Avenue Reserve
9	Fairhill Street Reserve
10	First Avenue Road Reserve
11	Gully Road Reserve
12	Lot 30
13	Mitchell Street Reserve*
14	Na Botto Reserve
15	Oliphant Avenue Reserve
16	Pavana Reserve*
17	Radstock Reserve
18	Robert Street Road Verge
19	Russell Avenue Reserve
20	Terra Avenue Reserve
21	Willoughby Avenue Reserve
22	Wright Street Reserve

*site developed as part of the Natural Landscaping Program



APPENDIX 2

2.0: Option 2 Actions and staffing requirements

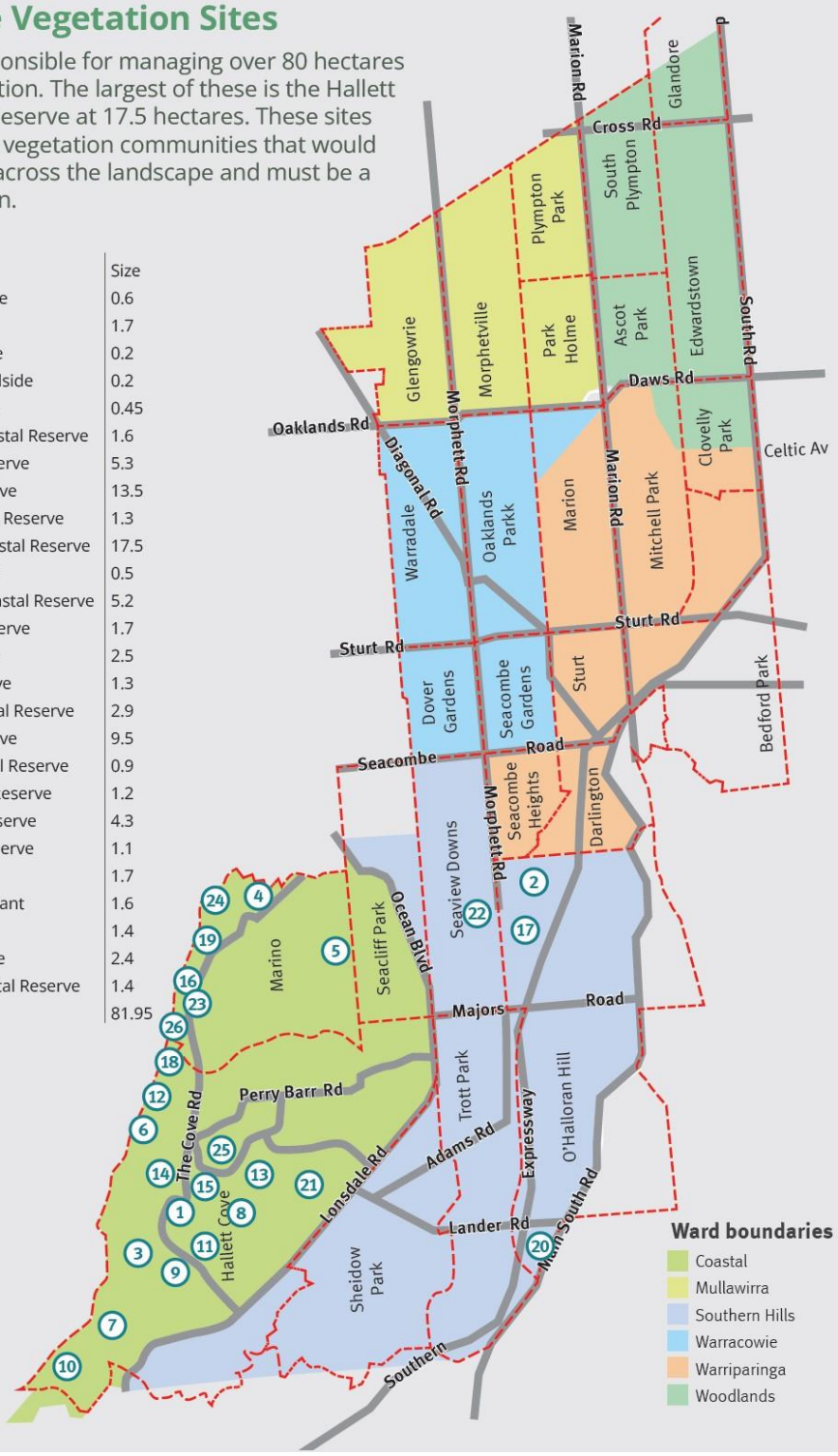
Action		Complete action by:	Estimated budget per annum
Biodiversity Site Management	Improved aesthetics and ecological function of priority biodiversity sites by performing ongoing maintenance including weed control, fuel reduction and revegetation.	Annually	$355,000
Revegetation	Plant 13,500 local native plants annually across Council biodiversity to improve plant and animal species diversity.	Annually	$25,000
Fencing	Install 125m of fencing annually to help protect important native vegetation.	Annually	$7,500
Signage	Install interpretive signage at 1 reserve annually to help educate the community on the importance of Biodiversity within the City of Marion.	Annually	$7,500
Ecological Monitoring (vegetation)	Undertake Bushland Assessment Monitoring (BAM) surveys across 5 biodiversity reserves annually to assist in determining site health and improvement.	Annually	$7,500
Biodiversity Mapping	Develop an online platform for City of Marion staff and community members to access key Biodiversity site data including flora and fauna present.	2026	In-kind
	Undertake annual photo point monitoring at all City of Marion Biodiversity reserves.	Annually	In-kind
Threatened Species reintroduction	Implement projects that secure rare native plant populations in collaboration with the South Australian Botanic Gardens and local native plant nurseries.	Annually	$5,000
Declared Weed Mapping and Eradication Program	Develop a weed mapping program (similar to Forestree) to help understand the extent of declared weeds within the City of Marion.	2027	$10,000
	Control declared weeds using the data collected from the mapping program to appropriately allocate funding based on threats of weeds to native vegetation and ecologically sensitive sites.	Annually	$89,000
Seed Collection and Propagation	Develop and implement a local provenance seed collection program to help build a seed bank for use in conservation project across the City of Marion.	Annually	In-kind
Environmental Volunteer Support and Development	Support maintenance at sites with environmental volunteers present.	Annually	$10,000
	Undertake 4 community planting events annually in partnership with our local environmental volunteer groups.	Annually	$10,000
Community Education and Engagement	Update Biodiversity and remnant vegetation on the City of Marion website, contribute to City Limits and Green Thymes	Annually	In-kind
	Provide 1 community 'walk and talk' tour each Spring at a different Biodiversity reserve annually.	Annually	In-kind
	Promote Citizen Science to help educate the community around the importance of Biodiversity.	Annually	In-kind
	Develop a City of Marion planting guide pamphlet for use by residents to help plants native plants in their gardens	2026	$1,000
	Promote native gardens through supporting the Gazania Free Gardens plant giveaway.	Annually	In-kind
Trees for Life 'Bush for Life' Program	Continued support of the Trees for Life 'Bush for Life' program at Glade Crescent, Hallett Headland, Marine Parade and Appleby Road Conservation Reserves.	Annually	$12,500
Private Land Conservation	Identify and map areas of remnant native vegetation on privately owned land.	2028	In-kind
		Total	$540,000
Biodiversity Support Officer 1.0 FTE (Level 5)	To support the Biodiversity Coordinator to facilitate the delivery of the plan and to project manage the Sturt River Urban Rivers Project and Sheidow Creek Restoration Grant.	-	$110,000
		Total	$650,000

2.1: Option 2 Remnant Native Vegetation Sites

Remnant Native Vegetation Sites

The City of Marion is responsible for managing over 80 hectares of remnant native vegetation. The largest of these is the Hallett Headland Conservation Reserve at 17.5 hectares. These sites show examples of critical vegetation communities that would have once been present across the landscape and must be a priority as part of this plan.

Number	Reserve Name	Size
1	Admella Drive Reserve	0.6
2	Alpine Drive Reserve	1.7
3	Arafura Drive Reserve	0.2
4	Bandon Terrace Roadside	0.2
5	Bundarra Road Verge	0.45
6	Clifftop Crescent Coastal Reserve	1.6
7	Cormorant Drive Reserve	5.3
8	Glade Crescent Reserve	13.5
9	Gretel Crescent Drive Reserve	1.3
10	Hallett Headland Coastal Reserve	17.5
11	Kalmia Court Reserve	0.5
12	Kurnabinna Gully Coastal Reserve	5.2
13	Lighthouse Drive Reserve	1.7
14	Lucretia Way Reserve	2.5
15	Manunda Way Reserve	1.3
16	Marine Parade Coastal Reserve	2.9
17	Morphett Road Reserve	9.5
18	Murnada Way Coastal Reserve	0.9
19	Murto Gully Coastal Reserve	1.2
20	Old Hallett Bridge Reserve	4.3
21	Ragamuffin Drive Reserve	1.1
22	Roy Lander Reserve	1.7
23	The Cove Road Remnant	1.6
24	The Esplanade	1.4
25	Weerab Drive Reserve	2.4
26	Westcliff Circuit Coastal Reserve	1.4
		81.95

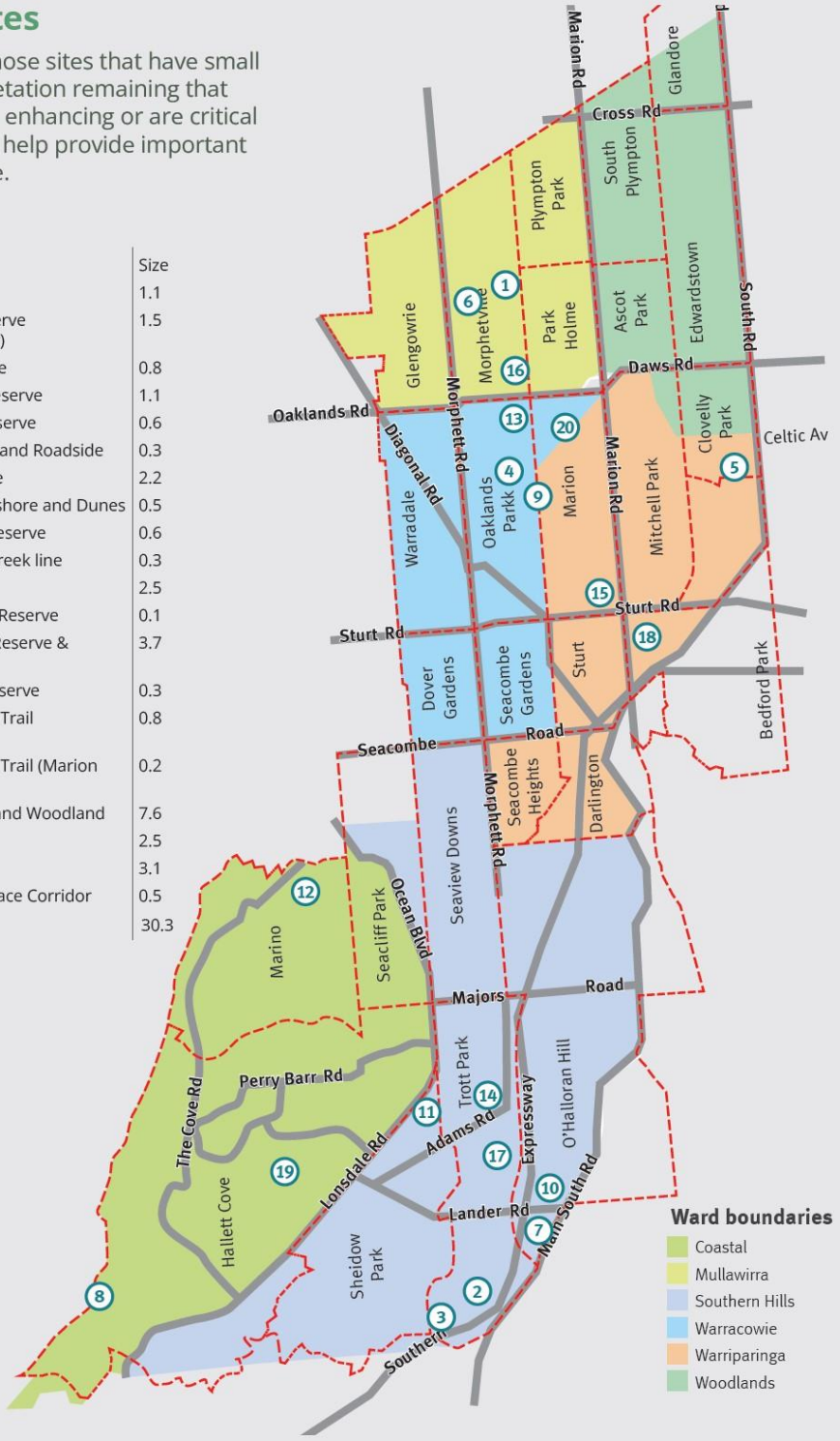


2.2: Option 2 Restoration Sites

Restoration Sites

Restoration sites are those sites that have small amounts of native vegetation remaining that require expanding and enhancing or are critical linkage that if restored help provide important habitat for local wildlife.

Number	Reserve Name	Size
1	Appleby Reserve	1.1
2	Barton Drive Reserve (Upper Field River)	1.5
3	Bayley Cct Reserve	0.8
4	Bombay Street Reserve	1.1
5	Byron Avenue Reserve	0.6
6	Denham Reserve and Roadside	0.3
7	Erin Place Reserve	2.2
8	Herron Way Foreshore and Dunes	0.5
9	Kenton Avenue Reserve	0.6
10	Matthew Street Creek line	0.3
11	Nari Reserve	2.5
12	Newland Avenue Reserve	0.1
13	Oaklands Estate Reserve & Wetland	3.7
14	Reserve Street Reserve	0.3
15	Sturt River Linear Trail (Maldon Avenue)	0.8
16	Sturt River Linear Trail (Marion Leisure Centre)	0.2
17	Trott Park Creek and Woodland	7.6
18	Warriparinga	2.5
19	Waterfall Creek	3.1
20	Minchinbury Terrace Corridor	0.5
		30.3



APPENDIX 3

3.0: Option 3 Actions

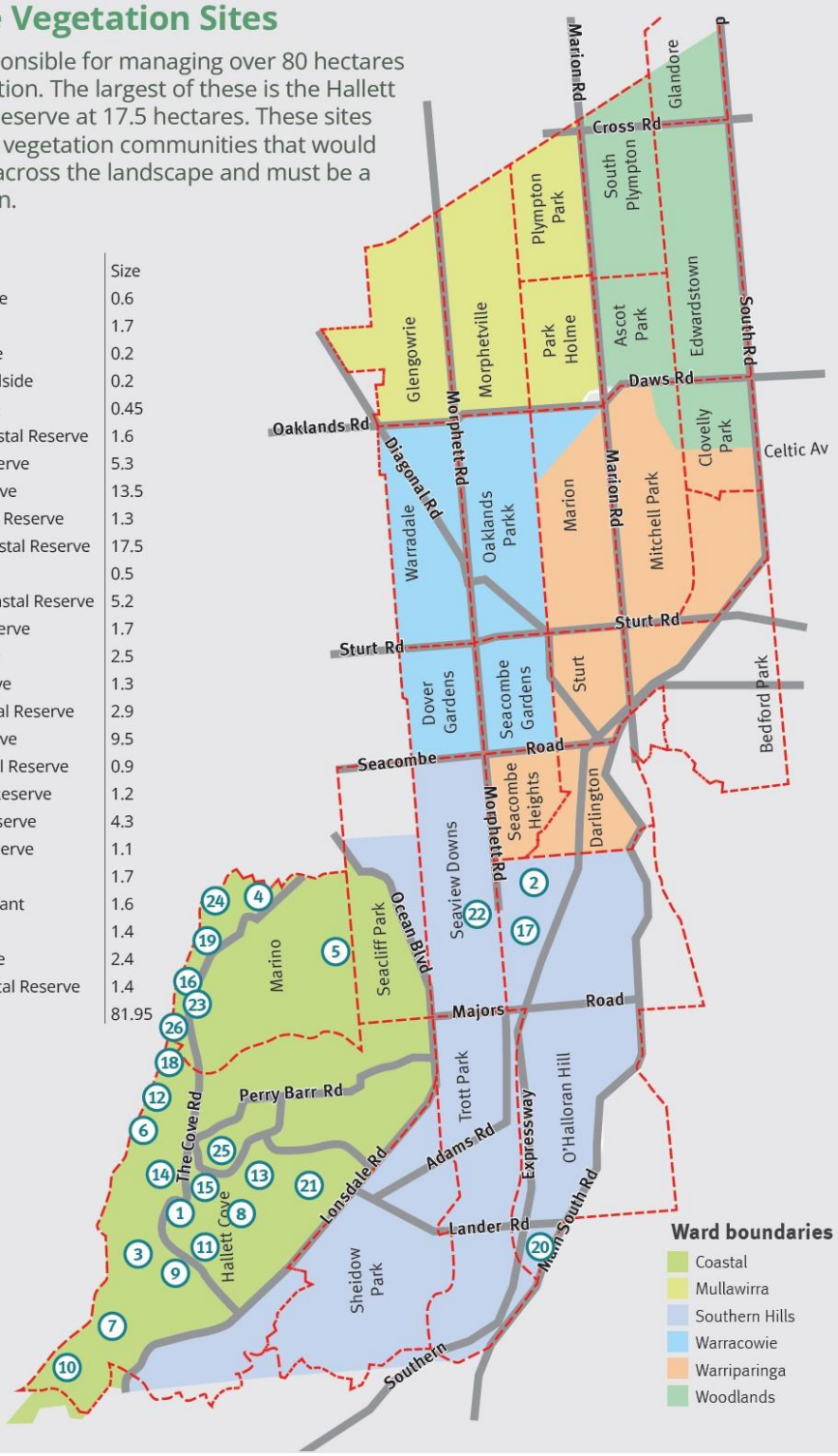
Action		Complete action by:	Estimated budget per annum
Biodiversity Site Management	Maintain Biodiversity sites by performing ongoing maintenance including weed control, fuel reduction and revegetation.	Annually	$372,500
Revegetation	Plant 12,500 local native plants annually across Council biodiversity to improve plant and animal species diversity.	Annually	$20,000
Fencing	Install 125m of fencing annually to help protect important native vegetation.	Annually	$7,500
Signage	Install interpretive signage at 1 reserve annually to help educate the community on the importance of Biodiversity within the City of Marion.	Annually	$7,500
Ecological Monitoring (vegetation)	Undertake Bushland Assessment Monitoring (BAM) surveys across 5 biodiversity reserves annually to assist in determining site health and improvement.	Annually	$5,000
Biodiversity Mapping	Undertake annual photo point monitoring at all City of Marion Biodiversity reserves.	Annually	In-kind
Threatened Species reintroduction	Implement projects that secure rare native plant populations in collaboration with the South Australian Botanic Gardens and local native plant nurseries.	Annually	$5,000
Environmental Volunteer Support and Development	Support maintenance at sites with environmental volunteers present.	Annually	$10,000
	Undertake 4 community planting events annually in partnership with our local environmental volunteer groups.	Annually	$10,000
Community Education	Promote native gardens through supporting the Gazania Free Gardens plant giveaway.	Annually	In-kind
	Provide 1 community 'walk and talk' tour each Spring at a different Biodiversity reserve annually.	Annually	In-kind
	Promote Citizen Science to help educate the community around the importance of Biodiversity.	Annually	In-kind
Trees for Life 'Bush for Life' Program	Continued support of the Trees for Life 'Bush for Life' program at Glade Crescent, Hallett Headland, Marine Parade and Appleby Road Conservation Reserves.	Annually	$12,500
		TOTAL	$450,000

3.1: Option 3 Remnant Native Vegetation Sites

Remnant Native Vegetation Sites

The City of Marion is responsible for managing over 80 hectares of remnant native vegetation. The largest of these is the Hallett Headland Conservation Reserve at 17.5 hectares. These sites show examples of critical vegetation communities that would have once been present across the landscape and must be a priority as part of this plan.

Number	Reserve Name	Size
1	Admella Drive Reserve	0.6
2	Alpine Drive Reserve	1.7
3	Arafura Drive Reserve	0.2
4	Bandon Terrace Roadside	0.2
5	Bundarra Road Verge	0.45
6	Clifftop Crescent Coastal Reserve	1.6
7	Cormorant Drive Reserve	5.3
8	Glade Crescent Reserve	13.5
9	Gretel Crescent Drive Reserve	1.3
10	Hallett Headland Coastal Reserve	17.5
11	Kalmia Court Reserve	0.5
12	Kurnabinna Gully Coastal Reserve	5.2
13	Lighthouse Drive Reserve	1.7
14	Lucretia Way Reserve	2.5
15	Manunda Way Reserve	1.3
16	Marine Parade Coastal Reserve	2.9
17	Morphett Road Reserve	9.5
18	Murnada Way Coastal Reserve	0.9
19	Murto Gully Coastal Reserve	1.2
20	Old Hallett Bridge Reserve	4.3
21	Ragamuffin Drive Reserve	1.1
22	Roy Lander Reserve	1.7
23	The Cove Road Remnant	1.6
24	The Esplanade	1.4
25	Weerab Drive Reserve	2.4
26	Westcliff Circuit Coastal Reserve	1.4
		81.95

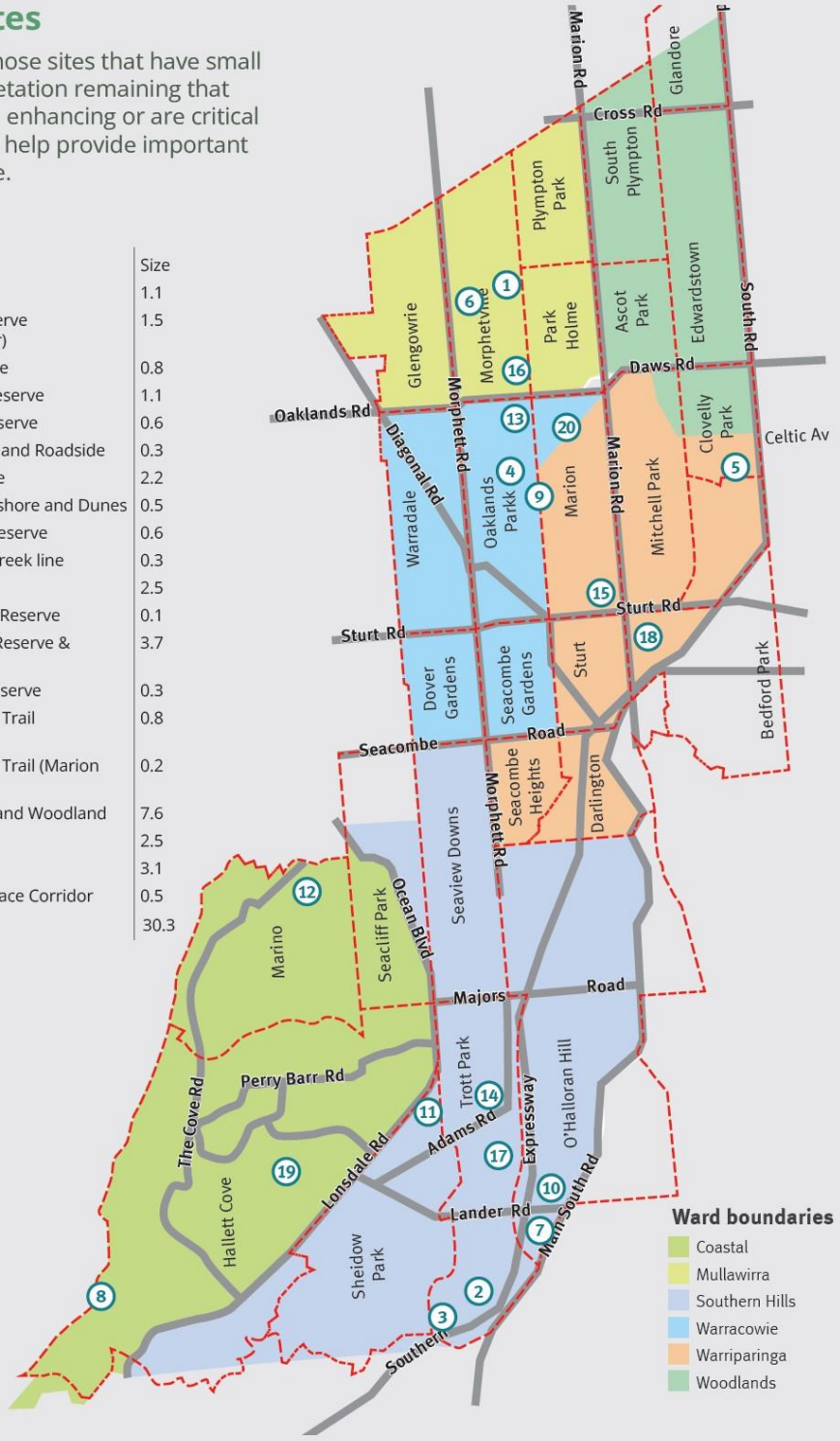


3.2: Option 3 Restoration Sites

Restoration Sites

Restoration sites are those sites that have small amounts of native vegetation remaining that require expanding and enhancing or are critical linkage that if restored help provide important habitat for local wildlife.

Number	Reserve Name	Size
1	Appleby Reserve	1.1
2	Barton Drive Reserve (Upper Field River)	1.5
3	Bayley Cct Reserve	0.8
4	Bombay Street Reserve	1.1
5	Byron Avenue Reserve	0.6
6	Denham Reserve and Roadside	0.3
7	Erin Place Reserve	2.2
8	Herron Way Foreshore and Dunes	0.5
9	Kenton Avenue Reserve	0.6
10	Matthew Street Creek line	0.3
11	Nari Reserve	2.5
12	Newland Avenue Reserve	0.1
13	Oaklands Estate Reserve & Wetland	3.7
14	Reserve Street Reserve	0.3
15	Sturt River Linear Trail (Maldon Avenue)	0.8
16	Sturt River Linear Trail (Marion Leisure Centre)	0.2
17	Trott Park Creek and Woodland	7.6
18	Warriparinga	2.5
19	Waterfall Creek	3.1
20	Minchinbury Terrace Corridor	0.5
		30.3



City of Marion *Biodiversity Plan* 2024-2029

A great place to *live*
marion.sa.gov.au

CITY OF MARION



Kaurna Acknowledgement

Ngadiu tampendi Kaurna meyunna yaitya mattanya yaintya yerta

This Kaurna acknowledgement was prepared in consultation with traditional custodians.

Acknowledgement of Country

The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recognises the Kaurna people as the traditional custodians of the land.

Contents

Introduction 4
- Purpose of the Plan 4
- Pre-European Vegetation 5
- Global Biodiversity Decline 6
- Climate Change 7
- Biodiversity Sensitive Urban Design (BSUD) 7
- Policy and Legislation 9

Vegetation 10
- Remaining Vegetation Communities 10
- Remnant Native Vegetation Sites 12
- Restoration Sites 13
- Natural Landscaping Sites 14
- Threatened Species 15
- Restoration Principles 16
- Linkages and Corridors 16
- Threats to our vegetation 17
- Urban Trees 19
- Private Land Conservation 19
- Weed Management 19

Wildlife 20
- Our Wildlife 20
- Wildlife and Revegetation Principles 22
- Threats to our Wildlife 23

Aboriginal Land Management 24

Glenthorne Precinct 25

Watercourses and Wetlands 26
- Our Catchments 26
- Wetlands 27
- Aquatic biodiversity 29
- Riparian Zones 29
- Water Sensitive Urban Design (WSUD) 29

Natural Landscaping 31

Partnerships 32
- Environmental Volunteers 32
- Trees for Life 35
- Government of South Australia 35

Monitoring 36
- Flora 36
- Wildlife 37

Actions 46

Introduction

Purpose of the Plan

The City of Marion Biodiversity Plan 2024-2029 will provide the overarching framework to assist management, enhancement and protection of natural areas and biodiversity for the next 5 years. The plan addresses the need for consideration of biodiversity within the context of Council's management and operations by identifying values and issues and presenting strategies and actions that can be undertaken.

Protecting the natural environment and improving connection with nature are key elements of the "Valuing Nature" theme of the City of Marion Community Vision. The City of Marion Strategic Plan 2019 – 2029 seeks improved condition, diversity and connectivity of our ecosystems as well as identifying the challenges around increasing impacts and costs of remnant vegetation management due to climate change.

Council has committed to deliver this Biodiversity Plan as a priority in the City of Marion Business Plan 2023 – 2027 in response to feedback from our community identifying improved open spaces and environments as a top priority for the next four years.



White Fan Flower in Manunda Way Conservation Reserve

What is Biodiversity?

Biodiversity refers to the variety of life forms in a given area. It includes all living organisms, from microorganisms to plants, animals, and humans, as well as the complex networks of ecological systems and processes that support them. Nature is another term commonly used in place of biodiversity. It is often used to describe life on Earth, together with the geology, water, climate and all other inanimate components that comprise our planet. Biodiversity is often described as genetic, species and ecosystem biodiversity. It is often unique to a particular location and has evolved over millennia as a complex response to the ever-changing conditions of our planet. This spatially unique biodiversity is often referred to as being "native" or "indigenous" to a particular location.

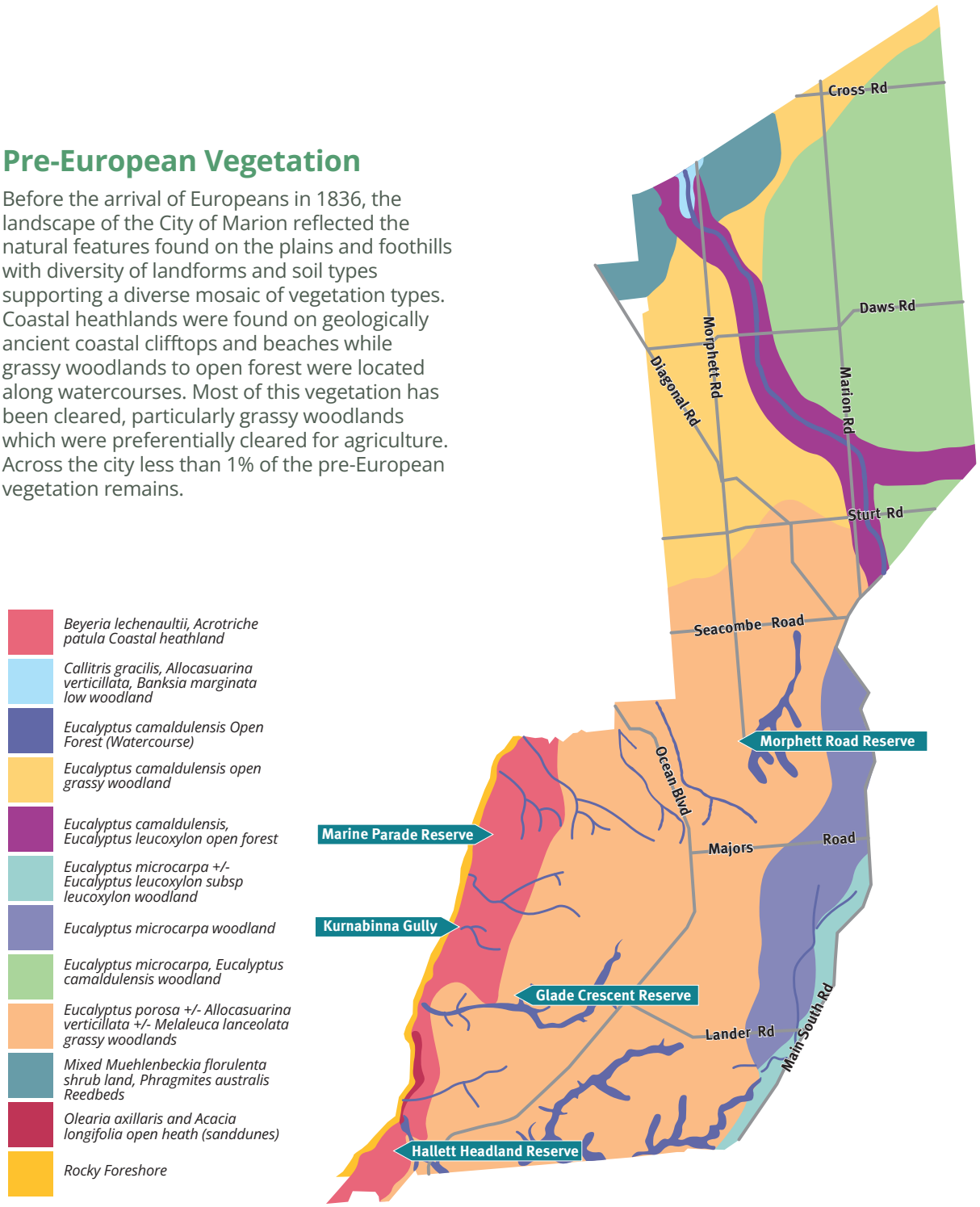
Biodiversity provides numerous ecological, economic and cultural benefits. It plays a crucial role in maintaining the health and resilience of ecosystems including regulating the climate, purifying the air and water and providing natural resources such as food, medicine and shelter.

Today, as urbanisation and technological advancements distance us from the natural world, it remains crucial to preserve and nurture our bond with nature, as it sustains our physical and mental well-being while reminding us of our responsibility to protect and conserve our planet.

Unfortunately, biodiversity is under threat from a range of human activities including habitat destruction, pollution, overexploitation of natural resources, and climate change. Conservation efforts are therefore essential to protect and restore biodiversity and ensure the continued provision of ecosystem services for current and future generations.

Pre-European Vegetation

Before the arrival of Europeans in 1836, the landscape of the City of Marion reflected the natural features found on the plains and foothills with diversity of landforms and soil types supporting a diverse mosaic of vegetation types. Coastal heathlands were found on geologically ancient coastal clifftops and beaches while grassy woodlands to open forest were located along watercourses. Most of this vegetation has been cleared, particularly grassy woodlands which were preferentially cleared for agriculture. Across the city less than 1% of the pre-European vegetation remains.



Global Biodiversity Decline

Australia is one of the world's most biodiverse countries, however colonisation and urbanisation over the past 200 years has led to significant biodiversity decline. The Australian State of the Environment Report[1] highlights the alarming, continued decline of Australia's ecosystems which has generated widespread concern amongst specialists and the community. There are now calls for immediate action to address the key issues identified in the report, such as habitat destruction, climate change, pollution, lack of incentives and a poor regulatory environment.

At the global scale, declines in biodiversity and ecosystem health and their link to human health and wellbeing are the subject of a range of international conventions and agreements particularly through the direction of the United Nations Sustainable Development Goals.

Losses in biodiversity can come from a range of sources. Land clearance for urban development, roads, farms or tracks for recreation are the most common threats in urban areas. Cumulative impacts over many years from impacts such as pollution, invasion by new species and changes in land management (e.g. grazing of livestock or changes in fire ecology) have also lead to biodiversity decline. Past land clearance has left small, isolated remnants and fragmentation of native vegetation in the City of Marion. These fragmented "islands" that remain are often referred to as areas of "remnant vegetation".

Fragmented native vegetation makes it harder for species to move between areas and increases the chances of extinction due to events such as fire and disease. Small islands have limited resources with populations becoming smaller, eventually resulting in local extinctions. Small island patches are also subject to edge effects. As the patches get smaller, only the center "core" area remains suitable for remnant vegetation. Due to changes in light, water and weed infiltration the edges become less diverse effectively resulting in further habitat loss and fragmentation.

The rapid expansion of urban areas has led to a significant loss of natural habitats and biodiversity, which poses a serious threat to the health and sustainability of urban ecosystems. Cities and towns are often viewed as concrete jungles, where human activities dominate and natural habitats are replaced by buildings, roads, and other infrastructure. As a result, urban areas have become hostile environments for many plant and animal species that once thrived in these regions.

The loss of biodiversity in urban areas has a range of negative consequences, including a decrease in ecological functions, such as pollination, pest control and nutrient cycling. These functions are critical for maintaining the health and productivity of urban ecosystems and supporting the well-being of human populations that depend on them.

In recent years, there has been growing awareness of the importance of preserving and enhancing biodiversity in urban areas. Many cities are now implementing strategies to protect and restore natural habitats, such as creating green spaces, planting native vegetation and reducing the use of pesticides and herbicides. These efforts not only help to preserve biodiversity but also provide numerous benefits for human health and well-being.



2023 aerial photograph of Hallett Headland in Hallett Cove



1959 aerial photograph of Hallett Headland in Hallett Cove

1 Cresswell ID, Janke T & Johnston EL (2021). Australia state of the environment 2021: overview, independent report to the Australian Government Minister for the Environment, Commonwealth of Australia, Canberra. DOI: 10.26194/f1rh-7r05. www.soe.dcceew.gov.au

Climate Change

The climate in Adelaide is projected to become hotter and drier taking us from what is currently considered a Mediterranean climate to a semi-arid climate (similar to Port Augusta) over the next 20 years[2]. In addition, sea levels are rising and coastal conditions are changing, which is expected to cause a complete loss of many coastal habitats if they do not have space to retreat.

These changing environmental conditions will result in many species no longer being able to survive in their natural range and will have a profound impact on the function of our ecosystems.

Whilst many species may no longer thrive under the changed conditions, other species will adapt leading to the potential invasion of new weeds and over-abundance of some native species.

Vegetation in and around cities offers valuable ecosystem services essential for dealing with climate change. Green spaces can significantly lower temperatures in urban areas by cooling them through processes like evapotranspiration, shading, and reflectance, helping counter the Urban Heat Island Effect.

Urban vegetation also reduces the risk of flooding through storm-water runoff management and providing shelter for our wildlife during extreme weather events. These natural environments also capture greenhouse gases such as carbon dioxide and other pollutants, which further mitigates climate change.

Biodiversity Sensitive Urban Design (BSUD)

Recognising that the City of Marion's future will remain predominantly urbanised, this plan is founded on principles of Biodiversity Sensitive Urban Design (BSUD), with the goal of integrating biodiversity into our city's current and evolving urban landscape.

Biodiversity Sensitive Urban Design (BSUD) is a protocol and process for urban design. It aims to create urban environments that are a net benefit to native species and ecosystems, through the provision of essential habitat and food resources[3]. It represents an approach to urban biodiversity conservation that seeks to achieve biodiversity benefits in urban areas. This is in contrast to the standard "offsetting" approach, where a loss of biodiversity in urban areas is offset with planting in less populated areas. This reduces the opportunity for urban residents to benefit from and engage with nature in the spaces where they live.

To deliver biodiversity benefits within the built environment, BSUD asks urban planning and design professionals to blur the boundaries between what is considered 'built' and 'natural' environments. To achieve this, BSUD must mitigate the detrimental impacts of urbanisation to create and enhance habitat within innovative, often highly modified environments. This occurs whilst also encouraging community stewardship of biodiversity and facilitating positive human–nature interactions.



New Holland Honeyeater in Silver Banksia. Photo: Stellar Momentum (John McGreevy).

2 Department for Environment and Water (2022). Guide to Climate Projections for Risk Assessment and Planning in South Australia 2022, Government of South Australia, through the Department for Environment and Water, Adelaide.
3 Garrard, G. E., Williams, N. S., Mata, L., Thomas, J., & Bekessy, S. A. (2018). Biodiversity sensitive urban design. Conservation Letters, 11(2), e12411.

Introduction



Sticky Hop Bush by Sturt River - Warripari

Policy and Legislation

There are a variety of different policies and legislation that impact how biodiversity is protected and managed in the City of Marion. Despite the range of potential legislation, the actual protection of native vegetation in the Adelaide metropolitan area is extremely low and clearance of native vegetation on private land happens frequently with little involvement of biodiversity specialists or approval from councils or state government.

City of Marion staff advocate frequently for improved legislation for the protection and enhancement of biodiversity in our council area.

Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act)

Matters of National Environmental Significance (MNES) include nationally threatened species and ecological communities. The Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) provides a range of protections. Under the EPBC Act, impacts to these MNES require approval from the minister. Often, MNES are identified during native vegetation surveys which are required to clear native vegetation under the South Australian Native Vegetation Act 1991 (NV Act). Within metropolitan Adelaide, the NV Act does not apply and so recognition of which MNES are present within a given area are important to allow council biodiversity officers and members of the public to have input into developments which may impact known MNES.

Within the City of Marion, the presence of "Grey Box (Eucalyptus microcarpa) Grassy Woodlands and Derived Native Grasslands of South-eastern Australia" is the most commonly encountered MNES. Further information on this community is listed in the sections below.

Native Vegetation Act 1991 (NV Act)

The NV Act provides for the protection of native vegetation in South Australia. Although the NV Act aims to ensure the protection of areas of high conservation, the majority of metropolitan Adelaide has been excluded from NV except for areas of the Hills Face Zone and some creek and riverlines. For the City of Marion the majority of significant vegetation occurs along the coastline and is therefore not covered by the any protections under the NV Act.

National Parks and Wildlife Act 1972 (NPW Act)

The NPW Act provides for the conservation of wildlife in natural areas and for areas set aside for protection and management by the State Government. Most native animals in South Australia are protected under the Act and some plant species are identified for listing with various levels of conservation (endangered, vulnerable or rare). The State Government maintains these listings in schedules under the NPW Act.

Environment Protection Act 1993 (EP Act)

The EP Act is administered the Environment Protection Authority (EPA) and provides the regulatory framework to protect the environment as a whole (including land, air and water). The EP Act is implemented through various tools that address environmental harm with a focus on waste, water, air and noise. Impacts to biodiversity such as vegetation clearance are not normally addressed through the EP Act, however incidents that impact receiving environments (such as pollution or spills) that may affect biodiversity are.

Landscape South Australia Act 2022 (Landscapes Act)

The Landscapes Act aims to promote sustainable and integrated management of landscapes. This includes setting priorities for the management of funding of landscapes across regions in South Australia. Metropolitan Adelaide is identified as the Green Adelaide region under the Landscapes Act and with the regional priorities governed by the Green Adelaide Board. Funding for activities in the Green Adelaide region is collected by councils through the local government rates notice through a Landscapes Levy. The Landscapes Act also provides for the identification and management of pest plant and animal species and regulates activities related to extraction of water from the environment.



Narrow-leaf Fox Tails at Marine Parade Conservation Reserve

Vegetation

Remaining Vegetation Communities

The Adelaide region is recognised as one of 15 national biodiversity hotspots in Australia by the Australian Government, supporting a high diversity of flora and fauna (Wildlife Land Trust, 2018). More recently, in 2021 the international National Park City Foundation awarded Adelaide National Park City status, making it the first city in Australia and the second in the world (after London) to receive this honour. The title covers all of Greater Adelaide and recognises the existing biodiversity values within the area as well as a commitment at Federal, State, and Local levels to continue to improve biodiversity outcomes and community connections to nature.

The City of Marion has been largely cleared for agricultural and subsequent urban development. Despite this, there are valuable and important remnant areas. The single largest patch of remnant vegetation is at the Hallett Headland Conservation Reserve (17.5ha) which contains over 100 native plant species and over 30 species considered to be of conservation significance in the Mount Lofty Ranges.

Along the coast there are other remnant coastal heathlands and cliff face vegetation, with some better examples at Marine Parade Conservation Reserve in Marino and Kurnabinna Gully and Clifftop Crescent Conservation Reserves at Hallett Cove. The coastal clifftop environment is the most significant and highest quality area of remnant native vegetation and should be the major focus of our efforts to protect remnant vegetation.

Other significant remnants occur in the Hallett Cove area, including those at Glade Crescent Conservation Reserve and Manunda Way Conservation Reserve. Glade Crescent Conservation Reserve is a large remnant patch along the Waterfall Creek, a watercourse which runs into Hallett Cove Conservation Park. This 10 hectare site has over 40 native plant species and is a critical linkage for flora and fauna from the coast to the hills.





Morphett Road Conservation Reserve: Native grassland (Left), Remnant Native Vegetation Signage (Above), Scrambled Eggs (below).



There are a several important remnants close to the O'Halloran Hill Recreation Park. Morphett Road Conservation Reserve is a large patch adjacent the recreation park, that contains populations of Wallaby Grasses (*Rytidosperma sp.*), Common Chocolate Lily - Walyu (*Arthropodium fimbriatum*), Cut Leaf Goodenia (*Goodenia pinnatifida*), Curved Riceflower (*Pimelea curviflora*) and Garland Lily (*Calostemma purpureum*). Roy Lander Reserve has a small section of derived native grassland, but with some extensive populations of native plants such as White-flowered Goodenia (*Goodenia albiflora*), Pale Fan Flower (*Scaevola albida*) and Narrow-leaf New Holland Daisy (*Vittadinia blackii*).

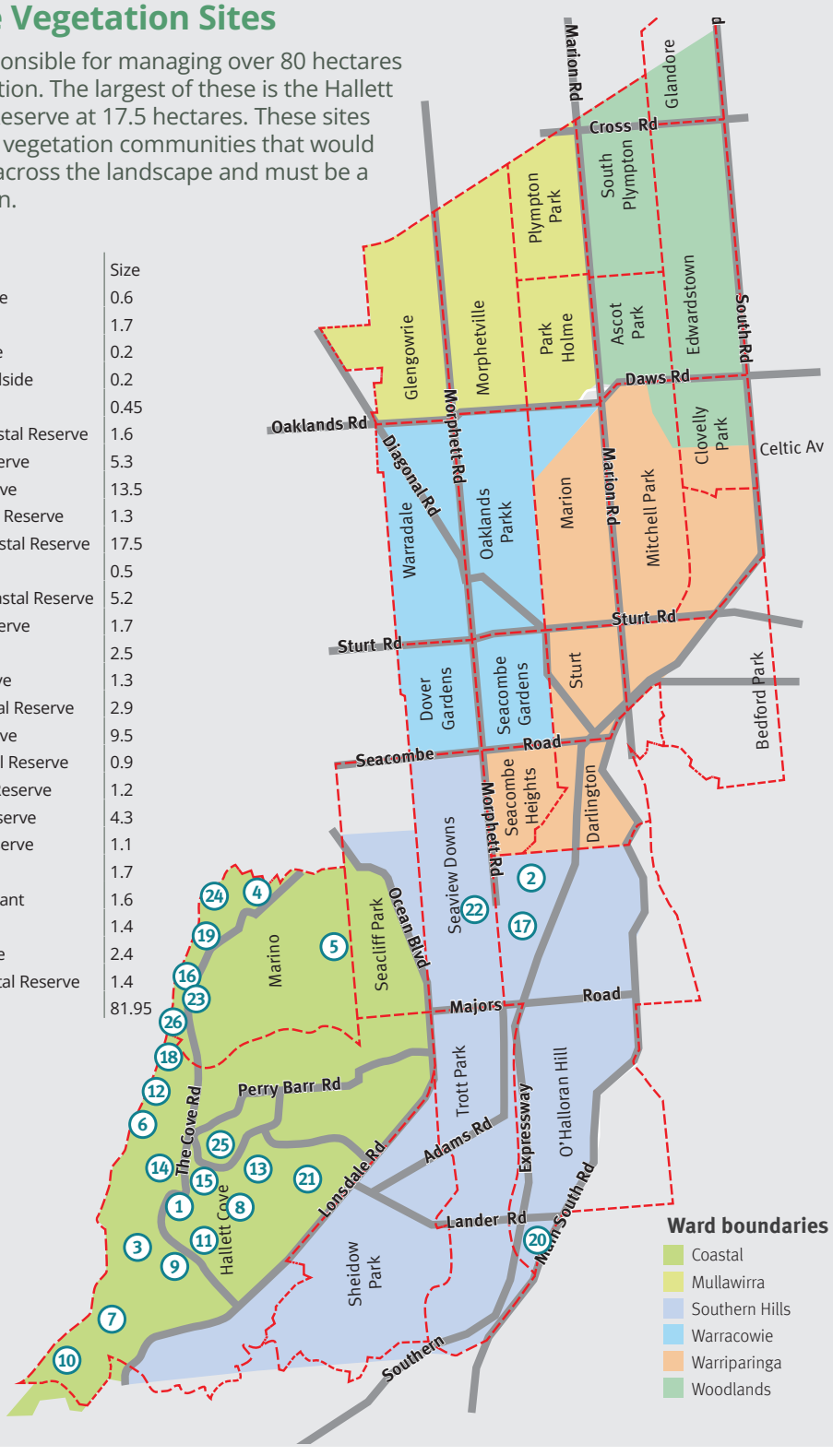
The Lower Field River (Cormorant Drive Reserve) is an important remnant area with one of the few River Red Gum - Karra (*Eucalyptus camaldulensis*) creek lines and steep slopes with remnant derived grasslands. Significant species found here include Tufted Bluebell (*Wahlenbergia luteola*), Blanket Fern (*Pleurosorus rutifolius*), Tall Scurf-pea (*Cullen australasicum*) and Summer Vanilla Lily - Walyu (*Arthropodium strictum*).

On the plains there are very few remnant areas, with native vegetation limited to small populations of native grasses or small stands of remnant trees. The Sturt River in Warriparinga is one significant area of River Red Gum - Karra (*Eucalyptus camaldulensis*) forest, its connection to the nearby Sturt Gorge means it contains important linkages for flora and fauna.

Remnant Native Vegetation Sites

The City of Marion is responsible for managing over 80 hectares of remnant native vegetation. The largest of these is the Hallett Headland Conservation Reserve at 17.5 hectares. These sites show examples of critical vegetation communities that would have once been present across the landscape and must be a priority as part of this plan.

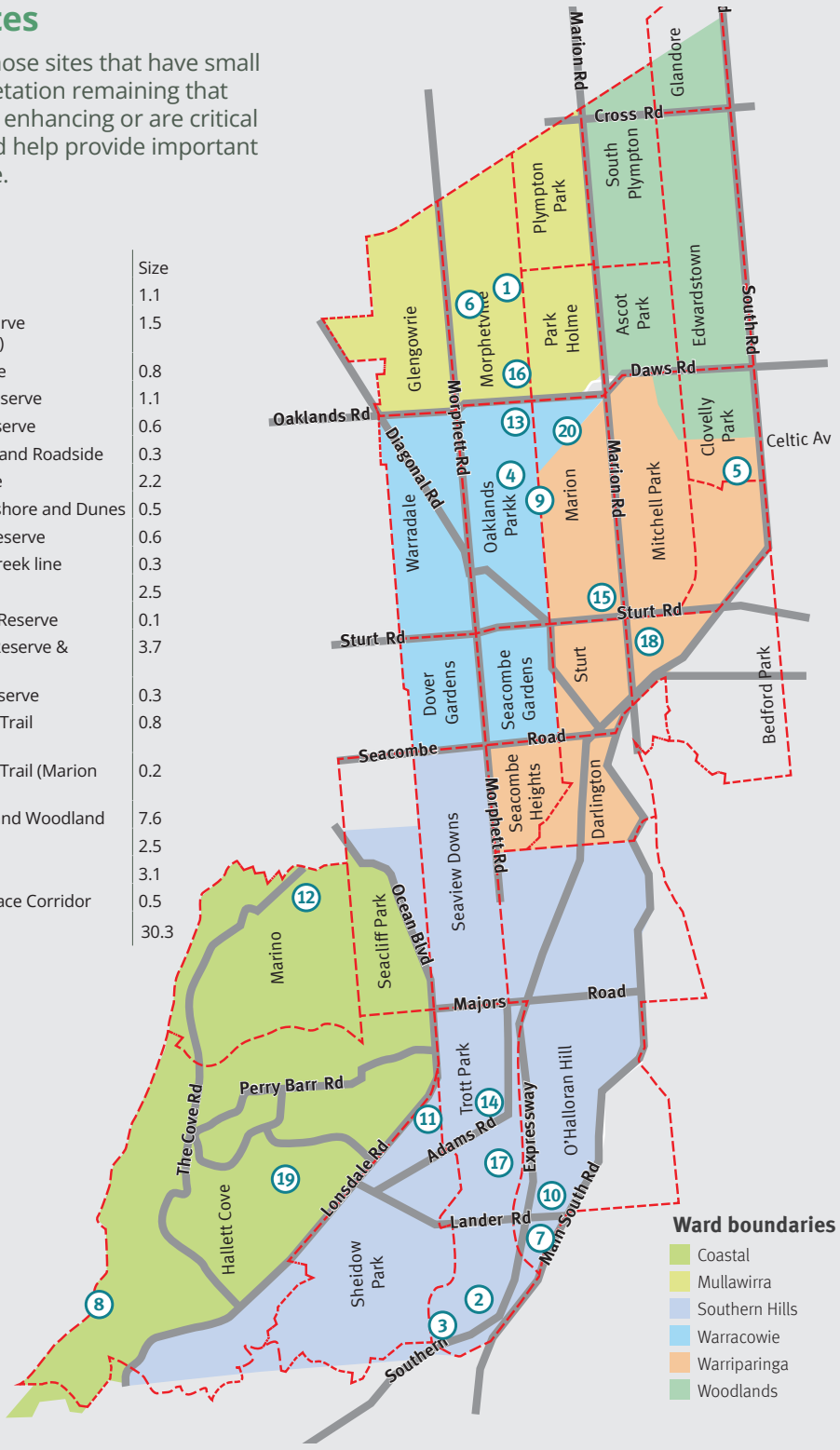
Number	Reserve Name	Size
1	Admella Drive Reserve	0.6
2	Alpine Drive Reserve	1.7
3	Arafura Drive Reserve	0.2
4	Bandon Terrace Roadside	0.2
5	Bundarra Road Verge	0.45
6	Clifftop Crescent Coastal Reserve	1.6
7	Cormorant Drive Reserve	5.3
8	Glade Crescent Reserve	13.5
9	Gretel Crescent Drive Reserve	1.3
10	Hallett Headland Coastal Reserve	17.5
11	Kalmia Court Reserve	0.5
12	Kurnabinna Gully Coastal Reserve	5.2
13	Lighthouse Drive Reserve	1.7
14	Lucretia Way Reserve	2.5
15	Manunda Way Reserve	1.3
16	Marine Parade Coastal Reserve	2.9
17	Morphett Road Reserve	9.5
18	Murnada Way Coastal Reserve	0.9
19	Murto Gully Coastal Reserve	1.2
20	Old Hallett Bridge Reserve	4.3
21	Ragamuffin Drive Reserve	1.1
22	Roy Lander Reserve	1.7
23	The Cove Road Remnant	1.6
24	The Esplanade	1.4
25	Weerab Drive Reserve	2.4
26	Westcliff Circuit Coastal Reserve	1.4
		81.95



Restoration Sites

Restoration sites are those sites that have small amounts of native vegetation remaining that require expanding and enhancing or are critical linkages that if restored help provide important habitat for local wildlife.

Number	Reserve Name	Size
1	Appleby Reserve	1.1
2	Barton Drive Reserve (Upper Field River)	1.5
3	Bayley Cct Reserve	0.8
4	Bombay Street Reserve	1.1
5	Byron Avenue Reserve	0.6
6	Denham Reserve and Roadside	0.3
7	Erin Place Reserve	2.2
8	Herron Way Foreshore and Dunes	0.5
9	Kenton Avenue Reserve	0.6
10	Matthew Street Creek line	0.3
11	Nari Reserve	2.5
12	Newland Avenue Reserve	0.1
13	Oaklands Estate Reserve & Wetland	3.7
14	Reserve Street Reserve	0.3
15	Sturt River Linear Trail (Maldon Avenue)	0.8
16	Sturt River Linear Trail (Marion Leisure Centre)	0.2
17	Trott Park Creek and Woodland	7.6
18	Warriparinga	2.5
19	Waterfall Creek	3.1
20	Minchinbury Terrace Corridor	0.5
		30.3

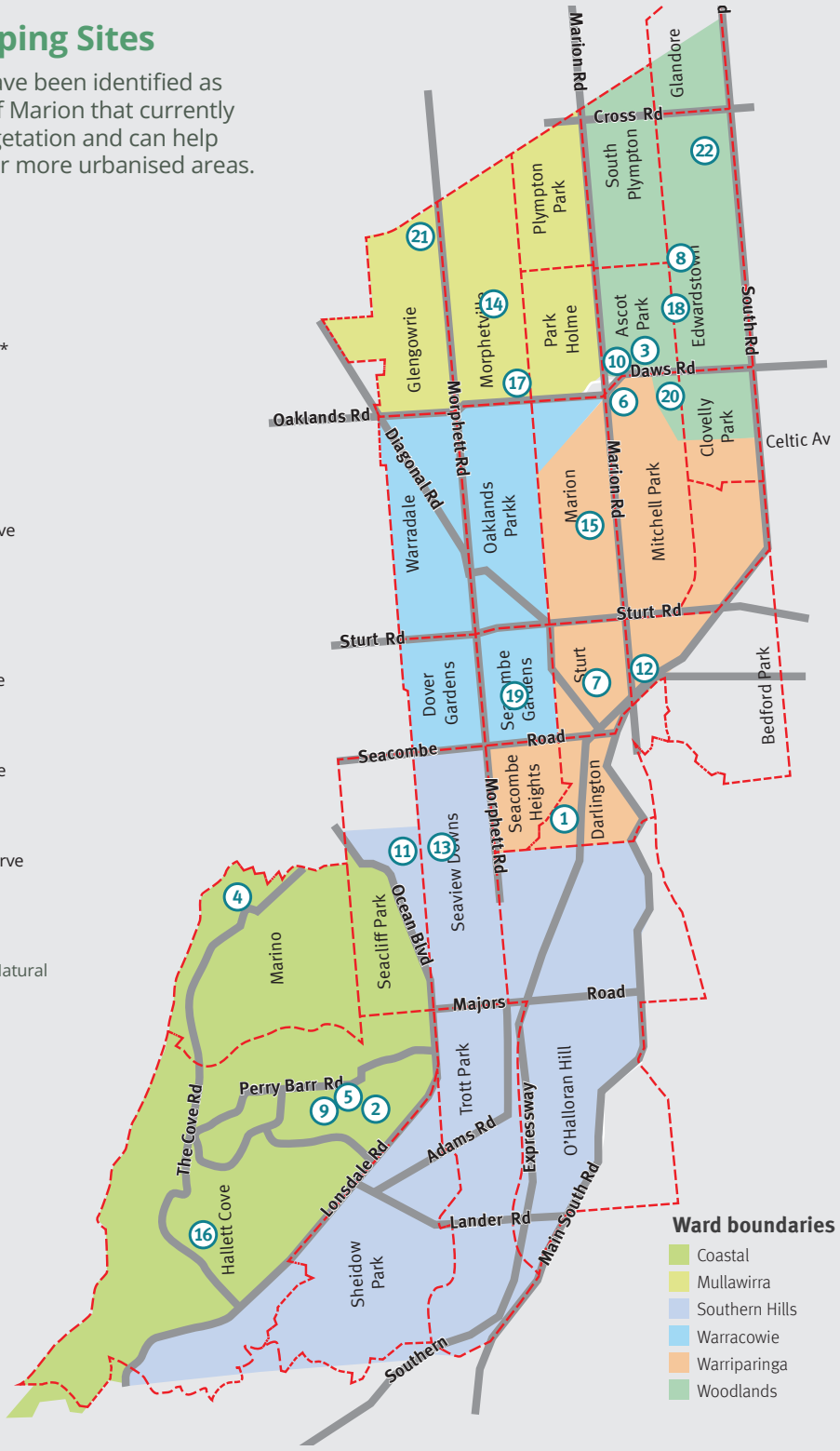


Natural Landscaping Sites

Natural landscape sites have been identified as locations within the City of Marion that currently have little or no native vegetation and can help increase biodiversity in our more urbanised areas.

Number	Reserve Name
1	Alpine Drive Reserve*
2	Aroona Road Reserve
3	Audrey Street Reserve
4	Bandon Terrace Reserve*
5	Beeches Road Reserve
6	Brenda Street Reserve
7	Brolga Place Reserve
8	Collins Avenue Reserve
9	Fairhill Street Reserve
10	First Avenue Road Reserve
11	Gully Road Reserve
12	Lot 30
13	Mitchell Street Reserve*
14	Na Botto Reserve
15	Oliphant Avenue Reserve
16	Pavana Reserve*
17	Radstock Reserve
18	Robert Street Road Verge
19	Russell Avenue Reserve
20	Terra Avenue Reserve
21	Willoughby Avenue Reserve
22	Wright Street Reserve

*site developed as part of the trial Natural Landscaping Plan



Threatened Species

The City of Marion hosts a diverse array of rare and threatened vegetation species, each with their distinct characteristics and ecological significance. Among these species is the Rock Sida (*Sida petrophila*), distinguished by its unique yellow leaves and furry fruit. The City of Marion is fortunate to host this rare plant in Kurnabinna Gully at Hallett Cove. The Yellow-anther Flax-lily – Kurduki yuri (*Dianella longifolia var. grandis*) is an attractive drought-tolerant species, and ecologically important given it attracts native birds and insects. Despite being listed as vulnerable in the Mount Lofty Ranges, the Yellow-anther Flax-lily – Kurduki yuri has been found at Glade Crescent at Hallett Cove.

The Desert Saw-sedge (*Gahnia lanigera*) is another rare plant found in sandy soils within coastal heathland at Hallett Cove and Marino conservation sites. This species is vital for supporting the Diamond Sand-skipper butterfly (*Antipoda atralba*) which is found at Hallett Headland. Another species found at the Hallett Headland is the Bundled Fanflower (*Scaevola linearis ssp. confertifolia*). This attractive groundcover with distinctive blue or white fan-shaped flowers plays a vital role as a habitat resource, attracting and supporting native butterflies and other essential insects. City of Marion continues to work in partnership with Trees for Life to ensure the preservation of these crucial species.





(Left to right) Rock Sida at Kurnabinna Gully Conservation Reserve in Hallett Cove, Creamy Candles in Manunda Way Conservation Reserve

Other threatened species include Rohrlach's Bluebush (*Maireana rohrlachii*), a rare shrub that is found along the coastline, but its survival is threatened by weeds, trail maintenance and insufficient natural regeneration. Seed collection and propagation of this species is crucial for its ongoing presence in the environment.

Creamy Candles (*Stackhousia monogyna*), renowned for their sweet-smelling and cream-colored flowers, are found at various grassland reserves including Manunda Way and Glade Crescent. Additionally, Yellow-wash Bluebell (*Wahlenbergia luteola*) is a rare species found at various biodiversity sites around the City of Marion. These species support local wildlife by providing an important source of nectar for butterflies. These rare and threatened species reflect the unique identity and character of our region helping to build a sense of place and belonging to those that take the time to learn about their existence and their role in our local ecosystems. Their presence heightens the need for protection of our biodiversity sites.

The City of Marion is committed to safeguarding threatened species through a range of proactive initiatives. These include actively supporting the Trees for Life 'Bush for Life' program and the implementation of seed collection and propagation programs. Furthermore, promoting community awareness regarding the ecological significance of these threatened species is vital for their protection.

Educational initiatives include:

- Placing informative signage in essential biodiversity locations.
- Hosting workshops and educational community sessions.

These combined efforts focus on preservation of threatened plant species, ensuring that they endure for future generations to enjoy.

Restoration Principles

Protection of Remnant Vegetation is about Bush Regeneration

Bush regeneration in Remnant Vegetation sites does not require planting tubestock, as the seed source already exists in the plants and soil at that site.

Sites Require Active Management

Remnant native vegetation should be considered an asset to the community and afforded the same consideration as other assets. The effective management of remnant vegetation assets requires ongoing budgets for maintenance. Bushcare or remnant vegetation management requires specialist teams and contractors with comprehensive vegetation knowledge, weed identification and control knowledge. These individuals have an ability to manage sites that change conditions from season to season and due to previous and ongoing management decisions. These specialist workers understand that active management involves not just tidying the areas, but also removing the weeds and other threats at the sites, which requires a very distinctive skill set.

Linkages and Corridors

Prior land clearance has created small, isolated remnants of vegetation, causing fragmentation. This makes it difficult for species to move between biodiversity sites, increases susceptibility to events like fire and disease and depletes resources, causing population decline and local extinctions.

To buffer the impacts of isolation and fragmentation, biodiversity management should prioritise improving the genetic and structural integrity of existing habitats and facilitate linkages between remnant areas.

There are several key biodiversity linkages within the City of Marion. These include the coastal vegetation along the Hallett Cove coastal walking trail, the Sturt River – Warripari Linear Park corridor, Oaklands Wetlands and the Waterfall Creek catchment in Hallett Cove. Ensuring improved connectivity between these areas and expanding their high-quality habitats are essential objectives. Small island patches are also subject to edge effects. As the patches get smaller only the centre “core” area remains suitable for remnant vegetation. Due to changes in light, water and weed intrusion the edges become less diverse effectively resulting in further habitat loss and fragmentation.



Native Rosemary at Hallett Headland

Illegally dumped rubbish



Vegetation damage by vehicles at Hallett Headland



Threats to our vegetation

Tracks and Trails

Tracks and trails exacerbate habitat fragmentation in already small remnant patches by diminishing core habitat and creating pathways and edges through which weeds can infiltrate sites. Tracks should be strategically located to minimise fragmentation and damage. Additionally, track maintenance must be conducted in a way that avoids causing destruction to vegetation.

Inappropriate Land Use

Illegal dumping can smother native plants and subsequent removal is costly and causes further damage to native vegetation.

Trail bikes and off-track walking and running can damage native plants and subsequent restoration can be costly and cause further damage.

Uncontrolled dogs can chase native wildlife, kill animals, and trample vegetation.

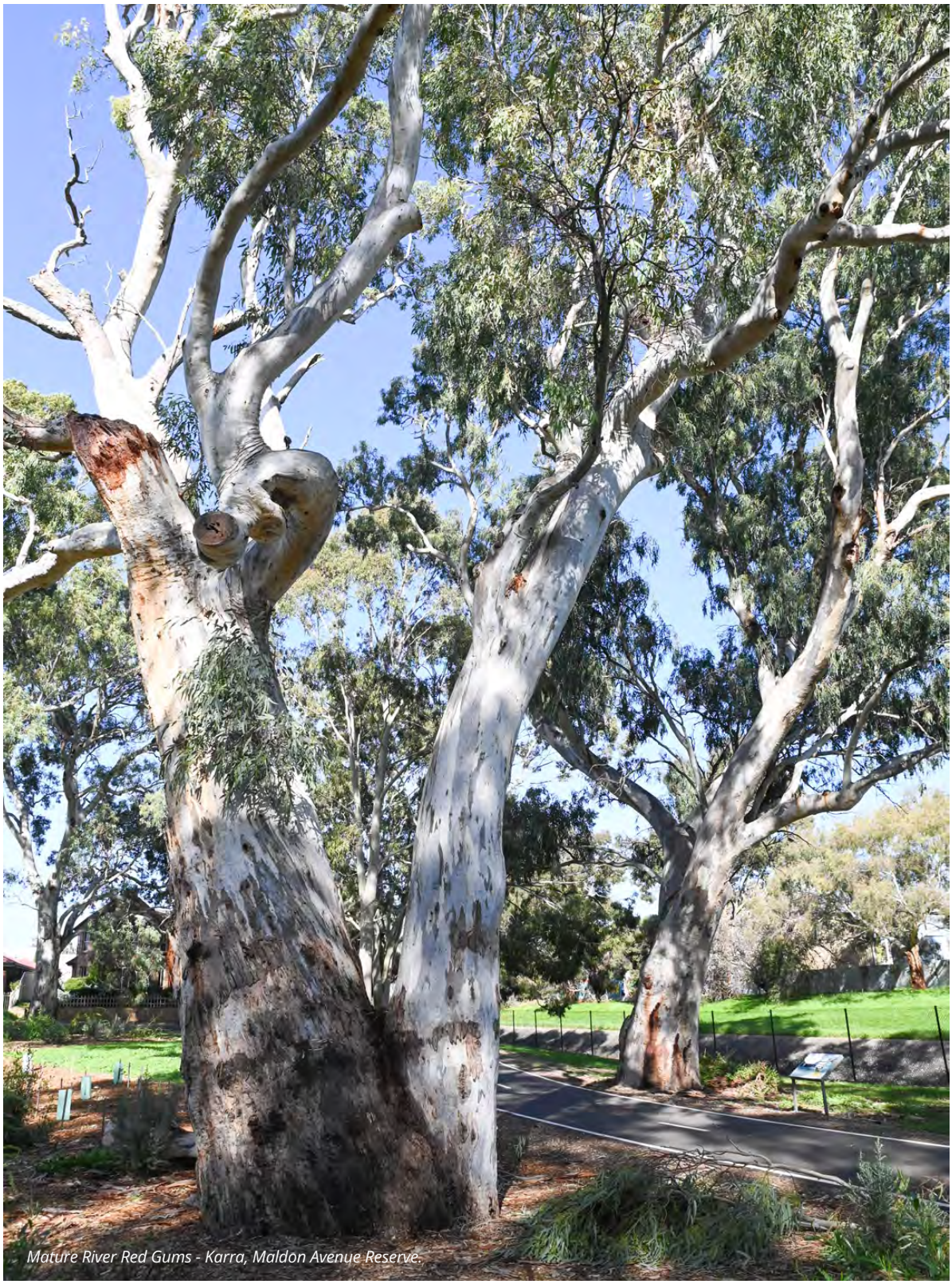
Dog faeces can create localised nutrient spikes and upset the delicate balance of phosphorus and nitrogen resulting in native plant disease or death.

Erosion and Storm Water Management

Stormwater runoff intensifies erosion, leading to increased loss and fragmentation of the remaining vegetation. Stormwater introduces numerous weed seeds, creating entry points for them into the residual vegetation.

Climate Change

Climate change poses significant threats to native vegetation globally. As temperatures rise and weather patterns become more unpredictable, many plant species are at risk of altered growth cycles, reduced reproductive success and increased vulnerability to pests and diseases. Shifts in precipitation patterns can cause droughts or excessive rainfall, stressing native plants and ecosystems. Warmer conditions promote invasive species that can displace native vegetation. Such changes threaten not only the survival of individual species but also the overall biodiversity and functioning of these vital habitats.



Mature River Red Gums - Karra, Maldon Avenue Reserve.

Urban Trees

The City of Marion's Urban Tree assets provide many benefits to our community including oxygen production, carbon storage, urban cooling, shade, streetscape amenity and increased property values. Our vision is to have streets and parks with mature, healthy trees that are a habitat for birds and other wildlife. The community values Marions trees for their shade, appearance and the contribution they make to the environment. Council managed trees are unique as a living asset, with their value accumulating over time. However, their conditions change routinely based on variable environmental conditions, public interaction, and maintenance practices. For these reasons we treat them separately from the Biodiversity Plan and have created a Tree Asset Management Plan to ensure our trees can be effectively managed for future generations to enjoy.

Private Land Conservation

Private land conservation plays a crucial role within an urban setting, contributing significantly to the overall health and sustainability of the local environment. In populated urban areas, private properties often contain pockets of green spaces, mature trees and native vegetation that offer essential habitats for local wildlife and help maintain ecological balance. By engaging private landowners in conservation efforts, the City of Marion can:

- create a network of interconnected green corridors
- mitigate the impacts of urban sprawl and habitat fragmentation
- reduce heat island effects
- increase resilience to the impacts of climate change.

Collaborative private land conservation efforts also foster a sense of community ownership and stewardship, as residents become actively involved in preserving their local ecosystems. In an urban context where public land might be limited, the conservation of private land emerges as an essential strategy to safeguard biodiversity, maintain ecosystem services and ensure the sustainability of the city for present and future generations.

Weed Management

Weeds are a significant threat to native plants within remnant vegetation, with flow on effects to all the organisms that rely on the plants for food and habitat. Weeds compete for space, light, water, nutrients and can change soil conditions suppressing regeneration of native plants. In the City of Marion there are several key weed species that directly threaten our native vegetation:

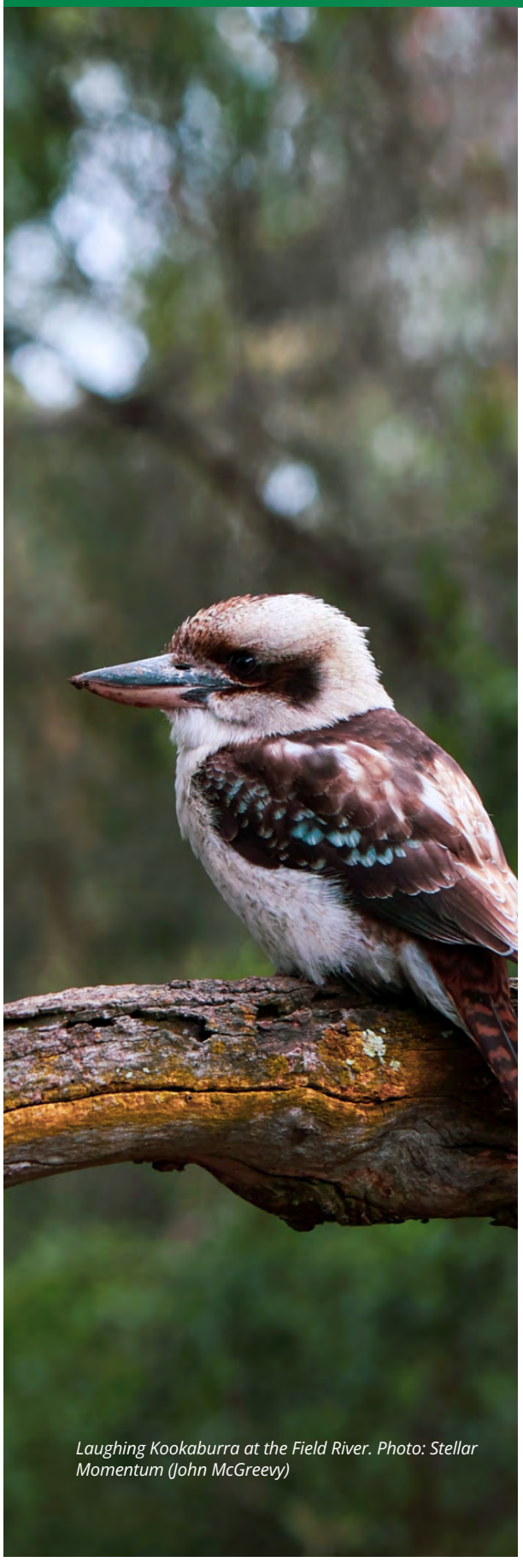
- Gazania (*Gazania sp.*)
- Olive (*Olea europaea*)
- African Boxthorn (*Lycium ferocissimum*)
- Rice Millett (*Piptatherum miliaceum*)
- Boneseed (*Chrysanthemoides monilifera*)
- Scabious (*Scabiosa atropurpurea*)
- Artichoke Thistle (*Cyanara cardunculus*)
- Swamp Oak (*Casuarina glauca*)
- Desert Ash (*Fraxinus angustifoluis*)

Managing weeds in remnant vegetation will likely be a lifelong activity as the areas are all small and isolated and thereby prone to ongoing infestation.

The City of Marion has the opportunity to adopt a proactive approach to weed management. This can be achieved through developing and implementing a comprehensive weed mapping program, to understand the extent of declared weeds within the City of Marion. By using the data collected from the mapping program, funding can be appropriately allocated based on threats of weeds to native vegetation and ecologically sensitive sites.



Artichoke Thistle



Laughing Kookaburra at the Field River. Photo: Stellar Momentum (John McGreevy)

Wildlife

Our Wildlife

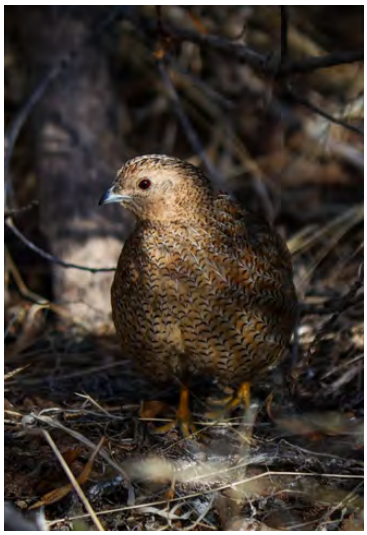
The City of Marion hosts a diverse range of native fauna, including 'icon' species that significantly contribute to the ecology of the region. The City of Marion coast has gained recognition as a butterfly hotspot, providing a suitable habitat for various butterfly species. The Diamond Sand-skipper Butterfly (*Antipoda atralba*) is found in the coastal heathlands at Hallett Headland and exclusively relies on the Desert saw-sedge (*Gahnia lanigera*) for its survival.

This butterfly plays a crucial role as a pollinator, facilitating the reproduction of various plant species. Efforts are underway to reintroduce the Chequered Copper Butterfly (*Lucia limbaria*) to the City of Marion by protecting remnant vegetation with Native Sorrel (*Oxalis perennans)*, which is essential for the butterfly's survival.

The Eastern Bearded Dragon (*Pogona barbata*) has been spotted in biodiversity reserves through the City of Marion. Thriving in open forests, heathlands and scrub, the Eastern Bearded Dragon typically perches on exposed branches and logs. Similarly, the Shingleback lizard (*Tiliqua rugosa*) can be found in coastal heathland vegetation within Hallett Cove Conservation Park.

There are several icon birds found within the City of Marion. An excellent example is the Superb Fairywren (*Malurus cyaneus*), a small woodland bird, which lives in the understory along the Sturt River - Warripari at Warriparinga, Trott Park and Oaklands Wetlands. Additionally, the Brown Quail (*Synoicus ypsilophorus*) inhabits tall native grasslands in biodiversity reserves in the City of Marion. Revegetation of native grasses along biodiversity reserves near Glenthorne National Park may support a more diverse array of species including the Brown Quail. Large revegetation projects such as this can be conducted with the support of environmental volunteer groups and the community.





(Left to right) Eastern Bearded Dragon. Photo: L. Allen, Diamond sand-skipper Butterfly. Photo: M. Endacott, Brown Quail in Hallett Cove Conservation Park. Photo: Stellar Momentum (John McGreevy).

Other icon bird species include the Yellow-tailed Black-Cockatoo - Tiwu (*Zanda funerea*). The Yellow-tailed Black Cockatoo - Tiwu is distinguished by its black plumage with yellow panels on the cheek and tail and can be found across the City of Marion landscape. This bird relies on trees and shrubs around City of Marion for food and shelter. Additionally, the Nankeen Night Heron (*Nycticorax caledonicus*) is an icon species residing along the Field River, where it preys on fish, frogs and freshwater invertebrates, contributing to the balance of aquatic ecosystems. Finally, the Nankeen Kestrel (*Falco cenchroides*), a small raptor, has been observed in multiple coastal locations, including Hallett Cove Conservation Park and Marine Parade Conservation Reserve.

Collectively, these icon species play pivotal roles in ecosystem function within the City of Marion. Their presence serves as a valuable indicator of the region's ecological health, emphasising the importance of preserving and safeguarding their habitats for the benefit of wildlife and the local community.






(Left to right) Yellow Tail Black Cockatoo. Photo: D. Easton, Superb Fairywren (Male). Photo: Stellar Momentum (John McGreevy), (Above) Nankeen Kestrel. Photo: Stellar Momentum (John McGreevy).



Chequered Swallowtail Butterfly. Photo: M. Endacott

Wildlife and Revegetation Principles

The City of Marion implements strategic revegetation strategies to enhance biodiversity and connectivity while preserving native fauna habitats. The revegetation principles in the City of Marion aim to:

- provide and expand habitat,
- enhance food sources,
- establish breeding grounds, and
- create safe migration pathways for native fauna.

Prior to revegetation, it is essential to select appropriate native plant species. This selection process involves a thoughtful assessment of the site's overall health and an evaluation of the potential implications of climate change on the area. In highly functional remnant reserves, revegetation is usually limited and primarily involves utilising species that already inhabit the local environment. It is not necessary to plant climate-tolerant species as these areas are expected to naturally adapt to the effects of climate change. However, in urban areas, the approach to revegetation must be more strategic and involves the careful selection of plant species that are genetically adapted to future climatic conditions. This includes obtaining seeds from regions with lower precipitation levels and opting for drought-tolerant species like saltbushes - niplina.

In certain cases, the removal of woody weeds may be necessary prior to revegetation. Conducting bird surveys can help evaluate the value of woody weeds as habitats and food sources for native fauna. If the removal of woody weeds is deemed appropriate, a staged approach is employed, typically beginning uphill or upstream, gradually progressing downhill and downstream to reduce disturbances to native flora and fauna.

Selecting the most suitable species for a revegetation site involves careful consideration. Assessing the existing remnant vegetation helps informs the selection of appropriate species. Additionally, revegetation may be targeted at reintroducing rare species or those that serve as hosts for specific fauna. Collaborative efforts with the South Australian Botanic Gardens and local native plant nurseries allows rare native plant populations to be secured for revegetation.

Weed control measures include sensitive weed spraying, hand weeding and the removal of woody weeds. It is fundamental to conduct weed removal only when it benefits native species.

Threats to our Wildlife

Anthropogenic (human-caused) environmental change has clear impacts on fauna, including habitat loss, pollution, introduced species and disease.

Habitat loss and degradation

Habitat loss, primarily caused by vegetation clearance, has devastating effects on native fauna. Vegetation serves as a vital habitat, providing food, shelter and breeding grounds for wildlife. Vegetation loss, often caused by urbanisation and urban infill, reduces the availability of small patches of native vegetation and faunal habitat.

Faunal habitat encompasses more than just vegetation; it also includes moss-covered rocks and dead timber. These elements play a crucial role in supporting a wide range of species, such as native bees, insects and reptiles such as the Eastern Bearded Dragon, which sunbathes on logs around the City of Marion. Removing dead logs and rocks not only eliminates habitat for these species but also increases the landscape's vulnerability to erosion and diminishes the intricate details of the environment. Preserving all elements of faunal habitat is vital for maintaining the biodiversity and ecological balance.

Pests and disruptive species

Invasive species pose threats to native fauna by outcompeting them for resources and spreading diseases. Parks and reserves offer shelter and hunting grounds for pests such as cats and foxes, posing a threat to native fauna. Irresponsible ownership of domestic cats and dogs that are allowed to roam freely, further exacerbates the issue by disturbing and killing native fauna. The Field River area is particularly affected by the damaging impacts of rabbits and hares, which exert high grazing pressure and negatively impact natural regeneration.

The presence of aquatic pest species, notably European carp (*Cyprinus carpio*), in the Oaklands and Warriparinga Wetlands, presents a pressing concern. These pests compete with native fish species and damage aquatic vegetation. Other pest species in the City of Marion include rats, domesticated ducks and geese and European (feral) honeybees (Sturt River BSUD Report, 2022).

Efficient pest management is essential for mitigating the adverse effects of invasive species on native plants and animals. Therefore, the City of Marion is taking proactive steps by implementing measures such as installing protective fencing to safeguard native vegetation against pest intrusion.



Rabbit at Upper Field River. Photo: D. Easton

Aboriginal Land Management

The Adelaide Plains are the traditional lands of the Kaurna people. Within the City of Marion on State Government land, members of the Kaurna community are using traditional land management practices such as burning. Cultural burning can include burning or prevention of burning of Country for the health of particular plants and animals such as native grasses, bushfoods, threatened species or to improve biodiversity in general. It may involve patch burning to create different fire intervals across the landscape and can be used for fuel and hazard reduction. Fire may be used to gain better access to Country, to open up important pathways, maintain cultural responsibilities and as part of cultural heritage management[4]. The return of cultural burning to City of Marion sites would be an important step in our reconciliation efforts and one that would have significant cultural, ecological and community benefits. Building relationships and working together on Country is an important first step for City of Marion and the Kaurna community to build a program of Aboriginal Land Management.



Scar Tree at Oaklands Wetlands

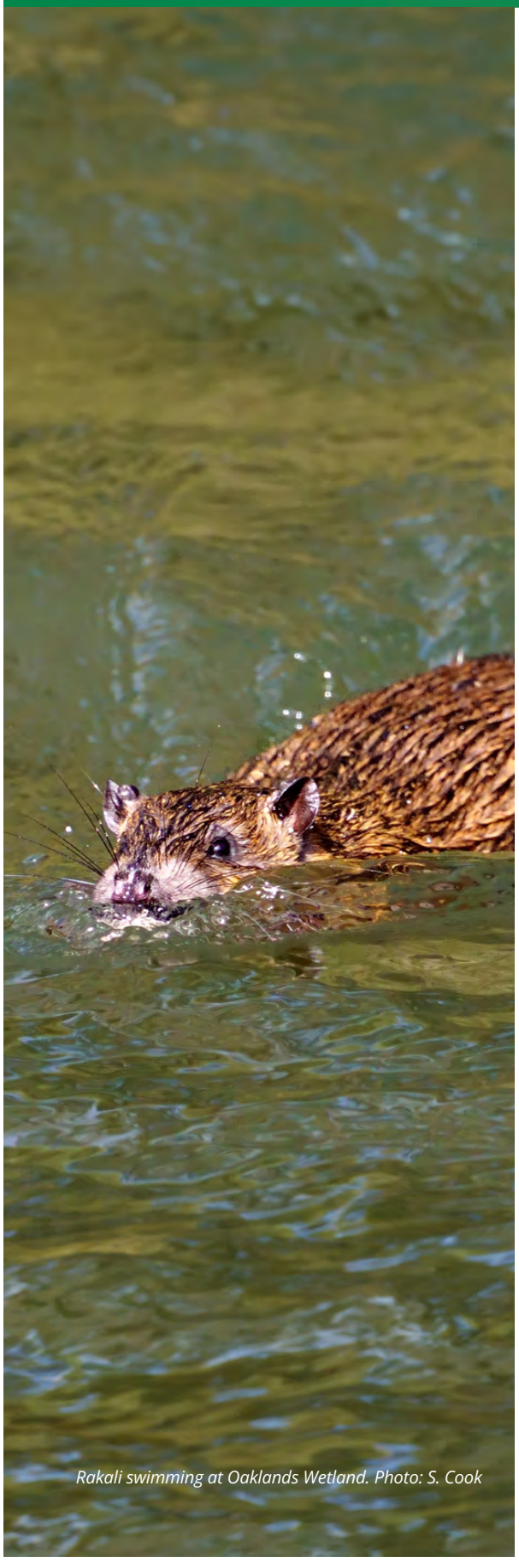
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Glenthorne Precinct

A large portion of the Glenthorne Precinct is located within the City of Marion and includes several parcels of land including the Glenthorne National Park-Ityamaiitpinna Yarta, Marino Conservation Park, Hallett Cove Conservation Park and a large area of Field River Catchment, which includes Council owned land within Hallett Cove, Trott Park and Sheidow Park. The City of Marion plays a key role in contributing towards the precinct and has been working closely with major stakeholders including National Parks and Wildlife Service, Green Adelaide, Onkaparinga Council, SA Water and the Department of Infrastructure and Transport. This plan helps identify key sites that are located within the Precinct, helping improve biodiversity, reduce weed threats and improve storm water quality.



Lower Field River



Rakali swimming at Oaklands Wetland. Photo: S. Cook

Watercourses and Wetlands

Our Catchments

A catchment is an area of land that gathers rainwater and directs it toward a creek or river system. Within the City of Marion, the Sturt River - Warripari and Field River catchments serve as important ecosystems that play a crucial role in supporting biodiversity.

The Field River catchment directs water towards the westward-flowing Field River, which ultimately discharges into the sea at Hallett Cove. Although original vegetation within the Field River catchment has been largely cleared or altered, remnants of Grey Box (*Eucalyptus microcarpa*) and Mallee Box (*Eucalyptus porosa*) persist alongside native plantings and invasive species. Notable plant species at the Field River's mouth in Hallett Cove include:

- Coast Saltbush - Niplina (*Atriplex cinerea*)
- Short-Stem Flax-lily – Kurduki yuri (*Dianella brevicaulis*)
- Fanflower (*Scaevola crassifolia*)
- Cushion Bush (*Leucophyta brownii*).

The Sturt River has been significantly altered by concreting and channelisation, resulting in the loss of essential natural features critical for flora, fauna habitat and ecosystem functions. However, remnants of vital River Red Gum woodlands along the Sturt River persist. These remnants are crucial for sustaining populations of woodland bird species.

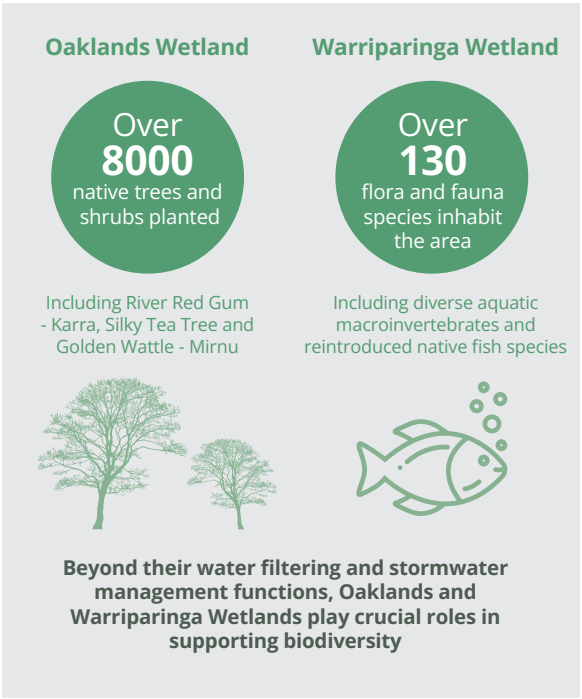
Persistent growth of woody weeds, particularly Olives and Desert ash, pose a challenge along the Sturt River - Warripari. These woody weed seeds flow downstream from Sturt Gorge, accumulating at Warriparinga. It is vital for the City of Marion to manage woody weeds along the Sturt River - Warripari to prevent rapid accumulation and dominance. Developing a weed mapping program

would assist in comprehensive understanding and effective control measures for declared weeds. Preserving biodiversity within the Sturt River - Warripari and Field River catchments requires collaborative efforts to maintain water quality, manage invasive species and restore degraded habitats. Support from volunteer groups like the Friends of Warriparinga, Friends of Sturt River, Friends of Lower Field River, and Friends of Upper Field River significantly aids weed management and vegetation restoration within these catchments.

Wetlands

The City of Marion has proactively initiated the construction of wetlands to manage stormwater flow and promote biodiversity. The City of Marion is home to two vital wetlands: Oaklands and Warriparinga. Both take water from the Sturt River through a series of vegetated ponds to clean and filter the water, which is either re-released in the case of Warriparinga, or used to recharge the aquifer in the case of Oaklands.

The effectiveness of wetlands in improving water quality is underscored by their proficient stormwater filtration. More than 20 species of aquatic plants thrive in the wetlands' ponds, including sedges - talnkyadli, rushes, water ribbons and slender knotweeds. These plants slow water flow, causing sediment to settle which cleans the water. Additionally, these aquatic plants absorb nutrients, purifying the water which aids their own growth.



The City of Marion's dedication to preserving wetlands and aquatic ecosystems is evident through collaborative efforts with Aquasave – Nature Glenelg Trust. By conducting comprehensive surveys of native and invasive fish species at both wetlands, City of Marion aims to control introduced species and conserve native species.


Oaklands Wetland


Pacific Black Duck. Photo by John McGreevy (Stellar Momentum)







(Top) Salt Club Rush in Sheidow Park, (above) Field River Mouth at Hallett Cove, (right) Sturt River - Warripari at Warriparinga.

Aquatic biodiversity

Oaklands and Warriparinga Wetlands host a diverse range of aquatic species. At Warriparinga Wetland, the ponds are home to over 20 aquatic plant species. Among them are River Eel-grass (*Vallisneria australis*) and Water Ribbons (*Cycnogeton procerum)*. These aquatic plants provide vital habitats for native fish species and help to clean the water, absorb nutrients and increase dissolved oxygen concentrations. Additionally, the following frogs thrive at Warriparinga Wetlands:

- Spotted grass frog (*Limnodynastes tasmaniensis*),
- Common froglet (*Crinia signifera*)
- Eastern Banjo frog (*Limnodynastes dumerilii)*

Oaklands Wetland provides a habitat for more than 130 flora and fauna species, including a diverse array of aquatic macroinvertebrates and reintroduced native fish species. Notably, the nationally endangered Australasian Bittern (*Botaurus poiciloptilus*) has been found at Oaklands Wetlands. The thick sedges - talnkyadli and reeds on the edge of the wetland's ponds provide a vital habitat for this endangered bird species.

Riparian Zones

Riparian zones are defined as the transitional areas between land and watercourses. Riparian zones within the City of Marion occur predominantly along the Sturt River - Warripari including the Warriparinga riparian zone and Oaklands Estate Reserve. Smaller riparian zones are also present along the Field River and Waterfall Creek.

Vegetation plays vital functions within riparian zones by supporting biodiversity, filtering water, enhancing connectivity between biodiversity sites and preventing bank collapse and undercutting. Riparian vegetation in the lower reaches of the Field River (north-west of Cormorant Drive) comprises of emergent River Red Gums - Karra (*Eucalyptus camaldulensis*) and dense Common Reed – Witu (*Phragmites australis*) which is important for removing nutrients and sediment from the water. The upper riverbanks support areas of revegetation comprised of indigenous trees, shrubs, groundcovers and tussock grasses.

Other important species found within City of Marion's riparian zones include the River Bottlebrush (*Callistemon sieberi*) and Silky Tea-Tree (*Leptospermum lanigerum*) which attract native bird species. Additionally, the Stiff Leaf Flat-sedge - Talnkyadli (*Cyperus vaginatus*) and Hop Goodenia (*Goodenia ovata*) support the ecosystem by attracting butterflies.

The City of Marion recognises the vital functions that vegetation plays within riparian zones and understands that it is essential to protect and restore riparian vegetation to enhance the structural integrity, stability and ecological functions of City of Marion's watercourses.

Water Sensitive Urban Design (WSUD)

Water Sensitive Urban Design (WSUD) is an approach to urban planning and design that aims to manage stormwater in a way that is beneficial to the environment and the community. WSUD and biodiversity are closely connected, as WSUD focuses on mitigating flooding, the provision of green space, the impacts of stormwater on coastal environments and maintaining stream ecology, all of which can impact biodiversity outcomes.

A great example of a WSUD project that supports biodiversity is the Oaklands Wetland. This constructed wetland is home to a diversity of wildlife including birds, aquatic life and native vegetation. The wetland relies on the existence of native vegetation to clean the water as it moves through each pond. The cleaned water is then stored in an aquifer where it can be used to irrigate 31 local reserves and public open spaces, helping to support urban biodiversity.

The City of Marion also implements WSUD into natural landscaping by planting trees and other vegetation to absorb rainwater. Specifically, the City of Marion plants a variety of native trees and plants, such as gums and bottlebrushes. These trees and plants reduce stormwater runoff by increasing infiltration and provide a habitat for native animals.

The City of Marion is committed to implementing WSUD in natural landscaping to improve the environment and the quality of life for its residents. By implementing WSUD projects, the City of Marion is helping to improve the quality of its water resources, reduce stormwater runoff and support urban biodiversity.



Silky Blue Grass at Hallett Headland

Natural Landscaping

With urban growth and climate change effects, it is crucial to rethink how we design and manage existing green spaces to meet the changing needs of the community and environment. Natural landscaping is a crucial aspect of creating sustainable and resilient cities by incorporating open grassy areas, trees, shrubs, mulched sections, small watercourses, biodiversity zones and nature play areas into highly urbanised areas. Natural landscaping not only offers advantages such as creating habitats, supporting biodiversity, and managing stormwater but also has a positive impact on people's physical, mental, and social health.

In acknowledgment of these benefits, the City of Marion is dedicated to promoting the advancement of natural landscaping through the establishment of two new landscaping sites each year. This proactive effort is geared toward enhancing biodiversity within heavily urbanised areas.

As urban populations continue to grow and the importance of sustainability and well-being gains in prominence, the role of well-designed and expertly managed green spaces becomes increasingly crucial. By emphasising natural landscaping, the City of Marion can create spaces where nature and urban life can harmoniously coexist.



Nari Reserve Revegetation



Friends of Warriparinga.

Partnerships

Environmental Volunteers

Environmental volunteers are integral to the preservation and management of biodiversity sites and our native revegetation programs. Some environmental volunteers have been involved in managing areas of Council land nearly 30 years, and their knowledge of our natural areas and commitment to preservation is of great value to council. The City of Marion has four conservation groups that work on council land:

Friends of Warriparinga

The Friends of Warriparinga were established to protect and enhance the last remaining stretch of Sturt River – Warripari in the early 1990s. The site is a Red Gum - Karra woodland and through weekly working bees the group has reintroduced over 90 locally native species of plants, including 11 of conservation significance. The site is also highly significant to the Kaurna people as the start of the Tjilbruke Dreaming, and hosts the Living Kaurna Cultural Centre, who make use of the outstanding natural environment to educate the public.





Friends of Sturt River Landcare Group (above), Woodend Primary School Students and City of Marion staff planting at Upper Field River (right), Friends of Sturt River Landcare Group planting event 2023 (below)



Friends of Lower Field River

Friends of the Lower Field River is a group established by residents in 2006 to protect and care for the lower portion of the Field River and the surrounding environment at Hallett Cove.

The site contains a range of vegetation communities; a River Red Gum - Karra (*Eucalyptus camaldulensis*) woodland along the river, Lomandra grassland on the slopes of the valley, and Spinifex coastal sand dunes around the mouth of the river. Recent bird surveys found over 30 species of woodland and coastal birds make use of the area.

Friends of Upper Field River

The Friends of Upper Field River is the newest group in City of Marion, with members forming in 2019. The initial focus was to plant a diverse understorey and scattered shrubs on a barren slope south of Barton Reserve, in an area that would have traditionally been a Mallee Box (*Eucalyptus porosa*) open woodland. This area is now well established and hosts significant numbers of insect pollinators including the Chequered Swallowtail Butterfly - Pilyapilya.

The group has also cleared a large area of feral olives down to the edge of the Field River, both through their own working bees and via a Green Adelaide Grassroots Grant to employ contractors and engage with the Kaurna community.

Friends of Sturt River Landcare Group

Friends of Sturt River Landcare Group formed in 2013 to protect and restore the Sturt River-Warripari corridor. They conduct regular working bees and educational activities at seven reserves along the river in both City of Marion and Holdfast Bay, including large community planting events at Oaklands Wetlands over the past decade.

The sites are predominantly River Red Gum - Karra (*Eucalyptus camaldulensis*) woodlands, as well as diverse wetland habitats. The group takes a diverse and inclusive approach to volunteering, welcoming many hundreds of people who may not usually get involved in conservation activities to visit City of Marion reserves.





(Top and bottom) Friends of Lower Field River

Trees for Life

Trees for life play a vital role in helping manage some of City of Marion's most important remnant native vegetation. The longstanding partnership has seen Trees for Life help protect and enhance critical habitat at Hallett Headland, Marine Parade, Glade Crescent and Appleby Road Conservation reserves in collaboration with Council staff and contractors. Hallett Headland is Council's most unique conservation reserve, with rare plant and animal species present including the Diamond Sand Skipper Butterfly and the Bundled Fanflower (*Scaevola linnearis ssp. confertifolia*).

Government of South Australia

The City of Marion works closely with state government agencies to help deliver positive conservation outcomes. Working collaboratively with other stakeholders means that better outcomes are achieved for our biodiversity by knowledge and resource sharing and working on a whole of landscape approach.

Green Adelaide

Green Adelaide was established as part of the 2019 South Australian natural resources management reform, along with the introduction of the Landscape South Australia Act 2019. Green Adelaide work closely with the City of Marion on Coastal Management, Water Resources and Wetlands, Green Streets and Flourishing Parklands, Biodiversity and Water Sensitive Urban Design, Controlling Pest Animals and Plants, Nature Education and Fauna, Flora and Ecosystem Health. An active close relationship with Green Adelaide enables additional financial opportunities through grants and in-kind support.

National Parks and Wildlife

The City of Marion is fortunate enough have two Conservation Parks and a National Park within the Council area. Hallett Cove Conservation Park and Marino Conservation Park are significant regional biodiversity hotspots which host many rare and threatened flora and fauna species. Glenthorne-Ityamaiitpinna Yarta National Park is an important site that secures vital open space for wildlife and the reintroduction of important vegetation ecosystems that play a large role in our highly urbanised landscape. Working closely with local Parks and Wildlife Officers ensures that all biodiversity across the region are better protected.

Botanic Gardens and State Herbarium

The Botanic Gardens and State Herbarium are an important contributor to the City of Marion's Biodiversity. An important partnership has been established which has enabled the re-introduction of Rare and Threatened plants species back into the City of Marion landscape. Species include the regionally extinct Winter Spider-orchid (*Caladenia brumalis*) and the regionally endangered Small Scurf-pea (*Cullen parvum*).



(Top to bottom) Community planting, Friends of Upper Field River, Trees for Life and Friends of Upper Field River Collaboration Site in Trott Park, Winter Spider-orchid being grown by the State Herbarium for reintroduction in Marino



Juvenile Black Shouldered Kite at Lower Field River. Photo: D Easton.

Monitoring

Flora

The City of Marion demonstrates a strong commitment to monitoring and managing its biodiversity sites, spread across 29 reserves and spanning over 80 hectares of land. To ensure accurate and consistent monitoring, the City of Marion undertakes regular vegetation condition surveys, these are commonly known as Bushland Assessment Method Surveys (BAM's). Initiated in 2016, these surveys aim to cover all biodiversity sites within a five-year cycle, effectively capturing the composition of these environments.

BAM assessments are characterised by their speed, repeatability and comprehensive nature. They rely on a scoring system to assess various indicators of site health including, plant species diversity, weed scope and tree health. Each indicator's score contributes to a total biodiversity score, making it simple to track site health over time.

Repeated BAM surveys allow the City of Marion to gain robust datasets which enables the identification of trends and priority management issues. Notably, the assessments highlight areas where management efforts should be focused, including planting native vegetation, protecting grasslands, removing woody weeds and employing strategic weed control measures.

The comprehensive approach of the City of Marion extends beyond monitoring, actively informing strategic planning and project designs. For example, a comprehensive flora and fauna survey informed the design and ecological considerations for the development of the Coast Park at Hallett Cove. Similarly, a vegetation survey for the Marino Coastal Walkway project played a pivotal role in identifying threatened flora species and shaping the walkway's strategic design to minimise disturbances. These proactive initiatives highlight the City of Marion's dedication to thorough vegetation management.



Jumping Spider at Oaklands Wetlands. Photo: C. Macardle

Wildlife

The City of Marion is committed to the monitoring and assessment of local wildlife. Surveys have revealed a diverse array of animals along the coast, including a variety of birds, mammals and reptiles. Notably, the surveys documented remarkable species including the Yellow-rumped Thornbill (*Acanthiza chrysorrhoa*), as well as threatened species such as the Yellow-tailed Black Cockatoo and Sooty Oystercatcher (*Haematopus fuliginosus*). These findings reinforce the ecological importance of the region, highlighting the need for careful conservation actions.

The City of Marion's commitment to wildlife monitoring extends to areas of critical ecological value. Specifically, the Hooded Plover (*Thinornis cucullatus*), classified as a nationally Vulnerable species, has been a focus of earlier faunal assessments near the mouth of the Field River in Hallett Cove.

The City of Marion is dedicated to developing a comprehensive wildlife monitoring program. This effort is driven by the commitment to understanding the local fauna and their vital ecological roles, which in turn allows the implementation of accurate and evidence-based management strategies.

CoastSnap: a beach monitoring initiative where individuals take photo from a CoastSnap station to help measure how our beaches erode and recover over time due to changing ocean conditions.

iNaturalist: an online platform where individuals can record, share and contribute to biodiversity science. Opportunities exist to promote this platform to our community and hold education sessions, scavenger hunts and participate in the Great Southern Bioblitz.

Aussie Bird Count: an annual week of observing and counting the birds in a local area and submitting information about the birds people have seen within a 20 minute period.

Citizen Science

Citizen science involves community participation and collaboration in scientific research with the aim to increase scientific knowledge. Through participation in citizen science activities, community can also develop environmental knowledge, passion and a greater connection to their local environment, community and participating organisations.

Species Name	Common Name	SA Conservation Status	Hallett Headland Coastal Reserve	Marine Parade Coastal Reserve	The Esplanade	Westcliff Circuit Coastal Reserve	Murto Gully	Cormorant Drive Reserve	Kurnabinna Gully Coastal Reserve	Clifftop Crescent Coastal Reserve	Glade Crescent Reserve	Lucretia Way Reserve	Manunda Way Reserve	Morphett Road Reserve	Lighthouse Drive Reserve	Old Hallett Bridge Reserve	Murnada Way	Alpine Road Reserve	Warripari	Oaklands Estate Reserve	Roy Lander Reserve	Weerab Drive Reserve	Admella Drive Reserve	Arafura Court Reserve	Werlinga Reserve	Gretel Crescent Reserve	Ragamuffin Drive Reserve	Bandon Terrace Roadside	Cove Road Marino	Kalmia Crescent Reserve	Matthew Street Creek	Byron Gums Reserve	Appleby Reserve	Cove Point	Trott Park Woodland and Creekline
Acacia acinacea	Gold Dust Wattle	NT	●	●	●		●	●					●	●		●			●	●	●				●	●		●	●	●					●
Acacia cupularis	Cup Wattle	RA	●	●	●	●	●	●	●	●	●	●					●			●	●								●	●				
Acacia ligulata	Umbrella Bush	RA	●										●									●	●						●	●				
*Acacia longifolia ssp. sophorae**	Coastal Wattle			●	●																													
Acacia melanoxylon	Blackwood										●			●		●			●						●									
*Acacia notabalis**	Noteable wattle	EN	●							●			●								●		●			●								
Acacia paradoxa	Kangaroo Thorn		●	●	●		●	●	●			●				●		●	●	●					●		●	●						
Acacia provincialis	Swamp Wattle																		●															●
Acacia pycnantha	Golden Wattle				●	●				●	●	●	●	●	●	●	●		●	●	●	●	●	●		●	●	●	●	●	●		●	●	●
Acacia rupicola	Rock Wattle	RA																																
Acacia spinescens	Spiny Wattle		●		●																												●	
Acacia victoriae ssp. victoriae	Elegant Wattle	VU	●	●			●	●					●			●	●												●				●	
Acaena echinata	Sheeps Burr																		●															
Acrotriche patula	Prickly Ground-berry	NT	●	●	●	●	●		●				●									●		●					●					
Adriana quadripartita	Coast Bitter-bush	RA						●	●																									
Allocasuarina muelleriana ssp. muelleriana	Common Oak-bush		●		●			●											●	●														
Allocasuarina verticillata	Drooping Sheoak		●	●	●			●	●	●	●	●	●	●	●	●		●	●	●	●	●	●		●	●	●	●	●	●				●
Alternanthera denticulata	Lesser Joyweed	NT														●																		
Alyxia buxifolia	Native Box	RA	●	●	●	●	●		●																									
Amyema miquelii	Box Mistletoe		●																							●								
Amyema preissii	Wire-leaf Mistletoe															●																		
Aristida behriana	Brush Wire Grass		●					●		●	●	●	●		●						●	●	●						●	●			●	
Arthropodium fimbriatum	Summer Vanilla-lily		●	●		●		●		●		●	●																					
Arthropodium strictum	Vanilla Lily		●	●	●	●			●	●	●	●	●	●	●				●		●								●	●				
Asperula conferta	Common Woodruf	NT								●	●	●									●													
Atriplex cinerea	Coast saltbush			●		●		●	●																			●						
Atriplex paludosa subsp cordata	Marsh Saltbush		●	●	●	●	●		●	●																			●					
Atriplex paludosa	Marsh Saltbush												●				●													●					
Atriplex semibaccata	Seaberry Saltbush		●		●	●	●	●	●		●	●	●			●	●		●	●	●		●	●							●			
Atriplex suberecta	Lagoon Saltbush		●					●	●			●	●						●	●	●									●				
Austrostipa blackii	Crested Spear Grass									●		●		●					●		●	●	●		●					●				
Austrostipa curticoma	A spear Grass										●	●									●													
Austrostipa drummondii	Cottony Spear Grass	NT	●																										●	●				

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Austrostipa elegantissima	Feather Spear-grass		●	●															●	●		●							●			●			
Austrostipa eremophila	Desert Spear Grass					●				●	●			●														●	●						
Austrostipa flavescens	Coast Spear Grass		●		●	●				●																			●						
Austrostipa hemipogon	Half-beard Spear Grass		●																																
Austrostipa nodosa	Tall Spear-grass			●							●										●								●	●					
Austrostipa scabra ssp falcata	A spear Grass		●	●					●	●	●	●	●	●	●	●			●		●	●			●				●	●					
Austrostipa sp.	A spear grass		●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●					
*Banksia marginata**	Silver Banksia							●												●															
Beyeria lechenaultii	Pale Turpentine Bush	NT	●	●	●				●															●					●	●					
Billardiera cymosa	Sweet Apple-berry															●				●															
Boerhavia dominii	Tar-vine																			●															
Bolboschoenus caldwellii	Salt Club-sedge															●				●															
Bolboschoenus medianus	Marsh Club-sedge																																		
Bulbine bulbosa	Golden Lily										●	●								●															
Burchardia umbellata	Milkmaids		●																																
Bursaria spinosa ssp. spinosa	Sweet Bursaria		●	●		●					●	●		●					●	●						●		●	●			●			●
Caesia calliantha	Blue Grass Lily		●	●	●	●						●	●																						
Calandrinia eremaea	Dryland Purslane	NT	●				●																												
Calandrinia volubilis	Twining Purslane	VU	●			●																													
Callistemon rugulosus	Scarlett Bottlebrush															●				●												●			
Callistemon sieberi	River Bottlebrush																		●																●
Callitris gracilis	Southern Cypress Pine							●		●	●			●		●					●	●			●		●	●				●			●
Calocephalus citreus	Lemon beauty-heads	NT		●	●		●																												
Calostemma purpureum	Garland Lily		●	●	●	●	●	●	●	●	●	●	●	●	●	●	●		●		●	●								●				
Calystegia sepium	Greater Bindweed	RA						●			●								●																
Calytrix tetragona	Common Fringe Myrtle		●	●																															
Carex appressa	Tall Sedge															●																			
Carex bichenoviana	Notched Sedge																		●																●
Carex breviculmis	Short stem sedge												●												●										
Carex fascicularis	Tassel Sedge	RA																		●															
Carpobrotus rossii	Angular Pigface		●		●		●	●	●	●		●																							

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Cheilanthes austrotenuifolia	Annual Rock-fern		●	●	●	●		●																										
Chloris truncata	Windmill Grass		●	●	●			●		●		●	●								●	●	●	●		●			●	●				
Chorizandra enodis	Black Bristle-rush	RA																		●														
Chrysocephalum apiculatum	Everlasting																		●	●														
Chrysocephalum semipapposum	Clustered Everlasting	NT		●																●														
Clematis microphylla	Old Mans-beard															●				●														
Comesperma volubile	Love Creeper	RA	●																															
Convolvulus angustissimus ssp. angustissimus	Pink Bindweed	NT		●							●		●	●																				
Convolvulus remotus	Australian Bindweed		●	●		●			●	●	●	●	●	●				●		●	●	●							●	●				
Correa reflexa var. reflexa	Common Correa																			●														
Crassula helmsii	Swamp Crassula	NT																		●			●											
Cullen australasicum	Tall Scurf-pea	NT		●				●			●	●							●	●									●					
Cycnogeton procerum	Water-ribbons	NT														●				●														
Cymbopogon ambiguus	Lemon-grass	RA																											●					
Cymbopogon obtectus	Silky-head Lemon-grass	RA	●							●		●				●				●														
Cynoglossum suaveolens	Sweet Hound's Tongue	NT									●																							
Cyperus gymnocaulos	Spiny Flat-sedge				●						●					●			●	●														●
Cyperus vaginatus	Stiff Leaf Flat-sedge																		●	●														●
Dampiera rosmarinfolia	Rosemary Dampiera	NT	●																					●									●	
Daucus glochidiatus	Native Carrot		●																															
Dianella brevicaulis	Short-stem Flax Lily	NT	●		●	●			●			●			●	●	●				●	●	●			●			●	●				
Dianella revoluta var. revoluta	Black-anther Flax-lily		●	●	●	●		●	●	●	●	●	●	●		●				●	●	●	●			●		●	●	●		●		●
Dianella longifolia var. grandis	Yellow-anther Flax Lily	VU									●																							
Dicanthium sericeum var. sericeum	Silky Blue-grass	VU	●							●								●															●	
Dichondra repens	Kidney Weed																																	
Disphyma crassifolium ssp. clavellatum	Round-leaf Pigface		●	●	●	●			●	●		●					●											●	●				
Dissocarpus biflorus var. biflorus	Two-horn saltbush	RA	●	●	●	●	●		●	●							●																
Dodonaea hexandra	Horned Hop-bush	VU			●																													

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Dodonaea viscosa ssp. angustissima	Narrow-leaf Hop-bush	RA		●							●							●					●			●								
Dodonaea viscosa ssp. spathulata	Sticky Hop-bush		●	●	●	●	●	●	●	●	●			●		●		●	●	●	●	●			●			●	●	●		●			●
Drosera whittakerii	Whittakers Sundew		●								●																							
Duma florulenta	Lignum	VU																		●														
Eleocharis acuta	Common Spike-sedge																			●														
Einadia nutans ssp. nutans	Climbing Saltbush		●	●	●	●		●							●						●	●	●										
Enchyleana tomentosa var. tomentosa	Ruby Saltbush		●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●		●	●	●	●	●		●		●	●	●		●		
Enneapogon nigricans	Black Head Grass		●	●	●	●		●	●	●	●	●	●		●	●					●	●	●			●	●		●	●				
Enterapogon acicularis	Curly Windmill Grass		●							●																								
Epilobium hirtigerum	Hairy Willow-herb																			●														
Erodium crinitum	Blue Heron's-bill	RA	●			●																												
Eucalyptus camaldulensis ssp. camaldulensis	River Red Gum	NT						●	●		●	●		●		●			●	●	●	●			●			●		●		●		●
Eucalyptus faciculosa	Pink Gum		●										●																					
Eucalyptus porosa	Mallee Box	NT	●	●	●		●	●		●	●	●	●	●	●	●		●			●	●	●	●	●			●	●	●				
Eucalytpus microcarpa 'Adelaide Variant'	Greybox	NT														●		●	●		●	●									●			
Eucalyptus leucoxylon ssp. leucoxylon	South Australian Blue Gum										●		●	●	●	●			●			●			●	●	●		●					
Eutaxia diffusa	Large-leaf Eutaxia																											●						
Eutaxia microphylla	Common Eutaxia		●	●	●	●	●	●	●	●										●				●				●	●				
Exocarpos aphyllus	Leafless Cherry	VU	●	●	●		●																							●				
Ficinia nodosa	Knobby Club-rush				●			●			●					●																		●
Frankenia pauciflora	Southern Sea-heath					●	●		●								●																	
Gahnia filum	Thatching Grass	VU																		●														
Gahnia lanigera	Black Grass Saw-sedge	RA	●	●	●	●	●			●																			●					
Geranium retrosum	Native Geranium			●					●				●																					
Geranium solanderi	Austral Geranium			●																														
Glycine rubiginosa	Twining Glycine		●	●		●		●		●		●																						
Gonocarpos mezianus	Broad-leaf raspwort		●			●																												
Gonocarpos tetragynus	Small-leaf raspwort					●																												
Goodenia albiflora	White Flowered Goodenia	RA									●			●				●		●	●				●									

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Goodenia amplexans	Clasping Godenia	NT	●	●	●	●	●			●		●				●												●	●					●	●
Goodenia arguta	Spur Velleia	RA																											●					
Goodenia ovata	Hop Goodenia													●					●															●
Goodenia pinnatifida	Cut-leaf Goodenia	NT	●	●										●				●	●		●	●	●	●	●	●				●				
Goodenia pussiliflora	Small-flower goodenia	VU		●																														
Goodenia varia	Sticky Goodenia	VU			●																													
Grevillea lavandulacea spp. lavandulacea	Spider Flower			●	●																													
Hakea rostrata	Beaked Hakea																					●												
Hakea rugosa	Dwarf Hakea	NT		●	●	●	●							●																				
Hardenbergia violacea	Native Lilac		●	●	●			●				●								●								●				●			
Helichrysum leucopsideum	Satin Everlasting	NT	●																															
Hydrocotyle hirta	Hairy Pennywort	NT														●																		
Juncus pallidus	Pale Rush															●																		●
Juncus sp.	Rush																			●														
Juncus subsecundus	Finger Rush															●																		
Kennedia prostrata	Running Postman			●	●															●														
*Kunzea pomifera**	Muntries																																	
Lachnagrostis sp.	Blown-grass																			●														
Lawrencia squamata	Thorny lawrencia	VU							●																									
Lepidosperma semiteres	Wire Rapier-bark															●																		
Lepidosperma viscisdum	Sticky Sworde-sedge		●	●	●	●				●																								
Leptospermum lanigerum	Silky tea-tree	RA														●			●															●
Leucophyta brownii	Coast Cushion Bush			●	●	●	●		●	●																								
Lomandra collina	Sand Mat-rush	RA	●							●																								
Lomandra densiflora	Pointed Mat-rush		●	●	●	●	●	●	●	●	●	●	●	●	●		●				●				●				●	●				
Lomandra effusa	Scented Mat-rush	RA	●	●	●	●	●	●	●	●	●	●	●										●	●					●					
Lomandra micrantha ssp. micrantha	Small-flower Mat-rush		●								●																							
Lomandra multiflora ssp. dura	A Mat Rush															●																		
Lotus australis	Austral Trefoil	NT	●		●		●				●									●														
Lycium australe	Australian Boxthorn	EN							●							●	●																	
Lysiana exocarpi ssp. exocarpi	Ngantja (mistletoe)			●												●																		

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Lythrum hyssopifolia	Lesser Loosestrife																																	
Machaerina juncea	Bare Twig-rush																			●															
Machaerina tetragona	Square Twig-rush	NT																		●															
Maireana brevifolia	Small-leaf Bluebush		●	●	●	●	●	●				●					●			●									●						
Maireana enchylaenoides	Wingless Bluebush		●	●	●	●	●	●	●	●	●	●	●		●						●	●					●								
Maireana oppositifolia	Salt Bluebush					●	●		●																										
Maireana rohrlachii	Rohrlach's Bluebush	RA	●	●			●		●	●																				●					
Malva preissiana	Native Hollyhock	NT				●						●		●					●	●															
Marsilea drummondii	Common Nardoo	NT																		●															
Melaleuca brevifolia	Short-leaf Honey-myrtle	VU											●																						
Melaleuca decassata	Cross-leaf Honey-myrtle																																		●
Melaleuca halmaturorum	Swamp Paper-bark	EN														●												●						
Melaleuca lanceolata	Dryland Tea-tree	RA	●	●	●		●	●	●	●				●	●	●	●				●	●	●	●				●	●						
Microseris walteri	Yam Daisy		●																															
Minuria leptophylla	Minnie Diasy	RA	●				●																											
Muehlenbeckia gunnii	Native Sarsparilla		●	●	●	●	●	●		●		●										●	●	●										
Myoporum insulare	Common boobialla	NT	●	●	●	●	●	●	●							●												●	●			●		
Myoporum parvifolium	Creeping Boobialla	VU		●	●		●	●								●	●			●								●	●					
Myoporum petiolatum	Sticky Boobialla	NT			●	●	●																											
Neurachne alopecuroidea	Fox-tail Mulga-grass		●																															
Nicotina maritima	Coast Tobacco	RA	●																															
Nitraria billardierei	Nitre-bush		●	●	●		●		●	●							●													●				
Olearia axillaris	Coast Daisy-bush		●		●	●		●	●	●														●					●					
Olearia ramulosa	Twiggy Daisy-bush		●	●		●		●	●	●				●		●	●	●	●	●	●		●			●		●	●	●		●		
Opercularia turpis	Twiggy Stinkweed	NT	●																															
Oxalis perennans	Native Sour Sob		●	●			●	●		●	●	●	●	●	●	●											●	●		●				
Pauridia glabella var. glabella	Tiny Star		●								●		●																					
Persicaria decipiens	Slender Knotweed																			●															
Phragmites australis	Common Reed							●								●			●	●															
Pimelea curvifolia var. sericea	Curved Riceflower	RA	●	●		●		●			●	●	●	●	●			●			●	●	●					●							
Pimelea micrantha	Small Riceflower	NT		●		●		●	●	●	●	●	●	●	●						●	●				●	●		●	●					

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Pittosporum angustifolium	Native Apricot		●	●				●		●		●		●		●			●		●	●						●	●			●			
Plantago gaudichaudii	Colony plantain			●		●																												
Pleurosorus rutifolius	Blanket fern					●		●																										
Poa poiformis var. poiformis	Coast Tussock-grass			●	●	●	●				●																							
Pomaderris paniculosa ssp. paniculosa	Mallee Pomaderris	NT	●	●	●		●																	●					●					
Pogonolepis muelleriana	Stiff Cup-flower	NT	●	●																														
Portulaca oleracea	Common Purslane		●																	●														
Pterostylis nana	Small Greenhood																		●															
Pterostylis pedunculata	Maroon Hood																		●															
Ptilotus angustifolius	Narrow-leaf Fox tails	VU	●	●		●	●		●		●	●												●										
Ptilotus erubescens	Hairy Heads	RA				●																												
Ptilotus spathulatus	Pussy-tails	RA		●																				●										
Rhagodia candolleana ssp. candolleana	Sea-berry Saltbush		●	●	●	●		●	●	●			●		●					●			●	●					●					
Rhagodia parabolica	Fragrant Saltbush																			●														
Rhagodia spinescens	Spiny Saltbush	VU																		●														
Rytidosperma auriculatum	Lobed Wallaby-grass										●																							
Rytidosperma caespitosum	Common Wallaby-grass				●	●				●	●			●								●	●						●					
Rytidosperma setaceum	Bristly Wallaby Grass		●		●	●	●	●	●	●	●	●	●	●	●	●			●	●	●		●	●		●	●		●	●				
Rytidosperma sp.	Wallaby Grass species				●				●		●		●	●	●		●	●		●	●	●	●	●	●	●	●	●	●		●			
Salsola australis	Buckbush		●	●	●	●	●		●								●							●					●					
Samolus repens	Creeping Samolus	NT																		●														
Santalum acuminatum	Quondong	RA	●	●				●																						●				
Scaevola albida	White Fan Flower			●	●	●		●			●	●	●	●	●			●	●	●	●	●						●	●	●				
Scaevola angustata	Coast Fanflower	VU			●																													
Scaevola crassifolia	Cushion Fanflower	VU	●	●	●	●	●	●		●																			●					
Scaevola linearis ssp. confertifolia	Bundled Fanflower	EN	●																															
Schoenoplectus pungens	Sharp-leaf Club-rush	NT																																
Scleranthus pungens	Prickly Knawel	RA		●		●			●																									
Sclerolaena uniflora	Short-spine bindyi	RA	●	●	●		●																	●					●					

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Senecio glossanthus	Annual Groundsel	NT	●																															
Senecio pinnatifolius var. maritimis	Variable Groundsel Elegant Yellow-top	RA	●	●		●																												
Senecio quadridentatus	Cotton Groundsel																			●														
Senecio spanomerus	Native Groundsel	NT	●																															
Senna artemisioides	Silver Senna														●												●				●			
Setaria clementii	Clement's paspalidum		●									●																		●				
Seteria constricta	Box Grass	NT	●	●		●				●	●		●				●					●	●						●				●	
Sida corrugata var. angustifolia	Corrugated Sida	RA	●	●		●		●		●		●			●																			
Sida corrugata var. corrugata	Variable Side	RA				●											●												●					
Sida petrophila	Rock Sida	RA		●		●			●																									
Spinifex hirsutus	Rolling Spinifex							●																										
Stackhousia monogyna	Creamy Candles	NT									●	●	●						●	●														
Styphelia humifusa	Native Cranberry		●																															
Themeda triandra	Kangaroo Grass		●			●		●			●	●	●			●				●				●					●					
Threlkeldia diffusa	Coast Bonefruit		●		●	●	●			●			●		●		●																	
Thyridia repens	Creeping Monkey-flower	RA																		●														
Thysanotus baueri	Mallee Fringe-lily	EN	●																															
Thysanotus patersonii	Twining Fringe-lily		●							●																								
Typha dominigensis	Bulrush										●					●				●														
Vittadinia blackii	Narrow-leaf New Holland Daisy	NT	●	●	●	●					●				●				●		●													
Vittadinia australasica var. australasica	New Holland Daisy	NT		●		●					●	●	●							●	●		●		●									
Vittadinia cuneata	Fuzzy new Holland Daisy			●							●		●		●						●				●									
Vittadinia megacephala	Giant New Holland Daisy	RA	●																															
Vittadinia gracilis	Woolly New Holland daisy		●								●									●										●				
Wahlenbergia luteola	Yellow-wash Bluebell	RA						●				●								●														
Wahlenbergia stricta	Australian Bluebell																			●														
Wurmbea diocia ssp. diocia	Early Nancy		●																										●					
Zygophyllum confluens	Forked Twinleaf	VU	●	●	●		●	●	●	●							●											●						
Zygophyllum glaucum	Pale Twinleaf	RA		●																								●	●					

Actions



Gold Dust Wattle

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Designed by CoM Marketing and Communications 2023.

11.8 Treasury Operations - Cash Advance Facility	
Report Reference	GC231212R11.8
Originating Officer	Treasury Accountant – John Stewart
Corporate Manager	Chief Financial Officer - Ray Barnwell
General Manager	General Manager Corporate Services - Angela Allison

REPORT OBJECTIVE

This report seeks approval from Council to continue an existing Cash Advance Debenture Facility for a further 15 year term to 2039. The existing Debenture agreement was originally established in 1994 with the Local Government Finance Authority, further extended in 2009 and is now due to expire in March 2024.

EXECUTIVE SUMMARY

The Facility is mainly utilised to assist with Treasury Management practices adopted via the Treasury Management Policy. This can include the ability to facilitate the implementation of Major Projects, enabling deferral and minimisation of fixed term borrowing arrangements. Council may also require the use of a Facility to periodically assist with shortfalls in Cash to ensure business continuity e.g. shortfalls of cash may be experienced in the first quarter of a financial year where Supplier & Payroll commitments need to be met before the first significant source of funds from rate revenue is received.

RECOMMENDATION

That Council:

1. **Execute Cash Advance Debenture documentation with the Local Government Finance Authority of South Australia, fixing the Repayment Date of the Debenture as 15th day of March 2039 with a $10,000,000 limit.**

2. **Authorise the Mayor and the Chief Executive Officer to be authorised to affix the common seal to the document.**

DISCUSSION

Funding of Councils Long Term Financial Plan incorporates a borrowing strategy. Through Treasury Management, this will be a mixture of fixed term borrowing arrangements and the use of the Cash Advance Facility.

The benefits of operating a Cash Advance Facility are;

- Flexibility to make repayments where short-term surpluses in operations are experienced, minimising debt servicing costs.

- Flexibility to drawdown cash advances with 24hr notice to meet Supplier payments and payroll commitments where required.

- Flexibility to formalise fixed term borrowing requirements at the conclusion of a Major Project where borrowing is identified as a funding source. Any Project surpluses realised through

scope changes, efficiencies or receipt of unexpected grant funds can reduce the overall fixed term borrowing requirement implemented at the conclusion of the Project.

- Other operational surpluses can be allocated to reduce the Facility balance.

The extent to which the Facility is accessed is controlled via the ongoing monitoring of the Key Financial Indicator "Net Financial Liabilities" which is periodically reported to Council.

Currently there are two Cash Advance Debenture Facilities as follows;

Expiring March 2024	$ 8,000,000
Expiring June 2026	$ 3,000,000
Total	**$11,000,000**

Rather than manage and maintain two Facilities into the future, it is recommended that one Facility is established now for $10,000,000 and the $3,000,000 Facility expiring in 2026 is not renewed. A $10,000,000 Facility would be sufficient in consideration of the current scope of the Long-Term Financial Plan. Borrowings required beyond this limit would be established via fixed term borrowing arrangements.

There is a significant interest rate difference between using this LGFA Facility and using a bank overdraft facility.

Current LGFA Cash Advance Debenture Rate	6.15% - Payable on amounts outstanding, no other fees apply
Finance Institution Secured Business Overdraft Rate	7.86% - Payable on amounts outstanding 1.20% - Payable on overall facility = $120,000 per annum on a $10,000,000 facility. Establishment and other Fees Apply

Conclusion

An existing Cash Advance Facility of $8,000,000 is expiring on 15 March 2024. It is proposed to apply for a new Cash Advance Facility of $10,000,000 to continue to facilitate the continuation of Treasury Management practices and to meet periodic cash shortfalls.

ATTACHMENTS

Nil

11.9 Centre Zone Adjustment Code Amendment	
Report Reference	GC231212R11.9
Originating Officer	Senior Strategic and Policy Planner – David Barone
Corporate Manager	Manager Development and Regulatory Services – Warwick Deller-Coombs
General Manager	General Manager City Development – Tony Lines

REPORT HISTORY

Report Reference	Report Title
PDC210504R04	Centre zoning review and Urban Activation Opportunities
GC210511R11	Proposed Code Amendments: Morphettville/Glengowrie stables, southern residential areas, centre zones, Marion Road corridor
PDC220503R7.3	Centre Zone Options
GC220524R12.3	Centre Zone Adjustment Code Amendment
GC230822R12.3	Centre Zone Adjustment Code Amendment

REPORT OBJECTIVE

To seek endorsement of the Centre Zone Adjustment Code Amendment for submission to the Minister for Planning, for Approval.

EXECUTIVE SUMMARY

A Code Amendment has been prepared to address the variety of outstanding matters/irregularities associated with a few small-scale shopping centre sites. These are sites where the spatial location and/or policy does not effectively support the land use or where there is potential to improve future site viability.

Changes to zoning for 11 sites across the Council area were placed on consultation between 18 September and 13 October 2023, with 15 submissions received by Council. An Engagement Summary Report has been prepared outlining the engagement activities undertaken, the themes arising from consultation and suggested changes as a result of feedback. The submissions returned were mostly supportive (80%).

A single modification is proposed to retain 23 Almond Grove, Glandore within the existing Established Neighbourhood Zone. All other policy changes are suggested as consulted.

The Code Amendment can now be finalised and submitted to the Minister for Planning for Approval.

RECOMMENDATION

That Council:

1. **Notes the Engagement Summary Report for the Centre Zone Adjustment Code Amendment contained in Attachment 1 of this report.**
2. **Endorses the Centre Zone Adjustment Code Amendment contained in Attachment 2 of this report for submission to the Minister for Planning for Approval.**

DISCUSSION

Background

At its meeting of 4 May 2021, the Planning and Development Committee identified sites within or adjacent to a Local Activity Centre Zone or Suburban Activity Centre Zone where it is apparent that rezoning and/or realignment of zone boundaries needs to occur to address a variety of outstanding matters / irregularities including where:

- The site has, over time, been redeveloped with a land use that would be better supported by another zone (for example housing or a school).
- There has been a misalignment of zone boundary that does not spatially reflect the location of the land use and therefore is an anomaly that should be corrected.
- An adjustment to the size of the zone (increase or decrease) is required to reflect the extent of retail or commercial land uses in or immediately adjacent the zone.

The rezoning of an existing-and-operating centre to a Neighbourhood Zone, to provide opportunity for a greater diversity of appropriate forms of development to occur (mixed use) if required in the future, was also considered appropriate.

The Draft Code Amendment covered 11 sites across the Council area with recommended policy changes as identified below:

Site Locality	Current Policy	Proposed Policy
Site 1 10-22 Edward Beck Drive, Sheidow Park	Suburban Activity Centre Zone	Suburban Neighbourhood Zone
Site 2 62 Seacombe Road, Darlington	Hills Neighbourhood Zone	Suburban Activity Centre Zone
Site 3 97A to 97E McInerney Avenue, Mitchell Park	Local Activity Centre Zone	General Neighbourhood Zone
Site 4 32 Finniss Street, Marion	Local Activity Centre Zone	General Neighbourhood Zone
Site 5 28B, 29CE, Dwyer Road, 39B Johnstone Road, Oaklands Park	Local Activity Centre Zone	General Neighbourhood Zone
Site 6 28A and B Daws Road, Ascot Park	Local Activity Centre Zone	General Neighbourhood Zone
Site 7 1C, 1D and 1E Winton Avenue, Warradale	Local Activity Centre Zone	Housing Diversity Neighbourhood Zone
Site 8 506 Cross Road & 23 Almond Grove, Glandore	Established Neighbourhood Zone	Suburban Activity Centre Zone
Site 9 51 to 57 Harbrow Grove, Seacombe Gardens	Suburban Activity Centre Zone	General Neighbourhood Zone
Site 10 66 Sixth Avenue, Ascot Park	Local Activity Centre Zone	Housing Diversity Neighbourhood Zone
Site 11 1A Greenfields Road, Seaview Downs	Suburban Activity Node Zone	Hills Neighbourhood Zone

The Draft Code Amendment was placed on consultation between 25 September and 18 October 2023. Consultation involved direct mailout to all landowners of the affected land parcels (28 properties), as well as a letterbox drop undertaken by Council staff to those properties surrounding the 11 sites (200 properties). A digital information session scheduled was not held as there were no registrations for the event.

The Making Marion page received 144 visits with 64 viewers downloading documents and 4 surveys being completed relating to the Code Amendment (note 3 additional surveys were completed but they related to the Southern Suburbs Residential Policy Code Amendment

consultation which was occurring concurrently). Additional submissions were received via 3 emails or letters, achieving a total of 7 submissions at the close of consultation.

There was a poor response rate at the close of consultation, particularly from landowners, despite a number of conversations with landowners and neighbours during the consultation period, not all queries translated to submissions.

Notwithstanding this, following the close of consultation, where details were available, direct follow up phone calls or emails were sent out to those landowners who had not made submissions, with the view of ensuring that they were aware of the Code Amendment and indicated their level of support or otherwise.

Arising from the follow up engagement, a total of 15 submissions were received. The submissions cover feedback relating to 8 of the 11 sites covered by the Code Amendment. Of the submissions 12 (80%) indicated support for the Code Amendment while 3 indicated some concerns or issues including:

- The development of the dwellings occurring on the land before the rezoning (as opposed to any specific issue relating to the amendment itself). This relates specifically to Site 3 – McInerney Avenue, Mitchell Park. This was from a neighbour to the site.
- Potential impact of future dwellings on an existing child care centre, including the application of the Affordable Housing Overlay, despite it applying in all surrounding areas. This was from a neighbour to the site.
- Additional potential impacts on amenity from non-residential development the amendment would allow when the specific land parcel within the site is currently used for residential purposes. This relates specifically to Site 8 – 506 Cross Rd and 23 Almond Grove, Glandore and was raised by a neighbour of the site.

As a result of the feedback additional investigation was undertaken into the use and status of 23 Almond Grove, Glandore which confirmed that the former bakery building has in fact been converted into a dwelling (and currently subject to a retrospective application being prepared by the landowner).

On the basis of the above feedback and additional investigations, all drafted amendments are recommended with the following modification:

- retain 23 Almond Grove, Glandore (Site 8) within the Established Neighbourhood Zone (instead of proposed rezoning to Suburban Activity Node Zone).

Conclusion and Next Steps

Notwithstanding the limited feedback from the initial consultation period, follow up engagement has confirmed majority support for the Code Amendment, with concerns raised either not relating specifically to the Code Amendment itself, or issues that have suitable coverage through other policies applicable within the Planning and Design Code.

The engagement process did identify an anomaly in the proposed zoning for 23 Almond Grove Glandore and, as a result, changes to the amendment are suggested to address this.

Should the Engagement Summary and amended Code Amendment be supported by Council, the document will be finalised and sent to the Minster for Planning for Approval. All those who made submissions will be advised of Council's decision and the next steps of the process.

Following the Minister's approval of the Code Amendment, the Environment, Resources and Development Committee will review the Code Amendment and, where necessary seek amendments.

ATTACHMENTS

1. Attachment 1 - Engagement Summary Report [**11.9.1** - 39 pages]

2. Attachment 2 - Drafting and Mapping Instructions For Approval [**11.9.2** - 12 pages]

Centre Zones Adjustment Code Amendment

Engagement Report

Section 73(7) of the *Planning, Development and Infrastructure Act 2016*

A great *place* to live

CITY OF MARION

Contents

1 Purpose 1
2 Introduction 1
3 Engagement Approach 2
3.1 Engagement Activities 2
3.2 Mandatory Requirements 3
4 Engagement Outcomes 3
5 Evaluation of Engagement 4
5.1 Performance Indicators for Evaluation 4
5.2 Evaluation against the Charter principles 5
6 Refer to the Minister for Planning and Local Government 7
Attachments 7
Attachment 1 - Summary of Written Submissions 8
Attachment 2 - Evaluation Results 13
Attachment 3 – Copy of Submissions Received 16

1 Purpose

This report has been prepared by the City of Marion (the Designated Entity) for consideration by the Minister for Planning and Local Government (the Minister) in adopting the *Centre Zones Adjustment Code Amendment* (the Code Amendment).

The report details the engagement that has been undertaken, the outcomes of the engagement including a summary of the feedback made and the response to the feedback and the changes to the Code Amendment. In addition, the report evaluates the effectiveness of the engagement and whether the principles of the Community Engagement Charter have been achieved. Any changes to the engagement plan during the process is also outlined.

2 Introduction

This proposed Code Amendment propose to rezone 11 sites scattered throughout the Council area identified after Council reviewed its Commercial and Industrial zoned properties whose current land use don't reflect their classification.

The 11 sites are as follows:

- **Site 1**: 10 - 22 Edward Beck Drive, Sheidow Park
- **Site 2**: 54 and 62 Seacombe Road Darlington
- **Site 3**: 97A, B, C, D, E McInerney Avenue, Mitchell Park
- **Site 4**: 32 Finniss Street, Marion
- **Site 5**: 29B-29E, Dwyer Road, Oaklands Park
- **Site 6**: 26-28 Daws Road, Ascot Park
- **Site 7**: 1C, D and E Winton Street, Warradale
- **Site 8**: 506 Cross Road 23 Almond Grove Glandore
- **Site 9**: 51-57 Harbrow Grove, Seacombe Gardens
- **Site 10**: 66 Sixth Avenue, Ascot Park
- **Site 11**: 1A Greenfield Road, Seaview Downs

The need for rezoning is derived to address a variety of outstanding irregularities, such as:

- the site has been redeveloped with other types of land use that would be better supported by another zone.
- there has been a misalignment of zone boundary that does not spatially reflect the location of the land use.
- a reduction or increase in zone boundary is required to better reflect the land uses in or immediately adjacent the zone.

The proposed amendment further seeks to provide for appropriate policy support for existing centres, as well as provide adaptability for those that are underutilised so that they can adapt to contribute to housing diversity within established neighbourhoods.

3 Engagement Approach

The process for amending a designated instrument (including the process to amend the Planning and Design Code) is set out in the *Planning, Development and Infrastructure Act 2016* (the Act). The Act requires public engagement to take place in accordance with the Community Engagement Charter.

The Designated Entity prepared an engagement plan (the Engagement Plan) to apply the principles of the Community Engagement Charter. The purpose of this engagement was to inform and consult relevant landowners and stakeholders on the proposed rezoning and/or realignment of the Affected Areas to ensure proposed changes are legible, considered and are reflective of the feedback (where appropriate) in the Code Amendment process.

The primary audience for the engagement of this Code Amendment are the affected landowners and occupiers of properties within the affected area and adjacent landowners. No registrations were received for the scheduled online information session and, as such the session was not held.

However, as a result of a poor submission return rate, following the close period, Council undertook further engagement directly with landowners, either via email or by phone, to ensure that they were aware of the Code Amendment, and to ascertain their level of support for the proposed policy changes.

3.1 Engagement Activities

Mailout to Landowners

A letter and accompanying flyer for the relevant site was posted to each of the landowners across the 11 affected sites. This equated to 28 letters being mailed. The letter and accompanying flyer described the reason for the Code Amendment, the specific properties it related to, what policy changes are proposed, where to get further information (including a date and time of a potential online engagement session (registration required) and how to make a submission.

The mailout resulted in 3 follow up phone calls from landowners, seeking clarification of particular matters, specifically how the proposal affects their property and implications of the potential policy changes (such as to rates and property values). Two of these chose not to make a submission following clarification being provided.

Making Marion Consultation Page

A Making Marion page (Council's consultation platform) was prepared which outlined the changes, the rationale for the changes, identified sites, and provided complete downloads of flyers for each site, the Code Amendment, and the Engagement Plan. Additional FAQs were also included on the page, along with a survey which sought to understand the level of support for the policy issues identified in the Code Amendment.

The page received 144 visits during the consultation period, with 64 downloads and 4 surveys completed.

Letterbox Drop to Surrounding Properties

A letterbox drop was undertaken to properties surrounding each of the 11 sites affected by the Code Amendment. The Letterbox drop included a letter and flyer which explained the proposed policy

change and the reasons why it is proposed, the affected property extent, where to get further information and how to make a submission.

Council received three follow up phone calls in response to the letterbox drop across the different sites. The issues raised within the follow ups generally sought clarification of issues, identification of concerns that were raised and provided an opportunity to further reinforce the need to make a submission. Only two of these chose to make a submission.

One respondent identified an error in one of the flyers distributed (for Site 9), and as a result, the flyer was updated, and an additional letterbox drop for those properties for Site 9 was repeated.

Follow-up calls and Emails

The lack of response and submissions received at the close of consultation prompted additional follow up phone calls and emails directly to landowners. This involved 10 phone calls (some repeated follow ups) and 9 emails.

One property (Site 2 - 62 Seacombe Road, Darlington) had changed ownership during the consultation period. As such, the new owner was separately directly engaged, to ensure they were aware of the amendment, and supported the proposal.

As a result, an additional 8 submissions were received following this additional engagement.

3.2 Mandatory Requirements

The following mandatory engagement requirements have been met:

- Notice and consultation with Council/s (via letter to the City of Holdfast Bay (as one of the sites adjoins the Council boundary with the City of Holdfast Bay)
- Notice and consultation with the Local Government Association (via letter)
- Notice and consultation with Owners and Occupiers of Land which is Specifically Impacted (letter and enclosed flyer).

4 Engagement Outcomes

Overall, there were 15 submissions received by Council, including the surveys completed, separate letters provided and follow up emails provided post consultation. There was clear support for the Code Amendment with 12 submissions (80%) received supportive. Only 3 submissions raised objections to the amendment and of these:

- one objected on the basis of the development occurring on the land before the rezoning (as opposed to any specific issue relating to the amendment itself)
- one raised concerns about the potential impact of dwellings on an existing child care centre, including the application of the Affordable Housing Overlay, despite it applying in all surrounding areas
- one raised concerns about additional potential imapcts on amenity from non-residential development the amendment would allow when the site is currently used for residential pursposes.

As a result of the feedback provided, additional investigations were undertaken as to the land use and status of 23 Almond Grove. It was confirmed that the premises (former bakery) has since been converted to a dwelling (subject to a retrospective development application currently in the process of

being prepared by the landowner). Given that the intent is for this property to be residential, rather than a commercial use, it was resolved that the proposed change of zoning to this specific land parcel from Established Neighbourhood Zone to Suburban Activity Centre Zone be abandoned and that the zone be retained as is. This has been discussed with the landowner who supports this approach.

5 Evaluation of Engagement

To ensure the principles of the Community Engagement Charter (the Charter) are met, an evaluation of the engagement process for the Code Amendment has occurred.

5.1 Performance Indicators for Evaluation

The minimum mandatory performance indicators have been used to evaluate engagement on the Code Amendment. These measures help to gauge how successful the engagement has been in meeting the Charter's principles for good engagement.

Evaluation of Engagement by Community Members

The minimum mandatory performance indicators required an evaluation of responses from members of the community on the engagement. This includes an evaluation of whether (or to what extent) community members felt:

1. That the engagement **genuinely sought** their input to help shape the proposed Code Amendment.
2. **Confident their views were heard** during the engagement.
3. They were given an adequate **opportunity to be heard**.
4. They were given **sufficient information** so that they could take an informed view.
5. **Informed** about why they were being asked for their view, and the way it would be considered.

This evaluation was undertaken through:

- Inclusion of a question within the Survey on the Making Marion page seeking clarification as to whether the information and intent of the code Amendment were understood
- Evaluation survey provided to all who made a submission on the Code Amendment accompanied by an email confirming what we heard and the policy changes being recommended.

Evaluation of Engagement by the Designated Entity

A further evaluation of the engagement process is required to be undertaken by (or on behalf of) the Designated Entity. The minimum performance indicators require an evaluation by the Designated Entity of whether (or to what extent) the engagement:

1. Occurred early enough for feedback to genuinely influence the planning policy, strategy or scheme.
2. Contributed to the substance of the final draft Code Amendment.
3. Reached those identified as communities or stakeholders of interest.
4. Provided feedback to community about outcomes of engagement.
5. Was reviewed throughout the process and improvements put in place, or recommended for future engagement.

The evaluation of the engagement was undertaken by David Barone, Senior Strategic and Policy Planner, City of Marion on behalf of the Designated Entity. The results of the evaluation are contained in Attachment 2 to this Engagement Report.

5.2 Evaluation against the Charter principles

The following is a summary of the evaluation of the engagement against the five principles of the Charter. The Evaluation survey unfortunately only attracted 2 of the 15 respondents to provide feedback. The full results of the evaluation can be found in Attachment 2 to this Engagement Report.

(1) Engagement is genuine

People had faith and confidence in the engagement process.

The Making Marion reach demonstrate that participants considered the engagement process was genuine. The fact that the Making Marion page attracted 144 visits and 64 downloads of materials, despite not completing the surveys indicated that people were comfortable with the proposal and process. This is supported by the evaluation survey feedback which indicated that participants either somewhat or strongly agreed.

It demonstrates that engagement reached surrounding landowners as well as landowners and provided them with the opportunity to be informed.

As a result of the letterbox drop to neighbouring properties, a range of issues were able to be clarified to these community members, and it also informed a change to the Code Amendment.

Evaluation statement	Strongly disagree	Somewhat Disagree	Not sure	Somewhat Agree	Strongly agree
I feel the engagement genuinely sought my input to help shape the proposal (Principle 1)				**50%**	**50%**

(2) Engagement is inclusive and respectful

Affected and interested people had the opportunity to participate and be heard.

The engagement reach of 144 page visits (63% of those directly notified) and 64 (44% of visitors) downloaded relevant materials in the context of the small, targeted consultation indicates engagement was inclusive. This is supported by the Evaluation Survey feedback where respondents both strongly agree.

Importantly, discussions with landowners and their representatives also highlighted the Code Amendment's existence and provided necessary clarifications, without translating to a submission. Thos who wanted to, were given the opportunity to participate I the process, even after the completion of the formal consultation period.

Evaluation statement	Strongly disagree	Somewhat Disagree	Not sure	Somewhat Agree	Strongly agree
I am confident my views were heard during the engagement					**100%**

(3) Engagement is fit for purpose

People were effectively engaged and satisfied with the process.

People were clear about the proposed change and how it would affect them.

Of those who completed the Making Marion Survey, all but one answered yes to the question about whether the intent of the Code Amendment and information was clear and easy to understand. Of the person who answered no, appreciative feedback was provided following further clarification and follow up, expressing appreciation for detailing reply and clarification for all points raised within the submission, including the redistribution of information leaflets as a result of an error.

The fact that there were specific follow ups with landowners, directly inviting them to express their position on the Code Amendment, despite the closure f the engagement period, demonstrates that were given ample opportunity to be heard. This includes purposefully seeking out and engaging directly with the new owner of one of the sites for the rezoning (which had settled during the engagement period).

Evaluation statement	Strongly disagree	Somewhat Disagree	Not sure	Somewhat Agree	Strongly agree
I was given an adequate opportunity to be heard				**100%**	
I was given sufficient information so that I could take an informed view					**100%**

(4) Engagement is informed and transparent

All relevant information was made available, and people could access it.

People understood how their views were considered, the reasons for the outcomes and the final decision that was made.

The fact that there were so few submissions/surveys, despite 64 downloads and 144 Making Marion page views implies that people were suitably informed about the intent and changes proposed by the Code Amendment such that they did not feel it warranted commenting.

Participant input was valuable in the final format of the Code Amendment, influencing a change to one specific site that better reflected circumstances and addressed concerns of the adjacent landowner.

Evaluation statement	Strongly disagree	Somewhat Disagree	Not sure	Somewhat Agree	Strongly agree
I felt informed about why I was being asked for my view, and the way it would be considered.				**50%**	**50%**

(5) Engagement processes are reviewed and improved

The engagement was reviewed, and improvements recommended.

Review of materials for Site 9 was undertaken following receipt of one submission questioning as to whether there was an error in interpretation. This included acknowledgment of the error, and correction of the flyer on digital platforms, as well as re-letterbox dropping those properties for Site 9.

The review of the engagement occurred at the conclusion of the process following a lack of submissions received. In retrospect, a follow up should have been made with landowners, particularly in light of the lack of response / interest in the planned digital online information session. This would have confirmed receipt of documentation, as well as reinforced the ability to get more information and Council's desire to make sure all landowners provided their position on the proposed amendment. This could also have occurred closer to the consultation closure as a reminder for people to make submissions.

Given the limited scope and very targeted nature of the Code Amendment, activities may have potentially been able to be more direct with landowners (one-on-one calls and meetings), to ensure cut through and clarity in positions (even if no submissions is formally made).

Resourcing with other concurrent larger scale and resource intensive Code Amendment engagement processes occurring at the time prevented this from occurring, and this is a potential learning for future Code Amendment engagement processes and scheduling.

6 Refer to the Minister for Planning and Local Government

On 12 December 2023 the Designated Entity approved the Code Amendment and this Engagement Report to be furnished on the Minister for Planning and Local Government.

Attachments

1 Summary of Written Submissions

2 Evaluation Results

3 Copy of Submissions Received

Centre Zone Adjustment Code Amendment
Engagement Summary

Attachment 1 - Summary of Written Submissions

Centre Zone Adjustment Code Amendment
Engagement Summary

No.	Author Address/email	Theme	Summarised comments	Response by City of Marion	Proposed Policy Amendment
1	Henry Novello [redacted] (Site 9)	Support	Supports the Code Amendment	Noted	Nil
2	Pierre [redacted] (Site 1)	Support	Supports the Code Amendment	Noted	Nil
3	Julia Cox [redacted] (Site 8)	Impacts of commercial development	Does not support	Noted	
			3.1 Would like 23 Aldmond Grove to stay residential and not light activity 3.2 Change in zoning would support more noise and traffic 3.3 23 Almond Grove is being used for residential anyway.	Further clarification of the nature of the use of 23 Almond Grove has been undertaken in response to query. Confirmation if a residential use supports the retention of the site within the Established Neighbourhood Zone. The remainder of the Activity Centre would continue to be operational (including with 506 Cross Road in it) with little implications for 23 Almond Grove.	Retain 23 Almond Grove Glandore within the Established Neighbourhood Zone.
4	Ivana Annear [redacted] (Site 3)	Procedural	4.1 Does not support 4.2 Concerned that this is now being proposed given the shops have already been demolished and developed for housing. 4.3 How was this able to occur before the rezoning?		Nil
5	Rob Foscaro [redacted] (Site 4)	Support	5.1 Supports the Code Amendment	Noted.	Nil
6	Fiona Barden & Paul Heidenreich [redacted]	Impacts of residential	6.1 Does not support 6.2 Change from Suburban Activity Centre Zone to Hills Neighbourhood Zone does not make sense.	Disagree. The intent to so align policy with the likely use of the land. The recent childcare centre development is supported by and sits well within the Hills Neighbourhood Zone, and the remaining vacant land is	Nil

Centre Zone Adjustment Code Amendment
Engagement Summary

No.	Author Address/email	Theme	Summarised comments	Response by City of Marion	Proposed Policy Amendment
	(Site 11)			more likely to be development for residential development into the future. A policy framework that ensures a more contextual development is more appropriate and the Hills Neighbourhood Zone fits this purpose.	
			6.3 Inappropriate to allow dwellings to be built right next to child care centre in this circumstance.	Disagree. Childcare centres are typically located across metropolitan areas amongst residential communities. While potential impacts of the centres from noise and traffic need to be mitigated, there are a range of policies that are applicable to guide these design and operational issues. Concerns about privacy are also addressed through other policies within the general section of the Code.	Nil
		Building Height / Overlooking	6.4 Concerned about application of Affordable Housing Overlay resulting in double storey buildings looking down into child care centre. Any double storey buildings would be inappropriate.	Disagree. The Affordable housing Overlay already exists in the surrounding properties (which border the childcare centre) and in itself does not dictate the building heights across the area. In any event, the existing Suburban Neighbourhood Zone would support heights up to four building levels, which exceeds that of the Hills Neighbourhood Zone (2 building levels).	Nil
		Suitability of land	6.5 Believes the remaining vacant land on this site could accommodated potentially two commercial tenancies to complement the child care centre.	Disagree. The remaining vacant land is of limited size to support an economically viable commercial development where car parking will take up a large proportion of the site. Multi-storey commercial building is an option within the zone, however, is unlikely to be economic, as evidenced by the long period of time in which to the site remained empty.	Nil
7			7.1		

Centre Zone Adjustment Code Amendment
Engagement Summary

No.	Author Address/email	Theme	Summarised comments	Response by City of Marion	Proposed Policy Amendment
	Marc Duncan (Future Urban) on behalf of Emmett Halifax No 2 Pty Ltd [redacted] (Site 11)		8 Supports the Code Amendment and Council is to be commended in making the proposed policy changes. 8.1 Land has little to zero natural features that allow it to act as a viable centre. 8.2 The remaining vacant land is insufficient size to accommodate commercial development due to parking rates and space that will take up.	Noted Agree and this forms the basis for the Code Amendment (particularly for this site).	Nil
8	Alexandra Wood SA Housing Authority [redacted] (Site 6)		Supports the Code Amendment 8.1 The change will not impact on the Authority's ability to operate the existing public housing 8.2 The proposal won't impact the authority's ability to reasonably redevelop the land for residential purposes 8.3 The transition from neighbouring land is not anticipated to create impacts for tenants.	Noted and agree.	Nil
9	Zhihan Le [redacted] (Site 3)	Support	9.1 I have no issue with 97B McInerney Avenue Mitchell Park becoming residential.	Noted.	Nil
10	Ben Oweis [redacted] (Site 3)	Support	I am supportive of the rezone to General Neighbourhood Zone.	Noted	Nil
11	David Branford [redacted] (Site 9)	Support	Proposed change seems reasonable to me and I'm happy for the amendment to proceed.	Noted	Nil
12	James Dungey [redacted] (Site 3)	Support	I am happy for my zoning to be amended to a General Neighbourhood Zone.	Noted	Nil

Centre Zone Adjustment Code Amendment
Engagement Summary

No.	Author Address/email	Theme	Summarised comments	Response by City of Marion	Proposed Policy Amendment
13	Common Equity Housing SA [redacted] (Site 9)	Support	Common Equity Housing SA is supportive of the proposal.	Noted	Nil
14	Kashifk Ahmad [redacted] (Site 3)	Support	I am OK as long as it benefits me without having to pay extra rates.	Noted. The Code Amendment does not change the manner in which the property is rated as this is based on land use. Given that the property has already been developed for residential purposes, this will not change.	Nil
15	John Giangregorio [redacted] (Site 2)	Support	I support the rezoning of the portion of land at 62 Seacombe Road Darlington (westernmost allotment) from the current Hills Neighbourhood Zone to Suburban Activity Centre Zone to match the remainder of the centre and reflect the commercial nature of the land.	Noted	Nil

Centre Zone Adjustment Code Amendment
Engagement Summary

Attachment 2 - Evaluation Results

Results of the community minimum mandatory evaluation indicators

	Evaluation statement	Strongly disagree	Somewhat Disagree	Not sure	Somewhat Agree	Strongly agree
1	**I feel the engagement genuinely sought my input to help shape the proposal (Principle 1)**				**50%**	**50%**
	Comments:					
2	**I am confident my views were heard during the engagement (Principle 2)**					**100%**
	Comments:					
3	**I was given an adequate opportunity to be heard (Principle 3)**				**100%**	
	Comments:					
4	**I was given sufficient information so that I could take an informed view. (Principle 3)**					**100%**
	Comments:					
5	**I felt informed about why I was being asked for my view, and the way it would be considered. (Principle 4)**					**100%**
	Comments:					

Centre Zone Adjustment Code Amendment
Engagement Summary

Results and Evaluation of Designated Entity's engagement

The engagement was evaluated by David Barone, Senior Strategic and Policy Planner with the City of Marion.

	Evaluation statement	**Response options (*Select answer)***
1	Engagement **occurred early enough** for feedback to genuinely influence the planning policy, strategy or scheme **(Principle 1)**	▪ Pre-Code Amendment engagement occurred with landowners to gauge support for Code Amendment and inclusion of their site. (ie. when there was opportunity for input into scoping). ▪ Engaged when there was opportunity for minor edits to final draft
2	Engagement **contributed to the substance** of the Code Amendment **(Principle 1)**	▪ In a moderate way It confirmed support for the majority of policy changes as well as influenced a change to one specific site.
3	The **engagement reached** those identified as the community of interest **(Principle 2)**	▪ Representatives from some community groups participated in the engagement. ▪ Initial landowner feedback was disappointing and required more direct follow up prompts.
4	Engagement included the **provision of feedback to community about outcomes** of their participation	▪ Formal response to submissions where questions or misunderstanding raised. ▪ Informally through summary email distributed with the invitation to complete the Evaluation Survey.
5	**Engagement was reviewed** throughout the process and improvements put in place, or recommended for future engagement **(Principle 5)**	▪ Reviewed and recommendations made in a systematic way, but failure to do so during the consultation period. ▪ Future engagement should be programmed to avoid overlaps which can not be suitably resourced.
	Identify key strength of the Charter and Guide	• The need to plan your engagement in a systematic manner, including identification of stakeholders and their interests to inform approach. • Translation of principles into performance outcomes.
	Identify key challenge of the charter and Guide	• Resourcing of engagement is a challenge, particularly when participants are reluctant to participate in the process, and multiple engagement activities are occurring concurrently.

Centre Zone Adjustment Code Amendment
Engagement Summary

Centre Zone Adjustment Code Amendment
Engagement Summary

Attachment 3 – Copy of Submissions Received



Respondent No: 2
Login: [redacted]
Email: [redacted]

Responded At: Oc 03, 2023 10:29:53 am
Last Seen: Oc 03, 2023 10:29:53 am
IP Address: n/a

Q1.	**Street name**	arbrow Grove
Q2.	**Suburb**	SEACOMBE GARDENS, SA
Q3.	**Please nominate which site your comments relate to.**	S e 9 (51-57 arbrow Grove)
Q4.	**Have you read the Draft Code Amendment or Code Amendment Fact Sheet?**	Code Amendmen
Q5.	**Is the intent of the proposed policy changes clear and easy to understand?**	Yes
Q6.	**Do you support the proposed changes to the zoning as identified?**	Suppor

Q7. **If you do not support, please let us know why and tell us if you have another zone suggestion?**

no answered

Q8.	**Do you support the application of the Overlays?**	Suppor

Q9. **If you do not support, please explain why.**

no answered

Q10. **Feel free to make any other comments on the draft Code Amendment.**

no answered



Respondent No: 5
Login: [redacted]
Email: [redacted]

Responded At: Oc 16, 2023 10:37:43 am
Last Seen: Oc 16, 2023 00:07:14 am
IP Address: 114.30.104.209

Q1.	**Street name**	Sp nnaker C rcu
Q2.	**Suburb**	S EIDOW PARK, SA
Q3.	**Please nominate which site your comments relate to.**	s e 1
Q4.	**Have you read the Draft Code Amendment or Code Amendment Fact Sheet?**	Code Amendmen
Q5.	**Is the intent of the proposed policy changes clear and easy to understand?**	Yes
Q6.	**Do you support the proposed changes to the zoning as identified?**	Suppor

Q7. **If you do not support, please let us know why and tell us if you have another zone suggestion?**

no answered

Q8.	**Do you support the application of the Overlays?**	Suppor

Q9. **If you do not support, please explain why.**

no answered

Q10. **Feel free to make any other comments on the draft Code Amendment.**

no answered

Respondent No:	6	**Responded At:**	Oc 17, 2023 09:58:40 am
Login:	[redacted]	**Last Seen:**	Oc 17, 2023 09:58:40 am
Email:	[redacted]	**IP Address:**	n/a

Q1.	**Street name**	21 A mond grove
Q2.	**Suburb**	GLANDORE, SA
Q3.	**Please nominate which site your comments relate to.**	23 A mond Grove, g andore
Q4.	**Have you read the Draft Code Amendment or Code Amendment Fact Sheet?**	Ne her
Q5.	**Is the intent of the proposed policy changes clear and easy to understand?**	No
Q6.	**Do you support the proposed changes to the zoning as identified?**	Do no suppor

Q7. **If you do not support, please let us know why and tell us if you have another zone suggestion?**

I wou d ke no. 23 A mond Grove o s ay res den a , no gh ac v y

Q8. **Do you support the application of the Overlays?** No Sure

Q9. **If you do not support, please explain why.**

as a ways been a qu e area /suburb. L gh ac v y may mean more no se and raffic. I ve nex door o no. 23, and wou d ke o s ay res den a as someone ves here anyway

Q10. **Feel free to make any other comments on the draft Code Amendment.**

P ease keep 23 a mond grove res den a

Respondent No:	7	**Responded At:**	Oc 17, 2023 13:42:39 pm
Login:	[redacted]	**Last Seen:**	Oc 17, 2023 13:42:39 pm
Email:	[redacted]	**IP Address:**	n/a

Q1.	**Street name**	McInerney Avenue
Q2.	**Suburb**	MITC ELL PARK, SA
Q3.	**Please nominate which site your comments relate to.**	S e 3 - McInerney Avenue
Q4.	**Have you read the Draft Code Amendment or Code Amendment Fact Sheet?**	Code Amendmen Fac shee
Q5.	**Is the intent of the proposed policy changes clear and easy to understand?**	Yes
Q6.	**Do you support the proposed changes to the zoning as identified?**	Do no suppor

Q7. **If you do not support, please let us know why and tell us if you have another zone suggestion?**

see. 10

Q8.	**Do you support the application of the Overlays?**	Do no suppor

Q9. **If you do not support, please explain why.**

see. 10

Q10. **Feel free to make any other comments on the draft Code Amendment.**

I am abso u e y and u er y shocked ha h s s now be ng proposed as a code amendmen g ven ha he counc go n o bed w h he deve oper and has a ready knocked down he shops ha were here and bu houses on ! ow was h s a owed pr or o he code and and usage be ng amended? We ra sed h s w h our oca member and were o d ha no, he counc had a ready go approva o rezone hese shops o res den a . Th s s such an examp e of he corrup on n counc who seek perm ss on o rezone and pr or o be ng approved. I wan o know OW h s has happened and W Y hese houses have been bu PRIOR o rezon ng.

From: [redacted]
To: David Barone
Subject: rezoning
Date: Sunday, 15 October 2023 3:04:42 PM

Hi David, yes I would like you to change our zone from commercial to residential, thank you
[redacted]

From:	Electronic Mail
To:	David Barone
Subject:	FW: Centre Zone Adjustment Code Amendment - Site 11: 1A Greenfield Road, Seaview Downs
Date:	Monday, 16 October 2023 2:52:14 PM

From: [redacted]
Sent: Monday, October 16, 2023 2:51 PM
To: Electronic Mail <ElectronicMail@marion.sa.gov.au>
Cc: [redacted]
Subject: Centre Zone Adjustment Code Amendment - Site 11: 1A Greenfield Road, Seaview Downs

To the Chief Executive Officer,

Please find following our submission in regards to the proposed zoning changes for Site 11: 1A Greenfield Road, Seaview Downs however, first and foremost, there were a few misleading errors in your documentation that we feel require correction.

The pdf flyer associated with Site 11 is incorrect as it shows the current zone as a 'Suburban Activity Centre Zone' (correct) with a proposed change to a 'Suburban Activity Centre Zone'.

Further to this error, the information as to the proposed policy for this site that is included in the Code Amendment Report is, I assume, also incorrect and therefore highly misleading to interested and invested parties within the neighbourhood.

On Page 14 it is noted that the proposed policy will 'remove the following overlays', however much later in the document, on Page 43, it is noted that the proposed policy will 'add the following overlays'. Affordable Housing, Stormwater Management, and Urban Tree Canopy are listed as the relevant overlays in each section and we assume that these overlays will indeed be added but feel that clarification is important and necessary for informed and relevant feedback to be given.

This error, in particular, is incredibly misleading to anyone who was included in the submission invitation for Site 11 and should be addressed and corrected as soon as possible. We hope that an extended submission period and a second chance to submit feedback, based on the correction of the error, would be offered.

We can only assume that many people may have read the proposed changes on Page 14 and either skimmed through the remainder of the document, or perhaps not read it at all, and that they could potentially have a very different opinion of the proposed changes if they understood that the listed overlays were to be added rather than removed, as originally noted.

We note that the items our feedback can possibly influence are as follows and we make the following points on the assumption that Affordable Housing will be an added overlay rather than a removed overlay (however we are happy to be corrected!):

Type of Zone

- We do not support a zoning policy change from a Suburban Activity Centre to a Hills Neighbourhood Zone for Site 11 as it does not make sense for the site

- We feel it is highly inappropriate and irresponsible to *change* the current zoning to allow residential dwellings to be built right next to a recently built child care centre. We realise that often new child care centres would be built next to existing residential properties, however this is not the case in this situation

- Any residential dwellings, only making an assumption based on previous development attempts and the proposed overlay of 'Affordable Housing', we imagine may potentially be double story row dwellings which would then look directly down into the child care centre rooms, toileting and nappy change rooms, as well as the outdoor play area

- Your aerial site images in other areas of the document (not the incorrect pdf flyer) show that the entire site, not just the remaining as yet undeveloped parcel of land, would be changed to a Hills Neighbourhood Zone. We are confused why a child care centre would be changed to a Hills Neighbourhood Zone

  The parcel of land that has recently been developed into a child care centre I would assume fulfills the zoning of Suburban Activity Centre but would not be in keeping with the Hills Neighbourhood Zone as we assume this zone is only for residential 'dwellings', however we cannot find a clear explanation online as to what exactly can be built within a Hills Neighbourhood Zone

- We see no reason why the remaining parcel of land should be changed from a Suburban Activity Centre zone other than for financially driven reasons. It makes much more sense to have some sort of building or perhaps two commercial tenancies in keeping with the child care centre and neighbouring primary school rather than open the door to the development of dwellings that would be highly out of place and not in keeping with the single freestanding homes of the area

  We previously had the developer attempt to build 14 affordable housing dwellings on the entire parcel of land so we can only assume that multiple affordable housing dwellings, rather than a single freestanding home that would be in keeping with all

other dwellings existing in the area, is the end game for this remaining parcel of land

Overlays

- As mentioned above, based on previous development attempts and assuming that the proposed overlay of 'Affordable Housing' will be added rather than removed, we assume that this added overlay will potentially result in double story row dwellings which would then look directly down into the child care centre rooms, toileting and nappy change rooms, as well as the outdoor play area

- We feel that opening the door to the development of any double story residential dwelling/s built next to the child care centre is highly inappropriate, however allowing these dwellings to be sold or rented as Affordable Housing options only amplifies this

- We are strongly against the overlay of Affordable Housing being added to this site as it is not in keeping with the demographic or housing currently and historically within the area

We thank you for your time accepting and reading our submission and hope to receive a corrected proposal so we and our neighbours affected by these proposed changes can provide clear, fair and informed feedback.

Kind regards,

[redacted]

FUTURE URBAN

Level 1, 74 Pirie Street
Adelaide SA 5000
PH: 08 8221 5511
W: www.futureurban.com.au
E: info@futureurban.com.au
ABN: 76 651 171 630

October 9, 2023

Warwick Deller-Coombs
Manager Development and Regulatory Services
Via email: council@marion.sa.gov.au

Dear Warwick,

CONSULTATION ON PROPOSED ZONING CHANGES – 1 GREENFIELD ROAD, SEAVIEW DOWNS

Future Urban acts for Emmett Halifax No 2 Pty Ltd, the owner of land situated at 1 Greenfield Road, Seaview Downs ('the Land').

I am in receipt of your letter to my client outlining a proposal by the Council to undertake a Code Amendment applicable to the Land.

Based upon the information provided, I am instructed to support the proposed Code Amendment.

Having reviewed the development potential for the site and also having secured approval for planning consent for the adjoining child care centre, it is abundantly clear the commercial / non-residential aspirations found in the Planning and Design Code for this land are near to non-existent.

The size of the remaining, undeveloped portion of the Land makes any commercial development undevelopable as car parking rates in the Code for that land use typology require a significant proportion to be used for that purpose.

The Land, with the exception of the recently approved child care centre, is bordered by residential development and has no frontage to any significant roads. It is limited by its lack of visibility in any potential role as a potential shopping destination. It is surrounded by competitive facilities including supermarkets and convenience stores within a five minute drive along Sturt and Brighton Roads.

Put simply, the Land has limited to zero natural features that allow it to act as a viable Centre. Consequently, the encouragement of additional residential development will not prejudice the future non-residential activity within the zone as there is no such future potential.

As the Council is clearly aware, changing demographics and the manner in which consumers access fast moving consumer goods has changed markedly in the last decade. The rise of 24/7 convenience stores annexed to retail fuel outlets and on demand services such as Uber and Doordash have effectively usurped the role of the local strip mall/centre. Where there was once the corner delicatessen servicing a local community, there is now an application on a mobile telephone providing unparalleled convenience never contemplated when the original centre zone policies were crafted.

The Council is to be commended for recognising the lacuna in the policy matrix and making the proposed changes.

Finally, it should be noted the site has sat largely vacant and underutilised for a significant period of time as a result of the mismatch in policy desires versus economic reality. The change to the zoning policies will encourage development that is compatible with the surrounding area and ensure the Land if utilised to its highest and best use.

Please do not hesitate to contact me if you need anything further.

Yours sincerely,



Marc Duncan
Director

From: Wood, Alexandra (Housing)
To: David Barone
Cc: Harris, Amanda (Housing); Tapscott, Kyle (Housing)
Subject: FW: Rezoning - 28 A and 28B Daws Rd, Ascot Park
Date: Tuesday, 7 November 2023 2:19:01 PM
Attachments: image379342.png
image908085.png
image548110.png
image217063.png
image508176.png
image896437.png
image002.png
Importance: High

You don't often get email from alexandra.wood@sa.gov.au. Learn why this is important

OFFICIAL

Hi David

I have been forwarded your email on the proposed Centre Zones Adjustment Code Amendment, affecting SAHT-owned properties at 28A and 28B Daws Road, Ascot Park.

Thank you for following this up.

The Authority's planning team has now reviewed and supports the proposed rezoning as it applies to 28A and 28B Daws Road, replacing the Local Activity Zone which currently applies to the front portion of these properties with General Neighbourhood Zone. The change is supported as it:

- Is not expected to have a negative impact on the Authority's ability to operate its existing public housing 28A and 28B Daws Road.
- Is not expected to impact on the Authority's ability to reasonably develop the land for residential purposes in the future.
- The transitioning of adjoining land at 26 Daws Road from the existing small centre to a future residential use is not anticipated to create negative impacts from an asset or tenant perspective, with less potential amenity impacts for tenants than the current non-residential use.

If you need anything further from the Authority on this Code Amendment, please let me know.

If you have any future planning policy matters that you wish to discuss, please contact myself or our Senior Planner Kyle Tapscott kyle.tapscott@sa.gov.au

Kind Regards

Alex

Alexandra Wood
Manager, Portfolio Planning
Property Services
SA Housing Authority
[redacted]
Visit SA Housing Authority at: www.housing.sa.gov.au

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Act for a sustainable future: only print if needed.

From: Harris, Amanda (Housing) [redacted]
Sent: Tuesday, November 7, 2023 10 03 AM
To: Wood, Alexandra (Housing) [redacted]
Subject: FW: Rezoning - 28 A and 28B Daws Rd, Ascot Park
Importance: High

OFFICIAL

Hi Alex,

Can you provide some support/ direction regarding the below email.

Thanks,
Amanda

From: David Barone <david.barone@marion sa.gov.au>
Sent: Monday, November 6, 2023 4:15 PM
To: Harris, Amanda (Housing) [redacted]
Subject: Rezoning - 28 A and 28B Daws Rd, Ascot Park
Importance: High

You don't often get email from david.barone@marion.sa.gov.au. Learn why this is important

Hi Amanda

I understand that Anthea from your office forwarded to you an email regarding the proposed rezoning of this side and not having rece3vied a submission from SAHA as land owner during the consulta ion session.

Council is eager to understand he SAHA position on this Code Amendment before we finalise it for endorsement.

Please contact me if you have any questions about what is proposed.

Regards

David Barone
Senior Strategic and Policy Planner | City of Marion
PO Box 21 Park Holme SA 5043



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From: [redacted]
To: David Barone
Subject: Re: Proposed Rezoning of 97B McInerney Avenue, Mitchell Park
Date: Wednesday, 8 November 2023 11:34:17 AM

Hi David,
Thank you for the information, I have no issue with 97b McInerney Ave Mitchell park becomes residential area
Kind regards
[redacted]
Sent from my iPhone

> On 8 Nov 2023, at 10:24 am, David Barone <david barone@marion sa gov au> wrote:
>
> Hi [redacted]
>
> Council wrote to you in September advising of a proposal to rezone your property at Mitchell Park as part of the Centres Zone Adjustment Code Amendment. Consultation for this Code Amendment has closed, yet we did not hear from you about whether you support this proposal.
>
> I've attached the letter and flyer again for your information.
>
> Council is eager to understand your position on he proposal before we finalise the Amendment and seek the Minister for Planning's approval.
>
> Are you able to please confirm your posi ion (reply email sufficient) as soon as possible so Council can finalise this process.
>
> I'd be happy to chat further wi h you if you require further clarification of what is proposed and any implica ions. My direct number is 8375 6667.
>
> Thank you
>
> **David Barone**
> **Senior Strategic and Policy Planner** | **City of Marion**
> PO Box 21 Park Holme SA 5043
>
> *The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recognises the Kaurna people as the traditional custodians of the land. Ngadlu tampendi Kaurna meyunna yaitya mattanya yaintya yerta*
>
> <Site 3 - Flyer pdf>
> <Site 3 97b McInerney pdf>

From: [redacted]
To: David Barone
Subject: Re: Proposed rezoning of your property at 97E McInerney Avenue, Mitchell Park
Date: Wednesday, 8 November 2023 1:26:57 PM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png
image006.png
image436939.png
image901466.png
image274133.png
image920701.png
image443887.png
image994376.png

Thanks for confirming, I am supportive of the rezone to a General Neighbourhood Zone

Kind regards,

[redacted]

On Wed, Nov 8, 2023 at 1:54 PM David Barone <david barone@marion sa gov au> wrote:

> [redacted]
>
> Thanks for your reply. Yes, it is to rezone to a General Neighbourhood Zone which is in essence a residential zone. It is to formalise the change of use on this land that occurred in constructing the houses.
>
> Regards
>
> **David Barone**
> **Senior Strategic and Policy Planner | City of Marion**
> PO Box 21 Park Holme SA 5043
>
> *The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recognises the Kaurna people as the traditional custodians of the land. Ngadlu tampendi Kaurna meyunna yaitya mattanya yaintya yerta*
>
> ---
>
> **From:** [redacted]
> **Sent:** Wednesday, November 8, 2023 1:00 PM
> **To:** David Barone <david barone@marion sa gov au>
> **Subject:** Re: Proposed rezoning of your property at 97E McInerney Avenue, Mitchell Park
>
> Hi David,
>
> Apologies as I didn't receive the first correspondence
>
> To confirm is this just to rezone it as a housing zone rather than what it was pre-development? (post office etc)
>
> Kind regards,
>
> [redacted]
>
> On Wed, Nov 8, 2023 at 11:00 AM David Barone <david barone@marion sa gov au> wrote:
>
> > Hi [redacted]
> >
> > Council wrote to you in September advising of a proposal to rezone your property at Mitchell Park as part of the Centres Zone Adjustment Code Amendment. Consultation for this Code Amendment has closed, yet we did not hear from you about whether you support this proposal.
> >
> > I've attached the letter and flyer again for your information.
> >
> > Council is eager to understand your position on the proposal before we finalise the Amendment and seek the Minister for Planning's approval.
> >
> > Are you able to please confirm your position (reply email sufficient) as soon as possible so Council can finalise this process.
> >
> > I'd be happy to chat further with you if you require further clarification of what is proposed and any implications. My direct number is 8375 6667.
> >
> > Thank you

David Barone
Senior Strategic and Policy Planner | City of Marion

PO Box 21 Park Holme SA 5043

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From: [redacted]
To: David Barone
Subject: Re: Proposed Rezoning of your property at 55 Harbrow Grove Seacombe Gardens
Date: Wednesday, 8 November 2023 3:49:54 PM
Attachments: image047733.png
image152312.png
image332044.png
image130414.png
image630482.png
image823322.png

Hi David,

Apologies for my slowness responding to the mail - I was away and I didn't realise a response from me was required (but it is appreciated)

If I understand correctly, the proposal is to re-zone 51-57 Harbrow Grove from a Suburban Activity Centre Zone to a General Neighbourhood Zone

This seems reasonable to me and I'm happy for the Amendment to proceed

Thanks again for contacting me directly

regards
[redacted]

On Wed, 8 Nov 2023 at 10:34, David Barone <david.barone@marion.sa.gov.au> wrote:

> Hi [redacted]
>
> Council wrote to you in September advising of a proposal to rezone your property at Mitchell Park as part of the Centres Zone Adjustment Code Amendment. Consultation for this Code Amendment has closed, yet we did not hear from you about whether you support this proposal.
>
> I've attached the letter and flyer again for your information.
>
> Council is eager to understand your position on the proposal before we finalise the Amendment and seek the Minister for Planning's approval.
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> Are you able to please confirm your position (reply email sufficient) as soon as possible so Council can finalise this process.
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>
> Thank you
>
> **David Barone**
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>
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From: [redacted]
[redacted] David Barone
Subject: Re: Proposed Rezoning of 97A McInerney Avenue Mitchell Park
Date: Wednesday, 8 November 2023 6:26:34 PM
Attachments: image995840.png
image644833.png
image659965.png
image557607.png
image496846.png
image983818.png

Hi David,

I am happy for my zoning to be amended to a general neighbourhood zone

Let me know if there is anything further I need to do

Kind regards,
[redacted]

From: David Barone <david.barone@marion sa.gov.au>
Sent: Wednesday, November 8, 2023 10:22:42 AM
To [redacted]
Subject: Proposed Rezoning of 97A McInerney Avenue Mitchell Park

Hi [redacted]

Council wrote to you in September advising of a proposal to rezone your property at Mitchell Park as part of the Centres Zone Adjustment Code Amendment. Consultation for this Code Amendment has closed, yet we did not hear from you about whether you support this proposal.

I've attached the letter and flyer again for your information.

Council is eager to understand your position on the proposal before we finalise the Amendment and seek the Minister for Planning's approval.

Are you able to please confirm your position (reply email sufficient) as soon as possible so Council can finalise this process.

I'd be happy to chat further with you if you require further clarification of what is proposed and any implications. My direct number is 8375 6667.

Thank you

David Barone
Senior Strategic and Policy Planner | City of Marion
PO Box 21 Park Holme SA 5043

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From: [redacted]
[redacted]
David Barone
Subject: RE: Proposed Rezoning - 57 Harbrow Grove, Seacombe Gardens
Date: Thursday, 9 November 2023 9:19:39 AM
Attachments: image001.jpg
image002.jpg
image003.png
image004.png
image005.png
image006.png
image007.png
image008.png
image009.png

Hi David,

Thanks for sending this information through. Confirming that Common Equity Housing SA is supportive of the proposal.

Kind regards,

[redacted]
Operations Manager

Email [redacted] **Telephone** [redacted] **Mobile** [redacted]
Address 32 West Thebarton Road, Thebarton SA 5031 **Website** www.cehsa.com.au

What is Co-op Housing? Click here to find out more.

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From: David Barone <david.barone@marion.sa.gov au>
Sent: Wednesday, November 8, 2023 11:56 AM
To [redacted] | Common Equity Housing SA [redacted]
Subject: Proposed Rezoning - 57 Harbrow Grove, Seacombe Gardens

EXTERNAL SENDER: Exercise caution before clicking on any links or opening any attachments

[redacted]

Thanks for taking my call today. Attached is the letter Council sent to Common Equity Housing (via PO Box 382) about he Code Amendment along with a flyer.

In a nutshell, we are looking to rezoning your property from a Centre type Zone to a Residential type zone to reflect the fact it is now residential.

While consultation has closed on the Code Amendment, Council is eager to ensure all land owners express their position before finalising he Code Amendment.

If Common Equity Housing is in support of the proposal, please let me know via reply email.

Happy to answer any other questions you may have. My direct number is 8375 6667.

Regards

David Barone
Senior Strategic and Policy Planner | City of Marion
PO Box 21 Park Holme SA 5043

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From: [redacted]
David Barone
Subject: Re: Proposed Rezoning of 97D McInerney Avenue Mitchell Park
Date: Thursday, 9 November 2023 10:14:45 PM
Attachments: image180565.png
image935428.png
image724214.png
image391350.png
image056822.png
image305777.png

Hi David,

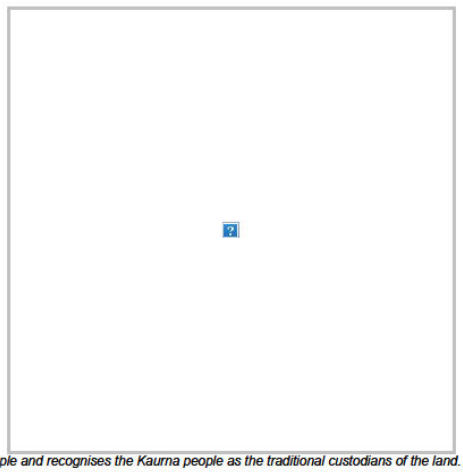
What does that mean for the value of my property I am ok as long as it benefits me without having to pay extra amount

Also, I am not happy paying so much council rates already With rising mortgages and council rates, I do not want to see any additional charges due to something new

Regards
KA

On Wed, Nov 8, 2023 at 10:29 AM David Barone <david barone@marion sa gov au> wrote:

> Hi [redacted]
>
> Council wrote to you in September advising of a proposal to rezone your property at Mitchell Park as part of the Centres Zone Adjustment Code Amendment. Consultation for this Code Amendment has closed, yet we did not hear from you about whether you support this proposal.
>
> I've attached the letter and flyer again for your information.
>
> Council is eager to understand your position on the proposal before we finalise the Amendment and seek the Minister for Planning's approval.
>
> Are you able to please confirm your position (reply email sufficient) as soon as possible so Council can finalise this process.
>
> I'd be happy to chat further with you if you require further clarification of what is proposed and any implications. My direct number is 8375 6667.
>
> Thank you
>
> **David Barone**
> **Senior Strategic and Policy Planner | City of Marion**
> PO Box 21 Park Holme SA 5043



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From: [redacted]
[redacted]
David Barone
Cc: [redacted]
Subject: RE: 62 Seacombe Road, Darlington - Rezoning
Date: Saturday, 18 November 2023 4:25:43 PM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png
image006.png
Letters Site 2 62 Seacombe Road Darlington.pdf
Site 2 - Flyer.pdf
Importance: High

Attention: David Barone

Hi David,
Confirming our discussion on Thursday 16/11/2023, I support the rezoning of the portion of the land 62 Seacombe Road, Darlington, (westernmost allotment) from the current Hills Neighbourhood zone to Suburban Activity Centre Zone, to match the remainder of the centre and reflect the commercial nature of the land of 56-62 Seacombe Road Darlington. (refer the letter and site 2 flyer attached)

regards,

[redacted]

& on behalf of
[redacted]

From: David Barone <david.barone@marion sa.gov.au>
Sent: Thursday, November 16, 2023 11:32 AM
To: [redacted]
Subject: 62 Seacombe Road, Darlington - Rezoning

Hi [redacted]

Great to speak to you today about the rezoning. I'm glad you understand he merits of what is proposed and generally support it.

If you can confirm your support via reply email, that is all I need from your end.

Thanks

David Barone
Senior Strategic and Policy Planner | City of Marion
PO Box 21 Park Holme SA 5043

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Code Amendment Writing and Mapping Drafting Instructions

Designated Entity Name: City of Marion

Code Amendment Name: Centre Zones Adjustment Code Amendment

Stage: Approval

Date of Drafting Amendment: 28 November 2023

Reminder: Scope of Code Amendments must be consistent with the approved Proposal to Initiate and all Conditions

CODE PARTS	**SPATIAL APPLICATION - PART 2 & 5**	**SPATIAL APPLICATION OF PART 2**	**SPATIAL APPLICTION OF PART 3**	**PART 6, 10, 11, 12**	**POLICY PART 2***
	Zone Mapping + Designated Areas	**Sub Zone Mapping**	**Overlay Mapping**	**Technical and Numeric Variations (TNVs), Significant Trees, Local Heritage Places, Concept Plans**	**Zone Policy** (with Classification Tables)**, Sub Zone Policy, Overlay Policy +** Referrals (spatially based)
Typical Code Amendment Instructions *(examples)*	**Select Instruction:** **APPLY** an existing or new zone (a rezoning) **REPLACE** a zone to correct a misapplication of a zone **APPLY** a spatial representation of a Designated Area(s) (update in line with legislation, as required)	**Select Instruction:** **APPLY** an existing or new sub zone **REPLACE** a sub zone to correct a misapplication of a sub zone **REMOVE** an existing sub zone (or part thereof)	**Select Instruction:** **APPLY** an existing or new overlay(s) **REPLACE** an overlay to correct a misapplication of the overlay **REMOVE** an existing overlay(s) (or part thereof)	**Select Instruction:** **AMEND** TNVs (changes in metrics and/or additional TNVs) **AMEND** Significant Trees listing (add, remove, update) **AMEND** Local heritage places listing (add, remove, update) **AMEND** Concept plan(s) (add, remove, update**)**	**Select Instruction:** **CREATE** new policies to address gaps or strengthen policy **AMEND** existing policy to address error(s) in a zone **REMOVE** superfluous or redundant policy **RENAME** a zone/sub zone **CREATE** a new zone/sub zone
AREA 1:	***10-22 Edward Beck Drive, Sheidow Park***				
Summary	Rezone the land from Suburban Activity Centre Zone to Suburban Neighbourhood Zone			*Replace current TNVs for those that exist in surrounding Suburban Neighbourhood Zone*	
Proposed Code Amendment(s) Instructions	Rezone the land from Suburban Activity Centre Zone to Suburban Neighbourhood Zone		*Apply the following Overlays:* • *Affordable Housing* • *Stormwater Management* • *Urban tree Canopy*	• *Maximum Building Height (Metres) (Maximum building height is 9m)* • *Minimum Frontage (Minimum frontage for a detached dwelling is 14m; semi-detached dwelling is 12m; row dwelling is 8m; group dwelling is 20m; residential flat building is 20m)* • *Minimum Site Area (Minimum site area for a detached dwelling is 420 sqm; semi-detached dwelling is 350 sqm; row dwelling is 280 sqm; group dwelling is 300 sqm; residential flat building is 250 sqm)* • *Maximum Building Height (Levels) (Maximum building height is 2 levels)*	
AREA 2:	***54 and 62 Seacombe Road, Darlington***				

CODE PARTS	SPATIAL APPLICATION - PART 2 & 5	SPATIAL APPLICATION OF PART 2	SPATIAL APPLICTION OF PART 3	PART 6, 10, 11, 12	POLICY PART 2*
	Zone Mapping + Designated Areas	**Sub Zone Mapping**	**Overlay Mapping**	**Technical and Numeric Variations (TNVs), Significant Trees, Local Heritage Places, Concept Plans**	**Zone Policy** (with Classification Tables)**, Sub Zone Policy, Overlay Policy +** Referrals (spatially based)
Summary	Rezone 54 Seacombe Road from Suburban Activity Centre Zone to Hills Neighbourhood Zone Rezone 62 Seacombe Road from Hills Neighbourhood Zone to Suburban Activity Node Zone			*54 Seacombe Road - Replace current TNVs for those that exist in surrounding Suburban Neighbourhood Zone* *62 Seacombe Road - Replace current TNVs for those that exist in adjacent Suburban Activity Centre Zone*	
Proposed Code Amendment(s) Instructions	Rezone 54 Seacombe Road from Suburban Activity Centre Zone to Hills Neighbourhood Zone Rezone 62 Seacombe Road from Hills Neighbourhood Zone to Suburban Activity Node Zone		***Apply** the following Overlays:* 54 Seacombe Road: • *Affordable Housing* • *Stormwater Management* • *Urban Tree Canopy* 62 Seacombe Road: • *Traffic Generating Development* ***Remove** the following Overlays* 54 Seacombe Road: • *Traffic Generating Development* 62 Seacombe Road: • *Affordable Housing* • *Stormwater Management* • *Urban Tree Canopy*	54 Seacombe Road: • Maximum Building Height (Metres) (Maximum building height is 9m) • Minimum Building Height (Levels) (Minimum building height is 2 levels) • Gradient Minimum Frontage (Detached) (Minimum frontage for detached dwellings where the site gradient is less than 1-in-8 is 18m; 1-in-8 to 1-in-4 is 20m; greater than 1-in-4 is 20m) • Gradient Minimum Frontage (Group) (Minimum frontage for group dwellings where the site gradient is less than 1-in-8 is 24m; 1-in-8 to 1-in-4 is 26m; greater than 1-in-4 is 26m) • Gradient Minimum Site Area (Detached) (Minimum site area for detached dwellings where the site gradient is less than 1-in-8 is 700sqm; 1-in-8 to 1-in-4 is 900sqm; greater than 1-in-4 is 1100sqm) • Gradient Minimum Site Area (Group) (Minimum site area for group dwellings where the site gradient is less than 1-in-8 is 700sqm; 1-in-8 to 1-in-4 is 900sqm; greater than 1-in-4 is 1100sqm) 62 Seacombe Road: • Minimum Building Height (Levels) (Minimum building height is 2 levels) • Maximum Building Height (Levels) (Maximum building height is 4 levels) • Interface Height (Development should be constructed within a building envelope provided by a 30 or 45 degree plane, depending on orientation, measured 3m above natural ground at the boundary of an allotment)	
AREA 3:	***97A to 97E McInerney Avenue, Mitchell Park***				

CODE PARTS	SPATIAL APPLICATION - PART 2 & 5	SPATIAL APPLICATION OF PART 2	SPATIAL APPLICTION OF PART 3	PART 6, 10, 11, 12	POLICY PART 2*
	Zone Mapping + Designated Areas	**Sub Zone Mapping**	**Overlay Mapping**	**Technical and Numeric Variations (TNVs), Significant Trees, Local Heritage Places, Concept Plans**	**Zone Policy** (with Classification Tables)**, Sub Zone Policy, Overlay Policy +** Referrals (spatially based)
Summary	Rezone the land from Local Activity Centre Zone to General Neighbourhood Zone				
Proposed Code Amendment(s) Instructions	Rezone the land from Local Activity Centre Zone to General Neighbourhood Zone		*Apply the following Overlays:* • *Affordable Housing* • *Stormwater Management* • *Urban tree Canopy*		
AREA 4:	***32 Finniss Street, Marion***				
Summary	Rezone the land from Local Activity Centre Zone to General Neighbourhood Zone				
Proposed Code Amendment(s) Instructions	Rezone the land from Local Activity Centre Zone to General Neighbourhood Zone		*Apply the following Overlays:* • *Affordable Housing* • *Stormwater Management* • *Urban tree Canopy*		
AREA 5:	***29B – 29E Dwyer Road, 39B Johnstone Road, Oaklands Park***				
Summary	Rezone the land from Local Activity Centre Zone to General Neighbourhood Zone				
Proposed Code Amendment(s) Instructions	Rezone the land from Local Activity Centre Zone to General Neighbourhood Zone		*Apply the following Overlays:* • *Affordable Housing* • *Stormwater Management* • *Urban tree Canopy*		
AREA 6:	***28A and 28B Daws Road, Ascot Park***				
Summary	Rezone the land from Local Activity Centre Zone to General Neighbourhood Zone				
Proposed Code Amendment(s) Instructions	Rezone the land from Local Activity Centre Zone to General Neighbourhood Zone				
AREA 7:	***1C, 1D and 1E Winton Avenue, Warradale***				

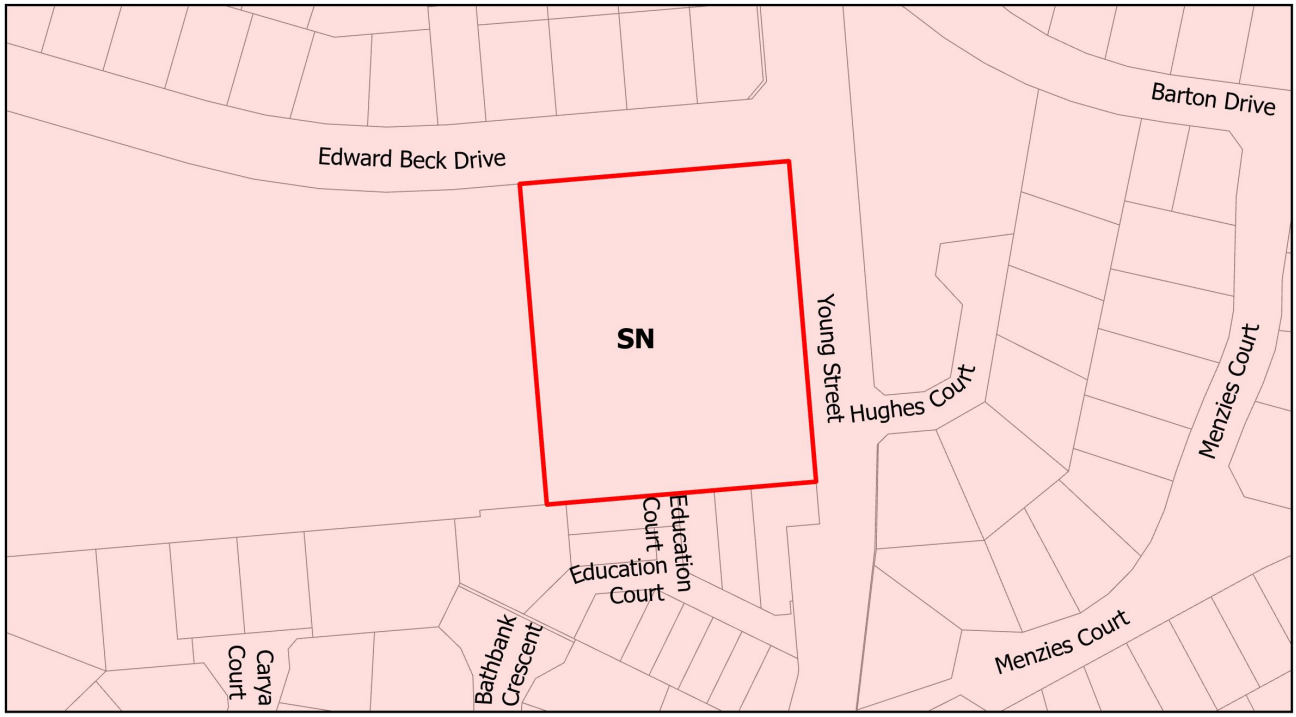
CODE PARTS	SPATIAL APPLICATION - PART 2 & 5	SPATIAL APPLICATION OF PART 2	SPATIAL APPLICTION OF PART 3	PART 6, 10, 11, 12	POLICY PART 2*
	Zone Mapping + Designated Areas	**Sub Zone Mapping**	**Overlay Mapping**	**Technical and Numeric Variations (TNVs), Significant Trees, Local Heritage Places, Concept Plans**	**Zone Policy** (with Classification Tables)**, Sub Zone Policy, Overlay Policy +** Referrals (spatially based)
Summary	Rezone the land from Local Activity Centre Zone to Housing Diversity Neighbourhood Zone			*Apply TNVs applicable to adjacent Housing Diversity Neighbourhood Zone*	
Proposed Code Amendment(s) Instructions	Rezone the land from Local Activity Centre Zone to Housing Diversity Neighbourhood Zone		*Apply the following Overlays:* • *Stormwater Management* • *Urban Tree Canopy*	• *Maximum Building Height (Metres) (Maximum building height is 9m)* • *Minimum Frontage (Minimum frontage for a detached dwelling is 9m; semi-detached dwelling is 9m; row dwelling is 7m; group dwelling is 7m; residential flat building is 7m)* • *Minimum Site Area (Minimum site area for a detached dwelling is 250 sqm; semi-detached dwelling is 200 sqm; row dwelling is 200 sqm; group dwelling is 200 sqm; residential flat building is 200 sqm)* • *Maximum Building Height (Levels) (Maximum building height is 2 levels)*	
AREA 8:	***506 Cross Road, Glandore only (note that 23 Almond Grove, Glandore is no longer proposing to be altered by this Code Amendment)***				
Summary	Rezone the land from Established Neighbourhood Zone to Suburban Activity Centre Zone			*Apply the TNVs that are applicable to the adjacent Suburban Activity Centre Zone.*	
Proposed Code Amendment(s) Instructions	Rezone the land from Established Neighbourhood Zone to Suburban Activity Centre Zone		*Remove the following Overlays* • *Affordable Housing* • *Character Area – MarC1* • *Stormwater Management* • *Urban Tree Canopy*	• Minimum Building Height (Levels) (Minimum building height is 2 levels) • Maximum Building Height (Levels) (Maximum building height is 4 levels) • Interface Height (Development should be constructed within a building envelope provided by a 30 or 45 degree plane, depending on orientation, measured 3m above natural ground at the boundary of an allotment)	
AREA 9:	***51 to 57 Harbrow Grove, Seacombe Gardens***				
Summary	Rezone the land from Suburban Activity Centre Zone to General Neighbourhood Zone				
Proposed Code Amendment(s) Instructions	Rezone the land from Suburban Activity Centre Zone to General Neighbourhood Zone		*Apply the following Overlays:* • *Affordable Housing* • *Stormwater Management* • *Urban tree Canopy* *Remove the following Overlay*		

CODE PARTS	SPATIAL APPLICATION - PART 2 & 5	SPATIAL APPLICATION OF PART 2	SPATIAL APPLICTION OF PART 3	PART 6, 10, 11, 12	POLICY PART 2*
	Zone Mapping + Designated Areas	**Sub Zone Mapping**	**Overlay Mapping**	**Technical and Numeric Variations (TNVs), Significant Trees, Local Heritage Places, Concept Plans**	**Zone Policy** (with Classification Tables)**, Sub Zone Policy, Overlay Policy +** Referrals (spatially based)
			• *Traffic Generating Development*		
AREA 10:	***66 Sixth Avenue, Ascot Park***				
Summary	Rezone the land from Suburban Activity Centre Zone to Housing Diversity Neighbourhood Zone			*Apply the TNVs that apply within the adjacent Housing diversity Neighbourhood Zone*	
Proposed Code Amendment(s) Instructions	Rezone the land from Suburban Activity Centre Zone to Housing Diversity Neighbourhood Zone		*Apply the following Overlays:* • *Stormwater Management* • *Urban Tree Canopy*	• Maximum Building Height (Metres) (Maximum building height is 9m) • Minimum Frontage (Minimum frontage for a detached dwelling is 9m; semi-detached dwelling is 8m; row dwelling is 7m; group dwelling is 18m; residential flat building is 18m) • Minimum Site Area (Minimum site area for a detached dwelling is 250 sqm; semi-detached dwelling is 220 sqm; row dwelling is 170 sqm; group dwelling is 200 sqm; residential flat building is 150 sqm) • Maximum Building Height (Levels) (Maximum building height is 3 levels)	
AREA 11:	***1A Greenfields Drive, Seaview Downs***				
Summary	Rezone the land from Suburban Activity Centre Zone to Hills Neighbourhood Zone			*Apply the TNVs that are applicable within the adjacent Hills Neighbourhood Zone.*	
Proposed Code Amendment(s) Instructions	Rezone the land from Suburban Activity Centre Zone to Hills Neighbourhood Zone		*Apply the following Overlays:* • *Affordable Housing* • *Stormwater Management* • *Urban tree Canopy*	• Maximum Building Height (Metres) (Maximum building height is 9m) • Minimum Building Height (Levels) (Minimum building height is 2 levels) • Gradient Minimum Frontage (Detached) (Minimum frontage for detached dwellings where the site gradient is less than 1-in-8 is 18m; 1-in-8 to 1-in-4 is 20m; greater than 1-in-4 is 20m) • Gradient Minimum Frontage (Group) (Minimum frontage for group dwellings where the site gradient is less than 1-in-8 is 24m; 1-in-8 to 1-in-4 is 26m; greater than 1-in-4 is 26m) • Gradient Minimum Site Area (Detached) (Minimum site area for detached dwellings where the site gradient is less than 1-in-8 is	

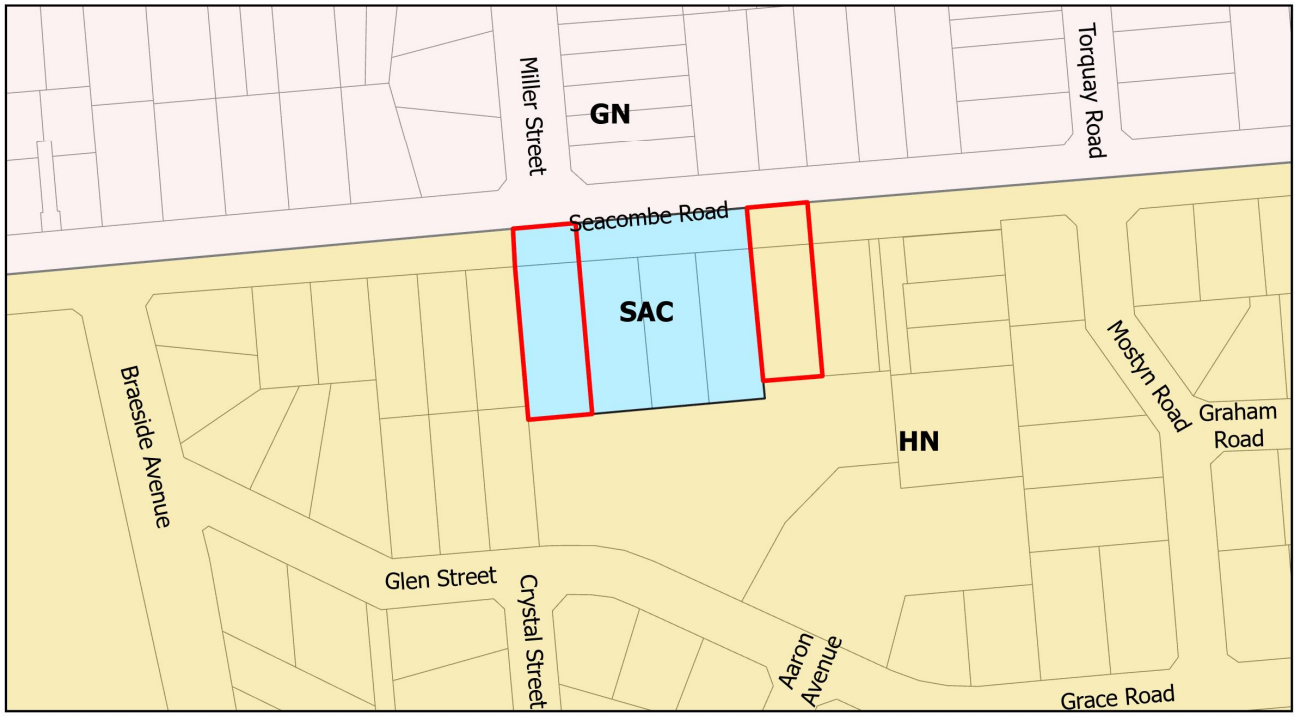
CODE PARTS	SPATIAL APPLICATION - PART 2 & 5	SPATIAL APPLICATION OF PART 2	SPATIAL APPLICTION OF PART 3	PART 6, 10, 11, 12	POLICY PART 2*
	Zone Mapping + Designated Areas	**Sub Zone Mapping**	**Overlay Mapping**	**Technical and Numeric Variations (TNVs), Significant Trees, Local Heritage Places, Concept Plans**	**Zone Policy** (with Classification Tables)**, Sub Zone Policy, Overlay Policy +** Referrals (spatially based)
				700sqm; 1-in-8 to 1-in-4 is 900sqm; greater than 1-in-4 is 1100sqm) • Gradient Minimum Site Area (Group) (Minimum site area for group dwellings where the site gradient is less than 1-in-8 is 700sqm; 1-in-8 to 1-in-4 is 900sqm; greater than 1-in-4 is 1100sqm)	

**Note: due to the wide reaching application of Zone, Sub Zone and Overlay Policies, these policies should typically only be amended through Code Amendments initiated by the State Planning Commission, or with the support of the State Planning Commission. Private proponents should consult with the Department before proposing any drafting instructions to amend Zone, Sub Zone or Overlay policies.*

Site 1: 10-22 Edward Beck Drive, Sheidow Park



Site 2: 54 and 62 Seacombe Road Darlington



Disclaimer
While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions.
Contact the GIS Esri Administrator for data enquiries.

Affected Area
General Neighbourhood
Hills Neighbourhood
Suburban Activity Centre
Suburban Neighbourhood

CITY OF MARION

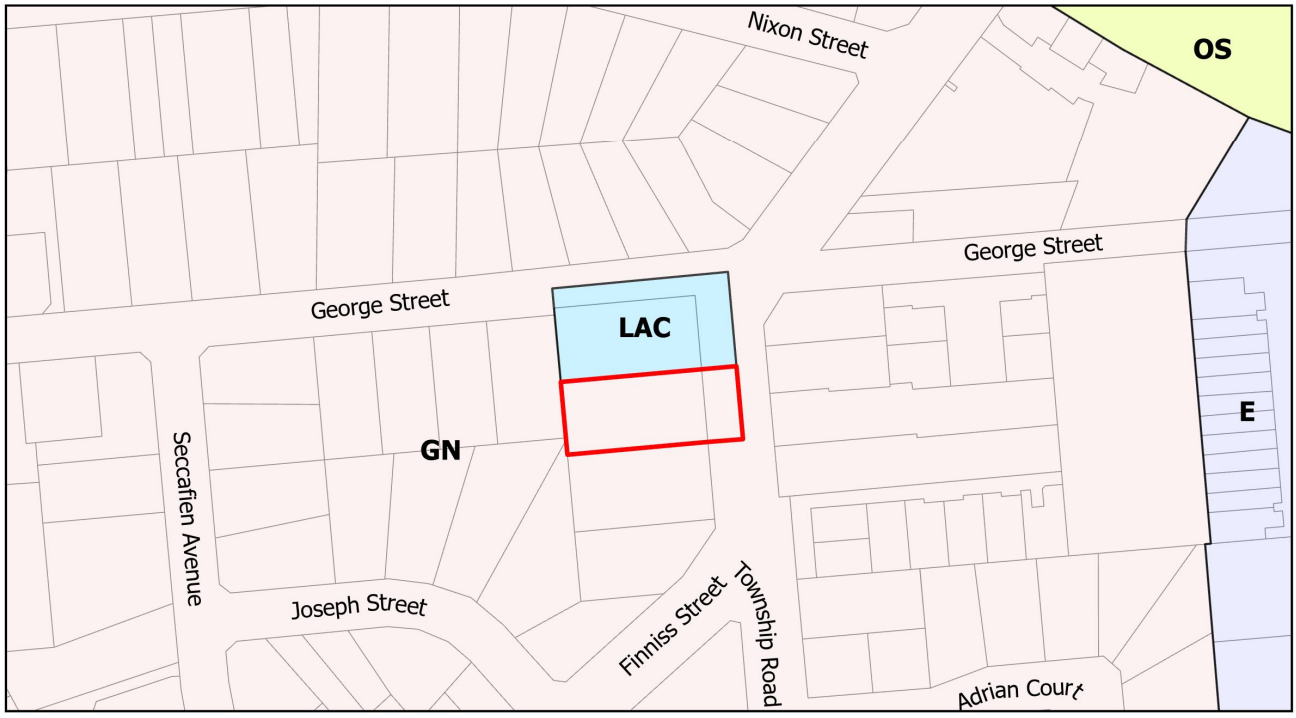
Coordinate System:
GDA2020 MGA Zone 54

N

Site 3: 97A, B, C, D, E McInerney Avenue, Mitchell Park



Site 4: 32 Finniss Street, Marion



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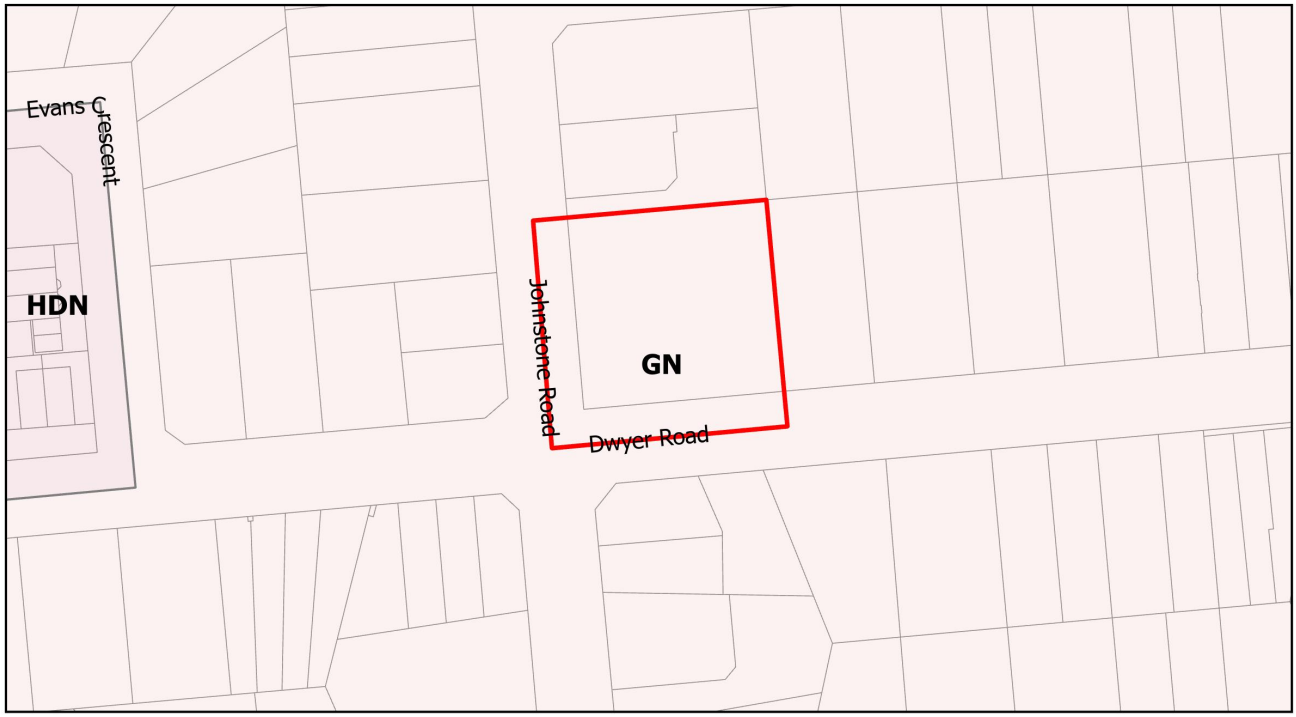
- Affected Area
- General Neighbourhood
- Local Activity Centre
- Open Space
- Employment
- General Neighbourhood
- Open Space

CITY OF MARION

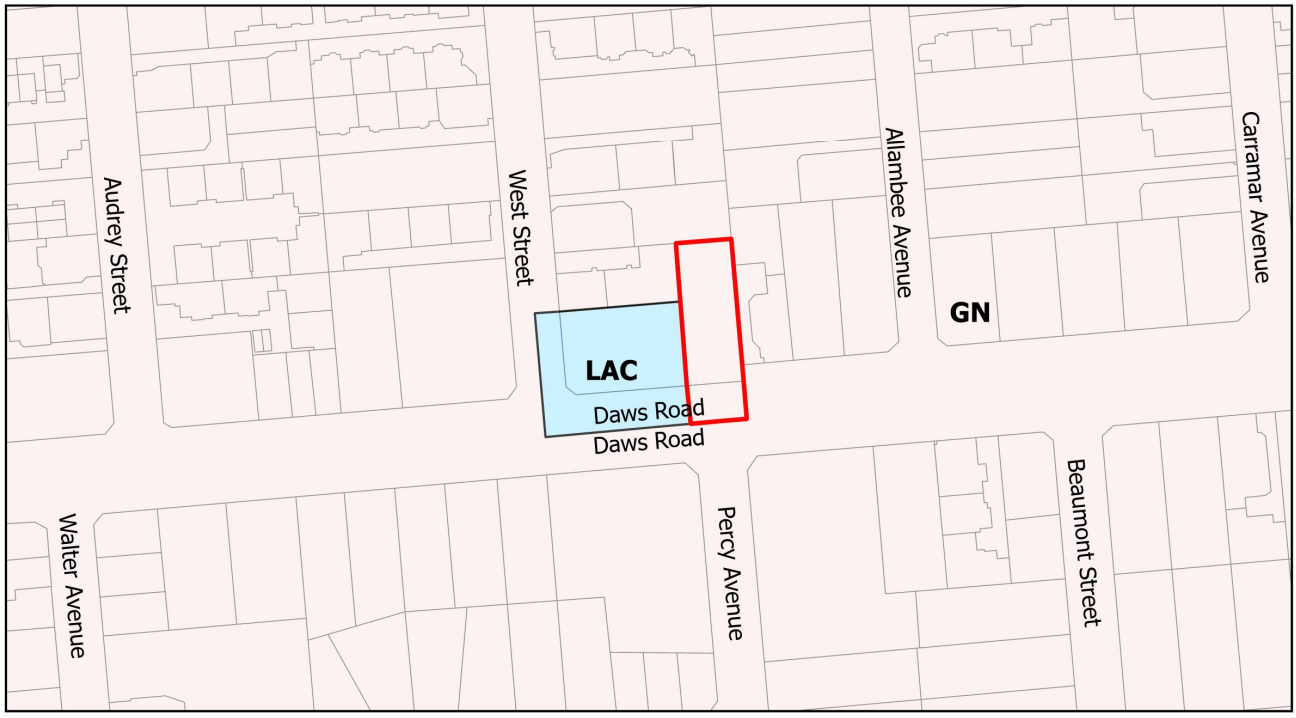
Coordinate System:
GDA2020 MGA Zone 54

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Site 5: 29B-29E Dwyer Road, Oaklands Park



Site 6: 26-28 Daws Road, Ascot Park



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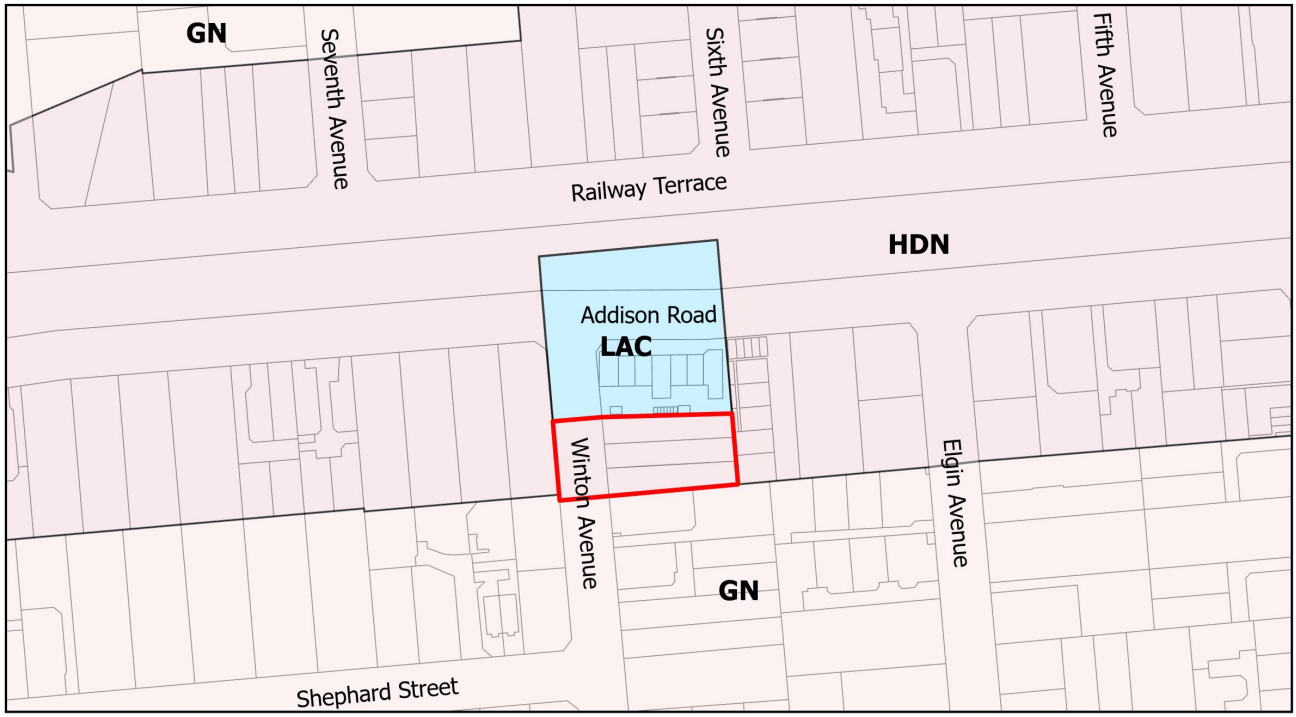
Affected Area
General Neighbourhood
Local Activity Centre
General Neighbourhood
Housing Diversity Neighbourhood

CITY OF MARION

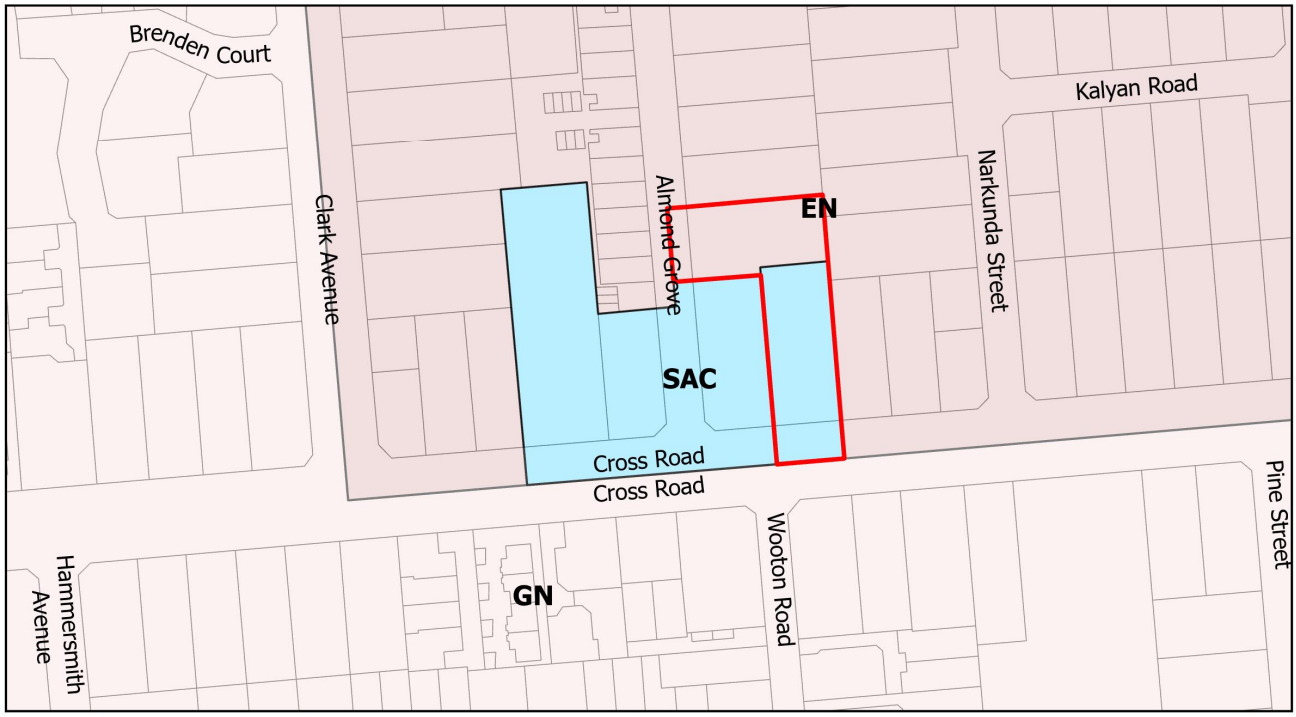
Coordinate System:
GDA2020 MGA Zone 54

N

Site 7: 1C, D, E Winton Street, Warradale



Site 8: 506 Cross Road and 23 Almond Grove, Glandore



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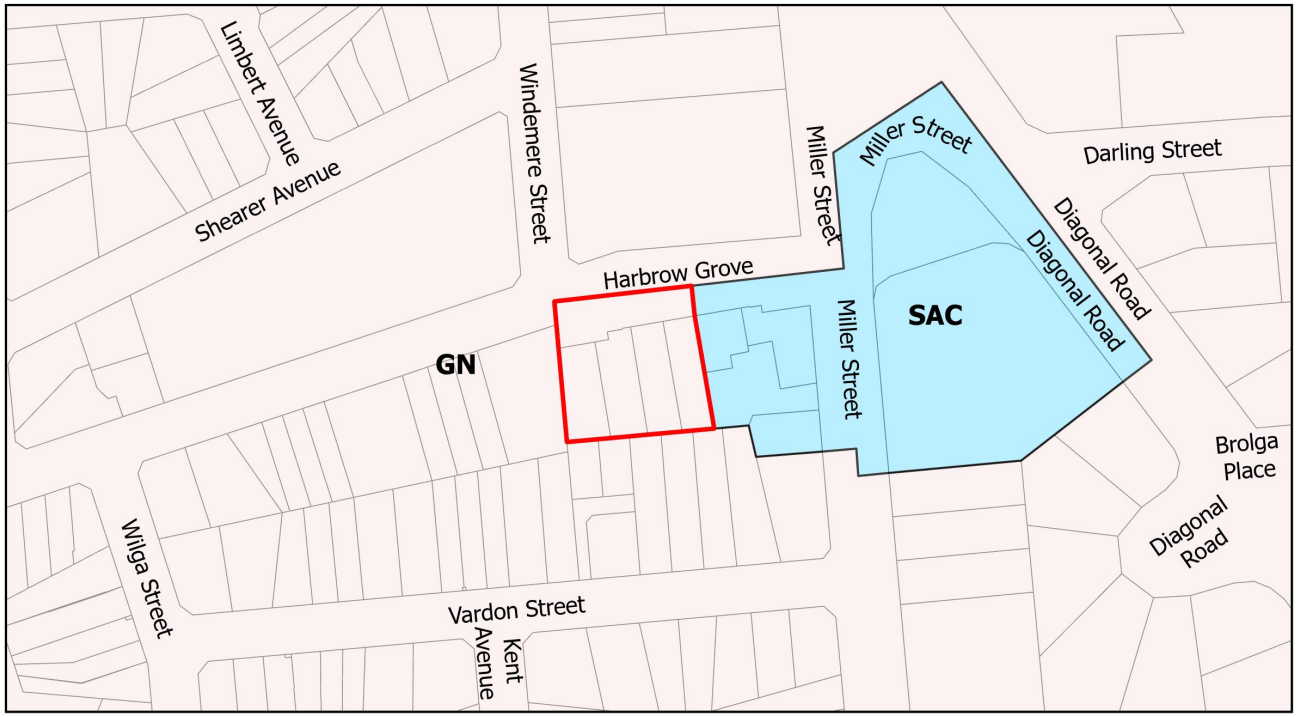
- Affected Area
- Established Neighbourhood
- General Neighbourhood
- Suburban Activity Centre
- General Neighbourhood
- Housing Diversity Neighbourhood
- Local Activity Centre

CITY OF MARION

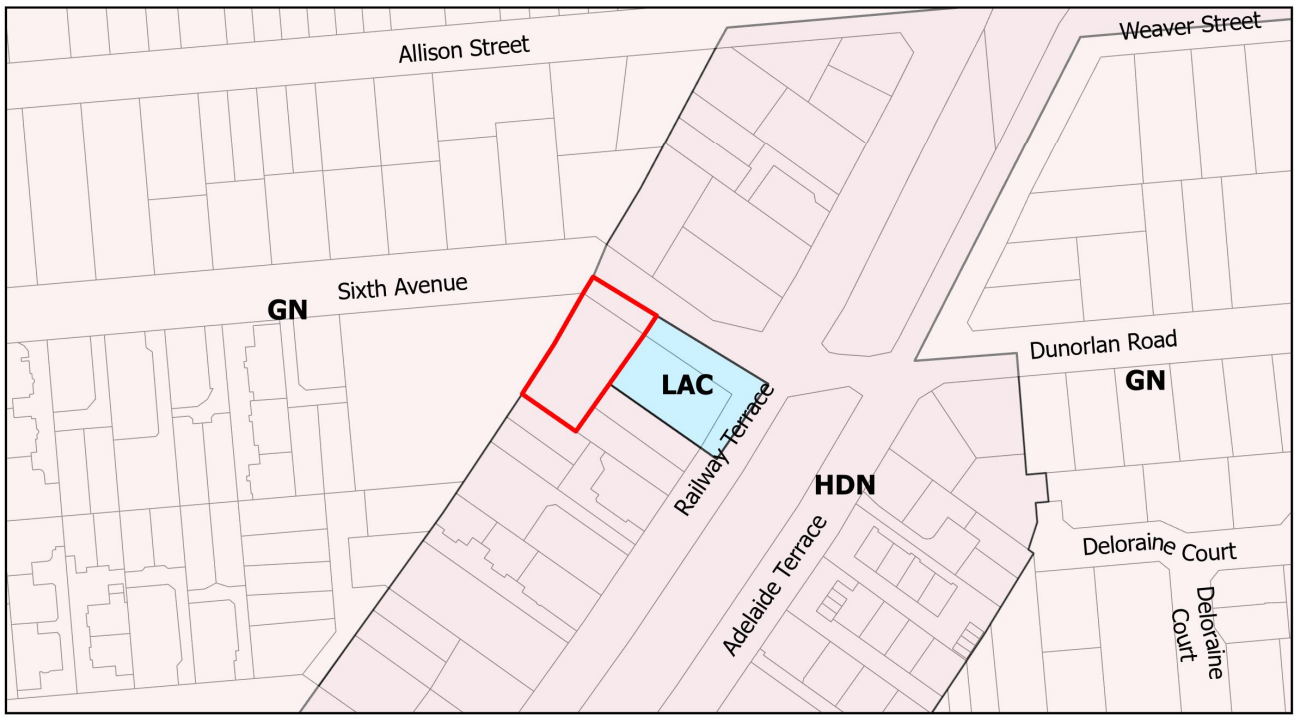
Coordinate System:
GDA2020 MGA Zone 54

N

Site 9: 51-57 Harbrow Grove, Seacombe Gardens



Site 10: 66 Sixth Avenue, Ascot Park



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- Affected Area
- General Neighbourhood
- Housing Diversity Neighbourhood
- Local Activity Centre
- General Neighbourhood
- Suburban Activity Centre

CITY OF MARION

Coordinate System:
GDA2020 MGA Zone 54

N

Site 11: 1 and 3 Greenfield Road, Seaview Downs



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11.10 Finance, Risk and Audit Committee - Appointment of Council Member Proxy	
Report Reference	GC231212R11.10
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

For Council to consider an amendment to the Finance, Risk and Audit Committee (the Committee) Terms of Reference and the appointment of a Council Member Proxy Representative on the Committee for a term commencing 12 December 2023 and concluding 30 November 2024 to align with current Council Member positions on Committees.

EXECUTIVE SUMMARY

Following consideration of the Council Member Representatives for various positions 2023-2024 at the General Council Meeting on 24 October 2023, only one Council Member was appointed as the Council Member representative on the Finance, Risk and Audit Committee. The current Committee Terms of Reference allow for one or two members to be appointed, noting that the Committee must have at least 1 Council Member present to satisfy requirements of a quorum.

Following recent discussions at the Committee meeting, it was suggested that the Terms of Reference allow for a proxy member to be appointed for the Council Member representative position. Councillor Hoffmann has noted she is interested in nominating for this position. Councill Veliskou is the current Council Member Representative. In the event he was unable to attend a meeting of the Committee, this would allow him to call upon Councillor Hoffman to attend and satisfy the requirements of at least one member being present to meet quorum and allow the meeting to take place.

The purpose of this report is for Council to consider an amendment to the Committee's Terms of Reference to allow the appointment of a proxy member and also to consider appointing Councillor Hoffmann as a proxy member to the Finance, Risk and Audit Committee. The current Terms of Reference is provided in Attachment 1.

The Committee is scheduled to review its Terms of Reference at its meeting on 12 December and provide any feedback. If Council resolve at the General Council meeting to include this amendment, it would be included immediately. If further amendments or suggestions arise from discussion at the Committee meeting on 12 December, a final Terms of Reference will be presented to Council incorporating additional amendments from the Committee at the General Council Meeting on 23 January 2024.

RECOMMENDATION

That Council:

1. **Endorse the current Finance, Risk and Audit Committee Terms of Reference be amended to include the provision for a Council Member Proxy representative to be appointed to the Committee.**
2. **Appoint Councillor Hoffmann as the Council Member Proxy Representative to the Finance, Risk and Audit Committee for a term commencing 12 December 2023 and concluding 30 November 2024.**

ATTACHMENTS

1. Finance- Risk-and- Audit- Committee- Terms-of- Reference-2022 Endorsed (1) [**11.10.1** - 7 pages]

Finance, Risk and Audit Committee Terms of Reference

CITY OF MARION

1. ESTABLISHMENT

1.1 The Finance, Risk and Audit Committee is a formally constituted Committee of Council pursuant to *Section 41 and 126 of the Local Government Act 1999* and is responsible to Council. It operates as an independent and objective advisory Committee to Council and does not have any delegated decision making or authority to implement actions in areas over which the Chief Executive Officer has delegation.

2. OBJECTIVES

2.1 The primary objective of the Finance, Risk and Audit Committee is to add value through the provision of advice to ensure that the resources of the City of Marion are being used efficiently and effectively. It will assist Council accomplish its objectives by contributing to a systematic and disciplined approach to evaluating and improving the effectiveness of risk management, control and governance processes.

2.2 As part of Council's governance obligations to the community, Council has constituted the Finance, Risk and Audit Committee to facilitate:

2.2.1 Oversight of relevant activities to facilitate achieving the City of Marion's objectives in an efficient and orderly manner.

2.2.2 Enhancing the credibility and objectivity of internal and external financial reporting.

2.2.3 Effective management of risk and the protection of Council assets.

2.2.4 Compliance with laws and regulations as well as use of best practice guidelines.

2.2.5 The effectiveness of the service reviews function and maintaining a reliable system of internal control.

2.2.6 The provision of an effective means of communication between the external auditor, internal auditor and service reviews provider, management and Council.

2.2.7 The City of Marion's ethical development.

3. MEMBERSHIP

3.1 Membership of the Committee will comprise:

(i) One or two Council Members (who are not the Mayor)

(ii) Three external expert members

Council Member Representatives

3.2 Ideally, the Council Members on this Committee will have experience in business, legal, audit or financial management / reporting knowledge and experience.

3.3 Appointment of the Council Members to this Committee will be made by Council on a rotational basis, as resolved from time to time. Council may resolve to re-appoint the Council Members on this Committee for consecutive terms.

Finance, Risk and Audit Committee Terms of Reference

CITY OF MARION

3.4 No additional allowance will be paid to the Council Member representative over and above the allowance already received by the Council Member.

3.5 If required, training and development will be sourced and provided to the Council Member Representatives on matters/subjects within the Finance, Risk and Audit Committee Terms of Reference.

3.6 The Council Member representatives will raise matters (within the scope of the Finance, Risk and Audit Committee Terms of Reference) with the Committee, on behalf of Council and act as a conduit of information between Council and the Committee, and the Committeeand Council.

3.7 The Council Members representatives will provide a verbal report to Council on the key matters and recommendations within the Committee meeting, when the minutes and / or Committee recommendation reports, are presented to Council for adoption.

3.8 The Council Member representative will provide a report to the Committee on any Council decisions or discussions that are relevant to the Committee's Terms of Reference.

External Expert Members

3.9 External expert members will have senior business, legal, audit knowledge and experience, expertise in financial management / reporting and be conversant with the local government environment.

3.10 The Council will determine the process for appointing an expert member.

3.11 Appointment of external representatives will be made by Council for a term to be determined by Council. To ensure succession planning for the Committee, the terms of appointment should be arranged on a rotational basis and continuity of membership despite changes to Council's elected representatives. Council may resolve to re-appoint an external expert member for consecutive terms.

3.12 If Council proposes to remove an expert member from the Committee, it must give written notice to the expert member of its intention to do so and provide that expert member with the opportunity to be heard at a Council meeting which is open to the public, if that expert member so requests.

3.13 Remuneration will be paid to each expert member of the Committee to be set by Council from time to time. At a minimum, the remuneration paid to the expert member will be reviewed within 12 months from the date of a Council (periodic) election.

4. BASIS FOR OPERATION

4.1 The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to the Committee's Terms of Reference in order to

Finance, Risk and Audit Committee Terms of Reference

facilitate decision-making by Council in relation to the discharge of its responsibilities.

4.2 The City of Marion considers that the ability of the Finance, Risk and Audit Committee to operate in a manner that adds value and also maintain independent judgement is vital. As such, the City of Marion has based the Committee's Terms of Reference on the ASX Principles of Good Corporate Governance and the Australian Standard AS 8000-2003 Good Governance Principles.

4.3 Council or the Chief Executive may refer any matter to the Finance Risk and Audit Committeewithin its Terms of Reference.

4.4 The Chairperson of the Committee shall be appointed from the external representatives of the Committee by the Finance, Risk and Audit Committee. In the absence of the appointed Chairperson from a meeting, the meeting will appoint an acting Chairperson from the external members present.

4.5 A quorum for a meeting of the Committee shall be half the total membership plus one, ignoring any fractions.

4.6 The Finance, Risk and Audit Committee, through the Chief Executive Officer, may seek information or obtain expert advice on matters of concern within the scope of its responsibilities.

4.7 The Chief Executive Officer will attend all meetings on an ex-officio basis, except when the Committee chooses otherwise. Other Council Members or staff may be invited to attend at the discretion of the Committee to advise and provide information when required.

4.8 The Finance, Risk and Audit Committee will review its performance on a bi-annual basis to ensure the continual improvement to its performance.

4.9 Representatives of the external auditor will be invited to attend meetings at the discretion of the Committee but must attend meetings at which there will be consideration of the annual financial report and results of the external audit.

4.10 The Finance, Risk and Audit Committee will meet with both the external auditor and internal auditor without management present at least once a year.

4.11 The Chief Executive Officer will ensure appropriate support is provided to the Committee.

Meetings

4.12 The Committee shall meet at least quarterly.

4.13 The time and place for the conduct of meetings will be determined by the Committee provided that all meetings will be held in a public environment within a City of Marion building.

4.14 The Committee will consider and determine its own meeting practice, processes and

Finance, Risk and Audit Committee Terms of Reference

procedures within the parameters of the Local Government Act 1999 and the Local Government (Procedures at Meetings) Regulations 2000.

4.15 An annual schedule of meetings will be developed and agreed to by the Committee members. This schedule of meetings will include at least one joint workshop with the Council and the Committee.

4.16 Additional meetings shall be convened at the discretion of the Chairperson, or at the written request of Council or any member of the Committee, service review provider or external auditor.

Reporting

4.17 A copy of all agenda and reports forwarded to the Finance, Risk and Audit Committee will also be forwarded to Council Members for information prior to the conduct of the Finance, Risk and Audit Committee meeting.

4.18 The minutes of each Finance, Risk and Audit Committee Meeting, shall be forwarded (as soon as practicable after the meeting) to a General Council meeting.

4.19 Where the Finance, Risk and Audit Committee makes a recommendation to Council on a matter within the scope of its Terms of Reference, the matter will be listed as a separate agenda item for consideration by Council at the next General Council meeting that is not being held on the same day as the Audit Committee meeting. A Council Member Representative on the Committee will inform the Council during the Council meeting of the recommendation, and any provide any relevant context.

4.20 Where the Council makes a decision relevant to the Committee's Terms of Reference, a Council Member Representative will report the decision to the Committee at the next Committee meeting and provide any relevant context.

4.21 The Committee shall report annually to the Council, summarising the activities of the Committee during the previous year.

Authority

4.22 The Committee is authorised to seek any information it requires from any employee in the Council (after advising the CEO) in order to perform its duties.

4.23 The Committee is authorized, at the Council's expense, (after consultation with the CEO) to obtain outside legal or other professional advice on any matter within its Terms of Reference.

5. FUNCTIONS

The primary functions of the Finance, Risk and Audit Committee is to add value through the provision of advice to ensure that the resources of the City of Marion are used efficiently and

Finance, Risk and Audit Committee Terms of Reference

effectively. It will assist Council to accomplish its objectives by contributing to a systematic and disciplined approach to evaluating and improving the effectiveness of financial management, risk management, internal controls, and governance processes through the following activities:

5.1 External Audit

5.1.1 Review and recommend for endorsement by Council the engagement of the City of Marion's external auditor. The review should look to satisfy Council that the provider of external audit services can demonstrate adequate independence from the operations of the City of Marion.

5.1.2 Critically analyse and follow up any external audit report that raises significant issues relating to risk management, accounting, internal controls, financial reporting and other accountability or governance issues. Review management's response to, and actions taken as a result of, issues raised.

5.1.3 Liaise with the City of Marion's external auditor including discussion on:

5.1.4 The scope and planning of annual audits.

5.1.5 Any issues arising from audits, including any management letter issued by the auditor and the resolution of such matters.

5.1.6 Recommend to Council, if considered appropriate, that the external auditor, or some other person suitably qualified in the circumstances, examine and report on any matter related to financial management, or the efficiency and economy with which the City of Marion manages or uses its resources to achieve its objectives, that would not otherwise be addressed or included as part of the annual audit (under Div. 4 of Part 3 of Ch. 8 of the Act).

5.2 Internal Audit and Service Reviews

5.2.1 Review and recommend for endorsement by Council the engagement of the City of Marion's internal audit provider. The review should look to satisfy Council that the provider of the services can demonstrate adequate independence from the operations of the City of Marion.

5.2.2 Review, and provide information relevant to, the scope of the internal audit and service review programs, including whether the program systematically addresses:

- Internal controls over significant risk, including non-financial management control systems.
- Internal controls over revenue, expenditure, assets and liability processes. and activities.
- Compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements,
- Whether employees have sufficient competencies (facilitated by up to date

Finance, Risk and Audit Committee Terms of Reference

training) to enable them to fulfil their roles.

- A review of the City of Marion's strategic management plans and annual business plans to ensure appropriate allocation of resources necessary to achieve the objectives of the plans.

5.2.3 Critically analyse and follow up any internal audit or service reviews report that raises significant issues and review management's response to, and actions taken as a result of issues raised.

5.2.4 Review the appropriateness of special assignments undertaken by the internal audit and service reviews provider at the request of the Chief Executive.

5.2.5 Review the level of resources allocated to service review and the scope of its services and authority.

5.2.6 Facilitate liaison between the internal audit/service review provider, and external auditor to promote compatibility, to the extent appropriate, between their programs.

5.3 Service Reviews

5.3.1 Review and provide advice on service reviews, and in particular:

a) The scope of the review before it is commenced.

b) Input into the questions to be asked and the data to be collected and analysed.

c) Comment on all draft service review reports before the final report is presented to Council.

5.4 Financial Reporting and Prudential Requirements

5.4.1 Review Council's annual financial statements (prepared in accordance with Section 10 of the *Local Government (Financial Management) Regulations 2011* to ensure that they present fairly thestate of affairs of the City of Marion, including focus on:

- Accounting policies and practices and any changes to them.
- The process used in making significant accounting estimates.
- Significant adjustments to the financial report (if any) arising from the audit process.
- Compliance with accounting standards and other reporting requirements.
- Significant variances from prior years.

5.4.2 Provide comment on the assumptions underpinning Council's Strategic Management Plans (Strategic Plan, Annual Business Plan, Budget and Long Term Financial Plan), the consistency between plans, and the adequacy of Council's plans in the context of maintaining financial sustainability.

5.4.3 Recommend adoption of the annual financial statements to Council. Review any significant changes that may arise, subsequent to any such recommendation but

Finance, Risk and Audit Committee Terms of Reference

before the financial report is signed.

5.4.4 Review the recommendations of business cases developed by Management in association with significant activities or major projects. Such reviews should have regard to the requirements of Section 48 of the Local Government Act 1999, which relates to prudential requirements for certain activities.

5.4.5 The Quarterly Budget Review Reports (required under S9 of the *Local Government (Financial Management) Regulations 2011 – Statutory reports to Council)* to be presented to the Finance, Risk and Audit Committee.

5.5 Internal Controls and Risk Management Systems

5.5.1 Review the City of Marion's annual Risk Profile and monitor the risk exposure of Council. Review risk management processes and management information systems.

5.5.2 Review the adequacy of the accounting, internal control, reporting and other resource and financial management systems and practices of the City of Marion on a regular basis.

5.5.3 Ensure appropriate policies, systems and procedures relating to risk management are implemented and maintained in order to assist the council to carry out its activities in an efficient and orderly manner to achieve its objectives, inform appropriate decision making, facilitate appropriate prioritisation of finite resources and promote appropriate mitigation of strategic, financial and operational risks relevant to the council.

5.6 Other

5.6.1 Where Council has exempted a subsidiary from the requirement to have an audit committee, undertake the functions that would have been performed by the subsidiary's audit committee.

5.6.2 Monitor ethical standards and conflicts of interest by determining whether the systems of control are adequate.

5.6.3 Address issues brought to the attention of the Committee, including responding to requests from Council or the Chief Executive for advice that are within the parameters of this Terms of Reference.

5.6.4 Make recommendations to the Council to amend these Terms of Reference if the Committee forms the opinion that such amendments are necessary to improve its performance.

5.6.5 Review the Committee's performance on a bi-annual basis using performance indicators developed for that purpose.

12 Corporate Reports for Information/Noting

12.1 Questions Taken on Notice Register	
Report Reference	GC231212R12.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Ryles
Corporate Manager	Manager Office of the Chief Executive – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

REPORT OBJECTIVE

To receive and note the information contained within the *Questions Taken on Notice Register* provided in Attachment 1.

EXECUTIVE SUMMARY

At the 8 May 2018 General Council meeting Council resolved that (GC080518M01):

> *Questions without Notice that were not answered at the same meeting will be entered into a register. This register will be tabled as an information report at the following meeting.*

Under Regulation 9 of the *Local Government (Procedures at Meetings) Regulations 2013* (The Regulations):

(3) A member may ask a question without notice at a meeting.

(4) The presiding member may allow the reply to a question without notice to be given at the next meeting.

(5) A question without notice and the reply will not be entered in the minutes of the relevant meeting unless the members present at the meeting resolve that an entry should be made.

RECOMMENDATION

That Council:

1. **Notes the report 'Questions Taken on Notice Register'.**

ATTACHMENTS

1. QON Register GC231128 [**12.1.1** - 2 pages]

Attachment 1

Questions Taken on Notice Register

Report Reference	Meeting Date	Councillor	Responsible Officer	Question taken on notice during the meeting	Response
GC231024R11.3	24 October 2023	Councillor Jason Veliskou	Manager Engineering, Assets and Environment - Mathew Allen	That Council be provided a summary of parking issues per suburb at the earliest convenience.	

Suburb	Number of Parking Requests raised in the last 12 months
Ascot Park	3
Bedford Park	1
Clovelly Park	13
Darlington	1
Dover Gardens	7
Edwardstown	16
Glandore	4
Glengowrie	11
Hallett Cove	15
Marino	1
Marion	15
Mitchell Park	15
Morphettville	17
Oaklands Park	16
Park Holme	8
Plympton Park	5
Seacombe Gardens	16
Seacombe Heights	6
Seaview Downs	3
Sheidow Park	12

Attachment 1

Questions Taken on Notice Register

					Total (1/11/22 to 31/10/2023)	South Plympton	15	Cases = 234
						Sturt	2	
						Tonsley	23	
						Trott Park	3	
						Warradale	6	

12.2 Annual Investment Report 2022-23	
Report Reference	GC231212R12.2
Originating Officer	Treasury Accountant – John Stewart
Corporate Manager	Chief Financial Officer - Ray Barnwell
General Manager	General Manager Corporate Services - Angela Allison

REPORT OBJECTIVE

Section 140 of the *Local Government Act 1999* requires Council to review the performance of its investments on an annual basis. This report was reviewed by the Finance Risk and Audit Committee (FRAC) at their meeting on 9 November 2023 who noted the well managed and positive results for the year to 30 June 2023.

EXECUTIVE SUMMARY

Council earned $1,156,846 of interest on its investments in the year to 30 June 2023 at an average rate of return of 3.45%, a favourable outcome compared to the benchmark indicator (average Reserve Bank cash rate) of 2.93%. The actual value of investment interest of $1,156,846 was a 0.59% favourable variance against a final revised budget forecast for 2022-23 of $1,150,000.

A summary of the 2022-23 Investment Performance is provided at Appendix 1 for Councils information, showing that Council recorded a favourable result against the benchmark indicator.

RECOMMENDATION

That Council:

1. **Notes the Investment Performance Report for 2022-23.**

DISCUSSION

Decision making regarding investments are conducted under the guidance and parameters set within Council's Treasury Management Policy.

Compliance with Treasury Management Policy (Investments)

Council has complied with all elements of the Treasury Management Policy. Compliance has been achieved against the following major policy requirements:

Policy Requirement	Review
Council funds available for investment will be lodged 'at call' or having regard to differences in interest rates for fixed term investments of varying maturity dates, may be invested for a fixed term.	Investments in Fixed Term Deposits were made between a range of 30-180 days with an average maturity of 81 days and an average return of 3.57%. The average 'at call' rate of return was 3.42%. No Fixed Term Deposits were required to be broken during the year.
In the case of Fixed Term Investments, the term should not exceed a point in time where	The variable interest rate borrowing facility was not required to be accessed.

Policy Requirement	Review
the funds could otherwise be applied to cost-effectively defer the need to raise a new borrowing or reduce the level of Council's variable interest rate borrowing facility.	
Council will select the investment type which delivers the best value, having regard to investment returns, transaction costs and other relevant and objectively quantifiable factors.	The Council supports the Local Government Finance Authority of South Australia (LGFA) for the placement of investment funds. The LGFA is a statutory authority established for the benefit of councils in South Australia. Utilising the services of the LGFA provides an efficient means of investing surplus funds and a source of highly competitive interest rates. All deposits made with the LGFA are also guaranteed by the Treasurer of South Australia. To ensure Council continues to receive competitive rates for investments, quotations are regularly obtained from authorised institutions on investments of $1,000,000 or more where the period of investment exceeds 30 days. During 2022-23 all surplus funds were invested with the LGFA, who in the process of market testing, offered the most competitive interest rates.
Investments fixed for a period greater than 12 months to be approved by Council.	No Investments were placed for a period greater than 12 months.
The Policy indicates where surplus funds can be invested and that if they are invested in choices outside of the Policy, Council approval is required.	All surplus funds invested during the 2022-23 financial year were invested with the LGFA which is an allowable option under the Policy.
The Policy indicates investment activities that Council would not participate such as shares in private/public companies, listed or unlisted property trusts and derivatives.	No investments were placed in such options.

Performance against Benchmarks

Reserve Bank Cash Rate

Council earned $1,156,846 of interest on its investments in 2022-23 at an average rate of return of 3.45%, a favourable outcome compared to the benchmark indicator (average Reserve Bank cash rate) of 2.93%.

Bank Bill Swap Rate (BBSW)

The Finance and Audit Committee commented, when reviewing the 2014-15 Investment Report, that it would also be useful to benchmark against commercial rates being offered.

The BBSW is the rate at which banks will lend to each other. It is a short-term swap rate which reflects a compilation of average market rates supplied by domestic banks regarding specific

maturities of bank bills. The BBSW is published daily and therefore an annual average index can be readily calculated for comparative purposes.

The most common index applied is the 90 Day BBSW which also closely aligns with Council's average maturity of 81 days. For the 2022-23 financial year, the 90 Day BBSW was 3.21%. Council's average rate of return of 3.45% is also favourable compared to the BBSW indicator, the seventh consecutive year that this has been achieved.

Interest on Investments Budget Performance

The performance of Interest on Investments is also monitored and managed against the budgeted forecast. The actual value of investment interest of $1,156,846 was a 0.59% favourable variance against a final revised budget forecast of $1,150,000.

Conclusion

Council's investment performance for 2022-23 was well managed and produced an excellent outcome when compared to relevant benchmark indicators, particularly in a year of a difficult and ever moving economic climate. Investments were placed exercising due care and diligence and in strict accordance with Council's Treasury Management Policy.

ATTACHMENTS

1. Investment Performance 2022-23 [**12.2.1** - 3 pages]

Appendix 1

Investment Performance 2022-23

Interest on Investments

Interest on investments for 2022-23 was $1,156,846. Recent interest on investment history reveals the following:

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Total Interest (Including LGFA Bonus)	$1,111k	$1,214k	$946k	$503k	$365k	$1,157k
LGFA Bonus/Annual Distribution	$132k	$168k	$174k	$185k	$199k	$101k

The increase of interest on investments in 2022-23 is mainly attributed to the significant increase in average rates for the year increasing from 0.86% in 2021-22 to 3.45% in 2022-23. The total average amount invested per day, decreased from $42.7m in 2021-22 to $33.5m in 2022-23. Funds were therefore not available to be kept on deposit for longer periods that was possible in 2021-22, prior to being required to meet payment obligations for creditors, payroll and progress payments for major capital projects. This was expected with the planned drawdown of cash reserves funding for several major projects in 2022-23.

Competitive quotes were sourced during the financial year for Term Deposits and all investments were placed with the Local Government Finance Authority (LGFA) who consistently provided the best competitive rates.

Peak Value of Investments

Investments peaked in September 2022 at $45.9m. The peak value of investments history reveals the following:

2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
$52.6m Mar 2018	$53.3m Dec 2018	$58.0m Sep 2019	$62.5m Sep 2020	$58.9m Sep 2021	$45.9m Sep 2022

Traditionally investments reach their peak in the first half of the financial year due to a portion of ratepayers paying their rates in full rather than paying quarterly. Large grant revenue receipts and the timing of significant Capital Expenditure projects also have an impact on investment balances.

Annual Rate of Return on Investments

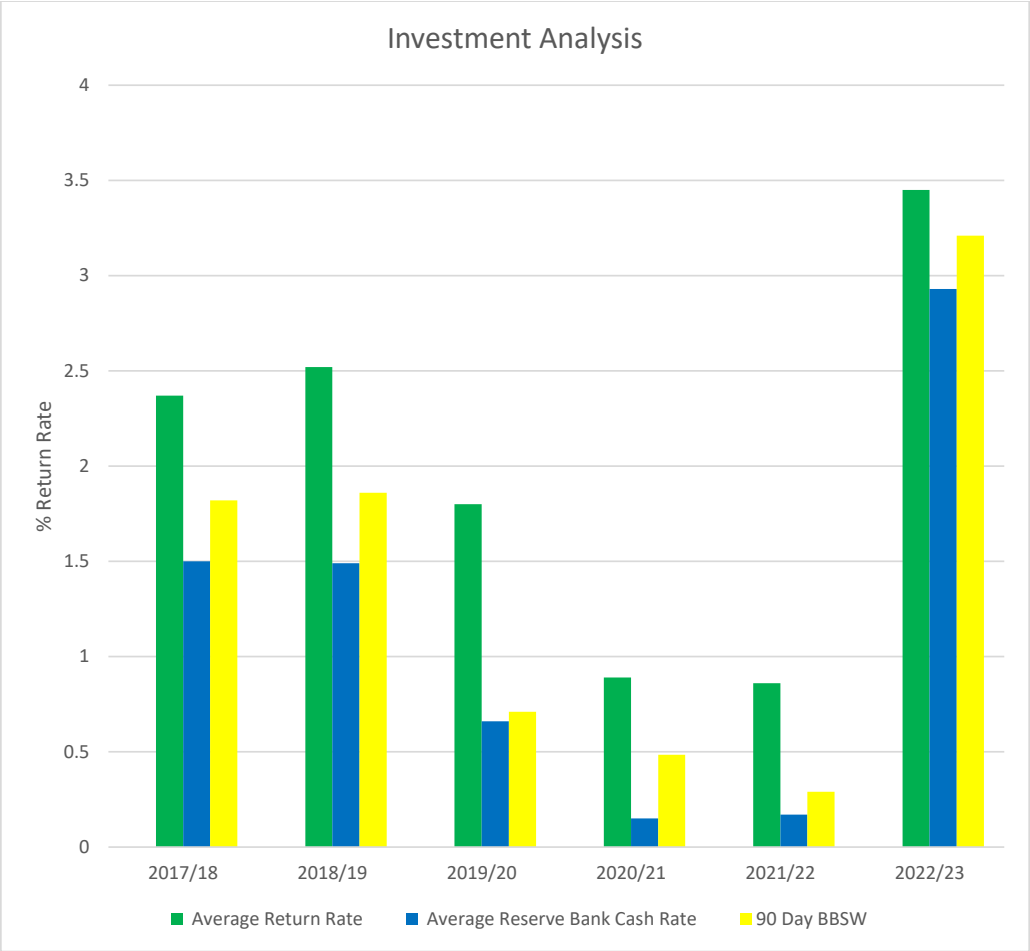
Council's Investment performance is measured against a recommended benchmark and submitted for consideration by Council on an annual basis. This is in accordance with guidelines contained in the "Investment Policy & Review of Investments" document published by the South Australian Local Government Financial Management Group.

The benchmark indicator referred to above that measures our investment performance is the average annual Reserve Bank cash rate. The cash rate commenced the 2022-23 Financial year at 0.85% and was incrementally increased to 4.10% by June 2023. The movements experienced for the year were as follows;

July 2022	From 0.85% to 1.35%	(+0.50% movement)
August 2022	From 1.35% to 1.85%	(+0.50% movement)
September 2022	From 1.85% to 2.35%	(+0.50% movement)
October 2022	From 2.35% to 2.60%	(+0.25% movement)
November 2022	From 2.60% to 2.85%	(+0.25% movement)
December 2022	From 2.85% to 3.10%	(+0.25% movement)
February 2023	From 3.10% to 3.35%	(+0.25% movement)
March 2023	From 3.35% to 3.60%	(+0.25% movement)
May 2023	From 3.60% to 3.85%	(+0.25% movement)
June 2023	From 3.85% to 4.10%	(+0.25% movement)

The annual rate of return on investment for the City of Marion for 2022-23 was 3.45% compared to the annual average benchmark rate of 2.93%, providing reassurance that funds invested by City of Marion were well managed. The following table and graph summarise Council's historical performance of annual rate of return on investments, benchmarked against the average Reserve Bank Cash Rate.

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Annual Rate of Return	2.37%	2.52%	1.80%	0.89%	0.86%	3.45%
Average Reserve Bank Cash Rate	1.50%	1.49%	0.66%	0.15%	0.17%	2.93%
Benchmark Variation	**+0.87%**	**+1.03%**	**+1.14%**	**+0.74%**	**+0.69%**	**+0.52%**



The Council's annual rate of return includes the annual special distribution paid by Council's principal investment financial institution – LGFA. This distribution paid to Councils by LGFA is based on a combination of Council's investment and borrowing activity for the prior year.

The table above indicates a positive variation in each financial year against the average Reserve Bank Cash Rate. The 2022/23 result is the sixteenth consecutive year of a favourable outcome against this benchmark. In addition, the 2022/23 annual rate of return of 3.45% also marks the eighth consecutive year that Council's investments outperformed the BBSW indicator.

Council's General Bank Account does not earn interest which is factored into the benchmark result. The inclusion of the General Bank Account balances held in the overall investment performance does make it more challenging to achieve a positive benchmark performance. As a result, it is important that the Treasury Management function monitors and minimises any potential negative impact.

12.3 Health, Safety, and Wellbeing Report	
Report Reference	GC23121212.3
Originating Officer	Unit Manager WHS – Mark Jentsch
Corporate Manager	Manager People and Culture - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

To inform Council of current Health, Safety and Wellbeing performance

EXECUTIVE SUMMARY

City of Marion continues to demonstrate a steady reduction in injury rates. 12 month Rolling Lost Time Injury Frequency Rates have fallen from 13.4 lost time injuries per million hours worked to 2.6 lost time injuries per million hours worked.

Similar rates of improvement have been observed across 12 month rolling Total Reportable Injury Rates with a decrease from 30.5 to 5.8 Total Recordable Injuries per million hours worked.

RECOMMENDATION

That Council:

1. **Notes this report**

DISCUSSION Our Health, Safety and Wellbeing principles

- It's Always About People
- Together We Thrive

Supported by our Values

Respect, Integrity, Achievement, and Innovation

Driven by our HSW objectives

- The wellbeing of our workers is an integral component of our HSW Management System
- Our HSW culture is driven by engagement, ownership, and responsibility
- Our HSW performance is planned and predictable

Hazard and Near Miss Reports (Internal WHS SkyTrust reporting data)

Historical statistics inform us that when there is a healthy culture of proactive Hazard/Near Miss Reporting, there is a consequential reduction in injuries to workers. Hazards and Near Misses are reported to date for this financial year and are outlined in Tables 1 & 2. They can be compared against those reported last financial year which are outlined in Table 3 & 4.

Table 1: Hazard Reports - Financial Year 2023/24

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-22	Jan-23	Feb-24	Mar-24	Apr-24	May-23	Jun-24	Total	Ave

3	0	3	1	5								**12**	**2.4**

Table 2: Report Only - Financial Year 2023/24

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-22	Jan-23	Feb-24	Mar-24	Apr-24	May-23	Jun-24	Total	Ave
1	2	1	3	5								**12**	**2.4**

Table 3: Hazard Reports - Financial Year 2022/23

Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total	Ave
3	10	11	9	7	0	4	4	3	1	4	3	**59**	**4.9**

Table 4: Report Only - Financial Year 2022/23

Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total	Ave
6	1	4	2	2	2	1	3	6	0	2	2	**31**	**2.6**

Lost Time Injuries Reported (Skytrust reporting data)

Lost Time Injuries (LTI's) are those injuries where a whole work day or more has been lost due to a workplace injury. LTI's reported to date for this financial year are presented in Table 5 and can be compared against those reported last financial year which are presented in Table 6.

Note: An injury sustained in March 2023 has now resulted in surgery. This is recorded as an LTI for March 2023 (FY22/23) with a resultant change in the 12 Month Rolling LTIFR.

Table 7 provides descriptions of the LTI's for the current financial year.

Table 5: Number of LTI's per month - Financial Year 2023/24

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-22	Jan-23	Feb-24	Mar-24	Apr-24	May-23	Jun-24	Total
0	0	0	0	0								**0**

Table 6: Number of LTIs per month - Financial Year 2022/23

Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
1	1	2	1	0	0	0	1	1	0	0	0	**7**

Table 7: Outline of LTIs reported - Financial Year 2023/24

No.	Description of Incident	Mechanism of Injury	Injury Description
	Nil		

Lost Time Injury Frequency Rate (Skytrust reporting data)

The Lost Time Injury Frequency Rate (LTIFR) is a measure of the occurrence of Lost Time Injuries per million hours worked. The current financial year LTIFR for the CoM is 0 (zero).

Rolling Average Lost Time Injury Frequency Rate (Skytrust reporting data)

Rolling Average LTIFR is a measure of the LTIFR trend over rolling 12 month reporting period.

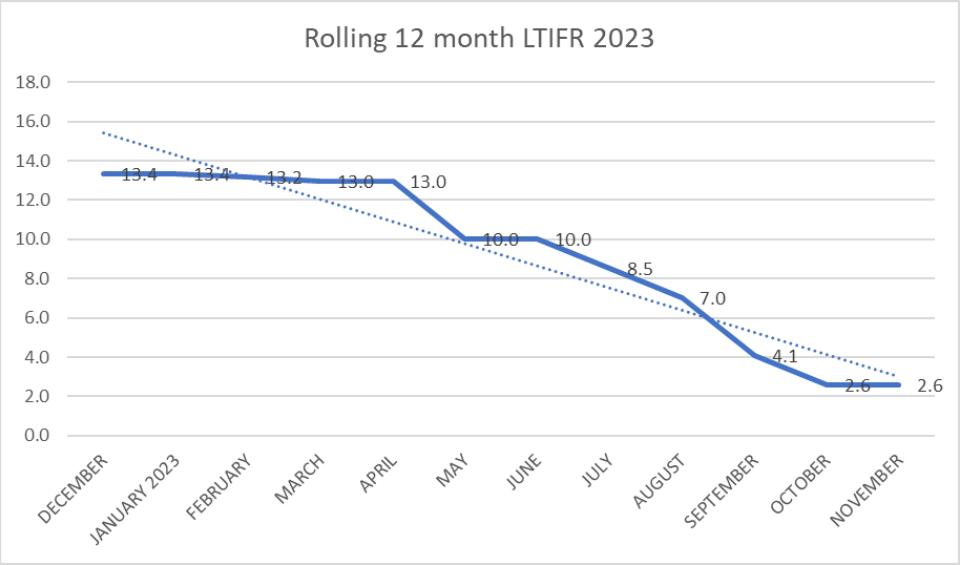


Figure 1: Rolling LTIFR over 12 months

Rolling Total Recordable Incident Frequency Rate (SkyTrust reporting data)

Total Recordable Incidents include fatalities, LTI's and incidents resulting in the employee receiving medical treatment and/or is certified as only fit to undertake suitable duties. The Rolling Total Recordable Incident Frequency Rate (TRIFR) provides analysis of the TRIFR over the last 12 months.

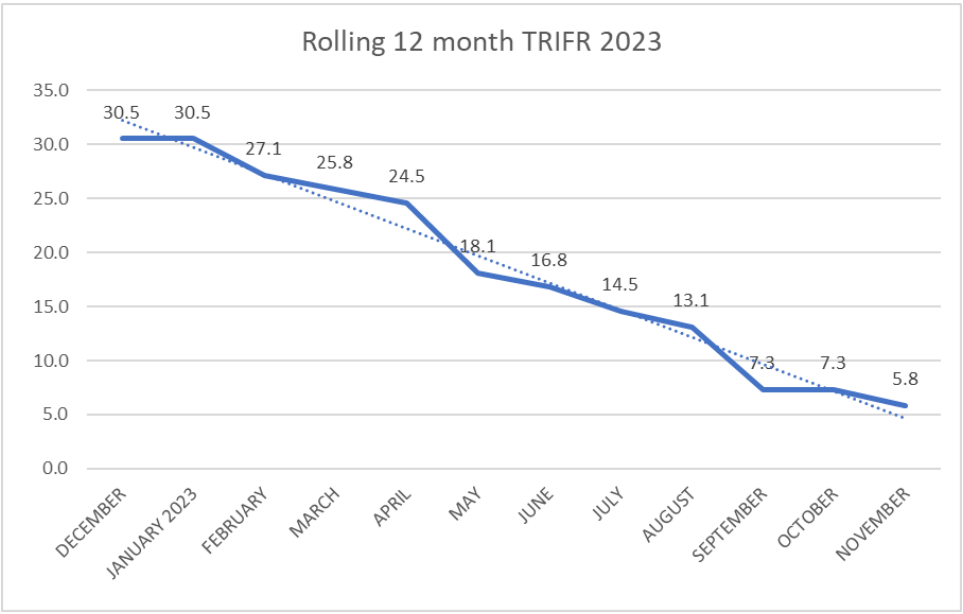


Figure 2: Rolling TRIFR over 12 months

ATTACHMENTS

Nil

12.4 Creative Coworking Space - Close Out	
Report Reference	GC231212R12.4
Originating Officer	Project Coordinator - Edwardstown – Kate Silkstone
Corporate Manager	Manager City Activation – Charmaine Hughes
General Manager	General Manager City Development – Tony Lines

REPORT HISTORY

Report Reference	Report Title
GC200728F04	Edwardstown Creative Industries Co-working Hub Tender report
GC200922F01	Revitalisation of the Edwardstown Employment Precinct – Creative Coworking Space

REPORT OBJECTIVE

To update Council regarding the termination of the agreement to establish a creative design and co-working space at Edwardstown.

EXECUTIVE SUMMARY

In January 2020 Council endorsed an Expression of Interest process seeking an operator to establish a creative design co-working space at Edwardstown with total funding of up to $35,000 per annum for the first 3 years of operation.

Administration identified an external provider who would then seek suitable premises; however, this pursuit has been unsuccessful. It was also identified that a creative coworking space had been established by a separate organisation.

The selected operator has advised that they will no longer be pursuing the opportunity to establish a creative design co-working space at Edwardstown. The City of Marion has therefore served notice of the termination of the contract and the money allocated to the project has been returned to general revenue.

The City of Marion Building and Asset Strategy (CoMBAS) has identified the potential need for a community facility in the north of the city in the period 2031/32. Should this facility proceed in future, it could provide an opportunity to include a creative coworking space.

RECOMMENDATION

That Council:

1. **Notes the closure of the agreement regarding the Creative Industries Co-working Hub at Edwardstown.**

DISCUSSION

In January 2020 Council endorsed Administration to undertake an Expression of Interest process seeking an operator to establish a creative design co-working space at Edwardstown with total funding of up to $35,000 per annum for the first 3 years of operation.

A tender process was initiated and posted on SA Tenders from 1 April to 5 May 2020. The tender was promoted on social media and through Council's creative industries networks. One submission

was received from Amuse Event Lighting and Audio Visual. The contract document (CC202009) was endorsed by Council for up to $105,000 in total over three years, at $35,000 per year, on satisfactory delivery of KPIs detailed in the contract and the commencement date aligning with the location of a suitable site within Edwardstown.

Unfortunately Amuse Event Lighting and Audio Visual, supported by the Economic Development Team, was unable to identify suitable premises for the creative co-working space for several reasons including:

- Cost to lease a property;
- Zoning of properties in Edwardstown;
- Cost of renovations to adhere to building and fire regulations;
- High demand and limited availability of properties; and
- COVID 19.

During the search for premises, the Economic Development Team discovered that a creative coworking space was being established by Warehouse Studio on Woodlands Terrace, Edwardstown. The coworking space specialises in glass and ceramics.

Amuse Event Lighting and Audio Visual continued to search for a suitable coworking space but has been unsuccessful in this, in part due to the continued factors shown above.

Amuse Event Lighting and Audio Visual advised in February 2023 that they will no longer be pursuing the opportunity to establish a creative design co-working space at Edwardstown. The City of Marion has therefore accepted that Amuse Event Lighting and Audio Visual no longer wish to be involved in the project and has served notice that both the City of Marion and Amuse Event Lighting and Audio Visual mutually terminate any written or perceived agreement between ourselves regarding the Creative Industries Co-working Hub for the Edwardstown Employment Precinct and that neither party has any obligation, financial or otherwise, towards the other.

The money allocated to the project has been returned to general revenue.

The City of Marion Building and Asset Strategy (CoMBAS) has identified the potential need for a community facility in the north of the city in the period 2031/32. Should this facility proceed in future, it could provide an opportunity to include a creative coworking space.

ATTACHMENTS

Nil

12.5 SRWRA Board Meeting 20 November 2023 - Constituent Council Information Report	
Report Reference	GC231212R12.5
Originating Officer	General Manager Corporate Services - Angela Allison
Corporate Manager	- N/A
General Manager	General Manager Corporate Services - Angela Allison

REPORT HISTORY

This Standing Report follows each SRWRA Board meeting to provide an update of matters considered by the SRWRA Board.

REPORT OBJECTIVE

Present the Constituent Council Information Report from SRWRA Board Meeting, 20 November 2023.

EXECUTIVE SUMMARYS

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the "Constituent Councils"), pursuant to Section 43 of the Local Government Act 1999. The functions of SRWRA include providing and operating waste management services on behalf of the Constituent Councils.

In accordance with Section 4.5.2 of the SRWRA Charter – 2022, there shall be at least six ordinary meetings of the Board held in each financial year.

Furthermore, Section 4.5.11 states that prior to the conclusion of each meeting of the Board, the Board must identify which agenda items considered by the Board at that meeting will be the subject of an information report to the Constituent Councils.

In accordance with the above, the Information Report from the Board Meeting held on 20 November 2023 is provided for Members' information.

RECOMMENDATION

That Council:

1. **Notes the Constituent Council Information Report from SRWRA Board Meeting, 20 November 2023.**

ATTACHMENTS

1. Constituent Council Information Report - November 2023 [**12.5.1** - 3 pages]

SRWRA
Southern Region Waste Resource Authority

Constituent Council Information Report

PUBLIC

Board Meeting Date: 20 November 2023

Report By: Chief Executive Officer

In accordance with Section 4.5.11 of the *Southern Region Waste Resource Authority Regional Subsidiary Charter - 2022*, the SRWRA Board identified the following Agenda Items to be the subject of a Public Information Report to the Constituent Councils (Cities of Onkaparinga, Marion, and Holdfast Bay).

Report Name	Report Summary
Audit & Risk Committee Membership	SRWRA's Audit & Risk Committee is made up of four members, with the term of City of Holdfast Bay Independent Member (Sam Spadavecchia) due to expire before the next meeting, the Committee will put forward a nomination for Presiding Member following the first meeting after establishment of a full Committee.
Policy Review – Procurement & Asset Management	SRWRA undertakes regular policy reviews in line with scheduled document review dates and legislative, governance or organisational change. The SRWRA Procurement Policy, Asset Management Policy and Disposal of Land and Other Assets Policy were reviewed by the Audit & Risk Committee and their feedback was presented in an updated document to the Board.
Long Term Financial Plan Model – Key Assumptions	The draft Long Term Financial Plan (LTFP) model was presented to the Board for consideration and feedback. The updated financial model allows for integration of existing management financial models and ensures that assumptions and data used for preparation of strategic plans, budgets and financial statements are consistent and a reporting standard can be applied across financial reporting and analysis.
Landfill Capping & Post Closure Provisions – Key Assumptions	SRWRA maintains financial provisions for the closure and post closure management of landfill cells in line with SA EPA guidelines. A policy framework for these liabilities was reviewed by the Audit & Risk Committee and adopted by the Board in May 2023, setting out parameters and timeframes for the regular review and recalculation of these liabilities. Key economic assumptions to inform these calculations were presented to both the Audit and Risk Committee and Board for review and feedback.

Constituent Council Information Report – Public

Budget Review 1 – FY24	Budget Review 1 for the 2024 financial year was presented to the Board, with the forecast based on results to September 2023. SRWRA adopted a budget forecast with a surplus of $604,000, this forecast has been revised to a surplus of $ 547,000, with key variances relating to the adoption of the SMRF joint venture budget after the adoption of the SRWRA budget.
Release of Confidential Information Report Items	SRWRA provided confidential information reports to the Constituent Councils to improve communication and awareness of the activities of SRWRA. These reports are included in Constituent Council confidential items registers and subject to annual review regarding public release of information.
Telecommunications Tower Lease	SRWRA entered into a lease agreement with Vodafone in 2018, for the construction of a telecommunications tower on SRWRA land. Indara Digital Infrastructure plan to commence tower construction in late 2023.
Communications and Engagement Plan	A draft Communications and Engagement Plan has been developed to guide SRWRA's communication activities with its stakeholders. The plan was prepared following workshops with SRWRA, Constituent Council and Joint Venture Partner staff.
Chief Executive Officer's Report	The CEO summarised key activities over the last few months: • SRWRA received a response from The Minister for Infrastructure and Transport, the Hon Tom Koutsantonis MP, advising that the DIT will fund the re-construction of 100m of road on both Bakewell Drive and Ostrich Farm Road from the arterial roads. Bakewell Drive was closed for three weeks while Main South Road upgrade works continued at that intersection. Bakewell Drive intersection was reopened to allow left in and out movement only. The upgrade of Ostrich Farm Road and gazettal of B-Double access are now the key activities required to improve transport outcomes to and from SRWRA. • SRWRA offers regular Board member development opportunities, these include attendance at Waste 2024 to be held in Coffs Harbour in May 2024, and the Waste & Recycling Expo 2024 to be held in Sydney in September 2024, targeted at industry professionals, and purchasing decision makers with the opportunity to see equipment in action. Waste Expo 2024 to be held in Melbourne in October 2024, is the largest gathering of waste management and resource recovery professionals in the country.

Constituent Council Information Report – Public

SRWRA Risk Appetite and Strategic Risk Register Review	The SRWRA Risk Management Policy and Framework was adopted by the Board in September 2022. A draft Risk Appetite Survey has been developed and was provided for review and feedback of the Board. Results of the survey will inform development of a Risk Appetite Statement for the Authority.
Risk Management Report	SRWRA provides quarterly risk management reporting to the Audit & Risk Committee and the Board, this includes regular reviews of the SRWRA risk register and identification of new and emerging risks.
Next Meeting	The next scheduled meeting date for the SRWRA Board is 18 March 2024.

12.6 Flinders Greenway Update	
Report Reference	GC231212R12.6
Originating Officer	Unit Manager Engineering – Carl Lundborg
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Ben Keen

REPORT HISTORY

Report Reference	Report Title
GC190423R06	Tonsley Greenway – Celtic Avenue to Daws
GC211026R11.1	Flinders Greenway Alignment
GC230627R12.15	Flinders Greenway

REPORT OBJECTIVE

The purpose of this report is to provide an update to Council on the detailed design for Flinders Greenway.

EXECUTIVE SUMMARY

At the General Council meeting on 27 June 2023 (GC230627R12.15), Council resolved that staff provide an update report to Council in December 2023 regarding the Flinders Greenway delivery timeframes, budget, and grant opportunities.

The Flinders Greenway detailed design has commenced, and it is anticipated to be ready for final endorsement by Council in February 2024, including further information on budget and grant opportunities for the 2024-25 Capital Works Program.

RECOMMENDATION

That Council:

1. **Notes a report on the Flinders Greenway project, including including timeframes, budget, and grant opportunities will be provided at the 27 February 2024 General Council meeting.**

DISCUSSION

At the Council meeting on 27 June 2023 in relation to the Flinders Greenway (GC230627R12.15), Council endorsed:

1. *Notes the Community Consultation Summary Report (Attachment 2).*
2. *Notes the email from the Department for Infrastructure and Transport's North South Corridor Project Team regarding the 50:50 funding for the Detailed Design*
3. *Staff to proceed to Detailed Design phase (an allocation of $75k is currently in the Annual Business Plan and Budget for 2023-24).*
4. *Notes that a future report will be brought back to Council in **December 2023** with further details on project delivery timeframes, budget, and grant opportunities.*

The detailed design phase of the Flinders Greenway has commenced. It was anticipated that these

designs, including cost estimate would be available by December 2023 for Council to consider endorsing the project for the 2024-25 Annual Business Plan. Due to contractor and consultant delays it is recommended that Council receives an update in February 2024.

ATTACHMENTS

Nil

12.7 Council and CEO KPI Report Quarter One 2023/24	
Report Reference	GC231212R12.7
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

To advise Council of the results of the Council and CEO KPI's for quarter one 2023/24.

EXECUTIVE SUMMARY

Monitoring performance of the Council and CEO KPI's is critical for ensuring that the Council is contributing to the achievement of its objectives in both the Strategic Plan and the 4-Year Business Plan 2023 – 2027.

Details of the results are provided in Attachments 1-4.

For the 2023/24 quarter one results, Council achieved the Core Target on all KPI's with the exception of the following KPI's:

- **Staff Engagement –** The core target is the achievement of an overall employee pulse survey result of 75%. The result for Q1 was 71%. However, it is noted that all SLT departments did achieve the target of at least 50% employee participation per SLT department.

- **Delivery of Agreed Projects in the ABP and first-year targets in the 4 year Plan –** The core target is greater than or equal to 95%. The result for Q1 was 92%. 13 projects are being reported against with 12 projects being considered on track, and 1 project considered off track. Additional information and comments are provided in Attachment 1a.

RECOMMENDATION

That Council:

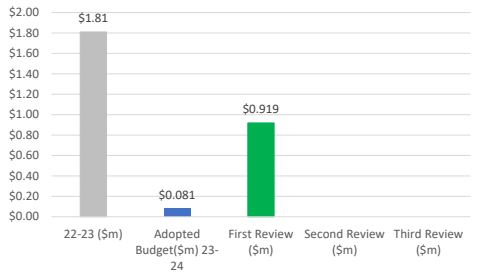
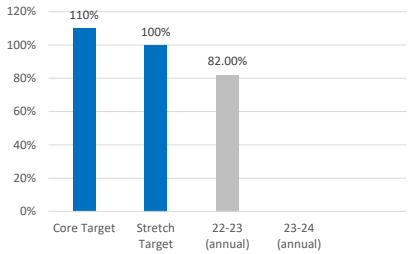
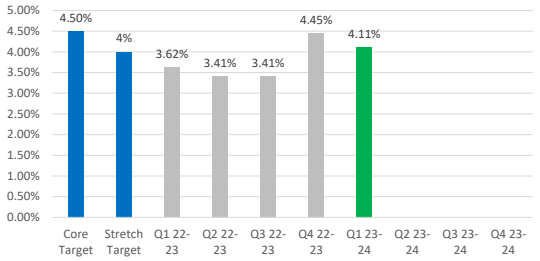
1. **Notes this information and information contained within the attachments for Quarter one 2023-24.**

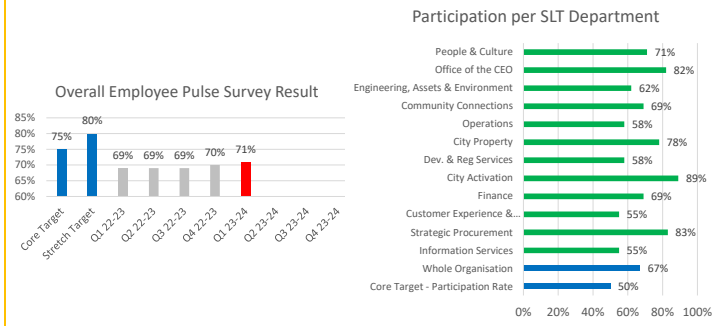
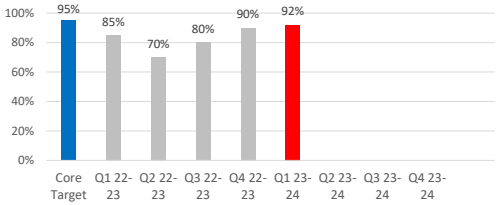
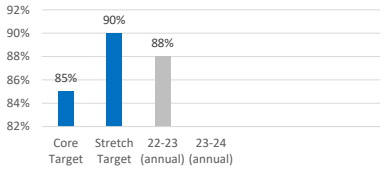
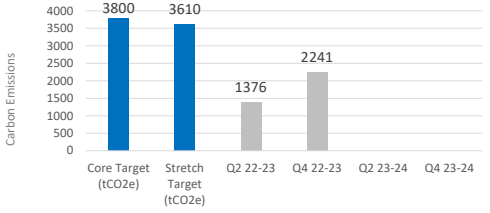
ATTACHMENTS

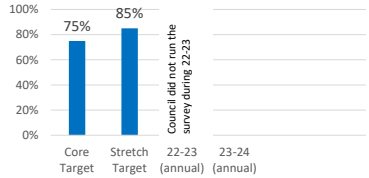
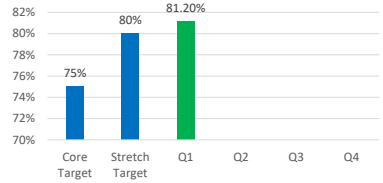
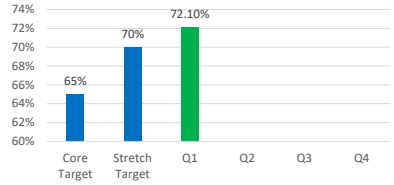
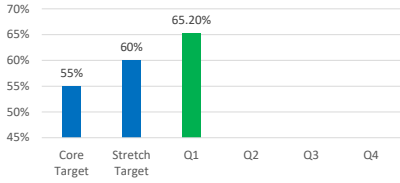
1. 2023-24 Q 1 KPI Results [**12.7.1** - 6 pages]

CEO AND COUNCIL KEY PERFORMANCE INDICATORS 2023/2024
QUARTER ONE: JULY '23 - SEPTEMBER '23

CITY OF MARION

		KPI	Core / Stretch Target	Measure	Result / Comments	Results
Financial	1	**Financial Sustainability**	**Core Target:** Council maintains, on average, a break-even or better funding (cash) position over the Long Term Financial Plan **Stretch Target:** Council maintains a break-even or positive cash funding position in delivering its annual budget	This target compares funding cash position at the relevant budget review with the adopted budget figure.	**Q1 = $0.919m** The result of the budget 1st quarter review is a forecast surplus of $0.919m. The core target is forecast to be met with a surplus of $1.612m over the ten years of the LTFP.	
	2	**Asset Renewal Funding Ratio** (A measure to assess that we are renewing or replacing non-financial assets in accordance with our future Asset Management renewal requirements)	**Core Target:** Asset Renewal Funding Ratio Between 90 and 110% **Stretch Target:** Asset Renewal Funding Ratio greater than or equal to 100% This is an annual measure and will be reported at the end of the 2023-24 reporting period	The Asset Renewal Funding Ratio indicates whether Council is renewing or replacing existing assets at the rate of consumption.	**Q1 = NA** Annual Result to be provided at the end of the 2023-2024 reporting period.	
	3	**Total Employee costs** (including agency staff)	**Core Target:** Less than or equal to 4.5% increase in actual employee costs (including agency staff) against prior year's actual costs-adjusted for Council endorsed changes to meet resourcing requirements **Stretch Target:** Less than or equal to 4% increase in actual employee costs (including agency staff) against prior year's actual costs-adjusted for Council endorsed changes to meet resourcing requirements	The result includes adjustment for Council endorsed changes and additional Grant funded positions.	**Q1 = 4.11%** Core target has been met.	

Organisational	4	**Staff engagement**	**Core Target:** Achievement of an overall employee pulse survey result of 75%, with at least 50% employee participation per SLT department **Stretch Target:** Achievement of an overall employee pulse survey result of 80%, with at least 50% employee participation per SLT department	Staff Teamgage survey results based on five meterics	**Q1 = 71%** The core target was not met. All SLT Departments reached at least 50% participation rate	
	5	**Delivery of agreed projects identified in the Annual Business Plan and the first-year targets in the 4 year plan**	**Core Target:** Greater than or equal to 95% **Stretch Target:** No stretch target	Monthly data collated for each quarter Additional information provided in Attachment 1a	**Q1 = 92%** Reporting on 13 projects for the ABP and first year targets of the 4-year plan. 12 Projects are on Track and 1 Project is off track. Additional info in Att. 1a	
	6	**Delivery of Council's capital works program**	**Core Target:** Greater than or equal to 85% delivery of Council's planned capital works program (adjusted for extraordinary items) **Stretch Target**: Greater than or equal to 90% delivery of Council's planned capital works program (adjusted for extraordinary items)	This is an annual measure that will be reported on at the end of the 2023-24 reporting period.	**Q1 = NA** Annual Result to be provided at the end of the 2023-2024 reporting period.	
Environment	7	**Carbon Neutrality-** carbon emissions footprint, measured against Council's endorsed Carbon Neutral Plan (applicable 2021-2022 onwards)	**Core Target:** Actual annual emissions less than the plan's annual target emissions **Stretch Target:** Actual annual emissions 5% less than the plan's annual target emissions	Carbon emissions footprint, measured against Council's endorsed Carbon Neutral Plan.	**Q1 = NA** Reported every six months ((Q4 reported in Oct, Q2 reported in April).	

Customer	8	**Overall satisfaction with Council's performance** (measured annually)	**Core Target:** Greater than or equal to 75% rated as satisfied or above **Stretch Target:** Greater than or equal to 85% rated as satisfied or above	Annual Measure	**Q1 = NA** Annual Result to be provided at the end of the 2023-2024 reporting period.	
	9	**Customer Experience**				
	9a	**Ease of lodging requests**	**Core Target:** 75% satisfied or more **Stretch Target:** 80% satisfied or more	Responses included within the result relate to cases created within the reporting period	**Q1 = 81.2%** 81.2% of the 234 responses received either very satisfied or satisfied.	
	9b	**Time taken to address and action requests**	**Core Target:** 65% satisfied or more **Stretch Target:** 70% satisfied or more	Responses included within the result relate to cases created within the reporting period	**Q1 = 72.1%** 72.1% of the 233 responses received wither very satisfied or satisfied.	
	9c	**Satisfaction with requests handling**	**Core Target:** 55% satisfied or more **Stretch Target:** 60% satisfied or more	Responses included within the result relate to cases created within the reporting period	**Q1 = 65.2%** 65.2% of the 233 responses received either very satisfied or satisfied.	

Attachment 1a - Supporting Information

As at 30 September 2023 - 92% (12 projects) are on-track, including 0 that have been completed this financial year. 8% (1 project) is considered off-track.

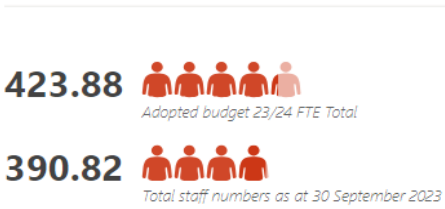
The on-track includes projects that were started or completed in the first-year targets of the 2023/24 financial year and also includes those projects that are deferred.

Table 1: Year 1 Projects by exception (all other projects are considered on-track or completed)

Project Name	Q1 Supporting Comments
Warradale Park Tennis Club Upgrade	Delays to this project are a result of ongoing negotiations relating to the Federal Government funding following Council endorsed changes to the scope of the project and ongoing consultation with the club on Council's preferred design option.

Attachment 2

The number of FTE employees (staff and agency) employed across the organisation as at 30 September 2023

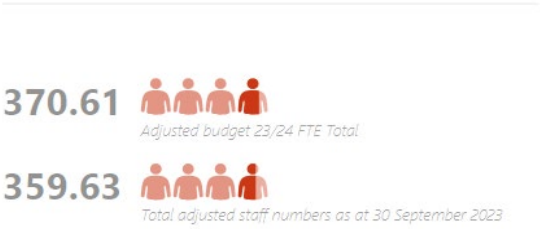




There are currently 33 temporary vacant positions comprised of:

Recruitment in progress (required position	10
Currently under review	0
Vacant Required position	23

The following tables provide comparative FTE data with the Gap Year Team Members, Pool Staff, and Grant Funded positions being excluded.





Attachment 3

LABOUR AND FTE MOVEMENT SUMMARY

	2023/24 $000's	2022/23 $000's	2021/22 $000's	2020/21 $000's	2019/20 $000's	2018/19 $000's	2017/18 $000's	2016/17 $000's	2015/16 $000's
Total Employee Costs (including Agency)	**44,119**	**42,378**	**40,134**	**38,238**	**36,487**	**34,861**	**33,274**	**32,221**	**31,783**
% Movement on Prior Year	**4.11%**	**5.59%**	**4.96%**	**4.79%**	**4.66%**	**4.77%**	**3.27%**	**1.40%**	**0.10%**
Total Number of Employees (FTE as at 30 June)*	**390.82**	**382**	**387**	**370**	**358**	**365**	**360**	**344**	**342**
% Movement on Prior Year	**2.31%**	**-1.29%**	**4.59%**	**3.35%**	**-1.90%**	**1.38%**	**4.80%**	**0.60%**	**-1.70%**
5-Year average FTE to September 2023	**377.6**								

**2023/24 as at 30 September 2023*

12.8 Minutes of the LGA Ordinary General Meeting held 26 October 2023	
Report Reference	GC220510R 12.8
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to provide Council with a copy of the draft minutes from the recent Local Government Association (LGA) Annual General Meeting held on 26 October 2023.

EXECUTIVE SUMMARY

The 2023 LGA AGM was held at the National Wine Centre. The Mayor and Manager Office of the Chief Executive attended.

The agenda and papers for this meeting are available on the LGA website at:
https://www.lga.sa.gov.au/about-lga/lga-meetings/ogmagm

Copies of the draft minutes are included as Attachment 1.

RECOMMENDATION

That Council:

1. **Note the minutes of the LGA OGM held 8 April 2022.**

DISCUSSION

The following items were discussed at the Annual General Meeting:

Minutes of Previous Meeting

5.1 Minutes of the Ordinary General Meeting held 14 April 2023
5.2 Resolutions and Actions from Previous Meetings

LGA Business

6.1 LGA Annual Report 2022-23
6.2 Financial Statements 2022-2023
6.3 Annual Reports for the LGA Committees
6.4 LGASA Mutual Annual Report 2022-2023
6.5 LGA Procurement Annual Report 2022-2023
6.6 Local Government Financial Indicators 2023
6.7 LGA Board and Committee Member Allowances & Expenses
6.8 SAROC and GAROC Terms of Reference

Recommendation Reports from the SAROC Committee

7.1 ESCOSA Fee Structure – DC Orroroo Carrieton

7.2 Youth participation in post-secondary education -Youth Allowance Eligibility criteria – City of Mount Gambier

Recommendation Reports from the GAROC Committee

8.1 SAPN Dispute Regarding Tree Management – City of Marion
8.2 Animal Impounding/Rehoming – City of Port Adelaide Enfield
8.3 Reducing Heat Island impacts on Road Infrastructure – Campbelltown City Council
8.4 Conflict of Interest Regional Subsidiary – Town of Gawler

Recommendation Reports from the LGA Board of Directors

Nil

ATTACHMENTS

1. Draft- Minutes- Annual- General- Meeting-26- October-2023 [**12.8.1** - 12 pages]

Local Government Association of South Australia

The voice of local government.

Draft

Draft Minutes of the LGA Annual General Meeting held on Thursday 26 October 2023 at 10:00am at the National Wine Centre, corner of Hackney Rd & Botanic Rd, Adelaide

1. Open & Welcome

The President opened the meeting at 10:28am and welcomed members and staff.

Present:

President	Mayor Dean Johnson
Chief Executive Officer	Clinton Jury
Executive Director Member Services	Nathan Petrus
Executive Assistant Member Services (minutes)	Ashleigh Baker
Executive Assistant to the CEO & President (E-voting)	Melanie Williams
Director Governance (Manual Minutes)	Tami Norman

Member Councils (voting delegates):

Adelaide Hills Council	District Council of Grant
Adelaide Plains Council	District Council of Karoonda East Murray
Barunga West Council	District Council of Kimba
Berri Barmera Council	District Council of Loxton Waikerie
Campbelltown City Council	District Council of Mount Remarkable
City of Adelaide	District Council of Orroroo Carrieton
City of Burnside	District Council of Streaky Bay
City of Charles Sturt	District Council of Tumby Bay
City of Holdfast Bay	District Council of Yankalilla
City of Marion	Kangaroo Island Council
City of Mitcham	Kingston District Council
City of Mount Gambier	Light Regional Council
City of Norwood Payneham & St Peters	District Council of Lower Eyre Peninsula
City of Onkaparinga	Mid Murray Council
City of Playford	Mount Barker District Council

Local Government Association of South Australia

The voice of local government.

Draft

City of Port Adelaide Enfield
City of Port Lincoln
City of Prospect
City of Salisbury
City of Tea Tree Gully
City of Unley
City of Victor Harbor
City of West Torrens
Clare and Gilbert Valleys Council
Coorong District Council
Copper Coast Council
District Council of Cleve
District Council of Coober Pedy
District Council of Elliston
District Council of Franklin Harbour
Northern Areas Council
Port Augusta City Council
Port Pirie Regional Council
Regional Council of Goyder
Renmark Paringa Council
Rural City of Murray Bridge
Tatiara District Council
The Barossa Council
The Flinders Ranges Council
Town of Gawler
Town of Walkerville
Wakefield Regional Council
Wattle Range Council
Whyalla City Council
Wudinna District Council
Yorke Peninsula Council

2. Apologies

Alexandrina Council
District Council of Ceduna
District Council of Peterborough
District Council of Robe
Naracoorte Lucindale Council
Southern Mallee District Council
Municipal Council of Roxby Downs

3. Notices & Arrangements

The Chief Executive Officer Clinton Jury outlined the notices and arrangements for the meeting.

4. President's Address

The President provided a verbal report. A copy of the report is attached to these minutes.

Local Government Association of South Australia

The voice of local government.

Draft

5. Minutes of Previous Meeting

5.1. Minutes of the Ordinary General Meeting held 14 April 2023

MOVED City of Charles Sturt
SECONDED Wakefield Regional Council

That the Annual General Meeting confirms the minutes of the Ordinary General Meeting held on 14 April 2023 as a true and accurate record of the proceedings held.

CARRIED

5.2 Resolutions and Actions from Previous Meetings

MOVED Adelaide Plains Council
SECONDED Northern Areas Council

That the Annual General Meeting notes progress with resolutions resulting from the Ordinary General Meeting of 14 April 2023 and outstanding resolutions from earlier general meetings.

CARRIED

6. LGA Business

6.1 LGA Annual Report 2022-23

10:49am City of Marion left the meeting and did not return.

MOVED Light Regional Council
SECONDED Port Augusta City Council

That the Annual General Meeting receives and notes the Local Government Association of South Australia's Annual Report for the year 2022-23.

CARRIED

6.2 Financial Statements 2022-2023

MOVED District Council of Lower Eyre Peninsula
SECONDED Port Pirie Regional Council

That the Annual General Meeting receives and adopts the LGA of SA and controlled entities Financial Statements for the year 2022-23.

CARRIED

6.3 Annual Reports for the LGA Committees

MOVED Kangaroo Island Council
SECONDED Barunga West Council

That the Annual General Meeting receives and notes the Annual Reports for the year 2022-23 of the following Committees established under the LGA Constitution:

a) Greater Adelaide Regional Organisation of Councils (GAROC)
b) South Australian Regional Organisation of Councils (SAROC)
c) CEO Advisory Group
d) Local Government Research and Development Scheme
e) Special Local Roads Program

CARRIED

6.4 LGASA Mutual Annual Report 2022-2023

MOVED Town of Gawler
SECONDED Wudinna District Council

That the Annual General Meeting receives and notes the LGASA Mutual Annual Report for the year 2022-2023.

CARRIED

6.5 LGA Procurement Annual Report 2022-2023

MOVED District Council of Franklin Harbour
SECONDED Adelaide Plains Council

That the Annual General Meeting receives and notes the LGA Procurement Annual Report for the year 2022-2023.

CARRIED

6.6 Local Government Financial Indicators 2023

MOVED District Council of Lower Eyre Peninsula
SECONDED City of Mount Gambier

That the Annual General Meeting notes the report.

CARRIED

6.7 LGA Board and Committee Member Allowances & Expenses

10:57am Mayor Johnson declared a material conflict of interest and left the meeting.

Mayor Evans from City of Charles Sturt assumed the role of Chair.

MOVED City of West Torrens
SECONDED City of Burnside

That the Annual General Meeting:

1. Approves the updated Board and Committee Allowances and Expenses policy
2. Approves the current Board Members receiving:
    - an increase in the allowance of 9.0%, noting that the last increase was in 2017, which represents an annual increment of 1.5% compared to an average CPI increment of 3.5% over the same period.
    - the increase to be effective following the 2023 Annual General Meeting resulting in an additional expense of $5,284 in 2023/24.
3. Notes that an independent review to establish a benchmark for future increments is underway, with recommendations to be presented at the Ordinary General Meeting in April 2024 and subject to member approval to commence after the October 2024 Annual General Meeting.

CARRIED

10:59am Mayor Johnson returned to the meeting and resumed the role of Chair.

6.8 SAROC and GAROC Terms of Reference

MOVED City of Mitcham
SECONDED Port Pirie Regional Council

That the Annual General Meeting ratifies the LGA SAROC Terms of Reference and LGA GAROC Terms of Reference.

CARRIED

7. Recommendation Reports from the SAROC Committee

7.1 ESCOSA Fee Structure – DC Orroroo Carrieton

MOVED District Council of Orroroo/Carrieton
SECONDED District Council of Yankalilla

That the Annual General Meeting request the Local Government Association (LGA) Secretariat to advocate to the Essential Services Commission SA (ESCOSA) for a change to the cost structure being applied to the Strategic Management Plan Advice Scheme, conducted by ESCOSA pursuant to section 122 of the *Local Government Act 1999*, to an approach that has costs allocated to councils on a proportional basis consistent with the value assigned to votes of delegates of the LGA at an LGA General Meeting (as set out in clause 17 of the LGA Constitution).

CARRIED

7.2 Youth participation in post-secondary education -Youth Allowance Eligibility criteria – City of Mount Gambier

MOVED City of Mount Gambier
SECONDED District Council of Lower Eyre Peninsula

That the Annual General Meeting request that the Local Government Association:

1. Amend its Policy Manual to recognise and advocate on factors that impact regional youth participation in post-secondary education in light of skills shortages and localised social and economic impacts for regional communities; and
2. Advocate for removal of the parental income test as a qualifying criterion for Youth Allowance eligibility for regional students relocating to pursue post-secondary education, and other measures that encourage youth/regional participation in further education.

CARRIED

8. Recommendation Reports from the GAROC Committee

8.1 SAPN Dispute Regarding Tree Management – City of Marion

MOVED City of Unley
SECONDED City of Onkaparinga

That the Annual General Meeting:

1. Requests that the LGA support with coordination and advocacy to reconcile the Electricity Regulations, which suppress canopy coverage, with the state government targets set to increase canopy coverage; and
2. Notes that if the item is approved by members at the 2023 LGA Annual General Meeting, the LGA Secretariat would undertake the following activities:
   a) the LGA writes to the Minister for Energy and Mining and the Minister for Climate, Environment and Water about the barrier imposed by the *Electricity (Principles of Vegetation Clearance) Regulations 2021* to the State Government in achieving its urban greening agenda; and
   b) the LGA continues its current advocacy through existing channels with SAPN and Green Adelaide, and takes advantage of other potential avenues which may arise, to support these changes to the Regulations.

CARRIED

8.2 Animal Impounding/Rehoming – City of Port Adelaide Enfield

MOVED City of Port Adelaide Enfield
SECONDED Clare & Gilbert Valleys Council

That the Annual General Meeting requests that the LGA:

1. Investigate the current capacity/rehoming issues for dogs and cats currently faced by South Australian Councils; and
2. Undertake a scoping study into all potential animal pound and rehoming models, including the feasibility of a state-wide impounding and rehoming facility and associated services, considering the costs and risks with each model and how this could be practically implemented to meet the needs of regional and metropolitan Councils.

CARRIED

8.3 Reducing Heat Island impacts on Road Infrastructure – Campbelltown City Council

MOVED Campbelltown City Council
SECONDED Town of Gawler

That the Annual General Meeting:

1. Requests the LGA advocate to the Department for Infrastructure and Transport to seek the Department's commitment to reducing the heat island impact on their road assets, including a review of current technical documentation (operational Instructions) to consider greater flexibility to support greening initiatives whilst not compromising vehicle safety, and partnering with Councils to cost share works undertaken (including ongoing maintenance); and
2. Notes that if the Item is approved by members at the 2023 Annual General Meeting, the LGA Secretariat would write to the Minister for Infrastructure and Transport as well as the Minister for Climate, Environment and Water seeking support for ongoing review of the Operational Guideline to consider greater flexibility to encourage greening initiatives while not compromising vehicle safety on roads managed by the Department for Infrastructure and Transport.

CARRIED

Draft

8.4 Conflict of Interest Regional Subsidiary – Town of Gawler

MOVED Town of Gawler
SECONDED City of Salisbury

That the Annual General Meeting requests the LGA to lobby the State Government to undertake legislative reform to enable Council Member appointees to subsidiaries to remain in a meeting, participate and vote in a matter being considered by council or a committee, where the outcome would result in a benefit or loss for the subsidiary; rather than the current legislative obligation that appointees must declare a material conflict of interest.

CARRIED

9. Recommendation Reports from the LGA Board of Directors

Nil

10. Next Meeting

The LGA Ordinary General meeting will be held on a date yet to be confirmed.

11. Close

The meeting was declared closed at 11.22am.

Minutes confirmed

……

Chairperson

Date ……

Local Government Association of South Australia

The voice of local government.

2023 LGA President's Annual General Meeting Report

Thank you for being here today at the National Wine Centre for the 2023 Local Government Association Conference and Annual General Meeting.

It's hard to believe that only 12 months ago we were in the final stages of our council election campaigns, such has been the amount of work that's happened since.

When looking at achievements over this time, from the outside looking in the LGA may appear to be a large organisation – but step inside and you realise this small organisation is a powerhouse, consistently punching well above its weight, much like our sector in general.

What I've found in my first year as President is the dedicated and passionate team of professionals at the LGA care deeply about local government and work incredibly hard to deliver for you as our members.

I thank CEO Clinton Jury and the Executive Leadership Team, LGA staff, LGA's SAROC and GAROC Committees and the LGA Board of Directors. Your support to me in this role has been invaluable.

The past year has been incredibly productive for the LGA, and I've greatly enjoyed my involvement to date representing our sector. Honestly, it's been a blast.

Be it at events and functions, working with members, advocating to State and Federal Government on important issues or championing the work of local government in the media.

I don't think I've ever done so many radio interviews, on so many varied subject, in my life as I have in this role! I've loved it all – well, most of it, anyway…

The November council elections were a significant undertaking, not without challenges.

The implementation of new Local Government reforms brought with them some unexpected speed bumps, including a rise in the number of supplementary elections and difficulty for some candidates when submitting their campaign disclosure returns.

While not ideal, this situation highlighted the progress we've made at the LGA in strengthening our relationships with the State Government and particularly the State Cabinet.

When more than 40 elected members lost their positions due to a paperwork oversight, we picked up the phone to the Premier and worked with the State Government to urgently pass legislation allowing them to be reinstated.

As a sector, this is where we need to be. We need a seat at the table, and strong relationships get us that.

While the LGA can't be part of every conversation, when we speak, our words have weight. Our requests are carefully considered. And this is leading to impactful results.

We're seeing less in the media about 'local government being a problem that needs to be fixed', and more about how 'local government is a trusted delivery partner', particularly for State and Federal Government.

The LGA's quarterly Cabinet presentations are facilitating strategic conversations about the opportunities to work with the sector. They also provide a forum to voice concerns about issues impacting communities and regions.

We've had the chance to talk about housing, climate change, economic development and give examples of the amazing work and innovative projects that councils are already working on.

We've talked through how more could be done by working together, and the specific outcomes we want to see.

The new Office for Regional Housing, Regional Key Worker Housing Scheme and new Net Zero accelerator pilot program are just some examples of direct action from these discussions.

I often see our local government colleagues in other states at odds with their State Governments. And while we are not always in agreement, I believe so much more is achieved by working collaboratively.

Working to identify solutions to problems often produces greater returns.

We continue talking to all sides of politics to achieve this. We value the trusted, constructive relationship we have with the State Opposition and crossbench.

Working like this is about ensuring we deliver tangible results. It's about bringing the unique place-based knowledge that is within local government to the fore.

The sector's submissions to topics like the Greater Adelaide Regional Plan, as well as Regional Plans, infrastructure development, and housing, are examples of this.

And these topics will be a focus of presentations later today from the State Planning Commission, SA Water and the Department for Trade and Investment.

Alongside political advocacy and engagement, and equally important, are the formal partnerships we have.

Our work with partners like SA Health, Wellbeing SA, LG Professionals, Green Industries SA, the Department for Environment and Water – to name a few – are helping councils deliver outcomes that matter for communities.

It's projects like the SA Climate Ready Coasts program that will improve the approach to coastal adaptation planning across the state.

This is only made possible through close collaboration with a range of partners both within the sector and in government.

And it's through these productive relationships we are seeing significant progress.

We continue to work closely with our Legal Connect partners, Norman Waterhouse Lawyers, providing expert advice to the sector when needed.

Most recently, we've provided trusted legal advice throughout the implementation of the Reforms, including on the new CEO recruitment and performance management process.

This has been done in consultation with the Office of Local Government and Norman Waterhouse.

Unfortunately, it's through changes like this where we also see consultants stepping in to leverage the goodwill of councils, who are wanting to do the right thing and then get charged for further external advice.

It's why we're proud to be able to stand with expert partners on your behalf, delivering services that support your work, and save time and money.

This year, as part of the Local Government Reforms, we have also seen the commencement of the Strategic Management Plan Advice Scheme, currently facilitated by ESCOSA.

Tranche 1 councils have told us of their disappointment with the advice and the feedback they've received by ESCOSA.

From what we've seen and heard, this Scheme is treating local government like a regulated industry where the aim is to provide the lowest level of service at the lowest possible price.

But we know local government isn't about counting dollars and cents on a spreadsheet.

It's about having a conversation with local communities. It's about understanding potential services, programs and investments – what's needed now and, in the future.

It's also about listening to communities about what they are prepared to pay through rates for those services.

Councils already have avenues for consultation through their Annual Business Plan and Budget processes, which inform their Asset Management and Long-Term Financial Plans.

It would seem there is little value in paying $40,000 for ESCOSA to tell councils what they already know.

At the State/Local Government Economic Forum in March, the Premier highlighted how local government has unique connections with their communities, and how we must take advantage of this to foster economic development in our state.

ESCOSA's interpretation and delivery of the Scheme, in its current form, makes it very difficult for councils to play their role in this regard.

It actually works against brave economic and community development approaches and decision making.

Councils tell me they are disappointed in the lack of value and I agree.

The State want us to be economic supporters and proponents and this scheme actively prevents us from delivering. It's confusing and it's frustrating.

Maybe I should be clear – I'm not a fan!!!

So as an LGA we will continue to engage with the State Government about the best approach to deliver the intended purpose of the Scheme - and no more - in a way that delivers actual value for all councils.

Lastly, it's been encouraging as always to see councils engaging with their communities through their business planning, major projects and policies.

The good outcomes of what councils do at a local level are what we want to be sharing more, and the LGA continue to work on ways to facilitate this.

The new campaign *"Local Councils. Where Everything Comes Together"* forms part of our exciting strategy to increase awareness about the incredible outcomes we achieve as a sector and I'm excited – I love this!

Because just like the LGA, our sector too punches well above its weight. We prove time and again that local government isn't afraid of rolling up its sleeves to take action. Frankly, we get stuff done!

Councils across the state are finding smart ways to plug skills gaps, collaborate with others, find innovative ways to tackle problems and 'get on with the job'.

Our ability to do things efficiently and with positive impact is our strength.

And at the LGA we know that when councils are thriving, our communities are too.

I look forward to continuing as your President over the next 12 months as we work to help councils build strong communities in South Australia.

Thank you again for being here today and for the energy and passion you all bring to councils and communities from right across our great state. Keep up the fantastic work, thank you.

13 Workshop / Presentation Items - Nil

14 Motions With Notice

14.1 Footpaths	
Report Reference	GC231212M14.1
Council Member	Councillor – Ian Crossland

MOTION

1. **Reduces the new footpath budget to $100,000 per year commencing 2024/2025 budget.**

2. **Prepares a report on the current footpath (and kerb ramp) renewal program with options for an alternative program which considers the necessity of either one or two footpaths noting that if a single footpath is required there are options for additional trees/verges/parking or stormwater solutions.**

3. **Notes that the report will be brought to a Council Forum in March 2024.**

SUPPORTING INFORMATION

In the last few years Council committed to provide the option of at least one footpath in every street. This strategy was completed in 2022. The current budget however has continued with $710,000 added to the current financial year. These funds have been used to provide paths in reserves or to provide additional paths where staff have received customer requests from residents. Many of these have historically been projects in their own right but are now been completed operationally.

Works totalling $80,000 (3 separate projects) have been requested by residents in the 2024/2025.

Council currently has many competing projects and demands from residents in different areas. By reducing the budget to $100,000 per year will allow elected members to prioritise the current demands across the whole of Council.

New "Cycling and Walking" trails are completely separate projects which require Councils endorsement after consideration against all other unfunded projects.

Council currently spends nearly $3.5m each year on Renewal/Maintenance/Monitoring our footpaths as well as overseeing our current kerb ramp improvements. There are strategic possibilities to consider more than just a program of renewing a footpath just because we had one there before. I am aware that other Councils use the existing category of road and other factors such as commercial areas, residential areas, schools, train stations etc to determine if two footpaths are required. If they are not then instead of simply renewing the asset there could be options for additional parking, street trees or storm water retention etc.

Now that the kerb ramp program has delivered DDA compliant ramps in our key locations I would like to incorporate all kerb ramp installations into our existing renewal program so that they only occur when the footpath is renewed. This ensures that the footpath is compliant as well as the kerb ramp rather than one without the other.

Response Received From	Unit Manager Engineering – Carl Lundborg
Corporate Manager	Manager Engineering Assets & Environment – Mathew Allen

General Manager General Manager City Services – Ben Keen

STAFF COMMENTS

FOOTPATH SERVICE LEVELS

We know through the Community Satisfaction Survey that footpaths are important to the community, however community satisfaction is low.

All footpath assets sit within the Transport Asset Management Plan (AMP) including those footpaths in reserves and surrounding community facilities. The Transport AMP defines the current service levels for footpaths and identifies the expenditure to meet those services levels. The current community levels of service (CLoS) defined in the Transport AMP (2020) are:

Safety/Quality	Provide a safe and quality footpath network for pedestrian and cyclists.
Capacity	Provide a footpath network that meets the requirements for pedestrians and cyclists (including meeting Disability Discrimination Act (DDA) and Australian Standards requirements).
Functionality	Provide at least 1 footpath per street (subject to local community consultation).
Sustainability	Construct footpaths with recycled base aggregate to minimise waste.

The footpath CLoS helps develop the technical levels of service (TLoS), how council delivers on the service. The current programs that Council deliver within the footpath asset class are:

Maintenance	Reactive Maintenance	When residents or users of the footpath asset identifies a hazard.
	Proactive Maintenance	When staff undertake a routine inspection of the network and identify a hazard.
Monitoring	Condition & Defect Audit	Council undertakes a comprehensive condition and defect audit of the network every 4 years.
Renewal	Renewal Program	When the condition of a footpath is beyond simple maintenance and requires a full area replacement (intersection to intersection approach) and/or triggered by an Open Space reserve upgrade that requires footpath renewal.
Creation	Upgrade Program	Council upgrades footpaths that are less than council's 1.2m wide standard – typically triggered when footpath is near end of life. Major upgrade to footpath widths around schools/train stations (full width upgrades, back of kerb to property line) and along existing paths (typically in reserves) that are identified for shared use path upgrades.
	Cul-De-Sac Program	The creation of footpaths within Cul-De-Sac's (to achieve the 1 footpath per street service level)

		Completed in 2022
	Walking & Cycling Plan	Walking and Cycling new initiatives (example Flinders Greenway, Sturt River Linear Path, Major's Road Shared Use Path). ***In development for a 4 year plan (anticipating a commencement year of 25/26)***
	Missing Link's Program	Missing links within the footpath network (when a formalised footpath leads to nowhere or concludes just short of an existing footpath or when pedestrians use a unformalized track near existing footpaths and requires minor investment to formalise) ***Typically generated by resident, staff or Council Member requests (low budget projects – operational)***

FOOTPATH FUNDING

The Transport AMP identifies the funding to be allocated to footpath programs, the below table is the current endorsed budget split between Maintenance, Monitoring, Renewal and Creation. This is identified in the City of Marion's Long Term Financial Plan.

Year	Creation	Monitoring	Maintenance	Renewal
2023/24	$710,000*	$100,000	$1,005,000	$2,360,000

*Note council can receive grant funding from State Bicycle Fund, Way2Go and Blackspot funding for improvements to footpaths, shared use paths and crossings. Within the last 10 years council has received approx. $5 million in grants towards footpath creation (new /upgrade) projects.

PROPOSED FOOTPATH SCENERIO MODEL ($100,000 ANNUAL CREATION BUDGET)

Reducing the footpath creation budget from $710,000 to $100,000 for the 24/25 Annual Business Plan (ABP) will not impact the current planning or design processes. Currently the Transport Team have identified 3 projects from the 'missing links' list of minor value for the draft 24/25 program (subject to council approval through ABP process).

OTHER COMMENTS

The Walking and Cycling Guidelines and Action Plan is currently being developed, which will identify a 4-year works program (25/26 to 29/30) and funding scenarios for Council to consider. Staff are currently working with Ward Council Members to identify locations for walking and cycling infrastructure. The total value of the projects currently identified is estimated to be in excess of $6.5M. It is anticipated that when/if Council endorses the 4-year action plan and budget that the footpath creation budgets in the Transport AMP and Long-Term Financial Plan be amended to align to the Walking and Cycling Action Plan.

The Transport AMP will be reviewed and updated in 2024 (including Council Member and Community involvement) which will allow further analysis into service levels and program development across all Transport asset classes including the necessity of one or two footpaths and kerb ramp upgrades. A Council Forum discussion on service levels would be appropriate prior to a draft Transport AMP to be provided to council for endorsement (prior to November 2024).

14.2 Community Renewables Program	
Report Reference	GC231212M14.2
Council Member	Councillor – Sarah Luscombe

MOTION

To request a report by February 2024 that investigates the following:

1. Collaborating with City of Mitcham to use their Community Renewables Framework, due diligence and tender results to implement a similar bulk buy and Virtual Power Plant (VPP) program with Shinehub, but tailored to suit the City of Marion and its community.

2. An innovative 100% Renewable Energy Power Purchase Agreement (PPA) or similar for Council's current and future energy needs, including the opportunity to integrate a VPP and community batteries.

3. The scope and findings of the EV charging trial that is currently underway between SAPN and City of Mitcham, and whether City of Marion can leverage the opportunities from the trial moving forward.

SUPPORTING INFORMATION

Nil.

Response Received From	Manager Engineering, Asset and Environment – Mathew Allen
Corporate Manager	Manager Engineering, Asset and Environment – Mathew Allen
General Manager	General Manager, City Services – Ben Keen

STAFF COMMENTS

Renewable Energy

The City of Mitcham has implemented a program to support residents and businesses to increase their uptake of renewable energy and to facilitate the development of a virtual power plant (VPP) that can assist with providing affordable energy to the local community.

In response to declaring a climate emergency in 2019, the City of Mitcham has embarked on a program of work across Council curbing emissions, bolstering climate resilience, and mitigating the impact of climate change.

They have been investigating the role a Council can take to "accelerate a renewable energy uptake in the community" and have now developed a roadmap for creating a self-sustaining renewable energy hub within the bounds of a local council area.

To date, the community uptake of the program has been strong with 786 residents signing up as part of community bulk buys and all of them buying solar panels, batteries and signing up to the Mitcham Virtual Power Plant. Local businesses have also shown interest as the program proposes to increase access to large batteries that in the current energy market generate a sound ROI and community benefit.

An integral and innovative aspect of the program is the Mitcham Virtual Power Plant, a platform linking batteries in the community. These batteries participate in grid events, providing essential

power during grid demands, reducing reliance on coal-fired stations, and safeguarding against blackouts. Moreover, this system creates a supplementary income stream for battery owners.

Details of the program are made available through the City of Mitcham website: www.mitchamcouncil.sa.gov.au/our-environment/Community-Renewables-Program

The program is based on a partnership with the commercial solar provider ShineHub and consists of:

· Bulk purchasing options for solar and battery systems.

· Development of a VPP.

The City of Mitcham presented this initiative at the 7 November 2023 Environment Committee meeting (refer attachment 1 – Mitcham Community Renewables Presentation).

At its meeting held on the 13 November 2023, the City of Charles Sturt considered renewable energy and resolved to collaborate with the City of Mitcham on its Community Renewables Program including the procurement of solar panels, batteries and the implementation of a VPP.

A Community Renewables Program will enable residents to save energy for use during peak demand periods during the day, reducing the cost of energy supply, especially when electricity tariffs can be significantly higher compared to off-peak tariffs.

VPPs allow stored renewable energy to go back into the grid to stabilise the network during periods of peak demand. Using advanced calculations for each individual property, the VPP sells excess capacity at a high peak rate, which in turn allows an offset to reduce consumers electricity costs.

Electric Vehicles

On the back of the Community Renewables Program, SA Power Networks (SAPN) invited the City of Mitcham to participate in a trial to test the feasibility of using stobie poles to install electric vehicle charging stations. SAPN have advised that the trial with the City of Mitcham will test their proof of concept that could then be rolled out to other Council areas. SAPN have advised that they will be in a position to better understand the proof of concept in May 2024.

Council Members may be aware that a contract exists between Jolt and the City of Marion for the supply and installation of EV Charging Stations (currently 3 EV charging stations installed). There have been a number of challenges that have restricted Jolt installing further EV charging stations in our Council area.

The City of Port Adelaide Enfield have asked the City of Marion to join them in a collaborative request for proposal tender (RFP) process for EV Charging Stations in each of the Council areas. The intent of the RFP would be for providers to supply, install and maintain EV charging stations at no cost to Council with the EV charging stations operating under a consumer-charge model.

A report will consider these various options and provide a recommendation to council.

City of Mitcham Community Renewables Program

CITY OF MITCHAM

Get Your Bearings

- 75 square km in area
- Hills and plains
- 10 minute drive to the CBD to the north
- 30,000 rateable properties
- Population of approximately 70,000
- Metropolitan Adelaide is 1,367,000
- Relatively affluent and educated community





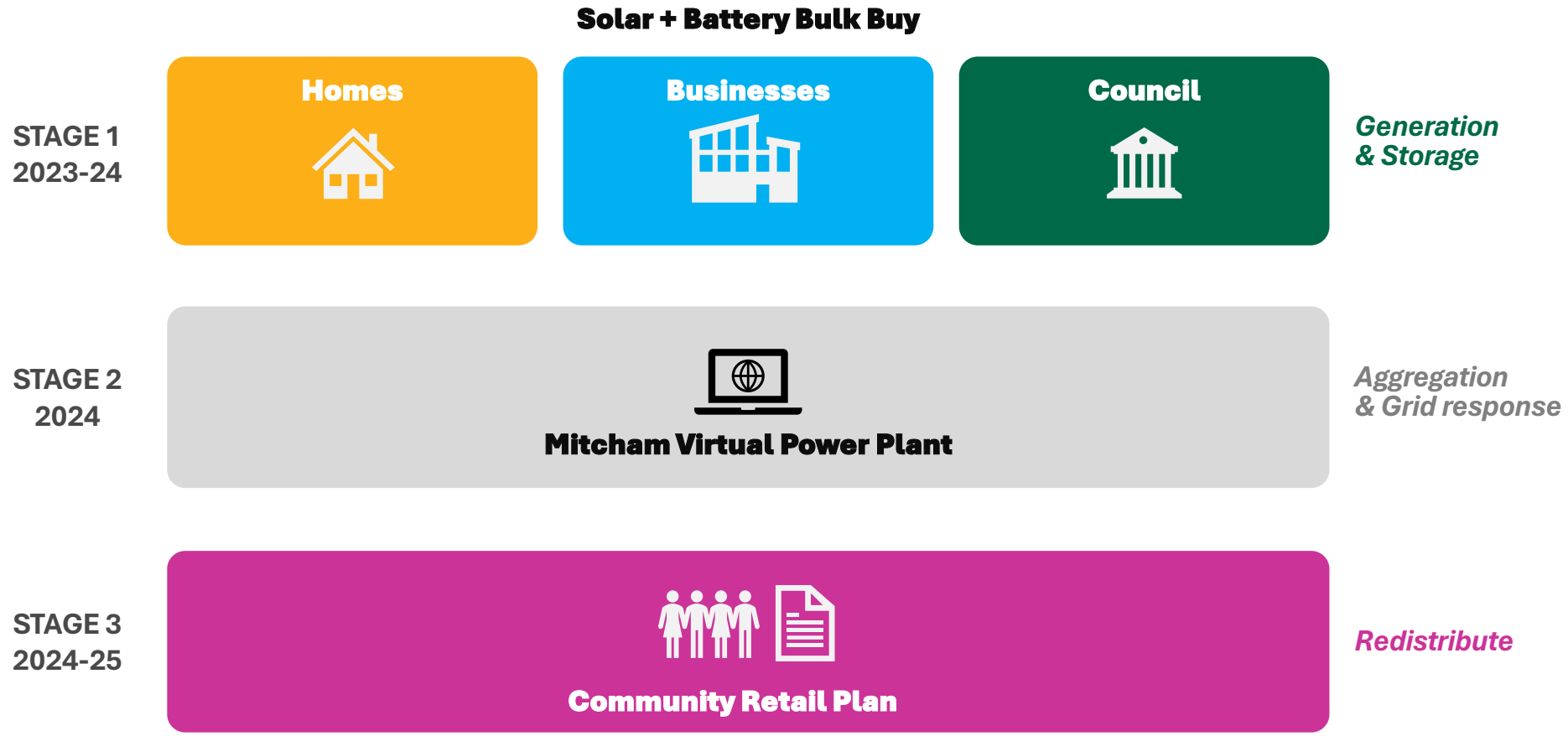
CITY OF MITCHAM

Why

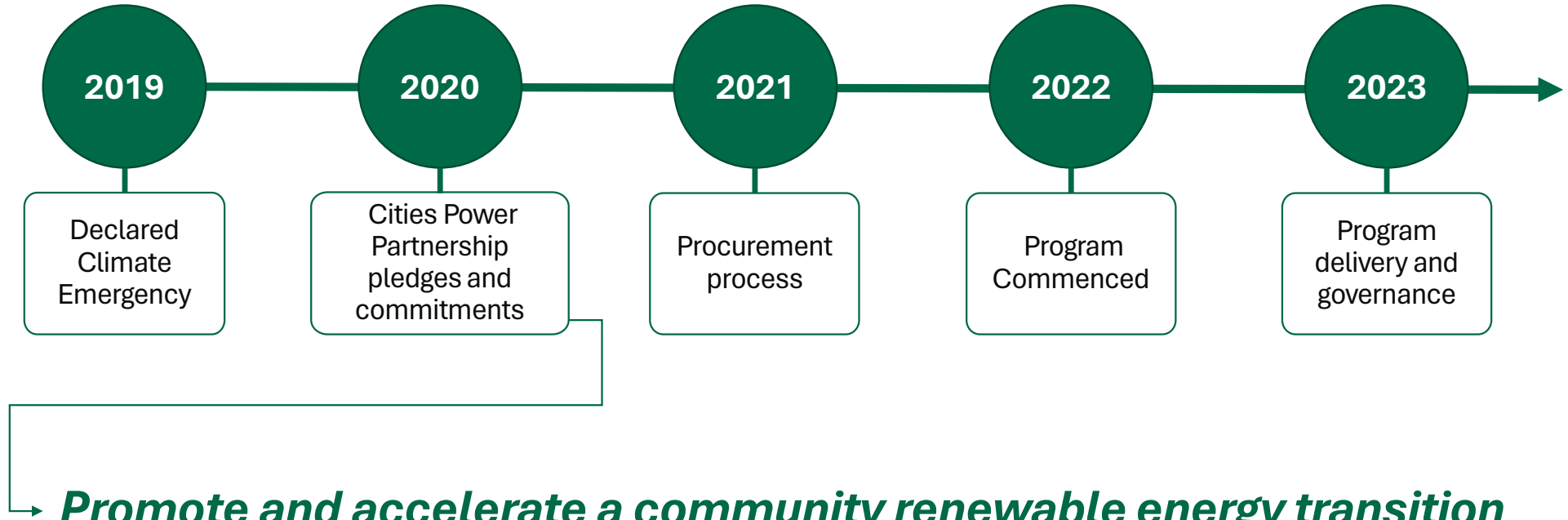
1. Climate emergency
2. Cost of living
3. Support for local businesses
4. Council savings and revenue

CITY OF MITCHAM

How


Solar + Battery Bulk Buy
STAGE 1
2023-24
Homes
Businesses
Council
Generation
& Storage
STAGE 2
2024
Mitcham Virtual Power Plant
Aggregation
& Grid response
STAGE 3
2024-25
Community Retail Plan
Redistribute

Timeline



Promote and accelerate a community renewable energy transition

CITY OF MITCHAM

What Did We Do?

1. We ran a tender in the open market, asking proponents to explain how they would help us:

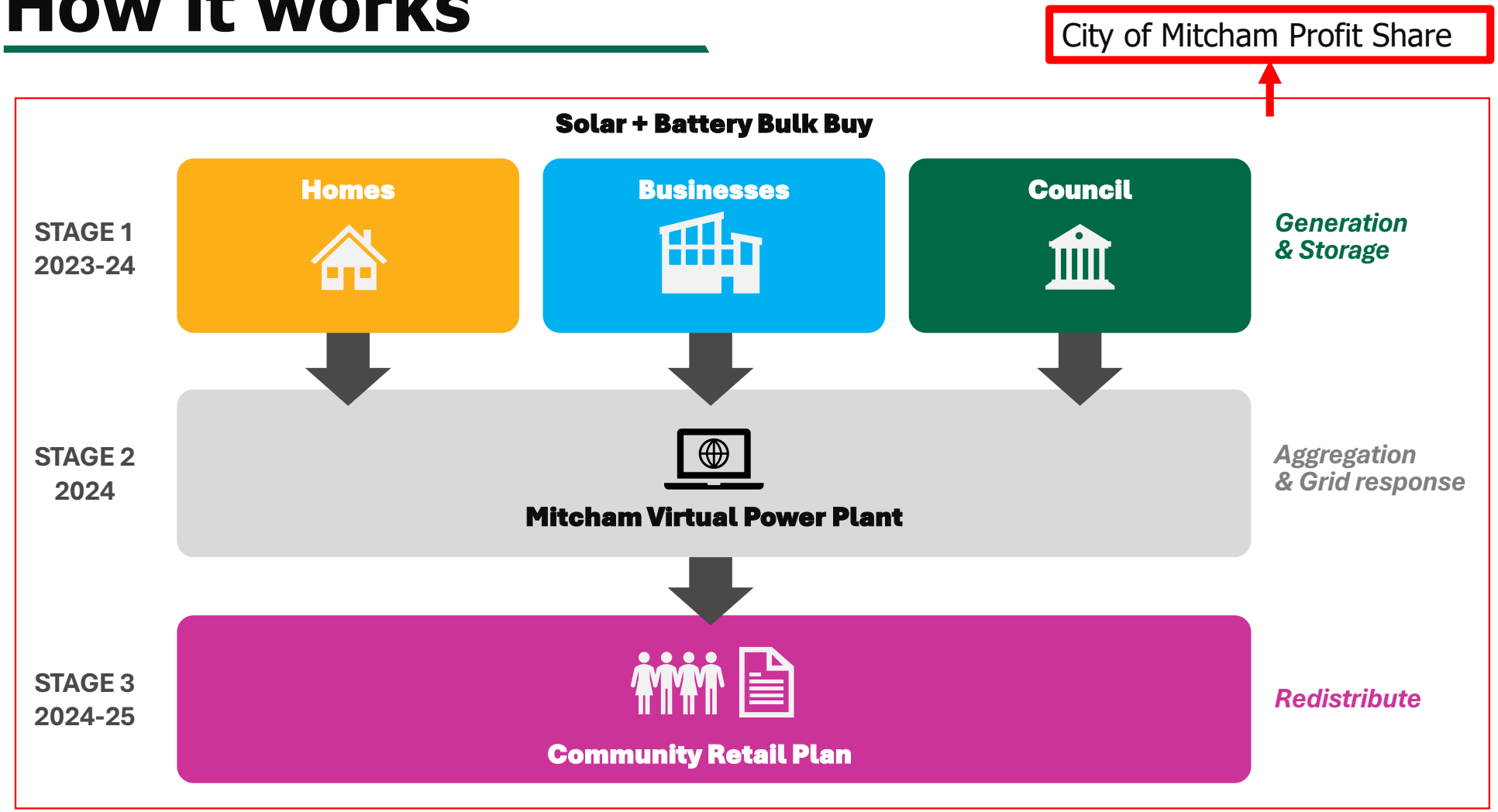
    - Achieve a Carbon Emissions Reduction
    - Lower the Cost of Living
    - Build community energy resilience

2. Asked SA Power Networks to endorse our approach

3. Asked SA Chief Entrepreneur to promote our tender

CITY OF MITCHAM

How it works


City of Mitcham Profit Share
Solar + Battery Bulk Buy
Homes
Businesses
Council
STAGE 1
2023-24
Generation
& Storage
STAGE 2
2024
Aggregation
& Grid response
Mitcham Virtual Power Plant
STAGE 3
2024-25
Redistribute
Community Retail Plan

Tender Outcomes



205 DOWNLOADS



15 SUBMISSIONS

CITY OF MITCHAM

Due Dilligence: $87k Once-Off

- Energy expert assessment of tender responses
- Independent financial and organisational capability audit
- Legal advice on Council's role: 'White-labelling'
- Legal advice on procurement adequacy
- Fair trade, anti-competition and principles of competitive neutrality
- Independent evaluation of the profit share offer
- Mutual Liability Scheme indemnity advice
- Prudential Review

CITY OF MITCHAM

And the Winner is…

ShineHub

The Key is all 3:

- Sell solar panels & batteries
- Run Virtual Power Plants
- Energy retail licence holder

CITY OF MITCHAM

What They Wanted From a Local Council

They didn't want our money

They wanted our brand recognition

They wanted our community outreach

They wanted our trust

CITY OF MITCHAM

Council's Role: White-labelling

- Due diligence that no average citizen could afford to do
- Promoting ShineHub's existing products ('white-labelling') through Council channels
- ShineHub trading on Council's name
- At no cost to Council

CITY OF MITCHAM



CITY OF MITCHAM

Stage 1: Roll Out

- 2 x solar panel and battery community bulk-buys
- Shinehub do everything and give you content to re-post
- Co-hosted community information meetings
- 1 on 1 resident/ShineHub engineer at Council's Civic Centre

CITY OF MITCHAM

Local Power



CITY OF MITCHAM

Cost

1. Cash up front, or
2. No up-front cost:

- Monthly subscription to the power (10 or 5 years)
- ShineHub own and maintain the system
- After 10 years, citizen can buy the system for $1
- The monthly subscription fee is the same or less than their old quarterly bill

CITY OF MITCHAM

Residential Results (so far)

2 Separate Bulk Buys	
Total Registrations	3819
Solar Only	10
Solar & Battery	543
Battery Only	236
Total Systems	789

CITY OF MITCHAM

The Average Household

Your estimated solar savings^:

Check out how much you'll save in the next 10 years!

	Energy costs on the grid	Energy costs with ShineHub	Your solar savings
Quarterly totals:	$600 / quarter	**$372** / quarter $276 Solar payment $96 New electricity bill	**$228** / quarter
10 year totals:	$24,000 / 10 years	**$13,740** / 10 years	**$10,260** / 10 years



- Before - $600 per quarter
- After - $372 per quarter (including repayments)
- Works in SA right now

CITY OF MITCHAM

Commercial Bulk-Buy

- Enabled by Council batteries
- Big users to start with, 17 in design so far
- Multimillion dollar systems
- They’re all saying the same thing about net zero and batteries

CITY OF MITCHAM

Stages 2 and 3: VPP and Retail Plan

- Council resolution to proceed
- VPP and Retail Plan in the next 3-6 months
- Retail Plan phased with small renter target audience first

CITY OF MITCHAM

Emission Savings

Annually the program will save

3193 tCo2e

(residential + commercial)

At its current size

= 2.66% of the 120,000 tCo2e City of Mitcham municipal electricity emissions.

CITY OF MITCHAM

Financial Savings

For residents since the program started is savings on electricity bills:

$1,779,625

based on an average cost of electricity, residential– 32.5c/kWh.

CITY OF MITCHAM

Other results

- Other Councils across Australia have resolutions to replicate
- Intellectual Property royalty payments to the City of Mitcham ***from ShineHub***
- **REPS** payment - $500
- We won two awards!

CITY OF MITCHAM

The Portal for Other Councils

https://shinehub.com.au/council-solar-programs/

From 15 to 2: $87k Once-Off

- Energy expert assessment of tender responses
- Independent financial and organisational capability audit
- Legal review of contract approach and risk exposure
- Procurement adequacy
- Fair trade, anti-competition and principles of competitive neutrality
- Independent market evaluation of the ShineHub offer
- Mutual Liability Scheme indemnity advice
- Prudential Review

CITY OF MITCHAM

CITY OF MITCHAM

Lessons Learned

- Mayor is important
- There’s lots of reasons to do it and ways of designing it
- Tiger team helps
- The supply chain is over-stocked, but not for long
- ShineHub can scale up faster than LG

CITY OF MITCHAM

CITY OF MITCHAM

15 Questions With Notice

16 Motions Without Notice

17 Questions Without Notice

18 Other Business

19 Meeting Closure

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.