His Worship the Mayor
Councillors

City of Marion

Notice of General Council Meeting

Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

Tuesday, 26 November 2024 at 6.30 pm

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a General Council Meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Tony Harrison

Chief Executive Officer

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1 Open Meeting

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the Special General Council Meeting held on 19 November 2024	
Report Reference	GC241126R5.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

RECOMMENDATION

That the minutes of the General Council Meeting held on 22 October 2024 be taken as read and confirmed.

ATTACHMENTS

1. SG C 241119 - Public Minutes [**5.1.1** - 9 pages]

Minutes of the Special General Council Meeting
held on Tuesday, 19 November 2024 at 6.30 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

PRESENT

His Worship the Mayor Kris Hanna
Councillor Joseph Masika
Councillor Nathan Prior
Councillor Raelene Telfer
Councillor Luke Naismith
Councillor Jason Veliskou
Councillor Jayne Hoffmann
Councillor Renuka Lama (from 6.36pm)
Councillor Jana Mates
Councillor Amar Singh
Councillor Ian Crossland

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Angela Allison
General Manager City Development - Ben Keen
Chief Financial Officer - Ray Barnwell
Manager Office of the CEO - Sarah Vinall
Unit Manager Governance and Council Support - Victoria Moritz

1 Open Meeting

The Mayor opened the meeting at 6.30pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

- Nil interests were disclosed

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 22 October 2024

Report Reference SGC241119R5.1

Moved Councillor Hoffmann **Seconded Councillor Telfer**

That the minutes of the General Council Meeting held on 22 October 2024 be taken as read and confirmed subject to the following amendment:

- Item 12.6 Appointment of Deputy Mayor **(**GC241022R12.6) include the following: *That nominations for Deputy mayor was received from Councillor Hoffmann and Councillor Veliskou. A Ballot was held in accordance with preferential voting methods. The vote was tied and Councillor Veliskou was the successful nominee by lot for the position.*

Carried Unanimously

The Mayor sought and was granted leave of the meeting to vary the order of the agenda and consider the items in the following order:

- 7.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 5 November 2024
- 6.1 Adjourned Item – Marion Tennis Club Potential Relocation Options
- 8.1 Marino Hall Financial Requirements
- 8.3 Appointment of Independent Member – Finance Risk and Audit Committee
- 8.2 Confirmation of minutes of the Confidential Review and Selection Committee meeting held on 5 November 2024

7 Committee Recommendations

7.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 5 November 2024

Report Reference SGC241119R7.1

Moved Councillor Hoffmann **Seconded Councillor Mates**

That Council:

1. Receives and notes the minutes of the Review and Selection Committee meeting held on 5 November 2024.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.

Carried Unanimously

6.36pm Cr Lama entered the meeting

Moved Councillor Telfer **Seconded Councillor Prior**

That the following cover reports to move into confidence be moved en bloc:

- 6.1 Adjourned Item – Marion Tennis Club Potential Relocation Options
- 8.1 Marino Hall Financial Requirements
- 8.3 Appointment of Independent Member – Finance Risk and Audit Committee
- 8.2 Confirmation of minutes of the Confidential Review and Selection Committee meeting held on 5 November 2024

Carried Unanimously

6 Adjourned Items

6.1 Cover Report - Confidential Marion Tennis Club Potential Relocation Options

Report Reference SGC241119R6.1

Moved Councillor Telfer **Seconded Councillor Prior**

That Council:

1. Pursuant to Section 90(2) and (3) (b)(i) and (ii) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC241119F6.1 Marion Tennis Club Potential Relocation Options, except the following persons: Chief Executive Officer, Manager Office of CEO, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager People & Culture, Manager City Property, Unit Manager Property Strategy and Delivery, Unit Manager Property & Facilities, Registered Architect – Strategic Projects, Unit Manager Governance and Council Support and Governance Officer, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to on balance, be contrary to the public interest because it could confer a commercial advantage on a person that Council is conducting or proposed to conduct business with.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest as it could negatively impact the outcomes for Council of a future tender process for the project and could infer a financial advantage to another entity when the project is opened to tender.

3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed.

Carried Unanimously

6.36pm the meeting went into confidence

Moved Councillor Telfer **Seconded Councillor Lama**

Option 3: 262a Sturt Road (southern end of the former Croquet Club site)

1. Offers the Marion Tennis Club the opportunity to relocate to the former Croquet Club site at 262a Sturt Road: on the basis that Council will build four tennis courts on the southern side of the site with sports court lighting, fencing and the existing clubhouse at that site to be re-purposed for the Club to a standard at Council's discretion; and on the basis that council proceeds with a basketball stadium at the Norfolk road site.

2. Offers the Marion Tennis Club the opportunity to temporarily locate if required to an alternate site to be negotiated.

3. Approves a budget of $ [redacted] to construct the new courts and to facilitate a minor refurbishment of the existing clubhouse.

4. Provide the Marion Tennis Club until 17 January 2025 to accept or reject the offer in writing.

5. Notes that the Chief Executive Officer will approve commencement of the project, and to negotiate lease terms with Marion Tennis Club under delegations should Marion Tennis Club agree to the proposal.

Carried

Moved Councillor Telfer **Seconded Councillor Lama**

That Council:

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that Financial references in the following document(s) and information relating to Agenda Item SGC241119 – Marion Tennis Club Potential Relocation Options shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act, :
   - Report – SGC241119 – Marion Tennis Club Potential Relocation Options
   - Attachment 1 - SGC241015F6.1 – Marion Tennis Club Potential Relocation Options Report
   - Attachment 2 – Confidential Council Resolutions – Marion Tennis (to be retained in confidence in full)
   - Minutes

   on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to provide an advantage to anyone that may seek to tender for one of the project options disclosed in the report that contains financial projections: and business affairs of clubs would otherwise be disclosed.

2. Section 90(2) and (3)(b) of the Act notes the disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a person that Council is conducting or proposed to conduct business with.

3. Determines this order shall operate for a period of 12 months and will be reviewed every 12 months if the confidentiality period is longer than 12 months in duration.

4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried Unanimously

7.20pm the meeting came out of confidence

8.1 Cover Report - Marino Hall Financial Requirements

Report Reference SGC241119F8.1

Moved Councillor Telfer **Seconded Councillor Prior**

That Council:

1. Pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item SGC241119F8.1 – Marino Hall Financial Requirements, except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager People & Culture, Manager Office of the CEO, Manager City Activation, Project Design Advisor, Unit Manager Governance and Council Support, Governance Officer, and Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to the item:- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting business; and would prejudice the commercial position of the Council.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest because confer a commercial advantage on a person with whom Council is conducting business; and would prejudice the commercial position of the Council.

3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously

7.20pm the meeting went into confidence

Moved Councillor Crossland **Seconded Councillor Hoffmann**

That Council:

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item SGC241119F8.1 – Marino Hall Financial Requirements shall be kept confidential, except when required to effect or comply with Council's resolution(s)

regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act, :

- Report – SGC241119F8.1 – Marino Hall Financial Requirements
- Minutes

on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting business; and would prejudice the commercial position of the Council.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a person that Council is conducting or proposed to conduct business with.

3. Determines this order shall operate determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 6 months.

4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried

7.30pm the meeting came out of confidence

8.3 Cover Report - Appointment of Independent Member - Finance, Risk and Audit Committee

Report Reference SGC241119F8.3

Moved Councillor Telfer **Seconded Councillor Prior**

That Council:

1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item SGC241119F8.3 Appointment of Independent Member Finance, Risk and Audit Committee, except the following persons: Chief Executive Officer, General Manager City Services, General Manage Corporate Services, General Manager City Development, Manager People & Culture, Manager Office CEO, Chief Finance Officer and Unit Manager Governance & Council Support to enable the Committee to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item: Information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable being information relating to the recommendation of appointment of an independent member to the Finance, Risk and Audit Committee containing sensitive information and details which are only know to those who have participated in the selection process.

2. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential

Carried Unanimously

7.30pm the meeting went into confidence

Seconded Councillor Crossland

Moved Councillor Hoffmann

That Council:

3. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item *SGC241119F8.3 Appointment of Independent Member Finance, Risk and Audit Committee* shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(a) of the Act,
   - Report
   - Minutes

   on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to release personal information of the candidates for the Finance Risk and Audit Committee which is not yet public information.

4. Determines this order shall operate:
   - until the successful candidates have been notified of the appointments.
   and will be reviewed every 12 months.

5. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried Unanimously

7.32pm the meeting came out of confidence

8.2 Cover Report - Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 5 November 2024

Report Reference SGC241119F8.2

Moved Councillor Telfer **Seconded Councillor Prior**

That Council:

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that the public and staff be excluded from attendance at that part of this meeting relating to Agenda Item *SGC241119F8.2 Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 5 November 2024* to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to reveal sensitive information and details of City of Marion staff and applicants in a selection process.

2. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously

7.33pm all staff left the meeting

7.32pm the meeting went into confidence

Moved Councillor Hoffmann **Seconded Councillor Crossland**

That Council:

1. Receives and notes the confidential minutes of the Review and Selection Committee meeting held on 5 November 2024

2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.

3. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item SGC241119F8.2 Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 5 November 2024 shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(a) of the Act, :
   - Attachment 1 – RSC241105 –Final Confidential Minutes

   on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to reveal sensitive information and details of City of Marion staff and applicants in a selection process.
4. Determines this order shall operate until it is revoked and will be reviewed every 12 months

5. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Manager People & Culture the power to revoke this order in whole or part.

Carried Unanimously

8.08pm the meeting came out of confidence

9 Motions Without Notice

Nil

10 Questions Without Notice

Nil

11 Other Business

Nil

12 Meeting Closure

The meeting was declared closed at 8.08pm.

CONFIRMED THIS 26 DAY OF NOVEMBER 2024

_____

CHAIRPERSON

6 Communications

6.1 Elected Member Verbal Communications

In accordance with the *Code of Practice - Procedures at Council Meeting 2017/18* an Elected Member has the right to speak for up to two minutes in the second meeting of Council every second month from February (with the exception of caretaker period).

6.2 Mayoral Communication Report

Report Reference GC241126R6.2
Name of Council Member Mayor - Kris Hanna

Date	Event	Comments
16.10.2024	Warradale Primary School Capital Works Building Official Opening	Attended & Gave Speech
21.10.2024	Meeting with VIPs from Nepal & Cr Renuka Lama	Attended
23.10.2024	Radio Adelaide Interview	Attended & Presented
24.10.2024	Site visits with Senator Andrew McLachlan	Attended
26.10.2024	Breast Cancer Awareness Event – Glenelg Rebels Softball Club	Attended
26.10.2024	Marion Cultural Centre Official Opening	Attended & Gave Speech
28.10.2024	Elder Electorate Office Official Opening	Attended
28.10.2024	Southern Business Connections Professional Networking Event	Attended
28.10.2024	Oaklands Estate Residents Association AGM	Attended & Provided Update
08.11.2024	Meeting with Hindu Society of South Australia	Attended
09.11.2024	Darlington Connections Event (new Australians welcomed to indoor pool)	Attended
10.11.2024	South Adelaide Basketball Club AGM	Attended
11.11.2024	Marion RSL Remembrance Day Ceremony	Attended
12.11.2024	Australian Refugee Association Supporters AGM	Attended
13.11.2024	Glenthorne National Park Changing Places Facility Opening	Attended
13.11.2024	ShineHub Event	Attended & Presented
18.11.2024	Mary Potter Award Calvary Oaklands nursing home	Attended
18.11.2024	Hallett Cove School Year 12 Graduation	Attended

In addition, the Mayor has met with residents, MPs and with the CEO and Council staff regarding various issues		

6.3 CEO and Executive Communication Report

Report Reference GC241126R6.3

Date	Activity	Attended By
18/10/2024	Graduate Program Working	Ben Keen Angela Allison
18/10/2024	Cleanaway Tour	Tony Lines
21/10/2024	Mock Trial: Natures Playground – City of Mitcham and Marion	Ben Keen Angela Allison
21/10/2024	Community Leadership Program | Panel	Tony Lines Angela Allison
22/10/2024	Meeting | Civica and CoM	Tony Lines
22/10/2024	SMRF JV Advisory Meeting	Angela Allison
23/10/2024	Meeting | South Australian Housing Trust	Ben Keen
23/10/2024	Meeting | BlueKnight Corp and Tesla Australia	Ben Keen Tony Harrison
23/10/2024	SRWRA Board Strategic Workshop	Angela Allison
24/10/2024	COAST FM Segment	Tony Harrison
25/10/2024	Meeting | Blake Gordon - Brightly	Angela Allison
26/10/2024	MCC Plazza Official Opening	Tony Harrison
28/10/2024	Flinders University – Graduate Program Presentation with City of Mitcham and Flinders University	Ben Keen
28/10/2024	Meeting | Mayor Kris Hanna and Louise Miller-Frost (Member for Boothby)	Tony Harrison
28/10/2024	Meeting | Mayor Kris Hanna and Kate Foley Australia Post	Tony Harrison
28/10/2024	Official Opening of Nadia Clancy MP Office	Tony Harrison
29/10/2024	Meeting | AICD Essential Director Update Meeting	Ben Keen
29/10/2024	Cross Council Collaboration Workshop	Ben Keen Tony Harrison Tony Lines
30/10/2024	KPMG Client Roundtable - Future of Community Infrastructure Event	Ben Keen

1/11/2024	Graduate Working Group Program	Ben Keen
4/11/2024	LG Professionals SA Quarterly Network Chair Catch up	Ben Keen
4/11/2024	Meeting | Justin Jamieson, KPMG	Tony Harrison
06/11/2024	Meeting | Oaklands Green PCG	Ben Keen
07/11/2024	LG Professionals SA General Managers and Directors – Network Forum	Ben Keen
07/11/2024	LG Professionals AGM – Network Chairs	Ben Keen
11/11/2024	Meeting | Anthony Kelly and John Love (Mellor Olsson Lawyers)	Tony Harrison
11/11/2024	Meeting | Lael Mayer (Adelaide Development Company)	Tony Harrison
13/11/2024	Meeting | Oaklands Green PCG	Ben Keen
13/11/2024	World Business Forum Sydney	Tony Harrison
14/11/2024	Meeting | CleanPeak	Angela Allison
14/11/2024	Meeting | SMRF JV Committee	Angela Allison
14/11/2024	SMRF JV Committee Dinner	Angela Allison
15/11/2024	Graduate Program Working Group	Ben Keen
15/11/2024	SMRF JV Advisory Committee & Strategy Day	Angela Allison
18/11/2024	Meeting | Diving SA	Ben Keen
18/11/2024	Meeting | Kirk Richardson - Director City Operations – City of Onkaparinga	Angela Allison
18/11/2024	SRWRA Board Meeting	Angela Allison
20/11/2024	Event | UniSA Business: Celebrating Success Together 2024	Tony Harrison
21/11/2024	Event | 2024 IPWEA South Australia Excellence Awards Dinner	Tony Harrison Tony Lines

7 Adjourned Items

8 Deputations

8.1 Marion Life	
Report Reference	GC241126D8.1
Originating Officer	Executive Assistant to the Mayor – Sarah Barnby
Corporate Manager	Manager Office of the CEO – Sarah Vinall
General Manager	Chief Executive Officer – Tony Harrison

SPEAKER

Mr Leighton Boyd

ORGANISATION

Marion Life

COMMENTS

Mr Leighton Boyd has requested to make a deputation to Council on behalf of Marion Life regarding the progress and plan for MarionLIFE's Community Hub on corner of Marion Rd and Alawoona Ave, Mitchell Park, and to request a letter of support from the City of Marion about the merits and community benefits of the project, which we can share namely with Federal Government.

ATTACHMENTS

Nil

9 Petitions

10 Committee Recommendations

10.1 Confirmation of Minutes of the Infrastructure and Environment Committee Meeting held on 8 October 2024	
Report Reference	GC241126R10.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Infrastructure and Environment Committee meeting held on 8 October 2024.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Parking Management Guidelines – Implementation Review
- Coastal Update
- Marion Centre and Environs Precinct Planning
- State Government Environmental Advocacy

Reports for Noting

- Nil

RECOMMENDATION

That Council:

1. **Receives and notes the minutes of the Infrastructure and Environment Committee meeting held on 8 October 2024.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Environment Committee.**

ATTACHMENTS

1. IE C 241008 - Minutes [**10.1.1** - 7 pages]

Minutes of the Infrastructure and Environment Committee held on Tuesday, 8 October 2024 at 6.30 pm Council Chamber, Council Administration Centre 245 Sturt Road, Sturt

Present

His Worship the Mayor Kris Hanna
Councillor Ian Crossland
Councillor Renuka Lama (7:06 pm)
Councillor Luke Naismith
Councillor Amar Singh (6:44 pm – 8:35 pm)
Councillor Raelene Telfer
Councillor Jayne Hoffmann (Chair)
Councillor Sarah Luscombe
Councillor Nathan Prior
Councillor Matt Taylor
Councillor Jason Veliskou (6:39 pm)

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Angela Allison
General Manager Corporate Services – Tony Lines
Manager Engineering, Environment and Assets - Mathew Allen
Unit Manager Engineering - Carl Lundborg
Coordinator Transport - Nathan Saxty
Unit Manager Environmental Sustainability - Rebecca Neumann
Senior Strategic and Policy Planner - David Barone
Unit Manager Planning & Development – Alex Wright
Executive Officer to the General Manager - Tracey Stringer

1 Open Meeting

The Chair opened the meeting at 6.30pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest

Moved Councillor Taylor **Seconded Councillor Telfer**

The following interests were disclosed:

- NIL

Carried

4 Confirmation of Minutes

4.1 Confirmation of Minutes of the Environment Committee Meeting held on 10 September 2024

Report Reference IEC241008R4.1

Moved Councillor Luscombe **Seconded Councillor Naismith**

That the minutes of the Environment Committee Meeting held on 10 September 2024 be taken as read and confirmed.

Carried

5 Business Arising

5.1 Business Arising Statement - Action Items

Report Reference IEC241008R5.1

Moved Councillor Luscombe **Seconded Councillor Naismith**

That the Infrastructure and Environment Committee:

1. Notes the business arising statement, meeting schedule and upcoming items.

Carried

6 Confidential Items - Nil

7 Reports for Discussion

7:02 pm Councillor Singh left the meeting
7:10 pm Councillor Singh re-entered the meeting

7:15 pm Councillor Singh left the meeting
7:20 pm Councillor Singh re-entered the meeting

7.1 Parking Management Guidelines - Implementation Review

Report Reference IEC241008R7.1

The Chair provided an overview of the agenda item for the Committee. The Parking Management Guidelines were initiated July 2022 and endorsed by Council 24th October 2023. The agenda item is the 12-month implementation review.

- Staff summarised key process improvements since the implementation of the Guidelines, including:
  - Case management in CRM Salesforce and an increase in first-call resolution
  - Introduction of a roster for traffic enquires
  - 60 new parking restrictions or alterations were applied with few complaints
  - Service Level Agreements were adjusted, aiming on reducing overdue cases
  - Improved transparency in decision-making and record-keeping for dispute resolution and reviews.
- Upward trends in parking-related requests can be attributed to:
  - Post-COVID traffic and parking behaviour changes
  - Increased population and urban infill
  - Growth in the number of vehicles per household
  - Increase in vehicle size.

- There has only been one Section 270 review in 12 months

- Roads less than the 7.2m minimum width requirement, must take into consideration that the road must allow a 3m gap between parked vehicles in accordance with the Australian Road Rules to allow access for emergency vehicles
- Requests for individualised parking guidelines outside of the scope of the Guidelines would only be undertaken in exceptional circumstances
- Duplications of parking issues raised by MPs affecting service level agreements - election cycles will impact the number of enquiries. Requests are initially triaged to identify any safety issues, and a standard response is provided. The case is then considered in accordance with priority similar to all other cases. Responses to traffic and parking enquiries have been streamlined; where required, MPs are acknowledged in the letter of response on the outcomes.
- Extensive discussion on when to "Inform" or "Consult". The current practice is where only one option is possible, inform is the appropriate approach. However clearer rationale could be provided in the advice to effected residents. Where more than one option exists, consult is the appropriate approach. It is important to update members via ward briefings on parking controls that have a reasonable impact on the community. Consider further community education regarding parking guidelines – fine-tuning messaging.

Moved Councillor Telfer **Seconded Mayor Hanna**

That the Infrastructure and Environment Committee:

1. Notes the report and presentation.
2. Notes that Councillors have provided feedback on changes regarding the Parking Management Guidelines.

Carried unanimously

7.2 Coastal Update

Report Reference IEC241008R7.2

The Chair provided an overview of the agenda item for the Committee. The purpose of the report is to provide an update on current programs related to coastal climate change responses.

New program – Climate Ready Coasts Program – led by the LGA and the State Government Coast Protection Board – improving the approach to coastal management and accelerating coastal hazard adaption planning in South Australia. Draft guidelines have been developed; the grant is now open to receive applications.

ACCN – Adelaide Coastal Councils Network – previously the Metropolitan Seaside Councils Network. The City of Marion is a financial member of the ACCN. The ACCN Strategic Plan 2024-26 has a focus on climate change.

It was noted the City of Marion coastline has some vulnerability; the seasons have been quite mild. 2024 season to conclude at the end of the year; a full report on the 4-yr monitoring program with recommendations for the next period will be presented in February 2025.

Field River Dunes Management Plan is an additional project. This is a significant environmentally sensitive site and a recognised Kaurna site. Protection of the Dune was discussed.

Moved Councillor Luscombe **Seconded Councillor Crossland**

That the Infrastructure and Environment Committee:

1. Notes the update on the Climate Ready Coasts (CRC) Program and the Adelaide Coastal Councils Network (ACCN) including the *Adelaide Coastal Councils Network Strategic Plan 2022-2024* (Attachment 1).
2. Notes the update on the City of Marion Coastal Monitoring Program and proposal to continue a scaled-back coastal monitoring program for another four years (2025-2028) noting:
    a. Available grant and council funding from the 2021-2024 program will be used to fund year 1 (2025).
    b. A report will be brought to General Council in mid-2025 with a proposal for funding the remainder of the program with the likely split being:
        i. $25,000 Coast Protection Board grant to be spent over three years
        ii. $8,000 per year additional from City of Marion from 2026/2027, 2027/2028 and 2028/2029 (total $24,000).
3. Notes the update on the Field River Dunes Management Plan.
4. Recommends to General Council that the existing $20,000 budget is used to leverage Climate Ready Coasts grant funding of $20,000 for the development of a Coastal Adaptation Plan for the whole City of Marion coastline ($40,000 in total).

Carried unanimously

7:50 pm Councillor Crossland left the meeting
7:54 pm Councillor Crossland re-entered the meeting
8:03 pm Councillor Luscombe left the meeting
8:05 pm Councillor Luscombe re-entered the meeting
8:13 pm Councillor Naismith left the meeting
8:15 pm Councillor Naismith re-entered the meeting
8:35 pm Councillor Singh left the meeting
8:35 pm Councillor Prior left the meeting
8:38 pm Councillor Prior re-entered the meeting

7.3 Marion Centre and Environs Precinct Planning

Report Reference IEC241008R7.3

The Chair introduced the agenda item, to inform members of a proposal to undertake a planning process for the Marion Centre and surrounding environs that will inform future development opportunities.

Staff provided background to the item, including:

- The project has arisen from initial work by Council in preparation for the discussion paper as part of consultation for the Draft Greater Adelaide Regional Plan (GARP). Council was approached by the owners of Marion Centre, with a view to coordinating a position in moving forward strategically, to examine and explore opportunities.

The Committee discussed the opportunity.

- Encourages staff to look at 'big picture' planning
- Expressed concerns regarding the cost and value to the City of Marion and its residents, acknowledging more information on the precinct will be useful for future planning.

Moved Mayor Hanna **Seconded Councillor Telfer**

That the Infrastructure and Environment Committee:

1. Notes the existing discussions held with Scentre Group and opportunity afforded through collaboration for this location.
2. Recommends that Council does not support an Urban Precinct and Partnership Program grant application in relation to Westfield Marion.
3. At a future Forum in 2025, Council and staff discuss the Marion Precinct and environs to define any directions, benefits and focus for Council and its ratepayers.

Carried unanimously

7.4 State Government Environmental Advocacy

Report Reference IEC241008R7.4

The Chair introduced the item, seeking feedback from the Committee on key environmental advocacy opportunities with the State Government. The list of opportunities was created to address a request from Mayor Hanna in preparation for lobbying Government/Opposition in the lead up to the state elections.

Discussion:

The Committee discussed the proposed list, providing feedback:

1. Waste – phasing out weekly landfill collections - provide data on the level of contamination
2. Waste – soft plastics
3. Waste - batteries & e-waste – influence packaging – how they're disposed of
4. Nature – we need better biodiversity protection laws in urban areas
5. Nature – Hills Face Zone: Rezoning of Hills Face Zone to be removed due to the challenges in developing the land.
6. Nature – Sturt River
7. Warradale Army Barracks – protection for remnant River Red Gum and open space values
8. Trees – conflicts with powerlines and other utilities
9. Water – rapid expansion of 'water sensitive urban design'

10. Climate Change – Hazard Mapping – to include wood heaters and gas homes-respiratory illness
11. Climate Change – Integrated Coastal Planning
12. Climate Change – Regional Climate Partnerships
13. Climate Change – Electrify Everything – fully electric homes, vehicles, sustainable living, health impact from wood smoke and gas.
14. Active and Sustainable Transport – also need other types of transport, more trains and trams; encouraging people to use more sustainable cars; strategic EV charging stations in remote and regional areas and on key transport corridors.

Moved Mayor Hanna **Seconded Councillor Veliskou**

That the Infrastructure and Environment Committee:

1. Notes that Councillors have provided feedback on the environmentally focussed State Government Advocacy priorities.
2. Recommends the deletion of clause 5 from the environmentally focused State Government Advocacy priorities.
3. Recommends to Council the remainder of the environmentally focused State Government advocacy priorities be communicated to the State Government.

Carried unanimously

8 Reports for Noting - Nil

9 Workshop / Presentation Items - Nil

10 Other Business

11 Meeting Closure

The meeting was declared closed at 9.01 pm.

CONFIRMED THIS 12 DAY OF NOVEMBER 2024

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CHAIRPERSON

10.2 Confirmation of Minutes of the Infrastructure and Environment Committee Meeting held on 12 November 2024	
Report Reference	GC241126R10.2
Originating Officer	Executive Officer to the General Manager City Services – Tracey Stringer
Corporate Manager	Manager Office of the Chief Executive - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Infrastructure and Environment Committee meeting held on 12 November 2024.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Environmental Sustainability Plan – draft scope and timeframe
- Tonsley District Update – Governance and Car Parking
- Council's Role in Housing
- Draft Submission – EPP Review

Reports for Noting

- Nil

RECOMMENDATION

That Council:

1. **Receives and notes the minutes of the Infrastructure and Environment Committee meeting held on 12 November 2024.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Environment Committee.**

ATTACHMENTS

1. IE C 241112 - Final Minutes [**10.2.1** - 8 pages]

Minutes of the Infrastructure and Environment Committee held on Tuesday, 12 November 2024 at 6.30 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

PRESENT

His Worship the Mayor Kris Hanna
Councillor Ian Crossland (left 7:53 pm)
Councillor Renuka Lama (from 6:37 pm)
Councillor Luke Naismith (from 6:42 pm)
Councillor Raelene Telfer
Councillor Jayne Hoffmann (Chair)
Councillor Joseph Masika
Councillor Amar Singh (left 8:29 pm)
Councillor Jason Veliskou

In Attendance

General Manager City Services - Angela Allison
General Manager City Development – Ben Keen
Manager Engineering, Environment and Assets - Mathew Allen
Unit Manager Environmental Sustainability - Rebecca Neumann
Environment Officer (Waste and Recycling) – Allison Byrne
Senior Strategic and Policy Planner - David Barone
Acting Manager Development and Regulatory Services – Maddie Frew
Executive Officer to the General Manager - Tracey Stringer

Matthew Hogan - Development Director, Innovation Districts, City and Port Adelaide
Steve Porch - Senior Development Manager, Innovation Districts and Port Adelaide

1 Open Meeting

The Chair opened the meeting at 6.32pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest

The following interests were disclosed:

- Nil

4 Confirmation of Minutes

4.1 Confirmation of Minutes of the Environment Committee Meeting held on 8 October 2024

Report Reference IEC241112R4.1

Moved Councillor Telfer **Seconded Mayor Hanna**

That the minutes of the Infrastructure and Environment Committee Meeting held on 8 October 2024 be taken as read and confirmed.

Carried unanimously

5 Business Arising

5.1 Business Arising Statement - Action Items

Report Reference IEC241112R5.1

Moved Councillor Veliskou **Seconded Councillor Singh**

That the Infrastructure and Environment Committee:

1. Notes the business arising statement, meeting schedule and upcoming items.

Carried

6 Confidential Items - Nil

7 Reports for Discussion

The Chair sought and was granted leave of the meeting to vary the order of the agenda and consider the following item next on the agenda:

7.2 – Tonsley District Update – Governance and Car Parking

7.2 Tonsley District Update - Governance and Car Parking

Report Reference IEC241112R7.2

7:23 pm Councillor Crossland left the meeting
7:26 pm Councillor Crossland re-entered the meeting
7:31 pm Councillor Singh left the meeting
7:38 pm Councillor Singh re-entered the meeting

Attendees from Renewal SA:

- Matthew Hogan - Development Director, Innovation Districts, City and Port Adelaide
- Steve Porch - Senior Development Manager, Innovation Districts and Port Adelaide

Presentation to Council by Renewal SA:

- Tonsley Innovation District Site Allotment Plan and Development Update
- Proposed Tonsley Governance Framework and updates on the car parking strategy and future support initiatives for the Precinct

Key Council Concerns Raised:

1. Governance Committee Representation: The Tonsley Innovation District Strategic Governance Committee, chaired by Di Dixon (State Innovation Places Lead), includes members from three SA Government departments and Flinders University for an initial term ending 31 December 2028. However, there is no representation from the City of Marion or Tonsley businesses. Council suggested creating an Advisory Group representing Tonsley businesses to provide input to the Governance Committee.
2. Car Parking Strategy: Councillors expressed concern over the current car parking plan, citing inadequate provisions that affect street parking. They requested an update and review of the Tonsley Car Parking Plan to address these issues.

3. Local Issue Engagement: The Flinders Greenway was discussed as an example of what the Council perceives as the State Government's limited engagement with local concerns.
4. Council Consultation: Council emphasised the need for direct consultation and regular updates on these matters to remain informed and involved.

Moved Mayor Hanna **Seconded Councillor Masika**

That the Infrastructure and Environment Committee:

1. Notes the State Government Innovation Places Framework.
2. Seeks Council endorsement to write to the State Government seeking to have a nominated delegate on the Tonsley Governance Committee.
3. Notes Renewal SA is currently developing a car parking plan for the Tonsley Precinct and requests a car parking proposal to be brought to Council for consideration during Quarter 1, 2025.

Carried unanimously

7.1 Environmental Sustainability Plan - draft scope and timeframe

Report Reference IEC241112R7.1

7:52 pm Councillor Naismith left the meeting
7:58 pm Councillor Naismith re-entered the meeting

Building on the Strategic Plan, the Environmental Sustainability Plan (2025-2030) seeks to:

- Broaden Council's environmental strategy, establishing priorities and resource needs across all services and operations.
- Address key environmental themes:
  - Biodiversity, urban greening, and tree management
  - Climate resilience and emissions reduction
  - Water conservation and management
  - Waste reduction and the circular economy
  - Sustainable living and community engagement
- Detail ongoing initiatives and identify new actions, including potential funding sources.
- Align with the 2024-2034 Strategic Plan and the City of Marion Environment Policy.
- Integrate with annual business planning to secure funding for new environmental projects.
- Incorporate the existing Carbon Neutral Plan, covering:
  - Emissions boundaries
  - Carbon neutrality targets and reporting
  - Community emission reduction efforts
- Summarize environmental expenditures to date.

Target Completion: Environmental Plan to be presented to Council by May 2025.

Council Member feedback:

- Pollution control is to be included in the Plan

- Carbon offsets and neutrality goals: balance costs with a focus on carbon reduction. Members advised there is likely to be limited support for paid carbon offsets
- Consider the carbon offsets generated by our own tree planning and even if can't be formally recorded as an offset consider how these types of contribution to greening the city can be described
- Evaluate whether a 2050 target is preferable to 2030, Options for changes to the target to be included in the May 2025 presentation
- Explore joint ventures, such as investment in a solar farm
- Incorporate the work being done by SRWRA
- Presentation of financials in a similar way to the paper could be misleading to the community. Consider financial presentation to be aligned to what the community thinks the categories of spend are – i.e. waste reduction, green electricity, education programs etc
- Address community priorities around tree planting, fleet sustainability, and eco-friendly design.

Moved Mayor Hanna **Seconded Councillor Crossland**

That the Infrastructure and Environment Committee:

1. Notes that an update on the drafting of the Environmental Sustainability Plan and environmental expenditure has been provided.
2. Notes that the Carbon Neutral Plan review will be integrated into the development of the Environmental Sustainability Plan.

Carried unanimously

7.3 Council's Role in Housing

Report Reference IEC241112R7.3

7:53 pm Councillor Crossland left the meeting and did not return
8:04 pm Councillor Lama left the meeting
8:20 pm Councillor Lama re-entered the meeting
8:19 pm Councillor Singh left the meeting
8:21 pm Councillor Singh re-entered the meeting
8:29 pm Councillor Singh left the meeting and did not return

A discussion paper was prepared to explore and discuss opportunities and challenges related to housing within the City of Marion, as well as options for Council's potential involvement in housing provision.

Council Discussion Highlights:

- Rental Market Pressures: Issues with affordability and rising rental market values.
- Homelessness: Growing concern over increasing rates of homelessness.
- Developer Participation: The willingness of developers to incorporate affordable housing in their projects.
- Council's Role in Housing Delivery: Council considered options to expand its role, including potential rezoning and increased housing densities.

Principles for Consideration:

1. Suggestion to focus less on principle 1 as the desire for affordability will likely achieve diversity and smaller sizes
2. Concern about principle 5 focus on social outcomes as not our core business, unless this relates to affordability – need to make this principle clearer in intent
3. Consider additional principles focussed on:
    1. Explore a 'Build-Then-Sell' Model: Examining a model where Council funds, builds, and then sells housing.
    2. Focus on Larger Developments: Prioritise developments that provide reasonable scale. Avoid individual housing lots that deliver less than five dwellings (for example) unless specific to a demonstration project.

Housing Delivery Models Discussed:

- Direct Delivery: Council builds, owns, and/or sells affordable housing.
- Public-Private Joint Venture: Council partners with private developers to deliver housing.
- Not-for-Profit Joint Venture: Council partners with a Community Housing Provider for affordable housing projects.

Next Steps:

Administration will refine criteria, incorporating Council feedback, to identify a shortlist of potential sites and report to the 2025 Planning Day for discussion and direction for preferred sites / projects.

Moved Mayor Hanna **Seconded Councillor Veliskou**

That the Infrastructure and Environment Committee:

1. Notes the Paper which explores the potential roles for Council in housing provision; and
2. Agrees to further explore a role in housing provision with:
    a. The following draft principles utilised as a basis for guiding future decisions relating to any housing development projects:
        i. Deliver increased diversity of housing types, sizes and tenure.
        ii. Demonstrate high quality design that responds to its context.
        iii. Achieve sustainable development that also makes a net contribution to urban greening.
        iv. Integrate projects within their community and setting.
        v. Deliver improved social outcomes, wherever possible using partnerships.
        vi. Realise a return to Council or support the reinvestment in Council assets.
    b. Direction to staff to further document the options for preferred models and potential property locations for further project definition at the 2025 planning day.

Carried

7.4 Draft Submission - EPP Review

Report Reference IEC241112R7.4

8:57 pm Councillor Lama left the meeting

8:59 pm Councillor Lama re-entered the meeting

Council reviewed and discussed the preliminary direction of a waste management discussion paper to shape a Draft Submission for the EPA's Environment Protection Policy (EPP) Review. This includes input on the Environment Protection Authority's (EPA) Waste to Resources Policy update, which aims to integrate circular economy principles into waste legislation.

Key Focus Areas:

- Circular Economy and Procurement: Emphasizing waste prevention and design for recyclability, with connections to greenhouse gas reduction goals.
- Product Stewardship: Addressing concerns over planned obsolescence by encouraging manufacturers to design products with longer lifespans to reduce waste. Examples include potential mandates on filters for microfibers in washing machines and restrictions on plastic microbeads in products.
- Food Waste and Organics: Weekly collection of food and garden organics poses financial and logistical challenges. Council supports initiatives encouraging large businesses to donate edible food to minimize waste.
- Business Waste Management: Council advocates for educational support over regulation for businesses in managing waste.
- Public Recycling: High contamination rates and associated costs are a concern. Regulation in this space is therefore not recommended.
- Prohibited Landfill Items: Proposal to include items such as lithium batteries, e-waste, and mattresses which are high in volume and there are resource recovery pathways available to enable landfill avoidance.
- Transparency in Waste Reporting: Council supports increased accountability and public reporting from waste management depots to ensure proper recycling and processing.

Additional Points Raised by Council:

- Cost Analysis: Evaluation of the financial impacts on Council.
- Service Adjustments: Considerations include increasing green waste collection frequency and providing accessible e-waste disposal options.

Council Emphasis:

- The importance of education to influence waste disposal behaviour.
- Use of financial incentives and convenient drop-off locations to promote proper disposal practices for batteries.
- Involvement of local businesses in waste management efforts, such as offering e-waste recycling options.

Council feedback will be incorporated into the draft submission for General Council on 10 December 2024, with the final submission due by 20 December 2024.

Moved Mayor Hanna **Seconded Councillor Masika**

That the Infrastructure and Environment Committee:

1. Notes the EPA Discussion Paper on the review of the *Environment Protection (Waste to Resources) Policy 2010***.**

2. Provided feedback for inclusion into a final City of Marion submission that will be presented to General Council in December 2024.

Carried unanimously

8 Reports for Noting - Nil

9 Workshop / Presentation Items - Nil

10 Other Business

11 Meeting Closure

The meeting shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

The meeting was declared closed at 9.26pm.

CONFIRMED THIS 11 DAY OF FEBRUARY 2025

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CHAIRPERSON

10.3 Confirmation of Minutes of the Community and Youth Grants Committee Meeting held on 23 October 2024	
Report Reference	GC241126R10.3
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Community & Youth Grants Committee meeting held on 23 October 2024.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Committee Meeting Schedule
- Community Grants 2024-25 Round 1
- Youth Grants 2024-25 Round 1

RECOMMENDATION

That Council:

1. **Receives and notes the minutes of the Community & Youth Grants Committee meeting held on 23 October 2024.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Community & Youth Grants Committee.**

ATTACHMENTS

1. CYG C 241023 - Final Minutes [**10.3.1** - 4 pages]

Minutes of the Community and Youth Grants Committee held on Wednesday, 23 October 2024 at 6.00 pm Council Chamber, Council Administration Centre 245 Sturt Road, Sturt

PRESENT

General Manager City Services – Angela Allison (Chair)

Councillor Amar Singh

Councillor Jana Mates

Councillor Nathan Prior

Team Leader- Projects and Partnership - Jacqui Clark

Unit Manager Community Wellbeing - Leanne Babic

IN ATTENDANCE

Grants Officer – Ashley Lambourne

Unit Manager Governance and Council Support - Victoria Moritz

1 Open Meeting

The Chair opened the meeting at 6.01pm

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest

- Councillor Prior declared a conflict of interest in the item *7.3 Youth Grants 2024-25 Round 1.*

4 Confirmation of Minutes – Nil

5 Business Arising – Nil

6 Confidential Items – Nil

7 Reports for Discussion

7.1 Committee Meeting Schedule

Report Reference CYGC241023R7.1

Moved Councillor Mates **Seconded Councillor Singh**

That the Community and Youth Grants Committee:

1. Adopts the following schedule of meetings for the remainder of the Council term:
    - Wednesday 28 May 2025 (6pm – 9pm)
    - Wednesday 29 October (6pm – 9pm)
    - Wednesday 27 May (6pm – 9pm)
2. Notes the adopted dates will be included the Schedule of Meetings to be published on the City of Marion Website

Carried Unanimously

7.2 Community Grants 2024-25 Round 1

Report Reference CYGC241023R7.2

Moved Councillor Singh **Seconded Councillor Prior**

That the Community and Youth Grants Committee:

1. Reviewed and assessed the 2024/25 Round 1 Community grants applications
2. Recommends to Council the 2024/25 Round 1 eleven Community grants.

Table 1: Community Grants (Round 1 funding pool is allocated at $50,000)

	Organisation	Project	Amount to be funded
1	Cove Community Garden	Garden Wicking Beds	$3,711
2	YMCA of SA – Youth and Family Services	Agile mYnds	$10,000
3	Walking Football Adelaide Association Incorporated	Marion Walking Soccer for all	$3,949
4	Oaklands Community Garden	Covered Shelter to welcome community engagement in Oaklands Community Garden	$5,000
5	Warradale Community Children's Centre	Ngarturna Kuu Bush Tucker Garden	$2,000
6	Cove Netball Club	Back in the Game	$2,009
7	Hub Netball Club	Purchase of large temporary gazebo	$2,893
8	Austral Volleyball Club	Coach Development Workshops	$1,665
9	Marino Community Garden	Native Sensory Reflective Corner	$3,000
10	SW BMX Facility	Facility Access Walkways	$8,000
11	Southern Field Archers	Safety First Aid Forward 2025	$4,000
		Total funds requested	**$46,227**

Carried Unanimously

7.3 Youth Grants 2024-25 Round 1

Report Reference CYGCYYMMDDR7.3

Councillor Prior declared a general conflict of interest in the item *7.3 Youth Grants 2024-25 Round 1* as his daughter is a member of the Koorana Gymnastics Club and will remain for the item, however, will not participate in the discussion in relation to this organisation.

Moved Councillor Mates **Seconded Councillor Singh**

That the Community and Youth Grants Committee:

1. Reviewed and assessed the 2024/25 Round 1 Youth grants applications
2. Recommends to Council the 2024/25 Round 1 five Youth grants

Table 1: Youth Grants (Round 1 funding pool is allocated at $60,000)

	Organisation	**Project**	**Amount requested**
1	Flinders United Women's Football Club	Flames: Ignite, share and lead with passion	$7,400
2	Youth Opportunities	Hallett Cove Youth Leadership and Wellbeing Program	$10,000
3	Women in Creative Technologies	3D modelling and Blender with VR experience workshop	$9,330
4	Koorana Gymnastics Club Pty Ltd	Coach Education Program	$7,890
5	The Scout Association of Australia – SA Branch – on behalf of Hallett Cove Scouts	Climbing Gear Replacement	$6,237
		Total funds requested	**$40,857**

Carried Unanimously

8 Reports for Noting – Nil

9 Workshop / Presentation Items – Nil

10 Other Business - Nil

11 Meeting Closure

The meeting was declared closed at 7.41pm.

10.4 Confirmation of Minutes of the Special Finance, Risk and Audit Committee Meeting held on 11 November 2024	
Report Reference	GC241126R10.4
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Special Finance Risk and Audit Committee meeting held on 11 November 2024.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Independence of Council's Auditors
- Annual Financial Statements for the year ended 30 June 2024

Reports for Noting

- Debtors Report
- Annual Investment Report 2023-2024

RECOMMENDATION

That Council:

1. **Receives and notes the minutes of the Finance, Risk and Audit Committee meeting held on 11 November 2024.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Finance, Risk and Audit Committee.**

ATTACHMENTS

1. SFRA C 241111 - Final Minutes [**10.4.1** - 8 pages]

Minutes of the Finance, Risk and Audit Committee held on Monday, 11 November 2024 at 5.00 pm Committee Room 1, Council Administration Centre 245 Sturt Road, Sturt

PRESENT

Ms Emma Hinchey (Chair)
Mr Josh Hubbard
Councillor Jason Veliskou (from 5.04pm)
Councillor Luke Naismith

In Attendance

Chief Executive Officer - Tony Harrison
Acting General Manager Corporate Services - Megan Bradman
Manager People and Culture – Kate McKenzie
Chief Financial Officer - Ray Barnwell
Unit Manager Governance and Council Support - Victoria Moritz
Mr Tim Muhlhausler - Galpins (online)

1 Open Meeting

The Chair opened the meeting at 5.01pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

- Nil interests were disclosed.

4 Confirmation of Minutes

4.1 Confirmation of Minutes of the Finance, Risk and Audit Committee Meeting held on 8 October 2024

Report Reference SFRAC241111R4.1

Moved Mr Hubbard **Seconded Councillor Naismith**

That the minutes of the Finance, Risk and Audit Committee Meeting held on 8 October 2024 be taken as read and confirmed.

Carried Unanimously

5 Business Arising

5.1 Business Arising Statement - Action Items

Report Reference SFRAC241111R5.1

Moved Councillor Naismith **Seconded Mr Hubbard**

That the Finance, Risk and Audit Committee:

1. Notes the business arising statement, meeting schedule and upcoming items.

Carried Unanimously

6 Confidential Items – Nil

7 Reports for Discussion

7.1 Independence of Council's Auditors

Report Reference SFRAC241111R7.1

Moved Mr Hubbard **Seconded Councillor Naismith**

That the Finance Risk and Audit Committee:

1. Notes the statement provided by Council's Auditor attesting to their independence in accordance with the Local Government (Financial Management) Regulations 2011 for the 2023-2024 financial year (Attachment 2).
2. Notes that the CEO will be signing a statement that Council's external auditor Galpins maintained their independence in accordance with the Local Government (Financial Management) Regulations 2011 for the 2023-2024 financial year.
3. Endorses the Chairperson signing a statement that Council's external auditor Galpins maintained their independence in accordance with the Local Government (Financial Management) Regulations 2011 for the 2023-2024 financial year.

Carried Unanimously

7.2 Annual Financial Statements for the year ended 30 June 2024

Report Reference SFRAC241111R7.2

The Chief Finance Officer introduced the item commenting the 2023-2024 Annual Financial Statements demonstrate Councils continued strong financial position, providing a sound basis for long-term objectives set out in the Strategic Plan. The Annual Financial Statements for the year ended 30 June 2024 have been completed with Council's Auditors indicating they expect to issue an unmodified audit opinion, subject to the satisfactory completion of the following matters:

- A subsequent events review up to the date of the audit opinion
- Receipt of management's signed representation letters.

Mr Tim Muhlhausler from Galpins was present for the item.

5.07pm Councillor Veliskou entered the meeting

The following discussion was noted by the Committee:

- Auditors confirmed the accuracy of asset revaluation, though notable adjustments to depreciation are ongoing.
- Newly acquired assets worth $23m over recent years will increase future depreciation. It was noted that Asset unit rates are also rising, which will increase future depreciation.
- The Committee discussed the impact on the operating result from the timing of grant payments, with the 2023-24 grants paid in advance in June 2023 and recorded in last year's financial statements. There was no prepayment of grants for this year, creating a $4m gap compared to the prior year.
- The Committee noted the increase in employee expenses, with Management confirming the costs reflecting the impact of recent outdoor agreements. The cost impact was higher than anticipated, with a 10.8% increase, influenced by a CPI catch-up provision in the final year of the agreement. Although significant, it was noted the previous years were sitting at a 3% increase, with the total across the three years averaging similar costs to other Councils. It was also noted that future increases in the outdoor agreement are fixed.
- The asset renewal ratio was discussed with the Committee commenting the ratio of 91% achieved in 2023-2024 meets council's target, showing a continued improvement on the previous years. The Committee noted that although this falls within Councils target, it was still tracking at the lower end of the target. Management confirmed they are continuing to work on this, commenting the civil and capital works carryover was the lowest carryover of unspent funds over the last few years. This demonstrates better planning and appropriate spending of funds.
- The Committee discussed the debt servicing ratio included in the Long-Term Financial Plan (LTFP) which is within a low and manageable range compared to typical council benchmarks. The council's debt ratio remains at the lower end of typical local government thresholds (0-10%).
- The Committee queried when borrowings are projected to begin, with Management commenting this was expected towards the end of this financial year, with continued efforts to manage cash flow tightly until then.
- Councils reserves were discussed, with the Committee commenting that these reserves don't need to be completely backed by cash and that all available cash should be utilised to reduce borrowings whenever possible and appropriate. Management noted there is a commitment to utilise cash to minimise borrowings therefore the reserves won't be fully cash backed.
- The Committee discussed the impact of reallocations from capital to operating budgets (e.g., Cove Sports facility) for operating elements of capital projects and the importance of contingency management.

- The Committee highlighted the importance of ensuring Council are aware of the key sustainability ratios in future decision making around key projects in the Chamber.
- The Committee queried whether the operating deficit would have any impact on current planned projects. Management confirmed there would be no impact on planned projects, however depreciation will increase moving forward with the impact of revaluations and the increase in future replacement costs . This is captured in the forecasting the LTFP and may have an impact on the operating statement. Planned projects for new upgrades will increase the number of assets and also the cost to maintain / renew / replace.
- The Committee noted in the analytical review appendices that corrections are required to correctly reflect favourable and unfavourable variances.
- The Committee discussed lessons learned through the asset revaluation noting with the implementation of Assetic, the valuations rely on a structured process with refined data with a commitment to annual desktop revaluations to avoid significant adjustments. It was noted that land hadn't been valued since 2018 contributing to the adjustments made.
- The table provided in Note 1 showing the payment of untied financial assistance grants that has varied from the annual allocation was beneficial and useful for the Committee.
- The Committee queried the rationale in relation to 6.2 (aggregated assets) and sought further information on the thresholds. Management commented where the asset formed part of a significant project such as the replacement of LED lighting this would be considered and recognised as an aggregated asset.
- The lifespan of assets was discussed with the Committee querying what these were based on. Management confirmed that these were regularly reviewed in line with data from IPWEA and through our independent asset valuers.
- The Committee suggested if there was an opportunity to use consistent terminology in relation to investment securities and other financial assets this would be beneficial.
- It was noted that only references to relevant amendments from the Accounting Standards (AASB 2022-5) that had impacts on the City of Marion had been mentioned. Mr Muhlhausler confirmed amendments that have no material impact on the organisation and reaffirmed the position held by the organisation would not necessitate a material disclosure with this left to the discretion of Councils.
- The Committee discussed materials, contracts and other expenses in Note 3 and whether sundry expenses could be broken down further. Management commented they would explore how this could be shown going forward.

5.40pm Councillor Naismith left the meeting

- Note 4 in relation to Asset disposal and fair value adjustments was discussed. Management noting the sale of a parcel of land in the prior year had an impact on the comparative net disposal figure. Management further commented with the information now available in Assetic the data will be more accurate. The Committee suggested an additional note highlighting the net value at the time of disposal and identifying what this includes. There may be the

assumption that we are over valuing assets. Management agreed to add further commentary in the note itself for the final draft.

5.41pm Councillor Naismith re-entered the meeting

- The Committee queried the amount under grants and contributions against Note 8 and whether this was in relation to tied grants. Management confirmed that it relates to tied grants for example the grant received for the Glandore Community Centre being held pending the redevelopment project over the coming year.
- The Committee discussed the Southern Region Waste Resource Authority (SRWRA) Financial Statements noting their financial instruments discussed in their Note 8 had not been reviewed on a regular basis in contradiction to their statement. Management commented there is an ongoing piece of work to be undertaken which has been recognised by SRWRA's auditors and their Audit and Risk Committee.
- Note 6 in the SRWRA accounts in relation to liabilities was discussed with the Committee querying whether this was added by the auditors. Mr Muhlhausler, who is also SRWRA's auditor, confirmed they had requested additional disclosure and are confident that liability will cover likely scenarios. The Committee suggested Management continuing to apply pressure on SRWRA to quantify the required funding.
- The Committee highlighted the importance in Note 7 of splitting the disclosure of level 2 and level 3 assets . Management noted the requirements and were focussed on the accuracy of data in Assetic this year but committed to providing the appropriate disclosure next year.

Moved Councillor Naismith **Seconded Mr Hubbard**

That the Finance, Risk and Audit Committee:

1. Recommends to Council that the audited Annual Financial Statements for the year ended 30 June 2024, as included at Attachments 3-4, be adopted.

2. Notes Galpin's Audit Completion Report, as included at Attachment 5.

3. Notes the comparative analysis to prior year audited Annual Financial Statements and original adopted 2023-2024 budget (Analytical Review), as included at Attachment 2.

Carried Unanimously

Following discussion on the Annual Financial Statements and while the external Auditors were present, the Committee discussed the opportunity to meet without management present in accordance with the Committee's Terms of Reference.

Moved Mr Hubbard **Seconded Councillor Veliskou**

1. Pursuant to Section 90(2) and (3)(b) of the *Local Government Act 1999*, the Committee orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item *7.4 Annual Financial Statements for the year ended 30 June 2024*, except the following person: Tim Muhlhausler from Galpins, to enable the Committee to meet with Council's External Auditors and consider the Item in confidence on the basis the Committee considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- Commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the Council.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it relates to the financial affairs of the Council and information form the external auditors .

3. Determines, on this basis, the principle that meetings of the Committee should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously

5.46pm the meeting went into confidence

6.14pm the meeting came out of confidence

6.15pm Councillor left the meeting and did not return.

Moved Mr Hubbard **Seconded Councillor Veliskou**

That the following comments be included within the minutes:

- Asset records have improved substantially – a huge improvement.
- Asset reports are easy to follow, well reconciled and well detailed.
- It was noted that the City of Marion was previously one of the most challenging audits for the auditors but is now one of the best audits.
- The auditor noted the current movement in asset valuation, noting that indexation has to happen annually going forwards.
- Noting the capital expenditure seems well balanced in the LTFP.
- Noted that some of the organisations assets useful lives are longer than some other councils.
- Discussed that Council should consider useful life values in terms of asset usability.

8 Reports for Noting

8.1 Debtors Report

Report Reference SFRAC241111R8.1

Moved Councillor Veliskou **Seconded Mr Hubbard**

That the Finance and Audit Committee:

1. Note this Report.

Carried Unanimously

8.2 Annual Investment Report 2023-2024

Report Reference SFRAC241111R8.2

The Committee discussed the Annual Investment Report 2023-2024 noting that Council recorded a favourable result against the benchmark indicator. The Committee noted Council has complied with all elements of the Treasury Management Policy and sought clarification on where this function sat within the organisation.

It was noted that Council does not have an offset account as such, however the principles are the same with the aim to utilise cash and defer borrowings as much as possible. The Committee discussed the cash balance and Management commented although this is not kept at $0 it is kept to a minimum.

Moved Mr Hubbard **Seconded Councillor Veliskou**

That the Finance, Risk and Audit Committee:

1. Notes the Investment Performance Report 2023-2024.

Carried Unanimously

9 Workshop / Presentation Items - Nil

10 Other Business - Nil

11 Meeting Closure

The meeting was declared closed at 6.20pm.

CONFIRMED THIS 3 DAY OF DECEMBER 2024

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CHAIRPERSON

11 Confidential Items

11.1 Cover Report Deputation - The Esplanade - Hallett Cove	
Report Reference	GC241126F11.1
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)
(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

Pursuant to Section 90(2) and (3)(a and b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC241126F11.1 – *The Esplanade Hallett Cove* except the following persons: Ms Annette Pham, Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager City Activation, Manager City Property, Project Manager Infrastructure, Unit Manager Governance and Council Support, Governance Officer, and Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence information the disclosure of which could reasonably be private information.

Section 90(2) and (3)(a and b) Notes the disclosure of this information would, on balance, be contrary to the public interest because it relates to private land valuation financial figures, consideration, or discussion of the information in public would, on the balance, be considered personal under privacy law.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

11.2 Cover Report - Nungamoora - Concept and Design Options	
Report Reference	GC241126F11.2
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager City Activation - Charmaine Hughes
General Manager	General Manager City Development - Ben Keen

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)
(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

Pursuant to Section 90(2) and (3)(a and b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC241126F11.2 – Nungamoora – Concept and Design Options except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager City Activation, Manager City Property, Project Manager Infrastructure, Unit Manager Governance and Council Support, Governance Officer, and Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item: - information the disclosure of which could reasonably be private information.

Section 90(2) and (3)(a and b) Notes the disclosure of this information would, on balance, be contrary to the public interest because it includes private land valuation financial figures, consideration, or discussion of the information in public would, on the balance, be considered personal under privacy law.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

11.3 Cover Report - MCC Café Lease Agreement - Rescission	
Report Reference	GC241126F11.3
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager City Property - Mark Hubbard
General Manager	General Manager City Development - Ben Keen

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

Pursuant to Section 90(2) and (3)(d) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item *GC241126F11.3 – MCC Café Lease Agreement* , except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager City Property, Unit Manager Property and Facilities, Team Leader Property, Property Officer, Unit Manager Governance and Council Support, Governance Officer, and Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to prejudice the commercial position of the of the person who supplied the Information.

Notes the disclosure of this information would, on balance, be contrary to the public interest being commercial information pertaining to the operations and the financial position of the Lessees, being third parties within the City of Marion.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

11.4 Cover Report - Annual CEO Performance Review	
Report Reference	GC241126F11.4
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

RECOMMENDATION

Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item Annual CEO Performance Review GC241126F11.2, except the following persons: Manager People and Culture, Manager Office of the Chief Executive, Unit Manager Governance and Council Support, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- Information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable being information relating to the performance review of the Chief Executive Officer, which is sensitive and are details which are only known to those who have participated in the review process.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

12 Corporate Reports for Decision

12.1 Annual Financial Statements for the year ended 30 June 2024	
Report Reference	GC241126R12.1
Originating Officer	Unit Manager Statutory Finance – Melissa Virgin
Corporate Manager	Chief Financial Officer – Ray Barnwell
General Manager	General Manager Corporate Services – Tony Lines

REPORT OBJECTIVE

The objective of this report is to present to Council the City of Marion's Annual Financial Statements for the financial year ended 30 June 2024 for adoption. The reports provided include:

1. **Representation letter** (**Attachment 1**) - audit of annual financial report for period 1 July 2023 to 30 June 2024. The purpose of this letter is to express an opinion as to whether the financial report is prepared in accordance with Australian Accounting Standards, the *Local Government Act 1999* and other mandatory reporting requirements in Australia. This letter will be signed by Tony Harrison, CEO once the financial statements have been adopted by Council.

2. **Analytical Review** (**Attachment 2**) – Comparative analysis to prior year Audited Financial Statements and comparison to the original adopted 2023-2024 budget.

3. **Annual Financial Statements** for year ended 30 June 2024 – (**Attachments 3 to 4**).

4. **External Auditor (Galpins) Audit Completion Report** – (**Attachment 5**).

These reports were provided for review and consideration by the Finance, Risk and Audit Committee (FRAC) on 11 November 2024 (SFRAC241111R7.2). The Annual Financial Statements to 30 June 2024 have now been fully endorsed by the FRAC prior to being brought to Council for adoption.

EXECUTIVE SUMMARY

The Annual Financial Statements for the year ended 30 June 2024 have been completed with Council's Auditors indicating they expect to issue an unmodified audit opinion, subject to the satisfactory completion of the following matters:

- A subsequent events review up to the date of the audit opinion.
- Receipt of management's signed representation letters.

The 2023-2024 Annual Financial Statements demonstrate Council's continued strong financial position, providing a sound basis for long-term objectives set out in the Strategic Plan.

Although a net deficit of $3.155m was recorded in 2023-2024, the Council has maintained a five-year average operating surplus of 0.06%, reflecting financial resilience and prudent planning. This year's operating result is also influenced by the advance payment of the '2023-2024 Grants Commission – Financial Assistance Grants,' received in June 2023 and included in the 2022-2023 annual accounts.

Additionally, the Council has updated its depreciation charge to account for the impact of a full comprehensive revaluation of Infrastructure and Building Assets in June 2023, alongside the addition of over $23 million in new assets developed over the past two years.
Other key factors contributing to the movement in the 2023-2024 results are detailed in the analytical review (Attachment 2).

This report has been prepared in accordance with section 127 of the Local Government Act 1999 and the Local Government Accounting Regulations.

In accordance with section 125 of the Local Government Act 1999 Council's external auditors have also assessed the internal financial control environment in regard to Council's compliance with all material aspects of the Act.

Council's Auditors have indicated that they expect to issue an unmodified audit opinion with regards to council's internal control environment.

As part of the annual audit process Council's external auditors also perform a number of minor grant audits, which are required as part of each individual funding agreement.

RECOMMENDATION

That Council:

1. **Adopts the City of Marion audited Annual Financial Statements for the year ended 30 June 2024 (Attachment 3).**
2. **Authorises the Mayor and CEO to sign off on the audited Annual Financial Statements for the year ended 30 June 2024 (Attachment 3) and authorises the CEO to sign off on the Management Representation letter (Attachment 1).**
3. **Receives the Southern Region Waste Resource Authority (SRWRA) 2023-2024 audited Annual Financial Statements (Attachment 4).**
4. **Notes the comparative analysis to prior year audited Annual Financial Statements and original adopted 2023-2024 budget (Analytical Review), as included at Attachment 2.**
5. **Notes Galpins Audit Completion Report, as included at Attachment 5.**

GENERAL ANALYSIS

The Annual Financial Statements have been prepared in accordance with applicable Australian Accounting Standards and the Local Government Regulations.

The Local Government Accounting Regulations require that a Council must prepare its accounts for audit by the second Friday in October and on or before 30 November, supply a copy of the Audited Financial Statements to each of the following:

- The Minister responsible for Local Government
- The Local Government Grants Commission
- The Deputy Commonwealth Statistician and Government Statistician

Legal / Legislative / Policy:

Local Government Act 1999, Local Government (Financial Management) Regulations 2011.
Australian Accounting Standards.

DISCUSSION

Four main statements are prepared as part of the Annual Financial Statements as summarised below:

STATEMENT OF COMPREHENSIVE INCOME

The Statement of Comprehensive Income details council's revenues and expenses for the reporting period 1 July 2023 to 30 June 2024 and reveals a net deficit of $3.155m for 2023-2024. The Council however has maintained a five-year average operating surplus of 0.06%. This year's operating result has been influenced by the advance payment of the '2023-2024 Grants Commission – Financial Assistance Grants,' received in June 2023 and included in the 2022-2023 annual accounts.

The key movements in operating revenue and expenses are noted below with further analysis detailed in the analytical review (Attachment 2).

Operating Income – prior year comparison

Total Operating Income for 2023-2024 increased 1.7% at $106.419m compared to $104.631m in the prior year. Council in line with its commitment to minimising the financial impact on ratepayers adopted a below CPI rate increase of 5.2% in 2023-2024 with the increase in rates revenue of $5.646m including underlying growth of 1% in ratable properties contributing to the increase. Other increases in revenue include user charges ($0.169m) and investment income ($0.089m).

However, the increase in revenue noted above has been offset to a large degree by a reduction in operating grant income of $3.895m on prior year. This significant reduction is primarily due to the advance payment of '2023-2024 Grants Commission – Financial Assistance Grants' paid in June 2023 and recognised on receipt in the 2022-2023 annual accounts.

Several other smaller variances are outlined and further detailed in Attachment 2 ("Analytical Review – against Prior Year Actual").

Operating Expenses – prior year comparison

Total Operating expenses for 2023-2024 reached $113.875m up from $104.945m in the prior year. This increase of $8.930m (8.5%) on prior year actual costs is primarily a result of:

- Depreciation increased by $3.862m – this increase primarily relates to an uplift in the depreciation provision to account for the impact of a full comprehensive revaluation of Infrastructure and Building Assets in June 2023, alongside the addition of over $23m in newly developed assets over the past two years.
- Employee costs increased by $3.189m - stemming largely from annual adjustments relating to Enterprise Agreements, which included the impact of a once-off catch-up provision for the outdoor workforce in the final year of their agreement of 10.8% and an additional required increase of 0.5% in super guarantee contribution. The increase also reflects growth in support of business operations with additional roles.
- Materials, Contracts & Other Expenses increased by $1.935m - increases in relation to costs pressures and additional expenditure on utility costs, in addition to increased expenditure relating to operating components of capital projects.
- Further analysis is detailed in Attachment 2 - ("Analytical Review – against Prior Year Actual").

Other key variances reported on the Statement of Comprehensive Income:

Capital Revenues and Revaluation – prior year comparison

Grants recognised specifically for New or Upgraded Assets decreased by $1.111m to $7.976m. This decrease reflects additional Local Roads and Community Infrastructure (LRCI) funding of $3.200m received in 2022-2023. This comparative decrease is partially offset by grant funding received in 2023-2024 for the Cove Sports Upgrade ($2.249m).

Another key movement includes Changes in Revaluation Surplus – IPP&E an increase of $240.75m which reflects the revaluation of Land, Other Infrastructure, Plant and Equipment and Site Improvement assets undertaken by independent professional valuers in 2023-2024. Asset classes which were not subject to valuation in 2023-2024 were also indexed at 4.5%.

Variances against the 2023-2024 Statement of Comprehensive Income are further detailed in Attachment 2 ("Analytical Review – against Prior Year Actual").

KEY OPERATING RATIOS

OPERATING SURPLUS RATIO	2024	2023	2022
Operating Surplus/(Deficit) (before capital revenues)	**(7.01%)**	(0.30%)	0.53%

This ratio expresses the operating surplus/(deficit) as a percentage of total operating revenue. The target set in Council's Long Term Financial Plan is to "maintain a financial position at an average of between 0 and 10% over any five financial years". The 5 year average Operating Surplus Ratio is 0.06% which is within the Council's targeted ratio bandwidth of 0 –10%.

Comment:

The actual result for 2023-2024 Operating Surplus Ratio has fallen into a negative position which was significantly influenced by the advance payment of the '2023-2024 Grants Commission – Financial Assistance Grants,' received in June 2023 and included in the 2022-2023 annual accounts. The uplift in depreciation to account for the impact of a full comprehensive revaluation of Infrastructure and Building Assets in June 2023 and over $23m of newly developed assets has also had a significant impact on this ratio in 2023-2024.

RATE REVENUE RATIO	2024	2023	2022
Rate Revenue / Operating Revenue	**85%**	81%	80%

This ratio expresses rate revenue as a percentage of operating revenue.

Although this ratio is not a prescribed ratio required by the 'Model Set of Accounts' it is a valuable indicator as it highlights Council's reliance on rates as a revenue source and the need for Council to seek alternative sources of income.

Comment:

Council's reliance on rate revenue increased slightly in 2023-2024 due to a decrease in other income sources such as Grants, Subsidies and Contributions. This ratio, from a comparative

perspective has been impacted by the advance payment of grant funds in the 2022-2023 year noted above. Adjusting for those grant funds in 2023-2024 would bring the ratio to 81.8%.

STATEMENT OF FINANCIAL POSITION

The Statement of Financial Position provides details of Council's assets, liabilities and equity as at 30 June 2024.

Infrastructure, Property, Plant & Equipment (IPP&E):

Council's IPP&E increased by $190.444m (16.7%) compared to 2022-2023. Council completed construction on $35.218m of new and renewed assets in 2023-2024 offset by depreciation of $21.594m, a revaluation increment of $153.102m for Land, Other infrastructure and Site Improvement in addition to disposals and other minor adjustments of $5.757m.

Council also applied indexation for the first time in place of a desktop valuation. This had an impact of $29.472m increase for Building and Infrastructure Assets.

The table below identifies the key contributors to the movement in Council's non-current assets.

	2024 $000s	2023 $000s	Increase/(Decrease) $000s
Land	477,425	355,619	121,806
Infrastructure	662,326	608,725	53,601
Buildings	158,551	143,439	15,112

Other variances when comparing 2023-2024 against the 2022-2023 Statement of Financial Position are further detailed in Attachment 2 ("Analytical Review – against Prior Year Actual").

ASSET RENEWAL FUNDING RATIO	2024	2023	2022
Net Asset Renewals / Targeted Renewal Expenditure	**91%**	82%	78%

Net asset renewal expenditure is defined as net capital expenditures on the renewal and replacement of existing assets and excludes new capital expenditure on the acquisition of additional assets.

This ratio indicates whether the Council is renewing or replacing existing assets at the rate of consumption. A long-term average ratio of 100% would indicate that Council is investing adequately in maintaining its asset base. The annual target is between 90–110%.

Comment:

Council's Long Term Financial Plan (LTFP) is set to achieve an average Asset Renewal Funding Ratio of 100% over the next three years and over the 10-year term of the LTFP.
The ratio of 91% achieved in 2023-2024 meets council's target, this position is showing a continued improvement year on year for this ratio.

BORROWINGS

In assessing Council's financial position, it is appropriate to consider liabilities in relation to borrowings. Borrowings are required by Council from time to time to finance strategic long-term assets for the orderly development of the City. With no new borrowings taken out in 2023-2024 due to Council's strong cash holding position, Council's total borrowings as at the 30 June 2024 were $1.758m - a net decrease of $0.929m over the level of borrowings in June 2023. Council is in a strong position to take on the forecast borrowings of $75.6m outlined in Council's adopted LTFP over the next 10 years.

KEY DEBT RATIOS

The following indicators are used to monitor Council's performance in relation to its current level of debt.

NET FINANCIAL LIABILITIES RATIO	2024	2023	2022
Net Financial Liabilities / Total Operating Revenue	**5.86%**	(9.48%)	(11%)

This ratio indicates the extent to which net financial liabilities of the council can be met by the council's total operating revenue and is based on the Net Financial Liabilities above.

Comment:

This result reflects that Council's Financial Liabilities currently exceed its Financial Assets predominantly as a result of a decrease in Council's cash holdings due to expenditure on significant capital works and major projects. Council's capacity to meet its financial obligations from operating revenues is strong with capacity to meet its future requirements identified in Council's Long Term Financial Plan.

INTEREST COVER RATIO	2024	2023	2022
Net Interest Expense / Total Operating Revenue	**(1.0%)**	(0.9%)	(0.1%)

Net interest costs are defined as total interest expenses less total interest revenues. This ratio indicates the extent to which Council's commitment to interest expenses are met by total operating revenues.

Comment:

Negative ratios have been recorded for the past 7 years reflecting interest revenues being greater than interest expenses.

DEBT SERVICING RATIO	2024	2023	2022
Principal + Interest / Total Operating Revenue	**1.03%**	1.04%	1.08%

This ratio identifies Council's ability to service its debt obligations from operating revenues, with the target range set at 0 to 10%.

Comment:

The ratio confirms that Council has a low debt holding and is well positioned for future borrowings outlined in its Long Term Financial Plan. The 1.03% result is well below the upper end of the target range of between 0 and 10%.

STATEMENT OF CHANGES IN EQUITY

The Statement of Changes in Equity reconciles the opening and closing balances of Council's equity over the reporting period.

The balance of equity represents Council's net worth of $1.354 billion as reflected in the Statement of Financial Position.

CASH FLOW STATEMENT

The Cash Flow Statement details the cash movements for the year ended 30 June 2024 and reconciles with Note 11 of the Annual Financial Statements.

The Statement indicates a decrease in Cash, Cash Equivalents and Investments of $15.870m compared to 30 June 2023. As previously mentioned, a sizable portion of the cash position is committed to unexpended grants, carryovers and re-timed capital works. Council also retains cash reserves quarantined for ongoing multi-year major projects and long term asset management objectives.

RESERVE FUNDS

A review of the balances of Council's reserves indicates that they are at a level sufficient to meet their purpose and intent which are listed in Note 9 Reserves in Attachment 3. Council's current Reserve funds are made up of the following:

Grants and Carryovers Reserve: **$13.938m**
This is made up of grant funded carryover projects and capital works carried over to 2024-2025 or re-timed to future years as required.

Open Space Reserve: **$2.121m**
It is considered by management that the current balance of this fund is adequate to meet its intended purpose.

Asset Sustainability Reserve – General: **$3.866m**
This fund is considered by management to be adequate to provide Council with the funding capacity to manage its long term asset management objectives. Funding in this reserve is quarantined to support key infrastructure projects continuing and commencing in 2024-2025 including the MCC Plaza, Warradale Park Tennis Club and Seacliff Golf Park upgrades.

EQUITY ACCOUNTED INVESTMENT

Council has part ownership in equity accounted investments and is required to include its equity share in these in its Annual Financial Statements along with copies of these entities' Financial Statements.

Southern Region Waste Resource Authority (SRWRA)

SRWRA provides and operates services for the management of waste and waste facilities on behalf of its constituent councils – The Cities of Onkaparinga, Marion and Holdfast Bay – ensuring that a long term Waste Management Strategy exists in the southern region of Adelaide. The City of Marion has a 30% share in SRWRA.

ATTACHMENTS

1. Attachment 1 - Management Letter of Representation [**12.1.1** - 4 pages]
2. Attachment 2 - Analytical Review 2023-2024 [**12.1.2** - 3 pages]
3. Attachment 3 - Annual Financial Statements 30 June 2024 [**12.1.3** - 47 pages]
4. Attachment 4 - SRWRA Annual Report 2023-2024 [**12.1.4** - 52 pages]
5. Attachment 5 - Galpins - Audit Completion Report 2023-2024 [**12.1.5** - 18 pages]

21 November 2024

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South Australia 5046
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E council@marion.sa.gov.au

Mr Tim Muhlhausler
Partner
Galpins Accountants Auditors and Business Consultants
PO Box 4067
Norwood South SA 5067

Dear Tim,

This representation letter is provided in connection with your audit of the financial report of City of Marion (the Council) for the year ended 30 June 2024 for the purpose of expressing an opinion as to whether the financial report presents fairly in accordance with the Australian Accounting Standards, *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

We confirm that *(to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves):*

A. FINANCIAL REPORT

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter, for the preparation of the financial report in accordance with Australian Accounting Standards, *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*; in particular the financial report presents fairly in accordance therewith.

2. We acknowledge our responsibility for the design, implementation and maintenance of internal control for the preparation of the financial report in accordance with Australian Accounting Standards, *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

3. Significant accounting policies adopted in the preparation of the financial report are fully and fairly described in the financial report.

4. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

5. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Australian Accounting Standards. Such transactions with related party may include:

    - sales, purchases, loans, transfers of assets / liabilities/ services, leasing arrangements, guarantees etc.

    - all balances due to or from related party at year end.

6. All events subsequent of the date of the financial report for which Australian Accounting Standards require adjustment or disclosure have been adjusted or disclosed.

7. There are no identifiable misstatements, both individually and in the aggregate, within the financial report.

B. OWNERSHIP

1. The Council has good title (or lease interest) in all assets recorded in the accounts.

C. VALUATION

1. We have no plans and intentions that may affect materially the carrying value, or classification, of Council's assets and liabilities.

2. The fair value of land and buildings as determined by the external valuer is reasonable.

3. Adequate provisions have been recorded in the accounts for all anticipated losses.

4. Depreciation rates for capital and other assets have been reviewed having regard to such factors as asset usage and obsolescence. Any adjustment to reflect the most recent assessment of the useful lives of all capital and other assets has been recognised and disclosed in the financial report.

5. The carrying amount of capital and other assets does not materially differ from its fair value at the reporting date.

D. Information Provided

1. We have provided you with:

    - access to all information of which we are aware that is relevant to the preparation of the financial report such as records, documentation and other matters;

    - additional information that you have requested from us for the purpose of the audit; and

    - unrestricted access to persons within the Council from whom you determined it necessary to obtain audit evidence.

2. All transactions have been recorded in accounting records and are reflected in the financial report.

3. We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.

4. We have disclosed to you the results of our assessment of the risk that the financial report may be materially misstated as a result of fraud.

5. We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the Council and involves:

    - management;

- employees who have significant roles in internal control; or
- others where the fraud could have a material effect on the financial report.

6. We have disclosed to you all information in relation to allegations of fraud, suspected fraud, affecting the Council's financial report communicated by employees, former employees, analysts, regulators or others.

7. We have disclosed to you all known instances of non-compliance or suspected non-compliances with laws and regulations including all covenants, conditions or other requirements of outstanding debts, whose effects should be considered when preparing the financial report.

8. We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial report; and accounted for and disclosed in accordance with the applicable financial reporting framework.

9. We have disclosed to you all known unusual commitments or contractual obligations that were not in the ordinary course of business whose effects should be considered when preparing the financial report.

10. We have disclosed to you the identity of the Council's related parties and all the related party relationships and transactions of which we are aware.

E. COMPLETENESS

1. All assets owned or controlled by the Council have been recorded in the accounts.

2. All services rendered prior to the year-end have been recorded in the correct financial year.

3. Inventory does not include items not paid for and for which no liability has been recorded in the accounts at year-end.

4. All charges to capital assets (and additions under capital leases) during the year represent actual additions and no expenditure of a capital nature have been charged to expenses during the year.

5. All capital assets sold or dismantled during the year have been properly accounted for in the accounts.

6. Capital and other assets with a limited life are being depreciated, amortised, or otherwise written off as a charge to income over their estimated useful lives in a systematic and rational manner.

7. All liabilities of the Council at year-end have been recorded in the accounts (including provisions for such items as salaries and wages, employee benefits, professional services and long term debts).

F. ELECTRONIC PUBLICATION OF FINANCIAL REPORT

1. We acknowledge our responsibility for the electronic presentation of the audited financial report and independent auditor's report on the internet is identical to the signed hard copy version.

2. We acknowledge our responsibility to clearly differentiate between audited and unaudited information in the construction of the Council's website as we understand the risk of potential misrepresentation.

3. We acknowledge our responsibility for the design, implementation and internal control to ensure the security and integrity of the data published on the internet.

4. We acknowledge our responsibility to only publish the independent auditor's report when the full financial report is presented on the website.

G. OTHER

1. Minute book provided to you contains complete and authentic minutes of all meetings and committees held throughout the year to the most recent meetings.

2. We believe that the Council will be able to meet its financial commitments when they fall due.

Yours Sincerely,

Tony Harrison
Chief Executive Officer

ATTACHMENT 2

ANALYTICAL REVIEW - against Prior Year Actual

Statement of Comprehensive Income	2023/24 $000's	2022/23 $000's	Variance $000's	Variance %	Favourable/ (Unfavourable)	Analysis
Income						
Rates Revenues	89,976	84,330	5,646	6.7%	F	Council adopted a 5.2% rate rise in addition to movement due to the growth rate in rateable properties of 1%. This increase also reflects an increase in the Regional Landscape Levy ($180k).
Statutory Charges	2,400	2,542	(142)	(5.6%)	U	Primarily from a decrease in Parking Fines revenue ($119k).
User Charges	4,164	3,995	169	4.2%	F	This relates primarily to an increase in Rental income from new lease agreements executed in 2022-2023.
Grants, Subsidies & Contributions	6,004	9,899	(3,895)	(39.3%)	U	The significant decrease in grant funding reflects the Annual Financial Assistance Grant allocation for 2023-2024 being received in advance in 2022-2023 ($3.487m). A decrease in grants for Family and Community Development ($150k) was also experienced in 2023-2024.
Investment Income	1,246	1,157	89	7.7%	F	An increase in investment income due to a small increase in interest rates on prior year for deposits held.
Reimbursements	741	792	(51)	(6.4%)	U	Predominately relates to the reduction in plant hire costs received from Cross Council collaboration projects ($48k).
Other Income	1,118	1,271	(153)	(12.0%)	U	Predominately relates to a decrease in Cross Council Labour Recovery.
Net Gain - Equity Accounted Businesses	770	645	125	19.4%	F	Movement in equity accounted investments - refer Note 19 and SRWRA Annual Financial Statements.
Total Income	**106,419**	**104,631**	**1,788**	**1.7%**		
Expenses						
Employee Costs	45,567	42,378	3,189	7.53%	U	Includes annual increases from Enterprise Agreements including a catch up provision for the outdoor work force agreement of 10.8% and an increase of 0.5% in the Super Guarantee. Additional resourcing was endorsed by Council and internally to support business operations.
Materials, Contracts & Other Expenses	46,564	44,629	1,935	4.3%	U	Relates to an increase in electricity ($361k), Water ($197k) and IT Licences ($290k). One off expenditure was also incurred on operating components of capital jobs such as Cove Sports Upgrade ($480k), Alawoona Avenue Reserve Development ($377k) and Cohen Court ($145k).
Depreciation, Amortisation & Impairment	21,594	17,732	3,862	21.8%	U	Increase in depreciation expense due to the full year impact of $11.3m of new assets constructed in 2022-2023, part year impact of $12.2m of new Infrastructure and Buildings assets constructed in 2023-2024 in addition to the impact of the Revaluation of Infrastructure and Building Assets at 30/6/2023.
Finance Costs	150	206	(56)	(27.2%)	F	No new borrowings were taken out resulting in a decrease in interest expense.
Total Expenses	**113,875**	**104,945**	**8,930**	**8.5%**		
Operating Surplus/(Deficit)	**(7,456)**	**(314)**	**(7,142)**	**2274.5%**		
Asset Disposal & Fair Value Adjustments	(4,677)	(382)	(4,295)	1124.3%	U	Asset disposal differences along with reduction in sales consideration received in 2023-2024 due to sale of minor land holdings in 2022-2023.
Amounts Received Specifically for New or Upgraded Assets	7,976	9,087	(1,111)	(12.2%)	U	In 2022-2023 Council received additional funding for Local Roads and Community Infrastructure ($3.200m). This decrease is largely offset by one off grants received in 2023-2024 for Cove Sports Upgrade ($2.249m). See note 2(g) for detailed breakdown.
Physical Resources Received Free of Charge	1,002	727	275	37.8%	F	Relates to an increase in Infrastructure assets received relating to the Morphettville Park Urban Renewal, Oaklands Green and Tonsley Redevelopment.
Net Surplus/(Deficit)	**(3,155)**	**9,118**	**(12,273)**	**(134.6%)**		
Other Comprehensive Income						
Changes in Revaluation Surplus - IPP&E	182,574	(58,179)	240,753	(413.8%)	F	Reflects change in the valuation of assets following a comprehensive revaluation of Other Infrastructure, Land, Plant & Equipment and Site Improvement assets undertaken by independent professional valuers in 2023-2024. Council have also applied in 2023-2024 a 4.5% indexation to the Infrastructure and Buildings asset classes.
Total Other Comprehensive Income	**182,574**	**(58,179)**	**240,753**	**(413.8%)**		
Total Comprehensive Income	**179,419**	**(49,061)**	**228,480**	**(465.7%)**		

ATTACHMENT 2

ANALYTICAL REVIEW - against Prior Year Actual

Statement of Financial Position	2023/24 $000's	2022/23 $000's	Variance $000's	Variance %	Analysis
ASSETS					
Current Assets					
Cash & Cash Equivalents	11,961	26,631	(14,670)	(55.1%)	Decrease in short term deposits on prior year.
Trade & Other Receivables	6,531	6,512	19	0.3%	
Other Financial Assets	1,800	3,000	(1,200)	(40.0%)	Relates to a decrease of funds invested in term deposits with over 90 day terms at 30 June.
Inventories	600	678	(78)	(11.5%)	Relates to a minor decrease of inventories held.
Total Current Assets	**20,892**	**36,821**	**(15,929)**	**(43.3%)**	
Non-Current Assets					
Equity Accounted Investments in Council Businesses	9,271	8,501	770	9.1%	Movement in equity accounted investments - refer Note 19 and SRWRA Annual Financial Statements.
Infrastructure, Property, Plant & Equipment	1,328,046	1,137,602	190,444	16.7%	Movements in valuation of assets comprehensively valued or indexed and asset acquisitions, disposals and depreciation.
Other Non-Current Assets	23,080	18,725	4,355	23.3%	Increase in Work In Progress balances relates to a number of projects close to completion but not finalised as at 30 June 2024 including The Cove Sports Upgrade, Coastal Walkway, Marino Hall Upgrade and MCC Plaza Development.
Total Non-Current Assets	**1,360,397**	**1,164,828**	**195,569**	**16.8%**	
TOTAL ASSETS	**1,381,289**	**1,201,649**	**179,640**	**14.9%**	
LIABILITIES					
Current Liabilities					
Trade & Other Payables	17,534	16,830	704	4.2%	Reflects the increase in creditor balance on prior year.
Borrowings	310	929	(619)	(66.6%)	Current borrowings (current loan principle component) decreasing as existing loans are being paid down. No new loans established in 2023-2024.
Provisions	7,134	6,722	412	6.1%	Increase in Employee Leave Provisions.
Lease Liabilities	0	6	(6)	-	Reduction in lease liability due to leases ending.
Total Current Liabilities	**24,978**	**24,487**	**491**	**2.0%**	
Non-Current Liabilities					
Borrowings	1,448	1,758	(310)	(17.6%)	Reduction in total borrowings in line with scheduled repayments of existing loans - no new borrowings taken out during 2023-2024
Provisions	700	660	40	6.1%	Increase in Employee Leave Provisions.
Lease Liabilities	0	0	0	-	
Total Non-Current Liabilities	**2,148**	**2,418**	**(270)**	**(11.2%)**	
TOTAL LIABILITIES	**27,126**	**26,905**	**221**	**0.8%**	
Net Assets	**1,354,163**	**1,174,744**	**179,419**	**15.3%**	
EQUITY					
Accumulated Surplus	440,335	434,637	5,698	1.3%	Refer Statement of Comprehensive Income & Statement of Change in Equity (movement in comprehensive income net of reserve transfers).
Asset Revaluation Reserves	893,903	711,329	182,574	25.7%	Reflects change in the valuation of assets following a comprehensive revaluation of Other Infrastructure, Land, Plant & Equipment and Site Improvement assets undertaken by independent professional valuers in 2023-2024. Council have also applied in 2023-2024 a 4.5% indexation to the Infrastructure and Buildings asset classes.
Other Reserves	19,925	28,778	(8,853)	(30.8%)	Decrease in amounts held in Council's Accounting Reserves.
Total Council Equity	**1,354,163**	**1,174,744**	**179,419**	**15.3%**	

ATTACHMENT 2

ANALYTICAL REVIEW - against Adopted Budget

Statement of Comprehensive Income	2023/24 $000's	Original Budget $000's	Variance $000's	Variance %	Favourable/ (Unfavourable)	Analysis
Income						
Rates Revenues	89,976	89,438	538	0.6%	F	Primarily relates to lower than forecast requirement for Rate Rebates ($243k) as well as interest on overdue balances being greater than forecast ($173k).
Statutory Charges	2,400	2,551	(151)	(5.9%)	U	Relates to actual expenditure for Property Search Fees being classified as User Charges (see below) where budget is classified as Statutory Charges.
User Charges	4,164	3,325	839	25.2%	F	Increase in Rental Income for full year impact of new agreements executed in 2022-2023 ($295k). Increase in forecast Sales income ($100k), Program Income ($120k) and Admission charges for the Marion Outdoor Pool ($174k). This also reflects actual expenditure for Property Search Fees being classified as User Charges where budget is classified as Statutory Charges.
Grants, Subsidies & Contributions	6,004	6,935	(931)	(13.4%)	U	Primarily relates to Grant Commission Funding being received in advance in 2022-2023, after 2023-2024 budget adoption. This is offset by a number of unbudgeted grants received.
Investment Income	1,246	425	821	193.2%	F	Actual interest revenue reflects an increase in official interest rates on cash holdings combined with a higher than forecast cash holding.
Reimbursements	741	1,081	(340)	(31.5%)	U	Relates to actual expenditure for Cross Council Labour Recovery being lower than forecast ($308k).
Other Income	1,118	701	417	59.5%	F	Relates to a number of smaller contributions successfully attracted during the year ($322k) and unbudgeted recoveries from insurance claims ($70k).
Net Gain - Equity Accounted Businesses	770	365	405	111.0%	F	Reflects higher than forecast movement in equity accounted investments - refer Note 19 and SRWRA Annual Financial Statements.
Total Income	**106,419**	**104,821**	**1,598**	**1.5%**		
Expenses						
Employee Costs	45,567	44,064	1,503	3.4%	U	The increase reflects growth in support of business operations with additional roles. Resources for the Marion Outdoor Pool were also increased during an extended season with costs offset by increased revenue. This variance also accounts for a one-time 10.8% catch-up provision under the outdoor workforce agreement for 2023-24, along with an associated rise in employee leave provisions.
Materials, Contracts & Other Expenses	46,564	42,141	4,423	10.5%	U	Relates to $2.690m of expenditure carried over from 2022-2023, $1.170m, of this was for multi-year Digital Transformation projects. In addition, elements of budgeted capital projects were reclassified to operating ($591k) including Cove Sports Upgrade and MCC Plaza. Other contractor costs were higher than budgeted for street tree planting, Kerb and Water Table Maintenance and Footpath Maintenance.
Depreciation, Amortisation & Impairment	21,594	18,100	3,494	19.3%	U	Increase in depreciation expense due to the full year impact of $11.3m of new assets constructed in 2022-2023, part year impact of $12.2m of new Infrastructure and Buildings assets constructed in 2023-2024 in addition to the impact of the Revaluation of Infrastructure and Building Assets at 30/6/2023.
Finance Costs	150	151	(1)	(0.7%)	F	
Total Expenses	**113,875**	**104,456**	**9,419**	**9.0%**		
Operating Surplus/(Deficit)	**(7,456)**	**365**	**(7,821)**	**(2142.7%)**	U	
Asset Disposal & Fair Value Adjustments	(4,677)	0	(4,677)	0.0%	U	Infrastructure and Buildings disposals during 2023-2024.
Amounts Received Specifically for New or Upgraded Assets	7,976	10,119	(2,143)	(21.2%)	U	Grant funding of $1.7m for Alternative Water Supply budgeted for in 2023-2024 was received in advance in 2022-23. Additionally, a portion of the Marino Hall Upgrade grant was unspent at 30 June 24 and therefore not recognised as income.
Physical Resources Received Free of Charge	1,002	0	1,002	0.0%	F	Reflects contributed assets received and not budgeted for.
Net Surplus/(Deficit)	**(3,155)**	**10,484**	**(13,639)**	**(130.1%)**	U	
Other Comprehensive Income						
Changes in Revaluation Surplus - IPP&E	182,574	0	182,574	0.0%	F	Movement in Other Infrastructure, Land, Plant & Equipment and Site Improvement assets due to comprehensive revaluation carried out by independent valuer in 2023-2024, in addition to a 4.5% indexation being applied to the Infrastructure and Building asset classes.
Total Other Comprehensive Income	**182,574**	**0**	**182,574**	**0.0%**		
Total Comprehensive Income	**179,419**	**10,484**	**168,935**	**1611.4%**	F	

City of Marion

GENERAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2024

City of Marion

General Purpose Financial Statements

for the year ended 30 June 2024

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City of Marion

General Purpose Financial Statements
for the year ended 30 June 2024

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2024 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.

Tony Harrison
Chief Executive Officer

Date:

Kris Hanna
Mayor

Date:

City of Marion

Statement of Comprehensive Income

for the year ended 30 June 2024

$ '000	Notes	2024	2023
Income			
Rates Revenues	2a	89,976	84,330
Statutory charges	2b	2,400	2,542
User charges	2c	4,164	3,995
Grants, subsidies and contributions - operating	2g	6,004	9,899
Investment income	2d	1,246	1,157
Reimbursements	2e	741	792
Other income	2f	1,118	1,271
Net gain - equity accounted council businesses	19(a)	770	645
Total income		106,419	104,631
Expenses			
Employee costs	3a	45,567	42,378
Materials, contracts and other expenses	3b	46,564	44,629
Depreciation, amortisation and impairment	3c	21,594	17,732
Finance costs	3d	150	206
Total expenses		113,875	104,945
Operating surplus / (deficit)		(7,456)	(314)
Physical resources received free of charge	2i	1,002	727
Asset disposal and fair value adjustments	4	(4,677)	(382)
Amounts received specifically for new or upgraded assets	2g	7,976	9,087
Net surplus / (deficit) [1]		(3,155)	9,118
Other comprehensive income			
Amounts which will not be reclassified subsequently to operating result			
Changes in revaluation surplus - I,PP&E	9a	182,574	(58,179)
Total other comprehensive income		182,574	(58,179)
Total comprehensive income		179,419	(49,061)

(1) Transferred to Statement of Changes in Equity

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

City of Marion

Statement of Financial Position

as at 30 June 2024

$ '000	Notes	2024	2023
ASSETS			
Current assets			
Cash and cash equivalent assets	5a	11,961	26,631
Trade and other receivables	5b	6,531	6,512
Other financial assets	5c	1,800	3,000
Inventories	5d	600	678
Total current assets		20,892	36,821
Non-current assets			
Equity accounted investments in council businesses	6a	9,271	8,501
Other non-current assets	6b	23,080	18,725
Infrastructure, property, plant and equipment	7	1,328,046	1,137,602
Total non-current assets		1,360,397	1,164,828
TOTAL ASSETS		1,381,289	1,201,649
LIABILITIES			
Current liabilities			
Trade and other payables	8a	17,534	16,830
Borrowings	8b	310	929
Provisions	8c	7,134	6,722
Lease Liabilities	8d	–	6
Total current liabilities		24,978	24,487
Non-current liabilities			
Borrowings	8b	1,448	1,758
Provisions	8c	700	660
Lease Liabilities	8d	–	–
Total non-current liabilities		2,148	2,418
TOTAL LIABILITIES		27,126	26,905
Net assets		1,354,163	1,174,744
EQUITY			
Accumulated surplus		440,335	434,637
Asset revaluation reserves	9a	893,903	711,329
Other reserves	9b	19,925	28,778
Total council equity		1,354,163	1,174,744
Total equity		1,354,163	1,174,744

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

City of Marion

Statement of Changes in Equity

for the year ended 30 June 2024

$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2024					
Balance at the end of previous reporting period		434,637	711,329	28,778	1,174,744
Net surplus / (deficit) for year		(3,155)	–	–	(3,155)
Other comprehensive income					
- Gain (Loss) on Revaluation of I,PP&E	7a	–	182,574	–	182,574
Other comprehensive income		–	182,574	–	182,574
Total comprehensive income		(3,155)	182,574	–	179,419
Transfers between reserves		8,853	–	(8,853)	–
Balance at the end of period		440,335	893,903	19,925	1,354,163
2023					
Balance at the end of previous reporting period		427,628	769,508	26,669	1,223,805
Net surplus / (deficit) for year		9,118	–	–	9,118
Other comprehensive income					
- Gain (Loss) on Revaluation of I,PP&E	7a	–	(58,179)	–	(58,179)
Other comprehensive income		–	(58,179)	–	(58,179)
Total comprehensive income		9,118	(58,179)	–	(49,061)
Transfers between reserves		(2,109)	–	2,109	–
Balance at the end of period		434,637	711,329	28,778	1,174,744

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

City of Marion

Statement of Cash Flows

for the year ended 30 June 2024

$ '000	Notes	2024	2023
Cash flows from operating activities			
Receipts			
Rates receipts		89,544	83,921
Statutory charges		2,413	2,565
User charges		4,506	4,359
Grants, subsidies and contributions (operating purpose)		6,206	10,254
Investment receipts		1,246	1,157
Reimbursements		799	863
Other receipts		8,631	6,160
Payments			
Finance payments		(150)	(206)
Payments to employees		(45,270)	(42,116)
Payments for materials, contracts and other expenses		(51,673)	(51,385)
Net cash provided by (or used in) operating activities	11b	16,252	15,572
Cash flows from investing activities			
Receipts			
Amounts received specifically for new or upgraded assets		6,301	15,116
Sale of replaced assets		251	1,082
Sale of surplus assets		828	2,415
Payments			
Expenditure on renewal/replacement of assets		(13,731)	(9,684)
Expenditure on new/upgraded assets		(24,841)	(21,024)
Net purchase of investment securities		1,200	(600)
Net cash provided (or used in) investing activities		(29,992)	(12,695)
Cash flows from financing activities			
Payments			
Repayments of borrowings		(929)	(876)
Repayment of lease liabilities		(1)	(9)
Net cash provided by (or used in) financing activities		(930)	(885)
Net increase (decrease) in cash held		(14,670)	1,992
plus: cash & cash equivalents at beginning of period		26,631	24,639
Cash and cash equivalents held at end of period	11a	11,961	26,631
Additional information:			
plus: investments on hand – end of year	5c	1,800	3,000
Total cash, cash equivalents and investments		13,761	29,631

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Contents of the Notes accompanying the General Purpose Financial Statements

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City of Marion

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 11 November 2024.

1.2 Critical accounting estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars ($'000).

1.4 Estimates and assumptions

Council has determined that there is no material uncertainty that casts doubt on Council's ability to continue as a going concern.

(2) The local government reporting entity

City of Marion is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 245 Sturt Road, Sturt. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Other entities in which Council has an interest but does not control are reported in Note 19.

(3) Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

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City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2021/22	$4,601,320	$3,124,230	$1,477,790
2022/23	$5,148,040	$3,319,025	$1,829,015
2023/24	$181,162	$3,668,629	($3,487,468)

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

Construction contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as “payments received in advance”.

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

(4) Cash, cash equivalents and other financial instruments

Cash Assets include all amounts readily convertible to cash on hand at Council’s option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

(6) Infrastructure, property, plant and equipment

6.1 Initial recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held “ready for use”. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current

continued on next page ...

Note 1. Summary of Material Accounting Policies (continued)

assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Category	Individual Threshold
Infrastructure	$10,000
Land	n/a
Land Improvements	$5,000
Buildings	$10,000
Furniture and Fittings	$5,000
Equipment	$5,000
Other	$5,000

Thresholds are also applied to Aggregated Assets in determining whether the value is considered material.

Category	Aggregate Threshold
Infrastructure	
Reserve Lighting	$250,000
Reserve Pathways	$500,000
Buildings	
Bus Shelters	$1,000,000
Shelters/Gazebos	$250,000
Fencing	$500,000
Furniture and Fittings	$25,000
Equipment	
Irrigation	$1,000,000
LED Lighting	$1,000,000
Other	
BBQs	$250,000
Reserve Furniture	$500,000
Drink Fountains	$50,000
Reserve Bollards	$250,000
Reserve Bins	$100,000
City Band Instruments	$100,000
Council Artwork	$100,000

6.3 Subsequent recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of non-current assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

continued on next page ...

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

	Short Life Years	Long Life Years
Furniture & Equipment		
Office Equipment	3 to 10	n/a
Office Furniture	15	n/a
Vehicles and Heavy Equipment	3 to 15	n/a
Other Plant & Equipment	7 to 25	n/a
LED Lighting	50	n/a
Irrigation – Equipment	10	n/a
Irrigation - Pipework	60	n/a
Buildings		
Sub Structure	n/a	80 to 200
Super Structure	40 to 80	n/a
Roofing	40	n/a
Services	40 to 50	n/a
Fitout	30	n/a
Infrastructure		
Sealed Roads – Surface	25 to 40	n/a
Road Base	60 to 100	200
Road Formation	200	n/a
Kerb	70 to 105	200
Footpath – Bitumen/Rubber	20 to 40	60 to 100
Footpath – Concrete	50 to 85	n/a
Footpath – Paved	50 to 85	n/a
Other Road Structures	20 to 100	40 to 80
Traffic Signs	15 to 20	n/a
Bridges	80 to 140	200
Stormwater Pipes Concrete	100 to 175	200
Stormwater Pipes PVC	60 to 100	n/a
Stormwater Pipes Ribloc	60 to 100	200
Junction Boxes	100 to 175	200
Pollutant Traps	100 to 175	200
Box Culverts	100 to 175	200
Headwalls	100 to 175	200
Drainage Pits	100 to 175	200
Other Infrastructure		
Wetland Assets	15 to 100	250
Car Parks	25 to 40	n/a
Lighting	15 to 25	n/a
Recreation Pathways	30 to 40	n/a
Sports Floodlights	25	n/a
Other Assets		
Playground Equipment	15	n/a
Reserve Furniture	25	n/a
Band Instruments	30	n/a
Civic Art Structures	15 to 80	n/a

continued on next page ...

Note 1. Summary of Material Accounting Policies (continued)

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with *AASB 123 Borrowing Costs*. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

(7) Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days from the date of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(8) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

(9) Employee benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Hostplus Superannuation Fund. The Fund has two types of membership, each of which is funded differently. Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

continued on next page ...

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

(10) Leases

The Council asseses at contract inception whether a contract is, or contains, a lease. That is, the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

Council as a Lessee

Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Right-of-use assets
Council recognises the right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses and adjusted for any remeasurement of lease liabilities. The cost of right of use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of the costs to be incurred to restore the leased asset. Right-of-use assets are depreciatated on a straight line basis over lease term.
The right-of-use asset is also subject to impairment.

ii) Lease Liabilities
At the commencement date of the lease, Council recognises lease liabilities measured at the present value of the lease payments to be made over the lease term. In calculating the present value of the lease payments the council uses the interest rate implicit in the lease.

iii) Short term leases and leases of low value assets
Council applies the short-term lease recognition exemption to it's short term leases (i.e. a lease term less than 12 months from commencement date). Council also applies the low-value assets recognition exemption to leases that do not meet the underlying asset capitalisation threshold. These leases are recognised as an expense on a straight line basis over the lease term.

(11) Equity accounted Council businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

(12) GST implications

In accordance with UIG Interpretation 1031 "*Accounting for the Goods & Services Tax*"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(13) New accounting standards and UIG interpretations

The Council applied for the first-time certain standards and amendments, which are effective for annual periods beginning on or after 1 January 2023. New standards and amendments relevant to the Council are listed below. The Council has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to Australian Accounting Standards – AASB 2022-6: Non-current Liabilities with Covenants

Adopted AASB 2022-6 which makes some small amendments to AASB 101

The adoption of the amendments did not have a material impact on the financial statements.

Standards Issued by the AASB not yet effective
The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2024, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

Effective for annual reporting periods beginning on or after 1 January 2024

continued on next page ...

Note 1. Summary of Material Accounting Policies (continued)

AASB 2022-5: Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback

Effective for annual reporting periods beginning on or after 1 January 2025
AASB 2014-10: Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an investor and its Associates or Joint Ventures

Council has assessed all the standards which are not yet effective and have determined that there is no expected material impact on the reported financial position or performance.

(14) Comparative figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(15) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 2. Income

$ '000	2024	2023
(a) Rates Revenues		
General rates		
General rates	89,705	84,416
Less: mandatory rebates	(2,402)	(2,316)
Less: discretionary rebates, remissions and write-offs	(31)	(159)
Total general rates	87,272	81,941
Other rates (including service charges)		
Regional Landscape Levy	2,278	2,098
Total other rates (including service charges)	2,278	2,098
Other charges		
Penalties for late payment	426	291
Total other charges	426	291
Total rates	89,976	84,330
(b) Statutory charges		
Planning and Development Fees	1,079	1,098
Health and septic tank inspection fees	53	52
Animal registration fees and fines	590	578
Parking fines / expiation fees	678	797
Other licences, fees and fines	–	17
Total statutory charges	2,400	2,542
(c) User charges		
Hall and equipment hire	328	326
Sales - general	976	1,193
Sundry	938	844
Admission Fees	774	775
Rental Income	1,148	857
Total user charges	4,164	3,995
(d) Investment income		
Interest on investments		
- Local Government Finance Authority	1,246	1,157
Total investment income	1,246	1,157

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City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 2. Income (continued)

$ '000	2024	2023
(e) Reimbursements		
Private works	353	196
Other	388	596
Total reimbursements	741	792
(f) Other income		
Sundry	427	443
Donations & Contributions income	396	356
Labour Recovery	191	336
Insurance and other recoupments - infrastructure, property, plant and equipment	70	136
Other	34	–
Total other income	1,118	1,271
(g) Grants, subsidies and contributions		
Capital grants, subsidies and contributions		
Local Roads and Community Infrastructure Phase 2	285	3,485
Alternative Water Supply	–	1,740
Coastal Walking Trail - New Bridges	750	1,107
Mitchell Park Sports and Community Club	–	502
Plympton Park Land	–	402
Sam Willoughby International BMX Facility	–	375
Sport and Recreation Lighting Upgrades	–	342
Cove Sports and Community Club Upgrade	2,249	251
Coastal Walking Trail Toilet	–	180
Ballara Park Reserve	–	177
Maldon Reserve Toilet	–	120
Edwardstown Oval Digital Screen	–	110
Woodend School Wombat Crossing	–	90
Majors Road Footpath (South Rd to Adams Rd)	–	80
Marino Hall Upgrade	1,772	–
Alawoona Avenue Reserve	731	–
Cohen Court Reserve	525	–
Alawoona Avenue Streetscape	439	–
Hamilton Park Reserve	264	–
Aldridge Reserve	200	–
Other Amounts Received Specifically for New or Upgraded Assets	761	126
Total amounts received for new or upgraded assets	7,976	9,087
Operating grants, subsidies and contributions		
Financial Assistance Grants	181	5,148
Home and Community Care Grants	2,686	2,098
Roads to Recovery	1,106	845
Library Services	316	313
Family and Community Development	–	285
Other grants, subsidies and contributions	1,715	1,210

continued on next page ...

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 2. Income (continued)

$ '000	2024	2023
Other grants, subsidies and contributions - operating		
Total other grants, subsidies and contributions - operating	6,004	9,899
The functions to which operating grants relate are shown in Note 12.		
Total grants, subsidies and contributions	13,980	18,986
(i) Sources of grants		
Commonwealth Government	6,879	12,610
State Government	6,788	5,934
Other	313	442
Total	13,980	18,986
(ii) Individually significant items		
Grants Commission - Financial Assistance Grant recognised as income	181	5,148

Council has not received any advance payment of the 2024-2025 Financial Assistance Grant during the 2023-2024 year compared to the 100% received in advance in the prior year.

$ '000	2024	2023
(h) Conditions over grants and contributions		
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, and are required to be repaid to the funding body if not expended, are as follows:		
Unexpended at the close of the previous reporting period	9,697	4,191
Less:		
Expended during the current period from revenues recognised in previous reporting periods		
Other	(4,255)	(2,793)
Subtotal	(4,255)	(2,793)
Plus:		
Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions		
Other	2,315	8,299
Subtotal	2,315	8,299
Unexpended at the close of this reporting period	7,757	9,697
Net increase (decrease) in assets subject to conditions in the current reporting period	(1,940)	5,506
(i) Physical resources received free of charge		
Roads, bridges and footpaths	467	727
Stormwater drainage	529	–
Other	6	–
Total physical resources received free of charge	1,002	727

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 3. Expenses

$ '000	Notes	2024	2023
(a) Employee costs			
Salaries and wages		36,487	33,835
Employee leave expense		5,201	4,767
Superannuation - defined contribution plan contributions	18	4,227	3,615
Workers' compensation insurance		709	1,104
Less: capitalised and distributed costs		(1,057)	(943)
Total operating employee costs		45,567	42,378
Total number of employees (full time equivalent at end of reporting period)		406	382
(b) Materials, contracts and other expenses			
(i) Prescribed expenses			
Auditor's remuneration			
- Auditing the financial reports		28	28
Bad and doubtful debts		9	3
Elected members' expenses		404	377
Operating lease rentals - cancellable leases		123	123
Subtotal - prescribed expenses		564	531
(ii) Other materials, contracts and expenses			
Contractors		23,877	22,095
Maintenance		5,083	4,598
Parts, accessories and consumables		4,226	3,726
Infrastructure Contributions & Community Grants		1,133	2,093
Sundry		1,480	1,405
Levies Paid to Government - Regional Landscape Levy		2,262	2,089
Levies - other		275	224
Energy		2,177	1,855
Professional services		2,734	3,576
Insurance		881	738
Memberships & Subscriptions		479	556
Legal expenses		308	240
Printing & Postage		374	322
Bank Fees & Charges		38	38
Library Materials		263	192
Telecommunication Charges		173	186
Fringe Benefits Tax		125	109
Advertising		111	56
Other		1	–
Subtotal - Other material, contracts and expenses		46,000	44,098
Total materials, contracts and other expenses		46,564	44,629

continued on next page ...

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 3. Expenses (continued)

$ '000	2024	2023
(c) Depreciation, amortisation and impairment		
(i) Depreciation and amortisation		
Buildings and other structures	5,974	4,227
Infrastructure	11,569	9,624
- Other	1,506	1,433
Right-of-use assets	6	12
Plant and equipment	1,601	1,483
Furniture and fittings	100	106
Intangible Assets	37	37
Other assets	801	810
Subtotal	21,594	17,732
Total depreciation, amortisation and impairment	21,594	17,732
(d) Finance costs		
Interest on loans	149	203
Charges on Finance Leases	1	3
Total finance costs	150	206

Note 4. Asset disposal and fair value adjustments

$ '000	2024	2023

The majority of the loss on assets renewed or directly replaced disclosed in this note reflects a reduction in the carrying value of infrastructure assets renewed, demolished or otherwise written off, and these reductions do not represent a cash loss on sale of assets. For assets that were sold or otherwise generated proceeds, any gain or loss reflects the difference between the carrying amount and the proceeds received.

Infrastructure, property, plant and equipment

(i) Assets renewed or directly replaced		
Proceeds from disposal	251	1,082
Less: carrying amount of assets disposed	(5,106)	(2,925)
Gain (loss) on disposal	(4,855)	(1,843)
(ii) Assets surplus to requirements		
Proceeds from disposal	828	2,415
Less: carrying amount of assets disposed	(650)	(954)
Gain (loss) on disposal	178	1,461
Net gain (loss) on disposal or revaluation of assets	(4,677)	(382)

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 5. Current assets

$ '000	2024	2023
(a) Cash and cash equivalent assets		
Cash on hand and at bank	161	131
Short term deposits and bills, etc.	11,800	26,500
Total cash and cash equivalent assets	11,961	26,631
(b) Trade and other receivables		
Rates - general and other	2,523	2,255
Rates Postponed for State Seniors	202	38
Accrued revenues	252	212
Debtors - general	1,582	2,458
GST recoupment	1,239	805
Prepayments	733	744
Total trade and other receivables	6,531	6,512
(c) Other financial assets		
Other Financial Assets (Term Deposits with over 90 days to maturity)	1,800	3,000
Total Other Financial Assets	1,800	3,000
(d) Inventories		
Stores and materials	600	678
Total inventories	600	678

Note 6. Non-current assets

$ '000	Notes	2024	2023
(a) Equity accounted investments in council businesses			
Southern Region Waste Resource Authority	19(a)i	9,271	8,501
Total equity accounted investments in Council businesses		9,271	8,501
(b) Other non-current assets			
Capital work in progress		23,080	18,725
Total other non-current assets		23,080	18,725

City of Marion

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 7. Infrastructure, Property, Plant & Equipment

Infrastructure, property, plant and equipment

		as at 30/06/23				Asset movements during the reporting period						as at 30/06/24			
$ '000	Fair Value Level	At Fair Value	At Cost	Accumulated Depreciation	Carrying amount	Asset Additions New / Upgrade	Asset Additions Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Adjustments & Transfers	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Depreciation	Carrying amount
Land	3	355,619	–	–	355,619	–	–	–	–	–	121,806	477,425	–	–	477,425
Buildings and other structures	3	237,742	–	(94,303)	143,439	3,003	2,773	(1,812)	(5,974)	–	17,122	258,404	–	(99,853)	158,551
Infrastructure	3	950,052	–	(385,111)	564,941	9,200	8,095	(2,708)	(11,569)	(651)	23,948	1,000,492	–	(409,236)	591,256
Other Infrastructure	3	59,860	–	(16,076)	43,784	6,276	1,068	(173)	(1,506)	651	20,969	96,825	–	(25,756)	71,069
Right-of-use assets		–	785	(780)	5	–	–	–	(6)	–	–	–	785	(785)	–
Plant and equipment		–	27,489	(11,366)	16,123	719	2,485	(900)	(1,601)	–	–	–	28,725	(11,898)	16,827
Furniture and fittings		–	1,819	(863)	956	–	244	(74)	(100)	–	–	–	1,825	(799)	1,026
Other assets	3	17,731	–	(5,101)	12,630	1,230	125	(90)	(801)	–	(1,271)	17,223	–	(5,399)	11,824
Intangible Assets		711	–	(606)	105	–	–	–	(37)	–	–	711	–	(643)	68
Total infrastructure, property, plant and equipment		1,621,715	30,093	(514,206)	1,137,602	20,428	14,790	(5,757)	(21,594)	–	182,574	1,851,080	31,335	(554,369)	1,328,046
Comparatives		1,479,974	29,867	(311,826)	1,198,015	14,276	5,101	(3,880)	(17,732)	–	(58,179)	1,621,715	30,093	(514,206)	1,137,602

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City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Valuation of infrastructure, property, plant & equipment and investment property

Valuation of assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques

Other information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to *AASB 1.D5* to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with *AASB 13 Fair Value Measurement*: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

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City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 7. Infrastructure, Property, Plant & Equipment (continued)

AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Fair value hierarchy level 3 valuations of Land, buildings, infrastructure and other assets: There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. A comprehensive revaluation was carried out by independent valuation for the reporting period, 30 June 2024.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis. Additions are recognised at cost.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c), are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset. Currently there are no assets that require this treatment.

Buildings & Other Structures

A comprehensive revaluation was carried out by independent valuation for the reporting period, 30 June 2023.

Infrastructure

A comprehensive revaluation of infrastructure assets (roads, footpaths, kerbs, drains, bridges, traffic devices and traffic signs) was carried out by independent valuation for the reporting period, 30 June 2023.

A comprehensive revaluation was carried out by independent valuation for the reporting period, 30 June 2024 for other infrastructure assets such as car parks, lighting, walking trails and reserve pathways.

All acquisitions made after the respective dates of valuation are recorded at cost.

Plant, Equipment & Equipment

These assets are recognised on the cost basis.

All other Assets

A comprehensive revaluation was carried out by independent valuation for the reporting period, 30 June 2024.

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 8. Liabilities

$ '000	2024 Current	2024 Non Current	2023 Current	2023 Non Current
(a) Trade and other payables				
Goods and services	8,182	–	5,784	–
- Grants, subsidies, contributions - operating	186	–	451	–
- Grants and contributions - capital	7,571	–	9,246	–
Accrued expenses - employee entitlements	1,561	–	1,317	–
Accrued expenses - other	5	–	7	–
Other	29	–	25	–
Total trade and other payables	17,534	–	16,830	–
(b) Borrowings				
Loans	310	1,448	929	1,758
Total Borrowings	310	1,448	929	1,758
All interest bearing liabilities are secured over the future revenues of the Council				
(c) Provisions				
Employee entitlements (including oncosts)	7,134	700	6,722	660
Total provisions	7,134	700	6,722	660
(d) Lease Liabilities				
Lease Liabilities	–	–	6	–
Total other liabilities	–	–	6	–

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 9. Reserves

$ '000	as at 30/06/23 Opening Balance	Increments (Decrements)	Transfers	Impairments	as at 30/06/24 Closing Balance
(a) Asset revaluation reserve					
Land	250,696	121,806	–	–	372,502
Buildings and other structures	97,789	17,122	–	–	114,911
- Infrastructure - Stormwater drainage	71,455	5,934	–	–	77,389
Infrastructure - Roads, Bridges and Footpaths	281,250	18,014	–	–	299,264
Infrastructure - Other	4,353	20,969	–	–	25,322
Other assets	5,073	(1,271)	–	–	3,802
JV's / associates - other comprehensive income	713	–	–	–	713
Total asset revaluation reserve	711,329	182,574	–	–	893,903
Comparatives	769,508	(58,179)	–	–	711,329

$ '000	as at 30/06/23 Opening Balance	Tfrs to Reserve	Tfrs from Reserve	Other Movements	as at 30/06/24 Closing Balance
(b) Other reserves					
Open Space Reserve	2,052	69	–	–	2,121
Grants/Carry Forward Projects Reserve	19,261	13,938	(19,261)	–	13,938
Asset Sustainability Reserve	6,306	1,872	(4,312)	–	3,866
Water Reserve	1,159	54	(1,213)	–	–
Total other reserves	28,778	15,933	(24,786)	–	19,925
Comparatives	26,669	21,963	(19,854)	–	28,778

Purposes of reserves

Asset revaluation reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Open Space Reserve

Purpose - this reserve has been established to account for the following:
I. set aside open space contributions provided by developers in accordance with the Planning, Development and Infrastructure Act 2016 (conditions may apply)
II. separate net proceeds associated with Road Closures.
III. net proceeds associated with disposal of minor land holdings
IV. funds received from the 'Urban Trees Fund'

Use of Fund - monies can be applied to the development of Open Space facilities as approved by Council and in accordance with the Open Space Policy. Interest revenues earned on contributions provided by developers are transferred to the Fund.

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City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 9. Reserves (continued)

Grants and Carryovers Reserve

Purpose - this reserve was created for:
Grants received in advance - occasionally a funding body has provided untied Grant funds relating to the following financial year(s) in advance. When this has occurred, it has been necessary to transfer these funds to this reserve so that they can be matched against the expenditures planned to be incurred in the next financial year.

Carryovers - typically represents unspent capital and service improvements budgets carried forward to the following financial year.

Use of Fund - monies are utilised in accordance with the original purpose.

Asset Sustainability Reserve

Purpose - this is a reserve fund established to: Assist Council fund its Long Term Asset Management objectives including infrastructure gaps identified in periodic audits.

The Asset Sustainability Reserve will be funded from savings as identified as part of the budgeting process and planned cash surpluses identified in the Long Term Financial Plan (LTFP).

Use of Fund - Reserve transfers will be controlled by specific Council resolutions or identified as part of the approved annual Strategic Plan and Budget.

Water Reserve

Purpose - this reserve is established to quarantine revenue received and savings identified from the sale and use of treated stormwater from Oaklands Wetland to further develop third party supply opportunities.

Use of Fund - Reserve transfers require approval at Executive level.

Note 10. Assets subject to restrictions

$ '000	2024	2023
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.		
Cash and financial assets		
Grant funds received in advance	7,757	9,621
Total cash and financial assets	7,757	9,621
Total assets subject to externally imposed restrictions	7,757	9,621

City of Marion

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 11. Reconciliation to Statement of Cash Flows

$ '000	Notes	2024	2023
(a) Reconciliation of cash			
Cash assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:			
Total cash and equivalent assets	5	11,961	26,631
Balances per Statement of Cash Flows		11,961	26,631
(b) Reconciliation of Operating Result			
Net surplus/(deficit)		(3,155)	9,118
Non-cash items in income statements			
Depreciation, amortisation and impairment		21,594	17,732
Equity movements in equity accounted investments (increase)/decrease		(770)	(645)
Non-cash asset acquisitions		(1,002)	(727)
Grants received for capital programs		(6,301)	(15,116)
Net (gain)/loss on disposals		4,677	382
		15,043	10,744
Add (less): changes in net current assets			
Net (increase)/decrease in inventories		78	(178)
Net (increase)/decrease in receivables		(19)	(1,233)
Net increase/(decrease) in other liabilities		(6)	(4)
Net increase/(decrease) in trade and other payables		704	5,801
Net increase/(decrease) in unpaid employee benefits		452	442
Net cash provided by (or used in) operations		16,252	15,572
(c) Non-cash financing and investing activities			
Acquisition of assets by means of:			
Physical resources received free of charge	2i	1,002	727
Amounts recognised in income statement		1,002	727
Total non-cash financing and investing activities		1,002	727
(d) Financing arrangements			
Unrestricted access was available at balance date to the following lines of credit:			
Corporate credit cards		150	150
LGFA cash advance debenture facility		13,000	11,000

Council has immediate access to a short-term cash advance debenture facility at variable interest rate borrowings from the Local Government Finance Authority of SA.

City of Marion

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12(a). Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).

$ '000	OPERATING INCOME 2024	OPERATING INCOME 2023	OPERATING EXPENSES 2024	OPERATING EXPENSES 2023	OPERATING SURPLUS (DEFICIT) 2024	OPERATING SURPLUS (DEFICIT) 2023	GRANTS INCLUDED IN OPERATING INCOME 2024	GRANTS INCLUDED IN OPERATING INCOME 2023	TOTAL ASSETS HELD (CURRENT AND NON-CURRENT) 2024	TOTAL ASSETS HELD (CURRENT AND NON-CURRENT) 2023
Functions/Activities										
Development Assessment	1,144	1,260	4,871	4,199	(3,727)	(2,939)	–	–	–	–
Crime Prevention	16	1	300	420	(284)	(419)	–	–	–	–
Community Support & Development	6,414	6,130	17,630	15,163	(11,216)	(9,033)	2,701	2,422	225,137	154,501
Public & Environment Health	354	624	1,253	1,458	(899)	(834)	282	481	–	–
Community Safety Inspection	1,263	1,687	2,490	2,552	(1,227)	(865)	–	–	–	–
Public Infrastructure	2,477	3,619	26,110	21,454	(23,633)	(17,835)	2,126	2,971	656,667	636,750
Open Space	678	1,062	17,149	18,910	(16,471)	(17,848)	210	241	397,945	301,749
Public Conveniences	9	1	813	798	(804)	(797)	–	–	4,353	4,729
Strategic Projects	93	77	2,058	1,489	(1,965)	(1,412)	20	18	19	25
Asset Management	–	–	–	–	–	–	–	–	18,633	16,227
Neighbourhood Centres	405	395	2,894	1,989	(2,489)	(1,594)	137	285	9,520	7,902
Cultural Development	270	286	3,996	4,227	(3,726)	(3,941)	35	44	20,059	19,047
Libraries	468	464	9,799	8,638	(9,331)	(8,174)	318	317	15,702	15,081
Waste & Recycling	101	89	10,703	10,701	(10,602)	(10,612)	–	–	–	–
Trees	33	81	3,724	3,266	(3,691)	(3,185)	4	54	–	–
Economic Development	111	99	1,244	1,074	(1,133)	(975)	53	–	–	–
Governance	–	–	1,366	2,184	(1,366)	(2,184)	–	–	–	–
Service Quality	8	1	189	242	(181)	(241)	–	–	3,090	587
Treasury	91,805	88,110	7,286	6,181	84,519	81,929	118	3,066	30,164	45,051
Total Functions/Activities	105,649	103,986	113,875	104,945	(8,226)	(959)	6,004	9,899	1,381,289	1,201,649

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

City of Marion

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12(b). Components of functions

The activities relating to Council functions are as follows:

DEVELOPMENT ASSESSMENT
Building and planning services which ensure that houses are safely constructed and designed and developed in a manner which is sympathetic to the local neighbourhood

CRIME PREVENTION
Services such as graffiti removal and working with other agencies to improve the safety and amenity of the community

COMMUNITY SUPPORT & DEVELOPMENT
Services such as home and community care, youth services, support for volunteers and community transport providing direct support to groups within the community

PUBLIC & ENVIRONMENTAL HEALTH
Services such as food safety and public health inspections, immunisation and enforcement of certain environmental regulations as well as Planning, information, advice and demonstration to promote environmentally sensitive practices by both Council and the community

COMMUNITY SAFETY INSPECTION
Services include dog and cat control, pest control, parking control and the enforcement of by-laws to ensure that the community is safe and orderly

PUBLIC INFRASTRUCTURE
Includes the design, development and maintenance of footpaths, streets, drainage and kerb and water table, as well as street signs, traffic control devices and line-marking ensuring that local neighbourhoods are safe and accessible with good amenity

OPEN SPACE
Parks, reserves, ovals and streetscape development and maintenance providing well maintained public spaces for use by all members of the community

PUBLIC CONVENIENCES
Services such as provision and maintenance of public toilets in close proximity to highly frequented reserves and other open space areas

STRATEGIC PROJECTS
Delivery of Major Projects across the city aimed at providing improved services and facilities for the Community

ASSET MANAGEMENT
Management and maintenance of Council properties enabling them to be utilised by members of the community for various purposes such as meetings, social activities and programs

NEIGHBOURHOOD CENTRES
Providing opportunities for learning and social activities for all ages and interests

CULTURAL DEVELOPMENT
Supporting community involvement in arts and cultural activity and expression, celebrating diversity, indigenous people and those from culturally and linguistically diverse backgrounds. This includes the Marion Cultural Centre and Living Kaurna Cultural Centre providing cultural and artistic experiences for the community

LIBRARIES
Three libraries and a delivery service providing opportunities for learning and social activities for all ages and interests

WASTE & RECYCLING
Services including domestic kerbside collection, hard rubbish collection, street sweeping and general litter collection to maintain cleanliness and amenity

TREES
Provision of street trees and revegetation programs to improve amenity and promote, where possible, the use of indigenous plants

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City of Marion

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12(b). Components of functions (continued)

ECONOMIC DEVELOPMENT
Planning and support for existing and potential businesses to assist businesses to adapt to changing circumstance and provide an employment base for the Marion community

ORGANISATION OF EXCELLENCE
To lead in the delivery of the Community Vision, the organisation must maintain its sustainability. This underpins our Corporate Vision of "An Organisation of Excellence". To achieve this, the following essential support services are funded in the budget.

Governance

Elected Member Support
Provision of services which enable Elected Members to undertake their role in making decisions for the Council and community, including Council meetings, elections and council receptions.

Strategic, corporate and sustainability planning and policy development
To ensure that Council is progressing towards achieving the Community Vision 2040 and its strategic social, cultural, and economic and environmental sustainability goals in a transparent and accountable manner, working with our Local, State, and Commonwealth Government partners

Risk management policy, development and internal audit
Activities to ensure that Council is continuously improving its management systems

External relations, communication and community engagement
Enables the community to be appropriately and adequately informed about the activities and decisions of the Council.

Service Quality

Customer Experience
In particular the Customer Service Centre, which enables Council staff to liaise with the community to address issues and concerns directly with Council, as well as provide the community with information and referral to other services provided in the region.

Information Technology
Provides support to Council staff for their technological needs to enable them to contribute towards delivery of the Community Vision as well as access by the community to Council information and services through the internet and email

Information Management
Enables Council to keep adequate and appropriate records of activities and decisions

TREASURY
Including budgeting, rating, accounts management and payroll, which ensure sound and transparent financial management which enables Council to provide adequate services and facilities and appropriately address community needs

Governance
Audit & Assurance, Planning and Performance, Legal Services and Major Projects.

Note 13. Financial instruments

Recognised financial instruments

Bank, deposits at call, short term deposits

Accounting Policy:
Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:
Deposits are returning fixed interest rates between 4.86% and 5.05% (2023: 4.05% and 4.90%). Short term deposits have an average maturity of 157.3 days and a weighted average interest rate of 5.0% (2023: 105.3 days and 4.60%).

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City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 13. Financial instruments (continued)

Carrying Amount:
Approximates fair value due to the short term to maturity.

Receivables - rates and associated charges

Accounting Policy:
Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:
Secured over the subject land, arrears attract interest of 9.05% (2023: 5.80%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:
Approximates fair value (after deduction of any allowance).

Receivables - fees and other charges

Accounting policy:
Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms and conditions:
Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount:
Approximates fair value (after deduction of any allowance).

Receivables - other levels of government

Accounting policy:
Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms and conditions:
Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying amount:
Approximates fair value.

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City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 13. Financial instruments (continued)

Liabilities - creditors and accruals

Accounting policy:
Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms and conditions:
Liabilities are normally settled on 30 day terms.

Carrying amount:
Approximates fair value.

Liabilities - interest bearing borrowings

Accounting Policy:
Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:
Secured over future revenues, borrowings are repayable over 15 years; interest is charged at a fixed rate of 6.25% (2023: 5.8% and 6.25%).

Carrying Amount:
Approximates fair value.

Liabilities - leases

Accounting policy:
Accounted for in accordance with AASB 16 as stated in Note 17.

$ '000	Due < 1 year	Due > 1 year and ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial assets and liabilities					
2024					
Financial assets					
Cash and cash equivalents	11,961	–	–	11,961	11,961
Receivables	5,798	–	–	5,798	5,798
Other financial assets	1,800	–	–	1,800	1,800
Total financial assets	19,559	–	–	19,559	19,559
Financial liabilities					
Payables	9,777	–	–	9,777	9,777
Borrowings	415	–	–	415	415
Non-current borrowings	–	1,659	–	1,659	1,659
Total financial liabilities	10,192	1,659	–	11,851	11,851
Total financial assets and liabilities	29,751	1,659	–	31,410	31,410
2023					
Financial assets					
Cash and cash equivalents	26,631	–	–	26,631	26,631

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City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 13. Financial instruments (continued)

$ '000	Due < 1 year	Due > 1 year and ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Receivables	5,768	–	–	5,768	5,768
Other financial assets	3,000	–	–	3,000	3,000
Total financial assets	35,399	–	–	35,399	35,399
Financial liabilities					
Payables	5,816	–	–	5,816	5,816
Borrowings	1,081	–	–	1,081	929
Non-current borrowings	–	1,659	415	2,074	1,758
Total financial liabilities	6,897	1,659	415	8,971	8,503
Total financial assets and liabilities	42,296	1,659	415	44,370	43,902

The following interest rates were applicable to Council's borrowings at balance date:

	2024		2023	
$ '000	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed interest rates	6.25%	1,758	6.23%	2,687
		1,758		2,687

Net fair value
All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 and 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Mangement Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 14. Capital expenditure and investment property commitments

$ '000	2024	2023

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City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 14. Capital expenditure and investment property commitments (continued)

$ '000	2024	2023

Capital commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Buildings	10,320	9,940
Infrastructure	6,092	7,116
Plant and equipment	1,175	1,557
Other	2,283	3,388
	19,870	22,001
These expenditures are payable:		
Not later than one year	19,870	22,001
	19,870	22,001

City of Marion

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 15. Financial indicators

	Indicator 2024	Indicators 2023	2022
Financial Indicators overview *These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.*			
1. Operating Surplus Ratio Operating surplus / Total operating income *This ratio expresses the operating surplus as a percentage of total operating revenue.*	**(7.0)%**	(0.3)%	0.5%
2. Net Financial Liabilities Ratio Net financial liabilities / Total operating income *Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.*	**6%**	(9)%	(11)%
Adjustments to Ratios *In recent years the Commonwealth Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.*			
Adjusted Operating Surplus Ratio Operating surplus / Total operating income	**(3.6)%**	(2.1)%	(0.9)%
Adjusted Net Financial Liabilities Ratio Net financial liabilities / Total operating income	**6%**	(5)%	(8)%
3. Asset Renewal Funding Ratio Asset renewals / Targeted Renewal Expenditure *Asset renewals expenditure is defined as capital expenditure on the renewal and replacement of existing assets relative to the optimal level planned, and excludes new capital expenditure on the acquisition of additional assets.*	**91%**	82%	78%

City of Marion

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 16. Uniform presentation of finances

$ '000	2024	2023
The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.		
All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.		
The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.		
Income		
Rates	89,976	84,330
Statutory charges	2,400	2,542
User charges	4,164	3,995
Grants, subsidies and contributions - operating	6,004	9,899
Investment income	1,246	1,157
Reimbursements	741	792
Other income	1,118	1,271
Net gain - equity accounted council businesses	770	645
Total Income	106,419	104,631
Expenses		
Employee costs	45,567	42,378
Materials, contracts and other expenses	46,564	44,629
Depreciation, amortisation and impairment	21,594	17,732
Finance costs	150	206
Total Expenses	113,875	104,945
Operating surplus / (deficit)	(7,456)	(314)
Net timing adjustment for general purpose grant funding	3,487	(1,829)
Adjusted Operating surplus / (deficit)	(3,969)	(2,143)
Net outlays on existing assets		
Capital expenditure on renewal and replacement of existing assets	(13,731)	(9,684)
Add back depreciation, amortisation and impairment	21,594	17,732
Add back proceeds from sale of replaced assets	251	1,082
	8,114	9,130
Net outlays on new and upgraded assets		
Capital Expenditure on New and Upgraded Assets	(24,841)	(21,024)
Add back amounts received specifically for new and upgraded assets	6,301	15,116
add back Proceeds from Sale of Surplus Assets	828	2,415
	(17,712)	(3,493)
Annual net impact to financing activities (surplus/(deficit))	(13,567)	3,494

Note 17. Leases

(i) Council as a lessee

Terms and conditions of leases

continued on next page ...

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 17. Leases (continued)

Computer and Office Equipment

Council has entered into non-cancellable operating leases for various items of computer and office equipment.

No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Set out below are the carrying amounts of right-of-use assets recognised within Infrastructure, Property, Plant and Equipment and the movements during the period:

continued on next page ...

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 17. Leases (continued)

(a) Right of use assets

$ '000	Right-of-use assets	Total
2024		
Opening balance	6	6
Adjustments to right-of-use assets due to re-measurement of lease liability	–	–
Depreciation charge	(6)	(6)
Impairment of right-of-use assets	–	–
Reclassification to Software as a Service	–	–
Balance at 30 June	–	–
2023		
Opening balance	8	8
Adjustments to right-of-use assets due to re-measurement of lease liability	10	10
Depreciation charge	(12)	(12)
Impairment of right-of-use assets	–	–
Reclassification to Software as a Service	–	–
Balance at 30 June	6	6

(b) Lease liabilities

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

$ '000	2024	2023
Balance at 1 July	9	10
Accretion of interest	1	3
Payments	(7)	(16)
Re-measurement of Lease liability	(3)	12
Balance at 30 June	–	9
Classified as:		
Current	–	9

The maturity analysis of lease liabilities is included in Note 13.

Council had total cash outflows for leases of $129,416
The following are the amounts recognised in profit or loss:

Depreciation expense of right-of-use assets	6	12
Interest expense on lease liabilities	1	3
Expense relating to leases of low-value assets	87	90
Other	35	33
Total amount recognised in profit or loss	129	138

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Hostplus (formerly Statewide Super). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only members
Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (11.00% in 2023/24; 10.50% in 2022/23). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) members
Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2022/23) of "superannuation" salary.

In addition, Council makes a separate contribution of 4.7% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2022. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to other superannuation schemes
Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 19. Interests in other entities

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

$ '000	Council's Share of Net Income 2024	Council's Share of Net Income 2023	Council's Share of Net Assets 2024	Council's Share of Net Assets 2023
Council's share of net income				
Joint ventures	770	645	9,271	8,501
Total Council's share of net income	770	645	9,271	8,501

((a)i) Joint ventures, associates and joint operations

(a) Carrying amounts

$ '000	Principal Activity	2024	2023
Southern Region Waste Resource Authority (SRWRA)	Waste and Recycling	9,271	8,501
Total carrying amounts - joint ventures and associates		9,271	8,501

Southern Region Waste Resource Authority (SRWRA)
The Southern Region Waste Resource Authority was established under Section 43 of the Local Government Act to provide and operate services for the management of waste and waste facilities under its control on behalf of its constituent councils.

The SRWRA owns and operates the Southern Region Waste Disposal Depot on behalf of the Cities of Holdfast Bay, Marion and Onkaparinga.

The City of Marion has an equal voting right and a 30% interest in the assets and liabilities of SRWRA. For the year ended 30 June 2024, the net assets of SRWRA total $30,902,000. The City of Marion interest, totalling $9,271,000 is disclosed below.

In 2006 the decision was taken to equity account for this investment due to a change in the operations of the business. Initial balances were brought to account through accumulated surplus.

(b) Relevant interests

	Interest in Operating Result 2024	Interest in Operating Result 2023	Ownership Share of Equity 2024	Ownership Share of Equity 2023	Proportion of Voting Power 2024	Proportion of Voting Power 2023
Southern Region Waste Resource Authority (SRWRA)	30.00%	30.00%	30.00%	30.00%	33.00%	33.00%

continued on next page ...

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 19. Interests in other entities (continued)

(c) Movement in investment in joint venture or associate

$ '000	Southern Region Waste Resource Authority (SRWRA) 2024	2023
Opening Balance	8,501	7,855
Share in Operating Result	770	646
Council's equity share in the joint venture or associate	9,271	8,501

(d) Joint Operations Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

Note 20. Non-current assets held for sale and discontinued operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Note 21. Contingencies and assets/liabilities not recognised in the balance sheet

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. Land under roads

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

2. Potential insurance losses

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductable "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. Bank guarantees

Council currently has no guaranteed loans or other banking facilities advanced to community organisations and sporting bodies at reporting date.

4. Legal expenses

Council is the planning consent authority for its area under the Planning, Development and infrastructure Act 2016 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of 0 appeals against planning

continued on next page ...

City of Marion

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 21. Contingencies and assets/liabilities not recognised in the balance sheet

decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

5. Legal Matter

Proceedings have been filed in the Supreme Court against 61 Councils in South Australia, including City of Marion. The claim alleges unpaid consultancy fees. A joint defence is being coordinated by the Local Government Association of SA as agent for the Councils. The amount claimed has not been recognised on the basis that an outflow of economic resources to settle it is not viewed as probable at this stage.

Note 22. Events after the balance sheet date

Events that occur after the reporting date of 30 June 2024, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related party transactions

Key management personnel

Transactions with key management personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 17 persons were paid the following total compensation:

$ '000	2024	2023
The compensation paid to key management personnel comprises:		
Salaries, Allowances & Other Short-Term Employee Benefits	1,438	1,407
Post-employment benefits	104	98
Total	1,542	1,505

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Receipts from key management personnel comprise:
Other than amounts paid as ratepayers or residents (e.g. rates, swimming pool entry fees, etc.), Council received no receipts from Key Management Personnel.

City of Marion

General Purpose Financial Statements
for the year ended 30 June 2024

Independent Auditor's Report - Financial Statements

City of Marion

General Purpose Financial Statements
for the year ended 30 June 2024

Independent Auditor's Report - Internal Controls

City of Marion

General Purpose Financial Statements
for the year ended 30 June 2024

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Marion for the year ended 30 June 2024, the Council's Auditor, Galpins has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011.*

Tony Harrison
CHIEF EXECUTIVE OFFICER

Emma Hinchey
PRESIDING MEMBER
FINANCE RISK AND AUDIT COMMITTEE

Date: 11/11/24

Galpins
Accountants, Auditors
& Business Consultants

CHARTERED ACCOUNTANTS™
AUSTRALIA + NEW ZEALAND

CITY OF MARION

GENERAL PURPOSE FINANCIAL STATEMENTS
For the year ended 30 June 2024

Statement by Auditor

I confirm that, for the audit of the financial statements of City of Marion for the year ended 30 June 2024, I have maintained my independence in accordance with the requirements of APES 110 – *Code of Ethics for Professional Accountants (Including Independence Standards)*, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulation 2011*.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler CA, Registered Company Auditor

Partner

28 October 2024

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ABN: 89 656 702 886

Liability limited by a scheme approved under Professional Standards Legislation

Climate Active Carbon Neutral ORGANISATION



SRWRA
Southern Region Waste Resource Authority

ANNUAL REPORT

2023 *to* 2024



SRWRA is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay, pursuant to Section 43 of the Local Government Act, 1999.

Under our Charter, SRWRA is responsible for providing and operating waste management services on behalf of our Constituent Councils.

Our core business activity is the management of our recycling facilities and landfill. We partner with industry experts and pride ourselves in employing innovative resource recovery approaches to support the circular economy.

We are one of the State's major landfill operations currently receiving over 150,000 tonnes of waste annually with approximately 90,000 tonnes going to landfill.

Our joint venture operation with Integrated Waste Services (IWS) has continued to develop through the jointly owned Southern Recycling Centre (SRC) which is realising a significant reduction of waste to landfill and continues to work towards the targets set out in the Australian Government National Waste Policy Action Plan.

Our joint venture operation with Re.Cycle (Adelaide), a subsidiary of Re.Group, continues to prosper through the jointly owned Southern Materials Recovery Facility (SMRF). The SMRF, which is the largest in South Australia, is a state-of-the-art facility that provides processing of kerbside commingled recycling and produces the highest product purity levels in Australia.

SRWRA CONSTITUENT COUNCILS

CITY OF ONKAPARINGA

CITY OF MARION

CITY OF HOLDFAST BAY

JOINT VENTURE PARTNERS

IWS

Re.Group



SRWRA
Southern Region Waste Resource Authority

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CHAIRPERSON'S MESSAGE

On behalf of the Board I am pleased to present the Annual Report for the year ended 30 June 2024.

Waste management in Australia faces several significant challenges, driven by environmental concerns, economic factors, and social issues. At SRWRA we are conscious of these and are playing our part in attempting to address them.

This is occurring through the continued evolution of our integrated waste management precinct which now consistently diverts away from landfill more than 50 per cent of the municipal waste stream we receive, processes more than 40,000 tonnes of household kerbside recyclables at one of Australia's most advanced material recycling facilities, and produces enough green energy from landfill gas and a solar array, constructed on a capped landfill cell, to power more than 3,000 homes.

Our underpinning philosophy is to treat waste as a resource and seek the highest and best use in an environmentally and financially responsible manner.

Our approach is to work with industry experts in their respective fields, through joint ventures or partnering arrangements, to leverage opportunities as they arise. Our success is founded on these relationships and they remain at the very core of what we do.

Our joint venture with IWS saw us divert more than 36,500 tonnes of municipal waste away from landfill to a more productive use. Our joint venture with Re.Group resulted in the recovery of valuable commodities such as steel, aluminium, cardboard, mixed paper, glass, and various plastics, and through our arrangements with LMS Energy green power continues to be exported to the electricity grid.

While the Authority continues to fulfill the objects and purposes for which it was established, providing and operating waste management services on behalf of our constituent councils, we are conscious that more needs to be done.



At SRWRA we are addressing this by increasingly taking responsibility for the waste streams produced by our constituent councils, this includes finalising plans to process green waste and turn it into a valuable commodity. We are also exploring our options to further reduce our environmental impact by increasing the generation and use of renewable energy on site, and we are progressing our commitment to recycling by investing in education. Our investment in education aims to increase the level of community understanding on proper waste disposal and recycling practices in order to increase participation levels in waste reduction initiatives. Contamination, such as incorrect items placed in kerbside recycling bins, reduces the effectiveness of recycling programs and increases the cost of providing the service.

SRWRA has continued to invest in sustainable waste management facilities and to operate in a financially responsible manner. Over the past year we have recorded an Operating Surplus of $2.566 million while continuing to provide for our future post closure obligations.

In closing I wish to extend my thanks and appreciation to those who have contributed to our success, to our constituent councils for their continued support, to the Board for their vision in ensuring SRWRA continues to provide a comprehensive waste management solution for Southern Adelaide, to the Audit & Risk Committee for their oversight and guidance, and of course to our CEO Chris Adams and his dedicated team.

Mark Booth
CHAIRPERSON



CHIEF EXECUTIVE OFFICER'S MESSAGE

SRWRA operates a world class integrated waste and recycling facility at Seaford Heights that includes South Australia's largest and most technically advanced Materials Recovery Facility.

The Southern Materials Recovery Facility (SMRF) has been recognised with the Society of Chemical Industry's 2023 Plant of the Year Award. The award is only given if an entry of 'sufficient quality' is submitted, resulting in the SMRF's win being the first in several years. This ongoing recognition of the facility is a reflection of the vision and commitment of our Constituent Councils, SRWRA Board and Joint Venture Partner Re.Group.

SRWRA's integrated site provides processing facilities for both the kerbside waste and recycling bins, a landfill, green energy precinct and a recycled water storage dam that supports McLaren Vale. The integration of our site is unique in Australia and ensures we are leaders in delivering innovative and sustainable waste management solutions for the benefit of our southern Adelaide communities.

The Southern Recycling Centre, a Joint Venture with Integrated Waste Services, plays a significant role in the diversion of organic waste from landfill. Organic waste placed in landfill produces methane, a powerful greenhouse gas. SRWRA's strategy for the removal of methane includes diversion of organics before they enter landfill, and the capture and combustion of methane via the onsite 3MW biogas plant, feeding electricity into the grid in the process.

The risk of fire in our facilities is increasing due to the disposal of combustible materials, such as batteries and marine flares, in the kerbside waste and recycling bins. The greatest threat comes from lithium batteries, due to the intense heat and flame they produce when damaged. Combustible materials should not be placed in kerbside bins and should be disposed of correctly at designated collection points. SRWRA is responding to this risk by increasing communications to its customers on appropriate disposal pathways and augmenting fire response strategies and infrastructure.



The Authority has continued to provide a cost-effective waste management solution for southern Adelaide communities and is in a strong financial position, with an Operating Surplus of $2.566M and Net Assets of $30.9M. This strong financial performance supports the provision of $13.718M for future capping and post closure liabilities. The review and update of the future capping and post closure liabilities will be completed in the 2024/2025 financial year.

Over the last 12 months, the Authority focussed its education efforts on a 'digital 'first' approach that included the launch of a new contemporary website that will, over time, host a range of education resources that can be used by our southern Adelaide communities and customers.

The commitment and 'can do' attitude of the SRWRA staff has ensured the site continues to operate for the benefit of our southern Adelaide communities. I congratulate our team on their strong contribution and express my sincere appreciation of their efforts.

The time commitment required of the Board is increasing as SRWRA increases in complexity. I would like to recognise the contribution of the Board, capably led by Mark Booth as the Independent Chairperson, and the Audit & Risk Committee in SRWRA's ongoing success.

I look forward to the next 12 months as we continue to deliver innovative and sustainable waste management solutions for the benefit of our southern Adelaide communities and the environment.

Chris Adams
CHIEF EXECUTIVE OFFICER

BOARD OF MANAGEMENT
AS AT JUNE 30TH 2024



CHAIRPERSON
Mark Booth

MEMBERS



CITY OF ONKAPARINGA
Kirk Richardson



CITY OF ONKAPARINGA
Jordan Pritchard



CITY OF MARION
Ray Barnwell



CITY OF MARION
Angela Allison



CITY OF HOLDFAST BAY
Roberto Bria



CITY OF HOLDFAST BAY
John Smedley

DEPUTY MEMBERS



CITY OF ONKAPARINGA
Heidi Greaves



CITY OF ONKAPARINGA
Jessica Tucker



CITY OF MARION
Ian Crossland



CITY OF HOLDFAST BAY
Monique O'Donohue



CITY OF HOLDFAST BAY
Pamela Jackson



FINANCIAL REPORT

FOR THE FINANCIAL YEAR ENDED **30 JUNE 2024**

SOUTHERN REGION WASTE RESOURCE AUTHORITY

General Purpose Financial Report
for the financial year ended 30 June 2024

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SOUTHERN REGION WASTE RESOURCE AUTHORITY

Annual Financial Statements
for the financial year ended 30 June 2024

Certification of Financial Statements

I have been authorised by Southern Region Waste Resource Authority to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.*

- the financial statements present a true and fair view of the Authority's financial position at 30 June 2024 and the results of its operations and cash flows for the financial year.

- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.

- the financial statements accurately reflect the Authority's accounting and other records.

Chris Adams
Chief Executive Officer

Mark Booth
Chairperson

Date: 23 September 2024

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Statement of Comprehensive Income
for the financial year ended 30 June 2024

	Notes	2024 $'000	2023 $'000
Income			
User charges	2	16,474	15,283
Investment income	2	921	891
Other	2	324	399
Net gain - equity accounted Joint Venture	13	1,482	1,717
Total Income		**19,201**	**18,290**
Expenses			
Employee costs	3	1,199	1,151
Finance costs		-	-
Materials, contracts & other expenses	3	14,170	13,591
Depreciation, amortisation & impairment	3	1,266	1,397
Total Expenses		**16,635**	**16,139**
Operating Surplus		**2,566**	**2,151**
Asset disposal & fair value adjustments	3	-	-
Amounts received specifically for new/upgraded assets		-	-
Net Surplus		**2,566**	**2,151**
Other Comprehensive Income			
Changes in revaluation surplus - property, plant & equipment		-	-
Total Other Comprehensive Income		**-**	**-**
Total Comprehensive Income		**2,566**	**2,151**

This Statement is to be read in conjunction with the attached Notes.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Statement of Financial Position
as at 30 June 2024

Assets	Notes	2024 $'000	2023 $'000
Current Assets			
Cash and cash equivalents	4	12,311	7,816
Trade & other receivables	4	2,804	3,759
Inventory		23	-
Loan - Related Party	11,13	-	400
Total Current Assets		**15,138**	**11,975**
Non-current Assets			
Equity accounted joint venture	13	9,440	9,508
Property, plant & equipment	5	23,905	24,868
Total Non-current Assets		**33,345**	**34,376**
Total Assets		**48,483**	**46,351**
Liabilities			
Current Liabilities			
Trade & other payables	6	3,716	4,153
Provisions	6	116	137
Total Current Liabilities		**3,832**	**4,290**
Non-Current Liabilities			
Provisions	6	13,749	13,725
Total Non-current Liabilities		**13,749**	**13,725**
Total Liabilities		**17,581**	**18,015**
Net Assets		**30,902**	**28,336**
Equity			
Accumulated surplus		28,527	25,961
Asset revaluation reserve		2,375	2,375
Total Equity		**30,902**	**28,336**

This Statement is to be read in conjunction with the attached Notes.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Statement of Changes in Equity
for the financial year ended 30 June 2024

	Accumulated Surplus $'000	Asset Revaluation Reserve $'000	Total Equity $'000
Balance at start of period - 1 July 2022	**23,810**	**2,375**	**26,185**
Net Surplus/ (Deficit) for Year	2,151	-	**2,151**
Other Comprehensive Income			
Gain on revaluation of property, plant & equipment	-	-	-
Transfers between reserves	-	-	-
Distributions to Member Councils	-	-	-
Balance at end of period - 30 June 2023	**25,961**	**2,375**	**28,336**
Balance at start of period - 1 July 2023	**25,961**	**2,375**	**28,336**
Net Surplus/ (Deficit) for Year	2,566	-	**2,566**
Other Comprehensive Income			
Gain on revaluation of property, plant & equipment	-	-	-
Transfers between reserves	-	-	-
Distributions to Member Councils	-	-	-
Balance at end of period - 30 June 2024	**28,527**	**2,375**	**30,902**

This Statement is to be read in conjunction with the attached Notes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Statement of Cash Flows
for the financial year ended 30 June 2024

	Notes	2024 $'000	2023 $'000
Cash Flows from Operating Activities			
Operating receipts from customers		17,753	14,424
Investment receipts		921	891
Operating payments to suppliers & employees		(15,826)	(13,772)
Finance payments		-	-
Net Cash provided by (or used in) Operating Activities	7	**2,848**	**1,543**
Cash Flows from Investing Activities			
Amounts specifically for new or upgraded assets		-	-
Sale of replaced assets	3	-	-
Distributions from equity accounted Joint Ventures	13	1,550	1,750
Contributions to equity accounted Joint Ventures	13	-	(733)
Expenditure on renewal/replacement of assets	5	(303)	(310)
Expenditure on new/upgraded assets	5	-	(262)
Net Cash provided by (or used in) Investing Activities		**1,247**	**445**
Cash Flows from Financing Activities			
Repayment Related Party Loans		400	-
Payment ot Related Pary Loans		-	-
Net Cash provided by (or used in) Financing Activities		**400**	**-**
Net Increase (Decrease) in cash held		**4,495**	**1,988**
Cash & cash equivalents at beginning of period	4	7,816	5,828
Cash & cash equivalents at end of period	4	**12,311**	**7,816**

This Statement is to be read in conjunction with the attached Notes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements

for the year ended 30 June 2024

Note 1 – Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian equivalents to International Financial Reporting Standards
This general-purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The Authority is a Local Government Authority Section 43 Regional Subsidiary under the control of City of Onkaparinga, City of Marion and the City of Holdfast Bay.

Each Constituent Council hold the following equitable interest in the Authority:

- City of Onkaparinga 55%
- City of Marion 30%
- City of Holdfast Bay 15%

1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars ($'000).

2 The Local Government Reporting Entity

Southern Region Waste Resource Authority operates as a regional subsidiary pursuant to Section 43 of the SA Local Government Act 1999 and Section 25 of the Local Government Implementation Act 1999, and has its principal place of business at 112 Bakewell Dr, Seaford Heights SA 5169.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.
Receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 8.

5 Infrastructure, Property, Plant & Equipment

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

5.1 Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. No capitalisation threshold is applied to the acquisition of land or interests in land.

Capitalisation threshold applied of $1,000 for all asset classes. Any purchases greater than this amount are capitalised and depreciated on the Authority's asset register.

5.3 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class are shown below. Depreciation of Landfill Construction and Future Capping, Rehabilitation and Restoration costs are amortised proportionately to the rate of filling based upon the projected remaining airspace of landfill cells as at the beginning of the reporting period. The Authority annually assesses the remaining airspace of landfill cells and accordingly, depreciation and amortisation rates are adjusted to reflect these estimates. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimated.

Plant, Furniture & Equipment	3 - 10 years
Buildings	30 -50 years
Waste Facility	10 - 15 years
Landfill construction	Amortised proportionately to rate of filling
Future capping costs	Amortised proportionately to rate of filling
Future rehabilitation and restoration costs	Amortised proportionately to rate of filling

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7 Employee Benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll-based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

The Authority recognises all presently entitled liabilities as current liabilities regardless of whether it is expected to be paid within the preceding 12 months of reporting date.

7.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to Hostplus (formerly Statewide Super). The Scheme has two types of membership, each of which is funded differently.

Accumulation Fund Members
Accumulation fund members receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings in accordance with Superannuation Guarantee Legislation 11% in 2023/24 (10.5% in 2022/23).

No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members
Defined benefit scheme is where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. The Authority makes employer contributions as determined by the scheme's Trustee based on advice from the Scheme's Actuarial. The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2021.

The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

The Authority also makes contributions to other superannuation schemes selected by employees under the 'choice of fund' legislation.

All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the new assets of the scheme, and no further liability attaches to the Authority.

8 Provisions for Landfill Capping, Rehabilitation and Restoration Costs

The Authority's provision for landfill capping, post closure rehabilitation costs and restoration costs are calculated based on the net present value of the future cash outflows expected to be incurred to remediate the landfill which will include the costs of capping, rehabilitating and restoring the landfill site.

The measurement of the provisions requires significant estimates and assumptions such as discount rate, inflation rate, assessment of the requirements of the Environment Protection Authority (EPA) or other government authorities, the timing, extent and costs of activities required and the area of the landfill to be remediated, which is determined by volumetric aerial surveys.

These uncertainties may result in future actual expenditure differing from the amounts currently provided. Expenditure relating to ongoing rehabilitation and restoration will reduce any provision previously established. The Authority monitors the remaining airspace, the airspace consumption efficiency (compaction) ratio, the discount rate and the inflation rate used to calculate the net present value of the future landing capping, rehabilitation and restoration costs on an annual basis and makes adjustments to the liability as required to ensure an accurate projected cost of the liability is showing in the balance sheet.

A complete review of all future capping, rehabilitation and restoration costs including a review of all the key assumptions and estimates in relation to the measurement of these costs is performed on a regular basis with the assistance of external consultants to ensure all projected costs have been independently verified and details disclosed below.

The Authority has obtained an independent assessment of the liability estimate for its Closure and Post Closure Remediation Provisions which is based on a number of assumptions (as outlined in Note 14 - Fair Value Measurements) that have not yet been ratified by the Board.

The Authority as of 1 July 2023 has made the decision to retain the existing liability totalling $13.7 million in the Balance Sheet which is expected to be sufficient to meet its closure and post closure obligations.

The dates of the last review of the key assumptions and estimates in relation to the measurement of the future capping, rehabilitation and restoration costs are shown below:

Costs	Effective Date	Independent Assessor
Capping costs	30 June 2019	Golder Associates
Restoration Costs	30 June 2018	Golder Associates
Post Closure Rehabilitation costs	30 June 2016	Katalyse Pty Ltd

9 Inventory

Inventory held by the Authority reflect materials stored on site which have either been purchased or gifted which will be used for future Cell and Capping construction works to be undertaken in future years.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax". Receivables and Creditors include GST receivable and payable. Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable. Non-current assets and capital expenditures include GST net of any recoupment. Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with AIFRS.

12 New Accounting Standards

No new accounting standards were applied by the Authority during the financial year. The Authority has not elected to early adopt any new accounting standards, interpretations or amendments which are not yet effective.

13 Valuation of Land and Building Assets

Building assets held by the Authority were valued by Opteon (South Australia) Pty Ltd with an effective valuation date of 30 June 2014 applied for financial reporting purposes. Assets were valued to their market value based on highest and best use. All purchases made post 30 June 2014 have been recorded at cost. Since 1 July 2019, the Authority has undertaken significant building construction works which represent 65% of the recorded "At Cost" balance of assets recorded in Note 5 as at 30 June 2024.

Land assets held by the Authority were valued by AssetVal with an effective valuation date of 30 June 2022 applied for financial reporting purposes. Where there is an active and liquid market as evidenced by sales transactions of similar property types, a Market approach by way of Direct Comparison or Income methods were utilised.

Some parcels of land are subject to restrictions as to use and sale and the value of these land assets has been determined after considering suitable market evidence and making necessary adjustment to account for these restrictions.

14 Valuation of Landfill Assets

Landfill assets comprise the acquisition of landfills, cell development costs, landfill improvements costs and the assets related to future landfill capping, rehabilitation and restoration costs.

Assets related to future landfill capping, rehabilitation and restoration costs are valued based on the net present value of the future cash outflows expected to remediate the landfill which will include the costs of capping, rehabilitating and restoring the landfill asset. The assumptions used to estimate these costs and details of their regular review are described in item 8 – Provision for Landfill Capping, Rehabilitation and Restoration Costs.

All landfill assets are amortised proportionately to the rate of filling as described in Note 1.5.3 Depreciation of Non-Current Assets.

15 Equity Accounted Joint Ventures

The Authority accounts for its interest in Joint Ventures applying the equity method per AASB 128. The value of investments held in Joint Venture entities are held at cost.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

	2024 $'000	2023 $'000
Note 2 - Income		
User Charges		
Landfill Operations	16,474	15,283
	16,474	**15,283**
Investment Income		
Interest on investments	348	148
Rental income	573	743
	921	**891**
Other Income		
Other income	324	399
	324	**399**
Note 3 - Expenses		
Employee Costs		
Salaries and Wages	1,012	981
Employee leave expense	3	3
Superannuation	123	120
Workers' Compensation Insurance	61	47
Less: Capitalised and distributed costs	-	-
	1,199	**1,151**
Materials, Contracts & Other Expenses		
Auditor's Remuneration	12	19
Board Expenses	42	46
Contractors	612	584
Fuels & oils	204	272
Equipment hire	34	130
Maintenance	417	588
Legal	10	21
Levies - EPA	12,300	11,372
Professional services	51	177
Sundry	488	382
	14,170	**13,591**

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SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 3 - Expenses (cont)

	2024 $'000	2023 $'000
Depreciation, Amortisation & Impairment		
Buildings & Structures	369	357
Plant & Equipment	302	292
Office Equipment	6	15
Super Cell	301	375
Super Cell Capping	259	316
Post Closure Rehabilitation	29	36
Future Restoration Costs	-	6
	1,266	**1,397**
Asset Disposals		
Proceeds from disposal	-	-
Less: Carrying amount of assets sold	-	-
Gain (Loss) on disposal	**-**	**-**

Note 4 - Current Assets

Cash & Cash Equivalents		
Cash on Hand and at Bank	2,046	2,181
Short-term deposits	10,265	5,635
	12,311	**7,816**
Trade & Other Receivables		
Debtors - general	2,576	3,575
Accrued Revenues	115	107
Prepayments	66	32
Sundry Debtors	47	45
	2,804	**3,759**

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 5 - Property, Plant & Equipment

	2023 $'000				2024 $'000			
	At Fair Value	At Cost	Accumulated Depreciation	Carrying Amount	At Fair Value	At Cost	Accumulated Depreciation	Carrying Amount
Land	6,335	-	-	**6,335**	6,335	-	-	**6,335**
Buildings & Structures	560	11,875	(1,622)	**10,813**	560	11,875	(1,992)	**10,443**
Plant & Equipment	-	5,138	(3,242)	**1,896**	-	5,273	(3,542)	**1,731**
Office Equipment	-	143	(132)	**11**	-	154	(141)	**13**
Super Cell	-	8,988	(6,131)	**2,857**	-	8,988	(6,432)	**2,556**
Super Cell Capping	5,426	-	(3,021)	**2,405**	9,654	-	(7,454)	**2,200**
Post Closure Rehabilitation	6,143	-	(5,869)	**274**	6,143	-	(5,898)	**245**
Future Restoration Costs	4,228	-	(4,173)	**55**	-	-	-	**-**
Work in Progress	-	222	-	**222**	-	382	-	**382**
	22,692	**26,366**	**(24,190)**	**24,868**	**22,692**	**26,672**	**(25,459)**	**23,905**

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the financial year ended 30 June 2024

Note 5 - Property, Plant & Equipment

2023 $'000	Movement in Property, Plant & Equipment during the Financial Year							2024 $'000
Carrying Value	Additions Renewal / Replacement	Additions New/Upgrade	Disposals	Revaluation	Adjustment / Transfer	Depreciation	Carrying Value
Land	6,335	-	-	-	-	-	-	6,335
Buildings & Structures	10,813	-	-	-	-	(1)	(369)	10,443
Plant & Equipment	1,896	137	-	-	-	-	(302)	1,731
Office Equipment	11	8	-	-	-	-	(6)	13
Super Cell	2,857	-	-	-	-	-	(301)	2,556
Super Cell Capping	2,405	-	-	-	-	54	(259)	2,200
Post Closure Rehabilitation	274	-	-	-	-	-	(29)	245
Future Restoration Costs	55	-	-	-	-	(55)	-	-
Work in Progress	222	160	-	-	-	-	-	382
	24,868	**305**	**-**	**-**	**-**	**(2)**	**(1,266)**	**23,905**
2023 $'000	**25,693**	**310**	**260**	**-**	**-**	**2**	**(1,397)**	**24,868**

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 6 - Liabilities

	2024 $'000		2023 $'000	
	Current	Non-current	Current	Non-current
Trade & Other Payables				
Goods & services	3,699	-	4,137	-
Payments received in advance	17	-	16	-
	3,716	**-**	**4,153**	**-**
Provisions				
Annual Leave	63	-	76	-
Long Service Leave	53	31	61	7
Super Cell Capping	-	9,654	-	7,980
Post Closure Rehabilitation	-	4,064	-	4,064
Future Restoration Costs	-	-	-	1,674
	116	**13,749**	**137**	**13,725**

Reconciliation of Movement in Landfill & Restoration Provisions	**Super Cell Capping**	**Post Closure Rehabilitation**	**Future Restoration Costs**	**Total**
Opening Balance	**7,980**	**4,064**	**1,674**	**13,718**
Additional Amounts Recognised/ (Derecognised)	1,674	-	(1,674)	-
Payments	-	-	-	-
Unwinding of Present Value Discounts	-	-	-	-
Closing Balance	**9,654**	**4,064**	**-**	**13,718**

Please refer to Note 1 part 8 for details regarding the valuation of landfill capping, post closure rehabilitation cost and restoration cost provisions. This information is important for the interpretation of these financial statements.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 7 - Cash Flow Reconciliation

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	2024 $'000	2023 $'000
Total cash & equivalent assets	12,311	7,816
Less: Short-term borrowings	-	-
Balances per Cash Flow Statement	**12,311**	**7,816**

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	**2,566**	**2,151**
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	1,266	1,397
Net (Gain) Loss on equity accounted joint ventures	(1,482)	(1,717)
Provision unwinding - finance costs	-	-
	2,350	**1,831**
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	955	(1,258)
Net (increase) decrease in inventory	(23)	-
Net increase (decrease) in trade & other payables	(437)	950
Net increase (decrease) in other provisions	3	20
Net Cash provided by (or used in) operations	**2,848**	**1,543**

(c) Financing Arrangements

Corporate Credit Cards	20	20
Cash Advance Debenture (CAD) Facility*	500	500

*The CAD facility is held with the Local Government Finance Authority (LGFA) and the Authority has no drawdown of funds from the facility as at reporting date.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 8 - Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	**Accounting Policy:** Carried at lower of cost and net realisable value; Interest is recognised when earned. **Terms & conditions:** Deposits on Call do not have a maturity period and have an average interest rates of 4.3% (2023: 4%). **Carrying amount:** approximates fair value due to the short term to maturity.
Receivables - Gate Fees & Associated Charges	**Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable. **Carrying amount:** approximates fair value (after deduction of any allowance).
Liabilities - Creditors and Accruals	**Accounting Policy:** Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority. **Terms & conditions:** Liabilities are normally settled on 30 day terms. **Carrying amount:** approximates fair value.

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposure

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any provision for doubtful debts. All investments are made with the SA Local Government Finance Authority and Bank SA. There is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. The Authority also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Most of the Authority's financial instruments are at fixed rates. Any such variations in future cash flows will not be material in effect on either the Authority's incomes or expenditures.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 8 - Financial Instruments

Liquidity Analysis

2024	Maturity ≤ 1 year	> 1 year ≤ 5 years	> 5 years	Non-interest bearing	Total
Financial Assets	$'000	$'000	$'000	$'000	$'000
Amortised Cost					
Cash Assets	12,311	-	-	-	**12,311**
Receivables	-	-	-	2,804	**2,804**
Total	**12,311**	**-**	**-**	**2,804**	**15,115**
Financial Liabilities					
Payables	-	-	-	3,716	**3,716**
Borrowings	-	-	-	-	**-**
Total	**-**	**-**	**-**	**3,716**	**3,716**

2023	Maturity ≤ 1 year	> 1 year ≤ 5 years	> 5 years	Non-interest bearing	Total
Financial Assets	$'000	$'000	$'000	$'000	$'000
Amortised Cost					
Cash Assets	7,816	-	-	-	7,816
Receivables	-	-	-	3,759	3,759
Total	**7,816**	**-**	**-**	**3,759**	**11,575**
Financial Liabilities					
Payables	-	-	-	4,153	4,153
Borrowings	-	-	-	-	-
Total	**-**	**-**	**-**	**4,153**	**4,153**

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 9 - Commitments for Expenditure

	2024 $'000	2023 $'000
Capital Commitments		

The Authority had no committed capital expenditure commitments as at reporting date to disclose.

Note 10 - Events Occurring After Reporting Date

There were no events that occurred after reporting date that requires to be disclosed.

Note 11 - Disclosure of Related Party Transactions

The Key Management Personnel include the Chair of the Board, Chief Executive and other officers prescribed under Section 112 of the *Local Government Act 1999* . In all, 6 persons were paid the following total compensation:

Salaries, allowances & other short term benefits	454	499
Total	**454**	**499**

Transactions with Related Parties:
The following transactions occurred with Related Parties:

Related Party Entity	Sale of Goods and Services ($'000)	Amounts Outstanding from Related Parties ($'000)	Description of Services Provided to Related Parties
City of Onkaparinga (Member Council)	8,562	281	Provision of waste disposal services
City of Holdfast Bay (Member Council)	1,365	74	Provision of waste disposal services
City of Marion (Member Council)	3,793	284	Provision of waste disposal services
Southern Materials Recycling Facility (Joint Venture)	2,721	282	Provision of waste disposal services
Southern Recycling Centre (Joint venture)	7,833	453	Provision of waste disposal services

Amounts recorded as outstanding from Related Parties are recorded in Trade and other receivables in Note 4. Member Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority. No one Member Council individually has control of those policies.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 12 - Uniform Presentation of Finances

	2024 $'000	2023 $'000
Income		
User charges	16,474	15,283
Investment income	921	891
Other	324	399
Net gain - equity accounted Joint Venture	1,482	1,717
	19,201	**18,290**
Expenses		
Employee costs	1,199	1,151
Finance costs	-	-
Materials, contracts & other expenses	14,170	13,591
Depreciation, amortisation & impairment	1,266	1,397
	(16,635)	**(16,139)**
Operating Surplus / (Deficit)	**2,566**	**2,151**
Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	(303)	(310)
Depreciation, Amortisation, Impairment and Movement in Landfill Provisions	1,266	1,397
Proceeds from Sale of Replaced Assets	-	-
	963	**1,087**
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	-	(262)
Amounts received specifically for New and Upgraded Assets	-	-
Proceeds from Sale of Surplus Assets	-	-
	-	**(262)**
Net Lending / (Borrowing) for Financial Year	**3,529**	**2,976**

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 13 - Equity Accounting Joint Ventures

Southern Recycling Centre (SRC)

The Authority has entered into a joint venture arrangement with Integrated Waste Services to operate the Southern Recycling Centre located on the Authority's landfill site.

	2024 $'000	2023 $'000
The Authority's respective interests are:		
- interest in operating result:	50.00%	50.00%
- ownership of equity	49.99%	49.99%
- the proportion of voting power	50.00%	50.00%
Movement in Investment in Joint Operation:		
Opening Balance	1,410	1,620
New Capital Contributions	-	-
Share in Operating Result	1,507	1,540
Equity Adjustment	-	-
Distributions Received	(1,550)	(1,750)
Share in Equity of Joint Operation	**1,367**	**1,410**

Expenditure Commitments

There were no expenditure commitments at reporting date that required to be recognised in the financial statements.

Contingent Liabilities

There were no contingent liabilities at reporting date that required to be recognised in the financial statements.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the financial statements
for the financial year ended 30 June 2024

Note 13 (cont.) - Equity Accounting Joint Ventures

Southern Materials Recycling Facility (SMRF)

The Authority has entered into a joint venture arrangement with Re.Cycle (Adelaide) Pty Ltd to operate the Southern Material Recovery Facility located on the Authority's landfill site.

	2024 $'000	2023 $'000
The Authority's respective interests are:		
- interest in operating result:	50.00%	50.00%
- ownership of equity	50.00%	50.00%
- the proportion of voting power	50.00%	50.00%
Movement in Investment in Joint Operation:		
Opening Balance	**8,098**	**7,188**
Capital Contributions (cash contribution)	-	733
Capital Contributions (transfer of plant assets)	-	-
Capital Contribution (conversion to loan)	-	-
Share in Operating Result	(25)	177
Share in Equity of Joint Operation	**8,073**	**8,098**

The Authority applies AASB 1058 when recognising income from Grants in line with the applicable treatment applied by not-for-profit entitles. The Joint Venture recognises grant income on a different basis which has resulted in an inconsistent application of accounting policy between the entities on the timing of recognising income from grant revenues. As a result of this different application in accounting standards and policy on grant revenue recognition, this has resulted in an adjustment to the Share in Operating Result of $0.154 million (decrease) (FY23: $0.495 million increase) in the current financial year.

Expenditure Commitments
There are no capital construction commitments as at reporting date to disclose.

Contingent Liabilities
There were no contingent liabilities at reporting date that required to be recognised in the financial statements.

Note 14 - Fair Value Measurements

The Authority measures and recognises the following assets at fair value on a recurring basis after initial recognition:

- Land assets.

The Authority does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

(a) Fair value hierarchy

AASB 13: *Fair Value Measurement* requires the disclosure of fair value information according to the relevant level in the fair value hierarchy. This hierarchy categorises fair value measurements into one of three possible levels based on the lowest level that a significant input can be categorised into. The levels are outlined below:

Level 1	Level 2	Level 3
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.	Measurements based on unobservable inputs for the asset or liability.

The fair value of assets and liabilities that are not traded in an active market is determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Authority selects valuation techniques that are appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the association are consistent with one or more of the following valuation approaches:

- *Market approach:* uses prices and other relevant information generated by market transactions involving identical or similar assets or liabilities.
- *Income approach:* converts estimated future cash flows or income and expenses into a single current (i.e. discounted) value.
- *Cost approach:* reflects the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Authority gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data are not available and therefore are developed using the best information available about such assumptions are considered unobservable.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2024

	Note	Level 1 $	Level 2 $	Level 3 $	Total $
2024					
Recurring fair value measurements					
Property, Plant & Equipment and Landfill Assets					
- Land	5	-	6,335	-	6,335
- Buildings	5	-	560	-	560
- Super Cell Capping	5	-	-	9,654	9,654
- Post Closure Rehabilitation	5	-	-	6,143	6,143
Total financial assets recognised at fair value		**-**	**6,895**	**15,797**	**22,692**
2023					
Recurring fair value measurements					
Property, Plant & Equipment and Landfill Assets					
- Land	5	-	6,335	-	6,335
- Buildings	5	-	560	-	560
- Super Cell Capping	5	-	-	5,426	5,426
- Post Closure Rehabilitation	5	-	-	6,143	6,143
- Future Restoration Costs	5	-	-	4,228	4,228
Total financial assets recognised at fair value		**-**	**6,895**	**15,797**	**22,692**

(b) Disclosed fair value measurements

The following tables provide the level of the fair value hierarchy within which the disclosed fair value measurements are categorised in their entirety and a description of the valuation technique(s) and inputs used.

	Fair Value Hierarchy Level	Valuation Technique	Inputs Used
There has been no change in the valuation technique(s) used to calculate the fair values disclosed in the financial statements.	2	Market Value	Observable sales of similar properties – both vacant land and land with improvements

There has been no change in the valuation technique(s) used to calculate the fair values disclosed in the financial statements.	3	Cost Approach	Landfill assets unobservable inputs. The measure of these costs requires significant estimates and assumptions such as: discount rate, inflation rate, assessment of EPA requirements, the timing, extent and costs of the required activities and the estimated remaining airspace of the landfill.
There has been no change in the valuation technique(s) used to determine the value of parcels of land where there are restrictions as to use and sale of these assets.	3	Market Value	Land assets unobservable inputs. Some parcels of land are subject to restrictions as to use and sale and the value of these land assets has been determined after considering suitable market evidence and making necessary adjustments to account for these restrictions. These adjustments are usually unobservable inputs that are likely to have a significant effect on valuation.

SRWRA
Southern Region Waste Resource Authority

Southern Region Waste Resource Authority

Audit & Risk Committee – Auditor Independence

Presiding Member Certification

I, David Powell, the person occupying the position of Presiding Member of the Southern Region Waste Resource Authority Audit & Risk Committee, for the financial year ending, 30 June 2024, do hereby certify, for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the Southern Region Waste Resource Authority, Galpins, has not been engaged by the Southern Region Waste Resource Authority to provide services to the Southern Region Waste Resource Authority outside the scope of the audit functions under the Local Government Act 1999.

David Powell
Presiding Member
Southern Region Waste Resource Authority
Audit & Risk Committee

7 August 2024
Dated

Galpins
Accountants, Auditors
& Business Consultants

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SOUTHERN REGION WASTE RESOURCE AUTHORITY

GENERAL PURPOSE FINANCIAL STA4EMENTS
For the year ended 30 June 2024

Statement by Auditor

I confirm that, for the audit of the financial statements of the Southern Region Waste Resource Authority for the year ended 30 June 2024, I have maintained my independence in accordance with the requirements of APES 110 – *Code of Ethics for Professional Accountants (including Independence Standards)*, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulation 2011*.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler CA, Registered Company Auditor

Director

26 September 2024

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Galpins Trading Pty Ltd

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INDEPENDENT AUDITOR'S REPORT

To the members of the Southern Region Waste Resource Authority

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report of SRWRA (the Authority), which comprises the statements of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by the Executive Officer and the Chairman.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Authority as at 30 June 2024, and its financial performance and its cash flow for the year then ended in accordance with the Australia Accounting Standards, *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Postponed revaluation of landfill capping and post closure liabilities

Without modifying our opinion, we draw attention to Note 1 part 8 of the financial report, which describes the postponed adoption of the revaluation of landfill capping and post closure liabilities. The Authority has made the decision to retain the existing liabilities totalling $13.7 million in the balance sheet. The Authority expects these liabilities to be sufficient to meet its closure and post closure obligations. These circumstances impact the reliability of the reported provision balances and related amounts in the statement of comprehensive income. Our opinion is not modified in respect of this matter.

Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as Authority determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Authority either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Authority's financial reporting process.

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Galpins Trading Pty Ltd

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatements, whether due to fraud or error, and to issue and auditor's report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decision of users taken on the basis of this financial report.

As part of an audit of the financial report in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit of the financial report in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA, Registered Company Auditor

Director

26 September 2024

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& Business Consultants

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INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE SOUTHERN REGION WASTE RESOURCE AUTHORITY

To the members of the Southern Region Waste Resource Authority

Opinion

We have audited the compliance of SRWRA (the Authority) with the requirements of Section 125 of the *Local Government Act 1999* in relation only to the internal controls established by the Authority to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2023 to 30 June 2024 have been conducted properly and in accordance with the law.

In our opinion, SRWRA has complied, in all material respects, with Section 125 of the *Local Government Act 1999* in relation to internal controls established by the Authority in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Authority have been conducted properly and in accordance with law for the period 1 July 2023 to 30 June 2024.

Basis for Opinion

We conducted our engagement in accordance with applicable Australian Standards on Assurance Engagement ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagement on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Authority has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2023 to 30 June 2024. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Authority's Responsibility for Internal Control

The Authority is responsible for implementing and maintaining an adequate system of internal controls, in accordance with Section 125 of the Local Government Act 1999 to ensure that the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applied Auditing Standard ASQC 1 *Quality Control for Firms that Performs Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

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Galpins Trading Pty Ltd

Auditor's responsibility

Our responsibility is to express an opinion on the Authority's compliance with Section 125 of the *Local Government Act 1999* in relation only to the internal controls established by the Authority to ensure that financial transactions relating to receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Information* and ASAE 3150 *Assurance Engagements on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Authority has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2023 to 30 June 2024. ASAE 3000 also requires us to comply with the relevant ethical requirements for the Australian professional accounting bodies.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Limitations of Use

This report has been prepared for the members of the Authority in accordance with section 129 of the *Local Government Act 1999* in relation to the internal controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Authority, or for any purpose other than that for which it was prepared.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA, Registered Company Auditor

Director

26 September 2024

Southern Region Waste Resource Authority

Board Chairperson – Auditor Independence

I, Mark Booth, the person occupying the position of Chairperson of the Southern Region Waste Resource Authority Board, for the financial year ending, 30 June 2024, do hereby certify, for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the Southern Region Waste Resource Authority, Galpins, has not been engaged by the Southern Region Waste Resource Authority to provide services to the Southern Region Waste Resource Authority outside the scope of the audit functions under the Local Government Act 1999.



Mark Booth
Chairperson
Southern Region Waste Resource Authority

Dated 7 August 2024

[

CITY OF ONKAPARINGA

Chief Executive Officer's Certificate of Compliance

Auditor Independence

Southern Region Waste Resource Authority

I, Phu Nguyen, the person occupying the position of Chief Executive Officer of the City of Onkaparinga, for the financial year ending, 30 June 2024, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify, for the pur poses of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside the scope of the audit functions u nder the Local Government Act 1999.

Phu Nguyen
Chief Executive Officer
City of Onkaparinga

Dated 20 August 2024

CITY OF MARION

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Chief Executive Officer's Certificate of Compliance

Auditor Independence

Southern Region Waste Resource Authority

I, Tony Harrison, the person occupying the position of Chief Executive Officer of the City of Marion, for the financial year ending, 30 June 2024, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify, for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside the scope of the audit functions under the Local Government Act 1999.

06/08/2024

Tony Harrison
Chief Executive Officer
City of Marion

Dated

The City of Marion acknowledges it is part of Kaurna land and recognises the Kaurna people as the traditional and continuing custodians of the land.

CITY OF HOLDFAST BAY

Chief Executive Officer's Certificate of Compliance

Auditor Independence

Southern Region Waste Resource Authority

I, Roberto Bria, the person occupying the position of Chief Executive Officer of the City of Holdfast Bay, for the financial year ending, 30 June 2024, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify, for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside the scope of the audit functions under the Local Government Act 1999.

Roberto Bria
Chief Executive Officer
City of Holdfast Bay

7 August 2024
Dated

Brighton Civic Centre
24 Jetty Road
Brighton SA 5048

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Phone 08 8229 9999
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ATTENDANCE AT BOARD MEETINGS

BOARD MEMBERS	MEETINGS HELD WHILST MEMBER	MEETINGS ATTENDED
CHAIRPERSON Mark Booth	7	7
CITY OF ONKAPARINGA Kirk Richardson	7	7
CITY OF ONKAPARINGA Jordan Pritchard	7	7
CITY OF MARION Angela Allison	7	7
CITY OF MARION Ray Barnwell	7	7
CITY OF HOLDFAST BAY Roberto Bria	7	7
CITY OF HOLDFAST BAY John Smedley	7	5

DEPUTY BOARD MEMBERS

Please Note: Deputy Members are only required to attend a Meeting when the Member is an apology

CITY OF ONKAPARINGA Heidi Greaves	7	0
CITY OF ONKAPARINGA Jessica Tucker	4	2
CITY OF MARION Ian Crossland	7	0
CITY OF HOLDFAST BAY Monique O'Donohue	7	0
CITY OF HOLDFAST BAY Pamela Jackson	7	1

ATTENDANCE AT AUDIT & RISK COMMITTEE MEETINGS

	MEETINGS HELD WHILST MEMBER	MEETINGS ATTENDED
DAVID POWELL Presiding Member *Appointed December 2023*	3	3
SAM SPADAVECCHIA *Term completed February 2024*	2	2
JOSH HUBBARD *Appointed August 2023*	5	5
TIM O'LOUGHLIN *Appointed September 2023*	4	3
MARK BOOTH	5	5

PERFORMANCE AGAINST BUSINESS PLAN

Each year SRWRA prepares an Annual Business Plan, detailing its actions and measures, that is submitted to the Constituent Councils.

AIMS, OBJECTIVES AND KEY MEASURES	
RESOURCE RECOVERY ACTIONS	**STATUS**
Grow the customer base for SRWRA and its Joint Venturers	Complete
Implement year 1 of the Communication and Education Strategy	In Progress
Progress the development of the Circular Economy Park	In progress
Investigate options to increase diversion from landfill	Complete
Seek opportunities to source landfill cell construction and capping material from customers	Complete
Maximise the use of recovered resources on site	Complete
OPERATIONAL EXCELLENCE ACTIONS	**STATUS**
Continuously review and improve workplace safety systems	Complete
Maximise remaining landfill airspace	Complete
Maximise the compatible use of buffer land	In Progress
Continuous improvement of litter capture on site	Complete
Conduct organisational review to ensure SRWRA is positioned to meet our strategic objectives and future business needs such as buffer land development/EcoPark	Complete
GOVERNANCE & RISK ACTIONS	**STATUS**



AIMS, OBJECTIVES AND KEY MEASURES	
Maintain a contemporary suite of policies	In Progress
Work in accordance with the Risk Management Policy and Framework	Complete
Implement a Records Management System	In Progress
Review and update the Work Emergency & Evacuation Plan	Complete
Board and Committee meetings are delivered as per the agreed timing and schedule	Complete
The Annual Business Plan and Budget is prepared, reviewed, and reported and adopted in accordance with statutory timelines	Complete



WORK HEALTH AND SAFETY

LOST TIME INJURIES

At SRWRA safety is part of our culture, a value considered with each decision made by management and staff. SRWRA is committed to providing a healthy and safe work environment that minimises the risk of injury or illness arising from work activities.

SRWRA recorded one lost time injury (LTI) in 2023-2024 which is an increase over the previous twelve months when no LTI's were recorded.

Annual lost time injuries:

ANNUAL LOST TIME INJURIES

(Lost time injuries represent one complete shift or more of lost time)

2021 – 2022	2022 – 2023	2023 – 2024
1	0	1

INJURY MANAGEMENT

SRWRA received one worker compensation claim during 2023-2024. This is an increase in claims lodged this year compared to the previous year, which had zero compensation claims lodged.





PROCUREMENT

SRWRA is committed to a fair, transparent and accountable process when acquiring goods and services, consistent with Section 49 of the Local Government Act 1999.

Each year goods and services are procured to support the delivery of the Annual Business Plan and Budget. The SRWRA Board has adopted the Procurement Policy to govern all procurement activities, excluding the purchase and disposal of land and other assets owned by the Authority.

In certain circumstances, the Authority may, after approval from its Board, waive application of this Policy and pursue a method which will bring the best outcome for the SRWRA. The Authority must record its reasons in writing for waiving application of this Policy.

Annual procurement performance:

ANNUAL PROCUREMENT PERFORMANCE

NUMBER OF PROCUREMENT EVENTS	NUMBER OF PROCUREMENT POLICY WAIVERS
531	2

Key reasons for the granting of Procurement Policy waivers in the last 12 months include:

- the best value for money outcome for SRWRA
- the limited size of the market and the number of credible suppliers



SRWRA
Southern Region Waste Resource Authority

SRWRA CONSTITUENT COUNCILS

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CITY OF MARION

CITY OF HOLDFAST BAY

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Accountants, Auditors & Business Consultants

2023/24 Audit Completion Report

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EXECUTIVE SUMMARY

To the members of the audit committee of City of Marion

We are pleased to present our Audit Completion Report for the financial year ended 30 June 2024. The purpose of this document is to summarise the key accounting and audit matters that have arisen during the engagement and our audit conclusions.

We intend to issue the following opinions (subject to the satisfactory completion of the items described in section 1 – *Status of our Audit Work* of this document):

Intended opinions	Type of opinion	Proposed Auditor's Report
Opinion on the Financial Statements	Unmodified	Refer to Appendix 1 of this report.
Controls Opinion	Unmodified	Refer to Appendix 2 of this report.

We have included in this report the following information to ensure that councillors, management and audit committee members are aware of all significant matters relating to the audit.

Matters	Sections
Status of our audit work	Section 1
Key Audit Matters	Section 2
Internal Controls Opinion and Recommendations	Section 3
Immaterial Uncorrected Misstatements	Section 4
Proposed Independent Auditor's Report on the Financial Report	Appendix 1
Proposed Independent Auditor's Report on the Internal Controls	Appendix 2

We have also signed the statement by auditor regarding our independence, and confirmed that for the audit of the year ended 30 June 2024 we have maintained our independence in accordance with the requirements of APES 110 – *Code of Ethics for Professional Accountants (including Independence Standards)*, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

Yours faithfully

Tim Muhlhausler CA Registered Company Auditor
Date: 28 October 2024

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1. Status of Our Audit Work

Below is a summary of the status of audit activities and key documents related to the completion of our final audit.

Activities/Documents	Responsibility	Status
Final draft of the financial report	Management	**Completed**
Final audit visit	Audit	**Completed**
Final substantive procedures	Audit	**Completed**
Audit verification of the final draft of the financial report	Audit	**Completed**
Final draft of the financial report after audit verification	Management	**Completed**
Audit Completion Report	Audit	**Completed**
Final audited financial statements from the Council's subsidiaries	Management	**Completed**
Signed certification of auditor independence	Management	**Note 1**
Final financial report after considerations from the audit committee	Management	**Note 1**
Signed certification of financial statements	Management	**Note 1**
Signed management representation letter	Management	**Note 1**
Final Independent Auditor's Report on the Internal Controls	Audit	**Note 2**
Final Independent Auditor's Report on the Financial Report	Audit	**Note 2**

Note 1 To be provided after the audit committee meeting.

Note 2 To be provided by audit on receipt of both the:
- final financial report containing the signed certification of financial statements and the signed certification of auditor independence, and
- signed management representation letter.

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2. Key Audit Matters

Key audit matters are those matters that, in the auditor's professional judgement, were of most significance in the audit of the financial report. We address these matters in the context of our audit of the financial report as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

2.1 Valuation of Infrastructure assets

Why the matter is significant	How the matter was addressed
Infrastructure assets are valued at fair value. The fair values of these assets were based on depreciated current replacement costs which is comprised by the gross replacement cost less accumulated depreciation. Council values the gross replacement cost using the estimated average cost (unit cost) at which it could construct a substitute asset of comparable quality in the normal course of business. There was inherent subjectivity involved in making judgments in relation to assumptions used to estimate unit rates which also involved determining the: ▪ components of assets that are replaced at different times in the asset lifecycle ▪ costs required to replace these components using current prices for materials, labour, and plant costs ▪ indices for measuring subsequent changes in unit rates. The useful lives of assets and the measurement of accumulated depreciation are determined by external valuers. Significant judgement is used to determine the different useful lives for different components of assets and to calculate the depreciation that would have accumulated since original construction using these estimated useful lives. The significant professional judgments used to estimate the gross replacement cost and the accumulated depreciation are also relevant to the calculation of the annual depreciation expense of these assets.	Our audit included but was not limited to the following activities: ▪ reconciled closing balances to the asset registers ▪ reconciled the movements in note 7 to the asset register ▪ reviewed the basis for valuation used by external valuers ▪ assessed the competence of external valuers (experts) in accordance with Australian Accounting Standards ▪ reviewed the fair value hierarchy provided in note 7 for each category of asset ▪ reconciled the useful lives used to calculate the accumulated depreciation and the depreciation for the period to the revaluation reports ▪ reviewed the useful lives mentioned above for different components and compared them to other local government entities ▪ performed a recalculation of depreciation ▪ reviewed the methodology used by Council to perform componentisation of infrastructure assets and compared the methodology used to Council's actual asset management practices and to other local government entities ▪ reconciled the unit rates used for different components of infrastructure assets to the unit rates provided in the valuer's report ▪ reviewed the unit rates mentioned above and compared them to different local government entities ▪ assessed the adequacy of disclosures in the financial report.

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2.2 Valuation of Land and Buildings

Why the matter is significant	How the matter was addressed
Land and buildings are valued at fair value. The basis of valuation to be used for these assets depends on a number of factors such as the nature of the asset, purpose of their use, the highest and best use of the asset, potential restrictions to the disposal of these assets among other factors. Valuation of land depends on whether the land is classified as Crown land or community land. Community land and Crown land are valued using unobservable (level 3) inputs as the allowance for the restriction on sale (requiring Ministerial consent) is usually an unobservable input, and is likely to have a significant effect on valuation. Land, where Council has an unfettered right to sell them, is usually valued at current market value based on their highest and best use. Level 2 inputs are primarily used for land during the valuation process. Valuation of buildings depends on the nature of these assets. Some Council buildings have no active market due to the specialised nature of the assets and the services they provide. For such buildings fair value is usually determined on the basis of replacement with a new building having similar service potential. Valuation techniques used to measure fair value of these buildings include significant unobservable inputs (level 3). For buildings that have an active market, buildings are assessed on market value principles which is deemed to be their fair value based on level 2 inputs. The most significant input into this valuation approach is sales transactions of comparable properties within the City, adjusted for any pertinent differences. The significant professional judgments used to estimate the value of buildings are also relevant to the calculation of the annual depreciation expense of these assets.	Our audit included but was not limited to the following activities: ▪ reconciled closing balances to the asset registers ▪ reconciled the movements in note 7 to the asset registers ▪ reviewed the basis for valuation used by external valuers ▪ assessed the competence of external valuers (experts) in accordance with Australian Accounting Standards ▪ analysed the nature of the land building assets and concluded whether the fair value hierarchy provided in note 7 for each category of asset was reasonable ▪ reconciled the useful lives used to calculate the accumulated depreciation and the depreciation for the period to the revaluation reports ▪ reviewed the useful lives mentioned above for different components and compared them to other local government entities ▪ performed a recalculation of depreciation; and ▪ assessed the adequacy of disclosures in the financial report.

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2.3 Accounting treatment of capitalisation of assets

Why the matter is significant	How the matter was addressed
Councils are asset intensive and highly dependent on multiple assets to deliver services to customers. Hence, there is a high volume of transactions and significant amounts involved in relation to capitalisation of assets. Due to the unique characteristics of Council's assets a number of considerations are taken into account when an expenditure is capitalised which include: ▪ whether Council is incurring capital expenditure on physical resources that are controlled by Council. Control is the most difficult of the characteristics of an asset to be defined as the concept goes beyond the legal ownership; ▪ Inclusions and exclusions of costs at initial recognition of an asset in accordance with AASB 116; ▪ Cost involved in dismantling and removing the asset and/or restoring the site under AASB 137; ▪ Borrowing costs to be capitalised into the cost of IPPE where the asset is a "qualifying asset" as per AASB 123; and ▪ accounting for subsequent costs and defining the nature of these costs as being capital or maintenance expenditure.	Our audit included but was not limited to the following activities: ▪ performed analytical procedures to define whether the amounts capitalised for the FY was in accordance with our expectation and our understanding of the entity; ▪ reviewed internal controls in place for capitalisation of assets; ▪ selected a sample of additions and performed an assessment of the nature of the addition and concluded whether the addition was recognised in accordance with Australian Accounting Standards; ▪ reviewed the WIP schedule and selected a sample of transfers out to ensure that the asset was appropriately valued and capitalised in the right account; and ▪ reviewed the WIP schedule in order to identify projects that should have been capitalised but were not.

2.4 Management Override of Controls

Why the matter is significant	How the matter was addressed
Management is in a unique position to perpetrate fraud because of management's ability to manipulate accounting records and prepare a fraudulent report by overriding controls that otherwise appear to be operating effectively. Due to the unpredictable way in which such override could occur, the risk of material misstatement due to fraud is a significant risk.	Our audit included but was not limited to the following activities: ▪ tested the appropriateness of journal entries recorded in the general ledger ▪ reviewed accounting estimates for biases ▪ performed final analytical procedures to conclude as to whether the financial report is consistent with our understanding of the entity ▪ requested written representation from Management ▪ reviewed IT access controls rights processes in place ▪ reviewed processes in place to ensure independent reviews of exception reports generated by Council ▪ reviewed processes in place to ensure independent reviews of audit trails of changes to master files.

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2.5 Other High Risk Areas

The other high risk areas described in this section are account balances and/or audit areas that are not subject to a high degree of professional judgement, however we assessed their inherent risks as being high due to the materiality of the account balances, the high volume of transactions involved and other reasons outlined below:

Account balance	Why the risk is High	Overall audit response
Rates and charges	- largest revenue item - often used as a reference point for analysing expenditure decisions - politically sensitive - reputational risk involved if rates are raised incorrectly.	- walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - comparison of total capital values from the VG report to the total capital value recorded in the rates system - reconciliation of the rates modelling to the rates system and to the general ledger - recalculation of rates for a sample of rate payers.
Employee costs	- one of the largest expense items - high volume of transactions / data - subject to error - errors impact individuals financially.	- walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - inspection of employee files (contracts, awards, EBs) - inspection of timesheets - recalculation of a sample of individual payments.
Materials, Contracts & Other expenses	- one of the largest expense items - high volume of transactions, inherently higher risk of error - fraud risk area (procurement, payments and credit cards) - procurement and contracting are key focus areas for ICAC and the Auditor-General's Department.	- walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - inspection of supporting documents (contracts, invoices, purchase orders, subsequent payments, etc) for a sample of expenses.
Cash and cash equivalents	- material balance - fraud risk - if there is any instance of errors and/or fraud it will be indicative of broader errors - poor attitude to cash controls may be indicative of overall culture related to the entity's controls environment - public money.	- walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - bank confirmation - inspection of bank statements - verification of outstanding reconciling items - reperformance of bank reconciliations.
Trade and other payables	- one of the largest liabilities - material balance - opportunity for understatements - poor use of accrual basis of accounting it may be indicative of poor culture related to financial reporting - payments represent an opportunity for fraud.	- walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - reconciliation between subsidiary ledgers and the general ledger - inspection of subsequent payments for a sample of creditors - inspection of a sample of subsequent payments for completeness test.

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2.6 Intended Opinion on the Financial Report

We have completed our final risk of material misstatements assessment and concluded that the audit procedures performed were sufficient to reduce the audit risk to an acceptable level. We have evaluated the results of our audit testing and determined that no further adjustments to the financial statements are required.

In our opinion, subject to the satisfactory completion of the items described in section 1 of this report, ***the financial report prepared by Council presents fairly***, in all material respects, the Council's financial position as at the end of the current financial year and its financial performance for the year ended on that date (refer to our proposed Independent Auditor's Report on the Financial Report included in Appendix 1 of this report).

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3. Internal Controls Opinion and Recommendations

We have performed an extensive review of the Council's financial controls for the purpose of forming our control opinion as required by section 129 of the *Local Government Act 1999* based on council's obligations under s125 of that Act.

Our controls opinion is restricted per s129 of the Act to the application of s125 as it relates to financial internal controls, specifically the controls exercised by the Council during the relevant financial year in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities.

A summary of the results of our review is provided in the table below:

Business cycles	Controls Reviewed	Operating Effectively 2024	Operating Effectively 2023	Operating Effectively 2022	2024 Findings H	M	L	BP
General Ledger	11	9	8	10	-	1	1	-
Fixed Assets	16	15	14	14	-	1	-	1
Purch & Procurement/Contracting	10	8	9	8	-	1	1	-
Accounts Payable	13	13	13	13	-	-	-	-
Rates / Rates Rebates	10	10	10	10	-	-	-	-
Receipting	5	5	5	5	-	-	-	-
Payroll	19	19	18	18	-	-	-	1
Credit Cards	5	5	5	4	-	-	-	-
Banking	5	5	4	5	-	-	-	-
Debtors	6	6	5	5	-	-	-	-
Total	**100**	**95**	**91**	**92**	**-**	**3**	**2**	**2**

Overall the Council demonstrated a **high level of compliance** with the implementation of an internal control framework consistent with the principles within the Better Practice Model.

During our interim audit visit we found that the majority of key internal controls reviewed were in place and were operating effectively (95 out 100 core controls reviewed). Risks were rated based on an assessment of the risk of non-compliance with s125 of *the Local Government Act 1999* as described in Appendix 3 – Risk Ratings.

An interim audit management letter was issued and presented to the audit committee containing our overall assessment of the council's internal controls and all the controls weaknesses identified during our review of the Council's financial controls.

Council has an action plan in place to address most of the findings related to the controls that were not operating effectively as indicated in Management responses to our interim management letter issued in July 2024.

In our opinion, subject to the satisfactory completion of the items described in section 1 of this report, ***the Council has complied, in all material respects, with Section 125 of the Local Government Act 1999*** in relation to Internal Controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities.

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4. Immaterial Uncorrected Misstatements

There are no immaterial uncorrected misstatements to be reported.

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5. Final Management Letter

We have identified the following additional performance improvement observations when performing our substantive procedures during our final audit:

	Risk
1. Absence of a breakdown between fair value hierarchies (L2 and L3) for valuation of buildings assets	**Low**
Finding	Typically, local government entities have two basis of valuation for their building assets: - Market value – for buildings where a market value can be reliably determined. This valuation is classified as fair value hierarchy level 2 for financial reporting purposes. - Depreciated Replacement Cost – for buildings where there is no active market due to specialised nature of the assets and the service they provide. This valuation is classified as fair value hierarchy level 3. Council is currently indicating in the table containing all movements for Infrastructure, Property, Plant and Equipment assets disclosed in note 7 that the fair value of all buildings and other structures assets are classified as fair value hierarchy level 3. The revaluation of buildings conducted during the 2022/23 financial year revealed that some buildings were classified as fair value level 2. This is a repeat finding from last year.
Risk	Absence of appropriate note disclosures increases the risk of the financial report being not appropriately presented.
Recommendation	1. Review the nature of building assets recorded in Council's asset register 2. Review the buildings revaluation report 3. Identify buildings that are valued at market value and at depreciated replacement cost 4. Calculate the breakdown between fair value hierarchies (L2 and L3) and disclose separately in the table containing movements of Infrastructure, Property, Plant and Equipment in note 7.

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2. Employees with excessive annual leave balances	Risk: Low
Finding	Audit identified 13 employees with annual leave balances in excess of 300 hours. Whilst there is a need to address these excessive balances, it is positive to note that there has been a reduction in both the number of employees with excessive balances, as well as the average hours owed to these employees, over recent financial years as illustrated in the table below.

	2022	2023	2024
# excessive balances	20	15	13
Ave. hrs owed	366	365	350

Risk	Leave balances exceeding the allowable balances under the relevant EB. Staff not taking leave has financial implications as leave is paid at higher rates than it was accrued, and may lead to health, safety and welfare issues. Regular taking of leave also acts as a fraud prevention control.
Recommendation	Implement strategies to systematically reduce excessive leave balances, and prevent employees from accumulating excessive balances.

Risks were rated based on an assessment of the risk of non-compliance with s125 of the Local Government Act 1999 as described in Appendix 3 – Risk Ratings.

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Appendix 1 – Proposed Independent Auditor's Report on the Financial Report

To the members of City of Marion

Opinion
We have audited the accompanying financial report of City of Marion (the Council), which comprises the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of City of Marion.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the Council as at 30 June 2024, and its financial performance and its cash flow for the year then ended in accordance with the Australia Accounting Standards, *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion
We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Council's Responsibility for the Financial Report
Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, Council is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Council either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report
Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and

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are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decision of users taken on the basis of this financial report.

As part of an audit of the financial report in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risk of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit of the financial report in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of Council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler CA Registered Company Auditor
Partner

Date:

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Appendix 2 – Proposed Independent Auditor's Report on the Internal Controls

To the members of City of Marion

Independent Assurance Report on the Internal Controls of City of Marion

Opinion
We have audited the compliance of City of Marion (the Council) with the requirements of Section 125 of the *Local Government Act 1999* in relation only to the internal controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2023 to 30 June 2024 have been conducted properly and in accordance with the law.

In our opinion, City of Marion has complied, in all material respects, with Section 125 of the *Local Government Act 1999* in relation to internal controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2023 to 30 June 2024.

Basis for Opinion
We conducted our engagement in accordance with applicable Australian Standards on Assurance Engagement ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagement on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2023 to 30 June 2024. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council's Responsibility for Internal Controls
The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with Section 125 of the Local Government Act 1999 to ensure that the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control
We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applied Auditing Standard ASQC 1 *Quality Control for Firms that Performs Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

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Auditor's responsibility

Our responsibility is to express an opinion on the Council's compliance with Section 125 of the *Local Government Act 1999* in relation only to the internal controls established by the Council to ensure that financial transactions relating to receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities have been conducted properly and in accordance with the law, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Information* and ASAE 3150 *Assurance Engagements on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2023 to 30 June 2024. ASAE 3000 also requires us to comply with the relevant ethical requirements for the Australian professional accounting bodies.

Limitations of Controls
Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Limitation of Use
This report has been prepared for the members of the Council in accordance with section 129 of the *Local Government Act 1999* in relation to the internal controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler CA Registered Company Auditor
Partner

Date:

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Appendix 3 – Risk Ratings

The audit findings identified during our interim audit documented in our interim management letter and in section 3 of this report were rated as follows:

Category	Description
Potential Material Weaknesses	The issue described could lead to a material weakness in the council's internal controls and non-compliance with s125 of the Local Government Act.
Moderate Weaknesses	The issue described does not represent a material weakness due to the existence of compensating controls. However, the failure of the compensating controls or the existence of any other moderate weakness within the same business cycle may lead to a material weakness in the council's internal controls and non-compliance with s125 of the Local Government Act.
Low Risk Weaknesses	The issue described is a low risk weakness due to the existence of compensating controls and/or the failure or absence of the internal controls does not impact significantly on the council's financial risk. However, multiple low-level risk weakness within the same business cycle may lead to a material weakness in the council's internal controls and non-compliance with s125 of the Local Government Act.
Better Practice Weaknesses	The issue described has been included in this report as an opportunity for better practice.

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12.2 Finance, Risk and Audit Committee Annual Report to Council 2023-2024	
Report Reference	GC241126R12.2
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to present the Finance Risk and Audit Committee Annual Report for 2023-2024 to Council. **Attachment 1** is a copy of the Report which provides a summary of the work of the Committee pursuant to the Committee's Terms of Reference and Annual Work Program.

REPORT HISTORY

This report is presented annually to the Finance, Risk and Audit Committee (the Committee) before being presented to Council for noting.

Report Reference	Report Title
FRAC241008	Finance Risk and Audit Committee Annual Report to Council 2023-2024

EXECUTIVE SUMMARY

The Committee's Terms of Reference provide that the Committee shall report annually to the Council on its operation and activities during the previous financial year. This report provides an important communication tool with Council in addition to the minutes received after each meeting.

The primary objective of the Committee is to add value through the provision of advice to ensure that the resources of the City of Marion are being used efficiently and effectively. It assists Council to accomplish its objectives by contributing to a systematic and disciplined approach to evaluating and improving the effectiveness of financial management, risk management, control and governance processes.

Following the Local Government Reform, with effect from 30 November 2023 and pursuant to section 126(9) of the *Local Government Act 1999*, a council must ensure that the annual report of its audit and risk committee is included in its annual report. Council will also be presented with the City of Marion Annual report at this same meeting.

RECOMMENDATION

That Council:

1. **Notes the Finance Risk and Audit Committee's Annual Report to Council for 2023-2024 provided in Attachment 1.**

2. **Includes the Finance, Risk and Audit Committee's Annual Report as an Attachment to the City of Marion Annual Report 2023-2024.**

ATTACHMENTS

1. FRAC 2023 24 Annual Report to Council [**12.2.1** - 7 pages]

Annual Report to the City of Marion on the operations of the Finance, Risk and Audit Committee for 2023-2024

INTRODUCTION

This report provides an overview of the City of Marion Finance, Risk and Audit Committee (the Committee) operations for the 2023-2024 financial year. Clause 4.21 of the Committee's Terms of Reference provides that the Committee shall report annually to the Council summarising the activities of the Committee during the previous year.

During the financial year ending June 30, 2024, the Committee met on six (6) occasions, to consider a range of matters within the functions of the Committee's Terms of Reference.

This report includes a summary on the following matters considered by the Committee:

- Financial Reporting
- Risk Management
- External Audit
- Internal Audit
- Asset Management Plans
- Committee Membership and Attendance

FINANCIAL REPORTING

End of Financial Year Reporting

The Committee received the Annual Financial Statements for the year ended 30 June 2023 in accordance with applicable Australian Accounting Standards and the Local Government Regulations. The Annual Financial Statements demonstrate Council's financial performance, providing a basis for achieving the long-term objectives set out in the Strategic Plan.

In summary, Council reports an operating deficit for the 2022-23 year of $0.314m compared to an operating surplus of $0.542m for 2021-22. The key factors contributing to the movement in operating result were provided to the Committee in an Analytical Review comparing the actual performance against the Adopted Budget.

Budget Reviews

The Committee reviewed the Quarterly Budget Review documents prepared by management and recommended them to Council for adoption. Some of the key points noted below were raised by the Committee:

- Considerations in relation to capital grants and the plan to deliver projects, with a focus on transparency in reporting in relation to identifying projects being carried forward into the next year and ensuring there is clarity in the reporting.
- Considerations in relation to budget statements and cash flow, highlighting the management of loans received and the need to borrow only when necessary.

- Discussion around the increase in rates revenue from fines compared to the previous year, seeking a breakdown, noting the increases resulted from a higher interest rate applying to overdue rates.
- Considerations and discussions on forecast borrowings including amount forecast for the end of the reporting period, with Management to review the presentation of this in future reporting.

Annual Business Plan and Long-Term Financial Plan

The Committee reviewed the Draft Annual Business Plan and Budget 2024-2025 and Draft Long Term Financial Plan in February 2024, April 2024 and again after public consultation in June 2024, prior to final adoption. The Committee provided feedback on the reasonableness, fairness and equity of the potential rating approaches for 2024-2025, including in the context of Council's LTFP and on-going financial sustainability. In addition, the Committee reviewed the framework and key assumptions in December 2023 including a review of financial parameters and key budget assumptions. The Committee highlighted the importance in considering the inflation rate and impact on budgeting and aligning this with Council's strategic goals, along with the importance of community consultation.

Feedback was provided on the draft Annual Business Plan and Long-Term Financial plan, emphasising the need for a thorough and realistic assessment of financial impacts, focussing on interest rate sensitivity, timing of borrowings and revenue projections to ensure sustainable financial planning.

The Committee reviewed and considered outcomes of the Essential Services Commission for South Australia (ESCOSA) review. The Local Government Advisory Scheme is established to ensure ratepayers have confidence in the rates set by their councils. ESCOSA reviewed the City of Marion's financial performance for 2023-24 and assessed it as being at the higher end of sustainable for past, current, and future projections. The Committee also noted the Commission recommends regularly reviewing inflation forecasts, improving clarity in long-term financial assumptions, reporting cost savings to demonstrate efficiency, conducting asset revaluations every four years, and providing detailed annual rate changes and revenue estimates to enhance transparency for ratepayers.

Following public consultation, the Committee were presented the outcomes prior to Council adopting the final ABP and LTFP. The Committee's feedback highlighted cost-of-living concerns, property rate increases, and a need for simplified communication about council spending and rate calculations. It stressed the importance of transparent financial information, especially regarding projected loan funding increases and maintaining fiscal responsibility. The Committee noted the significant increase in community response compared to previous years, and commended staff for the work that had gone into the consultation process.

Annual Report to the City of Marion on the operations of the Finance, Risk and Audit Committee for 2023-2024

RISK MANAGEMENT

The Council's risk management program continues to be aligned to the ISO31000 Risk Management Standards. The Council continues to commit to further embedding the risk management processes across the Council.

Risk Reports

The Committee received quarterly Corporate Risk review reports. The Corporate Risk review is an internal process undertaken by engaging with the Senior Leadership Team. The review also includes an environmental scan outlining issues that are topical from a risk and opportunity perspective. The organisation's high risks remained static across the year with 4 reported each quarter. A key change to the Corporate Risks included the re-rating from high to medium of a risk relating to the council not being able to deliver its services due to a lack of effective ICT systems. The City of Marion has undergone a transformative program relating to its ICT systems. With many systems and processes now in place. Similarly, due to the same program of work in the ICT space, another high risk was re-rated to medium relating to cyber security. The Committee acknowledged the considerable work in these spaces and agreed to re-rate both risk to medium.

The Committee also received the bi-annual report on the Strategic Risk Register and annual report on the Fraud Risk Register. All risks have had reasonable updates provided at each review, although the risk ratings have had little movement over 2023-2024.

Business Continuity Program

The Committee noted the Business Continuity Program Annual Report 2022-23 and provided feedback on the program. There was movement in the Business Continuity Program throughout 2022-2023, following a few years with less movement due to the ongoing pandemic. In 2022-2023, incident training was provided to all Incident Management Team members and a real-life Business Continuity Exercise was run to test the readiness of the Council. It was noted that the Council performed well, albeit there were some recommendations made, including updates to the Business Continuity Plan.

Incidents and Claims

The Committee received an annual report on incidents and claims arising from 2022-2023. Some trends were observed, particularly with relation to property incidents, with two properties targeted by vandalism and/or break-ins within proximity throughout the year. Additional measures, such as adding CCTV at the sites were discussed and measures taken as approved. The highest proportion of public liability incidents/claims related to trees and/or footpaths, which is consistent across other years and across other Council area. It was noted that the risk team coordinate with Council's tree maintenance and civil teams to ensure all hazards are mitigated and that these areas are proactively monitored.

Annual Report to the City of Marion on the operations of the Finance, Risk and Audit Committee for 2023-2024

AUDIT

External Audit

The Committee met with the External Auditors without management present and discussed the audit process. The Auditors noted there was a good relationship and collaboration between the Auditors and Management. There was a potential risk noted in relation to unrecorded overtime and managing the risk of overwork, however it was noted there are processes in place to help mitigate this.

The Committee also received the interim external audit for year ending 30 June 2023. Overall, the external auditors found that Council demonstrated a high level of compliance with the implementation of an internal control framework consistent with the principles within the Better Practice Model. During their interim visit they found that the majority of key internal controls reviewed were in place and were operating effectively (91 out of 100 core controls reviewed). The principles underpinning the Better Practice Model were used by the Council in the identification of its business cycles, the establishment of its internal controls and the implementation of its financial risk management processes. The key findings and management responses to those findings were presented to the Committee. The results were pleasing particularly with the complexity of implementing a new Financial System and progressing the implementation of a new Asset Management Information System during the 2022-23 year.

Internal Audit

The Committee endorsed the Internal Audit Plan for 2023-2025 at the May 2023 meeting which is based on current global risk exposures, industry trends, the Council's assurance map and the current corporate risk registers. There were four (4) projects identified for the 2023-2024 financial year including:

- Contract Value for Money (Collaborative)
- Community Safety
- Tendering Management (Process and Control) (Collaborative)
- Data Governance (Collaborative)

All four audits were completed during the financial year with the Committee monitoring the progress of the implementation of agreed management actions.

An additional four (4) projects are identified for the 2024-2025 financial year including:

- Cloud Vendor / Third Party Cyber Risk Assessment (Collaborative)
- Project Management Framework Post Implementation Review
- Financial Controls (Collaborative)
- Assurance Mapping

Annual Report to the City of Marion on the operations of the Finance, Risk and Audit Committee for 2023-2024

ASSET MANAGEMENT PLANS

The Committee reviewed and provided feedback on a suite of Asset Management Plans (AMPs). The purpose of the AMPs is to improve Council's long-term strategic management of assets under Councils control to meet the required levels of service.

The plans define the current state of the assets and consider any future requirements whilst optimising the balance between performance, cost, and risk. They outline an optimum lifecycle management approach and provide the forecast expenditure needed to deliver the services. The AMPs are aligned with council's strategic documentation and Long-Term Financial Plan (LTFP) and fulfill the requirements of Section 122 of the *Local Government Act 1999.* AMPs are produced on a four-year cycle with an annual update of the 10-year expenditure projections. Year 1 of this projection aligns to the Annual Business Plan and Budget with the remaining funding projections informing the preparation of the LTFP.

The following AMPs were reviewed by the Committee during 2023-2024. The Committee were provided the opportunity to give feedback for consideration on the following:

- Draft Stormwater
- Draft Artworks, Culture & Heritage
- Draft Fleet, Plant & Equipment
- Draft Coastal Walkway
- Draft Open Space

The remaining three AMP's will be revied by the Committee in 2024-2025

- Building & Structures AMP
- Water Treatment & Resources
- Transport

OTHER ITEMS CONSIDERED BY THE COMMITTEE:

- *Asset Management Strategy 2023-2033*
- *Aged Care Quality Standards*
- *Insurance Market Review Update*
- *Annual Ombudsman Report 2022-2023*
- *Implementation of Internal Audit Recommendations*
- *Independence of Council's Auditor*
- *Information Services Strategy and Cybersecurity activities*
- *Fraud Risk Update*

Annual Report to the City of Marion on the operations of the Finance, Risk and Audit Committee for 2023-2024

COMMITTEE MEMBERSHIP AND ATTENDANCE

The committee comprises of three independent members, two Council Member Representatives and a Council Member Proxy. The Council Member representation on the Committee changes in November each year. The Membership is outlined below:

The table below identifies the term of appointment for each member and the number of meetings attended during 2023-2024

Meeting Date	Emma Hinchey *(Chair)* *1 Jan 2017 – 30 Nov 2024*	Nicolle Rantanen *1 Dec 2020 – 30 Nov 2026*	Josh Hubbard *1 Dec 2022 – 30 Nov 2025*	Councillor Jason Veliskou *30 Nov 2022 – 30 Nov 2023* *1 Dec 2023 – Nov 2024*	Councillor Luke Naismith *24 Jan 2024 – 30 Nov 2024*	Councillor Jayne Hoffmann ***Member*** *13 Dec 2022 – 30 Nov 2023* ***Proxy*** *12 Dec 2023 – 30 Nov 2024*
15 Aug 2023	✓	✓	✓	✓	N/A	✖
9 Nov 2023	✓	✖	✓	✓	N/A	✓
12 Dec 2023	✓	✓	✓	✓	N/A	N/A
20 Feb 2024	✓	✓	✓	✓	✖	N/A
16 Apr 2024	✓	✓	✓	✓	✓	N/A
4 Jun 2024	✓	✓	✖	✓	✓	N/A

In conclusion, this report demonstrates that the Committee has fulfilled its primary functions as outlined in Section 126(4) of the *Local Government Act 1999,* which include:

- Reviewing annual financial statements to ensure they accurately represent the Council's state of affairs
- Proposing and providing information pertinent to a review of the Council's strategic management plans and annual business plan
- Liaising with the Council's internal and external auditors
- Reviewing risk management systems and processes across the Council

The Committee's body of work is progressing, and efforts are ongoing to ensure its contributions align with the City of Marion's strategic objectives.

Annual Report to the City of Marion on the operations of the Finance, Risk and Audit Committee for 2023-2024

The Committee extends its gratitude to members and management for their valuable contributions during this period. The Council is invited to offer any comments or feedback to support the ongoing development of the Committees operations.

Emma Hinchey
Chair
City of Marion Finance, Risk and Audit Committee

12.3 City of Marion Annual Report 2023 - 2024	
Report Reference	GC241126R12.3
Originating Officer	Governance Officer – Amey Johnson
Corporate Manager	Manager Office of the Chief Executive - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to present the City of Marion Annual Report (the Report) and Annual Report Summary for the 2023 - 2024 financial year. The Report will include the 2023 - 2024, audited financial statements for the City of Marion, the Southern Region Waste Resource Authority and City of Marion Finance, Risk and Audit Committee Annual Report to Council for 2023 - 2024 which will be considered by Council as a separate agenda item at this meeting.

EXECUTIVE SUMMARY

The 2023 – 2024 Annual Report is a comprehensive council document which includes information prescribed by legislation, combined with general information about our key focus themes within the City of Marion. The Report reflects achievements measured against our strategic projects, services, and programs that council aimed to deliver throughout the financial year in accordance with the Annual Business Plan for the corresponding year.

RECOMMENDATION

That:

1. **Council adopts the City of Marion Annual Report 2023 - 2024 (Attachment 1) subject to the following amendments:**
    -
2. **Council adopts the City of Marion Annual Report 2023 - 2024 Summary (Attachment 2) subject to the following amendments:**
    -
3. **The final City of Marion Financial Statements 2023 - 2024 being considered in report GC241022R12.1 be included within the published version of the City of Marion Annual Report 2023 – 2024**
4. **The final Southern Region Waste Resource Authority audited financial statements being considered in report GC241022R12.1 be included within the published version of the City of Marion Annual Report 2023-2024**
5. **The final City of Marion Finance, Risk and Audit Committee Annual Report to Council 2023 - 2024 being considered in report GC241022R12.2 be included within the published version of the City of Marion Annual Report 2023-2024.**
6. **Administration distributes copies of the City of Marion Annual Report 2023 - 2024 in accordance with legislative requirements.**
7. **Administration distributes copies of the City of Marion Annual Report 2023 – 2024 Summary to members of the community via the City of Marion Libraries,**

Neighbourhood and Community Centres and promotes the City of Marion Annual Report 2023 – 2024 available on the City of Marion website.

DISCUSSION

Council must prepare and adopt an Annual Report on or before 30 November each year. The City of Marion Annual Report 2023–2024 (**Attachment 1**) includes information prescribed by legislation, combined with general information about achievements relating to key focus themes within the City of Marion.

The Annual Report includes:

- Details of Council's performance, operations and achievements
- The audited City of Marion Annual Financial Statements
- The City of Marion Finance, Risk and Audit Committee Annual Report
- The audited Southern Region Waste Resource Authority Annual Financial Statements and Annual Report

A draft copy of the 2023 – 2024 Annual Report and Summary was distributed to Council Members for review in October with feedback incorporated into the Annual Report presented in Attachment 1.

Following the recent Local Government Reform, with effect from 30 November 2023 and pursuant to section 126(9) of the Local Government Act, a council must ensure that the annual report of its audit and risk committee is included in its annual report.

The *Local Government (General) Regulations 2013 (Regulation 10)* determines the distribution timeframe of 31 December and the distribution list each year. The report will be distributed to each Council member along with various other bodies and will be published on the City of Marion website by this time.

Additionally, Council has created a summary document (**Attachment 2**) to further highlight key information from the full Annual Report. It is also a means of further distribution for our residents as several copies will be available via Marion Libraries, Neighbourhood and Community Centres. The summary document will also be available on the City of Marion website alongside the full Annual Report.

A communications plan has been developed to support proactive and planned promotions of the Annual Report from December 2024 through to March 2025.The communication plan highlights Council's project deliverables and key initiatives outlined in the Annual Business Plan, and promotes the breadth and depth of projects, investments, services, programs, facilities, initiatives, and events that were funded, supported and delivered by Council.

BUDGET INFORMATION

The costs for producing and printing the City of Marion Annual Report 2023 - 2024 (complete with annual financial statements from City of Marion and Southern Region Waste Authority) and the City of Marion Annual Report 2023 - 2024 Summary will be within Council's budget of $1,500.

ATTACHMENTS

1. City of Marion Annual Report Summary 2023-2024 Final [**12.3.1** - 2 pages]
2. City of Marion Annual Report 2023-2024 Final [**12.3.2** - 71 pages]

Annual Report Summary 2023-2024

CITY OF MARION

The Annual Report is a comprehensive council document which includes information prescribed by legislation, combined with general information about our key focus themes within the City of Marion. The Annual Report for 2023 - 2024 is a reflection of achievements measured against our strategic projects, services and programs that council aimed to deliver throughout the financial year in accordance with the Annual Business Plan for the corresponding year.



Kaurna Acknowledgement

Ngadlu tampendi Kaurna meyunna yaitya mattanya yaintya yerta

This Kaurna acknowledgement was prepared in consultation with traditional custodians.

Acknowledgement of Country

The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recognises the Kaurna people as the traditional custodians of the land.

We spent $113.875 m on

$75.477 m
infrastructure

$4.521 m
development

$27.557 m
community

$6.32 m
environment

Our City

96,493
residents

300+
parks and reserves

56.17kms²
land area

63,492
street trees

28
suburbs

Year in review

Coastal Walkway

The Coastal Walkway project forms part of the State Governments' vision to upgrade the broader Adelaide Metropolitan Coast Park extending along Adelaide's coastline with the City of Marion receiving a significant funding contribution. The first suspension bridge at Grey Gully was completed in May 2024 and the second bridge at Kurnabinna Gully was completed in June 2024. The bridges have minimised the adverse environmental impacts and have improved accessibility for all users. The official opening is scheduled for early August 2024.

Neighbourhood Centres

Our Neighbourhood Centres offered over 2,200 classes, via more than 230 programs resulting in over 35,000 attendances for the year. Over 80 volunteers assisted with or facilitated community programs and activities.

Enhanced stormwater harvesting

The 13km of pipeline extension to our existing stormwater harvesting and reuse scheme at Oaklands Wetland was completed in April 2024. This $5.67M project, funded by council with assistance from Federal and State Governments through an Off-Farm Efficiency Program grant, significantly enhances our infrastructure. Under this scheme, treated stormwater is used to green and cool our public open spaces and community sports facilities.

Infrastructure improvements

It is important for Council to renew roads, kerbs and footpaths to ensure they are safe, functional and fit for purpose. During 2023-2024, Council spent over $5.3M towards infrastructure renewal including the resealing over 80,000m2 of roads, replacement of 3000m of kerb and renewal of over 13,000m2 of footpaths.

Reserve and Open Space Improvements

During 2023-2024, the City of Marion upgraded five reserves and developed four playgrounds. The improvements included new equipment, multi-purpose courts, nature play areas, irrigated lawns, public toilet facilities, and additional plantings and landscaping to complete the spaces . The five reserves upgraded were:

- Aldridge Avenue Reserve (jointly funded by the State Government)
- Hawkesbury Avenue Reserve
- Mema Court Reserve
- Trowbridge Avenue Reserve
- Cohen Court Reserve

Cultural arts and events

The cultural arts program provides our community with opportunities to gain a deeper understanding of different cultures, celebrate traditional and contemporary cultural diversity, and preserve cultural heritage for future generations. This included the delivery of the following events:

- Marion Celebrates Festival
- Bridging Cultures, Music & Dance Cultural Fusion
- Celebrating Refugee Week 2024
- CoM Reconciliation Exhibition VITAL

To view the full 2023-2024 Annual Report visit:
marion.sa.gov.au/annualreport

@CityofMarion **@CityofMarion** **@CityofMarion**

City of Marion *Annual Report* 2023-2024

A great place to *live*

CITY OF MARION





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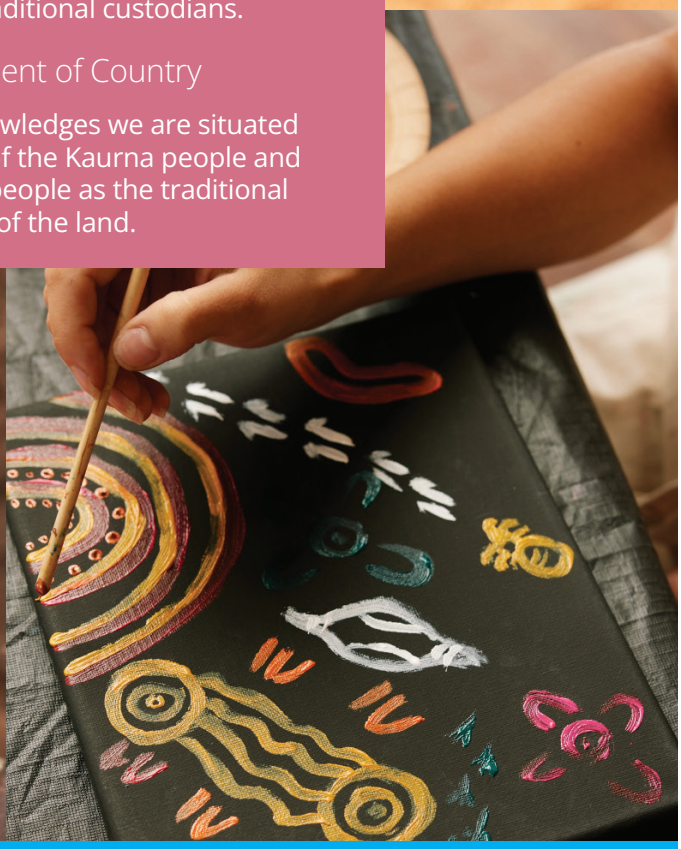


Image credits: Southern Cultural Immersion

Contents

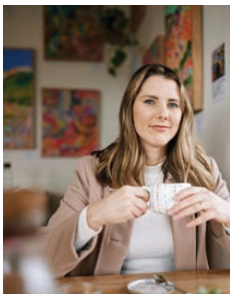
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What is our Annual Report?

The Annual Report is a comprehensive council document which includes information prescribed by legislation, combined with general information about our key focus themes within the City of Marion. The Annual Report for 2023-2024 is a reflection of achievements measured against our strategic projects, services and programs that council aimed to deliver throughout the financial year in accordance with the Annual Business Plan for the corresponding year.











Welcome from the Mayor

Welcome to the City of Marion Annual Report for 2023-2024.

It has been a busy 12 months for Marion Council.

While conscious of cost-of-living pressures, Council set the average rate increase at just over 5 per cent for 2023-2024, similar to the average residential rate rise for 2024-2025 of 4.8 per cent. Again this was one of the most modest increases in the State. (Please note that an increase in a property's valuation, relative to others, leads to variations in individual property rates above or below the average rate increase.)

Key achievements this year include:

Upgrades to 5 new reserves at:

- Aldridge Avenue, Plympton Park
- Hawkesbury Avenue Reserve, Sturt
- Mema Court, Hallett Cove
- Trowbridge Avenue Reserve, Mitchell Park
- Cohen Court Reserve, Clovelly Park

We completed several major projects including:

- The Coastal Walkway Bridges which are set to open in August
- Renovations to The Boatshed Café (Council-owned, leased out)
- The Cove Sports Netball and Lower Oval project
- Commenced construction on the new Marino Hall and Seacliff Golf Course clubrooms
- We had over 35,000 people participate in programs at our Neighbourhood Centres and over 360,000 visitors to our three libraries.
- Our commitment to greenery remains strong, surpassing tree planting targets: we planted 4,535 new trees on our streets and reserves.

In addition to these completed projects, Council endorsed a proposal to build a new 5-court basketball stadium at Norfolk Road.

We also started work on a complete review of Council's strategic documents.

Yours faithfully

Kris Hanna

Kris Hanna
Mayor




MARION

Message from the CEO

The 2023-2024 financial year was a productive period for the City of Marion, marked by the completion of major projects, facility enhancements, and continued service delivery amidst rising community service requests.

During the last financial year, the Council Member body have found their rhythm as a new group of elected officials responsible for the governance of Marion Council and have provided great support for staff to allow for the delivery of projects and services. A tireless amount of work by those members and staff has been undertaken in consultation with the community to develop a new Strategic Plan that focuses on the things that matter most to our ratepayers. We are excited to have this plan endorsed and implemented in 2024-2025.

Several large-scale projects were completed, including the Coastal Walkway Bridges, ensuring long-term enjoyment for residents and visitors. The Cove Sports Netball and Lower Oval Precinct were upgraded, Park Holme Library and The Boatshed Café were refurbished, and 5 reserves received new playground equipment and infrastructure. Ongoing projects such as Marino Hall, Marion Cultural Centre Plaza, and Seacliff Golf Course are set for completion in 2024-2025.

Other major achievements in 2023-2024 included a record 142,000 visitors during the extended season at the Marion Outdoor Pool. We also allocated over $270,000 through our four community focused grant streams. A total of 117 grants were distributed across the city during 2023-2024.

Next financial year we see the advancement of just over $34M worth of projects, demonstrating our investment in local development and community facilities. This proposed spend involves significant funding support from state and federal governments.

Financially, the City of Marion remains strong with a 5.2 per cent rate increase, minimal debt, and a positive review from the Essential Services Commission of South Australia. It was found that council's current financial position is sustainable.

Environmental efforts included exceeding tree planting targets with 4535 new trees and completing a 13km pipeline extension for Marion Water, benefiting over 40 reserves and external locations. The city is also working towards a carbon-neutral goal by 2030, adding 10 electric vehicles and 2 charging stations to the fleet.

The City of Marion remains committed to creating a more liveable and sustainable community, with ongoing support and collaboration with its residents. Thank you for your continued support.

Regards,



Tony Harrison
Chief Executive Officer



City profile

Land

South Western
suburbs of Adelaide

56.17kms²
total land area

300+
parks and reserves

89
playgrounds

63,492
street trees

4535
trees planted

Infrastructure



80,061m2 roads resealed
13,150m2 footpaths built and renewed
1818.2m stormwater network (drains) built
7.2km Marion Coastal Walkway

Economy

45,367
rateable properties

$4.818 b
Gross Regional Product

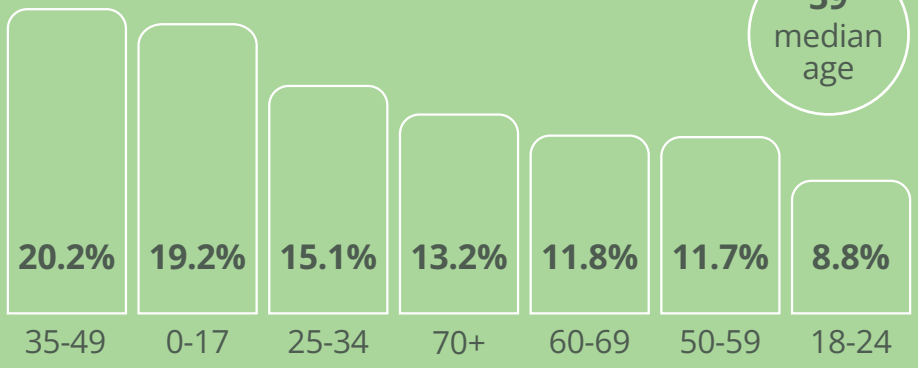
5,649
businesses employing **28,240** people

Leading employment sectors
Health Care and Social Assistance
Education and Training
Retail and Trade
Construction

$113.875m operating expenditure
$106.419m operating income
$1680 average residential rate

1299 development applications with **$216.91m** value

Demographics



98,493 estimated population

1754 population per sqkm

29.1% born overseas

28% tertiary educated

63% employed

Our council

660,494 library items loaned

439,795 website visitor views

1.4m website page views

64,000 followers on social media

273 volunteers

31,304 volunteer hours with **$1.5m** in value

142,411 Marion Outdoor Pool attendance

98,880 Marion Outdoor Pool slide rides

Our purpose, vision and values

Our purpose

(Why we exist)
To improve our residents' quality of life; continuously, smartly and efficiently.

Our Community Vision

(What we want to become)
A community that is Liveable, Valuing Nature, Engaged, Prosperous, Innovative and Connected.

Our values

With the community and safety at the forefront of everything we do, we value:

Respect - Treating everyone as we want to be treated, where all contributions are valued

Integrity - Fostering trust and honesty in all of our interactions

Achievement - Enhancing our knowledge and performance to reach our shared goals, while being dedicated to supporting one another

Innovation - Encouraging new ideas, and learning from our experience to do things better



The six themes of our Community Vision represent the shared values and aspirations guiding how our city develops, towards 2040. These outcomes are important for this community now and into the future.

Liveable

By 2040 our city will be well planned, safe and welcoming, with high quality and environmentally sensitive housing, and where cultural diversity, arts, heritage and healthy lifestyles are celebrated.

Prosperous

By 2040 our city will be a diverse and clean economy that attracts investment and jobs, and creates exports in sustainable business precincts while providing access to education and skills development.

Valuing Nature

By 2040 our city will be deeply connected with nature to enhance people's lives, while minimising the impact on the climate, and protecting the natural environment.

Innovative

By 2040 our city will be a leader in embracing and developing new ideas and technology to create a vibrant community with opportunities for all.

Engaged

By 2040 our city will be a community where people are engaged, empowered to make decisions, and work together to build strong neighbourhoods.

Connected

By 2040 our city will be linked by a quality road, footpath and public transport network that brings people together socially, and harnesses technology to enable them to access services and facilities.

Strategic Plans

The City of Marion's 10-Year Strategic Plan 2019-2029 and Annual Business Plan 2023-2024 have provided directions for strategic decision-making, as shown in the framework below.

During the 2023-2024 financial year, the City of Marion actively engaged with the community to develop the new Strategic Plan for 2024-2034. This plan is scheduled to be presented to the Council at the General Council Meeting in September 2024.



Our performance

Schedule 4 Clause 2 (ab) of the Local Government Act 1999 requires that council report on it's performance against it's annual business plan for the relevant financial year. The tables below display the progress made on continuing initiatives and new initiatives of 2023 - 2024

Continuing initiatives from prior years

☆ Complete 🔧 In progress » Ongoing

Liveable

Cove Sports Netball and Lower Oval upgrade	☆
Complete the Marino Hall upgrade	🔧
Commence Marion Golf Park clubhouse and carpark upgrades	🔧
Continue the Warradale Park Tennis Club upgrade	🔧
Continue on the Coastal Walkway upgrades	🔧
Complete the upgrade to the Boat Shed Café at Hallett Cove	☆
Deliver Council's Reconcilliation Action Plan	🔧
Investigate, consult and progress Planning and Design Code Amendments to ensure we're creating a Liveable city	🔧
Deliver streetscape upgrades in targeted areas	🔧

Valuing Nature

Deliver the Resilient South Asset Management Climate Risk Project	🔧
Review and Implement the Urban Tree Asset Management Plan, including planting 4,300 trees annually	☆
Deliver Stormwater Management Planning and identify new opportunities for water sensitive urban design	🔧
Deliver the Carbon Neutral Plan	🔧
Deliver an annual program of environmental engagement activities, events and programs	🔧
Deliver the Resilient South Climate Action Plan	🔧
Continue to implement the Coastal Monitoring Program	🔧
Expand the recycled water distribution network	☆

Continuing initiatives from prior years

☆ Complete 🔧 In progress » Ongoing

Engaged

Deliver 'Marion Celebrates' multi-cultural festival, and review future opportunities	🔧
Deliver the 'Sports in Reserves Program' providing free sports activities for young people aged 5 to 18 years	»
Work with external partners to deliver the 'Move It!' program to support fitness activities in reserves	»
Support the Youth and Community Grants Program	»
Continue focus groups with Marion 100	»
Deliver community events including: Australia Day events, citizenship ceremonies, opening events and civic events	»

Innovative

Consider options for transitioning the Councils passenger vehicles to electric vehicles	☆
Continue to advocate new waste management innovations at the Southern Region Waste Resource Authority	»

Connected

Continue with the Flinders Bikeway project	🔧
Upgrade the Marion Cultural Centre Plaza	🔧
Deliver the annual Capital Works Program	☆
Provide the community bus to support residents to remain connected	»

Prosperous

Review Planning and Design Code Zone boundaries to support and attract more diversity for business and industry	🔧
Deliver an annual program of business events and engagement	☆
Partner to deliver the 'Southern Business Mentoring Program' and Business hubs programs	☆

Council of Excellence

Continue to support the Gap Year Program	»

Our performance

New projects 2023-2024

☆ Complete In progress » Ongoing

Liveable

Commence planning for the Glandore Oval Precinct Plan and Redevelopment	☆
Continue consultation and planning for the Marion Basketball Stadium development	
Consult with the community to develop a new playground at Park Holme and Plympton Park	
Modernise the façade and interior of Park Holme library	☆
Develop and implement a Visitor Growth Strategy	
Investigate a Public Art Strategy	☆
Deliver and implement the Sports and Recreation Plan	
Investigate, consult and progress Planning and Design Code Amendments to ensure we're creating a Liveable city	
Deliver streetscape upgrades in targeted areas	

Valuing Nature

Investigate opportunities for a Sturt River biodiversity corridor	
Review and deliver the Biodiversity Plan	☆

Engaged

Deliver the Touch a Truck event	☆
Support the National Reconciliation week event at the Living Kaurna Cultural Centre (delivered by Southern Cultural Immersion)	»
Replace the lighting and switchboard at the Marion Cultural Centre theatre	☆
Conduct a feasibility study into free community access to period products in council facilities	»

New projects 2023-2024

☆ Complete In progress » Ongoing

Innovative

Explore opportunities for third party providers to install additional electric vehicle charging stations within the city	☆
Partner with external providers to investigate options for a community battery within the council area	»

Connected

Implement the Walking and Cycling Guidelines	

Prosperous

Deliver the Business, Growth and Engagement Plan	
Collaborate with the State Government to explore the possibility of vacant buildings on the Glenthorne site being used by businesses which would serve the visitors to the site and attract additional visitation	☆
Identify opportunities for business to access sustainability, climate change and circular economy grants	☆

Council of Excellence

Commence the staged upgrade of the City of Marion Administration Centre building	»
Implement the Project Management Office	☆
Implement Council's Information Services Plan to improve technology solutions across council	
Undertake community engagement to update Council's Strategic Plan	
Create a Climate Change Risk Register	
Commence a lean thinking program to create administrative efficiencies	☆
Mature the Data Governance Framework for better decision making	☆



Liveable

By 2040 our city will be well planned, safe and welcoming, with high quality and environmentally sensitive housing, and where cultural diversity, arts, heritage and healthy lifestyles are celebrated.

Reserve improvements

Council endorsed the Open Space Framework 2024-2034 which sets out a 10-year plan and capital works program for open space developments. During 2023-2024, the following spaces were upgraded:

- Aldridge Avenue Reserve (joint funded by State Government)
- Hawkesbury Avenue Reserve
- Mema Court Reserve
- Trowbridge Avenue Reserve
- Cohen Court Reserve

The upgrades included new play elements, bike tracks, landscaping, sport elements, shelters and seating.

Cove Sports Netball and Lower Oval upgrade

In 2023-2024 construction was completed for the Cove Sports Netball and Lower Oval project including construction of a new netball clubroom, canteen, changerooms, additional car parking, and a multi-sport oval. This precinct will become the centrepiece for sport and recreation activities in the south of Marion, increasing user engagement in multiple sports including netball, football, soccer, and cricket.

Positive ageing and inclusion

The Positive Ageing and Inclusion team supported over 1250 residents in 2023-2024, including over 600 residents with home maintenance and by delivering over 12,400 meals. The team also hosted social trips to destinations such as Victor Harbour, Hahndorf, Tea Tree Gully and Port Adelaide.



Marino Community Hall upgrade

Jointly funded by the City of Marion, and the State and Federal Government, the Marino Community Hall will deliver numerous social benefits through arts, multicultural and social programs. Construction began in August 2023 and is expected to be completed early 2025.

Libraries

City of Marion Libraries facilitated:

- 660,494 individual library loans
- 181,733 digital loans
- delivery of 534 programs which attracted 14,335 attendees.

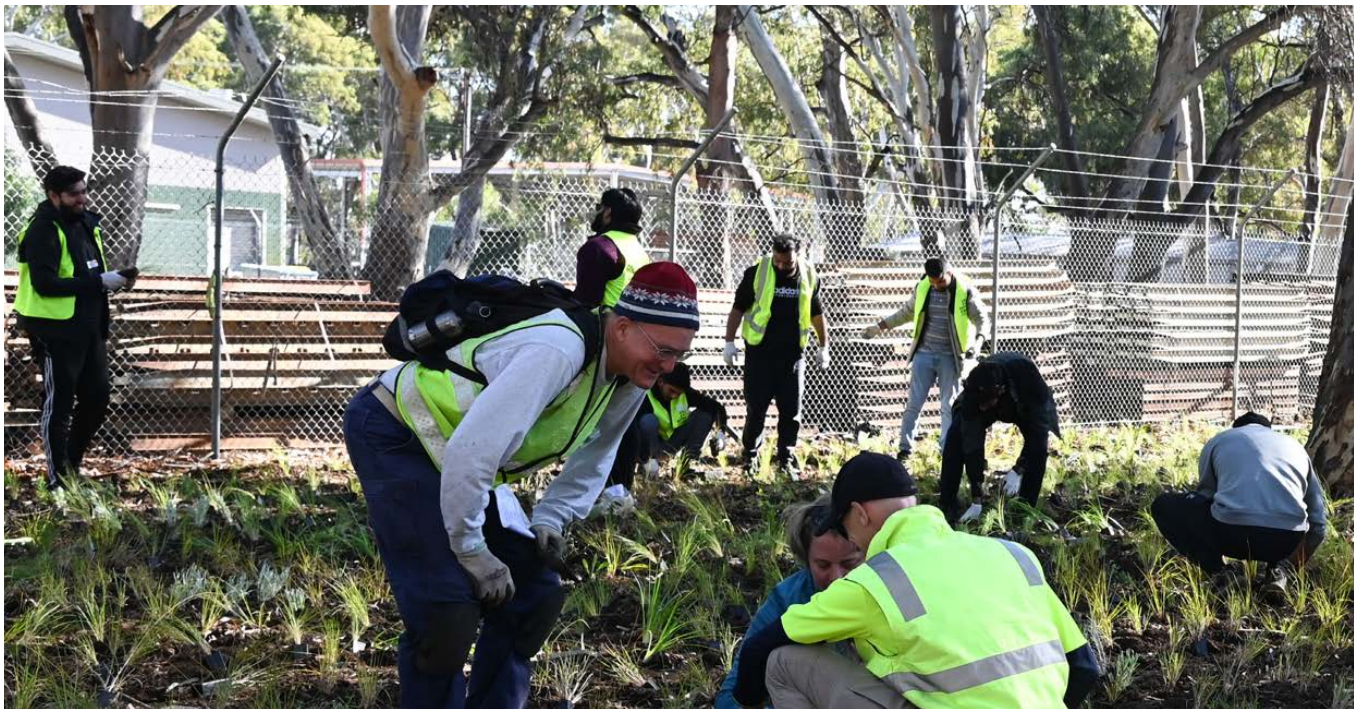
In June 2024 renovations were completed on the Park Holme Library to transform it into a welcoming, accessible and vibrant community space, including a revitalised children's area, fresh layout, new carpet and facade renewal.

Neighbourhood centres

Our Neighbourhood Centres offered over 2,200 classes, via more than 230 programs resulting in over 35,000 attendances for the year. Over 80 volunteers assisted with or facilitated community programs and activities.

Coastal Walkway

The Coastal Walkway project forms part of the State Government's vision to upgrade the broader Adelaide Metropolitan Coast Park extending along Adelaide's coastline with the City of Marion receiving a significant funding contribution. The first suspension bridge at Grey Gully was completed in May 2024 and the second bridge at Kurnabinna Gully was completed in June 2024. The bridges have minimised the adverse environmental impacts and have improved accessibility for all users. The official opening took place in early August 2024.



Valuing Nature

By 2040 our city will be deeply connected with nature to enhance people's lives, while minimizing the impact on the climate and protecting the natural environment.

Tree planting initiatives

A total of 4535 trees were planted across various streets and reserves as part of the City of Marion's ongoing tree planting initiatives. The Tree Asset Management Plan was unanimously endorsed by council in March 2024 and will guide our tree management over the next decade.

Environment education programs

During 2023-2024 the City of Marion facilitated and supported a variety of environment education programs for the community. Key programs include:

- The Green Adelaide Education Program
- Valuing Marion's nature program
- Grow it local campaign
- Waste and recycling programs.

Climate change planning

Council continues to successfully work to minimise the impact of climate change in our operations. Key achievements during 2023-2024 include:

Launching the Resilient South Regional Climate Action Plan (ReCAP) and renewing our Sector Agreement with the Deputy Premier and Mayors of the Cities of Marion, Holdfast Bay, Mitcham and Onkaparinga.

- Advancing the Resilient Asset Management Program (RAMP), to ensure our infrastructure spending is made with an understanding of climate threats and supports regional resilience. This $2.2M project is supported by the Resilient South council partners, Local Government

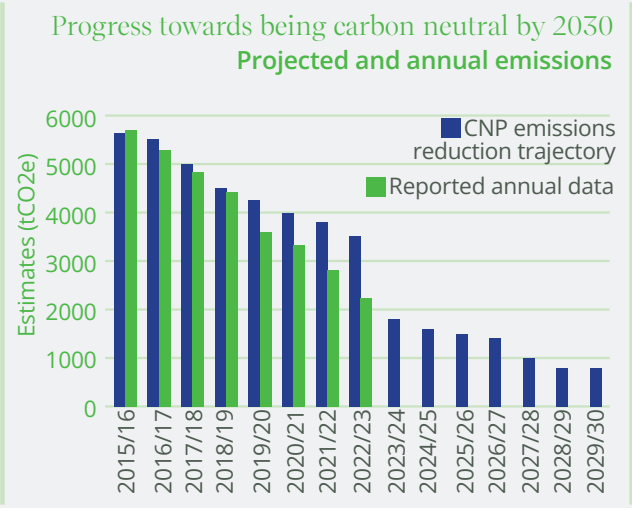


Association (LGA) Research and Development Scheme, Commonwealth Government's Disaster Risk Reduction Grants Program and the CSIRO.

- Completing Phase 1 of the Future Tree Project, which benchmarked the urban forest species diversity across greater Adelaide.
- Producing the 'You Can't Arb That' series, in collaboration with 18 other councils to highlight the importance of urban trees in managing urban heat.

Carbon emissions reduction

Council continues to implement energy efficiency measures. In 2023-2024 this included purchasing 100% Green Power renewable electricity. Council maintain an inventory of greenhouse gas emissions from council's operational activities to monitor progress towards our goal of carbon neutrality. Current progress is shown below. The City of Marion annual corporate greenhouse gas emissions for the 2023-2024 financial year were 1,717 tonnes of CO2 equivalent. A key initiative council's Carbon Neutral Plan is transitioning council's fleet from combustion and diesel vehicles to electric vehicles (EVs). The transition has begun with 10 new EVs in operation.



Enhanced Stormwater Harvesting

The 13km of pipeline extension to our existing stormwater harvesting and reuse scheme at Oaklands Wetland was completed in April 2024. This $5.67M project, funded by council with assistance from Federal and State Governments through an Off-Farm Efficiency Program grant, significantly enhances our infrastructure. Under this scheme, treated stormwater is used to green and cool our public open spaces and community sports facilities.



Engaged

By 2040 our city will be a community where people are engaged, empowered to make decisions, and work together to build strong neighbourhoods.

Community events and projects

Touch a Truck
Held at Mitchell Park Sports and Community Centre on 6 October 2023, the event featured around 50 vehicles, food trucks, music, and activities for children and attracted an estimated 10,000 visitors.

Citizen of the Year Awards
The annual Citizens of the Year Awards recognise the many people that help to make the City of Marion a great place in the following categories:

- Citizen of the Year
- Young Person of the Year
- Sports Person of the Year
- Community Event of the Year

Anzac Eve Youth Vigil Event
50 young cadets stood guard throughout the night at the Marion RSL Club on Anzac eve. The vigil preserves the memory of the ANZACs for present and future generations and was the 16th Youth Vigil supported by the City of Marion.

Marion 100
Marion 100 is a community focus group that seeks to gather ideas from a range of voices from those within our community. The forum members assist in guiding the council on key priorities, this year the group discussed the Strategic Plan, Annual Business Plan, City Limits Publication and public art.



Community engagement

The City of Marion is committed to effective community engagement regarding Council decisions which have an impact on the people who live, work, study, conduct business and use the facilities or public places in our community. During 2023 - 2024, we sought community feedback to help guide the following projects:

- City of Marion Biodiversity Plan 2024 - 2029
- Edwardstown Community Battery
- Glandore Oval
- Planning Code Amendments
- Strategic Plan

Sports in reserves program On@CoM

On@CoM provides a variety of fun sessions to encourage children and young people to be active. Activities include AFL coaching, soccer, mountain bike riding, swimming, parkour, skateboarding, chess, hip hop and more. 20 sporting and recreational activities were conducted with 1680 attendances throughout the year. The On@CoM programs are provided free for residents 5 to 18 years of age.

Cultural arts and events

The cultural arts program provides our community with opportunities to gain a deeper understanding of different cultures, celebrate traditional and contemporary cultural diversity, and preserve cultural heritage for future generations.

This included the delivery of the following events:

- Marion Celebrates Festival
- Bridging Cultures, Music and Dance Cultural Fusion
- Celebrating Refugee Week 2024
- City of Marion Reconciliation Exhibition VITAL

Youth Collective Committee

The Youth Collective Committee (YCC) is a group of 14 young people aged between 12 and 25, who are from diverse backgrounds and live within the City of Marion. The Committee's purpose is to explore ideas about how to bridge the gap between Council and the youth of Marion. Its focus is on making a difference in areas such as safety and security, mental health, environment, arts and music, inclusion and education. The YCC Committee met 27 times to contribute to these outcomes.

City of Marion grants

The City of Marion's 4 grant streams allocate over $270,000 annually to assist organisations, and not-for-profit groups to deliver programs, events and projects that benefit our local community. Projects and activities are required to be inclusive and as accessible as possible for all groups. A total of 117 grants were distributed across the City of Marion throughout the year.



Prosperous

By 2040 our city will be a diverse and clean economy that attracts investment and jobs, and creates exports in sustainable business precincts while providing access to education and skills development.

Business events and engagement

Under the council's 'Business, Growth and Engagement Plan,' various business events were supported and delivered during 2023-2024 to help local businesses network, upskill, showcase themselves, and activate the city. Events included:

- 13 Business Skills Workshops to assist businesses to improve their knowledge in AI, marketing, business planning, e commerce and customer experience.
- Networking events, such as a business breakfast and an International Women's Day event where local businesswomen shared their stories and built networks;
- Supported the Southern Business Connections and Hallett Cove Business Association to run a series of events for businesses across the city.
- Business Showcase Week was an inaugural event showcasing the diversity of over 100 local businesses.

Activation at Tonsley continued to be supported through partnership working which resulted in a series of large-scale industry focused events at Tonsley's MAB including:

- Future Energy Week highlighting City of Marion's unique strengths in the Green Energy Sector.
- The Souk, The Australian Refugee Association showcased diverse small businesses celebrating culture and community in June 2024.
- Sunday Funday, following a series of successful summer events in Hendrie Street Reserve, moved to the shelter of the MAB to deliver 3 markets with over 100 small businesses and attracting approximately 5000 people to each event.



Southern Business Mentoring Program

The cross-council collaboration provides a one-on-one support program which was accessed by 85 City of Marion businesses, across 122 sessions in the 2023-2024 financial year. The service benefited from the Small Business Fundamentals program, that provided funding for a workshop program and additional mentoring support. The service is purpose-built to respond to current trends faced by businesses and is designed to help businesses and start-ups across the region to connect and share insights for success and growth.

Planning and Design Code Amendments

Council progressed the Morphettville and Glengowrie Horse Related Activities, Southern Suburbs Residential Policy and Centre Zone Adjustment Code Amendments. These Code Amendments seek to:

- Adjust planning policies to unlock further development opportunities in Morphettville/Glengowrie's stable sites;
- Update policies for local centres to allow greater flexibility for future development or better reflect their change to residential uses;
- Implement policies that better support development on sloping land in Sheidow Park and Trott Park, as well as better manage noise and air emission impacts from Ocean Boulevard / Lonsdale Road and Main South Road.

Council also provided submissions relating to State based Code Amendments for Ancillary Accommodation and Bushfire Hazard, and the Discussion Paper for the Greater Adelaide Regional Plan which seeks to guide future growth and change across the greater metropolitan region.



Innovative

By 2040 our city will be a leader in embracing and developing new ideas and technology to create a vibrant community with opportunities for all.

CoMs electric vehicles and charging stations

As a key step to becoming carbon neutral by 2030, the City of Marion has committed to transition the light passenger fleet from Internal Combustion Engines (ICE) to battery Electric Vehicles (EV) from 2023. This will enable our fleet to utilise sustainable energy. By June 2024, the City of Marion had purchased 10 Electric Vehicles and installed 2 EV charging stations.

Community Battery

The Government of South Australia in partnership with SA Power Networks and the City of Marion have secured $500,000 grant funding from the Australian Government's Community Batteries for Households program to establish a community battery in Edwardstown.

The 150kW battery will store unused excess solar energy from the grid for later use when demand (and cost) is high. The not-for-profit business model will help tenants of at least 300 Housing SA homes in the area benefit from cheaper electricity through South Australia's Virtual Power Plant (VPP), supported by the Government of South Australia.

The Community Battery is scheduled for completion September 2024.



Council of Excellence

To achieve our strategic objectives, the City of Marion is committed to being an innovative business, that respects the community, values achievement and always acts with integrity.

Information Services (IS) Strategy

The IS Strategy T27 was approved in March 2024. This strategy comprises a series of projects to be developed and implemented by mid-2027, aimed at improving our connecting with the community. Key projects include:

- Marion Outdoor Pool - online pool booking system
- Online booking system for 49 spaces across 11 buildings owned by the City of Marion
- Digital marketing and community engagement system (Social Pinpoint)
- Economic Development Customer Engagement System

Awards and commendations

Glenthorne National Park – Ityamaiitpinna Yarta

- AILA SA Awards 2024: People's Choice – Award Winner
- Healthy Parks healthy People SA – Commendation
- AILA SA Awards 2024: Award of Excellence – Award Winner

Hugh Johnson Boulevard Reserve

- IPWEA 2023: Highly Commended – Public Works Under $2M

Majors Road Pump Track

- Parks and Leisure SA/NT 2024: Playspace under $500K - Award Winner

Mitchell Park Sports and Community Centre

- IPWEA 2023: Best Public Works over $5M

Stanley Street Reserve

- AILA SA Awards 2024: Landscape Architecture Award for Play Spaces - Award Winner

City of Marion Youth Collective Committee

- 7News SA Young Achievers Connecting Communities – Award Winner.



Connected

By 2040 our city will be linked by quality road, footpath and public transport network that brings people together socially and harnesses technology to enable them to access services and facilities.

Marion Cultural Centre Plaza

In 2023, Council resolved revised plans for the Marion Cultural Centre Plaza. The revised plans incorporate two way vehicle movements on Warracowie Way and access to Westfield, whilst maintaining the integrity of the vision and objective to enhance amenity. Construction works commenced April 2024 with completion expected September 2024. The official opening took place in late October 2024.

Flinders Greenway project

The Flinders Greenway project is an important walking and cycling connection between Flinders University, Tonsley and the Marino Rocks Greenway located on the Seaford Railway. The first stage, between Flinders University and Alawoona Avenue, was completed in partnership with Renewal SA, Department for Infrastructure and Transport and council. The next stage (Cohen Court to Marino Rocks Greenway at Dunorlan Road) is identified for construction in 2024-2025.

Community bus

The community bus is a door-to-door service which supports residents to remain independent and connected to their community. The service destinations include shopping centres, libraries, community centres and senior citizen clubs. Over 360 residents accessed this service for shopping needs or to participate in social activities, which was supported by over 5,400 hours of volunteering.



Footpaths

Council has completed a condition audit of the entire footpath network within the City of Marion. The audit provided council with an overall condition profile of the network and identified individual defects and trip steps. The individual defects served to drive council's four-year maintenance program, such that the defects were prioritised based on pedestrian demand.

Infrastructure improvements

It is important for council to renew roads, kerbs and footpaths to ensure they are safe, functional and fit for purpose. During 2023-2024, Council spent over $5.3M towards infrastructure renewal including the resealing over 80,000m2 of roads, replacement of 3000m of kerb and renewal of over 13,000m2 of footpaths. The key streetscaping project undertaken in 2023-2024 was Alawoona Avenue (between the Bradley Grove roundabout and Flinders Railway Station).

Stormwater management

During the 2023–2024 financial year our teams completed 5 drainage projects valued at over $2.4M. These projects improve the performance of the stormwater network to help reduce flooding. Combined, these projects involved the installation of over 50 new stormwater pits and approximately over 1.7km of stormwater pipeline.

The locations include:

- Calum Grove, Seacombe Heights
- Rotorua Avenue and Bowaka Street, Park Holme
- Bowden Grove, Oaklands Park
- George Court, Marino
- Yeelana Avenue, Seaview Downs

Council area and ward boundaries

The Council comprises an elected Mayor and 12 Councillors. Our city has 28 suburbs, covered by six wards – each ward is represented by two Councillors. In the City of Marion, one Council Member represents an average of 5,257 voters.

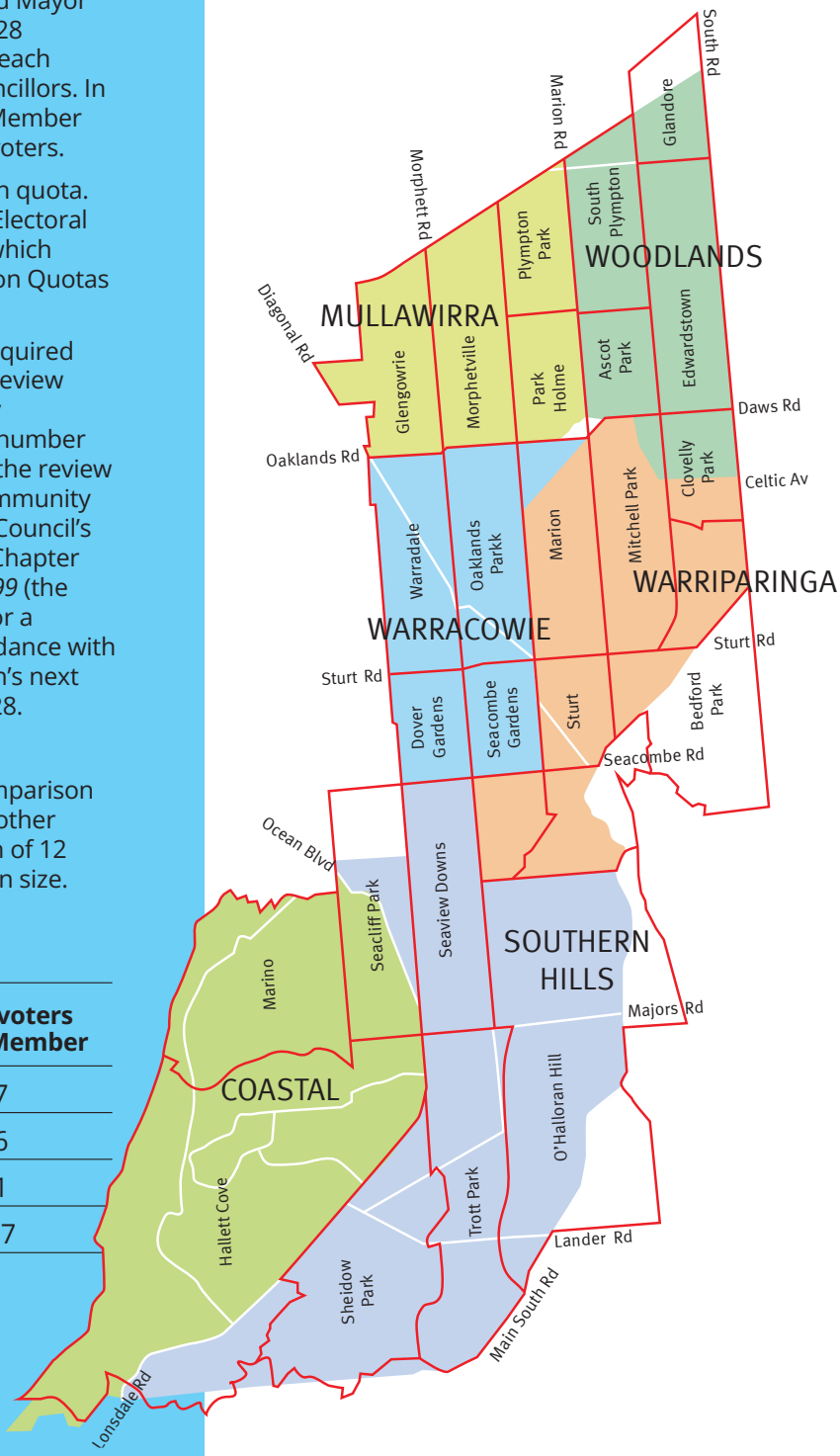
This is known as a representation quota. This quota is formulated by the Electoral Commission of South Australia which provides a table of Representation Quotas for all South Australian councils.

Every eight years, councils are required to undertake a Representation Review to ensure that each ward is fairly represented by the appropriate number of Councillors. The outcomes of the review determine whether a council community would benefit from a change to Council's composition or ward structure. Chapter 3 of the *Local Government Act 1999* (the Act) sets out the requirements for a Representation Review. In accordance with this legislation, the City of Marion's next review is scheduled for 2027-2028.

Representation Quotas

The data below represents a comparison between the City of Marion and other councils that have a combination of 12 Council Members or are similar in size.

Council Name	Number of voters per Council Member
Marion	1:5257
Holdfast Bay	1:2206
Tea Tree Gully	1:5751
Onkaparinga	1:10297



City of Marion Council Members

Marion Council comprises of the Mayor and 12 Ward Councillors who are elected from 6 different wards.



MAYOR
Kris Hanna

Coastal Ward

Marino, Seacliff Park (part), Hallett Cove



Councillor
Ian Crossland



Councillor
Sarah Luscombe

Warracowie Ward

Warradale, Oaklands Park, Dover Gardens, Seacombe Gardens, Marion (part)



Councillor
Matt Taylor



Councillor
Nathan Prior

Mullawirra Ward

Glengowrie, Morphettville, Park Holme, Plympton Park



Councillor
Amar Singh



Councillor
Jason Veliskou

Warriparinga Ward

Marion (Part) Mitchell Park (Part), Sturt, Bedford Park (Part), Clovelly Park (Part), Seacombe Heights, Darlington (Part), Tonsley



Councillor
Renuka Lama



Councillor
Raelene Telfer JP
GDipRUP, BA, DipT(Sec), Dip Acc

Southern Hills Ward

Seaview Downs, O'Halloran Hill (part), Trott Park, Sheidow Park (Part), Seacliff Park (part)



Councillor
Jana Mates



Councillor
Luke Naismith

Woodlands Ward

South Plympton, Glandore (Part), Ascot Park, Edwardstown, Mitchell Park (Part), Clovelly Park (Part)



Councillor
Jayne Hoffmann



Councillor
Dr Joseph Masika OAM

City of Marion
Executive Leadership Team

The Executive Leadership Team provide strategic leadership, operational direction, goal and strategy development and lead and monitor the organisation's culture and performance.



Pictured left to right: General Manager Corporate Services, Angela Allison, General Manager City Services, Ben Keen, Chief Executive Officer, Tony Harrison, General Manager City Development, Tony Lines, Manager Office of the CEO, Kate McKenzie, Chief Financial Officer, Ray Barnwell, Manager People and Culture, Sarah Vinall.

The above information is reflective of staff appointments throughout the 2023–2024 financial year.

Council Members

Every 4 years a Local Government Election is held. Members of our community nominate themselves to be considered for the position of Council Member within the City of Marion. Council Members represent their community for a 4 year term. During the 2023-2024 financial year, the City of Marion Council Members were in their first and second year of the current term. The next Council Election will occur in November 2026.

The fundamental role of a Council Member is to deliver upon the expectations of the local and wider community while acting in accordance with *Local Government Act 1999*. The Act provides the legislative framework and ambit of responsibilities for all Council Members, whether it be as an individual or as part of the decision-making body of Council.

Council Members have regular commitments for attendance at Council and Committee Meetings and must attend in accordance with legislative requirements. Information sessions are also frequent, mainly in the form of Council Member Forums.

The schedule below is a record of attendance for our City of Marion Council Members.

Meeting and committee attendance	General Council	Special Council	Finance, Risk and Audit	Review and Selection	Planning and Development*	Infrastructure*	Environment*	Infrastructure and environment*	Council Assessment Panel	Informal gatherings
Number of meetings	14	1	6	5	2	2	2	3	6	19
Mayor Kris Hanna	14/14	1/1	-	5/5	2/2	2/2	2/2	3/3	-	19/19
Cr Ian Crossland	13/14	1/1	-	-	-	2/2	-	3/3	-	17/19
Cr Sarah Luscombe	14/14	1/1	-	-	-	-	2/2	3/3	-	17/19
Cr Amar Singh	12/14	1/1	-	-	-	1/2	-	2/3	-	16/19
Cr Jason Veliskou	14/14	1/1	6/6	-	-	-	2/2	3/3	-	18/19
Cr Jana Mates	13/14	1/1	-	-	-	2/2	-	3/3	-	18/19
Cr Luke Naismith	13/14	1/1	2/4	2/2	-	-	-	3/3	-	15/19
Cr Renuka Lama	12/14	1/1	-	-	1/2	-		3/3	-	14/19
Cr Raelene Telfer	13/14	1/1	-	-	-	-	1/2	3/3	-	17/19
Cr Nathan Prior	14/14	1/1	-	-	2/2	-	-	3/3	3/6	19/19
Cr Matt Taylor	14/14	1/1	-	3/3	-	2/2	-	1/3	***3/6	13/19
Cr Jayne Hoffmann	13/14	1/1	1/2	5/5	-	-	-	3/3	-	16/19
Cr Joseph Masika****	11/14	1/1	-	-	-	-	2/2	2/3	-	12/19

The figures shown indicate the number of meetings as member attended out of the maximum they were eligible to attend.

**Planning & Development Committee, Infrastructure Committee & Environment Committee ceased October 2023*

***Infrastructure & Environment Committee commenced October 2023*

**** Stand in Member only*

*****Extended Leave of Absence granted due to personal reasons*

Council Members

Council member training and development

In accordance with the Council Members Allowances and Benefits Policy, Council Members are provided the opportunity to register and attend further training as necessary for the fulfillment of their role. Certain circumstances require that Council Members are reimbursed for out-of-pocket expenses in relation to attendance at training and development events.

On occasions, Council Members are also nominated and required to travel to represent the City of Marion as a delegate at interstate events. All costs associated with training and development, or Council delegate activities are recorded in the Council Member Expense Register which is published on the City of Marion website. The table below summarises expenses for training and development during the 2023 - 2024 financial year, including training and development that required interstate travel.

Training and development	LGA Ordinary General Meeting	ALGA Conference 2024	Climate Summit for Local Government 2023	Company Directors Course
Mayor Kris Hanna	Y	-	-	-
Cr Ian Crossland	-	-	-	-
Cr Sarah Luscombe	Y	Y*	Y	-
Cr Amar Singh	-	-	-	-
Cr Jason Veliskou	-	-	-	-
Cr Jana Mates	-	-	-	-
Cr Luke Naismith	-	-	-	-
Cr Renuka Lama	-	-	-	-
Cr Raelene Telfer	-	-	-	-
Cr Nathan Prior	-	-	-	-
Cr Matt Taylor	-	-	-	Y
Cr Jayne Hoffmann	-	Y	-	Y
Cr Joseph Masika	-	-	-	-

**$795 (flights), $705 (accommodation)*

Council Member Mandatory Training

Following a General Election, Council Members are required to undertake mandatory training to meet legislative requirements and respond to community expectations. The below table identifies the legislative requirements as contained in the LGA Training Standards for Council Members. This defines the key capabilities required to perform the council member role, the core modules and anticipated learning outcomes.

Mandatory training		Completed 2022/2023	Completed 2023/2024
General	Induction program	Y	
	Council Leadership Workshop		Y
Behaviour	Values, ethics and behaviour (Technical)	Y	
	*WHS	Y	
	Values, Ethics and Behaviour (Behavioural)	Y	
	Communication skills	Y	Y (additional)
	Leadership skills - Strategic thinking and change management	Y	Y (additional)
	Leadership skills - Resilience		Y
Civic	Introduction to Local Government	Y	
	Effective council meetings	Y	
	Council meeting procedures	Y	
	Representing council decisions	Y	
Legal	Role of a council member	Y	
	Registers, returns and resources	Y	
	Legal protections and oversight	Y	
Strategy and finance	Integrated strategic management planning and performance	Y	
	Strategic risk management and oversight		Y
	Financial management - Managing public funds, rating and other revenue sources and funding plan	Y	
	Financial management - Financial terminology and understanding financial statements and reports	Y	
Behaviour and civic (Mayor)	Behaviour: Effective leadership	Y	
	Civic: Public speaking and media (Skills)	Y	
	Civic: Meeting procedures (Technical knowledge)	Y	
	Civic: Effective meetings (Chairing skills)	Y	

Council Members

Council Member Gifts and Benefits

Council Members in South Australia have a commitment to serve the best interests of the people within the community they represent and to discharge their duties conscientiously, to the best of their ability for public, not private, benefit at all times. As representatives of open, responsive and accountable government, Council Members must comply with all legislative requirements of their role. This includes a requirement to report any gift or benefit they receive in their capacity as a Council Member over the threshold of $50 as gazetted.

The City of Marion Council Members received 7 gifts varying in value from $60 to $500. The total value of the 7 gifts was $2,273. Of these gifts 6 were invitations to attend presentations or functions, Members chose to accept and attend these events. Further information can be viewed on the Gift and Benefit Register on the City of Marion website at marion.sa.gov.au/staff-gifts-benefits.

Council Member Allowances

Council Members are entitled to an allowance whilst representing their community. *The Local Government Act 1999* sets out the council member entitlement to an allowance. The Remuneration Tribunal of SA determines council member allowances on a four yearly basis, with an adjustment occurring on the first, second and third anniversaries of the periodic election to reflect the changes in CPI. The amounts applied in November 2023 were:

	Remuneration from
Mayor	$96,700
Deputy Mayor	$30,220
Council Member	$24,175



Meetings of Council

Decision-making structure of Council

The Mayor and Council Members attend Council meetings and participate in the decision-making process, providing the direction and authority for the organisation's ongoing operations. While decisions are made at Council meetings, the City of Marion also has 3 Committees, which assist the Council to accomplish its objectives and add value to the decisions of Council through the provision of advice. In the 2023-2024 financial year, Council's formal decision-making and Committee structure comprised of:

- General Council
- Finance, Risk and Audit Committee
- Review and Selection Committee
- Infrastructure and Environment Committee (established Oct 2023)
- Council Assessment Panel
- Planning and Development Committee (disbanded Oct 2023)
- Infrastructure Committee (disbanded Oct 2023)
- Environment Committee (disbanded Oct 2023)

In October 2023, the Council Members elected to disband the Planning and Development Committee, the Infrastructure Committee, and the Environment Committee, and to establish the Infrastructure and Environment Committee.

All meetings are open to the public. Documentation for each meeting (notice of meeting, agenda with reports, attachments, and minutes) are available via Council's Administration Centre, the City of Marion website, and libraries. Hard copies are also available at the specific meeting.

Council meetings

The *Local Government Act 1999* sets the legislative framework for legal and transparent decision making by Council. Council meetings are the formal decision-making arena for Council Members where it is decided what the future operational direction and commitments of council will be. Council meetings are held on the second and/ or fourth Tuesday of the month, with special meetings called when required. The majority of meetings are chaired by our Mayor. Meetings follow an agenda, formal minutes are taken and meetings are recorded. Agendas, minutes and recordings are available on the City of Marion website. It is a legislative requirement that Council Members attend.

Resolutions of General Council

A resolution is a legal decision formed by a majority vote within a formally constituted meeting of Council. During the 2023-2024 financial year, 269 resolutions were made by Council resulting from 133 corporate reports seeking a decision.

Deputations

A deputation is when an individual or group formally address the council to express concerns, provide information or advocate for a particular issue. Deputations provide an opportunity for the community or interested persons to bring a matter to the attention of the Council. During the 2023-2024 financial year, 10 deputations were made by the community on the following topics:

Deputations

FitzJames Building	September 2023
Sheidow Park Suburb Renaming	November 2023
Norfolk Basketball Stadium	January 2024
Telecommunications Tower - Shamrock Road Reserve, Hallett Cove	January 2024
Telecommunications Tower - Cove Road, Hallett Cove	January 2024
Cove Community Garden	March 2024
Marion Tennis Club	March 2024
Morphettville Park Tennis Club	March 2024
Southern Suburbs Residential Policy Code Amendment	March 2024
Gallery M	May 2024

Meetings of Council

Review of decisions

As required by the *Local Government Act 1999,* the Council has developed a procedure for the Review of Decisions, outlining how decisions of Council or other people acting on behalf of Council are reviewed. Council's internal review of a Council decision policy and procedure is available via the City of Marion website. If possible, Council endeavour to resolve any complaint or grievances in line with the policy and procedure, without it being escalated to the formal review process. In 2023–2024, Council received 3 formal requests to conduct an internal review of decisions of Council. The complaints related to the following table on the right.

Review of decisions

Jasmin Avenue - Request to remove tree	No error found in council officers decision making process and consultation process	Tree has not been removed
Noisy dog complaint	Matter not pursued	N/A
Landlord consent to remove significant trees	Complaint lodged within financial year but not finalised	



Information Sessions

Council has a policy position regarding its administration of information sessions in accordance with legislative provisions. The Policy states that:

- Information sessions are open to the public whenever possible.
- Decisions to hold information sessions in confidence are made on a case-by-case basis.
- Council publishes notification details on the website to ensure that interested members of the public can attend.
- If Council decides to hold an information session in confidence, the reason for this decision is briefly stated on the website and reported upon via the Annual Report process.

On 23 occasions the Chief Executive Officer ordered an allocation of time for discussions that were subject to confidentiality under section 90A(4) of the *Local Government Act 1999*.

The table on the following page outlines when additional confidentiality provisions were applied.

Information sessions

4/7/2023	Leasing and Licensing Policy (Confidential)	Section 90A(4) and 90(3)(d)	Commercial information
4/7/2023	General Manager and CEO Update (Confidential)	Section 90A(4) and 90(3)(d)	Commercial information
8/8/2023	General Managers Update (Confidential)	Section 90A(4) and 90(3)(d)	Commercial information
15/8/2023	Marion Arena Update (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
15/8/2023	Plympton Sports and Recreation Club Master Plan (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
15/8/2023	Review of Unfunded Initiatives (Confidential)	Section 90A(4) and 90(3)(b)(i) and (ii)	Commercial information
19/9/2023	SAHA Opportunity Mitchell Park (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
19/9/2023	Kerbside Waste Collection (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
26/9/2023	Council Effectiveness Survey - Outcomes (Confidential)	Section 90A(3)	Closed session
17/10/2023	Council Effectiveness Survey Outcomes (Confidential)	Section 90A(3)	Closed session
17/10/2023	Development Case Studies Workshop (Confidential)	Section 90A(4) and 90(3)(a)	Personal information
17/10/2023	Sturt Road Update (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
17/10/2023	Unsolicted Proposal - Purchase of Council Property - Edwardstown (Confidential)	Section 90A(4) and 90(3)(d)	Commercial information
14/11/2023	262 Sturt Road Update (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
5/12/2023	Southern Suburbs Residential Policy Code Amendment (Confidential)	Section 90A(4) and 90(3)(m)	*Refer below
5/12/2023	Sturt Road Precinct (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
12/12/2023	262 Sturt Road Precinct (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
6/2/2024	Glandore Oval Redevelopment - Site Plan - (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
5/3/2024	SCI Contract Renewal Discussion (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
5/3/2024	2024/25 Minor Capital Works Program (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information
5/3/2024	Draft Annual Business Plan 2024-25 and Long Term Financial Plan (Confidential)	Section 90A(4) and 90(3)(b)(i) and (ii)	Commercial information
2/4/2024	2024-25 ABP and LTFP (Confidential)	Section 90A(4) and 90(3)(b)(i) and (ii)	Commercial information
30/4/2024	Ice Rink, Basketball and Marion Tennis Update (Confidential)	Section 90A(4) and 90(3)(b)	Commercial information

* relating to a proposed amendment under Part 5 Division 3 of the *Planning, Development and Infrastructure Act 2016*

Meetings of Council

Member behaviour reporting

As of May 2023, Schedule 4, Clause 1 of the *Local Government Act 1999* (the Act) identifies a new mandatory annual reporting obligation for all councils to include any contraventions of member integrity or behaviour during the relevant financial year; and any costs incurred by council as a result of dealing with complaints alleging contravention to the Act. Regulation 35(2b) outlines that for the purposes of the reporting requirements, total costs incurred are taken to include legal costs and or costs of engaging a consultant for dispute resolution purposes. Costs related to the use of administrative resources, council or council staff are excluded. There were 2 reports of alleged contraventions of member integrity and behaviour received during 2023-2024. Both matters were resolved informally without any finding against the Council Member and no costs were incurred. One report related to the Council Member Register of Interest displayed on website and the declared information. The other matter related to an allegation of improper use of Council position for a resident.

Council Committees

The *Local Government Act 1999* allows the Council to form committees to assist the decision-making of Council. These committees do not make formal decisions as they are established to oversee and provide advice to assist the Council in the performance of its core functions. The City of Marion has 4 committees, all of which have a specific purpose. The committees are made up of Council Members, independent members and council staff. Each committee convenes at various intervals throughout each year to coincide with key decisions that need to be made by Council.

Committee sitting fees

Sitting fees are set per session and range from $1,000 to $1,200 for independent members and nil for Council Members. Council Members presiding over committee meetings receive a 25 per cent loading above their regular annual allowance during their time on that committee (Council Assessment Panel has a different allowance).

Review and Selection Committee

The Review and Selection Committee was established for the purpose of:

- Reviewing the performance of the Chief Executive Officer (CEO)
- Souring and recommending to Council the appointment of expert members to Committees
- Recommending a process to Council for the recruitment of the CEO (as required)
- Reviewing, monitoring, and recommending to Council relevant strategies regarding the organisation's culture and performance associated with the conduct of Council Members, employees and volunteers
- Monitoring the organisation's direction regarding the efficient and effective delivery of strategic and operational human resource functions
- Ensuring the organisation has appropriate employee wellbeing strategies.

The Review and Selection Committee met on 5 occasions during the 2023-2024 financial year. The committee comprises of the Mayor and 2 Council Members. There is no additional allowance paid to committee members.

Finance, Risk and Audit Committee

The Finance, Risk and Audit Committee was established for the purpose of:

- External audit
- Internal audit and service reviews
- Financial reporting and prudential requirements
- Internal controls and risk management

The Finance, Risk and Audit Committee met on 6 occasions during the 2023-2024 financial year. The committee comprises of 3 independent members and 2 Council Members. No additional allowance is paid to Council Member representatives. The Chairperson, being an independent member of the committee, receives a sitting fee of $1,200 per meeting and independent members receive a sitting fee of $1,000.

Community and Youth Grants Committee

The new Community and Youth Grants Committee will review and recommend funding distribution for Community and Youth Grants, ensuring alignment with the City of Marion's Community Vision and Strategic Plan. The committee is due to meet for the first time in October 2024.

Infrastructure and Environment Committee

The Infrastructure and Environment Committee was established for the purpose of:

- Investigating, developing and reporting to Council for consideration, new sustainability initiatives and strategies
- Monitoring of the implementation of environmental plans and evaluation of the plans outputs
- Monitoring of any Council Key Performance Indicators or metrics relating to environment and/or carbon neutrality, including tracking of carbon emissions reduction overtime
- Advising Council on the development, management, and monitoring of Council's strategic management of council infrastructure, assets, and Asset Management Plans
- Aligning Council's provision and management of assets and infrastructure to its long-term strategic objectives and financial plans
- Establishing and monitoring community levels of service to justify assets and infrastructure
- Monitoring and review of new/emerging issues and trends.

The Infrastructure and Environment Committee met on 3 occasions during the 2023-2024 financial year. The committee is comprised of the Mayor and all Council Members. There is no additional allowance paid to committee members.

Council Assessment Panel

The Council Assessment Panel (CAP) has a total of five members. 4 members are independent experts in the planning, development or architectural field, whilst one member is an Elected Member appointed by Council. The CAP considers a wide range of development applications, ensuring that new development proposals are consistent with the Council's Development Plan or the Planning and Design Code.

The Panel is the 'Relevant Authority' for any application which undergoes Public Notification. The role of the CAP is to make decisions to either approve or refuse certain types of development applications. Application's which receive representations against the proposal and indicate a desire to be heard are considered by the Panel, with all other applications delegated to Council staff.

The Panel is presented with a report on every application to be considered. Each report assesses the proposal against the provisions of the Development Plan or Planning and Design Code and includes documentation from the applicant (or their consultant) and copies of representations lodged in respect to the application being considered.

Members of the CAP are required to strictly adhere to the State Government's Code of Conduct. The Panel met on 6 occasions during the financial year and considered a total of 9 applications. The Presiding Member received $550 per meeting; independent members $450 per meeting; and Council Members $300 per meeting.

Independent member attendance at meetings

The Review and Selection and the Infrastructure and Environment committees do not have external members appointed. The following table identifies external members appointed to a committee and their attendance at meetings throughout the financial year.

Independant member attendance	Finance, Risk and Audit (FRAC)	Council Assessment Panel (CAP)
Number of meetings	6	6
Ms Emma Hinchey (FRAC July '23 - June '24)	6/6	-
Ms Nicolle Rantanen (FRAC July '23 - June '24)	5/6	-
Mr Josh Hubbard (FRAC July '23 - June '24)	5/6	-
Mr Michael Davis (CAP July '23 - June '24)	-	6/6
Mr Bryn Adams (CAP July '23 - June '24)	-	5/6
Mr Benjamin Russ (CAP July '23 - June '24)	-	6/6
Ms Yvonne Svensson (CAP July '23 - June '24)	-	6/6
Mr Jock Smylie ** (CAP July '23 - June '24)	-	1/6

Confidential items

The City of Marion is committed to the principle of open, accountable and transparent decision making while acknowledging that, on occasions, it may be necessary to withhold access to information in accordance with the *Local Government Act 1999*. Council is accountable to the public which is the underlying principle when administering confidential information. The *Local Government Act 1999* regulates how Council can treat this information and only certain circumstances evoke the appropriate use of confidential orders. During the 2023-2024 financial year, Council (including committees) considered 37 reports in confidence in accordance with the *Local Government Act 1999*.

Section 90 *Local Government Act 1999*

When Council identifies a need to withhold access to information from the public or 'go into confidence', they also need to determine the reason and apply the corresponding clause as outlined in section 90 of the *Local Government Act 1999*. On occasions, more than one clause can apply to an item. During the 2023-2024 financial year, these clauses were used on 37 occasions to create confidential orders. The large table on the following page provides further detailed information about Council's use of various sections of the Act.

Section 91 *Local Government Act 1999*

Each time a confidential order is made, it is added to a confidential register which includes the date and subject of each item. The register is made available to the public in December of each year, by way of a Council report and attachments. This Council report is prepared for the purpose of a rigorous review of confidential orders to be undertaken in accordance with the Act. This includes the review of confidential orders made at General Council and Committee meetings. The review identifies items for full release, part release as well as items that will be retained in confidence and reviewed the following year. The table below identifies the outcome of the review undertaken in December 2023.

Relevant placita of *Local Government Act 1999 (SA)*	Explanation	Number of times used
90(2)	Orders made in 2023-2024 under section 90(2)	37
	Orders made under section 91(7) that expired, ceased to apply or were revoked during the financial year	68
91(7)	Orders made in 2023-2024 under section 91(7)	27
91(7)	Orders made under section 91(7) that remained operative at the end of the financial year (not including orders made before 15 November 2010)	210

Section 90 *Local Government Act 1999*

The table below identifies the number of times a provision under Section 90(2) of the *Local Government Act 1999* was used (noting more than one provision can be used on an occasion).

Relevant placita of *Local Government Act 1999 (SA)*	Explanation S90(2) Information the disclosure of which would;	Number of times used
3(a)	• involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).	11
	• could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and • would, on balance, be contrary to the public interest.	14
3(c)	• information the disclosure of which would reveal a trade secret.	0
3(d) (i) and (ii)	• commercial information of a confidential nature (not being a trade secret) the disclosure of which- • could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and • would, on balance, be contrary to the public interest.	4
3(e)	• matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.	3
3(f)	• could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial.	0
3(g)	• matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.	2
3(h)	• legal advice	2
3(i)	• information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.	1
3(j) (i) and (ii)	• would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and • would, on balance, be contrary to the public interest;	0
3(k)	• tenders for the supply of goods, the provision of services or the carrying out of works.	0
3(m)	• relating to a proposal to prepare or amend a designated instrument under Part 5 Division 2 of the *Planning, Development and Infrastructure Act 2016* before the draft instrument or amendment is released for public consultation under that Act	0
3(n)	• information relevant to the review of a determination of a council under the *Freedom of Information Act 1991 (SA)*.	0
3(o)	• information relating to a proposed award recipient before the presentation of the award.	0

Confidential items

Meeting date	Report Subject / Title and use of S 90(2) to exclude the public	Use of 91(7) to retain documents or information in confidence - Documents released
SGC- 19/02/2015	Chief Executive Officer's Employment Contract - 90(3)(a)	Nil
GC - 15/03/2015	Surplus Land associated with City Services Redevelopment - 90(3)(b) and (d)	Nil
GC - 25/08/2015	Investigation - 90(3)(g)	Nil
GC - 08/09/2015	Investigation - 90(3)(g)	Nil
GC - 28/06/2016	Glenthorne Farm - 90(3)(d)	Nil
FAC - 16/08/2016	Internal Audit Program - 90(3)(e)	Minutes
GC - 24/05/2016	CEO Annual Performance Review 2015/16 - 90(3)(a)	Nil
FAC - 28/02/2017	LGA Insurance Schemes Review - 90(3)(b) and (d)	Nil
GC - 14/03/2017	Finance and Audit Committee Confidential Minutes - 90(3)(b), (d) and (h)	Report and Minutes
GC - 14/03/2017	Local Government Association Insurance Schemes Review - 90(3)(b) and (d)	Minutes
RSC - 07/11/2017	CEO Annual Performance Review 2016/17 and Employment - 90(3)(a)	Nil
RSC - 07/11/2017	CEO KPI's Annual Confidential Report 2016/17 - 90(3)(a)	Minutes
GC 28/11/2017	Confirmation of the confidential minutes of the Review and Selection Committee Meeting held 7 November 2017 - 90(3)(a)	Report and Minutes
GC - 28/11/2017	CEO Annual Performance Review 2016/17 and Employment Agreement - 90(3)(a)	Nil
GC- 08/09/2015	Review of Confidentiality Orders: Investigation and Investigation - 90(3)(g) and (h)	Report and Minutes
FAC - 27/02/2018	Insurance Market Testing - 90(3)(d)	Nil
GC - 13/03/2018	Finance and Audit Committee Confidential Minutes - 90(3)(d) and (g)	Report
GC - 13/03/2018	Insurance Market Testing - 90(3)(b) and (d)	Nil
GC - 24/05/2018	Tonsley Water Agreement - 90(3)(d)	Nil
ISC - 03/07/2018	BMX - Progress Report on Darlington Site Option - 90(3)(b) and (d)	Nil
GC - 28/08/2018	Expressions of Interest – 262 Sturt Road – Progress Report and Next Stage - 90(3)(b) and (d)	Minutes
GC - 14/08/2018	Proposed Class Action - 90(3)(d)	Nil
RSC - 28/08/2018	CEO Annual Performance Review 2017/18 - 90(3)(a)	Nil
GC - 11/09/2018	Outcome of Expression of Interest for Hotel at 287 Diagonal Road, Oaklands Park - 90(3)(b) and (d)	Minutes
GC - 11/09/2018	Coastal Walkway - Confidential Appendix - 90(3)(h)	Nil
GC - 11/09/2018	Review and Selection Committee Confidential Minutes from the Meeting 28 August 2018 - 90(3)(a)	Report and Minutes
GC - 11/09/2018	CEO Annual Performance Review 2017/18 - 90(3)(a)	Nil
GC - 27/11/2018	Code of Conduct Complaint - 90(3)(a)	Nil

Confidential items

Meeting date	Report Subject / Title and use of S 90(2) to exclude the public	Use of 91(7) to retain documents or information in confidence - Documents released
SGC - 22/01/2019	Cove Sports and Community Club Licence - 90(3)(a), (h) and (e)	Nil
GC - 29/01/2019	BMX Project – Outcome of Darlington Investigations - 90(3)(g) and (h)	Nil
ISC - 05/03/2019	Marion Golf Club - 90(3)(b)	Nil
GC - 12/03/2019	Outcome of Business Case – 262 Sturt Road, Marion - 90(3)(b)	Nil
GC - 26/03/2019	Confirmation of the confidential minutes of the Information and Strategy Committee meeting held on 5 March 2019 - 90(3)(b)	Report
GC - 26/03/2019	Cove Sports Settlement of licence - 90(3)(d)	Nil
GC - 26/03/2019	Coastal Walkway Progress Report – Confidential Appendix - 90(3)(h)	Nil
GC - 26/03/2019	Council Owned Vineyards - 90(3)(d)	Report and Minutes
GC- 11/06/2019	Potential Land Acquisition - 90(3)(b)	Nil
GC - 13/08/2019	Council Solutions Kerbside Waste Tender Outcomes - 90(3)(b) and (d)	Minutes
SGC - 02/09/2019	Cove Sports and Community Committee Investigation - 90(3)(f)	Nil
SGC - 02/09/2019	Cove Sports and Community Club Management - 90(3)(f)	Nil
GC - 24/09/2019	Cove Investigation – Response to Findings of Fact - 90(3)(a)	Report and Minutes
RSC - 05/11/2019	CEO Annual Performance Review 2018/19 - 90(3)(a)	Nil
SGC - 25/11/2019	Future Land Strategy: City Services Surplus Land - 90(3)(b) and (d)	Nil
SGC - 25/11/2019	Section 270 Report Cove Football Club - 90(3)(f)	Nil
GC - 26/11/2019	Confirmation of Confidential Minutes of the Review and Selection Committee Meeting held on 5 November 2019 - 90(3)(a)	Report and Minutes
GC - 26/11/2019	CEO Annual Performance Review 2018/19 - 90(3)(a)	Nil
FAC - 10/12/2019	Southern Region Waste Resource Authority (SRWRA) Materials Recovery Facility (MRF) - 90(3)(d)	Nil
GC - 10/12/2019	SWBMX Facility - Traffic Solutions on Majors Road - 90(3)(b)	Nil
GC - 10/12/2019	Electric Vehicle Charging Stations - 90(3)(b)	Minutes
GC - 10/12/2019	SRWRA Materials Recovery Facility (MRF) - 90(3)(d)	Nil
GC - 10/12/2019	Edwardstown Soldiers Memorial Community Club - 90(3)(d)	Nil
GC - 28/01/2020	Confirmation of Confidential Minutes of the Finance and Audit Committee held on 10 December 2019 - 90(3)(d)	Report and Minutes
GC - 11/02/2020	Edwardstown Memorial Sports and Community Club - 90(3)(b) and (d)	Nil
FAC - 25/02/2020	Disclosure Incident - 90(3)(e) and (h)	Nil
GC - 10/03/2020	Confirmation of Confidential Minutes of the Finance and Audit Committee held on 25 February 2020 - 90(3)(h)	Report
SGC - 20/03/2020	Adjourned Item - Edwardstown Memorial Sports and Community Club - 90(3)(b) and (d)	Nil
GC - 12/05/2020	Confidential - Rescission Motion - Disclosure Incident - 90(3)(e), (h) and (g)	Nil

Confidential items

Meeting date	Report Subject / Title and use of S 90(2) to exclude the public	Use of 91(7) to retain documents or information in confidence - Documents released
GC - 26/05/2020	Confidential - Rescission Motion - Disclosure Incident - 90(3)(e), (h) and (g)	Nil
GC 26/04/2020	Disclosure Incident - 90(3)(h)	Nil
ISC - 02/06/2020	Holmes Dyer Report (part of ISC200602R03) - 90(3)(b)	Report and Minutes
GC - 09/06/2020	Holmes Dyer Report (part of GC200609R08) - 90(3)(b)	Report
UPC - 14/07/2020	Revitalisation of the Edwardstown Employment Precinct - 90(3)(b) and (d)	Nil
GC - 28/07/2020	Confirmation of Confidential Minutes of the Urban Planning Committee meeting held on 14 July 2020 - 90(3)(b) and (d)	Nil
GC - 28/07/2020	Cove Cobras Football Club Tenancy - 90(3)(a), (b), (d) and (g)	Nil
GC - 28/07/2020	Revitalisation of the Edwardstown Employment Precinct - 90(3)(b) and (d)	Nil
SGC - 29/07/2020	Marion Sports and Community Club - Landlord Consent - Adjourned Item - 90(3)(d)	Nil
GC - 11/08/2020	Edwardstown Creative Industries Co-working Hub Tender report - Adjourned Item - 90(3)(k) and (d)	Report and Minutes
RSC 03/22/2020	CEO Annual Performance Review 2019-20 - 90(3)(a)	Nil
GC - 24/11/2020	Alternative Water Supply Efficiency Measures Pilot Project: Seacliff Park Extension - 90(3)(b)	Nil
GC - 24/11/2020	Marion Golf Course - Management and Capital Investment - 90(3)(d)	Nil
GC - 08/12/2020	Confidential - Rescission Motion - Edwardstown Soldiers Memorial Ground Funding Agreements - 90(3)(b)	Minutes
GC - 08/12/2020	Confirmation of the confidential minutes for the Review and Selection Committee meeting held on 3 November 2020 - 90(3)(a)	Report and Minutes
GC - 08/12/2020	CEO Annual Performance Review 2019-20 - 90(3)(a)	Nil
GC - 08/12/2020	Marion Golf Course - Management and Capital Investment - 90(3)(d)	Nil
SGC - 12/12/2020	Motion Without Notice - Edwardstown Soldiers Memorial Recreation Ground Funding Agreements - 90(3)(b)	Nil
RSC - 02/02/2021	CEO Recruitment - 90(3)(a) and (d)	Nil
GC - 09/02/2021	Confirmation of the confidential minutes for the Review and Selection Committee Meeting held on 2 February 2021 - 90(3)(a)	Report and Minutes
GC - 09/02/2021	CEO Recruitment - 90(3)(a) and (d)	Nil
GC - 09/02/2021	Code of Conduct 1 - 90(3)(a)	Nil
GC - 09/02/2021	Code of Conduct 2 - 90(3)(a)	Nil
GC - 23/02/2021	Marion Golf Park Consultation and Marketing Plan - 90(3)(d)	Report, attachment 1 and Minutes
GC - 09/03/2021	Urban Renewal Opportunities - 90(3)(d)	Nil
GC - 23/03/2021	Questions Taken on Notice Register - 90(3)(b) and (g)	Report

Confidential items

Meeting date	Report Subject / Title and use of S 90(2) to exclude the public	Use of 91(7) to retain documents or information in confidence - Documents released
GC - 23/03/2021	Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model - 90(3)(b) and (g)	Nil
GC - 23/03/2021	Confirmation of the confidential minutes for the Special Review Committee Meeting held on 23 March 2021 - 90(3)(a)	Report and Minutes
GC - 23/03/2021	CEO Recruitment - 90(3)(a)	Nil
SGC - 08/04/2021	Chief Executive Officer Recruitment - 90(3)(a)	Nil
GC - 27/04/2021	Confirmation of the confidential minutes for the Special General Council Meeting held on 8 April 2021 - 90(3)(a)	Report and Minutes
GC - 27/04/2021	Confirmation of the confidential minutes for the Special Finance and Audit Committee Meeting held on 13 April 2021 - 90(3)(d)	Nil
SFAC - 12/04/2021	Confidential - Edwardstown Urban Renewal Project - Prudential Report - 90(3)(d)	Nil
GC - 27/04/2021	Edwardstown Urban Renewal Project Prudential Report - 90(3)(d)	Nil
GC - 27/04/2021	Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model - 90(3)(b) and (g)	Nil
RSC - 04/05/2021	Staff Movements and Exit Survey Data - 90(3)(a)	Report, attachment 2 and Minutes
GC - 11/05/2021	Edwardstown Soldiers memorial Recreation Ground Future Management Model - 90(3)(b)	Nil
GC - 22/06/2021	Coastal Walkway Update Field River - 90(3)(b)	Attachment and Minutes
SGC - 13/07/2021	Morphettville Racecourse and Surrounds - 90(3)(d)	Nil
SGC - 13/07/2021	Request for Proposals - City Services Surplus Land - 90(3)(d)	Report and Minutes
GC - 27/07/2021	Abandoned trolleys and the utilisation of the *Local Nuisance and Litter Control Act* - 90(3)(h)	Nil
RSC 03/08/2021	Staff Movements and Exit Survey Data - 90(3)(a)	Report and Minutes
GC - 10/08/2021	Animal Impounding - 90(3)(b) and (d)	Attachment and Minutes
GC - 10/08/2021	Cove Cobras Football Club Update - 90(3)(d)	Report and Minutes
SRSC - 20/08/2021	Appointment of Independent Members - Warriparinga Advisory Team - 90(3)(a)	Report and Minutes
GC - 24/08/2021	Lot 707 Marion Road Bedford Park - 90(3)(m)	Nil
GC - 14/09/2021	Cove Sports and Community Club Feasibility Study and Business Case - 90(3)(b)	Report and Minutes
GC - 14/09/2021	Westminster Reserve and Keaton Avenue Reserve - Revocation of Community Land Classification - 90(3)(h)	Report, attachment 1 and 2, and Minutes
SRSC - 21/09/2021	Chief Executive Officer Probationary Review - 90(3)(a)	Nil
PDC - 05/10/2021	Lot 707 Marion Road, Bedford Park - 90(3)(g), (h) and (m)	Nil
FAC - 12/10/2021	2020-21 ACSC Annual Cyber Threat Report - 90(3)(e)	Nil

Confidential items

Meeting date	Report Subject / Title and use of S 90(2) to exclude the public	Use of 91(7) to retain documents or information in confidence - Documents released
GC - 12/10/2021	Public Lighting - Claim for Consultancy Fee by Trans-Tasman Energy Group - 90(3)(h)	Nil
GC - 12/10/2021	Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 21 September 2021 - 90(3)(a)	Report and Minutes
GC - 12/10/2021	Chief Executive Officer Probationary Review - 90(3)(a)	Nil
GC - 26/10/2021	Confirmation of Confidential Minutes of the Planning and Development Committee meeting held on 5 October 2021 - 90(3)(g), (h) and (m)	Report and Minutes
GC - 26/10/2021	Confirmation of the Confidential Minutes of the Finance and Audit Committee Meeting held on 12 October 2021 90(3)(e)	Report and Minutes
GC - 26/10/2021	Culinary Escapades Pty Ltd Lease at the Marion Cultural Centre - 90(3)(b) and (d)	Nil
GC - 26/10/2021	Edwardstown Urban Renewal Project - Update - 90(3)(d)	Nil
GC - 23/11/2021	The Boatshed Cafe - Leasing Arrangements - 90(3)(b) and (d)	Nil
SRSC 07/12/2021	Staff Movements and Exit Survey Data - 90(3)(a)	Report and Minutes
PDC - 07/12/2021	Confidential Business Arising Statement - Action Items - 90(3)(g), (h) and (m)	Report and Minutes
FRAC - 14/12/2021	IT Security Update - 90(3)(e)	Nil
GC 14/12/2021	South Adelaide Basketball Club Proposal and 262 Sturt Road Precinct Plan - 90(3)(d)	Report, attachment 2, 3 and 4 and minutes
GC 14/12/2021	Coastal Walkway Update - 90(3)(d) and (k)	Nil
ASC 01/02/2022	Edwardstown Urban Renewal Project - 90(3)(d)	Nil
GC - 08/03/2022	Confirmation of the Confidential Minutes of the Asset and Sustainability Committee Meeting held on 1 February 2022 - 90(3)(d)	Minutes
ASC - 05/04/2022	City of Marion Water Business Update - 90(3)(b)	Nil
ASC - 05/04/2022	Marion Park Golf Course – Infrastructure Investment - 90(3)(b)	Nil
GC - 12/04/2022	South Adelaide Basketball redevelopment -Feasibility and Business case - 90(3)(d)	Nil
GC - 08/03/2022	Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 22 February 2022 - 90(3)(b) and (a)	Report and Minutes
GC - 12/04/2022	BMX Pump Track Procurement - 90(3)(k)	Minutes
GC - 10/05/2022	Confirmation of confidential Minutes of the Asset and Sustainability Committee Meeting held on 5 April 2022 - 90(3)(b)	Report and Minutes
GC - 10/05/2022	Confirmation of confidential Minutes of the Special Finance, Risk and Audit - Committee Meeting held on 26 April 2022 - 90(3)(b)	Report and Minutes
GC - 24/05/2022	City of Marion Water Business Update - 90(3)(b)	Nil
FRAC - 17/05/2022	Cybersecurity - Quarterly Update - 90(3)(e)	Nil
GC - 14/06/2022	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 17 May 2022 - 90(3)(e)	Minutes

Confidential items

Meeting date	Report Subject / Title and use of S 90(2) to exclude the public	Use of 91(7) to retain documents or information in confidence - Documents released
GC - 14/06/2022	CEO Performance and Remuneration Review - 90(3)(d)	Attachment and Minutes
GC 28/06/2022	City Services Surplus Land - 90(3)(d)	Report and Minutes
PDC 05/05/2022	Confidential Business Arising Statement - Action Items - 90(3)(g), (h) and (m)	Report and Minutes
GC - 26/07/2022	Code of Conduct - 90(3)(a)	Nil
RSC - 02/08/2022	Staff movements and exit survey data Quarter 4 2021 - 2022 - 90(3)(a)	Report and Minutes
RSC - 02/08/2022	CEO Performance and Remuneration Review - 90(3)(a)	Nil
FRAC - 16/08/2022	Cybersecurity - Quarterly Update - 90(3)(b)	Nil
GC - 23/08/2022	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 August 2022 - 90(3)(a)	Report and Minutes
GC - 23/08/2022	Marion Park Golf Course - 90(3)(d)	Nil
SGC 30/08/2022	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 August 2022 - 90(3)(b) and (e)	Report and Minutes
SGC 30/08/2022	City of Marion Water Business Update - 90(3)(b)	Nil
GC - 23/08/2022	CEO Annual Performance and Remuneration Review - 90(3)(a)	Nil
GC - 13/09/2022	Code of Conduct - 90(3)(a)	Nil
FRAC - 22/02/2022	Civil Service Review - 90(3)(a)	Nil
FRAC - 22/02/2022	Cybersecurity – Quarterly Update - 90(3)(b)	Nil
GC - 25/01/2022	Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 14 December 2021 - 90(3)(e) and (b)	Report and Minutes
GC - 25/01/2022	Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 7 December 2021 - 90(3)	Attachment 1
FRAC - 11/10/2022	Fraud and Corruption 2021-22 Report - 90(3)(e)	Nil
FRAC - 11/10/2022	Sam Willoughby BMX Track Claim Progress Update - 90(3)(b)	Nil
GC - 08/03/2022	BMX Pump Track Procurement - 90(3)(k)	Attachment 1
RSC - 01/11/2022	Staff Movements and Exits - 90(3)(a)	Report and Minutes
GC221025F11.1	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 11 October 2022 - 90(3)(b)	Report and Minutes
GC - 13/12/2022	Coastal Walkway Gullies Report for Construction - 90(3)(k)	Report, Minutes and Attachments with redactions.
FRAC - 13/12/2022	Marino Community Hall Section 48 - 90(3)(b)	Nil
FRAC - 13/12/2022	Cybersecurity - Quarterly Update - 90(3)e	Nil
GC - 24/02/2023	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 13 December 2022 - 90(3)(b) and (e)	Nil
GC - 14/02/2023	Boatshed Café - 90(3)(b)	Attachment 4 and 5 and Minutes

Confidential items

Meeting date	Report Subject / Title and use of S 90(2) to exclude the public	Use of 91(7) to retain documents or information in confidence - Documents released
GC - 28/02/2023	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 21 February 2023 - 90(3)(b), (d) and	Report and Minutes
GC - 28/02/2023	Marion Water Business - context, strategy and proposed expansion - 90(3)(b)	Nil
GC - 28/02/2023	Marino Hall Section 48 - 90(3)(b)	Nil
PDC - 07/03/2023	Confidential Business Arising Statement - Action Items - 90(3)(g), (h) and (m)	Report
RSC - 07/03/2023	Staff Movements and Exits - 90(3)(a)	Report and Minutes
GC - 28/03/2023	Confirmation of Minutes of the Confidential Planning and Development Committee Meeting held on 7 March 2023 - 90(3)(g), (h) and (m)	Report
GC - 28/03/2023	Marino Community Hall - Approval to Release for Tender - 90(3)(b)	Nil
GC - 28/03/2023	Cove Netball and Lower Oval - Notification of Release to Tender - 90(3)(b)	Nil
RSC - 02/05/2023	CEO Performance Review Timeline - 90(3)(a)	Nil
RSC - 02/05/2023	Staff Movements and Exit Q3 - 90(3)(a)	Report and Minutes
FRAC - 16/05/2023	Quarterly Cyber Security Update - 90(3)(e)	Nil
FRAC - 16/05/2023	Cyber Security Internal Audit - 90(3)e	Nil
GC - 23/05/2023	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 May 2023 - 90(3)(a)	Report and Minutes
GC - 23/05/2023	Timeline for CEO Performance Review - 90(3)(a)	Minutes
GC - 13/06/2023	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 May 2023 - 90(3)e	Report and Minutes
SFRAC - 20/06/2023	Marion Administration Centre Internal Fit-out Project - Section 48 - 90(3)(b)	Nil
SFRAC - 20/06/2023	Quarterly Incident and Claims Report - 90(3)(i)	Nil
GC - 25/07/2023	Confirmation of Minutes of the Confidential, Special Finance, Risk and Audit Committee Meeting held on 20 June 2023 - 90(3)(b) and (i)	Report and Minutes
GC - 25/07/2023	Community Bridging Services (CBS) Licence Request - 90(3)(b)	Nil
GC - 25/07/2023	Marion Administration Centre Internal Fit-out Project - Section 48 - 90(3)(b)	Nil
GC - 25/07/2023	Marion Arena - Verbal Update - 90(3)(d)	Report
RSC - 01/08/2023	Staff movements and exit summary - 90(3)(a)	Report and Minutes
PDC - 01/08/2023	Confidential Business Arising Statement – Action Items - 90(3)(g), (h) and (m)	Report
FRAC - 15/08/2023	Fraud and Corruption Annual Questionnaire 2022/23 - 90(3)e	Nil
GC - 12/09/2023	Warradale Park Tennis Club Upgrade - 90(3)(b)	Attachment
GC - 12/09/2023	Marion Golf Course Project - 90(3)(b)	Attachment

Confidential items

Meeting date	Report Subject / Title and use of S 90(2) to exclude the public	Use of 91(7) to retain documents or information in confidence - Documents released
RSC - 10/10/2023	CEO Performance and Remuneration Review - 90(3)(a)	Nil
SGC - 10/10/2023	CEO Contract Review - 90(3)(a)	Nil
RSC - 10/10/2023	Staff Movements and Exit Survey Data Q1 – 2023-24 - 90(3)(a)	Report
GC 24/10/2023	Unsolicited Proposal - Purchase of Council Property - Edwardstown - 90(3)(b)	Nil
GC 24/10/2023	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 10 October 2023 - 90(3)(a)	Nil
GC 24/10/2023	CEO Performance and Remuneration Review - 90(3)(a)	Nil
GC 24/10/2023	CEO Contract Review - 90(3)(a)	Nil
FRAC - 09/11/2023	Fraud Risk update 2022-2023 - 90(3)e	Nil
GC - 28/11/2023	Adjourned Item - Confidential - Coastal Walkway Nungamoora Design - 90(2) and (3)(a) and (h)	Nil
GC - 12/12/2023	Adjourned Items - Confidential - Code of Conduct Report - Recommendation to release - 90(2) and (3)(a)	Nil
GC - 12/12/2023	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023 - 90(2) and (3)e	Report and Minutes
SGC - 06/02/2024	Marino Hall Asbestos Removal and Remediation - 90(2) and (3)(i)	Nil
GC - 27/02/2024	Marion Basketball Stadium Options - 90(2) and (3)(b)	Minutes
GC 27/02/2024	Unsolicited Proposal - Purchase of Council Property - Edwardstown - 90(2) and (3)(b)	Nil
GC - 27/02/2024	Flinders Greenway - 90(2) and (3)(b)	Nil
GC - 12/03/2024	SCI Living Kaurna Cultural Centre Management Agreement - 90(2) and (3)(b and d)	Nil
GC - 26/03/2024	Glandore Oval Redevelopment - Project Funding - 90(2) and (3)(b)	Nil
GC - 26/03/2024	Hazelmere Reserve and Morphettville Tennis Club - 90(2) and (3)(b)	Nil
GC - 23/04/2024	City of Marion Building Asset Strategy Implementation Guide Annual Review 2024 - 90(2) and (3)(b)	Nil
GC - 23/04/2024	Nungamoora Design Options - Confidential - 90(2) and (3)(b and d)	Nil
GC - 23/04/2024	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 April 2024 - 90(2) and (3)(g)	Nil
RSC - 07/05/2024	Staff Movements and Exits Summary Report, report reference RSC240507F5.1 - 90(2) and (3)(a)	Nil
GC - 25/06/2024	Boatshed Café - 90(3)(d)	Nil

Development Services

The Development Services Unit comprises Planning, Building, Compliance and Administration support teams. Each team undertakes functions in accordance with the *Planning, Development and Infrastructure Act 2016* as well as the *Development Act 1993*. Functions include (but are not limited to) assessment, customer service, education and assistance and enforcement.

Achievements 2023–2024 financial year

The total value of applications receiving approval in the 2023-2024 financial year equated to approximately $216.91M. The two largest approvals were for a $26M application which sought to vary a previous approval for a mixed-use office and residential building at Tonsley and a $13.1M development comprising 8 new classrooms, outdoor learning area, netball and basketball courts with change rooms and function/event space at Mitchell Park. A total of 375 applications were approved for new dwellings and 234 for dwelling additions, along with 503 approvals for class ten structures (sheds, pools, verandahs etc).

In relation to non-residential development the following applications received approval;

- one Golf Course Clubhouse with associated Function Venue, Office, Shop and Store
- One hotel addition
- 6 offices
- 7 new educational facilities or facility upgrades
- 4 warehouses
- 57 shops or shop additions.

Number of building consents and values

2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
1734 $227m	1636 $195.7m	1758 $286.7m	1392 $240.9m	1284 $188.65m	1086 $216.91m



Code Amendments

Southern Suburbs Residential Policy

This Code Amendment sought to rationalise the minimum site area and frontage widths for development across the southern suburbs of the Council area, meaning that additional development opportunities would be available for some locations. During consultation, over 470 submissions were received from the community of which three quarters did not support the policy changes proposed. In response to this, at its meeting in March 2024 Council resolved not to change any minimum site areas or frontage widths for development in these locations. The Code Amendment is now with the Minister for Planning for Approval.

Centre Zone Adjustments

The Code Amendment seeks to address a variety of outstanding matters/irregularities associated with a few small-scale shopping centre sites. While consultation feedback was limited nearly all who made a submission supported the proposed amendments. Council resolved to finalise the Code Amendment at its meeting in December 2023. The Code Amendment is now with the Minister for Planning for final Approval.

Morphettville / Glengowrie Horse Related Activities

This Code Amendment seeks to provide opportunities for those properties with horse stables to be developed for housing renewal, consistent with surrounding areas in this location. Consultation feedback was mostly supportive. At its meeting in May 2024, Council resolved to finalise the Code Amendment. It is now with the Minister for Planning for final Approval.

Land Management

No changes were made to Council's Community Land Management Plans in the 2023-2024 financial year.

In 2024 Council revoked the community land classification over the whole of the land in Certificate of Title Volume 5848 Folio 473 adjacent to the Marion Cultural Centre. The land is currently used as a road. The community land revocation process is for the purpose of formally opening a portion of the land as a road through a land division process.

Regional Subsidiaries

Council has the ability to join one or more councils to establish a regional subsidiary to provide a specified service or to manage and administer property or activities on behalf of the constituent councils.

Southern Region Waste Resource Authority

The Southern Region Waste Resource Authority (SRWRA) is a section 43 Regional Subsidiary of the Cities of Marion, Holdfast Bay and Onkaparinga.

SRWRA is responsible for providing and operating waste management services on behalf of the constituent councils and ensuring that a long-term Waste Management Strategy exists in the southern region of Adelaide. SRWRA is managed by a Board of 11 people, 6 Members and 4 Deputy Members with the 11th being an independent expert in business or waste management. The board is chaired by the Independent Member whom only has a casting vote.

The equitable interest of the constituent councils in the authority is agreed as follows:

Council	Total %
City of Marion	30%
City of Holdfast Bay	15%
City of Onkaparinga	55%

Governance

The *Local Government Act 1999* provides the legislative framework for legal and transparent decision making. The term 'governance' incorporates practices and procedures that set the benchmark for informed decision-making and the way we conduct council business.

The reporting obligations under the *Local Government Act 1999* are a major part of the Governance function at council. We are required to keep several registers which are a collation of information that is to be made available to the public. A list of registers is below and full registers can be viewed either via the City of Marion website or, in accordance with the Fees and Charges schedule, some registers can also be provided in hard copy from Customer Service.

Local Government Act 1999 – Registers

- Register of Interests – Council Members
- Register of Allowances and Benefits – Council Members
- Register of Gifts and Benefits – Council Members
- Register of Training and Development – Council Members
- Register of Mandatory Training – Council Members
- Register of Salaries and Benefits – Employees
- Register of Gifts and Benefits – Employees
- Register of Community Land
- Register of Public Roads
- Register of By-Laws
- Register of Delegations
- Assessment record (rateable land)

Local Government Act 1999 – Codes

- Code of Practice – Access to Council Meetings and Documents
- Code of Practice – Procedures at Council Meetings
- Local Government (Procedures at Meetings) Regulations 2013
- Code of Conduct – Employees

Freedom of Information

The *South Australian Freedom of Information Act 1991* (FOI Act) gives opportunity for the public to access documents held by council, subject to restrictions as outlined in the FOI Act. These legislative requirements provide further transparency and therefore accountability for our management of various records.

The City of Marion website provides a statement and information regarding the process to follow when requesting such documentation. There are fees and charges associated with submitting and consequently having your FOI application processed. Each year the fees and charges are updated in accordance with consumer price indexation as outlined in the Government Gazette. In some cases, the cost can be large, therefore prior to submitting an application it is important to check whether the information is already publicly available via an alternative means.

Council is required to publish statistical information in our Annual Report each financial year to summarise the number of times that documents have been made publicly available via the FOI process.

Freedom of information

Number of applications received	**17**
still in progress as of 30 June 2024 (of the 17 received)	1
How were these applications treated	
withdrawn by applicant	1
determined by council	15
How council released the documents	
full release of documents	1
partial release of documents	14
No documents found	0
Refused release of documents	0
internal review (decision confirmed)	0

Legal Costs

Under Section 131(1a) of the Local Government Act 1999 (SA), The City of Marion is required to report the legal costs incurred by the council. During the 2023–2024 financial year, the City of Marion incurred legal costs totalling $0.308m.

Staff gifts and benefits

In response to Clause 2.21 of the Code of Conduct for Council Employees, adopted for the purposes of Section 110 (1) of the Local Government Act 1999, Council has adopted a Code of Expected Behaviours for staff which outlines that staff are not to accept gifts, benefits or favours that may influence or be reasonably seen to influence their decision-making. All council employees who receive a gift or benefit are required to record it within the gifts and benefits register which is made publicly available at the City of Marion Administration Centre and updated quarterly on the City of Marion webpage.

During the 2023-2024 financial year, staff received and reported 7 gifts over the value of $50. The total value of the 7 gifts was approximately $3,982.75.

Further gifts were received by staff with a value below the threshold. These items are listed publicly on the Gift and Benefit Register located on the City of Marion webpage.



Description of gift	Estimated $ value	Outcome
Flights to Speak at Goulburn Murray Climate Alliance conference	$552.75	Staff member accepted and attended
Leadership professional development program	$3,000	Accepted
Kytons Christmas Pudding Hamper	$50	Accepted the gift to be shared with the team
Gift Basket	$50	Accepted the gift to be shared with the team
1 x Bunch of Flowers Large and 2 x Boxes of Shortbread Biscuits	$150	Accepted
Ticket to SA State Volunteering Conference	$120	Staff member accepted and attended
Candle, bar of soap and 6 cards	$60	Accepted

Governance

Diversity, Access and Inclusion

City of Marion continued to develop a strategic approach to increasing diversity, equity, inclusion and belonging (DEIB) amongst our employees. During 2023-2024 the Disability Access and Inclusion Plan 2020-2024 was in its final year of delivery. Key achievements during 2023-2024 include:

- City of Marion's Youth Collective Committee 2023 delivered events creating awareness of vision impairment including a movie shown with audio description, a blindfolded lunch and performances by 6 young musicians from the South Australian School for the Vision Impaired
- A tri-council disability reference group was maintained, in collaboration with City of Mitcham and City of Holdfast Bay
- The Cove Civic Centre ran Auslan Storytelling sessions and a Book Club for the visually impaired
- The City of Marion Grant Streams (Community and Youth) provided funding for initiatives with assessment weighted towards inclusion.
- City of Marion community centres hosted organisations and community groups supporting people with disability, including The Pathways Cafe. This Dementia Support Group also participated in the Creative Recollection Research Project, in partnership with City of Marion and Uni SA.
- 185 DDA-compliant kerb ramps were installed
- DDA compliant toilets were installed at the Glandore Neighbourhood Centre and a toilet and shower facility at the Administration building.

The Disability Access and Inclusion Plan 2020-2024 (DAIP) ensures staff and community members with a disability can access and feel included in places, spaces, programs, volunteering and other functions of council.

Reconciliation Action Plan

The City of Marion has continued its long commitment to reconciliation with the development of the 2024-2026 Reconciliation Action Plan (RAP) at the Innovate level. The 2024-2026 RAP will enable CoM to:

- Strengthen its partnerships with the Kaurna community and relationships with other Aboriginal and Torres Strait Islander peoples,
- Focus on areas that need further development under the themes of Respect, Opportunities, Governance, and
- Build on outcomes in the areas of environment, procurement, cultural learning, arts and culture and other.



Procurement

National Competition Policy

The National Competition Policy (NCP) supports economic reform from practices that restrain Australian markets and industries. This policy identifies various principles to encourage competitive markets that would enhance national productivity for the benefit of the community whilst eliminating any unfair advantages.

In relation to government activities, it specifies that government should not enjoy any competitive advantage simply as a result of their public ownership. By virtue of Clause 7, of the NCP Principles Agreement, local government is also bound.

The City of Marion is required to report any activities undertaken in the financial year in relation to competitive neutrality principles such as:

- The commencement or cessation of significant business activities
- Any reviews or reformed by-laws that restrict competition, including proposals for new by-laws
- Complaints received alleging a breach or breaches of the NCP or unfairly competitive practices
- Structural reform of public monopolies.

Compliance with the NCP is reflected within the principles of council's Procurement and Contract Management Policy which seeks to:

- Obtain value in the expenditure of public money
- Provide for ethical and fair treatment of participants
- Ensure probity, accountability and transparency in procurement operations.

Council has not commenced or ceased any significant business activities controlled by council during the reporting period.

Competitive Tendering

The City of Marion provides open and effective competition by providing contractors with fair and reasonable access to opportunities to do business with council. In procuring goods, services and construction works, the City of Marion maximises value for money at an acceptable level of risk to support the delivery of infrastructure, facilities and services which benefit the community. Public tendering is required for contracts valued at more than $100,000. Public Tenders contain information for suppliers highlighting the evaluation criteria Council will be assessing and awarding tenders based on, for transparency to the market.

During the financial year, the City of Marion created 24 open market tenders to support the delivery of goods, services and works for the City of Marion and its residents. In alignment with the City of Marion's Procurement and Contract Management Policy, exemptions from standard procurement procedures may be granted under delegated authority. Such exemptions were applied as appropriate over the course of the year.



Work Health and Safety

The City of Marion's Health Safety and Wellbeing, (HSW) Plan 2023-2026 begins with the values we live as a workplace community: respect, integrity, achievement and innovation.

Our workday consists of a range of interactions between a host of different people:
Colleagues, volunteers, supervisors, managers, contractors, suppliers, and support staff and more. There are many people with a variety of backgrounds that come together to make every day happen at the City of Marion. This wonderful assortment of people makes up our 'workplace community'.

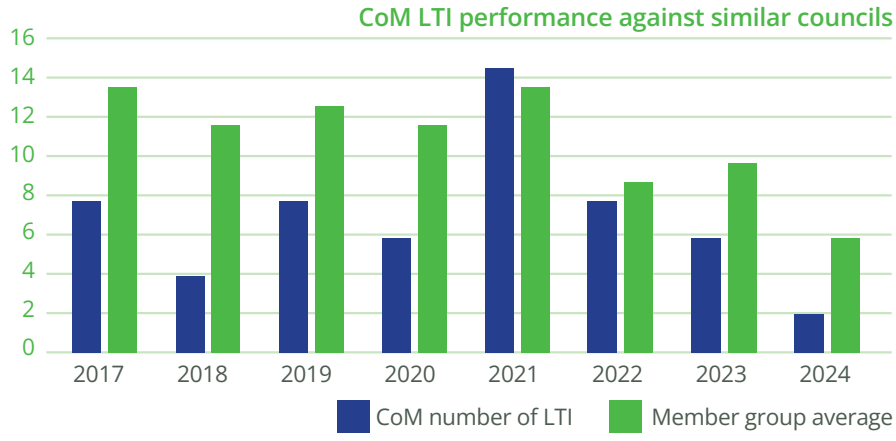
The people that make up our 'workplace community' are the owners of our HSW performance:
Whether it's as simple as letting someone know about dangers, or as complex as tapping into our communal knowledge to develop a strategic approach to managing HSW. We perform at our best when we come together as a community.

When we come together as a workplace community we will have better, more sustainable outcomes.
By working together, we will thrive and continue to improve our performance, sense of ownership and importantly - realise our ambitions.

The City of Marion has two HSW principles which underpin our workplace community:
'It's always about people' and 'Together we thrive'.

These principles are supported by the foundations of our plan; People, Culture and Performance.

A key measure used by Council is the Lost Time Injury Frequency Rate (LTIFR). This is a measure of the number of injuries that have resulted in a full day or shift off work per million labour hours. The City of Marion recorded an LTIFR of 2.9 in 2023-2024. Two Lost Time Injuries were recorded for 2023-2024 compared with seven Lost Time Injuries in 2022-2023. Council's LTI performance is shown in blue in the table below, using data sourced from the Local Government Association Workers' Compensation Scheme (LGAWCS) Claim Analysis Portal.



People and Culture

The City of Marion had 406 full-time equivalent staff as at 30 June 2024. The following people initiatives/programs were delivered:

Employment Pathways Initiatives

Gap Year Program
Marion Council's GAP Year Program provides an employment pathway for Year 12 school leavers within the City of Marion. It is an initiative designed to provide unique, extended and valuable work experience to students in the year following their graduation from high school. Recruited to work in council, school leavers undertake work experience over a year of paid employment, in both the administrative and outside workforces doing real work and contributing to community outcomes.

By the end of 2024, 15 young people will have successfully completed the GAP Year Program since it's commencement in 2017. Feedback from GAP Year Program participants overwhelmingly indicates that the program has provided multiple opportunities to develop specific skills, gain a better understanding of business disciplines and functions, and develop self-confidence in a professional setting.

Diversity and Inclusion Traineeship Program
This program is in the fourth year of implementation and won a Local Government Professionals Excellence Award in 2021. The program is an initiative developed to foster a diverse, inclusive and multi-skilled workforce. Each participant undertakes a certificate qualification that is completed during their 12-month placement with the City of Marion, thus providing learning and employment pathway opportunities for young people from diverse backgrounds. The Diversity and Inclusion Traineeship Program targets 3 key areas:

- First Nations;
- Culturally and Linguistically Diverse; and
- Disability.

Each trainee gains valuable work experience and confidence. They contribute to council projects, priorities, and outcomes, and develop key transferable skills in a supported environment.

The success of the program is evident in our trainees gaining employment with a variety of organisations following the completion of their traineeships.

Volunteer program
Our volunteer program provides a diverse group of volunteers with opportunities to realise a positive contribution to our community. During 2023-2024 our City of Marion volunteers contributed 31,304 hours of their time to the community.

The City of Marion has welcomed 33 new volunteers over the year resulting in a total of 273 active volunteers, who contributed their time, skills and passion to support the City of Marion community. The results from the Annual Volunteer Survey are highly encouraging:

- 96 per cent of volunteers agree they were satisfied with their volunteer role and experience
- 86 per cent of people who volunteer with City of Marion do so to help the community, while 30 per cent do so to improve their wellbeing
- 83 per cent feel that they are provided with adequate support and supervision for City of Marion staff and/or their Volunteer Manager

The City of Marion continues to work to ensure the Volunteer Program keeps developing and has a positive impact on those participating in the program and the broader community.

As part of National Volunteer Week held between 20 to 26 May 2024, we celebrated our volunteers with a special morning tea held at Mitchell Park Sports and Community Centre. Volunteers were acknowledged and celebrated for their incredible dedication, time and skills provided to City of Marion over the year. One Graffiti Removal volunteer marked 25 years of service to his neighbourhood, while 2 others were recognised for 20 years of service in our Neighbourhood Centres and Heritage and Research Centre.

Learning and Development

LG Professional SA Awards
In August, our 2023 Local Government Management Challenge Team, 'Marion at First Sight', took out the title as National Champions against 6 councils from across Australia and New Zealand. The Management Challenge is a simulation-based team building, learning and networking program using real local government themes. This achievement marks the first time that the City of Marion have won the National competition.


CITY OF
MARION

Corporate Credit Card Expenditure

The City of Marion seeks to improve the efficiency and cost effectiveness of its operations by using corporate credit cards to purchase goods and services of low monetary value that are needed immediately. The corporate credit cards are issued to a limited number of eligible council employees in accordance with operational requirements. Audits are undertaken regularly to ensure the corporate credit cards are used in accordance with City of Marion's policies and procedures. The total amount of expenditure incurred using the corporate credit cards for the 2023 – 2024 financial year was $0.278m.

Senior Executive Officer information

The City of Marion's Executive Leadership Team during the 2023 - 2024 financial year comprised of the Chief Executive Officer and three General Managers as well as the Chief Financial Officer, Manager People and Culture and Manager Office of the CEO. The salary packages at the end of the reporting period include 11 per cent superannuation and salary sacrifice the lease of a motor vehicle for private use within South Australia. Members of the Executive Leadership Team are also provided with a mobile phone. No additional bonuses were payable.

Position	Male	Female	Total package range
Chief Executive Officer	1		$345,000
General Manager	2	1	$266,339 - $268,661
Chief Financial Officer	1		$205,885
Manager People and Culture		1	$205,880
Manager Office of the CEO		1	$205,884

Employee interstate travel

Position	Reason	Travel	Accommodation	Gifts
Chief Executive Officer	Sydney Seaside Pool Tour	$586.15	$425.60	$0
Unit Manager Property and Facilities	2023 LGA Road and Works Conference	N/A	N/A	$0
Chief Information Officer	Gartner IT Symposium	$600	$600	$0
Manager People and Culture	HR People and Talent Festival	$347.63	$561.82	$0
Unit Manager Organisational Development	HR People and Talent Festival	$347.63	$561.82	$0
Coordinator Arboriculture	Arboriculture Australia National Conference 2024	$607	$578	$0
Team Leader Collections and Resources	Book People Conference	$0	$608	$0
Library Collection Development Coordinator	Book People Conference	$299.90	$306	$0
Unit Manager Engineering	International Public Works Conference (IPWC) and National Awards Event	$478.88	$1,024.85	$0
Organisational Development Partner	Diversity Equity Inclusion Summit	$251.74	$370	$0
General Manager City Development	Australasian Placemaking Summit	$360.51	$544.39	$0
Manager City Activation	Australasian Placemaking Summit	$251.14	$789.27	$0
Manager Office of the CEO	Australian Local Government Association NGA	$645	$398	$0



Community Safety

Local nuisance and litter control

The provisions of the *Local Nuisance and Litter Control Act 2016* (the Act) came into operation on 1 July 2017. The Act regulates council's management of nuisance and litter-related complaints. In addition, council must publish the details of various complaints received from the community within the 2023-2024 financial year.

During the 2023-2024 financial year, the City of Marion received 1027 local nuisance complaints.

The table below identifies the nature of complaints received within the 2023-2024 financial year in accordance with section 5 of the Local Nuisance and Litter Control Regulations.

Local nuisance and litter control

Nuisance type	Number of complaints	Offences expiated	Offences prosecuted	Abatement notices issued	Applications by the council to the Court for order for civil penalties under section 34	Other functions performed - S18 exemptions
Smoke	100	-	-	-	-	-
Noise	200	2	-	-	-	26
Odour	41	-	-	-	-	-
Animal	1	1	-	1	-	-
Dust	104	2	-	-	-	-
Unsightly	235	-	-	15	-	-
Littering	347	-	-	-	-	-
Total	1027	5	-	16	-	26

City of Marion by-laws

By-laws are local laws that a Council can create to enable the good rule and government of the local community, and they set out what can and can't be done in a range of situations and under a range of circumstances. Council enforces the by-laws through a range of measures including, advising breaches of the by-laws must cease and taking enforcement action via issuing warnings or expiation notices.

The City of Marion currently has 7 active by-laws:

- Permits and Penalties By-law No. 1
- Moveable Signs By-law No. 2
- Local Government Land By-law No. 3
- Dogs By-law No. 4
- Roads By-law No. 5
- Cats By-law No. 6
- Animal Management By-law No. 7.

The City of Marion by-laws and register can be found on the City of Marion website.

Community Safety Inspectors investigated 522 customer cases in relation to the by-laws. The nature of the cases received are shown on the right.

By-law complaints

Case type	Number
Temporary signs and banners	17
Sale of produce	4
Activities on council land	23
Exceeding number of dogs	16
Keeping a prescribed animal	11
Cat nuisance	159
Cat curfew breaches	88
Exceeding number of cats	30
Miniskip and container permits	31
Complaints on council land	143
Total	522

Council's Authorised Officers issued one warning and three expiations for breaches under the by-laws as per the table on the right.

By-law expiations

Case type	Number
Interfering with or removing vegetation on local government land	2
Sign placed on median strip, traffic island	1
Total	3

Council can also receive applications from residents requesting to keep additional dogs, cats, roosters and peacocks, in-line with by-law requirements. The number of applications assessed is reflected in the table on the right.

Applications for animals

Application type	Number
Additional dogs	23
Additional cats	9
Roosters and Peacocks	1
Total	33

Community safety

Community Safety Activity

Authorisations

Community Safety Inspectors are authorised under the following legislation to investigate and take enforcement action if required:

- *Dog and Cat Management Act 1995*
- *Environmental Protection Act 1993*
- *Expiation Offences Act 1996*
- *Local Government Act 1999*
- *Local Nuisance and Litter Control Act 2016*
- *Private Parking Areas Act 1986*
- *Road Traffic Act 1961*
- *Fire and Emergency Services Act 2005*

Cases investigated and expiations issued

During the 2023-2024 financial year 8226 cases were investigated by Community Safety Inspectors. The Community Safety Inspectors also undertook proactive monitoring of areas of concern, investigating reported offences and taking enforcement action.

9421 expiations and 519 written warnings were issued to ensure the safety of the community. Of these 9421 expiations being issued 715 appeal submissions were received to review these expiations.

There are a broad range of activities and use of our facilities, keep our Community Safety Inspectors busy. City of Marion's Top 10 categories for customer events in 2023-2024 are displayed on the right.

A total number of 519 warnings were issued for various offences. A breakdown of categories for expiations are shown on the right.

9421
expiation notices issued

$845,904
original penalty amount

Top 10 categories of customer events

Case type	Number
Animals and pests	1953
Parking	1843
Overhanging trees/vegetation	948
Expiation notice	757
Local Nuisances	658
Abandoned vehicles	449
Permit applications	427
Overgrown grass	364
Dumped rubbish	351
Graffiti	154

Expiation categories

Expiation category	Number
Parking	9206
Dogs	191
Local nuisance	9
Fire prevention	10
Local government	5
Total	9421

Fire prevention

The City of Marion currently has four qualified Fire Prevention Officers. During the 2023-2024 financial year these qualified officers inspected 224 vacant blocks to ensure that they were compliant with the *Fire and Emergency Services Act* requirements, in particular duties relating to maintenance of private land during fire danger season.

A 105F Notice is an order given to a landowner to ensure the compliance of the *Fire and Emergency Services Act*. The table on the right outlines the number of notices issued and enforcement action taken.

Dog investigations

The City of Marion encourages responsible dog ownership. There are many occasions where our Community Safety Inspectors have intervened to keep both people and animals safe, and the data is shown on the right.

Fire prevention

Fire prevention activity	Number
Number of 105F notices issues	70
Number of 105F notices complied with by landowners	60
Number of 105F notices enforced	10
Expiations issue	10
Properties cleaned up and costs recovered	5
Total	9421

Dog investigations

Case type	Number
Barking dog reports	157
Dogs wandering at large	364
Dog harassments on both human and animal	24
Dog attacks on human and animal	74
Dog not registered	360
Total	9421



Asset Management

The City of Marion's Asset Management vision is:

'To maintain the City of Marion's assets to agreed levels of service which maximise community value throughout an asset's life.'

Council's assets provide services to the community and businesses for current and future generations. They range from roads and footpaths, to buildings, playgrounds, trees, shelters, vehicles, machinery and stormwater drains. Gifted assets we receive from sources including State Government and developers attract ongoing operational and maintenance costs over their life.

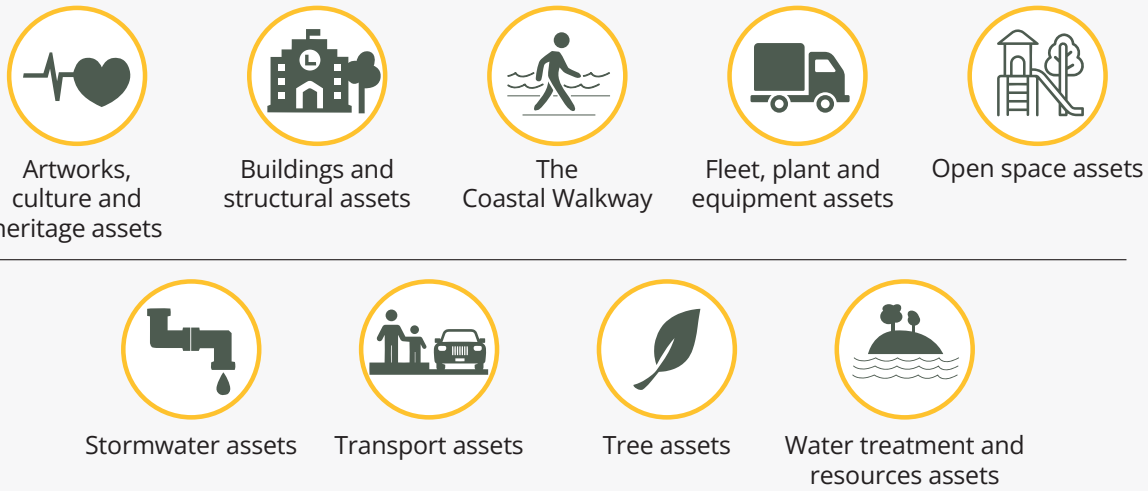
The City of Marion upholds a commitment to implementing asset management best practices throughout all areas of the council, ensuring that assets' performance, risks, funding, and replacement values are integral factors in decision-making and strategic planning. This adherence extends to complying with relevant legislative requirements, regulations, corporate policies, and Asset Management Plans (AMPs).

The City of Marion's assets provide services to our community now and into the future. Assets are long-lived so must be resilient and adaptable to continue to service community needs across a range of likely future scenarios. A significant part of council's spend is devoted to the maintenance, operations, renewal, and creation of new assets. Council will continue to invest in these assets as cost effectively as possible while considering beneficial advancements in technology.

Our assets are vulnerable to climate impacts including less rainfall overall, more frequent and intense rainfall events, increased frequency and intensity of bushfires, increased temperatures, more frequent and intense heatwaves and increased risk of coastal erosion and flooding from sea level rise. Council's asset management plans address climate resilience by including actions that support a transition to a low carbon, energy efficient future and planning for physical climate and nature-related risks and opportunities whilst ensuring it is cost effective.

Council will continue to optimise spending through better asset management to deliver current levels of service in the most affordable and efficient way. We're looking beyond day-today operations and investing in the long-term quality of life for our community.

The City of Marion owns and manages a large and diverse asset portfolio valued at over one billion dollars



Risk

The City of Marion is committed to the achievement of its strategic objectives. We acknowledge that we must take accept risk to gain benefit. It also accepts that failures and setbacks may occur.

The council has a high-risk appetite for pursuing opportunities to become more innovative in the delivery of its services and creating partnerships that benefit the community through increased participation in our services and facilities.

To manage this risk, a suite of documents has been developed, maintained and implemented. These include:

- Risk Management Policy
- Risk Management Framework
- Strategic, Fraud and Corporate Risk Registers.

These documents, in conjunction with our risk management program, provide assurance that the City of Marion are able to manage corporate risk effectively in accordance with ISO31000:2018 'Risk Management - Guidelines'. The Risk Registers listed above, are reviewed on a systematic basis whereby any current risks rated as high have additional scrutiny placed on them, involving actions to mitigate the risk. The reports are provided to the Finance, Risk and Audit Committee who provide advice to council's effectiveness of risk management on behalf of council.

The Strategy and Risk Team continued to manage the City of Marion's Business Continuity Plan throughout 2023-2024 to ensure council's readiness in the case of an event that may cause disruption to services. The overall performance of the City of Marion's risk ensures that council can achieve its strategic goals.



Financial information

Brief overview of financial performance

The City of Marion maintained its strong financial performance throughout the 2023-2024 financial year, providing a sound foundation to support council's long-term objectives identified in the Strategic Plan. Below is a snapshot of council's financial performance for 2023-2024.

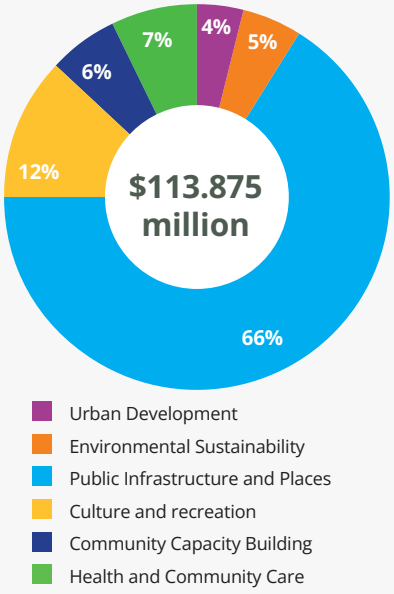
In line with its commitment to minimising the financial impact on ratepayers, Council limited the rate increase to an average of 5.2%—below CPI—while continuing to invest in significant infrastructure projects for the community. Although a net deficit of $3.155m was recorded in 2023-2024, the Council has maintained a five-year average operating surplus of 0.06%, reflecting financial resilience and prudent planning.

This financial approach supports the upkeep of over $1.3 billion in community facilities, infrastructure, and open spaces in accordance with the Asset Management Plans, ensuring the quality and longevity of these assets. The Council's long-term financial health also enables continued investment in major projects identified in the Long-Term Financial Plan.

Highlights from the full Financial Statements, available in the Annual Report, include:

- Reporting a net deficit of $3.155m while keeping rate increases below inflation at 5.2% in 2023-2024. The 2023-2024 result has also been impacted by the advance payment of general purpose grant funding for 2023-2024 in June 2023.
- Secured $6.004m in grant funding to support Council's operations
- Attracted an additional $7.976m in grants primarily supporting new and upgraded community infrastructure and sports facilities
- Generated $106.419m in operating revenue with 85% coming from rates
- Managed $113.875m in operating expenditure, reflecting investment in both current services, operations and provision for long-term community assets (see diagram below).

Total operating expenditure



Function	Expenses
Development Urban Development	$4.521m
Environment Environmental Sustainability	$6.320m
Infrastructure Public Infrastructure and Places	$75.477m
Community Culture and Recreations	$13.221m
Community and Capacity Building	$6.502m
Health and Community Care	$7.834m
Total	**$113.875m**



Financial management

The City of Marion maintains a strong financial position, providing a sound basis to support council's long-term objectives as identified in the Strategic Plan. The following information highlights key movements in income and expenditure for 2023-2024. Additionally, a suite of key financial performance indicators is provided which are used to help monitor ongoing performance and ensure financial sustainability.

Statement of comprehensive income

The Statement of Comprehensive Income details council's revenue and expenses for the reporting period and reveals a net deficit of $3.155m for 2023-2024 compared to a net surplus of $9.118m for 2022-2023. The 2023-2024 result has been impacted by the timing of general purpose grant funding for 2023-2024 received in June 2023 and reported in the prior year's financial statements.

Operating income

Total operating income for 2023–2024 was $106.419m compared to $104.631m in 2022-2023. The increase of $1.788m primarily results from a required increase in rates revenue of $5.646m offset by a reduction in grants, subsidies and contributions revenue of $3.895m.

The rate revenue increase relates to the 1% underlying growth in ratable properties and an average rate increase of 5.2% (below underlying CPI). Council's income also reflects a net gain from its share in its regional subsidiary SRWRA of $0.770m for 2023-2024.

Operating expenses

Total Operating Expenses for 2023-2024 reached $113.875m, up from $104.945m in the prior year. This increase of $8.930m (8.5%) reflects the organisations ongoing investment in its infrastructure and people, supporting long-term growth and sustainability. Depreciation expense rose by $3.862m, primarily due to the impact of a full comprehensive revaluation of Infrastructure and Building Assets in June 2023, alongside the addition of newly developed assets over the past two years.

Employee costs increased by $3.189m, aligning to annual adjustments under enterprise agreements, which included a once-off catch-up provision for the outdoor workforce and an additional required increase in superannuation guarantee contribution. The increase also reflects growth in key roles to support business operations.

Materials, contracts and other expenses also experienced an increase of $1.935m due to cost pressures on utilities costs and other expenditure.

Council incurred total expenditure by way of credit cards in 2023-2024 of $0.278m.

Capital revenues and contributed assets

The Statement of Comprehensive Income reports $7.976m for 'Amounts Received Specifically for New or Upgraded Assets'. This income recognises the attraction of state and commonwealth capital grant funding for multiyear major projects including the Cove Sports Upgrade, Marino Hall Upgrade and Coastal Walking Trail Bridges along with several smaller new infrastructure and facility related projects.

Statement of Financial Position

The Statement of Financial Position provides details of council's assets, liabilities and equity as at 30 June 2024. The majority of council's assets relate to community property and infrastructure assets (roads, paths, drainage, etc.).

Infrastructure, property, plant and equipment (IPP&E)

Council's IPP&E increased by 16.7% compared to 2022-2023 with much of the movement stemming from the revaluation of land and infrastructure assets. Other movements related to net asset additions of $29.461m and depreciation of $21.594m across all asset classes. The table below identifies the key contributors to the movements in Council's non-current assets:

	2024 $'000	2023 $'000	Increase $'000
Land	477,425	355,619	121,806
Infrastructure	662,326	608,725	53,601
Buildings	158,551	143,439	15,112

Monitoring financial performance and sustainability

The City of Marion utilises a suite of key financial performance indicators to monitor performance and financial sustainability. The key performance indicator results for 2023-2024 are summarised as follows:

Operating surplus ratio

This ratio expresses the operating surplus/(deficit) as a percentage of total operating revenue. Council has set a target for this ratio of between 0 and 10% on average over any consecutive five year period.

	2024	2023	2022
Operating surplus ratio	(7.0%)	(0.3%)	0.5%

The actual result for 2023-2024 has fallen into a negative position which was influenced by the advance payment of the '2023-2024 Grants Commission – Financial Assistance Grants,' received in June 2023 and included in the 2022-2023 annual accounts. In addition, the uplift in depreciation to account for the impact of a full comprehensive revaluation of Infrastructure and Building Assets in June 2023 and over $23m of newly developed assets has had a significant impact on this ratio in 2023-2024. The average operating surplus ratio over the last five financial years is 0.06% which is within council's target range.

Rate revenue ratio

This ratio expresses rate revenue as a percentage of operating revenue.

Although this ratio is not a prescribed measure required by the 'Model Set of Accounts' it is a valuable indicator as it highlights the council's reliance on rates as a revenue source and the need for council to seek alternative sources of income. Council's reliance on rates has increased slightly in 2023-2024 due to a decrease in other income sources such as Grants, Subsidies and Contributions. This ratio, from a comparative perspective has been impacted by the advance payment of grant funds in the 2022-2023 year noted above.

Adjusting for those grant funds in 2023-2024 would bring the ratio back to 81.8%.

	2024	2023	2022
Rate revenue ratio	85%	81%	80%

Working capital ratio

This ratio focuses on the council's liquidity position and assesses council's ability to meet current financial commitments. This ratio needs to be adjusted for restricted assets (e.g. unspent specific tied grants that would need to be excluded from council's current assets as council would be restricted from using this cash to meet short term liabilities). It is calculated by dividing current assets (less restricted assets) by current liabilities (less liabilities associated with restricted assets). Council's target for this ratio is between 1.0 and 1.1*. The utilisation of council's cash for significant capital works and major projects, has and will continue to lower this ratio in future periods.

	2024	2023	2022
Working capital ratio	0.8	1.8	2.0

**Council's cash flow is in a good position to undertake day to day operations, along with having sufficient cash to support the balances in its Accounting Reserves. Council's cash reserves quarantined for ongoing multi-year and future major projects and long term asset management objectives have impacted on this ratio*

Asset renewal funding ratio
Net asset renewal expenditure is defined as net capital expenditures on the renewal and replacement of existing assets and excludes new/upgrade capital expenditure on the acquisition of additional assets. It is calculated by dividing net asset renewal figures by planned asset renewal expenditure.

This ratio indicates whether the council is renewing or replacing existing assets at the rate of consumption.

The ratio of 91% achieved in 2023-2024 exceeds councils target of 90%, this position is showing a continued improvement year on year for this ratio. Council's Long Term Financial Plan (LTFP) is budgeted to achieve an average Asset Renewal Funding Ratio of 100% over the next three years and over the 10 year term of the LTFP.

	2024	2023	2022
Asset renewal funding ratio	91%	82%	78%

Borrowings

In assessing the council's financial position, it is appropriate to consider liabilities in relation to borrowings. Borrowings are required from time to time to finance strategic long-term assets for the orderly development of the city. Council's total borrowings at 30 June 2024 were $1.758m – a net decrease of $0.929m over the level of borrowings in June 2023. No new borrowings were required to be taken out during the 2023-2024 year. Council is in a strong position to take on the forecast borrowings of $75.6m outlined in Council's adopted LTFP over the next 10 years.

Key debt ratios

The following indicators are used to monitor the council's performance in relation to its current level of debt.

Net Financial Liabilities ratio
This ratio indicates the extent to which net financial liabilities of the council can be met by councils' total operating revenue and is calculated by dividing the former by the latter. The result below highlights council's Financial Liabilities currently exceed its Financial Assets predominantly as a result of a decrease in cash holdings due to expenditure on significant capital works and major projects. Council's capacity to meet its financial obligations from operating revenues is strong with capacity to meet its future requirements identified in Council's Long Term Financial Plan.

	2024	2023	2022
Net financial liabilities ratio	5.86%	(9.5%)	(11%)

Interest cover ratio
Net interest costs are defined as total interest expenses less total interest revenues. This ratio shows the extent to which council's commitment to interest expenses are met by total operating revenues. Small negative ratios have been recorded for the past seven years reflecting interest revenues being greater than interest expenses.

	2024	2023	2022
Interest coverage ratio	(1.0%)	(0.9%)	(0.1%)

Debt servicing ratio
This ratio shows the council's ability to service its debt obligations from operating revenues, with the target set between 0 and 10%. The ratio confirms that the council has a low and reducing debt holding and is well positioned for the future borrowing outlined in the Long Term Financial Plan. The 1.03% result is trending well below the maximum target of 10% as illustrated in the table below.

	2024	2023	2022
Debt servicing ratio	1.03%	1.05%	1.08%

Financial information

Statement of Changes in Equity

The Statement of Changes in Equity reconciles the opening and closing balances of council's equity over the reporting period. The balance of equity represents council's net worth of $1,354m as reflected in the Statement of Financial Position.

Cash Flow Statements

The Cash Flow Statement details the cash movements for the year and reconciles with Note 11 of the Annual Financial Statements.

The Statement indicates an anticipated decrease in Cash, Cash Equivalents and Investments of $15.870m compared to 30 June 2023. A sizable portion of the cash position is committed to unexpended grants, carryovers and re-timed capital works. Council also retains cash reserves quarantined for ongoing multi-year major projects and long term asset management objectives.

Reserve funds

A review of the balances of these reserves indicates that they are at a level sufficient to meet their purpose and intent as listed in Note 9 of the Annual Financial Statements. Council's current reserve funds include:

Grants and carryovers reserve: $13.938m
This consists of controlled grant, contribution and council funds for projects and capital works carried over to 2024-2025 or retimed to future years as required.

Open space reserve: $2.121m
Management considers that the current balance of this fund is adequate to meet its intended purpose.

Asset sustainability reserve: $3.866m
This fund is considered by management to be adequate to provide Council with the funding capacity to manage its long term asset management objectives. Funding in this reserve is quarantined to support key infrastructure projects continuing and commencing in 2024-2025 including the MCC Plaza, Warradale Park Tennis Club and Seacliff Golf Park upgrades.

Long Term Financial Plan (LTFP)

Council has a LTFP focused upon:

Achieving the City of Marion's Strategic Directions

- Addressing issues arising and opportunities identified from internal audit reviews, service reviews and business excellence assessments
- Maintaining a breakeven or better cash funding position
- Improving the maintenance of assets in accordance with council's Asset Management Plans, with a priority on maintenance before renewal, and/or renewal before new (whichever is more cost effective)
- Reviewing existing services and assets to ensure they meet prioritised community needs
- Approving new Major Projects where it has the identified funding capacity to do so
- Maintaining Council's position for an average residential rate that remains low (in comparison with other metropolitan councils).

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CITY OF MARION

Designed by CoM Marketing and Communications 2024.

12.4 MarionLIFE Community Hub	
Report Reference	GC241126R12.4
Originating Officer	Manager Community Connections – Merran Fyfe
Corporate Manager	Manager Community Connections - Merran Fyfe
General Manager	General Manager City Services - Angela Allison

REPORT OBJECTIVE

To update Council on the proposed development by MarionLIFE Community Services Inc (MarionLIFE) at 887-889 Marion Road and 15 Alawoona Avenue, Mitchell Park, and to seek Council endorsement for an in-principle support letter to be provided to MarionLIFE in relation to this development.

EXECUTIVE SUMMARY

MarionLIFE is a not-for-profit community organisation that provides individualised care, support and pathways to individuals and families in need. MarionLIFE is currently proposing to build a purpose-built Community Hub at their current location of Marion Road and Alawoona Avenue, Mitchell Park.

MarionLIFE's proposed Community Hub includes indoor and outdoor community spaces, co-located community services, a Food Hub, and community housing.

MarionLIFE is seeking support from partners (e.g., government, not-for-profit, philanthropic etc) to enable the Community Hub project to be realised. MarionLIFE has approached City of Marion to provide a letter of support regarding the project that would be included in a funding submission to the Federal Government by MarionLIFE in relation to this project (Attachment 1).

RECOMMENDATION

That Council:

1. **Provide an in-principle letter of support for the proposed MarionLIFE Community Hub on the corner Marion Road and Alawoona Avenue, Mitchell Park to be included with MarionLIFE's funding submission to the Federal Government.**

DISCUSSION

In 2023 MarionLIFE was successful in securing a grant from Government of South Australia in 2024-25 budget that supported the purchase of a segment of 15 Alawoona Ave, Mitchell Park, previously owned by Church of Christ. This land parcel, being the corner allotment of Marion Road and Alawoona Ave, is currently being created through a land division application being assessed by Council and is the proposed location for the Community Hub.

There are a range of considerations in relation to this project that have still not been determined, and these will be assessed and finalised through formal building and planning phases required by a development of this nature. MarionLIFE will commence that process when able to do so. The planned development is reliant on MarionLIFE being able to raise sufficient funds to realise the project.

The letter of support requested from City of Marion by MarionLIFE endorses the project in principle and does not provide, nor override, any approvals relevant to the project in the future, or considerations at the site that are yet to be formally assessed.

It is important to note that as a five-level building, any future development application will need to undergo public notification and, if representations are received, the relevant authority for the application will be Council's Assessment Panel, not the Assessment Manager. It is therefore important that Council in response to this request reiterate that, should it support the proposal via an in-principle letter of support, is clear that this does not imply a supportive decision of Council's Assessment Panel as the relevant authority for the development.

There are other matters that would be assessed during formal planning and building application processes including, but not limited to:

- The height of the building relative to neighbouring properties
- The Regulated/Significant tree on the site (size to be confirmed)
- Car parking on site and potential impact on street parking
- Access routes to Church of Christ, MarionLIFE and LifeCare, whom are currently the three intersecting land boundaries on this land precinct / proposed development.
- Impact of other identified developments (e.g., neighbouring development proposed on Church of Christ land, noting this is not a MarionLIFE development and in principle support is being sought for the MarionLIFE project).
- Final design of the building (e.g., colour, materials, etc), however draft designs have been created to support the funding requests and costing estimates.

Should Council endorse an in-principle letter of support being provided to MarionLIFE, a draft letter of support (Attachment 2) has been drafted for consideration. Amendments to this can be made by Council and once finalised, administration will provide this to MarionLIFE.

It would be pertinent that these amendments are made during Council consideration of this matter.

ATTACHMENTS

1. Letter to City of Marion re MarionLIFE Community Hub [**12.4.1** - 5 pages]
2. Draft Letter of Support for MarionLIFE's Community Hub [**12.4.2** - 1 page]

MarionLIFE

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marionlife.org.au

887 Marion Rd
Mitchell Park SA
PO BOX 380
Park Holme SA 5043

Dear City of Marion Mayor and Councillors, 19 November, 2024

SUPPORT LETTER REQUEST

MarionLIFE Inner South Community Hub and Community Housing

Executive Summary:

- MarionLIFE Community Services is seeking a support letter from the City of Marion, to support our funding submission for a Federal Government contribution towards the cost of building a new community hub in the Inner South of Adelaide.
- MarionLIFE is currently finalising the purchase of its existing site of 1,853 square metres in late 2024, using its own cash reserves and a contribution of $1.8m from State Government of South Australia.
- Construction on the new community hub building is scheduled to start early in the second half of 2025.
- The new community hub building will have five floors comprising:
  - Two floors of community hub for MarionLIFE and co-located service providers
  - Three floors of community housing (upper levels)
  - An under croft car park with 32 parking spaces, charge points and a bike lockup.
  - Roof top gardens for community hub and community housing respectively.
  - 5 star Green Star rating with solar panels & battery, plus rainwater flushed toilets.
  - Community friendly foyers and green spaces with shade and seating
  - (A coffee shop, a secure playground and green spaces are planned on the adjacent property)
- MarionLIFE will own its new building and land using its own cash, large philanthropic donations received, a Federal Government contribution plus the contribution already received from State Government.
- This will increase built community facilities almost five-fold from just over 400sqm to around 2,166sqm. This alleviates current severe overcrowding and provides for expected growth. It allows for other specialist service providers to access consulting rooms and spaces that are currently not available.
- Improves amenity and safety with community friendly design and green spaces.
- Our Community Housing Provider partner (not named due to commercial in confidence) will finance the construction of the community housing on the upper levels of the new building. MarionLIFE will grant the Housing Provider a 50 year lease to use the community housing.

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Synopsis

Why now:

- The landlord wished to sell. Swift action was required to secure the site. There was another bidder for the site wishing to use it for another purpose. If MarionLIFE had not secured the site in 2024, new premises would have been required during 2025.
- MarionLIFE's services have outgrown the current facilities. MarionLIFE's revenue has grown almost 400% over the last 10 years. Services are now provided to clients from four locations across Adelaide. The Marion Road site alone now services 16,000 clients per annum.
- With a significant client base in this area but a lack of tenable alternative sites nearby, MarionLIFE is seeking to replace the current building with a larger purpose-built hub on site, including building over an adjacent car park.

Why Here:

- This site is well positioned for community services as it is alongside two lower socio-economic suburbs. We note the significant and excellent new City of Marion Mitchell Park Sports and Community Centre is nearby. The offerings of MarionLIFE are multi-faceted. MarionLIFE offers complimentary services, adding value for local residents.
- Other re-development is occurring in the local area. A mix of density and a mix of community and private housing, increasing the number of lower priced housing in the area.
- With the client load expected to increase in this area through the new community housing developments and with 16,000 existing client services per annum already provided from this site, this is the right location for MarionLIFE to continue operations. A larger and more appropriate operational facility is needed.
- A second new five storey residential building is being constructed on the adjacent property to MarionLIFE. This creates an opportunity to consider a precinct master plan with other stakeholders to establish green spaces, a playground and café, with public access.

MarionLIFE:

MarionLIFE Community Services is a not-for-profit community organisation that strives to provide meaningful, flexible and responsive care, support and pathways to individuals and families in need. We provide Crisis Support, Social Groups, Adult Community Education Courses and Refugee Support, all through a Community Development Framework. We have been operating from the same location as a tenant, on Marion Rd, Mitchell Park since 1985.

MarionLIFE

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Along with our MarionLIFE services onsite, MarionLIFE currently sub-leases space to other community service organisations who provide complementary services. These include:

- Australian Refugee Association – Settlement Support
- Life Without Barriers – Drug and Alcohol Counselling
- Uniting Communities – Financial Counselling
- Women's Legal Service SA – InDIGO / Domestic Violence Legal Support

In addition, MarionLIFE has a waiting list of other community service providers who have enquired for space and could be accommodated within a larger new hub building. These include:

- Foodbank – to provide a Food Hub on site within the Community Hub development
- UnitingCare Wesley Bowden, Lutheran Care, Community Centres SA - room hire
- Community Housing Provider, plus spaces/activities for tenants
- Various other speciality services who have enquired asking for space

Through this project, we will be able to offer, at no operational cost to City of Marion, a community hub for City of Marion residents to meet community needs, particularly via community services not otherwise located or offered in this part of the City of Marion. This project shows a holistic approach given its integration with the nearby significant increase in community housing.

Impact Assessment:

- Modelling forecasts 50,000+ community member visits each year, with up to 100 jobs created during construction and 20+ co-located jobs through community services.
- MarionLIFE will place its headquarters onsite, managing the other locations around Adelaide from this site.
- Priority groups being addressed include women, single parent families, financial and food insecurity, housing, un/underemployment, safety and loneliness.

Community Consultation:

- Community feedback, and ongoing communication with Local, State and Federal Government has taken place since 2019 through to today, informing this hub, and refining the scope.
- Further community consultation and co-design is occurring late 2024 and early 2025.

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Draft Building Plan

Prior to consultation, the draft proposal for the new Community Hub is to build in two stages.

- Stage 1: a five storey building within the southern car park by Alawoona Ave and Marion Rd, with MarionLIFE on the first three floors and community housing on the top three floors. The third floor of Stage 1 would be shared.
- Stage 2: Second half of the five storey building joining stage 1 with a ground level under croft car park. The second level would be MarionLIFE Community Hub. The top three stories would be community housing.

Timeline:

Late 2024/Early 2025	Community consultation and co-design
Early 2025	Master Plan complete
Early 2025	Planning and development application
Mid 2025	Federal funding confirmed
Mid 2025	Philanthropic funding target reached
July/August 2025	Construction of Stage 1 commences
During 2026	MarionLIFE and other co-located organisations move into stage 1
Late 2026	Demolition of current buildings, construction of stage 2
Late 2027	Stage 2 complete and in use.

Request Summary:

- MarionLIFE are seeking a support letter from the City of Marion, to support our funding submission for a Federal Government contribution towards the cost of building a new community hub in the Inner South of Adelaide.

Future Note:

- We would welcome continued conversation and input from, but not limited to, City of Marion's Planning, and Community, Teams.

Attachments

- People Impact and Community Need Overview.
- Map of site: MarionLIFE land purchase outlined in green within larger site.

MarionLIFE Contacts:

- Leighton Boyd, Director (CEO), lboyd@marionlife.org.au, 0422500303
- Peter Hartley, Chair and Treasurer, treasurer@marionlife.org.au, 0439 339 889

People Impacts and Community Need

POTENTIAL WORK

There are always changes happening in the make-up of our community, the cultural groups, the needs and the potential. With new census data coming in soon we will be able to map out our next strategy for engaging with our community in a targeted and meaningful way, while continuing to lean into the knowledge of our community and the challenges and strengths which exist.

A Community Hub for the Inner South would allow community consultation and co-design of spaces for form and function to implement many new short-term, medium-term and long-term goals that the community are seeking.

This funding, and increasing opportunities for collaborative work, is an investment into the community working to improve the community, as many ideas and programs are born out of both a need seen, but also the strengths and skills of people who offer their expertise to bring positive change to life.

- Additional and varied social, wellbeing and **CONNECTION-BASED GROUPS.**
- **CHILDREN** and **FAMILY FRIENDLY** spaces.
- **GREENSPACES** for community use, aesthetics and neighbourhood gathering place.
- **GREATER ACCESSIBILITY** and welcoming aesthetically, supporting confident access and engagement for all.
- **HIRE SPACE** for other groups on ad hoc and regular basis.
- **DIFFERENT SPACE TYPES** - outdoors and indoors to support diverse needs (Cultural, age, accessibility needs, etc).
- **HOST NETWORKS, TRAININGS** and **COLLABORATIVE MEETINGS** for wider service network and community.
- Locate a new **FOODBANK HUB**, for people to access material support immediately after accessing vouchers through our emergency relief service (and those in the surrounding area).
- Support **START-UP BUSINESSES**, including social enterprise, through a café, shop, workshop and commercial kitchen.
- **COMPUTER HUB** for digital training and skills boosting courses, and flexible use for those needing Internet for jobs, forms, study, connection etc.

Overhead view, showing land purchase / build site outlined in green.



Date

To Whom It May Concern

Letter of Support for MarionLIFE Community Hub

MarionLIFE Community Services has advised the City of Marion of their funding request from the Federal Government towards the cost of a building a five storey building on the corner of Alawoona Avenue and Marion Road, Mitchell Park, South Australia. This building will comprise two floors for a community service hub and three floors of community housing. This will greatly increase the capacity of MarionLIFE to deliver programs from their current location.

The City of Marion provides in principle support of this project, and the availability of our planning department to provide input into the master-planning process for this location to assist in achieving the desired outcomes. It is important to note that Council itself (the Council Members) is not the relevant authority regarding the development approval, and that decision instead resides with the Assessment Manager or Council's Assessment Panel, and as such will be dealt with post relevant applications being submitted by MarionLIFE.

MarionLIFE's current Marion Rd site provides 16,000 services per annum to clients. The community housing redevelopment is projected to double the demand for services at this location. Rising cost of living pressures are expected to add to that growth.

MarionLIFE advise that their project is partnering with a Community Housing provider for the integration of community housing atop the Community Hub, and they are aiming to have the project shovel-ready by mid to late 2025 and therefore being ready for construction to commence (subject to funding).

MarionLIFE staff regularly liaise with Council staff to ensure their programs, including recreational, social, welfare and life education, complement (rather than replicate) Council's community service programs. The MarionLIFE programs are numerous and diverse, including help for individuals and families experiencing loneliness, domestic violence, and those in emergency accommodation.

If you require any further information in relation to this letter of support, please contact the Angela Allison, General Manager City Services on angela.allison@marion.sa.gov.au.

Yours sincerely,

12.5 Community Grants 2024-25 Round 1	
Report Reference	GC241126R12.5
Originating Officer	Projects & Partnerships Team Leader – Jacqui Clark
Corporate Manager	Manager Community Connections - Merran Fyfe
General Manager	General Manager City Services - Angela Allison

REPORT OBJECTIVE
To award funding for Round 1 of Community Grants 2024-2025.

REPORT HISTORY

Report Reference	Report Title
CYGC241023R7.2	Community Grants 2024-25 Round 1

EXECUTIVE SUMMARY
The purpose of the City of Marion Community Grants program is to support not-for-profit organisations to deliver activities and projects that demonstrate a strong community benefit. A total of $100,000 per financial year is allocated to this program, of which $50,000 is allocated to each of the two grant rounds.

Round 1 2024-2025 was oversubscribed by $72,296. The Community and Youth Grants Committee has reviewed all eligible applications and is recommending that Council fund $46,227 to 11 organisations, and to carry forward $3773 to Round 2 Community Grants 2024-2025.

RECOMMENDATION
That Council:

1. **Accepts the recommendation of the Community and Youth Grants Committee to fund a total of $46,227 in Round 1 Community Grants 2024-2025 (as per the below table):**

Organisation	Funding
Austral Volleyball Club	$1665
Cove Community Garden	$3711
Cove Netball Club	$2009
Hub Netball Incorporated	$2893
Marino Community Garden	$3000
Oaklands Community Garden	$5000
Sam Willoughby BMX Facility	$8000
Southern Field Archers	$4000
Walking Football Adelaide Association Incorporated	$3949
Warradale Community Children's Centre	$2000
YMCA of SA Youth and Family Services	$10,000
Total	**$46,227**

2. **Notes the underspend of $3773 from Round 1 Community Grants 2024-2025 is to be**

carried forward and included in Round 2 2024-2025, creating a total of $53,773 to be made available in Round 2 2024-2025.

3. **Notes the recommendation includes 2 applications above $5000.**

DISCUSSION

Applications were invited from not-for-profit organisations to establish and undertake projects or activities that are beneficial for the community. Applicants may apply for grants up to $5000, with one grant per round of up to $10,000 available.

On the 28 May 2024 Council endorsed the creation of the Community and Youth Grants Committee to review and deliberate the merits of each application. The first meeting of the Community and Youth Grants Committee occurred on 23 October 2024.

In order to support the Community and Youth Grants Committee in discharging its obligations, administration undertook a preliminary review of the of the applications against Council's endorsed Community Grant matrix and guidelines.

Each application was then given an individual score by administration staff (subject matter experts), which were then averaged and all information relevant to the application provided to the Community and Youth Grants Committee. This included a summary review card and the full application.

The Committee considered each application and has provided a recommendation to Council as to which organisations it recommends to fund in Round 1 of Community Grants 2024-2025, and to what value. Council is not bound by this recommendation and may accept, reject or amend the recommendation prior to endorsing the funding for Round 1 Community Grants 2024-2025.

The Community and Youth Grants Committee has recommended to fund 2 grants above $5000. The Community Grant Guidelines specify only 1 organisation per round is to be funded above $5000. The guidelines also enable Council to take in to account other matters that Council deem reasonable and relevant in their decision making.

The 22 eligible applications reviewed by the Community and Youth Grants Committee are presented for Councils consideration (Attachment 1) and decision. The 'Funding Recommendation' column states which applications and to what value the Community and Youth Grants Committee is recommending for funding.

ATTACHMENTS

1. Community Grants - Summary of Applications Round 1 2024-2025 [**12.5.1** - 6 pages]
2. Community Grants - Guidelines October 2024 [**12.5.2** - 3 pages]
3. Community Grants Assessment Matrix 2024 [**12.5.3** - 1 page]

Committee recommends for funding:				
Organisation name	**Project name**	**Previous funding considerations**	**Project summary**	**Funding**
Austral Volleyball Club	Coach Development Workshops		Coaching development workshops for succession planning within the club and improve opportunities for players.	Committee recommends funding of $1665.
Cove Community Garden	Garden Wicking Garden Beds		The purchase of 6 raised wicking beds within the Cove Community Garden to support permaculture-based practices.	Committee recommends funding of $3711.
Cove Netball Club	Back in the game	Applicant was previously funded $5000 in Round 1 2022-2023 for Helping Our Coaches Program.	A netball program delivered by Cove Netball Club to engage new players and attract those who are looking to return to the game. The program aims to increase team and player numbers within the club.	Committee recommends funding of $2009.
Hub Netball Incorporated	Purchase of large temporary gazebo	Applicant was previously funded $4623 in Round 2 2022-2023 for Growing netball participation at a new club in Seaview.	The purchase of a pop-up gazebo to provide protection and shade to participants during activities such as "Come and Try's", carnivals, programs and family fun days.	Committee recommends funding of $2893.
Marino Community Garden	Native Sensory Reflective Corner	Applicant was previously funded $5000 in Round 1 2023-2024 for Community Garden Security.	Marino Community Garden intends to create a space within their garden for members, local residents and passers-by to enjoy this new feature which includes native plantings and bench seats. The space will also be utilised for workshops, educational activities and members are currently in discussion to explore diverse activities such as yoga and art workshops.	Committee recommends funding of $3000.

Oaklands Community Garden	A covered shelter to welcome community engagement in Oaklands Community Garden	Applicant was previously funded $2179 in Round 2 2022-2023 for Enhancing Community Enjoyment of Oaklands Community Garden Project.	Community Garden to build a covered shelter including table and benches to provide protection from the sun and increase opportunities to deliver workshops and upskilling activities.	Committee recommends funding of $5000. Requested funding of $9843.
Southern Field Archers	Safety First Aid Forward 2025		First Aid Training courses for up to 18 club members and request to upgrade first aid kits.	Committee recommends funding of $4000.
SW BMX Facility	Facility Access Walkways		Creation of a pathway around the track to enable officials with disabilities to volunteer, to be completely inclusive from an access perspective, and to improve visibility for all community.	Committee recommends funding of $8000. Requested funding of $9267.
Walking Football Adelaide Association Incorporated	Marion Walking Soccer for all		The Walking Football Adelaide Association will deliver walking soccer programs weekly over 6 months, designed to promote active lifestyles and improve mental and social wellbeing. The program is beneficial particularly for individuals over 50. The program will be delivered at the MPSCC.	Committee recommends funding of $3949.
Warradale Community Children's Centre	Ngarturna Kuu Bush tucker Garden	Applicant was previously funded $5000 in Round 1 2022-2023 for Feature in Front Garden Project.	Bush Tucker Garden to service the Warradale Community Children's Centre community including children and families. Project aims to incorporate child friendly design, easy access paths, incorporate Kaurna stories, culture and opportunities for workshops, volunteer days and knowledge sharing to the broader community.	Committee recommends funding of $2000.

YMCA of SA Youth and Family Services	Agile mYnds		The Agile mYnds program aims to boost brain health, cognitive function, and physical fitness in older adults through 40 one-hour weekly workshops. Led by a qualified professional, the program includes strength exercises, balance challenges, brain tasks, and dual-tasking activities. It focuses on fall prevention, improving confidence, and fostering community engagement while enhancing independence and quality of life.	Committee recommends funding of $10,000.
Total				**$46,227**

Committee does not recommend for funding:				
Organisation Name	**Project Name**	**Previous funding considerations**	**Project summary**	**Funding**
Camden Community Centre	Camden's Outreach Christmas Party and Hamper Drive		A two part program in which Christmas hampers are prepared and delivered to vulnerable community members individuals. Hampers will be prepared & delivered by Kids First Students in conjunction with Camden Community Centre. A Christmas lunch will also be held at the end of the program where an invite is extended to Kids First Students, families and siblings as well as vulnerable community members.	Requested funding of $10,000. Project can proceed with partial funding of $5000. Committee does not recommend funding this application.
Dover Gardens Kennel and Obedience Club	Club Window Signage	Applicant was previously funded $960 in Round 2 2022-2023 for a Faeces Mitigation Program.	New signage for the windows at the club (none currently since moving to new space).	Requested funding of $1799. Project can proceed with funding of $1500. Committee does not recommend funding this application.
Flinders United Women's Football Club	Flames - Ignite your passion		To deliver a Walking Football Tournament for women and girls over 5 weeks at Club Marion for 100 participants who are residents of CoM. Pilot program to gauge the delivery of an annual tournament.	Requested funding of $6500. Project can proceed with funding of $3000. Committee does not recommend funding this application.
Junction Australia Ltd	Community Social Bingo		Monthly Bingo sessions to be held at Cooinda Neighbourhood Centre to foster social and community connections. Free to community members. Sessions can accommodate up to 70 participants.	Requested funding of $2670. Project can proceed with funding of $1000. Committee does not recommend funding this application.
Key Assets Australia	Cultural Club		Excursion/3-day Camp to LKCC for cultural experience for Aboriginal children in care. Participants are not identified as City of Marion residents.	Requested funding of $9500. Project can proceed with funding of $7500. Committee does not recommend funding this application.

Marion City Band	Brass Explorers: A 10-Week Musical Journey for Primary School Students	Applicant was previously funded $3730 in Round 2 2022-2023 for Harmonising Inclusion: Creating a Neurodiverse-friendly Marion City Band Community.	“Brass Explorers” is a 10-week pilot program introducing CoM primary school students to brass instruments program offered to three local schools, out of school hours. The program covers instrument care, playing techniques, and music fundamentals. Students will learn posture, breathing, and playing basics, culminating in a small concert. The program includes free instrument hire and ongoing affordable tuition. Participants will also have the opportunity for a second term of free group lessons with the Warriparinga Brass band.	Requested funding of $4800. Project can proceed with funding of $2400. Committee does not recommend funding this application.
Royal Life Saving South Australia	Water Safety Education for CALD Adults	Applicant was previously funded $4937 in Round 2 2022-2023 for Becoming Swimmers in Australia Program.	This 8-week project aims to enhance water safety knowledge among culturally and linguistically diverse communities by integrating practical and theoretical elements eg CPR, First Aid, swim skills and intro to basic English.	Requested funding of $10,000. Project can proceed with partial funding of $5000. Committee does not recommend funding this application.
SA Native Animal Rescue Incorporated	Equipment and Food Supplies		Purchase of 2 bird incubators to assist rescue efforts of local wildlife.	Requested funding of $5310. Project can proceed with partial funding of $2650. Committee does not recommend funding this application.
Sheidow Park Cricket Club	Cricket Grounds Maintenance	Applicant was previously funded $4534 in Round 1 2022-2023 for Flicx Junior Multi Age Cricket Pitch.	Trimming overgrown branches around the nets to improve lighting conditions and excavating the eroded ground around the practice wickets to remove trip hazards and uneven surfaces.	Requested funding of $5000. Project unable to proceed with partial funding. Committee does not recommend funding this application.
The Corner Uniting Church	Art Materials and Food for "Create" to ensure accessibility		"Create" is a monthly Saturday night art program fostering an inclusive community where people, particularly LGBTQIA+ and neurodivergent individuals, can strengthen their support networks through art and shared meals.	Requested funding of $4480. Project can proceed with funding of $3600. Committee does not recommend funding this application.

United Way South Australia	The Imagination Library Marion		Delivery of a new book pack monthly to children aged from birth to 5 with a tip sheet for parents to increase enjoyment of reading. Families will be referred form local Child and Family Health Service (CAFHS) meeting specific criteria. 55 families will receive 660 books over this time and will culminate in a Christmas event where children and families will meet up and receive gifts for children.	Requested funding of $9900. Project can proceed with funding of $5621. Committee does not recommend funding this application.

Community Grants

GUIDELINES



CITY OF MARION

marion.sa.gov.au/grants

GUIDELINES

Introduction

The purpose of the Community Grants Program is to assist local not-for-profits to establish and undertake projects or activities that are beneficial for the community.

Applications should support and align with The City of Marion Strategic Plan and Community Vision.

Applications should ensure programs, activities and events are inclusive and as accessible as possible for all groups, including people of various genders, ages, sexuality, cultural backgrounds, religious beliefs and those living with disability. The City of Marion recognises particular programs may be implemented to support vulnerable populations and/or specific demographic groups within our community.

Support with your application

Applicants are strongly encouraged to refer to this document and the Strategic Plan link before considering or commencing an application.

If you require further information please contact Ashley Lambourne, Grants Officer on phone 08 8375 6600 or email ashley.lambourne@marion.sa.gov.au .

All information relating to City of Marion grants including eligibility, key dates and previously successful recipients can be found on the City of Marion website.

Applications need to be submitted online.

To be eligible

- Applications are required to be from incorporated, not-for-profit organisations and groups.
- **NOTE:** Groups that are not incorporated need an incorporated body willing to accept the funds on your behalf and accept responsibility for the funding of the project. Applications must include completed financial information and necessary quotations.

The following will make an application ineligible

- Funding for individual, private, political or commercial enterprises or activities.
- Fundraising or sponsorship.
- Ongoing operational costs, core business, salaries or costs not directly related to project delivery.
- Payment for facilitators/instructors (unless it is clearly demonstrated that required expertise cannot be sourced internally).
- If applicants have already applied within other City of Marion grant streams for the same project within the same round.
- Projects implemented outside of the City of Marion council boundaries (unless the activity clearly demonstrates significant benefits to the participants, being City of Marion residents).
- The project has commenced or retrospective funding (money spent before a grant is approved).
- Funding for academic research or conference costs, interstate or overseas travel.
- Funding for once off events.
- Projects that duplicate a community need that is already being met.
- Schools are not eligible to apply. External organisations conducting activities within schools, during school hours, are also ineligible.
- The organisation has an outstanding acquittal or debt owing to Council. *Please note this does not apply to organisations that have a loan with Council and are complying with the repayment terms.*

Ineligible applications will not progress to the assessment stage.

Funding and additional criteria

- Each funding round may include one grant up to $10,000.
- The remaining funding pool has a $5,000 limit per application.
- Applicants must declare any current and/or ongoing in-kind or financial support received from the City of

Marion eg subsidised rent, funding agreements.

- Only one application per community group/organisation per round will be accepted.
- Where relevant, applications may be approved subject to additional criteria being met (eg: subject to development approval, landlord approval etc).
- Grants should generally not be used for site improvements on private property.

Grant Objectives

Applicants should consider the following:

- Establish and undertake activities that align with relevant areas of The City of Marion Strategic Plan and Community Vision – Towards 2024.
- Activities that focus on the following will be highly considered:
    - Demonstrate a strong benefit to City of Marion residents.
    - Demonstrate inclusivity and accessibility to the wider community, where possible.
    - Encourage community led projects/activities, including opportunities for volunteers.
    - Create opportunities for increased social connections and increased community participation.
    - Demonstrate how the outcomes of the funding includes giving back to the community.
    - Enable wellbeing eg: healthy lifestyles, skill development, community safety, cultural harmony
    - Demonstrate environmental responsibility by the organisation/group, where applicable, eg: environment policies or practices.

Examples of funding areas could include: recreational/community programs, workshops/series of events, eg: health & wellbeing and/or skill development, equipment, arts and cultural activities, facility upgrades and minor capital works.

How are applications assessed?

- Applications will be assessed and scored against grant guideline criteria.
- Applications will be assessed and scored against community grant objectives.
- Applications will be assessed and scored against the City of Marion's Strategic Plan and Community Vision.
- A reduction of 10% is applied to the application total assessment score if the organisation has been funded within the last 3-4 rounds, and a reduction of 20% applied if funded within the last 1-2 rounds.
- Additional assessment information to be included as per endorsed Council processes eg: Community Grants Assessment Matrix 2024, grants committee.

Please note that meeting the eligibility criteria alone does not guarantee funding. The Community Grants Program is highly competitive with a budget limit. The decision to award a grant is made by Council and the decision of Council is considered final. This decision may take into account other matters that Council deem reasonable and relevant to the decision-making process.

Financial reporting and acquittal

Applicants will be required to complete an acquittal form online. The form is due one month after the completion of the project or 13 months from the funding date, whichever is earlier. Evidence of expenditure is required – **all receipts must be attached to the acquittal.**

The acquittal form verifies that the grant funding has been spent in accordance with the project budget provided in the application form. Final acquittal of the grant requires a statement of income and expenditure for the project as well as feedback documentation. The feedback provides valuable insight for Council on how your project and the community have benefited from the Community Grants Program. (where applicable please include photos of your project/activity).

Successful applicants are required to comply with terms and conditions included in the application form.

Community Grants **Assessment Matrix**

Activity or Project Criteria	Weighting Applied	Criteria Applied to Assessment
Activity or Project benefits majority of City of Marion residents	**20%**	Demonstrates participation by CoM residents and/or members of local CoM clubs/organisations at an 80/20 ratio or higher.
Activity or Project creates Community Connection	**15%**	Addresses social isolation, increases opportunity for social connectedness, neighborhood connection and/or intergenerational connection.
Activity or Project incorporates a focus on health and wellbeing	**15%**	Demonstrates opportunities for supporting better physical and/or mental health.
Activity or Project incorporates a focus on skill development	**15%**	Evidence of skill development opportunities for participants eg: employment skills, leadership skills, life skills.
Activity or Project is inclusive as possible for the CoM community	**10%**	Open to broader community but mindful of specific targeted demographics for some activities/projects. Creates safe spaces for community and encourages cultural harmony.
Activity or Project aligns with CoM's Strategic Plan/Community Vision - Towards 2040	**10%**	Strength of alignment in relevant areas eg: engaged, liveable.
Activity or Project demonstrates applicant's in-kind support	**5%**	Level of applicant contribution to total project cost eg: facility, facilitators and/or resources to deliver activity/project.
Activity or Project creates opportunities for volunteers	**5%**	Project or activity utilises or gives opportunities to engage volunteers, gives back to the community.
Organisation/group demonstrates environmental responsibility	**5%**	Application indicates current or intended progress towards an increased environmental responsibility eg: organisational policies and practices in place

12.6 Youth Grants 2024-25 Round 1	
Report Reference	GC241126R12.6
Originating Officer	Projects & Partnerships Team Leader – Jacqui Clark
Corporate Manager	Manager Community Connections - Merran Fyfe
General Manager	General Manager City Services - Angela Allison

REPORT OBJECTIVE

To award funding for Round 1 of Youth Grants 2024-2025.

REPORT HISTORY

Report Reference	Report Title
CYGC241023R7.3	Youth Grants 2024-25 Round 1

EXECUTIVE SUMMARY

The purpose of the City of Marion Youth Grants program is to support not-for-profit groups and service organisations to deliver well-managed and relevant projects, programs and activities whilst strengthening connections for young people in our community. A total of $120,000 per financial year is allocated to this program, of which $60,000 is allocated to each of the two grant rounds.

Round 1 Youth Grants 2024-2025 was oversubscribed by $36,694. The Community and Youth Grants Committee has reviewed all eligible applications and is recommending that Council fund $40,857 to 5 organisations, and to carry forward $19,143 to Round 2 Youth Grants 2024-2025.

RECOMMENDATION

That Council:

1. **Accepts the recommendation of the Community and Youth Grants Committee to fund a total of $40,857 in Round 1 Youth Grants 2024-2025 (as per the below table):**

Organisation	Funding
Flinders United Women's Football Club	$7400
Koorana Gymnastics Club Pty Ltd	$7890
The Scout Association of Australia – SA Branch (Hallett Cove)	$6237
Women in Creative Technologies	$9330
Youth Opportunities	$10,000
Total	**$40,857**

2. **Notes the underspend of $19,143 from Round 1 Youth Grants 2024-2025 is to be carried forward and included in Round 2, 2024-2025, creating a total of $79,143 to be made available in Round 2 2024-2025.**

DISCUSSION

Applications were invited from organisations with youth expertise to provide opportunities and

engagement for all young people aged 12-25 years. Applicants may apply for grants up to $10,000.

On the 28 May 2024 Council endorsed the creation of the Community and Youth Grants Committee to review and deliberate the merits of each application. The first meeting of the Community and Youth Grants Committee occurred on 23 October 2024.

In order to support the Community and Youth Grants Committee in discharging its obligations, administration undertook a preliminary review of the applications against Council's endorsed Youth Grant matrix and guidelines.

Each application was then given an individual score by administration staff (subject matter experts), which were then averaged and all information relevant to the application provided to the Community and Youth Grants Committee. This included a summary review card and the full application.

The Committee considered each application and has provided a recommendation to Council as to which organisations it recommends to fund in Round 1 of Youth Grants 2024-2025, and to what value. Council is not bound by this recommendation and may accept, reject or amend the recommendation prior to endorsing the funding for Round 1 Youth Grants 2024-2025.

The 11 eligible applications reviewed by the Community and Youth Grants Committee are presented for Councils consideration (Attachment 1) and decision. The 'Funding Recommendation' column states which applications and to what value the Community and Youth Grants Committee is recommending for funding.

ATTACHMENTS

1. Youth Grants - Summary of Applications Round 1 2024-2025 [**12.6.1** - 4 pages]
2. Youth Grants - Guidelines [**12.6.2** - 4 pages]
3. Youth Grants - Assessment Matrix [**12.6.3** - 1 page]

Committee recommends for funding:				
Organisation name	**Project name**	**Previous funding considerations**	**Project summary**	**Recommended funding**
Flinders United Women's Football Club	Flames - Ignite, share and lead with passion		FUWFC aims to host a specialised coach mentoring program for South Australian girls aged 14-18, promoting football as a fun, inclusive activity that enhances physical and mental well-being. The program emphasises football as a safe, non-contact activity that benefits all participants, regardless of age, gender, ethnicity, or experience. The program includes a 5-week leadership and coaching skills course run by FUWFC's accredited coaches, covering technical aspects of football, coaching principles, and teaching methods. Participants will be mentored by coaches and will lead their own training sessions. The program concludes with FUWFC accreditation for participants.	Committee recommends funding of $7400.
Koorana Gymnastics Club Pty Ltd	Coach Education Program		Upskilling five current gymnasts (15-20 years old) with Gymnastics Australia's 'Fundamental Gymnastics Coach' (FGC) training, enabling them to become accredited coaches through a 6-month program. Training ten new and existing coaches and two young volunteers in accredited first aid or refresher courses. Upskilling program will enhance the club's capacity to deliver sports and recreation programs.	Committee recommends funding of $7890.
The Scout Association of Australia - SA Branch - on behalf of Hallett Cove Scouts	Climbing Gear Replacement	Applicant was previously funded $3857 in Round 1 2023-2024 for Lightweight Camping Gear.	Replacement of climbing gear to comply with safety regulations.	Committee recommends funding of $6237.

Women in Creative Technologies	3D modelling with Blender and VR experience workshop		The project targets young women to engage in creative industries. The project delivers 3d modelling, VR workshops game design and storytelling weekly over 2 months. Expected outcomes include increased technical proficiency in 3D modelling, improved self-expression, and a stronger sense of belonging. This project will provide an enriching experience that supports both personal and professional growth. The project will end with an exhibition to showcase their work and will engage a broader audience of young people and the wider community, promoting the projects benefits and inspiring others to explore digital creation.	Committee recommends funding of $9330.
Youth Opportunities	Hallett Cove Youth Leadership & Wellbeing Program		A program supporting 20 disadvantaged students aged 15-16 yrs from Hallett Cove school. Over 60 hours they will hold workshops to improve resilience, communication and self-worth. The flexible program, based on positive psychology and cognitive therapy, helps participants form positive relationships, set future goals, and make meaningful life choices.	Committee recommends funding of $10,000.
Total funding				**$40,857**

Committee does not recommend for funding:				
Organisation name	**Project name**	**Previous funding considerations**	**Project summary**	**Recommended funding**
Islamic Society	Cooking up a storm!	Applicant was previously funded $6040 in Round 1 2022-2023 for Health is Wealth (2 events addressing issues of mental health and substance abuse).	A 2-day cooking workshop for people from all backgrounds to share their traditional cooking skills and create a sense of community belonging.	Requested funding of $8000. Project unable to proceed with partial funding. Committee does not recommend funding this application.
MarionLIFE	MarionLIFE Youth Media Hub	Applicant was previously funded $10,000 in Round 1 2022-2023 for the MarionLIFE Youth Media Hub.	The project provides young people access to technology to create media that is relevant to them e.g. podcasts, movies, YouTube vids, editing/sound tools, advice and support and idea generation. The program contains 6 sessions per term with 15 participants each session to develop skillsets and engage young people in their interests and passions Free healthy food will also be provided for participants.	Requested funding of $10,000. Project can proceed with partial funding of $7500. Committee does not recommend funding this application.
Multiple Solutions	Accelerate Youth: Drivers Program	Applicant was previously funded $10,000 in Round 1 2022-2023 for the Accelerate Youth: Drivers Program.	The Accelerate Youth program aims to address a key employment barrier for young people—lack of transportation and a driver's licence Driver training lessons for young people with disabilities including theoretical and practical driving experience to help pass driving test. Supports 10-15 young people and will collaborate with local driving schools.	Requested funding of $10,000. Project unable to proceed with partial funding. Committee does not recommend funding this application.
Sammy D Foundation	Adulting 101: Building Independent Living Skills for the Future		Independent living skills program to support 15 young people between 16-24 yrs. 8-week program offers 2-3 hour weekly sessions covering topics like personal goal setting, finance management, physical and mental wellbeing, car ownership, healthy relationships, employment, and tenancy. The program includes guest speakers from local businesses and service providers, as well as two excursions, aimed at building community connections.	Requested funding of $7847. Project can proceed with funding of $7547. Committee does not recommend funding this application.

The Queer Society	LGBTIQ Youth Voice		The project aligns with fostering a supportive environment that challenges societal norms, advocates for equality, and promotes the visibility and representation of LGBTIQ people in all aspects of life. This project aims to empower LGBTIQ youth in the Marion Council area through artistic expression, leadership development, and community advocacy. Workshops, exhibitions and public art displays to provide a platform for LGBTIQ to share their stories and creativity. A Youth Action Council will also be established to focus on advocacy, leadership and community involvement. A community podcast series will highlight local LGBTIQ stories, experiences and events.	Requested funding of $9990. Project can proceed with funding of $4800. Committee does not recommend funding this application.
The Scout Association of Australia - SA Branch - on behalf of Hallett Cove Scouts	Lightweight tents	Applicant was previously funded $3857 in Round 1 2023-2024 for Lightweight Camping Gear.	Replacement of camping equipment.	Requested funding of $10,000. Project can proceed with partial funding of $5000. Committee does not recommend funding this application.

Youth Grants

GUIDELINES



CITY OF MARION

marion.sa.gov.au/grants

Youth Grants GUIDELINES

CITY OF MARION

Introduction

The purpose of the City of Marion Youth Grants is to support not-for-profit groups and service organisations to deliver well-managed and relevant projects and programs whilst strengthening connections for young people in our community.

Applications should support and align projects with The City of Marion Strategic Plan and Community Vision.

Applications are invited from organisations with expertise and local knowledge to provide diverse and inclusive opportunities that are accessible as possible for groups, including various genders, ages, sexuality, cultural backgrounds, religious beliefs and living with disability. The City of Marion recognises particular programs may be implemented to support vulnerable populations and/or specific demographic groups within our community.

Support with your application

Applicants are strongly encouraged to refer to this document and the Strategic Plan link before considering or commencing an application.

If you require further information please contact Ashley Lambourne, Grants Officer on phone 08 8375 6600 or email ashley.lambourne@marion.sa.gov.au.

All information relating to City of Marion grants including eligibility, key dates and previously successful recipients can be found on the City of Marion website.

Applications need to be submitted online.

To be eligible

- Applications are encouraged from incorporated not-for-profit organisations and groups.
  NOTE: Groups that are not incorporated need an incorporated body willing to accept the funds on your behalf and accept responsibility for the funding of the project.
- Applications must include completed financial information and necessary quotations.
- Schools/educational institutions are eligible to apply, provided they can demonstrate:
  - The project is delivered outside of normal school hours, this also applies to external facilitators conducting programs and activities within schools.
  - The project is meeting an identified need that is not limited to the school environment and demonstrates how the project will have benefits to the wider youth population.
  - The project does not form part of the core business of the Department for Education.
  - Alternative funding sources for the project are not available from the Department for Education.

The following will make an application ineligible

- Funding for individual, private, political or commercial enterprise or activities.
- Fundraising or sponsorship.
- Ongoing operational costs, core business, salaries or costs not directly related to project delivery.
- Projects implemented outside of the City of Marion council boundaries (unless the activity clearly demonstrates significant benefits to the participants, being City of Marion's young people).
- If applicants have already applied within other City of Marion grant streams for the same project within the same round.
- The project has commenced or retrospective funding (money spent before a grant is approved).
- Funding for academic research or conference costs, interstate or overseas travel.
- Funding for once off events.
- Projects that duplicate a community need that is already being met.
- The organisation has an outstanding acquittal or debt owing to Council. *Please note this does not apply to organisations that have a loan with Council and are complying with the repayment terms.*

Youth Grants

GUIDELINES

CITY OF MARION

Ineligible applications will not progress to the assessment stage.

Funding

- Applicants may apply for funding up to $10,000.
- Applicants may apply for more than one grant by submitting a separate application for each project, demonstrating clear distinctions between the projects.
- Applicants must declare any current and/or ongoing in-kind or financial support received from the City of Marion eg subsidised rent, funding agreements.

Grant Objectives

Applicants should consider the following:

- Establish and undertake projects or activities that align with the relevant areas of The City of Marion Strategic Plan and Community Vision – Towards 2040.
- Programs or services that focus on the following will be highly considered:
    - Are delivered by organisations that have existing youth development expertise.
    - Are addressing an identified need for City of Marion's young people.
    - Develop opportunities for youth participation, connection and promote the health and wellbeing of young people.
    - Demonstrate inclusivity and accessibility to the wider community where possible.
    - Demonstrate evidence of youth engagement in the design, planning and delivery of the project, where possible.
    - Organisations that contribute their own in-kind resources to the project and encourage opportunities for volunteering.
    - Demonstrate environmental responsibility by the organisation/service, where applicable, eg: environment policies or practices in place.

Suggested Focus Areas

- Strengthening Youth Engagement and Participation
- Creating Safe, Inclusive and Welcoming Spaces
- Developing Creativity through Arts and Culture
- Valuing Nature and Environmental Sustainability
- Skill Development and Leadership

How are applications assessed?

- Applications will be assessed and scored against grant guideline criteria.
- Applications will be assessed and scored against youth grant objectives.
- Applications will be assessed and scored against the City of Marion's Strategic Plan and Community Vision.
- A reduction of 10% is applied to the application total assessment score if the organisation has been funded within the last 3-4 rounds, and a reduction of 20% applied if funded within the last 1-2 rounds.
- Additional assessment information to be included as per endorsed Council processes eg: Youth Grants Assessment Matrix 2024, grants committee.

Please note that meeting the eligibility criteria alone does not guarantee funding. The Youth Grants Program is highly competitive with a budget limit. The decision to award a grant is made by Council and the decision of Council is considered final. This decision may take into account other matters that Council deem reasonable and relevant to the decision-making process.

Financial reporting and acquittal

Applicants will be required to complete an acquittal form online. The form is due one month after the completion of the project or 13 months from the funding date, whichever is earlier. Evidence of expenditure is required – **all receipts must be attached to the acquittal.**

Youth Grants

GUIDELINES

CITY OF MARION

The acquittal form verifies that the grant funding has been spent in accordance with the project budget provided in the application form. Final acquittal of the grant requires a statement of income and expenditure for the project as well as evaluation documentation. The feedback provides valuable insight to Council on how your project and community have benefited from the Youth Grants Program (please provide photos of your project/activity).

Successful applicants are required to comply with terms and conditions included in the application form.

Youth Grants **Assessment Matrix** 2024

Activity or Project Criteria	Weighting Applied	Criteria Applied to Assessment
Activity or Project benefits majority of CoM young people	**20%**	Demonstrates participation by CoM young people at an 80/20 ratio or higher.
Alignment with Key reports and City of Marion Strategic Plan & Community Vision – towards 2040	**15%**	Demonstrates alignment to the following document: • The City of Marion Strategic Plan and Community Vision – Towards 2040 The City of Marion Youth Action Plan 2024-2027 (currently in draft)
Youth Specific Provider	**15%**	Does the applicant have experience delivering youth specific programs/ projects events? **OR** Is the applicant from a specific sector i.e. housing, employment, developing a program aimed at young people between the ages of 12-25 years to address current needs?
Youth Development		**Strength of Benefit to Young People**
Activity or Project creates Community Connection	**10%**	Addresses social isolation, increases opportunity for social connectedness, peer connection and/or intergenerational connection.
Activity or Project is inclusive as possible for CoM young people	**10%**	Open to broader community but mindful of specific targeted demographics for some activities/projects. Creates safe spaces for community and encourages cultural harmony.
Activity or Project enables youth engagement	**10%**	Demonstrates awareness and opportunity for young people to: • Co-design the project • Be involved in the planning and delivery of the project
Activity or Project promotes positive wellbeing for young people	**10%**	The project is addressing issues that affect the health and wellbeing of young people. The following factors should be considered: (but not limited to) • Mental Health Physical Health • Skill Development Cultural Wellbeing
Additional Criteria		
Applicant contribution to the Activity or Project	**5%**	The applicant has commitment to the project by contributing; Eg: In kind support, volunteer hours, financial commitment
Applicant demonstrates environmental responsibility	**5%**	Application indicates current or intended progress towards an increased environmental responsibility eg: organisational policies and practices in place.

12.7 Cove Tavern Section 221/222 - Outdoor Decks	
Report Reference	GC241126R12.7
Originating Officer	Property Officer – Alicia Smith
Corporate Manager	A/Manager City Property – Michael Collins
General Manager	General Manager City Development - Ben Keen

REPORT OBJECTIVE

To seek a Council decision on a request by RD Jones Group for an outdoor dining structure on Council Road Reserve for the Cove Tavern, requiring a Section 221 Authorisation (alteration of a public road) and Section 222 Permit (business use of a public road).

EXECUTIVE SUMMARY

On 6 June 2024, RD Jones Group received development approval for building upgrades at Cove Tavern (4 Ramrod Avenue, Hallett Cove). The development approval included the construction of two exterior decks to be positioned on Council's Road Reserve (**Attachment 1**). The decks will result in the Cove Tavern's exclusive use of this portion of Council's Road Reserve for a business purpose. This requires a Section 221 Authorisation for the structure, and Section 221 Permit for the business use.

RECOMMENDATION

That Council:

1. **Authorises the Chief Executive Officer or delegate to grant a combined 221 Authorisation for the alteration of a public road and a 222 Permit for the business use of a public road for a term of 5 years at an annual fee of [$xxx Council members to determine a fee].**
2. **Authorises staff to negotiate appropriate conditions within the permit, including in relation to disability access, safety requirements, hours of operation, smoking, and liquor licensing.**
3. **Determines that the alteration and business use will not impede the passage of traffic to a material degree and that public consultation will therefore not be required in accordance with Section 223 of the *Local Government Act 1999*.**
4. **Require staff to notify the residents of the adjacent Units 1-14 of 3 Ramrod Avenue, Hallett Cove of the intention to grant the Authorisation and Permit for the decks.**

DISCUSSION

1. History

On 19 August 2021, RD Jones Group (Owner of Cove Tavern) lodged an application for development approval for building upgrades at Cove Tavern (4 Ramrod Avenue, Hallett Cove). The application included the addition of two exterior decks to be constructed on Council's Road Reserve (**Attachment 1**). The decks will result in the Cove Tavern's exclusive use of a portion of Council's Road Reserve.

On 21 September 2021 Planning Consent was granted by Council, and Building Consent was granted by BuildSurv Pty Ltd on 2 November 2022. Council granted full Development Approval on 6 June 2024.

On 17 September 2024, RD Jones Group formally requested a Section 221 Permit for the Alteration of a Public Road, and a Section 222 Permit for use of Public Road for Business Purposes, both for a period of five years.

Gilmore Constructions (The Builder) has a current Section 221 Permit for the storage of materials and creation of a building compound during the initial stages of the construction works.

2. Local Government Act 1999

Section 221 Authorisations

A Section 221 Authorisation is required when the applicant proposes to erect or install a structure (such as fixtures, fittings, pipes, and cables) in, on, across, under, or over the road. Council may grant an Authorisation for a term of up to 42 years and may renew the Authorisation for a further term of up to 42 years.

Section 222 Permits

A Section 222 Permit for Business Purposes on Council Road is required for the business use of road reserve, such as café tables on a footpath. Council may grant a Section 222 Permit for a term of up to 5 years.

Combined Permits

A Section 221 Authorisation and Section 222 Permit may be granted in conjunction with each other, being a 221 Authorisation for the structure, and the 222 Permit for the business use. This is commonly granted for outdoor dining structures, such as the outdoor deck being proposed by RD Jones Group for Cove Tavern. Because a Section 222 Permit can only be granted for a term of up to 5 years, it is recommended the Section 221 Authorisation term expiry coincides with the Section 222 Permit and is granted for a term of 5 years.

Section 223 Public Consultation

Public Consultation is required if the road reserve usage would result in “part of the road being fenced, enclosed or partitioned so as to impede the passage of traffic to a material degree” or in relation to a use or activity for which public consultation is required under the regulations. It is not considered that the structures will impede the passage of traffic to a material degree.

3. Considerations

Traffic Risk Assessment

An independent traffic consultant risk assessment was requested from RD Jones Group to assess road safety considerations. RD Jones Group has provided an assessment undertaken by traffic engineering consulting firm Cirqa **(Attachment 2).** This included:

- Consideration of DIT's "Roadside Dining Protection";
- Consideration of the Local Government Associations "Model Guideline for Outdoor Dining"; and
- Undertaking a risk assessment used by City of Norwood, Payneham and St Peters (NPSP)

The NPSP methodology assesses the potential for conflict between vehicles and outdoor dining by assigning points for each risk factor, such as speed limit, traffic volume, and history of crashes. A total of 20 points is considered to be high risk and requires bollards. The assessment for Cove Tavern assigned a total of 16 points, placing it within the "risk acceptance" category and not warranting the installation of barriers and bollards.

Council's Engineering staff have advised they consider the risk to be acceptable on the basis that they can periodically review the risk profile of the decks and require changes by Cove Tavern if deemed necessary.

Engineering Staff have also noted the intention to renew the footpath in front of the Cove Tavern in the 25/26 Capital Works Program on the completion of the Cove Tavern works. This footpath renewal was placed on-hold pending the development at this site when the Ramrod Streetscape project was undertaken in 2018.

Proximity to Kerb Ramps

As the proposed decks are located in close proximity to two kerb ramps on Ramrod Avenue, RD Jones Groups will need to ensure compliance with AS 1428 and Council's requirements regarding minimum distances of structures from kerb ramps. This may require Engineering staff seeking RD Jones making minor modifications to the proposed locations of the decks.

Proposed Fee

Council has not previously granted a combined 221/222 Permit for a fixed outdoor dining structure. There are fees stipulated in Council's Schedule of Fees and Charges 24-25 for use of Council land (Business & Commercial use) which stipulates that fees are by negotiation with Council but subject to a minimum fee of $1,250 plus GST. Staff have sought comparable rates from another Council on outdoor dining structures, these ranged from $39.27 per sqm per annum to $54.37 per sqm per annum, and are reviewed annually in line with CPI. It should be noted that the comparable rates obtained were for outdoor dining locations which could be considered to be more premium locations. Staff also looked at how other Councils calculate these fees. Using a midpoint of the comparable rates worked out at $46.78 per sqm. The proposal to RD Jones Group was based on this midpoint sqm rate.

RD Jones Group were advised on 21 October 2024 of the following proposed fees:

Item	Details	Comment
Combined 221/222 Annual Permit Fee	$4,444.42 + GST	Based on a rate of $46.78 per sqm x 95 sqm (approx.)
Once off application fee for Section 221 & Section 222	$310.00 incl GST.	Each has an application fee of $155.00 incl GST according to Council's Fees and Charges Schedule 24-25.

Annual Review	Annually to CPI SA All Groups	

Response from RD Jones Group to Proposed Fee

On 31 October 2024, RD Jones Group stated the Annual Permit Fee was significantly higher than what they originally anticipated (**Attachment 3**) and verbally advised staff the proposed fee may not be financially viable for the construction of the decks. They proposed an amount of $2,300.00 per annum including GST, with reference to a current outdoor dining permit they hold with the City of Onkaparinga for the outdoor dining at the Port Noarlunga Hotel.

Fee Consideration

Council Members may determine what annual fee should be charged for the combined Authorisation and Permit, noting that the proposal will likely be of benefit in activating the streetscape between the Cove Tavern and the Cove Civic Centre precinct. It should be further noted that the comparable rates obtained were for outdoor dining locations in what could be considered more premium locations which could potentially justify a decision to accept the fee proposal from RD Jones Group at $2,300 per annum.

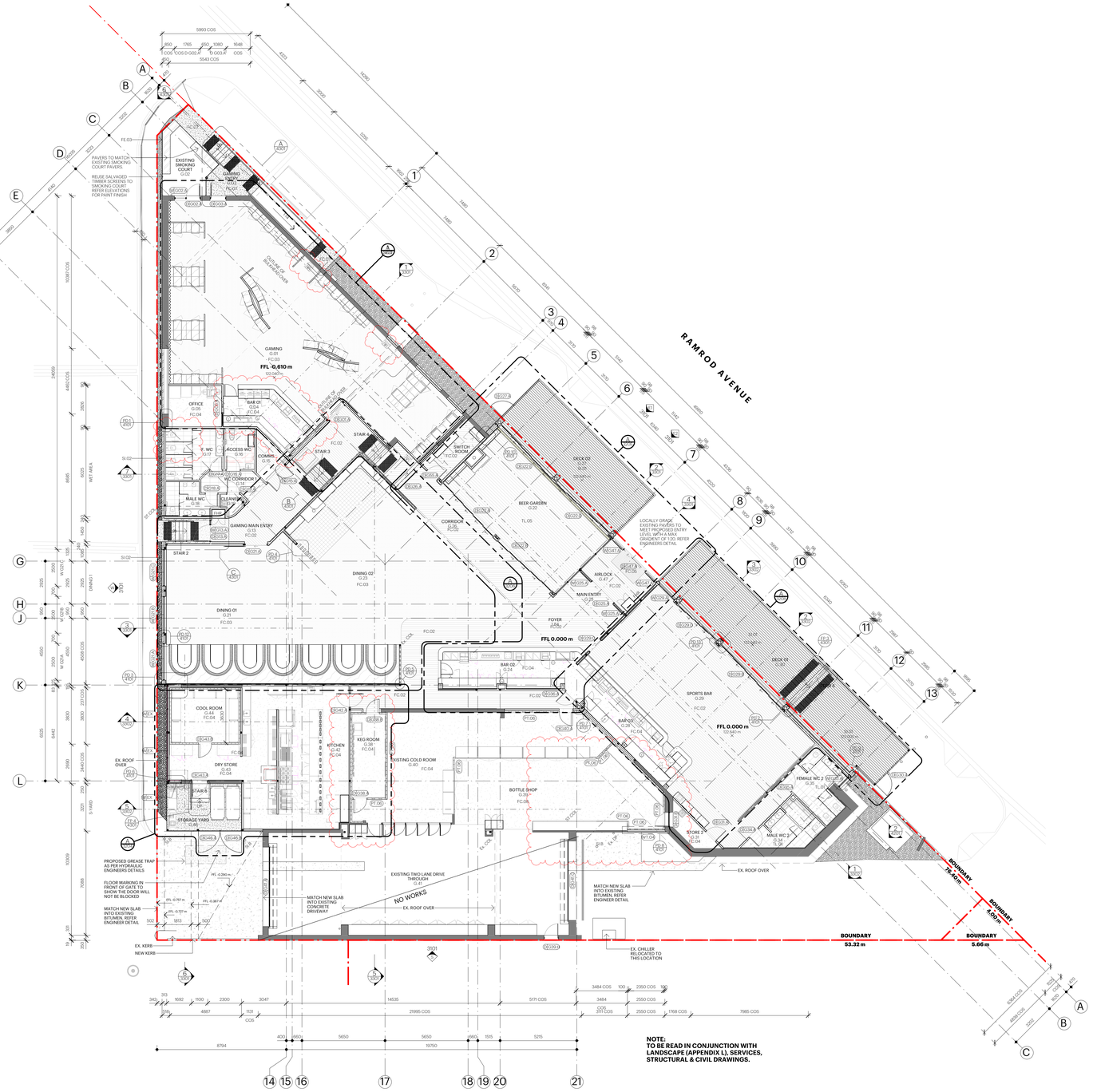
Permit Conditions

Item	Details
Permit Type	Combined Section 221 Authorisation and Section 222 Permit.
Term	5 years.
Consultation	It is not considered that Section 223 (Public Consultation) is required as the structure will not impede the passage of traffic to a material degree and will not affect the use or activity for which public consultation is required under the regulations. It is noted that the distance to the nearest residents of Units 1-14 of 3 Ramrod Avenue, Hallett Cove is between 65 and 70 meters and staff will notify them of the proposed Section 221 Alterations and Section 222 Permit.
Considerations	**Proximity to Kerb Ramps** - The construction of the decks must comply with AS 1428 and Council's requirements regarding minimum distances from kerb ramps. **Review of Risk** – Council Staff may review the risk profile of the decks during the duration of the permits and require changes by Cove Tavern if deemed necessary. **Smoking, Music, and Signage** – These items will be determined in accordance with relevant legislation, planning requirements, and existing business licenses where relevant.

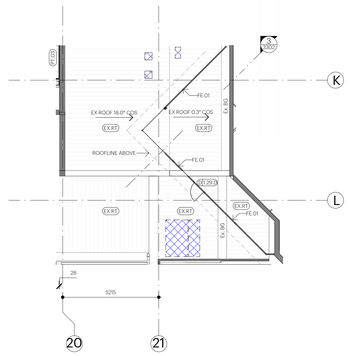
ATTACHMENTS

1. Attachment 1 - Cove Tavern - Plans [**12.7.1** - 1 page]
2. Attachment 2 - Cove Tavern - CIRQA Traffic Study [**12.7.2** - 4 pages]

3. Attachment 3 - Cove Tavern - Response to Proposed Fee [**12.7.3** - 9 pages]



1 / 1100 Floor Plan - Ground Floor
SCALE 1:100



Floor Plan - Mezzanine (Roof)
SCALE 1:100

PARTITION NOTES

- SUPPLY ALL MATERIALS NECESSARY TO EXECUTE AND FINISH THE WHOLE OF THE LININGS AND PLASTERING WORKS IN ACCORDANCE WITH THE BEST TRADE PRACTICE.
- INTERNAL WALL LININGS, FRAMING & INSULATION TO REMAIN STABLE AND WITHOUT RATTLE AND SIGNS OF DEFLECTION OR PERMANENT DEFORMATION UNDER NORMAL CONDITIONS OF USE, INCLUDING THE SLAMMING OF DOORS.
- DEFLECTION LIMIT TO SUPPORT IMPOSED DEAD LOADS, SEISMIC LOADS, WIND LOADS, INCLUDING DESIGNATED ECCENTRIC LOADS AND NOT TO DEFLECT IN EXCESS OF THE FOLLOWING, WHERE H IS THE HEIGHT OF THE PARTITION:
- PROPRIETARY FRAMING SYSTEM OF METALLIC-COATED FOLDED STEEL STRIP LIPPED STUDS AND CHANNEL SECTION TOP AND BOTTOM TRACKS AND NOGGINGS.
- SET OUT THE PARTITION GRID ON THE CENTRELINE OF FRAMING MEMBERS, AND TO COINCIDE WITH THE CEILING GRID AND OTHER MAJOR BUILDING GRID, AS APPLICABLE.
- PROVIDE CLEARANCES OR DEFLECTION HEADS SO THAT PARTITIONS ARE NOT DAMAGED BY STRUCTURAL BUILDING MOVEMENTS. PROVIDE ACOUSTIC SEALANT AT JUNCTION. IF FIRE RESISTANCE OR ACOUSTIC PROPERTIES ARE REQUIRED: PROVIDE A RESILIENT FOAM OR MASTIC SEAL HAVING PROPERTIES EQUAL TO THOSE REQUIRED FOR THE PARTITION.
- INSTALL JOINT ACCESSORIES AS DOCUMENTED, IN COMPLIANCE WITH MANUFACTURER'S RECOMMENDATIONS. INSTALL PLUMB, LEVEL AND TRUE TO LINE.
- PLASTERBOARD FLUSHING - FINISH TO LEVEL 4
- ALL WALL LININGS/ FINISHES PROVIDE A CRITICAL RADIANT FLUX (CRF) OF NOT LESS THAN 2.2KW/M2
- ALL LIGHTWEIGHT PARTITIONS, STUDS TO BE AT MINIMUM 600MM CENTERS UNLESS NOTED OTHERWISE
- CONTRACTOR TO PROVIDE ADDITIONAL BLOCKING TO JOINERY & FIXTURES WHERE REQUIRED

FLOOR PLAN SYMBOL LEGEND

- NAME ROOM No — ROOM TAG
- WALL / PARTITION REFERENCE (ABBREVIATIONS: WP = WALL PARTITION; SHALL HEIGHT IN BRACKETS WHERE APPLIC)
- JOINERY / FIXTURE REFERENCE (ABBREVIATIONS: FC = FIXTURE; FX = FIXTURE)
- DETAIL ENLARGEMENT REFERENCE (ABBREVIATIONS: DTP DALWOOD FLOOR PLAN; DP DETAILED PLAN; DE DETAILED ELEVATION; DS DETAILED SECTION; RS PLAN DETAIL; SD / SECTION DETAIL)
- SHEET REFERENCE
- DOOR / WINDOW REFERENCE (ABBREVIATIONS: D = DOOR; W = WINDOW; + A, B, C = SEQUENCE)
- LEVEL ROOM NUMBER
- STUDIO NINE CODE REFERENCE (REFER ABBREVIATION LEGEND FOR ABBREVIATION DESCRIPTIONS)
- SECTION / ELEVATION / DETAIL REF (ABBREVIATIONS: IE INTERNAL ELEVATION; EE EXTERNAL ELEVATION; IS INTERNAL SECTION; SD SECTION DETAIL)
- SHEET REFERENCE
- MULTI-ELEVATION REFERENCE (NUMBER DENOTES ELEVATION SEQUENCE)
- SHEET REFERENCE
- GRID REFERENCE
- SET-OUT POINT
- REVISION REFERENCE
- CENTRELINE
- ALIGNMENT OF FINISHED FACES
- STAGING LINE

CONSTRUCTION NOTES

- ALL TIMBER CONSTRUCTION SHALL BE IN ACCORDANCE WITH AS1684 AND BCA P3.4
- MASONRY CONSTRUCTION SHALL BE IN ACCORDANCE WITH AS1640 AND BCA P3.3
- PROVIDE HOLDING DOWN STRAPS TO BCA REQUIREMENTS C3.5.3.3 TO RESIST WIND UPLIFT
- ROOF CLADDING SHALL BE IN ACCORDANCE WITH BCA P3.5.1 AND RAINWATER GOODS BCA P3.5.2
- ALL GLAZING SHALL BE IN ACCORDANCE WITH AS2208 AND BCA REQUIREMENTS PART 3.6 AND C3.12.2 INCLUDING VENTILATION REQUIREMENTS P3.12.4 AND P3.8.5
- TERMITE TREATMENT SHALL BE IN ACCORDANCE WITH BCA P3.1.3 AND AS3660.1 GENERALLY PROVIDE TERMI MESH OR EQUAL TO ALL SLAB PENETRATIONS AND OTHER AREAS WHERE SLAB EDGE NOT EXPOSED 75MM MIN ABOVE GROUND LEVEL
- WET AREA FLOOR AND WALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH BCA P3.8.1 AND BCA F1.7 AS3740
- TILED FLOORS SHALL BE PROVIDED WITH ACOUSTIC UNDERLAY SHEET
- STEEL FRAMING INCLUDING LINTELS SHALL BE GALV IN ACCORDANCE WITH BCA C3.4.4
- STEEL LINTELS SHALL BE SIZED IN ACCORDANCE WITH BCA C3.4.4.2 UNLESS NOTED ON ENGINEERS DRAWING
- PROVIDE FORTECON TO UNDERSIDE OF ALL SLAB AND RETURN TO ABOVE GROUND LEVEL
- PROVIDE DPC PROTECTION TO ALL OPENINGS IN ACCORDANCE WITH BCA P3.3.4
- SKYLIGHTS TO ROOF SHALL BE PROPRIETORY SYSTEM COMPLYING WITH BCA C3.7.1.12 AND 3.8.4
- EXTERNAL WALL CONSTRUCTION TO COMPLY WITH INSULATION REQUIREMENTS BCA C3.12.1.4
- PROVIDE 499 SISILATION BREATHER SHEET BEHIND ALL WALL SHEET LININGS - MEDIUM DUTY - WHITE WHERE EXPOSED
- PROVIDE R2.5 90 THICK INSULATION TO ALL EXTERNAL WALLS
- PROVIDE R2.0 90 THICK INSULATION TO ALL INTERNAL WALLS
- EXTERNAL ROOF AND CEILING CONSTRUCTION TO COMPLY WITH INSULATION REQUIREMENTS BCA C3.12.1.1
- PROVIDE 430 SISILATION R1.3 55mm REFLECTIVE SARKING UNDER ALL ROOF SHEETING - WHITE WHERE EXPOSED
- PROVIDE R3.5 GLASSWOOL INSULATION ABOVE ALL CEILINGS
- POLYESTER AND GLASSWOOL PRODUCTS SHALL BE TONTINE AND FLETCHER INDUSTRIES - NO SUBSTITUTES PERMITTED

WALL NOTES

- SUPPLY ALL MATERIALS NECESSARY TO EXECUTE AND FINISH THE WHOLE OF THE WORKS IN ACCORDANCE WITH THE BEST TRADE PRACTICE.
- EXTERNAL LINING & CLADDING DIMENSION MUST BE ADDED TO DIMENSIONS TYPICALLY UNO
- ALL LIGHTWEIGHT WALL FRAMING, STUDS TO BE AT MINIMUM 600MM CTRS UNO
- BUILDER TO PROVIDE ADDITIONAL BLOCKING TO LINING/ CLADDING JOINTS (HORIZONTAL & VERTICAL) & WALL MOUNTED FIXTURES UNO
- WHERE ROOF AND WALL CLADDING ARE CONTINUOUS, ENSURE EXTERNAL WATER WALL VAPOUR PERMEABLE WATER BARRIER IS INCLUDED IN THE WALL SYSTEM. TO ENSURE ALL GAPS ARE COVERED.

WT. WALL TYPE LEGEND

Refer to sheets 5301 for detail

Code	Description
WT-03	Weatherboard Cladding on 24mm Top hats to Hoar Wall
WT-04	Stud with FC Cladding to External and Plasterboard to Internal. R2.5 Insulation to cavity
WT-06	2x Stud with Weatherboard on Timber Batten to the External side and Plasterboard to the internal side. R2.5 Insulation to cavity
WT-07	Stud with Custom Orb Cladding on 24mm Top Hats to one side and Plasterboard to the Internal side. R2.5 Insulation to cavity
WT-07A	Stud with Custom Orb Cladding on 24mm Top Hats to one side no lining to other
WT-08	Brick Veneer Wall with Plasterboard Lining to internal. R2.5 Insulation to cavity
WT-09	2x Stud with Expressed CFC Cladding to both sides.
WT-09A	Expressed CFC Sheeting on 35mm Top hat over Stud with Custom Orb Lining to the other side
WT-10	Stud with Custom Orb Cladding on 24mm Top Hats to both sides. R2.5 Insulation to cavity

COMBINED SCHEDULE

Refer to Selections Schedule for product detail

Element	Description
Ex. BG	EXISTING BOX GUTTER
Ex. COL	EXISTING COLUMN
Ex. DP	EXISTING DOWNPIPE
FC.02	VINYL PLANK
FC.03	CARPET
FC.04	VINYL BOH
FC.05	ENTRY MATTING
FC.07	EXTERNAL CONCRETE FLOOR
FC.08	VINYL BOTTLESHOP
FE.01	50MM BLACK CHAIN MAIL FENCE AND GATE
FE.03	REUSE EXISTING TIMBER SCREEN AND GATES
SI.01	TIMBER DECKING
SI.02	LANDSCAPING PEBBLES TO MATCH EXISTING. refer landscape consultant's details
SI.B	BOLLARD - TO MATCH EXISTING
ST.COL	COLUMN TO ENGINEERS DETAILS
TL.01	FLOOR & WALL TILE
TL.05	TIMBER LOOK TILE

PT. PARTITION TYPE LEGEND

Refer to sheets 5301 - Wall & Partition Schedule for detail

All partitions are to be painted UNO

Studs @600 cts. in general

Studs @450 ctrs. in wet areas

13mm Standard Plasterboard in general areas

13mm Impact Resistant Plasterboard in back of house & store

13mm Moisture Resistant Plasterboard in wet areas, kitchen & bar

Code	Description
PT.01	92mm Steel Stud with 13mm Plasterboard to both sides, 13mm MR Plasterboard to Wet Areas, R2.5 Insulation to cavity. refer to internal elevations for finish.
PT.01A	92mm Steel Stud with 13mm Plasterboard to both sides with security mesh to safe side, R2.5 Insulation to cavity. Refer to internal elevations for finish.
PT.02	92mm Steel Stud with 13mm Plasterboard to one side, 13mm MR Plasterboard to Wet Areas, R2.5 Insulation to cavity. Refer to internal elevations for finish.
PT.03	Tophat, Lined One Side
PT.04	Stud Wall with External Timber Cladding and internal Plasterboard. R2.5 Insulation to cavity
PT.05	2x92mm Steel Stud with 13mm Plasterboard to both sides with security mesh to safe side, refer to internal elevations for finish.
PT.06	150mm Insulated Sandwhich Panel

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ISSUE: FOR CONSTRUCTION		D.A. PLAN:	21/9/2021
FIRST ISSUED: 04.07.22	DATE ISSUED: 07.06.24	D.A BUILD:	
SHEET: 12 OF 39	DRAWN: BF/JK	TENDER:	
SCALE AT A0: As indicated	CHECKED: DSa/TZ	CONST:	

DRAWING AMENDMENTS

Rev	Date	Amendment
0	07/06/24	ISSUE FOR CONSTRUCTION
1	04/07/24	ISSUE FOR CONSTRUCTION
2	10/07/24	ISSUE FOR CONSTRUCTION
3	30/08/24	KEG ROOM RELOCATION AND GAMING UPDATES

PROJECT
Cove Tavern Refurbishment
4 Ramrod Ave
Hallet Cove, SA 5158

CLIENT
RD Jones Group
L1, Greenhill Road, Wayville SA 5034

DRAWING TITLE
Floor Plan / General Arrangement

PROJECT NUMBER	DRAWING NUMBER	REVISION
0910-469	2201	3

Plotted: 13/09/2024 3:11:32 PM
File: Y:\Synergy\Projects\0910\0910-469 Cove Tavern Redevelopment\06 Drawings\02 Revit or CAD\0910_469 23 LOCAL MOdel_rvt

Ref: 24559|BNW

2 October 2024

Mr Tony Zappia
Studio Nine Architects
9 King William Street
KENT TOWN SA 5000

Dear Tony,

THE COVE TAVERN OUTDOOR DINING
RAMROD AVENUE, HALLET COVE

I refer to the proposal to install outdoor dining (decks) on Ramrod Avenue, Hallet Cove, for 'The Cove Tavern'. As requested, I have undertaken a review of the proposal and associated road safety considerations.

1. SUBJECT SITE

The Cove Tavern is located at 4 Ramrod Avenue, Hallet Cove. Development consent has recently been achieved for two sections of outdoor dining decks on the north-eastern side of the building. The decks will be constructed within the verge of Ramrod Avenue as depicted on Drawing 0910-469-PA05 (Revision C) prepared by Studio Nine Architects.

Ramrod Avenue is under the care and control of the City of Marion. Adjacent to the subject site, the road comprises a single traffic lane in each direction of travel separated by a raised central median (which accommodates a right turn lane for the opposite Ragamuffin Drive intersection as well as pedestrian refuges in select locations) . A 50 km/h speed limit applies on High Street. Traffic data recorded by the Department of Infrastructure and Transport (DIT) indicates the adjacent section of Ramrod Avenue accommodates an Annual Average Daily Traffic (AADT) in the order of 6,500 vehicles per day (vpd), of which approximately 2.3% are commercial vehicles. Paved footpaths are provided on both sides of Ramrod Avenue (as mentioned above pedestrian refuges are also provided for movements across the road). Ramrod Avenue also serves as a bus route.

2. THE PROPOSAL

As noted above, it is proposed to install two outdoor dining decks within the south-western verge of Ramrod Avenue. The decks will be provided with the following dimensions:

- south-eastern deck: approximately 20.2 m long and 3.5 m wide (with approximately 2.0 m footpath retained between the deck and the kerb line); and
- north-western deck: approximately 11.2 m long and 3.5 m wide (with 2.0 m footpath retained between the deck and the kerb line).

3. ASSESSMENT

As part of the approval process for the outdoor dining area, an assessment of traffic engineering considerations has been undertaken. Accordingly, CIRQA has reviewed the proposal and the associated traffic safety considerations. The review has included consideration of the requirements of DIT's (then DPTI's) *"Roadside Dining Protection"* and the Local Government Association (LGA's) *"Model Guidelines for Outdoor Dining"*.

3.1 LOCATION AND ACCESSIBILITY

The outdoor dining decks will be located wholly within the existing verge (footpath) and will have at least 2.0 m separation from the closest traffic lane.

The locations of the decks will not have any impacts on sight distance provisions for adjacent intersections nor access points (particularly noting that right-out movements are restricted from the closest access point which is located to the south-east).

As noted above, the outdoor dining decks' locations will be separated from the adjacent traffic lanes and the presence of upright kerb provides additional physical separation from the roadway. The presence of the raised central median also provides further separation from the opposing (south-east bound traffic lane).

As noted above, a footpath will be maintained adjacent the proposed roadside dining area. The management of the outdoor dining areas should ensure that the footpath area is kept clear of tables, chairs and other dining furniture at all times to ensure (trip) hazards are not presented to pedestrians (albeit given the intended layout of the decks this not considered to be a likely issue).

3.2 ROAD SAFETY

Road safety associated with outdoor dining areas is typically assessed on a risk management basis. No formal process is provided in either the LGA or DIT guidelines. However, the City of Norwood, Payneham and St Peters (NPSP) has developed a risk assessment system for such uses (which is referenced in the LGA guidelines). It is considered that this methodology is appropriate for application to the subject proposal. The assessment focuses on the potential for conflict between vehicles and the outdoor dining area (and the resulting consequence(s)).

The NPSP's *"Outdoor Dining Policy"* assesses risk for roadside dining areas based on a variety of traffic engineering considerations. The risk assessment applies a points

system to these various factors for determination of high conflict risk locations (and the requirement for bollard protection to mitigate such risk). Sites with a 'risk score' of 20 points or higher, are considered high risk and require installation of bollards (or barrier) to protect diners.

The NPSP risk assessment scoring system has been applied to the proposal, as follows:

- proximity of a travel lane to the dining area – zero (0) points (the proposed dining areas will be separated from the adjacent traffic lane);
- crash history adjacent roadside dining area – zero (0) points (no reported crashes have occurred within the immediate vicinity of the proposed outdoor dining area location within the available five-year crash history provided by DIT);
- the 85th percentile speed in which vehicles are travelling – eleven (11 points (for sites with an 85th percentile speed greater than 60 km/h). No speed data is available immediately adjacent to the subject site. For conservatism, the highest points assignable have been adopted for the assessment . In reality, noting the road layout and presence of the nearby signalised T-intersection with Lonsdale Road, 85th percentile speeds would be anticipated to be lower than assumed;
- daily traffic volumes adjacent the roadway – three (3) points (DIT traffic data indicates that volumes are between 601 and 800 vehicles/hour).
- proximity to an intersection (and type of intersection) – two (2) points (the sites are located adjacent to the priority-controlled T-intersection of Ramrod Avenue with Ragamuffin Drive).

Based upon the above assessment, a risk rating of 16 points is (conservatively) identified (noting that 85th percentile speeds are likely less than assumed, the realistic risk rating would be lower than suggested). As per the NPSP system, the rating of 16 points would not be considered to be high risk (i.e. less than 20 points). On this basis, it is considered that the proposal aligns with a 'risk acceptance' category in respect to risk management proposes and does not warrant the installation of protective barriers or bollards.

4. SUMMARY

In summary, an assessment of risk management considerations indicates that the proposal will result in acceptable conditions for the roadside dining arrangement. From a risk assessment perspective, it is considered that the proposal can be safely accommodated without significant risk of conflict and, accordingly, without the installation of protective bollards or barriers. This has included consideration of available traffic data, the road's layout and the separation of the proposed dining areas from the closest traffic lane on Ramrod Avenue.

Please feel free to contact me on (08) 7078 1801 should you require any additional information.

Yours sincerely,



BEN WILSON
Managing Director | CIRQA Pty Ltd

From: Danielle Donaldson
Sent: Wed, 30 Oct 2024 23:04:50 +0000
To: Henry Mathews; Danielle Donaldson; Tony Zappia; Kai Xue; Sue Menadue
Cc: Michael Collins; Alicia Smith
Subject: RE: Section 221 & Section 222 Permits - The Cove Tavern
Attachments: Port Noarlunga Hotel Front.jpg, 8269103.pdf

Some people who received this message don't often get email from danielle.donaldson@rdjones.com.au. Learn why this is important

Hi Henry,

Thank you for your email regarding the Cove Tavern.

As discussed on the phone the proposed permit fee is significantly higher than what we originally thought the costs were going to be.

We currently have an outdoor dining permit with the city of Onkaparinga council for the Port Noarlunga hotel, please see invoice attached, which is a cost to the business of $608 a year for 32 patrons. Please see attached a picture of the outdoor area at the port Noarlunga hotel which shows a permanent structure including the permanent glass and roof for this area.

The Cove tavern decks can fit 96 people seated due to the restrictions placed on us from Liquor Licensing as per their rules for persons per square metre. Furthermore, due to the nature of the decks and the requirement for it to be removed at any stage we are unable to build a roofing structure which limits the usage of the area due to weather. Unfortunately for approximately 6 months of the year the decks may be rendered unusable.

The Cove Tavern Decks build cost are approximately $200k and we feel will be a lovely attraction to the area and enhanced street appeal opposite the Cove Civic Centre.

We understand the council's requirement to charge for the leased area however we are requesting this to be reassessed. If we were in the city of Onkaparinga and charged similar to Port Noarlunga Hotel this would equate to $1824. However, we understand the larger footprint that these decks are taking and are thus proposing a fee of $2300.

Thank you again for your time.

Kind regards,

Danielle Donaldson
Managing Director

RDJONES GROUP
08 8357 7044
danielle@rdjones.com.au
www.rdjones.com.au

RDJones Group | 2/50 Greenhill Road, Wayville SA 5034

From: Henry Mathews <henry.mathews@marion.sa.gov.au>
Sent: Friday, 25 October 2024 10:06 AM
To: Sue Menadue <sue.menadue@rdjones.com.au>; Danielle Donaldson <danielle@rdjones.com.au>; Tony Zappia <Tony@studionine.net.au>; Kai Xue <kai@studionine.net.au>
Cc: Michael Collins <Michael.Collins@marion.sa.gov.au>; Alicia Smith <Alicia.Smith@marion.sa.gov.au>
Subject: RE: Section 221 & Section 222 Permits - The Cove Tavern

This email was sent from outside the organisation - be cautious, especially with links and attachments

Hi All,

Just touching base regarding the below.

Many thanks,

Henry Mathews
Team Leader Property | City of Marion
M: +61 400 270 423 | PO Box 21 Park Holme SA 5043

The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recog nises the Kaurna people as the traditional custodians of the land.
Ngadlu tampendi Kaurna meyunna yaitya mattanya yaintya yerta

From: Henry Mathews
Sent: Monday, 21 October 2024 2:41 PM
To: sue@rdjones.com.au; Danielle Donaldson <danielle@rdjones.com.au>; Tony Zappia <Tony@studionine.net.au>; Kai Xue <kai@studionine.net.au>
Cc: Michael Collins <Michael.Collins@marion.sa.gov.au>; Alicia Smith <alicia.smith@marion.sa.gov.au>
Subject: RE: Section 221 & Section 222 Permits - The Cove Tavern

Hi All,

Thank you for providing the independent traffic consultant risk assessment. Our traffic and engineering team are reviewing the assessment and we will come back with any comments. I note there may be conditions in relation to safety and trading for discussion between the parties following their review.

As mentioned, the team are drafting a report to be considered at the General Council Meeting held on 26 November 2024.

Permit Fee
The property team have liaised with other Councils and reviewed comparable rates on similar permanent outdoor dining structures. For clarity, this is not being treated as a standard outdoor dining permit as a permanent structure will be built on Council's land, ie you are "leasing" Council's land to construct your improvements.

Item	Details	Comment
Combined 221/222 Annual Permit Fee	$4,444.42 + GST	This is based on a rate of $46.78 per sqm x 95 sqm.
Once off application fee	$310.00 incl GST.	Each permit has an application fee of $155.00 incl GST.
Reviews	Annually to CPI SA All Groups	
Term	5 years	Maximum term for a 222 Permit

I understand you've spoken to Alicia regarding the fees. If you can please respond in writing confirming your position that would be greatly appreciated. I note that discussions will be included in the Council Report.

Should you require anything further please do not hesitate to reach out.

Kind regards

From: Tony Zappia <Tony@studionine.net.au>
Sent: Wednesday, October 2, 2024 7:01 PM
To: Henry Mathews <henry.mathews@marion.sa.gov.au>; sue@rdjones.com.au; Danielle Donaldson <danielle@rdjones.com.au>; Mike Gilmore <mike@gilmoreconstruction.com.au>; Marcus Drogemuller <marcus@gilmoreconstruction.com.au>; Steven Santinon <steven@gilmoreconstruction.com.au>; Kai Xue <kai@studionine.net.au>
Cc: Michael Collins <Michael.Collins@marion.sa.gov.au>; Alicia Smith <Alicia.Smith@marion.sa.gov.au>; Nathan Saxty <Nathan.Saxty@marion.sa.gov.au>; Carl Lundborg <Carl.Lundborg@marion.sa.gov.au>; Katherine Thrussell <katherine.thrussell@marion.sa.gov.au>; Alex Wright <Alex.Wright@marion.sa.gov.au>
Subject: RE: Section 221 & Section 222 Permits - The Cove Tavern
Importance: High

Hello all

Further to your email below, please find attached the CIRQA letter dated 02 October 2024 for your information and action……we thank you for following up and to maintain momentum

We trust the foregoing is satisfactory and should you have any queries / require additional information, please contact us

Thank you

—

Regards,

Tony Zappia FRAIA
Director | Architect.

Studio Nine Architects
9 King William Street
Kent Town SA 5067
Australia

M — +61 433 500 009
P — +61 8 8132 3999

tony@studionine.net.au
studionine.net.au

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ARCHITECTS

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From: Henry Mathews <henry.mathews@marion.sa.gov.au>
Sent: Wednesday, 2 October 2024 5:10 PM
To: Tony Zappia <Tony@studionine.net.au>; sue@rdjones.com.au; Danielle Donaldson <danielle@rdjones.com.au>; Mike Gilmore <mike@gilmoreconstruction.com.au>; Marcus Drogemuller <marcus@gilmoreconstruction.com.au>; Steven Santinon <steven@gilmoreconstruction.com.au>; Kai Xue <kai@studionine.net.au>
Cc: Michael Collins <Michael.Collins@marion.sa.gov.au>; Alicia Smith <Alicia.Smith@marion.sa.gov.au>; Nathan Saxty <Nathan.Saxty@marion.sa.gov.au>; Carl Lundborg <Carl.Lundborg@marion.sa.gov.au>; Katherine Thrussell <katherine.thrussell@marion.sa.gov.au>; Alex Wright <Alex.Wright@marion.sa.gov.au>
Subject: RE: Section 221 & Section 222 Permits - The Cove Tavern

Hi All,

Just a quick note to advise we will be aiming to present a report on the permits at the next available General Council Meeting, which is 26 November. We look forward to receiving the traffic study shortly.

Kind regards,

Henry Mathews
Team Leader Property | City of Marion
M: +61 400 270 423 | PO Box 21 Park Holme SA 5043



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From: Tony Zappia <Tony@studionine.net.au>
Sent: Friday, September 27, 2024 3:31 PM
To: Alicia Smith <Alicia.Smith@marion.sa.gov.au>; Danielle Donaldson <danielle@rdjones.com.au>; Mike Gilmore <mike@gilmoreconstruction.com.au>
Cc: Marcus Drogemuller <marcus@gilmoreconstruction.com.au>; Steven Santinon <steven@gilmoreconstruction.com.au>; sue@rdjones.com.au; Henry Mathews <henry.mathews@marion.sa.gov.au>; Michael Collins <Michael.Collins@marion.sa.gov.au>; Nathan Saxty <Nathan.Saxty@marion.sa.gov.au>; Carl Lundborg <Carl.Lundborg@marion.sa.gov.au>; Katherine Thrussell <katherine.thrussell@marion.sa.gov.au>; Alex Wright <Alex.Wright@marion.sa.gov.au>; Kai Xue <kai@studionine.net.au>
Subject: RE: Section 221 & Section 222 Permits - The Cove Tavern

Hello Alicia

Thank you for your email….

Further to previous correspondence, please note that Ben Wilson from CIRQA has been engaged to undertake the traffic report, etc.

We are following him up and should have his report to you Tuesday next week.

Thank you

—

Regards,

Tony Zappia FRAIA
Director | Architect.

Studio Nine Architects
9 King William Street
Kent Town SA 5067
Australia

M — +61 433 500 009
P — +61 8 8132 3999

tony@studionine.net.au
studionine.net.au

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From: Alicia Smith <Alicia.Smith@marion.sa.gov.au>
Sent: Friday, 27 September 2024 11:58 AM
To: Danielle Donaldson <danielle@rdjones.com.au>; Mike Gilmore <mike@gilmoreconstruction.com.au>
Cc: Tony Zappia <Tony@studionine.net.au>; Marcus Drogemuller <marcus@gilmoreconstruction.com.au>; Steven Santinon <steven@gilmoreconstruction.com.au>; sue@rdjones.com.au; Henry Mathews <henry.mathews@marion.sa.gov.au>; Michael Collins <Michael.Collins@marion.sa.gov.au>; Nathan Saxty <Nathan.Saxty@marion.sa.gov.au>; Carl Lundborg <Carl.Lundborg@marion.sa.gov.au>; Katherine Thrussell <katherine.thrussell@marion.sa.gov.au>; Alex Wright <Alex.Wright@marion.sa.gov.au>
Subject: RE: Section 221 & Section 222 Permits - The Cove Tavern

Good morning Danielle/Sue

Apologies for the delay in getting back to you.

Thank you for your formal request for Section 221 and Section 22 permits for the outdoor decking area at The Cove Tavern.

We have noted your request on file and await the additional information requested at our site meeting from Studio Nine to progress the draft permits to the next stage.

Please reach out should you have any concerns.

Kind regards

Alicia Smith
Property Officer | **City of Marion**
T: 08 7420 6457 | **M:** +61 466 024 839 | PO Box 21 Park Holme SA 5043

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From: Danielle Donaldson <danielle@rdjones.com.au>
Sent: Tuesday, September 17, 2024 8:18 AM
To: Alicia Smith <Alicia.Smith@marion.sa.gov.au>; Mike Gilmore <mike@gilmoreconstruction.com.au>
Cc: Tony Zappia <Tony@studionine.net.au>; Marcus Drogemuller <marcus@gilmoreconstruction.com.au>; Steven Santinon <steven@gilmoreconstruction.com.au>; Henry Mathews <henry.mathews@marion.sa.gov.au>; Michael Collins <Michael.Collins@marion.sa.gov.au>; Nathan Saxty <Nathan.Saxty@marion.sa.gov.au>; Carl Lundborg <Carl.Lundborg@marion.sa.gov.au>; Katherine Thrussell <katherine.thrussell@marion.sa.gov.au>
Subject: RE: Section 221 & Section 222 Permits - The Cove Tavern

Hi Alicia,

Thanks again for meeting with us yesterday at the Cove Tavern.

As discussed, the Cove Tavern would like to formally request section 221 and 222 permits for the outdoor decking area we are constructing both in the sports bar and in the dining room.

Tony Zappia has confirmed that CIRQA have been engaged and are aiming to get the report completed by early next week.

Kind regards,

Danielle Donaldson
Managing Director

RDJONES GROUP

08 8357 7044
danielle@rdjones.com.au
www.rdjones.com.au

RDJones Group | 2/50 Greenhill Road, Wayville SA 5034

From: Alicia Smith <Alicia.Smith@marion.sa.gov.au>
Sent: Tuesday, 10 September 2024 10:52 AM
To: Mike Gilmore <mike@gilmoreconstruction.com.au>

Cc: Tony Zappia <Tony@studionine.net.au>; Danielle Donaldson <danielle@rdjones.com.au>; Marcus Drogemuller <marcus@gilmoreconstruction.com.au>; Steven Santinon <steven@gilmoreconstruction.com.au>; Henry Mathews <henry.mathews@marion.sa.gov.au>; Michael Collins <Michael.Collins@marion.sa.gov.au>; Nathan Saxty <Nathan.Saxty@marion.sa.gov.au>; Carl Lundborg <Carl.Lundborg@marion.sa.gov.au>; Katherine Thrussell <katherine.thrussell@marion.sa.gov.au>
Subject: Section 221 & Section 222 Permits - The Cove Tavern

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Good morning Mike

Welcome back from your overseas travel and thanks for taking my call earlier today.

Our team who facilitate the requests and authorisations of the Section 221 & Section 222 permits have a couple of questions in regards to final conditions to be imposed on the Section 221 permit prior to submission (Noting that this permit is for the deck construction, and forms part of Stage 2 works approved under the Development Application and will commence construction in January).

I have attached previous correspondence from Heather Carthew to Tony Zappia (May 2021) in regards to the original draft permits. As discussed the Section 222 Draft Outdoor Dining Permit - Condition 24 Safety Devices, e.g energy absorbing bollards may be required in certain locations to shield outdoor dining areas from potential out-of-control vehicles.

Council will require an independent traffic consultant risk assessment in regards to the construction of the decks and ongoing operations including the consideration of energy absorbing bollards to be installed.

We are available to meet with the owners, Studio Nine representatives and yourself to work through both the 221 & 222 Permits noting that The Tavern will need to sign the Outdoor Dining Permit as we will be invoicing them annually and require contact details for the request for annual PLI (as it expires)

If you can please advise of you availability to meet, so that we can arrange a meeting either onsite, at our offices or online (via Microsoft Teams) to discuss any concerns you may have it would be greatly appreciated.

Kind regards

Alicia Smith
Property Officer | **City of Marion**
T: 08 7420 6457 | **M:** +61 466 024 839 | PO Box 21 Park Holme SA 5043

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12.8 Marion Holiday Park Fencing	
Report Reference	GC241126R12.8
Originating Officer	Property Officer – Megan Calvert
Corporate Manager	Manager City Property - Mark Hubbard
General Manager	General Manager City Development - Ben Keen

REPORT OBJECTIVE

To seek a Council decision on a request from Marion Holiday Park to install fencing on Community Land adjacent to the Marion Holiday Park.

EXECUTIVE SUMMARY

Marion Holiday Park is located at 321-323 Sturt Road, Bedford Park. They provide a diverse range of holiday accommodation. The park has approximately 75,000 guests annually.

Council identified encroachments on Community Land adjacent to the Sturt River in 2020 where Marion Holiday Park constructed cabins, and a portion of those cabins encroached on Community Land. Council and the Marion Holiday Park entered a licence agreement where it was agreed that the Marion Holiday Park could occupy the encroached land as shown in blue on the attached plan (**Attachment 1**) for a period of five years expiring on 30 November 2025 for an annual fee of $2,500 plus GST. As part of that licence agreement, Marion Holiday Park must clean and maintain (including mowing, irrigation, brush cutting and weeding) to a standard reasonably required by Council on that part of the land between the shared boundary with the Marion Holiday Park and the Sturt River at its own cost and give Council and its agents access to the encroached area during Business Hours.

Tim Rowett, the proprietor of Marion Holiday Park, contacted Council in May 2024 voicing their concerns regarding the increase in crime at the Holiday Park. He advised that the alleged culprits were entering the holiday park from the Warriparinga Wetlands adjacent to the Sturt River or via Warriparinga Way.

Marion Holiday Park have requested approval from Council to replace the current fencing which is located at the northern end of the Community Land adjacent to Sturt River and replace it with a higher fence. As the northern end is identified as a flood risk, there are currently two fences blocking the entrance to pedestrians including a fence on Sturt Road and a fence on the southern sides of the Warriparinga Wetlands adjacent to the Marion Holiday Park.

The proposed new fence is from the holiday park boundary to the creek to deter prospective thieves from entering the holiday park see attached aerial plan (**Attachment 2**). The fence is proposed to have a gate which will be locked at night by the Holiday Park staff and then unlocked first thing in the morning to allow the community continued access to the area.

Council staff have spoken with Police from the Sturt Police Station who have provided Council with a list of the crimes that have occurred in the area from January 2022 until the beginning of May 2024 (**Attachment 4**). Since the provision of this list, the proprietors have advised that there have been a number of further thefts from the park.

In an attempt to combat further thefts, Marion Holiday Park have installed more cameras at the holiday park and installed signage informing guests to lock up their belongings. They also offer safe lock up options for their guests and there are nightly patrols by the holiday park's security team as well as regular Police patrols through the area.

RECOMMENDATION

That Council:

EITHER

Option 1

Decline the request for consent to the installation of fencing adjacent to the Marion Holiday Park, and notify the Holiday Park operators of this decision.

Or

Option 2

Endorse the attached Community Engagement Plan (Attachment 5) and undertake a period of Community Engagement in accordance with Council's Public Consultation Policy with a further report to be presented to Council at the conclusion of the consultation.

DISCUSSION

1. **Background**

Marion Holiday Park has been owned and operated by the Rowett family since 1981.

It was originally set up as a tennis complex comprising four indoor and five outdoor courts with a spare five acres remaining until it was set up as a caravan park by the Rowett family.

The current holiday park has been extended extensively with 60 individual pieces of accommodation and 35 powered sites over 8 acres (3 hectares) of land.

In 2020, Council identified encroachments on its land adjacent to the holiday park where several cabins were erected on a portion of Community Land by Marion Holiday Park. A Licence Agreement was put in place for Marion Holiday Park to pay a licence fee for the land (as shown on the plan in **Attachment 1)** commencing on 1 December 2020 and expiring on 30 November 2025.

Under the Licence, Marion Holiday Park must:

- clean and maintain (including mowing, irrigation, brush cutting and weeding) to a standard reasonably required by Council on that part of the land between the shared boundary with the Marion Holiday Park and the Sturt River at its own cost;
- give Council and its agents access to the encroached area during Business Hours on at least 24 hours' notice or at any time without notice in an emergency;
- indemnify Council from any loss or damage to property or any person on the land.

2. Area

The Marion Holiday Park is located at 321-323 Sturt Road, Bedford Park and sits on approximately 8 acres (3 hectares) of land on Certificates of Title Volume 6293 Folios 295 and 296.

Access to the site is on Sturt Road adjacent to the Warriparinga Wetlands as shown on the attached location plan (**Attachment 2**).

The reserve is located on Certificate of Title Volume 5781 Folio 119 (**Attachment 3**) which was declared open space by a Notice in the Government Gazette in 1959. The reserve was also confirmed in the SA Heritage Register on 24 April 1992.

3. Cultural Significance of Area

The Sturt River waterway is an area of cultural significance to the Kaurna people and has been identified as a significant meeting place for aboriginal people. The Sturt River sits adjacent to the Living Kaurna Cultural Centre ("**LKCC**") which is located on Warraparinga Way.

Council has a management agreement in place with Southern Cultural Immersion, a small family business which operates an indigenous art gallery and retail store at the Living Kaurna Cultural Centre as well as providing cultural awareness training and tours.

4. Environmental Significance

The section of the Sturt River that runs past the Marion Holiday Park represents the lowest downstream reach of the river that still retains its natural banks and riparian zones before transitioning into a concrete culvert at the Sturt Road Bridge. This remnant creek line is significant for both its cultural and biodiversity value. Seasonal variations in water flow result in high peak flows and occasional flooding, which are expected to become more frequent due to increased urban runoff from upstream infill and changes in rainfall patterns caused by climate change. The upstream section near the Holiday Park is already experiencing erosion, and future flooding events may affect fencing in the area.

Council actively manages this watercourse and, with grant funding, has recently undertaken substantial woody weed removal and restoration work. The proposed fencing may impact existing vegetation at installation points and further onsite investigation of the final plan would be needed if it was to proceed. A biodiversity-sensitive alternative could involve planting hedges of prickly species like Acacia paradoxa (Kangaroo thorn) or Bursaria spinosa (Sweet bursaria) to deter access to the Holiday Park. The Friends of Warriparinga and Southern Cultural Immersion are both deeply invested in the area's environmental quality and should be consulted on any proposal for fencing.

5. Proposed Fence

Marion Holiday Park are proposing to replace the fence with a higher fenced located on the northern end of the reserve facing on to Sturt Road and to install a further fence with a gate on the southern end of the reserve which will be left open during the day and locked at night. The location of the proposed fencing is shown in red on the plan below.



Proposed location of fencing

The proprietors of the Marion Holiday Park will supply the fencing as shown below:



The area is currently open to the public with no restrictions on access on the southern side as shown below with the cabins on the right of the image:



The northern side facing Sturt Road currently has fencing as shown below but the Marion Holiday Park are proposing to increase the height of the fencing:



There is a secondary fence blocking the grassed area facing Sturt Road as shown below as the area is subject to flash flooding.



Marion Holiday Park have proposed that the gates are locked at night and then unlocked first thing in the morning by their security team.

6. Community Land Implications

Warriparinga Wetlands is located on Lot 152 Sturt Road and is classified as a Reserve on the Community Land register. All local government land (except roads) that is owned by a Council or under a Council's care, control and management is Community Land under the *Local Government Act 1999* unless it has been exempted through legislation, excluded by resolution of Council or the classification has been revoked.

The portion of the reserve which Marion Holiday Park are proposing to install fencing is on Community Land.

Under the Act, once land is classified as Community Land it can be leased or licensed but only in accordance with prescribed requirements under Section 202 of the Act and can be used for business or commercial purposes, subject to the use being authorised in an approved management plan for the land under Section 200.

Any proposed changes to Community Land will have to be reviewed and if considered significant, community consultation will need to be undertaken in accordance with Council's public consultation policy.

Accordingly, as the proposed fencing is on Community Land and it will restrict access to the land, it is proposed that, should Council wish to progress with consideration of the fence proposal, that a period of community engagement be undertaken as outlined in the attached Community Engagement Plan **(Attachment 5).** A further report would need to be presented to Council following any consultation.

7. Options

Option 1

Decline the proposal.

Considerations

- Council is not obliged to approve the proposal as the land is owned by Council and classified as Community Land.
- The public will retain full access to the reserve adjacent to the Sturt River.
- The thefts will likely continue unless the Marion Holiday Park take further steps potentially to include erecting a fencing on their boundary.

Option 2

Undertake Community Consultation.

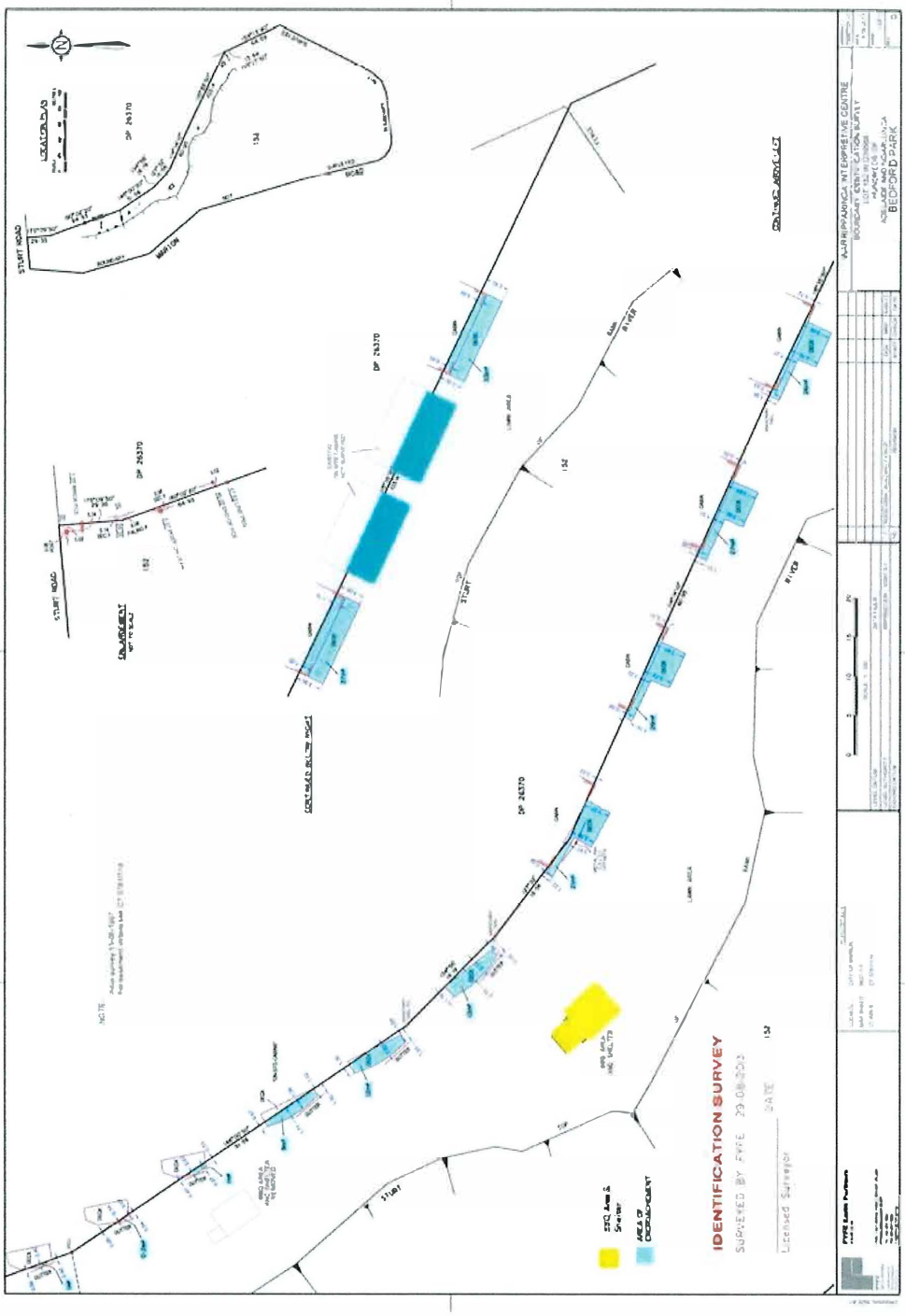
Considerations

- Consultation will be undertaken with internal and external stakeholders including Friends of Warraparinga, and Southern Cultural Immersion.
- Consultation will be undertaken with the community in accordance with the Community Engagement Plan including site signage and social media posts.
- Following consultation, a further report will be presented back to Council for consideration.

ATTACHMENTS

1. Attachment 1 - Plan of Encroachment Areas [**12.8.1** - 1 page]
2. Attachment 2 - Location of Proposed Fencing [**12.8.2** - 1 page]
3. Attachment 3 - Certificate of Title Volume 5781 Folio 119 [**12.8.3** - 4 pages]
4. Attachment 4 - SA Police report [**12.8.4** - 2 pages]
5. Attachment 5 - Community Engagement Plan [**12.8.5** - 12 pages]

ATTACHMENT 1
PLAN OF ENCROACHMENT AREAS





Government of South Australia
Department of Planning, Transport and Infrastructure

Product	Register Search (CT 5781/119)
Date/Time	21/08/2018 11:28AM
Customer Reference	Capital Works
Order ID	20180821017776
Cost	$28.75

REAL PROPERTY ACT, 1886 South Australia

The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.

Certificate of Title - Volume 5781 Folio 119

Parent Title(s)	CT 5211/992				
Creating Dealing(s)	RTC 8877021				
Title Issued	07/06/2000	**Edition**	1	**Edition Issued**	07/06/2000

Estate Type

FEE SIMPLE (RESERVE)

Registered Proprietor

THE CORPORATION OF THE CITY OF MARION
OF PO BOX 21 OAKLANDS PARK SA 5046

Description of Land

ALLOTMENT (RESERVE) 152 DEPOSITED PLAN 39568
IN THE AREA NAMED BEDFORD PARK
HUNDREDS OF ADELAIDE AND NOARLUNGA

BEING A RESERVE

Easements

SUBJECT TO EASEMENT(S) OVER THE LAND MARKED V ON DP 39568 FOR DRAINAGE PURPOSES TO THE MINISTER FOR INFRASTRUCTURE (RE 7683955)

SUBJECT TO EASEMENT(S) OVER THE LAND MARKED A AND N ON DP 39568 TO THE MINISTER FOR INFRASTRUCTURE (T 2977623 AND T 4336734 RESPECTIVELY)

SUBJECT TO SERVICE EASEMENT(S) OVER THE LAND MARKED D ON DP 39568 FOR SEWERAGE PURPOSES TO SOUTH AUSTRALIAN WATER CORPORATION (223LG RPA)

SUBJECT TO SERVICE EASEMENT(S) OVER THE LAND MARKED S ON DP 39568 FOR DRAINAGE PURPOSES TO THE COUNCIL FOR THE AREA (223LG RPA)

Schedule of Dealings

NIL

Notations

Dealings Affecting Title	NIL
Priority Notices	NIL
Registrar-General's Notes	NIL

Administrative Interests

CONFIRMED IN SA HERITAGE REGISTER 24/04/1992

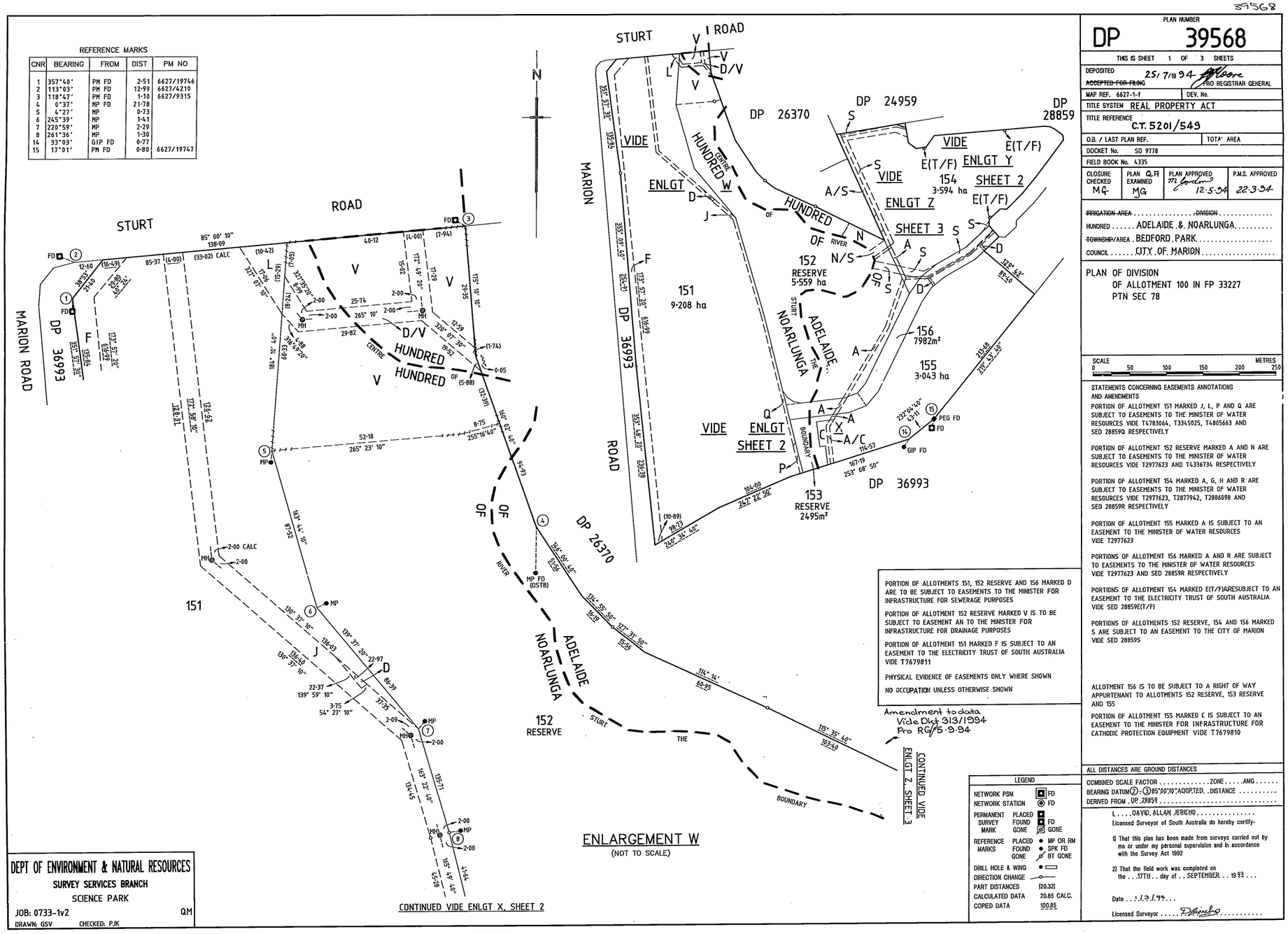
Copyright Privacy Disclaimer: www.sailis.sa.gov.au/home/showCopyright www.sailis.sa.gov.au/home/showPrivacyStatement www.sailis.sa.gov.au/home/showDisclaimer

D39568

39568

REFERENCE MARKS

CNR	BEARING	FROM	DIST	PM NO
1	357°40'	PM FD	2-51	6627/19746
2	113°03'	PM FD	12-99	6627/4210
3	118°47'	PM FD	1-10	6627/9315
4	0°37'	MP FD	21-78	
5	4°27'	MP	0-73	
6	245°39'	MP	1-41	
7	220°59'	MP	2-29	
8	261°36'	MP	1-30	
14	33°03'	GIP FD	0-77	
15	17°01'	PM FD	0-80	6627/19747



ENLARGEMENT W
(NOT TO SCALE)

DEPT OF ENVIRONMENT & NATURAL RESOURCES
SURVEY SERVICES BRANCH
SCIENCE PARK
JOB: 0733-1v2 QM
DRAWN: GSV CHECKED: PJK

PORTION OF ALLOTMENTS 151, 152 RESERVE AND 156 MARKED D ARE TO BE SUBJECT TO EASEMENTS TO THE MINISTER FOR INFRASTRUCTURE FOR SEWERAGE PURPOSES

PORTION OF ALLOTMENT 152 RESERVE MARKED V IS TO BE SUBJECT TO EASEMENT AN TO THE MINISTER FOR INFRASTRUCTURE FOR DRAINAGE PURPOSES

PORTION OF ALLOTMENT 151 MARKED F IS SUBJECT TO AN EASEMENT TO THE ELECTRICITY TRUST OF SOUTH AUSTRALIA VIDE T7679811

PHYSICAL EVIDENCE OF EASEMENTS ONLY WHERE SHOWN

NO OCCUPATION UNLESS OTHERWISE SHOWN

Amendment to data
Vide Dkt 313/1994
Pro RG 5·9·94

LEGEND

NETWORK PSM		FD
NETWORK STATION		FD
PERMANENT SURVEY MARK	PLACED	
	FOUND	FD
	GONE	GONE
REFERENCE MARKS	PLACED	MP OR RM
	FOUND	SPK FD
	GONE	BT GONE
DRILL HOLE & WING		
DIRECTION CHANGE		
PART DISTANCES		(20.32)
CALCULATED DATA		20.85 CALC.
COPIED DATA		100.85

PLAN NUMBER
DP 39568

THIS IS SHEET 1 OF 3 SHEETS

DEPOSITED 25/7/1994 PRO REGISTRAR GENERAL
~~ACCEPTED FOR FILING~~
MAP REF. 6627-1-f DEV. No.
TITLE SYSTEM REAL PROPERTY ACT
TITLE REFERENCE C.T. 5201/549
O.B. / LAST PLAN REF. TOTAL AREA
DOCKET No. SD 9778
FIELD BOOK No. 4335

CLOSURE CHECKED	PLAN EXAMINED	PLAN APPROVED	P.M.S. APPROVED
MG	MG	12·5·94	22·3·94

~~IRRIGATION AREA~~ ..... ~~DIVISION~~ .....
HUNDRED ..... ADELAIDE & NOARLUNGA .....
~~TOWNSHIP~~/AREA . BEDFORD PARK .....
COUNCIL ..... CITY OF MARION .....

PLAN OF DIVISION
OF ALLOTMENT 100 IN FP 33227
PTN SEC 78

SCALE METRES
0 50 100 150 200 250

STATEMENTS CONCERNING EASEMENTS ANNOTATIONS AND AMENDMENTS

PORTION OF ALLOTMENT 151 MARKED J, L, P AND Q ARE SUBJECT TO EASEMENTS TO THE MINISTER OF WATER RESOURCES VIDE T4783064, T3345025, T4805663 AND SED 28859Q RESPECTIVELY

PORTION OF ALLOTMENT 152 RESERVE MARKED A AND N ARE SUBJECT TO EASEMENTS TO THE MINISTER OF WATER RESOURCES VIDE T2977623 AND T4336734 RESPECTIVELY

PORTION OF ALLOTMENT 154 MARKED A, G, H AND R ARE SUBJECT TO EASEMENTS TO THE MINISTER OF WATER RESOURCES VIDE T2977623, T2877942, T2886098 AND SED 28859R RESPECTIVELY

PORTION OF ALLOTMENT 155 MARKED A IS SUBJECT TO AN EASEMENT TO THE MINISTER OF WATER RESOURCES VIDE T2977623

PORTIONS OF ALLOTMENT 156 MARKED A AND R ARE SUBJECT TO EASEMENTS TO THE MINISTER OF WATER RESOURCES VIDE T2977623 AND SED 28859R RESPECTIVELY

PORTIONS OF ALLOTMENT 154 MARKED E(T/F)ARESUBJECT TO AN EASEMENT TO THE ELECTRICITY TRUST OF SOUTH AUSTRALIA VIDE SED 28859E(T/F)

PORTIONS OF ALLOTMENTS 152 RESERVE, 154 AND 156 MARKED S ARE SUBJECT TO AN EASEMENT TO THE CITY OF MARION VIDE SED 28859S

ALLOTMENT 156 IS TO BE SUBJECT TO A RIGHT OF WAY APPURTENANT TO ALLOTMENTS 152 RESERVE, 153 RESERVE AND 155

PORTION OF ALLOTMENT 155 MARKED C IS SUBJECT TO AN EASEMENT TO THE MINISTER FOR INFRASTRUCTURE FOR CATHODIC PROTECTION EQUIPMENT VIDE T7679810

ALL DISTANCES ARE GROUND DISTANCES

COMBINED SCALE FACTOR ..... ZONE ..... AMG .....
BEARING DATUM ② - ③ 85°00'10" ADOPTED. DISTANCE .....
DERIVED FROM . DP 28859 .....

I, ...DAVID ALLAN JERICHO.....
Licensed Surveyor of South Australia do hereby certify-

1) That this plan has been made from surveys carried out by me or under my personal supervision and in accordance with the Survey Act 1992

2) That the field work was completed on the ...17TH.. day of ..SEPTEMBER.. 1993 ...

Date ...1/12/93...

Licensed Surveyor .....D Jericho.....

39568

PLAN NUMBER
DP 39568

DEPOSITED 25/7/1934 ~~ACCEPTED FOR FILING~~ A/Registrar General

THIS IS SHEET 2 OF MY PLAN IN 3 SHEETS

DATED 1/3/1994

Licensed Surveyor

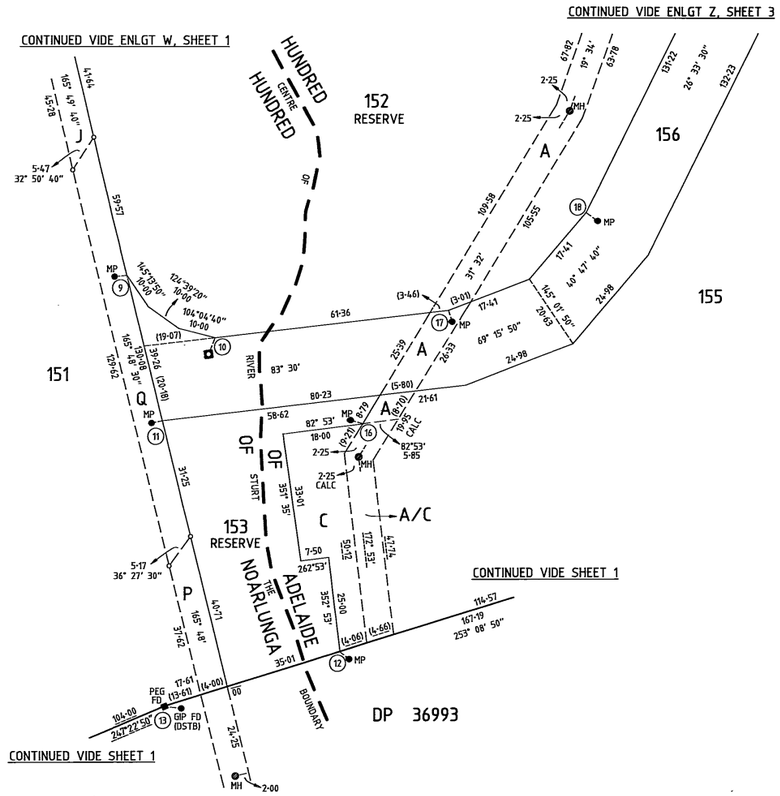
SCALE NOT TO SCALE METRES

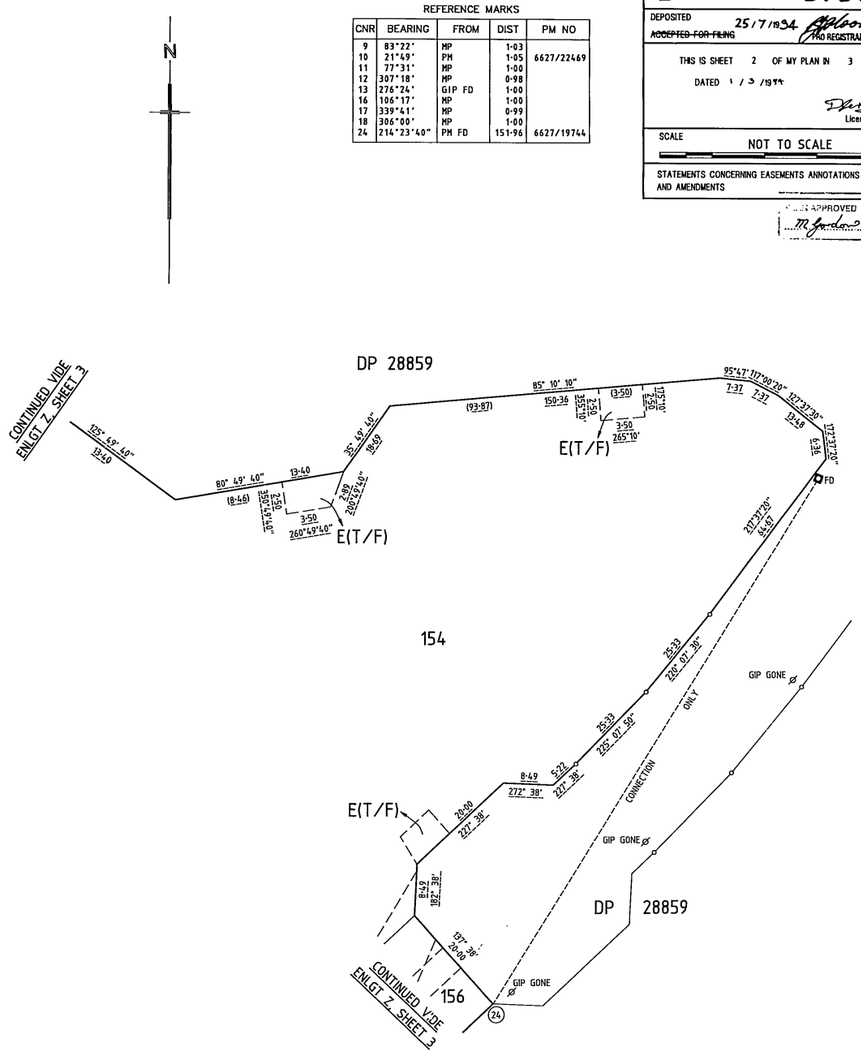
STATEMENTS CONCERNING EASEMENTS ANNOTATIONS AND AMENDMENTS

APPROVED 12/5/1934

REFERENCE MARKS

CNR	BEARING	FROM	DIST	PM NO
9	83°22'	MP	1·03	
10	21°49'	PM	1·05	6627/22469
11	77°31'	MP	1·00	
12	307°18'	MP	0·98	
13	276°24'	GIP FD	1·00	
16	106°17'	MP	1·00	
17	339°41'	MP	0·99	
18	306°00'	MP	1·00	
24	214°23'40"	PM FD	151·96	6627/19744





DEPT OF ENVIRONMENT & NATURAL RESOURCES
SURVEY SERVICES BRANCH
SCIENCE PARK
JOB: 0733-2v2 QM
DRAWN: GSV CHECKED: PJK

39568.

PLAN NUMBER
DP 39568

DEPOSITED 25/7/1994 ~~ACCEPTED FOR FILING~~ REGISTRAR GENERAL

THIS IS SHEET 3 OF MY PLAN IN 3 SHEETS
DATED 1/3/1994
Licensed Surveyor

SCALE NOT TO SCALE METRES

STATEMENTS CONCERNING EASEMENTS ANNOTATIONS AND AMENDMENTS

PLAN APPROVED 12/5/1994

REFERENCE MARKS

CNR	BEARING	FR ..	DIST	PM NO
19	319°23'	MP	1·10	
20	316°48'	PM	0·98	6627/22470
21	326°25'	MP	1·01	
22	339°30'	MP	0·51	
23	260°19'	MP	0·75	
24	214°23'40"	PM FD	151·96	6627/19744
25	55°01'	MP FD	0·61	
26	295°16'	PM FD	16·52	6627/9308
27	80°50'	MP FD	0·90	

DP 24959
DP 28859
DP 26370
CONTINUED VIDE ENLGT Y, SHEET 2
CONTINUED VIDE ENLGT W, SHEET 1
CONTINUED VIDE ENLGT X, SHEET 2
HUNDRED OF NOARLUNGA
HUNDRED CENTRE
NOARLUNGA BOUNDARY
ADELAIDE
RIVER TORRENS
CONNECTION ONLY
Ø GIP GONE
MP FD
PEG FD
FD (DSTB)
MH
154
152 RESERVE
156
155

ENLARGEMENT Z
(NOT TO SCALE)

DEPT OF ENVIRONMENT & NATURAL RESOURCES
SURVEY SERVICES BRANCH
SCIENCE PARK
JOB: 0733-3v2 QM
DRAWN: GSV CHECKED: PJK

Megan Calvert

From: Slape, Matthew (SAPOL) <Matthew.Slape@police.sa.gov.au>
Sent: Thursday, 30 May 2024 1:33 PM
To: Megan Calvert
Subject: RE: Marion Holiday Park

Hey Megan,

Below is the crime which has been reported to us the past two years. I would say the figure maybe more as some people can't be bothered with reporting it to us. We have spoken with the holiday park and they have given us access to conduct internal patrols of the park. Unfortunately due to the park being so open, it does make it tricky for everyone to try and minimise the crime which occurs.

If you need anything else, please don't hesitate to make contact me as the Marion Holiday Park falls in the suburbs I look after.

Thanks

Theft

08/05/2024 – Theft of fridge from caravan valued $1,500.00, SAP2400121931
08/04/2024 - theft of Trek mountain bike valued at $1,000.00, SAP2400094950
05/03/2024 – Theft of bike valued at $1,500.00, SAP2400062944
07/02/2024 - Theft of two mountain bikes valued at $5,500.00, SAP2400036145
03/02/2024 – Theft of wallet and $110.00 worth of items from unlocked caravan, SAP2400032276
15/01/2024 – Theft of push bike valued at $20,000.00, SAP2400014038
15/10/2023 – Theft of push bike valued at $10,000.00, SAP2300257359
30/12/2023 - Theft of Skateboard, Soccer ball and alcohol, SAP2400000031
07/07/2023 - Theft of alcohol from unlocked vehicle, SAP2300167668
12/06/2023 – Theft of Giant push bike valued at $1,900.00, SAP2300146107
19/01/2023 – Theft of scooter valued at $300.00, SAP2300017069
04/12/2022 – Theft of bike valued at $2,500.00, SAP2200277330
29/11/2022 – Theft of bike valued at $5,000.00, SAP2200272608
14/11/2022 - Theft of golf buggy $20,000.00, SAP2200259315
15/03/2022 – Theft of purse and cash, SAP2200062556
31/01/2022 - Theft of bicycle, $1,500.00, SAP2200022898
01/01/2022 - Theft of bicycle valued at $650.00 – SAP2200001044

Total amount $71,960.00 worth of reported items

Illegal interference / Theft

24/02/2022 - Vehicle broken into, items stolen, SAP2200043004

Property damage

07/02/2024 Property damage to bicycle locks - $50.00 damage

Brevet Sergeant Matthew SLAPE
Sturt District Policing Team 9
South Australia Police
333 Sturt Road
BEDFORD PARK

T 8207 4746
E matthew.slape@police.sa.gov.au
W www.police.sa.gov.au

SOUTH AUSTRALIA POLICE
SAFER COMMUNITIES

Service Integrity Leadership Collaboration Courage Respect

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From: Megan Calvert <megan.calvert@marion.sa.gov.au>
Sent: Thursday, 30 May 2024 8:45 AM
To: Slape, Matthew (SAPOL) <Matthew.Slape@police.sa.gov.au>
Cc: Beavan, Timothy (SAPOL) <Timothy.Beavan@police.sa.gov.au>; Tim Rowett <tim@marionhp.com.au>
Subject: [EXTERNAL] Marion Holiday Park

Good morning Matthew

I have had a discussion yesterday with Tim from the Marion Holiday Park and he has forwarded your email to me.

Is it possible for you to please provide us with the Police reports relating to the various incidents at the holiday park as well as the statistics regarding the amount of crime in that area to assist us in this matter.

Any questions, please give me a call.

Kind regards

Megan Calvert
Property Officer | **City of Marion**
M: 0475 855 242 | PO Box 21 Park Holme SA 5043

CITY OF MARION

The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recognises the Kaurna peo
Ngadlu tampendi Kaurna meyunna yaitya mattanya yaintya yerta

Community Engagement Plan

Marion Holiday Park fencing Proposal

CITY OF MARION

Key Contacts

Engagement contact:	Matt Green (MG)
Project Lead:	Megan Calvert
Start / end date:	27/11 – 17/12
Budget Cost Centre:	

Document Amendment Record

Rev	Change Description	Date	Author	Checked
1.0	First draft	12/11	MG	

Document Management

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DRAFT

Contents

Governance 1
Key documents (will depend on type of engagement) 1
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2. Scope of engagement 2
3. Level of engagement 4
4. Stakeholder identification and analysis 5
5. Engagement activity timeline 6
Appendix 1 – Stakeholder Letter 7
Appendix 2 – Survey Questions 9

DRAFT

Governance

Who needs to sign off on the plan?	Required?	Responsibility
Elected Members (all or ward) and Mayor	Yes	Project Lead
Executive Leadership team	Yes	SLT
Senior Leadership team	Yes	Project Lead
Project Lead	Yes	Engagement Coordinator

Key documents

Document name	Link / location	Owner
Stakeholder letter	Appendix 1	Project team / Engagement
Stakeholder survey	Appendix 2	Project team / Engagement

1. Project description and background

The Marion Holiday Park is located at 321-323 Sturt Road, Bedford Park and sits on approximately 8 acres (3 hectares) of land on Certificates of Title Volume 6293 Folios 295 and 296.

Warriparinga Wetlands is located on Lot 708 Sturt Road and is classified as a Reserve on the Community Land register and a portion of the reserve is the area that Marion Holiday Park are proposing to fence as shown on the attached plans.

Marion Holiday Park are proposing to replace the fence located on the northern end of the reserve facing on to Sturt Road and to install a further fence, with a gate that will be locked at nighttime, on the southern end of the reserve. A plan of the proposed location of the fencing is shown in purple on the plan below

2. Scope of engagement

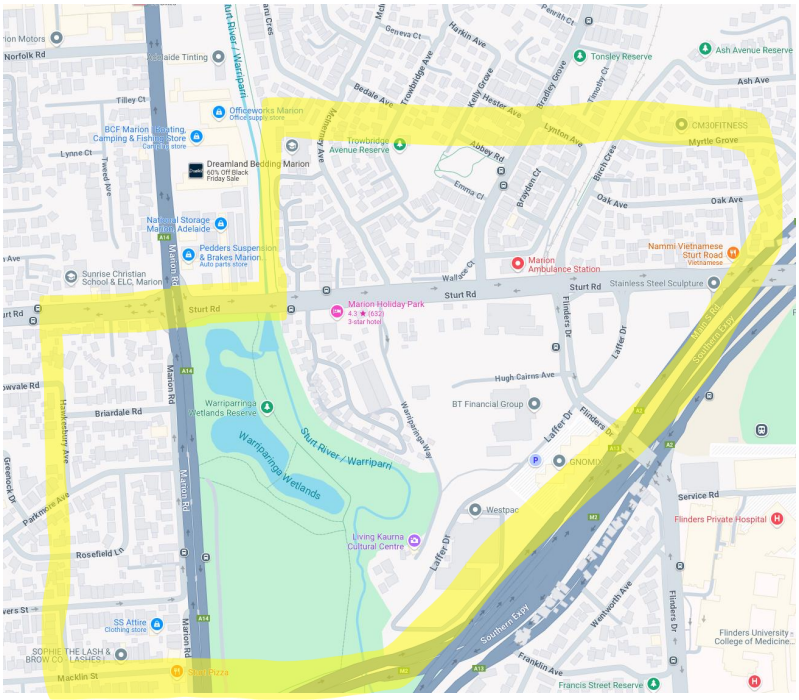
Council will engage with local stakeholders, providing them with an opportunity to provide their level of support for the augmentation of the existing northern site fencing and the additional new fencing proposed for the southern end of the park (refer to plan – fencing marked up in red).



A letter box drop will be undertaken to the properties located within the yellow catchment area below and signage will be installed at the location of the proposed new fencing and at key positions on the path to inform users of the path that access this area from further afield.

Social media will also be used to ensure that the broader community are aware of the proposal and are given the opportunity to contribute their feedback.

Commercial properties direct mail area:



3. Level of engagement

The **engagement level selection tool** is to assist staff in deciding what level of engagement to select – e.g., *inform, consult, involve, collaborate or empower* based on the International Association of Public Participation (IAP2) Spectrum. It is a technical approach and needs to be used in conjunction with the engagement framework and the human elements such as values and expectations.

Score indicates:
1-2 Very low to Low = at least inform
2-3 Low to Moderate = at least Consult
3-4 Moderate to High = Involve or Collaborate
4-5 High to Very High = minimum Involve, consider Collaborate and Empower

Questions to consider	Very low	Low	Med	High	Very high
1. What is the level of difficulty to find a solution that everyone can live with?			X		
2. What is the potential for community outrage for your project?			X		
3. How much do major stakeholders care about the decision to be made?				X	
4. What degree of input do the affected landowners and community appear to want?			X		
Count number in each column			3	1	
Multiply	x1	x2	x3	x4	x5
Enter score			9	4	
Add total of all 5 columns	= 13				
Divide	13/5				
Average score	= 2.6				
Method	**Consult**				

The following level of engagement is proposed:

Inform	**Consult**
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	***To obtain public feedback on analysis, alternatives and/or decisions.***

4. Stakeholder identification and analysis

Stakeholder	Level of interest	Level of influence	Why are we engaging? What is their specific interest in the project / proposal?	Level of engagement	Engagement method(s)	Responsibility
Mayor and Elected Members	High	High	• Marion Holiday Park are seeking Council endorsement to proceed with the installation of the proposed fence.	Involve	Council meeting	Project Lead / Manager
General Community	Medium	Medium	• Community members may use this land for recreation purposes Consulting with the community as this proposal would prohibit access from the northern end of the park and the southern end at night when the gates will be locked (times to be determined).	Consult	• Onsite signage (medium size temporary corflute signs with links and QR to Making Marion). • Targeted Social Media campaign	Engagement Team
Commercial stakeholders (identified in catchment area map (page 3)	Medium	Medium	• Stakeholders may use the land for walking / recreation Consulting with local stakeholders as this proposal would prohibit access from the northern end of the park and the southern end at night when the gates will be locked (times to be determined).	Consult	• Direct mail • Onsite signage	Engagement team

5. Engagement activity timeline (27/11 – 17/12)

Date (Week commencing)	18/11	25/11	2/12	9/12	16/12	23/12
Activity						
GM (General Manager) Signoff Engagement Plan						
Endorsement from Mayor & Elected Members (as required)		GC (26/11)				
Making Marion page Online survey						
Social Media campaign (targeted)						
Letterbox drop						
Onsite signage						

Appendix 1 – Stakeholder Letter

Dear stakeholder,

Background

In an effort to deter further theft from the Marion Holiday Park, holiday park management have approached council with a proposal to improve security at the park.

Their proposal seeks Council endorsement to install a new fence and gate that would run from the southern end of the cabins in the park to the Sturt River, and also includes increasing the height of the existing fence at the northern end of the park Refer to map overleaf to review the proposed locations.

If the proposal goes ahead it will result in removing access for the community to this section of land from at night when the gates will be locked (exact times to be determined). As potential users of this community land, we would like to hear from you and understand your level of support for the proposal.

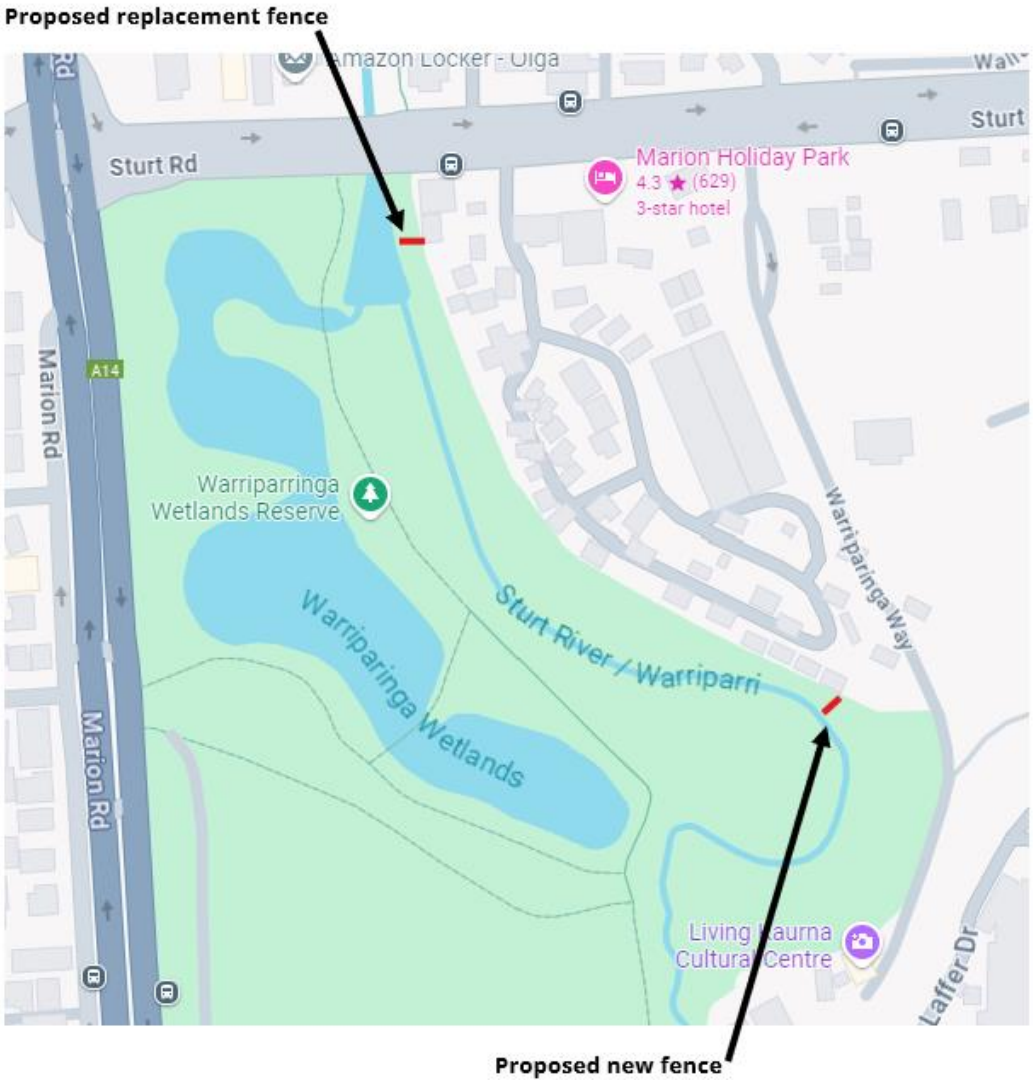
Join the conversation

Refer to the map overleaf to review the proposed fence locations and scan the QR code or visit **www.makingmarion.com.au/mhp-fence** to read more about the proposal and to complete the short survey.

Consultation closes on 17 December 2024.

Yours sincerely

City of Marion Community Engagement Team


Proposed replacement fence
Sturt Rd
Marion Holiday Park
4.3 (629)
3-star hotel
Marion Rd
A14
Warriparinga
Wetlands Reserve
Warriparinga Wetlands
Sturt River / Warriparri
Warriparinga Way
Marion Rd
Living Kaurna
Cultural Centre
Proposed new fence

Appendix 2 – Survey Questions

1. Do you support the proposal to install the new fence and gate at the southern end of the park as indicated in the map?

    - Yes
    - No

    Please tell us why for 'yes' and 'no'

2. Do you support the proposal to increase the height of the existing fence at the northern end of the park as indicated in the map?
    - Yes
    - No

    Please tell us why for 'yes' and 'no'

3. Do you have any other comments?

    Open text

12.9 Walking and Cycling Guidelines & 4-Year Plan	
Report Reference	GC241126R12.9
Originating Officer	Transport Engineer – Sara Hurditch
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Angela Allison

REPORT OBJECTIVE

The purpose of this report is to provide Council with the updated Walking and Cycling Guidelines and 4-Year Plan, following Community Consultation, for endorsement and public release.

REPORT HISTORY

Report Reference	Report Title
ASC220802R7.2	Walking and Cycling Guidelines
FORUM230620R1.2	Walking and Cycling Strategy and Action Plan
IEC240409R7.3	Draft Walking and Cycling Plan
GC240625R12.7	Draft Walking and Cycling Guidelines and Plan
GC241022R13.1	Walking and Cycling Guidelines and Plan – Interim Update

EXECUTIVE SUMMARY

The City of Marion's draft Walking and Cycling Guidelines and 4-Year Plan has been developed to address critical infrastructure, safety, and accessibility needs for active transport, with a recommended funding scenario of $300,000 per annum. On 25 June 2024, Council endorsed the draft Walking and Cycling Guidelines and 4-year plan to community consultation.

The community consultation period in August 2024 showed strong support for the Guidelines (86% Support) and 4-year Plan (76% support) with 58 responses to the survey. Community feedback identified key areas for action, including enhancing path connectivity, improving cyclist safety through separated bike paths, and addressing high-risk intersections. These responses informed adjustments to the Guidelines (Attachment 2) and placement of projects in the transport prioritisation matrix for potential future consideration through the review of the Plan (Attachment 3) and other Capital Works programs.

It is intended for the 4-Year Plan to be reviewed annually through the annual business planning processes and any major changes to the Plan or Guideline will seek Council's endorsement. The 4-Year Plan is intended to be presented to the public in a brochure format consistent with the other City of Marion infrastructure plans.

RECOMMENDATION

That Council:

1. **Notes the Consultation Summary Report (Attachment 1)**
2. **Endorses the Walking and Cycling Guidelines (Attachment 2)**
3. **Endorses the Walking and Cycling 4-Year Plan (Attachment 3)**

BACKGROUND

In August 2022, a report was presented to the Asset and Sustainability Committee (ASC220802R7.2) regarding updating the Walking and Cycling Guidelines. Feedback from the

committee was to consolidate the Guidelines document and to develop a separate four-year plan for walking and cycling infrastructure.

In June 2023, a report was presented to the Forum (FORUM230620R1.2) of a revised Walking and Cycling Guidelines with questions regarding an appropriate investment scenario. Council requested further information on what projects could be delivered for a given level of investment.

A prioritisation matrix and priority project list were developed and presented to Council Members through Ward briefings for comment and feedback.

In April 2024, five funding scenarios were presented to an Infrastructure and Environment Committee (IEC240409R7.3) which included $100,000, $200,000, $400,000, $750,000 and $1m per annum. The feedback from the committee was that a $300,000 per annum scenario was preferred and to be developed.

The Walking and Cycling Plan $300,000 p.a. scenario project list was developed and presented at each Ward briefing for comments and feedback. On 25 June 2024, Council endorsed the Walking and Cycling Guidelines and 4-year plan ($300,000 p.a. scenario) to community consultation (GC240625R12.7).

On 22 October 2024, an interim report was presented to Council stating that the Consultation Summary Report was not finalised as additional time was necessary to assess the community feedback received through the survey and interactive map feature (GC241022R13.1). The design content within the Guidelines was also required to be cross-referenced with the Department for Infrastructure and Transport's new Active Travel Design Guide, which was first published in September 2024.

DISCUSSION

Community Consultation

The Walking and Cycling Guidelines and 4 Year Plan were released for public consultation between Wednesday 7 August and Friday 30 August 2024. The community engagement sought to capture a large catchment area and diverse range of stakeholders. The channels included:

- Online survey through the Making Marion page.
- Community Engagement email address.
- Links through social media channels.
- Hard copy materials at key council facilities to provide greater community accessibility.
- Signage with QR codes at key walking and cycling locations within the City of Marion.

The community survey was made available on the Making Marion consultation web page. Questions asked how often people travelled actively, if they had read and supported the Draft Guidelines and 4-Year Plan (as separate questions) and whether they would be more likely to walk and ride with new and upgraded infrastructure.

A link was provided to the Interactive Map through the Making Marion page. The Interactive Map illustrated the current and proposed walking and cycling network and locations and descriptions of each of the 4-year projects, with the objective of seeking comments to help identify and prioritise future walking and cycling network connections and projects. Participants could 'drop a pin' anywhere on the map and provide comments.

The consultation process was also promoted through a social media campaign, reaching more than 12,000 people and soliciting more than 100 reactions.

Consultation Outcomes

The community consultation received 58 responses via the Making Marion survey and 49 responses via the Interactive Map tool, which illustrated the proposed walking and cycling network and 4-Year Plan project locations.

50 out of 58 (86%) survey responses were either somewhat or strongly supportive of the Guidelines, and 41 out of 58 (70%) survey responses were either somewhat or strongly supportive of 4-Year Plan. The key feedback themes from the survey included Guidelines called for action on:

1. Infrastructure enhancements (through additional investment) for new and existing walking and cycling.
2. Safety Concerns with lack of existing infrastructure and sharing of some facilities.
3. Accessibility for disabled and elderly people.
4. Community Engagement and Consultation.
5. Signage and Regulation on paths.

The key feedback from the Interactive Map called for action on:

1. Dangerous crossings and intersections.
2. Need for separated and safer bike paths.
3. Road maintenance and cleanliness.
4. Cyclist infrastructure gaps and network connectivity.
5. Traffic and vehicle interaction issues.

Updates to the Guidelines and Plan

In response to the feedback the updated Guidelines have incorporated the following changes:

- Three new sections have been incorporated to reflect alignment with the Active Travel Design Guide recently released by the Department of Infrastructure and Transport: Mobility and Social Inclusion, Movement and Place and Greening of Active Travel Infrastructure.
- Adjustment to the maps to ensure current destinations and networks were present and up to date.
- Adjustments to existing wording to incorporate feedback in relation to path signage, mobility consideration for aged / disabilities, inclusion of art, enhancing separation from traffic and crossing safety, and references to the Active Travel Design Guide and other relevant Austroads documents.

Each individual comment relating to existing and future infrastructure within the Interactive Map was also noted for potential inclusion in current or future projects as part of the 4-Year Plan. Those projects suggested by the public, which are considered noteworthy, will be scoped, assessed and placed in the prioritisation matrix for consideration within updates to the 4-Year Plan and Capital Works Programs.

Minimal change was considered necessary to the proposed 2025-26 projects. The Waterman Terrace cycle link to the Marion Road pedestrian refuge (planned project) has been modified to adopt a lower traffic route and is now called the *Railway Terrace to Marion Road Cycle Link*. The Sixth Avenue Cycle connection, currently programmed for 2028-29, has changed to *Railway Terrace to Marion Road cycle link* to also allow for possible route changes should Sixth Avenue not be determined optimal due to traffic conditions.

It is intended that updates to the Walking and Cycling 4-Year Plan will be reviewed annually and if required, presented to Council as part of the usual Capital Works Program processes. This will ensure it reflects local community consultation outcomes, aligns with Annual Business Plans and Asset Management Plans and processes, and can adapt to significant externally funded projects (e.g. through DIT), incorporating any high priority new projects that were raised by the public through the Walking and Cycling Guidelines and Plan consultation process.

A response describing the outcome of the consultation will be provided directly to those who contributed comments on the Guidelines and Plan through the engagement process and provided their email address. The Consultation Report will be made available to the public through the updated Making Marion web page and incorporate an organisational response to each of the general themes raised through the survey and map (refer Attachment 1). The updated web page will highlight the changes made and share the final Guidelines and 4-Year Plan documents.

It is intended that the endorsed 4-Year Plan will be presented to the public in a brochure format, consistent with other endorsed plans (e.g. Open Space Plan). This will provide a more detailed description of the proposed projects, which are updated on an annual basis, and assist with applications for grant funding. The Making Marion page will be updated with the endorsed Guidelines and Plan and will be promoted through social media posts.

Funding

The Walking and Cycling Plan has been allocated an annual budget of $300,000, which has been incorporated into the Long-Term Financial Plan starting from the 2025/26 financial year. This dedicated funding aims to support the development and enhancement of walking and cycling infrastructure, promoting sustainable, safe and active transport options for the community.

Alternative Programs
Additionally, minor upgrades and maintenance needed for existing infrastructure, which were highlighted through this consultation process, can be considered for inclusion within existing capital and operational programs. All projects will be prioritised and assessed against budgets outlined in the Transport Asset Management Plan, these could include:

Kerb Ramp Program
On 9 April 2024 Council supported a budget reduction for the new/upgrade kerb ramp budget from $400,000 to $50,000 p.a. in the 2024/25 Annual Business Plan and in the Draft Transport Asset Management Plan 2024-34. The purpose for this budget is to assess locations that are in need for Disability Discrimination Act (DDA) compliance and to improve safety and connectivity of the footpath network. It was noted that kerb ramps will also be upgraded during any road resealing, footpath and kerb renewals/maintenance and budget to be incorporated into those programs for kerb ramps, due to cost effectiveness of aligning multiple infrastructure programs.

Missing Links Footpath Program
On 12 December 2023 Council endorsed a motion for a budget of $100,000 per year for new footpaths commencing in 2024/25, outside of the Walking and Cycling Plan $300,000 per year budget (GC231212M14.1). This budget is an allowance for any footpaths (minor in budget) that have a connectivity issue and can be presented through the Annual Business Planning processes without the need to revise the Walking and Cycling plan. The 2024/25 missing links program consisted of footpaths through Sampson Road Reserve, David Avenue and Hugh Johnson Reserve.

ATTACHMENTS

1. Community feedback report - Walking and Cycling [**12.9.1** - 36 pages]
2. Four Year Plan_consultation update [**12.9.2** - 3 pages]
3. Walking and Cycling Guidelines 03 b [**12.9.3** - 43 pages]

Draft Walking and Cycling Guidelines and 4 Year Plan

Community Feedback Report November 2024

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Executive summary

1.0 Consultation purpose and timeline

The purpose of consulting on the Walking and Cycling Guidelines and 4-Year Plan was to obtain the community's thoughts on:

- coverage of the themes presented in the Guidelines
- the projects proposed for delivery over the next 4 years
- the proposed walking and cycling network (via the Interactive Map)
- the issues and gaps within the existing network to allow for consideration of future projects

The consultation period was open from 7 August until 30 August 2024.

2.0 Survey responses

- Overall, 58 responses were received via the making Marion survey
- We received 49 comments via interactive map tool (page 3 summarises the key themes from these responses)

Making Marion survey

- A total of 50 out of 58 (86%) survey responses were either somewhat or strongly supportive of the Guidelines,
- 41 out of 58 (70%) survey responses were either somewhat or strongly supportive of 4-Year Plan.

	Strongly do not support	Somewhat do not support	Neutral	Somewhat support	Strongly support
Draft guidelines	n/a	3%	10%	57%	29%
Draft 4-yr plan	n/a	9%	21%	48%	22%

- 49 respondents (84%) indicated that they would be more likely to choose active forms of transport if additional networks were provided
- 50 respondents (86%) reported that they would be more likely to choose active forms of transport if existing networks were improved

Executive summary continued

The themes raised reflected a desire for making the City more accessible, safer, and more enjoyable for all community members, while also valuing ongoing community input. Full comments are provided in Appendix 1-6. The Survey responses could be categorised into five key themes:

1. Infrastructure Improvements: There was a strong call for enhancing infrastructure, including bike parking, separate cycling lanes, better pedestrian crossings, improved street lighting, and connectivity to public transport stops. Suggestions also include creating better end-of-trip facilities like lockers and integrating amenities such as benches and water fountains.

2. Safety Concerns: Many comments highlight concerns regarding safety on bike lanes and paths, partly due to faster e-bike and e-scooter users, dimly lit zones, and intersections that pose risks to visually impaired pedestrians.

3. Accessibility for Disabled and Elderly Users: Feedback emphasizes the need to improve access for people with disabilities and elderly users. Suggestions include tactile pedestrian crossings, better street layouts to reduce risks, and improved access to transport and recreation hubs.

4. Signage and Regulation: Several comments suggest increasing signage to encourage safer behaviours, such as reducing speed for cyclists and other users on shared paths. The feedback calls for clear and consistent signage across council areas and possibly a survey to monitor speed and safety.

5. Community Engagement and Appreciation: There is a mix of appreciation for the efforts made in planning and engagement, along with calls for further investment and improvements. Many people express gratitude for the consultation process and recognize the importance of developing active transport options.

Interactive Map: Responses received via the Interactive Map reflected a strong desire for safer infrastructure and better maintenance to improve the walking and cycling experience. Full comments can be reviewed in Appendix 7. The top 5 themes included:

1. Dangerous Crossings and Intersections: Many cyclists express concerns about unsafe crossings, particularly around busy roads such as Morphett Road, Lonsdale Highway, and South Road. There are calls for improved crossings, including zebra or wombat crossings, better signage, and traffic calming measures.

2. Need for Separated and Safer Bike Paths: Cyclists highlighted the need for off-road or separated bike lanes, especially in areas with heavy traffic. They prefer paths that are distinct from pedestrian walkways and away from the road for added safety. Locations like Alawoona Avenue, links to Majors Road, and the Sturt River bikeway are frequently mentioned for needed improvements.

3. Road Maintenance and Cleanliness: Some comments focus on poor maintenance of current cycling paths, with concerns about debris, broken glass, and inadequate drainage that leads to flooding. There are also mentions of vandalism and neglect of tunnels and pathways, causing additional hazards for cyclists.

4. Cyclist Infrastructure Gaps and Network Connectivity: There is a call for better integration of bike paths and safer routes to connect different suburbs and major destinations, like universities and shopping centres. Specific suggestions include an elevated cycleway near train lines and linking pathways that are currently fragmented.

5. Traffic and Vehicle Interaction Issues: Cyclists report close interactions with cars, particularly at intersections and near parked vehicles. Many suggest speed reductions, better street design, and more protected cycling areas to minimize risks. Roads with heavy congestion, like Sixth Avenue, are highlighted as problematic.

Executive summary continued

In response to the community feedback received via the survey and interactive map, the Guidelines and 4-Year Plan have included and actioned the following:

- Concerns raised about existing infrastructure are being reviewed for the opportunity to be included in future programs through their assessment within the walking and cycling matrix which assigns priority for delivery.
- Review of the proposed routes of two of the planned projects.
- Concerns raised about infrastructure safety relating to DIT roads or land will be raised with them directly.
- Some comments related to other Council areas and have subsequently been communicated to those Councils.
- Maintenance and minor infrastructure changes may also be able to deliver on some of the issues highlighted, so will be considered as part of these budget allocations. This includes signage requirements through the existing / enhanced signage program.
- Three new sections have been added to reflect alignment with the Active Travel Design Guide recently released by the Department of Infrastructure and Transport:
    - Mobility and Social Inclusion
    - Movement and Place
    - Greening of Active Travel Infrastructure.
- Maps have been amended to ensure that current destinations and networks are present and up to date.
- Amendments have been made to existing wording to incorporate feedback we received in relation to;
    - Path signage (cyclist etiquette and wayfinding)
    - Mobility consideration for aged / disabilities
    - Inclusion of art
    - Enhancing separation from traffic and crossing safety
    - References to the Active Travel Design Guide and other relevant Austroads documents
- A response describing the outcome of the consultation will be provided directly to those who contributed comments on the Guidelines and Plan through the engagement process, via email.

Engagement Snapshot

Community consultation commenced on 07/08/2024 and closed on 30/08/2024.

How we engaged:

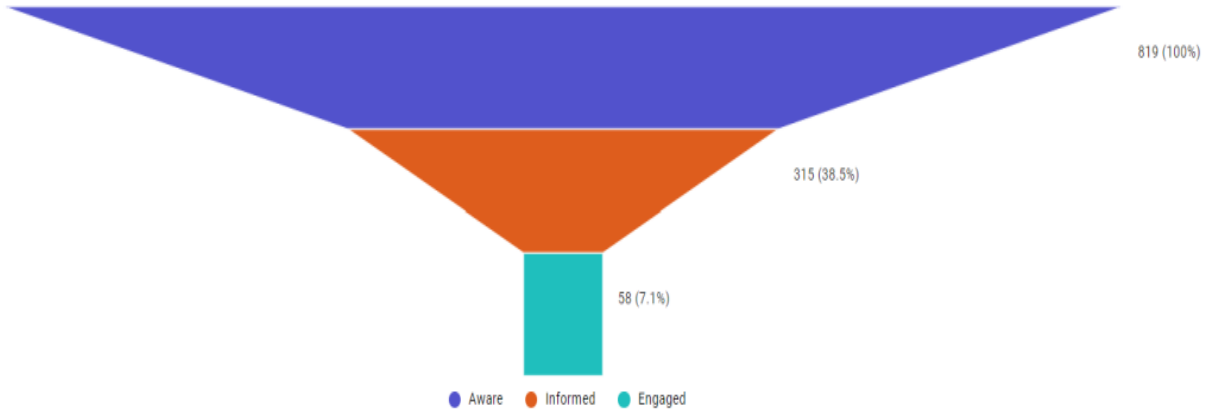
- Social media campaign
- Corflute signs across the council area
- Making Marion page and online survey
- Interactive Map (participants could leave comments at specific locations through dropping a pin)
- Making Marion newsletter to 5,400 subscribers





Engagement Snapshot

This is a summary of the number of visits by stakeholders and community members to Making Marion (aware), downloads (informed) of project materials and total surveys completed (engaged).

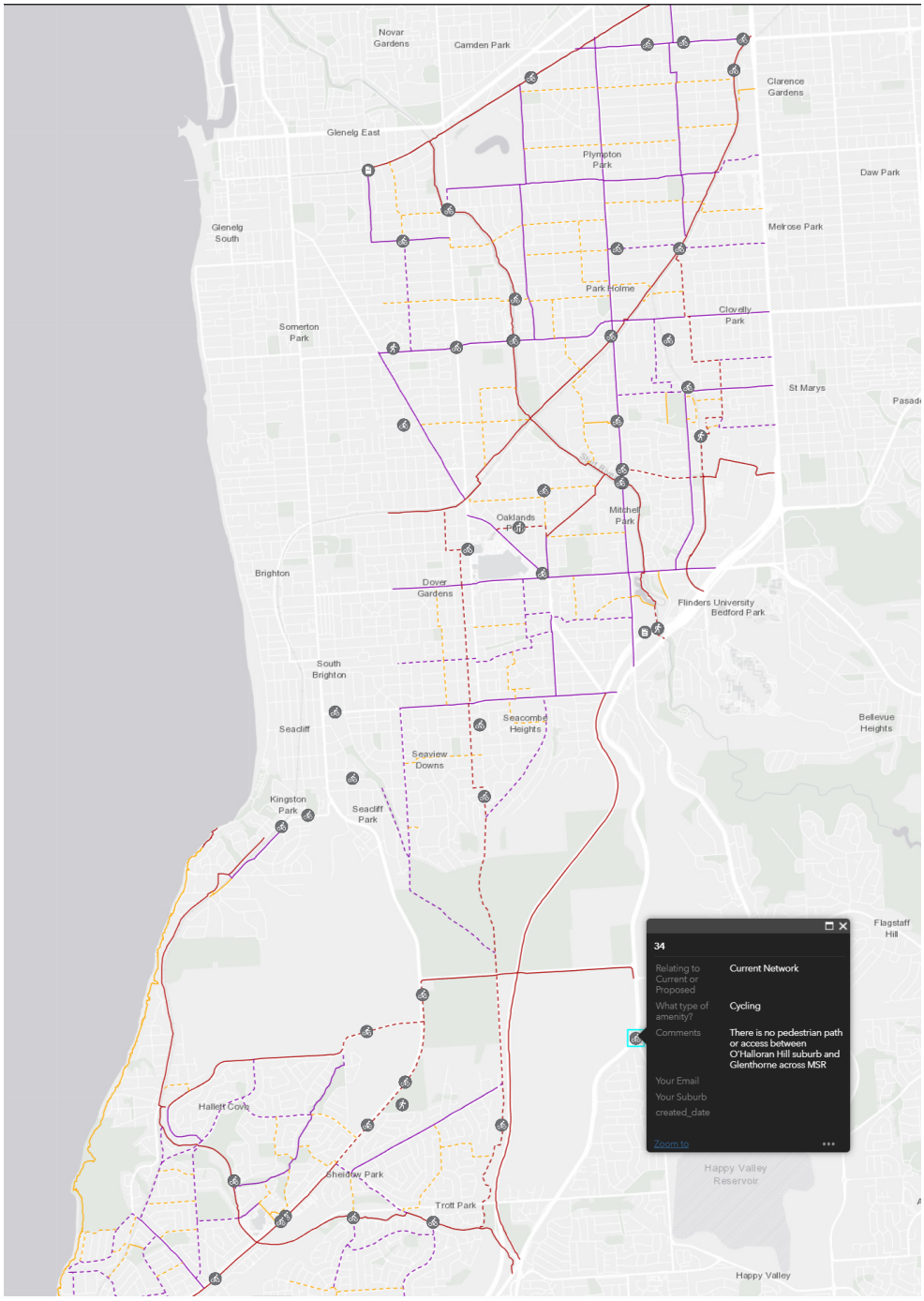


Definitions:

- **Aware** – Community member has made at least one visit to the project page
- **Informed** – Community has accessed some available material on the project
- **Engaged** – Community member has contributed to the project using available tools (i.e., survey)

Engagement Snapshot

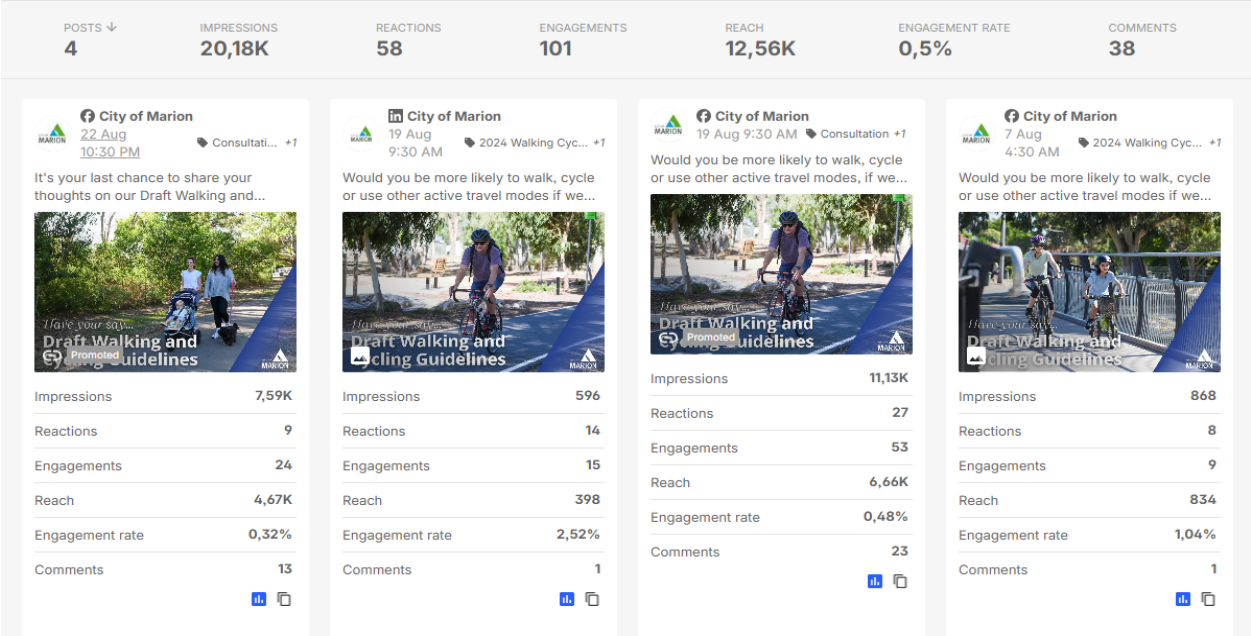
The map was released as an engagement tool so that contributors could leave comments at locations of interest to them across the current and proposed walking and cycling networks and planned projects. 49 comments were received.



Social media campaign

Content:

The campaign used consisted of LinkedIn and Facebook posts throughout the consultation period to promote the opportunity to participate in the survey.



Posts	Impressions	Reactions
20	20,18K	58
Reach	**Engagements**	**Engagement Rate**
12,56K	101	0.5%

Impressions - show the number of times your content was displayed to these users.

Reach - shows the number of unique users that were exposed to your content. If the same person sees one of your posts three times, the Impressions would be 3 but the Reach metric would only count 1.

Engagements - inform about how many times users engaged with a post during their lifetime. Engagement is seen as the combined number of reactions to, comments on, and shares of a post.

Engagement Rate: Calculated by the total engagements a post received divided by the total number of impressions on that post.

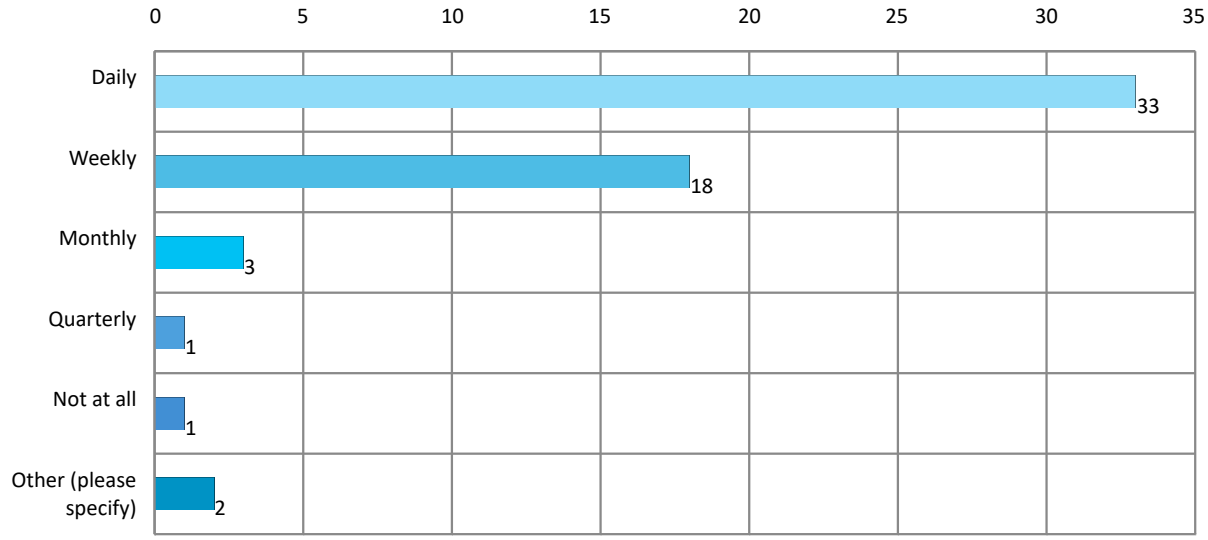
Reactions - Reactions are a type of engagement with your Facebook content. They are comprised of the total amount of Love, Haha, Wow, Sad, Angry, and Like actions that users took on your post. This can be reported on in the Measure module.

Participant suburbs (survey)

SUBURB	RESPONSE TOTAL
ASCOT PARK	1
CLOVELLY PARK	2
DOVER GARDENS	1
GLANDORE	3
GLENELG EAST	1
GLENELG NORTH	1
GLENGOWRIE	5
HALLETT COVE	12
MARINO	8
MITCHELL PARK	3
NORTH ADELAIDE	1
OAKLANDS PARK	3
PARK HOLME	2
SEACLIFF PARK	1
SEACOMBE GARDENS	2
SEAVIEW DOWNS	2
SHEIDOW PARK	2
SOMERTON PARK	1
SOUTH PLYMPTON	3
STURT	1
TONSLEY	1
UNLEY	1
WARRADALE	1
TOTAL	**58**

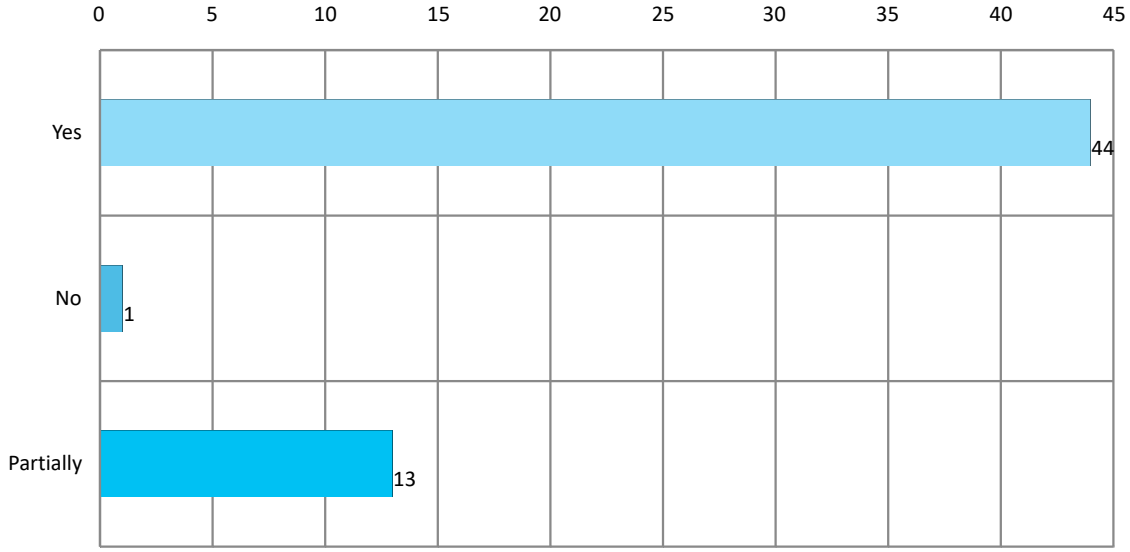
Participant responses

How often do you walk or cycle to work, study or for recreation in the City of Marion?



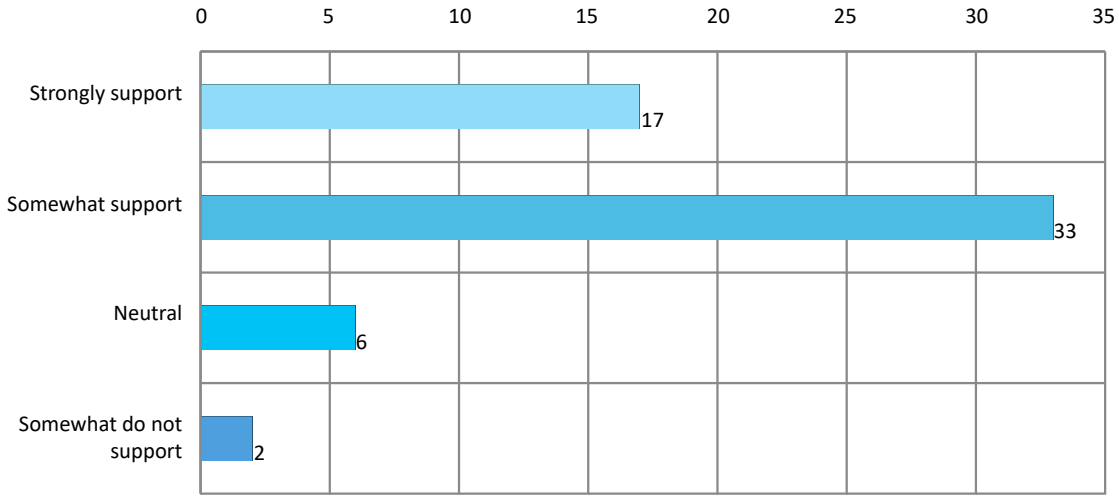
'Other' responses: used active travel 3 times per week; rarely cycle due to safety concerns.

Have you read the Draft Walking and Cycling Guidelines?



Participant responses

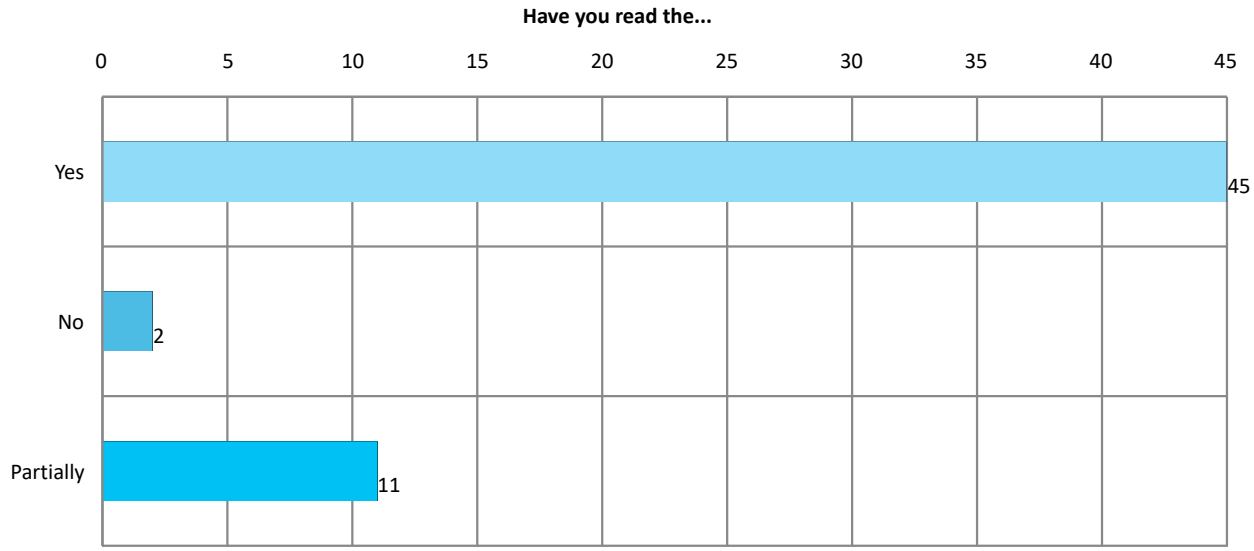
Do you support the draft Walking and Cycling Guidelines?



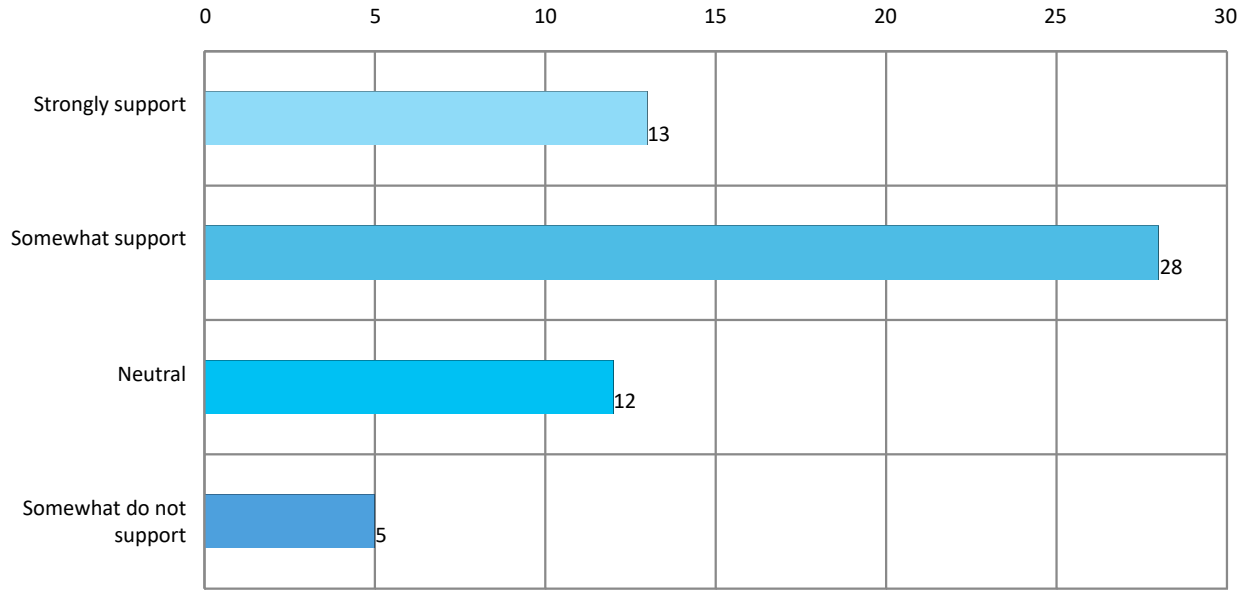
45 respondents told us why they either support or do not support the draft guidelines – refer to **Appendix 1** to review comments.

Participant responses

Have you read the Draft Four Year Plan? (58 responses)



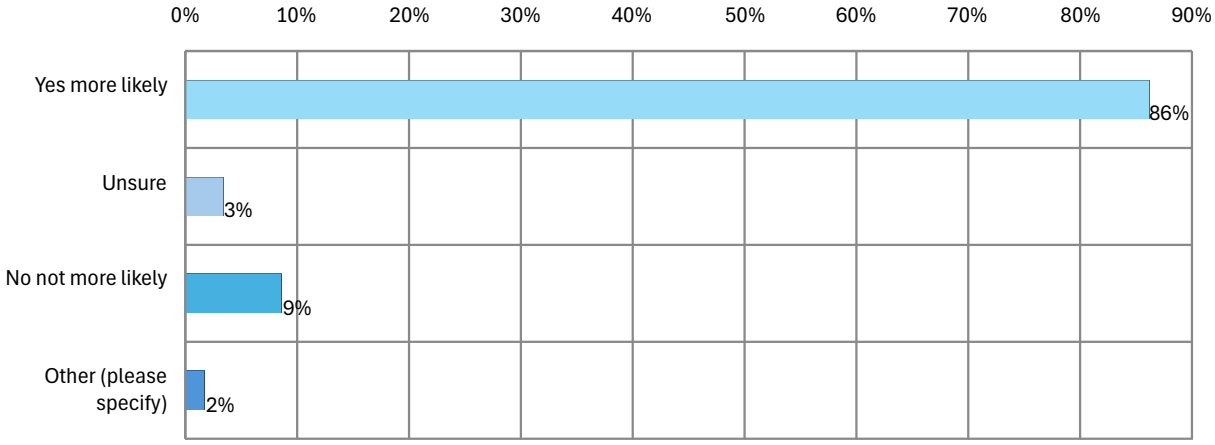
Do you support the Draft Four Year Plan? (58 responses)



39 respondents told us why they support or do not support the 4 Year Plan – refer to **Appendix 2** to review the comments.

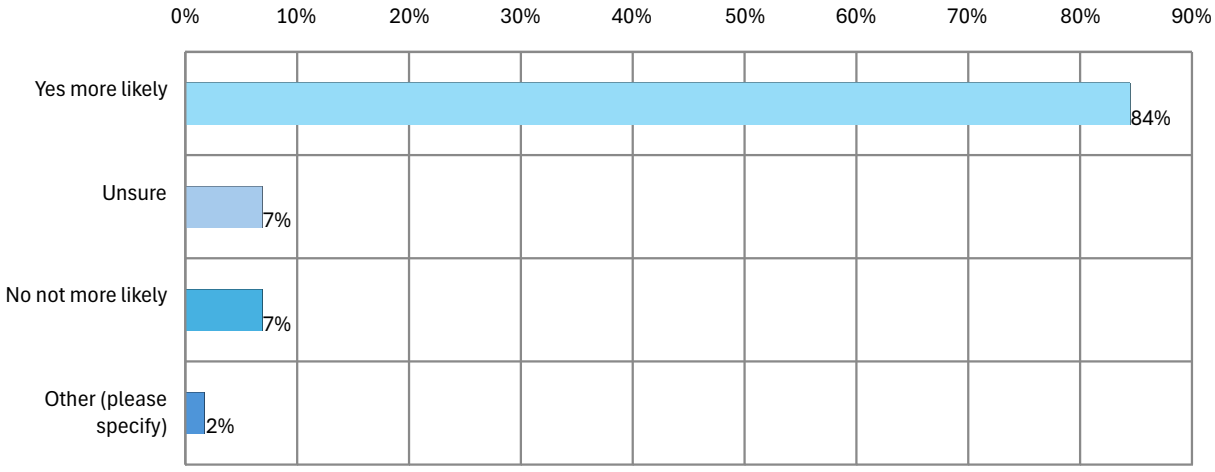
Participant responses

Would you be more likely to walk / cycle / use other active travel modes if existing walking / cycling networks were improved? (58 responses)



44 respondents have told us why they would choose active travel if existing networks were improved – refer to **Appendix 3** to review comments.

Would you be more likely to walk / cycle / use other active travel modes if additional walking / cycling networks were provided? (58 responses)



39 respondents have told us why they would choose active travel if existing networks were provided – refer to **Appendix 4** to review comments.

Appendix 1

Do you support the draft Walking and Cycling Guidelines?

Participants who support: **43 comments**
Participants who do not support: **2 comments**

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Participant comments

Supportive

1	It is very comprehensive, forward thinking, and reflects best practice. However, a glaring oversight...Disability/impaired mobility. It really needs to include a section on wheelchair access and Universal Design. The draft strategic plan uses the term 'wheeling' to incorporate wheelchair use and other wheeled things like scooters.
2	The plan incorporates best practices and successful case studies. Safety is a central focus, specifically, the separated bikeways and shared spaces to minimize conflicts with vehicles. As someone who does not feel safe cycling in Marion, or Adelaide as a whole, these developments would be a great start in the right direction for our car-centric city.
3	very detailed. However little seems to be happening in the local area; it seems
4	Good idea.
5	Promoting cycling and healthy active living in the community
6	I think there are some great initiatives, and it would be good to see them coming to fruition.
7	Focus on separated cycle lanes.
8	It takes a positive approach to providing safe access to cycling for an older recreational cyclist like myself.
9	We need lots of flat paths to walk as Hallett Cove is so hilly.
10	there are several cycling trails that just stop (classic example riding up cement hill on Brighton road , at the most dangerous spot going up the hill it just stops)
11	Important to have more walking and biking trails locally to us
12	Because it's important to the communities wellbeing to have walking and cycling connections to support, healthy and active lifestyles, reduce traffic congestion, and support environmental sustainability
13	As a daily walker, and regular bicycle rider, with children and a dog, the local traffic network is dominated by cars and inattentive/rude drivers with little care for others using the roads. Seeing traffic calming implemented to support walking/riding is paramount to safety, a better lifestyle, and is an investment in the future of the neighbourhood.
14	So important that we address carbon, getting people moving, and social and environmental connection
15	There needs to be clear guidelines regarding walking and cycling or e-bikes or e-scooters.
16	Sounds sensible, but mostly business as usual (not enough to make a significant dent in the number of trips done by car).
17	I think the idea is good but it is easy (as a cyclist) to be cynical about the commitment of the council when you experience aggressive and entitled behaviour by drivers. Obviously the council can't fix everything but it feels like cycling (to commute - direct and fast) comes off second best to cars - especially parking. Bike lanes are not well enforced so drivers park in them frequently and where there are bike lanes past parallel parks they are often too close or too narrow forcing a cyclist to risk being doored or having to ride in the left-most lane.
18	Prefer to see greater emphasis on separation between cycling, walking & vehicles for community safety
19	Reasonable plan
20	See below
21	I have issues with the "Shared Paths" as I walk my dog daily & almost daily I have to deal with cyclists speeding past without using their bells to notify me of their approach & almost running into us. I talk to many fellow walkers in my area who also have the same issues. Speed levels for cyclists need to be enforced as well as devices warning of their approach (bell's). The route I take to the train station is always occupied by children going to school & the elderly.
22	I think prioritising separated zones (off the road) for cycling and walking should be prioritised where possible. From discussions i understand that lots of people don't bike ride due to a fear of sharing the space with vehicles, being hit by opening doors of parked cars, not being able to get past cars that block the lanes or being abused by drivers for cycling.

Participant comments

Supportive

23	Page 16, please add the disadvantage of on road cycle lane is that it is very dangerous and risky for bike riders. Drivers often get very close to cyclists at a high speed without leaving sufficient space. Page 27, On road bicycle lanes should be the last resort due to it being very unsafe and not encouraging people of all ages to ride. Separated bikeways should always be the first choice. Page 32, for 60km/h, please increase the preferred road width to 2.5m and minimum width to 2m for safety reasons. For 80km/h, please increase the preferred road width to 2.7m and minimum width to 2m for safety reasons. 1m buffers should be provided for angle parking. Slip lanes should not be allowed, they only shave a few seconds for car trips but pose a great risk for the safety of bike riders. Where there is an exclusive left-turn lane, a bike lane on the right should not be allowed at all, because the bike riders will have fast moving cars on both sides, significantly increasing the risk of injury and death. Separated bike lanes should be provided instead. All bike lanes should be full time. Bike riders need safe infrastructure all the time, safety is important all the time. Having cars parked on bike lanes blocks the bike infrastructure, meaning the bike rider has to constantly go back to the 60km/h car lanes. It is very dangerous.
24	double cycling pathways - as they have in the Netherlands so you can ride 2 abreast - talk to each other etc and plenty of space for walkers too. Riding is not always about single breasted pathways and commuting for adults or fitness. Its a time for people and families to connect.
25	Guidelines are generally OK, but I think that there needs to be more emphasis on prioritising bike ways away from major roads
26	I think it is great to provide safe spaces for cyclists and pedestrians.
27	Common-sense
28	The disadvantages of on street bicycle lanes do not state the completely that unprotected cyclist infrastructure is unsafe. At motor vehicle speeds in excess of 40km/hr, cyclists have greater than 50% chance of death in the event of a collision. Paint is not infrastructure and does not protect cyclists. Unfortunately it appears City if Marion have no reasonable plans to protect cyclists and encourage active mobility. This is just more virtue signaling without actually providing safe infrastructure.
29	I do not think bike lanes on roads are worthwhile including. Most people are too scared to use them without a buffer and the primary routes where people want to go on bikes are main roads. Even with a buffer, cars turn through the lane all the time. I prefer shared use paths or just cycle on the footpath but you can't go very fast.
30	Its a great step in the right direction, I cycle for commuting and recreation and have covered a significant distance in and around the marion area in the last 10 years and always appreciate the areas where there are tracks and bike lanes.
31	Most contingencies seemed to have been covered.
32	Makes it seem like separate bike paths are too difficult/too expensive. Bike lanes on roads are dangerous, not suitable for children (or adults) and it is worth the money to invest in bicycle infrastructure.
33	I don't think the proposals show an understanding of how cycling differs from walking.
34	I think the ideas and plans presented are good but could go further to encourage safe cycling.
35	Provides working examples.
36	If there is a designated cycle path adjacent to a road for safety cyclists should be enforced to use this instead of still insisting on ‘sharing the road’ for their own safety - for example The Cove Road between Marino and Hallett Cove Train Station.
37	I think more needs to be done to promote cycling through a greater range offroad safety works. As residential density increases, there are a greater number of vehicles parked on streets. When vehicles are parked on both sides of many streets, there is increases congestion during commuting hours and significantly heightened risks of collisions. A simple solution is allowing parking only on one side of residential streets to balance the needs of the community whilst encourage residents to use their garages and driveways instead of the street.
38	Some good ideas but it probably won’t change my habits much. I already utilise the current cycling/walking tracks, which are very useful.
39	The current draft cycling plan lacks the necessary comprehensiveness to effectively encourage the use of bicycles, particularly for short-distance travel.
40	I ride a recumbent trike, for exercise, and appreciate the local safe paths. The more safe paths available should help to encourage more walking and cycling.
41	Although cycling and walking is great for health and the environment we need to ensure that it does not come at the expense of vehicles, as a vehicle user for my every day needs I think this proposal should ensure to strike a good balance.
42	It's a good start but doesn't go far enough to prioritise active mobility, and the budget is miniscule compared to cars. There is also no signals for busy road/street crossings e.g. Sturt bike path across Marion Road and Morphett Road, Mike Turtur across Winnifred Avenue e.g. during peak hours.
43	I think the ideas are good but some of the traffic calming measures are problematic for people with cars that are low to the ground. Also, not matter how good the plans and infrastructure are, success relies on human behaviour. Many cyclists use shared paths as raceways. Very dangerous for walkers. Can you please include speed limits for cyclists on shared paths? Thank you

Participant comments

Not supportive

1	Seems city of Marion does consider sharrows cycling infrastructure which is disappointing.
2	I strongly believe that cyclists and pedestrians do not mix and should be separated. I walk daily in the Destination 2 (Sturt River Linear Park) area with an older (slower) dog. The amount of extremely fast cyclists using this shared path is frightening. We now have to also contend with E-bikes and e-scooters which whizz by at an alarming speed. I BEG you to increase signage in the area asking cyclists to SLOW DOWN. They generally give no respect to pedestrians and it is only a matter of time before there is a significant collision. I have been abused by cyclists for being in the way and clearly they do not understand the term of 'shared path'. Rather than enjoyable, it has become on days a stressful and regretful experience due to inconsiderate cyclists. I myself, enjoy walking in the area after dark with my dog to avoid cyclists - who would have thought that would be a preferred option!!

Appendix 2

Do you support the draft 4 Year Plan?

Participants who support:	**33 comments**
Participants who do not support:	**5 comments**

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Participant comments

Supportive

1	It includes pedestrian crossings, new footpaths, and cycle connections, aimed at improving safety and accessibility. Implementing traffic control devices to facilitate safer movement for both pedestrians and cyclists is key.
2	well organised and a variety of suburbs included; however it appears that little is happening in my local area. Guess the area of Glenelg, Glengowrie and Sturt have been developed before. Concerned about the safety of the Sturt River linear bike and walking path . Crossing Morphette, Marion, Oaklands and Sturt roads intersections. Appreciate that the paths are continually being upgraded.Peter
3	Cycling / walking to work is growing. Cycling / walking for exercise is growing. Therefore more infrastructure is required to meet demand and ensure safety.
4	Cos is good.
5	Progress for cycling infrastructure.
6	It seems to cover all of the bases. We ride mainly on dedicated bicycle paths and avoid main roads as much as possible where the chief frustration is the disappearance of any bicycle paths where the most dangerous conditions occur (e.g. intersections, roundabouts).
7	the existing network can be improved by linking to the major bike paths . Eg there is a bike path on Perry bar road when you go past the great wall of perry near the top of the hill you are on the bike lane then the road narrows were the s bend is (this is the most dangerous part the bike lane just ends) There is room to extend the bike path as proposed to make it safer and it would link to Lonsdale road and then on Majors road
8	Good plan spaced out over 4 years
9	Because it's a great concept and start to build on existing pathways and encourage walking and cycling around the City of Marion
10	Any initiatives in line with increasing priority to walkers/cyclists is great. Would also advocate traffic calming for the network of George St, Boyle St, Dwyer Rd - I would love to ride my kids to school safely, but cars (volume, speed, inattentive) make that not achievable now, it's not safe enough - that would make the plan even better!!
11	"Sharrows" gets a lot of use and they seem fairly useless to me. Enforcement of existing laws to combat poor driver behaviour is conspicuously missing, and while the council lacks police power it can enforce parking restrictions better, etc.
12	unfamiliar with some areas so unable to comment
13	I don't see anything to address current safety issues especially on the shared and bike only path along railway the between Ascot Pk station and edwardstowm station. Its too confusing shared to bike only back to shared. The bike only sections constantly have pedestrians in not showing care towards cyclists. This creates dangerous situation that only encourages faster cyclists onto the road who then get road rage. Better signals and enforcement is needed to stop pedestrians using bike only section or make whole section shared.
14	As above
15	Unclear on the exact project details. I'd like the Celtic Av to Hamilton college connection to link into Tonsley (even if it's just an interim connection while Tonsley is still being constructed) - currently i am forced onto primary roads to get to Celtic road from Tonsley Railway platform.
16	The plan should have more bike infrastructure projects to create a bike network with separated bike lanes.
17	Focus still seems to be on putting bikes on roads. Connections between different areas are still an issue and often with the assumption that riders are going to use the entire route - not getting on and off as they are going to or coming from other locations.
18	See last answer
19	Not enough protection. Sharrows and painted lines aren't protection for cyclists. Just more virtue signaling in a car oriented and unsafe city district.
20	Timeline for delivery are drawn out, a commitment from council to deliver in amore timely manner.
21	I agree with the proposed works but note some other sites need to be considered.
22	The cycling infrastructure between Daws road and Cross road is unsafe. Particularly the section between Daws road and Raglan Avenue road. More comments later in survey.

Participant comments

Supportive

23	Again, if there is a designated cycle path adjacent to a road for safety cyclists should be enforced to use this instead of still insisting on 'sharing the road' for their own safety - for example The Cove Road between Marino and Hallett Cove Train Station. The Cove Road in that section is narrow and there are no overtaking lines so it's a hazard for cars/trucks/buses who cannot safely overtake cyclists.
24	Most of the walking and cycling guidelines describes what is already in place with definitions of the features. The map of proposed routes seems to missing new routes. Draft 4 year plan does show positive actions but is mostly about minor details like improved crossings Where are the major commute routes?
25	I would like to see increased works for separated bikeways between Hallett Cove and Marion Shopping Centre. This could be achieved in collaboration with City of Holdfast Bay.
26	I feel inclusion around youth disability is lacking
27	I have faith in the Marion council to do the best thing for the community.
28	The minimal budget of $300,000 for infrastructure is quite frankly embarrassing for an area that has clearly been identified as a key priority for residence in the city of Marion.
29	It seems like a reasonable plan.
30	Safety is important as long as it does not add further delays to vehicles
31	It doesn't appear to affect my immediate area.
32	As above. Not enough room in the pedestrian/cyclist islands especially in peak periods for cyclists to wait.
33	All the projects sound good. However I don't see in the guidelines and I haven't come across anyone in Council or in the Aged Care sector who consider the needs of people who live in Residential Care. My mum lives in residential care in the City of Marion. It's like once they are in the building they're forgotten and they don't need, want or are incapable of walking in the surrounding neighbourhood. Most residents do not go out on their own, but some do. Those who do not go out on their own can frequently walk around the block with a family member. Residents go for walks as part of an activity with staff - so there might be a group of 5 or 10 of them that have a staff member with them going out for a short morning walk. There are no vehicle calming devices around mum's residential care facility, and none that I've seen around other aged care buildings. It seems like its not on anyone's radar.

Not supportive

1	It still won't be safe to travel by bike to key locations around Hallett Cove such as Majors Road sports and along Lonsdale Rd towards Christies.
2	There are already safety issues that Council has not addressed. HALLETT COVE ESTATE (HCE) Marion council recently folded to the views of a few residents to stop the construction of a footpath on the northern side of Nungamoora Street. That construction would have enabled children to cycle or skate around the block of Nungamoora St, The Cove Road, Pindee and Kooraweera. If a footpath was constructed on the northern side of Nardoo Street once again, children would be enabled to safely cycle or skate around the block of Nardoo, The Cove Road, Nungamoora and Kooraweera. There is also unsafe fallaway between Narang and Nardoo Streets along The Cove Road footpath. HALLETT COVE RAILWAY STATION. Currently, the Sea to Vines Trail uses the platforms of Hallett Cove railway station. Most cyclists using the platforms do not obey the dismount signs, thus creating hazards for those waiting to catch trains. The obvious solution to this issue would be to construct a shared path on the eastern side of the railway station connecting the current pedestrian crossing at the northern end of the station to, the car park on the eastern side of the station.
3	Other than sharrows I can't really see much. Slower speeds, less on Street parking to add trees. I also wrote to the council about making towers terrace more pedestrian friendly as it's really hard to cross during peak hours
4	A significant gap in the cycling network along Seacombe Road, from Brighton to Neath. This section poses a safety challenge for cyclists travelling from the southwest (Coastal Ward) to the east (University and Hospital).
5	It's only very very minor investment, it will not deliver on the strategy

Appendix 3

Would you be more likely to walk / cycle / use other active travel modes if **existing** walking / cycling networks were improved?

44 respondents said yes more likely

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Participant comments

Yes more likely

1	Wider paths or seperate path for walking or cycling. So many near miss accidents close to Oaklands railway station. Especially people riding on ramps. No lift and people with poor mobility and children need to use these ramps and paths safely
2	There are some points that I won't cycle with my daughter on the bike, such as on Lonsdale Rd, so have to use alternative transport as there are no other reasonable options.
3	favor walking & cycling as much as possible for health and environmental reasons
4	Enable safer exercise.
5	See previous, better signage is needed in many spots. Pedestrians un shared areas don't heart bells because of ear pods installed
6	If safety of walkers is improved to protect them from cyclists.
7	due to disability I can no longer drive
8	Improving existing walking and cycling networks would encourage me to engage in more walking and cycling. Enhanced infrastructure can create safer environments that reduce conflicts between us and vehicles. Additionally, well-designed paths and amenities will facilitate easier access to destinations, promoting walking and cycling as more convenient options for daily activities like commuting, shopping, and recreation.
9	There must be significant improvements in bike infrastructure to encourage more bike riding.
10	Pleasant - away from traffic - shade and easier access
11	I like to ride as much as possible, but some areas are not that accessible/safe
12	Around seaview downs there are lots of hills. Would be good to have cyclists specific routes. Good walking and running paths would be appreciated away from roads too. Loving gully Park as route. Can we extend running path further along gully after crossing Arthur Street there is dirt track that could be smoothed out.
13	Feel safer, especially with path lighting and road crossings safety measures
14	Feeling safe through separated infrastructure will increase our participation.
15	City of Marion streets are remarkably unsafe for pedestrians and cicylist.
16	improved cyclist safety and connections
17	I use the walk / cycle travel modes a lot but I am hesitant to use them at certain times of the day those being when car traffic is invasive in these routes. i.e school drop off and pickup and travel to work times.
18	Love it.
19	More signage would make it clearer where I could go and how to get there. Maybe using qr codes that link to that specific location on the website. The maintenance of the Mike Turtur bikeway is generally very good, but it took too long to trim the oleander back this year.
20	If the improvements were made, I would feel safer using them.
21	Provided they took bike paths off roads I wouldn't feel like I might die and I could let my children ride their bikes too.
22	I want to cycle more, but the main reason I don't is that it is inconvenient for me to do so as a form of transport.
23	I like to avoid mixing with motor vehicles.
24	Currently, it feels pretty unsafe to ride anywhere except on shared paths.
25	There is a lack of connection. The Sturt River path connects the Mike Turtur (commuter path) with the Pat Jonker (long commute / recreation) with a recreational route which is hard to use in busy periods due to road crossings such as Marion and Oaklands roads

Participant comments

Yes more likely

26	Well I'd like to be more active but cycling with current infrastructure is not great to many locations. Making it safer would make it more appealing
27	Would sell my car:)
28	More trees and shade and no bicycles.
29	We are always looking for fresh routes.
30	No bicycles
31	There are not enough separated bikeways or shared use paths between Hallett Cove and train stations as well as the Souther Expressway. Works on Lonsdale Highway are a small step in the right direction. More work on establishing separated bikeways is required.
32	Would like to cycle to work - Park Holme to Underdale. Children getting older and would have more confidence allowing them to walk/ride around if safety improved.
33	No more trip hazards/wheelchair hazards
34	Need flat spaces to walk.
35	I love cycling but I find it dangerous to share the road with cars without a bike path
36	There is already an extensive cycling network which I utilise. Any improvements are always welcome.
37	Because I enjoy walking and it would be good to have excellent walking paths, that reduce trip hazards for an aging population, preferably with some greenery, under the shade of trees
38	Each mode of transport needs to be segregated, leading to greater safety and higher use.
39	I need the exercise and I like riding my trike.
40	There is currently a lack of bike b parking facilities (eg hallett cove shops) The existing network had gaps in connections - generally the shared pathways are excellent, but getting to/from them feels uncomfortable Ditto the sharrols in low speed roads: they work well, there might just be a dodgy moment getting on/off them
41	Only if separated paths for cyclists and pedestrians were established. The two together are not complementary and quite frankly are unsafe.
42	Don't feel like going to be hit by cars
43	Too much mixing of traffic on shared paths but I can see from the guidelines that a lot depends on cost. Ideally the total separation option, which is how things work in Denmark - separate walking, cycling and motor traffic zones are the safest and most effective, but could only be put into newly developed areas.
44	Cycle lanes that are only open between certain hours are really difficult as a cyclist to get around the parked cars, which use them, when the lane is closed. It often feels very unsafe. An improvement would be to have cycle lanes that do not have restricted hours.

Appendix 4

Would you be more likely to walk / cycle / use other active travel modes if **additional** walking / cycling networks were provided?

39 respondents said yes more likely

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Participant comments

Yes more likely

1	Same as above. If safer, more likely to ride with kid.
2	increases opportunities
3	Enable safer exercise in a different area
4	Safer away from roads
5	obesity & general unfitness is one of the public health no1 issues society has to address
6	I don't like riding on primary roads so if there's no option for paths i choose not to ride.
7	Additional walking/cycling networks would enhance safety and accessibility, making active travel more appealing. Well-designed paths and connections that make it easier to access shopping, recreation, and public transport would encourage me to walk or cycle over driving.
8	Pleasant - away from traffic - shade and easier access
9	As above
10	Nice network of linked paths especially off roads would attract me to more running in area. Bonus points if could get a bit of lighting along paths of road for a few hours after dusk. Especially in winter. Eg until 9pm. Would encourage more dog walking and activity in evenings during low light months.
11	Safer & will be quicker than the car
12	Quicker to get to destinations
13	Feeling safe through separated infrastructure will increase our participation.
14	Bike lanes on roads are too scary, new routes would replace them.
15	improved cyclist safety and connections
16	Would make travel so much easier.
17	As above.
18	Could get more places.
19	As I said, I want to cycle more and would use it for tranport to and from work more often if it were not inconvenient.
20	I like to take the most direct route. Additional options always welcome.
21	We would especially use a connection to Sacred Heart College between the Sturt River strategic path and the school.
22	Direct routes with quick road crossings make cycling a viable alternative to driving. This is different to recreational path design for leisure use.
23	As per above
24	More trees and nature areas
25	I am always looking for safe parts to ride with my granddaughters.
26	More native plants
27	More separated bikeways will encourage more riders. A slap of paint on the road DOES NOT improve cicleability or safety in any meaningful way. Where separated bikeways are impractical, bike lanes can be installed by modifying roadside parking arrangements (see: Frome Bikeway).
28	Hard to walk up and down hills at Hallett Cove when you are old.
29	Bikes are better but a walk in a park is good for the soul
30	I already walk and cycle and any additional networks are always welcome.
31	It would encourage me to walk more rather than take my car
32	Because it would be safer. This point is key. The current network is piecemeal, ad hoc and does not provide adequate safety for walking, cycling users.
33	I'd like to ride my kids to school - network of George St, Boyle St, Dwyer St - but the traffic volume, the speed of the traffic and the inability for cars to give way make the process too dangerous.
34	As answer 13.
35	See above comment re connections required
36	Only if separated paths for cyclists and pedestrians were established. . The two together are not complementary and quite frankly are unsafe.
37	More safe routes to get places especially with kids.
38	Additional separated paths, not so many shared paths. Too many people disregard the concept of 'shared' path - take up all the space. Many do not understand, or ignore, the keep left rule. Education needed
39	The pleasure and safety of cycling is always better for me with better infrastructure. It makes a difference.

Appendix 5

Do you have any comments or recommendations for new walking and cycling projects within the City of Marion?

48 respondents provided comments.

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Participant responses

Do you have any comments or recommendations for new walking and cycling projects within the City of Marion?

1	One lense that isn't mentioned in the Plan is consideration to areas of higher socioeconomic disadvantage? Are you looking specifically at those areas to ensure they have good access to walking and cycling routes? Areas around nursing homes and areas where there is a higher aged/aging population might have more need for walking to public transport or shops (Stats show many older residents don't have a car). Also walking/cycling to fresh food outlets is another lense to consider. Local data shows there are significant people in City of Marion who are experiencing food insecurity. Perhaps these are areas that can be picked up in public health planning.
2	Connect Perry Barr to Majors Rd as a priority. This is only a short stretch and it has a huge verge that could accommodate an off-road path but also huge traffic. The new path along Majors Rd is just hanging in the breeze at this end and people won't use it if it just dumps you onto Lonsdale Rd. Travelling west from Majors to Perry Barr is particularly problematic. Lots of families will want to travel between Hallett Cove and the bmx/soccer/adventure playground, but if they don't want to ride on Lonsdale they currently have little choice but to drive, as there is no bus route servicing these facilities either (planning?!).
3	I already ride and walk for a lot of my trips and am unlikely to change the others since they are, eg long distance or heavy loads. I have already accepted poor driver behaviour and mitigate it. That said, it might become more pleasant if infrastructure is improved which would be nice.
4	While it appears to be a high-level strategy there seems to be a lack of attention to significant increase in use of e-type bikes, scooters that pose a risk to community members walking in shared spaces and indeed many general cyclists. I've witnessed and experienced incidents of inappropriate use of e-bikes and excessive speeds on walking, cycle tracks. Factoring in separate walking spaces shold be a high priority.
5	No
6	I have issues with the “Shared Paths” as I walk my dog daily & almost daily I have to deal with cyclists speeding past without using their bells to notify me of their approach & almost running into us. I talk to many fellow walkers in my area who also have the same issues. Speed levels for cyclists need to be enforced as well as devices warning of their approach (bell’s). The route I take to the train station is always occupied by children going to school & the elderly & it simply isn’t safe.
7	my concerns with the report include several aspects not documented :- the needs (general & specific) of disability groups needs as well as the aging population, TGSI's (placement & correct type) , swift rectifying risks (KPI's not documented), cross over directions of pram ramp alignment, foliage over street lighting, foliage disrupting pathway eveness, driveway incline interfacing with pathway, residential foliage, & the Aust Humanb Rights document on pedestrian asfetly guidelines was not alluded to. There was no mention of toilet availability along the walking routes.
8	To improve safety and encourage cycling among less confident riders, focus on the separated bikeways, particularly along busier roads. Ensure the ongoing new housing developments at Oaklands Green and Tonsley Village have walking and cycling connections to the broader network. Consider creating more shared spaces in appropriate areas, similar to the Ragamuffin Drive case study, to prioritize pedestrians and cyclists.
9	Please consider shade and making paths wider for connection and communication - consult with all ages not just men commuting or using pathways for fitness.
10	Other areas which i would like to see developed are:- - Improved bike access from top of Morphett Rd into O'Halloran Hill - has anyone from council tried to get a bike (particularly with panniers) through this)) - Don't assume that someone going through O'Halloran Hill is going to go straight along the path - there is a steep gully in the middle of this route, so it is easier to turn east on the side path before this point and then go to the path along the eastern side of the BMX facility. There is an opening on this side which is easy to get through, but then no easy or smooth way to get onto the majors road bike path. - There is no way for pedestrians or bike riders to get from one side of the Southern expressway to the other between Majors Rd and the Panalatinga turn off since the Glen Helen bridge was removed when the expressway was widened. There are regular crossing points further south, but not along this section.
11	Nice network of linked paths especially off roads would attract me to more running in area. Bonus points if could get a bit of lighting along paths of road for a few hours after dusk. Especially in winter. Eg until 9pm. Would encourage more dog walking and activity in evenings during low light months.
12	Safer crossing spot along Diagonal Road @ Somerton Park. with cross overs on both sides of the road that align with the safe spots in centre of the road.

Participant responses

Do you have any comments or recommendations for new walking and cycling projects within the City of Marion?

13	More designated pedestrian/cycling crossing points along Diagonal and Brighton Roads, to assist walking from Glengowrie to Glenelg
14	Coastal bikeway required between Hallet Cove and OSullivans Beach. Dyson Road is dangerous.
15	Protected cyclist infrastructure is needed for all roads with speeds greater than 40km/hr.
16	vehicle separation from bike lanes, improve crossings where cyclist and pedestrians are given priority.
17	Many of the current walking and cycling routes are easy to follow until there is a break in the route that is not well link or the link identified.
18	Not yet.
19	Some sort of speed monitoring on shared paths is needed, particularly for e-bikes, but also for the lycra speedsters who should be using the roads if they are going to travel as fast as they do.
20	Improved public water fountains along sturt river. Stop buildings on the vacant area between marion Rd, and river. Turn into public land/parkland.
21	I am very supportive of this active, community-minded, healthy living focus and promoting use of cycling networks over vehicles. The Sturt Linear Trail is one I often use in the warm weather to travel to and from work and to collect my child from school. However, there are two crossing that do not feel safe for cyclists during morning peak hour, they are 110 Morphett Road, Glengowrie and 778 A14. Despite the mid-road refuges cyclist have to contend with speeding, sometimes abusive motorists, and non alert drivers turning from a side street onto Morphett Road not aware of nearby cyclists. The Marion Road feels more safe as their is one stream of vehicles, rather than multiple, to deal with. However, until vehicles are slowed at these sections I am reluctant to use these pathways. Many thanks for pushing forward with this great initiative. It will be great to get more people cycling and walking.
22	All new roads should have to have a separate bike path/wide shared walking and bike path.
23	I prefer concrete footpaths to paved ones. Cycling lanes need to be enforced in order to be effective; the current ones are frequently ignored by motorists. It is also very important to provide a wide enough lane for cyclists to use safely; if there is not at least a car-door width of space then the cycle lane is unsafe to ride in. Diverting cyclists away from roundabouts rather than making it clear that they should be able to use them is frustrating and slows commuting by bike. Cycle paths that end abruptly (especially when they force cyclists from a separated path onto a road or across driveways) are quite dangerous to cyclists.
24	I am extremely disappointed to see no adjustments planned for the cycling path and shared path connecting Daws road to Raglan Avenue. The shared path is sub-optimal at best between Daws road and Dunorlan Road. The "cycling only" path connecting Dunorlan road and Raglan avenue is un-safe, un-monitored and unusable for cyclists. It is used by pedestrians, it is not well lit, the foliage lining the path is not regularly trimmed enough, art installations in front of Woodlands Railway station make it unsafe for cyclists and pedestrians. The path is a failure in my view and represents a huge risk to public safety. Even if it were miraculously only used by cyclists, or if its use were enforced by SAPOL / Marion City, the design itself is unsafe and accidents will happen simply from pedestrians and cyclists not seeing one another, or from Cyclists being forced to cross over into car infrastructure - often with limited visibility.
25	No
26	A by law where cyclists must use the allocated cycle path instead of the road along the section between Marino and Hallett Cove
27	Minor improvements but no new projects or routes
28	This really needs a bigger picture lense rather then just being one council. Encouraging active travel and many elements of urbanism is a big piece of work and one the current state government doesn't seem keen on
29	East- west connectivity (of Brighton Road) as well as north-west...
30	Keep mature trees
31	You seem to be doing as much as possible and far more than other councils nearby.
32	More trees
33	The proposed network additions are best considered modest, at best. I would like to see a greater investment in safe cycling infrastructure. That means separated bikeways or street modifications, not just painting a bicycle symbol on the road and calling it a cycle route. Please, do more, do better.

Participant responses

Do you have any comments or recommendations for new walking and cycling projects within the City of Marion?

34	Roads travelling East-West Marion road to Hendrix Street have poor visibility for crossing/cycling due to cars parked on either side of road and cars travelling at speed. Any possibility of 40km speed limits?
35	No
36	We need lots of walking paths and provided with maps so we know where they are.
37	can you get on the the Perry Barr road near Lonsdale road bike lane ASAP I have been struck twice by cars on the section were there is no bike paths and the sun is low in the morning . Luckily no serious injuries but when a side mirror hits you your life flashes before your eyes as 30 cm closer and I would be dead / seriously injured with multiple fractures .
38	More amenities are important
39	There is already a great cycling/walking network in the City of Marion. We are just too car reliant. Perhaps easier and safer access to Marion shopping centre for cyclists and pedestrians would be helpful. Extra bike lanes on roads and if possible they should be 24-7. Those who park on eg. Hendrie Street during bike lane times are a real nuisance and should be fined.
40	No
41	Budget appropriately for the criticality of upgrading the network sufficiently to improve segregation from other road transport users. Integrate existing pathways together to create a wholistic network. Pedestrian, cycling numbers will not increase until a whole trips can be completed safely.
42	Yes - traffic calming measures and safe crossing points for the network of George St, Boyle St, Dwyer Rd. 1. Please reduce the volume of traffic (it far exceeds 500 cars per day!), and those drivers speed, overtake slower cars, and are generally rude/inconsiderate. I.e., hit side mirrors of parked cars, fail to give way to pedestrians at intersections (where required). 2. Provide road crossings or slow zones for walkers/riders. For example: - At the George St Reserve to the north side of George St, as it's hard to see past parked cars to cross, meaning pedestrians need to take a step or three onto the road first to ascertain if it's safe to continue to cross. - Also, at the corner of Dwyer Rd and Boyle St (crossing on the Dwyer Rd side of the road), cars should need to approach the intersection slower - they barely look before pulling out of Dwyer Rd, including in front of approaching cars on Boyle St. It's not a safe intersection for pedestrians/riders. - At this same location, crossing Boyle St on the blind corner to George St, cars do not approach the corner slow enough, and many driveways are about to be added due to six new houses being built. It's not a safe corner to walk/ride/cross.
43	Some loop paths that have a place to park and then ride. For exploring different locations.
44	Do not do part time on road cycleways. These feel very dangerous as a cyclist, whatsmore I would never park my car in them as it feels dangerous for that too. Why is the existing southern expressway shared user path not shown in the future plan? Add way more bike parking at all destinations
45	Please, PLEASE increase signage in all areas asking cyclists (including e-bikes and e-scooters) to SLOW DOWN. They are a hazard to pedestrians and dangerous. Generally speaking, they treat 'shared paths' as velodrome tracks and in my experience, the attitude of most cyclists is deplorable and inconsiderate to pedestrians.
46	There should be more funding, but even failing that, the on road cycle paths should be a lot smoother and cleaner. They're often very rough e.g. Cross Road, and glass often not cleaned off. Also, painting double width white lines is cheap and helps reduce cars encroaching on bike lane.
47	Only if there is space and finance to make the separated option available in more areas
48	Yes. Work with Aged Care Residential facilities to provide walking areas immediately surrounding their areas that boost the capability for residents to walk outside. My mum is at Allambi on Oaklands Road. There is no safe outside walking area for her and the 200 other residents who live there. If the City of Marion could work with Eldercare to provide a safe outside walking area for these residents it would be terrific. It could and is likely to need a re-allocation of public space or roadway, for example it might mean Chalfont Way is made into a one way street or no through road to allow for the creation of a safe, outside walking path for the 200 residents in Allambi. It doesn't seem right not to allow people to walk outside. Clearly the standards for building aged care facilities need to be improved to allow for this, but there are existing facilities that would need to work with Councils to re-purpose existing surrounding areas to achieve this.

Appendix 6

Do you have any other comments?

24 respondents provided comments.

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Participant responses

1	Something to perhaps add in relation to bike parking is specifically undercover bike parking as a separate thing. I definitely would not ride often if there was no undercover parking. Leaving a bike in the rain out the front of a building at destinations you might spend a long time at, is not an option. Particularly in the era of E-bikes which cost thousands of dollars. Having a bike shed at community centres and major destinations would be a major incentive and also bike lockers at those same destinations to put panniers. Having no end of trip facilities (no locker) is also very off putting. I realise this is probably out of scope for this plan. Overall I think the plan is great. It is holistic, forward thinking and reflects community sentiment (indicated in the data) for accessible active transport. Not sure
2	Glad you are at least considering pedestrians and bikes, and consulting. Thank you. It's also important for teenagers and people who can't drive to get around safely.
3	While better infrastructure is welcome I feel it is no where near the whole solution, even if those are out of scope for the council. Perhaps they can work with the police to enforce actual laws and the like. Improving the infrastructure such that the provided bike lanes are safe and pleasant to use would be good, and this will inevitably come at the expense of car parks and the like and that is a fight worth having.
4	I have lobbied marion council for years in my position of SA Pres Blind Citz Aust (10 yrs) Vice Pres Deafblind aust (5 years & current), & given presentations to marion council as well as documentation of all street hazards in hallett Cove (Project with manager [redacted] 2-3 years & over 200 photos & over 40 reports) so this is a step in the right direction but aging & disability access to residential streets so as to access transport hubs or recreation hubs is still sadly under managed. So many cross overs for pedestians are located around corners rather than a straight line of travel & turning vehicles becomes a risk esp with cyclists & silent cars.
5	I also think there are some issues with dimly lit zones to existing paths and parks that should be investigated to help make people want to walk cycle etc (especially in winter with no daylight savings).
6	Highlighting accessible public transport stops and their connectivity to the footpath network would be valuable for users with mobility challenges. Integrating information on street lighting could help identify areas that may need improved illumination for nighttime safety. Including data on traffic calming measures in residential areas could provide insights into pedestrian-friendly zones. Overlaying information about public amenities such as benches, water fountains, and shade structures would enhance the map's utility for planning accessible routes.
7	That will do for now
8	Did not notice that I could add things
9	Seperated cycling infrastructure massively encourages participation (especially women) Bikelanes are only ok.....
10	Pedestrian crossings aren't tacktile so you can feel where the edge is, visually impaired people don't know if they are going straight/in the crossing.
11	There is a great opportunity to link many walking and cycling trails in the Marion Council Area. Liaison with other council areas is essential in creating consistent signage and greater use of these routes. Bike lanes whilst a great support for cycling are at times dangerous on certain roads at certain times.
12	Not yet.
13	I appreciate the work that has gone into the planning and I strongly support the idea of developing alternate transport options.
14	I have contacted the city of Marion about this cycling path previously and am dissatisfied with the responses I have received. While I understand this would be a huge undertaking, I did not feel that this would be treated as a priority or receive any attention - as indicated by no actions on this plan.
15	Keep up the good work.
16	Thank you for consulting.
17	I like the changes
18	I am concerned about reckless ebike and escooter users on bike tracks, those who ride at excessive speed and make it very unsafe for others, but this is probably a police matter? Sometimes it feels safer to ride on the road in a bike lane! Also dogs off lead on bike tracks can be a nuisance.
19	Keep up the great work!
20	Thank you!
21	Invest 10x more
22	Please, PLEASE increase signage in all areas asking cyclists (including e-bikes and e-scooters) to SLOW DOWN. They are a hazard to pedestrians and dangerous. Generally speaking, they treat 'shared paths' as velodrome tracks and the attitude of most cyclists is deplorable and inconsiderate to pedestrians. Perhaps a survey of speed for 'wheeled devices' be conducted by the council on these tracks to validate my concerns.
23	I walk on the Sturt River linear track frequently - beautiful and most people respect the rules along there. Can you please tell me now that the Ice Rink is not going ahead (thank goodness), what plans do you have for that area? Thank you.
24	Thank you for providing the ability to submit feedback.

Appendix 7

Comments received from the interactive map

49 comments were received.

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Participant responses

	Relating to Current or Proposed	What type of amenity?	Comments	Location description
1	Neither	Cycling	I used to cycle daily to Holdfast Bay from Belair and one of the biggest issue is getting around/through Marion Shopping Centre. I would pass through the Marion shopping centre and then try cross the road to get to Sunshine Avenue. I found this street to be a far safer and more enjoyable direct route to Brighton than Sturt Road and would suggest it as a possible new route. It would be helpful if there was a crossing refuge out the front of the Bunnings Car park on Morphett Rd to Sunshine Avenue.	Crossing Morphett Rd at point of Sunshine Avenue.
2	Neither	Other	A bridge here for walkers and cyc A bridge here for walkers and cyclists etc would be fantastic and make crossing so much safer and easier. I often ride my bike through here, and it becomes dangerous due to it being busy with traffic and there being 2 side roads on either side of Morphett Rd very close to the crossing. I have seen some near misses. I also won't ride my bike if its during a busier time of the day for cars. I ride via the Sturt creek path from Marion shops to West Beach. I pass through other crossings over main roads, but this is the scariest one. I'm wondering whether others feel the same, esp if they have children to cross with or are on mobility scooters etc. Cars from the side roads whizz out and almost collect you when you're halfway crossing.lists etc would be fantastic and make crossing so much safer and easier. I often ride my bike through here, and it becomes dangerous due to it being busy with traffic and there being 2 side roads on either side of Morphett Rd very close to the crossing. I have seen some near misses. I also won't ride my bike if its during a busier time of the day for cars. I ride via the Sturt creek path from Marion shops to West Beach. I pass through other crossings over main roads, but this is the scariest one. I'm wondering whether others feel the same, esp if they have children to cross with or are on mobility scooters etc. Cars from the side roads whizz out and almost collect you when you're halfway crossing.	Sturt River L Path - Morphett Road crossing
3	Proposed Network	Cycling	It'll be great to get bike lanes or even better separated bike paths on Alawoona Avenue one day, connecting from Tonsley. This should link up to the Sturt River bikeway in a helpful way. Bike lanes on the busy Marion Road will not be suitable for walkers or families. Something that is seperate to the main road needs to connect these two together. Possibly something helpful along Maldon Avenue then connecting to the Sturt River path that's clear and well marked.	Alawoona Ave
4	Proposed Network	Cycling	With all the money being spent on the South Road upgrade, including lots of shared paths that won't really connect well to the existing network, surely some of that money could be diverted to make the far more useful connection and have a bike path running all the way alongside the Flinders Train line. Someone should at least do a proper quote as to the cost it would take to move the bits of rail infrastructure and assess feasability. Be much better for cars, parking, pedestraians and cyclists.	Flinders rail line
5	Proposed Network	Cycling	This section is unbelievably steep and unsuitable for bikes going up or down.	top of Marion Rd btw Braeside and Murat St
6	Current Network	Cycling	During peak times this crossing is hard to cross. A zebra crossing or similar may be more appropriate like the one on Finniss Street which is very useful. I appreciate that there is traffic light crossing to the north nr Alawoona, however that would require use of the footpath which is not allowed for adult cyclists.	Marion Rd SRLP refuge
7	Current Network	Cycling	Can be tricky to cross in peak times	Oaklands Rd SRLP crossing
8	Proposed Network	Cycling	This is welcomed. The footpath from the cycle lane to the road is only single track so if both pedestrians and cyclists are using it there can be difficulty. A better path to Hunt Avenue would be welcomed.	Hunt Avenue
9	Proposed Network	Walking	Welcomed, particularly since there is now better crossing over diagonal road to the swimming pool	Trott Grove

Participant responses

10	Proposed Network	Cycling	This needs to be a separate path off the road with proper drainage from the road that does not impact the performance of the path unlike the current path between Oval Rd and Commercial Rd along Lonsdale Hwy where road debris is allowed to run directly over the path for most of it's length.	Lonsdale Hwy
11	Current Network	Cycling	No drainage gutter on Lonsdale Hwy lets road debris run directly onto path. IE Broken glass, road crash debris, dirt and gravel from the median between the path and road.	Lonsdale Hwy
12	Current Network	Cycling	Drainage gutter ends on Lonsdale Hwy via south and lets road debris run directly onto path. IE Broken glass, road crash debris, dirt and gravel from the median between the path and road.	SUP along Lonsdale Hwy, opposite laneway to Brooklyn Dr
13	Current Network	Cycling	Tunnel subjet to constant vandalism. Broken glass bottles are smashed against the steel ribbed tunnel walls. Lights are painted over and you cannot see in the dark. Landscaping around the tunnel is poor with weeds and carpet lining with rubbish all over the place. Needs more consistent maintenance to be a safe route under Lonsdale Hwy. Suggest spray rubber coating on walls and rubber path flooring to stop broken glass.	Tunnel under Lonsdale HWY
14	Proposed Network	Cycling	Much needed separate off-road path tall the way to Noarlunga.	east side of Lonsdale HWY
15	Proposed Network	Cycling	An off-road searated path, please.	Perry Barr Rd
16	Current Network	Cycling	This road is too busy to cross at time with the constant flow of traffic during peak times. Nees a wombat crossing or similar.	Berrima Rd - Coast to Vines path
17	Proposed Network	Cycling	Hopefully not just a painted-on bike path, but a separated off-road path.	proposed new connection from Lander Rd to Adams Rd
18	Current Network	Cycling	Navigating the Morphett Road section of the Sturt River Linear Trail as a cyclist is difficult and scary. I would recommend an additional traffic calming or slowing device even during peek hour drivers will speed up and toot when a cyclist tries to cross the road. There are additional complications with driver alertness for those turning onto the main road from a side street at speed almost hitting cyclists.	Morphett Road SRLP crossing
19	Neither	Cycling	Safer crossing to slow traffic to 50	Corner of Filmer Rd/Cliff Ave/Joan Ave
20	Current Network	Cycling	This crossing is dangerous and needs improving. To cross from either side, faced with cross traffic from both Morphett Rd as well as Austral Tce and Beanall Tce. All the traffic on Morphett Rd are at normal travel speed. Traffic from side roads are not paying attention to walkers or cyclists trying to cross.	Morphett Road SRLP crossing
21	Current Network	Cycling	The bike lane here gets consumed with traffic. Coming down Diagonal Rd towards Sturt Rd, heading towards Seacombe Gardens, often afternoon traffic is banked up to Lambton St, essentially making the bike lane null and void.	Corner of Diagonal Rd and Sturt Rd - traffic banking up over bike like
22	Proposed Network	Walking	Would LOVE to see a walking/cycle path through Tonsley and the back roads! It would not only give bikes a safer/alternative route out of Tonsley but also an additional walking/running path.	Tonsley
23	Proposed Network	Walking	Would be nice to have pathways here to explore the area or connect to the Uni both for cyclist safety but also extend the walking/running tracks.	This is an extension of the Sturt River Linear Path, Warriparri Way south of the wetlands to Wetlands
24	Current Network	Cycling	There is no pedestrian path or access between O'Halloran Hill suburb and Glenthorne across MSR	Corner of Majors Rd and Main South Rd

Participant responses

25	Current Network	Cycling	Many people riding / walking along the coast are unaware the trails change away from the beach.	Sherlock Rd, Marino
26	Current Network	Cycling	This intersection is absolutely notorious for cyclists and pedestrians crossing, due to the angle of sixth avenue its sometimes quite hard to look in almost a 360 direction POV to see all the different ways cars are approaching.	Sixth Ave/Dunorlan
27	Current Network	Cycling	As a cyclist who commutes to town and rides to town for recreation this pathway is used heavily by cyclists instead of the road bike path when going towards town. However, you sometimes encounter other bikes coming towards you. Some better signage or pathway guidance would avoid collisions at the corner with Railway terrace and cross roads. A mirror would also help visibility.	corner of Cross Road and Railway Terrace
28	Current Network	Cycling	Very very narrow bit of pathway connecting two paths which are about 3 times the width. This tiny corner area around the roundabout really needs to be widened to avoid potentials for collisions. Some signage directing walkers to the Western side of the road footpath would also be great.	roundabout corner of Castle St and Railway terrace
29	Current Network	Cycling	This bike path on Cross road between ANZAC highway and the intersection with South road has some of the worst bitumen known to Adelaide. Its extremely rough and inconsistent creating a poor bike experience and a real struggle for control. This should have been resurfaced 10 years ago at this point.	bike lane heading east in particular from Anzac Hwy.
30	Current Network	Cycling	Crossing the road from Ryan Avenue to Brinkworth St is straightforward with the gap in the island in the middle of cross road. However coming back the other way is not so great and a better crossing should be considered since you have to ride against the direction of traffic to go back.	Cross Rd ped refuge between Brinkworth and Ryan Avenue, South Plympton
31	Current Network	Cycling	The current pathway is poorly connected with the bitumen of the footpath and the paving section featuring a speed bump which I have seen change the direction of prams and make cyclists lose control, some basic smoothing would go a far way.	corner of Wattle Tce and Park Tce
32	Current Network	Other	This dirt path is used fairly often by cyclists trying to get to the southern expressway bike ride that want to avoid the deathtrap that is riding on Marion road. Some better lighting and signage and maybe a more formal pathway would make this a much better way to get there after going through the wetlands.	This is an extension of the Sturt River Linear Path, Warriparri Way south of the wetlands to Wetlands
33	Current Network	Cycling	Poorly placed barriers in this lane way. Too close to the exit and vegetation.	Corner of George and Boyle Street, Oaklands Park
34	Proposed Network	Cycling	Vehicle enter roundabout at speed from the south side. Risky for cyclists here.	Appears to be pointing to Quick Rd , westbound (south side) lane. Could also be referring to Alison / Shetland Avenue
35	Proposed Network	Cycling	Due to housing developments leading to more on street parking, cars are constantly parked on both sides of Sixth Avenue making it wide enough in many parts for one lane of traffic only which has increased with Bunnings development etc. Cars have to constantly give way to each other zig-zaging in and out around the parked cars and vans. Not sure of the point of creating farrows as this would only encourage cyclists to compete with this where they will be hidden behind vehicles instead of using ANY other road which would be quieter and arguably much safer. You would likely need to reduce the speed of the street to 40 and remove parking on one side to make it "safe" and it is not heavily used by cyclists (local route) to begin with. A Mosque, School and Railway lead off Third/Fourth Avenue and would make more sense to develop further.	Length of Sixth Avenue

Participant responses

36	Proposed Network	Other	The crossing point here has poor sight distance and could be improved with some tree trimming. It would be even better if there could be kerb buildouts to reduce the crossing distance. A zebra or wombat crossing here would be the ultimate, given it connects the Mike Turtur Bikeway to the Breakout Creek shared path.	Maxwell Terrace, north of Breakout Creek Reserve
37	Proposed Network	Cycling	To connect to Sacred Heart College, a route connecting the school to the Marion Road lights, along Thirza Avenue, would be great, considering the already low traffic volumes and train crossing maze.	Thirza Ave
38	Neither	Walking	Proposal is for a new gravel walking path around the perimeter of Nari Reserve. The clay soil in the reserve is slippery when wet and storm water runoff from Lonsdale Rd makes some sections near to Lonsdale Rd boggy.	Nari Reserve
39	Proposed Network	Cycling	Linking Majors Rd to Perry Barr should be high priority as this piece of road is dangerous for cyclists but is key to linking the northern part of Hallett Cove to the Majors Rd facilities and Flagstaff Hill.	Lonsdale Hwy btw Majors Rd and Perry Barr Rd
40	Proposed Network	Cycling	Few alternatives for cyclists here and a dangerous piece of road. Would love to see an off-road path linking Majors Rd to Landers Rd. This would be the preferred bike route from most of Hallett Cove and Sheidow park to Majors Rd as it is more direct and not as hilly as Adams Rd.	Lonsdale Hwy btw Majors Rd and Perry Barr Rd
41	Proposed Network	Cycling	Crazy that there is not already a decent path linking the vines track to the waterfall creek track - two major cycle routes come within 20m of each other but there is not even a sign to help riders get from one to the other.	intersection of Waterfall Creek and Coast to Vines path
42	Proposed Network	Cycling	A path along Lonsdale Road to at least O'Sullivan's (I know most is outside Marion) is so needed. There is currently no way to walk or cycle between Hallett Cove and Lonsdale without having to get onto Lonsdale Rd, which is not safe for cyclists.	border of Marion and Onkaparinga
43	Proposed Network	Cycling	As a daily cyclist commuting from Coastal Ward to Flinders University, I have noticed a significant gap in the cycling network along Seacombe Road, from Brighton to Neath (see green section below). This section poses a safety challenge for cyclists travelling from the southwest (Coastal Ward) to the east (University and Hospital). Any plans should include upgrade Seacombe Road with a dedicated bike path to improve this crucial connection.	Seacombe Road
44	Proposed Network	Cycling	Elevated cycleway (mirroring existing train line) to be installed to eliminate double roadway crossing.	Train bridge over Marion Rd, north east of Marion RS
45	Proposed Network	Cycling	No Bike lane provision, East-West Connectivity.	Scholefield Rd, Seacliff Park
46	Proposed Network	Cycling	Road calming devices to be installed on Balmoral. Roadway is a busy conduit, cars often endangering children riding to nearby schools via Bowker oval (Paringa & Warradale Primary)	Balmoral Road
47	Current Network	Cycling	Dangerous road crossing - Investment into cycleway under roadway (Existing Sturt Drain) should be undertaken.	Oaklands Rd SRLP crossing
48	Proposed Network	Cycling	No Bike lane or cycle-friendly provision, from Brighton Road crossing, to support East-West Connectivity (Brighton Road to Davenport Terrace) to Seacliff Primary and Seacliff Park and other adjacent suburbs.	Seacliff Park
49	Proposed Network	Cycling	Connect Seaview Highschool to West, continue network (off main road) from Morphen Road to Tarnham Road (think network routes, no deadend routes)	Seacombe Heights

CITY OF MARION

DRAFT 4 YEAR PROGRAM 2025-26 TO 2028-29

Year	Project	Type	Ward	Description	Purpose
2025-26	Miller Street pedestrian crossing	TRAFFIC CONTROL DEVICE	Warracowie	Pedestrian and cycle refuge	Will help facilitate pedestrians and cyclists to cross the road to bus stop, Darlington Primary and shops
	Marion Road pedestrian crossing	TRAFFIC CONTROL DEVICE	Warriparinga	Pedestrian and cycle refuge	Connection over arterial for Marion Hotel, Flinders Greenway and Marion Primary School
	Celtic Ave to Hamilton College bypass connection	TRAFFIC CONTROL DEVICE	Warriparinga	Kerb works, sharrows	Connection of prospective Flinders Greenway to Hamilton College and new bypass path
	Celtic to Marion Rd cycle link	TRAFFIC CONTROL DEVICE	Warriparinga	Sharrows and traffic calming	Flinders Greenway extension to Marion Road – traffic calming and wayfinding.
	Trott Grove connection to Westfield	NEW FOOTPATH INFRASTRUCTURE	Warracowie	Path upgrade, lighting sharrows	Constructs part of the east-west link between Tonsley & Westfield
2026-27	Adams Rd cycling connection	FOOTPATH UPGRADE	Southern Hills	Kerb and path works	Fixes bike lane gap and enhances pedestrian link to Adams Rd and Majors Rd upgrades.
	Majors Rd to Blacks Rd shared path link	NEW FOOTPATH INFRASTRUCTURE	Southern Hills	New path link	Connects cyclists and pedestrians travelling from Blacks Rd to the Majors Rd Shared Use Path
	New path connections from Lonsdale Hwy to Landers Rd roundabout	NEW FOOTPATH INFRASTRUCTURE	Southern Hills	Shared path connection, crossing upgrades	Improve connections between St Martin de Porres school, Adams Rd cycle lanes and the shared path adjacent Londsdale Hwy.

CITY OF MARION

DRAFT 4 YEAR PROGRAM 2025-26 TO 2028-29

Year	Project	Type	Ward	Description	Purpose
2027-28	Adams Rd green cycle treatment	TRAFFIC CONTROL DEVICE	Southern Hills	Green treatment across intersections	Increases driver awareness of cyclists travelling between Lander Rd and Majors Rd.
	Young Street footpath upgrade	FOOTPATH UPGRADE	Southern Hills	Path widening and DDA compliance	Path connection upgrade between Coast to Vines Rail Trail and Woodend Primary school.
	Hallett Cove Beach Train Station Connection	NEW FOOTPATH INFRASTRUCTURE	Coastal	New footpath and crossing	New path connection following existing desire line to Hallett Cove Beach Railway Station.
2028-29	Aroona Rd to Perry Barr Rd cycle link	TRAFFIC CONTROL DEVICE	Coastal	Sharrows, signage	Connects Waterfall Creek Path with Perry Barr Rd bike lanes
	Railway Terrace to Marion Road cycle link	TRAFFIC CONTROL DEVICE	Woodlands	Traffic calming, separation options	First half of new east-west cycle connection from junction of Flinders Greenway / Marino Rocks Greenway to Marion Rd
	Marion Rd kerb ramp crossing and signage, Sixth Ave & Wallala Ave	TRAFFIC CONTROL DEVICE	Mullawirra	New ramps, wayfinding	East-west link, connects school, shops across Marion Rd.
	Hunt Street cycle connection	TRAFFIC CONTROL DEVICE	Mullawirra	Sharrows and traffic calming	Completes east-west connection from Hendrie St & Duncan Ave to the Sturt River Linear Path.
	Daws Rd to South Rd footpath upgrade and cycle connections	FOOTPATH UPGRADE	Woodlands	Cycle ramp to footpath & path upgrade on Daws Rd	Separates cyclists from traffic in constrained area where bike lane ends and improves path for pedestrians
	Diagonal Rd to Marion Rd cycle link via Travers St	TRAFFIC CONTROL DEVICE	Warriparinga	Sharrows and traffic calming, potential median crossing	Connects cyclists between Marion Rd/Veloway and Diagonal Rd (towards Westfield)

Project Selection Rationale

These projects have been prioritised according to their ability to expand on facilities already planned or underway (timing), their proximity to schools, public transport, community and activity centres (safety and anticipated use), as well as the anticipated cost and ease of their delivery (constructability). Each project contributes to the growth of the City of

Marion's walking and cycling network.

City of Marion

Walking and Cycling Guidelines

A great place to *live*

CITY OF MARION



Document control

Document owners	Organisational role
Mathew Allen	Manager Engineering, Assets and Environment
Carl Lundborg	Unit Manager Engineering
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Version	Date	Author	Change status
1	August 2012	Mark Griffin Brett Grimm Elaine Delgado Oxigen	Walking and Cycling Strategy 2012-2017 endorsed by Council (GC280812R05)
2	December 2018	Mathew Allen Mark Griffin Brett Grimm Joyce Louey Oxigen	Walking and Cycling Guidelines 2018-2022 endorsed by Council (GC080518R04)
2.1	June 2023	Mathew Allen Carl Lundborg Nathan Saxty Sara Hurditch Oxigen	Drafted a third version of the Walking and Cycling Guideliines for Elected Member Forum. Changes include: • Consolidation of document • Focus on techniques • The creation of a walking and cycling hierarchy • Separation of a 4 Year Walking and Cycling Capital Works and Operational Plan
2.2	April to June 2024	Mathew Allen, Carl Lundborg Nathan Saxty Sara Hurditch	• Updates to shared path widening, walking and cycling amenities • Updates to the proposed walking and cycling routes, strategic plan updated, graphic and minor text edits.
2.3	October 2024	Sara Hurditch	Updates to incorporate Glossary, additional sections, references and maps.

Kaurna Acknowledgement

Ngadiu tampendi Kaurna meyunna yaitya mattanya yaintya yerta

This Kaurna Acknowledgement was prepared in consultation with traditional custodians.

Acknowledgement of Country

The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recognises the Kaurna people as the traditional custodians of the land.

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Walking and cycling in the City of Marion

City of Marion context

Like many Adelaide councils, the City of Marion is characterized by:

- A growing population and infill development
- High levels of car ownership and demand for parking
- A high proportion of families and an aging population
- Low incidence of cycling and walking for everyday trips

These present both challenges and opportunities for connecting our city sustainably and enhancing liveability across all segments of our community.

This means creating streets which are safe, comfortable and healthy for all users, not just motor vehicles, to encourage people to travel actively and reduce the need for some vehicle trips or even a second or third car.

The City of Marion is home to a range of different services, facilities, and attractions. We need to support our community to get to both existing and developing destinations easily, efficiently and actively if they choose to.

Our city

56.17kms² land area

28 suburbs

41,650 private dwellings

7373 local businesses

$4.8b Gross Regional Product

Our community

98,493 residents (1% growth per year)

29.1% born overseas

39 years median age

28% residents live alone

1.3% Aboriginal and Torres Strait Islander population

**data derived from the ABS 2021, population data ABS Estimated Resident Population 2023*





Introduction

These Guidelines provide direction for the City of Marion's on going commitment to enhance our current walking and cycling network and create safe, people friendly and 'activated' streets.

Regular walking, cycling and other active travel modes (which include mobility scooters and other small wheeled devices) encourage healthy and active lifestyles, reduce traffic congestion, and support vibrant local economies and environmental sustainability.

The Guidelines inform and support the development of four year priority cycling network plans, and new and improved walking links, by exemplifying best practice techniques.

Expanding walking and cycling networks, designed in accordance with the Guidelines, will provide better connections for the city's growing population by encouraging our community to walk and cycle to destinations, transport hubs, and for fun.

Active travel infrastructure supports 'liveability' within cities as it helps people to move easily and efficiently between places and supports equitable access to services and facilities. Walking and cycling also helps connect people through a smile or a greeting.

This is becoming increasingly important as our community ages, and we aim to increase social inclusion.

The City of Marion has evaluated its road and path network, key destinations, and developments to identify a suitable hierarchy, or priority level, of pedestrian and cycling routes to connect people across the city.

The hierarchy is classified into Primary, Secondary and Local routes. Popular primary routes provide the most direct and highest level of service, where possible, for the community. Secondary routes also provide high quality facilities to key destinations and local routes link local streets to these paths.

Defining the hierarchy in this way helps the community to know what to expect along a particular route and guide the design of appropriate treatments.

This includes upgrading our facilities to better accommodate older people, those with mobility impairments and school children. Investing in better active travel facilities will encourage physical and mental health benefits for our community and improve the sustainability of our transport networks.



Why walk and cycle?

Active travel benefits all people and the community as a whole.

People who walk and cycle are rewarded through improved physical and mental health.

Places that offer good walking and cycling facilities are more 'vibrant' and 'liveable' urban areas and contribute to the revitalisation and sustainability of the local community.

The SA Walking Strategy wants:

- More people to make short trips by walking
- More people to access green open space for walking
- More people to improve their health and wellbeing through walking

The Cycling Strategy for SA wants:

- More people to cycle with the benefits being reduced health care costs, reduced traffic congestion and reduced emissions
- Cycling to be inclusive, accessible, integrated and enjoyable



Health

Improves general health and fitness

Lowers blood pressure and improves heart health.

Reduces weight and obesity levels.

Improves mental health and wellbeing.

Increases life expectancy by reducing the risk of heart disease and stroke through improving conditions like high blood pressure, high cholesterol and diabetes.

Reduces joint and muscular stiffness and pain.

Increases happiness by reducing stress.

Reduces depression.



Social

Increases social interaction.

Supports community life and more active and interesting streets.

Reduces crime through passive surveillance.

Increases road safety, with research showing increased street activity slows vehicles and increases driver alertness.

Reduces traffic congestion.

Enhances community pride through tactile experiences of place.



Environment

Are sustainable transport options.

Do not produce air pollutants, noise pollution or carbon emissions.

Increases local amenity by reducing the number of vehicles on our roads.

Associated infrastructure such as appropriate street trees provide shade, biodiversity and amenity.



Economy

Through urban areas attracts local retail trade and 'activates' community spaces.

Infrastructure can increase the value of adjacent residential and commercial properties.

Reduces economic costs related to poor health, including fewer sick days, and reduces pressure on public health services.

Reduces congestion for quicker travel times and the number of road accidents.

Improves urban quality.

Guideline Context:
City of Marion Strategic Plan 2024-2034

The City of Marion has now released the final Strategic Plan 2024–2034 following two months of community consultation seeking the community's aspirations for the what the City should be, Towards 2040.

The new Strategic Plan and Community Vision updates our city's views for a **liveable, sustainable community.**

The key strategic directions of the plan which are particularly relevant to the Walking and Cycling Guidelines are those centred around Liveability.

They include:

- improving accessibility to enable people to move around with ease.
- plan for future community infrastructure needs.
- creating destinations for people to live, work and play locally.
- Building more paths for walking and cycling, with safe crossing points.
- Promote sustainable living and design.

Key relevant priorities for incorporating active travel within the city include:

- Safe and active transport.
  - Develop innovative active transport pathways and safe crossing points to key amenities that connect roads, footpaths and public transport.
  - Design and maintain footpaths and streetscapes to allow safety and accessibility for all.
  - Consider smart lighting options in highly utilised areas to help the community to feel more safe.
- Accessibility, attractive, well maintained, multiuse, destination places.
  - Maintain and deliver community spaces, streetscapes and facilities that are intergenerational, vibrant, multiuse and welcoming.
  - Planning for future growth and changes to population.
- Sustainable design and living.



Objectives

We want walking and cycling within the City of Marion to:

- Be a safe, comfortable option to travel for work, study, recreation and shopping trips.
- Become an easy, everyday activity in our city for people of all ages and mobilities.
- Improve the access people have to everyday, local shopping precincts and create 'vibrant' spaces.
- Actively connect people to public transport
- Reduce our reliance on motor vehicles and demand for parking.
- Support children to safely travel to school.
- Maximise people's opportunity to connect with nature.
- Provide opportunities for the community to improve their fitness, social interaction and mental well being.

To do this we need a quality, connected walking and cycling network. A network that:

- Is founded on good design principles to enhance walkability and liveability throughout the City.
- Is comprehensive and links to cycling and walking paths in other Councils.
- Connects the community to where they want to go as the City develops, without the need for a car trip.
- Has 'inclusive' infrastructure that enhances accessibility and improves safety for vulnerable road users, including on busy roads.
- Includes green infrastructure (trees and shade) where possible to encourage people to be outdoors and enhance the City's resilience to climate change.

And a focus on different trip types and destinations, including:

- Long range inter suburban trips that deliver us to regional centres.
- Intra suburban trips that connect us to destinations and major paths.
- Local connections which can offer lower traffic and speed environments and link to more major routes.



Key destinations and routes

Key destinations within the City of Marion include:

1. **Edwardstown Employment Precinct**
   - Castle Plaza Shopping Centre
   - Edwardstown Oval Soldiers Memorial Ground
2. **Oaklands Recreation Precinct**
   - Oaklands Wetland
   - Oakland Recreation Plaza
   - Marion Outdoor Swimming Centre
3. **Marion Cultural & Leisure Precinct**
   - State Aquatic and Leisure Centre
   - Marion Cultural Centre
   - Westfield Marion
4. **Warriparinga**
   - Living Kaurna Cultural Centre
   - Warriparinga Wetland
   - Marion Holiday Park
5. **Tonsley**
   - Tonsley Innovation District
   - Mitchell Park Sport and Community Centre
6. **Marion Precinct**
   - City of Marion Administration Centre
   - Cooinda Community Centre
   - Marion Sports and Community Club
7. **Hallett Cove Precinct**
   - Cove Civic Centre
   - Hallett Cove Shopping Centre
   - Cove Sport and Community Centre
8. **Hallett Cove Beach**
   - Coastal Walkway - Hallett Cove to Marino
   - Hallett Cove Conservation Park
   - Heron Way Reserve and Playground
9. **Majors Road**
   - O'Halloran Hill Mountain Bike Trails
   - Sam Willoughby International BMX Facility
   - Southern Soccer Facility
   - Glenthorne National Park
   - Riding for the Disabled Facility
10. **Marino, Marino Rocks**
    - Adelaide Coast Park
    - Bandon Terrace Reserve
    - Marino Conservation Park
    - Coastal Walkway - Marino to Hallett Cove

While located outside the City of Marion, the following destinations also influence movement patterns:

- **A** Adelaide CBD
- **B** Flinders University and Flinders Medical Centre
- **C** Glenelg Beach and Jetty Road Shopping Precinct
- **D** Brighton Beach and Jetty
- **E** Seacliff Beach and Brighton Caravan Park
- **F** Lonsdale Industrial Precinct

- Regional Centers
- Schools and child care facilities
- Key reserves / open spaces
- Key sport and recreation
- Arterial Roads

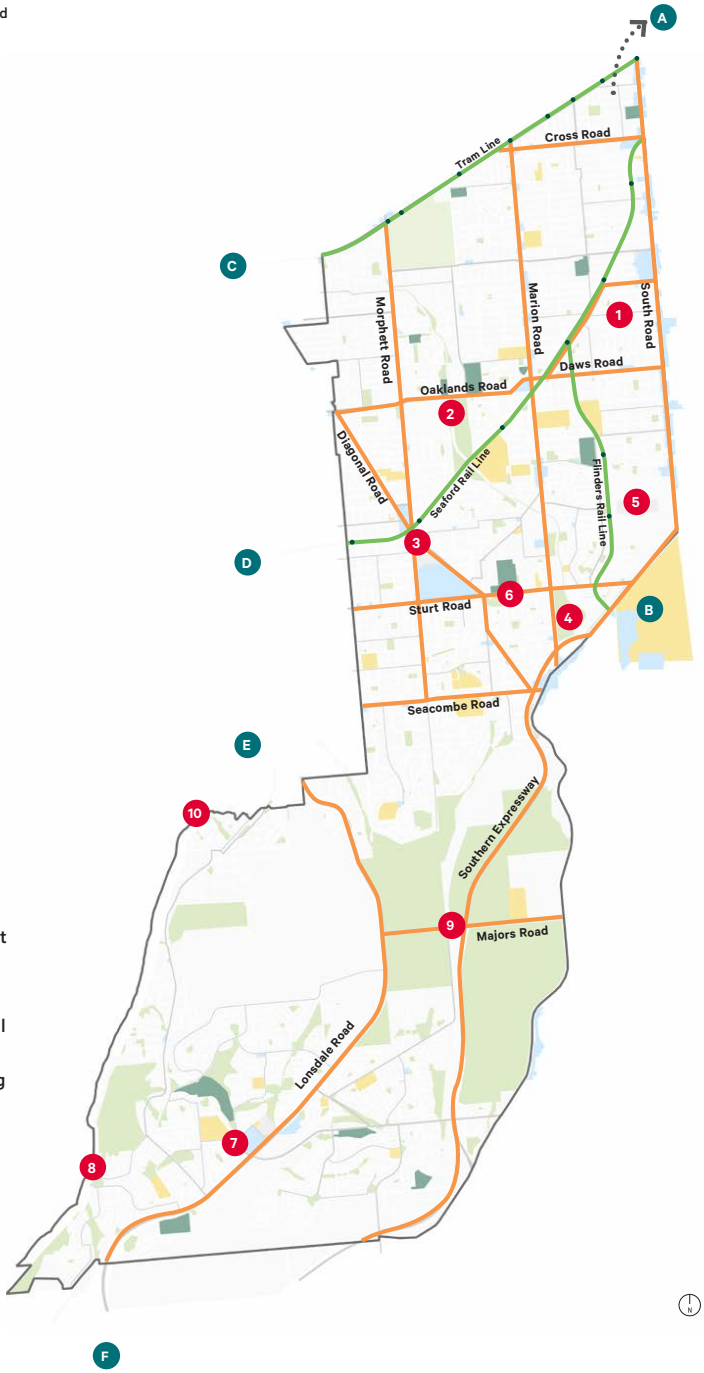


Image courtesy of Oxigene

Major projects and developments

1. North South Corridor Upgrade (State and Commonwealth Government)
2. Oaklands Green Housing Development
3. Tonsley Innovation District and Tonsley Village
4. Marion Basketball Stadium Redevelopment
5. Marion/Cross Road Level Crossing Removal
6. Marion Cultural Centre Plaza, Warracowie Way
7. Morphettville Racecourse Redevelopment
8. Cove Sports Netball and Lower Oval Redevelopment
9. Majors Road/ Southern Expressway Interchange
10. Glenthorne National Park
11. Marino Community Hall Redevelopment
12. Seacliff Village Housing Development
13. Cove Point Housing Development
14. Coastal Walkway Redevelopment (Kurnabinna Tce)
15. Coastal Walkway Redevelopment (Grey Rd Gully)



Key existing walking and cycling routes

The City of Marion has an established Walking and Cycling Network that can be expanded upon and enhanced with investment in maintenance and asset upgrades. The following routes form the 'backbone' of the Walking and Cycling Network and from which future investment in active travel infrastructure will be built upon.

1. Mike Turtur Bikeway
2. Sturt River Linear Park
3. Marino Rocks Greenway
4. Adelaide Coast Park
5. Coast to Vines Rail Trail
6. Patrick Jonker Veloway
7. Coastal Walkway (including Hallett Cove Boardwalk)
8. Tonsley Loop Path
9. Flinders Greenway (Stage 1)

Existing walking and cycle routes:

- Primary walking
- Primary
- Secondary

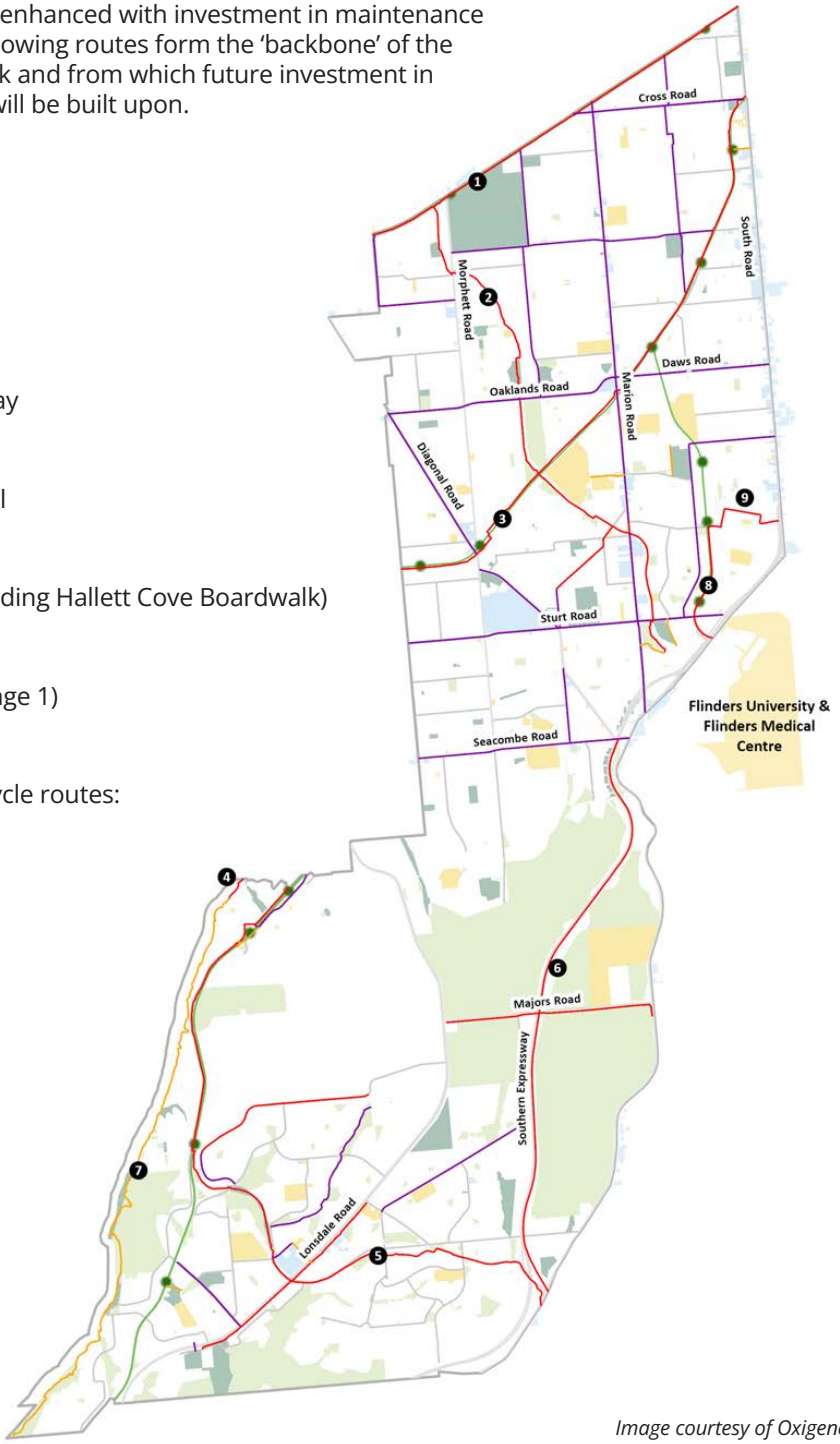


Image courtesy of Oxigene

New walking and cycling hierarchy

Like the existing network, the proposed walking and cycling network reflects a hierarchy of different service levels – or priority – given to active travelers through the City of Marion. The proposed network is divided into Primary, Secondary and Local routes to:

- Establish the purpose of the route from a strategic city wide perspective.
- Indicate to users what level of service they can expect (– eg bike lane, shared path or sharrows).
- Help guide the level of planning and investment which may be needed at various locations.

The network of Primary, Secondary and Local routes to be implemented over the next 20 years has been designed to:

- Expand upon the existing network to infill and extend north south and east west travel connections.
- Connect up new residential, commercial and open space developments.
- Connect streetscape projects and major transport corridors (T2D and Flinders Bikeway).
- Enhance the safety of vulnerable users through higher traffic areas where possible.
- Improve access to public transport and activity centres (e.g. shops).
- Improve access to schools and public places (e.g. parks).

Primary routes

High demand corridors that connect to major destinations. They will typically provide high quality, safe, convenient (and where possible uninterrupted) routes that form the spine of the Walking and Cycling Network. These routes are conducive to medium or long distance commuting/utility, recreational, training and tourism trips.

Secondary routes

A lower demand than primary routes but provides high quality, safety and convenience. These routes provide connections between primary routes and major activity centres such as shopping precincts, industrial areas or major health, education, sporting and civic facilities. The walkability of these routes should be to a high standard.

Local routes

Generally lower demand local street routes, predominantly located in local residential areas. They connect to secondary and primary routes, local amenities and recreational spaces. These can, but don't have to, include traffic calming treatments which help to deflect traffic and manage their volumes

Existing and proposed routes

1. Mike Turtur Bikeway
2. Sturt River Linear Park
3. Marino Rocks Greenway
4. Adelaide Coast Park
5. Coast to Vines Rail Trail
6. Patrick Jonker Veloway
7. Coastal Walkway (including Hallett Cove Boardwalk)
8. Tonsley Loop Path
9. Flinders Greenway (Stage 1)

Existing walking and cycle routes:

- Primary walking
- Primary
- Secondary

Proposed walking and cycle routes:

- Primary
- Secondary
- Local

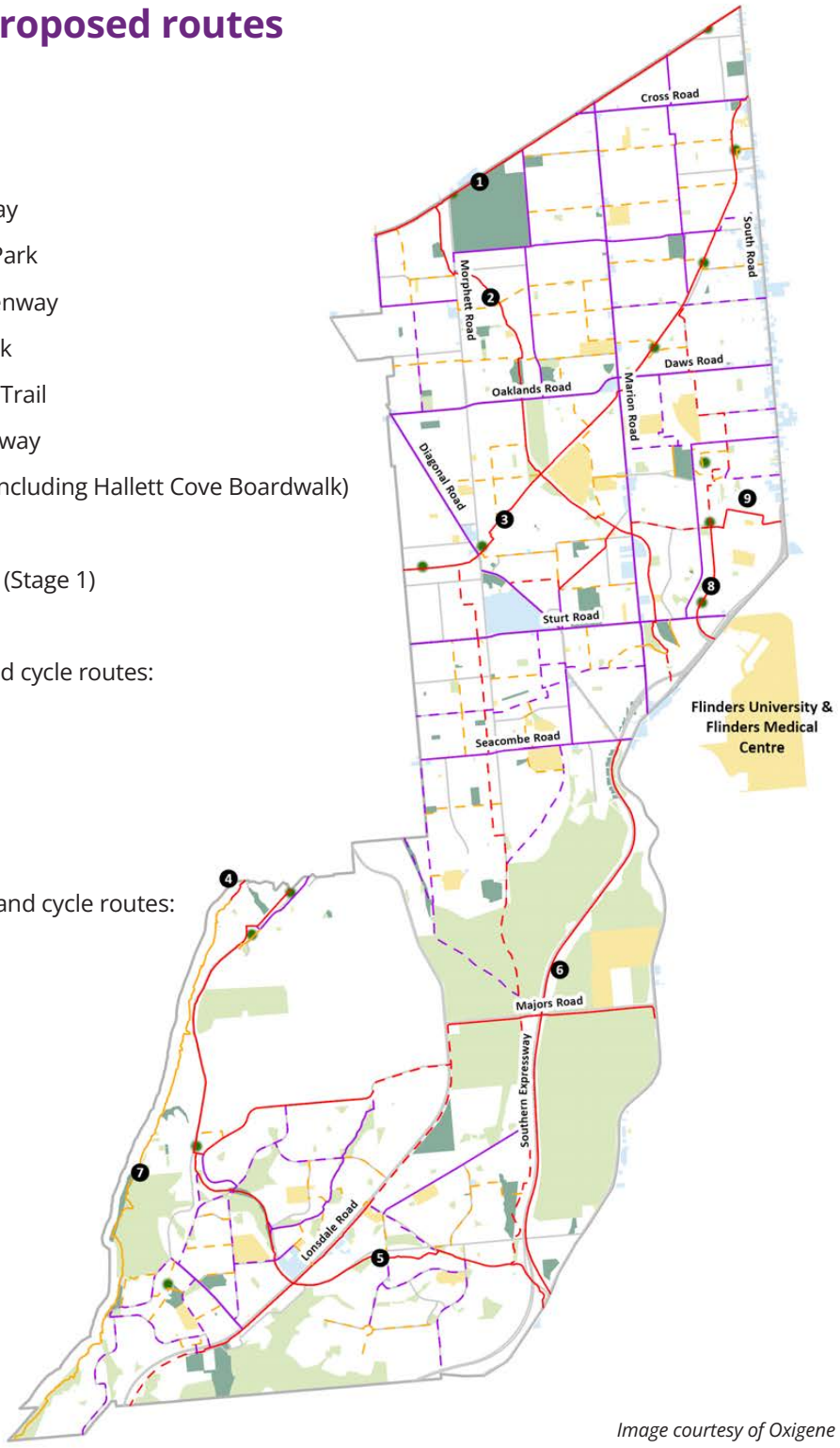


Image courtesy of Oxigene

City of Marion

Treatment and typologies

There are a variety of different walking and cycling treatments and service level classifications (typologies) which can be applied across the network to encourage people to travel actively.

Different treatments provide different levels of priority for walkers and cyclists which subsequently prescribe the application of primary, secondary and local routes.

Path infrastructure

- Shared use paths
- Wide footpaths
- On road cycle lanes
- Separated bikeways
- Shared spaces
- Local streets/bike boulevards

Crossing and intersection infrastructure

- Pedestrian and bicycle/pedestrian activated crossings
- Wombat crossing
- Emu crossings
- Koala crossings
- Zebra crossings
- Mid block refuges
- Kerb ramps
- Protected roundabouts

Traffic control devices

- Horizontal displacement (driveway links, slow points, pavement marking layouts)
- Vertical deflections (raised platforms, road cushions)
- Kerb and corner extensions
- Street or suburb wide speed reductions

Walking and cycling amenities

- Bike parking
- Water fountains
- Cycle repair stations
- Wayfinding and path user etiquette signage
- Destination signage
- Lighting
- Seating
- Unobstructed footpaths



Path infrastructure



Shared use paths

Shared paths are where pedestrians and cyclists use the same infrastructure. They tend to be separated from the road through road reserves, adjacent rail corridors or through linear parks. The width of shared paths should reflect the recommendations in Austroads Guidelines.

These are generally PRIMARY cycling and walking routes. They provide a high level of service for users and generally link many suburbs towards key urban centres.

Similar to the road, centre line markings should be used to encourage people to travel to the left of the direction they are travelling.

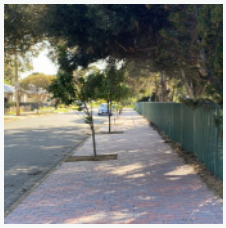
Signage to direct users where to go, and how to be considerate of slower path users can be critical in some popular locations, or where issues are already known.

Advantages

- Efficient in providing both cycle and pedestrian access together.
- Improves cyclist safety and comfort compared to on road lanes, particularly for roads with higher speeds and vehicle volumes, encouraging less confident people to travel actively.
- 'Sharing' the path is generally well understood by the community.

Disadvantages

- Finding room within or adjacent road and rail corridors can be challenging.
- Locations servicing very high pedestrian and cyclist numbers should aim to separate the two users as much as possible, or increase the width of the path.



Footpaths

Paths up to 1.8m wide are appropriate for high foot trafficked areas, otherwise upgrades to footpaths are typically 1.5m paved environments in line with council standards.

Bicycle riders of all ages can also use the footpath unless a 'no bicycles' sign is present. Footpath infrastructure varies between LOCAL and PRIMARY walking and cycling routes, unless located in areas of high pedestrian traffic (– eg within or adjacent to activity centres).

Advantages

- If designed to suit the urban setting of their location, and are linked to key destinations, walking trips will be encouraged within the community and higher community activity levels will result.
- Their level of service can be enhanced with shady trees and shrubs, seating and lighting.

Disadvantages

- Does not provide dedicated provision for cyclists.
- It can be challenging to fit sufficiently wide footpaths (greater than 1.2m) between property boundaries and the road, particularly in older suburbs.
- Obstructions in footpaths such as light poles, stobbe poles, signs and overhanging trees need to be addressed.



On road cycle lanes

On road bicycle lanes are marked lanes on roadways for exclusive use by cyclists. Green treatments within lanes particularly across intersections can be applied to highlight road space for cyclists. Minimum lane width should be 1.2m, and increase according to the posted speed limit of the road.

Increasing the gap between bicycles, parked cars and traffic can also be achieved through a wide line marked chevron 'buffer' zone.

These are SECONDARY cycling treatments unless it is the only facility that can fit within the street network along a PRIMARY route.

Bike lanes can be full-time or part time to reflect peak hour flows.

Advantages

- Cost effective for existing streets over 8.5m wide, with line marking.
- Generally, well understood by the community (although not always respected).
- Buffered lanes provide extra clearance from adjacent parked cars and traffic lanes and should be installed where possible.

Disadvantages

- Full time bike lanes can be opposed by residents due to the impact on parking.
- Can be an uncomfortable cycling environment for less confident bike riders when there are higher vehicle volumes and speeds, particularly if the lanes are only part time.
- A high level of service may be defined as the 'quality' of the facility in terms of convenience, comfort, amenity and volumes which can be catered for.



Separated bikeways

These are paths adjacent to a roadway but are separated from pedestrians and vehicles and protected by a kerb or other barrier. Separated bikeways can include contraflow lanes where a single bicycle path allows for multi directional travel.

This treatment type is suited to PRIMARY cycling infrastructure routes.

Image courtesy of cityofadelaide.com.au

Advantages

- Provides a physically separated facility that offers increased safety and comfort for cyclists.
- The separation provides extra protection for cyclists compared to on road cycle lanes and can notably increase cycling participation.
- Is an excellent facility through areas with concentrated traffic.

Disadvantages

- In order to provide sufficient road width, a redesign of the street is generally required, changing the parking and traffic conditions.
- Difficult to integrate where intersections are closely spaced.
- Can create potential conflict points at intersections, particularly with left turning vehicles.



Shared spaces

Where road space is shared between pedestrians, cyclists, vehicles and other road users. This may be full time or part time. It is a way of activating city spaces, attracting higher levels of foot and cycle traffic and creating areas suited to multiple uses, including city events.

Depending on the street design/ cycling priority, treatments can be implemented across a range of route types.

The inclusion of art and amenity items should be considered as part of these projects.

Advantages

- This is a slow speed environment that makes streets places for people, not just for vehicles.
- Creates vibrancy, encourages outdoor dining and personal interaction.
- Supports local economic activity.
- Improves amenity and reduces through traffic.

Disadvantages

- Perceived increase in vehicle travel times.
- Can require significant investment and complete street re-design.
- Will need to be integrated with traffic calming and accessibility principles, such as flush road and footpath pavements and crossings.



Local streets and bike boulevards

Pavement markings such as sharrows indicate to drivers that bike riders have priority through the local streets, with other facilities also provided through traffic calmed 'boulevards'.

Pedestrian amenity is improved through raised platforms through the street, raised intersections, road narrowing and green infrastructure (trees and plants). The objective is to give priority to cyclists through these streets.

Bicycle boulevards are higher scale investments and tend to be PRIMARY bicycle routes.

Sharrows and signage placed in isolation tend to indicate LOCAL or even SECONDARY route linkages and are quite suitable for low traffic environments.

Image courtesy of unley.sa.gov.au

Advantages

- Higher scale investments promote lower vehicle volumes and speeds creating direct, comfortable and safe routes for less confident riders.
- Pavement markings and signage are low cost treatments for local and secondary routes.
- Street trees and plantings provide an attractive and comfortable route for pedestrians and assist in stormwater management.

Disadvantages

- Local resident opposition to slower speed cyclists prioritising their street.
- Perception of cyclists having control of the street and potential conflict.

Crossing and intersection infrastructure

Road crossing infrastructure should be designed and constructed appropriate to the traffic conditions and volume of individuals crossing. Safe road crossings provide 'permeability' of the street network for walkers and riders, encouraging them to actively travel to places and minimise the likelihood of unsafe crossing behaviours.

Consideration should be given to:

- Providing high levels of service across roads where traffic volumes are medium to high, such as Pedestrian and/or Bicycle Activated Crossings (PAC/BPAC) and signalized or unsignalized raised platform crossings (e.g. Wombat Crossings).
- Aligning road mid-block and unsignalised crossings with existing and new path connections to provide more seamless links through the City.
- Designing crossings to adequately cater for higher volumes around key trip generators (shops, recreation areas) and vulnerable users such as school children, the elderly and people with mobility impairments.
- Separating cyclists and pedestrians from vehicles ahead of potential conflict zones, such as roundabouts.
- Considering appropriate application of innovative 'protected' intersections for pedestrians and cyclists.
- Working with State Government to provide strategically placed mid block crossings and better cycling/pedestrian intersection facilities through arterial roads.
- Where applicable, modifying road speeds in higher volume pedestrian areas and in conjunction with crossing treatments.



Emu crossing in City of Marion



Koala crossing

Koala crossings are dedicated school crossings with red and white posts and two yellow alternate flashing lights to draw the attention of drivers.

These crossings should be applied to busier roads, but not main roads, where a signalised crossing would be appropriate.

Advantages

- Increases compliance with speed restrictions near schools as they incorporate flashing lights indicating 25km/h.
- Good for busy and/or higher speed roads where the chance of speed non-compliance is higher.

Disadvantages

- Electrical connection requirements make them more costly to install.
- Requires signal maintenance.



Zebra crossing

Zebras are as the name suggests, white parallel stripe crossings with signage or flashing lights often installed within busy mixed use and urban streets. This crossing type must meet minimum vehicle and pedestrian crossing volumes to be applicable and are not suited to main roads or slip lanes.

Depending on street design/walking and cycling priority, these may be SECONDARY or LOCAL walking and cycling routes.

Image courtesy of unley.sa.gov.au

Advantages

- Zebra crossings are well recognised traffic control devices which indicate to drivers that pedestrians have the right of way.
- They are cheap and easy to install and effective in popular pedestrian areas with low speed traffic conditions.

Disadvantages

- They are not suitable in areas with higher speeds and need to meet DIT requirements. Wombat crossings are preferred where feasible as the raised platform helps constrain vehicle speed.





Mid Block Pedestrian/ Cycling Refuges and Kerb Ramps

Mid-block refuges provide protected crossing opportunities over roads where there are extended distances between signals.

Standard kerb ramps provide a steady slope between the footpath and the road, with tactiles to indicate to the vision impaired the location of the road edge and minimise the chance of slipping.

Minimum 1.2m wide landings are required behind kerb ramps to ensure footpath users can pass. Shared path connections should apply T6 kerb ramps for crossings to provide room for different users to safely pass each other.

Advantages

- Mid block refuges and kerb ramp crossings make the street network more 'permeable' and easier to navigate.
- They significantly enhance the accessibility of the path network as DDA compliant ramps allow safe movement of prams, wheeled devices, people with mobility impairments and the elderly.
- Cycle only and shared use crossing points and kerb ramps limit conflict between cyclists and pedestrians at busy locations.

Disadvantages

- Maintenance of infrastructure. Retro fitting kerb ramps in isolation can be costly and crossing locations needs to meet DIT requirements.
- Retro-fitting compliant kerb ramps to older infrastructure can be challenging in some locations and the designs / road conditions may need to be modified to suit.
- Crossings through State roads need to meet criteria and be approved by the Department for Infrastructure and Transport.



Protected signalised intersections

These intersections dedicate room for pedestrians and cyclists to cross, either together or independently, through busy signalised intersections. Kerb protuberances are strategically placed to prevent turning vehicles crossing into the travel paths of crossing pedestrians and cyclists.

Infrastructure suited to PRIMARY or SECONDARY cycling infrastructure routes.

Advantages

- These treatments lead to significant safety improvement where medium to high volumes of vulnerable users navigate busy or high risk intersections.
- They significantly slow the turning movements of traffic reducing the risk of crashes.
- Excellent option for improving connections through Primary bike routes, around regional centres schools and public transport.
- They accommodate bus routes.

Disadvantages

- Depending on the scope of the project, these treatments can be expensive.
- The community may initially be reluctant to adopt these treatments due to the perceived traffic impacts, so additional engagement and education would be required.

Infrastructure for Local Area Traffic Management

Local Area Traffic Management (LATM) infrastructure involves the application of devices and treatments through streets to manage vehicle speeds, behaviours and volumes.

Some traffic control devices are also suited to collector and semi arterial roads to highlight the presence of pedestrian and cyclists and reduce vehicle speeds, making for a safer environment. Modifications to high conflict areas, such as roundabouts and intersections, can provide significant safety benefits for all users.

Consideration needs to be given to:

- The type of traffic calming device or treatment according to the operation of the street - there are many different types, changes in street speed limits to chicanes, road narrowing, raised intersections or platforms and slow points. They tend to involve vertical or horizontal 'deflections' of vehicle movements.
- The Austroads Guidelines and the Department for Infrastructure and Transports' Code of Technical Requirements, as well as supplementary documents for the 1742 AS/NZS standards series provides direction on the different devices and their applications.
- Traffic calming is particularly important for use along key pedestrian and cyclist routes as it improves the safety of these vulnerable users.
- Previously employed treatments which have worked successfully within the City of Marion include complete streetscape upgrades which narrow the road and enhance amenity, kerb build outs, road closures, line marked corners with rumble bars, green treatments within bike lanes, driveway links, separation of users at roundabouts, wombat crossings and other raised platforms and road cushions.



Road cushions

Used to manage the speed of vehicles. Can be installed with cyclist bypasses to separate vehicles and cyclists. Infrastructure generally suited to PRIMARY cycling infrastructure routes.

Advantages

- Proven to slow traffic along popular bike routes to enhance the safety of users.
- Used in conjunction with pavement markings and signage, they provide a high level of driver awareness as to the presence of cyclists and other active travellers.

Disadvantages

- Potential noise impacts. Will require the removal of parking adjacent the cushions. Very low set vehicles may bottom out over the cushions.



Driveway link/slow point

Permitting the entry of only one vehicle at a time, this device forces traffic to slow and give way and increase driver awareness of others using the road space.

Where relevant, this is infrastructure suited to PRIMARY or SECONDARY cycling routes.

Advantages

- Proven to slow traffic along popular bike routes to enhance the safety of users.
- Is effective in diverting cut through, hoon and rat running behaviours when used in conjunction with other on-road treatments.

Disadvantages

- Can be expensive to construct.
- Will require the removal of parking adjacent to and on the approaches to the device.



Kerb or line marked protuberances

When layout allows can be either constructed with concrete islands/ kerbs or line marked to reduce the size of the corner radius to force a lower speed.

Infrastructure suited to SECONDARY or LOCAL cycling infrastructure routes.

Image courtesy of osu.edu

Advantages

- Causes drivers to significantly reduce their speed through an intersection, reducing the stopping time required in the event of an interaction with another vehicle or vulnerable user.
- Can be a cheap and easy risk mitigation measure.
- It can also reduce the crossing distance for pedestrians and other users, reducing their exposure to traffic.
- Effective on local roads connecting to roads with cycle ways and at popular pedestrian and cyclist crossings.

Disadvantages

- Unlikely to be effective if linemarking is not incorporated with raised pavement bars to deter vehicles crossing over the lines.



Protected roundabouts

With a prioritised and separated crossing point for pedestrians and cyclists (which can include a raised crossing), these roundabouts provide a high level of protection at these common conflict points.

Infrastructure suited to PRIMARY or SECONDARY cycling infrastructure routes.

Image courtesy of portadbug.org

Advantages

- Constantly moving traffic through roundabouts make them quite challenging for cyclists and pedestrians to navigate. Separating, highlighting through colour contrasting and even staging the movements of each user type substantially improves the safety of vulnerable users at these junctions.
- Where there is limited room or feasibility for larger scale upgrades, cyclist safety can be enhanced by connecting them to the verge ahead of the intersection, effectively removing them from the road.

Disadvantages

- Depending on the scope of the project, these treatments can be expensive.
- The community may initially be reluctant to adopt these treatments due to the perceived traffic impacts, so additional engagement and education and would be required.



Walking and cycling amenities

Bike parking at shops, parks, workplaces, and education centres encourage people to ride where it is a little too far to walk. Bike parking at public transport stations and hubs also provide a 'last mile' connection between home and work or study places that can replace the need for a vehicle trip. Work and study places can further support active travel commutes by providing change room facilities.

Unobstructed footpaths, lighting, seats are also important for encouraging people of all ages and abilities to walk to public transport, the shops and recreational facilities.

Water fountains and bike repair stations are facilities important along major routes to support riding for work/study commutes and longer weekend rides.



Bike parking

Typically provided at or in parks, shops and open space destinations.

The most secure facilities are bike rails bolted to or inset within concrete.

Infrastructure suited to PRIMARY and sometimes SECONDARY cycling infrastructure routes.

Advantages

- Cheap and easy to install.
- Indicates the area is welcoming to cyclists.
- Encourages people to ride as there is somewhere to secure their bikes to while shopping or visiting places.
- Can be made to look interesting and artistic, adding to the amenity of the area.

Disadvantages

- Non standard bike parking may not be particularly secure.
- Not as secure as bike cages or bike boxes.
- Need sufficient pavement space to install safely.



Water fountains and toilet facilities

Typically, in destination areas combined with other amenity facilities. Requires available nearby connection to mains water to be feasible.

Infrastructure suited to PRIMARY and some SECONDARY walking and cycling destinations.

Advantages

- Encourages active travelers and park visitors to spend more time in a place, as there are amenities which increase their level of comfort.
- Offers the opportunity for long commute and recreational riders to refill their water bottles and go to the toilet along their journey.

Disadvantages

- Can be costly to install.
- Needs to be within close proximity to water mains.



Bike repair stations

Contains tools to assist with changing tyres, adjust seats, handlebars and fix broken parts. Infrastructure suited to PRIMARY cycling infrastructure routes.

Advantages

- Suitable for popular shared paths where the likelihood of a blown tyre or other issue is higher.
- Gives everyday riders who do not generally carry bike repair kits, or even those who do not have bike repair kits at all, the opportunity to repair their cycle and get on their way.

Disadvantages

- May be vulnerable to vandalism if not placed in well lit, high traffic areas.
- Needs to be maintained.

Mobility and social inclusion

With Liveability as a key community vision of the new 2024-2034 Strategic Plan which supported the development of safe active travel paths and crossings and accessible infrastructure, the design, construction and maintenance of our active travel networks and facilities need to incorporate principles of safe and inclusive design.

This can be achieved by supporting improvements to paths, crossings and other amenity infrastructure that promote inclusion and enhance accessibility between vulnerable communities such as those within social housing, aged care and retirement villages and public transport, shops and recreational facilities.

Identifying potential issues with wheeling and walking connections to key community facilities will be the first step in delivering on this vision, particularly in key locations, and in doing so will support the broader walking and cycling goals of the Guidelines.

Factors such as the slope and surface type of paths and kerb ramps, pedestrian refuges, handrails, shade, seating, tactiles, contrasting pavements and signage are all elements that need to be considered in the development of projects. Additionally, where there is room and budget, the option of separating pedestrians and cyclists should be factored in, or alternatively, incorporate signage to promote good etiquette between those using wheeled devices and those not.

Movement and Place

Release of the Department of Infrastructure and Transport's Active Travel Design Guide in September 2024 also prescribes state-recognised best practice applications for enhancing the walking, wheeling and amenity of streets and regions, to achieve 'liveability'.

The Guide's classification of street type and function through a 'Movement and Place' methodology provides the foundation for selecting a suitable treatment through an area. Through assessment of the context of a location, this methodology guides the right mix of efficient 'movement-focussed' treatments and people-centred 'place' treatments to be applied along a transport corridor.

In consideration of active travel treatments, the City of Marion's Walking and Cycling Guidelines and Plan will ensure consistency in application of the best practices within the Active Travel Design Guide and refer to Movement and Place Matrix principals in the context of Primary, Secondary and Local routes already adopted by council.



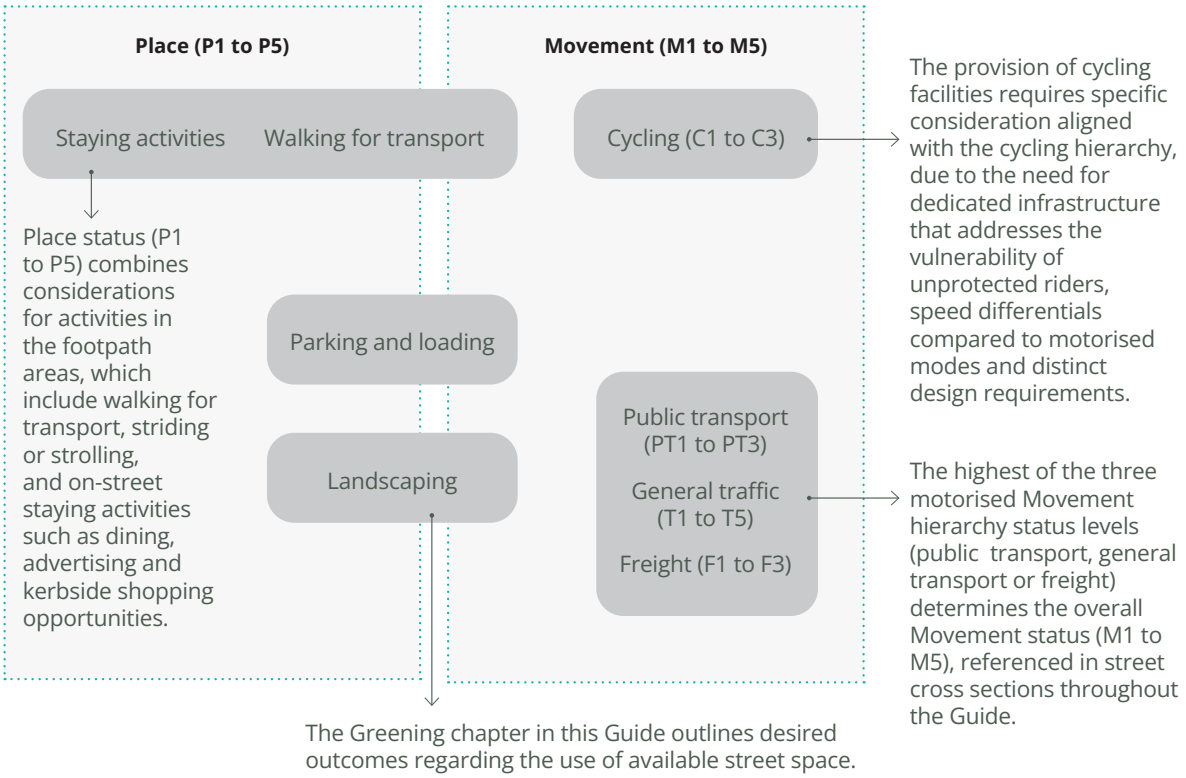
Movement and place considerations for active travel within the City of Marion

Place category	Description	Movement category	Description (For walking, cycling, wheeling)
P1	Place of State / National significance (eg North Terrace, Rundle Mall).	M1	High volume movements for cycling / walking / wheeling – to strategic locations (primary routes that call for higher investment).
P2	Place of metropolitan significance (Westfield Marion, Tonsley Innovation District, Coast Park).	M2	Popular paths / routes to key metro locations and public transport (primary or secondary routes).
P3	Place of local government significance (Marion Cultural Centre, Heron Reserve).	M3	Well utilised or anticipated growth routes for walking / cycling and wheeling (secondary routes) to locally significant areas.
P4	Places of neighbourhood significance (Hendrie Reserve, Finniss St).	M4	Connections through neighbourhoods to popular places and higher volume active travel paths.
P5	Places of local significance (residential areas).	M5	Local street linkages to connect people to more popular routes / bus stops / locations.

Understanding street type references

The Active Travel Design Guide also presents a Street Type Reference for the design of interfaces between locations of Place and Movement – refer below for detail.

Street type references for movement and place





Best practice application

Walking and cycling solutions are influenced by circumstances such as vehicle speed and volumes, movement hierarchy and physical constraints.

Low vehicle speed and less busy streets are generally more suited to mixed traffic solutions. Higher vehicle speeds and busier streets are more suited to off road separated paths wherever possible.

Best practice examples provide a 'tool box' of walking and cycling solutions that may be applied within the City of Marion. The various techniques are by no means definitive. Other solutions may be explored to ensure appropriate practical outcomes for specific sites.

The selection of appropriate cycling and pedestrian friendly infrastructure for a location should consider a number of factors, including, but not restricted to:

Meeting the required standards (minimum widths, lengths and other evidence for a treatment) as set out in Australian Standards and Austroad Guidelines documentation.

- The purpose of the facility (if it provides a 'link' or a 'place')
- The primary users, particularly children and older persons
- Proximity to railway stations, bus interchanges, public transport corridors
- Pedestrian and wheeled device volumes
- Traffic volumes
- On road speeds and crossing options
- Available widths of roads, medians and footpaths
- Road hierarchy (– eg transit corridor, neighborhood street)

These aspects will inform the level of service and specific treatments needed for that link (a street designed for users to pass through as quickly and conveniently as possible) or place (a street that is the destination, where people are encouraged to spend time).

Suggested treatment applications

Primary
Secondary
Local

Path

Shared use path	●		
Footpaths			●
On road bicycle lanes	●	●	
Separated bikeways	●		
Shared spaces		●	●
Local streets and bike boulevards	●	●	●

Crossing and intersection

Bike/pedestrian activated crossing (BPAC/PAC)	●	●	
Wombat crossing	●	●	
Emu crossing		●	●
Koala crossing		●	●
Zebra crossing		●	●
Mid block pedestrian/cycling refuges and kerb ramps	●	●	●

Traffic control devices

Road cushions	●	●	
Driveway link/slow point	●	●	
Kerb/line marked protuberances	●	●	
Posted speed reduction	●	●	
Raised platforms	●	●	
Sharrows	●	●	●

Amenities

Bike parking	●	●	
Water fountains	●	●	
Cycle repair stations	●		
Wayfinding and path user etiquette signage	●	●	●
Destination signage	●	●	
Lighting	●	●	●
Seating	●	●	●
Unobstructed footpaths	●	●	●

Design and construction techniques

This section describes some of the techniques that can be used to achieve a well connected and safe network for walking and cycling.





Technique one - Shared use paths

Design guidance

1. Width

The width of shared use paths must be able to accommodate pedestrians and cyclists comfortably and safely in accordance with Austroads Guidelines and relevant DIT standards.

A minimum 0.5m clearance from fixed objects on both sides of the path should be designed wherever feasible.

2. Surface

Asphalt (AC7) tends to be a suitable surface treatment for popular and priority cycling routes. It uses a small aggregate to provide a smooth and consistent surface for walking and cycling. It will require maintenance from cracking and tree root damage.

Block paving is more appropriate for local path connections to encourage slower speed environments popular with pedestrians.

Permeable paving may be particularly suited to areas at risk of tree root damage or poor drainage.

Concrete may be a suitable option for wide footpaths.

3. Line marking

Provide centreline marking to pathways with higher volumes of pedestrians and cyclists (as per Australian Standards). Line marking may not be required for less busy routes (– eg local parks) not connected to broader cycling / walking networks.

4. Planting and trees

Use tree and groundcover planting adjacent path ways to assist in water management and provide shade and amenity.

Ensure resilience to urban heat through the use of tree plantings and green spaces adjacent walking and cycling paths to improve climate resilience of the infrastructure and help the community adapt to any future temperature increases.



5. Intersections and cross overs

DDA compliant kerb ramps and paths (maximum 2.5% fall), with a wider shared facility should be adopted as a priority where they connect to all key destinations, schools, community centres, shopping precincts and recreation grounds.

Shared use paths to be designed away from driveway crossovers where possible.

Well planned, wide, bicycle and pedestrian refuges should be provided across busy roads where possible, or with bicycle and pedestrian activated crossings at major intersections.

6. Lighting

A minimum P3 LED lighting should be provided adjacent popular pedestrian and cycle ways, particularly on approach to intersections. Adequate lighting enhances the real and/or perceived safety of active travel through the street and path network and can support higher use.

Useful references:

- Department of Infrastructure and Transports' Active Travel Design Guide
- Austroads Guidelines
- Australian and New Zealand Standards (1742 series)
- City of Marion Standard Drawings and Technical Specifications
- Towards Safe System infrastructure: a compendium of current knowledge (Austroads)

Case study - Sturt River Linear Path

The Sturt River Linear Path provides a 6.2km long Shared Use Path between the Patrick Jonker Veloway in Darlington and the Mike Turtur Bikeway in Morphettville.

The City of Marion staged construction of the Sturt River Linear Path from 2013-2014 within the open space adjacent the Sturt River.

The 3 metre wide linear path provides the community with a high standard shared use facility for pedestrians, cyclists and small wheeled mobility devices. It is a 'Primary' classified path which supports both weekday commuters as well as recreational and fitness seekers.

The path provides connections to parks and other open space facilities such as fitness parks, playgrounds, water fountains, toilet amenities and public art.









Technique 2 - Footpaths and access improvements

Design guidance

1. Width

Provide footpaths of sufficient width to allow comfortable pedestrian movement and clear access for all (e.g. pram or wheelchair). Provide wider paths around activity areas such as shops and schools.

For local streets, 1.5m is the preferred width (allows two wheelchairs to pass simultaneously), although the following should be considered:

- 1.8m for high trafficable routes.
- Consider full width paving (kerb to property boundary) where appropriate.

2. Surface

Provided surface needs to be flat, even and slip resistant in accordance with Australian Standards.

Councils' current standard is block paving, with permeable paving to be considered where applicable to maximize stormwater runoff and amenity.

3. Planting and trees

Large street trees can provide a walking and cycling environment. Plant trees with suitable tree species that provide shade and amenity.

4. Intersections and cross overs

DDA compliant kerb ramps and paths (maximum 2.5% fall) should be installed as a priority where they connect to all key destinations, schools, community centres, shopping precincts and recreation grounds.

Well planned, wide, bicycle and pedestrian refuges should be provided across busy roads where possible, or with bicycle and pedestrian activated crossings at major intersections. Align paths and kerb ramps to provide direct routes for crossing intersections.



5. Layout

Give priority to footpaths over driveways and minor streets. Provide suitable paving at driveway crossovers to allow vehicle movement.

Provide adequate sight distance for pedestrians and approaching vehicles at crossing points.

Keep footpaths, kerb lines and medians straight where possible.

Ensure footpath crossfall slope is less than 1 in 40 (2.5%). Incorporate access for people with disabilities.

Avoid the use of barricades and bollards.

Locate objects (street furniture, shop signage) in consistent locations along footpaths to provide a clear and predictable pedestrian walkway.

Useful references:

- Department for Infrastructure and Transport Active Travel Design Guide
- Austroads Guide to Road Design Series
- City of Marion Standard Drawings and Technical Specifications
- Towards Safe System infrastructure: a compendium of current knowledge (Austroads)

Technique 3 - On road bicycle lanes

Design guidance

1. Width

Provide on road bicycle lanes of appropriate width (Austroads, 2017: Cycling Aspects of Austroads) Guides.

- 60km/h 1.5m (preferred)
- 1.2 - 2.5m (acceptable range)
- 80km/h 2.0m (preferred)
- 1.8 - 2.7m (acceptable range)

2. Buffers

Buffers provide 'cushion space' between cyclists and vehicles in the travel lane and parked cars. Where space allows, provide buffers (line marked or solid separation space) to:

- Parallel parking areas adjacent bike lanes for door opening clearance.
- Vehicle travel lanes.

Buffers are important where there are higher vehicle speeds and volumes. Austroads Guidelines recommend a 'buffer' width of 0.4-1.0m to parallel parking (widths vary for angle on street parking). Where space prohibits a full buffer, an extra thick white edge line to the travel lane can also be effective.

3. Surface

Provide smooth surfaces for comfortable and safe travel without obstacles. Bikes have narrower tyres than vehicles and are more vulnerable to rough surfaces.

4. Colouring

Provide green coloured surface treatment at busy intersections and conflict points (– eg across intersections) to promote cyclist safety. Green coloured treatments are used to distinguish the bicycle lane and alert drivers and cyclists of conflict area.

The Cycling Aspects of the Austroads Guide states that green coloured surface treatments 'should be used sparingly to maintain effectiveness'. Its presence highlights priority for cyclists on roads with higher volumes of traffic and cyclists.





5. Intersections

Provide exclusive space for cyclists at intersections. Ensure bicycle lane continuity at intersections ensuring they do not 'disappear'. Or allow cyclists to mount the kerb ahead of intersections and roundabouts to separate them from traffic where necessary.

Bike lanes crossing intersections where they have right of way, or on the approach to major intersections, should be evaluated for potential green treatments to emphasise cyclist priority.

6. Maintenance

Provide regular maintenance for a smooth cycling surface.

7. Part Time / Full Time

Bicycle lanes may be 'full time' (24/7) or 'part time' to cover peak hour periods (7-9am and 3-6pm).

Part time lanes allow on street parking outside labelled bike lane times. An assessment of requirements for cyclists and residents/ communities and safety and risk will be required to determine the appropriate selection.

Useful references:

- Department for Infrastructure and Transport Active Travel Design Guide
- Austroads Guidelines
- City of Marion Standard Drawings and Technical Specifications
- Towards Safe System infrastructure: a compendium of current knowledge (Austroads)

Technique 4 - Separated bikeways

Design guidance

1. Extent

Implement over a reasonable length to provide a useful link.

2. Width

Provide adequate width (refer Austroad Guides).

Provide a buffer that is sufficiently wide to allow bicycles to safely pass open car doors on the passenger's side and allow room for passengers to disembark or unload.

3. Kerb

Consider whether to use full kerb, semi mountable kerb or flush kerb.

4. Planting

Provide trees and plantings for amenity and shade, and to define the separated bicycle path areas.

Include WSUD planting adjacent paths where possible.

5. Intersections

Give priority to cyclists at intersections with minor streets and driveways.

Restrict parking at main intersections and convert the raised bicycle paths to cycle lanes to increase visibility of cyclist for motorists.

Consider priority signal phases for cyclists.

6. Colouring

Provide green surface treatment at intersections to differentiate the bicycle lane from other roadway and footpath features.

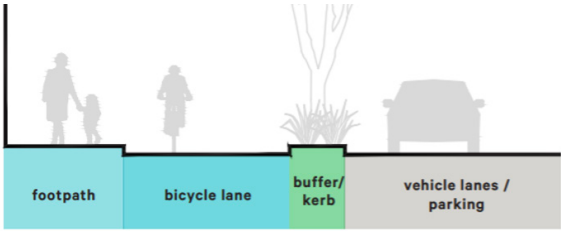
Useful references:

- Department for Infrastructure and Transport Active Travel Design Guide
- Austroads Guide to Road Design Series
- City of Marion Standard Drawings and Technical Specifications

7. Types of Separated Bikeways

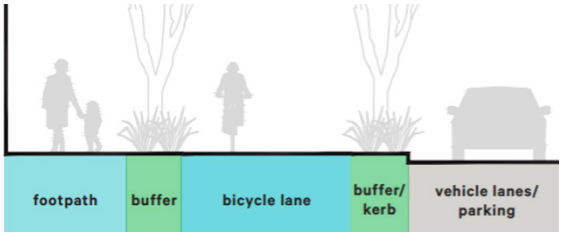
Determining whether to use a channel, raised or parking protected path depends on existing site conditions such as width of road reserve, footpath condition and location of stormwater infrastructure.

Channel bicycle path



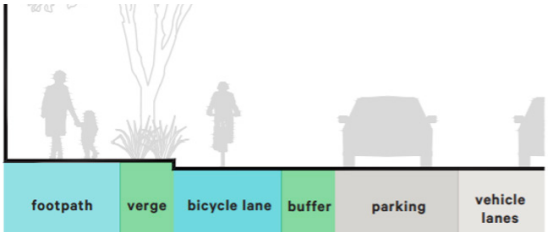
Channel paths use existing road paving and stormwater infrastructure but add a wide kerb separating the bicycle lane from vehicles. The bicycle lane is a 'channel' between the footpath and new kerb.

Raised bicycle path



A raised path is located on footpath level and provides an exclusive bicycle path clearly distinguished from a walkway for pedestrians.

Parking protected bicycle path



Parking protected bicycle paths are exclusive bicycle lanes located against the kerb and separated from the vehicle travel lane by a parallel parking lane.

Technique 5 - Shared space

Design guidance

1. Layout and Design

Design shared spaces with people in mind.

Do not 'over design' streets with clutter and infrastructure.

Increase the level of ambiguity for drivers so they drive slowly and understand pedestrians and cyclist have priority.

Allow access for loading and emergency vehicles.

Integrate tree planting to improve amenity and assist circulation.

Incorporate street furniture that enhances pedestrian priority and amenity.

Integrate a variety of interesting features and artwork to enhance amenity and local character of the area.

2. Surface

Use different paving styles, colours and markings to help define shared spaces as a pedestrian focused environment.

Consider a single surface (ie. no kerb and gutters) that allows free flow of pedestrian movement and water sensitive urban design opportunities and improves accessibility.

3. Vehicle speeds and volumes

Use traffic control/calming devices and speed limits to control and lower observed speed limits.

Reduce trafficable space to one lane/one way to discourage vehicles from using the street.

4. Lighting

Ensure shared spaces are well lit, exceeding the minimum standards where possible, to enhance the safety of vulnerable users both mixing with traffic and feeling safe to travel actively.

Useful references:

- Department of Infrastructure and Transports' Active Travel Design Guide
- Austroads Guide to Road Design Series
- City of Marion Standard Drawings and Technical Specifications
- Towards Safe System infrastructure: a compendium of current knowledge (Austroads)



Case study - Ragamuffin Drive

Ragamuffin Drive in Hallett Cove demonstrates a local approach to a 'Shared Space by Design' for pedestrians, cyclists and motorists.

The single surface design (no kerbs or gutters) through much of the area allows ease of access between the Hallett Cove Library, Hallett Cove Baptist Church and the Good Shepherd Lutheran Church.

Traffic calming has been applied through variable surface treatments (paving, concrete and asphalt), rubber road cushions and horizontal road deflections.

The street integrates Water Sensitive Urban Design initiatives, including raingardens, to capture and filter stormwater runoff. Cycle visitors are catered for via cycle parking.

85th percentile vehicle speed:

- Before upgrade: 42km/h
- After upgrade: 28km/h







Technique 6 - Local streets/bike boulevards

Design guidance

1. Traffic Calming

Where possible, reduce vehicle speeds to 40km/h (or below) using traffic calming methods and speed limits.

Reduce the width of streets, plant street trees in parallel parking areas and narrow entrance and exit points to promote pedestrian and cycle priority.

Widen footpaths and emphasise pedestrian and cyclist crossing points.

2. Reduce traffic

Undertake Local Area Traffic Management to divert through traffic and reduce vehicle volumes. This may include vertical and horizontal deflections (slow points and raised treatments).

Preference is for less than 500 vehicles per day.

Consider strategic 'dead ends' for vehicle traffic and creation of pocket parks. Ensure pedestrian and cycle access is maintained.

Encourage local only traffic access.

3. Brand the street

Provide a distinctive look recognisable to motorists, cyclists and pedestrians.

Use large cycle pavement signs (sharrows) and wayfinding to direct cycle traffic.

4. Prioritise

Undertake Local Area Traffic Management to adjust give ways/stops allowing to have priority for travel and reducing disruptions for bicycle riders.

5. Intersections

Provide safe crossing of major roads to link neighbourhood streets. The higher the traffic volume, the higher the level of service required for pedestrians and cyclists.

Apply warning signage for traffic ahead of popular pedestrian and cyclist crossing points.

Slow traffic navigating corners by building out kerb lines using line marking with traffic control devices.

6. Pedestrian Amenity

Enhance pedestrian amenity through suitable paving, large street trees and planting to assist in stormwater management.

Useful references:

- DIT Guide to Bikeway Pavement Design, Construction and Maintenance for South Australia
- Austroads Guide to Road Design Series
- City of Marion Standard Drawings and Technical Specifications
- Towards Safe System infrastructure: a compendium of current knowledge (Austroads)



Image courtesy of npsp.sa.gov.au

Case study - Rugby Porter Bikeway

The Rugby Porter Bikeway provides a 'Primary' level on street cycling route between Mitcham Square and the Adelaide City parklands.

The Bikeway offers a slower, safer, more comfortable alternative to cycling on main arterial roads, such as Unley Road.

Located in the Unley Council area with broad 40km/hr speed limits, traffic is further managed with a series of road closures incorporating pavement markings (such as green treatments and sharrows) and wayfinding to highlight the priority of cyclists.

The Bikeway has become a popular bike route connecting children to schools and commuters, students and visitors to the city via the local street network.

Other bikeways, such as the Beulah Bikeway in Norwood, apply more traffic control devices including raised platforms, angled slow points, and roundabout treatments.







Greening active travel facilities

Greening of paths, streets and spaces through trees, shrubs, ground covers and permeable surfaces are important not just to lift local amenity values, but also for:

- providing shade for people
- reducing the heat of the surrounding area
- managing rainfall and stormwater loads
- supporting local biodiversity objectives
- encouraging more people to get outside and exercise, socialise and travel actively to places as it's a more pleasant experience.

The selection of appropriate greening treatments for a given location is critical to the long-term amenity outcomes of active travel links. It is necessary to consider the risks or relative impacts of leaf litter, raised pavements (from tree roots), sign visibility, pruning and water requirements, falling branches, heights (and power lines), species longevity and the long-term prospect of shade.

Plant and tree selection and design through our path and street networks also need to be conscious of local stormwater management requirements and biodiversity objectives and priorities.

An example may be when considering traffic calming measures through streets. The application of Water Sensitive Urban Design or kerb inlet structures can help to not only reduce road widths and vehicle speeds, but also manage stormwater loads and irrigate plants with high local biodiversity values. These sorts of treatments can help to support 'ecological connectivity' alongside active travel connectivity.

Importantly, budget availability is a strong determinant of what a project can achieve. Sufficient funding and the planning and collaboration of projects and priorities across council divisions will be crucial for aligning greening and active travel upgrades.



Verges and Buffers

The Department for Infrastructure and Transport's Active Travel Design Guide provides direction on greening streets with varying available verge and buffer space. The table below demonstrates different verge and buffer treatments applicable to different widths of verges and buffers, which are relevant to Council streets.

Green infrastructure options in relation to space constraints

Treatments	Available width							
	V - Verges, kerb extensions and other green spaces not in road reserves				B - Buffers separating cycle lanes or paths and other green spaces in road reserves			
	<0.6m	0.6 to 1m	1m to 2m	2m +	<0.6m	0.6 to 1m	1m to 2m	2m +
Tree	✗	✓	✓	✓	✗	✗	✓	✓
Small understory plants up to 0.5 metres mature height and width	✓	✓	✓	✓	✗	✓	✓	✓
Other understorey planting up to 1 metre mature height	✗	✓	✓	✓	✗	✗	✓	✓
Larger shrubs	✗	✗	✓	✓	✗	✗	✗	✗
Climbers with vertical support	✗	✓	✓	✓	✗	✗	✗	✗
Planter boxes	✓	✓	✓	✓	✗	✓	✓	✓
Lawn	✗	✓	✓	✓	✗	✗	✗	✓
Aggregates	✓	✓	✓	✓	✓	✓	✓	✓
Paved, including permeable pavement	✓	✓	✓	✓	✓	✓	✓	✓

✗ = Recommended | ✓ = Permitted in some circumstances | ✓ = Permitted in some circumstances

Greening applications

The Active Travel Design Guide also prescribes the conditions and application of different greening options across various street and place types, and how to optimise the health of tree species within urban settings. These details will be referenced during the planning and design of projects.

Conclusion

The City of Marion is aiming to build a network of walking and cycling routes through a series of projects to connect residents and visitors to key destinations both within the City, and to other councils where they may work, study, or travel for recreation.

The infrastructure types and techniques in this document are intended to guide the application of facility upgrades for both walkers and cyclists to make for a more safe and more accessible environment for for active travellers.



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CITY OF MARION

Designed by CoM Marketing and Communications 2024

12.10 Draft Streetscape Plan	
Report Reference	GC241126R12.10
Originating Officer	Co-Ordinator Streetscape Design – Cain Jeffery
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Angela Allison

REPORT OBJECTIVE

The purpose of this report is to seek council endorsement to proceed to community consultation on the Streetscape Plan.

REPORT HISTORY

Report Reference	Report Title
IEC240409R7.1	Streetscapes
IEC240910R7.3	Streetscape Program – Prioritisation Matrix Review

EXECUTIVE SUMMARY

The City of Marion has developed a draft 4-year Streetscape Plan (2025-2029), following feedback from the Infrastructure and Environment Committee on project prioritisation, service levels and funding. The 4-year Plan identifies four priority streetscape projects:

- Newland Avenue, Marino
- Adams Road, Trott Park
- Perry Barr Road, Hallet Cove
- Norfolk Road, Marion

The total estimated high-level budget based on current service levels of these projects is $12.3m. This budget exceeds the current LTFP allocation of $8.8m over 4 years by $3.5m. This paper presents 4 options for closing this funding gap.

Each project addresses specific urban needs, including the integration of environmentally sustainable infrastructure such as water sensitive urban design and additional tree planting to reduce urban heat and improve biodiversity. Infrastructure upgrades will also enhance community access, safety and connectivity for pedestrians and cyclist.

The draft Streetscape Plan is seeking endorsement to go out to community consultation to assess public support and gather input, with targeted engagement through various channels, including online surveys and social media. Consultation feedback will be incorporated, and a summary report will be presented to the Council in early 2025.

RECOMMENDATION

That Council:

OPTION 1

1. **Endorses the 4-year Streetscape Plan to Community Consultation with three projects**

(Newland Avenue, Adams Road and Norfolk Road) at the high level budget of $8.3m over 4 years.

2. **Notes that the Streetscape Plan (Attachment 1) will be modified to reflect this option prior to consultation.**

or

OPTION 2

1. **Endorses the 4-year Streetscape Plan to Community Consultation with four projects (Newland Avenue, Adams Road, Norfolk Road and Perry Barr Road) at the high-level budget of $8.8m over 4 years, noting that Council will review and approve the individual projects detailed design, final cost estimates and service level exclusions to be within the individual high level project budgets.**
2. **Notes that the Streetscape Plan (Attachment 1) will be modified to reflect this option prior to consultation.**

or

OPTION 3

1. **Endorses the 4-year Streetscape Plan to Community Consultation (Attachment 1) with four projects (Newland Avenue, Adams Road, Norfolk Road and Perry Barr Road) at the high-level budget estimate of $12.3m on the proviso that projects will only proceed should grant funding be successful.**
2. **Notes that the Streetscape Plan (Attachment 1) will be modified to reflect this option of being subject to grant funding prior to consultation.**

or

OPTION 4

1. **Endorses a 6-year Streetscape Plan with four projects (Newland Avenue, Adams Road, Norfolk Road and Perry Barr Road) at the high-level budget of $12.3m to Community Consultation with the intention to fund the projects from within Council's Long Term Financial Plan.**
2. **Notes that the Streetscape Plan (Attachment 1) will be modified to reflect this option prior to consultation.**

3. **Notes a report with the Community Consultation feedback will be presented to Council in early 2025**

BACKGROUND

On 9 April 2024 a report was presented to the Infrastructure and Environment Committee regarding the current Streetscape program, future projects and funding (IEC240409R7.1). The committee provided feedback on the program, service levels and funding to include in the draft

Asset Management Plans and Long-Term Financial Plan (LTFP) (an allocation of $2.2M p.a. has been used in the LTFP). In addition, the committee supported the development of a 4-year Streetscape Plan and a review of the Streetscape prioritisation methodology.

On 10 September 2024 a revised streetscape prioritisation matrix was presented to the Infrastructure and Environment Committee (IEC240910R7.3). The criteria and weighting of the matrix was discussed, tested and supported by the committee. The committee supported the development of the 4-Year Streetscape Plan based on the agreed criteria and weighting of the matrix. Refer attachment 2 for the Streetscape Prioritisation Matrix. In addition, the committee supported the plan to be provided to a General Council meeting to seek endorsement to community consultation.

DISCUSSION

Draft Streetscape Plan (2025-2029)

Based on the top priorities from the Streetscape prioritisation matrix, four projects have been identified as the projects to undergo a streetscape upgrade over the next 4 years. These projects include:

TABLE 1

ROAD	SUBURB	FROM	TO	YEAR OF CONSTRUCTION	HIGH LEVEL ESTIMATED BUDGET	AMENDED HIGH LEVEL BUDGET *(within LTFP funding)*
Newland Avenue	Marino	Bakewell Avenue	42 Newland Avenue	25/26	$1,200,000	$1,200,000
Adams Road	O'Halloran Hill	Majors Road	Lucy Court	26/27	$4,100,000 *(+ $1,500,000 stormwater works in 25/26)*	$2,700,000 *(+ $1,500,000 stormwater works in 25/26)*
Norfolk Road	Marion	Marion Road	Marion Sports Precinct	27/28	$3,000,000	$2,700,000
Perry Barr Road	Hallett Cove	Aroona Road	Lonsdale Road	28/29	$4,000,000	$2,200,000
				TOTAL	**$12,300,000** *(not including additional stormwater)*	**$8,800,000** *(not including additional stormwater*

The Streetscape budget allocation is identified in the Transport, Stormwater and Water Treatment and Resources Asset Management Plans and is reflected in the Long-Term Financial Plan for Streetscapes at $8.8M ($2.2M p.a.) over the 4-year period (25/26 – 28/29).

The High Level Estimated Budget for each project has been determined using past project rates at 2024-25 dollars, current services levels and are high-level estimates. The High Level Estimated Budget does not take into account future materials and contractor escalation costs. Future detailed design, unit rates and consultation will be required to determine scope and final budget estimates.

The Amended High level budget reflects a notional allocation that would fit within the current LTFP provision of $8.8m over 4 years.

The stormwater works for Adams Road is already factored into the 2025-26 budget as per the approved Stormwater asset management plan.

Newland Avenue, Marino
The Newland Avenue Streetscape project aligns with a major council project, enhancing the avenue upgrade alongside the soon-to-be-completed Marino Community Hall, which will serve as a new social hub for both visitors and local residents. To combat the urban heat effect, the project will leverage grant funding opportunities through Resilient South for urban greening. This includes increasing street tree infill and establishing verge rain gardens, which will improve biodiversity corridors and contribute to suburb greening. Furthermore, the addition of textured pavement and enhanced pedestrian connections will significantly improve safety for those accessing the site.

Adams Road, O'Halloran Hill
Adams Road includes on-road buffered cycle lanes that provide connections north and south, as well as a new footpath and lighting along the western boundary, providing access to the Southern Soccer facility and connections to the BMX facility. The upgraded Majors Road interchange, being delivered by the Department for Infrastructure and Transport, improves connectivity in the area. Furthermore, stormwater treatment rain gardens will help reduce runoff into the Field River catchment from the car park and soccer pitch irrigation.

Perry Barr Road, Hallet Cove
The Perry Barr Road Streetscape project provides a vital east-west connection with a new shared path along Majors Road, part of the State Government's Major Road interchange initiative. This path links southern and northern cycle routes through the Hallett Cove suburbs. The project also includes buffered on-road cycle lanes, an upgraded car park with views of the Gulf and Adelaide, infilled street trees, rain gardens, swales, and new pedestrian footpaths with lighting.

Norfolk Avenue, Marion
The Norfolk Avenue Streetscape project is designed to complement a major council initiative, focusing on the upgrade of the avenue alongside the basketball stadium on Norfolk Avenue, Marion. This development is anticipated to draw significant grant funding and generate interest both locally and statewide once completed. The new facility aims to enhance the community's health and wellbeing by increasing pedestrian and vehicle traffic. To support this, plans include a new wombat crossing, wider footpaths, street trees, rain gardens and indented car parking bays.

Funding Options

Under all options, grant funding (Black Spot Program, Special Local Roads Program, Open Space Grant Program, State Bike Fund, Green Adelaide, etc.) would be proactively sought and if successful projects would be either be brought forward or City of Marion funding would be returned to the bottom line as outlined in each option.

Option 1

Option one reflects 3 projects (Newland Avenue, Adams Road and Norfolk Road) be delivered within the 4-year plan at a cost of $8.3m as outlined in the table below.

Perry Barr Road project would be deferred until the next 4-year streetscape plan, or if grants were successful could still be delivered in the 4-year timeframe.

ROAD	SUBURB	FROM	TO	YEAR OF CONSTRUCTION	HIGH LEVEL ESTIMATED BUDGET
Newland Avenue	Marino	Bakewell Avenue	42 Newland Avenue	25/26	$1,200,000
				26/27	$4,100,000

ROAD	SUBURB	FROM	TO	YEAR OF CONSTRUCTION	HIGH LEVEL ESTIMATED BUDGET
Adams Road	O'Halloran Hill	Majors Road	Lucy Court		*(+ $1,500,000 stormwater works in 25/26)*
Norfolk Avenue	Marion	Marion Road	Marion Sports Precinct	28/29	$3,000,000
TOTAL					**$8,300,000** *(not including additional stormwater)*

Option 2

Option 2 reduces the funding requirement (excluding potential grant funding) to $8.8m for the 4 projects (Newland Avenue, Adams Road, Norfolk Road and Perry Barr Road) as per the table below Amended High level budget (within LTFP funding) column.

In order to meet these budget projections, it is likely that service levels will need to be reduced. Under this option, detailed design, scoping and budget estimates will be prepared and presented back to Council for consideration prior to project level community consultation. Recommendations will include whether grant funding has been received and if required those service levels that are proposed to be reduced to enable the individual project budgets to be met.

ROAD	SUBURB	FROM	TO	YEAR OF CONSTRUCTION	AMENDED HIGH LEVEL BUDGET *(within LTFP funding)*
Newland Avenue	Marino	Bakewell Avenue	42 Newland Avenue	25/26	$1,200,000
Adams Road	O'Halloran Hill	Majors Road	Lucy Court	26/27	$2,700,000 *(+ $1,500,000 stormwater works in 25/26)*
Norfolk Road	Marion	Marion Road	Marion Sports Precinct	27/28	$2,700,000
Perry Barr Road	Hallett Cove	Aroona Road	Lonsdale Road	28/29	$2,200,000
				TOTAL	**$8,800,000** *(not including additional stormwater)*

Option 3

Option 3 reflects the funding of four projects (Newland Avenue, Adams Road, Norfolk Road and Perry Barr Road) at the high-level budget estimate of $12.3m on the proviso that projects will only proceed should grant funding be successful.

If grant funding is not successful Council will be advised via the Budget Review process.

ROAD	SUBURB	FROM	TO	YEAR OF CONSTRUCTION	HIGH LEVEL ESTIMATED BUDGET
Newland Avenue	Marino	Bakewell Avenue	42 Newland Avenue	25/26	$1,200,000
Adams Road	O'Halloran Hill	Majors Road	Lucy Court	26/27	$4,100,000 *(+ $1,500,000 stormwater works in 25/26)*
Norfolk Road	Marion	Marion Road	Marion Sports Precinct	27/28	$3,000,000
Perry Barr Road	Hallett Cove	Aroona Road	Lonsdale Road	28/29	$4,000,000
TOTAL					**$12,300,000** *(not including additional stormwater)*

Option 4

Option 4 reflects the delivery of four projects (Newland Avenue, Adams Road, Norfolk Road and Perry Barr Road) over 6 years at the high-level budget of $12.3m. The provision for streetscapes in the LTFP is $2.2m per annum.

ROAD	SUBURB	FROM	TO	YEAR OF CONSTRUCTION	HIGH LEVEL ESTIMATED BUDGET
Newland Avenue	Marino	Bakewell Avenue	42 Newland Avenue	25/26	$1,200,000
Adams Road	O'Halloran Hill	Majors Road	Lucy Court	26/27	$4,100,000 *(+ $1,500,000 stormwater works in 25/26)*
Norfolk Road	Marion	Marion Road	Marion Sports Precinct	27/28	$3,000,000
-	-	-	-	28/29	-
Perry Barr Road (Stage 1)	Hallett Cove	Aroona Road	Majors Road	29/30	$2,000,000
Perry Barr Road (Stage 2)	Hallett Cove	Aroona Road	Lonsdale Road	30/31	$2,000,000

ROAD	SUBURB	FROM	TO	YEAR OF CONSTRUCTION	HIGH LEVEL ESTIMATED BUDGET
TOTAL					**$12,300,000** *(not including additional stormwater)*

Under this option should grant funding be successful projects would be brought forward.

Community Consultation

The Draft City of Marion Streetscape Plan (Attachment 1) will be presented to the community to seek feedback and level of support. The community engagement will seek to capture a large catchment area and diverse range of stakeholders. The channels to be used will include:

- Online survey through the Making Marion page.
- Community Engagement email address.
- Links through social media channels.
- Hard copy materials at key council facilities to provide greater community accessibility.
- Signage with QR codes at key locations within the City of Marion.

Survey questions will be designed to provide the community with the opportunity to give feedback and rate their level of support for:

- City of Marion Streetscapes Program.
- The Four-Year Plan: project type, location, what other improvements they wish to consider/investigate.

The Department for Infrastructure and Transport (DIT), Green Adelaide and adjoining Councils have been identified as key stakeholders to provide comment. All feedback received will be incorporated within a consultation summary and reported back to the General Council meeting in early 2025.

It is anticipated that the Plan will be consulted with the community in December for a duration of 3 weeks.

ATTACHMENTS

1. Streetscape Plan 2025-2029 Version 4.1 [**12.10.1** - 18 pages]
2. Streetscape Prioritisation Matrix 2 [**12.10.2** - 2 pages]



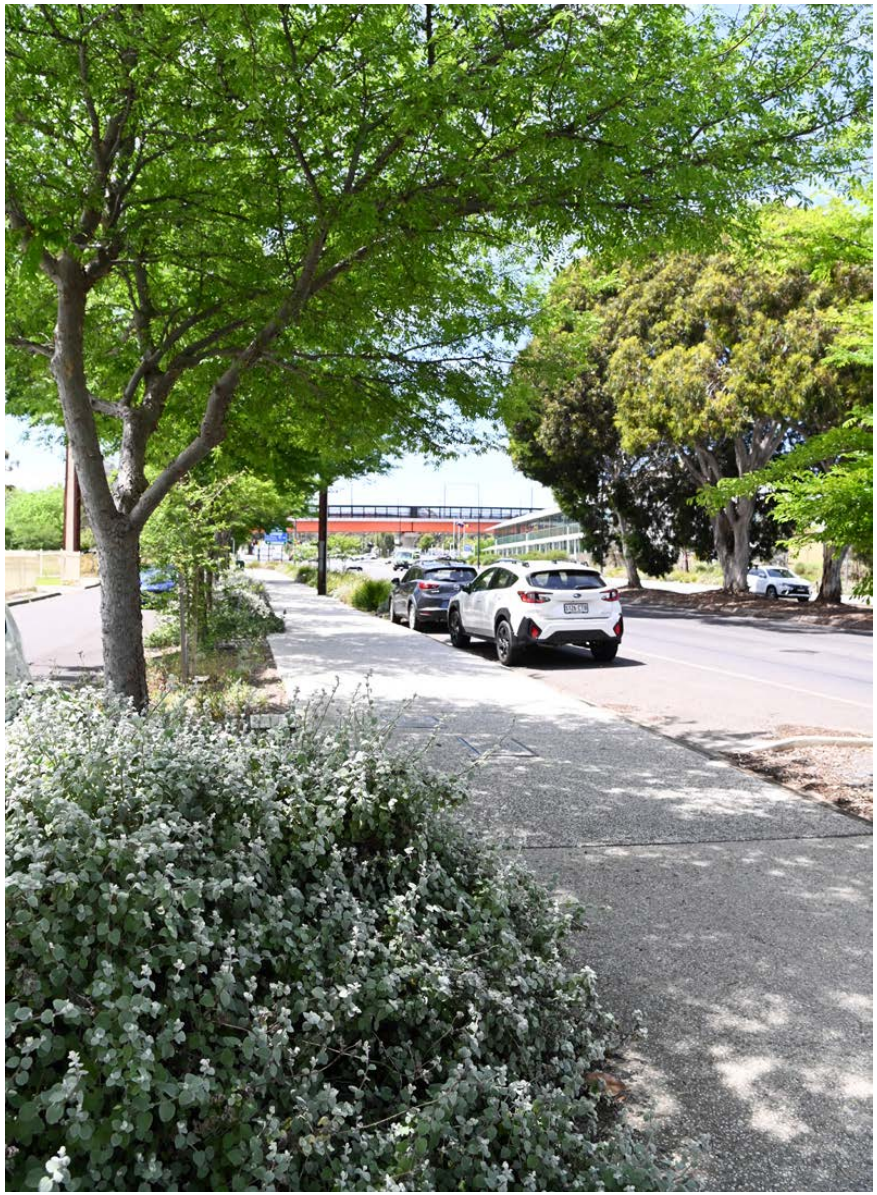
City of Marion
Streetscape plan 2025-2029

A great place to live

CITY OF MARION

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Background

Streetscape projects play a pivotal role in enhancing community liveability by fostering social connections, improving safety, supporting local economies, promoting health, and contributing to environmental sustainability.

Since 2017, the City of Marion has advanced its Streetscape Program, which has been shaped and refined through council workshops and endorsed as a comprehensive 15-year initiative. Over this 7 year period, 14 projects have been successfully completed, rejuvenating urban infrastructure by addressing aging assets and optimising resources.

This approach focuses on end-of-life infrastructure renewal, leveraging economies of scale to reduce costs and enhance efficiency, while optimizing road geometry to improve safety for vehicles, pedestrians, and cyclists. Environmental improvements, including reducing heat soak and implementing cost-effective stormwater management systems like raingardens, further contribute to a more sustainable urban environment.

A key to the program's success is securing funding through partnerships with State and Federal governments and coordinating with major projects to align with broader urban development plans. This collaboration provides vital resources, technical expertise, and strategic support, ensuring impactful and efficient streetscape renewal.

As we enter 2024, the Streetscape Program faces new economic challenges that necessitate a strategic re-evaluation. In response, has worked closely with the elected body to develop a new prioritisation matrix.

This matrix will focus on key factors such as significance, funding partners, safety and condition, social and environmental impacts, and efficiency to guide future projects and continue advancing our community's streetscape infrastructure in a dynamic and evolving landscape.



Since 2017, 14 projects have been successfully completed, rejuvenating urban infrastructure by addressing aging assets and optimising resources.



Strategic alignment

The strategic directions of Liveable, Sustainable, and Community reflect the aspirations of the community for the City of Marion's future.

Liveable
We will create and maintain safe, attractive and accessible public places and facilities.

Sustainable
We protect, restore and connect to the natural environment, building resilience to climate change.

Community
We are a friendly, inclusive and connected community, where everyone belongs.

These themes are integral to achieving a cohesive and forward-thinking approach to urban streetscape development, aligning with our vision for a vibrant, sustainable, and connected community by 2040.



Other related corporate strategies and plans
Road Hierarchy Plan
Carbon Neutral Plan
Smart CoM Strategic Plan
Transport Asset Management Plan
Energy Efficiency and Renewable Energy Plan
Disability Access and Inclusion Plan

Guidelines
Verge Development Guidelines

Related policies
Climate Change Policy
Environment Policy
Streetscape Policy
Equality, Access and Social Inclusion Policy

Streetscape overview

Streetscape principles

1. A strategic approach will define the street network through balancing the dual roles of streets as safe thoroughfares for movement of pedestrians, cyclists and vehicles, and as destinations for people.
2. Streetscape design will be attractive, enable accessibility, and be of high amenity value in key locations so they are places where people of all ages, cultures and abilities want to spend time at different times of the day and year.
3. Landscaping will be environmentally sustainable incorporating the use of water sensitive urban design and the use of appropriate plantings where possible to support the role of streets as connectors, enhance habitat corridors, cool the urban environment, and enhance road safety.
4. Neighbourhood identity and sense of place will be enhanced by streetscapes that contribute to a positive neighbourhood image and provide opportunities for social interaction for the community, neighbours and visitors
5. Streetscapes will be enhanced by visual connections with their surrounding environments.
6. Commercial, business and education precincts will be enhanced by streetscapes that contribute to the attractiveness of these areas.
7. Streetscapes will be maintained by the timely application of proactive maintenance and auditing programs
8. Trees should be planted in accordance with the Tree Management Framework.
9. Streetscape program planning will consider streetscape projects to strategically align to other major projects and developments occurring across the City of Marion.

These principles guide the City of Marion's planning, development and management of streetscapes.





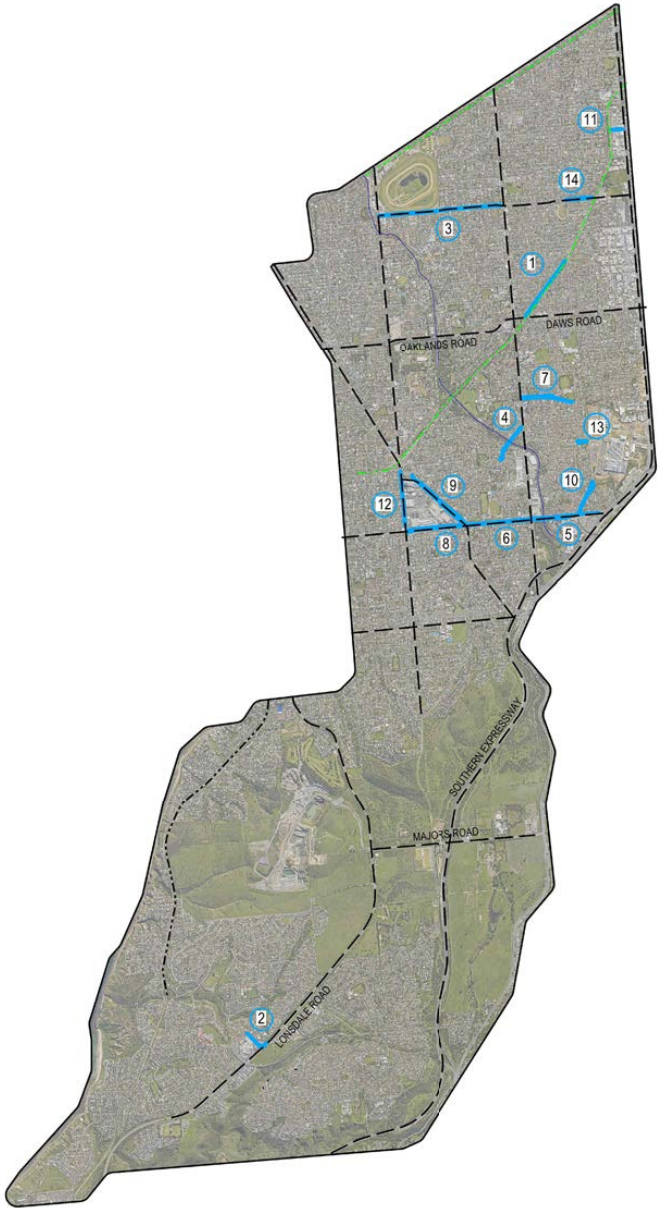
Streetscape elements

- Road/street surfaces, including parking bays and intersections
- Footpaths
- Shared paths
- Street trees
- Verges/landscaping/plantings
- Street furniture
- Street lighting
- Bus shelters/stops
- Public and community art
- Kerbs and channel
- Water Sensitive Urban Design
- Utilities including power, stormwater infrastructure, NBN
- Traffic control devices
- Signage
- Adjoining built form or open space



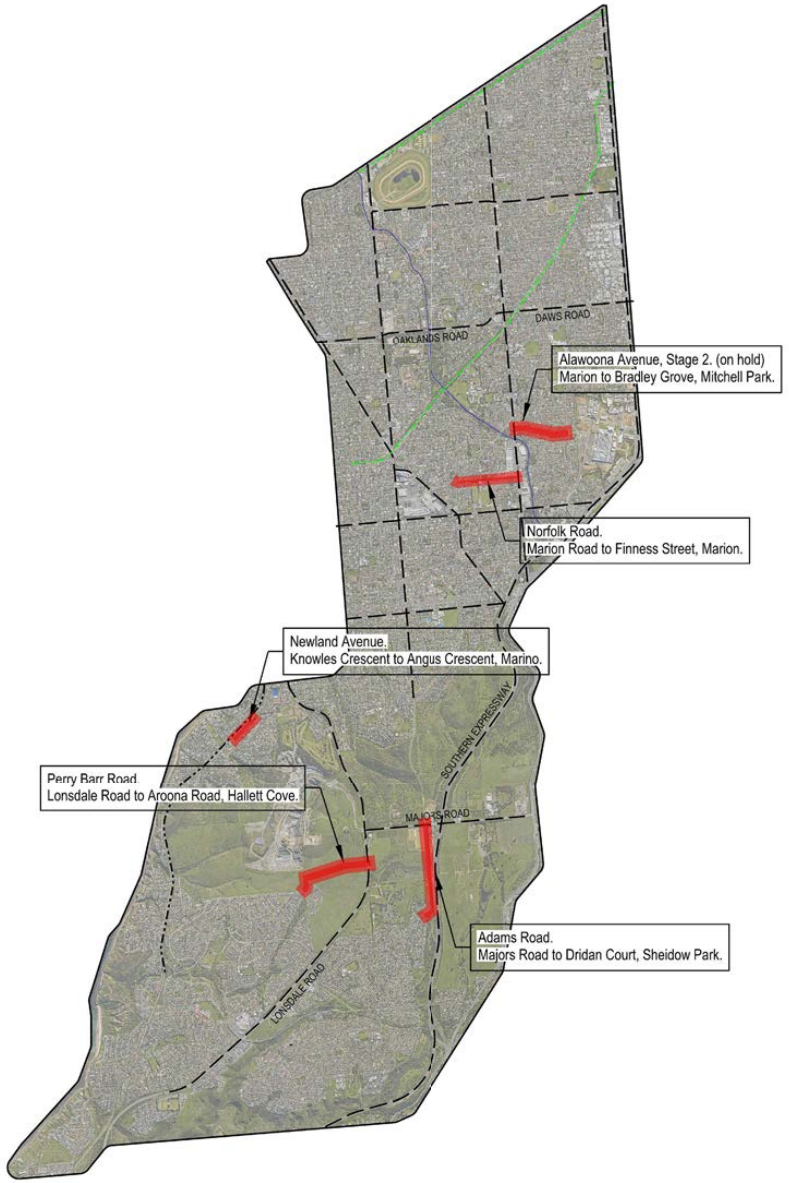






Previous projects

1. **Railway Terrace, Ascot Park**
   Constructed 2014-2015
   Grant funded contribution
   Budget $1.48 M
2. **Ramrod Avenue, Hallett Cove**
   Constructed 2016-2017
   Budget $610,000
3. **Bray Street, Morphettville**
   Constructed 2018-2019
   Budget $1.1 M
4. **Finniss Street, Marion**
   Constructed 2017-2018
   Conjunction with PLEC Project
   Budget $1.5 million
5. **Sturt Road, Mitchell Park**
   Constructed 2019-2020
   Grant funded contribution
   Budget $900,000
6. **Sturt Road, Sturt**
   Constructed 2020-2021
   Grant funded contribution
   Budget $1.1 million
7. **Quick Road, Mitchell Park**
   Constructed 2020-2021
   Private funded contribution
   Budget $1.4 M
8. **Sturt Road, Seacombe Gardens**
   Constructed 2021-2022
   Grant funded contribution
   Budget $1.715 M
9. **Diagonal Road, Oaklands Park**
   Constructed 2021-2022
   Grant funded contribution
   Budget $1.86 M
10. **Birch Crescent, Clovelly Park**
    Constructed 2021-2022
    Grant funded contribution
    Budget $1.196 M
11. **Messine Avenue, Edwardstown**
    Constructed 2022-2023
    Grant funded contribution
    Budget $500,000
12. **Morphett Road, Warradale**
    Constructed 2022-2023
    Grant funded contribution
    Budget $1.5 M
13. **Alawoona Avenue, Mitchell Park (Stage one)**
    Constructed 2023-2024
    Grant funded contribution
    Budget $1.48 M
14. **Raglan Avenue, Edwardstown**
    Constructed 2023-2024
    Grant funded contribution
    Budget $1.8 M



4 year Streetscape Plan

A 4-year Streetscape Plan has been developed using key criteria and weighting to determine the optimum locations that would have the biggest impact to our community. A list of projects and the prioritisation matrix can be found in Appendix A.

The 4 Year Streetscape Plan will be subject to review every 2 years to ensure future projects are continually reviewed and adjusted in the Streetscape Prioritisation Matrix. This is to ensure that high value projects are been selected for design and construction in a coordinated and strategically aligned methodology. In addition to supporting the Annual Business Planning and Long-Term Financial Planning processes in the short to long term window.

Project year	Street	From	To	Suburb	Budget
2025-2026	Newland Avenue	Knowles Crescent	Angus Crescent	Marino	$1.2 M
2026-2027	Adams Road	Majors Road	Dridan Court	Trott Park	$5.6 M
2027-2028	Perry Barr Road	Aroona Road	Lonsdale Road	Hallett Cove	$4 M
2028-2029	Norfolk Road	Marion Road	Finniss Street	Marion	$3 M
On hold*	Alawoona Avenue	Marion Road	Bradley Grove	Mitchell Park	TBC

** Pending timing of development*



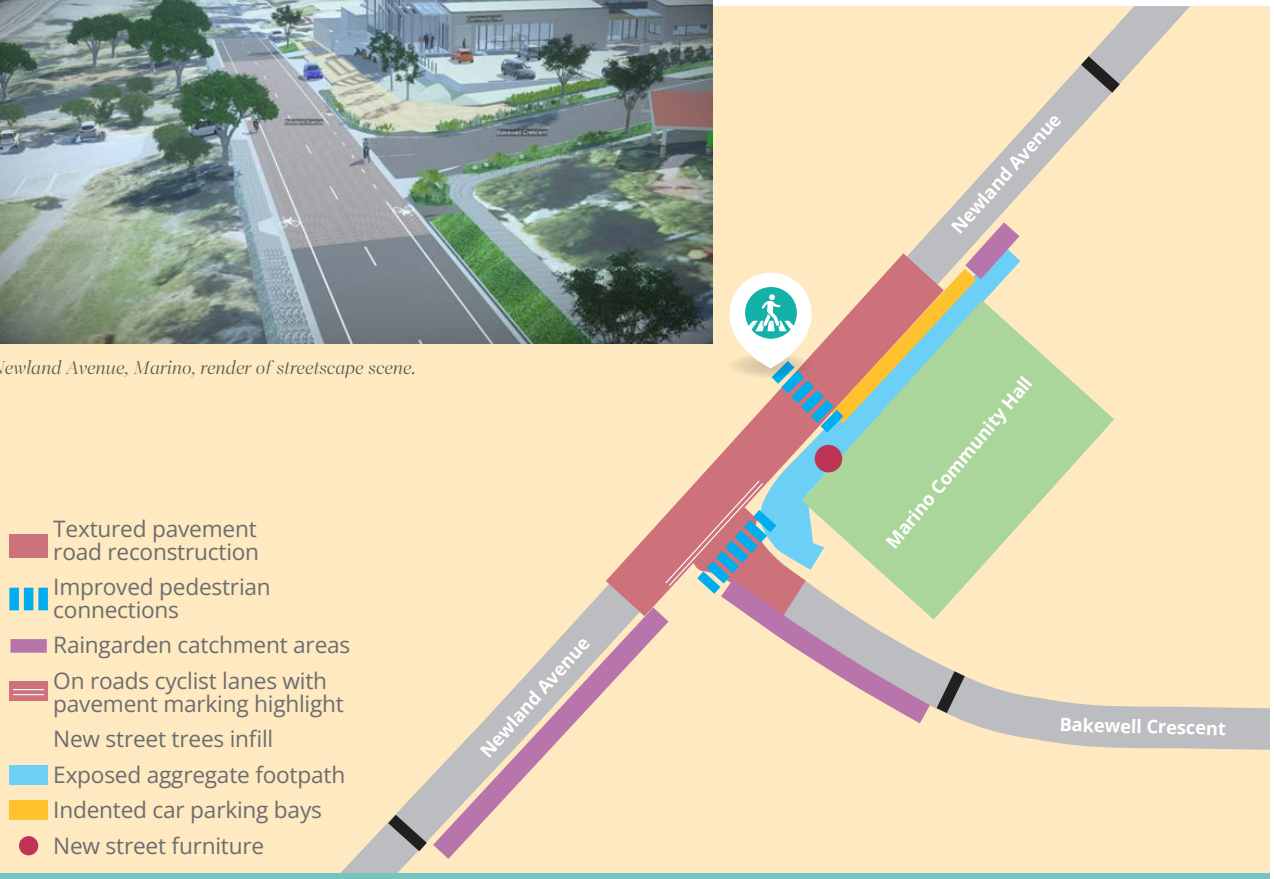
Newland Avenue, Marino

The Newland Avenue Streetscape project aligns with a major council project, enhancing the avenue upgrade alongside the soon-to-be-finished Marino Community Hall, which will serve as a new social hub for both visitors and local residents. To combat the urban heat soak effect, the project will leverage grant funding opportunities through Resilient South for urban greening. This includes increasing street tree infill and establishing verge raingardens, which will improve biodiversity corridors and contribute to suburb greening. Furthermore, the addition of textured pavement and enhanced pedestrian connections will significantly improve safety for those accessing the site.

2025-2026 Newland Avenue, Marino



Newland Avenue, Marino, render of streetscape scene.



Key project deliverables | Bakewell Avenue to 42 Newland Avenue | Estimated costing $1.2 M*

**Budget have been developed using past project rates and should be seen as a high-level estimate. Future detailed design work and consultation will be required to determine the scope and a detailed budget estimate which would be presented through the City of Marion's Annual Business Planning process.*



Raingarden side entry pit



Raingarden



Typical street furniture



Kerb ramp crossing

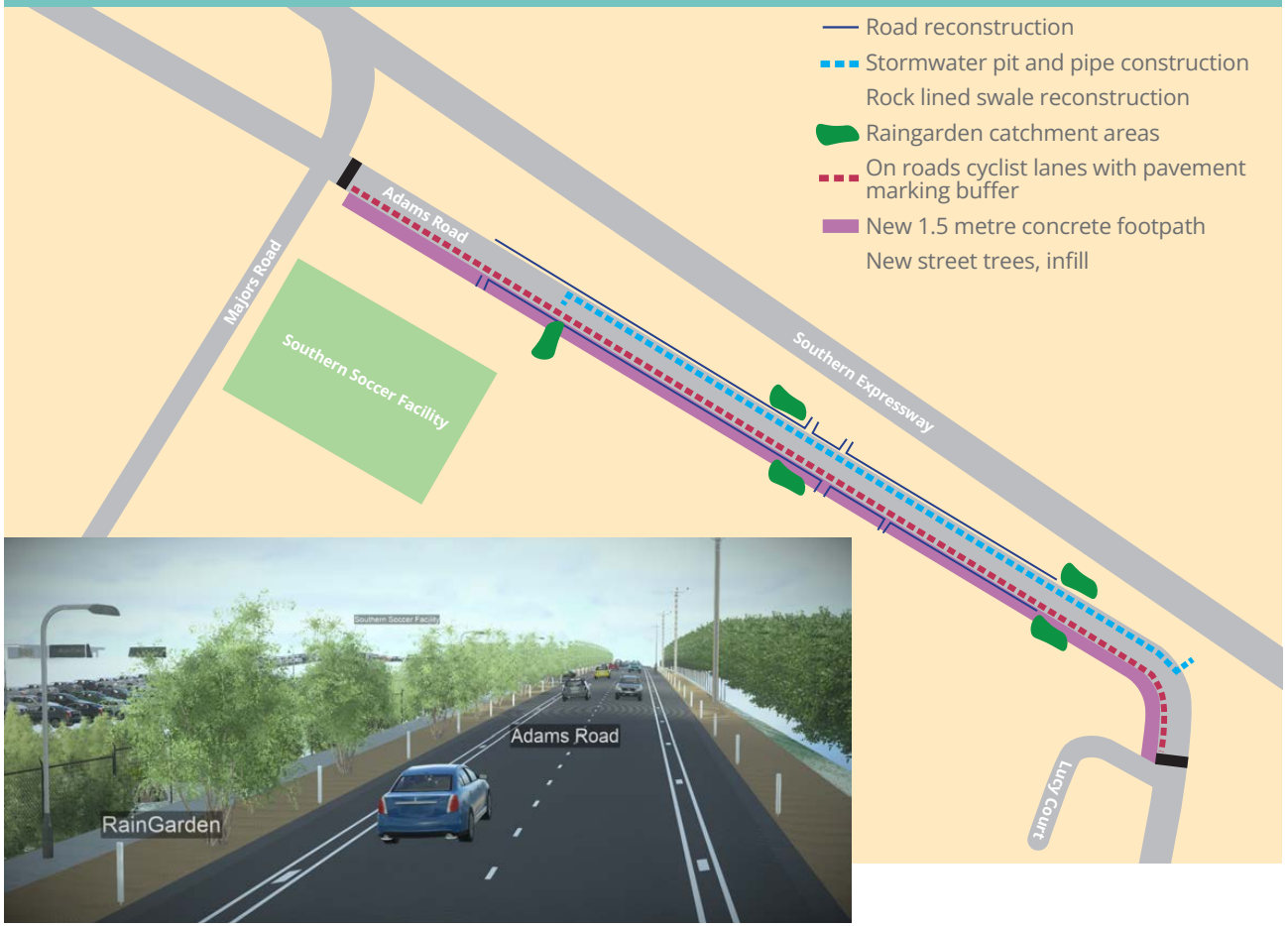


Adams Road, Trott Park

Adams Road includes on-road buffered cycle lanes that connect the north and south, as well as a new footpath and lighting along the western boundary, providing essential access to the Southern Soccer facility and connecting to the BMX facility. The upgraded Majors Road interchange, part of a Department for Infrastructure and Transport project, improves connectivity in the area. Furthermore, stormwater treatment raingardens will help reduce runoff into the Field River from the car park and soccer pitch irrigation.

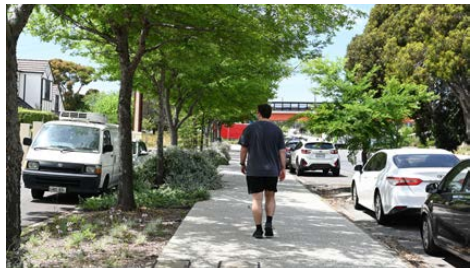
2026-2027 Adams Road, Trott Park

Majors Road to Lucy Court | Estimated costing: $5.6 M*



Adams Road, Trott Park, render of streetscape scene.

**Includes a $4.1M Streetscape budget (2026-27) and $1.5M stormwater budget (2025-26). Staging this project will be more effective and constructable (below ground and above ground assets).*



New footpath connection



Stormwater pits



On-road bike lanes



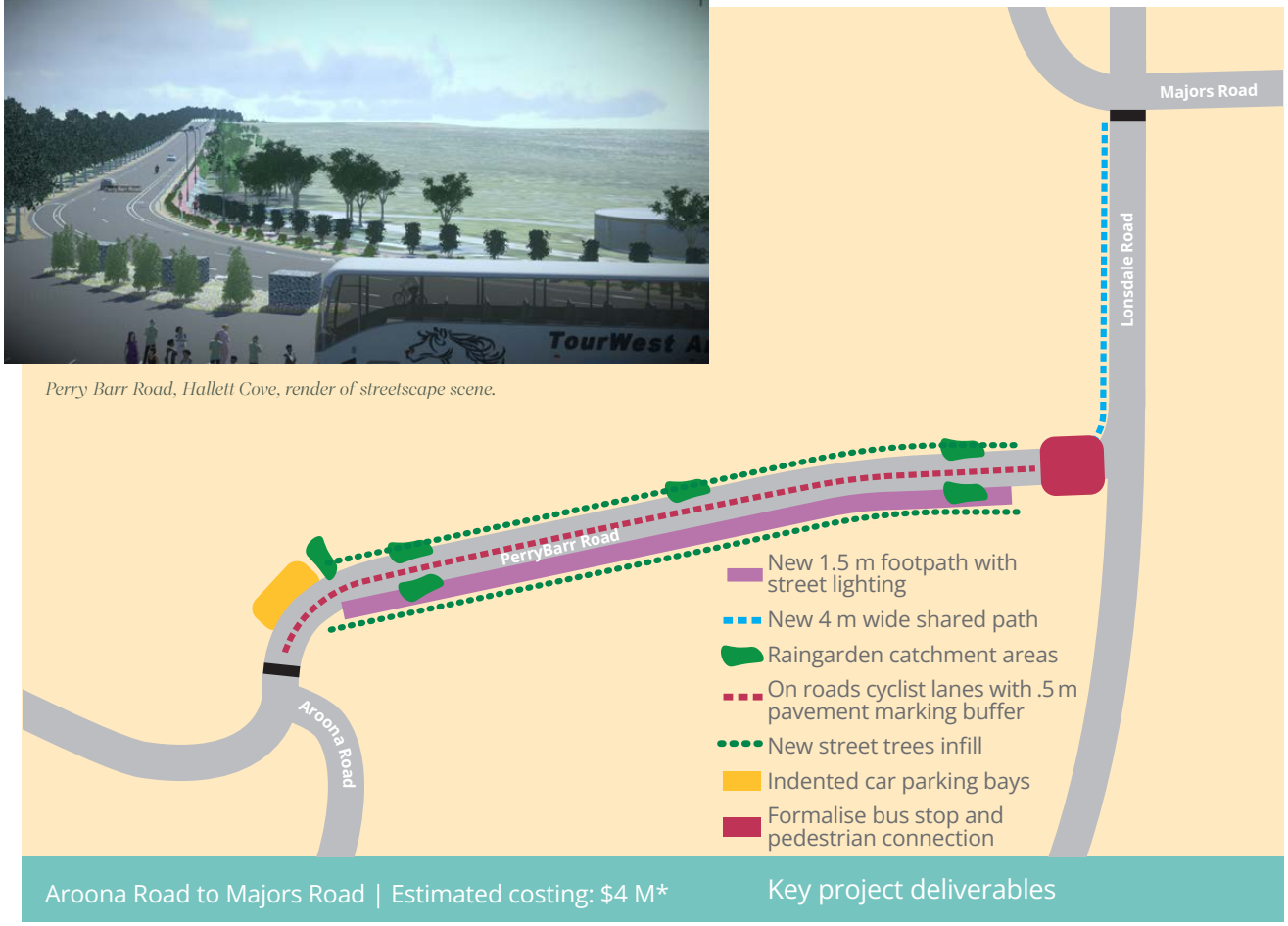
Typical rain garden


Perry Barr Road
Perry Barr Road, Hallett Cove
The Perry Barr Road Streetscape project provides a vital east-west connection with a new shared path along Majors Road, part of the State Government's Major Road interchange initiative. This path links southern and northern cycle routes through the Hallett Cove suburbs. Future urban development south of Perry Barr Road is expected to attract more residents. The project also includes buffered on-road cycle lanes, an upgraded car park with views of the Gulf and Adelaide, infilled street trees, raingardens, swales, and new pedestrian footpaths with lighting.

2027-2028 Perry Barr Road, Hallett Cove



Perry Barr Road, Hallett Cove, render of streetscape scene.



Aroona Road to Majors Road | Estimated costing: $4 M*

Key project deliverables

**Budget have been developed using past project rates and should be seen as a high-level estimate. Future detailed design work and consultation will be required to determine the scope and a detailed budget estimate which would be presented through the City of Marion's Annual Business Planning process.*



Rain garden



New on road cyclist connection



New pedestrian footpath lighting



New footpath connection



Norfolk Road, Marion

The Norfolk Avenue Streetscape project is designed to complement a major council initiative, focusing on the upgrade of the avenue alongside the basketball stadium off Norfolk Avenue in Marion. This development is anticipated to draw significant grant funding and generate interest both locally and statewide once completed. The new facility aims to enhance the community's health and wellbeing by increasing pedestrian and vehicle traffic. To support this, plans include a new wombat crossing, wider footpaths, street trees, raingardens and indented car parking bays.

2028-2029 Norfolk Road, Marion

Marion Road to 16 Norfolk Road | Estimated costing: $3 M*

Norfolk Road, Marion, render of streetscape scene.



**Budget have been developed using past project rates and should be seen as a high-level estimate. Future detailed design work and consultation will be required to determine the scope and a detailed budget estimate which would be presented through the City of Marion's Annual Business Planning process.*



New pedestrian connection



Street furniture



Stormwater management raingarden



Street tree infill

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City of Marion
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CITY OF MARION

Attachment 2: Streetscape prioritisation matrix

A Streetscape Prioritisation Matrix was developed with Council Members at the Infrastructure and Environment Committee on the 10 September 2024 (IEC240910R7.3). The criteria, questions and weighting was discussion and supported by the committee to inform the 4 Year Streetscape Plan.

The Streetscape Prioritisation Matrix will continually be reviewed, updated and projects included on request by Council Members, Staff when necessary. It is important to note that this prioritisation matrix is a tool to help inform the 4-year Streetscape Plan and the endorsement of the 4 year plan and timing is the driver of the Streetscape Program each financial year.



Streetscape prioritisation matrix

Street	From	To	Suburb	Ward	Significance **20%**	Social and environment **20%**	Funding partner **25%**	Safety and condition **20%**	Efficiency **15%**	Priority score
Alawoona Avenue (Stage 2)	Bradley Grove	Marion Road	Mitchell Park	Warriparinga	3	4	2	4.5	5	**3.6**
Adams Road	Lucy Court	Majors Road	Trott Park	Southern Hills	3	2.5	2	4	5	**3.2**
Newland Avenue	Bakewell Avenue	Newland Avenue	Marino	Coastal	4	3	2	2.5	4	**3.0**
Norfolk Road	Norfolk Road	Marion Road	Marion	Warriparinga	2.5	3	2	2.5	4	**2.7**
Perry Barr Road	Aroona Avenue	Majors Road	Hallett Cove	Coastal	2.5	3	2	2.5	3	**2.6**
Finniss Street	Sturt Road	Township Road	Marion	Warriparinga	3	3.5	2	2.5	0	**2.3**
Park Terrace	Wattle Terrace	Bray Street	Plympton Park	Mullawirra	2	3	2	2.5	2	**2.3**
The Cove Road	South Avenue	Narang Street	Hallett Cove	Coastal	4	2.5	0	2.5	3	**2.3**
Trott Grove	Pemberton Street	Diagonal Road	Oaklands Park	Warracowie	1	2.5	2	2.5	3	**2.2**
Raglan Avenue (Stage 2)	Towers Terrace	Marion Road	South Plympton	Woodlands	2.5	3	0	3	3	**2.2**
South Terrace	Park Terrace	Marion Road	Plympton Park	Mullawirra	2.5	3	0	2.5	2	**1.9**
Braeside Avenue/Calum Grove	Seacombe Road	Seacombe Road	Seacombe Heights	Warriparinga	2	2.5	0	2.5	3	**1.9**
Miller Street	Seacombe Road	Diagonal Road	Seacombe Gardens	Warracowie	3	2.5	0	2.5	2	**1.9**
Murray Terrace	Bombay Street	Morphett Road	Oaklands Park	Warracowie	2	2.5	0	3	0	**1.5**
Winifred Avenue	Cross Roads	Tramline	Glandore	Woodlands	2.5	3	0	2.5	0	**1.6**
The Cove Road	Dutchman Drive	Lonsdale Road	Hallett Cove	Coastal	3	2.5	0	2.5	0	**1.6**
Capella Drive	Manunda Way	Perry Barr Road	Hallett Cove	Coastal	1.5	2.5	0	2.5	0	**1.3**

0 No impact | **1** Insignificant | **2** Minor | **3** Moderate | **4** Major | **5** Extreme

12.11 Asset Management Plans - final endorsement	
Report Reference	GC241022R12.11
Originating Officer	Unit Manager Asset Solutions – Brendon Lyons
Corporate Manager	Manager Engineering, Assets and Environment - Mathew Allen
General Manager	General Manager City Services - Angela Allison

REPORT OBJECTIVE

The purpose of this report is to present the following Asset Management Plan (AMP) to Council for final endorsement:

- City of Marion Buildings and Structures AMP (Attachment 1)

REPORT HISTORY

Report Reference	Report Title
FRAC240813R7.4	2024 Asset Management Plans – Tranche 3(a)
GC240924R12.11	Asset Management Plans – endorsement for public consultation

EXECUTIVE SUMMARY

The Tranche 3(a) AMP included in this report has undergone a period of public consultation in alignment with the Local Government Act. Community feedback was reviewed and considered as part of AMP finalisation. Minor amendments to the Building and Structures AMP have occurred following this review.

The results of the public consultation are summarised in the Community Feedback Report which is provided as an attachment to this report (Attachment 3). Surveys were hosted via the Making Marion website and participants' contributions have been acknowledged and responded to.

The Buildings and Structures AMP aligns with Council's 2024-25 Annual Business Plan and Budget and is aligned to the recently endorsed Strategic Plan.

The AMP is presented to General Council for final endorsement.

RECOMMENDATION

That Council:

1. **Endorses the City of Marion Buildings and Structures Asset Management Plan.**

DISCUSSION

Councils AMPs are aligned with council's vision, key strategic documentation, and are consistent with the 2024/25 Annual Business Plan and the Long-Term Financial Plan (LTFP). The AMPs are classified as strategic management plans of Council as defined under Section 122 of the Local Government Act (the Act) and fulfil the requirements of this Section.

AMPs are updated on a 4-year cycle corresponding to the requirement of Section 122 (4) *to undertake a comprehensive review within 2 years after each general election of Council*. On that basis, Council's nine (9) AMPs requiring creation / update are to be completed and endorsed by Council by November 2024.

Council AMPs were developed in collaboration and consultation with Asset Owners. Council's Asset Steering Committee undertook an initial review of this AMP before being presented to the Finance Risk and Audit Committee (FRAC).

The Buildings and Structures AMP was reviewed and endorsed by the FRAC on 13 August 2024 to take to General Council seeking endorsement to take to public consultation. Council endorsed the Buildings and Structures AMP for public consultation on 24 September 2024.

Public Consultation

Community and stakeholder engagement on the Buildings and Structures AMP was undertaken from 27 September 2024 to 17 October 2024.

The design draft AMP (**with supporting snapshot – see attachment 2**) was available for comment on the 'Making Marion' website. Notices were placed on social media and in community and business newsletters directing readers to council's website. Feedback from the public consultation process, including Council Member feedback, was considered and minor amendments have been made to the AMP where relevant. Participants' contributions have been acknowledged and responded to by the asset owner.

A summary of the number of public interactions is summarised below.

	Buildings and Structures AMP
Survey Responses	1
Site Visits	30
AMP Downloads	20
Snapshot Downloads	18

Detail on the nature of the public response is found in the included Community Feedback Report (attachment 3).

The final tranche for the Transport AMP and Water Treatment and Resources AMP will be presented to the General Council meeting on 10 December 2024 for final endorsement.

ATTACHMENTS

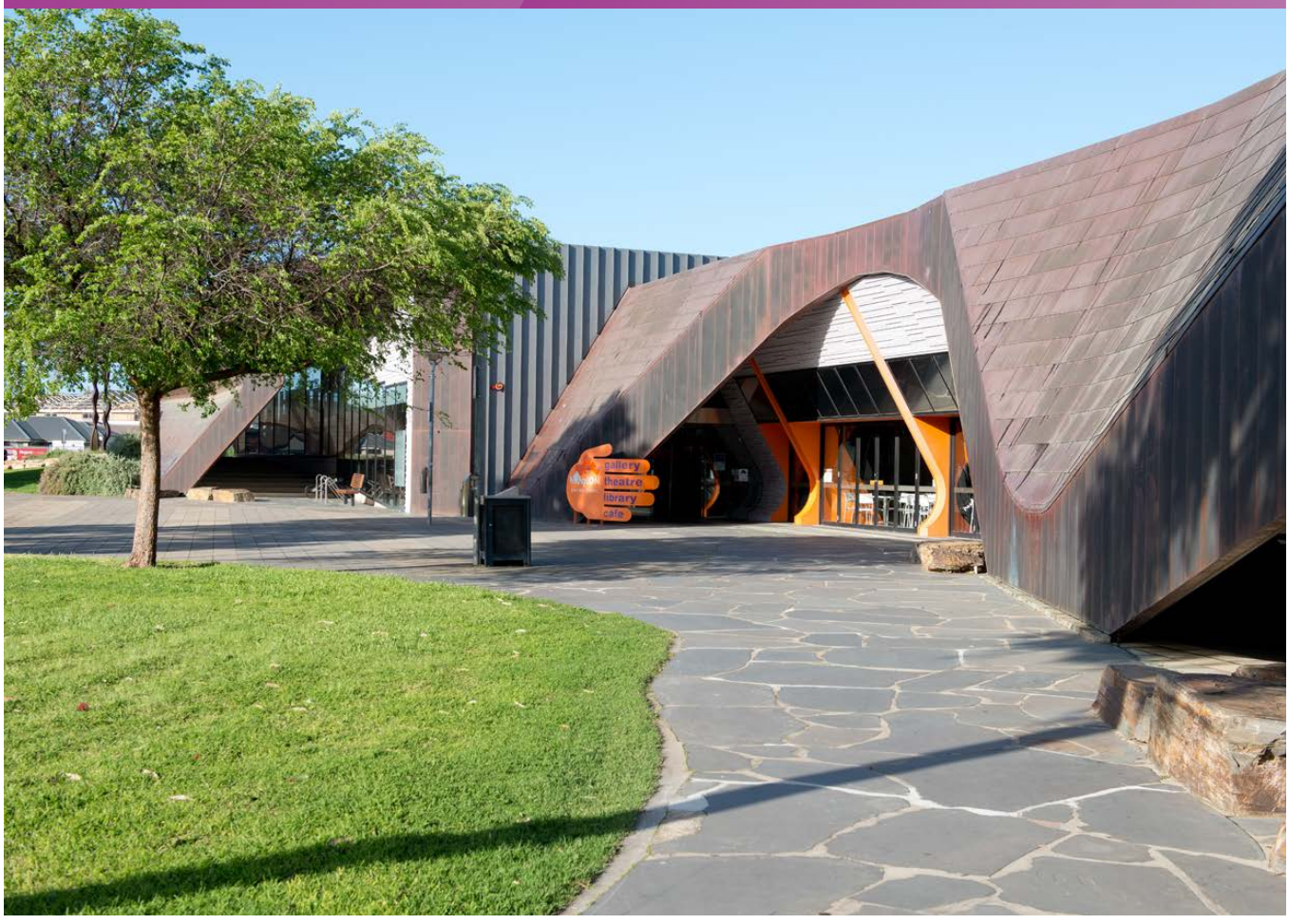
1. CoM Asset Management Plan Building and Structures Final (Attachment 1) [**12.11.1** - 44 pages]
2. CoM Asset Management Plan Buildings and Structures 24-34 Snapshot (Attachment 2) [**12.11.2** - 2 pages]
3. CoM Asset Management Buildings and Structures CER (Attachment 3) [**12.11.3** - 7 pages]

City of Marion Asset Management Plan 2024-2034

Building and structures

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CITY OF MARION




LIVING KAURNA
CULTURAL CENTRE

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Executive summary

Purpose of the plan

The purpose of the Building and Structures Asset Management Plan (AMP) is to improve Council's long-term strategic management of assets so that they effectively meet the required levels of service. The plan defines the state of the Building and Structure assets and considers future requirements whilst balancing performance cost and risk. It provides the optimum lifecycle management and costs for the next 10 years.

The Building and Structures AMP is aligned with the Council Strategic Plan and City of Marion Building Asset Strategy and informs the Long-Term Financial Plan. The AMP is owned and managed by the Manager, City Property. Information is current as of May 2024.

State of council assets

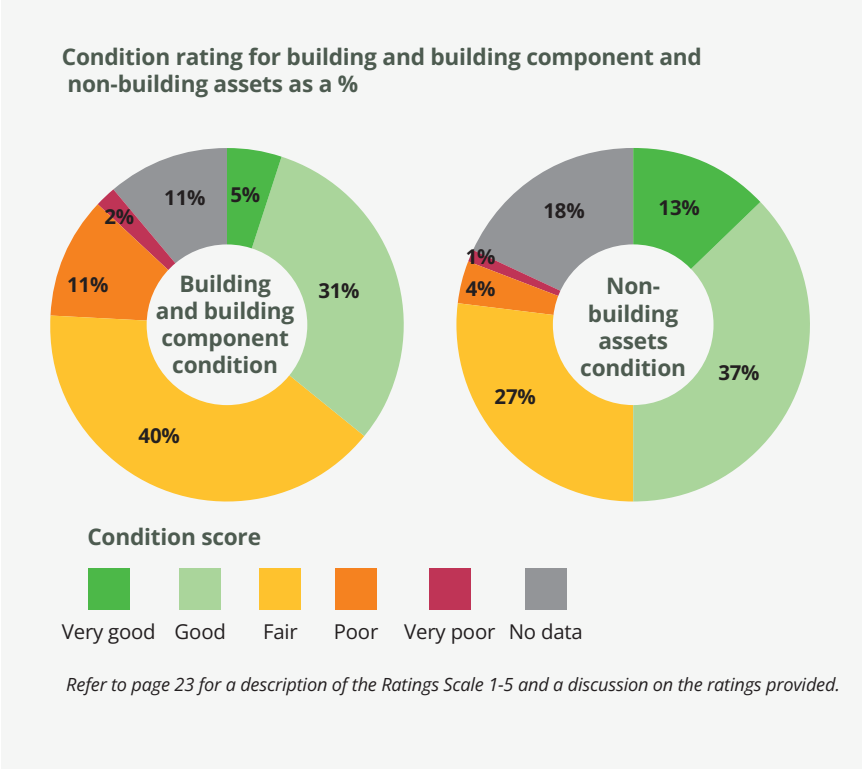
The table on the right outlines the replacement cost of the assets together with quantities of the Buildings and Building Infrastructure assets that represent the majority of the Buildings and Structures replacement cost. Council engages external valuers to provide replacement costs of council's existing assets based on a modern equivalent including all costs directly attributable to bringing the asset to working condition for its intended use including supply, installation and commissioning. For a further breakdown of asset information refer to page 7.

Building and Structure asset groupings valuated replacement cost

Replacement cost	
Buildings	$196,427,767
Buildings Equipment and Furniture related	$4,043,911
Buildings Infrastructure related	$12,270,030
Facility	$20,963,870
Fences	$1,210,247
Pool Structures	$4,779,684
Total	**$239,695,509**

Sample asset sub-types by quantity

		Qty
Buildings		**91**
Administration and Operations	Administration and Workshop buildings and structure, Stores shed.	6
Commercial Facilities	Café, Kindergarten, Residence	12
Community Facilities	Clubrooms, Community, Cultural/ Heritage, Hall, Kitchen, Library, Neighbourhood Centre, Office Residence Toilet	38
Sports and Recreation Facilities	Canteen, Clubrooms, Hall, Stadium, Toilet, Workshop	35
Buildings Infrastructure		**118**
Administration and Operations	Storage shed, Wash-down structure	2
Commercial Facilities	Sheds	8
Community Facilities	Hall; Sheds – Garden, Pump, Storage, Tool; Exeloo Toilet, Garage, Rotunda	75
Sports and Recreation Facilities	Sheds – Bowling, Filtration, Garden, Pump, Storage; Bali Hut, Coaches Box, Starting Ramp	33
Non- building assets		**1322**
Grand total		**1531**



Refer to page 23 for a description of the Ratings Scale 1-5 and a discussion on the ratings provided.

The table below provides a summary of the performance of the assets against condition, function, and capacity. Overall, building and structure assets are tracking well against these measures.

Customer performance parameters and expected trends

Parameter	Current performance	Expected trend based on planned budget
Condition (is the physical integrity sound?	Nearly 76% of the 1531 assets are in fair to very good condition	Asset renewal program will ensure asset condition remains good overall. Trend is MAINTAIN
Function (is the asset providing the intended service?)	Almost 99% of the building assets are providing the right service.	CapEx projects will add new functionality as per the CoMBAS. Trend is MAINTAIN
Capacity (is the asset over or under-utilised?)	Almost 99% of building capacity is within design capacity.	CapEx implementation will ensure utilisation remains within design limits. Trend is MAINTAIN.
Climate Resilience - Not measured	Refer to page 20 'climate change adaptation'	Refer to page 20 'climate change adaptation'

Service levels

Summary activities to meet the service level required

Community service requirement	Activities funded to sustain the service requirement
Building and Structure assets are safe to use, functional, compliant, and able to deliver the community services required.	• Renewal of assets to ensure the desired functionality is preserved. • Construction of new assets where the CoMBAS identifies a required service. • Monitoring asset condition and compliance to standards through programmed inspections and audits. • Operation of assets in the manner it was designed to be used for. • Repair of defects. Proactive replacement of components (where identified) via asset inspections.

Refer to page 11 for more information on levels of service.

Future demand

Summary demand management plan

Demand impact	Demand impact management
Social - increase in population density and community expectations of building and structure assets.	• Implement CoMBAS key recommendations • Monitor utilisation rates
Finance – improvements in accuracy and timeliness of forecast of budget	• Review CoMBAS Implementation Guide annually to ensure agility in asset lifecycle management to manage costs

Refer to page 19 for more details on demand management, including climate change adaptation.

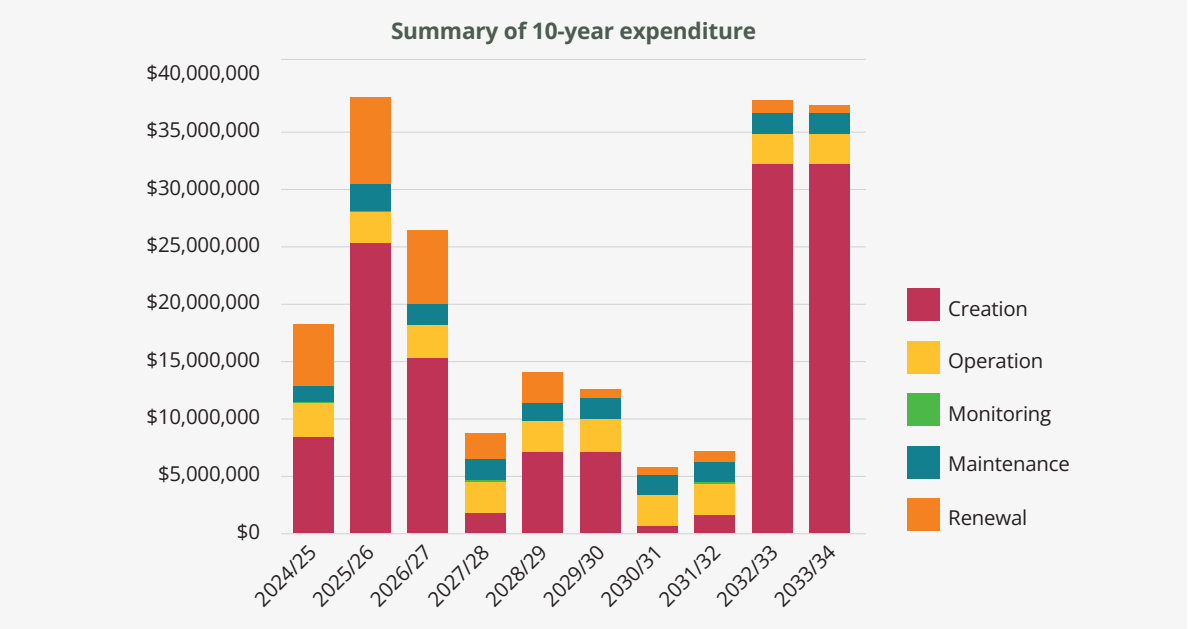


Lifecycle management

What it will cost

The forecast lifecycle cost distribution across asset lifecycle phases is shown below.

The forecast expenditure of this 10-year plan is used to inform the Long-Term Financial Plan (LTFP). Page 33 contains the costs for each of the years and pages 28 -29 provide information as to the make-up of OpEx and CapEx.



Summary forecast expenditure

Forecast expenditure	10-year forecast	Average annual cost
Operational Cost (OpEx)	$44,673,370	$4,467,337
Capital Cost (CapEx)	$151,983,650	$15,198,365
Total	**$196,657,020**	**$19,665,702**

The forecast budget is sufficient to provide the services at the required performance levels for buildings and structures assets.

Managing the risk

- Risks are managed in accordance with Council's Risk Management Policy.
- No high or above level risks have been identified for building and structure assets.
- The forecast budget allows us to achieve all our service delivery objectives.

Improvement

- Review process for measuring utilisation across the different building service groupings.
- Improve asset condition data for non-building assets.
- Implement a process to update the AMP annually to ensure information is current for annual financial cycles.

Introduction

Background

The Building and Structures Asset Management Plan (AMP) provides information on the state of the building and structure assets and their capability to meet the levels of service and demand requirements in a safe, cost effective and sustainable manner for the following 10 years. In delivering the service, risks are identified and managed so that a balance is achieved between achieving the desired performance of the asset, against the cost of providing the service.

This AMP complies with the requirements of Section 122 of the *Local Government Act 1999*; and is an input for the City of Marion (CoM) Long-Term Financial Plan. The AMP is owned and managed by the Manager, City Property. Information contained in this plan is current as of May 2024.

The Building and Structure Asset Management Plan should be read with reference to the City of Marion Building Asset Strategy (CoMBAS). Endorsed by Council in February 2023, the CoMBAS is a 10-year forward outlook using evidence, service level benchmarks and local context to inform future decision making and prioritisation to maximise the value and quality of assets and service delivery to the Marion community and within the City of Marion's financial capacity.

Building and Structure assets under the management of this AMP are outlined in the table below. Land is included in the Buildings and Structures Asset Class in the Asset Management Information System (AMIS) asset hierarchy, however it is not considered an asset for the purposes of this AMP as the land is occupied by other assets accounted for in this AMP (buildings) or others (i.e. reserves, wetlands.

The valuation replacement cost of our Structures Assets is $239,695,509.

Asset sub-class	Asset type
Administration and operations buildings	Building, shed, structure
Barrier continuous	Fence, gate, handrail, wall
Barrier point	Bollard
Building equipment and furniture	Non-fixed furniture
Commercial facilities	Building, shed
Community facilities	Building, shed, structure
Furniture and ancillary	Barbeque, bicycle fitting, drinking fountain, pergola, reserve shelter, rotunda, seat, shade sail, table
Irrigation equipment	Irrigation equipment
Land	Land
Memorials	Commemorative, historical, other, place marker
Pathways	Steps
Public lighting	Lighting - council facility Lighting - sports
Recreational Area	Aquatic centre/water park, cycling facility, fitness, fitness equipment, other - sporting and game arenas, play equipment, sports court, sports equipment, sports field, sports oval
Retaining Walls	Retaining wall
Signs - Guide	Direction and location, hazard board markers
Signs - Open Space	Information
Signs - Regulatory	Traffic instruction
Sports and Recreation Facilities	Building, shed, structure
Traffic Control Device	Concrete island
Waste collection point	Butt bin, dog bag dispenser, wheelie bin

Planning documents

- CoM Building Asset Strategy
- CoM Disability Access and Inclusion Plan 2020-2024
- CoM Carbon Neutral Plan 2020-2030
- CoM Energy Efficiency and Renewable Energy Plan 2018
- CoM ESD Guidelines New Buildings, Structures and Refurbishments 2022
- CoM ESD Guidelines Sustainable Building Maintenance 2021
- CoM Facilities Design Guide
- CoM Libraries Strategic Plan 2021-2025
- CoM Long Term Financial Plan
- CoM Planning and Design Code (Plan SA)
- CoM Procurement and Contract Management Policy
- CoM Public Consultation Policy
- CoM Public Lighting Guidelines 2019
- CoM Reconciliation Action Plan 2024-2026
- CoM Risk Management Policy
- CoM Strategic Plan 2024-2034

Other documents

- State - The 30-Year Plan for Greater Adelaide (Plan SA)
- IPWEA NAMS+ AMP template





Key City of Marion stakeholders

- Council Members - Represent community needs and endorse levels of service and endorse this AMP.
- Executive Leadership - Allocate resources to ensure the service provided by Building and Structures assets is sustainable. They ensure risks are managed while meeting the objectives of the plan.
- Operations and Property and Facilities Teams – Perform the required maintenance on the assets and manage defects.
- Asset Solutions - provide support in AMP content and in the management of asset information systems.
- Finance - allocate budgets according to forecasts and ensure alignment with the LTFP.
- Service contractors – perform maintenance and renew the assets to achieve the desired performance level.
- Specialist contractors – provide advice on design and risk.
- Community - provide feedback on level of service and offer a source of funding through rates.
- State/Federal Government - provide grant funding for some new building and structure asset projects.
- Lease/licence holders – occupiers and users of the facilities.

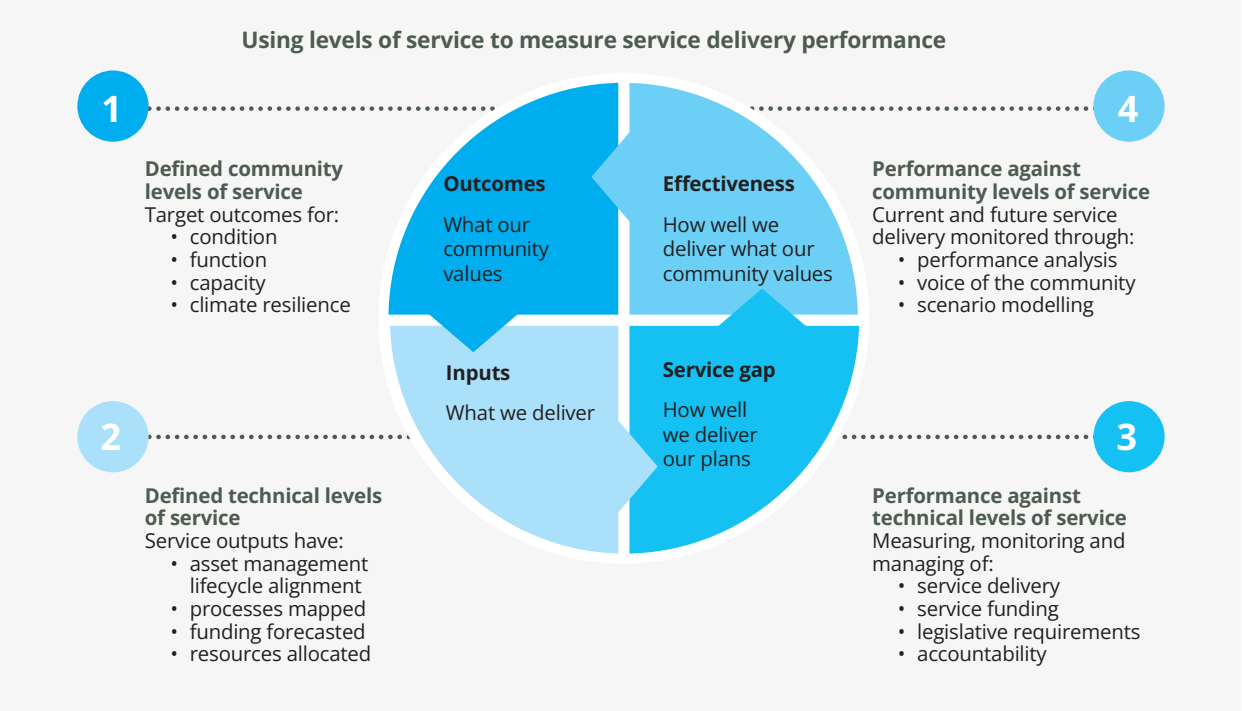
Levels of service

Levels of service ensure we meet customer expectations by describing what we deliver. The primary reason assets exist is to deliver services.

Levels of service underpin asset management decisions. Defining and measuring levels of service is a key activity in developing Asset Management Plans. When levels of service are considered collectively, they provide clarity and assist with meeting council's strategic objectives.

Building and structure assets support the delivery of community, sporting and recreational activities, provide accommodation for council's administration and operations and are leased to commercial operations.

The City of Marion Building Asset Strategy considers benchmark and service level analysis, including location and accessibility, in the development of the strategic recommendations as detailed in the CoMBAS and Implementation Guide.



When defining levels of service, council takes into consideration:

- The external context, including legislative requirements which may impose minimum standards.
- The internal context including strategic objectives, the availability of resources and financial constraints.
- Customer expectations of the quality of service, balanced against the price they are willing and able to pay for that service.

These drivers influence council's decisions about the range, quality and quantity of services provided.



Strategic and corporate goals

Our purpose: To improve our resident's quality of life; continuously, smartly, and efficiently.

Our community vision: A liveable, sustainable community.

	Council strategic priority	How the objectives are addressed in the AMP
L2	Accessible and multiuse places and spaces.	New development, building development or upgrade of existing facilities considers principles of universal design and must meet and attempt to exceed minimum DDA, NCC and Australian Standard requirements.
L3	Planning for future growth and changes to the population.	Provision of new or upgraded buildings identified in CoMBAS are based on future demand, emerging trends, and consider co-location of community and activity generating facilities.
S3	Building resilience to climate change.	Council's Environmentally Sustainable Design Guidelines specify requirements for climate resilient design in new buildings, structures or refurbishments. This includes consideration of local climate risks in design and treatments such as battery storage; light coloured roof coverings, shade structures and paving; appropriately sized gutters; finished floor levels that consider localised flooding; material selections suited to withstand climate conditions and impacts.
C4	Valuing contribution	Involve the community and users in design and development.

Legislation

The legislation and standards which are most relevant to the development of this AMP are shown in the table below.



Legislation/standard	Relevance to this AMP
Aboriginal Heritage Act (1988)	Provides for the protection and preservation of Aboriginal heritage including the discovery, acquisition, damage or sale of sites, objects, or remains of Aboriginal significance.
Australian Accounting Standards	Sets out the financial reporting standards relating to the valuation and depreciation of infrastructure assets.
National Construction Code	Sets out requirements for design and construction of a building including plumbing and drainage.
Disability Discrimination Act 1992, Disability Inclusion Act 2018 and other relevant disability legislation and standards	Sets the standard for accessibility to eliminate, as far as possible, discrimination against persons on the grounds of disability.
Heritage Act 1993 and Heritage Places Act 1993	Sets out the responsibilities of the landowner to maintain and preserve the heritage value of applicable buildings.
Local Government Act (1999)	Sets out the role, purpose, responsibilities and powers of local governments including the preparation of a Long-Term Financial Plan supported by infrastructure and Asset Management Plans for sustainable service delivery.
Planning, Development, and Infrastructure Act (2016)	Sets requirements for development and building approval and requirements.
Retail and Commercial Leases Act	Regulates the leasing of certain properties.
South Australian Public Health Act 2011	Promotes and provides for the protection of the health of the public of South Australia and to reduce the incidence of preventable illness, injury and disability.
SafeWork SA Codes of Practice	Provides practical guidance for people who have work health and safety duty of care.
Work Health and Safety Act (2012)	Informs the obligations on parties to provide and maintain safe workplaces.

What our community values

Council uses a range of activities to engage with the community and stakeholders such as social media and website, community workshops and meetings, education services and via Council Members. This ensures that levels of service, funding and management practices proposed for our assets are appropriate. The following table summarises the latest Customer Satisfaction Survey results:

Asset category	Importance	Satisfaction
Libraries	86%	95%
Sporting and Recreation Facilities	85%	87%
Neighbourhood Centres	79%	85%
Outdoor Pool	65%	90%

This data indicates that the bulk of the assets are meeting community expectations. These assets are highly valued by the community and there is a high level of satisfaction with their service provision.

While importance rating is lower for the Outdoor Pool, this is an increase from the 2021 importance rating of 48% and the satisfaction rating for both the pool and libraries have the highest level of satisfaction across all survey results. This is supported by a record number of facility attendance during the Outdoor Pool's 2023/24 season with 142,393 visitors (a increase of 10,341 from the previous season).

Importance ratings across all asset categories increased from 2021 to 2022 survey results.

Neighbourhood Centre satisfaction decreased from 2021 rating of 88% despite an increase in importance rating during that period.

Community levels of service

By listening and understanding what services are important to our customers, we have developed Customer Levels of Service for the Building and Structures AMP.

Condition: Does the asset provide a safe and quality service?

Function: Is the asset fit for purpose?

Capacity: Is the service over or under used?

Climate Resilience: Is the asset's design resilient against projected climate stressors?

Performance is monitored against targets, using 1-5 rating scales using industry standard ratings where available. An outline of the building and structures customer levels of service is provided below.

Parameter	Community level of service	Achieved by	Predicted trend
Condition	All assets to be in good visual and structural condition.	Assets will be regularly inspected and maintained in accordance with standards.	Maintain
Function	Provide sufficient assets to meet levels of service.	Provide building and structure assets that meet functional requirements for building use.	Maintain
Capacity	Assets can meet current and future demand.	Availability of appropriate building and structure assets to meet community expectations in distributed locations.	Maintain
Climate resilience	Climate resilience is a consideration for new facilities.	Ensuring climate resilience is incorporated into design through the Facilities Design Guidelines and Environmentally Sustainable Guidelines for New Buildings, Structures and Refurbishments and Sustainable Building Maintenance.	Maintain



Technical levels of service

Lifecycle phase



Technical Levels of Service detail what we do to deliver our services. Council manages and operates assets at the agreed levels of service while managing whole-of-life costs to ensure the best value for resources used. It is important to monitor the levels of service regularly as circumstances can and do change. Current performance is based on existing resource provision and work efficiencies. It is acknowledged changing circumstances such as technology and customer priorities will change over time.

Business Process Manuals will be developed to define the best practice industry standards and legislation requirements criteria that demonstrate efficiency and effective organisational performance. Building on industry good practice, service outputs will have asset management lifecycle alignment, processes mapped, and funding forecasted. Performance against Business Process Manuals will be monitored and reviewed to ensure delivery against technical levels of service.

Planning

- Assets are planned in line with CoM Facilities Design Guidelines, Asset Management Policy principles and optimal asset renewal programs.
- Informed by City of Marion Building Asset Strategy (CoMBAS).
- Preparation and regular review of facility planning initiatives that focus on targeting effort to better meet the needs of the changing community.

Creation

- Assets created in alignment with CoMBAS to maintain, increase or upgrade a level of service and through review of the annual and 10 year renewal programs.
- Assets created in keeping with emerging community needs, subject to a business case assessment which sets out capital requirements, whole of life costs, predicted utilisation.

Operation

- Operation of an asset in the manner it was designed to be used for.
- Regular cleaning and security of building envelopes, interior fit out, and exterior spaces including path infrastructure.
- Efficient use of water, energy and other resources essential to building operation including making better use of renewable sources.

Monitoring

Inspection of assets to ensure they perform as intended:

- Inspection frequency, resource and level of detail specified by the Asset Inspection Procedure.

Maintenance

CoM leases properties which describe obligations on both parties for maintenance and renewal.

- Reactive maintenance:
  - Assets are maintained in a functioning condition with response times to reactive repair and maintenance.
  - All service requests responded to within service standards. Refer to table on the next page for building related service standard timeframes.
- Planned maintenance:
  - Regular proactive repair/upgrade to maintain structural integrity and extend useful life.
  - Scheduled maintenance and testing in accordance with relevant standards.

Renewal

Assets are programmed for renewal based on:

- The City of Marion Building Asset Strategy, established useful life and functional requirements.
- Four yearly detailed condition and structural inspections inform renewal based on asset condition with annual checks to confirm renewal timing.
- Condition rating for the asset or component is poor to very poor.

Disposal

Complies with legislative requirements including Disposal of Land and Assets Policy and Community Land Management Provisions of the *Local Government Act*.



Maintenance service standard response timeframes

Category	Request reason	Request sub-reason	Service level agreement
Council owned buildings	Maintenance	Air conditioning	10 Days
		Cleaning	5 Days
		Electrical	5 Days
		General Building	15 Days
		Minor furniture repairs	15 Days
		Other Issue	10 Days
		Plumbing and water leaks	10 Days
		Structural repair	20 Days
		General enquiry	5 Days
Leased Council Properties	Maintenance	Maintenance issues	60 Days
Public toilets	Maintenance	Cleaning	5 Days
		Maintenance	10 Days
Parks/reserves	BBQ	Cleaning	5 Days
		Maintenance	10 Days

Service level agreement is the time to complete all actions associated with the request. In cases where the request identifies a safety risk to the community, immediate action is taken to isolate and make safe.




Welcome to
PARK HOLME
LIBRARY

Future demand

Demand drivers are those factors which have the potential to impact building and structure assets into the future. They include population and demographic changes, planning and design code changes, political and community expectations, economic, internal strategy, and environmental factors.

The impacts of demand drivers that may affect future service delivery are shown below.

Demand drivers, impact, and management plan

Demand driver group	Driver and projection	Impact on services	Demand management plan
Political	State and Federal funded initiatives for CoM managed assets will continue cyclically.	• Changed priorities needing to be allowed for • Impacts staff workload • Increases to OpEx	CoMBAS Implementation Guide and AMP to be reviewed annually and adjusted for changed priorities.
Social	Increase in population density and changing demographics.	• Increase in small lot infill redevelopment, townhouses and apartment living will change community needs in respect to open space, sport/recreation and community facilities. • Culturally diverse communities often have greater demand for community spaces • Increased demand for social infrastructure assets such as libraries, recreational and community facilities.	• Monitor levels of utilisation and capacity. • Monitoring community expectations balancing performance cost and risk.
Social	Community expects greater amenity of building and structure assets.	• Growth in female participation in organised sport requiring the need to rebuild or retrofit facilities for female changerooms. • Service gaps across council, community recreation and commercial uses addressed through precinct focussed multi-purpose hubs.	• New, renewal or upgrade of facilities consider relevant sporting standards in accordance with CoM Facilities Design Guidelines. • Replacement or new buildings are flexible and inclusive of all, integrated and consolidated, and are justified.
Technological	Greater demand for asset utilisation data to help inform asset management decisions.	Improved ability to forecast renewals and improved service delivery operationally.	Implement consistent measure of utilisation across CoM building service groups to inform decision making.
Technological	Smart Cities, Sensors, GIS, Artificial Intelligence.	Improved data collection and accuracy assisting with decision making and reporting.	Improve range and currency of asset data collected to inform future decisions.
Financial	Change of design standards as older renewals fall due.	Impact on OpEx or CapEx costs for building and structure assets to conform.	Awareness to include in forecast expenditure in operating, maintenance or renewal budgets.
Stakeholder management	Increased collaboration between Councils (CS, PAE) and others within shared catchments.	• Improved data sharing leading to better asset management decisions. • Ability to deliver services at a higher operational level through resource sharing.	Continue to engage and consult with key stakeholders.

Climate change adaptation

Climate change effects are an important consideration for the management of building and structure assets. The Department of Environment and Water produced 'Guide to Climate Projections for Risk Assessment and Planning in South Australia, 2022'. This document outlines the trends, and these along with how City of Marion will manage resilience is shown below.

Climate parameter	Projected trend	Impact on asset and services	Resilience management
Temperature	• Maximum, minimum, and average temperatures will increase. • Warmer spring temperatures. • Hotter and more frequent hot days.	• Extended heat may cause fragile materials to become damaged over time. • Extended hotter days may reduce community engagement. • Greater energy demand for cooling in summer. • Heatwave related blackouts.	• New buildings designed considering orientation, building form (thermal performance, passive lighting, roofing), energy efficiency and low carbon emissions (lighting, HVAC, ICT, renewable energy and battery storage), water conservation. • Natural landscaping considerations to cool/shade building and surrounds, minimise irrigation requirements.
Rainfall	• Declining rainfall • Lower spring rainfall • More drought.	• Less rainfall/more drought may cause soil movement and damage to building structure	• New or upgrades to buildings and facilities designed considering the principles of Water Sensitive Urban Design (WSUD). • Utilise alternative water sources such as Oaklands Water where available and achievable or onsite water harvesting and stormwater reuse • Monitor cracking in buildings
Storms	More intense heavy rainfall events which carry intensified winds.	• Increased risk of flooding • Strong winds can cause damage to buildings.	• Buildings, facilities and site levels must be designed to prevent localised flooding. • Preventative programs to limit damage to buildings (i.e gutter cleaning program).
Fire	More dangerous fire weather, drier fuels.	• Potential vulnerability to fire through lack of planning • Damage or destruction of building and structure assets.	• Identify locations where fire potential risk exists. • Ensure development in areas of high fire risk are suitable and to legislative requirements.
Sea level	• Sea levels will continue to rise • Increase in height of extreme sea level events	• Increase in the extent and frequency of coastal flooding to buildings and infrastructure.	• Monitor for buildings and structure assets in proximity to coast.

This is manageable for building and structure assets within the life of this AMP. For assets created, whose lifespan extends beyond this AMP, they are built in accordance with CoM Facilities Design Guidelines, provides best practice design considerations for whole of life asset management and operational efficiencies and ensure that the design of new building facilities and upgrade of existing building facilities address current Council strategies and policies including Council's vision for a high level of sustainability. It is expected that following these Design Guidelines which also include alignment to CoM Environmentally Sustainable Design Guidelines (for both New Buildings, Structures and Refurbishments as well as Building Maintenance) will provide assurance that expected design life will be achieved that is resilient to the effects of climate change.

Lifecycle management

Preliminary information

Building and structure assets support the delivery of community, sporting and recreational activities, provide accommodation for council's administration and operations and are leased to commercial operations. Assets include buildings and various ancillary assets associated with the buildings such as pools, fencing, furniture, lighting, pathways, signs and sporting courts, fields, equipment and ovals.

Replacement costs are determined by council's external valuers and are based on the cost of replacing council's existing assets with a new modern equivalent. Replacement cost considers all costs directly attributable to bringing the asset to working condition for its intended use including supply, installation and commissioning.

Replacement cost	
Buildings	$196,427,767
Buildings equipment and furniture related	$4,043,911
Buildings infrastructure related	$12,270,030
Facility	$20,963,870
Fences	$1,210,247
Pool Structure	$4,779,684
Total	**$239,695,509**



Quantity and expected useful life of all listed assets

Asset sub class	Asset type	Qty	Useful life (yrs)
Buildings and buildings infrastructure			
Administration and operations buildings	Building, shed, structure	8	30-200
Commercial facilities	Building, shed	20	30-200
Community facilities	Building, shed,structure	113	30-200
Sports and recreation facilities	Building, shed, structure	68	30-200
Non building assets			
Barrier continuous	Fence, gate, handrail, wall	33	40
Barrier point	Bollard	49	40
Buildings equipment and furniture	Non-fixed furniture	127	15
Furniture and ancillary	Barbeque, bicycle fitting, drinking fountain, pergola, reserve shelter, rotunda, seat, shade sail, table	444	10-30
Irrigation equipment	Irrigation equipment	18	10
Memorials	Commemorative, historical, other, place marker	15	30-100
Pathway	Steps	16	20-40
Public lighting	Lighting – council facility, lighting – sports	306	25
Recreational Area	Aquatic centre/water park, cycling facility, fitness, fitness equipment, other – sporting and game arenas, play equipment, sports court, sports equipment, sports field, sports oval	190	7 - 60
Retaining walls	Retaining wall	37	30-60
Signs - guide	Direction and location, hazard board markers	2	15-20
Signs - open space	Information	20	15-20
Signs - regulatory	Traffic instruction	19	15-20
Traffic control device	Concrete island	3	40-80
Waste collection point	Butt bin, dog bag dispenser, wheelie bin	43	10
Total		**1531**	

Useful life for Building and Building Infrastructure assets is a combined range which considers the short and long useful life of the building components i.e Substructure, Superstructure, Roof, Services and Fit-out – with useful life allocated to individual buildings based on the asset type and environment.

Age profile

Age related data for Building and Structures assets is incomplete and is not presented as part of this AMP. CoM has improved its processes in recent times which will enable this information to be captured and analysed for future editions.

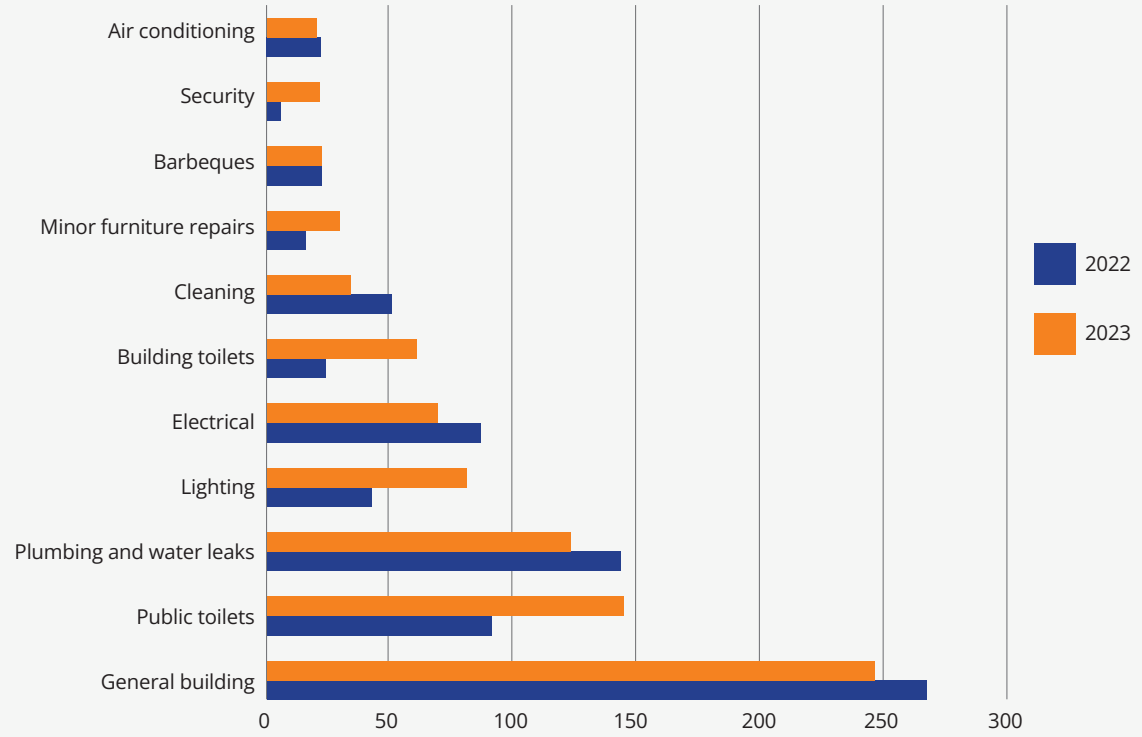
Asset performance

Customer notification trends per category

Customer notifications are sourced from the general public and via our building tenants. The notifications relating to the condition of the assets is provided in the figures below.

The category with the most requests, general building, consists of a wide range of building or building surround related requests including minor repairs on all aspects of the building internal and external features as well as work requested on the immediate surrounds of the buildings.

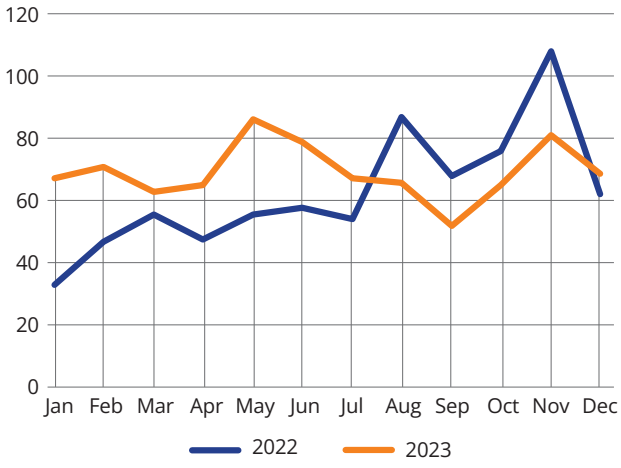
Customer notification trends per category for 2022 and 2023



An opportunity exists to improve our notification reporting quality for consistency and to enable accurate keyword categorisation in addition to descriptive detail. The top three requiring work effort over the last two years related to public toilets, general plumbing issues which mostly relate to water ingress, and minor repairs across a whole range of issues in and around buildings.

This information provides us with an opportunity to review the effectiveness of our current maintenance and operation program overall, to review the mix of proactive and reactive work. Some of these areas will be addressed through our capital renewal program.

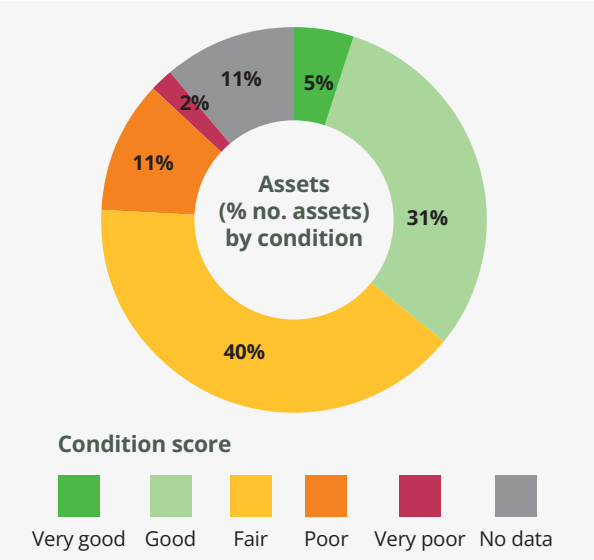
Number customer requests by month (all categories)



Asset condition

Buildings and building components asset condition

Asset condition rating	
1	Very good: Only planned operation and maintenance required.
2	Good: Minor defects only. Repairs as needed plus planned maintenance.
3	Fair: Significant maintenance required to Return to Accepted Level of Service.
4	Poor: Significant maintenance or renewal required. Asset requires review to determine optimal action. Consider Renewal and/or Disposal.
5	Very Poor: Approaching Unserviceable. Consider Renewal, Removal and/or Disposal.
No data	Lack of data at time of reporting

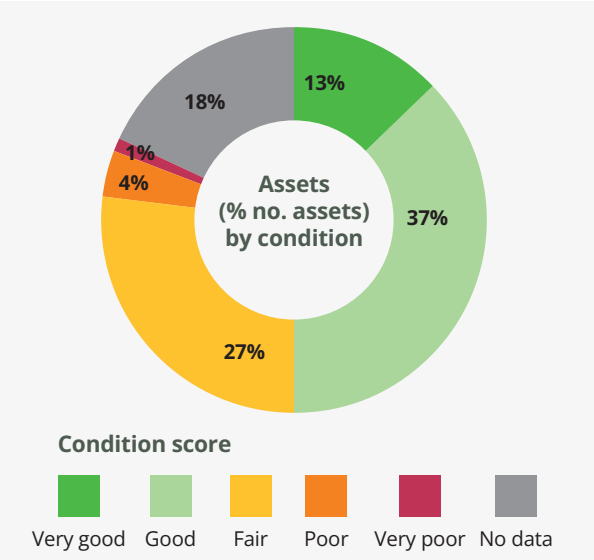


A detailed Building Condition Audit has been undertaken in 2024 providing updated condition ratings to the majority of Building and Building Infrastructure assets. The buildings without current condition ratings (approximately 11% of all buildings) around two thirds were excluded due to being part of current or impending potential projects, almost a quarter had been disposed and the remaining are new assets completed after the audit process commenced.



Non buildings assets condition

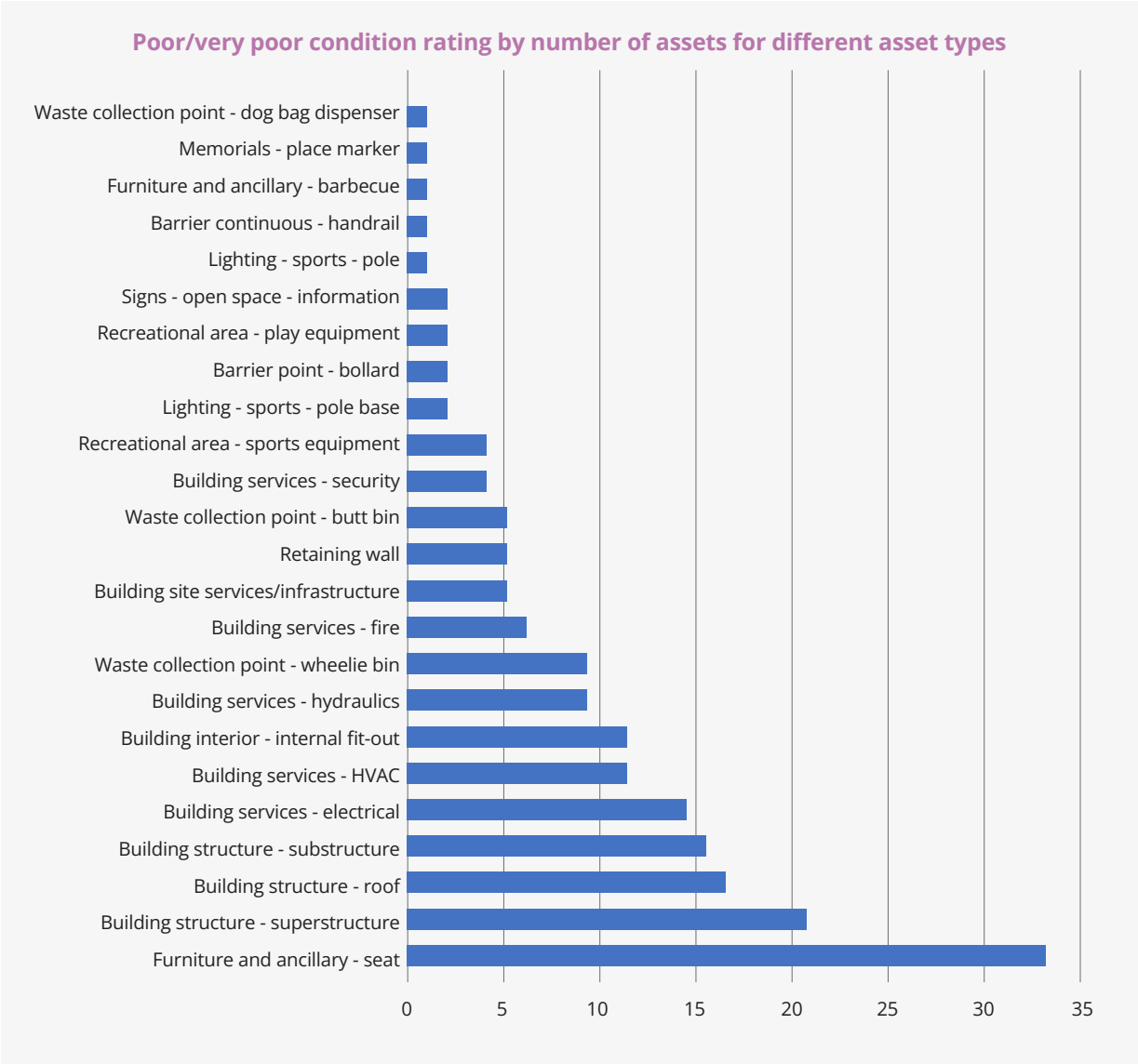
Asset condition rating	
1	Very good: Only planned operation and maintenance required.
2	Good: Minor defects only. Repairs as needed plus planned maintenance.
3	Fair: Significant maintenance required to Return to Accepted Level of Service.
4	Poor: Significant maintenance or renewal required. Asset requires review to determine optimal action. Consider Renewal and/or Disposal.
5	Very Poor: Approaching Unserviceable. Consider Renewal, Removal and/or Disposal.
No data	Lack of data at time of reporting



Of the non-building assets with no condition rating, over half relate to buildings equipment and Furniture (no condition ratings on these assets are held), almost a third is recreational area assets and the remaining are barrier point, barrier continuous, furniture and ancillary, irrigation equipment and public lighting. Of those non-building assets with a condition rating, almost 50% of the condition ratings are dated prior to 2020.

This AMP has highlighted an improvement initiative which will endeavour to obtain and update condition data for all assets.



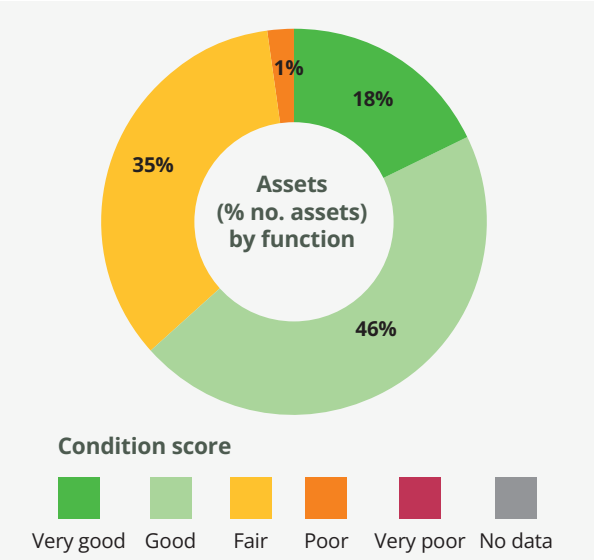


The figure above, shows the distribution of building components and non-building assets rated as either poor or very poor. Condition data for some these non-building assets is to be reviewed for currency prior to programming renewal. This AMP provides the funding required within maintenance and renewal budgets to renew assets in poor to very poor condition.

Asset function

Building asset function

Asset function rating	
1	Very good: meets program/service delivery needs in a fully efficient and effective manner.
2	Good: meets program/service delivery needs in an acceptable manner.
3	Fair: meets most program/service delivery needs with some inefficiencies and ineffectiveness present.
4	Poor: limited ability to meet program/ service needs.
5	Very Poor: critically deficient, does not meet program/service needs, neither efficient nor effective.



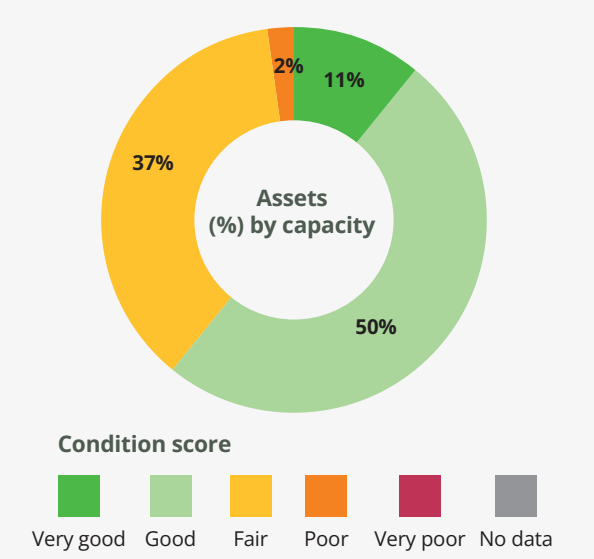
Function is a measure that indicates whether the asset is providing the right type of service. Function is currently only rated against building assets. The ratings suggest that nearly all of the building assets are fulfilling this demand of the community.

Guided by the future demand, we interpret some of our building assets to have a limited ability to meet the service needs (function rating 4). Refer to Appendix A for a list of projects which will ensure the assets continue to provide the right service.

Asset capacity

Building asset capacity

Asset capacity rating	
1	Very good: usage corresponds with design capacity and no operational problems experienced.
2	Good: usage is within design capacity and occasional operation problems experienced.
3	Fair: usage occasionally exceeds design capacity and/or occasional operation problems occur frequently.
4	Poor: Usage often exceeds or is well below design capacity and/or significant operational problems are evident. Asset requires review to determine optimal action.
5	Very Poor: usage consistently exceeds design capacity or is little used and/or significant operational problems are serious and ongoing.



Capacity helps us understand if the assets are underutilised or overutilised. It is a measure of the assets in existence now. Building asset utilisation is obtained annually as a key performance outcome under leasing and licencing arrangements for sporting and community (not for profit) and commercial tenants however improvements in how this is measured based on building use and analysis and use of this data have been identified. Council currently has two unoccupied buildings with options for future use under consideration.

Operations expenditure (OpEx)

OpEx costs are those considered as direct costs for the service provided. They exclude salaried staff not engaged in direct supervision.

Planning

Planning costs include engaging specialists to undertake early feasibility work informing project proposals as well as legal advice for property related matters. Planning costs equate to $112,000 annually. Additionally, an allowance for 4-yearly updates to strategic plans has also been included.

Operation

Cleaning and electricity charges make up the majority of councils annual operation costs at around 34% each. The remaining costs in order of magnitude are for insurance, water and gas charges.

Monitoring

Monitoring activities include a four yearly allowance of $250,000 to update detailed structural and component condition data for CoM owned buildings. Allowances have also been included for non-building assets such as sports courts, pools/slides, lighting and other assets outlined in the CoM Asset Inspection Procedure requiring inspections by external contractors.

Maintenance

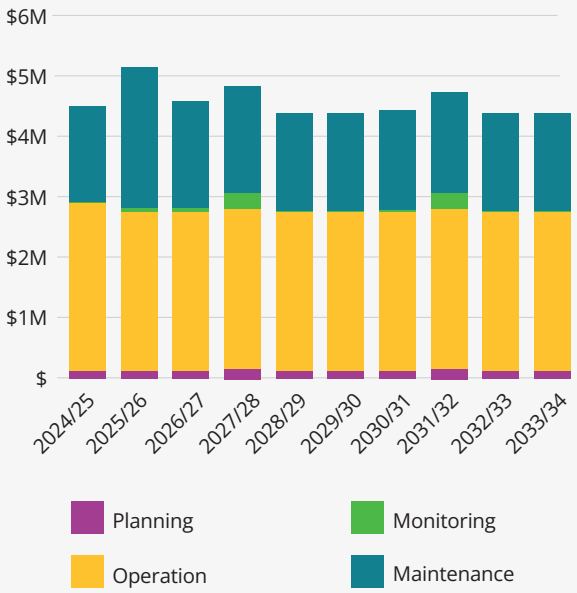
- Various maintenance and service contracts are in place including for Electrical Services, Fire Safety, Pest Control, Plumbing Services, Gutter Cleaning, Air Conditioning, Lifts, and Minor Building Maintenance.
- Maintenance contractor costs for reactive and planned maintenance activities amount to around $1.5m annually.
- Additional maintenance activities have been identified through the Building Condition Audit and have been included in maintenance costs from 2025/26. Maintenance costs identified through the audit for facilities leased or licenced to sporting clubs, not for profits or commercial facilities are only included where CoM has responsibility for these items based on general agreement arrangements.
- The remainder of the maintenance relates to internal costs.

Building and Structures assets are subject to degradation due to everyday usage from the community and staff with over a third of maintenance identified in the Building Condition Audit relating to Internal Fit-Out and the majority of customer notifications relating to minor internal and external building repairs.

Regular servicing and preventative maintenance activities are undertaken at our buildings with improvement opportunity evident from the customer event log on page 23.

The OpEx forecast budget will enable the Buildings and Structures assets to provide the service required.

10 year forecast Operations Expenditure (OpEx)



Capital expenditure (CapEx)

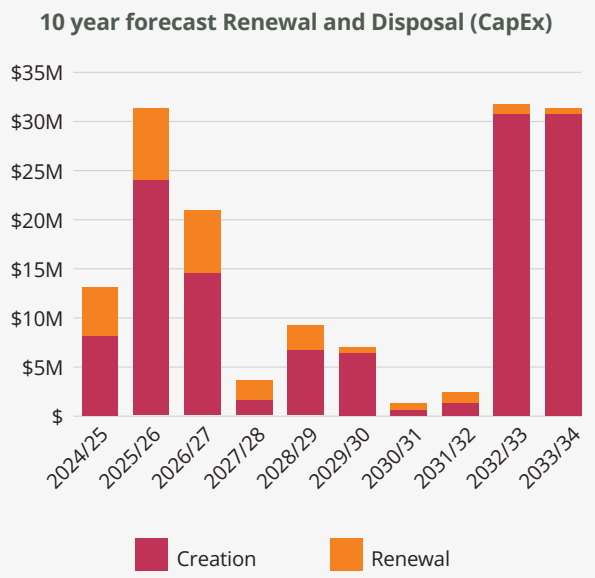
Renewal

Renewal activity included in this AMP has been generated from the 2023-24 building condition audit on CoM buildings which has produced a 10-year renewal plan. It is also informed by the CoMBAS projects that renew or replace an existing asset or restores an asset to its original functional condition or extends its useful life.

Creation

The CoMBAS and its key recommendations have been developed considering evidence, service level benchmarks and future demand to identify where a service function is needed to be created that previously hadn't existed.

A summary of the CapEx projects from the CoMBAS, Building Condition Audit and other identified works is provided as Appendix A. This includes both renewal projects and creation projects.



CapEx costs include contractors and specialists.



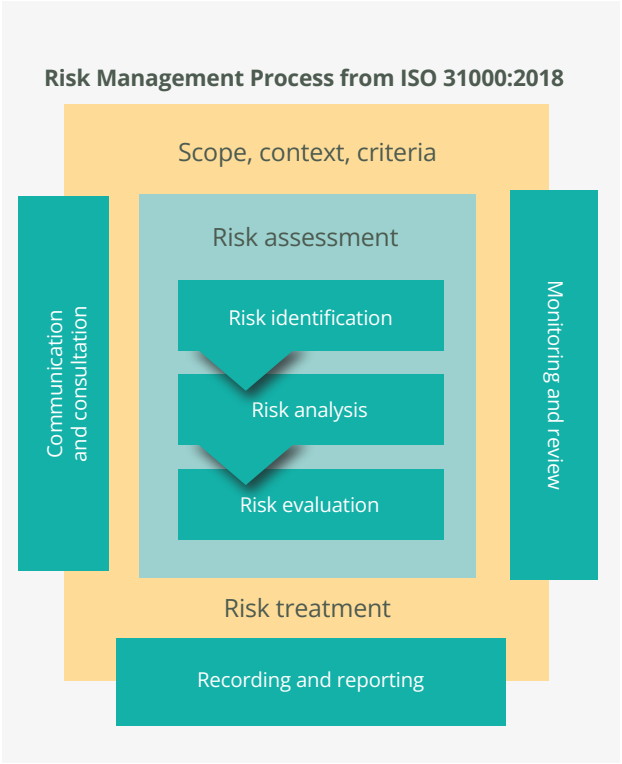

Gallery
Theatre
Library

Risk management

Council's Risk Management Policy sets the overall framework for addressing risk within the framework of ISO31000.

The elements of this framework are:

- Risk Management Context: establishes the objectives, stakeholders, key issues, and criteria against which risks will be evaluated.
- Identify the Risk: identifies what risk events are likely to impact on assets and services.
- Analyse the risk: reviews the existing controls and then analyses the likelihood of an event occurring and the consequence of the event to determine the level of risk.
- Evaluate the Risk: assesses and ranks the identified risks in a Risk Register.
- Treat the Risks: identifies actions to reduce/ control the risk.



Critical assets

Defining critical assets

For Building and Structure assets, critical assets are those which have a consequence of failure causing significant loss or reduction of service. Critical building assets (Marion Administration and City Services Buildings) have been identified in the Business Continuity Plan due to their role in the event of a declared Business Interruption Event.

Ranking assets according to their business criticality (or consequence of failure) ensures the appropriate level of monitoring, operation and maintenance activities are performed at the right time.

High level risk assets

Generally, the assets with a higher criticality ranking will attract a higher risk should risk consequences present themselves. Typically risk events result from the overall condition or structural integrity of the asset but they may also result from failure to provide the right asset or the right amount of the asset.

There are no high or greater level risks identified for Building and Structure assets.



What we cannot do

The forecast budget of this AMP is used to inform the LTFP. It is expected that through this process of alignment with the LTFP, the objectives of this AMP will be achieved.



Financial summary

Financial sustainability

Sustainability of service delivery

Two key indicators of sustainable service delivery are considered in the Building and Structures AMP:

1. The forecast renewals are funded over the life of this plan to ensure the continuity of function that the asset provides. Assets are scheduled for renewal based on the end of estimated useful life.
2. OpEx is funded to ensure the day to day management and integrity of the asset to ensure the required levels of service are met.

This AMP is used to inform the LTFP, through an iterative process balancing cost, performance, and risk. As a part of its Annual Business Planning process, CoM undertakes a review of forecast asset management expenditures. This revised forecast annual funding requirement is incorporated into Council's currently adopted Annual Business Plan and Long-Term Financial Plan.

10-year financial planning period

This AMP identifies the forecast OpEx and CapEx required to provide an agreed level of service to our customers over a 10-year period.

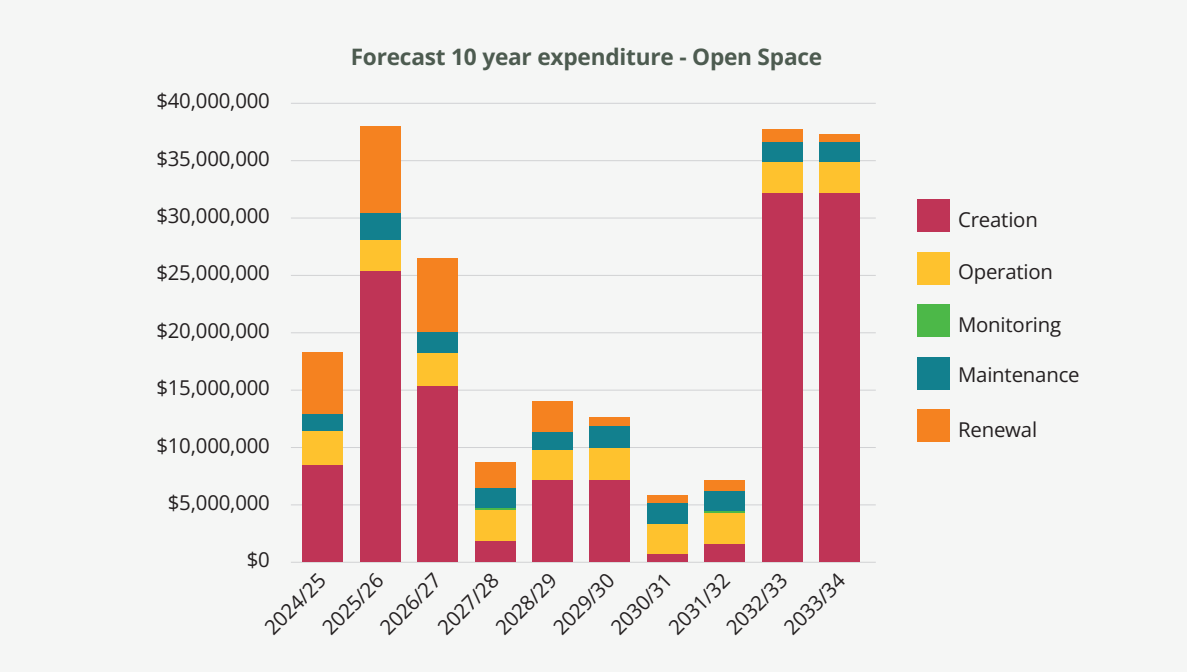
This forecast is compared with the proposed budget over the first 10 years of the planning period to identify any funding shortfall.

Forecast total outlay for OpEx and CapEx

Forecast expenditure	10-year forecast	Average annual cost
Operational Cost (OpEx)	$44,673,370	$4,467,337
Capital Cost (CapEx)	$151,983,650	$15,198,365
Total	**$196,657,020**	**$19,665,702**

Forecast outlays for the LTFP

Year	Planning	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	Forecast Total
2024/25	$112,000	$8,061,431	$2,730,000	$20,000	$1,536,827	$5,015,210	$0	$17,475,468
2025/26	$112,000	$24,081,595	$2,580,000	$50,000	$2,279,797	$7,364,960	$0	$36,468,352
2026/27	$112,000	$14,650,240	$2,580,000	$50,000	$1,731,977	$6,270,100	$0	$25,394,317
2027/28	$152,000	$1,605,600	$2,580,000	$250,000	$1,729,937	$1,938,650	$0	$8,256,187
2028/29	$112,000	$6,677,600	$2,580,000	$20,000	$1,573,527	$2,574,905	$0	$13,538,032
2029/30	$112,000	$6,377,600	$2,580,000	$20,000	$1,570,327	$610,000	$0	$11,269,927
2030/31	$112,000	$600,000	$2,580,000	$20,000	$1,605,677	$633,750	$0	$5,551,427
2031/32	$152,000	$1,300,000	$2,580,000	$250,000	$1,639,947	$960,500	$0	$6,882,447
2032/33	$112,000	$30,789,600	$2,580,000	$20,000	$1,568,027	$1,020,159	$0	$36,089,786
2033/34	$112,000	$30,789,600	$2,580,000	$20,000	$1,567,327	$662,150	$0	$35,731,077
Total	**$1,200,000**	**$124,933,266**	**$25,950,000**	**$720,000**	**$16,803,370**	**$27,050,384**	**$0**	**$196,657,020**





Valuation forecasts

The best available estimate of assets included in this AMP are shown below. This estimate is based on recent purchases of equivalent assets (what it would cost to replace the asset today), or an indexed value (the original purchase cost of the asset in today's dollars).

Replacement cost (current/gross):	**$239,695,509**
Accumulated depreciation:	**$95,387,557**
Depreciated replacement cost:	**$144,307,952**
Depreciation:	**$6,062,666**

Key assumptions in financial forecasts

- All data used in this AMP is current as of May 2024.
- The forecast 10-year expenditure profile is provided in 2024 dollars.
- The Long-Term Financial Plan will be adjusted annually to account for cost index increases and utility cost anomalies.
- Operation and maintenance costs are based on existing service levels.
- Contractor cost increases are consistent with the allowance for CoM indexed increases to LTFP.

Forecast reliability and data confidence

The forecast costs, proposed budgets, and valuation projections in this AMP are based on the best available data. For effective asset and financial management, it is critical that the information is current and accurate. Data confidence is classified in accordance with the table below.

Data confidence definitions and grades

Confidence grade	Description
A. Very high	Data based on sound records, procedures, investigations, and analysis, documented properly, and agreed as the best method of assessment. Dataset is complete and estimated to be accurate ± 2%.
B. High	Data based on sound records, procedures, investigations, and analysis, documented properly but has minor shortcomings, for example some of the data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation. Dataset is complete and estimated to be accurate ± 10%.
C. Medium	Data based on sound records, procedures, investigations, and analysis which is incomplete or unsupported, or extrapolated from a limited sample for which grade A or B data are available. Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated ± 25%.
D. Low	Data is based on unconfirmed verbal reports and/or cursory inspections and analysis. Dataset may not be fully complete, and most data is estimated or extrapolated. Accuracy ± 40%.
E. Very low	None or very little data held.

Data confidence assessment outcome

Data	Confidence Assessment
Asset Condition - Buildings and Building Components	A
Asset Condition – Non building assets	C
Asset Function	C
Asset Capacity	C
Asset Age Profile	D
Replacement Value	B
Service Levels	B
Demand drivers	B
Capital Expenditure Forecasts	B
Operational Expenditure Forecast	B

Monitoring and review

This AMP will be reviewed during the annual budget planning process and revised to show any material changes in service levels, risks, forecast costs and proposed budgets as a result of budget decisions.

Cost changes will be reviewed annually, and any changes needed (refer to the table on page 3) will be published separately to this plan.

The AMP will be reviewed and updated every four years to ensure it represents the current service level, asset values, forecast operations, maintenance, renewals, creation and asset disposal costs and planned budgets. These forecast costs and proposed budget are incorporated into the Long-Term Financial Plan or will be incorporated into the Long-Term Financial Plan once completed.



Improvement plan

The following improvement initiatives were identified as part of the development of this AMP and show alignment with the overall Council Strategy.

Task	Resource	Completion
Improve Asset naming terminology and position in the hierarchy. Review Asset Class hierarchy inconsistencies in owner allocation (– eg Sports Courts) and where replacement value is reported.	Unit Manager Property, Strategy and Delivery	Dec 2025
Review Facility and Intangible assets and allocate to Asset Class and AMP responsible for the asset.	Unit Manager Asset Solutions	Dec 2024
Develop Level of Service for design standards for predominantly sporting facilities.	Manager City Property	Jun 2026
Improve customer notification reporting quality for consistency and to enable accurate keyword categorisation in addition to descriptive detail to allow better analysis and performance reporting.	Manager City Property	Dec 2025
Review process for measuring utilisation across the different building service groupings and analysis to inform reporting and asset decision making.	Manager City Property	Dec 2025
Ensure asset handover process is utilised to ensure asset acquisition, upgrade, renewal and disposal is captured and communicated to maintain the Asset Management Information System.	Manager City Property	Dec 2024
Review and revise chart of accounts to facilitate consistent and accurate cost allocation for all asset expenditure aligned with the Asset Management Lifecycle including differentiation between planned and reactive maintenance.	Manager City Property	Jun 2025
Implement a process to update this Asset Management Plan during annual budget planning processes to show any material changes in service levels and/or resources.	Manager City Property	Nov 2024
Improve quality, currency and completeness of asset data in the centralised asset management information system including condition assessments and asset/component age, design (useful) life.	Manager City Property	Dec 2025
Review opportunities identified through the 2023/24 Building Condition and Sports Lighting audit to integrate with Carbon Neutrality Plan to map out how the City of Marion Building and Structure assets can reduce carbon emissions for Council operations by 2030.	Manager City Property	Dec 2025

Appendix A - Capital works renewal and improvements program

The table below shows a list of CapEx projects from City of Marion Building Asset Strategy, renewals identified through the 2023/24 Building Condition Audit and other planned renewals by suburb with proposed timing.

- Building site major renewal or improvement works
- Building superstructure/roof
- Building interior fit out
- Air conditioning systems
- Electrical systems
- Fire systems
- Hydrology/plumbing systems
- Court recoating/resurfacing
- As specified

Suburb	Location	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Ascot Park	Active Elders Association		● ●	● ●	● ● ●			●	● ●	● ● ● ●	
Bedford Park	Living Kaurna Cultural Centre		●	●		●			●	● ●	
City wide	Audio visual and technology upgrades	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
City wide	Facility branding and wayfinding signage	✓	✓	✓	✓						
City wide	Public toilets improvement		● ●	●	●	●			●	● ●	
Clovelly Park	Clovelly Park Memorial Community Centre (including netball facility)		●	●		● ●				● ●	●
Clovelly Park	Cosgrove Hall	●	● ● ●		● ●	●		●	● ●	● ● ●	

The timing and scope of these works may vary to suit a change in priorities.

Suburb	Location	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Edwardstown	Abbeyfield House		● ● ● ●	●	●				●		
Edwardstown	Marion City Band		● ● ●						●	●	
Edwardstown	Meals on Wheels: Edwardstown		● ● ●						● ●		
Edwardstown	Rotary Book Exchange		●		● ●						
Glandore	Glandore Community Centre buildings		● ● ●		● ● ●	●			● ●	● ●	●
Glandore	Glandore Community Centre FitzJames building: Huntington's SA Inc		● ● ●		●				● ●	●	
Glandore	Glandore Community Centre Gundy Buildings: Community Centres SA		●							● ●	
Glandore	Glandore Community Centre Naldera: CBS and Coast FM		● ● ●		● ● ●						
Glandore	Glandore Oval	●	● ● ●	●		● ●				● ●	

The timing and scope of these works may vary to suit a change in priorities.

Suburb	Location	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Glengowrie	Hazelmere Road netball facilities			● ●							
Glengowrie	Stanley Street Tennis Club	●	● ●						● ●		
Glengowrie	YMCA Glengowrie		● ●	●	● ● ●				●		
Hallett Cove	Capella Drive Reserve				●						
Hallett Cove	Cove Civic Centre		●		● ●				● ● ● ● ●		
Hallett Cove	Hallett Cove Beach Tennis Club				●		●		● ● ●		
Hallett Cove	The Cove Sports and Community Club		● ●		●	●	●			●	
Hallett Cove	Cove Netball Facility		●								
Hallett Cove	Meals on Wheels: Hallett Cove			●	●				● ●	● ●	
Hallett Cove	Perry Barr Farm: Castrol Shed					●				● ●	
Hallett Cove	Perry Barr Farm buildings: Hallett Cove Scout Group		●	●					●	● ● ●	

The timing and scope of these works may vary to suit a change in priorities.

Suburb	Location	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Hallett Cove	Perry Barr Farm buildings: Lions Club of Hallett Cove										
Marion	Marion Basketball Stadium (new 5 court stadium)										
Marion	Marion Bowling Club										
Marion	Marion Bowling Club site: unused building										
Marion	Marion RSL										
Marion	Marion Sports and Community Club (Club Marion) (changerooms years 2027, 2028)										
Marion	Marion Sports Precinct: carpark improvements										
Marion	Vietnam Veterans Federation										
Mitchell Park	City of Marion: City Services										

The timing and scope of these works may vary to suit a change in priorities.

Suburb	Location	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Mitchell Park	Mitchell Park Sports and Community Centre									● ●	
Morphettville	Koorana Gymnasium	●	●								
Morphettville	Marion Leisure Fitness Centre		● ● ●	● ●		●		● ● ●	● ●	● ● ●	●
Morphettville	Morphettville Park Tennis Club (clubroom years 2024 - 2026)	●	● ● ●			●			●		
O'halloran Hill	Sam Willoughby International BMX Facility		● ●						●	● ● ●	
Oaklands Park	Marion Cultural Centre: overall (security 2032)		●			●				● ● ●	
Oaklands Park	Marion Cultural Centre Plaza	●									
Oaklands Park	Marion Cultural Centre: theatre and gallery	●			●						
Oaklands Park	Oaklands Park Pump Shed			●		●					
Park Holme	Ascot Park Bowling Club		● ● ●			●				● ● ● ● ●	

The timing and scope of these works may vary to suit a change in priorities.

Suburb	Location	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Park Holme	Marion Outdoor Pool	●	● ● ● ● ●	● ●	● ●				● ● ● ● ●		
Park Holme	Marion Outdoor Pool: residence		● ●	●	●				●		
Park Holme	Park Holme Community Hall		● ●		●				● ●	● ●	
Park Holme	Park Holme Library		● ●					●		● ● ●	
Park Holme	Woodforde Family Reserve Clubrooms		●	●				●			
Plympton Park	Plympton Sports and Recreation Club		● ● ●		● ● ●				● ● ●		
Seacliff Park	Seacliff Golf Course: clubhouse	●									
Seacliff Park	Seacliff Golf Course: course buildings							●	● ●	●	
Seacombe Heights	Tarnham Road tennis courts										●
South Plympton	Edwardstown Soldiers Memorial Recreation Ground		● ● ●								

The timing and scope of these works may vary to suit a change in priorities.

Suburb	Location	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Sturt	City of Marion: administration	● ●	● ●		●	●			● ●	● ● ● ●	
Sturt	Cooinda Neighbourhood Centre	● ●	●	● ●		● ●					
Sturt	Marion Heritage Research Centre	●	●	●	●			●	●	● ●	
Trott Park	Marion City Lions Club: shed		●		●						
Trott Park	Southbank Tennis Club		● ●	●	●	●		●	●		
Trott Park	City of Marion: southern depot	●									
Trott Park	Trott Park Neighbourhood Centre		●	●		●		●	● ● ●	● ● ● ●	
Unknown	Proposed Southern Region indoor sporting facility								●	●	●
Warradale	Marion Community House		●		●	●			●	●	
Warradale	Warradale Park Tennis Club	●					●				

The timing and scope of these works may vary to suit a change in priorities.

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CITY OF MARION

Designed by CoM Marketing and Communications 2024.

Snapshot: Building and Structures Asset Management Plan



Building and structure assets support the delivery of community, sporting and recreational activities, provide accommodation for council's administration and operations and are leased to commercial operations. Assets include buildings and various ancillary assets associated with the buildings such as pools, fencing, furniture, lighting, pathways, signs and sporting courts, fields, equipment and ovals.

What we are delivering

The Building and Structures Asset Management Plan has been developed to improve council's long-term strategic management of the buildings and structures assets and to ensure the levels of service are sustained.

Council currently manages

Buildings and structures				Ancillary assets			
8	**20**	**113**	**68**	**444**	**306**	**190**	**382**
Administration and operations	Commercial facilities	Community facilities	Sports and recreation facilities	Furniture and ancillary	Facility and sports lighting	Aquatic, sports courts, ovals and equipment	Other assets*

Replacement value: $239.7m

City of Marion aim to provide buildings and structures assets that are safe to use, functional, compliant, and able to support the delivery of community services.

Average annual operating costs: $4,467,337

Average annual capital costs: $15,198,365

Community assets

- Neighbourhood Centres, libraries, indoor stadiums, clubrooms, halls, toilets.
- Aquatic centre/water park, sports courts, fields, ovals and equipment.
- Lighting, fences, retaining walls, furniture, waste bins.

Future demands

- Increased population with greater expectations on community, sport & recreation facilities
- Greater utilisation and asset data to inform asset management decisions.

Risk management

Risks are identified, evaluated, and controlled to ensure continuity of the service in the medium term.

** e.g. fences, retaining walls, signs etc*

Community levels of service

Condition

Target:
All assets to be in good visual and structural condition.

Current performance and next steps:
Very Good to Fair overall condition. Continue with regular inspections, maintenance and renewal strategy when condition falls below service levels.

Function

Target:
Assets are fit for purpose.

Current performance and next steps:
Good overall functionality of building assets with ongoing assessment of service gaps, including accessibility, addressed through renewal opportunities.

Capacity

Target:
Assets are able to cater for the usage to meet community needs.

Current performance and next steps:
Facilities are generally well utilised with continued monitoring to identify opportunities for additional use..

Climate resilience

Target:
Assets are resilient to the effects of climate extremes.

Current performance and next steps:
Resilience improved through the life of the plan by incorporating robust specifications into design of new or upgraded existing buildings.

Asset Management Plan period: 2024-2034



Asset Management Plan:

- **Building and Structures**

Community feedback report

November 2024

A great place to *work*
marion.sa.gov.au

CITY OF MARION

Executive summary

Consultation on the Building and Structures Asset Management Plan 2024-2034 (AMP) was undertaken between 27 September and 17 October 2024.

AMPs are classified as a strategic management plan of Council as defined under Section 122 of the Local Government Act (LGA) and fulfils the requirements of this Section. Section 122(6) of the Act requires that the AMP be provided for public consultation.

Making Marion responses

We received a single response for the Building and Structures AMPs, that was strongly supportive.

Making Marion site visits and downloads

Metric	Building and Structures
Site visits	30
AMP downloads	20
Snapshot plan downloads	18
Responses	1 (Strongly support)

Engagement Snapshot

Purpose of engagement

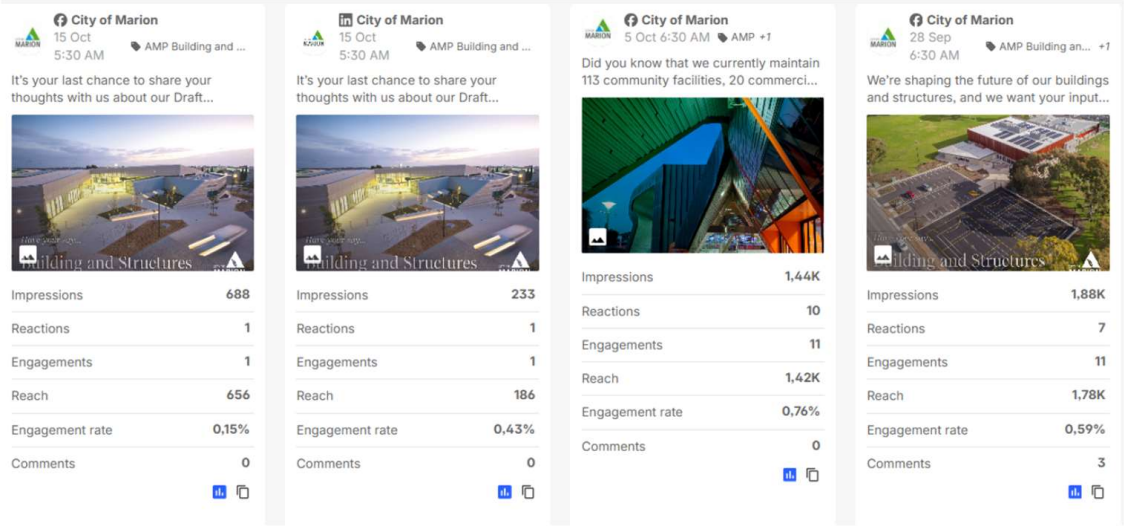
To seek the level of support, views and general input from the community on the following draft Asset Management Plan:

- Building and Structures 2024-2034

Consultation consisted of:

- Making Marion page and online survey
- Making Marion eNewsletter
- Social media campaign
- Promotions to Marion 100 members

Social Media Summary



Impressions - show the number of times your content was displayed to these users.

Reach - shows the number of unique users that were exposed to your content. If the same person sees one of your posts three times, the Impressions would be 3 but the Reach metric would only count

Engagements - inform about how many times users engaged with a post during their lifetime. Engagement is seen as the combined number of reactions to, comments on, and shares of a post.

Engagement Rate: Calculated by the total engagements a post received divided by the total number of impressions on that post.

Reactions - Reactions are a type of engagement with your Facebook content. They are comprised of the total amount of Love, Haha, Wow, Sad, Angry, and Like actions that users took on your post. This can be reported on in the Measure module**.**

Participant responses

Respondents' street name and suburb

Street name	Suburb	Responses
Folkestone Road	Dover Gardens	1

Participants Comments

- **Building and structures**

Did you find the snapshot summary useful with assisting your understanding of the plan?

Yes, It was well structured and easy to understand for the everyday ratepayer. It's important for everyone to understand where rates are going and in a way that's easily broken down.

What aspects of the plan did you find of use to you?

Interesting to understand where rates are going, but also good use of rates for the most part. Laying out the plan over the near future was a good snapshot of where rates are going with sensible spending habits that must trend deep into the future.

Please tell us why?

Infrastructure spending on sport and recreational facilities, as well as local parks and essential council buildings are going to be important. Promoting health & wellness in our young residents, and encouraging leisurely activities to take place marry up, and this spending makes sense to most. It would be nice to see more park upgrades in the immediate ward that I reside in, but can also appreciate the even spread across most of the wider Council area.

12.12 Nomination for Local Government Association Dog and Cat Management Board	
Report Reference	GC241126R 12.12
Originating Officer	Mayor Executive Assistant – Sarah Barnby
Corporate Manager	Manager Office of the Chief Executive - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to seek a nomination for election to the Local Government Association (LGA) Dog and Cat Management Board.

EXECUTIVE SUMMARY

The Dog and Cat Management Board is established under the *Dog and Cat Management Act 1995* and is the public face for the management of companion dogs and cats in South Australia.
It provides policy leadership to council and also acts as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue and shelter organisations, and assistance dog organisations to ensure South Australia's dog and cat laws meet the objectives of the Act.

The Board is a state government statutory body whose responsibilities include planning for, promoting and providing advice on dog and cat management practices. It oversees the administration and enforcement of the state's dog and cat management laws.

The Board's expertise, research results and best practice knowledge, ensures South Australia's regulatory and legislative framework is reviewed and amended to improve dog and cat management across South Australia.

DISCUSSION

Nominations are open for two local government representatives on the Dog and Cat Management Board for a three-year term.

The new term commences 1 February 2025 and runs through until 31 January 2028. Previous members nominated by the LGA can be reappointed.

Successful candidates must attend 11 meetings per year held at metropolitan and regional council offices and sitting fees are $206 per meeting for ordinary members.

The Dog and Cat Management Board meets on the third Tuesday every month, excluding January. Board meetings and workshops alternate every second month.

The Minister for Climate, Environment and Water has requested our nominees comprise at least one male and one female, in accordance with the *Legislation Interpretation Act 2021*.
To be eligible to nominate, the candidate must have:

- practical knowledge of, and experience in, local government including local government processes, community consultation and the law as it applies to local government
- experience in the administration of legislation

- experience in financial management
- experience in education and training.
- Candidates must be a currently serving council member or employee of a council or other local government entity, unless otherwise determined by the LGA Board of Directors.

Interested candidates and council are required to address the requirements set out in the Call for Nominations Information Sheet (Part A) detailing further information about the role and selection criteria, and will be required to meet the following requirements:

- complete the Nomination Form (Part B)
- include a copy of the council resolution
- provide a current CV
- respond to the selection criteria (no more than 2 pages)
- email the documents to nominationscoordinator@lga.sa.gov.au
- applications close **29 November 2024.**

Only nominations submitted by a council, following a resolution of council, will be considered.

Following the close of nominations, a meeting of the LGA Nominations Committee will be held to consider candidates.

Recommendations from the Nominations Committee will be considered by the LGA Board of Directors and an update will be provided to nominating councils' CEOs once a successful candidate has been decided.

The LGA Appointments and Nominations to Outside Bodies – Policy sets out the process to examine nominees.

An expression of interest was circulated to the City of Marion elected members on 14th October. Councillor Jayne Hoffmann has expressed an interest in being nominated for the position as Member on the LGA Dog and Cat Management Board.

RECOMMENDATION

That Council:

1. **Note the report as presented; Nomination sought for Local Government Dog and Cat Management Board**
2. **Agree to nominate Councillor Jayne Hoffmann and to support the application for nomination as Member on the Dog and Cat Management Board**
3. **Governance administration to assist with forwarding the application and accompanying documentation to the Local Government Association by close of business on Friday 29th November 2024.**

ATTACHMENTS

{attachment–list}

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LGA Appointments and Nominations to Outside Bodies PART A

Dog and Cat Management Board — Call for Nominations

Governing Statute (if applicable)	Section 12(1)(a) Dog and Cat Management Act
Purpose/Objective	Public face for the management of companion dogs and cats in South Australia and provides policy leadership to councils. The Board also plays a key role as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue and shelter organisations and assistance dog organisations to ensure South Australia's dog and cat laws meet the objects of the Dog and Cat Management Act.
Administrative Details	11 meetings per year with a fee of $206 per session
Selection Criteria (*to be addressed by applicant)*	• practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government • experience in the administration of legislation • experience in financial management • experience in education and training.
Class A Primary Nomination	*In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees*
Liability and indemnity cover	*The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.*

For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000

Document Set ID: 823962
Version: 1, Version Date: 08/10/2024

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LGA Appointments and Nominations to Outside Bodies PART B

Dog and Cat Management Board — Nomination Form

Instructions

This form:

- *Must be submitted by a council*
- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, available here.

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

Dog and Cat Management Board		
Council Details		
Name of Council submitting the nomination		
Contact details of council officer submitting this form	**Name:**	
	Position:	
	Email:	
	Phone:	
Council meeting date and minute reference		
Nominee Full Name		
elected member ☐ OR employee of council ☐ OR employee of local government entity ☐		
Note: by submitting this nomination council is recommending the nominee is suitable for the role.		

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SECTION 2: NOMINEE to complete

Dog and Cat Management Board			
Nominee Details *** Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.**			
First Name:*		**Gender**	
Middle Name:*			
Surname:*			
Home / Personal Postal Address:*			
Phone:		**Mobile:**	
Personal Email:			
Why are you interested in this role?			
CV	attached ☐ OR forwarding separately ☐		
Response to selection criteria *(if applicable)* *Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.*	*Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.* attached ☐ OR forwarding separately ☐		

Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies?

Yes ☐ OR No ☐

If Yes, please list any fields of interest or Outside Bodies of interest:

-
-
-

Undertaking:

The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?

Yes ☐ No ☐

Signature of Nominee: _____

12.13 1st Budget Review 2024-2025	
Report Reference	GC241126R12.13
Originating Officer	Unit Manager - Finance Partnering & Rates – Heath Harding
Corporate Manager	Chief Financial Officer – Ray Barnwell
General Manager	General Manager Corporate Services – Tony Lines

REPORT OBJECTIVE

The purpose of this report is to provide the financial results for the 1st Budget Review for 2024-2025. The budget review is a revised forecast of the original 2024-2025 budget and as such any savings identified for 2024-2025 during budget reviews will not be confirmed until the projects are completed and/or the financial statements are prepared, inclusive of accruals, and audited at the end of the financial year.

EXECUTIVE SUMMARY

The completion of the 1st Budget Review has identified a favourable net cash adjustment of **$395,385.** Adding this to the original budget surplus of $49,051 forecasts a revised full year cash surplus of **$444,436**.

The 2024-2025 1st Budget Review adjustments can be attributed to the following:

Cash Statement Reconciliation	$	$
Original Budget Cash Surplus		**49,051**
1st Budget Review Adjustments		
Add Favourable		
Additional Grants Commission Funding	403,871	
Forecast Local Roads and Community Infrastructure Grant	317,326	
Coach House Rehabilitation & Warriparinga Bridges Grant	691,509	
Positive Ageing & Inclusion Grant	89,863	
Savings in Building Maintenance Contractors	94,584	1,597,153
Less Unfavourable		
Labour resourcing (partially offset by grant funding and contractor reduction)	698,314	
Increase in Insurance Premiums	124,792	
Maintenance contracts for Streetscape & Reserve upgrades	180,103	
Other various net unfavourable adjustments	142,559	1,145,768
Total 1st Budget Review Adjustments		**451,385**
Revised 2024-2025 Cash Surplus(Deficit) before Council Resolutions		**500,436**
Less Council Resolutions funded from Rates		
GC240312R11.5 - Cove Community Garden Fence	40,000	
GC240423R12.6 - Community Event Fund	16,000	**56,000**
Revised 2024-2025 Cash Surplus		**444,436**

RECOMMENDATION

That Council:

1. **Adopt the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows.**
2. **Notes the identified savings of $903k for 2023-2024 year following the completion of the audited Annual Financial Statements will be utilised to reduce future borrowings.**

GENERAL ANALYSIS

Council is required to reconsider the approved budget three times during the year in accordance with Section 123 (13) of the Local Government Act 1999 and Section 9 of the Local Government (Financial Management) Regulations 2011.

The original 2024-25 budget was developed within the context of a long term framework to achieve a balance between meeting the objectives of the Strategic Plan and attaining financial sustainability in the long term.

FRAMEWORK

This budget review continues the focus on achieving the framework set by Council when developing the 2024-25 budget, this being:

- Support the achievement of the City of Marion's strategic directions;
- Address issues arising and opportunities identified from internal audit reviews and business excellence assessments;
- Maintain, on average, a breakeven or positive funding (cash) position over the Long Term Financial Plan;
- Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new when it is cost effective to do so;
- Review existing services and assets to ensure they meet prioritised community needs;
- Council only approve new major projects where it has the identified funding capacity to do so;
- Maintain Council's position for an average residential rate which remains among the lower rating metropolitan councils.

DISCUSSION

Cash Position

The completion of the 1st Budget Review has identified a favorable net cash adjustment of **$395,385**. Adding this to the original budget surplus of $49,051 forecasts a revised full year cash surplus for the 2024-2025 year of **$444,436**.

The 2024-2025 1st Budget Review adjustments can be attributed to the following:

Cash Statement Reconciliation	$	$
Original Budget Cash Surplus		**49,051**
1st Budget Review Adjustments		
Add Favourable		
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Less Unfavourable		
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Less Council Resolutions funded from Rates		
GC240312R11.5 - Cove Community Garden Fence	40,000	
GC240423R12.6 - Community Event Fund	16,000	**56,000**
Revised 2024-2025 Cash Surplus		**444,436**

The cash result:

- Identifies the cash difference between total revenues and expenditures of Council after allowing for funding from loans, investments, cash draw-downs and reserves.
- Includes capital expenditures, which are excluded from the operating result.
- Provides information of changes in uncommitted financial resources available to Council.
- Returns a cash surplus where savings arise from the original budget, representing an increase in uncommitted financial resources or returns a cash deficit when costs are greater than the original budget, representing a decrease in available financial resources.

The 1st Budget review for 2024-2025 is based upon actual results to the end of October 2024 and forecast to June 2025. In accordance with the Local Government (Financial Management) Regulations 2011 a revised budgeted income statement, balance sheet, statement of changes in equity and statement of cash flows are provided in the attachments to Attachment 2.

Operating Position

The 1st Budget Review – 2024-2025 forecasts an operating deficit of $3.972m, adjusted from an operating surplus of $0.086m in the original adopted annual budget for 2024-2025. The revised forecast operating deficit is predominantly in relation to the impact of funded carryovers from 2023-2024 of $3.128m, the reclassification to operating expenditure from capital projects of $0.316m and a revised forecast increase in depreciation of $0.498m following the revaluation of assets as part of the annual financial statements for 2023-2024.

Capital Works Budget

The 1st Budget Review forecasts capital expenditure increasing by $11.867m from $34.802m to $46.669m (Renewal $16.729m, New $29.940m).

Capital Works	$'000	$'000
Original Budget		34,802
Capital Works Projects Carried over from 2023-2024 (including grant funded)	12,843	
Reclassification from capital to operating expenditure *	(316)	
Other minor adjustments	(660)	11,867
1st Budget Review Capital Works		**46,669**

** No cash impact. Relates to accounting classification only*

Borrowings

The 1st Budget review forecasts new borrowings of $10.486m for 2024-25 bringing the forecast borrowings at June 2025 to $11.587m. As at 30 June 2024 the City of Marion had a Cash at Bank balance of $28.431m along with access to a short-term debt facility, if required. These cash balances have been quarantined to fund carried over project fund requirements and other liabilities such as grants previously paid in advance which may required during the current financial year.

Under council's Treasury Management Policy, cash balances are continuously monitored and if required, debt will be secured to ensure cash balances do not reduce below that required for capital projects and working capital purposes. The need for potential borrowings is reviewed as part of the annual budget setting process and approval to access these funds is sought as part of the annual budget process.

Reserves

The 1st Budget Review reports a net allocation from Reserves as part of the first budget review process of $14.975m.

Labour Budgets

Overall labour budgets have been realigned with actual results for 2023-24 with a forecast increase of 3.8% on prior year requiring a $0.698m adjustment to costs bringing the total labour budget to $47.308m. This increase is partially offset by increases in grant funding and reduction in contractor expenditure totalling $0.184m.

Depreciation

The depreciation budget for 2024-2025 increased by $498,344 in the 1st Budget Review to $21.598m, predominantly due to the revaluation of assets as part of the annual financial statements for 2023-2024.

Funds Carried Over from 2023-24 to 2024-25

Following the completion of the 2023-2024 Annual Financial Statements the total funding being carried over from 2023-2024 into 2024-2025 and future years is $21.643m.

A breakdown of the Grants & Carry Overs at 30th June 2024 is shown below:

Capital Project Carryovers	
Capital Works - Capital Program	2,746,819
Capital Works - Grant Funded	6,949,122
Total Capital Project Carryovers (excluding Grant Funded)	**9,695,941**
Operating Carryovers	
Grant Funding	264,882
Other Operating	1,816,593
Total Operating Carryovers	**2,081,475**
Total Carryovers	**11,777,416**
Transferrred to Reserve during 2023-2024 Budget Reviews	
Capital Works - Capital Program	2,007,395
Capital Works - Grant Funded	7,727,555
Operating - Grant Funded	70,704
Operating	59,511
Total Carryovers identified during Budget Reviews	**9,865,165**
Total Carryover Budgets for 2023-2024	**21,642,581**

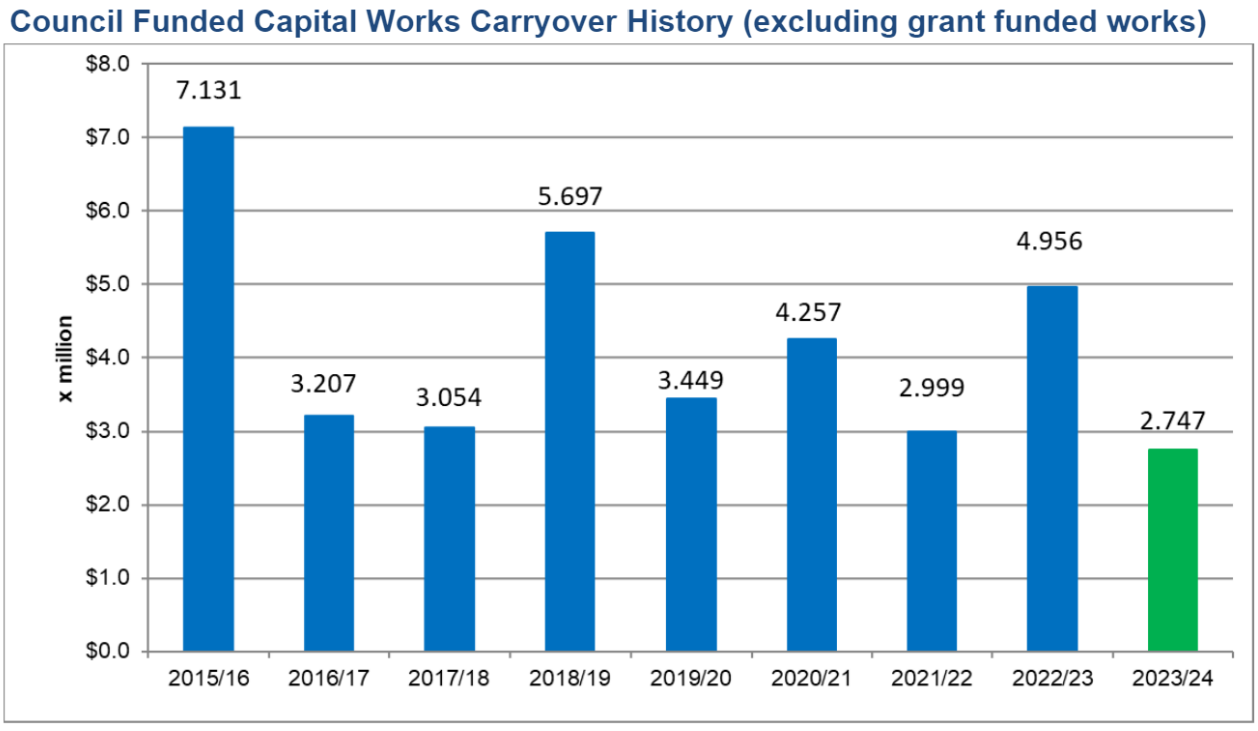
Carryover Analysis 2023-2024	
Capital Works Carryovers (Council Funded)	**2,746,819**
Vehicle Replacement Program	995,289
Retaining Wall - Cove Road Marino	850,000
MCC Plaza Development	275,637
Building Security System Upgrade	127,828
Mitchell Park Neighbourhood Centre Building Renovations	107,502
Bridge - Jacobs Street	84,490
Marion Outdoor Pool Chlorine Dosing Upgrade	83,805
Capella Reserve Dog Park	81,880
Trott Park Neighbourhood Centre Electrical Trenching	50,000
Car Park - Alawoona Reserve	47,406
Bowden Grove Drain - Oaklands Park	15,855
Smart Cities Parking	11,677
Public Art Projects	5,250
City Services Electricity Upgrade	5,100
Administration Building Electricity Upgrade	5,100
Grant Funded Capital Projects	**6,949,122**
Marino Hall Upgrade	1,889,709
Raglan Avenue Streetscape	1,720,257
Cove Sports Club Upgrade	1,255,308
Seacliff Golf Club Pumps to Tank Project	829,970
Other Grant Funded Capital Projects	527,181
Alawoona Streetscape & Reserve	423,247
Seacliff Golf Club Clubroom Upgrade	303,450
Grant Funded Operating Projects	**264,882**
Coastal Monitoring Program	60,343
Resilient South Climate Partnership	55,889
Other Operating Projects	148,650
Other Operating Projects (Council Funded)	**1,816,593**
Digital Transformation projects	971,366
Cleaning of side entry pits	109,222
Stormwater Master Plan	60,000
Other Operating Projects	676,005
Projects retimed during 2023-2024	**9,865,165**
Total Carryovers from 2023-2024	**21,642,581**

The current status of capital works program budgets carried over from 2023-2024 ($2.747m) as at the 10th November 2024 is provided below:

Category	# Projects	Budget	Completed	Remaining
Infrastructure	4	997,751	818,403	179,348
Land & Property	6	379,335	161,032	218,303
Open Space Planning	1	81,880	-	81,880
Other	4	1,287,853	632,437	655,416
Total	**15**	**2,746,819**	**1,611,872**	**1,134,947**

These works are expected to be completed by the 30th June 2025.

A detailed listing of capital carryover works is included in Attachment 3 with a previous year comparative below.



Detailed graphs of the overall Capital Works Projects by Asset Category are provided in Attachment 4.

These graphs depict the overall spending profile for 2023-2024 which resulted in a net underspend of $0.190m (0.7%) against budget for 2023-2024.

2023 – 2024 Year End Identified Cash Surplus/Savings

Section 7 (2) of the Local Government (Financial Management) Regulations requires that the first reconsideration of a budget in a particular financial year must include a review which takes account of the financial outcomes of the council, council subsidiary or regional subsidiary for the previous financial year.

Our independent audit of the financial statements for the year ended 30th June 2024 has been completed and surplus/savings of $0.903m have been identified. These identified Savings/Surplus will be used in place of forecast loan funding during 2024-2025.

ATTACHMENTS

1. Attachment 1 - GC241126 - 1st Budget Review 2024-2025 [**12.13.1** - 1 page]
2. Attachment 2 - GC241126 - 1st Budget Review 2024-2025 [**12.13.2** - 7 pages]
3. Attachment 3 - GC241126 - 1st Budget Review 2024-2025 [**12.13.3** - 1 page]
4. Attachment 4 - 2023-2024 Final Capital Works Graphs [**12.13.4** - 5 pages]

APPENDIX 1

	Budgeted Funding Statement Year to Date 2024-2025	YTD Actual (31 Oct 2024) $'000	2024-2025 1st Review Budget $000's
	OPERATING REVENUE		
	Rates	31,481	94,784
	Statutory Charges	1,007	2,743
	User Charges	1,048	4,107
	Operating Grants and Subsidies	5,912	10,318
	Investment Income	142	300
	Reimbursements	364	1,131
	Other Revenues	212	928
	Share of Profit - Equity Accounted Investments	-	645
		40,166	**114,956**
	OPERATING EXPENSES		
	Employee Costs	15,050	47,308
	Contractual Services	10,855	34,377
	Materials	1,466	6,553
	Finance Charges	-	359
	Depreciation	7,033	21,598
	Other	3,130	8,733
		37,534	**118,928**
	Operating Surplus/(Deficit) before Capital revenues	**2,632**	**(3,972)**
Add			
(a)	**Capital Revenue**		
	Capital Grants and Contributions	739	4,975
	Physical Resources received free of charge	-	-
	Asset disposal and fair value adjustments	-	-
Equals	**Net Surplus/(Deficit) resulting from operations**	**3,371**	**1,003**
Add	Depreciation	7,033	21,598
	(Gain)/Loss on disposal of assets	-	-
	Share of Profit SRWRA	-	(645)
Equals	**Funding available for Capital Investment expenditure**	**10,404**	**21,956**
	Capital		
Less	Capital Expenditure - Renewal	2,375	16,728
Less	Capital Expenditure - New	5,113	29,941
Add	Capital - proceeds from sale of assets	175	353
Equals	**Net Overall funding Surplus/(Deficit)**	**3,091**	**(24,361)**
	Funding transactions associated with accomodating the above net overall funding deficit (or applying the net overall funding surplus) are as follows:		
	LOANS		
	Loan Principal Receipts (Net)	-	10,486
	Loan Receipts from Sporting Clubs (Net)	-	-
Less	Loan Principal Payments	-	657
	Loan funding (Net)		**9,829**
	Movement in level of cash & accruals		
(b)	Cash Surplus/(Deficit) funding requirements	3,028	443
	Reserves Net transfer to/(transfer from)	63	(14,975)
	Cash/Investments/Accruals Funding	**3,091**	**(14,532)**
Equals	**Funding Transactions**	**(3,091)**	**24,361**

APPENDIX 2

	CITY OF MARION Revised Budgeted Funding Statement 2024-2025	Budget Original $000's	Carryovers $000's	2024-2025 1st Review $000's	Revised Budget $000's
	OPERATING REVENUE				
	Rates	94,824	-	(40)	94,784
	Statutory Charges	2,738	-	5	2,743
	User Charges	4,164	-	(57)	4,107
	Operating Grants and Subsidies	9,174	69	1,075	10,318
	Investment Income	300	-	0	300
	Reimbursements	1,020	-	111	1,131
	Other Revenues	668	122	138	928
	Share of Profit - Equity Accounted Investments	645	-	-	645
		113,533	**191**	**1,232**	**114,956**
	OPERATING EXPENSES				
	Employee Costs	46,610	-	698	47,308
	Contractual Services	30,533	3,128	716	34,377
	Materials	6,460	-	93	6,553
	Finance Charges	359	-	-	359
	Depreciation	21,100	-	498	21,598
	Other	8,385	-	348	8,733
		113,447	**3,128**	**2,353**	**118,928**
	Operating Surplus/(Deficit) before Capital rev's	**86**	**(2,937)**	**(1,121)**	**(3,972)**
Add					
(a)	**Capital Revenue**				
	Capital Grants and Contributions	2,642	2,293	40	4,975
	Physical Resources received free of charge	-	-	-	-
	Asset disposal and fair value adjustments	-	-	-	-
Equals	**Net Surplus/(Deficit) resulting from operations**	**2,728**	**(644)**	**(1,081)**	**1,003**
Add	Depreciation	21,100	-	498	21,598
	(Gain)/Loss on disposal of assets	-	-	-	-
	Share of Profit SRWRA	(645)	-	-	(645)
Equals	**Funding available for Capital Investment exp**	**23,183**	**(644)**	**(583)**	**21,956**
	Capital				
Less	Capital Expenditure - Renewal	15,314	1,765	(351)	16,728
Less	Capital Expenditure - New	19,488	11,078	(625)	29,941
Add	Capital - Proceeds from Sale of Assets	353	-	-	353
Equals	**Net Overall funding Surplus/(Deficit)**	**(11,266)**	**(13,487)**	**393**	**(24,361)**

APPENDIX 2

	CITY OF MARION Revised Budgeted Funding Statement 2024-2025	Budget Original $000's	Carryovers $000's	2024-2025 1st Review $000's	Revised Budget $000's
Funding transactions associated with accomodating the above net overall funding deficit (or applying the net overall funding surplus) are as follows:					
	LOANS				
	Loan Principal Receipts (Net)	9,500	-	986	10,486
Less	Loan Principal Payments	657	-	-	657
	Loan funding (Net)	**8,843**	**-**	**986**	**9,829**
	Movement in level of cash & accruals				
(b)	Cash Surplus/(Deficit) funding requirements	49	-	394	443
	Reserves Net (transfer to/(transfer from)	(2,473)	(13,487)	985	(14,975)
	Cash/Investments/Accruals Funding	**(2,424)**	**(13,487)**	**1,379**	**(14,532)**
Equals	**Funding Transactions**	**11,266**	**13,487**	**(393)**	**24,361**

APPENDIX 2

CITY OF MARION Budgeted Income Statement	Actual 2023-2024 $000's	1st Review 2024-2025 $000's
OPERATING REVENUE		
Rates	89,976	94,784
Statutory Charges	2,400	2,743
User Charges	4,164	4,107
Operating Grants and Subsidies	6,004	10,318
Investment Income	1,246	300
Reimbursements	741	1,131
Other Revenue	1,118	928
Net Gain - Equity Accounted Council Businesses	770	645
TOTAL OPERATING REVENUE	**106,419**	**114,956**
OPERATING EXPENSES		
Employee Costs	45,567	47,308
Contractual Services	31,813	34,377
Materials	7,001	6,553
Finance Charges	150	359
Depreciation	21,594	21,598
Other Expenses	7,751	8,733
TOTAL OPERATING EXPENSES	**113,876**	**118,928**
Operating Surplus/(Deficit) before Capital Revenues	**(7,457)**	**(3,972)**
CAPITAL REVENUES		
Capital Grants, Subsidies and Monetary Contributions	7,976	4,975
Physical resources received free of charge	1,002	-
Asset disposal and fair value adjustments	(4,677)	-
Net Surplus/(Deficit) resulting from Operations	**(3,156)**	**1,003**

APPENDIX 2

Financial Indicators

To assist Council in meeting its objective of financial sustainability, a series of financial indicators endorsed but the Local Government Association are provided. The following table provides a matrix of indicators of the 2024-2025 1st Budget Review and compares the forecast results against the target rate.

Key Ratios	Target	2024-2025 Forecast
Operating Surplus Ratio	**0 - 10%**	**-3.45%**
This ratio expresses the operating surplus as a percentage of total operating revenue		
Target : Average between 0-10% over each consecutive 5-year period		
Comment : Positive ratio indicates that Council has sufficient operating revenue to cover operational expenses The average Operating Surplus over the past five years is 0.1%.		
Net Financial Liabilities Ratio	**0 - 50%**	**27.14%**
This ratio indicates the extent to which net financial liabilities can be met by total operating revenue		
Comment : This result indicates Council's Financial Liabilities are forecast to exceed its Financial Assets. This ratio falls within the target range. Council's capacity to meet its financial obligations remains strong		
Debt Servicing Ratio	**0 - 5%**	**0.89%**
This ratio identifies Council's ability to service its debt obligations (principal & interest) from operating revenues		
Comment : This ratio falls within the target range and indicates Council has a low debt holding and is well positioned for future borrowings outlined in the Long Term Financial Plan		
Asset Renewal Funding Ratio	**90 - 110%**	**100%**
This ratio indicates whether Council is renewing or replacing existing assets at the rate of consumption		
Comment : The ratio can vary from year to year dependant on the renewal capital expenditure. Council's Long Term Financial Plan is set to achieve an average Asset Renewal Funding Ratio of 100% over the next three years		

APPENDIX 2

CITY OF MARION Budgeted Statement of Cash Flows	Actual 2023/2024 $000's	1st Review 2024/2025 $000's
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts	113,345	114,311
Payments	(97,093)	(97,330)
NET CASH PROVIDED BY OPERATING ACTIVITIES	**16,252**	**16,981**
CASH FLOWS FROM FINANCING ACTIVITIES		
Receipts		
Loans Received	-	10,486
Payments		
Principal	(929)	(657)
Repayment of Finance Lease Liabilities	(1)	-
Repayment of Bonds & Deposits	-	-
NET CASH (USED IN) FINANCING ACTIVITIES	**(930)**	**9,829**
CASH FLOWS FROM INVESTING ACTIVITIES		
Receipts		
Capital Grants/Subsidies & Contributions/Investments	6,301	4,975
Sale of surplus assets	828	353
Sale of replaced assets	251	-
Distributions from Equity Accounted Investments	-	-
Payments		
Expenditure on New/Upgrade and Renewal of Assets	(37,372)	(46,669)
NET CASH (USED IN) INVESTING ACTIVITIES	**(29,992)**	**(41,341)**
NET INCREASE/(DECREASE) IN CASH HELD	(14,670)	(14,531)
CASH AT BEGINNING OF REPORTING PERIOD	28,431	13,761
CASH AT END OF REPORTING PERIOD	**13,761**	**(770)**

APPENDIX 2

CITY OF MARION Budgeted Statement of Changes in Equity	Actual 2023-2024 $000's	1st Review 2024-2025 $000's
ACCUMULATED SURPLUS		
Balance at beginning of period	434,637	440,335
Net Surplus/(Deficit)	(3,155)	1,003
Adjustments	-	-
Transfers from Reserves	8,853	15,033
Transfers to Reserves	-	(58)
Balance at end of period	**440,335**	**456,313**
ASSET REVALUATION RESERVE		
Balance at beginning of period	711,329	893,903
Net change this year	182,574	-
Balance at end of period	**893,903**	**893,903**
OTHER RESERVES		
Balance at beginning of period	28,778	19,925
Net change this year	(8,853)	(14,975)
Balance at end of period	**19,925**	**4,950**
Total Reserves	913,828	898,853
TOTAL EQUITY	**1,354,163**	**1,355,166**

APPENDIX 2

CITY OF MARION Budgeted Statement of Financial Position	Actual 2023-2024 $000's	1st Review 2024-2025 $000's
CURRENT ASSETS		
Cash & Cash Equivalents	13,761	(770)
Receivables	6,531	6,531
Inventory	600	600
TOTAL CURRENT ASSETS	**20,892**	**6,361**
CURRENT LIABILITIES		
Trade & Other Payables	17,534	17,534
Provisions	7,134	7,134
Borrowings	310	657
Lease Liabilities	-	-
TOTAL CURRENT LIABILITIES	**24,978**	**25,325**
Net Current Assets/(Liabilities)	**(4,086)**	**(18,964)**
NON-CURRENT ASSETS		
Investment in SRWRA & Council Solutions	9,271	9,916
Infrastructure, Property, Plant & Equipment	1,328,046	1,352,764
Other Non-Current Assets	23,080	23,080
TOTAL NON-CURRENT ASSETS	**1,360,397**	**1,385,760**
NON-CURRENT LIABILITIES		
Provisions	700	700
Borrowings	1,448	10,930
Lease Liabilities	-	-
TOTAL NON-CURRENT LIABILITIES	**2,148**	**11,630**
NET ASSETS	**1,354,163**	**1,355,166**
EQUITY		
Accumulated surplus	440,335	456,313
Asset Revaluation Reserves	893,903	893,903
Other Reserves	19,925	4,950
TOTAL EQUITY	**1,354,163**	**1,355,166**

APPENDIX 3

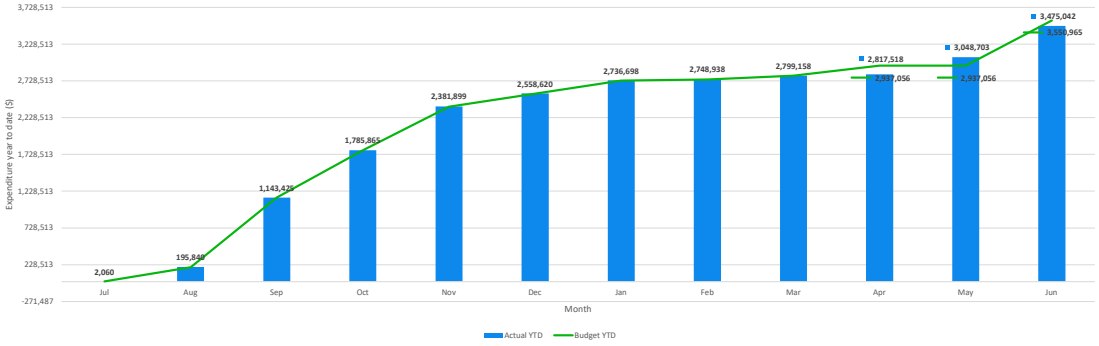
2023/2024 Capital Carryover Listing			
Project Name	**Carryover**	**Works in Progress / Not Started**	**Details**
Bowden Grove Drain - Oaklands Park	16,219	WIP	Works in progress at 30th June and completed in July
Retaining Wall - Cove Road Marino	850,000	NS	Delays encountered due to scope of work and issues with design requirements
Car Park - Alawoona Reserve	47,406	WIP	Works in progress at 30th June, related to the Alawoona Streetscape and Reserve upgrade, completed in August
Bridge - Jacobs Street	84,490	WIP	Work in progress at 30th June and completed in July
Vehicle Replacement Program	995,289	WIP	Balance of 2023/24 fleet renewal program following supplier delays and uncertainty on delivery
Car Parking Program	11,677	WIP	Delays in project completion
MCC Plaza Development	275,637	WIP	Works in progress at 30th June, budget spread over two financial years and completed in October
Capella Reserve Dog Park	81,880	NS	Works deferred to 2024/25 due to higher than expected cost from tender process. Works now aligned to reserve upgrade in 2024/25
Public Art Projects	5,250	NS	Budget allowance for artwork at Marion Basketball Stadium
Mitchell Park Neighbourhood Centre Building Renovations	107,502	NS	Works delayed pending decision on use of the facility
Building Security System Upgrade	127,828	WIP	Works in progress as 30th June, to be completed in the first half of 2024-2025
Marion Outdoor Pool Chlorine Dosing Upgrade	83,805	WIP	Works in progress at 30th June with work being completed in between seasons. Works completed in September
City Services Electricity Upgrade	5,100	WIP	Design works in progress at 30th June for project to be delivered in 2024/2025
Administration Building Electricity Upgrade	5,100	WIP	Design works in progress at 30th June for project to be delivered in 2024/2025
Trott Park Neighbourhood Centre Electrical Trenching	50,000	NS	Works discovered in May then delays encountered with SAPN
Capital Works Carryovers	**2,747,183**		

APPENDIX 4

Road Reseal

Monthly Comment

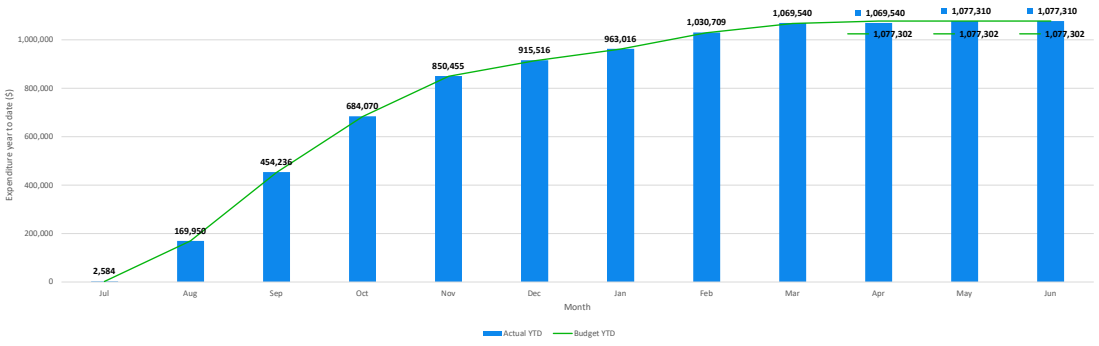
All projects in this program are complete.
Total underspend on Road Reseal works in 2023-2024 was $75,923.



Kerb and Water Table

Monthly Comment

Kerb and Water Table and Kerb Ramp program is complete and on budget.

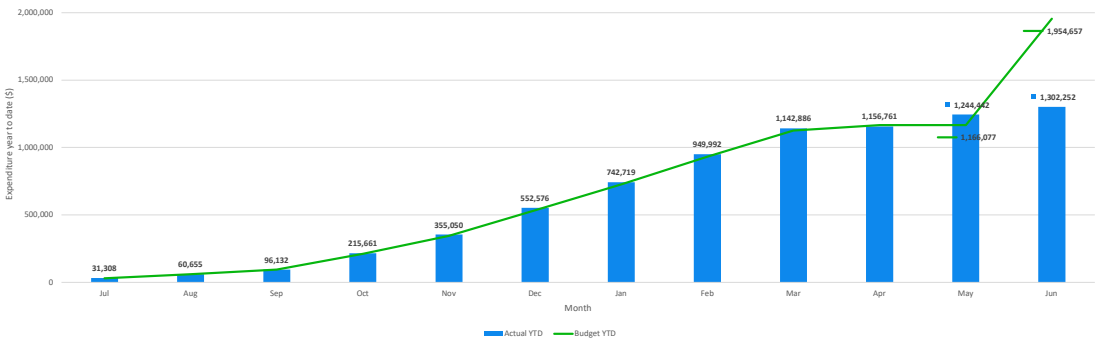


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New Footpath Construction

Monthly Comment

Program is 67% complete. Works for the Cove Road Marino Retaining Wall will be carried over to 2024-2025 ($765,000).
Total overspend on New Footpath Construction works in 2023-2024 was $112,595.

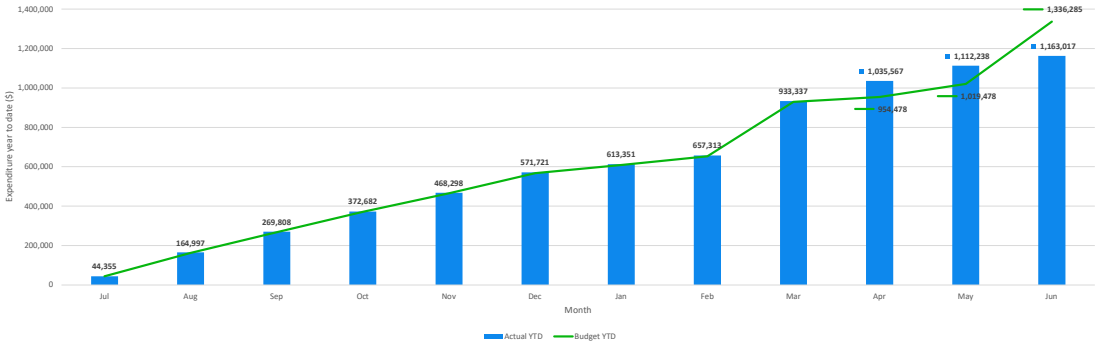


APPENDIX 4

Renewal Footpath Construction

Monthly Comment

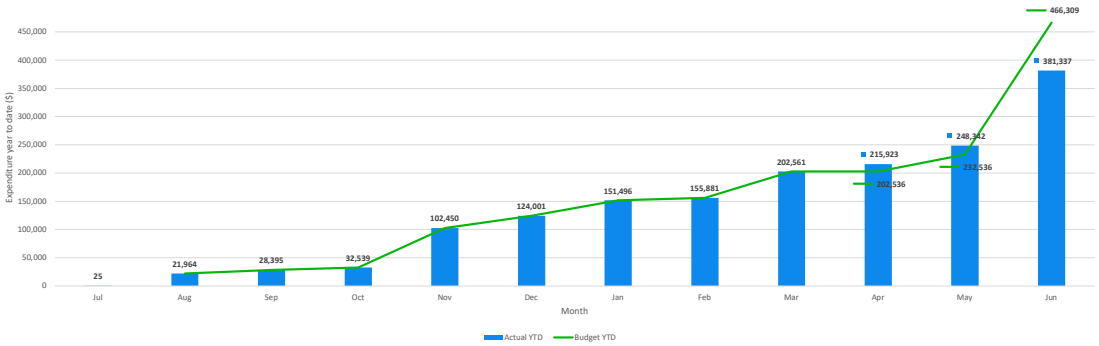
Renewal Footpath Construction program is complete for 2023-2024.
Total underspend on Renewal Footpath Construction for 2023-2024 was $173,268.



Transport

Monthly Comment

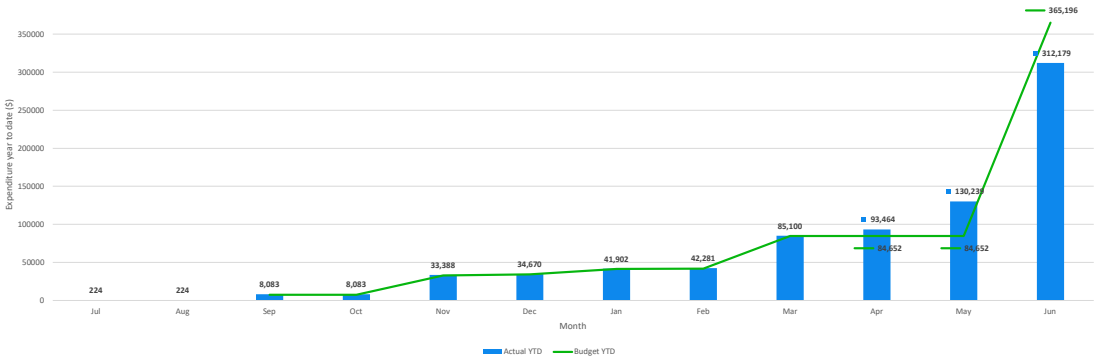
Program is 88% complete. Works for Jacobs Street Bridge & the Flinders Bikeway were in progress at end of year, the remaining works will be carried over to 2024/25 ($66,450).
Total underspend on Transport works in 2023-2024 was $18,522.



Car Parks

Monthly Comment

48% of programmed works were complete as at end of year. Works for Alawoona Reserve & Smart Cities Parking were in progress at end of year, the remaining works will be carried over to 2024-2025 ($59,083).

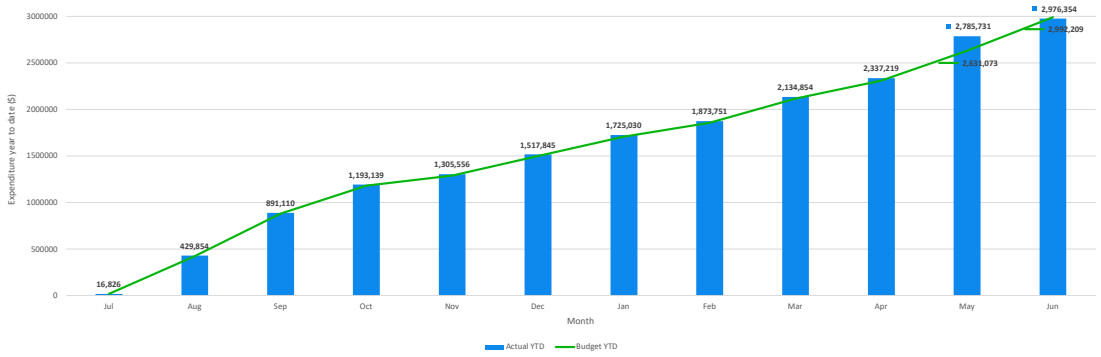


APPENDIX 4

Drainage

Monthly Comment

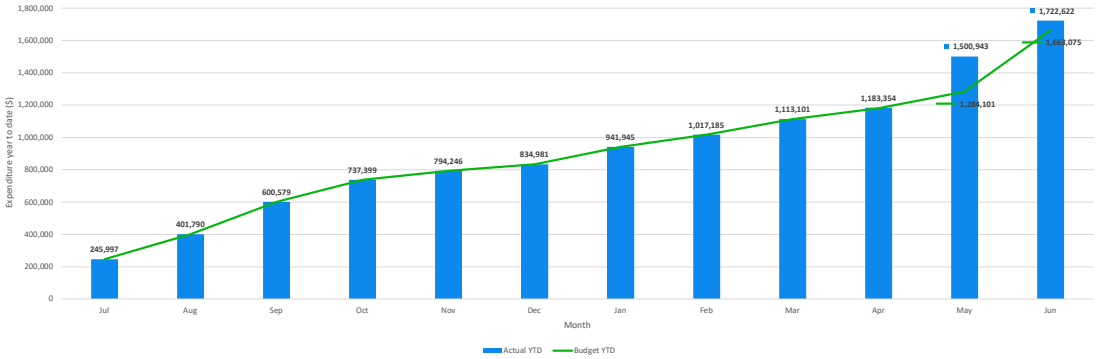
Program is 88% complete. Works for Bowden Grove Drain were in progress at end of year, the remaining works will be carried over to 2024/25 ($15,855).



Street Trees

Monthly Comment

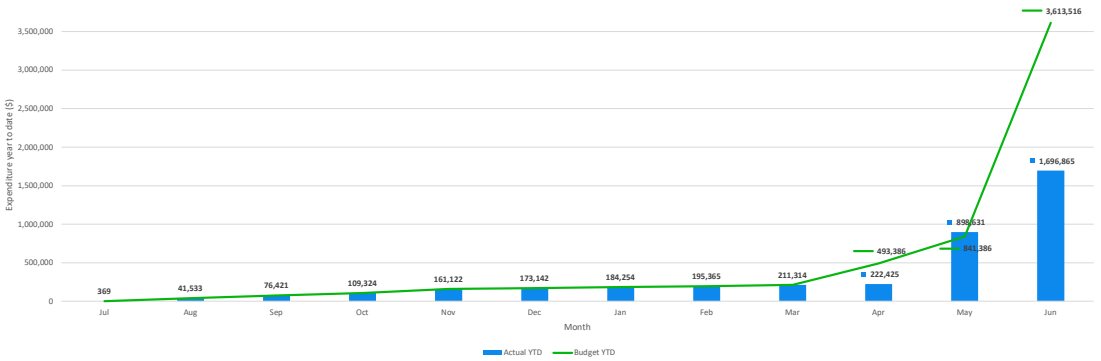
Program is complete with 4,518 against a target of 4,300 trees from the Tree Planting and Advanced Tree Planting Program planted.
Street Trees program is complete for 2023-2024. Total overspend on Street Trees in 2023-2024 was $59,547.



Streetscapes

Monthly Comment

Program is 49% complete. Works Alawoona Avenue Streetscape were in progress at end of year, Works on Raglan Avenue have been deferred. The remaining budgets will be carried over to 2024/25 ($1,990,072).
Total overspend on Streetscape projects in 2023-2024 was $73,421.

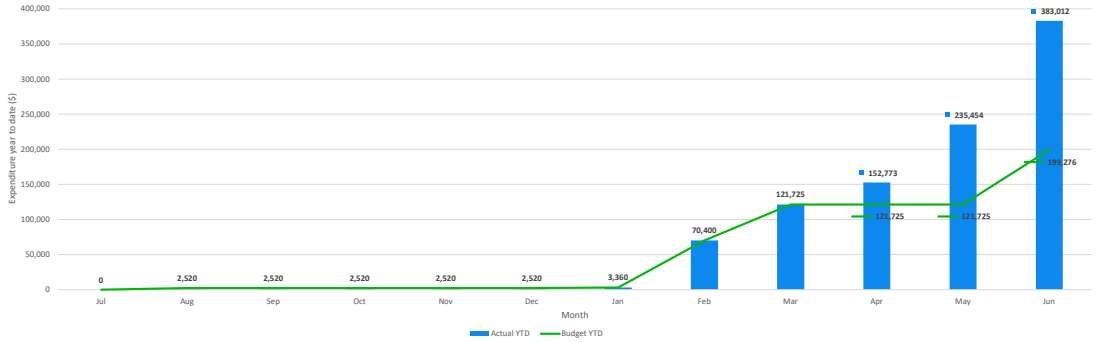


APPENDIX 4

Irrigation

Monthly Comment

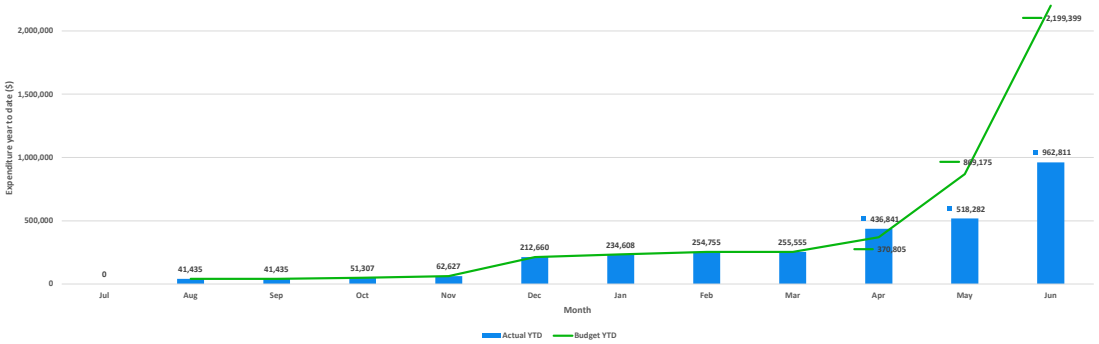
Program is complete. Total overspend on Irrigation projects in 2023-2024 was $183,736.



Wetlands

Monthly Comment

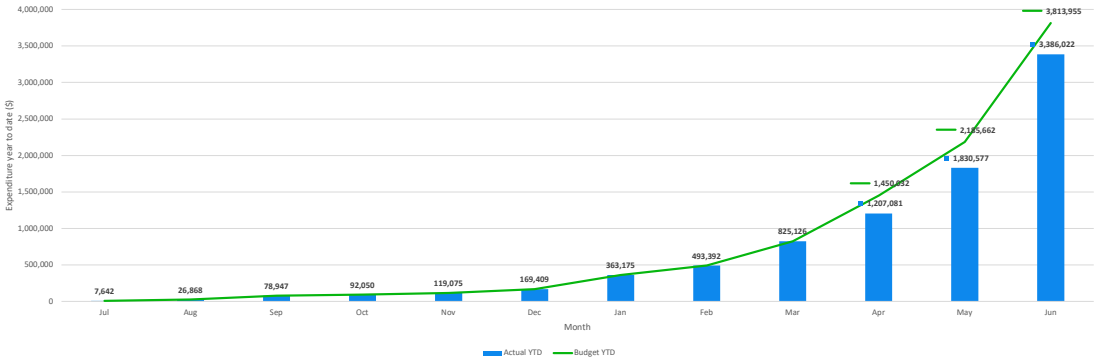
Program is 56% complete. Works on the Golf Park Pipes to Tank were in progress at end of year, the remaining funds are to be carried over to 2024-2025 ($829,970).
Total underspend on Wetlands projects in 2023-2024 was $406,618.



Open Space Developments

Monthly Comment

Program is 90% complete. A number of projects in this project were in progress at end of year, the remaining works will be carried over to 2024-2025 ($500,023).
Overall overspend on Open Space Development projects in 2023-2024 was $72,090

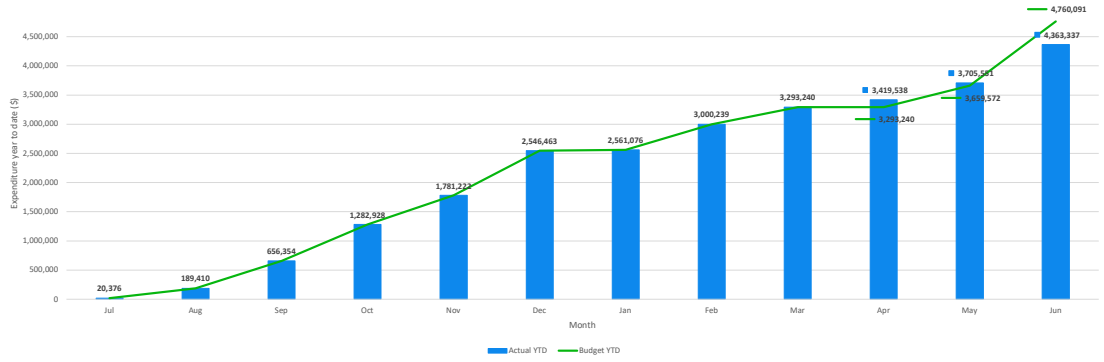


APPENDIX 4

Building Upgrades

Monthly Comment

93% of programmed works were complete as at end of year. A number of projects including Building Security System Upgrade, Marion Outdoor Pool Chlorine Dosing Upgrade, City Services Electricity Upgrade, Admin Building Electricity Upgrade and Trott Park Neighbourhood Centre Electrical Trenching are being carried over to 2024-2025 ($379,335).
Overall underspend on Building Upgrades in 2023-2024 was $17,419.



13 Corporate Reports for Information/Noting

13.1 Community Event Fund 2023-2024	
Report Reference	GC241126R13.1
Originating Officer	Projects & Partnerships Team Leader – Jacqui Clark
Corporate Manager	Manager Community Connections - Merran Fyfe
General Manager	General Manager City Services - Angela AllisonAngela Alison

Report Reference	Report Title
GC230822R13.1	Community Event Fund 2022-23
GC240423R12.6	Community Grants and Youth Grants Review 2024

REPORT OBJECTIVE

To provide an annual report of the Community Event Fund 2023-2024 recipients and expenditure.

EXECUTIVE SUMMARY

The Community Event Fund aims to assist local not-for-profit organisations to stage community events, with the intention of providing a contribution to the cost of those that demonstrate a benefit to the City of Marion.

Applications need to align with the City of Marion Strategic Plan and adhere to the City of Marion Community Event Fund guidelines.

In 2023-2024 a total funding pool of $16,000 was available, with a total of $9,831 being distributed to 10 organisations.

RECOMMENDATION

That Council:

1. **Notes the expenditure of the Community Event Fund for 2023-2024.**

DISCUSSION

The Community Event Fund process is administered within the SmartyGrants platform and eligible applications assessed by administration. Events must be free, inclusive, open to all (where possible) and align with Council's endorsed guidelines to be eligible for funding.

Applications were received throughout the financial year and funds were distributed across two six-month periods (e.g., $8,000 available July to December and $8,000 available January to June), with neither period reaching capacity of funding allocation.

Eligibility criteria, fund status (open or closed) and fund guidelines are available on the City of Marion grants webpage on an ongoing basis.

In 2023-2024 10 applications were successful in being funded within the Community Event Fund, with the maximum value of $1,000 being awarded to 8 applicants. A summary of the funding allocation is shown in Table 1.

Table 1 - Community Event Fund funding allocations for 2023-2024:

Organisation /Community Group	Event	Total Funding Allocated
South Adelaide Malayalee Community	SAMC Xmas and New Year Event - Connecting new migrants and international students with the local community	$1,000.00
Non-Resident Nepali Association South Australia Inc.	Women's Festival Teej – Celebrating womanhood and cultural heritage with the wider community	$1,000.00
South Australian Athletic League Inc.	Marion Gift: Athletics Carnival Event – promoting healthy lifestyles and athlete pathways	$1,000.00
Marion Church of Christ	Light Overcoming Darkness – Family Halloween event connecting community	$897.00
The Bowerbird Collective	Kaurna Yerta – A multimedia performance for the community reflecting on First Nation cultural heritage	$1,000.00
Junction Australia	Spring Carnival - Connecting communities. Showcasing local community support services, all ages event for families at Hendrie Street Reserve	$1,000.00
Vocalize Choir	Christmas Carol events across Marion facilities - Tinsel Tour	$934.00
5049 Coastal Community Association	Connecting Neighbour's Day Picnic Event	$1,000.00
South Adelaide Squash Centre	2023 SA Squash Event – Open to all abilities and communities	$1,000.00
Adelaide Cricket Club	Women in Cricket Day Event	$1,000.00
	Total Allocated	$9,831.00

At the 23 April 2024 General Council Meeting (GC240423R12.6) budget for the Community Event Fund was increased from $16,000 to $32,000 per annum. The maximum amount available per application increased from $1,000 to $2,000.

Applications will remain open throughout the financial year as per 2023-2024, and funds will be distributed across two six-month periods (e.g., $16,000 available July to December and $16,000

available January to June).

Further information about the Community Event Fund, including the Community Event Fund Guidelines (Attachment 1) are available on the City of Marion Website.

A summary of 2024-2025 Community Event Fund allocations will be provided to Council late 2025.

ATTACHMENTS

1. Community Event Fund Guidelines - October 2024 [**13.1.1** - 4 pages]

Community Event Fund

GUIDELINES



CITY OF MARION

marion.sa.gov.au/grants

GUIDELINES

Through its Community Vision and aim to improve the quality of life of its residents, the City of Marion has a strong commitment to the provision of support to its community.

The purpose of the Community Event Fund is to assist local not for profit organisations, community groups and educational institutions to stage events or festivals. Providing a contribution to event costs that demonstrate a benefit to the City of Marion and that are in line with the City of Marion Strategic Plan.

The City of Marion is committed to a diverse and inclusive community. Applications should reflect and celebrate diversity by ensuring events and activities are inclusive and as accessible as possible for all groups, including people of various ages, sexuality, cultural backgrounds, religious beliefs and those living with disability.

How to apply

Complete your online application at the following link: https://marion.smartygrants.com.au/

A completed application will include an itemised budget and all relevant supporting documentation.

Applications to be submitted preferably one month prior to your event.

For further information, we encourage applicants to contact Ashley Lambourne, Grants Officer; phone 08 8375 6600 or email ashley.lambourne@marion.sa.gov.au.

What can be funded?

Types of event and infrastructure costs that may be funded include:

- Staging
- Lighting or Audio Visual Equipment
- Security
- Toilets
- Signage
- Marquees
- Waste management
- Other costs associated with the event.

Applicants may request in-kind support from Council as part of their application. This may include the provision of items such as traffic services, road closures, waiving of facility hire fees, power access, bollards or line marking.

All requests for in-kind assistance must be detailed in your application and will be allocated an equivalent cash value in order to determine the total funding request amount.

If the event is on Council-owned land or facilities, you will need to apply for a Special Event Permit and comply with all policy and procedures in relation to the permit. If you require a Special Event Permit for your event, no funding will be released until the permit has been obtained.

How much can we apply for?

Applicants may apply for up to $2,000 per event, per financial year.

The City of Marion has allocated $32,000 per financial year to the Community Event Fund.

Community Event Fund

GUIDELINES

CITY OF MARION

Funds will be available until exhausted.

Eligibility Criteria

To be eligible the applicant must:

- Be a not-for-profit organisation, community group or educational institution
- Incorporated OR auspiced by an appropriate incorporated body (who will accept the funds on behalf of the non-incorporated body and accept the responsibility for the funding)
- Be free and open to the general public
- Be inclusive and accessible as possible for all groups inclusive of their gender, age, sexuality, cultural background, religious beliefs or disability
- Occur within the City of Marion in the financial year in which the funds are provided.
- Demonstrate a direct benefit to the City of Marion community
- Provide evidence of current *Public Liability Insurance Certificate of Currency* for a minimum of $10 million for the event
- Provide either an Australian Business Number (ABN) or if applicable, you may complete the Australian Taxation Office Statement by a Supplier Form

Council will not provide funding to or for:

- Individuals, City of Marion employees or Elected Members
- Exclusive or invitation-only events
- Events that denigrate the community
- Commercial organisations
- Political activities
- Retrospective costs or an event that has already been held or will be held before funding can be made available
- Payment of salaries
- Travel costs
- Applicants who have already received funding from the City of Marion for this activity / event

How are applications assessed?

Applications will be assessed by Council according to:

- Eligibility Criteria
- Available funding
- Any relevant supporting information

Additional assessment criteria will include the events:

- Benefit to the community
- Involvement of local community groups and organisations or volunteers.
- Opportunities for social interaction
- Ability to have a positive impact on the economy
- Ability to attract visitors to the City of Marion
- Alignment with the City of Marion's Strategic Plan for 2024-2034

Applicants will be notified of the outcome of their application. Funding is provided at City of Marion's discretion.

Acquittal of funds

Successful applicants will be required to submit receipts and acquittal from online. This form is due one month after the completion of the event.

The acquittal form verifies that the grant funding has been utilised in accordance with the event budget provided in the application form.

Any unspent funds will need to be returned to Council. Applicants who do not complete the acquittal form will

Community Event Fund GUIDELINES CITY OF MARION

be ineligible for future funding or possibly other grant programs.

City of Marion acknowledgement

Part of the funding agreement will ensure the City of Marion is to be appropriately acknowledged for its sponsorship and contribution to the event. This will include:

- Displaying the City of Marion's logo and the words "Supported by the City of Marion" in any printed or electronic promotional materials
- Verbal acknowledgement in any speeches that the City of Marion is a supporter of the event
- Opportunity for the Mayor and/or representative to speak at the event

The City of Marion's Style Guide and Branding Guidelines must be adhered to and Council's Communications Unit will need to approve all material during production allowing a three-day turnaround time for approval.

Other conditions

- Funds must be spent within the financial year the funds are received in unless an extension is granted in writing
- Any changes to the original event plan must be submitted to Council in writing for approval
- The City of Marion's decision regarding event funding is final
- Applicants who meet eligibility and assessment requirements are not guaranteed funding
- The City of Marion reserves the right to separately promote any funded event
- All events must comply with state and federal legislation and be delivered with appropriate risk mitigation
- All necessary City of Marion approvals and permits must be obtained prior to the event occurring
- Events must meet legal, child protection and insurance requirements set by State and Commonwealth legislation
- The City of Marion is not responsible for the delivery or outcomes of the event
- It is the responsibility of the applicant/sponsoring body to obtain all necessary insurances and the City of Marion will not be held liable for any matter arising out of this grant
- It is the responsibility of the applicant/sponsoring body to indemnify and keep indemnified the City of Marion, its employees and agents, against all actions, costs, claims, charges and expenses whatsoever which may be brought or made to claimed against them or any of them out of or in relation to the project

13.2 Monthly Work Health and Safety Report	
Report Reference	GC24112613.2
Originating Officer	Unit Manager WHS – Mark Jentsch
Corporate Manager	Manager People and Culture - Kate McKenzie
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

To advise Council of City of Marion work health and safety performance.

EXECUTIVE SUMMARY

City of Marion recorded a Lost Time Injury (LTI) on 24 October 2024. Prior this this incident, CoM had recorded 265 days without a LTI.

RECOMMENDATION

That Council:

1. **Notes this report.**

DISCUSSION

Hazard and Near Miss Reports (Internal WHS SkyTrust reporting data)

Historical statistics inform us that when there is a healthy culture of proactive Hazard/Near Miss Reporting, there is a consequential reduction in injuries to workers. Hazards and Report Only (Near Misses) are reported to date for this financial year and are outlined in Tables 1 & 2. They can be compared against those reported last financial year which are outlined in Table 3 & 4.

Table 1: Hazard Reports - Financial Year 2024/25

Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	Ave
1	5	3	3									**12**	**3.0**

Table 2: Report Only - Financial Year 2024/25

Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	Ave
6	5	16	4									**31**	**7.75**

Table 3: Hazard Reports - Financial Year 2023/24

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	Ave
3	0	3	1	5	2	2	5	3	0	5	1	**30**	**2.5**

Table 4: Report Only - Financial Year 2023/24

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	Ave
1	2	1	3	5	2	1	3	3	6	6	3	**36**	**3**

Lost Time Injuries Reported (Skytrust reporting data)

Lost Time Injuries (LTI's) are those injuries where a whole workday or shift has been lost due to a workplace injury. LTI's reported to date for this financial year are presented in Table 5 and can be compared against those reported last financial year which are presented in Table 6.

Table 7 provides descriptions of the LTI's for the current financial year.

Table 5: Number of LTI's per month - Financial Year 2024/25

Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-23	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
0	0	0	1	0	0	0	0	0	0	0	0	**0**

Table 6: Number of LTIs per month - Financial Year 2023/24

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
0	0	0	0	0	0	1	1	0	0	0	0	**2**

Table 7: Outline of LTIs reported - Financial Year 2024/25

No.	Description of Incident	Mechanism of Injury	Injury Description
1	Employee experienced minor back pain whilst operating a Quickcut Saw.	Muscular stress while handling object	Muscle/Tendon Strain – non-traumatic

Lost Time Injury Frequency Rate (Skytrust reporting data)

The Lost Time Injury Frequency Rate (LTIFR) is a measure of the occurrence of Lost Time Injuries per million hours worked. The current financial year LTIFR for the CoM is 4.45, tracking above the annual target of 2.34.

Rolling Average Lost Time Injury Frequency Rate (Skytrust reporting data)

Rolling Average LTIFR is a measure of the LTIFR trend over rolling 12 month reporting period.

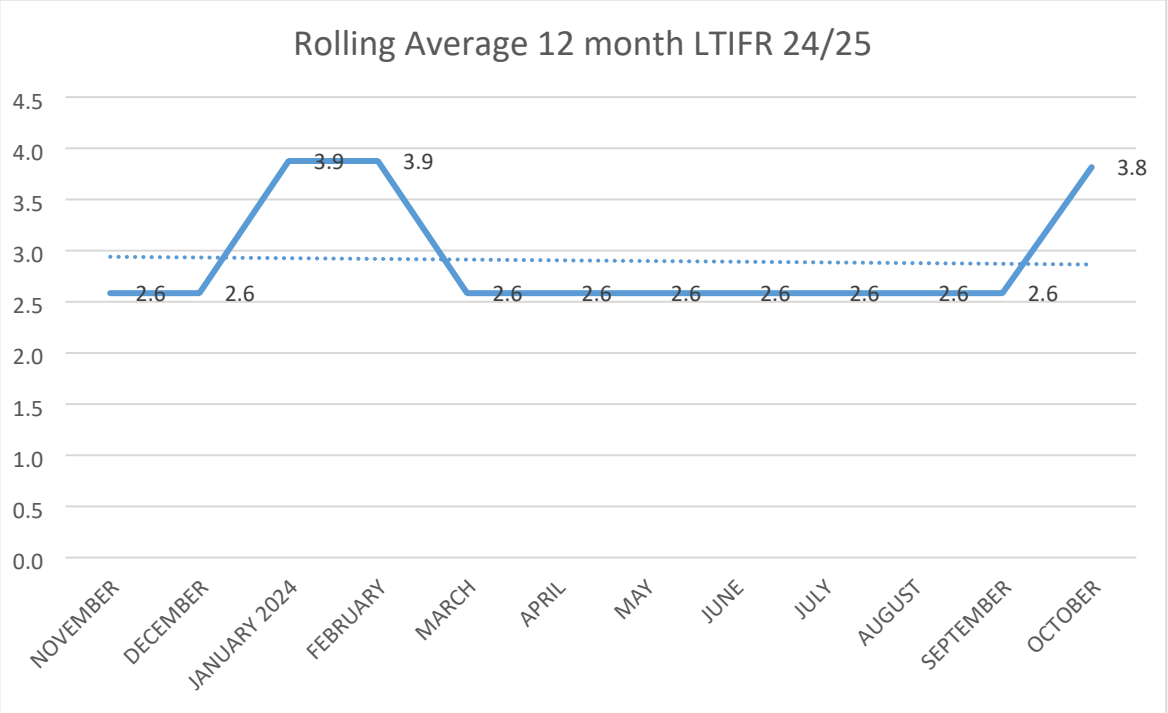


Figure 1: Rolling Average LTIFR over 12 months.

Rolling Total Recordable Injury Frequency Rate (SkyTrust reporting data)

Total Recordable Incidents include fatalities, LTI's and incidents resulting in the employee receiving medical treatment and/or is certified as only fit to undertake suitable duties. The Rolling Total Recordable Incident Frequency Rate (TRIFR) provides analysis of the TRIFR over the last 12 months.

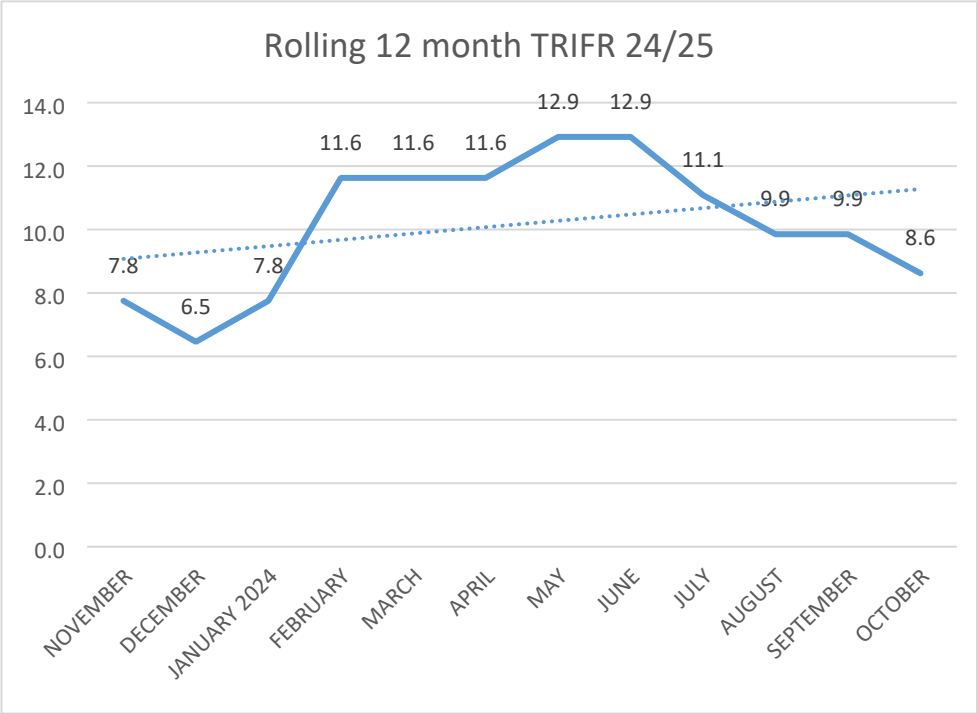


Figure 2: Rolling TRIFR over 12 months.

ATTACHMENTS

Nil

13.3 Council and CEO KPI Report Final Audited Results 23-24 and Q1 24-25	
Report Reference	GC241126R13.3
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive – Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT HISTORY

To advise of the Annual results of the Council and CEO KPI's for 2023-24 and provide an update on the quarter one period for 2024-25.

EXECUTIVE SUMMARY

Monitoring performance of the Council and CEO KPI's is critical for ensuring that the Council is contributing to the achievement of its objectives in both the Strategic Plan and the 4-Year Business Plan 2023-2027.

Details of the results are provided in Attachments 1 – 4.

This report includes final accumulative and audited results for the 2023-24 annual reporting period and additional Q1 results for 2024-2025.

Annual Accumulative and Audited Results for 2023-24:

Council achieved the Core Target on all KPI's with the exception of the following KPI's:

- KPI3 – Total Employee Costs. The core target of 4.5% or less was not met with an annual result of 6.49%. This result was impacted by the Outdoor Agreement catch-up payment in 2023-24 of 10.8%
- KPI4 – Staff Engagement. The core target of overall pulse survey result of 70% was not met with the average result for 2023-24 being 69.75%.
- KPI5 - Delivery of agreed projects identified in the Annual Business Plan and the first-year targets in the 4-year plan. The core target for the 2023-24 financial year was 95% and was not met. The result for the reporting period was 75%. As at 30 June 2024, 9 projects were on-track, including 6 that were completed during the financial year. There are three projects considered off track – Warradale Park Tennis Upgrade, Marion Basketball Stadium.

Quarter 1 2024-2025 results:

Council achieved the Core Target on all KPI's with the exception of the following KPI's:

- KPI3 – The core target in relation to the achievement of an overall employee pulse survey result of 70% was met, however there was one department that did not reach 50% employee participation rate.
- KPI5 – Deliver of agreed projects identified in the Annual Business Plan and second-year targets in the 4-year plan. The 2024-25 Q1 result is 82%. The core target has not been met. There are 17 projects are being reported on. 82% (14 projects) are on track and 18% (3 projects) are off track.

RECOMMENDATION

That Council:

1. **Notes the Annual Accumulative and Audited Results for 2023-24 contained within the attachments; and**

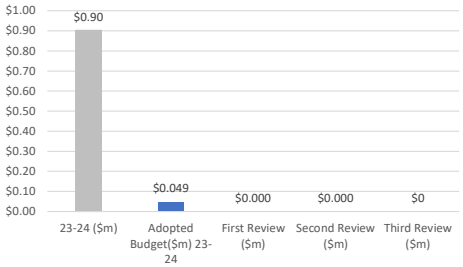
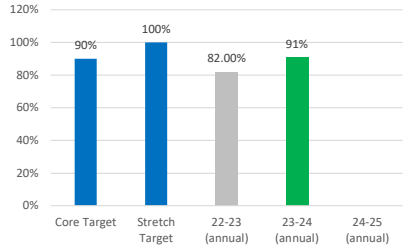
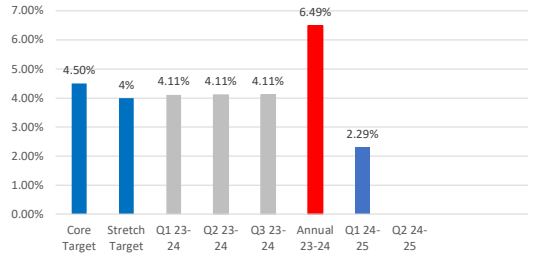
2. **Notes the Q1 results for 2024-25 contained within the attachments.**

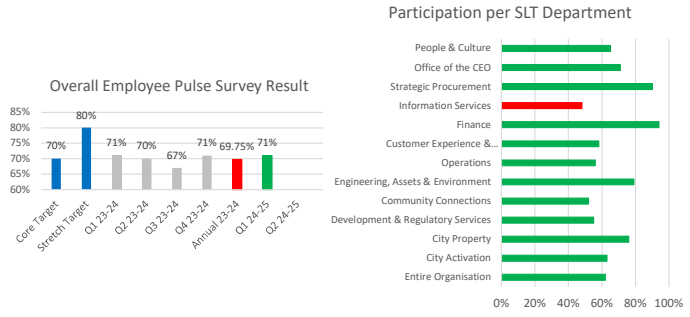
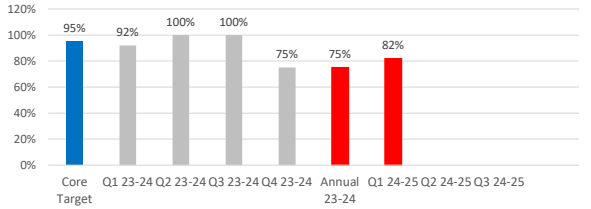
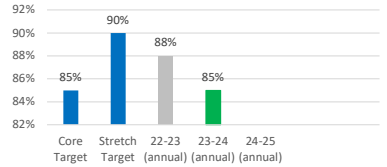
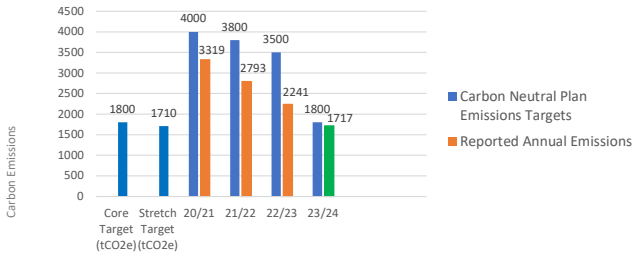
ATTACHMENTS

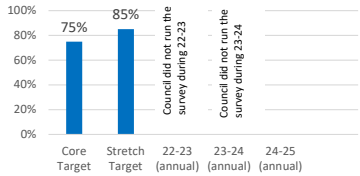
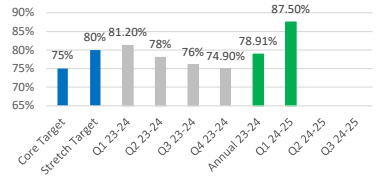
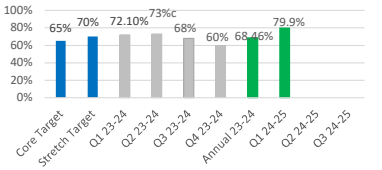
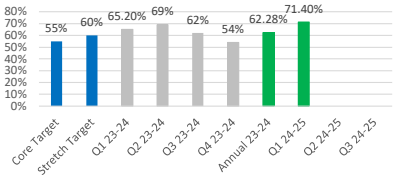
1. Attachment 1 [**13.3.1** - 3 pages]
2. Attachment 1 a [**13.3.2** - 1 page]
3. Attachment 2 [**13.3.3** - 1 page]
4. Attachment 3 [**13.3.4** - 1 page]

CEO AND COUNCIL KEY PERFORMANCE INDICATORS 2024-2025
QUARTER 1: July '24 - Sept '24

CITY OF MARION

		KPI	Core / Stretch Target	Measure	Result / Comments	Results
Financial	1	**Financial Sustainability**	**Core Target:** Council maintains, on average, a break-even or better funding (cash) position over the Long Term Financial Plan **Stretch Target:** Council maintains a break-even or positive cash funding position in delivering its annual budget	This target compares funding cash position at the relevant budget review with the adopted budget figure.	**2023-24 Final Audited Result: $0.903m** This result includes an adjustment of $9.128m for planned borrowings not required to be drawn down in 23-24 and deferred to future years. **2024-25 Q1 = $0.049m** The stretch target is currently predicted to be met with a net surplus of $0.049M forecast for 2024-2025. The core target is on track to be met with a forecast surplus of $0.556M over the ten years of the LTFP.	
	2	**Asset Renewal Funding Ratio** (A measure to assess that we are renewing or replacing non-financial assets in accordance with our future Asset Management renewal requirements)	**Core Target:** Asset Renewal Funding Ratio Between 90 and 110% **Stretch Target:** Asset Renewal Funding Ratio greater than or equal to 100% This is an annual measure and will be reported at the end of the 2024-25 reporting period	The Asset Renewal Funding Ratio indicates whether Council is renewing or replacing existing assets at the rate of consumption.	**2023-24 Final Audited Result: 91%** The core target for the 2023-2024 reporting period was met - an improved performance on prior year of 82%. This is an annual measure with the next result to be reported at the end of 2024-2025.	
	3	**Total Employee costs** (including agency staff)	**Core Target:** Less than or equal to 4.5% increase in actual employee costs (including agency staff) against prior year's actual costs-adjusted for Council endorsed changes to meet resourcing requirements **Stretch Target:** Less than or equal to 4% increase in actual employee costs (including agency staff) against prior year's actual costs-adjusted for Council endorsed changes to meet resourcing requirements	The result includes adjustment for Council endorsed changes and additional Grant funded positions.	**2023-24 Final Audited Result: 6.49%** The Core target for the 2023-2024 financial year has not been met. This result was impacted by the Outdoor Agreement catch-up payment in 2023-24 of 10.8%. Annual Results for 2024-25 to be provided at the end of the 2024-2025 reporting period.	

Organisational	4	**Staff engagement**	**Core Target:** Achievement of an overall employee pulse survey result of 70%, with at least 50% employee participation per SLT department **Stretch Target:** Achievement of an overall employee pulse survey result of 75%, with at least 50% employee participation per SLT department	Staff Teamgage survey results based on five meterics	**2023-24 Annual Result = 69.75% (average)** **Q1 24/25 = 71%** The core target in relation to the achievement of an overall employee pulse survey result for the 2023-2024 financial year was not met. The Core Target for Q1 was met	
	5	**Delivery of agreed projects identified in the Annual Business Plan and the second-year targets in the 4 year plan**	**Core Target:** Greater than or equal to 95% **Stretch Target:** No stretch target	Monthly data collated for each quarter Additional information provided in Attachment 1a	**2023-24 Annual Result = 75%** **2024-25 Q1 = 82%** The Core Target for 23-24 was not met with a result of 75%. 24-25 reporting includes those projects in the second year targets of the 4 yeaar plan. 17 projects are being reported on. 82% (14 projects) are on track and 18% (3 projects) are off track	
	6	**Delivery of Council's capital works program**	**Core Target:** Greater than or equal to 85% delivery of Council's planned capital works program (adjusted for extraordinary items) **Stretch Target**: Greater than or equal to 90% delivery of Council's planned capital works program (adjusted for extraordinary items)	This is an annual measure that will be reported on at the end of the 2023-24 reporting period.	**2023-24 Final Audited Results = 85%** Core target was met. Annual Result to be provided at the end of the 2024-2025 reporting period.	
Environment	7	**Carbon Neutrality-** carbon emissions footprint, measured against Council's endorsed Carbon Neutral Plan (applicable 2021-2022 onwards)	**Core Target:** Actual annual emissions less than the plan's annual target emissions 1,800 tCO2e (for FY 2023/24) **Stretch Target:** Actual annual emissions 5% less than the plan's annual target emissions 1,710 tCO2e (for FY 2023/24)	Carbon emissions footprint, measured against Council's endorsed Carbon Neutral Plan. This figure is reported every 6 months (Q2 reported in May, and the final annual figure for the year reported in October/November).	**2023-24 Annual Result = 1,717tCo2 equivalent** The core target of 1,800 tCo2 was met, but the stretch target of 1,700tCo2 was not met. Council purchased renewable electricity (100% green power) for all metered electricity sites.	

Customer	8	**Overall satisfaction with Council's performance** (measured annually)	**Core Target:** Greater than or equal to 75% rated as satisfied or above **Stretch Target:** Greater than or equal to 85% rated as satisfied or above	Annual Measure	Result not available for 2023-24. Council endorsed the new methodology for the Community Satisfaction Survey at its special meeting on 15 October 2024.Results will be available prior to the end of the claendar year with an aim to reporting in Q2 24/25.	
	9	**Customer Experience**				
	9a	**Ease of lodging requests**	**Core Target:** 75% satisfied or more **Stretch Target:** 80% satisfied or more	Responses included within the result relate to cases created within the reporting period	**2023-24 Annual Result = 78.91%** **2024-25 Q1 = 87.5%** The Core target for the 2023-2024 annual result was met. The Core target and stretch targetd for Q1 2024-2025 was also met.	
	9b	**Time taken to address and action requests**	**Core Target:** 65% satisfied or more **Stretch Target:** 70% satisfied or more	Responses included within the result relate to cases created within the reporting period	**2023-24 Annual Result = 68.46%** **2024-25 Q1 = 79.9%** The Core target for the 2023-2024 annual result was met. The core target and stretch target for Q1 2024-2025 was also met.	
	9c	**Satisfaction with requests handling**	**Core Target:** 55% satisfied or more **Stretch Target:** 60% satisfied or more	Responses included within the result relate to cases created within the reporting period	**2023-24 Annual Result = 62.28%** **2024-25 Q1 = 71.4%** The core target and stretch target for the 2023-2024 annual result was met The core target and stretch target for Q1 2024-2025 was also met.	

Attachment 1a - Supporting Information

As at 30 september 2024 -82% (14 projects) are on-track, including 7 that have been completed from the 4-year plan. There are 3 projects considered off track. These are commented on below.

The on-track includes projects that were started or completed in the first abd seccond year targets of the identified in the 4-year business plan.

Table 1: Projects by exception 'Off-Track' (all other projects are considered on-track or completed)

Project Name	Q1 Supporting Comments
Warradale Park Tennis Club Clubhouse Upgrade	Council has approved a new single storey design to proceed to design development. Variation applications have been submitted to the Federal and State Government for the change in project scope. The project is expected to be completed in December 2025.
Marino Hall Redevelopment	Programme has been recast to accommodate contaminated material impact. Building works are underway. Grant funding milestones have been varied and approved by funding bodies. Facility open anticipated in first quarter of 2025.
Marion Basketball Stadium	Design team engaged and design phase beginning October 2024. Scope and budget confirmed. Project programme updated.

Attachment 2

The number of FTE employees (staff and agency) employed across the organisation as at 30 September 2024





There are currently 19.68 FTE temporary vacant positions comprised of:

Recruitment in progress (required position)	8.43
Currently under review	0
Vacant Required position	11.25

The following tables provide comparative FTE data with the Gap Year Team Members, Pool Staff, and Grant Funded positions being excluded.





Attachment 3

LABOUR AND FTE MOVEMENT SUMMARY

	2024/2025 $000's	2023/24 $000's	2022/23 $000's	2021/22 $000's	2020/21 $000's	2019/20 $000's	2018/19 $000's	2017/18 $000's	2016/17 $000's
Total Employee Costs (including Agency)	**46,610**	**45,567**	**42,378**	**40,134**	**38,238**	**36,487**	**34,861**	**33,274**	**32,221**
% Movement on Prior Year	**2.29%**	**7.53%**	**5.59%**	**4.96%**	**4.79%**	**4.66%**	**4.77%**	**3.27%**	**1.40%**
Total Number of Employees (FTE as at 30 June)*	**412**	**406**	**394**	**387**	**370**	**358**	**365**	**360**	**344**
% Movement on Prior Year	**1.48%**	**3.05%**	**1.81%**	**4.59%**	**3.35%**	**-1.90%**	**1.38%**	**4.80%**	**0.60%**
5-Year average FTE to June 2024		**383**							

**2024/25 as at 30 Sept 2024*

13.4 Annual Investment Report 2023-2024	
Report Reference	GC241126R13.4
Originating Officer	Treasury Accountant – John Stewart
Corporate Manager	Chief Financial Officer – Ray Barnwell
General Manager	General Manager Corporate Services – Tony Lines

REPORT OBJECTIVE

Section 140 of the *Local Government Act 1999* requires Council to review the performance of its investments on an annual basis. This report was reviewed by the Finance Risk and Audit Committee (FRAC) at their meeting on 11 November 2024 who noted the report and the good performance for the 2023-2024 financial year.

EXECUTIVE SUMMARY

Council earned $1,246,170 of interest on its investments in the year to 30 June 2024 at an average rate of return of 4.79%, a favourable outcome compared to the benchmark indicator (average Reserve Bank cash rate) of 4.26%. The actual value of investment interest of $1,246,170 was a 3.8% favourable variance against a final revised budget forecast for 2023-2024 of $1,200,300. A summary of the 2023-2024 Investment Performance is provided at Appendix 1 for Council's information, showing that Council recorded a favourable result against the benchmark indicator.

RECOMMENDATION

That Council:

1. **Notes the Investment Performance Report 2023-2024.**

DISCUSSION

Decision making regarding investments is conducted under the guidance and parameters set within Council's Treasury Management Policy.

Compliance with Treasury Management Policy (Investments)

Council has complied with all elements of the Treasury Management Policy. Compliance has been achieved against the following major policy requirements:

Policy Requirement	Review
Council funds available for investment will be lodged 'at call' or having regard to differences in interest rates for fixed term investments of varying maturity dates, may be invested for a fixed term.	Investments in Fixed Term Deposits were made between a range of 30-180 days with an average maturity of 101 days and an average return of 5.12%. The average 'at call' rate of return was 4.36%. No Fixed Term Deposits were required to be broken during the year.
In the case of Fixed Term Investments, the term should not exceed a point in time where the funds could otherwise be applied to cost-effectively defer the need to raise new	The variable interest rate borrowing facility was not required to be accessed.

Policy Requirement	Review
borrowings or reduce the level of Council's variable interest rate borrowing facility.	
Council will select the investment type which delivers the best value, having regard to investment returns, transaction costs and other relevant and objectively quantifiable factors.	The Council supports the Local Government Finance Authority of South Australia (LGFA) for the placement of investment funds. The LGFA is a statutory authority established for the benefit of councils in South Australia. Utilising the services of the LGFA provides an efficient means of investing surplus funds and a source of highly competitive interest rates. All deposits made with the LGFA are also guaranteed by the Treasurer of South Australia. To ensure Council continues to receive competitive rates for investments, quotations are regularly obtained from authorised institutions on investments of more than $1,000,000 where the period of investment exceeds 90 days. During 2023-2024 all surplus funds were invested with the LGFA, who in the process of market testing, offered the most competitive interest rates.
Investments fixed for a period greater than 12 months to be approved by Council.	No investments were placed for a period greater than 12 months.
The Policy indicates where surplus funds can be invested and that if they are invested in choices outside of the Policy, Council approval is required.	All surplus funds invested during the 2023-2024 financial year were invested with the LGFA which is an allowable option under the Policy.
The Policy indicates investment activities that Council would not participate such as shares in private/public companies, listed or unlisted property trusts and derivatives.	No investments were placed in such options.

Performance against Benchmarks

Reserve Bank Cash Rate

Council earned $1,246,170 of interest on its investments in 2023-2024 at an average rate of return of 4.79%, a favourable outcome compared to the benchmark indicator (average Reserve Bank cash rate) of 4.26%.

Bank Bill Swap Rate (BBSW)

A previous Finance and Audit Committee commented that it would be useful to benchmark against commercial rates being offered.

The BBSW is the rate at which banks will lend to each other. It is a short-term swap rate which reflects a compilation of average market rates supplied by domestic banks regarding specific

maturities of bank bills. The BBSW is published daily and therefore an annual average index can be readily calculated for comparative purposes.

The most common index applied is the 90 Day BBSW which also closely aligns with Council's average maturity of 101 days. For the 2023-2024 financial year, the 90 Day BBSW was 4.45%. Council's average rate of return of 4.79% is also favourable compared to the BBSW indicator. A favourable result has been achieved each financial year since implementation of this benchmark.

Interest on Investments Budget Performance

The performance of Interest on Investments is also monitored and managed against the budgeted forecast. The actual value of investment interest of $1,246,170 was a 3.80% favourable variance against a final revised budget forecast of $1,200,300.

Conclusion

Council's investment performance for 2023-2024 was well managed and produced an excellent outcome when compared to relevant benchmark indicators, particularly in a year of a difficult and an ever-moving economic climate. Investments were placed exercising due care and diligence and in strict accordance with Council's Treasury Management Policy.

ATTACHMENTS

1. Attachment 1 - Investment Performance 2023_2024 [**13.4.1** - 3 pages]

Appendix 1

Investment Performance 2023-24

Interest on Investments

Interest on investments for 2023-24 was $1,246,170. Recent interest on investment history reveals the following:

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Total Interest (including LGFA Bonus)	$1,214k	$946k	$503k	$365k	$1,157k	$1,246k
LGFA Bonus/Annual Distribution	$168k	$174k	$185k	$199k	$101k	$59k

The increase of interest on investments in 2023-24 can be mainly attributed to the increase in average interest rates for the year increasing from 3.45% in 2022-23 to 4.79% in 2023-24.

The total average amount invested per day, decreased from $33.5m in 2022-23 to $26.0m in 2023-24. Funds were therefore not able to be kept on deposit for longer periods than was possible in 2022-23, prior to being required to meet payment obligations for creditors, payroll and progress payments for major capital projects. This pattern was expected however, with the planned drawdown of cash reserves funding several major projects in 2023-24.

Competitive quotes were sourced during the financial year for Term Deposits and all investments were placed with the Local Government Finance Authority (LGFA) who consistently provided the best competitive rates.

Peak Value of Investments

Investments peaked in September 2023 at $38.2m. The peak value of investments history reveals the following:

2018-19	*2019-20*	*2020-21*	*2021-22*	*2022-23*	*2023-24*
$53.3m	$58.0m	$62.5m	$58.9m	$45.9m	$38.2m
Dec 2018	Sep 2019	Sep 2020	Sep 2021	Sep 2022	Sep 2023

Traditionally investments reach their peak in the first half of the financial year due to a portion of ratepayers paying their rates in full rather than paying quarterly. Large grant revenue receipts and the timing of significant Capital Expenditure projects also have an impact on investment balances.

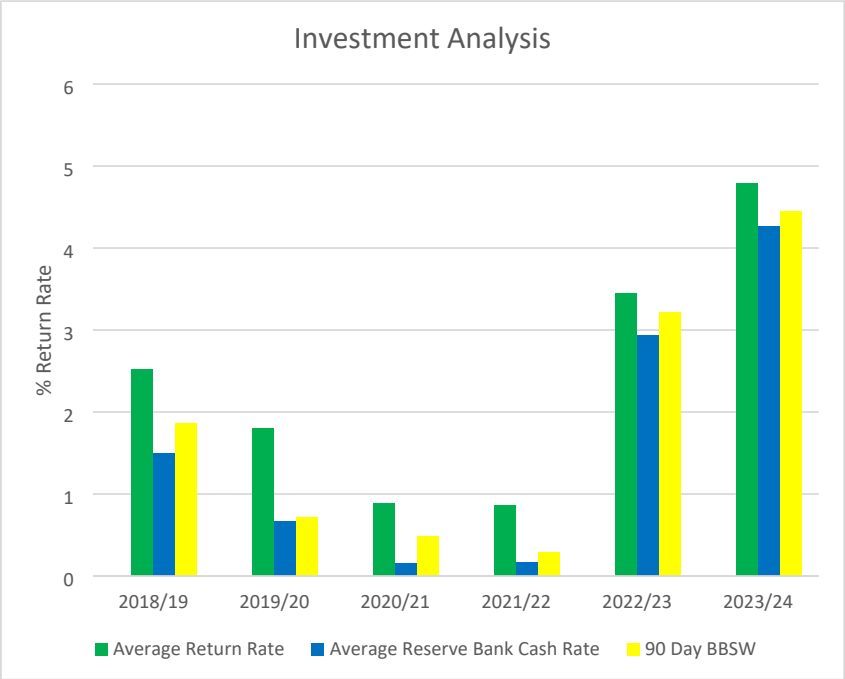
Annual Rate of Return on Investments

Council's Investment performance is measured against a recommended benchmark and submitted for consideration by Council on an annual basis. This is in accordance with guidelines contained in the "Investment Policy & Review of Investments" document published by the South Australian Local Government Financial Management Group.

The benchmark indicator referred to above that measures our investment performance, is the average annual Reserve Bank cash rate. The cash rate commenced the 2023-24 Financial year at 4.10% and increased to 4.35% in November 2023, where it remained for the rest of 2023-24.

The annual rate of return on investment for the City of Marion for 2023-24 was 4.79% compared to the annual average benchmark rate of 4.26%, providing assurance that funds invested by City of Marion were well managed. The following table and graph summarise Council's history of annual rate of return on investments.

	2018-19	*2019-20*	*2020-21*	*2021-22*	*2022-23*	*2023-24*
Annual Rate of Return	2.52%	1.80%	0.89%	0.86%	3.45%	4.79%
Average Reserve Bank Cash Rate	1.49%	0.66%	0.15%	0.17%	2.93%	4.26%
Benchmark Variation	**+1.03%**	**+1.14%**	**+0.74%**	**+0.69%**	**+0.52%**	**+0.53%**



The Council's annual rate of return includes the annual special distribution paid by Council's principal investment financial institution – LGFA. This distribution paid to Councils by LGFA is based on a combination of Council's investment and borrowing activity for the prior year.

The table indicates a positive variation in each financial year against the average Reserve Bank Cash Rate. The 2023/24 result is the seventeenth consecutive year of a favourable outcome against this benchmark. In addition, the 2023/24 annual rate of return of 4.79% also marks the ninth consecutive year that Council's investments outperformed the BBSW indicator which was 4.45%.

Council's General Bank Account does not earn interest which is factored into the benchmark result. The inclusion of the General Bank Account balances held in the overall investment performance does make it more challenging to achieve a positive benchmark performance. As a result, it is important that the Treasury Management function monitors and minimises any potential negative impact.

14 Workshop / Presentation Items

15 Motions With Notice

16 Questions With Notice

17 Motions Without Notice

18 Questions Without Notice

19 Other Business

20 Meeting Closure

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.