

His Worship the Mayor  
Councillors  
City of Marion

## **Notice of General Council Meeting**

Council Chamber, Council Administration Centre  
245 Sturt Road, Sturt

**Tuesday, 10 December 2024 at 6.30 pm**

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a General Council Meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Tony Harrison  
Chief Executive Officer

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## 1 Open Meeting

## 2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

## 3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

## 4 Council Member Declaration of Interest (if any)

## 5 Confirmation of Minutes

### 5.1 Confirmation of Minutes of the Special General Council Meeting held on 19 November 2024

<b>Report Reference</b>	GC241210R5.1
<b>Originating Officer</b>	Business Support Officer - Governance and Council Support – Cassidy Mitchell
<b>Corporate Manager</b>	Manager Office of the Chief Executive – Sarah Vinal
<b>General Manager</b>	Chief Executive Officer – Tony Harrison

## RECOMMENDATION

That the minutes of the Special General Council Meeting held on 19 November 2024 be taken as read and confirmed.

## ATTACHMENTS

1. SG C 241119 - Final Minutes [5.1.1 - 9 pages]





**Minutes of the Special General Council Meeting  
held on Tuesday, 19 November 2024 at 6.30 pm  
Council Chamber, Council Administration Centre  
245 Sturt Road, Sturt**

**PRESENT**

His Worship the Mayor Kris Hanna  
Councillor Joseph Masika  
Councillor Nathan Prior  
Councillor Raelene Telfer  
Councillor Luke Naismith  
Councillor Jason Veliskou

Councillor Jayne Hoffmann  
  
Councillor Renuka Lama (from 6.36pm)  
Councillor Jana Mates  
Councillor Amar Singh  
Councillor Ian Crossland

**In Attendance**

Chief Executive Officer - Tony Harrison  
General Manager City Services - Angela Allison  
General Manager City Development - Ben Keen  
Chief Financial Officer - Ray Barnwell  
Manager Office of the CEO - Sarah Vinall  
Unit Manager Governance and Council Support - Victoria Moritz

**1 Open Meeting**

The Mayor opened the meeting at 6.30pm.

**2 Kurna Acknowledgement**

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

**3 Disclosure**

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

**4 Council Member Declaration of Interest (if any)**

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

- Nil interests were disclosed



## 5 Confirmation of Minutes

### 5.1 Confirmation of Minutes of the General Council Meeting held on 22 October 2024

Report Reference SGC241119R5.1

**Moved Councillor Hoffmann**

**Seconded Councillor Telfer**

That the minutes of the General Council Meeting held on 22 October 2024 be taken as read and confirmed subject to the following amendment:

- Item 12.6 Appointment of Deputy Mayor (GC241022R12.6) include the following: *That nominations for Deputy mayor was received from Councillor Hoffmann and Councillor Veliskou. A Ballot was held in accordance with preferential voting methods. The vote was tied and Councillor Veliskou was the successful nominee by lot for the position.*

**Carried Unanimously**

The Mayor sought and was granted leave of the meeting to vary the order of the agenda and consider the items in the following order:

- 7.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 5 November 2024
- 6.1 Adjourned Item – Marion Tennis Club Potential Relocation Options
- 8.1 Marino Hall Financial Requirements
- 8.3 Appointment of Independent Member – Finance Risk and Audit Committee
- 8.2 Confirmation of minutes of the Confidential Review and Selection Committee meeting held on 5 November 2024

## 7 Committee Recommendations

### 7.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 5 November 2024

Report Reference SGC241119R7.1

**Moved Councillor Hoffmann**

**Seconded Councillor Mates**

That Council:

- Receives and notes the minutes of the Review and Selection Committee meeting held on 5 November 2024.
- Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.

**Carried Unanimously**

6.36pm Cr Lama entered the meeting



**Moved Councillor Telfer**

**Seconded Councillor Prior**

That the following cover reports to move into confidence be moved en bloc:

- 6.1 Adjourned Item – Marion Tennis Club Potential Relocation Options
- 8.1 Marino Hall Financial Requirements
- 8.3 Appointment of Independent Member – Finance Risk and Audit Committee
- 8.2 Confirmation of minutes of the Confidential Review and Selection Committee meeting held on 5 November 2024

**Carried Unanimously**

## 6 Adjourned Items

### 6.1 Cover Report - Confidential Marion Tennis Club Potential Relocation Options

Report Reference SGC241119R6.1

**Moved Councillor Telfer**

**Seconded Councillor Prior**

That Council:

1. Pursuant to Section 90(2) and (3) (b)(i) and (ii) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC241119F6.1 Marion Tennis Club Potential Relocation Options, except the following persons: Chief Executive Officer, Manager Office of CEO, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager People & Culture, Manager City Property, Unit Manager Property Strategy and Delivery, Unit Manager Property & Facilities, Registered Architect – Strategic Projects, Unit Manager Governance and Council Support and Governance Officer, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to on balance, be contrary to the public interest because it could confer a commercial advantage on a person that Council is conducting or proposed to conduct business with.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest as it could negatively impact the outcomes for Council of a future tender process for the project and could infer a financial advantage to another entity when the project is opened to tender.
3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed.

**Carried Unanimously**

6.36pm the meeting went into confidence

**Moved Councillor Telfer****Seconded Councillor Lama**Option 3: 262a Sturt Road (southern end of the former Croquet Club site)

1. Offers the Marion Tennis Club the opportunity to relocate to the former Croquet Club site at 262a Sturt Road: on the basis that Council will build four tennis courts on the southern side of the site with sports court lighting, fencing and the existing clubhouse at that site to be re-purposed for the Club to a standard at Council's discretion; and on the basis that council proceeds with a basketball stadium at the Norfolk road site.
2. Offers the Marion Tennis Club the opportunity to temporarily locate if required to an alternate site to be negotiated.
3. Approves a budget of \$ [REDACTED] to construct the new courts and to facilitate a minor refurbishment of the existing clubhouse.
4. Provide the Marion Tennis Club until 17 January 2025 to accept or reject the offer in writing.
5. Notes that the Chief Executive Officer will approve commencement of the project, and to negotiate lease terms with Marion Tennis Club under delegations should Marion Tennis Club agree to the proposal.

**Carried****Moved Councillor Telfer****Seconded Councillor Lama**

That Council:

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that Financial references in the following document(s) and information relating to Agenda Item SGC241119 – Marion Tennis Club Potential Relocation Options shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act, :
  - Report – SGC241119 – Marion Tennis Club Potential Relocation Options
  - Attachment 1 - SGC241015F6.1 – Marion Tennis Club Potential Relocation Options Report
  - Attachment 2 – Confidential Council Resolutions – Marion Tennis (to be retained in confidence in full)
  - Minutes

on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to provide an advantage to anyone that may seek to tender for one of the project options disclosed in the report that contains financial projections: and business affairs of clubs would otherwise be disclosed.
2. Section 90(2) and (3)(b) of the Act notes the disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a person that Council is conducting or proposed to conduct business with.
3. Determines this order shall operate for a period of 12 months and will be reviewed every 12 months if the confidentiality period is longer than 12 months in duration.



4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

**Carried Unanimously**

7.20pm the meeting came out of confidence

### 8.1 Cover Report - Marino Hall Financial Requirements

Report Reference	SGC241119F8.1
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**Moved Councillor Telfer**

**Seconded Councillor Prior**

That Council:

1. Pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item SGC241119F8.1 – Marino Hall Financial Requirements, except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager People & Culture, Manager Office of the CEO, Manager City Activation, Project Design Advisor, Unit Manager Governance and Council Support, Governance Officer, and Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to the item:- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting business; and would prejudice the commercial position of the Council.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest because confer a commercial advantage on a person with whom Council is conducting business; and would prejudice the commercial position of the Council.
3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

**Carried Unanimously**

7.20pm the meeting went into confidence

**Moved Councillor Crossland**

**Seconded Councillor Hoffmann**

That Council:

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item SGC241119F8.1 – Marino Hall Financial Requirements shall be kept confidential, except when required to effect or comply with Council's resolution(s)



regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act, :

- Report – SGC241119F8.1 – Marino Hall Financial Requirements
- Minutes

on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting business; and would prejudice the commercial position of the Council.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a person that Council is conducting or proposed to conduct business with.
3. Determines this order shall operate determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 6 months.
4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

**Carried**

7.30pm the meeting came out of confidence

### 8.3 Cover Report - Appointment of Independent Member - Finance, Risk and Audit Committee

Report Reference SGC241119F8.3

**Moved Councillor Telfer**

**Seconded Councillor Prior**

That Council:

1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item SGC241119F8.3 Appointment of Independent Member Finance, Risk and Audit Committee, except the following persons: Chief Executive Officer, General Manager City Services, General Manager Corporate Services, General Manager City Development, Manager People & Culture, Manager Office CEO, Chief Finance Officer and Unit Manager Governance & Council Support to enable the Committee to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item: Information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable being information relating to the recommendation of appointment of an independent member to the Finance, Risk and Audit Committee containing sensitive information and details which are only know to those who have participated in the selection process.
2. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential

**Carried Unanimously**

7.30pm the meeting went into confidence

**Seconded Councillor Crossland**

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**Moved Councillor Hoffmann**

That Council:

3. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item *SGC241119F8.3 Appointment of Independent Member Finance, Risk and Audit Committee* shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(a) of the Act,
  - Report
  - Minutes
 on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to release personal information of the candidates for the Finance Risk and Audit Committee which is not yet public information.
4. Determines this order shall operate:
  - until the successful candidates have been notified of the appointments.
  - and will be reviewed every 12 months.
5. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

**Carried Unanimously**

7.32pm the meeting came out of confidence

## 8.2 Cover Report - Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 5 November 2024

Report Reference                      SGC241119F8.2

**Moved Councillor Telfer****Seconded Councillor Prior**

That Council:

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that the public and staff be excluded from attendance at that part of this meeting relating to Agenda Item *SGC241119F8.2 Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 5 November 2024* to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to reveal sensitive information and details of City of Marion staff and applicants in a selection process.
2. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

**Carried Unanimously**

7.33pm all staff left the meeting

7.32pm the meeting went into confidence





**Moved Councillor Hoffmann**

**Seconded Councillor Crossland**

That Council:

1. Receives and notes the confidential minutes of the Review and Selection Committee meeting held on 5 November 2024
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.
3. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item SGC241119F8.2 Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 5 November 2024 shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(a) of the Act, :
  - Attachment 1 – RSC241105 –Final Confidential Minutes
 on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to reveal sensitive information and details of City of Marion staff and applicants in a selection process.
4. Determines this order shall operate until it is revoked and will be reviewed every 12 months
5. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Manager People & Culture the power to revoke this order in whole or part.

**Carried Unanimously**

8.08pm the meeting came out of confidence

#### **9 Motions Without Notice**

Nil

#### **10 Questions Without Notice**

Nil

#### **11 Other Business**

Nil

#### **12 Meeting Closure**

The meeting was declared closed at 8.08pm.

CONFIRMED THIS 26 DAY OF NOVEMBER 2024

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CHAIRPERSON

**5.2 Confirmation of Minutes of the General Council Meeting held on 26 November 2024**

<b>Report Reference</b>	GC241210R5.2
<b>Originating Officer</b>	Business Support Officer - Governance and Council Support –  Cassidy Mitchell
<b>Corporate Manager</b>	Manager Office of the Chief Executive – Sarah Vinnall
<b>General Manager</b>	Chief Executive Officer – Tony Harrison

**RECOMMENDATION**

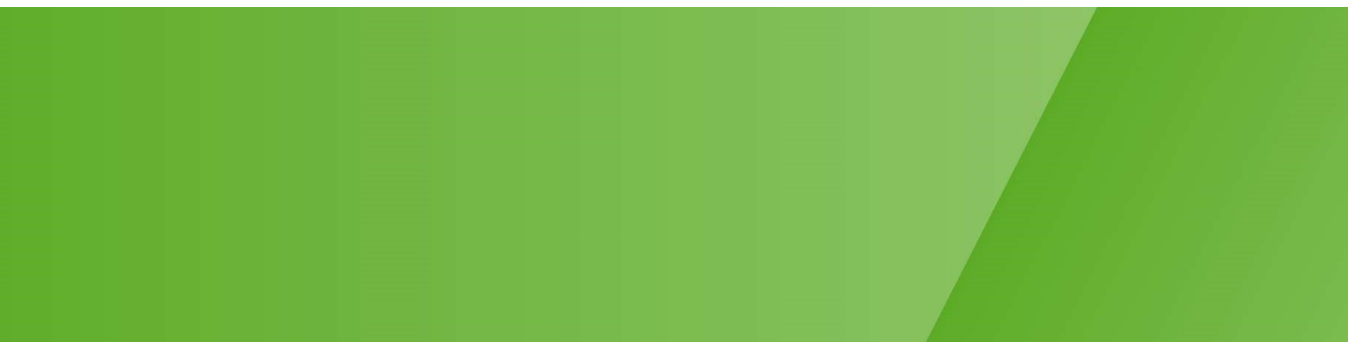
That the minutes of the General Council Meeting held on 26 November 2024 be taken as read and confirmed.

**ATTACHMENTS**

1. G C 241126 - Final Minutes [5.2.1 - 21 pages]



**Minutes of the General Council Meeting  
held on Tuesday, 26 November 2024 at 6.30 pm  
Council Chamber, Council Administration Centre  
245 Sturt Road, Sturt**



**PRESENT**

His Worship the Mayor Kris Hanna

Councillor Joseph Masika

Councillor Nathan Prior

Councillor Raelene Telfer

Councillor Luke Naismith (from 6.32pm)

Councillor Jason Veliskou (from 6.32pm)

Councillor Sarah Luscombe

Councillor Jayne Hoffmann

Councillor Jana Mates

Councillor Amar Singh

Councillor Ian Crossland

**In Attendance**

Chief Executive Officer - Tony Harrison

General Manager City Services - Angela Allison

General Manager Corporate Services - Tony Lines

General Manager City Development - Ben Keen

Manager Office of the CEO - Sarah Vinall

Unit Manager Governance and Council Support - Victoria Moritz

**1 Open Meeting**

The Mayor opened the meeting at 6.30pm.

**2 Kaurna Acknowledgement**

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

**3 Disclosure**

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

**4 Council Member Declaration of Interest (if any)**

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

The following interests were disclosed:

- Councillor Luscombe declared a material conflict of interest in the item *12.5 Community Grants 2024-2025 Round 1*
- Councillor Crossland declared a general conflict of interest in the item *12.6 Youth Grants 2024-25 Round 1*



- Councillor Prior declared a general conflict of interest in the item *12.6 Youth Grants 2024-25 Round 1*
- Councillor Telfer declared a general conflict of interest in the item *12.6 Youth Grants 2024-25*

## 5 Confirmation of Minutes

### 5.1 Confirmation of Minutes of the Special General Council Meeting held on 19 November 2024

Report Reference GC241126R5.1

#### Moved Councillor Prior

#### Seconded Councillor Mates

That the minutes of the General Council Meeting held on 22 October 2024 be taken as read and confirmed.

**Carried Unanimously**

## 6 Communications

### 6.1 Elected Member Verbal Communications

Nil

#### Moved Councillor Telfer

#### Seconded Councillor Prior

That the following Communication Items be moved en bloc:

- Mayoral Communication Report
- CEO and Executive Communication Report

**Carried Unanimously**

### 6.2 Mayoral Communication Report

Report Reference GC241126R6.2

Name of Council Member Mayor - Kris Hanna

Date	Event	Comments
16.10.2024	Warradale Primary School Capital Works Building Official Opening	Attended & Gave Speech
21.10.2024	Meeting with VIPs from Nepal & Cr Renuka Lama	Attended
23.10.2024	Radio Adelaide Interview	Attended & Presented
24.10.2024	Site visits with Senator Andrew McLachlan	Attended



26.10.2024	Breast Cancer Awareness Event – Glenelg Rebels Softball Club	Attended
26.10.2024	Marion Cultural Centre Official Opening	Attended & Gave Speech
28.10.2024	Elder Electorate Office Official Opening	Attended
28.10.2024	Southern Business Connections Professional Networking Event	Attended
28.10.2024	Oaklands Estate Residents Association AGM	Attended & Provided Update
08.11.2024	Meeting with Hindu Society of South Australia	Attended
09.11.2024	Darlington Connections Event (new Australians welcomed to indoor pool)	Attended
10.11.2024	South Adelaide Basketball Club AGM	Attended
11.11.2024	Marion RSL Remembrance Day Ceremony	Attended
12.11.2024	Australian Refugee Association Supporters AGM	Attended
13.11.2024	Glenthorne National Park Changing Places Facility Opening	Attended
13.11.2024	ShineHub Event	Attended & Presented
18.11.2024	Mary Potter Award Calvary Oaklands nursing home	Attended
18.11.2024	Hallett Cove School Year 12 Graduation	Attended
In addition, the Mayor has met with residents, MPs and with the CEO and Council staff regarding various issues		

**Moved Councillor Telfer****Seconded Councillor Prior**

That the Mayoral Communication report be received and noted.

**Carried Unanimously**

**6.3 CEO and Executive Communication Report**  
**Report Reference** GC241126R6.3

Date	Activity	Attended By
18/10/2024	Graduate Program Working	Ben Keen Angela Allison
18/10/2024	Cleanaway Tour	Tony Lines
21/10/2024	Mock Trial: Natures Playground – City of Mitcham and Marion	Ben Keen Angela Allison
21/10/2024	Community Leadership Program   Panel	Tony Lines Angela Allison

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22/10/2024	Meeting   Civica and CoM	Tony Lines
22/10/2024	SMRF JV Advisory Meeting	Angela Allison
23/10/2024	Meeting   South Australian Housing Trust	Ben Keen
23/10/2024	Meeting   BlueKnight Corp and Tesla Australia	Ben Keen Tony Harrison
23/10/2024	SRWRA Board Strategic Workshop	Angela Allison
24/10/2024	COAST FM Segment	Tony Harrison
25/10/2024	Meeting   Blake Gordon - Brightly	Angela Allison
26/10/2024	MCC Plazza Official Opening	Tony Harrison
28/10/2024	Flinders University – Graduate Program Presentation with City of Mitcham and Flinders University	Ben Keen
28/10/2024	Meeting   Mayor Kris Hanna and Louise Miller-Frost (Member for Boothby)	Tony Harrison
28/10/2024	Meeting   Mayor Kris Hanna and Kate Foley Australia Post	Tony Harrison
28/10/2024	Official Opening of Nadia Clancy MP Office	Tony Harrison
29/10/2024	Meeting   AICD Essential Director Update Meeting	Ben Keen
29/10/2024	Cross Council Collaboration Workshop	Ben Keen Tony Harrison Tony Lines
30/10/2024	KPMG Client Roundtable - Future of Community Infrastructure Event	Ben Keen
1/11/2024	Graduate Working Group Program	Ben Keen
4/11/2024	LG Professionals SA Quarterly Network Chair Catch up	Ben Keen
4/11/2024	Meeting   Justin Jamieson, KPMG	Tony Harrison
06/11/2024	Meeting   Oaklands Green PCG	Ben Keen
07/11/2024	LG Professionals SA General Managers and Directors – Network Forum	Ben Keen
07/11/2024	LG Professionals AGM – Network Chairs	Ben Keen
11/11/2024	Meeting   Anthony Kelly and John Love (Mellor Olsson Lawyers)	Tony Harrison
11/11/2024	Meeting   Lael Mayer (Adelaide Development Company)	Tony Harrison
13/11/2024	Meeting   Oaklands Green PCG	Ben Keen
13/11/2024	World Business Forum Sydney	Tony Harrison
14/11/2024	Meeting   CleanPeak	Angela Allison
14/11/2024	Meeting   SMRF JV Committee	Angela Allison

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14/11/2024	SMRF JV Committee Dinner	Angela Allison
15/11/2024	Graduate Program Working Group	Ben Keen
15/11/2024	SMRF JV Advisory Committee & Strategy Day	Angela Allison
18/11/2024	Meeting   Diving SA	Ben Keen
18/11/2024	Meeting   Kirk Richardson - Director City Operations – City of Onkaparinga	Angela Allison
18/11/2024	SRWRA Board Meeting	Angela Allison
20/11/2024	Event   UniSA Business: Celebrating Success Together 2024	Tony Harrison
21/11/2024	Event   2024 IPWEA South Australia Excellence Awards Dinner	Tony Harrison Tony Lines

**Moved Councillor Telfer****Seconded Councillor Prior**

That the CEO and Executive Communication report be received and noted.

**Carried Unanimously**

**7 Adjourned Items**

Nil

**8 Deputations****8.1 Marion Life**

**Report Reference** GC241126D8.1

Mr Leighton Boyd gave a five-minute deputation regarding the progress and plan for MarionLIFE's Community Hub on corner of Marion Rd and Alawoona Ave, Mitchell Park, and to request a letter of support from the City of Marion about the merits and community benefits of the project, which we can share namely with Federal Government.

The Mayor sought and was granted leave of the meeting to vary the order of the agenda and consider the item *12.4 MarionLIFE Community Hub next on the agenda*.

**12.4 MarionLIFE Community Hub**

**Report Reference** GC241126R12.4

**Moved Councillor Telfer****Seconded Councillor Masika**

That Council:

1. Provide an in-principle letter of support for the proposed MarionLIFE Community Hub on the corner Marion Road and Alawoona Avenue, Mitchell Park to be included with MarionLIFE's funding submission to the Federal Government.

**Carried Unanimously**





## 9 Petitions

Nil

## 10 Committee Recommendations

### Moved Councillor Mates

### Seconded Councillor Telfer

That the following Committee Recommendations be moved en bloc:

- 10.1 Confirmation of Minutes of the Infrastructure and Environment Committee Meeting held on 8 October 2024
- 10.2 Confirmation of Minutes of the Infrastructure and Environment Committee Meeting held on 12 November 2024
- 10.3 Confirmation of Minutes of the Community and Youth Grants Committee Meeting held on 23 October 2024
- Confirmation of Minutes of the Special Finance, Risk and Audit Committee Meeting held on 11 November 2024

**Carried Unanimously**

#### 10.1 Confirmation of Minutes of the Infrastructure and Environment Committee Meeting held on 8 October 2024

Report Reference GC241126R10.1

### Moved Councillor Mates

### Seconded Councillor Telfer

That Council:

1. Receives and notes the minutes of the Infrastructure and Environment Committee meeting held on 8 October 2024.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Environment Committee.

**Carried Unanimously**

#### 10.2 Confirmation of Minutes of the Infrastructure and Environment Committee Meeting held on 12 November 2024

Report Reference GC241126R10.2

### Moved Councillor Mates

### Seconded Councillor Telfer

That Council:

1. Receives and notes the minutes of the Infrastructure and Environment Committee meeting held on 12 November 2024.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Environment Committee.

**Carried Unanimously**



### 10.3 Confirmation of Minutes of the Community and Youth Grants Committee Meeting held on 23 October 2024

Report Reference GC241126R10.3

#### Moved Councillor Mates

#### Seconded Councillor Telfer

That Council:

1. Receives and notes the minutes of the Community & Youth Grants Committee meeting held on 23 October 2024.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Community & Youth Grants Committee.

**Carried Unanimously**

### 10.4 Confirmation of Minutes of the Special Finance, Risk and Audit Committee Meeting held on 11 November 2024

Report Reference GC241126R10.4

#### Moved Councillor Mates

#### Seconded Councillor Telfer

That Council:

1. Receives and notes the minutes of the Finance, Risk and Audit Committee meeting held on 11 November 2024.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Finance, Risk and Audit Committee.

**Carried Unanimously**

### 11 Confidential Items

#### Moved Councillor Mates

#### Seconded Councillor Crossland

That the following cover reports to move into confidence be moved en bloc:

- 11.1 Deputation - The Esplanade – Hallett Cove
- 11.2 Nungamoora – Concept and Design Options
- 11.3 MCC Café Lease Agreement – Rescission
- 11.4 Annual CEO Performance Review

**Carried Unanimously**

### 11.1 Cover Report Deputation - The Esplanade - Hallett Cove

Report Reference GC241126F11.1

#### Moved Councillor Mates

#### Seconded Councillor Crossland

Pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC241126F11.1 – *The Esplanade Hallett Cove* except the following persons: Ms Annette Pham, Mr Hoi Pham, Mr Greg Burgess, Chief Executive Officer, General Manager City Development, General



Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager People & Culture, Manager City Activation, Manager City Property, Manager Development and Regulatory Services, Senior Strategic & Policy Owner, Project Manager Infrastructure, Senior Urban Planner, Team Leader Property, Unit Manager Property & Facilities, Unit Manager Governance and Council Support, Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence information the disclosure of which could reasonably be commercially sensitive information.

Notes the disclosure of this information would, on balance, be contrary to the public interest because it relates to private land valuation financial figures, consideration, or discussion of the information in public would prejudice the commercial position of Council or third parties

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

**Carried Unanimously**

6.45pm the meeting went into confidence

**Moved Councillor Crossland**

**Seconded Councillor Luscombe**

That Council:

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following documents relating to Agenda Item GC241126F11.1 *Deputation- The Esplanade – Hallett Cove*, shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act:
  - The powerpoint presentation provided with the confidential deputation
 on the grounds that document(s) contain commercially sensitive information the disclosure of which would prejudice the commercial position of Council or third parties.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it includes private land valuation financial figures, consideration, or discussion of the information in public would prejudice the commercial position of Council or third parties.
3. Determines this order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.
4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

**Carried Unanimously**

7.02pm the meeting came out of confidence



## 11.2 Cover Report - Nungamoora - Concept and Design Options

Report Reference

GC241126F11.2

### Moved Councillor Mates

### Seconded Councillor Crossland

Pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC24072311.1 – Nungamoora – Concept and Design Options except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager People & Culture, Manager City Activation, Manager City Property, Manager Development and Regulatory Services, Senior Strategic & Policy Owner, Project Manager Infrastructure, Senior Urban Planner, Team Leader Property, Unit Manager Property & Facilities, Unit Manager Governance and Council Support, Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item: - information the disclosure of which could reasonably be commercially sensitive information.

Notes the disclosure of this information would, on balance, be contrary to the public interest because it includes private land valuation financial figures, consideration, or discussion of the information in public would, prejudice the commercial position of Council or third parties.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

**Carried Unanimously**

7.02pm the meeting went into confidence

### Moved Councillor Crossland

### Seconded Councillor Luscombe

That formal meeting procedures be suspended to discuss the item.

**Carried Unanimously**

7.03pm formal meeting procedures suspended

7.42pm formal meeting procedures resumed

### Moved Councillor Crossland

### Seconded Councillor Luscombe

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following documents relating to Agenda Item GC24112611.1– Nungamoora –Concept and Design Options, shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act:

- Report – GC24112611.1. – Nungamoora – Concept and Design Options.
- Attachment 1 - Nungamoora Geotechnical Assessment
- Attachment 2 – Soil (asbestos) Contamination Assessment
- Attachment 3.1 – Property Valuation - Addendum Consultancy 2 June 2024



- Attachment 3.2 - Property Valuation - F 2441050100112 – LOTS 8-10 The Esplanade FINAL
- Attachment 4 - Design Options Summary
- Attachment 5 - GC240423F11.2 Nungamoorra Design Options - Confidential - Report only
- Minutes from GC24112611.1. – Nungamoorra – Concept and Design Options.

on the grounds that document(s) contain commercially sensitive information the disclosure of which would prejudice the commercial position of Council or third parties.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it includes private land valuation financial figures, consideration, or discussion of the information in public would prejudice the commercial position of Council or third parties.
3. Determines this order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.
4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

**Carried Unanimously**

7.50pm the meeting came out of confidence

### 11.3 Cover Report - MCC Café Lease Agreement - Rescission

Report Reference	GC241126F11.3
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#### Moved Councillor Mates

#### Seconded Councillor Crossland

Pursuant to Section 90(2) and (3)(d) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item *GC241126F11.3 – MCC Café Lease Agreement*, except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager People & Culture, Manager City Property, Unit Manager Property and Facilities, Team Leader Property, Unit Manager Governance and Council Support, and Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to prejudice the commercial position of the of the person who supplied the Information.

Notes the disclosure of this information would, on balance, be contrary to the public interest being commercial information pertaining to the operations and the financial position of the Lessees, being third parties within the City of Marion.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

**Carried Unanimously**

7.50pm the meeting went into confidence



7.50pm Councillor Naismith left the meeting

**Moved Councillor Crossland**

**Seconded Councillor Prior**

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item *GC241126F11.3 - MCC Café Lease Agreement* shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(d) of the Act :
  - Report - GC241126F11.3 - MCC Café Lease Agreement
  - Minutes
  - Attachment 1 – MarionStorm Pty Ltd – Executed Lease EXP 18 September 2027
  - Attachment 2 – MarionStorm Pty Ltd – Liquor Licence with Plan
  - Attachment 3 – MarionStorm Pty Ltd – Liquor Transfer Landlord Consent Form
  - Attachment 4 – MarionStorm Pty Ltd – Assignment of Lease Application Form

on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to prejudice the commercial position of a third party, and which would on balance, be contrary to the public interest, being a commercial operation within the City of Marion.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it is pertaining to the operations and the financial position of the Lessees.
3. Determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.
4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

**Carried Unanimously**

7.52pm the meeting came out of confidence

#### 11.4 Cover Report - Annual CEO Performance Review

Report Reference GC241126F11.4

**Moved Councillor Mates**

**Seconded Councillor Crossland**

Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item Annual CEO Performance Review GC241126F11.2, except the following persons: Manager People and Culture, Manager Office of the Chief Executive, Unit Manager Governance and Council Support, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to

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receive, discuss or consider in confidence the following information or matter relating to the Item:- Information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable being information relating to the performance review of the Chief Executive Officer, which is sensitive and are details which are only known to those who have participated in the review process.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

**Carried Unanimously**

7.52pm Councillor Mates left the meeting and did not return

7.52pm the meeting went into confidence

7.54pm Councillor Naismith re-entered the meeting

**Moved Councillor Singh**

**Seconded Councillor Telfer**

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item 5.1: *CEO Annual Performance Review* shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Committee on a confidential basis under sections 90(2) and 90(3)(a) of the Act,:

- Report
- Attachment 1
- Attachment 2
- Attachment 3
- Attachment 4
- Minutes

on the grounds that the document(s) relates to information concerning the personal affairs of any person (living or dead), the disclosure of which could reasonably be expected to be unreasonable, being information relating to the performance review of the Chief Executive Officer, which is sensitive and are details of which are only know to those who have participated in the review process.

2. Determines this order shall operate until it is revoked and will be reviewed every 12 months.
3. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Manager People and Culture the power to revoke this order in whole or part.

**Carried Unanimously**

7.55pm the meeting came out of confidence



## 12 Corporate Reports for Decision

**Moved Councillor Prior**

**Seconded Councillor Telfer**

That the following items be moved en bloc:

- 12.1 Annual Financial Statements for the year ended 30 June 2024
- 12.2 Finance, Risk and Audit Committee Annual Report to Council 2023-2024
- 12.3 City of Marion Annual Report 2023-2024

**Carried Unanimously**

### 12.1 Annual Financial Statements for the year ended 30 June 2024

**Report Reference** GC241126R12.1

**Moved Councillor Prior**

**Seconded Councillor Telfer**

That Council:

1. Adopts the City of Marion audited Annual Financial Statements for the year ended 30 June 2024 (Attachment 3).
2. Authorises the Mayor and CEO to sign off on the audited Annual Financial Statements for the year ended 30 June 2024 (Attachment 3) and authorises the CEO to sign off on the Management Representation letter (Attachment 1).
3. Receives the Southern Region Waste Resource Authority (SRWRA) 2023-2024 audited Annual Financial Statements (Attachment 4).
4. Notes the comparative analysis to prior year audited Annual Financial Statements and original adopted 2023-2024 budget (Analytical Review), as included at Attachment 2.
5. Notes Galpins Audit Completion Report, as included at Attachment 5.

**Carried Unanimously**

### 12.2 Finance, Risk and Audit Committee Annual Report to Council 2023-2024

**Report Reference** GC241126R12.2

**Moved Councillor Prior**

**Seconded Councillor Telfer**

That Council:

1. Notes the Finance Risk and Audit Committee's Annual Report to Council for 2023-2024 provided in Attachment 1.
2. Includes the Finance, Risk and Audit Committee's Annual Report as an Attachment to the City of Marion Annual Report 2023-2024.

**Carried Unanimously**





### 12.3 City of Marion Annual Report 2023 - 2024

Report Reference GC241126R12.3

**Moved Councillor Prior**

**Seconded Councillor Telfer**

That:

1. Council adopts the City of Marion Annual Report 2023 - 2024 (Attachment 1).
2. Council adopts the City of Marion Annual Report 2023 - 2024 Summary (Attachment 2).
3. The final City of Marion Financial Statements 2023 - 2024 being considered in report GC241022R12.1 be included within the published version of the City of Marion Annual Report 2023 – 2024
4. The final Southern Region Waste Resource Authority audited financial statements being considered in report GC241022R12.1 be included within the published version of the City of Marion Annual Report 2023-2024
5. The final City of Marion Finance, Risk and Audit Committee Annual Report to Council 2023 - 2024 being considered in report GC241022R12.2 be included within the published version of the City of Marion Annual Report 2023-2024.
6. Administration distributes copies of the City of Marion Annual Report 2023 - 2024 in accordance with legislative requirements.
7. Administration distributes copies of the City of Marion Annual Report 2023 – 2024 Summary to members of the community via the City of Marion Libraries, Neighbourhood and Community Centres and promotes the City of Marion Annual Report 2023 – 2024 available on the City of Marion website.

**Carried Unanimously**

### 12.5 Community Grants 2024-25 Round 1

Report Reference GC241126R12.5

Councillor Telfer declared a general conflict of interest in the item as she is a member of the Oaklands Community Garden and will remain in the meeting for the item.

Councillor Luscombe declared a material conflict of interest in the item as she is Chair of the Cove Community Garden and will leave the meeting for the item.

7.57pm Councillor Luscombe left the meeting

**Moved Councillor Prior**

**Seconded Councillor Crossland**

That Council:

1. Accepts the recommendation of the Community and Youth Grants Committee to fund a total of \$46,227 in Round 1 Community Grants 2024-2025 (as per the below table):



Organisation	Funding
Austral Volleyball Club	\$1665
Cove Community Garden	\$3711
Cove Netball Club	\$2009
Hub Netball Incorporated	\$2893
Marino Community Garden	\$3000
Oaklands Community Garden	\$5000
Sam Willoughby BMX Facility	\$8000
Southern Field Archers	\$4000
Walking Football Adelaide Association Incorporated	\$3949
Warradale Community Children's Centre	\$2000
YMCA of SA Youth and Family Services	\$10,000
<b>Total</b>	<b>\$46,227</b>

- Notes the underspend of \$3773 from Round 1 Community Grants 2024-2025 is to be carried forward and included in Round 2 2024-2025, creating a total of \$53,773 to be made available in Round 2 2024-2025.
- Notes the recommendation includes 2 applications above \$5000.

**Carried Unanimously**

## 12.6 Youth Grants 2024-25 Round 1

**Report Reference** GC241126R12.6

Councillor Crossland declared a general conflict of interest in the item as his wife works at Hallett Cove School, however not in the same area the grant relates to and will remain in the meeting for the item.

Councillor Prior declared a general conflict of interest in the item as his daughter is a member of the Koorana Gymnastics Club and will remain in the meeting for the item.

**Moved Councillor Prior**

**Seconded Councillor Telfer**

That Council:

- Accepts the recommendation of the Community and Youth Grants Committee to fund a total of \$40,857 in Round 1 Youth Grants 2024-2025 (as per the below table):

Organisation	Funding
Flinders United Women's Football Club	\$7400
Koorana Gymnastics Club Pty Ltd	\$7890
The Scout Association of Australia – SA Branch (Hallett Cove)	\$6237

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Women in Creative Technologies	\$9330
Youth Opportunities	\$10,000
<b>Total</b>	<b>\$40,857</b>

- Notes the underspend of \$19,143 from Round 1 Youth Grants 2024-2025 is to be carried forward and included in Round 2, 2024-2025, creating a total of \$79,143 to be made available in Round 2 2024-2025.

**Carried Unanimously**

8.01pm Councillor Luscombe re-entered the meeting

### 12.7 Cove Tavern Section 221/222 - Outdoor Decks

**Report Reference** GC241126R12.7

**Moved Councillor Crossland**

**Seconded Councillor Luscombe**

That Council:

- Authorises the Chief Executive Officer or delegate to grant a combined 221 Authorisation for the alteration of a public road and a 222 Permit for the business use of a public road for a term of 5 years at an annual fee of \$2,300.
- Authorises staff to negotiate appropriate conditions within the permit, including in relation to disability access, safety requirements, hours of operation, smoking, and liquor licensing.
- Determines that the alteration and business use will not impede the passage of traffic to a material degree and that public consultation will therefore not be required in accordance with Section 223 of the *Local Government Act 1999*.
- Require staff to notify the residents of the adjacent Units 1-14 of 3 Ramrod Avenue, Hallett Cove of the intention to grant the Authorisation and Permit for the decks.

**Carried Unanimously**

### 12.8 Marion Holiday Park Fencing

**Report Reference** GC241126R12.8

**Moved Councillor Telfer**

**Seconded Councillor Luscombe**

That Council:

- Decline the request for consent to the installation of fencing adjacent to the Marion Holiday Park, and notify the Holiday Park operators of this decision.
- Require a further report to be presented to Council prior to the end of May 2025 to consider the encroachment by Marion Holiday Park onto the reserve.

**Carried Unanimously**



### 12.9 Walking and Cycling Guidelines & 4-Year Plan

Report Reference GC241126R12.9

**Moved Councillor Crossland**

**Seconded Councillor Luscombe**

That Council:

1. Notes the Consultation Summary Report (Attachment 1)
2. Endorses the Walking and Cycling Guidelines (Attachment 2) subject to the following amendments:
  - p426 in relation to item 1. *Traffic Calming* amend wording to “where appropriate” instead of “where possible” in relation to 40km/h speed limits
  - p426 in relation to item 1. *Traffic Calming* include additional wording “where appropriate” in relation to the width of streets
3. Endorses the Walking and Cycling 4-Year Plan (Attachment 3)

**Carried Unanimously**

### 12.10 Draft Streetscape Plan

Report Reference GC241126R12.10

8.47pm Councillor Prior left the meeting

8.49pm Councillor Prior re-entered the meeting

**Moved Councillor Telfer**

**Seconded Councillor Luscombe**

That Council:

1. Endorses the 4-year Streetscape Plan to Community Consultation with three projects (Newland Avenue, Adams Road and Norfolk Road) at the high level budget of \$8.3m over 4 years.
2. Notes that the Streetscape Plan (Attachment 1) will be modified to reflect this option prior to consultation.

**Carried Unanimously**

### 12.11 Asset Management Plans - final endorsement

Report Reference GC241022R12.11

**Moved Councillor Telfer**

**Seconded Councillor Prior**

That Council:

1. Endorses the City of Marion Buildings and Structures Asset Management Plan.

**Carried Unanimously**



## 12.12 Nomination for Local Government Association Dog and Cat Management Board

**Report Reference** GC241126R 12.12

**Moved Councillor Veliskou**

**Seconded Councillor Luscombe**

That Council:

1. Note the report as presented; Nomination sought for Local Government Dog and Cat Management Board
2. Agree to nominate Councillor Jayne Hoffmann and to support the application for nomination as Member on the Dog and Cat Management Board
3. Governance administration to assist with forwarding the application and accompanying documentation to the Local Government Association by close of business on Friday 29<sup>th</sup> November 2024.

**Carried Unanimously**

**Moved Councillor Prior**

**Seconded Councillor Telfer**

That the following items be moved en bloc:

- 12.13 1<sup>st</sup> Budget Review 2024-2025
- 13.1 Community Event Fund 2023-2024
- 13.2 Monthly Work Health and Safety Report
- 13.3 Council and CEO KPI Report Final Audited Results 23-24 and Q1 24-25
- 13.4 Annual Investment Report 2023-2024

**Carried Unanimously**

## 12.13 1st Budget Review 2024-2025

**Report Reference** GC241126R12.13

**Moved Councillor Prior**

**Seconded Councillor Telfer**

That Council:

1. Adopt the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows.
2. Notes the identified savings of \$903k for 2023-2024 year following the completion of the audited Annual Financial Statements will be utilised to reduce future borrowings.

**Carried Unanimously**

**13 Corporate Reports for Information/Noting****13.1 Community Event Fund 2023-2024****Report Reference** GC241126R13.1**Moved Councillor Prior****Seconded Councillor Telfer**

That Council:

1. Notes the expenditure of the Community Event Fund for 2023-2024.

**Carried Unanimously****13.2 Monthly Work Health and Safety Report****Report Reference** GC24112613.2**Moved Councillor Prior****Seconded Councillor Telfer**

That Council:

1. Notes this report.

**Carried Unanimously****13.3 Council and CEO KPI Report Final Audited Results 23-24 and Q1 24-25****Report Reference** GC241126R13.3**Moved Councillor Prior****Seconded Councillor Telfer**

That Council:

1. Notes the Annual Accumulative and Audited Results for 2023-24 contained within the attachments; and
2. Notes the Q1 results for 2024-25 contained within the attachments.

**Carried Unanimously**

**13.4 Annual Investment Report 2023-2024**

Report Reference GC241126R13.4

**Moved Councillor Prior****Seconded Councillor Telfer**

That Council:

1. Notes the Investment Performance Report 2023-2024.

**Carried Unanimously****14 Workshop / Presentation Items**

Nil

**15 Motions With Notice**

Nil

**16 Questions With Notice**

Nil

**17 Motions Without Notice**

Nil

**18 Questions Without Notice**

Nil

**19 Other Business**

Nil

**20 Meeting Closure**

The meeting was declared closed at 8.58pm.

CONFIRMED THIS 10 DAY OF DECEMBER 2024

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CHAIRPERSON

## 6 Adjourned Items

### 6.1 Cover Report - Adjourned - Revocation of Community Land Process – Edwardstown

<b>Report Reference</b>	GC241210F6.1
<b>Originating Officer</b>	Business Support Officer - Governance and Council Support – Cassidy Mitchell
<b>Corporate Manager</b>	Manager Office of the Chief Executive - Sarah Vinall
<b>General Manager</b>	Chief Executive Officer - Tony Harrison

### REASON FOR CONFIDENTIALITY

#### *Local Government Act (SA) 1999 S 90 (2) 3*

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

### RECOMMENDATION

Pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC241210F6.1 Revocation of Community Land Process – Edwardstown, except the following persons: Chief Executive Officer, Manager Office of CEO, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager City Property, Unit Manager Property and Facilities, Team Leader Property, Property Officer, Unit Manager Governance and Council Support, Governance Officer and Media and Engagement Adviser, to enable the Council to consider Item GC241210F6.1 in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item GC241210F6.1 as its disclosure of information could reasonably be expected to prejudice the commercial position of the person who supplied the information.

Notes the disclosure of this information would, on balance, be contrary to the public interest because the details relate to commercial information of a confidential nature of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.



**7 Deputations - Nil**

**8 Petitions - Nil**

**9 Committee Recommendations - Nil**

**10 Confidential Items**

**10.1 Cover Report - Tonsley Unsolicited Proposal**

Report Reference	GC241210F10.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager City Activation - Charmaine Hughes
General Manager	General Manager City Development - Ben Keen

**REASON FOR CONFIDENTIALITY**

***Local Government Act (SA) 1999 S 90 (2) 3***

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

**RECOMMENDATION**

Pursuant to Section 90(2) and (3)(d) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item Tonsley Unsolicited Proposal, except the following persons: Chief Executive Officer, General Manager Corporate Services, General Manager City Development, General Manager City Services, Chief Financial Officer, Manager Office of the Chief Executive, Manager City Activation, City Activation Senior Advisor, Unit Manager Property and Facilities, Unit Manager Governance & Council Support, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item: commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

Notes the disclosure of this information would, on balance, be contrary to the public interest being information relating to the financial and commercial capability of an unsolicited proposal by a third party. The public interest in the Council being able to partner with third parties to provide facilities that benefit its area would be compromised as third parties would be discouraged from partnering with the Council if their confidential commercial information were disclosed.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.



## 10.2 Cover Report - Nungamoora

Report Reference	GC241210F10.2
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager City Activation - Charmaine Hughes
General Manager	General Manager City Development - Ben Keen

### REASON FOR CONFIDENTIALITY

#### ***Local Government Act (SA) 1999 S 90 (2) 3***

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest

### RECOMMENDATION

Pursuant to Section 90(2) and (3)(a, b and d) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item **GC241210F10.2 – Nungamoora** except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager City Activation, Manager City Property, Manager Development and Regulatory Services, Unit Manager Planning & Development, Project Manager Infrastructure, Senior Urban Planner, Unit Manager Governance and Council Support, Governance Officer, and Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item: - information the disclosure of which could reasonably be private information.

Section 90(2) and (3)(a, b and d) Notes the disclosure of this information would, on balance, be contrary to the public interest because it includes private land valuation financial figures, consideration, or discussion of the information in public would, on the balance, be considered personal under privacy law.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

## 11 Corporate Reports for Decision

### 11.1 Review of Confidential Items Overview - 2024

<b>Report Reference</b>	GC241210R11.1
<b>Originating Officer</b>	Governance Officer – Amey Johnson
<b>Corporate Manager</b>	Manager Office of the Chief Executive - Sarah Vinall
<b>General Manager</b>	Chief Executive Officer - Tony Harrison

#### REPORT OBJECTIVE

To conduct a review of items from Council and Committee meetings that remain under a confidentiality order.

#### EXECUTIVE SUMMARY

Under section 90 of the Local Government Act 1999 (the Act) Council may consider items or information in confidence where it considers it necessary and appropriate to do so.

Section 91 of the Act enables a Council to order that documents or parts of documents relating to matters considered in confidence be kept confidential. Where Council makes such an order, it must specify the duration of the order (e.g. 12 months) or the circumstances in which the order will cease to apply (e.g. at the expiry of the contract), or a period after which the order must be reviewed.

Confidentiality orders that have been effective for longer than 12 months must be reviewed at least once every 12 months to determine whether the confidentiality of the document needs to be retained or whether it can be released to the public.

Each year in December, Council performs a formal review of all confidential orders that remain. As a result, each item is either retained in confidence (until a further date), released in full, released in part or released with redactions.

Administration have undertaken a comprehensive review of all existing confidential orders in preparation for Council to review.

This report and Attachment 1 provide an overview of all confidential orders to be reviewed including a recommendation for each item, and the information enables Council to:

1. Review the confidentiality orders pertaining to identified documents as required by Section 91 of the Act; and
2. Consider whether it is appropriate for the confidentiality orders to be retained; and if so:
  - Determine the appropriate time for the maintenance of confidential orders to ensure Council continues to adhere to both the confidentiality provisions within the Act and the principles of open government; and
  - Consider whether new orders are required on documents where the orders are due to expire.

## RECOMMENDATION

### That Council:

1. **Notes it has reviewed and considered all items with a current confidentiality order;**
2. **Endorses the recommendations as detailed in Attachment 1;**
3. **Reviews all items with a remaining confidential order in or prior to December 2025.**

## DISCUSSION

The City of Marion Council has made orders restricting public access to information in accordance with Section 90 of the Local Government Act 1999 (the Act). Council has also made orders pursuant to Section 91 of the Act to retain the confidentiality of certain documents and information.

Under Council's Management of Confidential Items Framework, all confidentiality orders made by Council or a Council Committee are referred to the December meeting of Council each year for review. Orders that have lapsed or been revoked prior to the December meeting each year do not require review and are released. There were 46 items that were released throughout 2024 under CEO or Manager P&C delegation.

### Procedural considerations for current review:

There are currently 198 confidential items identified for review by Council. It is proposed that Council endorse the recommendations as detailed within Attachment 1.

Attachment 1 expands on information to further identify:

- Council report name and reference number
- LG Act Reference (section 90)
- A brief Description (section 90 and 91)
- The project to which the item relates
- The current document status
- Grounds for the recommendation
- Which items have been recommended to be released in full, released in part, released with redactions, and retained.

Following the comprehensive review by Administration and Council, the below information outlines a proposal for how Council may wish to deal with each item:

- |                           |     |
|---------------------------|-----|
| • Release in full         | 4   |
| • Release in part         | 14  |
| • Release with redactions | 21  |
| • Retain (all documents)  | 159 |

For each item and all documents within each item, Council must determine whether they will remain confidential. Council should review the grounds that were identified for the original confidential order and determine whether they are still applicable. The below dot points paraphrase the grounds (s90(3)) of the Act.

Council should consider whether the disclosure of the document or information would:

- a. be unreasonable in relation to **personal affairs**
- b. confer a **commercial advantage on a person** that council is conducting or proposing to conduct business with
- c. reveal a **trade secret**
- d. reveal **commercial information of a confidential nature**
- e. affect the **safety or security of council, members, employees, or council property**
- f. **prejudice the maintenance of the law or affect a criminal investigation**
- g. council **breach any law, court order or legal obligation**
- h. relate **legal advice**
- i. relate to **litigation**
- j. divulge **Ministerial information**
- k. relate to **tenders or supply of good or services**
- m. relate to a **proposed amendment to a Development Plan**
- n. relate to a determination under the ***Freedom of Information Act 1991***
- o. relate to a **proposed award recipient** prior to the presentation of the award.

Council may also consider the views of the person to whom the matter relates, whether the information is contrary to the public interest and whether the person may have an objection to the matter being released to the public. In the case that there is no objection, it is consistent with the principles of open and transparent government, as well as the *Freedom of Information Act 1991* for Council to release the information.

Any confidential orders that are revoked will be released and made available to the public. The documents will be released on council's website.

### **Council meeting procedural considerations:**

It is proposed that at the General Council meeting on 10 December 2024, Council endorse the recommendations as detailed within Attachment 1, in which case the 'Confidential Items Review report' can be heard in the public forum.

If Council wish to vary any of the recommendations, it is suggested for these to be pulled out and dealt with as a separate motion and as individual items. This would require discussion; therefore, Council will need to order that the public be excluded (except for Council officers present) from the meeting pursuant to Sections 90(2) and (3) of the Local Government Act 1999 given the current confidentiality orders are still in force.

### **ATTACHMENTS**

1. Confidential Council Items Register - Council Meeting 10 Dec [11.1.1 - 36 pages]

## Schedule of Confidential Items Review 2024

Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
523	SGC210323F01	Confirmation of the confidential minutes for the Special Review Committee Meeting held on 23 March 2021	2021	["90(3)(a)"]	Office of the CEO & People and Culture	Confirmation of Minutes	Report and minutes public, attachment retained in confidence.	That:  1. The confidentiality order pertaining to the attachment of item 'Confirmation of the confidential minutes for the Special Review Committee Meeting held on 23 March 2021, Report reference: SGC210323F01' be revoked.	Relates to recruitment of current CEO but contains no identifying information. Recommend revoke order.	Revoke
620	GC22061411.2	CEO Performance and Remuneration Review	2022	["90(3)(d)"]	People and Culture	CEO - Harrison	Report retained in confidence. Minutes and attachment released in full	That:  1. The confidentiality order pertaining to the report of item 'CEO Performance and Remuneration Review Report Reference GC22061411.2' be revoked.	Report contains information relating to the engagement of a consultant to assist with 360 review of CEO performance. Recommend release the report given passage of time.	Revoke
721	GC240723F11.3	Culinary Escapades - Debt Consideration	2024	["90(2) and (3)(b)"]	City Property	Leasing	Report, and minutes retained in confidence. No attachment	That:  1. The confidentiality order pertaining to the report and minutes of item 'GC240723F11.3 Culinary Escapades - Debt Consideration' be revoked.	Recommend to release the report and minutes as the matter is now finalised.	Revoke
730	GC240827F18.2	Confirmation of Minutes of the Confidential Infrastructure and Environment Committee Meeting held on 6 August 2024	2024	["90(2) and (3)(b)"]	Engineering, Assets and Environment	Confirmation of Minutes	Report and minutes released. Attachment retained.	That:  1. The confidentiality order pertaining to the attachment item 'GC240827F18.2 Confirmation of Minutes of the Confidential Infrastructure and Environment Committee Meeting held on 6 August 2024' be revoked.	Recommend to release the attachment as it does not contain confidential information.	Revoke
449	FAC200225F01	Disclosure Incident	2020	["90(3)(e) and (h)"]	IT Operations	ICT Security	Report, attachment and minutes retained in confidence	That:  1. The confidentiality order pertaining to the minutes of item Disclosure Incident, Report Reference: FAC200225F01 be revoked.  2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Disclosure Incident, Report Reference: FAC200225F01 and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Council's ICT security environment and would pose a security risk to release.  3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the Report and Attachment as they contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data. Recommend to release the Minutes in full.	Release in part
546	GC210622F03	Coastal Walkway Update - Field River	2021	["90(3)(b)"]	City Activation	Coastal Walkway	Report and attachment retained in confidence. Minutes never retained.	That:  1. The confidentiality order pertaining to the report of item 'Coastal Walkway Update - Field River, Report Reference: GC210622F03' be revoked.  2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, 'Coastal Walkway Update - Field River, Report Reference: GC210622F03', having been considered in confidence under Section 90(2) and (3)(b) of the Act, is retained in confidence in accordance with Section 90(2) and (3)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, and not available for public inspection on the grounds that the documents relate to information, which if disclosed may result in a breach of law or legal obligation, which must not be disclosed.  3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  4. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to release the report as the project is now complete. Recommend to retain the attachment as it contains information which if disclosed may result in a breach of law or legal obligation.	Release in part
576	GC211026F16.1	Culinary Escapades Pty Ltd Lease at the Marion Cultural Centre	2021	["90(3)(b) and (d)"]	City Property	Leasing	Report, attachments and minutes retained in confidence	That:  1. The confidentiality order pertaining to the minutes of item 'GC211026F16.1 Culinary Escapades Pty Ltd Lease at the Marion Cultural Centre' be revoked.  2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Culinary Escapades Pty Ltd Lease at the Marion Cultural Centre Report reference: GC211026F16.1' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain commercial in confidence information. The disclosure of this information would, on balance, be contrary to the public interest as it would compromise the commercial position of council.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the Report and Attachments as they contain commercially sensitive information. Recommend to release the minutes in full.	Release in part

Schedule of Confidential Items Review 2024

Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
586	GC211214F18.2	South Adelaide Basketball Club Proposal and 262 Sturt Road Precinct Plan	2021	[*90(3)(d)*]	City Activation	SABC	Report, minutes, attachment 2, 3 and 4 released with financials redacted. Attachment 1 retained in confidence	<p>That:</p> <p>1. The confidentiality order pertaining to the financial information within the report and attachments 2, 3, &amp; 4 and the minutes of Rem 'South Adelaide Basketball Club Proposal and 262 Sturt Road Precinct Plan Report Reference GC211214F18.2' be revoked.</p> <p>2. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that Attachment 1 (including its presentation at the Elected Member Forum 211109R1.4) relating to item, 'South Adelaide Basketball Club Proposal and 262 Sturt Road Precinct Plan Report Reference GC211214F18.2' having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information of a confidential nature that would be contrary to the public interest as it could reasonably be expected to prejudice the competitive commercial activities of a third party or the Council.</p> <p>3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to release the Report, Minutes, Attachments 2, 3 and 4 in full as the information no longer aligns with the current project budget and scope. Recommend to retain Attachment 1 in full as the information is commercially sensitive and is related to a current ongoing project.	Release in part
597	GC220308F11.2	Confirmation of the Confidential Minutes of the Asset and Sustainability Committee Meeting held on 1 February 2022	2022	[*90(3)(d)*]	Office of the CEO	Confirmation of Minutes	Minutes released in full.  Report and Attachments retained in full.	<p>That:</p> <p>1. The confidentiality order pertaining to the Report of item 'Confirmation of the Confidential Minutes of the Asset and Sustainability Committee Meeting held on 1 February 2022 - GC220308F11.2' be revoked.</p> <p>2. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the Attachment of item 'Confirmation of the Confidential Minutes of the Asset and Sustainability Committee Meeting held on 1 February 2022 - GC220308F11.2' having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information of a confidential nature which if released, may prejudice the commercial position of the Council and would be contrary to public interest.</p> <p>3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to release the Report as it does not contain confidential information. Recommend to retain the Attachments as it relates to the Edwardstown Urban Renewal Project.	Release in part
603	GC220308F18.1	Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 22 February 2022	2022	[*90(3)(b) and (a)*]	Office of the CEO	Confirmation of Minutes	Report and minutes public. Attachment That: retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the minutes relating to Civil Services Review and Cyber Security Quarterly Update within the attachment arising from report, 'Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 22 February 2022 GC220308F18.1', having been considered in confidence under Section 90(2) and (3)(b) and (a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the confirmation of minutes of confidential reports which are still retained in confidence as it contains information relating to personnel matters and the current status of council's cyber security. The disclosure of this information would, on balance, be contrary to the public interest because it would compromise the council's ICT security.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment is Minutes of FRAC220222. Recommend to release the External Audit Tender Minutes in the Attachment in full as the original item is no longer confidential. Recommend to retain the Minutes in the Attachment relating to the Civil Services Review and Cyber Security Quarterly Update as these items are still held in confidence.	Release in part
619	GC220614F11.1	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 17 May 2022	2022	[*90(3)(e)*]	IT Operations & Office of the CEO	Confirmation of Minutes	Report and attachment retained in confidence. Minutes released in full.	<p>That:</p> <p>1. The confidentiality order pertaining to the report of item 'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 17 May 2022 GC220614F11.1' be revoked.</p> <p>2. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the attachments of item 'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 17 May 2022 GC220614F11.1', having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data.</p> <p>3. This order is to remain in force until the conclusion of the current Information Services Strategic Plan (2027) or until the information contained within the report is no longer relevant (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to release the Report as it does not contain any confidential information. Recommend to retain the Attachments as it contains information the disclosure of which could reasonably be expected to diminish the safety	Release in part



Schedule of Confidential Items Review 2024

Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
621	GC220628F18.1	City Services Surplus Land	2022	[*90(3)(d)*]	City Property	Land Acquisition/Disposal	Report and minutes released with redactions to financial information. Attachment retained in full.	<p>That:</p> <p>1. The confidentiality order pertaining to the attachment of item 'City Services Surplus Land Report Reference GC220628F18.1' be revoked.</p> <p>2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that all financial figures contained in the report, 'City Services Surplus Land Report Reference GC220628F18.1', and minutes having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a commercial lease arrangement for Council owned land. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency.</p> <p>3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>4. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to release the Attachment in full as the lease agreement has been finalised. Recommend to retain the redactions to the Report and Minutes as they contain confidential commercial information.	Release in part
651	GC221025F11.1	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 11 October 2022	2022	[*90(3)(b)*]	Office of the CEO	Confirmation of Minutes	Report and Minutes released in full. Attachment retained in full.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders the name of the third party contractor within the minutes of the BMX Facility claim report and the minutes relating to the Fraud and Corruption report within the attachment to this report, 'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 11 October 2022 Report Reference GC221025F11.1', having been considered in confidence under Section 90(2) and (3)(b) and (e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the security of Council in the Fraud and Corruption item and commercially sensitive financial information in the BMX Facility Claim that if released would be contrary to public interest.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment contains Minutes of FRAC Meeting relating to Fraud and Corruption and BMX Facility Claim. Recommend to retain the minutes relating to Fraud and Corruption to maintain the security of the council. Recommend to release the minutes relating to the BMX Facility Claim with redactions to the name of the third party contractor as the project is now finished.	Release in part
659	GC230124F11.1	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee-br Meeting held on 13 December 2022	2023	[*90(3)(b) and (e)*]	Office of the CEO	Marino Community Hall Section 48 Cybersecurity – Quarterly Update	Report and minutes public. Attachment That: retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes relating to the Cybersecurity Quarterly Update within the Attachment to this report, 'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 13 December 2022 Report Reference GC230124F11.1' having been considered in confidence under Section 90(2) and (3)(b) and (e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to current cybersecurity measures which if released could diminish the safety of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment is Minutes of FRAC meeting. Recommend to release Minutes relating to Marino Community Hall Section 48 in line with item 657 as the contract has been awarded and construction is progressing. Recommend to retain Minutes relating to Cybersecurity Quarterly Update as it details current cybersecurity measures which if released could diminish the safety of the council.	Release in part
660	GC230214F10.1	Boatshed Café	2023	[*90(3)(b)*]	City Property	Leasing	Minutes and Attachment 4 and 5 released in full.  Report and Attachment 1, 2 retained in full.  Attachment 3 is report and attachments from GC220125F18.3 which has been released in full already.	<p>That:</p> <p>1. The confidentiality order pertaining to Attachment 3 of item 'Boatshed Café Report Reference: GC230214F10.1' be revoked.</p> <p>2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Boatshed Café Report Reference: GC230214F10.1' and attachments 1 and 2, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to confidential commercial information supplied by a third party. The disclosure of this information would, on balance, be contrary to the public interest because it could prejudice the commercial activities of a third party and dissuade them from supplying this information to council in the future.</p> <p>3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>4. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain Report and Attachments 1 & 2 in full as it contains confidential commercial information.	Release in part
661	GC230228F11.1	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee-br Meeting held on 21 February 2023	2023	[*90(3)(b), (d) and (e)*]	Office of the CEO	Cybersecurity Marion Water Business Internal Audit Contract	Report and Minutes released in full. Attachment retained in full.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report, 'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 21 February 2023 GC230228F11.1', having been considered in confidence under Section 90(2) and (3)(b)(d) and (e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to on going commercial negotiations and the ICT security environment of council. The disclosure of this information would, on balance, be contrary to the public interest as it could confer a commercial advantage on a third party and would pose an ICT security risk to release.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the Minutes relating to Cybersecurity and Marion Water Business within the Attachment. Recommend to release the Minutes relating to Internal Audit Contract within the Attachment	Release in part

## Schedule of Confidential Items Review 2024

Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
675	GC230523F11.1	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 May 2023	2023	["90(3)(a)"]	Office of the CEO	Confirmation of Minutes	Report and minutes public. Attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the Minutes relating to the CEO Performance Review within the Attachment to this report, 'Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 May 2023 Report Reference GC230523F11.1' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs of council employees and the performance review of the CEO.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p>	Recommend to retain the Minutes within the Attachment relating to the CEO Performance Review. Recommend to release the Minutes within the Attachment relating to the Staff Movement & Exit Survey Q3.	Release in part
744	FRAC230221F11.3	Internal Audit Contract	2023	["90(2) and (3)(d)"]	Office of the CEO	Internal Audit	Report and minutes retained in confidence. No attachments	<p>That:</p> <p>1. The confidentiality order pertaining to the minutes of item 'Internal Audit Contract, Report Reference: FRAC230221F11.3' be revoked.</p> <p>2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, 'Internal Audit Contract, Report Reference: FRAC230221F11.3', having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the attachment contains confidence commercial information relating to a current contract. The disclosure of this information would, on balance, be contrary to the public interest because detailed reason for public interest.</p> <p>3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to release the minutes in full. Recommend to retain the report as it contains commercial in confidence information regarding a current contract.	Release in part
407	GC190611F07	Potential Land Acquisition	2019	["90(3)(b)"]	City Property	Land Aquisition/Disposal	Report, attachments and minutes retained in confidence.	<p>That:</p> <p>1. The confidentiality order pertaining to the report, minutes, attachment 1 and attachment 2 of item 'Potential Land Aquisition, Report Reference: GC190611F07' be revoked with redactions to personal identifying information.</p>	Recommend to release the report, minutes in full and attachments with redactions to personal identifying information as Council decided to not pursue the acquisition, and the property is no longer on the market.	Release with redactions
417	GC190813F03	Council Solutions Kerbside Waste Tender Outcomes	2019	["90(3)(b) and (d)"]	Procurement	Waste services	<p>Minutes released in full.</p> <p>Report and Attachment retained in full.</p>	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that all financial information within the report and minutes of item, 'Council Solutions Kerbside Waste Tender Outcomes Report Reference: GC190813F03' having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information is commercially sensitive and related to existing waste contracts. The disclosure of this information would, on balance, be contrary to the public interest because the matter could confer a commercial advantage on a third party if released.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to release Report and Attachment, with commercially sensitive information related to existing waste contracts redacted.	Release with redactions
440	FAC191210F01	Southern Region Waste Resource Authority (SRWRA) Materials Recovery Facility (MRF)	2019	["90(3)(d)"]	Finance	SRWRA	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that all financial data and tables within the report, attachments and minutes of item 'Southern Region Waste Resource Authority (SRWRA) Materials Recovery Facility (MRF), FAC191210F01', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the financial data and tables are commercial in confidence information as they relate to an ongoing contract. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Item relates to an ongoing contract. Recommend for release with all financial data and tables redacted.	Release with redactions
443	GC191210F03	SRWRA Materials Recovery Facility (MRF)	2019	["90(3)(d)"]	Finance	SRWRA	Report and attachments retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that all financial data and tables within the report, attachments and minutes of item 'SRWRA Materials Recovery Facility (MRF), Report Reference: GC191210F03', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the financial data and tables are commercial in confidence information as they relate to an ongoing contract. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Item relates to an ongoing contract. Release reports and attachments with all financial data and tables redacted	Release with redactions

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
445	GC200128F01	Confirmation of Confidential Minutes of the Finance and Audit Committee held on 10 December 2019	2020	["90(3)(d)"]	Finance & Office of the CEO	Confirmation of Minutes	Report released. Attachment retained in confidence	<p>That:</p> <p>1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that all financial data within the attachment of item "Confirmation of Confidential Minutes of the Finance and Audit Committee held on 10 December 2019 Report Reference: GC200128F01", having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the financial data is commercial in confidence information as it relates to an ongoing contract. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency.</p> <p>2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment is minutes of FAC191210F01 - SRWRA MRF. Recommend to release with redactions to financial data.	Release with redactions
481	GC200811F01	Edwardstown Creative Industries Co-working Hub Tender report - Adjourned Item	2020	["90(3)(k) and (d)"]	City Activation	Edwardstown Employment Precinct	<p>Report released in full. Minutes not retained.</p> <p>Attachment 3 released with redactions taken to be released in full</p> <p>Attachments 1 and 2 retained in full.</p>	<p>That:</p> <p>1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the personal identifying information and the profit and loss statement of unsuccessful tenderers within Attachments 1 and 2 of report, 'Edwardstown Creative Industries Co-working Hub Tender report - Adjourned Item, Report Reference: GC200811F01', having been considered in confidence under Section 90(2) and (3)(k) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the document contains commercial information of a confidential nature including financial figures supplied by an unsuccessful tenderer. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a third party with whom the council is proposing to conduct business with.</p> <p>2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to release attachments 1 and 2 with redactions to personal identifying information and the profit and loss statement due to the length of time passed and as the tender process has concluded.	Release with redactions
502	RSC210202F01	CEO Recruitment	2021	["90(3)(a) and (d)"]	People and Culture	CEO Recruitment	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the unsuccessful tenderer names and unsuccessful tender amounts within the report, 'CEO Recruitment, Report Reference: RSC210202F01', any minutes and attachments arising from the report, having been considered in confidence under Section 90(2) and (3)(a) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs relating to the recruitment of the Chief Executive Officer and commercial in confidence information supplied by a third party. The disclosure of this information would, on balance, be contrary to the public interest as it could prejudice the commercial position of the third party who supplied the information and dissuade them from supplying this information in the future.</p> <p>2. This order is to remain in force while the Chief Executive Officer holds the position (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.</p>	Recommend to release the Report, Attachment and Minutes with redactions to unsuccessful tenderers. Contains information relating to the process and cost associated with the recruitment of the CEO.	Release with redactions
531	RSC210504F01	Staff Movements and Exit Survey Data	2021	["90(3)(a)"]	People and Culture	Staff Movements and Exit Survey	<p>Report, Attachment 2 and Minutes released in full.</p> <p>Attachment 1 retained in full.</p>	<p>That:</p> <p>1. The confidentiality order pertaining to the attachment of item "Staff Movements and Exit Survey Data RSC210504F01" be revoked with redactions to personal identifying information.</p>	recommend attachment 1 is released with redactions to remove identifying personal information relating to Council staff. Given the identifying information, this will be taken to be released in full.	Release with redactions
551	SGC210713F12.3	Request for Proposals - City Services Surplus Land	2021	["90(3)(d)"]	City Property	Land Aquisition/Disposal	<p>Report and Minutes released in full.</p> <p>Attachment retained in full.</p>	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Schedule 4 and Schedule 7 within the attachment arising from report, 'Request for Proposals - City Services Surplus Land, Report Reference: SGC210713F12.3', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains commercial in confidence information provided by a third party. The disclosure of this information would, on balance, be contrary to the public interest because it could prejudice the commercial position of the third party who supplied the information.</p> <p>2. This order is to remain in force until all contracts have been executed for works on the site and will be reviewed every 12 months at which time a further order may be made.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to release the Attachment with redactions to commercial in confidence information within schedule 4 & 7. Will review for full release in 2026.	Release with redactions
553	RSC210803F5.1	Staff Movements and Exit Survey Data	2021	["90(3)(a)"]	People and Culture	Staff Movements and Exit Survey	Attachment retained in confidence. Report and minutes released in full.	<p>That:</p> <p>1. The confidentiality order pertaining to the attachment of item "Staff Movements and Exit Survey Data RSC210803F5.1" be revoked with redactions to personal identifying information.</p>	recommend attachment is released with redactions to remove identifying personal information relating to Council staff. Given the identifying information, this will be taken to be released in full.	Release with redactions

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
559	SRSC210820F5.1	Appointment of Independent Members - Warriparinga Advisory Team	2021	["90(3)(a)"]	City Property & People and Culture	Independent Members	Report and Minutes released in full.  Attachment retained in full.	That:  1. The confidentiality order pertaining to the attachment of item "Appointment of Independent Members - Warriparinga Advisory Team, SRSC210820F5.1" be revoked with redactions to personal identifying information.	Attachment contains information relating to the personal affairs of candidates - names, phone numbers, email addresses and qualifications.	Release with redactions
563	GC210914F18.1	Cove Sports and Community Club Feasibility Study and Business Case	2021	["90(3)(b)"]	City Activation	Cove Sports	Report and Minutes released with redactions.  Attachment retained in full.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the financial information within the report and minutes of item, "Cove Sports and Community Club Feasibility Study and Business Case, Report Reference: GC210914F18.1" and any attachments having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a detailed design stage and is under planning consideration. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a third party with whom the council is proposing to conduct business.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to release the report and minutes with redactions to financial information and retain the attachment in full until the completion of stage 2 of the project.	Release with redactions
580	SRSC211207F7.1	Staff Movements and Exit Survey Data	2022	["90(3)(a)"]	People and Culture	Staff Movements and Exit Survey	Report and Minutes released in full.  Attachments 1 and 2 retained in full.	That:  1. The confidentiality order pertaining to the attachments of item "Staff Movements and Exit Survey Data Report Reference SRSC211207F7.1" be revoked with redactions to personal identifying information.	recommend attachment 1 is released in full, and attachment 2 is released with redactions to remove identifying personal information relating to Council staff. Given the identifying information in Attachment 2, this will be taken to be released in full.	Release with redactions
626	RSC220802F7.1	Staff movements and exit survey data Quarter 4 2021 - 2022	2022	["90(3)(a)"]	People and Culture	Staff Movements and Exit Survey	Report and Minutes released in full.  Attachment 1 and 2 retained in full.	That:  1. The confidentiality order pertaining to the attachment of item "Staff movements and exit survey data Quarter 4 2021 - 2022 RSC220802F7.1" be revoked with redactions to personal identifying information.	Recommend attachment is released with redactions to remove identifying personal information relating to Council staff. Given the nature of the identifying information, this will be taken to be released in full.	Release with redactions
646	FRAC221011R6.2	Sam Willoughby BMX Track Claim Progress Update	2022	["90(3)(b)"]	City Activation & Office of the CEO	BMX Facility	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the personal identifying information and name of the third party contractor within the report, 'Sam Willoughby BMX Track Claim Progress Update, FRAC221011R6.2' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3) (b) and of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis the matter is commercial information of a confidential nature. The disclosure of this information would, on balance, be contrary to the public interest as it could prejudice the commercial activities of a third party and may dissuade them from supplying information to council in the future.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to release the Report, Attachment and Minutes with redactions to the name of the third party contractor.	Release with redactions
650	RSC221101F5.2	Staff Movements and Exits	2022	["90(3)(a)"]	People and Culture	Staff Movements and Exit Survey	Report and Minutes released in full.  Attachments retained in full.	That:  1. The confidentiality order pertaining to the attachments of item "Staff Movements & Exit Report Reference RSC221101F5.2" be revoked with redactions to personal identifying information.	Recommend attachment 1 is released in full, and attachment 2 is released with redactions to remove identifying personal information relating to Council staff. Given the identifying information in Attachment 2, this will be taken to be released in full.	Release with redactions
666	RSC2303075.1	Staff Movements and Exits	2023	["90(3)(a)"]	People and Culture	Staff Movements and Exit Survey	Report and Minutes released in full.  Attachment retained in full.	That:  1. The confidentiality order pertaining to the attachment of item "Staff Movements & Exit Report Reference RSC2303075.1" be revoked with redactions to personal identifying information.	Recommend released with redactions to remove identifying personal information relating to Council staff. Given the nature of the identifying information in the attachment, this will be taken to be released in full.	Release with redactions
672	RSC230502F5.2	Staff Movements & Exit Q3	2023	["90(3)(a)"]	People and Culture	Staff Movements and Exit Survey	Attachments retained in confidence. Report and minutes released in full.	That:  1. The confidentiality order pertaining to the attachment of item "Staff Movements & Exit Q3 Report Reference RSC230502F5.2" be revoked with redactions to personal identifying information.	Recommend to release with redactions to personal identifying information. As this information can never be released, this item will be taken as released in full.	Release with redactions

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
685	RSC230801F5.1	Staff movements and exit summary	2023	["90(3)(a)"]	People and Culture	Staff Movements and Exit Survey	Report and Minutes released in full. Attachment retained in full.	That:  1. The confidentiality order pertaining to the attachment of item "Staff movements and exit summary; Report Reference RSC230801F5.1" be revoked with redactions to personal identifying information.	Recommend released with redactions to remove identifying personal information relating to Council staff. Given the nature of the identifying information, this will be taken to be released in full.	Release with redactions
697	RSC231010F5.3	Staff Movements & Exit Survey Data Q1 – 2023-24	2023	["90(3)(a)"]	People and Culture	Staff Movements and Exit Survey	Report released in full. Attachment 1 and 2 retained in full.	That:  1. The confidentiality order pertaining to the report, attachment and minutes of item "Staff Movements & Exit Survey Data Q1 – 2023-24 Report RSC231010F5.3" be revoked with redactions to personal identifying information.	Recommend released with redactions to remove identifying personal information relating to Council staff. Given the nature of the identifying information, this will be taken to be released in full.	Release with redactions
717	RSC240507F5.1	Staff Movements and Exits Summary Report Report Reference RSC240507F5.1	2024	["Section 90(2) and (3)(a)"]	People and Culture	Staff Movements and Exit Survey	Report, attachments and minutes retained in confidence	That:  1. The confidentiality order pertaining to the report, attachment and minutes of item "Staff Movements and Exits Summary Report, Report Reference RSC240507F5.1" be revoked with redactions to personal identifying information.	Recommend release the report and minutes in full. Recommend to release attachment with redactions to remove identifying personal information relating to Council staff. Given the nature of the identifying information, this will be taken to be released in full.	Release with redactions
86	SGC300608F01	Oaklands Regeneration Project, State Aquatic	2008	["90(3)(g)"]	City Activation	Oaklands Regeneration Project - State Aquatic Centre	Attachment released with redactions.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999, the Council orders that the financial information contained in Attachment 1 relating to item, 'Oaklands Regeneration Project, State Aquatic Centre, SGC300608F01' having been considered in confidence under Section 90(2) and 3(g) of the Act, except when required to effect or comply with Councils resolution(s) regarding this matter be kept confidential and not available for public inspection on the grounds that the redactions contain information the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and infer a commercial advantage on a third party.  3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  4. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Redactions to financial information to remain. The financial information is current until 2034 as advised by Macquarie Capital.	Retain
217	SGC190215F02	Chief Executive Officer's Employment Contract	2015	["90(3)(a)"]	People and Culture	CEO - Searle	Deed retained in confidence.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the deed relating to this report & Chief Executive Officer's Employment Contract SGC190215F02; distributed at the meeting be kept confidential and not available for public inspection, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection on the basis that it deals with information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person being the former Chief Executive Officer of the Council and to ensure Council does not breach any duty of confidence or other legal obligation or duty.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People & Culture	Contains personal information relating to former CEO. Search for documents remains ongoing. Once located, consultation will be required.	Retain
238	GC250815F05	Investigation	2015	["90(3)(g)"]	Office of the CEO	Marion Leisure and Fitness	Report and Minutes released with redactions.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Investigation GC250815F05' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the report and minutes contain information over which Council has a duty of confidence or other legal obligation (Section 90(3)(g)). This order is to remain in force until such time as the conditions of confidentiality no longer exist.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Report and minutes contain information relating to an investigation into a Council community facility. The documents were previously released with redactions in 2018.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
242	GC080915F03	Investigation	2015	["90(3)(g)"]	Office of the CEO	Marion Leisure and Fitness	Report and Minutes released with redactions.	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Investigation GC080915F03' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the report and minutes contain information over which Council has a duty of confidence or other legal obligation (Section 90(3)(g)). This order is to remain in force until such time as the conditions of confidentiality no longer exist.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report and minutes contain information relating to an investigation into a Council community facility. The documents were previously released with redactions in 2018.	Retain
264	FAC160816R7.8	Internal Audit Program	2016	["90(3)(e)"]	Office of the CEO	Internal Audit	Report and minutes released in full. Attachment retained.	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the attachment to this report, 'Internal Audit Program, Report Reference: FAC160816R7.8', having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the attachment contains detailed information about Council's cash handling procedures and could pose a security risk if released.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment contains detailed information regarding Council's cash handling procedures and will pose a security risk if released.	Retain
277	FAC280217R7.1	LGA Insurance Schemes Review	2017	["90(3)(b) and (d)"]	Office of the CEO	Insurance	Report, attachments and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'LGA Insurance Schemes Review, Report Reference: FAC280217R7.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain detailed information relating to Council's insurance policy and includes policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Councils insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Contains commercial information relating to Council's insurance.	Retain
284	GC140317F01	Finance and Audit Committee Confidential Minutes	2017	["90(3)(b), (d) and (h)"]	Office of the CEO	Confirmation of Minutes	Report released in full. Minutes not retained at time of meeting (public) - attachment retained	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the attachments of this report, 'Finance and Audit Committee Confidential Minutes, Report Reference: GC140317F01', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the attachment is minutes of the Finance and Audit Committee item 'LGA Insurance Schemes Review, Report Reference: FAC280217R7.1' which was considered in confidence and contains detailed information relating to Council's insurance policy and discusses policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Council's insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future.</p> <p>2. This order shall operate until the confidential order over item 277, LGA Insurance Schemes Review, Report Reference FAC280217R7.1 is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment is minutes of item 277 and contains commercial information relating to Council's insurance. Retain until item 277 is released.	Retain
286	GC140317F03	Local Government Association Insurance Schemes Review	2017	["90(3)(b) and (d)"]	Office of the CEO	Insurance	Report and attachment retained. Minutes not retained, minutes public in 2017.	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Local Government Association Insurance Schemes Review, Report Reference: GC140317F03' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain detailed information relating to Council's insurance policy and includes policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Council's insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Contains commercial information relating to Council's insurance.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
335	GC080915F03 and GC250815F05 and GC300118F03	Review of Confidentiality Orders: Investigation and Investigation,	2018	[*90(3)(g) and (h)*]	Office of the CEO	Marion Leisure and Fitness	Report and minutes released. Unable to locate unredacted attachments.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, 'Review of Confidentiality Orders: Investigation, GC250815F05 and Investigation, GC080915F03, Report Reference: GC300118F03', having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the attachment contains information over which Council has a duty of confidence or other legal obligation (Section 90(3)(g). This order is to remain in force until such time as the conditions of confidentiality no longer exist.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Consultation required prior to release. Retain until consultation concluded.	Retain
337	FAC270218F01	Insurance Market Testing	2018	[*90(3)(d)*]	Office of the CEO	Insurance	Report, attachment and minutes retained.	<p>That:</p> <p>1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report 'Insurance Market Testing, Report Reference: FAC270218F01' any attachments and the minutes relating to this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain detailed information relating to Council's insurance policy and includes policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Councils insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future.</p> <p>2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report, attachment and minutes contain commercial information relating to Council's insurance.	Retain
344	GC130318F02	Finance and Audit Committee Confidential Minutes	2018	[*90(3)(d) and (g)*]	Office of the CEO	Insurance	Minutes never retained. Report released - attachment retained	<p>That:</p> <p>1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report 'Finance and Audit Committee Confidential Minutes, Report Reference: GC130318F02', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the document is minutes from the Finance and Audit Committee meeting where the item 'Insurance Market Testing, Report Reference: FAC270218F01'; was discussed in confidence and contains detailed information relating to council's insurance policy and includes discussion regarding policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Councils insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future.</p> <p>2.This order shall operate until the order over item 337. Insurance Market Testing, Report Reference: FAC270218F01 is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	The Appendix contains the confidential minutes from the Finance and Audit Committee where the Insurance Marketing testing item was considered. Item is still held in confidence.	Retain
345	GC130318F03	Insurance Market Testing	2018	[*90(3)(b) and (d)*]	Office of the CEO	Insurance	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report 'Insurance Market Testing, Report Reference: GC130318F03' any attachments and the minutes relating to this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain detailed information relating to council's insurance policy and includes policy information supplied by third parties in confidence. The disclosure of this information would, on balance, be contrary to the public interest because Councils insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future.</p> <p>2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as report, attachments and minutes contains commercial information relating to Council's insurance.	Retain
359	GC180724F03	Tonsley Water Agreement	2018	[*90(3)(d)*]	Engineering, Assets and Environment	Water Business	Minutes released in full.  Report retained in full.	<p>That:</p> <p>1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Tonsley Water Agreement GC180724F03', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the report contains commercial information relating to a current contract that Council holds with a third party that is currently being renegotiated. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency.</p> <p>2. This order is to remain in force for a until a contract is executed (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Information relates to commercial contract with a third party which is currently being renegotiated.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
360	ISC180703F01	BMX - Progress Report on Darlington Site Option	2018	["90(3)(b) and (d)"]	City Activation	BMX Facility	Report, minutes and attachment retained.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'BMX - Progress Report on Darlington Site Option Report Reference: ISC180703F01' the minutes and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, is retained in confidence in accordance with Section 90(2) and (3)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, and not available for public inspection on the grounds that the documents relate to information, which if disclosed may result in a breach of law or legal obligation, which must not be disclosed.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report, attachments and minutes contain information which if disclosed may result in a breach of law or legal obligation.	Retain
361	GC180828F01	Expressions of Interest – 262 Sturt Road – Progress Report and Next Stage	2018	["90(3)(b) and (d)"]	City Property	262 Sturt Road	Report and attachment retained. Minutes released in full	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Expressions of Interest - 262 Sturt Road - Progress Report and Next Stage, Report Reference: GC180828F01' and any attachments and minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to potential project options and tender submissions. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to benefit any party that has a potential interest in submitting a tender for one of the possible projects at the site in the future, comprising the commercial position of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the Report and Attachments as the discussion on project options for the site remains ongoing.	Retain
363	GC180814F03	Proposed Class Action	2018	["90(3)(d)"]	Office of the CEO	Insurance	Minutes never retained. Report and attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Proposed Class Action Report Reference: GC180814F03' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain information that relates to an offer to register with a class action and detailed information relating to Councils insurance policy and commercial figures. The disclosure of this information would, on balance, be contrary to the public interest because Councils insurance position would be compromised and would confer a commercial advantage on a third party should Council wish to change insurance providers in the future.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Relates to a letter received for an offer to register with a class action. Contains commercial information relating to Council insurance. Review in 2025.	Retain
367	GC180911F02	Outcome of Expression of Interest for Hotel at 287 Diagonal Road, Oaklands Park	2018	["90(3)(b) and (d)"]	City Activation	287 Diagonal Road	Minutes released in the public realm 12/09/2018 - report and attachment retained.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Outcome of Expression of Interest for Hotel at 287 Diagonal Road, Oaklands Park, Report Reference: GC180911F02' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a proposed commercial development. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to confer a commercial advantage to a third party.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report and attachments relate to a proposed commercial development. The proponent is now reconsidering options for the site.	Retain
369	GC180911F04	Coastal Walkway - Confidential Appendix	2018	["90(3)(h)"]	City Activation	Coastal Walkway	Minutes not retained at time of meeting. Report and attachments retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Coastal Walkway - Confidential Appendix Reference: GC180911F04' any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the report contains legal advice and information provided in confidence by a Minister, the disclosure of which would be in breach of another Act.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report, attachments and minutes contain information which if disclosed may result in a breach of law or legal obligation.	Retain



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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
374	GC181127F01	Code of Conduct Complaint	2018	["90(3)(a)"]	Office of the CEO	Code of Conduct	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Code of Conduct Complaint, Report Reference: GC181127F01' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a code of conduct matter (not upheld) against a current member of council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Retaining confidentiality until Council Member is no longer a member of Council. At that point, consultation to commence regarding release.	Retain
377	SGC190122F01	Cove Sports and Community Club Licence	2019	["90(3)(a), (h) and (e)"]	City Property & City Activation	Cove Sports	<p>Minutes released in full.</p> <p>Report retained in full.</p>	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Cove Sports and Community Club Licence, Report Reference: SGC190122F01' and any attachments to this report, having been considered in confidence under Section 90(2) and (3)(a), (e) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs of Council staff and lessees of a Council facility and contains legal advice. Release of such information could pose a security risk on Council and it's staff.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report contains information relating to the personal affairs of Council staff and lessees of a Council facility and legal advice.	Retain
379	GC190129F02	BMX Project - Outcome of Darlington Investigations	2019	["90(3)(g) and (h)"]	City Property & City Activation	BMX Facility	Minutes never retained. Report and attachments retained	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'BMX Project - Outcome of Darlington Investigations, GC190129F02' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(g) (h) and (j) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the grounds that council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report, attachments and minutes contain information which if disclosed may result in a breach of law or legal obligation.	Retain
385	ISC190305F01	Marion Golf Club	2019	["90(3)(b)"]	City Property	Marion Golf Course	Report and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Marion Golf Club, Report Reference: ISC190305F01' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to detailed financial information and pre-tender estimates for renewal works at the Marion Golf Club. The disclosure of this information would, on balance, be contrary to the public interest because release of the financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order is to remain in force until all contracts have been executed for works on the site and will be reviewed every 12 months at which time a further order may be made.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	The Report and Minutes relate to renewal works at the Marion Golf Course. The matter is not yet finalised.	Retain
388	GC190312F03	Outcome of Business Case - 262 Sturt Road, Marion	2019	["90(3)(b)"]	Office of the CEO	262 Sturt Road	Minutes never retained. Report and attachment retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Outcome of Business Case - 262 Sturt Road, Marion, Report Reference: GC190312F03' and any attachments and minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to potential project options and tender submissions. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to benefit any party that has a potential interest in submitting a tender for one of the possible projects at the site in the future, comprising the commercial position of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the Report and Attachments as the discussion on project options for the site remains ongoing.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
390	GC190326F01	Confirmation of the confidential minutes of the Information and Strategy Committee meeting held on 5 March 2019	2019	["90(3)(b)"]	Office of the CEO	Confirmation of Minutes	Minutes not retained, report released in full. Attachment retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, 'Confirmation of the confidential minutes of the Infrastructure and Strategy Committee meeting held on 5 March 2019, Report Reference: GC190326F01', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the attachment contains commercial in confidence information. The disclosure of this information would, on balance, be contrary to the public interest because release of the financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order is to remain in force until minutes of the related item 385, Marion Golf Club, Report Reference: ISC190305F01 have been released and will be reviewed every 12 months at which time a further order may be made.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment is minutes of Infrastructure and Strategy Committee Meeting where item 385, Marion Golf Club, Report Reference: ISC190305F01 was discussed. Retain until related item is released.	Retain
391	GC190326F02	Cove Sports Settlement of licence	2019	["90(3)(d)"]	City Property	Cove Sports	Minutes released with redaction. Report and attachments retained in full.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Cove Sports Settlement of licence, Report Reference: GC190326F02' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the settlement of the Licence between the City of Marion and the Cove Sports &amp; Community Club Inc. The disclosure of this information would, on balance, be contrary to the public interest as it could be reasonably expected to prejudice the commercial position of the party who supplied the information and could reasonably confer a commercial advantage on a person with whom Council is conducting or proposing to conduct, business, or to prejudice the commercial position of the Council or to confer a commercial advantage on a third party.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the report and attachments as they relate to the termination of lease with Cove Sports and Community Club licencing and contain	Retain
392	GC190326F03	Coastal Walkway Progress Report – Confidential Appendix	2019	["90(3)(h)"]	City Activation	Coastal Walkway	Minutes never retained. Report and attachment retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Coastal Walkway Progress Report – Confidential Appendix Report Reference: GC190326F03' and the attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to legal advice that has been obtained.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report and attachment as they contain legal advice.	Retain
395	GC190423F03	Council Owned Vineyards	2019	["90(3)(d)"]	City Property	Vineyards	Report released in full. Minutes never retained. Attachment retained in full.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, 'Council Owned Vineyards Report Reference: GC190423F03', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the document contains commercial information including a break down of financial figures relating to a current contract. The disclosure of this information would, on balance, be contrary to the public interest because release may confer an advantage on a third party should Council review the current contract.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the attachment contains commercial information including financial figures relating to a current contract.	Retain
421	SGC190902F02	Cove Sports and Community Committee Investigation	2019	["90(3)(f)"]	City Property	Cove Sports	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Cove Sports and Community Committee Investigation, Report Reference: SGC190902F02' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(f) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to outcomes of an investigation of Cove Sports and Community Centre.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report and minutes details the outcomes of the investigation of Cove Sports and Community Centre (CSCC) and the names and roles/positions of people should remain confidential.	Retain

## Schedule of Confidential Items Review 2024

Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
422	SGC190902F03	Cove Sports & Community Club Management	2019	["90(3)(f)"]	City Property	Cove Sports	Report, attachment and minutes retained in confidence.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Cove Sports and Community Club Management, Report Reference: SGC190902F03' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(f) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to management of the Cove Sports and Community Club.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Report, attachments and minutes relate to management of the facility. To be reviewed in 2026 and consultation to occur with clubs regarding release if appropriate.	Retain
425	GC190924F02	Cove Investigation – Response to Findings of Fact	2019	["90(3)(a)"]	City Property	Cove Sports	Report and Minutes released in full.  Attachment retained in full.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from this report, 'Cove Investigation – Response to Findings of Fact, GC190924F02', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an internal decision regarding the termination of the licence for the Cove Football Club and contains information relating to the personal affairs of a third party.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the Attachment as it contains personal identifying information.	Retain
436	SGC191125F04	Section 270 Report Cove Football Club	2019	["90(3)(f)"]	City Property	Cove Sports	Report and Minutes released in full.  Attachment released with redactions	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from this report, 'Section 270 Report Cove Football Club SGC191125F04', having been considered in confidence under Section 90(2) and (3)(f) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an internal decision relating to the termination of the licence for the Cove Football Club.  2. This order will be reviewed every 12 months at which time a further order may be made.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the redactions to the attachment as it details the findings of the investigation of Cove Sports and Community Centre (CSCC) and the names and roles/positions of people should remain confidential.	Retain
442	GC191210F02	Electric Vehicle Charging Stations	2019	["90(3)(b)"]	Engineering, Assets and Environment	Electric vehicles	Report and attachments retained. Minutes released	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Electric Vehicle Charging Stations Report Reference: GC191210F02' and the attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a Request for Proposal (RFP) undertaken to identify a preferred provider for the provision of Electric Vehicle charging stations. The disclosure of this information would, on balance, be contrary to the public interest as it could be reasonably be expected that releasing this information could pose a commercial advantage on a third party with whom the Council is proposing to conduct business.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Contains commercially sensitive information. Tender process is not yet complete.	Retain
450	GC200310F01	Confirmation of Confidential Minutes of the Finance and Audit Committee held on 25 February 2020	2020	["90(3)(h)"]	IT Operations & Office of the CEO	Confirmation of Minutes	Report released in full.  Attachment retained in full.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Confirmation of Confidential minutes of the Finance and Audit Committee held on 25 February 2020, Report Reference: GC200310F01 any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Council's ICT security environment and would pose a security risk to release.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Attachment to be retained as it contains information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain
462	GC200512M01	Confidential - Rescission Motion - Disclosure Incident	2020	["90(3)(e), (h) and (g)"]	IT Operations	ICT Security	Report and minutes retained in confidence. No attachments	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Confidential - Rescission Motion - Disclosure Incident, Report Reference: GC200512M01 and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Council's ICT security environment and would pose a security risk to release.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Report and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
465	ISC200602R03	Holmes Dyer Report (part of ISC200602R03)	2020	["90(3)(b)"]	City Activation	Edwardstown Employment Precinct	Report and minutes released. Attachment retained in full.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment from the report, 'Holmes Dyer Report (part of ISC200602R03)', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting or proposing to conduct, business or to prejudice the commercial position of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the attachment as it contains information relating to an ongoing project and potential land use zone amendments.	Retain
468	GC200609R08	Holmes Dyer Report (part of GC200609R08)	2020	["90(3)(b)"]	City Activation	Edwardstown Employment Precinct	Attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment of the report 'Holmes Dyer Report (part of GC200609R08)', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business or to prejudice the commercial position of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the attachment as it contains information relating to an ongoing project and potential land use zone amendments.	Retain
471	UPC200714F01	Revitalisation of the Edwardstown Employment Precinct	2020	["90(3)(b) and (d)"]	City Activation	Edwardstown Employment Precinct	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Revitalisation of the Edwardstown Employment Precinct, Report Reference: UPC200714F01' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and details potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business or to prejudice the commercial position of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the report, attachment and minutes as they contain information relating to an ongoing project and potential land use zone amendments.	Retain
472	GC200728F01	Confirmation of Confidential Minutes of the Urban Planning Committee meeting held on 14 July 2020	2020	["90(3)(b) and (d)"]	City Activation & Office of the CEO	Confirmation of Minutes, Edwardstown Urban Renewal	Report and minutes never retained. Attachment retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment of report, 'Confirmation of Confidential Minutes of the Urban Planning Committee meeting held on 14 July 2020 Report Reference: GC200728F01', having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and details potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest because confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment is minutes from the Urban Planning Committee relating to the Revitalisation of the Edwardstown Employment Precinct. Recommend to retain the report, attachment and minutes as they contain information relating to an ongoing project and potential land use zone amendments.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
473	GC200728F02	Cove Cobras Football Club Tenancy	2020	["90(3)(a), (b), (d) and (g)"]	City Property	Cove Sports	Report, attachments and minutes retained in confidence.	<p>That:</p> <p>1.In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Cove Cobras Football Club Tenancy Report Reference: GC200728F02' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a),(b),(d) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains detailing's of personal affairs and information pertaining to agreements between the City of Marion and Cove Cobras Football Club. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business with.</p> <p>2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report and Appendix contain confidential information pertaining to agreements with Cove Cobras Football Club. Recommended to retain in confidence. To be reviewed in 2026 and consultation with clubs regarding release if appropriate.	Retain
476	GC200728F05	Revitalisation of the Edwardstown Employment Precinct	2020	["90(3)(b) and (d)"]	City Activation	Edwardstown Employment Precinct	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1.In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Revitalisation of the Edwardstown Employment Precinct Report Reference: GC200728F05' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and details potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the report, attachment and minutes as they contain information relating to an ongoing project and potential land use zone amendments.	Retain
483	GC201124F02	Marion Golf Course - Management and Capital Investment	2020	["90(3)(d)"]	City Property	Marion Golf Course	Report, attachments and minutes retained in confidence.	<p>That:</p> <p>1.In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Marion Golf Course - Management and Capital Investment, Report Reference: GC201124F02' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to detailed financial information, options for management of the site and pre-tender estimates for renewal works at the Marion Golf Course. The disclosure of this information would, on balance, be contrary to the public interest because release of the management options and financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report, attachments and minutes relate to renewal works at the Marion Golf Course. The matter is not yet finalised.	Retain
499	GC201208F03	Marion Golf Course - Management and Capital Investment	2020	["90(3)(d)"]	City Property	Marion Golf Course	Report, attachments and minutes retained in confidence	<p>That:</p> <p>1.In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Marion Golf Course - Management and Capital Investment, Report Reference: GC201208F03' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to detailed financial information, options for management of the site and pre-tender estimates for renewal works at the Marion Golf Course. The disclosure of this information would, on balance, be contrary to the public interest because release of the management options and financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report relates to renewal works at the Marion Golf Course and the matter has not yet been finalised.	Retain

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501	SGC201216	Motion Without Notice - Edwardstown Soldiers Memorial Recreation Ground Funding Agreements	2020	["90(3)(b)"]	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Motion Without Notice - Edwardstown Soldiers Memorial Recreation Ground Funding Agreements, Report Reference: SGC201216' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information is commercially confidential financial information relating to a proposed funding agreement. The disclosure of this information would, on balance, be contrary to the public interest as it could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	<p>Recommended that the report, attachment and minutes be retained as it is commercially confidential information relating to a proposed funding agreement.</p>	Retain
508	GC210209F05	Code of Conduct 1	2021	["90(3)(a)"]	Office of the CEO	Code of Conduct	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Code of Conduct 1, Report Reference: GC210209F05' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a code of conduct matter (not upheld) against a current member of council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	<p>Relates to a Code of Conduct complaint of current Member - not upheld. Retain until no longer a member of council. Review following 2026 elections.</p>	Retain
509	GC210209F06	Code of Conduct 2	2021	["90(3)(a)"]	Office of the CEO	Code of Conduct	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Code of Conduct 2, Report Reference: GC210209F06' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a code of conduct matter (not upheld) against a current member of council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	<p>Relates to a Code of Conduct complaint of current Member - not upheld. Retain until no longer a member of council. Review following 2026 elections.</p>	Retain
517	GC210309F02517. GC210309F02	Urban Renewal Opportunities	2021	["90(3)(d)"]	City Activation	Edwardstown Urban Renewal	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Urban Renewal Opportunities, Report Reference: GC210309F02' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to preliminary concept plans and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	<p>Recommend to retain the report, attachment and minutes as they contain information relating to an ongoing project and potential land use zone amendments.</p>	Retain
521	GC210323F03	Questions Taken on Notice Register	2021	["90(3)(d) and (g)"]	City Activation & Office of the CEO	Land Aquisition/Disposal	Minutes never retained, report released in full in 2021. Attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to the report, 'Questions Taken on Notice Register, Report Reference: GC210323F03', having been considered in confidence under Section 90(2) and (3)(d)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to preliminary concept plans and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	<p>Recommend to retain the Attachment as it contains information relating to an ongoing project and potential land use zone amendments.</p>	Retain

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522	GC210323F05	Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model	2021	["90(3)(b) and (g)"]	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report, attachments and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model Report reference: GC210323F05' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information is commercially confidential financial information relating to a proposed funding agreement. The disclosure of this information would, on balance, be contrary to the public interest as it could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommended that the report, attachment and minutes be retained as it is commercially confidential financial information relating to a proposed funding agreement.	Retain
525	GC210427F02	Confirmation of the confidential minutes for the Special General Council Meeting held on 8 April 2021	2021	["90(3)(a)"]	Office of the CEO	Confirmation of Minutes	Report and minutes public. Attachment That:	<p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report, 'CEO Recruitment, Report Reference: SGC210321F02', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal affairs relating to the recruitment of the Chief Executive Officer.</p> <p>2. This order is to remain in force while the Chief Executive Officer holds the position (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.</p>	Recommend to retain the Attachment as it contains information relating to the personal affairs of the current CEO.	Retain
526	GC210427F03	Confirmation of the confidential minutes for the Special Finance and Audit Committee Meeting held on 13 April 2021	2021	["90(3)(d)"]	Office of the CEO	Confirmation of Minutes	Minutes public. Report and attachment That:	<p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to the report, 'Confirmation of the confidential minutes for the Special Finance and Audit Committee Meeting held on 13 April 2021, Report Reference: GC210427F03' having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to preliminary concept plans and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the Attachment as it contains information relating to an ongoing project and potential land use zone amendments.	Retain
527	GC210427F04	Edwardstown Urban Renewal Project Prudential Report	2021	["90(3)(d)"]	City Activation	Edwardstown Urban Renewal	Report, attachments and minutes retained in full	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Edwardstown Urban Renewal Project - Prudential Report, Report Reference: GC210427F04' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d)(i) and (ii) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to preliminary concept plans and financial figures. The disclosure of this information would, on balance, be contrary to the public interest as the release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend retain in confidence due to current owner of land navigating sale of land and portion of compulsory acquisition with Df for north south corridor.	Retain
529	GC210427F06	Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model	2021	["90(3)(b) and (g)"]	City Property	Edwardstown Soldiers Memorial Recreation Ground	Report and minutes retained in confidence - no attachments.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Edwardstown Soldiers Memorial Recreation Ground (ESMRG) 100 Percent Profit Share Model Report reference: GC210427F06' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) (i) and (ii) and (g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information is commercially confidential financial information relating to a proposed funding agreement. The disclosure of this information would, on balance, be contrary to the public interest as it could confer a commercial advantage on a third party with whom the council is proposing to conduct business.</p> <p>2. This order will be reviewed every 12 months at which time a further order may be made.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommended that the report, attachment and minutes be retained as it is commercially confidential information relating to a proposed funding agreement.	Retain

## Schedule of Confidential Items Review 2024

Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
552	GC210727F18.1	Abandoned trolleys and the utilisation of the Local Nuisance and Litter Control Act	2021	["90(3)(h)"]	Development and Regulatory Services	Abandoned Trolleys	Minutes public. No attachments. Report retained in confidence	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Abandoned trolleys and the utilisation of the Local Nuisance and Litter Control Act. Report reference: GC210727F18.1', having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to legal advice regarding a matter that is still ongoing.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Legal advice still relevant as matter is ongoing. Retain until matter is resolved.	Retain
554	GC210810F18.1	Animal Impounding	2021	["90(3)(b) and (d)"]	Development and Regulatory Services	Animal Impounding	Minutes and Attachments released in full.  Report retained in full.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Animal Impounding, Report Reference: GC210810F18.1', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information regarding the provision of animal impounding services. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice an agency's ability to obtain similar information in the future.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the report as it contains commercially sensitive information.	Retain
555	GC210810F18.2	Cove Cobras Football Club Update	2021	["90(3)(d)"]	City Property	Cove Sports	Report and Minutes released in full.  Attachment retained in full.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from the report, 'Cove Cobras Football Club Update, Report Reference: GC210810F18.2', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that it contains information pertaining to the engagement of a third party to review the culture of Cove Cobras Football Club and details incidents involving club members. The disclosure of this information would, on balance, be contrary to the public interest because it relates to commercial arrangements and could prejudice the commercial position of the person who supplied the information.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the Attachment in full as it contains information pertaining to the engagement of a third party to review the culture of the Cove Cobras Football Club.	Retain
562	GC210824F18.3	Lot 707 Marion Road Bedford Park	2021	["90(3)(m)"]	Development and Regulatory Services	Lot 707	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report 'Lot 707 Marion Road Bedford Park Report Reference: GC210824F18.3' the attachments and minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	The matter relates to the code amendment that is still in progress.	Retain
567	SRSC210921F5.1	Chief Executive Officer Probationary Review	2021	["90(3)(a)"]	People and Culture	CEO - Harrison	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Chief Executive Officer Probationary Review Report reference: SRSC210921F5.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains personal affairs relating to the performance of the Chief Executive Officer.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.	Recommend to retain the Report, Attachment and Minutes as they contain information relating to the personal affairs of the current CEO.	Retain
568	PDC211005F9.1	Lot 707 Marion Road, Bedford Park	2021	["90(3)(g), (h) and (m)"]	Development and Regulatory Services	Lot 707	Report, attachment and minutes retained.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report 'Lot 707 Marion Road, Bedford Park PDC211005F9.1' the attachments and minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	The matter relates to the code amendment that is still in progress.	Retain



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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
569	FAC211012F9.1	2020-21 ACSC Annual Cyber Threat Report	2021	["90(3)(e)"]	IT Operations	ICT Security	Report and attachments retained in confidence. Minutes are public	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, '2020-21 ACSC Annual Cyber Threat Report, Report reference: FAC211012F9.1 and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Council's ICT security environment and would pose a security risk to release.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain
570	GC211012F16.1	Public Lighting - Claim for Consultancy Fee by Trans-Tasman Energy Group	2021	["90(3)(h)"]	Office of the CEO	Public Lighting	Report and minutes retained in confidence. No attachments.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Public Lighting - Claim for Consultancy Fee by Trans-Tasman Energy Group, Report Reference GC211012F16.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing legal matter.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Relates to a legal matter that is still ongoing.	Retain
571	GC211012F16.2	Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 21 September 2021	2021	["90(3)(a)"]	Office of the CEO	Confirmation of Minutes CEO - Harrison	Report and minutes public, attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, 'Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 21 September 2021 GC211012F16.2', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains personal affairs relating to the performance of the Chief Executive Officer.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Manager People and Culture.</p>	Recommend to retain the Report, Attachment and Minutes as they contain information relating to the personal affairs of the current CEO.	Retain
572	GC211012F16.3	Chief Executive Officer Probationary Review	2021	["90(3)(a)"]	People and Culture	CEO - Harrison	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Chief Executive Officer Probationary Review GC211012F16.3' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information contains personal affairs relating to the performance of the Chief Executive Officer.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p>	Recommend to retain the Report, Attachment and Minutes as they contain information relating to the personal affairs of the current CEO.	Retain
573	GC211026F16.2	Confirmation of Confidential Minutes of the Planning and Development Committee meeting held on 5 October 2021	2021	["90(3)(g), (h) and (m)"]	Office of the CEO & Development and Regulatory Services	Confirmation of Minutes	Report and minutes public. Attachment retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments arising from report, 'Confirmation of Confidential Minutes of the Planning and Development Committee meeting held on 5 October 2021 GC211026F16.2' and any attachments, having been considered in confidence under Section 90(2) and (3) (g) (h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	The matter relates to the code amendment that is still in progress.	Retain
574	GC211026F16.3	Confirmation of the Confidential Minutes of the Finance and Audit Committee Meeting held on 12 October 2021	2021	["90(3)(e)"]	Office of the CEO	Confirmation of Minutes	Report and minutes public. Attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment of report, 'Confirmation of the Confidential Minutes of the Finance and Audit Committee Meeting held on 12 October 2021, Report reference: GC211026F16.3', having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data.</p> <p>2. This order is to remain in force until the conclusion of the current Information Services Strategic Plan (2027) or until the information contained within the report is no longer relevant (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment is minutes of item relating to cybersecurity which is still held in confidence as it would pose a security risk to release. Retain until item 569 has been released.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
577	GC211026F16.5	Edwardstown Urban Renewal Project - Update	2021	["90(3)(d)"]	City Activation	Edwardstown Urban Renewal	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, 'Edwardstown Urban Renewal Project - Update Report reference: GC211026F16.5' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business or to prejudice the commercial position of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the report, attachment and minutes as they contain information relating to an ongoing project and potential land use zone amendments.	Retain
578	GC211123F16.1	The Boatshed Cafe - Leasing Arrangements	2021	["90(3)(b) and (d)"]	City Property	Leasing	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'The Boatshed Cafe - Leasing Arrangements, Report Reference: GC211123F16.1' any attachments and minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to confidential information relating to a current lease. The disclosure of this information would, on balance, be contrary to the public interest because it could reasonably be expected to prejudice the competitive commercial activities of an agency.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the report, attachment and minutes as they contain confidential commercial information relating to a current lease.	Retain
582	PDC211207F6.1	Confidential Business Arising Statement - Action Items	2022	["90(3)(g), (h) and (m)"]	Development and Regulatory Services	Lot 707	Report and minutes public. Attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report 'Confidential Business Arising Statement - Action Items PDC211207F6.1', having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	The matter relates to the code amendment that is still in progress.	Retain
583	FRAC211214F9.1	IT Security Update	2022	["90(3)(e)"]	IT Operations	ICT Security	Report and attachments retained in confidence. Minutes are public.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'IT Security Update Report Reference FRAC211214F9.1 and the attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Council's ICT security environment and would pose a security risk to release.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report and attachment contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain
587	GC211214F18.3	Coastal Walkway Update	2022	["90(3)(d) and (k)"]	City Activation	Coastal Walkway	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Coastal Walkway Update Report Reference: GC211214F18.3' the minutes and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(k) and (d) of the Act, is retained in confidence in accordance with Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, and not available for public inspection on the grounds that the documents include commercially sensitive financial information. The disclosure of this information would, on balance, be contrary to the public interest as the release of the financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is conducting business with.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the Report, Attachment and Minutes as they contain commercially sensitive financial information regarding a current project. Review for release August 2025 at the conclusion of the defects liability period.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
593	ASC220201	Edwardstown Urban Renewal Project	2022	["90(3)(d)"]	City Activation	Edwardstown Urban Renewal	Minutes retained in confidence. This was a "other business" item, so no report/attachments were prepared.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes arising from the agenda item, 'Edwardstown Urban Renewal Project (ASC220201)', having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing project and potential land use zone amendments. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business or to prejudice the commercial position of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the minutes as they contain commercial information relating to an ongoing project.	Retain
600	ASC220405F9.1	City of Marion Water Business Update	2022	["90(3)(b)"]	Engineering, Assets and Environment	Water Business	Report, attachments and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'City of Marion Water Business Update ASC220405F9.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the documents contain commercial in confidence information relating to Marion Water Business. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage to third parties.</p> <p>2. This order is to remain in force until the contract is executed (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Contains commercially sensitive information. Commercial negotiations are not yet complete.	Retain
601	ASC220405F9.2	Marion Park Golf Course – Infrastructure Investment	2022	["90(3)(b)"]	City Property	Marion Golf Course	Report, attachments and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, 'Marion Park Golf Course - Infrastructure Investment, Report Reference: ASC220405F9.2', any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to potential funding and development opportunities and contains commercial information including concept drawings supplied in confidence by third parties. The disclosure of this information would, on balance, be contrary to the public interest because release of the future plans for the site prior to a contract being executed could confer a commercial advantage on a third party with whom the council is proposing to conduct business and would prejudice the council's commercial position during the current ongoing negotiations.</p> <p>2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Commercial in confidence information including concept drawings contained within the report, attachment and minutes. Retain as we progress the Marion Golf Course Project.	Retain
606	GC220412F17.3	BMX Pump Track Procurement	2022	["90(3)(k)"]	City Activation	BMX Facility	<p>Minutes released in full.</p> <p>Report and Attachment 1 released with redactions to budget/financial information.</p> <p>Attachment 2 and 3 retained in full.</p>	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the financial figures within the Report and Attachment 1 and Attachment 2 and 3 arising from item 'BMX Pump Track Procurement GC220412F17.1.' having been considered in confidence under Section 90(2) and (3)(k) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the tender of goods.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the redactions to financial information in the Report and Attachment 1 as well as retain Attachment 2 and 3 in full as they contain confidential commercial information relating to tenders.	Retain
608	GC220510F17.1	Confirmation of confidential Minutes of the Asset and Sustainability Committee Meeting held on 5 April 2022	2022	["90(3)(b)"]	Office of the CEO	Confirmation of Minutes	<p>Report and Minutes released in full.</p> <p>Attachment retained in full.</p>	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, 'Confirmation of confidential Minutes of the Asset and Sustainability Committee Meeting held on 5 April 2022 Report Reference GC220510F17.1.' having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to current the Marion Golf Club Project and Water Business Project. The disclosure of this information would, on balance, be contrary to the public interest because could reasonably be expected to prejudice the competitive commercial activities of a third party.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	<p>The Attachment is Minutes of the Asset and Sustainability Committee relating to City of Marion Water Business Update and Marion Park Golf Course Infrastructure Investment.</p> <p>Recommend to retain the Attachment as these items are still held in confidence as they relate to commercial in confidence information concerning current projects.</p>	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
609	GC220510F17.2	Confirmation of confidential Minutes of the Special Finance, Risk and Audit - Committee Meeting held on 26 April 2022	2022	["90(3)(b)"]	City Activation & Office of the CEO	Confirmation of Minutes Coastal Walkway	Report and Minutes released in full.  Attachment retained in full.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the Attachment to this report, 'Confirmation of confidential Minutes of the Special Finance, Risk and Audit Committee Meeting held on 26 April 2022 Report Reference GC220510F17.2', having been considered in confidence under Section 90(2) and (3)(b) of the Act, is retained in confidence in accordance with Section 90(2) and (3)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, and not available for public inspection on the grounds that the documents relate to information which if disclosed may result in a breach of law or legal obligation, which must not be disclosed.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the Attachment as it contains information that if disclosed may result in a breach of law or legal obligation	Retain
615	GC220524F11.2	City of Marion Water Business Update	2022	["90(3)(b)"]	Engineering, Assets and Environment	Water Business	Report, attachment and minutes retained in confidence	That:  1.In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'City of Marion Water Business Update Report Reference GC220524F11.2' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to contract negotiations around the Marion Water Business. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage to third parties.  2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Contains commercially sensitive information. Commercial negotiations are not yet complete.	Retain
617	FRAC220517F9.1	Cybersecurity - Quarterly Update	2022	["90(3)(e)"]	IT Operations	ICT Security	Report and minutes retained. No attachments	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Cybersecurity - Quarterly Update Report Reference FRAC220517F9.1' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Report and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain
623	PDC220705F6.1	Confidential Business Arising Statement - Action Items	2022	["90(3)(g), (h) and (m)"]	Development and Regulatory Services	Lot 707	Report and minutes public. Attachment retained in confidence	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the attachment arising from this report, 'Confidential Business Arising Statement - Action Items PDC220705F6.1', having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	The matter relates to the code amendment that is still in progress.	Retain
625	GC220726F11.2	Code of Conduct	2022	["90(3)(a)"]	Office of the CEO	Code of Conduct	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Code of Conduct, Report Reference: GC220726F11.2' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a code of conduct matter against a current member of council.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Code of conduct relates to current member of council. Review following elections in 2026.	Retain
627	RSC220802F7.2	CEO Performance and Remuneration Review	2022	["90(3)(a)"]	People and Culture	CEO - Harrison	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'CEO Performance and Remuneration Review RSC220802F7.2' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal information regarding the current CEO.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Recommend to retain the Report, Attachment and Minutes as they contain information relating to the personal affairs of the current CEO.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
629	FRAC220816F6.1	Cybersecurity - Quarterly Update	2022	["90(3)(b)"]	IT Operations	ICT Security	Report and attachments retained in confidence. Minutes are public	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Cybersecurity - Quarterly Update FRAC220816F6.1' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the current status of Councils cyber security. The disclosure of this information would, on balance, be contrary to the public interest as the information relates to Councils ICT security environment and areas that require rectification in order to ensure protection of data. Elements are still relevant and would pose an ICT security risk to release.  2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Retain report and attachment due to the information relating to current cybersecurity measures which could diminish the safety of the Council.	Retain
631	GC220823F12.1	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 August 2022	2022	["90(3)(a)"]	Office of the CEO	Confirmation of Minutes	Report and Minutes released in full.  Attachment released in part.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the minutes relating to the CEO Annual Performance and Remuneration Review in Attachment 1 of the report, 'Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 2 August 2022 GC220823F12.1' having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the employment review of the CEO.  3. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Attachment is confidential Minutes of Review and Selection Committee relating to the CEO Annual Performance and Remuneration Review. Recommend to retain as it relates to the personal affairs of the current CEO.	Retain
636	SGC220823F8.2	City of Marion Water Business Update	2022	["90(3)(b)"]	Engineering, Assets and Environment	Water Business	Report and minutes retained in confidence. No attachments.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'City of Marion Water Business Update Report Reference SGC220823F8.2' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to ongoing commercial negotiations. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage to third parties.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Contains commercially sensitive information. Commercial negotiations are not yet complete.	Retain
637	GC220913F10.1	Code of Conduct	2022	["90(3)(a)"]	Office of the CEO	Code of Conduct	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Code of Conduct Report Reference: GC220913F10.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs of a third party.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Recommend to retain the Report, Attachment and Minutes. To be reviewed following conclusion of the current term of Council.	Retain
638	FRAC220222F11.3	Civil Service Review	2022	["90(3)(a)"]	Operations	Civil Service Review	Report, attachment and minutes retained in confidence.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Civil Service Review, Report Reference FRAC220222F11.3' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an ongoing review and contains information relating to personnel matters.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Civil Services Review ongoing and will be completed in December 2024	Retain
640	FRAC220222F11.1	Cybersecurity - Quarterly Update	2022	["90(3)(b)"]	IT Operations	ICT Security	Report and minutes retained in confidence. No attachments	That:  1.In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Cybersecurity - Quarterly Update FRAC220222F11.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the current status of councils cyber security. The disclosure of this information would, on balance, be contrary to the public interest because information relates to council's ICT security environment and areas that require rectification in order to ensure protection of data. Elements are still relevant and would pose an ICT security risk to release.  2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Report and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
643	GC220125F18.1	Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 14 December 2021	2022	["90(3)(e) and (b)"]	Office of the CEO & IT Operations	Confirmation of Minutes	Report and minutes public. Attachment retained in confidence.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Attachment 1 and Attachment 2 to this report, 'Confirmation of the Confidential Minutes of the Finance, Risk and Audit Committee Meeting held on 14 December 2021, Report Reference GC220125F18.1', having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Cyber Security and Digital Transformation updates and the release could jeopardise the security of the Council.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the Attachments as it relates to ICT security update and digital transformation program and the release of this information could jeopardise the security of the Council.	Retain
644	GC220125F18.2	Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 7 December 2021	2022	["90(3)(a) and (d)"]	Office of the CEO	Confirmation of Minutes	Attachment 1 released in full.  Attachment 2 retained in full.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that Attachment 2 to the report, 'Confirmation of the Confidential Minutes of the Special Review and Selection Committee Meeting held on 7 December 2021 GC220125F18.2', having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the review of the CEO and contains personal information.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Recommend to retain as it contains personal information relating to the current CEO	Retain
645	FRAC221011F6.1	Fraud and Corruption 2021-22 Report	2022	["90(3)(e)"]	Office of the CEO	Fraud and Corruption	Report, attachment and minutes retained in confidence.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Fraud and Corruption 2021-22 Report, Report Reference FRAC221011F6.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the security of the Council.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain as it contains information which is still relevant to the security of council	Retain
647	GC220308F18.5	BMX Pump Track Procurement	2022	["90(3)(k)"]	City Activation	BMX Facility	Attachment 1 released in full.  Report and Minutes released with redactions to financial information  Attachments 2 and 3 retained in full.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the financial figures in this report, 'BMX Pump Track Procurement GC220308F18.5' Attachment 2 and Attachment 3, having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a tender process and contains commercially sensitive information that could reasonably be expected to prejudice the competitive commercial activities of a third party.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the redactions to the financial information within the Report and Minutes and retain Attachment 2 & 3 in full as they contain confidential commercial information.	Retain
654	GC221213F10.1	Coastal Walkway Gullies Report for Construction	2022	["90(3)(k)"]	City Activation	Coastal Walkway	Report, Minutes and Attachments 2, 4, 5, 6, 7, 8 & 9 released with redactions. Attachments 1, 3 & 10 retained.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments 1, 3 and 10 and all dollar amounts not previously disclosed and all references to legal advice and legal matters contained within the report, attachments 2, 4, 5, 6, 7, 8 & 9 and the minutes arising from the agenda item, 'Coastal Walkway Gullies Report for Construction Report Reference GC221213F10.1', having been considered in confidence under Section 90(2) and (3)(k) of the Act, is retained in confidence in accordance with Section 90(2) and (3)(b) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, and not available for public inspection on the grounds that the documents include commercially sensitive financial information, legal advice and information which if disclosed may result in a breach of law or legal obligation. The disclosure of this information would, on balance, be contrary to the public interest as the release of the financial information prior to a contract being executed could confer a commercial advantage on a third party with whom the council is conducting business with.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend to retain the Attachment 1, 3 and 10 as they contain information that if disclosed may result in a breach of law or legal obligation. Recommend to retain the redactions to the Report, Attachments 2, 4, 5, 6, 7, 8, 9 and Minutes as they contain commercially sensitive financial information regarding a current project and legal advice. Review for release August 2025 at the conclusion of the defects liability period.	Retain
658	FRAC221213F6.2	Cybersecurity - Quarterly Update	2023	["90(3)(e)"]	IT Operations	ICT Security	Report and minutes retained in confidence. No attachments	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Cybersecurity - Quarterly Update, Report Reference FRAC221213F6.2' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Retain report and minutes due to the information relating to current cybersecurity measures which could diminish the safety of the Council.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
665	PDC230307R6.1	Confidential Business Arising Statement - Action Items	2023	["90(3)(g), (h) and (m)"]	Development and Regulatory Services	Lot 707	Attachment and minute retained in confidence. Report public.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachments arising from report 'Confidential Business Arising Statement - Action Items PDC230307R6.1', and minutes, having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	The matter relates to the code amendment that is still in progress.	Retain
667	GC230328F11.1	Confirmation of Minutes of the Confidential Planning and Development Committee  Meeting held on 7 March 2023	2023	["90(3)(g), (h) and (m)"]	Office of the CEO & Development and Regulatory Services	Confirmation of Minutes	Report is public. Attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachment to this report, 'Confirmation of Minutes of the Confidential Planning and Development Committee Meeting held on 7 March 2023; Report Reference GC230328F11.1' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(g) and (h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	The matter relates to the code amendment that is still in progress.	Retain
669	GC230328F11.3	Marino Community Hall - Approval to Release for Tender	2023	["90(3)(b)"]	City Activation	Marino Hall	Report and minutes retained. No attachments.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Marino Community Hall - Approval to Release for Tender Report Reference GC230328F11.3', and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information including financial figures. The disclosure of this information would, on balance, be contrary to the public interest as it could prejudice the commercial position of the council.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Recommend retaining the Report and Minutes as they contain detailed financial information relating to the budget of a current project under construction. Will review for full release in December 2025.	Retain
671	RSC230502F5.1	CEO Performance Review Timeline	2023	["90(3)(a)"]	People and Culture	CEO - Harrison	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'CEO Performance Review Timeline; Report Reference, RSC230502F5.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance review of the CEO.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Recommend to retain the Report, Attachment and Minutes as they contain information relating to the personal affairs of the current CEO.	Retain
673	FRAC230516F9.1	Quarterly Cyber Security Update	2023	["90(3)(e)"]	IT Operations	ICT Security	Report, attachments and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Quarterly Cyber Security Update, Report Reference FRAC230516F9.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain
674	FRAC230516F9.2	Cyber Security Internal Audit	2023	["90(3)(e)"]	IT Operations	ICT Security	Report, attachments and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Cyber Security Internal Audit, Report Reference FRAC230516F9.2' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Report, attachments and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
676	GC230523F11.2	Timeline for CEO Performance Review	2023	["90(3)(a)"]	People and Culture	CEO - Harrison	Minutes public. Report and attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Timeline for CEO Performance Review Report Reference GC230523F11.2, and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the current review of the CEO Performance.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p>	Recommend to retain the Report and Attachment as they contain information relating to the personal affairs of the current CEO.	Retain
677	GC230613F10.1	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 May 2023	2023	["90(3)(e)"]	IT Operations & Office of the CEO	Confirmation of Minutes	Attachment retained in confidence. Report and minutes public.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment of item, 'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 May 2023 Report Reference GC230613F10.1' having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data.</p> <p>2. This order is to remain in force until the conclusion of the current Information Services Strategic Plan (2027) or until the information contained within the report is no longer relevant (whichever occurs first) and will be reviewed every 12 months at which time a further order may be made.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment contains information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain
679	SFRAC230620F6.1	Marion Administration Centre Internal Fit-out Project - Section 48	2023	["90(3)(b)"]	City Property & City Activation	Administration Centre Redevelopment	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Marion Administration Centre Internal Fit-out Project - Section 48; Report Reference SFRAC230620F6.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial matters including financial figures and concept designs. The disclosure of this information would, on balance, be contrary to the public interest because the release of information may confer an advantage on a third party as not all of the stages have been tendered for.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Commercial in confidence information contained within the report. Retain as we progress the Marion Administration Centre Internal Fit-Out.	Retain
680	SFRAC230620R6.2	Quarterly Incident and Claims Report	2023	["90(3)(f)"]	Office of the CEO	Insurance	Report public. Attachment and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Quarterly Incident and Claims Report; Report Reference SFRAC230620R6.2' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(f) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to an overview of insurance incidents and claims including financial information.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Contains commercial information regarding insurance claims.	Retain
681	GC230725F18.1	Confirmation of Minutes of the Confidential, Special Finance, Risk and Audit Committee Meeting held on 20 June 2023	2023	["90(3)(b) and (f)"]	Office of the CEO	Confirmation of Minutes Quarterly Claims Report Administration Centre Fitout	Report and minutes public, attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment to this report, 'Confirmation of Minutes of the Confidential, Special Finance, Risk and Audit Committee Meeting held on 20 June 2023; Report Reference GC230725F18.1&amp;#99;, having been considered in confidence under Section 90(2) and (3)(b) and (f) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the quarterly incident and claims report, and the Marion Administration Centre Project. The disclosure of this information would, on balance, be contrary to the public interest as the information relates to a current project and contains commercially sensitive information.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment 1 is the Minutes of the FRAC relating to Marion Administration Centre Internal Fit-out Project - Section 48 (b) and Quarterly Incident and Claims Report (i). Recommend to retain the Attachment as the information relates to a current project and contains commercially sensitive information.	Retain



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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
683	GC230725F18.3	Marion Administration Centre Internal Fit-out Project - Section 48	2023	["90(3)(b)"]	City Property & City Activation	Administration Centre Redevelopment	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Marion Administration Centre Internal Fit-out Project- Section 48 Report Reference GC230725F18.3' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial matters including financial figures and concept designs. The disclosure of this information would, on balance, be contrary to the public interest because the release of information may confer an advantage on a third party as not all of the stages have been tendered for.</p> <p>2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Retain confidentiality for report, attachment and minutes as it contains commercial in confidence information and financials for an ongoing project.	Retain
688	PDC230801F7.1	Confidential Business Arising Statement – Action Items	2023	["90(3)(g), (h) and (m)"]	Development and Regulatory Services	Lot 707	Report released in full. Minutes public. Attachment retained.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report 'Confidential Business Arising Statement – Action Items PDC230801F7.1', having been considered in confidence under Section 90(2) and (3)(3) (g)(h) and (m) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a development plan amendment that is still in progress.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	The matter relates to the code amendment that is still in progress.	Retain
689	FRAC230815F6.1	Fraud and Corruption Annual Questionnaire 2022/23	2023	["90(3)(e)"]	Office of the CEO	Fraud and Corruption	Minutes public. Report and attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Fraud and Corruption Annual Questionnaire 2022/23 FRAC230815F6.1' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Council's investigations into the security of the Council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as it contains sensitive information relating to the security of Council.	Retain
693	GC230912F12.2	Warradale Park Tennis Club Upgrade	2023	["90(3)(b)"]	City Property	Warradale Tennis	Attachment released in full.  Report and Minutes released with redactions.	<p>That:</p> <p>1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any financial information contained within the report and minutes relating to the item, 'Warradale Park Tennis Club Upgrade Report Reference: GC230912F12.2', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a project for which the contract for works has yet to be awarded. The disclosure of this information would, on balance, be contrary to the public interest because the release of information may confer an advantage to a third party.</p> <p>2.This order is to remain in force until the contract has been executed in full and will be reviewed every 12 months at which time a further order may be made.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the redactions to the financial information within the Report and Minutes as the contract for works has not been awarded yet. The release of this information may provide an advantage to a third party.	Retain
694	GC230912F12.3	Marion Golf Course Project	2023	["90(3)(b)"]	City Property	Marion Golf Course	Financial information within report and minutes retained. Attachments have been released in full	<p>That:</p> <p>1.In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the financial information within the report and minutes relating to the item, 'Marion Golf Course Project, Report Reference: GC230912F12.3', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to potential funding and development opportunities and is commercial information discussed in confidence with third parties. The disclosure of this information would, on balance, be contrary to the public interest because the release of the financial information prior to a contract being executed could infer a commercial advantage on a third party with whom the council is proposing to conduct business and would prejudice the Council's commercial position during the current ongoing negotiations.</p> <p>2. This order is to remain in force until all contracts have been executed for works on the site and management agreements are in place and will be reviewed every 12 months at which time a further order may be made.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Commercial in confidence information contained within the report. Retain as we progress the Marion Golf Course Project.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
695	RSC231010F5.1	CEO Performance and Remuneration Review	2023	["90(3)(a)"]	People and Culture	CEO - Harrison	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'CEO Performance and Remuneration Review, Report Reference: RSC231010F5.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance of the current Chief Executive Officer.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Recommend to retain the Report, Attachment and Minutes as they contain information relating to the personal affairs of the current CEO.	Retain
696	RSC231010F5.2	CEO Contract Review	2023	["90(3)(a)"]	People and Culture	CEO - Harrison	Report and minutes retained in confidence.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'CEO Contract Review Report Reference: RSC231010F5.2' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs of the current Chief Executive Officer.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Recommend to retain the item as it contains information relating to the personal affairs of the current CEO.	Retain
698	GC231024F18.1	Unsolicited Proposal - Purchase of Council Property - Edwardstown	2023	["90(3)(b)"]	City Property	Land Acquisition/Disposal	Report and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999, the Council orders that this report, 'Unsolicited Proposal - Purchase of Council Property - Edwardstown GC231024F18.1 and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a proposal to purchase Council owned property. The disclosure of this information would, on balance, be contrary to the public interest because it would prejudice the commercial position of the third party who supplied the information as the release would reveal commercially sensitive information relating to current circumstances.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Report and Minutes to remain confidential as they contain information relating to an unsolicited proposal to purchase Council owned property.	Retain
699	GC231024F18.3	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 10 October 2023	2023	["90(3)(a)"]	People and Culture	Confirmation of Minutes	Report, attachment retained in confidence. Minutes - public.	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that the report, Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 10 October 2023 GC231024F18.3; and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to personal information relating to the current CEO and personal information of City of Marion staff.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Recommend to retain the Report and Attachment as they contain information relating to the personal affairs of the current CEO.	Retain
700	GC231024F18.4	CEO Performance and Remuneration Review	2023	["90(3)(a)"]	People and Culture	CEO - Harrison	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'CEO Performance and Remuneration Review GC231024F18.4' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance review of the CEO.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Recommend to retain the Report, Attachment and Minutes as they contain information relating to the personal affairs of the current CEO.	Retain
701	GC231024F18.5	CEO Contract Review	2023	["90(3)(a)"]	People and Culture	CEO - Harrison	Report, attachment and minutes retained in confidence	That:  1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'CEO Contract Review GC231024F18.5' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the performance review of the CEO.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.	Recommend to retain the Report, Attachment and Minutes as they contain information relating to the personal affairs of the current CEO.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)		2024 Review Recommendation
702	FRAC231109F6.1	Fraud Risk update 2022-2023	2023	["90(3)(e)"]	Office of the CEO	Security	No attachments. Report and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report 'Fraud Risk update 2022-2023 FRAC231109F6.1' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the security processes of Council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as it contains sensitive information relating to the security processes of Council.		Retain
703	GC231128F7.2	Adjourned Item - Confidential - Coastal Walkway Nungamoorra Design	2023	["90(2) and (3)(a) and (h)"]	City Activation	Coastal Walkway	Report, all attachments and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Adjourned Item - Confidential - Coastal Walkway Nungamoorra Design GC231128F7.2' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to specific City of Marion residential addresses and legal advice being obtained.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report, minutes and attachments contain personal identifying information and current legal advice.		Retain
704	GC231212F6.2	Adjourned Items - Confidential - Code of Conduct Report - Recommendation to release	2024	["Section 90(2) and (3)(a)"]	Office of the CEO	Code of Conduct	Report, attachments and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Adjourned Items - Confidential - Code of Conduct Report - Recommendation to Release Report Reference: GC231212F6.2' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs of a third party.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p>	Recommend to retain the Report, Attachment and Minutes. To be reviewed following conclusion of the current term of Council.		Retain
705	GC231212F10.1	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023	2023	["Section 90(2) and (3)(e)"]	Office of the CEO	Confirmation of Minutes	Report and minutes public. Attachment retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report 'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023' and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the security processes of Council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment is minutes of FRAC meeting relating to Fraud Risk Update 2022 - 2023. Recommend to retain as it contains sensitive information relating to the security processes of Council.		Retain
707	SGC240206F2.1	Marino Hall Asbestos Removal and Remediation	2024	["Section 90(2) and (3)(i)"]	City Activation	Marino Hall	Report, attachments and minutes retained in confidence	<p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Marino Hall Asbestos Removal and Remediation, Report Reference: G240206F11.1' the minutes and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(i) of the Act, is retained in confidence in accordance with Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, and not available for public inspection on the grounds that the documents contain commercial information including financial figures. The disclosure of this information would, on balance, be contrary to the public interest as it could prejudice the commercial position of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain as the report, minutes and attachments contain commercial in confidence budget information about a currently ongoing project.		Retain
708	GC240227F11.1	Marion Basketball Stadium Options	2024	["Section 90(2) and (3)(b)"]	City Activation	Marion Basketball Stadium	<p>Minutes released with redactions.</p> <p>Report and Attachments retained in full.</p>	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999, orders that this report, 'Marion Basketball Stadium Options, GC240227F11.1' the attachments and the financial information contained within the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the financial affairs of council. The disclosure of this information would, on balance, be contrary to the public interest as it could prejudice the commercial position of the council.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the Report, Attachments and the redactions to the Minutes as they contain financial information relating to the budget of a current project.		Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
709	GC240227R11.2	Unsolicited Proposal - Purchase of Council Property - Edwardstown	2024	["Section 90(2) and (3)(b)"]	City Property	Unsolicited Proposal	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 orders that this report, 'Unsolicited Proposal – Purchase of Council Property, Edwardstown' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the commercial information of a confidential nature. The disclosure of this information would, on balance, be contrary to the public interest as it could reasonably be expected to prejudice the commercial position of the person who supplied the information.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report and Minutes to remain confidential as they contain information relating to an unsolicited proposal to purchase any Council owned property.	Retain
710	GC240227R11.3	Flinders Greenway	2024	["Section 90(2) and (3)(b)"]	Engineering, Assets and Environment	Flinders Greenway	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Flinders Greenway, Report Reference: GC240227R11.3' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial contracts with third parties. The disclosure of this information would, on balance, be contrary to the public interest because the report identifies project funds prior to going to tender.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report, attachment and minutes are to be retained in confidence as the matters relate to ongoing tenders with third parties that are not yet finalised.	Retain
711	GC240312F10.1	SCI Living Kaurna Cultural Centre Management Agreement	2024	["Section 90(2) and (3)(b and d)"]	City Property	Leasing	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that this report, 'SCI Living Kaurna Cultural Centre Management Agreement: GC240312F10.1' the attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to commercial information pertaining to the operations of SCI and their financial proposal for the renewed Management Agreement. The disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to another entity.</p> <p>2. Notes that this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.</p>	Report and minutes contain commercially sensitive information including the profit and loss statement of a third party.	Retain
712	GC240326F11.1	Glandore Oval Redevelopment - Project Funding	2024	["Section 90(2) and (3)(b)"]	City Property	Glandore Oval	Report, Attachments and Minutes released with redactions.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that the financial information within the report, attachments and Minutes relating to the item 'Glandore Oval Redevelopment – Project Funding: GC240326F11.1', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to project costs. The disclosure of this information would, on balance, be contrary to the public interest because the release of the financial information prior to a contract being executed could infer a commercial advantage on a third party with whom the council is proposing to conduct business and would prejudice the Council's commercial position.</p> <p>2. Notes that this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Redactions to report, attachments and minutes to remain as the project is still in progress.	Retain
713	GC240326F11.2	Hazelmere Reserve and Morphetville Tennis Club	2024	["Section 90(2) and (3)(b)"]	City Property	Hazelmere Reserve and Morphetville Tennis Club	Report and Minutes released with redactions.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that the financial information and all matters concerning the Morphetville park Tennis Club within the report, attachments and minutes relating to the item 'Hazelmere Reserve and Morphetville Tennis Club: GC240326F11.2', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to project costs. The disclosure of this information would, on balance, be contrary to the public interest because the release of the financial information prior to a contract being executed could infer a commercial advantage on a third party with whom the council is proposing to conduct business and would prejudice the Council's commercial position.</p> <p>2. Notes that this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Redactions to financial information within report and minutes to remain as the project is still in progress.	Retain

Schedule of Confidential Items Review 2024

Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
714	GC240423F11.1	City of Marion Building Asset Strategy Implementation Guide Annual Review 2024	2024	["Section 90(2) and (3)(b)"]	City Property	Building Asset Strategy Implementation Guide Annual Review	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that the financial information within the report, attachments and minutes relating to the item 'City of Marion Building Asset Strategy Implementation Guide Annual Review 2024: GC240326F11.3', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to project projected costs yet to be publicly tendered. The disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to another entity when the project is opened to tender.</p> <p>2. Notes that this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Recommend to retain the Report, Attachment and Minutes as they contain financial information relating to projects that have not been publicly tendered for yet. The release of this information could infer a financial advantage to a third party.	Retain
715	GC240423F11.2	Nungamoora Design Options - Confidential	2024	["Section 90(2) and (3)(b and d)"]	City Activation	Coastal Walkway	Report and minutes released in part with finances and the personal and private land valuation information redacted. Attachments retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999, orders that the financial figures and the personal and private land valuation information within the Report and Minutes relating to the item 'Nungamoora Design Options: GC240423F11.2', and the Attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, is retained in confidence in accordance with Section 90(2) and (3)(a), (b), (d) and (h) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the personal affairs of a third party, private land valuation financial figures and legal advice.</p> <p>2. The disclosure of this information would, on balance, be contrary to the public interest as it could prejudice the commercial position of the council.</p> <p>3. Notes that this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.</p>	Recommend to retain the attachment in full as it contains private land valuation information. Recommend to retain the redactions to the report and minutes as it contains personal identifying information and current legal advice.	Retain
716	GC240423F11.4	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 April 2024	2024	["Section 90(2) and (3)(g)"]	Office of the CEO	Confirmation of Minutes	Resolution did not retain the report and minutes. Attachment is retained only.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that any attachments arising from this report 'Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 16 April 2024', having been considered in confidence under Section 90(2) and (3)(g) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to a current item held in confidence by Council and discussion of the information in public prior to its release would be in breach of Section 90 of the Local Government Act 1999.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	The Attachment is Minutes from FRAC meeting 16 April 2024. Recommend to retain the Attachment as it contains information concerning an item that is currently held in confidence.	Retain
718	GC240625F11.1	Boatshed Cafe	2024	["90(3)(d)"]	City Property	Leasing	Report, attachment and minutes retained in confidence.	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item GC240625F11.1 Boatshed Cafe shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(d) of the Act:</p> <p>Attachment 1 Attachment 2 Attachment 3 Attachment 4 Attachment 5</p> <p>on the grounds that the documents relate to information the disclosure of which could reasonably be expected to prejudice the commercial position of a third party.</p> <p>2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it is pertaining to the operations and the financial position of the Lessee.</p> <p>3. Determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</p>	Retain confidentiality for report, attachment and minutes as it contains current commercial in confidence information and financials.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
720	GC240723F11.2	Nungamoora - Interim Update	2024	["90(2) and (3)(a)", "90(2) and (3)(b)"]	City Activation	Coastal Walkway	Report and minutes retained in confidence. No attachments	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following documents relating to Agenda Item GC240723F11.2 - Nungamoora Interim Update, shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(a) and (b) of the Act:</p> <ul style="list-style-type: none"><li>• Report – GC240723F11.2 - Nungamoora Interim Update</li><li>• Minutes – GC240723F11.2 - Nungamoora Interim Update</li></ul> <p>on the grounds that the document(s) relates to information concerning the personal affairs of a third party, private land valuation figures and financial information relating to a current project, the disclosure of which would be unreasonable. Sections 90(2) and 90(3)(a) and (b) of the Act notes the disclosure of this information would, on balance, be contrary to the public interest as it could prejudice the commercial position of the council.</p> <p>2. Determines this order shall operate until it is revoked and will be reviewed every 12 months if the confidentiality period is longer than 12 months in duration.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</p>	Recommend to retain the Report and Minutes as they contain information relating to the personal affairs of a third party.	Retain
722	GC240723F11.4	Warradale Tennis Club Redevelopment	2024	["90(2) and (3)(b)"]	City Property	Warradale Tennis	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item 'GC240723F11.4 - Warradale Tennis Club Redevelopment', shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act:</p> <ul style="list-style-type: none"><li>a. Report – GC240723F11.4 – Warradale Tennis Club Redevelopment</li><li>b. Attachment 1 - Options 1.2.3.3A</li><li>c. Minutes relating to GC240723F11.4 – Warradale Tennis Club Redevelopment.</li></ul> <p>on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is proposed to conduct business; and would prejudice the commercial position of Council.</p> <p>2. Notes the disclosure of this information would, on balance, be contrary to the public interest given the community would want Council to be able to source the best value proposal to deliver the project.</p> <p>3. Determines this order shall operate until the execution of the construction contract to deliver the project and will be reviewed every 12 months.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</p>	Retain report and minutes in confidence as they contain financial figures, the disclosure of which could reasonably be expected to infer a commercial advantage on a person with whom the Council is proposed to conduct business.	Retain
723	FRAC240813R7.6	Business Continuity Annual report - attachments	2024		Office of the CEO	Business Continuity	Report, attachment 1 in the public agenda. Attachment 2, 3 and 4, and the minutes retained in confidence.	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item Business Continuity Annual Report FRAC240813R7.6 shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(e) of the Act:</p> <ul style="list-style-type: none"><li>• Attachment 2</li><li>• Attachment 3</li><li>• Attachment 4</li></ul> <p>on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to affect the security of the council, members or employees of the council, or council property, or the safety of any person.</p> <p>2. Determines this order shall operate for a period of 5 years and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer or Manager, Office of the CEO the power to revoke this order in whole or part.</p>	Recommend to retain the Minutes and Attachments 2, 3 and 4 as they contain sensitive information which if disclosed could affect the security of the council, members or employees of the council.	Retain
725	IEC240806F7.1	Reducing Food Waste to Landfill - Confidential Appendix	2024		Engineering, Assets and Environment	Waste services	Attachment retained in confidence	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment arising from report, 'IEC240806F7.1 Reducing Food Waste to Landfill – Confidential Appendix', having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the commercial affairs of a business whom Council is proposing to conduct business with. The disclosure of this information would, on balance, be contrary to the public interest because the best value for the provision of a weekly green organic service could be compromised.</p> <p>2. This order shall operate until the execution of a contract and will be reviewed every 12 months</p> <p>3. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Attachment to be retained as the business Case relates to information the disclosure could provide a commercial advantage with whom Council is proposing to conduct business and prejudice the commercial position of Council.	Retain
727	FRAC240813F6.1	Oracle Data Breach	2024	["90(2) and (3)(e)"]	IT Operations	ICT Security	Report and minutes confidential - no attachments.	<p>That:</p> <p>1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, 'Oracle Data Breach GC240813F6.1' any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to Council's ICT security environment and would pose a security risk to release.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
728	FRAC240813F6.2	Fraud and Corruption Annual Questionnaire	2024	["90(2) and (3)(e)"]	Office of the CEO	Fraud and Corruption	Report, attachment and minutes retained in confidence	That:  1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item Fraud and Corruption Annual Questionnaire FRAC240813F6.2 shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(e) of the Act: Report Attachment 1 Minutes on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to affect the security of the council, members or employees of the council, or council property, or the safety of any person  2. Determines this order shall operate for a period of 5 years and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer or Manager, Office of the CEO the power to revoke this order in whole or part.	Recommend to retain the Report, Attachment and Minutes as they contain sensitive information which if disclosed could affect the security of the council, members or employees of the council.	Retain
732	GC240827F18.4	Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 13 August 2024	2024	["90(2) and (3)(e)"]	Office of the CEO & IT Operations	Confirmation of Minutes	Report and minutes released. Attachment retained.	That:  1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the attachment 'GC240827F18.4 Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 13 August 2024' arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to cybersecurity measures within 3rd party suppliers and City of Marion IT Systems.  2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.	Retain attachment as it relates to current cybersecurity measures used within Marion Council.	Retain
736	GC240827F18.8	262 Sturt Road Precinct options	2024	["90(2) and (3)(b)"]	City Property	Marion Basketball Stadium	Report retained - Minutes released.	That:  1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item GC240827F18.8 – 262 Sturt Road Precinct Options shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act: - GC240827F18.8 - 262 Sturt Road Precinct Options - Report on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to benefit any party that has a potential interest in submitting a tender for one of the possible projects in the future and would on balance be contrary to the public interest.  2. Determines this order shall operate until it is revoked and will be reviewed within 12 months  3. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.	Retain report as it contains financials and commercial in confidence information relating to an ongoing project.	Retain
737	GC240924F11.1	Glandore Oval Redevelopment	2024	["90(2) and (3)(b)"]	City Property	Glandore Oval	Report and minutes to be released with financials redacted. Attachment released in full Report and Minutes to be reviewed annually until financials can be released.  Redacted copies of documents uploaded 09/10/2024	That:  1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the financial figures held within the document(s) listed below relating to Agenda Item GC240924F11.1 Glandore Oval Redevelopment shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act: Report - GC240924F11.1 - Glandore Oval Redevelopment Minutes - Report - Glandore Oval Redevelopment on the grounds that the information relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is proposing to conduct business with as it contains projected costs for a project yet to be publicly tendered.  2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to another entity when the project is opened to tender.  3. Determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.  4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.	Retain unredacted report and minutes as they contain financial budget and commercial in confidence information relating to an ongoing project.	Retain
738	GC240924R11.2	Tennis and Netball Plan	2024	["90(2) and (3)(b)"]	City Property	Tennis and Netball Plan	Report, attachment and minutes to be released with financials redacted. Report and Minutes to be reviewed annually until financials can be released.  Redacted copies of documents uploaded 09/10/2024	That:  1. Pursuant to section 91(7) and (9) of the Local Government Act 1999, orders that the financial figures held within the following document(s) relating to Agenda Item Tennis and Netball Plan GC240924R11.2 shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act: Report Attachment 1 – Tennis and Netball Plan 2024 Minutes on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to infer a financial advantage to another entity when the project is opened to tender.  2. Notes the disclosure of this information would, on balance, be contrary to the public interest because ratepayers could be disadvantaged if the tender process is impaired.  3. Determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.  4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.	Retain unredacted Report, Attachment and Minutes as it contains financials relating to a long term plan.	Retain

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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
739	GC241022F11.1	Nungamoora - Interim Report	2024	["90(2) and (3)(a)", "90(2) and (3)(b)"]	City Activation	Coastal Walkway	Report and minutes retained. No attachments	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following documents relating to Agenda Item GC240723F11.1 – Nungamoora - Interim report, shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(a) and (b) of the Act:</p> <p>- Report – GC241022F11.1 – Nungamoora - Interim Report</p> <p>- Minutes from GC241022F11.1 – Nungamoora - Interim Report</p> <p>on the grounds that document(s) relates to information concerning the personal affairs of a third party, private land valuation figures and financial information relating to a current project, the disclosure of which would be unreasonable. Sections 90(2) and 90(3)(a) and (b) of the Act notes the disclosure of this information would, on balance, be contrary to the public interest as it could prejudice the commercial position of the council.</p> <p>2. Determines this order shall operate for a period of 12 months and will be reviewed every 12 months if the confidentiality period is longer than 12 months in duration.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</p>	Retain confidentiality due to Council investigating the potential purchase of private land.	Retain
740	GC241022F11.2	MCC Cafe Lease Agreement	2024	["90(2) and (3)(d)"]	City Property	Leasing	Report, Minutes and Attachments retained in full.	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item GC241022F11.3 - MCC Café Lease Agreement shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(d) of the Act :</p> <p>- Report - GC241022F11.3 - MCC Café Lease Agreement</p> <p>- Minutes</p> <p>- Attachment 1 – MarionStorm Pty Ltd – Executed Lease EXP 18 September 2027</p> <p>- Attachment 2 – MarionStorm Pty Ltd – Liquor Licence with Plan</p> <p>- Attachment 3 – MarionStorm Pty Ltd – Completed request for Lease Assignment Form</p> <p>- Attachment 4 – MarionStorm Pty Ltd – Liquor Transfer Landlord Consent Form</p> <p>on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to prejudice the commercial position of a third party, and which would on balance, be contrary to the public interest, being a commercial operation within the City of Marion.</p> <p>2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it is pertaining to the operations and the financial position of the Lessees.</p> <p>3. Determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</p>	Recommend to retain the Report, Minutes and Attachments as disclosure of this information could reasonably be expected to prejudice the commercial position of a third party, and which would on balance, be contrary to the public interest, being a commercial operation within the City of Marion.	Retain
741	GC241022F11.3	Southern Soccer Facility Pitch 4 - Additional Funding	2024	["90(2) and (3)(b)"]	City Property	Cove Sports	Report and minutes retained. No attachments.	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item GC241022F11.3 - Southern Soccer Facility Pitch 4 - Additional Funding shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act:</p> <p>- Report - GC241022F11.3 - Southern Soccer Facility Pitch 4 - Additional Funding</p> <p>- Minutes</p> <p>on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is proposing to conduct business with as it contains projected costs for project yet to be publicly tendered.</p> <p>2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to another entity when the project is opened to tender.</p> <p>3. Determines this order shall operate until it is revoked, or a further order is made and reviewed will be reviewed every 12 months.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</p>	Recommend to retain Report and Minutes in full as the disclosure could reasonably be expected to confer a commercial advantage on a person with whom the Council is proposing to conduct business with as it contains projected costs for project yet to be publicly tendered.	Retain
742	FRAC230221F11.1	Cybersecurity - Quarterly Update	2023	["90(2) and (3)(e)"]	IT Operations	ICT Security	Report, attachment and minutes retained.	<p>That:</p> <p>1. In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, 'Cybersecurity - Quarterly Update Report Reference FRAC230221F11.1' and any attachments arising from this report, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to the ICT security environment of Council and should be retained to ensure future protection of data.</p> <p>2. This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Report, attachment and minutes contain information relating to the ICT security environment of Council and should be retained to ensure future protection of data.	Retain



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Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
743	FRAC230221F11.2	Marion Water Business: Section 48 Prudential Report; proposed expansion project	2023	[“90(2) and (3)(b)”]	Engineering, Assets and Environment	Water Business	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1.In accordance with Section 91(7) and (8) of the Local Government Act 1999 the Council orders that this report, ‘Marion Water Business Section 48 Prudential Report, Report Reference: FRAC230221F11.2’ any attachments and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(b) of the Act, except when required to effect or comply with Council’s resolution(s) regarding this matter, be kept confidential and not available for public inspection upon the basis that the information relates to contract negotiations around the Marion Water Business. The disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage to third parties.</p> <p>2.This order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</p> <p>3.That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer.</p>	Contains commercially sensitive information. Commercial negotiations are not yet complete.	Retain
747	SGC241119F6.1	Marion Tennis Relocation Options	2024	90(2) and (3)(b)	City Property	Marion Tennis	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that Financial references in the following document(s) and information relating to Agenda Item SGC241119 – Marion Tennis Club Potential Relocation Options shall be kept confidential, except when required to effect or comply with Council’s resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act, : - Report – SGC241119 – Marion Tennis Club Potential Relocation Options - Attachment 1 - SGC241015F6.1 – Marion Tennis Club Potential Relocation Options Report - Attachment 2 – Confidential Council Resolutions – Marion Tennis (to be retained in confidence in full) - Minutes on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to provide an advantage to anyone that may seek to tender for one of the project options disclosed in the report that contains financial projections: and business affairs of clubs would otherwise be disclosed.</p> <p>2. Section 90(2) and (3)(b) of the Act notes the disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a person that Council is conducting or proposed to conduct business with.</p> <p>3. Determines this order shall operate for a period of 12 months and will be reviewed every 12 months if the confidentiality period is longer than 12 months in duration.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</p>	Recommend to retain report, attachment and minutes as they contain commercial in confidence information which could reasonably be expected to provide an advantage to anyone that may seek to tender for one of the project options disclosed in the report.	Retain
748	SGC241119F8.1	Marino Hall Financial Requirements	2024	90(2) and (3)(b)	City Activation	Marino Hall	Report, attachment and minutes retained in confidence	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item SGC241119F8.1 – Marino Hall Financial Requirements shall be kept confidential, except when required to effect or comply with Council’s resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act, : - Report – SGC241119F8.1 – Marino Hall Financial Requirements - Minutes on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting business; and would prejudice the commercial position of the Council.</p> <p>2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could confer a commercial advantage on a person that Council is conducting or proposed to conduct business with.</p> <p>3. Determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 6 months.</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</p>	Recommend to retain the report and minutes as the disclosure of this information could reasonably be expected to confer a commercial advantage on a person council is proposing to conduct business with and would prejudice the commercial position of the council.	Retain
749	SGC241119F8.2	Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 5 November 2024	2024	90(2) and (3)(a)	People and Culture	Confirmation of Minutes	Attachment retained in confidence	<p>That:</p> <p>1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item SGC241119F8.2 Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 5 November 2024 shall be kept confidential, except when required to effect or comply with Council’s resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(a) of the Act, : - Attachment 1 – RSC241105 –Final Confidential Minutes on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to reveal sensitive information and details of City of Marion staff and applicants in a selection process.</p> <p>2. Determines this order shall operate until it is revoked and will be reviewed every 12 months</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Manager People &amp; Culture the power to revoke this order in whole or part.</p>	Recommend to retain the attachment as it contains personal information relating to City of Marion staff and applicants in a selection process.	Retain

## Schedule of Confidential Items Review 2024

Item No.	Report Reference	Item Name	Year	Local Government Act References	Department	Project	Current Document Status	Proposed Recommendation	Grounds for Recommendation (Public Comments)	2024 Review Recommendation
751	RSC241105F5.1	CEO Annual Performance Review	2024	90(2) and (3)(a)	People and Culture	CEO - Harrison	Report, attachment and minutes retained in confidence	<p>That:</p> <ol style="list-style-type: none"> <li>Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item 5.1: CEO Annual Performance Review shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Committee on a confidential basis under sections 90(2) and 90(3)(a) of the Act.: <ul style="list-style-type: none"> <li>- Report</li> <li>- Attachment 1</li> <li>- Attachment 2</li> <li>- Attachment 3</li> <li>- Attachment 4</li> <li>- Minutes</li> </ul> <p>on the grounds that the document(s) relates to information concerning the personal affairs of any person (living or dead), the disclosure of which could reasonably be expected to be unreasonable, being information relating to the performance review of the Chief Executive Officer, which is sensitive and are details of which are only known to those who have participated in the review process.</p> </li> <li>Determines this order shall operate until it is revoked and will be reviewed every 12 months.</li> <li>Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Manager People and Culture the power to revoke this order in whole or part.</li> </ol>	Recommend to retain the report, attachment and minutes as they contain personal information relating to the current CEO.	Retain
752	GC241126F11.1	Deputation - The Esplanade - Hallett Cove	2024	90(2) and (3)(b)	Office of the CEO	Deputation	Powerpoint retained in confidence	<p>That:</p> <ol style="list-style-type: none"> <li>Pursuant to section 91(7) of the Local Government Act 1999, orders that the following documents relating to Agenda Item GC241126F11.1 Deputation - The Esplanade - Hallett Cove, shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act: <ul style="list-style-type: none"> <li>- The powerpoint presentation provided with the confidential deputation on the grounds that document(s) contain commercially sensitive information the disclosure of which would prejudice the commercial position of Council or third parties.</li> </ul> </li> <li>Notes the disclosure of this information would, on balance, be contrary to the public interest because it includes private land valuation financial figures, consideration, or discussion of the information in public would prejudice the commercial position of Council or third parties.</li> <li>Determines this order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</li> <li>Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</li> </ol>	Recommend to retain the powerpoint as it contains commercially sensitive information the disclosure of which would prejudice the commercial position of council or third parties.	Retain
753	GC241126F11.2	Nungamoor - Concept and Design Options	2024	90(2) and (3)(b)	City Activation	Coastal Walkway	Report, attachment and minutes retained in confidence	<p>That:</p> <ol style="list-style-type: none"> <li>Pursuant to section 91(7) of the Local Government Act 1999, orders that the following documents relating to Agenda Item GC24112611.1 - Nungamoor - Concept and Design Options, shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act: <ul style="list-style-type: none"> <li>- Report - GC24112611.1. - Nungamoor - Concept and Design Options.</li> <li>- Attachment 1 - Nungamoor Geotechnical Assessment</li> <li>- Attachment 2 - Soil (asbestos) Contamination Assessment</li> <li>- Attachment 3.1 - Property Valuation - Addendum Consultancy 2 June 2024</li> <li>- Attachment 3.2 - Property Valuation - F 2441050100112 - LOTS 8-10 The Esplanade FINAL</li> <li>- Attachment 4 - Design Options Summary</li> <li>- Attachment 5 - GC240423F11.2 Nungamoor Design Options - Confidential - Report only</li> <li>- Minutes from GC24112611.1. - Nungamoor - Concept and Design Options.</li> </ul> <p>on the grounds that document(s) contain commercially sensitive information the disclosure of which would prejudice the commercial position of Council or third parties.</p> </li> <li>Notes the disclosure of this information would, on balance, be contrary to the public interest because it includes private land valuation financial figures, consideration, or discussion of the information in public would prejudice the commercial position of Council or third parties.</li> <li>Determines this order shall operate until it is revoked or a further order is made and will be reviewed every 12 months.</li> <li>Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.</li> </ol>	Recommend to retain the report, attachment and minutes as they contain commercially sensitive information, the disclosure of which would prejudice the commercial position council or third parties.	Retain

## 11.2 Final draft submission - Waste to resources EPP Policy

<b>Report Reference</b>	GC241210R11.2
<b>Originating Officer</b>	Environment Officer (Waste and Recycling) – Allison Byrne
<b>Corporate Manager</b>	Manager Engineering, Assets and Environment - Mathew Allen
<b>General Manager</b>	General Manager City Services - Angela Allison

### REPORT OBJECTIVE

The purpose of this report is to seek endorsement of the City of Marion's final draft response to the State Government's review of the *Environment Protection (Waste to Resources) Policy 2010*.

### REPORT HISTORY

<b>Report Reference</b>	<b>Report Title</b>
IEC241112R7.4	Draft Submission – EPP Review
SGC241015R11.1	Reducing Food Waste to Landfill

### EXECUTIVE SUMMARY

The South Australian Environment Protection Authority (SA EPA) invites local governments and other government, industry and community stakeholders to make submissions in response to its discussion paper, *Beyond Recycling: Moving SA Towards a Circular Economy* for its review of the *Environment Protection (Waste to Resources) Policy 2010*, South Australia's key piece of waste-related legislation.

City of Marion's submission highlights strategic priorities, including enhanced regulation, state-wide educational initiatives, and targeted incentives to promote a circular economy.

Key recommendations focus on the following areas:

- **Education to support behaviour change:** We recognise that legislation change must be paired with appropriate education and behaviour change programs. Resourcing and support from State Government is critical in this approach.
- **Flexible kerbside bin collection: Council would like to see the removal of the requirement for a weekly landfill (red bin) collection.** This mandate is a major limitation on financial viability of a weekly green organics collection and therefore a major limitation on diversion of food waste from landfill to green organics recycling. Further consideration and community consultation by the EPA could be achieved through a Regulatory Impact Statement and Regulatory Impact Assessment.
- **Product Stewardship:** Addressing concerns over planned obsolescence by encouraging manufacturers to design products with longer lifespans to reduce waste and regulate their contribution to managing end of life and recycling costs associated with their products.
- **Business Waste Management:** Council advocates for educational support over regulation for businesses in managing waste, with a greater focus on reducing waste and reusables to address space constraints.

- **Public Place Recycling:** High contamination rates and associated costs are a concern. Regulation in this space is therefore not recommended.
- **Safe and accessible disposal options for prohibited waste items:** As a matter of urgency and community safety, the ban of e-waste in the current W2R EPP requires sufficient resourcing by the EPA to ensure safe and accessible disposal options for e-waste materials, particularly li-ion batteries. Additional support from the State Government is needed to ensure that disposal options beyond kerbside collections are easy for the community to access and use for banned items.
- **Impact Analysis:** Further information needs to be provided on the anticipated roles and responsibilities of the EPA, GISA and local governments, consideration of how additional regulatory requirements would be resourced and financial impacts on councils.

The submission highlights the need for increased investment from the State Government to support these initiatives and drive progress towards a sustainable, circular economy.

## RECOMMENDATION

### That Council:

1. **Endorses the final draft submission to the EPA Discussion Paper on the review of the *Environment Protection (Waste to Resources) Policy 2010* (Attachment 2), subject to any amendments made in the meeting.**

## DISCUSSION

With an increasing need to move away from a linear economy and towards a circular economy to design out waste and pollution, reduce reliance on virgin materials, increase resource recovery and reduce greenhouse gas emissions, all levels of government have important roles to play in this shift.

In November 2024, the Infrastructure and Environment Committee (IEC) considered the primary directions of the SA EPA's discussion paper *Beyond recycling: moving SA towards a circular economy*<sup>1</sup> and discussed the key priorities of emphasis for the development of City of Marion's final draft submission (Attachments 1 and 2).

The EPA's discussion paper is presented as a broad engagement document to provide feedback and ideas to inform amendments to the W2R EPP from a diverse range of stakeholders. The discussion paper along with a range of supporting material has been shared for public review on the yourSAy website [www.yoursay.sa.gov.au/beyond-recycling](http://www.yoursay.sa.gov.au/beyond-recycling). The consultation period is from 23 September 2024 until 20 December 2024.

City of Marion's submission addresses key priorities for waste reduction, circular economy and resource recovery, as well as where we would like to see additional focus in the application of regulation.

The submission lists recommended strategies and actions, particularly supporting the use of improved regulation, coordinated metropolitan and state-wide education campaigns and incentives targeted at improving resource recovery and circular economy. We look forward to seeing further investment from the State Government in this space.

---

<sup>1</sup> Mussared, Cate (2024). *Beyond recycling: Moving SA towards a circular economy A review of the Environment Protection (Waste to Resources) Policy 2010*. Environment Protection Authority. South Australia. ISBN 978-1-925521-08-5

Key recommendations outlined in the final draft submission response to the W2R EPP include:

- **Education to support behaviour change:** We recognise that legislation change must be paired with appropriate education and behaviour change programs.
- **Flexible kerbside bin collection: Council would like to see a removal of the requirement for a weekly landfill (red bin) collection.** This mandate is a major limitation on financial viability of a weekly green organics collection and therefore a major limitation on diversion of food waste from landfill to green organics recycling. We appreciate that there are some concerns in the community around this proposal, however we believe that we can still service alternative landfill collection options for residents that demonstrate a genuine need. Further consideration and community consultation by the EPA could be achieved through a Regulatory Impact Statement and Regulatory Impact Assessment.
- **Product Stewardship:** Addressing concerns over planned obsolescence by encouraging manufacturers to design products with longer lifespans to reduce waste and regulate their contribution to managing end of life and recycling costs associated with their products. Examples include potential mandates on filters for microfibers in washing machines, restrictions on plastic microbeads in products and liquid paperboard recycling.
- **Business Waste Management:** Council advocates for educational support over regulation for businesses in managing waste, and with a greater focus on reducing waste and reusables to address space constraints.
- **Public Place Recycling:** High contamination rates and associated costs are a concern. Regulation in this space is therefore not recommended.
- **Safe and accessible disposal options for prohibited waste items:** As a matter of urgency and community safety, the ban of e-waste in the current W2R EPP requires sufficient resourcing by the EPA to ensure safe and accessible disposal options for e-waste materials, particularly li-ion batteries.  
While the Council supports expanding landfill bans to encourage greater resource recovery from items like mattresses, lithium-ion batteries, and other e-waste, it is crucial to provide the community with accessible and convenient disposal alternatives. The Council's kerbside collection system simplifies waste separation and disposal for residents. However, additional support from the State Government is needed to ensure that disposal options beyond kerbside collections are easy for the community to access and use for banned items.
- **Impact Analysis:** Further information needs to be provided on the anticipated roles and responsibilities of the EPA, GISA and local governments, consideration of how additional regulatory requirements would be resourced and financial impacts on councils.

## ATTACHMENTS

1. Attachment 1 Draft Cover Letter \_W2R\_EPP [11.2.1 - 2 pages]
2. Attachment 2 Draft Submission \_W2R\_EPP [11.2.2 - 24 pages]



10/12/2024

Environment Protection Authority  
GPO Box 2607  
Adelaide SA 5001

PO Box 21, Park Holme  
South Australia 5043

245 Sturt Road, Sturt  
South Australia 5047

T (08) 8375 6600

F (08) 8375 6699

E [council@marion.sa.gov.au](mailto:council@marion.sa.gov.au)

To whom it may concern,

**Re: City of Marion submission to the W2R EPP discussion paper**

Thank you for the opportunity to contribute to the review of the *Environment Protection (Waste to Resources) Policy 2010*.

The City of Marion has a strong history of effective collaboration and partnership with stakeholders to achieve waste minimisation and resource recovery, and we are committed to supporting the increasing move towards a circular economy in collaboration with State Government.

Waste minimisation continues to be a high priority for the City of Marion, with a particular focus on:

- **Education to support behaviour change:** We recognise that legislation change must be paired with appropriate education and behaviour change programs. Resourcing and support from State Government is critical in this approach.
- **Flexible kerbside bin collection: Council would like to see a removal of the requirement for a weekly landfill (red bin) collection.** This mandate is a major limitation on financial viability of a weekly green organics collection and therefore a major limitation on diversion of food waste from landfill to green organics recycling. We appreciate that there are some concerns in the community around this proposal, however we believe that we can still service alternative landfill collection options for residents that demonstrate a genuine need. Further consideration and community consultation by the EPA could be achieved through a Regulatory Impact Statement and Regulatory Impact Assessment.
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The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recognises the Kaurna people as the traditional custodians of the land.



[marion.sa.gov.au](http://marion.sa.gov.au)

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- **Impact Analysis:** Further information needs to be provided on the anticipated roles and responsibilities of the EPA, GISA and local governments, consideration of how additional regulatory requirements would be resourced and financial impacts on councils.

Please find enclosed our full submission which was endorsed at the General Council Meeting held on 10 December 2024.

Council looks forward to collaborating with the EPA and other partners on the outcomes of this legislation review and hopes to see meaningful circular economy outcomes in our city as a result.

Yours faithfully,

Kris Hanna  
Mayor, City of Marion

The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recognises the Kaurna people as the traditional custodians of the land.



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**W2R EPP Review**

Submission on EPA SA discussion paper  
'Beyond recycling: Moving SA towards a Circular economy'

DECEMBER 2024



This submission on the discussion paper, *Beyond Recycling: Moving SA Towards a Circular Economy*, which reviews the *Environment Protection (Waste to Resources) Policy 2010* (W2R EPP) has been prepared by the City of Marion for consideration by the Environment Protection Authority.

The response has been prepared based on materials available at:  
<https://yoursay.sa.gov.au/beyond-recycling>

This final version was endorsed by the City of Marion at the General Council held on 10 December 2024.

**DOCUMENT PROPERTIES**

Contact for further information.

Contact Officer: Allison Byrne  
Title: Environment Officer (Waste and Recycling)  
Email: [allison.byrne@marion.sa.gov.au](mailto:allison.byrne@marion.sa.gov.au)



## W2R EPP Review

Submission on EPA SA discussion paper  
'Beyond recycling: Moving SA towards a Circular economy'

DECEMBER 2024



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### Executive Summary

The Environment Protection Authority's (EPA) discussion paper, *Beyond Recycling: Moving SA Towards a Circular Economy*, which reviews the *Environment Protection (Waste to Resources) Policy 2010*, is an extensive document that provides thought-provoking questions and seeks feedback on a large range of potential regulatory measures to improve circular economy in South Australia.

This submission addresses the key priorities for the City of Marion for waste reduction, circular economy and resource recovery, as well as where we would like to see additional focus in the application of regulation.

This submission includes a summary of resource recovery and waste management efforts at the City of Marion and the priorities that we see coming through from our community. The submission directly addresses the six key areas of the discussion paper.

Council is already working hard to achieve many of the ambitions of *South Australia's Waste Strategy 2020 – 2025*, but without additional resourcing we will not be able to make the substantial "step-up" that achieving these actions will require. Our ability to apply increases in council rates to meet this challenge is very limited and we are going to be reliant on support from State Government and other sectors to find additional resourcing.

To address the issue of low food waste diversion, Council would like to see a removal of the requirement for a weekly landfill (red bin) collection. This mandate is a major limitation on financial viability of a weekly green organics collection and therefore a major limitation on diversion of food waste from landfill to green organics recycling. We appreciate that there are some concerns in the community around this proposal, however we believe that we can still service alternative landfill collection options for residents that demonstrate a genuine need. Further consideration and community consultation by the EPA could be achieved

## W2R EPP Review

Submission on the EPA SA discussion paper  
*Beyond recycling: Moving SA towards a circular economy*

DECEMBER 2024



through a Regulatory Impact Statement and Regulatory Impact Assessment.

We believe that the manufacturing sector continues to profit from the absence of responsibility for the end fates of hard-to-recycle materials that are placed in the market, with council and others needing to find resources to manage these materials in a safe and sustainable way. This could be directly addressed by the State Government with new levers to incentivise producers and manufacturers to design out waste and pollution and new funding streams that better account for the ever-increasing waste management costs of a linear material economy and planned obsolescence of many products.

The EPA's discussion paper is presented as a broad encouragement to provide feedback and ideas to inform amendments to the W2R EPP from a diverse range of stakeholders. Whilst this collective vision is needed, we believe that the W2R EPP should make the role of the EPA in enforcing, reporting and evaluating the effectiveness of this legislation clearer.

We particularly support the use of improved regulation, coordinated metropolitan and state-wide education campaigns and incentives targeted at improving resource recovery and circular economy. We look forward to seeing further investment from the State Government in this space.

Congratulations to the EPA and the State Government on this important legislation review. We look forward to working further with the EPA and GISA on implementation.

The following recommendations are made in this submission:

1. Mechanisms need to be put in place to prevent the cost-shifting of end-of-life management of materials to the public sector and households via rates. Producers of waste must take some responsibility of the cost for managing the waste from products they manufacture and import via a compulsory (not voluntary) [extended producer responsibility \(EPR\) scheme](#).
2. Leadership from the Federal Government is missing from Key Area 2. State Government should work with the Federal Government to address the growing waste problems which require effective product stewardship frameworks.
3. The City of Marion would like to see a product stewardship requirement developed for liquid paperboard containers to allow recycling of this packaging.
4. Provide exemptions in a requirement to provide a standardised three-bin system to allow local government discretion on decisions to remove recycling and/or organics bins in cases of ongoing misuse, gross contamination and public nuisance.
5. a) The City of Marion urges the EPA to revoke Part 3 Clause 10(2) of the current policy being "In order to facilitate the proper management of waste that is to be collected under subclause (1)(b), a metropolitan council must provide a weekly general kerbside waste collection service (other than for recyclable waste or vegetative matter) in respect of residential premises within its area".  
  
 b) A Regulatory Impact Assessment should be undertaken by the EPA and a Regulatory Impact Statement developed as part of this legislation review with a focus on determining the most effective approach to diverting food waste from municipal

## W2R EPP Review

Submission on the EPA SA discussion paper  
*Beyond recycling: Moving SA towards a circular economy*

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- solid waste to meet State and National waste strategy targets with due consideration to cost, community concerns and broad environmental and economic impacts.
6. The City of Marion considers regulation of bin lid colours a low priority action due to its potentially high cost and low impact on increasing resource recovery. We urge the EPA to defer this idea to Green Industries SA for their potential consideration as an incentive program.
  7. To achieve resource recovery in the C & I sector, small and medium-sized businesses need substantial education and capacity-building support from the State Government before regulation is effective. Mandating recycling should not take precedence over circular economy strategies for reducing waste and reusing resources.
  8. Provide exemptions in a requirement for prohibiting recombining separately collected materials to continue allowing local government discretion on decisions to dispose of recycling or organics kerbside bins as general waste in cases of ongoing misuse of recycling services.
  9. The State Government should gather data on the tonnes of waste disposed in the public realm to inform future strategies in this area. Funds raised from the solid waste levy could be used for the purpose of establishing a tracking and measurement system for public place waste management.
  10. Mandatory targets for use of recycled content in products purchased should be established in a state-level procurement and/or regulatory framework to drive demand for products containing recycled content and to support strong markets.
  11. As a matter of urgency and community safety, the ban of e-waste in the current W2R EPP requires sufficient resourcing by the EPA to ensure safe and accessible disposal options for e-waste materials, particularly li-ion batteries.
  12. In favour of capacity-building and support to councils over regulation, the City of Marion requests that GISA update the guidelines for best practice kerbside waste audits which is overdue for renewal to achieve the desired outcome in kerbside audit data consistency.
  13. Further information needs to be provided on the anticipated roles and responsibilities of the EPA, GISA and local governments, consideration of how additional regulatory requirements would be resourced and financial impacts on councils which ultimately places further pressure on rates.

### Waste management in the City of Marion

The City of Marion is in Adelaide's south-western suburbs, around 10 kilometres from the Adelaide CBD, and contains a variety of household types and sizes.

As one of the largest metropolitan councils in South Australia, we provide a range of community and environmental services to a resident population of around 100,000 people living in 43,000 households. More about our organisation, community, and the services that

## W2R EPP Review

Submission on the EPA SA discussion paper  
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we offer can be viewed on our website<sup>1</sup>.

### Kerbside three-bin system

In accordance with our Waste Management Policy<sup>2</sup> and collection service contract with Cleanaway, all CoM ratepayers are entitled to a three-bin kerbside collection service composed of:

- one 140L general waste (landfill) collected weekly,
- one 240L co-mingled recycling collected fortnightly and
- one 240L FOGO bin, collected on alternate fortnights.

Our current kerbside bin collection contract with Cleanaway expires in April 2027, with an option to extend for a further three-year period at Council's discretion.

Any household or business can arrange one or more additional bins for any of these three waste streams as a direct fee-for-service arrangement with Cleanaway, to whom they pay directly. As at May 2024, there were:

- 21 households with a second waste bin (at fees of \$240 per year per household)
- 26 households with a second recycling bin (at fees of \$120 per year per household)
- 191 households with a second FOGO bin (at fees of \$120 per year per household)

The City of Marion (CoM) has a 54% waste diversion rate, above the state average of 51%. Whilst use of the yellow recycling bin is high, only 15% of food waste goes into the green organics bin.

The approximate annual cost of delivering the three-bin kerbside collection service was \$8.3 million in 2023/24 FY.

Once collected, each waste stream is delivered to one of council's contractors to undergo processing and disposal:

- Material collected from the general waste bins is sent to the landfill at SRWRA.
- Co-mingled recycling is collected and taken to the Southern Materials Recovery Facility at SRWRA to be sorted, baled, and sent for reprocessing into new products.
- FOGO material is sent to Peats Soils and turned into certified organic compost for agriculture, horticulture, and home gardens.

### Public litter bins

The City of Marion provides approximately 500 public litter bins and dog poo bag dispensers throughout the city in appropriate public areas. The public litter bins are emptied as part of the general waste kerbside bin collection schedule.

<sup>1</sup> [www.marion.sa.gov.au](http://www.marion.sa.gov.au)

<sup>2</sup> <https://www.marion.sa.gov.au/assets/sp/Waste-Management-Policy.pdf>

## W2R EPP Review

Submission on the EPA SA discussion paper  
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### Hard waste service and illegal dumping response

The City of Marion also delivers a hard waste service which includes collections of mattresses and e-waste (non-product stewardship items). This service is taken up by approximately 20,000 households per year. At-call bookings have an average wait time of 2 – 4 weeks, however a resident requiring urgent assistance (such as moving out of a rental property) can usually be accommodated the following week).

Illegal dumping of bulky and building waste is an ongoing issue and council delivers a response program involving:

Enforcement:

1. Signage to deter dumping in known suburban illegal dumping hotspots.
2. Use of CCTV cameras at illegal dumping hotspots on public land (e.g. in parks and along railway corridors).

Education:

3. Taping up illegally dumped waste with yellow and black 'illegally dumped under investigation tape'.
2. Letterboxing surrounding houses encouraging the offender to recover the illegally dumped materials. Recovery by offender occurs in some instances.

Collection:

4. In most cases when the material is not recovered by the offender, the council's hard waste collection team will remove the materials to avoid further dumping.

The illegal dumping response program handled 1784 instances of illegal dumping in 2023/24.

### Strategic vision for Sustainability

Our community consistently ranks recycling, environmental sustainability and reducing waste amongst their most important aspirations for the future. This has been evidenced in a variety of recent consultation activities including our [Towards 2040...Together](#) community engagement program associated with the comprehensive review of our 10-year strategic plan. The top overall concern for our community was recycling and reducing waste.

Given the importance of waste minimisation to our community, the high expectations they have of council to address waste-related issues and the limited control we have over waste prevention and reduction measures, we are striving to ensure that we deliver best practice waste management services.

Industry-leading waste and circular economy initiatives delivered by the City of Marion<sup>3</sup> include:

- [Southern Materials Recovery Facility \(SMRF\)](#): Officially opened in October 2021 as a joint initiative of Australian recycling and resource recovery specialist, Re.Group, and the Southern Region Waste Resource Authority (SRWRA), a joint subsidiary of three South Australian councils – the City of Marion, the City of Onkaparinga and City of Holdfast Bay. The SMRF is not only South Australia's largest household recycling facility, but also home to world-leading advanced

<sup>3</sup> Refer to [www.marion.sa.gov.au](http://www.marion.sa.gov.au) for further information on these programs

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screening and optical and robotic sorting technologies funded by Federal and State Government grants.

1. **Food waste recycling program:** Following a long-running opt-in kitchen caddy program from 2013-2020, a city-wide delivery of kitchen caddies and compostable liners was delivered in 2021, accompanied by an award-winning communications campaign.<sup>4</sup> This initiative has shifted an additional 15% of food waste (from 5% to 20%) to the green bin since the program was rolled out and helps to maintain the current level of food waste diversion. This percentage increase equates to greenhouse gas emission reduction of 2,174 tonnes Co<sub>2</sub>-e.
- **Circular economy project:** An innovative circular economy project with five local businesses receiving advice and support from our Economic Development team and a circular economy consultant to understand how circular economy can be incorporated into their business, identify opportunities and develop action plans.
- **Tip tickets for hard waste:** City of Marion was the first council in metropolitan Adelaide to introduce tip tickets in 2012 which allows residents to dispose of a trailer-load of materials to a selected transfer station for free in lieu of a kerbside collection booking. Collection wait times for a booked kerbside pickup is generally 2 to 4 weeks, therefore this provides an immediate solution to mitigate risks of illegal dumping and allows a resident to dispose of materials which can't be accepted at kerbside such as bulk green waste, bulk cardboard or home renovation materials.
- **Doggie dunnies for organic waste:**<sup>5</sup> Specially designed steel bin enclosures for accepting only dog waste bags have been installed in our two dog parks and contain green organics MGBs to divert compostable dog waste from landfill. The 'maze' bin lid design prevents contamination from other waste such as broken dog toys and drink containers.
- **Waste and recycling education:** Ongoing education and behaviour-change programs and projects including community education presentations, events and communications that promote waste minimisation. The recent 'Valuing Marion's Waste' project installing three-bin indoor systems in all council-managed facilities using over 300kg of recycled plastic in the infrastructure received an honourable mention at the ALGA awards earlier this year.<sup>6</sup>

The City of Marion is also part of two key regional partnerships to deliver waste management services:

1. The Southern Region Waste Resource Authority (SRWRA) supports the Cities of Marion, Holdfast Bay and Onkaparinga to manage our waste and recycling facilities, renewable energy hub and landfill.
2. Joint waste management contract between Cities of Marion, Charles Sturt, Adelaide and Port Adelaide-Enfield with Cleanaway for general waste, co-mingled recycling and organics kerbside bin collections.

<sup>4</sup> <https://www.marion.sa.gov.au/about-council/news/city-of-marion-wins-lga-marketing-campaign-of-the-year-award>

<sup>5</sup> <https://www.marion.sa.gov.au/about-council/news/doggie-dunnies-trial>

<sup>6</sup> <https://www.infrastructure.gov.au/territories-regions-cities/local-government/national-awards-local-government/2024/waste-management-honourable-mention>



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### About this submission

This submission has been prepared based on the experience and advice of specialist staff at the City of Marion and more broadly through the LGA SA. We consider that the priorities in this submission reflect leading, best practice waste minimisation for local government.

We would also like to note that many of the priorities raised in this submission have been raised through other pathways to support the broader changes that we believe are required to improve the container deposit scheme, product stewardship and extended producer responsibility (EPR), management of problematic waste materials, reduction of food waste and advancement of circular economy. This includes Council endorsed submissions to:

- *A Vision for a Circular Economy: Waste Strategy 2020-2025 Consultation Draft* (August 2020).
- SA's draft strategy to reduce and divert food waste, *Valuing Our Food Waste: South Australia's strategy to reduce and divert household and business food waste* (August 2020).
- The EPA's discussion paper on the **Container Deposit Scheme**, *Improving South Australia's Recycling Makes Cents* (November 2021).
- Green Industries SA discussion papers on **single-use plastic bans** (February 2019 and February 2022).
- Legislative Council of South Australia's **Select Committee inquiry into the recycling of soft plastics** and other materials (August 2023).

This submission to the W2R EPP review has been prepared with input from a range of different professional areas with the City of Marion including:

- Environmental sustainability
- Waste management
- Economic development
- Procurement.

Feedback for this final submission also incorporates comments from City of Marion Council Members gathered at its Infrastructure and Environment Committee held on 12 November 2024 with the final submission endorsed by the City of Marion at the General Council meeting held on 10 December 2024.

### Response to W2R EPP discussion paper

#### Key area 1: Supporting the transition to a more circular economy

The City of Marion agrees that circular economy and climate change mitigation should be objectives of the W2R EPP objectives and regulatory framework. This will be essential to designing out waste and pollution, reducing reliance on virgin materials and reducing

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greenhouse gas emissions, driving extended product lifecycles and maximising resource recovery.

The proposed policy objective for the W2R EPP has alignment with Council's Strategic Plan 2024-2034, notably through the following community vision and associated strategies and actions:

- **Sustainable** - We protect, restore and connect to the natural environment, building resilience to climate change.

Priority S1: Protect, restore and manage

*S1.1 - Minimise waste, maximise resource recovery and build a circular economy, through our services and support to organisations and the community.*

Priority S3: Building resilience to climate change.

*S3.1 - Build resilience to climate change by managing the impacts and risks.*

The City of Marion supports the proposed new waste hierarchy as a useful tool in providing direction with regards to decision-making and assessing waste prevention and management activities.

Practical considerations would need to consider the broader context of local processing availability, time frames, market pressures and cost when assessing a recycling proposal that in principle should have a higher value option for that material.

While concepts such as highest value reuse need to have applicable definition, they need to be general or flexible enough to accommodate innovation and technology developments over time.

It would also be beneficial to clarify the role of commercial composting in the hierarchy.

### Key area 2: Avoiding Waste Generation

The City of Marion supports development of a state-based product stewardship legislative framework including standards for the design, manufacturing and selling of products to reduce waste generation, improve durability and recyclability of products, and enable better conservation of materials and resources in a circular economy.

The growing volume of non-recyclable and poorly designed packaging in the market that ends up in the municipal solid waste stream has placed a significant financial burden on councils.

Extended producer responsibility (EPR) is of critical importance to local governments as it addresses key challenges in managing kerbside waste collection. Under current systems, local government shoulder the significant financial and operational burden of collecting, sorting, and processing of packaging waste from households. These costs are passed on to households and businesses through council rates. Implementing a holistic EPR scheme will reduce this cost pressure by reducing waste and improving sorting processes for recyclable materials.



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We also face difficulties in community education with mixed material packaging, misleading labelling and hard-to-recycle products flooding the market. An EPR provides a fairer approach by transferring this responsibility to the producers, ensuring those who place packaging on the market are accountable for its entire lifecycle, from design to disposal, and for adequate labelling to ensure resource recovery.

With plastics forming the second largest waste stream in the world going to municipal solid waste (following food waste as the biggest waste stream), taxes ought to form part of a long-term solution to the problem of plastic waste to encourage manufacturers to reduce the volumes of plastic waste they produce and to ensure for the plastics they produce that there is a circular economy for the material.

- Other countries such as the United Kingdom have introduced a [plastic packaging tax](#), imposed on domestically manufactured or imported packaging which contains less than 30% recycled plastic.
- Plastic packaging taxes have also been introduced in Spain and Italy, based on a fee per kilogram of non-recycled plastic used in products.

**Recommendation 1:** Mechanisms need to be put in place to prevent the cost-shifting of end-of-life management of materials to the public sector and households via taxes and rates. Producers of waste must take some responsibility of the cost for managing the waste from products they manufacture and import via a compulsory (not voluntary) [extended producer responsibility \(EPR\) scheme](#).

The Australian Government must also be held to account for its National Packaging Target of 70% of plastic packaging being recyclable or compostable by 2025.

Opportunities for State and/or Federal government regulatory intervention include:

- Regulating businesses to reduce product packaging material.
- Encouraging circular-use products and discouraging linear-use products.
- Introducing criteria for products to be addressed by legislation or regulation, including:
  - Poor quality plastic products commonly disposed to landfill after single use,
  - Products unable or unlikely to be recycled.

Government leadership is an important consideration for the W2R EPP. The City of Marion will continue to demonstrate leadership in waste minimisation and partner with State Government on related projects where possible. While we are very supportive of the objectives of the W2R EPP, more work is needed to ensure buy-in from relevant State Government agencies.

State Government leadership is critical and is required across all State Government agencies. Some of the more significant challenges for local governments in delivering circular economy outcomes and sustainable waste management result from State Government legislation and practices. The City of Marion has seen this challenge associated with incorporating wine bottles into the Container Deposit Scheme, hard-to-recycle products

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flooding the market and planned obsolescence in clothing, household furniture and appliances.

**Recommendation 2:** Leadership from the Federal Government is missing from Key Area 2. State Government should work with the Federal Government to address the growing waste problems which require effective product stewardship frameworks.

Mandating **washing machine filters** being fitted into washing machines for sale is supported, as clothing microfibres are the world's biggest source of microplastic pollution in the waterways and seas. These plastic microfibres have been detected in City of Marion wetlands. Options to reduce and remove these contaminants are important to protect environmental quality and maintain services such as water recycling and manager aquifer recovery (MAR) schemes.

The City of Marion also supports phasing out **plastic microbeads** in South Australian regulation to strengthen the federal voluntary phase-out scheme which started in 2016, and the state-based bans in personal care rinse-off products which have been introduced in NSW, QLD and WA.

**Liquid paperboard beverage containers** would benefit from a product stewardship requirement. In our region, the SMRF continues to accept Tetrapak cartons. While they are not currently recycled, Re.Group, our SMRF operator, has expressed interest in finding future recycling pathways, so we have kept that opportunity open in our community education messaging.

**Recommendation 3:** The City of Marion would like to see a product stewardship requirement developed for liquid paperboard containers to allow recycling of this packaging.

### Key area 3: Maximising resource recovery

#### Municipal solid waste

In principle, a requirement to provide a standardised three-bin system to residential premises is supported. All ratepaying properties in the City of Marion are entitled to receive a standard three-bin system.

Flexibility is essential with this type of legal requirement to allow for case-by-case exemptions. Where the 3-bin service is not being appropriately used by residents, the City of Marion has used its discretion on a case-by-case basis to remove recycling and/or organics bins. This has mostly occurred with organics bins in public housing multi-unit dwellings (MUDs) when there are related issues such as illegal dumping, bins being left out on footpaths and vandalised, and gross contamination of organics bins.

**Recommendation 4:** Provide exemptions in a requirement to provide a standardised three-bin system to allow local government discretion on decisions to remove recycling and/or organics bins in cases of ongoing misuse, gross contamination and public nuisance.

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### Learnings from local government trials of weekly FOGO collections

This year the City of Marion completed its investigation into the feasibility of delivering a city-wide rollout of weekly FOGO and fortnightly landfill kerbside bin collections, which included:

- detailed analysis of the various trial methods and results of metropolitan Adelaide councils,
- pricing from our kerbside bin collection contractor,
- cost modelling for servicing the City of Marion's 43,000 ratepayers based on anticipated opt-out rates,
- environmental and economic cost-benefit analysis.

Key findings of our business case were that:

1. Weekly FOGO bin collections in Cities of Holdfast Bay, Charles Sturt and Prospect achieved an average waste diversion increase from 57% to 69%, offering promise as the kind of system change required to lift the MSW diversion rate closer to the State target of 70%.
2. While some metropolitan Adelaide councils have been able to contain opt-out rates to 5% or less in a small-scale trial, when their approach is scaled up to a citywide population, the minimum opt-out rate from our modelling is expected to be 15 - 20%, which represents an additional annual service cost for the City of Marion of around \$900,000.
3. Opting out of fortnightly landfill is likely to reach up to 40% over time which would result in two separate waste management services being delivered in one council area. Opt-outs of fortnightly landfill are difficult to administer and to track individual households opting in and out on an ongoing basis; this is also confusing for householders where varied bin collection arrangements occur in the same street.
4. Studies from other councils indicate that many people opting out of a weekly FOGO service want to retain a weekly landfill collection simply because they have no incentive to change their behaviour. Very few have a demonstrated genuine need for weekly waste collection.
5. Opt-outs from weekly FOGO/ fortnightly landfill collection are economically and environmentally unsustainable. The only metropolitan council to have rolled out the sustainable kerbside service city-wide has an opt-out rate of 27% (as of August 2024) and has concerns about financial viability into the future.
6. Despite delivering a city-wide roll-out of kitchen caddies and compostable bags to all City of Marion households in 2021, this has only achieved a material separation efficiency of 15% food waste, with 85% of food waste (approximately 6,000 tonnes) still going in the general waste bin.
7. Our experience over eleven years of delivering the kitchen caddy program (opt-in from 2013 and city-wide delivery from 2021) and community surveys to understand the barriers to greater food waste diversion, indicate that the green bin collection frequency is the main reason why more people don't put food waste in the green bin.

At its Special General Council Meeting on 15 October 2024, Council considered a business case and passed the following resolutions regarding the feasibility to deliver a weekly FOGO service:

*That Council:*

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1. Notes that due to the uncertain legislative environment and unpredictable financial impacts to council, it is not currently feasible to deliver a weekly organics waste collection service.
2. Defers consideration of a weekly FOGO service until after the review of the Environment Protection (Waste to Resources) Policy 2010 (EPP) under the Environment Protection Act 1993.<sup>7</sup>

**Recommendation 5A:** The City of Marion urges the EPA to revoke Part 3 Clause 10(2) of the current policy being “In order to facilitate the proper management of waste that is to be collected under subclause (1)(b), a metropolitan council must provide a weekly general kerbside waste collection service (other than for recyclable waste or vegetative matter) in respect of residential premises within its area”. This policy statement hinders the ability to achieve the existing or the proposed objectives of the W2R EPP, nor achieve the National Waste Action plan target to recover 80% of all waste by 2030.

Given the success of weekly FOGO on waste diversion rates in South Australia and several jurisdictions interstate and considering the State and National waste strategy targets to be met, further exploration of potential measures to increase food waste diversion rates via the residential kerbside collection system is required. A range of potential measures could be explored via a Regulatory Impact Statement to provide a comprehensive impact analysis and sound evidence base for developing effective regulation in support of resource recovery and circular economy objectives.

**Recommendation 5B:** A Regulatory Impact Assessment should be undertaken by the EPA and a Regulatory Impact Statement developed as part of this legislation review with a focus on determining the most effective approach to diverting food waste from municipal solid waste to meet State and National waste strategy targets with due consideration to cost, community concerns and broad environmental and economic impacts.

### Regulating bin lid colours to reflect Australian standards

For the City of Marion this would entail swapping over the blue public litter bin lids to red (approximately 500) and swapping around 43,000 dark green organics bin lids with lime green ones. The State Government would either need to fund such an undertaking or allow adequate time for bin lids to be replaced as needed over time, as householders would be unlikely to support an increase in rates to cover the cost of changing these bin lid colours.

There is no evidence to suggest that the colour of the general waste bin lid or lime green vs dark green bin lids alter recycling behaviour at the household level or influence a council area's waste diversion rates.

**Recommendation 6:** The City of Marion considers regulation of bin lid colours a low priority action due to its potentially high cost and low impact on increasing resource recovery. We urge the EPA to defer this idea to Green Industries SA for their potential consideration as an incentive program.

<sup>7</sup> <https://www.marion.sa.gov.au/assets/meetings/minutes/SGC241015-Public-Minutes.pdf>

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### Commercial and industrial waste

Businesses in the City of Marion have the same entitlements as residents of 1 x 140L waste, 1 x 240L co-mingled recycling and 1 x 240L organics bin.

Mandated resource recovery by businesses would require multiple bins for sorting waste materials and there are numerous practical considerations the EPA must consider, including, but not limited to:

- Lack of physical available space outside the businesses to locate multiple bins for source separation of materials. A local example of this is the Boatshed Café at Hallett Cove foreshore, where they have an interest in recovering organics but nowhere to place an organics bin, as the initial planning and development of the site was tailored for the former surf life-saving club. This is a common issue for small to medium-sized businesses, especially when located along street frontages which back onto residential zones.
- Recent circular economy projects with City of Marion businesses have identified a larger gap in recycling awareness of businesses than householders due to the unique waste management needs that are frequently different to those of households. Businesses are more in need of education and capacity-building prior to considering regulation, which could possibly be introduced later.
- Cost barriers to resource recovery bin collections. Commercial prices of bulk bins do not incentivise the desired behaviour due to lack of economies of scale for collections. For example, these are the following costs per lift from one service provider (unnamed due to commercial in confidence):
  - Waste \$16.07
  - Co-mingled recycling \$15.80
  - Food and garden organics \$26.87

**Recommendation 7:** To achieve resource recovery in the C & I sector, small and medium-sized businesses need substantial education and capacity-building support from the State Government before regulation is effective. Mandating recycling should not take precedence over circular economy strategies for reducing waste and reusing resources.

City of Marion is supporting a number of small suburban cafes to fund the installation of Fleurieu milk taps to reduce milk bottle waste, which is also a solution to the space issue for recycling bins to capture milk bottle waste. Each milk tap attached to an 18-litre LDPE milk keg avoids the generation of 7,000 2-litre milk bottles every year. Two taps have been installed by CoM to date and more are planned. These types of innovative programs are best supported by a capacity-building partnership approach between councils and GISA rather than by regulation due to the issues raised above.

Mandating cardboard separation by large businesses might be a viable regulatory starting point for the EPA as businesses generating significant volumes are more likely to have the space available and generally it is a cheaper service than general waste disposal.

Alongside space barriers, infrastructure barriers are also an issue. Both businesses and council lack the space to house support services such as polystyrene processing machinery or other resource recovery mechanisms to support resource recovery from local businesses.

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The EPA ought to proactively consult the business sector about the C & I discussion paper questions to better understand the range of business sizes and types in the South Australian community and the resource implications of the regulation/s being considered.

CoM agrees that it should be mandatory for large businesses generating food waste to provide for resource recovery as a business management cost.

The definition of food waste should be developed in consultation with the business sector.

Most food-generating businesses in the City of Marion are comparatively small and we recognise that they are usually more conscious of their waste impact as the nature of the business is more personal.

In principle, all businesses should be educated and provided with what they need to produce a business waste reduction plan, such as education and self-serve resources. Again, an educational approach rather than a regulatory approach is recommended.

There is also the opportunity to apply the concept of reuse and 'buy nothing' sharing economies with a State Government facilitated reuse centre or facility. The scale would likely need to be larger than a single LGA for it to be viable.

As producers of waste, businesses can achieve waste reduction and superior circular economy measures if provided with guidance and resources.

### **Prohibiting the recombining of separately collected materials**

In principle the City of Marion supports this proposal, and this is already a feature of our operational waste collection procedures.

However, in practice there are occasions on residential kerbside bin collection runs when drivers can identify gross contamination in a recycling or organics bin and in the event of education failing to result in removal of contaminants, arrangements may be made for the contaminated bin/s to be emptied by the residual waste truck to reduce recycling or organics contamination and/or other illegal dumping issues.

Practical consideration needs to be given to this, and council requires discretion to dispose of recycling and organics as general waste in such instances.

**Recommendation 8:** Provide exemptions in a requirement for prohibiting recombining separately collected materials to continue allowing local government discretion on decisions to dispose of recycling or organics kerbside bins as general waste in cases of ongoing misuse of recycling services.

### **Mandating public place recycling and organic waste bins**

In principle we agree that recycling and organics bins should be provided in public places. However, public place resource recovery is fraught with significant contamination issues that regulation will not fix.



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Over the past ten years, CoM has trialled recycling bins in the parks surrounding Glandore Community Centre, the Marion Outdoor Pool, dedicated organics bins in 'doggie dunny' units in dog parks<sup>8</sup> and in the public area upgrades around Oaklands Crossing. They have predominantly received too much contamination for them to be treated as anything other than residual waste (refer images 1 and 2 below).

Best practice has been adhered to in all cases:

- co-location of waste with recycling and/or organics bins
- clear, simple, consistent and colour-coded signage
- tailored bin surrounds such as the doggie dunnies to keep out other waste.



*Images 1 and 2: Typical recycling bin at Marion Outdoor Pool with gross contamination from (compostable) greasy, food/drink-soaked cardboard.*

Support and resourcing are required to improve community knowledge about recycling in public places before regulation could be considered as a useful tool. These contamination issues are universal and not unique to the City of Marion.

Rather than regulation, the proposed solution is for councils to be able to continue with the current partnership-based capacity-building approach, such as the current support offered by GISA with trials in Cities of Adelaide and Holdfast Bay. It should be noted that these are community education undertakings, with no current resource recovery benefits.

Due to the gross contamination public place recycling bins receive, there needs to be allowance for the material to be treated as landfill waste if the contamination is above acceptable levels for reprocessing.

<sup>8</sup> <https://www.marion.sa.gov.au/about-council/news/doggie-dunnies-trial>

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We recognise that public place recycling bins need to be introduced to be able to educate the public and 'shift the needle' but until there is adequate progress with public education and a significant reduction in contamination, resource recovery is not possible to achieve.

### Mandating three-bin systems at major events

In principle this is supported, but we urge the EPA to consider the practical implications for managing contamination in the recycling and organics waste bins in the public realm.

City of Marion has provided three-bin systems at all of its major events since 2018. The average scale of major events in CoM is 2,000 – 8,000 people. Waste audits from our council's nine largest events between 2017 - 2024 have indicated that:

- despite good signage, consistent colour-coding and strategic bin placement (refer Image 3), the recycling and organics bins are frequently contaminated. (Refer Images 4-7).
- There is a high level of confusion in the public about correct disposal of takeaway coffee cups and cardboard food containers of uneaten food waste at events.
- Support and resourcing are required to improve community knowledge about recycling at events before regulation could be considered as a useful tool.
- There is very limited understanding in the community about compostable packaging and very limited literacy regarding the labelling and symbols on packaging items for disposal advice.
- The use of volunteer 'bin buddies' at events to guide patrons to dispose of waste in correct bins has increased resource recovery at our events to over 90%. At comparable events without bin buddies, volumes of waste materials placed in recycling and organics bins dropped to 49% and required post-event manual sorting to address gross contamination.
  - These activities are exceptionally resource-intensive for very small volumes. A major event in the City of Marion only generates a total of about 10 x 240L bins full of waste materials across all three streams.





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*Image 3: Three-bin system and educational signage provided at all medium-large council-run events.*



*Images 4 and 5: Red waste and green organics event bins both full of compostables. Green bin now free of contamination thanks to the recent single-use plastic legislation, however recovery of compostables remains low.*



*Images 6 and 7: Event recycling bin and close-up of contents showing gross contamination. This is common behaviour at public events with three-bin systems.*

Treatment of public place general waste bin contents prior to disposal to landfill is unlikely to be a viable solution.

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The City of Yarra introduced post-collection sorting to their public general waste bins in inner-east Melbourne back in 2008. The material was initially sorted at the SMRF. However, this had to cease operation as the waste material became too contaminated for the MRF to be able to deal with and this service no longer operates.

**Recommendation 9:** The State Government should gather data on the tonnes of waste disposed in the public realm to inform future strategies in this area. Funds raised from the solid waste levy could be used for the purpose of establishing a tracking and measurement system for public place waste management.

### Key area 4: Supporting a strong market for recovered resources

#### Circular procurement

In principle the City of Marion is not opposed to this idea but would need to better understand the implications and proposed approach for tracking and measurement as the topic is not well-defined in the discussion paper.

Taxes or other similar instruments need to be imposed to prioritise or mandate the use of recycled plastic over virgin plastic inputs into products.

**Recommendation 10:** Mandatory targets for use of recycled content in products purchased should be established in a state-level procurement and/or regulatory framework to drive demand for products containing recycled content and to support strong markets.

A whole-of-government circular procurement policy may be more appropriate at a state level, but insights gained at the local level, the LGA's 'Buy it Back' circular procurement project found that incorporating sustainable procurement within a council's procurement policy facilitated stronger adoption across different council departments and provided greater consistency for suppliers and tenderers.

A circular procurement mandate for businesses would need to focus on large businesses, as smaller businesses need support and resources rather than regulation.

The Victorian State Government example illustrates the effectiveness of State Government policy and strategy driving demand for recycled content with a strategic planning approach, involving collaboration between State Government, local government, construction industry and recycling industry.

#### Prohibited landfill waste items

**Clothing textiles** should not be banned or prohibited at this point as the processing technology is not yet available anywhere for recycling numerous fibre types. It is too soon to regulate this with a ban.

Banning **single-use alkaline batteries** is supported, this ban adds to the consistency of messaging for community education. The EPA should be better resourcing the ban on

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batteries and other electrical waste, for example by targeting the building and construction sector, especially electricians. It is clear from previous kerbside waste audit photos that items such as batteries from smoke detectors are placed in household bins.

Accessible disposal pathways for households to dispose safely of **lithium-ion batteries** are needed as a matter of priority.

The absence of readily accessible drop-off points in the community for e-waste containing lithium-ion batteries leads many households to place these items in their kerbside bins at home.

The Unplug N' Drop e-waste recycling service provided by Electronic Recycling Australia (ERA) has increasingly struggled to keep up with operational costs and have subsequently withdrawn a significant number of e-waste drop-off points across metropolitan Adelaide. This is particularly noticeable in southern Adelaide which is a distance away from ERA's base of operations at Ottoway.

The Bunnings Marion drop-off point at Westfield Marion Shopping Centre was their busiest collection site when ERA first started Unplug N' Drop in 2017. However, this drop-off location closed in 2020 due to donations exceeding operational capacity to collect and process 200 tonnes per year at a processing cost of around \$300 per tonne from one single collection cage. Three or four additional collection points around the City of Marion have also closed in the last few years, leaving a significant gap in service accessibility.

ERA's service model demonstrates that the community are educated about the need to recycle their e-waste and willing to manage their e-waste responsibly if there is an accessible drop-off point available for free and safe disposal.

E-waste is the fastest growing waste stream in Australia and globally. Accessible recycling locations for these materials are required as a matter of urgency.

**Recommendation 11:** As a matter of urgency and community safety, the ban of e-waste in the current W2R EPP requires sufficient resourcing by the EPA to ensure safe and accessible disposal options for e-waste materials, particularly li-ion batteries.

While **solar panels** would be defined as e-waste, banning them from landfill without the availability of other pathways for disposal would be problematic and would likely fail to achieve the aim of landfill diversion and resource recovery. There is also the issue of reuse and repair, which should also extend to solar panels. The establishment of a second-hand PV market in SA could be developed, incorporating a certification process. Importantly, there is a need for companies to disclose full details of reuse and recycling. For example, if a solar panel company claims their old panels are "sent to Africa for reuse" they need to be able to elaborate on this further with some facts to support their claims.

The City of Marion agrees with the proposal to ban **mattresses** from landfill. There are readily available options for reuse, recycling and disposal, and a ban would hold businesses to better account.

## W2R EPP Review

Submission on the EPA SA discussion paper  
*Beyond recycling: Moving SA towards a circular economy*

DECEMBER 2024



Product stewardship for mattresses is needed as a priority, which should not come at a cost to ratepayers. Last financial year, City of Marion collected 3,300 mattresses (from both illegal dumping and booked collections). With the cost-of-living crisis, the illegal dumping of mattresses is likely to increase further.

The minimum requirement for mattress recycling should be metal and steel recovery due to its high material value. The textile and latex components of mattresses may need further investigation prior to regulation.

Another material which the EPA could consider banning is expanded polystyrene (EPS) to put industry on notice to use other alternative products such as moulded cardboard, compostable corn starch packing beads, or shredded paper for parcel protection. EPS continues to be a significant contaminant in kerbside recycling bins and is particularly problematic in the collection trucks when compacted into pieces and sticking to other materials. Community education has reached its maximum impact on this point, however the plastics identification code for EPS is still mistaken by many South Australians as kerbside recycling advice.

### Key area 5: Protecting the environment and human health from waste pollution

The City of Marion looks forward to receiving advice from the EPA on PFAS-related issues to support best practice management of environmental risks.

### Key area 6: Circular economy metrics, reporting and transparency

Monitoring and targets are an important part of measuring and tracking circular economy advancements. The City of Marion supports the ongoing measurement and reporting of waste and resource recovery from the design to disposal of products, materials and resources.

Council agrees that waste depots should be more publicly transparent about the materials they process, recovery and recycling rates, and what happens to the materials they process. This would increase public confidence and therefore participation in recycling by households and hold businesses more accountable the validity of their recycling claims.

## Reporting by local government

### Reporting in kerbside collection performance

The City of Marion is happy to provide the report data on areas where reporting is collected and believes the information sought by GISA is already available and accessible, including disposal and diversion tonnages of kerbside waste streams, hard waste and illegal dumping.

Annual reporting is practical and appropriate, as the monthly data is immaterial, and aligns with existing reporting which the City of Marion currently provides annually to:

- Local Government Grants Commission – number of properties over different types, residential and commercial services offered, annual tonnages including hard waste



## W2R EPP Review

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and illegal dumping, where our waste streams go for processing, locations and travel distances to processing and disposal sites.

- GISA – month-by month tonnages reported once a year on the three-bin systems, hard waste and illegal dumping. The City of Marion provides this information voluntarily to GISA.
- 2. EPA – annual recycling report on used packaging materials – tonnages of co-mingled recycling material streams is shared from the SMRF, along with number of residential and commercial premises, average cost of the recycling service, average bin presentation rate.

We disagree on benchmarking council kerbside performance against each other due to variance in community demographics and available council resources. The City of Marion actively collaborates with neighbouring councils and in regional council partnerships to address gaps in waste reduction strategies and activities. For example, the following educational resources have been developed from cross-collaborations:

- [Beyond the Bin animation](#) for pre-school and primary school education.
- [Kitchen to compost - the green organics process explained](#) for adult community education.

### Standardising kerbside waste collection bin audits

Consistency of method across kerbside audits is valuable in principle. However, practical considerations need to include:

- Contractual obligations of waste collection contractors. The City of Marion has a long-standing contractual arrangement which requires its waste collection service provider to provide a set amount of funding every two years for the purpose of conducting a kerbside waste audit. This agreement is in place until 30 April 2027 and is anticipated to continue. Consequently, Council does not have a dedicated budget for kerbside waste audits.
- Flexibility regarding audit inclusions to manage unforeseeable cost increases. This year, the fixed two-year amount stipulated in our funding contract did not fully cover the initial quoted cost for the audit we conducted in May 2024, which had substantially increased from the cost of the last audit in May 2022. Because of this, we had to scale back on some audit elements that were not deemed to be essential at that point in time, such as bin presentation rates and bin fullness. If the cost of kerbside waste audits further increases beyond available budget set out in our contract, Council may have to leave the next audit for 3 years.
- Availability of audit service providers and implications for data integrity. There are only two or three service providers in South Australia able to provide this service, and any increase in demand for their services arising from mandatory reporting would limit or prohibit our ability to access the relevant data at the relevant time to maintain trend data reliability over time. Trend data from kerbside audits is most effective when it is gathered at the same time of year due to seasonal variations. If the service providers become fully booked most of the year due to increased reporting requirements, there may be councils that despite a preference for timing their audit as per best practice, may have no other alternative than to conduct their

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audits at different times of year which makes data sets incompatible for comparison. Comparing data from summer holiday season with mid-winter would be incompatible data sets for discerning trends over time.

**Recommendation 12:** In favour of capacity-building and support to councils over regulation, the City of Marion requests that GISA update the guidelines for best practice kerbside waste audits which is overdue for renewal to achieve the desired outcome in kerbside audit data consistency.

### Publishing waste management plans and performance outcomes

City of Marion does not have a stand-alone waste plan or strategy, as past governance audits have resulted in Council limiting the number of plans for better tracking of progress against strategic directions, targets and corporate KPIs. Due to the number and breadth of services provided by local government, it is impractical to have a separate plan for every service we provide to the community. Our waste-related strategies are published within the Council's 10-year Strategic Plan, 4-year Business Plans and Annual Business Plans on the City of Marion website.

Waste-related performance outcomes including annual kerbside collection tonnages and diversion rate are also shared with our community in the annual Environment Report Card.<sup>9</sup>

### Publishing waste contract tendering information publicly

This would not be beneficial to the providers submitting tenders due to commercial in confidence. Council does not make tendering information publicly available for other contracts, and the rationale for doing this in relation to waste contracts is unclear in the discussion paper and needs to be further justified.

The City of Marion's procurement policy<sup>10</sup> contains principles for environmental management, use of local contractors and sustainable procurement. This is the most appropriate tool for managing these elements of decision-making in relation to waste contracts and kerbside performance.

### Additional comments

#### W2R EPP Impacts

1. The most significant impact of the current W2R EPP on the City of Marion is the inability to provide a more sustainable, cost-effective kerbside collection service that better meets the objectives of this policy, the needs of our community and waste generation, due to the weekly waste collection mandate.
3. This is an ambitious list of ideas put forward in the EPA's discussion paper. Further information needs to be provided on the anticipated roles and responsibilities of the

<sup>9</sup> <https://www.marion.sa.gov.au/services-we-offer/environment/environmental-planning/environment-report-card>

<sup>10</sup> [https://www.marion.sa.gov.au/assets/sp/Procurement-and-Contract-Management-Policy\\_2023-07-24-062050\\_fooy.pdf](https://www.marion.sa.gov.au/assets/sp/Procurement-and-Contract-Management-Policy_2023-07-24-062050_fooy.pdf)

## W2R EPP Review

Submission on the EPA SA discussion paper  
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- EPA, GISA and local governments, consideration of how additional regulatory requirements would be resourced and financial impacts on councils.
4. The EPA might also consider a review clause in the updated policy, such as a review every 8 years to maintain its currency and render the reviews more manageable in size and scope.
  2. Council already carries significant financial burdens in waste and recycling community education and illegal dumping management of e-waste, which was banned by the State Government but without support to councils for enforcement.
  5. Reflecting on the issues in the community with safe and accessible disposal of e-waste in the years following the EPA's prohibition of e-waste from landfill, the EPA must more carefully investigate the ideas raised in the discussion paper to understand the potential for unintended consequences of regulation with sufficient resourcing or support to make it effective.
  6. A key theme evident in the recommendations provided in City of Marion's submission is the importance of education and behaviour-changing incentives to influence waste disposal behaviour in the community.

**Recommendation 13:** Further information needs to be provided on the anticipated roles and responsibilities of the EPA, GISA and local governments, consideration of how additional regulatory requirements would be resourced and financial impacts on councils which ultimately places further pressure on rates.

---

END

### 11.3 Asset Management Plans - final endorsement

<b>Report Reference</b>	GC241210R11.3
<b>Originating Officer</b>	Unit Manager Asset Solutions – Brendon Lyons
<b>Corporate Manager</b>	Manager Engineering, Assets and Environment - Mathew Allen
<b>General Manager</b>	General Manager City Services - Angela Allison

### REPORT OBJECTIVE

The purpose of this report is to present the following Asset Management Plans (AMPs) to Council for final endorsement:

- City of Marion Transport AMP (Attachment 1)
- City of Marion Water Treatment and Resources AMP (Attachment 2)

### REPORT HISTORY

<b>Report Reference</b>	<b>Report Title</b>
FRAC241008R7.3	2024 Asset Management Plans – Tranche 3(b)
GC241022R12.5	Asset Management Plans – endorsement for public consultation

### EXECUTIVE SUMMARY

The Tranche 3 (b) AMPs included in this report have undergone a period of public consultation in alignment with the Local Government Act. Community feedback was reviewed and considered as part of AMP finalisation.

The results of the public consultation are summarised in the Community Feedback Report which is provided as an attachment to this report (Attachment 5). Surveys were hosted via the Making Marion website and responders will be contacted and acknowledged.

The Water Treatment and Resources AMP aligns with council's strategic documentation, the endorsed 2023-24 Annual Business Plan and budget (ABP) and the Long-Term Financial Plan (LTFP).

As advised in GC241022R12.5 the Transport AMP aligns with council's strategic documentation and the endorsed 2023-24 Annual Business Plan (ABP), however there is a shortfall of \$3.589m between this AMP and the current LTFP.

The AMPs are presented to General Council for final endorsement.

### RECOMMENDATION

**That Council:**

1. **Endorses the City of Marion Transport Asset Management Plan (attachment 1).**
2. **Endorses the City of Marion Water Treatment and Resources Asset Management Plan (attachment 2).**
3. **Endorses the allocation of an additional \$3.589m identified in the Transport Asset Management Plan (Attachment 1) into the next Long-Term Financial Plan currently being prepared.**



## DISCUSSION

Councils AMPs are aligned with council's vision, key strategic documentation, and are consistent with the 2024/25 Annual Business Plan and the Long-Term Financial Plan (LTFP). The AMPs are classified as strategic management plans of council as defined under Section 122 of the Local Government Act (the Act) and fulfil the requirements of this Section.

AMPs are updated on a 4-year cycle corresponding to the requirement of Section 122 (4) *to undertake a comprehensive review within 2 years after each general election of Council*. On that basis, council's nine (9) AMPs requiring creation / update are to be completed and endorsed by Council by November 2024.

Council AMPs were developed in collaboration and consultation with Asset Owners. Council's Asset Steering Committee undertook an initial review of these AMPs before being presented to the Finance Risk and Audit Committee (FRAC).

The Transport AMP and Water Treatment and Resources AMP were endorsed by the FRAC on 08 October 2024 to take to General Council seeking endorsement to take to public consultation. Council endorsed the Transport AMP and Water Treatment and Resources AMP for public consultation on 22 October 2024.

## Financial Implications

On 9 April 2024, the Infrastructure and Environment Committee (IEC240409R7.2) supported reducing the footpath renewal budget from \$730k p.a. to \$375k p.a. from 2025/26 onwards. This decision was made before the June 2024 footpath condition audit, which identified over 50 segments requiring renewal. To address this, \$730k in 2025/26 and \$625k annually from 2026/27 to 2029/30 is needed, totaling \$2.355m. This includes an increase of \$355k in 2025/26 and \$250k annually thereafter in the Long-Term Financial Plan (LTFP).

Additionally, a bridge audit identified two bridges requiring \$100k p.a. for balustrade upgrades in 2025/26 and 2026/27. These costs are offset by reductions in road asset sub-class treatments.

The Transport AMP operational expenditure is projected to exceed the current LTFP by \$1.82m over 10 years, including \$800k for monitoring/inspections, \$540k for maintenance, and other items like audits and condition assessments.

## Public Consultation

Community and stakeholder engagement on the Transport AMP and Water Treatment and Resources AMP was undertaken from 23 October 2024 to 12 November 2024.

The design draft AMPs, with supporting snapshots (see attachments 3 and 4) were available for comment on the 'Making Marion' website. Notices were placed on social media and in community and business newsletters directing readers to the council website. Feedback from the public consultation process was limited. For context the Tree AMP received well over 100 responses, which is a much more relatable and emotive topic for the community. The number of downloads followed by no conversion into a survey submission for these AMPs could indicate a level of support where the reviewer can see the technical nature of the document and think council have adequate information. There was perhaps also a level of engagement fatigue on these, given they were rolled out over a 12 month period.

- Combined the social media posts for the AMPs reached approximately 3,500 followers.
- AMPs are specialised documents, not project specific, and perhaps abstract and not really tangible for the community to understand enough to provide feedback on. The snapshots were developed and issued as part of the consultation processes to address this concern.
- Engagement rates are in line with other local councils' rates of engagement with AMPs.
- Several people downloaded and viewed the AMPs, however chose not to follow through and provide feedback.

A summary of the number of public interactions is summarised below.

	Transport AMP	Water Treatment and Resources AMP
Survey Responses	1	0
Site Visits	50	30
AMP Downloads	42	38
Snapshot Downloads	25	13

Detail on the nature of the public responses is found in the included Community Feedback Report (attachment 5).

## ATTACHMENTS

1. Co M Asset Management Plan Transport (Attachment 1) [**11.3.1** - 50 pages]
2. Co M Asset Management Plan Water Treatment (Attachment 2) [**11.3.2** - 44 pages]
3. CoM Asset Management Plan\_Transport 24-34 Snapshot (Attachment 3) [**11.3.3** - 2 pages]
4. CoM Asset Management Plan\_Water Treatment and Resources 24-34 Snapshot (Attachment 4) [**11.3.4** - 2 pages]
5. Community Feedback Report\_Transport and Water Treatment and Resources AMPs (Attachment 5) [**11.3.5** - 8 pages]

# City of Marion Asset Management Plan 2024-2034

## *Transport*

A great place to *live*  
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## Executive summary

### Purpose of the plan

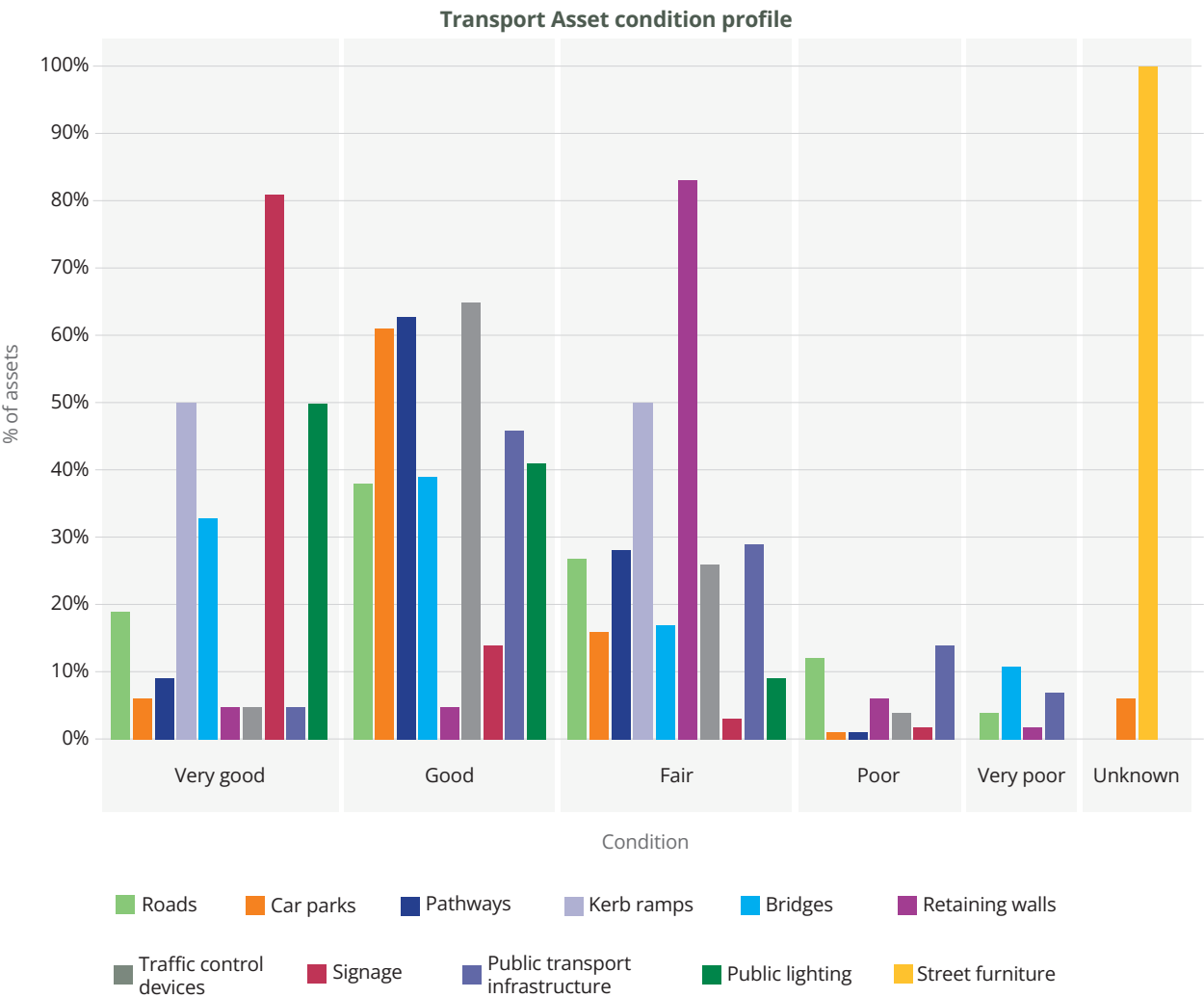
The purpose of the Transport Asset Management Plan is to improve council's long-term strategic management of the Transport Assets to ensure the current and future levels of service are sustained. The plan defines the state of the Transport Assets and considers future requirements and risks together to inform the optimum lifecycle management and costs for the next 10 years. The Transport Asset Management Plan is aligned with the Council's Strategic Plan and Long-Term Financial Plan. Data used in this Asset Management Plan is current as of September 2024 with the Plan monitored annually with changes in costs informing the annual cycle of the Long Term Financial Plan (LTFP). This plan is formally reviewed and republished every four years.

### State of council's Transport Assets

The City of Marion has a vast network of Transport Assets which can be seen in the table on the right, which shows the quantity and financial replacement value for the different types of asset classes.

### Asset parameters

Asset class	Asset sub class	Quantity	Replacement value
Roads	Sealed	493 km	\$322,944,316
Car parks	On-street	77,514 m2	\$5,577,952
	Off-street	144,428 m2	\$5,467,017
	Sensors	500	\$36,918
Pathways	Shared use paths	32 km	\$7,106,475
	Footpaths	811 km	\$161,111,145,
	Steps	TBC	TBC
Bridges and structures	Road bridge	3	\$5,553,632
	Shared use path bridge	9	\$1,567,053
	Pedestrian bridge	10	\$1,342,989
	Boardwalk/deck	12	\$794,746
Traffic control devices	Roundabouts	80	\$3,171,864
	Traffic barriers	3,881 m	\$1,594,674
	Traffic lights	1	\$444,814
	Driveway links	14	\$546,980
	Speed humps	84	\$424,583
	Threshold treatments	3	\$60,192
	Slow points	23	\$257,279
	Pedestrian crossing	32	\$1,463,978
	Concrete island	40,236 m2	\$8,943,276
Kerb ramps	Invert	3871	\$15,606,865
	Ramp	3589	
Signage	Guide	6,137	\$32,761
	Regulatory	5,738	
	Warning	1,788	
	Hazard	TBC	
Public transport infrastructure	Bus shelter	272	\$3,320,500
	Bus stop/pads	492	\$4,209,700
Public lighting	Street lighting	9468	N/A
	Shared path lighting	457	\$2,709,000
	Car park lighting	63	\$1,235,800
Retaining walls	Retaining wall	6,222 m	\$9,009,612
	Fencing	399	\$47,040
	Gates	8 m	TBC
Street furniture	Benches	28	TBC
	Bins	22	TBC
	Bike racks	41	TBC
<b>Total</b>			<b>\$399,223,398</b>



Assets with a very poor condition rating will be risk assessed and prioritised for renewal, upgrade or disposal.

### Service levels

The customer levels of service are considered in terms of the quality of the asset (condition); whether it is providing the intended service (function); and whether it is over/under utilised (capacity). The table below shows the customer service requirements and how we plan to deliver on that requirement.

#### Customer requirements and service activities

Levels of service measure	Customer service requirement	Activities funded to sustain the service requirement
Condition	The City of Marion's transport network operates safely and at a high quality.	Assets are managed and maintained to best practice industry standards and legislation requirements.  All Transport Assets will be regularly condition assessed, including defect identification, to drive maintenance and renewal programs. All service requests responded to within suitable timeframes.
Function	The City of Marion's transport network is planned, designed, constructed and maintained to best industry practice.	Undertake network and asset analysis to determine where or if a service is required or disposal of ineffective infrastructure.
Capacity	The City of Marion's transport network operates effectively and efficiently.	Assess the asset utilisation and determine if asset requires upgrade.
Resilience	The City of Marion's transport network is planned, designed and constructed considering current and future demands.	Environmental performance is assessed when selecting asset materials and products, using recycled materials and permeable materials where possible.

The table below shows performance of the asset category in relation to its condition, function and capacity. Transport Assets are currently meeting most of the targets. Based on this asset management plan, performance will be improved over the duration of this plan. It is noted that there are a number of asset classes that require more data and assessment to determine their status against the Function and Capacity measures.

Measure	Current performance											Expected trend based on the budget
	Roads	Car parks	Pathways	Kerb ramps	Bridges	Retaining walls	Traffic control devices	Signage	Public transport infrastructure	Public lighting	Street furniture	
Condition	●	●	●	●	●	●	●	●	●	●	●	90% of assessed assets in very good to fair condition.
Function	●	No data	●	●	●	●	●	●	●	No data	No data	90% of assessed assets in very good to fair function.
Capacity	●	No data	●	●	●	No data	No data	No data	●	No data	No data	90% of assessed assets in very good to fair capacity.

● On track | ● Monitor | ● Off track



Future demand

Some of the key factors expected to influence future demand and the impact this will have on the transport network and assets are shown on the right and have been accounted for in this Asset Management Plan.

Demand factors and impact management

Demand impact	Demand impact management
Urban infill resulting in more housing and increase transport network demand.	Ensure new developments conform to City of Marion's Developer Guidelines, Technical Specifications and Standards.
Planning and design code changes resulting in reduced open space, reduced verge widths and an increase to impermeable 'hard' surfaces.	Work with developers in major sub-divisions to achieve outcomes that can improve the transport network and supporting assets.
Community and Council Member requests.	Development of Transport Plan, Parking Management, Public Lighting, Streetscape, Walking and Cycling Guidelines and Plans.  Service Level Agreement based on risk for operational and maintenance activities.

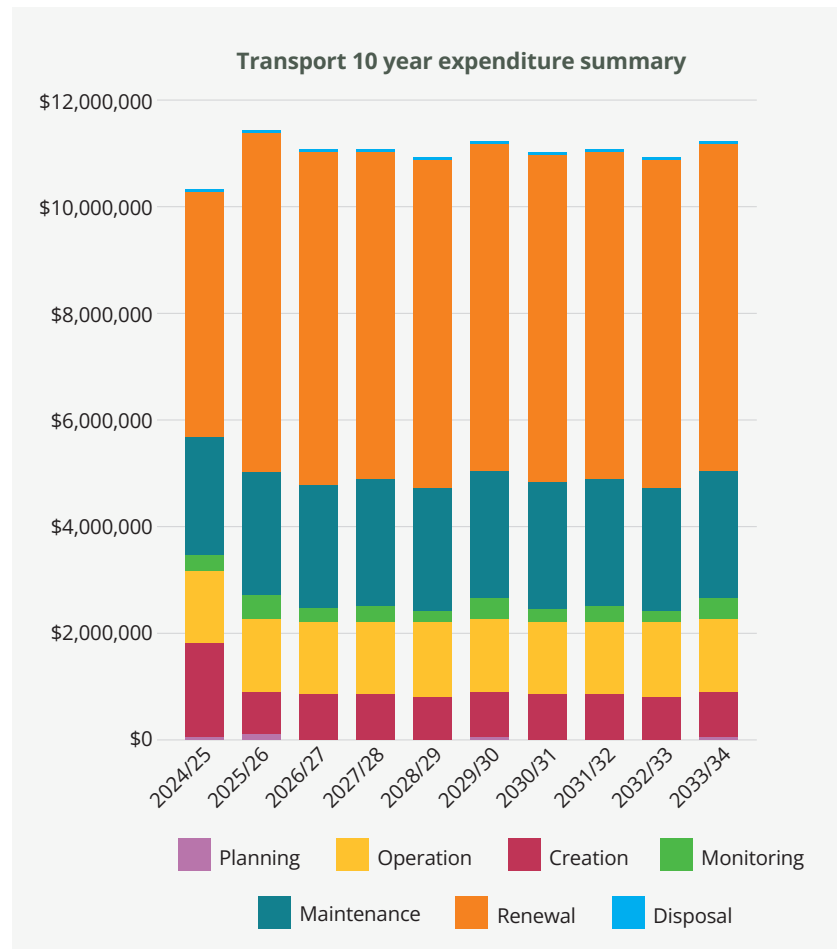


## Lifecycle management

### What it will cost

The forecast lifecycle costs necessary to provide the services covered by this Asset Management Plan include the activities of planning, creation, monitoring, operation, maintenance, renewal, and disposal of assets.

The forecast expenditure of this plan is used to inform the Long-Term Financial Plan. See chart on the right for details.



**Transport Assets forecast 10-year expenditure for each asset lifecycle phase from 2024/25 to 2034/35**

Year	Planning	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	Forecast Total
2024/25	\$50,000	\$1,753,000	\$1,372,500	\$277,500	\$2,236,562	\$4,606,694	\$40,000	\$10,336,256
2025/26	\$70,000	\$825,000	\$1,372,500	\$430,500	\$2,342,562	\$6,353,000	\$10,000	\$11,403,562
2026/27	\$15,000	\$825,000	\$1,372,500	\$245,000	\$2,342,562	\$6,250,000	\$10,000	\$11,060,062
2027/28	\$15,000	\$825,000	\$1,372,500	\$325,500	\$2,342,562	\$6,153,000	\$10,000	\$11,043,562
2028/29	\$-	\$825,000	\$1,372,500	\$195,500	\$2,342,562	\$6,154,000	\$10,000	\$10,899,562
2029/30	\$60,000	\$825,000	\$1,372,500	\$430,500	\$2,342,562	\$6,154,000	\$10,000	\$11,194,562
2030/31	\$15,000	\$825,000	\$1,372,500	\$266,000	\$2,342,562	\$6,154,000	\$10,000	\$10,985,062
2031/32	\$15,000	\$825,000	\$1,372,500	\$325,500	\$2,342,562	\$6,154,000	\$10,000	\$11,044,562
2032/33	\$-	\$825,000	\$1,372,500	\$195,500	\$2,342,562	\$6,154,000	\$10,000	\$10,899,562
2033/34	\$60,000	\$825,000	\$1,372,500	\$430,500	\$2,342,562	\$6,154,000	\$10,000	\$11,194,562
<b>Total</b>	<b>\$300,000</b>	<b>\$9,178,000</b>	<b>\$13,725,000</b>	<b>\$3,122,000</b>	<b>\$23,319,620</b>	<b>\$60,286,694</b>	<b>\$130,000</b>	<b>\$110,061,314</b>

Operational expenditure (OpEx) are activities that are of an operational/ maintenance nature, such as sweeping, cleaning, inspections, and planning. Capital expenditure (CapEx) are activities that affect the asset, such as renewing, creating and disposing of the piece of infrastructure. The financial funding for the life of this plan is summarised on the right.

Summary funding allocation

Funding allocation	10 year	Average annual cost
Operational Cost (OpEx)	\$40,466,620	\$4,046,662
Capital Cost (CapEx)	\$ 69,594,694	\$6,959,469
<b>Total cost of the plan</b>	<b>\$110,061,314</b>	<b>\$11,006,131</b>

Forecast funding required: **\$110,061,314**

Average annual forecast funding required: **\$11,006,131**



Managing the risk

Risks are managed in accordance with Council's Risk Management Policy and Framework. There are no high-level risks that have been identified for Transport Assets.

Critical assets are defined as those which have a high consequence of failure causing significant loss or reduction of service. For transport, critical assets include:

- the road, shared use path, pedestrian bridges
- retaining walls greater than 2m
- Cove Road, Hallett Cove embankment (between Westcliff Court and Pindee Street)
- traffic signals.

The forecasted budget in this asset management plan allows us to achieve all our service delivery objectives and to monitor and manage the risks accordingly.

Improvement

The Improvement Plan sets forward future activities that are required to ensure the asset management of Transport Assets are maturing. These initiatives have been included in the forecast budget and include:

- Collecting condition, function and capacity data for Transport Assets and 4 year renewal programs
- Developing a business process manual for Transport Assets
- Updating standard drawings and technical specifications.



# Introduction

## Background

The Transport Asset Management Plan provides information on the state of the Transport Assets and their capability to meet the levels of service and demand requirements in a safe, cost effective and sustainable manner for the following 10 years. In delivering the service, risks are identified and managed so that a balance is achieved between the desired performance of the asset, against the cost of providing the service.

This Asset Management Plan complies with the requirements of Section 122 of the Local Government Act 1999; and is an input for the City of Marion’s Long-Term Financial Plan. Information contained in this plan is current as of September 2024.

Transport Assets are constructed to support the safe movement and access for the community.

The Transport Assets included in this plan have a total replacement value of \$399,223,398.

## Assets under the management of the Transport Asset Management Plan:

Roads
Car parks
Pathways
Kerb ramps
Bridges
Retaining walls
Traffic control devices
Signage
Public transport infrastructure
Public lighting
Street furniture



Planning documents

Documents from the City of Marion’s Strategic Management Framework together with other asset specific strategic documents were used in the development of this Asset Management Plan and are shown on the right and the following page.



**City of Marion policies**

- Environment Policy
- Climate Change Policy
- Open Space Policy
- Tree Management Policy
- Streetscape Policy
- Equality, Access and Social Inclusion Policy

**City of Marion plans, guidelines and frameworks**

- Transport Plan 2021 - 2026
- Streetscape Guidelines
- Parking Management Guidelines
- Walking and Cycling Guidelines
- Public Lighting Guidelines
- Verge Development Guidelines
- Road Hierarchy Plan
- Carbon Neutral Plan
- Smart CoM Strategic Plan
- Energy efficiency and Renewal Energy Plan
- Disability Access and Inclusion Plan
- Open Space Framework/Plan
- Water Sensitive Urban Design (WSUD)

**State Government documents**

- Road Safety Strategy
- Walking and Cycling Strategy
- The 30-Year Plan for Greater Adelaide (Plan SA)
- DIT Operational Instruction 20.1
- Tree Management Policy
- Streetscape Policy
- Equality, Access and Social Inclusion Policy

**Other documents**

- Local Government Association Mutual Liability Scheme
- IPWEA NAMS+ and AMP template
- Institute Public Works Engineering Australasia (IPWEA)
- International Infrastructure Management Manual 2015 (ISO 55000)
- DIT Line Marking Manual
- Australian Standards
- Austroads Design Guidelines

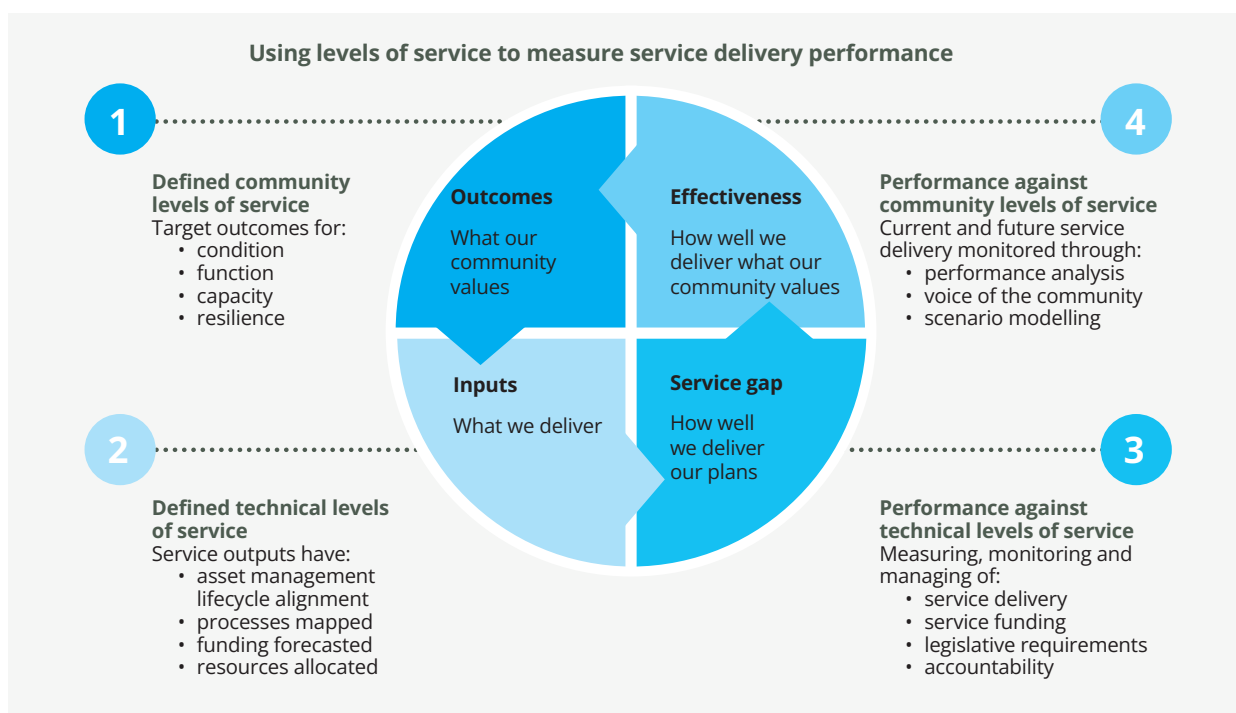
**Key stakeholders**

Key stakeholder	Role in asset management planning
City of Marion Council Members	• Represent community needs and endorse levels of service and Asset Management Plans.
City of Marion Executive Leadership Team (ELT)	• Allocate resources to ensure the service is sustainable. • Ensure risks are managed while meeting objectives of the plan.
City of Marion Engineering, Assets, Environment Division	Asset Owner: • Provide subject matter expertise advice and guidance regarding best practice. • Ensures the delivery of services to the agreed level. • Ensures the improvement plan is followed and actioned. • Manages and reviews risks and future demands. • Manages the asset data and asset management system.
City of Marion Operations Division	• Provides maintenance activities and resources required to complete the works to achieve the desired performance.
City of Marion Finance Division	• Provides advice on budget and cost allocations. • Allocate budgets according to forecasts and ensure alignment with the Long-Term Financial Plan (LTFP).
City of Marion Risk and Strategy Division	• Provides strategic advice and guidance. • Risk management and future demand advice.
Community	• Provide feedback on level of service and offer a source of funding through rates.
State Government	• Provide strategic direction through State endorsed plans and strategies. • Can be a source of funding to projects and plans within endorsed Plans.

## Levels of service

Levels of service ensure we meet customer expectations by describing what we deliver. The primary reason assets exist is to deliver services to the community.

Levels of service underpin asset management decisions. Defining and measuring levels of service is a key activity in developing Asset Management Plans. When levels of service are considered collectively, they provide clarity and assist with meeting council's strategic objectives.



When defining levels of service, council takes into consideration:

- The external context, including legislative requirements which may impose minimum standards.
- The internal context including strategic objectives, the availability of resources and financial constraints.
- Customer expectations of the quality of service, balanced against the price they are willing and able to pay for that service.

These drivers influence council's decisions about the range, quality and quantity of services provided.

### Strategic and corporate goals

This Asset Management Plan is prepared under the direction of the community vision, goals and objectives.

**Our Community Vision:** A liveable, sustainable community.

**Transport Assets Aim:** To create a safe and efficient transport network by improving conditions for all road users. Striving to achieve the right balance for accommodating priority users, while also addressing the need for accessibility and movability.

### Legislation

The legislation and standards which are most relevant to the development of this AMP are shown below.

Legislation/standard	Relevance to Transport Assets
Australian Accounting Standards	Sets out the financial reporting standards relating to the (re)valuation and depreciation of infrastructure assets.
<i>Coastal Protection Act 1972</i>	Establishes Council's responsibility for the day-to-day maintenance of beach and coastal facilities.
<i>Environment Protection Act 1993 (Marine and Water Quality)</i>	Provides guidelines for protection of the environment, related areas and legal obligations relating to stormwater pollution protection.
<i>Highways Act 1926</i>	Sets out the legislative framework for road authorities in SA.
<i>Local Government Act (1999)</i>	Provision of Long-Term Financial Plans and Asset Management Plans for sustainable service delivery.
<i>Natural Resources Management Act 2004</i>	Establishes the Stormwater Management Authority which facilitates and coordinates stormwater management planning in councils.
Planning and Design Code	Informs on suburban infill development and subsequent transport and stormwater impact.
<i>Planning, Development, and Infrastructure Act (2016)</i>	Provides a framework for development approval requirements.
Relevant Australian Standards	Defines the requirements to manage Transport Assets and designs.
<i>Work Health and Safety Act 2012 (SA)</i>	Informs of obligations on parties to provide and maintain safe workplaces.





What our community values

Community feedback

A key objective of asset management planning is matching the levels of service council delivers with the levels of service expectations of our community. Council uses a range of activities to engage with the community and stakeholders such as social media, website content, community workshops and meetings, education services and via Council Members. This ensures that levels of service, funding and management practices proposed for our assets are appropriate.

A community satisfaction survey was conducted by the City of Marion in 2022. A range of channels was used to reach out to all groups in the City of Marion community, including letterbox drop, social media, email, and face-to-face approaches to ensure a wide demographic spread of survey responses. Questions relating to age, gender, and relationship to the City of Marion and suburb were also included to confirm the views were representative of a more balanced demographic spread. The measure calculation methodology remains unchanged from previous years to ensure accurate trend measurement.

The 2022 City of Marion survey shows our residents believe roads, footpaths, kerbs and public lighting are of a high importance and moderately satisfied with the services provided.

Performance measure	Satisfied	Importance
Roads	71%	97%
Footpath and kerbs	67%	98%
Lighting in streets	79%	97%

The main issues identified and currently under investigation are:

- Roads - amount of street parking, causing congestion and traffic hazards.
- Footpaths and kerbs - unkempt greenery obstructing footpaths, uneven surfaces.

The relative gap between the two measures of 'Importance' and 'Satisfaction' informs Council of the need to improve our management of Transport Assets. This Asset Management Plan sets out a plan to ensure the community satisfaction of Transport Assets are maintained or improved from the current state.







### Community levels of service

Community levels of service detail what is important to our community and how they receive and experience our services.

Building on the National State of the Assets reporting and emerging industry good practice, council considers the following service parameters:

**Condition:** Does the asset provide a safe and quality service?

**Function:** Is the asset fit for purpose?

**Capacity:** Is the service over or under used?

**Resilience:** Is the asset's design resilient against projected stressors?

By listening and understanding what is important to our community, we have developed community levels of service. These factual measures provide a balance in comparison to the customer perception (importance and satisfaction) that may be more subjective. Performance is monitored against targets, using 1-5 rating scales.

Using industry standard measures enables Council to compare our performance. This includes submitting data to the National State of the Assets benchmarking project commissioned by the Australian Local Government Association. A summary of these parameters is shown in below.

### Summary of performance parameters and service level trends

Parameter	Community level of service	Achieved by	Predicted trend
<b>Condition</b>	The City of Marion's transport network operates safely and at a high quality.	Assets are managed and maintained to best practice industry standards and legislation requirements.  All transport assets will be regularly condition assessed, including defect identification, to drive maintenance and renewal programs. All service requests responded to within suitable timeframes.	Maintain
<b>Function</b>	The City of Marion's transport network is planned, designed, constructed and maintained to best industry practice.	Undertake network and asset analysis to determine where or if a service is required.	Maintain
<b>Capacity</b>	The City of Marion's transport network operates effectively and efficiently.	Assess the asset utilisation and determine if asset requires upgrade or disposal.	Maintain
<b>Resilience</b>	The City of Marion's transport network is planned, designed and constructed considering current and future demands.	Environmental performance is assessed when selecting asset materials and products, using recycled materials where possible.	Maintain

Council and the community is a key focus of the City of Marion's asset management transformation. Measures and targets are determined by the Assets Steering Committee. The performance of the Transport Assets against these community parameters is shown in the Asset Performance section.

## Technical levels of service

### Lifecycle phase



Technical levels of services detail what we do to deliver our services. Council manages and operates assets at the agreed levels of service while managing whole-of-life costs to ensure best value. It is important to monitor the levels of service regularly as circumstances can and do change. Current performance is based on existing resource provision and work efficiencies. It is acknowledged changing circumstances such as technology and customer priorities will change over time. Technical service measures are linked to the activities and annual budgets.

### Planning

The management and planning for Transport Assets has multiple elements, these include:

- Transport Plan/Strategy
- Walking and Cycling Guidelines and Plan
- Streetscape Guidelines and Plan
- Public Lighting Guidelines and Plan
- Parking Management Guidelines
- Traffic Management Guidelines (to be developed)
- Local Area Traffic Management Plans

The planning of Transport Assets ensures that decisions for investments into the transport network is done on a prioritised basis.

The development and the review of City of Marion standards, technical specifications and guidelines are undertaken to ensure a consistent approach to Transport Assets by developers and the City of Marion.

### Creation

The creation of Transport Assets are identified through endorsed council plans (Walking and Cycling, Streetscape, Transport and Public Lighting Plan) or on agreed service levels or strategies within the Transport Asset Management Plan.

Other projects that are identified outside of these plans are placed in the Transport Prioritisation Matrix which assesses projects on a number of criteria and ranked. These projects are typically identified through:

- Areas within the transport network that show an increase in crash statistics, change in function/utilisation or a need for a proactive treatment to ensure the network operates safely and efficiently.
- Requests made by the public, Council Members or staff on an issue will be placed on the Transport Prioritisation Matrix and assessed against other projects.

In addition, Transport Assets are also donated to council by developers of major sub-division or State Government major projects that include transport infrastructure in the local or state own roads. These donated assets must meet City of Marion Standards and Technical Specifications before it can be accepted into the City of Marion asset register.

### Operation

Operation is defined as the day-to-day activities undertaken to provide service delivery to the community. The operations activity in relation to Transport Assets are:

- line marking (roads, car parks, shared use paths and pedestrian crossings)

- service cost for traffic signals
- public lighting tariffs and electrical costs
- public transport shelter cleaning
- graffiti removal on Transport Assets.

### Monitoring

Monitoring of Transport Assets include:

- Defect inspections 'find and fix'
- Condition audits
- Structural bridge Audits
- Traffic data collection
- Car park sensors
- Pedestrian and cyclist utilisation survey/collection

### Maintenance

Maintenance is split into 2 types:

- reactive
- proactive maintenance.

**Reactive maintenance** is unscheduled activities in a response to community notifications or following inspections after severe weather events. The types of reactive work activities are:

- Road and car park defects (potholes, cracking)
- Pathway defects (potholes, trip steps, vegetation obstructions)
- Signage repairs (post and signs)
- Bridges and bus shelter repairs
- Public lighting repairs (luminaire and posts)

**Proactive maintenance** involves the regular scheduled activities including proactive repairs and improvements. The types of proactive work activities are:

- Road, car park and shared use path crack sealing
- Road, car park and shared use path rejuvenation
- Proactive bridge maintenance (deck oiling)

### Renewal

Renewal is defined as replacing the existing Transport Assets to the modern-day equivalent. Typically, this occurs when the condition of the asset is at or beyond the intervention level for renewal. The criteria for renewal is:

- When 40 per cent of the asset segment has defects (requires full renewal)



- When the condition of the asset is poor (IPWEA rating of 4 for Transport Assets) or above
- Streetscape projects that may require renewing of Transport Assets before the intervention levels to allow for redesign and network improvements/enhancements (tree planting, WSUD and art work).

### Disposal

Disposal is required when an asset is no longer required and has become redundant. These assets are removed from the network. The Footpath Disposal Program currently falls in this category:

- When a footpath reaches end of life (condition 4 or above) consideration of the asset to determine if a renewal or disposal is required.
- If there is already a footpath on the opposite side of the street and has no impacts for connectivity or impacts pedestrian and cyclist safety.
- Requires consultation with the impacted community.

### Service standard

#### Customer events system

The City of Marion City Services Department is committed to providing the highest level of customer service possible and aims to be the benchmark in Engineering, Civil Maintenance and Operations in Local Government.

City of Marion captures requests from the community through its Customer Event System (Salesforce) and has the current structure of requests as listed including service level agreement shown on the right.

#### Customer event system request and service level agreements

Category	Request reason	Service level agreement*
Bus shelter	Bus shelter damage	30 Days
	Bus stop location	30 Days
	General enquiry	30 Days
	Non-council owned shelter	30 Days
Graffiti	Graffiti	10 Days
Incident	Footpaths	60 Days
	Road management	60 Days
Lighting	Bikeways / bicycle tracks / shared path	30 Days
	Street lighting	30 Days
Pathways	Bikeways / bicycle tracks / shared path	40 Days
	Footpath	30 Days
	Kerb / pram ramps	30 Days
	Stormwater from private property	30 Days
	Street furniture maintenance	30 Days
Roads	Construction	5 Days
	Construction complaints	30 Days
	General repairs	15 Days
	Line marking	20 Days
	Road enquiry	60 Days
	Rumble bars	15 Days
	Safety hazard	10 Days
	Traffic control devices	30 Days
	Traffic island / roundabout	10 Days
	Traffic signal maintenance	45 Days
Signs	Parking	10 Days
	Road traffic	10 Days
	School traffic	20 Days
	Shared path / bicycle track / shared path	20 Days
	Signage	5 Days
	Stop / give way	5 Days
	Street signs	10 Days

*\*Service level agreement is the time to complete all actions associated of the request. In cases that the request identifies a safety risk to the community immediate action is taken to isolate and make safe.*

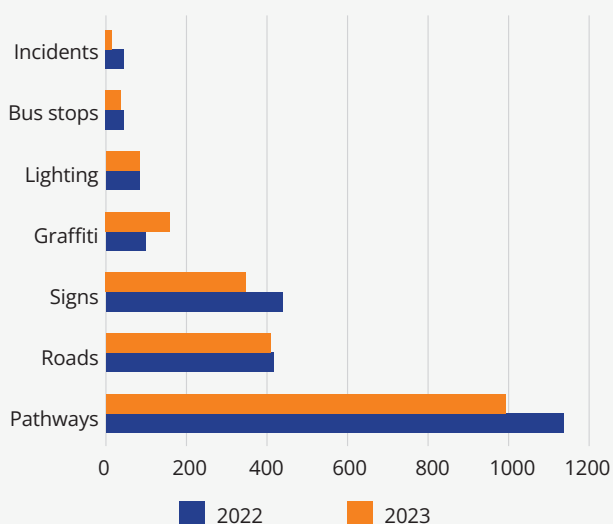
### Customer events trends

It is important to capture customer request information to determine how our customers are interacting with the City of Marion and to track information regarding volumes, seasonal variations and the types of requests to understand how to best allocate resources. Data needs to be understood and analysed to identify services that can be more proactive and action items before they are reported to the City of Marion.

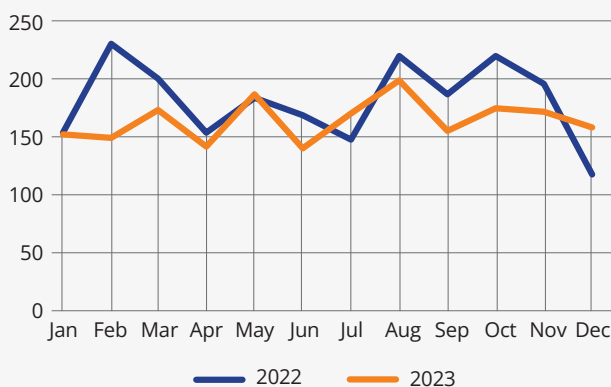
Data from our customer event system and the monthly request for services is shown below.

Event category	Common customer events
Pathways	<ul style="list-style-type: none"> <li>Absence of path or inadequate width of existing path.</li> <li>Debris from trees (gum nuts) and request for sweeping.</li> <li>Uneven paths and section displacements.</li> <li>Construction works disruption.</li> <li>Encroachment of vegetation and litter on path.</li> </ul>
Roads	<ul style="list-style-type: none"> <li>Potholes and localised road surface defects.</li> <li>Localised pooling of water and kerb damage.</li> <li>Inadequate Line marking.</li> <li>Damage to road barriers and roundabouts.</li> <li>Construction works disruption.</li> </ul>
Signs	<ul style="list-style-type: none"> <li>Damage to signs, graffiti on signs.</li> <li>Election signage not removed.</li> </ul>
Lighting	<ul style="list-style-type: none"> <li>Streetlights not working.</li> <li>Inadequate lighting on pathways.</li> <li>Street lighting inadequate.</li> <li>Too much light spill into houses, pathway light blocked by trees.</li> </ul>
Bus stops	<ul style="list-style-type: none"> <li>Bus shelter vandalism causing damage.</li> <li>Dissatisfaction with bus stop location/ relocation.</li> <li>Graffiti to shelter and seating, overall cleanliness.</li> </ul>

Number of customer requests by category



Number customer requests by month (all categories)



The number and type of customer requests is one source used to provide with information for reviewing our maintenance and renewal activities on Transport Assets.

The trends show a uniform distribution of customer interactions throughout the year with some seasonal effects as trees drop litter on pathways and in the wetter months the presence of potholes on road surfaces predominating. Damage to council's Transport Assets due to vandalism and graffiti and the perception of safety remains a challenge.

## Future demand

Demand drivers are those factors which have the potential to impact the transportation function and services into the future.

Demand drivers include population, urban in-fill, planning and design code changes, political and community expectations, economic, and environmental factors.

### Demand management plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand. Demand management practices can include non-asset solutions, insuring against risks and managing failures.

The impact of demand drivers that may affect future service delivery and use of assets including the opportunities identified to date for demand management are shown below. Further opportunities will be developed in future revisions of this Asset Management Plan.

### Demand drivers, impact, and management plan

Demand driver group	Driver and projection	Impact on services	Demand management plan
Community requests	Community requests.	Expectations to respond to reactive service delivery requests leads to inefficient resource planning additional cost and asset failure.	<ul style="list-style-type: none"> <li>• Development of Transport Plan, Parking Management, Public Lighting, Streetscape, Walking and Cycling Guidelines and plans.</li> <li>• Service Level Agreement based on risk for operational and maintenance activities.</li> <li>• Gathering defect data to develop planned maintenance programs.</li> </ul>
Land use	Planning and design code changes resulting in increases to urban infill.	Increase to vehicles volumes and parking demand from new developments on to City of Marion's road network.	<ul style="list-style-type: none"> <li>• Ensure new developments conform to City of Marion's Developer Guidelines, Technical Specifications and Standards.</li> <li>• Work with developers in major sub-divisions to achieve outcomes.</li> </ul>
Economic	Transport network delays due to inefficient network or asset failures.	<p>Increase in travel time and carbon emissions.</p> <p>Increase in 'rat running' and traffic diversions to roads that aren't designed for increased volumes.</p>	<ul style="list-style-type: none"> <li>• Monitor network and model transport movement to determine at risk areas.</li> <li>• Advocate for alternative modes of transport (walking and cycling, public transport, car share and e-scooters etc.)</li> </ul>
Social	Increased population density.	Increased risk of exposure to Transport Asset hazards within the City of Marion.	<ul style="list-style-type: none"> <li>• City of Marion to identify and resolve risk locations.</li> </ul>
Technological	Sensors, Geographic Information System (GIS), remote sensing, LiDAR mapping.	Data collection and accuracy is improved assisting with decision making and reporting.	<ul style="list-style-type: none"> <li>• Continue to collect and maintain Transport Asset data, aerial imagery and utilisation data to help inform future decisions.</li> </ul>



### Climate change adaptation

Climate change is likely to affect Transport Asset life and functionality, and this is already being experienced through increase in more intense heavy rainfall events and heat waves. This has had the effect of deteriorating Transport Assets and increasing defects within the network.

The Department of Environment and Water produced "Guide to Climate Projections for Risk Assessment and Planning in South Australia, 2022". This document outlines the trends, and these along with how City of Marion will manage resilience is shown in below.

Climate parameter	Projected trend	Impact on asset and services	Resilience management
Temperature	<ul style="list-style-type: none"> <li>Maximum, minimum, and average temperatures will increase.</li> <li>Warmer spring temperatures.</li> <li>Hotter and more frequent hot days.</li> </ul>	<ul style="list-style-type: none"> <li>Increased water stress to trees. Will cause trees to drop more debris on the road and footpath increasing the risk of a slip, trip or fall.</li> <li>Higher temperature ranges and more sustained upper temperatures may also increase material degradation.</li> </ul>	<ul style="list-style-type: none"> <li>Review defect inspection frequency and SLA's.</li> <li>Use sustainable products that can resist high temperatures.</li> <li>Consider footpath sweepers to help reduce debris getting into the stormwater network.</li> </ul>
Rainfall	<ul style="list-style-type: none"> <li>Declining rainfall, lower spring rainfall.</li> <li>More drought.</li> </ul>	<ul style="list-style-type: none"> <li>Long periods of dry weather can affect the soil conditions causing Transport Assets to react to shrinking soil.</li> </ul>	<ul style="list-style-type: none"> <li>Use sustainable and flexible products that can react to environmental condition.</li> </ul>
Storms	<ul style="list-style-type: none"> <li>More intense heavy rainfall events and which carry intensified winds.</li> </ul>	<ul style="list-style-type: none"> <li>Increase likelihood or branch failures and whole tree failures that will lead to closures in the Transport network.</li> <li>Reactive responses increased frequency.</li> <li>Capacity issues.</li> <li>Budget impacts.</li> </ul>	<ul style="list-style-type: none"> <li>Pre/post-storm event operational activities to ensure the transport network is operating efficiently.</li> </ul>
Evaporation	<ul style="list-style-type: none"> <li>Evapotranspiration increases across all seasons.</li> </ul>	<ul style="list-style-type: none"> <li>Increased water stress to trees may cause tree roots to rise to the surface and lift road and footpath infrastructure.</li> </ul>	<ul style="list-style-type: none"> <li>Increase funding for monitoring/ maintenance programs.</li> </ul>

Additionally, the way in which we construct new assets should recognise that there is opportunity to build in resilience to climate change impacts. Building resilience will have the following benefits:

- Assets will withstand the impacts of climate change
- Services can be sustained
- Assets that can endure and may potentially lower the lifecycle cost and reduce their carbon footprint
- Recycled content within the infrastructure asset that will reduce the carbon footprint.

# Lifecycle management

## Preliminary information

City of Marion's road network is split into 5 road classifications outlined in the City of Marion Road Hierarchy Plan. The typical characteristics are defined below:

Road classification	Typical traffic volumes	Typical speed limits	Characteristics
Arterial (Road owned by Department for Infrastructure and Transport)	< 80,000	60 to 80km/h	Cater for a significant number of vehicles moving between regions and are maintained by the State Road Authority, being the Department for Infrastructure and Transport (DIT). These roads are of a high demand design, often with a number of lanes separated by a wide median. Parking is generally restricted and or limited in these roads, especially during am/pm peak times (clearway) with cycle lanes often provided during these peak times. Bus routes utilise these roads in most instances as they provide access to nearby amenities.
Sub-Arterial	< 10,000	50 to 60km/h	Reasonably high volumes of traffic use these roads to travel between regions. Normally one lane in each direction, although the travel lane can commonly be separated from the parking and or cycling lane (either by road width or a dedicated parking lane/cycle lane). Like arterial roads, the bus network generally utilises these streets due to amenities, for example, community facilities which are often adjacent or nearby.
Distributor	< 6,000	40 to 60km/h	Assist to disperse traffic into or within a local area. Generally consisting of one lane in each direction of travel, free of parking and provides direct access to residential properties.
Collector	< 3,000	40 to 60km/h	Provides a link between either arterial/sub-arterial, distributor and local streets. Catering for the movement of traffic, they have one lane in each direction, allow parking and provide direct access to residential properties.
Local	<1,000	40 to 50km/h	Caters for lower traffic volumes and parking is generally allowed on both sides of the street (road width dependent). Providing access to properties and a safe environment for the community. Essential to note, local streets provide a safe connection for various cycle routes and pedestrian movements within the council area and assist to promote the use of alternative means of transport.

## City of Marion road hierarchy

### Key routes include:

#### Arterial

Arterial roads provide important regional transport corridors that carry through traffic as well as distribute traffic locally.

#### Sub-arterial

Sub-arterial roads connect arterial roads to areas of development, and carry traffic directly from one local area to another.

#### Distributor

Distributor roads disperse traffic into or within a local area. These roads consist of one lane in each direction and provide access to residential properties, local centres, schools and open space.

#### Collector

Collector roads cater for low-moderate volumes of local traffic providing access to private residences and local centres.

#### Local

Local roads are largely the neighbourhood street system. These roads are relatively free of through traffic and mostly handle local traffic providing access to residential allotments.



Road ownership

Road ownership includes:

- State Government
- City of Marion



### Physical parameters

The assets covered by this Asset Management Plan are shown on the right including the expected useful life and replacement cost.

Asset class	Asset sub-class	Quantity	Useful life	Replacement value
Roads	Sealed	493 km	25 Years (seal) 85 years (pavement)	\$ 322,944,316
Car parks	On-street	77,514 m2	25 years	\$5,577,952
	Off-street	144,428 m2	25 years	\$5,467,017
	Sensors	500	8 Years	\$36,918
Pathways	Shared use paths	32 km	30 years	\$7,106,475
	Footpaths	811 km	50 - 70 years	\$161,111,145
	Steps	TBC	30 - 70 years	TBC
Bridges and structures	Road bridge	3	150 years	\$5,553,632
	Shared use path bridge	9	150 years	\$1,567,053
	Pedestrian bridge	10	150 years	\$1,342,989
	Boardwalk/deck	12	150 years	\$794,746
Traffic control devices	Roundabouts	80	75 years	\$3,171,864
	Traffic barriers	3,881 m	50 years	\$1,594,674
	Traffic lights	1	56 years	\$444,814
	Driveway links	14	75 years	\$546,980
	Speed humps	84	30 years	\$424,583
	Threshold treatments	3	30 years	\$60,192
	Slow points	23	75 years	\$257,279
	Pedestrian crossing	32	30 years	\$1,463,978
	Concrete island	40,236 m2	75 years	\$8,943,276
Kerb ramps	Invert	3871	75 Years	\$15,606,865
	Ramp	3589	75 Years	
Signage	Guide	6,137	18 years	\$32,761
	Regulatory	5,738	18 years	
	Warning	1,788	18 years	
	Hazard	TBC	18 years	
Public transport infrastructure	Bus shelter	272	30 years	\$3,320,500
	Bus stop/pads	492	50 - 70 years	\$4,209,700
Public lighting	Street lighting	9468	N/A	N/A
	Shared path lighting	457	30 years	\$2,709,000
	Car park lighting	63	30 years	\$1,235,800
Retaining walls	Retaining wall	6,222 m	100 years	\$9,009,612
Street furniture	Fencing	399 m	30 years	\$47,040
	Gates	8 m	30 years	TBC
	Benches	28	30 years	TBC
	Bins	22	30 years	TBC
	Bike racks	41	30 years	TBC
Total				\$399,223,398

Note: Replacement value assumes costs using unit rates from 2023

## Asset performance

### Asset condition

The service level that the community is willing to accept for condition of its Transport Assets is described below.

Community level of service	Achieved by	Target	Tolerance range
The City of Marion's transport network operates safely and at a high quality.	Assets are managed and maintained to best practice industry standards and legislation requirements.  All Transport Assets will be condition assessed, including defect identification, to drive maintenance and renewal programs. All service requests responded to within suitable timeframes.	90% of assessed assets in very good to fair condition.	On track - 90% to 100% Monitor - 70% - 89.9% Off Track - 0% to 69.9%

### Transport Asset condition

Transport condition is rated using the descriptions outlined IPWEA Practice Notes. A list of condition audits for Transport Asset are below.

The data shows that 90 per cent of car parks, pathways, kerb ramps, retaining walls, traffic control devices, signage and public lighting assets are rated Very Good, Good or Fair which is considered 'On track'. The roads, bridges and public transport infrastructure are listed as 'Monitor' due to 70 per cent to 90 per cent of assets being within the Very Good, Good and Fair condition rating.

Asset class	Condition assessment date	Next condition assessment	Assessment methodology
Roads	2022	2026	IPWEA Practice Note 9
Car park	2022	2026	IPWEA Practice Note 9
Pathway	2024	2028	IPWEA Practice Note 1
Kerb ramps	2024	2028	IPWEA Practice Note 1
Bridges	2022	2026	DIT Road Structure Inspection Manual
Retaining walls	2019	2025	DIT Road Structure Inspection Manual
Traffic control devices	2023	2026	IPWEA Practice Note 2
Signage	2023	2027	Internal Documentation
Public transport infrastructure	2024	2025	IPWEA Practice Note 1
Public lighting – shared path lighting	2021	2025	AS 1158
Public lighting – street lighting	2024 (Currently being undertaken)	2024	AS 1158
Street furniture	N/A	TBC	Internal Documentation

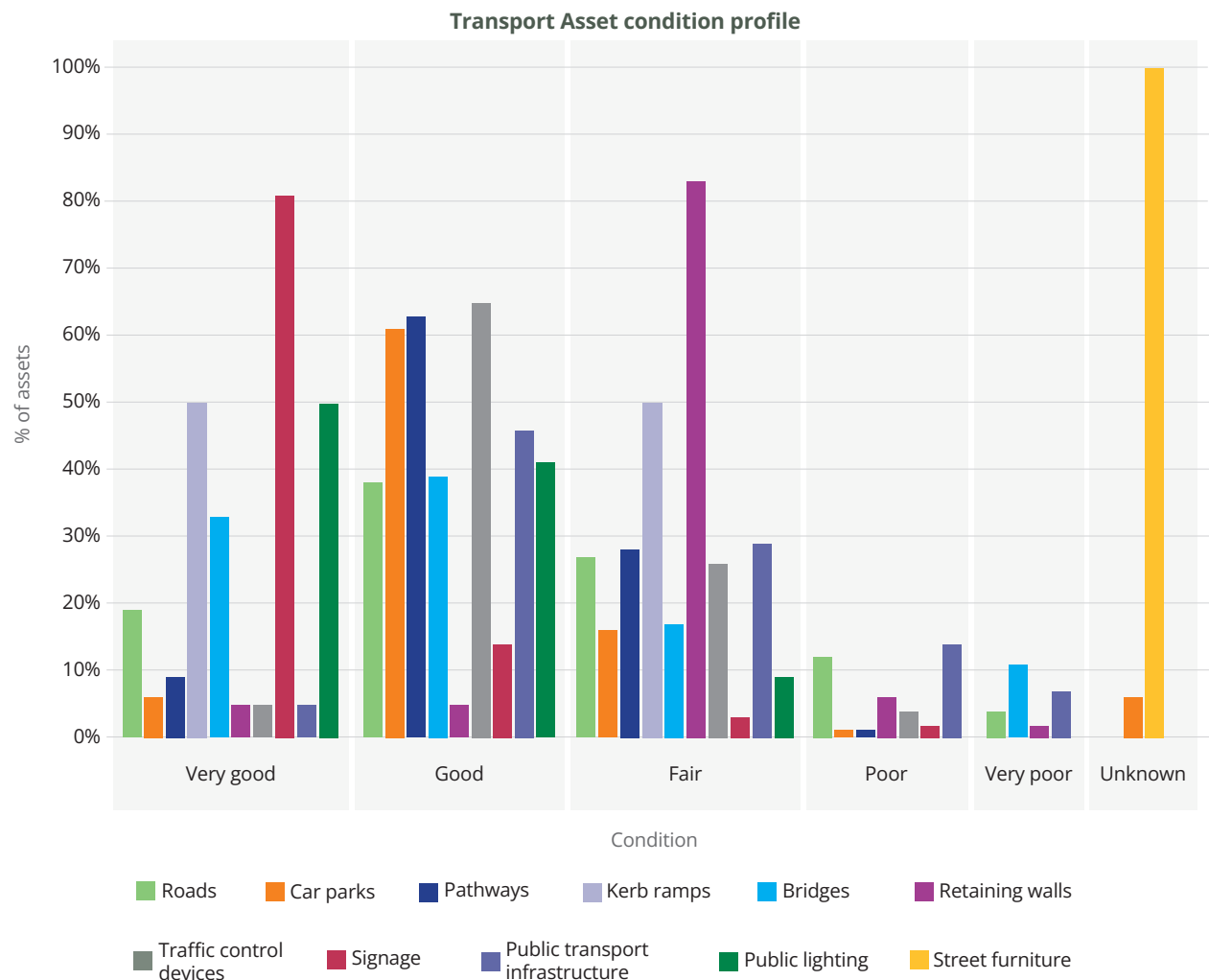
## Transport condition rating

Transport Asset condition rating		Roads	Car parks	Pathways	Kerb ramps	Bridges	Retaining walls	Traffic control devices	Signage	Public transport infrastructure	Public lighting	Street furniture
1	Very Good Sound physical condition (Considered a 'New' asset). Insignificant deterioration. Asset likely to perform adequately without major work.	19%	6%	9%	50%	33%	5%	5%	81%	5%	50%	TBD
2	Good Acceptable physical condition. Minor deterioration / minor defects evident. Negligible short-term failure but potential for deterioration in long-term.	38%	61%	63%	-	39%	5%	65%	14%	46%	41%	TBD
3	Fair Moderate to significant deterioration evident. Minor components or isolated sections of the asset need replacement or repair now but not affecting short term structural integrity. Failure unlikely in the medium term within 10 to 20 years.	27%	16%	28%	50%	17%	83%	26%	3%	29%	9%	TBD
4	Poor Serious deterioration and significant defects evident affecting structural integrity. Failure likely in short to medium term. Likely need to replace most of all of asset within the next 4 years.	12%	1%	1%	-	0%	6%	4%	2%	14%	0%	TBD
5	Very Poor Failure imminent. Immediate need to replace most or all of the asset (less than 12 months).	4%	0%	0%	0%	11%	2%	0%	0%	7%	0%	TBD
Unknown	Unknown condition or construction date	0%	6%	0%	0%	0%	0%	0%	0%	0%	0%	TBD









**Asset function**

The service level that the community is willing to accept for function of its Transport Assets is described below.

Community level of service	Achieved by	Target	Tolerance range
The City of Marion’s transport network is planned, designed, constructed and maintained to best industry practice.	<div>• Undertake network and asset analysis to determine where or if a service is required or disposal of ineffective infrastructure.</div> <div>• Updating the Walking and Cycling Plan, Transport and Streetscape Prioritisation Matrix list for future new Transport Projects.</div>	90% of assessed assets are functioning ‘very good’, ‘good’ and ‘fair’.	<div>On track - 90% to 100%</div> <div>Monitor - 70% - 89.9%</div> <div>Off track - 0% to 69.9%</div>

### Asset function performance outcome

The function of the Transport Assets can be measured using a scale of 1 (Very Good) meaning that assets have been constructed and are fit for purpose and 5 (Very Poor) with the need/desire to construct new assets. Assets that fit in the 'Very Poor' rating will be placed within a Transport Prioritization Matrix and primarily funded through the creation activities. See below for details.

The analysis shows that Transport Asset is within 90 per cent to 100 per cent 'Very Good' function score. This represents that the network performance is 'On track' and within the target range. It should be noted that the asset class of car parks, public lighting and street furniture requires further review on if assets are needed and serving the correct purpose within the transport network. This review will be undertaken in the next review of the Asset Management Plan and included in the Improvement Plan



Asset class	Level of service	Function scoring	Function rating	Assessed assets
Roads	Provide a road network that provides effective access and movement.	1	Very Good Road assets have been constructed to a best practice standard and a well-planned network. Working with developers of sub-divisions to build new roads that are effective.	100%
		5	Very Poor Road assets have not been constructed effectively and/or not functioning as intended.	0%
Car parks	Provide car parking infrastructure for key locations in the City of Marion.	1	Very Good Car parks have been constructed and maintained to the appropriate standard. New car parks have been built to facilitate a community demand/need.	No data
		5	Very Poor Car parks have not been constructed and maintained to the appropriate standard.	No data
Pathways	Provide at least 1 footpath per street (subject to local community consultation).	1	Very Good Every street has a minimum of one footpath (subject to community consultation).	100%
		5	Very Poor Missing links within the footpath network or local streets without a footpath.	0%
Kerb ramps	Provide kerb ramps where required within the footpath and cycling network.	1	Very Good Kerb ramps have been constructed in desired locations for the network to operate effectively.	99%
		5	Very Poor Missing kerb ramps with-in the network.	1%

Asset class	Level of service	Function scoring	Function rating	Assessed assets
Bridges	Provide fit for purpose bridges where the network requires.	1	Very Good Bridges have been constructed in desired locations for the network to operate effectively.	100%
		5	Very Poor Missing/desired bridges within the network.	0%
Retaining walls	Provide retaining walls where required.	1	Very Good Retaining walls have been constructed in desired locations for the network to operate effectively and embankment safety.	95%
		5	Very Poor Missing/desired retaining walls assets to be constructed.	5%
Traffic control devices	Provide effective traffic control treatments where required.	1	Very Good Traffic control devices have been constructed to a best practice standard and a well-planned network.	95%
		5	Very Poor Traffic control devices have not been constructed to a best practice standard and a well-planned network. Or the need/desire to construct new assets to ensure network is fit for purpose and functioning as designed.	5%
Signage	Provide effective signage where required.	1	Very Good Signage is in the correct location and the correct purpose.	90%
		5	Very Poor Signage is not in the correct location and/or redundant.	10%
Public Transport Infrastructure	Provide Bus Shelters where a demand is identified.	1	Very Good Bus shelters installed at locations that have 7 patrons per day (weekday average).	100%
		5	Very Poor Bus shelters not installed at locations that have 7 patrons per day (weekday average).	0%
Public lighting	Provide lighting where required within the transport network.	1	Very Good Public lighting is in the correct location and the correct purpose.	No data
		5	Very Poor Public lighting is in the correct location and the correct purpose.	No data
Street furniture	Provide street furniture where demand is high.	1	Very Good Street furniture is in the correct location and the correct purpose.	No data
		5	Very Poor Street furniture is not in the correct location and the correct purpose.	No data

### Asset capacity

The service level that the community is willing to accept for capacity of its Transport Assets is shown below.

Community level of service	Achieved by	Target	Tolerance range
The City of Marion's transport network operates effectively and efficiently.	<ul style="list-style-type: none"> <li>Assess the asset utilisation and determine if asset requires upgrade.</li> <li>Updating Transport and Streetscape Prioritisation Matrix list for future upgrading Transport Projects.</li> </ul>	90% of assessed assets are 'very good' and 'fair' capacity.	<b>On track - 90% to 100%</b> <b>Monitor - 70% - 89.9%</b> <b>Off track - 0% to 69.9%</b>

The capacity of the Transport Assets can be measured using a scale of 1 (Very Good) and 5 (Very Poor) and answering a statement of 'does the existing asset have the capacity to operate effectively' or is it 'complaint with standards. This will determine if assets may need to be upgraded to meet the service level of capacity. See below for details on the capacity rating.

The data shows that roads, pathways, bridges, public transport infrastructure assets are rated 90 per cent or above as 'Very Good' representing the asset classes 'On track'. Kerb ramp are listed as 60 per cent of the asset class is 'Very Good' representing the asset class as 'Off track', this is due to the implementation of AS1428 and the DDA Act in the early 1990's, which changed the way kerb ramps needed to be constructed. It is noted that approx. 40 per cent of kerb ramps within the network were built before the DDA Act which would deem them non-complaint today. Car parks, retaining walls, traffic control devices, signage, public lighting and street furniture require further inspection and analysis to determine their capacity rating. This will be reviewed in the next iteration of the Transport Asset Management Plan.

### Asset capacity performance outcome

Asset class	Level of service	Function scoring	Function rating	Assessed assets
Roads	Provide an efficient road network in line with the Road Classification.	1	Very Good Road assets operating within service level thresholds. Road widths and characteristics align with road classifications.	90%
		5	Very Poor Road assets not operating within service level thresholds. Road widths and characteristics do not align with road classifications.	10%
Car parks	Car parking infrastructure is adequate.	1	Very Good Car parks have been constructed to the correct level of parking demand.	No data
		5	Very Poor Car parks have not been constructed to the correct level of parking demand.	No data

Asset class	Level of service	Function scoring	Function rating	Assessed assets
Pathways	Provide a footpath network that meets the requirements for pedestrians and cyclists (DDA Requirements).	1	Very Good Footpaths are a minimum of 1.2m wide.	97.5%
		5	Very Poor Footpaths are not a minimum of 1.2m wide.	2.5%
Kerb ramps	Provide DDA compliant kerb ramps.	1	Very Good Kerb ramps have been constructed to DDA Requirements.	60%
		5	Very Poor Kerb ramps have not been constructed to DDA requirements.	40%
Bridges	Provide bridges that are adequate to their intended use (widths and load capacity) and compliant to Australian Standards.	1	Very Good Bridges are compliant to Australian Standard.	95%
		5	Very Poor Bridges are not compliant to Australian Standard.	5%
Retaining walls	Retaining walls are compliant to Australian Standard.	1	Very Good Retaining walls are compliant to Australian Standard.	No data
		5	Very Poor Retaining walls are not compliant to Australian Standard.	No data
Traffic control devices	Provide traffic control devices that are to current standards and operate efficiently.	1	Very Good Traffic control devices are compliant to Australian Standards.	No data
		5	Very Poor Traffic control devices are not compliant to Australian Standards.	No data
Signage	Provide signage that are to current standards.	1	Very Good Signage is compliant to Australian Standards.	No data
		5	Very Poor Signage is not compliant to Australian Standards.	No data
Public Transport Infrastructure	Provide DDA compliant Bus Pads and Shelters.	1	Very Good Bus shelters and pads are DDA compliant.	100%
		5	Very Poor Bus shelters and pads are not DDA compliant.	0%
Public lighting	Provide lighting to the adequate lighting category.	1	Very Good Public lighting is complaint to the specified lighting category.	No data
		5	Very Poor Public lighting is complaint to the specified lighting category.	No data
Street furniture	Provide street furniture consistent with the City of Marion Design Guidelines and to Australian Standards.	1	Very Good Street furniture is in line with City of Marion guidelines and Australian Standards.	No data
		5	Very Poor Street furniture is not in line with City of Marion guidelines and Australian Standards.	No data



Resilience

The service level that the community is willing to accept for resilience of its Transport Assets is described below.

No targets have been set for the service level of resilience. This will need further consideration and assessment in future Asset Management Plans.

Community level of service	Achieved by	Target	Tolerance range
The City of Marion's transport network is planned, designed and constructed considering current and future demands.	Maintaining City of Marion Standards Drawings, Technical Specifications and Guidelines.  Seek partnerships and trials for new methods, products and techniques in design and construction.  Install LED's where appropriate.  Use recycled/reclaimed materials such as asphalt, concrete and base materials where appropriate.	Not established.	Not established.



## Operations expenditure (OpEx)

### Planning

The activities, initiatives, plans and strategies required to plan the Transport Assets infrastructure over the 10 years are shown below.

#### Planning 10 Year Expenditure (all figures are in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Walking and Cycling Guidelines and Plan</b>				\$15				\$15		
<b>Streetscape Guidelines and Plan</b>		\$15				\$15				\$15
<b>Public Lighting Modelling, Guidelines and Plan</b>	\$50	\$15				\$15				\$15
<b>Traffic Management Guidelines</b>		\$25				\$15				\$15
<b>Parking Management Guidelines</b>			\$15				\$15			
<b>Transport Plan/Strategy</b>		\$15				\$15				\$15
<b>Total</b>	<b>\$50</b>	<b>\$70</b>	<b>\$15</b>	<b>\$15</b>	<b>-</b>	<b>\$60</b>	<b>\$15</b>	<b>\$15</b>	<b>-</b>	<b>\$60</b>

### Operations

The activities, initiatives and wages required to operate the Transport Assets infrastructure over the 10 years are shown below.

#### Operations 10 Year Expenditure (all figures are in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Road line marking</b> Service level: 2 year frequency every street	\$260	\$260	\$260	\$260	\$260	\$260	\$260	\$260	\$260	\$260
<b>Car park line marking</b> Service level: 4 year frequency	\$6	\$6	\$6	\$6	\$6	\$6	\$6	\$6	\$6	\$6
<b>Shared path line marking</b> Service level: 4 year frequency	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15
<b>Car park sensors</b> Annual subscription/licenses	\$11.5	\$11.5	\$11.5	\$11.5	\$11.5	\$11.5	\$11.5	\$11.5	\$11.5	\$11.5
<b>Public lighting tariffs and electricity</b> Street lighting Contribution to DIT	\$1080	\$1080	\$1080	\$1080	\$1080	\$1080	\$1080	\$1080	\$1080	\$1080
<b>Total</b>	<b>\$1,372.5</b>	<b>\$1,372.5</b>	<b>\$1,372.5</b>	<b>\$1,372.5</b>	<b>\$1,372.5</b>	<b>\$1,372.5</b>	<b>\$1,372.5</b>	<b>\$1,372.5</b>	<b>\$1,372.5</b>	<b>\$1,372.5</b>

### Maintenance

The activities and wages required to maintain the Transport Assets infrastructure over the 10 years is shown below.

#### Maintenance 10 Year Expenditure (all figures are in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Road maintenance</b> Defects include Pot Holes, rutting, heavy cracking etc. Rejuvenation Program Crack sealing	\$1,353	\$1,396	\$1,396	\$1,396	\$1,396	\$1,396	\$1,396	\$1,396	\$1,396	\$1,396
<b>Car park maintenance</b> Defects include Pot Holes, rutting, heavy cracking etc. Rejuvenation Program Crack Sealing program	\$25	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45
<b>Footpath maintenance</b> Defect include trip steps (>20mm) Crack Sealing Program (shared use paths)	\$659	\$659	\$659	\$659	\$659	\$659	\$659	\$659	\$659	\$659
<b>Traffic control device maintenance</b> Traffic Signal Maintenance and annual fee Traffic control device defects include damaged kerb, median, roundabout etc.	\$30	\$55	\$55	\$55	\$55	\$55	\$55	\$55	\$55	\$55
<b>Bridge maintenance</b> Proactive maintenance program include deck oiling, corrosion protection, painting etc. Reactive maintenance deck and balustrade repair etc.	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50
<b>Retaining wall maintenance</b> Repair defects	-	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15
<b>Signage maintenance</b> Repair and reinstate signposts	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50
<b>Public transport Infrastructure maintenance</b> Bus Shelter defect repairs and cleaning	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13
<b>Public lighting maintenance</b> Shared use path lighting repairs Adjustments to fixtures on streetlighting	\$55	\$55	\$55	\$55	\$55	\$55	\$55	\$55	\$55	\$55
<b>Street furniture maintenance</b> Defects on benches, fencing, bins and bike racks etc.	\$2	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5
<b>Total</b>	<b>\$2,237</b>	<b>\$2,343</b>	<b>\$2,343</b>	<b>\$2,343</b>	<b>\$2,343</b>	<b>\$2,343</b>	<b>\$2,343</b>	<b>\$2,343</b>	<b>\$2,343</b>	<b>\$2,343</b>



### Monitoring

The activities and wages required to monitor the Transport Assets infrastructure over the 10 years is shown below.

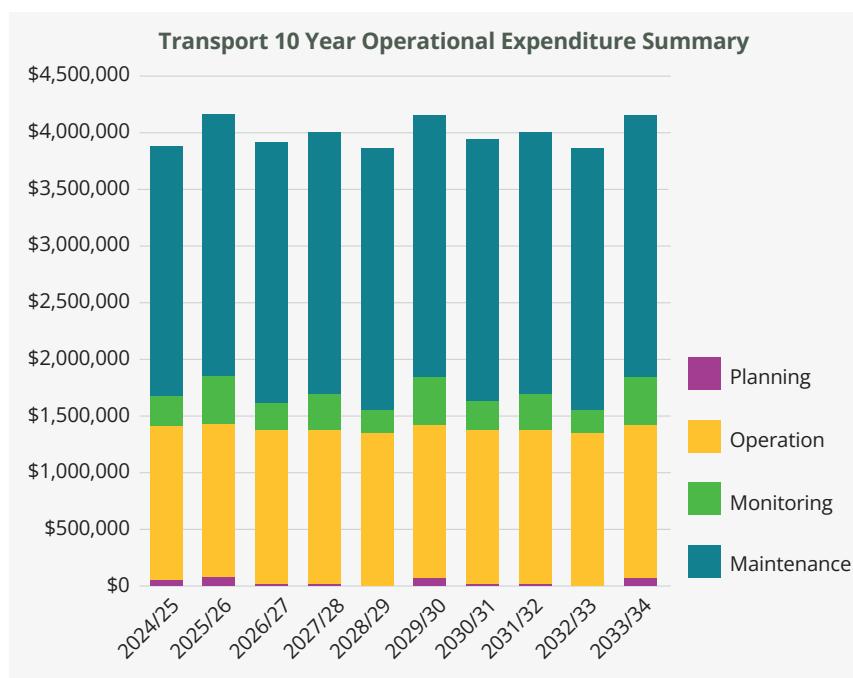
#### Monitoring 10 Year Expenditure (all figures are in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Road condition assessment		\$100				\$100				\$100
Road traffic data program	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50
Car park condition assessment		\$40				\$40				\$40
Pathway condition assessment				\$130				\$130		
Pathway pedestrian/cyclist data program	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5
Kerb ramp condition assessment	\$50			\$50				\$50		
Bridge condition assessment	\$7		\$60				\$81			
Public lighting condition assessment		\$50				\$50				\$50
Public transport infrastructure		\$25				\$25				\$25
Retaining wall condition assessment	\$50				\$50				\$50	
Traffic control device assessment	\$25		\$50				\$50			
Signage condition audit			\$50				\$50			
Street furniture condition audit		\$20				\$20				\$20
Transport Asset defect inspections	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91
Transport Asset defect inspections 24 months city wide frequency										
Total	\$278	\$431	\$245	\$326	\$196	\$431	\$266	\$326	\$196	\$431

### Operations expenditure summary

**Cost Elements:** The Planning, Operations, Maintenance and Monitoring costs comprise the direct costs of providing the service including council labour, contractor services, plant and equipment hire and specialist contractors for monitoring and planning activities. The chart on the right shows the cost per year for each category of operational expenditure.

**The Operational Expenditure budget levels of this plan are sufficient to meet the current service levels.**



## Capital expenditure (CapEx)

### Renewal

The activities, contributions, management and wages required to renew the Transport Assets infrastructure over the 10 years is shown below.

Renewal is defined as replacing the existing Transport Assets to the modern-day equivalent. Typically this occurs when the condition of the asset is at or beyond the intervention level for renewal.

The criteria for renewal is:

- When 40 per cent of the asset segment has defects (full renewal).
- When the condition of the asset is 4 (using IPWEA practise notes, DIT manuals and City of Marion Business Process manuals) or above.

Streetscape Projects that may require footpath or traffic control device renewal before 'end of life' to meet a compliance or environmental improvements to the street.

### Renewal 10 Year Expenditure (all figures are in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Road renewal program</b>	\$3,132	\$3,640	\$3,640	\$3,640	\$3,640	\$3,640	\$3,640	\$3,640	\$3,640	\$3,640
Road Reseal Program										
Road Reconstruction Program										
Road Deep Lift Program										
Road Investigations and Design										
<b>Car park renewal program</b>	-	\$308	\$310	\$313	\$314	\$314	\$314	\$314	\$314	\$314
Car Park Reseal Program										
Car Park Regrading Program										
Car Park Reconstruction Program										
Car Park Sensor Renewal Program										
Car Park Investigations and Design										
<b>Pathway renewal program</b>	\$730	\$730	\$625	\$625	\$625	\$625	\$625	\$625	\$625	\$625
Footpath Renewal										
Shared Path Renewal										
<b>Kerb ramp renewal program</b>	-	-	-	-	-	-	-	-	-	-
Kerb ramp renewals will be funded from kerb and channel renewal, pathway renewal and streetscape projects/budget.										
<b>Traffic Control Device Renewal Program</b>	\$400	\$290	\$290	\$290	\$290	\$290	\$290	\$290	\$290	\$290
Traffic signal, roundabout, pedestrian crossing, concrete island, speed humps, traffic barrier, driveway links and Slow Point Renewal Program										



Renewal 10 Year Expenditure continued (all figures are in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Bridge Renewal Program</b> Bridge Renewal Program Deck/Balustrade Renewal Program	\$160	\$100	\$100	-	-	-	-	-	-	-
<b>Retaining Wall Renewal Program</b> Condition data to be reviewed and program developed in 2024/25	-	-	-	-	-	-	-	-	-	-
<b>Signage Renewal Program</b> Transport Signage Renewal Program	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100
<b>Public Transport Infrastructure Renewal Program</b> Bus Shelter Renewal Program Bus Pad Renewal Program	\$85	\$85	\$85	\$85	\$85	\$85	\$85	\$85	\$85	\$85
<b>Public Lighting Renewal Program</b> Street lighting data to be reviewed and program developed in 2024/25 Shared use path lighting to be reviewed and program developed in 2025/26	-	-	-	-	-	-	-	-	-	-
<b>Streetscape Program Contribution</b> Assumed 30% of streetscape projects include footpath renewals Assumed 20% of streetscape projects include traffic control device renewals	-	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100
<b>Total</b>	<b>\$4,607</b>	<b>\$6,353</b>	<b>\$6,250</b>	<b>\$6,153</b>	<b>\$6,154</b>	<b>\$6,154</b>	<b>\$6,154</b>	<b>\$6,154</b>	<b>\$6,154</b>	<b>\$6,154</b>

### Creation

The activities, construction, management and wages required to create Transport Assets infrastructure over the 10 years is shown below.

The creation of Transport Assets is determined using the Walking and Cycling Plan and the Transport Prioritisation Matrix which assess projects on a number of criteria and ranked. Projects are identified through traffic, parking and lighting investigations which uses observations, data and modelling to determine what infrastructure is required to meet the current service levels.

In addition, Transport Assets are also donated to Council by developers of major sub-division or State Government major projects that include transport infrastructure in the local or state own roads. These donated assets must meet City of Marion Standards and Technical Specifications before City of Marion can accepted into its asset register.

#### Creation 10 Year Expenditure (all figures are in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Car park creation program</b> <ul style="list-style-type: none"> <li>• Creation or significant service level upgrade of existing car park</li> <li>• Future Year Program to be developed</li> </ul>	\$248	-	-	-	-	-	-	-	-	-
<b>Footpath creation program</b> <ul style="list-style-type: none"> <li>• Walking and Cycling Plan implementation</li> <li>• Missing Links program</li> <li>• 24/25 Flinders Greenway Project (\$1.1M)</li> </ul>	\$1,200	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400
<b>Kerb Ramp Creation Program</b> <ul style="list-style-type: none"> <li>• Request from community, council members</li> </ul>	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50
<b>Traffic Control Devices Creation Program</b> <ul style="list-style-type: none"> <li>• Projects identified through Blackspot, Request from other road authorities or services, Council Members, community</li> </ul>	\$130	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250
<b>Signage Creation Program</b> <ul style="list-style-type: none"> <li>• Identified through traffic and parking investigations</li> </ul>	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20
<b>Public Lighting Creation Program</b> <ul style="list-style-type: none"> <li>• Identified through lighting investigations</li> <li>• Lighting design costs</li> </ul>	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105
<b>Donated Assets from Developers and State Government*</b>	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$1,753</b>	<b>\$825</b>	<b>\$825</b>	<b>\$825</b>	<b>\$825</b>	<b>\$825</b>	<b>\$825</b>	<b>\$825</b>	<b>\$825</b>	<b>\$825</b>

\* Donated assets from developers through major sub-divisions or State Government through major projects are undertaken on an ad-hoc basis and difficult to project value of assets City of Marion will receive. It should be noted that City of Marion doesn't need to pay capital for transport infrastructure associated with developments or major projects.

### Disposal

The activities, construction, management and wages required to dispose Transport Assets infrastructure over the 10 years is shown below.

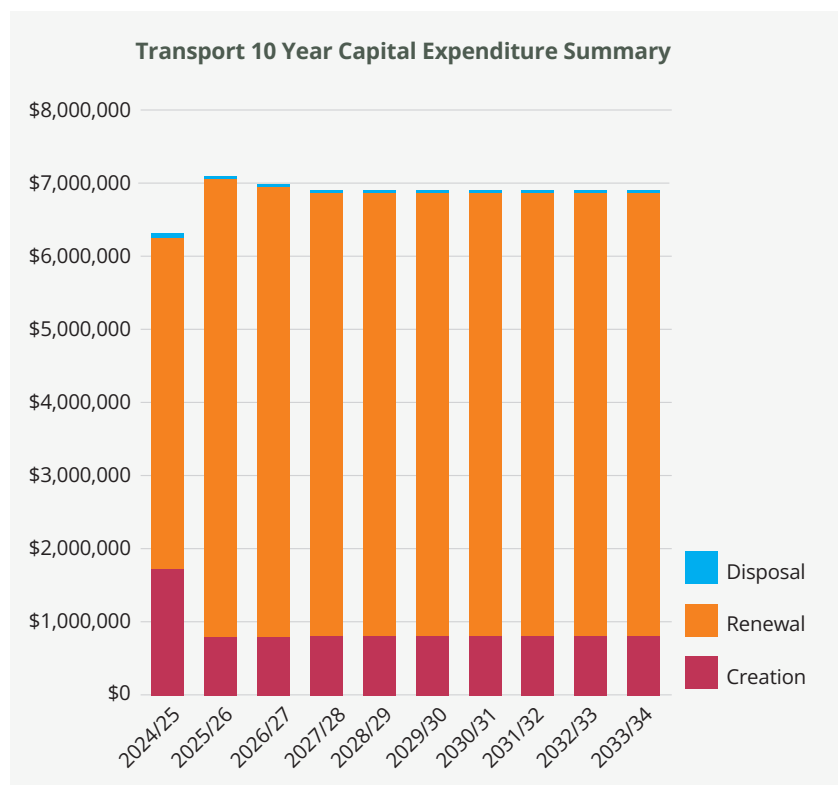
#### Disposal 10 Year Expenditure (all figures are in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Bridge disposal program</b> • Disposal of the Hugh Johnson Reserve Bridges	\$40	-	-	-	-	-	-	-	-	-
<b>Signage disposal program</b> • Identifying redundant signage across the City of Marion and disposing	-	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10
<b>Pathway disposal program</b> • Streets with two footpaths and determined to be over servicing may be subjected to community consultation to seek a footpath disposal	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$40</b>	<b>\$10</b>	<b>\$10</b>	<b>\$10</b>	<b>\$10</b>	<b>\$10</b>	<b>\$10</b>	<b>\$10</b>	<b>\$10</b>	<b>\$10</b>

### Capital expenditure summary

**Cost Elements:** The renewal, creation and disposal comprise the direct costs of council labour, plant and equipment hire and contractor services. The chart to the right shows the cost per year for Renewal, Creation and Disposal categories of expenditure.

**The Renewal and Creation budgets levels of this plan are sufficient to meet the service levels.**



## Risk management

Council's Risk Management Policy sets the overall framework for addressing risk within the framework of ISO31000.

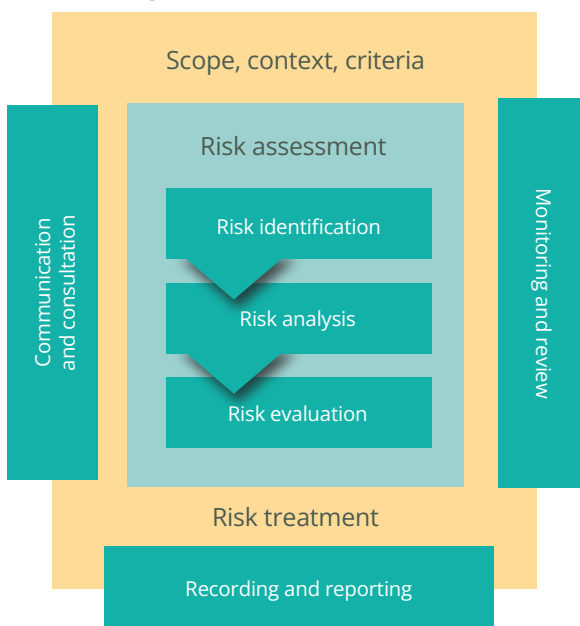
The elements of this framework are:

- Risk Management Context: Establishes the objectives, stakeholders, key issues, and criteria against which risks will be evaluated.
- Identify the Risk: Identifies what risk events are likely to impact on assets and services.
- Analyse the Risk: Reviews the existing controls and then analyses the likelihood of an event occurring and the consequence of the event to determine the level of risk.
- Evaluate the Risk: Assesses and ranks the identified risks in a Risk Register.
- Treat the Risks: Identifies actions to reduce/control the risk.

Council manages its Transport Assets in line with the Local Government Act, specifically Section 244 Liability for injury, damage or loss on community land. There are currently no high risk issues identified within the Transport Assets.



### Risk Management Process from ISO 31000:2018



### Critical assets

Critical assets are defined as those which have a high consequence of failure causing significant loss or reduction of service.

For transport, critical assets include:

- Roads, shared use paths, pedestrian bridges
- Retaining walls greater than 2m
- Cove Road, Hallett Cove embankment (between Westcliff Court and Pindee Street)
- Traffic signals.

### What we cannot do

The forecast budget is matched to the planned budget which enables the outcomes of this Asset Management Plan to be achieved.



## Financial summary

### Financial sustainability

#### Sustainability of service delivery

Two key indicators of sustainable service delivery are considered in the Transport Asset Management Plan:

1. The forecast renewals are funded over the life of this plan to ensure the continuity of function that the asset provides. Assets are scheduled for renewal based on an estimated end of useful economic life.
2. OpEx is funded to ensure the day to day management and integrity of the asset to ensure the required levels of service are met.

This AMP is used to inform the LTFP, through an iterative process balancing cost, performance, and risk. As a part of its Annual Business Planning process, CoM undertakes a review of forecast asset management expenditures. This revised forecast annual funding requirements is incorporated into Council's currently adopted Annual Business Plan and Long-Term Financial Plan.

#### 10-year financial planning period

This Asset Management Plan identifies the forecast OpEx and CapEx costs required to provide an agreed level of service to the community over a 10-year period.

#### Forecast outlays for the Long Term Financial Plan

Funding allocation	10 year	Average annual cost
Operational Cost (OpEx)	\$40,466,620	\$4,046,662
Capital Cost (CapEx)	\$69,594,694	\$6,959,469
<b>Total cost of the plan</b>	<b>\$110,061,314</b>	<b>\$11,006,131</b>







Transport Assets forecast 10-year expenditure for each asset lifecycle phase from 2024/25 to 2034/35

Year	Planning	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	Forecast Total
2024/25	\$50,000	\$1,753,000	\$1,372,500	\$277,500	\$2,236,562	\$4,606,694	\$40,000	\$10,336,256
2025/26	\$70,000	\$825,000	\$1,372,500	\$430,500	\$2,342,562	\$6,353,000	\$10,000	\$11,403,562
2026/27	\$15,000	\$825,000	\$1,372,500	\$245,000	\$2,342,562	\$6,250,000	\$10,000	\$11,060,062
2027/28	\$15,000	\$825,000	\$1,372,500	\$325,500	\$2,342,562	\$6,153,000	\$10,000	\$11,043,562
2028/29	\$-	\$825,000	\$1,372,500	\$195,500	\$2,342,562	\$6,154,000	\$10,000	\$10,899,562
2029/30	\$60,000	\$825,000	\$1,372,500	\$430,500	\$2,342,562	\$6,154,000	\$10,000	\$11,194,562
2030/31	\$15,000	\$825,000	\$1,372,500	\$266,000	\$2,342,562	\$6,154,000	\$10,000	\$10,985,062
2031/32	\$15,000	\$825,000	\$1,372,500	\$325,500	\$2,342,562	\$6,154,000	\$10,000	\$11,044,562
2032/33	\$-	\$825,000	\$1,372,500	\$195,500	\$2,342,562	\$6,154,000	\$10,000	\$10,899,562
2033/34	\$60,000	\$825,000	\$1,372,500	\$430,500	\$2,342,562	\$6,154,000	\$10,000	\$11,194,562
Total	\$300,000	\$9,178,000	\$13,725,000	\$3,122,000	\$23,319,620	\$60,286,694	\$130,000	\$110,061,314





### Valuation forecasts

The best available information of the value of assets included in this Asset Management Plan are shown below. The assets are valued at a fair value at cost to replace service capacity and construction costs.

Replacement cost (current/gross): **\$399,223,398**

Accumulated depreciation: **\$240,635,971**

Depreciated replacement cost: **\$323,861,081**

Annual depreciation: **\$9,342,756**

### Key assumptions in financial forecasts

- All data used in this Asset Management Plan is current as of September 2024.
- The forecast 10-year expenditure profile is provided in 2024 dollars.
- Long-Term Financial Plan will be adjusted annually to account for cost index increases and utility cost anomalies.
- Historical trends in storm events are reliable forecast for future budget planning.
- Climate Risk Assessments are used as a guide to inform budget planning.
- Community and technical levels of service expectations remain consistent.
- Uses currently endorsed Council plans.
- Changes in legislation do not impact the service levels.
- Resources availability is not impacted because of pandemic, or other State Emergencies.

### Forecast reliability and data confidence

#### Data confidence definitions and grades

Confidence grade	Description
A. Very high	Data based on sound records, procedures, investigations, and analysis, documented properly, and agreed as the best method of assessment. Dataset is complete and estimated to be accurate $\pm 2\%$ .
B. High	Data based on sound records, procedures, investigations, and analysis, documented properly but has minor shortcomings, for example some of the data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation. Dataset is complete and estimated to be accurate $\pm 10\%$ .
C. Medium	Data based on sound records, procedures, investigations, and analysis which is incomplete or unsupported, or extrapolated from a limited sample for which grade A or B data are available. Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated $\pm 25\%$ .
D. Low	Data is based on unconfirmed verbal reports and/or cursory inspections and analysis. Dataset may not be fully complete, and most data is estimated or extrapolated. Accuracy $\pm 40\%$ .
E. Very low	None or very little data held.

The forecast costs, proposed budgets, and valuation projections in this Asset Management Plan are based on the best available data. For effective asset and financial management, it is critical that the information is current and accurate. Data confidence is classified in accordance with the table above.

Data confidence assessment for different sections of the Asset Management Plan

Data	Confidence Assessment
Asset Condition	B
Asset Function	D
Asset Capacity	D
Asset Age Profile	D
Replacement Value	B
Service Levels	A
Demand drivers	B
Asset Creation and Renewal Forecasts	C
Operating and Maintenance Forecast	D
Operational Expenditure Forecast	B

Monitoring and review

This Asset Management Plan will be reviewed during the annual budget planning process and revised where material changes in service levels or risks are anticipated; the plan will be revised following council approval.

Cost changes will be reviewed annually, and any changes needed to the forecasts outlay for the Long Term Financial Plan will be incorporated into the Annual Business Plan consultation process.

The Asset Management Plan will be reviewed and updated every four years to ensure it represents the current service level, asset values, forecast operations, maintenance, renewals, creation and asset disposal costs and planned budgets. These forecast costs and proposed budget are incorporated into the Long-Term Financial Plan or will be incorporated into the Long-Term Financial Plan once completed.



## Improvement plan

The following improvement initiatives were identified as part of the development of this Asset Management Plan and show alignment with the overall Council Strategy.

Task	Resource	Completion
Update Standard Drawings and Technical Specifications relating to Transport Assets and construction methodology.	Coordinator Survey and Design	June 2026
Reallocate Coastal Walkway assets relating to pathways, bridges, kerb ramps and signage from the Coastal Walkway Asset Management Plan to the Transport Asset Management Plan.	Unit Manager Asset Solutions	Next Asset Management Plan Cycle (2028/29)
Update Asset Management Information System (Assetic) to align with new Transport Data Structure and terminology.	Unit Manager Asset Solutions	June 2026
Develop and implement a 4-year plan to collect and analyse asset condition data for all Transport Assets.	Infrastructure Engineer	2028
Develop 4-year renewal programs for all Transport Asset classes.	Infrastructure Engineer	On-going
Develop Business Process Manuals for Transport Assets.	Unit Manager Engineering	2025
Review and revise chart of accounts to facilitate consistent and accurate cost allocation for all asset expenditure aligned with the Asset Management Lifecycle.	Unit Manager Engineering	2025
Implement a process to update this Asset Management Plan during annual budget planning processes to show any material changes in service levels and/or resources.	Unit Manager Engineering	2025
Create, review and update strategic, planning and guidelines documentation relating to Transport Assets.	Unit Manager Engineering	June 2025





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@CityofMarion



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City of Marion



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*Designed by CoM Marketing and Communications 2024.*



# City of Marion Asset Management Plan 2024-2034

## *Water Treatment and Resources*

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## Executive summary

### Purpose of the plan

The purpose of the Water Treatment and Resources Asset Management Plan is to improve council's long-term strategic management of our constructed and natural water resource assets to ensure the current and future levels of service are sustained.

The plan defines the state of the assets and considers future requirements and risks together to inform the optimum lifecycle management and costs for the next 10 years. The Water Treatment and Resources Asset Management Plan is aligned with the Council's Strategic Plan and Long-Term Financial Plan. Data used in this Asset Management Plan is current as of August 2024 with the Plan monitored annually to make any necessary cost adjustments and is reviewed 4-yearly.

### State of council's Water Treatment and Resources Assets

There are 3 asset classes under the Water Treatments and Resources Asset Management Plan: Marion Water, Water Treatment and Natural Assets. Marion Water operates a Stormwater Treatment and Re-use scheme, including the Managed Aquifer Recharge (MAR) system at Oaklands Wetland, which provides recycled water for irrigation and generates revenue for maintenance and expansion. Water Treatment Assets, such as wetlands and rain gardens, support the stormwater network and enhance water quality. Natural Assets, including rivers and creeks, are essential components of the network, requiring careful management to ensure environmental sustainability and service efficiency. The table on the following page shows the quantity, useful life and financial replacement value for these asset classes.

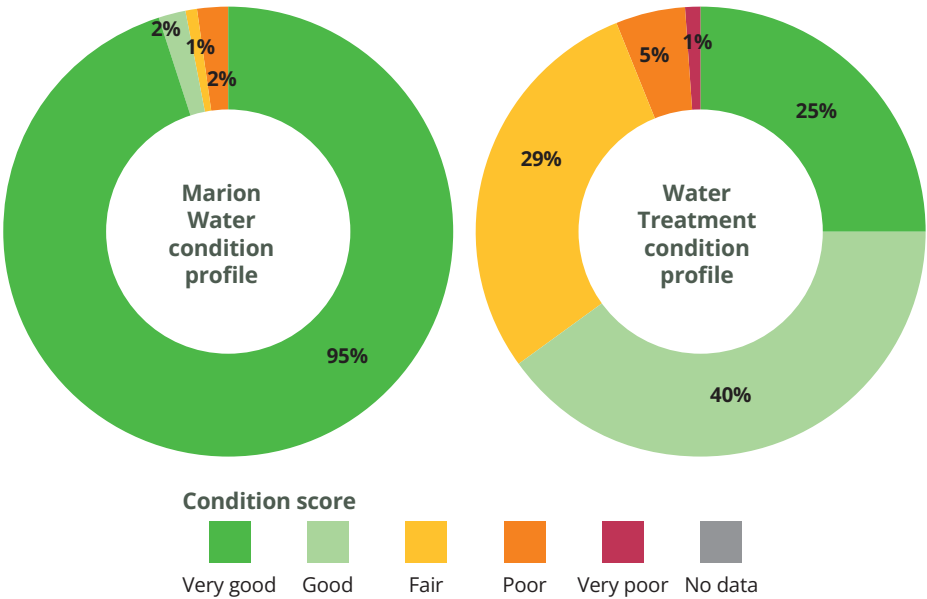


*Image courtesy of Beltrame Civil*

Asset parameters including quantities, useful life, and replacement value

Asset class	Asset type	Quantity	Useful life	Replacement value
Marion Water	Oaklands Wetland	1	Various	\$18,335,800
	Marion water pipes	28km	80	
	Values and meters	240	5-20 years	
	Headworks	38	20 years	
	Pump stations	59	10-15 years	
	Tanks	4	20 years	
	ASR wells	5	Various	
	Bore wells (native groundwater)	12	Various	
	Bore water pipes	3.8km	80 years	
Water Treatment	Wetlands	7	Various	\$21,641,903
	Detention basins	21	30 years	
	Swales	26	30 years	
	Rain gardens	39	Various	
	Treenet inlets	300	20 years	
Natural Assets	Rivers and creeks	14km	N/A	TBD
Total				\$39,977,703

The information on the right shows the condition profile of the Water Treatment and Resource Assets. Note that condition data for underground pipes for Marion Water is estimated by using the age of the asset and not a physical inspection.



### Service levels

The customer levels of service are considered in terms of the quality of the asset (condition); whether it is providing the intended service (function); and whether it is over/under utilised (capacity). The table below shows the customer service requirements and how we plan to deliver on that requirement.

#### Customer requirements and service activities: Marion Water

Parameter	Community level of service	Achieved by	Predicted trend
Condition	The Marion Water network operates efficiently, safely and provides treated stormwater to a set quality.	The City of Marion distribution network is properly designed and constructed, regularly monitored, and maintained to enable infrastructure to be functional as per it's intended use.	Maintain
Function	Marion Water's distribution network is planned, designed, and constructed to minimise operating and capital costing, whilst providing maximum opportunities for greening and cooling.	Function is measured using the current network vs what is left to build, while also applying timeframes on when it needs to be built tracked against program and expected timeframes.	Maintain
Capacity	Marion Water distribution network operates to a defined pressure and flow and has a fixed peak instantaneous flow demand.	Strategies to address the impacts of ongoing capacity pressure, flow and water quality are regularly, inspected, tested, reviewed and benchmarked.  Detailed hydraulic modelling is used to determine optimum capital spend against the long-term operating and maintenance costs.	Maintain
Resilience	Marion Water network is planned, designed and constructed considering current and future demands as a result of the impacts of climate change.	Maintaining City of Marion pressure and flow to our irrigation demands is important. Hydraulic modelling is undertaken to inform any network augmentation.	Maintain

#### Customer requirements and service activities: Water Treatment and Natural Resources

Parameter	Community level of service	Achieved by	Predicted trend
Condition	The City of Marion's Wetlands and WSUD devices operates safely and treats stormwater to a set quality.	The City of Marion's Wetlands and WSUD devices is properly designed and constructed, regularly monitored, and maintained to enable infrastructure to be functional as per it's intended use.	Maintain
Function	The City of Marion's Wetlands and WSUD devices are planned, designed, and constructed to treat stormwater.	Function is measured using the current network vs what is left to build, while also applying timeframes on when it needs to be built. This is tracked against program priorities matrix and expected timeframes.	Maintain
Capacity	The City of Marion's Wetlands and WSUD devices operates effectively during rainfall events.	Strategies to address the impacts of ongoing capacity pressure as a result of infill development, land division and change in climate are captured in stormwater management plans.	Maintain
Resilience	The City of Marion's Wetlands and WSUD devices are planned, designed and constructed considering current and future demands as a result of the impacts of climate change.	Maintaining City of Marion Standards Drawings and Stormwater Guidelines for developers. Partnerships and trials for new methods, products and techniques in Stormwater design and construction.	Maintain

The table on the right shows the performance of the asset category in relation to its condition, function and capacity. Water Treatment and Resources Assets are currently meeting the targets and based on this, the asset management plan will be maintained.

Performance of asset against condition, function and capacity

Measure	Current performance	Expected trend based on the budget
Condition	On track	90% of assessed assets in very good to fair condition.  This will be maintained in this Asset Management Plan.
Function	On track	90% of assessed assets in very good to fair function.  This will be maintained in this Asset Management Plan.
Capacity	On track	90% of assessed assets in very good to fair capacity.  This will be maintained in this Asset Management Plan.

Future demand

Some of the key factors expected to influence future demand and the impact this will have on the Water Treatment and Resources network and assets are shown on the right and have been accounted for in this Asset Management Plan.

Demand factors and impact management

Demand impact	Demand impact management
Urban infill resulting in more housing and increase to impermeable 'hard' surfaces and decreasing water quality.	Ensure new developments conform to City of Marion's Developer Guidelines, Technical Specifications and Standards.
Planning and design code changes resulting in reduced open space, reduced verge widths and an increase to impermeable 'hard' surfaces.	Work with developers in major sub-divisions to achieve outcomes that can improve the stormwater quality and WSUD opportunities in the catchment.
Community and Council Member requests.	Approved Prioritisation Matrix and Marion Water Plan informing with the ongoing review of the Asset Management Plan.  Service Level Agreement based on risk for operational and maintenance activities.

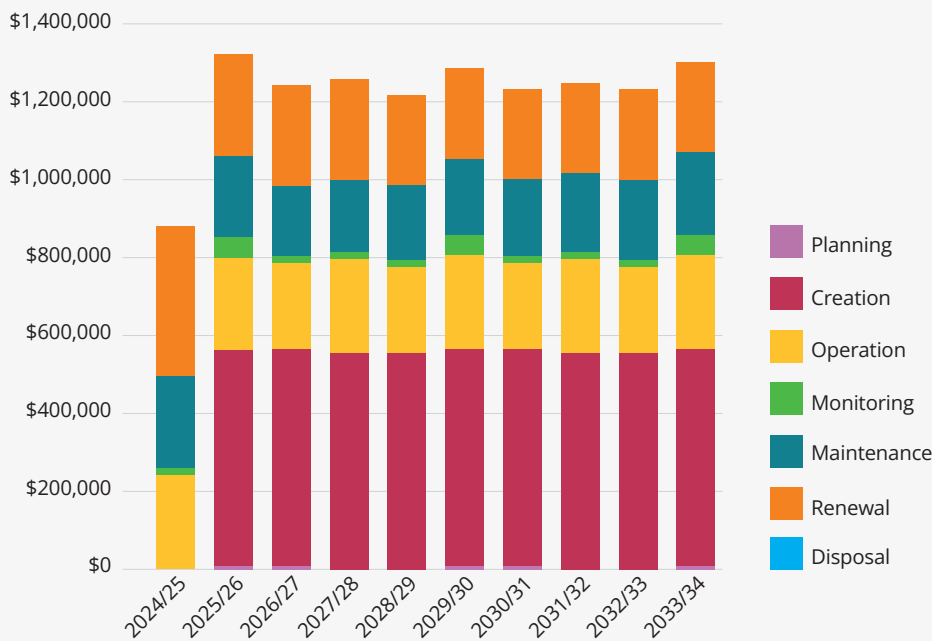
Lifecycle management

What it will cost

The forecast lifecycle costs necessary to provide the services covered by this Asset Management Plan include the activities of planning, creation, monitoring, operation, maintenance, renewal, and disposal of assets.

The forecast expenditure of this plan is used to inform the Long-Term Financial Plan. It should be noted that this plan also includes the internal wages to manage planning, design and construction activities and provide specialist development advice to for internal departments and/or external developers/residents.

Water Resources and Treatment 10 Year Expenditure Summary





**Water Treatment and Resources Assets forecast 10-year expenditure for each asset lifecycle phase from 2024/25 to 2033/34**

Year	Planning	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	Forecast Total
2024/25	\$ 0	\$0	\$242,000	\$16,000	\$234,000	\$381,000	\$0	\$873,000
2025/26	\$10,000	\$550,000	\$237,000	\$51,000	\$205,500	\$260,000	\$0	\$1,313,500
2026/27	\$10,000	\$550,000	\$222,000	\$16,000	\$182,500	\$255,000	\$0	\$1,235,500
2027/28	\$0	\$550,000	\$242,000	\$16,000	\$185,500	\$255,000	\$0	\$1,248,500
2028/29	\$0	\$550,000	\$222,000	\$16,000	\$189,500	\$230,000	\$0	\$1,207,500
2029/30	\$10,000	\$550,000	\$242,000	\$51,000	\$193,500	\$230,000	\$0	\$1,276,500
2030/31	\$10,000	\$550,000	\$222,000	\$16,000	\$196,500	\$230,000	\$0	\$1,224,500
2031/32	\$0	\$550,000	\$242,000	\$16,000	\$200,500	\$230,000	\$0	\$1,238,500
2032/33	\$0	\$550,000	\$222,000	\$16,000	\$205,500	\$230,000	\$0	\$1,223,500
2033/34	\$10,000	\$550,000	\$242,000	\$51,000	\$209,500	\$230,000	\$0	\$1,292,500
<b>Total</b>	<b>\$50,000</b>	<b>\$4,950,000</b>	<b>\$2,335,000</b>	<b>\$265,000</b>	<b>\$2,002,500</b>	<b>\$2,531,000</b>	<b>\$0</b>	<b>\$12,133,500</b>

Operational expenditure (OpEx) are activities that are of an operational/ maintenance nature, cleaning, inspections, planning and providing specialist advice. Capital expenditure (CapEx) are activities that affect the asset, such as renewing, creating and disposing of the piece of infrastructure. The financial funding for the life of this plan is summarised on the right.

#### Summary funding allocation

Funding allocation	10 year	Average annual cost
Operational Cost (OpEx)	\$4,652,500	\$465,250
Capital Cost (CapEx)	\$7,481,000	\$748,100
<b>Total cost of the plan</b>	<b>\$12,133,500</b>	<b>\$1,213,350</b>

Forecast funding required: **\$12,133,500**

Average annual forecast funding required: **\$1,213,350**

#### Managing the risk

Risks are managed in accordance with council's Risk Management Policy and Framework. There are no high-level risks that have been identified for Water Treatment and Resource Assets.

Critical assets are defined as those which have a high consequence of failure causing significant loss or reduction of service. For Marion Water, critical assets include all pump stations and the Oaklands Wetland. The water treatment critical assets include Glade Crescent Wetland, Lucretia Way Wetland and Warriparinga Wetland.

The forecasted budget in this asset management plan allows us to achieve all our service delivery objectives and to monitor and manage the risks accordingly.

#### Improvement

The Improvement Plan sets forward future activities that are required to ensure the asset management of Water Treatment and Resources Assets are maturing. These initiatives have been included in the forecast budget and include:

- Collecting Condition Data for Rivers and Creeks
- Developing Stormwater Management Plans on the remaining catchments in City of Marion
- Updating Standard Drawings and Technical Specifications

# Introduction

## Background

The Asset Management Plan provides information on the state of the Water Treatment and Resources Assets and their capability to meet the levels of service and demand requirements in a safe, cost effective and sustainable manner for the following 10 years. In delivering the service, risks are identified and managed so that a balance is achieved between achieving the desired performance of the asset, against the cost of providing the service.

This Asset Management Plan complies with the requirements of Section 122 of the Local Government Act 1999; and is an input for the City of Marion’s Long-Term Financial Plan. Information contained in this plan is current as of August 2024.

The assets under management of the Water Treatment and Resources Asset Management Plan are shown below.

Assets under the management of the Water Treatment and Resources Asset Management Plan:
Marion Water
Water Treatment
Natural Assets

## Marion Water:

‘Marion Water’ is a business unit owned and operated by council. Marion Water is responsible for the treatment and reuse of stormwater at Oaklands Wetland. The business unit operates under the conditions of a Minor Retail Licence issued by the Essential Services Commission of South Australia (ESCOSA).

The City of Marion operates a Managed Aquifer Recharge (MAR) scheme at Oaklands Wetland that captures and treats stormwater before distributing through our own pipes and pumps for irrigating parks, gardens and sporting fields (collectively ‘the Recycled Water Scheme’ known as Marion Water).

The MAR wetlands at Oaklands are maintained to a very high standard that actively improves the aesthetics of the local environment and provides recreational and amenity opportunities for the community. Marion Water not only provides a buffer against climate change, but also supplies recycled water to internal and external customers at a lower cost than if purchasing water from SA Water. The scheme not only benefits customers and the environment, but also generates revenue that can be put directly back into extending and maintaining the scheme and infrastructure. The scheme operates under a full cost recovery model, including cost of renewal.

## Water Treatment Assets:

Include Wetlands, Rain Gardens, Swales, Detention Basins and other Water Sensitive Urban Design infrastructure that supports the stormwater network and helps improve water quality.

## Natural Assets;

These include our rivers and creeks within the City of Marion. Although historically not treated as assets, these important channels form part of the stormwater network and requires activities to ensure they operate to a specific service level to function effectively, safely and are environmentally sustainable.

Decisions made to maintain, operate, renew and construct new assets are based on strategic operational planning/performance and through Water Treatment and Resource Asset Management Plans.

The Water Treatment and Resource Assets included in this plan have a total replacement value of \$39,977,703.

### Planning documents

Documents from the City of Marion's Strategic Management Framework together with other asset specific strategic documents were used in the development of this Asset Management Plan and are shown on the right.



#### City of Marion policies

- Environment Policy
- Climate Change Policy
- Open Space Policy
- Tree Management Policy
- Streetscape Policy

#### City of Marion plans, guidelines and frameworks

- Coastal Catchment Stormwater Management Plan
- Hallett Cove Creeks Stormwater Management Plan
- Open Space Framework/Plan
- Streetscape Guideline/Plan

#### State Government documents

- Environment Protection (Water Quality) Policy 2003
- The 30-Year Plan for Greater Adelaide (Plan SA)
- Urban Greening Strategy
- Water for Good
- Stormwater Management Authority's Strategic Plan (2015-2025)

#### Other documents

- Local Government Association Mutual Liability Scheme
- IPWEA NAMS+ and AMP template
- Institute of Public Works Engineering Australasia (IPWEA)
- International Infrastructure Management Manual 2015 (ISO 55000)
- Australian Standards







### Key stakeholders

Key stakeholders in the preparation and implementation of this Asset Management Plan are shown below.

Key stakeholder	Role in asset management planning
City of Marion Council Members	<ul style="list-style-type: none"> <li>• Represent community needs and endorse levels of service and Asset Management Plans.</li> </ul>
City of Marion Executive Leadership Team (ELT)	<ul style="list-style-type: none"> <li>• Represent community needs and endorse levels of service and Asset Management Plans.</li> </ul>
Marion Water Steering Committee.	<ul style="list-style-type: none"> <li>• Provides direction for the Marion Water Business.</li> <li>• Ensure risks are managed while meeting objectives of the plan.</li> </ul>
City of Marion Engineering, Assets, Environment Division	<p>Asset owner:</p> <ul style="list-style-type: none"> <li>• Provide subject matter expertise advice and guidance regarding best practice.</li> <li>• Ensures the delivery of services to the agreed level.</li> <li>• Ensures the improvement plan is followed and actioned.</li> <li>• Manages and reviews risks and future demands.</li> <li>• Manages the asset data and asset management system.</li> </ul>
City of Marion Operations Division	<ul style="list-style-type: none"> <li>• Provides feedback on maintenance activities and resources required to complete the works to achieve the desired performance.</li> </ul>
City of Marion Finance Division	<ul style="list-style-type: none"> <li>• Provides advice on budget and cost allocations.</li> <li>• Allocate budgets according to forecasts and ensure alignment with the Long-Term Financial Plan (LTFP).</li> </ul>
City of Marion Risk and Strategy Division	<ul style="list-style-type: none"> <li>• Provides strategic advice and guidance.</li> <li>• Risk management and future demand advice.</li> </ul>
Community	<ul style="list-style-type: none"> <li>• Provide feedback on level of service and offer a source of funding through rates.</li> </ul>
State and Federal Government	<ul style="list-style-type: none"> <li>• Provide strategic direction through State endorsed plans and strategies.</li> <li>• Can be a source of funding to projects and plans within endorsed Plans.</li> </ul>

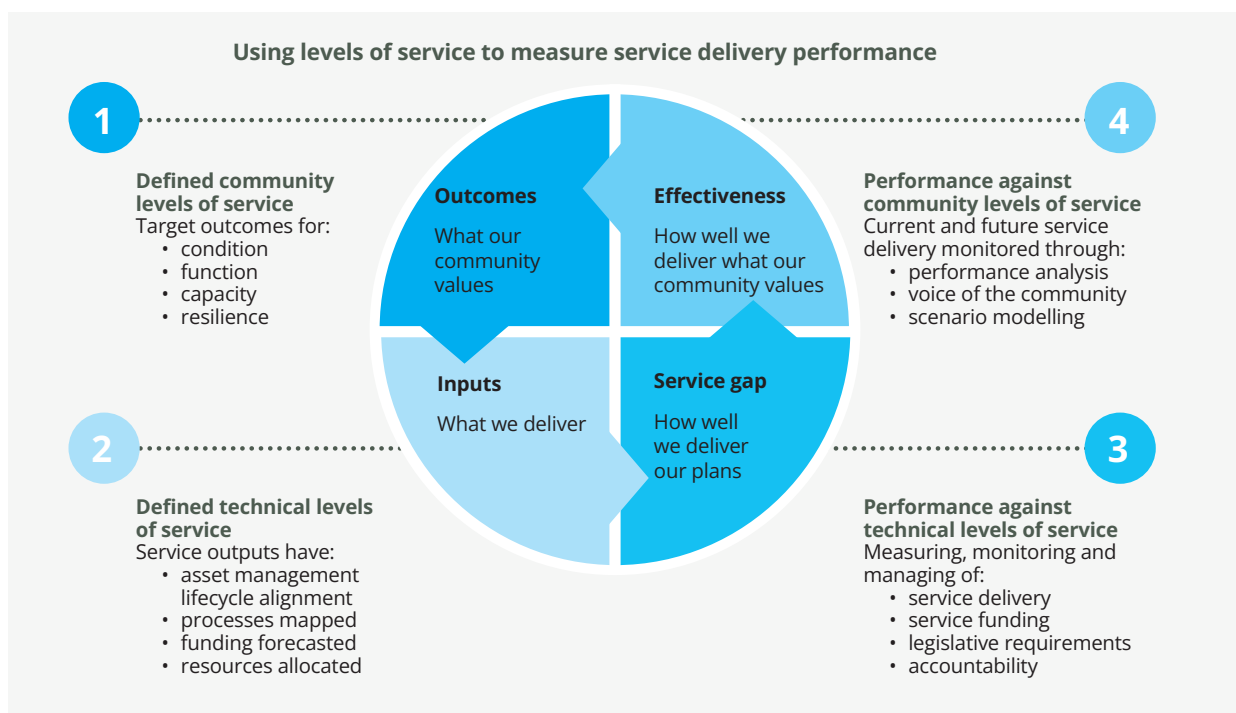




## Levels of service

Levels of service ensure we meet customer expectations by describing what we deliver. The primary reason assets exist is to deliver services.

Levels of service underpin asset management decisions. Defining and measuring levels of service is a key activity in developing Asset Management Plans. When levels of service are considered collectively, they provide clarity and assist with meeting council's strategic objectives.



When defining levels of service, council takes into consideration:

- The external context, including legislative requirements which may impose minimum standards.
- The internal context including strategic objectives, the availability of resources and financial constraints.
- Customer expectations of the quality of service, balanced against the price they are willing and able to pay for that service.

These drivers influence council's decisions about the range, quality and quantity of services provided.

### Strategic and corporate goals

This Asset Management Plan is prepared under the direction of the community vision, goals and objectives.

**Our Community Vision:** A liveable, sustainable community.

### Water Treatment and Natural Assets aim:

To minimize the impacts of flooding to the community and to capture and treat stormwater to improve water quality for the enhancement of the environment.

### Marion Water Asset aim

To develop the Marion Water business into a self sustaining, full cost recovery, non-subsidised business, that delivers environmental, financial, social and recreational benefits to the community.

	Objective	How the objectives are addressed in the plan
1	Deliver social and environmental benefit to the community.	Prudent Accounting Practices, with business expansions assessed via Business Cases or Section 48 Prudential Reports.
2	Drive the economic performance of the business.	Construct and commission extensions of network into Mitcham and the City of Holdfast Bay. This is completed and the extension is now operational.
3	Pursue sustainable business growth.	Internal and external audits to apply Trust and Verify model via ESCOSA.
4	Maintain sound risk management and governance.	Legal assessment of obligations and technical assessments of costs and benefits using technology, whilst assessing financial and political risks.
5	Seek to deliver innovative solutions.	Regularly review the Marion Water 4 Year Strategic Plan.

### Approvals and licences

The City of Marion has valid approvals and licences to operate Marion Water from the relevant regulatory authority as listed in the table below.

Authority	Descriptions
Environmental Protection Agency	Licence to inject treated stormwater EPA 42482
Department of Environment and Water	Water Licence to extract up to 70M/L p/a (new Water Allocation Plan)
Department for Infrastructure and Transport	Change of land use to allow for wetland development and ASR Scheme
Essential Services Commission of South Australia	Water Retail Licence

## Legislation

The Legislation and industry Standards used in the preparation of this Asset Management Plan are found below. The City of Marion complies with or exceeds the requirements of all applicable legislation.

Legislation/standard	Relevance to this AMP
Australian Accounting Standards	Set out the financial reporting standards relating to the (re)valuation and depreciation of infrastructure assets.
Commonwealth Environment Protection and Biodiversity Conservation Act (1999)	Provides a legal framework to protect and manage unique plants, animals, habitats and places.
Development Act	Regulates development in the State; to regulate the use and management of land and buildings, and the design and construction of buildings; to make provision for the maintenance and conservation of land and buildings where appropriate; and for other purposes.
Disability Discrimination Act 1992, Disability Inclusion Act 2018 and other relevant disability legislation	Sets the standard for accessibility to eliminate, as far as possible, discrimination against persons on the grounds of disability.
Environment Protection Act 1993 (Marine and Water Quality)	Provides guidelines for protection of the environment, related areas and legal obligations relating to stormwater pollution protection.
Environment Protection (Water Quality) Policy 2018	Provides the structure for regulation and management of water quality in South Australian inland surface waters, marine waters and groundwaters.
Heritage Places Act (1993)	Provides guidelines to encourage the sustainable use and adaptation of heritage places in a manner consistent with high standards of conservation practice, the retention of their heritage significance.
Fair Trading Act 1987	This Act provides some additional protections for consumers, codes for specific industries and sets out the role and functions of the Commissioner for Consumer Affairs.
Landscape South Australia Act 2019	Defines the natural resource management requirement including provisions of Landscape boards.
Landscape South Australia (General) Regulations 2020	Sets the Regulations to control pest animals and plants, watercourse restoration, coastal management etc.
Local Government Act 1999	Sets out the role, purpose, responsibilities and powers of local governments including the preparation of a Long Term Financial Plan supported by infrastructure and asset management plans for sustainable service delivery.
Local Government (Stormwater Management) Amendment Act 2007	Establishes the Stormwater Management Authority which facilitates and coordinates stormwater management planning in councils.
Native Vegetation Act	Provides incentives and assistance to landowners in relation to the preservation and enhancement of native vegetation; to control the clearance of native vegetation; and for other purposes.
SafeWork SA Codes of Practice	Provides practical guidance for people who have work health and safety duty of care.
Sewerage Act (1929)	Sets out requirements to identify tree species classification and relevant set back from sewer infrastructure.
Summary Offences Act 1953	Provides provisions for road closure to motor vehicles in accordance with Section 59.
Water Industry Act 2012	An Act to facilitate planning in connection with water demand and supply; to regulate the water industry, including by providing for the establishment of a licensing regime and providing for the regulation of prices, customer service standards, technical standards for water and sewerage infrastructure and installations and plumbing, and by providing performance monitoring of the water industry; to provide for other measures relevant to the use and management of water and for other purposes.

What our community values

Community feedback

A key objective of asset management planning is matching the levels of service council delivers with the levels of service expectations of our community. Council uses a range of activities to engage with the community and stakeholders such as social media, website content, community workshops and meetings, education services and via Council Members. This ensures that levels of service, funding and management practices proposed for our assets are appropriate.

A community satisfaction survey was conducted by the City of Marion in 2022. A range of channels was used to reach out to all groups in the City of Marion community, including letterbox drop, social media, email, and face-to-face approaches to ensure a wide demographic spread of survey responses. Questions relating to age, gender, and relationship to the City of Marion and suburb were also included to confirm the views were

representative of a more balanced demographic spread. The measure calculation methodology remains unchanged from previous years to ensure accurate trend measurement.

Performance measure	Satisfied	Importance
Stormwater harvesting, treatment and reuse network	86%	95%

The relative gap between the two measures of 'Importance' and 'Satisfaction' informs Council of the need to improve our management of Water Treatment and Resources Assets. This Asset Management Plan sets out a plan to ensure the community satisfaction of Water Treatment and Resources Assets are maintained or improved from the current state.

Community levels of service

Community levels of service detail what is important to our community and how they receive and experience our services.

Building on the National State of the Assets reporting and emerging industry good practice, council considers the following service parameters:

- Condition:** Does the asset provide a safe and quality service?
- Function:** Is the asset fit for purpose?
- Capacity:** Is the service over or under used?
- Resilience:** Is the asset's design resilient against projected stressors?

By listening and understanding what is important to our community, we have developed community levels of service. These factual measures provide a

balance in comparison to the customer perception (importance and satisfaction) that may be more subjective. Performance is monitored against targets, using 1-5 rating scales.

Using industry standard measures (where available) enables Council to compare our performance. This includes submitting data to the National State of the Assets benchmarking project commissioned by the Australian Local Government Association. A summary of these parameters is shown on the right.

### Summary of performance parameters and service level trends for Marion Water

Parameter	Community level of service	Achieved by	Predicted trend
<b>Condition</b>	The Marion Water network operates efficiently, safely and provides treated stormwater to a set quality.	The City of Marion distribution network is properly designed and constructed, regularly monitored, and maintained to enable infrastructure to be functional as per it's intended use.	Maintain
<b>Function</b>	Marion Water's distribution network is planned, designed, and constructed to minimize operating and capital costing, whilst providing maximum opportunities for greening and cooling	Function is measured using the current network vs what is left to build, while also applying timeframes on when it needs to be built tracked against program priorities matrix and expected timeframes.	Maintain
<b>Capacity</b>	Marion Water stormwater network operates to a defined pressure and flow and has a fixed peak instantaneous flow demand	Strategies to address the impacts of ongoing capacity pressure, flow and water quality are regularly, inspected, tested, reviewed and benchmarked.	Maintain
<b>Resilience</b>	Marion Water network is planned, designed and constructed considering current and future demands.	Maintaining City of Marion pressure and flow to our irrigation demands is important. Hydraulic modelling is undertaken to inform any network augmentation.	Maintain

### Summary of performance parameters and service level trends for Water Treatment and Natural Assets

Parameter	Community level of service	Achieved by	Predicted trend
<b>Condition</b>	The City of Marion's Wetlands and WSUD devices operates safely and treats stormwater to a set quality.	The City of Marion's Wetlands and WSUD devices are properly designed and constructed, regularly monitored, and maintained to enable infrastructure to be functional as per it's intended use.	Maintain
<b>Function</b>	The City of Marion's Wetlands and WSUD devices are planned, designed, and constructed to treat stormwater.	Function is measured using the current network vs what is left to build, while also applying timeframes on when it needs to be built. Tracked against program priorities matrix and expected timeframes.	Maintain
<b>Capacity</b>	The City of Marion's Wetlands and WSUD devices operates effectively during rainfall events.	Strategies to address the impacts of ongoing capacity pressure as a result of infill development, land division and change in climate are captured in stormwater management plans.	Maintain
<b>Resilience</b>	The City of Marion's Wetlands and WSUD devices are planned, designed and constructed considering current and future demands.	Maintaining City of Marion Standards Drawings and Stormwater Guidelines for developers. Partnerships and trials for new methods, products and techniques in Stormwater design and construction.	Maintain

Council and the community is a key focus of the City of Marion's asset management transformation. Measures and targets are determined by the Assets Steering Committee (including the Marion Water Steering Group) and the performance of the Water Treatment and Resources Assets against these community parameters is shown in the Asset Performance section.

## Technical levels of service

### Lifecycle phase



Technical levels of services detail what we do to deliver our services. Council manages and operates assets at the agreed levels of service while managing whole-of-life costs to ensure the best value for resources used. It is important to monitor the levels of service regularly as circumstances can and do change. Current performance is based on existing resource provision and work efficiencies. It is acknowledged changing circumstances such as technology and customer priorities will change over time. Technical service measures are linked to the activities and annual budgets as shown above and details of each are shown below.

### Planning

The management and planning for Water Treatment and Resources has multiple elements, these include:

- Marion Water Plan
- WSUD Maintenance Guidelines
- Water Treatment Technical Specifications and Standard Drawings

The planning of Marion Water and Water Treatment Assets ensures that decisions for investments into the network is done on a priority basis. Including the development and review of City of Marion standards, technical specifications and guidelines to ensure a consistent approach to Stormwater and WSUD Assets by developers and the City of Marion.

### Creation

The creation of Water Treatment and Resources Assets is determined and identified through the:

- Marion Water Plan
- Streetscape Plan
- Stormwater Management Plans which use catchment modelling of current and future scenarios to determine what infrastructure is required to meet the current service levels.

- Requests made by the public, Council Members, or staff on an issue or opportunity (not identified within the Stormwater Management, Marion Water or Streetscape Plan) will be placed on the Prioritisation Matrix and assess against other projects.

In addition, Water Treatment and Resources Assets are also donated to council by developers of major sub-division or State Government major projects that include WSUD infrastructure in the local or state own roads. These donated assets must meet City of Marion Standards and Technical Specifications before it can be accepted into the City of Marion asset register.

### Operation

Operations are defined as the day-to-day activities undertaken to provide service delivery to the community. The operations activities in relation to Marion Water:

- Electricity
- Licenses and Subscriptions
- Fish and Pest Management
- Insurances and Legal Fees
- Wages
- Property Management (Security and Communications)



### Monitoring

Monitoring of Water Treatment and Resource Assets include:

Marion Water:

- Water Testing (every 75 ML of injection, 3 month extraction testing)
- Condition and defect assessment

Water Treatment and Natural Assets:

- Condition and defect assessment
- Wetland Water Testing (6 monthly)

### Maintenance

Maintenance is split into 2 types:

- Reactive
- Proactive Maintenance.

**Reactive Maintenance** is unscheduled activities in a response to community notifications or following inspections after severe weather events. The types of reactive work activities are:

- Unforeseen defects

**Proactive Maintenance** involves the regular scheduled activities including proactive repairs and improvements. The types of proactive work activities are:

- Desilting Wetland
- Electrical and mechanical scheduled maintenance
- Revegetation of plantings
- Servicing equipment

### Renewal

Renewal is defined as replacing the existing asset to the modern-day equivalent. Typically, this occurs when the condition of the asset is at or beyond the intervention level for renewal. The criteria for renewal is:

- When 40 per cent of the asset segment has defects (requires full renewal) or where the renewal cost is similar to the maintenance cost.
- When the condition of the asset is poor (rating of 4) or above



Image courtesy of Flinders University

### Disposal

Disposal is required when an asset is no longer is required and has become redundant. These assets are removed or capped and buried.

Complies with legislative requirements including Disposal of Land and Assets Policy.

### Service standard

#### Customer events system

The City of Marion City Services Department is committed to providing the highest level of customer service possible and aims to be the benchmark in Engineering, Civil Maintenance and Operations in Local Government.

City of Marion captures requests from the community through its Customer Event System (Salesforce), there are currently no specific categories created for Marion Water or Water Treatment enquiries. Request of a Stormwater related issues or enquiries will be raised through the Stormwater category (refer to the Stormwater Asset Management Plan).

If customers from the Marion Water business are experiencing a fault on the network, direct communication with the Council's Water Resources Coordinator is provided. The customer information page on the City of Marion website includes the Marion Water customer charter.

## Future demand

Demand drivers are those factors which have the potential to impact Water Treatment and Resource's function and service into the future.

Demand drivers include population, urban in-fill, planning and design code changes, political and community expectations, economic, and environmental factors.

### Demand management plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices can include non-asset solutions, insuring against risks and managing failures.

The impact of demand drivers that may affect future service delivery and use of assets including the opportunities identified to date for demand management are shown below. Further opportunities will be developed in future revisions of this Asset Management Plan.

#### Demand drivers, impact, and management plan

Demand driver group	Driver and projection	Impact on services	Demand management plan
Community/ customers Requests	Community/customer requests.	Expectations to respond to reactive service delivery requests leads to inefficient resource planning.	<ul style="list-style-type: none"> <li>• Approved Prioritisation Matrix and Marion Water Plan and ongoing review of the Asset Management Plan.</li> <li>• Service Level Agreement based on risk for operational and maintenance activities.</li> </ul>
Land Use	Planning and design code changes resulting in reduced open space, reduced verge widths and an increase to impermeable 'hard' surfaces.	Increase in stormwater volume discharge from new major developments on to City of Marion's Stormwater network.	<ul style="list-style-type: none"> <li>• Ensure new developments conform to City of Marion's Developer Guidelines, Technical Specifications and Standards.</li> <li>• Work with developers in major sub-divisions to achieve outcomes that can improve the stormwater quality and network in the catchment.</li> </ul>
Land Use	Urban infill resulting in more housing and increase to impermeable 'hard' surfaces.	Increase in stormwater volume discharge from new minor developments on to City of Marion's Stormwater network.	<ul style="list-style-type: none"> <li>• Ensure new developments conform to City of Marion's Developer Guidelines, Technical Specifications and Standards.</li> </ul>
Economic	Property damage caused by Natural disasters.	Increase in public liability claims. Increase emergency call outs.	<ul style="list-style-type: none"> <li>• Monitor network and model catchment hydrology to determine at risk areas.</li> </ul>
Social	Increased population density.	Increased risk of exposure to flood hazards within the City of Marion.	<ul style="list-style-type: none"> <li>• Operations division to identify and resolve risk locations.</li> <li>• Use WSUD best practise principles.</li> </ul>
Technological	Scada, remote, Sensors, Geographic Information System (GIS), remote sensing, Li-DAR mapping.	Data collection and accuracy is improved assisting with decision making and reporting.	<ul style="list-style-type: none"> <li>• Continue to collect and maintain Water Treatment and Resource Asset data, aerial imagery and hydraulic data to help inform future decisions.</li> </ul>

### Climate change adaptation

Climate change is likely to affect Water Treatment and Resources Asset life and functionality, and this is already being experienced through increase in more intense heavy rainfall events. This has had the effect of putting the stormwater system at maximum capacity and the potential of stormwater entering private property.

The Department of Environment and Water produced "Guide to Climate Projections for Risk Assessment and Planning in South Australia, 2022". This document outlines the trends, and these along with how City of Marion will manage resilience is shown below.

Climate parameter	Projected trend	Impact on asset and services	Resilience management
Temperature	<ul style="list-style-type: none"> <li>Maximum, minimum, and average temperatures will increase.</li> <li>Warmer spring temperatures.</li> <li>Hotter and more frequent hot days.</li> </ul>	<ul style="list-style-type: none"> <li>Increased stress on water sensitive urban design areas leading to possible irrigation need during dry periods.</li> <li>Lower retention basin levels for periods of time reducing available water for recycle and reuse.</li> </ul>	<ul style="list-style-type: none"> <li>Banking water injected into the Aquifer for any future drought.</li> <li>Drought tolerant planting species in rain gardens.</li> </ul>
Rainfall	<ul style="list-style-type: none"> <li>Declining rainfall, lower spring rainfall.</li> <li>More drought.</li> </ul>	<ul style="list-style-type: none"> <li>Increase in demand for water from the recycle system to maintain tree and reserve health.</li> <li>Possible inability to supply customers with desired water quantities from recycled plant.</li> <li>Possible pressure on maintaining aquifer levels.</li> </ul>	
Storms	<ul style="list-style-type: none"> <li>More intense heavy rainfall events and which carry intensified winds.</li> </ul>	<ul style="list-style-type: none"> <li>Surge water entering retention basins containing greater amount of debris.</li> <li>Possible pressure on existing retention capacity during surge events.</li> <li>Budget allowances for clean-up may be affected.</li> </ul>	<ul style="list-style-type: none"> <li>Pre-storm event operational activities to ensure the stormwater and Water Treatment Assets are operating efficiently. i.e. street sweeping, rain garden cleaning and GPT cleaning.</li> </ul>
Evaporation	<ul style="list-style-type: none"> <li>Evapotranspiration increases across all seasons.</li> </ul>	<ul style="list-style-type: none"> <li>Greater draw of water from trees causing greater demand for water.</li> </ul>	<ul style="list-style-type: none"> <li>Increase funding for monitoring/ maintenance programs.</li> </ul>

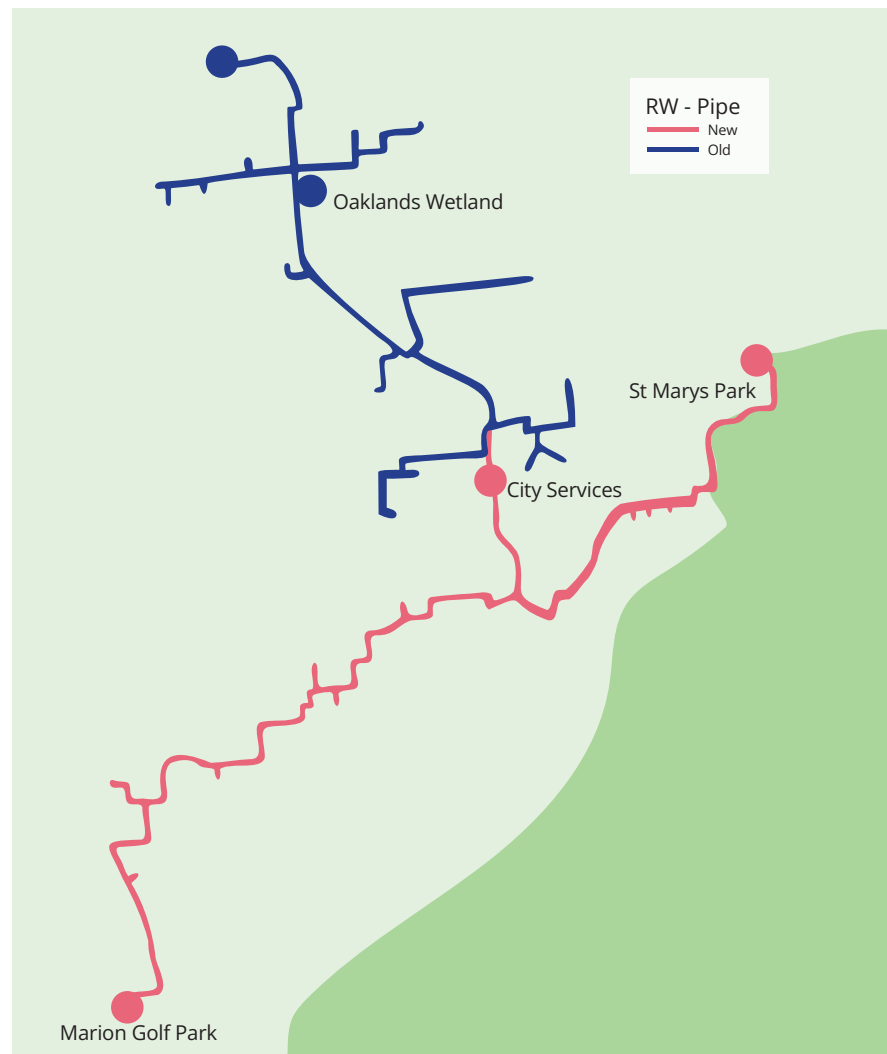
Additionally, the way in which we construct new assets should recognise that there is opportunity to build in resilience to climate change impacts. Building resilience will have benefits:

- Assets will withstand the impacts of climate change
- Services can be sustained
- Assets that can endure and may potentially lower the lifecycle cost and reduce their carbon footprint
- Recycled content within the infrastructure asset or backfill that will reduce the carbon footprint.

## Lifecycle management

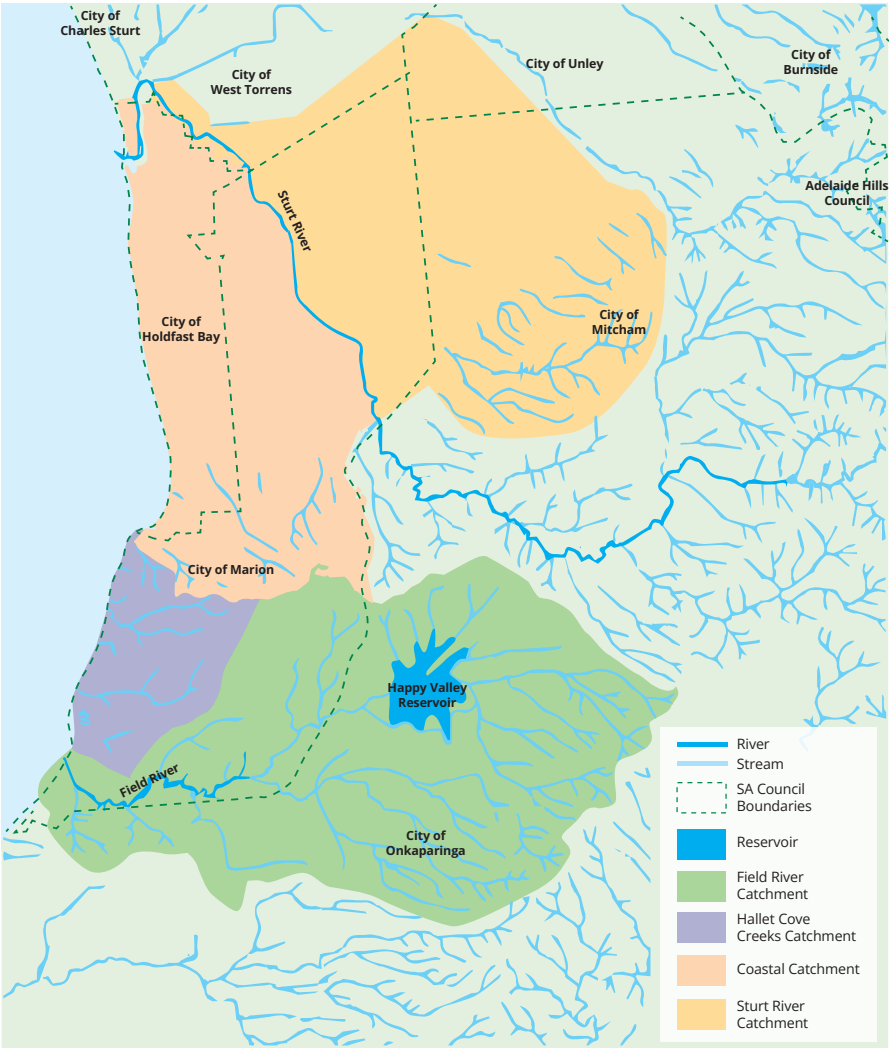
### Background information Marion Water

City of Marion owns and operates a stormwater reuse system which is centered around the Oaklands Wetland. The distribution network connects into 48 reserves and ovals within the City of Marion and supplies other customers such as the Tonsley Development, Flinders University, City of Mitcham and City of Holdfast Bay Council, Department of Education and Office of Sport and Racing. Marion Water is projected to provide over 250 ML p.a. in treated stormwater to irrigate these locations during 2025/26.



Natural assets

There are 4 major stormwater catchments within the City of Marion, the Sturt River Catchment, Coastal Catchment, Hallett Cove Creeks Catchment and the Field River Catchment. These catchments have natural and urbanisation channels to direct stormwater to the ocean. City of Marion has several natural creek lines that require active management to ensure the stormwater network operates efficiently and effectively. These include the Field River, Waterfall Creek, Sturt River (between the Southern Expressway and Sturt Road) and several small creeks.



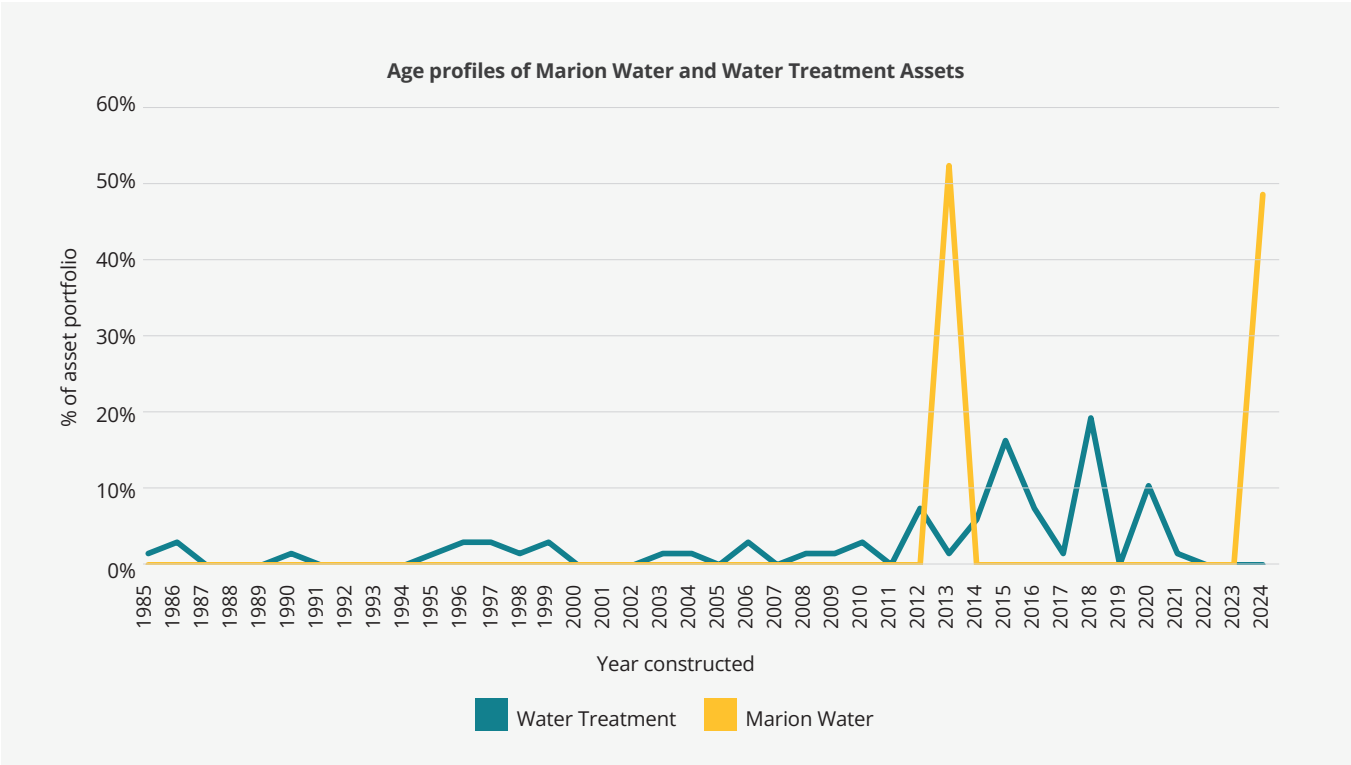
Physical parameters

The assets covered by this Asset Management Plan are shown in the table on the right, including the expected useful life and replacement cost.

Age Profile

Age profiles are used to understand how the life of an asset is progressing, it could be used as an indicator of when large peaks of assets may reach an end of life over the long term, although condition data is more appropriate driver of renewal programs. See below for age profiles for Marion Water and Water Treatment Assets.

Asset class	Asset type	Quantity	Useful life	Replacement value
Marion Water	Oaklands Wetland	1	Various	\$18,335,800
	Marion Water Pipes	28km	80	
	Values and Meters	240	5-20 years	
	Headworks	38	20 years	
	Pump Stations	5	10-15 years	
	Tanks	4	20 years	
	ASR Wells	5	Various	
	Bore Wells	12	Various	
	Bore Water pipes	3.8km	80 years	
Water Treatment	Wetlands	7	Various	\$21,641,903
	Detention Basins	21	30 years	
	Swales	26	30 years	
	Rain Gardens	39	Various	
	Treenet Inlets	300	20 years	
Natural Assets	Rivers and Creeks	14km	N/A	TBD
Total				\$39,977,703





## Asset performance

### Asset condition

The service level that the community is willing to accept for condition of its Water Treatment and Resources Assets is described below.

Community level of service	Achieved by	Target	Tolerance range
The Marion Water network, Wetlands and WSUD operates efficiently, safely and provides treated stormwater to a set quality.	Frequently monitoring the network for defects and undertaking Condition assessments.  Maintaining and renewing assets at or before condition intervention point.	90% of assessed assets in very good to fair condition.	On track - 90% to 100% Monitor - 70% - 89.9% Off track - 0% to 69.9%

### Marion Water Asset condition

Marion Water Asset Condition is rated using industry best practice and City of Marion descriptions and a summary outlined below. Pipeline asset and bore/well condition is assessed by age profile rather than physical inspections due to not been economically feasible and due to the pipeline been built in the past 10 years.

Marion Water asset condition rating		
1	<b>Very Good</b> Sound physical condition. Insignificant deterioration. Asset likely to perform adequately without major work for 25 years or more.	95%
2	<b>Good</b> Acceptable physical condition. Minor deterioration / minor defects evident. Negligible short term failure but potential for deterioration in long-term (20 year or more).	2%
3	<b>Fair</b> Moderate to significant deterioration evident. Minor components or isolated sections of the asset need replacement or repair now but not affecting short term structural integrity. Failure unlikely within the next 4 years but further deterioration likely and major replacement likely within the next 10-20 years.	1%
4	<b>Poor</b> Serious deterioration and significant defects evident affecting structural integrity. Failure likely in short to medium term. Likely need to replace most of all of asset within the next 4 years.	2%
5	<b>Very Poor</b> Failed or Failure imminent (less than 12 months). Immediate need to replace most or all of the asset. Major work or replacement required urgently.	0%
Unknown	Unknown Condition or Construction Date.	0%





### Water Treatment Asset condition

Water Treatment Asset condition is rated using industry best practice and City of Marion descriptions and a summary outlined below. Wetland and WSUD condition audit was undertaken in 2023.

Water Treatment Asset condition rating		
1	<b>Very Good</b> Sound physical condition. Insignificant deterioration. Asset likely to perform adequately without major work for 25 years or more.	25%
2	<b>Good</b> Acceptable physical condition. Minor deterioration / minor defects evident. Negligible short term failure but potential for deterioration in long-term (20 years or more).	40%
3	<b>Fair</b> Moderate to significant deterioration evident. Minor components or isolated sections of the asset need replacement or repair now but not affecting short term structural integrity. Failure unlikely within the next 4 years but further deterioration likely and major replacement likely within the next 10-20 years.	29%
4	<b>Poor</b> Serious deterioration and significant defects evident affecting structural integrity. Failure likely in short to medium term. Likely need to replace most of all of asset within the next 4 years.	5%
5	<b>Very Poor</b> Failed or Failure imminent (less than 12 months). Immediate need to replace most or all of the asset. Major work or replacement required urgently.	1%
Unknown	Unknown Condition or Construction Date.	0%

### Natural Assets condition

No condition audit has been undertaken on the rivers and creek network, this has been identified in the improvement plan and the data to be included in the next iteration of the Asset Management Plan. The data shows that both Marion Water and Water Treatment Assets are over 90 per cent of assets are either rated Very Good, Good or Fair. This represents that the Water Treatment and Resources Asset performance is 'On Track' and within the target range.

### Asset function

The service level that the community is willing to accept for function of its Water Treatment and Resource Assets is described below.

Community level of service	Achieved by	Target	Tolerance range
Marion Water's distribution network is planned, designed, and constructed to minimise operating and capital costing, whilst providing maximum opportunities for greening and cooling.  The City of Marion's Wetlands and WSUD devices are planned, designed, and constructed to treat stormwater.	Updating and reviewing the Marion Water Plan and ensure the goals and objectives are met within the timeframes.  Development of Stormwater Management Plans to identify where new Water Treatment Assets are required.  Updating a Prioritisation Matrix list for future new Water Treatment	90% of assessed assets are functioning 'very good'.	On track - 90% to 100% Monitor - 70% - 89.9% Off track - 0% to 69.9%

The function of the Water Treatment and Resources Assets can be measured using a scale of 1 (Very Good) and 5 (Very Poor) and answering a statement of 'has the asset been constructed within the timeframes as outlined in the Stormwater Management Plans/Marion Water Plan/Prioritisation Matrix'. This is to identify how City of Marion to tracking against other plans and strategies and is within the acceptable range. See below for details on the function rating.

The data shows that 100 per cent of assets are rated Very Good. This represents that the network performance is 'On Track' and within the target range.

Water Treatment and Resource Assets function rating		
1	<b>Very Good</b> Asset constructed within the timeframes listed within the Stormwater Management Plans/Marion Water Plan/Prioritisation Matrix.	100%
2	N/A	N/A
3	N/A	N/A
4	N/A	N/A
5	<b>Very Poor</b> Asset not constructed within the timeframes listed within the Stormwater Management Plans/Marion Water Plan/Prioritisation Matrix.	0%

### Asset function

The service level that the community is willing to accept for capacity of its Water Treatment and Resource Assets is described below.

Community level of service	Achieved by	Target	Tolerance range
<p>Marion Water network operates to a defined pressure and flow and has a fixed peak instantaneous flow demand.</p> <p>The City of Marion's Wetlands, WSUD devices and Rivers and Creeks operates effectively during rainfall events.</p>	<ul style="list-style-type: none"> <li>Updating and reviewing the Marion Water Plan to review areas of under capacity and the need to upgrade.</li> <li>Systems and redundancies to address the impacts of ongoing capacity pressure, flow and water quality are regularly, inspected, tested, reviewed and benchmarked.</li> <li>Maintaining and updating flood modelling/mapping for the 100 year ARI (1% AEP) for both current and future states.</li> <li>Undertake data collection and monitoring for stormwater catchments and pipe flow rates/volumes.</li> <li>Updating prioritisation matrix list for future new/upgrade Water Treatment and Resources projects to increase capacity/reduce strain on the current network.</li> </ul>	90% of assessed assets are rated 'very good' for capacity.	<p>On track - 90% to 100%</p> <p>Monitor - 70% - 89.9%</p> <p>Off track - 0% to 69.9%</p>

The capacity of the Water Treatment and Resource Assets can be measured using a scale of 1 (Very Good) and 5 (Very Poor) and answering a statement of 'does the existing asset have the capacity to operate effectively'. This will determine if assets may need to be upgraded to meet the service level of capacity.

The data shows that 100 per cent of assets are rated Very Good. This represents that the network performance is 'On Track' and within the target range.

Water Treatment and Resource Assets Capacity description		
1	<b>Very Good</b> No capacity concerns.	100%
2	N/A	N/A
3	N/A	N/A
4	N/A	N/A
5	<b>Very Poor</b> Over capacity issues, network or asset not properly functioning.	0%

Resilience

The service level that the community is willing to accept for resilience of its Water Treatment and Resources Assets is shown below.

No targets have been set for the service level of resilience. This will need further consideration and assessment in future Asset Management Plans.

Community level of service	Achieved by	Target	Tolerance range
Marion Water network, Wetlands and WSUD is planned, designed and constructed considering current and future demands.	<ul style="list-style-type: none"><li>• Maintaining pressure and flow for our irrigation demands. Hydraulic modelling is undertaken to inform any network augmentation.</li><li>• Maintaining City of Marion Standards Drawings, Technical Specifications and WSUD Maintenance Guidelines.</li><li>• Seek partnerships and trials for new methods, products and techniques in Water Treatment design and construction.</li><li>• Implementing Water Sensitive Urban Design techniques.</li></ul>	Not established.	Not established.





## Operations expenditure (OpEx)

### Planning

The activities, initiatives, plans, strategies and wages required to plan the Water Treatment and Resources Assets infrastructure over the 10 years is shown below.

#### Planning 10 Year Expenditure (all figures in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Marion Water Strategy/Plan</b>	-	\$10	-	-	-	\$10	-	-	-	\$10
<b>Water Sensitive Urban Design Guidelines</b>	-	-	\$10	-	-	-	\$10	-	-	-
<b>Total</b>	-	<b>\$10</b>	<b>\$10</b>	-	-	<b>\$10</b>	<b>\$10</b>	-	-	<b>\$10</b>

### Operations

The activities, initiatives and wages required to operate the Marion Water Assets infrastructure over the 10 years are shown below.

#### Operations 10 Year Expenditure (all figures in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Electricity</b>	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
• Electricity for Bores										
• Electricity for Marion Water Distribution network										
<b>Administration</b>	\$37	\$37	\$37	\$37	\$37	\$37	\$37	\$37	\$37	\$37
• Licenses										
• Reporting										
• Insurances										
• Legal Fees										
• Cleaning and Security costs										
<b>Oaklands Wetland</b>	\$20	\$15	-	\$20	-	\$20	-	\$20	-	\$20
Fish management and pest removal every 2 years										
<b>Wages</b>	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75
0.5 FTE to manage the Marion Water business										
<b>Total</b>	<b>\$242</b>	<b>\$237</b>	<b>\$222</b>	<b>\$242</b>	<b>\$222</b>	<b>\$242</b>	<b>\$222</b>	<b>\$242</b>	<b>\$222</b>	<b>\$242</b>

### Maintenance

The activities and wages required to maintain the Water Treatment and Resources Assets infrastructure over the 10 years is shown below.

#### Maintenance 10 Year Expenditure (all figures in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Wetland maintenance</b> Lucretia Way, Glade Crescent, Warriparinga and Tonsley Wetland Maintenance and desilting	\$48	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20
<b>WSUD maintenance</b> Annual maintenance frequency 5% increase in maintenance budget each year due to increase WSUD's within the network	\$45	\$63	\$66	\$69	\$73	\$77	\$80	\$84	\$89	\$93
<b>Rivers and creek maintenance</b> Debris and sediment build up effecting natural water courses	-	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10
<b>Bore maintenance</b> Pump rotation and servicing	\$7	\$7	\$7	\$7	\$7	\$7	\$7	\$7	\$7	\$7
<b>Oaklands Wetland maintenance</b> Oaklands Wetland Maintenance and desilting	\$74	\$45.5	\$19.5	\$19.5	\$19.5	\$19.5	\$19.5	\$19.5	\$19.5	\$19.5
<b>Marion Water maintenance</b> Distribution network maintenance Servicing and plant maintenance	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60
<b>Total</b>	<b>\$234</b>	<b>\$205.5</b>	<b>\$182.5</b>	<b>\$185.5</b>	<b>\$189.5</b>	<b>\$193.5</b>	<b>\$196.5</b>	<b>\$200.5</b>	<b>\$205.5</b>	<b>\$209.5</b>

### Monitoring

The activities and wages required to monitor the Water Treatment and Resources Assets infrastructure over the 10 years is shown below.

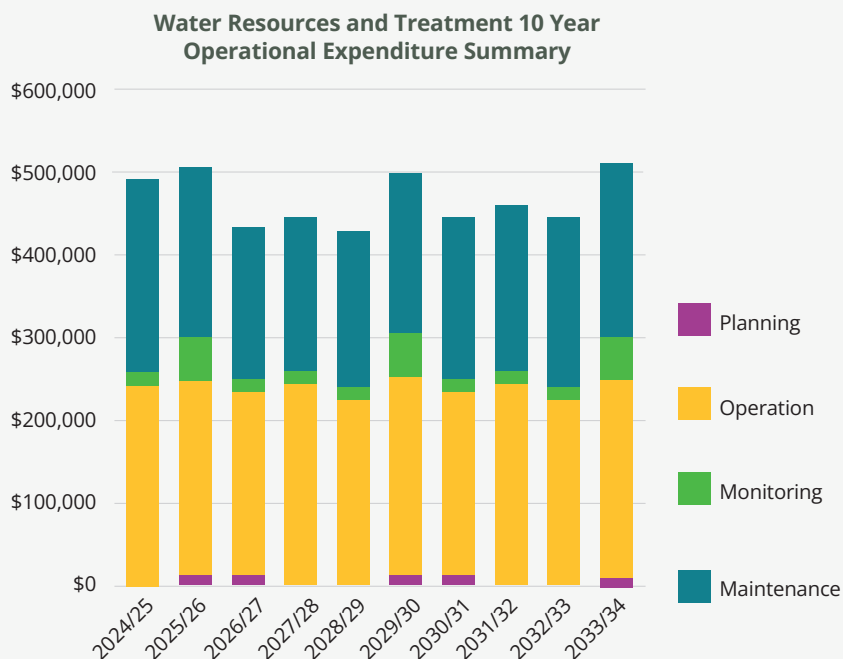
#### Monitoring 10 Year Expenditure (all figures in ,000 format)

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Wetland water quality testing</b> 6 month frequency	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2
<b>Wetland condition audit</b> 4 year frequency	-	\$10	-	-	-	\$10	-	-	-	\$10
<b>WSUD condition and defect inspections</b> Annual frequency	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5
<b>Rivers and creeks condition and defect inspections</b>	-	\$25	-	-	-	\$25	-	-	-	\$25
<b>Bore water quality testing</b> 4 year frequency	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1
<b>Marion Water - water quality testing</b> Every 75 ML of injection testing 3 monthly frequency extraction testing	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5
<b>Marion Water condition and defect inspection</b> Annual frequency	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3
<b>Total</b>	<b>\$16</b>	<b>\$51</b>	<b>\$16</b>	<b>\$16</b>	<b>\$16</b>	<b>\$51</b>	<b>\$16</b>	<b>\$16</b>	<b>\$16</b>	<b>\$51</b>

### Operations expenditure summary

**Cost elements:** The Planning, Operations, Maintenance and Monitoring costs comprise the direct costs of providing the service including Council labour, Contractor services, Plant and Equipment Hire and Specialist Contractors for monitoring and planning activities. The chart below shows the cost per year for each category of operational expenditure.

**The Operational Expenditure budget levels of this plan are sufficient to meet the current service levels.**



## Capital expenditure (CapEx)

### Renewal

The activities, contributions, management and wages required to renew the Water Treatment and Resources Assets infrastructure over the 10 years is shown in the table below.

Renewal is defined as replacing the existing water treatment and resources asset to the modern-day equivalent. Typically this occurs when the condition of the asset is at or beyond the intervention level for renewal.

The criteria for renewal is:

- When 40 per cent of the asset segment has defects or the maintenance cost is similar to full renewal cost (full renewal).
- When the condition of the asset is 4 (based on physical inspection or age) or above.

**Renewal 10 Year Expenditure (all figures in ,000 format)**

Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>WSUD Renewal Program</b> Full renewal, reconstruction of WSUD assets	\$151	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140
<b>Rivers and Creek Renewal Program</b> Renewal, relining of rivers and creeks	\$105	-	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90
<b>Bore Renewal Program</b> Renewal of distribution network, plant, equipment and controls	-	\$120	-	-	-	-	-	-	-	-
<b>Marion Water Renewal Program</b> Renewal of distribution network, plant, equipment and controls	\$125	-	\$25	\$25	-	-	-	-	-	-
<b>Total</b>	<b>\$381</b>	<b>\$260</b>	<b>\$255</b>	<b>\$255</b>	<b>\$230</b>	<b>\$230</b>	<b>\$230</b>	<b>\$230</b>	<b>\$230</b>	<b>\$230</b>

### Creation

The activities, construction, management and wages required to create Water Treatment and Resources Assets infrastructure over the 10 years is shown in the table below.

The creation of Water Treatment Assets is determined using the Prioritisation Matrix which assess projects on a number of criteria and ranked.

Projects are identified through:

- Stormwater Management Plans which uses modelling of current and future scenarios to determine what infrastructure is required to met the current service levels.
- Requests made by the public or staff on an issue (not identified through modelling through the Stormwater Management Plan) will be placed on the Stormwater Prioritisation Matrix and assess against other projects.

In addition, stormwater and WSUD assets are also donated to council by developers of major sub-division or State Government major projects.

#### Creation 10 year expenditure (all figures in ,000 format)

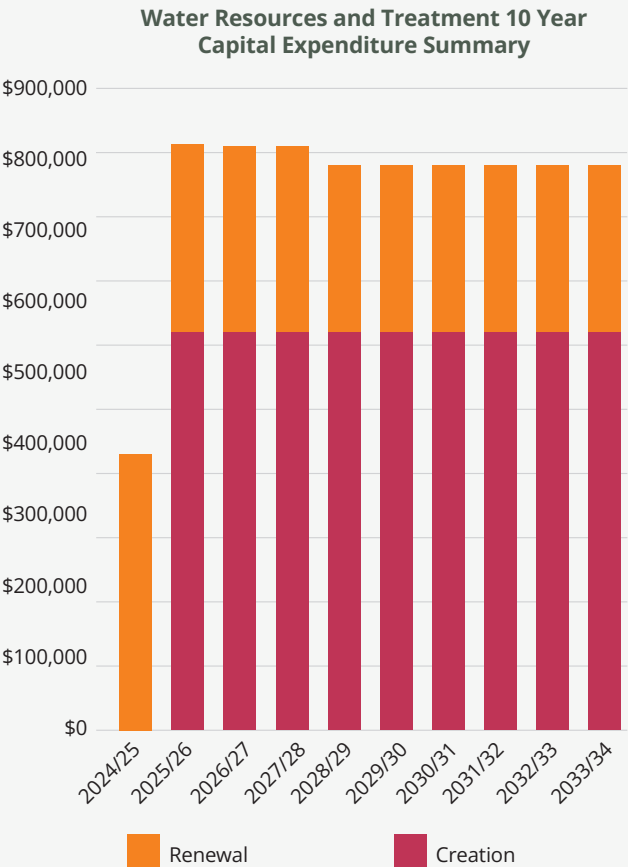
Activity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>WSUD Streetscape Contribution</b> Assumes 25% of the overall Streetscape Program budget comprises of WSUD creation.	-	\$550	\$550	\$550	\$550	\$550	\$550	\$550	\$550	\$550
<b>Marion Water Plan</b> Projects listed in the Marion Water Plan will need Council endorsement on individual projects.	-	-	-	-	-	-	-	-	-	-
<b>Donated assets from developers and State Government*</b>	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	\$550	\$550	\$550	\$550	\$550	\$550	\$550	\$550	\$550

\*Donated assets from developers through major sub-divisions or State Government through major projects are undertaken on an ad-hoc basis and it is difficult to project value of assets City of Marion will receive. It should be noted that City of Marion doesn't pay for the construction of WSUD infrastructure associated with major developments or projects.

Capital Expenditure Summary

**Cost elements:** The renewal and creation comprise the direct costs of council labour, plant and equipment hire and contractor services. The chart on the right shows the cost per year for Renewal and Creation categories of expenditure.

**The Renewal and Creation budgets levels of this plan are sufficient to meet the service levels.**





## Risk management

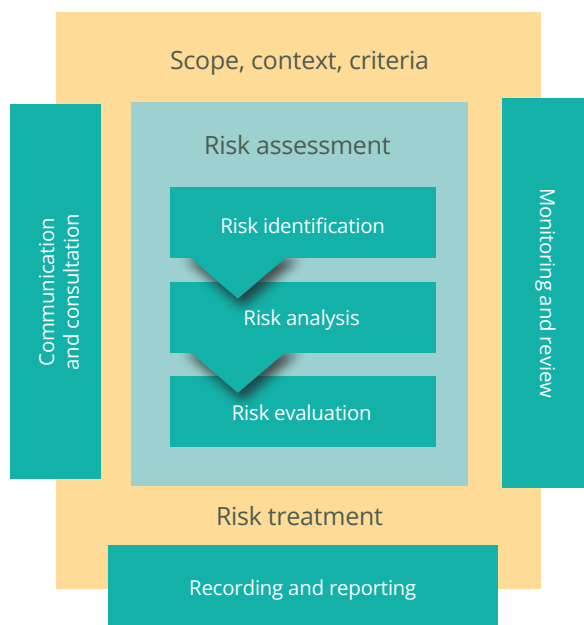
Council's Risk Management Policy sets the overall framework for addressing risk within the framework of ISO31000.

The elements of this framework are:

- Risk Management Context: Establishes the objectives, stakeholders, key issues, and criteria against which risks will be evaluated.
- Identify the Risk: Identifies what risk events are likely to impact on assets and services.
- Analyse the Risk: Reviews the existing controls and then analyses the likelihood of an event occurring and the consequence of the event to determine the level of risk.
- Evaluate the Risk: Assesses and ranks the identified risks in a Risk Register.
- Treat the Risks: Identifies actions to reduce/control the risk.

Council manages its Water Treatment and Resources Assets in line with the Local Government Act, specifically Section 244 Liability for injury, damage or loss on community land.

### Risk Management Process from ISO 31000:2018



### Critical assets

Critical assets are defined as those which have a high consequence of failure causing significant loss or reduction of service.

For Marion Water, critical assets include all pumps and the Oaklands Wetland. The water treatment, critical assets include Glade Crescent Wetland, Lucretia Way Wetland and Warriparinga Wetland.

### What we cannot do

The forecast budget is matched to the planned budget which enables the outcomes of this Asset Management Plan to be achieved.

Marion Water cannot be expanded without a full business case presented for review and approval by Council. To present a quantitative business case to Council it must first be assessed against strategic aims and objectives.



# Financial summary

## Financial sustainability

### Sustainability of service delivery

Two key indicators of sustainable service delivery are considered in the Water Treatment and Resources Asset Management Plan:

- 1. asset renewal funding ratio (proposed renewal budget for the next 10 years / forecast renewal costs for next 10 years).
- 2. medium term forecast costs/proposed budget (over 10 years of the planning period).

This Asset Management Plan is used to inform the Long-Term Financial Plan, through an iterative process balancing cost, performance and risk. As a part of the Annual Business Planning process, City of Marion undertakes a review of forecast asset management expenditures. This revised forecast annual funding requirement is incorporated into Council's currently adopted Annual Business Plan and Long-Term Financial Plan.

### 10-year financial planning period

This Asset Management Plan identifies the forecast operations, maintenance and renewal costs required to provide an agreed level of service to the community over a 10-year period. This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

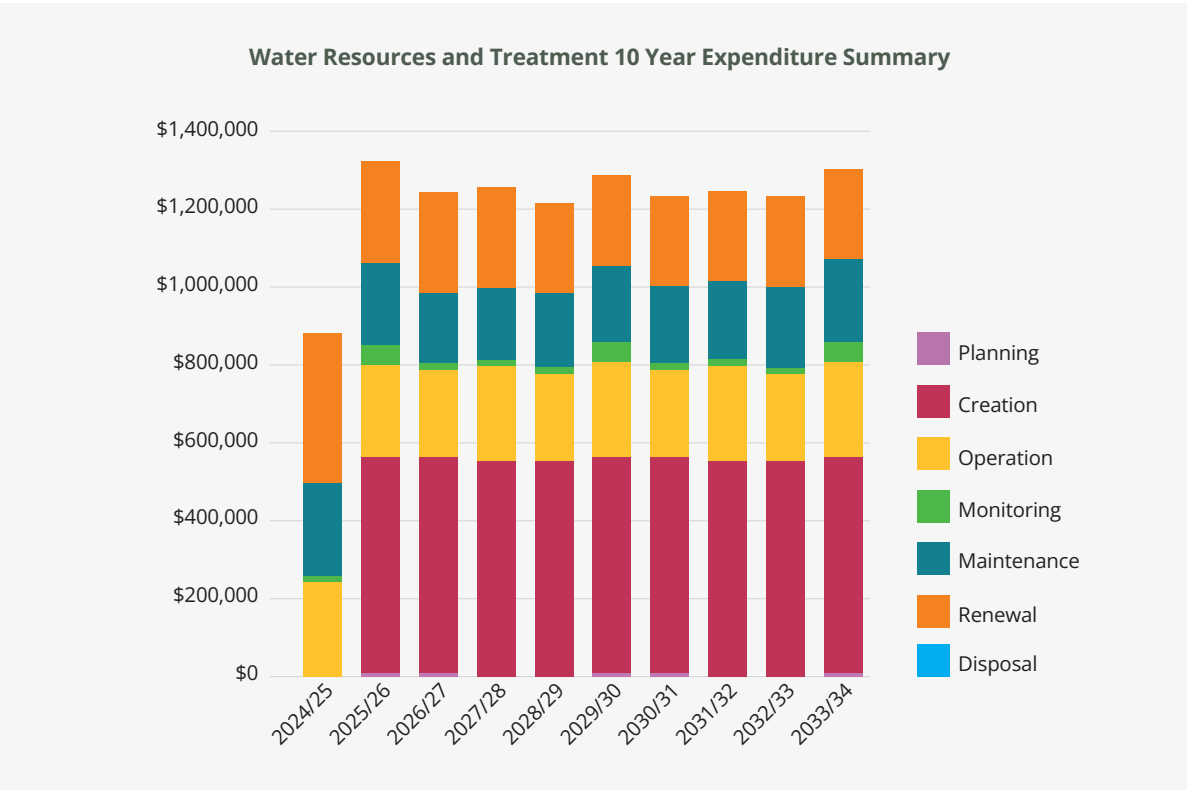
This forecast work can be compared to the proposed budget over the first 10 years of the planning period to identify any funding shortfall.

## Forecast outlays for the Long Term Financial Plan

Funding allocation	10 year	Average annual cost
Operational Cost (OpEx)	\$4,652,500	\$465,250
Capital Cost (CapEx)	\$7,481,000	\$748,100
<b>Total cost of the plan</b>	<b>\$12,133,500</b>	<b>\$1,213,350</b>

Water Treatment and Resources assets forecast 10-year expenditure for each asset lifecycle phase from 2024/25 to 2033/34

Year	Planning	Creation	Operation	Monitoring	Maintenance	Renewal	Disposal	Forecast Total
2024/25	\$ 0	\$0	\$242,000	\$16,000	\$234,000	\$381,000	\$0	\$873,000
2025/26	\$10,000	\$550,000	\$237,000	\$51,000	\$205,500	\$260,000	\$0	\$1,313,500
2026/27	\$10,000	\$550,000	\$222,000	\$16,000	\$182,500	\$255,000	\$0	\$1,235,500
2027/28	\$0	\$550,000	\$242,000	\$16,000	\$185,500	\$255,000	\$0	\$1,248,500
2028/29	\$0	\$550,000	\$222,000	\$16,000	\$189,500	\$230,000	\$0	\$1,207,500
2029/30	\$10,000	\$550,000	\$242,000	\$51,000	\$193,500	\$230,000	\$0	\$1,276,500
2030/31	\$10,000	\$550,000	\$222,000	\$16,000	\$196,500	\$230,000	\$0	\$1,224,500
2031/32	\$0	\$550,000	\$242,000	\$16,000	\$200,500	\$230,000	\$0	\$1,238,500
2032/33	\$0	\$550,000	\$222,000	\$16,000	\$205,500	\$230,000	\$0	\$1,223,500
2033/34	\$10,000	\$550,000	\$242,000	\$51,000	\$209,500	\$230,000	\$0	\$1,292,500
Total	\$50,000	\$4,950,000	\$2,335,000	\$265,000	\$2,002,500	\$2,531,000	\$0	\$12,133,500





### Valuation forecasts

The best available information of the value of assets included in this Asset Management Plan are shown below. The assets are valued at a fair value at cost to replace service capacity and construction costs.

Replacement cost (current/gross):	<b>\$39,977,703</b>
Accumulated depreciation:	<b>\$7,523,420</b>
Depreciated replacement cost:	<b>\$32,438,748</b>
Depreciation:	<b>\$615,776</b>

### Key assumptions in financial forecasts

- All data used in this Asset Management Plan is current as of August 2024.
- The forecast 10-year expenditure profile is provided in 2024 dollars.
- Long-Term Financial Plan will be adjusted annually to account for cost index increases and utility cost anomalies.
- Some of Marion Water assets estimated renewal dates are driven by useful life and not condition.
- Any creation of new assets for Marion Water will impact Operational costs which have not been included in this plan.
- Historical trends in storm events are reliable forecast for future budget planning.
- Climate Risk Assessments are used as a guide to inform budget planning.
- Community levels of service expectations remain consistent.
- Changes in legislation do not impact the service levels.
- Resources availability is not impacted because of pandemic, or other State Emergencies.

### Forecast reliability and data confidence

The forecast costs, proposed budgets, and valuation projections in this Asset Management Plan are based on the best available data. For effective asset and financial management, it is critical that the information is current and accurate. Data confidence is classified in accordance with the table below.

#### Data confidence definitions and grades

Confidence grade	Description
A. Very high	Data based on sound records, procedures, investigations, and analysis, documented properly, and agreed as the best method of assessment. Dataset is complete and estimated to be accurate $\pm 2\%$ .
B. High	Data based on sound records, procedures, investigations, and analysis, documented properly but has minor shortcomings, for example some of the data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation. Dataset is complete and estimated to be accurate $\pm 10\%$ .
C. Medium	Data based on sound records, procedures, investigations, and analysis which is incomplete or unsupported, or extrapolated from a limited sample for which grade A or B data are available. Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated $\pm 25\%$ .
D. Low	Data is based on unconfirmed verbal reports and/or cursory inspections and analysis. Dataset may not be fully complete, and most data is estimated or extrapolated. Accuracy $\pm 40\%$ .
E. Very low	None or very little data held.

#### Data confidence assessment for different sections of the Asset Management Plan

Data	Confidence Assessment
Asset condition Water Treatment	B
Asset condition rivers and creeks	D
Asset condition Marion Water	B
Asset function	A
Asset capacity	A
Asset age profile	C
Replacement value	C
Service levels	B
Demand drivers	B
Asset creation and renewal forecasts	C
Operating and maintenance forecast	C

#### Monitoring and review

This Asset Management Plan will be reviewed during the annual budget planning process and revised where material changes in service levels or risks are anticipated; the plan will be revised following council approval.

Cost changes will be reviewed annually, and any changes needed to the forecasts outlay for the Long Term Financial Plan will be incorporated into the Annual Business Plan consultation process.

The Asset Management Plan will be reviewed and updated every four years to ensure it represents the current service level, asset values, forecast operations, maintenance, renewals, creation and asset disposal costs and planned budgets. These forecast costs and proposed budget are incorporated into the Long-Term Financial Plan or will be incorporated into the Long-Term Financial Plan once completed.

## Improvement plan

The following improvement initiatives were identified as part of the development of this Asset Management Plan and show alignment with the overall Council Strategy.

Task	Resource	Completion
Collect Condition Data for Rivers and Creeks.	Coordinator Water Resources	June 2026
Review the Marion Water Plan/Strategy.	Coordinator Water Resources	June 2026
Update Standard Drawings and Technical Specifications relating to WSUD construction methodology.	Coordinator Water Resources and Coordinator Survey and Design	June 2025
Sturt River Stormwater Management Plan Endorsement.	Unit Manger Engineering	June 2025
Field River Stormwater Management Plan Endorsement.	Unit Manger Engineering	June 2027
Reallocate Wetlands and Water Sensitive Urban Design (WSUD) from Water Resources and Treatment Asset Management Plan to the Stormwater Asset Management Plan.	Unit Manger Engineering	November 2028
Create a new Asset Management Plan called Marion Water Asset Management Plan.	Unit Manger Engineering	November 2028
Update Asset Management System (Assetic) to align with new Data Structure and terminology.	Asset Solutions Unit	June 2026



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@CityofMarion



@CityofMarion



City of Marion



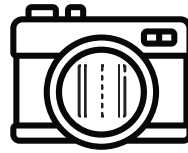
[marion.sa.gov.au](http://marion.sa.gov.au)



*Designed by CoM Marketing and Communications 2024.*



# Snapshot: Transport Asset Management Plan



Transport infrastructure within the City of Marion constitutes a significant portion of the Council's asset portfolio. As the most frequently used asset by our community, it plays a vital role in daily life and is consistently recognised as one of the most valued services the City of Marion provides.

## What we are delivering

The Transport asset management plan has been developed to improve council's long-term strategic management of the assets and to ensure the levels of service are sustained.



### Council currently manages



**493 km**

Roads



**221,942 m²**

Car parks



**843 km**

Shared use paths  
and footpaths



**22**

Bridges



**80**

Roundabouts



**32**

Pedestrian  
crossings



**7460**

Kerb ramps



**13,663**

Signs



**272**

Bus shelters



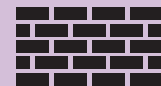
**492**

Bus stops/pads



**9988**

Public lights



**6222 m**

Retaining walls

**Replacement value: \$399.2m**

We aim to create a safe and efficient transport network by improving conditions for all road users. Striving to achieve the right balance for accommodating priority users, while also addressing the need for accessibility and movability.

Average annual operating costs: \$4,046,662

Average annual capital costs: \$6,959,469

## Community assets

- Roads
- Car Parks
- Pathways
- Bridges and Structures
- Traffic Control Devices
- Kerb Ramps
- Signage
- Public Transport Infrastructure
- Public Lighting
- Retaining Walls
- Street Furniture

## Future demands

Increased population with greater expectations on transportation effectiveness and safety.

Greater information on the asset through use of technology to aid in reporting and decision making.

## Risk management

Risks are identified, evaluated, and controlled to ensure continuity of the service in the medium term.

## Community levels of service

### Condition



**Target:**  
All assets to be in good operating condition.

#### **Current performance and next steps:**

Fair to good overall condition. Improve our knowledge and implement the planned renewal of infrastructure.

### Function



**Target:**  
Assets are fit for purpose.

#### **Current performance and next steps:**

Continuation of the upgrade, creation and renewal projects ensures that transport assets remain at a very good functionally level.

### Capacity



**Target:**  
Assets to have the capacity to operate effectively.

#### **Current performance and next steps:**

Continuation of the monitoring programs to determine utilisation of assets and make decisions that considers future uses and capacity.

### Climate resilience



**Target:**  
Assets are resilient to the effects of climate extremes.

#### **Current performance and next steps:**

Good performance with the use of recycled content within materials used for roads and footpaths.

Asset Management Plan period: 2024-2034

We will optimise our spending through better asset management to deliver community levels of service in the most affordable and efficient way.

*A great place to live*



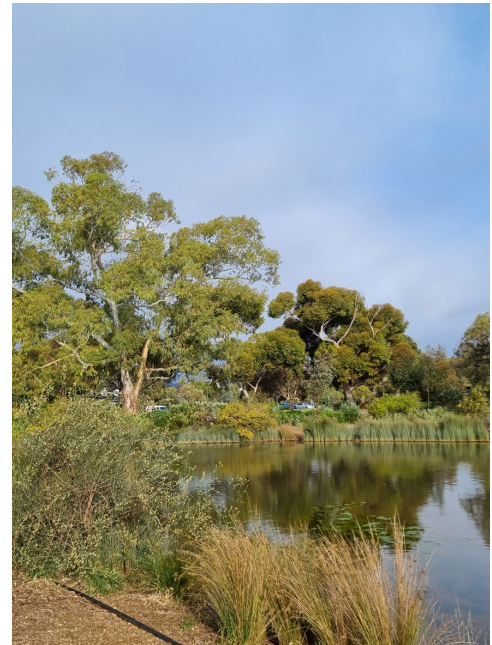
# Snapshot: Water Treatment and Resources Asset Management Plan



The Water Treatment & Resources assets, including the Marion Water stormwater reuse scheme, water treatment facilities like wetlands, and natural assets such as rivers and creeks, are vital to our community's environmental sustainability and quality of life. These assets not only ensure clean water and flood protection but are also highly valued for their role in preserving natural beauty and supporting Marion's open spaces.

## What we are delivering

The Water Treatment & Resources asset management plan has been developed to improve council's long-term strategic management of the assets and to ensure the levels of service are sustained.



### Council currently manages

#### Marion Water



1

Oaklands  
Wetland

28 km

Marion  
Water pipes

240

Values and  
meters

38

Headworks

5

Pump  
stations

17

ASR and  
bore wells

3.8 km

Bore water  
pipes

#### Water treatment



7

Wetlands

21

Detention  
basins

39

Rain gardens

300

Treeneet  
inlets

#### Natural assets



14 km

Rivers and  
creeks

**Replacement value: \$39.98m**

The aim of Marion Water is to develop into a self sustaining, full cost recovery, non-subsidised business, that delivers environmental, financial, social and recreational benefits to the community.

Our water treatment aim is to minimise the impacts of flooding to the community and to capture and treat stormwater to improve water quality for the enhancement of the environment.

Average annual operating costs: \$465,250

Average annual capital costs: \$748,100

## Community assets

- Marion Water Business
- Water Treatment, Wetlands, Water Sensitive Urban Design (WSUD)
- Natural Assets, Rivers & Creeks

## Future demands

Urban infill resulting in more housing and increase to impermeable 'hard' surfaces and decreasing water quality.

Greater information on the asset through use of technology to aid in reporting and decision making.

## Risk management

Risks are identified, evaluated, and controlled to ensure continuity of the service in the medium term.



## Community levels of service

### Condition



**Target:**  
All assets to be in good operating condition.

#### **Current performance and next steps:**

Fair to good overall condition. Improve our knowledge and implement the planned renewal of infrastructure.

### Function



**Target:**  
Assets are fit for purpose.

#### **Current performance and next steps:**

Continuation of the upgrade, creation and renewal projects ensures that water treatment and resource assets remain at a very good function level.

### Capacity



**Target:**  
Assets to have the capacity to operate effectively.

#### **Current performance and next steps:**

Continuation of the monitoring programs and make decisions that considers future uses and capacity.

### Climate resilience



**Target:**  
Assets are resilient to the effects of climate extremes.

#### **Current performance and next steps:**

Good performance with the assessment of locations for WSUD and irrigation opportunities to help reduce heat island effects.

Asset Management Plan period: 2024-2034

We will optimise our spending through better asset management to deliver community levels of service in the most affordable and efficient way.

*A great place to live*



# Asset Management Plan:

- **Water Treatment and Resources**
- **Transport**

**Community feedback report**  
November 2024

A great place to *work*  
[marion.sa.gov.au](http://marion.sa.gov.au)



## Executive summary

Consultation on the Water Treatment and Resources, and Transport 2024-2034 AMPs were carried out between 23 October and 12 November 2024.

These AMPs are classified as a strategic management plan of Council as defined under Section 122 of the Local Government Act (LGA) and fulfils the requirements of this Section. Section 122(6) of the Act requires that the AMP be provided for public consultation.

### Making Marion responses

We received a single response for the Transport AMP that “somewhat did not support” the AMP. We received no responses for the Water Treatment and Resources AMP.

### Making Marion site visits and downloads

Metric	Transport	Water Treatment and Resources
Site visits	50	30
AMP downloads	42	38
Snapshot plan downloads	25	13
Responses	1 (somewhat do not support)	0



## Engagement Snapshot

### Purpose of engagement

To seek the level of support, views and general input from the community on the following draft Asset Management Plans:

- Transport 2024-2034
- Water Treatment and Resources 2024-2034

### Consultation consisted of:

- Making Marion page and online survey
- Making Marion eNewsletter
- Social media campaign
- Promotions to Marion 100 members



## Social Media Summary

**Impressions** - show the number of times your content was displayed to these users.

**Reach** - shows the number of unique users that were exposed to your content. If the same person sees one of your posts three times, the Impressions would be 3 but the Reach metric would only count

**Engagements** - inform about how many times users engaged with a post during their lifetime. Engagement is seen as the combined number of reactions to, comments on, and shares of a post.

**Engagement Rate:** Calculated by the total engagements a post received divided by the total number of impressions on that post.

**Reactions** - Reactions are a type of engagement with your Facebook content. They are comprised of the total amount of Love, Haha, Wow, Sad, Angry, and Like actions that users took on your post. This can be reported on in the Measure module.

## Participant responses

### Respondents' street name and suburb

Street name	Suburb	Responses
Grand Central Avenue	Hallett Cove	1

# Participants Comments

- **Transport**

## Did you find the snapshot summary useful with assisting your understanding of the plan?

Tells me the costs.

## What aspects of the plan did you find of use to you?

Bus stops.

## Do you have any other comments?

I would love some one to survey the use of the bus service that goes up grand central Ave and thru to Hallett cove to the turn around at meyer road . It seems to me that approx 6 people a week use it . Absolute ridiculous having exhaust fumes up and down hills when no one uses it



#### 11.4 Scouts SA 1 Cumbria Court Lease

<b>Report Reference</b>	GC241210R11.4
<b>Originating Officer</b>	Chief Executive Officer – Tony Harrison
<b>Corporate Manager</b>	Manager City Property - Mark Hubbard
<b>General Manager</b>	General Manager City Development - Ben Keen

#### REPORT OBJECTIVE

Pursuant to Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013, the CEO may submit a report to Council recommending a rescission motion.

This report seeks to rescind the Council resolution of 24 September 2024 and seeks a Council decision on the key lease terms for Scouts SA at 1 Cumbria Court, Mitchell Park, or to demolish the building.

#### REPORT HISTORY

<b>Report Reference</b>	<b>Report Title</b>
GC240227R7.1	Adjourned Item – Outcome of EOI – FitzJames Building
GC240423R	Scouts SA – 1 Cumbria Court
GC230627R	1 Cumbria Court, Mitchell Park
GC240723R	Scouts SA Cumbria Court
GC240924R	Scouts SA 1 Cumbria Court Lease

#### EXECUTIVE SUMMARY

At the 24 September 2024 General Council Meeting, Council resolved to rescind the decision to allocate a budget of \$110,000 to demolish 1 Cumbria Court, Mitchell Park and return the site to open space. It further resolved to grant Scouts SA a 5-year lease over the building with the requirement that they be responsible for all costs related to capital works during the term of the lease.

Scouts SA have subsequently advised staff they are not willing to proceed on the basis of being responsible for capital works during the term of the lease.

As a compromise, Scouts SA have offered to pay an additional 7% of the market rent (resulting in a total proposed payment of 14% of the market rent), and to pay for the capital costs to repair the building's roof to make it suitable for occupation.

Scouts SA have advised they will not proceed with a lease should a compromise not be achieved, which will require Council to reconsider demolishing the building and returning the site to open space.

#### RECOMMENDATION

**That Council:**

**1. Rescinds the resolution from 24 September 2024 - GC240924R12.2 Scouts SA – 1 Cumbria Court Lease which states:**

*That Council:*

1. *Notes that Development Approval has been granted to Scouts SA for its intended use of Cumbria Court.*
2. *Authorises the grant of a 5-year lease to Scouts SA of 1 Cumbria Court, Mitchell Park with a rent set at 7% of commercial rent (\$2,247.00 ex GST – plus outgoings per annum) in accordance with Council's Policy. The grant of the lease is to be subject to:*
  - a. *The Minister for Education consenting to a sub-lease of the portion of land leased from the Minister;*
  - b. *The Minister for Education consenting to a change in the permitted use contained in the lease for the leased land to accommodate for the proposed use by Scouts SA; and*
3. *Notes that Scouts SA will be responsible for all costs related to capital works and maintenance required for its use of the building during the lease arrangement.*
4. *Notes that the lease will be executed by Council staff using existing sub-delegations; and*
5. *Authorises the Mayor and Chief Executive Officer to affix the Common Seal of the Corporation of the City of Marion to any documentation required to give effect to the lease, sub-lease, grant of consent and change of permitted use by the Minister for Education.*

**If rescinded, Council can then make the following decision:**

**That Council:**

**EITHER**

**Option 1**

1. **Authorises the grant of a 5-year lease to Scouts SA of 1 Cumbria Court, Mitchell Park with a rent set at 14% of market rent (\$4,494.00 ex GST – plus outgoings per annum) in accordance with Council's Policy. The grant of the lease is to be subject to:**
  - a. **The Minister for Education consenting to a sub-lease of the portion of land leased from the Minister;**
  - b. **The Minister for Education consenting to a change in the permitted use contained in the lease for the leased land to accommodate for the proposed use by Scouts SA; and**
2. **Notes that Scouts SA will be responsible for all initial costs related to capital works required for its use of the building, with ongoing capital and maintenance responsibilities to be in accordance with the standard maintenance schedule (Attachment 1) utilised for Council's sporting and community organisation agreements.**
3. **Notes that the lease will be executed by Council staff using existing sub-delegations; and**
4. **Authorises the Mayor and Chief Executive Officer to affix the Common Seal of the**

Corporation of the City of Marion to any documentation required to give effect to the lease, sub-lease, grant of consent and change of permitted use by the Minister for Education.

Or

## Option 2

1. Resolves to demolish 1 Cumbria Court, Mitchell Park
2. Allocates \$110,000 in the 2024/25 budget to demolish the building and return the site to open space.
3. Allocates an additional \$3,000 per annum (indexed) to the Open Space Operations budget in 2024/25 onwards for ongoing maintenance of the additional open space.
4. Notes the impact of these changes will be incorporated into the next budget review.

## DISCUSSION

### 1. History

At the 27 February 2024 General Council meeting, Council resolved to offer Scouts SA the opportunity to lease 1 Cumbria Court, Mitchell Park.

Scouts SA subsequently confirmed their interest in leasing the building and sought Planning Approval for a change of use (from Community Hall to Community Facility and Associated Storage). Full Development Approval was granted on 30 August 2024.

At the 24 September 2024 General Council Meeting, Council resolved to rescind items 5, 6, 7, and 8 of the resolution made on 27 June 2023 as follows:

5. *Allocates up to \$110,000 in the 2023/24 budget to demolish the building and return the site to open space.*
6. *Allocates an additional \$3,000 per annum (indexed) to the Open Space Operations budget in 2023/24 onwards for ongoing maintenance of the additional open space.*
7. *Notes there will be a favourable impact on the 2023/24 budget of \$34,000 and an unfavourable impact on the Long-Term Financial Plan (2024/25 onwards) of \$3,000 (indexed) per annum*
8. *Notes the impact of these changes will be incorporated into the next budget review.*

Council further resolved the following:

1. *Notes that Development Approval has been granted to Scouts SA for its intended use of 1 Cumbria Court.*
2. *Authorises the grant of a 5-year lease to Scouts SA of 1 Cumbria Court, Mitchell Park with a rent set at 7% of commercial rent (\$2,247.00 ex GST – plus outgoings per annum) in accordance with Council's Policy. The grant of the lease is to be subject to:*
  - a. *The Minister for Education consenting to a sub-lease of the portion of land leased from the Minister;*
  - b. *The Minister for Education consenting to a change in the permitted use contained in the lease for the leased land to accommodate for the proposed use by Scouts SA; and*
3. *Notes that Scouts SA will be responsible for all costs related to capital works and*

*maintenance required for its use of the building during the lease arrangement.*

4. *Notes that the lease will be executed by Council staff using existing sub-delegations; and*
5. *Authorises the Mayor and Chief Executive Officer to affix the Common Seal of the Corporation of the City of Marion to any documentation required to give effect to the lease, sub-lease, grant of consent and change of permitted use by the Minister for Education.*

On 23 October 2024, Grant Fergusson, Property Manager from Scouts SA, wrote to Council Staff to advise the following:

*While Scouts SA had previously agreed to repair the roof and replace damaged ceiling tiles, this new requirement deviates from the original understanding of the proposed lease and introduces a new risk to Scouts SA. Unfortunately, Scouts SA is not in a position to take on the risk of potential financial investment into the site for capital works resulting from the age and condition of the building (i.e. plumbing, electrical etc), while still paying the Community Lease fee.*

*As such, Scouts SA is unable to accept this new condition as part of a lease agreement.*

*Scouts SA are keen to continue discussions with Council, hoping that a compromise to the additional condition placed by Council can be achieved. I look forward to working with you to achieve such a result.*

## 2. Proposed Rental

As a compromise, Scouts SA have proposed paying 14% of the market rental instead of 7% of the market rental should Council be prepared to offer a standard community lease arrangement, whereby Council is responsible for capital works. Scouts SA will also pay for the capital costs to repair the building's roof.

Item	Amount
7% of Market Rent	\$2,247.00 plus GST
14% of Market Rent	\$4,494.00 plus GST

*The full market rental has been assessed at \$32,100.00 net plus GST per annum.*

Council's *Leasing and Licensing of Council Owned Facilities Policy* outlines the following for Community Agreement holders:

*The annual rent will generally be calculated at a rate of 7% of the 'market rent' in accordance with Council's asset valuation data. Council may choose to resolve to charge a different percentage of the 'market rent', at its discretion, based upon its assessment of meeting the eligibility criteria set out in 4.1(a), in particular whether Council considers it to be locally based and will provide significant community outcomes particularly for City of Marion residents.*

## 3. Options

### Option 1 – Modified Lease to Scouts SA

A summary of Option 1 is as follows:

- 5 year lease to Scouts SA, subject to Ministerial Consent.
- Payment of 14% of the market rental, equating to \$4,494.00 per annum plus GST and outgoings.

- Scouts SA responsible for the initial capital works to repair the roof for its use of the building.
- Ongoing capital works responsibility of Council in accordance with Council's standard lease Maintenance Schedule.

### **Option 2 – Demolition**

A summary of Option 2 is as follows:

- Demolition of 1 Cumbria Court, Mitchell Park.
- Return the site to open space to be consistent with the reserve located to the south of the existing building.
- Ongoing Open Space reserve maintenance required (in addition to current reserve maintenance).

## **4. Costs to Council**

### **Option 1 – Modified Lease to Scouts SA**

While any leasing arrangement with Scouts SA would be for a 5-year term, staff have recently completed a Building Condition Audit identifying the 10-year expenditure for Council's buildings (**Attachment 2**). The Building Condition Audit has identified the following costs for 1 Cumbria Court, Mitchell Park:

- \$20,050.00 of essential capital works expenditure; and
- \$32,050.00 of non-essential capital works expenditure.

Over a 10 year period (based on a lessee paying 14% of the market rental), Council's position would be as follows:

- \$28,469.89 surplus if Council undertook to only undertake all essential capital works expenditure (being total lease fees less essential capital works expenditure).
- \$3,581.11 net cost if Council undertook to undertake both essential and non-essential capital works expenditure (being total lease fees less essential and non-essential capital works expenditure).

### **Option 2 – Demolition**

Staff have identified the following approximate costs to demolish the building:

- Up to \$110,000.00 for demolition and returning the site to open space (demolition, debris removal, earth works, turf establishment, landscaping and electrical works – moving distribution box); and
- \$3,000 per annum (indexed) for Open Space maintenance costs from Year 2 onwards.

Over a 10 year period, this would represent up to a \$140,477.32 cost to Council.

### **Cost Comparison Summary**

Option	Council Position over 10 Years
Option 1 – Modified Lease	• \$28,469.89 surplus if Council undertook all

<b>to Scouts SA</b>	essential capital works. <ul style="list-style-type: none"><li>• \$3,581.11 cost if Council undertook both essential and non-essential capital works.</li></ul>
<b>Option 2 – Demolition</b>	<ul style="list-style-type: none"><li>• Up to \$140,477.32 cost.</li></ul>

## ATTACHMENTS

1. Standard Maintenance Schedule [**11.4.1** - 6 pages]
2. 10 Year Costs to Council - 1 Cumbria Court, Mitchell Park [**11.4.2** - 3 pages]



## Maintenance Schedule

Guidelines for maintenance, repair and building upgrades for Council owned Land.

The following list of maintenance responsibilities are a guide only and must be read in accordance with the relevant provisions of the lease to the extent of any ambiguity or conflict.

### Building

Description	Council	Lessee	Additional Information
Automatic Doors including keypad	Install/Replace	Repair/Maintain	Lessee to keep clean and unobstructed and service regularly
CCTV (Shared Facility)	Total Responsibility	Nil Responsibility	Lessee responsible for any alarm/security breaches.
CCTV (Single Facility)	Nil Responsibility	Total Responsibility	Lessee responsible for any alarm/security breaches.
Ceiling Fans	Nil Responsibility	Total Responsibility	Landowner Approval Required
Ceilings	Install/Replace/Repair	Maintain	Lessee to keep clean and free from cobwebs Repair damage from activities
Cleaning - Internal and within 3 metres of the exterior of the building	Nil Responsibility	Total responsibility	
Curtains and Blinds	Install/Replace	Repair/Maintain	
Doors and Doorways	Install/Replace	Repair/Maintain	Lessee to make minor adjustments to make operable. Keep doors operational – repair (broken door hinges, handles locks, coverings)
Electrical Supply / Meter Board	Total Responsibility	Nil Responsibility	
Electrical Switches & Power Points	Nil Responsibility	Total Responsibility	Landowner Approval Required
Electrical Testing and Tagging	Nil Responsibility	Total Responsibility	Annual evidence to be provided
Emergency Light(s)	Nil Responsibility	Total Responsibility	Maintain in accordance with the Building Code of Aust.
Exhaust/Extraction Fan(s)	Nil Responsibility	Total Responsibility	Lessee to clean and maintain

Description	Council	Lessee	Additional Information
Fire Blanket(s)	Nil Responsibility	Total Responsibility	Maintain in accordance with the Building Code of Aust.
Fire Exit Door(s)	Install/Replace	Repair/Maintain	Maintain in accordance with the Building Code of Aust.
Fire Extinguisher(s)	Nil Responsibility	Total Responsibility	Maintain in accordance with the Building Code of Aust.
Fire Hose Reel(s)	Install/Repair/Replace	Maintain	Lessee to keep clean and unobstructed
Fire Indicator Panel	Total Responsibility	Nil Responsibility	Lessee responsible for any alarm/call outs and keep unobstructed
Fire Sprinkler System	Total Responsibility	Nil Responsibility	
Fixed RCD's	Total Responsibility	Nil Responsibility	
Floors – Carpet / Vinyl / Tiles	Install/Replace	Repair/Maintain	Lessee to professionally clean a minimum of every 12 months Lessee to clean and repair to appropriate finish
Floors – Timber / Concrete	Install/Replace	Repair/Maintain	Lessee to clean, polish and repair to appropriate finish
Gas Supply / Pipes	Total Responsibility	Nil Responsibility	
Graffiti – External	Total Responsibility	Nil Responsibility	Unless specific to the user
Graffiti - Internal	Nil Responsibility	Total Responsibility	
Grease Traps	Nil Responsibility	Total Responsibility	<a href="#">Evidence provided to Council</a>
Gutters and Downpipes	Total Responsibility	Nil Responsibility	
Hand Drying Facilities – Electric / Paper	Nil Responsibility	Total Responsibility	Lessee to undertake Electrical Testing and Tagging
Heating & Cooling Systems	Install/Replace	Repair/Maintain	Lessee to clean, service regularly, change filters in accordance with the manufacturers specification with evidence provided to Council annually

Description	Council	Lessee	Additional Information
Hot Water System	Install/Replace	Repair/Maintain	
Illuminated Exit Light(s)	Install/Replace	Repair/Maintain	
Kitchen & Bar – Pipes and Taps (Plumbing only)	Install/Replace	Repair/Maintain	Lessee to keep clean
Kitchen & Bar – Surfaces & Structure	Install/Replace	Repair/Maintain	
Lifts	Total Responsibility	Nil Responsibility	Lessee to keep clean and unobstructed
Lighting – Exterior (including Sensors and Timers)	Install/Replace	Repair/Maintain	Lessee to replace globes, keep clean and free from cobwebs
Lighting – Interior	Nil Responsibility	Total Responsibility	
Locks, Keys and Swipes – Council Code System	Install/Replace/Repair	Maintain	Licensee to replace lost keys/swipes/security fobs at own cost. Responsible for costs to replace the buildings barrels if master key lost and any additional keys/swipes/fobs.
Locks, Keys and Swipes – Non Council Code System	Install/Replace	Repair/Maintain	Licensee to replace lost keys and any additional keys/swipes/fobs at own cost.
Loose Furniture and Electrical Appliances	Nil Responsibility	Total Responsibility	
Mirrors	Nil Responsibility	Total Responsibility	
Paintwork - External	Total Responsibility	Nil Responsibility	
Paintwork – Internal	Nil Responsibility	Total Responsibility	Repaint every 5 years in consultation with Council and end of lease
Pest Control (Licensed Premises): - Termites - Vermin - Insects - Other pests – eg. Bees, Ants	Nil Responsibility	Total Responsibility	Annual Pest Inspection and Report
Pipes - External	Total responsibility	Nil responsibility	

Description	Council	Lessee	Additional Information
Ramps/Hand Rails	Install/Replace/Repair	Maintain	Keep clear and unobstructed
Roller Doors	Nil Responsibility	Total Responsibility	Landowner Approval Required
Roof	Total responsibility	Nil responsibility	
Security Alarm System and Monitoring	Nil Responsibility	Total Responsibility	
Security Screen Doors	Install/Replace	Repair/Maintain	
Sewer Drain	Install/Replace/Repair	Maintain	Lessee to keep free from blockages and repair damage caused by use
Showers	Install/Replace	Repair/Maintain	Lessee to clean and descale shower head on a regular basis to keep free from bacteria
Signs - External	Nil Responsibility	Total Responsibility	Landowner Approval Required
Signs – Internal	Nil Responsibility	Total Responsibility	
Smoke Alarms/Detectors	Install/Replace	Repair/Maintain	Lessee to test/service regularly and replace batteries if not hardwired
Soap Dispensers	Nil Responsibility	Total Responsibility	
Solar Panels and System	Nil responsibility	Total Responsibility	
Special Equipment (Community Installed)	Nil responsibility	Total Responsibility	Landowner Approval Required
Staircase	Install/Replace/Repair	Maintain	Lessee to and keep free of debris. Keep access egress areas clear
Tapware	Install/Replace	Repair/Maintain	
Telecommunications	Nil Responsibility	Total Responsibility	
Toilets – Cisterns and Bowls	Install/Replace/Repair	Maintain	Lessee to keep free from blockages and repair damage caused by use

Description	Council	Lessee	Additional Information
Toilets – Seats	Nil Responsibility	Total Responsibility	
Verandah - Posts	Install/Replace/Repair	Maintain	Lessee to repaint
Walls - External	Install/Replace/Repair	Maintain	Lessee to keep clean and free from cobwebs
Walls – Internal	Replace structural walls only	Repair/Maintain	Clean and keep free of mould/ grime and cobwebs. Repair damage caused by use. Repaint
Waste	Nil Responsibility	Total Responsibility	Lessee responsible for the removal of waste
Water Supply / Pipes / Systems	Install/Replace	Repair/Maintain	
Windows – Frames and Mechanisms	Install/Replace/Repair	Maintain	
Windows – Glass	Install/Replace/Repair	Maintain	Lessee to keep glazing clean (Internal and External) Replace glazing if damage caused by use

#### Building Grounds

Description	Council	Lessee	Additional Information
Bore Systems including sheds	Install/Replace/Repair	Maintain	Lessee to maintain pump
Boundary Fencing & Gates	Total responsibility	Nil responsibility	
Carpark Lighting	Total responsibility	Nil responsibility	Lessee responsible for electricity usage costs
Carpark Line Marking	Total responsibility	Nil responsibility	
Carpark Surfaces	Install/Replace/Repair	Maintain	Lessee to keep clean and unobstructed
Garden Areas	Nil Responsibility	Total Responsibility	Lessee to plant, irrigate and keep free from weeds
Internal Roads	Install/Replace/Repair	Maintain	Lessee to keep clean and unobstructed
Internal Roads Line Marking	Total responsibility	Nil responsibility	

Irrigation (Reticulation) System	*Install/Replace	Repair/Maintain	*Replacement in partnership
Pathways	Install/Replace/Repair	Maintain	Lessee to keep clean and unobstructed
Play Equipment – Council Installed	Total responsibility	Nil responsibility	
Play Equipment – Non Council Installed	Nil responsibility	Total responsibility	See Special Conditions
Public Toilets	Total responsibility	Nil responsibility	
Seating – Public Benches	Total responsibility	Nil responsibility	
Sheds	Nil responsibility	Total responsibility	Landowner Approval Required
Unimproved Surfaces	Install/Replace/Repair	Maintain	Lessee to keep clean, free from weeds and unobstructed
Water Tanks	Replace/Repair	Maintain	
Shade Sails	Nil Responsibility	Total Responsibility	Landowner Approval Required

**Emergency contact details:**  
**City of Marion After Hours Number 8375 6666**



## 10 Year Costs to Council – 1 Cumbria Court, Mitchell Park

### Essential Costs to Council Only

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total	Comment
<b>Income</b>												
Rent - Lease to Scouts SA	\$4,494.00	\$4,494.00	\$4,494.00	\$4,494.00	\$4,494.00	\$5,209.78	\$5,209.78	\$5,209.78	\$5,209.78	\$5,209.78	\$48,518.89	Rent fixed for 5 years. Year 6 rent based off \$32,100 in Year 1 indexed to 3% p.a.
<b>Sub-Total</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$48,518.89</b>	
<b>Essential Expenditure</b>												
Exit and Emergency Lighting	\$200.00										\$200.00	
Low Voltage Power Supply	\$3,000.00										\$3,000.00	
Compartmentation		\$850.00									\$850.00	
Fire Hose Reel	\$750.00										\$750.00	
Portable Fire Extinguishers	\$150.00										\$150.00	
Ceiling Maintenance		\$500.00									\$500.00	
Door Maintenance	\$300.00	\$1,700.00									\$2,000.00	
Fittings Maintenance	\$200.00	\$500.00									\$700.00	
Window Maintenance		\$400.00									\$400.00	
Rainwater Drainage		\$1,000.00									\$1,000.00	
Foundation		\$2,000.00									\$2,000.00	
Low Voltage Power Supply		\$7,500.00									\$7,500.00	
Automatic Fire Detection and Alarm System		\$1,000.00									\$1,000.00	
<b>Sub-Total</b>	<b>\$4,600.00</b>	<b>\$15,450.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,050.00</b>	
<b>Council Position</b>	<b>-\$106.00</b>	<b>-\$10,956.00</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$28,468.89</b>	

**Essential and Non-Essential Costs to Council**

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total	Comment
<b>Income</b>												
Rent - Lease to Scouts SA	\$4,494.00	\$4,494.00	\$4,494.00	\$4,494.00	\$4,494.00	\$5,209.78	\$5,209.78	\$5,209.78	\$5,209.78	\$5,209.78	\$48,518.89	Rent fixed for 5 years. Year 6 rent based off \$32,100 in Year 1 indexed to 3% p.a.
<b>Sub-Total</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$4,494.00</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$5,209.78</b>	<b>\$48,518.89</b>	
<b>Essential</b>												
Exit and Emergency Lighting	\$200.00										\$200.00	
Low Voltage Power Supply	\$3,000.00										\$3,000.00	
Compartmentation		\$850.00									\$850.00	
Fire Hose Reel	\$750.00										\$750.00	
Portable Fire Extinguishers	\$150.00										\$150.00	
Ceiling Maintenance		\$500.00									\$500.00	
Door Maintenance	\$300.00	\$1,700.00									\$2,000.00	
Fittings Maintenance	\$200.00	\$500.00									\$700.00	
Window Maintenance		\$400.00									\$400.00	
Rainwater Drainage		\$1,000.00									\$1,000.00	
Foundation		\$2,000.00									\$2,000.00	
Low Voltage Power Supply		\$7,500.00									\$7,500.00	
Automatic Fire Detection and Alarm System		\$1,000.00									\$1,000.00	
<b>Sub-Total</b>	<b>\$4,600.00</b>	<b>\$15,450.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,050.00</b>	
<b>Non-Essential Expenditure</b>												
General Lighting Replacement					\$6,400.00						\$6,400.00	
Ceiling Replacement		\$9,750.00									\$9,750.00	
Fittings Replacement				\$6,500.00							\$6,500.00	
Fixed Joinery Replacement			\$500.00								\$500.00	
Floor Coverings Replacement			\$400.00						\$8,000.00		\$8,400.00	
Shed General Lighting Replacement			\$400.00								\$400.00	
Shed Door Replacement		\$100.00									\$100.00	
<b>Sub-Total</b>	<b>\$0.00</b>	<b>\$9,850.00</b>	<b>\$1,300.00</b>	<b>\$6,500.00</b>	<b>\$6,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$32,050.00</b>	

**Demolition Cost to Council**

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total	Comment
Demolition	\$110,000.00										\$110,000.00	
Open Spaces Cost		\$3,000.00	\$3,090.00	\$3,182.70	\$3,278.18	\$3,376.53	\$3,477.82	\$3,582.16	\$3,689.62	\$3,800.31	\$30,477.32	
<b>Sub-Total</b>	<b>\$110,000.00</b>	<b>\$3,000.00</b>	<b>\$3,090.00</b>	<b>\$3,182.70</b>	<b>\$3,278.18</b>	<b>\$3,376.53</b>	<b>\$3,477.82</b>	<b>\$3,582.16</b>	<b>\$3,689.62</b>	<b>\$3,800.31</b>	<b>\$140,477.32</b>	

## 11.5 ED Visitor Strategy

<b>Report Reference</b>	GC241210R11.5
<b>Originating Officer</b>	Unit Manager Economic Development – Daniel Adams
<b>Corporate Manager</b>	Manager City Activation - Charmaine Hughes
<b>General Manager</b>	General Manager City Development - Ben Keen

### REPORT OBJECTIVE

The objective of this report is to present the Visitor Strategy for the City of Marion, which outlines key initiatives to position the City as a destination for local community and sporting events.

This strategy leverages four strategic themes - External Event Facilitation; Partnerships; and the incorporation of the endorsed “Vibrant City” theme from the Business Growth and Engagement Plan, with the final pillar being the endorsed corporate Marketing + Engagement Strategy.

The report seeks Council endorsement to implement this strategy, ensuring the progression of Marion as a vibrant, inclusive, and connected community.

### REPORT HISTORY

FORUM241029R1.5      ED visitor Growth Strategy

### EXECUTIVE SUMMARY

As a result of Council endorsing the four year “City of Marion Business Plan 2023-2027” we have produced The *Visitor Strategy* which aims to encourage and attract local visitation, support local businesses, and enhance the amenity of the City of Marion. The strategy is structured around four key themes to ensure cost-effective delivery of events that respect community values:

1. **Event Facilitation:** City of Marion delivering additional annual major events within the City and encouraging partners to facilitate additional events within the City. To support this, work is underway to streamline internal and external processes to encourage high-quality events that utilise the City’s open spaces, while minimising disruptions to residents.
2. **Partnership:** Working with private event organisers, which currently fall outside of City of Marion’s Grant programs by offering in-kind support and incidental financial contributions to enable high quality local events, while recognising that major events require Council decisions.
3. **Vibrant City Framework Integration:** Continuing to activate precincts and public spaces as vibrant hubs for diverse community and cultural events as per the Business, Growth and Engagement Plan.
4. **Marketing + Engagement Strategy:** Through the Corporate strategy, amplifying the City’s brand and leveraging digital platforms to promote Marion as a destination to live, work, and play.

The Strategy emphasises partnership working, efficient use of resources, and community engagement, ensuring that events contribute to the local economy, while maintaining resident amenity. It aligns with Marion’s broader aspiration of Liveable, Sustainable, Community.

## RECOMMENDATION

### That Council:

1. **Endorses the Visitor Strategy 2024-27 as outlined in this report.**

## DISCUSSION

### Background

The creation and implementation of a “Visitor Strategy” is an action of the four year “City of Marion Business Plan 2023-2027” under the “Liveable” theme. The Visitor Strategy aims to build on City of Marion’s strong foundation in supporting events and community engagement through policies such as the *Marketing + Engagement Strategy 2022–2026* and the draft *External Major Events Procedure*. This strategy draws upon these frameworks to further enhance Marion’s reputation as a destination for high-quality events while safeguarding the interests of residents.

### Key Themes of the Strategy

#### 1. Event Facilitation

During the October 2024 Forum, Members confirmed their commitment to increasing the number of major events such as Concert at Cove and Marion Celebrates.

This theme notes the desire by Council for Administration to provide a clear, accessible process for external promoters to host events in Marion.

As set out in the Business, Growth and Engagement Plan, the Economic Development Unit will continue to work with partners to attract externally led events to Marion.

By optimising spaces such as sports fields, reserves, and coastal areas, the City can support events that enrich the quality of life for our community without incurring high costs. A focus on pre-event planning, risk management, and post-event evaluation will ensure that events are safe, well-organised, and beneficial to the local community.

#### 2. Partnerships

A flexible partnership approach will enable the City of Marion to support diverse events while providing cost-effective support to organisers. In-kind support, fee waivers for land use, minor financial contributions for incidentals, and co-branded marketing efforts will reduce barriers to entry for external promoters, especially small to medium sized organisers. Larger formal sponsorship and funding agreements will be referred to the Council to ensure alignment with strategic goals as required.

#### 3. Vibrant City

The *Vibrant City* framework contained within the Business, Growth and Engagement Plan integrates seamlessly with this strategy by focusing on precinct-based events that activate key areas such as Tonsley and Hallett Cove. By fostering year-round vibrancy through a mix of cultural, sporting, and

community events, the City will drive foot traffic and economic activity while promoting social cohesion.

#### **4. Marketing + Engagement Strategy**

Leveraging the Corporate *Marketing + Engagement Strategy 2022–2026*, the City will utilise digital and traditional platforms to promote events, highlight Marion's unique offerings, and enhance its brand as a local destination for City of Marion residents. A focus on storytelling, maps, and post-event showcases will further reinforce Marion's reputation as a great place to live, work, play.

#### **Cost Management and Community Amenity**

Aimed at enhancing community experience, the strategy emphasises cost-effective delivery by utilising partnerships, optimising existing infrastructure, and streamlining administrative processes. Robust risk assessments and proactive communication will reduce the risk of events disrupting local residents.

#### **Expected Outcomes**

- Increased visitation and economic activity within the City.
- Decreased need for residents to find unique events and experiences outside of the city.
- Strengthened partnerships with event promoters, local businesses, and cultural groups.
- Greater community pride and engagement through participation in high-quality local events.

#### **ATTACHMENTS**

1. Attachment 1 - Visitor Strategy 2024 27 [**11.5.1** - 4 pages]
2. Attachment 2 - External Events Procedure External Facing Draft [**11.5.2** - 4 pages]



Visitor Strategy 2024-27

The City of Marion’s *Visitor Strategy* 2024-27 leverages four key strategic themes - Event Facilitation; Partnerships; integration of the existing *Vibrant City* pillar (from the endorsed Business Growth and Engagement Plan); and the existing corporate *Marketing + Engagement Strategy*— to facilitate and regulate significant public events around the City of Marion.

This ambition supports the City’s broader vision to be a vibrant, liveable, and connected community. By focusing on cost efficiency, community engagement, and simplified proactive partnership with third parties for seamless local event delivery, the City aims to support local businesses and enhance the quality of life for residents. The overarching objective of this strategy is to provide exciting opportunities for Marion residents and businesses while protecting their amenity.

Visitor Strategy			
Event Facilitation	Sponsorship Framework	Vibrant City	Marketing+ Engagement Strategy
<ul style="list-style-type: none"><li>- Event process mapped</li><li>- Improved Customer experience</li><li>- Partnership approach</li></ul>	<ul style="list-style-type: none"><li>- Drive activation of CoM facilities</li><li>- Simplified process</li><li>- Clear benefits for CoM and Residents</li><li>- Clearly set out obligations of organisers</li></ul>	<ul style="list-style-type: none"><li>- Visitation Plans for key sites</li><li>- Support Placemaking</li><li>- Event materials for facilities</li></ul>	<ul style="list-style-type: none"><li>- Aligned opportunities with the existing strategy to highlight Marion as a vibrant and connected community</li></ul>

## 1. Event Facilitation

### Objective

Position Marion for high-quality events which attract local communities, promote and enhance community cohesion. To drive local economic activity and strengthen community engagement.

### Key Actions

- Increase the Frequency of Flagship Events: Such as additions to the existing Marion Celebrates and Concert at the Cove, enhancing the City's cultural and community event calendar.
- Streamline Processes: Introduce a simplified and customer-focused application process for event organisers, addressing approvals, risk management, and compliance requirements.
- Optimise Public Spaces: Identify and plan for minor upgrades (i.e. accessible power) of key locations such as reserves, sports fields, and coastal areas to better support a range of events.
- Pre- and Post-Event Collaboration: Work closely with event organisers to ensure smooth execution and gather feedback for continuous improvement.

### Outcomes

- Increased local visitation driven by a diverse calendar of events.
- City of Marion running these flagship events annually will provide more opportunities for residents to connect and celebrate, fostering stronger community bonds.
- Enhanced use of public spaces for community and economic benefit.

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## 2. Partnerships

### Objective

Develop and nurture partnerships that reduce barriers for event organisers, support innovation, and align with Marion's economic and cultural goals.

### Key Actions

- Provide In-Kind Support: Waive fees for public land use, assist with logistical needs, and streamline permitting processes.

- Offer Financial Contributions: Allocate minor funding for small-scale event costs that align with community priorities.
- Foster Major Collaborations: Present larger partnership opportunities to Council for endorsement.
- Expand Co-Branded Campaigns: Collaborate with partners to promote events through Marion's marketing platforms.

#### **Outcomes**

- Strengthened relationships with local stakeholders and event organisers.
- Enhanced capacity to deliver diverse and high-quality events.
- Greater alignment between community benefits and economic outcomes.

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### **3. Vibrant City (Endorsed Business, Growth and Engagement Plan)**

#### **Objective**

Continue to create dynamic, year-round opportunities for residents and visitors by implementing targeted localised plans, supporting the event industry, and activating key precincts to foster community pride and economic growth.

#### **Key Actions**

- Produce materials for the event sector: create marketing materials for the various assets around the city
- Activate Place-Based Engagement: Collaborate with businesses to co-design precinct improvements, aligning with public art initiatives, tree planting programs, and infrastructure renewal.

#### **Outcomes**

- Increased event-driven local spending and job creation through strategic event industry support.

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### **4. Marketing + Engagement (Endorsed Corporate Strategy)**

#### **Objective**

Position Marion as a premier destination for its residents to live, work and play by leveraging cohesive branding, innovative marketing campaigns, and engaging storytelling.

**Key Actions**

- Enhance Brand Campaigns: Promote Marion's unique strengths, including its family-friendly attractions, recreational amenities, and cultural experiences.
- Leverage Digital Platforms: Use the City's website and social media to share event updates, success stories, and interactive content.
- Showcase Success Stories: Highlight testimonials and visuals from events to attract future organisers and visitors.

**Outcomes**

- A strong and consistent Marion brand identity across all promotional efforts.
- Increased awareness of Marion's offerings, driving both visitation and community pride.
- Greater visibility of events and attractions, fostering sustained economic and social benefits.

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**Balancing Costs and Community Amenity**

This Strategy emphasises cost-efficient delivery by leveraging partnerships, optimising resources, and aligning initiatives with community priorities.

Robust risk management and effective communication will ensure that events and activations enrich local life while endeavouring to safeguard resident amenity.

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**Conclusion**

The Visitor Strategy 2024-2027 provides a clear path for the City of Marion to grow as a leading destination in Greater Adelaide.

By focusing on event facilitation, partnerships, vibrant public spaces, and targeted marketing, Marion will deliver sustainable economic growth, foster community vibrancy, and enhance its reputation as a dynamic and welcoming city.

This integrated approach will create lasting value for residents, visitors, and businesses, ensuring Marion remains a great place to live, work, and play.

## Draft City of Marion External Events Procedure

### 1. Purpose

This procedure outlines the process for managing 'external major events' held on City of Marion (CoM) spaces by external promoters. It aims to ensure events are conducted safely, comply with all relevant regulations, and enhance the reputation of CoM while minimising risks to the community and the environment.

### 2. Scope

This procedure applies to all External Promoters, including community groups, not-for-profits, and for-profit organisations, seeking to host ticketed or non-ticketed events requiring exclusive use of CoM open spaces, such as ovals, reserves, or fenced areas. It does not cover events organised by CoM or those booked through the SpacetoCo Booking system.

### 3. Definitions

- **External Promoter:** An individual, group, or organisation not affiliated with CoM, seeking to host an event on CoM property.
- **External Event:** Any event, not organised by the City of Marion, requiring exclusive use of a CoM space, expected to attract a significant number of attendees, and requiring extensive planning, resources, or infrastructure.

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### 4. Responsibilities

#### 4.1 External Promoter Responsibilities

- Submit a completed Event Application Form at least 3 months prior to the proposed event date.
- Provide all required completed documentation, including risk assessments, public liability insurance, traffic management plans, site plans, and any necessary permits (e.g., liquor licences, noise permits).
- Ensure compliance with all relevant legislation, including Work Health and Safety (WHS) laws, SafeWork SA, and CoM policies.
- Coordinate with CoM on event logistics, including waste management, site security, and emergency response plans.

- Promote the event in a manner that aligns with CoM values and community standards.

#### **4.2 City of Marion Responsibilities**

- Review the Event Application Form and all submitted documentation to ensure compliance with CoM policies and legal requirements. Where required, provide assistance in navigating the process with one point of contact.
- Review a risk assessment of the proposed event, identifying potential risks to public safety, the environment, and CoM assets.
- Collaborate with the External Promoter to ensure event promotion aligns with CoM branding and communication guidelines.
- Assess the suitability of the proposed site, ensuring minimal disruption to the community and local environment.
- Issue any required permits and ensure all legal obligations are met.

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### **5. Procedure**

#### **5.1 Event Application Submission**

1. The External Promoter must submit the Event Application Form via the City of Marion website.
2. The application will be submitted only after all necessary information and documentation have been provided by the External Promoter.

#### **5.2 Documentation Review**

1. Upon receiving the application, CoM will review the submission within 10 business days.
2. The External Promoter will be notified if additional documentation or information is required.

#### **5.3 Site Assessment**

1. CoM will conduct a site assessment to evaluate the suitability of the proposed location.
2. If the site is deemed unsuitable, alternative locations within CoM may be suggested.



**5.4 Risk Assessment**

1. CoM will review risk assessment provided by the External Promoter and advise on requirements.
2. The External Promoter may be required to adjust their event plans based on the outcomes of the risk assessment.

**5.5 Permit Issuance**

1. The Regulatory Services Team will review the application to determine if any permits (e.g., liquor, noise) are required. OR – One point of contact to review and organise for permits to be issued.
2. The team will issue the necessary permits, subject to compliance with all relevant regulations.

**5.6 Event Approval**

1. Once all documentation has been reviewed and all necessary permits issued, the CoM will approve or deny the event application.
2. The External Promoter will receive formal notification of the decision.

**5.7 Pre-Event Coordination**

1. A pre-event meeting may be organised between the External Promoter and relevant CoM teams to finalise event logistics, including site setup, security arrangements, and emergency procedures.
2. The External Promoter must ensure that all vendors, contractors, and volunteers are briefed on their responsibilities and CoM's expectations.

**5.8 Event Monitoring**

1. During the event, CoM representatives may conduct on-site inspections to ensure compliance with the approved plans and conditions. (e.g. noise, traffic, parking etc.)
2. The External Promoter must address any issues raised by CoM representatives promptly.

**5.9 Post-Event Requirements**

1. The External Promoter is responsible for restoring the event site to its original condition, including the removal of all waste and temporary structures

2. A post-event debrief may be conducted to review the event's success and identify any areas for improvement.

## **6. Fees and Charges**

Fees for the use of CoM spaces, as well as any associated permits or services, will be outlined in the Event Application Form. The External Promoter is responsible for costs associated with the event, this may include site hire, permits, waste management, and security.

## **7. Review and Continuous Improvement**

This procedure will be reviewed annually by the (INSERT TEAM) to ensure it remains relevant and effective. Feedback from promoters and CoM staff will be considered to make continuous improvements to the process.

## **8. Related Policies and Documents**

- External Event Terms and Conditions for External Promoter (NOT CURRENTLY AVAILABLE)
- CoM Visitation Strategy
- CoM Economic Development Policy
- CoM Events Guidelines (NOT CURRENTLY AVAILABLE)
- CoM Events Checklist (NOT CURRENTLY AVAILABLE)
- Fees and Charges Policy / Schedule (NEEDS UPDATE TO INCLUDE EVENT FEES)
- Public Liability Insurance Requirements
- CoM Work Health and Safety (WHS) Policy
- CoM Risk Management Framework
- Community Events Fund Guidelines
- Sale of Produce on Council Land Application
- Temporary Signs and Banners Application
- Access over Community Land Permit
- Local Nuisance S18 Exemption Application

## **9. Contact Information**

For further information or assistance with the event application process, External Promoters can contact the City of Marion.

**11.6 Transport Strategy – City of Marion Submission**

<b>Report Reference</b>	GC241210R11.6
<b>Originating Officer</b>	Transport Engineer – Sara Hurditch
<b>Corporate Manager</b>	Manager Engineering, Assets and Environment
<b>General Manager</b>	Angela Allison – City Services

**REPORT OBJECTIVE**

The purpose of this report is to inform Council Members of the recently released Transport Strategy and seek member approval to respond to the Department for Infrastructure and Transport with the attached City of Marion submission.

**REPORT HISTORY**

Nil

**EXECUTIVE SUMMARY**

On Friday 8 November, the Department for Infrastructure and Transport (DIT) released the Transport Strategy Factsheet (refer Attachment 1) to seek stakeholder and community views on the development of a long-term strategy to guide the growth of the transport network over the next 30 years.

The Transport Strategy factsheet was launched by way of a website and brochure outlining ten key factors and five strategic responses for development of a strategy and actively engaged the community through virtual reality interactive sessions across the state.

The City of Marion has considered the principles outlined and the different forms of transport within the context of the recently endorsed Strategic Plan 2024-2034, Walking and Cycling Guidelines and our response to the Greater Adelaide Regional Plan (GARP) to inform an early submission to the Department (Attachment 2).

**RECOMMENDATION**

**That Council:**

- 1. Endorses the attached draft submission (attachment 2) to the Transport Strategy (subject to any amendments made in the meeting) to be sent to the Department for Infrastructure before close of consultation.**

## DISCUSSION

The high-level Transport Strategy factsheet is designed to obtain feedback from South Australians on what they see as important with regards to moving people and goods around the state in the medium to long-term future.

Feedback on the Transport Strategy will help to:

- Set the overall direction for future transport planning.
- Guide decisions on which projects to prioritise and invest in.
- Help ensure that our transport network is ready for the future.
- Ensure South Australia remains a great place to live and do business.

Five 'Draft Strategic Responses' are outlined to prescribe the transport system priority for the next 30 years, including:

- Connectivity and accessibility: an integrated multi-modal network.
- Safety.
- Prosperity.
- Liveability.
- Sustainability and Resilience.

All forms of transport were considered, including driving, cycling, walking, public transport and freight, with their roles considered across 10 key factors to shape the state's future, which are outlined below:

- Our population is growing and changing.
- Our economy is transforming.
- Our roads are becoming congested.
- Connectivity for our regions is essential.
- Our public transport network can do more.
- Community safety is critical.
- Our supply chains need to be efficient and effective.
- Our assets need to be resilient and appropriately maintained.
- New technologies to enhance how we travel.
- Transport is central to achieving our net zero targets.

### The submission

City of Marion's draft submission to the Factsheet is considered an ideal opportunity to promote council's views and priorities early in the development of the 30-Year Transport Strategy.

Council's response to the Department has therefore been made consistent with the community and the Council endorsed Strategic Plan 2024-2034 and Walking and Cycling Guidelines. The Council endorsed City of Marion submission to the Draft Greater Adelaide Regional Plan (GARP) has also factored strongly in preparation of the response given the close links between transport and urban development.

The draft submission has called for the following:

- A larger role for active and public transport in future transport movement.
- Greater integration of efficient transit with urban development.
- Upgrade of existing facilities (e.g. walking and cycling infrastructure, Westfield Marion Bus Interchange).

- The need to factor in accessibility within design to suit an ageing and diverse population.
- Greater maintenance of DIT road and rail assets.

It is intended for the submission to be sent to the Department for Transport and Infrastructure before close of consultation on 16 December 2024, following approval by Council.

## **ATTACHMENTS**

1. Transport- Strategy- Factsheet [**11.6.1** - 12 pages]
2. City of Marion submission to the Adelaide Transport Strategy [**11.6.2** - 7 pages]



[transportstrategy.sa.gov.au](https://transportstrategy.sa.gov.au)



Government of South Australia  
Department for Infrastructure  
and Transport

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# Transport Strategy Overview

**We're developing a Transport Strategy to shape the future of transport for the next 30 years.**

Transport is essential to daily life for every South Australian. It plays a crucial role in enabling social, economic and environmental benefits and helps to drive growth and prosperity in our state.

As a South Australian, you have a chance to add your voice to the conversation by telling us what's important to you. Have your say and ensure we build a future that benefits many generations to come.

## What is a Transport Strategy?

The Transport Strategy will outline the 30-year vision for the state's transport network, and will transform how people and goods move around the state.

It will set the overall direction for future transport planning and guide decisions on which projects to prioritise and invest in. It will help ensure that our transport network is ready for the future and that South Australia remains a great place to live and do business.

The strategy will cover all forms of transport, from cycling, driving and walking to public transport and freight.

It will also align to other key state priorities, like the Greater Adelaide Regional Plan, so we can maximise the benefits of other changes happening in South Australia.

## Why does South Australia need a Transport Strategy?

South Australia's economy, communities and environments are undergoing major changes due to global trends, state priorities and local preferences. The state's transport network faces several key challenges and opportunities, both now and in the future.

The Transport Strategy will provide a plan to ensure we are well prepared for the future and can make the most out of future opportunities.



**This long-term strategic approach is driven by ten key drivers requiring action.**



### **Our population is growing and changing**

Our population is forecast to exceed two million people by 2041, alongside an increasing ageing population. To support this growth, greenfield housing development, particularly in the outer suburbs of Greater Adelaide, will continue to be a priority, alongside infill development.

Without action, the disparity between different segments of South Australia's population will continue to grow as the state's transport system will not support the diverse and changing needs of our communities and provide poor connectivity between residential and employment areas.

*Our transport system needs to adapt to support this growth by providing reliable, accessible and equitable connections for all to maintain our liveability. Importantly, new growth areas will need to be adequately connected to ensure access to employment, services and leisure activities. A co-ordinated approach between transport infrastructure and land use planning is key.*

**Our population over 80 years of age is expected to double by 2041, especially in regional areas.**



### **Our economy is transforming**

Our economy is transforming, with emerging sectors like defence, space and renewable energy playing a critical role in diversifying the state's economy. Several major projects are set to reshape our economic landscape.

Without action, our transport system will be unable to effectively support the state's major projects and evolving economy. Under current operating conditions, our transport system will constrain the benefits of the anticipated economic transition for our state.

*Our transport system needs to ensure efficient connections to new economic hubs, enabling the seamless movement of goods and workforce.*

**South Australia's Economic Statement sets a high ambition for the South Australian economy and aims to encourage growth that links our state's economy to global opportunities.**



### **Our roads are becoming congested**

We rely heavily on private vehicles as our predominant form of transport, leading to congestion on the road network. This is largely driven by the need for more public or active transport alternatives and because that's "how it's always been".

Without action, population growth will make our road network more congested, impacting the lifestyle we are accustomed to. Increased congestion will negatively impact our ability to achieve net zero targets and impact the liveability of our state.

*Our transport system should enable a mode shift towards more sustainable transport options such as active and public transport to alleviate congestion and reduce transport emissions. It should incorporate appropriate facilities at the start and end of our journeys to improve the attractiveness of public and active transport alternatives.*

**South Australia has the second highest number of cars per person in Australia.**



### **Connectivity for our regions is essential**

Both inter and intra-regional connectivity challenges between key centres impacts liveability and employment choice, particularly for those of us who live outside of metropolitan Adelaide. Constraints in the current transport system is contributing to inequity between regional and metro areas.

Without action, these communities and economies in South Australia's regions will experience decreased access to opportunities and services. Poor connectivity to other parts of South Australia and interstate will constrain economic and liveability outcomes and limit the future performance of the state.

*Our transport system should be underpinned by improved co-ordination of land use and transport planning to improve connectivity between key regional centres and the Adelaide CBD.*

**South Australia has a vast land area and relatively low population density, making it complex to meet service needs in an efficient way.**



## Our public transport network can do more

Our public transport network is complex. Competing priorities and varied demand constrain the ability to create a user-friendly and attractive public transport solution. Additionally, infrastructure constraints are limiting the expansion of the public transport network, particularly the heavy rail network, due to the configuration of Adelaide Railway Station.

Without action, the effort and investment already made in our public transport fleet and infrastructure network will not connect people to where they need to go, preventing us from realising the full potential and benefits for our state.

*Our transport system should better connect public transport modes through improved passenger information for timetabled connections and integration across the system to make public transport more convenient and attractive. Our transport system should be responsive to customer preference, including working towards 'turn up and go' service delivery. Infrastructure constraints should be addressed to unlock our public transport system, particularly at key interchanges, to provide opportunities to increase rail services. The continued decarbonisation of our transport system will also be critical to achieving state and national net zero targets.*

Only a small percentage of residents in South Australia are currently living within walking distance (400m) of a railway station.



## Community safety is critical

Our road network faces ongoing safety challenges driven by interactions between private vehicles, freight vehicles, cyclists and pedestrians. Active transport users also feel these concerns. Near misses continue to also be reported across our railways.

Without action, safety incidents will likely increase and use of active and public transport use will decline. This will reduce the overall performance of our transport system and negatively impact our liveability and economic performance.

*Our transport system should continue to be underpinned by holistic safety improvements to reduce the interface and interchange risks and improve user experience on our roads, active, public and other transport networks. We should continue to support working towards zero lives lost, as well as ensuring that people feel and are safe on public transport, footpaths and cycleways.*

Most South Australians don't currently feel safe cycling along direct routes.



## Our supply chains need to be efficient and effective

Our freight network faces a range of challenges, from the operation of large, efficient heavy vehicles within congested metropolitan systems to operation over long distances in remote areas while reducing environmental impacts. This constrains the ability to effectively capitalise on the opportunities presented by economic transformation and growth across all parts of the state. Our supply chains need to operate safely and efficiently around the clock to support economic and population growth.

Without action, conflict between passenger and freight movements and urban encroachment on supply chain hubs such as ports and distribution centres will constrain exports and broader economic activity and reduce our national and global competitiveness.

*Our transport system should support improved freight efficiency through increases in interventions that effectively manage freight/place conflicts and safety as well as deliver efficient connections to key production centres and the state's supply chain hubs.*

Adelaide's urban road network currently plays an important role in facilitating the transportation of freight to and from key intermodals such as the Flinders Adelaide Container Terminal at Outer Harbor, Adelaide Freight Terminal and Adelaide Airport.



## Our assets need to be resilient and appropriately maintained

The cost of asset maintenance and ensuring our infrastructure is resilient is increasing. This is driven by changing climatic conditions and increasing numbers of climate-driven emergencies and disruptions, increased traffic volumes, changing vehicle types and industry challenges such as pricing and availability of labour.

Without action, our transport system will be increasingly unaffordable to maintain, and its performance will decline. Without a dedicated focus on proactively improving the resilience of our infrastructure networks, closures and disruptions will increase in frequency, negatively impacting liveability and overall economic performance.

*Our transport system should be underpinned by robust asset resilience and maintenance planning to improve the longevity of infrastructure and contribute to the transport system's broader sustainability, safety and performance.*

Roads exceeding their 'useful life' lead to higher vehicle operating costs and longer travel times.



### New technologies to enhance how we travel

Rapid advancements in technology are reshaping the transport sector globally. These include electric vehicles and supporting infrastructure, smart traffic management systems, data-driven infrastructure planning, artificial intelligence and the rise of digitally-enabled everyday activities. The adoption of these technologies is not only an opportunity to modernise but also to improve efficiency, safety and sustainability.

Without action, we risk lagging behind other regions in transport innovation, missing out on the benefits of improved service delivery and economic opportunities tied to technology driven industries.

*Our transport system needs to be ready support the transition and integration of new and emerging technologies over time.*

**Customer-focused technology may help enable more seamless and personalised journeys.**



### Transport is central to achieving our net zero targets

Our transport sector is the largest contributor to greenhouse gas emissions in the state, meaning we need to undergo a significant transformation to achieve net-zero targets. This means decarbonising public transport fleets, supporting the uptake of electric and alternative fuel vehicles, transitioning to sustainable infrastructure and minimising environmental impact. This transition will also create new economic opportunities in areas such as electric vehicle manufacturing, renewable energy infrastructure, and green jobs.

Without continuing action and a strong transport focus on net zero, we risk not achieving our climate goals and losing out on economic growth in green industries.

*Our transport system should support integrating different fleet assets and more sustainable private vehicles effectively. An ongoing commitment to ensuring sustainable infrastructure, materials and assets should underpin our future transport system.*

**South Australia has committed to an at least 50% reduction in emissions by 2030 and net zero emissions by 2050.**





## How we'll use the Transport Strategy going forward

The Transport Strategy will set the overall vision for South Australia's transport network. It will guide how we develop the transport network, what we invest in and how we use innovations in technology into the future.

It will be supported by other planning documents that focus on specific parts of the transport network or certain areas of the state. The strategy will also work alongside projects and plans already underway.

While the strategy won't list specific transport changes or upgrades, it will provide a clear roadmap for success, which will help us to better assess future projects and opportunities. We'll continue to identify key priority projects each year, and how they will be designed and built, as part of our regular planning. As always, we'll engage extensively with communities and stakeholders to inform this process.



The Transport Strategy will be supported by other strategies, plans and processes.

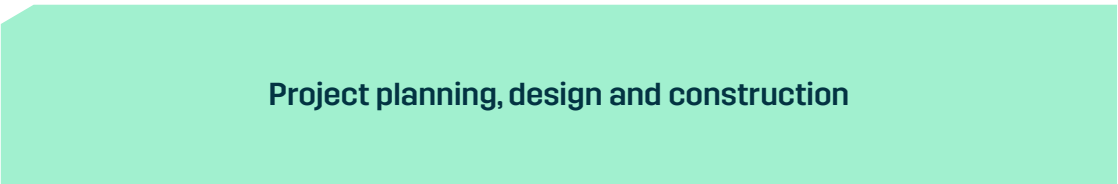
Engagement to inform strategies →



Engagement to inform location specific planning →



Engagement to inform project planning, design and construction →



# Draft key elements of the Transport Strategy

We've learned a lot from South Australians in the past about our transport network, and we're using that knowledge, along with global trends and data, to shape a strategy for the future of our state.

Based on what we already know, we've drafted a vision statement, five draft key focus areas and 13 draft strategic responses to help shape the Transport Strategy.

## Draft Vision Statement

The draft vision statement outlines how we see our transport future.

A transport system that transforms South Australia by enabling prosperity, sustainability and connectivity.

## Draft Key Focus Areas

These focus areas outline what we want our transport system to be.

### Connectivity and accessibility

How do we make it easier for people to get to their jobs, homes, schools, important services and leisure activities and for freight to get from its origin to destination?

### Safety

How do we build a transport network which protects people's lives and keeps them safe while travelling?

### Prosperity

How does our transport system improve productivity and help the economy grow?

### Liveability

How do we make transport more inclusive and encourage healthier travel, to better support our wellbeing and quality of life?

### Sustainability and resilience

How do we build an environmentally-friendly and financially sustainable transport network that future proofs our state?



## Draft Strategic Responses

These strategic responses outline what we need to prioritise focusing on over the next 30 years.

### Connectivity and accessibility

#### **Enabling an integrated multimodal network:**

Creating a transport system where various modes of transport are seamlessly connected, providing efficient and accessible transport options for all.

#### **Enhancing regional connectivity:**

Enhancing regional connectivity by improving the quality of services and providing greater choice in how people travel.

#### **Delivering a connected and efficient freight network:**

Developing a fit-for-purpose freight and supply chain network that provides efficient connectivity to serve an evolving transport task in South Australia.

### Safety

#### **Providing a safe transport system, working towards zero lives lost:**

Enabling a safe transport system that focuses on the safe movement of people, reduces risk to users, and minimises harm from accidents.

#### **Ensuring people are safe and confident when travelling:**

Prioritising personal safety and security to foster an environment where all transport users feel safe, equally protected, and assured.

### Prosperity

#### **Improving links to economic opportunity:**

Improving links to places of employment and economic opportunities including emerging industries such as technology, defence, and renewable energy.

#### **Integrating transport with land use planning and growth trends:**

Planning and developing transport infrastructure in line with urban growth planning to ensure a fit for purpose transport network.

### Liveability

#### **Enabling local living and placemaking:**

Creating local environments that enhance community wellbeing and quality of life, through improved shared amenities and investment in healthy transport choices.

#### **Supporting inclusive travel for all:**

Delivering a transport system that is user-centric through easy-to-use and inclusive transport options aligned to diverse user needs.

### Sustainability and resilience

#### **Transitioning the transport system towards net zero:**

Delivering a holistic approach to decarbonisation and environmental sustainability to meet South Australia's emission reduction targets and net zero pathway.

#### **Providing a resilient network that is adaptable to change:**

Delivering a resilient transport system that adapts to disruptions now and in the future.

#### **Prioritising asset optimisation and value for money:**

Making 'value for money' a primary focus, including how we build, manage and maintain the State's assets.



## Have your say

We want your feedback to help us finalise the Transport Strategy.

- When you think about transport in our state, what is important to you?
- How do you think we should live 30 years from now?
- How should people and goods move around?

Understanding your transport priorities means we can design a better transport network.

Your opinion will be considered along with thousands of other South Australians to give us invaluable insight into what's right for our state.

### You can provide feedback in two ways:

- Visit us at a live VR experience near you
- Have your say in our short survey.

Please provide your feedback by **Monday 16 December 2024**.

For further information visit [transportstrategy.sa.gov.au](https://transportstrategy.sa.gov.au)

## How your feedback will be used

### To better understand how you move

By learning how you live, work and play, we can understand the strengths and challenges in our current system. We can plan for future travel patterns and options.

### To shape the strategy

Your perspective will help us stay focused on making real, practical changes – changes which help our communities and businesses. You will be helping us decide what's most important.

### To balance priorities

Your thoughts will help us find the middle ground between the desired outcomes for individuals, for our communities and for our state's economy. Your input will help us prioritise investment.

### To tailor solutions

Whether you're a commuter, service provider or business, your point of view will be heard. That's how we will design an inclusive and practical system.

To help us finalise the strategy, we're asking everyone to contribute from everyday South Australians to local councils and business. Our aim is to make sure our transport network works for everyone.



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# **South Australia's Transport Strategy**

**CITY OF MARION  
DRAFT SUBMISSION**





### **City of Marion submission to the Transport Strategy Factsheet**

The City of Marion welcomes the opportunity to be consulted on the development of the Transport Strategy. This is timely given the City of Marion recently sought feedback from the community on its Strategic Plan 2024-2034, Walking and Cycling Guidelines and provided feedback on the Greater Adelaide Regional Plan (GARP). All of these documents prescribe the future directions for the city.

The final City of Marion Strategic Plan 2024-2034 prioritises a *liveable, sustainable community*, with the community vision to *create and maintain safe, attractive, and accessible public places and facilities*. The Walking and Cycling Guidelines endorses a comprehensive network of active travel routes throughout the city with matching infrastructure improvements to embrace safety and accessibility for cyclists and pedestrians.

#### **Transport Mode shift**

City of Marion is supportive of the vision statement to encourage a mode shift from private vehicles to the lower emission, active (walking, cycling, use of small-wheeled devices) and public transport modes to combat congestion. Lower vehicle use and ownership would also support the significant and increasing issues experienced by councils in relation to the demand for on-street parking, particularly in areas of increasing dwelling density.

Whilst the recommendation for appropriate facilities at the beginning and end of journeys will assist with the uptake of walking and cycling and public transport, increasing the convenience, connectivity and perception of safety, particularly after dark, will be more significant.

The Strategy, in coordination with the GARP, offers an excellent opportunity to significantly elevate the role and importance of active and public transport travel compared to the use of vehicles.

Consideration should be given to a model of a city with many urban centres, where each centre plays a role in study, services and employment provision and support the 'living local' principle with the associated localised travel requirements. Public and active transport are central to the success of this principle.

Future transport needs to accommodate human-centric places with good design principles, for good public realm outcomes, which are seamlessly connected to public transport 'hubs'. Better state and local government collaboration will be necessary to deliver improvements in services with good community interfaces.

Of note, the City of Marion's population over 70 years of age is projected to increase proportionally and in real terms, with those over 80 years of age almost doubling, by 2041. This generation is likely to experience a natural shift in demand

away from the private vehicle, toward more localised, accessible active travel modes and public transport, connected to activity centres. The City of Marion would like the Transport Strategy to consider the application of Disability Discrimination Act (DDA) focussed design principles, and the concept of 'living locally', built into its future transport Vision, to adequately support the diversity of ages, abilities and socio-economic status of the population.

Tonsley, Westfield Marion, Oaklands Park precinct, Hallett Cove shopping precinct, the Edwardstown and Castle Plaza precincts are key centres of employment, service and retail activity within the City of Marion. These areas warrant further review of transport hub / active travel improvement opportunities.

To help bring about these changes, both existing and future large-scale housing, as well as commercial and industrial developments will require greater coordination between the State Government, Council and developers to ensure that alternate modes of transport are identified early in the design phase, with the expectation of good interfaces, integration and contributions towards its delivery.

Consideration of the role and opportunities offered by car-share models within high density developments, in coordination with limited access to off and on-street parking, could encourage this shift. As with other cities, innovative parking solutions within urban centres and residential streets may assist this.

Integrating stormwater management and service authority requirements with transport planning will support urban renewal projects, as will consideration of space to accommodate 'green' infrastructure within transport corridors to enhance amenity and build climate resilience.

### **Community Safety and Active Travel**

With regard to safety, it is imperative that a safe systems approach ( $risk = exposure \times likelihood \times severity$ ) be adopted for both transport corridor changes and upgrades to ensure that safety for vulnerable users is given a higher priority. Transport conditions that are reactive or depend on users exercising caution to avoid being hurt, do not encourage increased participation. Bike lanes on main roads which end before intersections with no alternative separation option are one example.

In particular, the City of Marion would like to work with the Department for Infrastructure and Transport (DIT) on:

- Implementing safer pedestrian and cyclist crossings over main roads.
- Modifying existing infrastructure to separate user types where feasible (protected bike lanes, separating cyclists and pedestrians).
- Fixing gaps in the existing active travel network (eg. bike lane ends).

- Building new active travel infrastructure with higher levels of service.
- Better maintaining existing infrastructure including road surface condition, drainage and pavement marking.
- Improving wayfinding through the existing shared path network, including to public transport stops and activity centres, with matching travel times (in minutes) to give people more confidence to move actively.
- Applying signage to encourage better user etiquette on shared paths.

These aspects were raised by the community as infrastructure safety concerns during consultation of the Walking and Cycling Guidelines.

### ***Public Transport***

The Torrens to Darlington project presents an opportunity to uplift the 'place' aspects of the surface road in key locations and support growth in public transport priority and utilisation.

Whilst co-locating people and activity/employment centres with key transport corridors will be important, the City of Marion also calls for the Transport Strategy to incorporate some bold thinking for investing in public transport solutions that offer higher frequency and comfort. This may lend itself to fixed line or high frequency bus service as the additional backbone for north-south transit along the road network.

The Westfield Marion Bus Interchange requires redevelopment to improve the current level of comfort and accessibility for passengers. Consideration for increases to the bus priority on the road network, with a feasible increase in frequency, is also supported to reduce public transport travel times and increase competitiveness with private vehicles. Similarly, DIT support is sought for improving the capacity of passengers to easily get to and from bus stops and railway stations over main roads.

Whilst it is noted that a review of the bus network to improve its efficiency and service level was ultimately not supported by Government some years ago, the City of Marion encourages a review of this network once again, considering the timeliness of the GARP and Transport Strategy, which are re-thinking the growth and movement of the city. Careful consideration is required on how to best engage the community. Recently, council wrote to the Minister seeking additional bus routes on Majors Road, O'Halloran Hill and at Brooklyn Drive, Hallett Cove. Although these requests were not supported, the council remains committed to supporting residents in accessing public transport and will continue to advocate on behalf of the community.

Targets for the increase in public transport patronage and active travel participation to 2041 would assist councils and the State Government to track and compare progress towards a changing city over time.

Improving safety on public transport, particularly for older residents living on their own will support greater public transport use. In addition, the ease of ticket purchases on buses in particular, through, for instance, a 'tap n go' system, may improve the cost recovery of the service and make it more accessible for people in an increasingly cashless society.

### ***Sustainability and net zero goals***

City of Marion supports the proposed high-level vision to *ensure sustainable infrastructure, materials and assets to underpin the future transport system.*

Important to the delivery of these principles is the capacity of both major and minor transport corridors to provide enhanced environmental conditions, with the opportunity to increase:

- Canopy cover through the selection of appropriate shade and water-resistant trees that support the community's choice to travel actively and increase climate resilience to the 'heat island effect'.
- Local urban biodiversity goals (bees, plant species, fauna) and habitat corridors
- Water sensitive urban design treatments for stormwater management and quality
- Beautification of the urban environment, encouraging people to stay and play in locations of higher 'place' value (liveability)
- The use of recycled, porous and heat-resistant materials which embed and enhance climate resilience

The provision of grant funding for Streetscape projects will contribute significantly to these sustainability outcomes through the road network.

Additionally, the increasing uptake of electric vehicles, including within the freight, fleet and uberised industries, should be underpinned by strategically located, renewably sourced, fast and trickle-charge infrastructure.

### ***GARP***

Alignment of the Transport Strategy with the GARP will be crucial for maximising access to different transport options. The development of strategically placed residential, commercial and employment growth centres underpinned by strategically important transport links are critical for achieving liveability, prosperity and sustainability principles in the future.

For the City of Marion, this means identifying future corridors of key 'movement' and 'place' and consolidating housing densities, activity centres and transport hubs within these zones to accommodate population growth and change. This is likely to require consideration of methods to accommodate growth in corridor capacities whilst also delivering the anticipated public realm improvements identified within the GARP for these identified corridors. This represents a challenge for these contested spaces, and the Transport Strategy needs to be clear about roles and expectations for the corridors to guide future investigations and resultant precinct planning.

It is noted that the population forecasts used to inform the strategy speak to 2041 projections. The forecasts used for GARP extend 30 years and are higher in the total population forecast to 2050. It is important to ensure alignment between the two documents as local planning and yield forecasting for different locations will be driven by targets identified, and transport infrastructure will need to plan for this accordingly.

### ***Prosperity***

Application of the Movement and Place Framework through the Transport Strategy will enable the clear priority of corridors for freight and vehicle movement and corridors for people movement to be identified and maximise the safety and efficiency of the network.

The City of Marion supports a strategic review of freight corridors which consider future urban forms and population centres.

The maintenance of transport assets is acknowledged as being critical for increasing the resilience and efficiency of the transport network, and considers the following aspects key to delivering this:

- Collaborating closely with asset owners (councils and private sector) on maintenance requirements and schedules for assets (such as for road sealing, service upgrades)
- Planning the transport system assets with appropriate and defined service levels to inform asset management best practice.
- Program of maintenance and upgrade of existing railway stations, bus interchanges and bus stops maintained by DIT to meet DDA standards and improve their appeal

***In summary***

Overall, the City of Marion is pleased with the release of the Transport Strategy Factsheet and the opportunity for stakeholders to contribute to it early. The Virtual Reality engagement process was innovative and offered the ability to reach many people.

Council would like to see priority given to the principles of liveability, sustainability and community whilst increasing the efficiency and reach of our transport networks, with an emphasis on alternative transport modes.

The Department may wish to consider the renaming the Transport Strategy to something more contemporary like 'Transport Strategy – Connecting SA' or 'SA Transport Strategy – towards 2040'.

There is a strong willingness to review any proposed plans and actions in the near future and collaborate with the Department ahead of the final document.



**12 Corporate Reports for Information/Noting****12.1 Glandore Oval Redevelopment – Community Consultation Feedback**

<b>Report Reference</b>	GC241210R12.1
<b>Originating Officer</b>	Unit Manager Property Strategy and Delivery – Geoff Norris
<b>Corporate Manager</b>	Manager City Property - Mark Hubbard
<b>General Manager</b>	General Manager City Development - Ben Keen

**REPORT HISTORY**

<b>Report Reference</b>	<b>Report Title</b>
GC240326F11.1	Glandore Oval Redevelopment – Project Funding
GC240423R13.1	Glandore Oval Consultation Results
GC240924F11.1	Glandore Oval Redevelopment

**REPORT OBJECTIVE**

To highlight key outcomes from the third stage of community consultation for the Glandore Oval Redevelopment.

**EXECUTIVE SUMMARY**

The key objective of the Glandore Oval redevelopment is to improve the layout and function of the site and provide a new quality clubroom building that will cater for the local based clubs and also provide improved outcomes that will benefit the broader community.

The third round of community engagement commenced on 8 October 2024 and concluded on 30 October 2024 and was designed to gather feedback from local residents, clubs, key stakeholders, and the wider community on the updated concept design for the Glandore Oval Redevelopment (see Attachment 1). The updated concept design package has where possible, taken into account the feedback provided at the two previous community consultations.

Overall, there were 36 responses to the survey (including hard copy surveys) with 72% (26 responses in support), 6% (2 responses neutral), and 22% (8 responses unsupportive). 56% of the respondents (20 responses) were from Glandore residents, 14% (5 responses) were from City of Marion residents outside Glandore and the remaining 30% (11 responses) were from participants outside of the City of Marion council area.

A breakdown of the results is provided in the report to follow.

**RECOMMENDATION**

**That Council:**

**1. Notes the report**

## DISCUSSION

An updated concept design following previous consultation has been completed and released to the community for the purpose of seeking feedback. The following is the summary of the community engagement process and outcomes.

### 1. Community Engagement process

The aim of the third round of community engagement was to seek feedback on the updated concept design that features:

- A new clubroom in the northwest of the Glandore Oval site.
- 16 additional car parks (5 off-street and 11 on Margaret Street) to address parking needs.
- New pathways to improve connections and safety to the clubroom.
- Additional landscaping

This round of community engagement opened on 8 October 2024 and concluded on 30 October 2024.

A variety of engagement techniques were used to maximise reach to all areas of the community including:

- Door knocking local residents on Churchill Avenue, Margaret Street and Gertrude Street.
- Updated onsite signage.
- Direct mail to broader Glandore residents.
- Social media campaign.
- Emails to key stakeholders including (local schools and club representatives).
- Two community drop-in sessions at Glandore Oval.

### 2. Responses

#### a. Making Marion responses

The following table summarises the responses and support level based on respondents' location.

Metric	Overall	Glandore residents	CoM residents outside Glandore	Non-City of Marion residents
Responses	36	20	5	11
Support level	72%	55%	100%	91%

89% (32 respondents) reported as regular users of the oval.

#### b. Drop-in Sessions

22 people attended the two community drop-in sessions held on 14 October 2024 and 28 October 2024. Key issues raised included:

- Strong concerns from Margaret Street residents about the proposed 90-degree car parking along Margaret Street.
- Increased size of building footprint was a key issue for people living in close proximity to the oval.
- Provision of effective acoustic treatments was raised as a requirement to the rear of the new club rooms to minimise noise impacts of electricity and water infrastructure to residents living on the northern boundary
- Lack of lighting of oval and/or pathway security, for evening and early morning exercise.
- Scaling back of the oval boundary pathway.

c. Written Submissions

Three written submissions were received from community members that raised the following issues:

- Clubhouse footprint
- 90-degree parking
- Playground (lack of fencing and toilet)
- Scaling back of the boundary track
- Lack of adequate lighting for safety and security
- The requirement for planting to consider and improve biodiversity

d. Social Media

Local residents are highly engaged on their own local area Facebook pages and engagement (commentary and discussion) was high within these private and location-targeted groups. Due to use of these local group channels, engagement with the general City of Marion posts was low.

### 3. Key Outcomes and Summary of Results

In general, the results of the Community Engagement show strong support for the proposed layout for the Glandore Oval Redevelopment.

The feedback received has raised implications which will be considered through the design development phase of the project including:

- Parking design and improvements for pedestrian movement along and across Margaret Street.
- Minimising the impact of the building on the northern boundary and consideration of landscaping options, acoustic treatments, and consideration to the layout of the building's footprint.
- Pathways and site lighting.

The full Community Consultation feedback is provided in Attachment 1.

#### Next Steps

The detailed design will continue to progress considering the key outcomes highlighted above.

It is expected that the 70% design documentation will be completed by the end of March 2025 and presented to Council at the April 2025 General Council Meeting along with a section 48 report.

A Public Works report will be presented to the Public Works Committee following the April 2025 General Council Meeting, as required under the terms of the funding agreement with the state government.

**ATTACHMENTS**

1. Community feedback report - Glandore December 2024 [**12.1.1** - 23 pages]

# Glandore Oval upgrade: Concept plan consultation

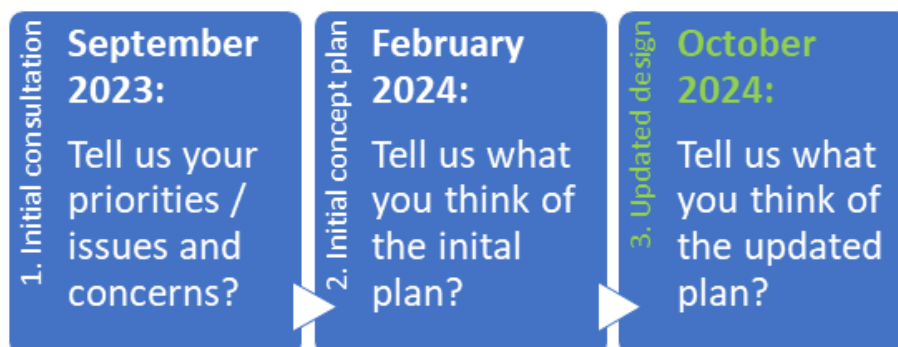
**Community feedback report**  
November 2024

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## Executive summary

### 1.0 Consultation timeline



Stage 3 of community consultation on the updated concept design was undertaken from 8 October to 30 October 2024. This follows on from consultation stage 1 in September 2023, and stage 2 on the initial concept plan in February 2024.

### 2.0 Making Marion responses

- 36 responses were received on the Making Marion project website.
- 72% (26 respondents) support the plan, 6% (2 responses) were neutral and 22% (8 respondents) do not support the plan.
- 56% (20 respondents) were from Glandore residents, 14% (5 respondents) were from City of Marion residents outside Glandore, and 30% (11 respondents) were from outside the City of Marion Council area.
- 89% (32 respondents) reported as regular users of the oval.

#### 2.1 Glandore residents

- 20 responses were from Glandore residents.
- Of these responses 55% (11 respondents) support the plan, 5% (1 respondent) was neutral, and 40% (8 respondents) do not support the plan.

#### 2.2 Key feedback themes from respondents who support the concept plan and building design

##### Infrastructure Enhancements:

- Resurfacing netball courts for safety.
- Installing netting behind football goals to prevent disturbances.
- Expanding the verandah canopy for better weather protection.



## Executive summary

### Community Amenities:

- Requests for more outdoor seating.
- Adding outdoor gym equipment to support fitness and family activities.
- Improving accessibility and functionality of playgrounds and open spaces.

### Sustainability and Modernisation:

- Interest in opportunities for energy solutions like electric vehicle charging, emergency lighting, and energy management systems.
- Landscaping considerations to manage impacts effectively.

## 2.3 Key feedback themes from respondents who do not support the concept plan and building design

### Proposed 90° parking on Margaret Street:

- Lack of support for proposed 90-degree parking along Margaret Street due to safety concerns and impact on residents.
- Key concerns include difficulty exiting properties, increased street traffic, reduced pedestrian safety, and the negative effect on the residential character of the street.
- Perception that Margaret Street residents are being unfairly targeted compared to other nearby streets.

### Safety and Lighting Issues:

- Residents emphasize the importance of the provision of lighting for safety, especially during early morning or evening use, to deter unsavoury behaviour and improve overall security.
- There is a demand for lighting solutions that balance safety with minimal disturbance to neighbours.

## Executive summary

### 2.3 Key feedback themes from respondents who do not support the concept plan and building design (continued)

#### **Lack of Local Community Amenities:**

- Disappointment that the revised plan prioritises sports club upgrades over local community needs, such as a playground upgrade.
- Concerns over council neglecting the needs of ratepayers who fund the project but feel underserved by the proposed plans.
- Frustration about the perceived lack of consultation and responsiveness to community feedback on parking, green spaces, and amenities.

### 3.0 Community drop-in sessions

A total of 22 community members attended the 2 community drop-in sessions held at the Glandore Oval clubrooms. Attendees were local Glandore residents who were both supportive and unsupportive of the updated concept design.

#### 3.1 Community feedback from the drop-in sessions:

##### **Parking and traffic**

- Strong concerns from local residents on the proposed 90° parking configuration in Margaret Street and perceived negative impacts to pedestrian safety
- Requirement for traffic controls to stop drivers cutting the corner into Margaret Street from Churchill Street

##### **Building design**

- Requirement for effective acoustic treatments to the rear of the new club rooms to minimise noise impacts of electricity and water infrastructure to residents living on the northern boundary
- Concerns were raised over the large increase to the building's footprint and loss of green space at the eastern end of the proposed new clubrooms

##### **Landscaping**

- Ensure that the proposed landscaping covers the light pole to the east of the building

## Executive summary continued

### 3.1 Community feedback from the drop-in sessions (continued)

- Requirement to consult with residents living along the site boundaries on the species to be planted (especially for Margaret and Naldera Streets)

#### Lighting and the boundary path

- Disappointment was expressed over the scaling back of the boundary path, from its initial extent which around the oval to now running along the western side from the carparks on Margaret Street
- The lack of lighting for the complete oval site was raised as a concern for access/use in the early morning or in the evening on the grounds of safety and security concerns

#### Playground and courts

- Concerns over the lack of a fenced enclosure to improve safety were raised
- The lack of a toilet near the playground and sports court area was an issue raised and discussion on people using the vegetation for toileting
- Improvements to the fencing on the tennis courts was raised as an area for improvement, currently balls are not prevented from leaving the court due to a large gap under the fence

### 4.0 Written submissions

Three written submissions were received from community members that raised concerns on:

- Clubhouse footprint
- 90-degree parking
- Playground (lack of fencing and toilet)
- Scaling back of the boundary track
- Lack of adequate lighting for safety and security
- The requirement for planting to consider and improve biodiversity

## Engagement Snapshot

### Purpose of engagement

To seek the views and input from the community on the updated concept plan for the Glandore Oval upgrade.

Community consultation commenced on **08/10/2024** and closed on **30/10/2024**.

### How we engaged:

- Door knocking local residents (Churchill, Margaret and Gertrude Streets)
- Updated onsite signage
- Direct mail to broader Glandore residents
- Social media campaign
- Emails to key stakeholders including (local schools and club representatives)
- Community drop-in sessions (x2) at Glandore Oval

**36**

**Survey responses**

received via  
Making Marion Survey

**3**

**Written submissions**

From community and key  
stakeholders

**22**

**Drop-in session attendees**

From community and key  
stakeholders

## Engagement Snapshot

Door knocking area



Direct mail delivery area







# Participant responses

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## Making Marion responses

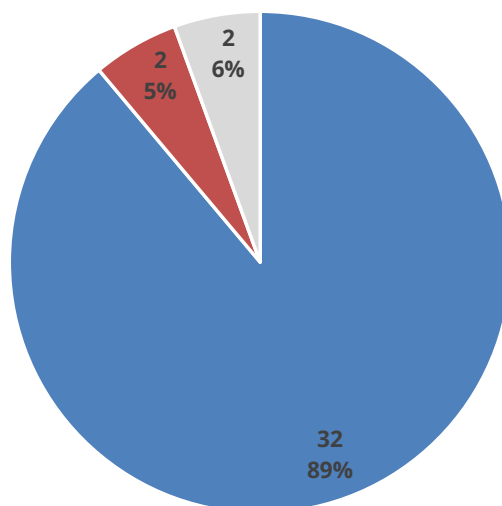
### 1. Street name and suburb?

Street name	Suburb	Total
Wright Street	Edwardstown	1
Yanyarrie Avenue	Edwardstown	1
Wooton Road	Edwardstown	1
Margaret Street	Glandore	2
Victoria Street	Glandore	1
Moldavia Street	Glandore	1
Gertrude street	Glandore	4
Churchill Avenue	Glandore	3
Winifred Avenue	Glandore	1
Victoria Street	Glandore	1
Margaret Street	Glandore	4
Naldera Street	Glandore	2
Cross Road	Glandore	1
Burgundy Way	Glengowrie	1
Thirza Avenue	Mitchell Park	1
<i>Gilbert Road</i>	<i>Somerton Park</i>	<i>1</i>
<i>Braemar Road</i>	<i>Torrens Park</i>	<i>1</i>
<i>Owen Street</i>	<i>Torrens Park</i>	<i>1</i>
<i>Opal Street</i>	<i>Aberfoyle park</i>	<i>1</i>
<i>Maxwell Street</i>	<i>Adelaide</i>	<i>1</i>
<i>Browning Avenue</i>	<i>Adelaide</i>	<i>1</i>
<i>Ashmore Road</i>	<i>Bellevue Heights</i>	<i>1</i>
<i>Fielding Road</i>	<i>Clarence Park</i>	<i>1</i>
<i>Mercurio Drive</i>	<i>Flinders Park</i>	<i>1</i>
<i>Hackett Avenue</i>	<i>Millswood</i>	<i>1</i>
<i>Galway Avenue</i>	<i>North Plympton</i>	<i>1</i>

### ***Responses from outside City of Marion***

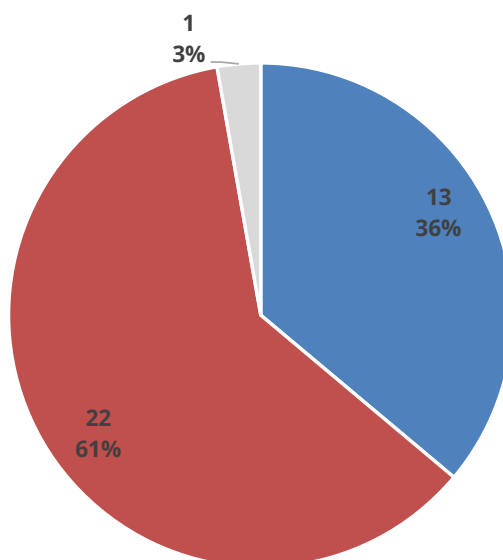
## Making Marion responses

2. Are you a regular user of Glandore Oval?



■ Yes ■ No ■ Other

3. Are you a sports club member?

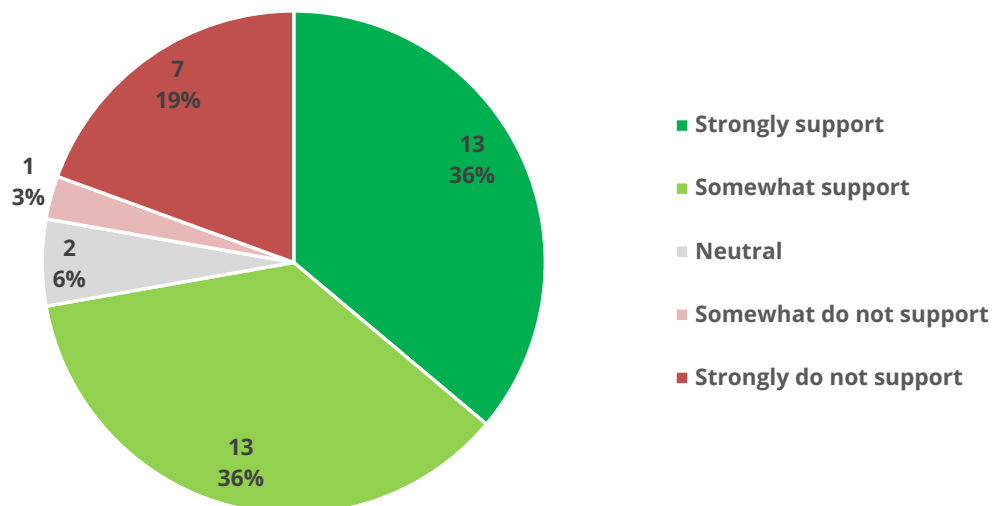


■ Yes ■ No ■ Other

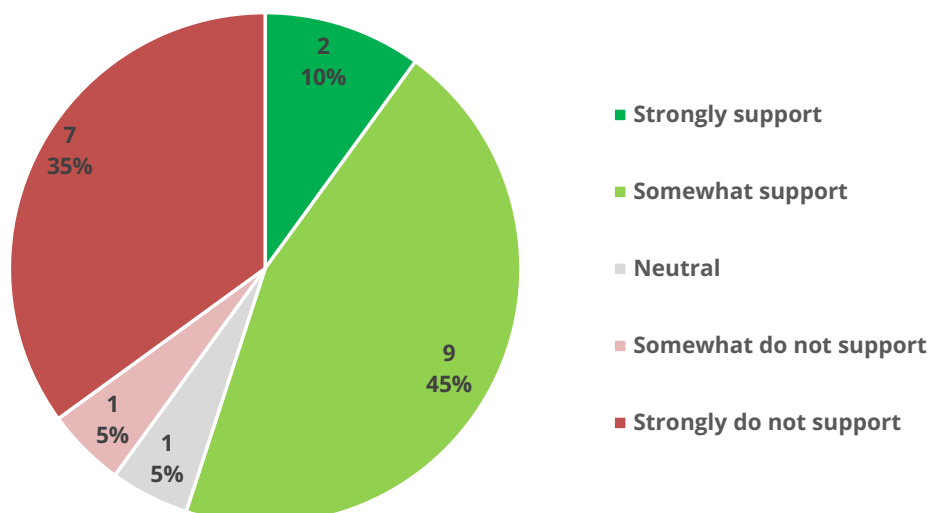
## Making Marion responses

### 4. Do you support the proposed concept plan and building design?

Overall (36 responses)



Glandore residents (20 responses)



# Appendix 1

**Q4: Do you support the proposed  
concept plan and building design?  
(16 comments received)**

## Respondents comments

### Strongly support

- 1 The building is a modern design that compliments the requirements of sporting clubs and the community. The associated precinct works including car parking compliment the new clubroom building.
- 2 I am part of SEDA College Glandore and we as a class strongly support the concept plan and building design. This project will help shape the positive learning environment we are trying to create, while we inspire learning and growth from young students who are active participants in the community. This project will ensure our students are not only safe but are able to thrive in the environment.
- 3 Great opportunity to facilitate the Westminster OS Football Club as well as the Adelaide Cricket Club.
- 4 Looks amazing and functional, would add a lot to the community
- 5 You're listened to community and are balancing the development with nurturing nature as no existing significant/regulated trees will be effected - Congratulations
- 6 The current facilities are very dated and inadequate for male/female teams sharing the poor changeroom facilities. There is no way of viewing the oval from the function room at the rear of the Club.  
A 2 Storey facility would have been much better however the proposed design can work. Parking will be the biggest issue for visitors.
- 7 As a user of the facilities that have existed for many years, these are in real need of an update which can then also be used by the broader community. We recently used the refurbished prospect oval for a business function, so this would have the opportunity to generate different revenue from what the site currently does.
- 8 Complete Facilities for Community & Club use. Provides safe & functional open space.
- 9 Very inclusive and a wonderful addition to community facilities.
- 10 It seems to be a very nice upgrade

### Strongly do not support

- 1 I do not support the 90 degree parking along Margaret Street. Apparently, according to one of the council employees at the consultation meeting, the upgrade is dependent upon additional parking being developed in the vicinity. I therefore strongly do not support the concept plan and building design.
- 2 You have alluded to increased security and lighting. This is not clear at all on this concept plan. Are you simply talking about a nice alarm system for the new building, or are you actually concerned for security for residents and dog walkers using the oval. Where is the lighting? I presumed it would be around the walking path in a previous design but the walking path has now disappeared and so presumably the lighting as well. What is continually ignored by council are those residents who enjoy using the oval early in the morning or in the evening when (for six months of the year) the oval is pitch black. Most community spaces have lighting that allows for a grater sense of safety. Why is this not being considered here? Lighting is required around the entire oval precinct - it does not have to be high or bright (so it has no impact on neighbours) but sufficient for those users who like to exercise when it is dark. At the moment I feel incredibly unsafe as even at 6am there are often unsavoury folk who are prowling around, shouting out abuse, and generally causing anxiety. At least some lighting may discourage these folk.
- 3 I am really disappointed in the revised plan. There seems very little for local community here and all investment in the sporting clubs which have already had recent upgrades. Residents wanted an upgraded playground per your consultation but that doesn't seem to have made the cut. Similarly, we asked for a solution to parking that sees us often have to walk blocks to our homes due to the traffic in Churchill Ave. As the rate payers funding this, what are you doing for us??
- 4 90 degree parking in Margaret Street is ridiculous.  
Even with parallel parking it is extremely difficult for residents to exit their properties on Saturday's.  
Added to the parking difficulties, vehicles parked partially over driveways further adds to the problem.
- 5 Support the clubrooms building.  
Strongly oppose the 90 degree parking.  
Loss of more open space with new clubrooms.  
If not suitable find somewhere else.  
Did not sign up to live in a carpark. Council not listening to previous feedback.  
Appears Margaret Street is being singled out in favour of Churchill Street and Gertrude Street residents.
- 6 I support the building and green/pathways but I (and other residents of Margaret Street) strongly oppose the 90 degree parking along Margaret Street. This is a residential street and to have 15 spaces opposite 2 houses is appalling.  
It is also unsafe for children and pedestrians as the street is not suitable for cars to be reversing out of parks.  
The street is too busy now - these additional parks will exacerbate the problem.



# Appendix 2

**Q5: Do you have any other comments? (30 comments received)**

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## Respondents comments

### Strongly support

- 1 The Adelaide Cricket Club appreciates the support of the City of Marion to deliver a generational project to support the club and community. Member for Badcoe Jayne Stinson is to be congratulated on her vision and support for the project.
- 2 The netball courts need resurfacing, they are not safe.  
Need more outdoor seating
- 3 The Football Club recommend installing netting behind both sets of goal s to prevent the number of footballs going on to the roadway to the South and over neighbours rear fences to the north.
- 4 Would be happy to discuss opportunities that sit around Power Distribution, Emergency Lighting, Electric Vehicle Charging and Energy Management and Monitoring.
- 5 Expansion of the Front Verandah Canopy in width will provide greater functional area for protection in wet weather and protection from the Sun.
- 6 Looking forward to the proposal being approved and the upgrade commencing.
- 7 No it seems perfect
- 8 Proposed plans look great.  
Additionally some outdoor gym equipment near the playground would be fantastic, to support families exercising and getting outdoors together.  
I currently take my kids to that playground at least 1x a week, and go for multiple runs at the oval for my own fitness each week. outdoor gym equipment would be a welcome addition for our family.
- 9 Reason for location understood. Focus on landscaping to manage any impacts.

### Somewhat support

- 1 strongly oppose 90 degree parking more dangerous for all road users and pedestrians.Turning Margaret street into a carpark more traffic noise and pollution.More ground taken from oval surrounds approx 1 metre from southern side of oval Margaret st,this combined with the old practice wicket area is a huge loss of open space.No mention of the extra noise from clubrooms echoing straight across the oval to disrupt our peace also more light pollution from clubrooms.No detail about type of fencing near playground? loss of more trees for parking apparently unhealthy.If the 90 degree parking goes ahead cars will be more prone to ball strikes cricket and football.The concept plans are all geared for the sporting clubs as the private enclave not the community.These additional comments are to be added to the ones of 14-10-24 which were submitted at the clubrooms on the night,Thank you.
- 2 Additional lighting.... Where is it? There doesn't seem to be extra lighting for the public to use the oval in early mornings or evenings. It's stated in the concept plan, but not shown. Lack of lighting is a major safety issue for oval users currently. This is a major concern to me as a frequent oval user.
- 3 I am very disappointed at the apparent lack of a raised spectator viewing area in the proposed Glandore Oval concept plan and building design. This viewing area could take the form of either an elevated deck or an upper level - preferably the latter. In my experience, recent upgrades of other facilities around Adelaide also have ignored this crucial aspect of participation in community sport and recreation. The better the view of the game, the greater the enjoyment and appreciation of the facility as a whole.
- 4 I support the design but I can't see that the issues around lighting for security and usability have been addressed.  
  
Facilities and lighting needs to not just meet the needs of the sports clubs but make the space useable to the community between 6am and 9pm all year.  
  
Currently the space is not safely useable during winter between sunset and sunrise due to lack of lighting, greatly limiting community benefit. Given the negative impacts of the clubs to residents on training and playing days, it would be extremely disappointing to have a beautiful space residents can't use safely at other times.  
  
In addition to lighting there should be public toilets available outside of club operating hours.

## Respondents comments

### Somewhat support

- 5 I find it sad to see that the community are losing space that was promised to remain as open space but is now to be used as club rooms. I like the idea of the new club room with a community connect but wonder how much access we will really have.  
I am not happy with the fact that the parking on Margaret St will be changing and substantial trees will be lost to car parking. I feel for those who live on Margaret St who will be dealing with cars reversing into spots constantly as is the norm for parking cars now. It was mentioned that the playground is due to be updated but that appears to now be bumped back.  
Lighting is a big issue for locals that use the oval. There was no clear plan to view new initiatives if in fact there are any. We used to have access to the lighting but that is not possible now.  
Hopefully there will be lighting that comes on around the oval at least for when it gets dark. We have had people sleeping around dark edges of the oval, syringes found and broken glass left. This oval is used by locals, morning and night with children, the elderly and also for exercising dogs.  
At the consultation meeting this evening, I found most staff to be very helpful in trying to assist locals with their questions and concerns but was surprised that no one wore a name badge. The first person I spoke to was very polite and represented the council well, yet the second person who (I think was a Shane) was involved more in the planning side and was not so 'user friendly' and I feel was more invested in supporting the sporting clubs. Heated discussions we observed that were not very respectful which I find disappointing to say the least. It all seems that these plans are now set in stone.  
There was concern from residents, that locals need to access the cricket nets from South Rd yet the cricket club accessed from the oval. Accessing from South Road is not safe for anyone yet that is the only way to access the nets. We were told it was for maintenance reasons. I fail to understand how there is a priority for club members as opposed to local users. All areas need to be maintained but we were told that the club needed access for maintenance!  
We as a community of rate payers, offered our concerns in the past and made other suggestions at the time but we were ignored, except that the newly installed courts will now stay. Yay!  
  
I am overall very happy to see an upgrade of Glandore oval but I am disappointed with the consultation process of past experiences and it seems that this consultation is really just a 'presentation' of what is to happen in that space. It was disappointing to see so few residents there. Is it that they don't care or they are unaware or too busy with their lives?  
I've been using this oval for over 40 yrs and would love to continue to do so.  
Please can you ensure that future meetings are staffed but those wearing official name tags that state their name and position of relevance to the presentation. Wouldn't hurt to have temp name tags for all attendees either.  
I live in Glandore very close to the oval and use it daily!
- 6 Turn it into an ice arena since the other one shut down and the lease on the existing rink is gone. It will be a tragedy to see no ice sports in SA
- 7 Though upgrades are absolutely welcomed, residents and oval users would like to maximise the opportunity. Having a two story club room with a function and balcony space (similar to Goodwood Saints) above the club rooms will minimise land area needed for buildings, increase parking and game viewing from balcony.  
Would also like to see the vacant block on the corner of Margaret st and South Rd acquired for parking.
- 8 The Oval lights should be on every night until around 9pm to provide a safe, well lit green area for dog walking
- 9 It is unclear from the proposal what the community lighting is like, esp for community members who use the oval after dark. I walk my dog at 6am every morning and it is very dark on the oval in winter. We used to be able to use one of the flood lights to light up a section of the oval but this is no longer possible with the new lighting. There is no other lighting on the oval and I do not feel safe using the oval in winter. I have the right to safely use community facilities so please advise on community lighting. I supportive of the plan as long as you don't cut down any trees.
- 10 Try to increase tree plantings and minimise loss of mature trees please
- 11 Please reconsider the location of the playspace over to the clubroom side of the precinct. This has several benefits including proximity to public toilets, clubroom amenities (on game day), passive surveillance of the clubrooms and better connectivity to the clubrooms for parental supervision during organised sport.  
  
The footprint of the clubrooms is considerable and could be reduced with a 2 story building. This would then enable additional and much needed off-street parking, enable additional open space and accommodate the relocation of the playspace.  
  
Additional community infrastructure such as fitness equipment, drink fountains at more convenient locations (near Naldera St entrance) should be reconsidered to provide greater benefit to the broader community.

## Respondents comments

### Neutral

- |   |   |
|---|---|
| 1 | I look forward to a similar project in Plympton Park at Plympton Park Oval (Sth Terrace) and the Tennyson and Blackler 'Park' (???). The residents of Plympton Park deserve more than we currently have.  |
| 2 | <p>While the building is better than I expected I am very worried about parking in the local area. Our streets cannot handle the extra cars coming into the area and the Parking signs are being ignored, possibly by visiting teams who visit once a year. A more definite No Parking rule should be instigated so that parking be allowed only on one side of the street at all times, especially for narrow roads like Churchill Ave. Naldera St that leads into the oval could have parking on both sides of the road as it does not have through traffic. Maybe the council could buy the vacant block on the corner of Margaret and South Rd to be used for parking?</p> <p>Is the rent being charged to the cricket and football clubs being increased sufficiently to cover the cost for moving the bowling nets and installing floodlights and the millions being spent on the new clubrooms? Both clubs will benefit from increased patronage and bar sales once the building has finished. Ratepayer money is being spent but very few ratepayers will make use of the new clubroom or lights or bowling nets.</p> <p>I commend both clubs who use the oval, there is little noise or mess after games and they mostly treat the neighbourhood respectfully although cars regularly park close to house driveways making it difficult to enter or exit properties.</p> |

### Somewhat do not support

- |   |   |
|---|---|
| 1 | <p>1: There was a walking/ jogging path in the original design which don't have any mention in the new design. Would like to know what really happend to this. I think it is very important and helps people with accessibility issues to use the oval. It also helps all users during winter when ground is wet. It helps to bring more people to oval which bring community together.</p> <p>2: Club room design is disappointing. Not sure why we have a single story building whereas all Recents oval redevelopment examples went with double story buildings. It's not just give more space for the club room but it also bring much better game viewing experience. Very partial examples are good wood and unley oval. I strongly advocate for double story clubs room or club room with an upper deck viewing gallery.</p> <p>3: installation is security cameras is been raised before, but no mention in the design.</p> <p>4: kids play area needs many upgrades. It need fencing, toilets and better play equipments</p> <p>5: love to see more trees or fruit trees planted around the oval. Would love to see detailed landscape plan.</p> |
|---|---|

## Respondents comments

Strongly do not support

- 1 If the existing parallel parking were retained, and no adverse effects would impact the residents of Margaret Street, I would support some aspects of the concept plan. However, the proposed design is too large for a small footprint space. Residents were told that the green space previously occupied by the old cricket nets would be available to all oval users - as 'compensation' for the large area that the new cricket nets now exclude everyone other than exclusive club members. The concept plan shows that a larger building would deny this, as well as being too large on a small oval space.
- 2 Lighting, lighting, lighting please and around the entire oval, not just on the precious new clubrooms. Please consider Glandore residents in this plan. Send someone out to one of the other ovals to see how they manage overnight lighting and safety. And how about putting some interim lighting in as well - the clubroom outdoor lights are broken and the playground lights are broken.
- 3 Please pass onto your traffic team that the situation on Churchill Ave on game day and in peak hour is really fraught. I've had extreme road rage while parking out the front of my property from people wanting to use the street as a rat run. Please close it off at cross road and offer permits to residents during mar - sep when parking restrictions apply.
- 4 Why did the council not heed the feedback from the survey regarding parking in Margaret St?
- 5 Lack of detail about oval fence, disabled access to oval Margaret Street. 90 degree parking is going to create a more dangerous situation than it is already.
- 6 Why has council not listened to the previous feedback from Margaret Street residents? Also the promise of increased green space where the old cricket nets used to be has now been taken up by increased building footprint. And now more green space will be taken by carparks if the 90 degree parking goes ahead.
- 7 I looked through all the feedback on the previous plan and multiple people wanted the gravel walking path around the oval to stay (but it's now been removed), the kids playground to be moved closer to the clubrooms/public toilets (but the kids playground is staying in its current location with no public toilet in the vicinity) and the new clubroom appears to be about twice the size of the current one thus taking up a large amount of existing greenspace. Given that the community centre (500 m west of the oval) has multiple spaces for community use why build such enormous clubrooms that will really only get used for ~10 footy games a year. I note that the new huge clubrooms include only 2 publically accessible toilets...why is this? So my requests are - reinstate the gravel walking path, add a toilet and fencing around the kids playground (to keep dogs out) and keep the clubroom footprint to something approximately the same size as current, increase the number of public toilets to four

# Appendix 4

## Email submissions (3 received)

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## Email submissions

Received 14/10/2024

Hello

I previously provided comments but attended the meeting at Glandore Oval tonight and wanted to provide some additional comments

1. My main objection to the new plan is that there are almost no upgrades to the Oval or provisions for the community. Instead all the resources appear to be focused on the construction of new clubrooms that have double the footprint of the current clubrooms.
2. There is no provision for a complete fence around the childrens playground. I was told this is because once a fence is built the playground becomes uses as a dog park. I'm struggling the logic of this argument - if you build a fence around a childrens playground and place "no dogs" signs on the gates, most sensible dog owners wont enter the area. In contrast, currently the dog water station is right next to the playground, kids drop food all over the ground (which attracts dogs, including my own).
3. There is no provision for a public toilet near the playground/tennis courts. As a regular user of the oval I can report that many people appear not to know of the existance of the public toilets at the back of the current clubrooms or they choose not to walk ~200 m to use them. I regularly find human faeces and toilet paper/tissues in various parts of the oval perimeter. Provision of a self-cleaning toilet near the kids playground might help alleviate this issue. I was told tonight that providing a toilet near the playground just acts as a magnet for undesirable social activity.
4. There is no mention of public safety lighting. Low voltage, solar powered LED spotlights installed on each of the current light towers and on the front of the club rooms would provide enhanced safety for people using the oval early in the morning or at night, and might also help deter the rare occassions of anti-social behaviour.
5. The gravel path around the oval has been removed. I feel that this is a real shame - a walking track would massively improve accessibility for wheel chair/scooter users and also allow people to walk at the oval in winter (when the grass is cold/wet) and summer (when the Council runs the irrigation system and floods sections of the oval surface)
6. The new clubrooms are double the current footprint - honestly I cannot understand why the current change rooms need to more than double in size, nor for the function room area to be at least 25% larger.

Overall, it seems that the Glandore Oval upgrade has simply become the Footy/Cricket clubroom upgrade with some additional car parking spaces, rather than a whole-of-community upgrade to the entire space

Received 28/10/2024

Hi Team

Thanks for the update on the new Concept Plans for Glandore Oval. Great to see the updates that were made as a response to community feedback, including the retaining of the tennis courts area by South Road.

I wasn't able to make either of the drop-in sessions in October, however, I have a question that wasn't answered from what I could see from the Community Consultation.

Has the Council explored the option of using the empty block on the corner of Margaret Street and South Road (empty block next to 2 Margaret Street), as an option for car parking? It's right across the road from the playground and courts, and easy access for people arriving via South Road. I understand it's likely outside of budget however is a very practical solution to the ongoing challenge of car parking, which will remain even with the updated design with has 16 additional car parks, with ongoing impacts on the surrounding streets on busy sport days.

I look forward to hearing from someone soon.

Cheers

## Email submissions

Received 30/10/2024

To whom it may concern.

Please find my written feedback on the proposed Glandore oval improvements. I would like an email to show receipt of this feedback and also I would like a copy of the notes from the consultation meetings held at the Glandore oval.

### **No increased parking down Margaret Street: find other solutions.**

- Glad to see open court/play space is retained. Very important and well utilised by the community (and sports spectators)
- Whilst parking is an issue on big sports game days, it is not an issue at other times (except for Churchill Avenue).

I have concerns about the proposed parking.

- Increasing parking down Margaret Street will only shift the problem of overcrowded parking and will increase accident hazards in Margaret Street. Margaret Street is the only residential street facing the oval. This is where people park and cross the road to get to and from the oval. Increasing the parking in these areas where the majority of pedestrians walk is fraught with danger.
- Moving to parking where cars are reversing out is extremely hazardous in this area which is highly used by pedestrians at peak times. Young children and families are often walking alongside and in between cars to access the oval. People access their boots, carrying bulky equipment and if parking is angled, they will be standing on the road. In addition, it is already difficult to see crossing the road on both off-peak and peak sport traffic days. The proposed parking will mean traffic will be reversing out to go both ways down Margaret Street. Now majority of the parked cars when pulling out head towards South Road. I see it will cause difficulties that may end in only one side street parking allowed which will once again reduce parking options.
- 23 Churchill Ave that backs onto Margaret Street has a solid shed structure. This is difficult to see past for anyone parking in the 17 Margaret Street area or those crossing the road. Near accidents in this particular area are frequent due to lack of visibility, and high congestion levels on the corner due to cars being parked on either side of the road. In addition, cars come at high speeds around Churchill Ave to Margaret Street. This is for various reasons, one being this area is a cut-through from Cross Road to South Road. Further congestion and reversing backwards in this area does not allow for traffic flow or road safety.
- Living directly opposite 17 Margaret Street - we have ensured decades of looking onto a hot, unpleasant dumping ground (often unsafe). Having raised this for decades - with proposed solutions, as residents we would like to be finally listened to and made a priority. We would highly value (and contribute to the care and maintenance) of green entrance space to the oval rather than the proposed additional car spaces.

### **Solution:**

The council retains parking direction as it stands on Margaret Street. The council takes a hard line with parking in the area. Make parking only on one side of Churchill Avenue at all times. This would remove many issues with the parking at the time of sports events. It also would alleviate dangerous situations at all other times. Provide resident only parking zones so care parks can be found on peak traffic days for local residents. Mark no parking areas on side streets in Glandore – allow plenty of space on corners and people's driveways clearly marked so no parking occurs. These actions will push parking to other locations/ streets in a more safe and manageable way.

There needs to be an accessible footpath along to oval for movement and access.

At the very least there should be allocation of bigger islands without car parks at each end of the oval where paths are to assist with crossing safely. Remove car spaces to enable safe crossing points

Turn 17 Margaret st area into green space entry to the oval and a safe crossing area. Council demonstrate they have listened to the needs of community by upgrading this space - not keeping as hot, dangerous parking area.

## Email submissions

Received 30/10/2024 cont..

### Storage of equipment

- Make sure the new facility has enough storage for items such as sight screens, nets, covers, bowling/ catching apparatus, BBQs, bins, oil from cooking disposal, rubbish etc.

Extra storage shed – delete

- Question: Why can't storage be in one building
- Save on money and yet another building to maintain, and clean around

### Shade

- The value of shade and trees cannot be undervalued. Most spectators sit near clubrooms for football and along Margaret St under the shade for cricket.
- Whilst shelter is a good idea -mostly it's needed in other areas

Solution: Increase natural shade around the oval - particularly on Margaret Street side and back of Churchill

### Colour of building

Red brick in keeping with the area

White: whilst cooling can produce a lot of glare in the sun.

Solution: A softer shade that makes the building disappear would be more aesthetically pleasing and less harsh on vision. It would also be in keeping with heritadge of area. Choose a sand stone colour such as those Tudor houses along Margaret street

### Artwork

Reflect Aboriginal and Torres Strait Islander peoples and also provides shade or function

### Biodiversity/ underplanting and weed control

- Shade/ natural landscape and aesthetics: replanting trees, having a long-term vision to provide shade and natural habitats, and developing aesthetics of the area

**Solution:** incorporate bird baths, underplanting of trees with shrubs and plants, and landscape to provide and cater for biodiversity. Also applying mulch and underplanting to suppress weeds and make for a more pleasant spectator environment. Biodiversity is a part of the councils' responsibilities and should cater to this in sports and recreation venues.

### Future planning

- Sunshade over the court area
- Sound barrier wall along the south road in the court area
- Kicking wall
- Underground powerlines - remove stobie poles
- Ensure oval caters for children and young people
- Maintenance
- Public practice nets moved to the oval side for safer and better access and use of the community

**12.2 SRWRA Board Meeting 18 November 2024 - Constituent Council Information Report**

<b>Report Reference</b>	GC241210R12.2
<b>Originating Officer</b>	General Manager Corporate Services - Angela Allison
<b>Corporate Manager</b>	- N/A
<b>General Manager</b>	General Manager Corporate Services - Angela Allison

**REPORT HISTORY**

This Standing Report follows each SRWRA Board meeting to provide an update of matters considered by the SRWRA Board.

**REPORT OBJECTIVE**

Present the Constituent Council Information Report from SRWRA Board Meeting, 18<sup>th</sup> November 2024.

**EXECUTIVE SUMMARYS**

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the “Constituent Councils”), pursuant to Section 43 of the Local Government Act 1999. The functions of SRWRA include providing and operating waste management services on behalf of the Constituent Councils.

In accordance with Section 4.5.2 of the SRWRA Charter, there shall be at least six ordinary meetings of the Board held in each financial year.

Furthermore, Section 4.5.11 states that prior to the conclusion of each meeting of the Board, the Board must identify which agenda items considered by the Board at that meeting will be the subject of an information report to the Constituent Councils.

In accordance with the above, the Information Report from the Board Meeting held on 18<sup>th</sup> November 2024 is provided for Members’ information.

**RECOMMENDATION****That Council:**

- 1. Notes the Constituent Council Information Report from SRWRA Board Meeting, 18<sup>th</sup> November 2024.**

**ATTACHMENTS**

1. Constituent Council Information Report [**12.2.1** - 2 pages]



## Constituent Council Information Report – Public

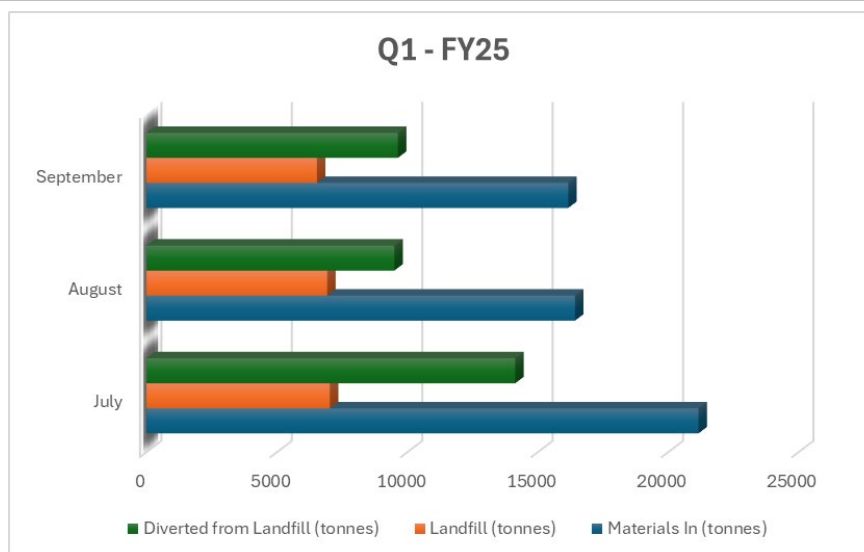
**Board Meeting:** 18 November 2024

**Report By:** Chief Executive Officer

*In accordance with Section 4.5.11 of the Southern Region Waste Resource Authority Regional Subsidiary Charter - 2024, the SRWRA Board identified the following Agenda Items to be the subject of a Public Information Report to the Constituent Councils (Cities of Onkaparinga, Marion and Holdfast Bay).*

### SRWRA STATISTICS – Q1 FY25

Month	Total Tonnes Received	Tonnes to Landfill	Diversion Rate (%)
JULY	21,165	7,028	67
AUGUST	16,428	6,926	58
SEPTEMBER	16,169	6,532	60



	Incidents Reported	Incidents Reported with Injury
2023	25	2
2024 (YTD)	58	3

Incident reporting has shown significant improvement in 2024, with minimal increase in injuries. SRWRA is effectively managing its personnel injury risk profile and maintaining a safe work environment.

## Constituent Council Information Report – Public

Report Name	Report Summary
<b>Internal Audit – Procurement</b>	SRWRA is seeking to appoint an internal auditor to enhance oversight in risk management, compliance, and operational efficiency. This internal audit function will strengthen accountability and transparency through assessments of financial and operational processes while identifying opportunities for process improvement.
<b>Stage 10 Liner – Procurement Plan</b>	SRWRA is lining the next part of its current landfill cell, known as Stage 10, to ensure continuous waste disposal operations at the site. The timely progression of the Stage 10 Liner project will accommodate future waste needs and support operational efficiency at our landfill facility.
<b>Audit &amp; Risk Committee – Terms of Reference</b>	Following the adoption of the Authorities financial statements the Audit & Risk Committee review their performance and provide recommended changes to the Terms of Reference to the SRWRA Board for consideration.
<b>Chief Executive Officers Information Report</b>	The CEO provided a summary of recent key activities, including the planned recruitment of an additional independent member to the SRWRA Board, with the process set to commence shortly. SRWRA is also progressing with a financial viability study for an “EcoPark” to explore future uses of adjacent landholdings.
<b>Risk Management Report</b>	SRWRA provides quarterly risk management reporting to the Audit & Risk Committee and Board, this includes regular reviews of the SRWRA risk register and identification of new and emerging risks.  Batteries pose a significant threat to both the landfill and resource recovery facilities. SRWRA is actively seeking technology to improve out of hours monitoring of the landfill.
<b>City of Onkaparinga Correspondence – Large Scale Solar / Hybrid Plant Investigation</b>	The CEO of the City of Onkaparinga has written to the SRWRA Board requesting the Board consider the City of Onkaparinga leading investigations into the use of SRWRA land for a large scale solar/hybrid plant, that would generate power for both SRWRA and the City of Onkaparinga.  The Board supported the request to investigate the project and recommended that the Cities of Marion and Holdfast Bay be included in the project scope. The Board will consider the outcome of the investigation when it is presented and make further decisions at or after that time.



### 12.3 Monthly Work Health and Safety Report

<b>Report Reference</b>	GC21121012.3
<b>Originating Officer</b>	Unit Manager WHS – Mark Jentsch
<b>Corporate Manager</b>	Manager People and Culture - Kate McKenzie
<b>General Manager</b>	Chief Executive Officer - Tony Harrison

#### REPORT OBJECTIVE

To advise Council of Work Health and Safety key Performance Indicators for the financial year 2024/25.

#### EXECUTIVE SUMMARY

City of Marion has experienced a Lost Time Injury resulting from a lower back muscle strain.

Rolling Total Reportable Injuries continue to decrease.

#### RECOMMENDATION

That Council:

1. Council notes this report.

#### DISCUSSION

##### Hazard and Near Miss Reports (Internal WHS SkyTrust reporting data)

Historical statistics inform us that when there is a healthy culture of proactive Hazard/Near Miss Reporting, there is a consequential reduction in injuries to workers. Hazards and Report Only (Near Misses) are reported to date for this financial year and are outlined in Tables 1 & 2. They can be compared against those reported last financial year which are outlined in Table 3 & 4.

**Table 1: Hazard Reports - Financial Year 2024/25**

Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	Ave
1	5	3	3	1								13	2.6

**Table 2: Report Only - Financial Year 2024/25**

Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	Ave
6	5	16	4	2								33	6.6

**Table 3: Hazard Reports - Financial Year 2023/24**

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	Ave
3	0	3	1	5	2	2	5	3	0	5	1	30	2.5

**Table 4: Report Only - Financial Year 2023/24**

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	Ave
1	2	1	3	5	2	1	3	3	6	6	3	36	3

### Lost Time Injuries Reported (Skytrust reporting data)

Lost Time Injuries (LTI's) are those injuries where a whole work day or shift has been lost due to a workplace injury. LTI's reported to date for this financial year are presented in Table 5 and can be compared against those reported last financial year which are presented in Table 6.

Table 7 provides descriptions of the LTI's for the current financial year.

**Table 5: Number of LTI's per month - Financial Year 2024/25**

Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
0	0	0	1	0	0	0	0	0	0	0	0	1

**Table 6: Number of LTIs per month - Financial Year 2023/24**

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
0	0	0	0	0	0	1	1	0	0	0	0	2

**Table 7: Outline of LTIs reported - Financial Year 2024/25**

No.	Description of Incident	Mechanism of Injury	Injury Description
1	Using quick cut in order to cut down SEP pit for new surround.	Muscular Stress while handling object other than lifting carrying putting down	Pain in lower back

### Lost Time Injury Frequency Rate (Skytrust reporting data)

The Lost Time Injury Frequency Rate (LTIFR) is a measure of the occurrence of Lost Time Injuries per million hours worked. The current financial year LTIFR for the CoM is 4.5; tracking above the annual target of 2.34.

### Rolling Average Lost Time Injury Frequency Rate (Skytrust reporting data)

Rolling Average LTIFR is a measure of the LTIFR trend over rolling 12 month reporting period.

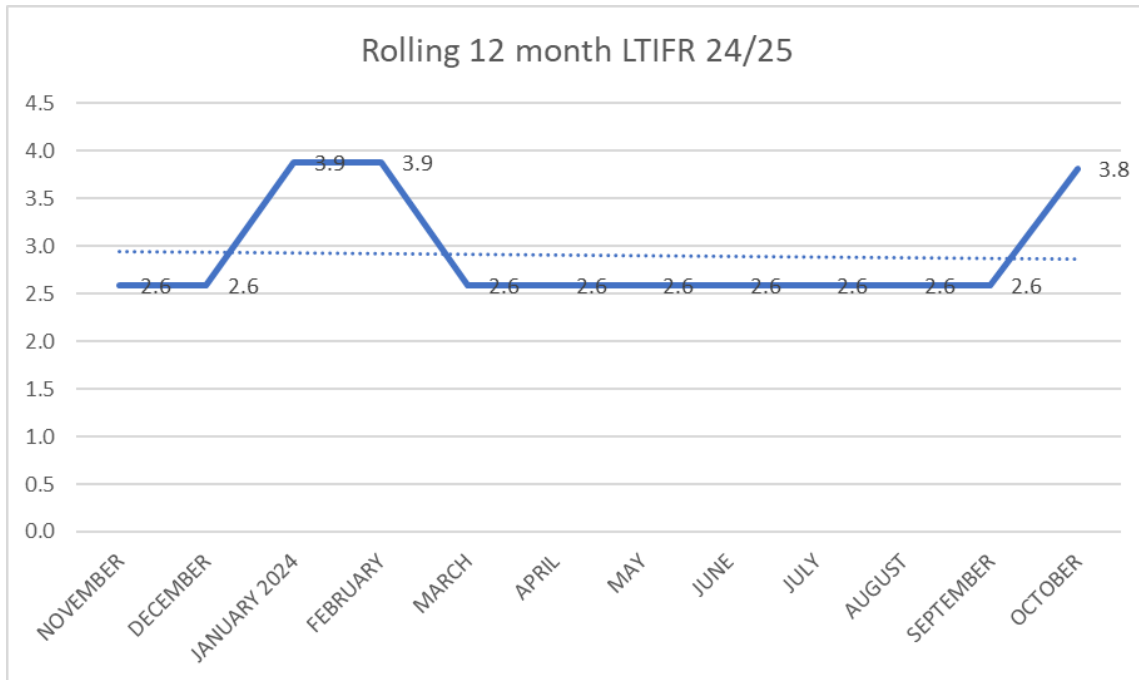


Figure 1: Rolling LTIFR over 12 months

### Rolling Total Recordable Injury Frequency Rate (SkyTrust reporting data)

Total Recordable Incidents include fatalities, LTI's and incidents resulting in the employee receiving medical treatment and/or is certified as only fit to undertake suitable duties. The Rolling Total Recordable Incident Frequency Rate (TRIFR) provides analysis of the TRIFR over the last 12 months.

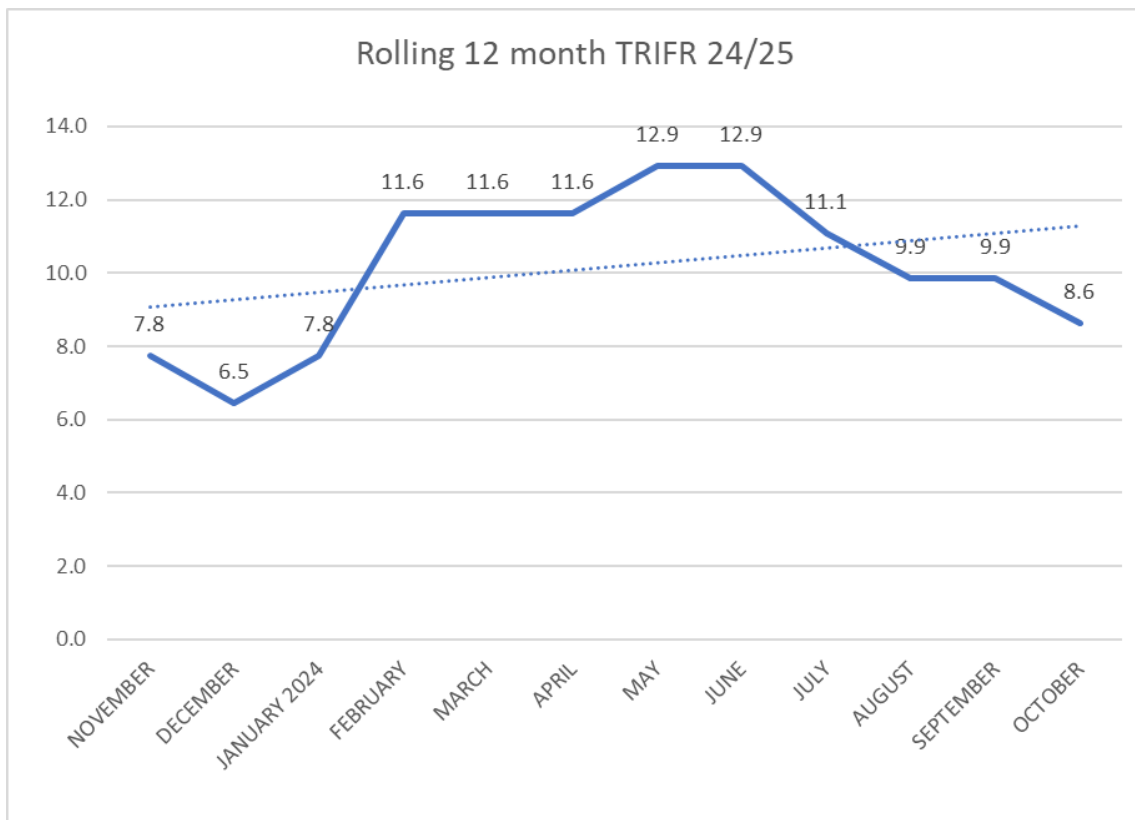


Figure 2: Rolling TRIFR over 12 months

**ATTACHMENTS**

Nil

**13 Workshop / Presentation Items - Nil****14 Motions With Notice****14.1 Glenthorne National Park****Report Reference** GC241210M14.1**Council Member** Councillor – Jana Mates**MOTION**

**That the Mayor write to the Minister for Climate, Environment and Water expressing concerns and to request a briefing about the maintenance and general upkeep of Glenthorne National Park, particularly the community precinct, comprising the playground, carparks, picnic areas the Glenthorne creek and accessing the Changing Places toilet for visitors to the park living with a disability.**

**SUPPORTING INFORMATION****Background**

Glenthorne National Park was proclaimed in 2020 and has become a key environmental and recreational destination in the City for Marion's southern suburbs.

In 2020, the City of Marion agreed to contribute \$2 million towards the development of a large nature playground and associated infrastructure in the heart of the park, a unique decision given that the park is not Council property. This project has been celebrated as an example of a productive partnership between two tiers of government.

The City of Marion's contribution enabled a more significant community precinct to be developed and facilitated the design and construction of one of the state's largest nature playgrounds. The playground is now the key drawcard within the park.

In 2023, The City of Marion endorsed a co-contribution with both state and federal governments to co fund approximately one third of the cost towards the Changing Places toilet located at the Glenthorne Park Precinct (\$44,784.63 contribution from Council). The toilet was officially opened in November 2024. The design and inclusion of Changing Places facilities within projects play a crucial role in improving accessibility across Australia, enabling people living with disability to increase participation.

**Discussion**

The community precinct within Glenthorne National Park was officially opened in 2023 and has drawn tens of thousands of visitors in that time.

However, there are now maintenance and upkeep concerns, and community members and park volunteers have raised the following concerns:

- community areas including playground equipment and picnic facilities, and the Glenthorne Creek (which runs through the heart of the property), are infested with weeds, including large thistles, preventing proper enjoyment of the park

- walking trails, which cost hundreds of thousands of dollars, are overgrown with weeds and becoming increasingly inaccessible
- some play equipment has been fenced off with 'out of order' signs for several months
- lack of weed management means that weeds are spreading, inhibiting native plantings from thriving and diminishing the environmental benefits of the park
- the park's lack of bins (a justifiable policy of the National Parks and Wildlife Service) means that rubbish is often left strewn around the park and is not being managed by rangers
- it is unclear how the Changing places toilet can be accessed by members of the Community visiting with a high needs disability that may require access. The toilet remains locked, and no signage or information is present on how it can be accessed.

The park and its amenities are managed by the National Parks and Wildlife Service, The City of Marion does not have any responsibility for the management of the park or its facilities, however the Council is a key stakeholder in the park's condition and future, having contributed such a large some of ratepayers' money to its development.

It is important to the City of Marion that Glenthorne National Park, maintains regular and appropriate maintenance and ensuring that community areas are well presented, accessible, safe and a pleasure for visitors to experience.

<b>Response Received From</b>	Manager City Activation – Charmaine Hughes
<b>Corporate Manager</b>	Position Title - Name
<b>General Manager</b>	Position Title - Name

## STAFF COMMENTS

The signed deed between the City of Marion and the Minister for Environment and Water reflects the following;

DEW will be responsible for:

- Maintenance and upkeep of the playground throughout its life cycle.

### Weed Control

Glenthorne National Park is large with a small team of Rangers and Field Officers. Onsite staff have a weed control regime, however, at times of good growth periods, are limited with numbers of personnel.

### Play Equipment

Playground maintenance can at times take a while to rectify, and a new part for the seesaw is coming from overseas to align with the warranty and maintenance of this specific item.

DEW staff undertake regular (level 1 – visual) inspections. Playground maintenance is carried out by a contractor. The playground at Glenthorne National Park has bespoke equipment, made from natural materials. This can take time to repair and may require a structural evaluation before a solution can be found.

We are informed that the climbing frame and flying fox which are currently out of order, should be repaired by Friday 6 December.

The playground equipment across the site is heavily used and DEW are investigating more robust solutions to reduce regular maintenance needs, which should alleviate some ongoing maintenance concerns.



### Rubbish

DEW have reported that despite there being a high level of rubbish since the opening of the playground, the volume is decreasing as patrons understand and comply with the National Parks Policy of no bins.

Staff will soon erect education signs in the shelters to assist with broad understanding and compliance. There are regular waste pick-ups on site by staff and volunteers.

### Changing Places Toilet

The Changing Places toilet is opened using a MLAK key, as recommended by the Changing Places construction guide and aligns with National Parks Policy. There is a sign on the door indicating that a key is required. Generally, people who need access to these specific toilets have their own key, as it is used for several purposes. Opening the toilet to the general public may invite vandalism to components that are costly and difficult to replace, notably the electric hoist. There are other toilets including an accessible toilet on site, that complement the Changing Places toilet.

Staff at Glenthorne National Park are open to suggestions on how to make the Park better and welcome feedback.

Should Council so require, Administration can draft a letter from the Mayor to the Minister addressing the concerns around maintenance and seeking improvements to the departmental website detailing which members of the community are able to use the Changing Places toilet, and how they can obtain access. Administration could then provide a link to this website on Council's Glenthorne National Park webpage for ease of access by City of Marion residents.

Additionally, the Senior Ranger at Glenthorne has invited Elected Members to contact him and directly to discuss their concerns to help improve services and facilities.

**15 Questions With Notice - Nil****16 Motions Without Notice****17 Questions Without Notice****18 Other Business****19 Meeting Closure**

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.