

His Worship the Mayor
Councillors
City of Marion

Notice of General Council Meeting

Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

Tuesday, 11 March 2025 at 6.30 pm

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a General Council Meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Tony Harrison
Chief Executive Officer

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1 Open Meeting

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 25 February 2025

Report Reference	GC250311R5.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive – Sarah Vinall
General Manager	Chief Executive Officer – Tony Harrison

RECOMMENDATION

That the minutes of the General Council Meeting held on 25 February 2025 be taken as read and confirmed.

ATTACHMENTS

1. G C 250225 - Final Public Minutes [**5.1.1** - 21 pages]



**Minutes of the General Council Meeting
held on Tuesday, 25 February 2025 at 6.30 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt**

**PRESENT**

His Worship the Mayor Kris Hanna
Councillor Joseph Masika
Councillor Nathan Prior
Councillor Raelene Telfer
Councillor Luke Naismith
Councillor Jason Veliskou
Councillor Sarah Luscombe

Councillor Jayne Hoffmann
Councillor Matt Taylor
Councillor Renuka Lama (from 6.34pm)

Councillor Amar Singh
Councillor Ian Crossland

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Angela Allison
General Manager Corporate Services - Tony Lines
Chief Financial Officer - Ray Barnwell
Manager Office of the CEO - Sarah Vinall
Unit Manager Governance and Council Support - Victoria Moritz

1 Open Meeting

The Mayor opened the meeting at 6.30pm.

2 Kurna Acknowledgement

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

The following interests were disclosed:

- Councillor Luscombe declared a material conflict of interest in the item – *Seaview High School Proposal report reference: GC250225F11.1*
- Councillor Luscombe declared a material conflict of interest in the item – *Nomination for Local Government Association Coast Protection Board report reference: GC250225R12.6*



- Councillor Hoffmann declared a material conflict of interest in the item – *Seaview High School Proposal* report reference: GC250225F11.1

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 28 January 2025

Report Reference GC250225R5.1

Moved Councillor Prior

Seconded Councillor Telfer

That the minutes of the General Council Meeting held on 28 January 2025 be taken as read and confirmed.

Carried Unanimously

6 Communications

6.1 Elected Member Verbal Communications - Nil

Moved Councillor Prior

Seconded Councillor Hoffmann

That the following communication reports be moved en bloc:

- 6.2 Mayoral Communication Report
- 6.3 CEO & Executive Communication Report

Carried Unanimously

Moved Councillor Prior

Seconded Councillor Hoffmann

That the Council Member Verbal Communication report be received and noted.

Carried Unanimously

6.2 Mayoral Communication Report

Report Reference GC250225R6.2

Name of Council Member Mayor - Kris Hanna

Date	Event	Comments
22.01.25	Active Elders, Australia Day Lunch	Attended
22.01.25	Picnic at the Park – Glenithorne event hosted by Erin Thompson MP	Attended
23.01.25	Heather Makris – Director of Dept Education – re school/Council facilities	Attended
24.01.25	Citizen of the Year Awards and Citizenship ceremony	Attended
30.01.25	Coast FM	Provided Interview

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06.02.25	CEO of Australian Migrant Resource Centre re housing shortage	Attended
08.02.25	Resident 100 th Birthday Celebration	Attended, gave gift at own expense
08.02.25	Concert at the Cove	Attended
09.02.25	Plympton Flyers Little Athletics Event	Provided speech & presentations
10.02.25	Southern Business Connections Networking Event	Attended
13.02.25	Tokyo Keizai University Student Visit	Attended, gave speech in Japanese
15.02.25	Citizenship Ceremony	Attended
In addition, the Mayor has met with residents, MPs and with the CEO and Council staff regarding various issues		

Moved Councillor Prior**Seconded Councillor Hoffmann**

That the Mayoral Communication report be received and noted.

Carried Unanimously

6.3 CEO and Executive Communication Report

Report Reference GC250225R6.3

Date	Activity	Attended By
5 December 2024	Meeting Catherine Hutchesson MP re Bushfire refuge locations within the City of Marion on catastrophic fire days	Tony Harrison
16 December 2024	LGA Greater Adelaide Regional Plan Forum	Tony Harrison
18 January 2025	Tour Down Under Mens Classic event	Tony Harrison
19 January 2025	Meeting Cross Council Collaboration - Quantity Surveyors	Ben Keen
22 January 2025	Meeting CoM and Presync	Tony Lines
24 January 2025	Meeting Graduate Program Working Group	Ben Keen
29 January 2025	Cross Council Workshop Discussion with Mark Withers PAE and Paul Sutton CCS	Tony Harrison
29 January 2025	Meeting Graduate Program Workshop with Mitcham Council	Ben Keen
31 January 2025	Meeting Christine Locher	Tony Harrison

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3 February 2025	Meeting Bruce Willams and Chris Adams re SRWRA	Tony Harrison
4 February 2025	Meeting Louise Miller-Frost MP and Mayor Kris Hanna	Tony Harrison
5 February 2025	Meeting CoM and KPMG re Risk Maturity Assessment and Assurance Review	Tony Lines
6 February 2025	LGA CEO Advisory Committee	Tony Harrison
7 February 2025	Meeting Graduate Program Working Group	Ben Keen
7 February 2025	Meeting Duncan Parkinson, Mentor Lise re CEO Mastermind Adelaide Group	Tony Harrison
10 February 2025	Meeting Education Department re Active School Communities – Seaview Highschool Project	Tony Harrison Ben Keen
10 February 2025	Meeting CoM and KPMG re Risk Assurance	Tony Lines
11 February 2025	Meeting CCS/PAE/CoM Cross Council Collab Workshop - QS & Cost control	Ben Keen
12 February 2025	Office for Public Integrity - Report obligations training	Tony Harrison Tony Lines Angela Allison Ben Keen
12 February 2025	Meeting Oaklands Green PCG	Ben Keen
13 February 2025	Quarterly Meeting with Cross Council Corporate Services GM/Directors	Tony Lines
14 February 2025	Meeting CoM and Josh Hubbard re Pre- FRAC agenda review	Tony Lines
15 February 2025	City of Marion Citizenship Ceremony MC	Tony Harrison
17 February 2025	Seacliff Village Bonding Meeting	Tony Harrison Ben Keen
19 February 2025	Cross Council Collaboration Workshop (PAE, CCS & Marion)	Tony Harrison Ben Keen Tony Lines Angela Allison
21 February 2025	Meeting LGA Metro CEOs	

Moved Councillor Prior**Seconded Councillor Hoffmann**

That the CEO and Executive Communication report be received and noted.

Carried Unanimously



6.34pm Councillor Lama entered the meeting

7 Adjourned Items - Nil

8 Deputations

8.1 Deputation Request Denied – Mr Brian Pascoe

Report Reference GC250225R10.1

Mr Pascoe requested to make a deputation to Council in relation to his concerns about the size and extent of a hedge (less than about one metre in height) which grows on the boundary between his property and a neighbour's property.

The request was denied on the following grounds:

- Council staff have taken reasonable steps to investigate, provide information and address the concerns;
- The problem is as much a civil matter between neighbours as it is a matter for Council's jurisdiction;
- There are more appropriate avenues for a grievance to be raised (Mr Pascoe has been advised of these);
- There is insufficient evidence (as assessed by Council staff) that the hedge represents a safety risk;
- In the context of the elected Council's substantial responsibilities and strategic orientation, the matter does not hold sufficient weight for General Council Meeting time to be allocated.

The refusal of the deputation is reported to Council in accordance with the Local Government (Procedures at Meetings) Regulations 2013, Section 11 (5):

If the presiding member refuses to allow a deputation to appear at a meeting, the presiding member must report the decision to the next meeting of the council or council committee (as the case may be).

9 Petitions - Nil

10 Committee Recommendations

Moved Councillor Telfer

Seconded Councillor Prior

That the following Committee Recommendations be moved en bloc:

- 10.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 4 February 2025
- 10.2 Confirmation of Minutes of the Infrastructure and Environment Committee Meeting held on 11 February 2025

Carried Unanimously



10.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 4 February 2025

Report Reference GC250225R10.1

Moved Councillor Telfer

Seconded Councillor Prior

That Council:

1. Receives and notes the minutes of the Review and Selection Committee meeting held on 4 February 2025.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.

Carried Unanimously

10.2 Confirmation of Minutes of the Infrastructure and Environment Committee meeting held on 11 February 2025

Report Reference GC250225R10.2

Moved Councillor Telfer

Seconded Councillor Prior

That Council:

1. Receives and notes the minutes of the Infrastructure and Environment Committee meeting held on 11 February 2025.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Environment Committee.

Carried Unanimously

11 Confidential Items

Moved Councillor Crossland

Seconded Councillor Veliskou

That the following Cover Reports to move into confidence be moved en bloc:

- 11.1 Cover Report - Seaview High School Proposal
- 11.2 Cover Report - Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 4 February 2025
- 11.3 Cover Report - Appointment of Independent Members to the Marion Council Assessment Panel
- 11.4 Cover Report - Confirmation of Minutes of the Confidential Infrastructure and Environment Committee meeting held on 11 February 2025

Carried Unanimously



11.1 Cover Report - Seaview High School Proposal

Report Reference

GC250225F11.1

Moved Councillor Crossland**Seconded Councillor Veliskou**

1. Pursuant to Section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item Seaview High School Proposal GC250225F11.1 except the following persons: Chief Executive Officer, Chief Finance Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager People and Culture, Manager City Property, Unit Manager Property Strategy & Delivery, Unit Manager Governance and Council Support, Media and Engagement Advisor, and Unit Manager Engagement, Media and Events to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to disclose sensitive information that outlines project details and financial information that may disadvantage the parties ability to seek the best tenders for the project.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could negatively affect the parties ability to secure the best tender pricing for the project.
3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously

6.39pm the meeting went into confidence

Councillor Luscombe declared a material conflict of interest in the item as she is employed by the Department of Education and will leave the meeting for the item.

Councillor Hoffmann declared a material conflict of interest in the item as she is employed by the Department of Education and will leave the meeting for the item.

6.39pm Councillor Luscombe left the meeting

6.39pm Councillor Hoffmann left the meeting



Moved Councillor Veliskou

Seconded Councillor Masika

That Council:

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item GC250225F11.1 Seaview High School Proposal shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(d) of the Act, :
 - Report – GC250225F11.1 Seaview High School Proposal
 - Minutes – GC250225F11.1 Seaview High School Proposal
 on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to impact the ability of the third party to secure impartial tenders for a project should it proceed.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could negatively affect the parties ability to secure the best tender pricing for the project should it continue.
3. Determines this order shall operate until further ordered and will be reviewed every 12 months.
4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried Unanimously

6.44pm the meeting came out of confidence

11.2 Cover Report - Confirmation of Minutes of the Confidential Review and Selection Committee Meeting held on 4 February 2025

Report Reference GC250225F11.2

Moved Councillor Crossland

Seconded Councillor Veliskou

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC250225F11.2 *Appointment of Independent Members to the Marion Council Assessment Panel*, except the following persons: Chief Executive Officer, Manager People and Culture, Manager Office of the Chief Executive, Chief Financial Officer, Unit Manager Governance and Council Support, Media and Engagement Advisor, and Unit Manager Engagement, Media and Events, to enable the Council to consider Item GC250225F11.2 in confidence on the basis the Committee considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item GC250225F11.2, information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable, being information relating to the names and personal details of the applicants.
2. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed be excluded from the meeting as the Council receives

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and considers information relating to *Appointment of Independent Members to the Marion Council Assessment Panel*, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the personal affairs of the candidates.

Carried Unanimously

6.44pm the meeting went into confidence

6.45pm Councillor Luscombe re-entered the meeting

6.45pm Councillor Hoffmann re-entered the meeting

Moved Councillor Crossland

Seconded Councillor Telfer

That Council:

1. Receives and notes the confidential minutes of the Review and Selection Committee meeting held on 4 February 2025.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.
3. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item RSC250204F5.1 Appointment of Independent Members to the Marion Council Assessment Panel, shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(a) of the Act, :
 - Attachment
4. on the grounds that the document(s) on the grounds that the documents relate to information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable, being information relating to the personal affairs of the candidates involved in the Council Assessment Panel appointment.
5. Determines this order shall operate until all candidates have been notified, and the appointment process is complete and will be reviewed every 12 months.
6. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried Unanimously

6.46pm the meeting came out of confidence



11.3 Cover Report - Appointment of Independent Members to the Marion Council Assessment Panel

Report Reference GC250225F11.3

Moved Councillor Crossland

Seconded Councillor Veliskou

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item *GC250225F11.3 Appointment of Independent Members to the Marion Council Assessment Panel*, except the following persons: Chief Executive Officer, General Manager City Services, General Manager Corporate Services, General Manager City Development, Manager People and Culture, Manager Office of the Chief Executive and Chief Financial Officer, Unit Manager Governance and Council Support, Media and Engagement Advisor, to enable the Council to consider Item *GC250225F11.3* in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item *GC250225F11.3*, information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable, being information relating to the names and personal details of the applicants.
2. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed be excluded from the meeting as the Council receives and considers information relating to *Appointment of Independent Members to the Marion Council Assessment Panel*, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the personal affairs of the candidates.

Carried Unanimously

6.46pm the meeting went into confidence

6.46pm the meeting went into confidence

Moved Councillor Telfer

Seconded Councillor Crossland

That Council:

1. Pursuant to section 91(7) of the *Local Government Act 1999*, orders that the following document(s) relating to Agenda Item *GC250225F11.3 Appointment of Independent Members to the Marion Council Assessment Panel*, shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(a) of the Act, :

- Report
- Minutes

on the grounds that the document(s) on the grounds that the documents relate to information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable, being information relating to the personal affairs of the candidates involved in the Council Assessment Panel appointment.



2. Determines this order shall operate until all candidates have been notified, and the appointment process is complete and will be reviewed every 12 months.
3. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried Unanimously

6.47pm the meeting came out of confidence

11.4 Cover Report - Confirmation of Minutes of the Confidential Infrastructure and Environment Committee meeting held on 11 February 2025

Report Reference	GC250225F11.4
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Moved Councillor Crossland

Seconded Councillor Veliskou

1. Pursuant to Section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item *GC250225F11.4 Confirmation of Minutes of the Confidential Infrastructure and Environment Committee meeting held on 11 February 2025*, except the following persons: Chief Executive Officer, General Manager City Services, General Manager Corporate Services, General Manager City Development, Manager People and Culture, Manager Office of the Chief Executive and Chief Financial Officer, Unit Manager Governance and Council Support, Media and Engagement Advisor, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the CoMBAS unendorsed initiatives, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information including financial figures detailing projected costs of projects yet to be publicly tendered and concept designs, the disclosure of which could reasonably be expected to infer a commercial advantage on a third party and prejudice Council's commercial position.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to a third party when the project is opened to tender and impair the tender process.
3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously

6.47pm the meeting went into confidence



Moved Councillor Crossland

Seconded Councillor Prior

That Council:

1. Receives and notes the confidential minutes of the Infrastructure and Environment Committee meeting held on 11 February 2025.
2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Environment Committee.
3. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item GC250225F11.4 *Confirmation of Minutes of the Confidential Infrastructure and Environment Committee meeting held on 11 February 2025*, shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act, :
 - Attachment 1 – Final Confidential Minutes - IEC250211
 on the grounds that the document(s) relates to commercial information including financial figures detailing projected costs of projects yet to be publicly tendered and concept designs, the disclosure of which could reasonably be expected to infer a commercial advantage on a third party and prejudice Council's commercial position.
4. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to a third party when the project is opened to tender and impair the tender process.
5. Determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.
6. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried Unanimously

6.47pm the meeting came out of confidence

12 Corporate Reports for Decision

12.1 Council Member Training and Development Policy Amendment

Report Reference GC250225R12.1

Moved Councillor Crossland

Seconded Councillor Hoffmann

That formal meeting procedures be suspended to discuss the item

Carried Unanimously

6.52pm formal meeting procedures suspended

7.22pm formal meeting procedures be resumed



Moved Councillor Masika

Seconded Councillor Hoffmann

That Council amend the Council Member Training & Development Policy to include:

- a) An additional paragraph in Section 6 – “When nominating a voting delegate or participant to attend any **interstate** training, professional development opportunity or conference, Council will take into consideration the number of attendances an individual member has had in that year or at the same event in previous years. Preference will be given to Members who have not previously attended the interstate training program, professional development opportunity or conference. As standard practice, Council will consider up to three participants attending any one event at the same time. If a Council Member request is denied, a Council Member may consider attending at their own expense.”
- b) Amend the approval threshold in point 6 of the Policy in relation to the total costs to read: “for any training and development request by individual Council Members, where the total identified cost is more than **\$2500**, the request will be brought to Council for decision”.

Carried

12.2 ALGA 2025 National General Assembly of Local Government - Call for Notices of Motions

Report Reference GC250225R12.2

7.33pm Councillor Prior left the meeting

7.34pm Councillor Prior re-entered the meeting

Councillor Crossland declared a material conflict of interest in the item as he is nominated to attend the ALG NGA as a participant and will leave the meeting for the item.

Councillor Naismith declared a material conflict of interest in the item as he is nominated to attend the ALG NGA as a participant and will leave the meeting for the item.

Councillor Lama declared a material conflict of interest in the item as she is nominated to attend the ALG NGA as a participant and will leave the meeting for the item.

7.34pm Councillor Crossland left the meeting

7.34pm Councillor Naismith left the meeting

7.34pm Councillor Lama left the meeting

Moved Councillor Masika

Seconded Councillor Hoffmann

That Council:

1. Notes the report ‘ALGA 2025 National General Assembly of Local Government – call for Notices of Motions’



2. Nominates Councillor Mates as the City of Marion voting delegate to attend the Australian Local Government National General Assembly 2025 with Council to pay all costs associated with registration, travel and accommodation.
3. Nominates Councillors Naismith, Lama and Crossland to attend the Australian Local Government National General Assembly 2025 as a participant with Council to pay the total costs associated with registration, travel and accommodation.

Carried

7.40pm Councillor Crossland re-entered the meeting

7.40pm Councillor Naismith re-entered the meeting

7.40pm Councillor Lama re-entered the meeting

12.3 Marion Coastal Hazard Adaptation Plan – Grant Funding

Report Reference GC250225R12.3

Moved Councillor Luscombe**Seconded Councillor Crossland**

That Council:

1. Endorses the development of a City of Marion Coastal Hazard Adaptation Plan (project cost \$50,000) including:
 - Grant application for \$30,000 via Climate Ready Coasts Program
 - Reallocating existing \$20,000 budget for the Field River Dunes Management Plan (a commitment from the City of Marion Business Plan 2023-2027)
2. Endorses the continuation of the City of Marion Coastal Monitoring Program for a further four years (project budget \$77,466) including:
 - Grant application for \$25,000 via Climate Ready Coasts Program or another suitable grant program if unsuccessful.
 - Allocating existing unspent grant and council funding (\$22,466) from the 2021-2024 Coastal Monitoring Program to the new 2025-2028 program.
 - Allocating an ongoing budget of \$10,000 p.a. of council funding from 2026/2027 onwards

Carried Unanimously

12.4 Assessment Improvements Code Amendment

Report Reference GC250225R12.4

Moved Councillor Prior**Seconded Councillor Crossland**

That Council:

1. Assessment Improvements Code Amendment
2. Endorses the Draft Submission as contained within Attachment 12.4.1 for submission to the State Planning Commission subject to the following amendments:



- Removal of Item 4.6.2 in relation to: *Removal of requirements for dwellings to provide covered car parking*

Carried Unanimously

12.5 Accommodation Diversity Code Amendment

Report Reference GC250225R12.5

Moved Councillor Prior

Seconded Councillor Taylor

That Council:

1. Notes the draft Accommodation Diversity Code Amendment
2. Endorses the Draft Submission as contained within Attachment 12.5.1 for submission to the State Planning Commission subject to the following amendments:
 - The first paragraph on page one of the submission to read "Council is pleased to make a submission to aid the Commission in further improving the outcomes sought by this Code Amendment."
 - The removal of the second paragraph on page one of the submission.

Carried Unanimously

12.6 Nomination for Local Government Association Coast Protection Board

Report Reference GC250225R12.6

Councillor Luscombe declared a material conflict of interest in the item as she is being nominated to the LGA as Member on the Coast Protection Board and will leave the meeting for the item.

8.00pm Councillor Luscombe left the meeting.

Moved Councillor Crossland

Seconded Councillor Hoffmann

That Council:

1. Note the report as presented; Nomination sought for Local Government Association Coast Protection Board.
2. Agree to nominate Councillor Sarah Luscombe and to support the application for nomination as Member on the Coast Protection Board.
3. Governance administration to assist with forwarding the application and accompanying documentation to the Local Government Association by close of business on Friday 28th February 2025.

Carried Unanimously

8.00pm Councillor Luscombe re-entered the meeting



12.7 Regional Public Health Plan - Draft Content Endorsement (Full Document)

Report Reference GC250225R 12.7

Moved Councillor Masika

Seconded Councillor Telfer

That Council:

1. Endorses the City of Marion Regional Public Health Plan 2025- 2029, subject to the changes identified below, to be released for review by the Chief Public Health Officer (as required under the *South Australian Public Health Act 2011*) noting that unless there are significant requests for change by State Government, the Draft Plan is endorsed as Final for release to the community:
 - P 11 - Under the title Fairness for All – Dot point 5, amend to read “People identifying as non-binary”

Carried Unanimously

13 Corporate Reports for Information/Noting

8.03pm Councillor Masika left the meeting and did not return

Moved Councillor Prior

Seconded Councillor Taylor

That the following Corporate Reports for Information / Noting be moved en bloc:

- 13.1 On@CoM
- 13.2 Warradale Tennis Club Redevelopment
- 13.3 Council and CEO KPI Report Quarter Two 2024-25
- 13.4 Monthly Work Health and Safety Report
- 13.5 Finance Report – January 2025

Carried Unanimously

13.1 On@CoM

Report Reference GC250225R13.1

Moved Councillor Prior

Seconded Councillor Taylor

That Council:

1. Note the outcomes of the On@CoM program delivery from July 2023 to December 2024.
2. Note that the program will cease as of 30 June 2025, subject to the outcome of a grant submission to the Office for Recreation Sport & Racing.

Carried Unanimously



13.2 Warradale Tennis Club Redevelopment

Report Reference GC250225R13.2

Moved Councillor Prior

Seconded Councillor Taylor

That Council:

- Notes amended funding arrangements (scope and project completion date) for delivery of the Warradale Park Tennis Club Redevelopment have been finalised with both State and Federal funding agencies.

Carried Unanimously

13.3 Council and CEO KPI Report Quarter Two 2024-25

Report Reference GC250225R13.3

Moved Councillor Prior

Seconded Councillor Taylor

That Council:

- Notes the Quarter Two results for 2024-25 contained within the attachments.

Carried Unanimously

13.4 Monthly Work Health and Safety Report

Report Reference GC25022513.4

Moved Councillor Prior

Seconded Councillor Taylor

That Council:

- Note this report

Carried Unanimously

13.5 Finance Report - January 2025

Report Reference GC250225R13.5

Moved Councillor Prior

Seconded Councillor Taylor

That Council:

- Notes the report.

Carried Unanimously

**14 Workshop / Presentation Items - Nil****15 Motions With Notice****15.1 Basketball**

Report Reference	GC250225M15.1
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Moved Councillor Prior**Seconded Councillor Taylor**

That Council:

1. Request an updated report detailing Basketball membership numbers across South Adelaide Panthers, Southern Tigers and Sturt for the last 5 years
2. Request details of South Adelaide Panthers finances for the last 3 years and an estimate of the increased costs to South Adelaide Panthers if Council builds a 5-court stadium.
3. Request a copy of South Adelaide Panthers business plan ensuring that they will be able to pay for the future running costs.
4. Provide details of any likely impact, financial or otherwise, on the facilities at Mitchell Park Sports Club

Carried Unanimously**16 Questions With Notice****16.1 Marion Outdoor Pool Costings**

Report Reference	GC250225Q16.1
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Council Member	Councillor – Ian Crossland
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QUESTION

Please could you provide the capital cost, maintenance cost and operating cost for the Marion outdoor pool for the each of the years 2014 through to 2025.

Could you also provide the same expenses proposed in the upcoming 2025 – 2026 financial year.

SUPPORTING INFORMATION

At our last committee meeting a Councillor raised the potential annual operating cost amounting to \$200,000 for the proposed Seaside pool at Hallett Cove as excessive and inferred that for this reason Council should not construct the pool.

Response Received From	Mark Hubbard – Manager City Property Heath Harding – Unit Manager Finance Partnering
Corporate Manager	Ray Barnwell – Chief Financial Officer
General Manager	Tony Lines – General Manager Corporate Services

GC250225 - General Council Meeting - 25 February 2025



STAFF COMMENTS

The table below provides a summary of the operational, maintenance and capital costs for the Marion Outdoor Pool.

Marion Outdoor Pool Financial Summary - net cost to Council

Year	Operations	Building Maintenance	Capital	Grand Total
2013/14	142,639	229,378	67,347	439,364
2014/15	(1,513)	284,920	850,476	1,133,883
2015/16	(7,002)	274,136	148,277	415,411
2016/17	10,606	223,425	91,014	325,045
2017/18	9,001	255,733	695,422	960,157
2018/19	87,606	217,741	1,367,785	1,673,133
2019/20	250,764	278,840	2,275,239	2,804,843
2020/21	315,319	385,602	1,203,268	1,904,189
2021/22	169,075	271,763	97,585	538,422
2022/23	(27,013)	376,790	517,789	867,567
2023/24	258,345	473,752	514,942	1,247,039
2024/25 YTD	95,216	254,841	193,662	543,719
2025/26 Budget	54,286	374,949	1,124,864	1,554,099

Operational

- Includes revenues from ticketing, merchandise, events and hire fees, less costs for staffing, food and beverage, and merchandise.

Maintenance

- Includes costs for utilities, materials, and repairs.

Capital

- Includes replacement or purchase of equipment, plant and infrastructure.
- Key capital investments:
 - 2014/15 - Upgrade of existing slide
 - 2017/18 - Installation of second slide and shade for facility
 - 2018/19 to 2020/21 - Installation of splash park
 - 2022/23 to 2023/24 - Installation new electric pool heaters

The Marion Outdoor Pool is a valued community facility and one of the highest utilised facilities within the City of Marion with a forecast of over 150,000 visitations expected by the end of the 2024-25 season.

17 Motions Without Notice - Nil

18 Questions Without Notice - Nil

19 Other Business - Nil



20 Meeting Closure

The meeting was declared closed at 8.05pm.

CONFIRMED THIS 11 DAY OF MARCH 2025

CHAIRPERSON

6 Adjourned Items

6.1 Cover Report - Confidential Adjourned - Revocation of Community Land Process – Edwardstown

Report Reference	GC250311F6.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

Pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item *GC250311F6.1 Revocation of Community Land Process – Edwardstown*, except the following persons: Chief Executive Officer, Manager Office of CEO, General Manager City Development, General Manager City Services, General Manager Corporate Services, Chief Financial Officer, Manager City Property, Unit Manager Property and Facilities, Team Leader Property, Property Officer, Unit Manager Governance and Council Support, Governance Officer and Media and Engagement Adviser, to enable the Council to consider Item *GC250311F6.1* in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item *GC250311F6.1* as its disclosure of information could reasonably be expected to prejudice the commercial position of the person who supplied the information.

Notes the disclosure of this information would, on balance, be contrary to the public interest because the details relate to commercial information of a confidential nature of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

7 Deputations - Nil**8 Petitions - Nil****9 Committee Recommendations****9.1 Confirmation of Minutes of the Finance, Risk and Audit Committee Meeting held on 18 February 2025**

Report Reference	GC250311R9.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Finance, Risk and Audit Committee meeting held on 18 February 2025.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Draft Annual Business Plan 2025-26 and Long Term Financial Plan
- Internal Audit Plan 2023-2025
- Internal Audit Program – Implementation of Recommendations

Reports for Noting

- Council Member Report
- Q2 Corporate Risk Report

RECOMMENDATION**That Council:**

1. **Receives and notes the minutes of the Finance, Risk and Audit Committee meeting held on 18 February 2025.**
2. **Notes that separate reports will be brought to Council for consideration of any recommendations from the Finance, Risk and Audit Committee.**

ATTACHMENTS

1. FRA C 250218 - Final Minutes [9.1.1 - 7 pages]



**Minutes of the Finance, Risk and Audit Committee
held on Tuesday, 18 February 2025 at 4.00 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt**



2

PRESENT

Josh Hubbard (Chair)
Paula Davies
Melissa Oors-L'Estrange
Councillor Luke Naismith
Councillor Matt Taylor

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Angela Allison
General Manager Corporate Services - Tony Lines
Chief Financial Officer - Ray Barnwell
Manager Office of the CEO - Sarah Vinall
Unit Manager Governance and Council Support - Victoria Moritz
Unit Manager Risk and Strategy – Sheree Tebyanian

1 Open Meeting

The Chair opened the meeting at 4.02pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting. Nil interests were disclosed.

4 Confirmation of Minutes**4.1 Confirmation of Minutes of the Finance, Risk and Audit Committee Meeting held on 17 December 2024**

Report Reference FRAC250218R4.1

Moved Ms Davies

Seconded Ms Oors-L'Estrange

That the minutes of the Finance, Risk and Audit Committee Meeting held on 17 December 2024 be taken as read and confirmed.

Carried Unanimously



5 Business Arising

5.1 Business Arising Statement - Action Items

Report Reference FRAC250218R5.1

Moved Councillor Taylor

Seconded Councillor Naismith

That the Finance, Risk and Audit Committee:

1. Notes the business arising statement, meeting schedule and upcoming items.

Carried Unanimously

6 Confidential Items – Nil

7 Reports for Discussion

7.1 Draft Annual Business Plan 2025-26 and Long-Term Financial Plan

Report Reference FRAC250218R7.1

The Chief Finance Officer introduced the item and provided the following summary:

Planning for the Draft Annual Business Plan 2025-26 and Long-Term Financial Plan began in September last year, involving work with all business units to assess their operational and capital funding requirements for 2025-2026. A review of the 10-year expenditure profiles in the recently adopted Asset Management Plan's was also undertaken.

Key influences since last year's adopted position include additional funding endorsed by Council for key projects and higher depreciation forecasts following the full comprehensive asset valuations completed in June 2024. There are some continued challenges in developing this year's budget and LTFP including the uncertainty around future price escalation for key projects, potential election funding commitments through the upcoming Federal election, and the expiration of the Council's Indoor Enterprise Bargaining agreement in June this year. Budget modelling to date has been based on a 4.3%–4.8% rate increase, with the impact from higher operational costs particularly depreciation leading to some operational deficits in the early years of the LTFP based on the modelling to date. To address this operational position and ensure long-term financial sustainability, management have been looking at reducing operational costs that will not have a significant impact on service levels and exploring deferring/re-timing non-urgent operational expenditure. The outcome of this work will be incorporated into the revised LTFP models which will be presented to Council in early March for further discussion.

The Committee noted the development of Council's Draft ABP 2025-2026 and Draft LTFP and provided the following feedback:

- The Committee discussed project cost challenges in the current market with these costs becoming more and more difficult to predict, especially when projects may not be built immediately and rely on future grants.
- The committee commented on the need to reassess the council's risk appetite in managing project costs.
- Management commented they are exploring alternative approaches, such as in-house delivery of projects or potential partnerships with other councils.



- 10-year financial impact assessments will continue to be considered to balance costs and rate increases.
- The Committee queried the feasibility of the nine endorsed projects and the prioritisation of these in-line with current forecast rate increases.
- Management confirmed the next financial modelling update will include inputs from the Council Member planning day, along with forecast savings and additional costs endorsed by the council. Next steps will also include refining financial sustainability strategies.
- It was noted that Employee costs remain a key factor, with future modelling incorporating the outcome of Enterprise Bargaining provisions and current negotiations.
- The Committee stressed the importance of maintaining stable rate increases rather than sharp peaks and drops. This must be balanced with consideration for how costs and revenue increases are profiled over time.
- The Committee raised concerns that reluctance to raise rates appropriately could lead to debt challenges and higher future borrowings.
- Balancing the need for revenue with ratepayer affordability was highlighted by the Committee as a critical factor in setting the rates.
- Approaches to budgeting and forecast rate increase should consider the price escalation of capital costs and other broader costs not just CPI. This was discussed in the context that capital costs have increased by significantly more than CPI in recent years.
- The Committee discussed federal regulation increasing costs for local governments, citing community housing and disability ramp funding as examples. However, it was noted this is included as a factor to consider and Management are not aware of anything that will currently be impacted by this.
- The need for realistic project cost estimates and prioritisation was highlighted.
- The consideration of any budget or service modifications should be carefully considered to manage risks effectively.

Moved Ms Davies

Seconded Councillor Taylor

That the Finance, Risk and Audit Committee provide feedback on:

1. The development of Council's Draft ABP 2025-2026 and Draft LTFP
2. The reasonableness, fairness and equity of potential rating approaches for 2025-2026, including in the context of Councils LTFP and on-going financial sustainability.

Carried Unanimously

7.2 Internal Audit Plan 2023-2025

Report Reference FRAC250218R7.2

Manager Office of the CEO introduced the item noting the Project Management audit is now complete and a draft report provided, with management currently drafting a response and proposed actions. The final report will be presented to the Committee at the next meeting. The Assurance Mapping Audit is underway with the final report also due for presentation to the Committee at the next meeting. The Financial Controls Internal Audit is the last scheduled for 2024/25 and is intended to assess the effectiveness of a sample of core internal financial controls. The audit will be looking at the LGA best

FRAC250218 - Finance, Risk and Audit Committee - 18 February 2025



practice guide and focus will be on areas including various purchase cards, cash handling, employee reimbursements and inventory management for consumables.

The Committee noted the status of the Internal Audit Plan and remaining audits, providing the following comments:

- The Committee inquired about total expenditure on purchase cards with staff clarifying that the audit focuses on process, risks, and management rather than expenditure amounts as the spend on purchase cards is not significant in terms of Council's overall budget.
- External auditors also review purchase card controls and will focus on various other internal control elements.
- Management confirmed there is a policy in place for issuing and use of purchase cards, with strong accountability measures through expenditure software.
- The audit is essential not for financial impact but for managing perception and associated risks.
- Management commented that the procurement process for a new internal audit provider is underway with the current auditors due to conclude after finalising the financial controls contract.
- The Committee noted the significant and positive work KPMG has done over the years and looks forward to a refreshed audit plan and exploring new opportunities.

Moved Ms Oors-L'Estrange

Seconded Ms Davies

That the Finance, Risk and Audit Committee:

1. Note progress of the Project Management and Assurance Mapping audits.
2. Consider and provide feedback on the draft scope for the Financial Controls audit.
3. Note the commencement of the procurement process for a new internal auditor.

Carried Unanimously

7.3 Internal Audit Program - Implementation of Recommendations

Report Reference FRAC250218R7.3

The Committee noted the status of the Internal Audit Program and Implementation of Recommendations providing the following comments:

- The Committee acknowledged the progress made in closing recommendations and suggested a summary dashboard could be included in the report to enable the Committee to track further detail.
- Management commented that iterative improvements are being made to the report in collaboration with the Business Intelligence team to refine data extraction and improve reporting through to the Committee.
- The Committee noted many actions are due at the end of the financial year and queried whether this was realistic, emphasising the need for accurate deadlines and profiling of workload.
- Concerns were raised about outdated risk ratings, with some older high-risk items now very overdue. The Committee suggested a review of risk ratings of the older items and prioritisation is needed.
- The Committee encouraged a formal review process for high-risk items without adding unnecessary bureaucracy and suggested additional rationale be provided to give the Committee further context and reassurance the recommendations are being managed appropriately.

FRAC250218 - Finance, Risk and Audit Committee - 18 February 2025



- It was noted that several pending actions rely on the recruitment of a Cross-Council Strategic Procurement Manager with the Committee querying the status of this position. Management commented they are in the final stages of recruitment with a replacement expected by April. Following the recruitment of the position, the three councils have committed to regular meetings to ensure an efficient and effective outcome.
- The Committee queried the status of action J2.3 in the Cyber Security with Management taking this on notice to provide an update to the Committee out of session.
- The Committee discussed action number 3.4 in the Enterprise Information and Data Architecture audit querying how this will be tracked as it is now closed. Management confirmed this will now be tracked through the Information Services Plan as part of the HRIS project with its own reporting requirements through to the Executive Leadership Team.

Action: Management to provide an update on the status of action J2.3 in the Cyber Security Recommendations.

Moved Ms Oors-L'Estrange

Seconded Councillor Naismith

That the Finance, Risk and Audit Committee:

1. Reviews and provides feedback on the Internal Audit Program (Attachment 1).

Carried Unanimously

8 Reports for Noting

8.1 Council Member Report

Report Reference FRAC250218R8.1

The Committee noted the Council Member Report.

8.2 Q2 Corporate Risk Report

Report Reference FRAC250218R8.2

The Unit Manager Strategy and Risk introduced the item noting the report showed no significant changes to the overall risk profile. However, there has been a high level of risk activity, including assurance mapping, planning, and a risk maturity assessment. Work on strategic risk alignment is ongoing. High and extreme risks are being reviewed by the Executive Leadership Team and risk partners before finalising the report to ensure thorough oversight and support.

- The Committee queried the reference to the 'alignment gap', which staff clarified relates to the recent council-endorsed strategic plan which includes different strategic priorities than previously included. The current work involves mapping priorities and strategic risks, particularly focusing on compliance and regulatory risks to ensure comprehensive coverage at a high level. This is not a gap in practices but an opportunity to elevate risk management to a strategic level, with the findings incorporated into the next review.
- The Committee suggested they would like to see the top 10 risks currently rated as high (or above) as opposed to just three as well as any movement in the emerging risks. It was noted there may be some sitting just out of the current list which would be valuable for the Committee to have oversight.



7

- The Committee emphasised the importance of maintaining focus on WHS risks for both contractors and in-house staff ensuring appropriate controls are in place. Concerns were raised about delays in the project management solution. Management is exploring possible solutions, expecting this may be a recommendation from the current Project Management Audit, including consideration of leveraging an existing software solution.

Action: Include the top 10 risks currently rated as high (or above) as well as any movement in the emerging risks in future reports.

Moved Ms Davies

Seconded Councillor Taylor

That the Finance, Risk and Audit committee:

1. Reviews the Corporate Risk Register Report and provides any feedback.
2. Considers the high risks at Attachment 1 and provides feedback.

Carried Unanimously

9 Workshop / Presentation Items – Nil

10 Other Business – Nil

11 Meeting Closure

The meeting was declared closed at 5.25pm.

CONFIRMED THIS 8 DAY OF APRIL 2025

CHAIRPERSON

11 Corporate Reports for Decision

11.1 2nd Budget Review 2024/25

Report Reference	GC250311R11.1
Originating Officer	Unit Manager - Finance Partnering & Rates – Heath Harding
Corporate Manager	Chief Financial Officer – Ray Barnwell
General Manager	General Manager Corporate Services – Tony Lines

REPORT OBJECTIVE

The purpose of this report is to provide the financial results for the 2nd Budget Review for 2024-2025. The budget review is a revised forecast of the 2024-2025 budget and as such any savings identified for 2024-2025 during budget reviews will not be confirmed until the projects are completed and/or the financial statements are prepared, inclusive of accruals, and audited at the end of the financial year.

EXECUTIVE SUMMARY

The completion of the 2nd Budget Review has identified a favourable net cash adjustment of **\$760,531**. Adding this to the 1st Budget Review forecast budget surplus of \$444,436 increases the full year forecast cash surplus to **\$1,204,967**.

The 2024-2025 - 2nd Budget Review adjustments can be attributed to the following:

Cash Statement Reconciliation		\$	\$
1st Budget Review Forecast Cash Surplus			444,436
2nd Budget Review Adjustments			
Add Favourable			
Cove Sports Upgrade - return of funds not required	899,331		
Reduction in loan repayments & interest expense	421,146		
Increase in User Charges income (Marion Outdoor Pool, MCC, Mitchell Park Sports Club)	310,776		
Recognition of Marion Water Sales	125,000		
Rates income - revised forecast for rebates, fines and interest	104,841		
Increase in Investment Interest income	103,140		
Savings in MCC Plaza Upgrade capital construction	88,192		
Increase in Statutory Charges income (Dog Registration Fees, Development Assessment Income)	84,103		
Various other net minor favourable adjustments	23,384	2,159,913	
Less Unfavourable			
Labour resourcing (partially offset by grant funding and increase income)		101,455	
Total 2nd Budget Review Adjustments			2,058,458
Revised 2024-2025 Cash Surplus before Council Resolutions			2,502,894
Less Council Resolutions funded from Rates			
GC250128F11.2 - Confidential - Capital	352,000		
GC241022F11.3 - Confidential - Capital	437,700		
SGC241119F8.1 - Confidential - Capital	125,000		
SGC241119F8.1 - Confidential - Operating	383,227	1,297,927	
Revised 2024-2025 Forecast Cash Surplus			1,204,967

RECOMMENDATION

That Council:

1. **Adopts the revised budgeted statements including the Income Statement, Statement of Financial Position, Statement of Changes in Equity and Statement of Cash Flows.**

GENERAL ANALYSIS

Council is required to reconsider the approved budget three times during the year in accordance with Section 123 (13) of the Local Government Act 1999 and Section 9 of the Local Government (Financial Management) Regulations 2011.

The original 2024-25 budget was developed within the context of a long term framework to achieve a balance between meeting the objectives of the Strategic Plan and attaining financial sustainability in the long term.

FRAMEWORK

This budget review continues the focus on achieving the framework set by Council when developing the 2024-25 budget, this being:

- Support the achievement of the City of Marion's strategic directions;
- Address issues arising and opportunities identified from internal audit reviews and business excellence assessments;

- Maintain, on average, a breakeven or positive funding (cash) position over the Long Term Financial Plan;
- Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new when it is cost effective to do so;
- Review existing services and assets to ensure they meet prioritised community needs;
- Council only approve new major projects where it has the identified funding capacity to do so;
- Maintain Council's position for an average residential rate which remains among the lower rating metropolitan councils.

DISCUSSION

Cash Position

The completion of the 2nd Budget Review has identified a favourable net cash adjustment of **\$760,531**. Adding this to the 1st Budget Review forecast budget surplus of \$444,436 increases the full year forecast cash surplus to **\$1,204,967**.

The 2024-2025 - 2nd Budget Review adjustments can be attributed to the following:

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Add Favourable			
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SGC241119F8.1 - Confidential - Capital	125,000		
SGC241119F8.1 - Confidential - Operating	383,227		1,297,927
Revised 2024-2025 Forecast Cash Surplus			1,204,967

The cash result:

- Identifies the cash difference between total revenues and expenditures of Council after allowing for funding from loans, investments, cash draw-downs and reserves.
- Includes capital expenditures, which are excluded from the operating result.
- Provides information of changes in uncommitted financial resources available to Council.
- Returns a cash surplus where savings arise from the original budget, representing an increase in uncommitted financial resources or returns a cash deficit when costs are greater than the original budget, representing a decrease in available financial resources.

The 2nd Budget review for 2024-2025 is based upon actual results to the end of January 2025 and forecast to June 2025.

In accordance with the Local Government (Financial Management) Regulations 2011 a revised budgeted income statement, balance sheet, statement of changes in equity and statement of cash flows are provided in Attachment 2.

Operating Position

The 2nd Budget Review – 2024-2025 forecasts an operating deficit of \$6.632m, adjusted from an operating deficit of \$3.972m in the 1st Budget Review for 2024-2025.

The revised forecast operating result reflects non-cash adjustments of \$2.185m due to a revised forecast for depreciation and the reclassification to operating expenditure from capital projects of \$0.983m.

The revised forecast for depreciation results from the comprehensive revaluation of assets as part of the annual financial statements and additional depreciation for significant works expected to be completed during 2024-2025.

There were also additional funding allocations through confidential Council Resolutions of \$673k offset by favourable adjustments to income for rating, statutory and user charges.

Capital Works Budget

The 2nd Budget Review forecasts capital expenditure increasing by \$2.371m from \$46.669m to \$49.039m (Renewal \$15.407m, New \$33.632m).

This increase is predominantly in relation to the additional funds allocated through confidential council resolutions \$4.912m for works at Marino Hall, fourth soccer pitch and the planned acquisition of land at Nungamoora.

This additional expenditure was partially offset by the return of funds no longer required following the completion of the Cove Sports Club Upgrade (\$0.899m) and MCC Plaza Redevelopment works (\$0.088m). The reclassification of capital expenditure to operating \$0.983m is also reflected in the revised forecast for capital expenditure.

Capital works of \$0.778m have also been retimed with budgets carried over to 2025-2026. Detailed listings of capital works removed from the 2024-2025 budget are contained in Appendix 3.

Borrowings

The 2nd Budget review reflects additional forecast borrowings of \$3.500m for 2024-25 bringing the forecast borrowings at June 2025 to \$13.985m.

Under council's Treasury Management Policy, cash balances are continuously monitored and if required, debt will be secured to ensure cash balances do not reduce below that required for capital projects and working capital purposes.

The need for potential borrowings is reviewed as part of the annual budget setting process and approval to access these funds is sought as part of the annual budget process.

Reserves

The 2nd Budget Review reports a net allocation from Reserves of \$14.196m, an adjustment of \$0.778m. This adjustment relates to the transfer to reserve of Capital Works budgets retimed to 2025-2026.

Detailed listings of Capital works retimed and carried over to 2025-2026 are contained in Appendix 3.

Labour Budgets

Overall forecast labour costs have increased by \$0.101m bringing the total 2024-2025 labour budget to \$47.409m. This forecast increase reflects additional labour requirements at the Marion

Outdoor Pool, fully offset by increases in Marion Outdoor Pool income and minor increases in grant funded programs.

Depreciation

The depreciation budget for 2024-2025 increased by \$2.185m in the 2nd Budget Review to \$23.783m. This increase is due to the comprehensive revaluation of assets as part of the annual financial statements and anticipated completion of significant capital works projects during 2024-2025.

Funds Carried Over from 2023-24 to 2024-25

The current status of capital works program budgets carried over from 2023-2024 (\$2.747m) as at the 31st January 2025 is provided below:

Category	# Projects	Carry Over Budget	Completed	Budget Remaining
Infrastructure	4	997,751	904,440	93,311
Land & Property	6	379,335	379,335	-
Open Space Planning	1	81,880	-	81,880
Other	4	1,287,853	1,068,746	219,107
Total	15	2,746,819	2,352,521	394,298

These works are expected to be completed by the 30th June 2025.

ATTACHMENTS

1. Appendix 1 - GC250311 - Financial Statements - Funding Statement 2nd Budget Review 2024-2025 [11.1.1 - 1 page]
2. Appendix 2 - GC250311 - Financial Statements - 2nd Budget Review 2024-2025 [11.1.2 - 7 pages]
3. Appendix 3 - GC250311 - Capital Projects Removed - 2nd Budget Review 2024-2025 [11.1.3 - 1 page]

APPENDIX 1

CITY OF MARION Budgeted Funding Statement		YTD Actual (31 Jan 2025) \$'000	2024-2025 2nd Review Budget \$000's
OPERATING REVENUE			
Rates		55,245	94,889
Statutory Charges		1,982	2,828
User Charges		2,928	4,418
Operating Grants and Subsidies		7,984	10,584
Investment Income		403	403
Reimbursements		577	1,182
Other Revenues		390	1,091
Share of Profit - Equity Accounted Investments		-	645
		69,509	116,040
OPERATING EXPENSES			
Employee Costs		27,008	47,410
Contractual Services		18,074	35,444
Materials		3,191	7,153
Finance Charges		50	285
Depreciation		13,875	23,783
Other		4,987	8,598
		67,185	122,673
Operating Surplus/(Deficit) before Capital revenues		2,324	(6,633)
<i>Add</i>			
(a) Capital Revenue			
Capital Grants and Contributions		758	5,492
Physical Resources received free of charge		40	-
Asset disposal and fair value adjustments		-	-
<i>Equals</i> Net Surplus/(Deficit) resulting from operations		3,122	(1,141)
<i>Add</i>			
Depreciation		13,875	23,783
(Gain)/Loss on disposal of assets		-	-
Share of Profit SRWRA		-	(645)
<i>Equals</i> Funding available for Capital Investment expenditure		16,997	21,997
Capital			
<i>Less</i> Capital Expenditure - Renewal		5,583	15,407
<i>Less</i> Capital Expenditure - New		10,003	33,632
<i>Add</i> Capital - proceeds from sale of assets		400	360
<i>Equals</i> Net Overall funding Surplus/(Deficit)		1,811	(26,682)
Funding transactions associated with accomodating the above net overall funding deficit (or applying the net overall funding surplus) are as follows:			
LOANS			
Loan Principal Receipts (Net)		-	13,986
Loan Receipts from Sporting Clubs (Net)		-	-
<i>Less</i> Loan Principal Payments		152	309
Loan funding (Net)		(152)	13,677
Movement in level of cash & accruals			
(b) Cash Surplus/(Deficit) funding requirements		2,224	1,205
Reserves Net (transfer to/(transfer from)		(567)	(14,211)
Cash/Investments/Accruals Funding		1,657	(13,006)
<i>Equals</i> Funding Transactions		(1,811)	26,682

APPENDIX 2

CITY OF MARION				
Budgeted Funding Statement				
		2024-2025	2024-2025	
		1st Review	2nd Review	Variance
		\$000's	\$000's	\$000's
OPERATING REVENUE				
	Rates	94,784	94,889	105
	Statutory Charges	2,743	2,828	85
	User Charges	4,107	4,418	311
	Operating Grants and Subsidies	10,318	10,584	266
	Investment Income	300	403	103
	Reimbursements	1,131	1,182	51
	Other Revenues	928	1,091	163
	Share of Profit - Equity Accounted Investments	645	645	-
		114,956	116,040	1,084
OPERATING EXPENSES				
	Employee Costs	47,308	47,410	102
	Contractual Services	34,377	35,444	1,067
	Materials	6,553	7,153	600
	Finance Charges	359	285	(74)
	Depreciation	21,598	23,783	2,185
	Other	8,733	8,598	(135)
		118,928	122,673	3,745
	Operating Surplus/(Deficit) before Capital rev's	(3,972)	(6,633)	(2,661)
Add				
(a)	Capital Revenue			
	Capital Grants and Contributions	4,975	5,492	517
	Physical Resources received free of charge	-	-	-
	Asset disposal and fair value adjustments	-	-	-
Equals	Net Surplus/(Deficit) resulting from operations	1,003	(1,141)	(2,144)
Add				
	Depreciation	21,598	23,783	2,185
	(Gain)/Loss on disposal of assets	-	-	-
	Share of Profit SRWRA	(645)	(645)	-
Equals	Funding available for Capital Investment exp	21,956	21,997	41
Capital				
Less	Capital Expenditure - Renewal	16,728	15,407	(1,321)
Less	Capital Expenditure - New	29,941	33,632	3,691
Add	Capital - Proceeds from Sale of Assets	353	360	7
Equals	Net Overall funding Surplus/(Deficit)	(24,360)	(26,682)	(2,322)

APPENDIX 2

CITY OF MARION			
Budgeted Funding Statement			
	2024-2025 1st Review	2024-2025 2nd Review	Variance
	\$000's	\$000's	\$000's
Funding transactions associated with accomodating the above net overall funding deficit (or applying the net overall funding surplus) are as follows:			
LOANS			
Loan Principal Receipts	10,486	13,986	3,500
Loan Receipts from Sporting Clubs	-	-	-
Less Loan Principal Payments	657	309	348
Loan funding (Net)	9,829	13,677	3,848
Movement in level of cash & accruals			
(b) Cash Surplus/(Deficit) funding requirements	443	1,205	762
Reserves Net (transfer to/(transfer from))	(14,975)	(14,211)	764
Cash/Investments/Accruals Funding	(14,532)	(13,006)	1,526
<i>Equals</i> Funding Transactions	24,360	26,683	2,322

APPENDIX 2

CITY OF MARION Budgeted Income Statement		
	Actual 2023-2024 \$000's	2nd Review 2024-2025 \$000's
OPERATING REVENUE		
Rates	89,976	94,889
Statutory Charges	2,400	2,828
User Charges	4,164	4,418
Operating Grants and Subsidies	6,004	10,584
Investment Income	1,246	403
Reimbursements	741	1,182
Other Revenue	1,118	1,091
Net Gain - Equity Accounted Council Businesses	770	645
TOTAL OPERATING REVENUE	106,419	116,040
OPERATING EXPENSES		
Employee Costs	45,567	47,410
Contractual Services	31,813	35,444
Materials	7,001	7,153
Finance Charges	150	285
Depreciation	21,594	23,783
Other Expenses	7,751	8,598
TOTAL OPERATING EXPENSES	113,876	122,673
Operating Surplus/(Deficit) before Capital Revenues	(7,457)	(6,633)
CAPITAL REVENUES		
Capital Grants, Subsidies and Monetary Contributions	7,976	5,492
Physical resources received free of charge	1002	-
Asset disposal and fair value adjustments	(4,677)	-
Net Surplus/(Deficit) resulting from Operations	(3,156)	(1,141)

APPENDIX 2

Financial Indicators

To assist Council in meeting its objective of financial sustainability, a series of financial indicators endorsed by the Local Government Association are provided. The following table provides a matrix of indicators of the 2024-2025 2nd Budget Review and compares the forecast results against the target rate.

Key Ratios	Target	2024-25 Forecast
Operating Surplus Ratio	0 - 10%	-5.72%
<i>This ratio expresses the operating surplus as a percentage of total operating revenue</i>		
Target :	Average between 0-10% over each consecutive 5-year period	
Comment :	Positive ratio indicates that Council has sufficient operating revenue to cover operational expenses The average Operating Surplus over the past five years is 0.1%.	
Net Financial Liabilities Ratio	0 - 50%	29.50%
<i>This ratio indicates the extent to which net financial liabilities can be met by total operating revenue</i>		
Comment :	This result indicates Council's financial assets currently exceed its Financial Liabilities. This ratio falls within the target range. Council's capacity to meet its financial obligations remains strong	
Debt Servicing Ratio	0 - 10%	0.51%
<i>This ratio identifies Council's ability to service its debt obligations (principal & interest) from operating revenues</i>		
Comment :	This ratio falls within the target range and indicates Council has a low debt holding and is well positioned for future borrowings outlined in the Long Term Financial Plan	
Asset Renewal Funding Ratio	90 - 110%	100%
<i>This ratio indicates whether Council is renewing or replacing existing assets at the rate of consumption</i>		
Comment :	The ratio can vary from year to year dependant on the renewal capital expenditure. Council's Long Term Financial Plan is set to achieve an average Asset Renewal Funding Ratio of 100% over the next three years	

APPENDIX 2

CITY OF MARION Budgeted Statement of Cash Flows		
	Actual 2023-2024 \$000's	2nd Review 2024-2025 \$000's
CASH FLOWS FROM OPERATING ACTIVITIES		
<i>Receipts</i>	113,345	115,395
<i>Payments</i>	(97,093)	(98,890)
NET CASH PROVIDED BY OPERATING ACTIVITIES	16,252	16,505
CASH FLOWS FROM FINANCING ACTIVITIES		
<i>Receipts</i>		
Loans Received	-	13,986
Proceeds from Bonds & Deposits	-	-
<i>Payments</i>		
Principal	(929)	(309)
Repayment of Finance Lease Liabilities	(1)	-
Repayment of Bonds & Deposits	-	-
NET CASH (USED IN) FINANCING ACTIVITIES	(930)	13,677
CASH FLOWS FROM INVESTING ACTIVITIES		
<i>Receipts</i>		
Capital Grants/Subsidies & Contributions/Investments	6,301	5,492
Sale of surplus assets	828	360
Sale of replaced assets	251	-
Distributions from Equity Accounted Investments	-	-
<i>Payments</i>		
Purchase of IPP&E	(37,372)	(49,039)
NET CASH (USED IN) INVESTING ACTIVITIES	(29,992)	(43,187)
NET INCREASE/(DECREASE) IN CASH HELD	(14,670)	(13,005)
CASH AT BEGINNING OF REPORTING PERIOD	28,431	13,761
CASH AT END OF REPORTING PERIOD	13,761	756

APPENDIX 2

CITY OF MARION		
Budgeted Statement of Changes in Equity		
	Actual	2nd
	2023-2024	Review
	2024-2025	
	\$000's	\$000's
ACCUMULATED SURPLUS		
Balance at beginning of period	434,637	440,335
Net Surplus/(Deficit)	(3,155)	(1,141)
Adjustments	-	
Transfers from Reserves	8,853	15,064
Transfers to Reserves	-	(853)
Balance at end of period	440,335	453,405
ASSET REVALUATION RESERVE		
Balance at beginning of period	711,329	893,903
Net change this year	182,574	-
Balance at end of period	893,903	893,903
OTHER RESERVES		
Balance at beginning of period	28,778	19,925
Net change this year	(8,853)	(14,211)
Balance at end of period	19,925	5,714
Total Reserves	913,828	899,617
TOTAL EQUITY	1,354,163	1,353,022

APPENDIX 2

CITY OF MARION		
Budgeted Statement of Financial Position		
	Actual	2nd
	2023-2024	Review
	\$000's	2024-2025
		\$000's
<u>CURRENT ASSETS</u>		
Cash & Cash Equivalents	13,761	756
Receivables	6,531	6,531
Inventory	600	600
TOTAL CURRENT ASSETS	20,892	7,887
<u>CURRENT LIABILITIES</u>		
Trade & Other Payables	17,534	17,534
Provisions	7,134	7,134
Borrowings	310	1,029
Lease Liabilities	-	-
TOTAL CURRENT LIABILITIES	24,978	25,697
Net Current Assets/(Liabilities)	(4,086)	(17,810)
<u>NON-CURRENT ASSETS</u>		
Investment in SRWRA & Council Solutions	9,271	9,916
Infrastructure, Property, Plant & Equipment	1,328,046	1,353,662
Other Non-Current Assets	23,080	23,080
TOTAL NON-CURRENT ASSETS	1,360,397	1,386,658
<u>NON-CURRENT LIABILITIES</u>		
Provisions	700	700
Borrowings	1,448	15,126
Lease Liabilities	-	-
TOTAL NON-CURRENT LIABILITIES	2,148	15,826
NET ASSETS	1,354,163	1,353,022
<u>EQUITY</u>		
Accumulated surplus	440,335	453,405
Asset Revaluation Reserves	893,903	893,903
Other Reserves	19,925	5,714
TOTAL EQUITY	1,354,163	1,353,022

APPENDIX 3

2nd Budget Review 2024-25 - Capital Works projects removed from Budget		
Capital Project	Budget \$	Details
Works deferred and budget carried over into 2025-2026 (transfers to Reserve)		
Road Rejuvenation Program	316,462	Suitable contractors were unable to be engaged for this program. Looking at potential joint tender process with other Councils to complete the works. Due to timing this program will be completed during 2025/26
Sturt Linear Path Footpath	185,000	Project dependent on the redevelopment of Lot 707 which has been delayed. Project to be completed during 2025/26
Open Space - Ben Pethick Reserve Irrigation	86,169	Irrigation projects retimed to 2025/26 due to contractor availability and the opportunity for efficiency through cross Council collaboration
Open Space - Koomooloo Reserve Irrigation	76,163	Irrigation projects retimed to 2025/26 due to contractor availability and the opportunity for efficiency through cross Council collaboration
Open Space - Willoughby Avenue Irrigation Reserve	53,931	Irrigation projects retimed to 2025/26 due to contractor availability and the opportunity for efficiency through cross Council collaboration
Oaklands Wetlands Sand Filters	40,000	Works reprioritised and project to be completed in conjunction with 2025/26 works program
Open Space - Mulcra Avenue Reserve Irrigation	20,580	Irrigation projects retimed to 2025/26 due to contractor availability and the opportunity for efficiency through cross Council collaboration
Total	778,305	
Works removed from 2024-2025 program as works no longer required. Budget reprioritized in 2024-2025		
Footpath - Waterfall Creek	246,000	Project reviewed and considered low priority with works not included in Council's Walking & Cycling Strategy Plan. Budget reallocated to other Civil Infrastructure works in 2024/25
Kerb - Glenvale Avenue	3,000	Upon closer inspection of this location the kerbing was deemed to be in good condition and not requiring renewal at this time
Total	249,000	
Works retimed - prioritised in 2025-2026 proposed capital works program budget. Budget reprioritised in 2024-2025		
Stormwater - Brolga Place	495,000	Project retimed into 2025/26 program due to cost pressures in other Stormwater projects
Kerb - Gledsdale Road	43,000	Project retimed into the 2025/26 program. Budget reprioritised to other civil infrastructure projects in 2024/25
Kerb - Pildappa Avenue	30,000	Project retimed into the 2025/26 program. Budget reprioritised to other civil infrastructure projects in 2024/25
Road Reseal - Bundarra Road	34,241	Contractors identified risks associated with project. Project to be re-scoped and re-designed next year. Budget reprioritised 2024/25 to other civil infrastructure projects in 2024/25
Total	602,241	

12 Corporate Reports for Information/Noting

12.1 SRWRA Board Meeting 24 February 2025 - Constituent Council Information Report

Report Reference	GC250311R12.1
Originating Officer	General Manager Corporate Services - Angela Allison
Corporate Manager	- N/A
General Manager	General Manager Corporate Services - Angela Allison

REPORT HISTORY

This Standing Report follows each SRWRA Board meeting to provide an update of matters considered by the SRWRA Board.

REPORT OBJECTIVE

Present the Constituent Council Information Report from SRWRA Board Meeting, 24th February 2025.

EXECUTIVE SUMMARYS

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the "Constituent Councils"), pursuant to Section 43 of the Local Government Act 1999. The functions of SRWRA include providing and operating waste management services on behalf of the Constituent Councils.

In accordance with Section 4.5.2 of the SRWRA Charter, there shall be at least six ordinary meetings of the Board held in each financial year.

Furthermore, Section 4.5.11 states that prior to the conclusion of each meeting of the Board, the Board must identify which agenda items considered by the Board at that meeting will be the subject of an information report to the Constituent Councils.

In accordance with the above, the Information Report from the Board Meeting held on 24th February 2025 is provided for Members' information.

RECOMMENDATION

That Council:

- 1. Notes the Constituent Council Information Report from SRWRA Board Meeting, 24th February 2025.**

ATTACHMENTS

1. Constituent Council Information Report [12.1.1 - 3 pages]



Constituent Council Information Report – Public

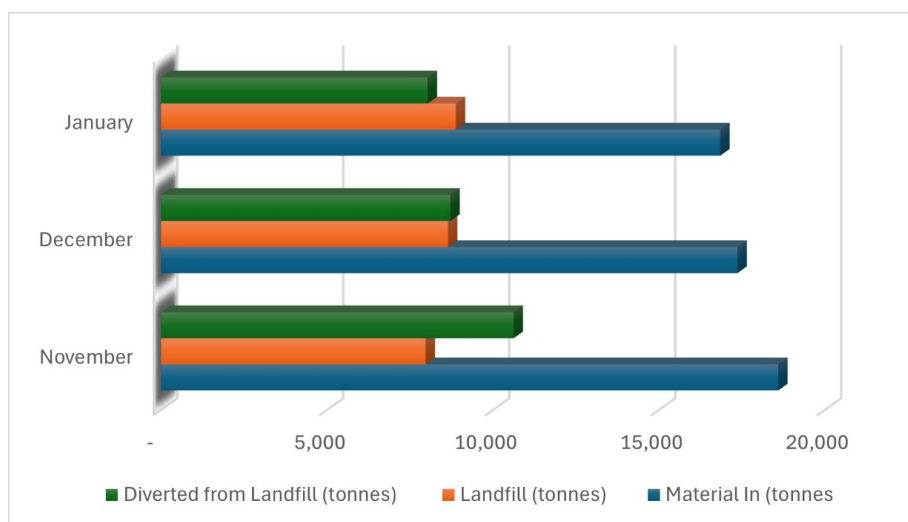
Board Meeting: 24 February 2025

Report By: Chief Executive Officer

In accordance with Section 4.5.11 of the Southern Region Waste Resource Authority Regional Subsidiary Charter - 2024, the SRWRA Board identified the following Agenda Items to be the subject of a Public Information Report to the Constituent Councils (Cities of Onkaparinga, Marion and Holdfast Bay).

SRWRA STATISTICS			
Month	Total Tonnes Received	Tonnes to Landfill	Diversion Rate (%)
NOVEMBER	18,745	7,166	57
DECEMBER	18,599	7,973	50
JANUARY	16,851	8,885	48

Tonnage data reflects all incoming waste material to SRWRA, including landfill volumes. A decrease in diversion rates was observed in December 2024 and January 2025 due to mechanical failures, resulting in a higher proportion of waste being diverted to landfill.



Constituent Council Information Report – Public

FIRE & INCIDENT REPORTING

	Incidents Reported	Incidents Reported with Injury
2024	75	5
2025 (YTD)	5	0

WHS incidents remained constant when compared to January 2024. With the very low injury numbers per hours worked, SRWRA has not identified any current/key target areas for injury reduction. During 2025 SRWRA will maintain focus on fostering a pro-active reporting culture.

2025 (YTD)	Fires	Hot Spots
Landfill	0	1

Landfill fire incidents remained constant when compared to January 2024. Emergency Preparedness (including landfill fire incidents) remains an area of focus and will continue to be monitored on an ongoing basis as a separate sub-set of the incident data in the monthly WHS Performance Reports.

Report Name	Report Summary
Policy Review – Asset Management; Drug and Alcohol; Board Member Policy	SRWRA undertakes regular policy reviews in line with scheduled document review dates and legislative, governance or organisational change. The Asset Management and Drug and Alcohol Policies were reviewed by the Audit & Risk Committee and their feedback was presented in an updated document to the Board.
Budget Review 2 – FY25	SRWRA undertakes quarterly budget reviews in line with legislation, with budget review 2 (quarter ending December 2024) forecasting a net surplus result of \$2.1M, due to increased tonnes to landfill and a gain on asset sale.
FY26 Financial Timetable, Budget Parameters & Assumptions	The Financial reporting timetable, budget parameters and assumptions outline key financial planning activities for finalising FY25 and formulating the FY26 Business Plan and Budget. The Board was provided an opportunity to review the draft budgeting parameters and assumption.
Plant and Asset Management Plan	As part of the annual budgeting process, SRWRA 's Plant & Asset Management Plan (PAMP) has been reviewed and updated. This review cover plant hours, running costs and scheduled replacement timeframes, and provides an opportunity to review equipment efficiencies and needs going forward. SRWRA's PAMP includes 22

Constituent Council Information Report – Public

	<p>items of equipment, ranging from waste compactors to trailer mounted litter vacuums.</p> <p>The PAMP adopted by the Board will be incorporated into the financial year 2026 draft budget.</p>
Draft Strategic Plan	<p>SRWRA's current strategic plan ends in 2026, with an early draft of the new plan (2025 to 2030) presented to the Board for feedback; constituent councils will be given an opportunity to provide feedback on the plan, prior to adoption by the SRWRA Board prior to 1 July 2025.</p>
Risk Management Report	<p>SRWRA provides quarterly risk management reporting to the Audit & Risk Committee and Board, this includes regular reviews of the SRWRA risk register and identification of new and emerging risks.</p> <p>Batteries continue to be a significant threat to both the landfill and resource recovery facilities. SRWRA is actively seeking technology to improve out of hours monitoring of the landfill for areas of heat and potential ignition.</p>
Annual Business Plan FY25 – Progress update	<p>SRWRA Management reviews its progress against the annual business plan monthly. A progress update was provided to the Board outlining key achievements, ongoing actions and areas requiring further focus.</p>
Internal Audit – Procurement	<p>SRWRA is seeking to appoint an internal auditor to enhance oversight in risk management, compliance, and operational efficiency. This internal audit function will strengthen accountability and transparency through assessments of financial and operational processes while identifying opportunities for process improvement.</p> <p>SRWRA is undertaking a joint procurement exercise with Adelaide Hills Regional Waste Management Authority (AHRWMA) to appoint an internal auditor, with the requirements of both regional subsidiaries being up to two internal audits per annum, a joint exercise presents a more attractive and potentially cost-effective option for external providers in quoting for this work.</p>

13 Workshop / Presentation Items - Nil**14 Motions With Notice - Nil****15 Questions With Notice****15.1 Lot 35 Minchinbury Terrace, Marion****Report Reference** GC250311Q15.1**Council Member** Councillor – Matt Taylor**QUESTION****1. Detailed Justification of Approval Grounds:**

- a. Provide a comprehensive explanation of the planning department's rationale for approving this subdivision.
- b. Specifically outline how the development aligns with the City of Marion's Development Plan, including relevant policy objectives and desired performance outcomes as per the Planning Act.
- c. Explain why this application did not flow through to CAP for independent approval.

2. Compliance with Planning Codes and Performance Assessment:

- a. Explicitly state whether the subdivision was approved based on strict compliance with prescriptive planning codes or through a performance-based assessment.
- b. If a performance-based assessment was conducted, provide a detailed breakdown of the assessment criteria, the evidence considered, and the justification for the conclusions reached.
- c. Provide all documentation relating to the assessment.

3. Character Zoning Considerations:

- a. Explain in detail how the character zoning of the Oaklands Estate was considered and addressed during the assessment process.
- b. Provide evidence demonstrating how the proposed subdivision maintains or enhances the existing character of the area.
- c. Address the community concerns that this subdivision is eroding the character zone.

4. Frontage Requirements:

- a. Address the community's concern regarding the potential non-compliance with the minimum 15-meter frontage requirement.
- b. Provide the specific frontage measurements for each proposed allotment.
- c. If the frontage is less than 15 meters, provide a clear explanation of the justification for deviating from the minimum requirement.

5. Building Footprint to Block Size Ratio:

- a. Provide the precise calculations for the building footprint to block size ratio for each proposed allotment.
- b. Address the community's concern regarding potential non-compliance with the 40% maximum ratio.
- c. Provide the definition of building footprint that was used during the assessment.

- d. If the ratio exceeds 40%, provide a detailed explanation of the justification for the approval.

SUPPORTING INFORMATION

The approval of the subdivision of Lot 35 Minchinbury Terrace, Marion, into two allotments has generated significant and widespread community concern. Given the substantial public interest and the potential precedent this decision sets, I am requesting a comprehensive report addressing the following critical points:

The community expresses serious apprehension regarding the perceived erosion of the Oaklands Estate's character zoning and the potential for similar subdivisions to proliferate. Therefore, it is imperative that we provide transparent and detailed justification for this approval.

Urgency:

Given the high level of community concern and the potential implications for future development within the Oaklands Estate, I request that this report be provided to all Elected Members at our next GC meeting.

This report is crucial for ensuring transparency and accountability in the planning process and for addressing the legitimate concerns of our community.

Response Received From	Unit Manager Planning and Development – Alex Wright
Corporate Manager	Manager Development and Regulatory Services – Gary Brinkworth
General Manager	General Manager City Development – Ben Keen

STAFF COMMENTS

The following comments are provided in relation to the questions:

1. Processing of Application

Assessment Pathway

The subject site is located within the 'Established Neighbourhood Zone'. Within this Zone, 'Detached dwellings' are listed as a form of development which must be 'Performance Assessed'.

Detached dwellings within the Established Neighbourhood Zone must be assessed against the Performance Outcomes prescribed within '*Table 3 - Applicable Policies for Performance Assessed Development*'. This means the proposal must be assessed against, and only against, these assessment provisions.

Public Notification

Table 5 of each Zone outlines the class of development which are exempt from Public Notification.

Any form of Dwelling is exempt from Public Notification in this Zone unless it proposes (either or both) a boundary wall exceeding a length of 8 metres and/or a height of 3.2 metres or a building height more than 9 metres or two building levels.

The proposed dwellings did not incorporate any boundary walls or exceed 9 metres in height.

Relevant Authority

The Relevant Authority for any application which does not require Public Notification is the Council Assessment Manager. The Assessment Manager is considered to be a 'Relevant Authority' in its own right and planning staff are delegated to consider, assess and determine this form of development.

2. Compliance with Planning and Design Code

Development Applications are assessed against 'Performance Outcomes' which are policies designed to facilitate assessment according to specified factors, including land use, site dimensions and land division, built form, character etc.

Performance Outcomes are qualitative, not prescriptive quantitative, assessment policies. Performance Outcomes (PO) are generally accompanied by a 'designated performance feature' (DPF) which provides a more quantitative outcome. Whilst a DPF provides a guide as to what is generally considered to satisfy the corresponding Performance Outcome, it is considered to be just 'one way' of satisfying the PO and can be satisfied in another form.

As the application was a 'Performance Assessed' form of development it was assessed on its overall merits, against all applicable Performance Outcomes. Therefore, a balanced approach was taken considering site context, built form design and the pattern of development within the wider locality.

3. Character Zone Criteria

The subject site is located within the Character Area Overlay which seeks development consider the existing valued character attributes such as a consistent rhythm of allotment patterns, building setting and spacing, landscaping and the scale, proportion and form of buildings and their key elements.

Generally, the Zone seeks a neighbourhood that includes a range of housing types, with new buildings sympathetic to the predominant built form character and development patterns and development which is considered to Maintain the predominant streetscape character, having regard to key features such as roadside plantings, footpaths, front yards, and space between crossovers.

The built form design of the dwellings incorporates:

- 7.5 metre front boundary setbacks
- Approximately 50m² and 78m² soft landscaping space within the front yard (including mandatory tree planting)
- 3-metre-high ceilings
- Pitched colorbond roof with broad gable-ended portico
- Generous front facing windows

The built form was considered to incorporate elements sought within the Character Area Overlay to ensure the pattern, layout and scale of development is consistent to what is already present (noting the dwelling to the north incorporates modern features and a garage sited well forward of the built form).

It is noted that under the Development Act 1993/Development Plan the subject site was located within the Residential Character Policy Area 17, which had an extensive Desired Character statement and considerable Objectives and Principles of Development Control which provided Council with greater opportunities to achieve higher design and built form outcomes.

It is well known that the Planning & Design Code diluted the individualisation of specific Council areas, with more broad/generalised assessment provisions.

Whilst this is not to say the proposal development would not have been supported under the previous legislation, the assessment provisions available to Council may have assisted in a different/improved outcome.

4. Frontage Assessment

The proposed allotments achieve an internal boundary to boundary width of 12 metres. The Planning and Design Code seeks allotments for residential purposes be of suitable size and dimension to accommodate the anticipated dwelling form and are compatible with the prevailing development pattern in the locality. It is suggested that one way of satisfying this outcome is the provision of allotments achieving a frontage of 14 metres and site area of 420 square metres.

While the allotment pattern of the area within the wider locality includes site frontages between 14m and 20 metres, homes typically incorporate garages and carports facing the primary street (i.e. dwelling present to the street with associated garages or carports). The proposed development achieves dwelling façades consistent with existing buildings; that is, of a similar width and proportion, given that the garages are provided to the rear laneway.

Having regard to vehicular access being achieved via the rear laneway, noting that the proposed allotments dimensions are not inconsistent to those present within the wider locality and the built form proposing appropriate street presentation, it was considered that allotment dimensions proposed did not impact on the built form's ability to provide a positive streetscape outcome (in this case two habitable rooms and a front door facing the street) and allotments compatible with the prevailing development pattern in the locality.

5. Building Footprint to Block Size

The Planning & Design Code seeks building footprints are consistent with the character and pattern of the neighbourhood and provide sufficient space around buildings to limit visual impact, provide an attractive outlook and access to light and ventilation. A maximum site coverage of 40% is considered to be quantitative way of satisfying the relevant Performance Outcome.

Site coverage is defined by the Planning and Design Code as the area '*calculated by adding the total roof area of all roofed buildings/structures on a site (excluding any eaves surrounding a habitable building) dividing this by the site area and then multiplying it by 100. Site coverage is expressed as a percentage.*'

Each dwelling proposed a building footprint of 253.1m², which equated to approximately 55.8% and 54.1% of the allotment.

The proposed site coverage was considered acceptable as the buildings provide appropriate setbacks to front and side boundaries, in addition to generous areas of private open space, sufficient space was provided around the dwellings to limit both visual impact and overshadow and provide an attractive outlook and access to light and ventilation.

16 Motions Without Notice

17 Questions Without Notice

18 Confidential Items

18.1 Cover Report - Nungamoora - Purchase update

Report Reference	GC250311F18.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager City Activation - Charmaine Hughes
General Manager	General Manager City Development - Ben Keen

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

Pursuant to Section 90(2) and (3)(a and b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC250311F18.1 – Nungamoora Purchase Update except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager City Activation, Manager City Property, Manager Development and Regulatory Services, Unit Manager Planning & Development, Project Manager Infrastructure, Senior Urban Planner, Unit Manager Governance and Council Support, Governance Officer, Unit Manager Engagement, Media and Events and Media and Engagement Adviser, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item relates to private land valuation financial figures, consideration, or discussion of the information in public would, on the balance, be considered personal under privacy law, and the receipt, consideration or discussion of the information or matter in an information or briefing session open to the public would, on balance, be contrary to the public interest because it could impact the public's confidence in the Council's decision making process.

Section 90(2) and (3)(a, b and d) Notes the disclosure of this information would, on balance, be contrary to the public interest because it includes private land valuation financial figures, consideration, or discussion of the information in public would, on the balance, be considered personal under privacy law.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

18.2 Cover Report - CoMBAS Unfunded Initiatives - Plympton Oval Options and Seaside Pool Options

Report Reference	GC250311F18.2
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	- N/A
General Manager	General Manager City Development - Ben Keen

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

Pursuant to Section 90(2) and (3)(b and d) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC250311F18.2 - CoMBAS Unfunded Initiatives - Plympton Oval Options and Seaside Pool Options, except the following persons: Chief Executive Officer, Chief Financial Officer, General Manager City Development, General Manager Civil Services, General Manager Corporate Services, Manager City Property, Manager City Activation, Unit Manager Property Strategy & Delivery, Senior Project Manager, Unit Manager Engagement, Media and Events and Governance Officer, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is proposing to conduct business and would prejudice the commercial position of the Council.

Notes the disclosure of this information would, on balance, be contrary to the public interest because the public interest is in the Council preserving its negotiating position with any future tenderer for one of the listed projects and obtaining best value for money for its community.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

19 Meeting Closure

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

20 Other Business