

His Worship the Mayor
Councillors
City of Marion

Notice of General Council Meeting

Council Chamber, Council Administration Centre
245 Sturt Road, Sturt

Tuesday, 13 May 2025 at 6.30 pm

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a General Council Meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Tony Harrison
Chief Executive Officer

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1 Open Meeting

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 22 April 2025

Report Reference	GC250513R5.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager Office of the Chief Executive – Sarah Vinall
General Manager	Chief Executive Officer – Tony Harrison

RECOMMENDATION

That the minutes of the General Council Meeting held on 22 April 2025 be taken as read and confirmed.

ATTACHMENTS

1. G C 250325 - Public Minutes [**5.1.1** - 16 pages]



**Minutes of the General Council Meeting
held on Tuesday, 25 March 2025 at 6.30 pm
Council Chamber, Council Administration Centre
245 Sturt Road, Sturt**



**PRESENT**

His Worship the Mayor Kris Hanna
Councillor Joseph Masika
Councillor Nathan Prior
Councillor Raelene Telfer
Councillor Luke Naismith
Councillor Jason Veliskou
Councillor Sarah Luscombe

Councillor Jayne Hoffmann
Councillor Matt Taylor
Councillor Renuka Lama (from 6.41pm)
Councillor Jana Mates
Councillor Amar Singh
Councillor Ian Crossland

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Angela Allison
General Manager Corporate Services - Tony Lines
General Manager City Development - Ben Keen
Chief Financial Officer - Ray Barnwell
Manager Office of the CEO - Sarah Vinall
Unit Manager Governance & Council Support – Victoria Moritz

1 Open Meeting

The Mayor opened the meeting at 6.30pm.

2 Kurna Acknowledgement

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

- Nil interests were disclosed.



5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 11 March 2025

Report Reference GC250325R5.1

Moved Councillor Taylor

Seconded Councillor Singh

That the minutes of the General Council Meeting held on 11 March 2025 be taken as read and confirmed.

Carried Unanimously

6 Communications

6.1 Elected Member Verbal Communications - Nil

Moved Councillor Masika

Seconded Councillor Hoffmann

That the following Communication Items be moved en bloc:

- 6.2 Mayoral Communication Report
- 6.3 CEO and Executive Communication Report

Carried Unanimously

6.2 Mayoral Communication Report

Report Reference GC250325R6.2

Name of Council Member Mayor - Kris Hanna

Date	Event	Comments
22.02.25	City of Marion Stakes Race Day	Attended, speech given
22.02.25	SA Bangladeshi Community Association (SABCA) Career Expo	Attended, speech given
22.02.25	Ramadan Festival	Attended
24.02.25	Marion Mall Walkers Birthday Celebration	Attended, presented award
24.02.25	AGM Galleon Theatre Group	Attended
27.02.25	ABC Radio Interview at Glenelg	Attended
27.02.25	Citizen of the year awards at Government House	Attended
03.03.25	Oaklands View Club Fundraiser at Capri Cinema	Attended
04.03.25	Parks Week – walk with community	Attended, walked
04.03.25	Gave Leadership Training Session	Attended, provided training
06.03.25	Metro Mayor's meeting to discuss LGA Strategic Plan	Attended
06.03.25	Seaview High School meeting with Principal & Governing Chair	Attended
06.03.25	Austral Volleyball Presentation	Attended
07.03.25	Marino Hall Site Visit	Attended

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13.03.25	Warradale Park Tennis Club Site Visit	Attended, speech given
17.03.25	Community & Education Leaders Event – Iftar Dinner	Attended – Mayor & Mayoress
18.03.25	‘Marion 100’ Focus Group	MC of Event
In addition, the Mayor has met with residents, MPs and with the CEO and Council staff regarding various issues		

Moved Councillor Masika

Seconded Councillor Hoffmann

That the Mayoral Communication report be received and noted.

Carried Unanimously

6.3 CEO and Executive Communication Report

Report Reference GC250325R6.3

Date	Activity	Attended By
19/02/2025	Meeting Seacliff Village Bonding	Ben Keen Tony Harrison
20/02/2025	Tonsley PCG Bi-Monthly Meeting	Ben Keen
20/02/2025	LG Professionals SA General Managers and Directors Networking Group Meeting	Ben Keen
21/02/2025	Local Government Metro CEO Meeting	Tony Harrison
21/02/2025	Meeting CCS and PAE re Strategic Procurement Manager	Tony Lines
24/02/2025	Meeting CCS and PAE re Strategic Procurement Manager	Tony Lines
24/02/2025	SRWRA Board Meeting	Angela Allison
26/02/2025	Meeting with DSS re: CHSP	Angela Allison
26/02/2025	Irrigation Construction Team Governance Group	Ben Keen
27/02/2025	Event Australian Day Council Citizen of the year awards	Tony Harrison
04/03/2025	Event Executive breakfast Public Sector Network Local Government Focus	Tony Harrison
04/03/2025	Event Public Sector Network Local Government Focus Day 2025 – KPMG	Ben Keen Angela Allison Tony Harrison Tony Lines
05/03/2025	Meeting Marino Hall Committee	Ben Keen
06/03/2025	Meeting SRC JV Advisory Committee	Angela Allison

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06/03/2025	Meeting Department of Premier and Cabinet – Teesdale Update	Ben Keen
07/03/2025	Meeting City of Marion and SAHT and ASP	Ben Keen
11/03/2025	Meeting City of Marion and Villawood – Seacliff Development	Ben Keen
13/03/2025	Workshop AWS Generative AI Proficiency	Tony Lines
14/03/2025	Meeting LG Professionals Board Meeting	Ben Keen
14/03/2025	Salisbury Water Business - Tour	Angela Allison
17/03/2025	Event CEDA SA State of the State 2025	Tony Harrison
19/03/2025	SMRF JV Advisory Committee Meeting Dinner	Angela Allison

Moved Councillor Masika

Seconded Councillor Hoffmann

That the CEO and Executive Communication report be received and noted.

Carried Unanimously

7 Adjourned Items

The Mayor sought and was granted leave of the meeting to vary the order of the agenda and consider the Confidential Adjourned Item - CoMBAS Unfunded Initiatives - Plympton Oval Options and Seaside Pool Options at the conclusion of the other listed confidential items.

8 Deputations

8.1 South Adelaide Basketball

Report Reference GC2503258.1

Ms McKenzie gave a five-minute deputation to Council regarding South Adelaide Basketball.

9 Petitions - Nil

10 Committee Recommendations - Nil

11 Confidential Items

Moved Councillor Naismith

Seconded Councillor Telfer

That the following Cover reports to move into confidence be moved en bloc:

- 11.1 Cover Report – Tonsley Unsolicited Proposal Community Land Revocation
- 11.2 Cover Report - Marion Basketball Stadium draft Concept Design for community consultation
- 11.3 Cover Report - City of Marion Building Asset Strategy (CoMBAS) Implementation Guide Annual Review 2025
- 11.4 Cover Report - Commonwealth Home Support Programme Update

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- 7.1 Cover Report - Confidential Adjourned - CoMBAS Unfunded Initiatives - Plympton Oval Options and Seaside Pool Options

Carried Unanimously

6.41pm Councillor Lama entered the meeting

11.1 Cover Report - Tonsley Unsolicited Proposal Community Land Revocation

Report Reference GC250325F11.1

Moved Councillor Naismith

Seconded Councillor Telfer

1. Pursuant to Section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC250325F11.1 Tonsley Unsolicited Proposal Community Land Revocation, except the following persons: Chief Executive Officer, General Manager Corporate Services, General Manager City Development, General Manager City Services, Chief Financial Officer, Manager Office of the Chief Executive, Manager City Activation, City Activation Senior Advisor, Unit Manager Property and Facilities, Unit Manager Governance & Council Support, Governance Officer, Unit Manager Engagement, Media and Events Manager People & Culture, Manager Enterprise PMO, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to the commercial affairs of a business with which the Council is conducting and the receipt, consideration of discussion of the information or matter in an information or briefing session open to the public would, on balance, be contrary to the public interest due to its commercial nature, including financial figures.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest being information relating to the financial and commercial capability of an unsolicited proposal by a third party. The public interest in the Council being able to partner with third parties to provide facilities that benefit its area would be compromised as third parties would be discouraged from partnering with the Council if their confidential commercial information were disclosed.
3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously

6.41pm the meeting went into confidence

Moved Councillor Crossland

Seconded Councillor Telfer

That Council:

1. Pursuant to section 91(7) of the *Local Government Act 1999*, orders that the following document(s) relating to Agenda Item GC250325F11.1 Tonsley Unsolicited Proposal Community Land Revocation shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(d) of the Act:

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- Report – GC250325F11.1 Tonsley Unsolicited Proposal Community Land Revocation
- Minutes- GC250325F11.1 Tonsley Unsolicited Proposal Community Land Revocation

on the grounds that the document(s) relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest being information relation to the financial and commercial capability of an unsolicited proposal by a third party.
3. Determines this order shall operate for a period of 24 months; or until execution of a contract and will be reviewed every 12 months.
4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried

Councillor Luscombe called a Division:

Those for: Councillors Crossland, Mates, Naismith, Lama, Telfer, Taylor, Hoffmann and Masika

Those against: Councillors Luscombe, Singh, Veliskou and Prior

Carried

6.56pm the meeting came out of confidence

11.2 Cover Report - Marion Basketball Stadium draft Concept Design for community consultation

Report Reference GC250325F11.2

Moved Councillor Naismith

Seconded Councillor Telfer

1. Pursuant to Section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC250325F11.2 - Marion Basketball Stadium Design Concept for community consultation except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager City Property, Manager City Activation, Project Design Adviser, Unit Manager Engagement, Media and Events, Media and Engagement Advisor, Unit Manager Governance and Council Support, Governance Officer, Manager People & Culture, Manager Enterprise PMO, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to negatively impact the outcomes for Council of a future construction tender process for the project and could infer a financial advantage to another entity when the project is opened to tender.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest

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because it could infer a financial advantage to another entity when the project is opened to tender.

3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously

6.39pm the meeting went into confidence

Moved Councillor Telfer

Seconded Councillor Lama

That Council:

1. Rescinds point 1 of the resolution from its meeting of 27 February 2024 in relation to the item *Marion Basketball Stadium Options (GC240227F11.1)* that states:

That Council:

1. *Endorses Marion Basketball Stadium Option 3 – Build 5 new courts in 2026*
 - a. *Noting Council has made provision of project funding of up to \$ [REDACTED] consisting of \$ [REDACTED] federal grant funding and a contribution of \$ [REDACTED] from Council funds.*
 - b. *Endorses an additional funding provision of up to \$ [REDACTED] to be incorporated into the next iteration of Council's LTFP.*

And

2. *Endorses staff to work with SABC to negotiate a lease based on a rent plus outgoing model, with the rent at the maximum level sustainable for the club.*
3. *Requires \$ [REDACTED] to be contributed by South Adelaide Basketball Club (in addition to Federal funding)*
4. *Authorises staff to inform the Marion tennis club that the site is required for other purposes and to offer the Marion Tennis Club assistance to relocate or dissolve the Club, providing members with an opportunity to join neighbouring clubs.*
5. *Notes that staff will finalise the 262 Sturt Road Precinct Plan based on the endorsed solution.*
6. *Notes that staff will engage with Club Marion and relevant stakeholders based on the endorsed solution.*
7. *That staff prepare rate modelling for Council consideration that does not exceed 5% over the long-term financial plan and maintains key financial sustainability parameters*
8. *Request administration to come back to Council with financial modelling which includes the following:*
 - a. *Removing the development of the "Northern Library" proposal from the CoMBAS Implementation Guide*
 - b. *Delaying the re-development of the Marion Fitness and Leisure Centre*
 - c. *Reducing or deferring the amount allocated to streetscape and other capital works programs*

Carried



Point of Order

Councillor Crossland called a point of order citing *Regulation 28 of the Local Government (Procedures at Council Meetings) 2013* stating a breach in procedural conduct that Mayor allowed a Councillor to move a motion without Councillors having asked questions beforehand.

The Mayor opposed the point of order

Councillor Crossland challenged the ruling on the point of order

Moved Councillor Crossland

Seconded Councillor Luscombe

That a motion of dissent be moved in accordance with Regulation 28 stating that the ruling of the Mayor on the point of order is not agreed with.

Lost

No Breach occurred

Moved Councillor Crossland

Seconded Councillor Luscombe

That formal meeting procedures be suspended to discuss the item.

Carried

7.05pm formal meeting procedures suspended

7.51pm Councillor Crossland left the meeting

7.53pm Councillor Crossland re-entered the meeting

8.15pm formal meeting procedures resumed

Moved Councillor Telfer

Seconded Councillor Lama

That Council:

1. Endorses a Marion Basketball Stadium with a minimum of 4 courts.
2. Endorses a total project budget of up to \$██████ consisting of:
 - a. Council contribution of up to \$██████,
 - b. Federal grant funding of \$██████, and
 - c. \$██████ contribution from South Adelaide Basketball Club.
3. Endorses that the draft 4-court Marion Basketball stadium concept plan be released for a 4-week community consultation in April 2025.
4. Notes that a report on the community feedback will be tabled at the 27 May 2025 General Council meeting.



5. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) / information relating to Agenda Item GC250325F11.2 - Marion Basketball Stadium Design Concept for community consultation shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act, :
 - Report - GC250325F11.2 - *Marion Basketball Stadium Design Concept for community consultation*
 - Financial figures within the Minutes - GC250325F11.2 - *Marion Basketball Stadium Design Concept for community consultation*

on the grounds that the information relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is proposing to conduct business with as it contains projected costs for a project yet to be publicly tendered.
6. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to another entity when the project is opened to tender.
7. Determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.
8. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried

Councillor Luscombe called a Division:

Those for: Councillors Singh, Veliskou, Naismith, Lama, Telfer, Prior, Taylor, Hoffmann and Masika

Those against: Councillors Crossland, Luscombe and Mates

Carried

8.30pm the meeting came out of confidence

The Mayor sought and was granted leave of the meeting to adjourn the meeting for a period of two minutes.

8.32pm meeting adjourned

8.34pm meeting resumed



11.3 Cover Report - City of Marion Building Asset Strategy (CoMBAS) Implementation Guide Annual Review 2025

Report Reference

GC250325F11.3

Moved Councillor Naismith

Seconded Councillor Telfer

1. Pursuant to Section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC20250325F11.3 City of Marion Building Asset Strategy (CoMBAS) Implementation Guide Annual Review 2025, except the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager City Property, Manager City Activation, Unit Manager Property Strategy and Delivery, Property Asset Planner, Unit Manager Governance and Council Support and Governance Officer and Manager People & Culture, Manager Enterprise PMO, Unit Manager Engagement, Media and Events, to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the City of Marion Building Asset Strategy Implementation Guide Annual Review, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information including financial figures detailing projected costs of projects yet to be publicly tendered and concept designs, the disclosure of which could reasonably be expected to infer a commercial advantage on a third party and prejudice Council's commercial position.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to a third party when the project is opened to tender and impair the tender process.
3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously

8.34pm the meeting went into confidence

8.46pm Councillor Telfer left the meeting

Moved Councillor Hoffmann

Seconded Councillor Singh

1. Pursuant to section 91(7) of the *Local Government Act 1999*, orders that the following document(s) relating to Agenda Item GC250325F11.3 City of Marion Building Asset Strategy (CoMBAS) Implementation Guide Annual Review 2025 shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b) of the Act:
 - Report - GC250325F11.3 City of Marion Building Asset Strategy (CoMBAS) Implementation Guide Annual Review 2025
 - Attachment 1 – CoMBAS Implementation Guide 2025-2035
 - Minutes - GC250325F11.3 City of Marion Building Asset Strategy (CoMBAS) Implementation Guide Annual Review 2025



on the grounds that the information relates to commercial information including financial figures detailing projected costs of projects yet to be publicly tendered, the disclosure of which could reasonably be expected to infer a commercial advantage on a third party and prejudice Council's commercial position.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to a third party when the project is opened to tender and impair the tender process.
3. Determines this order shall operate until it is revoked, or a further order is made and will be reviewed every 12 months.
4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried Unanimously

8.49pm the meeting came out of confidence

11.4 Cover Report - Commonwealth Home Support Programme Update

Report Reference GC250325F11.4

Moved Councillor Naismith

Seconded Councillor Telfer

1. Pursuant to Section 90(2) and (3)(J) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC250325F11.4 Commonwealth Home Support Programme Update, except the following persons: Chief Executive Officer, General Manager Corporate Services, General Manager City Development, General Manager City Services, Chief Financial Officer, Manager Office of the Chief Executive, Manager People and Culture, Manager Community Connections, Unit Manager Governance and Council Support, Unit Manager Engagement, Media and Events, Manager People & Culture, Manager Enterprise PMO to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to divulge information provided on a confidential basis by a Federal Government Agency as part of negotiations regarding the future of the Commonwealth Home Support Program.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest as the information could reasonably be expected to undermine governmental decision-making processes by disclosing internal discussions and decision making as well as disclosing commercially sensitive information, potentially comprising the effectiveness of future decisions and negotiations.
3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously



8.50pm the meeting went into confidence

8.56pm Councillor Telfer re-entered the meeting

8.57pm Councillor Mates left the meeting and did not return

8.59pm Councillor Taylor left the meeting and did not return

Councillor Veliskou declared a general conflict of interest in the item as a family member is exploring service options and will stay in the meeting for the item.

Moved Councillor Masika

Seconded Councillor Lama

That Council:

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item GC250325F11.3 Commonwealth Home Support Programme Update shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(J) of the Act, :
 - Report - GC250325F11.4 Commonwealth Home Support Programme Update
 - Minutes - GC250325F11.4 Commonwealth Home Support Programme Update
 on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to divulge information provided on a confidential basis by a Federal Government Agency as part of negotiations regarding the future of the Commonwealth Home Support Program.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest because undermine governmental decision-making processes by disclosing internal discussions and decision making as well as disclosing commercially sensitive information, potentially comprising the effectiveness of future decisions and negotiations
3. Determines this order shall operate until the 2025-27 CHSP agreement is executed or until an alternate service delivery strategy has been agreed upon and made public, and will be reviewed every 12 months.
4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried Unanimously

9.11pm the meeting came out of confidence



7.1 Cover Report - Confidential Adjourned - CoMBAS Unfunded Initiatives - Plympton Oval Options and Seaside Pool Options

Report Reference GC250325F7.1

Moved Councillor Naismith

Seconded Councillor Telfer

1. Pursuant to Section 90(2) and (3)(b and d) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC250325F7.1 *Confidential Adjourned - CoMBAS Unfunded Initiatives - Plympton Oval Options and Seaside Pool Options*, except the following persons: Chief Executive Officer, Chief Financial Officer, General Manager City Development, General Manager Civil Services, General Manager Corporate Services, Manager Office of the CEO Manager City Property, Manager City Activation, Unit Manager Property Strategy & Delivery, Senior Project Manager, Project Manager Infrastructure, Unit Manager Engagement, Media and Events and Manager People & Culture, Manager Enterprise PMO, Unit Manager Governance and Council Support to enable the Council to consider the Item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the Item:- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is proposing to conduct business and would prejudice the commercial position of the Council.
2. Notes the disclosure of this information would, on balance, be contrary to the public interest because the public interest is in the Council preserving its negotiating position with any future tenderer for one of the listed projects and obtaining best value for money for its community.
3. Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

Carried Unanimously

9.12pm the meeting went into confidence

Moved Councillor Veliskou

Seconded Councillor Luscombe

That the meeting be extended until the conclusion of the following items:

- 7.1 Confidential Adjourned - CoMBAS Unfunded Initiatives - Plympton Oval Options and Seaside Pool Options
- 12.1 Glandore Oval Cricket Pitch Redevelopment Landowner Approval
- 12.5 SRWRA Charter Review 2025

Carried Unanimously

9.13pm meeting extended.

Moved Councillor Crossland

Seconded Councillor Veliskou

That formal meeting procedures be suspended to discuss the item.

Carried Unanimously



9.13pm formal meeting procedures suspended

9.30pm formal meeting procedures resumed

Moved Councillor Luscombe

Seconded Councillor Masika

1. Pursuant to section 91(7) of the Local Government Act 1999, orders that the following document(s) relating to Agenda Item GC250325F7.1 Adjourned - CoMBAS Unfunded Initiatives - Plympton Oval Options and Seaside Pool Options shall be kept confidential, except when required to effect or comply with Council's resolution(s) regarding this matter, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3)(b)(d) of the Act, :
 - Report – GC250325F7.1 Adjourned - CoMBAS Unfunded Initiatives - Plympton Oval Options and Seaside Pool options
 - Attachment 1 – GC250311F18.2 – CoMBAS Unfunded Initiatives – Plympton Oval Options and seaside pool options
 - Minutes – GC250325F7.1

on the grounds that the document(s) relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council may conduct business and would prejudice the commercial position of the Council, as and which would, on balance, be contrary to the public interest, as this Agenda Item includes cost estimates for each of the projects listed in the report, the disclosure of which could confer a commercial advantage on a business submitting a future tender and prejudice the Council's commercial position.

2. Notes the disclosure of this information would, on balance, be contrary to the public interest because the release of confidential cost estimates for projects could impact Council's ability to obtain the best value for money for its community.
3. Determines this order shall operate until it is revoked and will be reviewed every 12 months.
4. Pursuant to section 91(9)(c) of the Local Government Act 1999, delegates to the Chief Executive Officer the power to revoke this order in whole or part.

Carried

9.35 m the meeting came out of confidence

12 Corporate Reports for Decision

Moved Councillor Prior

Seconded Councillor Hoffmann

That the following items be moved en bloc:

- 12.1 Glandore Oval Cricket Pitch Redevelopment Landowner Approval
- 12.5 SRWRA Charter Review 2025

Carried Unanimously



12.1 Glandore Oval Cricket Pitch Redevelopment Landowner Approval

Report Reference GC250325R12.1

Moved Councillor Prior

Seconded Councillor Hoffmann

That Council:

1. Approves Landowner consent for the replacement and repositioning of the centre square cricket pitches at Glandore Oval.
2. Notes that Council will not be liable for any costs associated with the replacement of the center square cricket pitches.

Carried Unanimously

12.5 SRWRA Charter Review 2025

Report Reference GC250325R12.5

Moved Councillor Prior

Seconded Councillor Hoffmann

That Council:

1. Approves the Southern Region Waster Resource Authority draft Charter 2025.

Carried Unanimously

20 Meeting Closure

The meeting was declared closed at 9.37pm.

CONFIRMED THIS 22 DAY OF APRIL 2025

CHAIRPERSON

The following items were not considered:

- 12.2 Discretionary Rates Rebate
- 12.3 Streetscape Plan
- 12.4 ALGA's 2025 Federal Election Funding Priorities
- 12.6 Public Art Strategy
- 13.1 Youth Collective Committee Annual Report 2024
- 13.2 Monthly Work Health and Safety Report
- 13.3 Finance Report – February 2025
- 15.1 Irrigation of Council Reserves

6 Adjourned Items - Nil

7 Deputations - Nil

8 Petitions - Nil

9 Committee Recommendations - Nil

10 Confidential Items

10.1 Cover Report - City of Marion Building Asset Strategy (CoMBAS) - 2025/26 Implementation Guide

Report Reference	GC250513F10.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Mitchell
Corporate Manager	Manager City Property - Mark Hubbard
General Manager	General Manager City Development - Ben Keen

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(b) information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest

RECOMMENDATION

Pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item GC250513F10.1 – City of Marion Building Asset Strategy (CoMBAS) 2025/26 Implementation Guide except the following persons: Chief Executive Officer, Chief Financial Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the CEO, Manager City Property, Manager City Activation, Unit Manager Property Strategy and Delivery, Property Asset Planner, Project Manager Infrastructure, Unit Manager Governance and Council Support and Governance Officer, Media and Engagement Advisor and Unit Manager Engagement, Media and Events, to enable the Council to consider the item in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to the City of Marion Building Asset Strategy 2025/26 Implementation Guide, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information including financial figures detailing projected costs of projects yet to be publicly tendered and

concept designs, the disclosure of which could reasonably be expected to infer a commercial advantage on a third party and prejudice Council's commercial position.

Notes the disclosure of this information would, on balance, be contrary to the public interest because it could infer a financial advantage to a third party when the project is opened to tender and impair the tender process.

Determines, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep consideration of the information or matter confidential.

11 Corporate Reports for Decision

11.1 Public submissions on the Draft Annual Business Plan 2025-2026

Report Reference	GC250513R11.1
Originating Officer	Strategic Planner – Sheree Tebyanian
Corporate Manager	Manager Office of the Chief Executive – Sarah Vinall
General Manager	General Manager Corporate Services – Tony Lines

REPORT HISTORY

Report Reference	Report Title
GC250422R12.6	Draft Annual Business Plan 2025-2026 and Long -Term Financial Plan for Public Consultation

REPORT OBJECTIVE

This report provides the opportunity for members of the public to make a submission or ask questions at the Council meeting held on 13 May 2025 regarding Council's Draft Annual Business Plan and Budget 2025-2026.

EXECUTIVE SUMMARY

Under Section 123 (3) of the *Local Government Act 1999* before a council adopts an Annual Business Plan, it must develop a Draft Annual Business Plan and undertake public consultation.

An opportunity for members of the public to provide verbal feedback to Council ensures a broad range of participation methods are available for interested parties to provide feedback on the draft Annual Business Plan and Budget 2025-2026 before it is endorsed by Council.

The Draft Annual Business Plan and Budget 2025-2026 has been available on Council's Making Marion website during the consultation period Saturday 26 April 2025 to Friday 16 May 2025. Community members can also participate in the consultation of the Draft Annual Business Plan and Budget 2025-2026 at Making Marion (www.makingmarion.com.au), and through pop-ups and drop-ins at Cove Civic Centre, Marion Cultural Centre, and the Administration Building.

RECOMMENDATION

That Council:

- Notes feedback provided by any public representation on the Draft Annual Business Plan 2025-2026 and that a further report on public consultation will be presented to Council at the meeting to be held on 27 May 2025.**

DISCUSSION

Consideration of community feedback about Council's business plans is a key step in the setting of Council's rating policy and key priorities for the period of the plans.

The Draft Annual Business Plan and Budget 2025-2026 (Attachment 1) is available on Council's Making Marion website during the consultation period which commenced on Saturday 26 April 2025 and is set to conclude on Friday 16 May 2025. Community members can also participate in the consultation of the Draft Annual Business Plan and Budget 2025-2026 at Making Marion (www.makingmarion.com.au) and through pop-ups and drop-ins at Cove Civic Centre, Marion Cultural Centre, and the Administration Building.

The *Local Government Act 1999* (SA) section 123 (4) requires Council to invite interested persons to attend either a public meeting on the Draft Annual Business Plan and Budget 2025-2026 or a meeting of the Council to make a submission or ask questions regarding Council's Draft Annual Business Plan and Budget 2025-2026. Council must leave this opportunity open for at least 1 hour.

Section 50 (a) of the *Local Government Act 1999* outlines 'that members of the community should have reasonable, timely, meaningful, and ongoing opportunities to gain access to information about proposed decision, activities, and process of councils and to participate in relevant processes.

As part of the community engagement approach, both options will be available for the community to provide feedback.

Respondents who have notified the City of Marion in advance of their intent to provide a verbal submission will be heard in the first instance commencing at the 6:30pm meeting. Each speaker will be allocated a maximum of 5 minutes to make their submission.

Council will be presented with a full report on the results of the public consultation at its meeting on 27 May 2025.

ATTACHMENTS

1. Attachment 1 - Draft Annual Business Plan and Budget 2025-2026 [11.1.1 - 69 pages]

City of Marion Draft Annual Business Plan 2025-2026

A great place to live



**Kurna Acknowledgement**

Ngadiu tampendi Kurna meyunna yaitya mattanya yaitya yerta

This Kurna acknowledgement was prepared in consultation with traditional custodians.

Acknowledgement of Country

The City of Marion acknowledges we are situated on the traditional lands of the Kurna people and recognises the Kurna people as the traditional custodians of the land.

Gavin Malone, Sherry Rankin, and Margaret Worth, 'Tjilbruke Gateway'

Welcome

Welcome to the City of Marion's Draft Annual Business Plan 2025-2026.

This is our draft budget for the year ahead. Due to extraordinary construction costs and other factors such as wage rises, the Elected Councillors and I have been faced with the most challenging budget of the last ten years.

We continue to deliver much-needed upgrades to community and sports facilities. Over the past year we have been busy with Cove netball facilities, Marino Hall and a new golf clubhouse – in this budget we plan for a basketball stadium and a new home for Marion Tennis Club. It is not all about the big projects though; the Councillors and I are very conscious that we have to get the basics right, eg, making sure the rubbish is collected, planting more than 4000 trees per year and maintaining the flatness of our footpaths.

In a departure from recent years when we have held the average residential rate rise to the inflation rate or less, this year we propose a 4.8% per cent average rate increase for the coming year. This will still compare well to most councils in metropolitan Adelaide. Property owners will experience variation in that figure due to changing property values which are obviously outside of our control.

Please let us know what you think. Council Members will consider your views when we finalise the budget in June.

Yours faithfully

KRIS HANNA

Mayor Kris Hanna



Your voice

The City of Marion is seeking your ideas and feedback regarding the Draft Annual Business Plan 2025-2026.

This process provides you with the opportunity to have your say on the level of service and activities undertaken by the council before the final budget is adopted.

Community consultation commences on **Saturday 26 April** and closes on **Friday 16 May at 11:59pm**.

Online submission forms are available on council's community engagement website makingmarion.com.au

Written submissions are welcomed and addressed to the following:

**City of Marion
PO BOX 21
Parkholme SA 5046
or council@marion.sa.gov.au**

Verbal submissions may be made at the **13 May 2025** General Council meeting, which begins at **6:30pm**. At this meeting, members of the public may ask questions and make submissions in relation to the Draft Annual Business Plan 2025-2026 for a total period of one hour.

Each speaker will be allocated a maximum of five minutes to make their submission.

If you wish to make a verbal submission to General Council, please contact 8375 6600.



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Your rates at a glance

Amounts spent per one hundred dollars (\$100)



Infrastructure Management

- Civil infrastructure maintenance
- Asset management
- Stormwater drainage network
- Traffic management



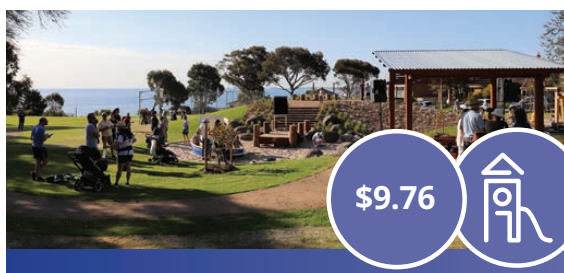
Community Facilities

- Marion Outdoor Pool
- Sporting facilities
- Property management
- Facilities hire (casual and long term)



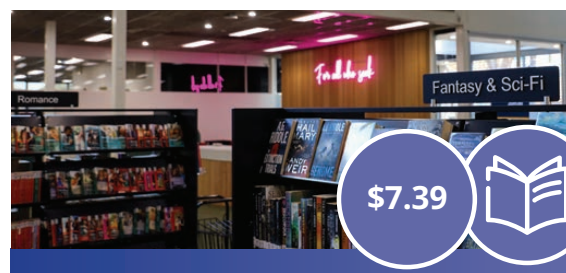
Waste Collection and Management Services

- Kerbside waste collection and management
- Household waste, recyclables, green organics
- Hard rubbish collection and illegal dumping
- Management of waste through our materials recycling facility



Open Space, Parks and Gardens

- Reserve maintenance
- Playgrounds
- Public toilets
- Playground maintenance



Library Services

- Marion Cultural Centre Library
- Parkholme Library
- Cove Civic Centre Library
- Library programs/events



Urban Development, Inspection, Regulation and Control

- Parking control
- Development services
- Dog and cat control
- Food safety



Community Development and Capacity Building

- Youth services
- Neighbourhood centre operations and programs
- Community grant programs



Environmental Sustainability

- Street tree management
- Environmental regulation
- Native vegetation



Culture and Recreation

- Cultural heritage
- Community events



Health and Community Care

- Aged care services
- Community buses
- Emergency response



Major projects overview

The draft Annual Business Plan for 2025-2026 outlines proposed key projects, services, and programs aligned with Council's Strategic Plan 2024-2034 and its Four Year Business Plan 2023-2027.

Our focus is on responsible decision-making, financial management, and securing external funding through partnerships with State and Federal Governments. Council is proposing a 4.8% rate increase in 2025-2026.

Council will continue enhancing the City of Marion as a great place to live, work, and play through ongoing capital works, core services, and targeted initiatives that add value to the community.



Events

Council is set to bring the community together more often with an expanded events calendar. The much-loved Marion Celebrates will return to its home at the Marion Cultural Centre Plaza, celebrating art and culture in a vibrant festival setting.

The extremely popular Touch a Truck returns, giving kids the chance to get close to a range of trucks, diggers, emergency services vehicles, and more, with sirens, flashing lights, and plenty of excitement for the family.

More events than ever will be held across the city, creating more opportunities for the community to come together and enjoy.



Sturt River Biodiversity Corridor

A Federal grant was secured to work in partnership with the Friends of Sturt River Landcare group to create a biodiversity corridor between Warriparinga,

Bedford Park and the Oaklands wetlands, Marion. The grant includes revegetation, ecological monitoring (vegetation, birds and insects), biodiversity sensitive urban design and educational signage. Aboriginal Urban Design has been engaged as a consultant to assist in the development of the signs and to design, install and maintain a Kauria Garden bed at the base of a culturally significant River Red Gum in Kenton Avenue Reserve, Oaklands Park.



Morphettville Park Clubroom upgrade*

The aging Morphettsville Park Tennis Clubroom is set to be redeveloped, with the project expected to cost between \$1.8m and \$2.2m. The rebuild will deliver a modern facility with a slightly larger footprint than the existing building, incorporating accessible and compliant toilets and shower areas, along with increased storage. Council is also seeking to attract external grant funding to support the delivery of the project.



Warradale Park Tennis upgrade

Council is continuing to progress the upgrade of the Warradale Park Tennis Club, with total project costs estimated between \$1.2m and \$1.5m. The project planned to be completed in 2025-2026 includes an internal refit of the existing clubroom, along with upgrades to the shower and toilet facilities, bar, and office space. The works are being supported through grant funding, with contributions of \$545k from the State Government and \$272k from the Federal Government.



Land Management - Traditional Cultural Burning

Council and the Friends of Upper Field River volunteer group have secured a Green Adelaide grant to collaborate on restoration efforts aimed at rejuvenating Mallee Box grassland. As part of this project, an Aboriginal organisation will apply traditional cultural burning techniques to help restore country and control invasive weed species. The burning will take place at Barton Drive Reserve, Trott Park adjacent the Kauwimarnirla- Field River Conservation Park and will be accompanied by community engagement events to ensure local involvement and awareness.



Marion Basketball Club upgrade

Council is progressing plans for a new \$30m+ plus 4 court indoor basketball facility at the current Norfolk Road site. The new facility will provide a much-needed boost to local indoor sports infrastructure, catering to growing community demand. The project is being supported by a significant \$6m funding contribution from the Federal Government. Council is proposing an investment of approximately \$360k in 2025-2026 to advance detailed design, secure development approvals, and prepare for construction.



Reserve and playground redevelopments across council

Council proposes to invest over \$2m toward reserve upgrades across the council area as part of the capital works program. Proposed key upgrades include the design for playground upgrades at Cove Sports and Manoora Drive Reserve, Hallett Cove. Council will construct new playgrounds at Scarborough Terrace Reserve in Dover Gardens, Southbank Boulevard Reserve in Trott Park.



Glandore Oval Upgrade

Council, following the removal of old buildings, will commence construction of a new clubhouse, car park, and install new landscaping. The State Government has provided \$5m towards this \$9m+ project. Construction will commence shortly with planned expenditure in the order of \$7m in 2025-2026 with the remaining spend in 2026-2027 to complete the project.



Streetscapes projects

Just over \$1m is proposed to be spent in 2025-2026 on the Newland Avenue Streetscape upgrade. This upgrade will complement the soon-to-be-completed Marino Community Hall, a new social hub. To tackle the urban heat island effect, the co-funded project will improve urban greening, adding street trees and verge raingardens to boost biodiversity. Improved pedestrian pathways and textured pavement will also enhance safety and accessibility.



Coastal Walkway

Council is proposing to undertake design and construction work to upgrade Cell 3 of the Coastal Walkway from Murto Gully to Westcliff Reserve. Council has allocated over \$1.5m for the upgrade in the 2025-2026 financial year.

*Subject to grant funding



Our Vision

Community Vision: A liveable, sustainable community.

The strategic directions of Liveable, Sustainable, and Community reflect the aspirations of the community for the City of Marion's future.

A fourth strategic direction, Our Organisation, sets the focus for council and its staff toward fulfilling the 10 Year Community Vision and Strategic Directions. These interconnected directions emphasise a commitment to achieving holistic outcomes for the council area.

Liveable	Sustainable	Community	Our Organisation
We will create and maintain safe, attractive and accessible public places and facilities.	We protect, restore and connect to the natural environment, building resilience to climate change.	We are a friendly, inclusive and connected community, where everyone belongs.	We listen to our community and partner for the benefit of our community. We deliver high quality, cost-effective services, reliably and innovatively.

Our Values

Engage with respect | We are:

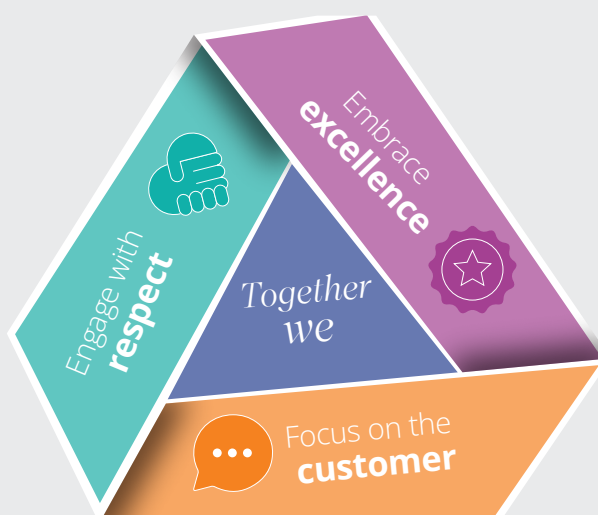
- Committed to a safe and inclusive workplace
- Connected, caring and professional
- Honest, transparent and act with integrity

Embrace excellence | We are:

- Adaptable, driven and continuously improve
- Accountable for our decisions and actions
- Proactive in sustainability and support the environment

Focus on the customer | We are:

- Engaged with our diverse community
- Responsive and proactive
- Dedicated to a great customer experience



Strategic Management Framework

This Annual Business Plan 2025-2026 is an integral part of Council's Strategic Management Framework that will enable strategic and operational plans, management systems and processes to work together to effectively deliver the Community Vision.





Significant influences

The following external issues and opportunities have influenced the development of Council's budget for 2025-2026.



Partnership funding

The Council has actively advocated for support for key projects through partnership funding over the past year. It has worked closely with state and federal governments to promote a partnership approach for the essential upgrade of existing facilities and developing new ones to better serve the community.



Climate resilience

In line with its new strategic plan, the Council is committed to building climate resilience through a range of initiatives. These include enhancing the energy efficiency of council buildings, increasing the use of renewable energy, planting thousands of trees each year, and implementing sustainable waste and water management practices across the council area. These actions are designed to strengthen the city's resilience to climate-related challenges, with ongoing monitoring through a climate risk register to ensure proactive management of potential threats.



Project delivery

The successful delivery of Council's projects is subject to potential risks, primarily due to the high volume of major infrastructure projects across South Australia, which has put pressure on contractor availability. Additionally, the region is experiencing widespread skills shortages, further exacerbating these challenges and potentially affecting timelines and project outcomes.



Cost of services

Like many organisations council faces rising costs associated with delivering services, including inflation, increased insurance premiums, and shortages in the construction workforce. These factors contribute to higher service costs across the board, requiring careful budgeting and resource allocation. While council aims to keep rates as low as possible, it must balance this with the need to effectively maintain and renew assets throughout their lifecycle and deliver core services. This ensures the long-term sustainability and functionality of critical infrastructure, while also addressing the immediate financial pressures of service delivery.

Climate response

How council is preparing for climate impacts

Guided by our Community Vision: A Liveable, Sustainable Community and the City of Marion Strategic Plan 2024-2034, we are committed to integrating climate resilience and sustainability into our financial planning, risk management, and service delivery.

The City of Marion is committed to reducing carbon emissions and embedding climate risk considerations into asset management, infrastructure planning, and service delivery. Council manages climate related risks under its enterprise approach to risk management. These efforts address both physical and transition risks associated with climate change, ensuring long-term financial and environmental sustainability.



Increased heat

Warmer temperatures overall
Longer, hotter and more frequent heatwaves



Drought conditions and reduced rainfall

Less rainfall overall
Longer and more frequent droughts
Declining spring rainfall



More intense rainfall and storms

More intense heavy rainfall
Increased frequency and severity of storms



More dangerous fire weather

Longer fire danger seasons
More days of extreme fire danger



Coastal

Sea level rise
More frequent and higher storm surges
Increased coastal erosion



Emissions reduction

Increased requirements to reduce emissions to mitigate climate change

Key climate action initiatives for 2025-2026

Governance and coordination

Environmental Sustainability Team

Eight specialists driving climate risk integration, adaptation planning, and emissions reduction across council operations, ensuring regulatory compliance.

Resilient South Regional Climate Partnership

A collaboration with regional councils and the SA Government to enhance climate resilience, coordinate policy action, and leverage funding.

Resilient South Regional Coordinator

Oversees implementation of the Regional Climate Action Plan (ReCAP) to embed resilience in decision-making and investment planning.

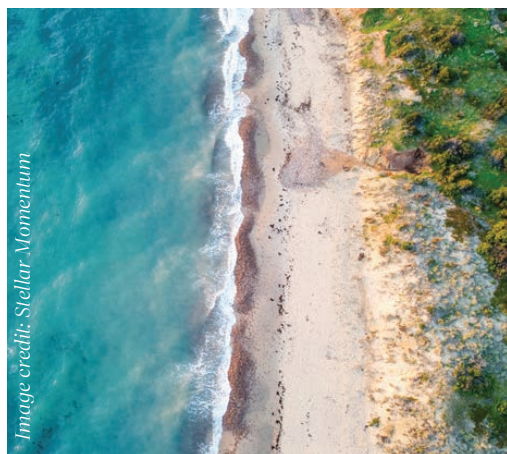


Image credit: Stellar Momentum

Climate risk management and resilient infrastructure

Resilient Asset Management Program (RAMP)

Identifies infrastructure vulnerabilities, integrating climate risk into asset management to reduce long-term costs and liabilities.

Coastal climate monitoring and hazard planning

Supports adaptation to sea level rise, erosion, and extreme weather through the Marion Coastal Monitoring Program (2025-2028) and development of a Coastal Hazard Adaptation Plan (CHAP) (pending grant funding).

Sustainable resource management and emissions reduction

Marion Water

Manages stormwater through an aquifer storage and reuse (ASR) scheme, reducing potable water reliance, cutting costs, and enhancing urban greening.

Emissions Reduction Strategy

Driving net-zero progress through:

- 100% renewable electricity transition for council operations.
- EV fleet expansion and charging infrastructure.
- Energy efficiency upgrades in council facilities.




Framework of the Annual Business Plan

The Annual Business Plan 2025-2026 has been prepared on the basis of a framework that aims to inform the community and hold the City of Marion accountable to its stakeholders. The key items in this framework are as follows:

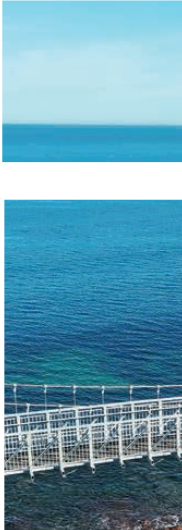
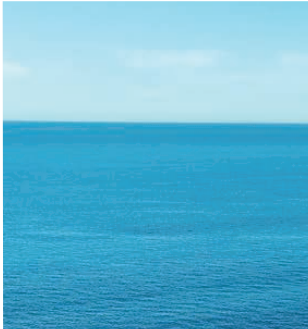
Support the achievement of the City Of Marion's strategic directions.

This Annual Business Plan has been reviewed against the Strategic Plan to ensure that council's activities over the next 12 months make the best possible progress towards achieving the Community Vision for the future City of Marion.




Address issues arising and opportunities identified from internal audit reviews, and business excellence assessments.

Every year the council undertakes a number of internal audits. These reviews and assessments have identified a number of key opportunities or requirements for the council to improve its operations. This document includes the necessary resources to continue council's independent review process and implement recommendations accordingly.




Maintain, on average, a break-even or positive funding (cash) position over the long term financial plan.

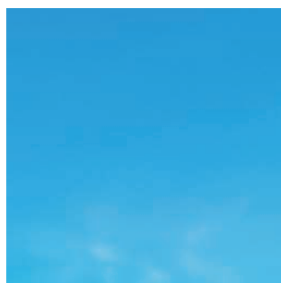
With a primary focus on cash flow and ensuring the council's asset renewal and upgrades are fully funded, this target is currently being met. To ensure ongoing financial sustainability, the council monitors and reviews all its financial indicators together.



Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new, when it is cost effective to do so.

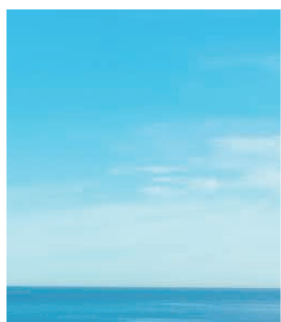
The Annual Business Plan has been prepared taking into consideration individual Asset Management Plan requirements and outcomes of recent infrastructure audits. The City of Marion has a target of 90-110 per cent for the Annual Asset Renewal Funding Ratio.





Review existing services and assets to ensure they meet prioritised community needs.

The council continues its rolling process of service reviews, aimed at maximising community value through continuously improving its operating efficiency and service performance to the community. This Annual Business Plan has been prepared based on continuing existing services, noting that a rolling program of review is being implemented.



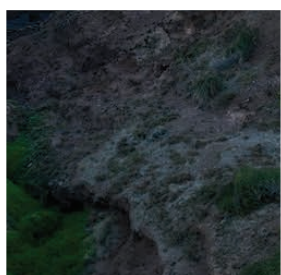
Collaboration with other councils will continue to assist capacity building for shared strategic opportunities, innovation and cost efficiencies and enables the ability to align processes and reduce duplication.



Council only approve new major projects where it has the identified funding capacity to do so.

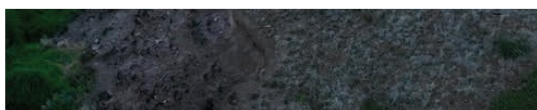
Council debt is forecast to increase to \$23.553m by 30 June 2026, and peak at \$63.614m in 2028-2029. With consideration given to key financial indicators, Council has continued to retain the funding capacity to consider additional strategic Major Projects and is currently investigating partnerships to aid the development of several initiatives.

These additional forecast borrowings after 2025-2026 relate to Council's contribution towards new initiatives in the Capital Works Program. Any changes to the timing and scope of the capital projects may impact the funding required, and in turn the total requirement for borrowings currently factored into the Annual Business Plan 2025-2026.



Maintain council's position for an average residential rate which remains among the lower rating metropolitan councils.

Comparative 2024-2025 data shows that council's average residential rate continues to remain among the lower rating metropolitan councils, with its current position ranking being the 5th lowest of 18 metropolitan councils.



Continuing and improving service delivery

All councils have responsibilities under the *Local Government Act 1999* and other relevant legislation to deliver services for the community. Council is committed to maintaining all services including, but not limited to:

Ongoing services	
Reserves, parks and gardens management	Tree planting
Community facilities management	Public health planning
Infrastructure management	Positive Ageing and Inclusion (PAI)
Waste and recycling services	Community transport
Library services	Dog and cat registration
Environmental sustainability	Arts and cultural promotion and support
Business support services	Citizenship ceremonies
Development and building assessments	Supporting community gardens
Land use and development planning	Community Leadership Program
Emergency planning and response	Graffiti removal
Community grants and partnerships	Justice of the Peace (JP)
Sport and recreation promotion and support	Community centres
Community health and safety	Parking and traffic management
Enabling services	
Financial management	Innovation
Governance support	Strategic Asset Management
Strategic planning	Communication, marketing, and engagement
Operational support	People Management
Continuous Improvement	ICT and knowledge management
Risk management	Strategic procurement and contracts management
Strategic partnerships	Disability Access and Inclusion Planning



Project priorities

In 2025-2026 the council plans to commence or continue working on the following strategic initiatives, as outlined in our 4 Year 2023-2027 Business Plan, or through council resolutions:

Continuing initiatives

Continuing initiatives from prior years	Key strategic theme
Construct Marion Basketball Stadium	Liveable L2.2
Continue annual tree planting across council	Sustainable S1.2
Deliver an annual program of environmental engagement activities events and programs	Sustainable 2.2
Partner to deliver the Resilient South Program	Sustainable S3.1
Continue with transition of council's passenger vehicles to electric	Sustainable S3.2
Deliver community events including Australia Day events, Touch a Truck, Concert at the Cove, citizenship ceremonies, opening events, Reconciliation Week event and civic events	Community C1.1
Deliver the Youth and Community Grants Program	Community C2.1
Deliver Council's Reconciliation Action Plan	Community C2.3
Support National Reconciliation week	Community C2.3
Deliver an annual program of business events and engagement	Community C2.4
Continue to deliver the 'Southern Business Mentoring Program' and business hubs program	Community C2.5
Provide the community bus to support residents to remain connected	Community C3.3
Upgrade of council's administration building	Our Organisation O1.2
Upgrade Warradale Park Tennis Club	Our Organisation O1.2
Upgrade Glandore Oval Clubroom and car park	Our Organisation O1.3
Continue to support the Gap Year Program	Our Organisation O3.1
Implement the Information Services Strategy	Our Organisation O5.1

New projects commencing in 2025-2026

2025-2026 new initiatives	Key strategic theme
Deliver the annual capital works program (stormwater, road reseal, kerbs, kerb ramps, open space works, property/building, footpath, streetscape upgrades, traffic upgrades, other infrastructure)	Liveable L1.1, L2.2
Newland Avenue, Marino Streetscape upgrade	Liveable L1.3
Reserve and playground development across council	Liveable L2.2
Commence the Sturt River Biodiversity Corridor Project	Sustainable S1.3
Land restoration to reduce weed control utilising cultural burning land management techniques	Sustainable S2.3
Resurface Cove Netball Courts	Our Organisation O1.2
Redevelop the Morphettville Park Tennis Club clubrooms*	Our Organisation O1.2
Design Coastal Walkway Cell 3 (between Murto Gully and south to Westcliff Reserve)	Our Organisation O1.2



**Subject to grant funding*

Asset Management

The City of Marion's Asset Management vision is to maintain community assets at agreed service levels, maximising value throughout their lifespan. These assets, including roads, buildings, playgrounds, and stormwater drains, support current and future generations. Council prioritises best practice in asset management, considering performance, risks, funding, and compliance with legislative and policy requirements.

Assets must be resilient and adaptable to future needs and climate impacts, such as increased bushfires, heatwaves, and flooding. Asset management plans focus on climate resilience, transitioning to a low-carbon future, and addressing risks cost-effectively. The council aims to optimise spending on asset maintenance, renewal, and creation, balancing affordability and technological advancements to enhance community quality of life.



The City of Marion owns and manages a large and diverse asset portfolio valued at over one billion dollars



Artworks, culture and heritage assets



Buildings and structural assets



The Coastal Walkway



Fleet, plant and equipment assets



Open space assets



Stormwater assets



Transport assets



Tree assets



Water treatment and resources assets

Measuring our success

Monitoring performance is a critical element of strategic management. It is the mechanism for ensuring that the Council is contributing to the achievement of its objectives in both the Strategic Plan and the 4-Year Business Plan 2023-2027. Our Key Performance Indicator (KPI) dashboard for 2025-2026 (provided in the table below) takes account of these objectives.

		Key Performance Indicator	Core target	Stretch target
Financial	1	Financial Sustainability	Council maintains, on average, a break-even or positive funding (cash) position over the Long Term Financial Plan	Council maintains a break-even or positive funding (cash) position in delivering its annual budget
	2	Asset Renewal Funding ratio (A measure to assess that we are renewing or replacing non-financial assets in accordance with our future Asset Management renewal requirements)	Asset Renewal Funding Ratio between 90 and 110%	
	3	Total employee costs (including agency staff)	Less than or equal to 4.5% increase in actual employee costs (including agency staff) against prior year's actual costs-adjusted for Council endorsed changes to meet resourcing requirements	Less than or equal to 4% increase in actual employee costs (including agency staff) against prior year's actual costs - adjusted for Council endorsed changes to meet resourcing requirements
Organisational	4	Staff engagement	Achievement of an overall employee pulse survey result of 70%, with at least 50% employee participation per SLT department	Achievement of an overall employee pulse survey result of 75%, with at least 50% employee participation per SLT department
	5	Delivery of agreed projects identified in the Annual Business Plan and the third year targets in the 4-Year Business Plan	Greater than or equal to 95%	No stretch target
	6	Delivery of council's capital works program	Greater than or equal to 85% delivery of council's planned capital works program (adjusted for extraordinary items)	Greater than or equal to 90% delivery of council's planned capital works program (adjusted for extraordinary items)
Environment	7	Carbon Neutrality - carbon emissions footprint, measured against Council's endorsed Carbon Neutral Plan (applicable 2021-2022 onwards)	Actual annual emissions less than the plan's annual target emissions	Actual annual emissions 5% less than the plan's annual target emissions
Customer	8	Overall satisfaction with council's performance (measured annually)	Greater than or equal to 75% rated as satisfied or above	Greater than or equal to 85% rated as satisfied or above
	9	Customer Experience		
	9a	Ease of lodging requests	75% satisfied or more	80% satisfied or more
	9b	Time taken to address and action requests	65% satisfied or more	70% satisfied or more
	9c	Satisfaction with requests handling	55% satisfied or more	60% satisfied or more

Funding the Annual Business Plan

Your rates in 2025-2026

The Annual Business Plan is based on a 4.8 per cent increase in the average rate for the coming year. In setting rates for 2025-2026, council has forecast the revenue required to meet the costs of delivering the services and projects that will be provided to the community in 2025-2026.

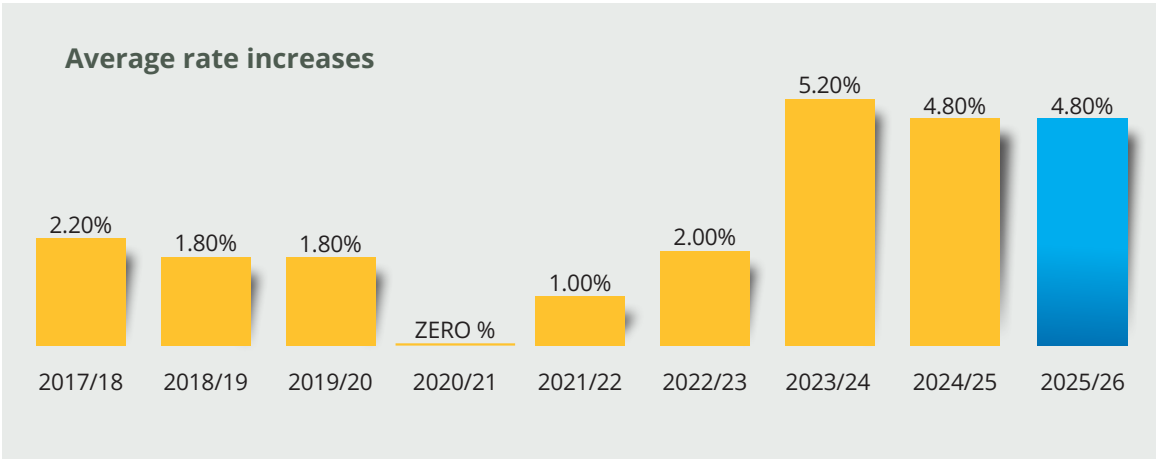
Rates account for 81 per cent of council's operating revenue with other sources including fees, charges and grants. These revenues contribute to the necessary funding for planned operating and capital renewal programs in 2025-2026.

While the average rate increase is 4.8 per cent, it is to be noted that actual rates payable by a rate payer will vary according to individual property valuations, the attributed land use, and whether there has been any new development or capital improvement on the land.

Council is aware of the impact rate increases have on the community. We are continually looking for opportunities that allow this cost to be minimised, support our community during uncertain times, and maintain the fiscal responsibility required of council.

With changing community needs and other external influences impacting on the community, there is a need for council to consider how to plan more effectively, both for the longer term and for an immediate community benefit. The rate increase is set at a level that provides confidence that services will be maintained and that a sufficient capital expenditure program is planned to maintain council's assets.

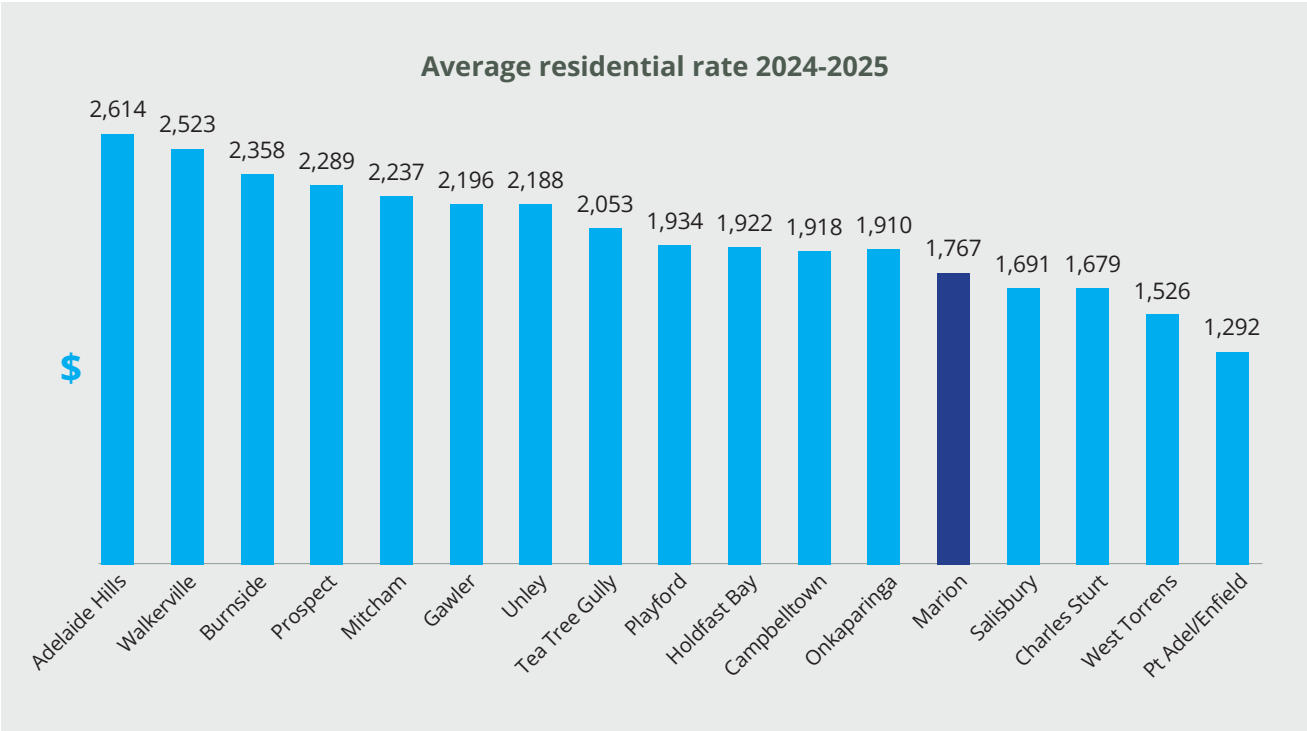
The outcomes of the community consultation, as well as a balance between achieving the strategic directions, maintaining services and assets, ensuring financial and environmental sustainability, supporting intergenerational equity and making provision for those in the community who are experiencing hardship, have been considered in setting the rate increase for the Annual Business Plan 2025-2026.





Comparative rating data

With a 4.8% increase, the City of Marion’s average residential rate is in line with Council’s Annual Business Plan framework and set to remain among the lower rating metropolitan councils. In 2024-2025 the City of Marion had the 5th lowest average metropolitan residential rate.



Differential rating

Council currently derives 17.1 per cent of its rate revenue from the Commercial and Industrial sectors – Commercial (15.5 per cent) and Industrial (1.6 per cent).

Commercial and Industrial users consume a greater proportion of council resources than residential properties, particularly in regard to the use of roads, footpaths, traffic, parking, storm water drainage, public health and environment.

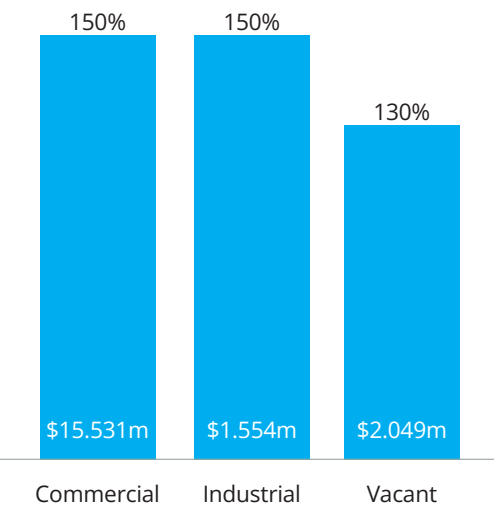
Council uses a differential rating system to raise revenue based on its Land Use to ensure a fair and equitable distribution of rates within the City of Marion.

The differential rate is charged in addition to the normal rate. In applying this approach, council will take into consideration all prevailing economic conditions and changes and adjust its differential rates accordingly, to ensure an appropriate and fair equalisation of rates across all land use categories.

Council is exploring the way we charge rates for homes used for commercial benefit as short term, non-hosted accommodation (not lived in by the owner or a long-term renter). Properties that meet certain criteria may be considered as having a commercial predominant land use.

Differential rates to apply to land use are as follows:

Differential rating



The average increase in rates for 2025-2026 by land use category is outlined below:

Land use category	Expected revenue 2025 - 2026	Average increase 2025 -2026
Residential	\$80,271,583	\$91
Commercial - Shop	\$7,347,940	\$516
Commercial - Office	\$1,032,877	\$449
Commercial - Other	\$7,150,447	\$760
Industrial - Light	\$527,687	\$812
Industrial - Other	\$1,026,697	\$1,269
Primary production	\$30,606	\$10
Vacant land	\$2,048,760	\$95
Other	\$949,763	-\$235





Budgeted income statement

An operating surplus of \$0.150m before capital revenues is forecast for 2025-2026. The operating surplus is required to support the renewal of existing infrastructure in accordance with council's Asset Management Plans and to support construction of new assets to deliver services.

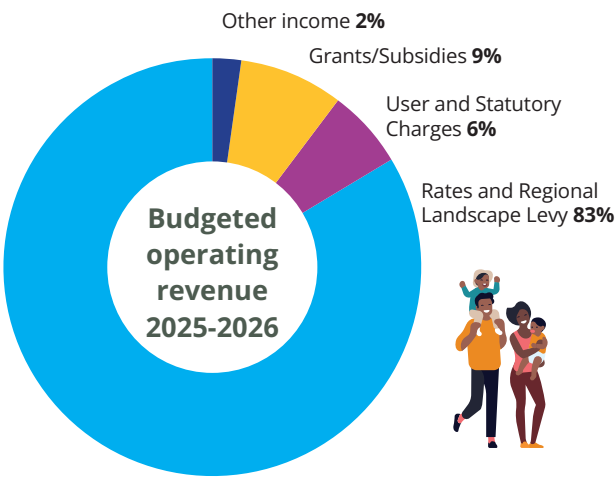
Budgeted Income Statement	2nd Review 2024/25 \$'000	Budget 2025/26 \$'000	Variance \$'000
Operating Revenue			
Rates - General	92,548	97,937	5,389
Rates - Regional Landscape Levy *	2,341	2,458	117
Statutory Charges	2,828	2,820	(8)
User Charges	4,418	4,732	314
Grants/Subsidies	10,584	11,268	684
Investment Income	403	350	(53)
Reimbursements	1,182	751	(431)
Other Revenue	1,091	393	(698)
Share of Profit/(Loss) Regional Subsidiaries	645	793	148
Total Operating Revenue	116,040	121,502	5,462
Operating Expenditure			
Employee Costs	47,410	50,088	2,678
Contractor Services	35,444	30,440	(5,004)
Materials	7,153	6,543	(610)
Finance Charges	285	851	566
Depreciation	23,783	24,921	1,138
Other Expenses	8,598	8,511	(87)
Total Operating Expenditure	122,673	121,353	(1,319)
Operating Surplus/(Deficit) before Capital Revenues	(6,633)	150	6,781
Capital Grants and Contributions	5,492	5,448	(44)
Net Surplus/(Deficit)	(1,141)	5,598	6,737

* Note: The Regional Landscape Levy is collected by council on behalf of the Green Adelaide Board.



Operating revenue

The main source of income for council is rate revenue; making up just under 81 per cent (83 per cent including Regional Landscape Levy) of total revenue in 2025-2026, with other sources being government regulated fees for statutory services, untied federal grant monies, as well as other grants from the State and Federal government.



General rates

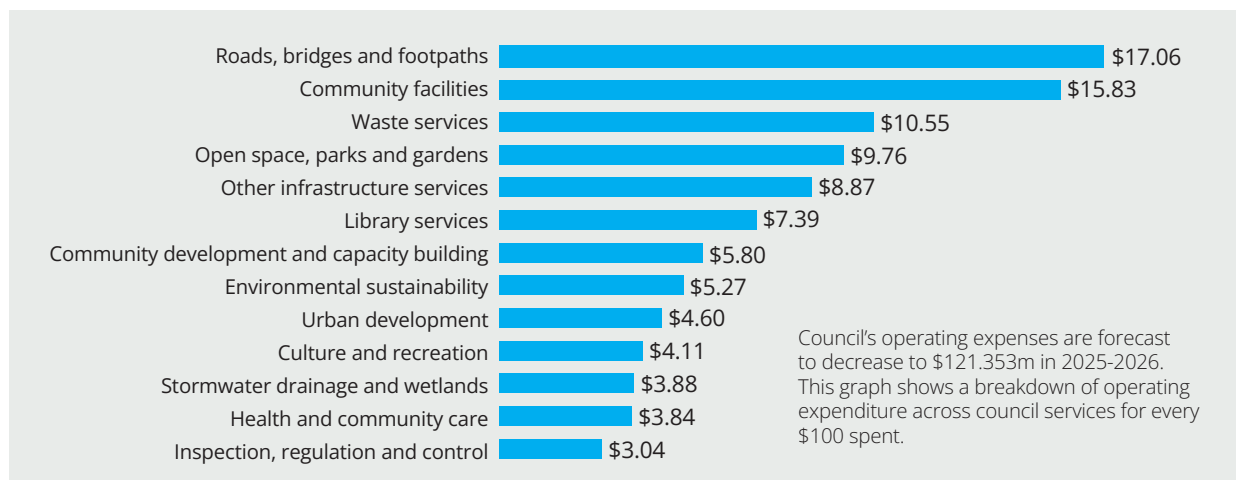
Council's revenue in 2025-2026 includes \$97.937m (\$92.548m in 2024-2025) to be raised in general rates. The budget has been developed on the basis of a 4.8% average rate increase (excluding new developments and capital improvements). In setting rates for 2025-2026, council has forecast the revenue required to meet the costs of delivering the services and projects to be provided to the community in 2025-2026.

Growth from new property development is forecast at 1 per cent for 2025-2026. This predominantly is the result of new housing in Marion, as reported by the Valuer General. The revenue created by this growth will cover the increased costs of servicing a growing community, which includes the requirement to maintain and provide for the replacement of infrastructure such as stormwater drainage and transport networks.

User Charges set by Council – relate mainly to the recovery of service delivery costs through the charging of fees to users of council's services. These include charges for the use of council's community facilities, swimming pool admission and the like. Statutory Charges set by State Government relate mainly to fees and fines levied in accordance with legislation and include development application fees, health act registrations and parking fines.

Grants and Subsidies – grants include all monies received from State and Federal sources for the purpose of funding the delivery of council's services to ratepayers and for the funding of the capital works program. Operating grants are forecast at \$11.268m for 2025-2026, an increase of \$0.684m on grants received in 2024-2025.

Operating expenditure



Employee costs

Employees are responsible for the provision of council's key services, including the ongoing maintenance of open space areas, libraries, neighbourhood centres, the Marion Outdoor Pool, urban development, health and community care. Employees are either directly employed by council, or indirectly through an employment agency (i.e. agency staff) where temporary workforce requirements have arisen through seasonal demand or short-term vacancies of existing positions.

Employee costs are forecast to increase by \$2.678m primarily because of increases stemming from Enterprise Agreements provisions, increases to the Superannuation Guarantee Contribution and additional staffing resources for Council endorsed initiatives.

Contractor services

Contractor services relate mainly to the provision of council services by external providers. Council uses contractors to assist in the provision of major services such as waste collection and management, and also where specialist services or advice is required, where it is not warranted for council to have permanent in-

house resources. A decrease of \$5.004m is forecast in the 2025-2026 budget which primarily relates to one off expenditure relating to Digital Transformation projects due for completion in 2024-2025 and other once off project expenditure no longer required in 2025-2026.

Materials

Council's Materials budget includes utilities, products utilised in the delivery of community services and maintenance of council's infrastructure, open space, and other assets, as well as fuel for the fleet of vehicles used to deliver services. A decrease of \$0.610m in materials is forecast in the 2025-2026 budget primarily relating to one-off equipment purchases made in 2024-2025 which are not required in 2025-2026.

Other expenses

Other expenses have decreased by \$0.087m in 2025-2026.

Capital revenue

Capital grants and contributions

Council has incorporated \$5.448m in capital grants and contributions towards new capital works planned in 2025-2026. Funding includes Federal and State Government grant funding contributions towards council's prioritised new initiatives/projects.

Budgeted capital expenditure

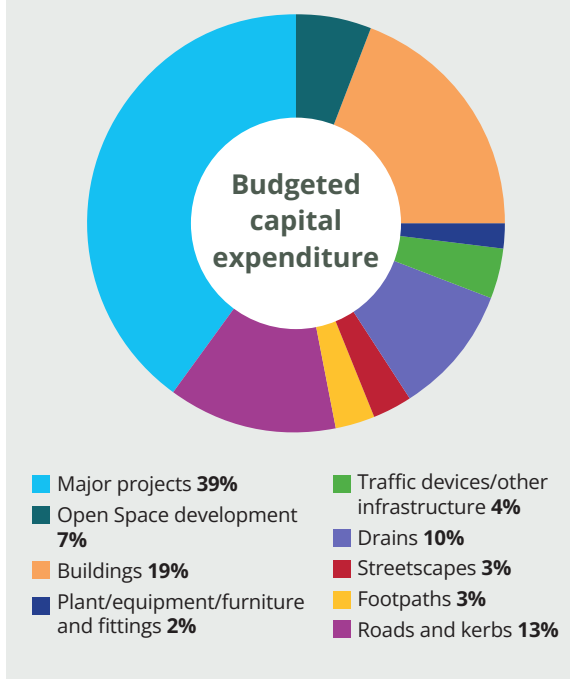
Capital Expenditure	2nd Review 2024/25 \$'000	Budget 2025/26 \$'000
Buildings and Major Projects	26,412	20,377
Infrastructure:		
Roads & Kerbs	3,793	4,490
Stormwater	4,465	3,425
Footpaths	2,207	1,180
Traffic Control Devices	1,811	540
Other Infrastructure	3,300	858
Plant and Equipment	2,443	564
Furniture and Fittings	175	208
Streetscapes	1,898	1,200
Other	2,535	2,390
Total Capital Expenditure	49,039	35,232
Represented By:		
Capital Expenditure		
Assets - Renewal	15,407	16,390
Assets - New	33,632	18,842
	49,039	35,232

The 2025-2026 Budgeted Statement of Capital Expenditure forecasts a total capital funding requirement of of \$35.232m including \$16.390m renewal and \$18.842m new and upgrade.

Funding for key capital projects in the 2025-2026 budget includes forecast funding towards:

Glandore Sports Club redevelopment
Morphetville Park Tennis Club upgrade
Marion Tennis Club relocation
Coastal Walkway upgrade works

The chart below summarises council's planned Capital Works Program for 2025-2026:



Financing the budget

Financing the budget refers to the use of borrowings or available cash balances to meet any shortfall between expenditure (both operating and capital) and revenue.

The table below identifies the council's net funding result. Council's budget for 2025-2026 is expected to result in a net decrease in funding of \$2.988m.

Net Lending/(Borrowing)	2nd Review 2024/25 \$'000	Budget 2025/26 \$'000
Operating Surplus/(Deficit) before Capital Amounts	(6,633)	150
less: Net Outlay on Existing Assets		
Capital expenditure on asset renewal/replacement	15,407	16,390
less Depreciation/Ammortisation	(23,783)	(24,921)
	(8,376)	(8,531)
less: Net Outlay on New/Upgrade Assets		
Capital expenditure on New & Upgrade Assets	33,632	18,842
less Capital Grants	(5,492)	(5,448)
	28,140	13,394
Adjustments		
Proceeds from asset disposal	360	2,517
Share of Equity - Regional Subsidiaries	(645)	(793)
	(285)	1,724
Net funding increase/(decrease)	(26,682)	(2,988)

Financing Transactions	2nd Review 2024/25 \$'000	Budget 2025/26 \$'000
New Borrowings	13,986	11,450
less: Repayment of Principal on Borrowings	(309)	(3,331)
less: Increase/(Decrease) in Cash & Investments		
- Transfers from/(to) Reserves	14,211	4,840
- Cash Deficit/(Surplus)	(1,205)	(88)
Funds used to defer borrowings in prior years	-	(9,882)
Equals: Financing Transactions	26,682	2,988

Financing transactions associated with accommodating the expected net lending result in 2025-2026 are found in the above table. Council's Long Term Financial Plan includes an allowance for borrowings of up to \$11.450m in 2025-2026 to support the funding requirements of council's Capital Works Program.

Council's borrowings are forecast to reach \$23.6m by June 2026. Over the Long Term Financial Plan, they are projected to peak at \$63.614m in 2028-2029 with its Debt Servicing Ratio peaking at 5.36% in 2034-2035 against a maximum target of 10.0% and its Net Financial Liabilities ratio peaking at 57.45% in 2027-2028 but staying within the targeted range of 0 - 65% over the next 5 years.

Financial ratios

To assist council in meeting its objective of financial sustainability, a series of financial indicators endorsed by the Local Government Association (LGA) are provided. Where a council target has not been adopted, the recommended LGA target has been used.

The table below details these financial indicators and whether or not the prescribed target will be achieved over the next five year period. All key financial ratios are forecast to be within their targeted ranges for the 2025-2026 year and on average over the 10-year term of Council's Long Term Financial Plan.

Operating Surplus - this ratio expresses the operating surplus as a percentage of total operating revenue.

The Asset Renewal Funding Ratio indicates whether council is renewing or replacing assets at the rate of consumption. Council's long term target of 100 per cent ensures that council aims to invest adequately in maintaining its asset base.

The Net Financial Liabilities Ratio indicates the extent to which the net financial liabilities of the council can be met by the council's total operating revenue. With the consumption of cash on significant capital works and major projects forecast to be completed in 2024-2025 and additional projects in 2025-2026 along with loan funding forecast to be utilised up to \$11.450m in 2025-2026, the Net Financial Liabilities Ratio is projected to remain within Council's target range in 2025-2026.

The Debt Servicing Ratio measures the total annual loan principal and interest repayments as a percentage of total income for the year.

This ratio identifies Council's ability to service its debt obligations from operating revenues. The ratio is anticipated to increase slightly with the new loan repayments in 2025-2026 but remains in the lower end of Council's targeted bandwidth for this ratio.

Ratio	Council Target	2025-26 Budget	5 Year Average
Operating Surplus	0% - 10%	0.12%	0.39%
Asset Renewal Funding Ratio	90% - 110%	100.00%	100.00%
Net Financial Liabilities	0% - 65%	29.99%	46.27%
Debt Servicing	0% - 10%	3.45%	3.79%

Appendix 1 - Capital works list

Open space and recreation works program 2025-2026

Location	Suburb	Ward	Description
Olivier Terrace Reserve	Hallett Cove	Coastal	reserve upgrade
Koomooloo Crescent Reserve	Hallett Cove	Coastal	reserve irrigation upgrade
Willoughby Avenue Reserve	Glengowrie	Mullawirra	reserve irrigation upgrade
Mulcra Avenue Reserve	Park Holme	Mullawirra	reserve irrigation upgrade
Matthew Street Reserve	O'Halloran Hill	Southern Hills	reserve upgrade
Gully Road Reserves	Seacliff Park	Southern Hills	reserve upgrade
Southbank Boulevard	Sheidow Park	Southern Hills	playground and reserve upgrade
Branksome Terrace Reserve	Dover Gardens	Warracowie	reserve upgrade
Scarborough Terrace Reserve	Dover Gardens	Warracowie	playground and reserve upgrade
Ben Pethick Reserve	Marion	Warracowie	reserve irrigation upgrade
Warradale Park Reserve	Warradale	Warracowie	public toilet
Penrith Court Reserve	Mitchell Park	Warriparinga	reserve upgrade
Maesbury Circuit	Sturt	Warriparinga	reserve irrigation upgrade
Daws Road Reserve	Ascot Park	Woodlands	reserve upgrade
Minor Open Space Enhancements & Activation	Various	Various	

Property/building works program 2025-2026

Location	Suburb	Ward	Description
Capella Oval	Hallett Cove	Coastal	cricket pitch cover
Morphettville Park Tennis Club	Morphettville	Mullawirra	clubroom renewal
Marion Outdoor Pool	Park Holme	Mullawirra	renewal works
Plympton Sports Club	Plympton Park	Mullawirra	netting behind goals
Cove Netball Club	Hallett Cove	Southern Hills	court resurfacing
Marion Cultural Centre Library	Oaklands Park	Warracowie	internal building upgrade
Marion Basketball Stadium	Marion	Warriparinga	stadium redevelopment
Marion Bowling Club	Marion	Warriparinga	lighting renewal
Mitchell Park Sports & Community Club	Mitchell Park	Warriparinga	flooring renewal
Administration Centre Building	Sturt	Warriparinga	building renewal
Glandore Oval	Glandore	Woodlands	new clubhouse and carparking
Various	Various	Various	building and heritage signage upgrades

**Please note Capital Works Programs are subject to change.*

Road reseal program 2025-2026

Road name	Suburb	Ward	From	To
Brooklyn Drive	Hallett Cove	Southern Hills	Brooklyn Drive No.9	Erebus Glen Southern
Capella Drive	Hallett Cove	Coastal	Minnipa Drive	Manoora Drive
Capella Drive	Hallett Cove	Coastal	Perry Barr Road	Weerab Drive
Dutchman Drive	Hallett Cove	Coastal	The Cove Road	Moth Court
Grand Central Avenue	Hallett Cove	Coastal	Ranger Street	Grand Central Court
Grand Central Avenue	Hallett Cove	Coastal	Columbia Crescent	Shamrock Road
Great Eastern Avenue	Sheidow Park	Southern Hills	Edward Beck Drive	Platten Street
Gwen Street	Hallett Cove	Coastal	Dutchman Drive	Cherub Street
Marine Avenue	Hallett Cove	Coastal	Grand Central Avenue	St Vincent Avenue
Mercedes Avenue	Hallett Cove	Coastal	Caprice Street	Ginkgo Street
Perry Barr Road	Hallett Cove	Coastal	Berringa Street	Capella Drive
The Copse	Hallett Cove	Coastal	Beeches Road	Cul-De-Sac
The Cove Road	Hallett Cove	Coastal	Railway Bridge End	Dutchman Drive
The Cove Road Eastern Carriageway	Hallett Cove	Coastal	Genesta Street	Railway Bridge
The Cove Road North Carriageway	Hallett Cove	Coastal	Lonsdale Road	Sandison Road
Shaftesbury Terrace	Marino	Coastal	Rockford Place	Robertson Place
Maxwell Terrace	Glengowrie	Mullawirra	Winston Crescent	Council Boundary
Hendrie Street	Morphettville	Mullawirra	Tensing Avenue	Condada Avenue
Hendrie Street	Morphettville	Mullawirra	Carlisle Avenue	Wallala Avenue
Davenport Terrace	Seaview Downs	Southern Hills	Seacombe Road	Cadell Street
Eyre Street	Seaview Downs	Southern Hills	Gawler Street	Basten Avenue
Gooroonga Street	Seaview Downs	Southern Hills	Fowler Street	Ross Street
Holt Court	Trott Park	Southern Hills	Chifley Crescent	End
Johnstone Road	Oaklands Park	Warracowie	Perrin Street	Dwyer Road

**Please note Capital Works Programs are subject to change.*

Road reseal program 2025-2026 (continued)

Road name	Suburb	Ward	From	To
Milham Street	Oaklands Park	Warracowie	Morphett Road	Warracowrie Way
Miller Street	Seacombe Gardens	Warracowie	Vardon Street	Harbrow Avenue
Kildonan Road	Warradale	Warracowie	Morphett Road	Ulva Avenue
Kildonan Road	Warradale	Warracowie	Mattson Avenue	Struan Avenue
Celtic Avenue	Clovelly Park	Warriparinga	Winsor Avenue	Bradley Grove
Alison Avenue	Marion	Warriparinga	Oakleigh Road	Malcolm Avenue
Peter Street	Marion	Warriparinga	Marion Road	Oakleigh Road
Lynton Avenue	Mitchell Park	Warriparinga	Bradley Grove South	Bradley Grove North
Mary Street	Mitchell Park	Warriparinga	Car Park	Alawoona Avenue
Nellie Avenue	Mitchell Park	Warriparinga	Brenda Street	Dead End
Sampson Court	Mitchell Park	Warriparinga	Sampson Road	Cul-De-Sac
Crystal Street (Lane Way)	Seacombe Heights	Warriparinga	Glen St	Dead End
De Laine Avenue	Edwardstown	Woodlands	South Rd	Mons Terrace

Kerb program 2025-2026

Road name	Suburb	Ward
Kerb and Channel Program	Various	Various
Kerb Ramp DDA Upgrade Program	Various	Various
Kerb Ramp Creation Program	Various	Various

New footpath program 2025-2026

Road name	Suburb	Ward
Lighthouse Drive	Hallett Cove	Coastal
Bandon Terrace	Marino	Coastal
Kiah Crescent	Sheidow Park	Southern Hills
MacArthur Avenue	Warradale	Warracowie

Footpath renewal program 2025-2026

Road name	Suburb	Ward
Ramrod Avenue	Hallett Cove	Coastal
Newland Avenue	Marino	Coastal
Patpa Drive	Hallett Cove	Southern Hills
Great Eastern Avenue	Sheidow Park	Southern Hills
Celtic Avenue	Mitchell Park	Warriparinga
Mimosa Terrace	Tonsley	Warriparinga
Oak Avenue	Tonsley	Warriparinga

**Please note Capital Works Programs are subject to change.*

Transport program 2025-2026

Road name	Suburb	Ward	Description
Gretel Crescent	Hallett Cove	Coastal	School crossing
Barramundi Drive	Hallett Cove	Coastal	Traffic signal renewal
Gledsdale Road	Hallett Cove	Coastal	School crossing
Gledsdale Road	Hallett Cove	Coastal	School crossing
Sandison Road	Hallett Cove	Coastal	School crossing
Quailo Avenue / Zwerner Drive	Hallett Cove	Coastal	Intersection upgrade
Diagonal Road - Stop 28B (East Side)	Warradale	Warracowie	Bus Shelter renewal program
Barramundi Drive - Stop 48 (North Side)	Hallett Cove	Coastal	Bus Shelter renewal program
Morphett Road - Stop 26 (West Side)	Oaklands Park	Warracowie	Bus Shelter renewal program
Main South Road - Stop 32 (West Side)	O'Halloran Hill	Southern Hills	Bus Shelter renewal program
Bradley Grove - Stop 27A (East side)	Mitchell Park	Warriparinga	Bus Shelter renewal program

Stormwater program 2025-2026

Road name	Suburb	Ward
Brolga Place	Sturt	Warriparinga
Morphett Road	Seaview Downs	Southern Hills
Adams Road	Trott Park	Southern Hills

Streetscape program 2025-2026

Road name	Suburb	Ward
Newland Avenue	Marino	Coastal

Water treatment and resources program 2025-2026

Location	Suburb	Ward
Skipper Close Reserve Detention Basin	Hallett Cove	Southern Hills
Warriparinga Bore Renewal	Bedford Park	Warriparinga

Other infrastructure program 2025-2026

Details	Suburb	Ward
McInerney Avenue Lighting	Mitchell Park	Warriparinga
Furness Avenue Lighting	Edwardstown	Woodlands
Walkway Lighting (Edward Beck Drive to Pryor Loop)	Sheidow Park	Southern Hills

**Please note Capital Works Programs are subject to change.*

Appendix 2 - Budgeted Income Statement

Budget 2024-2025 \$'000	2nd review 2024-2025 \$'000		Budget 2025-2026 \$'000
		Operating Revenue	
92,486	92,548	Rates - General	97,937
2,337	2,341	Rates - Regional Landsacape Levy	2,458
2,738	2,828	Statutory Charges	2,820
4,164	4,418	User Charges	4,732
9,174	10,584	Grants/Subsidies	11,268
300	403	Investment Income	350
1,020	1,182	Reimbursements	751
668	1,091	Other Revenue	393
645	645	Share of Profit/(Loss) SRWRA	793
113,533	116,040	Total Operating Revenue	121,502
		Operating Expenditure	
46,610	47,410	Employee Costs	50,088
30,533	35,444	Contractor Services	30,440
6,460	7,153	Materials	6,543
359	285	Finance Charges	851
21,100	23,783	Depreciation	24,921
8,385	8,598	Other Expenses	8,511
113,447	122,673	Total Operating Expenditure	121,353
86	(6,633)	Operating Surplus/(Deficit) before Capital Revenues	150
2,642	5,492	Capital Grants and Contributions	5,448
2,728	(1,141)	Net Surplus/(Deficit) resulting from Operations	5,598

Appendix 3 - Budgeted Statement of Financial Position

Budget 2024-2025 \$'000	2nd review 2024-2025 \$'000		Budget 2025-2026 \$'000
		<u>Current Assets</u>	
10,090	756	Cash	4,946
4,955	6,531	Receivables	5,463
488	600	Inventory	528
15,533	7,887	Total Current Assets	10,938
		<u>Current Liabilities</u>	
10,119	17,534	Creditors	15,458
6,715	7,134	Provisions	7,123
1,815	1,029	Loans	1,373
18,649	25,697	Total Current Liabilities	23,954
(3,116)	(17,810)	Net Current Assets/(Liabilities)	(13,016)
		<u>Non-Current Assets</u>	
9,511	9,916	Investment in Regional Subsidiaries	10,709
1,198,934	1,353,662	Infrastructure, Property, Plant & Equipment	1,360,737
-	23,080	Other Non-Current Assets	23,080
1,208,445	1,386,658	Total Non-Current Assets	1,394,526
		<u>Non-Current Liabilities</u>	
667	700	Provisions	711
17,562	15,126	Loans	22,181
18,229	15,826	Total Non-Current Liabilities	22,891
1,187,100	1,353,022	Net Assets	1,358,619
		<u>Equity</u>	
461,695	453,405	Accumulated Surplus	463,843
725,405	899,617	Reserves	894,776
1,187,100	1,353,022	Total Equity	1,358,619

Appendix 4 - Budgeted Statement of Changes in Equity

Budget 2024-2025 \$'000	2nd review 2024-2025 \$'000		Budget 2025-2026 \$'000
		Accumulated Surplus	
456,494	440,335	Balance at beginning of period	453,405
2,728	(1,141)	Net Surplus/(Deficit)	5,598
2,563	15,064	Transfers from Reserves	4,939
(90)	(853)	Transfers to Reserves	(99)
461,695	453,405	Balance at end of period	463,843
		Asset Revaluation Reserve	
711,329	893,903	Balance at beginning of period	893,903
711,329	893,903	Balance at end of period	893,903
		Other Reserves	
16,549	19,925	Balance at beginning of period	5,714
(2,473)	(14,211)	Net change	(4,840)
14,076	5,714	Balance at end of period	873
725,405	899,617	Total Reserves	894,775
1,187,100	1,353,022	Total Equity	1,358,619

Appendix 5 - Budgeted Statement of Cash Flow

Budget 2024-2025 \$'000	2nd review 2024-2025 \$'000		Budget 2025-2026 \$'000
		Cash Flows from Operating Activities	
112,960	115,395	<i>Receipts</i>	121,191
(92,326)	(98,890)	<i>Payments</i>	(97,853)
20,634	16,505	Net Cash Provided by Operating Activities	23,338
		Cash Flows from Financing Activities	
		<i>Receipts</i>	
9,500	13,986	Loans Received	11,450
		<i>Payments</i>	
(657)	(309)	Principal Repayments	(3,331)
8,843	13,677	Net Cash (Used In) Financing Activities	8,119
		Cash Flows from Investing Activities	
		<i>Receipts</i>	
2,157	5,492	Capital Grants/Subsidies & Contributions/Investments	5,448
353	360	Sale of replaced assets	17
-	-	Sale of surplus assets	2,500
		<i>Payments</i>	
(39,376)	(49,039)	Purchase of IPP&E	(35,232)
(36,866)	(43,187)	Net Cash (Used In) Investing Activities	(27,267)
(7,389)	(13,005)	Net Increase/(Decrease) in Cash Held	4,190
17,479	13,761	Cash at Beginning of Reporting Period	756
10,090	756	Cash at End of Reporting Period	4,946

Appendix 6 - Budgeted Funding Statement

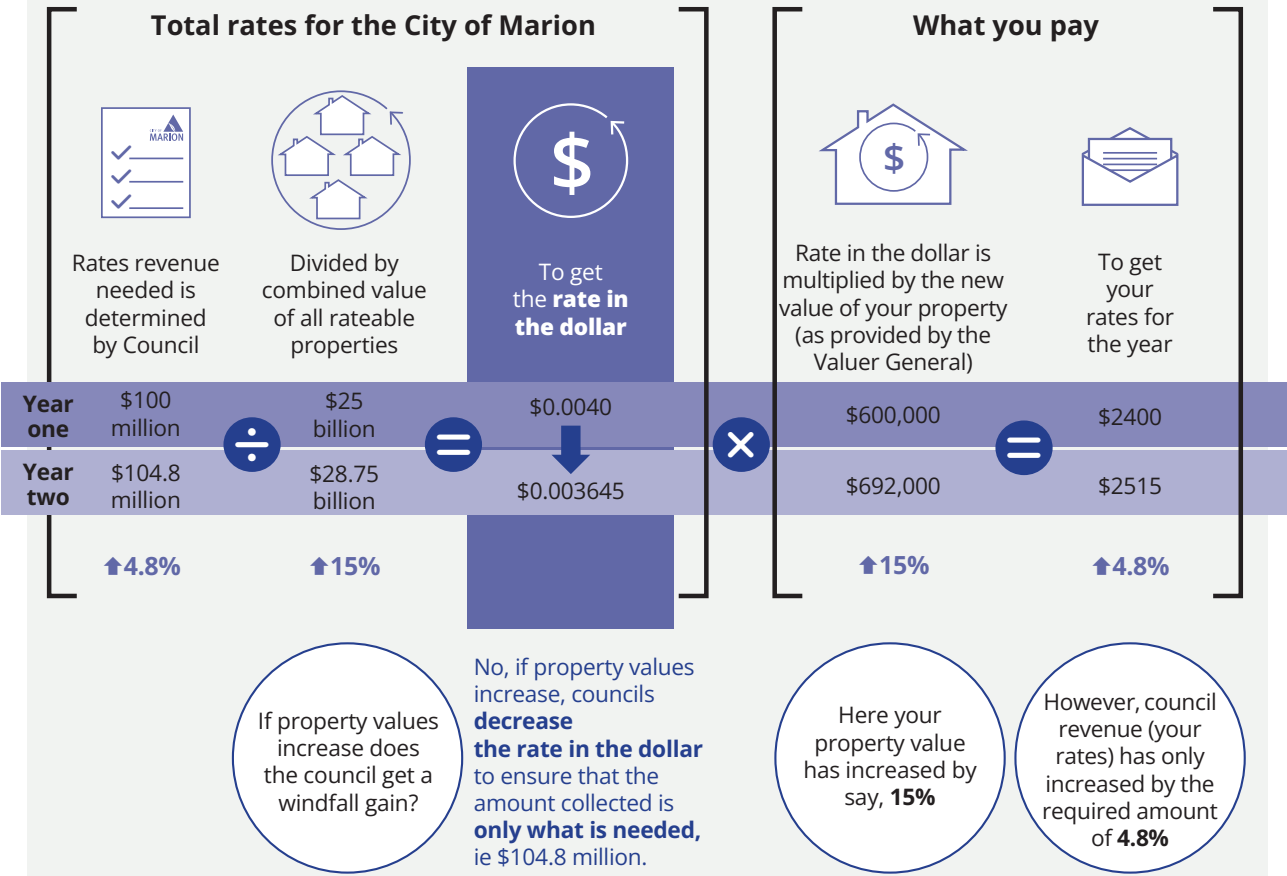
Budget 2024-2025 \$'000	2nd review 2024-2025 \$'000		Budget 2025-2026 \$'000
		Operating Revenue	
94,823	94,889	Rates	100,395
2,738	2,828	Statutory Charges	2,820
4,164	4,418	User Charges	4,732
9,174	10,584	Operating Grants & Subsidies	11,268
300	403	Investment Income	350
1,020	1,182	Reimbursements	751
668	1,091	Other	393
645	645	Net gain - SRWRA	793
113,533	116,040		121,502
		Operating Expenses	
46,610	47,410	Employee Costs	50,088
30,533	35,444	Contractual Services	30,440
6,460	7,153	Materials	6,543
359	285	Finance Charges	851
21,100	23,783	Depreciation	24,921
8,385	8,598	Other	8,511
113,447	122,673		121,353
86	(6,633)	Operating Surplus/(Deficit) before Capital Revenues	150
		Capital Revenue	
2,642	5,492	Capital Grants & Subsidies	5,448
2,728	(1,141)	Net Surplus/(Deficit)	5,598
21,100	23,783	Depreciation	24,921
(645)	(645)	Share of Profit SRWRA	(793)
23,183	21,997	Funding available for Capital Investment	29,726
		Capital	
15,314	15,407	less Capital Expenditure - Renewal	16,390
19,488	33,632	less Capital Expenditure - New	18,842
353	360	add Proceeds from Sale of Replaced Assets	17
-	-	add Proceeds from Sale of Surplus Assets	2,500
(11,266)	(26,682)	Net funding increase/(decrease)	(2,988)
		Funded by;	
		Loans	
9,500	13,986	Loan Principal Receipts (Net)	11,450
(657)	(309)	less Loan Principal Repayments	(3,331)
8,843	13,677	Loan Funding (Net)	8,119
		Movement in level of cash, investments and accruals	
49	1,205	Cash Surplus/(Deficit) funding requirements	88
(2,473)	(14,211)	Reserves Net transfer to/(transfer from)	(4,840)
-	-	Funds used to defer borrowings in prior years	9,882
(2,424)	(13,006)	Cash/Investments/Accruals Funding	5,130
11,266	26,682	Funding Transactions	2,988

Appendix 7 - How your rates are calculated

Valuations do not determine the rates income of a council. Property values are used to determine the share of the total budgeted rates that one property pays relative to other properties in the council area.

Property valuations are used by councils to determine the rate in the dollar to generate the total amount of rate revenue that councils need. Councils review the rate in the dollar annually making sure they only raise the budgeted rate revenue as required.

The following example illustrates how your rates are calculated using the rate in the dollar.



Appendix 8 - Rating policy

1. RATING

(1) VALUATION METHODOLOGY AND ADOPTION

Council uses Capital Value as the basis for valuing land within the council area. Capital Value is the value of the land and all of the improvements on the land. The council also continues to adopt the capital valuations distributed by the Valuer-General.

(SEE ANNEXURE 1)

(2) DIFFERENTIAL GENERAL RATES

All land within a council area, except for land specifically exempt under section 147 (2) of the Act is rateable. The Act provides for a council to raise revenue through a general rate, which applies to all rateable land, or through differential general rates, which differentially apply to classes of rateable land. Council uses a differential rating system to raise revenue based upon Land Use to ensure a fair and equitable distribution of rates within the City of Marion. In applying this approach, council will take into consideration all prevailing economic conditions and changes and adjust its differential rates accordingly, to ensure an appropriate and fair equalisation of rates across all land use categories.

The differential general rate Land Use categories are as follows:

- Category 1 Residential
- Category 2 Commercial – Shop
- Category 3 Commercial – Office
- Category 4 Commercial – Other
- Category 5 Industrial – Light
- Category 6 Industrial – Other
- Category 7 Primary Production
- Category 8 Vacant
- Category 9 Other

These differential rates will be used to determine the rates in the dollar for all properties within the City of Marion area for the financial year. These rates will be specified in Council's rate declaration for each financial year.

(SEE ANNEXURE 1)

(3) MINIMUM RATE

A minimum amount payable by way of general rates is determined to apply to the whole of an allotment (including land under a separate lease or licence) and only one minimum amount is payable in respect of two or more pieces of adjoining land (whether intercepted by a road or not) if they are owned by the same owner and occupied by the same occupier.

The Minimum Rate to apply to properties within the City of Marion will be detailed in Council's rate declaration for each financial year.

(SEE ANNEXURE 1)

(4) SERVICE CHARGE

The Council has decided not to impose any service charges for this financial year.

(5) REGIONAL LANDSCAPE LEVY (FORMERLY NATURAL RESOURCES MANAGEMENT LEVY)

The council, under the Landscape South Australia Act 2019, is required to collect this levy. It does so by imposing a separate rate for all rateable properties within the council area.

For each financial year, the levy for each property will be determined by the total capital valuation within the City of Marion. The calculation is as follows;

Total Capital Value divided by the Total Amount Required, (set for the financial year by the Green Adelaide Board) determines an appropriate rate in the dollar, this rate in the dollar will then be adopted to each property.

(SEE ANNEXURE 1)

(6) PAYMENT OF RATES

The council has determined that payment of rates for the 2025-2026 financial year will be by four instalments, due on 1 September 2025, 1 December 2025, 2 March 2026 and 1 June 2026. However, the total amount of rates may be paid in full at any time.

Council has determined that rates may be paid by the following methods:

- Payrix – Direct via council's rating portal

- Australia Post – Post office, telephone or internet
- Bpay – Telephone or internet payments
- Centrepay – Deductions directly from Centrelink deductions
- Direct Debit – Direct from either a cheque or savings account
- Eservices – Direct through the council's internet system
- In person - At council offices
- By Mail - PO Box 21 Park Holme SA 5043

(7) LATE PAYMENT OF RATES

Council imposes an initial penalty (a fine) of 2 per cent as prescribed under the Act on any instalment that is received late. A prescribed interest rate (which includes the amount of any previous unpaid fine and interest) will apply on the expiration of each month that a balance remains unpaid.

When the council receives a payment in respect of overdue rates, the money received is applied in the order set out below, in accordance with Section 183 of the Act:

- First – to satisfy any costs awarded in connection with court proceedings;
- Second – to satisfy any interest costs;
- Third – in payment of any fines imposed;
- Fourth – in payment of rates, in chronological order (starting with the oldest account first).

(SEE ANNEXURE 1)

8) REBATES AND POSTPONEMENT OF RATES

(8.1) RATE REBATE POLICY

Refer to the Rate Rebate Policy attached.

(8.2) RESIDENTIAL RATE REBATE

Section 166 (1) (l) (ii) of the Act provides for the discretionary rebate of rates where, among other things, there has been a rapid change in valuations.

Council will provide relief against a substantial increase in rates payable on residential land due to large increases in capital value by applying a rebate of general rates to eligible ratepayers.

For the current financial year a rebate will be applied to properties to cap any increase in general rates at 10 per cent, subject to meeting the qualifying criteria set out below:

- The property is the owner's principal place of residence.
- The property has not had more than \$20,000 of improvements.
- The property value has not increased due to zoning changes.
- The land use for rating purposes has not changed since 1 July of the previous financial year.
- The property has not sold since the 1 January of the previous financial year.

The Residential Rate Rebate will be applied automatically to properties that can be readily identified as being eligible. Where this rebate is not applied automatically, ratepayers who consider they could be eligible for rate capping may apply in writing to council. Applications will be assessed against the eligibility criteria. Only applications for the current financial year will be accepted and must be received in the current financial year.

(8.3) RESIDENTIAL CONSTRUCTION ON VACANT LAND

Under Section 166 (1) (a) of the Act, and for the purpose of securing the proper development of the area, a discretionary rebate of general rates for the 2025-2026 financial year will be granted in respect of an assessment classed as vacant land by the council, where:

- The principal ratepayer of the assessment applies to the council for the rebate prior to 30 June 2026, and
- The footings have been poured on the property by 30 June 2026.

The amount of the rebate will be the difference between the general rate in the dollar applicable to Vacant land, and the general rate in the dollar applicable to Residential land. This is calculated by the number of days remaining between 1 July 2025 - 30 June 2026 from the date footings are poured for a residence on the land. Minimum Rate is still applicable.

(8.4) POSTPONEMENT OF RATES – HARDSHIP

Section 182 of The Act permits the council, on the application of the ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates they may submit an application in writing to the council's Team Leader Rating Services. The council treats such inquiries confidentially.

(8.5) POSTPONEMENT OF RATES – SENIORS

An application may be made to council by ratepayers who meet the criteria required for qualification for postponement under Section 182A of The Act. (SEE ANNEXURE 1 for criteria)

(9) SALE OF LAND FOR NON-PAYMENT OF RATES

The Act provides that a council may sell any property where the rates have been in arrears for three years or more. Council is required to notify the owner of the land of its intention to sell the land, provide the owners with details of the outstanding amounts, and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month. Except in extraordinary circumstances, the council enforces the sale of land for arrears of rates.

**(10) CONCESSIONS
COST OF LIVING CONCESSION**

Pensioners, low-income earners and self-funded retirees holding a Commonwealth Seniors Health Card can receive a Cost of Living Concession. Eligibility includes pensioners and low-income earners who are tenants.

For further information contact the Concessions Hotline on 1800 307 758.

RATE REBATES**(1) POLICY STATEMENT**

Council has decided to adopt a Rate Rebate Policy for all rateable land within the council's area which is applied in accordance with Sections 159 to 166 of the Act. This Policy will assist the council as a decision making function and is intended to provide guidance to the community as to the matters that the council will take into account in deciding an application for a rebate.

The Policy also sets out the type of land use for which the council must grant a mandatory rebate of rates and the percentage amount applicable, and those types of land use where the council has the ability to grant a discretionary rebate of rates. Rebates will only be available when the applicant satisfies the requirements under both the Act and, where appropriate, the requirements of this Policy.

(2) MANDATORY REBATES

Mandatory rate rebates will be granted by council at the prescribed rate in accordance with Sections 159 to 165 of The Act.

S160 – Health Services 100% Rebate
S161 – Community Services (Including Housing Associations) 75% Rebate
S162 – Religious Purposes 100% Rebate
S163 – Public Cemeteries 100% Rebate
S164 – Royal Zoological Society of SA 100% Rebate
S165 – Educational Purposes 75% Rebate

Where the council is satisfied from its own records, or from other sources, that a person or body meets the necessary criteria for a mandatory rate rebate, the council will grant the rebate accordingly. Where the council is not satisfied based on the information in its possession or otherwise does not hold relevant information, it will require the person or body to lodge an application in accordance with this Policy.

(3) DISCRETIONARY REBATES

A discretionary rate rebate may be granted by the council, at its absolute discretion, up to and including 100 per cent relief to any cases pursuant to Section 166 of the Act.

Any persons or bodies seeking a discretionary rebate, will be required to submit an application form to the council and provide to the council such information as stipulated on the application form and any other information that the council may reasonably require.

(4) APPLICATION

Application forms may be obtained online at marion.com.au or from the council office located at 245 Sturt Road, Sturt.

The council will advise an applicant for a rebate of its determination of that application in

due course, after receiving the application and receiving all information requested by the council. The advice will state –

- if the application has been granted, the amount of the rebate; or
- if the application has not been granted, the reasons why.

(5) IN REGARDS TO PRESCRIBED DISCRETIONARY RATE REBATES THE COUNCIL WILL TAKE INTO ACCOUNT, IN ACCORDANCE WITH SECTION 166(1A) OF THE ACT, THE FOLLOWING MATTERS –

- The nature and extent of council services provided in respect of the land for which the rebate is sought, in comparison to similar services provided elsewhere in the council area;
- The community need that is being met by activities carried out on the land for which the rebate is sought; and the extent to which activities carried out on the land, for which the rebate is sought, provides assistance or relief to disadvantaged persons; and
- Such other matters as the council considers relevant.

(6) THE COUNCIL MAY TAKE INTO ACCOUNT OTHER MATTERS CONSIDERED RELEVANT BY THE COUNCIL INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING–

- Why there is a need for financial assistance through a rebate;
- The level of rebate (percentage and dollar amount) being sought and why it is appropriate;
- The extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies;
- Whether the applicant is entitled to a mandatory rebate of rates in accordance with Sections 159 to 165 of the Act;
- Whether the applicant has made/intends to make applications to another council;
- Whether, and if so to what extent, the applicant is or will be providing a service within the council area;
- Whether the applicant is a public sector body, a private not for profit body or a private for profit body;

- Whether there are any relevant historical considerations that may be relevant for all or any part of the current council term;
- The desirability of granting a rebate for more than one year;
- Consideration of the full financial consequences of the rebate for the council;
- The time the application is received;
- The availability of any community grant to the person or body making the application;
- Whether the applicant is in receipt of a community grant; and
- Any other matters and policies of the council, which the council considers relevant.

All persons or bodies wishing to apply to the council for a discretionary rebate of rates must do so on or before 1 May in that financial year for the following financial year.

- The council may grant a rebate of rates on such conditions as the council thinks fit.
- The council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies.
- Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.

It is an offence for a person or body to make a false or misleading statement or representation in an application, or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act.

The maximum penalty for this offence is \$5,000.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the council of that fact and (whether or not the council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence.

The maximum penalty for this offence is \$5,000.

(7) DELEGATION

The council has delegated its power, pursuant to Section 44 of the Act to determine applications and to grant a discretionary rebate of rates, to the Chief Executive Officer.

The council has delegated its power, pursuant to Section 44 of the Act to determine applications and to grant a discretionary rebate of rates, to the Chief Executive Officer subject to the following condition:

- Where the discretionary rate is not more than \$5,000.

(8) REVIEW OF REBATE

A person or a body aggrieved by a determination of the council in respect of an application for a rebate may, within 14 days of the date of the notice of determination, seek a review of that decision in accordance with the council's Internal Review of Council Decisions Policy.

(9) COMMUNITY GRANTS

If an application for a rebate is unsuccessful, the council has an absolute discretion to then treat the application as one for a community grant and to determine it in accordance with the council's Community Grants Policy.

(10) AVAILABILITY OF POLICY DOCUMENTS

Policy documents are available for inspection at the council offices and on the website at marion.sa.gov.au. Persons may obtain a copy of any Policy document upon payment of the fee set by the council.

DISCLAIMER

A rate cannot be challenged on the basis of non-compliance with this Policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that the council has failed to properly apply this Policy they should raise the matter with the council. In the first instance contact the council's Team Leader – Rating Services on 8375 6617 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, City of Marion, PO Box 21, Park Holme, SA 5043.

ANNEXURE 1**1. VALUATION METHODOLOGY AND ADOPTION**

Under the Act, the council may adopt one of three valuation methodologies to value the properties in its area. They are:

- Capital Value – the value of the land and all of the improvements on the land.
- Site Value – the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements.
- Annual Value – a valuation of the rental potential of the property.

The council considers that the Capital Value method of valuing land provides the fairest method of distributing the rate burden across all ratepayers on the following basis:

- The equity principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more tax than ratepayers of lesser wealth;
- Property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property, provides the best indicator of overall property value;
- The distribution of property values throughout the council area is such that few residential ratepayers will pay significantly more than the average rate per property.

Any ratepayer dissatisfied with the valuation made by the Valuer General may object in writing to the Valuer General within 60 days of receiving a rate notice, explaining the basis for the objection. This is provided that ratepayer has not:

- previously received a notice of this valuation under the Act, in which case the objection period is 60 days from the receipt of the first notice; or
- previously raised an objection to that valuation.

The 60 day objection period may be extended by the Valuer-General where it can be shown there is reasonable cause to do so.

It is important to note that the lodgement of an objection does not change the payment of rates or the due date.

2. DIFFERENTIAL GENERAL RATES

All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and other land prescribed under the Act – refer to Section 147), is rateable. The Act provides for a council to raise revenue for the broad purposes of the council through the imposition of a single general rate or through differential general rates that apply to all rateable properties within the council area.

Following a review of rating options available under the Act during the 2002/2003 financial year, the council consulted extensively with the community on this issue and concluded that a differential rating system would improve the equity in rate distribution across the community. The review included a comparison of rating methods and rates by land use within the Adelaide metropolitan area.

Differential general rates are based on Land Use as determined in the Local Government (General) Regulations 2013 under the Act. If a ratepayer believes that a particular property has been wrongly classified by the council as to its land use, then they may object (to the council) to that land use within 60 days of being notified. A ratepayer may discuss the matter with a Rates Officer, on 8375 6600 in the first instance. The council will provide, on request, a copy of Section 156 of the Act which sets out the rights and obligations of ratepayers in respect of objections to a land use.

An objection to the land use:

- Must be in writing
- Must set out-
- The grounds of the objection; and
- The land use (being a land use being used by the council as a differentiating factor) that should, in the objector's opinion, have been attributed to the land; and
- Must be made within 60 days after the objector receives notice of the particular land use to which the objection relates.

This 60 day objection period may be extended where it can be shown there is reasonable cause to do so.

The council may then decide the objection as it sees fit and notify the ratepayer. A ratepayer also has the right to appeal against the council's decision to SACAT (SA Civil and Administration Tribunal). It is important to note that the lodgement of an objection does not change payment of rates or the due date.

3. MINIMUM RATE

The reasons for imposing a minimum amount payable by way of general rates are:

The council considers it appropriate that all rateable properties make a contribution to the cost of administering the council's activities;

The council considers it appropriate that all rateable properties make a contribution to the cost of creating and maintaining the physical infrastructure that supports each property.

No more than 35 per cent of properties will be subject to the minimum amount.

4. REGIONAL LANDSCAPE LEVY (FORMERLY THE NATURAL RESOURCE MANAGEMENT LEVY)

It is important to note that council is required to collect this levy under the Landscape South Australia Act 2019 and operates as a revenue collector for the Green Adelaide Board in this regard. It does not retain this revenue or determine how the revenue is spent.

For further information visit: landscape.sa.gov.au

5. LATE PAYMENT OF RATES

Under the Act, the council applies penalties (fines and interest) to arrears of rates (i.e. rates which are not paid on or before the due date). The council issues a final notice for payment of rates when rates are overdue i.e. unpaid by the due date. If rates remain unpaid more than 21 days after the issue of the final notice then the council may refer the debt to a debt collection agency for collection. This may result in legal proceedings with costs on-charged to the ratepayer.

The council offers assistance to ratepayers experiencing difficulty in making their rate payment by the due date. The council will consider approving extended payment provisions

or, in circumstances where hardship can be demonstrated, deferring the payment of rates.

The council may be prepared to remit penalties (fines and interest) for late payment of rates where ratepayers can demonstrate hardship or sufficient other reason for late payment.

All applications for remissions must be submitted to: Rating Services Section, City of Marion at council@marion.sa.gov.au

6. DISCRETIONARY REBATE

The Act requires the council to rebate the rates payable on certain land ('mandatory rebates'). The Act, at section 166, also empowers the council to grant discretionary rebates of rates of up to 100 per cent of the rates and/or charges payable. The council, in considering discretionary rebates, must balance the benefits of providing rebates, with the impact that such rebates have on its overall income (and hence upon the general ratepayer base). To promote the transparency of this process the Council has adopted a Rate Rebate Policy. A copy of this Policy is available at the council offices or on council's website at www.marion.sa.gov.au.

7. POSTPONEMENT OF RATES – SENIORS

The following criteria must be satisfied before the postponement is granted.

- The person is a prescribed ratepayer, or the spouse of a prescribed ratepayer;
- A prescribed ratepayer means the holder of a current State Seniors Card or a person eligible to hold such a card who has applied but is yet to be issued with a card.
- Rates are payable on the principal place of residence.
- The land is owned by the prescribed ratepayer, or the prescribed ratepayer and his or her spouse, and no other person has an interest, as owner, in the land.
- Any current mortgage over the property which was registered prior to 25 January 2007 will be no more than 50 per cent of the Valuer-General's capital value of the property.

An application must be made in the prescribed manner and form and be accompanied by such information as the council may require. Any

rates which are postponed will become due and payable when:

- The title to the land is transferred to another person; or
- There is failure to comply with a condition of postponement. A minimum amount of \$500 of the annual rates must be paid.

An entitlement to a remission will be applied to the proportion of the rates that has not been postponed, unless notice to the contrary is received in writing from the owner.

Interest will accrue on the amount postponed at the prescribed rate per month, under the Act until the amount is paid.

Should the entitlement to a postponement cease to exist, the owner of the land must inform the council in writing, unless the rates and any interest have been paid in full.

Appendix 9 - Long Term Financial Plan to 30 June 2035

Long Term Financial Plan to 30 June 2035											
	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Rates Indexation	4.80%	3.75%	3.50%	3.25%	3.25%	3.00%	3.00%	3.00%	3.00%	3.00%	
Income											
Rates	100,395	105,233	110,036	114,779	119,723	124,577	129,623	134,871	140,327	146,000	
Statutory Charges	2,820	2,905	2,985	3,059	3,136	3,214	3,295	3,377	3,461	3,548	
User Charges	4,732	4,874	5,008	5,133	5,261	5,393	5,528	5,666	5,807	5,953	
Grants, Subsidies and Contributions - operating	11,268	10,296	10,532	10,753	10,978	11,210	11,447	11,691	11,940	12,195	
Investment Income	350	350	350	350	350	350	350	350	350	350	
Reimbursements	751	774	795	815	835	856	878	899	922	945	
Other Income	393	404	415	426	436	447	459	470	482	494	
Net gain - equity accounted Council businesses	793	817	841	867	893	919	947	975	1,005	1,035	
Total Income	121,502	125,653	130,962	136,181	141,613	146,966	152,526	158,299	164,294	170,519	
Expenses											
Employee Costs	50,088	51,591	52,290	53,858	55,474	57,138	58,852	60,618	62,437	64,310	
Materials, Contracts & Other Expenses	45,493	47,124	48,097	48,831	50,470	51,865	52,701	54,002	55,379	56,834	
Depreciation, Amortisation & Impairment	24,921	25,918	26,954	29,259	31,344	33,225	35,218	37,331	39,571	41,945	
Finance Costs	851	1,373	2,010	3,643	3,695	3,511	3,278	3,039	3,139	3,295	
Total Expenses	121,353	126,005	129,351	135,590	140,983	145,739	150,050	154,990	160,525	166,384	
Operating Surplus	150	(352)	1,611	591	629	1,227	2,476	3,309	3,769	4,136	
Operating Surplus Ratio	0.12%	-0.28%	1.23%	0.43%	0.44%	0.83%	1.62%	2.09%	2.29%	2.43%	
Amounts Received Specifically for New or Upgraded Assets	5,448	9,907	15,201	9,543	4,268	1,256	1,827	18,177	19,167	1,819	
Net Surplus / (Deficit) for the Year	5,598	9,555	16,813	10,134	4,898	2,483	4,304	21,486	22,936	5,955	
Capital (Balance Sheet) and Reserve Movements											
Capital Expenditure	(35,232)	(44,601)	(72,507)	(39,650)	(32,872)	(25,137)	(26,591)	(67,798)	(72,399)	(34,668)	
Loan Repayments (External)	(3,331)	(1,373)	(1,928)	(3,389)	(3,511)	(3,755)	(3,978)	(4,214)	(4,935)	(5,830)	
Funds from Surplus Asset Disposal	2,500	-	-	-	-	-	-	-	-	-	
Funds from Replaced Asset Disposal	17	476	281	250	766	516	757	817	643	908	
New Loan Borrowings (External)	11,450	11,000	31,300	4,450	450	-	-	6,150	7,860	-	
Net Transfers (to)/from Reserves	4,840	(99)	(28)	(99)	(99)	(6,349)	(8,699)	7,276	7,376	(7,199)	
Total Capital (Balance Sheet) and Reserve Movements	(19,756)	(34,596)	(42,882)	(38,438)	(35,266)	(34,725)	(38,511)	(57,769)	(61,455)	(46,789)	
Net Result (including Depreciation & Other non-cash items)	(14,158)	(25,041)	(26,069)	(28,304)	(30,368)	(32,242)	(34,207)	(36,283)	(38,519)	(40,834)	
Add back Depreciation Expense (non-cash)	24,921	25,918	26,954	29,259	31,344	33,225	35,218	37,331	39,571	41,945	
Add back Other Expenses (non-cash)	(793)	(817)	(841)	(867)	(893)	(919)	(947)	(975)	(1,005)	(1,035)	
Less Grants Received in Advance	(4,943)	-	-	-	-	-	-	-	-	-	
Deferred borrowings not used in prior years	(4,939)	-	-	-	-	-	-	-	-	-	
Cash Budget Surplus	88	60	40	88	83	63	64	73	47	77	

Response to ESCOSA advice report

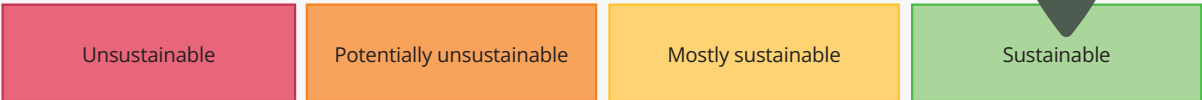
On 30 April 2022, amendments to the *Local Government Act 1999* came into operation resulting in the implementation of the Local Government Advisory Scheme. The purpose of this advisory scheme is to provide ratepayers confidence that the rates they pay are set at the level necessary for their council to provide the services they value. The Essential Services Commission (Commission) of South Australia is the advisory body. The State’s 68 councils are subject to the scheme.

The Commission reviewed the City of Marion’s financial performance during the 2023-24 financial year. The review has been in addition to the existing program of review of financial sustainability by City of Marion’s internal auditor, external auditor and independent scrutiny from our Finance, Audit and Risk Committee.

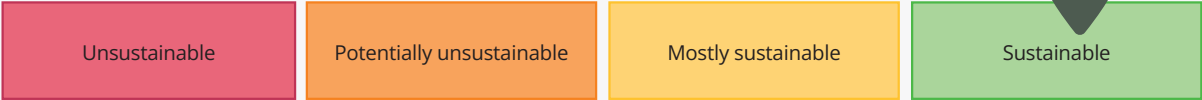
The City of Marion has been assessed by the Commission at the higher end of sustainable for past, current and future projections.



Current financial performance



Projected financial performance (future)



Previous financial performance (past 10 years)



With a key focus on maintaining rates at or under inflation, even in the face of high and unprecedented construction costs well above inflation, incurring borrowings only when prudent to do so for new capital works, the City of Marion is in an enviable position in relation to financial performance.

Notwithstanding the work by the Commission as an advisory scheme, rather than a compulsory one in that the Commission cannot require councils to follow that advice, the City of Marion has provided a response to the recommendations below.

ESCOSA recommendation	City of Marion response
Continue to review its inflation forecasts in its budget and forward projections from 2024-25, given the potential for higher short-term inflation outcomes, followed by a return to long-term averages.	<p>Continually reviewing and assessing inflationary forecasts are already a key element of analysis undertaken by the City of Marion included in the annual and long-term budget setting process.</p> <p>The City of Marion will continue to review economic indicators, inflation results and forecasts including those published by the Reserve Bank.</p> <p>The City of Marion appreciate a dynamic and data driven approach to inflation forecasting enhances the accuracy and robustness of our forecasts and fosters greater confidence in our budgetary decision-making processes.</p>
Consider better clarity in its forward estimates in its long-term financial plan concerning the assumptions for its cost and revenue estimates	<p>The City of Marion will continue to use robust analysis in developing the cost and revenue assumptions.</p> <p>Key assumptions used in the development of Council's Annual Business Plan and Long-Term Financial Plan are already published as part of the budget development process contained within council agendas.</p>
Report any actual and projected cost savings in its annual budget (and long-term financial plan, as appropriate), to provide evidence of constraining cost growth and achieving efficiency across its operations and service delivery.	<p>The City of Marion uses a conservative approach to expenditure budgeting and forecasts with minimal discretionary funding factored into the annual business plan.</p> <p>However, the City of Marion does explore opportunities for efficiencies which look to free up capacity to meet demand for the 1,000 new residents per year rather than continually seek new resources. Where these efficiencies result in direct savings these will be published in Council's Annual Report.</p>
Consider undertaking a comprehensive revaluation of its depreciable assets by an external valuer at least every four years to ensure the forecast rate of asset consumption (and depreciation expense) in the long-term financial plan reflects recent macro-economic conditions.	<p>The City of Marion appreciates that the COVID-19 period did result in unusually high asset valuation fluctuations.</p> <p>With the post COVID economy returning to more moderate inflationary measures it is not considered necessary to increase the frequency of asset valuations to 4 years.</p>
Report in its annual business plan the estimated average annual change for all of its nine categories of general rates, together with the quantum of annual revenue it expects to collect from these distinct categories of rates (with minimum rate revenue reported separately), providing greater clarity and transparency to its ratepayers.	<p>The City of Marion will review the publication of this information in future Annual Business Plans to provide clarity and meaningful information to our ratepayers.</p>



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Advice

Local Government Advice

City of Marion

February 2024

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City of Marion

AT A GLANCE

OVERVIEW

The Essential Services Commission finds the City of Marion's current and projected financial performance **sustainable** taking into account the council's forecast moderate expense growth increase over the next 10 years and the planned average rate increases of 3.3% p.a. per property over this period

RISKS IMPACTING SUSTAINABILITY

- ⚠️ If moderate growth in forecasted expenses is not realised and the Council maintains the current cost trajectory, ratepayers risk shouldering the burden through unexpected higher rate increases
- ⚠️ Asset renewal expenditure in line with the LGA target range of between 90% and 110% is not met

CONTINUE

- ✅ Reviewing inflation forecasts in the budget and forward projections from 2024-25
- ✅ Adhering to a robust strategic planning process

COMMISSION'S RECOMMENDATIONS

- Consider better clarity concerning assumptions for the cost and revenue estimates
- Report any actual and projected cost savings in the annual budget and long-term financial plan
- Report in the annual business plan the estimated average annual change for all of the nine categories of general rates
- Consider a comprehensive revaluation of the depreciable assets by an external valuer at least every four years.

KEY FACTS

- Population in 2021 was **94,721**
- Council covers **55 square kilometres**
- **44,902** rateable properties in 2022-23
- **\$84.3 million of rate income** in 2022-23
- Value of assets held in 2022-23 equals **\$1.20 billion**

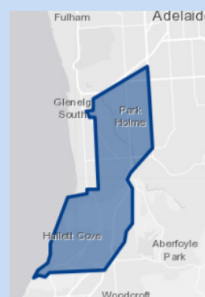


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Glossary of terms

ABS	Australian Bureau of Statistics
AMP	Asset management plan (also called an IAMP)
Commission	Essential Services Commission, established under the <i>Essential Services Commission Act 2002</i>
CPI	Consumer Price Index (Adelaide, All Groups)
Council	City of Marion
CWMS	Community Wastewater Management System
ESC Act	<i>Essential Services Commission Act 2002</i>
F&A	Local Government Advice: Framework and Approach – Final Report
FTE	Full Time Equivalent
IAMP	Infrastructure and asset management plan (also called an AMP)
LG Act	<i>Local Government Act 1999</i>
LGA SA Financial Indicators Paper	Local Government Association of South Australia, Financial Sustainability Information Paper 9 - Financial Indicators Revised May 2019
LGGC	Local Government Grants Commission
LGPI	Local Government Price Index
LTFP	Long-term financial plan
Regulations	<i>Local Government (Financial Management) Regulations 2011</i>
RBA	Reserve Bank of Australia
SACES	The South Australian Centre for Economic Studies
SEIFA	Socio-Economic Indexes for Areas
SMP	Strategic management plan
SG	Superannuation Guarantee
The scheme or advice	Local Government Advice Scheme


Legend:  Low-risk  Moderate-risk  High-risk

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1 The Commission's key advice findings for the City of Marion

The Essential Services Commission (**Commission**) considers the City of Marion (**Council**) to be in a **sustainable** financial position with historical and projected operating surpluses. The projected strong ongoing financial performance should enable it to accommodate asset renewal as required to maintain service levels without the need for further significant rate increases.


Current financial performance:

			
Unsustainable	Potentially Unsustainable	Mostly Sustainable	Sustainable

Projected financial performance (future):

			
Unsustainable	Potentially Unsustainable	Mostly Sustainable	Sustainable

Previous financial performance (past ten years):

			
Unsustainable	Potentially Unsustainable	Mostly Sustainable	Sustainable

Looking ahead, the Commission suggests the following steps to help ensure the Council budgets transparently, reports its cost savings and efficiencies, ensures the assumptions underpinning its financial and asset management planning are clear and sets rate levels more transparently.

Budgeting considerations

1. **Continue** to review its inflation forecasts in its budget and forward projections from 2024-25, given the potential for higher short-term inflation outcomes, followed by a return to long-term averages.
2. **Consider** better clarity in its forward estimates in its long-term financial plan concerning the assumptions for its cost and revenue estimates.

Continuing to provide evidence of ongoing cost efficiencies

3. **Report** any actual and projected cost savings in its annual budget (and long-term financial plan, as appropriate), to provide evidence of constraining cost growth and achieving efficiency across its operations and service delivery.

Refinements to asset management planning

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4. **Consider** undertaking a comprehensive revaluation of its depreciable assets by an external valuer at least every four years to ensure the forecast rate of asset consumption (and depreciation expense) in the long-term financial plan reflects recent macro-economic conditions.

Reporting and containing rate levels

5. **Report** in its annual business plan the estimated average annual change for all of its nine categories of general rates, together with the quantum of annual revenue it expects to collect from these distinct categories of rates (with minimum rate revenue reported separately), providing greater clarity and transparency to its ratepayers.

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2 About the advice

The Essential Services Commission (**Commission**), South Australia's independent economic regulator and advisory body, has been given a role by State Parliament to provide advice on material changes proposed by local councils in relation to elements of their strategic management plans (**SMPs**) and on the proposed revenue sources, including rates, which underpin those plans.¹

One of the main purposes of the Local Government Advice Scheme (**advice or the scheme**) is to support councils to make 'financially sustainable' decisions relating to their annual business plans and budgets in the context of their long-term financial plans (**LTFPs**) and infrastructure and asset management plans (**IAMPs**)² – both required as part of a council's SMP.³ Financial sustainability is considered to encompass intergenerational equity,⁴ as well as program (service level) and rates stability in this context.⁵ The other main purpose is for the Commission to consider ratepayer contributions in the context of revenue sources, outlined in the LTFP.⁶ In addition, the Commission has discretion to provide advice on any other aspect of a council's LTFP or IAMP it considers appropriate, having regard to the circumstances of that council.⁷

The first cycle of the scheme extends over four years from 2022-23 to 2025-26, and the Commission has selected 17 councils for advice in the second scheme year (2023-24), including the Council (**Council**).

This report provides the Local Government Advice for the Council in 2023-24.

The Council is obliged under the *Local Government Act 1999* (**LG Act**) to publish this advice and its response, if applicable, in its 2024-25 annual business plan (including any draft annual business plan) and subsequent plans until the next cycle of the scheme.⁸ It does not need to publish the attachment to the advice (these will be available with the advice on the Commission's website⁹), nor is it compelled under the LG Act to follow the advice.

The Commission thanks the Council for meeting with the Commission and for providing relevant information to assist the Commission in preparing this advice.

2.1 Summary of advice

In general, the Commission finds the Council's current and projected financial position and outlook strong and sustainable with operating surpluses achieved historically, and continued surpluses forecast in the medium to longer term.

The Council will continue to rely on rate contributions, as well as grants income growth, to achieve this performance, but the Commission notes that historically the Council's rate levels were relatively low.¹⁰

¹ Amendments to the *Local Government Act 1999* (**LG Act**) (s122(1c) to (1k) and (9)) specify the responsibilities for the Commission and local councils for the Local Government Scheme Advice. The Commission must provide advice to each council in accordance with the matters outlined in s122(1e), (1f) and (1g).

² Commonly referred to as asset management plans.

³ The objectives of the advice with reference to a council's LTFP and IAMPs are presented under LG Act, s122(1g). LG Act s122(1) specifies the requirements of a council's SMP, including the LTFP and IAMPs.

⁴ 'Intergenerational equity' relates to fairly sharing services and the revenue generated to fund the services between current and future ratepayers.

⁵ Commission, *Framework and Approach – Final Report*, August 2022, pp. 2-3, available at www.escosa.sa.gov.au/advice/advice-to-local-government.

⁶ LG Act s122(1f)(a) and (1g)(a)(ii).

⁷ LG Act s122(1f)(b) and (1g)(b).

⁸ LG Act s122(1h).

⁹ The Commission must publish its advice under LG Act s122(1i)(a).

¹⁰ Refer to council rates data for 2021-22 available at <https://councilsinfocus.sa.gov.au/home>. The Commission is not relying on these rate comparisons for its advice: the data source provides just one indicator, among many, which has informed its advice on the appropriateness of the rate levels.

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Looking ahead, the Council has forecast an increase in its borrowings to finance infrastructure projects drawn from its City of Marion Building Asset Strategy (**CoMBAS**). As a result, its level of net financial liabilities is forecast to increase from \$18.7 million in 2023-24 to \$41.0 million in 2032-33 (within acceptable limits for a council of its size). This reduces the pressure on its rates base to fund the annual capital spending as it occurs, which in turn supports intergenerational equity.

Although the Council has forecast higher expenditure on new assets and asset renewals than what it has achieved historically, its forward projections indicate a slight decrease in the value of assets per property (to \$27,829 in 2032-33 from \$27,843 in 2023-24). These projections (in asset values per property), as they stand, would contribute to the Council's sustainability into the future and reflect a period of asset and service consolidation. By implication, this also indicates the Council's asset stock will decline in real terms. At the same time, the Council's LTFP also shows its continued commitment to maintaining community service levels by spending adequately on the renewal of its existing asset base.

In recent years, the Council has run small operating surpluses, indicating that the operating income it collects is generally exceeding its operating expenses by a small margin. The Commission notes that the Council is continuing to forecast small operating surpluses in the short term. If its total operating expenses (including depreciation) do not reflect current macro-economic conditions, the Council risks understating its total operating expenses and overstating its operating surplus ratio.

The Commission also considers that there may be opportunities to achieve greater savings and efficiencies in the Council's recurrent budget and encourages it to review and report on this. In general, a focus on managing its growth-related assumptions and consulting with its community about rate contributions and service levels should help the Council to identify and act upon opportunities to reduce affordability risk to the community.

2.2 Detailed advice findings

The next sections summarise the Commission's more detailed observations and advice findings regarding the Council's material changes to its 2023-24 plans (compared with the previous year's plans), its financial sustainability (in the context of its long-term operating performance, net financial liabilities, and asset renewals expenditure), and its current and projected rate levels.

In providing this advice, the Commission has followed the approach it previously explained in the Framework and Approach – Final Report (**F&A**). The attachment explores these matters further.¹¹

2.2.1 Advice on material plan amendments in 2023-24

Key Points:

- ✓ An additional improvement of \$104.4 million or 10.3 percent in total operating income on the 2022-23 estimates (for the period 2023-24 to 2031-32) mostly driven by higher rates, grants and subsidies and user charges.
- ⚠ An additional \$102.8 million or 10.6 percent in total operating expenses on the 2022-23 estimates (for the period 2023-24 to 2031-32) mostly driven by 'materials, contracts and other' expenses, finance costs and depreciation expenses.
- ✓ The long-term financial plan is based on forecast expenditure levels indexed to reflect current cost pressures and future anticipated costs, factoring indexation at the higher end of the RBA target over the coming two years before reverting to a longer-term forecast of 2.5 percent from 2025-26 onwards.

¹¹ The attachment will be available on the Commission's website with the Advice.

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The Council's 2023-24 LTFP includes an improvement to its projected operating performance and increases to its projected capital expenditure estimates, compared with the 2022-23 forecasts,¹² as follows:

- ▶ An additional improvement of \$104.4 million or 10.3 percent in total operating income. Most of this increase is due to higher rates, which increased by \$87 million or 9.9 percent on the 2022-23 estimates (for the period 2023-24 to 2031-32). Grants, subsidies and contributions have also increased by \$7.6 million or 12.5 percent, and user charges have increased by \$7.9 million or 31.8 percent.
- ▶ An additional \$102.8 million or 10.6 percent in total operating expenses. This includes an additional \$71.9 million or 20.5 percent for 'materials, contracts and other' expenses, and an additional \$13 million or 309 percent in 'finance costs'. Depreciation has also increased by \$8.2 million or 4.5 percent.

The Council's LTFP is based on forecast expenditure levels indexed to reflect current cost pressures and future anticipated costs.¹³ The Council's LTFP has factored indexation at the higher end of the RBA target over the coming two years before reverting to a longer-term forecast of 2.5 percent from 2025-26 onwards. Given the current high inflationary environment and the degree of uncertainty in future events that may impact inflation, the Commission considers that it would be appropriate for the Council to:

1. **Continue** to review its inflation forecasts in its budget and forward projections from 2023-24, given the potential for higher short-term inflation outcomes, followed by a return to long-term averages.

Based on updated inflation assumptions in its 2023-24 LTFP, an increase in its cost and revenue estimates (excluding employee costs) by up to 10 percent over the 2023-24 to 2031-32 forecast period,¹⁴ compared with the same estimates in its 2022-23 LTFP, could be accounted for by higher inflation forecasts. The Council has not adjusted its operating income and expense forecasts by higher amounts than its adjusted inflation forecasts (both with increases of 10.3 percent and 10.6 percent on 2022-23 estimates¹⁵). This suggests that there are not higher forecasts in real terms.

The Commission notes that the Council's stated assumptions for indexation in its 2023-24 LTFP are based on its annual review of these forecasts. Notwithstanding the need for the Council to find savings and reduce any inflationary impact on its community, the Commission has found that it would be appropriate for it to:

2. **Consider** better clarity in its forward estimates in its long-term financial plan concerning the assumptions for its cost and revenue estimates.

2.2.2 Advice on financial sustainability

Operating performance

Key Points:

- ✓ Operating surpluses consistently achieved between 2012-13 and 2021-22, with the operating surplus ratio averaging 8.1 percent in that time.
- ✓ The operating surplus ratio is forecast to average 4 percent per annum between 2023-24 and 2032-33.




¹² The overlapping forecast period in both LTFPs (2022-23 to 2031-32 and 2023-24 to 2032-33).

¹³ City of Marion, *2023-2033 long-term financial plan*, June 2023, p. 6.

¹⁴ The set of nine years forecast in both the 2022-23 and 2023-24 LTFP projections.

¹⁵ Based on the overlapping forecast period in both LTFPs (2022-23 to 2031-32 and 2023-24 to 2032-33).

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-  Over the past 10 years, operating expenses increased annually on average by 4.5 percent (compared with CPI of 2 percent) primarily driven by increases in 'Materials, contracts and other' expenses (6.3 percent), and employee costs (3.2 percent).
-  'Materials, contracts and other' projected expenses and costs for depreciation are forecast to increase by an average of 2.6 percent and 4.0 percent per annum respectively, from 2022-23 to 2031-32.
-  Forecast modest expenses growth over the next 10 years, combined with higher rate increases, will likely assist the Council's operating performance to remain in surplus. Nonetheless, should the Council not achieve the moderate expense projections it could result in further rate increases.

For the past 10 years, the Council's operating surplus ratio¹⁶ generally displayed an underlying decreasing trend from 7.1 percent in 2012-13, to 0.5 percent in 2021-22 (8.1 percent on average). Looking ahead, it is forecast to meet the lower end of the suggested target range in each year to 2032-33 (4 percent on average).

The Commission notes that the Council's operating surplus ratio decreased sharply in the three years to 2021-22. The decrease largely coincided with the average rate revenue per property growing at only 0.8% over the same period as the Council sought to minimise rate increases on its community. At the same time the Council's operating expenses grew at 6.8 percent in the three years to 2021-22 which is mostly attributable to materials, contracts and other expenses increasing at 10.8 percent for the same period. The operating surplus ratio is forecast to gradually improve as operating income grows at a faster rate than operating expenses in the ten years to 2032-33.

The Council's operating expense growth (from 2012-13 to 2021-22) was primarily due to an average annual increase in 'Materials, contracts and other' expenses of 6.3 percent and a 3.2 percent increase in employee costs.¹⁷

The depreciation expense measured as a percentage of the Council's total expense was around 17 percent in 2012-13 and in 2022-23. The Commission notes that typically the depreciation expense when measured as a percentage of total expenses is around 20 percent for Councils in South Australia suggesting the Council's depreciation expense could be lower than what is required to reflect the current cost of the Council's assets. This could also cause an overstatement of the Council's operating surplus ratio. The depreciation expense is discussed in further in the asset renewal expenditure section.

Looking forward, the Council is projecting average annual rates revenue growth of 3.3 percent to 2032-33, which is above the forecast long-term inflation¹⁸ and represents a real term increase in rates. This average growth in annual rates revenue is also higher than expected expense growth (rates are discussed in more detail in section D).

Higher forecast average expense growth of 3.1 percent per annum is slightly above the RBA-based forecast inflation growth and is also lower than the Council's past performance (with average annual growth of 4.5 percent in the 10 years to 2021-22).

¹⁶ The operating surplus ratio is defined as: Operating Surplus (Deficit) ÷ Total Operating Income. The general target is to achieve, on average over time, an operating surplus ratio of between zero and 10 percent (Local Government Association of South Australia, *Financial Sustainability Information Paper 9 - Financial Indicators Revised*, May 2019 (**LGA SA Financial Indicators Paper**), p. 6).

¹⁷ Based on the compound average annual growth rate formula (which is the adopted approach to calculating average annual growth rates throughout the Commission's advice).

¹⁸ The forecast average annual growth in the CPI from 2023-24 to 2032-33 is estimated to be 2.6 percent based on the RBA forecasts for the CPI (Australia-wide) to December 2025 (and the Commission's calculations of average annual percentage growth) and the midpoint of the RBA's target range (2.5 percent) from 2025-26.

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The Council's data (provided to the Commission) shows that employee numbers increase negligibly (to 363 FTEs in 2032-33 from 362 in 2023-24), and its employee expenses are forecast to increase by an average of 2.7 percent per annum from 2023-24 to 2032-33. In addition, 'Materials, contracts and other' expenses and costs for depreciation are forecast to increase by an average of 2.6 percent and 4.0 percent per annum respectively, from 2022-23 to 2031-32. The estimated rate of growth in these expenses over the next 10 years, combined with higher rate increases, will likely assist the Council's operating performance to remain in surplus. Nonetheless, the Commission notes that, should the Council not be able to achieve these moderate expense projections (i.e., these assumptions are understated), it could result in further rate increases as a result of operating expenses growth outgrowing operating income growth.

To assist the Council in achieving its forecast operating surpluses, the Council may need to find more savings and efficiencies in its budgets. To this end, the Commission has found that it would be appropriate for the Council to:

3. **Report** any actual and projected cost savings in its annual budget (and long-term financial plan, as appropriate), to provide evidence of constraining cost growth and achieving efficiency across its operations and service delivery.

Net financial liabilities

Key Points:

- ⚠ The net financial liabilities ratio has been negative each year from 2012-13 to 2021-22 averaging negative 20 percent, which is below the suggested LGA target range, however noting that borrowing levels were relatively low over this time.
- ✓ The annual average forecast for the net financial liabilities ratio from 2022-23 to 2031-32 is 30 percent.
- ⚠ Total borrowings are forecast to increase from \$21.1 million in 2023-24 to a peak in 2031-32 of \$57.6 million. These additional forecast borrowings after 2023-24 relate to the Council's capital forecast expenditure to 2032-33 and its strategy to finance infrastructure projects.

The Council's net financial liabilities ratio¹⁹ result was negative each year from 2012-13 to 2021-22, which is below the suggested LGA target range. Looking ahead, the Council has forecast that its net financial liabilities ratio will be positive throughout the forecast period to 2031-32 and remain within the suggested LGA target range. The annual average forecast for the net financial liabilities ratio from 2022-23 to 2031-32 is 30 percent.

The Council's borrowing levels were relatively low from 2012-13 to 2021-22 and its net financial liabilities ratio was negative (averaging negative 20 percent over these years). The Council's net financial liability is forecast to increase from \$18.7 million in 2023-24 to \$41.0 million in 2032-33. Accordingly, the net financial liabilities ratio is also forecast to increase from 18 percent in 2023-24 to 27 percent in 2032-33. The level of net financial liabilities and the ratio are driven by the total borrowings, which are forecast to increase from \$21.1 million in 2023-24 to a peak in 2031-32 of \$57.6 million. These additional forecast borrowings after 2023-24 relate to the Council's capital forecast expenditure to 2032-33²⁰ and its strategy to finance infrastructure projects articulated in its City of Marion Building asset Strategy report (CoMBAS).

¹⁹ The net financial liabilities ratio is defined as: Net financial liabilities ÷ Total operating income. This ratio measures the extent to which a council's total operating income covers, or otherwise, its net financial liabilities. The suggested LGA target range is between zero and 100 percent of total operating income, but possibly higher in some circumstances (LGA SA Financial Indicators Paper, pp. 7-8).

²⁰ City of Marion, 2023-24 annual business plan, June 2023, p. 15.

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The Council stated in its 2023-33 LTFP that it has a desirable target range is between zero and 50 percent for its net financial liabilities ratio.²¹ Community concerns about the Council's level of debt also appear small, with the Commission noting that only one out of the 78 submissions received expressed concern about the forecast level of debt in 2032-33.²²

Asset renewals expenditure**Key Points:**

- ✓ Between 2012-13 and 2021-22 total capital expenditure averaged \$25.3 million per annum including \$14.7 million per annum on new or upgraded assets.
- ✓ From 2023-24 to 2032-33, the Council's asset renewal funding ratio (under the 'IAMP-based' approach) is forecast to be within the suggested LGA target range, with an average of 100 percent.
- ⚠ Asset stock per property rose by 0.6 percent for each year over the 10 years to 2021-22, implying that the value of Council's asset stock, has declined in real terms (the increase is lower than historical inflation).
- The depreciation-based asset renewal ratio from 2012-13 to 2021-22 averaged 66 percent which is below the suggested LGA target range.
- ⚠ The depreciation-based asset renewal ratio is forecast from 2023-24 to 2032-33 to be 85 percent which is slightly below the LGA target range lower band.
- ✓ Comprehensive asset management plans for all asset classes and condition assessments have been carried out on all assets within the last four years.

The Commission notes that prior to 2020-21, the Council reported the asset renewal funding ratio in its annual report using the depreciation based method.²³ While the Council had renewal expenditure targets in place prior to this, the depreciation-based method was considered the more reliable and suitable measure and retained comparability to previous years. Looking ahead, from 2023-24 to 2032-33, the Council's asset renewal funding ratio²⁴ (under the 'IAMP-based' approach) is forecast to be within the suggested LGA target range, with an average of 100 percent.

In the 10 years to 2021-22, the Council marginally grew its asset base with total capital expenditure averaging \$25.3 million per annum (including \$14.7 million per annum on new or upgraded assets). This has led to a small average increase in the value of the asset stock per property of \$133 or 0.6 percent for each year over the 10 years to 2021-22. This implies that the value of Council's asset stock has declined in real terms (the increase is lower than historical inflation).

The Council's forward projections indicate that the value of assets per property will decrease slightly to \$27,829 per property in 2032-33 (from \$27,843 in 2023-24) – this represents a fall in real terms of 2.7 percent (the RBA-based forecast rate of inflation is 2.6 percent per annum). These projections, as they stand, would contribute to the Council's sustainability into the future and reflect a period of asset and service consolidation.

²¹ City of Marion, *2023-33 long-term financial plan*, June 2023, p. 11.

²² City of Marion, *General Council Meeting Agenda -13 June 2023, Attachment 11.5.4 Draft 2023/2024 annual business plan, Making Marion – Public Consultation*, available at https://cdn.marion.sa.gov.au/meetings/agendas/GC230613-Final-AgendaV2_2023-06-08-050047_lpcj.pdf

²³ City of Marion, *2020 annual report*, October 2021, p. 82.

²⁴ The IAMP-based method is the current industry standard whereby asset renewal/replacement expenditure is divided by the recommended expenditure in the IAMP (or AMP). Ideally, this will show the extent to which a council's renewal or replacement expenditure matches the need for this expenditure, as recommended by the plan. The suggested LGA target range for the ratio is 90 to 110 percent (LGA SA Financial Indicators Paper, p. 9).

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The Commission notes that the small growth in asset stock per property could also be a result of the frequency of asset valuations undertaken by the Council. For all infrastructure assets the council has a program to undertake an independent desktop revaluation process annually and a full comprehensive revaluation for infrastructure (81 percent of its depreciable assets) every 5 years.²⁵

For land, buildings, site improvements and other assets (19 percent of depreciable assets) a comprehensive external valuation is undertaken every 5 years. For interim years additions and adjustments are recorded at cost and not indexed.²⁶

Notwithstanding the Council's annual desktop revaluation and the indexing of depreciation,²⁷ the Commission notes that undertaking a comprehensive revaluation every five years could present a risk in the current macroeconomic environment. Inflation and the upward impact to asset prices could result in depreciation charges not reflecting recent asset valuations. As previously mentioned in the operating performance section this could cause the Council's depreciation expense to be lower than what is required to reflect the current cost of the Council's assets. In addition, it could also cause an overstatement of the Council's operating surplus ratio. For these reasons the Commission considers it appropriate for the Council to:

4. **Consider** undertaking a comprehensive revaluation of its depreciable assets by an external valuer at least every four years to ensure the forecast rate of asset consumption (and depreciation expense) in the long-term financial plan reflects recent macro-economic conditions.

When the asset renewal funding ratio is instead calculated by the depreciation-based method,²⁸ it is forecast to average 85 percent over the forecast period (2023-24 to 2032-33). This is slightly below the suggested LGA target range and follows an average performance of 66 percent for the ratio from 2012-13 to 2021-22. Nevertheless, this could indicate the total depreciation expenses is higher than the required expenditure on capital renewals under its various AMPs. Alternatively, it could also indicate that the Council's capital renewal expenditure is below the appropriate level.

According to the Council's 2022-23 annual report a comprehensive revaluation was carried out by independent valuation for the period ending 30 June 2023 for the Council's infrastructure assets (roads, footpaths, kerbs, drains, bridges, traffic devices and traffic signs) and its buildings and other structures.²⁹

Other infrastructure assets such as car parks, lighting, walking trails and reserve pathways as well as land and land improvements and all other assets (excluding plant, equipment that are recognised at cost) had a comprehensive revaluation carried out by independent valuation for the reporting period, 30 June 2018.³⁰

The Council currently has individual AMPs for transport, buildings, water resources, open space, coastal walkway, fleet and technology. It also undertakes an annual review of its forecast asset management expenditure. The revised forecast annual funding requirements are updated in Appendix A of each asset management plan and incorporated into the Council's adopted ABP and LTFP.³¹ The Council's 'Refresh of Budgeted Expenditures Accommodated in the LTFP' document outlines the revised forecast expenditure for each AMP.

In addition the Commission also notes that the Council's annual 'state of the assets' report that covers

²⁵ Submissions to the Essential Services Commission of South Australia – Response to follow up questions – City of Marion. November 2023, p. 3.

²⁶ Submissions to the Essential Services Commission of South Australia – Response to follow up questions – City of Marion. November 2023, p. 3.

²⁷ Based on the Council's Excel template (with material amendment reasons) it provided to the Commission.

²⁸ Where asset renewal/replacement expenditure is divided by depreciation expenses.

²⁹ City of Marion, 2022-23 annual report, June 2023, p. 24.

³⁰ City of Marion, 2022-23 annual report, June 2023, p. 24.

³¹ City of Marion, refresh of budgeted expenditures accommodated in the LTFP, August 2023, p. 1

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asset valuation, condition, asset performance, risk, intervention levels, level of service monitoring and future financial sustainability options and consequences.³²

These matters (among others) have informed the Council's planned operating and maintenance budgets, and asset renewal needs. The Commission's review of the AMPs has found that, on balance, the Council's strategic planning processes aligns with good practice for a council of its size and complexity.

2.2.3 Advice on current and projected rate levels

Key Points:

- ▲ Rate revenue per property growth has averaged 2.4 percent or \$39 per annum for each property in the period between 2012-13 and 2021-22 which is 0.4 percent above CPI for the same period.
- ✓ Budgeted for an average rate increase of 5.2 percent or \$100 per property for its existing ratepayers in 2023-24 and represents a fall in real terms as the increase is below CPI for the same period.
- ▲ Between 2023-24 and 2032-33 the average rate increase across all categories is forecast to be 3.3 percent, from \$1,980 to \$2,645 per property, and is 0.8 percent above the RBA-based forecast average inflation of 2.6 percent per annum in the same period.

The Council's rate revenue per property growth has averaged 2.4 percent or \$39 per annum for each property over the past 10 years,³³ to reach an estimated \$1,834 per property in 2021-22. This has slightly exceeded CPI growth of an average of 2.0 percent per annum over this period, but also encompasses 1.0 percent average annual growth in rateable property numbers.³⁴ Current rate levels partially reflect its recent history of constrained spending growth, predominantly on capital expenditure (on renewals, and new and upgraded assets), material costs, and employee related costs.

The Council has budgeted for an average rate increase of 5.2 percent or \$100 per property for its existing ratepayers in 2023-24,³⁵ representing a reduction in real terms as the increase is below the level of inflation.³⁶ This was higher than it had anticipated charging for this year in its 2022-23 long-term financial plan projections (2.4 percent for existing rateable properties). The rate increase reflects higher short-term inflation (anticipated by the Council through its indexation of rates in its long-term financial plan). In 2022-23, the Council had 44,902 rateable properties and expects this to increase to 49,401 in 2032-33, representing modest growth of 1 percent per annum in rateable properties.³⁷

Looking forward, between 2023-24 and 2032-33 the average rate across all categories is forecast to increase from \$1,980 to \$2,645³⁸, a cumulative increase of \$665 per property. This equates to a 3.3 percent average annual increase (between 2023-24 and 2032-33), above the RBA-based forecast

³² City of Marion, 2019-28 asset management strategy, March 2019, p. 6.

³³ From 2012-13 to 2021-22.

³⁴ CPI Adelaide (All groups). Average annual growth in the LGPI published by the South Australian Centre for Economic Studies was similar (at 2.0 percent). Available at <https://www.adelaide.edu.au/saces/economic-and-social-indicators/local-government-price-index>.

³⁵ Based on the Council's 2023-24 annual business plan and its Excel template (with the 2023-24 forecasts) provided to the Commission. The Commission has used \$89.438 million (in 2023-24 budgeted rates revenue) compared to unaudited 2022-23 estimates. Individual rate level changes may be higher or lower depending on the rates category and property value.

³⁶ CPI Adelaide (all groups) increased by 7.9 percent in the year to March 2023 quarter and has reduced in the year to June 2023 and September 2023 quarters to 6.9 percent and 5.9 percent, respectively. Available at <https://www.abs.gov.au/statistics/economy/price-indexes-and-inflation/consumer-price-index-australia/sep-quarter-2023>.

³⁷ Based on the Council's 2023-24 annual business plan and its Excel template (with the 2023-24 forecasts) provided to the Commission

³⁸ This includes rates growth of 4.3 percent expected each year of which 1 percent is for property growth.

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average inflation of 2.6 percent per annum and representing a real increase in rates over that period.³⁹

The Council uses a differential rating system to raise revenue based upon land use. This option was adopted following a review of the rating options in 2002-03, which involved the Council consulting extensively with the community and concluding that the differential rating system would ensure a fair and equitable distribution of rates within the Council.⁴⁰ As a result, different rate categories are subject to varying changes, with residential ratepayers to pay an average increase of \$80 per property on 2022-23 levels. Vacant land, commercial and industrial are subject to average increases of \$262, \$755 and \$862 per property, respectively.⁴¹

The *Local Government (Financial Management) Regulations 2011* (Regulations) require, at a minimum, that the annual business plan provides a statement on the average change in the expected rates for each land use category.⁴² While the Council has complied with this obligation,⁴³ the Commission considers that it would be appropriate for the Council to also:

5. **Report** in its annual business plan the estimated average annual change for all of its nine categories of general rates, together with the quantum of annual revenue it expects to collect from these distinct categories of rates, providing greater clarity and transparency to its ratepayers.

2.3 The Commission's next advice and focus areas

In the next cycle of the scheme, the Commission will review and report upon the Council's:

- ▶ ongoing performance against its LTFP estimates (including depreciation), and
- ▶ achievement of cost savings and efficiencies and its continued reporting of these in its plans.

³⁹ The forecast average annual growth in the CPI from 2023-24 to 2032-33 is estimated to be 2.6 percent based on Reserve Bank of Australia (RBA) forecasts for the CPI (Australia wide) to June 2025 (and the Commission's calculations of average annual percentage growth) and the midpoint of the RBA's target range (2.5 percent) from 2025-26.

⁴⁰ City of Marion, *2023-24 annual business plan*, June 2023, p. 44

⁴¹ City of Marion, *2023-24 annual business plan*, June 2023, p. 23

⁴² Under Regulations s6(ec) *Local Government (Financial Management) Regulations 2011*.

⁴³ City of Marion, *2023-24 annual business plan*, June 2023, p. 23



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Designed by CoM Marketing and Communications 2025

11.2 Marion Holiday Park Encroachments

Report Reference	GC250513R11.2
Originating Officer	Unit Manager Property & Facilities – Michael Collins
Corporate Manager	Manager City Property - Mark Hubbard
General Manager	General Manager City Development - Ben Keen

REPORT OBJECTIVE

This report is to consider the granting of a new licence for the encroachments by Marion Holiday Park cabins on to the reserve between its boundary and the Sturt River.

REPORT HISTORY

Report Reference	Report Title
FORUM250401R	Encroachments Marion Holiday Park

EXECUTIVE SUMMARY

Council has previously identified encroachments on Community Land adjacent to the Sturt River where Marion Holiday Park (MHP) has constructed cabins. A portion of the cabins encroach on Community Land.

Council and the MHP entered into a licence agreement where it was agreed that the MHP could occupy the encroached land. Key elements of the encroachment include a total of 13 cabins with an encroachment area that varies between 0.6m² and 26.6m².

The current licence is for a period of five years expiring on 30 November 2025 with an annual fee of \$2,500 plus GST. MHP also maintain the balance of the reserve between their boundary and the Sturt River.

Following discussions at a Council Forum on 1 April where Council Members heard from the Marion Holiday Park owners, and the Director of Southern Cultural Immersion, it is recommended that Council undertake a period of community engagement in relation to a proposal to grant a further licence for the encroachments for a period of 15 years during which time the encroachments must be removed from community land and all cabins contained within the MHP boundary. It is further recommended that the responsibility for the maintenance of the reserve be returned to Council which will ensure the protection of the riparian zone and reinforce the community ownership of the reserve.

RECOMMENDATION

That Council:

- Undertake a period of community engagement in accordance with Council's Public Consultation Policy, in relation to a proposal to grant a further licence to Marion Holiday Park for a term of 15 years, at market rent, for the purpose of the existing encroachments on the portion of Certificate of Title Volume 5781 Folio 119 as indicated**

on the plan in this report, noting that the encroachments will be required to be removed prior to the end of the 15-year term.

2. **Notes that the new proposed licence will bring the maintenance of the reserve back to Council on commencement of the new agreement in November 2025 at an approximate annual cost of \$8,000 and that this cost will need to be added to the open space operations budget.**
3. **Notes that a further report will be presented to a General Council Meeting following the conclusion of the community engagement period to consider the feedback received from the community.**

DISCUSSION

1. Resolution of Council

At the 26 November 2024 General Council Meeting, Council Members considered a request by Marion Holiday Park (MHP) operators to erect a fence on community land adjacent to the Sturt River to provide better security for the MHP. The request highlighted to Council Members the encroachments onto community land by various cabins owned by the MHP. There is a current licence agreement in place to MHP for the encroachments which expires in November 2025.

At the General Council meeting Council resolved:

That Council:

1. *Decline the request for consent to the installation of fencing adjacent to the Marion Holiday Park and notify the Holiday Park operators of this decision.*
2. *Require a further report to be presented to Council prior to the end of May 2025 to consider the encroachment by Marion Holiday Park onto the reserve.*

2. Background

Council has previously identified encroachments on Community Land adjacent to the Sturt River where Marion Holiday Park has constructed cabins. A portion of the cabins encroach on Community Land.

MHP has been owned and operated by the Rowett family since 1981.

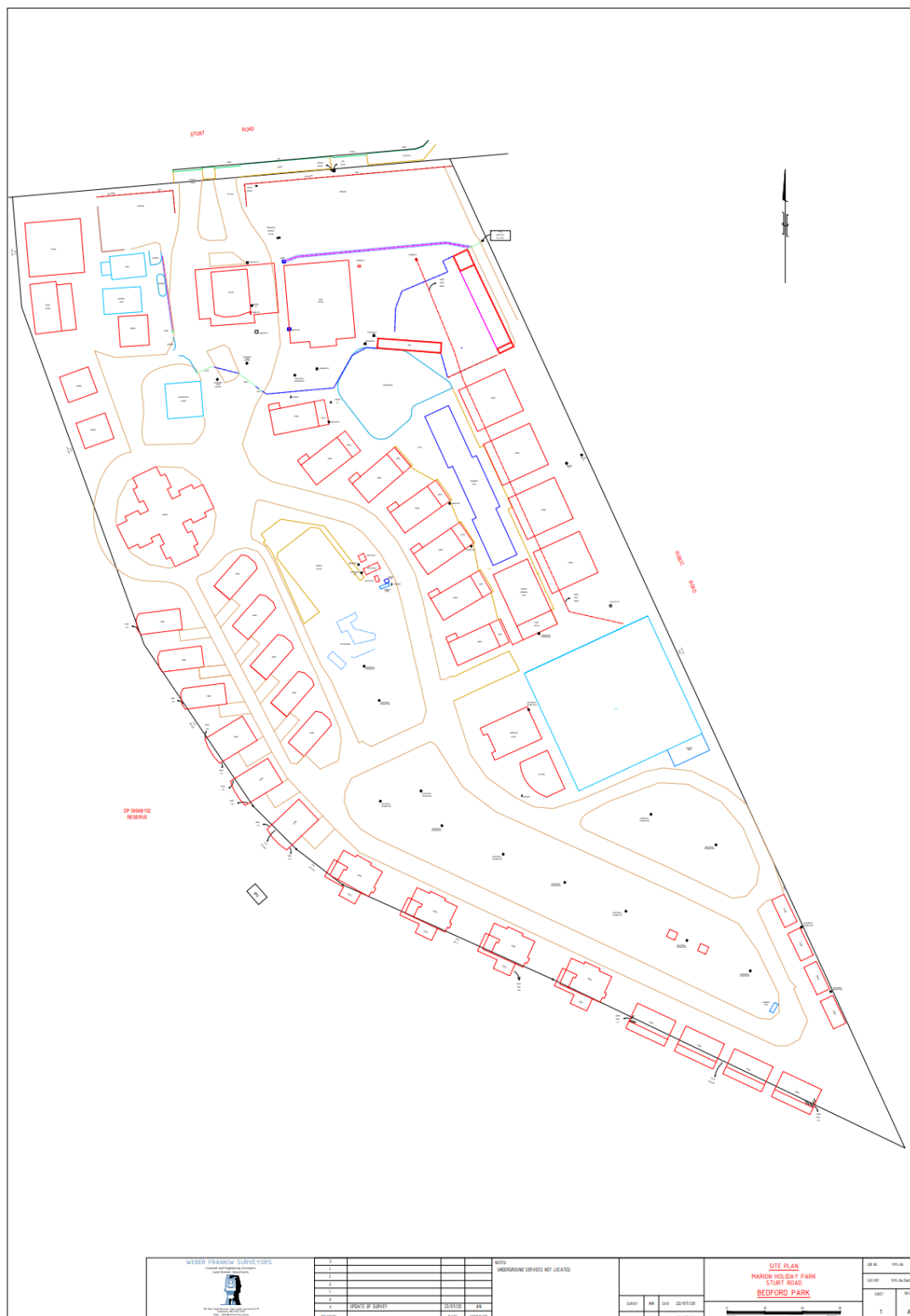
The site was originally set up as a tennis complex comprising four indoor and five outdoor courts with a spare five acres remaining until it was set up as a caravan park by the Rowett family.

The current holiday park has been extended extensively with 60 individual pieces of accommodation and 35 powered sites over 8 acres (3 hectares) of land.

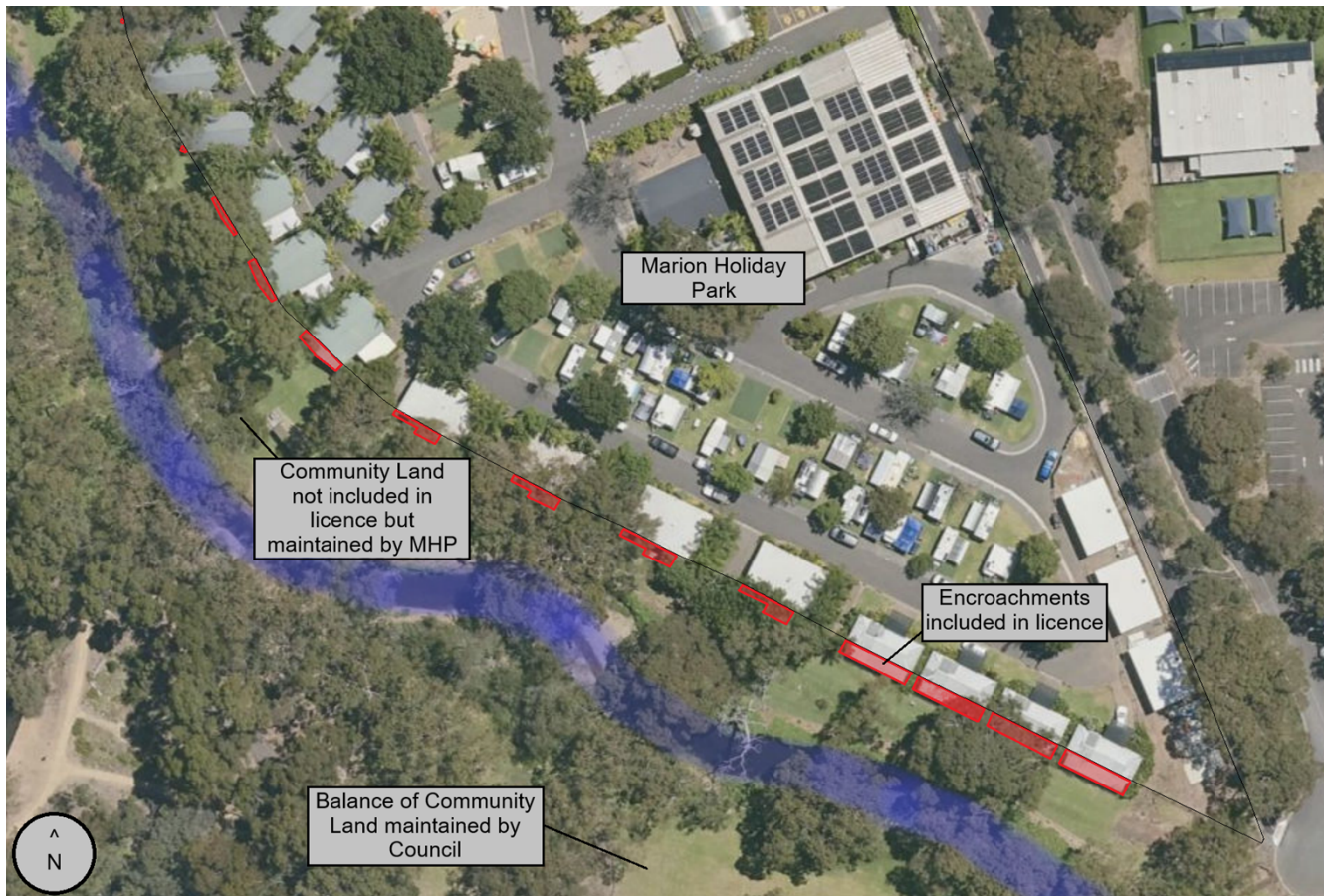
The MHP owners advise that when the land was previously owned by SA Water a lease was granted to them between 1981 and 1989 to provide for the encroachments by several cabins.

The land was subsequently transferred to Council as part of its public open space network including

Plan Showing Extent of Individual Encroachments



Aerial Image Showing Encroachments



The wider reserve (which includes the portion adjacent to the Sturt River subject to the encroachments) is located on Certificate of Title Volume 5781 Folio 119 which was declared open space by a Notice in the Government Gazette in 1959. The reserve was also confirmed in the SA Heritage Register on 24 April 1992.

The current licence is for a period of five years expiring on 30 November 2025 with an annual fee of \$2,500 plus GST. As part of that licence agreement, MHP must clean and maintain (including mowing, irrigation, brush cutting and weeding) to a standard reasonably required by Council on that part of the land between the shared boundary with the MHP and the Sturt River at its own cost and give Council and its agents access to the encroached area during Business Hours.

It should be noted that even though the MHP currently have the responsibility to maintain the portion of reserve between their boundary and the Sturt River, the Licence Agreement only provides exclusivity for the small portion of land occupied by the encroaching cabins, together with a non-exclusive right to use the BBQ and shelter. The Licence Agreement specifies:

7. EXCLUSIVITY

- 7.1 Subject to this Agreement, the Owner has a right to exclusive possession of the areas coloured in blue on the Encroachment Area.
- 7.2 Subject to this Agreement, the Owner has a non-exclusive right to use those parts marked yellow on the Encroachment Area, being the 'BBQ Area and Shelter Area' together with the rights of the general public to use those parts of the Encroachment Area.

The Maintenance obligations for the balance of the portion of the reserve are outlined clearly in Annexure A of the Licence Agreement being:

ANNEXURE A OWNER'S FURTHER OBLIGATIONS

1. MAINTENANCE

During the Term the Owner must:

- 1.1 clean and maintain (including mowing, irrigate, brush cutting and keeping weed-free), to a standard reasonably required by the Council, that part of the Reserve between the shared boundary with the Marion Holiday Park and the Sturt River at its own cost;
- 1.2 without limiting any of the Owner's other obligations under this Agreement:
 - 1.2.1 maintain, repair, replace and keep the areas designated on the plan in Annexure B 'BBQ Area and Shelter' and all fixtures, fittings, structure, plant, equipment, services, cables, chattels and all other items in that area (together, the **BBQ Area**) in a safe, clean, sanitary and tidy condition and in good working order;
 - 1.2.2 ensure that the BBQ Area:
 - (a) complies with any applicable laws, mandatory codes of practice, Council policies and all reasonable directions of the Council;
 - (b) does not cause a nuisance, interference or inconvenience to others.

Notwithstanding the above obligations council staff currently maintain the riparian zone to ensure that it is undertaken appropriately and sensitively.

In the event that the Licence Agreement is not renewed the responsibilities to maintain, mow, irrigate etc the portion of the reserve between the MHP boundary and the Sturt River will revert to Council at an estimated annual cost to council of approximately \$8,000.

3. Request From MHP

A request has been received from MHP in relation to the encroachment land (refer **Attachment 1**).

The request outlines three potential options they would like Council to consider being in order of their preference:

Option 1 – Purchase of the encroachment area.

Option 2 – Long term Licence of 42 years over the encroachment area.

Option 3 – Renewal of 5 year Licence.

4. Cultural Significance of the Area

The Sturt River waterway is an area of cultural significance to the Kaurna people and has been identified as a significant meeting place for aboriginal people. The Sturt River sits adjacent to the Living Kaurna Cultural Centre (“**LKCC**”) which is located on Warriparinga Way.

Council has a management agreement in place with Southern Cultural Immersion, a small family business which operates the Living Kaurna Cultural Centre and provides programs and services including cultural awareness training and tours, retail shop, and spaces for hire.

5. Environmental Significance

The section of the Sturt River that runs past the Marion Holiday Park represents the lowest downstream reach of the river that still retains its natural banks and riparian zones before transitioning into a concrete culvert at the Sturt Road Bridge. This remnant creek line is significant for both its cultural and biodiversity value. Seasonal variations in water flow result in high peak flows and occasional flooding, which are expected to become more frequent due to increased urban runoff from upstream infill and changes in rainfall patterns caused by climate change. The upstream section near the Holiday Park is already experiencing erosion, and future flooding events may affect fencing in the area.

Council actively manages this watercourse and, with grant funding, has recently undertaken substantial woody weed removal and restoration work. The Friends of Warriparinga and Southern Cultural Immersion are both deeply invested in the area’s environmental quality and should be consulted on any proposals.

The encroachment does not impede on the Sturt River or water course.

6. Community Land Implications

Warriparinga Wetlands is located on Lot 152 Sturt Road and is classified as a Reserve on the Community Land register. All local government land (except roads) that is owned by a Council or under a Council’s care, control and management is Community Land under the Local Government Act 1999 unless it has been exempted through legislation, excluded by resolution of Council or the classification has been revoked.

The portion of the reserve which Marion Holiday Park are encroaching is on Community Land.

Under the Act, once land is classified as Community Land it can be leased or licensed but only in accordance with prescribed requirements under Section 202 of the Act and can be used for business or commercial purposes, subject to the use being authorised in an approved management plan for the land under Section 200.

Any proposed changes to Community Land will have to be reviewed and if considered significant, community consultation will need to be undertaken in accordance with Council's public consultation policy. Any proposal to grant a lease or licence over community land for a term in excess of 5 years must first be subject to a period of community consultation.

7. Options for Council Consideration

Options for Council Consideration	Considerations
1. Enforce removal of encroachments at end of Current Licence Term.	<ul style="list-style-type: none"> • Very short notice for significant infrastructure works. • High cost and impact to a business providing a valued service within the CoM. • Could be open to costly legal challenge if sufficiently reasonable notice not provided to remedy the encroachment. • Would remedy the encroachments and return area to community use. • Council will need to take over maintenance of the reserve at a cost – currently undertaken by MHP.
2. Provide further 5 year Licence term with requirement that encroachments be removed before the end of this term.	<ul style="list-style-type: none"> • Provides a reasonable timeframe for MHP to move the encroaching cabins over the period. • Means encroachments are not removed for another 5 years. • Less impact to the business and visitors. • MHP will continue to maintain the reserve at their cost. • Community access to reserve is still maintained.
3. Propose a long-term Licence term e.g. Between 5 to 42 years with the requirement that the encroachments be removed before the end of this term, noting this would be subject to community consultation.	<ul style="list-style-type: none"> • Long term solution to the encroachments. • Provides income from the licence fee for Council. • MHP continue to maintain the reserve at their cost. • Ongoing loss of a portion of Community Land. • Will require community consultation. • Will facilitate investment by MHP into the cabins.
4. Propose a Community Land Revocation process of the encroachment area with the intention of a sale at market value to MHP	<ul style="list-style-type: none"> • Permanent loss of Community and culturally sensitive land to private business operator. • Potential community opposition. • Community consultation and Ministerial consent required for

	<p>Community Land revocation process.</p> <ul style="list-style-type: none"> • Sale proceeds at market value to Council. • Council would need to take on maintenance of the reserve and associated costs.
--	---

8. Recommendation

Noting the feedback and representations made at the Council Forum on 1 April 2025, where MHP indicated that they would be looking to renew and replace the existing cabins and relocate them within their boundary over the course of the next 10-15 years, it is recommended that Council undertake a period of community consultation in relation to a proposal to grant a new licence to MHP for the encroachments. The proposed new licence would be for a term of 15 years subject to:

- A market rent to be applied.
- The licence being for only the areas of the reserve subject to the encroachments.
- Council taking back responsibility for all maintenance of the reserve and the riparian zone.
- That all encroachments must be removed from the reserve within the 15 years of the licence agreement, and that no further licence for the encroachments will be entered into beyond the 15 year term.

ATTACHMENTS

1. Community Engagement Plan MHP [11.2.1 - 11 pages]

Community Engagement Plan

Marion Holiday Park

**(Encroachment onto Community Land
Licence extension)**

May 2025



Community Engagement Plan
Encroachments Marion Holiday Park**Key Contacts**

Engagement contact:	M. Green
Project Lead:	M. Collins
Start / end date:	29/4/2025
Budget Cost Centre:	

Document Amendment Record

Rev	Change Description	Date	Author	Checked
1.0	First draft	29.4.2025	MG	MC
2.0	Final Version	29.4.2025	MG	MC

Document Management

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Community Engagement Plan
Encroachments Marion Holiday Park

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Community Engagement Plan
Encroachments Marion Holiday Park

Governance

Who needs to sign off on the plan?	Required?	Responsibility
Elected Members (all or ward) and Mayor	Yes	ELT
Executive Leadership team	Yes	SLT
Senior Leadership team	Yes	Project Lead
Project Lead	Yes	Engagement Coordinator

Key documents

Document name	Link / location	Owner
Survey Questions	Appendix 1	Project team / Engagement
Newspaper Advert	Appendix 2	Engagement

Community Engagement Plan Encroachments Marion Holiday Park

1. Project description and background

Council has previously identified encroachments on Community Land adjacent to the Sturt River where Marion Holiday Park (MHP) has constructed cabins. A portion of the cabins encroach on Community Land.

Council and the MHP entered into a licence agreement where it was agreed that the MHP could occupy the encroached land. Key elements of the encroachment include a total of 13 cabins with an encroachment area that varies between 0.6m² and 26.6m².

The current licence was executed for a period of five years and is set to expire on 30 November 2025 with an annual fee of \$2,500 plus GST. MHP also maintain the balance of the reserve between their boundary and the Sturt River.

Following discussions at a Council Forum on 1 April where Council Members heard from the Marion Holiday Park owners, and the Director of Southern Cultural Immersion, it is proposed that Council undertake a period of community engagement in relation to a proposal to grant a further licence for the encroachments for a period of 15 years, during which time the encroachments must be removed from community land so that all cabins are contained within the Marion Holiday Park boundary.

It is further proposed that the responsibility for the maintenance of the reserve be returned to Council, which will ensure the protection of the riparian zone and reinforce the community ownership of the reserve.

2. Scope of engagement

Council will consult with key stakeholders and the local community on this proposal to extend the existing licence by 15 years. The engagement will identify the level of support from stakeholders and the community.

3. Level of engagement

Council is seeking community feedback on this proposal and will engage at the consult level in line with Councils' Public Consultation Procedure..

Inform	Consult
<i>To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.</i>	<i>To obtain public feedback on analysis, alternatives and/or decisions.</i>

Community Engagement Plan
Encroachments Marion Holiday Park

4. What good looks like

Community and Stakeholder Engagement on this project has ensured that:

- ☐ The community consultation process satisfies the requirements of section 194, of the Local government Act, 1999
- ☐ Project materials are provided in an accessible manner and consider:
 - Language
 - Digital literacy level
 - Demographic i.e., elderly
- ☐ There are clear accessible methods for the community to provide feedback
 - Remotely via online means
 - Face to face with a project team member
 - Filling out hard copy forms at a council facility
- ☐ Every attempt has been made whilst considering the local area, to ensure that awareness of the project and how to provide feedback is maximised through best practice communications and engagement techniques
- ☐ Engagement activities will be evaluated by the project team and lessons learned will be incorporated into future project engagements

5. Stakeholder identification and analysis

Stakeholder	Level of interest	Level of influence	Why are we engaging? What is their specific interest in the project / proposal?	Level of engagement	Engagement method(s)	Responsibility
Mayor and Elected Members	High	High	<ul style="list-style-type: none">Council members will endorse the proposal and the community engagement plan for consultation	Involve	<ul style="list-style-type: none">General Council Meeting (13/5/2025).	Project Lead
Marion Holiday Park	High	Medium	<ul style="list-style-type: none">They will be directly impacted by the outcomes of the council decision	Consult	<ul style="list-style-type: none">MeetingEmailCouncil Forum (provided feedback on 1/4/25)	Project Lead
Southern Cultural Immersions	High	Medium	<ul style="list-style-type: none">Key local stakeholder	Consult	<ul style="list-style-type: none">MeetingEmailCouncil Forum (provided feedback on 1/4/25)	Project Lead
Friends of Warriparinga	High	Medium	<ul style="list-style-type: none">Key local stakeholder	Consult	<ul style="list-style-type: none">MeetingEmail	Project Lead
City of Marion community members	Low	Low	<ul style="list-style-type: none">Providing the opportunity to contribute feedback to the proposal	Consult	<ul style="list-style-type: none">Making MarionSocial media advertisingOnsite signageLocal direct mail (400 m radius)	Engagement team / Marcomms
Marion 100 members	Medium	Low	<ul style="list-style-type: none">Highly engaged members of the Marion community who will share and promote the consultation through their networks.	Consult	Email with link to Making Marion page.	Engagement team

6. Engagement activity timeline (TBC)

Date	May	June	July	August	September
Activity					
GM (General Manager) Signoff on draft ABP 2025-2026					
Endorsement from Mayor & Elected Members (as required)	GC 13/5				
Making Marion online survey					
Local direct mail (400m radius)					
Onsite signage (link to Making Marion)					
Social media advertising					
Community feedback report presented to GC (TBC)					

Community Engagement Plan
Encroachments Marion Holiday Park

Appendix 1 – Survey Questions

*Question is mandatory

1. *Do you support Council's proposal to grant a new licence agreement to the Marion Holiday Park for 15 years to enable encroaching cabins to remain (on the basis that the encroachments must be removed during before the end of the term)?

- Yes
- No

Please tell us why?

2. *Name

3. *Street name

4. *Suburb

Community Engagement Plan
Encroachments Marion Holiday Park

Appendix 2 – Residents letter

Dear resident / stakeholder,

Background

Council currently has a licence agreement with the Marion Holiday Park (MHP) that enables small portions of 13 of their cabins to encroach onto community land.

As part of the licence agreement, MHP must clean and maintain (including mowing, irrigation, brush cutting and weeding) the land between the shared boundary with the MHP and the Sturt River at its own cost.

Please refer to the site layout plan overleaf that highlights the current encroachment area.

The reserve remains open and accessible for the community at all times.

Proposed changes

The current licence agreement expires on 30 November 2025 and Council are proposing to grant a new licence for a further 15 years, during which time Marion Holiday Park will be required to undertake work to bring the cabins into their site boundary so that they are no longer encroaching onto the community land.

It is further proposed that the responsibility for the maintenance of the reserve be returned to Council which will ensure the protection of this important environmental zone and reinforce the community ownership of the reserve.

Join the conversation

For further information and to provide your feedback on the proposal visit www.makingmarion.com.au/mhp-licence or scan the QR code.



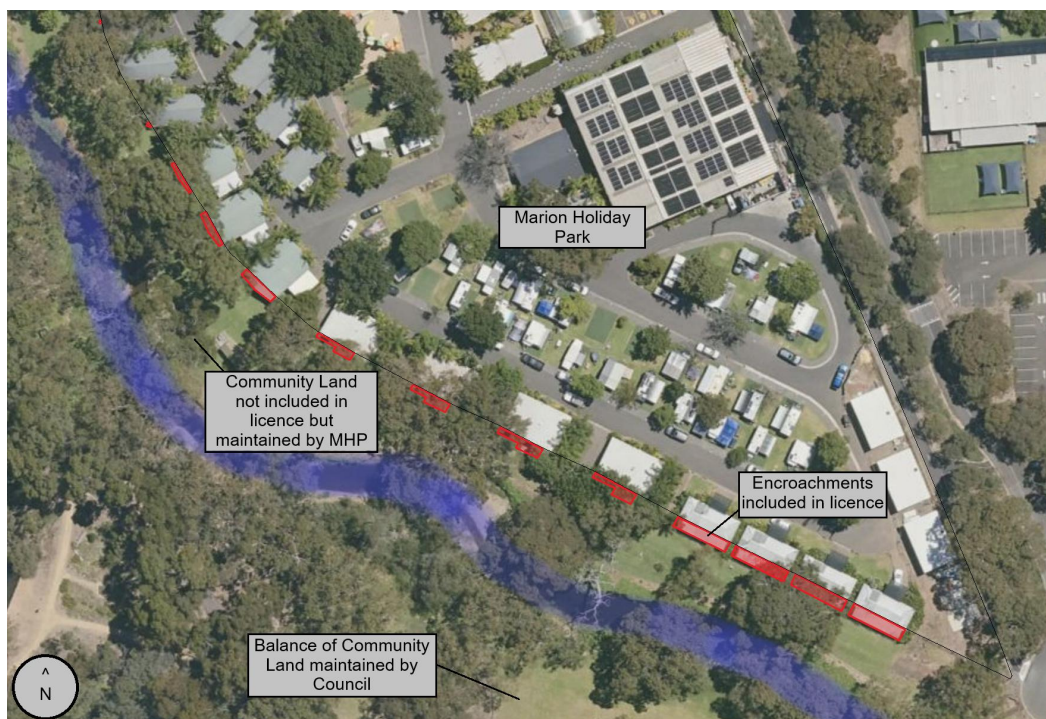
Yours sincerely

City of Marion Engagement Team

Community Engagement Plan

Encroachments Marion Holiday Park

Site plan:



11.3 SRWRA Draft Budget Report

Report Reference	GC250513R11.3
Originating Officer	General Manager City Services – Angela Allison
Corporate Manager	- N/A
General Manager	General Manager City Services - Angela Allison

REPORT OBJECTIVE

The purpose of this report is to consider the Draft 2025-26 Annual Business Plan and Budget of Council's regional subsidiary - The Southern Region Waste Resource Authority (SRWRA).

EXECUTIVE SUMMARY

Section 6.5.2 of the SRWRA charter requires SRWRA to consult with the Constituent Councils in relation to the draft Annual Business Plan and Budget prior to adoption by the Board.

The attached draft 2025-26 Annual Business Plan and Budget forecasts a surplus from operations of \$1.4m in addition to capital investment of \$6.7m of which \$3.3m relates to the infrastructure required for an organics composting facility and \$1.8m for the Stage 10 landfill liner.

RECOMMENDATION

That Council:

1. Advises the Southern Region Waste Resource Authority (SRWRA) that it supports the Draft 2025-26 Annual Business Plan and Budget (Attachment 1).

DISCUSSION

SRWRA is a regional subsidiary, established by the Cities of Onkaparinga, Marion and Holdfast Bay, pursuant to Section 43 of the Local Government Act (SA) 1999. Under its charter, SRWRA is responsible for providing and operating waste management services on behalf of its Constituent councils and ensuring a long-term sustainable Waste Management Strategy exists in the southern region of Adelaide.

SRWRA's Draft 2025-26 Annual Business Plan and Budget incorporates the parameters and objectives upon which the Business Plan and Budget are based. The Annual Business Plan and budget has been formed taking into account the needs of its constituent councils and various stakeholders, the current competitive environment in which it operates and recognises the current and future opportunities for SRWRA. A copy of SRWRA's Draft 2025-26 Annual Business Plan and Budget is provided as Attachment 1.

A key new initiative is the establishment of an organics processing facility in conjunction with the SRC JV partner following the successful tender with City of Onkaparinga for green organics.

The Draft 2025-26 Annual Business Plan and Budget has been reviewed by the SRWRA Audit and Risk Committee. The City of Marion Finance Risk and Audit Committee independent member Josh Hubbard is also a member of the SRWRA Finance and Audit Committee.

ATTACHMENTS

1. SRWRA - Constituent Council Draft Budget Pack F Y 26 [**11.3.1** - 14 pages]



DRAFT BUSINESS PLAN & BUDGET FY26

Constituent Council Distribution - April 2025

TABLE OF CONTENTS

1. Business Plan 2025 – 2026
2. Budget Parameters & Assumptions
3. Capital Contributions & Equity Investments – FY26
4. Budgeted Financial Statements – FY26



Business Plan Actions (Draft Strategic Plan – SRWRA Vision 2030)

Strategic Priority 1 Contemporary Services			
	Action	Timing	Measure
1.1	Provide on-site composting service for green waste	April 2026	Vol green waste composted
1.2	Investigate opportunities to maximise diversion of waste from landfill	Ongoing	Diversion of waste from landfill
1.3	Investigate Solar Farm & Battery Storage	September 2025	Investigation undertaken
1.4	Cap landfill cell 5	September 2025	Capping complete
1.5	Plan landfill cells 6 & 7	November 2025	Planning complete
1.6	Improve efficiency & safety in precinct by expanding working area	December 2025	Precinct plan complete
1.7	Investigate opportunities to divert recovered resources into the circular economy	March 2026	Investigation undertaken
1.8	Investigate opportunities to divert plastics from landfill	March 2026	Investigation undertaken
1.9	Investigate productive buffer land to improve economic and social community prosperity	September 2025	Investigation finalised
1.10	Future landfill airspace planned on a rolling 10-year basis	December 2025	Rolling plan complete
Strategic Priority 2 Environmental Stewardship			
	Action	Timing	Measure
2.1	Landfill capping planned & approved	October 2025	Plan approved
2.2	Strategically acquire land to provide a buffer from sensitive receptors	December 2025	Strategy developed
2.3	Monitor and reduce emissions	December 2025 and Ongoing	Emissions baseline established
2.4	Identify opportunities to reduce fuel use on site	February 2026	Opportunities identified
2.5	Identify opportunities to source 100% renewable energy for the site	June 2026	Opportunities identified
2.6	Ground water monitoring and improvement projects	June 2026	Measure established and projects identified
2.7	Identify opportunities to reduce site activity impact on surrounding properties	December 2025	Opportunities identified



Business Plan Actions (Draft Strategic Plan – SRWRA Vision 2030)

Strategic Priority 3 Engagement			
	Action	Timing	Measure
3.1	Proactive communications with Constituent Councils, Customers, Community, Government & Industry	July 2025 and ongoing	Communications plan established
3.2	Regional advocacy on waste policy and government investment	December and ongoing	Advocacy position established
3.3	Responses to government waste related consultations	Ongoing	Reported to Board
3.4	Developing SRWRA's brand within the community as a trusted and well-regarded organisation	October 2025	Updated Communications Strategy
Strategic Priority 4 Good Governance			
	Action	Timing	Measure
4.1	Annual review and update of: Landfill closure and post closure plan. Long Term Financial Plan. Plant Asset Management Plan. Business Continuity Plan	July 2025 and Ongoing	Annual Plan established
4.2	Develop and review a Building and Infrastructure Asset Management Plan	March 2025	Plan developed
4.3	Enhance IT information systems and reporting	June 2026	Plan and Roadmap developed
4.4	Identify opportunities to share services with Constituent Councils and other Waste Authorities	December 2025 and ongoing	Opportunities identified
4.5	Annually review emergency response plans and contingency plans	July 2025 and ongoing	Plans established
4.6	Maintain a Strategic Risk Register regularly reviewed by Audit & Risk Committee and Board	Ongoing	Reporting to Board and Committee as planned
4.7	Develop an Environmental, Social and Governance (ESG) Strategy and reporting framework	December 2026	Framework developed
4.8	Identify opportunities to improve the financial impact for our Constituent Councils and actively report on the benefit we provide	July 2026	Opportunities identified; policy and reporting framework established



Budget Planning Parameters & Assumptions – FY26

Key Parameters:

In preparing the annual budget, the following key parameters will be applied:

1. Annual Budgets are prepared on the basis that they are consistent with the objectives and initiatives of the Strategic Plan.
2. SRWRA Operations are based on a commercial approach
 - a. Gate fees to reflect the objectives of the Strategic Plan
 - b. Operating expenses are contained
3. Appropriate net return on investment is realised
 - a. SRWRA gate fees are reviewed annually by the Board as part of the annual budgeting process
 - b. Operating expenses are analysed and minimised, while still meeting SRWRA operating and legislative requirements
4. Joint Venture 'share in net profit' will be brought to account in SRWRA's budget. Where there are variations in accounting treatments between the Joint Ventures and SRWRA, SRWRA will ensure its budget reflects the required accounting standards for a Local Government Subsidiary with relevant explanations and reconciliations.
5. Future site post closure rehabilitation and landfill cell capping is assessed and funded by the annual gate fees charged over an estimated remaining filling life of the landfill and via the value of buffer land holdings.
6. Landfill airspace use estimates will be based on a rolling three-year average compaction rate based on survey and tonnage data.
7. Operating surplus is maintained over the life of the Long-Term Financial Plan (LTFP), individual years may from time to time, be in deficit, if the underlying trend is a surplus.
8. SRWRA will budget for the necessary capacity to meet all legislative requirements i.e., Local Government Act and Regulations, Work Health & Safety, EPA licencing conditions.
9. Asset Management plans are in place and are reflected in budget figures.
10. Capital works program is planned and funded over the life of the Long-Term Financial Plan.
11. Budget methodology:
 - a. The principal approach to the budget is based on a blend of bottom up and zero-based budgeting. This primarily includes forecasting quantities and rates/prices wherever possible for both income and expenditure. Where this is not possible or efficient, the forecasted budget is based on prior financial year Budget Review 2 data and adjusted to reflect known variations, appropriate indices and/or changes in assumptions and cost drivers.



Budget Planning Parameters & Assumptions – FY26

- b. All new services or service levels use a zero-based budgeting approach.
- c. The SRWRA annual budget is reviewed on a quarterly basis each financial year in line with the Local Government Financial Management Regulations (2011), with budget reviews including changes and developments within the business and direct market.
- d. The forecast annual movement in the Consumer Price Index (CPI) as at March 2025 is used as a base indexation rate, unless other more relevant data or indices(s) are applicable.

Key Assumptions:

1. Price indices and interest rates

A forecast annual CPI (Adelaide All Groups), as at March 2025 will be utilised to index costs and prices for the 2025/26 budget unless an alternative index is more appropriate (e.g., contracted rates).

Future indexation for use in the LTFP will be based on assessment of RBA forecasts and forecast SA Treasury rates.

Forecast interest rates will be assessed based on ANZ and LGFA forecasts for the 2025/26 year.

Longer term rates for use in the LTFP will be based on assessment of SA Treasury, RBA Forecasts and Tier 1 banking institutions.

2. Waste Volumes

Waste volumes are re-assessed at the end of each quarter. Volumes are assessed in line with data provided from the Joint Ventures, Constituent Councils, and major customers and in line with the updated Strategic and Long-Term Financial Plan.

Changes within the operations of the Joint Ventures will materially affect the number of tonnes to landfill being received by SRWRA. This will be included in long-term financial planning considerations.

SRWRA will identify opportunities to diversify and grow the revenue base, however, any potential commercial opportunities will need to consider the impact on the long-term value of SRWRA's buffer land holdings.

3. Waste Prices

The majority of SRWRA's waste income from landfill operations is from commercial operators and our Joint Venture Operations. These prices are based on commercial agreements with relevant indexation/variation clauses.

The LTFP and Budget will be developed consistent with the Strategic Plan reflecting anticipated revenue requirements and informing required gate prices over the longer term.



Budget Planning Parameters & Assumptions – FY26

When determining gate fees, remaining landfill airspace, waste type and compaction rates and the opportunity to obtain waste material suitable for daily cover and future capping works will be taken into consideration.

Constituent Councils benefit from lower gate base rates in lieu of annual distributions, a minimum forecast CPI increase will be applied to constituent council gate fees.

4. Waste Levy

The State Government reviews the Solid Waste Levy on an annual basis, this levy increased by 4.7% to \$156 per tonne in the 2024 financial year, rising by 3.2% to \$161 per tonne (metro levy) in the 2025 financial year. The solid waste levy for tonnages from regional areas is 50% of the metropolitan levy, being \$80.50 per tonne in the current financial year.

A forecast increase in line with the estimated March 2025 CPI figure will be applied for the FY26 budget, with gazetting of the 2026 levy rate expected in May 2025.

SRWRA will assume, in its LTFP, that in subsequent years the Solid Waste Levy will continue to increase at the rate of forecast Adelaide All Groups CPI per annum.

Waste fill received by SRWRA also attracts this levy, but due to the use of this material as daily cover within the landfill, SRWRA receive a 10% deduction on our monthly levy payments.

Placement of other waste materials (such as crushed concrete or bitumen) for operational purposes (such as interim capping and road construction) attract the Solid Waste Levy unless it is an EPA approved operational use (AOU).

SRWRA has EPA approvals for AOU across five operational applications. AOU declarations are granted annually by the EPA and represent a financial risk to SRWRA if adequate AOU tonnes are not approved.

5. Joint Venture – Southern Recycling Centre

The Southern Recycling Centre (SRC) continues to produce sustainable results in relation to diversion from landfill and shared costs.

Projections reflected in the SRWRA budget are based initially on the adopted budget and LTFP of the SRC which has been ratified by the SRC Advisory Committee.

Throughout the year, budget reviews will be undertaken based on year-to-date results and adjusted SRC forecasts for the remainder of the year. This will result in revised budgets potentially varying from the SRC adopted budgets but better reflecting the forecast whole of year impact for SRWRA.

SRWRA will include its expected share in the net profit of the SRC operations in the forecasted Statement of Comprehensive Income as well as any expected cash distributions, inter entity loan transactions and equity investment transactions expected between SRC and joint venture partners.



Budget Planning Parameters & Assumptions – FY26

6. Joint Venture – Southern Material Recovery Facility

The Southern Material Recovery Facility (SMRF) commenced operations in 2021-22.

Projections reflected in the SRWRA budget are based initially on the adopted budget and LTFP of the SMRF which has been ratified by the SMRF Advisory Committee.

Throughout the year, budget reviews will be undertaken based on year-to-date results and adjusted SMRF forecasts for the remainder of the year. Forecast variances in market commodity pricing will be included in these budget reviews. This will result in revised budgets potentially varying from the SMRF adopted budgets but better reflecting the forecast whole of year impact for SRWRA.

SRWRA will include its expected share in the net profit of the SMRF operations in the forecasted Statement of Comprehensive Income as well as any expected cash distributions, inter entity loan transactions and equity investment transactions expected between SMRF and joint venture partners.

7. Employment Costs

All staff are on individual contracts and any wage increases are based on merit. For budgeting purposes, the forecast Adelaide CPI for the year ending March 2025 will be utilised.

Resource requirements and current resourcing models will be reviewed as part of the budget, including potential (and additional cost) for use of labour hire and temporary staff to meet resourcing requirements.

Percentages for superannuation will be in line with legislative requirements; Workers compensation insurance premiums are in line with the contribution rate calculated by our insurers.

8. Competitive Environment

SRWRA has implemented effective and proven solutions in sustainable resource recovery, landfill management and waste management amidst the current environmental challenges and market competition and will continue to develop this strategic vision into the future.

3. Budgeted Capital Contributions & Equity Investments

Capital Budget	Adopted Project Budget	FY25 Carry Forward	New Projects & Existing Project Variations FY26	Total Project Budget	Total Budgeted CAPEX - FY26
	\$	\$	\$	\$	\$
Landfill Access Road Renewal	141,000	141,000	-	141,000	141,000
Site Building Upgrades	161,000	26,372	-	161,000	26,372
Site Power Backup	115,000	20,602	-	115,000	20,602
Site Drainage Works	142,273	114,773	-	142,273	114,773
Solar Installation (Rooftop)	700,000	700,000	-	700,000	700,000
Stage 10 Landfill Liner	4,750,000	1,821,619	-	4,750,000	1,821,619
Organics Composting Facility - Infrastructure			3,300,000	3,300,000	3,300,000
Landfill Cell 5 – Capping			200,000	200,000	200,000
Site Security Fencing			50,000	50,000	50,000
Excavator Replacement (as per PAMP)			350,000	350,000	350,000
Total Capital Budget	6,009,273	2,824,366	3,900,000	9,909,273	6,724,366
Budgeted Equity Investments	SRC - Organics Composting Facility – P & E				1,300,000

Southern Region Waste Resource Authority (SRWRA)

Statement of Comprehensive Income

Original Budget

Financial Year Ending 30 June 2026

	2025	2025	2026	Variance
	Adopted	BR3	Proposed	Proposed
	Budget		Budget	Budget v BR3
	\$'000	\$'000	\$'000	\$'000
Income				
User Charges	14,827	16,295	15,701	(594)
Investment Income	1,041	1,230	1,074	(156)
Other	304	408	307	(101)
Net gain - equity accounted Joint Venture	1,663	1,880	1,905	25
Total Income	17,835	19,813	18,987	(826)
Expenses				
Employee Costs	1,591	1,439	1,403	(36)
Finance Costs	573	573	717	144
Materials, Contracts & Other Expenses	13,446	14,443	13,913	(530)
Depreciation, Amortisation & Impairment	1,249	1,249	1,542	293
Total Expenses	16,859	17,704	17,575	(129)
Operating Surplus / (Deficit)	976	2,109	1,412	(697)
Asset Disposal & Fair value adjustments	-	161	-	(161)
Net Surplus / (Deficit)	976	2,270	1,412	(858)
Other Comprehensive Income				
Changes in revaluation surplus - property, plant & equipment	-	-	-	-
Total Comprehensive Income	976	2,270	1,412	(858)

Southern Region Waste Resource Authority (SRWRA)

Statement of Cash Flows

Original Budget

Financial Year Ending 30 June 2026

	2025	2025	2026	Variance
	Adopted Budget	BR3	Proposed Budget	Proposed Budget v BR3
	\$'000	\$'000	\$'000	\$'000
Cash Flows from Operating Activities				
Receipts				
Operating Receipts	15,131	16,703	16,008	(695)
Investment Receipts	1,041	1,230	1,074	(156)
Payments				
Operating Payments to Suppliers and Employees	(15,167)	(16,012)	(15,316)	696
Finance Payments	-	-	-	-
Net Operating Cash Flows	1,005	1,921	1,766	(155)
Cash Flows from Investing Activities				
Receipts				
Sale of replaced assets	-	161	-	(161)
Distributions received for equity accounted Joint Venture	1,623	1,700	-	(1,700)
Payment				
Contributions to equity accounted Joint Ventures	-	-	(1,300)	(1,300)
Expenditure on Renewal/Replacement Assets	(999)	(786)	(400)	386
Expenditure on New/Upgraded Assets	(5,775)	(5,793)	(3,500)	2,293
Net Cash Flows from Investing Activities	(5,151)	(4,718)	(5,200)	(482)
Cash Flows from Financing Activities				
Receipts				
Proceeds from Related Entity Loans	-	-	-	-
Payments				
Payments to Related Entity Loans	-	-	-	-
Net Cash Flows from Financing Activities	-	-	-	-
Net Increase / (Decrease) in Cash Held	(4,146)	(2,797)	(3,434)	(637)
Cash & Cash Equivalents at beginning of period	11,085	12,311	9,514	(2,797)
Cash & Cash Equivalents at end of period	6,939	9,514	6,080	(3,434)

Southern Region Waste Resource Authority (SRWRA)

Statement of Financial Position

Original Budget

Financial Year Ending 30 June 2026

	2025	2025	2026	Variance
	Adopted	BR3	Proposed	Proposed
	Budget		Budget	Budget v BR3
	\$'000	\$'000	\$'000	\$'000
Current Assets				
Cash & Cash Equivalents	6,939	9,514	6,080	(3,434)
Trade & Other Receivables	3,759	2,804	2,804	-
Inventory	-	23	23	-
Loans - Related Parties	400	-	-	-
Total	11,098	12,341	8,907	(3,434)
Non-Current Assets				
Equity Accounted Joint Venture	9,580	9,620	12,825	3,205
Property, Plant & Equipment	29,083	29,235	31,593	2,358
Total	38,663	38,855	44,418	5,563
Total Assets	49,761	51,196	53,325	2,129
Current Liabilities				
Trade & Other Payables	4,153	3,716	3,716	-
Provisions	165	160	165	5
Total	4,318	3,876	3,881	5
Non-Current Liabilities				
Provisions	14,126	14,148	14,860	712
Total	14,126	14,148	14,860	712
Total Liabilities	18,444	18,024	18,741	717
Net Assets	31,317	33,172	34,584	1,412
Equity				
Accumulated Surplus	28,942	30,797	32,209	1,412
Asset Revaluation Reserve	2,375	2,375	2,375	-
Total Equity	31,317	33,172	34,584	1,412

Southern Region Waste Resource Authority (SRWRA)

Statement of Changes in Equity

Original Budget

Financial Year Ending 30 June 2026

	2025	2025	2026	Variance
	Adopted Budget	BR3	Proposed Budget	Proposed Budget v BR3
	\$'000	\$'000	\$'000	\$'000
Accumulated Surplus				
Balance at beginning of period	27,966	28,527	30,797	2,270
Net Surplus/(Deficit)	976	2,270	1,412	(858)
Balance at end of period	28,942	30,797	32,209	1,412
Asset Revaluation Reserve				
Balance at beginning of period	2,375	2,375	2,375	-
Gain on revaluation of assets	-	-	-	-
Balance at end of period	2,375	2,375	2,375	-
Total Equity	31,317	33,172	34,584	1,412

Southern Region Waste Resource Authority (SRWRA)

Uniform Presentation of Finances

Original Budget

Financial Year Ending 30 June 2026

	2025	2025	2026
	Adopted Budget	BR3	Proposed Budget
	\$'000	\$'000	\$'000
Income			
<i>User Charges</i>	14,827	16,295	15,701
<i>Investment Income</i>	1,041	1,230	1,074
<i>Other</i>	304	408	307
<i>Net gain - equity accounted Joint Venture</i>	1,663	1,880	1,905
	17,835	19,813	18,987
Expenses			
<i>Employee Costs</i>	1,591	1,439	1,403
<i>Finance Costs</i>	573	573	717
<i>Materials, Contracts & Other Expenses</i>	13,446	14,443	13,913
<i>Depreciation, Amortisation & Impairment</i>	1,249	1,249	1,542
	16,859	17,704	17,575
Operating Surplus/(Deficit)	976	2,109	1,412
Net Outlays on Existing Assets			
<i>Capital Expenditure on renewal and replacement of Existing Assets</i>	(999)	(786)	(400)
<i>Depreciation, Amortisation, Impairment</i>	1,249	1,249	1,542
<i>Proceeds from Sales of Replaced Assets</i>	-	161	-
	250	624	1,142
Net Outlays on New and Upgraded Assets			
<i>Capital Expenditure on New and Upgraded Assets</i>	(5,775)	(5,793)	(3,500)
<i>Amounts received specifically for New and Upgraded Assets</i>	-	-	-
<i>Proceeds from Sales of Surplus Assets</i>	-	-	-
	(5,775)	(5,793)	(3,500)
Annual Net Impact to Financing Activities (Surplus/(Deficit))	(4,549)	(3,060)	(946)

11.4 Review of Mobile Food Vendor Locations

Report Reference	GC250513R11.4
Originating Officer	Team Leader Property – Henry Mathews
Corporate Manager	Manager City Property - Mark Hubbard
General Manager	General Manager City Development - Ben Keen

REPORT OBJECTIVE

To discuss considerations for the granting of Mobile Food Vendor Permits on Road Reserve (public roads and footpaths) and Community Land (reserves and parks).

This report does not consider trading on privately owned land, which may require development approval, and temporary Special Events Permits.

EXECUTIVE SUMMARY

Whilst there is no longer a legislative requirement for Council to have pre-approved locations for food vans on Road Reserve, it is beneficial to have a policy in place to help mitigate community concerns and provide business clarity for traders.

This report outlines potential locations for consideration and recommends that Council undertake a period of community consultation to seek feedback from the community, prior to a further report being presented to Council for a decision at the conclusion of the consultation period.

RECOMMENDATION

That Council:

- 1. Undertake a period of community engagement in accordance with the Public Consultation Policy, in relation to the proposed changes to the pre-approved Mobile Food Vendor Locations and new proposed Permit Conditions outlined in this report and Attachment 2 including a proposed dedicated site at Glandore Oval on community land.**
- 2. Notes that a further report will be presented to a future General Council meeting following the conclusion of the community consultation process.**

DISCUSSION

1. History

At the 27 August 2019 General Council meeting, Council adopted Mobile Food Vendor Location Rules and endorsed nine locations with maps of pre-approved parking areas (**Attachment 1**). The Local Government (Mobile Food Vendors) Amendment Act 2017 compelled Councils to grant mobile food vendor permits and identify pre-approved locations for businesses to operate. The Statutes Amendment (Local Government Review) Act 2021 later repealed these provisions and

removed the need to grant permits and adopt location rules, leaving this to the discretion of each Council.

Council currently has two food truck permits issued which have been extended on a short-term basis pending review of Council's Mobile Food Vendor Location Rules.

2. Legislation

Under Section 222 of the *Local Government Act 1999*, business use of a public road requires a permit. Common business uses of a public road include:

- Mobile Food Vendor Permits
- Electric Vehicle (EV) Charging Stations
- Outdoor Dining Permits

Business use of Community Land such as reserves and parks can be permitted in accordance with Section 200 of the *Local Government Act 1999*. The proposed business use must also comply with the relevant Community Land Management Plan and may require development approval.

Mobile food vendors are not currently permitted to trade from parks and reserves except through temporary Special Event Permits. Having pre-approved locations to trade on reserves may require development approval, including undertaking a Site Contamination Assessment at a cost to Council. As a result, only one location on Community Land (Glandore Oval) has been proposed in this report.

3. New Proposed Permit Conditions

It is proposed the following new permit conditions are implemented in addition to current permit conditions.

Item	Recommendation
Hours of Operation	Trading between 8:00am and 9:00pm. Vendors must cease trading by 9:00pm and vacate the site by 9:15pm.
App Delivery Services	A mobile food vending business is not permitted to sell on App Delivery services (including, but not limited to UberEats, Menu Log, and Doordash) whilst trading from Council's pre-approved locations.
Number of vans per site	Maximum of 2 vans per site, on a first come first served basis. Some locations may be suitable for more than 2 vans, and these will be clearly identified. If required, staff may implement a booking system at popular sites on a case by case basis.

4. Considerations for Pre-Approved Locations

Staff have considered the following items when reviewing existing approved locations and assessing the viability of additional locations:

Item	Staff Recommendation - General
Proximity to surrounding businesses	Pre-approved locations should not be within 250 metres of fixed food and or beverage businesses.
Proximity to residential properties	Potential locations must not be on the same side of a road that is directly in front of residential premises. Potential locations should not cause undue disruption to residents.
Parking and changed traffic conditions	Potential locations should be on roads which provide adequate parking, width, and maintain safe pedestrian access.

5. Pre-Approved Locations (Existing and New)

The following road reserve locations are proposed for Council's Pre-Approved trading locations. Further information, including maps are available in **Attachment 2**.

Location Type	Address	Current Traders	Ward	Proposal
Existing	Capella Drive Reserve, Capella Drive, Hallett Cove		Coastal	Keep
Existing	Glad Crescent Reserve, Qualio Avenue, Hallett Cove		Coastal	Keep
Existing	Glandore Oval, Margaret Street, Glandore	Nepalese Flavours trading as Jhol Mo:Mo Adelaide	Woodlands	Temporarily remove Due to planned future Oval upgrades, and if required, due to South Road upgrades
Existing	Glandore Community Centre, Naldera Street, Glandore	Nepalese Flavours trading as Jhol Mo:Mo Adelaide	Woodlands	Remove Council has a lease with a community café at the Glandore Community Centre and location has narrow street width.
Existing	Harbrow Grove Reserve, Harbrow Grove and Eurunderee Avenue, Seacombe Gardens		Warracowie	Keep

Existing	Hessing Crescent Reserve, Hessing Crescent, Trott Park		Southern Hills	Keep
Existing	Reserve Street Reserve, Adams Road, Trott Park		Southern Hills	Keep
Existing	Southbank Boulevard Reserve, Station Crescent and Encounter Road, Sheidow Park		Southern Hills	Keep
Existing	Jervois Street Reserve, Jervois Street and Waterhouse Road, South Plympton	Momo Mates	Woodlands	Keep Remove Jervois Street location and keep Waterhouse Road location due to width of road.
New	Hendrie Street Reserve, Duncan Avenue, Park Holme		Warracowie	Add
New	Oaklands Wetlands, The Parade West, Oaklands Park <i>Eastern Car Park</i>		Warracowie	Add
New	Oaklands Railway Station, Murray Terrace, Oaklands Note – approximately 200m from Warradale Hotel in potential locations		Warracowie	Add
New	Heron Way Reserve, Heron Way, Hallett Cove		Coastal	Add
New	Hugh Johnson Boulevard Reserve, Patpa Drive Sheidow Park		Southern Hills	Add
New	Glandore Oval behind goal		Woodlands	Add – Community Land. Potential for a purpose built location with power. Would be subject to statutory approvals being obtainedapprovals being obtained.

6. Community Consultation

While Council is not required to undertake community consultation as part of the review, it is recommended that engagement occurs to seek feedback from small businesses and the community surrounding proposed pre-approved locations. As part of this process, Council's traffic management team may also provide further comment should there be any concerns.

Following the conclusion of the consultation process a further report will be presented to a future General Council Meeting to consider the feedback received.

ATTACHMENTS

1. Attachment 1 - Current Location Rules [**11.4.1** - 12 pages]
2. Attachment 2 - Pre-approved locations [**11.4.2** - 15 pages]
3. Attachment 3 - Community Engagement Plan Food Trucks [**11.4.3** - 11 pages]

MOBILE FOOD VENDOR LOCATION RULES



1. Introduction

A mobile food vending business requires a permit under section 222 of the *Local Government Act 1999* to operate a business on a public road in the Council area.

A condition of a permit authorising a mobile food vending business to operate on a public road in the Council area is that the permit holder complies with location rules adopted by the Council under section 225A of the *Local Government Act*.

The Council has adopted the location rules set out in this document.

2. Council determined mobile food vending business sites

The Council has determined that mobile food businesses may operate from the sites shown on the attached map.

3. Mobile food vending business determined sites

A mobile food vending business holding a permit issued by the Council may operate anywhere in the Council area, subject to complying with these location rules and any other requirements of its permit.

3.1. Operate a reasonable distance from a fixed food business

Location rule

A mobile food vending business must select a site for operation which allows for a reasonable distance between the mobile food vending business and fixed food businesses during the operating hours of the fixed food businesses.

3.2. Take into account the effect of the operation of the mobile food vending business

Location rule

A mobile food vending business must select a site for operation which takes into account the effect of the operation of the mobile food vending business on:

- (a) vehicles and pedestrian traffic, footpaths, driveways, access points to buildings and parking areas for people with disabilities;
- (b) the requirements relating to, and availability of, parking spaces; and
- (c) residents and businesses.

A site cannot be selected which would breach parking requirements applying to the site. This includes locating the mobile food vending business within spaces reserved for people with disabilities.

MOBILE FOOD VENDOR LOCATION RULES



3.3. No undue interference with vehicles or road related infrastructure

Location rule

A mobile food vending business must select a site for operation where the mobile food vending business will not unduly interfere with:

- (a) vehicles driven on roads;
- (b) vehicles parking or standing on roads;
- (c) a parking area for people with disabilities (within the meaning of rule 203(2) of the *Australian Road Rules*);
- (d) public transport and cycling infrastructure (including bus zones, taxi zones and bike lanes);
- (e) other road related infrastructure; or
- (f) infrastructure designed to give access to roads, footpaths and buildings.

3.4. Compliance with legislative requirements

Location rule

A mobile food vending business must select a site for operation which does not breach any relevant requirements under:

- (a) the *Food Act 2001*;
- (b) the *South Australian Public Health Act 2011*;
- (c) the *Environment Protection Act 1993*;
- (d) the *Local Nuisance and Litter Control Act 2016*;
- (e) the *Motor Vehicle Act 1959* and the *Road Traffic Act 1961*;
- (f) legislation relating to electrical or gas installations or appliances; and
- (g) relevant legislation relating to health, safety or the environment.

Explanation

There are many legislative requirements which apply to the provision of food, the operation of a business and the use of a motor vehicle. A site must be selected by a mobile food vending business which does not breach any of these legislative requirements.

4. Disputes may be referred to the Small Business Commissioner

If an operator of a food business in the Council area is directly adversely affected by these location rules then the operator may apply to the Small Business Commissioner for a review of the location rules.

5. Amendment of these location rules

The location rules may be amended from time to time by the Council. The location rules must be amended by the Council if directed by to so by the Small Business Commissioner or to satisfy a requirement of the Minister for Local Government.

MOBILE FOOD VENDOR LOCATION RULES



Name of Council	City of Marion
File reference	
Responsibility:	
Version:	1
Effective date:	1 March 2018
Last revised date:	
Minutes reference:	
Next review date:	31 August 2020
Applicable Legislation:	<i>Local Government Act 1999, s225A</i>
Related Policies:	
Related Procedures:	

Capella Drive Reserve, Capella Drive, Hallett Cove



Glade Crescent Reserve, Quailo Avenue, Hallett Cove



Glandore Oval, Margaret Street, Glandore



Glandore Community Centre, Naldera Street, Glandore



Harbrow Grove Reserve, Harbrow Grove and Eurundee Avenue, Seacombe Gardens



Hessing Crescent Reserve, Hessing Crescent, Trott Park



Reserve Street Reserve, Adams Road Trott Park



Southbank Boulevard Reserve, Station Crescent and Encounter Road Sheidow Park



Jervois Street Reserve, Jervois Street and Waterhouse Road, South Plympton



Capella Drive Reserve, Capella Drive, Hallett Cove



Glade Crescent Reserve, Quailo Avenue, Hallett Cove



Glandore Oval, Margaret Street, Glandore



Temporarily
Remove

Glandore Community Centre, Naldera Street, Glandore



Remove

Harbrow Grove Reserve, Harbrow Grove and Eurundee Avenue, Seacombe Gardens



Hessing Crescent Reserve, Hessing Crescent, Trott Park



Reserve Street Reserve, Adams Road Trott Park



Southbank Boulevard Reserve, Station Crescent and Encounter Road Sheidow Park



Jervois Street Reserve, Jervois Street and Waterhouse Road, South Plympton



Keep
Waterhouse Road

Remove
Jervois Street

New Locations for Consideration

Hendrie Street Reserve, Duncan Avenue, Park Holme - Warracowie



Oaklands Wetlands, The Parade West, Oaklands Park

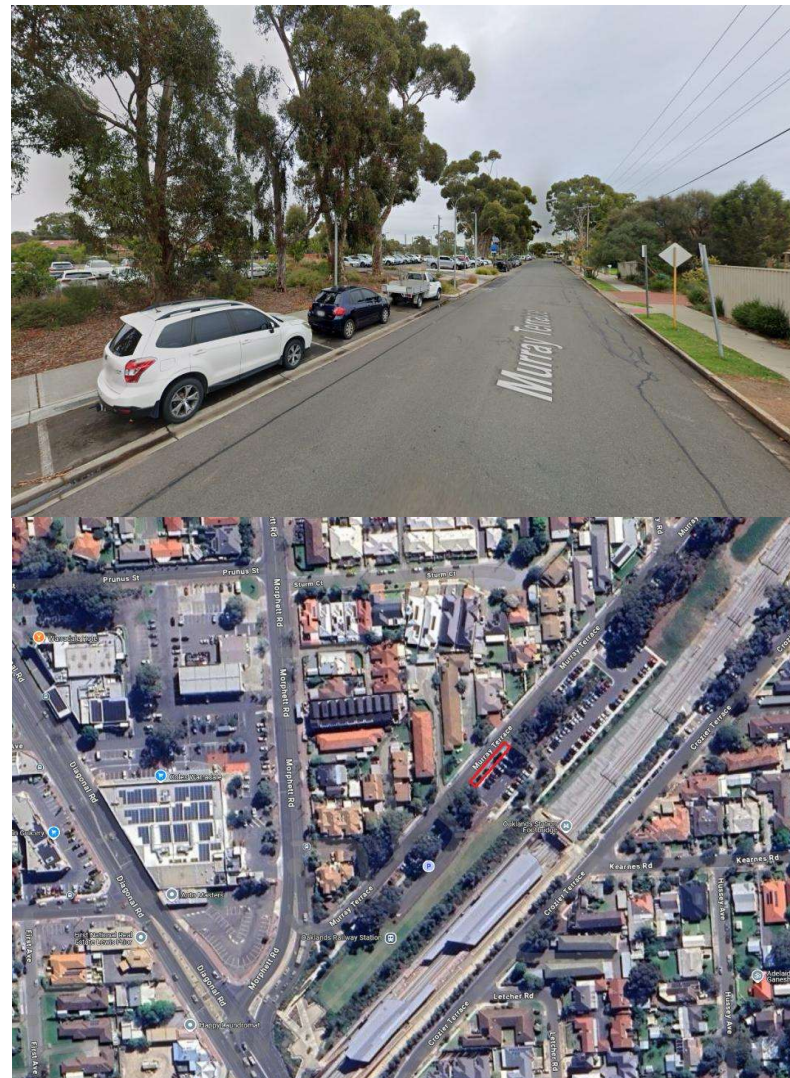


Heron Way Reserve, Heron Way, Hallett Cove



Boatshed approx. 380m north

Oaklands Railway Station - Murray Terrace Oaklands Park

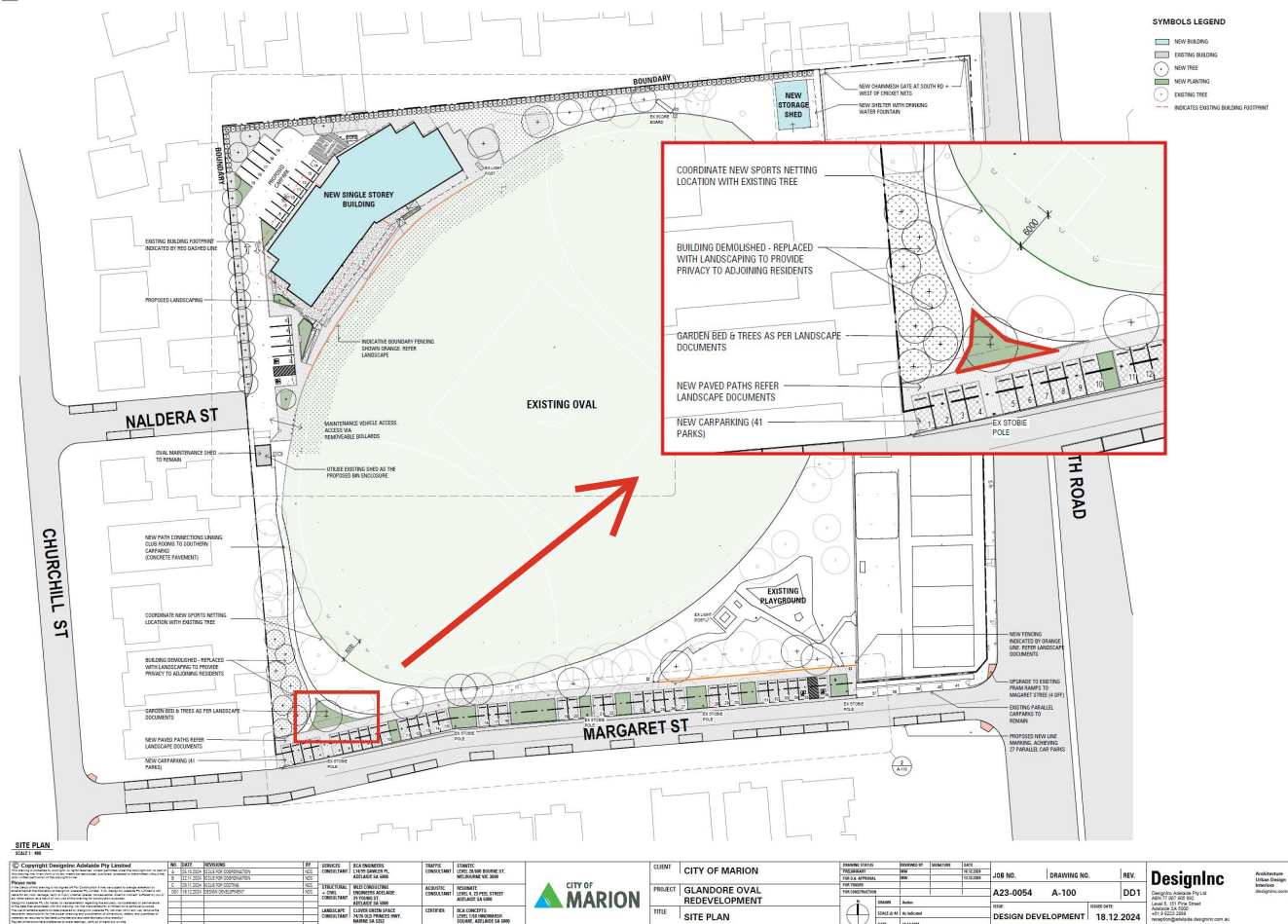


Warradale Hotel approx. 210m west

Hugh Johnson Boulevard Reserve – Patpa Drive, Sheidow Park



Glandore Oval - Margaret Street, Glandore
Purpose built pad (potentially with power) - Community Land



Community Engagement Plan

**Mobile Food Vendor Permits on Council
owned land**

May 2025



Community Engagement Plan
Mobile Food Vendor Permits

Key Contacts

Engagement contact:	M. Green
Project Lead:	M. Collins
Start / end date:	30/4/2025
Budget Cost Centre:	

Document Amendment Record

Rev	Change Description	Date	Author	Checked
1.0	First draft	30.4.2025	MG	

Document Management

This document is the Property of the City of Marion and contains information that is confidential to Council. It must not be copied or reproduced in any way without the written consent of the Council. This is a controlled document, and it will be updated and reissued as approved changes are made.



Community Engagement Plan
Mobile Food Vendor Permits

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Community Engagement Plan

Mobile Food Vendor Permits

Governance

Who needs to sign off on the plan?	Required?	Responsibility
Elected Members (all or ward) and Mayor	Yes	ELT
Executive Leadership team	Yes	SLT
Senior Leadership team	Yes	Project Lead
Project Lead	Yes	Engagement Coordinator

Key documents

Document name	Link / location	Owner
Survey Questions	Appendix 1	Project team / Engagement
Newspaper Advert	Appendix 2	Engagement

Community Engagement Plan Mobile Food Vendor Permits

1. Project description and background

Council have recently reviewed where food truck vendors can currently operate across the City of Marion area.

As well as identifying where operations will remain unchanged, the review also identified some changes to existing locations, and several additional locations where further opportunities can be offered for trade. Consultation will focus on communicating the changes and consulting on the potential new locations.

2. Scope of engagement

Council will consult with local businesses and community members in the specific locations of the proposed new food truck locations and the consultation will identify the level of support from local businesses and the community.

The proposal will also provide the opportunity for the broader community to have a say through promotion via our social media channels. The Making Marion page will provide information on all current food truck locations and any proposed changes to these.

3. Level of engagement

Council is seeking community feedback on this proposal and will engage at the consult level in line with Councils' Public Consultation Procedure.

Inform	Consult
<i>To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.</i>	<i>To obtain public feedback on analysis, alternatives and/or decisions.</i>

Community Engagement Plan
Mobile Food Vendor Permits

4. What good looks like

Community and Stakeholder Engagement on this project has ensured that:

- ☐ The community consultation process satisfies the requirements of section 194, of the Local government Act, 1999
- ☐ Project materials are provided in an accessible manner and consider:
 - Language
 - Digital literacy level
 - Demographic i.e., elderly
- ☐ There are clear accessible methods for the community to provide feedback
 - Remotely via online means
 - Face to face with a project team member
 - Filling out hard copy forms at a council facility
- ☐ Every attempt has been made whilst considering the local area, to ensure that awareness of the project and how to provide feedback is maximised through best practice communications and engagement techniques
- ☐ Engagement activities will be evaluated by the project team and lessons learned will be incorporated into future project engagements

5. Stakeholder identification and analysis

Stakeholder	Level of interest	Level of influence	Why are we engaging? What is their specific interest in the project / proposal?	Level of engagement	Engagement method(s)	Responsibility
Mayor and Elected Members	High	High	<ul style="list-style-type: none">Council members will endorse the proposal and the community engagement plan for consultation	Involve	<ul style="list-style-type: none">General Council Meeting (13/5/2025).	Project Lead
Local community members	High	Medium	<ul style="list-style-type: none">Will be impacted by the potential new trading locations and are being given the opportunity to have their say	Consult	<ul style="list-style-type: none">Direct mail notification	Engagement Team
Local businesses	High	Medium	<ul style="list-style-type: none">May percieve that they will be impacted by potential new competition and are being given the opportunity to have their say	Consult	<ul style="list-style-type: none">Email/MeetingDirect mail notification	Engagement Team
City of Marion community members	Low	Low	<ul style="list-style-type: none">Providing the opportunity to contribute feedback to the proposal	Consult	<ul style="list-style-type: none">Making MarionSocial media advertising	Engagement team / Marcomms

6. Engagement activity timeline (TBC)

Date	May	June	July	August	September
Activity					
GM (General Manager) Signoff on draft ABP 2025-2026					
Endorsement from Mayor & Elected Members (as required)	GC 13/5				
Making Marion online survey					
Local direct mail (focused on new food truck locations)					
Social media advertising					
Community feedback report presented to GC (TBC)					

Community Engagement Plan
Mobile Food Vendor Permits

Appendix 1 – Survey Questions

**Question is mandatory*

The Making Marion survey will allow participants to pick the specific location that relates to them

1. *Do you support Council's plan to allow food trucks to trade at this location?

- Yes
- No

Please tell us why?

2. *Name

3. *Street name

4. *Suburb

Community Engagement Plan
Mobile Food Vendor Permits

Appendix 2 – Residents letter (to be customised to the specific location)

Dear resident / stakeholder,

Background

Council have recently reviewed where food truck vendors can currently operate across the City of Marion area.

The review identified several additional locations where further opportunities can be offered for trade. Food truck operations will be limited to between 8.00 am and 9.00 pm.

In determining these additional locations, Council have considered the following items:

Item	Staff Recommendation - General
Proximity to surrounding businesses	Pre-approved locations should not be within 250 metres of fixed food and or beverage businesses.
Proximity to residential properties	Potential locations must not be on the same side of a road that is directly in front of residential premises. Potential locations should not cause undue disruption to residents.
Parking and changed traffic conditions	Potential locations should be on roads which provide adequate parking and width and maintain safe pedestrian access.

Join the conversation

We would like to hear what you think.

For further information and to provide your feedback on the proposal visit www.makingmarion.com.au/food-trucks or scan the QR code.



NB: Refer overleaf for a map of the new proposed location.

Yours sincerely

City of Marion Engagement Team

Community Engagement Plan

Mobile Food Vendor Permits

Oaklands Wetlands, The Parade West, Oaklands Park



11.5 Annual Review of Schedule of Delegations 2025

Report Reference	GC250513R11.5
Originating Officer	Unit Manager Governance and Council Support – Victoria Moritz
Corporate Manager	Manager Office of the Chief Executive – Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

This report provides a full review of Councils Schedule of Delegations in line with the Local Government Association (LGA) Framework and recent legislative amendments, to ensure that Council is compliant with the relevant legislation and provides for effective, efficient and appropriate decision making by Council Officers.

REPORT HISTORY

A full review of Council's Schedule of Delegations was undertaken in May 2024.

Report Reference	Report Title
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GC240514R11.8	Review of Schedule of Delegations 2024
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EXECUTIVE SUMMARY

The Council may delegate its statutory powers and functions pursuant to section 44 of the Local Government Act 1999 and powers of delegation under other legislation. The LGA's Delegations Framework is routinely reviewed on a quarterly basis by the LGA's Legal connect partners, Norman Waterhouse Lawyers with updates provided to Council as needed. In addition to this, Administration undertake a full review annually to ensure that the delegations remain current, and council is compliant in its decision making related to its functions and powers.

The instrument of delegation does not include delegations under the *Development Act 1993* or the *Planning, Development and Infrastructure Act 2016*. Delegations under these Acts are subject to a separate resolution of Council.

RECOMMENDATION

That Council:

- 1. Resolves to grant the delegation of powers and functions of the Council as provided for in the attached instrument of delegation (Attachment 1) and as set out in the attached Table of Delegated Functions and Powers (Attachment 2)**
- 2. Notes that a full list of the Delegations and Sub-Delegations of the CEO will be made available on the City of Marion website.**

DISCUSSION

An instrument of delegation (**Attachment 1**) providing for the delegation of powers and functions by the Council (**Attachment 2**) is included with this report.

The instrument of delegation identifies:

- (a) The statutory power or powers to delegate the powers or functions subject to the instrument of delegation;
- (b) The statutory basis for any power to sub-delegate a delegated power of function;
- (c) The conditions and limitations applying to the exercise of a delegated power or function
- (d) In an attached table for each Act or regulation under which a delegation is granted by the instrument of delegation;
 - (i) The delegated power or function; and
 - (ii) The identity of the delegate or delegates in respect of that power or function.

For the purpose of the review, the changes have been identified in 'red' text in the attached table of delegated functions and powers (Attachment 2) and a summary of changes is identified below:

Title of Document	Section of Document Updated	Nature of Change	Reason for update	Recommendation
<i>Independent Commission Against Corruption Act 2012</i>	39A(1) Section 39A(3)	Amendment Addition	Legislative Amendment	Update delegations and sub-delegations
<i>Supported Residential Facilities Regulations 2024</i>	All	Amendment	Regulations repealed and new Regulations made	Update delegations and sub-delegations

If the Council resolves to grant the delegations provided for in the attached instrument of delegation, then delegations will come into operation on the day following the date of the Council Resolution (being 14 May 2025). In accordance with the local government act, council authorises any delegated power of function made to the CEO to be sub-delegated by the CEO unless the council otherwise advises. An instrument of delegation providing for the delegation of powers and functions by the council is attached to this report. The conditions and limitations applying to the exercise of a delegated power or function in the attached table for each act or regulation under which a delegation is granted by the instrument of delegation. The sub delegations are granted subject to the following conditions and limitations.

In accordance with section 44(4)(b) and 101 of the *Local Government Act*, Council authorises any delegated power of function made to the CEO to be sub-delegated by the CEO unless the Council otherwise advises.

The sub-delegations are granted subject to the following conditions and limitations:

- (a) the sub-delegate must exercise a sub-delegated function or power in accordance with:
 - (i) applicable legislative and other legal requirements; and
 - (ii) due regard to relevant policies and guidelines adopted by the Council;

(b) in regard to the following sub-delegations under the *Local Government Act*:

- (i) section 133: the power to obtain funds does not extend to imposing rates, borrowing money or obtaining other forms of financial accommodation or fixing or varying fees under sections 188(1)(d) to 188(1)(h) of the *Local Government Act*;
- (ii) section 137: the power to expand funds in the performance or discharge of the council's powers, function or duties in accordance is limited to funds allocated as part of a budget adopted by council;
- (iii) section 143(1): the power to write off debts is limited to debts not exceeding \$5,000 in respect of any one debt;
- (iv) section 188(3): the powers in regard to fees and charges are limited to fees and charges imposed under sections 188(1)(a), 188(1)(b) and 188(1)(c);

(c) The sub-delegated functions or powers are subject to the following:

- (i) Delegations will comply with any conditions or limitations identified within the schedule.
- (ii) Delegations will be made to positions only unless there are clear legal or other requirements for specific staff to be identified.
- (iii) All delegations are to be exercised in accordance with the principles of prudential management e.g. accountability, transparency, probity, and due care and diligence.
- (iv) Individuals will be accountable for the delegations that they exercise. In doing this, staff will be supported to ensure that they have the necessary skills, competency and qualifications (if required) to undertake their duties.
- (v) All powers and functions will generally be delegated to operate at the lowest appropriate levels. It is assumed that where a delegation has been assigned to a position, all higher positions in the relevant functional area will also have that delegation.
- (v) All delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.
- (vii) The delegation made by the Chief Executive Officer, extends to any person who is appointed to act in the position of the sub-delegate.
- (viii) Where required by legislation, sub-delegations from the Chief Executive Officer will be made subject to conditions or limitations and the delegate can only act in accordance with the conditional delegation.
- (ix) There will be sufficient and thorough consultation between Council's staff, those likely to be affected by the decision, and where necessary, with Council Members.
- (x) If a decision is likely to create a high level of local or community interest, the matter will generally be referred to Council for a decision

Additional points to note include:

- Under Section 44(4) of the *Local Government Act* a delegation is revocable at will and does not prevent the council from acting in a matter.
- Sub-delegations from the Chief Executive Officer to relevant staff will be made at the time or near after endorsement of the Schedule of Delegations by Council.
- The delegations contained in the Schedule of Delegations will be effective immediately upon Council approval.
- The updated Schedule of Delegations will be published on Council's website.

If the Council resolves to grant the delegations provided for in the attached instrument of delegation, then previous delegations of the powers and functions subject to the instrument of delegation will be revoked from the date on which the delegations in the attached instrument of delegation come into operation.

ATTACHMENTS

1. Council Instrument of Delegation [**11.5.1** - 2 pages]
2. Table of Delegated Functions and Powers [**11.5.2** - 63 pages]

*Instrument of Council Delegation***City of Marion****Instrument of delegation**

1. The City of Marion (**Council**) delegates each function or power of the Council:
 - (a) listed in the attached tables to the delegate or delegates identified in respect of the function or power; and
2. The delegations are granted pursuant to section 44 of the *Local Government Act 1999*, excepting that the functions and powers of the Council:
 - (a) as an administering agency under the *Environment Protection Act 1993* are delegated pursuant to section 18C of the Environment Protection Act;
 - (b) set out in Division 8, Part 4 of the *Fire and Emergency Services Act 2005* are delegated pursuant to section 93 of the Fire and Emergency Services Act;
 - (c) acting as an enforcement agency under the *Food Act 2001* are delegated pursuant to section 91 of the Food Act;
 - (d) acting as a road manager under the *Heavy Vehicle National Law* are delegated pursuant to section 22B of the *Heavy Vehicle National Law (South Australia) Act 2013*;
 - (e) acting as a relevant authority under the *Safe Drinking Water Act 2011* are delegated pursuant to section 43 of the Safe Drinking Water Act; and
 - (f) under the *Supported Residential Facilities Act 1992* are delegated pursuant to section 9(2) of the Supported Residential Facilities Act.
3. The delegations granted pursuant to:
 - (a) the Local Government Act to the Council's Chief Executive Officer (**CEO**) may be sub-delegated by the Chief Executive Officer in accordance with sections 44(4)(b) and 101 of the Local Government Act, but subject to section 44(3a) of the Local Government Act;
 - (b) the Fire and Emergency Services Act may be sub-delegated by the delegate;
 - (c) the Food Act may be sub-delegated by the delegate;
 - (d) the Heavy Vehicle National Law (South Australia) Act may be sub-delegated by the delegate;
 - (e) the Safe Drinking Water Act may be sub-delegated by the delegate; and
 - (f) the Supported Residential Facilities Act may be sub-delegated by the delegate.
4. If two or more delegates are nominated in respect of a power or function, then each nominated person is granted a delegation and may exercise the power or function independently of any other delegate.

*Instrument of Council Delegation*

5. The delegations are granted subject to the following conditions and limitations:
 - (a) the delegate must exercise a delegated function or power in accordance with:
 - (i) applicable legislative and other legal requirements; and
 - (ii) due regard to relevant policies and guidelines adopted by the Council;
 - (b) in regard to the following delegations under the Local Government Act:
 - (i) section 133: the power to obtain funds does not extend to imposing rates, borrowing money or obtaining other forms of financial accommodation or fixing or varying fees under sections 188(1)(d) to 188(1)(h) of the Local Government Act;
 - (ii) section 137: the power to expend funds in the performance or discharge of the council's powers, functions or duties in accordance is limited to funds allocated as part of a budget adopted by the council; CEO expenditure limit is \$5.5m.
 - (iii) section 143(1): the power to write off debts is limited to debts not exceeding \$5,000 in respect of any one debt;
 - (iv) section 188(3): the powers in regard to fees and charges are limited to fees and charges imposed under sections 188(1)(a), 188(1)(b) and 188(1)(c);
6. Each delegation of a power or function granted under this instrument is independent of, and severable from, every other delegation granted under this instrument.
7. If a delegation of a power or function under this instrument is determined to be invalid or unlawful, the invalid or unlawful delegation will be deemed to be severed from this instrument and the remaining delegations will continue to operate according to their terms.
8. The delegations provided for in this instrument of delegation will come into operation on the day following the date of the Council resolution.
9. Previous delegations granted by the Council of the powers and functions delegated by this instrument are revoked with effect from the date on which the delegations provided for in this instrument come into operation.
10. The delegations granted by this instrument will remain in force until varied or revoked by resolution of the Council.

By resolution of the Council

on: 13 May 2025

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Community Titles Act 1996					
Community Titles Act 1996	relevant development authority	section 3(11)	Endorse scheme description	Chief Executive Officer	
Community Titles Act 1996	council (as holder of a statutory encumbrance)	section 15A(b)(i)	Certify compliance with the requirements of the Act under which the encumbrance was enter into, or is in force, as to the variation or termination	Chief Executive Officer	
Community Titles Act 1996	council	section 27(1)(b)(i)	Consent to encroachment over land vested in, or under the control, of the council	Chief Executive Officer	
Community Titles Act 1996	relevant development authority	section 30(4)	Require modification to a scheme description prior to endorsing the scheme description	Chief Executive Officer	
Community Titles Act 1996	relevant development authority	section 31(3)	Endorse a certified copy of an amended scheme description	Chief Executive Officer	
Community Titles Act 1996	council (as holder of a statutory encumbrance)	section 53A(b)(i)	Certify compliance with the requirements of the Act under which the encumbrance was enter into, or is in force, as to the variation or termination	No Delegation	
Community Titles Act 1996	relevant development authority	section 70(3)	Approve the retention of a primary or secondary lot	No Delegation	
Cost of Living Concessions Act 1986					
Cost of Living Concessions Act 1986	rating authority	section 6(1)	Apply to the Treasurer for the amount of rates remitted under the Cost of Living Concessions Act to be paid to the rating authority	Chief Executive Officer	
Crown Land Managemnet Act 2009					
Crown Land Managemnet Act 2009	council	section 18A(1)	Seek the consent of the Minister to the exclusion of dedicated land from classification as community land	No Delegation	
Crown Land Managemnet Act 2009	Adelaide City Council	section 27(2)	Request the Minister to exercise power or functions under Division 4, Part 3 of the Crown Land Management Act in respect of the Adelaide Park Lands under the care, control and management of the council (other than land in relation to which a power to grant easements otherwise exists under the Act or the Real Property Act 1886).	N/A	
Disability Inclusion Act 2018					
Disability Inclusion Act 2018	State authority	section 16(2)	Prepare a disability access and inclusion plan	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 16(4)(b)	Consult with people with disability and person or bodies representing the interests of people with disability and other persons or bodies in preparing a disability access and inclusion plan	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 16(4)(c)	Call for submissions from members of the public	Chief Executive Officer	
Disability Inclusion Act 2018	council	section 16(5)	Seek the approval of the Minister to prepare a single disability access and inclusion plan for the council and one or more other councils	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 16(6)	Vary a disability access and inclusion plan	No delegation	
Disability Inclusion Act 2018	State authority	section 16(7)	Publish a disability access and inclusion plan, and any variation to a plan, on a website	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 17(1)	Report annually to the Chief Executive Officer on the operation of the disability access and inclusion plan	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 18(1)	Review the disability access and inclusion plan at least once in every 4 year period and prepare a report of the review	No delegation	
Disability Inclusion Act 2018	State authority	section 18(2)	Provide a copy of the report prepared under section 18(1) of the Disability Inclusion Act to the Minister	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 23Q(1)	Provide to the Senior Authorising Officer such information relating to a specified person that the Senior Authorising Officer reasonably requires	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 23Q(2)	Provide the information to the Senior Authorising Officer in the manner and within the period specified in the notice	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 23Q(3)	Participate in consultation with the Senior Authorising Officer regarding a refusal or failure to comply with a notice	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 26(1)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 26(2)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	Chief Executive Officer	
Disability Inclusion Act 2018	State authority	section 27(2)	Provide information or documents prescribed by section 27 of the Disability Inclusion Act to another person or body	Chief Executive Officer	
Disability Inclusion Regulations 2019					
Disability Inclusion Regulations 2019	State authority	regulation 9(2)	Determine the manner and form and time period for the calling of public submissions under section 16(4)(c) of the Disability Inclusion Act	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Disability Inclusion Regulations 2019	State authority	regulation 9(3)	Publish the disability access and inclusion plan on a website	Chief Executive Officer	
Disability Inclusion Regulations 2019	State authority	regulation 9(4)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	Chief Executive Officer	
Disability Inclusion Regulations 2019	council	regulation 10	Keep residents informed of the preparation by the council of a single disability access and inclusion plan which is for more than one council	Chief Executive Officer	
Disability Inclusion Regulations 2019	State authority	regulation 11(1)	Comply with the steps under regulation 9 in regard to the variation of a disability access and inclusion plan as if the variation were the plan	Chief Executive Officer	
Disability Inclusion Regulations 2019	State authority	regulation 11(2)	Vary a disability access and inclusion plan	No delegation	
Disability Inclusion Regulations 2019	State authority	regulation 11(3)	Provide public notice of a variation to a disability access and inclusion plan	Chief Executive Officer	
Disability Inclusion Regulations 2019	State authority	regulation 12(a)	Prepare a report on the operation of a disability access and inclusion plan	Chief Executive Officer	
Dog and Cat Management Act 1995					
Dog and Cat Management Act 1995	council	section 25A(1)	Appoint authorised persons	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 25A(2)	Impose conditions on appointment of an authorised person	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 25A(3)	Revoke appointment or revoke or vary conditions of an authorised person	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 25B(1)	Issue identity card to an authorised person	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 25C(c)	Enter into an arrangement with another council in relation to the exercise of authorised officer powers	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(a)	Maintain a register of dogs	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(ab)	Provide information to the Dog and Cat Management Board	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(ac)	Maintain other registers	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(ad)	Make registers publicly available	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(ae)	Limit inspection of register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(b)	Appoint a Registrar	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(c)	Make arrangements for the issue and replace certificates of registration and registration discs	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(d)	Make arrangements for the exercise of functions and powers of an authorised person	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(e)	Make arrangements for the detention of dogs and cats	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(1)(f)	Make arrangements for fulfilling other obligations under the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(3)	Expend money in the administration or enforcement of the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(4)	Keep separate account of moneys received and expended under the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(5)	Pay moneys into the Dog and Cat Management Fund	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(6)(a)	Charge fees for the provision of register extracts	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(6)(ab)	Charge fees for receipt and management of information	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(b)(i)	Charge fees for registration of dogs or businesses	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(b)(ii)	Charge fees for late payment of registration	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Dog and Cat Management Act 1995	council	section 26(b)(iii)	Charge fees for meeting requirements under the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26(7)	Provide a percentage rebate as provided for by the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26A(1)	Prepare a dog and cat management plan	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26A(3)	Present dog and cat management plan to Dog and Cat Management Board	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 26A(5)	Amend dog and cat management plan	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 33(4)(c)	Approve boarding kennel	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 39	Rectify the register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 41(1)(c)	Fix fee for application under Part 4, Dog and Cat Management Act	No Delegation	
Dog and Cat Management Act 1995	council	section 47(5)	Recover cost of giving effect to order if an order has been contravened and authorised person takes steps to effect the order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(a)	Make a Destruction Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(b)	Make a Control (Dangerous Dog) Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(c)	Make a Control (Menacing Dog) Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(d)	Make a Control (Nuisance Dog) Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(1)(e)	Make a Control (Barking Dog) Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 50(2)(b)	Approve a place to detain dogs	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(a1)	Determine manner and form of application for the council to make an order under Division 3, Part 5, Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(1)(a)	Ascertain owners or persons responsible for a dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(1)(b)	Provide notice of proposed order to each owner or person responsible for a dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(2)(b)	Note order in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(3)	Provide notice of order to each owner or person responsible for a dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(4)	Revoke order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(5)	Note revocation of order in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 52(6)	Note order made by Dog and Cat Management Board in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 53(1)	Issue directions to each owner or person responsible for a dog regarding complying with order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 56(1)	Receive prescribed information from an owner or person responsible for a dog subject to an order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 56(2)	Receive information from an owner or person responsible for a dog subject to an order regarding moving the dog into or out of the council area	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(1)	Make a Prohibition Order	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Dog and Cat Management Act 1995	council	section 59A(2)	Approve place to detain dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(5)(b)	Record a Prohibition Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(6)	Revoke a Prohibition Order	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(7)	Note revocation of a Prohibition Order in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 59A(8)(c)	Note order made by Dog and Cat Management Board in register	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 61(4)	Consider making an order if a dog is seized in order to prevent it attacking, harassing or chasing a person, animal or bird or because it is unduly dangerous	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 61(4)	Consider applying to Magistrates Court for an order if a dog is seized in order to prevent it attacking, harassing or chasing a person, animal or bird or because it is unduly dangerous	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 61(6)	Recover cost of microchipping or desexing dog	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 64(2)(c)	Nominate facility for the detention of cats	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 64B(1)	Cause a detained dog or cat to be microchipped or desexed	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 64B(2)	Recover cost of microchipping or desexing a dog or cat	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 64D(1)(b)(ii)	Receive notice of destruction, injury, seizure or detention of dog or identified cat	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 72	Responding to South Australian Civil and Administrative Tribunal review of council decision	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 88A(4)	Receive a statutory declaration from the owner of a vehicle who has received an expiation notice or an expiation reminder given under the Expiration of Offences Act 1996	Chief Executive Officer	
Dog and Cat Management Act 1995	council	section 89	Lay a complaint regarding offence under Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Regulations 2017					
Dog and Cat Management Regulations 2017	council	regulation 6(3)(b)	Apply payment received under regulation 6(2) to furthering the objects of the Dog and Cat Management Act	Chief Executive Officer	
Dog and Cat Management Regulations 2017	council	regulation 20(1)(a)	Receive notification of prescribed information regarding the keeping of guard dogs on premises	Chief Executive Officer	
Electricity Act 1996					
Electricity Act 1996	council	section 4(1)	Authorise a person to exercise powers conferred on a council officer under the Electricity Act	Chief Executive Officer	
Electricity Act 1996	council	section 47(3)	Agree with an electricity entity to the carrying out of work on public land	Chief Executive Officer	
Electricity Act 1996	council	section 47(7)	Refer a dispute with an electricity entity regarding whether work should be permitted on public land or the conditions applying to such work to the Minister	Chief Executive Officer	
Electricity Act 1996	council	section 47(9)(a)	Make representations to the Minister in relation to a dispute with an electricity entity regarding whether work should be permitted on public land or the conditions applying to such work to the Minister	No Delegation	
Electricity Act 1996	council	section 47(9)(b)	Agree to settle a dispute with an electricity entity regarding whether work should be permitted on public land or the conditions applying to such work	Chief Executive Officer	
Electricity Act 1996	council	section 55(1a)	Comply with the requirements of a vegetation clearance scheme	Chief Executive Officer	
Electricity Act 1996	council	section 55(3)	Carry out vegetation clearance work in relation to vegetation planted or nurtured contrary to the principles of vegetation clearance	Chief Executive Officer	
Electricity Act 1996	council	section 55(3)	Recover the cost of carrying out vegetation clearance work under section 55(3) from a person who planted or nurtured the vegetation	Chief Executive Officer	
Electricity Act 1996	council	section 55A(1)	Agree a vegetation clearance scheme with an electricity entity	Chief Executive Officer	
Electricity Act 1996	council	section 55A(4)	Modify a vegetation clearance scheme by written agreement with the electricity entity	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Electricity Act 1996	council	section 55B(2)	Ask the Technical Regulator to determine a vegetation clearance scheme dispute under Division 2, Part 5	Chief Executive Officer	
Electricity Act 1996	council	section 55C(2)(c)	Apply to the Technical Regulator for a decision not to determine a vegetation clearance scheme dispute under Division 2, Part 5	Chief Executive Officer	
Electricity Act 1996	council	section 55D(2)(a)	Consent to the Technical Regulator conferring on the council the duty to keep vegetation clear of public powerlines	Chief Executive Officer	
Electricity Act 1996	council	section 55M	Enforce a vegetation clearance scheme with an electricity entity as a contract	Chief Executive Officer	
Electricity Act 1996	council	section 56(1)	Make an arrangement with an electricity entity conferring on the council a specified role in relation to vegetation clearance around public powerlines outside of prescribed areas	Chief Executive Officer	
Electricity Act 1996	council	section 58A(2)	Agree to contribute to the cost of undergrounding powerlines in the council area on the basis determined by the Minister	No Delegation	
Electricity Act 1996	council	section 58A(5)	Participate in consultation with, and provide proposals to, the Minister in respect of the undergrounding of powerlines	Chief Executive Officer	
Electricity Act 1996	council	section 58A(8)	Participate in consultation with the Minister in respect of a variation of the program for undergrounding of powerlines	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021					
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 4(1)	Take reasonable steps to keep vegetation clear of powerlines	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 4(2)	Inspect overhead powerlines and clear vegetation	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 4(4)	Seek approval of the technical Regulator to keep vegetation clear of powerlines in accordance with the principles set out in regulation 4(2)(b)(i)	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 7(3)	Make submissions to the Technical Regulator regarding an exemption application	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 8(2)	Agree a vegetation scheme with an electricity entity governing the way in which the entity will carry out its duty to clear vegetation in the council area or part of the council area	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 8(5)(b)	Agree with the electricity entity to vary or revoke a vegetation scheme	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 8(6)	Enforce a vegetation clearance scheme with an electricity entity as a contract	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 10(5)(c)	Agree with an objector as to how an objection regarding the council's intention to enter land is to be resolved	Chief Executive Officer	
Electricity (Principles of Vegetation Clearance) Regulations 2021	council	regulation 10(8)	Give notice of intention to enter private land to carry out work under Part 5 of the Act, including a statement of rights of the owner or occupier to lodge an objection under regulation 10	Chief Executive Officer	
Environment Protection Act 1993					
Environment Protection Act 1993	council	section 14(c)	Approve the use by the Environment Protection Authority of the services of council officers or employees	Chief Executive Officer	
Environment Protection Act 1993	council	section 18A(2)	Request the Minister to declare the council as an administering agency under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	council	section 18A(3)	Participate in consultation with the Minister as to whether the council will cease to be an administering agency under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	council	section 18A(3)	Request the Minister to declare that the council will cease to be an administering agency under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 18B(1)	Administering and enforcing the Environment Protection Act in the council area	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 18C(1)	Delegate a function conferred on the administering agency under Division 1A, Part 3	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 18D	Report to the Environment Protection Authority on performance of functions under Division 1A, Part 3	Chief Executive Officer	
Environment Protection Act 1993	public authority	section 59(1)	Enter into an environment performance agreement with the Minister	Chief Executive Officer	
Environment Protection Act 1993	council	section 59(4)	Approve provision for the remission of rates or taxed payable to the council in an environment performance agreement	Chief Executive Officer	
Environment Protection Act 1993	council	section 85(3)	Appoint authorised officers	Chief Executive Officer	
Environment Protection Act 1993	council	section 85(4)	Impose conditions on the appointment of an authorised officer	Chief Executive Officer	
Environment Protection Act 1993	council	section 85(5)	Revoke the appointment of an authorised officer	Chief Executive Officer	
Environment Protection Act 1993	council	section 85(5)	Vary or revoke the conditions applying to the appointment of an authorised officer	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Environment Protection Act 1993	council	section 87(8)(b)	Agree with another council that an authorised officer may exercise power in the other council's area	Chief Executive Officer	
Environment Protection Act 1993	council	section 87(9)	Make good any damage caused by an authorised officer exercising powers under section 87	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 93(1)	Issue an environment protection order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 93(2a)	Provide notice to the authority under the Natural Resource Management Act 2004	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 93(5)	Confirm an emergency environment protection order by issuing and serving a written environment protection order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 93(7)	Revoke or vary an environment protection order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 94(1)	Apply to the Registrar General for registration of an environment protection order as a charge on land	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 94(4a)	Notify the owners and occupiers of land to which a charge has been registered by the Registrar General of the charge and obligations of the owners and occupiers	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 94(6)	Apply to the Registrar General to cancel the registration of an environment protection order as a charge on land	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(1)	Take action required by an environment protection order which has not been undertaken by the recipient of that order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(2)	Authorise a person to take action on behalf of the council under section 95(1)	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(3)(a)	Issue an instrument of authority to a person authorised under section 95(2) who is not an authorised officer	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(4)	Recover the reasonable costs and expenses incurred by the council taking action under section 95 as a debt from the person who failed to comply with the environment protection order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(4a)	Recover from the person to whom an environment protection order was issued an amount prescribed by regulation as being recoverable in respect to the registration of an order as a charge on land or the cancellation of such registration	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 95(5)(a)	Fix a period by notice within which an amount recoverable by the council under section 95 must be paid	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 96(1)	Issue an information discovery order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 96(4)	Vary or revoke an information discovery order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 97(1)	Take action to obtain information required by an information discovery order or a condition of an environment authorisation if person to whom order was issued or condition applies fails to do so	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 97(2)	Authorise a person to take action on behalf of the council under section 97(1)	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 97(3)(a)	Issue an instrument of authority to a person authorised under section 97(2) who is not an authorised officer	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 97(4)	Recover the reasonable costs and expenses incurred by the council taking action under section 97 as a debt from the person who failed to provide the information	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 99(1)	Issue a clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 99(2a)	Give notice to the relevant authority under the Natural Resources Management Act 2004 of proposed issuing or variation of a clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 99(5)	Confirm an emergency clean-up order by issuing a written clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 99(7)	Vary or revoke a clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 101(1)	Apply to the Registrar General for registration of a clean-up order as a charge on land	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 101(5a)	Notify the owners and occupiers of land to which a charge has been registered by the Registrar General of the charge and obligations of the owners and occupiers	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 101(8)	Apply to the Registrar General to cancel the registration of an environment protection order as a charge on land	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 102(1)	Take action required by a clean-up order if the person to whom the order was issued fails to do so	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 102(2)	Authorise a person to take action on behalf of the council under section 102(1)	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 102(3)(a)	Issue an instrument of authority to a person authorised under section 102(2)	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 103(1)	Recover reasonable costs and expenses incurred in council taking action on non-compliance with a clean-up order	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 103(2a)	Recover an amount prescribed by regulation in respect of a registration of a clean-up order on land or the cancellation of that registration	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 103(3)(a)	Fix a period by notice within which an amount recoverable by the council under section 103 must be paid	Chief Executive Officer	
Environment Protection Act 1993	public authority	section 104(1)(d)	Application for an order from the Environment, Resources and Development Court against a person who committed a contravention of the Environment Protection Act or a repealed environment law for payment of the reasonable costs and expenses of the council in taking action to prevent or mitigate environmental harm	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Environment Protection Act 1993	administering agency	section 104(7)(a)	Apply for an order under section 104	Chief Executive Officer	
Environment Protection Act 1993	council	section 104(7)(b)	Apply for an order under section 104	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 109(3a)	Provide details of actions taken by the council which must be included in the register to the Authority	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 116(a)	Waive the payment of the whole or part of a fee or levy or refund the whole or part of a fee or levy	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 116(b)	Allow the payment a fee or levy by instalments	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 120	Require the verification of information by statutory declaration	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 120A	Apply to the court for an order that a convicted person pay to the council the reasonable costs and expenses incurred in carrying out an investigation or taking action as a result of a false or misleading report	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 130	Advise a person who submits a report to the council of the action which the council has taken or proposes to take in respect of the allegation	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 135(1)	Issue a notice requiring a person who has contravened the Environment Protection Act to pay a fee fixed by, or calculated in accordance with, the regulations or the reasonable costs and expenses incurred by the council in taking action to ensure that the person has complied with requirements imposed as a consequence of the contravention or in taking sample or conducting tests, examination or analyses	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 135(2)	Fix the period for payment of an amount under section 135	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 135(3)(a)	Extend the period for payment of an amount under section 135	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 135(3)(b)	Waive or reduce the amount for payment of an amount under section 135	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 135(8)	Recover an unpaid amount under section 135 as a debt	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 138(1)	Exercise the powers of a mortgagee under the Real Property Act 1886 in regard to a default on the payment of money secured by the mortgage in the event that there is a default in the payment of an amount subject to a charge on land in favour of the council	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(a)	Execute a certificate certifying as to a matter relating to an environmental authorisation of other authorisation under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(b)	Execute a certificate certifying as to a matter relating to the appointment of non-appointment of a person as an authorised officer or analyst or otherwise under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(c)	Execute a certificate certifying as to a matter relating to a delegation or authority under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(d)	Execute a certificate certifying as to a matter relating to a notice, order, requirement or direction under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(e)	Execute a certificate certifying as to a matter relating to any other decision of the council	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 139(1)(f)	Execute a certificate certifying as to a matter relating to the receipt or non-receipt of a notification or information required to be given to the Environment Protection Authority or Minister under the Environment Protection Act	Chief Executive Officer	
Environment Protection Act 1993	public authority	section 139(2)	Execute a certificate detailing the costs and expenses incurred by the council and the purpose for which the costs and expenses were incurred	Chief Executive Officer	
Environment Protection Act 1993	administering agency	section 140(3a)(b)	Certify a code, standard or other document for the purposes of legal proceedings	Chief Executive Officer	
Environmental Protection Regulations 2023					
Environment Protection Regulations 2023	council	regulation 82(2)	Elect by written notice to the Environment Protection Authority not to comply with regulations 74 and 75 in respect of solid waste and to take the solid mass to be calculated in accordance with the formula in regulation 82(2)(b)	No Delegation	
Environmental Protection (Air Quality) Policy 2016					
Environmental Protection (Air Quality) Policy 2016	administering agency (as the relevant council delegate)	clause 6(1)	Issue a burning permit	Chief Executive Officer	
Environmental Protection (Air Quality) Policy 2016	administering agency (as the relevant council delegate)	clause 6(2)	Determine the manner and form for applying for a burning permit	Chief Executive Officer	
Environmental Protection (Air Quality) Policy 2016	administering agency	clause 16(1)	Fix a testing point in premises to evaluate emissions from the premises	Chief Executive Officer	
Environment Protection (Used Packaging Materials) Policy 2012					
Environment Protection (Used Packaging Materials) Policy 2012	council	clause 9	Provide prescribed information to the Environment Protection Authority	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010					
Environment Protection (Waste to Resources) Policy 2010	council	clause 10(1)(b)	Provide a receptacle or waste collection service for the kerbside collection of waste	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010	council	clause 10(2)	Provide a weekly general kerbside waste collection service (other than for recyclable waste or vegetative matter) to residential premises in the council area	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Environment Protection (Waste to Resources) Policy 2010	council	clause 15(2)(a)	Provide a receptacle or waste collection service for the kerbside collection of listed waste	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010	council	clause 16(1)(a)	Collect medical waste produced in the course of prescribed activity	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010	council	clause 17(2)	Comply with prescribed requirements in respect of medical waste received by the council	Chief Executive Officer	
Environment Protection (Waste to Resources) Policy 2010	council	clause 18(1)(a)	Provide a receptacle or service for the collection of sharps by a kerbside waste collection service	Chief Executive Officer	
Expiation of Offences Act 1996					
Expiation of Offences Act 1996	issuing authority	section 5(1)	Give an expiation notice to an alleged offender	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 5(3)(a)	Provide that an offence against a regulation or by-law for which the Council may impose a penalty may be expiated	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 5(3)(b)	Fix an expiation fee for an offence against a regulation or by-law for which the Council may impose a penalty may be expiated	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8(1)	Receive notice from alleged offender electing to be prosecuted for an offence	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8A(1)	Receive application from person in receipt of an expiation notice seeking review on grounds that offence is trifling	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8A(2)	Require applicant to provide further information	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8A(3)	Require application to be verified by a statutory declaration	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8A(4)	Determine application	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 8A(5)	Withdraw expiation notice if satisfied that the offence is trifling	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 11(1)	Issue an expiation reminder notice to alleged offender	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 11A(1)	Issue an expiation enforcement warning notice	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 11A(2)	Assess acceptability of nomination, statutory declaration or other document provided by alleged offender	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Expiation of Offences Act 1996	issuing authority	section 12	Accept a later payment of amount due under an expiation notice	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 16(1)	Withdraw an expiation notice in prescribed circumstances	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 16(2)	Refund expiation fee or instalment paid if expiation notice is withdrawn	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 16(5)	Prosecute offence following withdrawal of expiation notice	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 16(6)	Withdraw expiation notice if alleged offender has not received notice during expiation period due to error of issuing authority, postal service or email	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 16(11)	Inform Chief Recovery Officer of the withdrawal of an expiation notice	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 17(3)	Pay half of expiation fee for offence reported by the police or another officer of the Crown into the Consolidated Account	Chief Executive Officer	
Expiation of Offences Act 1996	issuing authority	section 18(1)	Enter an agreement with the Chief Recovery Officer in relation to the exchange of information	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017					
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 9(2)	Pay prescribed fee to Chief Recovery officer for a determination under section 9	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 20(4)	Receive notice of an arrangement between the Chief Recovery Officer and an alleged offender	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 20(18)	Receive notice from the Chief Recovery Officer of the termination or an arrangement with an alleged offender	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 20(19)(c)	Receive notice from the Chief Recovery Officer of the reinstatement of an arrangement with an alleged offender	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 22(1)	Provide to the Chief Recovery Officer prescribed particulars to enable enforcement of an expiation notice against an alleged offender	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 22(2)	Pay prescribed fee to Chief Recovery Officer for enforcement of an expiation notice	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 22(16)	Receive notice from the Chief Recovery Officer of an enforcement determination	Chief Executive Officer	
Fines Enforcement and Debt Recovery Act 2017	issuing authority	section 23(3)	Participate in proceedings reviewing an enforcement determination of the Chief Recovery Officer	Chief Executive Officer	
Fire and Emergency Services Act 2005					
Fire and Emergency Services Act 2005	council	section 4A(3)	Participate in consultation with the South Australian Fires and Emergency Services Commission (SAFES Commission) regarding designation of an area of urban bushfire risk within council area	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 71C	Enter an arrangement with the State Bushfire Coordination Committee for the use of council staff, equipment or facilities	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 72D	Enter an arrangement with a bushfire management committee for the use of council staff, equipment or facilities	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 73A(7)(b)(iv)	Participate in consultation with a bushfire management committee regarding creation or amendment of a bushfire management area plan which includes the council area	No Delegation	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 81(13a)	Appoint a person to be an authorised officer to issue permits under section 81 of the Fire and Emergency Services Act 2005	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 81(13b)	Apply to the Chief Officer of the South Australian Country Fire Service (SACFS Chief Officer) for an exemption from the requirement to appoint a person to be an authorised officer to issue permits under section 81 of the Fire and Emergency Services Act 2005	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 87(1)	Require a person to remove flammable debris on or in the vicinity of, a road as a result of work carried on by that person	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 87(2)(a)	Burn or remove flammable debris left on road in contravention of a requirement under section 87(1)	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 87(2)(b)	Recover costs of burning or removing flammable debris left on road in contravention of a requirement under section 87(1)	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 94(3)	Participate in consultation with the SACFS Chief Officer with respect to a proposed withdrawal of council functions and powers	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 94(4)(a)	Make a written submission to the Minister in relation to a recommendation of the SACFS Chief Officer to withdraw council function and powers	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 94(4)(b)	Request and undertake a delegation to the Minister to discuss a recommendation of the SACFS Chief Officer to withdraw council function and powers	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	rural council councils with a designated urban bushfire risk area	section 94(6)	Receive written reasons for a decision of the Minister to withdraw the powers and functions of the council	Fire prevention officer (appointed under Division 2, Part 4A, Fire and Emergency Services Act 2005)	
Fire and Emergency Services Act 2005	council	section 103(1)	Request the SACFS Chief Officer to appoint a person as a fire control officer	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 103(2)	Participate in consultation with the SACFS Chief Officer regarding proposed appointment of a fire control officer for a designated area of the State which includes the council area	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105	Pay any fine recovered for a summary offence under Part 4A committed in the council area where the complaint has been laid by the council into the general revenue of the council	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105A	Appoint an authorised person for the purposes of Part 4A of the Fire and Emergency Services Act	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105B(1)	Appoint a fire prevention officer by a rural council or a council with a designated urban bushfire risk area	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105B(4)	Apply to a Chief Officer (appointed under the Fire and Emergency Services Act) for an exemption from requirement to appoint a fire prevention officer	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105D(1)(c)	Approve the delegation by a fire prevention officer of a power or function under the Act to another person or body	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105D(4)	Receive report from a fire prevention officer regarding delegation of a power or function under the Act to another person or body	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105E	Provide report regarding the exercise or discharge of the functions, power or responsibilities of a fire prevention officer for the council area to the SAFES Commission, the State Bushfire Coordination Committee or a bushfire management committee for the council area	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105F(5)	Issue notice to owner of land who has failed to take reasonable steps to prevent or inhibit the outbreak or spread of fire, protect property on the land from fire and minimise the threat to human life from fire on the land to remedy the default or protect the land or property	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105F(9)(c)	Publish notice to owner of land who has failed to comply with section 105F(1) to remedy the default or protect the land or property on website or a newspaper and leaving a copy of notice on land	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105F(10)	Vary or revoke a notice to owner of land who has failed to comply with section 105F(1) to remedy the default or protect the land or property	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105G(1)	Take reasonable steps in regard to land under the care, control or management of the council which is situated in the country or in a designated urban bushfire risk area to prevent or inhibit the outbreak or spread of fire, protect property on the land from fire and minimise the threat to human life from fire on the land	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105G(5)	Participate in consultation with the Minister regarding a referral from the SACFS Chief Officer alleging a failure of the council to comply with section 105G(1)	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105G(6)	Receive notice of requirements from the Minister	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105G(7)	Comply with requirements of a notice issued to the council by the Minister under section 105G(6)	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105I(1)(a)	Give notice of intended entry of land to the owner of land	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105I(1)(b)	Use reasonable force to break into or open any part of, or anything on, the land with the authority of a warrant issued by a magistrate or if immediate action is required	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105I(3)	Apply to a magistrate for a warrant to use reasonable force to break into or open any part of, or anything on, the land	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Fire and Emergency Services Act 2005	authorised person	section 105(4)(a)	Give directions with respect to stopping, securing or movement of a vehicle, plant, equipment or other thing	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105(4)(b)	Take photographs, films, audio, video or other recordings	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105(4)(a)	Give directions reasonably required in connection with the exercise of a power under Part 4A	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105(5)	Select assistants to accompany authorised person in exercise of power under Part 4A	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105(6)	Carry out requirements of a notice under section 105F(5) if the owner of land fails to comply	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 105(7)	Authorise a person to carry out requirements of a notice under section 105F(6) on behalf of an authorised person if the owner of land fails to comply	Chief Executive Officer	
Fire and Emergency Services Act 2005	authorised person	section 105(8)	Recover the reasonable costs and expenses incurred in taking action under section 105(6)	Chief Executive Officer	
Fire and Emergency Services Act 2005	council	section 129	Erect a siren for the purpose of giving warning of the outbreak or threat of fire or an emergency	Chief Executive Officer	
Fire and Emergency Services Regulations 2021					
Fire and Emergency Services Regulations 2021	council	regulation 30(4)	Participate in consultation with the South Australian Country Fire Service Chief Officer in regard to a notice prohibiting or restricting the lighting or maintaining of a fire	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 32(3)	Declare by notice in the Gazette that part of the council area is an area in which a person may operate a gas or electric element for cooking purposes in the open air contrary to the terms of a total fire ban	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 32(4)(d)	Determine conditions to apply to a notice published under regulation 32(3)	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 32(5)	Provide a copy of a notice published under regulation 32 to the South Australian Country Fire Service Chief Officer	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 48(2)	Issue a certificate of identity to a fire prevention officer or assistant fire prevention officer	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 48(4)	Accept the surrender of a certificate of identity on person ceasing to be a fire prevention officer or assistant fire prevention officer	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	responsible authority	regulation 49(1)(a)	Light a fire on a road or on the verge of a road	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	responsible authority	regulation 49(1)(b)	Direct or regulate the movement of persons, vehicles or animals along a road where a fire lit by the council under regulation 49(1)(a) is burning	Chief Executive Officer	
Fire and Emergency Services Regulations 2021	council	regulation 64(b)	Make representations in relation to a fire or other emergency to the South Australian Fire and Emergency Services Commission or an emergency services organisation	Chief Executive Officer	
Food Act 2001					
Food Act 2001	council	section 29	Elect to charge a person with a summary offence	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(2)	Approve the removal or interference with a thing to which a seizure order relates	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(a)(i)	Authorise the release of a thing seized under a seizure order	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(a)(ii)	Order that food or any other perishable thing be forfeited to the enforcement agency	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(a)(iii)	Receive food or any other perishable thing being forfeited to the enforcement agency by order of the enforcement agency	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(b)(i)	Receive food or any other perishable thing being forfeited to the enforcement agency by court order	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(d)	Deal with food or any other perishable thing in accordance with a determination of the Minister	Chief Executive Officer	
Food Act 2001	enforcement agency	section 42(3)(e)	Dispose of a thing forfeited to the enforcement agency under pursuant to section 42	Chief Executive Officer	
Food Act 2001	enforcement agency	section 52(2)	Pay compensation if there were no grounds for the council's Chief Executive Officer to make a prohibition order under section 46	Chief Executive Officer	
Food Act 2001	enforcement agency	section 52(3)	Send written notification of determination as to the payment of compensation to each applicant for compensation	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(1)(a)	Determine the priority classification of individual food businesses in its council area for the application of any requirements of the regulations relating to food safety programs	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(1)(b)	Determine the frequency of auditing of any food safety programs required by the regulations in relation to food businesses in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(3)	Provide written notification to the proprietor of a food business in the council area of the priority classification of its business, the food safety audit frequency and the date by which a food safety program required by the regulations must be implemented	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(4)	Change the priority classification of a food business in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 79(5)	Provide written notification to the proprietor of a change to the priority classification of the proprietor's food business	Chief Executive Officer	
Food Act 2001	enforcement agency	section 81(1)	Receive a report from a food safety auditor of the results of any audit or assessment carried out by the food auditor for the purposes of the Act	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Food Act 2001	enforcement agency	section 81(6)	Receive a report from a food safety auditor recommending that the priority classification of a food business be changed	Chief Executive Officer	
Food Act 2001	enforcement agency	section 81(7)	Provide a copy of any report received from a food safety auditor of the results of any audit or assessment carried out by the food auditor to the proprietor of the food business audited or assessed	Chief Executive Officer	
Food Act 2001	enforcement agency	section 86(1)	Receive written notice of information specified in the Food Safety Standards from a food business proposed to be conducted in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 86(2)	Receive written notice of information specified in the Food Safety Standards from a food business conducted in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 86(3)	Receive written notice of transferred ownership or a change in name or address of a food business conducted in the council area	Chief Executive Officer	
Food Act 2001	enforcement agency	section 88(5)	Consent in writing to the delegation of a power of the relevant authority to the enforcement agency	Chief Executive Officer	
Food Act 2001	enforcement agency	section 89	Undertake the functions in relation to the administration of the Act conferred or imposed upon the enforcement agency by the Act or by delegation	Chief Executive Officer	
Food Act 2001	enforcement agency	section 90	Participate in consultation with the relevant authority in regard to proposed conditions or limitation on the exercise of functions of the enforcement agency under the Act	Chief Executive Officer	
Food Act 2001	enforcement agency	section 94(1)	Appoint persons with appropriate qualification or experience to be authorised officers	Chief Executive Officer	
Food Act 2001	enforcement agency	section 94(2)	Prepare and maintain a list of authorised officers	Chief Executive Officer	
Food Act 2001	enforcement agency	section 95(1)	Provide each authorised officer with a certificate of authority	Chief Executive Officer	
Food Act 2001	enforcement agency	section 95(2)	Limit the authority of an authorised officer	Chief Executive Officer	
Food Act 2001	enforcement agency	section 104(1)	Send samples retained under the Act to an independent analyst in accordance with court order	Chief Executive Officer	
Food Regulations 2017					
Food Regulations 2017	enforcement agency	regulation 13(a)	Impose a fee for the carrying out of an inspection of food premises or food transport vehicles	No Delegation	
Food Regulations 2017	enforcement agency	regulation 13(b)	Recover a fee imposed under regulation 13(a) from the occupier of the premises or owner or operator of the vehicle	No Delegation	
Freedom of Information Act 1991					
Freedom of Information Act 1991	agency	section 9(1a)	Publish an up-to-date information statement containing the information listed in section 9(2) in the manner prescribed by the regulations	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 10(1)	Cause copies of the most recent information statement and each policy document to be available for inspection and purchase by members of the public	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 15	Take reasonably practicable steps to assist the applicant to provide information to enable the document to which the application related be identified	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 16(1)	Transfer an application for access to a document to another agency	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 16(3)	Notify the applicant of the transfer of the application for access to a document to another agency	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 17(1)	Request the applicant to pay a reasonable amount by way of advance deposit if the cost of dealing with an application is likely to exceed the application fee	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 17(2)	Request the applicant to pay a reasonable amount by way of further advance deposit if the cost of dealing with an application is likely to exceed the application fee and advance deposit already paid	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(1)	Refuse to deal with an application if the work involved in dealing with the application would substantially and unreasonably divert the council's resources from their use by the council in exercise of its functions.	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Freedom of Information Act 1991	agency	section 18(2)	Assist an applicant to amend the application so that the work involved in dealing with the application would not substantially and unreasonably divert the council's resources from their use by the council in exercise of its functions.	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(2a)	Refuse to deal with an application if the application is part of a pattern of conduct that amounts to an abuse of the right of access or is made for a purpose other than to obtain access to information	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(3)	Refuse to deal with an application if the council has requested payment of an advance deposit and payment of the deposit has not been made within the period specified in the request	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(4)	Refund any amount of advance deposit which exceeds the council's costs of dealing with the application, if the council refuses to deal with the application	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 18(5)	Provide notice to the applicant that the council is refusing to deal with the application	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 19(1)	Determine: (a) whether access to a document is to be given, deferred or refused; (b) any charge payable in respect of giving access; and (c) any charge payable for dealing with the application	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 20(1)	Refuse access to a document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 21(1)	Defer access to a document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 22(1)	Determine the form of access to a document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 22(2)	Determine to provide access to a document in a form other than that requested by the applicant	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 22(4)	Agreeing with an applicant the form of access to a document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 22(5)	Refuse to give access to a document if a charge payable in respect of the application, or giving access to the document, has not been paid	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 23(1)	Notify an applicant to the agency's determination or, if relevant, that the agency does not hold the document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 25(2)	Obtain the views of the government of the Commonwealth or of another State or a council (including a council constituted under the law of another State) as to whether a document is an exempt document	Chief Executive Officer	
Freedom of Information Act 1991	council	section 25(2)	Provide view as to whether a document is an exempt document	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Freedom of Information Act 1991	agency	section 25(3)	Notify the relevant government or council (a) that the agency has determined to provide access to the document; (b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and (c) the procedures to be followed to exercise those rights of review	Chief Executive Officer	
Freedom of Information Act 1991	council	section 25(3)(d)	Apply for a review of a decision to provide access to a document under section 25(3)	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 26(2)	Notify a person that access to a document containing information concerning his or her personal affairs is being sought under the Freedom of Information Act and seek that person's views on whether the document is an exempt document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 26(3)	Notify the relevant person: (a) that the agency has determined to provide access to the document; (b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and (c) the procedures to be followed to exercise those rights of review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 26(4)(c)	Form the opinion that disclosure of information may have an adverse effect on the physical or mental health, or emotional state, of the applicant	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 27(2)	Notify a person that access to a document concerning trade secrets, of a commercial value or concerning the business, professional, commercial or financial affairs of the person is being sought under the Freedom of Information Act and seek that person's views on whether the document is an exempt document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 27(3)	Notify the relevant person: (a) that the agency has determined to provide access to the document; (b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and (c) the procedures to be followed to exercise those rights of review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 28(2)	Notify a person that access to a document containing information concerning research that is being, or is intended to be, carried out by or on behalf of the person is being sought under the Freedom of Information Act and seek that person's views on whether the document is an exempt document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 28(3)	Notify the relevant person: (a) that the agency has determined to provide access to the document; (b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and (c) the procedures to be followed to exercise those rights of review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 29(3)	Confirm, vary or reverse a determination under Part 3 following an application for an internal review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 29(4)	Refund any application fee paid in respect of the internal review if the agency varies or reverses a determination so that access to a document is given	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 33	Take reasonably practicable steps to assist an applicant to provide information to enable the identification of an agency's document to which access has been given	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 34(a)	Amend records in accordance with an application under section 30	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 34(a)	Refuse to amend records in accordance with an application under section 30	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 35	Refuse an application to amend records	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Freedom of Information Act 1991	agency	section 36(1)	Notify applicant of determination regarding an application to amend records or that the agency does not hold the record	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 37(2)	Add to the agency's record a notation specifying that the applicant claims that the record is incomplete, incorrect, out-of-date or misleading and including any information which the applicant claims is required to bring the record up-to-date	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 37(2)	Notify the applicant of the nature of the notation	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 37(3)(a)	Provide a statement to a person to whom the agency discloses information stating that the person to whom the information relates claims that the information is incomplete, incorrect, out-of-date or misleading and setting out the particulars of the notation added to its records in compliance with section 37(2)	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 37(3)(b)	Provide a statement as to the reasons for the agency's refusal to amend the records in accordance with the notation	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 38(3)	Confirm, vary or reverse a determination under Division 1, Part 4 following an internal review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 39(5)(c)(i)	Participate in a settlement between the participants to a review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 39(5)(c)(ii)	Request a suspension of the proceedings under section 39 to allow an opportunity for a settlement to be negotiated	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 39(7)	Cooperate in a process proposed by a relevant review authority for the purposes of the conduct of an external review	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 39(9)(a)	Advise a relevant review authority for the purposes of the conduct of an external review that a determination of the agency was made on grounds of the public interest	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 40(1)	Apply to South Australian Civil and Administrative Tribunal for a review of a determination by the relevant review authority on an external review on a question of law	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 40(7)	Advise South Australian Civil and Administrative Tribunal that a determination of the agency was made on grounds of the public interest	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 41(1)	Apply to South Australian Civil and Administrative Tribunal to receive evidence and hear argument in the absence of the public, the other party to the review and the party's representative in respect of a restricted document	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 53(2a)	Waive, reduce or remit a fee or charge	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 53(3)	Review a fee or charge on application of the person required to pay the fee or charge and if appropriate reduce the fee or charge	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 53(5)	Recover a fee or charge as a debt	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Freedom of Information Act 1991	agency	section 54AA(a)	Furnish information to the Minister as required by notice in the Gazette	Chief Executive Officer	
Freedom of Information Act 1991	agency	section 54AA(b)	Comply with requirement of the Minister regarding furnishing and keeping records	Chief Executive Officer	
Freedom of Information Act 1991	council	clause 3(b), Schedule 1	Provide notice that information would be protected from disclosure under a corresponding law of the Commonwealth or another State	Chief Executive Officer	
Freedom of Information Act 1991	agency	clause 13(2)(b)(iii), Schedule 1	Approve a term of a contract which contains matter the disclosure of which would constitute a breach of contract or found an action for breach of confidence	Chief Executive Officer	
Freedom of Information Act 1991	agency	clause 13(6), Schedule 1	Notify the Minister of the approval of a term of a contract in accordance with clause 13(2)(b)(iii)	Chief Executive Officer	
Freedom of Information (Fees and Charges) Regulations 2018					
Freedom of Information (Fees and Charges) Regulations 2018	agency	regulation 5	Waive or remit fee or charge	Chief Executive Officer	
Gas Act 1997					
Gas Act 1997	council	section 47(3)(b)	Agree to a gas entity carrying out work on public land owned by the council	Chief Executive Officer	
Gas Act 1997	council	section 47(7)	Refer a dispute between the council and a gas entity regarding whether work should be permitted on public land of the conditions on which work should be permitted to the Minister	Chief Executive Officer	
Gas Act 1997	council	section 47(9)(a)	Make representations to the Minister on questions at issue in the dispute	Chief Executive Officer	
Gas Act 1997	council	section 47(9)(b)	Settle a dispute with a gas entity by agreement	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)					
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 118(1)(b)	Consent to a mass or dimension exemption (notice) for a category of heavy vehicle	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 124(1)(b)	Consent to a mass or dimension exemption (permit) for a heavy vehicle	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 139(1)(b)	Consent to the grant of a class 2 heavy vehicle authorisation (notice)	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 145(1)(b)	Consent to the grant of a class 2 heavy vehicle authorisation (permit)	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 156(2)	Request an extension to the time periods in section 156(1)	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 156A(4)	Provide a written statement to the Regulator explaining the road manager's decision not to consent to the grant of a mass or dimension authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 159(2)	Notify the regulator that a route assessment is required for the road manager determining whether to give consent and the fee payable under law (if any) for the route assessment	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 159(4)(a)	Cease considering whether or not to provide consent pending the payment of a fee	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 160(1)	Require a condition on the mass or dimension authority that: (a) except in the case of a class 2 heavy vehicle authorisation (notice)—the condition that a stated road condition is imposed on the authority; or (b) in the case of a class 2 heavy vehicle authorisation (notice)—the condition that a stated road condition of a type prescribed by the national regulations is imposed on the authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 160(2)(a)	Provide a written statement to the Regulator explaining the road manager's decision to give consent to the grant of a mass or dimension authority subject to the condition	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 161(1)	Require a condition on the mass or dimension authority that a stated travel condition is imposed on the authority	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 161(2)	Provide a written statement to the Regulator explaining the road manager's decision to give consent to the grant of a mass or dimension authority subject to the condition	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 162(1)	Request the Regulator to impose a stated vehicle conditions on a mass or dimension authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 167(2)(b)	Provide notice of objection to the Regulator in relation to a proposed replacement authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 167(2)(b)	Seek an extension of time in which to lodge a notice of objection to a proposed replacement authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 167(2)(b)	Provide notice to Regulator that the road manager gives or refuses consent to a proposed replacement authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 169(1)	Consent to the grant of a mass or dimension authority for a trial period	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 170(3)	Lodge an objection with the Regulator in respect of the renewal of a mass or dimension authority for a further trial period	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 174(2)	Request the Regulator to amend the mass or dimension authority or cancel the authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 176(4)(c)	Consent to an amendment of a mass or dimension authority requested by the holder of the permit	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 178(2)	Request the Regulator to amend or cancel a mass or dimension authority	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 611(2)	Apply for a compensation order	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 612(2)(c)	Issue a certificate for the purposes of the assessment of a compensation order	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	public authority	section 613(1)	Provide a copy of a certificate to be submitted under section 612(2)(c) in a proceeding for a compensation order to the defendant at least 28 days prior to the date fixed for the hearing or the proceeding	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 643(2)	Undertake an internal review of a reviewable decision	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 645(5)	Provide notice of internal review decision and reasons for decision to the Regulator	Chief Executive Officer	
Heavy Vehicle National Law (Schedule to the Heavy Vehicle National Law (South Australia) Act 2013)	road manager	section 646(a)(ii)	Agree with the Regulator a longer period for undertaking an internal review	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013					
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 13(1)(b)	Consent to the Regulator making an HML declaration	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 14(3)	Require a condition on an HML declaration that stated intelligent access conditions are imposed on the use of a stated type of HML heavy vehicle under the higher mass limits in an area or on a route to which the declaration applies	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 14(4)(a)	Provide to the regulator written reasons for the road manager's decision to give consent to the making of the declaration subject to the condition	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 14(4)(a)	Provide to the regulator written reasons for the road manager's decision to give consent to the making of the declaration subject to the condition	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 15(4)(b)	Consent to the amendment of a map or list	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 18(2)	Request the Regulator to amend or cancel an HML declaration	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 22(1)(b)	Consent to the Regulator granting an HML permit for an HML heavy vehicle	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 29(4)(c)	Consent to an amendment to an HML permit sought by the holder of the permit	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 31(2)	Request the Regulator to amend or cancel an HML permit	Chief Executive Officer	
Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) as applied as a law of South Australia by section 6 of the Heavy Vehicle National Law (South Australia) Act 2013	road manager	regulation 41(1)	Consent to the declaration by the regulator of areas, roads and routes and major roads under regulation 40	Chief Executive Officer	
Independent Commission Against Corruption Act 2012					
Independent Commission Against Corruption Act 2012	public authority	section 18B(4)(a)	Report to the Office for Public Integrity in accordance with the directions issued under section 18B of the Independent Commissioner Against Corruption Act	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 18B(4)(b)	Report to the Office for Public Integrity any matter the council reasonably suspects involves corruption in public administration	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 18E(3)(a)	Produce a specified document or document relating to specified matter	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 18E(3)(b)	Produce a written statement of information about a specified matter or answer specified questions within a specified period and in a specified form and, if the written notice so requires, verify the statement by statutory declaration	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 18F(1)(b)	Act on a referral from the Office for Public Integrity	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 28	Produce a written statement of information about a specified matter or answer specified questions within a specified period and in a specified form and, if the person heading the investigation requires, verify the statement by statutory declaration	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 34(1)	Undertake a joint investigation with the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 34(3)	Provide comments to the Independent Commission Against Corruption with respect to the terms of a notice issued under section 34(1) of the Independent Commission Against Corruption Act	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 36(1)(b)	Act on a referral from the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 36(4)	Comply with direction or guidance given by the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 36(7)	Comply with varied or further direction or guidance issued by the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 36(8)	Provide comments to the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 39A(1)	Ensure each person who was the subject of an investigation in relation to a matter referred to the Council by the Independent Commission Against Corruption is informed of a determination of the council not to further investigate or deal with the matter	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 39A(3)	Apply to the Supreme Court for an order authorising the council to withhold information relating to the determination from a person the subject of the investigation	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 40(2)	Assist the Independent Commission Against Corruption in an evaluation of the practices, policies and procedures of the council	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 41(1)	Comply with recommendations of the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 41(4)	Provide comments to the Independent Commission Against Corruption	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	section 44(1)	Assist public officers of the council to comply with requirements and directions issued under the Independent Commission Against Corruption Act	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority/ prosecution authority	section 56A(1)(b)	Receive and use evidence or information for the purposes of any criminal investigation or proceedings, proceedings for the imposition of a penalty and any disciplinary investigation or action	Chief Executive Officer	
Independent Commission Against Corruption Act 2012	public authority	Clause 9(6), Schedule 4	Act on a referral of the inspector	Chief Executive Officer	
Joint Criminal Rules					
Joint Criminal Rules	public authority	rule 62.1	File an information	No Delegation	
Labour Hire Licensing Act 2017					
Labour Hire Licensing Act 2017	designated entity	section 16(1)	Lodge an objection with the Commissioner of Consumer Affairs to an application for a licence under section 15 of the Labour Hire Licensing Act 2017	Chief Executive Officer	
Labour Hire Licensing Act 2017	designated entity	section 32(2)	Lodge an objection with the Commissioner of Consumer Affairs to an application for a licence to which section 31 of the Labour Hire Licensing Act 2017 applies	Chief Executive Officer	
Labour Hire Licensing Act 2017	designated entity	section 42(2)	Appeal against the grant of a licence to the District Court	Chief Executive Officer	
Labour Hire Licensing Act 2017	designated entity	section 42(4)	Require the Commissioner for Consumer Affairs to provide reasons for the Commissioner's decision of grant a licence	Chief Executive Officer	
Land and Business (Sales and Conveyancing) Act 1994					
Land and Business (Sales and Conveyancing) Act 1994	council	section 7	Respond to inquiries regarding prescribed matters by a vendor of land	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Land and Business (Sales and Conveyancing) Act 1994	council	section 8	Respond to inquiries regarding prescribed matters by a vendor of a small business	Chief Executive Officer	
Land and Business (Sales and Conveyancing) Act 1994	council	section 12	Provide information regarding any charge or prescribed encumbrance over land within the council's area of which the council has the benefit or insurance under Division 3 of Part 5 of the Building Work Contractors Act 1995 in relation to a building on land within the council's area	Chief Executive Officer	
Landscape South Australia Act 2019					
Landscape South Australia Act 2019	council	section 17(4)(a)	Provide an up-to-date copy of the voters roll for the area of the council to the person conducting an election for the members of the regional landscape board	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 25(4)	Work collaboratively with the regional landscape board	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 32(7)	Consent to the Governor making a proclamation under sections 32(1), 32(2) or 32(6) in relation to infrastructure or land vested in or under the care, control or management of the council	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 37(1)(c)	Approve the delegation by a regional landscape board of a function or power vested in the regional landscape board under any Act to the council or an officer of the council	Chief Executive Officer	
Landscape South Australia Act 2019	public authority	section 41(b)	Enter an arrangement with the regional landscape board to make use of the services of staff, equipment or facilities of the council	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 47(7)	Consider any regional landscape plan in the performing of functions or the exercise of powers under any Act	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 51(5)(b)	Participate in consultation with the regional landscape board in regard to a prescribed levy proposal to the extent required by regulations	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 66(1)	Contribute to the costs of the regional landscape board performing its functions	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 67(1)	Pay contribution to the costs of the regional landscape board performing its functions	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 67(2)	Pay contribution to the costs of the regional landscape board performing its functions	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 69(10)	Apply to the regional landscape board for a refund of an amount of the regional landscape levy	Chief Executive Officer	
Landscape South Australia Act 2019	public authority	section 72(6)(a)	Enter an arrangement with the regional landscape board for service of a notice to be effected as part of any other notice serviced by the council	Chief Executive Officer	
Landscape South Australia Act 2019	public authority	section 72(6)(b)	Enter an arrangement with the regional landscape board for the collection of a levy to be effected by the council	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 101(6)	Make a submission to the Minister regarding proposed declaration of a prescribed water resource	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 103(3)	Appoint the Minister, a regional landscape board, a designated entity, a council or a council subsidiary in place of the council as the 'relevant authority'	No Delegation	
Landscape South Australia Act 2019	relevant authority	section 104(3)	Grant a person a water management authorisation or permit to undertake an activity prescribed in sections 104(3)(e) or 104(3)(f) of the Landscape South Australia Act (except in the case of the discharge of water into a watercourse for the purpose of running the water down the watercourse for storage in a reservoir or other facility)	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 107(1)	Issue a notice to the owner of land in respect of an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 107(2)(b)	Enter land and take action specified in a notice issued under section 107(1) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(1)	Approve a form of application in respect of a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(6)	Specify conditions on a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(9)	Vary, suspend or revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(10)	Vary a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(11)	Revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(12)	Revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 112(13)	Revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Landscape South Australia Act 2019	relevant authority	section 112(14)	Serve notice of the variation or revocation of a permit	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(2)	Give notice of an application for a permit in accordance with the regulations	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(3)	Receive representations in relation to the granting or refusal of a permit	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(4)	Forward a copy of representations in relation to the granting or refusal of a permit to the applicant and allow the applicant an opportunity to respond in writing	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(6)	Allow a person who made a representation regarding the granting or refusal of a permit the opportunity to appear personally or by representative before the authority	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(7)	Allow an applicant to appear personally or by representative before the authority	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(8)(a)	Give notice to each person who made a representation to the authority of the authority's decision and the person's appeal rights under the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(8)(b)	Give notice to the Environment, Resources and Development Court of the authority's decision and the names and addresses of persons who made representations under section 113 of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia Act 2019	relevant authority	section 113(13)	Provide for inspection and purchase written representations made under section 113 of the Landscape South Australia Act and the written response of the applicant	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 202(4)	Agree with the Minister that an officer of the council may be appointed as an authorised officer	Chief Executive Officer	
Landscape South Australia Act 2019	council	section 219(3)	Receive notice from the Minister of a proposed management agreement that provides for the remission of council rates and provide submissions to the Minister on the proposed agreement	Chief Executive Officer	
Landscape South Australia Act 2019	authority	clause 89(4)(e) Schedule 5	Consent to property, assets, rights or liabilities vesting in or attaching to the Council	No Delegation	
Landscape South Australia (General) Regulations 2020					
Landscape South Australia (General) Regulations 2020	council	regulation 10(1)(b)	Make submissions to the regional landscape board	Chief Executive Officer	
Landscape South Australia (General) Regulations 2020	council	regulation 13(3)	Pay monies to the regional landscape board	Chief Executive Officer	
Landscape South Australia (General) Regulations 2020	council	regulation 14(9)	Furnish a regional landscape board with a reasonable estimate of the costs that the council expects to claim under regulation 14 of the Landscape South Australia (General) Regulations 2019	Chief Executive Officer	
Landscape South Australia (General) Regulations 2020	council	regulation 14(13)	Furnish a regional landscape board with an invoice setting out the amount the council is claiming and the calculations used by the council to determine the amount	Chief Executive Officer	
Landscape South Australia (Water Management) Regulations 2020					
Landscape South Australia (Water Management) Regulations 2020	relevant authority	regulation 22(2)	Determine the form of notice to be provided for the purpose of section 113(2)(c) of the Landscape South Australia Act	Chief Executive Officer	
Landscape South Australia (Water Management) Regulations 2020	relevant authority	regulation 24(2)	Increase the period of time for the purposes of section 113(5) of the Landscape South Australia Act from the period prescribed in regulation 24(1) of the Landscape South Australia (Water Management) Regulations	Chief Executive Officer	
Liquor Licensing Act 1997					
Liquor Licensing Act 1997	council	section 22(1)	Apply to the Court for a review of a decision of the Commissioner in relation to an application for or in relation to a licence	Chief Executive Officer	
Liquor Licensing Act 1997	prescribed body	section 37(5)	Participate in consultation with the Minister in relation to any proposed regulations declaring an area to be a prescribed area for the purposes of section 37 of the Liquor Licensing Act	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 69(3)(e)	Approval of an application for the extension of a trading area where the relevant area is under the control of the council	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 106(2)(b)	Lodge a complaint under section 106(1) regarding unduly offensive, annoying, disturbing or inconvenient activity, noise or behaviour relating to licensed premises	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 106(4)	Request that the matter proceed direct to a hearing	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Liquor Licensing Act 1997	council	section 106(5)	Request that the Commissioner determine the matter	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 106(6)(a)	Make submissions in regard to the matter to the Commissioner or Court		
Liquor Licensing Act 1997	council	section 120(2)(c)	Lodge a complaint under section 120(1) alleging that proper grounds for disciplinary action exist against a specified person	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 128E(1)	Prepare a draft local liquor accord	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 128H(3)	Request a variation of a local liquor accord	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 128H(5)	Request the Commissioner to add or remove the council as a party to a local liquor accord	No Delegation	
Liquor Licensing Act 1997	council	section 128H(6)	Request the Commissioner to terminate a local liquor accord	No Delegation	
Liquor Licensing Act 1997	council	section 128H(7)	Seek the consent of the other parties to a local liquor accord prior to request the Commissioner to terminate the local liquor accord	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 131(1ab)	Prohibit the consumption or possess or both of liquor in a public place within the council area during a specified period by notice published in the Gazette	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 131(1ad)	Provide a copy of notice published under section 131(1ab) to the Commissioner of Police	Chief Executive Officer	
Liquor Licensing Act 1997	council	section 131(1c)	Vary or revoke a notice published under section 131(1ab)	Chief Executive Officer	
Local Government Act 1999					
Local Government Act 1999	council	section 7(a)	Plan at the local and regional level for the development and future requirements of the council area	No Delegation	
Local Government Act 1999	council	section 7(b)	Provide services and facilities that benefit its area, its ratepayers and residents, and visitors to the council area	No Delegation	
Local Government Act 1999	council	section 7(ba)	Determine appropriate financial contribution to be made by ratepayers to resources of the council	No Delegation	
Local Government Act 1999	council	section 7(c)	Provide for the welfare, well-being and interests of individuals and groups within the council's community	No Delegation	
Local Government Act 1999	council	section 7(d)	Take measures to protect the council area from natural and other hazards and to mitigate the effects of such hazards	No Delegation	
Local Government Act 1999	council	section 7(e)	Manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity	No Delegation	
Local Government Act 1999	council	section 7(f)	Provide infrastructure for the council's community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area)	No Delegation	
Local Government Act 1999	council	section 7(g)	Promote the council area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism	No Delegation	
Local Government Act 1999	council	section 7(h)	Establish or support organisations or programs that benefit people in the council area or local government generally	No Delegation	
Local Government Act 1999	council	section 7(i)	Manage and, if appropriate, develop, public areas vested in, or occupied by, the council	No Delegation	
Local Government Act 1999	council	section 7(j)	Manage, improve and develop resources available to the council	No Delegation	
Local Government Act 1999	council	section 7(k)	Undertake other functions and activities conferred by or under an Act	No Delegation	
Local Government Act 1999	council	section 12(1)	Publish a notice in the Gazette altering the composition of the council or dividing, or redividing, the area of the council into wards, altering the division of the area of the council into wards or abolishing the division of the area of the council into wards	No Delegation	
Local Government Act 1999	council	section 12(2)	Publish a notice in the Gazette changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council, or giving a name to, or altering the name of, a ward	No Delegation	
Local Government Act 1999	council	section 12(3)	Undertake a review under section 12 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 12(4)	Undertake a review under section 12 of the Local Government Act at least once in each relevant period prescribed by the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 12(5)	Initiate the preparation of a representation review report and form the opinion a person is qualified to address the representation and governance issues	Chief Executive Officer	
Local Government Act 1999	council	section 12(7)	Undertake public consultation	Chief Executive Officer	
Local Government Act 1999	council	section 12(11)	Finalise the council report	Chief Executive Officer Manager OCEO	
Local Government Act 1999	council	section 12(11a)	Refer the report to Electoral Commissioner	Chief Executive Officer Manager OCEO	
Local Government Act 1999	council	section 12(11e)(a)	Take such action as is necessary (including by altering report)	Chief Executive Officer Manager OCEO	
Local Government Act 1999	council	section 12(11e)(b)	Comply with requirements of section 12(7)	Chief Executive Officer Manager OCEO	
Local Government Act 1999	council	section 12(11e)(c)	Refer the report to the Electoral Commissioner under section 12(12)	Chief Executive Officer Manager OCEO	
Local Government Act 1999	council	section 12(12)	Refer report to the Electoral Commissioner	Chief Executive Officer Manager OCEO	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 12(12a)	Include with the report copies of any written submissions if received	Chief Executive Officer Manager OCEO	
Local Government Act 1999	council	section 12(15)(b)	Provide for the operation of any proposal recommended in the council's report by notice in the Gazette	Chief Executive Officer Manager OCEO	
Local Government Act 1999	council	section 12(16)(a)	Take action on a report referred back to the council by the Electoral Commissioner	Chief Executive Officer	
Local Government Act 1999	council	section 12(16)(b)	Refer report back to the Electoral Commissioner	Chief Executive Officer	
Local Government Act 1999	council	section 12(17)	Comply with requirements of section 12(7) (unless determine alteration of report is of a minor nature only)	Chief Executive Officer	
Local Government Act 1999	council	section 12(24)	Undertake a review within period specified by the Electoral Commissioner	Chief Executive Officer	
Local Government Act 1999	council	section 13(1)	Publish a notice in the Gazette changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council, or altering the name of a ward	No Delegation	
Local Government Act 1999	council	section 13(2)(a)	Give public notice of the proposal to change the council from a municipal council to a district council or vice versa, alter the name of the council or the name of the area of the council, or alter the name of a ward	Chief Executive Officer	
Local Government Act 1999	council	section 13(2)(b)	Invite written submissions	Chief Executive Officer	
Local Government Act 1999	council	section 13(2)(ba)	Publish a copy of the public notice in a newspaper circulating within the council area	Chief Executive Officer	
Local Government Act 1999	council	section 13(2)(c)	Give any person who makes a written submission in response to an invitation an opportunity to appear personally or by representative before the council or a council committee to be heard on the submission	Chief Executive Officer	
Local Government Act 1999	council	section 28(1)(c)	Refer a proposal for the making of a proclamation under Chapter 3 of the Local Government Act to the South Australian Local Government Grants Commission	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 31(2)(b)	Participate in consultation with the South Australian Local Government Grants Commission on the appointment of an investigator	Chief Executive Officer	
Local Government Act 1999	council	section 31(10)(c)	Participate in consultation with the South Australian Local Government Grants Commission on a recommendation that a proposal referred to the Commission not proceed	No Delegation	
Local Government Act 1999	council	section 36(1)(a)	Exercise the legal capacity of a natural person, including entering into contracts or arrangements, suing and being sued and acting in conjunction with another council or authority or person	Chief Executive Officer	As per contractual and Financial delegations
Local Government Act 1999	council	section 36(1)(c)	Do anything necessary, expedient or incidental to performing or discharging the council's functions or duties or achieving the council's objectives	Chief Executive Officer	
Local Government Act 1999	council	section 36(2)	Act outside the council area to the extent necessary or expedient to the performance of the council's functions or in order to provide services to an unincorporated area of the State	Chief Executive Officer	
Local Government Act 1999	council	section 37(b)	Authorise an officer, employee or agent to enter into a contract on behalf of the council	Chief Executive Officer	As per contractual and Financial delegations CEO - unlimited provided funds are part of the Council approved budget
Local Government Act 1999	council	section 41(1)	Establish a committee	No Delegation	
Local Government Act 1999	council	section 41(2)	Determine the role of the committee	No Delegation	
Local Government Act 1999	council	section 41(3)	Determine the membership of the committee	No Delegation	
Local Government Act 1999	council	section 41(4)	Appoint a presiding member or make provision for the appointment of a presiding member	No Delegation	
Local Government Act 1999	council	section 41(6)	Appoint the principal member as an ex officio member of the committee	No Delegation	
Local Government Act 1999	council	section 41(8)	Determine the reporting and other accountability requirements applying to a committee	No Delegation	
Local Government Act 1999	council	section 42(3)	Obtain the approval of the Minister to the conferral of corporate status on a council subsidiary	No Delegation	
Local Government Act 1999	council	section 43(3)	Obtain the approval of the Minister to the conferral of corporate status on a regional subsidiary	No Delegation	
Local Government Act 1999	council	section 44(6)	Cause a separate record to be kept of all delegations under section 44 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 44(6a)	Review the delegation in force under section 44 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 45(1)	Nominate a place as the council's principal office	Chief Executive Officer	
Local Government Act 1999	council	section 45(2)	Determine the hours during which the principal office of the council will be open for the transaction of business	No Delegation	
Local Government Act 1999	council	section 45(3)	Consult with the local community regarding the manner, places and times at which the council's offices will be open to the public and any significant changes to these arrangements	Chief Executive Officer	
Local Government Act 1999	council	section 46(1)	Engage in a commercial enterprise or activity in the performance of the council's functions	No Delegation	
Local Government Act 1999	council	section 46(2)(a)	Establish a business in connection with a commercial project	No Delegation	
Local Government Act 1999	council	section 46(2)(b)	Participate in a joint venture, trust, partnership or other similar body in connection with a commercial project	No Delegation	
Local Government Act 1999	council	section 47(2)(b)	Participate in the formation of, or become a member of, a company limited by guarantee established as a national association to promote and advance the interests of an industry in which local government has an interest	Chief Executive Officer	
Local Government Act 1999	council	section 48(aa1)	Develop and maintain prudential management policies, practices and procedures for the assessment of projects	Chief Executive Officer	
Local Government Act 1999	council	section 48(1)	Obtain a report addressing the prudential issues set out in section 48(2)	Chief Executive Officer	
Local Government Act 1999	council	section 48(6)	Take steps to prevent the disclosure of specific information in order to protect its commercial value or to avoid disclosing the financial affairs of a person (other than the council)	Chief Executive Officer	
Local Government Act 1999	council	section 49(a1)	Maintain procurement policies, practices and procedures directed towards: (a) obtaining value in the expenditure of public money; (b) providing for ethical and fair treatment of participants; and (c) ensuring probity, accountability and transparency in procurement operations	Chief Executive Officer	
Local Government Act 1999	council	section 49(1)	Prepare and adopt policies on contracts and tenders, including policies on the following: (a) the contracting out of services; (b) competitive tendering and the use of other measures to ensure that services are delivered cost-effectively; (c) the use of local goods and services; and (d) the sale or disposal of land or other assets.	Chief Executive Officer	
Local Government Act 1999	council	section 49(3)	Alter or substitute a policy under section 49 of the Local Government Act	No Delegation	
Local Government Act 1999	council	section 50(1)	Prepare and adopt a public consultation policy	No Delegation	
Local Government Act 1999	council	section 50(5)	Alter or substitute the public consultation policy	No Delegation	
Local Government Act 1999	council	section 50(6)(c)	Prepare a document setting out the council's proposal to adopt a public consultation policy or to alter or substitute a public consultation policy	Chief Executive Officer	
Local Government Act 1999	council	section 50(6)(d)	Publish in a newspaper circulating within the area of the council a notice of the proposal inviting interested persons to make submissions	Chief Executive Officer	
Local Government Act 1999	council	section 50(6)(e)	Consider submissions	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 50(7)	Determine that the alteration of a public consultation policy is of minor significance that would attract little (or no) community interest	Chief Executive Officer	
Local Government Act 1999	council	section 50(8)	Provide a copy of a policy of the council under section 50 of the Local Government Act for inspection at the principal office of the council	Chief Executive Officer	
Local Government Act 1999	council	section 50(9)	Provide for the purchase of a copy of a policy of the council under section 50 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 54(1)(d)	Grant a leave of absence from council	No Delegation	
Local Government Act 1999	council	section 54(1)(d)	Remove from office on the ground that the member has been absent from three or more consecutive ordinary meetings of the council	No Delegation	
Local Government Act 1999	council	section 57(6)	Recover amount of a liability incurred in contravention of section 57 of the Local Government Act as a debt from the members of the councils at the time the contract was made or lease was entered	No Delegation	
Local Government Act 1999	council	section 68(3b)	Apply to SACAT for an order disqualifying member of the council from the office of member under the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 70(a1)	Publish prescribed details contained in the Register	Chief Executive Officer	
Local Government Act 1999	council	section 75F(1)	Prepare and adopt behavioural support policies	No Delegation	
Local Government Act 1999	council	section 75F(5)	Alter or substitute a behavioural support policy	No Delegation	
Local Government Act 1999	council	section 75F(6)	Undertake public consultation before adopting, altering or substituting a behavioural support policy	Chief Executive Officer	
Local Government Act 1999	council	section 75F(7)(a)	Review the operation of the behavioural support policies and consider whether to adopt additional behavioural support policies	No Delegation	
Local Government Act 1999	council	section 75F(7)(b)	Consider whether to adopt behavioural support policies	No Delegation	
Local Government Act 1999	council	section 77(1)	Provide reimbursement of prescribed expenses of a member of council	Chief Executive Officer	In accordance with Council Policy
Local Government Act 1999	council	section 80	Take out a policy of insurance insuring every member of the council and a spouse or domestic partner or another person who may be accompanying a member of the councils against the risks associated with the performance or discharge of official functions or duties by members	Chief Executive Officer	
Local Government Act 1999	council	section 80A(1)	Prepare a training and development policy for members	Chief Executive Officer	
Local Government Act 1999	council	section 80A(2b)	Suspend a member from office of member of the council for failure to comply with the prescribed mandatory requirements	Chief Executive Officer	
Local Government Act 1999	council	section 80A(2e)	Revoke the suspension if satisfied the member has complied with the prescribed mandatory requirements and give public notice of the revocation	Chief Executive Officer	
Local Government Act 1999	council	section 80A(2f)	Apply to SACAT for an order disqualifying the member from office of member of the council	Chief Executive Officer	
Local Government Act 1999	council	section 80A(3)	Alter or substitute a training and development policy for members	No Delegation	
Local Government Act 1999	council	section 80B(1)(a)	Suspend a member subject to a relevant interim intervention order from the office of member of the council where person protected by the order is another member	Chief Executive Officer	
Local Government Act 1999	council	section 80B(3)	Revoke a suspension	Chief Executive Officer	
Local Government Act 1999	council	section 80B(9)	Apply to SACAT for an order disqualifying the member from the office of member of the council	Chief Executive Officer	
Local Government Act 1999	council	section 84(3)	Keep notice on public display and continue to publish notice in accordance with section 132(1)(a) of the Local Government Act until completion of meeting	Chief Executive Officer	
Local Government Act 1999	council	section 88(3)	Keep notice on public display and continue to publish notice in accordance with section 132(1)(a) of the Local Government Act until completion of meeting	Chief Executive Officer	
Local Government Act 1999	council	section 89(1)(b)	Determine procedures to apply to a meeting of a council committee	No Delegation	
Local Government Act 1999	council	section 90A(1)	Hold or arrange for the holding of an information or briefing session to which more than 1 member of the council is invited to attend or be involved in for the purposes of providing information or a briefing	Chief Executive Officer	
Local Government Act 1999	council	section 90A(4)	Order that an information or briefing session be closed to the public	Chief Executive Officer	
Local Government Act 1999	council	section 90A(5)	If an order under section 90A(4) of the Local Government Act is made, to make a record of the matters specified in section 90A(5)	Chief Executive Officer	
Local Government Act 1999	council	section 90A(7)	Comply with the requirements of the regulations regarding the publication of prescribed information	Chief Executive Officer	
Local Government Act 1999	council	section 91(3)	Supply each member of the council with a copy of council or council committee minutes within 5 days of the meeting	Chief Executive Officer	
Local Government Act 1999	council	section 91(9)(c)	Revoke an order made under section 91(7) of the Local Government Act	No Delegation	
Local Government Act 1999	council	section 92(1)	Prepare a code of practice relating to the principles, policies, procedures and practices that the council will apply for the purposes of the operation of Parts 3 and 4 the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 92(2)	Review code of practice	Chief Executive Officer	
Local Government Act 1999	council	section 92(3)	Alter or substitute a new code of practice	No Delegation	
Local Government Act 1999	council	section 92(5)	Undertake public consultation on proposed code, alterations or substitute code	Chief Executive Officer	
Local Government Act 1999	council	section 93(1)	Convene a meeting of electors of the council area or part of the council area	Chief Executive Officer	
Local Government Act 1999	council	section 93(11)	Supply each member of the council with a copy of the minutes of proceedings within 5 days of a meeting of electors	Chief Executive Officer	
Local Government Act 1999	council	section 93(14)	Determine the procedure to be observed to make a nomination for the purposes of sections 93(3)(a)(i) or 93(3)(b)(i) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 94(6)	Make submissions to the Minister	No Delegation	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 94(7)	Comply with a direction of the Minister under section 94(5) of the Local Government Act	No Delegation	
Local Government Act 1999	council	section 97(6)(b)	Determine a person has appropriate qualifications or experience in human resource management	No Delegation	
Local Government Act 1999	council	section 98(3)	Invite applications including by advertising on website and take other action	No Delegation	
Local Government Act 1999	council	section 98(3)	Determine website to advertise invitation for applications	No Delegation	
Local Government Act 1999	council	section 98(4a)(a)	Appoint at least one person to selection panel not being a member or employee	No Delegation	
Local Government Act 1999	council	section 98(7)(b)	Determine a person has appropriate qualifications or experience in human resource management	No Delegation	
Local Government Act 1999	council	section 102A(3)(b)	Determine a person has appropriate qualifications or experience in human resource management	No Delegation	
Local Government Act 1999	council	section 106(2)	Pay contribution to another council	Chief Executive Officer	
Local Government Act 1999	council	section 106(3)	Recover a contribution from another council as a debt	Chief Executive Officer	
Local Government Act 1999	council	section 106(4)	Provide details of the service of an employees or former employee to another council	Chief Executive Officer	
Local Government Act 1999	council	section 106(5)	Hold and apply a contribution under section 106 of the Local Government Act as prescribed by regulation	Chief Executive Officer	
Local Government Act 1999	council	section 111(b)	Declare that an officer or an officer of a class is subject to Division subdivision 2, Part 4, Chapter 7 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 120A(1)	Prepare and adopt employee behavioural standards	Chief Executive Officer	
Local Government Act 1999	council	section 120A(4)	Alter or substitute employee behavioural standards	Chief Executive Officer	
Local Government Act 1999	council	section 120A(5)	Consult with any registered industrial association that represents interests of employees of councils before adopting, altering or substituting employee behavioural standards	Chief Executive Officer	
Local Government Act 1999	council	section 120A(6)(a)	Review the operation of the employee behavioural standards	Chief Executive Officer	
Local Government Act 1999	council	section 120A(6)(b)	Consider whether to adopt employee behavioural standards	Chief Executive Officer	
Local Government Act 1999	council	section 122(1)	Develop a strategic management plan	No Delegation	
Local Government Act 1999	council	section 122(1a)(a)	Develop a long-term financial plan	No Delegation	
Local Government Act 1999	council	section 122(1a)(b)	Develop an infrastructure and asset management plan	Chief Executive Officer	
Local Government Act 1999	council	section 122(1c)	Provide information relating to long-term financial plan and infrastructure and asset management plan to designated authority	Chief Executive Officer	
Local Government Act 1999	council	section 122(1e)	Provide to the designated authority all relevant information on the matters specified in this section in accordance with guidelines determined by designated authority	Chief Executive Officer	
Local Government Act 1999	council	section 122(1h)	Ensure advice provided by designated authority and any response of the Council is published in the Council's annual business plan (draft and adopted) in the relevant financial year and subsequent financial year (until next relevant financial year)	Chief Executive Officer	
Local Government Act 1999	council	section 122(1j)	Provide to the designated authority within time and in manner specified in notice information the designated authority reasonably requires.	Chief Executive Officer	
Local Government Act 1999	council	section 122(4)	Review strategic management plans	No Delegation	
Local Government Act 1999	council	section 122(6)	Adopt a process to ensure that members of the public are given reasonable opportunity to be involved in the development and review of the council's strategic management plans	Chief Executive Officer	
Local Government Act 1999	council	section 123(3)(a)	Prepare a draft annual business plan	Chief Executive Officer	
Local Government Act 1999	council	section 123(3)(b)	Follow relevant steps in the public consultation policy in regard to the draft annual business plan	Chief Executive Officer	
Local Government Act 1999	council	section 123(5)	Ensure that copies of the draft annual business plan are available at the meeting under section 123(4)(a)(i) of the Local Government Act, and for inspection and purchase (at the principal office of the council and on the council's website	Chief Executive Officer	
Local Government Act 1999	council	section 123(5a)	Provide a facility for asking and answering questions and the receipt of submissions on the council's website	Chief Executive Officer	
Local Government Act 1999	council	section 123(9)(a)(i)	Prepare a summary of the annual business plan	Chief Executive Officer	
Local Government Act 1999	council	section 123(9)(a)(ii)	Provide a copy of the summary of the annual business plan to ratepayers	Chief Executive Officer	
Local Government Act 1999	council	section 124(1)(a)	Keep accounting records	Chief Executive Officer	
Local Government Act 1999	council	section 125	Implement and maintain appropriate policies, practices and procedures of internal control	Chief Executive Officer	
Local Government Act 1999	council	section 125(3)	Ensure appropriate policies, systems and procedures relating to risk management are implemented and maintained	Chief Executive Officer	
Local Government Act 1999	council	section 126(9)	Ensure annual report of audit and risk committee is included in annual report	Chief Executive Officer	
Local Government Act 1999	council	section 126A(1)	Establish a regional audit and risk committee	No Delegation	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 126A(9)	Ensure annual report of regional audit and risk committee is included in annual report	No Delegation	
Local Government Act 1999	council	section 127(1)	Prepare financial statements, notes and other statement or documents as required by the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 127(3)	Provide statements to auditor	Chief Executive Officer	
Local Government Act 1999	council	section 127(4)	Submit a copy of audited statements to persons or bodies prescribed by the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 127(5)	Provide a copy of audited statements for inspection or purchase at the principal offices of the council	Chief Executive Officer	
Local Government Act 1999	council	section 128(2)	Appoint an auditor on the recommendation of the relevant audit and risk committee	No Delegation	
Local Government Act 1999	council	section 128(9)	Provide information prescribed in section 128(9) of the Local Government Act in the council's annual report	Chief Executive Officer	
Local Government Act 1999	council	section 130A(1)	Request auditor or other suitably qualified person to examine a report on any matter relating to financial management, or the efficient and economy with which the council manages or uses its resources to achieve its objectives	Chief Executive Officer	
Local Government Act 1999	council	section 131(1)	Prepare annual report	Chief Executive Officer	
Local Government Act 1999	council	section 131(4)	Provide a copy of the annual report to each council member	Chief Executive Officer	
Local Government Act 1999	council	section 131(5)	Submit a copy of the annual report to the persons or bodies prescribed by regulation	Chief Executive Officer	
Local Government Act 1999	council	section 131(7)	Provide an abridged or summary version of the annual report to electors in the council area.	Chief Executive Officer	
Local Government Act 1999	council	section 131A(1)	Provide to the Minister the material specified in Schedule 4 of the Local Government Act and any other information specified by the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 132(1)(a)	Publish a document referred to in Schedule 5 of the Local Government Act on a website determined by chief executive officer	Chief Executive Officer	
Local Government Act 1999	council	section 132(1)(b)	Provide a printed copy of a document referred to in Schedule 5 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 132(3a)	Publish a document or part of a document on a website determined by the chief executive officer where an order under section 91(7) of the Local Government Act expires or ceases to apply	Chief Executive Officer	
Local Government Act 1999	council	section 132A	Implement and maintain appropriate policies, practices and procedures to ensure compliance with statutory requirements and achievement and maintenance of good public administration	Chief Executive Officer	
Local Government Act 1999	council	section 133	Obtain funds as permitted by the Local Government Act or other Act	Chief Executive Officer	
Local Government Act 1999	council	section 135(1)	Provide security	No Delegation	
Local Government Act 1999	council	section 135(2)(a)	Assign a distinguishing classification to a debenture	No Delegation	
Local Government Act 1999	council	section 135(2)(b)	Appoint a trustee for the debenture holders	No Delegation	
Local Government Act 1999	council	section 137	Expend funds in the performance or discharge of the council's powers, functions or duties under the Local Government Act or other Acts	Chief Executive Officer	In accordance with Financial Delegation CEO Expenditure Limit \$5.5m Instrument of Delegation by Council 27.08.24
Local Government Act 1999	council	section 139(1)	Invest money under the council's control	Chief Executive Officer	
Local Government Act 1999	council	section 139(5)	Obtain and consider independent and impartial advice regarding the investment of funds	Chief Executive Officer	
Local Government Act 1999	council	section 140	Review performance of investments at least annually	No Delegation	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 141(1)	Accept a gift	Chief Executive Officer	
Local Government Act 1999	council	section 141(2)	Carry out the terms of a trust applying to a gift	Chief Executive Officer	
Local Government Act 1999	council	section 141(3)	Apply to the Supreme court for an order varying the terms of a trust for which the council is the trustee	Chief Executive Officer	
Local Government Act 1999	council	section 141(4)	Give notice of an application to the Supreme Court by public notice and in such other manner as directed by the Supreme Court	Chief Executive Officer	
Local Government Act 1999	council	section 141(6)	Publish an order of the made by the Supreme Court under section 141(5) of the Local Government Act in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 142(1)	Take out and maintain insurance to cover the council's civil liabilities at least to the extent prescribed by the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 142(3)	Take out membership of the Local Government Association Mutual Liability Scheme	Chief Executive Officer	
Local Government Act 1999	council	section 143(1)	Write off bad debts	Chief Executive Officer	Limited to debts not exceeding \$5,000 in respect of any one debt
Local Government Act 1999	council	section 144(1)	Recovery of fees, charges, expenses or other amounts as a debt by action in a court of competent jurisdiction	Chief Executive Officer	
Local Government Act 1999	council	section 144(2)	Provide notice of a fee, charge, expense or other amount relating to something done in respect of a rateable property to the owner or occupier of the property	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 144(2)	Recovery of a fee, charge, expense or other amount relating to something done in respect of a rateable property as if the fee, charge, expense or other amount was a rate on the property	Chief Executive Officer	
Local Government Act 1999	council	section 151(5)(d)	Prepare a report on a proposed change to the basis of the rating any land, the valuation of land for the purpose of rating or imposition of rates on land	Chief Executive Officer	
Local Government Act 1999	council	section 151(5)(e)	Follow the relevant steps in the public consultation policy with respect to a proposed change to the basis of the rating any land, the valuation of land for the purpose of rating or imposition of rates on land	Chief Executive Officer	
Local Government Act 1999	council	section 151(8)	Provide copies of the report required by section 151(5)(d) of the Local Government Act at the meeting held under section 151(7)(a)(i) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 156(10)	Extend the time period for lodging an objection	Chief Executive Officer	
Local Government Act 1999	council	section 156(11)	Decide an objection to attribution of a particular use to land	No Delegation	
Local Government Act 1999	council	section 156(12)	Participate in a review of an attribution of a particular use to land by South Australian Civil and Administrative Tribunal	No Delegation	
Local Government Act 1999	council	section 156(14a)(a)	Prepare a report on a proposed change to the differentiating factor in relation to land	Chief Executive Officer	
Local Government Act 1999	council	section 156(14a)(b)	Follow the relevant steps in the public consultation policy with respect to a on a proposed change to the differentiating factor in relation to land	Chief Executive Officer	
Local Government Act 1999	council	section 156(14e)	Provide copies of the report required by section 156(14a)(a) of the Local Government Act at the meeting held under section 156(14d)(a)(i) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 159(1)	Determine the manner and form of an application for a rebate of rates	Chief Executive Officer	
Local Government Act 1999	council	section 159(3)	Grant a rebate of rates	Chief Executive Officer	
Local Government Act 1999	council	section 159(4)	Increase a rebate of rates	Chief Executive Officer	
Local Government Act 1999	council	section 159(10)	Determine that proper cause for a rebate of rates no longer applies	Chief Executive Officer	
Local Government Act 1999	council	section 159(11)	Recover rates, or rates at an increased level, proportionate to the remaining part of the financial year if an entitlement to a rebate of rates no longer applies	Chief Executive Officer	
Local Government Act 1999	council	section 161(1)	Grant a rebate of rates greater than 75% on land used for service delivery or administration by a community service organisation	Chief Executive Officer	
Local Government Act 1999	council	section 165(1)	Grant a rebate of rates greater than 75% on land occupied by a school and being used for educational purposes	Chief Executive Officer	
Local Government Act 1999	council	section 165(2)	Grant a rebate of rates greater than 75% on land being used by a university or university college to provide accommodation and other forms of support on a not-for-profit basis	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 166(1)	Grant a rebate of rates or service charges in prescribed circumstances	Chief Executive Officer	
Local Government Act 1999	council	section 166(2)	Attach conditions to the granting of a rebate of rates or service charges under section 166(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 167(1)	Adopt valuations	Chief Executive Officer	
Local Government Act 1999	council	section 167(6)	Publish a notice of the adoption of valuations in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 168(1)	Request the Valuer-General to value land in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 168(2)	Furnish information to the Valuer-General requested information	Chief Executive Officer	
Local Government Act 1999	council	section 168(3)(b)	Enter valuation into the assessment record	Chief Executive Officer	
Local Government Act 1999	council	section 168(3)(c)	Provide notice to the principal ratepayer in respect of land of the valuation of that land	Chief Executive Officer	
Local Government Act 1999	council	section 169(3)(b)	Allow an extension of time in which to object to the valuation of land	Chief Executive Officer	
Local Government Act 1999	council	section 169(5)	Refer an objection to the valuation of land to the valuer who made the valuation with a request to reconsider the valuation	Chief Executive Officer	
Local Government Act 1999	council	section 169(7)	Provide written notice to an objector of the outcome of the objection	Chief Executive Officer	
Local Government Act 1999	council	section 169(10)	Refer request for a review of the valuation of land to the Valuer-General	Chief Executive Officer	
Local Government Act 1999	council	section 169(11)	Make representations to the valuer in regard to the valuation of land which is the subject of the objection	Chief Executive Officer	
Local Government Act 1999	council	section 169(15)	Participate in a review of a valuation of land by South Australian Civil and Administrative Tribunal	Chief Executive Officer	
Local Government Act 1999	council	section 169(16)	Pay the prescribed fee to the Valuer-General	Chief Executive Officer	
Local Government Act 1999	council	section 170	Publish a notice of the declaration of a rate or service charge in the Gazette and a newspaper circulating in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 173(5)	Determine a review of the outcome of a request to alter the assessment record	[delegate must not be CEO as this is a review of CEO decision] General Manager Corporate Services	
Local Government Act 1999	council	section 173(6)	Provide written notice of decision on review	[delegate must not be CEO as this is a review of CEO decision] General Manager Corporate Services	
Local Government Act 1999	council	section 173(7)	Participate in a review of decision of council	[delegate must not be CEO as this is a review of CEO decision] General Manager Corporate Services	
Local Government Act 1999	council	section 174(1)	Provide the assessment record for inspection at the principal offices of the council	Chief Executive Officer	
Local Government Act 1999	council	section 174(2)	Provide for the purchase of an entry in the assessment record	Chief Executive Officer	
Local Government Act 1999	council	section 178(3)	Recover rates as a debt	Chief Executive Officer	
Local Government Act 1999	council	section 178(4)	Provide written notice requiring a lessee or licensee of land to pay rent or other consideration to the council under the lease or licence in satisfaction of the liability for rates	Chief Executive Officer	
Local Government Act 1999	council	section 178(6)	Remit a charge payable under section 178(5) of the Local Government Act in whole or in part	Chief Executive Officer	
Local Government Act 1999	council	section 179(2)	Adopt a valuation of land	Chief Executive Officer	
Local Government Act 1999	council	section 179(5)	Refund rates that have been paid to a principal ratepayer if land ceases to be rateable land	Chief Executive Officer	
Local Government Act 1999	council	section 180(1)	Provide a rates notice to the principal ratepayer	Chief Executive Officer	
Local Government Act 1999	council	section 181(2)	Determine the day on which an instalment of rates falls due	Chief Executive Officer	
Local Government Act 1999	council	section 181(3)	Adjust the months in which instalments of rates are payable	Chief Executive Officer	
Local Government Act 1999	council	section 181(4)(b)	Agree with a principal ratepayer the dates on which instalments of rates are payable	Chief Executive Officer	
Local Government Act 1999	council	section 181(5)	Provide rates notice to principal ratepayer	Chief Executive Officer	
Local Government Act 1999	council	section 181(7a)	Agree with a principal ratepayer to vary the period for the provision of a rates notice	Chief Executive Officer	
Local Government Act 1999	council	section 181(9)	Remit the whole or any part of an amount payable under section 181(8) of the Local Government Act	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 181(11)	Grant discounts or other incentives in relation to the payment of rates	Chief Executive Officer	
Local Government Act 1999	council	section 181(12)(b)	Impose a surcharge or administrative levy not exceeding 1 per cent of the rates payable in a particular financial year with respect to the payment of rates by instalments	Chief Executive Officer	
Local Government Act 1999	council	section 181(13)	Impose different requirements than those under section 181 of the Local Government Act in relation to the payment of separate rates or service rates	Chief Executive Officer	
Local Government Act 1999	council	section 181(15)	Determine that rates of a particular kind will be payable in more than four instalments in a particular financial year	Chief Executive Officer	
Local Government Act 1999	council	section 182(1)(a)	Postpone payment of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(1)(b)	Remit the whole or part payment of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(2)(a)	Impose a condition that the ratepayer pay interest on postponed rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(2)(b)	Impose other conditions on the postponement of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(2)(c)	Revoke a postponement of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(3)	Postpone the payment of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(4)	Grant a remission of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(5)	Require a ratepayer to verify an entitlement to the remission of rates	Chief Executive Officer	
Local Government Act 1999	council	section 182(6)	Revoke a determination under section 182(4) of the Local Government Act to remit rates	Chief Executive Officer	
Local Government Act 1999	council	section 182A(1)	Receive an application for a postponement of the payment of the prescribed proportion of rates for the current or a future financial year	Chief Executive Officer	
Local Government Act 1999	council	section 182A(2)	Determine the manner and form of an application under section 182A(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 182A(3)(a)	Reject an application under section 182A(1) of the Local Government Act in accordance with the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 182A(3)(b)	Impose conditions on the postponement of rates in accordance with the regulations	Chief Executive Officer	
Local Government Act 1999	council	section 183	Apply amount received in respect of rates in manner prescribed by section 183 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 184(1)	Sell land where an amount of rates in respect of the land has been in arrears for more than three years	Chief Executive Officer	
Local Government Act 1999	council	section 184(2)	Send a notice to the principal ratepayer	Chief Executive Officer	
Local Government Act 1999	council	section 184(3)	Send a copy of the notice sent to the principal ratepayer to any other owner of the land, any registered mortgagee, the holder of any caveat over the land and, if the land is held from the Crown under a lease, licence or agreement to purchase, to the Minister who is responsible for the administration of the Crown Lands Act 1929.	Chief Executive Officer	
Local Government Act 1999	council	section 184(4)(a)	Place a copy of the notice sent to the principal ratepayer in a newspaper circulating throughout the State	Chief Executive Officer	
Local Government Act 1999	council	section 184(4)(b)	Leave a copy of the notice sent to the principal ratepayer at a conspicuous place on the land	Chief Executive Officer	
Local Government Act 1999	council	section 184(6)	Set a reserve price for the auction	Chief Executive Officer	
Local Government Act 1999	council	section 184(7)	Seek the consent of the Minister who is responsible for the administration of the Crown Lands Act 1929 to have the land sold by public auction	Chief Executive Officer	
Local Government Act 1999	council	section 184(8)	Advertise an auction to sell land under section 184 of the Local Government Act in a newspaper circulating throughout the State	Chief Executive Officer	
Local Government Act 1999	council	section 184(9)	Call off an auction	Chief Executive Officer	
Local Government Act 1999	council	section 184(10)	Sell land by private contract	Chief Executive Officer	
Local Government Act 1999	council	section 184(11)	Apply money received in respect of the sale of land under section 184 of the Local Government Act as prescribed in section 184(11)	Chief Executive Officer	
Local Government Act 1999	council	section 184(12)	Deal with money under the <i>Unclaimed Money Act 2021</i>	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 185(1)	Apply to the Minister who is responsible for the administration of the Crown Lands Act 1929 for an order under section 185 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 186(2)(a)	Repay an amount of overpaid rates	Chief Executive Officer	
Local Government Act 1999	council	section 186(2)(a)	Credit an amount of overpaid rates against future liabilities for rates on the land subject to the overpaid rates	Chief Executive Officer	
Local Government Act 1999	council	section 186(2)(b)	Take action to recover an additional amount in arrears payable on account of an alteration of the valuation or decision	Chief Executive Officer	
Local Government Act 1999	council	section 186(2)(b)	Give notice to recover an additional amount in arrears payable on account of an alteration of the valuation or decision	Chief Executive Officer	
Local Government Act 1999	council	section 186(5)	Refund an amount to a person ceasing to be a ratepayer	Chief Executive Officer	
Local Government Act 1999	council	section 187(1)	Issue a certificate stating the amount of any liability for rates or charges on the land and any amount received on account of rates or charges that is held in credit against future liabilities for rates or charges on the land	Chief Executive Officer	
Local Government Act 1999	council	section 187A(5)(b)	Receive a report from the Ombudsman	Chief Executive Officer	
Local Government Act 1999	council	section 187B(5)	Receive a report from the Ombudsman	Chief Executive Officer	
Local Government Act 1999	council	section 187B(6)	Provide a written response to the Ombudsman and complainant	Chief Executive Officer	
Local Government Act 1999	council	section 187B(7)	Grant a rebate or remission of any rate or service charge, or of any charge, fine or interest	Chief Executive Officer	
Local Government Act 1999	council	section 188(1)(a)	Impose fees and charges for the use of any property or facility owned, controlled, managed or maintained by the council	Chief Executive Officer	
Local Government Act 1999	council	section 188(1)(b)	Impose fees and charges for services supplied to a person at his or her request	Chief Executive Officer	
Local Government Act 1999	council	section 188(1)(c)	Impose fees and charges for carrying out work at a person's request	Chief Executive Officer	
Local Government Act 1999	council	section 188(3)	Provide for: (a) specific fees and charges; (b) maximum fees and charges and minimum fees and charges; (c) annual fees and charges; (d) the imposition of fees or charges according to specified conditions or circumstances; (e) the variation of fees or charges according to specified factors; (f) the reduction, waiver or refund, in whole or in part, of fees or charges.	Chief Executive Officer	
Local Government Act 1999	council	section 188(5)(b)	Fix, vary or revoke fees and charges for the purposes of section 188(1)(a), 188(1)(b) and 188(1)(c) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 188(7)	Take reasonable steps to bring a variation of a fee or charge to the notice of a person who may be affected	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 190	Agree to acquire land	Chief Executive Officer	Approves the CEO having delegated Authority for strategic land acquisitions using the approved procedure up to \$1m
Local Government Act 1999	council	section 191(1)	Seek the Minister's consent to acquire land compulsorily	Chief Executive Officer	
Local Government Act 1999	council	section 191(1)	Acquire land compulsorily	Chief Executive Officer	
Local Government Act 1999	council	section 191(2)	Acquire land compulsorily	Chief Executive Officer	
Local Government Act 1999	council	section 192(4)	Publish a copy of a resolution under section 192(1) of the Local Government Act in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 193(2)	Follow steps on public consultation policy in respect of a proposal to exclude land from classification as community land	Chief Executive Officer	
Local Government Act 1999	council	section 193(3)	Obtain approval of owner of land to exclude land from classification as community land	Chief Executive Officer	
Local Government Act 1999	council	section 193(6)	Give notice in the Gazette of a resolution to exclude land from classification as community land or to classify land as community land	Chief Executive Officer	
Local Government Act 1999	council	section 194(2)(a)	Prepare and make publicly available a report on a proposal to revoke the classification of community land	Chief Executive Officer	
Local Government Act 1999	council	section 194(2)(b)	Follow steps on public consultation policy in respect of a proposal to revoke the classification of land as community land	Chief Executive Officer	
Local Government Act 1999	council	section 194(3)(a)	Submit the proposal to revoke the classification of land as community land with a report on all submissions made in respect of the proposal to the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 194(4)	Participate in consultation with the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 195(2)	Give notice of the revocation of the classification of land as community land to the Registrar-General	Chief Executive Officer	
Local Government Act 1999	council	section 196(1)	Prepare and adopt a management plan for community land	Chief Executive Officer	
Local Government Act 1999	Adelaide City Council	section 196(1a)	Prepare and adopt a management plan for the Adelaide Park Lands	NA	
Local Government Act 1999	council	section 196(4)	Consult with the owner of land at an appropriate stage in the preparation of a management plan	Chief Executive Officer	
Local Government Act 1999	council	section 197(1)(a)	Make copies of a proposed management plan available or inspection of purchase at the council's principal office	Chief Executive Officer	
Local Government Act 1999	council	section 197(1)(b)	Follow the relevant steps in the council's public consultation policy	Chief Executive Officer	
Local Government Act 1999	council	section 197(3)	Give public notice of the adoption of the management plan	Chief Executive Officer	
Local Government Act 1999	council	section 198(1)	Amend or revoke a management plan	No Delegation	
Local Government Act 1999	council	section 198(2)	Undertake public consultation of a proposal to amend or revoke a management plan	Chief Executive Officer	
Local Government Act 1999	council	section 198(4)	Give public notice of the adoption of a proposal to amend or revoke a management plan	Chief Executive Officer	
Local Government Act 1999	council	section 199	Manage community land in accordance with any relevant management plan	Chief Executive Officer	
Local Government Act 1999	council	section 200(1)	Approve the use of community land for a business purpose	Chief Executive Officer	
Local Government Act 1999	council	section 200(3)	Impose conditions on an approval to use community land for a business purpose	Chief Executive Officer	
Local Government Act 1999	council	section 201(1)	Sell or otherwise dispose of an interest in land	Chief Executive Officer	
Local Government Act 1999	council	section 202(1)	Grant a lease or licence over community land	Chief Executive Officer	
Local Government Act 1999	council	section 202(2)	Follow the relevant steps in the councils public consultation policy in regard to granting a lease or licence relating to community land	Chief Executive Officer	
Local Government Act 1999	council	section 207(1)	Keep a register of community land in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 207(2)(c)	Determine that the register of community land in the council area will consist of a computer record	Chief Executive Officer	
Local Government Act 1999	council	section 208(4)	Cause a copy of a resolution declaring a road or land to be a public road or preserving an easement to be published in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 209(3)	Enter an agreement in regard to the ownership of fixture and equipment installed on a public road	Chief Executive Officer	
Local Government Act 1999	council	section 210(1)	Declare a private road to be a public road	No Delegation	
Local Government Act 1999	council	section 210(2)(a)	Give written notice to the owner of the private road of a proposed declaration	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 210(2)(ab)	Give written notice to the holder of a registered interest over the private road of a proposed declaration	Chief Executive Officer	
Local Government Act 1999	council	section 210(2)(b)	Give public notice to the owner of the private road of a proposed declaration	Chief Executive Officer	
Local Government Act 1999	council	section 210(5)	Publish a declaration under section 210 of the Local Government Act in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 210(7)	Furnish a copy of a declaration under section 210 of the Local Government Act to the Registrar-General	Chief Executive Officer	
Local Government Act 1999	council	section 211(1)(a)	Enter an agreement with the Commissioner of Highways or other authority that has the care, control and management of a highway	Chief Executive Officer	
Local Government Act 1999	council	section 211(1)(b)	Act in accordance with a notice issued by the Commissioner of Highways	Chief Executive Officer	
Local Government Act 1999	council	section 212(1)	Carry out roadwork in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 212(1)	Enter an agreement with another council to carry out roadwork in that other council's area	Chief Executive Officer	
Local Government Act 1999	council	section 212(2)	Do anything reasonably necessary for, or incidental to, roadwork	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(b)	Consult with the Commissioner of Highways	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(c)(i)	Obtain the agreement of the owner of a private road	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(c)(ii)	Give notice to the owner of a private road and a reasonable opportunity to make representations on proposed roadwork	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(c)(ii)	Consider any representations by the owner of a private road on proposed roadwork	Chief Executive Officer	
Local Government Act 1999	council	section 212(3)(d)	Obtain the agreement of the owner of private land	Chief Executive Officer	
Local Government Act 1999	council	section 213(1)	Recover the whole cost or an agreed contribution to the cost of roadworks undertaken by agreement	Chief Executive Officer	
Local Government Act 1999	council	section 213(2)	Recover the cost of roadwork to repair damage to a road from the person who damaged a road or is the owner of infrastructure which damaged the road	Chief Executive Officer	
Local Government Act 1999	council	section 213(3)(a)	Recover the cost of roadwork on private land or a contribution to the cost of the work determined by the council as a debt from the owner of the private	Chief Executive Officer	
Local Government Act 1999	council	section 214(2)(a)	Agree the amount of contribution to roadwork with another council	Chief Executive Officer	
Local Government Act 1999	council	section 214(2)(b)	Seek a determination by a court as to the amount of contribution to roadwork to be paid by another council	Chief Executive Officer	
Local Government Act 1999	council	section 214(3)	Give notice to another council of proposed roadwork and provide reasonable opportunity to that other council to make representations	Chief Executive Officer	
Local Government Act 1999	council	section 215(2)	Carry out roadwork to allow water from a road to drain into adjoining property	Chief Executive Officer	
Local Government Act 1999	council	section 215(4)	Give notice to the owner of land in regard to the proposed action to drain water into the land	Chief Executive Officer	
Local Government Act 1999	council	section 216(1)	Issue an order requiring the owner of private land to carry out specified road work or improve the road	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 217(1)	Issue an order requiring the owner of a structure or equipment installed in, on, across, under or over a road to carry out specified road work by way of maintenance or repair or move the structure or equipment to allow the council to carry out roadwork	Chief Executive Officer	
Local Government Act 1999	council	section 217(2)(a)	Take action under an order issued under section 217(1) of the Local Government Act if it is not complied with by the owner of the structure or equipment	Chief Executive Officer	
Local Government Act 1999	council	section 217(2)(a)	Recover the cost of taking action under section 217(2)(a) of the Local Government Act as a debt from the owner of the structure or equipment	Chief Executive Officer	
Local Government Act 1999	council	section 218(1)	Issue an order requiring the owner of land adjoining a road to carry out specified work to construct, remove or repair a crossing place from the road to the land	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 219(1)	Assign a name to a public or private road, or to a public place, or change the name of a public or private road, or a public place	Chief Executive Officer	
Local Government Act 1999	council	section 219(1a)	Assign a name to a public road created by land division	Chief Executive Officer	
Local Government Act 1999	council	section 219(2)(a)	Give notice to an adjoining council of a proposed road name change where the road runs into the adjoining council	Chief Executive Officer	
Local Government Act 1999	council	section 219(2)(b)	Consider any representations of an adjoining council in response to a notice under section 219(2)(a) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 219(3)(a)	Notify the Registrar-General, the Surveyor-General and the Valuer-General of the assignment of a road name or change of a road name	Chief Executive Officer	
Local Government Act 1999	council	section 219(3)(b)	Provide information to the Registrar-General, the Surveyor-General and the Valuer-General about the name of roads and public places in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 219(4)	Provide public notice on the assigning or changing of a road name	Chief Executive Officer	
Local Government Act 1999	council	section 219(5)	Prepare and adopt a policy on the assigning of road names	No Delegation	
Local Government Act 1999	council	section 219(6)	Alter or substitute a policy on the assigning of road names	No Delegation	
Local Government Act 1999	council	section 219(7)	Publish notice of adopting or altering a policy on the assigning of road name in the Gazette, in a newspaper circulating within the council area and on a website determined by the chief executive	Chief Executive Officer	
Local Government Act 1999	council	section 220(1)	Adopt a numbering system for buildings and allotments adjoining the road	Chief Executive Officer	
Local Government Act 1999	council	section 220(1a)	Assign a number to all buildings and allotments adjoining a public road	Chief Executive Officer	
Local Government Act 1999	council	section 220(2)	Alter or substitute a new numbering system	No Delegation	
Local Government Act 1999	council	section 220(3)	Give public notice of the adoption, alteration or substitution of a numbering system for a particular road	Chief Executive Officer	
Local Government Act 1999	council	section 220(4)	Notify the Valuer-General of a decision to adopt, alter or substitute of a numbering system	Chief Executive Officer	
Local Government Act 1999	council	section 220(6)	Request the owner of land to ensure that the appropriate number for the owner's building or allotment is displayed in a form directed or approved by the council	Chief Executive Officer	
Local Government Act 1999	council	section 221(1)	Grant an authorisation to alter a public road	Chief Executive Officer	
Local Government Act 1999	council	section 222(1)	Grant a permit authorising the use of a public road for business purposes	Chief Executive Officer	
Local Government Act 1999	council	section 223(1)	Follow the relevant steps in the council's public consultation policy	Chief Executive Officer	
Local Government Act 1999	council	section 223(2)	Give written notice of the proposal to agencies prescribe by regulation	Chief Executive Officer	
Local Government Act 1999	council	section 224(1)	Attach conditions to an authorisation or permit	Chief Executive Officer	
Local Government Act 1999	council	section 224(2)	Comply with any requirements prescribed by the regulations in relation to attaching conditions under section 224(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 225(1)	Cancel an authorisation or permit	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 225(2)(a)	Give the holder of an authorisation or permit written notice of the proposed cancellation of the authorisation or permit	Chief Executive Officer	
Local Government Act 1999	council	section 225(2)(b)	Consider any representation by the holder of an authorisation or permit	Chief Executive Officer	
Local Government Act 1999	council	section 225(3)	Determine a shorter period than one month for a response from the holder of an authorisation or permit	Chief Executive Officer	
Local Government Act 1999	council	section 231(1)	Keep a register of public roads in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 232	Plant vegetation on a road	Chief Executive Officer	
Local Government Act 1999	council	section 232	Authorise the planting of vegetation on a road	Chief Executive Officer	
Local Government Act 1999	council	section 233(2)	Take action to recover damages from a person who without the council's permission intentionally or negligently damages a road of structure belonging to the councils associated with a road	Chief Executive Officer	
Local Government Act 1999	council	section 234(1)	Remove and dispose of any structure, object or substance from a road	Chief Executive Officer	
Local Government Act 1999	council	section 234(2)	Recover the cost of acting under section 234(1) from the person who erected, placed or deposited the structure, object or substance on the road	Chief Executive Officer	
Local Government Act 1999	council	section 234(3)	Clear a road of wreckage, objects or material on the road as a result of a vehicle accident	Chief Executive Officer	
Local Government Act 1999	council	section 234(3)	Recover the cost of clearing the road from a driver of a vehicle involved in the accident	Chief Executive Officer	
Local Government Act 1999	council	section 234A(5)	Erect barricades or other traffic control devices as necessary to give effect to a resolution to exclude vehicles from a road or public place	Chief Executive Officer	
Local Government Act 1999	council	section 234A(6)	Give public notice of a resolution under section 234A(1) or 234A(2) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 236(2)	Apply to the court for an order that a person convicted of the offence under section 236(1) of the Local Government Act pay any costs incurred by the council in removing or disposing of the abandoned vehicle	Chief Executive Officer	
Local Government Act 1999	council	section 237(4)(a)	Notify the owner of a vehicle of the removal of the vehicle by written notice	Chief Executive Officer	
Local Government Act 1999	council	section 237(4)(b)	Notify the owner of a vehicle of the removal of the vehicle by public notice published in a newspaper circulating generally within the State	Chief Executive Officer	
Local Government Act 1999	council	section 237(5)	Sell a vehicle by public auction or public tender	Chief Executive Officer	
Local Government Act 1999	council	section 237(6)	Dispose of a vehicle	Chief Executive Officer	
Local Government Act 1999	council	section 237(7)	Apply the proceeds of the sale of a vehicle as prescribed in section 237(7) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 238(3)	Erect a notice regarding access to or use of a particular piece of land under a council by law in a prominent place or in the immediate vicinity of the land	Chief Executive Officer	
Local Government Act 1999	council	section 242(3)	Notify an applicant in writing of a decision or presumptive decision on an application which is subject to section 242 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 242(4)	Fix a date as the 'relevant date' for the purposes of section 242 of the Local Government Act	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 243(1)	Apply to the Registrar-General for the issue of a certificate of title for land which has vested in fee simple in the council under the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 245(2)	Take reasonable action to respond to a request by the owner or occupier of property adjacent to a road to avert a risk of damage from a tree	Chief Executive Officer	
Local Government Act 1999	council	section 245A(1)	Require a person to enter into an agreement with the council in regard to work under an approval under the Planning, Development and Infrastructure Act 2016 which could cause damage to any local government land (including a road) within the vicinity of the site of the development	Chief Executive Officer	
Local Government Act 1999	council	section 245A(3)	Participate in the hearing of an appeal by a person against the requirements to enter and agreement of the terms or conditions of the agreement	Chief Executive Officer	
Local Government Act 1999	council	section 246(4a)	Publish a notice of a determination under section 246(3)(b) in the Gazette and a newspaper circulating generally in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 246(5)(b)	Fix an expiation fee for alleged offences against the by-laws	No Delegation	
Local Government Act 1999	council	section 249(1)	Make copies of a proposed by-law (and any code, standard or other document proposed to be applied or incorporated by the by-law) available to the public in accordance with section 132(1)	Chief Executive Officer	
Local Government Act 1999	council	section 249(2)	Consider submissions made on a proposed by-law	No Delegation	
Local Government Act 1999	council	section 249(4)	Obtain a certificate signed by a legal practitioner	Chief Executive Officer	
Local Government Act 1999	council	section 249(5)	Publish a by-law in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 249(7)	Publish a notice of making a by-law	Chief Executive Officer	
Local Government Act 1999	council	section 250(5)	Publish a resolution adopting a model by-law in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	section 250(7)	Publish a resolution adopting a model by-law in a newspaper circulating in the council area	Chief Executive Officer	
Local Government Act 1999	council	section 252(1)	Maintain a register of the by-laws made or adopted by the council	Chief Executive Officer	
Local Government Act 1999	council	section 252(5)	Provide for purchase a certified copy of a by-law	Chief Executive Officer	
Local Government Act 1999	council	section 254(1)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(1)	Provide a notice in writing prior to making an order under section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(2)	Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of the land	Chief Executive Officer	
Local Government Act 1999	council	section 255(3)	Consider any representations made in response to a notice under section 255(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(3)(a)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(3)(b)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(3)(c)	Determine not to proceed to make an order to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(7)	Serve an order to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 255(8)	Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of the land	Chief Executive Officer	
Local Government Act 1999	council	section 255(11)	Vary an order	Chief Executive Officer	
Local Government Act 1999	council	section 255(12)	Make an order	Chief Executive Officer	
Local Government Act 1999	council	section 256(3)	Participate in a review of an order by the South Australian Civil and administrative Tribunal	Chief Executive Officer	
Local Government Act 1999	council	section 257(1)	Take action required by an order made under section 255 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 257(2)	Authorise a person to take action under section 257(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 257(3)	Recover the costs of taking action under section 257(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 257(5)	Provide notice fixing a period in which a person must pay an amount recoverable by the council under section 257 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 257(5)(b)	Impose a charge over land for an unpaid amount recoverable by the council under section 257 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 259(1)	Prepare and adopt policies concerning the operation of Part2, Chapter 12 of the Local Government Act	No Delegation	
Local Government Act 1999	council	section 259(2)(a)	Prepare a draft policy	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 259(2)(b)	Give notice in a newspaper circulating in the council area of the place or places where copies of the draft policy are available for inspection and purchase and invite written submissions	Chief Executive Officer	
Local Government Act 1999	council	section 259(3)	Consider submissions	Chief Executive Officer	
Local Government Act 1999	council	section 259(4)	Amend a policy	Chief Executive Officer	
Local Government Act 1999	council	section 259(5)	Take steps in section 259(2) and 259(3) prior to amending a policy	Chief Executive Officer	
Local Government Act 1999	council	section 260(1)	Appoint an authorised person	Chief Executive Officer	
Local Government Act 1999	council	section 260(2)	Impose conditions or limitations on the appointment of an authorised person	Chief Executive Officer	
Local Government Act 1999	council	section 260(3)	Issue an identity card to an authorised person	Chief Executive Officer	
Local Government Act 1999	council	section 260(5)	Revoke the appointment of an authorised person	Chief Executive Officer	
Local Government Act 1999	council	section 262A(3)	Deal with a complaint in accordance with the council's behavioural management policy	Chief Executive Officer	
Local Government Act 1999	council	section 262B(1)	Prepare and adopt a behavioural management policy	No Delegation	
Local Government Act 1999	council	section 262B(6)	Alter or substitute a behavioural management policy	No Delegation	
Local Government Act 1999	council	section 262B(7)	Review the operation of the behavioural management policy	No Delegation	
Local Government Act 1999	council	section 262D	Provide complainant with written reasons for refusal or determination	Chief Executive Officer	
Local Government Act 1999	council	section 262W(3)(b)(ii)	Provide report to the Panel detailing: •member's compliance with the Panel's requirement; or •council's compliance with Panel's requirement	Chief Executive Officer	
Local Government Act 1999	council	section 263B(1)(a) and (3)	To act in accordance with a recommendation of the Ombudsman	Chief Executive Officer	
Local Government Act 1999	council	section 264(1)(a)	Authorise a person in writing for the purposes of this section to lodge a complaint with SACAT	Chief Executive Officer	
Local Government Act 1999	council	section 270(a1)	Develop and maintain policies, practices and procedures for dealing with requests for the provision of services by the council or complaints about the activities of the council, employees of the council or person acting on behalf of the council	Chief Executive Officer	
Local Government Act 1999	council	section 270(1)	Establish procedures for the review of decisions	Chief Executive Officer	
Local Government Act 1999	council	section 270(2a)(b)	Allow an application to be made more than 6 months after the reviewable decision	Chief Executive Officer	
Local Government Act 1999	council	section 270(3a)	Reduce, waive or refund a fee	Chief Executive Officer	
Local Government Act 1999	council	section 270(4)	Refuse an application for the review of a decision	Chief Executive Officer	
Local Government Act 1999	council	section 270(6)	Amend policies, practices and procedures applying under section 270 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 270(8)	Initiate and consider a report for the purpose of section 270(8) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 271(1)	Make provision in a procedure under section 270 of the Local Government Act for disputes between a person and the council to be dealt with under a scheme involving mediation, conciliation or neutral evaluation	Chief Executive Officer	
Local Government Act 1999	council	section 271(2)	Constitute panels of mediators, conciliators and evaluators	Chief Executive Officer	
Local Government Act 1999	council	section 271(7)	Pay costs of mediation, conciliation and evaluation	Chief Executive Officer	
Local Government Act 1999	council	section 271A(1)	Provide requested information to the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 271B(1)(a)	Obtain an independent assessment of the council's probity or compliance with any requirements placed on the council under legislation	Chief Executive Officer	
Local Government Act 1999	council	section 271B(1)(b)	Take specified action to meet standards in the conduct or administration of the affairs of the council identified by the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 272(3)	Provide an explanation and make submissions to the Minister	Chief Executive Officer	
Local Government Act 1999	council	section 272(5)	Make submissions to the Minister in relation to the subject matter of an interim report	Chief Executive Officer	
Local Government Act 1999	council	section 273(3)	Make submissions to the Minister in relation to a report under section 273(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 275(2)	Make submissions to the Minister in relation to a report under section 274 of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 276(2)(a)	Bring proceedings under section 276(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 276(5)(b)	Take necessary steps for and hold a ballot or poll in accordance with an order of the District Court	Chief Executive Officer	
Local Government Act 1999	council	section 276(5)(f)	Produce or deliver books, voting-paper or documents in accordance with an order of the District Court	Chief Executive Officer	
Local Government Act 1999	council	section 279(1)	Serve a document	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	section 281(1)	Notify a lessee or licensee of land to pay the council rent or other consideration payable under the lease or licence in satisfaction of the landowner's liability to the council	Chief Executive Officer	
Local Government Act 1999	council	section 281(2)(b)	Notify the owner of land of the imposition of a requirements under section 281(1) of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	section 282(1)	Approve an occupier of land undertaking work	Chief Executive Officer	
Local Government Act 1999	council	section 294(1a)	Provide notice to an owner or occupier of land	Chief Executive Officer	
Local Government Act 1999	council	section 294(3)(a)	Pay rent to the owner of occupier of land as determined by agreement or the Supreme Court	Chief Executive Officer	
Local Government Act 1999	council	section 294(3)(b)	Pay to the owner of occupier of land reasonable compensation for damage to any crops on land	Chief Executive Officer	
Local Government Act 1999	council	section 294(3)(c)(i)	Remedy damage to land caused by the council	Chief Executive Officer	
Local Government Act 1999	council	section 294(3)(c)(ii)	Pay compensation for any other loss or damage caused by the council	Chief Executive Officer	
Local Government Act 1999	council	section 294(7)	Erect a fence	Chief Executive Officer	
Local Government Act 1999	council	section 294(5)	Comply with the relevant requirements of the Mining Act 1971	Chief Executive Officer	
Local Government Act 1999	council	section 296(1)	Recover the cost or a portion of the costs of works as a debt	Chief Executive Officer	
Local Government Act 1999	council	section 296(3)	Give notice of a valuation to the owner of land	Chief Executive Officer	
Local Government Act 1999	council	section 296(5)	Participate in an abjection or review to a valuation	Chief Executive Officer	
Local Government Act 1999	council	section 297	Sell or dispose of rubbish collected by the council	Chief Executive Officer	
Local Government Act 1999	council	section 298(1)	Order action in response to flooding or imminent flooding	Chief Executive Officer	
Local Government Act 1999	council	section 300(1)	Pay the cost of advertising	Chief Executive Officer	
Local Government Act 1999	council	clause 13(c), Schedule 1A	Enter an arrangement with the Stormwater Management Authority to make use of council staff, equipment or facilities	Chief Executive Officer	
Local Government Act 1999	council	clause 17(1), Schedule 1A	Prepare a stormwater management plan	Chief Executive Officer	
Local Government Act 1999	council	clause 18(1), Schedule 1A	Prepare a stormwater management plan or revise an existing stormwater management plan	Chief Executive Officer	
Local Government Act 1999	council	clause 18(2), Schedule 1A	Provide a stormwater management plan to the Stormwater Management Authority for approval	Chief Executive Officer	
Local Government Act 1999	council	clause 19(3), Schedule 1A	Take action required by the Stormwater Management Authority as a condition of approving a stormwater management plan	Chief Executive Officer	
Local Government Act 1999	council	clause 20(1), Schedule 1A	Comply with an order issued by the Stormwater Management Authority under clause 20(1), Schedule 1A of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	clause 20(5), Schedule 1A	Make submissions to the Stormwater Management Authority	Chief Executive Officer	
Local Government Act 1999	council	clause 20(6), Schedule 1A	Enter into an agreement with the Stormwater Management Authority for the repayment of costs and expenses of the authority by the council	Chief Executive Officer	
Local Government Act 1999	council	clause 24(1), Schedule 1A	Take action consistent with the provisions of an approved stormwater management plan or a condition imposed on approval of a stormwater management plan or action required by an order under clause 20(a), schedule 1B of the Local Government Act by: (a) entering and occupying any land; (b) constructing, maintaining or removing any infrastructure; (c) excavating any land; (d) inspecting, examining or surveying any land and for that purpose: (i) fixing posts, stakes or other markers on the land; (ii) digging trenches or sink test holes in the land to determine the nature of the top soil and underlying strata; and (iii) removing samples for analysis; and (e) altering water table levels, stopping or reducing the flow of water in a watercourse, diverting water flowing in a watercourse to another watercourse or to a lake or controlling the flow of water in any other manner; (f) holding water in a watercourse or lake or by any other means; (g) diverting water to an underground aquifer, disposing of water to a lake, underground aquifer or the sea, or dealing with water in any other manner; (h) deepening, widening or changing the course of a watercourse, deepening or widening a lake or taking action to remove any obstruction to the flow of water; (i) undertaking any other form of work (including work undertaken for the purposes of stormwater management or flood mitigation); (j) undertaking any testing, monitoring or evaluation; and (k) undertaking any other activity of a prescribed kind.	Chief Executive Officer	
Local Government Act 1999	council	clause 24(2)(a), Schedule 1A	Enter into an agreement with the owner of private land	Chief Executive Officer	
Local Government Act 1999	council	clause 24(2)(b), Schedule 1A	Acquire an easement or other appropriate interest over land by agreement with the owner or in accordance with the Land Acquisition Act 1969 and any other applicable laws	Chief Executive Officer	
Local Government Act 1999	council	clause 24(3), Schedule 1A	Acquire land by agreement for the purposes of constructing any infrastructure or performing any work	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	clause 25(2), Schedule 1A	Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24	Chief Executive Officer	
Local Government Act 1999	council	clause 25(3)(b), Schedule 1A	Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24	Chief Executive Officer	
Local Government Act 1999	public authority	clause 26(3), Schedule 1A	Make submissions to the Minister regarding the vesting of the care, control and management of infrastructure or land in the council	Chief Executive Officer	
Local Government Act 1999	public authority	clause 26(4), Schedule 1A	Maintain and repair infrastructure and maintain land vested in the council	Chief Executive Officer	
Local Government Act 1999	council	clause 2(1), Schedule 1B	Enter a building upgrade agreement	Chief Executive Officer	
Local Government Act 1999	council	clause 2(4), Schedule 1B	Agree to other parties entering a building upgrade agreement	Chief Executive Officer	
Local Government Act 1999	council	clause 4, Schedule 1B	Agree to vary or terminate a building upgrade agreement	Chief Executive Officer	
Local Government Act 1999	council	clause 6(1), Schedule 1B	Declare a building upgrade charge	Chief Executive Officer	
Local Government Act 1999	council	clause 6(2), Schedule 1B	Provide written notice of the declaration of a building upgrade charge	Chief Executive Officer	
Local Government Act 1999	council	clause 6(4), Schedule 1B	Give notice of each payment of a building upgrade charge	Chief Executive Officer	
Local Government Act 1999	council	clause 7(2), Schedule 1B	Deduct and retain any service fee and late payment fee	Chief Executive Officer	
Local Government Act 1999	council	clause 7(3)(a), Schedule 1B	Hold money pending payment to the finance provider	Chief Executive Officer	
Local Government Act 1999	council	clause 7(3)(b), Schedule 1B	Pay money to the finance provider	Chief Executive Officer	
Local Government Act 1999	council	clause 9(1), Schedule 1B	Sell land if a building upgrade charge remains outstanding for more than 3 years	Chief Executive Officer	
Local Government Act 1999	council	clause 9(2), Schedule 1B	Apply money received on the sale of land as prescribed by clause 9(2), schedule 1B of the Local Government Act	Chief Executive Officer	
Local Government Act 1999	council	clause 9(3), Schedule 1B	Deal with unclaimed money in accordance with the Unclaimed Moneys Act 1891	Chief Executive Officer	
Local Government Act 1999	council	clause 10(2)(a), Schedule 1B	Adjust a building upgrade charge	Chief Executive Officer	
Local Government Act 1999	council	clause 10(2)(a), Schedule 1B	Give notice to the building owner of the adjustment of a building upgrade charge	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	clause 10(3)(d), Schedule 1B	Refund excess payments to the building owner	Chief Executive Officer	
Local Government Act 1999	council	clause 11(1), Schedule 1B	Recover a building upgrade charge in accordance with a building upgrade agreement	Chief Executive Officer	
Local Government Act 1999	council	clause 13(1), Schedule 1B	Keep a register of building upgrade agreements	Chief Executive Officer	
Local Government Act 1999	council	clause 13(3), Schedule 1B	Provide the register of building upgrade agreements for inspection at the principal office of the council	Chief Executive Officer	
Local Government Act 1999	council	clause 13(4), Schedule 1B	Provide an extract of the register of building upgrade agreements	Chief Executive Officer	
Local Government Act 1999	council	clause 1(4), Schedule 2	Publish a copy of the charter of a subsidiary in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	clause 3(1), Schedule 2	Prepare a charter for a subsidiary	No Delegation	
Local Government Act 1999	council	clause 3(4), Schedule 2	Review a charter for a subsidiary	No Delegation	
Local Government Act 1999	council	clause 3(5)(a), Schedule 2	Furnish a copy of an amended charter for a subsidiary to the Minister	Chief Executive Officer	
Local Government Act 1999	council	clause 3(5)(b), Schedule 2	Publish a copy of an amended charter for a subsidiary on a website determined by the chief executive officer	Chief Executive Officer	
Local Government Act 1999	council	clause 3(5)(c), Schedule 2	Publish a notice in the Gazette of the fact of the amendment and website address at which the charter is available for inspection	Chief Executive Officer	
Local Government Act 1999	council	clause 4(1), Schedule 2	Determine the membership of the board of management of a subsidiary	No Delegation	
Local Government Act 1999	council	clause 4(2), Schedule 2	Appoint members of the board of management of a subsidiary	No Delegation	
Local Government Act 1999	council	clause 4(6), Schedule 2	Appoint a deputy of a board member	No Delegation	
Local Government Act 1999	council	clause 4(8), Schedule 2	Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility between offices held concurrently	Chief Executive Officer	
Local Government Act 1999	council	clause 5(9), Schedule 2	Act on advice of a board of management that the subsidiary owes a duty of confidence in regard to a matter	Chief Executive Officer	
Local Government Act 1999	council	clause 5(12), Schedule 2	Direct the board of management as to procedures	Chief Executive Officer	
Local Government Act 1999	council	clause 8(1), Schedule 2	Participate in consultation with a subsidiary on the preparation and adoption of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 8(5), Schedule 2	Participate in consultation with a subsidiary in an annual review of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 8(4), Schedule 2	Participate in consultation with a subsidiary on the amendment of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 9(2)(d), Schedule 2	Fix a date by which a subsidiary's budget must be adopted	Chief Executive Officer	
Local Government Act 1999	council	clause 9(3), Schedule 2	Approve the amendment by a subsidiary of an adopted budget	Chief Executive Officer	
Local Government Act 1999	council	clause 9(5), Schedule 2	Participate in consultation with a subsidiary on the subsidiary incurring spending before the adoption of its budget for the year	Chief Executive Officer	
Local Government Act 1999	council	clause 10(1), Schedule 2	Give a direction to a subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 10(2), Schedule 2	Make a copy of a direction given to a subsidiary available at the principal office of the council	Chief Executive Officer	
Local Government Act 1999	council	clause 11(1), Schedule 2	Request a subsidiary to furnish information or records in the possession or control of the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 11(2), Schedule 2	Act on advice of a board of management that information or a record should be treated as confidential	Chief Executive Officer	
Local Government Act 1999	council	clause 12(1), Schedule 2	Request a subsidiary to report on a matter to the council	Chief Executive Officer	
Local Government Act 1999	council	clause 12(2), Schedule 2	Receive a report on the work and operations of the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 12(4), Schedule 2	Incorporate a report made under clause 12(2), Schedule 2 into the annual report of the council	Chief Executive Officer	
Local Government Act 1999	council	clause 13(3), Schedule 2	Determine or approve members of the audit committee of the subsidiary	No Delegation	
Local Government Act 1999	council	clause 14(2), Schedule 2	Approve borrowing by a subsidiary	No Delegation	
Local Government Act 1999	council	clause 16(1)(a), Schedule 2	Request the Minister wind up a subsidiary	No Delegation	
Local Government Act 1999	council	clause 17(4), Schedule 2	Publish (in conjunction with the other constituent councils) a copy of the charter of a subsidiary in the Gazette	Chief Executive Officer	
Local Government Act 1999	council	clause 19(1), Schedule 2	Prepare (in conjunction with the other constituent councils) a charter of a subsidiary	No Delegation	
Local Government Act 1999	council	clause 19(4), Schedule 2	Review (in conjunction with the other constituent councils) a charter of a subsidiary	No Delegation	
Local Government Act 1999	council	clause 19(5)(a), Schedule 2	Furnish (in conjunction with the other constituent councils) a copy of an amended charter of a subsidiary to the Minister	Chief Executive Officer	
Local Government Act 1999	council	clause 19(5)(b), Schedule 2	Publish (in conjunction with the other constituent councils) a copy of the amended charter of a subsidiary on a website determined by the chief executive officer	Chief Executive Officer	
Local Government Act 1999	council	clause 20(1), Schedule 2	Determine (in conjunction with the other constituent councils) the membership of the board of management of a subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 20(7), Schedule 2	Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility	Chief Executive Officer	
Local Government Act 1999	council	clause 22(8), Schedule 2	Authorise a person to attend a meeting of the board of management and have access to the papers provided to board members for the meeting	Chief Executive Officer	
Local Government Act 1999	council	clause 22(9), Schedule 2	Act on advice of a board of management that a matter should be treated confidentially	Chief Executive Officer	
Local Government Act 1999	council	clause 22(12), Schedule 2	Direct (in conjunction with the other constituent councils) procedures for the board of management	Chief Executive Officer	
Local Government Act 1999	council	clause 24(1), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in the preparation and adoption of a business plan	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government Act 1999	council	clause 24(4), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in an annual review of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 24(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on the amendment of the subsidiary's business plan	Chief Executive Officer	
Local Government Act 1999	council	clause 25(2)(d), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a budget must be adopted by the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 25(3), Schedule 2	Approve (in conjunction with the other constituent councils) the amendment of a budget adopted by the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 25(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on incurring spending prior to the adoption of a budget	Chief Executive Officer	
Local Government Act 1999	council	clause 26, Schedule 2	Issue (in conjunction with the other constituent councils) a direction to the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 27(1), Schedule 2	Request the subsidiary to furnish information or records in the possession or control of the subsidiary to the council	Chief Executive Officer	
Local Government Act 1999	council	clause 27(2), Schedule 2	Act on advice of a board of management that information or a record should be treated as confidential	Chief Executive Officer	
Local Government Act 1999	council	clause 28(1), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a subsidiary must furnish to the constituent councils report on the work and operations of the subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 28(3), Schedule 2	Incorporate a report under clause 28(1), Schedule 2 of the Local Government Act in the annual report of the council	Chief Executive Officer	
Local Government Act 1999	council	clause 30(3), Schedule 2	Determine or approve (in conjunction with the other constituent councils) the members of the subsidiary's audit committee	Chief Executive Officer	
Local Government Act 1999	council	clause 33(1), Schedule 2	Request (in conjunction with the other constituent councils) the Minister to wind up a regional subsidiary	Chief Executive Officer	
Local Government Act 1999	council	clause 2(1), Schedule 6	Deliver a notice to the Registrar-General for the purpose of registering a charge over land	Chief Executive Officer	
Local Government Act 1999	council	clause 3(1)(b), Schedule 6	Exercise the powers of a mortgagee given by the Real Property Act 1886 under a mortgage in respect of which default has been made in payment of money secured by the mortgage	Chief Executive Officer	
Local Government Act 1999	council	clause 4(1), Schedule 6	Provide notice to the Registrar-General that the amount a charge relates to has been repaid and apply for the discharge of the charge	Chief Executive Officer	
Local Governmentnet (Building Upgrade Agreements) Regulations 2017					
Local Governmentnet (Building Upgrade Agreements) Regulations 2017	council	regulation 8(b)	Send a copy of a notice sent to building owner under clause 9(1) of Schedule 18 of the Local Government Act to any ratepayer in respect of the relevant land and any registered mortgagee of the land	Chief Executive Officer	
Local Governmentnet (Building Upgrade Agreements) Regulations 2017	council	regulation 8(c)(i)	Place a copy of a notice sent to building owner under clause 9(1) of Schedule 18 of the Local Government Act in a newspaper circulating throughout the State	Chief Executive Officer	
Local Governmentnet (Building Upgrade Agreements) Regulations 2017	council	regulation 8(c)(iii)	Leave a copy of a notice sent to building owner under clause 9(1) of Schedule 18 of the Local Government Act in a conspicuous place on the relevant land	Chief Executive Officer	
Local Governmentnet (Building Upgrade Agreements) Regulations 2017	council	regulation 8(e)	Set a reserve price for the sale of land by auction	Chief Executive Officer	
Local Governmentnet (Building Upgrade Agreements) Regulations 2017	council	regulation 8(f)	Advertise the auction in a newspaper circulating throughout the State	Chief Executive Officer	
Local Governmentnet (Building Upgrade Agreements) Regulations 2017	council	regulation 8(g)	Cancel an auction	Chief Executive Officer	
Local Governmentnet (Building Upgrade Agreements) Regulations 2017	council	regulation 8(h)	Sell land by private contract	Chief Executive Officer	
Local Government (Financial Management Regulations 2011)					
Local Government (Financial Management Regulations 2011)	council	regulation 9(1)	Prepare and consider the reports prescribed in regulation 9(1) of the Local Government (Financial Management) Regulations	Chief Executive Officer	
Local Government (Financial Management Regulations 2011)	council	regulation 10(1)	Prepare and consider the report prescribed in regulation 10(1) of the Local Government (Financial Management) Regulations	Chief Executive Officer	
Local Government (Financial Management Regulations 2011)	council	regulation 11(1)	Prepare and maintain all accounting records, accounts and financial statements in accordance with all relevant Australian Accounting Standards	Chief Executive Officer	
Local Government (Financial Management Regulations 2011)	council	regulation 12	Revalue all material non-current assets in accordance with the requirements of Australian Accounting Standards AASB 116	Chief Executive Officer	
Local Government (Financial Management Regulations 2011)	council	regulation 22(2)	Engage the council's auditor to certify that a grant or subsidy received by the council has been acquitted in accordance with any conditions required by the provider of the grant or subsidy	Chief Executive Officer	
Local Government (General) Regulations 2013					
Local Government (General) Regulations 2013	council	regulation 8AB	Publish information listed in regulation 8AB of the Local Government (General) Regulations on a website determined by the chief executive officer as soon as practicable after the holding of an information or briefing session	Chief Executive Officer	
Local Government (General) Regulations 2013	council	clause 2(1), Schedule 2A	Prepare and maintain a policy relating to complaints against employees	Chief Executive Officer	
Local Government (Members Allowances and Benefits) Regulations 2010					

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Government (Members Allowances and Benefits) Regulations 2010	council	regulation 5(3)	Aggregate claims for reimbursement of expenses and pay the claim on a quarterly or monthly basis	Chief Executive Officer	
Local Government (Procedures at Meetings) Regulations 2013					
Local Government (Procedures at Meetings) Regulations 2013	council	regulation 6(3)	Review the operation of a code of practice under regulation 6 of the Local Government (Procedures at Meetings) Regulations	Chief Executive Officer	
Local Government (Elections) Act 1999					
Local Government (Elections) Act 1999	council	section 4(2)(d)	Fix a day for a poll	No Delegation	
Local Government (Elections) Act 1999	council	section 8(1)	Appoint a person or persons to the office or offices not filled by a supplementary election which has wholly or partially failed or been declared void	No Delegation	
Local Government (Elections) Act 1999	council	section 8(1a)	Appoint a person or persons to the office or officer that remain unfilled where not all vacancies are filled	No Delegation	
Local Government (Elections) Act 1999	council	section 9(1)	Hold a poll	No Delegation	
Local Government (Elections) Act 1999	council	section 9(3)	Fix a day as polling day for a poll by notice published on the council website	No Delegation	
Local Government (Elections) Act 1999	council	section 9(4)	Fix a day as the day on which the voters roll for the purposes of the poll closes	No Delegation	
Local Government (Elections) Act 1999	council	section 10(3)	Nominate a person as a deputy returning officer of the council area	No Delegation	
Local Government (Elections) Act 1999	council	section 10(9)	Participate in consultation with the Electoral Commissioner regarding the proposed removal of a deputy returning officer nominated by the council	Chief Executive Officer	
Local Government (Elections) Act 1999	council	section 12(b)	Provide information, education and publicity designed to promote public participation in the electoral processes for its area, to inform potential voters about the candidates who are standing for election in its area, and to advise its local community about the outcome of elections and polls conducted in its area	Chief Executive Officer	
Local Government (Elections) Act 1999	council	section 13A(2)(a)	Inform potential electors in the council area of the requirements to be enrolled on the voters roll	Chief Executive Officer	
Local Government (Elections) Act 1999	council	section 13A(2)(b)	Arrange advertising informing potential electors in the council area of the requirements to be enrolled on the voters roll	Chief Executive Officer	
Local Government (Elections) Act 1999	council	section 15(14)	Provide copies of the voters roll for the council area for inspection at the principal office of the council	Chief Executive Officer	
Local Government (Elections) Act 1999	council	section 15(15)	Provide a copy of the voters roll to a nominated candidate for the election	Chief Executive Officer	
Local Government (Elections) Act 1999	council	section 55(1)	Participate in consultation with the returning officer regarding the use of a computer program to carry out steps involved in the recording, scrutiny or counting of votes in an election or poll	Chief Executive Officer	
Local Government (Elections) Act 1999	council	section 70(3)	Contest a petition to the Court by lodging a reply	No Delegation	
Local Government (Elections) Act 1999	council	section 75(1)(a)	Participate in proceedings as a party pursuant to an order of the Court	Chief Executive Officer	
Local Government (Elections) Act 1999	council	section 75(1)(b)	Apply to intervene in proceedings	No Delegation	
Local Government (Elections) Act 1999	council	section 75(3)	Intervene in proceedings in the manner and to the extent directed by the Court and on such other conditions as the court directs	No Delegation	
Local Government (Elections) Act 1999	council	section 76	Engage counsel to represent the council in proceedings	Chief Executive Officer	
Local Government (Elections) Act 1999	council	section 77	Apply to the court to refer a question of law to the Court of Appeal	No Delegation	
Local Government (Elections) Act 1999	council	section 91A(1)	Prepare and adopt a caretaker policy	No Delegation	
Local Government (Elections) Act 1999	council	section 91A(3)	Apply in writing for an exemption from the prohibition against making a designated decision during an election period	No Delegation	
Local Nuisance and Litter Control Act 2016					
Local Nuisance and Litter Control Act 2016	council	section 7(2)(a)	Take action to manage local nuisance and littering within the council area	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 7(2)(b)	Cooperate with any other person or body in the administration of the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 7(2)(c)	Provide, or support the provision of, educational information within the council areas to help detect, prevent and manage local nuisance and littering	Chief Executive Officer	Business Support Officer - Development & Regulatory Services
Local Nuisance and Litter Control Act 2016	council	section 8	Include in the council's annual report details of the performance of the council during the year of functions conferred on it under the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 12(3)	Appoint authorised officers	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Nuisance and Litter Control Act 2016	council	section 12(4)(a)	Determine conditions to apply to the appointment of authorised officers	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 12(6)	Revoke the appointment of an authorised officer	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 12(6)	Vary or revoke a condition applying to the appointment of an authorised officer or impose a further condition	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 13(2)	Issue an identity card to an authorised officer	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 15(a)	Agree in writing that an authorised officer appointed by another council may exercise powers under the Act in the council area	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(a)	Hold a substance, material or thing seized under Division 3, Part 3 of the Act pending proceedings	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(a)	Authorise the release of a substance, material or thing seized under Division 3, Part 3 of the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(d)	Receive a substance, material or thing forfeited pursuant to a court order	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(e)(i)	Request the person entitled to recover a substance, material or thing to collect the substance, material or thing	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(e)(ii)	Make reasonable attempts to locate the person entitled to recover a substance, material or thing to collect the substance, material or thing	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 16(1)(f)	Dispose of any substance, material or things forfeited to the council under section 16	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(1)	Declare a person to be exempt from the application of section 18	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(2)	Receive an application for an exemption under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(2)(b)	Specify any information the council requires to be provided with an application under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(4)	Determine conditions to apply to a declaration under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(5)	Vary or revoke a declaration under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(6)	Specify a date of expiry in a declaration under section 19	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 19(7)	Publish a declaration under section 19 or any variations to a declaration on a website determined by the council	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 22(3)(a)(i)	Provide a bin or other receptacle for litter of a particular kind	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 22(3)(a)(ii)	Approve or authorise the disposal of litter in a manner other than in a bin or receptacle provided by the council	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 25(1)	Receive a citizen's notification from a person who reasonably suspects another person has committed an offence under Division 2, Part 4 of the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 26(3)	Issue a notice to the owner of a vehicle for an alleged offence	Chief Executive Officer	Limited to activities within Officers business unit
Local Nuisance and Litter Control Act 2016	council	section 29	Notify the Environment Protection Authority of a belief that an offence committed under section 18 of section 22 has, or may have, resulted in material environmental harm or serious environmental harm	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 30(1)(a)	Issue a nuisance abatement notice	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Nuisance and Litter Control Act 2016	council	section 30(1)(b)	Issue a litter abatement notice	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 30(7)	Issue and serve a notice confirming an emergency notice	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 30(8)	Vary or revoke a notice issued under section 30	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 31(1)	Take action required by a nuisance abatement notice or a litter abatement notice if the requirements of the notice has not been fulfilled	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 31(2)	Authorise a person to take action on behalf of the council if the requirements of a nuisance abatement notice or a litter abatement notice have not been fulfilled	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 31(3)(a)	Issue an instrument of authority to a person other than an authorised officer taking action on behalf of the council under section 31(1)	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 31(5)	Recover the reasonable costs and expenses incurred in taking action under section 31	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 31(6)	Fix a period within which an amount under section 31(5) must be paid to the council	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 32(4)	Participate as a party to any proceedings under section 32	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 33(6)(a)	Make an application to the Environment, Resources and Development Court for an order under section 33(1)	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 33(8)(a)	Serve a copy of an application under section 33 on the Minister	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 33(9)(b)	Apply to the Environment, Resources and Development Court to join proceedings for an order under section 33(1) commenced by another person	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 33(14)	Apply to the Environment, Resources and Development Court for an interim order under section 33	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 33(19)	Apply to the Environment, Resources and Development Court to vary or revoke an order under section 33	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 34(1)	Agree with a person who the council is satisfied has contravened the Act a civil penalty in respect of the contravention	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 34(1)	Apply to the Environment, Resources and Development Court for an order for a civil penalty in respect of a contravention of the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 34(3)(a)	Serve a notice on a person who the council is satisfied has contravened the Act advising the person that they may elect to be prosecuted for the contravention	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 40	Require a person required by or under the Act to provide information to the council to verify the information by statutory declaration	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 40	Require a person required by or under the Act to provide information to the council to verify the information by statutory declaration	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 43(1)(d)	Commence proceedings for an offence against the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 48(1)	Serve notice on a person who has contravened the Act requiring the person to pay the reasonable costs of the council taking prescribed action under the Act	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 48(3)(a)	Extend the time for payment of an amount payable under a notice under section 48(1)	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 48(3)(b)	Waive or reduce payment of an amount payable under a notice under section 48(1)	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Local Nuisance and Litter Control Act 2016	council	section 48(6)	Recover an amount payable under a notice under section 48(1) which is unpaid as a debt	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 50(4)	Execute a certificate regarding the appointment or non-appointment of a person as an authorised officer; a delegation or authority under the Act; a notice, requirement or direction of the council; any other decision of the council; receipt or non-receipt of a notification, report or information	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 50(5)	Execute a certificate detailing costs and expenses and the purpose for which they were incurred for the purposes of proceedings to recover the reasonable costs of the council	Chief Executive Officer	
Local Nuisance and Litter Control Act 2016	council	section 51(9)	Participate in consultation with the Minister in regard to proposed regulations	No Delegation	
Local Nuisance and Litter Control Regulations 2017					
Local Nuisance and Litter Control Regulations 2017	council	regulation 6(1)(a)(i)(A)	Fix a lodgement period for an application under section 19(2) of the Act in relation to an activity that is to take place over a period not exceeding 24 hours	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 6(1)(a)(i)(B)	Fix a lodgement period for an application under section 19(2) of the Act in relation to an activity that is to take place over a period of 24 hours or longer	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 6(1)(b)	Fix a fee for an application under section 19(2) of the Act	No Delegation	
Local Nuisance and Litter Control Regulations 2017	council	regulation 6(2)	Refuse to consider an application for the purposes of section 19(2) of the Local Nuisance and Litter Control Act	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 13(2)(a)	Give notice to the Registrar-General for the purposes of creating a charge on land	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 13(2)(g)	Give notice to the Registrar-General for the purposes of cancelling a charge on land	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 13(3)	Recover costs or expenses incurred by the council in relation to the creation or cancellation of a charge over land	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 15(1)	Allow a fee payment under the Local Nuisance and Litter Control Act or regulations to be paid in instalments	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 15(1)	Add a charge by way of interest or an administrative fee to the payment of a fee by instalments	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 16	Waive or refund a fee or other amount payable under the Local Nuisance and Litter Control Act or regulations	Chief Executive Officer	
Local Nuisance and Litter Control Regulations 2017	council	regulation 17	Recover a fee or other amount payable under the Local Nuisance and Litter Control Act or regulations	Chief Executive Officer	
Ombudsman Act 1972					
Ombudsman Act 1972	public authority	section 12D(1)	Comply with directions and guidelines prepared by Ombudsman governing reporting or misconduct or maladministration in public administration	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 12D(3)	Report to the Ombudsman any matter the council reasonably suspects involves misconduct or maladministration in public administration	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 12H(1)(b)	Act on a referral from the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 12H(2)(a)	Produce a specified document or a document relating to a specified matter	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 12H(2)(b)	Produce a written statement of information about a specified matter or answer specified questions within a specified period and in a specified form and, if the written notice so requires, verify the statement by statutory declaration	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 18(4)	To comment on the subject matter of a report	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Ombudsman Act 1972	agency	section 19A(1)	Comply with a notice of the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	agency	section 19A(5)	Advise the Ombudsman that the council's failure to comply with a notice is reasonable and justifiable	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 25(2)	Act in accordance with a recommendation of the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	agency	section 28	Apply to the Supreme Court for a determination regarding the Ombudsman's jurisdiction	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 28A(1)	Comply with directions of the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 28A(2)	Comply with varied or further directions of the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 28A(3)	Provide comments to the Ombudsman	Chief Executive Officer	
Ombudsman Act 1972	public authority	section 29(8)	Act on a referral of the inspector	Chief Executive Officer	
Ombudsman Act 1972	Agency/ prosecution authority	section 31(1)(b)	Receive and use evidence or information for the purposes of any criminal investigation or proceedings, proceedings for the imposition of a penalty or disciplinary investigation or action	Chief Executive Officer	
Private Parking Areas Act 1986					
Private Parking Areas Act 1986	council	section 9(1)	Enter into an agreement with the owner of a private parking area for council to enforce Part 3 of the Act with respect to the private parking area	Chief Executive Officer	
Real Property Act 1886					
Real Property Act 1886	holder of statutory encumbrance	section 223LDA(b)(i)	Issue a certificate certifying compliance with the requirements of the Act under which the encumbrance was entered to, or is in force, as to the variation or termination of the statutory encumbrance	Chief Executive Officer	
Real Property Act 1886	holder of statutory encumbrance	section 223LH(1)(c)	Issue a certificate certifying the council's consent to the division of land	Chief Executive Officer	
Real Property Act 1886	council	section 252	Provide the Registrar-General with a map or plan showing particulars of the new street or road vested in the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991					
Roads (Opening and Closing) Act 1991	relevant authority	section 4	Make a road process order	No Delegation	
Roads (Opening and Closing) Act 1991	council	section 5	Commence a road process in relation to a road or a proposed road	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 9(1)	Cause to be prepared: (a) a preliminary plan of the land subject to the proposed road process in a form approved by the Surveyor-General; and (b) a statement in a form approved by the Surveyor-General containing the names and addresses of those persons affected who can be identified by reasonable inquiry and such information in relation to the land subject to the proposed road process as is required by the Surveyor-General	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 9(2)	Deposit a copy of the preliminary plan and statement at the Adelaide office of the Surveyor-General with the prescribed fee	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 10(1)(a)	Give public notice in accordance with the regulations of the proposed road process	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 10(1)(b)	Serve notice of the proposed road process on each person affected who can be identified by reasonable inquiry	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 10(2)	Deposit a copy of the notice at the Adelaide office of the Surveyor-General	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 11(a)(ii)	Lodge a caveat with the Registrar-General forbidding any dealing with the land without the consent of the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 11(b)(iii)	Lodge a copy of the notice of the proposed road opening at the General Registry Office	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 11(b)(iii)	Serve a notice on any person requiring the person to deliver up to the Registrar-General any instrument evidencing the person's interest in the land	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 12(1)	Make agreements for exchange or transfer in relation to land subject to a proposed road closure with the owners of land adjoining that land	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 12(3)(a)	Endeavour to secure an agreement for exchange with a person who owns adjoining land and land subject to a proposed road opening	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 12(3)(b)	Invite offers from the owners of land adjoining the land subject to the proposed road closure	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 13(3)	Receiving an objection or application in respect of a proposed road process	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 14(1)	Notify a person who has made an objection or application in relation to a proposed road process of the time and place at which the relevant authority will meet to consider all such objections and applications	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 15(1)	Determine whether or not to make a road process order	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Roads (Opening and Closing) Act 1991	relevant authority	section 15(3)	Give notice of a decision that no road process order is to be made to the Surveyor-General, any person who made an objection or application in relation to the proposed road process pursuant to Division 1, Part 3 and, in the case of a proposed road opening, to any person who has an interest in land over which a road was proposed to be opened	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 17	Make one or more of the orders listed in section 17 as part of a road process order dealing with land the subject of a road closure	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 18(1)	Make an order as part of a road process order for the granting of an easement over land subject to the road closure	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 19(a)	Give notice of the making of a road process order to any person who made an objection or application in relation to the proposed road process pursuant to Division 1, Part 3	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 19(b)(i)	Give notice of the making of a road process order to any person who has an interest in land over which a road will be opened	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 19(b)(i)	Give notice of the making of a road process order to any person who has an interest in land over which a road was proposed to be opened, but which does not form part of the land over which the road will be opened, advising of the discontinuance of the road process in respect of that land	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 19(c)	Deliver to the Adelaide Office of the Surveyor-General a copy of the minutes of all meetings held by the authority in relation to the proposed road process certified by the chief executive officer of the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 20(1)	Deposit at the Adelaide Office of the Surveyor-General prescribed documents after making a road process order and any fee prescribed by regulation	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 20(3)	Give notice of the lapsing of a road process to any person who made an objection of application in relation to the proposed road process pursuant to Division 1, Part 3 and any person who has an interest in the land over which the road was proposed to be opened	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 22(1)	Request that the Surveyor-General amend a road process order to correct an error or deficiency prior to confirmation of the order by the Minister	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 22(1)	Participate in consultation with the Surveyor-General regarding the amendment of a road process order to correct an error or deficiency prior to confirmation of the order by the Minister	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 22(2)(a)	Receive notice of an amendment of a road process order from the Surveyor-General	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	relevant authority	section 22(2)(b)	Give notice of an amendment of a road process order to any person who was required to be given notice of the road process order under sections 19(a) or 19(b) and, if the road authority is not the council, the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 22(2)(b)	Receive notice from the relevant authority of an amendment of a road process order	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 24(2)(b)	Give notice of a decision by the Minister to decline to confirm a road process order to any person who made an objection of application in relation to the proposed road process pursuant to Division 1, Part 3 and any person who has an interest in the land over which the road was proposed to be opened	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 31(1)(a)	Serve notice of the road process order on each person who had an interest in the land immediately before it vested in the council by virtue of the road opening and append to the notice an offer in writing stating the total amount of compensation that the council proposes to pay to the person and dividing that amount so far as practicable into separate components	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 31(1)(b)	Assess and pay compensation in respect of a road opened over land not owned by the council as prescribed	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 32(3)	Assess and pay compensation in respect of a road opened over land not owned by the council as prescribed	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 33(1)	Acquire additional land adjoining or near the land to which the proposed road opening relates with the approval of the Minister	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 33(4)	Sell or otherwise deal with additional land acquired under section 33	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 33(4)	Apply the proceeds from the sale of additional land to defraying expenses incurred by the council in connection with the road opening	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 33(5)	Comply with conditions imposed by the Minister on the manner in which additional land may be dealt with by the council	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 34(1)(b)	Receive a notice of a proposal to close a road from the Surveyor-General	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 34(2)	Make a representation to the Surveyor-General regarding the proposed road closure	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 34B(2)(a)(i)	Receive notice of a proposal to open or close a road in an environmental impact statement.	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 34B(2)(c)	Make written submissions on the proposal to open or close a road	Chief Executive Officer	
Roads (Opening and Closing) Act 1991	council	section 36(2)(a)	Repay any amount paid to the council in pursuance of an agreement for exchange or transfer which is avoided by virtue of the operation of section 12(4)	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Roads (Opening and Closing) Act 1991	council	section 39	Fence along its boundaries a road as altered or diverted by the council with a substantial fence of the same nature as the fence previously in the boundary of the road and abutting the land	Chief Executive Officer	
Road Traffic Act 1961					
Road Traffic Act 1961	road authority	section 17(1)	Install, maintain, alter or operate, or cause to be installed, maintained, altered or operated, a traffic control device on, above or near a road	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 17(2)	Remove a traffic control device or cause a traffic control device to be removed	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 17(3)	Install, display, alter, operate or remove traffic control device: (a) in relation to an area where persons are engaged in work or an area affected by works in progress; (b) in relation to a part of a road temporarily closed to traffic under this or any other Act; or (c) for any temporary purposes.	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 17(5)	Apply to the Minister for approval to take action under section 17 of the Road Traffic Act	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 18(5)	Comply with a direction of the Minister to install, maintain, alter, operate or remove a traffic control device on, above or near a road	Chief Executive Officer	
Road Traffic Act 1961	council	section 18(6)	Carry out a direction with which a road authority has failed to comply at the direction of the Minister	Chief Executive Officer	
Road Traffic Act 1961	council	section 18(7)	Recover as a debt from a defaulting road authority any expenses incurred in carrying out a direction under section 18(6)	Chief Executive Officer	
Road Traffic Act 1961	council	section 19(6)	Maintain a traffic control device for which the council is liable to bear the costs in good order	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 19A(3)	Recover any amount due under a requirement under section 19A as a debt	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(3)	Place speed limit signs on road	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(4)(b)	Place speed limit signs on road	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(5)	Close road pursuant to a permit	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(6)	Apply to the Minister for a road works permit	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(9)	Apply to the Minister for an extension of time	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20(13)	Engagement of a contractor to undertake works on behalf of the public authority	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20A(1)	Appeal a decision of the Minister under section 17 or section 20 to the District Court	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 20A(2)	Request the Minister to provide reasons in writing for a decision under section 17 or section 20	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 21(2)	Certify that there was not proper authority for the installation or display of a specified sign, signal, marking, structure or other device or thing as a traffic control device on, above or near a specified part of a road	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 21(3)	Comply with conditions of approval under section 17 or a permit under section 20	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 31(2)	Remove any false traffic control device or any device, structure or thing that might constitute a hazard to traffic.	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 32(1)	Cause a notice of a proposal to close a road or part of a road to all vehicles or vehicles of a specified class or to cause a road as a through road for motor vehicles to be: (a) published both in a newspaper circulating generally in the State and a newspaper circulating within the area of the council; (b) to be given by post to each ratepayer of land immediately abutting the road, or portion of road, the subject of the proposal; (c) if the road is a prescribed road, to be given to each affected council; and (e) if the road is a highway, or runs into or intersects with a highway, to be given to the Commissioner of Highways.	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 32(2)	Consider written submissions made	Chief Executive Officer	
Road Traffic Act 1961	public authority	section 32(6)	Cause a notice of a decision to close a road or part of a road to all vehicles or vehicles of a specified class or to cause a road as a through road for motor vehicles to be: (a) published both in a newspaper circulating generally in the State and a newspaper circulating within the area of the council; (b) to be given by post to each ratepayer of land immediately abutting the road, or portion of road, the subject of the proposal; (c) if the road is a prescribed road, to be given to each affected council; and (e) if the road is a highway, or runs into or intersects with a highway, to be given to the Commissioner of Highways.	Chief Executive Officer	
Road Traffic Act 1961	council	section 33(2)	Consent to the closure of a road for an event	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Road Traffic Act 1961	council	section 40P(3)	Offer a vehicle for sale by public auction	Chief Executive Officer	
Road Traffic Act 1961	council	section 40P(4)	Dispose of a vehicle as the council thinks fit	Chief Executive Officer	
Road Traffic Act 1961	council	section 40P(6)	Make reasonable inquiries to locate the owner of a vehicle	Chief Executive Officer	
Road Traffic Act 1961	council	section 86(a)	Determine that a ticket must be obtained for parking in a length of road or area without the payment of a fee	Chief Executive Officer	
Road Traffic Act 1961	council	section 86(a)	Vary or revoke a determination under section 86(a)	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 1632C(2)	Apply for a compensation order	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 1632D(2)(c)	Certify that the road authority maintains a road	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 1632D(2)(c)	Certify other matters including: (a) estimating the monetary value of all or any part of the road infrastructure or of the damage to it; (b) estimating the cost of remedying the damage; or (c) estimating the extent of the offender's contribution to the damage	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 1632E(1)	Serve a certificate referred to in section 1632D on the defendant	Chief Executive Officer	
Road Traffic Act 1961	road authority	section 1632H(1)(b)	Repay payments under an order to the extent that the order is void	Chief Executive Officer	
Road Traffic Act 1961	council	section 174A(4)	Issue notice inviting the owner of a vehicle issued with an expiation notice or expiation reminder notice under the Expiation of Offences Act 1996 to provide a nomination setting out the name and address of the driver or the details of the transfer of the vehicle	Chief Executive Officer	
Road Traffic Act 1961	council	section 174A(4a)	Form belief a nomination has been made in error and permit nomination to be withdrawn and new nomination made	Chief Executive Officer	
Road Traffic Act 1961	council	section 174A(5a)	Require person to verify information by statutory declaration	Chief Executive Officer	
Road Traffic Act 1961	council	section 174C(1)	Exempt a person or a person of a specified class or any vehicle or any vehicle of a specified class from compliance within the council areas with a prescribed provision of the Road Traffic Act	Chief Executive Officer	
Road Traffic Act 1961	council	section 174C(2)	Specify conditions to apply to the granting of an exemption under section 174C(1)	Chief Executive Officer	
Road Traffic (Miscellaneous Regulations 2014)					
Road Traffic (Miscellaneous Regulations 2014)	council	regulation 6(2)	Participate in consultation with respect to an event management plan	Chief Executive Officer	
Road Traffic (Miscellaneous Regulations 2014)	council	regulation 7(3)	Participate in consultation with respect to an order to close a road	Chief Executive Officer	
Road Traffic (Miscellaneous Regulations 2014)	council	regulation 8	Provide information supplied by the Minister for the inspection of the public at the office of the council until the event causing a road closure has occurred	Chief Executive Officer	
Road Traffic (Miscellaneous Regulations 2014)	council	regulation 66(1)	Designate an area for parking	No Delegation	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014					
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 17(2)	Determine for the purposes of rule 185 of the Australian Road Rules: (a) the class of permits required for vehicles to stop in the permit zone; (b) the persons entitled to such permits; (c) any fees to be paid for such permits; (d) the conditions to which the permits will be subject (which may include conditions as to the period for which such permits remain in force and conditions as to the display of permits in vehicles)	Chief Executive Officer	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 17(2)	Vary a determination under regulation 17(2)	Chief Executive Officer	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 17(3)	Issue for the purposes of rule 185 of the Australian Road Rules permits in respect of the permit zone to persons entitled to them	Chief Executive Officer	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 17(3)	Determine conditions to apply to permits issued under regulation 17(3)	Chief Executive Officer	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 22(2)	Determine for the purpose of rule 207(2) of the Australian Road Rules the fees payable for parking in the length of road or the area by – (a) operation of parking ticket-vending machines or parking meters installed or to be installed in or near the length of road or area; or (b) the use of an electronic device or an electronic method of payment determined by the council that is indicated on or with the sign or a meter, ticket or ticket vending machine	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 22(2)	Vary a fee determined under regulation 22(2)	Chief Executive Officer	
Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014	council	regulation 22(2)(b)	Determine the electronic method of payment	Chief Executive Officer	
Safe Drinking Water Act 2011					
Safe Drinking Water Act 2011	enforcement agency	section 52(1)	Furnish a report to the Minister on or by 30 September on the activities of the council under the Act during the financial year ending on the preceding 30 June	Chief Executive Officer	
South Australian Public Health Act 2011					
South Australian Public Health Act 2011	designated authority	section 18(2)	Provide a report as required by the Minister on any matter relevant to the administration or operation of the Act	Chief Executive Officer	
South Australian Public Health Act 2011	public authority	section 22(2)	Respond to a request from the Chief Public Health Officer under section 22(1)	Chief Executive Officer	
South Australian Public Health Act 2011	public authority	section 36	Enter an arrangement with the South Australian Public Health Council for the use of the staff, equipment or facilities of the council	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(a)	Take action to preserve, protect and promote public health in the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(b)	Cooperate with other authorities involved in the administration of the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(c)	Ensure that adequate sanitation measures are in place in the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(d)	Implement adequate measures in the council area (insofar as reasonably practicable) to ensure that activities do not adversely affect public health	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(e)	Identify risks to public health within the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(f)	Take remedial action to reduce or eliminate adverse impacts or risks to public health	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(g)	Assess activities and development, or proposed activities or development, within the council area in order to determine and respond to public health impacts (or potential public health impacts)	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 37(2)(h)	Provide, or support the provision of, educational information about public health and to provide or support activities within the council area to preserve, protect or promote public health	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 38(1)	Provide, or support the provision of, immunisation programs within the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 39(1)	Act in conjunction or partnership with , or cooperate or coordinate the council's activities, with one or more other councils	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 39(3)	Furnish a written report to the Chief Public Health Officer responding to a request from the Chief Public Health Officer to cooperate with one or more other councils	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 40(2)	Participate in consultation with the Chief Public Health Officer regarding the Chief Public Health officer exercising powers of the council under the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 41(1)	Participate in consultation with the Minister regarding the Minister's opinion that the council has failed to perform a function under the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 41(6)(a)(ii)	Make submissions to the Minister regarding the proposed withdrawal of council powers under the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 42(1)	Request that a function of the council under the Act be performed by the Chief Public Health Officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 42(10)	Enter into an agreement with the Chief Public Health Officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 42(11)	Request that a notice issued by the Minister under section 42(4) vesting a council function in the Chief Public Health Officer be varied or revoked	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 42(11)	Participate in consultation the Minister regarding the proposed variation or revocation of the vesting of a council function in the Chief Public Health Officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 44(1)	Appoint a suitably qualified person as a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 44(2)	Impose conditions on the appointment of a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 44(4)	Issue directions to a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 44(6)	Vary or revoke the appointment of a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 44(7)	Notify the Chief Public Health Officer of an appointment or the revocation of an appointment of a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 46(1)	Issue an identity card of a local authorised officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 49(1)	Require a person to furnish information relating to public health as may be reasonably required for the purposes of the Act	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(1)	Prepare and maintain a regional public health plan	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(10)	Amend a regional public health plan	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(11)(a)	Prepare a draft regional public health plan	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
South Australian Public Health Act 2011	local public health authority	section 51(11)(b)(i)	Provide a copy of a draft regional public health plan to the Minister, any incorporated hospital established under the Health Care Act 2008 that operates a facility within the region, any relevant public health partner authority and any other prescribed body or group	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(11)(b)(ii)	Consult with the public in regard to a draft regional public health plan	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(12)	Participate in consultation with the Minister, or any other person or body specified by the Minister, before releasing a draft regional health plan under section 51(12)	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(13)	Submit a regional public health plan to the Chief Public Health Officer for consultation before bringing the plan into operation	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(15)	Take into account any comments of the Chief Public Health Officer, South Australian Public Health Council and any other body determined by the Chief Public Health Officer	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(16)	Adopt a regional public health plan either with or without amendment	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(17)	Incorporate a regional public health plan into the councils strategic management plan under the Local Government Act 1999	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 51(19)	Review a regional public health plan at least every 5 years	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 52(1)	Prepare a report to the Chief Public Health Officer that contains a comprehensive assessment of the extent to which the council has in the reporting period succeeded in implementing its regional public health plan	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 64(3)	Receive a report from the Chief Public Health Officer regarding a suspected death from a notifiable condition in the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 65(a)	Receive a report from the State government department responsible for the administration of the Act on the occurrence or incidence of notifiable conditions in the council area and any problems or issues caused by or arising on account of such diseases of medical conditions in the council area	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 65(b)	Receive information from the State government department responsible for the administration of the Act on the occurrence or incidence of notifiable conditions in the council area that constitutes, or may constitute, a threat to public health	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 66(6)	Recover costs and expenses reasonably incurred in an authorised officer taking action in accordance with a direction or requirement issued under section 66(1) which has not been complied with by the person subject to the direction or requirement	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 66(9)	Take action reasonably open to the council to prevent the spread of a disease constituting a notifiable condition	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 92(1)	Issue a notice for the purpose of securing compliance with the Act or averting, eliminating or minimising a risk, or a perceived risk, to public health	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 92(2)(b)	Give a preliminary notice to a person to whom it is proposed that a notice under section 91(1) will be given	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 92(8)	Confirm an emergency notice given by an authorised officer under section 92(6)	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 92(9)	Vary or revoke a notice issued by the council under section 92	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 93(1)	Take action required by a notice issued under Part 12 if the requirements of the notice have not been fulfilled	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 93(2)	Authorise a person to take action on behalf of the council under section 93(1)	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 93(3)	Enter any relevant premises at any reasonable time to take action under section 93	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 93(4)	Recover the reasonable costs and expenses incurred by the council in taking action under section 93 from the person who failed to comply with the requirements of the notice	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 93(5)	Fix a period from the date of a notice issued under section 93 within which an amount under section 93(4) must be paid	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 94(5)(b)	Recover the reasonable costs and expenses of a local authorised officer taking action under section 94 from any person who caused the risk to which the action relates	Chief Executive Officer	
South Australian Public Health Act 2011	local public health authority	section 96(5)	Apply to the South Australian Civil and Administrative tribunal under section 34 of the South Australian Civil and Administrative Tribunal Act 2013 for a review of the outcome of review proceedings by the Review panel under section 95	Chief Executive Officer	
South Australian Public Health Act 2011	relevant authority	section 96(5)	Participate as a party to proceedings under section 96	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013					
South Australia Public Health (General) Regulations 2013	local public health authority	regulation 58(2)	Deliver a notice to the Registrar-General setting out the amount recoverable under section 93 of the South Australian Public Health Act, setting out the land in relation to which the relevant action was taken and requesting the registrar-General to make a notation under regulation 58 in relation to the relevant land	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	local public health authority	regulation 58(7)	Recover an amount under section 93 of the South Australian Public Health Act as if it were a rate constituting a charge on land under section 144(2) of the Local Government Act	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 8(1)	Operate and maintain a public pool in accordance with regulation 8(1)	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 8(2)	Take prescribed steps to monitor compliance with regulation 8(1)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 8(3)	Maintain records made under regulation 8(2)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 8(4)	Close public pool if filtration system ceases to operate or a reading taken under regulation 9 indicates that the total chlorine concentration ion the water exceeds 10mg/L	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 9(1)	Operate and maintain a public spa pool in accordance with regulation 9(1)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 9(2)	Take prescribed steps to monitor compliance with regulation 9(1)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 9(3)	Maintain records made under regulation 9(2)	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	public pool/spa pool operator	regulation 9(4)	Close public spa pool if filtration system ceases to operate or a reading taken under regulation 9 indicates that the total chlorine concentration ion the water exceeds 10mg/L	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	relevant authority under South Australian Public Health (Legionella) Regulations 2013 or South Australian Public Health (Wastewater) Regulations 2013	regulation 11A(1)	Refund, reduce or remit payment of a prescribed fee	Chief Executive Officer	
South Australia Public Health (General) Regulations 2013	relevant authority under South Australian Public Health (Legionella) Regulations 2013 or South Australian Public Health (Wastewater) Regulations 2013	regulation 11A(2)	Recover a prescribed fee as a debt in a court of competent jurisdiction	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013					
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(3)	Approve the manner and form for applying to register a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(3)	Receive fee for registration of a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(3)	Register a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(6)	Approve the manner and form for applying to renew the registration of a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(6)	Receive fee for renewal of registration of a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 5(6)	Register a renewal of the registration of a high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 6(1)	Keep a register of high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 6(2)	Determine manner and form of keeping a register of high risk manufactured water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 6(4)	Receive notice of a change in particulars from the owner of premises on which a high risk manufactured water systems registered with the council	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 6(5)	Receive notice of the permanent decommissioning or removal of a high risk manufactured water systems registered with the council	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 15(1)(a)	Cause an inspection of a high risk manufactured water systems registered with the council	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 15(1)(b)	Arrange for a NATA accredited laboratory to conduct microbiological testing of water taken from each cooling water system and each warm water system	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 15(2)(a)	Notify the owner of premises on which a high risk manufactured water systems registered with the council of inspection and microbiological testing requirements	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 15(2)(b)	Receive reports from the owner of premises on which a high risk manufactured water systems registered with the council in regard to inspection of the system and microbiological testing	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 16(1)	Notify the owner of premises with a high risk manufactured water system of microbiological testing requirements	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 16(1)(d)	Receive report from the owner of premises on which a high risk manufactured water system is installed regarding microbiological testing	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 17(1)(b)	Receive report from the owner of premises on which a high risk manufactured water system is installed regarding detection of Legionella	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 17(2)(b)	Receive report from the owner of premises on which a high risk manufactured water system is installed regarding detection of Legionella	Chief Executive Officer	
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 17(3)	Forward a report regarding detection of Legionella under regulation 17 to the Department of Health and Wellbeing	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
South Australia Public Health (Legionella) Regulations 2013	relevant authority	regulation 21(3)	Notify a person liable to pay a fee of a period in which the fee must be paid	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013					
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 6(1)(b)	Agree to act as a relevant authority in respect of a wastewater systems or wastewater works being undertaken by another council or a person in conjunction with another council	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 8(1)	Give notice to the owners of land in the area affected by the proposed establishment of a community wastewater management system by the council	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 8(2)	Consider any submissions received regarding the proposed establishment of a community wastewater management system by the council	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 8(3)	Obtain a wastewater works approval from the Minister	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 9(1)	Require the operator of an on-site wastewater system to connect the system to a community wastewater management system and submit an application for the connection to the relevant authority	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 9(1)(b)	Receive an application for connection of an on-site wastewater system to a community wastewater management system	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 9(4)	Grant approval for wastewater works for the connection of an on-site wastewater system to a community wastewater management system	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 9(6)	Cause the requirements of an approval under regulation 9 for wastewater works to be carried out	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 9(7)	Recover the costs and expenses reasonably incurred in exercising power under regulation 9(6) and the application fee which would have been payable	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 10(1)	Determine application for an exemption from regulation 9	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 10(3)	Impose conditions on an exemption from regulation 9	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 10(4)	Vary or revoke an exemption granted under regulation 10(3)	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 11(1)	Ensure that the requirements of regulation 11(1) are met	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 11(2)	Receive a certificate indicating that wastewater works have been undertaken in accordance with the wastewater works approval and detailed drawings as prescribed	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 12(1)	Ensure that the wastewater system is operated, maintained and serviced in accordance with the conditions of any wastewater works approval and any prescribed code	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 13(1)	Ensure that wastewater from the wastewater system is not reused or disposed of to land unless authorised by conditions of the wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 15(1)	Receive an application for exemption from compliance with specific provisions of the regulations requiring compliance with prescribed codes	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 15(1)	Apply for exemption from compliance with specific provisions of the regulations requiring compliance with prescribed codes	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 15(3)	Determine conditions to apply to an exemption from a prescribed code	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 15(5)	Vary or revoke an exemption from a prescribed code	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 23(1)	Receive an application for a wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 23(2)	Request applicant for a wastewater works approval to provide further technical specifications, information or documents	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 23(1)	Apply for a wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 23(2)	Provide further technical specifications, information or documents requested by the relevant authority	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 24(1)	Refuse to grant a wastewater approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 24(2)	Provide SA Water with a reasonable opportunity to comment on an application for a wastewater works approval involving the connection of a community wastewater management system to SA Water sewerage infrastructure	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 25(1)	Specify conditions applying to a wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 25(1)	Comply with conditions applying to a wastewater works approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 25(4)	Provide a copy of a code referred to in a condition of approval for inspection and the council's office	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 25(6)	Vary or revoke a condition of a wastewater approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 25(6)	Apply for a variation or revocation of a condition of a wastewater approval	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 25(7)	Vary or revoke a condition of a wastewater approval or impose a further condition	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 25(7)	Consent to the variation or revocation of a condition of a wastewater approval or the imposition of a further condition	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 26(2)	Postpone the expiry of a wastewater approval	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 27(1)	Keep a register of wastewater approvals	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	relevant authority	regulation 27(5)	Enable the inspection of the register of wastewater works approvals at the council's offices and the provision of extracts of the register by electronic means	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 29(1)	Notify the operator of a wastewater system which the council considers on reasonable grounds is adversely affecting or threatening public or environmental health to provide a report from an independent wastewater engineer	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	CWMS operator	regulation 29(1)	Provide a report from an independent wastewater engineer to the Minister or relevant authority as requested under regulation 29(1)	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 29(3)	Obtain a report from an independent wastewater engineer regarding a wastewater system which the council considers on reasonable grounds is adversely affecting or threatening public or environmental health	Chief Executive Officer	
South Australia Public Health (Wastewater) Regulations 2013	council	regulation 29(3)	Recover the costs and expenses reasonably incurred in obtaining a report from an independent wastewater engineer	Chief Executive Officer	
State Records Act 1997					
State Records Act 1997	agency	section 13	Maintain official records in the council's custody in good order and condition	Chief Executive Officer	
State Records Act 1997	agency	section 15(2)	Afford the manager of State records reasonable cooperation and assistance in conducting surveys of the official records and record management practices of agencies	Chief Executive Officer	
State Records Act 1997	agency	section 18(1)	Deliver records voluntarily into the custody of State Records	Chief Executive Officer	
State Records Act 1997	agency	section 19(1)	Deliver records into the custody of State Records on the earlier of the council ceasing to require access to the record for current administrative purposes or during the year occurring 15 years after the creation of the record	Chief Executive Officer	
State Records Act 1997	agency	section 19(3)(c)	Participate in consultation with the Manager of State Records in regard to the postponement of delivery of records into the custody of State Records on the basis that the records are required for the administrative purpose of the council or should be retained by the council for another special reason	Chief Executive Officer	
State Records Act 1997	agency	section 19(5)(a)	Apply to the Manager of State Records for the variation or revocation of an exemption granted under section 19(4)	Chief Executive Officer	
State Records Act 1997	agency	section 20(1)	Advise the Manager of State Records of any restriction on the disclosure of contents of a record delivered into the custody of State Records	Chief Executive Officer	
State Records Act 1997	agency	section 22(2)	Determine conditions reasonably required in regard to an arrangement under section 22(1)	Chief Executive Officer	
State Records Act 1997	agency	section 23(1)	Dispose of official records in accordance with a determination of the Manager of State Records	Chief Executive Officer	
State Records Act 1997	agency	section 23(2)	Request the Manager of State Records to make a determination as to the disposal of official records	Chief Executive Officer	
State Records Act 1997	agency	section 23(4)	Apply to the Minister to determine a dispute as to a determination under section 23	Chief Executive Officer	
State Records Act 1997	agency	section 24(3)	Consent to the disposal of a record under section 24(1)	Chief Executive Officer	
State Records Act 1997	agency	section 25(3)	Apply to the Minister to determine a dispute as to access under section 24	Chief Executive Officer	
State Records Act 1997	agency	section 26(1)	Determine in consultation with the Manager of State Records that access to a record delivered by the council into the custody of State Records is not subject to any restrictions other than those determined by the Manager	Chief Executive Officer	
State Records Act 1997	agency	section 26(2)	Determine in consultation with the Manager of State Records conditions excluding or restricting access to the record delivered by the council into the custody of State Records	Chief Executive Officer	
Strata Titles Act 1988					
Strata Titles Act 1988	council (as holder of a statutory encumbrance)	section 12(2)(c)	Consent to an amendment of a deposited strata plan	Chief Executive Officer	
Strata Titles Act 1988	council	section 12(3a)(d)(i)	Consent to an encroachment over public land	No Delegation	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Strata Titles Act 1988	council (as holder of a statutory encumbrance)	section 12A(b)	Issue a certificate certifying compliance with the requirements of the Act under which the encumbrance was entered into, or is in force, as to the variation or termination of the statutory encumbrance	Chief Executive Officer	
Strata Titles Act 1988	council	section 28(1)(c)	Specify work to be carried out by a unit holder	Chief Executive Officer	
Supported Residential Facilities Act 1992					
Supported Residential Facilities Act 1992	council	section 9(1)(a)	Administer and enforce the Supported Residential Facilities Act in the council area	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(1)(b)	License supported residential facilities situated in the council area	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(1)(c)	Undertake other functions assigned to the council by the Supported Residential Facilities Act	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(1)(c)	Undertake other functions assigned to the council by the Supported Residential Facilities Act	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(2)	Delegate a power or function under the Supported Residential Facilities Act	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(5)	Participate in consultation with the Minister regarding a perceived failure of council to discharge duties under the Supported Residential Facilities Act	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(8)(a)(ii)	Make submissions to the Minister regarding the vesting of council powers or functions in another person or body	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 9(8)(b)	Undertake a delegation to discuss with the Minister the vesting of council powers or functions in another person or body	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 21(1)	Appoint an authorised officer	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 21(2)	Issue an identity card to an authorised officer	Chief Executive Officer	
Supported Residential Facilities Act 1992	council	section 21(4)	Revoke the appointment of an authorised officer	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(1)	Receive an application from a proprietor of a supported residential facility for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(3)	Issue a notice to the applicant for a licence requiring further information to determine the application for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(5)	Require information provided by an applicant to be verified by statutory declaration	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(9)	Conditionally approve the issue of a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(9)	Grant a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(10)	Refuse and application for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 24(10)	Notify the applicant of a refusal of an application for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 25(1)	Determine matters to be taken into account in determining an application for a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 25(2)	Determine matters to be taken into account in determining whether the applicant is suitable to be granted a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 25(3)	Determine matters to be taken into account in determining whether the premises are suitable to be used as a supported residential facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 27(3)	Determine to consider a late application for renewal of a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 27(4)	Notify the applicant of a decision on an application for the renewal of a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 28	Refuse to renew a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 29(1)(b)	Impose conditions on a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 29(3)(b)	Vary or revoke a condition on a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 30(1)	Receive an application for the transfer of a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 30(3)	Request further information from an applicant for a transfer of a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 30(4)	Transfer a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 30(5)	Receive a surrendered licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(1)	Cancel a licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(2)(a)	Notify the holder of a licence of a proposed cancellation of the licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(2)(b)	Receive submissions from the holder of a licence regarding a proposed cancellation of the licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(3)	Impose conditions pending the cancellation of a licence to protect the interests of residents of the facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(4)(a)	Appoint an administrator to a facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(4)(b)	Take steps to secure the proper care of the residents of a facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 31(6)(a)	Determine whether or not the imposition of conditions pending the cancellation of a licence would adequately protect the interests of residents of the facility	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Supported Residential Facilities Act 1992	licensing authority	section 31(6)(g)(ii)	Revoke the appointment of an administrator	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 32(1)	Participate in the review of a decision of the licensing authority by the South Australian Civil and Administrative Tribunal	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 32(3)	Order that a licence subject to an application to review decision regarding renewal remain in force until the determination of the review	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 32(4)(a)	Impose conditions on an order given under section 32(3)	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 32(4)(b)	Vary or revoke an order given under section 32(3)	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 33(1)	Grant licence	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 34(1)	Approve a manager of a facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 34(2)	Determine a time period after which the proprietor of a facility will be guilty of an offence if no approved person is managing the facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 35	Approval of a person to be the licence holder if a licence holder dies	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 37	Receive a copy of the prospectus and any alterations to the prospectus	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 39(2)(b)	Approve an alternative to the prescribed means of serving a notice of termination of a resident contract by the proprietor of a facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(1)(a)	Receive an application in regard to disputes between a resident of a supported residential facility and the proprietor	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(1)(b)	Receive an application if a resident of a support residential facility objects to a decision of the proprietor of the facility to terminate his or her residential contract	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(1)(c)	Receive an application if a resident of a support residential facility believes that the proprietor has failed to comply with the terms or their resident contract or a provision of the Support Residential facilities Act or the proprietor has acted in any unauthorised manner	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(2)	Explore avenues of conciliation between the resident and the proprietor	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(a)	Make recommendations as to the settlement of a dispute between a resident and the proprietor	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(b)	Order the proprietor to vary or reverse a decision or take such actions necessary to remedy the breach or reverse the effect of any act of the proprietor	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(c)	Order the resident to refrain from any future action of a kind specified in the order or take action appropriate in the circumstances of the case	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(d)	Order the resident or proprietor to take action to remedy any default or to correct any unauthorised act	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(3)(e)	Take any action appropriate in the circumstances	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(6)(a)	Require an applicant to furnish further information in relation to the subject matter of the application	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(6)(b)	Require an applicant to verify any information by statutory declaration	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(7)	Notify the applicant and respondent of the time and place of any hearing of the application	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(8)	Investigate or determine the subject matter of an application	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(9)	Make an interim order pending final resolution of the matter	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(10)(a)	Determine the time period (not exceeding 2 months) during which the interim order will operate	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(11)	Vary or revoke an order	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(12)(a)	Specify procedures for the resolution of the dispute	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(12)(a)	Decline to proceed with an application until reasonable steps have been taken to resolve the dispute pursuant to procedures specified by the licensing authority	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(12)(b)	Decline to proceed with an application if it would be more appropriate for the proceedings to be taken in a court or tribunal constituted by law	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 43(12)(b)	Decline to proceed (or further proceed) with an application if proceedings have been commenced in a court or tribunal constituted by law	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 44(1)	Participate in proceedings for a review of a decision or order of the licensing authority by the South Australian Civil and Administrative Tribunal	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 47(1)	Approve a person to enter any premises that comprise a support residential facility, or any residential-only premises, for the purpose of visiting or attending on any person residing at those premises	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 49(1)(a)	Receive complaints regarding the management of a supported residential facility or any residential-only premises	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 49(1)(b)	Receive complaints regarding the conduct of a resident of a supported residential facility or any residential-only premises	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Supported Residential Facilities Act 1992	licensing authority	section 49(2)	Determine whether a complaint must be reduced to writing	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 49(3)	Take appropriate action in regard to a complaint	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 49(4)	Appoint an authorised officer to investigate the circumstances surrounding the complaint and to attempt to resolve the matter as expeditiously as possible	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 56(4)	Pay prescribed percentage of licence fees into the Supported Residential Facilities Indemnity Fund	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 57(5)	Exempt a proprietor of a facility from a regulation that applies to the facility	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 57(6)	Attach conditions to an exemption granted under section 57(5)	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 57(7)(a)	Revoke an exemption granted under section 57(5)	Chief Executive Officer	
Supported Residential Facilities Act 1992	licensing authority	section 57(7)(b)	Vary or revoke condition applying to an exemption granted under section 57(5)	Chief Executive Officer	
Supported Residential Facilities Regulations 2009					
Supported Residential Facilities Regulations 2009	licensing authority	regulation 17(2)	Approve an acting manager of a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 18(1)	Approve a registered nurse to oversee the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 18(2)	Revoke the approval of a registered nurse to oversee the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 18(2)	Require a new appointment of a registered nurse to oversee the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 18(2)	Require a new appointment of a registered nurse to oversee the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 21(1)(b)	Approve a kitchen at a facility which does not meet the prescribed requirements	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 21(3)(e)	Require the fitting of handrails, ramps and lifts at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009	licensing authority	regulation 24(1)	Direct a proprietor of a supported residential facility to install a communication system at the facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2009					
Supported Residential Facilities Regulations 2024	licensing authority	regulation 17(2)	Approve an acting manager of a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2024	licensing authority	regulation 18(1)	Approve a nurse to oversee the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2024	licensing authority	regulation 18(2)	Revoke the approval of a nurse to oversee the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2024	licensing authority	regulation 18(2)	Require a new appointment of a nurse to oversee the provision of nursing care at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2024	licensing authority	regulation 21(1)(b)	Approve a kitchen at a facility which does not meet the prescribed requirements	Chief Executive Officer	
Supported Residential Facilities Regulations 2024	licensing authority	regulation 21(3)(e)	Require the fitting of handrails, ramps and lifts at a facility	Chief Executive Officer	
Supported Residential Facilities Regulations 2024	licensing authority	regulation 24(1)	Direct a proprietor of a supported residential facility to install a communication system at the facility	Chief Executive Officer	
Water Industry Act 2012					
Water Industry Act 2012	applicant for a licence	section 19(1)	Apply for a licence	Chief Executive Officer	
Water Industry Act 2012	applicant for a licence	section 19(2)	Pay the application fee	Chief Executive Officer	
Water Industry Act 2012	applicant for a licence	section 19(4)	Provide further information requested by the Commission with respect to an application for a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 22(1)	Provide services or carry on operations or activities in accordance with the terms and conditions of the licence	Chief Executive Officer	
Water Industry Act 2012	applicant for a licence	section 24(1)	Pay the annual licence fee	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 24(2)(a)	Provide annual return to the Commission	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 24(2)(b)	Pay the annual licence fee	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 25(2)	Participate in consultation with the Commission	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 28(2)(a)	Apply to the Commission for a variation in the terms and conditions applying the licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 28(2)(a)	Agree with the Commission a variation in the terms and conditions applying the licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 28(2)(b)	Make submissions to the Commission regarding a proposed variation to the terms and conditions applying to a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 29(1)	Transfer licence with the Commission's agreement	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 29(4)	Apply to the Commission for the transfer of a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 29(5)	Pay to the Commission the application fee for the transfer of a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 29(6)	Provide to the Commission further relevant information requested by Commission in respect of the application fee for the transfer a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 32(1)	Surrender a licence to the Commission	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 32(3)	Agree with the Commission a shorter notice period than the prescribe period for the surrender of a licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 33(3)(b)	Make submissions to the Commission in relation to a proposed suspension or cancellation of licence	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Water Industry Act 2012	water industry entity	section 36(1)	Fix standard terms and conditions governing the provision of services by the entity	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(2)	Publish standard terms and conditions governing the provision of services by the entity in the Gazette	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(3)	Publish notice in a newspaper circulating generally in the State regarding the standard terms and conditions	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(5)	Agree with a customer to exclude a standard term or condition	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(5)(a)	Supply a copy of the standard terms and conditions to the Commission	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 36(5)(b)	Publish a copy of the standard terms and conditions on the entities website	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 37(3)(a)	Adopt a customer hardship policy published by the Minister	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 37(3)(b)	Seek the approval of the Commission to adopt a customer hardship policy published by the Minister with modifications	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 37(3)(b)	Adopt a customer hardship policy published by the Minister with modifications in accordance with approval of the Minister	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 38(2)	Make submissions to the Commission as to proposed proclamation to take over the water industry entity's operations	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 39(2)	Accept an appointment to take over relevant operations of a water industry entity subject to a proclamation under section 38	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 39(3)	Facilitate the take-over of relevant operations by the operator	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 41(1)	Appoint a person to be a water industry officer	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 41(2)	Impose conditions of appointment of a water industry officer	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 42(1)	Impose time period for the appointment of a water industry officer	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 42(2)	Remove a water industry officer from office	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 43(1)	Issue a water industry officer with an identity card	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 44(1)	Agree with the occupier of land to enter and remain on land to conduct investigations or carry out any other form of work to assess the suitability of the land for the construction or installation of water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 44(1)	Seek the authorisation of the Minister to enter and remain on land to conduct investigations or carry out any other form of work to assess the suitability of the land for the construction or installation of water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 44(3)(a)	Enter and remain on land to undertake prescribed works	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(1)	Give notice of proposed entry on land under section 44 to the occupier	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(3)(a)	Give notice of proposed entry on public land under section 45 to the authority responsible to the management of the public land	Chief Executive Officer	
Water Industry Act 2012	council	section 45(3)(b)	Agree with an authorised entity to enter onto public land within the care, control and management of the council	Chief Executive Officer	
Water Industry Act 2012	council	section 45(4)	Impose conditions on the entry of an authorised entity onto public land within the care, control and management of the council	Chief Executive Officer	
Water Industry Act 2012	council authorised entity	section 45(7)	Refer a dispute regarding whether work should be permitted on public land within the care, control and management of the council by an authorised entry of the conditions applying to that work to the Minister	Chief Executive Officer	
Water Industry Act 2012	council authorised entity	section 45(9)(a)	Make submissions to the Minister in relation to a dispute referred under section 45(7)	Chief Executive Officer	
Water Industry Act 2012	council authorised entity	section 45(9)(b)	Settle a dispute referred under section 45(7)	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(11)	Notify the occupier of public land of the reason and the date and time of proposed entry	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(14)	Use reasonable force to enter any land under section 45	Chief Executive Officer	
Water Industry Act 2012	council	section 45(16)	Request an authorised entity undertaking work on public land within the care, control and management of the council to separate the land on which the work is being undertaken from other parts of the land by a fence	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(16)	Separate the public land on which the work is being undertaken from other parts of the land by a fence	Chief Executive Officer	
Water Industry Act 2012	council	section 45(16)	Refer a dispute regarding the separation of a land by a fence to the Magistrates Court	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(17)	Make good any damage caused by exercise of powers under section 45	Chief Executive Officer	
Water Industry Act 2012	authorised entity	section 45(19)	Exercise of powers under section 45 in an emergency without prior notice or agreement	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 45(22)	Comply with conditions imposed by the Minister of the exercise of powers under section 45	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 46(1)	Acquire land in accordance with the Land Acquisition Act 1969	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 46(2)	Seek authorisation of the Minister to acquire land by compulsory acquisition under the Land Acquisition Act 1969	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(2)	Apply to the Minister for approval of a scheme under section 48	Chief Executive Officer	
Water Industry Act 2012	council	section 48(3)(c)	Approve a scheme as being fit and adequate for the provision of the services that are proposed to be offered under the scheme	Chief Executive Officer	
Water Industry Act 2012	council	section 48(3)(d)	Participate in consultation for the development of a scheme for sewerage services in the council area	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(6)	Issue a notice requiring the connection of drains, equipment or works to prescribed infrastructure in order to provide for the discharge of sewerage into the infrastructure	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Water Industry Act 2012	water industry entity	section 48(9)	Take action required by a notice served under section 48(6), if the recipient fails to take that action	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(10)	Authorise a person to take action under section 48(9) on the water industry entities behalf	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(12)	Recover the reasonable costs of taking action under section 48(9) as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(13)	Apply to the Minister for approval to vary a scheme under section 48	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 48(13)	Vary a scheme under section 48	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(1)	Consent to a person: (a) constructing or placing a building, wall, fence or other structure on or over any water/sewerage infrastructure, or creating some other form of encroachment over any water/sewerage infrastructure (or any land directly associated with such infrastructure); (b) creating any form of encroachment over any easement that exists for the purposes of any water service or sewerage service; (c) obstructing, filling in, closing up or diverting any water/sewerage infrastructure; or (d) excavating or altering any land or structure supporting any water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(2)(a)	Enter land and carry out an inspection of any place if the water entity believes on reasonable grounds that a person has contravened section 49(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(2)(b)	Serve a notice requiring a person to take action to remedy a contravention of section 49(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(3)	Obtain a warrant under Part 10 of the Water Industry Act to enter land	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(4)	Take action required by a notice served under section 49(2)(b), if the recipient fails to take that action	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(6)	Recover the reasonable costs of taking action under section 49(4) as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 49(7)	Authorise a person to take action under section 49(4) on the water industry entities behalf	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(1)	Authorise a person to: (a) attach any equipment or other thing, or make any connection, to water/sewerage infrastructure; (b) interfere with: (i) the collection, storage, production, treatment, conveyance, reticulation or supply of water through the use of water infrastructure; or (ii) the collection, storage, treatment, conveyance or reticulation of sewage through the use of sewerage infrastructure; (c) disconnect or interfere with any water/sewerage infrastructure, or any equipment associated with any water/sewerage infrastructure; or (d) damage any water/sewerage infrastructure, or any equipment associated with any water/sewerage infrastructure.	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(2)(a)	Enter land and carry out an inspection of any place if the water entity believes on reasonable grounds that a person has contravened section 50(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(2)(b)	Disconnect, close, turn off or remove anything that has been attached or used in connection with a contravention section 50(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(3)	Obtain a warrant under Part 10 of the Water Industry Act to enter land	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(4)	Authorise a person to take action under section 50 on the water industry entities behalf	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 50(7)	Recover compensation from a person guilty of a contravention of section 50(1) on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 51(1)	Receive notice from a person proposing to do work near water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 51(3)(b)	Specify requirements to apply for the protection of the infrastructure or the safety of person carrying out the work	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 51(4)	Recover compensation from a person guilty of a contravention of section 51 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 52(1)	Receive notice from a person proposing to: (a) to first lay the pavement or hard surface in any road; (b) to relay the pavement or hard surface in any road; (c) to widen or extend the pavement or hard surface in any road; (d) to alter the level of any road; (e) to construct or alter any footpaths, gutters, kerbing or water tables in any road; or (f) to construct or alter any drainage work in any road in which water/sewerage infrastructure is laid	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 52(2)	Advise the person giving notice under section 52(1) of any new water/sewerage infrastructure proposed in the relevant road and of any interference that is expected to be caused to the existing water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 52(4)	Confer with a person giving notice under section 52(1) with respect to variations to the proposed work	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Water Industry Act 2012	water industry entity	section 52(6)	Waive the requirement to provide notice under section 52(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 53(2)(b)	Approve the installation or maintenance of a pipe capable of conveying water beyond the boundaries of a site occupied by the person	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 53(1)	Authorise a person to: (a) abstract or divert water from any water infrastructure; or (b) abstract or divert any sewage from any sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 53(3)	Recover compensation from a person guilty of a contravention of section 53 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(1)(a)	Require a person supplied water by the water industry entity to allow a person authorised by the entity to enter land and fix a meter supplied by the entity	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(1)(b)	Require a person supplied water by the water industry entity to ensure that a meter of a kind specified by the entity is fixed and used for the purposes of measuring water supplied to the person	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(3)	Supply a water meter	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(4)	Issue a direction or requirement in regard to the installation or use of a meter	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(10)	Serve a notice on a person who fails to ensure that access to the meter or fitting for the purpose of reading, replacement, repair or maintenance is not obstructed requiring the person to take specified action to provide access to the meter or fitting	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(11)	Enter land and take action to provide access to the meter or fitting	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(12)	Recover compensation from a person guilty of a contravention of section 54 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 54(13)	Recover costs of taking action under section 54(11) as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 55(1)	Authorise a person to discharge any solid, liquid or gaseous materials, or any other item or thing, into water infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 55(3)	Recover compensation from a person guilty of a contravention of section 55 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(1)	Authorise a person to discharge into any sewerage infrastructure any solid, liquid or gaseous material, or any other item or thing that is likely to damage the infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(3)(a)	Authorise a person to discharge specific waste material into sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(3)(b)	Enter into a contract with a person in regard to the provision of a sewerage service authorising the discharge specific waste material into sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(5)	Authorise a person to cause, permit or allow any rainwater, stormwater or surface water to flow into, or to otherwise enter, any sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(7)	Attach conditions to an authorisation under section 56(5)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(7)	Vary or revoke an authorisation under section 56(5)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 56(9)	Recover the reasonable costs and expenses incurred by the water entity in addressing any damage or loss caused as a result of, on in remedying circumstances caused by, a contravention of section 56 as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(1)	Issue a notice requiring an owner or occupier of land to carry out specified work	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(3)	Vary or revoke a notice issued under section 57(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(5)	Take action required by a notice if the recipient of the notice fails to take the action	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(6)	Authorise a person to take action under section 57(5) on the entity's behalf	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 57(8)	Recover the reasonable costs and expenses incurred by the water industry entity taking action under section 57(5) as a debt	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 58(1)	Close off or disconnect from the sewerage infrastructure one or more drains on the land that are connected to the sewerage infrastructure or restrict the provision of any sewerage service to the land	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 58(2)	Reopen or reconnect a drain closed off or disconnected under section 58(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 58(2)	Require the owner or occupier of land to pay the prescribed fee prior to reopening or reconnecting a drain closed off or disconnected under section 58(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(3)(a)	Lessen the supply through any infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(3)(b)	Prohibit the use of water in a specified purpose or purposes, or restrict or regulate the purposes for which water can be used	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(3)(c)	Prohibit the use of water in a specified manner or by specified means, or restrict or regulate the manner in which, or the means by which, water may be used	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(3)(d)	Prohibit specified uses of water during specified periods, or restrict or regulate the times at which water may be used	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(3)(e)	Discontinue the supply of water	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(4)	Impose a requirement that a permit of the water industry entity must be held to undertake an activity involving the use of water	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(4)	Issue a permit authorising an activity involving the use of water	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(5)(b)	Publish or serve a notice regarding a prohibition or notice under section 59(3)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 59(5)(b)	Vary or revoke a prohibition or notice under section 59(3)	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Water Industry Act 2012	water industry entity	section 60(1)	Serve notice on the owner or occupier of land that is connected to water infrastructure operated by the entity directing the owner or occupier to install a flow reducing device of a specified kind and to use the device to reduce flow in the pipes on the land which are connected to the water infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 60(5)	Install a flow reducing device if the owner or occupier has failed to comply with the requirements of a notice under section 60(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 60(6)	Recover the reasonable costs and expenses incurred by the water industry entity as a debt from the person who failed to comply with the notice under section 60(1)	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 63(3)(a)	Disconnect the supply of water or the collection of sewage, or restrict the supply of services	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 63(3)(b)	Obtain a warrant under Part 10 to enter a place for the purpose of disconnecting the supply of water or the collection of sewage, or restricting the supply of services	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 63(5)(b)	Restore a connection for the supply of water or the collection of sewage	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 64	Cut off the supply of water to any region, area, land or place if it is necessary to do so to avert danger to any person or property	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 68	Comply with prescribed technical and safety requirements or any technical and safety requirements of the Technical Regulator	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 69(3)	Disconnect the supply of water or the collection of sewerage, or restrict the supply of services	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 84(1)(b)	Make an application to the Commission for a review of a decision of the Commission under Part 4 to suspend or cancel the entity's licence or vary the terms or conditions of the entity's licence	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 85(1)(a)	Make an application for a review of a decision or an enforcement notice under Part 8, Division 4 under section 34 of the South Australian Civil and Administrative Tribunal Act 2013	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 88(1)	Provide information requested by the Minister	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 98(1)	Provide and maintain fire plugs, maintain various standards, and comply with any other requirements relating to the provision of water for fire-fighting purposes, in accordance with any scheme determined by the Minister	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 102(2)	Commence proceeding for an offence under the Water Industry Act	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 111(7)	Certify a plan delineating the position of any equipment, plant or drain connected to any water/sewerage infrastructure	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 111(8)	Certify a date on and from which the water industry entity was prepared to supply water by means of a direct service to land specified in the certificate or could by means of drains or other infrastructure, be drained or serviced by a sewer	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 111(9)	Certify a copy or extract of a register of readings of meters maintained by the water industry entity	Chief Executive Officer	
Water Industry Act 2012	water industry entity	section 113(1)	Cause a ventilating shaft, pipe or tube for any sewerage infrastructure or drain to be attached to the exterior wall of a building	Chief Executive Officer	
Water Industry Regulations 2012					
Water Industry Regulations 2012	water industry entity	regulation 9	Enter into an agreement with a person undertaking work which would involve the alteration of any water/sewerage infrastructure to share the cost of the work	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 11(1)	Provide a statement of the amount paid to a person who has paid an amount for the provision of retain services	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 11(2)	Provide a consumer with a statement of the quantity of water supplied by the entity to the consumer in the financial year	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 11(3)	Provide a statement of the amount paid for retail services or the quantity of water supplied by the entity financial year to any other person acting with the consent of the person referred to in regulations 11(1) and 11(2)	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 12(1)	Provide a statement as the existence or non-existence of encumbrances in relation to the land to which the application relates that are prescribed encumbrances for the purposes of the Land and Business (Sale and Conveyancing) Act 1994	Chief Executive Officer	
Water Industry Regulations 2012	council	regulation 13(a)(i)	Seek the approval of a water industry entity (that owns or operated sewerage infrastructure that may be affected by the planting) to plant trees and shrubs (except those listed in Schedule 2 and Schedule 3) on public land	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 13(a)(i)	Grant approval to plant trees and shrubs on public land	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 13(b)	Grant approval to plant trees and shrubs on a road closer than 1 metre to any water infrastructure	Chief Executive Officer	
Water Industry Regulations 2012	council	regulation 14(1)	Receive and comply with a notice from water industry entity directing action in regard to a tree or shrub on public land which is causing, or is likely to cause, damage to water/sewerage infrastructure or a reduction in the efficiency of the operation of that infrastructure	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 14(1)	Direct a council or other person with care, control or management of land to take action in regard to a tree or shrub on public land which is causing, or is likely to cause, damage to water/sewerage infrastructure or a reduction in the efficiency of the operation of that infrastructure	Chief Executive Officer	

Relevant Act	Capacity of council	Statutory provision	Power/function	Delegate (CEO)	Conditions / Limitations
Water Industry Regulations 2012	water industry entity	regulation 14(2)	Take action specified in a notice under regulation 14(1) if the recipient fails to comply with the notice	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 14(3)	Recover costs of taking action specified in a notice under regulation 14(2) as a debt	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 15	Recover costs of taking action specified in a notice under regulation 14 as a debt	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 16(3)(b)	Authorise a person to enter infrastructure owned or operated by the entity	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 17(1)(a)	Obtain the approval of ESCOSA prior to taking action under sections 59(3)(a) to 59(3)(e) (inclusive)	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 17(1)(b)(i)	Notify the public of the intention to exercise a power under sections 59(3)(b) to 59(3)(d) (inclusive) by notice in the Gazette	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 17(1)(b)(ii)	Notify the public of the intention to exercise a power under sections 59(3)(a) to 59(3)(e) (inclusive) by a notice of a website, in a newspaper circulating throughout the area of the State in which person affected by the exercise of the power are situated and in any other manner considered appropriate	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 18	Issue a permit for the purposes of section 59(4) of the Water Industry Act	Chief Executive Officer	
Water Industry Regulations 2012	council	regulation 23(2)(a)	Give notice in writing to the water industry entity that owns, manages or uses the entry point, inspection point or other fitting of the alteration to the surface height of a road, footpath or easement to a water industry entity	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 23(2)(b)	Alter the height of an entry point, inspection point or other fitting	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 23(3)	Recover costs under regulation 23(2)(b) as a debt from entity which altered the height of the road, footpath or easement	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 34(1)(b)	Direct a person to disconnect a pipe which is intersected by the boundary of adjoining allotments from water/sewerage infrastructure	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 34(4)	Direct a person to disconnect a pipe which lies across the boundary of adjoining allotments from water/sewerage infrastructure	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 34(7)	Enter land and undertake work required by a notice under regulation 34 if the recipient has failed to undertake the required work	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 36	Estimate the quantity of water supplied through a meter	Chief Executive Officer	
Water Industry Regulations 2012	water industry entity	regulation 38	Impose a charge in respect of land a kind specified by the Minister by notice in the gazette despite the fact that the land is not connected to infrastructure by which a retail service is provided by the water industry entity or the provision of a retail service to the land by the water industry entity has been reduced or discontinued	Chief Executive Officer	

12 Corporate Reports for Information/Noting

12.1 Questions Taken on Notice Register

Report Reference	GC250513R12.1
Originating Officer	Business Support Officer - Governance and Council Support – Cassidy Ryles
Corporate Manager	Manager Office of the Chief Executive – Kate McKenzie
General Manager	Chief Executive Officer – Tony Harrison

REPORT OBJECTIVE

To receive and note the information contained within the *Questions Taken on Notice Register* provided in Attachment 1.

EXECUTIVE SUMMARY

At the 8 May 2018 General Council meeting Council resolved that (GC080518M01):

Questions without Notice that were not answered at the same meeting will be entered into a register. This register will be tabled as an information report at the following meeting.

Under Regulation 9 of the *Local Government (Procedures at Meetings) Regulations 2013* (The Regulations):

(3) A member may ask a question without notice at a meeting.

(4) The presiding member may allow the reply to a question without notice to be given at the next meeting.

(5) A question without notice and the reply will not be entered in the minutes of the relevant meeting unless the members present at the meeting resolve that an entry should be made.

RECOMMENDATION

That Council:

- 1. Notes the report ‘Questions Taken on Notice Register’.**

ATTACHMENTS

1. QON Register GC250513 [12.1.1 - 1 page]

Questions Taken on Notice Register



Attachment 1

Report Reference	Meeting Date	Councillor	Responsible Officer	Question taken on notice during the meeting	Response
GC250422R12.3	22 April 2025	Councillor Joseph Masika	Manager Engineering, Assets and Environment - Mathew Allen	<i>Data on number of falls associated with paved vs bitumen / concrete footpath - to be emailed to staff</i>	In the past 12 months, our records indicate that residents made 51 reports to Council about falls on footpaths. Of these, 38 falls (75%) occurred on a concrete footpath and 13 (25%) occurred on a paved footpath.

12.2 Corporate and CEO KPI Report – Q3 Results

Report Reference	GC250513R12.2
Originating Officer	Business Intelligence Lead – Cathlyn Anderson
Corporate Manager	Manager Office of the Chief Executive - Sarah Vinall
General Manager	Chief Executive Officer - Tony Harrison

REPORT HISTORY

To advise the Council of the results of the Council and CEO KPI's for fiscal quarter three (FQ3), financial year 2024/25 (FY24/25).

EXECUTIVE SUMMARY

Monitoring performance of the Council and CEO KPI's is critical for ensuring that the Council is contributing to the achievement of its objectives in both the Strategic Plan and the 4-Year Business Plan 2023-2027.

Details of the results are provided in Attachments 1 – 5.

This report includes the FY24/25-FQ3 results.

FY24/25-FQ3 results:

Of the nine (9) KPIs, the following results were achieved:

- Three (3) KPIs met their targets with clear confirmation.
- Two (2) KPIs did not meet the Core Target for the Quarter.
- One (1) Annual KPI is off track (see Appendix - Carbon Neutrality KPI).
- One (1) KPI partially met the Core Target.
- Two (2) KPIs are assessed on an annual basis, with results to be reported at the end of the fiscal year.

Items to Note:

- KPIs not meeting Core Target:
 - KPI5 – Delivery of Agreed projects identified in the Annual Business Plan and the second year targets of the 4 year plan. The Core Target is greater than or equal to 95%. The result for quarter two is 94.1%. There is one project evaluated as off track with additional information provided in attachment 2.
 - KPI8 – Overall satisfaction with Council's performance achieved a result of 66%. Whilst this fell short of Council's Core Target of 75%, it should be noted that market research conducted by Newfocus indicates that the benchmark target for SA councils is 62% which we have exceeded.
- KPI partially met the Core Target:
 - KPI4 – Staff Engagement achieved the 50% participation rate but fell short on the survey result.

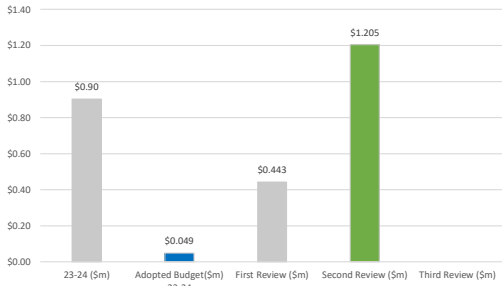
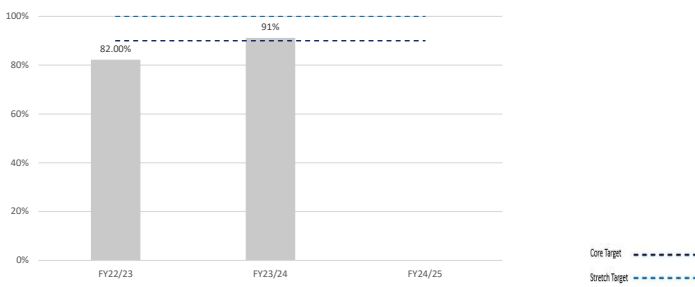
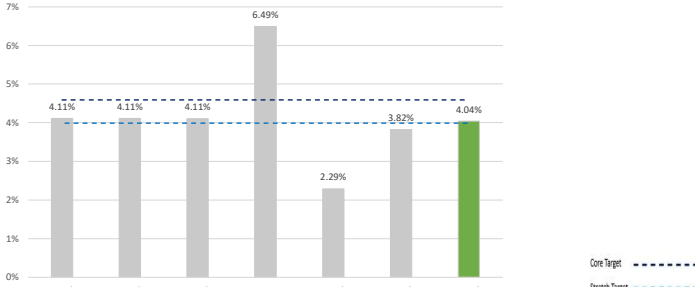
RECOMMENDATION

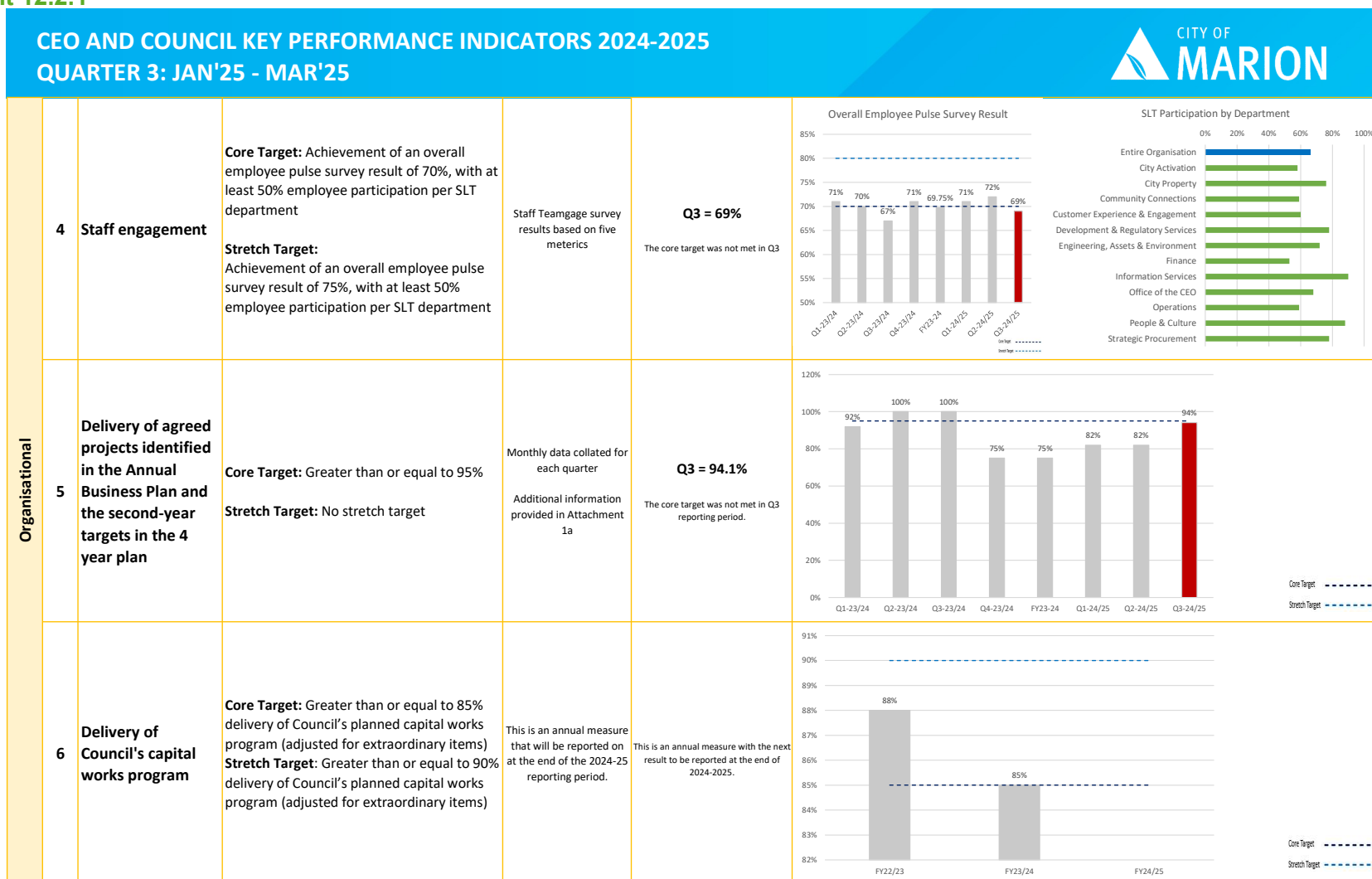
That Council:


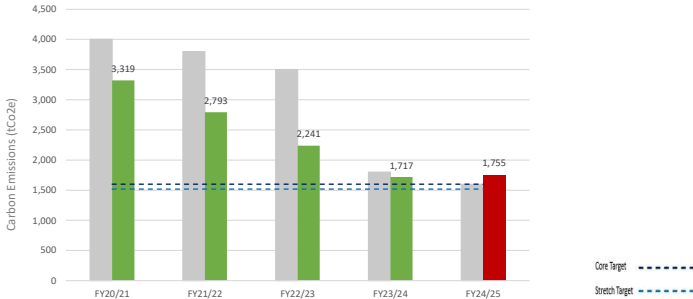
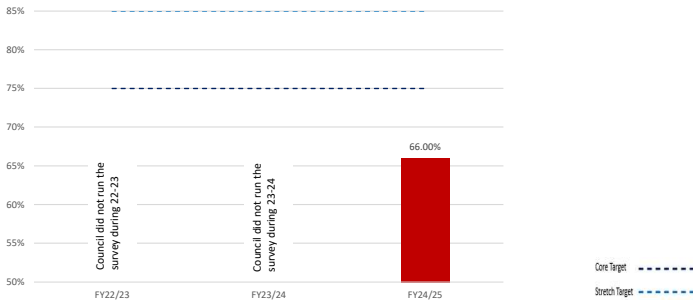
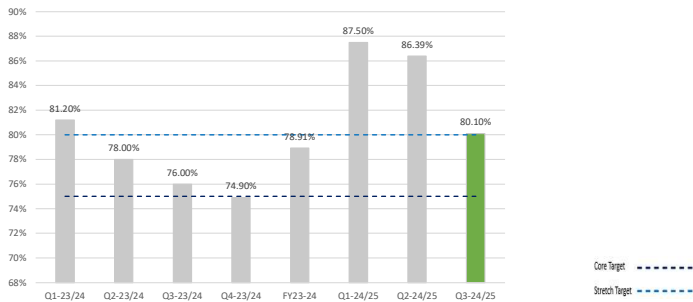
1. **Notes the FY24/25-FQ3 results contained within the attachments.**

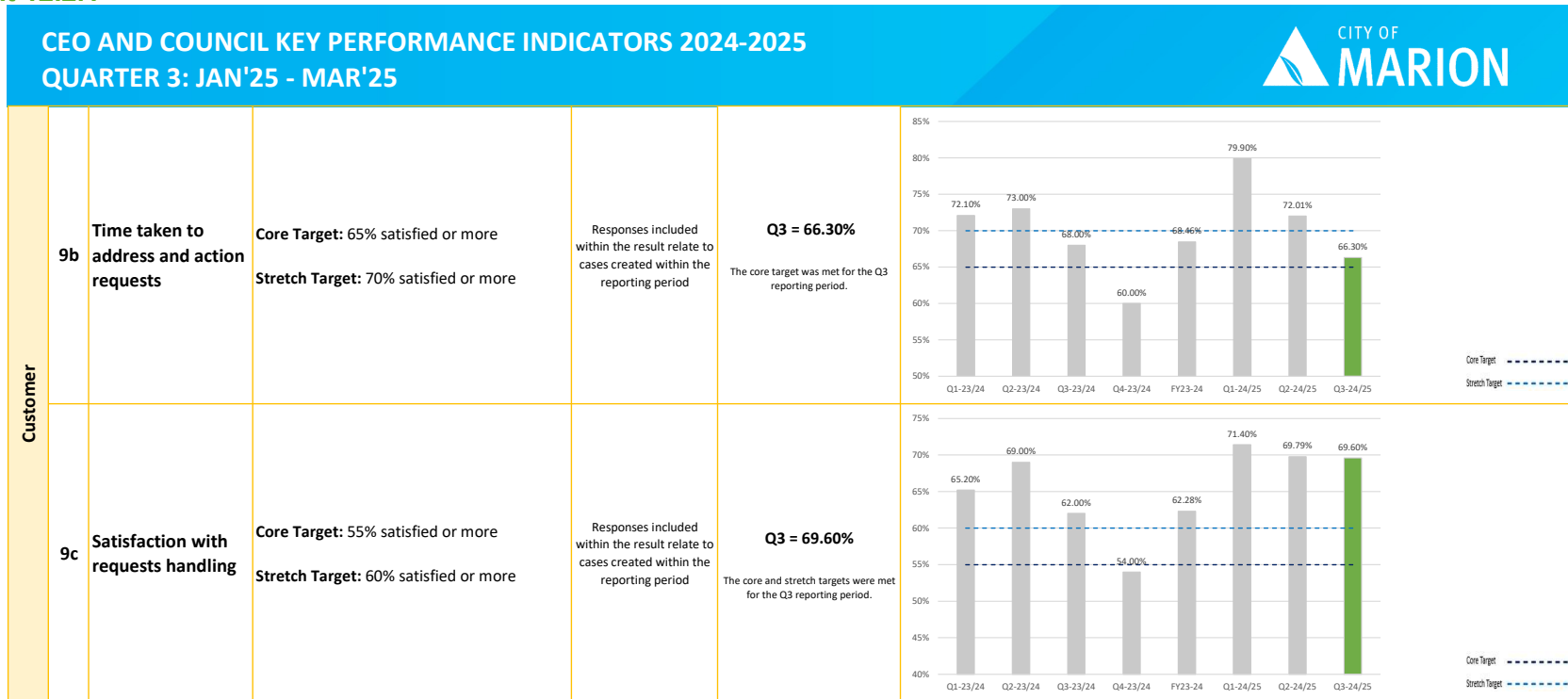
ATTACHMENTS

1. Attachment 1 - 2024-25 Q 3 KPI Results [**12.2.1** - 4 pages]
2. Attachment 1 a - KPI 5 Supporting Information [**12.2.2** - 1 page]
3. Attachment 2 - FTE Composition [**12.2.3** - 1 page]
4. Attachment 3 - Labour Movement [**12.2.4** - 1 page]
5. Attachment 5 - Carbon Neutral KPI April 2025 [**12.2.5** - 3 pages]

CEO AND COUNCIL KEY PERFORMANCE INDICATORS 2024-2025 QUARTER 3: JAN'25 - MAR'25					CITY OF MARION	
KPI		Core / Stretch Target	Measure	Result / Comments	Results	
Financial	1	Financial Sustainability Core Target: Council maintains, on average, a break-even or better funding (cash) position over the Long Term Financial Plan Stretch Target: Council maintains a break-even or positive cash funding position in delivering its annual budget	This target compares funding cash position at the relevant budget review with the adopted budget figure.	Q3 = \$1.205m The stretch target is currently predicted to be met with a net surplus of \$1.205M forecast, following the completion of 24-25 Budget Review 2. The core target is also on track to be met with a revised forecast of \$1.684m over the ten years of the LTFP.		
	2	Asset Renewal Funding Ratio (A measure to assess that we are renewing or replacing non-financial assets in accordance with our future Asset Management renewal requirements) Core Target: Asset Renewal Funding Ratio Between 90 and 110% Stretch Target: Asset Renewal Funding Ratio greater than or equal to 100% This is an annual measure and will be reported at the end of the 2024-25 reporting period	The Asset Renewal Funding Ratio indicates whether Council is renewing or replacing existing assets at the rate of consumption.	This is an annual measure with the next result to be reported at the end of 2024-2025.		
	3	Total Employee costs (including agency staff) Core Target: Less than or equal to 4.5% increase in actual employee costs (including agency staff) against prior year's actual costs-adjusted for Council endorsed changes to meet resourcing requirements Stretch Target: Less than or equal to 4% increase in actual employee costs (including agency staff) against prior year's actual costs-adjusted for Council endorsed changes to meet resourcing requirements	The result includes adjustment for Council endorsed changes and additional Grant funded positions.	Q3 = 4.04% The core target is on track to be met in FY24/25.		



CEO AND COUNCIL KEY PERFORMANCE INDICATORS 2024-2025 QUARTER 3: JAN'25 - MAR'25																						
Environment	7	Carbon Neutrality- carbon emissions footprint, measured against Council's endorsed Carbon Neutral Plan (applicable 2021-2022 onwards)	Core Target: Actual annual emissions less than the plan's annual target emissions 1,600 tCO ₂ e (for FY24/25) Stretch Target: Actual annual emissions 5% less than the plan's annual target emissions 1,520 tCO ₂ e (for FY24/25)	<p>Carbon emissions footprint, measured against Council's endorsed Carbon Neutral Plan.</p> <p>This figure is reported every 6 months (Q2 reported in May, and the final annual figure for the year reported in October/November).</p>	<p>FY24/25 = 1,755</p> <p>The forecasted result for FY24/25 is expected to exceed the core and stretch target.</p> <p>*Refer to Appendix 4 for further information.</p>  <table><tr><th>Fiscal Year</th><th>Carbon Emissions (tCO₂e)</th></tr><tr><td>FY20/21</td><td>3,319</td></tr><tr><td>FY21/22</td><td>2,793</td></tr><tr><td>FY22/23</td><td>2,241</td></tr><tr><td>FY23/24</td><td>1,717</td></tr><tr><td>FY24/25</td><td>1,755</td></tr></table>	Fiscal Year	Carbon Emissions (tCO ₂ e)	FY20/21	3,319	FY21/22	2,793	FY22/23	2,241	FY23/24	1,717	FY24/25	1,755					
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FY22/23	2,241																					
FY23/24	1,717																					
FY24/25	1,755																					
Customer	8	Overall satisfaction with Council's performance (measured annually)	Core Target: Greater than or equal to 75% rated as satisfied or above Stretch Target: Greater than or equal to 85% rated as satisfied or above	<p>Annual Measure</p>	<p>FY24/25 = 66.00%</p> <p>Survey undertaken between: Oct 2024-Dec 2024</p> <p>*Note - Market research conducted by Newfocus indicates that the benchmark target for SA councils is 62%</p>  <table><tr><th>Fiscal Year</th><th>Satisfaction (%)</th></tr><tr><td>FY22/23</td><td>66.00%</td></tr><tr><td>FY23/24</td><td>66.00%</td></tr><tr><td>FY24/25</td><td>66.00%</td></tr></table>	Fiscal Year	Satisfaction (%)	FY22/23	66.00%	FY23/24	66.00%	FY24/25	66.00%									
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FY24/25	66.00%																					
9	Customer Experience																					
9a	Ease of lodging requests	Core Target: 75% satisfied or more Stretch Target: 80% satisfied or more	<p>Responses included within the result relate to cases created within the reporting period</p>	<p>Q3 = 80.10%</p> <p>The core and stretch targets were met for the Q3 reporting period.</p>  <table><tr><th>Quarter</th><th>Satisfaction (%)</th></tr><tr><td>Q1-23/24</td><td>81.20%</td></tr><tr><td>Q2-23/24</td><td>78.00%</td></tr><tr><td>Q3-23/24</td><td>76.00%</td></tr><tr><td>Q4-23/24</td><td>74.90%</td></tr><tr><td>FY23-24</td><td>78.91%</td></tr><tr><td>Q1-24/25</td><td>87.50%</td></tr><tr><td>Q2-24/25</td><td>86.39%</td></tr><tr><td>Q3-24/25</td><td>80.10%</td></tr></table>	Quarter	Satisfaction (%)	Q1-23/24	81.20%	Q2-23/24	78.00%	Q3-23/24	76.00%	Q4-23/24	74.90%	FY23-24	78.91%	Q1-24/25	87.50%	Q2-24/25	86.39%	Q3-24/25	80.10%
Quarter	Satisfaction (%)																					
Q1-23/24	81.20%																					
Q2-23/24	78.00%																					
Q3-23/24	76.00%																					
Q4-23/24	74.90%																					
FY23-24	78.91%																					
Q1-24/25	87.50%																					
Q2-24/25	86.39%																					
Q3-24/25	80.10%																					



Attachment 1a - Supporting Information

As at 31 March 2025 - 94.1% (16 projects) are on-track, including 8 that have been completed from the 4-year plan. There is 1 project considered off track (commented on below).

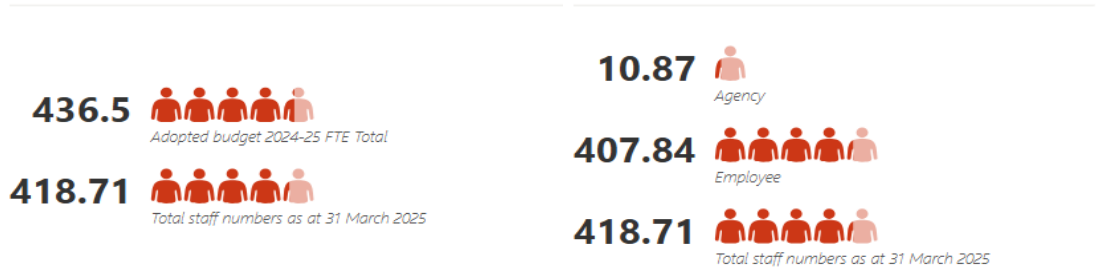
The on-track includes projects that were started or completed in the first and second year targets of the identified in the 4-year business plan.

Table 1: Projects by exception 'Off-Track' (all other projects are considered on-track or completed)

Project Name	Q3 Supporting Comments
Marino Hall Redevelopment	The contractor is delayed due to trade and labour issues, which has affected the completion date that is now 30 May 2025. Works are progressing on site as best they can. An opening event is anticipated for mid-late June.

Attachment 2

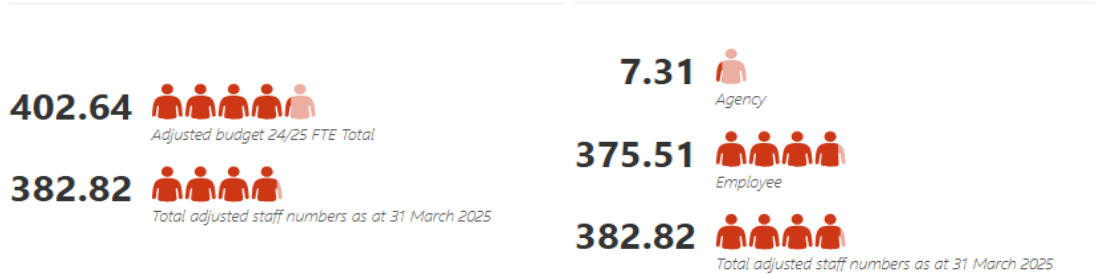
The number of FTE employees (staff and agency) employed across the organisation as at 31 March 2025



There are currently 26.34 FTE temporary vacant positions comprised of:

Recruitment in progress (required position)	14.11
Currently under review	0
Vacant Required position	12.23

The following tables provide comparative FTE data with the Gap Year Team Members, Pool Staff, and Grant Funded positions being excluded.



Attachment 3

LABOUR AND FTE MOVEMENT SUMMARY

	2024/2025	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Total Employee Costs (including Agency)	47,410	45,567	42,378	40,134	38,238	36,487	34,861	33,274	32,221
% Movement on Prior Year	4.04%	7.53%	5.59%	4.96%	4.79%	4.66%	4.77%	3.27%	1.40%
Total Number of Employees (FTE as at 30 June)*	419	406	394	387	370	358	365	360	344
% Movement on Prior Year	3.20%	3.05%	1.81%	4.59%	3.35%	-1.90%	1.38%	4.80%	0.60%
5-Year average FTE to June 2024	383								

*2024/25 as at 31 March 2025

Appendix - Carbon Neutrality KPI

Status of Carbon Neutrality KPI: Off track

Emissions Reductions Target Summary

For the first time, this KPI is **off track**. While the City of Marion has met its carbon neutral targets in previous years, current projections indicate that we will not meet the 2024 target or any future targets under the existing 2030 trajectory.

Our past success in meeting carbon neutral goals has been driven by a suite of impactful measures, including:

- Installation of rooftop solar across council buildings,
- Transition to energy efficient LED street lighting
- Transition to 100% GreenPower electricity purchases, and
- Emissions reductions from the light vehicle fleet with the transition to EVs.

These initiatives have delivered significant early gains in reducing the City's operational emissions. Further significant reductions in emissions to meet the target are unlikely to be possible under the current 2030 timeframe without the purchase of carbon offsets.

Our carbon neutral target and emissions reduction strategy are currently being reviewed as part of the draft Environmental Sustainability Plan and will be discussed with council members at the 10 June Infrastructure and Environment Committee.

Carbon Neutral Target

The City of Marion [Carbon Neutral Plan 2020-2030](#) was endorsed on 9 February 2021. This plan maps out a pathway to reduce greenhouse gas emissions from our council operations, with a goal of achieving carbon neutrality by 2030. We monitor our progress through a detailed emissions inventory, aligned with the Australian Government Climate Active Framework for certifying carbon neutral claims.

Reporting frequency

To track our emissions reduction and progress towards this target, the emissions for our operations are reported every 6 months:

- Emissions for the six-month period July to Dec are reported in May (Q3).
- Annual emissions for the financial year are reported in October/November (Q1).

Annual emissions targets

Annual emission targets have been set to guide our emissions reduction journey, following the trajectory outlined in the Carbon Neutral Plan. These targets are detailed in Table 1 below.

Year	Annual Emission Target	Reported Annual Emissions
2020/21	4,000	3,319
2021/22	3,800	2,793
2022/23	3,500	2,241
2023/24	1,800	1,709
2024/25	1,600	1,755*
2025/26	1,500	
2026/27	1,400	
2027/28	1,000	
2028/29	800	
2029/30	800	

**Estimated annual emissions based on July -Dec figures including refrigerant emissions not included in previous reporting.*

The emissions target for 2024/25 is set at 1,600 tonnes CO₂e. Based on emissions of 877 tonnes CO₂e recorded from July to December, it is estimated that the total emissions for the 2024/25 financial year will reach 1,755 tonnes CO₂e. This means **we are off track to meet our core target for this financial year.**

Emissions boundary

Our emissions boundary was set as part of the Carbon Neutral Plan and focuses on key sources of emissions including electricity, transport fuel, stationary fuel, water, natural gas and waste to landfill. There is currently no legal standard for how council defines emissions boundaries. However, the Carbon Neutral Plan acknowledged that we need to expand our emissions sources over time to align with best practice and include additional scope 3 emission (indirect emissions in our value chain). We have recently included refrigerant emissions from air conditioning systems to align with best practice carbon accounting under Climate Active (the Australian Government Carbon Neutral Standard).

Carbon Neutral Plan review

A review of the Carbon Neutral Plan is currently underway and will be integrated into the Environmental Sustainability Plan (ES Plan). The ES Plan is in development and a draft will be presented to Council members at the June Infrastructure and Environment Committee meeting. This will include a review of our emissions boundary to better align with new industry standards for carbon accounting, the SA Local Government Association's [Best practice guide to Emissions Management for Local Government in SA](#).

Next steps

Reporting on this target should be reviewed for the 2025/26 financial year following endorsement of the Environmental Sustainability Plan in December 2025. Without additional changes, reporting of the target at the end of this financial year would show that the target has not been met.

13 Workshop / Presentation Items - Nil**14 Motions With Notice****14.1 Leave of Absence - Cr Masika**

Report Reference	GC250513M14.1
Council Member	Councillor – Joseph Masika

MOTION

That Councillor Masika be granted leave of absence for the General Council Meetings to be held on 24 June 2025 and 22 July 2025 due to unavoidable circumstances.

SUPPORTING INFORMATION

Councillor Masika has encountered unavoidable circumstances which prevent attendance at the General Council Meetings scheduled for 24 June 2025 and 22 July 2025. In accordance with the Council's Meeting Procedures and relevant legislation, Council approval for leave of absence is respectfully sought.

Response Received From	Manager Office of the Chief Executive – Sarah Vinall
Corporate Manager	N/A
General Manager	Chief Executive Officer – Tony Harrison

STAFF COMMENTS

If Council grant a leave of absence this enables a Council Member to be absent from the specified Council Meeting/s or for a period of time without triggering consideration of the provisions of section 54(1)(d) of the Act relating to a Casual Vacancy.

During a leave of absence, a Council Member is still entitled to allowances and benefits as outlined in Section 76 of the Local Government Act 1999 and the Council Member Allowance and Benefit Policy

14.2 Irrigation

Report Reference	GC250513M14.2
Council Member	Councillor – Ian Crossland

MOTION

That Council

- Notes that at the 8 April Infrastructure and Environment Committee meeting a report was requested to the 24 June General Council meeting relating to the revised irrigation support tool matrix relating to the 53 proposed open space sites and requests that this report is deferred and prepared for the 22 July General Council meeting.

SUPPORTING INFORMATION

The City of Marion currently has 53 reserves across council which are largely unusable. Our Open Space team have assessed these reserves and confirmed that they can be activated and improved with a combination of irrigation, natural landscaping and biodiversity.

Reference to the value of open space features in: -

City of Marion Strategic Plan 2024 – 2034 'A livable, sustainable community.'

- We will create and maintain safe, attractive and accessible public places and facilities.*
- We protect, restore and connect to the natural environment, building resilience to climate change.*
- We will create and maintain safe, attractive and accessible public places and facilities.*

The Toward 2040...Together

In summary, the community have told council that they would like a green, sustainable, safe and liveable city that is accessible, inclusive, friendly, walkable, and socially connected. What's important is that council focus on core services, increasing tree canopy, environmental protection, more walking and cycling paths... and improving community wellbeing.

City of Marion Regional Public Health Plan 2025- 2029

"A thriving community is built on the health of its individuals. We will do what we reasonably can to encourage healthy minds and healthy hearts." Mayor Kris Hanna

Creating supportive physical environments (natural and built)

Responding to issues from the wider society that are affecting the community locally

Community sentiments –

- Green space is a priority*
- Climate change is a concern particularly for young people*
- Trees and green space are valued*
- Greening initiatives (tree planting and horticulture) are a #1 priority for the environment*
- Having playgrounds as well as parks, pools and places where everyone can have fun a top priority for children*

In around 2012 the City of Marion deactivated a number of reserves in response to the drought occurring across SA and in accordance with SA Water restrictions. Many reserves have been re-activated however a number still remain without irrigation and are either unsightly or unusable. There are no current plans to activate these reserves.

Without irrigation we unfortunately lost a number of plants including some large trees.

Over the years I have received a number of complaints related to the poor condition of reserves which are not suitable to walk across due to the prickly weeds or have become dusty spaces which emit the same heat as a bitumen road. These complaints are repeated across the council area. In response council has endorsed the value of green spaces and places where everyone can enjoy in a number of strategic plans.

Council is aware that our community values open space and we have received many accolades for our current open spaces and playgrounds currently available across our council area. It is now time for Council to be climate and drought ready and to take action to protect our existing trees and to improve the value of these reserves within the community.

The main project cost is the design and installation of irrigation infrastructure. Our current irrigation team are already stretched and we will require a second irrigation team.

The project management and general reserve designs can be completed by the Open Space team without additional staff.

Part of the ongoing cost will be the additional water used to irrigate the reserves. Initially many reserves will be connected to SA Water, however there will be opportunities and a business case to transition many of these reserves to our own "Oaklands water"

Response Received From	Unit Manager Open Space and Recreation – Renee Pitcher
Corporate Manager	Manager City Activation – Charmaine Hughes
General Manager	General Manager City Development – Ben Keen

STAFF COMMENTS

Staff will prepare a report for the 22 July General Council meeting. The additional timeframe will enable a more thorough review of the 53 sites.

The report will include prioritisation of the 53 sites and an amendment to the Open Space Plan to include a revised irrigation decision support tool.

The revised irrigation decision support tool will include factors such as demonstrated community demand, availability of purple pipe supply, capital costs, operating costs, current Open Space planning relating to the 53 proposed sites.

14.3 Sustainable Financial Management and Sustainable Procurement

Report Reference	GC250513M14.3
Council Member	Councillor – Sarah Luscombe

MOTION

That Council:

1. Notes that recognising climate change is a core element of financial management and procurement planning and that sustainable financial management and sustainable procurement are important aspects of the City of Marion's vision toward a Sustainable, Liveable Community.
2. Requests that a report be provided to the 23 September 2025 General Council meeting, taking into consideration the recommendations in the January 2024 Climate Change Governance Assessment and other more updated relevant information, outlining and providing recommendations about how Council can improve governance, guidelines, and policy in:
 - a. Sustainable financial management;
 - b. Sustainable procurement, including consideration of developing a Procurement and Climate Change Guideline.

SUPPORTING INFORMATION

The City of Marion has a [Climate Change Governance Assessment](#) which was completed in January 2024. The report states that:

"The Informed.City™ Governance tool enables users to understand the extent that climate change is considered in the corporate operations and governance of local governments. To date, the award-winning tool has been used to assess the climate-related governance of over 350 local governments in Australia and New Zealand. The process includes quantitative scoring of key indicators which are obtained from a review of publicly available governance mechanisms. Where relevant, insights from staff interviews and a staff survey are also provided to support the recommendations. Informed.City™ Governance is designed to facilitate informed decision-making and enable public disclosure of climate risk, comparative analysis, and community of practice."

There are a number of important concepts in the Climate Change Governance Assessment, including how council can improve in its capacity to engage in more sustainable financial management and more sustainable procurement practices.

1. Sustainable financial management

With regard to sustainable financial management, the reports states:

"If ignored, the effects of climate change are likely to have a considerable impact on a council's financial performance. This includes costs associated with asset management, service delivery, legal risk, and insurance. Climate change may also affect rateable property value and therefore have the potential to affect councils' primary income stream. Also, the Australian Accountancy Standards Board (AASB) has released a disclosure draft of the Australian Sustainability Reporting Standards – Disclosure of Climate-related Financial Information. While it is uncertain if the mandatory reporting regime will capture local governments directly, it is likely that the disclosures will affect local governments indirectly (e.g. climate-related information requests from the insurance and financial sectors)" (p.10).

The governance score for sustainable financial management went backwards from intermediate in 2019 to basic in 2023, as detailed in Table 1 below:

Table 1. Governance score for sustainable financial management (from p.10 of report)

Governance score		
	2019 Assessment	2023 Assessment
Level (score)	Intermediate	Basic
Description	Prescribed responses/ guidance for at least one climate-related risk (e.g. increased flooding risk) AND/OR one council function (e.g. land use planning). Must also provide financial metrics (either historical costs or future budgets) for programs or activities.	General statements about climate change (e.g. in the introduction) OR includes other key words associated with managing climate change in a general context (e.g. GHG emissions).
Document/s reviewed	<ul style="list-style-type: none"> Annual Business Plan 2018-2019 Long Term Financial Plan 2018-2028 	<ul style="list-style-type: none"> Annual Business Plan 2023-2024 Long Term Financial Plan 2023-2033

In explaining why the rating had gone downwards from 2019 to 2023, the report states that:

“While staff recognised the fact that climate change has minimal specific consideration in financial management mechanisms, they highlighted several financial issues. For example, the City of Marion is participating with industry in a Virtual Battery project that could see Council generating financial rewards. Also, the City of Marion has a Stormwater Harvesting project which has the intention of being a self-sustaining, full cost recovery business. Both these projects have considerable impacts from and benefits for climate-related issues. It was noted that Council’s information service team are currently in the process of improving the linkages between the asset management and financial systems. It was recognised that this could support consideration of climate change in financial management. The City of Marion current treats stormwater as a resource, and staff also noted that the City would likely benefit from education/ guidance and systems that quantified climate-related risks and highlighted the financial costs of inaction.”

With this in mind, the report recommended the following actions to enhance climate change governance:

“Council’s Annual Business Plan and Financial Management Plan should show that climate-related risks are well-budgeted for, and resources are allocated for mainstreaming. To achieve this, Council will need to:

- *State the annual budget or annual revenue for specific climate-related strategic goals or actions,*
- *Include key financial performance indicators related to climate change (e.g. metrics & targets),*
- *Identify roles and responsibilities for climate-related activities, and*
- *Provide timing for delivery of climate-related activities.*

Also, the effect of financial management issues on other council functions (e.g. assets) is important to consider. For example, understanding whether staff capacity, capability and training needs are a barrier to understanding climate change and its financial implications in your council. As a minimum, key financial staff should be resourced.”

2. Sustainable procurement

In relation to sustainable procurement, the assessment details the following information on pages 16 and 17 of the report.

“Procurement can play an important role in transitioning to a net-zero, climate-resilient future. Local governments can reduce emissions through design features, including low-energy design and incorporating low-carbon materials. They can also use their procurement to stimulate markets for low-carbon technologies, products, and services.”

In examining the level of governance regarding sustainable procurement, the assessment noted that in 2019 there were no publicly available procurement documents for City of Marion. In 2023, of the publicly available procurement documents, there was *“no consideration of climate change (or associated key words) in procurement documents”* (p. 16). This can be seen in Table 2 below:

Table 2. Governance score for sustainable procurement (from p.16 of report)

Governance score

	2019 Assessment	2023 Assessment
Level (score)	No data*	None
Description	No publicly available procurement documents were found.	No consideration of climate change (or associated key words) in procurement documents.
Document/s reviewed		<ul style="list-style-type: none"> Procurement and Contract Management Policy 2021

* 'No data' means no publicly available data was located – an internal document may still be available.

In examining the explanation provided by council staff for the above, it the report noted:

“Council’s annual procurement could be an enabler for responses to climate-related issues. Staff noted that the organisation has developed ecological sustainable development (ESD) guidelines. These guidelines are aspirational only and not mandatory. Some staff noted that the procurement process has some weighted criteria for environmental elements. However, others stated that there is currently there was no formal process for specifically ensuring climate change was considered in procurement. (p. 16)”

Given the above, the following recommendations were made in the report:

“Council should recognise climate change as a core element of procurement planning. To achieve this, Council will need to:

- *Provide detailed inclusion of climate change in Council’s procurement strategy and guidelines,*
- *Consider including climate change in specific supplier directives (e.g. provide company emissions target or carbon data),*
- *Ensure that procurement processes align with council strategies and/or targets, and*
- *Ensure that climate change is considered in the decision-weighting criteria. For example, zero-emissions products receive a higher rating.*

It would be advantageous to develop a ‘Procurement and Climate Change Guideline’. The guideline should be shaped by the climate response plan and any relevant policy (e.g. a climate policy or integrated into a procurement policy. Council could consider mandatory requirements for reporting climate change metrics by suppliers. For example, all procurement over a specific value could include a supplier statement on the specific carbon footprint and/or resilience metrics. Council may also specify that emissions from procured goods and services cannot go over a stated threshold, which should become more stringent over time” (p. 17).

It is noted that City of Marion have references to sustainable procurement in council policies at a high level. In particular:

- [Environment Policy](#)
 - **Sustainable procurement:** Ensuring council procurement processes give preference to the use of environmentally sustainable products, services, and supply chains where possible.
- [Procurement and Contract Management Policy](#)
 - **Principle 9 Environmental management**

The City of Marion requires a minimum standard of environmental management from contractors, which includes:

 - compliance with all applicable environmental laws, protection policies, guidelines, codes of practice, and/or the condition of any licence or approval obtained from the Environment Protection Authority (EPA).
 - conducting their operations in an environmentally sensitive manner.
 - utilise recycled content in good and services even if they are more costly (>5%)
 - Additional environmental requirements specific to the procurement may be included in the Market Document.

At a practical level, it is recognised that requesting additional details from tenderers in relation to their sustainability (such as carbon data or emissions targets) may have unintended negative consequences. For example, this may result in putting tenderers off from responding to tenders, thus reducing competitive processes, and impacting value for money outcomes; longer procurement process timeframes; material benefits compared to the effort required by all parties in responding to and assessing sustainability criteria; or higher costs to council. As such, working on the sustainability details in the specifications may be a flexible approach that has better responses from the market. This may include specifying a particular product to be supplied (e.g. a recycled material, one with high recycled content, or of a more sustainable material etc), or requiring materials from a demolition to be recycled in a specific manner, and so on.

Notwithstanding the above, there is currently no formal process for specifically ensuring climate change is considered in procurement. Having a sustainable procurement policy, for example a '*Procurement and Climate Change Guideline*', is a recommended course of action to improve council governance according to the Climate Change Governance Assessment. Without understanding the climate change metrics of suppliers, it is difficult for the City of Marion to truly state that we are living up to the 'Sustainable' part of our "Sustainable Liveable Community" vision.

Response Received From
Neumann

Unit Manager Environmental Sustainability – Rebecca

Corporate Manager

Position Title - Name

General Manager

Position Title - Name

STAFF COMMENTS

As part of council's climate change response, the City of Marion secured funding from the Local Government Association to deliver a **Climate Change Risk and Governance Project** throughout 2024 and 2025. The project aimed to deliver three key outcomes:

1. **Climate Governance Assessment** – A benchmarking report prepared by a recognised climate consultancy.
2. **Organisational Climate Risk Assessment** – A series of workshops and risk planning sessions with all key council teams to identify climate-related risks and response strategies.
3. **Climate Risk Register** – A register of high-priority climate risks to be integrated into council's broader risk management framework.

All three components have now been completed. The final reports were reviewed by the Executive Leadership Team (ELT) on 27 March 2025 and are scheduled to be presented to the Finance, Risk and Audit Committee (FRAC) on 3 June 2025.

The **2024 Climate Change Governance Assessment** has been published on council's website alongside a similar 2019 assessment to highlight council's progress in embedding climate priorities into operations. Both assessments used the *Informed.City*TM benchmarking methodology (www.informed.city), which has been applied by over 350 councils across Australia and New Zealand. The City of Marion is recognised as a high performer in this space.

Actions from the governance assessment that are already underway include:

- Incorporating climate-related considerations in the scheduled reviews of both the [Procurement and Contract Management Policy](#) and the [Climate Change Policy](#). Drafts of both policies will be presented to the **July 2025 Council Members Forum**.
- Expanding climate response content in the **Draft 2025/2026 Annual Business Plan** in consideration of recommendation in the Model Financial Statement framework by the LGA and emerging national climate-related accounting standards (not yet compulsory for local government). Refer to Making Marion draft www.makingmarion.com.au/draft-abp-2025-2026.

Key areas for Council to note are:

- The Governance Assessment and recommended actions from ELT will be brought to **FRAC on 3 June**.
- Reviews of the both the **Climate Policy** and **Procurement and Contract Management Policy** are underway and will include further consideration of sustainability and climate response these will be presented at a **Forum in July 2025**.
- A climate statement has been included in the **Draft Annual Business Plan 2025-2026**.

Based on the above, it may be premature to request a report to council in September until further work has progressed. Council may wish to consider an alternate Motion as follows:

That Council:

1. **Notes that future climate related financial disclosure statements are likely to be**

required, however are not currently mandatory for Local Government, as described in the Climate Governance Assessment.

2. Notes that the Climate Governance Assessment will be presented to FRAC meeting held on 3 June 2025.
3. Notes that sustainable purchasing will be considered within the review of the *Climate Change Policy* and *Procurement and Contract Management Policy* to be presented for discussion at a Council Forum in July 2025.

15 Questions With Notice**15.1 AI use in Council**

Report Reference	GC250513Q15.1
Council Member	Councillor – Nathan Prior

QUESTION

Are other councils using AI for council functions and if so, please outline which one(s) and where/how AI is being used to add value.

Following on, are there areas where Marion Council can use AI to improve processes given experiences of other comparable councils.

SUPPORTING INFORMATION

Nil

Response Received From	Chief Information Officer - Marcel Althoff
Corporate Manager	N/A
General Manager	Acting General Manager Corporate Services – Kate McKenzie

STAFF COMMENTS

The City of Marion has developed an AI Policy and Strategy that reflects a deliberate and responsible approach to the adoption of artificial intelligence. This framework guides our efforts to integrate AI in a way that supports service improvement while managing risk and ensuring ethical use.

As part of this strategy, more than 30 ChatGPT licenses have been allocated to support and streamline internal administrative processes. These are complemented by the use of AI-enabled tools such as Fireflies.ai for automated minute-taking, improving efficiency in meetings and documentation.

We are currently progressing through a tender process for a new Human Resources Information System (HRIS), where shortlisted respondents are actively demonstrating how AI can enhance system capabilities. This is providing valuable insight into the practical benefits of AI integration in workforce and HR management.

The City is intentionally taking a measured and informed approach, focusing on building internal capability, monitoring technological developments, and learning from the experiences of other councils. Although no customer-facing AI applications have been implemented at this stage, we are exploring their potential through a number of Proof-of-Concept initiatives—such as the use of AI chatbots to assist with Justice of the Peace (JP) service enquiries.

There are several Australian local councils are actively leveraging artificial intelligence (AI) to enhance their operations and service delivery. These implementations offer valuable insights for the City of Marion in South Australia to consider.

Examples of AI Use in Australian Local Councils

1. **City of Sydney (NSW)**

The City of Sydney has integrated AI into its e-planning system to expedite the review process for Complying Development Certificates. The AI tool swiftly identifies non-compliant segments in applications, providing immediate feedback to applicants and thereby enhancing the efficiency of the planning department.

2. **Shoalhaven City Council (NSW)**

Facing extensive road maintenance challenges, Shoalhaven City Council employs AI technology mounted on garbage trucks to scan and record road defects, such as potholes. This system has enabled the council to identify and address over 10,000 issues within three months, significantly improving road safety and maintenance efficiency.

3. **Canterbury-Bankstown Council (NSW)**

To combat the problem of abandoned shopping trolleys, Canterbury-Bankstown Council has implemented AI-powered cameras on street sweepers. Since its deployment, the system has detected nearly 20,000 instances of abandoned trolleys, aiding in cleaner public spaces and more efficient resource allocation.

4. **City of West Torrens**

The City of West Torrens has showcased its use of sophisticated AI tools to improve community services. While specific applications were not detailed, their participation in national forums highlights their commitment to leveraging AI for better service delivery.

5. **South Australian State Government Initiatives**

Although not a local council, the South Australian Government's adoption of AI technologies sets a precedent for local councils:

- **AI in Urban Planning:** The government has introduced AI technology to streamline the approval process for detached dwellings in greenfield areas. This system allows users to submit CAD drawings, which are then automatically evaluated against planning criteria, providing near real-time feedback. This innovation significantly reduces assessment times, enabling planning professionals to focus on more complex applications.
- **AI-Powered Traffic Management:** A trial involving AI-driven road cameras is underway to alleviate traffic congestion. These cameras analyse traffic patterns and adjust traffic light cycles accordingly, aiming to reduce delays and improve transport efficiency.

Opportunities for the City of Marion

Given these examples, the City of Marion could explore the following AI applications:

- **Administrative Workflow:** Implement AI-powered tools to assist routine administrative tasks such as data entry, document management, meeting transcription, and internal service request via Chat-GPT. This enhances accuracy, reduces processing time, and frees up administrative staff to focus on higher-value work.
- **Customer Service:** Deploy AI-powered chatbots on the council's website to handle routine inquiries, freeing up staff to focus on more complex tasks and improving overall service delivery.
- **Community Engagement:** Integrate platforms like MyLocalService to empower residents to report issues easily, improving responsiveness and fostering community involvement.
- **Urban Planning and Development:** Implement AI tools to streamline the assessment of development applications, ensuring faster processing times and improved compliance checks, similar to the City of Sydney's approach.
- **Infrastructure Maintenance:** Adopt AI-driven monitoring systems to proactively identify and address road defects or other infrastructure issues, enhancing maintenance efficiency and public safety, as demonstrated by Shoalhaven City Council.
- **Waste Management:** Utilize AI to monitor waste collection routes and identify areas with frequent illegal dumping or abandoned items, enabling targeted interventions and cleaner communities.

Support and Resources

The Local Government Association of South Australia (LGA SA) is developing an AI adoption toolkit to assist councils in implementing AI technologies responsibly and effectively. This toolkit will provide practical frameworks, assessment tools, and guidelines tailored to local government needs.

16 Motions Without Notice**17 Questions Without Notice****18 Other Business****19 Meeting Closure**

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.