

His Worship the Mayor  
Councillors  
CITY OF MARION

## NOTICE OF INFRASTRUCTURE AND STRATEGY COMMITTEE MEETING

Council Chamber, Council Administration Centre  
245 Sturt Road, Sturt

Tuesday, 04 December 2018 07:30 PM

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the Local Government Act 1999 that a Infrastructure and Strategy Committee meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.



Adrian Skull  
Chief Executive Officer



## TABLE OF CONTENTS

<b>OPEN MEETING .....</b>	<b>3</b>
<b>KAURNA ACKNOWLEDGEMENT .....</b>	<b>3</b>
<b>ELECTED MEMBER'S DECLARATION (if any) .....</b>	<b>3</b>
<b>CONFIRMATION OF MINUTES .....</b>	<b>3</b>
Confirmation of the minutes for the Infrastructure and Strategy Committee .....	3
Meeting held on 2 October 2018 .....	
APPENDIX 1 .....	4
<b>BUSINESS ARISING .....</b>	<b>10</b>
Business Arising Statement - Action Items .....	10
APPENDIX 1 .....	11
<b>CONFIDENTIAL ITEMS .....</b>	<b>18</b>
Cover Report - BMX Project - Outcome of Darlington Site Investigations and next steps .....	18
BMX Project - Outcome of Darlington Site Investigations and next steps .....	19
<b>REPORTS FOR DISCUSSION .....</b>	<b>20</b>
Terms of Reference and Overview of Skills .....	20
APPENDIX 1 .....	21
Smart Cities and Suburbs Funding - Successful Grant .....	24
<b>REPORTS FOR NOTING .....</b>	<b>27</b>
Infrastructure Projects Progress Report .....	27
APPENDIX 1 .....	28
Interim Capital Works Review .....	42
<b>WORKSHOP / PRESENTATION ITEMS .....</b>	<b>44</b>
<b>OTHER BUSINESS .....</b>	<b>44</b>
<b>MEETING CLOSURE .....</b>	<b>44</b>

**OPEN MEETING****KAURNA ACKNOWLEDGEMENT**

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

**ELECTED MEMBER'S DECLARATION (if any)****CONFIRMATION OF MINUTES****Confirmation of the minutes for the Infrastructure and Strategy Committee Meeting held on 2 October 2018**

**Originating Officer** Governance Officer - Karen Ferry

**Corporate Manager** Manager Corporate Governance - Kate McKenzie

**Report Reference:** ISC181204

**RECOMMENDATION:**

That the minutes of the Infrastructure and Strategy Committee Meeting held on 2 October 2018 be taken as read and confirmed.

**ATTACHMENTS:**

#	Attachment	Type
1	ISC181002 - Minutes - 2 October 2018	PDF File

**MINUTES OF THE INFRASTRUCTURE AND STRATEGY COMMITTEE  
HELD AT ADMINISTRATION CENTRE  
245 STURT ROAD, STURT  
ON TUESDAY 2 OCTOBER 2018**



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**PRESENT**

**Elected Members**

Councillor Tim Pfeiffer (*Presiding Member*), Councillor Tim Gard, Councillor Bruce Hull

His Worship the Mayor Kris Hanna

**Independent Member**

Mr Christian Reynolds

**In Attendance**

Councillor	Jason Veliskou
Mr Adrian Skull	Chief Executive Officer
Ms Abby Dickson	General Manager City Development
Ms Fiona Harvey	Manager Innovation and Strategy
Mr James O'Hanlon	Unit Manager Sport and Recreation Facilities
Ms Birgit Stroehrer	Acting Manager City Activation
Ms Georgie Johnson	Smart Cities Project Officer

**1. OPEN MEETING**

The meeting commenced at 6.34pm.

**Moved Mayor Hanna, Seconded Councillor Gard** that:

1. Councillor Tim Pfeiffer be the Presiding Member for the duration of the meeting.

**Carried unanimously**

**2. KAURNA ACKNOWLEDGEMENT**

*We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.*

**3. MEMBERS DECLARATION OF INTEREST**

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- No declarations were made.

#### 4. CONFIRMATION OF MINUTES

**Moved Mayor Hanna, Seconded Councillor Hull** that the minutes of the Infrastructure and Strategy Committee Meeting held on 4 September 2018 be taken as a true and correct record of proceedings.

**Carried unanimously**

#### 5. BUSINESS ARISING

The following points were made:

- Confirmation is required that 50 additional car parks will be provided in the Oaklands Crossing Grade Separation Project
- The Council is responsible for determining the Terms of Reference for a new committee in the new Council term

**Moved Mayor Hanna, Seconded Councillor Gard** that the Infrastructure and Strategy Committee:

1. Noted the report and progress outlined.
2. Administration to seek written clarification in regard to 50 additional car parks at Oaklands Station

**Carried unanimously**

#### 6. CONFIDENTIAL REPORTS

Nil.

**Action: If no Confidential Reports are presented the word 'Nil' to be added to the agenda.**

#### 7. REPORTS FOR NOTING

**6.42pm Morphettsville Park Sports Club Redevelopment – Project Update  
 Report Reference: ISC181002R02'**

The following points were made by the Committee:

- It is envisaged this final development stage will complete the project for the foreseeable future
- Information was sought on the project management structure in place to ensure project delivery by December 2019
- It is critical that noise attenuation be addressed from operational and capital works perspectives to mitigate excessive noise levels for local residents
- The building should include solar panels and be 'battery ready' to ensure energy efficiency
- Potential for additional landscaping at locations on the perimeter of the site should be investigated in consultation with the local residents

**Moved Mayor Hanna, Seconded Councillor Gard** that the Infrastructure and Strategy Committee:

1. Noted this report
2. Requested additional detail on project planning be provided

3. Requested further consideration be given to noise attenuation, solar infrastructure and future-proofing with regard to batteries, and landscaping in consultation with the local community

**Carried unanimously**

**7.15pm Edwardstown Soldiers Memorial Recreation Grounds – Redevelopment Update**  
**Report Reference: ISC181002R03**

The Unit Manager Sport and Recreation Facilities presented on the financial management model and construction status for the facility. The following points were made in discussion:

- The financial and management model aligns itself to, and meets, all national sporting administration objectives for ongoing sustainability of sporting and community clubs
- Consideration should be given to application of the model to inform asset management and delivery of services more broadly over the long-term
- Future tenants have been secured that will expand the use of the facility beyond sport
- Projected revenue will enable the facility to be financially self-sufficient by year 4
- A high priority has been given to ensuring the culture and history of all the clubs are maintained and recognized
- The template for this model is being deployed with other club redevelopments

The Acting Manager City Activation presented on the project's construction. The following points were made in discussion:

- The facility is due to open in April 2019
- A time lapse video is being developed to provide a record of the project's construction phases
- Consideration needs to be given to a phased opening of the site to enable a key cycling event to be held on the velodrome on Australia Day 2019
- Noise attenuation is a critical issue for local residents and will be addressed in the design and construction of the facility
- The community have been kept well informed throughout construction through fliers distributed at the commencement of each project stage, and newsletters providing timely information on access and requesting feedback from community members on stories they have relating to the facility that can be used. This communications model is being used for other projects, such as Morphetville Park Sports Club redevelopment

**Moved Mayor Hanna, Seconded Mr Reynolds** that the Infrastructure and Strategy Committee:

1. Noted the report and progress outlined.
2. Request further consideration be given to renaming the facility in consultation with its new board.
3. Request strenuous efforts be made to make the velodrome available for the cycling event to be held on 26 January 2019.

**Carried unanimously**

## 8. REPORTS FOR DISCUSSION

### 7.50pm Committee Handover Report Reference: ISC181002R04

The Presiding Member requested feedback from Committee Members on items to highlight for consideration by the next Committee. The following items were noted:

- Renewables and energy efficiency – including fleet
- Technology and systems – both internal and external
- Issues relating to youth and ageing community sectors
- Mobility and transport and the role of smart technology
- Funding structures as project enablers - investigate structures for upcoming infrastructure destination projects including use of the Edwardstown Redevelopment model
- Asset optimisation – asset sustainability ratio and use of data to measure the performance of assets to inform investment for next 12-18 months
- LED light smart cell – capacity for data collection to guide investment levels and service levels
- Maximising the potential of Tonsley
- Cross-council collaboration and leadership

In discussion the following points were raised by Members:

- Mega trends, such as technology and economics, affecting strategic directions will not change over the short-term
- Energy efficiency and renewables principles must be embedded in the design and delivery of infrastructure projects
- It is important there are clear links between the vision in Council's 10-Year Strategic Plan 2017-2027 and the focus of the Committee
- Council needs to be proactive from an infrastructure planning perspective, such as roads and rail systems
- Strong relations/partnerships is important for Council in its leadership role in the provision of infrastructure

**Moved Mayor Hanna, Seconded Councillor Gard** that the Infrastructure and Strategy Committee:

1. Provided input into the handover report for consideration by a new committee.

**Carried unanimously**

### 8.13pm Innovative Smart Initiatives Update Report Reference: ISC181002R05

The Manager Innovation and Strategy introduced the report making the following points:

- Current trials are being undertaken on the Optimo Route Application to create efficient travel routes for outdoor teams, and SmarterWX that enables identification of projects planned in or near locations where Council is performing works, such as SA Water
- The trial of motion sensors installed to measure pedestrian and bike movements was unsuccessful due to picking up additional traffic movement so alternative options are being reviewed
- An example of the use of technology to gather data would be to assist in a review of the Walking and Cycling Guidelines
- It is important to identify what problems need to be solved to support the best selection of providers to collect data and targeted data collection
- Feedback was sought on 9 initiatives in the priority scoring system

The following queries and points were raised by Members:

- Data can support asset optimisation in relation to performance measurement of service - real time measures can assist in the performance of assets
- The value of measuring to acquire data was queried with acknowledgement that effective data collection would support effective service provision
- There is potential to partner with companies that need demonstration sites for trialling their technology through mechanisms such as establishing Memorandums of Understanding
- There would be value in identifying which state government Minister has smart lighting within their jurisdiction
- Comments relating to the 9 initiatives included:
  - The initiatives could be used as models for analysis of assets and work programs
  - The value of data can be demonstrated in the measurement of performance and delivery of strategy
  - Data measurement can correlate with budget forecasting and 'pressure test' budget assumptions
  - Consideration could be given to monitoring wildlife movement with the Sturt River Linear Park Smart Lighting initiative
  - Data can support the establishment and measurement of Key Performance Indicators
  - Clarity is required on data used for asset management so Council has confidence asset sustainability is being achieved

**Action: Identify the state government Minister responsible for smart lighting**

**Moved Councillor Gard, Seconded Mr Reynolds** that the Infrastructure and Strategy Committee:

1. Provided feedback on the nine potential initiatives assessed using the Innovative Smart Initiatives Priority Scoring Matrix, and proposed next steps for these prioritised initiatives.

**Carried unanimously**

## **9. WORKSHOP / PRESENTATION**

Nil

## **10. ANY OTHER BUSINESS**

Nil

## **11. MEETING CLOSURE**

- The Presiding Member thanked Elected Members and the Independent Member for their contributions to the Committee.
- In discussing the work of the Committee over the previous year it was agreed that the monthly meeting structure was effective.

The meeting was declared closed at 8.48pm.



## **12. NEXT MEETING**

The next meeting of the Infrastructure and Strategy Committee will be held at 6.30pm on Tuesday 4 December 2018 in the Council Chamber, 245 Sturt Road, Sturt.

**CONFIRMED**

.....  
**CHAIRPERSON**

/ /

## BUSINESS ARISING

Review of the Business Arising from previous meetings of the Infrastructure and Strategy Committee Meetings

### Business Arising Statement - Action Items

<b>Originating Officer</b>	Executive Assistant to General Manager City Development - Pauline Corcoran
<b>Corporate Manager</b>	Manager Innovation and Strategy - Fiona Harvey
<b>General Manager</b>	General Manager City Development - Abby Dickson
<b>Report Reference</b>	ISC181204R01

## REPORT OBJECTIVE

The purpose of this report is to review the business arising from previous meetings of the Infrastructure and Strategy Committee meetings, the meeting schedule and upcoming items.

## RECOMMENDATION

**That the Infrastructure and Strategy Committee:**

- 1. Notes the business arising statement, meeting schedule and upcoming items.**

### Attachment

#	Attachment	Type
1	ISC041218 - Business arising statement - action items	PDF File

	Date of Meeting	Item		Responsible	Due Date	Status	Completed / Revised Due Date
1.	7 August 2018	ISC070818R04	<b>Positive Ageing</b> <ul style="list-style-type: none"><li>Provide information (via report or email) about what COTA and other groups are currently doing to secure funding.</li></ul>	Liz Byrne	September 2018	Information will be provided to the Committee via email by mid-October	Email sent 18/9/18
2.	7 August 2018	ISC070818R02	<b>Export Marketing and Economic Development</b> <ul style="list-style-type: none"><li>Additional details be provided on the details of the Exports noted in the document</li><li>Update report in 12 months' time on how the 'Economic Statement' has been used</li></ul>	Donna Griffiths  Donna Griffiths	4 September 2018  September 2019	Regional Exports (using REMPLAN data): The City of Marion's total regional exports represent the value of goods and services exported locally, interstate and overseas. Regional Exports data represents the value of goods and services exported outside of the City of Marion boundaries. No distinction is made between domestic and international exports.	
3.	7 August 2018	ISC070818R05	<b>Quarterly Capital Construction Update</b> <ul style="list-style-type: none"><li>Requests a review of cost per unit, incorporating overheads and comparing internal versus external be undertaken</li><li>Requests a report including unit delivery comparisons (distinguishing between design versus delivery costs) be presented to Council in December 2018</li><li>Requests carryovers to be reported showing the impact on next year's delivery</li></ul>	Mathew Allen	December 2018	Report to be prepared for Council in December 2018	

	Date of Meeting	Item		Responsible	Due Date	Status	Completed / Revised Due Date
4.	4 September 2018	ISC040918R01	<b>Renewable Energy and Battery Options</b> <ul style="list-style-type: none"><li>Administration to provide implementation status and financial details to Committee members on HVAC expenditure at the Marion Cultural Centre</li><li>Requests a report be provided to the next term of Council on the viability of a bulk procurement process by Council Solutions for the purchasing of batteries and solar.</li></ul>	Ann Gibbons	2 October 2018  Early 2019	Information emailed to Committee Members 12 September 2018	
5.	4 September 2018	ISC040918R02	<b>Transport</b> <ul style="list-style-type: none"><li>Administration to review the ‘<i>Future Testing</i>’ presentation prepared to inform the development of the City of Marion’s 10-Year Strategic Plan 2017-2027, and where it is relevant make it available to new Councillors in the next term of Council.</li><li>Administration to identify ‘park and ride’ numbers pre-development and post-development at the Oaklands Crossing rail station with the Department of Infrastructure, Planning and Transport.</li></ul>	Elaine Delgado  Brett Grimm	Early 2019	Information emailed to Committee Members 12 September 2018	
6.	4 September 2018	ISC040918R04	<b>Infrastructure Project Progress Update</b> <ul style="list-style-type: none"><li><b>Soccer</b> - Additional information to be provided in the Progress Update on the outcomes of the meeting of the Cove Football Club and Football Federation South Australia.</li><li><b>Edwardstown Oval</b> - An update on the Edwardstown Oval redevelopment project to be provided to the October 2018</li></ul>	Greg Salmon  Birgit Stroeher	December 2018  2 October 2018		

	Date of Meeting	Item		Responsible	Due Date	Status	Completed / Revised Due Date
			Infrastructure and Strategy Committee meeting.				
7.	ISC181002	ISC181002R02	<b>Morphettville Park Sports Club Redevelopment</b> <ul style="list-style-type: none"><li>Additional detail requested on project planning.</li></ul>	Carla Zub	4 Dec 18	Further information will be provided at the next ISC on 4 December 2018 as part of the Infrastructure update.	

\* Completed items to be removed are shaded

## Schedule of Meetings – 2019

Infrastructure and Strategy Committee | Section 4.3 of the Strategy and Infrastructure Committee Terms of Reference states that the Committee will meet as resolved by Council, between February and December each year. It is therefore proposed that the Committee meets, each month during this period.

<b>SCHEDULE OF GENERAL COUNCIL MEETINGS – 2019</b> All meetings will be held at the City of Marion Administration Centre, 245 Sturt Road, Sturt		
Date	Time (PM)	Meeting
5 February 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
5 March 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
2 April 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
7 May 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
4 June 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
2 July 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
6 August 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
3 September 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
1 October 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
5 November 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
3 December 2019	6.30pm – 9.30pm	Infrastructure and Strategy Committee
Christmas Break – No more meeting until 2020		

## Upcoming Items – 2019

### Feb

<b>Infrastructure and Strategy Committee</b>		Date: 5 February	Time: 6.30 – 9.30 pm	Venue: Chamber	
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible

### Mar

<b>Infrastructure &amp; Strategy Committee</b>		Date: Tuesday 5 March	Time: 6.30pm – 9.30pm	Venue: Chamber	
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible

### April

<b>Infrastructure &amp; Strategy Committee</b>		Date: Tuesday 2 April	Time: 6.30pm – 9.30pm	Venue: Chamber	
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible

### May

<b>Infrastructure &amp; Strategy Committee</b>		Date: Tuesday 7 May	Time: 6.30pm – 9.30pm	Venue: Chamber	
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible

### June

<b>Infrastructure &amp; Strategy Committee</b>		Date: Tuesday 4 June	Time: 6.30pm – 9.30pm	Venue: Chamber	
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible

**July**

<b>Infrastructure &amp; Strategy Committee</b> Date: Tuesday 2 July Time: 6.30pm – 9.30pm Venue: Chamber					
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible

**August**

<b>Infrastructure &amp; Strategy Committee</b> Date: Tuesday 6 August Time: 6.30pm – 9.30pm Venue: Chamber					
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible
Economic Development	R	From 7 August ISC meeting – Update report in 12 months' time on how the 'Economic Statement' has been used (Donna Griffiths)			Donna Griffiths

**September**

<b>Infrastructure &amp; Strategy Committee</b> Date: Tuesday 3 September Time: 6.30pm – 9.30pm Venue: Chamber					
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible

**October**

<b>Infrastructure &amp; Strategy Committee</b> Date: Tuesday 1 October Time: 6.30pm – 9.30pm Venue: Chamber					
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible

**November**

<b>Infrastructure &amp; Strategy Committee</b> Date: 5 November Time: 6.30pm – 9.30pm Venue: Chamber					
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible



**December**

<b>Infrastructure &amp; Strategy Committee</b> Date: Tuesday 3 December Time: 6.30pm – 9.30pm Venue: Chamber					
Topic	Type of Report	Description	Duration	External Attendees	Staff Responsible

**CONFIDENTIAL ITEMS****Cover Report - BMX Project - Outcome of Darlington Site Investigations and next steps**

<b>Originating Officer</b>	Project Manager Strategic Projects - Carla Zub
<b>Corporate Manager</b>	Manager City Activation - Greg Salmon
<b>General Manager</b>	General Manager City Development - Abby Dickson
<b>Report Reference</b>	ISC181204F01

**RECOMMENDATION**

**That:**

- 1. Pursuant to Section 90(2) and (3)(g) of the *Local Government Act 1999*, the Infrastructure and Strategy Committee orders that all persons present, with the exception of the following persons: Adrian Skull, Vincent Mifsud, Abby Dickson, Tony Lines, Elaine Delgado, Greg Salmon and Carla Zub, be excluded from the meeting as the Committee receives and considers information relating to the BMX Project, upon the basis that it is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential on the grounds that the report contains information the disclosure of which would breach a duty of confidence under the Aboriginal Heritage Act 1988.**

## **BMX Project - Outcome of Darlington Site Investigations and next steps**

### **CONFIDENTIAL**

#### **Reason For Passing This Resolution:**

**Local Government Act (SA) 1999 S 90 (2) 3(g)** : matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.

## REPORTS FOR DISCUSSION

### Terms of Reference and Overview of Skills

<b>Originating Officer</b>	General Manager City Development - Abby Dickson
<b>Corporate Manager</b>	N/A
<b>General Manager</b>	General Manager City Development - Abby Dickson
<b>Report Reference</b>	ISC181204R02

### REPORT OBJECTIVE

To note the Committee Terms of Reference and provide an opportunity for each of the members to give an overview of their skills

### RECOMMENDATION

**That the Infrastructure & Strategy Committee:**

- 1. Notes the Terms of Reference identified at Appendix 1 to the report.**
- 2. Note the overview of skills provided by each of the Committee Members.**

### DISCUSSION

The Infrastructure & Strategy Committee is a formally constituted Committee of Council pursuant to Section 41 of the Local Government Act 1999 and is responsible to Council.

The Committee's role is to report to Council and provide appropriate advice and recommendations on matters contained within the Committee's Terms of Reference (as adopted by Council at its General Meeting on 27 November 2018). A copy of the Terms of Reference is attached at Appendix 1.

The Committee comprises of 5 Elected Members one of which is appointed as the Presiding Member, the Mayor and 1 independent Member who each bring different skills and experiences to the meetings.

Each Committee member is invited to give an overview of their own skills and experience relevant to the Committee's objectives (as defined in the Terms of Reference).

### Attachment

#	Attachment	Type
1	Infrastructure-and-Strategy-Committee-Terms-of-Reference-endorsed 271118	PDF File

# INFRASTRUCTURE & STRATEGY COMMITTEE TERMS OF REFERENCE



## 1. ESTABLISHMENT

- 1.1 Pursuant to section 41 of the *Local Government Act 1999* (The Act) the Council has established an Infrastructure and Strategy Committee.

## 2. OBJECTIVES

- 2.1 The Committee is established for the purposes of:
- Providing advice to Council regarding matters of strategic importance.
  - The development and monitoring of Council's strategic management plans as defined under section 122 of the Act.
  - Providing advice to Council on the changing and emerging nature of the community, region and area in which it operates, and specifically the public policy objectives of other councils, State and Commonwealth governments.
  - Providing advice to council on the extent or levels of service required to be provided by the Council to achieve its long-term objectives.
  - Providing advice and recommendations to Council regarding the strategic management of council assets.
  - Monitoring of major Council Projects that are in excess of \$4 million and / or are of a nature which pose significant risk or high community impact.
  - Aligning Council's management of assets and infrastructure to its long term strategic objectives.
  - Providing advice to Council on opportunities for innovation aligned with its long term strategic objectives.

## 3. MEMBERSHIP

- 3.1 The membership of the Committee will comprise of:
- The Mayor
  - Five Elected Members
  - One expert member who is independent of Council
- 3.2 The Membership, term of appointment and the presiding member will be determined by resolution of the Council.

### Elected Member Representatives

- 3.3 An Elected Member will be the presiding member of the Committee.
- 3.4 The Elected Member Representatives will change during the term of Council however Council may resolve to re-appoint an Elected Member representative for consecutive terms if this provides continuity for the Committee.

#### Expert Member

- 3.5 The expert member will have experience in strategic management covering areas such as business strategy/planning and integration/alignment of strategic directions, asset/facilities management, project management and/or civil/structural engineering.
- 3.6 The appointment of the expert member will be made by the Council for a term to be determined by the Council. Council may resolve to re-appoint an expert member for consecutive terms.
- 3.7 If Council proposes to remove an expert member from the Committee, it must give written notice to the expert member of its intention to do so and provide the expert member with the opportunity to be heard at a council meeting which is open to the public, if the expert member so requests.
- 3.8 A sitting fee for each scheduled meeting will be paid to the expert member of the Committee and will be set by Council. At a minimum, the remuneration sitting fee paid to expert members will be reviewed within 12 months of a Council (periodic) election.
- 3.9 Any fees for additional workshops and/or meetings outside the meeting schedule must be negotiated separately before the meeting occurs.

#### Process to source Expert Members

- 3.10 The Council will determine the process for appointing an expert member. This will be through resolution if not defined by another Committee's Terms of Reference.

### **4. BASIS FOR OPERATION**

- 4.1 The Committee does not have any delegated powers of Council, and all decision of the Committee will constitute recommendations to the Council.
- 4.2 For the purposes of section 41(8) of the Act, the Council does not impose any reporting and accountability requirements on the basis that all decisions of the Committee constitute recommendations to Council.
- 4.3 The Committee will meet as resolved by Council between February and December each year.
- 4.4 A quorum for a meeting of the Committee shall be four Members of the Committee.
- 4.5 Each member present at a Committee meeting must, subject to the provision of the Act, vote on a question arising for decision at that meeting.
- 4.6 Where the Act, the Local Government (Procedures at meetings) Regulations 2000 and these Terms of Reference do not prescribe procedures to be observed in relation to the conduct of a meeting of the Committee, the Committee may determine its own procedures.
- 4.7 Administrative support will be provided to the Committee as requested.
- 4.8 The Committee will review its Performance on a bi-annual (every two years) basis using performance indicators developed for that purpose.

## 5. TERMS OF REFERENCE

- 5.1 Within the parameters of the Act, and having regard to the powers, functions and responsibilities of the Chief Executive Officer, the Committee is charged with providing advice and recommendations to Council regarding:
- 5.1.1 To advise Council regarding the development, implementation and review of its strategic management plans.
  - 5.1.2 To ensure that Council policy and strategies provide and promote Community 'wellbeing' through enhancing and sustaining economic, environmental and community development of the City of Marion.
  - 5.1.3 To review strategic topics (not included within any other Committees Terms of Reference) prior to Council consideration and adoption.
  - 5.1.4 The development and implementation of Council policy relating to the management and utilisation of Council assets and infrastructure.
  - 5.1.5 The monitoring and potential implementation strategies for the sporting facilities priorities of the City of Marion.
  - 5.1.6 The monitoring, development and implementation of Council's Strategic Asset Management Plans in accordance with Council's Asset Management Policy.
  - 5.1.7 Opportunities to either acquire new assets or dispose of assets in accordance with Council's Disposal of Land and Assets Policy.
  - 5.1.8 Monitoring of major projects of the City of Marion or within the City of Marion.
  - 5.1.9 The opportunities to further develop strategic transport and integration of transport needs of the Community.
  - 5.1.10 The opportunities to further pursue Council's strategic objectives using innovative solutions.

Adopted by Council:	27 November 2018
Next Review:	November 2020
Previous Version:	28 February 2017 (GC280217R04)
Owner:	Manager Corporate Governance Manager Innovation and Strategy Manager Strategic Projects
Applicable Legislation:	Local Government Act 1999 Local Government (Procedures at Meetings) Regulations 2013 Development Act 1993

## Smart Cities and Suburbs Funding - Successful Grant

<b>Originating Officer</b>	Smart Cities Project Officer - Georgie Johnson
<b>Corporate Manager</b>	Manager Innovation and Strategy - Fiona Harvey
<b>General Manager</b>	General Manager City Development - Abby Dickson
<b>Report Reference</b>	ISC181204R03

### REPORT OBJECTIVE

To discuss the successful grant application for the Smart Cities and Suburbs Funding Application Round 2, 50/50 matched funding commitment for the Oaklands Smart Precinct project.

### EXECUTIVE SUMMARY

The Federal Government announced the City of Marion was successful in round 2 of the Smart Cities and Suburbs Grant funding, awarding \$867,500 for the 'Oaklands Smart Precinct' application submitted on 2 July 2018.

Council applied for 50/50 matched funding for the Oaklands Smart Precinct, leveraging Council funds already committed to the precinct redevelopment, Dwyer Road reserve upgrade and the data warehousing and metrics projects. The Oaklands Smart Precinct funding application was focused on addressing known problems and opportunities in the precinct and nearby areas, as well as using the opportunity the Oaklands Crossing project provides to test and embed technology and data gathering devices in key infrastructure elements of the precinct. The project has 3 elements:

- Oaklands Precinct project
- Data Platform
- Smart South Consortium

The project is planned to be delivered over 18/19 and 19/20 with all grant funding commitments to be completed by June 2020.

### RECOMMENDATION

**That the Infrastructure and Strategy Committee:**

- 1. Notes that the City of Marion was successful in being awarded \$867,500 in round 2 of the Federal Government's Smart Cities and Suburbs funding program towards the Oaklands Smart Precinct Project**
- 2. Notes that Federal funding is being matched by 50/50 funds already committed through related projects:**
  - \$735,000 for capital works and open space funding for the Oaklands Precinct included in the LTFP in 2019/20
  - \$132,500 included in the 2018/19 Annual Business Plan for the data warehousing and metrics project
  - \$39,300 committed by Cities of Marion and Onkaparinga to support the Southern Adelaide Economic Development Board.
  - \$10,000 in kind contribution from Juniper Consulting (Erika Comrie) to support the data analytics and dashboard element.



## BACKGROUND

The City of Marion has committed to innovative and technologically-focused opportunities through its 2017-2027 Strategic Plan and its 2016-2019 business plan, particularly in areas relating to using technologies to improve efficiency and service delivery, operating more sustainably, sharing information and connecting with our community, and using data to support evidence based decision making.

In support of these objectives the Infrastructure and Strategy Committee (ISC050618R3) and General Council (GC260618R06) supported the submission of a grant bid for the 'Oaklands Smart Precinct' to the Smart Cities and Suburbs Funding Round 2, administered by the Federal Government. This round of funding had \$22m available for projects that were focused on delivering tangible community, economic, social and environmental outcomes, with a very strong focus on partnerships and could be completed by June 2020.

City of Marion was informed on 19 November that we were successful through this round, being awarded \$867,500 as 50/50 matched funding to progress the Oaklands Smart Precinct project.

## ANALYSIS

### Smart Cities and Suburbs Funding

The grant application identified the Oaklands Precinct as a model that in the future can be a replicated and scaled in the future in precincts such as Edwardstown, Hallett Cove and Tonsley.

The Oaklands Precinct proposal focused on addressing known problems in the precinct and nearby areas, as well as using the opportunity the Oaklands Crossing project provides to test and embed technology and data gathering devices in key infrastructure elements of the precinct.

The data platform element of the proposal seeks to leverage the focus in 2018/19 on improving data management for service delivery, and applying this to data collected through sensors in the Oaklands precinct.

The Smart South Consortium provides a support mechanism for both the Oaklands precinct and the data platform elements.

The project objectives are:

1. Address known problems through providing real-time information in the precinct using sensor technology and interactive digital tools (e.g. apps) including:
  - Parking and traffic congestion and access issues
  - Improve connectivity between the railway station and nearby destinations including local shops, Warradale, Dwyer Road reserve and playground, SA Aquatic and Leisure Centre, Marion Cultural Centre and Westfield Marion.
  - Public safety
2. Enhance the experience of users and visitors in the precinct through:
  - Provide technology and data gathering including lighting, CCTV, Wi-Fi, charging stations, play equipment, wayfinding information
3. Proactively monitor and deliver efficient and effective asset management
4. Support economic activation of the area through the promotion and marketing of services and events of the City of Marion and nearby local business and stakeholders.
5. Develop a collaborative approach between Council, industry and educational/research institutions to share data/information (where appropriate) and make informed decisions on community services and outcomes.
6. Test a scalable and replicable precinct approach.

The project includes the following elements:

### Data Platform

Data platform to support and inform decision making for improved service delivery. Where appropriate, future

provision of open data for businesses and the community available.

The 2018/19 Annual Business Plan includes \$132,500 for a data warehouse and metrics dashboard project. This funding is focused on using City of Marion data to support the development, monitoring and reporting of key service metrics. The bid sought matched funding to expand the data warehouse to collect, manage and report on broader 'smart city' data collected from sensors through the precinct.

### **Oaklands Precinct**

- Data gathering (Internet of Things)
  - Data gathering Poles / People Counting – monitor usage, movement, dwelling times
  - Data gathering Lighting - enhanced asset management services (outages, dimming, operation, and maintenance etc.), data collection capacity and management
  - CCTV
  - Wayfinding - communicate locations, events in area
  - Parking technology solution - communicate carpark availability, time limit, and park type.
- Dwyer Road reserve
  - Technology and data gathering plaza & basketball area including USB plugs, charging station, solar panels, Wi-Fi
  - Nature Play & technology Play areas
  - Technology and data gathering Irrigation connection
  - Technology and data gathering BBQ & waste solutions
- Connectivity to south through to Marion Cultural Centre, State Aquatic and Leisure Centre and Westfield Marion
- Connection to north through train station plazas – with facilities for bike storage, toilet and Food truck/pop up shop space to local shops and Warradale.

### **Smart South**

The Southern Adelaide Economic Development Board (SAEDB) has a strategic priority to position Southern Adelaide as a 'smart region'. Broadly, this can encompass a range of initiatives, incorporating smart thinking, smart technology, smart data capture and smart use of resources to benefit the whole community.

The establishment of Smart South - a Smart Cities 'consortium' will bring business, government, and education/research organisations together to work in partnership to improve the wellbeing of residents and the critical competitive advantage for South Australian industry, through the use of data, technology and co-design. The intention is that the consortium will unite otherwise independent entities to collaborate, innovate, and accelerate measured improvements to a range of identified areas.

The grant application leveraged off the existing jointly funded commitment of the SAEDB, and funding received from State Government (Department for Industry and Skills) to research and establish the Smart South consortium.

## REPORTS FOR NOTING

### Infrastructure Projects Progress Report

<b>Originating Officer</b>	Executive Assistant to General Manager City Development - Pauline Corcoran
<b>Corporate Manager</b>	N/A
<b>General Manager</b>	General Manager City Development - Abby Dickson
<b>Report Reference</b>	ISC181204R04

### REPORT OBJECTIVE

To provide the Infrastructure and Strategy Committee with a progress report on key infrastructure projects.

### EXECUTIVE SUMMARY

A number of key infrastructure projects are progressing in line with priorities adopted by Council. The reports attached in appendix 1 provide a progress update on the projects against the key project performance measures of schedule, budget, milestones, and issues/risks identified.

### RECOMMENDATION

**That the Infrastructure and Strategy Committee:**

- 1. Notes the progress report on key infrastructure projects.**

### Attachment

#	Attachment	Type
1	Infrastructure Projects progress update Appendix 1	PDF File

## Infrastructure and Strategy Committee

**Project Name:** Edwardstown Oval redevelopment

**Council Role:** Council as project partner (Fed \$4m, Marion \$4.8m) and project deliverer

**Report Ref No:** ISC041218R



### Project Status

<b>STATUS:</b>	<b>GREEN</b> On-Track	<b>AMBER</b> Warning (heading off track/ potential to head off track)	<b>RED</b> Off Track / Problem	<b>COMPLETE/ON-HOLD</b> Complete/On-Hold
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Milestone	Time /Schedule	Quality / Scope	Cost \Budget	Summary / Comments
<b>INITIATE PHASE - Complete</b>				
<b>PLAN PHASE</b>				
Secure land	COMPLETE	COMPLETE	COMPLETE	The DAP meeting occurred on the 06/09/17. Development plan consent was obtained.
Finalise design and cost	COMPLETE	COMPLETE	COMPLETE	The tender was awarded in December 2017. Additional funds required for the velodrome works were endorsed at this meeting.
Prudential Review and Endorsement	COMPLETE	COMPLETE	COMPLETE	Section 48 report approved by Council in 2016.
Facility Management Model	COMPLETE	COMPLETE	COMPLETE	Financial and Management Models have been accepted by all affiliate clubs. The Board dissolved in December 2017.
Approval to proceed to call construction tenders	COMPLETE	COMPLETE	COMPLETE	A report went to a General Council meeting on the 28 November for approval to award the tender.

**DELIVER PHASE****GREEN****GREEN****GREEN**

Construction began on site in January 2018. Stage 1 and stage 2 are completed. Stage 3 – the 2-storey building has begun and is approximately 65% complete. Works are tracking to program, with time extensions submitted due to weather and latent conditions. Council is in the process of setting up leases with the clubs to continue operations, until a new board is formed. The facility manager has been hired and has begun preparation for the operational components of the facility.

Milestone	Time /Schedule	Quality / Scope	Cost \Budget	Summary / Comments
<b>CLOSE PHASE</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	Close process occurs after Commissioning Stage and specifically at the end of the 12 month defects and liability period.

Scope	June 2017	July 2017	Aug. 2017	Sep. 2017	Oct. 2017	Nov. 2017	Dec. 2017	Jan. 2018	Feb. 2018	March 2018	April 2018	May 2018 +	Feb. 2019	March 2019
Detailed Design/Documentation														
Development Approval														
Procurement EOI stage														
Pre tender estimate														
Procurement Construction tender stage														
Construction														
Commissioning														

### Key Risks

#	Description	Response / Mitigation	Status
1	Stakeholders do not reach agreement on the design and management model for the integrated facility	Engage with stakeholders, both internal and external. Engagement includes wider community.	CLOSED
2	Project cost exceed \$8M	Tracking of construction budget expenditure is monitored monthly by Cost Planners.	OPEN
3	A new Board does not form	Expressions of Interest for a new board will be released in November 2018.	OPEN

## Infrastructure and Strategy Committee

**Project Name:** Soccer Facilities

**Council Role:** Funding Partner – An in principle capped financial commitment of \$2.5 million towards the project.

**Report Ref No:** ISC040918

### Project Status

<b>STATUS:</b>	<b>GREEN</b>	On-Track	<b>AMBER</b>	Warning (heading off track/ potential to head off track)	<b>RED</b>	Off Track / Problem	<b>COMPLETE/ON-HOLD</b>	Complete/On-Hold
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Milestone	Time /Schedule	Quality / Scope	Cost /Budget	Summary / Comments
<b>INITIATE PHASE</b>				
Develop project outcomes	<b>GREEN</b>	<b>AMBER</b>	<b>GREEN</b>	Council resolution to provide funding for the project June 2016. A deed will need to be established with FFSA to confirm the scope of the project and expected outcomes for Council. FFSA has undertaken preliminary site investigations.
Develop partnerships	<b>GREEN</b>	<b>AMBER</b>	<b>GREEN</b>	The City of Marion will provide funding as part of the partnership with the State Government and FFSA to develop a new Southern Regional Football Facility (SRFF) to be located at Majors Rd O'Halloran Hill. The draft funding agreement between FFSA and City of Marion is currently being prepared by Minter Ellison.  A meeting has been held between FFSA, Cove FC and City of Marion to update the club on the project and confirm directions for football in the region over the longer term.
Approve design concept and cost estimate	<b>GREEN</b>	<b>AMBER</b>	<b>GREEN</b>	A concept design and business case will be developed for the project as the first stage of the planning process.
Approval to proceed to next stage	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	Project timeframes will be clarified and agreed in the funding deed

Milestone	Time /Schedule	Quality / Scope	Cost /Budget	Summary / Comments
<b>PLAN PHASE</b>				
Secure land	<b>GREEN</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	The preferred location for the SRFF is on Crown Land identified as Volume 6088 Folio 98 on the southern side of Majors Rd. FFSA has lodged an Unsolicited Proposal with DEW for a long term lease over the land. It is currently being considered by DEW.
Finalise design and cost	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	NA
Approval to proceed to call construction tenders	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	NA
<b>DELIVER PHASE</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	NA
<b>CLOSE PHASE</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	NA

## Key Risks

#	Type (Issue, Risk, Change)	Description	Response / Mitigation	Status
1	Risk	Expansive Clay Soil – is likely to impact on cost of development	Football Federation has been provided with a copy of BMX geotechnical report and a site specific geotechnical investigation is taking place.	Ongoing
2	Risk	Clarification of what will be delivered at the SRFF and Business model are needed Impacts on football in Marion and capacity of SRFF to cater for football in the region are unknown – access for local clubs has not been confirmed	Work closely with FFSA to ensure Marion's needs are identified and secured in planning process and business model.	Ongoing
3	Risk	Proposal from FFSA is not aligned to Council's objectives for the project or meets Cove FC needs	Proactive engagement with all stakeholders and key deliverables outlined in funding agreement	Ongoing

Timeline to be developed when project progresses to commitment stage.

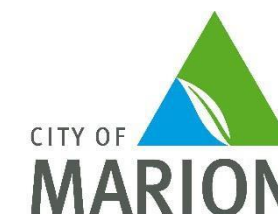


## Infrastructure and Strategy Committee

**Project Name:** Mitchell Park Sports and Community Centre

**Council Role:** Project Partner (Council \$9.875m, balance to be achieved) and project deliverer

**Report Ref No:** ISC041218



### Project Status

**STATUS:**

**GREEN**

On-Track

**AMBER**

Warning (heading off track/  
potential to head off track)

**RED**

Off Track / Problem

**COMPLETE/ON-  
HOLD**

Complete/On-  
Hold

Milestone	Time /Schedule	Quality / Scope	Cost \Budget	Summary / Comments
<b>INITATE PHASE - Complete</b>				
<b>PLAN PHASE</b>				
Secure funding	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	Partnership funding is still being pursued. Decision on scope and budget will be deferred to the new Council. A proposal from West Torrens Council for 7 indoor courts is under consideration and may influence the final courts requirements at Mitchell Park.
Finalise design and cost	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	Further design development is subject to securing balance of funding to develop the project. An EOI for clubs and organisations is an opportunity to gauge potential programming partners and user groups for the facility. A report went back to Council in December 2017. The report noted 11 additional interested parties that could fill the capacity of 4 indoor courts.
Approval to proceed to call construction tenders	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	ON HOLD
<b>DELIVER STAGE</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	Construction stage to commence when Council approves calling of tenders, acceptable tenders are received and Council endorses contractor.
<b>CLOSE PHASE</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	Close process occurs after Commissioning Stage and specifically at the end of the defects and liability period

**Key Risks**

#	Type (Issue, Risk, Change)	Description	Response / Mitigation	Status
1	Risk	Partnership funding not secured	Proactively seek partnership funding	Ongoing

Timeline to be developed when project progresses to commitment stage.

# Infrastructure & Strategy Committee Project Report

**Project Name:** Marion Outdoor Pool (MOP) Upgrade – Stage 1 &2 works July 2017- June 19

**Council Role:** Funder and deliverer

**Report Ref No:** ISC040918



## Project Status

**STATUS:**

**GREEN**

On-Track

**AMBER**

Warning (heading off track/  
potential to head off track)

**RED**

Off Track / Problem

**COMPLETE/ON-  
HOLD**

Complete/On-  
Hold

Milestone	Time /Schedule	Quality / Scope	Cost \Budget	Summary / Comments
<b>INITATE PHASE</b>				
Develop project outcomes	COMPLETE	COMPLETE	COMPLETE	<p>Concept developed through masterplan process. City of Marion Business Plan 2016 – 2019 required masterplan to be presented to Council The Infrastructure and Strategy Committee (ISC070317R7.2) provided feedback on the masterplan seeking a scaled down scope of works. A report was prepared for Councils consideration.</p>
Design concept and cost estimate	ON-TRACK	ON-TRACK	ON-TRACK	<p>Council endorsed funding for a slide (GC280317M03) from the Asset Sustainability Reserve to be delivered and operational by October 2017 – <b>completed</b></p> <p>9 May 2017 (GC090517R02) - Council endorsed an allocation of up to \$268,000 in the 2017/18 Annual Business Plan and Budgeting process for:</p> <ul style="list-style-type: none"> <li>– Preparation of detailed design and costing for the reconfiguration of the foyer and upgrade to the façade</li> <li>– Supply and installation of new shade structures.</li> <li>– Preparation of detailed design and costing for a new BBQ and picnic area.</li> <li>– Preparation of designed design and costing for the change room upgrade</li> </ul> <p><b>Complete</b></p> <p>Funds approved as part of the Annual Business Plan and Budget at the 26 June 2018 Council meeting. <b>Complete</b></p>

Milestone	Time /Schedule	Quality / Scope	Cost \Budget	Summary / Comments
Approval to proceed to next stage	ON-TRACK	ON-TRACK	ON-TRACK	<p>Now proceeded to Commitment Stage with design and budgeting being prepared.</p> <p>Detailed design and cost phase for Stage 2 to be conducted from October to November 2018.</p> <p>Stage 1 Works funded for 2017-18 &amp; funds endorsed in 2018-19 budget for stage 2 works.</p> <p>Funds for stage 3 works allocated in LTFP 2019/20</p>
<b>PLAN PHASE</b>				
Land	COMPLETE	COMPLETE	COMPLETE	Land owned by City of Marion.
Finalise design and cost	ON-TRACK	ON-TRACK	ON-TRACK	All designs for stage 1 completed by Jan 2018 <b>Complete</b> Designs for stage 2 works to be completed by November 2018
Approval to proceed to call construction tenders	ON-TRACK	ON-TRACK	ON-TRACK	Council approval for stage 1 works provided at 27 February 2018 General Council meeting. Tender assessment in June and awarded July 2018.
<b>DELIVER PHASE</b>				
Waterslide & shade structure installation	COMPLETE	COMPLETE	COMPLETE	<p>Second slide has been installed.</p> <p>21 new shade structures have been installed.</p> <p>2 new shade structures have been installed over toddler and learner pools.</p>
<b>Stage 1 Works:</b> <ul style="list-style-type: none"> <li>Kiosk reconfiguration</li> <li>Change room upgrade</li> <li>Upgrade to equipment store room and cleaners store</li> </ul>	COMPLETE	COMPLETE	COMPLETE	<p>Council approval and funds allocated in February 2018</p> <p><b>Stage 1 Works</b> Stage Construction occurs May – Sept 2018 <b>Complete</b></p>

Milestone	Time /Schedule	Quality / Scope	Cost \Budget	Summary / Comments
<b>Stage 2 Works</b> <ul style="list-style-type: none"> <li>Foyer/Entry</li> <li>Façade</li> <li>Multifunction room</li> <li>Staff accommodation</li> </ul>	ON-TRACK	ON-TRACK	ON-TRACK	<b>Stage 2 Works</b> Detailed design Oct 2018-November 2018, Tender and procurement mid November 2018 to mid-February 2019 Construction occurs May – September 2019
CLOSE INITATE	ON-HOLD	ON-HOLD	ON-HOLD	Subject to Council approval to proceed.

<b>Scope – Marion Outdoor Pool Stage 1 works</b>	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	May 2018	June 2018
<b>New Slide &amp; Shade Structures,</b>												
Procurement Construction tender stage												
Detailed Design/Documentation												
Development & Building Approval												
Construction (Slide & shade Structure)												
Commissioning												
<b>Design – future works</b>												
Budget Adopted												
Scope works, tenders and procurement of contractors												
Detailed design and cost phase												
Council considers design and costs												
<b>Hold Point</b>												
Budget approved												

<b>Scope – Marion Outdoor Pool Stage 1a works</b>	Feb 2018	March 2018	April 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018	Jan 2019	April 2019	Oct 2019
Budget approved												
<b>Kiosk, change rooms, equipment store and cleaners room upgrades</b>												
Procurement Construction tender stage												
Detailed Design/Documentation												
Development & Building Approval												
Construction												
Commissioning												

<b>Stage 2 Design – future works, façade, multi function room, entrance and staff accommodation</b>												
Budget Adopted												
Procurement of contractor for detailed design and cost												
Detailed design documentation and cost phase												
Procurement of contractor for construction												
Development & Building approval												
Construction												
Commissioning												

**Key Risks:**

#	Type (Issue, Risk, Change)	Description	Response / Mitigation
1	Risk	Future works are not fully integrated into stage 1 works	Require design work to consider future works
2	Risk	Cost exceed budget	Detailed brief developed and proactive contract management

## Infrastructure and Strategy Committee

**Project Name:** Morphettville Park Sports Club

**Council Role:** Project deliverer

**Report Ref No:** ISC040918



### Project Status

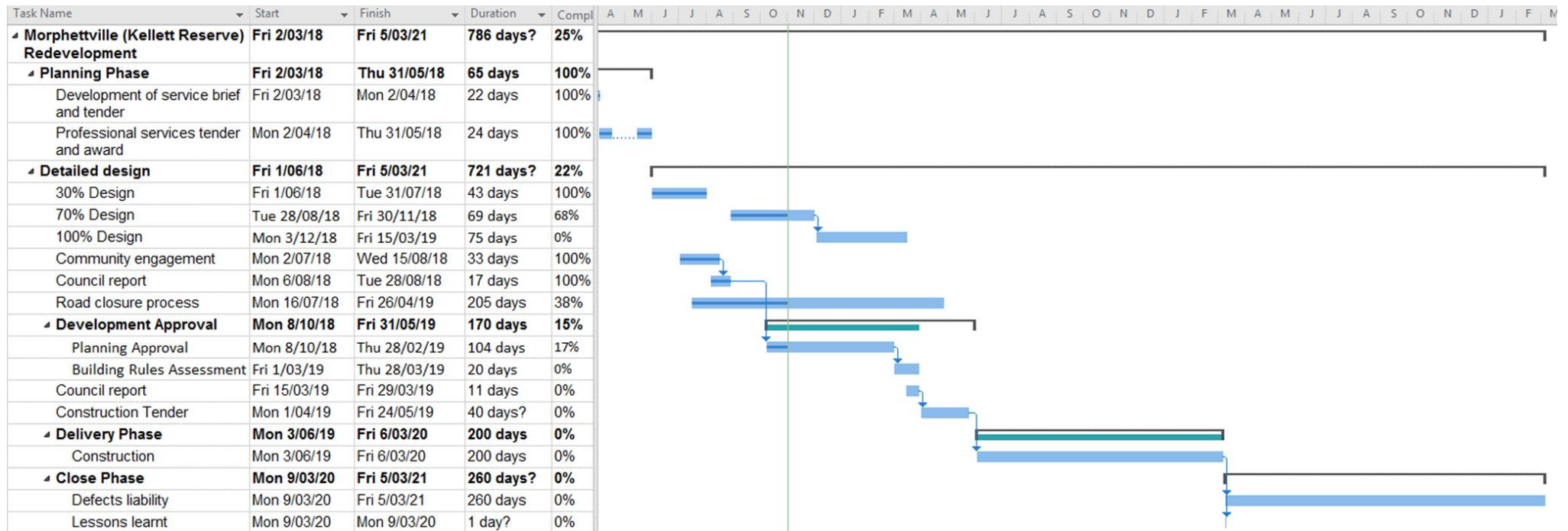
<b>STATUS:</b>	<b>GREEN</b> On-Track	<b>AMBER</b> Warning (heading off track/ potential to head off track)	<b>RED</b> Off Track / Problem	<b>COMPLETE/ON HOLD</b> Complete/On- Hold
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Milestone	Time /Schedule	Quality / Scope	Cost \Budget	Summary / Comments
<b>INITIATE PHASE - Complete</b>				
<b>PLAN PHASE</b>				
Secure funding	<b>ON TRACK</b>	<b>ON TRACK</b>	<b>ON TRACK</b>	Funding of \$500,000 and \$50,000 has been secured from the Office for Recreation and Sport and SANFL respectively, to upgrade the female change room facilities. Council has provisioned additional funding of \$1.29 million to redevelop the facility in its entirety including change rooms, function space and closure of Quinn Street.
Finalise design and cost	<b>ON TRACK</b>	<b>ON TRACK</b>	<b>ON TRACK</b>	Design and documentation for the new clubrooms is progressing and is within the revised budget of \$3.4 million. The architects and engineers are undertaking detailed design and are on track for the documentation to finalised in the new year to enable tenders to be called for construction in April 2019
Approval to proceed to call construction tenders	<b>ON TRACK</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	ON HOLD
<b>DELIVER STAGE</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	Construction stage to commence when Council approves calling of tenders, acceptable tenders are received and Council endorses contractor.
<b>CLOSE PHASE</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	<b>ON-HOLD</b>	Close process occurs after Commissioning Stage and specifically at the end of the defects and liability period



## Key Risks

#	Type (Issue, Risk, Change)	Description	Response / Mitigation	Status
1	Risk	Budget shortfall for scope of works.	Scope of works will be value managed through detailed design stage	Ongoing
2	Risk	State Government funding being withdrawn, political reputation being damaged.	Should the project be delayed beyond March/ April 2019, risk of the \$500,000 ORS funding being withdrawn (Club holds funding)	Ongoing



## Interim Capital Works Review

<b>Originating Officer</b>	Unit Manager Statutory Finance and Payroll - David Harman
<b>Corporate Manager</b>	Manager Engineering and Field Services - Mathew Allen
<b>General Manager</b>	General Manager City Services - Tony Lines
<b>Report Reference</b>	ISC181204R05

### REPORT OBJECTIVE

To provide the committee with a review of capital works costs.

### RECOMMENDATION

**That the Infrastructure and Strategy Committee:**

- 1. Notes a final report will be presented to the Committee for further discussion in February 2019.**

**OR**

- 1. Notes a final report will be presented to the Committee and Council in February 2019.**

### GENERAL ANALYSIS

The Infrastructure and Strategy Committee at its meeting on 2 May 2017 requested that quarterly updates on capital construction be provided to the Committee including more detailed comments relating to planned versus actual works (including recovery plans with incremental data points to track progress).

Following the update at the 7 August 2018 meeting, it was moved that the Infrastructure and Strategy Committee:

- 1. Notes this report.*
- 2. Requests a review of cost per unit, incorporating overheads and comparing internal versus external be undertaken.*
- 3. Requests carry overs be reported showing the impact on next year's delivery*

### DISCUSSION

In relation to recommendation two, work managers have reviewed delivered projects with their staff and have supplied information on:

- How projects were delivered; and
- Staff involved in the design, management and delivery of projects (including an estimated allocation of hours spent).

From this information, design and management costs will be calculated and presented to the Infrastructure and Strategy Committee and Council in February 2019.

There are no works areas where we have been able to do a unit cost comparison of actual works delivered in 2017/18 as there have been no comparable projects delivered both internally and externally. There are a number of areas where unit rates have already been compared. Further information will be included in the

February reports.

In relation to recommendation three, this information was provided to Council in the 1st Budget Review report (GC181127R03) at the General Council meeting held on 27 November 2018.

**WORKSHOP / PRESENTATION ITEMS****OTHER BUSINESS****MEETING CLOSURE**

The meeting shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.