

His Worship the Mayor
Councillors
CITY OF MARION



**NOTICE OF
REVIEW & SELECTION COMMITTEE MEETING**

Notice is hereby given pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held

Tuesday 5 October 2017

Commencing at 5.30pm

In Committee Room 2

Council Administration Centre

245 Sturt Road, Sturt

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to Committee Room 2 is via the main entrance to the Administration building on Sturt Road, Sturt.

A handwritten signature in dark ink, appearing to read "Adrian Skull", is written over a light blue rectangular stamp.

Adrian Skull
CHIEF EXECUTIVE OFFICER

4 October 2017

**CITY OF MARION
REVIEW & SELECTION COMMITTEE AGENDA
FOR THE MEETING TO BE HELD ON
TUESDAY 5 OCTOBER 2017
COMMENCING AT 5.30 PM
COMMITTEE ROOM 2
245 STURT ROAD, STURT**



1. OPEN MEETING

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBER'S DECLARATION OF INTEREST (if any)

4. CONFIRMATION OF MINUTES

- 4.1 Confirmation of the Minutes for the Special Review and Selection Committee meeting held on 19 September 2017 4

5. BUSINESS ARISING

Nil

6. PRESENTATION

Nil

7. REPORTS

Nil

8. CONFIDENTIAL ITEMS

- 8.1 CAP Independent Member applications
Report Reference: RSC051017R8.1 7

9. ANY OTHER BUSINESS

10. MEETING CLOSURE

The Review & Selection Committee meeting shall conclude on or before 6.00pm unless there is a specific motion adopted at the meeting to continue beyond that time.

11. NEXT MEETING

The next meeting of the Review & Selection Committee is scheduled to be held:

Time: 6:30pm

Date: 7 November 2017

Venue: Committee Room 2

**MINUTES OF THE REVIEW & SELECTION COMMITTEE MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 19 SEPTEMBER 2017**



PRESENT

Elected Members

Councillor Appleby, Councillor Crossland (Chair) and Councillor Veliskou

In Attendance

Abby Dickson	Acting Chief Executive Officer
Kate McKenzie	Manager Corporate Governance
Robert Tokley	Team Leader Planning
Councillor Westwood	Elected Member

1. OPEN MEETING

In the absence of the Mayor, the Deputy Mayor Councillor Crossland opened the meeting at 4.30 pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Presiding Member asked if any Member wished to disclose an interest in relation to any item being considered at the meeting. Councillor Veliskou declared he had an affiliation with one candidate and would not participate in the debate regarding if this candidate should be interviewed or not.

4. CONFIRMATION OF MINUTES

4.32 pm Moved Councillor Appleby , Seconded Councillor Veliskou that the minutes of the Review and Selection Committee meeting held on 22 August 2017 are confirmed as a true and correct record of proceedings.

Carried Unanimously

5. BUSINESS ARISING

Nil

6. PRESENTATION

Nil

7. REPORTS

Nil

8. CONFIDENTIAL ITEMS

4.33 pm Selection of candidates for interview/appointment for Council Assessment Panel Report Reference: RSC190917R8.1

Moved Councillor Veliskou , Seconded Councillor Appleby that:

That pursuant to Section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Abby Dickson, Kate McKenzie, Robert Tokley and Councillor Westwood, be excluded from the meeting as the Committee receives and considers information relating to the selection of candidates for interview/appointment for Council Assessment Panel, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

Carried Unanimously

4.34 pm meeting went into confidence

Moved Councillor Appleby , Seconded Councillor Crossland that:

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Committee orders that this report, *Selection of candidates for interview/appointment for Council Assessment Panel* and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2017.

Carried Unanimously

4.57 pm meeting came out of confidence

9. ANY OTHER BUSINESS

The Committee agreed to liaise with the Team Leader, Planning regarding potential dates for interviews. The Committee also agreed to complete all interviews by the 3rd October 2017

The Team Leader, Planning agreed to undertake the following:

- Once dates had been received from Committee Members, organise the interview times with each candidate
- Circulate to the Review and Selection Committee draft interview questions.

The Committee proposed that the next Review and Selection Committee could occur at the conclusion of the last interview, potentially on the 3rd October 2017.

10. MEETING CLOSURE

The meeting was declared closed at 5.04 pm

11. NEXT MEETING

The next meeting of the Review & Selection Committee is scheduled to be held on:

Time: TBA
Date: TBA
Venue: TBA

CONFIRMED

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CHAIRPERSON

/ /

**CITY OF MARION
SPECIAL MEETING OF THE
REVIEW AND SELECTION COMMITTEE
5 OCTOBER 2017**

CONFIDENTIAL REPORT

Originating Officer: Rob Tokley, Team Leader - Planning

Manager: Jason Cattonar, Manager – Development and Regulatory Services

General Manager: Abby Dickson, General Manager City Development

Subject: Resolution of CAP Members to be recommended to Council for appointment

Reference No: RSC051017R8.1

If the Council so determines, this matter may be considered in confidence under Section 90(2) and 90(3)(a) of the *Local Government Act 1999* on the grounds that the report contains information relating to the candidates for interview/appointment for the Council Assessment Panel.



Adrian Skull
Chief Executive Officer

RECOMMENDATION

1. That pursuant to Section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Abby Dickson, Steph Roberts, Robert Tokley and state any other person remaining in room, be excluded from the meeting as the Committee receives and considers information relating to the selection of candidates for interview/appointment for Council Assessment Panel, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.