

His Worship the Mayor
Councillors
CITY OF MARION



**NOTICE OF
SPECIAL PEOPLE & CULTURE COMMITTEE MEETING**

Notice is hereby given pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held

Tuesday 6 December 2016

Commencing at 9.30pm

In the Council Chamber

Council Administration Centre

245 Sturt Road, Sturt

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration building on Sturt Road, Sturt.

A handwritten signature in dark ink, appearing to read "Adrian Skull", is written over a faint, light-colored rectangular stamp.

Adrian Skull
CHIEF EXECUTIVE OFFICER

5 December 2016

**CITY OF MARION
SPECIAL PEOPLE AND CULTURE COMMITTEE AGENDA
FOR THE MEETING TO BE HELD ON
TUESDAY 6 DECEMBER 2016
COMMENCING AT 9.30 PM
THE COUNCIL CHAMBER
245 STURT ROAD, STURT**



1. OPEN MEETING

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBER'S DECLARATION OF INTEREST (if any)

4. CONFIRMATION OF MINUTES

- 4.1 Confirmation of the Minutes for the Special People and Culture Committee meeting held 29 November 2016 ~~674~~

5. REPORTS

- 5.1 Recruitment for Independent Member of Finance and Audit Committee
No report attached – verbal discussion

6. OTHER BUSINESS

7. NEXT MEETING

There are no further scheduled meetings of the People and Culture Committee as the Council has resolved to disband the Committee effective from 31 December 2016.

**MINUTES OF THE SPECIAL PEOPLE & CULTURE COMMITTEE MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 29 NOVEMBER 2016**



PRESENT

Elected Members

Councillor Raelene Telfer (Presiding Member), Councillor Hutchinson & Councillor Hull
His Worship the Mayor Kris Hanna

In Attendance

Adrian Skull	Chief Executive Officer
Kate McKenzie	Manager Corporate Governance
Vincent Mifsud	General Manager Corporate Services

1. OPEN MEETING

The meeting commenced at 6.05 pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Chairperson asked if any Member wished to disclose an interest in relation to any item being considered at the meeting. No interests were disclosed.

4. CONFIRMATION OF MINUTES

Moved Mayor Hanna , Seconded Councillor Hutchinson that the minutes of the People and Culture Committee meeting held on 1 November 2016 is confirmed as a true and correct record of proceedings.

Carried

5. CONFIDENTIAL ITEMS

6.05pm Confirmation of the Confidential Minutes for the People and Culture Committee meeting held 1 November 2016
Report Reference: SPCC291116F5.1

Moved Mayor Hanna , Seconded Councillor Hutchinson that:

1. The confidential minutes of the People and Culture Committee meeting held on 1 November 2016 is confirmed as a true and correct record of proceedings.

This meeting was the last meeting held before the Committee was disbanded on 31 December 2016. These Minutes have not been formally adopted by the Committee but were noted by Council at its Meeting of 13 December 2016.

2. In accordance with 90(2) and (3)(a) of the Local Government Act 1999 the Committees orders that this these minutes having been considered in confidence under Section 90(2) and (3)(a) of the Act be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2016.

Carried

6. REPORTS

6.06 pm Expert Member Infrastructure and Strategy Committee Report Reference:SPCC291116R6.1

Moved Mayor Hanna, Seconded Councillor Hutchinson that pursuant to Section 90(2) and (3)(a) of the Local Government Act, 1999 the Committee orders that all persons present, with the exception of Adrian Skull, Chief Executive Officer be excluded from the meeting as the Committee considers that the requirement for the meeting to be conducted in a place open to the public has been outweighed in circumstances where the Committee will receive and consider a report dealing with a potential candidate for the Infrastructure and Strategy Committee.

Carried

6.06 pm the Manager Corporate Governance and General Manager Corporate Services left the meeting.

6.06 pm the meeting moved into confidence.

Moved Mayor Hanna, Seconded Councillor Hutchinson that the People and Culture Committee recommend to Council that Mr Christian Reynolds be appointed to the Infrastructure and Strategy Meeting for a period of one year from 1 January 2017 to 31 December 2017.

Carried

6.11 pm the meeting came out of confidence.

6.11 pm the Manager Corporate Governance and General Manager Corporate Services re-entered the meeting.

6.11 pm Recruitment for Independent Member of Finance and Audit Committee Report Reference:SPCC291116R6.2

Moved Mayor Hanna, Seconded Councillor Huthcinson that pursuant to Section 90(2) and (3)(a) of the Local Government Act, 1999 the Committee orders that all persons present, with the exception of Adrian Skull, Chief Executive Officer be excluded from the meeting as the Committee considers that the requirement for the meeting to be conducted in a place open to the public has been outweighed in circumstances where the discuss the recruitment of the expert member for the Finance and Audit Committee.

Carried

6.11 pm the meeting moved in confidence.

6.11 pm the Manager Corporate Governance and General Manager Corporate Services left the meeting.

Moved Councillor Mayor Hanna, Seconded Councillor Hutchinson that enquiries are made with the second candidate for an interview on Tuesday, 6th December 2016 at 5.30 pm.

Carried

6.12 pm the meeting came out of confidence.

6.12 pm the Manager Corporate Governance and General Manager Corporate Services re-entered the meeting.

7. Other business

6.12 pm SRWRA Audit Committee Nomination

Moved Mayor Hanna, Seconded Councillor Hull that pursuant to Section 90(2) and (3)(a) of the Local Government Act, 1999 the Committee orders that all persons present, with the exception of Adrian Skull, Chief Executive Officer be excluded from the meeting as the Committee considers that the requirement for the meeting to be conducted in a place open to the public has been outweighed in circumstances where the discuss SRWRA City of Marion Audit Committee nomination.

Carried

6.12 pm the meeting moved in confidence.

6.12 pm the Manager Corporate Governance and General Manager Corporate Services left the meeting.

Moved Mayor Hanna, Seconded Councillor Hull that the People and Culture Committee recommend to Council that Mr Greg Connor be renominated as the City of Marion Representative on the SRWRA Audit Committee.

Carried

6.14 pm the meeting came out of confidence.

6.14 pm the Manager Corporate Governance and General Manager Corporate Services re-entered the meeting.

6.14 pm CEO Performance Review Feedback

The Committee noted that the CEO and the Mayor met to discuss the outcomes of the CEO Performance Review and the outcomes of the KPI results for 2015/16. The CEO accepted the outcomes as resolved by Council. The Committee thanked the CEO and his team for his efforts and contributions.

6.16 pm Special Meeting of the People and Culture Committee

The Committee requested that a further special meeting be arranged for Tuesday, 6th December 2016 at 6pm (if the interview for the second candidate take place at 5.30 pm) so the Committee can make a recommendation to Council regarding the appointment of the expert member to the Finance and Audit Committee.

6.16 pm Achievements of the People and Culture Committee

The Committee noted that the Committees achievements will be included in the Council's Annual report for 2016/17.

8. MEETING CLOSURE

The meeting was declared closed at 6.17 pm

9. NEXT MEETING

Nil

CONFIRMED

.....

CHAIRPERSON

/ /