

His Worship the Mayor
Councillors
City of Marion

Notice of Review and Selection Committee

Committee Room 1, Council Administration Centre
245 Sturt Road, Sturt

Wednesday, 6 April 2022 at 4:30 pm

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a Review and Selection Committee will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public. Due to COVID-19, interested members of this community are welcome to attend by electronic means. Access to the meeting is via the link published on the City of Marion website (<https://www.marion.sa.gov.au/about-council/council-meetings/council-meeting-live-stream>) on the day of the meeting.



Tony Harrison
Chief Executive Officer

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1 Open Meeting**2 Kaurna Acknowledgement**

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)**4 Confirmation of Minutes****4.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 1 February 2022**

Report Reference	SRSC220406R4.1
Originating Officer	Manager People and Culture – Jessica Lynch
Corporate Manager	N/A
General Manager	Chief Executive Officer – Tony Harrison

RECOMMENDATION

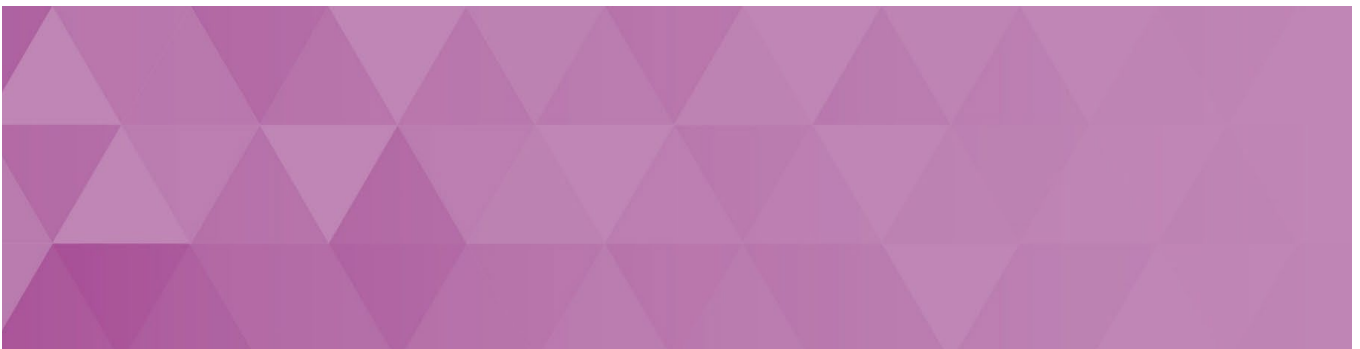
That the minutes of the Review and Selection Committee Meeting held on 1 February 2022 be taken as read and confirmed.

ATTACHMENTS

1. RS C 220201 - Final Minutes [4.1.1 - 5 pages]



**Minutes of the Review and Selection Committee
held on Tuesday, 1 February 2022 at 6.00 pm
Virtual Meeting Room - Zoom**



**PRESENT**

His Worship the Mayor Kris Hanna
Councillor Maggie Duncan

Councillor Matthew Shilling

In Attendance

Chief Executive Officer - Tony Harrison
General Manager Corporate Services - Sorana Dinmore
Manager Office of the CEO - Kate McKenzie
Manager People and Culture - Jessica Lynch
Chief Financial Officer – Ray Barnwell
Team Leader Planning - Alex Wright

1 Open Meeting

The Mayor opened the meeting at 6.03pm.

2 Kurna Acknowledgement

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting. Nil interests were disclosed.

4 Confirmation of Minutes**4.1 Confirmation of Minutes of the Special Review and Selection Committee Meeting held on 7 December 2021**

Report Reference RSC220201R4.1

Moved Duncan**Seconded Shilling**

That the minutes of the Review and Selection Committee Meeting held on 7 December 2021 be taken as read and confirmed.

Carried Unanimously

5 Reports for Discussion**5.1 Council Assessment Panel Member Review**

Report Reference RSC220201R5.1



The Committee determined to move into confidence to discuss the performance of the current CAP members.

Moved Councillor Shilling

Seconded Councillor Duncan

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Chief Executive Officer, Manager People and Culture, General Manager Corporate Services, Manager Office of the CEO, be excluded from the meeting as the Committee receives and considers information relating to COVID Mandatory Vaccination Policy Update, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of City of Marion employees.

Carried Unanimously

The Committee went into Confidence at 6.10 pm

Moved Councillor Duncan

Seconded Councillor Shilling

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Committee orders that the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with the Committee's resolution(s) regarding this matter, be kept confidential and not available for public inspection until the positions have been filled or for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2022.

Carried Unanimously

The Committee came out of confidence at 6.18 pm

Team Leader Planning - Alex Wright left the meeting at 6:18pm.

5.2 Review and Selection Committee Work Program for 2022

Report Reference

RSC220201R5.2

Moved Councillor Duncan

Seconded Councillor Shilling

That the Review and Selection Committee:

1. Notes the proposed work program for 2022 identified at Attachment 1 to the report, with the following amendments:
 - Addition of COVID report.

Carried Unanimously



6 Reports for Noting

6.1 Corporate and CEO KPI Report - Quarter Two 2021-22

Report Reference RSC220201R6.1

Moved Shilling

Seconded Duncan

The Committee discussed:

- Interpretation and project impacts on KPI 2 – Delivery of agreed project identified in ABP and their year targets in 4-year Plan (26 projects).
- Impact of *staff participation* in the Teamgage survey across all SLT areas, on interpretation of the *staff engagement rating* for KPI 7 – Staff Engagement.
- Current and expected future impact of COVID-19 on room hire and overall performance against KPI 10 – Asset Utilisation of Sports and Community Venues.
- Work in progress to compare room hire against other councils and strategic marketing of City of Marion sports and community venues.
- Expression of KPIs and notes to aid accurate interpretation of KPI reporting.

Action

- Administration to include further information on how KPIs are being measured for Quarter 3.

That the Review and Selection Committee:

1. Notes this report and information contained within the attachments for Quarter Two.

Carried Unanimously

6:37pm – Chief Financial Officer Ray Barnwell left the meeting

7 Workshop / Presentation Items

8 Other Business

9 Confidential Items

9.1 Cover Report - COVID Mandatory Vaccination Policy Update

Report Reference RSC220201F9.1

Moved Councillor Shilling

Seconded Councillor Duncan

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Chief Executive Officer, Manager People and Culture, General Manager Corporate Services, Manager Office of the CEO,

RSC220201 - Review and Selection Committee - 1 February 2022



be excluded from the meeting as the Committee receives and considers information relating to COVID Mandatory Vaccination Policy Update, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of City of Marion employees.

Carried Unanimously

6:37pm the meeting went into confidence

Moved Councillor Duncan

Seconded Councillor Shilling

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Committee orders that this report, COVID Mandatory Vaccination Policy Update, any appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with the Committee's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2022.

Carried Unanimously

6:55PM the meeting came out of confidence

10 Meeting Closure

The meeting was declared closed at 6:55pm.

CONFIRMED THIS 3rd DAY OF May 2022

CHAIRPERSON

5 Confidential Items

5.1 Cover Report - Deputy Independent CAP Member

Report Reference	SRSC220406F5.1
Originating Officer	Team Leader - Planning – Alex Wright
Corporate Manager	Manager Development and Regulatory Services - Warwick Deller-Coombs
General Manager	Acting General Manager City Development - Tony Lines

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

RECOMMENDATION

That pursuant to Section 90(2) and 90(3)(a) of the Local Government Act 1999, the Review and Selection Committee orders that all persons present with the exception of the following persons: Chief Executive Officer, Acting General Manager City Development, Manager People and Culture, Manager Development and Regulatory Services, Team Leader Planning and Manager Corporate Governance, be excluded from the meeting as the Committee receives and considers information relating to the Independent Council Assessment Panel Members upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the personal affairs of any persons.

6 Reports for Discussion - Nil**7 Reports for Noting - Nil****8 Workshop / Presentation Items - Nil****9 Other Business****10 Meeting Closure**

The meeting shall conclude on or before 5:30pm unless there is a specific motion adopted at the meeting to continue beyond that time.