

**Minutes of the Finance, Risk and Audit Committee
held on Tuesday, 17 May 2022 at 2.00 pm
Electronic Webinar**

PRESENT

Ms Emma Hinchey (Chair)
Ms Nicolle Rantanen
Mr David Papa
Councillor Maggie Duncan

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Mat Allen
General Manager Corporate Services - Sorana Dinmore
General Manager City Development - Tony Lines
Manager Office of the CEO - Kate McKenzie
Unit Manager Governance and Council Support - Victoria Moritz
Chief Finance Officer – Ray Barnwell
Manager City Activation – Charmaine Hughes
Registered Architect Strategic Projects – Birgit Stroeher
Risk Partner – Tania Del Torre
Director BRM Advisory - Michael Richardson
Director BRM Advisory - Lisa Teburea
Director KMPG – Ms Heather Martens
Senior Consultant KMPG - Susan Blight
Partner, Galpins - Tim Muhlhausler

1 Open Meeting

The Chair opened the meeting at 2.00pm

2 Kurna Acknowledgement

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

The following interests were disclosed:

- Ms Rantanen declared a perceived conflict of interest in the item *Cove Sports and Community Club Stage 1 - Prudential report*.

4 Confirmation of Minutes

4.1 Confirmation of Minutes of the Special Finance, Risk and Audit Committee Meeting held on 26 April 2022
Report Reference FRAC220517R4.1

Moved Ms Rantanen**Seconded Mr Papa**

That the minutes of the Special Finance, Risk and Audit Committee Meeting held on 26 April 2022 be taken as read and confirmed.

Carried Unanimously

5 Business Arising

5.1 Business Arising Statement - Action Items

Report Reference FRAC220517R5.1

The Committee reviewed the Business Arising from previous meetings of the Finance, Risk and Audit Committee meetings, the meeting schedule, and upcoming items. The Committee questioned the outstanding item on the Business Arising Statement relating to the *Service Review Program and Recommendations Progress Update* and whether a revised date had been considered. The Committee also questioned and raised concerns over the standing item on the indicative work program *Service Review Program - Scopes, Reviews and Monitoring*, which relates to the tracking of outstanding service review action items, noting this report was not provided to the Committee in this agenda.

Management advised of recent internal discussions with ELT and the proposal of a varied approach with a hybrid model proposed until 30 June 2023 to address the current service review program and recommendations and a formal model from 1 July 2023. The hybrid approach is suggested as a result of an array of different priorities including the Digital Transformation Project as well as additional post implementation reviews that are occurring. Anthony Jones has been commissioned across the three Councils to undertake continuous system reviews with the first report with the Chief Executives of the Councils. The additional 12 months will allow the organisation to stabilise through significant change and DTP and will be the organisation in a better position for this method and process to occur.

Action:

- **Item 2 on the Business Arising Statement – Action: A report be brought back to the Finance and Audit Committee in August with a status updated including a program detailing expectations and commitments for this year and next (original due date Aug 21). Ensure this report comes back in August 2022 including a detailed structured approach.**
- **Standing Item: *Service Review Program - Scopes, Reviews and Monitoring*, to be presented to the FRAC in August.**
- **Look at the Budget Review report placement for next year's schedule to ensure the deadline is met for FRAC.**

Moved Mr Papa

Seconded Councillor Duncan

That the Finance, Risk and Audit Committee:

1. Notes the business arising statement, meeting schedule and upcoming items.

Carried Unanimously

6 Reports for Discussion

6.1 Internal Audit Program - Implementation of Recommendations Report Reference FRAC220517R6.1

Manager Office of the CEO provided a brief overview and summary of the status of the Internal Audit Program and Implementation of Recommendations.

The Committee provided the following feedback:

- The Committee queried whether the tracking of the recommendations was part of the change program moving forward in terms of the Service Reviews and whether these initiatives would be considered. Management acknowledged the alignment between the work that has already been done, and that will be done, with the intent to consolidate the pieces with a main focus.
- Noted the number of high rated findings that are not on track and raised concerns for slippage querying what else can be done to rectify these. The Committee also noted the significant number of low rated items and questioned whether it was practical and realistic to achieve a completion rate for all these items or whether resources should be focusing on completing the high-risk items. They also acknowledged a significant number of low-risk items can amount to a high risk in itself. Management advised the intent is to complete all actions and recommendations where reasonable to do so. There was an undertaking from management to go through the comments in detail and place a lens over what is material value and what may not be. Management will work with the Senior Leadership Team to determine any recommendations that may be closed out and will bring this back to the Committee to close out.
- Management provided assurance with regards to the challenges with resourcing to progress and accelerate some of this work was not due to a lack of trying, with the current market being considerably difficult.
- The committee cautioned the amount of low risk and low rating recommendations can still have a significant impact on the organisation and are key to helping performance improvement.
- Suggested a number of the items need a revised due date with the current due date well expired. There is a risk if a revised date is not determined, the actions will not be prioritised.
- The Committee further noted a number of the comments did not correctly relate to either the percentage complete or were in fact a duplicate of the previous quarter or duplicate of another comment.
- The Committee questioned the timing around the completed item in the Cyber Security report, noting the previous quarter this was off-track and has now been completed. Management confirmed through additional training, inclusion in the induction process and collaborative work with IT staff and individuals on cyber awareness, this item had progressed. Staff will continue with individual process but will also secure processes and systems as much as possible to lessen the risk. The rate of responses for phishing responses had decreased as there has been more interaction between cyber staff and staff who failed tests with a higher IT presence.
- The Committee noted there had been some good progress in closing actions out and commended staff on actioning these.
- The challenge in resources was noted regarding various updates, in particular the Metrics that Matter. It was noted the Chief Data Officer position who was appointed across all three Councils and the associated responsibilities may have been ambitious, however this work will be picked up through the work being done with the Service Reviews as well as the intended work for the incoming Business Intelligence Unit.
- The Committee noted the high number of actions completed in the Asset Inspection Schedule progress report and sought confirmation that everything was completed when creating the new processes / procedures. Management confirmed the inspection procedure includes

different types of asset classes and responsibilities, record keeping procedures and reporting procedures have been completed through adapting the Power BI system. The challenge now is to implement the procedures, however there is a training plan to manage this and a 3-month review to be overseen by ELT to review the progress.

- The Committee highlighted the importance of ensuring any close out comments identify how the initial finding has been addressed with sufficient evidence to suggest the process created by the auditor has been met.

Moved Ms Rantanen

Seconded Councillor Duncan

That the Finance, Risk and Audit Committee:

1. Notes the status of the Internal Audit Program (Attachment 1).

Carried Unanimously

6.2 Council Member Report

Report Reference FRAC220517R6.2

The Committee noted the report was taken as read. Questions were asked regarding the *Section 270 Internal Review of Decision - Spinnaker Circuit Reserve*. Management advised this was relating to a grievance from resident regarding the revocation of the community land classification and the associated public consultation process. Management also clarified the decision process relating to the Pump track, confirming Council have resolved a reduced scope for the track, which is no longer classed as UCI accredited.

The Chair sought and was granted leave of the meeting to move into confidence at the end of the Agenda to discuss the following items:

- Unsolicited Proposal – 262 Sturt Road, Sturt
- SWBMX and Southern Soccer Facility Project Update

Moved Ms Rantanen

Seconded Mr Papa

That the Finance, Risk and Audit Committee:

1. Notes this report.

Carried Unanimously

6.3 Draft Annual Business Plan 2022-23 and Long-Term Financial update

Report Reference FRAC220517R6.3

The Chief Finance Officer provided an update on the Draft Annual Business Plan (ABP) 2022-23 and Draft Long Term Financial Plan (LTFP) since it was last presented to the Committee in February and noted the participation and feedback to date from the community consultation, due to close on 13 May 2022. Key features of the plan include the increased use of cash reserves. In particular, \$2m previously set aside for Major Infrastructure Failure from the Asset Sustainability Reserve has now been incorporated into the Annual Business Plan to support the delivery of unfunded priorities and reduce the impact on the community. In addition, Council decided not to increase some reserves including the CFPP and Walking and Cycling fund. Council has supported a move away from a 'cash holding' position in the current environment. Rather than retaining cash reserves in a number of different reserves Council proposes to minimise the number of separate reserve funds and assess projects on their merit going forward for inclusion in the development of future ABP's and LTFP's.

The Committee provided the following comments and feedback:

- Noted it was excellent to see the utilisation of cash reserves. Management confirmed they are managing this through the planning documents and Council Member workshops with this emphasis moving forward.
- Commented on the breakdown within the report and the positive message this sends to the community. The Committee acknowledged a lot of information and effort has gone into the plan and it was good body of work.
- The Committee tested some of the assumptions around the proposed KPI's in particular the employee costs target of less than 3%, questioning how this would be achieved with the current challenges in the market. Management advised these are based on draft KPI's and a further workshop with Council Members has been scheduled to discuss these in further detail before being finalised. Management also noted they are in the confidential stages of the Enterprise Agreement.
- The Committee acknowledged the Council are actively looking at this with Council Members aware of the risks accordingly. In particular Staff have re-iterated the key risk is on the big project scopes and escalation.
- The Committee commented it was fortunate the Council was in a strong financial position.
- Further understanding was sought from the Committee on the unit rates in asset plans. It was queried whether we are using current unit rates or old unit rates. The Committee stressed the importance of using updated unit rates on projects like Coastal Walkway and Marino Hall.
- The Committee questioned whether we had discussed the impact of climate change on infrastructure and queried how we are future proofing ourselves. Management confirmed this was at the forefront and has been taken into consideration. Initiatives such as the COMPAS and building the environmental impact into renewal plan was addressing this issue. A forward plan is being prepared with timing and spendings to inform long term financial planning. This is due for completion by the end of the year. It was also noted that this is one of our high risks with a body of work being undertaken on an implementation plan that will also capture climate change.
- The Committee raised concerns over the number of responses from the Community Consultation and questioned what strategies we are looking at to increase this moving forward. It was noted that although the numbers are still low, they are higher than last year. With a new Communications and Engagement Team, there is opportunity to review the strategies. Community engagement this year included drop-in sessions at MCC, online surveys, social media, public submission opportunity, newsletters and hard copy distribution. It was acknowledged that topic / project specific consultation resulted in a higher response rate. The Committee also suggested potentially focussing on area specific consultation.
- The Committee suggested including the results of the KPI reporting in the Annual Report to enable visibility to the Community. Management confirmed these results are also reports through Council each quarter and also inform the CEO's annual performance review.
- Feedback was provided on the Reserves Fund Policy including to consider amending the wording around increasing expenditure (p87 IV) to aligning expenditure, otherwise it may appear this is continually increasing. Suggested aligning borrowings to the strategy, considering it is not appropriate to have no borrowings forever, rather to optimise these.
- The Committee also noted it would be good to see the reserves match the actual liabilities and suggested this could be tightened up. Management noted they have considered what is in the Asset Sustainability Reserve restricting the inputs into this and minimise the number of separate reserves. The Committee suggested this be in the policy.

Moved Ms Rantanen

Seconded Mr Papa

That the Finance, Risk and Audit Committee:

1. Notes the new initiatives and service improvements incorporated into the Draft ABP 2022-23 and Draft LTFP since its February 2022 meeting.
2. Provides feedback on the current iteration of the Draft ABP 2022-23 and Draft LTFP (Attachment 1).
3. Provides feedback on the proposed changes to the Reserve Funds Policy (Attachment 2)
4. Notes the community consultation feedback received to date (Attachment 2)

Carried Unanimously

6.4 Cove Sports and Community Club Stage 1 - Prudential report Report Reference FRAC220517R6.4

Ms Rantanen declared a perceived conflict of interest in the item *Cove Sports and Community Club Stage 1 - Prudential report* as she sits on the Audit Committee for the Office of Recreation, Sport and Racing who have some minor involvement in the Cove Sport Centre funding capacity.

General Manager City Development introduced the item and provided a summary of the project to date noting this is an exciting opportunity to redefine what the facility is. The project consists of two stages with the first stage to include internal and external funding. Following the review from the Committee, a report will be prepared for Council and progress tracked over the next few months.

The following comments were provided:

- The Committee raised some concerns over some elements of the report. One of the main concerns being the operating model as well as questions over the actual costs. The Committee had concerns recommending the prudential report to Council when key pieces of information were outstanding and were uncomfortable with the unknowns.
- Staff advised the costings are accurate as of February 2022 and were rechecked at this time following the fallout from COVID-19 and supply resources. This is considered a fairly recent cost report given the time period and the project evolving. No specifications have changed with everything identified in the document included in the cost.
- It was noted the operating model is in the early days with the target deadline of August this year to develop the model. A proposed operating model for the site could be similar to the of Morphetville, given there are no function, food, beverage etc revenue streams and you would not have multiple clubs using multiple spaces. A logical model would consist of the main club shared seasonally between the football and cricket club.
- Council Members were keen to see the Section 48 report before this is endorsed as a live project. Further engagement with the Clubs would need to occur to work through the impact any proposed model may have before there is a preferred model to recommend.
- Questions were raised around the financial consequences and worst-case scenario if there was no operating model in place. It was noted that Council would be left with any running costs (e.g. water, electricity), however no staff resources would be impacted.
- Further concerns were raised from the committee around the guarantee of funding from the State Government, however staff advised that the funding was highly likely and they are in the final stages of the application. It was noted in the event the funding is not received, the project will not go ahead at this point in time.
- Additional questions were asked relating to the distribution of funding and clarification sought on whether the State Government Funding of \$2.5m was for the whole project or specifically stage 1. Management confirmed the \$2.5m was against the whole project, however suggested

using this towards Stage 1, with further discussions to occur with Council Members around funding for Stage 2. The cost of the two projects combined is around \$16.7m (stage 1 \$5.7m and stage 2 sitting around \$11m)

- The Committee queried the community consultation and expectations around the delivery of stage 2, further if stage 2 was delivered at a later date, whether there would be a cost risk and if Stage 1 would still be usable or if it was dependant on stage 2. Management confirmed the consultation was specifically relating to stage 1, however they were seeking feedback and input into stage 2, noting they were not committed in any way to stage 2. Management were conscious of this going into the engagement and clearly tried to define the two with no expectations around the second stage. Staff further clarified that each stage can operate separate and independent to each other and that Stage 2 was unfunded. If Stage 2 doesn't go ahead, it will be maintained as current circumstances with the multi sport field to the side only.
- Management commented on the timeframes proposed to ensure as much work is done in the financial year as possible. It was suggested to bring the tender forward and fast track the program.

Moved Ms Rantanen

Seconded Mr Papa

That the Finance, Risk and Audit Committee:

1. Notes that the Section 48 Prudential Report addresses requirements under the Local Government Act 1999 and notes that requirements of Section 48 (2)(f) have yet to be met.
2. Recommends to Council the adoption of the Section 48 Prudential Report and confirms the report adequately addresses the following issues in relation to the Cove Sports and Community Centre Stage 1 project:
 - a) The project's support of Council's strategic objectives.
 - b) The project's alignment with the objectives of the Council's Development Plan.
 - c) The assessment of the potential economic impacts of the Project.
 - d) The level of consultation identified for the Project.
 - e) The Project's estimated financial costs and financial viability in the short and long term (noting that the funding has yet to be approved by Council and requires consideration of the Prudential Report prior to doing so)
 - f) The assessment of the Project's risks and the appropriateness of the mitigation strategies developed.
 - g) Council's capacity to deliver the project within its financial sustainability targets.

Carried Unanimously

ORDER OF AGENDA ITEMS

The chair sought and was granted leave of the meeting to vary the order of the agenda and consider the item External Audit Engagement Letter for the Year Ending 30 June 2022 next on the agenda.

6.8 External Audit Engagement for the Year Ending 30 June 2022 **Report Reference** FRAC220522R6.8

Tim Muhlhausler, Partner Galpins provided a summary of the details of the proposed Audit Engagement Plan for the year ending 30 June 2022. Mr Muhlhausler, commented the plan is fairly typical of the audit plans we have seen before. He spoke to a few things that may appear different,

including the use of Artificial Intelligence audit techniques to enhance the audit process. There was also a focus on IT general controls that have an impact on financial risk. This testing assists to identify red flags with transactions that may be indicative of fraud, error, unusual workflows etc. and helps to target audit testing. The Plan Looks at a comprehensive suite of controls that directly mitigate against fraud and risk. A key focus is infrastructure and the depreciation of assets with emphasis on analysing depreciation and underlying assumptions in the asset management system and alignment between actual engineer strategies and depreciation expenses.

The Committee questioned the Audit dates and whether a date had been set for the final audit visit and report and raised concerns as to whether this would meet our timeframes for Committee dates. Mr Muhlhausler, advised this was not locked in yet with conversations with Chief Finance Officer still to be had. They are aiming for late September / early October ready for sign off for the October Committee meeting.

The Committee encouraged anything that can be done in preparation for the final to be considered.

Moved Councillor Duncan

Seconded Ms Rantanen

That the Finance, Risk and Audit Committee:

1. Considers the outline of Galpins Audit Plan for the financial year ending 30 June 2022. (Attachment 1)
2. Notes the scope of the audit to be carried out by Galpins for the year ending 30 June 2022.
3. Notes the Chief Executive Officer has executed acknowledgement of Galpins engagement letter on 20 April 2022. (Attachment 2).

Carried Unanimously

ORDER OF AGENDA ITEMS

The chair sought and was granted leave of the meeting to vary the order of the agenda and consider the item *Internal Audit 2021/22 Progress Update*.

6.6 Internal Audit 2021/22 Progress Update **Report Reference** FRAC220517R6.6

Ms Heather Martens and Ms Susan Blight from KMPG provided an update on the status of the progress of the Internal Audit program and to seek the Finance, and a summary of the final reports for Project Management (Collaborative) and Desktop review of Stakeholder Management.

Project Management (Collaborative)

The impact from COVID-19 was noted and the impact this has on supply chains resulting in extension of project timeframes and rising costs. The economy has seen a steady increase in insolvencies. Local Government is facing heightened risks in delivering capital programs. The program seemed timely to be embedded with new project management.

City of Marion and City of Charles Sturt compared different systems and lifecycle practices, however there was generally good consistency. The take up of CAMMS Project Management Framework and training in CAMMS was positive. Both Councils had a number of consistent findings.

It also noted that although the Project Management Framework was developed it had not been embedded throughout project management. Items such as Variation Forms had differing templates used across different teams. Additional inconsistencies in tools used were also noted. There is a key opportunity for a fit for purpose framework that could allow for more robust processes for high-risk projects.

The Committee noted the matrix used by City of Charles Sturt that could be of benefit within the framework when determining the risks associated with the project, this would involve a tailored approach based on the risk of project.

KMPG identified inconsistencies in risk management practices, with the findings suggesting additional better practice controls.

Another area of focus was the 'close out' phase. Identifying additional roles and responsibilities in close out checklists would ensure there is accountability to these actions. This phase also included a lack of benefits realization observed. This was not consistently performed. It was also noted that document retention practices for project management appeared quite immature, however there were pockets of better practice identified some of the large projects.

The Committee made the following comments:

- It queried whether the Contractor Performance Review was also included in the Contractor Management and whether there was any duplication. It was confirmed there was reference to the Contractor Management, and this was further addressed in the close out meeting.
- The management responses appear very broad to very specific findings. The committee suggested going through specific findings to determine exactly what it is we are aiming to achieve with the findings and detailing the exact steps to resolve. This will also assist with tracking the findings and reporting on the actions.
- The Committee noted some findings are nearly six years old that have not been dealt with. It was suggested the findings have clear expectations around completion (e.g., 30 / 60 / 90 days).
- It was questioned whether we already have a forward procurement plan. Management advised discussions had been had recently with ELT around what the procurement pipeline was for the next 18 months. There is work in progress forecasting when and where we are going to market on certain projects, however the procurement plan still needs further work.
- The Committee raised concerns over CAMMS and the ability to review past projects learnings. A suitable outcome is being investigated in conjunction with risk and strategy.

Stakeholder management

The Committee provided the following feedback

- It was noted the turnover of staff was at a high. The Committee noted with this increase comes the importance of focusing on relationships. The Committee highlighted the importance of the road map on p192 recommending that City of Marion take a staged approach to implementing changes relating to its stakeholder management and encouraged Management to get in and get this done.
- The Committee questioned whether the Project Management Office was resourced adequately or whether project managers are overstretched. Staff advised there are no concerns regarding under resourcing at this stage. There is a plan to re-stabilise the framework piece of work. A key focus is on education and enabling project managers to

understand the framework to allow them to carry out the work. It was recognised there may be a gap with delivery contractors carrying out the actual work, however the stakeholder and risk management plans will take carriage of this.

Moved Mr Papa

Seconded Ms Rantanen

That the Finance, Risk and Audit Committee:

1. Notes the progress of the Internal Audit Program.
2. Considers and provides feedback on the:
 - a. Project Management (Collaborative) and
 - b. Desktop review of Stakeholder Management.
3. Notes the Internal Audit Program for 2022/23

Carried Unanimously

6.5 Corporate Risk Review Report Q3 2021/22

Report Reference FRAC220517R6.5

The Committee noted the item as read and provided the following comments:

- Table 2 suggests a reduced risk regarding the pandemic. The Committee questioned whether there was actually a reduced risk. Management advised the Senior Executive have had good conversations around this based on the current control environment and planning. They were comfortable to drop this down to a medium risk with the organisation managing the ongoing risks and moving towards business as usual within the controlled environment.
- The Committee noted the good work that has been done on new causes and drivers in relation to the risk for poor data quality and information governance relating to the DTP. It was queried whether treatments become implemented controls once complete. Management confirmed this should be the case.
- The Committee suggested including the effectiveness of the control rather than the responsible officer and also questioned whether all ICT recommendations were complete
- Overall the Committee noted the good work on the Corporate Risk Reviews.

5.02pm Ms Rantanen left the meeting and did not return.

Moved Councillor Duncan

Seconded Mr Papa

That the Finance, Risk and Audit Committee:

1. Notes the report.

Carried Unanimously

6.7 Business Continuity Program Annual Report 2021-22

Report Reference FRAC220517R6.7

Manager Office of the CEO introduced the item, noting work had progressed over the period, however recent staff turnover has resulted in a gap in the program with a setback of approximately 8 weeks. New staff will be upskilled and brought up to speed on the Business Continuity Program. It was acknowledged the appendices (revised Business Continuity Plan and KPMG report outlining the BIA

Recovery Strategy Project) were missing and that these would be brought back to the Committee in August.

The Committee noted the program was less robust compared with before COVID-19, however commented that the exercises look at major physical incidents and questioned the impact of an incident around the loss of access to systems and how this would look. Management acknowledged the comments, however, were also conscious of the number of new staff within the senior leadership team and whether a storm related exercise may be more beneficial to upskill the team on their roles and responsibilities if an incident were to occur. It was noted this would be looked at in further detail.

ACTION:

Bring the following document back to the next Finance, Risk and Audit Committee Meeting in August:

- 1. Business Continuity Plan**
- 2. KMPG report outlining the BIA and Recovery Strategy Project**

Moved Councillor Duncan

Seconded Mr Papa

That the Finance, Risk and Audit Committee:

1. Notes the report and provides feedback on the annual program.

Carried Unanimously

7 Reports for Noting

7.1 DTP Update Report Reference

FRAC220517R7.1

The report was taken as read with the Committee commenting on the good work on completing the recruitments. The Committee questioned why the Payroll / HRIS project has not met its objectives. Management advised the system has been implemented, however we are finding some elements are still not working as expected and are therefore not seeing the full benefits. An external party has been engaged to assist with the review and staff are continuing to work with the vendor to address the issues.

Moved Councillor Duncan

Seconded Mr Papa

That the Finance, Risk and Audit Committee:

1. Note the update on the Digital Transformation Program.

Carried Unanimously

8 Workshop / Presentation Items

Nil

9 Confidential Items

9.1 Cover Report - Cybersecurity Quarterly Update

Report Reference FRAC220517F9.1

Moved Councillor Duncan

Seconded Mr Papa

That pursuant to Section 90(2) and (3)(e) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Chief Executive Officer, A/General Manager City Development, General Manager Corporate Services, A/General Manager City Services, Manager Office of the CEO, Chief Financial Officer, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Committee receives and considers information relating to Cyber security of CoM, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the current status of the CoM Cyber Security and the impact on contractual expectations.

Carried Unanimously

5.11pm the meeting went into confidence.

Moved Councillor Duncan

Seconded Ms Hinchey

In accordance with Section 91(7) and (9) of the Local Government Act 1999 the committee members order that this report, Cybersecurity – Quarterly Update, any appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2022.

Carried Unanimously

6.2 Council Member Report

Report Reference FRAC220517R6.2

Moved Councillor Duncan

Seconded Mr Papa

That pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager of the Office of the CEO, Chief Financial Officer, Manager City Activation, Unit Manager Governance and Council Support, be excluded from the meeting as the Committee receives and considers information relating to *Unsolicited Proposal – 262 Sturt Road, Sturt and SWBMX and Southern Soccer Facility Project Update* upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the report relates to commercial and financial information.

Carried Unanimously

5.25pm Mr Papa left the meeting and did not return

The Committee went into confidence to discuss the following Confidential Items from the Elected Member Report:

- SWBMX and Southern Soccer Facility Project Update (22 February 2022)
- Unsolicited Proposal – 262 Sturt Road, Sturt (10 May 2022)

5.31pm the meeting came out of confidence

10 Other Business

Nil

11 Meeting Closure

The meeting was declared closed at 5.31pm.

CONFIRMED THIS 16TH DAY OF AUGUST 2022

CHAIRPERSON