

**MINUTES OF THE GENERAL COUNCIL MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 25 NOVEMBER 2014**



PRESENT

His Worship the Mayor Kris Hanna

Councillors

Coastal Ward

Ian Crossland
Tim Gard

Mullawirra Ward

Jason Velsikou

Southern Hills

Janet Byram
Nick Westwood

Warracowie Ward

Bruce Hull
Nathan Prior

Warriparinga Ward

Luke Hutchinson
Raelene Telfer

Woodlands Ward

Nick Kerry
Tim Pfeiffer

In Attendance

Mr Mark Searle
Ms Kathy Jarrett
Ms Heather Montgomerie
Mr Ray Barnwell
Ms Kate McKenzie
Ms Victoria Moritz

Chief Executive Officer
Director
Director
Manager Finance
Manager Governance
Governance Officer

COMMENCEMENT

The meeting commenced at 7.09pm.

KAURNA ACKNOWLEDGEMENT

We would like to begin by acknowledging the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

MEMBERS DECLARATION OF INTEREST

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

Councillor Pfeiffer declared a conflict of interest in the item *Re-establishing Audit Committee and Appointment of Members (GC251114R06)* as he has a professional relationship with one of the committee members.

CONFIRMATION OF MINUTES

Moved Councillor Veliskou, Seconded Councillor Hutchinson that the minutes of the General Council meeting held on 28 October 2014 be taken as read and confirmed.

Carried Unanimously

ADJOURNED ITEMS

Nil

DEPUTATIONS

Nil

PETITIONS

Nil

MATTERS LYING ON THE TABLE

Nil

COMMITTEE RECOMMENDATIONS

Nil

WORKSHOP / PRESENTATION ITEM

Nil

CORPORATE REPORTS FOR DECISION

Results of 2014 Local Government Elections Report Reference: GC251114R01

Moved Councillor Hull, Seconded Councillor Crossland that Council:

1. Notes this report dated 25 November 2014 regarding the election results for the 2014 Local Government Elections.

Carried Unanimously

Appointment of Date, Time and Place of Council Meetings Report Reference: GC251114R02

Moved Councillor Hull, Seconded Councillor Byram that Council resolves to:

1. Adopt the following meeting cycle to facilitate open, responsive and accountable government as well as the timely conduct of Council's business:
 - i. General Council meeting to be held on Tuesday, 9th December 2014;
 - ii. General Council Meeting to be held on Tuesday, 27th January 2015;
 - iii. General Council Meeting to be held on Tuesday, 24th February 2015;
 - iv. General Council Meeting to be held on Tuesday, 24th March 2015;
 - v. General Council meetings to be held on the 2nd and 4th Tuesday of the month from April 2015 to November 2015;
 - vi. General Council meeting to be held Tuesday, 8th December 2015;
 - vii. General Council meetings will be held in the Chamber, at the City of Marion Administration Centre, 245 Sturt Road, Sturt commencing at 7.00pm.
2. Adopts the schedule of meeting dates for 2014/15 provided at Appendix A to the report, with the exceptions of 10 February and 10 March 2015.
3. Publish the Schedule of Meetings for 2014/15 in the Guardian Messenger the week commencing Monday 30th November 2014.

Carried Unanimously

7.15pm Councillor Hutchinson left the meeting

Appointment of Deputy Mayor
Report Reference: GC251114R03

Moved Councillor Hull, Seconded Councillor Crossland that Council:

1. Appoints Councillor Hutchinson as the Deputy Mayor from November 2014 until November 2015;

Carried Unanimously

7.16pm Councillor Hutchinson re-entered the meeting

Establishment of a Chief Executive Review Committee
Reference No: GC25112014R04

Moved Councillor Veliskou, Seconded Councillor Gard that Council:

1. Establishes the Chief Executive Review Committee for the term of the Council to conduct the annual Chief Executive Officer performance and remuneration reviews in accordance with the Terms of Reference as set out in Appendix 1 to this report and the Chief Executive Officer's Employment Agreement.
2. Appoints the Mayor and Deputy Mayor to the Chief Executive Review Committee for the term of the Council.
3. Appoints Councillor Raelene Telfer to the Chief Executive Review Committee for the 2014 / 2015 CEO Performance and Remuneration Review.
4. The Terms of Reference of the CEO Review Committee be reviewed, commencing in July 2015 to be concluded before November 2015.

Carried Unanimously

7.19pm Councillor Veliskou left the meeting

Re-establishing the Strategic Directions Committee and Appointment of Members
Report Reference: GC251114R05

Moved Councillor Pfeiffer, Seconded Councillor Byram that Council;

1. Establishes the City of Marion Strategic Directions Committee.
2. Adopts the Strategic Directions Committee Terms of Reference, as set out in Appendix 1 of this report;
3. Appoints Councillor Veliskou as the Presiding Member to the Strategic Directions Committee from November 2014 until November 2015;

4. Appoint the following Independent Members until November 2015:
 - 1) Professor Chris Daniels
 - 2) Darren Billsborough
 - 3) Marty Gauvin
5. Sets the sitting fees for the Independent Members of the Strategic Directions Committee at \$1,000 per meeting.
6. Requests that the Terms of Reference of the Strategic Directions Committee be reviewed, commencing in July 2015 to be concluded before November 2015.

Carried Unanimously

7.28pm Councillor Pfeiffer left the meeting

7.29pm Councillor Veliskou re-entered the meeting

Re-establishing the Audit Committee and Appointment of Members
Report Reference: GC251114R06

Moved Councillor Telfer, Seconded Councillor Hutchinson that Council;

1. Establishes the City of Marion Audit Committee subject to the review of the Audit Committee in the July quarter 2015 and in its continuance in this form.
2. Adopts the Audit Committee Policy and Terms of Reference, as set out in Appendix 2 of this report with the following amendments:
 - In Terms of Reference insert “at least” into point 5.5 to read: *Review the effectiveness of the Committee at least biannually as a formal process.*
3. Appoints Councillor Tim Pfeiffer to the Audit Committee from November 2014 until November 2015;
4. Confirms the appointment of Mr Greg Connor as independent member of the Audit Committee until 28 November 2016;
5. Confirms the appointment of Mr Lew Owens as independent member of the Audit Committee until 28 November 2015;
6. Thanks Ms Cathy Cooper for her term expiring on 28 November 2014.; and
7. That Council source an appointment of an external representative as per the Audit Committee Policy 3.11, 3.12, 3.13 (Appendix 1).
8. Sets the sitting fees for the Chairman of the Audit Committee at \$1,200 per meeting and the Independent Members of the Audit Committee at \$1,000 per meeting.

Carried

**Development Assessment Panel (DAP) – Appointment of Elected Members to the Development Assessment Panel from 1 December 2014.
Report Reference: GC251114R07**

7.32pm Councillor Kerry left the meeting
7.32pm Councillor Westwood left the meeting

Moved Councillor Hutchinson , Seconded Councillor Prior that:

1. Council appoints Councillor Appleby, Councillor Kerry and Councillor Westwood to the Development Assessment Panel for a term commencing on 1 December 2014 and concluding on 1 December 2015.
2. A notification be placed in the “Messenger” newspaper advising of the appointments of Elected Members to the Panel.

Carried Unanimously

7.35pm Councillor Kerry re-entered the meeting
7.35pm Councillor Westwood re-entered the meeting

**Elected Member Expense, Benefit, Support & Facilities Policies
Report Reference: GC251114R08**

Moved Councillor Veliskou, Seconded Councillor Crossland that Council:

1. Adopts the Elected Members Expense, Benefits, Support and Facilities Policy as provided in Appendix 1 with the following amendments:
 - Addition - All claims for reimbursement need to be submitted within 6 months of the costs being incurred.
 - Addition - Reimbursement of up to \$200 per annum for on-line subscriptions / applications (Section 5.4)
 - Deletion - dot point 1 in item 4.1 of Appendix 1
2. Review the Elected Members Expense, Benefit, Support & Facilities Policy by June 2015.

Carried

Persons to Act In The Absence Of Chief Executive Officer
Report Reference: GC251114R09

Moved Councillor Veliskou, Seconded Councillor Byram that Council:

1. Supports the approach of staff occupying the position of 'Director' to act in the absence of the Chief Executive Officer.

Councillor Hull sought leave of the meeting to record the following question and answer in the minutes:

The meeting agreed

Question:

Will any Director acting in the position of CEO attract higher duty payments for acting in the role of CEO?

Response:

In response the CEO advised that no higher duty payments are paid to Directors.

The motion was Carried Unanimously

7.52pm Councillor Crossland left the meeting

7.53pm Councillor Kerry left the meeting

SRWRA City of Marion Board Representatives
Report Reference: GC251114R10

Moved Councillor Hull, Seconded Councillor Veliskou that Council:

1. Appoints Councillor Crossland as Council's representative on the Board of the Southern Region Waste Authority.
2. Appoints Mr Vincent Mifsud as Council's representative on the Board of the Southern Region Waste Authority.
3. Appoints Councillor Kerry as Deputy for a term consistent with the provisions of the Southern Region Waste Authority Charter (currently 4 years).

Carried Unanimously

7.56pm Councillor Crossland re-entered the meeting

CORPORATE REPORTS FOR INFORMATION NOTING

Finance Report – October 2014 Report Reference: GC251114R11

7.58pm Councillor Kerry re-entered the meeting

Moved Councillor Telfer, Seconded Councillor Veliskou that Council:

1. Receive the report “Finance Report – October 2014”.

Carried Unanimously

Strategic Activities as at 25 November 2014 Report Reference: GC251114R12

Moved Councillor Pfeiffer, Seconded Councillor Hull that:

1. the Strategic Activities as at 25 November 2014 undertaken by the CEO and the Directors be noted.

Carried Unanimously

MATTERS RAISED BY MEMBERS

QUESTIONS WITH NOTICE

Street Trees Ref No: GC251114Q01

QUESTION:

- How many street trees were planted in the 2013-2014 financial year?
- How many watering trucks does council own?
- How many times does an individual tree get watered from planting, until council watering ceases?

COMMENTS:

Anthony Harris, Acting Unit Manager, Open Space.

1475 Street Trees were planted during the 2013/2014 financial year.

Council owns two Water Trucks.

Watering of street trees generally takes place between October and May each year. New plantings are generally watered at two week intervals over a period of two years, however this may vary according to seasonal conditions.

City Limits Magazine
Ref No: GC251114Q02

QUESTION:

What is the itemised cost of printing AND the distribution of the City Limits magazine over the past 4 issues?

COMMENTS:

Craig Clarke, Unit Manager Communications

City Limits is produced three times a year and is used to update the community on news from the City of Marion and views of Elected Members in a regular column. It also profiles community groups and businesses.

Each edition is delivered to 43,000 homes and businesses throughout the city and to other stakeholders. It is also available digitally on the City of Marion's website.

The following table outlines the production, printing and distribution costs for the past four editions:

Issue	Production	Printing	Distribution	Total
October 2014	\$14,500	\$16,860^	\$4,538	\$35,898
April 2014	\$14,500	\$16,970^	\$4,652	\$36,122
December 2013	\$14,500	\$19,116	\$7,038#	\$40,654
August 2013	\$14,500	\$19,083	\$4,632	\$38,215

^ Price of printing represents the cheaper cost of purchasing stock.

Price of distribution includes the cost of inserting the waste calendar into the magazine

The City Limits Magazine has been produced, printed and delivered in accordance with the current budget allocation.

SAJC Contributions
Ref No: GC251114Q03

QUESTION:

What is the City of Marion's financial and in-kind contributions to the SAJC over the past 4 years, both in terms of sponsorship for the Marion Race Day and in relation to any other matter?

COMMENTS:

Ray Barnwell, Finance Manager

The SAJC is the largest venue in Marion, enabling it to support training and events for the City of Marion. I am advised the only booking with the SAJC in 2015 is for the annual volunteer dinner in May. The following table outlines the payments over the past four years:

	Volunteer events	Marion Race Day sponsorship	Staff training	End of year function	Making Marion	Community women's lunch	Other	Total
2014	16,088	8000	19,547	0			1206	44,841
2013		8000	10,159	25,248			14,263	57,670
2012		14,000^	11,252	27,531	13,250		18,693	84,726
2011	10,882	5000	20,407	22,378		10,123	596	69,386
Total excluding GST	26,970	35,000	61,365	75,157	13,250	10,123	34,758	256,623

^Two payments were made in the same calendar year for separate Marion Race Day.

Marion Celebrates
Ref No: GC251114Q04

QUESTION:

What is the budget for the Marion Celebrates event in 2015?

COMMENTS:

Dagmar Morello, Acting Manager Libraries and Cultural Development

The operating budget for Marion Celebrates in 2014/15 is \$45,000. Marion Celebrates is held once every second year. Planning and Implementation is well underway for the next event being held on Sunday, 29th March 2015.

Marion Learning Festival
Ref No: GC251114Q05

QUESTION:

What was the budget for the Marion Learning Festival held in 2014?
And what is the staff time associated with each event in dollars?

COMMENTS:

Margi Whitfield, Manager Community Participation

The operating budget for the 2014 Marion Learning Festival was \$41,150 and the estimated cost of staff time is approximately \$6,500. The Marion Learning Festival is held annually.

The 2014 festival was held on 29th August 2014 to 1st September 2014. The actual costs were \$28,400. The balance of \$12,750 will be applied to the 2015 Festival, with planning commencing this financial year.

MOTIONS WITH NOTICE

Nil

QUESTIONS WITHOUT NOTICE

Various questions were asked and either answered during the meeting or taken on notice.

MOTIONS WITHOUT NOTICE

Induction Training Weekend
Ref No: GC251114M01

Moved Councillor Telfer Seconded Councillor Westwood that Elected Members thank City of Marion staff for their induction training weekend.

Carried Unanimously

CONFIDENTIAL ITEMS

Nil

CLOSURE - Meeting Declared Closed at 8.22pm.

CONFIRMED THIS 9 DECEMBER 2014

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CHAIRPERSON