MINUTES OF THE INFRASTRUCTURE AND STRATEGY COMMITTEE
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 6 MARCH 2018

PRESENT

Elected Members

Councillor Luke Hutchinson (*Presiding Member)*, Councillor Tim Pfeiffer, Councillor Nathan Prior, Councillor Tim Gard and Councillor Bruce Hull

Independent Member

Mr Christian Reynolds

In Attendance

Councillor	Janet Byram
Councillor	Raelene Telfer
Councillor	Jason Veliskou
Councillor	Ian Crossland
Mr Adrian Skull	Chief Executive Officer
Ms Abby Dickson	General Manager City Development
Mr Tony Lines	General Manager City Services
Mr Vincent Mifsud	General Manager Corporate Services
Ms Fiona Harvey	Manager Innovation and Strategy
Mr Greg Salmon	Manager City Activation
Mr John Deally	Manager ICT
Ms Elaine Delgado	Strategy Leader (minute taker)

1. **OPEN MEETING**

    The meeting commenced at 6.33pm.

2. **KAURNA ACKNOWLEDGEMENT**

    We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. **MEMBERS DECLARATION OF INTEREST**

    The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

    - No declarations were made.

4.   CONFIRMATION OF MINUTES

Members noted the comments relating to the Committee's Terms of Reference in the minutes.

Moved Cr Gard, Seconded Mr Reynolds the minutes of the Infrastructure and Strategy Committee Meeting held on 6 February 2018 be taken as read and confirmed.

Carried unanimously

5.   BUSINESS ARISING

5.1   Review of the Business Arising from previous meetings of the Infrastructure and Strategy Committee Meetings

The need for a whole-of-city approach to Smart Cities was discussed with the following points made:
- A Smart Cities pilot study is currently being scoped and a business case developed
- Smart Cities is a broad topic with potential opportunities to:
  - Obtain accurate baseline data to inform service levels in locations, such as the Tonsley residential site and open spaces
  - Partner with different business sectors in Tonsley to further Council's Smart City agenda where there is the opportunity for beneficial outcomes to be delivered for the City of Marion's community
  - Council's 10-Year Strategic Plan is a pivotal document in identifying Smart City pilot projects to pursue
  - Find industry partners to advise and work with Council
- It is important that Council does not work in a 'silo' and is informed about other government sector priorities and associated timeframes

Cr Pfeiffer entered meeting at 6.50pm

5.2   Meeting Schedule and Work Program for 2018

Members provided the following suggestions:

- No agenda items should be scheduled for November due to Council elections
- The two items scheduled for November to be included in the October meeting agenda
- Reschedule the Smart Cities Pilot Project Opportunities agenda item from April to May
- Reschedule some May agenda items to enable the inclusion of the Smart Cities item
- Include agenda item 'Infrastructure and Strategy Committee Handover' in October

ACTION: Prepare Smart Cities 'roadmap' for discussion at the May meeting

6. REPORTS FOR NOTING

Infrastructure Projects Progress Updates
Report Reference: ISC060318R6.1

The following points were noted on projects progress updates:
- Glenthorne Farm project has been removed from the progress updates as it is not currently active
- The Lorenzin/Seacliff Park project is not Council driven but has been addressed as a Development Plan Amendment
- Water from Oaklands Wetland is expanding each year to irrigate reserves with future potential to treat the water for residential use
- Mitchell Park Sports and Community Centre project is 'spade ready' but details on the provision of sport has yet to be finalised. Communications with residents have been undertaken. No external funding for the project has been confirmed at this stage.
- Project packs have been distributed to state government candidates and Basketball SA to advocate for external funding for 'spade ready' projects
- A coordinated and expanded communications approach is required to maximise the opportunity for project delivery

Actions:
- **A broad update of the Oaklands Wetland water project to be provided to the April 2018 Infrastructure and Strategy Committee meeting**
- **Ms Dickson to circulate communications on the Mitchell Park Sports and Community Centre project to Committee members**

Moved Cr Prior, Seconded Mr Reynolds that the Infrastructure and Strategy Committee:

1. Notes the progress report on key infrastructure projects

Carried unanimously

7. CONFIDENTIAL ITEMS

BMX Project – Progress Report
Report Reference: ISC060318F01

Moved Cr Gard, Seconded Mr Reynolds that the Infrastructure and Strategy Committee:

1. Pursuant to Section 90(2) and (3)(d) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Cr Byram; Cr Telfer; Cr Crossland; Cr Veliskou; Adrian Skull, Chief Executive Officer; Abby Dickson, General Manager City Development; Tony Lines, General Manager City Services; Vincent Mifsud, General Manager Corporate Services; Fiona Harvey, Manager Innovation and Strategy; Greg Salmon, Manager City Activation; John Deally, Manager ICT; and Elaine Delgado, Strategy Leader be excluded from the meeting as the Committee receives and considers information relating to the BMX Project, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter

confidential given the information relates to commercial information of a confidential nature, and would on balance, be contrary to the public interest commercial information.

Carried unanimously

7.40pm the meeting went into confidence.

> **Moved Cr Hull, Seconded Cr Gard that** the Infrastructure and Strategy Committee:
>
> 1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Committee orders that this report, BMX Project, associated appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and 3 (d) of the Act, except when required to effect or comply with the Committee's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2018.

Carried unanimously

7.55pm the meeting came out of confidence

8. REPORTS FOR DISCUSSION

ICT Digital Transformation Plan Update
Report Reference: ISC060318R8.1

Mr Mifsud and Mr Deally provided an overview of the report and the following points were raised:
- The list of projects are not prioritised which enables agility in responding to needs as they arise
- The ICT Strategy Roadmap is an enabler to deliver on strategic directions in the 10-Year Strategic Plan and 3-Year Business Plan
- ICT has a critical role in building a system to capture data as a 'single point of truth' to support informed and effective decision-making, including the Smart City agenda
- The Long Term Financial Plan includes some funding to cover new ICT initiatives as they arise
- Detailed design is being developed for a new transformational asset management system for procurement in 2018/19
- ICT and Customer Experience are working in partnership to ensure data collection and use supports a 'single view' of the customer so doing business with Council provides an informed and seamless experience
- The installation of a new City of Marion website, and software for Council's agendas and minutes will enable Elected Members to easily research the history of projects, such as the Marion Swimming Centre
- The next ICT update to support a discussion on a sequential roadmap that includes a critical path and addresses the purpose and benefits to be realised for 3 project classes – 1) Productivity/Enablers; 2) Regulatory/Legislative/Compliance; 3) IT Asset Renewal
- Consider the 5+ year timeframe for 'Use of robotics' – potential to move forward to 2-5 years
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- A cyber-security framework is in place for the management of third party data with policies being updated to reflect this
- Effective and efficient collection and use of data is the 'backbone' for the organisation and is critical to a Smart City agenda

Action: ICT update scheduled for 4 September 2018 to support a discussion on a sequential roadmap that includes a critical path for 3 project classes addressing their purposes and benefits – 1) Productivity/Enablers; 2) Regulatory/Legislative/Compliance; 3) IT Asset Renewal

Moved Cr Gard, Seconded Cr Prior that the Infrastructure and Strategy Committee:

1.   Notes this report.

Carried unanimously

9.   WORKSHOP

Nil

10.   PRESENTATION

Nil

11.   ANY OTHER BUSINESS

Nil

12.   MEETING CLOSURE

The meeting was declared closed at 8.40pm.

13.   NEXT MEETING

The next meeting of the Infrastructure and Strategy Committee will be held at 6.30pm on 3 April 2018 in the Council Chamber, 245 Sturt Road, Sturt.

CONFIRMED

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CHAIRPERSON
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