



**Minutes of the Review and Selection Committee
held on Tuesday, 1 February 2022 at 6.00 pm
Virtual Meeting Room - Zoom**

PRESENT

His Worship the Mayor Kris Hanna
Councillor Maggie Duncan

Councillor Matthew Shilling

In Attendance

Chief Executive Officer - Tony Harrison
General Manager Corporate Services - Sorana Dinmore
Manager Office of the CEO - Kate McKenzie
Manager People and Culture - Jessica Lynch
Chief Financial Officer – Ray Barnwell
Team Leader Planning - Alex Wright

1 Open Meeting

The Mayor opened the meeting at 6.03pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting. Nil interests were disclosed.

4 Confirmation of Minutes**4.1 Confirmation of Minutes of the Special Review and Selection Committee Meeting held on 7 December 2021**

Report Reference RSC220201R4.1

Moved Duncan**Seconded Shilling**

That the minutes of the Review and Selection Committee Meeting held on 7 December 2021 be taken as read and confirmed.

Carried Unanimously

5 Reports for Discussion**5.1 Council Assessment Panel Member Review**

Report Reference RSC220201R5.1

The Committee determined to move into confidence to discuss the performance of the current CAP members.

Moved Councillor Shilling

Seconded Councillor Duncan

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Chief Executive Officer, Manager People and Culture, General Manager Corporate Services, Manager Office of the CEO, be excluded from the meeting as the Committee receives and considers information relating to COVID Mandatory Vaccination Policy Update, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of City of Marion employees.

Carried Unanimously

The Committee went into Confidence at 6.10 pm

Moved Councillor Duncan

Seconded Councillor Shilling

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Committee orders that the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with the Committee's resolution(s) regarding this matter, be kept confidential and not available for public inspection until the positions have been filled or for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2022.

Carried Unanimously

The Committee came out of confidence at 6.18 pm

Team Leader Planning - Alex Wright left the meeting at 6:18pm.

5.2 Review and Selection Committee Work Program for 2022

Report Reference RSC220201R5.2

Moved Councillor Duncan

Seconded Councillor Shilling

That the Review and Selection Committee:

1. Notes the proposed work program for 2022 identified at Attachment 1 to the report, with the following amendments:
 - Addition of COVID report.

Carried Unanimously

6 Reports for Noting

6.1 Corporate and CEO KPI Report - Quarter Two 2021-22

Report Reference RSC220201R6.1

Moved Shilling

Seconded Duncan

The Committee discussed:

- Interpretation and project impacts on KPI 2 – Delivery of agreed project identified in ABP and their year targets in 4-year Plan (26 projects).
- Impact of *staff participation* in the Teamgage survey across all SLT areas, on interpretation of the *staff engagement rating* for KPI 7 – Staff Engagement.
- Current and expected future impact of COVID-19 on room hire and overall performance against KPI 10 – Asset Utilisation of Sports and Community Venues.
- Work in progress to compare room hire against other councils and strategic marketing of City of Marion sports and community venues.
- Expression of KPIs and notes to aid accurate interpretation of KPI reporting.

Action

- Administration to include further information on how KPIs are being measured for Quarter 3.

That the Review and Selection Committee:

1. Notes this report and information contained within the attachments for Quarter Two.

Carried Unanimously

6:37pm – Chief Financial Officer Ray Barnwell left the meeting

7 Workshop / Presentation Items

8 Other Business

9 Confidential Items

9.1 Cover Report - COVID Mandatory Vaccination Policy Update

Report Reference RSC220201F9.1

Moved Councillor Shilling

Seconded Councillor Duncan

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Chief Executive Officer, Manager People and Culture, General Manager Corporate Services, Manager Office of the CEO,

be excluded from the meeting as the Committee receives and considers information relating to COVID Mandatory Vaccination Policy Update, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of City of Marion employees.

Carried Unanimously

6:37pm the meeting went into confidence

Moved Councillor Duncan

Seconded Councillor Shilling

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Committee orders that this report, COVID Mandatory Vaccination Policy Update, any appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with the Committee's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2022.

Carried Unanimously

6:55PM the meeting came out of confidence

10 Meeting Closure

The meeting was declared closed at 6:55pm.

CONFIRMED THIS 3rd DAY OF May 2022

CHAIRPERSON