



**Minutes of the Review and Selection Committee
held on Tuesday, 6 May 2025 at 5.30 pm
Chamber - Admin, Council Administration Centre
245 Sturt Road, Sturt**

PRESENT

His Worship the Mayor Kris Hanna
Councillor Jana Mates

In Attendance

Acting Chief Executive Officer - Tony Lines
Acting General Manager Corporate Services – Kate McKenzie
Chief Financial Officer - Ray Barnwell
Manager Office of the CEO - Sarah Vinall
Acting Manager People and Culture - Greg Cansdale

1 Open Meeting

The Mayor opened the meeting at 5.30 pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting:

No interests were disclosed

4 Confirmation of Minutes**4.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 4 February 2025**

Report Reference	RSC250506R4.1
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Moved Councillor Mates

Seconded Mayor Hanna

That the minutes of the Review and Selection Committee Meeting held on 4 February 2025 be taken as read and confirmed.

Carried Unanimously

5 Confidential Items

5.1 Cover Report - CEO Performance Review and Timeline

Report Reference RSC250506F5.1

Moved Councillor Mates

Seconded Mayor Hanna

That the Review and Selection Committee recommends to Council:

1. The endorsement of the process and timeline in attachment 1 for the CEO performance review.
2. The appointment of Allison Ashby as the independent person to provide advice to Council on the assessment of the CEO performance.

Carried Unanimously

6 Reports for Discussion - Nil

7 Reports for Noting

7.1 Council and CEO KPI Report Quarter Three 2024-25

Report Reference RSC250506R7.1

Moved Councillor Mates

Seconded Mayor Hanna

The Committee discussed the report noting that the customer service KPI for ease of lodging requests has dropped in performance. This is being reviewed and monitored to see if there is any root cause behind the drop in performance.

That the Review and Selection Committee:

1. Notes the FY24/25-FQ3 results contained within the attachments.

Carried Unanimously

7.2 Staff Movement and Exits Summary Report - Q3

Report Reference RSC250506R7.2

Moved Councillor Mates

Seconded Mayor Hanna

That the Review and Selection Committee:

1. Review the report and attached exit survey qualitative data.

Carried Unanimously

8 Workshop / Presentation Items

9 Other Business

Mayor Hanna requested that the following reports be presented to the next Committee Meeting:

1. Employees with “external employment” (employment/business/boards).
2. Overview of Human Resource Information System (HRIS) implementation.

10 Meeting Closure

The meeting shall conclude on or before 6.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

The meeting was declared closed at 5.38 pm.

CONFIRMED THIS 5 DAY OF AUGUST 2025

CHAIRPERSON