

**CITY OF MARION
GENERAL COUNCIL MEETING
11 SEPTEMBER 2018**

CONFIDENTIAL REPORT

Originating Officer: Steph Roberts, Manager Human Resources

Subject: Confirmation of Confidential Minutes of the Review and Selection Committee Meeting held 28 August 2018

Report Reference: GC180911F05

If the General Council so determines, this matter may be considered in confidence under Section 90(2) and (3)(a) of the *Local Government Act 1999* on the grounds that the report contains information relating to the personal affairs of the Chief Executive Officer.



Kris Hanna
Mayor

RECOMMENDATION:

1. That pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: _____ be excluded from the meeting as the Council receives and considers information relating to Review and Selection Committee Minutes upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the performance of the CEO.

**MINUTES OF
CONFIDENTIAL ITEMS**

- CEO Annual Performance Review 2017/18 Report Reference: RSC180828F01
- Independent Member - Finance and Audit Committee Meeting Report Reference: RSC180828R02

1. CONFIDENTIAL ITEMS

1.1 5.35pm Independent Member - Finance and Audit Committee Meeting Report Reference RSC180828R02

Moved Councillor Crossland Seconded Councillor Appleby that:

- 1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Committee orders that all persons present be excluded from the meeting as the Committee receives and considers information relating to the Finance and Audit Committee Independent Member performance, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential, given the information relates to the performance of the Independent member.**

Carried Unanimously

5.35pm Adrian Skull, Steph Roberts and Vincent Mifsud left the meeting

5.40pm Adrian Skull and Steph Roberts re-entered the meeting

1.2 5.55pm CEO Annual Performance Review 2017/18 Report Reference RSC180828F01

Moved Councillor Crossland Seconded Councillor Appleby that:

- 1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Committee orders that all persons present be excluded from the meeting as the Committee receives and considers information relating to the Chief Executive Officer (CEO) 2017/2018 Performance Review, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential, given the information relates to the performance of the CEO.**

Carried Unanimously

5.55pm Adrian Skull and Steph Roberts left the meeting

5.55pm meeting went into confidence

5.57pm Mayor Hanna left the meeting

7.00pm Steph Roberts re-entered the meeting

Moved Councillor Crossland, Seconded Councillor Appleby that the Review and Selection Committee determines that the following recommendations be proposed to Council regarding the outcomes of the Chief Executive Officer 2017/18 performance review:

1. That the Chief Executive Officer has achieved the following Performance Ratings for 2017/18: 28 Aug 2018
 - KPI 1 – 5
 - KPI 2 – 5
 - KPI 3 – 5
 - KPI 4 – 3
 - KPI 5 – 5
 - KPI 6 – 5
 - KPI 7 – 4
 - KPI 8 – 4

2. That the Chief Executive Officer has achieved an overall performance rating of 4.5. 28 Aug 2018

3. The Committee considered the CEO performance highly commendable as there has been excellent progress overall. 28 Aug 2018

4. That Council note the overall 360-degree feedback results to be used for conversation with the CEO about his performance in conjunction with the KPI results. 28 Aug 2018

5. To endorse a CEO remuneration package based on a 3.2% increase (including the 2.7% June 2018 Adelaide CPI increase plus 0.5% in recognition of the hard work the CEO has performed in driving efficiency). The increase to the cash, superannuation and motor vehicle components, to be applied from the date of his last remuneration increase. 28 Aug 2018

6. In accordance with 91(7) and (9) of the Local Government Act 1999 the Committees orders that this report, all appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2018. Dec 2018

Carried Unanimously

7.10pm the meeting came out of confidence

7.10pm the meeting closed