

# Driveway Access Permit Conditions

## DEVELOPMENT FACT SHEET

JULY 2025

All driveway access installations require Council to authorise works across Council land. These are issued by a permit under Section 221 of the *Local Government Act 1999*.

Council's Design Standard for driveway access crossovers is on the following page. Applications for new crossovers can be made on [Council's website](#).

The following conditions apply to any driveway permits that are issued by Council.

### Design

A driveway access must:

1. Be constructed as near as practicable to 90 degrees from the centre line of the driveway to the kerb alignment.
2. Be situated wholly within the property frontage boundary.
3. Be located at least 0.5 metres away from existing infrastructure (stobie poles, street signs, side entry pits, drains, utility pits etc). Any relocation or removal must be approved by the asset owner with associated costs paid by the owner.
4. Be located a minimum of 2.0m away from street trees or sufficiently away on larger trees as determined by Council's Arboriculture Officer. Applications for street tree removal, replacement or relocation will be at the discretion of Council's Arboriculture Officer. All amenity costs will be charged back to the Applicant.
5. Be located sufficiently away from traffic control devices such as parking bays, roundabouts and median strips as determined by Council's traffic section.

6. Grade toward the road, with the level at the front property boundary being between 50mm and 150mm above the top of kerb. The crossover must match the existing footpath height and have a 2.5% crossfall towards the roadway through the footway section of the crossover.

Any variation to this requirement must be approved by the Council. In the instance no footpath is present, the section of crossover 2.0m directly behind the invert must be constructed with a 2.5% crossfall towards the roadway.

For corner allotments, the crossover must be constructed with a 6.0 metre clearance to the tangent point of the kerb at the corner.

### Construction

7. Driveway inverts and water tables must be constructed of 32MPa concrete and poured as one piece to Council Standard.
8. Driveway crossovers must be constructed with 32MPa concrete or concrete stamped paving (no greater than 5mm deep) with a suitable non-slip or broomed finish OR driveway strength brick paving units (with chamfered edges no deeper than 4mm).
9. Any existing kerb, water table and footpath requiring removal to facilitate the crossover construction must be vertically saw cut to the full depth of the concrete, ensuring its complete removal without leaving broken edges.

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10. All stormwater connections to the kerb must be installed using a steel stormwater outlet.
11. Saw cutting of the kerb and water table must be along the front edge of the water table at the joint where the water table meets the asphalt roadway.
12. Any redundant driveway inverts and crossovers must be returned to kerb, water table, footpath and verge at the Applicants cost.

### Damage

13. Any damage to the asphalt roadway during construction must be saw cut square 400mm wide and replaced level with 35mm thick, 10mm hot mix asphalt by the Applicant.
14. Any damaged or missing infrastructure including the verge, associated with the development or driveway access construction must be replaced to Council standards by the Applicant.
15. The City of Marion reserves the right to revoke a permit.