

Residents' Christmas Light Display Guidelines

1. Rationale

The *Residents' Christmas Light Display Guidelines* have been developed to help the community plan and create their displays to ensure a safe and enjoyable experience for everyone.

2. Considerations

Some points to consider when planning a Christmas light display include:

Lighting/Music

- Consider the positioning of the lights to reduce impact on neighbouring homes such as windows and private areas
- Ensure lights are on only when the display is in use
- Check noise restrictions. Noise levels outside of these restrictions would require a Special Event Permit and appropriate approvals from council (see below).

Council Land

People are discouraged from placing object/s or lights on council property. If you do wish to, you will require a permit pursuant to Section 221 of the *Local Government Act 1999* (public and property safety will be assessed). The following structures all form part of the road infrastructure:

- Footpath
- Verge (including street tree)
- Stormwater Drains
- Road

Residents' Christmas Light Display Guidelines

Traffic Management, Road Congestion and Pedestrian Safety

To ensure everyone's safety we encourage the following:

- Spectators viewing the Christmas light displays on foot to please stay on the footpath
- Spectators in vehicles to please consider other road users when you are driving by or parking near Christmas lights
- Drive slowly and watch for pedestrians
- Adhere to marked parking restrictions
- Contact the City of Marion with any concerns regarding illegal parking and we will work with the community to address the complaints
- Trespassing on private property and property damage are valid concerns. Although not in council's jurisdiction, concerned residents are encouraged to contact SAPOL to report these issues
- Residents that predict high volumes of pedestrian traffic adjacent and/or nearby their property are encouraged to assess the surrounding area for any potential trip hazards and advise council through calling our Customer Service Centre.

Advertising/Promotion

Members of the community wishing to have their Christmas lights display promoted using council's communications channels should email council@marion.sa.gov.au . Promotion of displays is not guaranteed and will be at the discretion of the council.

In accordance with the [Moveable Sign By-Law 2021](#), residents/groups are required to seek authorisation or permit to install a sign or collect donations on local government land. Community members are encouraged to review the information contained within the Temporary Signs and Banners Application form and comply with the specific requirements. If approval is required, the [Temporary Signs and Banners Application form](#) must be completed and submitted to council for approval.

Residents' Christmas Light Display Guidelines

Special Event

Further permits and approvals may be required if the display is considered a 'special event'.

One or more of the following conditions could make a Christmas light display a 'special event' and require the appropriate permits and approvals.

- The installation of larger scale Christmas light displays at one or several residences within a street or local area with an identifiable organiser(s)
- Selling food, drink or merchandise
- The promotion of a Christmas light display in such a way as to encourage higher vehicle and pedestrian numbers which may cause safety issues or impact on neighbours in close proximity
- The requirement for temporary road closures and traffic management (under the Road Traffic Act)

In these cases, council requires the organiser to consider public safety and convenience issues as well as the views of people likely to be affected by the display. Please contact council for further information.

3. Insurance

Residents are advised to obtain public liability insurance (typically through home and contents insurance) and to inform the insurer of the Christmas light display.

4. Feedback or Complaints

To provide feedback or to make a complaint, you can:

- Complete the online feedback and complaints form ([here](#))
- Contact the Customer Service Centre on 8375 6600
- Write to us at PO Box 21, Park Holme SA 5043

5. Resources

- [Special Event Permit Application Form | City of Marion](#)
- [Access Over Community Land Permit Application Form | City of Marion](#)
- [Verge Development Application Form | City of Marion](#)
- [Temporary Signs and Banners Application Form | City of Marion](#)

Residents' Christmas Light Display Guidelines

6. Review and evaluation

The Manager Office of the CEO reviews these Guidelines every four years (or earlier if required) in accordance with the City of Marion Policy Framework.